

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 03, 2017
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 20, 2017:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Parkinson's Awareness Month. A proclamation of the Mayor's Office declaring the month of April 2017 as Parkinson's Awareness Month in the City of Owosso.

PUBLIC HEARINGS

1. Special Assessment District No. 2017-04. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2017-04 for S. Chipman Street from South Street to Stewart Street for street resurfacing.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

1. Presentation of proposed budget for FY 2017-18.
2. Project Status Report.
3. Water Shut-off Update

CONSENT AGENDA

1. Special Assessment District No. 2017-03. Authorize Resolution No. 2 setting a public hearing for Monday, April 17, 2017 for proposed Special Assessment District No. 2017-03 for Stewart Street from Chestnut Street to Chipman Street for street resurfacing.
2. Contract Addendum No. 5 -OHM Professional Engineering Services. Authorize Addendum No. 5 to the contract with Orchard, Hiltz& McCliment d/b/a OHM Advisors for Professional Engineering Services originally approved April 6, 2015, for additional flow metering, analysis, and modeling to assist in the development of solutions to the regional sanitary sewer overflow problem, and further authorize payment up to the contract amount, including Addendum Nos. 1-5, as amended, upon satisfactory receipt of deliverables.
3. Contract Authorization – WWTP Screening Unit Control Panel Installation. Waive competitive bidding requirements, authorize contract with Halligan Electric, Inc. for the installation of two control panels for the new primary clarifier screening units at the Waste Water Treatment Plant in amount not to exceed \$25,100.00 (including contingency of \$1,000.00), and further authorize payment up to the contract amount plus the contingency.
4. Bid Award - WWTP Lime Tower Demolition & Wash Compactor Containment Room Construction. Approve bid award to RCL Construction Co., Inc. for the demolition of three lime towers at the WWTP and the construction of two wash compactor containment rooms with specified mechanical and electrical components in the amount of \$253,985.00 (including contingency of \$23,000.00), and authorize payment to the contractor upon satisfactory completion of the work or portion thereof.

ITEMS OF BUSINESS

1. Tilson Sewer Refund Request. Consider refunding the sewer charges for 1410 Frederick Street accrued from March 31, 2010 to January 31, 2017.
2. Unpaid Utility Charges. Authorize the annual notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.
3. Scheduling of Budget Meetings. Consider setting a series of special meetings to discuss the 2017-18 Proposed Budget.

COMMUNICATIONS

1. Glenn M. Chinavare, Utilities Director. 2017 Annual Water Consumer Confidence Report (formerly: Annual Water Quality Report).
2. Historical Commission. Minutes of March 13, 2017.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, April 17, 2017

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – 2 terms expiring December 31, 2019
Parks & Recreation Commission – 2 terms expiring June 30, 2017
Parks & Recreation Commission – term expires June 30, 2018

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MARCH 20, 2017
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: CITY MANAGER DONALD D. CRAWFORD

PLEDGE OF ALLEGIANCE: LORRAINE AUSTIN, INTERIM EXECUTIVE DIRECTOR
FRIENDS OF THE SHIAWASSEE RIVER

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway,
Daniel A. Law, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Fox to approve the agenda as presented.

Motion supported by Councilmember Teich and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 6, 2017

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of March 6, 2017 as presented.

Motion supported by Councilmember Fox and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Skate Park Project Approval & Grant Application

A public hearing was conducted to receive citizen comment regarding the proposal to construct a new skate park at Grove Holman Park and consider applying for a MDNR Recreation Passport Grant for said improvements.

There were no citizen comments received prior to the meeting.

The following person commented regarding the proposed skate park:

Parks & Recreation Commission Chairman Michael Espich asked for Council's support for the grant application saying it was no time to stop rebuilding the park system in the City.

Mayor Eveleth thanked City staff for their work and the Commission for their passion in seeing this project through to this point.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Councilmember Teich that the following resolution approving grant application to the Michigan Department of Natural Resources for a Recreation Passport Grant to assist in the construction of a new skate park be adopted:

RESOLUTION NO. 28-2017

**TO SEEK A RECREATION PASSPORT GRANT
THROUGH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

WHEREAS, the Owosso Skate Park is currently located on the corner of Allendale and Gould Street; and

WHEREAS, the park's structures have exceeded their useful life, and regular maintenance cannot effectively address some of the facility's shortcomings; and

WHEREAS, the city of Owosso intends to relocate the skate park to Grove Holman Park, a city owned park within the city of Owosso; and

WHEREAS, the new skate park will provide a recreation space for skaters that is more centrally located as well as increase accessibility; and

WHEREAS, the city of Owosso Parks and Recreation Commission have held several public meetings to engage local youth, skaters and bikers regarding design alternatives and park relocation; and

WHEREAS, the city of Owosso Parks and Recreation Commission has held fundraising events over the last two years for the skate park; and

WHEREAS the city of Owosso city council is publicly and financially committed to carrying out the improvements for a new skate park located at Grove Holman Park; and

WHEREAS, the State of Michigan Department of Natural Resources is accepting Recreation Passport Grant applications for its 2017 funding year for amounts up to \$75,000 for the purpose of "providing public outdoor recreation opportunities and infrastructure to support public outdoor recreation activity".

NOW, THEREFORE, BE IT RESOLVED that the city of Owosso city council commits to funding the capital rehabilitation funding proposal below and further directs staff to complete and submit an application for the 2017 Recreation Passport Grant Program through the Michigan Department of Natural Resources (MDNR).

Grove Holman Skate Park Grant Funding Sources

Contributor	Contribution
Local Donations – GoFundMe Account	\$3,136
Fund-raising – Previous Polar Plunges	\$22,781
Total Local Match	\$25,917
Grant Request	\$74,083
Total Project Cost	\$100,000

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Law, Teich, Greenway, Fox, Bailey, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, said he would like to see another “talk with a cop” session saying he missed the first one and thought it was a really great idea.

Tom Cook, Friends of the Shiawassee River president, invited the City to join the water trail coalition which hopes to bring communities along the river together to promote the river.

County Commission Dan McMaster updated the Council on recent affairs at the county level. He said a special investigation has been called to look into complaints about the local veterans’ affairs office. He also mentioned the recent controversy regarding the selection of voting equipment saying the issue should be resolved in the next couple of weeks. He reassured those present that the issue would have no effect on the upcoming May election.

Mayor Eveleth said he had gone to the Historical Commission strategic planning meeting over the weekend and was excited to see them putting together a plan to move toward an independent organization.

Switching gears the Mayor noted that budget season was upon us and requested everyone bring their calendars to the next meeting to set the annual budget workshops.

At the Mayor’s request City Manager Donald D. Crawford gave an update on brush pickup following the wind storm over a week ago.

Councilmember Bailey spoke in support of the local veterans’ affairs office saying they helped her mother when no one else could

Councilmember Fox indicated he had received a phone call from a gentleman seeking information on the status of medical marijuana related businesses in Owosso. In light of this phone call he asked that Council set a meeting to talk about the future governance of medical marijuana related businesses. Mr. Fox then expressed his support for the local veterans’ affairs office saying they are responsible for some very good things.

Councilmember Bailey announced the first spay/neuter event for 2017 to be held March 30th with 60 available spaces. She indicated similar events will be held each month through November. She also thanked the City for allowing the organization to use their facilities to further their mission.

CITY MANAGER REPORT

City Manager Crawford indicated he had nothing to report at this time.

CONSENT AGENDA

Motion by Councilmember Greenway to approve the Consent Agenda as follows:

Special Assessment District No. 2017-04. Authorize Resolution No. 2 setting a public hearing for Monday, April 3, 2017 for proposed Special Assessment District No. 2017-04 for Chipman Street from

South Street to Stewart Street to receive citizen comment regarding the necessity of the proposed project to resurface the street as follows:

RESOLUTION NO. 29-2017

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

Chipman Street, Public Street, from South Street to Stewart Street; Resurfacing

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$872,595.00 and determines that \$156,181.77 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$716,413.23 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, April 3, 2017 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Chipman Street, Public Street, from South Street to Stewart Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, April 3, 2017 for the purpose of hearing any person to be affected by the proposed public improvement.

Shiawassee River Water Trail – Memorandum of Understanding. Approve Memorandum of Understanding in support of the Shiawassee River Water Trail Coalition and its mission as detailed:

RESOLUTION NO. 30-2017

**RESOLUTION OF SUPPORT
FOR THE SHIAWASSEE RIVER WATER TRAIL COALITION**

WHEREAS, the Shiawassee River Water Trail Coalition is a partnership of advocates and stakeholders whose mission is to improve and promote public use of the Shiawassee River as a valuable resource for low impact recreation and tourism and to support and enhance river conservation and stewardship; and

WHEREAS, the Coalition seeks to utilize the collective and cooperative energy of its membership the support goals that further their mission including:

- Promoting and improving river related recreation, public access sites and user experiences
- Informing and educating the public on topics related to river health, safety, and Leave No Trace Principles
- Supporting local and regional efforts to increase water based recreation and tourism
- Enhancing partnerships among water trail landowners and managers
- Preserving and protecting river resources for future generations
- Increasing connections between communities, public lands, and land trails
- Securing the long-term sustainability of the water trail
- Maintaining access sites
- Managing woody debris to support fish populations and allow for recreational access with minimal impact; and

WHEREAS, the Coalition is committed to its objectives, but in this time of economic scarcity recognizes that local governments have limited resources and asks only that they serve to the best of their ability, dependent upon policies, budgets, and agency procedures.

NOW, THEREFORE BE IT RESOLVED, that the City of Owosso is committed to the continued improvement and promotion of public use of the Shiawassee River as a valuable resource for low impact recreation and tourism and to support and enhance river conservation and stewardship through the Shiawassee River Water Trail Coalition.

Recreation Passport Grant Acceptance – Curwood Castle Park. Accept award of a MDNR Recreation Passport Grant in the amount of \$45,000.00 for renovation of Curwood Castle Park as follows:

RESOLUTION NO. 31-2017

**ACCEPTING A RECREATION PASSPORT GRANT
FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES
FOR RENOVATION OF CURWOOD CASTLE PARK**

WHEREAS, in April of 2016 the city of Owosso applied for a Michigan Department of Natural Resources Recreation Passport Grant to assist in the renovation of Curwood Castle Park; and

WHEREAS, the city of Owosso was awarded a \$45,000.00 grant in December 2016 based on said application.

NOW THEREFORE BE IT RESOLVED, that the city of Owosso, Michigan, does hereby accept the terms of the Agreement for RP16-0089 Curwood Castle Park Renovation as received from the Michigan Department of Natural Resources (Department), and that the city of Owosso does hereby specifically agree, but not by way of limitation, as follows:

- FIRST: to appropriate all funds necessary to complete the project during the project period and to provide twenty-five thousand three hundred (\$25,300) dollars to match the grant authorized by the Department.
- SECOND: to maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times.
- THIRD: to construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
- FOURTH: to regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
- FIFTH: to comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

Donation Acceptance – Owosso Public Safety Explorer Post # 417. Accept donation of \$309.69 from the account of disbanded Owosso Public Safety Explorer Post # 417 for the purchase of fire safety items for area youth as detailed below:

RESOLUTION NO. 32-2017

RESOLUTION REQUESTING CITY COUNCIL APPROVE THE DONATION FROM OWOSSO PUBLIC SAFETY EXPLORER POST #417

WHEREAS, the Owosso Public Safety Explorer Post # 417 was an organized group in Shiawassee County; and

WHEREAS, Owosso Public Safety Explorer Post # 417 disbanded in 2014 due to lack of participation;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: Authorize approval to accept the donation of \$309.69 from Owosso Public Safety Explorer Post # 417
- SECOND: Authorize donation to purchase fire safety items for area youth.
- THIRD: The city council approves the donation of \$309.69.

