CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MARCH 19, 2018
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
ROLL CALL:
APPROVAL OF THE AGENDA:
APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 5, 2018:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Proclamation – Donald Crawford. A Mayoral Proclamation recognizing City Manager Donald Crawford for his years of service to the City on the occasion of his retirement.

PUBLIC HEARINGS

1. Special Assessment District No. 2018-09. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2018-09 for Industrial Park Connector Improvement Project for street resurfacing/ reconstruction.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Special Assessment District No. 2018-04. Authorize Resolution No. 2 setting a public hearing for Monday, April 2, 2018 for proposed Special Assessment District No. 2018-04 for Howard Street from Washington Street to 150' east of Park Street for street reconstruction.

2. Special Assessment District No. 2018-08. Authorize Resolution No. 2 setting a public hearing for Monday, April 2, 2018 for proposed Special Assessment District No. 2018-08 for Williams Street from Shiawassee Street to Washington Street for street resurfacing.

3. Mid-Michigan Custom Car Show Permission. Approve application of Andy Genovese on behalf of the Mid-Michigan Custom Car Show for use of Washington Street from Main Street to Mason Street and Exchange Street from Water Street to Park Street from 7:00am to 6:00pm on Sunday, May 20, 2017 for the Mid-Michigan Custom Car Show and authorize Traffic Control Order No. 1391 formalizing the request.

4. Check Register – February 2018. Affirm check disbursements totaling $1,974,906.70 for February 2018.

ITEMS OF BUSINESS

1. Miscellaneous Water Service Charges Policy Update. Consider resolution updating the Miscellaneous Water Service Charges Policy.

2. Water & Sewer Connection Charges Policy Update. Consider resolution updating the Water & Sewer Connection Charges Policy.

COMMUNICATIONS

1. Karen K. Ruddy, Finance Director. February 2018 Finance Report.
2. N. Bradley Hissong, Building Official. February 2018 Building Department Report.
3. N. Bradley Hissong Building Official. February 2018 Code Violations Report.
4. Kevin D. Lenkart, Public Safety Director. February 2018 Police Report.
5. Kevin D. Lenkart, Public Safety Director. February 2018 Fire Report.
6. Historical Commission. Minutes of February 19, 2018.
7. Planning Commission. Minutes of February 26, 2018.
8. Parks & Recreation Commission. Minutes of February 28, 2018.
9. Downtown Development Authority/Main Street. Minutes of March 7, 2018.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, April 02, 2018

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – term expires December 31, 2020

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MARCH 5, 2018
7:30 P.M.

PRESIDING OFFICER:	MAYOR CHRISTOPHER T. EVELETH
OPENING PRAYER:	COUNCILMEMBER BURTON D. FOX
PLEDGE OF ALLEGIANCE:	COUNCILMEMBER ROBERT J. TEICH, JR.
PRESENT:	Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, Daniel A. Law, and Robert J. Teich, Jr.
ABSENT:	None.

APPROVE AGENDA

Motion by Councilmember Fox to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 20, 2018

Motion by Councilmember Greenway to approve the Minutes of the Regular Meeting of February 20, 2018 as presented.

Motion supported by Councilmember Fox and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Proclamation of Appreciation – Sallysue Gale

Mayor Eveleth delivered the following Mayoral Proclamation recognizing long-time Board of Review member Sallysue Gale for her many years of service to the City of Owosso. Her son, Todd Gale, was on hand to receive.

A PROCLAMATION OF THE MAYOR'S OFFICE
OF THE CITY OF OWOSSO, MICHIGAN
RECOGNIZING

SALLYSUE GALE

FOR HER EXEMPLARY SERVICE
TO THE OWOSSO COMMUNITY

WHEREAS, long-time realtor and local business owner Sallysue Gale has always had an exceptional sense of civic duty and community pride; and

WHEREAS, Sallysue's passion for service led her to serving the Owosso community through her participation on many, many Boards and Commissions including the Owosso Bicentennial Committee, the Chamber of Commerce River Days Festival Committee, the

Curwood Festival Board of Directors, the Shiawassee County Historical Society, the Shiawassee Arts Council, the 1977 Historic District Study Committee, and over twenty-two years of service on the Owosso Board of Review; and

WHEREAS, Sallysue consistently displayed her leadership and organizational skills, serving in leadership roles for many of the civic organizations to which she belonged, including rising to the position of Chairwoman of the 1977 Historic District Study Committee and becoming one of the Co-Originators of the Curwood Days Festival, serving as it's Executive Director for many years; and

WHEREAS, it is the intent of this Office that her long time, distinguished service to the Citizens of the City of Owosso and those of the greater Owosso community be recognized upon the occasion of her retirement from the City of Owosso Board of Review.

NOW, THEREFORE, BE IT PROCLAIMED that I, Christopher T. Eveleth, Mayor of the City of Owosso, on behalf of the City Council and the citizens of Owosso, do hereby recognize Sallysue Gale for her many years of dedicated, exemplary service and thank her for contributing her time and energy to improving the community.

Proclaimed this 5th day of March, 2018.

Mr. Gale briefly spoke to the audience saying he wished she could have attended and that it was a proud moment for his mom.

PUBLIC HEARINGS

Special Assessment District No. 2018-02 **Hanover Street from Harding to the north end**

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2018-02 for Hanover Street from Harding Avenue to the north end for street resurfacing.

Prior to the hearing City Manager Donald D. Crawford briefly detailed the lifecycle of pavement, noting that in this case resurfacing of the street was required to preserve the base and prevent the need for total reconstruction.

The following people commented regarding the proposed project:

Leroy Crites, 1104 Harding Avenue, said he had lived on Hanover back when it was still gravel. He asked if the project would correct the dips in the street near Marion Street.

Charles Poag, 1207 Harding Avenue, said he was shocked when he received his assessment having never received something like it before. He said he felt the street did not need to be resurfaced at this time and there were other places in the City where the money would be better spent.

Christine Ferguson, 1137 Hanover Street, said she too was shocked when she received her notice as she had never been part of a special assessment project before. She said she doesn't make lots of money and felt that portions of the street could be fixed instead of the entire street. She also expressed her frustration with the fact that she was not asked if she wanted the project and inquired about the interest rate. It was noted the interest rate would be 6%.

Delana Lewis, 1217 Hanover Street, said she lives on a limited budget and wanted to know how much of the project would be covered by grant money, how the assessment amount for each property is determined, and if less expensive materials could be used in the project. It was noted that no grant money would be involved in the project.

Mayor Eveleth explained that the streets that look like they need the most work are extremely expensive to fix (approximately $3 million per mile currently). The earlier work is undertaken the less expensive it is and the City is trying to stretch the bond money to make the biggest impact possible. The City had undertaken an in-depth study of the streets a few years ago to help determine which streets should be targeted first.

Marva Bohaty, 1212 Hanover Street, (via letter) objected to the estimated amount of the assessment saying she simply could not afford it.

Charles Poag inquired why his taxes didn't pay for street maintenance. It was indicated he could look into a deferment if he met low income requirements.

There was discussion regarding how long the street may last if the project is not undertaken (approximately 5-7 years depending on the weather), who determines which streets will be done each year (engineers), and whether the bumps on Hanover Street would be addressed as a part of the project (yes). It was noted that the project will improve storm and sanitary sewer drainage in the area.

Councilmember Fox inquired whether the assessments could go down if the bids for the work come in low. Utilities Director Glenn M. Chinavare indicated it was possible but the City's estimate should be pretty close.

Hanna Bignall spoke on behalf of her son Douglas Weeks, 912 N. Chipman Street, said she was told that when Chipman Street was resurfaced and her son was specially assessed that it would cover the cost of repairing Harding Street as well. City Manager Crawford indicated that corner lots should be discounted. Staff will check to see that the assessment was properly calculated.

Hanna Bignall, 1004 Hanover Street, said she feels she is being assessed way too much. She said she does not own much frontage on the street, she is personally not responsible for the damage to the street in front of her home, and the entire street does not need to be resurfaced.

Councilmember Bailey noted that decisions such as this were always difficult because Council must balance the common good with the needs of individual citizens. She said she appreciated everyone's input tonight.

City Manager Crawford gave a brief history of the use of the special assessment process saying it was very common in the early days of most communities until WWI, fell out of favor for a period of time, then usage picked back up in the 1950's when we had lots of expansion after WWII that was done without regard for quality. In the modern era a lack of funding from other sources has lead a lot of cities to go back to the use of special assessments.

Motion by Councilmember Bailey that the following resolution be adopted and directed that assessments be reduced if bid prices are lower than anticipated:

RESOLUTION NO. 28-2018

DISTRICT NO. 2018-02
HANOVER STREET FROM HARDING AVENUE TO THE NORTH END
SPECIAL ASSESSMENT RESOLUTION NO. 3

WHEREAS, the City Council, after due and legal notice, has met and heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

   HANOVER STREET FROM HARDING AVENUE TO THE NORTH END
   STREET RESURFACING

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be $273,059.50 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.

3. The City Council determines that of said total estimated cost, the sum of $75,651.44 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of $194,408.06 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.

4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

   Hanover Street from Harding Avenue to the north end
   Street Resurfacing

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.

6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmembers Fox, Bailey, Law, Greenway, Teich, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

<u>Special Assessment District No. 2018-03</u> **Harding Avenue from Chipman to Hanover**

City Manager Crawford indicated this project is similar to that proposed for Hanover Street.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2018-03 for Harding Avenue from Chipman Street to Hanover Street for street resurfacing.

The following people commented regarding the proposed amendment:

Councilmember Teich asked why the estimated assessment for Harding Avenue is $4.00 more per front foot than the estimated assessment for Hanover Street. Utilities Director Chinavare indicated he did not

have the proposed plans with him but suggested there could be more curb and gutter work required on Harding Avenue. He went on to say that each project had been researched carefully by the City's engineers.

Charles Poag, 1207 Harding Avenue, expressed his frustration that staff was unable to provide a clear and concise answer to why the estimated assessments differ between Harding and Hanover.

Crystal Smith, 1201 Hanover Street, inquired about the corner lot discount noting that staff had quoted a discount that differed from the letter that she had received.

Bill Stanhope, 1122 Harding Avenue, wanted to know the age of Harding Street and commented that it wasn't in bad shape.

Utilities Director Chinavare indicated he would be happy to meet with those that had questions regarding the costs of either project.

Councilmember Bailey noted that sometimes things look fine on the surface of the street but testing has shown that there are problems underneath. She said a lot of time and effort had gone into determining the needs of the city and care was being taken so as not to cause people to have to spend more money over the long-run.

Motion by Councilmember Teich that the following resolution be adopted:

RESOLUTION NO. 29-2018

DISTRICT NO. 2018-03
HARDING AVENUE FROM CHIPMAN STREET TO HANOVER STREET
SPECIAL ASSESSMENT RESOLUTION NO. 3

WHEREAS, the City Council, after due and legal notice, has met and heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

   HARDING AVENUE FROM CHIPMAN STREET TO HANOVER STREET
   STREET RESURFACING

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be $236,251.30 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.

3. The City Council determines that of said total estimated cost, the sum of $52,804.45 be paid by special assessment for no longer than ten years upon the property specially benefited, as more particularly hereinafter described.

4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

Harding Avenue from Chipman Street to Hanover Street
Street Resurfacing

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.

6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Greenway.

Roll Call Vote.

AYES: Councilmembers Law, Bailey, Greenway, Fox, Mayor Pro-Tem Osika, Councilmember Teich, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Judy Brazil, 1126 Harding Avenue, said not much work has been done on her street over the years and she wished the work and cost would have been spread out a little more to make it more affordable. She also sought clarification on whether grant money would fund part of the project for her street. It was noted it would not.

Charles Poag, 1207 Harding Avenue, said he felt that staff should have with them all of the information necessary to answer questions regarding street projects.

Eddie Urban, 601 Glenwood Avenue, tried to sooth those that were upset with the decisions to proceed with the special assessment projects saying Council was doing what they thought was best for the entire community and sometimes those decisions were tough. He said he loved Owosso and would live in Owosso even if he won the lottery. He also announced a Veteran's meeting on March 7th at 2:00 p.m. in the Surbeck Building.

Crystal Smith, 1201 Hanover Street, inquired how she would find out the details of the corner lot discount. The Mayor indicated he would contact her with the information.

Owosso High School student Taylor Estes inquired whether the cost to do testing and analysis of the streets was included in the special assessment estimates. It was indicated that testing and analysis had already been paid for and was not included in special assessments.

Mayor Eveleth said that Owosso Main Street had been getting lots of attention at both the state and national levels and he congratulated those working with the group for their accomplishments.

Mayor Pro-Tem Osika welcomed the group of juniors from Owosso High School, here as a part of their civics course.

CITY MANAGER REPORT

City Manager Donald D. Crawford delivered the latest Project Status Report to the Council.

Councilmember Fox left the meeting at 8:28 p.m.
Mayor Pro-Tem Osika noted that Kori Shook is no longer with Century 21 and inquired whether the City's contract for the sale of Osburn Lakes lots was with Century 21 or with Kori Shook. Staff will look into the matter.

CONSENT AGENDA

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

Special Assessment District No. 2018-09. Authorize Resolution No. 2 setting a public hearing for Monday, March 19, 2018 for proposed Special Assessment District No. 2018-09 for the Industrial Park Connector Improvement Project for street resurfacing/ reconstruction as follows:

RESOLUTION NO. 30-2018

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

Infrastructure and Access Enhancements

- **Gould Street from Monroe Street to Corunna Avenue**
- **Monroe Street from Gould Street to McMillan Avenue**
- **McMillan Avenue from Monroe Street to south end of street**

Access Enhancement

- **Industrial Drive from McMillan Avenue to Aiken Road**
- **South Street from McMillan Avenue to Aiken Road**

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.

2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.

3. The City Council hereby approves the estimate of cost of said public improvement to be $1,247,507.70 and determines that $539,945.78 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that $707,561.92 of the cost thereof shall be paid by the City at large because of benefit to the City at large.

4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed for a period not exceeding ten years, shall be assessed in accordance with the benefits to be received.

5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, March 19, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.

6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than

seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

- **Gould Street from Monroe Street to Corunna Avenue**
- **Monroe Street from Gould Street to McMillan Avenue**
- **McMillan Avenue from Monroe Street to south end of street**
- **Industrial Drive from McMillan Avenue to Aiken Road**
- **South Street from McMillan Avenue to Aiken Road**

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: Infrastructure Enhancement and Access Enhancement.

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, March 19, 2018 for the purpose of hearing any person to be affected by the proposed public improvement.

Contract Amendment – Addendum No. 1 - 2017 Tall Grass Mowing Program. Authorize Addendum No. 1 to the 2017 Tall Grass Mowing Program Contract with J&M Tree Service a.k.a. Forrest M. Spitzer for mowing of private properties in violation of the weed ordinance and for certain city-owned properties extending the contract through the 2018 mowing season in the amount of $24,300.00, approving a contingency of $2,500.00 to be utilized only upon written approval, and further authorizing payment up to the addendum amount plus the contingency as detailed below:

RESOLUTION NO. 31-2018

**AUTHORIZING THE EXECUTION OF AMENDMENT NO.1
TO THE 2017 TALL GRASS MOWING PROGRAM CONTRACT
BETWEEN THE CITY OF OWOSSO AND J&M TREE SERVICE AKA FORREST M. SPITZER
EXTENDING THE CONTRACT THROUGH THE 2018 MOWING SEASON**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that maintenance of city owned grounds, and private property not in compliance with city ordinances is required, necessary, and in the public interest; and

WHEREAS, the city of Owosso sought bids to perform mowing and noxious weed removal services in 2017, J&M Tree Service was the low responsible and responsive bidder and has offered to perform these same services for the 2018 mowing season at the 2017 bid price, and it is hereby determined that J&M Tree Service of Flint, Michigan is qualified to provide such services for the 2018 city wide mowing season.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to extend the 2017 Tall Grass Mowing Contract with J&M Tree Service a.k.a. Forrest M. Spitzer for the 2018 mowing season.

SECOND: The mayor and city clerk are instructed and authorized to sign Amendment No. 1 to the contract for services between the city of Owosso, Michigan and J&M Tree Service a.k.a. Forrest M. Spitzer in the amount of $24,300.00, plus contingency work with prior written approval, in the amount of $2,500.00 for a total of $26,800.00.

THIRD: The accounts payable department is authorized to pay J&M Tree Service a.k.a. Forrest M. Spitzer for work satisfactorily completed up to $26,800.00.

FOURTH: The above expenses shall be paid from account 101-265-818.000.

Professional Services Agreement Addendum No. 1 - Professional Engineering Services Contract with Eng., Inc. Approve Addendum No. 1 to the Professional Engineering Services Contract with Eng., Inc. for engineering design and construction administration services for the South Washington Street Reconstruction Project in the amount of $104,392.50 and further authorize payment to the engineer upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 32-2018

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH ENG., INC. FOR THE S. WASHINGTON STREET PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering the necessary resurfacing of various streets as outlined within its RFP for professional engineering services; and

WHEREAS, this project requires the services of a professional engineering firm; and

WHEREAS, the City sought proposals from its QBS list of firms to perform such work; and

WHEREAS, ENG engineers and Surveyors is selected as the most qualified firm to perform such work and offers to complete full design and construction administration services of said project in return for compensation in an amount not to exceed of $104,392.50.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Eng., Inc. to provide professional engineering services for the S. Washington Street Project.

SECOND: The mayor and city clerk are instructed and authorized to sign the necessary documents as an Agreement for Professional Engineering Services between the City of Owosso, Michigan and Eng., Inc.

THIRD: The Accounts Payable department is authorized to make payment up to the amount of $104,392.50 to Eng., Inc. upon successful completion of stated work.

FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds and other funds as appropriated.

Professional Services Agreement – Downtown Façade Improvements. Authorize professional services agreement with H2A Architects, Inc. for design related services for the facade improvement projects at 114 West Main Street, 114 North Washington Street, 115 North Washington Street, 116 North Washington Street, and 216 West Main Street (front & rear facades) as a part of the downtown façade grant, in an amount not to exceed $60,600.00 and authorize commitment of $30,300.00 as the City's match, the remaining balance to be paid by the individual property owners as shown below:

RESOLUTION NO. 33-2018

A RESOLUTION TO APPROVE THE PROFESSIONAL DESIGN SERVICES FOR THE 2017-18 OWOSSO FAÇADE PROJECT

WHEREAS, the City of Owosso recognizes the importance of its downtown as it relates to the economic and cultural development of the community, as well as the overall quality of life; and

WHEREAS, the Owosso Master Plan indicates that investment in the downtown structures so that they can sustain modern economic and residential functions in the new economy is essential to the community's future; and

WHEREAS, six properties have been selected to receive façade grant support from the Michigan Economic Development Corporation, with such properties listed as follows:

114 W. Main St.
114 N. Washington St.
115 N. Washington St.
116 N. Washington St.
216 & 218 W. Main St. (front and rear façade work)

WHEREAS, professional design services for construction documents and bid specifications are now required to bid the individual façade projects out, with the description of such services attached as submitted by Jackie Hoist, AIA of H2A Architects, Inc.; and

WHEREAS, the city finds H2A Architects, Inc. to have the necessary qualifications to perform the work as well as competitive pricing given the uncertain nature of the project; and

WHEREAS, the property owners will be responsible for 50% the costs associated with their respective façade designs, and the city will be responsible for the remaining 50% of the costs for a total of $60,600.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to engage the services of H2A Architects, Inc. for the provision of professional design services for construction documents and bid specifications to bid the Downtown Façade Improvements.

SECOND: The mayor and city clerk are instructed and authorized to sign the professional services agreement between the city of Owosso, Michigan and H2A Architects, Inc. in the amount of $60,600.00.

THIRD: The same council hereby directs staff to establish escrow accounts in which all engaged property owners will contribute the following amounts to cover the expected costs of the professional services for their portion of the design services:

$ 9,480 114 W. Main St.

$ 5,160	114 N. Washington St.
$ 5,160	115 N. Washington St.
$ 7,920	116 N. Washington St.
$ 6,540	216 & 218 W. Main St. (front and rear façade work)

FOURTH: The same council hereby directs staff to encumber $30,300 for its portion of said professional design services.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Teich, Law, Greenway, Mayor Pro-Tem Osika, Councilmember Bailey, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Fox.

ITEMS OF BUSINESS

None.

COMMUNICATIONS

Zoning Board of Appeals. Minutes of February 20, 2018.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, told a story about a man that recently entered into his house thinking it was someone else's home.

Councilmember Law indicated that the Planning Commission was in the final stages of completing the new medical marijuana ordinance and asked the Council whether they had an opinion as to how applications for licenses should be handled, first come first served or a points system. He asked his fellow Councilmembers to email him with their responses.

City Manager Crawford explained for those present that Councilmember Fox's wife was in the hospital, necessitating his leaving the meeting early.

NEXT MEETING

Monday, March 19, 2018

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – term expires December 31, 2020

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:46 p.m.
Motion supported by Councilmember Bailey and concurred in by unanimous vote.

_____
Christopher T. Eveleth, Mayor

_____
Amy K. Kirkland, City Clerk

MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 14, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Industrial Park Connector – Special Assessment Resolution No. 3

When deemed necessary, the city conducts a street improvement program. As a part of this year's program the City is proposing the resurfacing of Gould Street from Monroe Street to Corunna Avenue, the reconstruction of Monroe Street from Gould Street to McMillan Avenue, and the reconstruction of McMillan Avenue from Monroe Street to a point 750' south of Monroe, which represent the sole lateral connection between the industrial park and the state-wide truck route system. Council is set to determine the necessity and scope of the project at the March 19, 2018 meeting. If the project is approved all property owners along the construction route and all those within the industrial park will be specially assessed according to the benefit received from the project. Those with property along the construction route will be assessed based on the benefit received from the newly improved street (pavement benefit) as well as the benefit derived from improved access to their property (access benefit). Property owners within the industrial park that are not located along the construction route will be assessed only the benefit derived from improved access to their property (access benefit). Attached you will find several spreadsheets showing the calculations used to estimate individual special assessments. The pavement benefit was calculated by determining a cost per linear foot and multiplying that cost by the number of frontage feet each property has along the construction route. The cost per foot will differ from street to street depending on the level of work proposed, the individual characteristics of each street, and the soil underneath. The access benefit was calculated by determining a cost per square foot of property for all properties to be included in the proposed district, then multiplying that cost by the number of square feet of property owned by each individual owner. Each property owner can pay an assessment in one lump sum or in installments over the multi-year period.

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the city manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement will be considered by City Council at its **January 16, 2018** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. On **March 5, 2018**, City Council will be asked to act upon Resolution No. 2 for the proposed improvement setting a public hearing for Monday, March 19, 2018.

Step Three/Resolution No. 3 documents the hearing of necessity, set for **March 19, 2018**. This hearing

provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the city council has three options: if they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing

is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

On **March 19, 2018**, City Council will be considering Resolution No. 3 for the proposed district as a part of a public hearing.

Staff recommends authorization of Resolution No. 3 for the following district:

Gould Street, a Public Street, from Monroe Street to Corunna Avenue
Monroe Street, a Public Street, from Gould Street McMillan Avenue
McMillan Avenue, a Public Street, from Monroe Street to south end of street
Industrial Drive, a Public Street, from McMillan Avenue to Aiken Road
South Street, a Public Street, from McMillan Avenue to Aiken Road

RESOLUTION NO.

INDUSTRIAL PARK CONNECTOR PROJECT
SPECIAL ASSESSMENT RESOLUTION NO. 3

WHEREAS, the City Council, after due and legal notice, has met and heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

   Infrastructure and Access Enhancements
   - **Gould Street from Monroe Street to Corunna Avenue**
   - **Monroe Street from Gould Street to McMillan Avenue**
   - **McMillan Avenue from Monroe Street to south end of street**

   Access Enhancement
   - **Industrial Drive from McMillan Avenue to Aiken Road**
   - **South Street from McMillan Avenue to Aiken Road**

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be $1,247,507.70 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.

3. The City Council determines that of said total estimated cost, the sum of $539,945.78 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of $325,000.00 shall be paid by TED-F grant funds, and that $395,561.92 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.

4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

   Infrastructure and Access Enhancements
   - **Gould Street from Monroe Street to Corunna Avenue**
   - **Monroe Street from Gould Street to McMillan Avenue**
   - **McMillan Avenue from Monroe Street to south end of street**

   Access Enhancement
   - **Industrial Drive from McMillan Avenue to Aiken Road**
   - **South Street from McMillan Avenue to Aiken Road**

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.

6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

MCMILLAN AVENUE, FROM MONROE TO SOUTH
EGINEER'S ESTIMATE

12-Feb-18

ENGINEER'S ESTIMATE OF PROBABLE COST FOR MCMILLAN AVENUE, MONROE STREET TO 750' SOUTH

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	PAVEMENT ENHANCEMENT	ACCESS ENHANCEMENT	CITY AT LARGE
MOBILIZATION	LSUM	1	$ 18,000.00	$ 18,000.00	$ 18,000.00	$ 7,200.00	$ 7,200.00	$ 3,600.00
DR STRUCTURE, REM	EACH	1	$ 400.00	$ 400.00	$ 400.00	$ 160.00	$ 160.00	$ 80.00
SEWER, REM < 24 INCH	FEET	340	$ 20.00	$ 6,800.00	$ 6,800.00	$ 2,720.00	$ 2,720.00	$ 1,360.00
DRIVEWAY, REM	SYD	696	$ 6.00	$ 4,176.00	$ 4,176.00	$ 1,670.40	$ -	$ 2,505.60
PAVT, REM, MODIFIED	SYD	1889	$ 8.00	$ 15,112.00	$ 15,112.00	$ 6,044.80	$ 6,044.80	$ 3,022.40
EMBANKMENT, CIP	CYD	210	$ 15.00	$ 3,150.00	$ 3,150.00	$ 1,260.00	$ 1,260.00	$ 630.00
EXCAVATION, EARTH	CYD	800	$ 8.00	$ 6,400.00	$ 6,400.00	$ 2,560.00	$ 2,560.00	$ 1,280.00
NON HAZ CONT MAT'L HADLG & DISP	CYD	30	$ 75.00	$ 2,250.00	$ -	$ -	$ -	$ -
SUBGRADE UNDERCUTTING, TYPE II	CYD	50	$ 50.00	$ 2,500.00	$ -	$ -	$ -	$ -
EROSION CONTROL, INLET PROTECT, FABRIC DROP	EACH	14	$ 100.00	$ 1,400.00	$ 1,400.00	$ 560.00	$ 560.00	$ 280.00
PROJECT CLEANUP	LSUM	1	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 800.00	$ 800.00	$ 400.00
AGG BASE, 6 INCH, MOD	SYD	353	$ 10.00	$ 3,530.00	$ 3,530.00	$ 1,412.00	$ 1,412.00	$ 706.00
AGG BASE, 8 INCH, MOD	SYD	2094	$ 13.00	$ 27,222.00	$ 27,222.00	$ 10,888.80	$ 10,888.80	$ 5,444.40
GEOTEXTILE SEPARATOR, MOD	SYD	2446	$ 3.00	$ 7,338.00	$ 7,338.00	$ 2,935.20	$ 2,935.20	$ 1,467.60
SEWER TAP, 12 INCH	EACH	3	$ 300.00	$ 900.00	$ 900.00	$ 360.00	$ 360.00	$ 180.00
SEWER, SDR-26, 12 INCH, SP TR DET	FEET	200	$ 60.00	$ 12,000.00	$ 12,000.00	$ 4,800.00	$ 4,800.00	$ 2,400.00
SEWER, SDR-26, 24 INCH, SP TR DET	FEET	634	$ 130.00	$ 82,420.00	$ 82,420.00	$ 32,968.00	$ 32,968.00	$ 16,484.00
DR STRUCTURE COVER, TYPE B	EACH	1	$ 500.00	$ 500.00	$ 500.00	$ 200.00	$ 200.00	$ 100.00
DR STRUCTURE COVER, TYPE G	EACH	7	$ 400.00	$ 2,800.00	$ 2,800.00	$ 1,120.00	$ 1,120.00	$ 560.00
DR STRUCTURE COVER, TYPE K	EACH	7	$ 750.00	$ 5,250.00	$ 5,250.00	$ 2,100.00	$ 2,100.00	$ 1,050.00
DR STRUCTURE, 24 INCH DIA	EACH	3	$ 1,250.00	$ 3,750.00	$ 3,750.00	$ 1,500.00	$ 1,500.00	$ 750.00
DR STRUCTURE, 48 INCH DIA	EACH	5	$ 2,000.00	$ 10,000.00	$ 10,000.00	$ 4,000.00	$ 4,000.00	$ 2,000.00
DR STRUCTURE COLLAR, MOD.	EACH	2	$ 500.00	$ 1,000.00	$ 1,000.00	$ 400.00	$ 400.00	$ 200.00
DR STRUCTURE, 36 INCH DIA	EACH	7	$ 1,500.00	$ 10,500.00	$ 10,500.00	$ 4,200.00	$ 4,200.00	$ 2,100.00
STRUCTURE COVER, ADJ, CASE 1, MOD	EACH	4	$ 500.00	$ 2,000.00	$ 2,000.00	$ 800.00	$ 800.00	$ 400.00
HMA, 2C (3" DEPTH)	TON	380	$ 80.00	$ 30,400.00	$ 30,400.00	$ 12,160.00	$ 12,160.00	$ 6,080.00
HMA 4E3 (2" DEPTH)	TON	254	$ 80.00	$ 20,320.00	$ 20,320.00	$ 8,128.00	$ 8,128.00	$ 4,064.00
HMA, 5E3 (1.5" DEPTH)	TON	190	$ 80.00	$ 15,200.00	$ 15,200.00	$ 6,080.00	$ 6,080.00	$ 3,040.00
DRIVEWAY, NONREINF CONC, 9 INCH, MOD	SYD	494	$ 60.00	$ 29,640.00	$ 29,640.00	$ 11,856.00	$ -	$ 17,784.00
CURB AND GUTTER, CONC, DET F4	FEET	1057	$ 15.00	$ 15,855.00	$ 15,855.00	$ 6,342.00	$ 6,342.00	$ 3,171.00
DRIVEWAY OPENING, CONC, DET M	FEET	357	$ 20.00	$ 7,140.00	$ 7,140.00	$ 2,856.00	$ -	$ 4,284.00
POST, STEEL, 3 LB	FEET	72	$ 6.00	$ 432.00	$ -	$ -	$ -	$ -
SIGN, TYPE III, ERECT, SALV	EACH	2	$ 25.00	$ 50.00	$ -	$ -	$ -	$ -
SIGN, TYPE III, REM	EACH	6	$ 20.00	$ 120.00	$ -	$ -	$ -	$ -
SIGN, TYPE IIIA	SFT	16	$ 15.00	$ 240.00	$ -	$ -	$ -	$ -
PAVT MRKG, OVLY COLD PLASTIC, 24" STOP BAR	FEET	25	$ 10.00	$ 250.00	$ 250.00	$ 100.00	$ 100.00	$ 50.00
TURF ESTABLISHMENT, PERFORMANCE	SYD	2325	$ 6.00	$ 13,950.00	$ 13,950.00	$ 5,580.00	$ -	$ 8,370.00

MCMILLAN AVENUE, FROM MONROE TO SOUTH

EGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	PAVEMENT ENHANCEMENT	ACCESS ENHANCEMENT	CITY AT LARGE
MONUMENT BOX	EACH	1	$ 700.00	$ 700.00	$ 700.00	$ 280.00	$ 280.00	$ 140.00
MONUMENT PRESERVATION	EACH	1	$ 700.00	$ 700.00	$ 700.00	$ 280.00	$ 280.00	$ 140.00
CONTINGENCY WORK ITEMS	LSUM	1	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 8,000.00	$ 8,000.00	$ 4,000.00
SUB TOTALS				$ 386,395.00	$ 380,803.00	$ 152,321.20	$ 130,358.80	$ 98,123.00
INDIRECT COSTS:								
ENGINEERING @ 15% OF SUB TOTAL					$ 57,120.45	$ 22,848.18	$ 19,553.82	$ 14,718.45
ADMINISTRATIVE @ 5% OF SUB TOTAL					$ 19,040.15	$ 7,616.06	$ 6,517.94	$ 4,906.15
GRAND TOTALS					$ 456,963.60	$ 182,785.44	$ 156,430.56	$ 117,747.60

MONROE STREET, FROM GOULD TO MCMILLAN

ENGINEER'S ESTIMATE

12-Feb-18

ENGINEER'S ESTIMATE OF PROBABLE COST FOR MONROE STREET, GOULD ST TO MCMILLAN AVE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	PAVEMENT ENHANCEMENT	ACCESS ENHANCEMENT	CITY AT LARGE
MOBILIZATION	LSUM	1	$ 27,000.00	$ 27,000.00	$ 27,000.00	$ 10,800.00	$ 10,800.00	$ 5,400.00
DR STRUCTURE, REM	EACH	1	$ 400.00	$ 400.00	$ 400.00	$ 160.00	$ 160.00	$ 80.00
SEWER, REM < 24 INCH	FEET	112	$ 20.00	$ 2,240.00	$ 2,240.00	$ 896.00	$ 896.00	$ 448.00
CURB AND GUTTER, REM	FEET	316	$ 8.00	$ 2,528.00	$ 2,528.00	$ 1,011.20	$ 1,011.20	$ 505.60
GUARDRAIL, REM	FEET	66	$ 5.00	$ 330.00	$ 330.00	$ 132.00	$ 132.00	$ 66.00
SIDEWALK, REM	SYD	22	$ 8.00	$ 176.00	$ 176.00	$ 70.40	$ -	$ 105.60
PAVT, REM, MODIFIED	SYD	3903	$ 8.00	$ 31,224.00	$ 31,224.00	$ 12,489.60	$ 12,489.60	$ 6,244.80
EMBANKMENT, CIP	CYD	220	$ 15.00	$ 3,300.00	$ 3,300.00	$ 1,320.00	$ 1,320.00	$ 660.00
EXCAVATION, EARTH	CYD	1810	$ 8.00	$ 14,480.00	$ 14,480.00	$ 5,792.00	$ 5,792.00	$ 2,896.00
NON HAZ CONT MAT'L HADLG & DISP	CYD	30	$ 75.00	$ 2,250.00	$ -	$ -	$ -	$ -
SUBGRADE UNDERCUTTING, TYPE II	CYD	50	$ 50.00	$ 2,500.00	$ -	$ -	$ -	$ -
EROSION CONTROL, INLET PROTECT, FABRIC DROP	EACH	13	$ 100.00	$ 1,300.00	$ 1,300.00	$ 520.00	$ 520.00	$ 260.00
EROSION CONTROL, SILT FENCE	FEET	323	$ 2.00	$ 646.00	$ 646.00	$ 258.40	$ 258.40	$ 129.20
PROJECT CLEANUP	LSUM	1	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 800.00	$ 800.00	$ 400.00
AGG BASE, 10 INCH, MOD	SYD	3399	$ 15.00	$ 50,985.00	$ 50,985.00	$ 20,394.00	$ 20,394.00	$ 10,197.00
AGG BASE, 4 INCH, MOD	SYD	47	$ 10.00	$ 470.00	$ 470.00	$ 188.00	$ 188.00	$ 94.00
AGG BASE, 9 INCH, MOD	SYD	750	$ 14.00	$ 10,500.00	$ 10,500.00	$ 4,200.00	$ 4,200.00	$ 2,100.00
MAINTENANCE GRAVEL	TON	50	$ 10.00	$ 500.00	$ 500.00	$ 200.00	$ 200.00	$ 100.00
GEOTEXTILE SEPARATOR, MOD	SYD	4148	$ 3.00	$ 12,444.00	$ 12,444.00	$ 4,977.60	$ 4,977.60	$ 2,488.80
SEWER, SDR-26, 12 INCH, SP TR DET	FEET	343	$ 60.00	$ 20,580.00	$ 20,580.00	$ 8,232.00	$ 8,232.00	$ 4,116.00
SEWER, SDR-26, 24 INCH, SP TR DET	FEET	732	$ 130.00	$ 95,160.00	$ 95,160.00	$ 38,064.00	$ 38,064.00	$ 19,032.00
DR STRUCTURE COVER, TYPE B	EACH	6	$ 500.00	$ 3,000.00	$ 3,000.00	$ 1,200.00	$ 1,200.00	$ 600.00
DR STRUCTURE COVER, TYPE G	EACH	3	$ 400.00	$ 1,200.00	$ 1,200.00	$ 480.00	$ 480.00	$ 240.00
DR STRUCTURE COVER, TYPE K	EACH	9	$ 750.00	$ 6,750.00	$ 6,750.00	$ 2,700.00	$ 2,700.00	$ 1,350.00
DR STRUCTURE, 24 INCH DIA	EACH	3	$ 1,250.00	$ 3,750.00	$ 3,750.00	$ 1,500.00	$ 1,500.00	$ 750.00
DR STRUCTURE, 48 INCH DIA	EACH	6	$ 2,000.00	$ 12,000.00	$ 12,000.00	$ 4,800.00	$ 4,800.00	$ 2,400.00
DR STRUCTURE TAP, 12 INCH	EACH	1	$ 450.00	$ 450.00	$ 450.00	$ 180.00	$ 180.00	$ 90.00
DR STRUCTURE, TAP, 24 INCH	EACH	1	$ 450.00	$ 450.00	$ 450.00	$ 180.00	$ 180.00	$ 90.00
DR STRUCTURE COLLAR, MOD.	EACH	6	$ 500.00	$ 3,000.00	$ 3,000.00	$ 1,200.00	$ 1,200.00	$ 600.00
DR STRUCTURE, 36 INCH DIA	EACH	8	$ 1,500.00	$ 12,000.00	$ 12,000.00	$ 4,800.00	$ 4,800.00	$ 2,400.00
STRUCTURE COVER, ADJ, CASE 1, MOD	EACH	1	$ 500.00	$ 500.00	$ 500.00	$ 200.00	$ 200.00	$ 100.00
STRUCTURE COVER, ADJ, CASE 2, MOD	EACH	6	$ 500.00	$ 3,000.00	$ 3,000.00	$ 1,200.00	$ 1,200.00	$ 600.00
HMA, 2C (4" DEPTH)	TON	831	$ 80.00	$ 66,480.00	$ 66,480.00	$ 26,592.00	$ 26,592.00	$ 13,296.00
HMA 4E3 (2" DEPTH)	TON	416	$ 80.00	$ 33,280.00	$ 33,280.00	$ 13,312.00	$ 13,312.00	$ 6,656.00
HMA, 5E3 (1.5" DEPTH)	TON	312	$ 80.00	$ 24,960.00	$ 24,960.00	$ 9,984.00	$ 9,984.00	$ 4,992.00
HMA REPAIR	SYD	32	$ 75.00	$ 2,400.00	$ 2,400.00	$ 960.00	$ 960.00	$ 480.00
CURB AND GUTTER, CONC, DET F4	FEET	2249	$ 15.00	$ 33,735.00	$ 33,735.00	$ 13,494.00	$ 13,494.00	$ 6,747.00
DETECTABLE WARNING SURFACE	FEET	10	$ 35.00	$ 350.00	$ 350.00	$ 140.00	$ 140.00	$ 70.00
CURB RAMP OPENING, CONC.	FEET	14	$ 20.00	$ 280.00	$ 280.00	$ 112.00	$ 112.00	$ 56.00

