

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, AUGUST 21, 2017
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 7, 2017:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Special Assessment District No. 2017-03. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2017-03 for Stewart Street, from Chestnut Street to Chipman Street for resurfacing.
2. Special Assessment District No. 2017-04. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2017-04 for Chipman Street, from South Street to Stewart Street for resurfacing.
3. Special Assessment District No. 2017-06. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2017-06 for Chipman Street, from Oliver Street to King Street for resurfacing.
4. Special Assessment District No. 2017-07. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2017-07 for Chipman Street, from Willow Springs Drive to Harding Avenue for resurfacing.
5. Special Assessment District No. 2017-09. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2017-09 for Chestnut Street, from South Street to Stewart Street for resurfacing.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. First Reading & Set Public Hearing – Ordinance Amendment – Downtown/Westown Parking. Conduct first reading and set a public hearing for Tuesday, September 5, 2017 to receive citizen comment regarding the proposal to amend Chapter 38, Zoning, Article XVII, General Provisions, Section 38-380, Off-street parking requirements, Subsections (2) & (11) to allow downtown and Westown residents to park in any public parking lot with a parking tag.
2. Cantu 5K Walk/Run Permission. Approve application of Shelly Ochodnický for the partial closure of various streets on Sunday, August 27, 2016 from 7:00am - 12:00pm for the Cantu 5K Walk & Run, waive the insurance requirement, and authorize Traffic Control Order No. 1377 formalizing permission.
3. Vintage Motorcycle Days Permission. Approve the request from Owosso Main Street for the closure of Washington Street from Exchange to Williams, Exchange Street from Washington to Park, and Washington Street from Mason to Williams (in case of overflow only) for the Vintage Motorcycle Days event on Saturday, August 26, 2017 from 5:00 am to 5:00 pm, waive the insurance requirement, and authorize Traffic Control Order No. 1378 formalizing the action.
4. Contract Amendment No. 5 – Clarifier Engineering. Approve Amendment No. 5 to the Professional Services Agreement with c2ae adding \$1,500.00 for additional engineering services related to the replacement of the trough, baffle, and weirs at the wastewater treatment plant, and further approve payment up to the amount of Amendment No. 5.
5. Addendum No. 2 – Sanitary Sewer Cleaning Services Contract. Authorize Addendum No. 2 to the Contract for Service with Safeway Transport, Inc. for sanitary sewer cleaning services requesting additional cleaning, televising, and PACP coding services in the amount of \$30,000.00, and further authorize payment to the contractor upon satisfactory completion of the additional work or portion thereof.
6. Purchase Authorization — Road Salt. Waive competitive bidding requirements, authorize purchase order with The Detroit Salt Company, LLC, via State of Michigan Contract No. 071B1300339, for early delivery of 200 tons of road salt, plus an additional quantity of 1,400 tons at \$34.42/ton and a contingency of 200 tons at \$34.42/ton, and further authorize payment up to \$61,956.00 upon satisfactory receipt of the product.
7. Bid Award – Curwood Castle Park Renovations. Approve bid award to Sumbera Excavating, Inc. for the Curwood Castle Park Renovations bid in the amount of \$76,305.00 and authorize payment to the contractor upon satisfactory completion of the work or a portion thereof.
8. Warrant No. 548. Authorize Warrant No. 548 as follows:

Vendor	Description	Fund	Amount
Safebuilt Inc	Building department services- June 2017	General	\$10,506.67
Safebuilt Inc	Building department services- July 2017	General	\$10,546.67
B S & A Software	Annual service and support for ten modules-8/1/17-8/1/18	Various	\$11,814.00

ITEMS OF BUSINESS

1. SEDP Contribution. Consider a resolution appropriating the SEDP contribution for the 2017-18 fiscal year. (Documentation for this item will be presented at the meeting.)
2. Set Medical Marijuana Workshops. Set dates for workshops to determine the future of medical marijuana in the City.
3. Closed Session. Consider holding closed session after the last session of Citizen Comments and Questions for the purpose of consulting with an attorney regarding trial or settlement strategy in connection with specific pending litigation.

COMMUNICATIONS

1. N. Bradley Hissong, Building Official. July 2017 Building Department Report.
2. N. Bradley Hissong Building Official. July 2017 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. July 2017 Police Report.
4. Kevin D. Lenkart, Public Safety Director. July 2017 Fire Report.
5. Downtown Development Authority/Main Street. Minutes of August 2, 2017.
6. Planning Commission. Minutes of July 24, 2017.
7. Parks & Recreation Commission. Minutes of July 25, 2017.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Saturday, August 26, 2017, 8:00am - Special Meeting
Tuesday, September 5, 2017, 7:30pm – Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2019
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2018
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2020
Building Board of Appeals - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – term expires December 31, 2019

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.