Curwood Festival Permission. Authorize application from the Curwood Festival for use of various parking lots and streets from May 30, 2017 at 8:00 a.m. through June 5, 2017 at 6:00 a.m. for conduct of the annual Curwood Festival and further authorize Traffic Control Order No. 1367 formalizing the action.

Bid Award - Sale of Used Ambulance. Approve bid award to Zach Lessner for the purchase of one 2003 Ford Ambulance, VIN# 1FDXE45F33HA06333, in the amount of \$2,175.00 as follows:

RESOLUTION NO. 33-2017

**RESOLUTION AUTHORIZING THE
SALE OF RETIRED 2003 FORD AMBULANCE
TO ZACH LESSNER**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, established a purchasing cycle to maintain a healthy ambulance fleet; and

WHEREAS, as part of this purchasing cycle older vehicles are retired and sold to the highest bidder; and

WHEREAS, bid solicitations were advertised and the most responsive bid was received from Zach Lessner.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to sell one 2003 Ford ambulance, last six digits of the VIN# reading: A06333, in the amount of \$2,175.00 to Zach Lessner.

SECOND: The city clerk is instructed and authorized to complete the necessary paperwork to transfer ownership to Zach Lessner upon the remittance of \$2,175.00.

Change Order No. 2 - Former Eastside Cleaners Vapor Barrier Installation Contract. Approve Change Order No. 2 to the Former Eastside Cleaners Vapor Barrier Installation Contract with TSP Services, Inc. dba TSP Environmental for additional utility penetration seals for the future Qdoba site in the amount of \$3,175.00, and approve payment up to the contract amount including Change Order No. 2 as detailed below:

RESOLUTION NO. 34-2017

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT WITH
TSP SERVICES, INC., D/B/A TSP ENVIRONMENTAL
FOR THE FORMER EASTSIDE CLEANERS
VAPOR BARRIER INSTALLATION**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with TSP Services, Inc., dba TSP Environmental on October 3, 2016 for vapor barrier installation at the former Eastside Cleaners site; and

WHEREAS, TSP Services, Inc., dba TSP Environmental has requested a change order to cover the cost of additional utility penetration seals; and

WHEREAS, the City has entered into a contract with the Michigan Department of Environmental Quality (MDEQ) and will use grant and loan funds in connection with the established District # 16 Qdoba Brownfield plan to cover the additional expense.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso amends the contract with TSP Services, Inc., dba TSP Environmental to include charges for additional utility penetration seals.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially

in form attached as Exhibit C, Contract Change Order No. 2 to the Contract for Services between the City of Owosso and TSP Services, Inc., dba TSP Environmental, increasing the total amount by \$3,175.00. The new contract amount including Change Order No. 2 is \$31,800.00

THIRD: The accounts payable department is authorized to pay TSP Services, Inc., dba TSP Environmental for work satisfactorily completed up to the amount of the contract including Change Order No. 2.

FOURTH: The above expenses shall be paid from a combination of MDEQ grant and loan funds, account No. 276-901-965.000 and 276-000-120.040 as appropriated.

Change Order No. 1 to Addendum No. 1- Sanitary Sewer Cleaning Services Contract. Authorize Change Order No. 1 to Addendum No. 1 to the Sanitary Sewer Cleaning Services Contract with Safeway Transport, Inc. for additional services required to clean, televise, and PACP coding of storm sewer mains in the vicinity of upcoming street projects in the amount of \$28,600.00 and further authorize payment to the contractor up to the amount of Addendum No. 1, including Change Order No. 1, upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 35-2017

AUTHORIZE CHANGE ORDER NO. 1 TO ADDENDUM NO.1 TO THE SERVICE AGREEMENT WITH SAFEWAY TRANSPORT, INC. FOR ADDITIONAL WORK TO CLEAN, TELEWISE, AND PACP CODE STORM SEWERS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted in the FY2016-2017 Local and Major Street Funds for the cleaning, inspection, and condition assessment of storm sewers at various locations in the city of Owosso, and

WHEREAS, the City of Owosso approved a contract with Safeway Transport, Inc. for the cleaning of sanitary sewer mains in June 2016; and

WHEREAS, in January 2017 the City of Owosso approved Addendum No. 1 to the contract with Safeway Transport, Inc. to add the cleaning, inspections, and PACP coding of storm sewers; and

WHEREAS, as work on the Addendum has progressed it has become apparent that the number and size of obstructions within the storm sewer lines that must be removed was significantly underestimated; and

WHEREAS, the City Director of Public Services recommends Safeway Transport, Inc. provide the additional services necessary to complete the tasks originally outlined in Addendum No.1.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize Change Order No. 1 to Addendum No. 1 to the contract with Safeway Transport, Inc. for additional work to remove obstructions and complete the cleaning, inspection, and PACP coding of storm sewers.

SECOND: The accounts payable department is authorized to submit payment to Safeway Transport, Inc. in the amount of \$20,835.45, plus contingency expense in the amount of \$4,000.00 and \$28,600.00 for a total amount of \$53,435.45.

THIRD: The above expenses shall be paid from the FY 2016-2017 Local Street Fund Account 203-463-818.000 in amount of \$16,635.45 and Major Street Fund Account 202-463-

818.000 in amount of \$36,800.00. Contingency funds expense shall be apportioned as applicable.

Warrant No. 540. Authorize Warrant No. 540 as follows:

Vendor	Description	Fund	Amount
Logicalis, Inc.	Network engineering for February 2017	General/ Water/ Sewer	\$ 6,272.00
William C. Brown, P.C.	Professional services- January 10, 2017 – February 13, 2017	General	\$ 6,531.20

Check Register – February 2017.* Affirm check disbursements totaling \$2,553,082.33 for February 2017.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fox, Teich, Law, Greenway, Bailey, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Lot Split Authorization - 1610 Frederick Street

Motion by Councilmember Fox to approve authorization of the division of a City lot under Michigan Subdivision Control Act for platted lot at 1610 Frederick Street as follows:

RESOLUTION NO. 36-2017

LOT SPLIT 1610 FREDERICK STREET PARCEL #78-050-602-012-016-00

WHEREAS, the City of Owosso received a petition from John & Linda DeGood for a lot split for their property at 1610 Frederick Street, parcel number 78-050-602-012-016-00, complete with application; and

WHEREAS, Sec. 30-5. Article I, Chapter 30 of the Code of the City of Owosso requires such applications to be approved by the city council; and

WHEREAS, the city building official, assessor, community development director, utilities director, and engineer have all approved the application.

NOW THEREFORE BE IT RESOLVED that the City of Owosso City Council hereby approves the split as illustrated and described by the city assessor in the application dated February 28, 2017, resulting in the removal of a 10' strip from the east side of the parcel at 1610 Frederick Street and the addition of said strip to the parcel at 1606 Frederick Street to clear up any driveway encroachment issues as described below:

Current Description (1610 Frederick Street, 050-602-012-016-00)

E 62' OF LOTS 8 & 9, BLK 12, M L STEWART & CO'S 2ND ADD, INCLUDING ½ CLOSED ADJ ALLEY

New Description After Split, (1610 Frederick Street, 050-602-012-016-00)

E 62' OF LOTS 8 & 9, BLK 12, M L STEWART & CO'S 2ND ADD, (EXCEPT E 1.75')

Description Split Parcel (to be added to 1606 Frederick Street, 050-602-012-011-00)

E 1.75' OF LOTS 8 & 9, BLK 12, M L STEWART & CO'S 2ND ADD, INCLUDING 1/2 CLOSED ADJ ALLEY

Motion supported by Councilmember Bailey.

Roll Call Vote.

AYES: Councilmember Fox, Mayor Pro-Tem Osika, Councilmembers Bailey, Law, Greenway, Teich, and Mayor Eveleth.

NAYS: None.

Bid Award – Automatic Meter Reading System

Utilities Director Glenn M. Chinavare indicated that the process to purchase this system started approximately a year ago and is sorely needed. He said the benefits of the system's cutting edge technology should be significant and he was looking forward to implementing this solution.

Motion by Councilmember Bailey to approve bid award to Aclara Technologies LLC for the purchase of equipment, installation of equipment and software, and programming & integration of a fixed network administrator automatic meter reading system as follows:

RESOLUTION NO. 37-2017

**AUTHORIZING CONTRACT WITH ACLARA TECHNOLOGIES, LLC
FOR EQUIPMENT, INSTALLATION SERVICES, PROGRAMMING, & SYSTEMS DEVELOPMENT FOR
A FIXED NETWORK ADMINISTRATOR AUTOMATIC METER READING SYSTEM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Water and Wastewater Replacement Fund for the development and installation of a Fixed Network Administrator (FNA) Automatic Reading System (AMR), and

WHEREAS, city of Owosso staff/s developed bid specifications for the Fixed Network Administrator AMR system, and subsequently advertised for "Requests for Proposals" for the development and installation of a Fixed Network Administrator AMR system and replacement water meters, and

WHEREAS, the city of Owosso staff/s has reviewed the four competitive proposals received and determined that ACLARA Technologies, LLC of Hazelwood, MO submitted the best and most competitive proposal for the city of Owosso water and sewer utility billing needs.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with ACLARA Technologies, LLC for the procurement of equipment, programming, and systems development for a Fixed Network Administrator AMR system.

SECOND: The accounts payable department is authorized to submit payment to ACLARA Technologies, LLC in an amount not to exceed \$1,889,199.78 for purchased equipment, programming and installation services for development of a Fixed Network Administrator AMR system.

THIRD: The above expenses shall be paid from account numbers 590-901-977000 and 591-901-977.000.

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmembers Bailey, Greenway, Fox, Teich, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: Councilmember Law.

COMMUNICATIONS

Donald D. Crawford, City Manager. Joann Tilson issue update.
J. Mahoney, Historical Commission. Letter of Resignation.
N. Bradley Hissong, Building Official. February 2017 Building Department Report.
N. Bradley Hissong Building Official. February 2017 Code Violations Report.
Kevin D. Lenkart, Public Safety Director. February 2017 Police Report.
Kevin D. Lenkart, Public Safety Director. February 2017 Fire Report.
Downtown Development Authority/Main Street. Minutes of March 1, 2017.
Parks & Recreation Commission. Minutes of March 7, 2017.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, said he had been to several meetings lately for service clubs, local government and the like. He said he found them very interesting but had a hard time hearing at the County Commission meeting.

Mayor Eveleth inquired whether any Council or staff member had had contact with someone wanting to rezone the 501 building for a medical marijuana related facility. He said someone had approached the owner of the property claiming they were working with the City to rezone the property for this purpose which the owner found quite upsetting. No one indicated they had discussed such a request and it was noted that all rezoning requests are considered by Council so there was no chance of the change being made secretly.

Councilmember Greenway indicated that she too had gone to the Historical Commission strategic planning session. She said it was well done, interesting, and a successful meeting.

Councilmember Bailey asked for an update on water shuts offs for the next meeting.

Councilmember Fox indicated he would like to direct the City Manager to organize a meeting with surrounding jurisdictions. There was discussion regarding the agenda for such a meeting, who the facilitator would be, and whether there would be any interest in having a joint meeting.

