

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 16, 2016
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 23, 2016:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 26, 2016:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 2, 2016:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Code Enforcement Presentation. A presentation by Housing Program Coordinator Tyler Leppanen detailing code enforcement efforts around the City.

PUBLIC HEARINGS

1. Obsolete Property Rehabilitation Exemption. Conduct a Public Hearing to receive citizen comment regarding the application from REI Group, LLC for an Obsolete Property Rehabilitation Exemption Certificate for their property at 300 West Main Street.
2. Rezoning 1007 S. Washington Street. Conduct a public hearing to receive citizen comment regarding the request to rezone the property at 1007 South Washington Street from B-1, Local Business District, to B-4, General Business District.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Purchase Authorization – Influent Screw Pump Gear Box. Waive competitive bidding requirements, authorize purchase of one Dodge screw pump gear box from Motion Industries, Inc. in the amount of \$9,072.21, and authorize payment up to that amount upon satisfactory delivery, installation, and startup of said equipment.
2. Bid Award – Qdoba Excavation Shoring. Approve contract with Environmental Advisory Services, Inc. dba ASI Environmental Technologies for installation of excavation shoring at the future Qdoba site in the amount of \$402,697.50, and authorize payment upon satisfactory completion of the work or portion thereof.
3. Professional Services Agreement – Well No. 1 Rehabilitation. Waive competitive bidding requirements, authorize professional services agreement with Layne Christensen Company for rehabilitation of Water Well No. 1 in an amount not to exceed \$28,200.35, and further authorize payment upon satisfactory completion of the project.
4. Warrant No. 523. Authorize Warrant No. 523 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund	Workers' Compensation Insurance- 1 of 4 for FY 16/17	Various	\$ 20,062.00
Orchard Hiltz & McCliment Inc	Water reliability study	Filtration	\$ 867.50
B S & A Software	Annual service/support fees- Building department / Delinquent personal property system / Internet services- 5/1/16 - 4/31/17	General	\$ 8,102.00
Waste Management	Landfill disposal charges- 4/16/16 - 4/30/16	Streets/ WWTP	\$ 6,166.08
Reeves Wheel Alignment Inc.	Public safety vehicle maintenance April 2016	General	\$ 5,145.95
Centron Data Services, Inc.	Water/sewer billing services-to correct billing error for the 3/31/16 mailing	Various	\$ 745.54
Orchard Hiltz & McCliment Inc	Cargill project-engineering services	Brownfield	\$ 6,642.50
William C. Brown, P.C.	Professional services- April 12, 2016 – May 8, 2016	General	\$ 12,382.76

5. Check Register – April 2016. Affirm check disbursements totaling \$953,559.06 for April 2016.

ITEMS OF BUSINESS

1. Downtown Development Authority General Appropriations Resolution. Adopt the General Appropriations Resolution to authorize the levy of the Downtown Development Authority millage for the 2016-2017 fiscal year.

2. City Budget Adoption. Adopt General Appropriations Resolution approving the 2016-2017 City Budget.
3. Review of Code Enforcement Practices. Consider making adjustments to the City's code enforcement efforts to create a more robust, pro-active program.
4. Final Sale Approval – Auction Parcels. Consider final approval of the parcels auctioned on May 12, 2016.

COMMUNICATIONS

1. Keith A. Lussenden, Building Official. April 2016 Building Department Report.
2. Keith A. Lussenden, Building Official. April 2016 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. April 2016 Police Report.
4. Kevin D. Lenkart, Public Safety Director. April 2016 Fire Report.
5. Parks & Recreation Commission. Minutes of April 25, 2016.
6. Planning Commission. Minutes of April 25, 2016.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, June 06, 2016

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2020
Building Board of Appeals – Alternate - term expires June 30, 2018

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
SPECIAL MEETING OF THE CITY COUNCIL
MINUTES OF APRIL 23, 2016
9:00 A.M.**

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

PLEDGE OF ALLEGIANCE: MAYOR BENJAMIN R. FREDERICK

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, Michael J. O'Leary, and Robert J. Teich, Jr.

ABSENT: None.

Motion by Mayor Pro-Tem Eveleth to set an ending time for the meeting of 12:00 p.m.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.

DISCUSSION ITEMS

General Fund Revenues

1. General property tax
2. Revenue sharing
3. Ambulance charges
4. Miscellaneous

City Manager Donald D. Crawford briefly detailed the City's sources of revenue. He noted that property taxes are flat compared to last year but he hoped the City would receive a small bump in revenue sharing this year. Ambulance charges continue to be a major source of income, though it should be noted that a significant amount of the charges are uncollectible.

General Fund Transfers

Mr. Crawford explained that these transfers are payments to other funds and reimbursements from other funds (such as the water fund reimbursing the general fund for administrative costs).

General Fund Balances

1. Appropriation of \$600,000

The City Manager indicated that approximately \$600,000 was appropriated from the fund balance this year to maintain a balanced budget. The source of this funding was unanticipated income received two years ago along with reduced spending that same year. Because of this appropriation the City Manager encouraged Council to consider making a request for a change in the City's bond rating in the near future, saying interest rates are very favorable right now and he anticipates the year ending in 2015 will have the best audit the City can expect in the next few years given the way revenues have been declining.

Council inquired about the amount of fund remaining in the account. Mr. Crawford explained that much of the fund balance is working capital such as accrued vacation and sick time, special assessments, funds

to cover the on-going land-fill remediation, and the required budget stabilization monies. The unassigned balance of the fund is approximately \$320,000.

Public safety

- 1. Police--vehicle \$36,000 and building renovations \$50,000**
- 2. Fire--building improvements \$66,275, pickup \$27,000, boiler upgrades \$5,000**
- 3. Emergency medical--ambulance \$160,000, lead monitor \$28,000**

City Manager Crawford started the discussion by noting that operation of the Public Safety department is one of the City's largest expenses, with little change expected this year from a financial standpoint. He went on to briefly detail the major expenses noted above, highlighting the need for immediate repairs and renovations at the Public Safety building. The building is in very poor shape and needs a major rebuild or possibly the construction of an entirely new building. There was discussion among Council whether there were funds in the current budget to pay for a study of the building, estimated at \$25,000, to determine the potential options available for the building. Staff indicated they believed funds were available to fill the Council's request.

Next, Public Safety Director Kevin D. Lenkart said he had recently been approached by the Ovid-Middlebury Emergency Services Authority (OMESA) about taking over fire and ambulance services for Middlebury Township. OMESA has determined it is no longer financially possible for them to continue to provide service and as a result has approached neighboring communities about the possibility of providing service to the area. Mr. Lenkart noted that the number of ambulance runs to the Township averages about 3 runs per week, so profit for this service would be negligible. The union has been approached and they have no objections to the request. Mayor Frederick indicated that the City should accommodate the request if at all possible. Councilperson Fox inquired about expanding ambulance service to other neighboring townships. Public Safety Director Lenkart indicated that he had spoken with the Owosso Township Supervisor about that possibility and they have no interest in doing so. Councilperson Fox also inquired about the potential for hiring more paramedics so the City wouldn't have to turn down any ambulance transfers for staffing reasons. Mr. Lenkart indicated that there were more issues with ambulance transfers than simply staffing levels. He pointed out that negotiations are underway with Owosso and Caledonia Townships and the City of Corunna to establish automatic mutual aid agreements to fill any gaps in coverage without incurring extra costs.

