

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JULY 17, 2017  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 3, 2017:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Ordinance Amendment – Chapter 3, Alcoholic Liquor. Conduct a public hearing to receive citizen comment regarding the proposal to amend Chapter 3, Alcoholic Liquor, Section 3-2, *Consumption in public*, of the Code of Ordinances of the City of Owosso to allow the sale/consumption of alcohol on city property under specified circumstances.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Chemical Bank Account Signatories. Consider resolution designating authorized signers on City accounts at Chemical Bank.

2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Lori Bailey*	L DFA/Brownfield Redevelopment Authority	06-30-2018
Jake Adams	Planning Commission (filling unexpired term of C. Weaver)	06-30-2019
Nell Ann Hebukeiser	Parks & Recreation Commission	06-30-2019
Rick Morris	Parks & Recreation Commission	06-30-2019
Randy Woodworth	Parks & Recreation Commission	06-30-2019
Jerry Hebukeiser	Parks & Recreation Commission (filling unexpired term of S. Nelson)	06-30-2018

3. Free Food Distribution Permission. Approve the application from the United Methodist Care Network for use of a portion of the southwest corner of the Comstock Parking Lot on September 17, 2016 from 8:00am– 12:00pm to conduct a free food distribution, waive the insurance requirement, and authorize Traffic Control Order No. 1373 formalizing the action.
4. Change Order No. 1 – 2017 Street Program Engineering Services Contract. Approve Change Order No. 1 to the 2017 Street Program Engineering Services Contract with Fleis & Vandenbrink Engineering, Inc. increasing the contract \$10,902.50 for additional street survey work and revised construction plans, and authorize payment to the engineer for said additional services.
5. Purchase Authorization – Fire Pickup Equipment & Installation. Waive competitive bidding requirements, authorize the purchase and installation of emergency services equipment on the new Fire Pickup by Mid Michigan Emergency Equipment Sales and Service L.L.C. in the amount of \$8,281.00, and further authorize payment to the vendor upon satisfactory installation of said equipment.
6. Purchase Authorization—Public Safety Vehicle Equipment Changeover. Waive competitive bidding Requirements, authorize contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, supply, and installation of public safety equipment in the new police utility vehicle in the amount of \$7,173.00, and further authorize payment to the vendor upon satisfactory completion of the work.
7. Purchase Authorization – Interview Room Camera System. Waive competitive bidding requirements, authorize contract with Coban Technologies, Inc. for the purchase of a camera system and the installation of coordinating software for the Public Safety interview room in the amount of \$8,945.00, and further authorize payment to the vendor upon satisfactory delivery of equipment and completion of the work contracted.
8. Warrant No. 546. Authorize Warrant No. 546 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Waste Management	Landfill charges-6/16/17-6/30/17	Various	\$5,753.19
Logicalis, Inc.	Network engineering-June 2017	Various	\$7,056.00
Caledonia Charter Township	Caledonia Utility Fund payment-4/1/17-6/30/17	Water	\$22,190.67
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement	Water	\$11,417.76
William C. Brown, PC	Professional services-6/13/17-7/10/17	General	\$8,577.92

9. Check Register – June 2017. Affirm check disbursements totaling \$1,612,229.83 for June 2017.

## **ITEMS OF BUSINESS**

1. Ordinance Amendment – Chapter 2, Administration. Consider amendments to Chapter 2, Administration, Article VI, Finance, Division 3, Purchases, contracts and sales, of the Code of Ordinances of the City of Owosso to update the procedures for the purchase and sale of services, supplies, materials and equipment.
2. Oakhill Cemetery Drainage Issue. Consider initiation of a community project to improve the drainage in Oakhill Cemetery.
3. Airport Agreement Amendment. Consider a resolution authorizing the execution of an addendum to the Owosso Community Airport Multi-Unit Airport Operations and Management Agreement setting the City's annual contribution for the ten year period starting in 2018.
4. Schedule of City Manager Evaluation. Consider scheduling the City Manager's evaluation for Monday, August 7, 2017 and cancelling the fifth Monday meeting set for July 31, 2017.

## **COMMUNICATIONS**

1. C. Weaver, Planning Commission. Letter of Resignation.
2. N. Bradley Hissong, Building Official. June 2017 Building Department Report.
3. N. Bradley Hissong Building Official. June 2017 Code Violations Report.
4. Kevin D. Lenkart, Public Safety Director. May & June 2017 Police Report.
5. Kevin D. Lenkart, Public Safety Director. June 2017 Fire Report.
6. Downtown Development Authority. Minutes of June 7, 2017.
7. Planning Commission. Minutes of June 26, 2017.

## **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, August 07, 2017

### **BOARDS AND COMMISSIONS OPENINGS**

Board of Review – term expires December 31, 2019  
Brownfield Redevelopment Authority/LDFA – term expires 06-30-2018  
Brownfield Redevelopment Authority/LDFA – term expires 06-30-2020  
Building Board of Appeals - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2018  
Historical Commission – term expires December 31, 2019

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).