

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MARCH 19, 2018  
7:30 P.M.**

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** CITY MANAGER DONALD D. CRAWFORD

**PLEDGE OF ALLEGIANCE:** STATE REPRESENTATIVE BENJAMIN R. FREDERICK

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, Daniel A. Law, and Robert J. Teich, Jr.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Councilmember Bailey to approve the agenda as proposed.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 5, 2018**

Motion by Councilmember Fox to approve the Minutes of the Regular Meeting of March 5, 2018 as presented.

Motion supported by Councilmember Greenway and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Proclamation Honoring Donald D. Crawford**

Mayor Eveleth read aloud the following Mayoral Proclamation recognizing City Manager Donald D. Crawford for his years of service to the City on the occasion of his retirement:

**A Proclamation of the Mayor's Office of the City of Owosso, Michigan  
Recognizing the Distinguished Public Service of**

**DONALD D. CRAWFORD**

WHEREAS, Donald D. Crawford began his service to the City of Owosso in February of 2010 as the Interim City Manager with the intent to serve only until a permanent replacement could be found; and

WHEREAS, Owosso's charm worked its magic, luring Don to accept appointment as the permanent City Manager in August of the same year; and

WHEREAS, Don took the reins of the City during a trying time, using his extensive knowledge and experience to navigate the City through a continuously difficult budgetary environment; and

WHEREAS, Don's dedication and passion for his job has been apparent from the start; having agreed to take the Owosso position despite the fact that it meant a significant pay cut, he could consistently be found in his office well after the close of business working on the latest issue or some long-standing task that no one dared tackle; and

WHEREAS, despite his wealth of knowledge and formidable experience his affable character and sense of humor have made him extremely easy to approach, his office door has always been open and rarely has someone left his office without making a new friend; and

WHEREAS, in his time with the city Don has become a part of the very fabric of Owosso, a familiar smiling face popping up anywhere and everywhere, greeting residents, visiting business owners, and meeting with elected officials, his presence will be missed in every corner of the City; and

WHEREAS, Don is legendary for regaling anyone and everyone with tales from the other cities in which he has worked; and

WHEREAS, it is now our turn to tell our "Don stories", like the time the MAGNET unit was sent to his apartment, or the times when he bolted from the doors at City Hall to chase geese from the new lawn, or when he was coronated the March Madness Tournament winner complete with a hat of fruit like Carmen Miranda; and

WHEREAS, it is the intent of this Office that Don's Dedicated and Distinguished Public Service be recognized.

NOW, THEREFORE, BE IT PROCLAIMED that I, Christopher T. Eveleth, Mayor of the City of Owosso, on behalf of the City Council and the citizens of Owosso, do hereby recognize and thank Don for his dedicated service to the City of Owosso and the greater Owosso community, and further express our best wishes to Don and his wife Jean as they travel, relax, and enjoy life.

Proclaimed this 19<sup>th</sup> day of March, 2018.

Mayor Eveleth's proclamation was followed up by a tribute from State Representative Ben Frederick as printed below:

**SPECIAL TRIBUTE  
To  
DONALD CRAWFORD**

LET IT BE KNOWN, That it is a pleasure to join with the family, friends, and co-workers of Donald Crawford in extending our best wishes upon the occasion of his retirement as Owosso's city manager. We proudly recognize that his knowledge and efforts have undoubtedly contributed to the renewal of Owosso.

Don Crawford began his work in city management over 50 years ago and has since served in numerous management positions while addressing a wide range of challenges. He began his career as the youngest city manager in Illinois and today is the most senior city manager in Michigan.

Over the course of his long and productive service in municipal government, Don has contributed to the growth and to the reputation of many cities including Owosso. In this, Don Crawford's personal sense of dedication, integrity, and thoroughness has proven invaluable. His colleagues have come to depend upon his steady presence, amiable nature and extensive understanding of municipal governance.

Don came to Owosso while the city was within the throes of a recession. Through his patient guidance and drawing upon his decades of managerial experience, many longstanding concerns were addressed and essential services were maintained despite a shrinking tax base. Don is leaving a legacy of stable and fiscally prudent leadership which has allowed this community to be poised for further growth and economic development.

Don will be missed by the people of Owosso even as we extend our best wishes to him in his retirement. His hard work and diligence over the last several years have greatly benefited our local community and his guidance will surely be missed.

IN SPECIAL TRIBUTE, Therefore, This document is signed and dedicated to offer congratulations to Donald Crawford upon the occasion of his retirement. May he embrace these new opportunities wholeheartedly, just as he has done for the last 50 years. We extend to Don our warmest wishes for the future.

