

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, APRIL 16, 2018  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 2, 2018:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Special Assessment District No. 2018-06. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2018-06 for Stewart Street from Cedar Street to Shiawassee Street for street resurfacing.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Set Public Hearing - 2018-2019 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 7, 2018 to receive citizen comment regarding proposed 2018-2019 City Budget.

2. Special Assessment District No. 2018-02. Authorize Resolution No. 4 setting a public hearing for Monday, May 7, 2018 to receive citizen comment regarding Special Assessment District No. 2018-02 for Hanover Street, from Harding Avenue to north end of street for resurfacing.
3. Special Assessment District No. 2018-03. Authorize Resolution No. 4 setting a public hearing for Monday, May 7, 2018 to receive citizen comment regarding Special Assessment District No. 2018-03 for Harding Avenue, from Chipman Street, to Hanover Street for resurfacing.
4. Special Assessment District No. 2018-05. Authorize Resolution No. 4 setting a public hearing for Monday, May 7, 2018 to receive citizen comment regarding Special Assessment District No. 2018-05 for Olmstead Street, from West Street to Chipman Street for resurfacing.
5. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Nathan R. Henne	Building Authority filling unexpired term of D. Crawford	06-30-2019

6. Curwood Festival Permission. Authorize application from the Curwood Festival for use of various parking lots and streets from June 5, 2018 at 8:00 a.m. through June 9, 2018 at 12 midnight for the annual Curwood Festival and further authorize Traffic Control Order No. 1392 formalizing the action.
7. MDOT Cost Agreement No. 18-5039. Authorize the execution of MDOT Cost Agreement No. 18-5039 for the Industrial Park Connector Project.
8. Purchase Authorization – LimeCure-25. Waive competitive bidding requirements and authorize the purchase of LimeCure - 25 from Applied Specialties Incorporated, Avon Lake, Ohio in the amount of \$0.88/pound with an estimated annual usage of 25,000 pounds, and further authorize payment to the vendor based on unit prices for actual quantities required for the fiscal year ending June 30, 2019 with an estimated amount of \$22,000.00.
9. Warrant No. 556. Authorize Warrant No. 556 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Caledonia Charter Township	Caledonia Utility Fund payment-1/1/18-3/31/18	Water	\$24,206.23
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement-1/1/18-3/31/18	Water	\$12,680.72

10. Check Register – March 2018. Affirm check disbursements totaling \$3,142,108.70 for March 2018.

**ITEMS OF BUSINESS**

1. 2017-18 City Budget Amendment. Consider resolution amending the 2017-18 budget incorporating adjustments made during the fiscal year.
2. Set Budget Workshop Dates. Select meeting dates and times to discuss the 2018-19 Proposed Budget.

**COMMUNICATIONS**

1. Daniel Jozwiak, Zoning Board of Appeals. Letter of resignation.
2. Karen K. Ruddy, Finance Director. March 2018 Finance Report.

3. N. Bradley Hissong, Building Official. March 2018 Building Department Report.
4. N. Bradley Hissong, Building Official. March 2018 Code Violations Report.
5. Kevin D. Lenkart, Public Safety Director. March 2018 Police Report.
6. Kevin D. Lenkart, Public Safety Director. March 2018 Fire Report.
7. Historical Commission. Minutes of March 12, 2018.
8. Planning Commission. Minutes of March 26, 2018.
9. Parks & Recreation Commission. Minutes of March 21, 2018.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, April 30, 2018 – Fifth Monday Meeting  
Monday, May 7, 2018 – Regular Meeting

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2018  
Historical Commission – term expires December 31, 2020  
Zoning Board of Appeals – term expires June 30, 2018

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF APRIL 2, 2018  
7:30 P.M.**

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** EDDIE URBAN

**PLEDGE OF ALLEGIANCE:** CITY MANAGER NATHAN R. HENNE

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Burton D. Fox, Elaine M. Greenway, Daniel A. Law, and Robert J. Teich, Jr.

**ABSENT:** Councilmember Loreen F. Bailey.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Teich and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 19, 2018**

Motion by Councilmember Fox to approve the Minutes of the Regular Meeting of March 19, 2018 as presented.

Motion supported by Councilmember Greenway and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Parkinson's Awareness Month**

Mayor Eveleth read aloud the following proclamation of the Mayor's Office declaring the month of April 2018 as Parkinson's Awareness Month in the City of Owosso:

**A PROCLAMATION  
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN  
PROCLAIMING APRIL 2018 AS  
PARKINSON'S AWARENESS MONTH IN THE CITY OF OWOSSO**

WHEREAS, Parkinson's disease is a chronic, progressive neurological disease that causes motor system disorders; and

WHEREAS, Parkinson's disease affects nearly 35,000 in the State of Michigan and its prevalence continues to rise significantly with the increasing age of the Baby Boom generation; and

WHEREAS, a local support group, the Owosso Parkinson's Support Group, has been meeting for over twenty-seven years in an effort to provide education, support and fellowship to those affected by this frustrating disease.

NOW, THEREFORE, I, Christopher T. Eveleth, Mayor of the City of Owosso, Michigan, do hereby proclaim the month of April 2018 as Parkinson's Awareness Month in the City of Owosso, Michigan and do hereby encourage all citizens of this community to acknowledge and support the Owosso Parkinson's Support Group and their activities to inform and serve the citizens of our community because their services make a difference.

Proclaimed this 2<sup>nd</sup> day of April, 2018.

## **PUBLIC HEARINGS**

### **Special Assessment District No. 2018-04      **Howard Street from Washington Street to 150' east of Park Street****

Prior to the public hearing Utilities Director Glenn M. Chinavare briefly detailed the proposed project saying the street would be fully reconstructed including the installation of new watermain, new storm sewer lines, and new curb and gutter.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2018-04 for Howard Street from Washington Street to 150' east of Park Street for street reconstruction.

The following person commented prior to the meeting regarding the proposed project:

Rodney Rust, owner of the property between the rail road tracks and Howard Street, via telephone, said he objects to the proposed project for two reasons: 1. his proposed assessment is several times the price he paid for the property; 2. the new curb and gutter would make it impossible for him to continue to use his lot for the purpose in which he purchased it (semi parking).

The following people commented during the meeting regarding the proposed project:

Roger Snyder, representing Rodney Rust, said the property isn't worth the amount that it's being assessed and that if curb and gutter is installed Mr. Rust will be unable to use the property for the purpose in which he purchased it.

Lester Donelson, owner of 515 S. Park Street, said the City has torn up the street, the sidewalk, and his driveway and is now asking him to pay for the repair and that is unfair.

Carl Ludington, owner of 503 S. Washington Street, said he is in favor of the proposed project, the drainage of the area is very poor and this project will fix that problem. He went on to say that he would like to put apartments above his office eventually.

Mayor Eveleth inquired whether curb and gutter would be installed along the north side of the street. City Engineer Randy J. Chesney indicated it would, but it shouldn't interfere with Mr. Rust's use of his property. He went on to say that the purpose of the curb and gutter is to redirect storm water to the storm sewer system and improve the drainage in an area that has had a persistent problem. He said he could work with Mr. Rust to determine where the access points in the curb should be.

In response to Mr. Donelson's comments Utilities Director Chinavare indicated that if City crews damaged the street and/or sidewalk then the City would restore it. He asked that Mr. Donelson contact him to further discuss the issue.

City Engineer Chesney noted that plans for the project include the replacement of driveway approaches and sidewalks at no charge to the property owners.

Mayor Eveleth noted that the purpose of the public hearing this evening was to determine whether the project is necessary and having driven through the area recently he said the project is very necessary and proceeding makes sense.

City Manager Henne instructed the Council that because the property owners placing objections to the project amounted to more than 50% of the cost of the assessment the affirmative vote of at least five members of the Council would be required to move the project forward.

Motion by Councilmember Teich that the following resolution be adopted:

**RESOLUTION NO. 38-2018**

**ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2018-04  
HOWARD STREET, FROM WASHINGTON STREET TO 150' EAST OF PARK STREET  
FOR STREET RECONSTRUCTION**

WHEREAS, the City Council, after due and legal notice, has met and having heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

HOWARD STREET, A PUBLIC STREET, FROM WASHINGTON STREET TO 150' EAST OF PARK STREET  
STREET RECONSTRUCTION

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$311,639.70 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$56,322.10 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$255,317.60 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:  
  
Howard Street, a Public Street, from Washington Street to 150' east of Park Street  
Street Reconstruction
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Law, Teich, Fox, Mayor Pro-Tem Osika, Councilmember Greenway, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

### **CITIZEN COMMENTS AND QUESTIONS**

County Commissioner Dan McMaster updated the Council on events at the county saying work continues on the wind turbine proposal with another public hearing scheduled for May, a study has been undertaken looking at the possibility of constructing a new jail, the County is looking for a new 911 director after the current director moved on to a position in another part of the state, and lastly he noted the new county coordinator was conducting audits on individual county departments in an effort to simply the budget.

### **CITY MANAGER REPORT**

City Manager Henne briefly detailed the latest Project Status Report for the Council.

### **CONSENT AGENDA**

Motion by Councilmember Fox to approve the Consent Agenda as follows:

**First Reading & Set Public Hearing – Ordinance Amendment – Chapter 26, Signs.** Conduct first reading and set a public hearing for Monday, May 7, 2018 to receive citizen comment on the proposal to amend Chapter 26, Signs, Article IV, *General Provisions*, Section 26-19, General standards for permitted signs, subsection 1a, *Sign setbacks*, of the Code of Ordinances of the City of Owosso to reduce the setback requirement of ten (10) feet from any public right-of-way to five (5) feet as follows:

#### **RESOLUTION NO. 39-2018**

#### **TO AMEND SECTION 26-19(1)a OF THE CODE OF THE CITY OF OWOSSO TO REDUCE SIGN SETBACKS**

WHEREAS, subsection 1a. *Sign setbacks*, of Section 26-19, General standards for permitted signs, outlines specific regulations regarding signage and setback requirements; and

WHEREAS, the setback requirements pertaining to public right-of-ways require modification to correct an error made when the ordinance was repealed and replaced in May 2017; and

WHEREAS, the planning commission held a public workshop at their March 26, 2018 regularly scheduled meeting regarding the proposed amendment to Section 26-19, General standards for permitted signs, subsection 1a. *Sign setbacks* in which no citizen comments were voiced or received; and

WHEREAS, the planning commission recommends amending Section 26-19 (1)a to correct the error.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That subsection *a. Sign setbacks* of Section 26-19(1). General standards for permitted signs of the Owosso City Code be amended to read:

**Sec. 26-19. - General standards for permitted signs.**

Signs which are permitted as accessory uses serving a commercial or informational purpose may be permitted subject to the requirements of this article; provided, that no such sign shall be erected or altered until approved by the building official/zoning administrator and until a sign permit has been issued pursuant to chapter 26 of the City of Owosso Code of Ordinances.

(1) Sign setbacks.

- a. All signs, unless otherwise provided for, shall be set back a minimum of ~~ten feet~~ **five (5) feet** from any public or private street right-of-way line or access drive in all districts. This distance shall be measured from the nearest edge of the sign, measured at a vertical line perpendicular to the ground to the right-of-way.

SECTION 2. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 3. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 4. PUBLIC HEARING. A public hearing is set for Monday, May 7, 2018 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed amendment to Chapter 26, Signs, of the Code of Ordinances of the City of Owosso.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

**Special Assessment District No. 2018-06**. Authorize Resolution No. 2 setting a public hearing for Monday, April 16, 2018 for proposed Special Assessment District No. 2018-06 for Stewart Street from Cedar Street to Shiawassee Street for street resurfacing as detailed below:

**RESOLUTION NO. 40-2018**

**STEWART STREET  
FROM CEDAR STREET TO SHIAWASSEE STREET  
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

**Stewart Street, Public Street, from Cedar Street to Shiawassee Street; Resurfacing**

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.



NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$331,305.00 and determines that \$72,902.88 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$258,402.12 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, April 16, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING  
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

**Stewart Street, Public Street, from Cedar Street to Shiawassee Street**

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, April 16, 2018 for the purpose of hearing any person to be affected by the proposed public improvement.

**I-69 International Trade Corridor Board Appointments.** Approve appointment of City Manager Nathaniel R. Henne as the City's representative to the I-69 International Trade Corridor Next Michigan Development Corporation Board and the I-69 International Trade Corridor Next Michigan Development

Corporation Local Development Finance Authority, and further approve granting the City Manager authority to appoint alternate board members as follows:

**RESOLUTION NO. 41-2018**

**APPOINTING CORPORATION BOARD MEMBER AND ALTERNATE TO  
THE I-69 INTERNATIONAL TRADE CORRIDOR NEXT MICHIGAN DEVELOPMENT CORPORATION  
AND ASSOCIATED BOARDS**

WHEREAS, the city of Owosso is a member of the I-69 International Trade Corridor Next Michigan Development Corporation; and

WHEREAS, as long as the city of Owosso remains a member of the I-69 International Trade Corridor Next Michigan Development Corporation the city is entitled to one board member to be appointed by the appointing authority under the *Rules of Procedure I-69 International Trade Corridor Next Michigan Development Corporation*; and

WHEREAS, the *Rules of Procedure I-69 International Trade Corridor Next Michigan Development Corporation* provide that the tenure of any board member shall not exceed four years, that any member may resign anytime and may be removed anytime by the appointing authority; and

WHEREAS, the city of Owosso has also provided a representative to the I-69 International Trade Corridor Next Michigan Development Corporation Local Development Finance Authority and the city wishes to maintain that appointment after the retirement of the current appointee.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Michigan as the appointing authority that:

FIRST: Nathaniel R. Henne is appointed as the corporate board member and the LDFA member representing the city of Owosso.

SECOND: The City Manager may appoint an alternate board member to represent the city of Owosso in his stead.

**Boards and Commissions Appointment.** Approve the following Mayoral Boards and Commissions appointment:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Nathaniel R. Henne	Shiawassee Economic Development Partnership Filling unexpired term of D. Crawford	Perpetual

\* Indicates reappointment

**Change Order No. 4 – Oliver Street Reconstruction Project, Phase 1.** Authorize Change Order No. 4 to the Oliver Street Reconstruction Project Engineering Services Contract with Spicer Group Inc. for additional professional engineering services required on Oliver Street Reconstruction Project Phase I increasing the contract \$95,000.00, and further authorize payment to the engineer as detailed:

**RESOLUTION NO. 42-2018**

**AUTHORIZING CHANGE ORDER NO. 4  
TO THE CONTRACT FOR THE OLIVER STREET RECONSTRUCTION PROJECT  
WITH SPICER GROUP, INC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Spicer Group, Inc. on May 2, 2016 for Professional Engineering Services for the Oliver Street Reconstruction Project;

and

WHEREAS, the City has requested additional work from Spicer Group, Inc. as set forth within the documents labeled Change Order No. 4 to provide additional inspection and construction administration services for the 2017 Oliver Street Phase I Reconstruction Project, from Washington Street to Oak Street.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso amends the contract with Spicer Group, Inc. for additional professional engineering services as detailed above.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 4 to Addendum 2016-01 to an Agreement for Professional Engineering Services between the City of Owosso and Spicer Group, Inc., increasing the total amount by \$95,000.00.
- THIRD: The accounts payable department is authorized to pay Spicer Group, Inc. for work satisfactorily completed up to the amount of the contract including Change Order No 4 for a total of \$369,531.00.
- FOURTH: The above expenses shall be paid from a combination of City Major Streets Fund, Water Fund, and other funds as appropriated.

**Change Order No. 3 to Addendum No. 1 - Sanitary Sewer Cleaning Services.** Approve Change Order No. 3 to Addendum No. 1 to the Sanitary Sewer Cleaning Services Contract with Safeway Transport, Inc. adding \$6,573.00 to the contract for the unplanned completion of the cleaning/televising/PACP coding of accessible storm sewers at Oak Hill Cemetery and further approve payment to the contractor as follows:

**RESOLUTION NO. 43-2018**

**AUTHORIZING CHANGE ORDER NO. 3 TO ADDENDUM NO. 1  
TO THE CONTRACT WITH SAFEWAY TRANSPORT, INC.  
FOR CLEANING/TELEVISIONING/PACP CODING OF SANITARY AND STORM SEWERS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has contracted with Safeway Transport, Inc. for the Cleaning/Televising/PACP coding of sanitary and storm sewers, to determine the structural condition and perform required system maintenance, and

WHEREAS, Oak Hill Cemetery has experienced flooding issues for many years and investigation was necessary to determine the cause; and

WHEREAS, the City Director of Public Services & Utilities has reviewed the proposed change order for the additional services and has verified the necessity to Clean/Televise/PACP code the storm sewers at Oak Hill Cemetery, and recommends authorizing Safeway Transport, Inc. to perform the additional services in the amount of \$6,753.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Safeway Transport, Inc. for the Cleaning/Televising/PACP coding of sanitary and storm sewers to evaluate structural condition and to perform system Asset Management as required by the State of Michigan.

SECOND: The accounts payable department is authorized to submit payment to Safeway Transport, Inc. in the additional amount of \$6,753.00 for sewer services for a total contract amount not to exceed \$241,727.73.

THIRD: The above expenses shall be paid from account no. 203-463-818.000 local street maintenance funds.

**Emergency Repair Authorization – WWTP Centrifuge Drive.** Approve emergency repair and overhaul of the Centrifuge Drive Unit at the WWTP and authorize payment of \$30,056.00 (\$26,556.00 plus \$3500.00 for the dismantling and inspection) to Centrisys Corporation of Kenosha, Wisconsin as shown below:

**RESOLUTION NO. 44-2018**

**AUTHORIZING PURCHASE AGREEMENT BETWEEN THE CITY OF OWOSSO AND CENTRISYS CORPORATION OF KENOSHA, WISCONSIN FOR EMERGENCY REPAIR SERVICES OF CENTRIFUGE DRIVE UNIT FOR USE AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Plant Replacement Fund for the repair of a centrifuge drive unit for dewatering process sludge at the Wastewater Treatment Facility, and

WHEREAS, the existing centrifuge drive unit is inoperable due to age and constant use, and is determined to require immediate repair to place back into service. Centrisys Corporation has provided pricing for subsequent repairs at a cost of \$26,556.00, and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for additional repairs, and has verified the repair and rehabilitation requirements to restore the centrifuge drive unit to full operating condition, and recommends authorizing Centrisys Corporation to provide the required repair services in an amount not to exceed \$26,556.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Centrisys Corporation of Kenosha, Wisconsin for the emergency repair and overhaul services of the centrifuge drive unit for use at the Wastewater Treatment Plant.

SECOND: The mayor and/or city clerk are instructed and authorized to sign the purchase services in the amount of \$26,556.00.

THIRD: The accounts payable department is authorized to submit payment to Centrisys Corporation in an amount not to exceed \$26,556.00 for repair services, plus initial inspection services in the amount of not to exceed \$3,500.00, for a total of \$30,056.00.

FOURTH: The above expenses shall be paid from account no. 599-901-977.000.

**Emergency Services – Sludge Hauling & Processing.** Approve emergency sludge hauling services and authorize payment to Young’s Environmental Cleanup, Inc. in the amount of \$11,257.50 and Drury Brothers Incorporated in the amount of \$3,908.30, for sludge hauling services to Mount Pleasant, Michigan, and further approve the emergency processing of said sludge and authorize payment to the City of Mount Pleasant, Michigan in the amount of \$8,112.60 (total amount of \$23,278.40) as detailed in the following three resolutions:

**RESOLUTION NO. 45A-2018**

**AUTHORIZING PAYMENT TO YOUNG’S ENVIRONMENTAL CLEANUP, INC. OF FLINT, MICHIGAN FOR EMERGENCY SLUDGE HAULING SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Plant Operations and Maintenance budget, for sludge processing services for the Wastewater Treatment Facility, and

WHEREAS, the Wastewater Treatment Facility was unable to process sludge for disposal from January through March of 2018, as the result of an inoperable centrifuge drive unit , requiring sludge hauling services to remove excessive accumulation to another treatment facility for processing; and

WHEREAS, the Director of Public Services and Utilities has reviewed the necessity for emergency sludge hauling services pending repair of the centrifuge drive unit, and recommends authorizing payment to Young’s Environmental Cleanup, Inc. for transporting Owosso sludge to another treatment facility in the amount of \$11,257.50.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to haul excessive accumulation of sludge to another treatment facility, for processing.
- SECOND: It is further determined that it is advisable, necessary and in the public interest to contract with Young’s Environmental Cleanup, Inc. of Flint, Michigan for sludge hauling in the amount of \$11,257.50.
- THIRD: The accounts payable department is authorized to submit payment to Young’s Environmental Cleanup, Inc. in the amount of \$11,257.50 for sludge processing services.
- FOURTH: The above expenses shall be paid from account number 599-548-834.000.

**RESOLUTION NO. 45B-2018**

**AUTHORIZING PAYMENT TO DRURY BROTHERS INC. OF DURAND, MICHIGAN FOR EMERGENCY SLUDGE HAULING SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Plant Operations and Maintenance budget, for sludge processing services for the Wastewater Treatment Facility, and

WHEREAS, the Wastewater Treatment Facility was unable to process sludge for disposal from January through March of 2018, as the result of an inoperable centrifuge drive unit, requiring sludge hauling services to remove excessive accumulation to another treatment facility for processing; and

WHEREAS, the Director of Public Services and Utilities has reviewed the necessity for emergency sludge hauling services pending repair of the centrifuge drive unit, and recommends authorizing payment to Drury Brothers Inc. for transporting Owosso sludge to another treatment facility in the amount of \$3,809.30.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to haul excessive accumulation of sludge to another treatment facility, for processing.
- SECOND: It is further determined that it is advisable, necessary and in the public interest to contract with Drury Brothers Inc. of Durand, Michigan for sludge hauling in the amount of \$3,809.30.
- THIRD: The accounts payable department is authorized to submit payment to Drury Brothers Inc. in the amount of \$3,809.30 for sludge processing services.
- FOURTH: The above expenses shall be paid from account number 599-548-834.000.

**RESOLUTION NO. 45C-2018**

**AUTHORIZING PAYMENT TO THE CITY OF MOUNT PLEASANT, MICHIGAN FOR EMERGENCY SEPTAGE PROCESSING SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Plant Operations and Maintenance budget, for septage processing services for the Wastewater Treatment Facility, and

WHEREAS, the Wastewater Treatment Facility was unable to process septage for disposal from January through March of 2018, as result of an inoperable centrifuge drive unit, requiring an alternative treatment facility to accept the septage for processing; and

WHEREAS, the Director of Public Services and Utilities has reviewed the necessity for emergency processing of septage pending repair of the centrifuge drive unit, and recommends authorizing payment to the City of Mount Pleasant for accepting Owosso septage for the fee of \$8,112.60.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to transfer septage to the City of Mount Pleasant, Michigan for processing as an alternate treatment facility for the Owosso Wastewater Treatment Plant.
- SECOND It is further determined that it is advisable, necessary and in the public interest to contract with the City of Mount Pleasant, Michigan for septage processing in the amount of \$8,112.60.00.
- THIRD: The accounts payable department is authorized to submit payment to the City of Mount Pleasant, Michigan in the amount of \$8,112.60.00 for septage processing services.
- FOURTH: The above expenses shall be paid from account number 599-548-834.000.

**Purchase Authorization – Water Main Repair & Replacement Components – Howard Street.**

Authorize waiver of the formal bid requirements in order for immediate procurement of parts and further authorize the purchase of water main repair and replacement components for East Howard Street from ETNA Supply and East Jordan Iron Works in the amount of \$14,087.54 plus a contingency of \$1,600.00 as follows:

**RESOLUTION NO. 46-2018**

**AUTHORIZING PURCHASE OF MATERIAL AND PAYMENT TO ETNA DISTRIBUTORS, LLC D/B/A ETNA SUPPLY**

**AND EJ USA, INC. D/B/A EAST JORDAN IRON WORKS  
FOR E. HOWARD STREET WATER DISTRIBUTION SYSTEM UPGRADES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Water Replacement Fund for the periodic replacement of water mains and water distribution system components, and

WHEREAS, the existing water distribution system infrastructure components along E. Howard Street from S. Washington Street to 150 feet east of Park Street are in need of upgrades and replacement prior to street reconstruction, and

WHEREAS, the Director of Public Services & Utilities has reviewed the quotes of materials and verified the replacement components needed to upgrade and restore water distribution system piping to full operating capacity, for compliance with AWWA product standards and MDEQ regulations, and recommends authorizing ETNA Distributors, LLC d/b/a ETNA Supply to provide materials in the amount of \$8,611.13, and EJ USA, Inc. d/b/a East Jordan Iron Works to provide materials in the amount of \$5,476.41, plus contingency components of up to \$1,600.00..

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with ETNA Distributors, LLC d/b/a ETNA Supply, and EJ USA, Inc. d/b/a East Jordan Iron Works for the purchase of water distribution system components to be used on E. Howard Street, and to waive purchasing policy formal Bid requirements, in order to initiate immediate procurement upon approval and authorization.

SECOND: The accounts payable department is authorized to submit payment to ETNA Distributors, LLC d/b/a ETNA Supply for purchased materials in the amount of \$8,055.15, and EJ USA, Inc. d/b/a East Jordan Iron Works for purchased materials in the amount of \$5,313.32, plus contingency in the amount of \$1,600.00 to be supplier specified at time of need, for a total of \$15,687.54.

THIRD: The above expenses shall be paid from account no. 591-901-972.000.

**Purchase Authorization – Water Main Repair & Replacement Components – Lincoln Avenue.**

Authorize waiver of the formal bid requirements in order for immediate procurement of parts and further authorize the purchase of water main repair and replacement components for Lincoln Avenue from ETNA Supply and East Jordan Iron Works in the amount of \$20,811.90 plus a contingency of \$2,500.00 as detailed below:

**RESOLUTION NO. 47-2018**

**AUTHORIZING PURCHASE OF MATERIAL AND PAYMENT TO  
ETNA DISTRIBUTORS, LLC D/B/A ETNA SUPPLY  
AND EJ USA, INC. D/B/A EAST JORDAN IRON WORKS  
FOR LINCOLN STREET WATER DISTRIBUTION SYSTEM UPGRADES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Water Replacement Fund for the replacement of water mains and water distribution system components, and

WHEREAS, the existing water distribution system infrastructure components along Lincoln Street from E. Monroe Street to Farr Street are in need of upgrades and replacement prior to street renovation, and

WHEREAS, the Director of Public Services & Utilities has reviewed the quotes of materials and verified the replacement components needed to upgrade and restore water distribution system piping to full operating capacity, for compliance with AWWA product standards and MDEQ regulations, and recommends authorizing ETNA Distributors, LLC d/b/a ETNA Supply to provide materials in the amount of \$13,721.90, and EJ USA, Inc. d/b/a East Jordan Iron Works to provide materials in the amount of \$7,090.00, plus contingency components of up to \$2,500.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with ETNA Distributors, LLC d/b/a ETNA Supply and EJ USA, Inc. d/b/a East Jordan Iron Works for the purchase of water distribution system components to be used on Lincoln Street, and to waive purchasing policy formal Bid requirements, in order to initiate immediate procurement upon approval and authorization.
- SECOND: The accounts payable department is authorized to submit payment to ETNA Distributors, LLC d/b/a ETNA Supply for purchased materials in the amount of \$13,721.90, and EJ USA, Inc. d/b/a East Jordan Iron Works for purchased materials in the amount of \$7,090.00, plus contingency in the amount of \$2,500.00 to be supplier specified at time of need, for a total of \$23,311.90.
- THIRD: The above expenses shall be paid from account no. 591-901-972.000.

**Purchase Authorization – Ferric Chloride.** Waive competitive bidding requirement and authorize the purchase of Ferric Chloride from PVS Technologies in the amount of \$157.32/liquid ton per the terms of the Mid-Michigan Bulk Water Chemicals Consortium 2018 Contract, and further authorize payment to the vendor based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2019 with an estimated contract of \$34,577.64 as shown:

#### **RESOLUTION NO. 48-2018**

#### **RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR FERRIC CHLORIDE WITH FROM PVS TECHNOLOGIES, INC. IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2018 CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Ferric Chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for ferric chloride; and it is hereby determined that PVS Technologies, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Ferric Chloride from PVS Technologies Inc. of Detroit, Michigan, at the price of \$157.32 per liquid ton, for an estimated usage of 277 liquid ton for FY 2018-2019.
- SECOND: The accounts payable department is authorized to submit payment to PVS Technologies, Inc. in the amount of \$43,577.64 for FY2018-2019.



THIRD: The above expenses shall be paid from the wastewater fund following delivery, and chargeable to account 599-548-743.100.

**Purchase Authorization – Sodium Hypochlorite.** Waive competitive bidding requirement and authorize the purchase of Sodium Hypochlorite from Olin Corporation in the amount of \$.67/gallon plus split delivery charges of \$1,200.00 per the terms of the Mid-Michigan Bulk Water Chemicals Consortium 2018 Contract, and further authorize payment to the vendor based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2019 with an estimated contract of \$36,180.00 plus delivery as detailed below:

**RESOLUTION NO. 49-2018**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR SODIUM HYPOCHLORITE WITH OLIN CORPORATION OF CLAYTON, MISSOURI IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM 2018 COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that Olin Corporation of Clayton, Missouri is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from Olin Corporation at the price of \$.67 per gallon at an estimated usage of 54,000 gallons FY2018-2019.

SECOND: The accounts payable department is authorized to submit payment to Olin Corporation in the amount of \$36,180.00, plus a split delivery charge of \$1,200.00, for total of \$37,380.00.

THIRD: The above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$29,160.00 and to account 591-553-743.000 in the amount of \$8,220.00.

**Purchase Authorization – Quick Lime.** Waive competitive bidding requirement and authorize the purchase of Pebble Quick Lime from Carmeuse Lime Inc. in the amount of \$134.61/dry ton per the terms of the Mid-Michigan Bulk Water Chemicals Consortium 2018 Contract, and further authorize payment to the vendor based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2019 with an estimated contract of \$107,688.00 as follows:

**RESOLUTION NO. 50-2018**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR LIME (PEBBLE QUICK LIME) WITH CARMEUSE LIME INCORPORATED IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM 2018 COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for lime; and it is

hereby determined that Carmeuse Lime Incorporated of Pittsburgh, Pennsylvania is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Lime from Carmeuse Lime Incorporated, at the price of \$134.61 per ton at an estimated usage of 800 ton for FY2018-2019.
- SECOND: The accounts payable department is authorized to submit payment to Carmeuse Lime Incorporated in the amount of \$107,688.00.
- THIRD: The above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

- AYES: Councilmembers Fox, Teich, Mayor Pro-Tem Osika, Councilmembers Law, Greenway, and Mayor Eveleth.
- NAYS: None.
- ABSENT: Councilmember Bailey.

**ITEMS OF BUSINESS**

**Lot Split Authorization – 516 Grover Street**

Motion by Mayor Pro-Tem Osika to authorize the division of a City lot under Michigan Subdivision Control Act for platted lot at 516 Grover Street as follows:

**Current Descriptions:**

Address	Status	Parcel #
516 Grover St.	Before Split	050-180-004-009-00
<b>Description:</b> LOT 6 BLK 4 DEWEY & STEW ARTS ADD		

Address	Status	Parcel #
510 Grover St.	Before Split	050-180-004-011-00
<b>Description:</b> LOT 7 & E 6' LOT 8 BLK 4 DEWEY & STEW ARTS ADDN		

**Descriptions After Split:**

Address	Status	Parcel #
516 Grover St.	Before Split	050-180-004-009-00
<b>Description:</b> LOT 6 BLK 4. DEWEY & STEW ARTS ADD (EXCEPT W 9')		

Address	Status	Parcel #
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510 Grover St.	Before Split	050-180-004-011-00
<b>Description:</b> LOT 7 & E 6' LOT 8 & W 9' LOT 6, BLK 4, DEWEY & STEW ARTS ADDN		

Motion supported by Councilmember Greenway.

Roll Call Vote.

AYES: Councilmembers Greenway, Fox, Law, Teich, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

**Unpaid Utility Charges**

Motion by Councilmember Fox to authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Fox, Teich, Greenway, Law, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

**Update Act 51 Local Street Inventory**

Motion by Councilmember Law to approve the following two resolutions adding Hathaway Drive and Stewart Street west of Chestnut Street to the MDOT local street inventory for the purposes of receiving Act 51 monies for said streets:

**RESOLUTION NO. 51A-2018**

**AUTHORIZING THE ADDITION OF NEW STREET NAMED HATHAWAY DRIVE  
RIGHT-OF-WAY WITHIN THE CITY STREET SYSTEM FOR THE PURPOSE OF  
OBTAINING FUNDS UNDER ACT 51, P.A. 1951.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, did on January 3, 2017 acquire title to Hathaway Drive. And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: That the center line of said street is described as:

Beginning at the Southeast ¼ of Section 14, T. 7 N.-R.2 E., City of Owosso, Shiawassee County, Michigan described as follows: To fix the point of beginning commence at the Southeast corner of said Section 14; thence N.00°-23'-20"E., on the East line of said

Section, 682.01 feet; thence N.43°-30'-39"W., 47.58 feet to the intersection of the Westerly Right-of-Way line of N. Chipman Street and the Southwesterly Railroad Right-of-Way line, also being the point of beginning; thence S.00°-23'-20"W, on said Westerly Right-of-Way line, 95.18 feet; thence N.43°-30'-39"W., 618.55 feet to a point on 767.00 feet radius curve to the left having a chord bearing of N.67°-26'-40"W, 622.31 feet; thence along the arc of said curve 640.79 feet; thence S.88°-37'-19"W., 50.56 feet to a point on a 42.00 feet radius curve to the left, having a chord bearing of S.57°-27'-38"W., 13.68 feet; thence along the arc of said curve 13.74 feet to a point on a 78.00 feet radius curve to the right, having a chord bearing of N.84°-42'-16"W, 114.48 feet; thence along the arc of said curve 128.54 feet a point on the South 1/8 line of said Section; thence S.88°-38'-37"W. on said South 1/8 line, 15.01 feet; thence N.01°-21 '-23"W, 46.00 feet to a point on a 78.00 feet radius curve to the right, having a chord bearing of N.20°-03'-58"E., 56.98 feet; thence along the arc of said curve 58.33 feet; thence N.41°-29 --19"E., 77.09 feet; thence S.48°-30'-43"E., 22.24 feet to a point on a 245.00 feet radius curve to the left, having a chord bearing of S.67°-26'-42"E., 198.77 feet; thence along the arc said curve 204.68 feet; thence. N.88°-37'-19"E., 154.05 feet to a point on a 305.00 feet radius curve to the right, having a chord bearing of S. 73° -06'-01 "E., 191.31 feet; thence along the arc of said curve 194.59 feet to a point on said South 1/8 line; thence N.88°-38'-37"E, on said South 1/8 line, 7.99 feet to said Southwesterly Railroad Right-of-Way line; thence S.43°-30'-39"E., on said Southwesterly Railroad Right-of-Way line, 838.78 feet to the point of beginning, containing 2.82 acres of land.

SECOND: That said street is located within a City right-of-way and is under the control of the City of Owosso.

THIRD: That said street is a public street and is for public street purposes.

FOURTH: That said street is accepted into the City Local Street System and was open to the public on January 3, 2017.

#### **RESOLUTION NO. 51B-2018**

#### **AUTHORIZING THE ADDITION OF WEST STEWART STREET RIGHT-OF-WAY WITHIN THE CITY STREET SYSTEM FOR THE PURPOSE OF OBTAINING FUNDS UNDER ACT 51, P.A. 1951.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, did on March 4, 1974 acquire title to West Stewart Street. And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: That the center line of said street is described as:

The South 33 feet of the East ½ of the South ½ of the following described premises: All that part of the East ½ of the Northwest ¼ of Section 23, Township 7 North, Range 2 East, in Michigan, lying Southerly of a line which begins on the North and South ¼ line of said Section at a point which is 1677.56 feet South along said ¼ line from the North ¼ post of said section and runs thence South 88°53'30" West 1326.70 feet to the West 1/8 line of said Section.

SECOND: That said street is located within a City right-of-way and is under the control of the City of Owosso.

THIRD: That said street is a public street and is for public street purposes.

FOURTH: That said street is accepted into the City Local Street System and was open to the public on March 4, 1974.

Motion supported by Councilmember Fox.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Teich, Greenway, Fox, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

**Grant Application & Agreement Approval – Pilot Drinking Water Community Water Supply Grant**

Mayor Eveleth inquired whether all the eligible service lines in the City could be replaced should the City receive this grant. Utilities Director Chinavare said he was skeptical that it would, he said he hoped to cover at least 50%-75% of the City if possible.

Councilmember Fox inquired about costs to the customer and whether local contractors would be doing some of the work. Mr. Chinavare indicated there would be no cost to customers with lead or galvanized service lines and local contractors would be utilized to conduct some of the work. He went on to say that City crews will also be working on the project and his goal was to do as much as possible leaving no grant money on the table.

Motion by Councilmember Fox to authorize application to the MDEQ for a Pilot Drinking Water Community Water Supply Grant in the amount of \$1,000,000.00, designate Utilities Director Glenn M. Chinavare and City Manager Donald D. Crawford as the City's authorized representatives for the purposes of the grant should it be awarded, and approve the proposed form of the grant agreement as detailed:

**RESOLUTION NO. 52-2018**

**AUTHORIZING THE APPLICATION FOR A PILOT DRINKING WATER COMMUNITY WATER SUPPLY GRANT AND APPROVAL OF PROPOSED AGREEMENT**

WHEREAS, a pilot drinking water community water supply grant program was established with the passing of the supplemental budget of the Department of Environmental Quality ("DEQ"); and

WHEREAS, the pilot drinking water community water supply grant program, administered by the DEQ, provides assistance to municipalities for updating distribution system material inventories and asset management plans to identify lead service lines and galvanized steel service lines, and replacing lead service lines and galvanized steel service lines; and

WHEREAS, the Municipality does hereby determine it necessary to update inventory of distribution system material inventory, update and improve an asset management plan to identify lead service lines and galvanized steel service lines, and replace lead service lines and galvanized steel service lines; and

WHEREAS, it is the determination of the Municipality that, at this time, a grant in the aggregate principal amount not to exceed one million dollars ("Grant") be requested from the DEQ to pay for the above-mentioned undertaking(s); and

WHEREAS, the Municipality shall obtain this Grant by entering into a grant agreement ("Grant Agreement") with the DEQ.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Utilities Director, a position currently held by Glenn M. Chinavare, and the City Manager, a position currently held by Donald D. Crawford, are designated as the Authorized Representatives for purposes of the Grant Agreement.
2. The proposed form of the Grant Agreement between the Municipality and the DEQ is hereby approved and the Authorized Representative(s) is authorized and directed to execute the Grant Agreement with such revisions as are agreed to by the Authorized Representative(s).
3. The Authorized Representative(s) is hereby authorized to take any actions necessary to comply with the requirements of the DEQ in connection with the issuance of the Grant, including executing and delivering such other contracts, certificates, documents, instruments, applications and other papers as may be required by the DEQ or as may be otherwise necessary to affect the approval and delivery of the Grant.
4. The Municipality acknowledges that the Grant Agreement is a contract between the Municipality and the DEQ.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmember Teich, Mayor Pro-Tem Osika, Councilmembers Fox, Greenway, Law, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

**Professional Services Agreement – Pilot Drinking Water Community Water Supply Grant Engineering Services**

Utilities Director Chinavare indicated that OHM will be helping to identify target areas, develop bid specs for contractors, and monitor field work. He said the extremely short time frame in which the grant application had to be submitted made it impossible to secure bids for the work. Luckily, the City already holds a contract with OHM Advisors for the development of an asset management plan and their knowledge of the system should give the City a head start on the project.

Motion by Councilmember Teich to waive competitive bidding requirements and authorize professional services contract with OHM Advisors for the provision of engineering services as a part of the Pilot Drinking Water Community Water Supply Grant in the amount of \$198,600.00, contingent upon receipt of said grant and detailed below:

**RESOLUTION NO. 53-2018**

**AUTHORIZING THE EXECUTION OF ADDENDUM NO. 3 TO  
AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES  
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution 69-2017 on May 15, 2017; and

WHEREAS, the city has been invited to take part in a grant program to assist in the location, identification, and removal of lead and galvanized water service lines within the city; and

WHEREAS, the city is eligible to receive \$1,000,000.00 through said grant program, but application for the funds, including an engineering proposal, must be received by the Michigan Department of Environmental Quality by March 30, 2018; and

WHEREAS, the city currently holds a contract with OHM Advisors for the provision of engineering services related to the mapping, modeling, and geodatabase management of the water distribution system and is the firm most familiar with the city's water distribution system; and

WHEREAS, the city and utilities director desires to expand the contract to include additional services for performing location/identification/construction management services, in accordance with the Michigan Department of Environmental Quality 2018 Pilot Drinking Water Infrastructure Grant Program to permit the city to apply for said grant funds by the deadline.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and expand the contract approved by Resolution 69-2017 on May 15, 2017 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services for the execution of and compliance with the MDEQ 2018 Pilot Drinking Water Infrastructure Grant Program as shown in Attachment A, contingent upon approval of Grant funds by MDEQ.

SECOND: The accounts payable department is authorized to submit payment to OHM Advisors for professional services in an amount not to exceed \$198,600.00 for engineering services in compliance with the MDEQ 2018 Pilot Drinking Water Infrastructure Grant Program.

THIRD: The above reimbursements and expenses shall be managed through water revenue account 591-000-539.000 and water capital account 591-901-972.000.

Motion supported by Councilmember Fox.

Roll Call Vote.

AYES: Councilmembers Law, Greenway, Mayor Pro-Tem Osika, Councilmembers Teich, Fox, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

### **COMMUNICATIONS**

Glenn M. Chinavare, Utilities Director. 2018 Annual Water Consumer Confidence Report (formerly: Annual Water Quality Report).

Karen K. Ruddy, Finance Director. 2018-2019 Proposed City Budget (to be distributed at meeting).

Mayor Eveleth directed Councilmembers to bring their calendars to the next meeting so that budget work sessions could be scheduled. Councilmember Fox said he did not want a time limit on the budget meetings this year.

**CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, Owosso Township resident, said he was very happy to hear that the City would be taking action to correct problems with the water system. He said the infrastructure of the system was in terrible shape and was a deterrent to attracting new residents. The grant will be a great thing.

Councilmember Law thanked the Mayor for his proclamation declaring April to be Parkinson’s Awareness month in the City saying his family has been deeply touched by the disease.

Councilmember Fox took issue with the MLive article that quoted Corunna as having no lead content when they get their water from the City. He said water quality is taken very seriously by the City and he thought the figures quoted were misleading. Mayor Eveleth echoed Mr. Fox’s comments saying he felt the article was poorly written and not well researched.

**NEXT MEETING**

Monday, April 16, 2018

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2018  
Historical Commission – term expires December 31, 2020

**ADJOURNMENT**

Motion by Mayor Pro-Tem Osika for adjournment at 8:08 p.m.