Lastly, Mr. Lenkart noted the City is longer required to pay mic fees and he anticipates the purchase of new equipment to serve the County's 911 operation will started in the coming fiscal year.

Public works

- 1. General--metal roof (\$30,000); street lighting (\$200,000)**
- 2. Engineering**
- 3. Leaf/brush collection--grinding, etc.**
- 4. Parking--maintenance only**
- 5. Parks--maintenance only**
- 6. Fleet Maintenance**

City Manager Crawford noted that the DPW is currently down one employee and they would be starting the hiring process soon to bring on another laborer. Major expenses slated for this year include the replacement of the roof on one of the buildings at the DPW, the street lighting contract, and the brush and leaf collection programs. Council inquired whether it was possible to drastically reduce or remove the lighting expenses and staff indicated it would be next to impossible to remove it. There is also concern that the cost of the leaf & brush pickup programs are starting to exceed the 1 mil of funding dedicated to these efforts. Mr. Crawford suggested possibly cutting back the brush pickup during the winter months to save money. Mayor Frederick indicated that while the brush pickup program is very popular if a cut-back was absolutely necessary then we'll just have to explain that to people.

The group next moved on to discuss parking in the downtown, specifically the changing activities in the downtown and leased parking. With the increase in downtown apartments the City must find reasonable

parking for tenants while balancing the needs of customers and the employees of downtown businesses. City Manager Crawford indicated there is no easy answer. Main Street Director Josh Adams, Public Safety Director Kevin Lenkart, and Assistant City Manager Susan Montenegro are working on revamping the downtown parking system. The desire is to remove much of the leased parking for employees, moving them to the parking lots on the outskirts of the downtown, finding reasonable 24-hour parking for those living in downtown apartments, and maintain prime customer parking. They are exploring the options available, including implementing a voucher system. Councilperson Fox said there is not a parking problem downtown, but a “walking problem.”

Moving on the group discussed park maintenance. City Manager Crawford let Council know that this year they plan on letting the grass grow along the river and around Hopkins Lake in an effort to keep the geese off these areas, to help clean the water draining into the river, and to reduce the need to mow. He anticipated there would be complaints regarding this decision. He also noted recent talks with the Friends of the Shiawassee River who suggested the installation of some stone steps at various points along the river to allow access for fisherman.

DPW Director Mark A. Sedlak very briefly detailed the purchases planned for the DPW fleet including two dump trucks with under-body scrapers and salt spreaders, two 4x4 trucks with plows, and an air compressor.

Mayor Frederick inquired about the total cost for snow removal this year, asking if there was any money remaining. Finance Director Richard C. Williams indicated that any unspent funds allocated to snow removal would be used this spring on major/local street maintenance.

General Fund Expenditures—few changes outside capital items (3-5%)

1. **City council**
2. **City manager**
3. **Finance**
4. **Assessing**
5. **Attorney**
6. **Clerk**
7. **Human resources**
8. **Treasurer**
9. **Information and technology**
10. **Building and grounds**
11. **General administration—Insurances and bad debt expenses (emergency medical \$98,000)**
12. **Community development**
 - a. **code enforcement**
 - b. **housing**

General Fund capital items

1. **Microfilm equipment-\$7,500**
2. **Election Equipment Replacement-\$16,000**
3. **Software-HR-\$7,750**
4. **Server upgrades-\$21,900**

City Manager Crawford indicated General Fund expenditures increased by approximately 3%-5% from last year. There was discussion regarding personnel changes and whether there was a need to increase funds allocated to personnel to allow new hires to work with key employees, like the City Manager, for a period of time. Mr. Crawford noted that the Council should be aware that the compensation for the city manager position is relatively low compared to other communities. Mayor Frederick then asked his fellow Council members if they preferred to undertake a search for a new city manager before the November election or to allow the new Council to take on the task. The Council agreed that due to the number of new members that may be seated in November it was important to maintain some continuity in the form of the City Manager. City Attorney William C. Brown noted that, in relation to a future search for a new city

manager, he would caution against using a search firm that does not have experience in the hire of a city manager.

The Council briefly recessed from 10:40 a.m. until 10:49 a.m.

Community Development Block Grant Fund (CDBG)

Finance Director Williams introduced this topic saying the bulk of the funds in this account are from the construction of the Comstock Center parking lot in 1984. The City was allowed to collect and keep the CDBG money that was loaned out as a part of the project. Upon their return to the City the funds were used to establish a revolving loan account providing low interest loans to downtown businesses. Mayor Frederick inquired if the fund might be used for matching grants for the installation of fire safety systems in downtown buildings, suggesting the City could set aside \$50,000 per year for these matching grants to spur building owners into installing fire suppression systems. City Manager Crawford suggested the City consider a program to install new water lines capable of handling a sprinkler system to each building in the downtown, the cost of which could be recouped over time with a quarterly service charge. Combining the two ideas might provide enough of a carrot to make the investment in a fire suppression system worth it. Mr. Williams noted that the current guidelines governing use of the funds would need to be amended to accommodate the program.

Downtown Development Authority

City Manager Crawford indicated the DDA really has their act together, they simply lack funding. Mayor Frederick pointed out that the DDA has used a zero-based budget for the last few years and members understand that any projects they want to undertake will need to be financed by funds coming from outside the TIF.

Brownfield Authorities

1. **ConAgra (Tial Products)**
2. **Sugar Beet (Sonoco, Cargill, others)**
3. **Robbins Loft**
4. **Capitol Bowl**
5. **Woodard Station**
6. **Wesener Building**

Mr. Crawford indicated that most of the City's current Brownfield Districts are simple, money in-money out type of funds, though the Sugar Beet site (District No. 8) is a different story. The plan for this district is much more complex and is currently being reviewed by the MEDC.

Mayor Frederick wanted it noted the proposed Cargill plant is not an elevator, but a feed mill, and as such should generate much less dust and pose a much lower risk of combustion than an elevator. Councilperson Bailey said she felt the Council needed to be more proactive about disseminating information like this as there seems to be lots of bad information out there.

The Wesener Building rehabilitation is now complete and the Brownfield Authority is waiting for the TIF collection.

In relation to Woodard Station, City Attorney William C. Brown indicated that the property is in receivership and the City has started a lawsuit against them for monies owed to the City.

Historical Commission

1. **Events**
2. **501C3**
3. **Paintings**

City Manager Crawford reminded the Council of the great report they received from Facilities Director Robert Doran at the last meeting. He went on to say that budgeting for an organization like the Historical Commission is difficult because you never know how much money will be raised throughout the year.

