

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, DECEMBER 19, 2016  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 5, 2016:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Student Representative Report. Owosso High School Junior Jessica Culp will present a report on recent events at the High School.

**PUBLIC HEARINGS**

1. Special Assessment District No. 2016-01— Hazards and Nuisances. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2016-01, Hazards and Nuisances, as it relates to the annual listing of unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. First Reading & Set Public Hearing – Parks & Recreation Commission Board Adjustment. Conduct First Reading & Set a Public Hearing for Tuesday, January 3, 2017 to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Article IV, Boards & Commissions, Division 3, Parks and Recreation Commission, Section 2-242 – Members; appointment, terms, voting, officers, to increase the size of the Parks and Recreation Commission.

2. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Karen Kong	Historical Commission filling unexpired term of N. Pidek	12-31-2017
Annie Ludington	Historical Commission filling unexpired term of D. Mahoney	12-31-2017

3. Contract Amendment No. 1– WWTP Heating System Contract. Approve Contract Amendment No. 1 waiving the performance bond requirement for the WWTP Heating System Contract with Wm. Floyd Heating Co. d/b/a Wm. Floyd Company and holding payment to the contractor until satisfactory completion and acceptance of the project.
4. Change Order No. 1 – Former Eastside Cleaners Excavation Shoring Installation Contract. Approve Change Order No. 1 to the Former Eastside Cleaners Excavation Shoring Installation Contract with ASI Environmental Technologies for additional remediation work performed at the future Qdoba site in the amount of \$88,504.45, and approve payment up to the contract amount including Change Order No. 1.
5. Bid Award - Sale of Used DPW Truck. Approve the bid of Dynamic Wholesale Inc. for one 2001 Dodge Ram 2500 4x4 Pickup (VIN# 3B7KF26Z81M283769, Truck # 313) in the amount of \$4,025.00.
6. Bid Award - Sale of Used DPW Truck. Approve the bid of Christopher Erickson for one 2001 Dodge Ram 2500 4x4 Pickup (VIN# 3B7KF26Z61M283768, Truck # 312) in the amount of \$4,227.00.
7. Bid Award - Sale of Used Police Car. Approve the bid of Joseph Augustine for one 2010 Chevrolet Impala police car (VIN# 2G1WD5EMXA1216251) in the amount of \$2,100.00.
8. Contract Authorization – WWTP Primary Clarifiers. Authorize contract with Titus Welding Company for the procurement of materials and components, manufacture, and installation of two primary clarifier operating systems for the WWTP in an amount not to exceed \$405,900.00, and further authorize payment to the contractor upon satisfactory completion of the work or a portion thereof.
9. Purchase Authorization – WWTP Effluent Composite Sampler. Waive competitive bidding requirements and approve sole source purchase of one HACH Model AS950 refrigerated effluent sampler for the WWTP in the amount of \$5,976.90, and authorize payment to the vendor upon satisfactory receipt of the equipment.
10. Purchase Authorization –Screw Pump Upper Bearing Housing. Waive competitive bidding requirements and approve sole source purchase of an upper bearing housing from Lakeside Equipment Corporation of Illinois for the No. 1 influent screw pump at the WWTP in the amount of \$7,066.00 and authorize payment to the vendor upon satisfactory receipt of the equipment.
11. Warrant No. 534. Authorize Warrant No. 534 as follows:

Vendor	Description	Fund	Amount
Logicalis, Inc.	Network engineering support- November 2016	Various	\$7,056.00
Safebuilt, Inc.	Building department services- November 2016	General	\$11,000.00
Sungard Public Sector	Public Safety software maintenance & licensing fees-2017	General	\$9,981.01
Michigan Municipal Risk Management Authority	Building and property insurance- 2 <sup>nd</sup> installment	General	\$134,818.50
State of Michigan-MDOT	Payment for North Street improvements	Local Streets	\$4,043.33
State of Michigan-MDEQ.	NPSES annual permit fee for 2017	WWTP	\$5,500.00
William C. Brown, P.C.	Professional services- 11/1/16-12/12/16	General	\$8,636.68

13. Check Register – November 2016. Affirm check disbursements totaling \$924,340.26 for November 2016.

### **ITEMS OF BUSINESS**

1. Closed Session – Rappuhn Property Buy-Back. Authorize the holding of closed session at the conclusion of the last Citizen Comments and Questions period under section 8(h) of the Open Meetings Act, to consider material exempt from discussion or disclosure by state or federal statute, and section 13(1)(g) of the Freedom of Information Act, exempting from public disclosure information or records subject to the attorney-client privilege.
2. Medical Marijuana Legislative Amendments. Consider recent amendments to the Medical Marijuana Act and the options they present for the City.

### **COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. November 2016 Building Department Report.
2. N. Bradley Hissong Building Official. November 2016 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. November 2016 Police Report.
4. Kevin D. Lenkart, Public Safety Director. November 2016 Fire Report.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Tuesday, January 03, 2017

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2018

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).