Ben Frederick, State Representative  
The Eighty-Fifth District

Rick Jones, State Senator  
The Twenty-Fourth District

Brian N. Calley  
Lieutenant Governor

Rick Snyder  
Governor

The Ninety-Ninth Legislature  
At Lansing  
Monday, March 19, 2018

After the proclamations were read City Manager Crawford spoke briefly saying it was great to see so many people here this evening; he plans to stay in contact after he retires, and he will cherish the mementos he received.

As the formal tribute came to a close Mayor Eveleth announced a brief recess for pictures but no recess was needed and the meeting resumed.

Councilmember Fox gave tribute to Mr. Crawford saying he was more than a City Manager, he had become a personal friend. He said Don was the first person to take his hand and support him during his time of need and he would always be a good friend.

Motion by Councilmember Bailey to suspend the rules of order to amend the agenda.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Motion by Councilmember Bailey to remove Consent 2. Special Assessment District No. 2018-08 from the agenda.

Motion supported by Councilmember Fox and concurred in by unanimous vote.

The special assessment project in question has been pushed back to the 2019 construction year.

### **PUBLIC HEARINGS**

#### **Special Assessment District No. 2018-09      Industrial Park Connector Improvement Project**

City Manager Crawford indicated this project has been tough from the start. Originally, the City had received grants for the project around \$1 million allowing for a comprehensive effort to improve all the streets leading into, and through, the industrial park. But a large portion of the grant funding was lost when a firm that was supposed to start business in the park had to pull out of the project. Approximately \$700,000 of the grant funding was tied to job creation, meaning the City was no longer eligible for the funds when the business backed out. Since that time staff has been trying to determine how to make the project work with the reduced funding and the restrictions in the remaining grant. Specifically, he noted that areas outside the current project boundaries will need to be addressed later due to said restrictions. Addressing tonight's hearing he reminded everyone that the purpose of the hearing is to determine if the project should proceed with the proposed mix of grant funding, city funds, and special assessments.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2018-09 for Industrial Park Connector Improvement Project for street resurfacing/ reconstruction.

The following people commented prior to the meeting regarding the proposed project:

Janet Rivers, representative of Rivers Property, LLC, 1650 E. South Street, via telephone, said she was concerned about the condition of South Street and asked if they would be specially assessed again when it is reconstructed.

Charlene Hebekeuser, representative of Tri-Mer, 745 McMillan Avenue/700 McMillan Avenue/1400 Monroe Street, via telephone, asked for information regarding the access enhancement and inquired when Monroe Street from McMillan east to the city limits would be getting repaired.

Chris Laymen, representative of Huron & Eastern Railway Co., Inc., owner of various properties along S. Gould Street, via telephone, inquired why he had received two notices for the same parcels.

Don Lowell, representative of Consumers Energy, various properties along Monroe Street, in person at City Hall, asked how the estimated assessments were calculated and expressed his concern that their assessments were much too high for the value of the land and the benefit they will receive from the new street.

The following people commented during the meeting regarding the proposed project:

Charlene Hebekeuser, Tri-Mer, asked if the City would consider milling and paving the remaining portion of Monroe Street east of McMillan Avenue to make it passable.

Don Lowell, Consumers Energy, reiterated his earlier comments to Council.

Lance Hodge, representative of Universal Handling, said the firm owns two properties within the park and that it would be a struggle for the firm to absorb the special assessment costs because they operate in such a competitive environment.

Mayor Eveleth noted the interest in paving the rest of Monroe Street but indicated it could not be done in conjunction with the currently proposed project due to restrictions on the use of the remaining grant funds. He went on to say that he understood the concerns of Universal Handling and Consumers Energy but if the City didn't assess property owners for the project the money would have to come from the street bond which would affect other proposed projects in other areas of the City. He reminded everyone that the purpose of the hearing was to determine if the project is necessary and given the condition of the streets in that area it is very necessary.