Motion supported by Councilmember Teich and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Amy K. Kirkland, City Clerk





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: April 8, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Stewart Street Resurfacing – Special Assessment Resolution No 3

When deemed necessary, the city conducts a street improvement program. Public streets are selected for inclusion in the program either by citizen initiated petition or by selection of the city. **Stewart Street, from Cedar Street to Shiawassee Street**, is proposed by the city for street resurfacing. Property owners are then specially assessed to cover the cost of the proposed improvement. Past practice has been to assess property owners along the street 40% of the proposed benefit and the remaining 60% to the community at large. Each property owner can pay an assessment in one lump sum or in installments over the multi-year period (the period being determined by the amount of the average assessment).

The special assessment process has five steps, each having its own purpose and accompanying resolution.

**Step One/Resolution No. 1** identifies the special assessment district(s), directs the city manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **September 18, 2017** meeting.

**Step Two/Resolution No. 2** sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. Resolution No. 2 for the proposed improvement was approved by City Council at its **April 2, 2018** meeting.

**Step Three/Resolution No. 3** documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the city council has three options: if they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process. City Council will take comments from the affected residents at its **April 16, 2018** meeting.

**Step Four/Resolution No. 4** takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

**Step Five/Resolution No. 5** documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be holding a public hearing to receive citizen comments regarding the necessity of the proposed project. At the conclusion of the hearing council will consider approval of Resolution No. 3 authorizing the project to proceed. Residents that would be affected by the project have been sent a notification for the public hearing, a description of the work being proposed, and an estimate of the special assessment for their property.

Staff recommends authorization of Resolution No. 3 for the following district:

**Special Assessment District No. 2018-06 –  
Stewart Street, Public Street, from Cedar Street to Shiawassee Street**

**RESOLUTION NO.**

**ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2018-06  
STEWART STREET, FROM CEDAR STREET TO SHIAWASSEE STREET  
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and (there being no one to be heard regarding / having heard all persons to be affected by) the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

STEWART STREET, A PUBLIC STREET, FROM CEDAR STREET TO SHIAWASSEE STREET  
STREET RESURFACING

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$331,305.00 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$72,902.88 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:  
  
Stewart Street, a Public Street, from Cedar Street to Shiawassee Street  
Street Resurfacing
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

**PROPOSED SPECIAL ASSESSMENT DISTRICT NO. 2018-06  
STEWART STREET, FROM CEDAR TO SHIAWASSEE  
ENGINEER'S ESTIMATE**

1-Mar-18

STEWART STREET ENGINEER'S ESTIMATE

WORK ITEM	UNIT	STEWART QUANTITIES	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
MOBILIZATION, MAX	LSUM	0.25	\$ 68,000.00	\$ 17,000.00	\$ 8,500.00	\$ 5,100.00	\$ 3,400.00	\$ 3,400.00
DR STRUCTURE, REM	EA	4.00	\$ 350.00	\$ 1,400.00				
SEWER, REM, LESS THAN 24 INCH	LFT	0.00	\$ 10.00	\$ -				
CURB AND GUTTER, REM	LFT	504.00	\$ 7.00	\$ 3,528.00	\$ 1,400.00	\$ 840.00	\$ 560.00	\$ 560.00
PAVT, REM	SYD	103.00	\$ 8.00	\$ 824.00				
SIDEWALK, REM	SYD	100.25	\$ 8.00	\$ 802.00				
SUBGRADE UNDERCUTTING, TYPE II	CYD	50.00	\$ 25.00	\$ 1,250.00				
MACHINE GRADING, MOD	STA	25.00	\$ 700.00	\$ 17,500.00				
EROSION CONTROL, INLET PROTECTION, FABRIC DROP	EA	2.00	\$ 100.00	\$ 200.00				
EROSION CONTROL, SILT FENCE	FT	50.00	\$ 2.00	\$ 100.00				
MAINTENANCE GRAVEL	TON	100.00	\$ 25.00	\$ 2,500.00				
APPROACH, CL II, LM	CYD	2.50	\$ 40.00	\$ 100.00	\$ 100.00	\$ 60.00	\$ 40.00	\$ 40.00
SEWER BULKHEAD, 12 INCH OR LESS	EA	0.00	\$ 300.00	\$ -				
SEWER BULKHEAD, 15 INCH OR LESS	EA	0.00	\$ 350.00	\$ -				
SEWER BULKHEAD, 18 INCH OR LESS	EA	0.00	\$ 400.00	\$ -				
SANITARY SERV CONFLICT	EA	1.00	\$ 1,500.00	\$ 1,500.00				
DR STRUCTURE COVER, TEMP LOWERING	EA	4.00	\$ 250.00	\$ 1,000.00	\$ 750.00	\$ 450.00	\$ 300.00	\$ 300.00
HMA SURFACE, REM	SYD	4641.00	\$ 3.00	\$ 13,923.00	\$ 13,923.00	\$ 8,353.80	\$ 5,569.20	\$ 5,569.20
COLD MILLING HMA SURFACE	SYD	0.00	\$ 3.00	\$ -				
SAWCUTTING	LFT	200.00	\$ 3.00	\$ 600.00				
AGGREGATE BASE, 6 INCH, MOD	SYD	0.00	\$ 9.50	\$ -				
AGGREGATE BASE, 8 INCH, MOD	SYD	4641.00	\$ 11.25	\$ 52,211.25				
AGGREGATE BASE, 9 INCH, MOD	SYD	0.00	\$ 12.00	\$ -				
GEOTEXTILE SEPARATOR	SYD	4719.00	\$ 1.50	\$ 7,078.50				
SEWER, SDR-26, 6 INCH, TRENCH DET B-MOD	LFT	0.00	\$ 35.00	\$ -				
SEWER, SDR-26, 8 INCH, TRENCH DET B-MOD	LFT	0.00	\$ 37.50	\$ -				
SEWER, SDR-26, 10 INCH, TRENCH DET B-MOD	LFT	40.00	\$ 40.00	\$ 1,600.00				
SEWER, SDR-26, 12 INCH, TRENCH DET B-MOD	LFT	10.00	\$ 45.00	\$ 450.00				
SEWER, SDR-26, 15 INCH, TRENCH DET B-MOD	LFT	0.00	\$ 52.00	\$ -				
SEWER, SDR-26, 18 INCH, TRENCH DET B-MOD	LFT	0.00	\$ 60.00	\$ -				
SEWER, SDR-26, 24 INCH, TRENCH DET B-MOD	LFT	0.00	\$ 75.00	\$ -				
SEWER, SDR-26, 30 INCH, TRENCH DET B-MOD	LFT	0.00	\$ 100.00	\$ -				
DR STRUCTURE COVER, ADJ, CASE 1	EA	4.00	\$ 475.00	\$ 1,900.00	\$ 1,900.00	\$ 1,140.00	\$ 760.00	\$ 760.00
DR STRUCTURE. ADJ, ADD DEPTH	FT	1.00	\$ 325.00	\$ 325.00				
DR STRUCTURE COVER, EJ 1030	EA	0.00	\$ 450.00	\$ -				
DR STRUCTURE COVER, EJ 1060	EA	0.00	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -

**PROPOSED SPECIAL ASSESSMENT DISTRICT NO. 2018-06  
STEWART STREET, FROM CEDAR TO SHIAWASSEE  
ENGINEER'S ESTIMATE**

STEWART STREET ENGINEER'S ESTIMATE  
WORK ITEM

	UNIT	STEWART QUANTITIES	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
DR STRUCTURE COVER, EJ 1060 W/ TYPE N OVAL GRATE	EA	0.00	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -
DR STRUCTURE COVER, EJ 1120 W/ GASKET SEAL	EA	0.00	\$ 650.00	\$ -	\$ -	\$ -	\$ -	\$ -
DR STRUCTURE COVER, EJ 7000	EA	2.00	\$ 700.00	\$ 1,400.00				
DR STRUCTURE, 24 INCH DIA, MOD	EA	0.00	\$ 1,200.00	\$ -				
DR STRUCTURE, 36 INCH DIA. MOD	EA	2.00	\$ 1,400.00	\$ 2,800.00				
DR STRUCTURE, 48 INCH DIA. MOD	EA	1.00	\$ 1,800.00	\$ 1,800.00				
DR STRUCTURE, 60 INCH DIA. MOD	EA	0.00	\$ 2,600.00	\$ -				
DR STRUCTURE, 72 INCH DIA. MOD	EA	0.00	\$ 5,000.00	\$ -				
DR STRUCTURE, ADD DEPTH, 60 INCH, 8'-15' DEPTH	FT	0.00	\$ 100.00	\$ -				
DR STRUCTURE, ADD DEPTH, 72 INCH, 8'-15' DEPTH	FT	0.00	\$ 150.00	\$ -				
HAND PATCHING	TON	0.00	\$ 125.00	\$ -				
HMA, 2C@ 3"	TON	834.00	\$ 65.00	\$ 54,210.00	\$ 54,210.00	\$ 32,526.00	\$ 17,889.30	\$ 21,684.00
HMA, 3C	TON	0.00	\$ 70.00	\$ -				
HMA, 4E3@ 1.5"	TON	417.00	\$ 75.00	\$ 31,275.00	\$ 31,275.00	\$ 18,765.00	\$ 12,510.00	\$ 12,510.00
HMA, 5E3@ 1.5"	TON	417.00	\$ 73.00	\$ 30,441.00	\$ 30,441.00	\$ 18,264.60	\$ 12,176.40	\$ 12,176.40
HMA APPROACH	TON	3.75	\$ 125.00	\$ 468.75	\$ 468.75	\$ 281.25	\$ 187.50	\$ 187.50
CEMENT	TON	1.25	\$ 250.00	\$ 312.50	\$ 312.50	\$ 187.50	\$ 125.00	\$ 125.00
CONCRETE PAVT, NONREINF, 9 INCH	SYD	0.00	\$ 60.00	\$ -				
DRIVEWAY, NONREINF CONC, 6 INCH	SYD	7.50	\$ 45.00	\$ 337.50	\$ 337.50	\$ 202.50	\$ 135.00	\$ 135.00
CURB AND GUTTER, CONC, DET F4, MOD	LFT	504.00	\$ 20.00	\$ 10,080.00	\$ 4,000.00	\$ 2,400.00	\$ 1,600.00	\$ 1,600.00
DETECTABLE WARNING SURFACE	LFT	0.00	\$ 35.00	\$ -				
SIDEWALK RAMP, CONC, 4 INCH	SFT	750.00	\$ 5.00	\$ 3,750.00				
SIDEWALK, CONC, 4 INCH	SFT	300.00	\$ 4.50	\$ 1,350.00				
SIDEWALK, CONC, 6 INCH	SFT	25.00	\$ 5.00	\$ 125.00				
MINOR TRAF DEVICES	LSUM	0.25	\$ 30,000.00	\$ 7,500.00	\$ 3,750.00	\$ 2,250.00	\$ 1,500.00	\$ 1,500.00
BARRICADE, TYPE III, HIGH INTENSITY, FURN & OPER	EA	2.50	\$ 100.00	\$ 250.00				
PEDESTRIAN TYPE II BARRICADE, TEMP	EA	1.00	\$ 150.00	\$ 150.00				
LIGHTED ARROW, TYPE C, FURN AND OPER	EA	1.00	\$ 300.00	\$ 300.00				
PLASTIC DRUM, HIGH INTENSITY, FURN & OPER	EA	31.25	\$ 20.00	\$ 625.00				
SIGN, TYPE B, TEMP, PRISMATIC, FURN & OPER	SFT	175.00	\$ 5.00	\$ 875.00				
TRAF REGULATOR CONTROL	LSUM	0.00	\$ 5,000.00	\$ -				
TURF ESTABLISHMENT, PERFORMANCE	SYD	300.00	\$ 5.00	\$ 1,500.00				
SIGN, TYPE III, REM	EA	1.00	\$ 10.00	\$ 10.00				
SIGN, TYPE III, ERECT, SALV	EA	1.00	\$ 40.00	\$ 40.00				
POST, STEEL, 3 POUND	FT	16.00	\$ 6.00	\$ 96.00				
POST, MAILBOX	EA	5.00	\$ 80.00	\$ 400.00				
VALVE BOX, ADJ	EA	1.00	\$ 200.00	\$ 200.00				
ABANDONED GAS MAIN CONFLICT	EA	2.50	\$ 500.00	\$ 1,250.00				

**PROPOSED SPECIAL ASSESSMENT DISTRICT NO. 2018-06**

**STEWART STREET, FROM CEDAR TO SHIAWASSEE**

**ENGINEER'S ESTIMATE**

STEWART STREET ENGINEER'S ESTIMATE WORK ITEM	UNIT	STEWART QUANTITIES	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
MISCELLANEOUS WORK ITEMS	LSUM	1.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 4,000.00	\$ 4,000.00
SUB TOTALS				\$ 276,087.50	\$ 161,367.75	\$ 90,820.65	\$ 60,752.40	\$ 64,547.10
ENGINEERING AT 15% ASSESSABLE COST				\$ 41,413.13	\$ 24,205.16	\$ 13,623.10	\$ 9,112.86	\$ 9,682.07
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 13,804.38	\$ 8,068.39	\$ 4,541.03	\$ 3,037.62	\$ 3,227.36
GRAND TOTALS				\$ 331,305.00	\$ 193,641.30	\$ 108,984.78	\$ 72,902.88	\$ 77,456.52

STEWART

SPECIAL ASSESSMENT ROLL

ENIGINEER'S ESTIMATE		\$193,641.30		NORTH SIDE	\$34,723.86
CITY SHARE	60%	\$116,184.78		SOUTH SIDE	\$38,173.63
LAND OWNER	40%	\$77,456.52	AMOUNT ASSESSMENT	\$72,902.88	\$72,897.49
	TOTAL	\$193,641.30			

	TOTAL	COMMERCIAL	NON-COMMERCIAL
ASSESSABLE FRONT FOOT	2247.12	155.00	2092.12
FRONT FOOT RATE		COMMERCIAL	NON-COMMERCIAL

	ASSESSMENT AT 40% 4" RULE	TOTAL ASSESSAB FRONT FOOT	FRONT FOOT RATE	ASSESSABLE FRONT FOOT COMMERCIAL	TOTAL AMOUNT OF COMMERCIAL ASSESSMENT
COMMERCIAL 6"	\$77,456.52	2247.12	\$34.47	155.00	\$5,342.73

	ASSESSMENT AT 40% 4" RULE LESS ASSESSMENT AT 40% 4" RULE	TOTAL ASSESSABLE FRONT FOOT NON-COMMERCIAL	FRONT FOOT RATE	ASSESSABLE FRONT FOOT OF NON-COMMERCIAL	TOTAL AMOUNT OF NON -COMMERCIAL ASSESSMENT
NON-COMMERCIAL 4"	\$67,560.15	2092.12	\$32.29	2,092.12	\$67,560.15

ASSESSMENT AT 40% 6" RULE \$77,456.52

ASSESSMENT AT 40% 4" RULE \$72,902.88

STEWART 100 WEST OF CEDAR TO SHIAWASSEE  
NORTH SIDE

SPECIAL ASSESSMENT ROLL

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
812	STEWART	113-001-027	34	1	34.00	\$32.29	\$1,097.86	R-1
802	STEWART	113-001-026	66	0.75	49.50	\$32.29	\$1,598.36	R-1
720-730	STEWART	673-006-001	263.5	0.75	197.63	\$32.29	\$6,381.31	RM-2
702	STEWART	673-006-007	60	1	60.00	\$32.29	\$1,937.40	R-1
624	STEWART	673-006-008	63	1	63.00	\$32.29	\$2,034.27	R-1
620	STEWART	673-006-009	66	1	66.00	\$32.29	\$2,131.14	R-1
616	STEWART	673-006-010	66	1	66.00	\$32.29	\$2,131.14	R-1
612	STEWART	673-006-011	66	0.75	49.50	\$32.29	\$1,598.36	R-1
610	STEWART	673-007-006	66	0.75	49.50	\$32.29	\$1,598.36	R-1
608	STEWART	673-007-007	66	1	66.00	\$32.29	\$2,131.14	R-1
538	STEWART	673-007-008	66	1	66.00	\$32.29	\$2,131.14	R-1
534	STEWART	673-007-009	66	1	66.00	\$32.29	\$2,131.14	R-1
524	STEWART	673-007-010	198	0.75	148.50	\$32.29	\$4,795.07	R-1
720	SHIAWASSEE	673-007-011	125	0.75	93.75	\$32.29	\$3,027.19	R-1
			1271.5		1075.38		\$34,723.86	

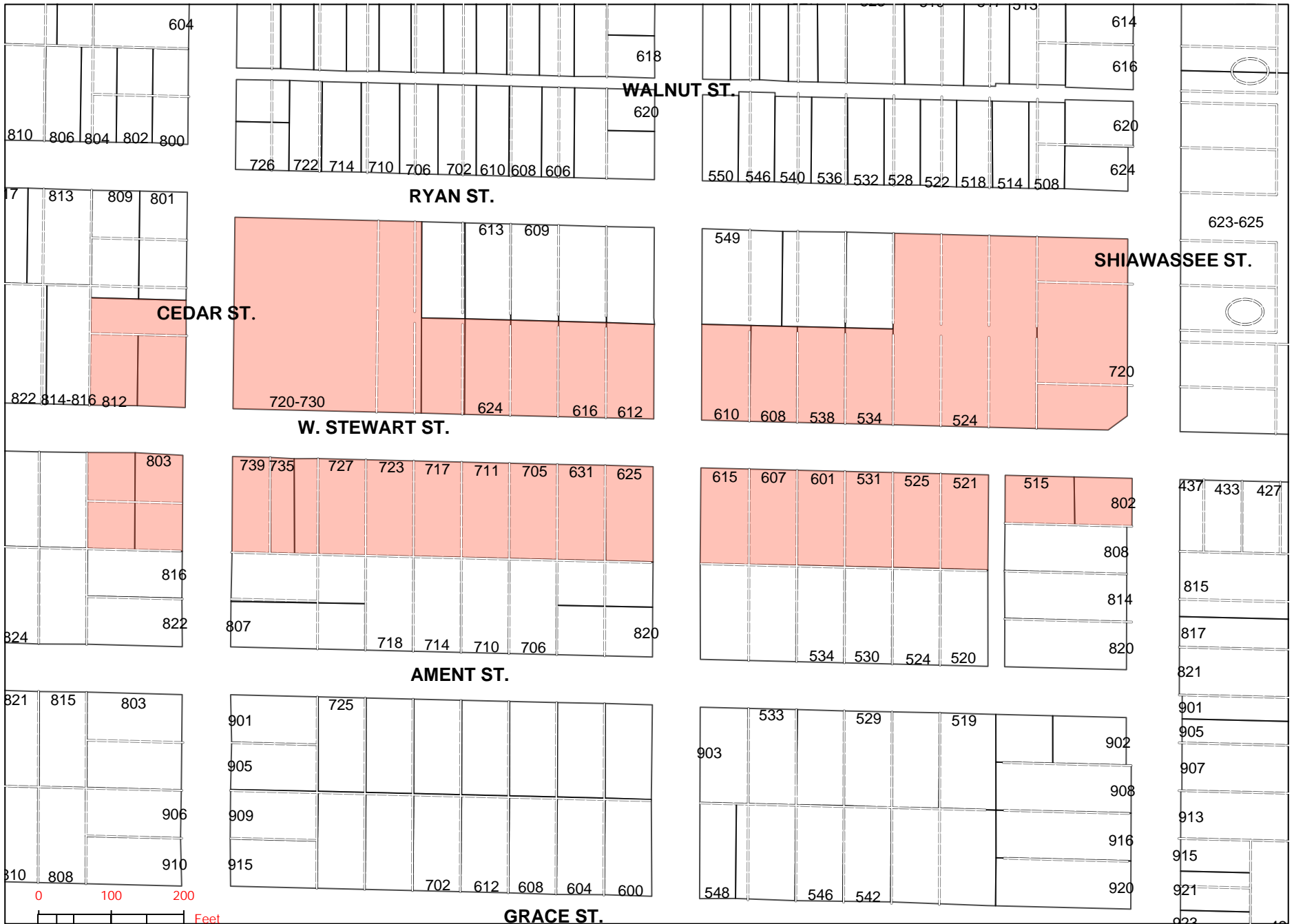


STEWART 100 WEST OF CEDAR TO SHIAWASSEE  
SOUTH SIDE

SPECIAL ASSESSMENT ROLL

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
809	STEWART	622-001-002	34	1	34.00	\$32.29	\$1,097.86	R-1
803	STEWART	622-001-001	66	0.75	49.50	\$32.29	\$1,598.36	R-1
739	STEWART	070-002-010	56.33	0.75	42.25	\$32.29	\$1,364.17	R-1
735	STEWART	070-002-009	33	1	33.00	\$32.29	\$1,065.57	R-1
731	STEWART	070-002-008	33	1	33.00	\$32.29	\$1,065.57	R-1
727	STEWART	070-002-007	66	1	66.00	\$32.29	\$2,131.14	R-1
723	STEWART	070-002-006	66	1	66.00	\$32.29	\$2,131.14	R-1
717	STEWART	070-002-005	66	1	66.00	\$32.29	\$2,131.14	R-1
711	STEWART	070-002-004	66	1	66.00	\$32.29	\$2,131.14	R-1
705	STEWART	070-002-003	66	1	66.00	\$32.29	\$2,131.14	R-1
631	STEWART	070-002-002	66	1	66.00	\$32.29	\$2,131.14	R-1
625	STEWART	070-002-001	66	0.75	49.50	\$32.29	\$1,598.36	R-1
615	STEWART	070-001-009	66	0.75	49.50	\$32.29	\$1,598.36	R-1
607	STEWART	070-001-008	66	1	66.00	\$32.29	\$2,131.14	R-1
601	STEWART	070-001-007	66	1	66.00	\$32.29	\$2,131.14	R-1
531	STEWART	070-001-006	66	1	66.00	\$32.29	\$2,131.14	R-1
525	STEWART	070-001-005	66	1	66.00	\$32.29	\$2,131.14	R-1
521	STEWART	070-001-004	66	1	66.00	\$32.29	\$2,131.14	R-1
515	STEWART	070-001-001	95	1	95.00	\$34.47	\$3,274.65	B-1
802	SHIAWASSEE	070-001-002	80	0.75	60.00	\$34.47	\$2,068.20	I-1
			1255.33		1171.75		\$38,173.63	

# OWOSSO





DATE: 4.16.18  
TO: CITY COUNCIL  
FROM: CITY MANAGER  
SUBJECT: SET PUBLIC HEARING FOR FY 2018-19 BUDGET

**BACKGROUND:**

Section 8.4 of the City Charter requires that a public hearing be held on the proposed budget, and that the hearing shall be held no less than one week before its final adoption. Final adoption (Section 8.5-a) requires that the budget be adopted no later than the fourth Monday in May. So May 7<sup>th</sup> is a perfect time to hold the hearing as long as budget workshops are held between now and May 7<sup>th</sup>.

**FISCAL IMPACT:**

n/a



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: April 9, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for Hanover Street Resurfacing

### RECOMMENDATION:

City staff recommends approval of Resolution No. 4 which sets the second public hearing for the Hanover Street Resurfacing Project.

### BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the date for the second public hearing at its **April 16, 2018** meeting.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Monday, May 7, 2018 to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

**Hanover Street, Public Street, from Harding Avenue to north end of street**

Attachment(s): Hanover Street Resolution No. 4  
Special Assessment Roll

**RESOLUTION NO.**

**SPECIAL ASSESSMENT RESOLUTION NO. 4  
SETTING A PUBLIC HEARING  
TO RECEIVE COMMENT REGARDING  
SPECIAL ASSESSMENT DISTRICT NO. 2018-02  
HANOVER STREET, A PUBLIC STREET, FROM HARDING AVENUE TO NORTH END**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, May 7, 2018 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING  
TO REVIEW SPECIAL ASSESSMENT ROLL  
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

**Hanover Street, a Public Street, from Harding Avenue to north end of street**

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

**Street Resurfacing**

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, May 7, 2018 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

HANOVER ST. HARDING TO NORTH END  
WEST SIDE

SPECIAL ASSESSMENT ROLL

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	AMOUNT OF ESTIMATE
1104	HANOVER	590-000-001	224.08	0.75	168.06	18.57	\$3,120.87	\$ 4,374.60
1017	HANOVER	030-000-016	102.04	1	102.04	18.57	\$1,894.88	\$ 2,656.10
1083	HANOVER	030-000-015	102.04	1	102.04	18.57	\$1,894.88	\$ 2,656.10
1107	HANOVER	030-000-014	68.03	1	68.03	18.57	\$1,263.32	\$ 1,770.82
1121	HANOVER	030-000-013	68.03	1	68.03	18.57	\$1,263.32	\$ 1,770.82
1137	HANOVER	030-000-012	68.03	1	68.03	18.57	\$1,263.32	\$ 1,770.82
1151	HANOVER	030-000-011	68.03	1	68.03	18.57	\$1,263.32	\$ 1,770.82
1165	HANOVER	030-000-010	102.04	1	102.04	18.57	\$1,894.88	\$ 2,656.10
1193	HANOVER	030-000-009	102.04	0.75	76.53	18.57	\$1,421.16	\$ 1,992.08
1201	HANOVER	230-000-008	75.00	0.75	56.25	18.57	\$1,044.56	\$ 1,464.19
1205	HANOVER	230-000-007	82.50	1	82.50	18.57	\$1,532.03	\$ 2,147.48
1209	HANOVER	230-000-006	82.50	1	82.50	18.57	\$1,532.03	\$ 2,147.48
1213	HANOVER	230-000-005	82.50	1	82.50	18.57	\$1,532.03	\$ 2,147.48
1217	HANOVER	230-000-004	82.50	1	82.50	18.57	\$1,532.03	\$ 2,147.48
1221	HANOVER	230-000-003	82.50	1	82.50	18.57	\$1,532.03	\$ 2,147.48
1225	HANOVER	230-000-002	82.50	1	82.50	18.57	\$1,532.03	\$ 2,147.48
1229	HANOVER	230-000-001	64.50	1	64.50	18.57	\$1,197.77	\$ 1,678.94
			1538.86		1438.58		\$26,714.43	\$37,446.24

EAST SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	AMOUNT OF ESTIMATE
1200	HANOVER	690-000-010	191.20	0.75	143.40	18.57	2,662.94	\$ 3,732.70
	HANOVER	690-000-011	109.30	1	109.30	18.57	2,029.70	\$ 2,845.08
1100	HANOVER	520-000-001	131.97	0.75	98.98	18.57	1,838.01	\$ 2,576.38
1101	HANOVER	520-000-010	147.00	0.75	110.25	18.57	2,047.34	\$ 2,869.81
1122	HANOVER	520-000-009	150.00	1	150.00	18.57	2,785.50	\$ 3,904.50
1132	HANOVER	690-000-009	124.00	1	124.00	18.57	2,302.68	\$ 3,227.72
1202	HANOVER	690-000-008	126.00	1	126.00	18.57	2,339.82	\$ 3,279.78
1208	HANOVER	690-000-007	127.00	1	127.00	18.57	2,358.39	\$ 3,305.81
1212	HANOVER	690-000-006	128.00	1	128.00	18.57	2,376.96	\$ 3,331.84
1332	HANOVER	690-000-002	102.81	1	102.81	18.57	1,909.18	\$ 2,676.14
1334	HANOVER	690-000-004	100.00	1	100.00	18.57	1,857.00	\$ 2,603.00
1338	HANOVER	690-000-001	148.00	1	148.00	18.57	2,748.36	\$ 3,852.44
			1585.28		1467.74		\$27,255.89	\$38,205.21

Note: 1200 Handover St. footage is 204.2' used 191.2'

HANOVER

SPECIAL ASSESSMENT ROLL

ENGINEER'S ESTIMATE \$134,918.65

CITY SHARE 60% \$80,951.19

LAND OWNER 40% \$53,967.46

AMOUNT ASSESSMENT \$53,970.32

TOTAL \$134,918.65

ASSESSABLE FRONT FOOT TOTAL 2906.32

FRONT FOOT RATE \$18.57





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: April 9, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for Harding Avenue Resurfacing

### RECOMMENDATION:

City staff recommends approval of Resolution No. 4 which sets the second public hearing for the Harding Avenue Resurfacing Project.

### BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the second public hearing at its April 16, 2018 meeting for Monday, May 7, 2018.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Monday, May 7, 2018 to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

**Harding Avenue, a Public Street, from Chipman Street to Hanover Street**

Attachment(s): Harding Avenue Resolution No. 4  
Special Assessment Roll

**RESOLUTION NO.**

**SPECIAL ASSESSMENT RESOLUTION NO. 4  
SETTING A PUBLIC HEARING  
TO RECEIVE COMMENT REGARDING  
SPECIAL ASSESSMENT DISTRICT NO. 2018-03  
HARDING AVENUE, A PUBLIC STREET, FROM CHIPMAN STREET TO HANOVER STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, May 7, 2018 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING  
TO REVIEW SPECIAL ASSESSMENT ROLL  
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

**Harding Avenue, a Public Street, from Chipman Street to Hanover Street**

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

**Street Resurfacing**

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, May 7, 2018 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

HARDING AVE. CHIPMAN TO HANOVER  
SOUTH SIDE

SPECIAL ASSESSMENT ROLL

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	AMOUNT OF ESTIMATE
912	CHIPMAN	690-006-002	75	0.75	56.25	\$23.37	\$1,314.56	\$ 1,695.38
1207	HARDING	690-006-003	90	1	90	\$23.37	\$2,103.30	\$ 2,712.60
721	WILLOW SPRING	690-006-001	132	0.75	99	\$23.37	\$2,313.63	\$ 2,983.86
720	WILLOW SPRING	690-000-016	191	0.75	143.25	\$23.37	\$3,347.75	\$ 4,317.56
1111	HARDING	960-000-017	134	1	134	\$23.37	\$3,131.58	\$ 4,038.76
1109	HARDING	690-000-018	134	1	134	\$23.37	\$3,131.58	\$ 4,038.76
1105	HARDING	690-000-014	151.5	1	151.5	\$23.37	\$3,540.56	\$ 4,566.21
1004	HANOVER	690-000-019	37.63	0.75	28.22	\$23.37	\$659.56	\$ 850.63
1000	HANOVER	690-000-020	0	1	0	\$23.37	\$0.00	\$ -
			945.13		836.22		\$19,542.52	\$ 25,203.75

Note: 1004 Harding Total footage is 49.5' used 37.63'  
Note: 1000 Harding has no footage on the street

NORTH SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	AMOUNT OF ESTIMATE
1000	CHIPMAN	590-000-012	132	0.75	99	\$23.37	\$2,313.63	\$ 2,983.86
1212	HARDING	590-000-011	70	1	70	\$23.37	\$1,635.90	\$ 2,109.80
1208	HARDING	590-000-010	105	1	105	\$23.37	\$2,453.85	\$ 3,164.70
1126	HARDING	590-000-009	105	1	105	\$23.37	\$2,453.85	\$ 3,164.70
1124	HARDING	590-000-008	70	1	70	\$23.37	\$1,635.90	\$ 2,109.80
1122	HARDING	590-000-007	70	1	70	\$23.37	\$1,635.90	\$ 2,109.80
1118	HARDING	590-000-006	70	1	70	\$23.37	\$1,635.90	\$ 2,109.80
1116	HARDING	590-000-005	70	1	70	\$23.37	\$1,635.90	\$ 2,109.80
1114	HARDING	590-000-004	105	1	105	\$23.37	\$2,453.85	\$ 3,164.70
1108	HARDING	590-000-002	102.25	1	102.25	\$23.37	\$2,389.58	\$ 3,081.82
1104	HARDING	590-000-001	66	0.75	49.5	\$23.37	\$1,156.82	\$ 1,491.93
			965.25		915.75		\$21,401.08	\$ 27,600.71

HARDING

SPECIAL ASSESSMENT ROLL

ENGINEER'S ESTIMATE

\$102,354.88





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: April 9, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for Olmstead Street Resurfacing

### RECOMMENDATION:

City staff recommends approval of Resolution No. 4 which sets the second public hearing for the Olmstead Street Resurfacing Project.

### BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the second public hearing at its **April 16, 2018** meeting.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Monday, May 7, 2018 to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

**Olmstead Street, Public Street, from West Street to Chipman Street**

Attachment(s): Olmstead Street Resolution No. 4  
Special Assessment Roll

**RESOLUTION NO.**

**SPECIAL ASSESSMENT RESOLUTION NO. 4  
SETTING A PUBLIC HEARING  
TO RECEIVE COMMENT REGARDING  
SPECIAL ASSESSMENT DISTRICT NO. 2018-05  
OLMSTEAD STREET, A PUBLIC STREET, FROM WEST STREET TO CHIPMAN STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, May 7, 2018 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING  
TO REVIEW SPECIAL ASSESSMENT ROLL  
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

**Olmstead Street, a Public Street, from West Street to Chipman Street**

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

**Street Resurfacing**

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, May 7, 2018 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.



OLMSTEAD ST. WEST END TO CHIPMAN  
NORTH SIDE

SPECIAL ASSESSMENT ROLL

P1

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	AMOUNT OF ESTIMATE
	WEST	450-000-010	32	0.75	24.00	\$21.27	\$510.48	\$ 669.60
1460	OLMSTEAD ST.	603-006-009	91.75	0.75	68.81	\$21.27	\$1,463.64	\$ 1,919.87
1440	OLMSTEAD ST.	603-006-008	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1424	OLMSTEAD ST.	603-006-007	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1420	OLMSTEAD ST.	603-006-006	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1418	OLMSTEAD ST.	603-006-005	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1414	OLMSTEAD ST.	603-006-004	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1410	OLMSTEAD ST.	603-006-003	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1408	OLMSTEAD ST.	603-006-002	72	1	72	\$21.27	\$1,531.44	\$ 2,008.80
1400	OLMSTEAD ST.	603-006-001	60	0.75	45	\$21.27	\$957.15	\$ 1,255.50
1344	OLMSTEAD ST.	603-005-008	66	0.75	49.5	\$21.27	\$1,052.87	\$ 1,381.05
1340	OLMSTEAD ST.	603-005-007	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1336	OLMSTEAD ST.	603-005-006	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1332	OLMSTEAD ST.	603-005-005	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1328	OLMSTEAD ST.	603-005-004	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1308	OLMSTEAD ST.	603-005-003	132	1	132	\$21.27	\$2,807.64	\$ 3,682.80
903	CHIPMAN	603-005-002	132	0.75	99	\$21.27	\$2,105.73	\$ 2,762.10
			1213.75		1150.31		\$24,467.15	\$ 32,093.72

WEST FRONT FOOT 62.66' USED 32'

1460 OLMSTEAD FRONT FOOT 99.25' USED 91.75'

OLMSTEAD ST. WEST END TO CHIPMAN  
NORTH SIDE

SPECIAL ASSESSMENT ROLL

P2

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	AMOUNT OF ESTIMATE
1435	OLMSTEAD ST.	603-004-009	66.33	0.75	49.75	\$21.27	\$1,058.13	\$ 1,387.96
1431	OLMSTEAD ST.	603-004-008	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1427	OLMSTEAD ST.	603-004-007	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1423	OLMSTEAD ST.	603-004-006	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1419	OLMSTEAD ST.	603-004-005	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1415	OLMSTEAD ST.	603-004-004	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1411	OLMSTEAD ST.	603-004-003	55	1	55	\$21.27	\$1,169.85	\$ 1,534.50
1409	OLMSTEAD ST.	603-004-002	77	1	77	\$21.27	\$1,637.79	\$ 2,148.30
1407	OLMSTEAD ST.	603-004-001	66	0.75	49.5	\$21.27	\$1,052.87	\$ 1,381.05
1343	OLMSTEAD ST.	603-003-009	60	0.75	45	\$21.27	\$957.15	\$ 1,255.50
1339	OLMSTEAD ST.	603-003-008	72	1	72	\$21.27	\$1,531.44	\$ 2,008.80
1319	OLMSTEAD ST.	603-003-007	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1315	OLMSTEAD ST.	603-003-006	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1311	OLMSTEAD ST.	603-003-005	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
1309	OLMSTEAD ST.	603-003-004	66	1	66	\$21.27	\$1,403.82	\$ 1,841.40
815	CHIPMAN	603-003-001	198	0.75	148.5	\$21.27	\$3,158.60	\$ 4,143.15
			1188.33		1090.75		\$23,200.20	\$ 30,431.86

OLMSTEAD ST.

SPECIAL ASSESSMENT ROLL

P3

ENGINEER'S ESTIMATE		\$119,186.26		
CITY SHARE	60%	\$71,511.76		
LAND OWNER	40%	\$47,674.50	AMOUNT OF ASSESSMENT	\$47,667.35
TOTAL		\$119,186.26		
			TOTAL	
ASSESSABLE FRONT FOOT			2241.06	
FRONT FOOT RATE			\$21.27	



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# *MEMORANDUM*

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DATE: April 9, 2018

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order # 1392

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The Curwood Festival requests approval of traffic control order No# 1392, this will allow for the closure of certain city parking lots and streets related to the Curwood Festival.

Attached is a list of street and parking lot closures. Proof of insurance will be obtained in time for the meeting.

The Public Safety Department has issued Traffic Control Order No# 1392 in accordance with the Rules for the Issuance of Certain Traffic Control Orders.

- The closure of Water Street between Main and Ball from Wednesday, June 6, 2018 at 9:00 am until Monday June 11, 2018 at 6:00 am.
- The closure of Water Street from Main to Exchange Street on Wednesday June 6, 2018 at 9:00 am until Monday, June 11, 2018 at 6:00 am.
- The closure of Water Street from Exchange to Mason on Friday, June 8, 2018 at 4:00 pm until Monday, June 11, 2018 at 6:00 am.
- The closure of Exchange Street parking lot from 6:00 pm Thursday, June 7, 2011 through Sunday, June 11, 2018 at 10:00 pm.

- The closure of the entire Armory parking lot from Wednesday, June 6, 2018 at 5:00 pm until the completion of festival activities on Sunday, June 10, 2018.
- The closure of the public safety parking lot on Wednesday, June 6, 2018 at 7:00 am thru Monday, June 11, 2018 at 6:00 am. The tent company is scheduled to bring in the tent on Tuesday, June 5, at 8:00 am. Request for south-east section of the public safety parking lot be closed.
- Curwood Castle Drive changed to a one-way traffic pattern, north from Main Street and West on River Street for smoother traffic flow on Thursday, June 7, 2018 thru Sunday, June 10, 2018.
- Necessary closures for the Children's parade as follows: Barricades needed for the Children's parade by 6:00 pm Friday, June 8, 2018. Dewey and King Streets, Dewey and Oliver Streets, Gilbert and Oliver Streets, Queen and Randolph Streets. The parade route starts at the corner of Dewey and King, then the route follows King St to Washington St., down Washington St., over to Exchange to Ball St., up Ball St. ending at Williams St. Rain date for the children's parade is Sunday, June 10, 2018.
- Necessary closures for the Heritage Park which takes place on Saturday, June 9, 2018 at 2:00 pm on M-21 from Gould Street to Chipman Street. Detour route will be well marked/signed to continue smooth traffic flow around the parade. Barricades are needed for the parade line-up on Gould Street at Grover, Comstock and Jerome Streets.
- The closure of M-52 from Stewart to Oliver Streets on Saturday, June 9, 2018 for the duration of the parade.
- The closure of the lot on the corner of Curwood Castle Drive and Bradley Streets on Wednesday evening, June 6, 2018 for parking through Sunday, June 10, 2018.
- Other closures as needed for the 5/10K walk/run on Saturday, June 8, 2018 which will be policed by CRW members and will be temporary for the duration of those specific events. Parade routes, staging and disbursement areas will also be temporary and aided by police officers and CRW members.

**CITY OF OWOSSO**  
**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.	DATE	TIME
1392	4/9/18	4:00 pm

REQUESTED BY  
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL  
Street and Lot Closures

LOCATION OF CONTROL  
See attached

EVENT: **Curwood Festival 2018**  
June 5 – 11, 2018

APPROVED BY COUNCIL  
\_\_\_\_\_, 20 \_\_\_\_\_

REMARKS  
Beginning June 5, 2018 at 8:00 a.m.  
Ending June 11, 2018 at 6:00 a.m.

- The closure of Water Street between Main and Ball from Wednesday, June 6, 2018 at 9:00 am until Monday June 11, 2018 at 6:00 am.
- The closure of Water Street from Main to Exchange Street on Wednesday June 6, 2018 at 9:00 am until Monday, June 11, 2018 at 6:00 am.
- The closure of Water Street from Exchange to Mason on Friday, June 8, 2018 at 4:00 pm until Monday, June 11, 2018 at 6:00 am.
- The closure of Exchange Street parking lot from 6:00 pm Thursday, June 7, 2011 through Sunday, June 11, 2018 at 10:00 pm.
- The closure of the entire Armory parking lot from Wednesday, June 6, 2018 at 5:00 pm until the completion of festival activities on Sunday, June 10, 2018.
- The closure of the public safety parking lot on Wednesday, June 6, 2018 at 7:00 am thru Monday, June 11, 2018 at 6:00 am. The tent company is scheduled to bring in the tent on Tuesday, June 5, at 8:00 am. Request for south-east section of the public safety parking lot be closed.
- Curwood Castle Drive changed to a one-way traffic pattern, north from Main Street and West on River Street for smoother traffic flow on Thursday, June 7, 2018 thru Sunday, June 10, 2018.
- Necessary closures for the Children's parade as follows: Barricades needed for the Children's parade by 6:00 pm Friday, June 8, 2018. Dewey and King Streets, Dewey and Oliver Streets, Gilbert and Oliver Streets, Queen and Randolph Streets. The parade route starts at the corner of Dewey and King, then the route follows King St to Washington St., down Washington St., over to Exchange to ball St., up Ball St. ending at Williams St. Rain date for the children's parade is Sunday, June 10, 2018.
- Necessary closures for the Heritage Park which takes place on Saturday, June 9, 2018 at 2:00 pm on M-21 from Gould Street to Chipman Street. Detour route will be well marked/signed to continue smooth traffic flow around the parade. Barricades are needed for the parade line-up on Gould Street at Grover, Comstock and Jerome Streets.

- The closure of M-52 from Stewart to Oliver Streets on Saturday, June 9, 2018 for the duration of the parade.
- The closure of the lot on the corner of Curwood Castle Drive and Bradley Streets on Wednesday evening, June 6, 2018 for parking through Sunday, June 10, 2018. Other closures as needed for the 5/10K walk/run on Saturday, June 8, 2018 which will be policed by CRW members and will be temporary for the duration of those specific events. Parade routes, staging and disbursement areas will also be temporary and aided by police officers and CRW members.



