

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JUNE 20, 2016  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 6, 2016:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. 2015 Double Chip Seal Contract – Change Order No. 1. Authorize Change Order No. 1 to the 2015 Double Chip Seal Contract with Highway Maintenance, increasing the contract amount \$30,884.48 for the addition of Lynn, Lillian, Ament, and Stinson Streets to the contract, and further authorize payment up to the amount of the change order upon satisfactory completion of the work.

2. Purchase Agreement Extension – 1509 W. Oliver Street. Approve Amendment No. 4 to the purchase agreement with Cargill Incorporated for 1509 W. Oliver property by extending the due diligence period until December 31, 2016.
3. Recreation Service Agreement – Splash Pad Maintenance. Approve a one-year contract with the Shiawassee Family YMCA for daily maintenance of the splash pad and bathrooms at Bentley Park in an amount not to exceed \$5,250.00 and authorize payment to the vendor according to the terms of the contract.
4. Purchase Authorization – Portable Man Lift. Waive bidding irregularities and authorize purchase of one Genie AWP Model Man Lift from Bell Fork Lift, Incorporated in the amount of \$8,452.00 and approve payment up to the quote amount upon satisfactory receipt of the equipment and instruction of proper use.
5. Bid Award - Ferric Chloride. Accept low bid from Kemira Water Solutions, Inc. for Ferric Chloride in the amount of \$.598 per pound of iron, with an estimated annual contract of \$43,056.00, and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2017.
6. Bid Award – Carbon Dioxide. Accept low bid from Purity Cylinder Gases, Inc. for Carbon Dioxide in the amount of \$136.00 per ton, with an estimated annual contract of \$4,080.00, and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2017.
7. Bid Award – Sodium Hypochlorite. Accept low bid from JCI Jones Chemicals, Inc. for Sodium Hypochlorite in the amount of \$.72 per gallon, with an estimated annual contract of \$39,900.00 (including \$1,020.00 for shipping), and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2017.
8. Bid Award – Calcium Hypochlorite Tablets. Accept low bid from Univar USA Inc. for Calcium Hypochlorite Tablets in the amount of \$115.50 per 55-gallon pail, with an estimated annual contract of \$4,389.00, and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2017.
9. Bid Award – Sanitary Sewer Main Cleaning Services. Accept low bid from Safeway Transport, Inc., authorize contract for sanitary sewer main cleaning services in the amount of \$52,539.28, and further authorize payment to the contractor upon satisfactory completion of the work or a portion thereof.
10. Warrant No. 524. Authorize Warrant No. 524 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Logicalis, Inc.	Network engineering- May 2016	Various	\$ 5,488.00
Safebuilt, Inc.	Building department services- prorated April 2016 and May 2016	General	\$ 14,193.33
Orchard Hiltz & McCliment, Inc.	Engineering services payment for Cargill project	OBRA #8	\$ 19,654.00
Orchard Hiltz & McCliment, Inc	Water reliability study payment	Water	\$ 5,511.25
William C. Brown, PC	Professional services- May 9, 2016 -- June 3, 2016	General	\$ 13,505.12

11. Check Register – April 2016. Affirm check disbursements totaling \$953,559.06 for April 2016.

## **ITEMS OF BUSINESS**

1. 2015-16 City Budget Amendment. Consider resolution amending the 2015-16 budget incorporating adjustments made during the fiscal year.
2. Set Public Hearing - Planning Commission Ruling Appeal – Rezoning South Park Street. Set a public hearing to consider the appeal from Troy Crowe regarding the Planning Commission ruling denying his request to rezone the South Park Street property he owns. (Materials to be distributed Friday.)
3. Roadway & Watermain for Brownfield District #8 – Land Purchase and Easements. Consider resolution authorizing the execution of appropriate documents with Sonoco Protective Solutions, Inc. to effectuate the construction of a roadway and watermain to Brownfield District #8 – Sugar Beet Site.

## **COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. May 2016 Building Department Report.
2. N. Bradley Hissong Building Official. May 2016 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. May 2016 Police Report.
4. Kevin D. Lenkart, Public Safety Director. May 2016 Fire Report.

## **CITIZEN COMMENTS AND QUESTIONS**

## **NEXT MEETING**

Tuesday, July 05, 2016

## **BOARDS AND COMMISSIONS OPENINGS**

Board of Review – term expires December 31, 2020  
Building Board of Appeals – Alternate - term expires June 30, 2018

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).