MONROE STREET, FROM GOULD TO MCMILLAN

ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	PAVEMENT ENHANCEMENT	ACCESS ENHANCEMENT	CITY AT LARGE
SIDEWALK RAMP, CONC, 7 INCH, MOD	SFT	95	$ 8.00	$ 760.00	$ 760.00	$ 304.00	$ 304.00	$ 152.00
SIDEWALK, CONC, 4 INCH, MOD	SFT	370	$ 5.00	$ 1,850.00	$ 1,850.00	$ 740.00	$ 740.00	$ 370.00
GUARDRAIL, TYPE B	FEET	75	$ 15.00	$ 1,125.00	$ 1,125.00	$ 450.00	$ 450.00	$ 225.00
GUARDRAIL, CURVED, TYPE B	FEET	25	$ 20.00	$ 500.00	$ 500.00	$ 200.00	$ 200.00	$ 100.00
GUARDRAIL APPROACH TERMINAL, TYPE 2B	EACH	2	$ 2,500.00	$ 5,000.00	$ 5,000.00	$ 2,000.00	$ 2,000.00	$ 1,000.00
GUARDRAIL REFLECTOR	EACH	5	$ 6.00	$ 30.00	$ 30.00	$ 12.00	$ 12.00	$ 6.00
POST, STEEL, 3 LB	FEET	158	$ 6.00	$ 948.00	$ -	$ -	$ -	$ -
SIGN, TYPE III, ERECT, SALV	EACH	4	$ 25.00	$ 100.00	$ -	$ -	$ -	$ -
SIGN, TYPE III, REM	EACH	12	$ 20.00	$ 240.00	$ -	$ -	$ -	$ -
SIGN, TYPE IIIA	SFT	38	$ 15.00	$ 570.00	$ -	$ -	$ -	$ -
PAVT MRKG, OVLY COLD PLASTIC, 6" X-WALK	FEET	53	$ 2.75	$ 145.75	$ 145.75	$ 58.30	$ 58.30	$ 29.15
PAVT MRKG, OVLY COLD PLASTIC, 24" STOP BAR	FEET	27	$ 10.00	$ 270.00	$ 270.00	$ 108.00	$ 108.00	$ 54.00
PAVT MRKG, WATERBORNE, 4" YELLOW	FEET	1518	$ 0.25	$ 379.50	$ 379.50	$ 151.80	$ 151.80	$ 75.90
PVT MRKG, WATERBORNE, 4" YELLOW, 2ND	FEET	0	$ -	$ -	$ -	$ -	$ -	$ -
BARRICADE, TYPE III, HI, DS, LIGHTED, FURN	EACH	25	$ 50.00	$ 1,250.00	$ 1,250.00	$ 500.00	$ 500.00	$ 250.00
BARRICADE, TYPE III, HI, DS, LIGHTED, OPER	EACH	25	$ 5.00	$ 125.00	$ 125.00	$ 50.00	$ 50.00	$ 25.00
DUST PALLATIVE, APPLIED	TON	10	$ 250.00	$ 2,500.00	$ 2,500.00	$ 1,000.00	$ 1,000.00	$ 500.00
LIGHTED ARROW, TYPE C, FURN	EACH	2	$ 500.00	$ 1,000.00	$ 1,000.00	$ 400.00	$ 400.00	$ 200.00
LIGHTED ARROW, TYPE C, OPER	EACH	2	$ 100.00	$ 200.00	$ 200.00	$ 80.00	$ 80.00	$ 40.00
MINOR TRAFFIC DEVICES	LSUM	1	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 2,000.00	$ 2,000.00	$ 1,000.00
PAVT MRKG, WET REFLECT, TYPE R, 4" WHITE, TEMP	FEET	1500	$ 1.50	$ 2,250.00	$ 2,250.00	$ 900.00	$ 900.00	$ 450.00
PAVT MRKG, WET REFLECT, TYPE R, 4" YELLOW, TEMP	FEET	2500	$ 1.50	$ 3,750.00	$ 3,750.00	$ 1,500.00	$ 1,500.00	$ 750.00
PLASTIC DRUM, HIGH INTENSITY, FURN	EACH	100	$ 20.00	$ 2,000.00	$ 2,000.00	$ 800.00	$ 800.00	$ 400.00
PLASTIC DRUM, HIGH INTENSITY, OPER	EACH	100	$ 1.00	$ 100.00	$ 100.00	$ 40.00	$ 40.00	$ 20.00
SIGN, TYPE B, TEMP, PRISMATIC, FURN	SFT	508	$ 4.00	$ 2,032.00	$ 2,032.00	$ 812.80	$ 812.80	$ 406.40
SIGN, TYPE B, TEMP, PRISMATIC, OPER	SFT	508	$ 1.00	$ 508.00	$ 508.00	$ 203.20	$ 203.20	$ 101.60
SIGN, TYPE B, TEMP, PRISMATIC, SPECIAL, FURN	SFT	122	$ 10.00	$ 1,220.00	$ 1,220.00	$ 488.00	$ 488.00	$ 244.00
SIGN, TYPE B, TEMP, PRISMATIC, SPECIAL, OPER	SFT	122	$ 1.00	$ 122.00	$ 122.00	$ 48.80	$ 48.80	$ 24.40
TRAFFIC REGULATOR CONTROL	LSUM	1	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 4,000.00	$ 4,000.00	$ 2,000.00
TURF ESTABLISHMENT, PERFORMANCE	SYD	2800	$ 6.00	$ 16,800.00	$ 16,800.00	$ 6,720.00	$ -	$ 10,080.00
MONUMENT BOX	EACH	1	$ 700.00	$ 700.00	$ 700.00	$ 280.00	$ 280.00	$ 140.00
MONUMENT PRESERVATION	EACH	1	$ 700.00	$ 700.00	$ 700.00	$ 280.00	$ 280.00	$ 140.00
RAILROAD FLAG PERSON	HOUR	24	$ 72.00	$ 1,728.00	$ 1,728.00	$ 691.20	$ 691.20	$ 345.60
CONTINGENCY WORK ITEMS	LSUM	1	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 8,000.00	$ 8,000.00	$ 4,000.00
SUB TOTALS				$ 572,501.25	$ 565,893.25	$ 226,357.30	$ 219,566.90	$ 119,969.05
INDIRECT COSTS:								
ENGINEERING @ 15% OF SUB TOTAL					$ 84,883.99	$ 33,953.60	$ 32,935.04	$ 17,995.36
ADMINISTRATIVE @ 5% OF SUB TOTAL					$ 28,294.66	$ 11,317.87	$ 10,978.35	$ 5,998.45
GRAND TOTALS					$ 679,071.90	$ 271,628.76	$ 263,480.28	$ 143,962.86

GOULD STREET, FROM MONROE TO M71

ENGINEER'S ESTIMATE

12-Feb-18

ENGINEER'S ESTIMATE OF PROBABLE COST FOR GOULD STREET, MONROE STREET TO M-71

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	PAVEMENT ENHANCEMENT	ACCESS ENHANCEMENT	CITY AT LARGE
MOBILIZATION	LSUM	1	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 1,600.00	$ 1,600.00	$ 800.00
CURB AND GUTTER, REM	FEET	536	$ 8.00	$ 4,288.00	$ 4,288.00	$ 1,715.20	$ 1,715.20	$ 857.60
SIDEWALK, REM	SYD	29	$ 8.00	$ 232.00	$ 232.00	$ 92.80	$ -	$ 139.20
DRIVEWAY, REM	SYD	102	$ 6.00	$ 612.00	$ 612.00	$ 244.80	$ -	$ 367.20
PAVT, REM, MODIFIED	SYD	120	$ 8.00	$ 960.00	$ 960.00	$ 384.00	$ 384.00	$ 192.00
EMBANKMENT, CIP	CYD	15	$ 15.00	$ 225.00	$ 225.00	$ 90.00	$ 90.00	$ 45.00
EXCAVATION, EARTH	CYD	20	$ 8.00	$ 160.00	$ 160.00	$ 64.00	$ 64.00	$ 32.00
NON HAZ CONT MAT'L HADLG & DISP	CYD	30	$ 75.00	$ 2,250.00	$ -	$ -	$ -	$ -
EROSION CONTROL, INLET PROTECT, FABRIC DROP	EACH	3	$ 100.00	$ 300.00	$ 300.00	$ 120.00	$ 120.00	$ 60.00
PROJECT CLEANUP	LSUM	1	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 400.00	$ 400.00	$ 200.00
AGG BASE, 4 INCH, MOD	SYD	152	$ 10.00	$ 1,520.00	$ 1,520.00	$ 608.00	$ 608.00	$ 304.00
STRUCTURE COVER, ADJ, CASE 1, MOD	EACH	3	$ 500.00	$ 1,500.00	$ 1,500.00	$ 600.00	$ 600.00	$ 300.00
COLD MILLING HMA SURFACE	SYD	1722	$ 3.00	$ 5,166.00	$ 5,166.00	$ 2,066.40	$ 2,066.40	$ 1,033.20
HMA 4E3 (2" DEPTH)	TON	223	$ 80.00	$ 17,840.00	$ 17,840.00	$ 7,136.00	$ 7,136.00	$ 3,568.00
HMA, 5E3 (1.5" DEPTH)	TON	167	$ 80.00	$ 13,360.00	$ 13,360.00	$ 5,344.00	$ 5,344.00	$ 2,672.00
HMA REPAIR	SYD	139	$ 75.00	$ 10,425.00	$ 10,425.00	$ 4,170.00	$ 4,170.00	$ 2,085.00
DRIVEWAY, NONREINF CONC, 6 INCH, MOD	SYD	84	$ 40.00	$ 3,360.00	$ 3,360.00	$ 1,344.00	$ -	$ 2,016.00
CURB AND GUTTER, CONC, DET F4	FEET	454	$ 15.00	$ 6,810.00	$ 6,810.00	$ 2,724.00	$ 2,724.00	$ 1,362.00
SIDEWALK, CONC, 4 INCH, MOD	SFT	20	$ 5.00	$ 100.00	$ 100.00	$ 40.00	$ -	$ 60.00
SIDEWALK, CONC, 6 INCH, MOD	SFT	245	$ 5.00	$ 1,225.00	$ 1,225.00	$ 490.00	$ -	$ 735.00
POST, STEEL, 3 LB	FEET	84	$ 6.00	$ 504.00	$ -	$ -	$ -	$ -
SIGN, TYPE III, REM	EACH	8	$ 20.00	$ 160.00	$ -	$ -	$ -	$ -
SIGN, TYPE IIIA	SFT	27	$ 15.00	$ 405.00	$ -	$ -	$ -	$ -
PAVT MRKG, OVLY COLD PLASTIC, 24" STOP BAR	FEET	99	$ 10.00	$ 990.00	$ 990.00	$ 396.00	$ 396.00	$ 198.00
PAVT MRKG, OVLY COLD PLASTIC, LT TURN ARROW SYM	EACH	1	$ 100.00	$ 100.00	$ 100.00	$ 40.00	$ 40.00	$ 20.00
PAVT MRKG, OVLY COLD PLASTIC, ONLY	EACH	1	$ 125.00	$ 125.00	$ 125.00	$ 50.00	$ 50.00	$ 25.00
PAVT MRKG, OVLY COLD PLASTIC, RAILROAD SYM	EACH	2	$ 300.00	$ 600.00	$ 600.00	$ 240.00	$ 240.00	$ 120.00
PAVT MRKG, OVLY COLD PLASTIC, THRU & RT TURN ARROW	EACH	1	$ 175.00	$ 175.00	$ 175.00	$ 70.00	$ 70.00	$ 35.00
PAVT MRKG, WATERBORNE, 4 INCH WHITE	FEET	142	$ 0.25	$ 35.50	$ 35.50	$ 14.20	$ 14.20	$ 7.10
PAVT MRKG, WATERBORNE, 4" YELLOW	FEET	1040	$ 0.25	$ 260.00	$ 260.00	$ 104.00	$ 104.00	$ 52.00
TURF ESTABLISHMENT, PERFORMANCE	SYD	101	$ 6.00	$ 606.00	$ 606.00	$ 242.40	$ -	$ 363.60
MONUMENT BOX	EACH	1	$ 700.00	$ 700.00	$ 700.00	$ 280.00	$ 280.00	$ 140.00
MONUMENT PRESERVATION	EACH	1	$ 700.00	$ 700.00	$ 700.00	$ 280.00	$ 280.00	$ 140.00
SUB TOTALS				$ 80,693.50	$ 77,374.50	$ 30,949.80	$ 28,495.80	$ 17,928.90
INDIRECT COSTS:								
ENGINEERING @ 15% OF SUB TOTAL					$ 11,606.18	$ 4,642.47	$ 4,274.37	$ 2,689.34
ADMINISTRATIVE @ 5% OF SUB TOTAL					$ 3,868.73	$ 1,547.49	$ 1,424.79	$ 896.45
GRAND TOTALS					$ 92,849.40	$ 37,139.76	$ 34,194.96	$ 21,514.68

INDUSTRIAL PARK CONNECTOR PROJECT
ASSESSMENT OF BENEFIT - ENGINEER'S ESTIMATE

Pacel Number	Address	PARCEL ACRES	Parcel Sft	CLASS	STATUS	FRONTAGE FEET ASSESSABLE	Land Value	Building Value	Total Value	TIER BENEFIT	Owner	PAVEMENT BENEFIT	ACCESS BENEFIT	TOTAL BENEFIT	COMPARE VALUE	TOTAL BENEFIT ADJUSTED
GOULD STREET LIST																
011-021-005	520 S Gould St	1.77	77,101.20	INDUSTRIAL	IMPROVED	311.49	$ 15,500.00	$ 210,200.00	$ 225,700.00	1	Christian and Brenda Bertram	$ 10,811.82	$ 9,097.94	$ 19,909.76	$ 38,750.00	$19,909.76
011-021-002	S Gould St	0.49	21,344.40	EXEMPT	VACANT	158.43	$ 3,628.55	$ -	$ 3,628.55	1	City of Owosso	$ 5,499.11	$ 2,518.64	$ 8,017.75	$ -	$0.00
010-022-001	525 S Gould	1.93	84,070.80	INDUSTRIAL	IMPROVED	350.00	$ 16,900.00	$ 193,900.00	$ 210,800.00	1	Alliance-HNI, LLC	$ 12,148.50	$ 9,920.35	$ 22,068.85	$ 42,250.00	$22,068.85
542-000-047	S Gould St	0.34	14,810.40	OTHER	VACANT	50.00	$ 2,517.77	$ -	$ 2,517.77	1	Huron & Eastern Railway Co., Inc	$ 1,735.50	$ 1,747.63	$ 3,483.13	$ 6,294.42	$3,483.13
542-000-048	S Gould St	0.51	22,215.60	OTHER	VACANT	75.00	$ 3,776.65	$ -	$ 3,776.65	1	Huron & Eastern Railway Co., Inc	$ 2,603.25	$ 2,621.44	$ 5,224.69	$ 3,305.08	$3,305.08
010-011-002	RR ROW	0.46	20,037.60	OTHER	VACANT	50.00	$ 3,406.39	$ -	$ 3,406.39	1	Huron & Eastern Railway Co., Inc	$ 1,735.50	$ 2,364.44	$ 4,099.94	$ 8,515.98	$4,099.94
010-011-003	RR ROW	0.69	0.00	OTHER	VACANT	75.00	$ -	$ -	$ -	1	Huron & Eastern Railway Co., Inc	$ 2,603.25	$ -	$ 2,603.25	$ -	$2,603.25
		6.19														
MONROE STREET LIST																
010-010-001	Monroe St	1.56	40,152.59	INDUSTRIAL	VACANT	723.47	$ 6,825.94	$ -	$ 6,825.94	1	Consumers Energy, Co	$ 136,235.69	$ 4,738.01	$ 140,973.70	$ 17,064.85	$17,064.85
542-000-048	S Gould St	0.22	0.00	OTHER	VACANT	32.59	$ -	$ -	$ -	1	Huron & Eastern Railway Co., Inc	$ 6,136.55	$ -	$ 6,136.55	$ -	$6,136.55
010-011-003	RR ROW	0.39	51,478.50	OTHER	VACANT	686.38	$ 8,751.35	$ -	$ 8,751.35	1	Huron & Eastern Railway Co., Inc	$ 129,251.75	$ 6,074.46	$ 135,326.21	$ 19,275.11	$19,275.11
		2.17														
MCMILLAN AVENUE LIST																
010-012-001	1175 Farr Ave	1.13	49,222.80	EXEMPT	VACANT	296.25	$ 8,367.88	$ -	$ 8,367.88	1	City of Owosso	$ 44,713.01	$ 5,808.29	$ 50,521.30	$ -	$0.00
010-011-001	1400 Monroe St	2.76	120,225.60	INDUSTRIAL	IMPROVED	391.20	$ 30,300.00	$ 563,400.00	$ 593,700.00	1	Tri-Mer	$ 59,043.82	$ 14,186.62	$ 73,230.44	$ 75,750.00	$73,230.44
010-007-003	700 McMillan	3.11	135,471.60	INDUSTRIAL	IMPROVED	166.50	$ 27,300.00	$ 133,200.00	$ 160,500.00	1	Tri-Mer	$ 25,129.85	$ 15,985.65	$ 41,115.50	$ 68,250.00	$41,115.50
010-008-002	705 McMillan	2.10	91,476.00	INDUSTRIAL	IMPROVED	206.85	$ 22,100.00	$ 1,254,800.00	$ 1,276,900.00	1	Ruess Winchester, Inc	$ 31,219.87	$ 10,794.17	$ 42,014.04	$ 55,250.00	$42,014.04
010-008-001	745 McMillan	6.39	278,348.40	INDUSTRIAL	IMPROVED	39.30	$ 30,800.00	$ 974,100.00	$ 1,004,900.00	1	Tri-Mer	$ 5,931.55	$ 32,845.11	$ 38,776.66	$ 77,000.00	$38,776.66
010-010-001	McMillan Ave	1.56	0.00	INDUSTRIAL	VACANT	55.50	$ -	$ -	$ -	1	Consumers Energy, Co	$ 8,376.62	$ -	$ 8,376.62	$ -	$0.00
010-010-001	McMillan Ave	1.56	0.00	INDUSTRIAL	VACANT	55.50	$ -	$ -	$ -	1	Consumers Energy, Co	$ 8,376.62	$ -	$ 8,376.62	$ -	$0.00
010-006-001	Farr Ave	8.34	363,290.40	EXEMPT	VACANT	0.00	$ 61,759.37	$ -	$ -	2	City of Owosso	$ -	$ 42,868.27	$ 42,868.27	$ -	$0.00
010-007-002	780 McMillan	2.02	87,991.20	INDUSTRIAL	IMPROVED	0.00	$ 17,700.00	$ 80,300.00	$ 98,000.00	2	Thomas Simmington, LLC	$ -	$ 10,382.96	$ 10,382.96	$ 44,250.00	$10,382.96
553-000-001	1370 E South St	6.20	270,072.00	INDUSTRIAL	IMPROVED	0.00	$ 40,800.00	$ 142,100.00	$ 182,900.00	2	Industrial Real Estate Company, LLC	$ -	$ 31,868.50	$ 31,868.50	$ 102,000.00	$31,868.50
553-000-002	McMillan	0.75	32,670.00	EXEMPT	VACANT	0.00	$ 40,800.00	$ -	$ 40,800.00	2	City of Owosso	$ -	$ 3,855.06	$ 3,855.06	$ -	$0.00
553-000-003	1470 McMillan	5.00	217,800.00	INDUSTRIAL	IMPROVED	0.00	$ 32,900.00	$ 283,300.00	$ 316,200.00	2	DAC Holdings LLC	$ -	$ 25,700.40	$ 25,700.40	$ 82,250.00	$25,700.40
553-000-008	1500 McMillan	1.69	73,616.40	INDUSTRIAL	IMPROVED	0.00	$ 14,800.00	$ 64,500.00	$ 79,300.00	2	Glenn Barnes	$ -	$ 8,686.74	$ 8,686.74	$ 37,000.00	$8,686.74
553-000-009	McMillan	2.16	94,089.60	EXEMPT	VACANT	0.00	$ 15,995.23	$ -	$ 15,995.23	2	City of Owosso	$ -	$ 11,102.57	$ 11,102.57	$ -	$0.00
480-000-002	1400 McMillan	2.25	98,010.00	COMMERCIAL	IMPROVED	0.00	$ 14,800.00	$ 10,900.00	$ 25,700.00	2	David and Richa Stechschulte	$ -	$ 11,565.18	$ 11,565.18	$ 37,000.00	$11,565.18
480-000-001	1450 E South St	0.67	29,054.52	COMMERCIAL	IMPROVED	0.00	$ 5,900.00	$ 42,900.00	$ 48,800.00	2	Michael and Cheryl Brown	$ -	$ 3,428.43	$ 3,428.43	$ 14,750.00	$3,428.43
480-000-004	1555 Industrial Dr	5.98	260,488.80	EXEMPT	IMPROVED	0.00	$ -	$ 136,900.00	$ 136,900.00	2	Shiawassee County	$ -	$ 30,737.68	$ 30,737.68	$ -	$0.00
480-000-011	E South St	0.15	6,480.00	EXEMPT	VACANT	0.00	$ 1,101.60	$ -	$ 1,101.60	2	City of Owosso	$ -	$ 764.64	$ 764.64	$ -	$0.00
480-000-006	1650 E South St	2.65	115,434.00	INDUSTRIAL	IMPROVED	0.00	$ 23,200.00	$ 86,900.00	$ 110,100.00	2	Rivers Properties, LLC	$ -	$ 13,621.21	$ 13,621.21	$ 58,000.00	$13,621.21
480-000-012	E South St	0.19	8,100.00	EXEMPT	VACANT	0.00	$ 1,377.00	$ -	$ 1,377.00	2	City of Owosso	$ -	$ 955.80	$ 955.80	$ -	$0.00
480-000-009	1750 E South St	2.88	125,452.80	COMMERCIAL	IMPROVED	0.00	$ 25,300.00	$ 163,100.00	$ 188,400.00	2	OLM Enterprises	$ -	$ 14,803.43	$ 14,803.43	$ 63,250.00	$14,803.43
480-000-003	McMillan	1.03	44,866.80	COMMERCIAL	VACANT	0.00	$ 14,900.00	$ -	$ 14,900.00	2	David and Richa Stechschulte	$ -	$ 5,294.28	$ 5,294.28	$ 37,250.00	$5,294.28
480-000-010	Industrial Dr	1.03	44,866.80	COMMERCIAL	VACANT	0.00	$ 15,000.00	$ -	$ 15,000.00	2	Michael and Cheryl Brown	$ -	$ 5,294.28	$ 5,294.28	$ 37,500.00	$5,294.28
480-000-007	1655 Industrial Dr	2.99	130,244.40	INDUSTRIAL	IMPROVED	0.00	$ 26,200.00	$ 180,000.00	$ 206,200.00	2	MRM Industries	$ -	$ 15,368.84	$ 15,368.84	$ 65,500.00	$15,368.84
480-000-008	1070 Aiken Rd	2.88	125,452.80	INDUSTRIAL	IMPROVED	0.00	$ 11,400.00	$ 78,900.00	$ 90,300.00	2	M & S Properties, LLC	$ -	$ 14,803.43	$ 14,803.43	$ 28,500.00	$14,803.43
553-000-005	1550 Industrial Dr	7.00	304,920.00	INDUSTRIAL	IMPROVED	0.00	$ 46,000.00	$ 495,500.00	$ 541,500.00	2	Industrial Real Estate Company, LLC	$ -	$ 35,980.56	$ 35,980.56	$ 115,000.00	$35,980.56
553-000-006	1650 Industrial Dr	5.31	231,303.60	INDUSTRIAL	IMPROVED	0.00	$ 35,900.00	$ 241,600.00	$ 277,500.00	2	Yolt Holdings, LLC	$ -	$ 27,293.82	$ 27,293.82	$ 89,750.00	$27,293.82
553-000-004	1150 Aiken Rd	4.43	192,970.80	INDUSTRIAL	IMPROVED	0.00	$ 29,100.00	$ 132,900.00	$ 162,000.00	2	Yolt Holdings, LLC	$ -	$ 22,770.55	$ 22,770.55	$ 72,750.00	$22,770.55
		84.20	3,863,130.41				$ 655,107.72	$ 5,469,400.00	$ 6,062,748.35			$ 491,552.26	$ 455,849.39	$ 947,401.65		**$539,945.78**

CITY PROPERTY	$ 148,823.07	RR PROPERTY	$38,903.06

NOTES:

1. PARCEL NO. 542-000-047 PARCEL AREAS ADJUSTED FOR SPREADSHEET CALCULATIONS. TOTAL ASSESSMENT TO PARCEL CAPPED BY LAND VALUE.
2. PARCEL NO. 542-000-048 PARCEL AREAS ADJUSTED FOR SPREADSHEET CALCULATIONS. TOTAL ASSESSMENT TO PARCEL CAPPED BY LAND VALUE.
3. PARCEL NO. 010-011-003 PARCEL AREAS ADJUSTED FOR SPREADSHEET CALCULATIONS. TOTAL ASSESSMENT TO PARCEL CAPPED BY LAND VALUE.

TOTAL BENEFIT-GOULD STREET	$55,470.01
TOTAL BENEFIT-MONROE STREET	$42,476.51
TOTAL BENEFIT-MCMILLAN AVE	$441,999.26
	$539,945.78

GOULD STREET
PAVEMENT BENEFIT CALCULATION

GOULD ST FROM M-71 TO MONROE — SPECIAL ASSESSMENT ROLL — P1

WEST SIDE

ADDRESS NO.	STREET	ROLL NUMBER		FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
	S Gould St	011-021-002	CITY OWNED	158.43	1	158.43	$34.71	$5,499.11	Exempt
520	S Gould St	011-021-005		311.49	1	311.49	$34.71	$10,811.82	Commercial
	S Gould St	542-000-047	RR ROW	50	1	50	$34.71	$1,735.50	
	S Gould St	542-000-048	RR ROW	100	0.75	75	$34.71	$2,603.25	
				619.92		594.92		$20,245.13	

GOULD ST FROM M-71 TO MONROE — SPECIAL ASSESSMENT ROLL

EAST SIDE

ADDRESS NO.	STREET	ROLL NUMBER		FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
525	S Gould St	010-022-001		350	1	350	$34.71	$12,148.50	Commercial
	S Gould St	010-011-002	RR ROW	50	1	50	$34.71	$1,735.50	
	S Gould St	010-011-003	RR ROW	100	0.75	75	$34.71	$2,603.25	
				500		475		$16,487.25	

GOULD ST — SPECIAL ASSESSMENT ROLL

ENIGNEER'S ESTIMATE		$92,849.40	
CITY SHARE	0.6	$55,709.64	
LAND OWNER	0.4	$37,139.76	AMOUNT ASSESSMENT $36,732.38
TOTAL		$92,849.40	

ASSESSABLE FRONT FOOT	1069.92
FRONT FOOT RATE	$34.71

McMILLAN AVENUE
PAVEMENT BENEFIT CALCULATION

MCMILLAN FROM MONROE TO FARR — SPECIAL ASSESSMENT ROLL — P1

WEST SIDE

ADDRESS NO.	STREET	ROLL NUMBER		FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
	Monroe St	010-010-001	Consumers ROW	74	0.75	55.5	$150.93	$8,376.62	Commercia
1175	Farr Ave	010-012-001	City Owned	395	0.75	296.25	$150.93	$44,713.01	Exempt
700	McMillan	010-007-003		222	0.75	166.5	$150.93	$25,129.85	Commercia
				691		518.25		$78,219.47	

**010-007-003 Total Frontage is 458. 222 ft used for assessment due to project stoping in the middle of the property.

MCMILLAN FROM MONROE TO FARR — SPECIAL ASSESSMENT ROLL

EAST SIDE

ADDRESS NO.	STREET	ROLL NUMBER		FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
	Monroe St	010-010-001	Consumers ROW	74	0.75	55.5	$150.93	$8,376.62	Commercia
1400	Monroe St	010-011-001		391.2	1	391.2	$150.93	$59,043.82	Commercia
745	McMillan	010-008-001		39.3	1	39.3	$150.93	$5,931.55	Commercia
705	McMillan	010-008-002		206.85	1	206.85	$150.93	$31,219.87	Commercia
				711.35		692.85		$104,571.85	

MCMILLAN AVE — SPECIAL ASSESSMENT ROLL

ENIGNEER'S ESTIMATE		$456,963.60	
CITY SHARE	0.6	$274,178.16	
LAND OWNER	0.4	$182,785.44	AMOUNT ASSESSMENT $182,791.32
TOTAL		$456,963.60	

ASSESSABLE FRONT FOOT	1211.1
FRONT FOOT RATE	$150.93

MONROE STREET
PAVEMENT BENEFIT CALCULATION

MONROE ST FROM GOULD TO MCMILLAN
NORTH SIDE

SPECIAL ASSESSMENT ROLL

P1

ADDRESS NO.	STREET	ROLL NUMBER		FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT
	S Gould St	542-000-048	RR ROW	43.45	0.75	32.5875	$188.31	$6,136.55
		010-011-003	RR ROW	915.17	0.75	686.3775	$188.31	$129,251.75
				958.62		718.965		$135,388.30

MONROE ST FROM GOULD TO MCMILLAN
SOUTH SIDE

SPECIAL ASSESSMENT ROLL

ADDRESS NO.	STREET	ROLL NUMBER		FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
	Monroe St	010-010-001	Consumers ROW	964.62	0.75	723.465	$188.31	$136,235.69	Commercial
				964.62		723.465		$136,235.69	

MONROE ST

SPECIAL ASSESSMENT ROLL

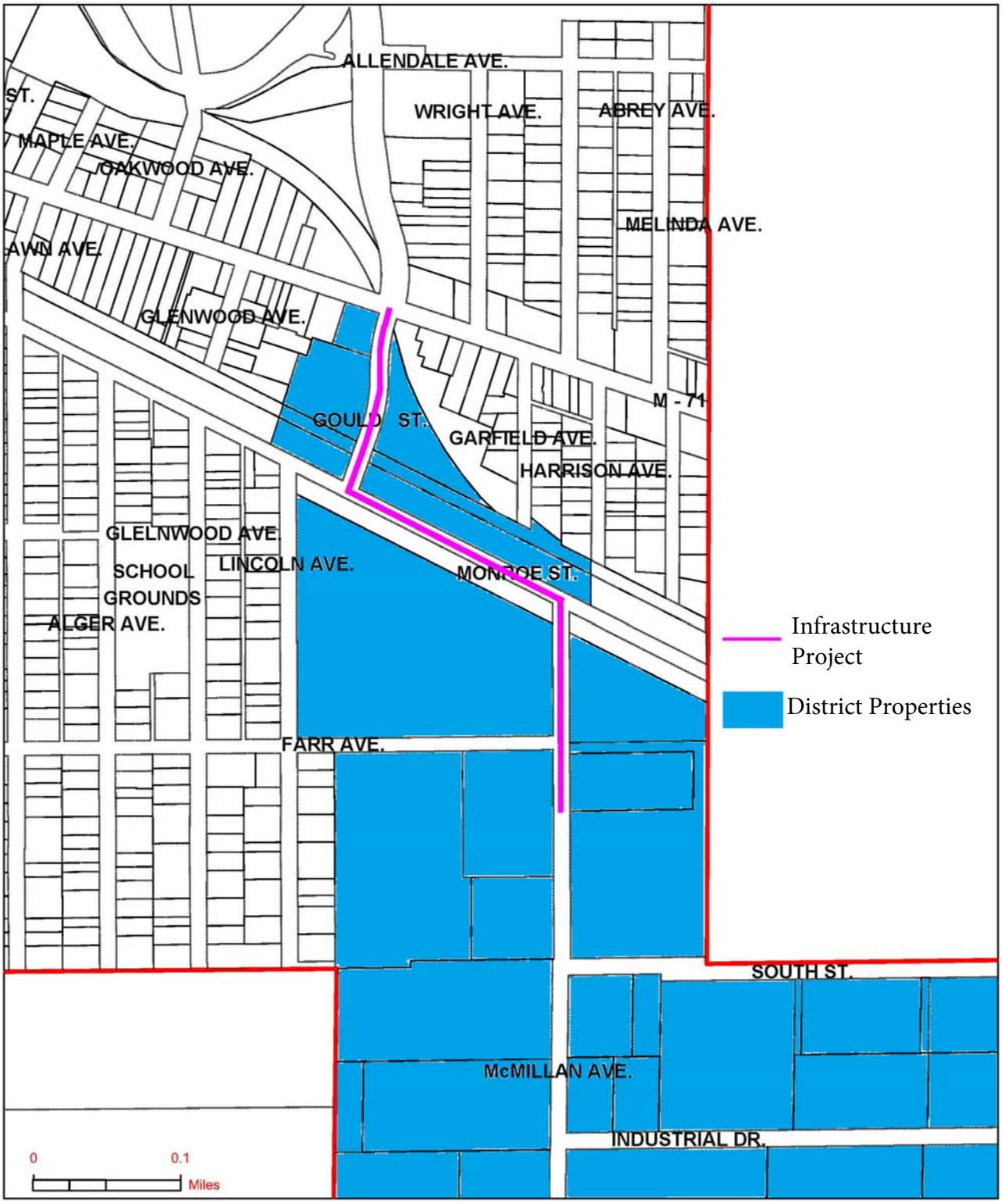
ENIGNEER'S ESTIMATE		$679,071.90	
CITY SHARE	0.6	$407,443.14	
LAND OWNER	0.4	$271,628.76	AMOUNT ASSESSMENT $271,623.99
	TOTAL		
ASSESSABLE FRONT FOOT		1442.43	
FRONT FOOT RATE		$188.31	

15-Feb-18

PROJECT SUMMARY OF COSTS AND FUNDING SUPPORT

ESTIMATED PROJECT COST		ACCESS ENHANCEMENT
GOULD STREET	$ 96,832.20	$ 34,194.96
MONROE STREET	$ 687,001.50	$ 263,480.28
MCMILLAN AVENUE	$ 463,674.00	$ 156,430.56
TOTALS	$ 1,247,507.70	$ 454,105.80
ACCESS SPECIAL BENEFIT FACTOR USED		$ 0.118
FUNDING SOURCES		
TEDF-A GRANT	$ 325,000.00	26.05%
SPECIAL ASSESSMENT GOULD	$ 55,470.01	4.45%
SPECIAL ASSESSMENT MONROE	$ 42,476.51	3.40%
SPECIAL ASSESSMENT MCMILLAN, INDUSTRIAL, SOUTH	$ 428,999.26	34.39%
CITY BOND	$ 395,561.92	31.71%
	$ 1,247,507.70	

OWOSSO


ALLENDALE AVE.
ST.
WRIGHT AVE.
ABREY AVE.
MAPLE AVE.
OAKWOOD AVE.
MELINDA AVE.
AWN AVE.
GLENWOOD AVE.
M - 71
GOULD ST.
GARFIELD AVE.
HARRISON AVE.
GLELNWOOD AVE
SCHOOL
GROUNDS
LINCOLN AVE.
MONROE ST.
ALGER AVE.
Infrastructure Project
District Properties
FARR AVE.
SOUTH ST.
McMILLAN AVE.
INDUSTRIAL DR.
0
0.1
Miles

MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 13, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Howard Street Reconstruction – Special Assessment Resolution No 2

When deemed necessary, the city conducts a street improvement program. Public streets are selected for inclusion in the program either by citizen initiated petition or by selection of the city. **Howard Street, from Washington Street to 150' east of Park Street**, is proposed by the city for street reconstruction. Property owners are then specially assessed to cover the cost of the proposed improvement. Past practice has been to assess property owners along the street 40% of the proposed benefit and the remaining 60% to the community at large. Each property owner can pay an assessment in one lump sum or in installments over the multi-year period (the period being determined by the amount of the average assessment).

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the city manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **September 18, 2017** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. City Council is asked to act upon Resolution No. 2 on **March 19, 2018** for the proposed improvement, setting the public hearing for Monday, April 2, 2018.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the city council has three options: if they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be considering Resolution No. 2 for the proposed district as a part of the Consent Agenda.

Staff recommends authorization of Resolution No. 2 for the following district, setting the hearing of necessity for Monday, April 2, 2018:

Howard Street, a Public Street, from Washington Street east to 150' east of Park Street

Special Assessment Resolution No. 2 for Howard Street

Special Assessment District No. 2018-04 **Howard Street, a Public Street, from Washington Street to 150' east of Park Street**

RESOLUTION NO.

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

Howard Street, a Public Street, from Washington Street to 150' east of Park Street; Street Reconstruction

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.

2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.

3. The City Council hereby approves the estimate of cost of said public improvement to be $311,639.70 and determines that $56,322.10 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that $255,317.60 of the cost thereof shall be paid by the City at large because of benefit to the City at large.

4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.

5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, April 2, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.

6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Howard Street, Public Street, from Washington Street to 150' east of Park Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Reconstruction.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, April 2, 2018 for the purpose of hearing any person to be affected by the proposed public improvement.