APPLICATION FOR USE OF  
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Curwood Festival Date: 4-5-18

Primary Contact Person

Name: Kevin Lemley

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Requested Date(s): 6 JUNE 5-10 Requested Hours: See Attached

Area Requested (Parking Lot - Parade Route): See Attached

Detailed description of the use for which the request is made: See Attached

- Attach copies of any rules or policies applicable to persons participating in the event.
- Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved  Not Approved  Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Cc: DDA - Director  
WCIA - Chairperson



- The closure of Water Street between Main and Ball from Wednesday, June 6, 2018 at 9:00 am until Monday June 11, 2018 at 6:00 am.
- The closure of Water Street from Main to Exchange Street on Wednesday June 6, 2018 at 9:00 am until Monday, June 11, 2018 at 6:00 am.
- The closure of Water Street from Exchange to Mason on Friday, June 8, 2018 at 4:00 pm until Monday, June 11, 2018 at 6:00 am.
- The closure of Exchange Street parking lot from 6:00 pm Thursday, June 7, 2011 through Sunday, June 11, 2018 at 10:00 pm.
- The closure of the entire Armory parking lot from Wednesday, June 6, 2018 at 5:00 pm until the completion of festival activities on Sunday, June 10, 2018.
- The closure of the public safety parking lot on Wednesday, June 6, 2018 at 7:00 am thru Monday, June 11, 2018 at 6:00 am. The tent company is scheduled to bring in the tent on Tuesday, June 5, at 8:00 am. Request for south-east section of the public safety parking lot be closed.
- Curwood Castle Drive changed to a one-way traffic pattern, north from Main Street and West on River Street for smoother traffic flow on Thursday, June 7, 2018 thru Sunday, June 10, 2018.
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- Other closures as needed for the 5/10K walk/run on Saturday, June 8, 2018 which will be policed by CRW members and will be temporary for the duration of those specific

events. Parade routes, staging and disbursement areas will also be temporary and aided by police officers and CRW members.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 8, 2018

**TO:** Owosso City Council

**FROM:** Glenn Chinavare, Director of Public Services & Utilities

**SUBJECT:** Cost Agreement between MDOT and city of Owosso for Industrial Park Connector Project.

### RECOMMENDATION:

Approval of MDOT Cost Agreement No. 18-5039 for the proposed road improvements along McMillan Avenue from Monroe Street southerly 750', along Monroe Street from McMillan Avenue westerly to Gould Street, and along Gould Street from Monroe Street northerly to Highway M-71 (Corunna Avenue).

### BACKGROUND:

On June 19, 2017, City Council approved city staff recommendation to make application to MDOT for Transportation Economic Development Funds, Category A (TEDF-A), for the proposed reconstruction of McMillan Avenue from Monroe Street southerly 750', proposed reconstruction of Monroe Street from McMillan Avenue westerly to Gould Street, and proposed resurfacing of Gould Street from Monroe Street northerly to M-71 (Corunna Avenue). The state of Michigan offers these funds explicitly to local agencies for road improvements that support private initiatives such as job creation. Proposed work includes asphalt paving, intersection improvements, storm drainage, concrete curb and gutter, concrete sidewalk and ADA ramps, permanent signing, and pavement markings; altogether with necessary related work (also referred to as 'project'). The City is responsible to design and oversee the project in accordance with MDOT standards. The state agrees to reimburse the city for its share of state funds, in accordance with the Agreement.

### FISCAL IMPACTS:

The total estimated cost for this project is \$1,051,280.75 and of that amount, TEDF-A Funds will pay \$325,000.00. The City's estimated share is \$726,280.75. The City will also be responsible for any cost overruns exceeding the estimated cost for the project. Funds for the City's share of cost will be taken from the 2016 Unlimited Obligation Bond Proceeds and other funds as appropriate.

Attachments: (1) Resolution  
(2) MDOT Cost Agreement  
(3) Engineer's Estimate of Probable Cost

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING EXECUTION OF  
MDOT COST AGREEMENT FOR ROAD IMPROVEMENTS OF  
MCMILLAN AVENUE FROM MONROE STREET SOUTHERLY 750 FEET  
MONROE STREET FROM MCMILLAN AVENUE TO GOULD STREET  
GOULD STREET FROM MONROE STREET TO M-71 (CORUNNA AVE)**

WHEREAS, McMillan Avenue from Monroe Street southerly 750', Monroe Street from McMillan Avenue westerly to Gould Street, and Gould Street from Monroe Street northerly to Highway M-71 (Corunna Avenue) are part of the city Truck Route system of roads; and

WHEREAS, the City is required to provide a safe and expedient road system for users which requires proper maintenance of the roadway; and

WHEREAS, the City has applied for, and is now approved to receive, state of Michigan Transportation Economic Development Funds towards street improvements that support private initiatives such as job creation within the city of Owosso; and

WHEREAS, after review, city staff recommends approval of MDOT Cost Agreement No. 18-5039 for the proposed reconstruction of McMillan Avenue from Monroe Street southerly 750', proposed reconstruction of Monroe Street from McMillan Avenue westerly to Gould Street, and proposed resurfacing of Gould Street from Monroe Street northerly to M-71 (Corunna Avenue); and

WHEREAS, proposed work will include asphalt paving, intersection improvements, storm drainage, concrete curb and gutter, concrete sidewalk and ADA ramps, permanent signing, and pavement markings; altogether with necessary related work (also referred to as 'project'); and

WHEREAS, the Michigan Department of Transportation requires the city of Owosso adopt a resolution indicating its willingness to participate in the improvements of these streets as set forth in the Agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve MDOT Agreement No. 18-5039 for the proposed street reconstruction of McMillan Avenue from Monroe Street southerly 750', proposed street reconstruction of Monroe Street from McMillan Avenue westerly to Gould Street, and proposed street resurfacing of Gould Street from Monroe Street northerly to M-71 (Corunna Avenue).

SECOND: That the City of Owosso is willing to participate in the project and cost as illustrated within said Agreement.

THIRD: That the Mayor and City Clerk are hereby authorized to sign the Agreement as attached.

FOURTH: The City Council hereby directs staff to allocate \$726,280.75 from the 2016 Unlimited Obligation Bond Proceeds Fund, any other funds as appropriate, and to receive \$325,000.00 from the state of Michigan Transportation Economic Development Fund, for a total of \$1,051,280.75 to fund this project, and directs the City Manager to proceed with the project, in accordance with the MDOT Contract Agreement.

TED (A)  
NON FED

COM  
Control Section EDA 76000  
Job Number 202135A  
Contract No. 18-5039

THIS CONTRACT is made and entered into this date of \_\_\_\_\_, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT;" and the CITY OF OWOSSO, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY;" for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the City of Owosso, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I," dated January 26, 2018, attached hereto and made a part hereof:

Hot mix asphalt roadway reconstruction work along McMillan Avenue from Monroe Street southerly for approximately 750 feet, along Monroe Street from McMillan Avenue westerly to Gould Street, and along Gould Street from Monroe Street northerly to Highway M-71 (Corunna Avenue); and all together with necessary related work.

WITNESSETH:

WHEREAS, the State of Michigan is hereinafter referred to as the "State;" and

WHEREAS, the PROJECT has been approved for financing in part with funds from the State appropriated to the Transportation Economic Development Fund, hereinafter referred to as "TED FUNDS," qualifies for funding pursuant to PA 231, Section 11(3)(a); Public Act of 1987, as amended, and is categorized as:

#### CATEGORY "A" FUNDED PROJECT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.
2. The term "PROJECT COST," as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering and inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to perform, at no cost to the PROJECT, such administration of the PROJECT covered by this contract as is necessary to assist the REQUESTING PARTY to qualify for funding. Such administration may include performing such review, legal, financing, any other PROJECT related activities as are necessary to assist the REQUESTING PARTY in meeting applicable State requirements.

The DEPARTMENT shall provide the REQUESTING PARTY with a notice to proceed with the award of the construction contract for the PROJECT.

The DEPARTMENT shall make a final acceptance inspection of the PROJECT as necessary to ensure the PROJECT meets State requirements. Failure to comply with State requirements may result in forfeiture of future distributions of the Michigan Transportation Fund as described in Section 6. No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

4. The REQUESTING PARTY, under the terms of this contract, shall advertise and award the PROJECT work in accordance with the following:

- A. The REQUESTING PARTY will, at no cost to the DEPARTMENT or the PROJECT, design, or cause to be designed, the PROJECT, and shall accept full responsibility for that design. Any review undertaken by the DEPARTMENT is for its own purposes and is not to nor does it relieve the REQUESTING PARTY of liability for any claims, causes of action or judgments arising out of the design of the PROJECT.
- B. The REQUESTING PARTY, hereby, certifies to the DEPARTMENT that the plans, specifications, and estimates for the PROJECT have been prepared in compliance with applicable State laws, local ordinances, and State and local standards and regulations.
- C. The REQUESTING PARTY, hereby, certifies to the DEPARTMENT that the contracting procedures to be followed by the REQUESTING PARTY in connection with the solicitation of the construction contract for the PROJECT shall be based on an open competitive bid process. It is understood that the proposal for the PROJECT shall be publicly advertised and the contract awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State statutes, local ordinances, and State and local regulations.

- (1) The REQUESTING PARTY shall not award the construction contract prior to receipt of a notice to proceed from the DEPARTMENT.
- (2) Upon verification that contractor selection by the REQUESTING PARTY was made in accordance with the terms of this contract and upon receipt of the "Request for Payment" form from the REQUESTING PARTY, the DEPARTMENT will authorize payment to the REQUESTING PARTY for the eligible amount in accordance with Section 5.

D. The REQUESTING PARTY will, at no cost to the PROJECT or the DEPARTMENT, comply with all applicable State statutes, local ordinances, and State and local regulations, including, but not limited to, those specifically relating to construction contract administration and obtain all permits and approvals with railway companies, utilities, concerned State, Federal, and local agencies, etc., and give appropriate notifications as may be necessary for the performance of work required for the PROJECT.

The REQUESTING PARTY agrees to comply with all applicable requirements of Part 91, Soil Erosion and Sedimentation Control of the Natural Resources and Environmental Protection Act, 1994 PA 451 as amended by 1995 PA 60 and 1996 PA 173, MCL 324.9101 et. seq., for all PROJECT work performed under this contract, and the REQUESTING PARTY shall require its contractors and subcontractors to comply with the same.

- E. All work in connection with the PROJECT shall be performed in conformance with the DEPARTMENT'S current Standard Specifications for Construction, special provisions, and the supplemental specifications and plans pertaining to the PROJECT. All materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. Any changes in the scope of work for the PROJECT will require approval by the DEPARTMENT.
- F. The REQUESTING PARTY shall, at no cost to the PROJECT or to the DEPARTMENT, appoint a project engineer who shall administer the PROJECT and ensure that the plans and specifications are followed, and shall perform or cause to be performed the construction engineering and inspection services necessary for the completion of the PROJECT.

Should the REQUESTING PARTY elect to use consultants for construction engineering and inspection, the REQUESTING PARTY shall provide a full-time project manager employed by the REQUESTING PARTY who shall ensure that the plans and specifications are followed.

- G. The REQUESTING PARTY shall require the contractor who is awarded the contract for the construction of the PROJECT to provide, as a minimum, insurance in the amounts specified in and in accordance with the DEPARTMENT'S current Standard Specifications for Construction, and to:
- (1) Maintain bodily injury and property damage insurance for the duration of the PROJECT.
  - (2) Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other party with jurisdiction for the roadway being constructed as the PROJECT, and their employees, for the duration of the PROJECT and to provide copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume either ownership of any portion of the PROJECT or jurisdiction of any REQUESTING PARTY highway as a result of being named as an insured on the owner's protective liability insurance policy.
  - (3) Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current Standard Specifications for Construction and to provide copies of notices and reports prepared to those insured.

5. The PROJECT COST shall be met in part by contributions by TED FUNDS. TED FUNDS Category A shall be applied to the eligible items of the PROJECT COST up to an amount not to exceed the lesser of: (1) 39 percent of the approved and responsible low bid amount, or (2) \$325,000. The balance, if any, of the PROJECT COST, after deduction of TED FUNDS, is the sole responsibility of the REQUESTING PARTY.

The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of PROJECT work.

Based upon the final cost of the PROJECT, the final costs included in the grant, and/or a request by the REQUESTING PARTY, a payment adjustment may be initiated and/or authorized by the DEPARTMENT for eligible items of the PROJECT COST such that the total amount of TED FUNDS does not exceed \$325,000. The grant includes those activities of preliminary



engineering, right-of-way acquisition, construction, and construction engineering related to the grant. The REQUESTING PARTY shall certify all actual costs incurred for work performed under this contract that are eligible for payment with TED FUNDS and will be required to repay any TED FUNDS it received in excess of 39 percent of the total of such costs.

6. The REQUESTING PARTY shall establish and maintain adequate records and accounts relative to the cost of the PROJECT. Said records shall be retained for a period of three (3) years after completion of construction of the PROJECT and shall be available for audit by the DEPARTMENT. In the event of a dispute with regard to allowable expenses or any other issue under this contract, the REQUESTING PARTY shall continue to maintain the records at least until that dispute has been finally decided and the time after all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the records at any reasonable time after giving reasonable notice.

The REQUESTING PARTY, within six (6) months of completion of the PROJECT and payment of all items of PROJECT COST related thereto, shall make a final reporting of construction costs to the DEPARTMENT and certify that the PROJECT has been constructed in accordance with the PROJECT plans, specifications, and construction contract.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, P.L. 998-502 and applicable State laws and regulations relative to audit requirements.

7. Upon completion of construction of the PROJECT, the REQUESTING PARTY will cause to be enacted and enforced such ordinances or regulations as may be necessary to prohibit parking in the roadway right-of-way throughout the limits of the PROJECT.

8. The REQUESTING PARTY certifies that a) it is a person under the Natural Resources and Environmental Protection Act, MCL 324.20101 et seq., as amended, (NREPA) and is not aware of and has no reason to believe that the property is a facility as defined in the NREPA; b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a minimum, contact with local, State and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Department of Environmental Quality, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

9. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either State or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT. If the REQUESTING PARTY refuses to participate in the cost of remediation, the amount of TED FUNDS the REQUESTING PARTY received from Grants 139.01, 139.02, and 139.03 shall be forfeited back to the DEPARTMENT.

10. If State funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

11. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the State.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT does not relieve the REQUESTING PARTY and the local agencies, as applicable, of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT is performing a governmental function, as that term is defined in MCL 691.1401 et seq. as amended, which is incidental to the completion of the PROJECT.

12. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rest with the REQUESTING PARTY and other local agencies having respective jurisdiction.

13. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

14. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

15. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

16. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964 being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.

17. The REQUESTING PARTY and other local agencies, as applicable parties, understand and agree that the highway(s) or street(s) being improved under the terms of this agreement and funded with Transportation Economic Development Funds, shall not be subject to any restriction by local authorities in using certain commercial vehicles on such highway(s) or street(s). Such restrictions are in conflict with the basic concept of the Transportation Economic Development Program and Funding. The REQUESTING PARTY, by signing this agreement, agrees to obtain concurrence from other local governmental agencies within whose jurisdiction or control the highway(s) or street(s) are being improved.

18. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolution approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF OWOSSO

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
Department Director MDOT

By \_\_\_\_\_  
Title:

FORM APPROVED  
2-23-2018  
f.l.s.  
ASSISTANT  
ATTORNEY  
GENERAL

RDB  
2/15/18

January 26, 2018

EXHIBIT I

CONTROL SECTION EDA 76000  
JOB NUMBER 202135A

ESTIMATED COST

Estimated PROJECT COST

Contracted Work \$851,720

ESTIMATED COST PARTICIPATION

GRAND TOTAL ESTIMATED COST \$851,720  
Less TED FUNDS\* \$325,000  
BALANCE (REQUESTING PARTY'S SHARE) \$526,720

\*TED FUNDS for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

**APPENDIX A**  
**PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.



7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011



# OPINION OF PROBABLE CONSTRUCTION COST

## ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Industrial Park Connector - Monroe St  
 LOCATION: Owosso  
 WORK: Road Reconstruction and Resurface

DATE: March 20, 2018  
 PROJECT #: 0020-17-0030  
 ESTIMATOR: SB  
 CHECKED BY: AWW  
 CURRENT ENR:

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
<b>CATEGORY 1 -ROAD</b>					
1500001	Mobilization, Max	LSUM	1	\$ 28,000.00	\$ 28,000.00
2030011	Dr Structure, Rem	Ea	1	\$ 400.00	\$ 400.00
2030015	Sewer, Rem, Less than 24 inch	Ft	112	\$ 20.00	\$ 2,240.00
2040020	Curb and Gutter, Rem	Ft	316	\$ 8.00	\$ 2,528.00
2040035	Guardrail, Rem	Ft	66	\$ 5.00	\$ 330.00
2040055	Sidewalk, Rem	Syd	22	\$ 8.00	\$ 176.00
2047011	Pavt, Rem, Modified	Syd	3903	\$ 8.00	\$ 31,224.00
2050010	Embankment, CIP	Cyd	220	\$ 15.00	\$ 3,300.00
2050016	Excavation, Earth	Cyd	1810	\$ 8.00	\$ 14,480.00
2050031	Non Haz Contaminated Material Handling and Disposal, LM	Cyd	30	\$ 75.00	\$ 2,250.00
2057021	Subgrade Undercutting, Type II, Modified	Cyd	50	\$ 50.00	\$ 2,500.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	13	\$ 100.00	\$ 1,300.00
2080036	Erosion Control, Silt Fence	Ft	323	\$ 2.00	\$ 646.00
2087051	Reimbursable Initial SESC Permit Fee	LSUM	1	\$ 163.00	\$ 163.00
2090001	Project Cleanup	LSUM	1	\$ 2,000.00	\$ 2,000.00
3027011	Aggregate Base, 10 inch, Modified	Syd	3399	\$ 15.00	\$ 50,985.00
3027011	Aggregate Base, 4 inch, Modified	Syd	47	\$ 10.00	\$ 470.00
3027011	Aggregate Base, 9 inch, Modified	Syd	750	\$ 14.00	\$ 10,500.00
3060020	Maintenance Gravel	Ton	50	\$ 10.00	\$ 500.00
3087011	Geotextile, Separator, Modified	Syd	4148	\$ 3.00	\$ 12,444.00
4027001	Sewer, Storm, 12 inch, SDR-26, Special Trench Detail	Ft	343	\$ 60.00	\$ 20,580.00
4027001	Sewer, Storm, 24 inch, SDR-26, Special Trench Detail	Ft	732	\$ 130.00	\$ 95,160.00
4030010	Dr Structure Cover, Type B	Ea	6	\$ 500.00	\$ 3,000.00
4030040	Dr Structure Cover, Type G	Ea	3	\$ 400.00	\$ 1,200.00
4030050	Dr Structure Cover, Type K	Ea	9	\$ 750.00	\$ 6,750.00
4030312	Dr Structure, Tap, 12 inch	Ea	1	\$ 450.00	\$ 450.00
4030324	Dr Structure, Tap, 24 inch	Ea	1	\$ 450.00	\$ 450.00
4037001	Dr Structure, 24 inch dia, Additional Depth	Ft	2	\$ 150.00	\$ 300.00
4037001	Dr Structure, 36 inch dia, Additional Depth	Ft	11	\$ 200.00	\$ 2,200.00
4037001	Dr Structure, 48 inch dia, Additional Depth	Ft	23	\$ 250.00	\$ 5,750.00
4037050	Dr Structure Collar, Modified	Ea	6	\$ 500.00	\$ 3,000.00
4037050	Dr Structure, 24 inch dia, Catch Basin	Ea	3	\$ 1,250.00	\$ 3,750.00
4037050	Dr Structure, 36 inch dia, Catch Basin	Ea	8	\$ 1,500.00	\$ 12,000.00
4037050	Dr Structure, 48 inch dia, Catch Basin	Ea	1	\$ 2,000.00	\$ 2,000.00
4037050	Dr Structure, 48 inch dia, Manhole	Ea	5	\$ 2,000.00	\$ 10,000.00
4037050	Structure Cover, Adj, Case 1, Modified	Ea	1	\$ 500.00	\$ 500.00
4037050	Structure Cover, Adj, Case 2, Modified	Ea	6	\$ 500.00	\$ 3,000.00
5010030	HMA, 2C	Ton	831	\$ 80.00	\$ 66,480.00
5010051	HMA, 4E3	Ton	416	\$ 80.00	\$ 33,280.00
5010057	HMA, 5E3	Ton	312	\$ 80.00	\$ 24,960.00
5017011	HMA, Repair	Syd	32	\$ 75.00	\$ 2,400.00
8020038	Curb and Gutter, Conc, Det F4	Ft	2249	\$ 15.00	\$ 33,735.00



# OPINION OF PROBABLE CONSTRUCTION COST

## ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Industrial Park Connector - Monroe St  
 LOCATION: Owosso  
 WORK: Road Reconstruction and Resurface

DATE: March 20, 2018  
 PROJECT #: 0020-17-0030  
 ESTIMATOR: SB  
 CHECKED BY: AWW  
 CURRENT ENR:

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
8030010	Detectable Warning Surface	Ft	10	\$ 35.00	\$ 350.00
8030030	Curb Ramp Opening, Conc	Ft	14	\$ 20.00	\$ 280.00
8037010	Sidewalk Ramp, Conc, 7 inch, Modified	Sft	95	\$ 8.00	\$ 760.00
8037010	Sidewalk, Conc, 4 inch, Modified	Sft	370	\$ 5.00	\$ 1,850.00
8070000	Guardrail, Type B	Ft	75	\$ 15.00	\$ 1,125.00
8070010	Guardrail, Curved, Type B	Ft	25	\$ 20.00	\$ 500.00
8070042	Guardrail Approach Terminal, Type 2B	Ea	2	\$ 2,500.00	\$ 5,000.00
8070080	Guardrail Reflector	Ea	5	\$ 6.00	\$ 30.00
8100371	Post, Steel, 3 lb	Ft	158	\$ 6.00	\$ 948.00
8100402	Sign, Type III, Erect, Salv	Ea	4	\$ 25.00	\$ 100.00
8100403	Sign, Type III, Rem	Ea	12	\$ 20.00	\$ 240.00
8100404	Sign, Type IIIA	Sft	38	\$ 15.00	\$ 570.00
8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft	53	\$ 2.75	\$ 145.75
8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	27	\$ 10.00	\$ 270.00
8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	Ft	1518	\$ 0.25	\$ 379.50
8120012	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	25	\$ 50.00	\$ 1,250.00
8120013	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	25	\$ 5.00	\$ 125.00
8120100	Dust Palliative, Applied	Ton	10	\$ 250.00	\$ 2,500.00
8120140	Lighted Arrow, Type C, Furn	Ea	2	\$ 500.00	\$ 1,000.00
8120141	Lighted Arrow, Type C, Oper	Ea	2	\$ 100.00	\$ 200.00
8120170	Minor Traf Devices	LSUM	1	\$ 5,000.00	\$ 5,000.00
8120245	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, White, Temp	Ft	1500	\$ 1.50	\$ 2,250.00
8120246	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, Yellow, Temp	Ft	2500	\$ 1.50	\$ 3,750.00
8120250	Plastic Drum, High Intensity, Furn	Ea	100	\$ 20.00	\$ 2,000.00
8120251	Plastic Drum, High Intensity, Oper	Ea	100	\$ 1.00	\$ 100.00
8120350	Sign, Type B, Temp, Prismatic, Furn	Sft	554	\$ 4.00	\$ 2,216.00
8120351	Sign, Type B, Temp, Prismatic, Oper	Sft	554	\$ 1.00	\$ 554.00
8120352	Sign, Type B, Temp, Prismatic, Special, Furn	Sft	147	\$ 10.00	\$ 1,470.00
8120353	Sign, Type B, Temp, Prismatic, Special, Oper	Sft	147	\$ 1.00	\$ 147.00
8120370	Traf Regulator Control	LSUM	1	\$ 10,000.00	\$ 10,000.00
8167011	Turf Establishment, Performance	Syd	2800	\$ 6.00	\$ 16,800.00
8210001	Monument Box	Ea	1	\$ 700.00	\$ 700.00
8210010	Monument Preservation	Ea	1	\$ 700.00	\$ 700.00
8507040	Railroad Flag Person	Hr	24	\$ 100.00	\$ 2,400.00
<b>CATEGORY 3 -NON-PARTICIPATING</b>					
4027001	Sewer Repair, Cured-In-Place Pipe	Ft	10	\$ 50.00	\$ 500.00
4027001	Sewer Repair, Open-Cut	Ft	30	\$ 250.00	\$ 7,500.00
<b>SUBTOTAL FOR CATEGORY 1 -ROAD</b>					<b>\$ 563,091.25</b>
<b>SUBTOTAL FOR CATEGORY 3 -NON-PARTICIPATING</b>					<b>\$ 8,000.00</b>
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>					<b>\$ 571,091.25</b>



# OPINION OF PROBABLE CONSTRUCTION COST

**ORCHARD, HILTZ & McCLIMENT, INC.**

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Industrial Park Connector - McMillan Rd  
 LOCATION: Owosso  
 WORK: Road Reconstruction and Resurface

DATE: March 20, 2018  
 PROJECT #: 0020-17-0030  
 ESTIMATOR: SB  
 CHECKED BY: AVW  
 CURRENT ENR:

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
<b>CATEGORY 1 -ROAD</b>					
1500001	Mobilization, Max	LSUM	1	\$ 19,000.00	\$ 19,000.00
2030011	Dr Structure, Rem	Ea	1	\$ 400.00	\$ 400.00
2030015	Sewer, Rem, Less than 24 inch	Ft	340	\$ 20.00	\$ 6,800.00
2047011	Driveway, Rem	Syd	696	\$ 6.00	\$ 4,176.00
2047011	Pavt, Rem, Modified	Syd	1889	\$ 8.00	\$ 15,112.00
2050010	Embankment, CIP	Cyd	210	\$ 15.00	\$ 3,150.00
2050016	Excavation, Earth	Cyd	800	\$ 8.00	\$ 6,400.00
2050031	Non Haz Contaminated Material Handling and Disposal, LM	Cyd	30	\$ 75.00	\$ 2,250.00
2057021	Subgrade Undercutting, Type II, Modified	Cyd	50	\$ 50.00	\$ 2,500.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	14	\$ 100.00	\$ 1,400.00
2090001	Project Cleanup	LSUM	1	\$ 2,000.00	\$ 2,000.00
3027011	Aggregate Base, 8 inch, Modified	Syd	2094	\$ 13.00	\$ 27,222.00
3027011	Aggregate Base, 6 inch, Modified	Syd	353	\$ 10.00	\$ 3,530.00
3060020	Maintenance Gravel	Ton	75	\$ 10.00	\$ 750.00
3087011	Geotextile, Separator, Modified	Syd	2446	\$ 3.00	\$ 7,338.00
4021204	Sewer Tap, 12 inch	Ea	3	\$ 300.00	\$ 900.00
4027001	Sewer, Storm, 12 inch, SDR-26, Special Trench Detail	Ft	200	\$ 60.00	\$ 12,000.00
4027001	Sewer, Storm, 24 inch, SDR-26, Special Trench Detail	Ft	634	\$ 130.00	\$ 82,420.00
4030010	Dr Structure Cover, Type B	Ea	1	\$ 500.00	\$ 500.00
4030040	Dr Structure Cover, Type G	Ea	7	\$ 400.00	\$ 2,800.00
4030050	Dr Structure Cover, Type K	Ea	7	\$ 750.00	\$ 5,250.00
4037001	Dr Structure, 36 inch dia, Additional Depth	Ft	31	\$ 200.00	\$ 6,200.00
4037001	Dr Structure, 48 inch dia, Additional Depth	Ft	28	\$ 250.00	\$ 7,000.00
4037050	Structure Cover, Adj, Case 1, Modified	Ea	4	\$ 500.00	\$ 2,000.00
4037050	Dr Structure, 36 inch dia, Catch Basin	Ea	7	\$ 1,500.00	\$ 10,500.00
4037050	Dr Structure Collar, Modified	Ea	2	\$ 500.00	\$ 1,000.00
4037050	Dr Structure, 24 inch dia, Catch Basin	Ea	3	\$ 1,250.00	\$ 3,750.00
4037050	Dr Structure, 48 inch dia, Catch Basin	Ea	4	\$ 2,000.00	\$ 8,000.00
4037050	Dr Structure, 48 inch dia, Manhole	Ea	1	\$ 2,000.00	\$ 2,000.00
5010030	HMA, 2C	Ton	380	\$ 80.00	\$ 30,400.00
5010051	HMA, 4E3	Ton	254	\$ 80.00	\$ 20,320.00
5010057	HMA, 5E3	Ton	190	\$ 80.00	\$ 15,200.00
8017011	Driveway, Nonreinf Conc, 9 inch, Modified	Syd	494	\$ 60.00	\$ 29,640.00
8020038	Curb and Gutter, Conc, Det F4	Ft	1057	\$ 15.00	\$ 15,855.00
8020050	Driveway Opening, Conc, Det M	Ft	357	\$ 20.00	\$ 7,140.00
8100371	Post, Steel, 3 lb	Ft	72	\$ 6.00	\$ 432.00
8100402	Sign, Type III, Erect, Salv	Ea	2	\$ 25.00	\$ 50.00
8100403	Sign, Type III, Rem	Ea	6	\$ 20.00	\$ 120.00
8100404	Sign, Type IIIA	Sft	16	\$ 15.00	\$ 240.00
8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	25	\$ 10.00	\$ 250.00



# OPINION OF PROBABLE CONSTRUCTION COST

**ORCHARD, HILTZ & McCLIMENT, INC.**

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Industrial Park Connector - McMillan Rd  
LOCATION: Owosso  
WORK: Road Reconstruction and Resurface

DATE: March 20, 2018  
PROJECT #: 0020-17-0030  
ESTIMATOR: SB  
CHECKED BY: AVW  
CURRENT ENR:

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
8167011	Turf Establishment, Performance	Syd	2325	\$ 6.00	\$ 13,950.00
8210001	Monument Box	Ea	1	\$ 700.00	\$ 700.00
8210010	Monument Preservation	Ea	1	\$ 700.00	\$ 700.00
<b>CATEGORY 3 -NON-PARTICIPATING</b>					
4027001	Sewer Repair, Open-Cut	Ft	10	\$ 250.00	\$ 2,500.00
4027001	Sewer Repair, Cured-In-Place Pipe	Ft	30	\$ 50.00	\$ 1,500.00
<b>SUBTOTAL FOR CATEGORY 1 -ROAD</b>					\$ 381,345.00
<b>SUBTOTAL FOR CATEGORY 3 -NON-PARTICIPATING</b>					\$ 4,000.00
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>					<b>\$ 385,345.00</b>



# OPINION OF PROBABLE CONSTRUCTION COST

## ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Industrial Park Connector - Gould St  
 LOCATION: Owosso  
 WORK: Road Reconstruction and Resurface

DATE: March 20, 2018  
 PROJECT #: 0020-17-0030  
 ESTIMATOR: SB  
 CHECKED BY: AVW  
 CURRENT ENR:

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
<b>CATEGORY 1 -ROAD</b>					
1500001	Mobilization, Max	LSUM	1	\$ 5,000.00	\$ 5,000.00
2040020	Curb and Gutter, Rem	Ft	528	\$ 8.00	\$ 4,224.00
2040055	Sidewalk, Rem	Syd	29	\$ 8.00	\$ 232.00
2047011	Driveway, Rem	Syd	102	\$ 6.00	\$ 612.00
2047011	Pavt, Rem, Modified	Syd	113	\$ 8.00	\$ 904.00
2050010	Embankment, CIP	Cyd	15	\$ 15.00	\$ 225.00
2050016	Excavation, Earth	Cyd	20	\$ 8.00	\$ 160.00
2050031	Non Haz Contaminated Material Handling and Disposal, LM	Cyd	30	\$ 75.00	\$ 2,250.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	3	\$ 100.00	\$ 300.00
2090001	Project Cleanup	LSUM	1	\$ 1,000.00	\$ 1,000.00
3027011	Aggregate Base, 4 inch, Modified	Syd	152	\$ 10.00	\$ 1,520.00
3060020	Maintenance Gravel	Ton	25	\$ 10.00	\$ 250.00
4037050	Structure Cover, Adj, Case 1, Modified	Ea	3	\$ 500.00	\$ 1,500.00
5010002	Cold Milling HMA Surface	Syd	1841	\$ 3.00	\$ 5,523.00
5010051	HMA, 4E3	Ton	223	\$ 80.00	\$ 17,840.00
5010057	HMA, 5E3	Ton	167	\$ 80.00	\$ 13,360.00
5017011	HMA, Repair	Syd	133	\$ 75.00	\$ 9,975.00
8017011	Driveway, Nonreinf Conc, 6 inch, Modified	Syd	84	\$ 40.00	\$ 3,360.00
8020038	Curb and Gutter, Conc, Det F4	Ft	528	\$ 15.00	\$ 7,920.00
8037010	Sidewalk, Conc, 4 inch, Modified	Sft	20	\$ 5.00	\$ 100.00
8037010	Sidewalk, Conc, 6 inch, Modified	Sft	245	\$ 5.00	\$ 1,225.00
8100371	Post, Steel, 3 lb	Ft	84	\$ 6.00	\$ 504.00
8100403	Sign, Type III, Rem	Ea	8	\$ 20.00	\$ 160.00
8100404	Sign, Type IIIA	Sft	27	\$ 15.00	\$ 405.00
8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	99	\$ 10.00	\$ 990.00
8110063	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	Ea	1	\$ 100.00	\$ 100.00
8110068	Pavt Mrkg, Ovly Cold Plastic, Only	Ea	1	\$ 125.00	\$ 125.00
8110069	Pavt Mrkg, Ovly Cold Plastic, Railroad Sym	Ea	2	\$ 300.00	\$ 600.00
8110077	Pavt Mrkg, Ovly Cold Plastic, Thru and Rt Turn Arrow Sym	Ea	1	\$ 175.00	\$ 175.00
8110231	Pavt Mrkg, Waterborne, 4 inch, White	Ft	142	\$ 0.25	\$ 35.50
8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	Ft	1040	\$ 0.25	\$ 260.00
8167011	Turf Establishment, Performance	Syd	101	\$ 6.00	\$ 606.00
8210001	Monument Box	Ea	1	\$ 700.00	\$ 700.00
8210010	Monument Preservation	Ea	1	\$ 700.00	\$ 700.00
<b>CATEGORY 3 -NON-PARTICIPATING</b>					
2040020	Curb and Gutter, Rem	Ft	28	\$ 8.00	\$ 224.00
2047011	Pavt, Rem, Modified	Syd	60	\$ 8.00	\$ 480.00
3027011	Aggregate Base, 4 inch, Modified	Syd	10	\$ 10.00	\$ 100.00
3027011	Aggregate Base, 8 inch, Modified	Syd	60	\$ 13.00	\$ 780.00
4027001	Sewer Repair, Cured-In-Place Pipe	Ft	10	\$ 50.00	\$ 500.00
4027001	Sewer Repair, Open-Cut	Ft	20	\$ 250.00	\$ 5,000.00
5017011	HMA, Repair	Syd	60	\$ 75.00	\$ 4,500.00
8020038	Curb and Gutter, Conc, Det F4	Ft	28	\$ 15.00	\$ 420.00



# OPINION OF PROBABLE CONSTRUCTION COST

## ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Industrial Park Connector - Gould St  
LOCATION: Owosso  
WORK: Road Reconstruction and Resurface

DATE: March 20, 2018  
PROJECT #: 0020-17-0030  
ESTIMATOR: SB  
CHECKED BY: AVW  
CURRENT ENR:

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
SUBTOTAL FOR CATEGORY 1 -ROAD					\$ 82,840.50
SUBTOTAL FOR CATEGORY 3 -NON-PARTICIPATING					\$ 12,004.00
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>					<b>\$ 94,844.50</b>



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 12, 2018  
**TO:** City Council  
**FROM:** Glenn M. Chinavare, Director of Public Services & Utilities  
**SUBJECT:** Bulk Chemical LimeCure-25

**RECOMMENDATION:**

Authorization to enter into a purchase agreement with Applied Specialties Incorporated of Avon Lake, Ohio for bulk chemicals necessary for treatment of potable water.

**BACKGROUND:**

Applied Specialties Incorporated is a sole source provider permitted by the Michigan Department of Environmental Quality, for a Lime softening chemical called LimeCure-25. Request waiver of purchasing policy formal bid requirements in order to initiate immediate procurement upon approval and authorization. The purpose of this chemical is to soften the residual Lime (Lime is used for iron and hardness removal) that accumulates and bonds to metal surfaces during the treatment process.

Annually, the Water Treatment Facility must shut down and clean two clarifier treatment processes, which can take on average two to four weeks for each clarifier. Currently, the residual lime from the water softening process that bonds to the metal surfaces of the center column and mechanical drive equipment must be manually chipped away by hand. This is a confined space, where one operator must be secured with a harness and safety lines, and requires another operator as a safety observer and helper.

The addition of the LimeCure is expected to make possible cleaning of the clarifier equipment by means of power washing. This would result in less man-hours for maintenance, minimize confined space entry time, and minimize the opportunity for personnel injury.

Water staff has recently completed the installation of static mixers/injector equipment on each of the two clarifiers, and are now ready to proceed with the purchase of the Lime softening chemical.

**FISCAL IMPACTS:**

Estimated \$22,000.00 annual expense. Funded from the Operations & Maintenance Budget account 591-553-743.000.

**Document originated by:**

Glenn M. Chinavare, Director

Attachments: (1) MDEQ Permit  
(2) Safety Data Sheet  
(3) Resolution



**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER  
FOR LIMECURE-25 WITH APPLIED SPECIALTIES INCORPORATED  
IN ACCORDANCE WITH THE PERMIT REQUIREMENTS AS APPROVED BY  
THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires LimeCure-25 in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has approved the use of LimeCure-25, and it is hereby determined that Applied Specialties Incorporated of Avon Lake, Ohio is the only firm qualified and permitted to provide such product in softening residual Lime used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal Bid requirements is requested, in order to comply with the MDEQ permit requirements, and to initiate procurement upon approval and authorization.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase LimeCure-25 from Applied Specialties Incorporated, at the price of \$.88 per pound with an estimated annual usage of 25,000 pounds.
- SECOND: The accounts payable department is authorized to submit payment to Applied Specialties Incorporated of Avon, Ohio in an amount not to exceed \$22,000.00 for FY2018-2019.
- THIRD: The above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

June 15, 2017

Mr. David H. Haut  
City of Owosso Water Filtration Supervisor  
1111 Allendale Avenue  
Owosso, MI 48867

Dear Dave,

Thank you for meeting with me last week to discuss the LimeCure. After going through the tour of your lime feed system with you we determined the LimeCure 25 would be the best application to help with mitigating scale and lime deposit accumulation.

The LimeCure 25 would be fed into the main water line leading to your slaker box. As we discussed, we would have to tap into the line as far away from the slaker box as possible. In the case of your setup that would be approximately six feet away. I also recommend a 1" x 12" static mixer just after where you are able to tap into your water line. This will aid in mixing and getting full efficiency of the LimeCure 25.

The LimeCure 25 will reduce the particle size in the slurry creating more surface area and making your lime more efficient. From this you will see a reduction in scale and deposits and the scaling and deposits you do get will be softer and much more easily removed. This will greatly reduce the down time and man hours needed to clean the system including in your clarifiers. There also may be a reduction in overall lime usage.

Below is pricing for both 275-gallon totes and 55-gallon drums. Please note this is a delivered cost to the Owosso WTP:

275-gallon (2,475 LB) tote of LimeCure 25 delivered to Owosso, MI at **\$0.88/LB.**

Minimum four 55-gallon (495 LB/drum) drums of LimeCure 25 delivered to Owosso, MI at **\$0.88/LB.**

Kind Regards,

Gary L. Amato  
APPLIED SPECIALTIES, INC.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
LANSING DISTRICT OFFICE



C. HEIDI GREYER  
DIRECTOR

November 9, 2017

Mr. Glenn Chinaware, Utility Director  
City of Owosso  
301 West Main Street  
Owosso, Michigan, 48867

Dear Mr. Chinaware:

SUBJECT: City of Owosso (City) – Permit W171107 - WSSN: 05120  
Water Quality Parameter (WQP) Requirements

This letter is in response to the issuance of Permit W171107 (Permit), issued November 3, 2017. The Permit approves a chemical addition to the treatment process, LimeCure25, therefore, it is necessary to conduct WQP sampling.

WQP sampling consists of a set of samples (at least two samples for each parameter) at least 24 hours apart. The required locations of the WQP sampling are at the Owosso Water Treatment Plant (WTP) plant tap and five distribution sites. A set of WQP samples should be collected prior to the installation of LimeCure25 and after it has been installed. If the WQP results are negatively and significantly impacted by the proposal, then additional lead and copper monitoring will be required.

WQP sampling sets must include the following:

- pH (this must be taken in the field at the time of sampling)
- alkalinity
- calcium
- conductivity
- total and orthophosphate (if applicable)
- water temperature (this must be taken in the field at the time of sampling)
- chloride
- sulfate

If you should have any questions in regards to this correspondence, please contact me at the telephone number below; via e-mail at [swendsenk@michigan.gov](mailto:swendsenk@michigan.gov); or Department of Environmental Quality, P.O. Box 30242, Lansing, Michigan 48909.

Sincerely,

Kurt Swendsen, District Engineer  
Drinking Water and  
Municipal Assistance Division  
Field Operations Section  
Lansing District Office  
517-525-1487

cc: Mr. David Haut, Operator-in-Charge, City of Owosso  
Mr. Larry Johnson, Shiawassee County Health Department



**PERMIT APPLICATION FOR WATER SUPPLY SYSTEMS**  
 (CONSTRUCTION - ALTERATION - ADDITION OR IMPROVEMENT) AS DESCRIBED HEREIN  
 Required under the Authority of 1976 PA 399, as amended

This application becomes an Act 399 Permit only when signed and issued by authorized Michigan Department of Environmental Quality (DEQ) Staff. See instructions below for completion of this application.

<p><b>1. Municipality or Organization, Address and WSSN</b>                  that will own or control the water facilities to be constructed. This permit is to be issued to:                  City of Owosso Water Supply                  1111 Allendale Ave                  Owosso MI 48867</p> <p><b>WSSN:</b> 05120</p>	<p align="center">Permit Stamp Area (DEQ use only)</p> <p align="center">MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY</p> <p align="center">171107 NOV 03 2017</p> <p align="center">EXAMINED AND APPROVED FOR COMPLIANCE                  WITH ACT 399 PA 1976</p>	
<p><b>2. Owner's Contact Person</b> (provide name for questions):</p> <p>Contact: David H. Haut                  Title: WTP Superintendent                  Phone: 989-725-0560</p>		
<p><b>3. Project Name</b> (Provide phase number if project is segmented):</p> <p>Addition of LimeCure25 to Slaker Feedwater</p>	<p><b>4. Project Location</b>                  (City, Village, Township):                  City of Owosso</p>	<p><b>5. County</b> (location of project):                  Shiawassee</p>

ISSUED UNDER THE AUTHORITY OF THE DIRECTOR OF THE DEPARTMENT OF ENVIRONMENTAL QUALITY

cc: DEQ  
RESOURCE MANAGEMENT DIVISION  
SEP 22 2017  
LANSING DISTRICT

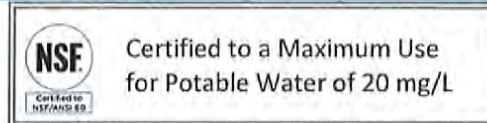
Issued by: *[Signature]*  
 Reviewed by: *Kurt Swenson*

**If this box is marked see attached special conditions.**

**Instructions:** Complete items 1 through 5 above and 6 through 21 on the following pages of this application. Print or type all information except for signatures. Mail completed application, plans and specifications, and any attachments to the DEQ District Office having jurisdiction in the area of the proposed construction.