Councilmember Fox noted that if the City does not undertake this project the streets will soon no longer be able to handle truck traffic.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Councilmember Fox that the following resolution be adopted:

**RESOLUTION NO. 34-2018**

**INDUSTRIAL PARK CONNECTOR PROJECT  
SPECIAL ASSESSMENT RESOLUTION NO. 3**

WHEREAS, the City Council, after due and legal notice, has met and heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

**Infrastructure and Access Enhancements**

- **Gould Street from Monroe Street to Corunna Avenue**
- **Monroe Street from Gould Street to McMillan Avenue**
- **McMillan Avenue from Monroe Street to south end of street**

**Access Enhancement**

- **Industrial Drive from McMillan Avenue to Aiken Road**
- **South Street from McMillan Avenue to Aiken Road**

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$1,247,507.70 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$539,945.78 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$325,000.00 shall be paid by TED-F grant funds, and that \$395,561.92 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

**Infrastructure and Access Enhancements**

- **Gould Street from Monroe Street to Corunna Avenue**
- **Monroe Street from Gould Street to McMillan Avenue**
- **McMillan Avenue from Monroe Street to south end of street**

**Access Enhancement**

- **Industrial Drive from McMillan Avenue to Aiken Road**
- **South Street from McMillan Avenue to Aiken Road**

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmembers Greenway, Bailey, Law, Mayor Pro-Tem Osika,  
Councilmembers Teich, Fox, and Mayor Eveleth.

NAYS: None.

**CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, Owosso Township resident, thanked City Manager Crawford for his years of leadership, saying he has always appreciated his honest and forthright approach. He went on to wish Mr. Crawford a long and happy retirement.

Representative Ben Frederick updated Council on events at the state level including the final approval of accelerated road funding, approval of the Shiawassee River Water Trail designation, restoring historical preservation enticements, establishment of a revenue sharing trust fund to make state shared revenue more predictable for schools and municipalities, a bill to require co-op opportunities for high school students that request it, and final approval of the Shane Cantu Memorial Highway.

Eddie Urban, 601 Glenwood Avenue, said he had given Mr. Crawford a key chain with a small jackknife as a token of his appreciation. Mr. Crawford inquired whether he could bring the item on a plane and Mr. Urban offered him a pen with an advertisement for a bail bondsman, just in case.

County Commissioner Jeremy Root provided Council with an update on events at the county level saying the Commission had moved forward to hire a part time coordinator and they had approved a series of wage increases across staff as a result of the wage study completed in 2017.

Councilmember Fox expressed an interest in holding a special meeting to allow City Manager Crawford to expound on his typical project status report.

Motion by Councilmember Fox to set a special meeting for Saturday, March 24, 2018 at 8:00am to allow the City Manager to present a detailed Project Status Report.

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmembers Bailey, Greenway, Fox, Teich, and Law.

NAYS: Mayor Pro-Tem Osika and Mayor Eveleth.

#### **CITY MANAGER REPORT**

City Manager Crawford had nothing to report at this time.

#### **CONSENT AGENDA**

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

**Special Assessment District No. 2018-04.** Authorize Resolution No. 2 setting a public hearing for Monday, April 2, 2018 for proposed Special Assessment District No. 2018-04 for Howard Street from Washington Street to 150' east of Park Street for street reconstruction as follows:

#### **RESOLUTION NO. 35-2018**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

#### **Howard Street, a Public Street, from Washington Street to 150' east of Park Street; Street Reconstruction**

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$311,639.70 and determines that \$56,322.10 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$255,317.60 of the cost thereof shall be paid by the City at large because of benefit to the City at large.

4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, April 2, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF SPECIAL ASSESSMENT HEARING  
CITY OF OWOSSO, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

**Howard Street, Public Street, from Washington Street to 150' east of Park Street**

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Reconstruction.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, April 2, 2018 for the purpose of hearing any person to be affected by the proposed public improvement.

**Special Assessment District No. 2018-08.** (This item was removed from the agenda.)

**Mid-Michigan Custom Car Show Permission.** Approve application of Andy Genovese on behalf of the Mid-Michigan Custom Car Show for use of Washington Street from Main Street to Mason Street and Exchange Street from Water Street to Park Street from 7:00am to 6:00pm on Sunday, May 20, 2017 for the Mid-Michigan Custom Car Show and authorize Traffic Control Order No. 1391 formalizing the request.

**Check Register – February 2018.**\* Affirm check disbursements totaling \$1,974,906.70 for February 2018.

Motion supported by Councilmember Greenway.

Roll Call Vote.

AYES: Councilmembers Fox, Law, Greenway, Bailey, Mayor Pro-Tem Osika, Councilmember Teich, and Mayor Eveleth.

NAYS: None.