PROPOSED DISTRICT NO. 2018-04
HOWARD ST - FROM WASHINGTON TO 150' EAST OF PARK
ENGINEER'S ESTIMATE

1-Mar-18
HOWARD STREET ENGINEER'S ESTIMATE

WORK ITEM	UNIT	HOWARD QUANTITIES	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
MOBILIZATION, MAX_____	LSUM	0.25	$ 68,000.00	$ 17,000.00	$ 8,500.00	$ 5,100.00	$ 3,400.00	$ 3,400.00
DR STRUCTURE, REM	EA	3.00	$ 350.00	$ 1,050.00				
SEWER, REM, LESS THAN 24 INCH	LFT	0.00	$ 10.00	$ -				
CURB AND GUTTER, REM	LFT	591.00	$ 7.00	$ 4,137.00	$ 1,400.00	$ 840.00	$ 560.00	$ 560.00
PAVT, REM	SYD	25.00	$ 8.00	$ 200.00				
SIDEWALK, REM	SYD	439.25	$ 8.00	$ 3,514.00				
SUBGRADE UNDERCUTTING, TYPE II	CYD	50.00	$ 25.00	$ 1,250.00				
MACHINE GRADING, MOD	STA	13.00	$ 700.00	$ 9,100.00				
EROSION CONTROL, INLET PROTECTION, FABRIC DROP	EA	3.00	$ 100.00	$ 300.00				
EROSION CONTROL, SILT FENCE	FT	50.00	$ 2.00	$ 100.00				
MAINTENANCE GRAVEL	TON	100.00	$ 25.00	$ 2,500.00				
APPROACH, CL II, LM	CYD	2.50	$ 40.00	$ 100.00	$ 100.00	$ 60.00	$ 40.00	$ 40.00
SEWER BULKHEAD, 12 INCH OR LESS	EA	0.00	$ 300.00	$ -				
SEWER BULKHEAD, 15 INCH OR LESS	EA	0.00	$ 350.00	$ -				
SEWER BULKHEAD, 18 INCH OR LESS	EA	0.00	$ 400.00	$ -				
SANITARY SERV CONFLICT	EA	1.00	$ 1,500.00	$ 1,500.00				
DR STRUCTURE COVER, TEMP LOWERING	EA	3.00	$ 250.00	$ 750.00	$ 750.00	$ 450.00	$ 300.00	$ 300.00
HMA SURFACE, REM	SYD	2098.00	$ 3.00	$ 6,294.00	$ 6,294.00	$ 3,776.40	$ 2,517.60	$ 2,517.60
COLD MILLING HMA SURFACE	SYD	0.00	$ 3.00	$ -				
SAWCUTTING	LFT	200.00	$ 3.00	$ 600.00				
AGGREGATE BASE, 6 INCH, MOD	SYD	2576.00	$ 9.50	$ 24,472.00				
AGGREGATE BASE, 8 INCH, MOD	SYD	0.00	$ 11.25	$ -				
AGGREGATE BASE, 9 INCH, MOD	SYD	0.00	$ 12.00	$ -				
GEOTEXTILE SEPARATOR	SYD	2440.00	$ 1.50	$ 3,660.00				
SEWER, SDR-26, 6 INCH, TRENCH DET B-MOD	LFT	0.00	$ 35.00	$ -				
SEWER, SDR-26, 8 INCH, TRENCH DET B-MOD	LFT	0.00	$ 37.50	$ -				
SEWER, SDR-26, 10 INCH, TRENCH DET B-MOD	LFT	52.00	$ 40.00	$ 2,080.00				
SEWER, SDR-26, 12 INCH, TRENCH DET B-MOD	LFT	265.00	$ 45.00	$ 11,925.00				
SEWER, SDR-26, 15 INCH, TRENCH DET B-MOD	LFT	86.00	$ 52.00	$ 4,472.00				
SEWER, SDR-26, 18 INCH, TRENCH DET B-MOD	LFT	260.00	$ 60.00	$ 15,600.00				
SEWER, SDR-26, 24 INCH, TRENCH DET B-MOD	LFT	0.00	$ 75.00	$ -				
SEWER, SDR-26, 30 INCH, TRENCH DET B-MOD	LFT	0.00	$ 100.00	$ -				
DR STRUCTURE COVER, ADJ, CASE 1	EA	4.00	$ 475.00	$ 1,900.00	$ 1,900.00	$ 1,140.00	$ 760.00	$ 760.00
DR STRUCTURE. ADJ, ADD DEPTH	FT	0.00	$ 325.00	$ -				
DR STRUCTURE COVER, EJ 1030	EA	0.00	$ 450.00	$ -				
DR STRUCTURE COVER, EJ 1060	EA	0.00	$ 600.00	$ -	$ -	$ -	$ -	$ -
DR STRUCTURE COVER, EJ 1060 W/ TYPE N OVAL GRATE	EA	0.00	$ 600.00	$ -	$ -	$ -	$ -	$ -
DR STRUCTURE COVER, EJ 1120 W/ GASKET SEAL	EA	1.00	$ 650.00	$ 650.00	$ 650.00	$ 390.00	$ 260.00	$ 260.00
DR STRUCTURE COVER, EJ 7000	EA	0.00	$ 700.00	$ -				
DR STRUCTURE, 24 INCH DIA, MOD	EA	0.00	$ 1,200.00	$ -				
DR STRUCTURE, 36 INCH DIA. MOD	EA	0.00	$ 1,400.00	$ -				
DR STRUCTURE, 48 INCH DIA. MOD	EA	12.00	$ 1,800.00	$ 21,600.00				
DR STRUCTURE, 60 INCH DIA. MOD	EA	0.00	$ 2,600.00	$ -				
DR STRUCTURE, 72 INCH DIA. MOD	EA	2.00	$ 5,000.00	$ 10,000.00				
HAND PATCHING	TON	0.00	$ 125.00	$ -				
HMA, 2C@ 3"	TON	455.00	$ 65.00	$ 29,575.00	$ 29,575.00	$ 17,745.00	$ 5,027.75	$ 11,830.00
HMA, 3C	TON	0.00	$ 70.00	$ -				

PROPOSED DISTRICT NO. 2018-04
HOWARD ST - FROM WASHINGTON TO 150' EAST OF PARK
ENGINEER'S ESTIMATE

HOWARD STREET ENGINEER'S ESTIMATE WORK ITEM	UNIT	HOWARD QUANTITIES	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
HMA, 4E3@ 2"	TON	303.00	$ 75.00	$ 22,725.00	$ 22,725.00	$ 13,635.00	$ 9,090.00	$ 9,090.00
HMA, 5E3@ 1.5"	TON	227.00	$ 73.00	$ 16,571.00	$ 16,571.00	$ 9,942.60	$ 6,628.40	$ 6,628.40
HMA APPROACH	TON	3.75	$ 125.00	$ 468.75	$ 468.75	$ 281.25	$ 187.50	$ 187.50
CEMENT	TON	1.25	$ 250.00	$ 312.50	$ 312.50	$ 187.50	$ 125.00	$ 125.00
CONCRETE PAVT, NONREINF, 9 INCH	SYD	0.00	$ 60.00	$ -				
DRIVEWAY, NONREINF CONC, 6 INCH	SYD	7.50	$ 45.00	$ 337.50	$ 337.50	$ 202.50	$ 135.00	$ 135.00
CURB AND GUTTER, CONC, DET F4, MOD	LFT	988.00	$ 20.00	$ 19,760.00	$ 4,000.00	$ 2,400.00	$ 1,600.00	$ 1,600.00
DETECTABLE WARNING SURFACE	LFT	0.00	$ 35.00	$ -				
SIDEWALK RAMP, CONC, 4 INCH	SFT	375.00	$ 5.00	$ 1,875.00				
SIDEWALK, CONC, 4 INCH	SFT	1750.00	$ 4.50	$ 7,875.00				
SIDEWALK, CONC, 6 INCH	SFT	575.00	$ 5.00	$ 2,875.00				
MINOR TRAF DEVICES	LSUM	0.25	$ 30,000.00	$ 7,500.00	$ 3,750.00	$ 2,250.00	$ 1,500.00	$ 1,500.00
BARRICADE, TYPE III, HIGH INTENSITY, FURN & OPER	EA	2.50	$ 100.00	$ 250.00				
PEDESTRIAN TYPE II BARRICADE, TEMP	EA	1.00	$ 150.00	$ 150.00				
LIGHTED ARROW, TYPE C, FURN AND OPER	EA	1.00	$ 300.00	$ 300.00				
PLASTIC DRUM, HIGH INTENSITY, FURN & OPER	EA	31.25	$ 20.00	$ 625.00				
SIGN, TYPE B, TEMP, PRISMATIC, FURN & OPER	SFT	175.00	$ 5.00	$ 875.00				
TRAF REGULATOR CONTROL	LSUM	0.00	$ 5,000.00	$ -				
TURF ESTABLISHMENT, PERFORMANCE	SYD	425.00	$ 5.00	$ 2,125.00				
SIGN, TYPE III, REM	EA	1.00	$ 10.00	$ 10.00				
SIGN, TYPE III, ERECT, SALV	EA	1.00	$ 40.00	$ 40.00				
POST, STEEL, 3 POUND	FT	16.00	$ 6.00	$ 96.00				
POST, MAILBOX	EA	5.00	$ 80.00	$ 400.00				
VALVE BOX, ADJ	EA	1.00	$ 200.00	$ 200.00				
ABANDONED GAS MAIN CONFLICT	EA	2.50	$ 500.00	$ 1,250.00				
MISCELLANEOUS WORK ITEMS	LSUM	1.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 12,000.00	$ 8,000.00	$ 8,000.00
SUB TOTALS				$ 259,699.75	$ 117,333.75	$ 70,400.25	$ 40,131.25	$ 46,933.50
ENGINEERING AT 15% ASSESSABLE COST				$ 38,954.96	$ 17,600.06	$ 10,560.04	$ 6,019.69	$ 7,040.03
ADMINISTRATIVE AT 5% ASSESSABLE COST				$ 12,984.99	$ 5,866.69	$ 3,520.01	$ 2,006.56	$ 2,346.68
GRAND TOTALS				$ 311,639.70	$ 140,800.50	$ 84,480.30	$ 48,157.50	$ 56,320.20

PROPOSED DISTRICT NO. 2018-04
HOWARD ST - FROM WASHINGTON TO 150 FT EAST OF PARK
ESTIMATED SPECIAL ASSESSMENTS

HOWARD ST WASHINGTON TO 150 ' EAST OF PARK

SPECIAL ASSESSMENT ROLL

SOUTH SDIE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
503-507	WASHINGTON	651-020-002	122	1	122	$72.44	$8,837.68	B-4
152 OR 510	HOWARD OR PARK	651-020-001	122	0.75	91.5	$72.44	$6,628.26	B-4
515	PARK	651-019-001	140	0.75	105	$72.44	$7,606.20	B-4
			384		318.5		$23,072.14	

Note: 651-019-001 total front footage is 259'

NORTH SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
	HOWARD	651-000-005	120	1	120	$72.44	$8,692.80	I-2
	HOWARD	651-000-004	339	1	339	$72.44	$24,557.16	I-2
			459		459		$33,249.96	

Note: 651-000-004 total front footage is 813'

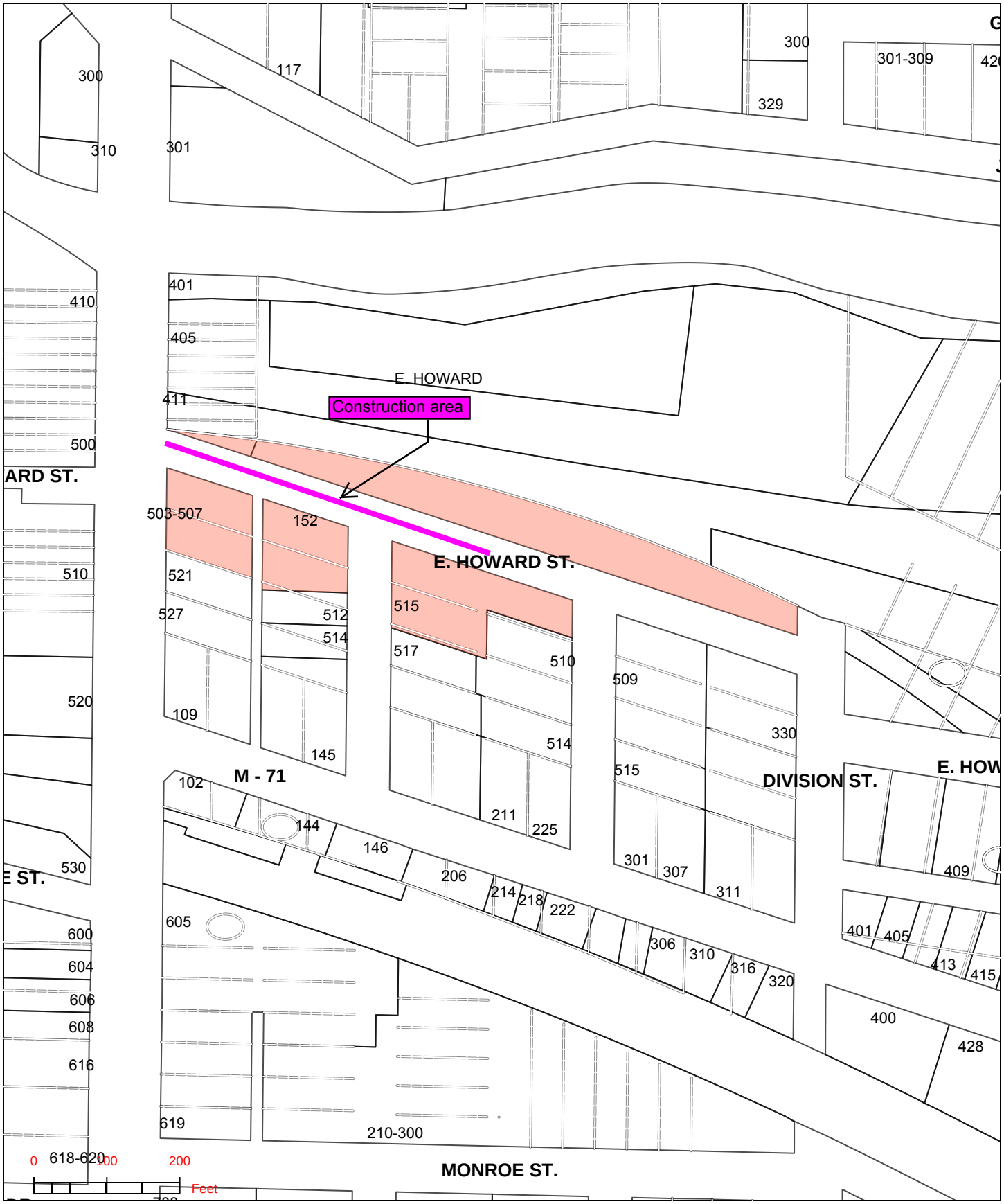
PROPOSED DISTRICT NO. 2018-04
HOWARD ST - FROM WASHINGTON TO 150 FT EAST OF PARK
ESTIMATED SPECIAL ASSESSMENTS

HOWARD SPECIAL ASSESSMENT ROLL

ENIGINEER'S ESTIMATE		$140,800.50		
CITY SHARE	60%	$84,480.30		
LAND OWNER	40%	$56,320.20	AMOUNT ASSESSMENT	$56,322.10
TOTAL				

	TOTAL
ASSESSABLE FRONT FOOT	777.5
FRONT FOOT RATE	$72.44

OWOSSO


Construction area
E. HOWARD
E. HOWARD ST.
M - 71
DIVISION ST.
MONROE ST.
ARD ST.
E ST.
E. HOW
300
310
301
117
329
301-309
401
405
410
411
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503-507
152
521
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316
320
401
405
413
415
400
428
619
210-300
618-620
0
100
200
Feet

MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 13, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Williams Street Resurfacing – Special Assessment Resolution No 2

When deemed necessary, the city conducts a street improvement program. Public streets are selected for inclusion in the program either by citizen initiated petition or by selection of the city. **Williams Street, from Shiawassee Street to Washington Street,** is proposed by the city for street resurfacing. Property owners are then specially assessed to cover the cost of the proposed improvement. Past practice has been to assess property owners along the street 40% of the proposed benefit and the remaining 60% to the community at large. Each property owner can pay an assessment in one lump sum or in installments over the multi-year period (the period being determined by the amount of the average assessment).

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the city manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **September 18, 2017** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. City Council is asked to act upon Resolution No. 2 on **March 19, 2018** for the proposed improvement, setting a public hearing for Monday, April 2, 2018.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the city council has three options: if they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be considering Resolution No. 2 for the proposed district as a part of the Consent Agenda.

Staff recommends authorization of Resolution No. 2 for the following district, setting the hearing of necessity for Monday, April 2, 2018:

Williams Street, a Public Street, from Shiawassee Street eastward to Washington Street

Special Assessment Resolution No. 2 for Williams Street

Special Assessment District No. 2018-08 **Williams Street, a Public Street, from Shiawassee Street to Washington Street**

RESOLUTION NO.

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

Williams Street, a Public Street, from Shiawassee Street to Washington Street; Street Resurfacing

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.

2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.

3. The City Council hereby approves the estimate of cost of said public improvement to be $605,902.26 and determines that $48,138.17 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that $557,764.09 of the cost thereof shall be paid by the City at large because of benefit to the City at large.

4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.

5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, April 2, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.

6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Williams Street, a Public Street, from Shiawassee Street to Washington Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, April 2, 2018 for the purpose of hearing any person to be affected by the proposed public improvement.

PROPOSED DISTRICT NO. 2018-08
WILLIAMS ST - FROM SHIAWASSEE TO WASHINGTON
ENGINEER'S ESTIMATE

1-Mar-18

WILLIAMS STREET ENGINEER'S ESTIMATE

WORK ITEM	UNIT	WILLIAMS QUANTITIES	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
MOBILIZATION, MAX_____	LSUM	0.25	$ 68,000.00	$ 17,000.00	$ 8,500.00	$ 5,100.00	$ 3,400.00	$ 3,400.00
DR STRUCTURE, REM	EA	25.00	$ 350.00	$ 8,750.00				
SEWER, REM, LESS THAN 24 INCH	LFT	850.00	$ 10.00	$ 8,500.00				
CURB AND GUTTER, REM	LFT	895.00	$ 7.00	$ 6,265.00	$ 1,400.00	$ 840.00	$ 560.00	$ 560.00
PAVT, REM	SYD	125.00	$ 8.00	$ 1,000.00				
SIDEWALK, REM	SYD	308.35	$ 8.00	$ 2,466.80				
SUBGRADE UNDERCUTTING, TYPE II	CYD	50.00	$ 25.00	$ 1,250.00				
MACHINE GRADING, MOD	STA	31.00	$ 700.00	$ 21,700.00				
EROSION CONTROL, INLET PROTECTION, FABRIC DROP	EA	15.00	$ 100.00	$ 1,500.00				
EROSION CONTROL, SILT FENCE	FT	50.00	$ 2.00	$ 100.00				
MAINTENANCE GRAVEL	TON	100.00	$ 25.00	$ 2,500.00				
APPROACH, CL II, LM	CYD	2.50	$ 40.00	$ 100.00	$ 100.00	$ 60.00	$ 40.00	$ 40.00
SEWER BULKHEAD, 12 INCH OR LESS	EA	2.00	$ 300.00	$ 600.00				
SEWER BULKHEAD, 15 INCH OR LESS	EA	2.00	$ 350.00	$ 700.00				
SEWER BULKHEAD, 18 INCH OR LESS	EA	3.00	$ 400.00	$ 1,200.00				
SANITARY SERV CONFLICT	EA	1.00	$ 1,500.00	$ 1,500.00				
DR STRUCTURE COVER, TEMP LOWERING	EA	4.00	$ 250.00	$ 1,000.00	$ 750.00	$ 450.00	$ 300.00	$ 300.00
HMA SURFACE, REM	SYD	0.00	$ 3.00	$ -	$ -	$ -	$ -	$ -
COLD MILLING HMA SURFACE	SYD	0.00	$ 3.00	$ -				
SAWCUTTING	LFT	0.00	$ 3.00	$ -				
AGGREGATE BASE, 6 INCH, MOD	SYD	1510.00	$ 9.50	$ 14,345.00				
AGGREGATE BASE, 8 INCH, MOD	SYD	0.00	$ 11.25	$ -				
AGGREGATE BASE, 9 INCH, MOD	SYD	3350.00	$ 12.00	$ 40,200.00				
GEOTEXTILE SEPARATOR	SYD	4860.00	$ 1.50	$ 7,290.00				
SEWER, SDR-26, 6 INCH, TRENCH DET B-MOD	LFT	0.00	$ 35.00	$ -				
SEWER, SDR-26, 8 INCH, TRENCH DET B-MOD	LFT	0.00	$ 37.50	$ -				
SEWER, SDR-26, 10 INCH, TRENCH DET B-MOD	LFT	301.00	$ 40.00	$ 12,040.00				
SEWER, SDR-26, 12 INCH, TRENCH DET B-MOD	LFT	81.00	$ 45.00	$ 3,645.00				
SEWER, SDR-26, 15 INCH, TRENCH DET B-MOD	LFT	21.00	$ 52.00	$ 1,092.00				
SEWER, SDR-26, 18 INCH, TRENCH DET B-MOD	LFT	0.00	$ 60.00	$ -				
SEWER, SDR-26, 24 INCH, TRENCH DET B-MOD	LFT	470.00	$ 75.00	$ 35,250.00				
SEWER, SDR-26, 30 INCH, TRENCH DET B-MOD	LFT	701.00	$ 100.00	$ 70,100.00				
DR STRUCTURE COVER, ADJ, CASE 1	EA	0.00	$ 475.00	$ -	$ -	$ -	$ -	$ -
DR STRUCTURE. ADJ, ADD DEPTH	FT	0.00	$ 325.00	$ -				
DR STRUCTURE COVER, EJ 1030	EA	0.00	$ 450.00	$ -				
DR STRUCTURE COVER, EJ 1060	EA	11.00	$ 600.00	$ 6,600.00	$ 6,600.00	$ 3,960.00	$ 2,640.00	$ 2,640.00
DR STRUCTURE COVER, EJ 1060 W/ TYPE N OVAL GRATE	EA	0.00	$ 600.00	$ -	$ -	$ -	$ -	$ -
DR STRUCTURE COVER, EJ 1120 W/ GASKET SEAL	EA	4.00	$ 650.00	$ 2,600.00	$ 2,600.00	$ 1,560.00	$ 1,040.00	$ 1,040.00
DR STRUCTURE COVER, EJ 7000	EA	14.00	$ 700.00	$ 9,800.00				
DR STRUCTURE, 24 INCH DIA, MOD	EA	0.00	$ 1,200.00	$ -				
DR STRUCTURE, 36 INCH DIA. MOD	EA	10.00	$ 1,400.00	$ 14,000.00				
DR STRUCTURE, 48 INCH DIA. MOD	EA	10.00	$ 1,800.00	$ 18,000.00				
DR STRUCTURE, 60 INCH DIA. MOD	EA	5.00	$ 2,600.00	$ 13,000.00				
DR STRUCTURE, 72 INCH DIA. MOD	EA	1.00	$ 5,000.00	$ 5,000.00				
DR STRUCTURE, ADD DEPTH, 60 INCH, 8'-15' DEPTH	FT	10.00	$ 100.00	$ 1,000.00				

PROPOSED DISTRICT NO. 2018-08
WILLIAMS ST - FROM SHIAWASSEE TO WASHINGTON
ENGINEER'S ESTIMATE

WILLIAMS STREET ENGINEER'S ESTIMATE

WORK ITEM	UNIT	WILLIAMS QUANTITIES	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
DR STRUCTURE, ADD DEPTH, 72 INCH, 8'-15' DEPTH	FT	10.00	$ 150.00	$ 1,500.00				
HAND PATCHING	TON	0.00	$ 125.00	$ -				
HMA, 2C@ 4.5"	TON	1288.00	$ 65.00	$ 83,720.00	$ 29,575.00	$ 17,745.00	$ 6,506.50	$ 11,830.00
HMA, 3C	TON	0.00	$ 70.00	$ -				
HMA, 4E3	TON	0.00	$ 75.00	$ -	$ -	$ -	$ -	$ -
HMA, 5E3@ 1.5"	TON	430.00	$ 73.00	$ 31,390.00	$ 31,390.00	$ 18,834.00	$ 12,556.00	$ 12,556.00
HMA APPROACH	TON	3.75	$ 125.00	$ 468.75	$ 468.75	$ 281.25	$ 187.50	$ 187.50
CEMENT	TON	1.25	$ 250.00	$ 312.50	$ 312.50	$ 187.50	$ 125.00	$ 125.00
CONCRETE PAVT, NONREINF, 9 INCH	SYD	0.00	$ 60.00	$ -				
DRIVEWAY, NONREINF CONC, 6 INCH	SYD	92.50	$ 45.00	$ 4,162.50	$ 4,162.50	$ 2,497.50	$ 1,665.00	$ 1,665.00
CURB AND GUTTER, CONC, DET F4, MOD	LFT	895.00	$ 20.00	$ 17,900.00	$ 4,000.00	$ 2,400.00	$ 1,600.00	$ 1,600.00
DETECTABLE WARNING SURFACE	LFT	125.00	$ 35.00	$ 4,375.00				
SIDEWALK RAMP, CONC, 4 INCH	SFT	2150.00	$ 5.00	$ 10,750.00				
SIDEWALK, CONC, 4 INCH	SFT	900.00	$ 4.50	$ 4,050.00				
SIDEWALK, CONC, 6 INCH	SFT	75.00	$ 5.00	$ 375.00				
MINOR TRAF DEVICES	LSUM	0.25	$ 30,000.00	$ 7,500.00	$ 3,750.00	$ 2,250.00	$ 1,500.00	$ 1,500.00
BARRICADE, TYPE III, HIGH INTENSITY, FURN & OPER	EA	2.50	$ 100.00	$ 250.00				
PEDESTRIAN TYPE II BARRICADE, TEMP	EA	1.00	$ 150.00	$ 150.00				
LIGHTED ARROW, TYPE C, FURN AND OPER	EA	1.00	$ 300.00	$ 300.00				
PLASTIC DRUM, HIGH INTENSITY, FURN & OPER	EA	31.25	$ 20.00	$ 625.00				
SIGN, TYPE B, TEMP, PRISMATIC, FURN & OPER	SFT	175.00	$ 5.00	$ 875.00				
TRAF REGULATOR CONTROL	LSUM	0.00	$ 5,000.00	$ -				
TURF ESTABLISHMENT, PERFORMANCE	SYD	1075.00	$ 5.00	$ 5,375.00				
SIGN, TYPE III, REM	EA	1.00	$ 10.00	$ 10.00				
SIGN, TYPE III, ERECT, SALV	EA	1.00	$ 40.00	$ 40.00				
POST, STEEL, 3 POUND	FT	16.00	$ 6.00	$ 96.00				
POST, MAILBOX	EA	5.00	$ 80.00	$ 400.00				
VALVE BOX, ADJ	EA	1.00	$ 200.00	$ 200.00				
ABANDONED GAS MAIN CONFLICT	EA	2.50	$ 500.00	$ 1,250.00				
MISCELLANEOUS WORK ITEMS	LSUM	1.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 12,000.00	$ 8,000.00	$ 8,000.00
SUB TOTALS				$ 504,918.55	$ 113,608.75	$ 56,165.25	$ 40,120.00	$ 45,443.50
ENGINEERING AT 15% ASSESSABLE COST				$ 75,737.78	$ 17,041.31	$ 8,424.79	$ 6,018.00	$ 6,816.53
ADMINISTRATIVE AT 5% ASSESSABLE COST				$ 25,245.93	$ 5,680.44	$ 2,808.26	$ 2,006.00	$ 2,272.18
GRAND TOTALS				$ 605,902.26	$ 136,330.50	$ 67,398.30	$ 48,144.00	$ 54,532.20

PROPOSED DISTRICT NO. 2018-8
WILLIAMS ST - FROM SHIAWASSEE TO WASHINGTON
ESTIMATED SPECIAL ASSESSMENTS

WILLIAMS SHIAWASSEE TO WASHINGTON

SPECIAL ASSESSMENT ROLL

NORTH SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
508	WILLIAMS	470-001-006	130.62	1	130.62	$19.87	$2,595.42	RM-1
502	WILLIAMS	470-001-005	130.62	0.75	97.965	$19.87	$1,946.56	RM-1
422-424	WILLIAMS	470-002-010	61	0.75	45.75	$19.87	$909.05	RM-1
416	WILLIAMS	470-002-009	61	1	61	$19.87	$1,212.07	RM-1
408	WILLIAMS	470-002-008	56	1	56	$19.87	$1,112.72	RM-1
402-404	WILLIAMS	470-002-007	66	0.75	49.5	$19.87	$983.57	RM-1
318	WILLIAMS	470-003-007	122	0.75	91.5	$19.87	$1,818.11	RM-1
310	WILLIAMS	470-003-008	61	1	61	$19.87	$1,212.07	RM-1
401-403	N WATER	470-003-009	61	0.75	45.75	$19.87	$909.05	RM-1
402	N WATER	470-004-011	122	0.75	91.5	$19.87	$1,818.11	RM-1
210	WILLIAMS	470-004-008	32	1	32	$19.87	$635.84	RM-1
403	N BALL	470-004-012	94	0.75	70.5	$19.87	$1,400.84	RM-1
404-410	N BALL	470-005-001	122	0.75	91.5	$23.58	$2,157.57	OS-1
110	WILLIAMS	470-005-007	56	1	56	$23.58	$1,320.48	OS-1
401	N WASHINGTON	470-005-008	66	0.75	49.5	$23.58	$1,167.21	OS-1
			1241.24		1030.085		$21,198.66	

SOUTH SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
521	WILLIAMS	470-037-001	66	1	66	$19.87	$1,311.42	RM-2
509	WILLIAMS	470-037-002	66	1	66	$19.87	$1,311.42	RM-2
505	WILLIAMS	470-037-003	78	1	78	$19.87	$1,549.86	RM-2
501	WILLIAMS	470-037-004	65	1	65	$19.87	$1,291.55	RM-2
415	WILLIAMS	470-037-005	55	1	55	$19.87	$1,092.85	RM-2
409	WILLIAMS	470-038-003	115.5	1	115.5	$19.87	$2,294.99	RM-2
405	WILLIAMS	470-038-004	57.75	1	57.75	$19.87	$1,147.49	RM-2
401	WILLIAMS	470-038-005	57.75	1	57.75	$19.87	$1,147.49	RM-2
327	WILLIAMS	470-038-006	99	1	99	$19.87	$1,967.13	RM-2
321	WILLIAMS	470-038-007	82.5	1	82.5	$19.87	$1,639.28	RM-2
317	WILLIAMS	470-038-008	43.7	1	43.7	$19.87	$868.32	RM-2
303-311	WILLIAMS	470-038-009	138.8	0.75	104.1	$19.87	$2,068.47	RM-2
332-334	N WATER	470-013-003	93	0.75	69.75	$23.58	$1,644.71	B-3
215	WILLIAMS	470-013-004	33	1	33	$23.58	$778.14	B-3
331	N BALL	470-013-001	122	0.75	91.5	$23.58	$2,157.57	B-3
327-329	N WASHINGTON	470-012-001	264	0.75	198	$23.58	$4,668.84	OS-1
			1437		1282.55		$26,939.52	

PROPOSED DISTRICT NO. 2018-8
WILLIAMS ST - FROM SHIAWASSEE TO WASHINGTON
ESTIMATED SPECIAL ASSESSMENTS

WILLIAMS SPECIAL ASSESSMENT ROLL

ENIGINEER'S ESTIMATE		$136,330.50	NORTH SIDE:	$21,198.66
CITY SHARE	60%	$81,798.30	SOUTH SIDE:	$26,939.52
LAND OWNER	40%	$54,532.20		
			TOTAL:	$48,138.17
TOTAL		$136,330.50		

	TOTAL	COMMERCIAL	RESIDENTIAL
ASSESSABLE FRONT FOOT	2312.635	589.250	1723.385

	ASSESSMENT AT 40% COMMERCIAL	TOTAL ASSESSABLE FRONT FEET	FRONT FOOT RATE	ASSESSABLE FRONT FEET OF COMMERCIAL	TOTAL AMOUNT OF COMMERCIAL ASSESSMENT
COMMERCIAL	$54,532.20	2312.635	$23.58	589.250	$13,894.58

	ASSESSMENT AT 40% COMMERCIAL LESS ASSESSMENT AT 40% RESIDENTIAL	TOTAL ASSESSABLE FRONT FEET OF RESIDENTIAL	FRONT FOOT RATE	ASSESSABLE FRONT FEET OF RESIDENTIAL	TOTAL AMOUNT OF RESIDENTIAL ASSESSMENT
RESIDENTIAL	$34,249.42	1723.385	$19.87	1,723.385	$34,249.42
					$48,144.00

ASSESSMENT AT 40% COMMERCIAL	$54,532.20
ASSESSMENT AT 40% RESIDENTIAL	$48,144.00

OWOSSO

514
515
511
522
508
502
517
420-422
406
402
520
320
302
208
518
516
515
118
116
W. OLIVER ST.
507
503
421
405
403
319-331
305
303
219
215
207-209
205
117
420
429
426
PINE ST.
417
414
417
414-416
N. WATER ST.
413-415
N. BALL ST.
415
407
408
409
404-410
405-407
405
422-424
416
408
402-404
318
310
401-403
402
210
403
401
110
404
W. WILLIAMS ST.
521
509
505
501
415
409
405
401
327
321
317
303-311
332-
215
331
329
330
323
322
321
318
312
315
311
308
307
301
210
219
327-329
326
WASHINGTON ST.
319
320
311-
309
301-305
300
114
SHIAWASSEE ST.
412
408
402
340
CURWOOD
JR HIGH
SCHOOL
W. MASON ST.
217-227
224
113
107
219
221-223
217-
217
0
100
200
Feet

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 · (989) 725-0599 · FAX (989) 723-8854

MEMORANDUM

DATE: March 5, 2018

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order #1391

Andy Genovese, Organizer of the Mid-Michigan Custom Car Show, is requesting the following street closure for the annual event:

Requested closure:

Washington Street between M-21 and Mason Street.
Exchange Street between Water and Park Streets

Requested date/time:

May 20, 2018
7 am – 6 pm

The Public Safety Department has issued Traffic Control Order No. 1391 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1391	3/5/18	4:00 pm

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street Closure

LOCATION OF CONTROL

Washington Street (M-21 and Mason) and Exchange Street (Water and Park)

EVENT: **Annual Mid-Michigan Custom Car Show**

May 20, 2018
7:00 am until 6:00 pm

APPROVED BY COUNCIL

_____, 20 _____

REMARKS

APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days or more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Mid Michigan Custom Car Show Date: Sunday, May 20, 2018

Primary Contact Person

Name: Andy Genovese

Title: Organizer

Address: 1370 W. North St.

Owosso, Mi. 48867

Phone: 989-666-3107

Requested Date(s): 5-20-18 Requested Hours: 7AM - 6 pm

Area Requested (Parking Lot - Parade Route): Washington St. (between 21 - Mason)

Exchange St (Water - Park)

Detailed description of the use for which the request is made: Street closure, car show

☐ Attach copies of any rules or policies applicable to persons participating in the event.

☐ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than $500,000 combined single limit.

Or

☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson

Mid-Michigan Custom Car Show Rules & Regulations

NO ALCOHOLIC BEVERAGES will be permitted anywhere in the show premises, Violators may be removed from the show site.

Car Show registrations must be completed between 9:00am and 12:00pm.

All Vehicles will be classified by the owner at the time of registration; please look closely at the Registration Form for the place to choose the class you would like to enter your car, truck, or bike into for judging.

Judging will begin at 12:00 sharp; please have vehicle ready to be judged.

Vehicle Registration Sheets must be displayed on all vehicles in the dash area; vehicles without entry cards will NOT be judged!

Car Show awards will include Top 3 in Class, plus one Best of Show and Best Club ALL cars registered for the show are eligible for the "Best of Show" trophy. The winner of "Best in Show" is not eligible for other awards.

No vehicles will be moved once they are parked, unless a staff member asks specifically for a vehicle to be moved. This is for safety reasons with the people/children present at the show.

Judges must have access to all areas of the vehicle, including the trunk, interior, or engine compartment if the participant wishes to be judged for that area. Judges are not to touch or open any areas of the vehicle to complete their judging duties, so please have all areas accessible to the judges during that time.

It is suggested that you be available to the judges during the time that your vehicle is being evaluated. They may have questions for you, or may need your assistance with your vehicle. However, it is NOT required that you talk to the judge unless he/she requests it.

All vehicles must remain in the show area during the event hours of 9:00-5:00pm. WINNERS MUST BE PRESENT TO WIN. If you leave early from the event, you may forfeit your show position, and may not receive the award for your class. No entry fees will be refunded.

Judges Decisions are final. Revisions will not be made to judging sheets. Tie-breakers will be decided by the head judge after a short re-evaluation of details.

The City of Owosso reserves the right to enforce any & all City rules & regulations in addition to these.

