

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JULY 18, 2016
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 5, 2016:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

(item continued on next page...)

Name	Board/Commission	Term Expires
Donald Crawford*	Building Authority	06-30-2019
Kent Telesz*	Building Board of Appeals	06-30-2019
Jeff Selbig*	Parks & Recreation Commission	06-30-2018
Tom Cook	Planning Commission	06-30-2019
Jonathan Tomayo*	SATA Board of Directors	10-01-2019

* Indicates reappointment

2. Cantu 5K Walk/Run Permission. Approve application of the American Legion Women's Auxiliary for the partial closure of various streets on Sunday, August 28, 2016 from 8:30am – 11:00am for the Cantu 5K Walk & Run, waive the insurance requirement, and authorize Traffic Control Order No. 1353 formalizing permission.
3. Change Order No. 2 – Gould Street Resurfacing Contract. Authorize Change Order No. 2 to the Gould Street Resurfacing Contract with Pyramid Paving Company, increasing the contract amount by \$6,835.00 for additional work due to conditions found in the field, and further authorize payment up to the amount of the change order upon satisfactory completion of the work.
4. Bid Award & Change Order - 2016 Sidewalk Replacement Program. Waive bidding irregularities, approve the bid of Seifert Construction, LLC for the 2016 Sidewalk Replacement Program in the amount of \$47,569.00, approve Change Order No. 1 adding that amount to the 2015 Sidewalk Replacement Program Contract, and authorize payment up to the contract amount, including Change Order No. 1, upon satisfactory completion of the work or a portion thereof.
5. Purchase Authorization – Bulk Lime. Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$131.50 per ton, with an estimated annual contract of \$102,500.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2017.
6. Warrant No. 525. Authorize Warrant No. 525 as follows:

Vendor	Description	Fund	Amount
Logicalis, Inc.	Network engineering- June 2016	Various	\$ 7,840.00
Safebuilt, Inc.	Building department services- June 2016	General	\$ 12,160.00
Shiawassee Economic Development Partnership	FY 2016/2017 annual investment	General	\$ 31,426.00
William C. Brown, PC	Professional services- June 6, 2016 – July 11, 2016	General	\$ 12,506.52
Caledonia Charter Township	Caledonia utility fund payment- April 2016 – June 2016	Water	\$ 20,831.74
Owosso Charter Township	Owosso Charter Township 2011 water agreement payment- April 2016 – June 2016	Water	\$ 9,204.19

ITEMS OF BUSINESS

1. Street Program Presentation /Bond Proposal Discussion. Presentation by City Engineer Randy Chesney regarding the condition of City streets and street projects planned for 2017, and discussion regarding putting a bond proposal on the November 2016 ballot.

COMMUNICATIONS

1. Amy K. Kirkland, City Clerk. Request to reconsider rezoning of 970 S. Park St.
2. N. Bradley Hissong, Building Official. June 2016 Building Department Report.
3. N. Bradley Hissong Building Official. June 2016 Code Violations Report.
4. Kevin D. Lenkart, Public Safety Director. June 2016 Police Report.
5. Kevin D. Lenkart, Public Safety Director. June 2016 Fire Report.
6. Downtown Development Authority/Main Street. Minutes of June 1, 2016.
7. Historical Commission. Minutes of June 13, 2016.
8. Zoning Board of Appeals. Minutes of June 21, 2016.
9. Brownfield Authority. Minutes of June 30, 2016.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, August 01, 2016

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2020
Building Board of Appeals – term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Planning Commission – term expires June 30, 2019

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JULY 5, 2016
7:30 P.M.**

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: PASTOR CAL EMERSON, RETIRED

PLEDGE OF ALLEGIANCE: MAYOR PRO-TEM CHRISTOPHER T. EVELETH

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, Michael J. O'Leary, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Councilperson Bailey to approve the agenda as presented.

Motion supported by Councilperson Teich.

Councilperson Fox asked that Consent Agenda Items 2 & 3 be moved to Items of Business 3 & 4.

Motion by Councilperson Bailey to approve the agenda with the following changes:

- Move Consent 2. Contract Authorization-Ambulance Services... to Item of Business 3.
- Move Consent 3. Bid Award – Ambulance to Item of Business 4.

Motion supported by Councilperson Teich and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 20, 2016

Motion by Mayor Pro-Tem Eveleth to approve the Minutes of the Regular Meeting of June 20, 2016 as presented.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Rezoning Request – 970 South Park Street

A public hearing was conducted to receive citizen comment regarding the request from Troy Crowe to rezone the property at 970 S. Park Street from R-1, Single Family Residential District, to B-4, General Business District.

The following people commented regarding the proposed amendment:

Troy Crowe, owner of 970 S. Park Street, explained that he thought the property in question was part of the parcel commonly known as 1007 S. Washington Street and was rezoned in May. He said his operations would cease at that location if the rezoning was not approved. He said there is no access to Park Street from the property in question and other than the construction of a 40' x 100' storage building (approximate size) there would be little difference in how the property is looks and is used.

Jim Bower, 1018 S. Park Street, said he lives directly south of the property in question and welcomes the proposed changes and is encouraged that Mr. Crowe's business is growing.

Justin Horvath, president of the SEDP, indicated that Sheridan Realty & Auction Co. is a great business that is bringing money into the local economy. He said the area currently houses other businesses and he feels this project will fit the area well.

Tom Manke, 2910 W M-21, said he doesn't feel anyone has a problem with what Mr. Crowe is proposing for the site. The concern lies in what business activities will be taking place on the property in the distant future. He said he felt he could support the rezoning if Council restricted access to the property from Park Street.

Councilperson Fox said Mr. Manke makes a good point, rezoning of a parcel is not undertaken for one particular business and the Planning Commission recommendation to deny the request was unanimous. That being said he said restriction could be placed on the property to require screening and some means of security for the surrounding residential property.

Councilperson Teich indicated he was supportive of restricting access to the property from Park Street. He went on to inquire about different restrictions the Council could put in place to ensure the business at that location does not disrupt the peace of the neighborhood, including restricting the hours of operation. Caution was expressed regarding the difficulty in enforcing highly restrictive conditions and interfering with the operations of a private business.

Baker College of Owosso president Aaron Maiké noted that before the college sold the property to Mr. Crowe it housed a 24/7 operation for the school.

There was general discussion about maintaining the green space on the Park Street side of the lot, requiring privacy fencing in some spots, whether construction of the pole barn could be required as a part of the rezoning, maintaining as much accessible space on the property as possible if there is no access to Park Street, and different methods for recording any restrictions the Council imposes.

Motion by Mayor Pro-Tem Eveleth to approve the rezoning of the parcel with the following restrictions: no ingress/egress to Park Street. (The motion was amended several times in an effort to work through all of the complexities involved with this particular parcel.)

The amended motion was restated as follows:

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Mayor Pro-Tem Eveleth that the following ordinance be adopted:

ORDINANCE NO. 779

AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES TO REZONE A PARCEL OF REAL PROPERTY AT 970 SOUTH PARK STREET AND AMEND THE ZONING MAP

WHEREAS, the city of Owosso received a petition from a land owner of real property identified as 970 South Park Street and described as: LOTS 8 THRU 13 BLK 11 A L WILLIAMS 2ND ADD INCLDG ½

CLSD ALLEY, to rezone the parcel from R-1 Single Family Residential District to B-4 General Business District; and

WHEREAS, the planning commission published the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the planning commission recommended denial of the rezoning of parcel commonly known as 970 South Park Street from R-1 Single Family Residential District to B-4 General Business District, based in large part of negative feedback from several neighborhood residents and property owners; and

WHEREAS, the City Council held a public hearing on the request July 5, 2016, heard all interested persons, and deliberated on the request; and

WHEREAS, the City Council finds that the zoning petition meets the intent and criteria for a zoning map amendment, specifically as it relates to the requirements of Section 38-555 of the Code of Ordinances of the City of Owosso; and

WHEREAS, the City Council finds that certain restrictions and requirements should be placed on the property to ensure the adjoining residential neighborhood is not negatively affected by the requested change in zoning.

NOW THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following change to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Amended Zoning
970 S. Park St.	050-652-011-006-00	R-1 Single Family Residential	B-4 General Business

SECTION 2. RESTRICTIONS & REQUIREMENTS. That the following restrictions and requirements are hereby mandated as conditions of the rezoning:

- a. There will be no vehicular access from the property to South Park Street.
- b. A 6' privacy fence shall be erected and maintained in perpetuity along the north and south ends of the property, the exact location and length of which shall be determined by the Planning Commission.
- c. An earthen berm and vegetative screening along the property's border with South Park Street be maintained in perpetuity.

SECTION 3. COVENANT. A covenant listing the restrictions and requirements will be recorded with the Register of Deeds.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective July 26, 2016.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Fox, Bailey, Teich, Mayor Pro-Tem Eveleth, Councilpersons O'Leary, Greenway, and Mayor Frederick.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, said he felt that the Council approved the rezoning request because it only affected "south side" residents. He said he recalled another rezoning request on the north side of town that was denied because residential areas would be detrimentally affected.

Dan Jozwiak, 1504 Shady Lane, introduced himself as a candidate for City Council, saying he's been an Owosso resident since 1992 and a member of the ZBA for 18 years. He said he would like to help see the City continue growing.

Mike Cline, 621 Wright Avenue, indicated he would like to fill one of the Planning Commission's current vacancies.

Eddie Urban, 601 Glenwood Avenue, thanked the Council for the new assisted listening equipment in the Council Chambers. He went on to note his concern with people placing political information on his front door, saying that doing so was a red flag to burglars that no one is home.

Justin Horvath, president of the SEDP, reported that Lincoln House is finally moving ahead. He also indicated that the developer is looking for local subcontractors for the project. Interested parties can contact him.

Jason McDonald, MMR Director of Operations - West, informed the Council that MMR had sent a letter to the County indicating that 911 must dispatch the closest ambulance to an emergency regardless of any contracts that might be in place between municipalities. MMR operates in Owosso Charter Township and would generally be the closest service provider to Middlebury Township. He said he will be pushing hard on the County to ignore any agreement the City of Owosso may authorize with the Ovid Middlebury Emergency Services Authority (OMESA).

Mike Herendeen, OMESA attorney and Middlebury Township supervisor, noted that the contract between the City of Owosso and OMESA would not be exclusive and all parties involved recognize that the agreement is not binding on central dispatch. He went on to say that he has no objections to the services provided by MMR, the decision simply came down to cost.

Mayor Frederick noted the decision in the rezoning case Mr. Manke mentioned was 7 or 8 years ago. He said he really wanted to see the project work, the council initially approved the rezoning, but later complications overturned the decision. Further he said he does not subscribe to the north side/south side argument.

Councilperson Fox also addressed Mr. Manke's comments saying that he was chairman of the Planning Commission at the time the rezoning request was considered. He said there was significant effort to make the project feasible, but after much discussion they reached the conclusion the project wasn't the right fit for the location. He said the overlay district in place at the time made development of the property next to impossible. He also expressed his dislike for the north side/south side argument and said he was encouraged that the Lincoln House project is moving forward.

CITY MANAGER REPORT

City Manager Crawford detailed the latest Project Status Report.

Mayor Frederick noted the positive feedback he had received from residents affected by last year's sidewalk replacement project, which saw the contractor fired for breach of contract. Residents reported that the new contractor completing the work did so well and was fast as well.

CONSENT AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the Consent Agenda as follows:

Ada Street Block Party Permission. Approve application of Laura Burroughs, on behalf of the Ada Street Block Party Planning Committee, to close Ada Street between King Street and Lee Street on Friday, July 29, 2016 from 4:00 p.m. until 12:00 a.m. for a block party for neighborhood residents, waive the insurance requirement, and authorize Traffic Control Order No. 1354 formalizing the action.

Contract Authorization – Ambulance Services to Middlebury Township. (This item was moved to Item of Business 3.)

Bid Award – Ambulance. (This item was moved to Item of Business 4.)

Purchase Authorization – Police Utility Vehicle. Waive competitive bidding requirements, authorize the purchase of one 2017 Ford Police Utility in the amount of \$28,581.00 from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso via Macomb County Contract No. 71-15, and authorize payment up to the quoted amount upon satisfactory delivery of said vehicle as detailed:

RESOLUTION NO. 75-2016

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE PURCHASE OF A POLICE VEHICLE WITH SIGNATURE AUTO GROUP OF OWOSSO

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a police department requiring the use of police vehicles; and

WHEREAS, these vehicles must be periodically replaced to ensure a mechanically sound and reliable fleet is available at all times; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality; and

WHEREAS, the City of Owosso desires to purchase one new 2017 Ford Interceptor Police Utility vehicle from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso, holder of the contract for police vehicles with Macomb County.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase one 2017 Ford Interceptor Police Utility vehicle from Signature Auto Group of Owosso, utilizing the Macomb County Cooperative Contract No. 71-15.
- SECOND: City staff are instructed and authorized to carry out the purchase of the above named vehicle from Signature Auto Group of Owosso in the amount of \$28,581.00.
- THIRD: The accounts payable department is authorized to pay Signature Auto Group of Owosso up to the quoted amount upon satisfactory delivery of the vehicle.
- FOURTH: The above expenses shall be paid from the Police Division Capital Outlay fund 101-300-978.000.

Warrant No. 524. Authorize Warrant No. 524 as follows:

Vendor	Description	Fund	Amount
Orchard Hiltz & McCliment Inc.	Engineering services payment for Cargill project	OBRA #8	\$21,349.00
Orchard Hiltz & McCliment Inc.	Water reliability study payment	Water	\$ 2,440.50

Motion supported by Councilperson O'Leary.

Roll Call Vote.

AYES: Councilpersons Bailey, O'Leary, Teich, Fox, Mayor Pro-Tem Eveleth, Councilperson Greenway, and Mayor Frederick.

NAYS: None.

