

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 20, 2017
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 6, 2017:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF NOVEMBER 15, 2017:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Giving Tuesday Proclamation. A Proclamation of the Mayor's Office declaring Tuesday, November 28, 2017 as Giving Tuesday in the City of Owosso.
2. Amos Gould Outstanding Citizen Award. Presentation of the 2016 Amos Gould Outstanding Citizen Award to Dave Acton.

PUBLIC HEARINGS

1. Parks Plan Update. Conduct a public hearing to receive citizen comment on the proposed 2017 Parks and Recreation Plan Update.
2. Alley Closure – South of Allendale. Conduct a public hearing to receive citizen comment regarding request to close public alley south of the south line of Allendale Avenue, east of Lots 38-64 and west of Lots 9-37, George T. Abrey's Woodlawn Park Addition, City of Owosso, Shiawassee County, Michigan (alley south of Allendale Avenue between Frazer Avenue and Abrey Avenue).

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Living Nativity Scene Permission. Approve request from First United Methodist Church for the closure of North Street from Water Street to Washington Street for a Live Nativity Scene Saturday, December 9, 2017 from 5:30pm until 9:00pm and authorize Traffic Control Order No. 1382 formalizing the action.
2. Glow Owosso Christmas Tree Lighting Permission. Approve request from Owosso Main Street for the closure of Main Street Plaza (Lot 13) on Friday, November 24, 2017 from 3:00pm until 9:00pm for the annual Christmas Tree Lighting event, waive the insurance requirement, and approve Traffic Control Order No. 1384 formalizing the request.
3. Glow Owosso Parade Permission. Approve request from Owosso Main Street for the closure of Washington Street from Goodhue Street to Jerome Avenue on Friday, November 24, 2017 from 5:30pm until 8:00pm for the Glow Parade, waive the insurance requirement, and approve Traffic Control Order No. 1385 formalizing the request.
4. Glow Owosso 5k Run Permission. Approve request from Owosso Main Street for the closure of Exchange Street from Water to Washington, Washington Street from Exchange to North, and North Street from Washington to the east driveway of Owosso High School on Friday, November 24, 2017 from 2:00pm until 7:00pm for the Glow Owosso 5k Run, waive the insurance requirement, and approve Traffic Control Order No. 1386 formalizing the request.
5. The Big Box Out Permission. Approve request from Owosso High School FCCLA members for the closure of two parking spaces in the northwest corner of Main Street Plaza (Lot 13) from 8:00am Saturday, December 2, 2017 until 8:00am Sunday, December 3, 2017 for The Big Box Out event, waive the insurance requirement, and approve Traffic Control Order No. 1387 formalizing the request.
6. Street Lighting Contract Change – Update to HPS. Authorize amendment to the Street Light Contract with Consumers Energy to reflect the removal and replacement of 455 mercury vapor street lights with high pressure sodium fixtures, the replacement of one damaged light over the intersection of Main Street and Shiawassee Street, and authorize the Mayor and City Clerk to execute appropriate documents.
7. Amendment No. 1 to Addendum No. 2 – SAW Grant Preparation. Approve Amendment No. 1 to Addendum No. 2 of the SAW Grant Preparation Contract with Capital Consultants, Inc. DBA c2ae for an additional \$13,000.00 for a capital improvement rate study analysis, and further approve payment to the contractor upon satisfactory completion of the work.
8. Change Order No. 3 – Sanitary Sewer Cleaning Services. Approve Change Order No. 3 to the Sanitary Sewer Cleaning Services Contract with Safeway Transport, Inc. adding \$50,000.00 to the contract for completion of the cleaning/televising/PACP coding of remaining accessible sanitary sewers this calendar year and further approve payment to the contractor upon satisfactory completion of the work or a portion thereof.
9. Change Order No. 2 to Addendum No. 1 – Sanitary Sewer Cleaning Services. Approve Change Order No. 2 to Addendum No. 1 of the Sanitary Sewer Cleaning Services Contract with Safeway Transport, Inc. adding \$10,000.00 to the contract to address other street construction and isolated storm sewer collection system maintenance and repair projects and further approve payment to the contractor upon satisfactory completion of the work or a portion thereof.

10. Bid Award – 2005 Ford Pickup #322. Approve bid award to Ken Brafman for the sale of one 2005 Ford F250, VIN# 1FTNF20515EA33109 (Truck #322), in the amount of \$1,247.00 and authorize execution of paperwork to complete the sale.
11. Purchase Authorization – Tandem Dump Trucks. Authorize the purchase of two Freightliner 108 SD model tandem cabs & chassis from D&K Truck Company, Inc. via State of Michigan Contract No. 071B6600119 in the amount of \$168,282.00, further authorize the purchase, installation, and painting of two Crysteel 13' Dump Bodies from Truck & Trailer Specialties, Inc. via State of Michigan Contract No. 071B5500010 in the amount of \$101,986.00, further authorize \$11,000.00 for transportation and delivery expenses and unplanned configuration modifications, and approve payment to named vendors upon satisfactory receipt of said equipment.
12. Warrant No. 552. Authorize Warrant No. 552 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund	Workers' compensation insurance 3 of 4 for FY 17/18	Various	\$19,162.00
William C. Brown, PC	Professional services- 10/10/17-11/2/17	General	\$10,517.52

ITEMS OF BUSINESS

1. Contract Authorization – Terrazzo Floor Repair & Refinishing. Waive competitive bidding requirements and authorize a contract with Great Lakes Stone Care LLC d/b/a Stone Restoration Services for terrazzo repair and refinishing in City Hall in an amount up to \$15,000 and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.

COMMUNICATIONS

1. Karen K. Ruddy, Finance Director. October 2017 Financial Report.
2. N. Bradley Hissong, Building Official. October 2017 Building Department Report.
3. N. Bradley Hissong Building Official. October 2017 Code Violations Report.
4. Kevin D. Lenkart, Public Safety Director. October 2017 Police Report.
5. Kevin D. Lenkart, Public Safety Director. October 2017 Fire Report.
6. Parks & Recreation Commission. Minutes of October 25, 2017.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, December 04, 2017

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2019
 Brownfield Redevelopment Authority/LDFA – term expires June 30, 2018
 Building Board of Appeals - term expires June 30, 2019
 Building Board of Appeals – Alternate - term expires June 30, 2018
 Historical Commission – term expires December 31, 2019
 Planning Commission – term expires June 30, 2020

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.