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/20/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), *AUTHORIZED* REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

StateFarm

AL SHATTUCK
111 N HICKORY ST
OWOSSO MI 48867

CONTACT NAME: BOBBI YERIAN
PHONE (A/C, No, Ext): (989)723-3232 FAX (A/C, No): (989)725-5392
E-MAIL ADDRESS: BOBBI@ALSHATTUCK.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : State Farm Fire and Casualty Company	25143
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

ANDREW GENOVESE
1370 W NORTH ST
OWOSSO MI 48867

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 500,000
	CLAIMS-MADE / OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
X	PERSONAL LIABILITY			22-CP-M544-5	10/08/2017	10/08/2018	MED EXP (Any one person)	$ 1,000
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

OPERATIONS: CAR SHOW

LOCATION: CITY OF OWOSSO
INCLUDING EXCHANGE STREET BETWEEN WATER & PARK STREETS
WASHINGTON STREET BETWEEN MAIN & MASON STREETS

CERTIFICATE HOLDER

CITY OF OWOSSO
301 W MAIN ST
OWOSSO MI 48867

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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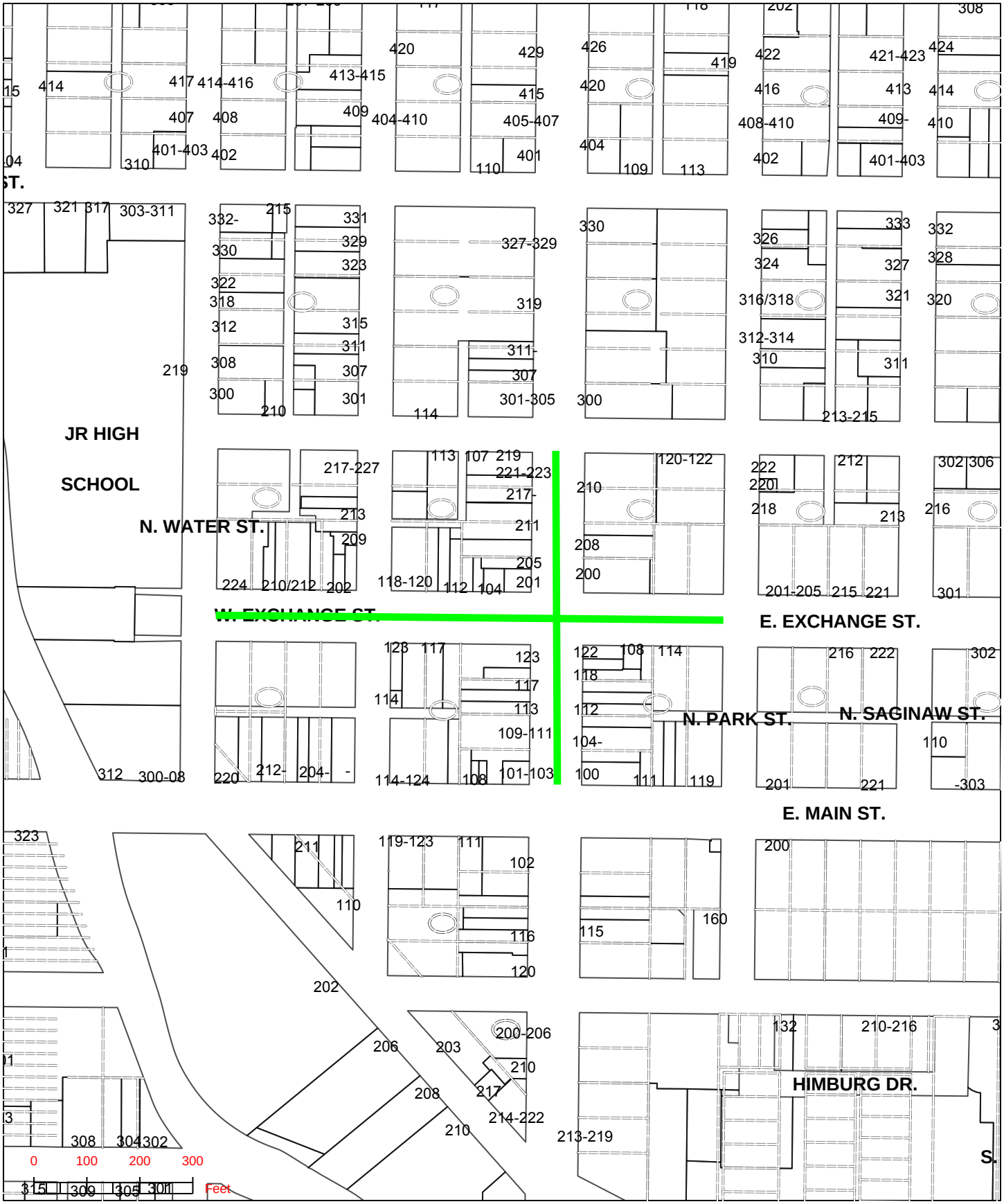
OWOSSO


JR HIGH
SCHOOL
N. WATER ST.
W. EXCHANGE ST.
E. EXCHANGE ST.
N. PARK ST.
N. SAGINAW ST.
E. MAIN ST.
HIMBURG DR.
0 100 200 300
Feet

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 02/01/2018 - 02/28/2018

Check Date	Bank	Check	Vendor Name	Description		Amount
Bank 1 GENERAL FUND (POOLED CASH)						
02/02/2018	1	129440	FORRESTER, DARLENE	REISSUE OF CHECK #129299	$	85.44
02/02/2018	1	129441	SIEB, DALE AND JOANNE	HOUSE FIRE-436 GENESEE ST	$	12,000.00
02/02/2018	1	129442	THE ACCUMED GROUP	DEC 2017-AMBULANCE BILLING & STATE REPORTING SERVICES	$	5,589.34
02/02/2018	1	129443	AFLAC	PAYROLL DEDUCTION-AFLAC PREMIUM	$	531.68
02/02/2018	1	129444	ALL ABOUT ANIMALS	SPAY/NEUTER SERVICES-PAID FOR BY DONATIONS	$	481.00
02/02/2018	1	129445	H K ALLEN PAPER CO	SUPPLIES	$	89.00
02/02/2018	1	129446	ARBOR PROFESSIONAL SOLUTIONS INC	COLLECTION FEES	$	13.00
02/02/2018	1	129447	ARBORICULTURE SOCIETY OF MICHIGAN	ARBORCON 2018-BILL BROOKS/NICKOLAS GOOD	$	240.00
02/02/2018	1	129448	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	$	29,065.46
02/02/2018	1	129449	JUDY ELAINE CRAIG	COURIER SERVICE	$	189.00
02/02/2018	1	129450	DELL MARKETING LP	OPD-COMPUTER/MONITOR (SQUAD ROOM)	$	778.00
02/02/2018	1	129451	DOWNTOWN DEVELOPMENT AUTHORITY	TAX COLLECTION	$	387.50
02/02/2018	1	129452	FIRST DUE FIRE SUPPLY	FIRE GEAR	$	4,911.96
02/02/2018	1	129453	LAW ENFORCEMENT OFFICERS REGIONAL	FOIA FUNDAMENTALS-TRACY THOMPSON-1/24/18	$	25.00
02/02/2018	1	129454	MICHIGAN ASSOCIATION OF PLANNING	REGIONAL WORKSHOP-SUSAN MONTENEGRO	$	100.00
02/02/2018	1	129455	MICHIGAN MUNICIPAL RISK MANAGEMENT	MANAGING A MENTAL HEALTH CRISIS-MIKE OLSEY	$	150.00
02/02/2018	1	129456	MICHIGAN WATER ENVIRONMENT ASSOCIATION	OPERATORS DAY 2018	$	1,100.00
02/02/2018	1	129457	MID MICHIGAN CHIEFS OF POLICE ASSO	KEVIN LENKART	$	25.00
02/02/2018	1	129458	MISDU	PAYROLL DEDUCTIONS	$	1,359.07
02/02/2018	1	129459	OFFICE DEPOT	SUPPLIES	$	305.14
02/02/2018	1	129460	OWOSSO PUBLIC SCHOOLS	TAX COLLECTION	$	177,619.12
02/02/2018	1	129461	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION-UNION DUES	$	854.25
02/02/2018	1	129462	REPUBLIC SERVICES #237	JANUARY 2018-REFUSE SERVICE	$	371.05
02/02/2018	1	129463	REPUBLIC SERVICES #237	FEB 2018-REFUSE SERVICE	$	329.91
02/02/2018	1	129464	RICOH USA	MAINT/SUPPLIES FOR RICOH COPIERS	$	938.23
02/02/2018	1	129465	SHIAWASSEE COUNTY TREASURER	TAX COLLECTION	$	139,254.68
02/02/2018	1	129466	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTION	$	24,619.61
02/02/2018	1	129467	SOUTHSIDE CAR WASH	CAR WASHES	$	138.00
02/02/2018	1	129468	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	$	4,602.09
02/02/2018	1	129469	STAPLES ADVANTAGE	SUPPLIES	$	76.23
02/02/2018	1	129470	STATE OF MICHIGAN	SEX OFFENDERS REGISTRATION FEES	$	60.00
02/02/2018	1	129471	UNITED PARCEL SERVICE	SHIPPING FEES	$	22.18
02/02/2018	1	129472	VERIZON WIRELESS	MODEM FEES	$	1,599.22
02/02/2018	1	129473	WEB ASCENDER	JAN/FEB/MAR 2018-WEBSITE HOSTING	$	150.00
02/02/2018	1	2828(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER	$	1,024.80
02/02/2018	1	2829(A)	BIO-SYSTEMS OF OHIO, LLC	WWTP-SUPPLIES	$	592.42
02/02/2018	1	2830(A)	C D W GOVERNMENT, INC.	SUPPLIES	$	691.98
02/02/2018	1	2831(A)	CARMEUSE LIME	BULK PEBBLE QUICKLIME	$	4,983.17
02/02/2018	1	2832(A)	COLE-PARMER INSTRUMENT COMPANY	WWTP-PUMP HEAD	$	389.56
02/02/2018	1	2833(A)	GEOCORP INC	SUPPLIES	$	185.08
02/02/2018	1	2834(A)	GREAT LAKES CENTRAL RAILWAY INC	SIGNAL DEVICES MAINTENANCE	$	3,249.00
02/02/2018	1	2835(A)	J & H OIL COMPANY	FUEL-PE 1/31/18	$	5,683.24

02/02/2018	1	2836(A)	MICHIANA HEALTHCARE EDUCATION CENTER	TRAINING SUPPLIES	$	46.90
02/02/2018	1	2837(A)	MICHIGAN BUSINESS & PROFESSIONAL ASSO	FEB 2018-COBRA ADMIN FEE	$	50.00
02/02/2018	1	2838(A)	NATIONAL VISION ADMINISTRATORS LLC	FEB 2018-VISION INSURANCE PREMIUM	$	470.79
02/02/2018	1	2839(A)	PHYSICIANS HEALTH PLAN OF MID-MICH	FEBRUARY 2018-HEALTH INSURANCE PREMIUM	$	69,817.41
02/02/2018	1	2840(A)	SLC METER LLC	METERS/PARTS	$	4,262.84
02/02/2018	1	2841(A)	JESSICA UNANGST	REIMBURSEMENT	$	6.70
02/02/2018	1	2842(A)	USA BLUE BOOK	WTP-LAB SUPPLIES	$	763.06
02/02/2018	1	2843(A)	WEST SHORE FIRE, INC.	2018 SIREN MAINTENANCE	$	1,540.00
02/02/2018	1	2844(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER	$	850.95
02/06/2018	1	129474	SHIAWASSEE COUNTY TREASURER	TRAILER FEES (137)	$	4,415.17
02/06/2018	1	129475	SHIAWASSEE REGIONAL EDUCATION SERVICE	VILLA PILOT	$	1,397.73
02/09/2018	1	129476	FOCHTMAN, MILDRED M	REFUND	$	30.01
02/09/2018	1	129477	COOK, DEBRA	REFUND	$	50.00
02/09/2018	1	129478	ESTATE OF JOAN WARNER	REFUND	$	7.36
02/09/2018	1	129479	H K ALLEN PAPER CO	SUPPLIES	$	1,071.61
02/09/2018	1	129480	THE ARGUS PRESS	PRINTING OF LEGAL NOTICES ETC	$	322.58
02/09/2018	1	129481	B S & A SOFTWARE	HR SYSTEM-ANNUAL SERVICE/SUPPORT	$	1,061.00
02/09/2018	1	129482	BUSINESS RADIO LICENSING	FCC FILING APPLICATION ASSISTANCE	$	95.00
02/09/2018	1	129483	GLENN CHINAVARE	WASTEWATER ADMINISTRATORS CONFERENCE LODGING	$	78.75
02/09/2018	1	129484	DOWNTOWN DEVELOPMENT AUTHORITY	TAX CAPTURE DISBURSEMENT	$	137,020.27
02/09/2018	1	129485	DURAND AUTO PARTS	PARTS	$	726.20
02/09/2018	1	129486	EDWARDS SIGN & SCREEN PRINTING, INC	WATER DISTRIBUTION MAPS	$	39.00
02/09/2018	1	129487	FAMILY FARM & HOME	SUPPLIES	$	11.98
02/09/2018	1	129488	FIRST DUE FIRE SUPPLY	OFD-HELMET SHIELD (1)	$	69.00
02/09/2018	1	129489	GLOBAL INDUSTRIAL	WTP-CRANE	$	2,278.99
02/09/2018	1	129490	H20 COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	$	698.75
02/09/2018	1	129491	HI QUALITY GLASS, INC	PUBLIC SAFETY-DOOR REPAIR	$	302.02
02/09/2018	1	129492	HOME DEPOT CREDIT SERVICES	SUPPLIES/PARTS	$	923.30
02/09/2018	1	129493	INDEPENDENT NEWSPAPERS	ACCOUNTANT AD	$	68.80
02/09/2018	1	129494	LANGTRY, JOHN & BECKY	HOUSE FIRE-202 S STATE ST	$	12,056.00
02/09/2018	1	129495	MICHIGAN ASSESSORS ASSOCIATION	AD FOR ASSESSOR	$	125.00
02/09/2018	1	129496	MICHIGAN CO INC	FLEET-RAGS	$	243.80
02/09/2018	1	129497	MICHIGAN MUNICIPAL TREASURERS ASSO	KAREN RUDDY/KATHY FAGAN-2018 MEMBERSHIPS	$	100.00
02/09/2018	1	129498	MICHIGAN ROAD PRESERVATION ASSO	2018 MRPA CITY COUNTY WORKSHOP-CLAYTON W	$	30.00
02/09/2018	1	129499	MILLER CANFIELD	JESSICA UNANGST-SEMINAR	$	90.00
02/09/2018	1	129500	NORTH AMERICAN OVERHEAD DOOR INC	DOOR REPAIR	$	90.00
02/09/2018	1	129501	NORTHSIDE ANIMAL HOSPITAL	VET SERVICES-PAID FOR BY DONATIONS	$	536.15
02/09/2018	1	129502	OWOSSO BOLT & BRASS CO	PARTS	$	241.37
02/09/2018	1	129503	RADIO SHACK DEALER 22-H074	OPD-USP	$	9.99
02/09/2018	1	129504	SHIAWASSEE REGIONAL CHAMBER OF COMMERCE	DINNER TICKETS-CRAWFORD/GREENWAY/BAILEY/EVELETH	$	180.00
02/09/2018	1	129505	SPARTAN STORES LLC	SUPPLIES	$	16.97
02/09/2018	1	129506	STATE OF MICHIGAN	2018 STORMWATER ANNUAL PERMIT FEE	$	260.00
02/09/2018	1	129507	STATE OF MICHIGAN	PHASE II-OLIVER ST FROM OAK TO GOULD STS	$	281,250.00
02/09/2018	1	129508	VALLEY LUMBER	SUPPLIES/MATERIALS	$	694.48
02/09/2018	1	129509	VIC BOND SALES, INC. - OWOSSO	CITY HALL-SINK TRAPS	$	118.34
02/09/2018	1	129510	WAUGHS CULLIGAN	WATER FOR RESIDENT	$	17.25
02/09/2018	1	129511	WIN'S ELECTRICAL SUPPLY OF OWOSSO	SUPPLIES	$	305.84
02/09/2018	1	2845(A)	ACLARA TECHNOLOGIES LLC	ARM SYSTEM-INSTALLS/REPAIRS	$	27,761.50

02/09/2018	1	2846(A)	ALS LABORATORY GROUP	WASTEWATER ANALYSES	$	135.00
02/09/2018	1	2847(A)	APPLIED INDUSTRIAL TECHNOLOGIES	WWTP-REPAIRS	$	4,121.93
02/09/2018	1	2848(A)	C A TURNER CO INC	WATER-THAWING UNIT	$	1,051.10
02/09/2018	1	2849(A)	D & G EQUIPMENT INC	PARTS	$	155.59
02/09/2018	1	2850(A)	D & K TRUCK COMPANY INC	PARTS	$	158.46
02/09/2018	1	2851(A)	DETROIT SALT COMPANY LLC	ROAD SALT	$	21,474.12
02/09/2018	1	2852(A)	ETNA SUPPLY COMPANY	WATER INVENTORY	$	940.50
02/09/2018	1	2853(A)	FASTENAL COMPANY	PARTS	$	404.76
02/09/2018	1	2854(A)	FLEIS & VANDENBRINK ENGINEERING INC	2018 STREET PROGRAM ENGINEERING SERVICES	$	48,087.00
02/09/2018	1	2855(A)	FUOSS GRAVEL COMPANY	22A GRAVEL	$	1,648.11
02/09/2018	1	2856(A)	GILBERT'S DO IT BEST HARDWARE	SUPPLIES	$	69.33
02/09/2018	1	2857(A)	GOYETTE MECHANICAL	MAINTENANCE ON BOILER IN PUBLIC SAFETY BUILDING	$	150.00
02/09/2018	1	2858(A)	HALLIGAN ELECTRIC INC	WWTP-T-1-W PUMP WIRING FOR RESET	$	280.00
02/09/2018	1	2859(A)	JADE SCIENTIFIC INC	WTP-ELECTRODE STORAGE SOLUTION	$	105.41
02/09/2018	1	2860(A)	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE	$	2,777.43
02/09/2018	1	2861(A)	LOGICALIS INC	JANUARY 2018-NETWORK ADMINISTRATOR/ENGINEERING	$	6,272.00
02/09/2018	1	2862(A)	LUDINGTON ELECTRIC, INC.	REPAIRS	$	203.25
02/09/2018	1	2863(A)	MICHIGAN CRITICAL POWER	DIESEL GENERATOR SYSTEM	$	7,576.00
02/09/2018	1	2864(A)	NEOPOST USA INC	POSTAGE METER RENTAL/MAINTENANCE	$	287.10
02/09/2018	1	2865(A)	NCL OF WISCONSIN INC	WWTP-LAB SUPPLIES	$	180.60
02/09/2018	1	2866(A)	OFFICE SOURCE	ASSESSOR-SUPPLIES	$	280.12
02/09/2018	1	2867(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	$	260.00
02/09/2018	1	2868(A)	POLYDYNE INC	AF 4500 POLYMER	$	2,187.00
02/09/2018	1	2869(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	$	3,418.35
02/09/2018	1	2870(A)	REEVES WHEEL ALIGNMENT, INC	REPAIRS TO CITY VEHICLES	$	1,997.36
02/09/2018	1	2871(A)	SHULTS EQUIPMENT LLC	PARTS	$	1,057.50
02/09/2018	1	2872(A)	BRYAN GLEN THOMAS	ELECTRICAL INSPECTIONS	$	700.00
02/09/2018	1	2873(A)	UNIQUE PAVING MATERIALS CORP	COLD PATCHING MATERIAL	$	4,922.83
02/09/2018	1	2874(A)	UNITED STATES PLASTIC CORP	WTP-TUBING	$	42.41
02/09/2018	1	2875(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES	$	9,342.33
02/15/2018	1	129512	WISEMAN, ANNE S	REFUND	$	82.57
02/15/2018	1	129513	COOK, WILLIAM C	REFUND	$	615.00
02/15/2018	1	129514	BEATTIE SPRING AND WELDING, INC.	PARTS	$	2,123.10
02/15/2018	1	129515	DASEN THEODORE	UB refund for account: 5850070004	$	-
02/15/2018	1	129516	PAUL EARLY REALTY	UB refund for account: 2207490003	$	69.36
02/15/2018	1	129517	CULLIGAN'S WATER SOFTNR	UB refund for account: 1587700001	$	1,735.73
02/15/2018	1	129518	FERRIS JACOB	UB refund for account: 2373550015	$	30.42
02/15/2018	1	129519	PJ 2 PROPERTIES	UB refund for account: 2766391004	$	12.60
02/15/2018	1	129520	CAMP GERALD	UB refund for account: 5018570004	$	71.22
02/15/2018	1	129521	NELSON DUSTIN	UB refund for account: 2580530010	$	6.92
02/15/2018	1	129522	HOY MELISSA	UB refund for account: 5850070003	$	62.69
02/15/2018	1	129523	ROSELAND & FINANCE	UB refund for account: 1045000007	$	19.44
02/15/2018	1	129524	MARSHALL ROLAND	UB refund for account: 2233590004	$	191.33
02/15/2018	1	129525	HARTSON LIAM	UB refund for account: 3263570004	$	68.89
02/15/2018	1	129526	RUST RODNEY E	UB refund for account: 1109500001	$	18.54
02/15/2018	1	129527	TONY SCHMIDT REALTY	UB refund for account: 3823090002	$	24.52
02/15/2018	1	129528	MANAUSA ZACH	UB refund for account: 2970240003	$	16.82
02/15/2018	1	129529	GLENN CHINAVARE	PARKING FOR JOINT EXPO	$	7.00

02/15/2018	1	129530	COMFORT INN	KATHERINE FAGAN-2018 BASIC INSTITUTE	$	382.50
02/15/2018	1	129531	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	$	33,847.55
02/15/2018	1	129532	VOID		$	-
02/15/2018	1	129533	D & D TRUCK & TRAILER PARTS	PARTS	$	658.99
02/15/2018	1	129534	DANE A DEISLER	ELECTRICAL INSPECTIONS	$	105.00
02/15/2018	1	129535	MALLEY CONSTRUCTION INC	2017 STREET RESURFACING PROGRAM	$	734,741.68
02/15/2018	1	129536	MICHIGAN MUNICIPAL LEAGUE	AD FOR ACCOUNTANT POSITION	$	57.30
02/15/2018	1	129537	MICHIGAN MUNICIPAL TREASURERS ASSO	BASIC INSTITUTE-KATHERINE FAGAN	$	550.00
02/15/2018	1	129538	MICHIGAN PUBLIC EMPLOYER LABOR RELATIONS	REGISTRATION/UNANGST/CHINAVARE/MONTENEGRO	$	170.00
02/15/2018	1	129539	MISDU	PAYROLL DEDUCTION	$	1,359.07
02/15/2018	1	129540	SAFETY-KLEEN SYSTEMS INC	WWTP-QUARTERLY REPLACE/RECYCLE OF PARTS	$	275.00
02/15/2018	1	129541	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	$	230.00
02/15/2018	1	129542	SPRINT COMMUNICATIONS	CELL PHONE SERVICE/EQUIPMENT-1/7/18-2/6/18	$	1,221.48
02/15/2018	1	129543	STATE OF MICHIGAN	STATE WITHHOLDING TAX	$	19,711.49
02/15/2018	1	129544	SUMBERA EXCAVATING, INC.	CURWOOD CASTLE PARK RENOVATIONS	$	5,207.75
02/15/2018	1	129545	THE TOWN TUB, INC.	FLEET-KEROSENE	$	40.01
02/15/2018	1	129546	UNITED PARCEL SERVICE	SHIPPING CHARGES	$	23.28
02/15/2018	1	129547	WATER ENVIRONMENT FEDERATION	MEMBERSHIP FOR GLENN CHINAVARE	$	145.00
02/15/2018	1	129548	WE PRINT EVERYTHING INC	WIDE FORMAT PRINTING OF WATER DISTRIBUTION	$	50.00
02/16/2018	1	2876(A)	AMAZON CAPITAL SERVICES	OTTERBOX (6) FOR CELL PHONES	$	109.22
02/16/2018	1	2877(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER	$	896.70
02/16/2018	1	2878(A)	BIDNET	FEES FOR SALE OF VEHICLES	$	351.50
02/16/2018	1	2879(A)	DALTON ELEVATOR LLC	SUPPLIES	$	457.60
02/16/2018	1	2880(A)	EMPLOYEE BENEFIT CONCEPTS INC	FEBRUARY 2018-FSA ADMIN FEE	$	110.25
02/16/2018	1	2881(A)	ENVIRONMENTAL RESOURCE ASSOCIATES	WTP-LAB SUPPLIES	$	629.72
02/16/2018	1	2882(A)	GOYETTE MECHANICAL	CITY HALL-REPAIR	$	680.00
02/16/2018	1	2883(A)	HARRINGTON INDUSTRIAL PLASTICS LLC	WTP-PUMP	$	1,028.76
02/16/2018	1	2884(A)	J & H OIL COMPANY	LUBES/REC GAS	$	1,067.58
02/16/2018	1	2885(A)	KENNEDY INDUSTRIES, INC.	WWTP-PUMP	$	987.75
02/16/2018	1	2886(A)	LANSING UNIFORM CO.	OPD-VESTS FOR DAVID/APPLEGATE	$	1,315.00
02/16/2018	1	2887(A)	KEVIN LENKART	MACP CONFERENCE MEALS/ROOM	$	210.71
02/16/2018	1	2888(A)	MCMASTER-CARR SUPPLY CO	PARTS	$	812.77
02/16/2018	1	2889(A)	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREEN	$	50.00
02/16/2018	1	2890(A)	MICHIANA HEALTHCARE EDUCATION CENTER	OFD-PALS ECARDS FOR COURSE	$	140.00
02/16/2018	1	2891(A)	1ST CHOICE AUTO PARTS INC	PARTS	$	1,422.00
02/16/2018	1	2892(A)	ORCHARD HILTZ & MCCLIMENT INC	INDUSTRIAL PARK CONNECTOR PROJECT PROFESSIONAL SERVICES	$	47,205.85
02/16/2018	1	2893(A)	SAFEBUILT MICHIGAN LLC	JAN 2018-BUILDING DEPARTMENT SERVICES	$	10,266.67
02/16/2018	1	2894(A)	ST JOHNS ANSWERING SERVICE INC	MARCH 2018-TELEPHONE ANSWERING SERVICE	$	116.80
02/16/2018	1	2895(A)	UNITED TECHNOLOGY TRADE CORP	WTP-BOSUN SEAT WITH BELT	$	314.54
02/16/2018	1	2896(A)	USA BLUE BOOK	WWTP-SUPPLIES	$	124.07
02/16/2018	1	2897(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER	$	951.60
02/16/2018	1	2898(A)	WIDESPREAD ELECTRICAL SALES LLC	WWTP-CIRCUIT BREAKER	$	506.30

1 TOTALS:

(2 Checks Voided)

Total of 178 Disbursements: $ 1,971,435.50

Bank 10 OWOSSO HISTORICAL FUND

02/08/2018	10	5048	APPLE TREE LANE	DECORATIONS FOR CHAMBER DINNER	$	24.00
02/08/2018	10	5049	ROBERT V DORAN-BROCKWAY	REIMBURSEMENT	$	233.89
02/08/2018	10	5050	GILBERT'S DO IT BEST HARDWARE	CHRISTMAS TREE FOR GOULD HOUSE	$	150.00
02/08/2018	10	5051	HI QUALITY GLASS, INC	EXHIBITION FRAME REPAIR	$	16.88
02/08/2018	10	5052	LUDINGTON ELECTRIC, INC.	CHANGE LIGHT BULBS THROUGHOUT THE CASTLE	$	137.33
02/08/2018	10	5053	MICHIGAN MUSEUMS ASSOCIATION	MEMBERSHIP RENEWAL-ROBERT DORAN-BROCKWAY	$	50.00
02/08/2018	10	5054	SECURITY ALARM CO INC	ALARM-3/1/18-5/31/18	$	60.00
02/08/2018	10	5055	SHIAWASSEE REGIONAL CHAMBER OF COMMERCE	2018 CHAMBER DINNER	$	145.00
02/08/2018	10	5056	SPECIALTY SALVAGE LLC	REFUSE SERVICE-515 N WASHINGTON ST	$	38.97
02/15/2018	10	5057	APPLE TREE LANE	CURWOOD CASTLE-CHOCOLATES	$	108.50
02/15/2018	10	5058	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	$	853.86
02/15/2018	10	5059	SHATTUCK SPECIALTY ADVERTISING	NAME BADGE (1)	$	17.37

10 TOTALS:

Total of 12 Disbursements:	$	1,835.80

Bank 2 TRUST & AGENCY

02/06/2018	2	6605	SHIAWASSEE COUNTY TREASURER	TRAILER FEES-137 LOTS	$	990.40
02/06/2018	2	6606	SHIAWASSEE COUNTY TREASURER	TRAILER FEES-130 LOTS	$	325.00
02/06/2018	2	6607	SHIAWASSEE COUNTY TREASURER	TARILER FEES-128 LOTS	$	320.00

2 TOTALS:

Total of 3 Disbursements:	$	1,635.40

REPORT TOTALS:

(2 Checks Voided)

Total of 193 Disbursements:	$	1,974,906.70

MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 15, 2018

TO: City Council

FROM: Glenn M. Chinavare, Utility Director

SUBJECT: Proposed Water & Sewer Charges & Fees for 2018

RECOMMENDATION:

Adoption of revised water and sewer charges and authorization to implement said charges in accordance with the proposed resolution/s beginning April 1, 2018.

BACKGROUND:

The proposed charges as attached have not been updated since 2005 and 2006. The proposed resolution for Miscellaneous Water Services Charges, last updated in 2005, is more about language clarification and streamlining appropriate reoccurring service charges. The proposed resolution for Water and Sewer Connection Charges, last updated in 2006, is necessary to bring such charges in line with current material and labor expenses. Only the Water and Sewer System Charges and the Water Main Assessment Charges remain the same.

FISCAL IMPACTS:

The Water and Sewer Connection Charges have nearly doubled since 2006, and the proposed resolution reflects those current costs. These increases will have the most impact on new construction in the commercial and industrial districts. Using the smaller meter size installation costs, establishes the base line without having to create an extensive table of multiple scenarios. Labor costs for meter installation sizes 5/8" thru 1 1/2" are relatively consistent, materials costs vary slightly, and the cost of a larger meter would need to be adjusted accordingly.

The Miscellaneous Water Service Charges have increased only modestly, and will have the least impact on city of Owosso customers.

Document originated by:

Glenn M. Chinavare, Director of Public Services & Utilities

Attachment: (1) Resolution for Miscellaneous Water Service Charges
(2) Resolution for Water & Sewer Connection Charges

RESOLUTION NO.

ESTABLISHMENT OF MISCELLANEOUS WATER POLICIES AND SERVICE CHARGES EFFECTIVE APRIL 1, 2018

WHEREAS, the city of Owosso owns and operates water and wastewater utilities;

WHEREAS, the city of Owosso must have policies and service charges in addition to the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan* Sec. 34-79. Additional regulations, and Sec. 34-81. Rules, regulations and fees; and

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city council hereby adopts the following policies and service charges for the water utility which shall become effective April 1, 2018.

SECOND: Any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

I. Service costs resulting from customer request for turn-on or turn-off of a water service are as follows:

a. There shall be no service charge for routine turn-on or turn-off of a water service during normal working hours or for an emergency after-hours call. Normal work hours are 7:00 a.m. to 3:30 p.m. Monday-Friday excluding holidays. An emergency is a situation such as a ruptured water service line that would result in significant loss of water and/or property damage and is not due to negligence or fault of the customer.

b. A $30.00 service charge shall apply for return appointments during normal work hours when required by the customer's failure to keep a previous service appointment. (Note: A water service will not be turned on unless a responsible person is present who can verify that there are no leaks in the internal plumbing.)

c. A $30.00 service charge shall apply for seasonal meter turn-on and account activation (during normal working hours only).

d. A $60.00 service charge shall apply for after-hours, non-emergency customer-requested and scheduled service calls up to one hour in duration. After-hours service exceeding one hour and/or requiring more than one employee will be charged the actual cost.

II. Service costs for reduced pressure principle backflow preventer RPZ (reduced pressure zone) inspections are as follows:

a. Initial compliance inspections and noncompliance inspections are at no charge to the customer.

b. A $30.00 re-inspection fee for each additional inspection will be added to the water bill when additional inspections are needed.

III. Service charges required for nonpayment of water and/or sewer bills by due dates:

a. A $30.00 service charge shall be applied when payment is not received by the shut-off due date and the past due account was added to the shut-off listing.

b. An additional $30.00 service charge shall be paid prior to turning on a water service which was turned off for nonpayment if such turn-on request would occur after 5:00 p.m. on a normal working day.

c. A $25.00 service charge shall be paid for payments returned for any reason for account holders having insufficient funds.

IV. Tapping permits required by a customer request for new accounts are as follows:

a. A $30.00 service charge will apply for a tapping permit for all size taps.

V. Hydrant use request charges are as follows:

a. Contractors and special projects. A $1,000 service charge will be required at time of permit application. This fee includes the minimum charge of $50.00 for 5,000 bulk gallons of water, plus additional charges of $10.00 per 1,000 gallons, or fraction thereof, consumed greater than the minimum quantity. Owosso water system personnel will attach a water meter and RPZ backflow preventer to the hydrant for contractor use. If the water meter and RPZ are returned in good operating condition, the contractor will receive a $450.00 refund, less charges for additional water consumed greater than the minimum quantity. Hydrant meters will not be provided from December 1 and March 31, unless the contractor can provide acceptable protection of equipment during freezing temperatures.

b. Resident pool filling. Minimum charge for the filling of pools is $300.00, which includes the first 5,000 gallons of water. A $10.00-per-1,000 gallons, or fraction thereof, will be charged after the first 5,000 gallons.

VI. Hydrant flow data requests:

a. A $125.00 charge will be made for water distribution modeling data (average day psi, max day psi, peak hour psi, available fire flow in gallons per minute/GPM @ residual pressure of 20 psi).

b. A $275.00 charge will be made for field testing.

VII. Customer deposits

a. A $75.00 customer deposit will be required for in-city-of-Owosso rental property accounts.

b. A $75.00 customer deposit will be required for accounts out-of-city accounts.

RESOLUTION NO.

ESTABLISHMENT OF WATER AND SEWER CONNECTION CHARGES
EFFECTIVE APRIL 1, 2018

WHEREAS, the city of Owosso owns and operates water and wastewater utilities;

WHEREASs, the city of Owosso must have water and sewer connection charges besides the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan* Sec. 34-67. Water service connections, connection charges and Sec. 34-144. Connection charges (sewer);

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city council hereby adopts the following connection charges for the water utility which shall become effective April 1, 2018.

SECOND: Any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

WATER AND SEWER CONNECTION CHARGES

Water and sewer connection charges for new or increased size services are a combination of the applicable charges appearing below. The director of public services and utilities shall verify the applicable charges before approving an application for service. The applicant shall provide adequate information concerning water and sewer service requirements for the determination of service size.

I. Water service line charges

a. Option 1 - Owner's contractor provides all excavation, backfill and surface restoration. The city makes the tap, installs water service from main to curb stop, and provides meter for interior installation. (SFR-single family residence) (DI- ductile iron water main) (PVC-C900 water main).

1" SFR Service DI	$1,315 (1" tap, 1" corp, 1" copper to curb stop, curb stop, curb box, 5/8" meter)
1" SFR Service DI	$1,355 (1" tap, 1" corp, 1" copper to curb stop, curb stop, curb box, 3/4" meter)
1" SFR Service PVC	$1,410 (1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 5/8" meter)
1" SFR Service PVC	$1,450 (1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 3/4" meter)

Other services are charged time and material charges, with prepayment of estimated material cost required.

b. Option 2 - City provides excavation, backfill and surface restoration, including street patch, from tap to curb stop, and/or when service line is installed by boring or directional drilling. This option is generally only available for in-city customers.

1" SRF Service DI	$3,525 (1" tap, 1" corp, 1" copper to curb stop, curb stop, curb box, 5/8" meter)
1" SRF Service DI	$3,565 (1" tap, 1" corp, 1" copper to curb stop, curb stop, curb box, 3/4" meter)
1" SRF Service PVC	$3,620 (1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 5/8" meter)
1" SRF Service PVC	$3,660 (1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 3/4" meter)

Other services are charged time and material charges with prepayment of estimated material cost.

c. Option 3 - Connection to existing water service stub-to-curb stop for a vacant lot, if stub was provided at city cost (such stubs are typically done before street construction).

1" SRF Service DI	$1,850 for existing: (1" tap, 1" copper to stop, and a new 5/8" meter)
1" SRF Service DI	$1,890 for existing: (1" tap, 1" copper to stop, and a new 3/4" meter)
1" SRF Service PVC	$1,945 for existing: (1" tap, 1" copper to stop, and a new 5/8" meter)

1" SRF Service PVC $1,985 for existing: (1" tap, 1" copper to stop, and a new 3/4" meter)

d. Additional charges may apply as follows:

Meter pit (for ¾" to 1" services) $100 for parts and labor when an interior meter installation is not feasible.

Winter construction surcharge $300 for frozen ground (generally December 15 to March 15) to cover additional costs related to frost excavation and extended street patch maintenance before a final patch.

II. Sewer service line charges

a. Option 1 - Owner's contractor provides all excavation, backfill and surface restoration

For four-inch or six-inch service $330 for parts and labor, including sewer wye or a saddle tap provided by the city.

b. Option 2 - Connection to existing sewer service stub serving a vacant lot, if the stub was provided at city cost (such stubs are typically done before street construction).

For four-inch or six-inch service $1,000

III. Water and sewer system charges

System charges as provided in Table 1—Water and Sewer Charges for Reserve Capacity provided for new customers but financed at system expense.

Out-of-city water system charges apply to retail customers outside the Owosso city limits unless otherwise provided in an agreement between the city and another governmental unit. City sewer system charges do not apply to out-of-city water services. Sewer service connections in other governmental units have their own charges.

Sewer system charges do not apply to separate water metered services such as irrigation, fire sprinkler service, or approved industrial applications where the water used does not go to the wastewater system.

A residential duplex served by a single service line and meter shall have a minimum meter size of ¾." Determination of appropriate meter size for larger services is subject to review and approval by the director of public services and utilities before acceptance of the application for service. The review shall be based on the user's demand potential and generally accepted practices for sizing water meters based on expected average and peak flow rates. Generally, the meter size shall be reduced no more than one standard size from the size of the water line (e.g., a 1.5" meter is acceptable with a 2" service line).

When an existing water service is enlarged or replaced with a larger water service due to an expansion of the customer's water demand, the water and sewer system charges shall be based on the new meter size minus that for the existing water meter size. There is no credit or rebate on reduction of meter size.

TABLE I
WATER AND SEWER SYSTEM CHARGES FOR RESERVE CAPACITY

Potable Water Service Meter Size	In-City Water System Charge	Out-of-City Water System Charge	In-City Sewer System Charge
5/8"	$400	$600	$400
3/4"	$600	$900	$600
1"	$1,000	$1,500	$1,000
1.5"	$2,000	$3,000	$2,000

2"	$3,200	$4,800	$3,200
3"	$6,000	$9,000	$6,000
4"	$10,000	$15,000	$10,000
6"	$20,000	$30,000	$20,000

FIRE LINE CHARGES

Line Size	In-City	Out-of-City
4"	$1,000	$1,500
6"	$2,000	$3,000
6" with pump	$4,000	$6,000
8"	$4,000	$6,000
8" with pump	$6,000	$9,000
10"	$6,000	$9,000
10" with pump	$8,000	$12,000
12"	$8,000	$12,000
12" with pump	$10,000	$15,000

IV. Water main assessment charge (out-of-city)

A water main assessment charge may apply to retail customers outside the Owosso city limits unless otherwise provided in an agreement between the city and another governmental unit (Caledonia Charter Township opted out October 6, 2011).