The OHC continues to work on the feasibility of forming an independent 501c(3) non-profit organization. The Cook Family Foundation is donating funds to pay for a professional consultant to help the Commission explore the idea. Mayor Pro-Tem Eveleth indicated the Commission is very dedicated in their efforts to become self-sustainable.

City Manager Crawford informed the Council the OHC was in possession of some valuable paintings, a number of which will require extensive restoration if the City wants to maintain the value of the paintings. Restoration costs are estimated at \$40,000. There was discussion about asking residents to “sponsor” the restoration of a painting and other means of raising the funds. It was noted that so many organizations are looking to raise money in the community that a fund raising effort would likely fall flat. Finance Director Williams agreed to earmark funds for the project when he undertakes the year-end fiscal adjustments.

Mr. Crawford mentioned that Facilities Director Doran was lucky enough to be the recipient of a raise recently only to discover that the raise moved him into a different tax bracket and caused the cancellation of his health insurance.

Library

- 1. Rent**
- 2. Transfer**

City Manager Crawford started the conversation saying the City needs to negotiate a new agreement for use of the library building that incorporates a rental charge. Councilperson Bailey noted her desire to transfer the building to the Library organization so they are entirely their own entity. There was a lengthy discussion regarding how such a transition could take place, providing financial assistance to the Library for a period of time if they agree to receive the building, and approaching the Library Board about the idea. Councilperson Teich, a Library Board Member, indicated he wanted to start looking into the matter further.

NEXT MEETING

Budget Meeting – Tuesday, April 26, 2016, 6:30pm – 8:30pm, Conference Room
Regular Meeting – Monday, May 2, 2016, 7:30pm, Council Chambers

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2020
Building Board of Appeals – Alternate - term expires June 30, 2018

ADJOURNMENT

Motion by Mayor Pro-Tem Eveleth for adjournment at 12:00 p.m.

Motion supported by Councilperson Greenway and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

**CITY OF OWOSSO
SPECIAL MEETING OF THE CITY COUNCIL
MINUTES OF APRIL 26, 2016
6:30 P.M.**

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

PLEDGE OF ALLEGIANCE: MAYOR BENJAMIN R. FREDERICK

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, Michael J. O'Leary, and Robert J. Teich, Jr.

ABSENT: None.

Motion by Councilperson Fox to set a meeting end time of 8:30 p.m.

Motion supported by Councilperson Teich and concurred in by unanimous vote.

CITIZEN COMMENTS AND QUESTIONS

None.

ITEMS OF DISCUSSION

Utilities Director Glenn M. Chinavare was present to detail each of the items listed on the agenda and to answer any questions from the Council.

1. Water-Transmission System

a. Chestnut Street water main replacement -

City workers are scheduled to complete this work in the coming fiscal year.

b. Water system expansion near Shiawassee Sanitary Landfill by the landfill group

Mr. Chinavare explained that bids have been received by the group, Fleis & Vandenbrink appear to be the low bidders but there are still issues that need to be worked out. This expansion will connect to the new water main on Chestnut Street. He noted that the City could encounter increased costs for repaving the streets affected by the project.

c. Sonoco/Cargill water main extensions

This work will be contracted out.

d. North Street culvert water main relocation

This project rerouted a water main that was in a poor location.

e. Oliver Street Phase I (Washington to Dewey) and Phase II (Dewey to Gould)

Phase I is scheduled to take place in 2017 and Phase II in 2018.

f. West water tower and standpipe inspection & cleaning

This work has already been completed. Mr. Chinavare anticipated the reports from the inspection would be available in a couple of weeks.

g. Hydrants

Mr. Chinavare indicated that he would like to team up with neighboring jurisdictions to determine if the use of a standard hydrant connection can be established. Any new hydrants installed would then have a universal connection that could be used by all local departments.

h. System modeling and geographic data

Orchard Hiltz & McCliment is working on this project for both the distribution and collection systems. He said the resulting information will provide an inventory of exactly what materials are in both systems and the location of those materials. In addition the information will be used to develop a comprehensive maintenance program for both systems.

i. Meter replacement and purchase of a new reading system (cost to water and sewer)

Mr. Chinavare indicated the replacement of meters and the purchase of a new reading system are necessary to update the current system and reduce revenue losses associated with use of the old meters and the manual reading of meters. He said he hoped to bid this work out yet this summer, and the work would complete the change-over to an auto-read system for the entire city. FAQ pamphlets will be produced to explain the project to residents and how it may effect them.

2. Water–Filtration System

a. Chemicals and lime

Director Chinavare indicated the City had recently made a change in its purchase of treatment chemicals and lime, piggy-backing on the contract with the Lansing Board of Water & Light. He estimated the change would save at least \$10,000 in the next fiscal year.

b. Operations and processing–labor and electricity

On the operations front the Director noted that he had requested two additional full-time employees, one heavy mechanic and one individual to maintain the new geographic database. He said he was also looking into automating more of the operations at the filtration plant. These changes could potentially eliminate two shifts at the plant. He said he would attempt to make any reductions in staff through attrition.

c. Lime disposal

The Director indicated that they would be altering the method for calculating the amount of lime residuals removed for disposal to a more accurate survey method. A survey of the City's four lagoons will be performed before and after residual removal to calculate the amount removed.

3. Water–Well System

a. Evaluation of wells

An evaluation of the wells has been completed and reports with recommended repairs received. Two wells will require significant repairs. He said he anticipated this work will be performed in the next couple of years.

b. Hintz Road replacement well–\$200,000

Mr. Chinavare noted that the current Hintz Road well was functional but not performing very well. Efforts to rehab the well are cost prohibitive as compared to drilling a new well, so a new well will be drilled near the current well. Work on this project is planned to start this year.

c. Well houses

The current well houses are in poor shape. Director Chinavare is researching cost effective coverings that could be quickly and easily installed and would far less costly than constructing a building around each well.

4. Sewer collection system

a. SAW Grant

Work continues on projects financed by the SAW Grant, with televising of the sanitary sewer system being performed currently. Mr. Chinavare pointed out that progress has been slower than anticipated with this portion of the project but all efforts are being made to remedy the situation.

b. Cleaning and televising

A DPW crew is cleaning sanitary sewer lines 3 days per week in an effort to speed the televising process along.

c. Flow monitoring

Flow monitoring of the City's sanitary sewer system continues because of a consent order with the DEQ. Engineering firm Orchard Hiltz & McCliment is working on this as a part of the SAW Grant.

d. GIS mapping and databases

This work is being handled as a part of the SAW Grant.

e. Lift station repairs–\$12,000

The City has 3 lift stations that require regular maintenance. This funding would cover the periodic maintenance of the pumps.

f. Portable generator–\$35,000 (cost to water and sewer)

This generator is needed for potential emergencies. The permanent generator at the filtration plant will be examined for possible replacement in the future as it is old and too large for our current needs.