NEXT MEETING

Monday, April 03, 2017

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – 2 terms expiring December 31, 2019
Parks & Recreation Commission – 2 terms expiring June 30, 2017
Parks & Recreation Commission – term expires June 30, 2018

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 8:13 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length the full text of some items are not included in the minutes. These documents can be viewed in their entirety in the Clerk's Office.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 28, 2017

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services

SUBJECT: Chipman Street Resurfacing – Special Assessment Resolution No 3

When deemed necessary, the city conducts a street improvement program. Public streets are selected for inclusion in the program either by citizen initiated petition or by selection of the city. Chipman Street, from South Street to Stewart Street, is proposed by the city for street resurfacing. Property owners are then specially assessed to cover the cost of the proposed improvement. Past practice has been to assess property owners along the street 40% of the proposed benefit and the remaining 60% to the community at large. Each property owner can pay an assessment in one lump sum or in installments over the multi-year period (the period being determined by the amount of the average assessment).

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the city manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its January 3, 2017 meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. Resolution No. 2 for the proposed improvement was approved by City Council at its March 6, 2017 meeting.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the city council has three options: if they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process. City Council is asked to act upon Resolution No. 3 on April 3, 2017 for the proposed improvement.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow

affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be holding a public hearing to receive citizen comments regarding the necessity of the proposed project. At the conclusion of the hearing council will consider approval of Resolution No. 3 authorizing the project to proceed. Residents that would be affected by the project have been sent a notification for the public hearing, a description of the work being proposed, and an estimate of the special assessment for their property.

Staff recommends authorization of Resolution No. 3 for the following district:

Special Assessment District No. 2017-04

Chipman Street, Public Street, from South Street to Stewart Street

RESOLUTION NO.

**ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2017-04
CHIPMAN STREET, FROM SOUTH STREET TO STEWART STREET
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and (there being no one to be heard regarding / having heard all persons to be affected by) the proposed public improvement more particularly hereinafter described; and

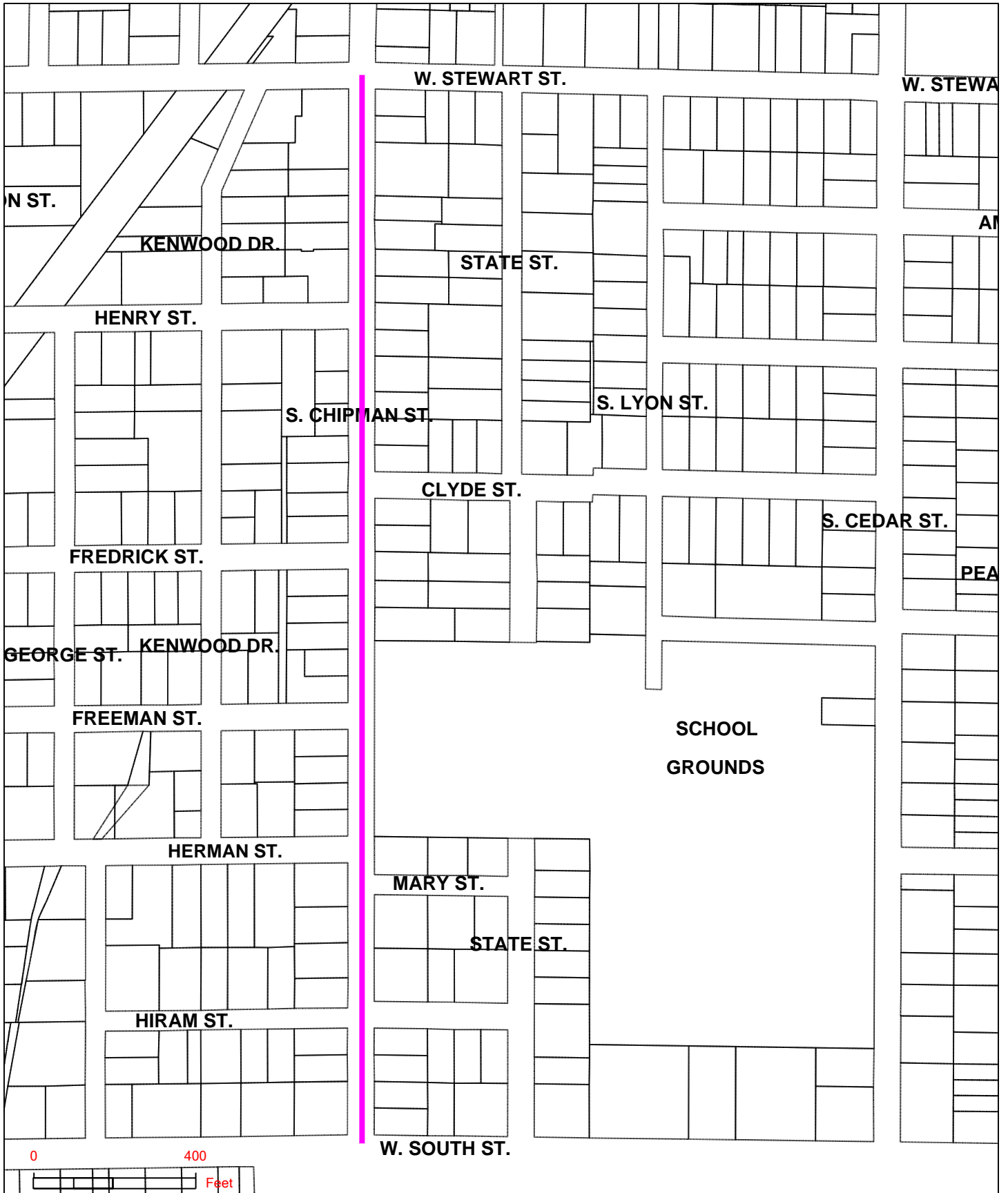
WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited: Chipman Street, Public Street, from South Street to Stewart Street
2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$872,595.00 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$156,181.77 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied: Chipman Street, Public Street, from South Street to Stewart Street for street resurfacing.
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.

When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

OWOSSO



SPECIAL ASSESSMENT DISTRICT NO. 2017-04

ESTIMATED

S. CHIPMAN STREET
FROM SOUTH TO STEWART

ADDRESS	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT
1408	Chipman	602-040-007	132	0.75	99	\$37.75	\$3,737.25
1404	Chipman	602-040-008	66	1	66	\$37.75	\$2,491.50
1400	Chipman	602-040-009	66	0.75	49.5	\$37.75	\$1,868.63
1318	Chipman	602-029-014	75.78	0.75	56.835	\$37.75	\$2,145.52
1312	Chipman	602-029-015	86	1	86	\$37.75	\$3,246.50
1304	Chipman	602-029-016	81	1	81	\$37.75	\$3,057.75
1300	Chipman	602-029-001	109	0.75	81.75	\$37.75	\$3,086.06
1210-1212	Herman	602-022-006	66	0.75	49.5	\$37.75	\$1,868.63
1210	Chipman	602-022-007	66	1	66	\$37.75	\$2,491.50
1206	Chipman	602-022-008	66	1	66	\$37.75	\$2,491.50
1202	Chipman	602-022-001	66	0.75	49.5	\$37.75	\$1,868.63
1118	Chipman	602-015-007	66	0.75	49.5	\$37.75	\$1,868.63
1116	Chipman	602-015-007	66	1	66	\$37.75	\$2,491.50
1114	Chipman	602-015-009	66	1	66	\$37.75	\$2,491.50
1108	Chipman	602-015-011	66	1	66	\$37.75	\$2,491.50
1102	Chipman	602-015-001	66	0.75	49.5	\$37.75	\$1,868.63
1026	Chipman	602-008-014	66	0.75	49.5	\$37.75	\$1,868.63
1024	Chipman	602-008-015	58	1	58	\$37.75	\$2,189.50
1022	Chipman	602-008-016	74	1	74	\$37.75	\$2,793.50
1018	Chipman	602-008-017	66	1	66	\$37.75	\$2,491.50
1012	Chipman	602-008-003	80	1	80	\$37.75	\$3,020.00
1008	Chipman	602-008-002	80	1	80	\$37.75	\$3,020.00
1000	Chipman	602-008-001	104	0.75	78	\$37.75	\$2,944.50
918	Chipman	602-001-008	132	0.75	99	\$37.75	\$3,737.25
900	Chipman	602-001-006	66	1	66	\$37.75	\$2,491.50
830	Chipman	602-001-005	66	1	66	\$37.75	\$2,491.50
820	Chipman	602-001-004	66	1	66	\$37.75	\$2,491.50
800	Chipman	602-001-001	198	0.75	148.5	\$49.59	\$7,364.12
1415	Chipman	040-000-001	66	0.75	49.5	\$37.75	\$1,868.63
1411	Chipman	040-000-002	66	1	66	\$37.75	\$2,491.50
1405	Chipman	040-000-008	66	1	66	\$37.75	\$2,491.50
1401	Chipman	040-000-009	66	0.75	49.5	\$37.75	\$1,868.63
1337	Chipman	040-000-030	132	0.75	99	\$37.75	\$3,737.25
1303	Chipman	040-000-017	132	0.75	99	\$37.75	\$3,737.25
1114	Mary	040-000-018	94.5	0.75	70.875	\$37.75	\$2,675.53
925	Hampton	114-006-008	484.5	0.75	363.375	\$37.75	\$13,717.41
1115	Chipman	114-003-009	82.5	1	82.5	\$37.75	\$3,114.38
1111	Chipman	114-003-008	66	1	66	\$37.75	\$2,491.50
1101	Chipman	114-003-005	72	1	72	\$37.75	\$2,718.00
1031	Chipman	114-003-004	66	1	66	\$37.75	\$2,491.50
1025	Chipman	114-003-003	66	0.75	49.5	\$37.75	\$1,868.63
1021	Chipman	114-001-026	66	0.75	49.5	\$37.75	\$1,868.63
1013	Chipman	114-001-025	66	1	66	\$37.75	\$2,491.50
1009	Chipman	114-001-023	66	1	66	\$37.75	\$2,491.50
1005	Chipman	114-001-021	87.83	1	87.83	\$37.75	\$3,315.58
1003	Chipman	114-001-019	66	1	66	\$37.75	\$2,491.50
925	Chipman	114-001-017	66	1	66	\$37.75	\$2,491.50
919	Chipman	114-001-016	66	1	66	\$37.75	\$2,491.50
911	Chipman	114-001-013	66	1	66	\$37.75	\$2,491.50
903	Chipman	114-001-012	72	1	72	\$37.75	\$2,718.00
901	Chipman	114-001-009	60	1	60	\$37.75	\$2,265.00

SPECIAL ASSESSMENT DISTRICT NO. 2017-04****ESTIMATED******S. CHIPMAN STREET
FROM SOUTH TO STEWART**

817	Chipman	114-001-008	132	1	132	\$37.75	\$4,983.00
805	Chipman	114-001-005	66	1	66	\$37.75	\$2,491.50
803	Chipman	114-001-004	66	0.75	49.5	\$37.75	\$1,868.63
			4671.11		4091.165		\$156,181.77

From: [Sandy Noble](#)
To: [Amy K. Kirkland](#)
Subject: Re: South Chipman Re-surfacing
Date: Thursday, March 30, 2017 12:36:19 PM

The letter was from Larry and Sandra Noble. 1114 Mary Street, Owosso, Mich. Corner of S. Chipman and Mary St. Thank You.

On Thu, Mar 30, 2017 at 12:33 PM, Sandy Noble <lsracing41@gmail.com> wrote:

To whom it may concern:

We are very concerned about the re-surfacing of S. Chipman Street. Yes, it needs it badly. Our concern is there are so many semi"s going by our house. We have called the police to report it and send someone out. It seems that no one cares about it.