For properties outside the city, which were not assessed or did not pay in a comparable way for the installation of the water main abutting their property, a water main assessment charge shall be paid before connection. The assessment is applicable to Owosso Charter Township as follows:

	Cost per front foot of property	Minimum	Maximum
Water (residential)	$15	$ 900	$3,000
Water (commercial or industrial)	$20	$2,000	

For corner lots, the assessment applies only to the frontage abutting the water main to be used for the service connection.

Water main assessment charge revenue shall be dedicated and restricted to a replacement fund to be used for water main replacements in the respective governmental unit.

V. Meter charge

This charge applies in cases where the cost of the meter is not included under I. above. The charge includes costs of a water meter, meter transmission unit (MTU), couplings, and a one-hour service call related to meter installation and inspection.

5/8" meter	$280	1" meter	$330
3/4" meter	$320	1 1/2" meter	$505

Larger meters will be charged at actual cost.

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 · (989) 725-0570 · FAX (989) 723-8854

MEMORANDUM

DATE: March 13, 2018

TO: Owosso City Council

FROM: Karen K. Ruddy, CPA, Finance Director

SUBJECT: Revenue and Expense Financial Reports for February 2018

Please find attached the February revenue and expense financial reports.

General Fund

Revenue

Year to date revenues were $5,477,175 as of the end of February. The City has earned 74% of its budget, and completed 67% of the fiscal year. The General Fund revenue is higher than budgeted primarily due to property taxes being collected early in the year. Also, the MMRMA general liability insurance liability reimbursement was $36,000 higher than budgeted.

Expenditures

Year to date expenses were $4,601,101 as of the end of February. The City has spent 62% of its budget, and completed 67% of the fiscal year. Most departments are spending below or at budget. When making a comparison between budget and actual, the budget is spread evenly over 12 months, whereas actual spending is not as consistent. The cause of departments that are spending higher than budget is most likely attributable to the following:

- Dues and memberships are paid early in the fiscal year
- School election expenses were not budgeted, but will be reimbursed by the school system

- Cost for the restoration of painting is being expensed directly from the General Fund; since the paintings are assets of the City not the Historical Commission.

Major and Local Streets

Year to date revenues will be lower than budgeted throughout the year for these funds. The state pays gas and weight tax (the major revenue source for these funds) two month in arrears.

The expense for maintenance and improvement to roads are in these funds. These types of expenses are seasonal so expense will vary from budget throughout the year. Originally the road construction projects were budgeted in the Capital Improvement Streets Fund. A budget amendment will be made at some point in the year to transfer the budget to major and local streets where the expenses are recorded.

Historical Commission

The City contributes $33,000 to this fund to cover part of wages and any maintenance expenses for the castle. All other expense will be covered by either rental income for the Gould House or from donations. The City has pledged to pay for the cost to restore several paintings. In the past the restoration costs were paid as they were incurred as a transfer from the General Fund. However, going forward these expenses will be paid directly from the General Fund; as they are assets of the City not the Historical Commission. There is no effect on the Historical Commission due to this change, as the restoration was not budgeted.

At year end, a review of the General Fund transfer compared to the approved wages, and maintenance expense is performed and the General Fund transfer is either increased or decreased.

Sewer/Water/Wastewater Funds

Revenues

Year to date revenues will almost always be lower than budgeted throughout the year, as billing is done quarterly and always billed in arrears.

Sewer/Water/Wastewater Funds- Continued

Expenditures

Sewer and Waste Water Funds are spending below budget. The Water Fund is spending higher than budget because the automatic meter reading equipment is being expensed between last fiscal year and the current fiscal year. However, the funding of the project was received last year. Therefore, previous year's fund balance will be used to offset the cost in the current fiscal year.

Fleet Fund

The Fleet Fund is spending below budget because only a small amount of capital purchases have been made.

Thank you.

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 02/28/2018
% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-401.403	GENERAL PROPERTY TAX	3,320,000.00	3,037,978.28	8,419.44	282,021.72	91.51
101-000-401.424	TRAILER PARK TAXES	800.00	482.00	0.00	318.00	60.25
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	21,651.00	0.00	0.00	21,651.00	0.00
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,950.00	0.00	0.00	1,950.00	0.00
101-000-401.443	ADMINISTRATION FEES	68,900.00	46,021.20	3,426.92	22,878.80	66.79
101-000-401.445	COLLECTION & INTEREST ON TAXES	18,500.00	5,778.19	456.74	12,721.81	31.23
101-000-450.452	PERMITS-BUILDING	107,748.00	97,963.95	8,321.20	9,784.05	90.92
101-000-450.453	LIQUOR LICENSES	9,700.00	10,060.00	0.00	(360.00)	103.71
101-000-450.454	PERMITS-ELECTRICAL	18,000.00	29,760.00	755.00	(11,760.00)	165.33
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	38,000.00	32,248.00	2,530.00	5,752.00	84.86
101-000-450.460	MISCELLANEOUS LICENSES	2,000.00	10,740.00	900.00	(8,740.00)	537.00
101-000-450.477	PERMITS-HANDGUNS	500.00	170.00	20.00	330.00	34.00
101-000-450.478	DOG LICENSES	30.00	0.00	0.00	30.00	0.00
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	0.00	325.00	0.00	(325.00)	100.00
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE	63,783.00	51,559.97	0.00	12,223.03	80.84
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,587,671.00	850,890.00	274,536.00	736,781.00	53.59
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPECTION	11,000.00	1,900.00	400.00	9,100.00	17.27
101-000-600.626	CHARGE FOR SERVICES RENDERED	62,000.00	27,450.06	756.18	34,549.94	44.27
101-000-600.627	DUPLICATING SERVICES	2,000.00	490.57	95.00	1,509.43	24.53
101-000-600.628	RENTAL REGISTRATION	1,100.00	575.00	75.00	525.00	52.27
101-000-600.629	AMBULANCE CHARGES	255,400.00	136,314.69	12,738.06	119,085.31	53.37
101-000-600.630	AMBULANCE MILEAGE CHARGES	340,873.00	176,887.08	20,586.15	163,985.92	51.89
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHARGES	475,000.00	297,794.63	29,200.88	177,205.37	62.69
101-000-600.633	FIRE SERVICES	3,000.00	(1,000.00)	0.00	4,000.00	(33.33)
101-000-600.642	CHARGE FOR SERVICES - SALES	5,000.00	1,857.00	20.00	3,143.00	37.14
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	114,000.00	27,548.65	0.00	86,451.35	24.17
101-000-600.651	RECREATION	500.00	0.00	0.00	500.00	0.00
101-000-655.655	PARKING VIOLATIONS	6,500.00	2,788.00	60.00	3,712.00	42.89
101-000-655.659	PARKING LEASE INCOME	15,000.00	2,370.00	0.00	12,630.00	15.80
101-000-655.660	ORDINANCE FINES & COSTS	26,000.00	10,210.91	1,333.86	15,789.09	39.27
101-000-664.664	INTEREST INCOME	49,000.00	15,996.93	0.00	33,003.07	32.65
101-000-664.668	RENTAL INCOME	1,500.00	2,830.00	2,000.00	(1,330.00)	188.67
101-000-671.673	SALE OF FIXED ASSETS	5,000.00	4,208.50	(221.50)	791.50	84.17
101-000-671.675	DONATIONS-PRIVATE	2,700.00	130.78	(1,017.15)	2,569.22	4.84
101-000-671.676	DONATIONS-PUBLIC SAFETY	0.00	15.00	0.00	(15.00)	100.00
101-000-671.687	INSURANCE REFUNDS	75,000.00	135,570.00	0.00	(60,570.00)	180.76
101-000-671.692	RECOVERY OF BAD DEBTS	4,500.00	501.18	0.00	3,998.82	11.14
101-000-671.694	MISCELLANEOUS	2,500.00	25,851.31	1,038.28	(23,351.31)	1,034.05
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	211,450.00	116,906.34	0.00	94,543.66	55.29
101-000-695.677	CITY UTILITIES ADMIN REIMB	365,900.00	243,928.00	30,491.00	121,972.00	66.67
101-000-695.678	DDA/OBRA REIMBURSEMENT	4,475.00	0.00	0.00	4,475.00	0.00
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	110,900.00	72,073.94	11,191.65	38,826.06	64.99
Total Dept 000		7,409,531.00	5,477,175.16	408,112.71	1,932,355.84	73.92
TOTAL REVENUES		7,409,531.00	5,477,175.16	408,112.71	1,932,355.84	73.92
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-704.000	BOARDS & COMMISSIONS	2,600.00	1,253.91	0.00	1,346.09	48.23
101-101-728.000	OPERATING SUPPLIES	1,200.00	56.20	0.00	1,143.80	4.68

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-860.000	EDUCATION & TRAINING	500.00	521.74	45.00	(21.74)	104.35
Total Dept 101 - CITY COUNCIL		4,300.00	1,831.85	45.00	2,468.15	42.60
Dept 171 - CITY MANAGER						
101-171-702.100	SALARIES	98,775.00	67,308.98	7,568.73	31,466.02	68.14
101-171-702.800	ACCRUED SICK LEAVE	3,217.00	0.00	0.00	3,217.00	0.00
101-171-715.000	SOCIAL SECURITY (FICA)	8,051.00	5,112.14	562.96	2,938.86	63.50
101-171-716.100	HEALTH INSURANCE	3,250.00	0.00	0.00	3,250.00	0.00
101-171-716.200	DENTAL INSURANCE	485.00	323.52	40.44	161.48	66.71
101-171-716.400	LIFE INSURANCE	300.00	198.00	24.75	102.00	66.00
101-171-716.500	DISABILITY INSURANCE	1,102.00	720.00	90.00	382.00	65.34
101-171-717.000	UNEMPLOYMENT INSURANCE	18.00	0.00	0.00	18.00	0.00
101-171-718.200	DEFINED CONTRIBUTION	15,785.00	10,096.29	1,135.31	5,688.71	63.96
101-171-719.000	WORKERS' COMPENSATION	300.00	177.00	59.00	123.00	59.00
101-171-728.000	OPERATING SUPPLIES	400.00	1,878.66	1.99	(1,478.66)	469.67
101-171-818.000	CONTRACTUAL SERVICES	28,000.00	0.00	0.00	28,000.00	0.00
101-171-858.000	MEMBERSHIPS & DUES	1,000.00	869.00	0.00	131.00	86.90
101-171-860.000	EDUCATION & TRAINING	3,700.00	1,841.98	135.00	1,858.02	49.78
Total Dept 171 - CITY MANAGER		164,383.00	88,525.57	9,618.18	75,857.43	53.85
Dept 201 - FINANCE						
101-201-702.100	SALARIES	172,713.00	103,689.68	12,442.52	69,023.32	60.04
101-201-715.000	SOCIAL SECURITY (FICA)	13,461.00	7,793.81	932.48	5,667.19	57.90
101-201-716.100	HEALTH INSURANCE	30,244.00	14,093.16	1,803.76	16,150.84	46.60
101-201-716.200	DENTAL INSURANCE	1,456.00	845.22	107.17	610.78	58.05
101-201-716.300	OPTICAL INSURANCE	181.00	105.17	13.34	75.83	58.10
101-201-716.400	LIFE INSURANCE	1,097.00	677.68	85.86	419.32	61.78
101-201-716.500	DISABILITY INSURANCE	2,018.00	1,222.19	164.10	795.81	60.56
101-201-717.000	UNEMPLOYMENT INSURANCE	53.00	0.00	0.00	53.00	0.00
101-201-718.000	RETIREMENT	12,547.00	11,865.38	1,304.64	681.62	94.57
101-201-718.200	DEFINED CONTRIBUTION	2,064.00	983.16	133.66	1,080.84	47.63
101-201-719.000	WORKERS' COMPENSATION	450.00	294.00	98.00	156.00	65.33
101-201-728.000	OPERATING SUPPLIES	3,500.00	695.05	9.65	2,804.95	19.86
101-201-818.000	CONTRACTUAL SERVICES	2,314.00	2,267.40	0.00	46.60	97.99
101-201-858.000	MEMBERSHIPS & DUES	550.00	545.00	0.00	5.00	99.09
101-201-860.000	EDUCATION & TRAINING	3,000.00	1,011.93	0.00	1,988.07	33.73
Total Dept 201 - FINANCE		245,648.00	146,088.83	17,095.18	99,559.17	59.47
Dept 209 - ASSESSING						
101-209-702.100	SALARIES	70,104.00	44,938.56	5,293.00	25,165.44	64.10
101-209-704.000	BOARDS & COMMISSIONS	1,250.00	300.00	0.00	950.00	24.00
101-209-715.000	SOCIAL SECURITY (FICA)	5,612.00	3,472.50	409.01	2,139.50	61.88
101-209-716.100	HEALTH INSURANCE	3,250.00	0.00	0.00	3,250.00	0.00
101-209-716.200	DENTAL INSURANCE	485.00	323.52	40.44	161.48	66.71
101-209-716.300	OPTICAL INSURANCE	112.00	74.48	9.31	37.52	66.50
101-209-716.400	LIFE INSURANCE	519.00	362.01	45.54	156.99	69.75
101-209-716.500	DISABILITY INSURANCE	844.00	575.17	72.33	268.83	68.15
101-209-717.000	UNEMPLOYMENT INSURANCE	18.00	0.00	0.00	18.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-209-718.000	RETIREMENT	23,169.00	19,894.35	2,343.22	3,274.65	85.87
101-209-719.000	WORKERS' COMPENSATION	413.00	252.00	84.00	161.00	61.02
101-209-728.000	OPERATING SUPPLIES	6,500.00	3,594.64	280.12	2,905.36	55.30
101-209-802.000	ADVERTISING	500.00	26.25	0.00	473.75	5.25
101-209-818.000	CONTRACTUAL SERVICES	5,000.00	4,097.00	0.00	903.00	81.94
101-209-833.000	EQUIPMENT MAINTENANCE	250.00	0.00	0.00	250.00	0.00
101-209-858.000	MEMBERSHIPS & DUES	300.00	275.00	0.00	25.00	91.67
101-209-860.000	EDUCATION & TRAINING	1,250.00	747.11	0.00	502.89	59.77
Total Dept 209 - ASSESSING		119,576.00	78,932.59	8,576.97	40,643.41	66.01
Dept 210 - CITY ATTORNEY						
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	60,000.00	30,638.24	0.00	29,361.76	51.06
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COURT	60,000.00	36,921.74	0.00	23,078.26	61.54
Total Dept 210 - CITY ATTORNEY		120,000.00	67,559.98	0.00	52,440.02	56.30
Dept 215 - CLERK						
101-215-702.100	SALARIES	105,946.00	69,165.69	7,940.96	36,780.31	65.28
101-215-706.000	ELECTIONS	0.00	11,831.34	0.00	(11,831.34)	100.00
101-215-715.000	SOCIAL SECURITY (FICA)	8,105.00	5,112.94	583.38	2,992.06	63.08
101-215-716.100	HEALTH INSURANCE	19,071.00	12,683.13	1,584.62	6,387.87	66.50
101-215-716.200	DENTAL INSURANCE	744.00	494.37	61.69	249.63	66.45
101-215-716.300	OPTICAL INSURANCE	91.00	60.21	7.51	30.79	66.16
101-215-716.400	LIFE INSURANCE	642.00	452.22	56.93	189.78	70.44
101-215-716.500	DISABILITY INSURANCE	1,239.00	860.02	108.27	378.98	69.41
101-215-717.000	UNEMPLOYMENT INSURANCE	36.00	0.00	0.00	36.00	0.00
101-215-718.000	RETIREMENT	33,171.00	30,763.44	3,515.47	2,407.56	92.74
101-215-719.000	WORKERS' COMPENSATION	264.00	174.00	58.00	90.00	65.91
101-215-728.000	OPERATING SUPPLIES	8,550.00	3,451.01	0.00	5,098.99	40.36
101-215-802.000	ADVERTISING	3,600.00	1,937.24	234.38	1,662.76	53.81
101-215-818.000	CONTRACTUAL SERVICES	7,310.00	2,801.60	0.00	4,508.40	38.33
101-215-833.000	EQUIPMENT MAINTENANCE	100.00	3,851.00	0.00	(3,751.00)	3,851.00
101-215-858.000	MEMBERSHIPS & DUES	420.00	380.00	0.00	40.00	90.48
101-215-860.000	EDUCATION & TRAINING	600.00	21.49	0.00	578.51	3.58
101-215-978.000	EQUIPMENT	8,000.00	9,605.56	0.00	(1,605.56)	120.07
Total Dept 215 - CLERK		197,889.00	153,645.26	14,151.21	44,243.74	77.64
Dept 226 - HUMAN RESOURCES						
101-226-702.100	SALARIES	133,570.00	83,410.76	9,500.14	50,159.24	62.45
101-226-715.000	SOCIAL SECURITY (FICA)	10,867.00	6,256.13	711.87	4,610.87	57.57
101-226-716.100	HEALTH INSURANCE	8,476.00	0.00	0.00	8,476.00	0.00
101-226-716.200	DENTAL INSURANCE	1,558.00	1,038.72	129.84	519.28	66.67
101-226-716.300	OPTICAL INSURANCE	223.00	148.96	18.62	74.04	66.80
101-226-716.400	LIFE INSURANCE	748.00	507.75	63.34	240.25	67.88
101-226-716.500	DISABILITY INSURANCE	1,514.00	1,032.32	129.82	481.68	68.18
101-226-717.000	UNEMPLOYMENT INSURANCE	36.00	0.00	0.00	36.00	0.00
101-226-718.000	RETIREMENT	24,632.00	15,631.40	1,697.58	9,000.60	63.46
101-226-718.200	DEFINED CONTRIBUTION	3,150.00	0.00	0.00	3,150.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-226-719.000	WORKERS' COMPENSATION	335.00	291.00	97.00	44.00	86.87
101-226-728.000	OPERATING SUPPLIES	4,000.00	2,270.51	21.40	1,729.49	56.76
101-226-802.000	ADVERTISING	1,000.00	1,447.80	339.30	(447.80)	144.78
101-226-818.000	CONTRACTUAL SERVICES	21,000.00	7,990.10	1,271.25	13,009.90	38.05
101-226-833.000	EQUIPMENT MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00
101-226-856.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-226-858.000	MEMBERSHIPS & DUES	500.00	409.00	0.00	91.00	81.80
101-226-860.000	EDUCATION & TRAINING	3,000.00	933.98	140.00	2,066.02	31.13
Total Dept 226 - HUMAN RESOURCES		216,609.00	121,368.43	14,120.16	95,240.57	56.03
Dept 253 - TREASURY						
101-253-702.100	SALARIES	65,003.00	44,599.88	5,940.59	20,403.12	68.61
101-253-715.000	SOCIAL SECURITY (FICA)	4,973.00	3,368.24	446.91	1,604.76	67.73
101-253-716.100	HEALTH INSURANCE	9,100.00	8,990.06	1,239.11	109.94	98.79
101-253-716.200	DENTAL INSURANCE	375.00	340.84	46.90	34.16	90.89
101-253-716.300	OPTICAL INSURANCE	74.00	42.31	5.77	31.69	57.18
101-253-716.400	LIFE INSURANCE	450.00	235.60	31.38	214.40	52.36
101-253-716.500	DISABILITY INSURANCE	816.00	470.04	65.01	345.96	57.60
101-253-717.000	UNEMPLOYMENT INSURANCE	25.00	0.00	0.00	25.00	0.00
101-253-718.200	DEFINED CONTRIBUTION	546.00	1,526.56	192.00	(980.56)	279.59
101-253-719.000	WORKERS' COMPENSATION	200.00	132.00	44.00	68.00	66.00
101-253-728.000	OPERATING SUPPLIES	1,400.00	1,205.70	23.97	194.30	86.12
101-253-818.000	CONTRACTUAL SERVICES	12,700.00	6,035.21	0.00	6,664.79	47.52
101-253-833.000	EQUIPMENT MAINTENANCE	750.00	0.00	0.00	750.00	0.00
101-253-858.000	MEMBERSHIPS & DUES	300.00	50.00	0.00	250.00	16.67
101-253-860.000	EDUCATION & TRAINING	2,000.00	932.50	932.50	1,067.50	46.63
101-253-862.000	OVER & SHORT	0.00	119.63	109.69	(119.63)	100.00
Total Dept 253 - TREASURY		98,712.00	68,048.57	9,077.83	30,663.43	68.94
Dept 258 - INFORMATION & TECHNOLOGY						
101-258-728.000	OPERATING SUPPLIES	5,000.00	2,308.88	2.38	2,691.12	46.18
101-258-818.000	CONTRACTUAL SERVICES	99,295.00	46,638.00	6,422.00	52,657.00	46.97
101-258-833.000	EQUIPMENT MAINTENANCE	500.00	8,990.87	0.00	(8,490.87)	1,798.17
101-258-978.000	EQUIPMENT	23,200.00	0.00	0.00	23,200.00	0.00
Total Dept 258 - INFORMATION & TECHNOLOGY		127,995.00	57,937.75	6,424.38	70,057.25	45.27
Dept 265 - BUILDING & GROUNDS						
101-265-702.200	WAGES	29,875.00	25,528.48	3,378.37	4,346.52	85.45
101-265-702.800	ACCRUED SICK LEAVE	1,668.00	0.00	0.00	1,668.00	0.00
101-265-703.000	OTHER COMPENSATION	700.00	5,341.80	0.00	(4,641.80)	763.11
101-265-715.000	SOCIAL SECURITY (FICA)	2,467.00	2,172.65	254.32	294.35	88.07
101-265-716.000	FRINGES	0.00	1,689.61	0.00	(1,689.61)	100.00
101-265-716.100	HEALTH INSURANCE	6,169.00	4,081.56	510.77	2,087.44	66.16
101-265-716.200	DENTAL INSURANCE	485.00	323.52	40.44	161.48	66.71
101-265-716.300	OPTICAL INSURANCE	60.00	40.24	5.03	19.76	67.07
101-265-716.400	LIFE INSURANCE	79.00	52.80	6.60	26.20	66.84
101-265-717.000	UNEMPLOYMENT INSURANCE	18.00	0.00	0.00	18.00	0.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-265-718.000	RETIREMENT	13,214.00	12,707.80	1,495.60	506.20	96.17
101-265-719.000	WORKERS' COMPENSATION	944.00	636.00	212.00	308.00	67.37
101-265-728.000	OPERATING SUPPLIES	2,500.00	2,652.91	0.00	(152.91)	106.12
101-265-820.100	ELECTRICITY	20,000.00	10,474.48	1,469.86	9,525.52	52.37
101-265-820.200	GAS	4,000.00	2,473.72	697.75	1,526.28	61.84
101-265-820.300	TELEPHONE	290.00	180.00	0.00	110.00	62.07
101-265-820.400	WATER & SEWER	3,000.00	1,539.60	0.00	1,460.40	51.32
101-265-831.000	BUILDING MAINTENANCE	12,000.00	8,454.13	1,005.40	3,545.87	70.45
101-265-843.000	EQUIPMENT RENTAL	3,000.00	3,326.48	0.00	(326.48)	110.88
Total Dept 265 - BUILDING & GROUNDS		100,469.00	81,675.78	9,076.14	18,793.22	81.29
Dept 299 - GENERAL ADMIN						
101-299-719.000	WORKERS' COMPENSATION	200.00	55.00	0.00	145.00	27.50
101-299-728.000	OPERATING SUPPLIES	22,000.00	10,067.51	1,054.29	11,932.49	45.76
101-299-810.000	INSURANCE & BONDS	132,662.00	132,552.08	0.00	109.92	99.92
101-299-818.000	CONTRACTUAL SERVICES	10,030.00	32,299.94	244.00	(22,269.94)	322.03
101-299-820.300	TELEPHONE	5,814.00	4,198.54	331.98	1,615.46	72.21
101-299-833.000	EQUIPMENT MAINTENANCE	500.00	252.00	84.00	248.00	50.40
101-299-850.000	BAD DEBT EXPENSE	90,000.00	84,902.95	45,775.33	5,097.05	94.34
101-299-856.000	MISCELLANEOUS	2,500.00	8,157.75	588.44	(5,657.75)	326.31
101-299-858.000	MEMBERSHIPS & DUES	38,415.00	38,268.00	0.00	147.00	99.62
101-299-860.000	EDUCATION & TRAINING	0.00	10.00	0.00	(10.00)	100.00
101-299-971.000	LAND	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 299 - GENERAL ADMIN		304,621.00	310,763.77	48,078.04	(6,142.77)	102.02
Dept 300 - POLICE						
101-300-702.100	SALARIES	1,140,433.00	718,736.48	79,429.99	421,696.52	63.02
101-300-702.120	SALARIES-MAGNET	69,047.00	44,072.43	5,083.70	24,974.57	63.83
101-300-702.200	WAGES	21,600.00	7,118.40	718.99	14,481.60	32.96
101-300-702.300	OVERTIME	45,000.00	25,892.47	5,498.32	19,107.53	57.54
101-300-702.400	WAGES - TEMPORARY	0.00	699.55	25.44	(699.55)	100.00
101-300-702.600	UNIFORMS	1,450.00	1,450.00	0.00	0.00	100.00
101-300-702.800	ACCRUED SICK LEAVE	6,600.00	6,916.48	618.45	(316.48)	104.80
101-300-703.000	CROSSING GUARDS	42,000.00	26,850.85	4,178.65	15,149.15	63.93
101-300-715.000	SOCIAL SECURITY (FICA)	28,300.00	17,628.07	2,076.72	10,671.93	62.29
101-300-716.000	FRINGES	0.00	46.29	0.00	(46.29)	100.00
101-300-716.100	HEALTH INSURANCE	229,915.00	141,739.28	15,820.57	88,175.72	61.65
101-300-716.200	DENTAL INSURANCE	11,000.00	7,192.04	875.66	3,807.96	65.38
101-300-716.300	OPTICAL INSURANCE	1,300.00	788.29	97.15	511.71	60.64
101-300-716.400	LIFE INSURANCE	3,900.00	2,569.84	320.29	1,330.16	65.89
101-300-716.500	DISABILITY INSURANCE	5,050.00	3,754.36	467.55	1,295.64	74.34
101-300-716.600	PHYSICALS	500.00	150.00	0.00	350.00	30.00
101-300-717.000	UNEMPLOYMENT INSURANCE	520.00	53.09	0.00	466.91	10.21
101-300-718.000	RETIREMENT	75,000.00	61,598.40	7,077.15	13,401.60	82.13
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	120,500.00	86,899.68	9,931.45	33,600.32	72.12
101-300-718.200	DEFINED CONTRIBUTION	2,142.00	1,517.24	174.84	624.76	70.83
101-300-719.000	WORKERS' COMPENSATION	18,600.00	15,963.00	4,553.00	2,637.00	85.82
101-300-728.000	OPERATING SUPPLIES	14,000.00	8,725.12	1,725.07	5,274.88	62.32
101-300-741.000	UNIFORMS & CLEANING	9,000.00	4,246.15	1,315.00	4,753.85	47.18

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-300-751.000	GAS & OIL	25,000.00	16,292.01	1,217.43	8,707.99	65.17
101-300-804.000	WITNESS JURY FEES	200.00	0.00	0.00	200.00	0.00
101-300-813.000	WRECKER SERVICE	300.00	0.00	0.00	300.00	0.00
101-300-818.000	CONTRACTUAL SERVICES	80,000.00	29,783.33	3,724.05	50,216.67	37.23
101-300-820.100	ELECTRICITY	9,600.00	6,043.42	892.47	3,556.58	62.95
101-300-820.200	GAS	5,800.00	2,686.60	754.53	3,113.40	46.32
101-300-820.300	TELEPHONE	5,500.00	4,433.88	1,114.12	1,066.12	80.62
101-300-820.400	WATER & SEWER	2,734.00	1,522.00	0.00	1,212.00	55.67
101-300-820.500	REFUSE	500.00	252.00	63.00	248.00	50.40
101-300-831.000	BUILDING MAINTENANCE	6,000.00	737.54	197.26	5,262.46	12.29
101-300-833.000	EQUIPMENT MAINTENANCE	1,000.00	260.00	0.00	740.00	26.00
101-300-833.400	EQUIP MAINT - MOBILE	20,000.00	7,806.19	1,672.83	12,193.81	39.03
101-300-856.000	MISCELLANEOUS	300.00	149.58	0.00	150.42	49.86
101-300-858.000	MEMBERSHIPS & DUES	2,400.00	425.00	25.00	1,975.00	17.71
101-300-860.000	EDUCATION & TRAINING	5,000.00	1,897.25	385.71	3,102.75	37.95
101-300-976.000	BUILDING ADD & IMPROVEMENTS	0.00	8,594.31	0.00	(8,594.31)	100.00
101-300-978.000	EQUIPMENT	56,500.00	40,777.00	0.00	15,723.00	72.17
Total Dept 300 - POLICE		2,066,691.00	1,306,267.62	150,034.39	760,423.38	63.21
Dept 335 - FIRE						
101-335-702.100	SALARIES	1,010,280.00	653,698.67	73,784.57	356,581.33	64.70
101-335-702.300	OVERTIME	121,000.00	86,221.66	16,322.42	34,778.34	71.26
101-335-702.400	WAGES - TEMPORARY	50.00	0.00	0.00	50.00	0.00
101-335-702.500	MEAL ALLOWANCE	13,500.00	13,500.00	0.00	0.00	100.00
101-335-702.600	UNIFORMS	1,800.00	1,000.00	0.00	800.00	55.56
101-335-702.800	ACCRUED SICK LEAVE	8,100.00	4,377.66	0.00	3,722.34	54.05
101-335-715.000	SOCIAL SECURITY (FICA)	21,150.00	13,195.91	1,562.36	7,954.09	62.39
101-335-716.100	HEALTH INSURANCE	262,000.00	148,777.66	19,083.87	113,222.34	56.79
101-335-716.200	DENTAL INSURANCE	7,850.00	4,692.33	575.82	3,157.67	59.77
101-335-716.300	OPTICAL INSURANCE	1,250.00	722.49	92.98	527.51	57.80
101-335-716.400	LIFE INSURANCE	4,740.00	2,990.25	378.83	1,749.75	63.09
101-335-716.500	DISABILITY INSURANCE	9,600.00	5,158.15	650.55	4,441.85	53.73
101-335-716.600	PHYSICALS	2,500.00	0.00	0.00	2,500.00	0.00
101-335-717.000	UNEMPLOYMENT INSURANCE	378.00	43.88	0.00	334.12	11.61
101-335-718.000	RETIREMENT	143,800.00	116,466.91	13,880.76	27,333.09	80.99
101-335-718.200	DEFINED CONTRIBUTION	2,072.00	1,488.04	174.80	583.96	71.82
101-335-719.000	WORKERS' COMPENSATION	24,000.00	19,832.00	5,736.00	4,168.00	82.63
101-335-728.000	OPERATING SUPPLIES	15,000.00	4,800.78	1,086.37	10,199.22	32.01
101-335-728.100	SUPPLIES	30,000.00	10,635.11	432.39	19,364.89	35.45
101-335-741.000	UNIFORMS & CLEANING	14,500.00	11,962.63	4,980.96	2,537.37	82.50
101-335-751.000	GAS & OIL	20,000.00	17,760.32	1,242.51	2,239.68	88.80
101-335-818.000	CONTRACTUAL SERVICES	70,000.00	53,659.57	5,602.34	16,340.43	76.66
101-335-820.100	ELECTRICITY	11,000.00	7,058.85	1,043.05	3,941.15	64.17
101-335-820.200	GAS	4,500.00	2,593.49	754.53	1,906.51	57.63
101-335-820.300	TELEPHONE	2,000.00	1,865.80	726.92	134.20	93.29
101-335-820.400	WATER & SEWER	2,000.00	1,522.00	0.00	478.00	76.10
101-335-820.500	REFUSE	500.00	252.00	63.00	248.00	50.40
101-335-831.000	BUILDING MAINTENANCE	9,000.00	3,776.61	287.26	5,223.39	41.96
101-335-833.000	EQUIPMENT MAINTENANCE	5,000.00	3,156.32	1,540.00	1,843.68	63.13
101-335-833.400	EQUIP MAINT - MOBILE	35,000.00	13,997.57	559.14	21,002.43	39.99
101-335-860.000	EDUCATION & TRAINING	23,000.00	20,477.46	186.90	2,522.54	89.03
101-335-976.000	BUILDING ADD & IMPROVEMENTS	0.00	8,594.30	0.00	(8,594.30)	100.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-335-978.000	EQUIPMENT	25,000.00	11,649.00	0.00	13,351.00	46.60
Total Dept 335 - FIRE		1,900,570.00	1,245,927.42	150,748.33	654,642.58	65.56
Dept 370 - BUILDING AND SAFETY						
101-370-702.100	SALARIES	57,539.00	22,707.98	2,685.37	34,831.02	39.47
101-370-702.200	WAGES	0.00	15,840.00	1,740.00	(15,840.00)	100.00
101-370-715.000	SOCIAL SECURITY (FICA)	4,402.00	2,942.14	336.23	1,459.86	66.84
101-370-716.100	HEALTH INSURANCE	17,530.00	12,520.92	1,457.97	5,009.08	71.43
101-370-716.200	DENTAL INSURANCE	785.00	512.23	65.29	272.77	65.25
101-370-716.300	OPTICAL INSURANCE	110.00	72.11	9.17	37.89	65.55
101-370-716.400	LIFE INSURANCE	140.00	92.89	11.63	47.11	66.35
101-370-716.500	DISABILITY INSURANCE	439.00	207.97	36.18	231.03	47.37
101-370-717.000	UNEMPLOYMENT INSURANCE	38.00	0.00	0.00	38.00	0.00
101-370-718.200	DEFINED CONTRIBUTION	1,413.00	751.80	95.38	661.20	53.21
101-370-719.000	WORKERS' COMPENSATION	355.00	564.00	188.00	(209.00)	158.87
101-370-728.000	OPERATING SUPPLIES	4,000.00	955.08	0.00	3,044.92	23.88
101-370-818.000	CONTRACTUAL SERVICES	146,000.00	75,451.69	11,071.67	70,548.31	51.68
101-370-820.300	TELEPHONE	500.00	159.51	22.85	340.49	31.90
101-370-833.000	EQUIPMENT MAINTENANCE	100.00	0.00	0.00	100.00	0.00
101-370-856.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-370-858.000	MEMBERSHIPS & DUES	500.00	0.00	0.00	500.00	0.00
101-370-860.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
101-370-978.000	EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 370 - BUILDING AND SAFETY		235,951.00	132,778.32	17,719.74	103,172.68	56.27
Dept 441 - PUBLIC WORKS						
101-441-702.100	SALARIES	61,345.00	38,388.01	4,583.79	22,956.99	62.58
101-441-702.200	WAGES	97,000.00	64,004.84	29,470.15	32,995.16	65.98
101-441-702.400	WAGES - TEMPORARY	5,000.00	4,138.50	0.00	861.50	82.77
101-441-703.000	OTHER COMPENSATION	0.00	48,450.33	2,516.88	(48,450.33)	100.00
101-441-715.000	SOCIAL SECURITY (FICA)	12,496.00	23,110.90	2,776.43	(10,614.90)	184.95
101-441-716.000	FRINGES	0.00	(129,600.07)	0.00	129,600.07	100.00
101-441-716.100	HEALTH INSURANCE	28,700.00	65,046.29	8,209.61	(36,346.29)	226.64
101-441-716.200	DENTAL INSURANCE	2,000.00	3,405.07	428.16	(1,405.07)	170.25
101-441-716.300	OPTICAL INSURANCE	260.00	377.45	44.29	(117.45)	145.17
101-441-716.400	LIFE INSURANCE	700.00	741.83	93.19	(41.83)	105.98
101-441-716.500	DISABILITY INSURANCE	1,600.00	2,475.81	306.15	(875.81)	154.74
101-441-717.000	UNEMPLOYMENT INSURANCE	68.00	28.93	0.00	39.07	42.54
101-441-718.000	RETIREMENT	21,740.00	49,641.27	5,853.66	(27,901.27)	228.34
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	0.00	6,252.00	781.50	(6,252.00)	100.00
101-441-718.200	DEFINED CONTRIBUTION	4,498.00	7,197.95	909.82	(2,699.95)	160.03
101-441-719.000	WORKERS' COMPENSATION	4,500.00	11,028.00	3,547.00	(6,528.00)	245.07
101-441-728.000	OPERATING SUPPLIES	4,000.00	3,103.28	130.00	896.72	77.58
101-441-751.000	GAS & OIL	3,000.00	1,844.36	33.32	1,155.64	61.48
101-441-818.000	CONTRACTUAL SERVICES	6,000.00	12,135.92	0.00	(6,135.92)	202.27
101-441-820.100	ELECTRICITY	18,000.00	4,821.51	706.45	13,178.49	26.79
101-441-820.200	GAS	7,000.00	2,868.19	897.81	4,131.81	40.97
101-441-820.300	TELEPHONE	5,500.00	3,067.70	328.80	2,432.30	55.78
101-441-820.400	WATER & SEWER	1,200.00	509.20	0.00	690.80	42.43

