

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, AUGUST 07, 2017  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 17, 2017:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

1. Project Status Report

**CONSENT AGENDA**

1. Special Assessment District No. 2017-03. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-03 for Stewart Street, from Chestnut Street to Chipman Street for resurfacing.

2. Special Assessment District No. 2017-04. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-04 for Chipman Street, from South Street to Stewart Street for resurfacing.
3. Special Assessment District No. 2017-06. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-06 for Chipman Street, from Oliver Street to King Street for resurfacing.
4. Special Assessment District No. 2017-07. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-07 for Chipman Street, from Willow Springs Drive to Harding Avenue for resurfacing.
5. Special Assessment District No. 2017-09. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-09 for Chestnut Street, from South Street to Stewart Street for resurfacing.
6. Gilbert Street Block Party Permission. Consider authorization of the application of Jaimi Redmond, on behalf of the Gilbert Street block party group, for use of Gilbert Street from Oliver Street to Queen Street on August 26, 2017 from 2:00 p.m. to 11:00 p.m. for a block party, waive the insurance requirement, and approve Traffic Control Order No. 1374 formalizing the action.
7. Owosso Bike Fest Permission. Approve application of Rick Morris on behalf of the Westtown Corridor Improvement Authority for use of the parking lot and alley on the north side of the 800 block of West Main Street (Lot# 11) from 8:00am to 3:00pm on Sunday, August 13, 2017 for an antique bike show, waive the insurance requirement, and authorize Traffic Control Order No. 1375 formalizing the request.
8. Lebowsky Center Parking Reservation Permission. Approve application of the Owosso Community Players for use of the two parking spaces on Main Street in front of their building to serve as a drop off zone before, after, and during performances to be held September 8, 2017 – April 29, 2018, waive the insurance requirement, and authorize Traffic Control Order No. 1376 formalizing the request.
9. Professional Services Agreement Addendum No. 6 – Professional Engineering Services Contract with Orchard Hiltz & McCliment. Approve Addendum No. 6 to the Professional Engineering Services Contract with Orchard, Hiltz & McCliment, Inc. to include GIS database maintenance services for water distribution, sanitary sewer, and storm sewer mapping systems in the amount of \$666,355.00
10. Change Order Nos. 1 & 2 – Cargill/Sonoco Road & Watermain Construction Contract. Approve Change Order Nos. 1 & 2 to the Cargill/Sonoco Road & Watermain Construction Contract for additional labor and materials due to changes in field conditions in the amount of \$202,728.59, and further approve payment to the contractor up to \$1,824,039.66.
11. Contract Extension –Auditing Services. Authorize a one year extension of the Professional Services Agreement with Rehmann Robson, PLLC for the provision of Financial Audit Services at a cost not to exceed \$23,300.00, and further authorize payment up to the extension amount upon successful completion of the audit.
12. Bid Award – Fire Truck. Accept the sole bid of HME, Inc. for one 2017 (1) HME Ahrens-Fox MiniEvo Mini Pumper on a Ford F550 Four Door Cab & Chassis from HME, Inc. in the amount of \$210,959.00 and authorize payment to the vendor at time of delivery, but not before July 1, 2018, through equipment financing or general appropriation.
13. Warrant No. 547. Authorize Warrant No. 547 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and property insurance- 2 <sup>nd</sup> installment	Various	\$134,818.50

14. Check Register – July 2017. Affirm check disbursements totaling \$2,224,020.07 for July 2017.

### **ITEMS OF BUSINESS**

1. MML Delegate. Designate Assistant City Manager Susan K. Montenegro as the City Representative to cast the vote of municipality at the Michigan Municipal League annual business meeting on September 13, 2017.
2. Bid Award – Street Program. Approve the low bid of Malley Construction, Inc. for the 2017 Street Program in the amount of \$2,887,363.25, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
3. City Manager Evaluation. Conduct a periodic evaluation of the City Manager's performance.

### **COMMUNICATIONS**

1. S. Gale, Board of Review. Letter of Resignation.
2. Downtown Development Authority/Main Street. Minutes of July 12, 2017.
3. Downtown Historic District Commission. Minutes of July 12, 2017.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, August 21, 2017

### **BOARDS AND COMMISSIONS OPENINGS**

Board of Review – term expires December 31, 2019  
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2018  
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2020  
Building Board of Appeals - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2018  
Historical Commission – term expires December 31, 2019

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).