We are on a fixed income, and do not want the semi"s ruining the street. The money is too hard to come by. It has come to the point that a semi went by and cracked our wall on the street side in our house.

This all began, when they were re-doing Shiawassee to a 3 lane highway. The semi"s was to use Delaney Road which was brought up to semi level for them. As it turned out, many a semi went by our house during the work as to have a short cut to M52.

This is our concern. They do not follow the No Thru Truck signs posted on each end of S. Chipman St.

As of 2017, I have seen semi"s continue to go by our house on S. Chipman. We have called the police but nothing comes of it.

We hope this can be resolved



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 28, 2017

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services

SUBJECT: Stewart Street Resurfacing – Special Assessment Resolution No 2

When deemed necessary, the city conducts a street improvement program. Public streets are selected for inclusion in the program either by citizen initiated petition or by selection of the city. Stewart Street, from Chestnut Street to Chipman Street, is proposed by the city for street resurfacing. Property owners are then specially assessed to cover the cost of the proposed improvement. Past practice has been to assess property owners along the street 40% of the proposed benefit and the remaining 60% to the community at large. Each property owner can pay an assessment in one lump sum or in installments over the multi-year period (the period being determined by the amount of the average assessment).

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the city manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its January 3, 2017 meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. City Council is asked to act upon Resolution No. 2 on April 3, 2017 for the proposed improvement.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the city council has three options: if they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be considering Resolution No. 2 for the proposed district as a part of the Consent Agenda.

Staff recommends authorization of Resolution No. 2 for the following district:

Stewart Street, Public Street, from Chestnut Street to Chipman Street

Special Assessment Resolution No. 2 for Stewart Street

Special Assessment District No. 2017-03

**Stewart Street, Public Street, from Chestnut Street to
Chipman Street**

RESOLUTION NO.

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

Stewart Street, Public Street, from Chestnut Street to Chipman Street; Resurfacing

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$907,365.00 and determines that \$138,330.91 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$769,034.09 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, April 17, 2017 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Stewart Street, Public Street, from Chestnut Street to Chipman Street

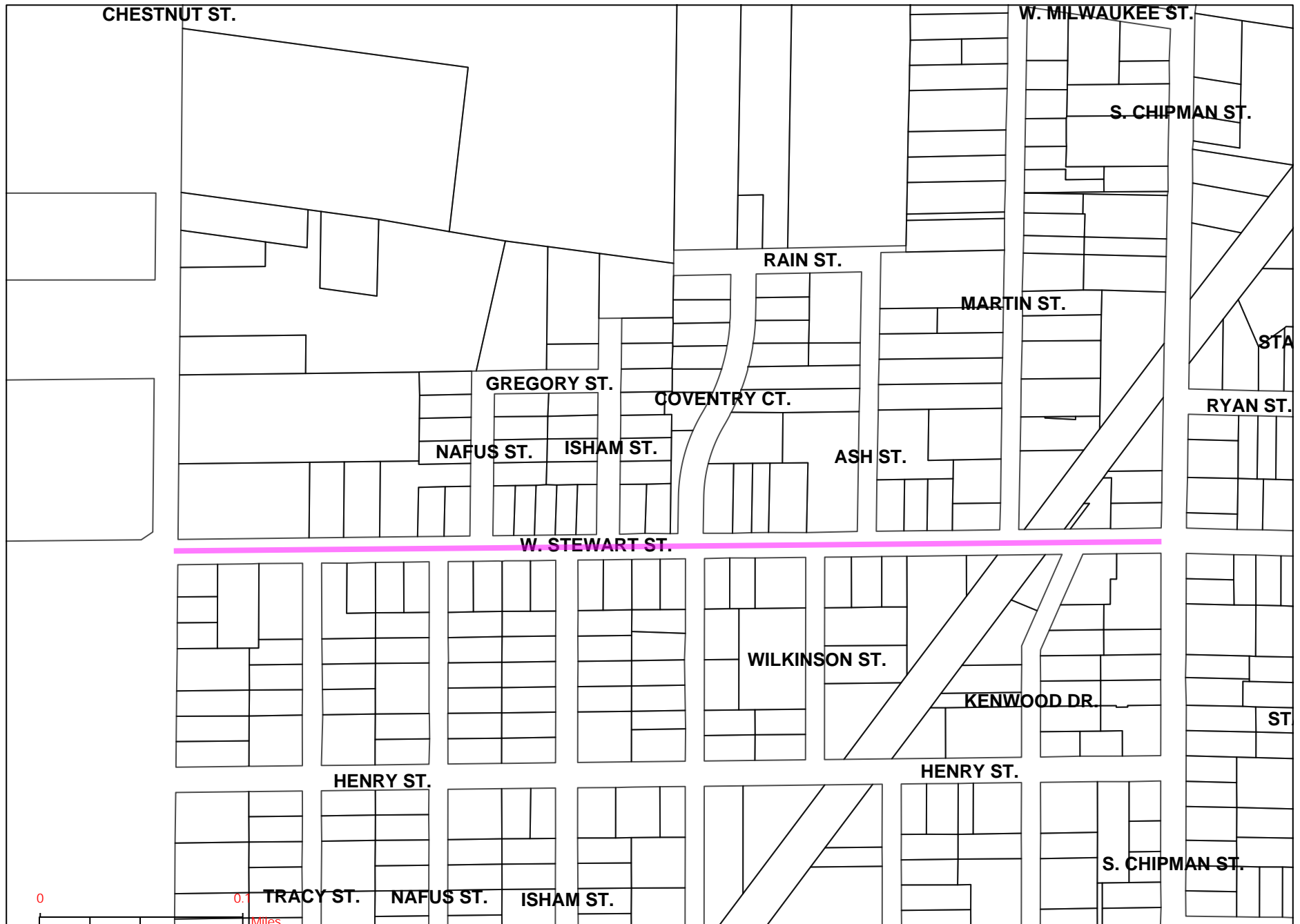
TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, April 17, 2017 for the purpose of hearing any person to be affected by the proposed public improvement.

OWOSSO





MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: March 28, 2017

TO: Mayor Eveleth and the Owosso City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: SAW Grant - Long-term Metering, Modeling, and Analysis of Regional Flows

RECOMMENDATION:

Authorization to amend the professional service agreement with Orchard, Hiltz, and McClement (OHM) of Livonia, Michigan, as Addendum No. 5 to the professional services agreement dated April 6, 2015, and approve the attached proposal for additional services related to Task 3 of the existing SAW Grant agreement in an amount not to exceed \$220,000.00.

BACKGROUND:

These additional services are required to assist city staff in determining the impact of wastewater flows from the neighboring Townships and the city of Corunna on the city interceptor and the city of Owosso Wastewater Treatment Works. In addition, the city of Owosso is currently under an Administrative Consent Order by the Michigan Department of Environmental Quality, for reoccurring Sanitary Sewer Overflows (SSOs) to the Shiawassee River.

The additional program metering, modeling, and analysis is expected to more precisely define corrective measures, including additional capital infrastructure, and/or cost sharing recommendations for coming into compliance with the Administrative Consent Order.

FISCAL IMPACTS:

No fiscal impact to city of Owosso.

Remaining SAW funds not yet obligated under this Grant is \$239,309.57.

The additional services of \$220,000.00 will increase Grant Task 3 scope of services from \$116,000.00 to \$336,000.00. This increases the overall SAW engineering services contract from \$416,355.00 to \$636,355, and leaving a balance of \$19,309.57 to be allocated later.

Document originated by: Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: (1) OHM Proposal
(2) Resolution

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF ADDENDUM NO. 5 TO
AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution 26-2015 on April 6, 2015; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the contract to include additional services for completing SAW Grant metering and modeling of the sanitary sewer collection system, and for completion of Michigan Department of Environmental Quality SAW Grant initiatives and Administrative Consent Order compliance.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution 26-2015 on April 6, 2015 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services for the completion of Tasks 3 scope of services for metering and modeling, as required by the Michigan Department of Environmental Quality.
- SECOND: The accounts payable department is authorized to submit payment to OHM Advisors for professional services, up to and including Addendum No. 5, in an amount not to exceed \$636,355 for engineering services to complete the SAW Grant initiatives.
- THIRD: The above expenses shall be paid from SAW Grant Funds.

**ADDENDUM NO. 5 TO AN AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES WITH
ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

This addendum, consisting of 4 pages including this signature page, is attached and made part of the agreement for professional engineering services dated April 6, 2015 between the city of Owosso, Michigan (owner) and Orchard, Hiltz & McCliment, Inc. D/B/A OHM Advisors (Engineer) providing for professional services.

**ADDITIONAL FLOW METERING, MODELING, AND ANALYSIS
AS A PART OF THE SCOPE OF SERVICES FOR
TASK 3 OF THE SAW GRANT WASTEWATER ASSET MANAGEMENT PLAN**

Approved by City Council April 3, 2017

For the engineer:
OHM Advisors

For the owner:
City of Owosso, Michigan

By: _____

Its: _____

By: _____

Christopher T. Eveleth
Mayor

By: _____

Its: _____

By: _____

Amy K. Kirkland
City Clerk

Executed: _____, 2017

Executed: _____, 2017



March 29, 2017

Glenn M. Chinavare
Utility Department
City of Owosso
301 W. Main Street
Owosso, MI 48667

RE: Professional Services Proposal
Sanitary Sewer ACO Assistance
City of Owosso, Michigan

Dear Mr. Chinavare:

We would like to thank you for the opportunity to submit a proposal for assisting the City in addressing the Sanitary Sewer Administrative Consent Order (ACO).

PROJECT UNDERSTANDING

The City of Owosso is currently under an ACO from the Michigan Department of Environmental Quality (MDEQ) due to sanitary sewer overflows (SSOs) within the City's system and at the Wastewater Treatment Plant (WWTP) during wet weather events. Initial investigation has shown that excess flow at the WWTP contributes to the SSOs. Because there are other communities that contribute flows to the WWTP, the overflow issue is a Regional concern and will likely require a Regional solution. Our scope for the ACO assistance includes professional engineering services to assist the City with the following objectives:

- I. Determine the sources of peak wet weather flow by community
- II. Develop the design peak flow reaching the Wastewater Treatment Plant (WWTP) and compare to the WWTP capacity
- III. Develop alternatives and conceptual costs for improvements at the WWTP to handle the design peak flow
- IV. Develop recommendations for the cost allocation methodology for improvements between the communities

SCOPE OF SERVICES

To meet the objectives listed above, OHM Advisors has broken the project into five Phases, as outlined below. Due to the nature of these services, we are proposing an allowance budget for each of the Phases.

PHASE I: LONG TERM FLOW METERING

In order to determine the sources of peak wet weather flow and develop the design peak flow reaching the WWTP, flow metering is necessary. We recommend that the City purchase up to five (5) meters and perform long-term metering. A sixth meter may be purchased at a later date if it is deemed necessary. This will maximize the chances of recording a large rainfall event and provide suitable data to evaluate long-term system performance from Inflow and Infiltration (I/I) removal efforts in the City and tributary communities. The flow metering phase is broken into tasks, listed below.



- Procure up to five (5) flow meters (for the City to own).
- Install and maintain the flow meters for at least one year.
- Collect data from the flow meters.
- Review flow meter data for meter performance and maintenance needs.