**ITEMS OF BUSINESS**

**Miscellaneous Water Service Charges Policy Update**

Motion by Councilmember Teich to approve the following resolution updating the Miscellaneous Water Service Charges Policy:

**RESOLUTION NO. 36-2018**

**ESTABLISHMENT OF MISCELLANEOUS WATER POLICIES AND SERVICE CHARGES  
EFFECTIVE APRIL 1, 2018**

WHEREAS, the city of Owosso owns and operates water and wastewater utilities; and

WHEREAS, the city of Owosso must have policies and service charges in addition to the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan* Sec. 34-79. Additional regulations, and Sec. 34-81. Rules, regulations and fees.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city council hereby adopts the following policies and service charges for the water utility which shall become effective April 1, 2018.

SECOND: Any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

I. Service costs resulting from customer request for turn-on or turn-off of a water service are as follows:

a. There shall be no service charge for routine turn-on or turn-off of a water service during normal working hours or for an emergency after-hours call. Normal work hours are 7:00 a.m. to 3:30 p.m. Monday-Friday excluding holidays. An emergency is a situation such as a ruptured water service line that would result in significant loss of water and/or property damage and is not due to negligence or fault of the customer.

b. A \$30.00 service charge shall apply for return appointments during normal work hours when required by the customer's failure to keep a previous service appointment. (Note: A water service will not be turned on unless a responsible person is present who can verify that there are no leaks in the internal plumbing.)

c. A \$30.00 service charge shall apply for seasonal meter turn-on and account activation (during normal working hours only).

d. A \$60.00 service charge shall apply for after-hours, non-emergency customer-requested and scheduled service calls up to one hour in duration. After-hours service exceeding one hour and/or requiring more than one employee will be charged the actual cost.

II. Service costs for reduced pressure principle backflow preventer RPZ (reduced pressure zone) inspections are as follows:

a. Initial compliance inspections and noncompliance inspections are at no charge to the customer.

b. A \$30.00 re-inspection fee for each additional inspection will be added to the water bill when additional inspections are needed.

III. Service charges required for nonpayment of water and/or sewer bills by due dates:

a. A \$30.00 service charge shall be applied when payment is not received by the shut-off due date and the past due account was added to the shut-off listing.

b. An additional \$30.00 service charge shall be paid prior to turning on a water service which was turned off for nonpayment if such turn-on request would occur after 5:00 p.m. on a normal working day.

c. A \$25.00 service charge shall be paid for payments returned for any reason for account holders having insufficient funds.

IV. Tapping permits required by a customer request for new accounts are as follows:

a. A \$30.00 service charge will apply for a tapping permit for all size taps.

V. Hydrant use request charges are as follows:

a. Contractors and special projects. A \$1,000 service charge will be required at time of permit application. This fee includes the minimum charge of \$50.00 for 5,000 bulk gallons of water, plus additional charges of \$10.00 per 1,000 gallons, or fraction thereof, consumed greater than the minimum quantity. Owosso water system personnel will attach a water meter and RPZ backflow preventer to the hydrant for contractor use. If the water meter and RPZ are returned in good operating condition, the contractor will receive a \$450.00 refund, less charges for additional water consumed greater than the minimum quantity. Hydrant meters will not be provided from December 1 and March 31, unless the contractor can provide acceptable protection of equipment during freezing temperatures.

b. Resident pool filling. Minimum charge for the filling of pools is \$300.00, which includes the first 5,000 gallons of water. A \$10.00-per-1,000 gallons, or fraction thereof, will be charged after the first 5,000 gallons.

VI. Hydrant flow data requests:

- a. A \$125.00 charge will be made for water distribution modeling data (average day psi, max day psi, peak hour psi, available fire flow in gallons per minute/GPM @ residual pressure of 20 psi).
- b. A \$275.00 charge will be made for field testing.

VII. Customer deposits

- a. A \$75.00 customer deposit will be required for in-city-of-Owosso rental property accounts.
- b. A \$75.00 customer deposit will be required for accounts out-of-city accounts.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Bailey, Fox, Greenway, Teich, Law, and Mayor Eveleth.

NAYS: None.

**Water & Sewer Connection Charges Policy Update**

Motion by Councilmember Fox to authorize the following resolution updating the Water & Sewer Connection Charges Policy:

**RESOLUTION NO. 37-2018**

**ESTABLISHMENT OF WATER AND SEWER CONNECTION CHARGES  
EFFECTIVE APRIL 1, 2018**

WHEREAS, the city of Owosso owns and operates water and wastewater utilities;

WHEREAS, the city of Owosso must have water and sewer connection charges besides the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan* Sec. 34-67. Water service connections, connection charges and Sec. 34-144. Connection charges (sewer);

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city council hereby adopts the following connection charges for the water utility which shall become effective April 1, 2018.
- SECOND: Any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

**WATER AND SEWER CONNECTION CHARGES**

Water and sewer connection charges for new or increased size services are a combination of the applicable charges appearing below. The director of public services and utilities shall verify the applicable charges before approving an application for service. The applicant shall provide adequate information concerning water and sewer service requirements for the determination of service size.