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-441-820.500	REFUSE	2,000.00	778.50	204.91	1,221.50	38.93
101-441-821.000	STREET LIGHTING	200,000.00	46,736.55	15,256.30	153,263.45	23.37
101-441-822.000	DISPOSAL AREA(LANDFILL)	20,000.00	9,701.00	2,637.26	10,299.00	48.51
101-441-831.000	BUILDING MAINTENANCE	7,000.00	1,553.16	189.25	5,446.84	22.19
101-441-831.100	STORM SEWER MAINTENANCE	26,000.00	4,958.20	0.00	21,041.80	19.07
101-441-836.200	TREES & GARDEN	2,500.00	0.00	0.00	2,500.00	0.00
101-441-838.000	MISCELLANEOUS OPERATIONS	4,000.00	920.96	70.00	3,079.04	23.02
101-441-843.000	EQUIPMENT RENTAL	35,000.00	13,977.61	0.00	21,022.39	39.94
101-441-860.000	EDUCATION & TRAINING	6,000.00	1,024.00	270.00	4,976.00	17.07
101-441-860.100	SAFETY TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 441 - PUBLIC WORKS		588,607.00	302,687.25	80,244.73	285,919.75	51.42
Dept 528 - LEAF AND BRUSH COLLECTION						
101-528-702.200	WAGES	47,000.00	34,636.36	0.00	12,363.64	73.69
101-528-702.400	WAGES - TEMPORARY	0.00	3,235.00	0.00	(3,235.00)	100.00
101-528-715.000	SOCIAL SECURITY (FICA)	0.00	247.48	0.00	(247.48)	100.00
101-528-716.000	FRINGES	30,000.00	27,030.22	0.00	2,969.78	90.10
101-528-728.000	OPERATING SUPPLIES	2,000.00	220.06	0.00	1,779.94	11.00
101-528-818.000	CONTRACTUAL SERVICES	20,000.00	5,442.57	0.00	14,557.43	27.21
101-528-843.000	EQUIPMENT RENTAL	130,000.00	80,484.85	0.00	49,515.15	61.91
Total Dept 528 - LEAF AND BRUSH COLLECTION		229,000.00	151,296.54	0.00	77,703.46	66.07
Dept 585 - PARKING						
101-585-702.200	WAGES	12,000.00	2,850.74	0.00	9,149.26	23.76
101-585-703.000	OTHER COMPENSATION	2,700.00	0.00	0.00	2,700.00	0.00
101-585-716.000	FRINGES	9,300.00	2,224.72	0.00	7,075.28	23.92
101-585-728.000	OPERATING SUPPLIES	4,500.00	340.97	0.00	4,159.03	7.58
101-585-818.000	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-585-834.000	MAINTENANCE	2,000.00	39.77	0.00	1,960.23	1.99
101-585-843.000	EQUIPMENT RENTAL	16,500.00	4,113.96	0.00	12,386.04	24.93
Total Dept 585 - PARKING		49,000.00	9,570.16	0.00	39,429.84	19.53
Dept 728 - COMMUNITY DEVELOPMENT						
101-728-702.100	SALARIES	75,323.00	49,951.58	5,781.54	25,371.42	66.32
101-728-702.400	WAGES - TEMPORARY	0.00	128.59	19.05	(128.59)	100.00
101-728-702.800	ACCRUED SICK LEAVE	0.00	(682.40)	0.00	682.40	100.00
101-728-715.000	SOCIAL SECURITY (FICA)	6,103.00	3,617.93	408.37	2,485.07	59.28
101-728-716.100	HEALTH INSURANCE	6,985.00	1,911.67	216.44	5,073.33	27.37
101-728-716.200	DENTAL INSURANCE	120.00	79.53	10.05	40.47	66.28
101-728-716.300	OPTICAL INSURANCE	20.00	11.37	1.44	8.63	56.85
101-728-716.400	LIFE INSURANCE	525.00	381.15	48.27	143.85	72.60
101-728-716.500	DISABILITY INSURANCE	877.00	615.37	79.45	261.63	70.17
101-728-717.000	UNEMPLOYMENT INSURANCE	20.00	0.00	0.00	20.00	0.00
101-728-718.000	RETIREMENT	0.00	56.92	8.43	(56.92)	100.00
101-728-718.200	DEFINED CONTRIBUTION	3,060.00	1,970.77	231.27	1,089.23	64.40
101-728-719.000	WORKERS' COMPENSATION	230.00	123.00	41.00	107.00	53.48
101-728-728.000	OPERATING SUPPLIES	1,500.00	379.56	(28.99)	1,120.44	25.30

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 02/28/2018
% Fiscal Year Completed: 66.58
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-728-818.000	CONTRACTUAL SERVICES	34,580.00	11,341.65	0.00	23,238.35	32.80
101-728-858.000	MEMBERSHIPS & DUES	1,000.00	120.00	0.00	880.00	12.00
101-728-860.000	EDUCATION & TRAINING	4,000.00	3,280.15	160.00	719.85	82.00
Total Dept 728 - COMMUNITY DEVELOPMENT		134,343.00	73,286.84	6,976.32	61,056.16	54.55
Dept 756 - PARKS						
101-756-702.200	WAGES	60,000.00	24,202.08	0.00	35,797.92	40.34
101-756-703.000	OTHER COMPENSATION	1,350.00	0.00	0.00	1,350.00	0.00
101-756-716.000	FRINGES	47,000.00	18,887.31	0.00	28,112.69	40.19
101-756-728.000	OPERATING SUPPLIES	3,000.00	1,049.70	76.00	1,950.30	34.99
101-756-818.000	CONTRACTUAL SERVICES	10,000.00	134.00	0.00	9,866.00	1.34
101-756-820.100	ELECTRICITY	11,000.00	5,546.56	713.89	5,453.44	50.42
101-756-820.200	GAS	50.00	0.00	0.00	50.00	0.00
101-756-820.400	WATER & SEWER	7,000.00	7,128.08	0.00	(128.08)	101.83
101-756-820.500	REFUSE	1,000.00	327.60	0.00	672.40	32.76
101-756-831.000	BUILDING MAINTENANCE	16,000.00	6,703.16	0.00	9,296.84	41.89
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	2,000.00	807.26	0.00	1,192.74	40.36
101-756-836.200	TREES & GARDEN	2,500.00	538.05	0.00	1,961.95	21.52
101-756-843.000	EQUIPMENT RENTAL	60,000.00	33,182.29	0.00	26,817.71	55.30
101-756-974.000	LAND IMPROVEMENTS	0.00	81,663.08	5,207.75	(81,663.08)	100.00
Total Dept 756 - PARKS		220,900.00	180,169.17	5,997.64	40,730.83	81.56
Dept 965 - OTHER FINANCING SOURCES (USES)						
101-965-995.000	OTHER FINANCING SOURCES (USES)	117,717.00	0.00	0.00	117,717.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		117,717.00	0.00	0.00	117,717.00	0.00
Dept 966 - TRANSFERS OUT						
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	33,000.00	19,250.00	0.00	13,750.00	58.33
101-966-999.700	TRANSFER TO AIRPORT	7,000.00	3,489.00	0.00	3,511.00	49.84
101-966-999.731	TRANSFER-RETIREMENT	126,550.00	0.00	0.00	126,550.00	0.00
Total Dept 966 - TRANSFERS OUT		166,550.00	22,739.00	0.00	143,811.00	13.65
TOTAL EXPENDITURES		7,409,531.00	4,601,100.70	547,984.24	2,808,430.30	62.10
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		7,409,531.00	5,477,175.16	408,112.71	1,932,355.84	73.92
TOTAL EXPENDITURES		7,409,531.00	4,601,100.70	547,984.24	2,808,430.30	62.10
NET OF REVENUES & EXPENDITURES		0.00	876,074.46	(139,871.53)	(876,074.46)	100.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-501.506	GRANT-FEDERAL	375,000.00	0.00	0.00	375,000.00	0.00
202-000-539.529	STATE SOURCES	29,600.00	0.00	0.00	29,600.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	39,378.00	20,157.25	13,560.44	19,220.75	51.19
202-000-539.569	GAS & WEIGHT TAX	815,000.00	528,043.87	81,993.98	286,956.13	64.79
202-000-671.694	MISCELLANEOUS	0.00	7,797.82	0.00	(7,797.82)	100.00
202-000-695.672	SPECIAL ASSESSMENT	26,300.00	0.00	0.00	26,300.00	0.00
Total Dept 000		1,285,278.00	555,998.94	95,554.42	729,279.06	43.26
TOTAL REVENUES		1,285,278.00	555,998.94	95,554.42	729,279.06	43.26
Expenditures						
Dept 451 - CONSTRUCTION						
202-451-728.000	OPERATING SUPPLIES	0.00	3.00	0.00	(3.00)	100.00
202-451-818.000	CONTRACTUAL SERVICES	0.00	1,798,505.63	968,538.49	(1,798,505.63)	100.00
202-451-999.411	TRANSFER TO CIF-STREETS	375,000.00	0.00	0.00	375,000.00	0.00
Total Dept 451 - CONSTRUCTION		375,000.00	1,798,508.63	968,538.49	(1,423,508.63)	479.60
Dept 463 - STREET MAINTENANCE						
202-463-702.200	WAGES	31,000.00	17,275.24	0.00	13,724.76	55.73
202-463-716.000	FRINGES	29,000.00	16,620.50	0.00	12,379.50	57.31
202-463-728.000	OPERATING SUPPLIES	20,000.00	11,891.12	0.00	8,108.88	59.46
202-463-818.000	CONTRACTUAL SERVICES	80,000.00	22,245.42	700.00	57,754.58	27.81
202-463-843.000	EQUIPMENT RENTAL	55,000.00	26,562.51	0.00	28,437.49	48.30
Total Dept 463 - STREET MAINTENANCE		215,000.00	94,594.79	700.00	120,405.21	44.00
Dept 473 - BRIDGE MAINTENANCE						
202-473-702.200	WAGES	500.00	54.50	0.00	445.50	10.90
202-473-716.000	FRINGES	500.00	52.43	0.00	447.57	10.49
202-473-728.000	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
202-473-818.000	CONTRACTUAL SERVICES	700.00	0.00	0.00	700.00	0.00
202-473-843.000	EQUIPMENT RENTAL	500.00	8.52	0.00	491.48	1.70
Total Dept 473 - BRIDGE MAINTENANCE		2,300.00	115.45	0.00	2,184.55	5.02
Dept 474 - TRAFFIC SERVICES-MAINTENANCE						
202-474-702.200	WAGES	2,000.00	909.59	0.00	1,090.41	45.48
202-474-716.000	FRINGES	2,000.00	875.11	0.00	1,124.89	43.76
202-474-728.000	OPERATING SUPPLIES	3,500.00	1,805.03	0.00	1,694.97	51.57
202-474-818.000	CONTRACTUAL SERVICES	15,000.00	3,315.59	3,249.00	11,684.41	22.10
202-474-820.000	UTILITIES	3,500.00	30.47	0.00	3,469.53	0.87
202-474-843.000	EQUIPMENT RENTAL	1,500.00	801.56	0.00	698.44	53.44
Total Dept 474 - TRAFFIC SERVICES-MAINTENANCE		27,500.00	7,737.35	3,249.00	19,762.65	28.14

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 478 - SNOW & ICE CONTROL						
202-478-702.200	WAGES	20,000.00	6,446.71	0.00	13,553.29	32.23
202-478-716.000	FRINGES	20,000.00	6,202.38	0.00	13,797.62	31.01
202-478-728.000	OPERATING SUPPLIES	50,000.00	18,866.42	0.00	31,133.58	37.73
202-478-843.000	EQUIPMENT RENTAL	35,000.00	14,526.45	0.00	20,473.55	41.50
Total Dept 478 - SNOW & ICE CONTROL		125,000.00	46,041.96	0.00	78,958.04	36.83
Dept 480 - TREE TRIMMING						
202-480-702.200	WAGES	8,000.00	7,086.66	0.00	913.34	88.58
202-480-716.000	FRINGES	8,000.00	6,818.07	0.00	1,181.93	85.23
202-480-728.000	OPERATING SUPPLIES	1,000.00	825.04	0.00	174.96	82.50
202-480-818.000	CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
202-480-843.000	EQUIPMENT RENTAL	8,500.00	13,049.11	0.00	(4,549.11)	153.52
Total Dept 480 - TREE TRIMMING		30,500.00	27,778.88	0.00	2,721.12	91.08
Dept 482 - ADMINISTRATION & ENGINEERING						
202-482-702.100	SALARIES	65,500.00	29,862.59	4,832.68	35,637.41	45.59
202-482-715.000	SOCIAL SECURITY (FICA)	5,625.00	2,283.06	369.85	3,341.94	40.59
202-482-716.100	HEALTH INSURANCE	5,300.00	1,408.33	0.00	3,891.67	26.57
202-482-716.200	DENTAL INSURANCE	525.00	120.78	24.53	404.22	23.01
202-482-716.300	OPTICAL INSURANCE	50.00	14.58	2.59	35.42	29.16
202-482-716.400	LIFE INSURANCE	175.00	53.25	22.86	121.75	30.43
202-482-716.500	DISABILITY INSURANCE	400.00	127.56	32.38	272.44	31.89
202-482-718.000	RETIREMENT	11,600.00	3,839.02	443.58	7,760.98	33.10
202-482-718.200	DEFINED CONTRIBUTION	0.00	107.70	86.16	(107.70)	100.00
202-482-719.000	WORKERS' COMPENSATION	500.00	156.00	52.00	344.00	31.20
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	200.00	1,325.00	0.00	(1,125.00)	662.50
202-482-999.101	CONTRIBUTION-GF ADMIN	81,500.00	52,804.39	8,199.40	28,695.61	64.79
Total Dept 482 - ADMINISTRATION & ENGINEERING		171,375.00	92,102.26	14,066.03	79,272.74	53.74
Dept 484 - TRUNKLINE SUPERVISOR						
202-484-702.100	SALARIES	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 484 - TRUNKLINE SUPERVISOR		4,500.00	0.00	0.00	4,500.00	0.00
Dept 485 - LOCAL STREET TRANSFER						
202-485-999.203	TRANSFER TO LOCAL STREET	252,650.00	163,693.60	25,418.13	88,956.40	64.79
Total Dept 485 - LOCAL STREET TRANSFER		252,650.00	163,693.60	25,418.13	88,956.40	64.79
Dept 486 - TRUNKLINE SURFACE MAINTENANCE						
202-486-702.200	WAGES	900.00	0.00	0.00	900.00	0.00
202-486-716.000	FRINGES	900.00	0.00	0.00	900.00	0.00
202-486-728.000	OPERATING SUPPLIES	800.00	436.80	0.00	363.20	54.60
202-486-843.000	EQUIPMENT RENTAL	600.00	0.00	0.00	600.00	0.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 486 - TRUNKLINE SURFACE MAINTENANCE		3,200.00	436.80	0.00	2,763.20	13.65
Dept 488 - TRUNKLINE SWEEPING & FLUSHING						
202-488-702.200	WAGES	700.00	91.75	0.00	608.25	13.11
202-488-716.000	FRINGES	700.00	88.27	0.00	611.73	12.61
202-488-843.000	EQUIPMENT RENTAL	1,600.00	420.80	0.00	1,179.20	26.30
Total Dept 488 - TRUNKLINE SWEEPING & FLUSHING		3,000.00	600.82	0.00	2,399.18	20.03
Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL						
202-490-702.200	WAGES	150.00	108.91	0.00	41.09	72.61
202-490-716.000	FRINGES	150.00	104.78	0.00	45.22	69.85
202-490-843.000	EQUIPMENT RENTAL	200.00	162.10	0.00	37.90	81.05
Total Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL		500.00	375.79	0.00	124.21	75.16
Dept 491 - TRUNKLINE STORM DRAIN, CURBS						
202-491-702.200	WAGES	500.00	1,242.41	0.00	(742.41)	248.48
202-491-716.000	FRINGES	500.00	1,195.32	0.00	(695.32)	239.06
202-491-728.000	OPERATING SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
202-491-843.000	EQUIPMENT RENTAL	500.00	1,453.21	0.00	(953.21)	290.64
Total Dept 491 - TRUNKLINE STORM DRAIN, CURBS		4,500.00	3,890.94	0.00	609.06	86.47
Dept 492 - TRUNKLINE ROADSIDE CLEANUP						
202-492-702.200	WAGES	50.00	36.70	0.00	13.30	73.40
202-492-716.000	FRINGES	50.00	35.31	0.00	14.69	70.62
202-492-843.000	EQUIPMENT RENTAL	100.00	19.80	0.00	80.20	19.80
Total Dept 492 - TRUNKLINE ROADSIDE CLEANUP		200.00	91.81	0.00	108.19	45.91
Dept 494 - TRUNKLINE TRAFFIC SIGNS						
202-494-702.200	WAGES	200.00	0.00	0.00	200.00	0.00
202-494-716.000	FRINGES	200.00	0.00	0.00	200.00	0.00
202-494-728.000	OPERATING SUPPLIES	400.00	102.00	0.00	298.00	25.50
202-494-843.000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
Total Dept 494 - TRUNKLINE TRAFFIC SIGNS		1,000.00	102.00	0.00	898.00	10.20
Dept 496 - TRUNKLINE TRAFFIC SIGNALS						
202-496-702.200	WAGES	50.00	0.00	0.00	50.00	0.00
202-496-716.000	FRINGES	50.00	0.00	0.00	50.00	0.00
202-496-820.100	ELECTRICITY	1,300.00	0.00	0.00	1,300.00	0.00
202-496-843.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 496 - TRUNKLINE TRAFFIC SIGNALS		1,500.00	0.00	0.00	1,500.00	0.00

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 497 - TRUNKLINE SNOW & ICE CONTROL						
202-497-702.200	WAGES	2,065.00	1,027.28	0.00	1,037.72	49.75
202-497-716.000	FRINGES	1,652.00	988.35	0.00	663.65	59.83
202-497-728.000	OPERATING SUPPLIES	10,000.00	6,113.42	0.00	3,886.58	61.13
202-497-843.000	EQUIPMENT RENTAL	3,600.00	2,968.58	0.00	631.42	82.46
Total Dept 497 - TRUNKLINE SNOW & ICE CONTROL		17,317.00	11,097.63	0.00	6,219.37	64.09
Dept 502 - TRUNKLINE LEAVE & INS BENEFITS						
202-502-702.200	WAGES	6,423.00	0.00	0.00	6,423.00	0.00
Total Dept 502 - TRUNKLINE LEAVE & INS BENEFITS		6,423.00	0.00	0.00	6,423.00	0.00
Dept 965 - OTHER FINANCING SOURCES (USES)						
202-965-995.000	OTHER FINANCING SOURCES (USES)	43,813.00	0.00	0.00	43,813.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		43,813.00	0.00	0.00	43,813.00	0.00
TOTAL EXPENDITURES		1,285,278.00	2,247,168.71	1,011,971.65	(961,890.71)	174.84
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		1,285,278.00	555,998.94	95,554.42	729,279.06	43.26
TOTAL EXPENDITURES		1,285,278.00	2,247,168.71	1,011,971.65	(961,890.71)	174.84
NET OF REVENUES & EXPENDITURES		0.00	(1,691,169.77)	(916,417.23)	1,691,169.77	100.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-501.506	FEDERAL GRANTS	0.00	1,999.25	0.00	(1,999.25)	100.00
203-000-539.529	STATE SOURCES	10,400.00	0.00	0.00	10,400.00	0.00
203-000-539.569	GAS & WEIGHT TAX	299,000.00	192,695.45	29,922.50	106,304.55	64.45
203-000-671.694	MISCELLANEOUS	42,000.00	0.00	0.00	42,000.00	0.00
203-000-695.202	MAJOR STREET TRANSFER	252,650.00	163,693.60	25,418.13	88,956.40	64.79
203-000-695.672	SPECIAL ASSESSMENT	46,050.00	0.00	0.00	46,050.00	0.00
Total Dept 000		650,100.00	358,388.30	55,340.63	291,711.70	55.13
TOTAL REVENUES		650,100.00	358,388.30	55,340.63	291,711.70	55.13
Expenditures						
Dept 451 - CONSTRUCTION						
203-451-818.000	CONTRACTUAL SERVICES	100,000.00	2,925.00	2,925.00	97,075.00	2.93
Total Dept 451 - CONSTRUCTION		100,000.00	2,925.00	2,925.00	97,075.00	2.93
Dept 463 - STREET MAINTENANCE						
203-463-702.200	WAGES	38,000.00	28,507.44	0.00	9,492.56	75.02
203-463-716.000	FRINGES	38,000.00	27,427.01	0.00	10,572.99	72.18
203-463-728.000	OPERATING SUPPLIES	20,000.00	12,331.89	95.56	7,668.11	61.66
203-463-818.000	CONTRACTUAL SERVICES	100,000.00	49,813.15	700.00	50,186.85	49.81
203-463-843.000	EQUIPMENT RENTAL	73,500.00	54,101.86	0.00	19,398.14	73.61
Total Dept 463 - STREET MAINTENANCE		269,500.00	172,181.35	795.56	97,318.65	63.89
Dept 474 - TRAFFIC SERVICES-MAINTENANCE						
203-474-702.200	WAGES	1,000.00	414.74	0.00	585.26	41.47
203-474-716.000	FRINGES	1,000.00	399.02	0.00	600.98	39.90
203-474-728.000	OPERATING SUPPLIES	1,000.00	109.65	0.00	890.35	10.97
203-474-843.000	EQUIPMENT RENTAL	800.00	177.67	0.00	622.33	22.21
Total Dept 474 - TRAFFIC SERVICES-MAINTENANCE		3,800.00	1,101.08	0.00	2,698.92	28.98
Dept 478 - SNOW & ICE CONTROL						
203-478-702.200	WAGES	7,500.00	2,493.43	0.00	5,006.57	33.25
203-478-716.000	FRINGES	7,500.00	2,398.93	0.00	5,101.07	31.99
203-478-728.000	OPERATING SUPPLIES	23,500.00	5,086.17	0.00	18,413.83	21.64
203-478-843.000	EQUIPMENT RENTAL	22,000.00	6,283.74	0.00	15,716.26	28.56
Total Dept 478 - SNOW & ICE CONTROL		60,500.00	16,262.27	0.00	44,237.73	26.88
Dept 480 - TREE TRIMMING						
203-480-702.200	WAGES	20,000.00	7,322.99	0.00	12,677.01	36.61
203-480-716.000	FRINGES	20,000.00	7,045.44	0.00	12,954.56	35.23
203-480-728.000	OPERATING SUPPLIES	4,000.00	888.90	0.00	3,111.10	22.22
203-480-818.000	CONTRACTUAL SERVICES	0.00	3,900.00	0.00	(3,900.00)	100.00

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Fund 203 - LOCAL STREET FUND						
Expenditures						
203-480-843.000	EQUIPMENT RENTAL	20,000.00	13,996.18	0.00	6,003.82	69.98
Total Dept 480 - TREE TRIMMING		64,000.00	33,153.51	0.00	30,846.49	51.80
Dept 482 - ADMINISTRATION & ENGINEERING						
203-482-702.100	SALARIES	72,800.00	38,023.55	5,775.62	34,776.45	52.23
203-482-715.000	SOCIAL SECURITY (FICA)	5,700.00	2,905.56	441.90	2,794.44	50.97
203-482-716.100	HEALTH INSURANCE	9,000.00	2,733.83	0.00	6,266.17	30.38
203-482-716.200	DENTAL INSURANCE	900.00	224.30	37.47	675.70	24.92
203-482-716.300	OPTICAL INSURANCE	100.00	27.42	4.20	72.58	27.42
203-482-716.400	LIFE INSURANCE	250.00	86.01	26.97	163.99	34.40
203-482-716.500	DISABILITY INSURANCE	500.00	230.02	45.23	269.98	46.00
203-482-718.000	RETIREMENT	12,000.00	7,452.05	861.06	4,547.95	62.10
203-482-718.200	DEFINED CONTRIBUTION	0.00	107.68	86.14	(107.68)	100.00
203-482-719.000	WORKERS' COMPENSATION	700.00	141.00	47.00	559.00	20.14
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	200.00	1,325.00	0.00	(1,125.00)	662.50
203-482-999.101	CONTRIBUTION-GF ADMIN	29,900.00	19,269.55	2,992.25	10,630.45	64.45
Total Dept 482 - ADMINISTRATION & ENGINEERING		132,050.00	72,525.97	10,317.84	59,524.03	54.92
Dept 965 - OTHER FINANCING SOURCES (USES)						
203-965-995.000	OTHER FINANCING SOURCES (USES)	20,250.00	0.00	0.00	20,250.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		20,250.00	0.00	0.00	20,250.00	0.00
TOTAL EXPENDITURES		650,100.00	298,149.18	14,038.40	351,950.82	45.86
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		650,100.00	358,388.30	55,340.63	291,711.70	55.13
TOTAL EXPENDITURES		650,100.00	298,149.18	14,038.40	351,950.82	45.86
NET OF REVENUES & EXPENDITURES		0.00	60,239.12	41,302.23	(60,239.12)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 02/28/2018
% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN FACADE PROGRAM						
Revenues						
Dept 000						
248-000-501.506	GRANT-FEDERAL	520,000.00	0.00	0.00	520,000.00	0.00
248-000-671.675	DONATIONS-PRIVATE	520,000.00	0.00	0.00	520,000.00	0.00
Total Dept 000		1,040,000.00	0.00	0.00	1,040,000.00	0.00
TOTAL REVENUES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
Expenditures						
Dept 901 - CAPITAL OUTLAY						
248-901-965.540	CAPITAL CONTRIBUTIONS-FACADE	1,040,000.00	0.00	0.00	1,040,000.00	0.00
Total Dept 901 - CAPITAL OUTLAY		1,040,000.00	0.00	0.00	1,040,000.00	0.00
TOTAL EXPENDITURES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
Fund 248 - DOWNTOWN FACADE PROGRAM:						
TOTAL REVENUES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
TOTAL EXPENDITURES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 02/28/2018
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 273 - CDBG REVOLVING LOAN FUND						
Revenues						
Dept 000						
273-000-664.664	INTEREST INCOME	0.00	515.90	0.00	(515.90)	100.00
273-000-671.675	LOAN REPAYMENTS	4,700.00	12,501.15	0.00	(7,801.15)	265.98
Total Dept 000		4,700.00	13,017.05	0.00	(8,317.05)	276.96
TOTAL REVENUES		4,700.00	13,017.05	0.00	(8,317.05)	276.96
Expenditures						
Dept 200 - GEN SERVICES						
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 200 - GEN SERVICES		1,000.00	0.00	0.00	1,000.00	0.00
Dept 965 - OTHER FINANCING SOURCES (USES)						
273-965-995.000	OTHER FINANCING SOURCES (USES)	3,700.00	0.00	0.00	3,700.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		3,700.00	0.00	0.00	3,700.00	0.00
TOTAL EXPENDITURES		4,700.00	0.00	0.00	4,700.00	0.00
Fund 273 - CDBG REVOLVING LOAN FUND:						
TOTAL REVENUES		4,700.00	13,017.05	0.00	(8,317.05)	276.96
TOTAL EXPENDITURES		4,700.00	0.00	0.00	4,700.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	13,017.05	0.00	(13,017.05)	100.00

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 275 - HOUSING & REDEVELOPMENT						
Revenues						
Dept 000						
275-000-501.521	GRANT-MSHDA:RR	240,000.00	20,383.00	0.00	219,617.00	8.49
275-000-600.634	CHARGES FOR ADMIN SERVICES	43,200.00	0.00	0.00	43,200.00	0.00
Total Dept 000		283,200.00	20,383.00	0.00	262,817.00	7.20
TOTAL REVENUES		283,200.00	20,383.00	0.00	262,817.00	7.20
Expenditures						
Dept 690 - GENERAL SERVICES						
275-690-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	43,200.00	0.00	0.00	43,200.00	0.00
275-690-818.000	HOUSING REHABILITATION	0.00	25,063.00	0.00	(25,063.00)	100.00
275-690-818.200	RENTAL REHABILITATION	240,000.00	0.00	0.00	240,000.00	0.00
Total Dept 690 - GENERAL SERVICES		283,200.00	25,063.00	0.00	258,137.00	8.85
TOTAL EXPENDITURES		283,200.00	25,063.00	0.00	258,137.00	8.85
Fund 275 - HOUSING & REDEVELOPMENT:						
TOTAL REVENUES		283,200.00	20,383.00	0.00	262,817.00	7.20
TOTAL EXPENDITURES		283,200.00	25,063.00	0.00	258,137.00	8.85
NET OF REVENUES & EXPENDITURES		0.00	(4,680.00)	0.00	4,680.00	100.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 297 - HISTORICAL FUND						
Revenues						
Dept 000						
297-000-600.600	SALES	5,000.00	3,025.00	0.00	1,975.00	60.50
297-000-664.664	INTEREST INCOME	50.00	34.62	0.00	15.38	69.24
297-000-664.667	RENTS & DEPOSITS	2,000.00	400.00	0.00	1,600.00	20.00
297-000-664.668	RENTAL INCOME	13,200.00	8,300.00	600.00	4,900.00	62.88
297-000-671.675	DONATIONS-PRIVATE	20,000.00	15,897.37	5.00	4,102.63	79.49
297-000-671.678	FUNDRAISER/MEMBERSHIPS	10,000.00	0.00	0.00	10,000.00	0.00
297-000-671.679	DONATIONS:HOME TOUR	5,000.00	4,613.70	0.00	386.30	92.27
297-000-695.101	GENERAL FUND TRANSFER	33,000.00	19,250.00	0.00	13,750.00	58.33
297-000-695.699	APPROPRIATION OF FUND BALANCE	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000		98,250.00	51,520.69	605.00	46,729.31	52.44
TOTAL REVENUES		98,250.00	51,520.69	605.00	46,729.31	52.44
Expenditures						
Dept 797 - HISTORICAL COMMISSION						
297-797-728.000	OPERATING SUPPLIES	0.00	452.61	0.00	(452.61)	100.00
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	1,000.00	711.25	0.00	288.75	71.13
297-797-728.300	HOME TOUR PROMOTION	0.00	149.99	0.00	(149.99)	100.00
297-797-810.000	INSURANCE & BONDS	1,250.00	0.00	0.00	1,250.00	0.00
297-797-831.000	BUILDING MAINTENANCE	2,000.00	62.50	0.00	1,937.50	3.13
297-797-856.000	MISCELLANEOUS	6,000.00	1,179.13	463.14	4,820.87	19.65
297-797-869.000	PROMOTION	5,000.00	1,540.64	132.50	3,459.36	30.81
297-797-870.000	EXHIBITIONS	0.00	410.00	0.00	(410.00)	100.00
Total Dept 797 - HISTORICAL COMMISSION		15,250.00	4,506.12	595.64	10,743.88	29.55
Dept 798 - CASTLE						
297-798-702.200	WAGES	40,000.00	22,444.92	2,643.64	17,555.08	56.11
297-798-702.400	WAGES - SEASONAL-DOCENTS	12,000.00	7,827.28	827.88	4,172.72	65.23
297-798-715.000	SOCIAL SECURITY (FICA)	3,978.00	2,315.83	265.57	1,662.17	58.22
297-798-717.000	UNEMPLOYMENT INSURANCE	42.00	0.00	0.00	42.00	0.00
297-798-719.000	WORKERS' COMPENSATION	80.00	16.00	16.00	64.00	20.00
297-798-728.000	OPERATING SUPPLIES	1,500.00	230.99	0.00	1,269.01	15.40
297-798-810.000	INSURANCE & BONDS	700.00	0.00	0.00	700.00	0.00
297-798-820.000	UTILITIES	4,000.00	2,999.32	458.92	1,000.68	74.98
297-798-831.000	BUILDING MAINTENANCE	7,000.00	1,049.32	137.33	5,950.68	14.99
297-798-856.000	MISCELLANEOUS	1,000.00	1,851.46	0.00	(851.46)	185.15
297-798-869.000	PROMOTION	0.00	770.87	0.00	(770.87)	100.00
Total Dept 798 - CASTLE		70,300.00	39,505.99	4,349.34	30,794.01	56.20
Dept 799 - GOULD HOUSE						
297-799-810.000	INSURANCE & BONDS	700.00	0.00	0.00	700.00	0.00
297-799-820.000	UTILITIES	4,000.00	2,440.52	493.91	1,559.48	61.01
297-799-831.000	BUILDING MAINTENANCE	5,000.00	433.48	0.00	4,566.52	8.67
297-799-831.200	BLDG MAINTENANCE-RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
297-799-856.000	MISCELLANEOUS	2,000.00	752.66	150.00	1,247.34	37.63

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 297 - HISTORICAL FUND						
Expenditures						
Total Dept 799 - GOULD HOUSE		12,700.00	3,626.66	643.91	9,073.34	28.56
TOTAL EXPENDITURES		98,250.00	47,638.77	5,588.89	50,611.23	48.49
Fund 297 - HISTORICAL FUND:						
TOTAL REVENUES		98,250.00	51,520.69	605.00	46,729.31	52.44
TOTAL EXPENDITURES		98,250.00	47,638.77	5,588.89	50,611.23	48.49
NET OF REVENUES & EXPENDITURES		0.00	3,881.92	(4,983.89)	(3,881.92)	100.00

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Fund 325 - DEBT SERVICE-2010 GO BONDS						
Revenues						
Dept 000						
325-000-401.403	GENERAL PROPERTY TAX	74,134.00	0.00	0.00	74,134.00	0.00
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	535.00	0.00	0.00	535.00	0.00
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	204.00	0.00	0.00	204.00	0.00
Total Dept 000		74,873.00	0.00	0.00	74,873.00	0.00
TOTAL REVENUES		74,873.00	0.00	0.00	74,873.00	0.00
Expenditures						
Dept 905 - DEBT SERVICE						
325-905-980.991	PRINCIPAL	40,000.00	40,000.00	0.00	0.00	100.00
325-905-980.995	INTEREST	34,873.00	17,756.25	0.00	17,116.75	50.92
Total Dept 905 - DEBT SERVICE		74,873.00	57,756.25	0.00	17,116.75	77.14
TOTAL EXPENDITURES		74,873.00	57,756.25	0.00	17,116.75	77.14
Fund 325 - DEBT SERVICE-2010 GO BONDS:						
TOTAL REVENUES		74,873.00	0.00	0.00	74,873.00	0.00
TOTAL EXPENDITURES		74,873.00	57,756.25	0.00	17,116.75	77.14
NET OF REVENUES & EXPENDITURES		0.00	(57,756.25)	0.00	57,756.25	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 02/28/2018
% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 327 - DEBT SERVICE						
Revenues						
Dept 000						
327-000-401.403	GENERAL PROPERTY TAX	487,363.00	433,551.80	1,146.22	53,811.20	88.96
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	3,587.00	0.00	0.00	3,587.00	0.00
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,368.00	0.00	0.00	1,368.00	0.00
Total Dept 000		492,318.00	433,551.80	1,146.22	58,766.20	88.06
TOTAL REVENUES		492,318.00	433,551.80	1,146.22	58,766.20	88.06
Expenditures						
Dept 905 - DEBT SERVICE						
327-905-980.991	PRINCIPAL	242,500.00	30,000.00	0.00	212,500.00	12.37
327-905-980.995	INTEREST	248,818.00	60,153.92	0.00	188,664.08	24.18
327-905-980.998	PAYING AGENT FEES	1,000.00	750.00	0.00	250.00	75.00
Total Dept 905 - DEBT SERVICE		492,318.00	90,903.92	0.00	401,414.08	18.46
TOTAL EXPENDITURES		492,318.00	90,903.92	0.00	401,414.08	18.46
Fund 327 - DEBT SERVICE:						
TOTAL REVENUES		492,318.00	433,551.80	1,146.22	58,766.20	88.06
TOTAL EXPENDITURES		492,318.00	90,903.92	0.00	401,414.08	18.46
NET OF REVENUES & EXPENDITURES		0.00	342,647.88	1,146.22	(342,647.88)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 02/28/2018
% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 397 - 2009 LTGO DEBT						
Revenues						
Dept 000						
397-000-671.674	DDA CONTRIBUTION	80,118.00	17,183.75	0.00	62,934.25	21.45
Total Dept 000		80,118.00	17,183.75	0.00	62,934.25	21.45
TOTAL REVENUES		80,118.00	17,183.75	0.00	62,934.25	21.45
Expenditures						
Dept 905 - DEBT SERVICE						
397-905-980.991	PRINCIPAL	45,000.00	0.00	0.00	45,000.00	0.00
397-905-980.995	INTEREST	34,368.00	17,183.75	0.00	17,184.25	50.00
397-905-980.998	PAYING AGENT FEES	750.00	0.00	0.00	750.00	0.00
Total Dept 905 - DEBT SERVICE		80,118.00	17,183.75	0.00	62,934.25	21.45
TOTAL EXPENDITURES		80,118.00	17,183.75	0.00	62,934.25	21.45
Fund 397 - 2009 LTGO DEBT:						
TOTAL REVENUES		80,118.00	17,183.75	0.00	62,934.25	21.45
TOTAL EXPENDITURES		80,118.00	17,183.75	0.00	62,934.25	21.45
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 02/28/2018
% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 588 - TRANSPORTATION FUND						
Revenues						
Dept 000						
588-000-401.403	GENERAL PROPERTY TAX	34,960.00	72,364.73	199.54	(37,404.73)	206.99
588-000-695.699	APPROPRIATION OF FUND BALANCE	10,158.00	0.00	0.00	10,158.00	0.00
Total Dept 000		45,118.00	72,364.73	199.54	(27,246.73)	160.39
TOTAL REVENUES		45,118.00	72,364.73	199.54	(27,246.73)	160.39
Expenditures						
Dept 200 - GEN SERVICES						
588-200-818.000	CONTRACTUAL SERVICES	45,118.00	33,406.38	0.00	11,711.62	74.04
Total Dept 200 - GEN SERVICES		45,118.00	33,406.38	0.00	11,711.62	74.04
TOTAL EXPENDITURES		45,118.00	33,406.38	0.00	11,711.62	74.04
Fund 588 - TRANSPORTATION FUND:						
TOTAL REVENUES		45,118.00	72,364.73	199.54	(27,246.73)	160.39
TOTAL EXPENDITURES		45,118.00	33,406.38	0.00	11,711.62	74.04
NET OF REVENUES & EXPENDITURES		0.00	38,958.35	199.54	(38,958.35)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-401.446	PENALTIES - LATE CHARGES	30,000.00	21,197.84	5,976.78	8,802.16	70.66
590-000-450.477	SWR:PERMITS/INSPECTION FEE	1,000.00	240.00	20.00	760.00	24.00
590-000-539.529	STATE SOURCES	239,310.00	139,645.00	0.00	99,665.00	58.35
590-000-600.601	METERED SALES	1,621,950.00	768,829.50	335.34	853,120.50	47.40
590-000-664.664	INTEREST INCOME	1,700.00	8,486.56	0.00	(6,786.56)	499.21
590-000-671.694	MISCELLANEOUS	0.00	4,182.87	0.00	(4,182.87)	100.00
590-000-695.699	APPROPRIATION OF FUND BALANCE	492,082.00	0.00	0.00	492,082.00	0.00
Total Dept 000		2,386,042.00	942,581.77	6,332.12	1,443,460.23	39.50
TOTAL REVENUES		2,386,042.00	942,581.77	6,332.12	1,443,460.23	39.50
Expenditures						
Dept 200 - GEN SERVICES						
590-200-702.100	SALARIES	34,000.00	26,003.70	3,658.01	7,996.30	76.48
590-200-715.000	SOCIAL SECURITY (FICA)	2,601.00	1,999.41	282.15	601.59	76.87
590-200-716.100	HEALTH INSURANCE	2,200.00	2,086.09	291.21	113.91	94.82
590-200-716.200	DENTAL INSURANCE	100.00	84.61	11.47	15.39	84.61
590-200-716.300	OPTICAL INSURANCE	12.00	10.21	1.38	1.79	85.08
590-200-716.400	LIFE INSURANCE	249.00	152.80	19.52	96.20	61.37
590-200-716.500	DISABILITY INSURANCE	400.00	308.84	39.94	91.16	77.21
590-200-717.000	UNEMPLOYMENT INSURANCE	36.00	0.00	0.00	36.00	0.00
590-200-718.200	DEFINED CONTRIBUTION	1,200.00	1,002.15	108.30	197.85	83.51
590-200-719.000	WORKERS' COMPENSATION	150.00	147.00	49.00	3.00	98.00
590-200-728.000	OPERATING SUPPLIES	1,500.00	570.30	0.00	929.70	38.02
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	2,900.00	0.00	0.00	2,900.00	0.00
590-200-810.000	INSURANCE & BONDS	10,000.00	9,992.34	0.00	7.66	99.92
590-200-818.000	CONTRACTUAL SERVICES	12,000.00	5,176.89	0.00	6,823.11	43.14
590-200-850.000	BAD DEBT EXPENSE	150.00	(188.08)	0.00	338.08	(125.39)
590-200-856.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
590-200-860.000	EDUCATION & TRAINING	0.00	152.50	0.00	(152.50)	100.00
590-200-890.200	OPERATION & MAINTENANCE	965,000.00	700,282.03	86,720.35	264,717.97	72.57
590-200-890.300	REPLACEMENT	145,000.00	70,833.24	0.00	74,166.76	48.85
590-200-899.101	GF CONTRIBUTION	100,800.00	67,200.00	8,400.00	33,600.00	66.67
Total Dept 200 - GEN SERVICES		1,279,298.00	885,814.03	99,581.33	393,483.97	69.24
Dept 549 - SEWER OPERATIONS						
590-549-702.200	WAGES	84,000.00	23,001.84	5,318.51	60,998.16	27.38
590-549-702.300	OVERTIME	5,800.00	1,894.70	501.24	3,905.30	32.67
590-549-703.000	OTHER COMPENSATION	21,000.00	8,590.64	175.89	12,409.36	40.91
590-549-715.000	SOCIAL SECURITY (FICA)	8,476.00	3,977.74	458.66	4,498.26	46.93
590-549-716.000	FRINGES	0.00	(14,444.82)	0.00	14,444.82	100.00
590-549-716.100	HEALTH INSURANCE	25,500.00	17,081.27	2,136.36	8,418.73	66.99
590-549-716.200	DENTAL INSURANCE	1,100.00	647.04	80.88	452.96	58.82
590-549-716.300	OPTICAL INSURANCE	140.00	80.48	10.06	59.52	57.49
590-549-716.400	LIFE INSURANCE	200.00	105.60	13.20	94.40	52.80
590-549-716.500	DISABILITY INSURANCE	0.00	137.68	34.42	(137.68)	100.00
590-549-717.000	UNEMPLOYMENT INSURANCE	41.00	5.00	0.00	36.00	12.20
590-549-718.000	RETIREMENT	30,000.00	12,986.37	1,505.74	17,013.63	43.29