PHASE II: ANALYSIS AND MODELING

Once the meter data is collected and verified for accuracy, an analysis will be done to determine the flow distribution between communities. Specific work efforts include:

- Import data into H2Ometrics for analysis.
- Analyze large storms to determine peak flows by community. This will help develop improvement alternatives and be important input for developing a cost allocation amongst the communities.
- Develop hydrologic flow models for each community (3 new) to develop the design peak flow at the WWTP for each community.

A small allowance was added to the budgeted cost for this phase to allow for development of a hydraulic model of the collection system, if needed.

COMPENSATION

The above-mentioned services would be performed on Time and Materials basis Not to Exceed those estimates stated below in accordance with the original contract.

Task	Equipment & Software Expenses	OHM Fee for Meter Installation, Data Analysis, Recommendations, and Coordination	Total Fee
Phase I: Long Term Flow Metering (5 meters)	\$ 120,600	\$ 61,400	\$ 182,000
Phase II: Analysis and Modeling	\$ 6,000	\$ 32,000	\$ 38,000
TOTAL	\$ 126,600	\$ 93,400	\$ 220,000

Upon approval from you, we are available to begin work on this project immediately. Should you find this agreement acceptable, please execute and return a copy to us for our records. This proposal will be valid for 60 days. We look forward to working with you on a successful project. Please feel free to contact me should you have any questions.

FUTURE PHASES

The following Phases listed are potential future tasks to continue understanding solutions to the regional surcharging problem. OHM Advisors is not asking for authorization on these tasks at this time.

PHASE III: CONCEPTUAL ENGINEERING

Once we have an understanding of the flow distribution in the system, we can begin to conceptualize potential improvements. The tasks associated with this are listed below.

- Compare design peak flow to WWTP capacity.
- Develop options for improvements at the WWTP to meet the design peak flow. This may include storage at the WWTP or additional WWTP capacity.



- Develop conceptual improvement plan for potential improvements (GIS map).
- Develop conceptual cost estimates for potential improvements.
- Develop recommendations for cost allocation methodology amongst the stakeholder communities using the flow data collected.

PHASE IV: STAKEHOLDER ENGAGEMENT

Throughout the technical analysis of this project, which encompasses the first three phases, OHM Advisors will maintain open communication with the City of Owosso and each stakeholder community. This will include stakeholder and review board meetings to explain the objectives, address stakeholder issues or concerns, present findings, and answer questions. Because the number of meetings may vary, we propose that this task be budgeted as an allowance. For budgeting purposes, it was assumed that OHM Advisors would attend four stakeholder meetings and four review board meetings.

PHASE V: REGULATORY SUPPORT

Throughout this project, OHM Advisors expects to assist the City and stakeholders in discussions with the Michigan Department of Environmental Quality (MDEQ). This may include attending meetings with the MDEQ to discuss the objectives of this project, address any issues or concerns the MDEQ may have, present findings, and answer questions. Additionally, we will assist in the annual ACO reporting of this project and assist the City with other MDEQ submittals. Because the number of meetings may vary, we propose that this task be budgeted as an allowance.

PHASE VI: ADDITIONAL AS NEEDED SERVICES

This additional as-needed task will be used for items that may arise during the project that were not anticipated at the time this proposal was prepared. These may include items such as additional flow metering and analysis, additional stakeholder meetings beyond what was originally estimated for the allowance, or additional coordination with the MDEQ beyond what was originally estimated for the allowance budget. We will seek authorization from the City prior to incurring effort in the additional services task.

Sincerely,
OHM Advisors

Chuck Rolfe, PE
Principal

Rachael Barlock, EIT
Deputy Project Manager



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 30, 2017

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Installation of Control Panels for Clarifier Screening Units

RECOMMENDATION:

Authorization to issue a sole source purchase order to Halligan Electric Incorporated of Flint, Michigan, for material and labor installation services.

BACKGROUND:

The Primary Clarifier Screening Units built by Duperon Leasing & Sales of Saginaw, Michigan are ready for installation. These two units are operated by control panels also built by Duperon, which are also ready for installation. Halligan Electric is most familiar with this capital project, the Wastewater Treatment Plant electrical distribution system, and is the preferred electrical contractor by recommendation of project consultants C2ae.

These electrical services were acquired separately as part of the entire Primary Clarifier project in order to reduce overall project costs.

FISCAL IMPACTS:

Material and labor expense as proposed in the amount of \$24,100.00 plus contingency in the amount of \$1,000.00 for a total amount of \$25,100.00, will be provided from the FY2016-2017 Capital Replacement Fund 599-901-977.000.

Document originated by:

Glenn M. Chinavare, Utility Director

Attachment: (1) Resolution
(2) Halligan Electric Proposal

RESOLUTION NO.

**AUTHORIZING PURCHASED SERVICES AND PAYMENT TO
HALLIGAN ELECTRIC, INC.
FOR MATERIALS AND INSTALLATION OF SCREENING UNIT CONTROL PANELS
AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted for electrical services for the Primary Clarifier and Screening Unit Capital Project at the Wastewater Treatment Plant, and

WHEREAS, the newly built screening unit control panels require installation by a licensed electrical contractor, and Halligan Electric, Inc. has provided a proposal for installation services in the amount of \$24,100.00, and

WHEREAS, the City Director of Public Services & Utilities has reviewed the proposal for services, and agrees with the scope of services to be provided by Halligan Electric, and recommends waiver of the purchasing policy competitive bid requirements to initiate this service agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to issue a purchase order for material and labor services with Halligan Electric, Inc. for control panel installation services located at the Wastewater Treatment Plant.
- SECOND: The accounts payable department is authorized to submit payment to Halligan Electric, Inc. in the amount not to exceed \$24,100.00, plus contingency of \$1,000.00 for a total of \$25,100.00.
- THIRD: The above expenses shall be paid from account no. 599-901-977.000.



PROPOSAL

DATE: March 16, 2017
TO: Owosso WWTP
ATTN: Tim
RE: WWTP Rakes and Washers

We are pleased to quote the following electrical work at the facility mentioned above.

- Provide minor electrical demolition as required for new work.
- Provide (2) new 30A 480V feeds to control panels.
- Install and connect control panels and control stations supplied by others.
- Provide feeds from control panels to (2) rake motors and (2) washer motors.
- Provide control circuits from (2) control panels to (2) control stations.
- Provide explosion proof disconnects for new motors.
- Provide PVC coated rigid conduit and explosion proof fittings as required on the exterior of building.
- Provide standard rigid conduit inside the sludge thickener building. Conduit to be routed outside of the new bagger rooms.

Labor	\$10,703.00
Material	\$13,397.00
Total	\$24,100.00

Exclusions:

- Plan review and/or engineering.
- Overtime or shift work.
- Channel level sensors.
- Washer solenoid or controls.
- Any work inside new bagger rooms.

Thank you for considering Halligan Electric, Inc.

James J. Halligan
General Manager



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: March 29, 2017

TO: Mayor Eveleth and the Owosso City Council

FROM: Glenn M. Chinavare, Director Public Services & Utilities

SUBJECT: Primary Clarifier Project - Demolition and Construction of Wash Compactor Containment Rooms at the WWTP

RECOMMENDATION:

Authorization to enter into a contract with RCL Construction Company of Sanford, Michigan, for the demolition of three (3) Lime Towers, and construction of two Wash Compactor Containment Rooms along with the specified mechanical and electrical components at the low responsive price of \$230,895.00.

BACKGROUND:

As part of the Primary Clarifier replacement project, which is expected to commence about July 5, 2017, several project components are also occurring, and in advance of Primary Clarifier rehabilitation. These are:

- Screening Units (one for each Primary Clarifier) recently built under separate contract will be installed in April and placed into service.
- Wash Compactors (one for each Screening Unit) recently built under the same Screening Unit Contract, will be attached to the newly constructed Containment Rooms after completion.
- Demolition of the three lime towers within the WWTP, is required to make room for the Wash Compactor Containment Rooms.

The Screening Units capture inorganic solid material from the Primary Clarifiers, and then transfers this material to a Wash Compactor that compresses the accumulated material to meet or exceed minimum landfill moisture content requirements. This compressed material then falls to a storage hopper, located within the Containment Room, and later removed and disposed of.

Two other competitive bids were received as follows:

- RBF of Swartz Creek, Michigan...	\$324,450.00	- E&L of Flint, Michigan....	\$334,644.00
------------------------------------	--------------	------------------------------	--------------

Owosso consultant C2ae recommends RCL Construction as qualified to perform this work. There are no discrepancies noted in RCL's bid.

FISCAL IMPACTS:

Funding is available in the FY2016/2017 Wastewater Treatment Capital Replacement Budget for acquisition of these process equipment items. Project costs in the amount of \$230,895.00 plus contingency funds of \$23,000.00 totaling \$253,895 are to be expended to account 599-901-977.000.

Document originated by: Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: Resolution
C2ae Recommendation
Bid tab

RESOLUTION NO.

**AUTHORIZING CONTRACT AGREEMENT WITH
RCL CONSTRUCTION CO., INC. OF SANFORD, MICHIGAN
FOR DEMOLITION SERVICES AND CONSTRUCTION OF TWO COMPACTOR
CONTAINMENT ROOMS AT THE WASTEWATER PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Plant Replacement Fund for the demolition of three lime towers and the construction of two Washer-Compactor Containment Rooms, and

WHEREAS, the existing process of capturing inorganic solid material is inefficient and exhibits poor sanitation, and construction of containment rooms will provide a safe, clean, and more efficient means to store and dispose of this material, and RCL Construction Co., Inc. has submitted the low responsive bid of \$230,895.00 for this process equipment, and

WHEREAS, the Director of Public Services & Utilities has reviewed the Bid proposals and verified the necessity for construction of replacement process equipment, and recommends authorizing RCL Construction Co., Inc. to provide the demolition and construction services at the not to exceed price of \$230,895.00, and requests authorization for the Director to expend up to \$23,000.00 additional funds for possible installation modification contingencies.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with RCL Construction Co., Inc. for the demolition of three lime towers, and construction of two containment rooms with bid specified electrical and mechanical components for use at the Wastewater Treatment Plant.
- SECOND: The accounts payable department is authorized to submit payment to RCL Construction Co., Inc. in the amount of \$230,895.000, and up to \$23,000.00 in additional contingency expenses upon written authorization of the city, with completion of contracted services by June 30, 2017.
- THIRD: The above expenses shall be paid from the Wastewater Plant Fund 599-901-977.100.

EXHIBIT A

Contract for Services Between

The City of Owosso

and

RCL Construction Co., Inc.

**Wastewater Treatment Plant Screen Containment Room & Equipment
Installation**

April 2017

CONTRACT

THIS AGREEMENT is made on April ____, 2017 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and RCL CONSTRUCTION CO., INC. ("contractor"), a Michigan company, whose address is 777 W. Maynard Road, Sanford, Michigan 48657.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "Wastewater Treatment Plant Screen Containment Room & Equipment Installation", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid Documents

- Bid Proposal, including:

 - Local Preference Affidavit

 - W-9 Request for Taxpayer ID No. and Certification

 - Signature Page & Legal Status/ Acknowledgement of Addendum(s)

 - Insurance Endorsement

- Contract and exhibits

- Performance Bond

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed two hundred fifty-three thousand nine hundred eighty-five dollars (\$253,985.00), including a contingency of \$23,000.00 accessible only upon written authorization of the City. No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

For the contractor:
RCL Construction Co., Inc.