I. Water service line charges

- a. Option 1 - Owner's contractor provides all excavation, backfill and surface restoration. The city makes the tap, installs water service from main to curb stop, and provides meter for interior installation. (SFR-single family residence) (DI- ductile iron water main) (PVC-C900 water main).

1" SFR Service DI	\$1,315 (1" tap, 1" corp, 1" copper to curb stop, curb stop, curb box, 5/8" meter)
1" SFR Service DI	\$1,355 (1" tap, 1" corp, 1" copper to curb stop, curb stop, curb box, 3/4" meter)
1" SFR Service PVC	\$1,410 (1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 5/8" meter)
1" SFR Service PVC	\$1,450 (1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 3/4" meter)

Other services are charged time and material charges, with prepayment of estimated material cost required.

- b. Option 2 - City provides excavation, backfill and surface restoration, including street patch, from tap to curb stop, and/or when service line is installed by boring or directional drilling. This option is generally only available for in-city customers.

1" SRF Service DI	\$3,525	(1" tap, 1" corp, 1" copper to curb stop, curb stop, curb box, 5/8" meter)
1" SRF Service DI	\$3,565	(1" tap, 1" corp, 1" copper to curb stop, curb stop, curb box, 3/4" meter)
1" SRF Service PVC	\$3,620	(1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 5/8" meter)
1" SRF Service PVC	\$3,660	(1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 3/4" meter)

Other services are charged time and material charges with prepayment of estimated material cost.

- c. Option 3 - Connection to existing water service stub-to-curb stop for a vacant lot, if stub was provided at city cost (such stubs are typically done before street construction).

1" SRF Service DI	\$1,850	for existing: (1" tap, 1" copper to stop, and a new 5/8" meter)
1" SRF Service DI	\$1,890	for existing: (1" tap, 1" copper to stop, and a new 3/4" meter)
1" SRF Service PVC meter)	\$1,945	for existing: (1" tap, 1" copper to stop, and a new 5/8" meter)
1" SRF Service PVC meter)	\$1,985	for existing: (1" tap, 1" copper to stop, and a new 3/4" meter)

- d. Additional charges may apply as follows:

Meter pit (for 3/4" to 1" services)	\$100	for parts and labor when an interior meter installation is not feasible.
Winter construction surcharge	\$300	for frozen ground (generally December 15 to March 15) to cover additional costs related to frost excavation and extended street patch maintenance before a final patch.

## II. Sewer service line charges

- a. Option 1 - Owner's contractor provides all excavation, backfill and surface restoration

For four-inch or six-inch service \$330 for parts and labor, including sewer wye or a saddle tap provided by the city.

- b. Option 2 - Connection to existing sewer service stub serving a vacant lot, if the stub was provided at city cost (such stubs are typically done before street construction).

For four-inch or six-inch service \$1,000

## III. Water and sewer system charges

System charges as provided in Table 1—Water and Sewer Charges for Reserve Capacity provided for new customers but financed at system expense.

Out-of-city water system charges apply to retail customers outside the Owosso city limits unless otherwise provided in an agreement between the city and another governmental unit. City sewer system charges do not apply to out-of-city water services. Sewer service connections in other governmental units have their own charges.

Sewer system charges do not apply to separate water metered services such as irrigation, fire sprinkler service, or approved industrial applications where the water used does not go to the wastewater system.

A residential duplex served by a single service line and meter shall have a minimum meter size of 3/4." Determination of appropriate meter size for larger services is subject to review and approval by the director of public services and utilities before acceptance of the application for service. The review shall be based on the user's demand potential and generally accepted practices for sizing water meters based on expected average and peak

flow rates. Generally, the meter size shall be reduced no more than one standard size from the size of the water line (e.g., a 1.5" meter is acceptable with a 2" service line).

When an existing water service is enlarged or replaced with a larger water service due to an expansion of the customer's water demand, the water and sewer system charges shall be based on the new meter size minus that for the existing water meter size. There is no credit or rebate on reduction of meter size.