**Please Note:**

- a. This **PERMIT** only authorizes the construction, alteration, addition or improvement of the water system described herein and is issued solely under the authority of 1976 PA 399, as amended.
- b. The issuance of this **PERMIT** does not authorize violation of any federal, state or local laws or regulations, nor does it obviate the necessity of obtaining such permits, including any other DEQ permits, or approvals from other units of government as may be required by law.
- c. This **PERMIT** expires two (2) years after the date of issuance in accordance with R 325.11306, 1976 PA 399, administrative rules, unless construction has been initiated prior to expiration.
- d. Noncompliance with the conditions of this permit and the requirements of the Act constitutes a violation of the Act.
- e. Applicant must give notice to public utilities in accordance with 1974 PA 53, (MISS DIG), being Section 460.701 to 460.718 of the Michigan Compiled Laws, and comply with each of the requirements of that Act.
- f. All earth changing activities must be conducted in accordance with the requirements of the Soil Erosion and Sedimentation Control Act, Part 91, 1994 PA 451, as amended.
- g. All construction activity impacting wetlands must be conducted in accordance with the Wetland Protection Act, Part 303, 1994 PA 451, as amended.
- h. Intentionally providing false information in this application constitutes fraud which is punishable by fine and/or imprisonment.
- i. Where applicable for water withdrawals, the issuance of this permit indicates compliance with the requirements of Part 327 of Act 451, Great Lakes Preservation Act.



1. Product And Company Identification

Product Name: **LIMECURE™-25**  
Synonyms: Water Treatment Compound; Polycarboxylic acid in aqueous solution.

Manufacturer/Supplier:  
Applied Specialties, Inc.  
33555 Pin Oak Parkway  
Avon Lake, OH 44012  
Customer Information Number: 440-933-9442  
Emergency 24-Hour Response: Chemtrec 800-424-9300  
ASI Hotline 216-973-6118

2. Hazardous Identification

EMERGENCY OVERVIEW

This product is not considered hazardous by the OSHA Hazard Communication Standard (29 CFR 1910.1200)

Pictograms: NA  
Signal Word: N/A  
Hazard Statement(s): N/A  
Precautionary Statement(s): N/A  
Supplemental Hazard Information: N/A  
Hazard(s) not otherwise classified: Slightly irritating to eyes. Slightly irritating to skin. Does not show any specific hazard of fire or explosion.  
See section 11 for additional toxicology information and Section 12 for additional ecological information. LimeCure™ -25

3. Chemical Composition

Component	CAS Number	Wt%	Exposure Guidelines
Polycarboxylic Acid in Aqueous solution	9003-01-4	23 - 27	

For Full Text of H statements: See Section 16.

Chemical identity of some ingredients may be withheld as confidential as permitted by 29 CFR 1910.1200 and various State right to know laws.



#### 4. First Aid Measures

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General Advice: Remove contaminated clothing. Slightly irritating to eyes and skin.

Eye Contact: Flush the eyes with large amounts of water for at least 15 minutes, lifting the lower and upper lids occasionally. Get medical attention. Contact lenses should not be worn when working with this substance or any other chemical. If contact lenses were worn, remove from the eye after the first 5 minutes of flushing.

Skin Contact: Wash thoroughly with soap and water to remove any chemical from skin. Get medical attention if irritation develops. Contaminated clothing should be removed and laundered.

Inhalation: Not specifically concerned (aqueous liquid). Keep calm and remove to fresh air. If breathing has stopped, perform artificial respiration. Keep the affected person warm and at rest. Get medical attention as soon as is possible.

Ingestion: Rinse mouth then get medical attention immediately. Do not induce vomiting. Never give anything by mouth to an unconscious person. If vomiting occurs naturally, have casualty lean forward to reduce the risk of aspiration.

#### 5. Fire Fighting Measures

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Flash Point and Method: >100°C (closed cup). Aqueous solution: does not show any particular risk in case of fire.

##### Extinguishing Media

Water spray, dry powder, foam, carbon dioxide. If water is used, restrict pedestrian and vehicular traffic in areas where a slip hazard may exist.

##### General Hazard

Restrict pedestrian and vehicular traffic. Keep upwind. Avoid breathing vapors, and fumes from this material. Avoid bodily contact with the material. Contaminated extinguishing water must be disposed in accordance with official regulations. Do not release to sewer.

##### Fire Fighting Equipment

Wear appropriate NIOSH/MSHA approved, pressure-demand self-contained breathing apparatus and full protective gear.

#### 6. Accidental Release Measures

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Restrict access until clean-up operations are complete. Wear appropriate Personal Protective Equipment. Note that spills pose an extreme slip hazard. If spilled, take the following steps:

1. For small spills: pick up with absorbent material (sand, sawdust, general-purpose binder). Dispose of absorbed material in accordance with regulations.
2. For large spills: Vacuum or pump up product. Spills on earthen ground may be handled by removing the affected solids and placing them in approved containers.
3. Discard the absorbent material in accordance to all FEDERAL, STATE AND LOCAL REGULATIONS

NOTE: DO NOT wash or pour into any surface waters/ground waters or streams or directly into sewers.

#### 7. Handling and Storage

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##### Handling

No specific measures necessary provided product is used correctly.

Avoid contact with eyes, skin and clothing. Use with adequate ventilation. Practice good industrial hygiene. Wash after handling and before eating, drinking, or smoking. No specific precautions against fire and explosion.

**Storage**

Keep container tightly closed in a cool, dry and well-ventilated place. In order to maintain product quality and properties, store above 5°C and below 40°C and protect from sun rays.

Recommended containers: Coated steel, stainless steel, Plastic materials (polyethylene).

Do not store in steel, aluminum and its alloys.

**8. Exposure Controls/Personal Protection****Exposure Guidelines**

Does not necessitate specific or particular measures provided general health and safety procedures are respected. Work in well ventilated areas. Do not breathe vapors or mist. Wear protective clothing as necessary to minimize contact. Handle in accordance with good industrial hygiene and safety practice.

**Engineering Controls**

Use process enclosures, local exhaust ventilation, or other engineering controls to reduce airborne contaminants. Use local exhaust ventilation in areas where these levels may be exceeded.

**Personal Protection**

**Respirator:** Wear a NIOSH/MSHA approved or equivalent respirator as necessary.

**Eye Protection:** Safety glasses with side-shields

**Gloves:** Wear chemical resistant gloves and check with glove manufacturers' recommendations, consider all work functions when selecting the best glove

**Clothing:** Chemically resistant clothing in areas where splashing may occur

**Other:** Eye wash and safety showers should be in immediate work area, practice good industrial hygiene

**9. Physical And Chemical Properties**

Appearance	Clear to Pale Yellow liquid
Odor	Slight
Boiling Point	100°C
Freezing Point	0°C
Flash Point	>100°C (Closed Cup)
Vapor Pressure	17.5mm Hg @25°C (estimated)
Specific Gravity	~1.095 +/-0.025
Percent Volatile	75% by weight
Partition coefficient n-octanol/water	Low Pow (estimated) <<3
Product Ph	~3.5 +/- 1.0
Solubility In Water	Soluble

**10. Stability And Reactivity**

Stability	The product is stable under normal temperatures and pressures
Reactivity	Not reactive in normal use conditions
Hazardous Polymerization	No hazardous reaction known under normal conditions
Incompatibilities	Strong bases (exothermic neutralization reaction)
Materials to avoid	Observe general health and safety rules
Hazardous Decomposition Products	Not expected if stored and handled as prescribed/indicated.

**11. Toxicological Information**

Acute Toxicity		
Oral Rat	LD <sub>50</sub>	>2,000 mg/kg
Irritation/Corrosion	Skin	Slightly irritating to skin (rabbit)
Serious Eye	Eye	Slightly irritating to eyes (rabbit)
Damage/Irritation		
Inhalation		Not Determined
Respiratory or skin sensitization		Not Determined

LIMECURE™-25

Applied Specialties, Inc.  
33555 Pin Oak Parkway, Avon Lake, OH 44012  
P: 440-933-9442 F: 440-933-9439

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Carcinogen, mutagen, or reproductive toxicant:  
Mutagenicity Not Determined  
Carcinogenicity Not Determined  
Toxicity for reproduction Not Determined

Specific Target Organ Toxicity  
Single Exposure Not Determined  
Repeated Exposure Not Determined  
Aspiration Hazard Not Determined

This product does not contain any substance listed at concentrations greater than 0.1% by IARC, NTP, OSHA, or ACGIH as a carcinogen

12. Ecological Information

Aquatic Ecotoxicity

Toxicity To Fish  
LC<sub>50</sub> (96 hr) Brachydanio Rerio >100 mg/L

Toxicity Aquatic Invertebrates  
EC<sub>50</sub> (48 hr) Daphnia Magna >100 mg/L

EC<sub>50</sub> (72 hr) Algae >100 mg/L  
EC<sub>50</sub> (16 hr) Pseudomonas Putida >100 mg/L

Persistence and degradability – Poorly biodegradable  
Bioaccumulative Potential – Bioaccumulation is not expected.  
Partition coefficient -octanol/water Low Pow (estimated) <<3  
Mobility in soil – Target compartment of the product: Water  
Environmental Fate – Does not persist in water. Is removed through precipitation and adsorption processes. Does not present a significant risk to aquatic organisms at low concentration. (less than 100 mg/L)

13. Disposal Considerations

Product Residues  
Prohibition – Do not discharge to drains, sewer, or waterways  
Disposal – Dispose in accordance with all federal, state, and local regulations. Burn in an approved plant. It is the waste generator's responsibility to determine if a particular waste is hazardous under RCRA

Used Packaging  
Dispose of in a licenses facility and in compliance with local, state, and federal regulations. Empty then clean with water. Burn in an approved plant.

Not RCRA regulated as supplied

14. Transport Information

Proper Shipping Name	Industrial Water Treating Compound
Hazard Class	Not regulated
Identification Number	NMFC 50227 S1 Class 60
Packaging Group	NA
Label Required	None

15. Regulatory Information

Federal Regulations

CERCLA/SUPERFUND (40 CFR 117, Section 302)

LIMECURE™-25





# Safety Data Sheet

SDS Date: 07/14/2014  
141958725-0

Component	CAS Number	Concentration	CERCLA RQ	Product RQ
None Listed				

### SARA EXTREMELY HAZARDOUS SUBSTANCES (40 CFR 355)

Component	CAS Number	Concentration	RQ	TPQ
None Listed				

### SARA HAZARD CATEGORIES (40 CFR 370, Sections 311, 312)

[ ] Acute [ ] Chronic [ ] Fire [ ] Pressure [ ] Reactive [ X] None

### SARA TOXIC SUBSTANCES (40 CFR 372, Section 313)

Component	CAS Number	Concentration
None Listed		

### CLEAN AIR ACT – HAZARDOUS AIR POLLUTANTS (HAP)

Component	CAS Number	Notification
None Noted		

### CLEAN WATER ACT – PRIORITY POLLUTANTS (PP)

This product does not contain any priority pollutants listed under the U.S. Clean Water Act Section 307(2)(1) Priority Pollutant List (40 CFR 401.15).

### US TOXIC SUBSTANCES CONTROL ACT/INVENTORY STATUS (TSCA)

All components are listed or otherwise comply with requirements

### RCRA STATUS

Not regulated as supplied

### NTP, IARC, OSHA, & ACGIH STATUS

None of the components in this product at concentrations greater than 0.1% are listed

### DOT REPORTABLE QUANTITY (RQ) (49 CFR, Subchapter C, Section 172.101, Appendix A)

Component	CAS Number	Concentration	RQ	Product RQ
None				

### State Regulations

### PENNSYLVANIA, NEW JERSEY, and MASSACHUSETTS RIGHT-TO-KNOW INFORMATION:

Component	CAS Number	%
Polycarboxylic acid		
Water	7732-18-5	

### CALIFORNIA PROPOSITION 65:

Pursuant to the California Safe Drinking Water and Toxic Enforcement Act of 1986 (proposition 65), this information is provided. This law requires that "clear and reasonable warning" be provided to any individual, knowingly or intentionally exposed to any substances identified by the state as being cancer or reproductive hazards unless, it can be shown that the exposure poses "no significant risk". Based on available data, the following chemicals listed by Proposition 65 may be present in this product:

Component	CAS Number	Quantity
None listed		

## 16. Other Information

This information is given without any warranty or representation and is presented in good faith and believed to be accurate. We do not assume any legal responsibility for same, nor do we give permission, inducement, or recommendation to practice any patented invention without a license. It is offered solely for your consideration, investigation and verification. Before using any product, read its label carefully and completely.

Revision 0

Revisions: n/a

LIMECURE™-25

Applied Specialties, Inc.  
33555 Pin Oak Parkway, Avon Lake, OH 44012  
P: 440-933-9442 F: 440-933-9439

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Warrant 556  
April 10, 2018

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-1/1/18-3/31/18	Water	\$24,206.23
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement-1/1/18-3/31/18	Water	\$12,680.72
		<b>Total</b>	<b>\$36,886.95</b>

REGISTRY FOR CITY OF OWOSSO  
 FROM 03/01/2018 - 03/31/2018

Check Date	Check	Vendor	Vendor Name	Description	Amount
GENERAL FUND (POOLED CASH)					
03/02/2018	129549	AMBULANCE	MARTIN, NORMA H	REFUND	\$ 435.00
03/02/2018	129550	00239	THE ACCUMED GROUP	AMBULANCE BILLING SERVICES	\$ 4,998.11
03/02/2018	129551	00510	AFLAC	AFLAC PREMIUM-PAYROLL DEDUCTIONS	\$ 531.68
03/02/2018	129552	01115	H K ALLEN PAPER CO	SUPPLIES	\$ 464.18
03/02/2018	129553	03625	AMERICAN SOCIETY FOR PUBLIC ADMIN	2018 MEMBERSHIP-SUSAN MONTENEGRO	\$ 130.00
03/02/2018	129554	01255	AMERICAN WATER WORKS ASSOCIATION	OPERATOR 1 COURSE AND BOOKS	\$ 2,044.00
03/02/2018	129555	05617	ARBOR PROFESSIONAL SOLUTIONS INC	NET COLLECTION FEES	\$ 100.00
03/02/2018	129556	04350	WILLIAM C BROWN, P C	PROFESSIONAL SERVICES	\$ 10,261.68
03/02/2018	129557	REFUND UB	DASEN THEODORE	UB refund for account: 5850070004	\$ 70.47
03/02/2018	129558	REFUND UB	OWOSSO IRON AND METAL INC	UB refund for account: 1090500002	\$ 213.40
03/02/2018	129559	MISC	COLON, VELMA	RELEASE OF FUNDS	\$ 290.00
03/02/2018	129560	06674	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 57.43
03/02/2018	129561	06721	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 171.00
03/02/2018	129562	03649	DAYSTARR COMMUNICATIONS	MARCH 2018-PHONE AND BROADBAND INTERNET	\$ 1,012.37
03/02/2018	129563	08233	DELTA DENTAL PLAN OF MICHIGAN	MARCH 2018-DENTAL INSURANCE PREMIUM	\$ 3,771.50
03/02/2018	129564	01227	DELTA FAMILY CLINIC SOUTH PC	PRE-EMPLOYMENT EVALUATION	\$ 350.00
03/02/2018	129565	09295	DOWNTOWN DEVELOPMENT AUTHORITY	TAX COLLECTION	\$ 4.99
03/02/2018	129566	09295	DOWNTOWN DEVELOPMENT AUTHORITY	TAX COLLECTION	\$ 179.53
03/02/2018	129567	15690	GEN POWER PRODUCTS, INC.	PUBLIC SAFETY-ANNUAL GENERATOR MAINTENANCE	\$ 520.00
03/02/2018	129568	100056	THE GIS JOBS CLEARING HOUSE	AD FOR UTILITY MAPPING ANALYST	\$ 25.00
03/02/2018	129569	01451	DAVID HAUT	REIMBURSEMENT FOR BOOKS	\$ 260.52
03/02/2018	129570	MISC	LIGHTHOUSE TITLE	REFUND	\$ 10.00
03/02/2018	129571	01841	MICHIGAN ASSOCIATION OF PLANNING	CAPITAL IMPROVEMENTS WORKSHOP-KAREN RUDDY	\$ 25.00
03/02/2018	129572	32015	MICHIGAN MUNICIPAL EXECUTIVES	2018 MEMBERSHIP-SUSAN MONTENEGRO	\$ 130.00
03/02/2018	129573	32053	MICHIGAN SECTION, AWWA	2018 GROUNDWATER SOURCE WATER CONF-GLENN CHINAVARE	\$ 230.00
03/02/2018	129574	02660	MISDU	PAYROLL DEDUCTIONS	\$ 1,359.07
03/02/2018	129575	02657	MARK A MITCHELL	PARKING REIMBURSEMENT	\$ 22.85
03/02/2018	129576	06040	MODERN CRANE RENTAL	TROUBLESHOOT AND REPAIRS OF 15 TON CRANE	\$ - V
		Void Reason: WRONG VENDOR			
03/02/2018	129577	00193	NEOFUNDS BY NEOPOST	FUNDS FOR POSTAGE METER	\$ 2,000.00
03/02/2018	129578	35200	NORTH AMERICAN OVERHEAD DOOR INC	OFD-DOOR REPAIR	\$ 120.00
03/02/2018	129579	36718	OFFICE DEPOT	SUPPLIES	\$ 499.00
03/02/2018	129580	38660	OWOSSO PUBLIC SCHOOLS	TAX COLLECTION	\$ 256,063.04
03/02/2018	129581	38660	OWOSSO PUBLIC SCHOOLS	TAX COLLECTION	\$ 907,105.26
03/02/2018	129582	100055	PHOTO PROMOTIONS LLC	PUBLIC SAFETY-DEPARTMENT PHOTOS	\$ - V
		Void Reason: WRONG NAME-NEED TO ADD PERSONAL NAME ALSO			
03/02/2018	129583	40405	POLICE OFFICERS LABOR COUNCIL	OPD-UNION DUES-PAYROLL DEDUCTION	\$ 804.00
03/02/2018	129584	40770	PROLIME SERVICES	REMOVAL AND MANAGEMENT OF RESIDUAL LIME	\$ 55,648.00
03/02/2018	129585	37534	SHIAWASSEE COUNTY TREASURER	TAX COLLECTION	\$ 152,314.95
03/02/2018	129586	37534	SHIAWASSEE COUNTY TREASURER	TAX COLLECTION	\$ 465,084.07
03/02/2018	129587	47535	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTION	\$ 26,395.41
03/02/2018	129588	47535	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTION	\$ 82,015.66
03/02/2018	129589	48721	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$ 4,463.54
03/02/2018	129590	05710	STAPLES ADVANTAGE	SUPPLIES	\$ 190.60
03/02/2018	129591	48748	STATE OF MICHIGAN	STATE OF MICH WITHHOLDING TAX	\$ 19,887.30

03/02/2018	129592	32501	STATE OF MICHIGAN	QDOBA RETAIL PROJECT # 457097-72	\$ 4,993.81
03/02/2018	129593	57000	STATE OF MICHIGAN	OFD-LICENSE APPLICATION RENEWALS	\$ 200.00
03/02/2018	129594	32093	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	\$ 420.00
03/02/2018	129595	100034	GREAT LAKES STONE CARE LLC	TERRAZZO FLOOR REPAIR AND REFINISH AT CITY HALL	\$ 18,690.00
03/02/2018	2899(A)	02841	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-53/HRS	\$ 969.90
03/02/2018	2900(A)	02633	B & D ELEVATOR SERVICES INC	CITY HALL ELEVATOR QUARTERLY MAINTENANCE	\$ 130.00
03/02/2018	2901(A)	02675	THE BANK OF NEW YORK MELLON NA	BOND PAYMENT	\$ 41,334.83
03/02/2018	2902(A)	100051	BEAVER RESEARCH COMPANY	FLEET-TRIAL PACK DEGREASER	\$ 245.94
03/02/2018	2903(A)	06942	BIDNET	FEES FOR SALE OF PICKUP #306	\$ 208.01
03/02/2018	2904(A)	31245	CARMEUSE LIME	BULK PEBBLE QUICKLIME	\$ 4,971.99
03/02/2018	2905(A)	100050	CINTAS CORPORATION #308	FLOOR MATS FOR CITY HALL	\$ 36.46
03/02/2018	2906(A)	01780	D & G EQUIPMENT INC	PARTS	\$ 678.54
03/02/2018	2907(A)	01640	D & K TRUCK COMPANY INC	PARTS	\$ 785.50
03/02/2018	2908(A)	02164	DBI BUSINESS INTERIORS	PREMIUM ICE MELTER FOR CITY HALL	\$ 90.00
03/02/2018	2909(A)	08268	DETROIT SALT COMPANY LLC	ROAD SALT	\$ 11,772.94
03/02/2018	2910(A)	12350	ETNA SUPPLY COMPANY	PARTS	\$ 8,980.00
03/02/2018	2911(A)	14835	FRONT LINE SERVICES, INC.	REPAIRS TO FIRE VEHICLES	\$ 13,175.00
03/02/2018	2912(A)	32665	GOYETTE MECHANICAL	PUBLIC SAFETY-MAINTENANCE OF BOILER	\$ 150.00
03/02/2018	2913(A)	20449	HURON & EASTERN RAILWAY COMPANY INC	2017 ANNUAL SIGNAL MAINTENANCE	\$ 8,254.00
03/02/2018	2914(A)	44217	INTERSTATE BILLING SERVICE INC	PARTS	\$ 460.11
03/02/2018	2915(A)	01673	J & B MEDICAL SUPPLY INC	OFD-AMBULANCE MEDICAL SUPPLIES	\$ 995.03
03/02/2018	2916(A)	05441	J & H OIL COMPANY	FUEL-PE 2/15/18	\$ 10,647.66
03/02/2018	2917(A)	44223	MICHIGAN BUSINESS & PROFESSIONAL ASSO	MARCH 2018-COBRA ADMIN FEES	\$ 50.00
03/02/2018	2918(A)	32044	MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND	WORKERS' COMP INSURANCE	\$ 19,162.00
03/02/2018	2919(A)	04471	NATIONAL VISION ADMINISTRATORS LLC	MARCH 2018-VISION INSURANCE PREMIUM	\$ 463.46
03/02/2018	2920(A)	36710	OFFICE SOURCE	SUPPLIES	\$ 19.07
03/02/2018	2921(A)	39785	PHYSICIANS HEALTH PLAN OF MID-MICH	MARCH 2018-HEALTH INSURANCE PREMIUM	\$ 71,803.24
03/02/2018	2922(A)	46216	RUBOB'S INC	PUBLIC SAFETY DRY CLEANING	\$ 619.75
03/02/2018	2923(A)	47595	SHULTS EQUIPMENT LLC	PARTS	\$ 137.74
03/02/2018	2924(A)	48400	SPICER GROUP, INC.	ENGINEERING SERVICES FOR OLIVER STREET	\$ 4,694.25
03/02/2018	2925(A)	05444	TOBY'S INSTRUMENT SHOP INC	WTP-WEIGHTS FOR SCALES	\$ 66.75
03/02/2018	2926(A)	55400	VERIZON WIRELESS	PUBLIC SAFETY-MODEM FEES-1/11/18-2/10/18	\$ 327.73
03/02/2018	2927(A)	55400	VERIZON WIRELESS	AMR MODEM FEES-1/11/18-2/10/18	\$ 155.90
03/02/2018	2928(A)	55400	VERIZON WIRELESS	AMR MODEM FEES-12/11/17-1/10/18	\$ 156.62
03/02/2018	2929(A)	55400	VERIZON WIRELESS	AMR MODEM FEES-11/11/17-12/10/17	\$ 158.38
03/02/2018	2930(A)	55030	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-2/1/18-2/15/18	\$ 881.29
03/02/2018	2931(A)	00122	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-51.75\HRS	\$ 947.03
03/16/2018	129596	AMBULANCE	VA MEDICAL CENTER	REFUND	\$ 630.00
03/16/2018	129597	100058	ABSOPURE WATER COMPANY LLC	WATER FOR LAB	\$ 33.00
03/16/2018	129598	00239	THE ACCUMED GROUP	FEB 2018-AMBULANCE BILLING SERVICES	\$ 4,816.05
03/16/2018	129599	01115	H K ALLEN PAPER CO	SUPPLIES	\$ 176.88
03/16/2018	129600	01718	THE ARGUS PRESS	PRINTING OF LEGAL NOTICES ETC	\$ 211.80
03/16/2018	129601	REFUND UB	HOOD PAUL ESTATE OF	UB refund for account: 1783600001	\$ 77.00
03/16/2018	129602	REFUND UB	HAGAN TAMERA	UB refund for account: 1404000002	\$ 56.49
03/16/2018	129603	REFUND UB	BUTCHER BARBARA F	UB refund for account: 1727500001	\$ 52.95
03/16/2018	129604	REFUND UB	MALLORY SALLY	UB refund for account: 3304570017	\$ 22.23
03/16/2018	129605	REFUND UB	SOTO-BAUTISTA WENDY	UB refund for account: 2362200007	\$ 7.71
03/16/2018	129606	REFUND UB	KATT SETH	UB refund for account: 1185000002	\$ 10.07
03/16/2018	129607	REFUND UB	PATSY LOU	UB refund for account: 5692600002	\$ 121.06
03/16/2018	129608	REFUND UB	WARNER EARON	UB refund for account: 1795500004	\$ 61.66
03/16/2018	129609	REFUND UB	MULLANEY JOE	UB refund for account: 2484240009	\$ 42.20

03/16/2018	129610	REFUND UB	JENSEN BENJAMIN	UB refund for account: 3609570004	\$ 38.76
03/16/2018	129611	REFUND UB	OWOSSO COMPOSITE LLC	UB refund for account: 1852200002	\$ 32.22
03/16/2018	129612	100038	CMA PURCHASING	CARPETING FOR CITY HALL	\$ 26,383.40
03/16/2018	129613	06674	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 45,675.26
03/16/2018	129614	06674	VOID		\$ - V
Void Reason: Created From Check Run Process					
03/16/2018	129615	06683	CONTRACTORS REPAIR	PARTS	\$ 41.31
03/16/2018	129616	07808	D & D TRUCK & TRAILER PARTS	PARTS	\$ 332.78
03/16/2018	129617	03649	DAYSTARR COMMUNICATIONS	APRIL 2018-PHONE AND BROADBAND INTERNET	\$ 1,008.50
03/16/2018	129618	02302	DELL MARKETING LP	COMPUTERS/MONITORS	\$ 3,281.60
03/16/2018	129619	08233	DELTA DENTAL PLAN OF MICHIGAN	APRIL 2018-DENTAL INSURANCE PREMIUM	\$ 3,886.06
03/16/2018	129620	09295	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$ 13,575.82
03/16/2018	129621	09141	DURAND AUTO PARTS	PARTS	\$ 391.82
03/16/2018	129622	13415	FEDEX	SHIPPING FEES	\$ 57.27
03/16/2018	129623	19026	FIRST DUE FIRE SUPPLY	PARTS	\$ 231.00
03/16/2018	129624	14439	TODD FOLLEN	REIMBURSEMENT FOR CONFERENCE EXPENSES	\$ 230.00
03/16/2018	129625	100062	GOULD LAW PC	PROFESSIONAL SERVICES	\$ 8,883.68
03/16/2018	129626	12351	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	\$ 731.25
03/16/2018	129627	19645	HOME DEPOT CREDIT SERVICES	SUPPLIES/PARTS	\$ 775.75
03/16/2018	129628	28640	LAMPHERE'S	CITY HALL AND LIBRARY REPAIRS	\$ 3,337.70
03/16/2018	129629	02603	MEMORIAL MEDICAL ASSOCIATES	HEP B VACCINE & PULMONARY FIT TEST	\$ 131.00
03/16/2018	129630	32009	MICHIGAN ASSOCIATION OF CHIEFS OF POLICE	2018 SUMMER CONFERENCE-KEVIN LENKART	\$ 290.00
03/16/2018	129631	02660	MISDU	PAYROLL DEDUCTIONS	\$ 1,232.18
03/16/2018	129632	04154	NORTHSIDE ANIMAL HOSPITAL	VET SERVICES-PAID FOR BY DONATIONS	\$ 257.35
03/16/2018	129633	36718	OFFICE DEPOT	SUPPLIES	\$ 374.51
03/16/2018	129634	38660	OWOSSO PUBLIC SCHOOLS	TAX DISBURSEMENT	\$ 49,171.09
03/16/2018	129635	37534	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$ 48,470.64
03/16/2018	129636	47535	SHIAWASSEE DISTRICT LIBRARY	TAX DISBURSEMENT	\$ 7,846.99
03/16/2018	129637	34350	SPRINT COMMUNICATIONS	CELL PHONE SERVICE AND EQUIPMENT	\$ 1,170.59
03/16/2018	129638	05710	STAPLES ADVANTAGE	SUPPLIES	\$ 693.56
03/16/2018	129639	32501	STATE OF MICHIGAN	DEQ LOAN QDOBA PROJECT	\$ 104.83
03/16/2018	129640	48745	STATE OF MICHIGAN	OLIVER ST FROM WASHINGTON TO OAK-PROJECT	\$ 87,292.50
03/16/2018	129641	48746	STATE OF MICHIGAN	TAX DISBURSEMENT	\$ 38,869.96
03/16/2018	129642	04144	TITUS WELDING COMPANY INC	REPLACE OPERATING COMPONENTS OF 2 PRIMARY CLARIFIERS	\$ 207,191.52
03/16/2018	129643	51114	TRAMM TECH INC	REPAIR	\$ 150.00
03/16/2018	129644	53377	UNITED PARCEL SERVICE	SHIPPING FEES	\$ 3.59
03/16/2018	129645	100060	UTILITIES INSTRUMENTATION SERVICE	PALMER ST LIFT STATION MONITORING	\$ 243.00
03/16/2018	129646	54630	VALLEY LUMBER	MATERIALS	\$ 110.16
03/16/2018	129647	58065	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS	\$ 24.36
03/16/2018	2932(A)	03441	ACLARA TECHNOLOGIES LLC	MTU ANTENNAS FOR WATER METERS	\$ 1,980.30
03/16/2018	2933(A)	02484	ADVANCED TECHNICAL SOLUTIONS	PARTS	\$ 805.54
03/16/2018	2934(A)	02841	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-80\HRS	\$ 1,464.00
03/16/2018	2935(A)	02633	B & D ELEVATOR SERVICES INC	PRESSURE RELIEF VALVE TEST-CITY HALL ELEVATOR	\$ 1,000.00
03/16/2018	2936(A)	01491	BIO-ONE, INC.	SUPPLIES	\$ 683.14
03/16/2018	2937(A)	04055	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$ 729.94
03/16/2018	2938(A)	05213	C D W GOVERNMENT, INC.	PRINTER	\$ 8,070.25
03/16/2018	2939(A)	04040	CAPITAL CONSULTANTS	REPAIRS TO THE SLUDGE THICKENER	\$ 10,109.56
03/16/2018	2940(A)	31245	CARMEUSE LIME	BULK PEBBLE QUICKLIME	\$ 5,040.19
03/16/2018	2941(A)	05625	CENTRON DATA SERVICES, INC.	2018 ASSESSMENT NOTICES-PRINTING/MAILING	\$ 845.12
03/16/2018	2942(A)	100050	CINTAS CORPORATION #308	FLOOR MATS FOR CITY HALL	\$ 36.46
03/16/2018	2943(A)	06613	COLE-PARMER INSTRUMENT COMPANY	WTP-MASTER FLEX PUMP HEAD	\$ 389.71

03/16/2018	2944(A)	07825	DALTON ELEVATOR LLC	CYLINDER RENTALS/SUPPLIES	\$	457.60
03/16/2018	2945(A)	02365	EMPLOYEE BENEFIT CONCEPTS INC	MARCH 2018 FSA ADMIN FEE	\$	110.25
03/16/2018	2946(A)	12350	ETNA SUPPLY COMPANY	PARTS	\$	692.00
03/16/2018	2947(A)	13409	FASTENAL COMPANY	PARTS	\$	482.56
03/16/2018	2948(A)	06687	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING DESIGN & CONSTRUCTION SERVICES	\$	11,879.00
03/16/2018	2949(A)	15060	FUOSS GRAVEL COMPANY	CLASS II SAND	\$	750.79
03/16/2018	2950(A)	16300	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$	287.61
03/16/2018	2951(A)	18225	HALLIGAN ELECTRIC INC	WWTP-CENTRIFUGE WORK	\$	772.50
03/16/2018	2952(A)	21110	IDEXX DISTRIBUTION CORPORATION	LAB SUPPLIES	\$	1,000.19
03/16/2018	2953(A)	44217	INTERSTATE BILLING SERVICE INC	PARTS	\$	612.99
03/16/2018	2954(A)	01673	J & B MEDICAL SUPPLY INC	AMBULANCE MEDICAL SUPPLIES	\$	1,960.19
03/16/2018	2955(A)	05441	J & H OIL COMPANY	REC GAS	\$	7.41
03/16/2018	2956(A)	24940	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE	\$	2,767.81
03/16/2018	2957(A)	26456	KENNEDY INDUSTRIES, INC.	T-1-W PUMP PULL, CLEAN, INSPECT AND REPAIR	\$	26,014.50
03/16/2018	2958(A)	03613	LOGICALIS INC	FEB 2018-NETWORK ADMINISTRATOR/ENGINEERING SERVICES	\$	6,272.00
03/16/2018	2959(A)	30620	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$	148.89
03/16/2018	2960(A)	03419	MATHESON TRI-GAS INC	CARBON DIOXIDE	\$	1,926.57
03/16/2018	2961(A)	31283	MAURER HEATING & COOLING, INC.	WWTP-TROUBLESHOOT AND REPAIR SHOP HEATER	\$	188.75
03/16/2018	2962(A)	31430	MCMASTER-CARR SUPPLY CO	PARTS	\$	629.81
03/16/2018	2963(A)	31650	MEMORIAL HEALTHCARE CENTER	LAB SERVICES	\$	120.75
03/16/2018	2964(A)	31670	METTLER-TOLEDO INC.	ANNUAL BALANCE SERVICE AND CALIBRATION OF SCALES	\$	346.32
03/16/2018	2965(A)	03156	MID MICHIGAN EMERGENCY EQUIPMENT	OPD-#11-NEW LIGHTS/SIREN	\$	1,285.00
03/16/2018	2966(A)	32075	EMD MILLIPORE CORPORATION	WTP-LAB SUPPLIES	\$	733.69
03/16/2018	2967(A)	100023	MODERN CRANE TECHNOLOGIES	TROUBLESHOOT AND REPAIR 15 TON CRANE	\$	2,471.00
03/16/2018	2968(A)	33790	1ST CHOICE AUTO PARTS INC	PARTS	\$	874.17
03/16/2018	2969(A)	02050	NCL OF WISCONSIN INC	LAB SUPPLIES	\$	109.53
03/16/2018	2970(A)	35251	NORTHERN CONCRETE PIPE INC	PARTS	\$	340.00
03/16/2018	2971(A)	05579	ODEN TRAINING	WATER FILTRATION TRAINING	\$	720.00
03/16/2018	2972(A)	38232	ORCHARD HILTZ & MCCLIMENT INC	GIS-GEODATABASE SUPPORT SERVICES	\$	36,301.83
03/16/2018	2973(A)	39006	PVS NOLWOOD CHEMICALS INC	SODIUM METABISULFITE	\$	1,572.68
03/16/2018	2974(A)	39005	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$	3,431.41
03/16/2018	2975(A)	44610	REEVES WHEEL ALIGNMENT, INC	VEHICLE REPAIRS	\$	1,866.63
03/16/2018	2976(A)	44661	REPUBLIC SERVICES #237	REFUSE SERVICE	\$	329.91
03/16/2018	2977(A)	100030	RICHARDSON BUSINESS SOLUTIONS	ID CARDS-2	\$	29.00
03/16/2018	2978(A)	05641	SAFEUILT MICHIGAN LLC	FEB 2018-BUILDING DEPARTMENT SERVICES	\$	9,186.67
03/16/2018	2979(A)	47522	THE SHERWIN-WILLIAMS CO.	SUPPLIES	\$	196.12
03/16/2018	2980(A)	46814	ST JOHNS ANSWERING SERVICE INC	APRIL 2018-TELEPHONE ANSWERING SERVICE	\$	84.90
03/16/2018	2981(A)	06374	BRYAN GLEN THOMAS	ELECTRICAL INSPECTIONS	\$	500.00
03/16/2018	2982(A)	10762	UNIQUE PAVING MATERIALS CORP	WINTER MIX COLD PATCH	\$	4,820.09
03/16/2018	2983(A)	53800	USA BLUE BOOK	PARTS	\$	1,167.43
03/16/2018	2984(A)	00122	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-70/HRS	\$	1,281.00
03/16/2018	2985(A)	61000	YORK REPAIR INC	WWTP-ELECTRIC MOTOR REPAIR FOR CENTRIFUGE	\$	829.00
03/22/2018	129648	06002	LORRAINE AUSTIN	ELECTION WORK	\$	107.50
03/22/2018	129649	01227	DELTA FAMILY CLINIC SOUTH PC	PRE-EMPLOYMENT EXAMS	\$	1,750.00
03/28/2018	129650	00510	AFLAC	PAYROLL DEDUCTION-AFLAC PREMIUM	\$	710.30
03/28/2018	129651	01115	H K ALLEN PAPER CO	SUPPLIES	\$	676.44
03/28/2018	129652	03578	TIM APPLIGATE	REIMBURSEMENT	\$	15.37
03/28/2018	129653	REFUND UB	NOWISKI STEPHANIE	UB refund for account: 2781690003	\$	386.67
03/28/2018	129654	06667	STEPHEN CHAPKO II	CONFERENCE REIMBURSEMENT	\$	230.00
03/28/2018	129655	06547	DONALD D CRAWFORD	CONFERENCE REIMBURSEMENT	\$	142.66
03/28/2018	129656	100065	RONALD DANKERT	BOARD OF REVIEW	\$	150.00

03/28/2018	129657	09295	DOWNTOWN DEVELOPMENT AUTHORITY	JANUARY 2018-COMMUNITY DEVELOPMENT SERVICES	\$	4,096.66
03/28/2018	129658	09295	DOWNTOWN DEVELOPMENT AUTHORITY	FINAL OPRA DISBURSEMENT	\$	54.57
03/28/2018	129659	09295	DOWNTOWN DEVELOPMENT AUTHORITY	WINTER CAPTURE DISTRIBUTION	\$	22,023.26
03/28/2018	129660	03696	GENESYS EMS EDUCATION	ACL RECERTIFICATION	\$	450.00
03/28/2018	129661	03970	RYAN JENKINS	REIMBURSEMENT FOR MEALS	\$	37.97
03/28/2018	129662	05242	JERRY L JONES	BOARD OF REVIEW	\$	150.00
03/28/2018	129663	01114	MICHIGAN LAW ENFORCEMENT TRAINING	KEVIN LENKART/ERIC CHERRY-4/20/18	\$	500.00
03/28/2018	129664	32045	MICHIGAN POLICE EQUIPMENT CO.	OPD-AMMO	\$	530.50
03/28/2018	129665	32067	MICHIGAN RURAL WATER ASSOCIATION	WASTEWATER OPERATIONS COURSE-MIKE FELKER	\$	760.00
03/28/2018	129666	02660	MISDU	PAYROLL DEDUCTION	\$	1,257.00
03/28/2018	129667	06384	MICHAEL O'LEARY	BOARD OF REVIEW	\$	100.00
03/28/2018	129668	38620	OWOSSO BOLT & BRASS CO	PARTS	\$	203.31
03/28/2018	129669	38660	OWOSSO PUBLIC SCHOOLS	FINAL OPRA DISBURSEMENT	\$	50.10
03/28/2018	129670	04181	PARSHALLBURG CAMPERS INC	PARTS	\$	147.95
03/28/2018	129671	100055	DIANA PIETILA	PUBLIC SAFETY-DEPARTMENT PHOTOS	\$	885.00
03/28/2018	129672	100053	PRO COMM INC	OPD-REPAIR OF RADIO	\$	550.08
03/28/2018	129673	06451	JASON SCHMITZ	REIMBURSEMENT FOR LODGING	\$	157.50
03/28/2018	129674	47112	MIKE SELLECK	BOARD OF REVIEW	\$	100.00
03/28/2018	129675	47538	SHIAWASSEE COUNTY DRAIN OFFICE	2017 DRAIN AT LARGE PAYMENT	\$	16,541.52
03/28/2018	129676	37534	SHIAWASSEE COUNTY TREASURER	FINAL OPRA DISBURSEMENT	\$	72.57
03/28/2018	129677	47535	SHIAWASSEE DISTRICT LIBRARY	FINAL OPRA DISBURSEMENT	\$	56.07
03/28/2018	129678	02460	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$	230.00
03/28/2018	129679	47548	SHIAWASSEE REGIONAL EDUCATION SERVICE	HUMAN SERVICES CONFERENCE-MIKE OLSEY	\$	30.00
03/28/2018	129680	48721	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$	4,593.90
03/28/2018	129681	48746	STATE OF MICHIGAN	FINAL OPRA DISBURSEMENT	\$	1,105.36
03/29/2018	2986(A)	07971	AMAZON CAPITAL SERVICES	SUPPLIES	\$	81.30
03/29/2018	2987(A)	02841	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-72.5/HRS	\$	1,326.75
03/29/2018	2988(A)	62000	C E & A PROFESSIONAL SERVICES INC	RANDOM DOT DRUG TESTING	\$	494.92
03/29/2018	2989(A)	01511	C M P DISTRIBUTORS INC	OPD-RIFLE AND AMMO	\$	1,999.00
03/29/2018	2990(A)	04040	CAPITAL CONSULTANTS	ENG SERVICES-REPLACEMENT OF WW PRIMARY CLARIFIER	\$	495.00
03/29/2018	2991(A)	100050	CINTAS CORPORATION #308	CITY HALL-FLOOR MATS	\$	36.46
03/29/2018	2992(A)	06674	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	14,312.77
03/29/2018	2993(A)	02597	DUPERON CORP	WWTP-EQUIPMENT	\$	21,677.50
03/29/2018	2994(A)	06687	FLEIS & VANDENBRINK ENGINEERING INC	2018 STREET PROGRAM ENGINEERING SERVICES	\$	9,125.00
03/29/2018	2995(A)	15039	AMBER FULLER	BOARD OF REVIEW	\$	150.00
03/29/2018	2996(A)	32665	GOYETTE MECHANICAL	PUBLIC SAFETY BUILDING BOILER MAINT-3/15/18	\$	150.00
03/29/2018	2997(A)	18215	HACH COMPANY	SUPPLIES	\$	147.94
03/29/2018	2998(A)	05441	J & H OIL COMPANY	FUEL PE 3/15/18	\$	3,840.08
03/29/2018	2999(A)	24940	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE	\$	2,731.73
03/29/2018	3000(A)	44223	MICHIGAN BUSINESS & PROFESSIONAL AS	APRIL 2018-COBRA ADMIN FEE	\$	50.00
03/29/2018	3001(A)	28670	MICHIGAN PIPE & VALVE, INC.	WTP-PARTS FOR NEW BOOSTER PUMP INSTALL	\$	724.00
03/29/2018	3002(A)	03156	MID MICHIGAN EMERGENCY EQUIPMENT	OPD-#10-LIGHTS AND SIREN-DETECTIVE CAR	\$	1,285.00
03/29/2018	3003(A)	04471	NATIONAL VISION ADMINISTRATORS LLC	APRIL 2018 VISION INSURANCE PREMIUM	\$	493.96
03/29/2018	3004(A)	05411	NEOPOST USA INC	PARTS FOR POSTAGE MACHINE	\$	55.00
03/29/2018	3005(A)	07594	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$	195.00
03/29/2018	3006(A)	39785	PHYSICIANS HEALTH PLAN OF MID-MICH	APRIL 2018-HEALTH INSURANCE PREMIUM	\$	56,038.81
03/29/2018	3007(A)	39785	PHYSICIANS HEALTH PLAN OF MID-MICH	APRIL 2018-HEALTH INSURANCE PREMIUM	\$	20,667.26
03/29/2018	3008(A)	05710	STAPLES ADVANTAGE	SUPPLIES	\$	30.49
03/29/2018	3009(A)	23891	JESSICA UNANGST	DON CRAWFORD RETIREMENT GIFT-PD BY EMPLOYEE DONATIONS	\$	156.76
03/29/2018	3010(A)	53800	USA BLUE BOOK	SUPPLIES	\$	39.15
03/29/2018	3011(A)	55400	VERIZON WIRELESS	PUBLIC SAFETY MODEM FEES-2/11/18-3/10/18	\$	327.75

03/29/2018	3012(A)	55400	VERIZON WIRELESS	AMR SYSTEM MODEM FEES-2/11/18-3/10/18	\$ 157.96
03/29/2018	3013(A)	00122	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-70.5/HRS	\$ 1,290.15

1 TOTALS:

(3 Checks Voided)

Total of 245 Disbursements:

\$ 3,140,577.41

Bank 10 OWOSSO HISTORICAL FUND

03/06/2018	5060	03649	DAYSTARR COMMUNICATIONS	MARCH 2018-CURWOOD CASTLE-PHONE AND INTERNET	\$ 127.09
03/15/2018	5061	06674	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 670.31
03/15/2018	5062	19025	HI QUALITY GLASS, INC	REPAIR BROKEN GLASS-OAK CASE AND TABLE	\$ 192.76
03/15/2018	5063	100061	JOE MATTESON PHOTOGRAPHY	EXTERIOR PHOTOS OF HISTORICAL PROPERTIES	\$ 200.00
03/15/2018	5064	30620	LUDINGTON ELECTRIC, INC.	REPLACE EXTERIOR LIGHT BULBS WITH LED	\$ 331.43
03/15/2018	5065	32008	SHATTUCK SPECIALTY ADVERTISING	NAME BADGE-1	\$ 9.70

10 TOTALS:

Total of 6 Disbursements:

\$ 1,531.29

REPORT TOTALS:

(3 Checks Voided)

Total of 251 Disbursements:

\$ 3,142,108.70





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# ***MEMORANDUM***

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DATE: April 6, 2018

TO: Owosso City Council

FROM: Karen K. Ruddy, CPA, Finance Director

SUBJECT: 2017-2018 Budget Amendment

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Please find attached a 2017-2018 budget amendment. This amendment is necessary to be compliant with the state's budget act. I'm proposing this amendment earlier than in years' past so that we will have a better comparison between the proposed 2018-2019 budget and the 2017-2018 budget.