For the city:
City of Owosso, Michigan

By: _____

By: _____

Its: _____

Christopher T. Eveleth
Mayor

By: _____

By: _____

Its: _____

Amy K. Kirkland
City Clerk

Executed: _____, 2017

Executed: _____, 2017

March 23, 2017

Glenn Chinavare, Utilities Director
City of Owosso
301 West Main Street
Owosso, Michigan 48867

**Re: Owosso Wastewater Treatment Plant
Screen Containment Room and Equipment Installation
Bidding Results & Contract Award**

Dear Mr. Chinavare,

The City of Owosso requested quotes for the screen containment room and equipment installation at the Owosso Wastewater Treatment Facility. Bids were received Thursday, March 9, 2017 at 3:00 p.m. and publically read aloud.

Three bids were received and publicly read aloud, as seen on the attached bid summary. Following the formal bid opening, C2AE conducted a review of the bids for completeness and accuracy. References were checked and found to be in favor of the contractor.

RCL explained that their low bid was simply the need for work and wanting to be awarded the project. They are comfortable with the bid they gave, and feel it is adequate to do the work.

C2AE recommends award of the construction contract to RCL Construction in the amount of \$230,895.00 with an overall project budget of \$254,000.00 which includes a 10% contingency for unforeseen construction issues.

If you have any questions or would like any additional information, please don't hesitate to contact Brian VanZee at brian.vanzeec2ae.com.

Sincerely,

C2AE



Brian VanZee
Project Manager

BWV/jnb

Project No. 16-0053.02

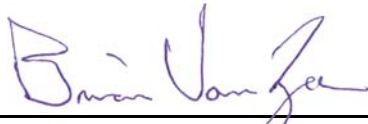
Attachment

BID TABULATION

City of Owosso Wastewater Treatment Plant
Screen Containment Room and Equipment Installation
Owosso, Shiawassee County, Michigan

Item	Description	RCL Construction	RBF Construction	E&L Construction
		Sanford, MI	Swartz Creek, MI	Flint, MI
1	Demolition	\$10,000.00	\$26,450.00	\$32,205.00
2	Mechanical	\$49,000.00	\$80,500.00	\$75,385.00
3	Electrical	\$96,000.00	\$126,300.00	\$108,728.00
4	Masonry and Building	\$75,895.00	\$91,200.00	\$118,326.00
	TOTAL BID AMOUNT (Add Items 1 through 4)	\$230,895.00	\$324,450.00	\$334,644.00

I certify that this is a true and correct tabulation of the bids received by City of Owosso, Shiawassee County, Michigan on Thursday, March 9, 2017.



Brian VanZee, Project Manager

3/9/2017

Date



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 30, 2017

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Reimbursement of Sewer Demand Charges - 1410 Frederick Street

RECOMMENDATION:

Authorization to reimburse Joann M. Tilson sewer demand charges paid from March 31, 2010 to present, in the amount of \$1,967.40.

BACKGROUND:

The property located at 1410 Frederick Street has been vacant from March 31, 2010 through present. In addition, Consumers Energy terminated the electrical power to the property effective March 31, 2010 and remains off to this day.

The property is connected to the city of Owosso sanitary sewer collection system, and has been invoiced quarterly the minimum sewer demand charges as required. Even though not connected to city water, the property has a private drinking water well, which is powered by electricity and has not been in operation since termination of electrical service on March 31, 2010. It is therefore reasonable to conclude that the sanitary sewer collection system was not used from March 31, 2010 through present.

Ms. Joann M. Tilson has provided proof of ownership of the property, and has provided a written statement from Consumers Energy stating that the electrical service to 1410 Frederick Street was terminated on March 31, 2010 and remains terminated to date. The property is listed for sale and is not currently occupied.

This reimbursement in the amount of \$1,967.40 is recommended to be final, without contest after receipt of payment, and is not precedent setting for future claims against the city of Owosso.

FISCAL IMPACTS:

Funds in the amount of \$1,967.40 will be reimbursed from the sewer revenue account.

Attachments: (1) Resolution
(2) Consumers Energy Letter
(3) Quit Claim Deed

RESOLUTION NO.

**AUTHORIZING REIMBURSEMENT OF SANITARY SEWER DEMAND CHARGES
FOR THE PROPERTY LOCATED AT 1410 FREDERICK STREET, OWOSSO, MICHIGAN,
IN THE CASE OF JOANN M. TILSON**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, charges quarterly sewer demand fees for connection and use of the city of Owosso sanitary sewer collection system, and

WHEREAS, the city of Owosso utility billing has required the minimum sewer demand charges be paid for property located at 1410 Frederick Street, and Joann M. Tilson has paid the minimum sewer demand charges totaling \$1,967.40 during the period of March 31, 2010 through present, and

WHEREAS, Joann M. Tilson has requested reimbursement for sewer demand charges paid in the amount of \$1,967.40 for the period March 31, 2010 through present, and has provided proof of property ownership and proof of Consumers Energy termination of electrical power to 1410 Frederick Street from March 31, 2010 thru present, and that the private drinking water well located at 1410 Frederick Street was unable to operate and discharge wastewater to the sanitary sewer collection system during this period of time, and that the property was in fact vacant and uninhabited from March 31, 2010 through present.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to reimburse Joann M. Tilson for sewer demand charges paid in the amount of \$1,967.40 for the period of March 31, 2010 through present, and that this reimbursement amount is final and cannot be contested after receipt of payment, and that this resolution for reimbursement is without precedent for future claims against the city of Owosso.
- SECOND: The accounts payable department is authorized to submit payment to Joann M. Tilson in the amount of \$1,967.40 for sewer demand charges paid from March 31, 2010 to present.
- THIRD: The above expenses shall be paid from sewer revenue account.



A CMS Energy Company

March 9, 2017

Joanne Tilson
1607 Allendale Ave.
Owosso, MI 48867

Re: Charles Deldin/ 1410 Frederick St./Owosso, MI 48867

Dear Joanne Tilson,

This letter is to confirm that the electrical service at 1410 Frederick St, Owosso 48867 was turned off on March 31, 2010. Service remained off until March 7, 2017.

If you have any other questions or need any additional information please feel free to contact me directly at 517-374-2421.

Sincerely,

Elisha Hudson
Customer Care Representative
Elisha.Hudson@cmsenergy.com



STATE OF MICHIGAN - SHIAWASSEE COUNTY
 Received 10/31/2016 10:22:00 AM 3291103
 Recorded 10/31/2016 02:23:02 PM DQU
 LORI KIMBLE, REGISTER OF DEEDS

QUIT CLAIM DEED

Ann S. Deldin by Joann M. Tilson, as attorney in fact for Ann S. Deldin, pursuant to a General Durable Power of Attorney dated July 12, 2002, recorded herewith, and not otherwise, 1410 Frederick Street, Owosso, Michigan, 48867, QUIT CLAIMS to Joann M. Tilson, as Trustee of the Deldin Family Trust, u/a/d July 12, 2002, 1410 Frederick Street, Owosso, Michigan, 48867, the premises located in the County of Shiawassee, State of Michigan, described as on the attached Exhibit A, subject to all easements and restrictions of record, reserving a life estate for Ann S. Deldin, without liability for waste, and with full power and authority in said life tenant to sell, convey, mortgage, lease, or otherwise manage or dispose of the property described herein, in fee simple, with or without consideration, without joinder of the remaindermen and with full power and authority to retain any and all proceeds generated thereby, and the remainder, if any to Joann M. Tilson, as Trustee of the Deldin Family Trust.

This transfer is exempt from real estate transfer tax under MCLA 207.526(a), MSA 7.456(26) and MCLA 207.505(a), MSA 7.456(5).

This conveyance does not create a division of any parcel of real property and no divisions have been made since March 31, 1997.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices that may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

Dated Mar. 9 2011.

Joann M. Tilson

Joann M. Tilson, as attorney in fact for Ann S. Deldin

STATE OF MICHIGAN)
Shiawassee COUNTY)

Joann M. Tilson, as attorney in fact for Ann S. Deldin acknowledged the foregoing deed before me on March 9, 2011

Kelly M. Bock

Notary Public, Shiawassee County, Michigan
 Acting in Shiawassee County, Michigan
 My commission expires: 10/14/2011

This instrument drafted by and return to:
 David L. Carrier (P41531)
 5242 Plainfield Ave., NE, Suite C
 Grand Rapids, Michigan 49525
 (616) 361-8400

Kelly M. Bock
 Notary Public
 Commission Expires 10/14/2011

DQU-2

EXHIBIT A

**CITY OF OWOSSO
COUNTY OF SHIAWASSEE
STATE OF MICHIGAN**

LOT 9 BLK 10 M L STEWART & CO'S 2ND ADD

PPN: 050-602-010-010-00

Commonly Known As: 1410 Frederick St

**DO NOT DUPLICATE
INTERNAL USE ONLY**



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 30, 2017

TO: Mayor Chris Eveleth and the Owosso City Council

FROM: Tammy Bukovick, City Water Biller

SUBJECT: Unpaid Utility Billings to be Transferred to Taxes

RECOMMENDATION:

The Water Department asks that Council please review the list and, if acceptable, approve publication of Notice of Collection by the Clerk's Office.

BACKGROUND:

In accordance with the Charter, this time each year the Water Department prepares a listing of unpaid water/sewer bills that could be transferred to taxes. The unpaid bill listing is primarily made up of unpaid past due, final water bills, but can include active uncollectible bills from the previous year.

A letter explaining the collection procedure has been sent to each owner along with a copy of the original billing. Any billing that remains unpaid after April 30, 2017 will be added to the 2017 summer real property tax bill with an additional 10% penalty.

If you have any questions, please direct them to Andrea Smith or myself.

FISCAL IMPACTS:

Theoretically there would be no fiscal impacts as the unpaid charges are transferred to taxes, though in actuality we do experience some losses. As with special assessments for demolition or clean-up costs unpaid utilities liens could potentially fall victim to the tax sale process if the property goes into tax foreclosure, but the chances of this are small.