ITEMS OF BUSINESS

City Treasurer Appointment Confirmation

Motion by Mayor Pro-Tem Eveleth to confirm the appointment of Andrea K. Smith to the position of City Treasurer.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Teich, Greenway, Fox, O'Leary, Mayor Pro-Tem Eveleth, Councilperson Bailey, and Mayor Frederick.

NAYS: None.

Brownfield Redevelopment District #8 Plan - Amendment No. 1

Mayor Frederick noted that the Brownfield Authority had unanimously approved the amended plan and the most significant change was an extension of the time frame.

Motion by Mayor Pro-Tem Eveleth to approve Amendment No. 1 to District #8 Brownfield Plan – “Sugar Beet/Tuscarora Inc.” as detailed below:

RESOLUTION NO. 76-2016

A RESOLUTION TO AMEND BROWNFIELD PLAN #8 “SUGAR BEET/TUSCARORA, INC.”, FOR THE CITY OF OWOSSO PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

WHEREAS, the Brownfield Redevelopment Authority (the “Authority”) of the City of Owosso, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), has prepared and recommended for approval by the Authority a Brownfield Plan Amendment entitled “District #8, Sugar Beet/Tuscarora, Inc.” (the “Plan”), pursuant to and in accordance with Section 13 of the Act; and

WHEREAS, the Owosso Brownfield Authority has, at least ten (10) days but not more than forty (40) days before the meeting of the Authority at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions which are affected by the Financing Plan (the “Taxing Jurisdictions”)

about the fiscal and economic implications of the proposed Financing Plan, and the Authority has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13 (10) and 14 (1) of the Act; and

WHEREAS, the Authority has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and
- F. The square footage of the building is approximately 78,000 square feet for the proposed Cargill site.
- G. Line item cost details are eligible expenses that serve a public good.
- H. Local redevelopment area details are accurate.

WHEREAS, as a result of its review of the plan and upon consideration of views and recommendations of the public, OBRA, and taxing jurisdictions, the city council desires to proceed with approval of District #8 Brownfield Plan – “Sugar Beet/Tuscarora Inc.” Amendment No. 1 and distribute accordingly.

NOW THEREFORE, BE IT RESOLVED THAT:

- 1. Plan Approved. Pursuant to the authority vested in the Authority by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Amended Plan is hereby approved in the form considered by the city council on July 5, 2016, and maintained on file in the office of the City Clerk.
- 2. Severability. Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
- 3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

Motion supported by Councilperson O'Leary.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons O'Leary, Teich, Greenway, Bailey, Fox, and Mayor Frederick.

NAYS: None.

Contract Authorization – Ambulance Services to Middlebury Township

(Moved from the Consent Agenda.)

Councilperson Fox indicated he had pulled this item from the Consent Agenda to discuss potential staffing issues and the expansion of services to neighboring communities. He noted his desire to see more fire fighters hired and ambulance services expanded to bring in more revenue.

Fire Lieutenant Steve Chapko indicated the volume of calls anticipated from the OMESA contract, estimated at 1-2 per week, was well within their current capabilities.

Motion by Mayor Pro-Tem Eveleth to authorize a contract with the Ovid Middlebury Emergency Services Authority (OMESA) to provide ambulance services on their behalf to Middlebury Township in the amount of \$3.00 per resident annually plus charges for services rendered as detailed below:

RESOLUTION NO. 77-2016

RESOLUTION AUTHORIZING AN AGREEMENT FOR AMBULANCE SERVICES BETWEEN THE CITY OF OWOSSO AND OMESA

WHEREAS, the Ovid Middlebury Emergency Services Authority has determined that it is no longer financially feasible to provide ambulance services for its constituents; and

WHEREAS, City of Owosso operates a Fire Department which has the ability to provide ambulance service to Middlebury Township; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Safety Department and the Ovid Middlebury Emergency Services Authority desire to enter into an agreement to have Owosso provide ambulance coverage to Middlebury Township, Shiawassee County, Michigan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into an agreement with Ovid Middlebury Emergency Services Authority to provide ambulance services to Middlebury Township.

SECOND: The mayor and city clerk are instructed and authorized to sign the documents substantially in the form attached, Contract for Ambulance Services between the OMESA and the City of Owosso.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons O'Leary, Bailey, Greenway, Fox, Teich, Mayor Pro-Tem Eveleth, and Mayor Frederick.

NAYS: None.

Bid Award – Ambulance

(This item was moved from the Consent Agenda.)

Councilperson Fox said he had pulled this item from the Consent Agenda to seek reassurance that this new ambulance would not sit because necessary equipment was not ordered in a timely fashion.

Fire Captain Todd Follen noted that they had learned a lot from the last ambulance purchase and had developed a plan to mitigate any potential delays.

Motion by Councilperson Fox to authorize a bid award to Kodiak Emergency Equipment, Inc. d/b/a Kodiak Emergency Vehicles for the purchase of one 2017 Osage Type III Ford E-450 ambulance with a Stryker Performance Load and Stryker Performance Pro Cot in the amount of \$161,825.00, and further authorize payment to the vendor upon satisfactory receipt of said vehicle as follows:

RESOLUTION NO. 78-2016

**AUTHORIZING THE PREPARATION AND EXECUTION OF A CONTRACT WITH
KODIAK EMERGENCY VEHICLES
FOR ONE 2017 FORD E-450 AMBULANCE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan operates an emergency medical service requiring the use of ambulances; and

WHEREAS, the replacement schedule calls for the replacement of one unit in 2016; and

WHEREAS, the City of Owosso sought and received two bids on June 14, 2016 for a Type III Ford E-450 ambulance; and

WHEREAS, the two bids have been analyzed to determine which is the most responsible and responsive bid that is in the city's best interest.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that purchasing one 2017 Osage Type III Ford E-450 ambulance with a Stryker Performance Load and Stryker Performance Pro Cot from Kodiak Emergency Equipment, Inc. d/b/a Kodiak Emergency Vehicles is advisable, necessary and in the public interest for \$161,825.00.

SECOND: The city manager and the city attorney shall prepare the contract for purchase for which the mayor and city clerk are instructed and authorized to sign.

THIRD: The above expense was budgeted for the 2016-2017 fiscal year and shall be paid from the Fire Division Equipment fund 101-335-978.000 through equipment financing or general appropriation at time of delivery in the amount of \$161,825.00.

Motion supported by Councilperson Teich.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Fox, O'Leary, Greenway, Bailey, Teich, and Mayor Frederick.

NAYS: None.

COMMUNICATIONS

E. Greenway, Historical Commission. Letter of Resignation.

G. Warren, Planning Commission. Letter of Resignation.

G. Grant, Brownfield Redevelopment Authority. Letter of Resignation.

R. McGeehan, Building Board of Appeals. Letter of Resignation.

Liquor Control Commission. Transfer of Class C license to On Cue Billiards, LLC.

Planning Commission. Minutes of May 23, 2016.

Historical Commission. Minutes of May 31, 2016.

Parks & Recreation Commission. Minutes of June 27, 2016.

Planning Commission. Minutes of June 27, 2016.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, commented that he remembers when the City considered disbanding its ambulance service and said he really likes the idea of expanding services.

Jason McDonald, MMR Director of Operations – West, expressed his opinion that Council comments about expanding services will only attract more competition to the area, and MMR and the City would be more successful working together rather than separately.

Mayor Frederick clarified Mr. McDonald's comments saying the comments of one Council member do not represent the feelings of the entire Council. Members are free to express their individual opinions, but this should not be misconstrued to be the official position of the Council as a group.

Mike Herendeen, OMESA attorney and Middlebury Township supervisor, thanked the Council for approving the ambulance service contract.

Heath Smith, 942 South Saginaw Street, indicated he owns a number of properties on South Park Street and he just found out the Council would be considering the rezoning of 970 S. Park Street after it had already been denied by the Planning Commission. He said he felt blind-sided because he hadn't been notified about tonight's public hearing. He said he was upset the request was approved and felt many in the neighborhood would be upset as well when they found out. It was noted that at this point in the process individual notices to surrounding property owners were not required under the law. Notification of the public hearing had been published in the Argus Press, posted to the City's website, and posted within City Hall. Mayor Frederick noted the property still needs to go through the site planning process and the Planning Commission has been directed to require 6' privacy fencing in the approved plan.

Eddie Urban, 601 Glenwood Avenue, wondered if anyone had caught "Big Mike", the fish tagged and planted in Hopkins Lake for the Big Mike's Fishing Tournament held a few years ago.

Councilperson Fox said he would like to have a 5th Monday meeting on July 31st to discuss a street bond proposal. It was noted the next 5th Monday would not be until August 29th.

Councilperson Bailey announced the latest Community Cats spay/neuter event will be held July 14th and they plan on holding events the second Tuesday of each month through October. She also noted that the organization had now spayed/neutered more than 1,000 cats.

NEXT MEETING

Monday, July 18, 2016

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2020
Building Board of Appeals – term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Planning Commission – 2 terms expiring June 30, 2019

ADJOURNMENT

Motion by Mayor Pro-Tem Eveleth for adjournment at 9:00 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: June 23, 2016
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1353

Shelly Ochodnicky has requested the following partial street closures on behalf of the American Legion Women's Auxiliary:

EVENT: Cantu 5k Walk/Run
DATE: August 28, 2016
TIME: 8:30 am – 11:00 am

STREET CLOSURES:

Park St. to King St.
King St to Ball St.
Ball St. to North St.
North St. to Gould St.
Gould St. to Exchange St.
Exchange St. to Park St.

Start/End at American Legion Hall

The named streets will be partially closed allowing traffic to move through the race course. Race organizers will have volunteers at critical points to ensure the safety of runners and motorists.

The Public Safety Department has issued Traffic Control Order No. 1353 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval of the application, waiver of the insurance requirement, and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1353

6/23/16

9:00 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Partial Street Closure

LOCATION OF CONTROL

Start/End at American Legion

Park St. to King St.

King St to Ball St.

Ball St. to North St.

North St. to Gould St.

Gould St. to Mason St.

Mason St. to Park St.

EVENT:

Cantu 5k Walk/Run

August 28, 2016

8:30 am to 11:00 am

APPROVED BY COUNCIL

_____, 20____

REMARKS



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: American Legion Women's Date: 10/3/16

Primary Contact Person
Name:

Shelly Ochodnicki ^{Auxiliary}

Title:

Vice-President

Address:

494 Hintz Rd.
Owosso MI 48867

Phone:

989-277-0769

Requested Date(s): Aug 28 2016 Requested Hours: 8:30am-11:00am

Area Requested (Parking Lot - Parade Route): from American Legion thru
town - North of M-21 - back to Legion

Detailed description of the use for which the request is made: We are planning to
Host Cantu 5K walk/run

☐ Attach copies of any rules or policies applicable to persons participating in the event.

☐ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.