5. Waste water treatment plant

a. Chemicals & sludge

Mr. Chinavare indicated that he was not anticipating much change in the usage of chemicals for the treatment process or the hauling of sludge to the landfill.

b. Operations and processing–labor and electricity

He indicated he was anticipating little change in the operations and processing areas in the coming year.

c. Plant equipment repair and upgrades—\$1.4 million for clarifiers, screens, heating system, motors, electrical

Director Chinavare indicated purchase and installation of the clarifiers and screens were already underway. The heating system at the plant is an old boiler that will be replaced with air-handling rooftop units. It was noted Consumers Energy should be offering rebates for the new heating system.

6. Revenues

- a. Water—metered sales**
- b. Sewer—metered sales**
- c. Treatment—Mid-County Wastewater Treatment Plant**

Director Chinavare said he was not aware of any major new customers for either water or sewer sales. Further he said he was not anticipating any major changes at the waste water treatment plant.

7. Expenditures not covered above

- a. Debt service**
- b. Depreciation**

Mr. Chinavare indicated the current debt is from filtration plant improvements in the early 2000's, with a balance of approximately \$1 million.

8. Rates

Director Chinavare said he believed last year's rate increases were pretty modest and he would like to do something similar this year along with an increase in the water capital charge. He said he wanted to start working on improving the overall infrastructure of the system and an increase in the capital charge would help with that effort. He went on to say that his philosophy on rates is to bump them up each year to avoid the need to make a large increase if at all possible. On the sewer and treatment side he said the information gathered as a part of the SAW Grants will determine the new rates that will be needed to fund the solutions to the issues that are discovered.

Mayor Frederick inquired whether the City would benefit from hiring a full-time grant writer. Staff members present did not feel the City was missing out on grant opportunities due to a lack of personnel. It was felt that staff was aware of a large portion of the grants available but the City simply didn't qualify for many of them.

Councilperson Fox inquired about what was planned to fix the catch basins in town. Staff indicated they had been researching cost effective processes to line the inside of basins. Councilperson Fox indicated he wanted to see an item addressing this issue on the next agenda. Mr. Chinavare indicated the catch basins could be added to their on-going survey and inventory efforts.

NEXT MEETING

Monday, May 02, 2016

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2020
Building Board of Appeals – Alternate - term expires June 30, 2018

ADJOURNMENT

Motion by Mayor Pro-Tem Eveleth for adjournment at 8:07 p.m.

Motion supported by Councilperson Teich and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MAY 2, 2016
7:30 P.M.**

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: PASTORAL ASSOCIATE EDWARD HORSKI
ST. PAUL & ST. JOSEPH CATHOLIC CHURCHES

PLEDGE OF ALLEGIANCE: KYLEE TOBEY, VFW POST 9455 POPPY QUEEN

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth,
Councilpersons Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway,
Michael J. O'Leary, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the agenda with the following additions to Items of Business:

4. Farmer's Market Traffic Control Order Amendment
5. Professional Services Agreement – Building Official

Motion supported by Councilperson Fox and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 13, 2016

Motion by Councilperson Bailey to approve the Minutes of the Special Meeting of April 13, 2016 as presented.

Motion supported by Councilperson Greenway and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 18, 2016

Motion by Councilperson Fox to approve the Minutes of the Special Meeting of April 13, 2016 as presented.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Buddy Poppy Sale Kickoff

Poppy Queen Kylee Tobey and her grandfather Bill Dennis were on hand to sell the ceremonial first Buddy Poppy to Mayor Benjamin Frederick marking the start of the annual Buddy Poppy Sale in Owosso.

PUBLIC HEARINGS

2016-2017 Proposed City Budget

The Public Hearing was conducted pursuant to Chapter 8 of the City Charter to receive citizen comment regarding proposed 2016-2017 City Budget.

There were no citizen comments made prior to, or during the meeting, and the hearing was subsequently closed.

The proposed budget is scheduled for adoption at the May 18, 2016 meeting.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, Owosso Township resident, asked that the audio recordings for the special budget meetings be posted to the website. He went on to say that he felt that staff hid the proposed contract for building official services until the last second and he is disgusted that Council isn't hiring local for the position.

Mayor Frederick commented on the Eagle Scout ceremony he attended this past weekend for Thomas Sutphen. Thomas is the youngest of four brothers in the Sutphen family to reach the Eagle Scout rank, achieved by less than 5% of scouts.

Councilperson Bailey said that she moved here from Frankenmuth in 2000 and just because someone comes from out of town it doesn't matter, they bring a new perspective and should be welcomed to the community. She takes offense to comments that she doesn't care because she wasn't born and raised here and she hopes that such comments don't come up again.

Councilperson Fox said he knows of a couple more Scouts that are looking for Eagle Scout projects. He also indicated he would like to talk about hiring people to repair catch basins at some point tonight.

Councilperson O'Leary said that in his experience when you hire a firm to handle building inspections they are not true officers of the law and are not able to enforce the code or write tickets.

Councilperson Greenway thanked the Cook Family Foundation for their generous contribution toward the Curwood statue. She went on to say she would like to see some action to stabilize the great room at the Gould House as it has already been a year since the ceiling collapsed.

CITY MANAGER REPORT

City Manager Donald D. Crawford briefly detailed the latest Project Status Report.

Councilperson Fox addressed his desire for the City to hire a few part time employees to fix catch basins. City Manager Crawford indicated that they had planned on hiring people to do the work later in the season but it could be moved up if the Council so desired.

Motion by Councilperson Fox to hire 2-3 seasonal employees to repair damaged catch basins, beginning no later than June 1, 2016.

Motion supported by Councilperson O'Leary.

Roll Call Vote.

AYES: Councilpersons Bailey, Greenway, Mayor Pro-Tem Eveleth, Councilpersons Fox, Teich, O'Leary, and Mayor Frederick.

NAYS: None.

CONSENT AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the Consent Agenda as follows:

Set Public Hearing-Obsolete Property Rehabilitation Exemption. Set a Public Hearing for Monday, May 16, 2016 to receive citizen comment regarding the application from REI Group, LLC for an Obsolete Property Rehabilitation Exemption Certificate for their property at 300 West Main Street as follows:

RESOLUTION NO. 37-2016

**RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER APPLICATION FOR
AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE
FOR THE PROPERTY LOCATED AT 300 WEST MAIN STREET
AND DESCRIBED AS:
PART OF ORIGINAL PLAT DESCRIBED AS; SOUTH 1/2 BLOCK 24 & SOUTH 10'
OF NORTH 1/2 BLOCK 24, ALSO ADJACENT RESERVE 1, LYING BETWEEN
EAST BANK OF SHIAWASSEE RIVER AND SAID DESCRIPTION**

WHEREAS, the City of Owosso received application for an Obsolete Property Rehabilitation Exemption Certificate on March 11, 2016, from Owosso REI Group, LLC, and

WHEREAS, the City of Owosso approved the request to establish an Obsolete Property Rehabilitation District on April 18, 2016 and described as:

PART OF ORIGINAL PLAT DESCRIBED AS; SOUTH 1/2 BLOCK 24 & SOUTH 10' OF
NORTH 1/2 BLOCK 24, ALSO ADJACENT RESERVE 1, LYING BETWEEN EAST BANK OF
SHIAWASSEE RIVER AND SAID DESCRIPTION, and

WHEREAS, it must be determined that approval of the Obsolete Property Rehabilitation Certificate would be beneficial to the city of Owosso, as well as the local and regional economies.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council sets public hearing for Monday, May 16, 2016 on or about 7:30 p.m. in the council chambers for the purpose of hearing comments for those within the district, and any other resident or taxpayer, of the city of Owosso; and

SECOND: the city clerk gives the notifications as required by law; and

THIRD: the city staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.