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
590-549-718.200	DEFINED CONTRIBUTION	400.00	906.52	103.78	(506.52)	226.63
590-549-719.000	WORKERS' COMPENSATION	1,107.00	735.00	245.00	372.00	66.40
590-549-728.000	OPERATING SUPPLIES	5,000.00	108.57	0.00	4,891.43	2.17
590-549-751.000	GAS & OIL	6,000.00	2,091.90	356.44	3,908.10	34.87
590-549-818.000	CONTRACTUAL SERVICES	90,000.00	101,511.66	775.98	(11,511.66)	112.79
590-549-833.000	EQUIPMENT MAINTENANCE	1,000.00	24.46	0.00	975.54	2.45
590-549-833.200	SEWER REPAIR	10,500.00	(158.61)	0.00	10,658.61	(1.51)
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	16,000.00	0.00	0.00	16,000.00	0.00
590-549-836.000	LIFT STATION MAINTENANCE	15,000.00	172.64	0.00	14,827.36	1.15
590-549-836.100	LIFT STATION UTILITIES	3,000.00	1,614.05	219.24	1,385.95	53.80
590-549-843.000	EQUIPMENT RENTAL	40,000.00	9,276.38	0.00	30,723.62	23.19
590-549-860.000	EDUCATION & TRAINING	1,500.00	220.00	220.00	1,280.00	14.67
Total Dept 549 - SEWER OPERATIONS		365,764.00	170,566.11	12,155.40	195,197.89	46.63
Dept 901 - CAPITAL OUTLAY						
590-901-973.000	CAPITAL OUTLAY - SEWERS	639,310.00	66,554.28	0.00	572,755.72	10.41
590-901-977.000	COL - EQUIPMENT	55,000.00	0.00	0.00	55,000.00	0.00
Total Dept 901 - CAPITAL OUTLAY		694,310.00	66,554.28	0.00	627,755.72	9.59
Dept 905 - DEBT SERVICE						
590-905-980.991	PRINCIPAL	35,000.00	0.00	0.00	35,000.00	0.00
590-905-980.995	INTEREST	11,670.00	6,334.83	0.00	5,335.17	54.28
Total Dept 905 - DEBT SERVICE		46,670.00	6,334.83	0.00	40,335.17	13.57
TOTAL EXPENDITURES		2,386,042.00	1,129,269.25	111,736.73	1,256,772.75	47.33
Fund 590 - SEWER FUND:						
TOTAL REVENUES		2,386,042.00	942,581.77	6,332.12	1,443,460.23	39.50
TOTAL EXPENDITURES		2,386,042.00	1,129,269.25	111,736.73	1,256,772.75	47.33
NET OF REVENUES & EXPENDITURES		0.00	(186,687.48)	(105,404.61)	186,687.48	100.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-401.446	PENALTIES - LATE CHARGES	43,000.00	31,712.65	9,040.53	11,287.35	73.75
591-000-450.477	WTR:PERMITS/INSPECTION FEE	20,000.00	8,613.92	1,059.88	11,386.08	43.07
591-000-600.601	METERED SALES	2,180,000.00	1,049,636.94	1,309.40	1,130,363.06	48.15
591-000-600.602	METERED SALES-WHOLESALE-USAGE	220,000.00	156,511.10	22,860.68	63,488.90	71.14
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	320,000.00	204,418.97	490.59	115,581.03	63.88
591-000-600.640	MATERIAL & SERVICE	10,000.00	8,716.35	312.80	1,283.65	87.16
591-000-664.664	INTEREST INCOME	6,000.00	5,689.98	0.00	310.02	94.83
591-000-671.673	SALE OF FIXED ASSETS	0.00	1,775.20	0.00	(1,775.20)	100.00
591-000-671.694	MISCELLANEOUS	5,000.00	4,345.27	559.59	654.73	86.91
591-000-671.695	MISCELLANEOUS WATER CHARGES	10,000.00	7,791.82	52.50	2,208.18	77.92
591-000-695.699	APPROPRIATION OF FUND BALANCE	1,824,078.00	0.00	0.00	1,824,078.00	0.00
Total Dept 000		4,638,078.00	1,479,212.20	35,685.97	3,158,865.80	31.89
TOTAL REVENUES		4,638,078.00	1,479,212.20	35,685.97	3,158,865.80	31.89
Expenditures						
Dept 200 - GEN SERVICES						
591-200-702.100	SALARIES	50,900.00	36,691.08	5,422.64	14,208.92	72.08
591-200-715.000	SOCIAL SECURITY (FICA)	3,978.00	2,808.55	414.66	1,169.45	70.60
591-200-716.100	HEALTH INSURANCE	8,600.00	5,217.45	723.32	3,382.55	60.67
591-200-716.200	DENTAL INSURANCE	296.00	206.01	27.89	89.99	69.60
591-200-716.300	OPTICAL INSURANCE	36.00	25.01	3.40	10.99	69.47
591-200-716.400	LIFE INSURANCE	276.00	195.97	24.94	80.03	71.00
591-200-716.500	DISABILITY INSURANCE	580.00	425.21	56.82	154.79	73.31
591-200-717.000	UNEMPLOYMENT INSURANCE	22.00	0.00	0.00	22.00	0.00
591-200-718.200	DEFINED CONTRIBUTION	2,200.00	1,242.62	136.43	957.38	56.48
591-200-719.000	WORKERS' COMPENSATION	137.00	404.00	49.00	(267.00)	294.89
591-200-728.000	OPERATING SUPPLIES	2,000.00	424.90	0.00	1,575.10	21.25
591-200-810.000	INSURANCE & BONDS	43,000.00	21,482.89	0.00	21,517.11	49.96
591-200-818.000	CONTRACTUAL SERVICES	21,000.00	32,306.90	79.94	(11,306.90)	153.84
591-200-845.000	LEASE	850.00	0.00	0.00	850.00	0.00
591-200-850.000	BAD DEBT EXPENSE	400.00	(430.75)	0.00	830.75	(107.69)
591-200-856.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
591-200-860.000	EDUCATION & TRAINING	0.00	2,601.37	251.37	(2,601.37)	100.00
591-200-899.101	GF CONTRIBUTION	234,100.00	156,064.00	19,508.00	78,036.00	66.67
Total Dept 200 - GEN SERVICES		368,875.00	259,665.21	26,698.41	109,209.79	70.39
Dept 552 - WATER UNDERGROUND						
591-552-702.100	SALARIES	40,000.00	15,415.83	1,823.72	24,584.17	38.54
591-552-702.200	WAGES	227,000.00	137,971.37	15,482.33	89,028.63	60.78
591-552-703.000	OTHER COMPENSATION	55,000.00	31,662.13	2,796.13	23,337.87	57.57
591-552-715.000	SOCIAL SECURITY (FICA)	24,633.00	14,505.50	1,536.66	10,127.50	58.89
591-552-716.000	FRINGES	0.00	(3,624.74)	0.00	3,624.74	100.00
591-552-716.100	HEALTH INSURANCE	26,664.00	34,880.47	4,364.97	(8,216.47)	130.81
591-552-716.200	DENTAL INSURANCE	2,936.00	1,664.15	208.02	1,271.85	56.68
591-552-716.300	OPTICAL INSURANCE	500.00	225.44	28.18	274.56	45.09
591-552-716.400	LIFE INSURANCE	750.00	387.57	48.71	362.43	51.68
591-552-716.500	DISABILITY INSURANCE	1,800.00	1,444.77	178.50	355.23	80.27

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Expenditures						
591-552-717.000	UNEMPLOYMENT INSURANCE	100.00	18.00	0.00	82.00	18.00
591-552-718.000	RETIREMENT	47,000.00	24,446.63	2,838.64	22,553.37	52.01
591-552-718.200	DEFINED CONTRIBUTION	6,000.00	4,547.77	547.59	1,452.23	75.80
591-552-719.000	WORKERS' COMPENSATION	5,000.00	6,161.00	1,208.00	(1,161.00)	123.22
591-552-728.000	OPERATING SUPPLIES	7,000.00	5,888.78	2,453.10	1,111.22	84.13
591-552-751.000	GAS & OIL	17,000.00	10,136.69	635.20	6,863.31	59.63
591-552-818.000	CONTRACTUAL SERVICES	17,000.00	12,995.66	1,398.75	4,004.34	76.45
591-552-820.100	ELECTRICITY	3,600.00	1,589.94	228.45	2,010.06	44.17
591-552-820.200	GAS	4,400.00	2,176.05	676.91	2,223.95	49.46
591-552-820.300	TELEPHONE	2,500.00	1,679.53	170.27	820.47	67.18
591-552-833.000	EQUIPMENT MAINTENANCE	4,000.00	779.07	160.69	3,220.93	19.48
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	195,000.00	24,937.93	0.00	170,062.07	12.79
591-552-833.300	EQUIP MAINT. METER & SERV	170,000.00	58,393.89	1,625.58	111,606.11	34.35
591-552-843.000	EQUIPMENT RENTAL	2,200.00	501.27	0.00	1,698.73	22.79
591-552-860.000	EDUCATION & TRAINING	4,000.00	2,053.00	660.00	1,947.00	51.33
Total Dept 552 - WATER UNDERGROUND		864,083.00	390,837.70	39,070.40	473,245.30	45.23
Dept 553 - WATER FILTRATION						
591-553-702.100	SALARIES	72,000.00	45,285.15	5,333.82	26,714.85	62.90
591-553-702.200	WAGES	240,000.00	155,908.59	17,755.76	84,091.41	64.96
591-553-702.300	OVERTIME	23,000.00	16,521.30	530.38	6,478.70	71.83
591-553-702.400	WAGES - TEMPORARY	10,000.00	9,873.13	1,600.00	126.87	98.73
591-553-702.600	UNIFORMS	0.00	4,200.00	0.00	(4,200.00)	100.00
591-553-702.800	ACCRUED SICK LEAVE	1,400.00	895.88	0.00	504.12	63.99
591-553-715.000	SOCIAL SECURITY (FICA)	26,500.00	17,370.84	1,912.62	9,129.16	65.55
591-553-716.000	FRINGES	0.00	2,991.32	0.00	(2,991.32)	100.00
591-553-716.100	HEALTH INSURANCE	58,000.00	44,617.92	5,668.78	13,382.08	76.93
591-553-716.200	DENTAL INSURANCE	3,000.00	2,286.78	293.77	713.22	76.23
591-553-716.300	OPTICAL INSURANCE	400.00	301.88	38.69	98.12	75.47
591-553-716.400	LIFE INSURANCE	1,000.00	680.38	85.39	319.62	68.04
591-553-716.500	DISABILITY INSURANCE	0.00	1,780.71	264.95	(1,780.71)	100.00
591-553-717.000	UNEMPLOYMENT INSURANCE	150.00	35.19	0.00	114.81	23.46
591-553-718.000	RETIREMENT	15,000.00	13,517.01	1,337.88	1,482.99	90.11
591-553-718.200	DEFINED CONTRIBUTION	11,000.00	7,449.95	816.25	3,550.05	67.73
591-553-719.000	WORKERS' COMPENSATION	5,000.00	3,946.00	1,282.00	1,054.00	78.92
591-553-728.000	OPERATING SUPPLIES	3,600.00	5,455.77	2,844.56	(1,855.77)	151.55
591-553-728.100	LAB SUPPLIES	16,500.00	12,978.59	1,498.19	3,521.41	78.66
591-553-743.000	CHEMICALS	135,000.00	61,342.65	5,588.62	73,657.35	45.44
591-553-751.000	GAS & OIL	1,500.00	1,239.04	42.46	260.96	82.60
591-553-818.000	CONTRACTUAL SERVICES	48,800.00	13,456.06	95.00	35,343.94	27.57
591-553-820.100	ELECTRICITY	139,000.00	83,450.48	13,890.53	55,549.52	60.04
591-553-820.200	GAS	5,150.00	3,307.19	974.16	1,842.81	64.22
591-553-820.300	TELEPHONE	4,120.00	2,480.53	81.95	1,639.47	60.21
591-553-820.500	REFUSE	1,000.00	302.31	63.00	697.69	30.23
591-553-831.000	BUILDING MAINTENANCE	8,100.00	5,254.74	0.00	2,845.26	64.87
591-553-832.000	STATIONARY EQUIPMENT	0.00	19.39	0.00	(19.39)	100.00
591-553-833.000	EQUIPMENT MAINTENANCE	35,000.00	18,264.85	5,600.33	16,735.15	52.19
591-553-833.100	EQUIP MAINT - WELLS	34,400.00	6,096.17	0.00	28,303.83	17.72
591-553-834.000	MAINTENANCE	0.00	20.00	0.00	(20.00)	100.00
591-553-860.000	EDUCATION & TRAINING	3,500.00	523.73	0.00	2,976.27	14.96

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 02/28/2018
% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Expenditures						
Total Dept 553 - WATER FILTRATION		902,120.00	541,853.53	67,599.09	360,266.47	60.06
Dept 901 - CAPITAL OUTLAY						
591-901-972.000	MAINS & HYDRANTS	2,068,000.00	834,232.77	137,021.04	1,233,767.23	40.34
591-901-977.000	COL - EQUIPMENT	0.00	942,806.07	35,337.50	(942,806.07)	100.00
Total Dept 901 - CAPITAL OUTLAY		2,068,000.00	1,777,038.84	172,358.54	290,961.16	85.93
Dept 905 - DEBT SERVICE						
591-905-980.991	PRINCIPAL	355,000.00	355,000.00	0.00	0.00	100.00
591-905-980.995	INTEREST	80,000.00	37,481.25	0.00	42,518.75	46.85
Total Dept 905 - DEBT SERVICE		435,000.00	392,481.25	0.00	42,518.75	90.23
TOTAL EXPENDITURES		4,638,078.00	3,361,876.53	305,726.44	1,276,201.47	72.48
Fund 591 - WATER FUND:						
TOTAL REVENUES		4,638,078.00	1,479,212.20	35,685.97	3,158,865.80	31.89
TOTAL EXPENDITURES		4,638,078.00	3,361,876.53	305,726.44	1,276,201.47	72.48
NET OF REVENUES & EXPENDITURES		0.00	(1,882,664.33)	(270,040.47)	1,882,664.33	100.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 599 - WASTEWATER FUND						
Revenues						
Dept 000						
599-000-539.529	STATE SOURCES	58,000.00	182,994.61	0.00	(124,994.61)	315.51
599-000-602.100	OP & MAINT CHRG - OWOSSO	989,700.00	700,282.03	86,720.35	289,417.97	70.76
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	135,000.00	99,271.07	12,571.60	35,728.93	73.53
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	111,000.00	76,350.53	10,480.76	34,649.47	68.78
599-000-602.400	OP & MAINT CHRG - CORUNNA	171,500.00	124,569.58	15,227.29	46,930.42	72.64
599-000-603.100	REPLACEMENT CHRG - OWOSSO	141,500.00	70,833.24	0.00	70,666.76	50.06
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	33,350.00	16,888.67	0.00	16,461.33	50.64
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	26,000.00	12,861.41	0.00	13,138.59	49.47
599-000-603.400	REPLACEMENT CHRG - CORUNNA	25,000.00	12,416.72	0.00	12,583.28	49.67
599-000-664.664	INTEREST INCOME	6,000.00	9,613.90	0.00	(3,613.90)	160.23
599-000-671.694	MISCELLANEOUS	3,000.00	1,235.34	89.02	1,764.66	41.18
599-000-695.699	APPROPRIATION OF FUND BALANCE	907,386.00	0.00	0.00	907,386.00	0.00
Total Dept 000		2,607,436.00	1,307,317.10	125,089.02	1,300,118.90	50.14
TOTAL REVENUES		2,607,436.00	1,307,317.10	125,089.02	1,300,118.90	50.14
Expenditures						
Dept 548 - WASTEWATER OPERATIONS						
599-548-702.100	SALARIES	95,529.00	62,039.29	7,266.25	33,489.71	64.94
599-548-702.200	WAGES	309,985.00	197,762.70	20,944.43	112,222.30	63.80
599-548-702.300	OVERTIME	21,500.00	26,930.78	1,705.73	(5,430.78)	125.26
599-548-702.400	WAGES - TEMPORARY	7,000.00	13,873.31	823.20	(6,873.31)	198.19
599-548-702.600	UNIFORMS	4,900.00	4,900.00	0.00	0.00	100.00
599-548-702.800	ACCRUED SICK LEAVE	2,000.00	1,353.60	0.00	646.40	67.68
599-548-715.000	SOCIAL SECURITY (FICA)	33,730.00	22,307.57	2,330.18	11,422.43	66.14
599-548-716.000	FRINGES	0.00	10,467.22	0.00	(10,467.22)	100.00
599-548-716.100	HEALTH INSURANCE	96,432.00	50,228.76	6,364.97	46,203.24	52.09
599-548-716.200	DENTAL INSURANCE	5,100.00	3,028.34	381.51	2,071.66	59.38
599-548-716.300	OPTICAL INSURANCE	830.00	416.46	52.39	413.54	50.18
599-548-716.400	LIFE INSURANCE	1,200.00	809.51	100.39	390.49	67.46
599-548-716.500	DISABILITY INSURANCE	3,350.00	2,085.94	263.25	1,264.06	62.27
599-548-716.600	PHYSICALS	500.00	255.94	0.00	244.06	51.19
599-548-717.000	UNEMPLOYMENT INSURANCE	200.00	55.30	0.00	144.70	27.65
599-548-718.000	RETIREMENT	57,200.00	53,283.59	5,801.97	3,916.41	93.15
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	0.00	6,252.00	781.50	(6,252.00)	100.00
599-548-718.200	DEFINED CONTRIBUTION	9,500.00	6,203.44	640.06	3,296.56	65.30
599-548-719.000	WORKERS' COMPENSATION	5,000.00	3,796.00	1,232.00	1,204.00	75.92
599-548-728.000	OPERATING SUPPLIES	13,230.00	8,008.01	1,896.89	5,221.99	60.53
599-548-728.100	SUPPLIES	15,100.00	8,868.81	180.60	6,231.19	58.73
599-548-743.100	CHEMICALS - IRON	40,000.00	23,856.00	3,418.35	16,144.00	59.64
599-548-743.200	CHEMICALS - POLYMER	17,500.00	8,842.60	2,187.00	8,657.40	50.53
599-548-743.300	CHEMICALS - CHLORINE	38,500.00	13,529.38	2,171.98	24,970.62	35.14
599-548-751.000	GAS & OIL	5,500.00	2,394.91	241.21	3,105.09	43.54
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	78,000.00	3,453.29	395.00	74,546.71	4.43
599-548-801.100-WAMP000000	PROFESSIONAL SERVICES-WAMP	0.00	81,566.29	0.00	(81,566.29)	100.00
599-548-810.000	INSURANCE & BONDS	43,000.00	42,965.78	0.00	34.22	99.92
599-548-820.100	ELECTRICITY	220,000.00	120,523.62	20,304.09	99,476.38	54.78
599-548-820.200	GAS	15,500.00	8,154.77	3,432.99	7,345.23	52.61
599-548-820.300	TELEPHONE	4,000.00	2,217.95	142.90	1,782.05	55.45
599-548-820.400	WATER & SEWER	3,000.00	1,664.46	0.00	1,335.54	55.48

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 599 - WASTEWATER FUND						
Expenditures						
599-548-820.500	REFUSE	1,100.00	604.17	163.62	495.83	54.92
599-548-831.000	BUILDING MAINTENANCE	31,000.00	9,999.39	29.80	21,000.61	32.26
599-548-832.000	STATIONARY EQUIPMENT	6,500.00	5,760.00	260.00	740.00	88.62
599-548-833.000	EQUIPMENT MAINTENANCE	80,000.00	26,059.02	2,569.09	53,940.98	32.57
599-548-834.000	MAINTENANCE	110,000.00	55,771.96	9,186.33	54,228.04	50.70
599-548-834.100	HHW PROGRAM	9,600.00	4,600.00	0.00	5,000.00	47.92
599-548-845.000	LEASE	24,000.00	0.00	0.00	24,000.00	0.00
599-548-856.000	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
599-548-858.000	MEMBERSHIPS & DUES	1,000.00	345.00	0.00	655.00	34.50
599-548-860.000	EDUCATION & TRAINING	3,000.00	1,065.88	259.38	1,934.12	35.53
599-548-860.100	SAFETY TRAINING	500.00	0.00	0.00	500.00	0.00
599-548-899.101	GF CONTRIBUTION	211,450.00	116,906.34	0.00	94,543.66	55.29
Total Dept 548 - WASTEWATER OPERATIONS		1,635,436.00	1,013,207.38	95,527.06	622,228.62	61.95
Dept 901 - CAPITAL OUTLAY						
599-901-975.000	COL - BUILDING IMPROVEMENTS	56,500.00	0.00	0.00	56,500.00	0.00
599-901-977.000	COL - EQUIPMENT	915,500.00	432,554.60	0.00	482,945.40	47.25
Total Dept 901 - CAPITAL OUTLAY		972,000.00	432,554.60	0.00	539,445.40	44.50
TOTAL EXPENDITURES		2,607,436.00	1,445,761.98	95,527.06	1,161,674.02	55.45
Fund 599 - WASTEWATER FUND:						
TOTAL REVENUES		2,607,436.00	1,307,317.10	125,089.02	1,300,118.90	50.14
TOTAL EXPENDITURES		2,607,436.00	1,445,761.98	95,527.06	1,161,674.02	55.45
NET OF REVENUES & EXPENDITURES		0.00	(138,444.88)	29,561.96	138,444.88	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - FLEET MAINTENANCE FUND						
Revenues						
Dept 000						
661-000-664.669	EQUIPMENT RENTAL	700,000.00	364,780.01	42.83	335,219.99	52.11
661-000-671.673	SALE OF FIXED ASSETS	0.00	7,698.85	6,630.10	(7,698.85)	100.00
661-000-695.699	APPROPRIATION OF FUND BALANCE	106,550.00	0.00	0.00	106,550.00	0.00
Total Dept 000		806,550.00	372,478.86	6,672.93	434,071.14	46.18
TOTAL REVENUES		806,550.00	372,478.86	6,672.93	434,071.14	46.18
Expenditures						
Dept 891 - FLEET MAINTENANCE						
661-891-702.200	WAGES	113,698.00	35,083.76	3,143.69	78,614.24	30.86
661-891-703.000	OTHER COMPENSATION	0.00	8,962.87	345.12	(8,962.87)	100.00
661-891-715.000	SOCIAL SECURITY (FICA)	8,698.00	2,520.88	261.01	6,177.12	28.98
661-891-716.000	FRINGES	0.00	8,147.42	0.00	(8,147.42)	100.00
661-891-716.100	HEALTH INSURANCE	37,750.00	11,131.54	1,393.01	26,618.46	29.49
661-891-716.200	DENTAL INSURANCE	1,760.00	323.52	40.44	1,436.48	18.38
661-891-716.300	OPTICAL INSURANCE	250.00	40.24	5.03	209.76	16.10
661-891-716.400	LIFE INSURANCE	200.00	52.80	6.60	147.20	26.40
661-891-716.500	DISABILITY INSURANCE	53.00	0.00	0.00	53.00	0.00
661-891-717.000	UNEMPLOYMENT INSURANCE	50.00	0.00	0.00	50.00	0.00
661-891-718.000	RETIREMENT	22,000.00	14,877.63	1,544.50	7,122.37	67.63
661-891-718.200	DEFINED CONTRIBUTION	1,951.00	0.00	0.00	1,951.00	0.00
661-891-719.000	WORKERS' COMPENSATION	1,500.00	630.00	210.00	870.00	42.00
661-891-728.000	OPERATING SUPPLIES	2,000.00	3,520.80	610.86	(1,520.80)	176.04
661-891-751.000	GAS & OIL	35,000.00	20,903.97	3,022.26	14,096.03	59.73
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,500.00	0.00	0.00	1,500.00	0.00
661-891-810.000	INSURANCE & BONDS	26,100.00	26,077.82	0.00	22.18	99.92
661-891-833.000	EQUIPMENT MAINTENANCE	70,000.00	38,449.94	6,056.51	31,550.06	54.93
661-891-860.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
661-891-899.101	GF CONTRIBUTION	31,000.00	20,664.00	2,583.00	10,336.00	66.66
Total Dept 891 - FLEET MAINTENANCE		354,010.00	191,387.19	19,222.03	162,622.81	54.06
Dept 901 - CAPITAL OUTLAY						
661-901-979.000	COL-EQUIPMENT	452,540.00	19,622.88	0.00	432,917.12	4.34
Total Dept 901 - CAPITAL OUTLAY		452,540.00	19,622.88	0.00	432,917.12	4.34
TOTAL EXPENDITURES		806,550.00	211,010.07	19,222.03	595,539.93	26.16
Fund 661 - FLEET MAINTENANCE FUND:						
TOTAL REVENUES		806,550.00	372,478.86	6,672.93	434,071.14	46.18
TOTAL EXPENDITURES		806,550.00	211,010.07	19,222.03	595,539.93	26.16
NET OF REVENUES & EXPENDITURES		0.00	161,468.79	(12,549.10)	(161,468.79)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 02/28/2018
% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
TOTAL REVENUES - ALL FUNDS		21,901,592.00	11,101,173.35	734,738.56	10,800,418.65	50.69
TOTAL EXPENDITURES - ALL FUNDS		21,901,592.00	13,566,288.49	2,111,795.44	8,335,303.51	61.94
NET OF REVENUES & EXPENDITURES		0.00	(2,465,115.14)	(1,377,056.88)	2,465,115.14	100.00

To: Owosso City Council

From: Brad Hissong, Building Official

Date: 03/01/2018

Building Department Report FEBRUARY 2018

Category	Estimated Cost	Permit Fee	Number of Permits
Electrical	*$0*	*$755*	*5*
Garage, detached	*$7,000*	*$190*	*1*
Mechanical	*$0*	*$1,515*	*14*
Non-Res. Add/Alter/Repair	*$437,500*	*$7,230*	*3*
Plumbing	*$0*	*$1,015*	*6*
Res. Add/Alter/Repair	*$50,000*	*$1,100*	*4*
ROOF	*$18,150*	*$310*	*1*
ROW-UTILITY	*$0*	*$60*	*3*
Sign	*$0*	*$101*	*1*
VACANT PROPERTY REGI	*$0*	*$400*	*4*
WINDOWS	*$12,420*	*$240*	*2*
ZONING COMPLIANCE CE	*$0*	*$50*	*1*
Totals	***$525,070***	***$12,966***	***45***

2017 COMPARISON TOTALS

		BUILDING PERMITS ONLY	- 25
FEBRUARY 2017 Totals	$184,459	$14,895	55

Enforcements By Category

FEBRUARY 2018

ACCESSORY STRUCTURES

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0082	317 E WILLIAMS ST	RECOMMEND DEMO	LETTER SENT	02/08/18	03/08/2018		N
			Total Entries:	1			

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0080	1434 PEARCE ST	COMPLAINT LOGGED	Resolved	02/08/18		02/15/18	Y
ENF 18-0081	723 DIVISION ST	LETTER SENT	Resolved	02/08/18		03/01/18	N
ENF 18-0087	523 N HICKORY ST	LETTER SENT	Resolved	02/15/18		02/27/18	N
ENF 18-0102	404 N BALL ST	COMPLAINT LOGGED	LETTER SENT	02/20/18	03/06/2018		Y
ENF 18-0105	625 HURON ST	LETTER SENT	Resolved	02/22/18		02/28/18	N
ENF 18-0109	213 E STEWART ST	COMPLAINT LOGGED	LETTER SENT	02/27/18	03/06/2018		Y
ENF 18-0113	649 N SAGINAW ST	COMPLAINT LOGGED	LETTER SENT	02/28/18	03/08/2018		N
ENF 18-0114	520 N PARK ST	COMPLAINT LOGGED	LETTER SENT	02/28/18	03/08/2018		Y
			Total Entries:	8			

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0074	725 DIVISION ST	COMPLAINT LOGGED	LETTER SENT	02/06/18	05/08/2018		Y
ENF 18-0104	115 ELIZABETH ST	COMPLAINT LOGGED	LETTER SENT	02/22/18	03/21/2018		Y
			Total Entries:	2			

DOG FECES

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0095	632 E MAIN ST	LETTER SENT	Resolved	02/19/18		02/27/18	Y

Enforcements By Category

FEBRUARY 2018

Total Entries: 1

DRAIN ISSUES

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0098	1104 S SHIAWASSEE ST	REF TO BLDG OFFICIAL	Resolved	02/20/18		02/22/18	N

Total Entries: 1

FENCE VIOLATION

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0093	203 OAKWOOD AV	COMPLAINT LOGGED	LETTER SENT	02/19/18	03/20/2018		N

Total Entries: 1

FRONT YARD PARKING

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0088	202 E OLIVER ST	COMPLAINT LOGGED	LETTER SENT	02/15/18	03/08/2018		Y

Total Entries: 1

FURNITURE OUTSIDE

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0096	403 RANDOLPH ST	INSPECTED PROPERTY	Resolved	02/19/18		02/20/18	N
ENF 18-0099	604 ALGER AV	REF TO DPW	Resolved	02/20/18		02/27/18	N

Total Entries: 2

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0068	515 GLENWOOD AV	CONTACT WITH OCCUPANT	Extension Granted	02/01/18	03/07/2018		Y
ENF 18-0069	1110 NELSON ST	REF TO DPW	Resolved	02/01/18		02/08/18	N

Enforcements By Category

FEBRUARY 2018

ENF 18-0070	641 MARTIN ST	INSPECTED PROPERTY	Resolved	02/01/18		02/08/18	Y
ENF 18-0071	403 E KING ST	LETTER SENT	REF TO POLICE	02/05/18	03/08/2018		Y
ENF 18-0072	728 N HICKORY ST	LETTER SENT	Resolved	02/05/18		02/27/18	Y
ENF 18-0078	1307 MACK ST	COMPLAINT LOGGED	LETTER SENT	02/07/18	03/07/2018		Y
ENF 18-0079	520 PINE ST	COMPLAINT LOGGED	Resolved	02/08/18		02/15/18	Y
ENF 18-0092	830 E COMSTOCK ST	COMPLAINT LOGGED	Resolved	02/19/18		02/28/18	N
ENF 18-0100	209 S LANSING ST	COMPLAINT LOGGED	CONTACT WITH HOMEO'	02/20/18	03/08/2018		N
ENF 18-0101	328 S DEWEY ST	CONTACT HOMEOWNER	Extension Granted	02/20/18	03/07/2018		N
ENF 18-0103	1120 DINGWALL DR	REF TO CODE OFFICER	Resolved	02/20/18		02/22/18	Y
ENF 18-0107	408 N PARK ST	REF TO CODE OFFICER	Resolved	02/26/18		02/26/18	Y
ENF 18-0110	631 N SAGINAW ST	COMPLAINT	LETTER SENT	02/27/18	03/05/2018		Y
ENF 18-0112	523 MARTIN ST	CONTACT HOMEOWNER	Resolved	02/28/18		02/28/18	Y
			Total Entries:	14			

GARBAGE CANS

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0086	515 N HICKORY ST	COMPLAINT LOGGED	Resolved	02/15/18		02/20/18	N
			Total Entries:	1			

HEALTH & SAFETY

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0076	1434 PEARCE ST	CONTACT WITH HOMEOWNER	RED-TAGGED	02/07/18	04/16/2018		VAC
			Total Entries:	1			

MISC.

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental

Enforcements By Category

FEBRUARY 2018

ENF 18-0094	302 S SHIAWASSEE ST	INSPECTED PROPERTY	REF TO POLICE	02/19/18		02/27/18	VAC

Total Entries: 1

MULTIPLE VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0077	812 ADAMS ST	COMPLAINT LOGGED	LETTER SENT	02/07/18	03/08/2018		Y
ENF 18-0083	1318 W STEWART ST	COMPLAINT LOGGED	LETTER SENT	02/08/18	05/01/2018		Y
ENF 18-0084	535 E MASON ST	LETTER SENT	Resolved	02/13/18		02/20/18	N
ENF 18-0106	602 OAKWOOD AV	CONTACT HOMEOWNER	Resolved	02/22/18		03/01/18	N

Total Entries: 4

RENTAL UNIT VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0075	725 DIVISION ST		LETTER SENT	02/06/18			Y
ENF 18-0085	620 LINGLE AV		LETTER SENT	02/14/18			Y

Total Entries: 2

RV/CAMPER VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0097	600 WRIGHT AV	COMPLAINT LOGGED	INSPECTION PENDING	02/20/18	03/06/2018		VAC

Total Entries: 1

SIDEWALK/SNOW & ICE

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0089	415 CORUNNA AV	REF TO DPW	Resolved	02/15/18		02/16/18	Y
ENF 18-0090	1501 W MAIN ST	CLEAN UP BY DPW	Resolved	02/15/18		02/16/18	Y
ENF 18-0091	413 CORUNNA AV	REF TO DPW	CLOSED	02/16/18		02/16/18	Y

Enforcements By Category

FEBRUARY 2018

Total Entries: 3

SIGN VIOLATION

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0111	114 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	02/27/18	03/13/2018		Y

Total Entries: 1

VACANT PROPERTY REG

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0073	1119 S SHIAWASSEE ST	LETTER SENT	2ND NOTICE SENT	02/06/18	03/14/2018		VAC

Total Entries: 1

ZONING

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0108	599 OAKWOOD AV	CONTACT WITH BUSINESS	Resolved	02/26/18		02/26/18	N

Total Entries: 1

Total Records: 47

Total Pages: 5

Enforcements By Category

FEBRUARY 2018

RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental
N - No, it's not a rental - owner occupied
APTS - Apartment Building
COMM - Commercial
REPO - Repossession
TRAIL - Trailer Park
VAC - Vacant House
VL - Vacant Lot
IND - Industrial
HOME OCC - Home Occupied

*These are on-going complaints and will be resolved with compliance or possible court action.