or

☒ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐

Date: _____

Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson

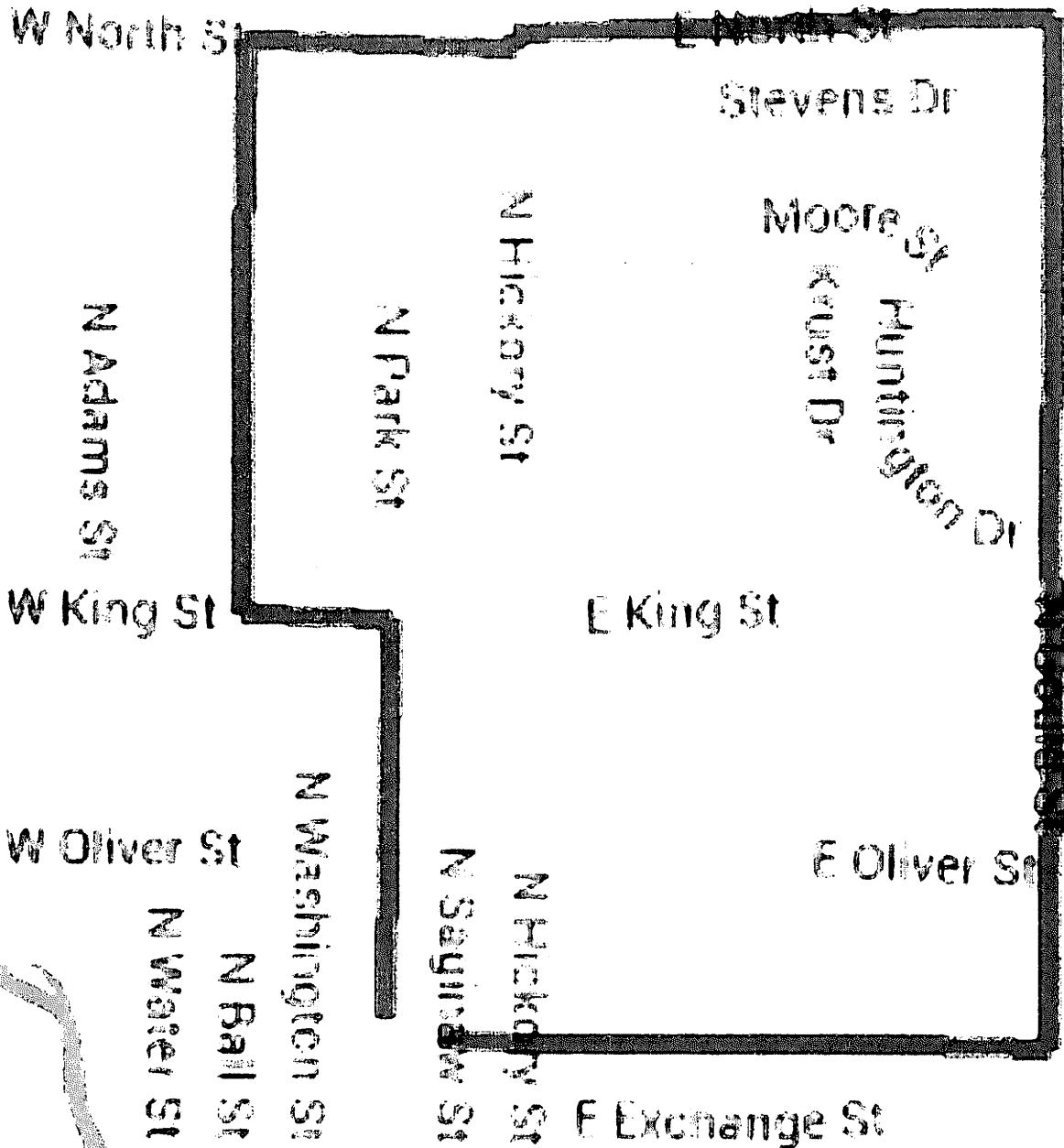
3.1

MILES

736

763

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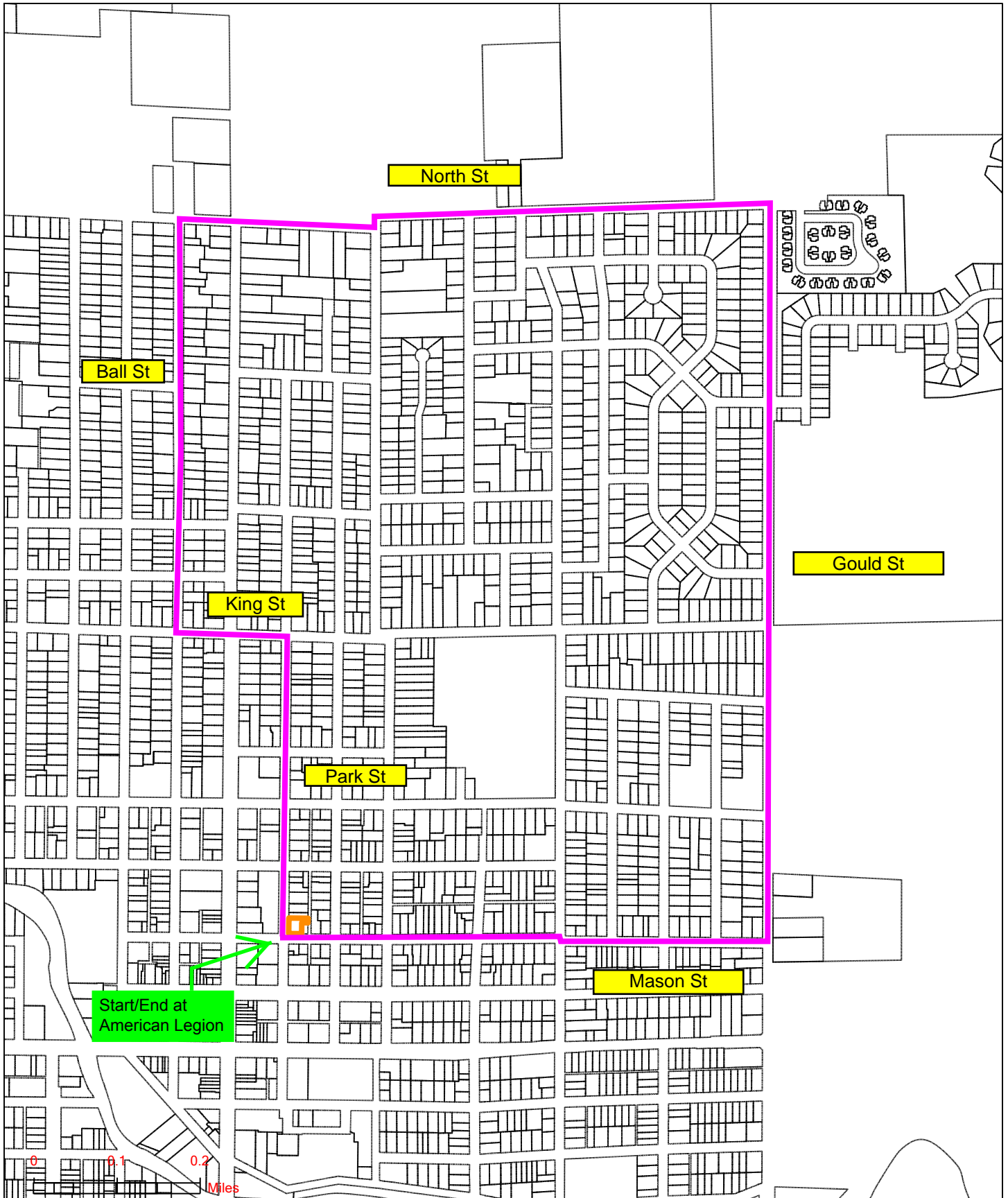


Google

Map data ©2016 Google

BACK TO SCHOOL SHOES

OWOSSO





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: July 18, 2016

TO: Owosso City Council

FROM: Mark Sedlak, Director of Public Services

SUBJECT: Gould Street Resurfacing Contract Change Order # 2

RECOMMENDATION:

I recommend approving Change Order No. 2 in the amount of \$6,835.00, increasing the contract amount to \$515,627.54.

BACKGROUND:

On March 7, 2016, City Council approved the Contract and Change Order #1 to Pyramid Paving Company for resurfacing Gould Street. Since then, work has reasonably progressed to date. Transmitted herewith is Change Order #2 in the amount of \$6,835.00 for new work items. These work items are necessary to complete work and are due to conditions found in the field. Pyramid Paving Company offers to perform these work items at the proposed prices as listed within Change Order #2. I find the prices reasonable and recommend approving Change Order #2.

FISCAL IMPACTS:

The project is funded by a combination of MDOT Transportation Economic Development Fund-Category F funds, 2010 Unlimited Obligation Bond Proceeds Account No. 202-463-818000 and other funds as appropriated.

RESOLUTION NO.
AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT WITH
PYRAMID PAVING COMPANY
FOR RESURFACING OF GOULD STREET

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract to Pyramid Paving Company on March 7, 2016 for resurfacing of Gould Street; and

WHEREAS, the City has requested additional work from Pyramid Paving Company due to conditions found in the field.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso amends the contract with Pyramid Paving Company for additional work to their contract.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Exhibit B, Contract Change Order No. 2 to the Contract for Services Between the City of Owosso and Pyramid Paving Company, increasing the total amount by \$6,835.00.
- THIRD: The accounts payable department is authorized to pay Pyramid Paving Company for work satisfactorily completed up to the amount of the contract including Change Order No. 2.
- FOURTH: The above expenses shall be paid from a combination of MDOT Transportation Economic Development Fund-Category F funds, 2010 Unlimited Obligation Bond Proceeds Account No. 202-463-818000 and other funds as appropriated.

CHANGE ORDER

No. 2

OWNER City of Owosso
CONTRACTOR Pyramid Paving Co.
Contract: Gould Street Resurfacing
OWNER's Contract No. _____ ENGINEER's Project No. 823451
ENGINEER Fleis & VandenBrink

The Contract is modified as follows upon execution of this Change Order:

Description:

Add the following pay items to the Contract:

Item No.	Item of Work	Quantity	Unit	Unit Price	Cost
62	Dr Structure, Temp Lowering	10	Ea	\$400	\$4,000
63	Erosion Control, Inlet Protection, Fabric Drop	21	Ea	\$135	\$2,835

See Work Order No. 1

Attachments: None

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>521,827.54</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to _____: \$ <u>(13,035.00)</u>
Contract Price prior to this Change Order: \$ <u>508,792.54</u>
Increase (Decrease) of this Change Order: \$ <u>6,835.00</u>
Contract Price incorporating this Change Order: \$ <u>515,627.54</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: 

ENGINEER (Authorized Signature)

Title: Project Engineer

Date: 6/21/16

Randy Chesney

APPROVED:

By: _____

OWNER (Authorized Signature)

Title: _____

Date: _____

ACCEPTED:

By: Bruce Weiss Digitally signed by Bruce Weiss
DN: cn=Bruce Weiss, o=Pyramid Paving
Co., email=bruce@pyramidpaving.com, c=US
Date: 2016.07.07 09:23:25 -0400

CONTRACTOR (Authorized Signature)

Title: President

Date: 7/7/2016



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: July 18, 2016

TO: City Council

FROM: Mark Sedlak, Director of Public Services

SUBJECT: 2016 Sidewalk Replacement Program Bid Award to Seifert Construction, LLC

RECOMMENDATION:

I recommend City Council waive bid irregularities, accept the bid from Seifert Construction, LLC for the 2016 Sidewalk Replacement Program, and award a contract to them in the amount of \$47,569.00.

BACKGROUND:

Bids were received on June 21, 2016 for the 2016 Sidewalk Replacement Program. Wolverine Sealcoating was the lowest bid at \$47,569.00, but staff was unable to verify the company had successfully performed concrete work for any another municipality. Given the City's poor experiences with businesses that are new to concrete work staff feels that going with an experienced firm is prudent. Seifert Construction was the second lowest bid at \$51,275.00, and the firm is currently working in the city finishing the 2015 sidewalk program. Seifert has agreed to meet the lower bid price and accept the additional work for the 2016 program as Change Order No. 1 to their existing contract for the 2015 work.

FISCAL IMPACTS:

Funds for this work are to be charged to the Major and Local Street Maintenance Funds, Account Nos. 203-463-728-000 and 202-463-728-000.

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 1
TO THE 2015 SIDEWALK REPLACEMENT PROGRAM CONTRACT
WITH SEIFERT CONSTRUCTION, LLC
ADDING THE 2016 SIDEWALK PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined sections of the sidewalk on various streets in the City have become misaligned, deteriorated, or damaged and that replacement is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids for the replacement of these sections of sidewalk as part of the 2016 Sidewalk Replacement Program; the low bid was received from Wolverine Sealcoating in the amount of \$47,569.00; and

WHEREAS, staff was unable to verify the firm had any previous experience with a similar project in another municipality; and

WHEREAS, the next lowest bid was received from Seifert Construction, LLC; and is hereby determined that Seifert Construction, LLC is qualified to provide such services and that they have agreed to meet the low bid amount; and

WHEREAS, the City currently holds a contract with Seifert Construction for the 2015 Sidewalk Replacement Program, Part II, to which the additional work can be added.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Seifert Construction, LLC for replacement of sections of damaged or misaligned sidewalk as part of the 2016 Sidewalk Replacement Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit B, Change Order No. 1 to the 2015 Sidewalk Replacement Program Contract in the amount of \$47,569.00.
- THIRD: The accounts payable department is authorized to pay Seifert Construction, LLC for work satisfactorily completed on the project up to the contact amount, including Change Order No. 1.
- FOURTH: The above expenses shall be paid from the Major and Local Street Maintenance Funds, accounts 203-463-728-000 and 202-463-728-000.

**CITY OF OWOSSO
CONTRACT CHANGE ORDER NO. 1**

Page 1 of 1

TO: SEIFERT CONCRETE

Date: 7/12/2016

CONTRACT: 2015 SIDEWALK PROJECT

PROJECT NO.: _____

You are hereby requested to comply with the following changes from the contract plans and specifications:

1 Item No.	2 Description of Changes - Quantities, Units, Unit Prices, Change in Completion Schedule, Etc.	3 Decrease Contract Price	4 Increase Contract Price
	Adding 2016 Sidewalk Project to 2015 Sidewalk Project		
	2016 Sidewalk Project		
1	(+ 11800 SFT of 4" Sidewalk Removal and Replacement @ \$3.58/SFT)		\$42,244.00
2	(+ 700 SFT of 6" Concrete Replacement @ \$3.95/ SFT)		\$2,765.00
3	(+ 3100 SFT of Lawn Restoration @ \$0.60/SFT)		\$1,860.00
4	(+ 700 LFT of Sawcut @ \$1.00/LFT)		\$700.00
	Change in contract price due to this Change Order		
	Total Decrease	\$0.00	
	Total Increase	XXXXXXXXXXXX	\$47,569.00
	Difference between Co. 3 & 4		
	Net INCREASED contract price		\$47,569.00

Original Contract Price:	\$ 52,920.00
Total Net Addition or Deduction by previous C.O. No.	\$ -
Total Amount of Contract Prior to this Change Order: 1	\$ 52,920.00
Net Addition or Deduction this Change Order No.: 1	\$ 47,569.00
Net Amount of Contract to date:	\$ 100,489.00

This time provided for completion in contract is (unchanged) (**increased**) (decreased) by 95 calendar days or to 10/15/16. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

Recommended by: 

Approved by: _____

Accepted by: 

CITY OF OWOSSO BID TABULATION SHEET

DATE 6/21/2016DEPT. DPSSUBJECT: 2016 SIDEWALK PROGRAM

				WOLVERINE SEALCOATING		SEIFERT CONCRETE		MR. ASPHALT & SEALCOAT	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	4" SIDEWALK RMV & REPLACE	11,800	SF	\$ 3.580	\$ 42,244.00	\$ 3.800	\$ 44,840.00	\$ 4.100	\$ 48,380.00
2	6" SIDEWALK RMV & REPLACE	700	SF	\$ 3.95	\$ 2,765.00	\$ 4.15	\$ 2,905.00	\$ 4.25	\$ 2,975.00
3	LAWN RESTORATION	3,100	SF	\$ 0.60	\$ 1,860.00	\$ 0.80	\$ 2,480.00	\$ 1.00	\$ 3,100.00
4	SAWCUT	700	LFT	\$ 1.00	\$ 700.00	\$ 1.50	\$ 1,050.00	\$ 1.00	\$ 700.00
TOTAL BID				\$	47,569.00	\$	51,275.00	\$	55,155.00
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:				\$	50,069.00	\$	53,775.00	\$	57,655.00

DEPT.

HEAD:

MARK A. SEDUK

GENERAL LIABILITY INSURANCE

EXPIRATION DATE:

7-14-16

AWARDED: _____

PURCH.