This budget amendment includes revenue and expense amendments. When possible I adjust revenue up to cover any additional expenses. Also, I may be preparing one more budget amendment near year end if it looks like we need it.

There are four funds that are being amended at this time. I am listing them below with a summary of why the changes are needed.

## **General Fund**

Revenues are approved by source and each revenue source has been either increased to cover additional expenses or decreased because early estimates suggest revenue will be less than originally budgeted. \$214,941 of prior year's fund balance is being budgeted to cover a transfer to major streets for funding of the 2017 road special assessments. This will provide the general fund with approximately \$14,000 in interest for next year's budget. This is a better return on investment than we are getting elsewhere.

When possible, if one department is budgeted high I will reduce that budget and increase another department to make sure we have enough approved expense in each department. Even if the General Fund is under budget in total, the state requires a report to be filed explaining why any department is over budget; no matter how small the overage is. Therefore I have adjusted any departments that might go over budget and decreased other departments that looked like they were extremely under budget. Below is a listing of the departments being amended and a brief explanation of why:

City Manager – (4,000) budgeted high so reduced to increase departments budgeted to low  
Finance – 1,500 to cover possible overage for wage allocations and new accountant  
Assessing – 23,000 to cover retiring assessor payouts and pension contribution estimated too low  
City Attorney - 7,500 to cover possible overages  
Clerk – 24,000 to cover pension contributions estimated too low  
Human Resources – (9,000) contractual services budgeted high

Treasury – 4,800 possible overages for new department structuring  
Information Technology – (19,000) contractual services budgeted high  
Building/Grounds – 75,000 for unbudgeted carpet/flooring restoration and reallocate wages  
General Administration – 7,400 to cover possible overages in bad debt from large ambulance write-off  
Police – (40,000) to reallocate janitorial wage/benefits to building & grounds and wages budgeted high  
Fire – (10,000) to reallocate janitorial wages to building and grounds  
Building & Safety – (12,000) for contractual services budgeted high  
Parking – (6,000) budgeted high so reduced to increase departments budgeted to low  
Community Development – (7,000) for contractual services budgeted high  
Parks – 82,000 for matching grant expense that was not budgeted (\$45,000 added to revenue budget)  
Transfers Out – 252,534 for transfer to major roads to cover 2017 road special assessment funding  
Other Financing –Fund Balance (117,717) to balance budget amendment

### **Major Streets Fund**

Revenue is being adjusted for a federal grant that will not be received until next year, a transfer in from the General Fund for the financing of the 2017 special assessments and a transfer in from the Capital Improvement Streets Fund of bond proceeds used for 2017-2018 road improvement projects. In the original budget street improvements were budgeted to come out of the Capital Improvement Streets Fund, but after the budget was approved MDOT was contacted and required the street improvement to be accounted for in Major and Local Street Funds. Therefore, an amendment was required to move the budget from one fund to another.

Expense is being amended to comply with MDOT's requirement above.

### **CDBG Revolving Loan Fund**

An unbudgeted transfer out of this fund to Façade fund to support a downtown façade program will be made, which required an increase to expense which is being funded through prior years' fund balance

### **Capital Improvement Streets Fund**

This is an amendment to account for the cost of the road improvement projects in the Major and Local Street Funds, and to reduce revenue because bond proceeds were received in 2016-2017; not as budgeted in 2017-2018.

### **RECOMMENDATION:**

Recommend approval of a 2017-2018 budget amendment resolution

CITY OF OWOSSO  
ADOPTION OF AMENDED 2017-2018 BUDGET

WHEREAS, the City Council of Owosso has adopted The General Appropriations Act Budget for 2017-2018 by Resolution, and

WHEREAS, Section 9 of the General Appropriations Act requires a departmental budget which stipulates that no transfers of departmental appropriations shall be made without prior approval of the Council, and

WHEREAS, MCL 141.437 states that the local legislative body of the local unit shall amend the general appropriations act as soon as it becomes apparent that a deviation from the original general appropriations act is necessary, and

WHEREAS, the Finance Director has made recommendations that include proposals for measures necessary to provide revenues sufficient to meet expenditures of the fund or both, and

WHEREAS, the City Council of Owosso has determined these changes in the 2017-2018 Owosso Budget (Act) is needed and necessary to monitor the financial operations of the City and to ensure the appropriations do not exceed the expenditures;

NOW THEREFORE BE IT RESOLVED that the City Council of Owosso hereby adopts the amended revenues and expenditures listed below to be reflected in the 2017-2018 Amended Annual Budget (Act).

<b>GENERAL FUND</b>	<u>Approved</u>	<u>Change</u>	<u>Amended</u>
<u>Revenues</u>			
Property Taxes	\$ 3,431,801	\$(70,801)	\$ 3,361,000
License and Permits	175,978	17,022	193,000
Intergovernmental Revenue	1,651,454	111,546	1,763,000
Charges for Services	1,317,373	(50,000)	1,267,373
Interest Income	49,000	(26,000)	23,000
Other Revenue	91,200	81,034	172,234
Transfers In	692,725	(24,725)	668,000
Appropriation of Fund Balance	-	<u>214,941</u>	214,941
Total Amendment		\$253,017	
 <u>Expenditures</u>			
City Manager	\$ 164,383	\$ (4,000)	\$ 160,383
Finance	245,648	1,500	247,148
Assessing	119,576	23,000	142,576
City Attorney	120,000	7,500	127,500
Clerk	197,889	24,000	221,889
Human Resources	216,609	(9,000)	207,609
Treasury	98,712	4,800	103,512
Information Technology	127,995	(19,000)	108,995
Building/Grounds	100,469	75,000	175,469
General Administration	304,621	7,400	312,021
Police	2,066,691	(40,000)	2,026,691
Fire	1,900,570	(10,000)	1,890,570
Building & Safety	235,951	(12,000)	223,951
Parking	49,000	(6,000)	43,000
Community Development	134,343	(7,000)	127,343
Parks	220,900	82,000	302,900
Transfers Out	166,550	252,534	419,084
Other Financing –Fund Balance	117,717	<u>(117,717)</u>	-
Total Amendment		\$253,017	

<b>MAJOR STREETS FUND</b>	<u>Approved</u>	<u>Change</u>	<u>Amended</u>
<u>Revenues</u>			
Intergovernmental Revenue	\$1,258,978	\$ (267,978)	\$ 991,000
Transfers In	-	<u>3,037,534</u>	3,037,534
Total Amendment		\$2,769,556	

<u>Expenditures</u>			
Public Works	\$ 613,815	\$3,078,300	\$ 3,692,115
Transfers Out	627,650	(295,580)	332,070
Other Financing-Fund Balance	43,813	<u>(13,164)</u>	30,649
Total Amendment		\$2,769,556	

<b>CDBG Revolving Loan Fund</b>	<u>Approved</u>	<u>Change</u>	<u>Amended</u>
<u>Revenues</u>			
Other Financing-Fund Balance	\$ -	\$ 39,100	\$ 39,100

<u>Expenditures</u>			
Transfers Out	\$ -	\$ 42,800	\$ 42,800
Other Financing-Fund Balance	3,700	<u>(3,700)</u>	-
Total Amendment		\$ 39,100	

<b>CAPITAL IMPROVE-STREETS FUND</b>	<u>Approved</u>	<u>Change</u>	<u>Amended</u>
<u>Revenues</u>			
Transfer Out	\$ 375,000	\$ (375,000)	\$ -
Other Financing-Fund Balance	6,840,990	(3,897,990)	2,943,000

<u>Expenditures</u>			
Transfers Out	\$ -	\$2,943,000	\$2,943,000



DATE: 4.16.18  
TO: CITY COUNCIL  
FROM: CITY MANAGER  
SUBJECT: FY 2018-19 Budget Workshop Dates

**BACKGROUND:**

For every budget proposal, the City sets dates to hold public workshops dedicated only to discussing the budget draft. These workshops occur after the initial draft is distributed and before the budget is ultimately adopted.

**RECOMMENDATION:**

Last year the City held two budget workshops on weekday evenings that did not coincide with council meeting dates. This year we have the opportunity to utilize an existing council meeting date since April has five Mondays this year. Therefore, I recommend we schedule two workshop dates as follows:

1. April 23<sup>rd</sup> at 6:00 pm – General Fund, Special Revenue Funds, Capital Improvement Fund (new this year)
2. April 30<sup>th</sup> at 6:00 pm – Enterprise Funds, Debt Service, Component Units

Of course if Council collectively feels that more are needed, more can be scheduled. I do not have any preference or recommendations as to time limits.

**FISCAL IMPACT:**

n/a

----- Original message -----

From: Daniel Jozwiak <[danj0317@gmail.com](mailto:danj0317@gmail.com)>

Date: 4/4/18 9:08 PM (GMT-05:00)

To: "Susan K. Montenegro" <[Susan.Montenegro@ci.owosso.mi.us](mailto:Susan.Montenegro@ci.owosso.mi.us)>, Christopher Eveleth <[chriseveleth@gmail.com](mailto:chriseveleth@gmail.com)>, "Randy Horton ([hititlong10@hotmail.com](mailto:hititlong10@hotmail.com))" <[hititlong10@hotmail.com](mailto:hititlong10@hotmail.com)>

Subject: ZBA Resignation

To the ZBA Board President, Randy Horton, City of Owosso Mayor and Zone Board Vice President Chris Eveleth and Assistant City Manager, Susan Montenegro

I Daniel J Jozwiak am resigning from my position as ZBA Board Member and Secretary of the Owosso City Zoning Board, effective April 13th, 2018. Due to the sale of my Owosso residency and moving to the City of Corunna I will no longer be eligible to service on this board. I want to thank everyone on this board for your support and trust in me to server the City of Owosso since 1997.

Sincerely  
Daniel J Jozwiak



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: April 10, 2018

TO: Owosso City Council

FROM: Karen K. Ruddy, CPA, Finance Director

SUBJECT: Revenue and Expense Financial Reports for March 2018

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Please find attached the March revenue and expense financial reports.

## **General Fund**

### **Revenue**

Year to date revenues were \$5,814,000 as of the end of March. The City has earned 78% of its budget, and completed 75% of the fiscal year. As we approach the end of the fiscal year, you will begin to see the difference between the budget and actual get smaller.

### **Expenditures**

Year to date expenses were \$5,376,075 as of the end of March. The City has spent 73% of its budget, and completed 75% of the fiscal year. Most departments are spending below or at budget. A few departments are slightly over mostly due to timing of payments. Below are explanations for departments that are well over budget.

- Clerk's department is over budget because the school election expenses were not budgeted, but will be reimbursed by the school system. A budget amendment will be done to insure the appropriation is in the budgeted expenses.

- Building and Grounds are over budget because of the restoration of the floors and the replacement of carpet; neither was budgeted. A budget amendment will be done to make sure these appropriations are in the budget.
- General Administration had a larger bad debt expense from ambulance billing that anticipated

### **Major and Local Streets**

Year to date revenues will be lower than budgeted throughout the year for these funds. The state pays gas and weight tax (the major revenue source for these funds) two month in arrears.

Originally the road construction projects were budgeted in the Capital Improvement Streets Fund. A budget amendment will be made to transfer the budget to major and local streets where the expenses are recorded.

### **Historical Commission**

The City contributes \$33,000 to this fund to cover part of wages and any maintenance expenses for the castle. All other expense will be covered by either rental income for the Gould House or from donations. The City has pledged to pay for the cost to restore several paintings. In the past the restoration costs were paid as they were incurred as a transfer from the General Fund. However, going forward these expenses will be paid directly from the General Fund; as they are assets of the City not the Historical Commission. There is no effect on the Historical Commission due to this change, as the restoration was not budgeted.

At year end, a review of the General Fund transfer compared to the approved wages, and maintenance expense is performed and the General Fund transfer is either increased or decreased.

### **Sewer/Water/Wastewater Funds**

#### **Revenues**

Year to date revenues will almost always be lower than budgeted throughout the year, as billing is done quarterly and always billed in arrears.



## **Sewer/Water/Wastewater Funds- Continued**

### **Expenditures**

Sewer and Waste Water Funds are spending below budget. The Water Fund is spending higher than budget because the automatic meter reading equipment is being expensed between last fiscal year and the current fiscal year. However, the funding of the project was received last year. Therefore, previous year's fund balance will be used to offset the cost in the current fiscal year.

### **Fleet Fund**

The Fleet Fund is spending below budget because only a small amount of capital purchases have been made.

Thank you.

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-401.403	GENERAL PROPERTY TAX	3,320,000.00		3,056,534.13		18,555.85		263,465.87	92.06
101-000-401.424	TRAILER PARK TAXES	800.00		1,388.00		906.00		(588.00)	173.50
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	21,651.00		23,925.46		23,925.46		(2,274.46)	110.51
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,950.00		233.91		233.91		1,716.09	12.00
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXES	0.00		571.75		571.75		(571.75)	100.00
101-000-401.443	ADMINISTRATION FEES	68,900.00		66,527.37		20,506.17		2,372.63	96.56
101-000-401.445	INTEREST & PENALTIES ON TAXES	18,500.00		10,833.64		5,055.45		7,666.36	58.56
101-000-450.452	PERMITS-BUILDING	107,748.00		99,972.55		2,008.60		7,775.45	92.78
101-000-450.453	LIQUOR LICENSES	9,700.00		10,060.00		0.00		(360.00)	103.71
101-000-450.454	PERMITS-ELECTRICAL	18,000.00		30,980.00		1,220.00		(12,980.00)	172.11
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	38,000.00		34,603.00		2,355.00		3,397.00	91.06
101-000-450.460	MISCELLANEOUS LICENSES	2,000.00		11,690.00		950.00		(9,690.00)	584.50
101-000-450.477	PERMITS-HANDGUNS	500.00		220.00		50.00		280.00	44.00
101-000-450.478	DOG LICENSES	30.00		0.00		0.00		30.00	0.00
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	0.00		325.00		0.00		(325.00)	100.00
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE	63,783.00		51,559.97		0.00		12,223.03	80.84
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,587,671.00		850,890.00		0.00		736,781.00	53.59
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPECTION	11,000.00		2,000.00		100.00		9,000.00	18.18
101-000-600.626	CHARGE FOR SERVICES RENDERED	62,000.00		38,416.60		10,966.54		23,583.40	61.96
101-000-600.627	DUPLICATING SERVICES	2,000.00		643.57		153.00		1,356.43	32.18
101-000-600.628	RENTAL REGISTRATION	1,100.00		675.00		100.00		425.00	61.36
101-000-600.629	AMBULANCE CHARGES	255,400.00		178,908.12		42,593.43		76,491.88	70.05
101-000-600.630	AMBULANCE MILEAGE CHARGES	340,873.00		224,569.52		47,682.44		116,303.48	65.88
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHARGES	475,000.00		391,117.56		93,322.93		83,882.44	82.34
101-000-600.633	FIRE SERVICES	3,000.00		1,000.00		2,000.00		2,000.00	33.33
101-000-600.642	CHARGE FOR SERVICES - SALES	5,000.00		2,177.00		320.00		2,823.00	43.54
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	114,000.00		54,879.19		0.00		59,120.81	48.14
101-000-600.651	RECREATION	500.00		0.00		0.00		500.00	0.00
101-000-655.655	PARKING VIOLATIONS	6,500.00		3,203.00		415.00		3,297.00	49.28
101-000-655.659	PARKING LEASE INCOME	15,000.00		2,445.00		75.00		12,555.00	16.30
101-000-655.660	ORDINANCE FINES & COSTS	26,000.00		12,070.13		1,859.22		13,929.87	46.42
101-000-664.664	INTEREST INCOME	49,000.00		16,164.60		1,843.19		32,835.40	32.99
101-000-664.668	RENTAL INCOME	1,500.00		5,830.00		3,000.00		(4,330.00)	388.67
101-000-671.673	SALE OF FIXED ASSETS	5,000.00		4,208.50		0.00		791.50	84.17
101-000-671.675	DONATIONS-PRIVATE	2,700.00		3,818.43		3,687.65		(1,118.43)	141.42
101-000-671.676	DONATIONS-PUBLIC SAFETY	0.00		15.00		0.00		(15.00)	100.00
101-000-671.687	INSURANCE REFUNDS	75,000.00		135,570.00		0.00		(60,570.00)	180.76
101-000-671.692	RECOVERY OF BAD DEBTS	4,500.00		501.18		0.00		3,998.82	11.14
101-000-671.694	MISCELLANEOUS	2,500.00		25,911.21		(25.00)		(23,411.21)	1,036.45
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	211,450.00		130,846.53		0.00		80,603.47	61.88
101-000-695.677	CITY UTILITIES ADMIN REIMB	365,900.00		243,928.00		0.00		121,972.00	66.67
101-000-695.678	DDA/OBRA REIMBURSEMENT	4,475.00		0.00		0.00		4,475.00	0.00
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	110,900.00		84,787.29		12,713.35		26,112.71	76.45
Total Dept 000		7,409,531.00		5,814,000.21		297,144.94		1,595,530.79	78.47
TOTAL REVENUES		7,409,531.00		5,814,000.21		297,144.94		1,595,530.79	78.47
Expenditures									
Dept 101 - CITY COUNCIL									
101-101-704.000	BOARDS & COMMISSIONS	2,600.00		1,353.91		100.00		1,246.09	52.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-101-728.000	OPERATING SUPPLIES	1,200.00		56.20	0.00		1,143.80	4.68
101-101-860.000	EDUCATION & TRAINING	500.00		521.74	0.00		(21.74)	104.35
Total Dept 101 - CITY COUNCIL		4,300.00		1,931.85	100.00		2,368.15	44.93
Dept 171 - CITY MANAGER								
101-171-702.100	SALARIES	98,775.00		78,662.07	11,353.09		20,112.93	79.64
101-171-702.800	ACCRUED SICK LEAVE	3,217.00		0.00	0.00		3,217.00	0.00
101-171-715.000	SOCIAL SECURITY (FICA)	8,051.00		5,956.57	844.43		2,094.43	73.99
101-171-716.100	HEALTH INSURANCE	3,250.00		0.00	0.00		3,250.00	0.00
101-171-716.200	DENTAL INSURANCE	485.00		363.96	40.44		121.04	75.04
101-171-716.400	LIFE INSURANCE	300.00		222.75	24.75		77.25	74.25
101-171-716.500	DISABILITY INSURANCE	1,102.00		810.00	90.00		292.00	73.50
101-171-717.000	UNEMPLOYMENT INSURANCE	18.00		0.00	0.00		18.00	0.00
101-171-718.200	DEFINED CONTRIBUTION	15,785.00		11,799.25	1,702.96		3,985.75	74.75
101-171-719.000	WORKERS' COMPENSATION	300.00		236.00	59.00		64.00	78.67
101-171-728.000	OPERATING SUPPLIES	400.00		1,878.66	0.00		(1,478.66)	469.67
101-171-818.000	CONTRACTUAL SERVICES	28,000.00		0.00	0.00		28,000.00	0.00
101-171-858.000	MEMBERSHIPS & DUES	1,000.00		869.00	0.00		131.00	86.90
101-171-860.000	EDUCATION & TRAINING	3,700.00		1,984.64	142.66		1,715.36	53.64
Total Dept 171 - CITY MANAGER		164,383.00		102,782.90	14,257.33		61,600.10	62.53
Dept 201 - FINANCE								
101-201-702.100	SALARIES	172,713.00		122,509.23	18,819.55		50,203.77	70.93
101-201-715.000	SOCIAL SECURITY (FICA)	13,461.00		9,205.65	1,411.84		4,255.35	68.39
101-201-716.100	HEALTH INSURANCE	30,244.00		15,896.93	1,803.77		14,347.07	52.56
101-201-716.200	DENTAL INSURANCE	1,456.00		952.38	107.16		503.62	65.41
101-201-716.300	OPTICAL INSURANCE	181.00		118.51	13.34		62.49	65.48
101-201-716.400	LIFE INSURANCE	1,097.00		763.53	85.85		333.47	69.60
101-201-716.500	DISABILITY INSURANCE	2,018.00		1,386.28	164.09		631.72	68.70
101-201-717.000	UNEMPLOYMENT INSURANCE	53.00		0.00	0.00		53.00	0.00
101-201-718.000	RETIREMENT	12,547.00		13,822.34	1,956.96		(1,275.34)	110.16
101-201-718.200	DEFINED CONTRIBUTION	2,064.00		1,162.62	179.46		901.38	56.33
101-201-719.000	WORKERS' COMPENSATION	450.00		392.00	98.00		58.00	87.11
101-201-728.000	OPERATING SUPPLIES	3,500.00		1,496.49	801.44		2,003.51	42.76
101-201-818.000	CONTRACTUAL SERVICES	2,314.00		2,267.40	0.00		46.60	97.99
101-201-858.000	MEMBERSHIPS & DUES	550.00		545.00	0.00		5.00	99.09
101-201-860.000	EDUCATION & TRAINING	3,000.00		1,036.93	25.00		1,963.07	34.56
Total Dept 201 - FINANCE		245,648.00		171,555.29	25,466.46		74,092.71	69.84
Dept 209 - ASSESSING								
101-209-702.100	SALARIES	70,104.00		52,878.06	7,939.50		17,225.94	75.43
101-209-704.000	BOARDS & COMMISSIONS	1,250.00		850.00	550.00		400.00	68.00
101-209-715.000	SOCIAL SECURITY (FICA)	5,612.00		4,086.03	613.53		1,525.97	72.81
101-209-716.100	HEALTH INSURANCE	3,250.00		0.00	0.00		3,250.00	0.00
101-209-716.200	DENTAL INSURANCE	485.00		363.96	40.44		121.04	75.04
101-209-716.300	OPTICAL INSURANCE	112.00		83.79	9.31		28.21	74.81
101-209-716.400	LIFE INSURANCE	519.00		407.55	45.54		111.45	78.53
101-209-716.500	DISABILITY INSURANCE	844.00		647.50	72.33		196.50	76.72

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		2017-18 AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH INCREASE (DECREASE)	03/31/2018 NORMAL (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Expenditures								
101-209-717.000	UNEMPLOYMENT INSURANCE	18.00	0.00	0.00		18.00		0.00
101-209-718.000	RETIREMENT	23,169.00	23,409.18	3,514.83		(240.18)		101.04
101-209-719.000	WORKERS' COMPENSATION	413.00	336.00	84.00		77.00		81.36
101-209-728.000	OPERATING SUPPLIES	6,500.00	4,458.83	864.19		2,041.17		68.60
101-209-802.000	ADVERTISING	500.00	41.25	15.00		458.75		8.25
101-209-818.000	CONTRACTUAL SERVICES	5,000.00	4,097.00	0.00		903.00		81.94
101-209-833.000	EQUIPMENT MAINTENANCE	250.00	0.00	0.00		250.00		0.00
101-209-858.000	MEMBERSHIPS & DUES	300.00	275.00	0.00		25.00		91.67
101-209-860.000	EDUCATION & TRAINING	1,250.00	747.11	0.00		502.89		59.77
Total Dept 209 - ASSESSING		119,576.00	92,681.26	13,748.67		26,894.74		77.51
Dept 210 - CITY ATTORNEY								
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	60,000.00	37,665.42	7,027.18		22,334.58		62.78
101-210-801.100	PROFESSIONAL SERVICES: POLICE/COURT	60,000.00	49,039.92	12,118.18		10,960.08		81.73
Total Dept 210 - CITY ATTORNEY		120,000.00	86,705.34	19,145.36		33,294.66		72.25
Dept 215 - CLERK								
101-215-702.100	SALARIES	105,946.00	81,105.69	11,940.00		24,840.31		76.55
101-215-706.000	ELECTIONS	0.00	11,831.34	0.00		(11,831.34)		100.00
101-215-715.000	SOCIAL SECURITY (FICA)	8,105.00	5,990.60	877.66		2,114.40		73.91
101-215-716.100	HEALTH INSURANCE	19,071.00	14,275.23	1,592.10		4,795.77		74.85
101-215-716.200	DENTAL INSURANCE	744.00	556.37	62.00		187.63		74.78
101-215-716.300	OPTICAL INSURANCE	91.00	67.76	7.55		23.24		74.46
101-215-716.400	LIFE INSURANCE	642.00	509.31	57.09		132.69		79.33
101-215-716.500	DISABILITY INSURANCE	1,239.00	968.81	108.79		270.19		78.19
101-215-717.000	UNEMPLOYMENT INSURANCE	36.00	0.00	0.00		36.00		0.00
101-215-718.000	RETIREMENT	33,171.00	36,049.29	5,285.85		(2,878.29)		108.68
101-215-719.000	WORKERS' COMPENSATION	264.00	232.00	58.00		32.00		87.88
101-215-728.000	OPERATING SUPPLIES	8,550.00	3,451.01	0.00		5,098.99		40.36
101-215-802.000	ADVERTISING	3,600.00	2,134.04	196.80		1,465.96		59.28
101-215-818.000	CONTRACTUAL SERVICES	7,310.00	2,801.60	0.00		4,508.40		38.33
101-215-833.000	EQUIPMENT MAINTENANCE	100.00	3,851.00	0.00		(3,751.00)		3,851.00
101-215-858.000	MEMBERSHIPS & DUES	420.00	380.00	0.00		40.00		90.48
101-215-860.000	EDUCATION & TRAINING	600.00	21.49	0.00		578.51		3.58
101-215-978.000	EQUIPMENT	8,000.00	9,605.56	0.00		(1,605.56)		120.07
Total Dept 215 - CLERK		197,889.00	173,831.10	20,185.84		24,057.90		87.84
Dept 226 - HUMAN RESOURCES								
101-226-702.100	SALARIES	133,570.00	97,660.98	14,250.22		35,909.02		73.12
101-226-715.000	SOCIAL SECURITY (FICA)	10,867.00	7,323.92	1,067.79		3,543.08		67.40
101-226-716.100	HEALTH INSURANCE	8,476.00	0.00	0.00		8,476.00		0.00
101-226-716.200	DENTAL INSURANCE	1,558.00	1,168.56	129.84		389.44		75.00
101-226-716.300	OPTICAL INSURANCE	223.00	167.58	18.62		55.42		75.15
101-226-716.400	LIFE INSURANCE	748.00	571.09	63.34		176.91		76.35
101-226-716.500	DISABILITY INSURANCE	1,514.00	1,162.14	129.82		351.86		76.76
101-226-717.000	UNEMPLOYMENT INSURANCE	36.00	0.00	0.00		36.00		0.00
101-226-718.000	RETIREMENT	24,632.00	18,177.77	2,546.37		6,454.23		73.80

PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-226-718.200	DEFINED CONTRIBUTION	3,150.00		226.62	226.62		2,923.38	7.19
101-226-719.000	WORKERS' COMPENSATION	335.00		388.00	97.00		(53.00)	115.82
101-226-728.000	OPERATING SUPPLIES	4,000.00		2,328.41	57.90		1,671.59	58.21
101-226-802.000	ADVERTISING	1,000.00		1,472.80	25.00		(472.80)	147.28
101-226-818.000	CONTRACTUAL SERVICES	21,000.00		18,290.35	10,300.25		2,709.65	87.10
101-226-833.000	EQUIPMENT MAINTENANCE	1,500.00		0.00	0.00		1,500.00	0.00
101-226-856.000	MISCELLANEOUS	500.00		0.00	0.00		500.00	0.00
101-226-858.000	MEMBERSHIPS & DUES	500.00		409.00	0.00		91.00	81.80
101-226-860.000	EDUCATION & TRAINING	3,000.00		933.98	0.00		2,066.02	31.13
Total Dept 226 - HUMAN RESOURCES		216,609.00		150,281.20	28,912.77		66,327.80	69.38
Dept 253 - TREASURY								
101-253-702.100	SALARIES	65,003.00		50,895.76	6,295.88		14,107.24	78.30
101-253-715.000	SOCIAL SECURITY (FICA)	4,973.00		3,839.37	471.13		1,133.63	77.20
101-253-716.100	HEALTH INSURANCE	9,100.00		10,071.99	1,081.93		(971.99)	110.68
101-253-716.200	DENTAL INSURANCE	375.00		381.28	40.44		(6.28)	101.67
101-253-716.300	OPTICAL INSURANCE	74.00		47.33	5.02		26.67	63.96
101-253-716.400	LIFE INSURANCE	450.00		263.82	28.22		186.18	58.63
101-253-716.500	DISABILITY INSURANCE	816.00		525.23	55.19		290.77	64.37
101-253-717.000	UNEMPLOYMENT INSURANCE	25.00		0.00	0.00		25.00	0.00
101-253-718.200	DEFINED CONTRIBUTION	546.00		1,777.20	250.64		(1,231.20)	325.49
101-253-719.000	WORKERS' COMPENSATION	200.00		176.00	44.00		24.00	88.00
101-253-728.000	OPERATING SUPPLIES	1,400.00		1,474.23	268.53		(74.23)	105.30
101-253-818.000	CONTRACTUAL SERVICES	12,700.00		6,035.21	0.00		6,664.79	47.52
101-253-833.000	EQUIPMENT MAINTENANCE	750.00		0.00	0.00		750.00	0.00
101-253-858.000	MEMBERSHIPS & DUES	300.00		50.00	0.00		250.00	16.67
101-253-860.000	EDUCATION & TRAINING	2,000.00		932.50	0.00		1,067.50	46.63
101-253-862.000	OVER & SHORT	0.00		119.63	0.00		(119.63)	100.00
Total Dept 253 - TREASURY		98,712.00		76,589.55	8,540.98		22,122.45	77.59
Dept 258 - INFORMATION & TECHNOLOGY								
101-258-728.000	OPERATING SUPPLIES	5,000.00		2,308.88	0.00		2,691.12	46.18
101-258-818.000	CONTRACTUAL SERVICES	99,295.00		43,270.00	(3,368.00)		56,025.00	43.58
101-258-833.000	EQUIPMENT MAINTENANCE	500.00		8,990.87	0.00		(8,490.87)	1,798.17
101-258-978.000	EQUIPMENT	23,200.00		0.00	0.00		23,200.00	0.00
Total Dept 258 - INFORMATION & TECHNOLOGY		127,995.00		54,569.75	(3,368.00)		73,425.25	42.63
Dept 265 - BUILDING & GROUNDS								
101-265-702.200	WAGES	29,875.00		29,964.24	4,435.76		(89.24)	100.30
101-265-702.800	ACCRUED SICK LEAVE	1,668.00		0.00	0.00		1,668.00	0.00
101-265-703.000	OTHER COMPENSATION	700.00		5,341.80	0.00		(4,641.80)	763.11
101-265-715.000	SOCIAL SECURITY (FICA)	2,467.00		2,505.81	333.16		(38.81)	101.57
101-265-716.000	FRINGES	0.00		1,689.61	0.00		(1,689.61)	100.00
101-265-716.100	HEALTH INSURANCE	6,169.00		4,592.33	510.77		1,576.67	74.44
101-265-716.200	DENTAL INSURANCE	485.00		363.96	40.44		121.04	75.04
101-265-716.300	OPTICAL INSURANCE	60.00		45.27	5.03		14.73	75.45
101-265-716.400	LIFE INSURANCE	79.00		59.40	6.60		19.60	75.19

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		2017-18 AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	03/31/2018 NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND								
Expenditures								
101-265-717.000	UNEMPLOYMENT INSURANCE	18.00	0.00		0.00	18.00		0.00
101-265-718.000	RETIREMENT	13,214.00	14,671.51		1,963.71	(1,457.51)		111.03
101-265-719.000	WORKERS' COMPENSATION	944.00	848.00		212.00	96.00		89.83
101-265-728.000	OPERATING SUPPLIES	2,500.00	3,207.09		554.18	(707.09)		128.28
101-265-818.000	CONTRACTUAL SERVICES	0.00	109.38		109.38	(109.38)		100.00
101-265-820.100	ELECTRICITY	20,000.00	11,838.64		1,364.16	8,161.36		59.19
101-265-820.200	GAS	4,000.00	3,074.26		600.54	925.74		76.86
101-265-820.300	TELEPHONE	290.00	225.00		45.00	65.00		77.59
101-265-820.400	WATER & SEWER	3,000.00	1,539.60		0.00	1,460.40		51.32
101-265-831.000	BUILDING MAINTENANCE	12,000.00	58,256.67		49,802.54	(46,256.67)		485.47
101-265-843.000	EQUIPMENT RENTAL	3,000.00	3,326.48		0.00	(326.48)		110.88
Total Dept 265 - BUILDING & GROUNDS		100,469.00	141,659.05		59,983.27	(41,190.05)		141.00
Dept 299 - GENERAL ADMIN								
101-299-719.000	WORKERS' COMPENSATION	200.00	110.00		55.00	90.00		55.00
101-299-728.000	OPERATING SUPPLIES	22,000.00	12,317.44		2,249.93	9,682.56		55.99
101-299-810.000	INSURANCE & BONDS	132,662.00	132,552.08		0.00	109.92		99.92
101-299-818.000	CONTRACTUAL SERVICES	10,030.00	11,388.94		(20,911.00)	(1,358.94)		113.55
101-299-820.300	TELEPHONE	5,814.00	5,047.53		848.99	766.47		86.82
101-299-833.000	EQUIPMENT MAINTENANCE	500.00	307.00		55.00	193.00		61.40
101-299-850.000	BAD DEBT EXPENSE	90,000.00	113,263.18		28,360.23	(23,263.18)		125.85
101-299-856.000	MISCELLANEOUS	2,500.00	8,824.45		666.70	(6,324.45)		352.98
101-299-858.000	MEMBERSHIPS & DUES	38,415.00	38,268.00		0.00	147.00		99.62
101-299-860.000	EDUCATION & TRAINING	0.00	10.00		0.00	(10.00)		100.00
101-299-971.000	LAND	2,500.00	0.00		0.00	2,500.00		0.00
Total Dept 299 - GENERAL ADMIN		304,621.00	322,088.62		11,324.85	(17,467.62)		105.73
Dept 300 - POLICE								
101-300-702.100	SALARIES	1,140,433.00	836,501.84		117,765.36	303,931.16		73.35
101-300-702.120	SALARIES-MAGNET	69,047.00	51,653.43		7,581.00	17,393.57		74.81
101-300-702.200	WAGES	21,600.00	8,457.55		1,339.15	13,142.45		39.16
101-300-702.300	OVERTIME	45,000.00	32,801.59		6,909.12	12,198.41		72.89
101-300-702.400	WAGES - TEMPORARY	0.00	773.56		74.01	(773.56)		100.00
101-300-702.600	UNIFORMS	1,450.00	1,450.00		0.00	0.00		100.00
101-300-702.800	ACCRUED SICK LEAVE	6,600.00	7,115.98		199.50	(515.98)		107.82
101-300-703.000	CROSSING GUARDS	42,000.00	34,386.14		7,535.29	7,613.86		81.87
101-300-715.000	SOCIAL SECURITY (FICA)	28,300.00	20,854.68		3,226.61	7,445.32		73.69
101-300-716.000	FRINGES	0.00	46.29		0.00	(46.29)		100.00
101-300-716.100	HEALTH INSURANCE	229,915.00	156,422.98		14,683.70	73,492.02		68.04
101-300-716.200	DENTAL INSURANCE	11,000.00	8,024.56		832.52	2,975.44		72.95
101-300-716.300	OPTICAL INSURANCE	1,300.00	880.39		92.10	419.61		67.72
101-300-716.400	LIFE INSURANCE	3,900.00	2,857.11		287.27	1,042.89		73.26
101-300-716.500	DISABILITY INSURANCE	5,050.00	4,120.52		366.16	929.48		81.59
101-300-716.600	PHYSICALS	500.00	150.00		0.00	350.00		30.00
101-300-717.000	UNEMPLOYMENT INSURANCE	520.00	53.09		0.00	466.91		10.21
101-300-718.000	RETIREMENT	75,000.00	71,669.45		10,071.05	3,330.55		95.56
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	120,500.00	101,944.19		15,044.51	18,555.81		84.60
101-300-718.200	DEFINED CONTRIBUTION	2,142.00	1,806.24		289.00	335.76		84.32
101-300-719.000	WORKERS' COMPENSATION	18,600.00	20,516.00		4,553.00	(1,916.00)		110.30

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-300-728.000	OPERATING SUPPLIES	14,000.00		11,878.52		3,153.40		2,121.48	84.85
101-300-741.000	UNIFORMS & CLEANING	9,000.00		4,419.65		173.50		4,580.35	49.11
101-300-751.000	GAS & OIL	25,000.00		19,185.68		2,893.67		5,814.32	76.74
101-300-804.000	WITNESS JURY FEES	200.00		0.00		0.00		200.00	0.00
101-300-813.000	WRECKER SERVICE	300.00		0.00		0.00		300.00	0.00
101-300-818.000	CONTRACTUAL SERVICES	80,000.00		37,062.16		7,278.83		42,937.84	46.33
101-300-820.100	ELECTRICITY	9,600.00		6,829.46		786.04		2,770.54	71.14
101-300-820.200	GAS	5,800.00		3,373.19		686.59		2,426.81	58.16
101-300-820.300	TELEPHONE	5,500.00		5,328.63		894.75		171.37	96.88
101-300-820.400	WATER & SEWER	2,734.00		1,522.00		0.00		1,212.00	55.67
101-300-820.500	REFUSE	500.00		283.50		31.50		216.50	56.70
101-300-831.000	BUILDING MAINTENANCE	6,000.00		887.54		150.00		5,112.46	14.79
101-300-833.000	EQUIPMENT MAINTENANCE	1,000.00		520.00		260.00		480.00	52.00
101-300-833.400	EQUIP MAINT - MOBILE	20,000.00		12,017.04		4,210.85		7,982.96	60.09
101-300-856.000	MISCELLANEOUS	300.00		180.23		30.65		119.77	60.08
101-300-858.000	MEMBERSHIPS & DUES	2,400.00		425.00		0.00		1,975.00	17.71
101-300-860.000	EDUCATION & TRAINING	5,000.00		2,908.09		1,010.84		2,091.91	58.16
101-300-976.000	BUILDING ADD & IMPROVEMENTS	0.00		8,594.31		0.00		(8,594.31)	100.00
101-300-978.000	EQUIPMENT	56,500.00		40,777.00		0.00		15,723.00	72.17
Total Dept 300 - POLICE		2,066,691.00		1,518,677.59		212,409.97		548,013.41	73.48
Dept 335 - FIRE									
101-335-702.100	SALARIES	1,010,280.00		764,131.40		110,432.73		246,148.60	75.64
101-335-702.300	OVERTIME	121,000.00		101,601.22		15,379.56		19,398.78	83.97
101-335-702.400	WAGES - TEMPORARY	50.00		0.00		0.00		50.00	0.00
101-335-702.500	MEAL ALLOWANCE	13,500.00		13,500.00		0.00		0.00	100.00
101-335-702.600	UNIFORMS	1,800.00		1,000.00		0.00		800.00	55.56
101-335-702.800	ACCRUED SICK LEAVE	8,100.00		4,377.66		0.00		3,722.34	54.05
101-335-715.000	SOCIAL SECURITY (FICA)	21,150.00		15,448.38		2,252.47		5,701.62	73.04
101-335-716.100	HEALTH INSURANCE	262,000.00		168,418.93		19,641.27		93,581.07	64.28
101-335-716.200	DENTAL INSURANCE	7,850.00		5,345.05		652.72		2,504.95	68.09
101-335-716.300	OPTICAL INSURANCE	1,250.00		815.48		92.99		434.52	65.24
101-335-716.400	LIFE INSURANCE	4,740.00		3,353.44		363.19		1,386.56	70.75
101-335-716.500	DISABILITY INSURANCE	9,600.00		5,808.73		650.58		3,791.27	60.51
101-335-716.600	PHYSICALS	2,500.00		0.00		0.00		2,500.00	0.00
101-335-717.000	UNEMPLOYMENT INSURANCE	378.00		43.88		0.00		334.12	11.61
101-335-718.000	RETIREMENT	143,800.00		135,666.36		19,199.45		8,133.64	94.34
101-335-718.200	DEFINED CONTRIBUTION	2,072.00		1,776.97		288.93		295.03	85.76
101-335-719.000	WORKERS' COMPENSATION	24,000.00		25,567.00		5,735.00		(1,567.00)	106.53
101-335-728.000	OPERATING SUPPLIES	15,000.00		6,247.29		1,446.51		8,752.71	41.65
101-335-728.100	SUPPLIES	30,000.00		15,635.80		5,000.69		14,364.20	52.12
101-335-741.000	UNIFORMS & CLEANING	14,500.00		12,408.88		446.25		2,091.12	85.58
101-335-751.000	GAS & OIL	20,000.00		20,763.86		3,003.54		(763.86)	103.82
101-335-818.000	CONTRACTUAL SERVICES	70,000.00		63,573.73		9,914.16		6,426.27	90.82
101-335-820.100	ELECTRICITY	11,000.00		7,991.88		933.03		3,008.12	72.65
101-335-820.200	GAS	4,500.00		3,280.08		686.59		1,219.92	72.89
101-335-820.300	TELEPHONE	2,000.00		2,342.43		476.63		(342.43)	117.12
101-335-820.400	WATER & SEWER	2,000.00		1,522.00		0.00		478.00	76.10
101-335-820.500	REFUSE	500.00		283.50		31.50		216.50	56.70
101-335-831.000	BUILDING MAINTENANCE	9,000.00		4,046.61		270.00		4,953.39	44.96
101-335-833.000	EQUIPMENT MAINTENANCE	5,000.00		3,429.19		272.87		1,570.81	68.58
101-335-833.400	EQUIP MAINT - MOBILE	35,000.00		27,272.48		13,274.91		7,727.52	77.92