First Reading and Set Public Hearing - Rezoning 1007 S. Washington Street. Conduct first reading and set a public hearing for Monday, May 16, 2016 to receive citizen comment regarding the request to rezone the property at 1007 South Washington Street from B-1, Local Business District, to B-4, General Business District as follows:

RESOLUTION NO. 38-2016

**TO SET A PUBLIC HEARING TO CONSIDER AMENDING CHAPTER 38 ZONING
OF THE CODE OF ORDINANCES
TO REZONE A PORTION OF THE PARCEL AT 1007 S. WASHINGTON STREET
AND AMEND THE ZONING MAP**

WHEREAS, the city council of the city of Owosso received a petition from Crowe Properties, LLC, owner of real property identified as 1007 S. Shiawassee Street, parcel number 050-652-011-013-00, to rezone the parcel from B-1 Local Business District to B-4 General Business District; and

WHEREAS, the planning commission subsequently published the request and mailed notices of the request to surrounding property owners, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the city staff and planning commission recommend, without reservations or conditions, the rezoning of 1007 S. Washington Street, parcel number 050-652-011-013-00, as petitioned; and

WHEREAS, the item must now be considered by the city council and a public hearing by the council is required before any such ordinance amendment can be acted upon.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following change, to be noted on the official map and filed with the city clerk:

Parcel Address	Current Zoning	Amended Zoning
1007 S. Washington Street	B-1, Local Business District	B-4, General Business District
Description		
LOT 14 OF THE PLAT OF WOODARD'S SUBDIVISION OF BLOCK NO. 1 OF A. L. WILLIAMS ADDITION TO THE VILLAGE (NOW CITY) OF OWOSSO, SHIAWASSEE COUNTY		

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, May 16, 2016 at or about 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

Accept Donation & Authorize Payment – James Oliver Curwood Statue. Facilitate the transaction between the Cook Family Foundation and Nathan Leslie, accepting a donation from the Foundation for \$5,000 and authorizing payment of said amount to Nathan Leslie as follows:

RESOLUTION NO. 39-2016

RESOLUTION ACCEPTING DONATION FOR CURWOOD STATUE AND AUTHORIZING PAYMENT TO MR. NATHAN LESLIE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, accepted a check in the amount of \$5,000 from the Cook Family Foundation; and

WHEREAS, the Cook Family Foundation asks that the city use this money to show their support for the creation of the James Oliver Curwood Statue created by Mr. Nathan Leslie; and

WHEREAS, Mr. Leslie has asked to have the full amount paid to him.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to accept the donation of \$5,000 from the Cook Family Foundation.

SECOND: The accounts payable department is instructed and authorized to forward the full amount to Mr. Nathan Leslie to help pay for the creation of the Curwood Statue.

Professional Services Agreement & Change Order No. 1 – Engineering Services for Oliver Street Reconstruction Project. Authorize contract with Spicer Group, Inc. for design engineering and construction administration services for the Oliver Street Reconstruction Project in the amount of \$184,850.00, approve Change Order No. 1 increasing the contract to \$259,625.00, and further authorize payment to Spicer Group, Inc. upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 40-2016

**RESOLUTION AUTHORIZING THE EXECUTION OF
AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
& CHANGE ORDER NO. 1
WITH SPICER GROUP, INC.
FOR THE OLIVER STREET RECONSTRUCTION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering the necessary road reconstruction and water main replacement of Oliver Street, from Washington Street to Gould Street; and

WHEREAS, this project requires the services of a professional engineering firm and, the City sought proposals from its QBS list of firms to perform such work; and

WHEREAS, Spicer Group, Inc. is selected as the most qualified firm to perform such work and offers to complete full design and construction administration services of said project in return for compensation in an amount not to exceed of \$184,850.00; and

WHEREAS, the City requests additional services of Spicer Group, Inc. as part of the Oliver Street project, dividing the project into two separate construction contracts for FY2017-20, and that Spicer Group agrees to perform said changes at an additional fee of \$74,775.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Spicer Group, Inc. to provide professional engineering services for the Oliver Street Reconstruction Project.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Addendum 2016-01 to an Agreement for Professional Engineering Services between the City of Owosso, Michigan and Spicer Group, Inc. in the amount of \$184,850.00.

THIRD: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit B, Change Order No. 1 to Addendum 2016-01 in the amount of \$74,775.00, resulting in a revised contract amount of \$259,625.00.

FOURTH: The Accounts Payable department is authorized to make payment up to the amount of \$259,625.00 to Spicer Group, Inc. upon successful completion of stated work or a portion thereof.

FIFTH: The above expenses shall be paid from the 2010 Unlimited Obligation Bond Proceeds Account, City Public Act 51 - Major Street Fund, the Water Fund, and other funds as appropriated.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Teich, Bailey, Mayor Pro-Tem Eveleth, Councilpersons Fox, O'Leary, Greenway, and Mayor Frederick.

NAYS: None.

ITEMS OF BUSINESS

Surface Transportation Program Fund Application - South Cedar Street

Motion by Mayor Pro-Tem Eveleth to approve grant application to the Michigan Department of Transportation for Surface Transportation Program funds to assist in the resurfacing of South Cedar Street from Hampton Avenue to Main Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds equal to a 20% match plus the cost of project design and engineering as follows:

RESOLUTION NO. 41-2016

AUTHORIZING APPLICATION FOR SURFACE TRANSPORTATION PROGRAM FUNDS FOR SOUTH CEDAR STREET IMPROVEMENTS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Service Department recommends the resurfacing of South Cedar Street from Hampton Avenue to Main Street; and

WHEREAS, the Michigan Department of Transportation offers a portion of its federal funds known as Surface Transportation Program funds for this work through its Surface Transportation Program; and

WHEREAS, the roadway proposed for improvement must be within federal-aid small urbanized areas, such as Owosso; and

WHEREAS, the roadway proposed for improvements must be on the federal-aid route system, which includes South Cedar Street; and

WHEREAS, the City of Owosso proposes to procure Surface Transportation Program funds for the purpose of providing a maximum of 80 percent (80%) federal match to the City's Public Act 51 - Major Street fund as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the resurfacing of South Cedar Street from Hampton Avenue to Main Street.