AGENT:

Donald D. Crawford

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

7-14-16

COUNCIL

APPROVED: _____

STAFF

REC.:

Seifert Concrete

SOLE PROPRIETORSHIP

EXPIRATION DATE: _____

PO NUMBER: _____

CITY OF OWOSSO BID TABULATION SHEET

DATE 6/21/2016DEPT. DPSSUBJECT: 2016 SIDEWALK PROGRAM

				WALDORF & SONS INC		SUMBERA EXCAVATING			
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	4" SIDEWALK RMV & REPLACE	11,800	SF	\$ 5.000	\$ 59,000.00	\$ 5.000	\$ 59,000.00		\$ -
2	6" SIDEWALK RMV & REPLACE	700	SF	\$ 6.00	\$ 4,200.00	\$ 6.50	\$ 4,550.00		\$ -
3	LAWN RESTORATION	3,100	SF	\$ 1.00	\$ 3,100.00	\$ 1.10	\$ 3,410.00		\$ -
4	SAWCUT	700	LFT	\$ 1.50	\$ 1,050.00	\$ 1.70	\$ 1,190.00		\$ -
TOTAL BID				\$	67,350.00	\$	68,150.00	\$	-
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:				\$	69,850.00	\$	68,150.00		



301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

DATE: July 14, 2016
TO: City Council
FROM: Glenn M. Chinavare, Utility Director
SUBJECT: Joint Solicitation - Chemical Consortium Bid for Bulk Chemicals

RECOMMENDATION:

Authorization to enter into a purchase agreement with Graymont Western Lime Incorporated of West Bend, Wisconsin, to purchase bulk Lime for the treatment of drinking water at the Water Filtration Facility.

BACKGROUND:

Lime is primarily used for the removal of carbonate hardness and iron from ground water, and also provides some disinfection properties for water and wastewater.

In January of 2016, the city requested to participate in the Lansing Board of Water & Light (LBWL) joint purchasing consortium for bulk chemicals. Bulk Lime was the bulk chemical listed that would provide budgetary savings.

FISCAL IMPACTS:

CaCO₃ Pebble Quick Lime usage estimated for FY2016-2017 is 800 tons @ \$131.50/Ton for total \$102,500.00.

Price per ton FY2015-2016 \$144.00

Document originated by:

Glenn M. Chinavare, Utility Director

Attachments: (1) LBWL Request
(2) Consortium price for FY2016-2017

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
BULK LIME (CaCO₃)
FOR THE PERIOD FY2016-2017
FROM GRAYMONT WESTERN LIME INC.
OF WEST BEND, WISCONSIN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the City of Owosso has piggy-backed onto a competitive bid process with the Lansing Board of Water & Light for Bulk Lime; and it is hereby determined that Graymont Western Lime Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Lime from Graymont Western Lime Inc., utilizing the Lansing Board of Water & Light's Mid-Michigan Drinking Water Consortium Bulk Chemical Contract, in the amount of \$131.50 per ton for the city fiscal year 2016-2017, with an estimated quantity of 800 tons for FY2016-2017, in the amount of \$102,500.00.
- SECOND: The purchase agreement between the city and Graymont Western Lime Inc. shall be in the form of a city purchase order.
- THIRD: The above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000 in the amount of \$105,200.00.



January 22, 2015

*Glenn Chinavare
City of Owosso
301 W Main St
Owosso, MI 48867*

Re: Joint Solicitation of proposals for Water Chemical Procurement

Dear: Rachelle

The Lansing Board of Water & Light (LBWL) is pleased to participate in Mid-Michigan Drinking Water Consortium (Consortium) in order to participate in the joint solicitation of proposals for the purchase of chemicals as outlined in attachment A. Please review this list in order to ensure your needs are adequately represented as outlined.

Also enclosed, as attachment B, are the terms and conditions which will be included as part of the joint solicitation package, thus requiring successful chemical sellers to adhere. Although the LBWL will provide this document during the public procurement process, you will be required to handle all contract reviews and negotiations on behalf of your company.

In consideration of the mutual benefits derived from the joint solicitation proposal arrangement, you agree as follows:

- 1) The LBWL sole responsibility during the joint solicitation of proposals arrangement includes the following:
 - a. Coordinate the list of water chemical needs on a bulk purchase basis of each Consortium Participant for the purposes of the joint solicitation of proposals; and
 - b. Evaluate resulting proposals and provide recommendation based on quality and price.
- 2) Participants shall be responsible for the following:
 - a. Confirming the water chemical needs and terms and conditions that will be the subject of the joint solicitation of proposals;
 - b. Once a seller has been recommended by the LBWL, enter into separate and independent purchase arrangement directly with the seller for the purchase of the subject water chemicals.
- 3) All participants understand that the LBWL will be considered a party to any resulting purchasing agreement aside from the purchase of chemicals directly for the benefit of the LBWL.
- 4) All participants agree to indemnify, save, and hold harmless the LBWL, the CITY OF LANSING, and their directors, officers, agents and employees harmless against including

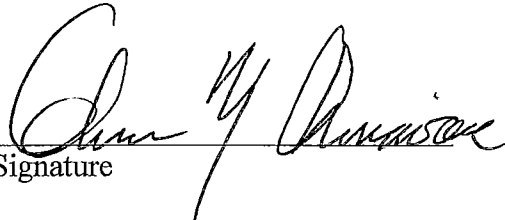


but not limited to any and all claims, damage, losses, expenses and liability arising out of or related to joint solicitation of proposals and procurement of water chemicals.

- 5) This arrangement is solely for the collective benefit of the participants, and this shall not be deemed to give to any other third party any remedy, claim of liability or reimbursement, cause of action or other right.
- 6) To the extent the LBWL has to respond to a bid protest, participants shall reimburse the LBWL for all reasonable cost (internal and external) and losses associated with the same.

If you are in agreement with the understandings above, please sign below and return as soon as possible. The LBWL will not proceed to include you as a participant to the joint solicitation of proposal arrangement until it receives all of the following:

- a. This letter signed and returned;
- b. Written confirmation of Terms and Conditions to be included in the joint solicitation of proposal package for water chemicals; and
- c. Written confirmation of the list of water chemicals to be the subject of the joint solicitation of proposal arrangement.


Signature

22 JAN 24 16
Date

PROPOSAL FORM
Mid-Michigan Drinking Water Consortium Bulk Chemicals

Note: This form may be completed using MS Word®

Provide the following business and contact information:

Legal Name: Graymont Western Lime Inc		Federal ID or Social Security Number: 39-0700260
Address: P.O Box 57		State of Incorporation Wisconsin
City: West Bend	State & Zip: Wisconsin, 53095	Primary E-Mail: bdaniel@graymont.com
Type of Organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> S-Corporation <input type="checkbox"/> Other (Explain)		
Office Phone: 1800-433-0036	Alternate Office Phone: 262-334-3005	Office Fax: 262-334-2874
Primary Contact: Biju Daniel	Contact Phone: 262-338-4024	Contact Fax: 262-334-2874
Contact Mobile: 262-707-6877	Contact E-Mail: bdaniel@graymont.com	Website URL: www.graymont.com

Provide responses to the following questions:

How many years has your firm been in business under the present ownership?	54
Have you done business with the Board of Water and Light? If so, furnish specifics.	Yes. Lime supplier to BWL for many years
Have you done business with the City of Lansing? If so, furnish specifics.	
Have you ever defaulted on a contract or been involved in litigation with the Board of Water and Light or the City of Lansing? If so, furnish specifics.	No
Have you ever defaulted on a contract or been involved in litigation or pending litigation or claims with any other client in the past five years? If so, furnish specifics.	No
List any relationships between your firm's staff and any current BWL employee.	No
Specify your background, training, experience, credentials and other factors which qualify you to perform the work described in the Scope of Work included in this Request for Proposal.	Graymont is a manufacturer of High Calcium Quicklime and Hydrated lime
List at least three (3) references for similar work you have performed for other clients. Include Client name, contact name, title and phone number.	Consumer Energy City of Owasso City of Flint
List subcontractors that you plan to use on this project.	Nil
Indicate any exceptions to the enclosed General Requirements.	Nil

PROPOSAL FORM
Mid-Michigan Drinking Water Consortium Bulk Chemicals

Include any additional information you may deem helpful in evaluating your proposal.

We manufacture a consistent lime that meet or exceed the AWWA standard for drinking water. This product is certified by Underwriters lab for NSF 60 standards.
 As for trucking we have a zero tolerance for timely delivery and equipment maintenance.

The undersigned Bidder hereby acknowledges receipt of the following addenda:

Addendum No.	Date	Enter addenda numbers and received dates if applicable
1	3/3/15	
2	3/6/15	
3	3/11/15	

Provide pricing:


Activity	Unit Pricing
Pebble Quick Lime Chemical: Demurrage:	\$ <u>131.50</u> / ton \$ <u>100</u> / hour *first 4 hours free
Sodium Hypochlorite Chemical: Demurrage:	\$ _____ / ton \$ _____ / hour *first 4 hours free
Hydrofluosilic Acid Chemical in minimum 40,000 lbs. shipments: Chemical in minimum 30,000 lbs. shipments: Chemical split between Dye and Wise Plants minimum 40,000 lbs. shipments: Demurrage:	\$ _____ / ton \$ _____ / ton \$ _____ / ton \$ _____ / hour *first 4 hours free
Ferric Chloride Dry Chemical: Liquid Chemical: Demurrage:	\$ _____ / ton \$ _____ / ton \$ _____ / hour *first 4 hours free

GRAYMONT WESTERN LIME
PO BOX 57
WEST BEND WI 53095-0057

PROPOSAL FORM
Mid-Michigan Drinking Water Consortium Bulk Chemicals

The undersigned Bidder states that this proposal is made in conformity with the Proposal Documents and agrees that, in the event of any discrepancies or differences between any conditions of their proposal and the Proposal Documents, the provisions of the latter shall prevail. No verbal or written agreements or understandings considered or entered into prior to signing of a contract in the form of a purchase order, shall be binding after the signing of the contract unless incorporated in the contract.

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other person or persons submitting proposals for the work.

Company Name: Graymont Western Lime Inc
Signature: 
Name: Biju Daniel
Title: Dir. Sales & Distribution
Date: 3/17/15

END OF PROPOSAL FORM

ADDENDUM ACKNOWLEDGEMENT

The undersigned Bidder acknowledges receipt of **Addendum No. 01**, dated 03/03/2015, to Request for Proposal for Mid-Michigan Drinking Water Consortium Bulk Chemicals, and certifies that it has considered same in formulating its proposal.

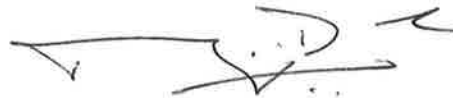
Name of Bidder:

GRAYMONT WESTERN LIME INC

Address of Bidder:

P.O. Box 57
WEST BEND - WI 53095

Acknowledged By:



Signature

Brian DANIEL

Name

Dir. Sales & Distribution

Title

3/17/15 -

Date

ADDENDUM ACKNOWLEDGEMENT

The undersigned Bidder acknowledges receipt of **Addendum No. 02**, dated 03/06/2015, to Request for Proposal for Mid-Michigan Drinking Water Consortium Bulk Chemicals, and certifies that it has considered same in formulating its proposal.

Name of Bidder:

GRAYMONT WESTERN Lime Inc

Address of Bidder:

P.O Box 57
WEST BEND - WI 53095

Acknowledged By:



Signature

Brian DANIEL

Name

Div. Sales & Distribution

Title

3/17/15 -

Date

ADDENDUM ACKNOWLEDGEMENT

The undersigned Bidder acknowledges receipt of **Addendum No. 03**, dated 03/11/2015, to Request for Proposal for Mid-Michigan Drinking Water Consortium Bulk Chemicals, and certifies that it has considered same in formulating its proposal.

Name of Bidder:

GRAYMONT WESTERN LIME INC

Address of Bidder:

P.O. Box 57
WEST BEND - WI 53095

Acknowledged By:



Signature

Brian DANIEC

Name

Dir. Sales & Distribution

Title

Date

3/17/15

ADDENDUM ACKNOWLEDGEMENT

The undersigned Bidder acknowledges receipt of **Addendum No. 03**, dated 03/11/2015, to Request for Proposal for Mid-Michigan Drinking Water Consortium Bulk Chemicals, and certifies that it has considered same in formulating its proposal.

Name of Bidder:

GRAYMONT WESTERN LIME INC

Address of Bidder:

P.O. BOX 57
WEST BEND, WI 53095

Acknowledged By:



Signature

Brian DANIEL

Name

Dir. Sales & Distribution

Title

3/17/15

Date

SWORN AND NOTARIZED AFFIDAVIT OF COMPLIANCE

IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

All bidders must submit the following certification statement in compliance with Public Act No. 517 of 2012 (the "Iran Economic Sanctions Act") and attach this form to the bid. **The Lansing Board of Water & Light shall not accept any bid that does not include this sworn and notarized certification of statement.**

The undersigned, the owner or authorized officer of GRAYMONT WESTERN LIME INC (the Bidder), pursuant to the compliance certification requirement provided in the Lansing Board of Water & Light Request for Proposal, hereby certifies, represents and warrants that the Bidder (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, and that in the event the Bidder is awarded a contract as a result of the aforementioned Request for Proposal, the Bidder will not become an "Iran linked business" at any time during the course of performing the work or any services under the contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification is made, whichever is greater, the cost of the Lansing Board of Water & Light's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a Request for Proposal for three (3) years from the date it is determined that the person has submitted the false certification.

BIDDER

GRAYMONT WESTERN LIME INC
By: Brian DANIEL
Its: Dir. Sales & Distribution
Date: 3/17/15

STATE OF Wisconsin

COUNTY OF Washington

This instrument was acknowledged before me on the 17 day of March, 2015, by
Daniel Biju

Loren A. Schneider
, Notary Public

Washington County, Wisconsin

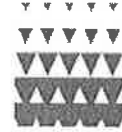
My Commission Expires: 03-13-16

Acting in the County of: Washington

GRAYMONT WESTERN LIME INC.