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-335-860.000	EDUCATION & TRAINING	23,000.00		21,187.46		710.00		1,812.54	92.12
101-335-976.000	BUILDING ADD & IMPROVEMENTS	0.00		8,594.30		0.00		(8,594.30)	100.00
101-335-978.000	EQUIPMENT	25,000.00		11,649.00		0.00		13,351.00	46.60
Total Dept 335 - FIRE		1,900,570.00		1,457,082.99		211,155.57		443,487.01	76.67
Dept 370 - BUILDING AND SAFETY									
101-370-702.100	SALARIES	57,539.00		26,717.83		4,009.85		30,821.17	46.43
101-370-702.200	WAGES	0.00		18,560.00		2,720.00		(18,560.00)	100.00
101-370-715.000	SOCIAL SECURITY (FICA)	4,402.00		3,453.68		511.54		948.32	78.46
101-370-716.100	HEALTH INSURANCE	17,530.00		13,978.90		1,457.98		3,551.10	79.74
101-370-716.200	DENTAL INSURANCE	785.00		577.52		65.29		207.48	73.57
101-370-716.300	OPTICAL INSURANCE	110.00		81.29		9.18		28.71	73.90
101-370-716.400	LIFE INSURANCE	140.00		104.51		11.62		35.49	74.65
101-370-716.500	DISABILITY INSURANCE	439.00		244.16		36.19		194.84	55.62
101-370-717.000	UNEMPLOYMENT INSURANCE	38.00		0.00		0.00		38.00	0.00
101-370-718.200	DEFINED CONTRIBUTION	1,413.00		912.21		160.41		500.79	64.56
101-370-719.000	WORKERS' COMPENSATION	355.00		752.00		188.00		(397.00)	211.83
101-370-728.000	OPERATING SUPPLIES	4,000.00		1,059.35		104.27		2,940.65	26.48
101-370-818.000	CONTRACTUAL SERVICES	146,000.00		85,138.36		9,686.67		60,861.64	58.31
101-370-820.300	TELEPHONE	500.00		182.36		22.85		317.64	36.47
101-370-833.000	EQUIPMENT MAINTENANCE	100.00		0.00		0.00		100.00	0.00
101-370-856.000	MISCELLANEOUS	100.00		0.00		0.00		100.00	0.00
101-370-858.000	MEMBERSHIPS & DUES	500.00		0.00		0.00		500.00	0.00
101-370-860.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
101-370-978.000	EQUIPMENT	1,500.00		0.00		0.00		1,500.00	0.00
Total Dept 370 - BUILDING AND SAFETY		235,951.00		151,762.17		18,983.85		84,188.83	64.32
Dept 441 - PUBLIC WORKS									
101-441-702.100	SALARIES	61,345.00		45,263.72		6,875.71		16,081.28	73.79
101-441-702.200	WAGES	97,000.00		106,573.96		42,569.12		(9,573.96)	109.87
101-441-702.400	WAGES - TEMPORARY	5,000.00		4,138.50		0.00		861.50	82.77
101-441-703.000	OTHER COMPENSATION	0.00		51,930.05		3,479.72		(51,930.05)	100.00
101-441-715.000	SOCIAL SECURITY (FICA)	12,496.00		27,124.49		4,013.59		(14,628.49)	217.07
101-441-716.000	FRINGES	0.00		(129,600.07)		0.00		129,600.07	100.00
101-441-716.100	HEALTH INSURANCE	28,700.00		73,255.90		8,209.61		(44,555.90)	255.25
101-441-716.200	DENTAL INSURANCE	2,000.00		3,833.23		428.16		(1,833.23)	191.66
101-441-716.300	OPTICAL INSURANCE	260.00		421.74		44.29		(161.74)	162.21
101-441-716.400	LIFE INSURANCE	700.00		835.02		93.19		(135.02)	119.29
101-441-716.500	DISABILITY INSURANCE	1,600.00		2,781.96		306.15		(1,181.96)	173.87
101-441-717.000	UNEMPLOYMENT INSURANCE	68.00		28.93		0.00		39.07	42.54
101-441-718.000	RETIREMENT	21,740.00		58,313.95		8,672.68		(36,573.95)	268.23
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	0.00		7,033.50		781.50		(7,033.50)	100.00
101-441-718.200	DEFINED CONTRIBUTION	4,498.00		8,531.32		1,333.37		(4,033.32)	189.67
101-441-719.000	WORKERS' COMPENSATION	4,500.00		14,575.00		3,547.00		(10,075.00)	323.89
101-441-728.000	OPERATING SUPPLIES	4,000.00		3,354.95		251.67		645.05	83.87
101-441-751.000	GAS & OIL	3,000.00		2,018.40		174.04		981.60	67.28
101-441-818.000	CONTRACTUAL SERVICES	6,000.00		12,197.18		61.26		(6,197.18)	203.29
101-441-820.100	ELECTRICITY	18,000.00		5,376.83		555.32		12,623.17	29.87
101-441-820.200	GAS	7,000.00		3,635.96		767.77		3,364.04	51.94



PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGDG USED
		2017-18 AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	03/31/2018 NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND								
Expenditures								
101-441-820.300	TELEPHONE	5,500.00	3,513.90	446.20		1,986.10		63.89
101-441-820.400	WATER & SEWER	1,200.00	509.20	0.00		690.80		42.43
101-441-820.500	REFUSE	2,000.00	870.67	92.17		1,129.33		43.53
101-441-821.000	STREET LIGHTING	200,000.00	62,014.30	15,277.75		137,985.70		31.01
101-441-822.000	DISPOSAL AREA (LANDFILL)	20,000.00	9,701.00	0.00		10,299.00		48.51
101-441-831.000	BUILDING MAINTENANCE	7,000.00	1,633.09	79.93		5,366.91		23.33
101-441-831.100	STORM SEWER MAINTENANCE	26,000.00	21,499.72	16,541.52		4,500.28		82.69
101-441-836.200	TREES & GARDEN	2,500.00	0.00	0.00		2,500.00		0.00
101-441-838.000	MISCELLANEOUS OPERATIONS	4,000.00	(18.84)	(939.80)		4,018.84		(0.47)
101-441-843.000	EQUIPMENT RENTAL	35,000.00	13,977.61	0.00		21,022.39		39.94
101-441-860.000	EDUCATION & TRAINING	6,000.00	1,024.00	0.00		4,976.00		17.07
101-441-860.100	SAFETY TRAINING	1,500.00	0.00	0.00		1,500.00		0.00
Total Dept 441 - PUBLIC WORKS		588,607.00	416,349.17	113,661.92		172,257.83		70.73
Dept 528 - LEAF AND BRUSH COLLECTION								
101-528-702.200	WAGES	47,000.00	34,636.36	0.00		12,363.64		73.69
101-528-702.400	WAGES - TEMPORARY	0.00	3,235.00	0.00		(3,235.00)		100.00
101-528-715.000	SOCIAL SECURITY (FICA)	0.00	247.48	0.00		(247.48)		100.00
101-528-716.000	FRINGES	30,000.00	27,030.22	0.00		2,969.78		90.10
101-528-728.000	OPERATING SUPPLIES	2,000.00	220.06	0.00		1,779.94		11.00
101-528-818.000	CONTRACTUAL SERVICES	20,000.00	5,442.57	0.00		14,557.43		27.21
101-528-843.000	EQUIPMENT RENTAL	130,000.00	80,484.85	0.00		49,515.15		61.91
Total Dept 528 - LEAF AND BRUSH COLLECTION		229,000.00	151,296.54	0.00		77,703.46		66.07
Dept 585 - PARKING								
101-585-702.200	WAGES	12,000.00	2,850.74	0.00		9,149.26		23.76
101-585-703.000	OTHER COMPENSATION	2,700.00	0.00	0.00		2,700.00		0.00
101-585-716.000	FRINGES	9,300.00	2,224.72	0.00		7,075.28		23.92
101-585-728.000	OPERATING SUPPLIES	4,500.00	340.97	0.00		4,159.03		7.58
101-585-818.000	CONTRACTUAL SERVICES	2,000.00	0.00	0.00		2,000.00		0.00
101-585-834.000	MAINTENANCE	2,000.00	64.13	24.36		1,935.87		3.21
101-585-843.000	EQUIPMENT RENTAL	16,500.00	4,113.96	0.00		12,386.04		24.93
Total Dept 585 - PARKING		49,000.00	9,594.52	24.36		39,405.48		19.58
Dept 728 - COMMUNITY DEVELOPMENT								
101-728-702.100	SALARIES	75,323.00	58,620.61	8,669.03		16,702.39		77.83
101-728-702.400	WAGES - TEMPORARY	0.00	166.69	38.10		(166.69)		100.00
101-728-702.800	ACCRUED SICK LEAVE	0.00	(682.40)	0.00		682.40		100.00
101-728-715.000	SOCIAL SECURITY (FICA)	6,103.00	4,230.95	613.02		1,872.05		69.33
101-728-716.100	HEALTH INSURANCE	6,985.00	2,120.62	208.95		4,864.38		30.36
101-728-716.200	DENTAL INSURANCE	120.00	89.27	9.74		30.73		74.39
101-728-716.300	OPTICAL INSURANCE	20.00	12.76	1.39		7.24		63.80
101-728-716.400	LIFE INSURANCE	525.00	429.26	48.11		95.74		81.76
101-728-716.500	DISABILITY INSURANCE	877.00	694.29	78.92		182.71		79.17
101-728-717.000	UNEMPLOYMENT INSURANCE	20.00	0.00	0.00		20.00		0.00
101-728-718.000	RETIREMENT	0.00	73.78	16.86		(73.78)		100.00
101-728-718.200	DEFINED CONTRIBUTION	3,060.00	2,317.54	346.77		742.46		75.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-728-719.000	WORKERS' COMPENSATION	230.00	164.00	41.00	66.00	71.30
101-728-728.000	OPERATING SUPPLIES	1,500.00	379.56	0.00	1,120.44	25.30
101-728-818.000	CONTRACTUAL SERVICES	34,580.00	15,438.31	4,096.66	19,141.69	44.65
101-728-858.000	MEMBERSHIPS & DUES	1,000.00	380.00	260.00	620.00	38.00
101-728-860.000	EDUCATION & TRAINING	4,000.00	3,080.15	(200.00)	919.85	77.00
Total Dept 728 - COMMUNITY DEVELOPMENT		134,343.00	87,515.39	14,228.55	46,827.61	65.14
Dept 756 - PARKS						
101-756-702.200	WAGES	60,000.00	24,202.08	0.00	35,797.92	40.34
101-756-703.000	OTHER COMPENSATION	1,350.00	0.00	0.00	1,350.00	0.00
101-756-716.000	FRINGES	47,000.00	18,887.31	0.00	28,112.69	40.19
101-756-728.000	OPERATING SUPPLIES	3,000.00	1,136.20	86.50	1,863.80	37.87
101-756-818.000	CONTRACTUAL SERVICES	10,000.00	134.00	0.00	9,866.00	1.34
101-756-820.100	ELECTRICITY	11,000.00	6,172.59	626.03	4,827.41	56.11
101-756-820.200	GAS	50.00	0.00	0.00	50.00	0.00
101-756-820.400	WATER & SEWER	7,000.00	7,128.08	0.00	(128.08)	101.83
101-756-820.500	REFUSE	1,000.00	327.60	0.00	672.40	32.76
101-756-831.000	BUILDING MAINTENANCE	16,000.00	6,703.16	0.00	9,296.84	41.89
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	2,000.00	807.26	0.00	1,192.74	40.36
101-756-836.200	TREES & GARDEN	2,500.00	538.05	0.00	1,961.95	21.52
101-756-843.000	EQUIPMENT RENTAL	60,000.00	33,182.29	0.00	26,817.71	55.30
101-756-974.000	LAND IMPROVEMENTS	0.00	81,663.08	0.00	(81,663.08)	100.00
Total Dept 756 - PARKS		220,900.00	180,881.70	712.53	40,018.30	81.88
Dept 965 - OTHER FINANCING SOURCES (USES)						
101-965-995.000	OTHER FINANCING SOURCES (USES)	117,717.00	0.00	0.00	117,717.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		117,717.00	0.00	0.00	117,717.00	0.00
Dept 966 - TRANSFERS OUT						
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	33,000.00	24,750.00	2,750.00	8,250.00	75.00
101-966-999.700	TRANSFER TO AIRPORT	7,000.00	3,489.00	0.00	3,511.00	49.84
101-966-999.731	TRANSFER-RETIREMENT	126,550.00	0.00	0.00	126,550.00	0.00
Total Dept 966 - TRANSFERS OUT		166,550.00	28,239.00	2,750.00	138,311.00	16.96
TOTAL EXPENDITURES		7,409,531.00	5,376,074.98	772,224.28	2,033,456.02	72.56
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		7,409,531.00	5,814,000.21	297,144.94	1,595,530.79	78.47
TOTAL EXPENDITURES		7,409,531.00	5,376,074.98	772,224.28	2,033,456.02	72.56
NET OF REVENUES & EXPENDITURES		0.00	437,925.23	(475,079.34)	(437,925.23)	100.00

PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000								
202-000-501.506	GRANT-FEDERAL	375,000.00		0.00	0.00		375,000.00	0.00
202-000-539.529	STATE SOURCES	29,600.00		0.00	0.00		29,600.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	39,378.00		20,157.25	0.00		19,220.75	51.19
202-000-539.569	GAS & WEIGHT TAX	815,000.00		621,194.57	93,150.70		193,805.43	76.22
202-000-671.694	MISCELLANEOUS	0.00		7,797.82	0.00		(7,797.82)	100.00
202-000-695.672	SPECIAL ASSESSMENT	26,300.00		0.00	0.00		26,300.00	0.00
Total Dept 000		1,285,278.00		649,149.64	93,150.70		636,128.36	50.51
TOTAL REVENUES		1,285,278.00		649,149.64	93,150.70		636,128.36	50.51
Expenditures								
Dept 451 - CONSTRUCTION								
202-451-728.000	OPERATING SUPPLIES	0.00		3.00	0.00		(3.00)	100.00
202-451-818.000	CONTRACTUAL SERVICES	0.00		1,890,115.83	91,610.20		(1,890,115.83)	100.00
202-451-999.411	TRANSFER TO CIF-STREETS	375,000.00		0.00	0.00		375,000.00	0.00
Total Dept 451 - CONSTRUCTION		375,000.00		1,890,118.83	91,610.20		(1,515,118.83)	504.03
Dept 463 - STREET MAINTENANCE								
202-463-702.200	WAGES	31,000.00		17,275.24	0.00		13,724.76	55.73
202-463-716.000	FRINGES	29,000.00		16,620.50	0.00		12,379.50	57.31
202-463-728.000	OPERATING SUPPLIES	20,000.00		12,795.25	904.13		7,204.75	63.98
202-463-818.000	CONTRACTUAL SERVICES	80,000.00		23,115.42	870.00		56,884.58	28.89
202-463-843.000	EQUIPMENT RENTAL	55,000.00		26,562.51	0.00		28,437.49	48.30
Total Dept 463 - STREET MAINTENANCE		215,000.00		96,368.92	1,774.13		118,631.08	44.82
Dept 473 - BRIDGE MAINTENANCE								
202-473-702.200	WAGES	500.00		54.50	0.00		445.50	10.90
202-473-716.000	FRINGES	500.00		52.43	0.00		447.57	10.49
202-473-728.000	OPERATING SUPPLIES	100.00		0.00	0.00		100.00	0.00
202-473-818.000	CONTRACTUAL SERVICES	700.00		0.00	0.00		700.00	0.00
202-473-843.000	EQUIPMENT RENTAL	500.00		8.52	0.00		491.48	1.70
Total Dept 473 - BRIDGE MAINTENANCE		2,300.00		115.45	0.00		2,184.55	5.02
Dept 474 - TRAFFIC SERVICES-MAINTENANCE								
202-474-702.200	WAGES	2,000.00		909.59	0.00		1,090.41	45.48
202-474-716.000	FRINGES	2,000.00		875.11	0.00		1,124.89	43.76
202-474-728.000	OPERATING SUPPLIES	3,500.00		1,831.59	26.56		1,668.41	52.33
202-474-818.000	CONTRACTUAL SERVICES	15,000.00		11,569.59	8,254.00		3,430.41	77.13
202-474-820.000	UTILITIES	3,500.00		30.47	0.00		3,469.53	0.87
202-474-843.000	EQUIPMENT RENTAL	1,500.00		801.56	0.00		698.44	53.44
Total Dept 474 - TRAFFIC SERVICES-MAINTENANCE		27,500.00		16,017.91	8,280.56		11,482.09	58.25

PERIOD ENDING 03/31/2018

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 202 - MAJOR STREET FUND								
Expenditures								
Dept 478 - SNOW & ICE CONTROL								
202-478-702.200	WAGES	20,000.00		6,446.71	0.00		13,553.29	32.23
202-478-716.000	FRINGES	20,000.00		6,202.38	0.00		13,797.62	31.01
202-478-728.000	OPERATING SUPPLIES	50,000.00		18,866.42	0.00		31,133.58	37.73
202-478-843.000	EQUIPMENT RENTAL	35,000.00		14,526.45	0.00		20,473.55	41.50
Total Dept 478 - SNOW & ICE CONTROL		125,000.00		46,041.96	0.00		78,958.04	36.83
Dept 480 - TREE TRIMMING								
202-480-702.200	WAGES	8,000.00		7,086.66	0.00		913.34	88.58
202-480-716.000	FRINGES	8,000.00		6,818.07	0.00		1,181.93	85.23
202-480-728.000	OPERATING SUPPLIES	1,000.00		825.04	0.00		174.96	82.50
202-480-818.000	CONTRACTUAL SERVICES	5,000.00		0.00	0.00		5,000.00	0.00
202-480-843.000	EQUIPMENT RENTAL	8,500.00		13,049.11	0.00		(4,549.11)	153.52
Total Dept 480 - TREE TRIMMING		30,500.00		27,778.88	0.00		2,721.12	91.08
Dept 482 - ADMINISTRATION & ENGINEERING								
202-482-702.100	SALARIES	65,500.00		36,803.33	6,940.74		28,696.67	56.19
202-482-715.000	SOCIAL SECURITY (FICA)	5,625.00		2,814.23	531.17		2,810.77	50.03
202-482-716.100	HEALTH INSURANCE	5,300.00		1,663.72	255.39		3,636.28	31.39
202-482-716.200	DENTAL INSURANCE	525.00		145.31	24.53		379.69	27.68
202-482-716.300	OPTICAL INSURANCE	50.00		17.55	2.97		32.45	35.10
202-482-716.400	LIFE INSURANCE	175.00		76.11	22.86		98.89	43.49
202-482-716.500	DISABILITY INSURANCE	400.00		159.92	32.36		240.08	39.98
202-482-718.000	RETIREMENT	11,600.00		4,763.02	924.00		6,836.98	41.06
202-482-718.200	DEFINED CONTRIBUTION	0.00		236.94	129.24		(236.94)	100.00
202-482-719.000	WORKERS' COMPENSATION	500.00		208.00	52.00		292.00	41.60
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	200.00		1,531.00	206.00		(1,331.00)	765.50
202-482-999.101	CONTRIBUTION-GF ADMIN	81,500.00		62,119.46	9,315.07		19,380.54	76.22
Total Dept 482 - ADMINISTRATION & ENGINEERING		171,375.00		110,538.59	18,436.33		60,836.41	64.50
Dept 484 - TRUNKLINE SUPERVISOR								
202-484-702.100	SALARIES	4,500.00		0.00	0.00		4,500.00	0.00
Total Dept 484 - TRUNKLINE SUPERVISOR		4,500.00		0.00	0.00		4,500.00	0.00
Dept 485 - LOCAL STREET TRANSFER								
202-485-999.203	TRANSFER TO LOCAL STREET	252,650.00		192,570.32	28,876.72		60,079.68	76.22
Total Dept 485 - LOCAL STREET TRANSFER		252,650.00		192,570.32	28,876.72		60,079.68	76.22
Dept 486 - TRUNKLINE SURFACE MAINTENANCE								
202-486-702.200	WAGES	900.00		0.00	0.00		900.00	0.00
202-486-716.000	FRINGES	900.00		0.00	0.00		900.00	0.00
202-486-728.000	OPERATING SUPPLIES	800.00		436.80	0.00		363.20	54.60
202-486-843.000	EQUIPMENT RENTAL	600.00		0.00	0.00		600.00	0.00

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 486 - TRUNKLINE SURFACE MAINTENANCE		3,200.00	436.80	0.00	2,763.20	13.65
Dept 488 - TRUNKLINE SWEEPING & FLUSHING						
202-488-702.200	WAGES	700.00	91.75	0.00	608.25	13.11
202-488-716.000	FRINGES	700.00	88.27	0.00	611.73	12.61
202-488-843.000	EQUIPMENT RENTAL	1,600.00	420.80	0.00	1,179.20	26.30
Total Dept 488 - TRUNKLINE SWEEPING & FLUSHING		3,000.00	600.82	0.00	2,399.18	20.03
Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL						
202-490-702.200	WAGES	150.00	108.91	0.00	41.09	72.61
202-490-716.000	FRINGES	150.00	104.78	0.00	45.22	69.85
202-490-843.000	EQUIPMENT RENTAL	200.00	162.10	0.00	37.90	81.05
Total Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL		500.00	375.79	0.00	124.21	75.16
Dept 491 - TRUNKLINE STORM DRAIN, CURBS						
202-491-702.200	WAGES	500.00	1,242.41	0.00	(742.41)	248.48
202-491-716.000	FRINGES	500.00	1,195.32	0.00	(695.32)	239.06
202-491-728.000	OPERATING SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
202-491-843.000	EQUIPMENT RENTAL	500.00	1,453.21	0.00	(953.21)	290.64
Total Dept 491 - TRUNKLINE STORM DRAIN, CURBS		4,500.00	3,890.94	0.00	609.06	86.47
Dept 492 - TRUNKLINE ROADSIDE CLEANUP						
202-492-702.200	WAGES	50.00	36.70	0.00	13.30	73.40
202-492-716.000	FRINGES	50.00	35.31	0.00	14.69	70.62
202-492-843.000	EQUIPMENT RENTAL	100.00	19.80	0.00	80.20	19.80
Total Dept 492 - TRUNKLINE ROADSIDE CLEANUP		200.00	91.81	0.00	108.19	45.91
Dept 494 - TRUNKLINE TRAFFIC SIGNS						
202-494-702.200	WAGES	200.00	0.00	0.00	200.00	0.00
202-494-716.000	FRINGES	200.00	0.00	0.00	200.00	0.00
202-494-728.000	OPERATING SUPPLIES	400.00	102.00	0.00	298.00	25.50
202-494-843.000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
Total Dept 494 - TRUNKLINE TRAFFIC SIGNS		1,000.00	102.00	0.00	898.00	10.20
Dept 496 - TRUNKLINE TRAFFIC SIGNALS						
202-496-702.200	WAGES	50.00	0.00	0.00	50.00	0.00
202-496-716.000	FRINGES	50.00	0.00	0.00	50.00	0.00
202-496-820.100	ELECTRICITY	1,300.00	0.00	0.00	1,300.00	0.00
202-496-843.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 496 - TRUNKLINE TRAFFIC SIGNALS		1,500.00	0.00	0.00	1,500.00	0.00

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 497 - TRUNKLINE SNOW & ICE CONTROL						
202-497-702.200	WAGES	2,065.00	1,027.28	0.00	1,037.72	49.75
202-497-716.000	FRINGES	1,652.00	988.35	0.00	663.65	59.83
202-497-728.000	OPERATING SUPPLIES	10,000.00	6,113.42	0.00	3,886.58	61.13
202-497-843.000	EQUIPMENT RENTAL	3,600.00	2,968.58	0.00	631.42	82.46
Total Dept 497 - TRUNKLINE SNOW & ICE CONTROL		17,317.00	11,097.63	0.00	6,219.37	64.09
Dept 502 - TRUNKLINE LEAVE & INS BENEFITS						
202-502-702.200	WAGES	6,423.00	0.00	0.00	6,423.00	0.00
Total Dept 502 - TRUNKLINE LEAVE & INS BENEFITS		6,423.00	0.00	0.00	6,423.00	0.00
Dept 965 - OTHER FINANCING SOURCES (USES)						
202-965-995.000	OTHER FINANCING SOURCES (USES)	43,813.00	0.00	0.00	43,813.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		43,813.00	0.00	0.00	43,813.00	0.00
TOTAL EXPENDITURES		1,285,278.00	2,396,146.65	148,977.94	(1,110,868.65)	186.43
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		1,285,278.00	649,149.64	93,150.70	636,128.36	50.51
TOTAL EXPENDITURES		1,285,278.00	2,396,146.65	148,977.94	(1,110,868.65)	186.43
NET OF REVENUES & EXPENDITURES		0.00	(1,746,997.01)	(55,827.24)	1,746,997.01	100.00

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-501.506	FEDERAL GRANTS	0.00	1,999.25	0.00	(1,999.25)	100.00
203-000-539.529	STATE SOURCES	10,400.00	0.00	0.00	10,400.00	0.00
203-000-539.569	GAS & WEIGHT TAX	299,000.00	226,678.28	33,982.83	72,321.72	75.81
203-000-664.664	INTEREST INCOME	0.00	22.85	0.00	(22.85)	100.00
203-000-671.694	MISCELLANEOUS	42,000.00	0.00	0.00	42,000.00	0.00
203-000-695.202	MAJOR STREET TRANSFER	252,650.00	192,570.32	28,876.72	60,079.68	76.22
203-000-695.672	SPECIAL ASSESSMENT	46,050.00	0.00	0.00	46,050.00	0.00
Total Dept 000		650,100.00	421,270.70	62,859.55	228,829.30	64.80
TOTAL REVENUES		650,100.00	421,270.70	62,859.55	228,829.30	64.80
Expenditures						
Dept 451 - CONSTRUCTION						
203-451-818.000	CONTRACTUAL SERVICES	100,000.00	10,225.00	7,300.00	89,775.00	10.23
Total Dept 451 - CONSTRUCTION		100,000.00	10,225.00	7,300.00	89,775.00	10.23
Dept 463 - STREET MAINTENANCE						
203-463-702.200	WAGES	38,000.00	28,507.44	0.00	9,492.56	75.02
203-463-716.000	FRINGES	38,000.00	27,427.01	0.00	10,572.99	72.18
203-463-728.000	OPERATING SUPPLIES	20,000.00	12,896.03	564.14	7,103.97	64.48
203-463-818.000	CONTRACTUAL SERVICES	100,000.00	50,683.15	870.00	49,316.85	50.68
203-463-843.000	EQUIPMENT RENTAL	73,500.00	54,101.86	0.00	19,398.14	73.61
Total Dept 463 - STREET MAINTENANCE		269,500.00	173,615.49	1,434.14	95,884.51	64.42
Dept 474 - TRAFFIC SERVICES-MAINTENANCE						
203-474-702.200	WAGES	1,000.00	414.74	0.00	585.26	41.47
203-474-716.000	FRINGES	1,000.00	399.02	0.00	600.98	39.90
203-474-728.000	OPERATING SUPPLIES	1,000.00	136.21	26.56	863.79	13.62
203-474-843.000	EQUIPMENT RENTAL	800.00	177.67	0.00	622.33	22.21
Total Dept 474 - TRAFFIC SERVICES-MAINTENANCE		3,800.00	1,127.64	26.56	2,672.36	29.67
Dept 478 - SNOW & ICE CONTROL						
203-478-702.200	WAGES	7,500.00	2,493.43	0.00	5,006.57	33.25
203-478-716.000	FRINGES	7,500.00	2,398.93	0.00	5,101.07	31.99
203-478-728.000	OPERATING SUPPLIES	23,500.00	5,086.17	0.00	18,413.83	21.64
203-478-843.000	EQUIPMENT RENTAL	22,000.00	6,283.74	0.00	15,716.26	28.56
Total Dept 478 - SNOW & ICE CONTROL		60,500.00	16,262.27	0.00	44,237.73	26.88
Dept 480 - TREE TRIMMING						
203-480-702.200	WAGES	20,000.00	7,322.99	0.00	12,677.01	36.61
203-480-716.000	FRINGES	20,000.00	7,045.44	0.00	12,954.56	35.23
203-480-728.000	OPERATING SUPPLIES	4,000.00	888.90	0.00	3,111.10	22.22

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 203 - LOCAL STREET FUND								
Expenditures								
203-480-818.000	CONTRACTUAL SERVICES	0.00		3,900.00	0.00		(3,900.00)	100.00
203-480-843.000	EQUIPMENT RENTAL	20,000.00		13,996.18	0.00		6,003.82	69.98
Total Dept 480 - TREE TRIMMING		64,000.00		33,153.51	0.00		30,846.49	51.80
Dept 482 - ADMINISTRATION & ENGINEERING								
203-482-702.100	SALARIES	72,800.00		46,928.57	8,905.02		25,871.43	64.46
203-482-715.000	SOCIAL SECURITY (FICA)	5,700.00		3,586.92	681.36		2,113.08	62.93
203-482-716.100	HEALTH INSURANCE	9,000.00		2,989.21	255.38		6,010.79	33.21
203-482-716.200	DENTAL INSURANCE	900.00		261.77	37.47		638.23	29.09
203-482-716.300	OPTICAL INSURANCE	100.00		32.00	4.58		68.00	32.00
203-482-716.400	LIFE INSURANCE	250.00		112.98	26.97		137.02	45.19
203-482-716.500	DISABILITY INSURANCE	500.00		275.27	45.25		224.73	55.05
203-482-718.000	RETIREMENT	12,000.00		9,245.70	1,793.65		2,754.30	77.05
203-482-718.200	DEFINED CONTRIBUTION	0.00		236.89	129.21		(236.89)	100.00
203-482-719.000	WORKERS' COMPENSATION	700.00		188.00	47.00		512.00	26.86
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	200.00		1,428.00	103.00		(1,228.00)	714.00
203-482-999.101	CONTRIBUTION-GF ADMIN	29,900.00		22,667.83	3,398.28		7,232.17	75.81
Total Dept 482 - ADMINISTRATION & ENGINEERING		132,050.00		87,953.14	15,427.17		44,096.86	66.61
Dept 965 - OTHER FINANCING SOURCES (USES)								
203-965-995.000	OTHER FINANCING SOURCES (USES)	20,250.00		0.00	0.00		20,250.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		20,250.00		0.00	0.00		20,250.00	0.00
TOTAL EXPENDITURES		650,100.00		322,337.05	24,187.87		327,762.95	49.58
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		650,100.00		421,270.70	62,859.55		228,829.30	64.80
TOTAL EXPENDITURES		650,100.00		322,337.05	24,187.87		327,762.95	49.58
NET OF REVENUES & EXPENDITURES		0.00		98,933.65	38,671.68		(98,933.65)	100.00



PERIOD ENDING 03/31/2018

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2018	MONTH 03/31/2018	BALANCE	
Fund 248 - DOWNTOWN FACADE PROGRAM						
Revenues						
Dept 000						
248-000-501.506	GRANT-FEDERAL	520,000.00	0.00	0.00	520,000.00	0.00
248-000-671.675	DONATIONS-PRIVATE	520,000.00	0.00	0.00	520,000.00	0.00
Total Dept 000		1,040,000.00	0.00	0.00	1,040,000.00	0.00
TOTAL REVENUES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
Expenditures						
Dept 901 - CAPITAL OUTLAY						
248-901-965.540	CAPITAL CONTRIBUTIONS-FACADE	1,040,000.00	0.00	0.00	1,040,000.00	0.00
Total Dept 901 - CAPITAL OUTLAY		1,040,000.00	0.00	0.00	1,040,000.00	0.00
TOTAL EXPENDITURES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
Fund 248 - DOWNTOWN FACADE PROGRAM:						
TOTAL REVENUES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
TOTAL EXPENDITURES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2018

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 273 - CDBG REVOLVING LOAN FUND						
Revenues						
Dept 000						
273-000-664.664	INTEREST INCOME	0.00	668.97	0.00	(668.97)	100.00
273-000-671.675	LOAN REPAYMENTS	4,700.00	12,501.15	0.00	(7,801.15)	265.98
Total Dept 000		4,700.00	13,170.12	0.00	(8,470.12)	280.22
TOTAL REVENUES		4,700.00	13,170.12	0.00	(8,470.12)	280.22
Expenditures						
Dept 200 - GEN SERVICES						
273-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	980.00	980.00	(980.00)	100.00
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 200 - GEN SERVICES		1,000.00	980.00	980.00	20.00	98.00
Dept 965 - OTHER FINANCING SOURCES (USES)						
273-965-995.000	OTHER FINANCING SOURCES (USES)	3,700.00	0.00	0.00	3,700.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		3,700.00	0.00	0.00	3,700.00	0.00
TOTAL EXPENDITURES		4,700.00	980.00	980.00	3,720.00	20.85
Fund 273 - CDBG REVOLVING LOAN FUND:						
TOTAL REVENUES		4,700.00	13,170.12	0.00	(8,470.12)	280.22
TOTAL EXPENDITURES		4,700.00	980.00	980.00	3,720.00	20.85
NET OF REVENUES & EXPENDITURES		0.00	12,190.12	(980.00)	(12,190.12)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 03/31/2018  
 % Fiscal Year Completed: 75.07

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 275 - HOUSING & REDEVELOPMENT								
Revenues								
Dept 000								
275-000-501.521	GRANT-MSHDA:RR	240,000.00		20,383.00	0.00	219,617.00		8.49
275-000-600.634	CHARGES FOR ADMIN SERVICES	43,200.00		0.00	0.00	43,200.00		0.00
275-000-664.664	INTEREST INCOME	0.00		0.27	0.00	(0.27)		100.00
Total Dept 000		283,200.00		20,383.27	0.00	262,816.73		7.20
TOTAL REVENUES		283,200.00		20,383.27	0.00	262,816.73		7.20
Expenditures								
Dept 690 - GENERAL SERVICES								
275-690-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	43,200.00		0.00	0.00	43,200.00		0.00
275-690-818.000	HOUSING REHABILITATION	0.00		25,063.00	0.00	(25,063.00)		100.00
275-690-818.200	RENTAL REHABILITATION	240,000.00		0.00	0.00	240,000.00		0.00
Total Dept 690 - GENERAL SERVICES		283,200.00		25,063.00	0.00	258,137.00		8.85
TOTAL EXPENDITURES		283,200.00		25,063.00	0.00	258,137.00		8.85
Fund 275 - HOUSING & REDEVELOPMENT:								
TOTAL REVENUES		283,200.00		20,383.27	0.00	262,816.73		7.20
TOTAL EXPENDITURES		283,200.00		25,063.00	0.00	258,137.00		8.85
NET OF REVENUES & EXPENDITURES		0.00		(4,679.73)	0.00	4,679.73		100.00

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 297 - HISTORICAL FUND									
Revenues									
Dept 000									
297-000-600.600	SALES	5,000.00		3,347.60		322.60		1,652.40	66.95
297-000-664.664	INTEREST INCOME	50.00		35.59		0.00		14.41	71.18
297-000-664.667	RENTS	2,000.00		500.00		100.00		1,500.00	25.00
297-000-664.668	RENTAL INCOME	13,200.00		9,900.00		1,600.00		3,300.00	75.00
297-000-671.675	DONATIONS-PRIVATE	20,000.00		16,571.77		674.40		3,428.23	82.86
297-000-671.678	FUNDRAISER/MEMBERSHIPS	10,000.00		0.00		0.00		10,000.00	0.00
297-000-671.679	DONATIONS:HOME TOUR	5,000.00		4,613.70		0.00		386.30	92.27
297-000-695.101	GENERAL FUND TRANSFER	33,000.00		24,750.00		2,750.00		8,250.00	75.00
297-000-695.699	APPROPRIATION OF FUND BALANCE	10,000.00		0.00		0.00		10,000.00	0.00
Total Dept 000		98,250.00		59,718.66		5,447.00		38,531.34	60.78
TOTAL REVENUES		98,250.00		59,718.66		5,447.00		38,531.34	60.78
Expenditures									
Dept 797 - HISTORICAL COMMISSION									
297-797-728.000	OPERATING SUPPLIES	0.00		452.61		0.00		(452.61)	100.00
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	1,000.00		711.25		0.00		288.75	71.13
297-797-728.300	HOME TOUR PROMOTION	0.00		149.99		0.00		(149.99)	100.00
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00		51.00		51.00		(51.00)	100.00
297-797-810.000	INSURANCE & BONDS	1,250.00		0.00		0.00		1,250.00	0.00
297-797-831.000	BUILDING MAINTENANCE	2,000.00		62.50		0.00		1,937.50	3.13
297-797-856.000	MISCELLANEOUS	6,000.00		1,179.13		0.00		4,820.87	19.65
297-797-869.000	PROMOTION	5,000.00		1,740.64		200.00		3,259.36	34.81
297-797-870.000	EXHIBITIONS	0.00		410.00		0.00		(410.00)	100.00
Total Dept 797 - HISTORICAL COMMISSION		15,250.00		4,757.12		251.00		10,492.88	31.19
Dept 798 - CASTLE									
297-798-702.200	WAGES	40,000.00		26,410.38		3,965.46		13,589.62	66.03
297-798-702.400	WAGES - SEASONAL-DOCENTS	12,000.00		9,159.28		1,332.00		2,840.72	76.33
297-798-715.000	SOCIAL SECURITY (FICA)	3,978.00		2,721.08		405.25		1,256.92	68.40
297-798-717.000	UNEMPLOYMENT INSURANCE	42.00		0.00		0.00		42.00	0.00
297-798-719.000	WORKERS' COMPENSATION	80.00		16.00		0.00		64.00	20.00
297-798-728.000	OPERATING SUPPLIES	1,500.00		230.99		0.00		1,269.01	15.40
297-798-810.000	INSURANCE & BONDS	700.00		0.00		0.00		700.00	0.00
297-798-820.000	UTILITIES	4,000.00		3,397.24		397.92		602.76	84.93
297-798-831.000	BUILDING MAINTENANCE	7,000.00		1,049.32		0.00		5,950.68	14.99
297-798-856.000	MISCELLANEOUS	1,000.00		2,385.35		533.89		(1,385.35)	238.54
297-798-869.000	PROMOTION	0.00		770.87		0.00		(770.87)	100.00
Total Dept 798 - CASTLE		70,300.00		46,140.51		6,634.52		24,159.49	65.63
Dept 799 - GOULD HOUSE									
297-799-810.000	INSURANCE & BONDS	700.00		0.00		0.00		700.00	0.00
297-799-820.000	UTILITIES	4,000.00		2,840.00		399.48		1,160.00	71.00
297-799-831.000	BUILDING MAINTENANCE	5,000.00		433.48		0.00		4,566.52	8.67
297-799-831.200	BLDG MAINTENANCE-RENTAL	1,000.00		0.00		0.00		1,000.00	0.00
297-799-856.000	MISCELLANEOUS	2,000.00		752.66		0.00		1,247.34	37.63

PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 297 - HISTORICAL FUND						
Expenditures						
Total Dept 799 - GOULD HOUSE		12,700.00	4,026.14	399.48	8,673.86	31.70
TOTAL EXPENDITURES		98,250.00	54,923.77	7,285.00	43,326.23	55.90
Fund 297 - HISTORICAL FUND:						
TOTAL REVENUES		98,250.00	59,718.66	5,447.00	38,531.34	60.78
TOTAL EXPENDITURES		98,250.00	54,923.77	7,285.00	43,326.23	55.90
NET OF REVENUES & EXPENDITURES		0.00	4,794.89	(1,838.00)	(4,794.89)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 03/31/2018  
 % Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 325 - DEBT SERVICE-2010 GO BONDS								
Revenues								
Dept 000								
325-000-401.403	GENERAL PROPERTY TAX	74,134.00		74,873.00	0.00		(739.00)	101.00
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	535.00		0.00	0.00		535.00	0.00
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES (OPRA)	204.00		0.00	0.00		204.00	0.00
Total Dept 000		74,873.00		74,873.00	0.00		0.00	100.00
TOTAL REVENUES		74,873.00		74,873.00	0.00		0.00	100.00
Expenditures								
Dept 905 - DEBT SERVICE								
325-905-980.991	PRINCIPAL	40,000.00		40,000.00	0.00		0.00	100.00
325-905-980.995	INTEREST	34,873.00		17,756.25	0.00		17,116.75	50.92
Total Dept 905 - DEBT SERVICE		74,873.00		57,756.25	0.00		17,116.75	77.14
TOTAL EXPENDITURES		74,873.00		57,756.25	0.00		17,116.75	77.14
Fund 325 - DEBT SERVICE-2010 GO BONDS:								
TOTAL REVENUES		74,873.00		74,873.00	0.00		0.00	100.00
TOTAL EXPENDITURES		74,873.00		57,756.25	0.00		17,116.75	77.14
NET OF REVENUES & EXPENDITURES		0.00		17,116.75	0.00		(17,116.75)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 03/31/2018  
 % Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 327 - DEBT SERVICE						
Revenues						
Dept 000						
327-000-401.403	GENERAL PROPERTY TAX	487,363.00	364,348.10	5,669.30	123,014.90	74.76
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	3,587.00	0.00	0.00	3,587.00	0.00
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES (OPRA)	1,368.00	0.00	0.00	1,368.00	0.00
Total Dept 000		492,318.00	364,348.10	5,669.30	127,969.90	74.01
TOTAL REVENUES		492,318.00	364,348.10	5,669.30	127,969.90	74.01
Expenditures						
Dept 905 - DEBT SERVICE						
327-905-980.991	PRINCIPAL	242,500.00	30,000.00	0.00	212,500.00	12.37
327-905-980.995	INTEREST	248,818.00	60,153.92	0.00	188,664.08	24.18
327-905-980.998	PAYING AGENT FEES	1,000.00	750.00	0.00	250.00	75.00
Total Dept 905 - DEBT SERVICE		492,318.00	90,903.92	0.00	401,414.08	18.46
TOTAL EXPENDITURES		492,318.00	90,903.92	0.00	401,414.08	18.46
Fund 327 - DEBT SERVICE:						
TOTAL REVENUES		492,318.00	364,348.10	5,669.30	127,969.90	74.01
TOTAL EXPENDITURES		492,318.00	90,903.92	0.00	401,414.08	18.46
NET OF REVENUES & EXPENDITURES		0.00	273,444.18	5,669.30	(273,444.18)	100.00

PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 397 - 2009 LTGO DEBT								
Revenues								
Dept 000								
397-000-671.674	DDA CONTRIBUTION	80,118.00		79,367.50	62,183.75		750.50	99.06
Total Dept 000		80,118.00		79,367.50	62,183.75		750.50	99.06
TOTAL REVENUES		80,118.00		79,367.50	62,183.75		750.50	99.06
Expenditures								
Dept 905 - DEBT SERVICE								
397-905-980.991	PRINCIPAL	45,000.00		0.00	0.00		45,000.00	0.00
397-905-980.995	INTEREST	34,368.00		17,183.75	0.00		17,184.25	50.00
397-905-980.998	PAYING AGENT FEES	750.00		0.00	0.00		750.00	0.00
Total Dept 905 - DEBT SERVICE		80,118.00		17,183.75	0.00		62,934.25	21.45
TOTAL EXPENDITURES		80,118.00		17,183.75	0.00		62,934.25	21.45
Fund 397 - 2009 LTGO DEBT:								
TOTAL REVENUES		80,118.00		79,367.50	62,183.75		750.50	99.06
TOTAL EXPENDITURES		80,118.00		17,183.75	0.00		62,934.25	21.45
NET OF REVENUES & EXPENDITURES		0.00		62,183.75	62,183.75		(62,183.75)	100.00



PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 588 - TRANSPORTATION FUND						
Revenues						
Dept 000						
588-000-401.403	GENERAL PROPERTY TAX	34,960.00	73,391.63	1,026.90	(38,431.63)	209.93
588-000-664.664	INTEREST INCOME	0.00	7.49	0.00	(7.49)	100.00
588-000-695.699	APPROPRIATION OF FUND BALANCE	10,158.00	0.00	0.00	10,158.00	0.00
Total Dept 000		45,118.00	73,399.12	1,026.90	(28,281.12)	162.68
TOTAL REVENUES		45,118.00	73,399.12	1,026.90	(28,281.12)	162.68
Expenditures						
Dept 200 - GEN SERVICES						
588-200-818.000	CONTRACTUAL SERVICES	45,118.00	33,406.38	0.00	11,711.62	74.04
Total Dept 200 - GEN SERVICES		45,118.00	33,406.38	0.00	11,711.62	74.04
TOTAL EXPENDITURES		45,118.00	33,406.38	0.00	11,711.62	74.04
Fund 588 - TRANSPORTATION FUND:						
TOTAL REVENUES		45,118.00	73,399.12	1,026.90	(28,281.12)	162.68
TOTAL EXPENDITURES		45,118.00	33,406.38	0.00	11,711.62	74.04
NET OF REVENUES & EXPENDITURES		0.00	39,992.74	1,026.90	(39,992.74)	100.00

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
<b>Fund 590 - SEWER FUND</b>						
Revenues						
Dept 000						
590-000-401.446	PENALTIES - LATE CHARGES	30,000.00	21,189.12	(8.72)	8,810.88	70.63
590-000-450.477	SWR:PERMITS/INSPECTION FEE	1,000.00	310.00	70.00	690.00	31.00
590-000-539.529	STATE SOURCES	239,310.00	139,645.00	0.00	99,665.00	58.35
590-000-600.601	METERED SALES	1,621,950.00	771,021.53	2,192.03	850,928.47	47.54
590-000-664.664	INTEREST INCOME	1,700.00	7,880.69	0.00	(6,180.69)	463.57
590-000-671.694	MISCELLANEOUS	0.00	4,182.87	0.00	(4,182.87)	100.00
590-000-695.699	APPROPRIATION OF FUND BALANCE	492,082.00	0.00	0.00	492,082.00	0.00
<b>Total Dept 000</b>		<b>2,386,042.00</b>	<b>944,229.21</b>	<b>2,253.31</b>	<b>1,441,812.79</b>	<b>39.57</b>
<b>TOTAL REVENUES</b>		<b>2,386,042.00</b>	<b>944,229.21</b>	<b>2,253.31</b>	<b>1,441,812.79</b>	<b>39.57</b>
Expenditures						
Dept 200 - GEN SERVICES						
590-200-702.100	SALARIES	34,000.00	30,446.36	4,442.66	3,553.64	89.55
590-200-715.000	SOCIAL SECURITY (FICA)	2,601.00	2,343.02	343.61	257.98	90.08
590-200-716.100	HEALTH INSURANCE	2,200.00	2,246.32	160.23	(46.32)	102.11
590-200-716.200	DENTAL INSURANCE	100.00	90.68	6.07	9.32	90.68
590-200-716.300	OPTICAL INSURANCE	12.00	10.97	0.76	1.03	91.42
590-200-716.400	LIFE INSURANCE	249.00	169.68	16.88	79.32	68.14
590-200-716.500	DISABILITY INSURANCE	400.00	340.57	31.73	59.43	85.14
590-200-717.000	UNEMPLOYMENT INSURANCE	36.00	0.00	0.00	36.00	0.00
590-200-718.200	DEFINED CONTRIBUTION	1,200.00	1,169.12	166.97	30.88	97.43
590-200-719.000	WORKERS' COMPENSATION	150.00	196.00	49.00	(46.00)	130.67
590-200-728.000	OPERATING SUPPLIES	1,500.00	656.53	86.23	843.47	43.77
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	2,900.00	2,938.00	2,938.00	(38.00)	101.31
590-200-810.000	INSURANCE & BONDS	10,000.00	9,992.34	0.00	7.66	99.92
590-200-818.000	CONTRACTUAL SERVICES	12,000.00	5,176.89	0.00	6,823.11	43.14
590-200-850.000	BAD DEBT EXPENSE	150.00	(188.08)	0.00	338.08	(125.39)
590-200-856.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
590-200-860.000	EDUCATION & TRAINING	0.00	152.50	0.00	(152.50)	100.00
590-200-890.200	OPERATION & MAINTENANCE	965,000.00	788,728.79	88,446.76	176,271.21	81.73
590-200-890.300	REPLACEMENT	145,000.00	106,109.73	35,276.49	38,890.27	73.18
590-200-899.101	GF CONTRIBUTION	100,800.00	67,200.00	0.00	33,600.00	66.67
<b>Total Dept 200 - GEN SERVICES</b>		<b>1,279,298.00</b>	<b>1,017,779.42</b>	<b>131,965.39</b>	<b>261,518.58</b>	<b>79.56</b>
Dept 549 - SEWER OPERATIONS						
590-549-702.200	WAGES	84,000.00	30,840.80	7,838.96	53,159.20	36.72
590-549-702.300	OVERTIME	5,800.00	2,675.45	780.75	3,124.55	46.13
590-549-703.000	OTHER COMPENSATION	21,000.00	8,993.28	402.64	12,006.72	42.83
590-549-715.000	SOCIAL SECURITY (FICA)	8,476.00	4,667.96	690.22	3,808.04	55.07
590-549-716.000	FRINGES	0.00	(14,444.82)	0.00	14,444.82	100.00
590-549-716.100	HEALTH INSURANCE	25,500.00	19,217.63	2,136.36	6,282.37	75.36
590-549-716.200	DENTAL INSURANCE	1,100.00	727.92	80.88	372.08	66.17
590-549-716.300	OPTICAL INSURANCE	140.00	90.54	10.06	49.46	64.67
590-549-716.400	LIFE INSURANCE	200.00	118.80	13.20	81.20	59.40
590-549-716.500	DISABILITY INSURANCE	0.00	172.10	34.42	(172.10)	100.00
590-549-717.000	UNEMPLOYMENT INSURANCE	41.00	5.00	0.00	36.00	12.20
590-549-718.000	RETIREMENT	30,000.00	15,237.05	2,250.68	14,762.95	50.79

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	ABNORMAL	
Fund 590 - SEWER FUND								
Expenditures								
590-549-718.200	DEFINED CONTRIBUTION	400.00		1,064.06	157.54		(664.06)	266.02
590-549-719.000	WORKERS' COMPENSATION	1,107.00		980.00	245.00		127.00	88.53
590-549-728.000	OPERATING SUPPLIES	5,000.00		564.72	456.15		4,435.28	11.29
590-549-751.000	GAS & OIL	6,000.00		2,511.38	419.48		3,488.62	41.86
590-549-818.000	CONTRACTUAL SERVICES	90,000.00		102,548.15	1,036.49		(12,548.15)	113.94
590-549-833.000	EQUIPMENT MAINTENANCE	1,000.00		24.46	0.00		975.54	2.45
590-549-833.200	SEWER REPAIR	10,500.00		(158.61)	0.00		10,658.61	(1.51)
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	16,000.00		0.00	0.00		16,000.00	0.00
590-549-836.000	LIFT STATION MAINTENANCE	15,000.00		172.64	0.00		14,827.36	1.15
590-549-836.100	LIFT STATION UTILITIES	3,000.00		2,002.47	388.42		997.53	66.75
590-549-843.000	EQUIPMENT RENTAL	40,000.00		9,276.38	0.00		30,723.62	23.19
590-549-860.000	EDUCATION & TRAINING	1,500.00		220.00	0.00		1,280.00	14.67
Total Dept 549 - SEWER OPERATIONS		365,764.00		187,507.36	16,941.25		178,256.64	51.26
Dept 901 - CAPITAL OUTLAY								
590-901-973.000	CAPITAL OUTLAY - SEWERS	639,310.00		95,237.76	28,683.48		544,072.24	14.90
590-901-977.000	COL - EQUIPMENT	55,000.00		2,017.56	2,017.56		52,982.44	3.67
Total Dept 901 - CAPITAL OUTLAY		694,310.00		97,255.32	30,701.04		597,054.68	14.01
Dept 905 - DEBT SERVICE								
590-905-980.991	PRINCIPAL	35,000.00		35,000.00	35,000.00		0.00	100.00
590-905-980.995	INTEREST	11,670.00		12,669.66	6,334.83		(999.66)	108.57
Total Dept 905 - DEBT SERVICE		46,670.00		47,669.66	41,334.83		(999.66)	102.14
TOTAL EXPENDITURES		2,386,042.00		1,350,211.76	220,942.51		1,035,830.24	56.59
Fund 590 - SEWER FUND:								
TOTAL REVENUES		2,386,042.00		944,229.21	2,253.31		1,441,812.79	39.57
TOTAL EXPENDITURES		2,386,042.00		1,350,211.76	220,942.51		1,035,830.24	56.59
NET OF REVENUES & EXPENDITURES		0.00		(405,982.55)	(218,689.20)		405,982.55	100.00

PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND								
Revenues								
Dept 000								
591-000-401.446	PENALTIES - LATE CHARGES	43,000.00		31,700.25	(12.40)		11,299.75	73.72
591-000-450.477	WTR:PERMITS/INSPECTION FEE	20,000.00		8,573.92	(40.00)		11,426.08	42.87
591-000-600.601	METERED SALES	2,180,000.00		1,053,222.15	3,585.21		1,126,777.85	48.31
591-000-600.602	METERED SALES-WHOLESALE-USAGE	220,000.00		175,547.86	19,036.76		44,452.14	79.79
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	320,000.00		205,138.44	719.47		114,861.56	64.11
591-000-600.640	MATERIAL & SERVICE	10,000.00		8,716.35	0.00		1,283.65	87.16
591-000-664.664	INTEREST INCOME	6,000.00		5,001.16	0.00		998.84	83.35
591-000-671.673	SALE OF FIXED ASSETS	0.00		1,775.20	0.00		(1,775.20)	100.00
591-000-671.694	MISCELLANEOUS	5,000.00		4,455.27	110.00		544.73	89.11
591-000-671.695	MISCELLANEOUS WATER CHARGES	10,000.00		10,591.82	2,800.00		(591.82)	105.92
591-000-695.699	APPROPRIATION OF FUND BALANCE	1,824,078.00		0.00	0.00		1,824,078.00	0.00
Total Dept 000		4,638,078.00		1,504,722.42	26,199.04		3,133,355.58	32.44
TOTAL REVENUES		4,638,078.00		1,504,722.42	26,199.04		3,133,355.58	32.44
Expenditures								
Dept 200 - GEN SERVICES								
591-200-702.100	SALARIES	50,900.00		42,371.99	5,680.91		8,528.01	83.25
591-200-715.000	SOCIAL SECURITY (FICA)	3,978.00		3,243.62	435.07		734.38	81.54
591-200-716.100	HEALTH INSURANCE	8,600.00		5,705.00	487.55		2,895.00	66.34
591-200-716.200	DENTAL INSURANCE	296.00		224.21	18.20		71.79	75.75
591-200-716.300	OPTICAL INSURANCE	36.00		27.26	2.25		8.74	75.72
591-200-716.400	LIFE INSURANCE	276.00		216.16	20.19		59.84	78.32
591-200-716.500	DISABILITY INSURANCE	580.00		467.26	42.05		112.74	80.56
591-200-717.000	UNEMPLOYMENT INSURANCE	22.00		0.00	0.00		22.00	0.00
591-200-718.200	DEFINED CONTRIBUTION	2,200.00		1,457.91	215.29		742.09	66.27
591-200-719.000	WORKERS' COMPENSATION	137.00		453.00	49.00		(316.00)	330.66
591-200-728.000	OPERATING SUPPLIES	2,000.00		510.21	85.31		1,489.79	25.51
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00		8,196.00	8,196.00		(8,196.00)	100.00
591-200-810.000	INSURANCE & BONDS	43,000.00		21,482.89	0.00		21,517.11	49.96
591-200-818.000	CONTRACTUAL SERVICES	21,000.00		32,386.84	79.94		(11,386.84)	154.22
591-200-845.000	LEASE	850.00		0.00	0.00		850.00	0.00
591-200-850.000	BAD DEBT EXPENSE	400.00		(430.75)	0.00		830.75	(107.69)
591-200-856.000	MISCELLANEOUS	500.00		0.00	0.00		500.00	0.00
591-200-860.000	EDUCATION & TRAINING	0.00		2,831.37	230.00		(2,831.37)	100.00
591-200-899.101	GF CONTRIBUTION	234,100.00		156,064.00	0.00		78,036.00	66.67
Total Dept 200 - GEN SERVICES		368,875.00		275,206.97	15,541.76		93,668.03	74.61
Dept 552 - WATER UNDERGROUND								
591-552-702.100	SALARIES	40,000.00		18,151.41	2,735.58		21,848.59	45.38
591-552-702.200	WAGES	227,000.00		162,713.62	24,742.25		64,286.38	71.68
591-552-703.000	OTHER COMPENSATION	55,000.00		33,271.86	1,609.73		21,728.14	60.49
591-552-715.000	SOCIAL SECURITY (FICA)	24,633.00		16,726.78	2,221.28		7,906.22	67.90
591-552-716.000	FRINGES	0.00		(3,624.74)	0.00		3,624.74	100.00
591-552-716.100	HEALTH INSURANCE	26,664.00		40,674.33	5,793.86		(14,010.33)	152.54
591-552-716.200	DENTAL INSURANCE	2,936.00		1,937.09	272.94		998.91	65.98
591-552-716.300	OPTICAL INSURANCE	500.00		262.93	37.49		237.07	52.59
591-552-716.400	LIFE INSURANCE	750.00		436.28	48.71		313.72	58.17

PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 591 - WATER FUND									
Expenditures									
591-552-716.500	DISABILITY INSURANCE	1,800.00		1,623.27	178.50		176.73		90.18
591-552-717.000	UNEMPLOYMENT INSURANCE	100.00		18.00	0.00		82.00		18.00
591-552-718.000	RETIREMENT	47,000.00		28,142.07	3,695.44		18,857.93		59.88
591-552-718.200	DEFINED CONTRIBUTION	6,000.00		5,377.36	829.59		622.64		89.62
591-552-719.000	WORKERS' COMPENSATION	5,000.00		7,369.00	1,208.00		(2,369.00)		147.38
591-552-728.000	OPERATING SUPPLIES	7,000.00		6,385.16	496.38		614.84		91.22
591-552-751.000	GAS & OIL	17,000.00		12,284.73	2,148.04		4,715.27		72.26
591-552-818.000	CONTRACTUAL SERVICES	17,000.00		13,976.79	981.13		3,023.21		82.22
591-552-820.100	ELECTRICITY	3,600.00		1,822.80	232.86		1,777.20		50.63
591-552-820.200	GAS	4,400.00		2,757.12	581.07		1,642.88		62.66
591-552-820.300	TELEPHONE	2,500.00		1,967.98	288.45		532.02		78.72
591-552-833.000	EQUIPMENT MAINTENANCE	4,000.00		840.50	61.43		3,159.50		21.01
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	195,000.00		25,197.93	260.00		169,802.07		12.92
591-552-833.300	EQUIP MAINT. METER & SERV	170,000.00		58,423.69	29.80		111,576.31		34.37
591-552-843.000	EQUIPMENT RENTAL	2,200.00		501.27	0.00		1,698.73		22.79
591-552-860.000	EDUCATION & TRAINING	4,000.00		2,067.00	14.00		1,933.00		51.68
Total Dept 552 - WATER UNDERGROUND		864,083.00		439,304.23	48,466.53		424,778.77		50.84
Dept 553 - WATER FILTRATION									
591-553-702.100	SALARIES	72,000.00		53,435.88	8,150.73		18,564.12		74.22
591-553-702.200	WAGES	240,000.00		182,753.63	26,845.04		57,246.37		76.15
591-553-702.300	OVERTIME	23,000.00		17,454.75	933.45		5,545.25		75.89
591-553-702.400	WAGES - TEMPORARY	10,000.00		11,938.13	2,065.00		(1,938.13)		119.38
591-553-702.600	UNIFORMS	0.00		4,200.00	0.00		(4,200.00)		100.00
591-553-702.800	ACCRUED SICK LEAVE	1,400.00		895.88	0.00		504.12		63.99
591-553-715.000	SOCIAL SECURITY (FICA)	26,500.00		20,254.37	2,883.53		6,245.63		76.43
591-553-716.000	FRINGES	0.00		2,991.32	0.00		(2,991.32)		100.00
591-553-716.100	HEALTH INSURANCE	58,000.00		50,193.04	5,575.12		7,806.96		86.54
591-553-716.200	DENTAL INSURANCE	3,000.00		2,577.10	290.32		422.90		85.90
591-553-716.300	OPTICAL INSURANCE	400.00		340.13	38.25		59.87		85.03
591-553-716.400	LIFE INSURANCE	1,000.00		765.21	84.83		234.79		76.52
591-553-716.500	DISABILITY INSURANCE	0.00		2,041.87	261.16		(2,041.87)		100.00
591-553-717.000	UNEMPLOYMENT INSURANCE	150.00		35.19	0.00		114.81		23.46
591-553-718.000	RETIREMENT	15,000.00		15,608.52	2,091.51		(608.52)		104.06
591-553-718.200	DEFINED CONTRIBUTION	11,000.00		8,676.85	1,226.90		2,323.15		78.88
591-553-719.000	WORKERS' COMPENSATION	5,000.00		5,228.00	1,282.00		(228.00)		104.56
591-553-728.000	OPERATING SUPPLIES	3,600.00		7,009.80	1,554.03		(3,409.80)		194.72
591-553-728.100	LAB SUPPLIES	16,500.00		14,789.31	1,810.72		1,710.69		89.63
591-553-743.000	CHEMICALS	135,000.00		74,520.28	13,177.63		60,479.72		55.20
591-553-751.000	GAS & OIL	1,500.00		1,427.41	188.37		72.59		95.16
591-553-818.000	CONTRACTUAL SERVICES	48,800.00		13,456.06	0.00		35,343.94		27.57
591-553-820.100	ELECTRICITY	139,000.00		96,595.66	13,145.18		42,404.34		69.49
591-553-820.200	GAS	5,150.00		4,189.25	882.06		960.75		81.34
591-553-820.300	TELEPHONE	4,120.00		3,498.22	1,017.69		621.78		84.91
591-553-820.500	REFUSE	1,000.00		333.81	31.50		666.19		33.38
591-553-831.000	BUILDING MAINTENANCE	8,100.00		5,254.74	0.00		2,845.26		64.87
591-553-832.000	STATIONARY EQUIPMENT	0.00		19.39	0.00		(19.39)		100.00
591-553-833.000	EQUIPMENT MAINTENANCE	35,000.00		20,313.96	2,049.11		14,686.04		58.04
591-553-833.100	EQUIP MAINT - WELLS	34,400.00		6,096.17	0.00		28,303.83		17.72
591-553-834.000	MAINTENANCE	0.00		55,668.00	55,648.00		(55,668.00)		100.00
591-553-860.000	EDUCATION & TRAINING	3,500.00		3,046.73	2,523.00		453.27		87.05

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
Total Dept 553 - WATER FILTRATION		902,120.00	685,608.66	143,755.13	216,511.34	76.00
Dept 901 - CAPITAL OUTLAY						
591-901-972.000	MAINS & HYDRANTS	2,068,000.00	853,535.42	19,302.65	1,214,464.58	41.27
591-901-977.000	COL - EQUIPMENT	0.00	952,983.19	10,177.12	(952,983.19)	100.00
Total Dept 901 - CAPITAL OUTLAY		2,068,000.00	1,806,518.61	29,479.77	261,481.39	87.36
Dept 905 - DEBT SERVICE						
591-905-980.991	PRINCIPAL	355,000.00	355,000.00	0.00	0.00	100.00
591-905-980.995	INTEREST	80,000.00	37,481.25	0.00	42,518.75	46.85
Total Dept 905 - DEBT SERVICE		435,000.00	392,481.25	0.00	42,518.75	90.23
TOTAL EXPENDITURES		4,638,078.00	3,599,119.72	237,243.19	1,038,958.28	77.60
Fund 591 - WATER FUND:						
TOTAL REVENUES		4,638,078.00	1,504,722.42	26,199.04	3,133,355.58	32.44
TOTAL EXPENDITURES		4,638,078.00	3,599,119.72	237,243.19	1,038,958.28	77.60
NET OF REVENUES & EXPENDITURES		0.00	(2,094,397.30)	(211,044.15)	2,094,397.30	100.00

PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 599 - WASTEWATER FUND									
Revenues									
Dept 000									
599-000-539.529	STATE SOURCES	58,000.00		182,994.61		0.00		(124,994.61)	315.51
599-000-602.100	OP & MAINT CHRГ - OWOSSO	989,700.00		788,728.79		88,446.76		200,971.21	79.69
599-000-602.200	OP & MAINT CHRГ - OWOSSO TWP	135,000.00		110,221.99		10,950.92		24,778.01	81.65
599-000-602.300	OP & MAINT CHRГ - CALEDONIA TWSP	111,000.00		86,460.92		10,110.39		24,539.08	77.89
599-000-602.400	OP & MAINT CHRГ - CORUNNA	171,500.00		140,061.51		15,491.93		31,438.49	81.67
599-000-603.100	REPLACEMENT CHRГ - OWOSSO	141,500.00		106,109.73		35,276.49		35,390.27	74.99
599-000-603.200	REPLACEMENT CHRГ - OWOSSO TWP	33,350.00		25,271.96		8,383.29		8,078.04	75.78
599-000-603.300	REPLACEMENT CHRГ - CALEDONIA TWSP	26,000.00		19,497.92		6,636.51		6,502.08	74.99
599-000-603.400	REPLACEMENT CHRГ - CORUNNA	25,000.00		18,620.44		6,203.72		6,379.56	74.48
599-000-664.664	INTEREST INCOME	6,000.00		9,212.08		0.00		(3,212.08)	153.53
599-000-671.694	MISCELLANEOUS	3,000.00		1,563.38		175.66		1,436.62	52.11
599-000-695.699	APPROPRIATION OF FUND BALANCE	907,386.00		0.00		0.00		907,386.00	0.00
Total Dept 000		2,607,436.00		1,488,743.33		181,675.67		1,118,692.67	57.10
TOTAL REVENUES		2,607,436.00		1,488,743.33		181,675.67		1,118,692.67	57.10
Expenditures									
Dept 548 - WASTEWATER OPERATIONS									
599-548-702.100	SALARIES	95,529.00		72,938.71		10,899.42		22,590.29	76.35
599-548-702.200	WAGES	309,985.00		231,856.73		34,094.03		78,128.27	74.80
599-548-702.300	OVERTIME	21,500.00		28,191.50		1,260.72		(6,691.50)	131.12
599-548-702.400	WAGES - TEMPORARY	7,000.00		14,796.11		922.80		(7,796.11)	211.37
599-548-702.600	UNIFORMS	4,900.00		4,900.00		0.00		0.00	100.00
599-548-702.800	ACCRUED SICK LEAVE	2,000.00		1,353.60		0.00		646.40	67.68
599-548-715.000	SOCIAL SECURITY (FICA)	33,730.00		25,885.42		3,577.85		7,844.58	76.74
599-548-716.000	FRINGES	0.00		10,467.22		0.00		(10,467.22)	100.00
599-548-716.100	HEALTH INSURANCE	96,432.00		56,687.39		6,458.63		39,744.61	58.78
599-548-716.200	DENTAL INSURANCE	5,100.00		3,413.30		384.96		1,686.70	66.93
599-548-716.300	OPTICAL INSURANCE	830.00		469.29		52.83		360.71	56.54
599-548-716.400	LIFE INSURANCE	1,200.00		917.07		107.56		282.93	76.42
599-548-716.500	DISABILITY INSURANCE	3,350.00		2,352.99		267.05		997.01	70.24
599-548-716.600	PHYSICALS	500.00		448.20		192.26		51.80	89.64
599-548-717.000	UNEMPLOYMENT INSURANCE	200.00		55.30		0.00		144.70	27.65
599-548-718.000	RETIREMENT	57,200.00		61,764.47		8,480.88		(4,564.47)	107.98
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	0.00		7,033.50		781.50		(7,033.50)	100.00
599-548-718.200	DEFINED CONTRIBUTION	9,500.00		7,238.31		1,034.87		2,261.69	76.19
599-548-719.000	WORKERS' COMPENSATION	5,000.00		5,028.00		1,232.00		(28.00)	100.56
599-548-728.000	OPERATING SUPPLIES	13,230.00		8,867.51		859.50		4,362.49	67.03
599-548-728.100	SUPPLIES	15,100.00		9,818.30		949.49		5,281.70	65.02
599-548-743.100	CHEMICALS - IRON	40,000.00		27,287.41		3,431.41		12,712.59	68.22
599-548-743.200	CHEMICALS - POLYMER	17,500.00		8,842.60		0.00		8,657.40	50.53
599-548-743.300	CHEMICALS - CHLORINE	38,500.00		19,362.72		5,833.34		19,137.28	50.29
599-548-751.000	GAS & OIL	5,500.00		2,601.06		206.15		2,898.94	47.29
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	78,000.00		7,416.56		3,963.27		70,583.44	9.51
599-548-801.100-WAMP000000	PROFESSIONAL SERVICES-WAMP	0.00		81,566.29		0.00		(81,566.29)	100.00
599-548-810.000	INSURANCE & BONDS	43,000.00		42,965.78		0.00		34.22	99.92
599-548-820.100	ELECTRICITY	220,000.00		140,711.90		20,188.28		79,288.10	63.96
599-548-820.200	GAS	15,500.00		10,498.54		2,343.77		5,001.46	67.73
599-548-820.300	TELEPHONE	4,000.00		2,663.47		445.52		1,336.53	66.59
599-548-820.400	WATER & SEWER	3,000.00		1,664.46		0.00		1,335.54	55.48

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2018 NORMAL (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 599 - WASTEWATER FUND						
Expenditures						
599-548-820.500	REFUSE	1,100.00	685.98	81.81	414.02	62.36
599-548-831.000	BUILDING MAINTENANCE	31,000.00	10,195.51	196.12	20,804.49	32.89
599-548-832.000	STATIONARY EQUIPMENT	6,500.00	5,760.00	0.00	740.00	88.62
599-548-833.000	EQUIPMENT MAINTENANCE	80,000.00	35,757.95	9,698.93	44,242.05	44.70
599-548-834.000	MAINTENANCE	110,000.00	56,653.25	881.29	53,346.75	51.50
599-548-834.100	HHW PROGRAM	9,600.00	4,600.00	0.00	5,000.00	47.92
599-548-845.000	LEASE	24,000.00	0.00	0.00	24,000.00	0.00
599-548-856.000	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
599-548-858.000	MEMBERSHIPS & DUES	1,000.00	345.00	0.00	655.00	34.50
599-548-860.000	EDUCATION & TRAINING	3,000.00	1,825.88	760.00	1,174.12	60.86
599-548-860.100	SAFETY TRAINING	500.00	0.00	0.00	500.00	0.00
599-548-899.101	GF CONTRIBUTION	211,450.00	130,846.53	0.00	80,603.47	61.88
Total Dept 548 - WASTEWATER OPERATIONS		1,635,436.00	1,146,733.81	119,586.24	488,702.19	70.12
Dept 901 - CAPITAL OUTLAY						
599-901-975.000	COL - BUILDING IMPROVEMENTS	56,500.00	0.00	0.00	56,500.00	0.00
599-901-977.000	COL - EQUIPMENT	915,500.00	696,565.25	264,010.65	218,934.75	76.09
Total Dept 901 - CAPITAL OUTLAY		972,000.00	696,565.25	264,010.65	275,434.75	71.66
TOTAL EXPENDITURES		2,607,436.00	1,843,299.06	383,596.89	764,136.94	70.69
Fund 599 - WASTEWATER FUND:						
TOTAL REVENUES		2,607,436.00	1,488,743.33	181,675.67	1,118,692.67	57.10
TOTAL EXPENDITURES		2,607,436.00	1,843,299.06	383,596.89	764,136.94	70.69
NET OF REVENUES & EXPENDITURES		0.00	(354,555.73)	(201,921.22)	354,555.73	100.00



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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 661 - FLEET MAINTENANCE FUND								
Revenues								
Dept 000								
661-000-664.664	INTEREST INCOME	0.00		379.63	0.00		(379.63)	100.00
661-000-664.669	EQUIPMENT RENTAL	700,000.00		364,780.01	0.00		335,219.99	52.11
661-000-671.673	SALE OF FIXED ASSETS	0.00		7,490.84	(208.01)		(7,490.84)	100.00
661-000-695.699	APPROPRIATION OF FUND BALANCE	106,550.00		0.00	0.00		106,550.00	0.00
Total Dept 000		806,550.00		372,650.48	(208.01)		433,899.52	46.20
TOTAL REVENUES		806,550.00		372,650.48	(208.01)		433,899.52	46.20
Expenditures								
Dept 891 - FLEET MAINTENANCE								
661-891-702.200	WAGES	113,698.00		39,936.12	4,852.36		73,761.88	35.12
661-891-703.000	OTHER COMPENSATION	0.00		9,124.97	162.10		(9,124.97)	100.00
661-891-715.000	SOCIAL SECURITY (FICA)	8,698.00		2,895.66	374.78		5,802.34	33.29
661-891-716.000	FRINGES	0.00		8,147.42	0.00		(8,147.42)	100.00
661-891-716.100	HEALTH INSURANCE	37,750.00		12,524.55	1,393.01		25,225.45	33.18
661-891-716.200	DENTAL INSURANCE	1,760.00		363.96	40.44		1,396.04	20.68
661-891-716.300	OPTICAL INSURANCE	250.00		45.27	5.03		204.73	18.11
661-891-716.400	LIFE INSURANCE	200.00		59.40	6.60		140.60	29.70
661-891-716.500	DISABILITY INSURANCE	53.00		0.00	0.00		53.00	0.00
661-891-717.000	UNEMPLOYMENT INSURANCE	50.00		0.00	0.00		50.00	0.00
661-891-718.000	RETIREMENT	22,000.00		17,097.53	2,219.90		4,902.47	77.72
661-891-718.200	DEFINED CONTRIBUTION	1,951.00		0.00	0.00		1,951.00	0.00
661-891-719.000	WORKERS' COMPENSATION	1,500.00		840.00	210.00		660.00	56.00
661-891-728.000	OPERATING SUPPLIES	2,000.00		3,853.97	333.17		(1,853.97)	192.70
661-891-751.000	GAS & OIL	35,000.00		26,365.83	5,461.86		8,634.17	75.33
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,500.00		1,546.00	1,546.00		(46.00)	103.07
661-891-810.000	INSURANCE & BONDS	26,100.00		26,077.82	0.00		22.18	99.92
661-891-833.000	EQUIPMENT MAINTENANCE	70,000.00		43,604.99	5,155.05		26,395.01	62.29
661-891-860.000	EDUCATION & TRAINING	500.00		0.00	0.00		500.00	0.00
661-891-899.101	GF CONTRIBUTION	31,000.00		20,664.00	0.00		10,336.00	66.66
Total Dept 891 - FLEET MAINTENANCE		354,010.00		213,147.49	21,760.30		140,862.51	60.21
Dept 901 - CAPITAL OUTLAY								
661-901-979.000	COL-EQUIPMENT	452,540.00		19,622.88	0.00		432,917.12	4.34
Total Dept 901 - CAPITAL OUTLAY		452,540.00		19,622.88	0.00		432,917.12	4.34
TOTAL EXPENDITURES		806,550.00		232,770.37	21,760.30		573,779.63	28.86
Fund 661 - FLEET MAINTENANCE FUND:								
TOTAL REVENUES		806,550.00		372,650.48	(208.01)		433,899.52	46.20
TOTAL EXPENDITURES		806,550.00		232,770.37	21,760.30		573,779.63	28.86
NET OF REVENUES & EXPENDITURES		0.00		139,880.11	(21,968.31)		(139,880.11)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 03/31/2018

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2018 (ABNORMAL)	MONTH 03/31/2018 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
TOTAL REVENUES - ALL FUNDS		21,901,592.00		11,880,025.76	737,402.15		10,021,566.24	54.24
TOTAL EXPENDITURES - ALL FUNDS		21,901,592.00		15,400,176.66	1,817,197.98		6,501,415.34	70.32
NET OF REVENUES & EXPENDITURES		0.00		(3,520,150.90)	(1,079,795.83)		3,520,150.90	100.00

To: Owosso City Council  
 From: Brad Hissong, Building Official  
 Date: 04/02/2018

Building Department Report MARCH 2018

Category	Estimated Cost	Permit Fee	Number of Permits
Electrical	\$0	\$1,220	13
Fence - Residential	\$0	\$80	1
Garage, detached	\$15,000	\$440	2
Mechanical	\$0	\$2,075	17
Non-Res. Add/Alter/Repair	\$30,000	\$657	1
Plumbing	\$0	\$280	2
Res. Add/Alter/Repair	\$17,500	\$390	3
ROOF	\$29,309	\$910	7
ROW-UTILITY	\$0	\$140	7
Sign	\$0	\$182	2
VACANT PROPERTY REGI	\$0	\$100	1
VARIANCE	\$0	\$200	1
WINDOWS	\$5,547	\$200	2
ZONING COMPLIANCE CE	\$0	\$100	2
<b>Totals</b>	<b>\$97,356</b>	<b>\$6,974</b>	<b>61</b>

**2017 COMPARISON TOTALS**

		BUILDING PERMITS ONLY	-	25
MARCH 2017 Totals	\$457,293	\$22,713		82

Enforcements By Category

04/03/18

1/5

MARCH 2018

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0117	322 N HICKORY ST	INSPECTED PROPERTY	REF TO POLICE	03/05/18	04/11/2018		Y
ENF 18-0124	1611 LYNN ST	LETTER SENT	INSPECTION PENDING	03/08/18	04/05/2018		N
ENF 18-0125	720 W STEWART ST	LETTER SENT	Resolved	03/08/18		03/12/18	Y
ENF 18-0144	533 E COMSTOCK ST	CONTACT HOMEOWNER	Resolved	03/20/18		03/26/18	N
ENF 18-0152	409 N SAGINAW ST	COMPLAINT LOGGED	LETTER SENT	03/26/18	04/04/2018		Y
ENF 18-0155	526 E MASON ST	INSPECTED PROPERTY	REF TO POLICE	03/26/18	04/11/2018		Y
ENF 18-0158	829 S SAGINAW ST	COMPLAINT LOGGED	LETTER SENT	03/27/18	04/05/2018		N
ENF 18-0165	415 DIMMICK ST	COMPLAINT LOGGED	LETTER SENT	03/28/18	04/05/2018		Y
<b>Total Entries:</b>				<b>8</b>			

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0118	715 N SAGINAW ST	COMPLAINT LOGGED	LETTER SENT	03/05/18	04/05/2018		N
ENF 18-0135	816 ALGER AV	LETTER SENT	Resolved	03/15/18		03/19/18	VAC
ENF 18-0142	910 S SAGINAW ST	ON SITE INSPECTION	Resolved	03/19/18		03/19/18	VAC
ENF 18-0143	521 S WASHINGTON ST	COMPLAINT LOGGED	LETTER SENT	03/19/18	04/03/2018		VAC
ENF 18-0145	921 N WASHINGTON ST	FIRE DEPT	Resolved	03/20/18		03/22/18	Y
ENF 18-0146	424 GROVER ST	COMPLAINT LOGGED	REF TO DPW	03/21/18		03/21/18	VAC
ENF 18-0160	510 S WASHINGTON ST	COMPLAINT LOGGED	CONTACT WITH BUSINESS	03/27/18	04/17/2018		Y
<b>Total Entries:</b>				<b>7</b>			

DRAIN ISSUES

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0126	825 E EXCHANGE ST	RESOLVED	Resolved	03/08/18		03/08/18	

**Enforcements By Category**

04/03/18

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MARCH 2018

**Total Entries:** 1

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**FENCE VIOLATION**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0147	439 E COMSTOCK ST	DISMISSED	CLOSED	03/21/18		03/26/18	N
ENF 18-0162	925 N BALL ST	COMPLAINT LOGGED	LETTER SENT	03/28/18	04/09/2018		N
ENF 18-0166	427 W MAIN ST	CONTACT WITH BUSINESS	INSPECTION PENDING	03/28/18	04/09/2018		VAC
<b>Total Entries:</b>				3			

**FRONT YARD PARKING**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0128	420 GUTE ST	COMPLAINT LOGGED	Resolved	03/12/18		03/19/18	Y
ENF 18-0133	304 GENESEE ST	COMPLAINT LOGGED	CLOSED	03/14/18		03/21/18	N
ENF 18-0164	809 E MASON ST	COMPLAINT LOGGED	LETTER SENT	03/28/18	04/05/2018		N
<b>Total Entries:</b>				3			

**FURNITURE OUTSIDE**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0127	1004 PEARCE ST	COMPLAINT LOGGED	Resolved	03/12/18		03/19/18	Y
ENF 18-0129	546 RYAN ST	COMPLAINT LOGGED	Resolved	03/12/18		03/19/18	Y
ENF 18-0153	211 E WILLIAMS ST	COMPLAINT LOGGED	LETTER SENT	03/26/18	04/09/2018		VAC
ENF 18-0161	226 W RIDGE ST	COMPLAINT LOGGED	Resolved	03/27/18	04/02/2018	04/02/18	Y
<b>Total Entries:</b>				4			

**GARBAGE & DEBRIS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
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**Enforcements By Category**

04/03/18

3/5

MARCH 2018

ENF 18-0119	1014 W STEWART ST	COMPLAINT LOGGED	LETTER SENT	03/06/18	04/09/2018	N
ENF 18-0120	1611 LYNN ST	INSPECTED PROPERTY	LETTER SENT	03/07/18	04/05/2018	N
ENF 18-0121	397 N CHIPMAN ST	COMPLAINT LOGGED	Resolved	03/07/18	03/15/18	N
ENF 18-0131	401 E KING ST	DISMISSED	Resolved	03/14/18	03/14/18	Y
ENF 18-0132	728 N HICKORY ST	CONTACT HOMEOWNER	Resolved	03/14/18	03/21/18	Y
ENF 18-0136	1619 LYNN ST	COMPLAINT LOGGED	Resolved	03/15/18	03/27/18	Y
ENF 18-0137	418 W KING ST	INSPECTED PROPERTY	Resolved	03/19/18	03/27/18	Y
ENF 18-0156	1001 N BALL ST	COMPLAINT LOGGED	LETTER SENT	03/27/18	04/05/2018	N
ENF 18-0159	303 E RIDGE ST	COMPLAINT LOGGED	LETTER SENT	03/27/18	04/05/2018	N
ENF 18-0163	213 E STEWART ST	COMPLAINT LOGGED	LETTER SENT	03/28/18	04/02/2018	Y
ENF 18-0167	408 N HICKORY ST	COMPLAINT LOGGED	CONTACT WITH REALTO	03/29/18	04/10/2018	VAC

**Total Entries: 11**

**GARBAGE CANS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0154	412 N HICKORY ST	CONTACT HOMEOWNER	Resolved	03/26/18		03/29/18	N

**Total Entries: 1**

**LIGHTING VIOLATION**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0134	910 W MAIN ST	INSPECTED PROPERTY	CONTACT WITH BUSINESS	03/14/18		03/14/18	Y

**Total Entries: 1**

**MULTIPLE VIOLATIONS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0115	911 BEEHLER ST	COMPLAINT LOGGED	LETTER SENT	03/01/18	04/16/2018		N

**Enforcements By Category**

**04/03/18**

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MARCH 2018

ENF 18-0130	839 E COMSTOCK ST	COMPLAINT LOGGED	Resolved	03/14/18	03/14/18	VAC
ENF 18-0138	748 BROADWAY AV	ON SITE INSPECTION	Resolved	03/19/18	03/19/18	Y
ENF 18-0148	320 PRINDLE ST	COMPLAINT LOGGED	INSPECTION PENDING	03/21/18	04/10/2018	VAC
ENF 18-0149	411 GUTE ST	INSPECTED PROPERTY	Resolved	03/22/18	03/22/18	N
ENF 18-0150	531 GROVER ST	COMPLAINT LOGGED	LETTER SENT	03/23/18	04/05/2018	Y

**Total Entries: 6**

**NO BUILDING PERMIT**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0123	515 GLENWOOD AV	CONTACT WITH OCCUPANT	CLOSED	03/07/18		04/02/18	Y

**Total Entries: 1**

**RENTAL UNIT VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0116	317 E MASON ST	LETTER SENT	Resolved	03/05/18		03/19/18	Y
ENF 18-0139	748 BROADWAY AV	COMPLAINT LOGGED	LETTER SENT	03/19/18			Y
ENF 18-0141	309 N HICKORY ST	LETTER SENT	Resolved	03/19/18		03/29/18	Y

**Total Entries: 3**

**ZONING**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0122	229 S CEDAR ST	COMPLAINT LOGGED	INSPECTION PENDING	03/07/18	04/10/2018		N
ENF 18-0151	439 E EXCHANGE ST	INSPECTED PROPERTY	No Violation	03/26/18		03/26/18	
ENF 18-0157	925 S BALL ST	DISMISSED	CLOSED	03/27/18		03/28/18	N

**Total Entries: 3**

**Enforcements By Category**

**04/03/18**

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MARCH 2018

**Total Records: 52**

Total Pages: 5

RENTAL COLUMN DEFINITIONS

- Y - Yes, it's a rental
- N - No, it's not a rental - owner occupied
- APTS - Apartment Building
- COMM - Commercial
- REPO - Repossession
- TRAIL - Trailer Park
- VAC - Vacant House
- VL - Vacant Lot
- IND - Industrial
- HOME OCC - Home Occupied

\*These are on-going complaints and will be resolved with compliance or possible court action.