SECOND: That the City of Owosso is actively seeking Surface Transportation Program funds to partially fund the proposed roadway improvements and is willing to participate in the Small Urban Program.

THIRD: That appropriate city officials are authorized to sign the application documents and are further authorized to obligate City funds as its match of the project cost.

FOURTH: The City's portion of costs shall be paid from the City's Public Act 51 - Major Street fund.

Motion supported by Councilperson Teich.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Fox, Bailey, O'Leary, Teich, Greenway, and Mayor Frederick.

NAYS: None.

Surface Transportation Program Fund Application Addition - East Oliver Street

Motion by Mayor Pro-Tem Eveleth to approve separation of the East Oliver Street Reconstruction Project into two parts spanning two fiscal years, authorizing a grant application to the Michigan Department of Transportation for Surface Transportation Program funds to assist in Phase 2 of the project, authorize participation in the Small Urban Program for Phase 2, and further authorize commitment of City funds equal to a 20% match plus the cost of project design and engineering for Phase 2 as follows:

RESOLUTION NO. 42-2016

AMENDING EXISTING APPLICATION FOR SURFACE TRANSPORTATION PROGRAM FUNDS AND AUTHORIZING NEW APPLICATION FOR SURFACE TRANSPORTATION PROGRAM FUNDS FOR OLIVER STREET FROM WASHINGTON STREET TO GOULD STREET

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Service Department recommends the reconstruction of East Oliver Street from Washington Street to Gould Street (Project); and

WHEREAS, the Project has been approved by the Michigan Department of Transportation (MDOT) for its FY2017 funding period. With its share of federal funds capped at \$375,000.00, the project is deemed financially constrained; and

WHEREAS, the Owosso/Corunna Small Urban Group has approved the City of Owosso request to divide the Project into two parts and receive Surface Transportation Program funds from two separate funding periods; and

WHEREAS, the Owosso/Corunna Small Urban Group approves the Oliver Street Reconstruction Project from Washington Street to Oak Street, Part 1, shall continue as planned for MDOT's FY2017 funding period with funding as approved; and

WHEREAS, the Owosso/Corunna Small Urban Group approves the Oliver Street Reconstruction Project from Oak Street to Gould Street, as Part 2, and that it shall receive its top priority for MDOT's FY2018-20 Call For Projects; and

WHEREAS, the Michigan Department of Transportation offers a portion of its federal funds known as Surface Transportation Program funds for this work through its Small Urban Program; and

WHEREAS, roadway improvements that are eligible for these funds must be located on the federal-aid

highway system and within the federal urban area boundary, such as Oliver Street in the City of Owosso; and

WHEREAS, for the Oliver Street Reconstruction Project, Part 2, the City of Owosso proposes to procure FY2018-20 Surface Transportation Program funds for the purpose of providing a maximum of 80 percent (80%) federal match, capped at \$375,000.00, to the City's funds as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the reconstruction of Oliver Street from Washington Street to Gould Street, divided into Parts 1 and 2 as described.
- SECOND: The City of Owosso is actively seeking Surface Transportation Program funds to partially fund the proposed roadway improvements for both Part 1 and Part 2 and is willing to participate in the Small Urban Program.
- THIRD: That Part 1, Oliver Street from Washington Street to Oak Street shall continue as planned and be completed during MDOT's FY2017 construction season.
- FOURTH: That Part 2, Oliver Street from Oak Street to Gould Street shall proceed as outlined in the project application and that the project shall be entered into MDOT's FY2018-20 Call for Projects.
- FIFTH: That appropriate city officials are authorized to sign the application documents and are further authorized to obligate City funds as its match of the project cost.
- SIXTH: The City's portion of costs shall be paid from the City's 2010 Unlimited Tax Obligation Bond proceeds, the City Water Fund, and other funds as appropriated.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilperson Bailey, Mayor Pro-Tem Eveleth, Councilpersons Greenway, O'Leary, Teich, Fox, and Mayor Frederick.

NAYS: None.

Transportation Economic Development Funds-Category F Application – South Washington Street

Motion by Mayor Pro-Tem Eveleth to approve resolution supporting the application to seek Transportation Economic Development Fund-Category F funds for the resurfacing of South Washington Street from Stewart Street to Corunna Avenue and authorize the obligation of City funds for the project per the terms of the TEDF-F Program match requirement as detailed below:

RESOLUTION NO. 43-2016

**RESOLUTION AUTHORIZING APPLICATION FOR
TRANSPORTATION ECONOMIC DEVELOPMENT FUNDS, CATEGORY F
FOR S. WASHINGTON STREET IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Service Department recommends pavement rehabilitation of Washington Street from Stewart Street to Corunna Avenue (M-71) for the FY2018 construction season; and

WHEREAS, the Michigan Department of Transportation offers special funding known as Transportation Economic Development Fund-Category F (TEDF-F) for roadway improvements that provide continuity with the secondary all-season commercial truck route system; and

WHEREAS, the roadway proposed for improvement meets all of the requirements of the TEDF Program; and

WHEREAS, the City of Owosso proposes to procure TEDF-F funds for the purpose of providing a state match that will be the lesser of 80 percent (80%) or \$375,000.00; to the City's Public Act-51 Major Streets Fund as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed roadway improvements.

SECOND: That the City of Owosso is actively seeking TEDF-F funds to partially fund the pavement rehabilitation of Washington Street from Stewart Street to Corunna Avenue (M-71) and is willing to participate in this program.

THIRD: That the proper city officials are authorized to sign the application documents.

FOURTH: Staff is hereby authorized to obligate City share of Public Act 51 - Major Street Funds as its match of the project cost.

Motion supported by Councilperson Greenway.

Roll Call Vote.

AYES: Councilpersons Fox, Greenway, O'Leary, Teich, Mayor Pro-Tem Eveleth, Councilperson Bailey, and Mayor Frederick.

NAYS: None.

Farmer's Market Traffic Control Order No. 1351 Amendment (This item was added to the agenda.)

Mayor Pro-Tem Eveleth introduced the item saying the market will be starting this Saturday and the Market Master finds that she will need more room to accommodate all the vendors that are interested in coming.

Motion by Mayor Pro-Tem Eveleth to approve Traffic Control Order No. 1351.1, amending Traffic Control Order No. 1351, increasing the space available to the Farmer's Market to include Ball Street from the south line of Towne Square to Mason Street and increasing the hours of operation until 4:00 p.m. on June 18, 2016 and August 27, 2016 to take advantage of other downtown events.

Motion supported by Councilperson Teich.

Roll Call Vote.

AYES: Councilpersons Greenway, Bailey, O'Leary, Mayor Pro-Tem Eveleth, Councilpersons Teich, Fox, and Mayor Frederick.

NAYS: None.

Professional Services Agreement – Building Official (This item was added to the agenda.)