206 North 6th Avenue
P.O. Box 57
West Bend, WI 53095

Telephone: 1-800-433-0036
www.graymont.com



GRAYMONT

3/17/2015

Board of Water & Light
Lansing, MI

TO WHOM IT MAY CONCERN:

I hereby certify that the **High Calcium Pebble Lime** as manufactured by Graymont Western Lime Inc. of West Bend, Wisconsin, does comply with ASTM C25 and ASTM C-911 "Standard Specifications for Quicklime and Hydrated Lime for Chemical Uses", and **ANSI/AWWA B202** "AWWA Standard for Quicklime and Hydrated Lime".

Our lime is certified by **Underwriter's Laboratories Inc.** for **ANSI/NSF 60** standards under drinking water treatment additives. **#MH17697**.

Graymont Western Lime Inc.

A handwritten signature in black ink, appearing to read "Biju Daniel", written over a horizontal line.

Biju Daniel
Dir. Sales & Distribution

GRAYMONT WESTERN LIME INC.

206 North 6th Avenue
P.O. Box 57
West Bend, WI 53095

Telephone: 1-800-433-0036
www.graymont.com



5/21/15

Rachelle Hall
Buyer, Purchasing & Warehousing Department
Board of Water and Light
1232 Haco Drive
Lansing, MI 48912

Ref: Mid-Michigan Drinking Water Consortium Bulk Chemicals
Material: 97-00102 Pebble Quick Lime

Dear Rachelle,

Pursuant to our conversation, Graymont would be happy to hold the price of lime at \$131.50 per ton as per the bid for another year, now valid from 7/1/15 to 6/30/17.

All conditions remain the same as per the contract.

Regards,

Biju Daniel
Graymont Western Lime Inc.
262-338-4024
Email: bdaniel@graymont.com



Warrant 525

July 12, 2016

Vendor	Description	Fund	Amount
Logicalis, Inc.	Network engineering-June 2016	Various	\$ 7,840.00
Safebuilt, Inc.	Building department services-June 2016	General	\$ 12,160.00
Shiawassee Economic Development Partnership	FY 2016/2017 annual investment	General	\$ 31,426.00
William C. Brown, PC	Professional services-June 6, 2016 – July 11, 2016	General	\$ 12,506.52
Caledonia Charter Township	Caledonia utility fund payment-April 2016 – June 2016	Water	\$ 20,831.74
Owosso charter township	Owosso charter township 2011 water agreement payment-April 2016 – June 2016	Water	\$ 9,204.19
			<u>\$ 93,968.45</u>



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: July 13, 2016
TO: City council
FROM: City manager
SUBJECT: Street program ballot question

In March and April the city council discussed the future of the city's street programs and made funding decisions concerning Gould Street, the North Street Culvert and Oliver Street along with the current year's maintenance program.

So to speak, we are "at the end of the road" without the injection of money that would come from a bond issue that would restore the tax rate to the previous level.

We can, and should, have a \$10 million dollar street bond issue. We decided not to place the question on the August ballot. A decision must be made by August 15 as to whether the question should be placed on the November ballot and submitted to the county clerk by 4:00 p.m., August 16, 2016.

The enclosed draft resolution has been prepared with a number of blanks to be filled in. The draft ballot question would include the following:

Amount	\$10,000,000
Type	general obligation
Maturity	25 years
Purpose	street improvements (paving, repaving, reconstructing and improving sidewalks, parking areas, and all necessary appurtenances and attachments thereto).

To proceed, at some point, the city council would need to adopt the resolution.

RESOLUTION SUBMITTING BOND PROPOSAL FOR STREET IMPROVEMENTS
TO THE VOTERS OF THE CITY OF OWOSSO

WHEREAS, the City Council of the City of Owosso, County of Shiawassee, State of Michigan (the "City") has determined that it is in the best interest of the residents and property owners of the City that the City acquire and construct local and major street improvements in the City consisting of paving, repaving, reconstructing and improving streets, sidewalks, parking areas, and trails for non-motorized transportation, including necessary rights-of-way, proper drainage facilities and all necessary appurtenances and attachments thereto (the "Project"); and

WHEREAS, the maximum estimated cost of the Project is \$10,000,000; and

WHEREAS, the City Council has determined that the City should borrow money in an amount not-to-exceed Ten Million Dollars (\$10,000,000) and issue general obligation bonds of the City in one or more series for the purpose of paying the cost of the Project; and

WHEREAS, the City Council wishes to place a proposal to issue bonds for the Project before the qualified electors of the City at the General election to be held in the City on Tuesday, November 8, 2016 (the "Election Date"); and

WHEREAS, in order for the bond proposal to be submitted to the City's electors on the Election Date, it is necessary for the City Council to certify the ballot wording of the proposal to the City Clerk and the County Clerk of the County of Shiawassee, Michigan, as required by Act 116, Public Acts of Michigan, 1954, as amended (the "Michigan Election Law").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The bond proposal attached hereto as Exhibit A is hereby certified to the City Clerk and the County Clerk for submission to the City's electors on the Election Date. The City Clerk is hereby authorized and directed to file this Resolution and/or complete any such forms, certificates or documents as may be required by the County Clerk to evidence the foregoing certification and/or submission by no later than August 16, 2016.
2. The City Clerk and the County Clerk are hereby directed to (a) post and publish notice of last day of registration and notice of election for the Election Date in the manner required by the Michigan Election Law; and (b) have prepared and printed, as provided by the Michigan Election Law, ballots for submitting the bond proposal on the Election Date, which ballots shall include the bond proposal shown in Exhibit A, or the bond proposal shall be stated as a proposal on the voting machines, which ballots may include other matters presented to the electorate on the same date.
3. The estimated first year millage and simple average annual millage rate set forth in the Bond Proposal are hereby found to be reasonable estimates of such millage rates.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 for tax-exempt bonds pursuant to the Internal Revenue Code of 1986, as amended:

(a) The City reasonably expects to reimburse itself with proceeds of the bonds for certain costs of the Project described in the bond proposal which will be paid from the general funds of the City.

(b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$10,000,000.

(c) A reimbursement allocation of the capital expenditures on the Project with the proceeds of the bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the bonds to reimburse the City for a capital expenditure made pursuant to this resolution.

5. If the qualified electors of the City approve the bond proposal, then the City hereby appoints Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel for the Bonds.

6. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are hereby repealed.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Owosso, County of Shiawassee, State of Michigan, at a Regular meeting held on _____ at 7:30 p.m., Eastern Time, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act 267.

I further certify that the following Members were present at said meeting: _____
_____ and that the following Members were absent: _____.

I further certify that Member _____ moved for adoption of said resolution and that Member _____ supported said motion.

I further certify that the following Members voted for adoption of said resolution: _____
_____ and that the following Members voted against adoption of said resolution: _____.

City Clerk

EXHIBIT A

**CITY OF OWOSSO
BOND PROPOSAL FOR STREET IMPROVEMENTS**

Shall the City of Owosso, Shiawassee County, Michigan, borrow the principal sum of not to exceed Ten Million Dollars (\$10,000,000) and issue its general obligation unlimited tax bonds therefor in one or more series, payable in not to exceed twenty-five (25) years from the date of issue of each series, for the purpose of paying the costs to the City of acquiring and constructing local and major street improvements in the City consisting of paving, repaving, reconstructing and improving streets, sidewalks, parking areas, and all necessary appurtenances and attachments thereto for the use of the City? The estimated millage to be levied in 2017 is 2.1959 mills (per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 2.4451 mills (per \$1,000 of taxable value).

YES ☐

NO ☐



MEMORANDUM

301 W MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: July 14, 2016
TO: Mayor Frederick and the Owosso City Council
FROM: Amy K. Kirkland, City Clerk
SUBJECT: Reconsideration of Ordinance No. 779

Staff is in receipt of the attached request from J. W. Smith to reconsider Ordinance No. 779 that rezoned the property at 970 S. Park Street from R-1, Single Family Residential District, to B-4, General Business District. Because the Council has already acted on this matter reconsideration requires a member of the Council that voted with the prevailing side of the original motion (in this case, all of you) make a motion to reconsider the item. The motion must be seconded and approval requires a simple majority.

As we have not been approached with such a request in the past, staff will continue to research all the options available to Mr. Smith and will have further information at the meeting.

Attachments: Request to Reconsider
Ordinance No. 779

From: [Donald D. Crawford](#)
To: [Amy K. Kirkland](#)
Subject: FW: 970 South Park Street rezoning
Date: Thursday, July 14, 2016 10:44:36 AM

From: smithjj21@comcast.net [mailto:smithjj21@comcast.net]
Sent: Wednesday, July 13, 2016 6:57 PM
To: Amy.kirkand@ci.owosso.mi.us; Donald D. Crawford
Cc: Donald D. Crawford
Subject: Re: 970 South Park Street rezoning

Hello Amy,

I had spoke with Don Crawford on July13,2016 about this issue.

I'm requesting for the city council to reconsider the rezoning of the 970 South Park Street property from commercial....back to residential.

This needs to be added to the agenda for the next city council meeting and made PUBLIC to everyone!

If you need any further information from myself J.W. Smith you can contact me at (616)745-6661

I'm willing to drive over if needed to file it in person if needed. Please call my number above so that I know that you have received this request for "Reconsideration" of the rezoning as mentioned above.....

Sincerely J.W. Smith

2510 Greenwood St.

Muskegon, Michigan 49441

(616)745-6661 leave a message

From: "Donald D. Crawford" <donald.crawford@ci.owosso.mi.us>
To: smithjj21@comcast.net
Cc: "Amy K. Kirkland" <amy.kirkland@ci.owosso.mi.us>, "Donald D. Crawford" <donald.crawford@ci.owosso.mi.us>
Sent: Wednesday, July 13, 2016 4:54:56 PM
Subject: 970 South Park Street rezoning

Attached is an outline of the points which we discussed this afternoon. This is a very unique situation both situational and procedural wise. The city council was concerned about the impact upon your properties and thus included the setback /greenspace requirements which would become covenants upon the property. The city council also believed there would be further protection granted through the site plan approval process.

Feel free to contact me further to examine the matter.

ORDINANCE NO. 779
CHAPTER 38, ZONING

Rezoning Request – 970 South Park Street

A public hearing was conducted to receive citizen comment regarding the request from Troy Crowe to rezone the property at 970 S. Park Street from R-1, Single Family Residential District, to B-4, General Business District.

The following people commented regarding the proposed amendment:

Troy Crowe, owner of 970 S. Park Street, explained that he thought the property in question was part of the parcel commonly known as 1007 S. Washington Street and was rezoned in May. He said his operations would cease at that location if the rezoning was not approved. He said there is no access to Park Street from the property in question and other than the construction of a large pole barn there would be little difference in how the property is looks and is used.

Jim Bower, 1018 S. Park Street, said he lives directly south of the property in question and welcomes the proposed changes and is encouraged that Mr. Crowe's business is growing.

Justin Horvath, president of the SEDP, indicated that Sheridan Realty & Auction Co. is a great business that is bringing money into the local economy. He said the area currently houses other businesses and he feels this project will fit the area well.

Tom Manke, 2910 W M-21, said he doesn't feel anyone has a problem with what Mr. Crowe is proposing for the site. The concern lies in what business activities will be taking place on the property in the distant future. He said he felt he could support the rezoning if Council restricted access to the property from Park Street.

Councilperson Fox said Mr. Manke makes a good point, rezoning of a parcel is not undertaken for one particular business and the Planning Commission recommendation to deny the request was unanimous. That being said he said restriction could be placed on the property to require screening and some means of security for the surrounding residential property.

Councilperson Teich indicated he was supportive of restricting access to the property from Park Street. He went on to inquire about different restrictions the Council could put in place to ensure the business at that location does not disrupt the peace of the neighborhood, including restricting the hours of operation. Caution was expressed regarding the difficulty in enforcing highly restrictive conditions and interfering with the operations of a private business.

Baker College of Owosso president Aaron Maiké noted that before the college sold the property to Mr. Crowe it housed a 24/7 operation for the school.

There was general discussion about maintaining the green space on the Park Street side of the lot, requiring privacy fencing in some spots, whether construction of the pole barn could be required as a part of the rezoning, maintaining as much accessible space on the property as possible if there is no access to Park Street, and different methods for recording any restrictions the Council imposes.

Motion by Mayor Pro-Tem Eveleth to approve the rezoning of the parcel with the following restrictions: no ingress/egress to Park Street. (The motion was amended several times in an effort to work through all of the complexities involved with this particular parcel.)

The amended motion was restated as follows:

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Mayor Pro-Tem Eveleth that the following ordinance be adopted:

ORDINANCE NO. 779

**AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES
TO REZONE A PARCEL OF REAL PROPERTY
AT 970 SOUTH PARK STREET
AND AMEND THE ZONING MAP**

WHEREAS, the city of Owosso received a petition from a land owner of real property identified as 970 South Park Street and described as: LOTS 8 THRU 13 BLK 11 A L WILLIAMS 2ND ADD INCLDG ½ CLSD ALLEY, to rezone the parcel from R-1 Single Family Residential District to B-4 General Business District; and

WHEREAS, the planning commission published the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the planning commission recommended denial of the rezoning of parcel commonly known as 970 South Park Street from R-1 Single Family Residential District to B-4 General

Business District, based in large part of negative feedback from several neighborhood residents and property owners; and

WHEREAS, the City Council held a public hearing on the request July 5, 2016, heard all interested persons, and deliberated on the request; and

WHEREAS, the City Council finds that the zoning petition meets the intent and criteria for a zoning map amendment, specifically as it relates to the requirements of Section 38-555 of the Code of Ordinances of the City of Owosso; and

WHEREAS, the City Council finds that certain restrictions and requirements should be placed on the property to ensure the adjoining residential neighborhood is not negatively affected by the requested change in zoning.

NOW THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following change to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Amended Zoning
970 S. Park St.	050-652-011-006-00	R-1 Single Family Residential	B-4 General Business

SECTION 2. RESTRICTIONS & REQUIREMENTS. That the following restrictions and requirements are hereby mandated as conditions of the rezoning:

- a. There will be no vehicular access from the property to South Park Street.
- b. A 6’ privacy fence shall be erected and maintained in perpetuity along the north and south ends of the property, the exact location and length of which shall be determined by the Planning Commission.
- c. An earthen berm and vegetative screening along the property’s border with South Park Street be maintained in perpetuity.