# OWOSSO PUBLIC SAFETY

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202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

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## *MEMORANDUM*

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DATE: 10 April 2018

TO: Owosso City Council

FROM: Eric E. Cherry  
Police Department Lieutenant

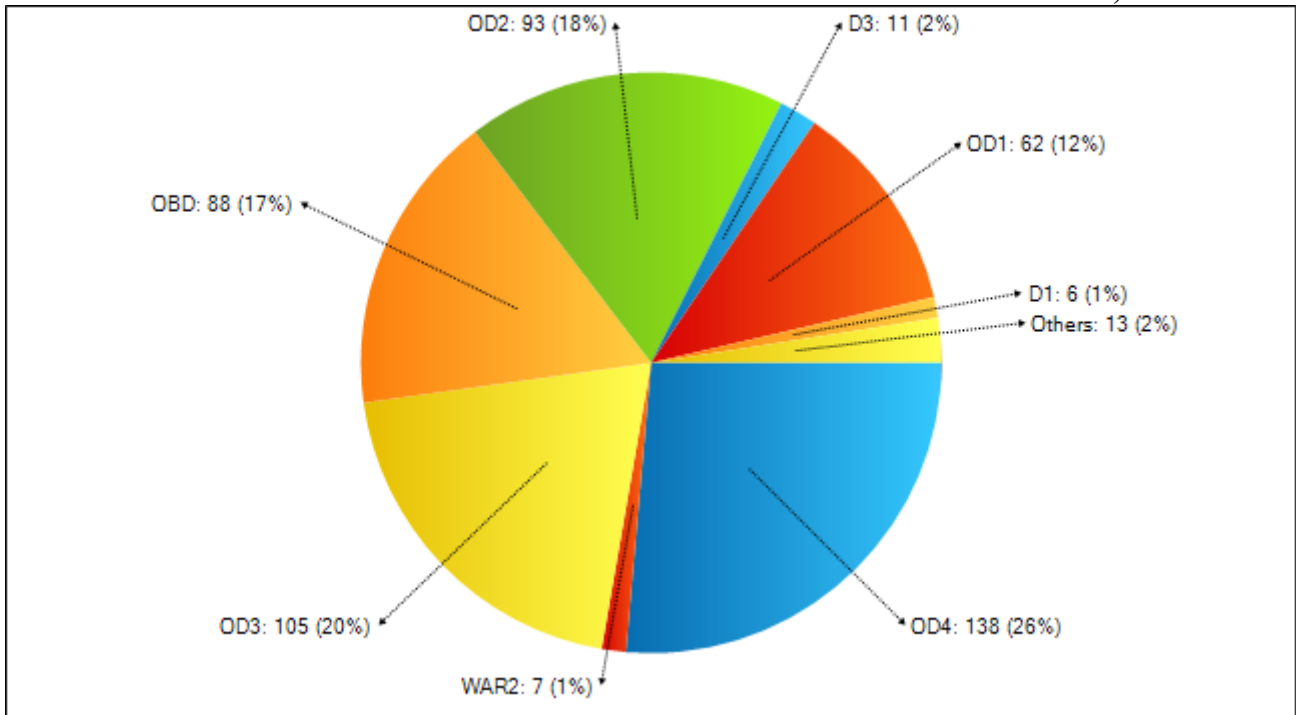
RE: March 2018 Police Reports

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Attached are the statistics for the Police Department for March 2018. One report is an offense summary for the month of March, by offense. The other report, neighborhood crime report, lists occurred date, case no, location, and complaint type for reports in March. The officers completed four hundred seven (407) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested thirty nine (39) persons this month for forty six (46) total offenses.

For March 2018 the police handled six hundred sixty three (663), one hundred forty (140) were traffic stops, about twenty one (21) percent of their work activity.

**BELOW IS A BREAKDOWN OF INCIDENTS HANDLED BY OWOSSO POLICE, BY DISTRICT.**



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office is in this district)

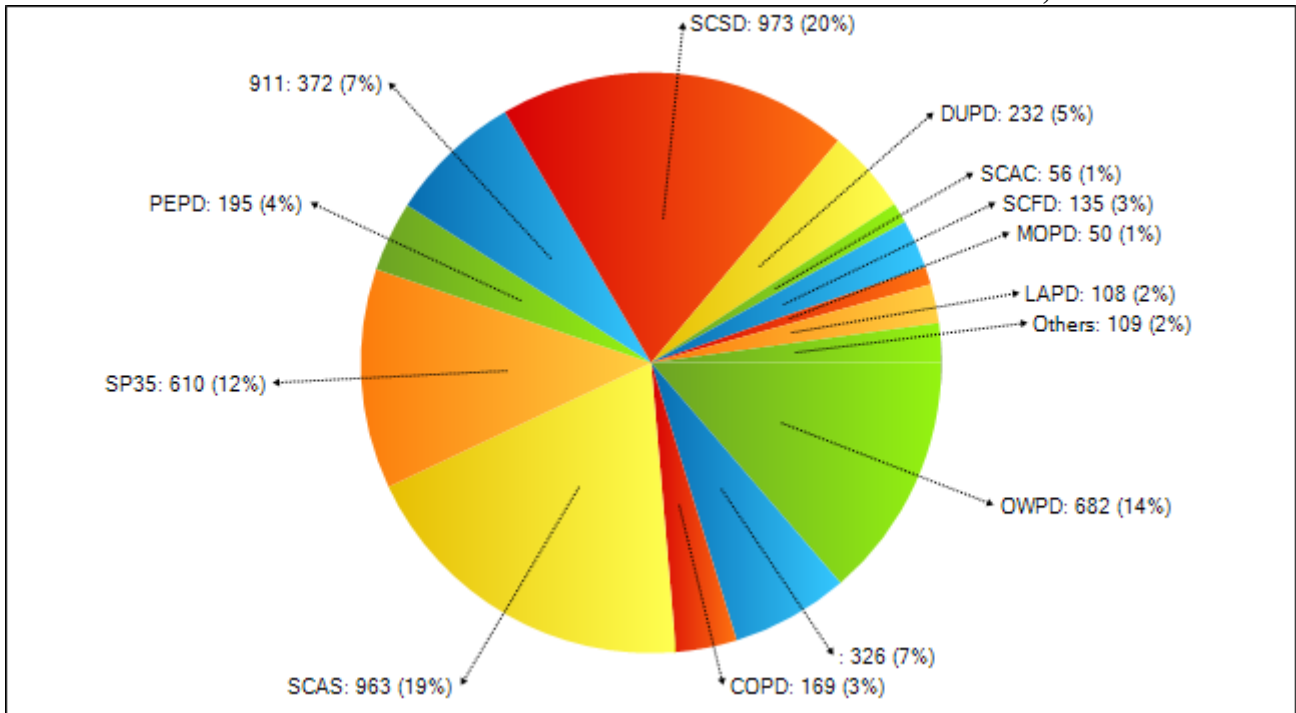
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

**BELOW IS A BREAKDOWN OF INCIDENTS HANDLED IN MARCH, BY AGENCY.**



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center



# Owosso Neighborhood Crime Report

## Occurred 3/1/2018 - 3/31/2018

Occurred Date	Case No	Location	Offense
3/1/2018	1864500302	300 blk S Elm St	AGGRAVATED/FELONIOUS ASSAULT
3/3/2018	1864500311	1000 blk W Main St	AGGRAVATED/FELONIOUS ASSAULT
3/4/2018	1864500316	900 blk W Main St	AGGRAVATED/FELONIOUS ASSAULT
3/5/2018	1864500323	400 blk E Comstock St	AGGRAVATED/FELONIOUS ASSAULT
3/18/2018	1864500378	1300 blk S Broadway Ave	AGGRAVATED/FELONIOUS ASSAULT
3/28/2018	1864500417	200 blk S Chipman St	AGGRAVATED/FELONIOUS ASSAULT
3/30/2018	1864500480	200 blk N Cedar St	AGGRAVATED/FELONIOUS ASSAULT
3/9/2018	1864500339	1000 blk W Main St	BURGLARY -FORCED ENTRY
3/8/2018	1864500337	200 blk S Michigan Ave	CIVIL CUSTODIES - INSANITY (MENTAL)
3/16/2018	1864500370	200 blk E Exchange St	CIVIL CUSTODIES - WALK AWAY - MENTAL
3/2/2018	1864500312	700 blk W Stewart St	DAMAGE TO PROPERTY
3/5/2018	1864500324	700 blk W Stewart St	DAMAGE TO PROPERTY
3/6/2018	1864500328	900 blk W Main St	DAMAGE TO PROPERTY
3/22/2018	1864500398	300 blk S Washington St	DAMAGE TO PROPERTY
3/22/2018	1864500394	100 blk S Michigan Ave	DAMAGE TO PROPERTY
3/25/2018	1864500410	600 blk N Park St	DAMAGE TO PROPERTY
3/28/2018	1864500422	400 blk N Ball St	DAMAGE TO PROPERTY
3/29/2018	1864500425	900 blk S Michigan Ave	DAMAGE TO PROPERTY
3/29/2018	1864500426	400 blk W Grace St	DAMAGE TO PROPERTY
3/6/2018	1864500328	900 blk W Main St	DISORDERLY CONDUCT
3/6/2018	1864500332	400 blk E Grover St	DISORDERLY CONDUCT
3/18/2018	1864500377	S Lansing St / W Main St	DISORDERLY CONDUCT
3/19/2018	1864500385	300 blk N Washington St	DISORDERLY CONDUCT
3/16/2018	1864500372	200 blk E Main St	EMBEZZLEMENT
3/14/2018	1864500362	300 blk W Stewart St	FAMILY -ABUSE/NEGLECT NONVIOLENT
3/18/2018	1864500379	400 blk N Saginaw St	FAMILY -ABUSE/NEGLECT NONVIOLENT
3/20/2018	1864500387	200 blk E Walnut St	FAMILY -ABUSE/NEGLECT NONVIOLENT

# Owosso Neighborhood Crime Report

Occurred 3/1/2018 - 3/31/2018

3/31/2018	1864500435	1400 blk W Young St	FAMILY -ABUSE/NEGLECT NONVIOLENT
3/16/2018	1864500373	800 blk W Stewart ST	FAMILY -OTHER
3/15/2018	1864500451	1200 blk N Jackson Dr	FRAUD
3/16/2018	1864500453	200 blk S Washington St	FRAUD -BAD CHECKS
3/16/2018	1864500374	1200 blk Penbrook Dr	HEALTH AND SAFETY
3/2/2018	1864500305	200 blk S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND
3/13/2018	1864500367	300 blk W Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND
3/31/2018	1864500432	1300 blk N Washington St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND
3/2/2018	1864500306	200 blk S Water St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS
3/7/2018	1864500335	800 blk W Oliver St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS
3/1/2018	1864500301	800 blk Stevens St	JUVENILE RUNAWAY
3/19/2018	1864500382	700 blk E North St	JUVENILE RUNAWAY
3/24/2018	1864500407	400 blk N Chipman St	JUVENILE RUNAWAY
3/3/2018	1864500322	100 blk S Oak St	LARCENY -OTHER
3/13/2018	1864500359	1400 blk W Main St	LARCENY -OTHER
3/23/2018	1864500399	200 blk E Main St	LARCENY -OTHER
3/1/2018	1864500313	1600 blk S Chipman St	LARCENY -THEFT FROM BUILDING
3/3/2018	1864500330	800 blk S Abrey Ave	LARCENY -THEFT FROM BUILDING
3/5/2018	1864500321	500 blk N Adams St	LARCENY -THEFT FROM BUILDING
3/19/2018	1864500447	900 blk W Hampton St	LARCENY -THEFT FROM BUILDING
3/29/2018	1864500483	700 blk E North St	LARCENY -THEFT FROM BUILDING
3/1/2018	1864500295	400 blk E King St	LIQUOR VIOLATIONS -OTHER
3/16/2018	1864500374	1200 blk Penbrook Dr	LIQUOR VIOLATIONS -OTHER
3/23/2018	1864500403	E Exchange St / N Saginaw St	LIQUOR VIOLATIONS -OTHER
3/17/2018	1864500375	900 blk N Washington St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
3/9/2018	1864500344	100 blk S State St	MISCELLANEOUS - MISSING PERSONS
3/1/2018	1864500291	800 blk W Stewart St	MISCELLANEOUS - NATURAL DEATH
3/31/2018	1864500437	300 blk N Ball St	MISCELLANEOUS - NATURAL DEATH
3/1/2018	1864500341	1100 blk W Main St	MISCELLANEOUS - NON-CRIMINAL
3/6/2018	1864500329	1000 blk W Main St	MISCELLANEOUS - NON-CRIMINAL

# Owosso Neighborhood Crime Report

Occurred 3/1/2018 - 3/31/2018

3/12/2018	1864500353	100 blk S State St	MISCELLANEOUS - NON-CRIMINAL
3/20/2018	1864500413	200 blk S Lansing St	MISCELLANEOUS - NON-CRIMINAL
3/23/2018	1864500400	1200 blk S Pearce St	MISCELLANEOUS - NON-CRIMINAL
3/24/2018	1864500408	300 blk E Main St	MISCELLANEOUS - NON-CRIMINAL
3/26/2018	1864500411	700 blk E North St	MISCELLANEOUS - NON-CRIMINAL
3/26/2018	1864500412	499 N Woodhull Ct/ W Oliver St	MISCELLANEOUS - NON-CRIMINAL
3/28/2018	1864500420	1200 blk N Devonshire St	MISCELLANEOUS - NON-CRIMINAL
3/28/2018	1864500416	1300 blk W Main St	MISCELLANEOUS - NON-CRIMINAL
3/28/2018	1864500421	500 blk E Mason St	MISCELLANEOUS - NON-CRIMINAL
3/29/2018	1864500428	700 blk S Broadway Ave	MISCELLANEOUS - NON-CRIMINAL
3/1/2018	1864500298	200 blk S Water St	MISCELLANEOUS CRIMINAL OFFENSE
3/2/2018	1864500304	200 blk S Shiawassee St	MISCELLANEOUS CRIMINAL OFFENSE
3/9/2018	1864500338	E Corunna Ave/ S Gould St	MISCELLANEOUS CRIMINAL OFFENSE
3/9/2018	1864500343	E Main St / S Hickory St	MISCELLANEOUS CRIMINAL OFFENSE
3/19/2018	1864500386	E Main St	MISCELLANEOUS CRIMINAL OFFENSE
3/23/2018	1864500403	E Exchange St / N Saginaw St	MISCELLANEOUS CRIMINAL OFFENSE
3/2/2018	1864500307	N Shiawassee St/ W Main St	MOTOR VEHICLE VIOLATION
3/4/2018	1864500317	Stewart/state	MOTOR VEHICLE VIOLATION
3/16/2018	1864500369	200 blk S Shiawassee St	MOTOR VEHICLE VIOLATION
3/23/2018	1864500397	M 21/m 52	MOTOR VEHICLE VIOLATION
3/24/2018	1864500406	700 blk N Washington St	MOTOR VEHICLE VIOLATION
3/3/2018	1864500314	700 blk W Bradley St	NONAGGRAVATED ASSAULT
3/3/2018	1864500315	600 blk E Comstock St	NONAGGRAVATED ASSAULT
3/4/2018	1864500316	900 blk W Main St	NONAGGRAVATED ASSAULT
3/4/2018	1864500319	900 blk W Hampton St	NONAGGRAVATED ASSAULT
3/5/2018	1864500320	900 blk W Hampton St	NONAGGRAVATED ASSAULT
3/5/2018	1864500324	700 blk W Stewart St	NONAGGRAVATED ASSAULT
3/6/2018	1864500328	900 blk W Main St	NONAGGRAVATED ASSAULT
3/18/2018	1864500376	1000 blk W Main St	NONAGGRAVATED ASSAULT
3/18/2018	1864500381	500 blk N Park St	NONAGGRAVATED ASSAULT

# Owosso Neighborhood Crime Report

Occurred 3/1/2018 - 3/31/2018

3/22/2018	1864500391	1200 blk S Chipman St	NONAGGRAVATED ASSAULT
3/23/2018	1864500395	600 blk N Park St	NONAGGRAVATED ASSAULT
3/23/2018	1864500396	800 blk N Adams St	NONAGGRAVATED ASSAULT
3/17/2018	1864500383	500 blk N Dewey St	OBSCENITY
3/2/2018	1864500308	Farr And Lincoln	OBSTRUCTING JUSTICE
3/4/2018	1864500318	300 blk N Washington St	OBSTRUCTING JUSTICE
3/13/2018	1864500360	300 blk N Washington St	OBSTRUCTING JUSTICE
3/15/2018	1864500363	800 blk W Lynn St	OBSTRUCTING JUSTICE
3/21/2018	1864500390	600 blk S Oakwood Ave	OBSTRUCTING JUSTICE
3/22/2018	1864500392	300 blk E Goodhue St	OBSTRUCTING JUSTICE
3/22/2018	1864500393	800 blk S Grand Ave	OBSTRUCTING JUSTICE
3/24/2018	1864500405	1400 blk W Main St	OBSTRUCTING JUSTICE
3/31/2018	1864500433	200 blk S Walnut St	OBSTRUCTING JUSTICE
3/6/2018	1864500328	900 blk W Main St	OBSTRUCTING POLICE
3/6/2018	1864500332	400 blk E Grover St	OBSTRUCTING POLICE
3/19/2018	1864500385	300 blk N Washington St	OBSTRUCTING POLICE
3/24/2018	1864500404	700 blk E Oliver St	OBSTRUCTING POLICE
3/24/2018	1864500405	1400 blk W Main St	OBSTRUCTING POLICE
3/27/2018	1864500414	600 blk N Water St	OBSTRUCTING POLICE
3/9/2018	1864500347	W Main St / S Lansing St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR
3/25/2018	1864500409	E Main St / Oak St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR
3/29/2018	1864500429	826 W King St	OTHER NON-CRIMINAL ACCIDENTS - ALL OTHER
3/31/2018	1864500434	N Water St/ W Mason St	OTHER NON-CRIMINAL ACCIDENTS - ALL OTHER
3/28/2018	1864500419	2100 blk S Chipman St	OTHER NON-CRIMINAL ACCIDENTS - OTHER SHOOTING
3/3/2018	1864500310	200 blk S Washington St	PUBLIC PEACE -OTHER
3/13/2018	1864500356	700 blk E North St	PUBLIC PEACE -OTHER
3/9/2018	1864500351	1400 blk W Mansfield Dr	SEX OFFENSE -OTHER
3/9/2018	1864500351	1400 blk W Mansfield Dr	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE
3/6/2018	1864500333	400 blk E Grover St	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD
3/5/2018	1864500326	200 blk N Water St	TERRORIST ACTIVITY - OTHER

# Owosso Neighborhood Crime Report

## Occurred 3/1/2018 - 3/31/2018

3/19/2018	1864500384	400 blk E King St	TERRORIST ACTIVITY - UNFOUNDED
3/2/2018	1864500307	N Shiawassee St/ W Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED
3/5/2018	1864500325	700 blk W Stewart St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED
3/9/2018	1864500345	100 blk E Corunna Ave	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED
3/27/2018	1864500415	1300 blk E M-21	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED
3/2/2018	1864500309	Elm St And Clinton	TRAFFIC - FLEEING/ELUDING POLICE (FELONY)
3/18/2018	1864500380	S Gould St/ E Corunna Ave	TRAFFIC - REGISTRATION LAW VIOLATIONS
3/1/2018	1864500277	Main/lansing	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/1/2018	1864500300	100 Blk N Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/6/2018	1864500327	Dewey/oliver	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/6/2018	1864500331	W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/7/2018	1864500334	W Main St/ S Chestnut St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/7/2018	1864500336	100 E Stewart St/ S Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/9/2018	1864500340	Main/gould	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/10/2018	1864500348	Gould/jerome	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/12/2018	1864500354	W Gute St/ S Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/13/2018	1864500352	800 blk S Alger Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/13/2018	1864500358	N Water St./ W Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/16/2018	1864500366	W Mason / N Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/16/2018	1864500368	W Main St/ S Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/21/2018	1864500389	Corunna/frazier	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/23/2018	1864500401	200 blk E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/28/2018	1864500418	Main St/dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/29/2018	1864500423	Shiawassee/king	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/29/2018	1864500427	700 blk E North St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/29/2018	1864500430	Cedar/stewart	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/1/2018	1864500297	100 blk E Corunna Ave	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
3/19/2018	1864500386	E Main St	VIOLATION - REG - IMPROPER USE OF MPSC PLATE
3/6/2018	1864500332	400 blk E Grover St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/9/2018	1864500342	200 blk E Mason St	VIOLATION OF CONTROLLED SUBSTANCE ACT



# Owosso Neighborhood Crime Report

## Occurred 3/1/2018 - 3/31/2018

3/10/2018	1864500349	W Genesee St / S Shiawassee St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/11/2018	1864500350	1100 blk W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/15/2018	1864500364	N Water St / Mason St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/21/2018	1864500388	W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/23/2018	1864500402	1300 blk N M-52	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/24/2018	1864500405	1400 blk W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/27/2018	1864500415	1300 blk E M-21	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/30/2018	1864500431	200 blk N Cedar St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/31/2018	1864500435	1400 blk W Young St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/9/2018	1864500342	200 blk E Mason St	WEAPONS OFFENSE - CONCEALED
<b>Total</b>	<b>157</b>		

# Owosso PD Offense Summary

Occurred 3/1/2018 - 3/31/2018

Offense	Total Offenses
1172 - 11002 - CSC Third (3rd) Degree -Penetration Penis/Vagina	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	1
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	2
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	2
1313 - 13001 - Assault and Battery/Simple Assault	11
1399 - 13002 - Assault (Other)	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	5
2399 - 23007 - Larceny (Other)	2
2606 - 26006 - Non-Sufficient Funds Checks	1
2609 - 26007 - Fraud - Identity Theft	1
2701 - 27000 - Embezzlement - Business Property	1
2901 - 29000 - Damage to Property - Business Property	2
2902 - 29000 - Damage to Property - Private Property	5
3512 - 35001 - Heroin - Possess	2
3547 - 35001 - Methamphetamine - Possess	1
3562 - 35001 - Marijuana - Possess	8
3601 - 11007 - Sex Offense Against Child -Fondling	1
3699 - 36004 - Sex Offense (Other)	1
3701 - 37000 - Obscene Material - Manufacture/Publish	1
3806 - 38001 - Neglect Child	4
3899 - 38003 - Family Offense (Other)	1
4104 - 41002 - Liquor Violation - Possession of Alcoholic Liquor in a Motor Vehicle	1
4196 - 41002 - Liquor Violation - Minor in Possession - Consume or Purchase Attempts	1
4198 - 41002 - Liquor Violation - Furnishing Alcohol to a Minor	1
4801 - 48000 - Resisting Officer	5
4899 - 48000 - Obstruct Police (Other)	1
5006 - 50000 - Obstructing Justice	2
5007 - 50000 - Obstructing Court Order	1
5011 - 50000 - Parole Violation	1
5013 - 50000 - Conditional Release Violation	1
5015 - 50000 - Failure to Appear	4
5202 - 52001 - Concealed Weapons - Carrying Concealed	1
5309 - 53002 - Harassing Communications	1

# Owosso PD Offense Summary

Occurred 3/1/2018 - 3/31/2018

5311 - 53001 - Disorderly Conduct	3
5312 - 53001 - Disturbing the Peace	1
5399 - 53002 - Public Peace (Other)	1
5569 - 55000 - Sell, Give, Furnish Tobacco Products to Persons under 18 years of age	1
7070 - 70000 - Runaway	3
7399 - 73000 - Miscellaneous Arrest	6
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	2
8178 - 54003 - Traffic - Fleeing/Eluding Police (Felony)	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	4
8277 - 54003 - Traffic - Registration Law Violations	1
8328 - 54003 - Motor Vehicle Violation	4
8910 - 89003 - Violation - Reg - Improper Use of MPSC Plate	1
9220 - 92003 - Civil Custodies - Walk Away - Mental Institute/Hospital	1
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	19
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9934 - 97003 - Other Non-Criminal Accidents - Other Shooting	1
9937 - 97006 - Other Non-Criminal Accidents - All Other	2
9943 - 98007 - Inspections/Investigations - Suspicious Situations	2
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	3
9947 - 99002 - Miscellaneous - Natural Death	2
9948 - 99003 - Miscellaneous - Missing Persons	1
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
9954 - 99009 - Miscellaneous - Non-Criminal	10
9962 - 96900 - Terrorist Activity - Other	1
<b>Total</b>	<b>148</b>



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# *MEMORANDUM*

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DATE: April 9, 2018  
TO: Owosso City Council  
FROM: Kevin Lenkart  
Director of Public Safety  
RE: March 2018 Fire & Ambulance Report

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During the month of March 2018:

Fire Department responded to 233 Ambulance calls

Fire Department responded to 22 Fire calls –

0 – Accidents (no injuries)  
8 – False Alarms  
2 – Building Fires (Mutual Aid)  
3 – Building Fires  
5 - Gas Leak, CO Alarm, Wires down etc.  
0 - CO Alarm  
0 -EMS Assist  
3 – Illegal Burn  
1 – Vehicle Fire

**OWOSSO HISTORICAL COMMISSION**  
Regular Meeting Minutes  
March 12, 2018, 7:00 PM Curwood Castle



**CALL TO ORDER:** CHAIRPERSON CAROL VAUGHN CALLED THE MEETING TO ORDER AT 7:00 PM.

**PRESENT:** CHAIRPERSON CAROL VAUGHN, COMMISSIONER SARA ADAMS, COMMISSIONER KAREN MARUMOTO, CITY COUNCIL REPRESENTATIVE ELAINE GREENWAY; COMMISSIONER ROBERT BROCKWAY; COMMISSIONER CAROLYN EBERT; COMMISSIONER ANNIE LUDINGTON; COMMISSIONER DAVE ACTON; ROBERT DORAN, DIRECTOR

**ABSENT:** COMMISSIONER CAROLYN EBERT, COMMISSIONER HEATHER QUINN, COMMISSIONER DEB GILBERT

**APPROVAL OF AGENDA:** COMMISSIONER DAVE ACTON MOVED TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER KAREN MARUMOTO. AYES ALL, MOTION CARRIED.

**CONSENT AGENDA:**  
January 19 Meeting Minutes; OHC Revenues and Expenditures, OHC Check Register, OHC Balance Sheet, March Castle Financials, March Castle Gift Shop, March Castle Comparison

CITY COUNCIL REPRESENTATIVE ELAINE GREENWAY MOVED TO APPROVE THE CONSENT AGENDA, SECONDED BY COMMISSIONER ANNIE LUDINGTON. AYES ALL, MOTION CARRIED.

**CITIZEN COMMENTS:** N/A

**COMMUNICATIONS:** N/A

**OLD BUSINESS:**

- **Review Board Agenda 12 Month Planning Guide** – 12 month planning guide reviewed by board.
- **Review revised IT Proposal** – Director Doran continues to implement the IT solutions suggested from the consultant provided by the Cook Family Foundation. Doran indicated that by the next OHC meeting he would have implemented G Suite.
- **Review OHC Website** – Director Doran solicited feedback from the board on the launch of the new OHC website [www.owossohistory.org](http://www.owossohistory.org) Board and community feedback has been very positive. Doran explained that this is phase one of the website, and that moving forward there were additional components that will be added over time during the next 6 to 12 months. Several sections will be predicated on the launch of the new 501(c)3.
- **501(c)3 status** – Chair Carol Vaughn and Director Doran gave a brief report on the status of the 501(c)3.
- **Home Expo results** – Director Doran gave a brief report on the OHC's participation in the Home Expo.

**NEW BUSINESS:**

- **Committee Reports – Strategic Planning Activities for 2018**  
The following committed gave their monthly reports:
  - Finance – Annie Ludington
  - Governance – Carol Vaughn
  - Philanthropy and Giving –Karen Marumoto
  - Exhibitions & Education – Robert Brockway and Elaine Greenway
  - Facilities – Sara Adams
  - Marketing, Advertising & Social Media – Robert Doran
  - Archiving & Acquisitions – Robert Doran for Heather Jacobs. The Board discussed the purchase of a computer and scanner for the archiving efforts. The cost would be \$1,500 for a laptop and \$1,000 for a scanner, for a total of \$2,500. **CHAIRPERSON DAVE ACTON MOTIONED THE APPROVAL AND EXPENDITURE OF \$2,500 FOR THE PURCHASE OF A LAPTOP AND SCANNER FOR THE PURPOSE OF ARCHIVING. CITY COUNCIL REPRESENTATIVE ELAINE GREENWAY SECONDED, AYES ALL, MOTION PASSED.**
  - Volunteers – Robert Doran
- **Review proposed dashboard reports and Curwood Castle dashboard report** – Chair Carol Vaughn explained to the board the new dashboard reporting structure using the recently implemented Castle 16-17-18 yearly comparison report as an example. Vaughn indicated that at the next meeting she will present the new reporting structure. She solicited – via email – the board for examples of the data they would like to see on the new report.
- **Review Bus Tours Proposal** – Director Doran presented to the board a grant proposal to the CVB for \$2400, in partnership with the SRI, SAC and DUSI. The grant consists of a part time person working 4 hours a week to solicit leads and bring bus tours to Curwood Castle Park, Owosso, Durand Union Station and Shiawassee County.
- **Talk about fundraising** – Chair Carol Vaughn and Director Doran discussed the importance of the entire board being fully engaged in fundraising. Some of the topics discussed were a fundraising seminar for the board and a undetermined financial obligation for each board member. The board agreed to continue the discussion at the next OHC meeting.
- **We are currently looking at the City Budgets, will have a full report to the board at the April 9<sup>th</sup> meeting.** Chair Carol Vaughn and Director Doran will present the 18/19 OHC/City Budget and the working document budget for our new 501(c)3 organization at the next full meeting of the board.
- **Power thought of the day!**

**CITIZEN COMMENTS:**

N/A

**ADJOURN:**

**CITY COUNCIL REPRESENTATIVE SARA ADAMS MOTIONED TO ADJOURN THE MEETING AT 8:09 PM, SECONDED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED**

**MINUTES  
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, MARCH 26, 2018 – 6:30 P.M.**

**CALL TO ORDER:** Chairman Wascher called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Recited.

**ROLL CALL:** Tanya Buckelew

**MEMBERS PRESENT:** Chairman Wascher, Vice-Chair Livingston, Commissioners Adams, Kirkland, Taylor.

**MEMBERS ABSENT:** Secretary Janae Fear, Commissioners Cook, Jenkins and Law.

**OTHERS PRESENT:** Assistant City Manager Susan Montenegro, City Attorney Scott Gould

**APPROVAL OF AGENDA:**

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE AGENDA FOR MARCH 26, 2018.**

**YEAS ALL. MOTION CARRIED.**

**APPROVAL OF MINUTES:**

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSION TAYLOR TO APPROVE THE MINUTES FOR THE FEBRUARY 26, 2018 MEETING.**

**YEAS ALL. MOTION CARRIED.**

**COMMUNICATIONS:**

1. Staff memorandum.
2. PC minutes from February 26, 2018
3. Sign ordinance, section 26-19/public hearing notice
4. Draft ordinance for Medical Marihuana
5. Letter to planning commission-Pollicella & Associates, PLLC
6. Master Plan update guide from MEDC

**COMMISSIONER/PUBLIC COMMENTS:**

Mark Hanna asked about religious institution on page 9 of 11. It is intended to be removed.

Leo asked about the distance and measurements in Westtown. There are residential homes about 30' from back of the buildings which would eliminate Westtown. Further discussion on measurement requirements that are in the draft ordinance.

Bob Hendricks of Wrigley, Hoffman and Hendricks represents the owner of 200 E Main St (former Citizens Bank building). Recommends removing caps and use zoning as a buffer for provisioning centers.

**PUBLIC HEARING: Sign ordinance amendment, section 26-19**

The city had not received any comments regarding the change to the ordinance. No one spoke during the public hearing.

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER TAYLOR TO RECOMMEND APPROVAL OF A PROPOSED AMENDMENT TO CHAPTER 26, SIGNS, SECTION 26-19 (1) A OF THE CODE OF THE CITY OF OWOSSO, AS ATTACHED, REDUCING THE REQUIRED SETBACK FROM ANY PUBLIC OR PRIVATE STREET RIGHT-OF-WAY TO FIVE (5) FEET.**

**RCV YEAS ALL MOTION CARRIED**

**SITE PLAN REVIEW:**

None

**BUSINESS ITEMS:**

None

**ITEMS OF DISCUSSION:**

1. Draft ordinance language for Medical Marihuana Facilities Licensing. Look at proposed ordinance language and discuss.
  - A revised draft from the February 2018 meeting was discussed.
  - All special use permit language has been removed
  - City Attorney Scott Gould presented his recommendations:
    - Sec. 1001 – add *Further, the city does not intend that permitting and regulation under this chapter to be construed as a finding that such facilities comply with any law.*
    - Sec. 1004 – add *If the application is for a grower's license, the maximum number of plants that the applicant intends to grow will be included.*
    - Sec. 1004 – add *The License requirement in this chapter applies to all facilities whether operated for a profit or not for profit.*
    - Sec. 1005 – add *Applications for renewal or amendment of existing permits shall be reviewed and granted or denied before applications for new permits are considered.*
    - Sec. 1007 – add D. *A license issued under this chapter may be suspended or revoked for any of the following violations:*
      - (1) *Any person required to be named on the permit application is convicted of or found responsible for violating any provision of this chapter;*
      - (2) *A permit application contains any misrepresentation or omission of any material fact, or false or misleading information, or the applicant has provided the city with any other false or misleading information related to the facility;*
      - (3) *Any person required to be named on the permit application is convicted of a crime which, if it had occurred prior to submittal of the application, could have been cause for denial of the permit application;*
      - (4) *Marihuana is dispensed on the business premises in violation of this chapter or any other applicable state or local law, rule or regulation;*



(5) *The facility is operated or is operating in violation of the specifications of the permit application, any conditions of approval by the city or any other applicable state or local law, rule or regulation.*

(6) *The city, the county, or any other governmental entity with jurisdiction, has closed the facility temporarily or permanently or has issued any sanction for failure to comply with health and safety provisions of this chapter or other applicable state or local laws related to public health and safety.*

(7) *The facility is determined by the city to have become a public nuisance.*

(8) *The facility's state operating license has been suspended or revoked.*

- o Discussion held regarding adding the word alcohol to Other Activities
- o Add to Provisioning Centers - *A new application for a provisioning center, or a request to transfer location of an existing license, may be denied if the proposed location is within 200 feet of a school. The City may waive the school provision if the school does not file an objection to the proposed license. If the school does file an objection, the City shall hold a hearing before making a decision on the issuance of the license.*
- o Discussion about measuring distance. Agreed to keep what is in the draft.
- o Accepting applications – need a process. Discussion on the first round of applications. Set a 30 day deadline to submit and then the 4 applicants would be chosen by a lottery (for provisioning centers only). The State does the heavy work on backgrounds and qualifications of applicants. Applicant would pay \$5,000 up front and if don't make lottery, they would receive \$2,500 back. If a license is vacated, do another lottery.
- o A rough draft will be completed with the new changes and presented at the April 23, 2018 Public Hearing.

2. Master Plan updates review process. Discuss the timeline and implementation strategy necessary to update the current mast plan.

- o An update guide has been provided by the MEDC.
- o Planning commission members are asked to review the current Master Plan and using the review table on page 7 (from MEDC guide) make recommendations to update the Master Plan.
- o The planning commission will review sections at upcoming meetings and hopefully by September they can start the public hearing process.

**COMMISSIONER/PUBLIC COMMENT:**

Hillary Dulany spoke about the selection process. Does not feel the lottery is fair. Other ways to make selections. Hire an outside service to do the criteria selection.

Chuck Senatore states there is a risk with the lottery system. How are applicants going to know the lottery system is fair – just throw everyone in a hat? It would have to be in public viewing.

At this time, additional discussion about the lottery system was held. It would have to be in a public setting/meeting, just like the opening of bids process is. The City is concerned of liability and doing the selection process by criteria, numbering system, etc. Legal opinion is the lottery system has the lowest liability factor.

Mark Hanna spoke about those applicants with experience and how the lotto could exclude them.

**ADJOURNMENT:**

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER TAYLOR TO ADJOURN AT 8:07 P.M. UNTIL THE NEXT MEETING ON APRIL 23, 2018.  
YEAS ALL, MOTION CARRIED.**

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Janae L. Fear, Secretary

**PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
WEDNESDAY, MARCH 21, 2018  
City Hall Conference Room  
301 W. Main St. Owosso, MI 48867**

- CALL TO ORDER:** Chairman Espich called the meeting to order at 7:30 p.m.
- PLEDGE OF ALLEGIANCE:** Was recited.
- ROLL CALL:** Was taken by Deputy City Clerk Roxane Cramer.
- MEMBERS PRESENT:** Chairman Espich, Vice-Chair Jeff Selbig, Commissioners Rick Morris, Nick Seabasty, and Randy Woodworth.
- MEMBERS ABSENT:** Commissioners Nell Anne Hebekeuser and Jerry Hebekeuser.
- OTHERS PRESENT:** Corey Martin, Dan Saba, Josh Young, Robbie Fountain, Taylin Hoisington, Travis Wing, Justin Stone, Angelo Ascencio, Michael Pennington , Bobbi Fuller, Madison Tomalia and City Manager Donald Crawford.
- APPROVAL OF AGENDA:** **VICE-CHAIR SELBIG MADE A MOTION TO APPROVE THE AGENDA FOR MARCH 21, 2018 WITH THE FOLLOWING CHANGES: COMMISSIONER MORRIS STATED HE HAS TWO MORE ITEMS TO BE ADDED NUMBER 6 UNDER OTHER.**
- MOTION SUPPORTED BY COMMISSIONER WOODWORTH  
AYES ALL, MOTION CARRIED.**
- APPROVAL OF MINUTES:** **COMMISSIONER WOODWORTH MADE A MOTION TO APPROVE THE MINUTES FROM JANUARY 24, 2018.**
- MOTION SUPPORTED BY COMMISSIONER SEABASTY.  
AYES ALL, MOTION CARRIED.**

**PUBLIC COMMENTS/COMMISSIONER COMMENTS:**

None.

**COMMUNICATIONS:**

**BUSINESS:**

**Patronicity Program**

Commissioner Woodworth reported that the Polar Plunge raise just short of \$5,000.00 that the \$750.00 came in on line shortly after the plunge and a few smaller donations since then for a total of around \$4,300.00. He also reported there are some groups will do some matching of funds. The schools have reached out for some fundraising. He also suggested an ad-hoc skate park meeting. He would like to see the community involved.

There was a discussion between commissioners and members of the audience on ways to raise funds. Some suggestions were a day for a BBQ with possibly a pig roast on April 14<sup>th</sup> at noon at the current skate park. Commissioner Woodworth suggested the details could be worked out at an ad-hoc meeting.

Mr. Michael Pennington stated he would like to donate the excavation work for the new skate park. The commissioners then had a discussion about that work.

Commissioners Woodworth set an ad-hoc skate park committee meeting for March 22, 2018 at 2 p.m. at his office 120 West Exchange Street, Owosso.

There was discussion regarding putting canisters out at local stores for donations and commissioners agreed to put the original photo on the canisters.

Commissioner Woodworth suggested April 15<sup>th</sup> as a rain date.

Bobbi Fuller suggested some fundraising ideas for April 14<sup>th</sup>.

Commissioner Morris explained who John Tomac is and his history in Owosso.

Commissioner Woodworth shared that he tried to withdraw the money that was in a Go-Fund-Me account from last year and the money had been refunded to the contributors' credit cards. He stated that after so long if the money isn't drawn out then it is refunded to the credit cards it was refunded last year in June or July.

### **Disc Golf Update**

No updates at this time.

### **Concrete children's play**

City Manager Crawford reported that he was out to visit Great Lakes Fusion and they have some concrete pipe set aside for when the city is ready for them.

### **Future Eagle Scout Projects**

City Manager reported that he was waiting on more ideas.

Commissioner Morris reported on Gaga Ball Pits. He shared there is a gagaballpits.com website. He stated he went and visited St. Paul's to find out about their Gaga Ball Pit. He also detailed the building of a pit.

Commissioner Woodworth stated that the one he seen was inflatable.

The consensus of the commissioners was that this would be a good for the next Eagle Scout Project.

### **Rail Trail**

Commissioner Woodworth stated the annual meeting will be held at the Clinton County Courthouse, April 11, 2018. There was a discussion about the boards. He also reported clean-up on April 21, 2018 from 9 a.m. until noon.

### **Date and time and meetings next year**

Commissioners agreed to meet on April 25, 2018 at 7:00 p.m.

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## **PUBLIC COMMENTS / COMMISSION COMMENTS**

Commissioner Morris also stated that the two items that he wanted to discuss were Gaga ball and the Rail Trail.

Commissioners discussed restocking and sweeping of Hopkins Lake.

Chairman Espich stated he had heard if the lake wasn't swept the fish would not survive.

City Manager Crawford stated he thought the fish could survive and thought the lake should be restocked every 2 years.

Vice-Chair Selbig inquired about putting Christmas Trees in Hopkins Lake. City Manager Crawford stated that sometimes the trees are sprayed with a fire retardant. Chairman Espich also stated that if you sweep the lake Christmas Trees can cause problems for the sweeping machine.

Chairman Espich reported that there is a gentleman that would like to be on the agenda for next month regarding restocking Hopkins Lake.

Commissioners thanked City Manager Don Crawford for his work with the commission.

**VICE-CHAIR SELBIG MADE A MOTION TO ADJOURN AT 8:35 P.M.**

**MOTION SUPPORTED BY COMMISSIONER MORRIS.  
ALL AYES, MOTION CARRIED.**