**TABLE I  
WATER AND SEWER SYSTEM CHARGES FOR RESERVE CAPACITY**

Potable Water Service Meter Size	In-City Water System Charge	Out-of-City Water System Charge	In-City Sewer System Charge
5/8"	\$400	\$600	\$400
3/4"	\$600	\$900	\$600
1"	\$1,000	\$1,500	\$1,000
1.5"	\$2,000	\$3,000	\$2,000
2"	\$3,200	\$4,800	\$3,200
3"	\$6,000	\$9,000	\$6,000
4"	\$10,000	\$15,000	\$10,000
6"	\$20,000	\$30,000	\$20,000

**FIRE LINE CHARGES**

Line Size	In-City	Out-of-City
4"	\$1,000	\$1,500
6"	\$2,000	\$3,000
6" with pump	\$4,000	\$6,000
8"	\$4,000	\$6,000
8" with pump	\$6,000	\$9,000
10"	\$6,000	\$9,000
10" with pump	\$8,000	\$12,000
12"	\$8,000	\$12,000
12" with pump	\$10,000	\$15,000

IV. Water main assessment charge (out-of-city)

A water main assessment charge may apply to retail customers outside the Owosso city limits unless otherwise provided in an agreement between the city and another governmental unit (Caledonia Charter Township opted out October 6, 2011).

For properties outside the city, which were not assessed or did not pay in a comparable way for the installation of the water main abutting their property, a water main assessment charge shall be paid before connection. The assessment is applicable to Owosso Charter Township as follows:

	Cost per front foot of property	Minimum	Maximum
Water (residential)	\$15	\$ 900	\$3,000
Water (commercial or industrial)	\$20	\$2,000	

For corner lots, the assessment applies only to the frontage abutting the water main to be used for the service connection.

Water main assessment charge revenue shall be dedicated and restricted to a replacement fund to be used for water main replacements in the respective governmental unit.

V. Meter charge

This charge applies in cases where the cost of the meter is not included under I. above. The charge includes costs of a water meter, meter transmission unit (MTU), couplings, and a one-hour service call related to meter installation and inspection.

5/8" meter	\$280	1" meter	\$330
3/4" meter	\$320	1 1/2" meter	\$505

Larger meters will be charged at actual cost.

Motion supported by Councilmember Bailey.

Roll Call Vote.

AYES: Councilmembers Bailey, Fox, Greenway, Teich, Mayor Pro-Tem Osika, Councilmember Law, and Mayor Eveleth.

NAYS: None.

**COMMUNICATIONS**

- Karen K. Ruddy, Finance Director. February 2018 Finance Report.
- N. Bradley Hissong, Building Official. February 2018 Building Department Report.
- N. Bradley Hissong Building Official. February 2018 Code Violations Report.
- Kevin D. Lenkart, Public Safety Director. February 2018 Police Report.
- Kevin D. Lenkart, Public Safety Director. February 2018 Fire Report.
- Historical Commission. Minutes of February 19, 2018.
- Planning Commission. Minutes of February 26, 2018.
- Parks & Recreation Commission. Minutes of February 28, 2018.
- Downtown Development Authority/Main Street. Minutes of March 7, 2018.

**CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, Owosso Township resident, thanked everyone involved in the polar plunge event over the weekend. He said he hopes the new skate park comes to fruition soon.

Eddie Urban, 601 Glenwood Avenue, inquired whether the Council was serious about the special meeting they scheduled or if it was simply a joke aimed at Don’s upcoming retirement.

Mayor Eveleth echoed Mr. Manke’s comments saying the polar plunge was an awesome event. He encouraged people to donate to the cause noting the Parks & Recreation Commission have an active grant campaign going on with the goal of raising \$30,000 in 30 days for the construction of a new skate park. If the Commission reaches its goal the State has agreed to match the funds.

Councilmember Fox said Mr. Urban had seen through the ruse and admitted the special meeting was intended to be a joke.

Motion by Councilmember Fox to rescind the request for a special meeting.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Greenway, Bailey, Law, Mayor Pro-Tem Osika, Councilmembers Teich, Fox, and Mayor Eveleth.

NAYS: None.

**NEXT MEETING**

Monday, April 02, 2018

**BOARDS AND COMMISSIONS OPENINGS**

- Building Board of Appeals - term expires June 30, 2019
- Building Board of Appeals – Alternate - term expires June 30, 2018
- Historical Commission – term expires December 31, 2020

**ADJOURNMENT**

Motion by Councilmember Bailey for adjournment at 8:26 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Amy K. Kirkland, City Clerk