2017 Unpaid Utility Charges Transferred to Taxes

PROPERTY OWNER	SERVICE ADDRESS	TAX NUMBER	UNPAID AMOUNT	PENALTY	TOTAL
WILLIAM & TAMELA NIELSEN	1223 ADAMS	390-003-013	164.04	16.40	\$ 180.44
JERRIE STEWART	911 BEEHLER	660-009-002	200.86	20.09	\$ 220.95
ROBERTO LARRIVEY	1018 BEEHLER	660-007-012	83.24	8.32	\$ 91.56
ANDREW & MARY KAY KENNEY	119 N ELM	120-007-007	68.22	6.82	\$ 75.04
DEAN & KAREN PARTAIN	726 BRADLEY	660-012-012	55.25	5.53	\$ 60.78
DEAN & KAREN PARTAIN	726 BRADLEY	660-012-012	65.61	6.56	\$ 72.17
TOCO PROPERTIES, LLC	1324 BROADWAY	340-003024	50.89	5.09	\$ 55.98
JENNIFER & KENNETH OLMSTEAD	210 CARMODY	090-002-003.	259.40	25.94	\$ 285.34
MICHAEL HOWE	420 S CEDAR	113-004-007	149.78	14.98	\$ 164.76
SHARON K SOMERS	825 S CHESTNUT	602-007-009	87.51	8.75	\$ 96.26
DUANE & THRISHA SILVER	134 S CHIPMAN	113-014-008	45.84	4.58	\$ 50.42
JOAN NORTON	622 S CHIPMAN	113-008-021	133.96	13.40	\$ 147.36
JOAN NORTON	622 S CHIPMAN	113-008-021	53.44	5.34	\$ 58.78
EDWARD & KATHLEEN RIGDON	1012 S CHIPMAN	602-008-003	52.89	5.29	\$ 58.18
CORLETTE CREEK ASSOCIATES, LLC	1116 N CHIPMAN	690-003-006	78.91	7.89	\$ 86.80
STEVEN & BRAEUTIGAN ROSENCRANS	419 CLINTON	651-003-010	354.02	35.40	\$ 389.42
MIDWEST V , LLC	511 CLINTON	660-021-002	46.34	4.63	\$ 50.97
HELEN WHITEHERSE	703 CLINTON	660-023-001	172.57	17.26	\$ 189.83
LAVERN E DANIELS	122 S HOWELL	660-018-001	381.56	38.16	\$ 419.72
APRIL & BRIAN OTTE	712 CLINTON	660-018-007	152.43	15.24	\$ 167.67
CAROL INMAN	438 E COMSTOCK	180-002-003	182.50	18.25	\$ 200.75
LONNIE & LISA CARLSON	634 CORUNNA	542-000-025	47.17	4.72	\$ 51.89
DANIEL SMITH	1210 CORUNNA	010-024-003	126.62	12.66	\$ 139.28
SATENDRA GURU	216 N DEWEY	410-001-003	10.77	1.08	\$ 11.85
ROBERT & JACKLYN ZUCHOWSKI	712 N DEWEY	541-000-029	91.56	9.16	\$ 100.72
CROWE PROPERTIES, LLC	117 ELLIOT	090-001-002	63.46	6.35	\$ 69.81
ROBERT RUSSELL	508 E EXCHANGE	666-000-038	79.89	7.99	\$ 87.88
THOMAS & HELEN GILROY	527 FLETCHER	673-004-008	164.38	16.44	\$ 180.82
DAVID J MILLER	1224 FREDERICK	602-008-012	159.69	15.97	\$ 175.66
FEDERAL HOME LOAN MORTGAGE CRO	1415 FREDERICK	602-017-003	213.61	21.36	\$ 234.97
TERRY & CAROL BLANCHETT	307 GENESEE	651-006-010	5.89	0.59	\$ 6.48
GORDON CAVERLY	1129 GEORGE	602-016-007	299.66	29.97	\$ 329.63
JOAN R NORTON	325 GILBERT	410-003-011	95.66	9.57	\$ 105.23
PATRICIA ANN BADDER	539 GILBERT	111-002-019	72.89	7.29	\$ 80.18
JASON J TOMPA	735 GRACE	270-000-001	117.42	11.74	\$ 129.16
JULIE MOKRZYCKI	621 GRAND	420-003-005	140.26	14.03	\$ 154.29
TIMOTHY MONTROY	520 GROVER	180-004-007	51.66	5.17	\$ 56.83
MATTHEW UNDERWOOD	526 HARRISON	010-024-009	286.02	28.60	\$ 314.62
THOMAS HUTCHINSON-TAVI LUPU	321 N HICKORY	470-009-008	210.29	21.03	\$ 231.32
ACM VISION V,LLC	408 N HICKORY	260-000-005	261.06	26.11	\$ 287.17
ROLAND LARKINS JE TRUST	604 N HICKORY	240-001-010	61.89	6.19	\$ 68.08
CYRIL & JANET GALECKA	1101 HIRAM	040-000-005	67.42	6.74	\$ 74.16
KAJA HOLDINGS 2, LLC	206 S HOWELL	660-023-002	88.78	8.88	\$ 97.66
BOBBIE HERRON	1221 JACKSON	751-000-013	241.38	24.14	\$ 265.52
JENNIFER LARRIVEY	511 JEROME	180-004-014	163.00	16.30	\$ 179.30
DEAN & EDITH MICHAEL	707 JEROME	580-000-130	92.14	9.21	\$ 101.35
DAVID STOCKINGER	209 S LANSING APT A	050-000-033	10.00	1.00	\$ 11.00
DAVID STOCKINGER	209 S LANSING APT A	050-000-033	335.32	33.53	\$ 368.85
ROBERT & CORY LEPLY	825 LINGLE AVE	420-010-006	172.29	17.23	\$ 189.52
900 LYON ST OWOSSO MI TRUST	900 S LYON	622-005-006	106.40	10.64	\$ 117.04
SHARON CAMPBELL	610 E MAIN	580-000-004	99.17	9.92	\$ 109.09
CABLE COMPETITORS	806 W MAIN	900-375-704	41.22	4.12	\$ 45.34
CARL & JUDY LAMPHERE	1106 W MAIN	660-017-002	54.44	5.44	\$ 59.88
MICHAEL OPANASENKO	1427 W MAIN	220-000-005	217.38	21.74	\$ 239.12
JOSEPH DVORK	400 MAPLE	710-000-006	186.66	18.67	\$ 205.33
CHRISTOPHER MCGRAW	1110 MARY	040-000-019	199.94	19.99	\$ 219.93
THOMAS HUTCHINSON-TAVI LUPU	433 E MASON	391-000-015	221.50	22.15	\$ 243.65
DAVID MILLER	727 E MASON	410-002-006	839.38	83.94	\$ 923.32
RANDALL & COLLEEN WHALEN	914 E MASON	380-003-003	116.22	11.62	\$ 127.84
LAURA UNDERWOOD	924 MILWAUKEE	113-004-001	92.78	9.28	\$ 102.06

2017 Unpaid Utility Charges Transferred to Taxes

PROPERTY OWNER	SERVICE ADDRESS	TAX NUMBER	UNPAID AMOUNT	PENALTY	TOTAL
DENISE BURNSIDE	808 E NORTH	197-000-022	51.22	5.12	\$ 56.34
JOHN & BRENDA ERVIN	915 QUEEN	020-000-004	151.89	15.19	\$ 167.08
ALLEN M LANGDON	401 RANDOLPH	410-002-016	210.50	21.05	\$ 231.55
CHEN BEN CHEN	718 RIVER	660-006-005	39.11	3.91	\$ 43.02
MICHAEL & JESSICA HICKEY	311 N SAGINAW	470-010-013	358.12	35.81	\$ 393.93
DENNIS WILCOX	407 N SAGINAW	470-007-011	260.10	26.01	\$ 286.11
SCOTT LAMPHERE	424 N SAGINAW	470-008-004	265.78	26.58	\$ 292.36
CHERYL LUSTER	521 N SAGINAW	470-031-006	80.47	8.05	\$ 88.52
ALISHA STONE-WILLIAM BLACK	621 N SAGINAW	240-003-006	189.22	18.92	\$ 208.14
TARA REED	625 N SAGINAW	240-003-009	92.90	9.29	\$ 102.19
ROBERT KADLEC-TARA DESANTIS	910 S SAGINAW	652-010-004	161.06	16.11	\$ 177.17
MIDWEST V, LLC	202 S SHIAWASSEE	660-021-001	101.44	10.14	\$ 111.58
SIMPLEX PROPERTIES LLC	319 S SHIAWASSEE	651-005-007	144.86	14.49	\$ 159.35
THEODORE WIEGEL	620 S SHIAWASSEE	673-004-022	267.19	26.72	\$ 293.91
BENJAMIN & PAMELA BURGESS	1135 S SHIAWASSEE	115-002-015	134.28	13.43	\$ 147.71
BENJAMIN & PAMELA BURGESS	1135 S SHIAWASSEE	115-002-015	43.53	4.35	\$ 47.88
SCOTT LAMPHERE	401 STATE	621-002-008	111.46	11.15	\$ 122.61
CYNTHIA ELSTON	317 W STEWART	601-000-032	11.66	1.17	\$ 12.83
ROBERTO LARRIVEY	1318 W STEWART	113-009-002	49.12	4.91	\$ 54.03
MARY MUNDACA	1218 W SOUTH	602-040-006	88.42	8.84	\$ 97.26
LINDA REYNOLDS-GRIAN TROUTT	606 S WASHINGTON	651-025-003	87.96	8.80	\$ 96.76
MICHAEL & KATHY HORMAN	616 S WASHINGTON	651-025-005	758.84	75.88	\$ 834.72
SIMPLEX PROPERTIES LLC	714 N WASHINGTON	610-003-017	202.60	20.26	\$ 222.86
ALAN LANGDON	915 S WASHINGTON	652-001-017	248.48	24.85	\$ 273.33
ANTHONY & SHAWN STEVENS	316 E WILLIAMS	470-009-002	90.89	9.09	\$ 99.98
DANIEL & VIRGINIA MANAUSA	401 W WILLIAM	470-038-005	205.78	20.58	\$ 226.36
DALE HICKMOTT	609 WOODLAWN	010-017-025	252.89	25.29	\$ 278.18
CHRISTINE RANN	612 WOODLAWN	010-018-025	43.52	4.35	\$ 47.87
PAUL & JEAN LUFT	620 WOODLAWN	010-018-023	75.14	7.51	\$ 82.65
SCOTT & KIM ASHCRAFT	649 WOODLAWN	010-017-013	146.04	14.60	\$ 160.64
DEBRA VANHORN	839 E COMSTOCK	580-000-007	1,052.20	105.22	\$ 1,157.42
JESSICA/JACOB RAY	1218 NAFUS	602-027-003	352.00	35.20	\$ 387.20
					\$ 16,580.52



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: March 28, 2017

TO: Mayor Eveleth and the Owosso City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: 2017 Annual Consumer Confidence Report (Water Quality Report)

BACKGROUND:

The USEPA Clean Water Act of 1972 established regulatory and enforcement parameters for water protection. The USEPA Safe Drinking Water Act of 1974 (SDWA) enacted additional regulatory legislation for public health and safety. An amendment to the SDWA in 1996 required the public to receive annual Consumer Confidence Reports (CCR), detailing compliance of regulated characteristics of drinking water from municipal sources.

The city of Owosso 2017 CCR is hereby submitted in accordance with the USEPA Clean Water Act. This final report has been reviewed by and approved for publication by the Michigan Department of Environmental Quality.

Attachment/s: (1) CCR Report

2017 Water Quality Report - City of Owosso Water System

This report covers the drinking water quality for the City of Owosso Water System for the 2016 calendar year. This information is a snapshot of the quality of the water that we provided to you in 2016. Included are details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards.

Your water comes from 6 groundwater wells, each over 80 feet deep. The State performed an assessment of our source water to determine the susceptibility or the relative potential of contamination. The susceptibility rating is on a seven-tiered scale from "very-low" to "very-high" based on geologic sensitivity, well construction, water chemistry and contamination sources. The susceptibility of our source is rated as susceptible.

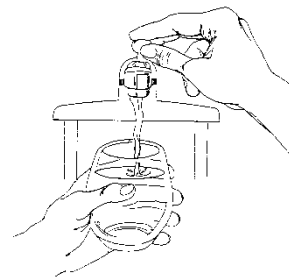
There are no known or identified significant sources of contamination within the city water supply. Ground Water sources are monitored and protected by an approved Michigan Department of Environmental Quality (MDEQ) Wellhead Protection Program Plan (WHPP), which is designed to (1) ensure safe drinking water to the public, and (2) protect drinking water from potential sources of contamination by following the WHPP program guidelines set forth by the MDEQ.

If you would like to know more about the report, please contact the Water Plant Superintendent David Haut at 301 W. Main Street, Owosso, MI 48867. Phone: 989-725-0560. Email: david.haut@ci.owosso.mi.us or at our web site at <http://www.ci.owosso.mi.us/Utilities>.

- **Contaminants and their presence in water:** Drinking Water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the **EPA's Safe Drinking Water Hotline (800-426-4791)**.
- **Vulnerability of sub-populations:** Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. United States Environmental protection Agency and the center for Disease Control (USEPA/CDC) guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants

are available from the Safe Drinking Water Hotline (800-426-4791).