City Manager Crawford introduced the topic by saying the environment of code enforcement has changed significantly in recent years. Many formerly independent contractors are finding it difficult to stay on their own and are discovering it is more advantageous to join a company like SAFEbuilt that provides privatized building department services. He said that the recent resignation of the City's Building Official caused staff to move quickly to prevent a lapse in coverage given the back-log of projects. The City interviewed a private contractor for the position and wanted to proceed in hiring this individual but discovered he was not able to break his contract with SAFEbuilt. SAFEbuilt has agreed to provide the City with the services of this individual if the City contracts through the company. This individual would be working on a part time basis and the City is free to hire another person to fill in the remainder of the week if needed. Mr. Crawford also noted that the contract with SAFEbuilt is flexible in that it can be terminated with 30-days notice if necessary.

There was significant Council discussion regarding concerns with cost, recruiting for the position locally, increasing Gary Palmer's hours, concern that such an organization will be heavy handed or conversely not want to get involved in any potential legal fight, the need to be practical, the fact the City has approximately 40 pending projects, the level of dedication that could be expected from a contract employee, the ease with which the City can terminate the contract, and the City's inability to name a specific official in the contract. Councilperson O'Leary commented that he has known the person the City wants for the position for 30 years and he is a good person, but he would rather temporarily contract with another municipality until someone can be hired directly.

Motion by Mayor Pro-Tem Eveleth to approve a professional services agreement with SAFEbuilt Michigan, LLC for the provision of building department related services as follows:

RESOLUTION NO. 44-2016

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT
WITH SAFEbuilt MICHIGAN, LLC**

WHEREAS, the City has the responsibility under State laws and City Ordinance to adopt and enforce certain building codes and other regulations, conduct inspections, review building plans, and provide other professional services related to the construction and maintenance of structures within the City limits; and

WHEREAS, SAFEbuilt Michigan, LLC has represented to the City that it has substantial knowledge and experience in the interpretation and application of the laws of the State of Michigan and the City's adopted Code of Ordinances with regard to various building construction tasks, including but not limited to, the inspection of buildings, the review of building plans, and other building code related services; and

WHEREAS, the City desires to engage SAFEbuilt to provide the services described in the attached Agreement subject to the terms and conditions of the Agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has determined that it is advisable, necessary and in the public interest to enter into a professional services agreement with SAFEbuilt Michigan, LLC, to provide support services to the building department and the city of Owosso.

SECOND: The Mayor and the City Clerk are instructed and authorized to sign the document substantially in the form attached, Professional Services Agreement Between the City of Owosso, Michigan and SAFEbuilt Michigan, LLC.

THIRD: The contract shall become effective today, May 2, 2016.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Bailey, Greenway, Teich, and Mayor Frederick.

NAYS: Councilpersons O'Leary and Fox.

The motion passes.

COMMUNICATIONS

Parks & Recreation Commission. Minutes of March 28, 2016.

Planning Commission. Minutes of March 28, 2016.

Downtown Development Authority/Main Street. Minutes of April 6, 2016.

Historical Commission. Minutes of April 11, 2016.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, Owosso Township resident, said he couldn't believe that Council had approved the contract with SAFEbuilt. He said people in the community didn't want to work with someone from out of town. He repeated his feeling the contract was snuck in at the last minute and there was collusion involved.

Justin Horvath, president & CEO of the SEDP, said he knows the point person on the building official contract. He has worked with him frequently over the years and he is a resident of Shiawassee County. He said he was aware of lots of great building inspectors in the area, but her recognized that they may not be able to dedicate themselves to a full time position in addition to their current duties. He went on to say that the City has a backlog of projects and appreciates the idea that Council wants to keep things moving.

Councilperson Greenway asked for clarification if the City will be able to work with the building official they want. City Manager Crawford indicated that we are being told we can.

Councilperson Fox said he wants a periodic running tally of the costs of the building official contract presented to Council.

NEXT MEETING

Monday, May 16, 2016, 7:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2020

Building Board of Appeals – Alternate - term expires June 30, 2018

ADJOURNMENT

Motion by Mayor Pro-Tem Eveleth for adjournment at 8:14 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: April 20, 2016

TO: Mayor Benjamin Frederick, City Council, and Manager Don Crawford

FROM: Larry Cook, Assessor

RE: Obsolete Property Rehabilitation – 300 W. Main Street

As mentioned in my memo of March 29, 2016, the city clerk received a request from Randy Woodworth of Owosso REI Group, LLC, owners of 300 W. Main Street, an application for tax abatement under the city's policy. The clerk also received an application for an Obsolete Property Rehabilitation Exemption. The council approved establishing an Obsolete Property Rehabilitation District at the meeting of April 18, 2016.

The project proposes to completely renovate the building by creating a riverside restaurant/pub in the west section and multi-level mixed use in the east section. The application for this project estimates there will be 35 jobs created with 20 full time and 15 part time, besides the jobs created during the renovation and construction. The wages are estimated to range from \$14.00 - \$24.00.

The statutory limit under Public Act 146, section 7 (2) is 12 years. In calculating the number of abatement years on the abatement schedule, the applicant exceeds the limits for approval of 12 years.

It is recommended by staff that the city council set a public hearing for May 16, 2016, for input from the public both within and out of the district. The city clerk will send notice to all taxing jurisdictions as required by the statute and the city's tax abatement policy.

If there are any questions, please feel free to contact me at (989) 725-0530.

RESOLUTION NO.

**TO APPROVE THE APPLICATION FOR AN
OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE
FROM OWOSSO REI GROUP, LLC
FOR PROPERTY LOCATED AT
300 W. MAIN STREET**

WHEREAS, the City of Owosso is a Qualified Local Government Unit within the State of Michigan and is empowered to provide tax exemptions for increased value of rehabilitated facilities within the City; and

WHEREAS, after public notice and a public hearing on April 18, 2016, the City Council of the City of Owosso approved an Obsolete Property Rehabilitation District at 300 W. Main Street in Owosso, Michigan. As provided by section 4(2) of Public Act 146 of 2000, said property more particularly described as:

PART OF ORIGINAL PLAT DESCRIBED AS; SOUTH 1/2 BLOCK 24 & SOUTH 10' OF NORTH 1/2 BLOCK 24, ALSO ADJACENT RESERVE 1, LYING BETWEEN EAST BANK OF SHIAWASSEE RIVER AND SAID DESCRIPTION

WHEREAS, the City Clerk received an application on March 11, 2016 from Randy Woodworth, authorized agent for Owosso REI Group, LLC owners of the property, for an Obsolete Property Rehabilitation Exemption Certificate; and

WHEREAS, notice of a public hearing concerning the application for an exemption certificate was provided to the Assessor of the City and the legislative body of each taxing unit that levies ad valorem property taxes in the City; and

WHEREAS, the City finds that the property meets the definition of an obsolete property as defined in section 2(h) of Public Act 146 of 2000 and the application for the exemption certificate is complete; and

WHEREAS, the City finds that the property relates to a rehabilitation program that when completed constitutes a "rehabilitated facility" within the meaning of P.A. 146 of 2000, and said property is located within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of PA 146 of 2000; and

WHEREAS, it has been found that the rehabilitation of the obsolete property is calculated to, and will at the time of the issuance of the certificate, have the reasonable likelihood to increase commercial activity, retain and create employment, and revitalize the downtown; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property already exempt under PA 146 of 2000 and under PA 198 of 1974 does not exceed 5% of the total taxable value of the unit; and

WHEREAS, the applicant is not delinquent in any taxes related to the facility; and

WHEREAS, the rehabilitation work described in the application has not commenced prior to the establishment of the District.