SECTION 3. COVENANT. A covenant listing the restrictions and requirements will be recorded with the Register of Deeds.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk’s office,
Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective July 26, 2016.


Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Fox, Bailey, Teich, Mayor Pro-Tem Eveleth, Councilpersons O’Leary, Greenway, and Mayor Frederick.

NAYS: None.

I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of July 5, 2016.


Amy K. Kirkland, City Clerk

To: Owosso City Council
 From: Brad Hissong, Building Official
 Date: 07/01/2016

Building Department Report for June, 2016

Category	Estimated Cost	Permit Fee	Number of Permits
Apartments - Add & Alt	\$210,211	\$240	2
Electrical	\$0	\$1,295	8
Mechanical	\$0	\$2,255	15
Non-Res. Add/Alter/Repair	\$999,000	\$14,967	5
Plumbing	\$0	\$1,365	9
Pools	\$0	\$150	3
Res. Add/Alter/Repair	\$68,756	\$1,510	16
Sign	\$0	\$171	3
VACANT PROPERTY REGI	\$0	\$500	5
ZONING COMPLIANCE CE	\$8,529	\$530	7
Totals	\$1,286,496	\$22,983	73

2015 COMPARISON TOTALS

		BUILDING PERMITS ONLY	-	45
JUNE, 2015 TOTALS	\$1,473,407	\$24,118		104

Enforcements By Category

07/01/16

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JUNE, 2016

ANIMALS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0408	1022 S CHIPMAN ST	LETTER SENT	LETTER SENT	06/06/16		Y
ENF 16-0410	218 N PARK ST	RESOLVED	Resolved	06/06/16	06/06/16	COMM
ENF 16-0441	1110 W MAIN ST	LETTER SENT	Resolved	06/14/16	06/16/16	Y
ENF 16-0461	705 ISHAM ST	REF TO TYLER	Resolved	06/17/16	06/17/16	Y
ENF 16-0463	409 N SAGINAW ST	LETTER SENT	Resolved	06/17/16	06/30/16	Y
Total Entries:				<u>5</u>		

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0392	1311 MACK ST	REF TO TYLER	REF TO TYLER	06/01/16		N
ENF 16-0405	833 BROADWAY AV	REF TO TYLER	Resolved	06/06/16	06/07/16	Y
ENF 16-0423	409 N SAGINAW ST	REF TO POLICE	REF TO POLICE	06/08/16		Y
ENF 16-0457	705 GRACE ST	REF TO TYLER	Resolved	06/16/16	06/30/16	Y
Total Entries:				<u>4</u>		

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0400	803 N HICKORY ST	RESOLVED	Resolved	06/02/16	06/13/16	N
ENF 16-0481	940 CLYDE ST	REF TO BRAD	REF TO TYLER	06/23/16		N
ENF 16-0482	625 N SAGINAW ST	REF TO BLDG OFFICIAL	REF TO BLDG OFFICI	06/23/16		N
ENF 16-0446	214 S CEDAR ST	REF TO POLICE	REF TO POLICE	06/15/16		N
ENF 16-0424	514 RIVER ST	LETTER SENT	LETTER SENT	06/08/16		N
ENF 16-0430	523 E EXCHANGE ST	LETTER SENT	Resolved	06/09/16	06/27/16	N
ENF 16-0450	1210 MACK ST	LETTER SENT	Resolved	06/16/16	06/23/16	N
ENF 16-0468	1115 W STEWART ST	REF TO TYLER	Resolved	06/20/16	06/22/16	N
ENF 16-0470	803 N CHIPMAN ST	LETTER SENT	LETTER SENT	06/20/16		N

Enforcements By Category

07/01/16

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JUNE, 2016

ENF 16-0471	1129 GEORGE ST	LETTER SENT	LETTER SENT	06/20/16		N
ENF 16-0475	1407 YOUNG ST	LETTER SENT	LETTER SENT	06/20/16		N
ENF 16-0476	510 RIVER ST	LETTER SENT	LETTER SENT	06/21/16		N
ENF 16-0478	1259 N SHIAWASSEE ST	LETTER SENT	LETTER SENT	06/21/16		N
ENF 16-0492	937 CLYDE ST	REF TO TYLER	Resolved	06/29/16	06/29/16	N
ENF 16-0501	221 E OLIVER ST	REF TO TYLER	REF TO TYLER	06/30/16		N
ENF 16-0479	200 S WASHINGTON ST	LETTER SENT	LETTER SENT	06/21/16		COMM

Total Entries: 16

DEAD TREE

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0413	308 DIMMICK ST	REF TO TYLER	Resolved	06/07/16	06/08/16	Y

Total Entries: 1

FRONT YARD PARKING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0417	1412 LYNN ST	REF TO TYLER	Resolved	06/07/16	06/09/16	N
ENF 16-0459	604 N HICKORY ST	RESOLVED	Resolved	06/17/16	06/17/16	Y
ENF 16-0472	1223 MACK ST	LETTER SENT	Resolved	06/20/16	06/27/16	N

Total Entries: 3

GARAGE SALE

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0480	603 BROADWAY AV	LETTER SENT	LETTER SENT	06/22/16		

Total Entries: 1

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0390	910 S SAGINAW ST	REF TO TYLER	Resolved	06/01/16	06/03/16	Y

Enforcements By Category

07/01/16

3 / 7

JUNE, 2016

ENF 16-0393	1311 MACK ST	REF TO TYLER	REF TO TYLER	06/01/16		N
ENF 16-0407	1026 SUMMIT ST	REF TO TYLER	REF TO TYLER	06/06/16		N
ENF 16-0419	322 S DEWEY ST	REF TO TYLER	Resolved	06/08/16	06/16/16	N
ENF 16-0421	912 W MAIN ST	CHECKED	Resolved	06/08/16	06/16/16	VAC LOT
ENF 16-0436	702 GRAND AV	REF TO TYLER	Resolved	06/13/16	06/16/16	N
ENF 16-0437	627 ABREY AV	LETTER SENT	Resolved	06/13/16	06/22/16	Y
ENF 16-0439	221 S CHIPMAN ST	REF TO TYLER	Resolved	06/14/16	06/14/16	N
ENF 16-0442	1112 N CHIPMAN ST	REF TO TYLER	Resolved	06/15/16	06/23/16	N
ENF 16-0444	705 GRACE ST	REF TO TYLER	Resolved	06/15/16	06/30/16	Y
ENF 16-0448	1224 FREDERICK ST	LETTER SENT	Resolved	06/16/16	06/23/16	Y
ENF 16-0449	1210 MACK ST	LETTER SENT	Resolved	06/16/16	06/23/16	N
ENF 16-0458	1214 FREDERICK ST	LETTER SENT	Resolved	06/16/16	06/23/16	N
ENF 16-0460	631 N SAGINAW ST	LETTER SENT	Resolved	06/17/16	06/22/16	Y
ENF 16-0464	407 N SAGINAW ST	REF TO TYLER	Resolved	06/17/16	06/22/16	N
ENF 16-0465	406 GILBERT ST	REF TO TYLER	REF TO TYLER	06/20/16		N
ENF 16-0474	1301 W MAIN ST	LETTER SENT	LETTER SENT	06/20/16		N
ENF 16-0484	912 KENWOOD DR	REF TO TYLER	REF TO TYLER	06/27/16		Y
ENF 16-0485	616 OAKWOOD AV	REF TO TYLER	Resolved	06/27/16	06/30/16	N
ENF 16-0487	302 CORUNNA AV	LETTER SENT	LETTER SENT	06/27/16		Y
ENF 16-0491	635 GLENWOOD AV	LETTER SENT	LETTER SENT	06/29/16		N
ENF 16-0502	221 E OLIVER ST	REF TO TYLER	Resolved	06/30/16	07/01/16	N

Total Entries: 22

GARBAGE CANS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0431	416 E MASON ST	LETTER SENT	Resolved	06/10/16	06/17/16	Y
ENF 16-0432	432 E MASON ST	REF TO TYLER	Resolved	06/10/16	06/17/16	Y
ENF 16-0433	540 E MASON ST	LETTER SENT	Resolved	06/10/16	06/22/16	Y

Enforcements By Category

07/01/16

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JUNE, 2016

ENF 16-0434	214 N OAK ST	LETTER SENT	Resolved	06/10/16	06/17/16	Y
ENF 16-0435	210 N OAK ST	LETTER SENT	Resolved	06/10/16	06/17/16	N
ENF 16-0467	401 E KING ST	REF TO TYLER	Resolved	06/20/16	06/21/16	N

Total Entries: 6

LAWN MAINTENANCE

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0391	910 S SAGINAW ST	CLOSED	Resolved	06/01/16	06/06/16	V
ENF 16-0394	910 E MAIN ST	CLOSED	Resolved	06/01/16	06/08/16	VL
ENF 16-0395	930 JEROME AV	CLOSED	Resolved	06/01/16	06/29/16	VL
ENF 16-0396	510 RIVER ST	CLOSED	Resolved	06/01/16	06/14/16	N
ENF 16-0397	917 S PARK ST	CLOSED	Resolved	06/01/16	06/10/16	N
ENF 16-0398	813 S PARK ST	INVOICED	Resolved	06/01/16	06/15/16	VL
ENF 16-0401	120 MICHIGAN AV	CLOSED	Resolved	06/02/16	06/07/16	V
ENF 16-0402	815 HAMMONT ST	CLOSED	Resolved	06/03/16	06/10/16	VL
ENF 16-0403	823 HAMMONT ST	LETTER SENT	Resolved	06/03/16	06/10/16	VL
ENF 16-0404	728 W OLIVER ST	CLOSED	Dismissed	06/06/16	06/07/16	N
ENF 16-0406	1026 SUMMIT ST	CLOSED	Dismissed	06/06/16	06/07/16	N
ENF 16-0414	834 E COMSTOCK ST	CHECKED	Resolved	06/07/16	06/16/16	Y
ENF 16-0415	924 S PARK ST	INVOICED	Resolved	06/07/16	06/16/16	V
ENF 16-0416	1412 LYNN ST	CLOSED	No Violation	06/07/16	06/08/16	N
ENF 16-0420	921 S SHIAWASSEE ST	INVOICED	Resolved	06/08/16	06/29/16	N
ENF 16-0422	912 W MAIN ST	CHECKED	Resolved	06/08/16	06/16/16	VL
ENF 16-0425	620 S SHIAWASSEE ST	CHECKED	Resolved	06/09/16	06/16/16	Y
ENF 16-0426	216 N LANSING ST	INVOICED	Resolved	06/09/16	06/29/16	N
ENF 16-0428	219 N LANSING ST	CHECKED	Resolved	06/09/16	06/16/16	Y
ENF 16-0429	616 GLENWOOD AV	INVOICED	Resolved	06/09/16	06/29/16	VL
ENF 16-0440	428 CORUNNA AV	CLOSED	Resolved	06/14/16	06/28/16	COM

Enforcements By Category

07/01/16

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JUNE, 2016

ENF 16-0445	309 GREEN ST	LETTER SENT	LETTER SENT	06/15/16		V
ENF 16-0451	1260 ADAMS ST	INVOICED	Resolved	06/16/16	06/29/16	V
ENF 16-0452	1102 N BALL ST	CLOSED	Resolved	06/16/16	06/29/16	N
ENF 16-0453	120 S OAK ST	INVOICED	Resolved	06/16/16	06/29/16	V
ENF 16-0454	222 S ELM ST	CLOSED	Resolved	06/16/16	06/29/16	COMM
ENF 16-0455	216 S ELM ST	CLOSED	Dismissed	06/16/16	06/29/16	COMM
ENF 16-0462	400 MAPLE AV	INVOICED	Resolved	06/17/16	06/30/16	N
ENF 16-0469	1332 STINSON ST	CLOSED	Resolved	06/20/16	06/29/16	N
ENF 16-0473	1301 W MAIN ST	LETTER SENT	LETTER SENT	06/20/16		
ENF 16-0483	755 BROADWAY AV	INVOICED	Resolved	06/23/16	06/30/16	N
ENF 16-0486	530 AMENT ST	CLOSED	Dismissed	06/27/16	06/28/16	V
ENF 16-0488	1116 STATE ST	CLOSED	Dismissed	06/28/16	06/28/16	N
ENF 16-0489	216 LAFAYETTE BL	LETTER SENT	LETTER SENT	06/28/16		N
ENF 16-0493	635 GLENWOOD AV	SENT LETTER	LETTER SENT	06/29/16		N
ENF 16-0495	825 LINGLE AV	SENT LETTER	LETTER SENT	06/29/16		Y
ENF 16-0496	984 RYAN ST	SENT LETTER	LETTER SENT	06/29/16		N
ENF 16-0497	214 N CEDAR ST	SENT LETTER	LETTER SENT	06/30/16		N
ENF 16-0498	812 BRADLEY ST	SENT LETTER	LETTER SENT	06/30/16		N
ENF 16-0499	812 BRADLEY ST	LETTER SENT	LETTER SENT	06/30/16		
ENF 16-0500	221 E OLIVER ST	REF TO DPW	REF TO DPW	06/30/16		N
ENF 16-0418	322 S DEWEY ST	CLOSED	No Violation	06/08/16	06/09/16	N

Total Entries: 42

MISC.

