

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, FEBRUARY 05, 2018
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 16, 2018:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF JANUARY 20, 2018:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 29, 2018:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

1. Project Status Report. (This item will be distributed at the meeting.)

CONSENT AGENDA

1. Special Assessment District No. 2018-01. Authorize Resolution No. 4 setting a public hearing for Tuesday, February 20, 2018 to receive citizen comment regarding Special Assessment District No. 2018-01 for Oliver Street, from Oak Street to Gould Street (Phase 2) for street reconstruction.

2. Special Assessment District No. 2018-05. Authorize Resolution No. 2 setting a public hearing for Tuesday, February 20, 2018 for proposed Special Assessment District No. 2018-05 for Olmstead Street from West Street to Chipman Street for street resurfacing.
3. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Thomas Taylor*	Planning Commission	06-30-2020

* Indicates reappointment

4. Non-Profit Organization Recognition Request – Owosso Public Schools Foundation. Consider local governing body resolution recognizing the Owosso Public Schools Foundation as a non-profit organization operating in the City of Owosso for the purpose of obtaining a charitable gaming license from the State of Michigan Lottery.
5. Change Order No. 2 - Curwood Castle Park Renovations. Approve Change Order No. 2 to the Curwood Castle Park Renovation contract with Sumbera Excavating, Inc. which finalizes unit quantities resulting in an increase of \$1,207.75 to the contract, and authorize payment of the increased amount from the General Fund.
6. Change Order No. 2 - 2017 Street Program Engineering Services Contract. Approve Change Order No. 2 to the 2017 Street Program Engineering Services Contract (Addendum No. 3 to General Engineering Services Contract) with Fleis & Vandenbrink Engineering, Inc. increasing the contract \$64,899.00 for additional on-site inspection/administration work required when the project was split into two separate construction seasons, and authorize payment to the engineer for said additional services.
7. Change Order No. 1 - WWTP Tertiary Pump Repair. Approve Change Order No. 1 to the purchase order authorizing the repair of WWTP tertiary pump T-1-W for additional repairs due to damage sustained from undetected debris present at the time the pump was reinstalled after servicing, increase the PO in the amount of \$6,513.50, and authorize payment to the contractor upon satisfactory delivery and installation of said equipment.
8. Change Order No. 1 - Lime Softening Residuals Removal Contract. Authorize Change Order No. 1 to the Filtration Plant Lime Residuals Removal Contract with Prolime Corporation increasing the quantity to be removed from 14,070 cubic yards to 21,142 cubic yards and further authorize payment to the contractor according to unit prices up to \$296,000.00.
9. Professional Service Agreement Extension – Cross Connection Control Program. Authorize Addendum No. 3 to the professional service agreement with H2O Compliance Services of Owosso for the provision of inspection services for the Cross Connection Control Program for a period of 36 months in an amount not to exceed \$26,325.00 and further authorize the accounts payable department to issue payment upon receipt of an invoice from the inspector.
10. Purchase Authorization – Pickup Truck. Waive competitive bidding requirements, authorize the purchase of one 2018 Ford F150 4x2 pickup truck in the amount of \$24,500.00 from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso via State of Michigan Contract No. 071B7700180, and authorize payment up to the quoted amount upon satisfactory delivery of said vehicle.
11. Check Register – January 2018. Affirm check disbursements totaling \$2,065,644.51 for January 2018.

ITEMS OF BUSINESS

1. SATA Millage Request. Consider resolution authorizing the a May 8, 2018 special election and further consider placement of a millage request for SATA on said ballot.

2. Contract Approval – City Attorney. Consider approval of a Professional Services Agreement with Gould Law, P.C. for the provision of legal counsel.
3. Contract Approval – City Manager. Consider approval of a contract with Nathan Henne for the City Manager position.

COMMUNICATIONS

1. Susan K. Montenegro, Assistant City Manager. 2017 Planning Commission Annual Report.
2. Karen K. Ruddy, Finance Director. December 2017 Financial Report.
3. Parks & Recreation Commission. Minutes of December 27, 2017.
4. Downtown Development Authority/Main Street. Minutes of January 10, 2018.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, February 20, 2018

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2019
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2018
Building Board of Appeals - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – term expires December 31, 2018
Historical Commission – term expires December 31, 2019
Historical Commission – term expires December 31, 2020

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.