OWOSSO PUBLIC SAFETY

202 S. WATER ST. ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0580 ▪ FAX (989) 725-0528

MEMORANDUM

DATE: 12 March 2018

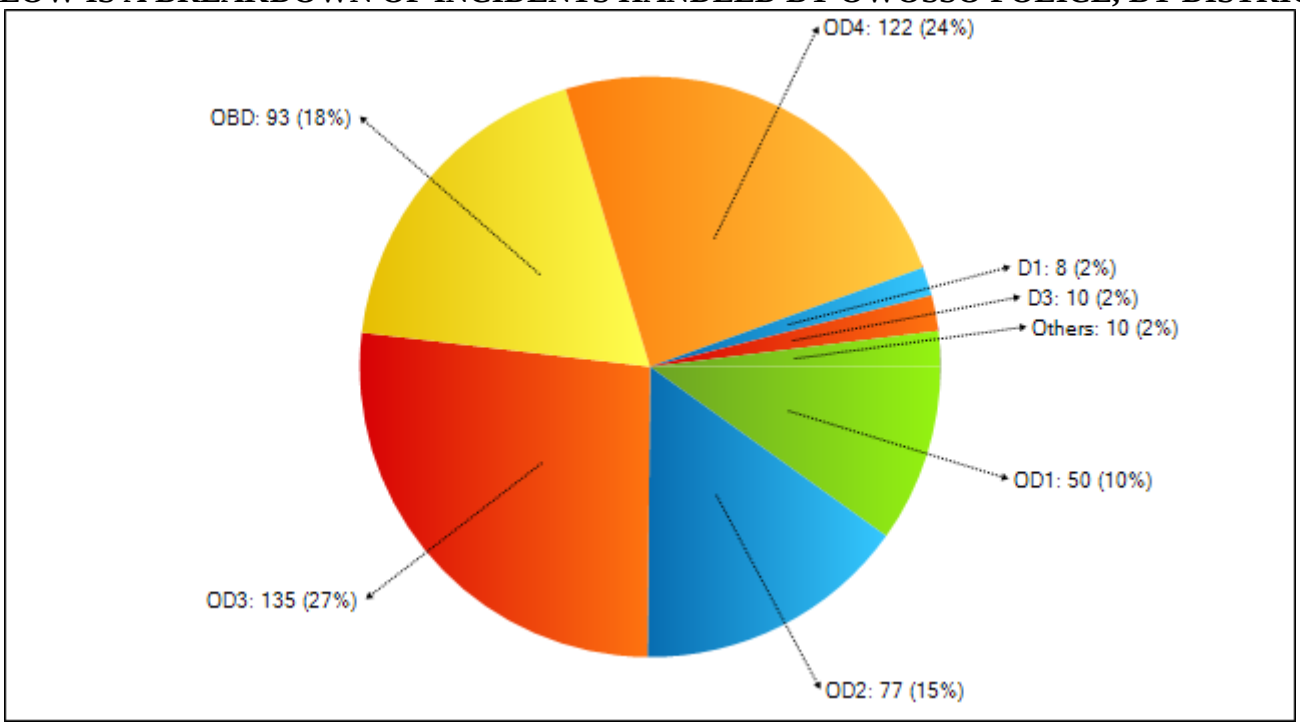
TO: Owosso City Council

FROM: Eric E. Cherry
Police Department Lieutenant

RE: February 2018 Police Reports

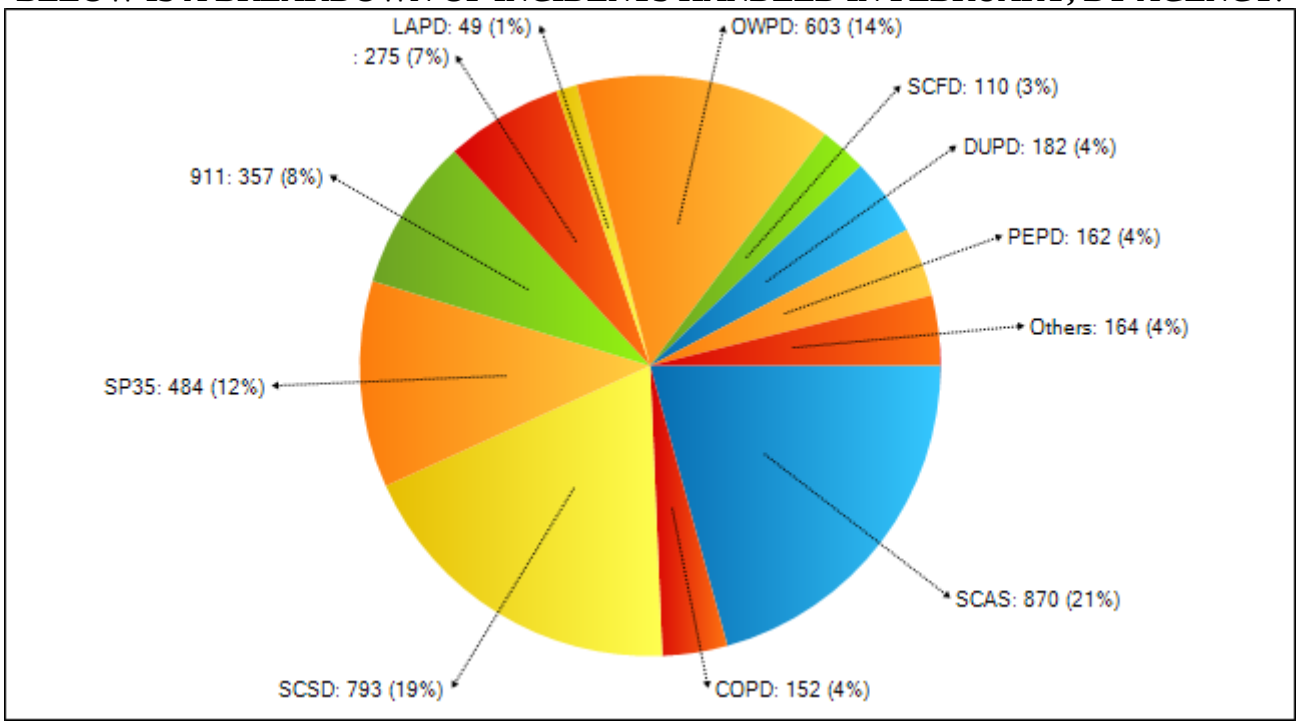
Attached are the statistics for the Police Department for February 2018. One report is an offense summary for February by offense. The other report lists occurred date, case no, location, and complaint type for reports in February. The officers completed three hundred seventy one (371) field interviews this month, which are calls were a full criminal report is not needed.
For February 2018 the police handled five hundred seventy four (574) events, sixty nine (69) were traffic stops, about twelve (12) percent of their work activity.

BELOW IS A BREAKDOWN OF INCIDENTS HANDLED BY OWOSSO POLICE, BY DISTRICT.



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)
OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)
OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)
OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office is in this district)
ODB: Owosso City Downtown Business District
D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)
D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)
Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF INCIDENTS HANDLED IN FEBRUARY, BY AGENCY.



SCSD: Shiawassee County Sheriff's Office
PEPD: Perry City Police
Others: All Other Departments
SCAS: Shiawassee County Ambulance Services
DUPD: Durand City Police
LAPD: Laingsburg City Police
SP35: Michigan State Police Post #35
COPD: Corunna City Police
SCFD: Shiawassee County Fire Departments
SCAC: Shiawassee County Animal Control
OWPD: Owosso City Police
911: Shiawassee County 911 Center

Owosso PD Offense Summary

Occurred 2/1/2018 - 2/28/2018

Offense	Total Offenses
1178 - 11008 - CSC Fourth (4th) Degree - Forcible Contact	1
1301 - 13002 - Aggravated/Felonious Assault - Family - Gun	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	2
1303 - 13002 - Aggravated/Felonious Assault - Family - Strong Arm	2
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	1
1313 - 13001 - Assault and Battery/Simple Assault	14
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	3
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	3
2399 - 23007 - Larceny (Other)	2
2411 - 24001 - Motor Vehicle - Unauthorized Use	1
2505 - 25000 - Pass Counterfeited - Any Object	1
2609 - 26007 - Fraud - Identity Theft	1
2674 - 26001 - Fraud (Larceny) by Conversion	1
2695 - 26001 - Obtaining Money Under False Pretenses	1
2804 - 28000 - Stolen Property - Possessing	2
2902 - 29000 - Damage to Property - Private Property	8
3562 - 35001 - Marijuana - Possess	2
3605 - 36004 - Indecent Exposure	1
3699 - 36004 - Sex Offense (Other)	1
3807 - 38002 - Non-Payment of Alimony	1
3808 - 38002 - (Child Support) Non-Support of Parents	1
4105 - 41002 - Liquor Violation - Minor Misrepresenting Age	1
4801 - 48000 - Resisting Officer	1
5005 - 50000 - Contempt of Court	2
5006 - 50000 - Obstructing Justice	3
5012 - 50000 - Probation Violation	1
5013 - 50000 - Conditional Release Violation	1
5015 - 50000 - Failure to Appear	2
5203 - 52001 - Concealed Weapons - Carrying Prohibited	1
5212 - 52001 - Concealed Weapons - Possession of Weapon	1
5299 - 52003 - Weapons Offense (Other)	2
5393 - 53001 - Disorderly Conduct (Other)	1
5399 - 53002 - Public Peace (Other)	2

Owosso PD Offense Summary

Occurred 2/1/2018 - 2/28/2018

7070 - 70000 - Runaway	1
7399 - 73000 - Miscellaneous Arrest	4
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	4
8328 - 54003 - Motor Vehicle Violation	9
9910 - 93001 - Traffic, Non-Criminal - Accident	22
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	3
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1
9947 - 99002 - Miscellaneous - Natural Death	5
9953 - 99008 - Miscellaneous - General Assistance	1
9954 - 99009 - Miscellaneous - Non-Criminal	11
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	1
9962 - 96900 - Terrorist Activity - Other	1
Total	**134**

Owosso Neighborhood Crime Report

Occurred 2/1/2018 - 2/28/2018

Occurred Date	Case No	Location	Offense
2/3/2018	1864500274	900 blk S Ball St	AGGRAVATED/FELONIOUS ASSAULT
2/5/2018	1864500185	1200 blk Penbrook Dr	AGGRAVATED/FELONIOUS ASSAULT
2/8/2018	1864500199	800 blk S Lingle Ave	AGGRAVATED/FELONIOUS ASSAULT
2/13/2018	1864500215	1100 blk S Shiawassee St	AGGRAVATED/FELONIOUS ASSAULT
2/13/2018	1864500283	1200 blk S Shiawassee St	AGGRAVATED/FELONIOUS ASSAULT
2/15/2018	1864500225	300 blk W Prindle St	AGGRAVATED/FELONIOUS ASSAULT
2/18/2018	1864500242	800 blk W Lynn St	AGGRAVATED/FELONIOUS ASSAULT
2/6/2018	1864500191	400 blk E Corunna Ave	BURGLARY -FORCED ENTRY
2/8/2018	1864500196	800 blk W Main St	BURGLARY -FORCED ENTRY
2/10/2018	1864500208	1100 blk E Corunna Ave	BURGLARY -FORCED ENTRY
2/13/2018	1864500215	1100 blk S Shiawassee St	BURGLARY -FORCED ENTRY
2/7/2018	1864500192	1200 blk S Broadway Ave	DAMAGE TO PROPERTY
2/8/2018	1864500198	900 blk W Main St	DAMAGE TO PROPERTY
2/13/2018	1864500215	1100 blk S Shiawassee St	DAMAGE TO PROPERTY
2/16/2018	1864500244	900 blk E Corunna Ave	DAMAGE TO PROPERTY
2/19/2018	1864500249	1400 blk S George St	DAMAGE TO PROPERTY
2/19/2018	1864500248	400 blk E King St	DAMAGE TO PROPERTY
2/25/2018	1864500299	700 blk W Stewart St	DAMAGE TO PROPERTY
2/27/2018	1864500284	400 blk N Ball St	DAMAGE TO PROPERTY
2/28/2018	1864500296	200 blk S Washington St	DAMAGE TO PROPERTY
2/18/2018	1864500241	400 blk N Ball St	DISORDERLY CONDUCT
2/3/2018	1864500180	200 blk E Main St	FAMILY -NONSUPPORT
2/27/2018	1864500282	1600 blk S Chipman St	FAMILY -NONSUPPORT
2/28/2018	1864500286	1100 blk W Main St	FORGERY/COUNTERFEITING
2/28/2018	1864500290	500 blk E Jerome Ave	FRAUD
2/1/2018	1864500172	300 blk E Oliver St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
2/22/2018	1864500346	400 blk E Exchange St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
2/24/2018	1864500272	300 blk N Dimmick St	HIT and RUN MOTOR VEHICLE ACCIDENT
2/16/2018	1864500235	200 blk S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/28/2018	1864500294	800 blk Stevens Dr	JUVENILE RUNAWAY
2/21/2018	1864500257	300 blk S Elm St	LARCENY -OTHER
2/24/2018	1864500270	200 blk S Washington St	LARCENY -OTHER

Owosso Neighborhood Crime Report

Occurred 2/1/2018 - 2/28/2018

2/12/2018	1864500214	700 blk S Nafus St	LARCENY -THEFT FROM BUILDING
2/15/2018	1864500227	600 blk S Alger St	LARCENY -THEFT FROM BUILDING
2/23/2018	1864500264	400 blk S Shiawassee St	LARCENY -THEFT FROM BUILDING
2/19/2018	1864500251	1300 blk W Roslyn Dr	LARCENY -THEFT FROM MOTOR VEHICLE
2/2/2018	1864500176	700 blk N King St	LIQUOR VIOLATIONS -OTHER
2/2/2018	1864500175	900 blk S Chipman St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
2/20/2018	1864500250	Williams/ball	MISCELLANEOUS - GENERAL ASSISTANCE
2/1/2018	1864500165	900 blk Chipman Ln	MISCELLANEOUS - NATURAL DEATH
2/4/2018	1864500182	1200 blk N Orchard St	MISCELLANEOUS - NATURAL DEATH
2/9/2018	1864500202	800 blk E Queen St	MISCELLANEOUS - NATURAL DEATH
2/22/2018	1864500259	1100 blk N Chipman St	MISCELLANEOUS - NATURAL DEATH
2/22/2018	1864500260	800 blk E Comstock St	MISCELLANEOUS - NATURAL DEATH
2/5/2018	1864500186	200 blk S Oakwood Ave	MISCELLANEOUS - NON-CRIMINAL
2/6/2018	1864500247	700 blk E North St	MISCELLANEOUS - NON-CRIMINAL
2/10/2018	1864500207	1300 blk W Roslyn Dr	MISCELLANEOUS - NON-CRIMINAL
2/13/2018	1864500220	1300 blk W Roslyn Dr	MISCELLANEOUS - NON-CRIMINAL
2/14/2018	1864500223	600 blk S Woodlawn Ave	MISCELLANEOUS - NON-CRIMINAL
2/15/2018	1864500226	Stewart/chestnut	MISCELLANEOUS - NON-CRIMINAL
2/15/2018	1864500230	900 blk W Ryan St	MISCELLANEOUS - NON-CRIMINAL
2/16/2018	1864500238	E Williams St/ N Park St	MISCELLANEOUS - NON-CRIMINAL
2/18/2018	1864500240	600 blk S Alger Ave	MISCELLANEOUS - NON-CRIMINAL
2/25/2018	1864500289	600 blk Alger St	MISCELLANEOUS - NON-CRIMINAL
2/25/2018	1864500271	300 blk E Goodhue	MISCELLANEOUS - NON-CRIMINAL
2/28/2018	1864500293	200 blk S Lansing St	MISCELLANEOUS - NON-CRIMINAL
2/14/2018	1864500224	N Shiawassee St / W Elizabeth St	MISCELLANEOUS CRIMINAL OFFENSE
2/16/2018	1864500234	Saginaw/exchange	MISCELLANEOUS CRIMINAL OFFENSE
2/23/2018	1864500261	E Corunna Ave / S Gould St	MISCELLANEOUS CRIMINAL OFFENSE
2/26/2018	1864500276	E Corunna Ave/ S Gould St	MISCELLANEOUS CRIMINAL OFFENSE
2/1/2018	1864500173	400 blk E Mason St	MOTOR VEHICLE THEFT
2/4/2018	1864500184	1400 blk Mallard Cir	MOTOR VEHICLE VIOLATION
2/5/2018	1864500189	100 blk N Saginaw St	MOTOR VEHICLE VIOLATION
2/10/2018	1864500203	S Lansing St/w Main St	MOTOR VEHICLE VIOLATION
2/12/2018	1864500210	300 blk W Main St	MOTOR VEHICLE VIOLATION
2/12/2018	1864500213	100 blk N Washington St	MOTOR VEHICLE VIOLATION
2/12/2018	1864500216	400 blk S Michigan Ave	MOTOR VEHICLE VIOLATION

Owosso Neighborhood Crime Report

Occurred 2/1/2018 - 2/28/2018

2/15/2018	1864500229	600 Blk S Glenwood Ave	MOTOR VEHICLE VIOLATION
2/21/2018	1864500255	1200 blk W Penbrook Dr	MOTOR VEHICLE VIOLATION
2/28/2018	1864500288	200 blk S Washington St	MOTOR VEHICLE VIOLATION
2/3/2018	1864500177	300 blk N Washington St	NONAGGRAVATED ASSAULT
2/4/2018	1864500183	600 blk N Adams St	NONAGGRAVATED ASSAULT
2/6/2018	1864500187	1600 blk S Chipman St	NONAGGRAVATED ASSAULT
2/6/2018	1864500190	500 blk E Main St	NONAGGRAVATED ASSAULT
2/8/2018	1864500198	900 blk W Main St	NONAGGRAVATED ASSAULT
2/10/2018	1864500205	400 blk E Main St	NONAGGRAVATED ASSAULT
2/14/2018	1864500228	200 Blk S Washington St	NONAGGRAVATED ASSAULT
2/18/2018	1864500242	800 blk W Lynn St	NONAGGRAVATED ASSAULT
2/18/2018	1864500243	W Stewart St / S Cedar St	NONAGGRAVATED ASSAULT
2/20/2018	1864500252	800 blk S Division Ave	NONAGGRAVATED ASSAULT
2/23/2018	1864500263	1400 blk W Roslyn Dr	NONAGGRAVATED ASSAULT
2/23/2018	1864500266	600 blk S Oakwood Ave	NONAGGRAVATED ASSAULT
2/24/2018	1864500269	100 blk N Elliot St	NONAGGRAVATED ASSAULT
2/27/2018	1864500280	200 blk N Park St	NONAGGRAVATED ASSAULT
2/1/2018	1864500167	W North St / Shiawassee St	OBSTRUCTING JUSTICE
2/10/2018	1864500206	300 blk S Elm St	OBSTRUCTING JUSTICE
2/12/2018	1864500209	300 blk N Cedar St	OBSTRUCTING JUSTICE
2/12/2018	1864500211	300 blk E Main St	OBSTRUCTING JUSTICE
2/13/2018	1864500217	300 blk W Genesee St	OBSTRUCTING JUSTICE
2/16/2018	1864500234	Saginaw/exchange	OBSTRUCTING JUSTICE
2/16/2018	1864500236	600 blk S Alger St	OBSTRUCTING JUSTICE
2/21/2018	1864500253	700 blk W Lynn St	OBSTRUCTING JUSTICE
2/26/2018	1864500279	300 blk E Corunna Ave	OBSTRUCTING JUSTICE
2/13/2018	1864500215	1100 blk S Shiawassee St	OBSTRUCTING POLICE
2/21/2018	1864500255	1200 blk W Penbrook Dr	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
2/21/2018	1864500254	200 blk S Water St	PUBLIC PEACE -OTHER
2/26/2018	1864500278	600 blk S Woodlawn Ave	PUBLIC PEACE -OTHER
2/16/2018	1864500233	1600 blk S M-52	SEX OFFENSE -OTHER
2/19/2018	1864500245	1000 blk W Fletcher St	SEX OFFENSE -OTHER
2/21/2018	1864500256	700 blk Abrey St	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE
2/12/2018	1864500214	700 blk S Nafus St	STOLEN PROPERTY
2/24/2018	1864500267	700 blk N Hickory St	STOLEN PROPERTY

Owosso Neighborhood Crime Report

Occurred 2/1/2018 - 2/28/2018

2/28/2018	1864500303	1000 blk S State St	TERRORIST ACTIVITY - OTHER
2/1/2018	1864500167	W North St / Shiawassee St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/13/2018	1864500221	600 blk W Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/15/2018	1864500231	S Water / W Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/23/2018	1864500265	E Main St / S Hickory St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/1/2018	1864500169	E Main St / N Saginaw St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/3/2018	1864500181	N Dewey St / E Exchange St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/4/2018	1864500179	Ball/main	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/7/2018	1864500193	400 blk S Oakwood St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/7/2018	1864500194	100 N Ball St/ W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/8/2018	1864500197	1100 blk W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/9/2018	1864500201	1000 blk S Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/10/2018	1864500204	N Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/12/2018	1864500212	W Main St/s Water St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/13/2018	1864500218	100 W Main St/s Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/13/2018	1864500219	N Adams St/w Jennett St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/14/2018	1864500222	Washington St/main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/16/2018	1864500232	W Main St/ N Water St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/17/2018	1864500239	S Shiawassee St/ W S St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/20/2018	1864500246	W Main St/s Michigan Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/22/2018	1864500258	Shiawassee/king	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/23/2018	1864500262	N Brooks St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/23/2018	1864500265	E Main St / S Hickory St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/24/2018	1864500268	Cedar St/main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/27/2018	1864500281	E King St/ N Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/27/2018	1864500285	N Shiawassee St (m-52) / W Main St (m-21)	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/28/2018	1864500292	W Lynn St / S Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/2/2018	1864500174	W Main St / N Washington St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
2/6/2018	1864500188	200 blk S Delaney Rd	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
2/26/2018	1864500275	200 blk E Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
2/1/2018	1864500162	600 blk Alger St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/25/2018	1864500273	800 blk W King St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/3/2018	1864500180	200 blk E Main St	WEAPONS OFFENSE - CONCEALED
2/14/2018	1864500224	N Shiawassee St / W Elizabeth St	WEAPONS OFFENSE - CONCEALED

Owosso Neighborhood Crime Report

Occurred 2/1/2018 - 2/28/2018

2/1/2018	1864500168	600 blk Alger St	WEAPONS OFFENSE - OTHER
2/3/2018	1864500177	300 blk N Washington St	WEAPONS OFFENSE - OTHER
Total	**138**		

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

MEMORANDUM

DATE: March 13, 2018

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: February 2018 Fire & Ambulance Report

During the month of February 2018:

Fire Department responded to 248 Ambulance calls

Fire Department responded to 13 Fire calls –

1 – Accidents (no injuries)
7 – False Alarms
2 – Building Fires (Mutual Aid)
0 – Building Fires
0 - Gas Leak
0 - CO Alarm
3 -EMS Assist

OWOSSO HISTORICAL COMMISSION

Regular Meeting Minutes
February 19, 2018, 7:00 PM Curwood Castle

CALL TO ORDER: **CITY COUNCIL REPRESENTATIVE ELAINE GREENWAY CALLED THE MEETING TO ORDER AT 7:03 PM.**

PRESENT: **CITY COUNCIL REPRESENTATIVE ELAINE GREENWAY; COMMISSIONER ROBERT BROCKWAY; COMMISSIONER CAROLYN EBERT; COMMISSIONER ANNIE LUDINGTON; COMMISSIONER HEATHER QUINN; & ROBERT DORAN, DIRECTOR**

ABSENT: **CHAIRPERSON CAROL VAUGHN, COMMISSIONER SARA ADAMS, COMMISSIONER KAREN MARUMOTO**

APPROVAL OF AGENDA: **Commissioner Annie Ludington MOVED TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED.**

CONSENT AGENDA:
January 8 Minutes; Revenues and Expenditures, OHC Check Register and OHC Balance Sheet

COMMISSIONER ANNIE LUDINGTON MOVED TO APPROVE THE CONSENT AGENDA, SECONDED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED.

CITIZEN COMMENTS: **N/A**

COMMUNICATIONS: **Director Doran introduced Deb Gilbert, who attended the meeting as a potential board member.**

OLD BUSINESS:

- Discuss and review where we are in the non-profit process:
  - Director Doran reviewed the time for the implementation of the 501(c)3, indicating two possible starting dates; November 1, 2018 or January 1, 2019
  - Director Doran discussed a final decision on the name of the new organization. The omission agreed to Castle City Museums in a non-binding show of hands.
- Review Exhibitions and Events
  - Director Doran handed out a final sheet with dates and commitments for the entire OHC 2018 season

- Follow-up: Budget and timeline of IT proposal:
    - Director Doran handed out a preliminary proposal for IT software and hardware anticipating the new organization. Director Doran will continue to work on the proposal and will have a more complete document at the next regular meeting of the OHC.
- Review Board Agenda 12 Month Planning Guide
    - Director Doran reviewed the 12 month planning guide and the board, keeping on track with the monthly schedule.

NEW BUSINESS:

- Committee Reports – Strategic Planning Activities for 2018
    - The following committed gave their monthly reports:
    - Finance – Annie Ludington and Carolyn Ebert
    - Governance – Robert Doran
    - Philanthropy and Giving – Robert Doran for Karen Marumoto
    - Exhibitions & Education – Robert Brockway and Elaine Greenway
    - Facilities – Robert Doran for Sara Adams
    - Marketing, Advertising & Social Media – Robert Doran
    - Archiving & Acquisitions – Heather Jacobs
    - Volunteers – Robert Doran
- Outline City of Owosso budgeting process:
    - At the time of the meeting, the Financial Director had yet to hand out the 18/19 OHC proposed budgets
- Submit to Board ED Review Format with Goals for 2018 along with 6 and 12 month reviews:
    - Director Doran handed out a proposed RD review and discussed with the board. The board will review the handout and bring feedback to the next meeting. A EED review process will begin in June, 2018
- Power thought of the day

CITIZEN COMMENTS: **N/A**

ADJOURN: **CITY COUNCIL REPRESENTATIVE ELAINE GREENWAY MOTIONED TO ADJOURN THE MEETING AT 8:10 PM, SECONDED BY COMMISSIONER ANNIE LUDINGTON. AYES ALL, MOTION CARRIED**

MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
COUNCIL CHAMBERS, CITY HALL
MONDAY, FEBRUARY 26, 2018 – 6:30 P.M.

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited.

ROLL CALL: Tanya Buckelew

MEMBERS PRESENT: Chairman Wascher, Vice-Chair Livingston, Secretary Janae Fear, Commissioners Jake Adams, Tara Jenkins, and Dan Law.

MEMBERS ABSENT: Commissioners Tom Cook and Tom Taylor

OTHERS PRESENT: Assistant City Manager Susan Montenegro, City Attorney Scott Gould, Mark Hanna, Hilary Dulany, Jackie Langworth.

APPROVAL OF AGENDA:
MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO APPROVE THE AGENDA FOR FEBRUARY 26, 2018.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:
MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO APPROVE THE MINUTES FOR THE JANUARY 22, 2018 MEETING.

YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum.
2. PC minutes from January 22, 2018
3. Sign ordinance, section 26-19
4. Paula Givens email – presentation materials
5. Draft ordinance for Medical Marihuana

COMMISSIONER/PUBLIC COMMENTS:
None

PUBLIC HEARING:
None

SITE PLAN REVIEW:
None

BUSINESS ITEMS:

1. ZBA recommendation to review section 26-19 of the sign ordinance and consider returning to former five foot clearance from the right-of-way.

ZBA heard a case from Agnew Graphics regarding the new sign he would like to install but does not meet the revised sign ordinance 10 foot setback. The previous ordinance had the setback at 5 feet and due to MDOT widening Shiawassee Street two times in the past 18 years, created this additional hardship. The current setback of 10 feet from the public right-of-way would also create hardships for many business owners in town who have signs that meet the former setback requirements but not the current.

MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO HOLD A PUBLIC HEARING AT THE MARCH 26, 2018 PLANNING COMMISSION MEETING TO AMEND SECTION 26-19 OF THE SIGN ORDINANCE CHANGING THE CURRENT 10 FOOT SETBACK REQUIREMENT FROM PUBLIC RIGHT-OF-WAYS TO A 5 FOOT SETBACK REQUIREMENT.

RCV YEAS ALL MOTION CARRIED

ITEMS OF DISCUSSION:

1. Presentation by Paula Givens, attorney with Cannabis Legal Group.
   Ms. Givens presented the Planning Commission options on how to handle the issue of provisioning center licenses. First come first serve, scoring criteria or being pre-qualified with the State before applying to the city. She stated that first come first serve is not a good idea as with the prequalified with the State, as State may take too long on their paperwork. She presented option for scoring criteria. Also discussed the buffer zone and to try not to set too far away from schools, as it could prohibit economic growth in certain areas of the city.
2. Draft ordinance language for Medical Marihuana Facilities Licensing. Continued the discussions of the proposed ordinance language.
   - A revised draft from the January 2018 meeting was discussed.
   - Ms. Montenegro will restructure the ordinance as to keeping it uniform as in the 5 types of licenses run in order throughout the ordinance.
   - Page 3 Sec 1004 – B 1-8: List out details of the information needed on application. It was questioned if this needed to be spelled out in the ordinance. If a change was made to the application, then the ordinance would have to be amended. Attorney Gould will check into this.
   - Page 7 E 3: Some discussion regarding the wording of the sentence.
   - Page 7 A 1: Minimum Yard Depth/Distance from Lot Lines: Remove and use wording to refer to the Zoning Ordinance.
   - Page 8 B 6: Buffer Zones: Wording was added based on the Michigan Liquor Control guidelines. The word church is to be removed. Attorney Gould suggested keeping the language but reducing distance.
   - Page 8 B 6: Buffer Zones: a. change 500 feet to 200 feet and b. change 500 feet to 100 feet.
   - Discussion was held on the application selection. Suggested an open application period with an ending date, then use scoring criteria to pick license.
   - At the March 26, 2018 meeting, the Planning Commission will work on developing the process.

COMMISSIONER/PUBLIC COMMENT:
Mark Hanna suggested some changes. Page 7 A 1: change setbacks to match zoning ordinance.

Page 4 C – provisional wording is possibly incorrect? Page 3 Sec 1004: suggested removing #1-#8. How do you recognize someone who is truly a viable candidate?

Jackie Langworth spoke of the changes that were missed from the last meeting regarding setback requirements to mirror the Zoning Ordinance. Does not recommend using the scoring system.

Hillary Dulany spoke about the application process. Difficult to grade an applicant subjectively. Applicants need experience, previous licensed issued, good track record on growth and bringing in jobs. Planning Commission has control on how to set standards on exterior of the buildings.

ADJOURNMENT:

MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER ADAMS TO ADJOURN AT 8:34 P.M. UNTIL THE NEXT MEETING ON MARCH 26, 2018.
YEAS ALL, MOTION CARRIED.

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Janae L. Fear, Secretary

PARKS AND RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, FEBRUARY 28, 2018
City Hall Conference Room
301 W. Main St. Owosso, MI 48867

CALL TO ORDER: Chairman Espich called the meeting to order at 7:35 p.m.

PLEDGE OF ALLEGIANCE: Was recited.

ROLL CALL: Was taken by Deputy City Clerk Roxane Cramer.

MEMBERS PRESENT: Chairman Espic**h, Vice**-Chair Jeff Selbig, Commissioners Jerry Hebekeuser and Rick Morris,

MEMBERS ABSENT: Commissioners Nell Anne Hebekeuser, Nick Seabasty and Randy Woodworth.

OTHERS PRESENT: City Manager Donald Crawford.

APPROVAL OF AGENDA: **COMMISSIONER MORRIS MADE A MOTION TO APPROVE THE AGENDA FOR JANUARY 24, 2018 WITH THE FOLLOWING CHANGES: TO ADD THE POLAR PLUNGE TO THE PATRONICITY PROGRAM.**

MOTION SUPPORTED BY VICE- CHAIR SELBIG.
AYES ALL, MOTION CARRIED.

APPROVAL OF MINUTES: **COMMISSIONER JERRY HEBEKEUSER MADE A MOTION TO APPROVE THE MINUTES FROM JANUARY 24, 2018.**

MOTION SUPPORTED BY VICE-CHAIR SELBIG.
AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS/COMMISSIONER COMMENTS:

None.

COMMUNICATIONS:

BUSINESS:

Patronicity Program

Chairman Espich explained the Patronicity Program in great detail and the process of the program. He also shared that the state is giving the city 45 days instead of the normal 30 days. The program will kick off on March 17th, the day of the Polar Plunge. The commissioners discussed the best time to seek plungers, how the time frame would affect the pledges they would receive and how to recruit plungers for the Polar Plunge.

Disc Golf Update

Chairman Espich had nothing new to report. He asked City Manager Crawford about the posts on the trails at Hopkins Lake. City Manager responded they are marked for emergency personal to respond.

Concrete children's play

City Manager had nothing new to report.

Future Eagle Scout Projects.

City Manager Crawford reported that he has some ideas he is thinking about.

Rail Trail

City Manager Crawford asked Commissioner Morris stated that Representative Frederick's office is still working on easements from Consumer's Energy and the railroad. Chairman Espich asked Commissioner Morris about the PALM (Pedal Across Lower Michigan) ride. Commissioner Morris explained the ride and route they will be taking.

Date and time and meetings next year

Commissioners agreed to meet on Wednesday, March 21, 2018 at 7:30 p.m.

PUBLIC COMMENTS / COMMISSION COMMENTS

Chairman Espich pointed out to Vice-Chair Selbig that the empty tennis court doesn't have poles and questioned if it would accommodate a Pickleball Court. Vice-Chair Selbig reported it would after checking on the size of the tennis court. There was discussion about the Pickleball Court and Vice-Chair Selbig said he would bring more information at a future meeting.

COMMISSIONER JERRY HEBEKUSER MADE A MOTION TO ADJOURN AT 8:30 P.M.

MOTION SUPPORTED BY COMMISSIONER MORRIS.
ALL AYES, MOTION CARRIED.

MINUTES

REGULAR MEETING OF THE

DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET

CITY OF OWOSSO

MARCH 07, 2018 AT 7:34 AM

CITY COUNCIL CHAMBERS

CALL TO ORDER: The meeting was called to order by Chairman Dave Acton at 7:34 a.m.

ROLL CALL: Was taken by Recording Secretary, Marty Stinson.

MEMBERS PRESENT: Chairman Dave Acton, Authority Members Mayor Chris Eveleth (left 8:03 a.m.), Jon Moore, Lance Omer, Theresa Trecha, Kevin Wiles (arrived 7:43 a.m.), and Jim Woodworth.

MEMBERS ABSENT: Vice-Chairman Bill Gilbert and Authority Member Kenn Cushman.

OTHERS PRESENT: Josh Adams, Main Street Manager; Sue Montenegro, Assistant City Manager & Community Development Director; Leah Shaull, Manager of Foster Coffee Company.

AGENDA:

IT WAS MOVED BY AUTHORITY MEMBER EVELETH AND SUPPORTED BY AUTHORITY MEMBER WOODWORTH TO APPROVE THE AGENDA FOR MARCH 7, 2018 AS PRESENTED,

AYES: ALL. MOTION CARRIED.

MINUTES:

IT WAS MOVED BY AUTHORITY MEMBER WOODWORTH AND SUPPORTED BY AUTHORITY MEMBER EVELETH TO APPROVE THE MINUTES OF FEBRUARY 7, 2018, AS PRESENTED.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: Board Member Moore introduced his manager of Foster Coffee Company, Leah Shaull. She enjoys seeing how the businesses in Owosso support each other.

ITEMS OF BUSINESS:

1) CHECK REGISTER

(SEE BOARD PACKET FOR CHECK REGISTER)

IT WAS MOVED BY AUTHORITY MEMBER EVELETH AND SUPPORTED BY AUTHORITY MEMBER MOORE TO APPROVE THE CHECK REGISTER FOR MARCH, 2018 AS PRESENTED.

AYES ALL. MOTION CARRIED.

2) BUDGET REPORT

(SEE BOARD PACKET FOR BUDGET)

Mr. Adams noted that they probably would not have to take anything out of reserve this year and might possibly be able to put back $5-10,000 by the end of the fiscal year.

7:43 A.M. AUTHORITY MEMBER KEVIN WILES ARRIVED

3) BUDGET APPROVAL

Mr. Adams said that a budget can be adjusted at monthly meetings as money arrives rather than estimating too high at this point. This is an estimated budget using many of last year's figures. He reviewed the figures at the meeting. Chairman Acton questioned the website expenses. Mr. Adams commented the initial expenses would be in this year's budget. Ongoing expenses would not need its own line item. Chairman Acton noted that a budget is a planning tool. Board Member Trecha asked about trash pick-up and restroom maintenance. Mr. Adams said it will go under maintenance and that the Design Committee is tasked to fund it. Several groups around the city pay into the maintenance of the restrooms.

IT WAS MOVED BY AUTHORITY MEMBER WILES AND SUPPORTED BY AUTHORITY MEMBER EVELETH TO APPROVE THE BUDGET AS PRESENTED.

AYES ALL. MOTION CARRIED.

8:02 A.M. BOARDMEMBER EVELETH LEFT THE MEETING.

4) FAÇADE GRANT UPDATE

Mr. Adams stated that the reviews are ready to submit and they hope to put the projects out to bid at the beginning of April. Those buildings are: Century 21; Dean's Hobby; Radio Shack, both front and back; Edward Jones; and the Hit and Pitch.

5) YEAR-END NUMBERS & NMS ARTICLE

Per Mr. Adams, Owosso has been highlighted recently in a couple of national magazines. One for its leadership, and another for engaging Main Street Transformation Strategies. The Argus-Press gave a great review of these articles, also.

Mr. Adams discussed the value of volunteer hours ($24 / hr.) with thousands of hours worked. Discussion with board continued about businesses cooperating with each other; maybe making a network of "help"; looking into a community help desk.

COMMITTEE UPDATES:

1) DESIGN AND BUSINESS VITALITY

The Way-Finding Grant has been narrowed down to types of signs. Committee will be working on starting streetscape improvements. Also working with arborist Bill Brooks to trim trees downtown.

2) **PROMOTION AND OUTREACH**

The yearly calendar is done. They are now getting ready for summer. The chocolate walk was a huge success. The weather was a factor that day (snowstorm), but still a great event. May do other similar events because it was so popular – maybe quarterly. Talked about possible VIP tickets.

PUBLIC COMMENTS: Ms. Shaull asked if the businesses that didn't participate were notified of the results of the Chocolate Walk; invited for the future; did they have questions. Mr. Adams replied that an e-mail was a good idea.

BOARD COMMENTS:

Board Member Trecha suggested that not all the participants in the Chocolate Walk may have been able to get to all of the businesses in the outlying areas because of the weather. Discussion to start the walk at different areas in the future.

ADJOURNMENT:

IT WAS MOVED BY AUTHORITY MEMBER OMER AND SUPPORTED BY AUTHORITY MEMBER WILES TO ADJOURN AT 8:34 A.M.

AYES: ALL. MOTION CARRIED.

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Dave Acton, Chairman

mms