- **Sources of drinking water:** The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. Our water comes from ground water wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.
- Contaminants that may be present in source water include:
 - ✧ **Microbial contaminants**, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
 - ✧ **Inorganic contaminants**, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
 - ✧ **Pesticides and herbicides**, which may come from a variety of sources such as agriculture and residential uses.
 - ✧ **Radioactive contaminants**, which can be naturally occurring or be the result of oil and gas production and mining activities.
 - ✧ **Organic chemical contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.



In order to ensure that tap water is safe to drink, the USEPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration regulations establish limits for contaminants in bottled water which provide the same protection for public health.

Water Quality Data

The table below lists all the drinking water contaminants that the city detected during the 2016 calendar year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing conducted during January 1 – December 31, 2016. The State of Michigan allows the monitoring of certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. The data delineated below is representative of the water quality testing performed during 2016, with some data being more than one year old as approved by the MDEQ.

Terms and abbreviations used below:

- **Maximum Contaminant Level Goal (MCLG):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **Maximum Contaminant Level (MCL):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **Maximum Residual Disinfectant Level (MRDL):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **Maximum Residual Disinfectant Level Goal (MRDLG):** The level of a drinking water disinfectant which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **N/A:** Not applicable. **ND:** Not detectable at testing limit. **ppb:** Defined as parts per billion or micrograms per liter. **ppm:** Defined as parts per million or milligrams per liter. **pCi/l:** Defined as picocuries per liter (a measure of radioactivity).
- **Action Level (AL):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

Regulated Contaminant	MCL	MCLG	Level Detected	Range	Year Sampled	Violation Yes / No	Typical Source of Contaminant
Chromium (ppb)	100	100	0.62	0.48 to 0.62	2014	No	Discharge from steel and pulp mills; Erosion of natural deposits
Fluoride (ppm)	4	4	0.40	0.37 to 0.40	8/2016	No	Erosion of natural deposits. Discharge from fertilizer and aluminum factories.
TTHM - Total Trihalomethanes (ppb)	80	N/A	56.5	48.9 to 56.5	8/2016	No	Byproduct of drinking water disinfection
HAA5 Haloacetic Acids (ppb)	60	N/A	5	2.0 to 5.0	8/2016	No	Byproduct of drinking water disinfection
Chlorine* (ppm)	MRDL	MRDLG	0.29	0.26 to 0.29	2016	No	Water additive used to control microbes
	4	4					
Radioactive Contaminant	MCL	MCLG	Level Detected	Range	Year Sampled	Violation Yes / No	Typical Source of Contaminant
Alpha emitters (pCi/L)	15	0	1.5	N/A	2014	No	Erosion of natural deposits
Combined Radium pCi/L (T)	5	0	0.4	N/A	8/2016	No	Erosion of natural deposits
Contaminant Subject to AL	Action Level	MCLG	90% of Samples ≤ This Level		Year Sampled	Number of Samples Above AL	Typical Source of Contaminant
Lead (ppb) **	15	0	11		2014	2	Corrosion of household plumbing systems; Erosion of natural deposits

Special Monitoring and Unregulated Contaminant ***	Average Level Detected	Range	Year Sampled	Comments
Sodium (ppm)	34	29 to 38	2016	Typical source is erosion of natural deposits
Chloride (ppm)	72	60 to 84	2016	Naturally occurring or indicative of road salt contamination.
Sulfate (ppm)	113	106 to 120	2016	Naturally occurring.

Special Monitoring and Unregulated Contaminant ***	Average Level Detected	Year Sampled	Comments
1,4-dioxane (ppb)	0.088	2014	This is used as a solvent and solvent stabilizer in various manufacturing processes.
chlorate (ppb)	196	2014	This is present with sodium hypochlorite used for disinfection.
chromium-6 (hexavalent chromium) (ppb)	0.42	2014	Naturally occurring element, used in making steel and other alloys.
strontium (ppb)	236.75	2014	Naturally occurring element.

* Chlorine was calculated using the running annual average.

** 90 percent of the samples collected were at or below the level reported for our water.

*** Unregulated contaminants are those for which EPA has not established drinking water standards. Monitoring helps the USEPA to determine where certain contaminants occur and whether it needs to regulate those contaminants.

Information about lead: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with water service lines and home plumbing. The City of Owosso Water System is responsible for providing high quality drinking water, but cannot control the variety of materials used in household plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>. *Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.*

Monitoring and Reporting Requirements: The State of Michigan and the USEPA requires the testing of water on a regular basis to ensure its safety. The city of Owosso has met all mandated monitoring and reporting requirements for 2016.

Water Quality Reporting: The city updates this report annually, and will keep consumers informed of any water quality concerns that may occur throughout the year. Copies of the Water Quality Annual Report are available at City Hall.

Comment and Inquiries: The city invites public participation in decisions that affect drinking water quality. Public comment may be provided at City Hall during regularly scheduled city council meetings, held at 7:30 p.m. on the first and third Mondays of each month. In addition, the general public may also contact the Water Plant Superintendent, David Haut at 989-725-0560, or email: david.haut@ci.owosso.mi.us. Further, the city web site at <http://www.ci.owosso.mi.us/Utilities>, is available for inquiries and comment. Finally, the Director of Public Services and Utilities is available for information and inquiries at 989-725-0555 or email at glenn.chinavare@ci.owosso.mi.us.

For more information about safe drinking water, visit the U.S. Environmental Protection Agency at www.epa.gov/safewater/.

OWOSSO HISTORICAL COMMISSION
Regular Meeting Minutes
March 13, 2017, 7:00 PM Curwood Castle

CALL TO ORDER: **ACTING CHAIR TRACEY PELTIER CALLED THE MEETING TO ORDER AT 7:10 PM**

PRESENT: **COMMISSIONER CAROL VAUGHN, COMMISSIONER CAROLYN EBERT, COMMISSIONER HEATHER QUINN-DEASON, COMMISSIONER ANNIE LUDINGTON, COMMISSIONER ROBERT BROCKWAY, COMMISSIONER TRACEY PELTIER, COMMISSIONER KAREN KONG, DIRECTOR ROBERT DORAN**

ABSENT: **VICE CHAIR JENELLE STEELE-ELKINS, CITY COUNCIL REPRESENTATIVE SUE OSIKA**

APPROVAL OF AGENDA: **COMMISSIONER CAROL VAUGHN MOTIONED TO ACCEPT THE AGENDA, SECONDED BY COMMISSIONER CAROLYN EBERT. AYES ALL, MOTION CARRIED.**

TREASURER'S REPORT: **COMMISSIONER CAROLYN EBERT MOTIONED TO ACCEPT THE TREASURER'S REPORT, SECONDED BY COMMISSIONER KAREN KONG. AYES ALL, MOTION CARRIED**

APPROVAL OF FEBRUARY 2017 MINUTES **COMMISSIONER CAROL VAUGHN MOTIONED TO ACCEPT THE JANUARY, 2017 MINUTES, SECONDED BY COMMISSIONER HEATHER QUINN-DEASON. AYES ALL, MOTION CARRIED.**

CITIZEN COMMENTS: **NONE**

COMMUNICATIONS: **Director Robert Doran announced the resignation of Chair Jennifer Mahoney. We would like to thank Commissioner Mahoney for her many years of service to the Commission. Director Doran pointed out the great article in the Argus Press about the Commission, written by Sally York.**

DIRECTORS REPORT:

Director Doran showed the Commission the two restored paintings from Lis Conservation. He also shared with them the lighting fixture Ludington Electric suggested for the lighting of the paintings.

OLD BUSINESS

- Final proposal from Patrice Martin of Innovative Community Solutions was reviewed by the Commission. The Commission was reminded about the on-line survey in preparation of the planning session. **CAROL VAUGHN MADE THE MOTION TO ACCEPT THE PROPOSAL FROM INNOVATIVE COMMUNITY SOLUTIONS IN THE AMOUNT OF \$2,181, SECONDED BY COMMISSIONER HEATHER QUINN-DEASON. AYES ALL, MOTION CARRIED.**
- Director Doran reviewed the Advance History Placement Exhibition for High School Honors Students. The students have picked out artifacts from the Commission's archives and are ready to begin the research and narrative building process of the exhibition.
- Director Doran reviewed the final 2016 initiatives and calendar of events for the Commission. They are as follows:
 - New Electric in Great Room and 1st floor turret and art lights at the Castle
 - Ongoing Painting Restoration
 - June 1 – US History Advanced Placement High School Student Exhibition –Curwood Festival weekend – Lower Level Curwood Castle
 - June 1 – New Museum Narrative at Curwood Castle – to match Comstock Pioneer Cabin and Woodard Paymaster Building and what we did last year with Made in Owosso –Curwood Festival weekend. Partially sponsored by the Curwood Festival

- June 15, 22 & 29 and July 13, 20 & 27 – Curwood Castle Farmers Market Festival – partnership with Downtown Owosso Farmers Market, The Mitchell Amphitheater and Shiawassee Arts Council
- August 3 – Moonlight Market – Light Up the Sky! Evening market with food, entertainment and a luminary parade, 50 vendors and 5K people in attendance
- September 16 – Historic Home Tour partnership with Shiawassee Arts Center
- September 16 – “James Oliver Curwood: Movie Pioneer & Imagineer” Exhibition at the Castle –
- December 7 – Holiday Party & Silent Auction
- New electric and art lights for Castle were approved by City Council.
- The Owosso Historical Commission wishes to again thank Chris Poag and Weather Vane Roofing for their generous donation of a new roof for the Woodard Paymaster Building. The total amount of the labor and materials was \$5,800. A special proclamation and letter of thanks will be sent to the Chris Poag along with the March 6, 2017 transcript from City Council with Mayor Chris Eveleth personally thanking Weather Vane Roofing.

NEW BUSINESS:

- The Commission reviewed and discussed the OHC fiscal 2017/2018 budgets. The new budget was acknowledged and will be the subject of further discussion during the strategic planning process.
- SAC and the OHC are going to share a membership with Circle Michigan in order to market and bring bus tours to the Curwood Castle Park. The membership fee is \$550, which SAC and OHC will split. **COMMISSIONER KAREN KONG MADE THE MOTION TO SPLIT THE MEMBERSHIP FEE WITH SAC IN THE AMOUNT OF \$275, SECONDED BY COMMISSIONER ANNIE LUDINGTON. AYES ALL, MOTION PASSED.**
- SAC and OHC are going to partner on the 2017 Historic Home Tour. All the expenses and proceeds will be evenly split between both organizations.
- SAC and OHC are going to share a half page ad in the 2017 CVB Guide, in the amount \$705. The shared cost is \$353.50 each. **COMMISSIONER CAROL VAUGHN MADE THE MOTION TO SHARE THE COST OF THE CVB GUIDE AD WITH SAC IN THE AMOUNT OF \$353.50, SECONDED BY COMMISSIONER KAREN KONG. AYES ALL, MOTION CARRIED.**
- Committee reports were put on hold pending the strategic planning session on Sunday, March 19.
 - Education
 - Merchandising
 - Volunteers
 - Facilities
 - Marketing & Social Media
 - Fundraising
 - Exhibitions and Events
 - Acquisitions

CITIZEN COMMENTS: NONE

ADJOURN: COMMISSIONER TRACFEY PELTIER MOVED TO ADJOURN AT 8:10 PM, SECONDED BY COMMISSIONER CAROL VAUGHN. AYES ALL, MOTION CARRIED.