

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 17, 2016
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF SEPTEMBER 30, 2016:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 3, 2016:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Change Order No. 2 - 2015 Double Chip Seal Contract. Authorize Change Order No. 2 to the 2015 Double Chip Seal Contract with Highway Maintenance, increasing the contract amount \$3,889.80 for the fog sealing of Lynn, Lillian, Ament, Stinson and Beehler Streets, and further authorize payment up to the amount of the contract, including Change Order Nos. 1 & 2, upon satisfactory completion of the work.

2. Bid Rejection – WWTP Heating System. Reject the bids received for the purchase and installation of a new heating system at the Waste Water Treatment Plant as the responses did not meet either the bid specifications or the budget parameters.
3. Bid Award - Automatic External Defibrillator. Approve bid award to Bound Tree Medical, LLC for one Philips HeartStart MRx Monitor Defibrillator in the amount of \$26,733.11 and further approve payment up to the bid amount upon satisfactory delivery of the equipment.
4. Flexible Spending Account Terms Adoption. Authorize acceptance of the terms governing the Flexible Spending Accounts available to City employees, with an effective date of January 1, 2017.
5. Warrant No. 530. Authorize Warrant No. 530 as follows:

Vendor	Description	Fund	Amount
William C. Brown, P.C.	Professional services- September 1, 2016 – September 30, 2016	Various	\$ 9,539.53
Logicalis, Inc	Network engineering services- September 2016	Various	\$ 5,488.00
Safebuilt, Inc.	Building department services- September 2016	General	\$10,400.00

ITEMS OF BUSINESS

1. Location Approval – Skate Park. Consider the recommendation of the Parks & Recreation Commission to place the new skate park in Grove Holman Park near the location of the former pool.
2. Downtown Loan Program Criteria Amendment. Consider amending the Downtown Owosso UDAG/CDBG Loan Program Criteria to add fire protection systems as an eligible activity.
3. Fire Service Line Policy. Establish a policy to assume the cost of installing water lines to the property line of downtown property owners at such time as a fire protection system is being installed.

COMMUNICATIONS

1. N. Bradley Hissong, Building Official. September 2016 Building Department Report.
2. N. Bradley Hissong Building Official. September 2016 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. September 2016 Police Report.
4. Kevin D. Lenkart, Public Safety Director. September 2016 Fire Report.
5. Downtown Development Authority/Main Street. Minutes of September 7, 2016.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, November 07, 2016

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – term expires June 30, 2019
 Building Board of Appeals – Alternate - term expires June 30, 2018
 Historical Commission – term expires December 31, 2016

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.