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0443	208 W MASON ST	LETTER SENT	LETTER SENT	06/15/16		N

Total Entries: 1

Enforcements By Category

07/01/16

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JUNE, 2016

MULTIPLE VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0409	1306 BROADWAY AV	REF TO TYLER	Resolved	06/06/16	06/06/16	N
ENF 16-0427	219 N LANSING ST	LETTER SENT	Resolved	06/09/16	06/13/16	Y
ENF 16-0438	1022 ADAMS ST	LETTER SENT	Resolved	06/14/16	06/22/16	N
ENF 16-0447	607 W STEWART ST	REF TO TYLER	Resolved	06/16/16	06/30/16	N
ENF 16-0477	755 BROADWAY AV	LETTER SENT	LETTER SENT	06/21/16		VAC?
Total Entries:				<u>5</u>		

POOL MAINTENANCE

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0466	655 N SAGINAW ST	REF TO TYLER	REF TO TYLER	06/20/16		N
Total Entries:				<u>1</u>		

RENTAL UNIT INSPECT

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0399	618 ALGER AV	REF TO CITY ATTY	REF TO CITY ATTY	06/01/16		Y
Total Entries:				<u>1</u>		

RENTAL UNIT VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0411	815 SUMMIT ST	REF TO TYLER	REF TO TYLER	06/06/16		Y
ENF 16-0412	421 HURON ST	REF TO TYLER	Resolved	06/06/16	06/29/16	Y
Total Entries:				<u>2</u>		

SIGN VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0494	976 CORUNNA AV	REF TO BLDG OFFICIAL	REF TO BLDG OFFICI	06/29/16		COMM
Total Entries:				<u>1</u>		

Enforcements By Category

07/01/16

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JUNE, 2016

ZONING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0456	728 W OLIVER ST	REF TO TYLER	Resolved	06/16/16	06/30/16	N
ENF 16-0490	410 S WASHINGTON ST	REF TO TYLER	REF TO TYLER	06/29/16		COMM
Total Entries:				2		

Total Records: 113

Total Pages: 7

RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental
N - No, it's not a rental - owner occupied
APTS - Apartment Building
COMM - Commercial
REPO - Repossession
TRAIL - Trailer Park
VAC - Vacant House
VL - Vacant Lot
IND - Industrial
HOME OCC - Home Occupied



OWOSSO PUBLIC SAFETY

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

MEMORANDUM

DATE: July 12, 2016

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: June 2016 Police Report

Attached are statistics for the police department for June 2016. This report includes activity for the month of June and year-to-date statistics. Also attached is a list of Field Contacts, which are incidents that the police are dispatched to that require no further follow-up than the officers initial response.

Additionally, Burning Reports with no violations found for June are attached as well.



Case Assignment/Clearance Report For June, 2016

JUNE 2016 - INCIDENTS

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
PART I OFFENSES					
ROBBERY	0	0	3	3	100 %
AGGRAVATED ASSAULT	4	5	22	26	118 %
BURGLARY	5	5	29	31	106 %
LARCENY	29	30	115	127	110 %
MOTOR VEHICLE THEFT	1	1	4	4	100 %
SIMPLE ASSAULT	30	32	134	143	106 %
ARSON	2	2	5	5	100 %
FORGERY & UTTERING	5	3	8	6	75 %
COUNTERFEITING	0	0	0	1	0 %
FRAUD	10	10	40	40	100 %
EMBEZZLEMENT	0	0	2	3	150 %
WEAPON CRIMES- CARRY, POSS,	1	1	1	2	200 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	0	1	2	3	150 %
NARCOTICS VOLIATIONS	5	4	29	32	110 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	0	0	0 %
HOMICIDE	0	0	0	0	0 %
RAPE / NON - FAMILY	0	0	0	0	0 %
SEX OFFENSES 2	0	2	12	20	166 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	0	0	3	4	133 %
BURGLARY COMMERCIAL	1	1	1	1	100 %
RESISTING/OBSTRUCTING	5	5	10	10	100 %
PART I OFFENSES	98	102	420	461	109 %
PART II OFFENSES					
PAROLE/PROBATION VIOLATION	2	2	13	13	100 %
NATURAL DEATH	0	0	4	4	100 %
RETAIL FRAUD	3	2	8	11	137 %
RUNAWAY	9	9	52	53	101 %
VIOLATION PPO/ COURT ORDER	4	4	6	6	100 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	1	1	2	2	100 %
TRAFFIC OFFENSES OTHER	6	7	39	39	100 %
CRIMINAL CASE OTHER	1	1	2	2	100 %
WARRANT ARREST	14	14	78	80	102 %
SUSPICIOUS CIRCUMSTANCES	2	2	7	8	114 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	3	3	42	44	104 %
DOMESTIC ASSAULT/SITUATION	2	1	12	14	116 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	13	41	58	125	215 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	0	0	0 %
TRESPASSING	0	0	11	11	100 %
DOA	4	4	8	10	125 %
ANIMAL COMPLAINTS	3	3	10	12	120 %
MISSING PERSON	0	0	3	3	100 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	2	5	250 %
TRAFFIC - HIT & RUN	6	5	44	42	95 %
FIRES - NOT ARSON	0	0	0	0	0 %
LOST PROPERTY	0	0	0	0	0 %
NON-CRIMINAL CASE	10	11	65	66	101 %
CRIMES AGAINST FAMILY &	0	0	4	6	150 %
DRIVING WHILE IMPAIRED	5	9	30	33	110 %
LIQUOR LAW VIOLATIONS	1	1	5	7	140 %
DISORDERLY CONDUCT	7	7	21	23	109 %
OTHER CRIMES	11	17	72	74	102 %
IMPOUND / TOW FOLLOW-UP	0	0	0	1	0 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	27	27	150	151	100 %
THREATS	0	0	0	1	0 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	15	23	70	71	101 %
<i>PART II OFFENSES</i>	<i>149</i>	<i>194</i>	<i>818</i>	<i>917</i>	<i>112 %</i>
Grand Totals:	247	296	1,238	1,378	111 %

Field Contact By Reason Summary Report

JUNE 2016

Reason for Contact	Count
911 Hang Up	27
Abandoned Vehicle	1
False Alarm Commercial	17
False Alarm Residential	5
All Other Service Reports	27
Animal Complaints Other	26
Assist Ambulance	7
Assist To Other Dept	21
Assist Fire Dept	2
Attempt To Locate	34
Barking Dog	6
Burning Ordinance	6
Civil Dispute	26
Deliver Emergency Message	1
Disturbance	12
Directed Patrol	5
Fight / No Assault	5
Fireworks	21
Found Property	6
Gun Permit/register	38
Harrassment	17
Investigate Vehicle	3
Lost Property	1
Loud Music	11
Loud Party	3
Mental Pickup/transport	1
Motorist Assist	3
Open Door	2
Ordinance Violation	6
Parking Problem	23
Pawn Ticket	119
Peace Officer	26
Public Transport	2

Reason for Contact	Count
Reckless Driver	1
Road Hazard	7
Suspicious Person	30
Suspicious Situation	44
Suspicious Vehicle	16
Trouble With Kids	20
Trouble With Neighbor	13
Trouble With Subject	43
Trespassing	3
Trash Complaint	2
Phone Harassment	3
Unwanted Subject	4
Vacation Check	2
Vehicle Inspection	2
Welfare Check	25
Wire Down	2
Work Traffic	96

REPORTED BURN COMPLAINTS - NO VIOLATIONS
JUNE 2016 FIELD CONTACT REPORT

CASE_ID	FCDATE	STREET
201603222	06/10/2016 23:36:00	S ALGER AVE
201603508	06/21/2016 21:21:00	S BROADWAY AVE
201603524	06/22/2016 13:15:00	N LAFAYETTE BLVD
201603714	06/28/2016 16:30:00	E HURON ST
201602979	06/01/2016 19:17:00	N LAFAYETTE BLVD
201603429	06/19/2016 11:22:00	W GENESEE ST



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MEMORANDUM

DATE: July 12, 2016
TO: Owosso City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: June 2016 Fire & Ambulance Report

During the month of June 2016:

Fire Department responded to **214** Ambulance calls

Fire Department responded to **23** Fire calls –

- 2 – Accidents (w/ injuries)
- 1 – Dispatched & Cancelled
- 4 – False Alarms
- 2 – Fires
- 1 – Outside Fire
- 2 – Electrical/Wiring Problem
- 2 – Electrical Short
- 1 – Smoke Detector Activation
- 2 – Assist
- 3 – Citizen Complaint
- 1 – Power Line Down
- 1 – Oil/Liquid Spill
- 1 – System Malfunction

**MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
JUNE 1, 2016 AT 7:30 AM
CITY COUNCIL CHAMBERS**

CALL TO ORDER: The meeting was called to order by Vice-Chairman Bill Gilbert at 7:38 a.m.

ROLL CALL: Was taken by Recording Secretary, Bridget Cannon.

MEMBERS PRESENT: Chairman David Acton, Vice-Chairman Bill Gilbert, Authority Members Kevin Wiles, Ken Cushman, Shar Haskins, Theresa Trecha, Jon Moore, Lance Omer, and Mayor Ben Frederick

MEMBERS ABSENT: None

OTHERS PRESENT: Josh Adams, Main Street Manager

AGENDA:

IT WAS MOVED BY VICE-CHAIRMAN GILBERT AND SUPPORTED BY AUTHORITY MEMBER TRECHA TO APPROVE THE AGENDA FOR JUNE 1, 2016 AS PRESENTED.

AYES: ALL. MOTION CARRIED.

MINUTES:

IT WAS MOVED BY AUTHORITY MEMBER TRECHA AND SUPPORTED BY VICE-CHAIRMAN GILBERT TO APPROVE THE MINUTES OF MAY 4, 2016 AS PRESENTED.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: There were no public comments.

COMMITTEE UPDATES:

1) DESIGN

WAY-FINDING SIGNS:

Josh Adams has met with MDOT, and has on-site approval for several of the sign locations. Each sign location has to be individually approved and an application completed for each. He is hoping to see way-finding sign constructed by the end of June, 2016.

BIKE RACKS:

Hoping to get sponsorship/funding for total of twenty bike racks. There are six bike racks currently funded. Cost needing sponsorship is \$300 for each bike rack. Individual sponsorships for bike racks will have placard or signage.

FLOWER PROGRAM:

Flower bed planting has started and by late June, all beds will be planted. Thank you to the volunteers.

2) ECONOMIC RESTRUCTURING

"AskOwosso" team is in process of being formed. Frequently Asked Questions form will be drafted and available with information packet, and will eventually be available for viewing on website.

3) ORGANIZATION

A list of past volunteers is being compiled. A sign-up for volunteers to assist in downtown efforts will eventually be available on website with two-hour volunteer windows. A 'Help Wanted' ad will be advertised in local papers requesting volunteers.

4) PROMOTION

Main Street is still working on revamping the website. The website will serve as a great portal, and Main Street hopes to create its' own vibe with the website, that will be both welcoming and informative.

ITEMS OF BUSINESS:

1) CHECK REGISTER

(SEE BOARD PACKET FOR CHECK REGISTER)

IT WAS MOVED BY AUTHORITY MEMBER CUSHMAN AND SUPPORTED BY AUTHORITY MEMBER WILES TO APPROVE THE CHECK REGISTER FOR MAY, 2016 AS PRESENTED.

AYES: ALL. MOTION CARRIED.

2) BUDGET REPORT/BUDGET UPDATES

(SEE BOARD PACKET FOR BUDGET)

\$9,000 Money from reserve... as maintenance bills come in for way-finding signs, some of the reserve funds will have to be used.

3) BUDGET REVISIONS

IT WAS MOVED BY AUTHORITY MEMBER WILES AND SUPPORTED BY AUTHORITY MEMBER FREDERICK TO APPROVE THE BUDGET REVISIONS FOR FISCAL YEAR 2015/2016, AS PRESENTED.

AYES: ALL. MOTION CARRIED.

4) FAÇADE GRANT UPDATES

Susan Montenegro was not present at meeting, so update was given by Josh Adams. City staff met with MEDC, and informed city they do not have the staff capacity at MEDC for all fourteen façade grant applications. Seven façade grant requests will be approved for the first round. The second round of façade grant requests will address the remaining seven applicants.

PUBLIC COMMENTS: There were no public comments.

BOARD COMMENTS: Curwood Festival, 2016 is coming up and can be a profitable event for local business owners. They just have to market accordingly (i.e. Avon Store offered mosquito spray in the past and sold out & It's A Deli Thing offers sausage gravy for the carnival employees during the festival and sells out yearly).

IT WAS MOVED BY AUTHORITY MEMBER WILES AND SUPPORTED BY AUTHORITY MEMBER CUSHMAN TO ADJOURN AT 8:35 A.M.

AYES: ALL. MOTION CARRIED.

David Acton, Chairman

OWOSSO HISTORICAL COMMISSION

Regular meeting

June 13, 2016

Curwood Castle

CALL TO ORDER:

CHAIR ELAINE GREENWAY CALLED THE MEETING TO ORDER AT 7:08 P.M.

PRESENT:

CHAIR ELAINE GREENWAY, COMMISSIONER NICK PIDEK, COMMISSIONER ROBERT BROCKWAY, COMMISSIONER JENELLE STEELE-ELKINS, COMMISSIONER CAROLYN EBERT, VICE-CHAIR JENNIFER MAHONEY, COMMISSIONER DENNIS MAHONEY, COMMISSIONER CHRIS EVELETH, HISTORICAL FACILITIES DIRECTOR ROBERT DORAN.

ABSENT:

COMMISSIONER TRACEY PELTIER

APPROVAL OF AGENDA:

COMMISSIONER DENNIS MAHANAY MOTIONED TO ACCEPT THE AGENDA, SECONDED BY COMMISSIONER NICK PIDEK. AYES ALL, MOTION CARRIED.

TREASURERS REPORT:

COMMISSIONER JENELLE STEELE-ELKINS MADE THE MOTION TO ACCEPT THE TREASURES REPORT, SECONDED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED.

**APPROVAL OF
MAY 2016 MINUTES:**

APPROVAL OF MAY MINUTES DEFERRED TO JULY 11 MEETING.

CITIZENS COMMENTS:

NONE

COMMUNICATIONS:

DIRECTORS REPORT:

DIRECTOR ROBERT DORAN DEFERRED DIRECTOR'S REPORT TO OLD AND NEW BUSINESS.

OLD BUSINESS:

MADE ON OWOSSO EXHIBITION:

Director Robert Doran gave an in-depth update on the Made in Owosso exhibition.

CURWOOD CABIN: UPDATE:

Given recent information regarding the provenance of the "Curwood" cabin, it was moved by Commissioner Dennis Mahoney and supported by Commissioner Robert Brockway to defer the donation of the cabin currently located on the property formerly owned by Ivan Conger. The motion included the caveat that the donation is only temporarily deferred until the OHC can gather more information with regard to the cabin. Ayes all, motion carried.

2016 HOME TOUR:

Chairperson Greenway stated that due to the level of work currently with Made in Owosso, the Home Tour would be discussed at the next meeting.

NON PROFIT CAPITIV BUILDING:

Director Doran stated that the commission needs to decide with how and when to proceed with all past discussions with regard to the Non Profit conversion.

NEW BUSINESS:

COMMITTEE REPORTS:

MERCHANDISING – COMMISSIONER TRACEY PELTIER: No report at this time.

EDUCATION – COMMISSIONER STEELE-ELKINS: Commissioner Steele-Elkins provided an update that Owosso High School and Owosso Middle School teachers and students will be touring the Made in Owosso exhibition.

VOLUNTEERS - CHAIRWOMAN ELAINE GREENWAY: No report at this time.

FUNDRAISING – COMMISSIONER CHRIS EVELETH: No report at this time.

FACILITIES – COMMISSIONER DENNIS MAHONEY: Mahoney provided an update. Mr. Doran mentioned that the gardens at the Gould house need attention.

EXHIBITIONS & SPECIAL EVENTS – COMMISSIONERS ROBERT BROCKWAY, CAROLYN EBERT AND JENNIFER MAHONEY: No report at this time.

MARKETING, SOCIAL MEDIA & PR – COMMISSIONER PIDEK: Commissioner Pidek provided an update on Made in Owosso marketing and social media. He stressed the importance of keeping momentum going with OHC Marketing. Mr. Doran stated that there would be a partner event almost every weekend, and OHC would assist in marketing with partners.

ACQUISITIONS – DIRECTOR ROBERT DORAN: No report at this time.

CITIZEN COMMENTS:

NONE

ADJOURN:

COMMISSIONER DENNIS MAHONEY MADE THE MOTION TO ADJOURN AT 7:50 PM SUPPORTED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED.

**MINUTES
REGULAR MEETING OF THE OWOSSO ZONING BOARD OF APPEALS
CITY OF OWOSSO
JUNE 21, 2016 at 9:30 AM
CITY COUNCIL CHAMBERS**

CALL TO ORDER: The meeting was called to order by Randy Horton at 9:30 a.m.

ROLL CALL: Was taken by Recording Secretary Bridget Cannon.

MEMBERS PRESENT: Chairman Randy Horton, Secretary Dan Jozwiak, Board Member Kent Telesz and Planning Commission Representative Thomas Taylor,

MEMBERS ABSENT: Vice-Chairman Christopher Eveleth, Alternate Matthew Grubb, and Alternate John Horvath

OTHERS PRESENT: Ms. Susan Montenegro, Assistant City Manager and Director of Community Development

AGENDA: IT WAS MOVED BY BOARD MEMBER TELESZ, AND SUPPORTED BY BOARD MEMBER JOZWIAK TO APPROVE THE AGENDA OF JUNE 21, 2016 AS PRESENTED.

YEAS: ALL. MOTION CARRIED.

MINUTES: IT WAS MOVED BY BOARD MEMBER TELESZ, AND SUPPORTED BY BOARD MEMBER JOZWIAK TO APPROVE THE MINUTES OF JANUARY 19, 2016 AS PRESENTED.

YEAS: ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum
2. ZBA minutes from January 19, 2016
3. Variance Request – 1005 Krust Drive
4. Public Notice

COMMISSIONER/PUBLIC COMMENTS: Board Member Telesz had a business relationship with the applicants, and recused himself from board discussion and voting concerning the variance.

PUBLIC HEARINGS:

1. VARIANCE – 1005 KRUST DRIVE

Ms. Margaret Pappas, applicant, would like to replace the existing aluminum sunroom that is deteriorated and flimsy. She would like to construct a 14'x22' permanent sun room structure. This would result in a 22' set back to the rear property line. The zoning ordinance requires a 35' set back. Ms. Pappas read two hand-written responses to the variance request from neighboring property owners (added to meeting documentation). Additionally, there was a phone call received by Susan Montenegro, from an additional property owner, prior to the meeting (notes from conversation included in packet). Existing structure is on cement slab and is considered existing, non-conforming. The current room was constructed in 1975, before the present zoning ordinance. Proposed structure will have permanent foundation, built on a crawl space.

COMMISSIONER COMMENT: The board appreciates the feedback received from neighboring property owners, whom are affected by the variance.

MOTION BY BOARD MEMBER JOZWIAK, SUPPORTED BY BOARD MEMBER TAYLOR AFTER REVIEWING THE CASE FOR 1005 KRUST DRIVE (050-370-000-019-00), THE OWOSSO ZBA HEREBY APPROVES THE PETITION FOR A SETBACK VARIANCE AT THE PROPERTY LISTED ABOVE WITH THE FOLLOWING BASIC CONDITIONS BEING SATISFIED:

1. Will not be contrary to the public interest or to the intent and purpose of this chapter;

The Board finds that Section 38-504(3)a.1. has been met for the following reason: neighbors have expressed positive interest and feedback in the request.

2. Shall not permit the establishment within a district of any use which is not permitted by right within that zone district, or any use or dimensional variance for which a conditional use permit or a temporary use permit is required;

Not applicable

3. Is one that is unique and not shared with other property owners;

The Board finds that Section 38-504(3)a.4. has been met for the following reason: neighboring lots are shallow on Krust Drive. Neighboring property owners have encroached in to required setback for rear yards.

4. Will relate only to property that is under control of the applicant;

The Board finds that Section 38-504(3)a.4. has been met for the following reason: relates only to their property.

5. Is applicable whether compliance with the strict letter of the restrictions governing area, set-backs, frontage, height, bulk or density would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome;

The Board finds that Section 38-504(3)a.5. has been met for the following reason: the shallowness of the lot creates a hardship on owner, which is outside of their control.

6. Was not created by action of the applicant (i.e. that it was not self-created);

The Board finds that Section 38-504(3)a.6. has been met for the following reason: the lot size was not self-created.

7. Will not impair an adequate supply of light and air to adjacent property or unreasonably increase the congestion of public streets or increase the danger of fire or endanger the public safety;

The Board finds that Section 38-504(3) a.7. has been met for the following reason: this is not an issue.

8. Will not cause a substantial adverse effect upon property values in the immediate vicinity or in the district in which the property of the applicant is located;

The Board finds that Section 38-504(3) a.8. has been met for the following reason: will improve the value and safety of home.

9. Is applicable whether a grant of the variance applied for would do substantial justice to the applicant as well as to other property owners in the area, or whether a lesser relaxation than that applied for would give substantial relief to the owner of the property involved and be more consistent with justice to other property owners;

The Board finds that Section 38-504(3) a.9. has been met for the following reason: property owners are taking down an eyesore and building a safer structure.

SPECIAL CONDITION CLEARLY DEMONSTRATED:

2. Where there are exceptional or extraordinary circumstances or physical conditions such as narrowness, shallowness, shape, or topography of the property involved, or to the intended use of the property, that do not generally apply to other property or uses in the same zoning district.

The Board finds that Section 38-504 (3) b.2. has been met for the following reason: shallowness of lot.

Any variance granted by the Zoning Board of Appeals shall not be valid after a period of six (6) months from the date granted unless the owner shall have taken substantial steps, as determined by the Board, in implementing the variance granted by the Board." Sec. 38-504(c) 2. i. ii., Chapter 38, of the City of Owosso Zoning Ordinance.

ROLL CALL VOTE: AYES ALL. MOTION CARRIED.

BUSINESS ITEMS: NONE

COMMISSIONER/PUBLIC COMMENTS: NONE

ADJOURNMENT:

MOTION BY BOARD MEMBER TELESZ, SUPPORTED BY BOARD MEMBER JOZWIAK TO

ADJOURN AT 10:37 A.M.

YEAS ALL. MOTION CARRIED.

I certify that the above findings, conclusions, and decision were approved by the City of Owosso Zoning Board of Appeals on June 21, 2016.

Dan Jozwiak, Secretary

b.a.c.

Brownfield Redevelopment Authority
Thursday, June 30, 2016, 9:00 a.m.
Owosso City Council Chambers, 301 W Main Street
Owosso, MI

Meeting was called to order at 9:00 a.m. by Chairman Vaughn.

Roll Call was taken by Recording Secretary Bridget Cannon.

Members Present: Loreen Bailey, Benjamin Frederick, Chairman David Vaughn, Julie Omer, Richard Williams, Vice-Chairman John Horvath

Members Absent: Mike Bazelides

Others Present: Susan Montenegro, Assistant City Manager and Director of Community Development; Tyler Leppanen, Assistant Director of Community Development; Justin Horvath, Shiawassee Economic Development Partnership

AGENDA:

It was moved by Authority Member Bailey and supported by Authority Member Omer to approve the agenda for June 30, 2016, as presented.

Yeas all. Motion passed.

MINUTES:

It was moved by Authority Member Cook and supported by Authority Member Frederick to approve the minutes of the meeting from October 12, 2015, as presented.

Yeas all. Motion passed.

Omer abstained, as she was not an Authority Member at the time.

COMMUNICATIONS:

1. Resolutions (Reference)
2. Staff memorandum (Reference)
3. Regular meeting minutes of October 12, 2015 (Resolution)
4. Brownfield Notices
5. Brownfield Plan #8 – Amendment #1
6. Reimbursement Agreement for plan #8

PUBLIC COMMENTS: None

Public Hearings: Brownfield Plan #8 – Amendment #1

- | | |
|----------------|---|
| SITE 1: | Parcel # 050-537-000-048-00 -1509 W. Oliver Street |
| SITE 2: | Parcel # 050-537-000-036-00 - 121 N. Chipman Street |
| SITE 3: | Parcel # 050-537-000-052-00 -1460 W. Oliver Street |
| SITE 4: | Parcel # 050-537-000-051-00 -1400 W. Oliver Street |
| SITE 5: | Parcel # 050-537-000-049-00 -1525 W. Oliver Street |

ITEMS OF BUSINESS:

1) Brownfield Plan #8 – Amendment #1

Susan Montenegro explained the amended plan must have local approval before it can go before MEDC for approval. Requesting amendment to Brownfield Redevelopment Plan District #8, Sugar Beet Site,” to include infrastructure costs for a new public road and water main. The new public road will have a public benefit. The new water main will have 1) a public benefit and 2) increased fire protection and suppression. The city of Owosso will take on the role of “Developer” in the amended plan.

The developer is seeking to capture local and state school taxes (MEGA) and extend the length of the original plan by 10 years. The plan amendment provides for tax capture revenues for environmental work and eligible construction expenses. The eligible property is that area incorporating five (5) tax roll parcels and city road right-of-way as described below:

SITE 1: Parcel # 050-537-000-048-00 -1509 W. Oliver Street

SITE 2: Parcel # 050-537-000-036-00 - 121 N. Chipman Street

SITE 3: Parcel # 050-537-000-052-00 -1460 W. Oliver Street

SITE 4: Parcel # 050-537-000-051-00 -1400 W. Oliver Street

SITE 5: Parcel # 050-537-000-049-00 -1525 W. Oliver Street

A new industrial drive will replace the existing drive to 121 N. Chipman and will create access to the 1509 W. Oliver sites.

Tax increment revenues will pay for the construction of a new industrial access street, engineering and construction of the street itself. Public utility installation for the new water main will be carried out, both for new facilities and upgrades to obsolete structures. The new water main will upgrade the single point connection for 121 N. Chipman by tripling connectivity at Chipman Street, Bennett Field, and King Street.

The original plan is set to expire in 2022. The city of Owosso seeks to amend the plan and add an additional 10 years to the duration of the plan. If all obligations have been met prior to 2032 the plan shall terminate at that time.

The developer, the city of Owosso, shall assume the risk of project cost overruns, insufficient taxable value, or changing tax structure if any developer advanced project costs is not adequately reimbursed from tax increments.

The Sonoco Company is planning an expansion project following improvements to accessibility of the site.

Motion by Authority Member Frederick, supported by Authority Member Horvath to approve the Brownfield Plan #8 – Amendment #1 as presented.

Yeas all. Motion Carried.

WHEREAS, the Brownfield Redevelopment Authority (the “Authority”) of the City of Owosso, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), has prepared and recommended for approval by the Authority a Brownfield Plan entitled Brownfield Plan #8 – Amendment #1 (the “Plan”), pursuant to and in accordance with Section 13 of the Act; and

WHEREAS, the Authority has, at least ten (10) days but not more than forty (40) days before the meeting of the Authority at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions which are affected by the Financing Plan (the “Taxing Jurisdictions”) about the fiscal

and economic implications of the proposed Financing Plan, and the Authority has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13 (10) and 14 (1) of the Act; and

WHEREAS, the Authority has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and
- F. The square footage of the proposed, new Cargill building for Site 1 is 78,121 square feet.
- G. Line item cost details are eligible expenses that serve a public good.
- H. Local redevelopment area details are accurate.

WHEREAS, as a result of its review of the Plan and upon consideration of their views and recommendations of the Taxing Jurisdictions, the Authority desires to proceed with approval of the Plan and to forward the Plan to the city council of the city of Owosso for adoption.

NOW THEREFORE, BE IT RESOLVED THAT:

1. **Plan Approved.** Pursuant to the authority vested in the Authority by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Plan is hereby approved in the form considered by the Authority on June 30, 2016, and maintained on file in the office of the City Clerk.
2. **Severability.** Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
3. **Repeals.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

ADJOURNMENT:

Motion by Authority Member Horvath, supported by Authority Member Cook to adjourn the meeting at 9:26 a.m.

Yeas all. Motion Carried.

David Vaughn, Chairman

bac