NOW, THEREFORE, BE IT RESOLVED that, based on the findings above made at public hearing, the City Council of the City of Owosso authorizes the application for an Obsolete Property Rehabilitation Exemption Certificate at 300 W. Main Street for a period of ____ years; and

ALSO, BE IT RESOLVED that the rehabilitation shall be completed within eighteen (18) months from the date of approval of said application, and

FURTHERMORE, BE IT RESOLVED that the application and resolution are authorized for submittal to the State Tax Commission for final review and authorization.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) **Owosso REI Group, LLC**

Business Name (If Different) _____

Address of Proposed Project **300 Main Street, Owosso, MI 48867**

Mailing Address (If Different) **120 W. Exchange, Suite 203 Owosso, MI 48867**

Do you own the property? Yes If no, what is your relationship? _____

Type of Abatement Requested (if known) **Obsolete Property Rehabilitation - OPRA**

Total square footage of all current buildings on site +/- **35,000 sq/ft**

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

The existing property contains (3) adjacent buildings. All are vacant and under major disrepair. The proposed plans have the West building fully rehabilitated into a riverside restaurant/pub and a brewing facility (Owosso Brewing Co.). This space will also be connected with an outdoor patio area that overlooks the river. The center building will remain as the access point for the both the Pub and the East building. The East building will be rehabilitated into a multi-level mixed-use facility. The first floor will house a mix of professional office and retail. There will also be some storage and individual garage units to support the residential users on the floors above. The upper levels will contain 16 new living units that are supported by MSHDA's Rental Rehabilitation Program. Combined, the property will provide the ability to live, work, and play in Owosso's downtown.

Give estimated cost of the following components applicable for the proposed project:

Land improvements (excluding land): **10,000 sq/ft (Entry Drive, Patio, Ingress/Egress)**

Building improvements: **Size 35,000 sq/ft - \$7,000,000**

Machinery & Equipment: **NA**

Furniture & Fixtures: **NA**

Time schedule for start and completion of construction and equipment installation (if applicable):

Building:

Start Date: **October 2016**

Completion Date: **December 2017**

Equipment installation (if applicable):

Start Date: **August 2017**

Completion Date: **October 2017**

Page 2

Will machinery be owned or leased by applicant? NA

Part Time 15

Un-Skilled Wage level \$

Phone Number 989-277-2815

Signature Larry L. Cook Date 4/20/16

Abatement Schedule

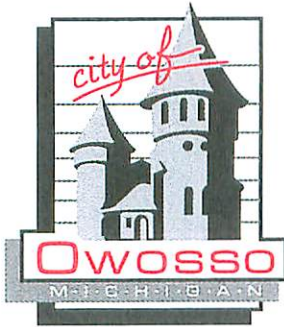
This schedule applies to Industrial or Commercial Property as defined in 211.34c of the General Property Tax Act

1. Capital investment \$Up to \$100,000 \$100,001 to \$250,000 \$250,001 to \$500,000 \$500,001 to \$1,000,000 \$1,000,001 to \$2,500,000 \$2,500,001 to \$5,000,000 * - \$5,000,001 and up <i>\$7,000,000</i>	Years of tax abatement 1 2 3 4 5 6 7	Rehabilitated/restored additional two years in any capital investment
2. Job creation as Full Time Equivalent (40hrs.per week) 1-10 * - 11-25 <i>20 Full Time</i> 26-50 <i>15 Part Time</i> 51 and up	Years of tax abatement 2 3 4 5	
3. Job wages Average wage > 1.5x minimum wage * - Average wage > 2x minimum wage Average wage > 3x minimum wage	Years of tax abatement 2 4 6	<i>\$14.40 HR to \$24.00 HR.</i>
4. Number of years located in city of Owosso 2-10 11-15 16 and up <i>New</i>	Years of tax abatement 1 2 3	
5. Employees with city of Owosso residency 1-10 11-25 26+ <i>N/A</i>	Years of tax abatement 1 2 3	

14 yrs.

Note: Total number of tax abatement years shall not exceed statutory limits.

Land Look - Assessor
4/20/16



301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

May 5, 2016

Owosso City Council
301 W. Main Street
Owosso, MI 48867

Re: Obsolescence - 300 W. Main Street - 78-050-470-024-001-00

Mayor Frederick & City Council:

Functional obsolescence is *loss in value due to inability of the structure to perform adequately the function for which it is used*. This may be a result from changes in demand, design and even technology. It may also take form of deficiency do to the need for modernization. In any case, it is the perception of a loss in utility.

As required for an Obsolete Property Rehabilitation Exemption Certificate, for the property at 300 W. Main Street, owned by Owosso REI, LLC, the following statement describes the functionally obsolescence of this property.

1. Roof in need of repair/replacement in many areas, currently leaking and damaging interior rooms;
2. Electrical system and wiring removed in some areas and insufficient for today's demand requirements. Repair/replacement/upgrade in lighting a must to meet highest and best use of a mixed use facility;
3. Wiring for technology in need of complete replacement. Current system is obsolete and not able to meet today's requirements;
4. Exterior metal wall panels damaged and need of repair/replacement;
5. Brick walls on back of west section cracked, crumbling and need repaired;
6. Interior separation walls damaged in many areas needing removed/replaced;
7. Heating and cooling system needs complete replacement;
8. Only a few entrances meet barrier free requirements;
9. Majority of windows are old and some are only aluminum storm;

It is my opinion the functional obsolescence of this parcel has caused a reduction in value that exceeds 50% in its current use.

If you have any further questions, please feel free to contact me at (989) 725-0530.

Respectfully,

Larry D. Cook
Assessor, MAAO (3)



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 27, 2016

TO: Mayor Frederick and the Owosso City Council

FROM: Susan Montenegro
Asst. City Manager/Community Development Director

SUBJECT: Set Public Hearing - Rezoning of 1007 S. Washington Street

RECOMMENDATION:

The Planning Commission and city staff recommend amending the zoning ordinance to rezone parcel 050-652-011-013-00, 1007 S. Washington Street from B-1 Local Business District to B-4 General Business District.

BACKGROUND:

The City is in receipt of a rezoning request from Troy Crowe to rezone the parcel located at 1007 S. Washington Street from B-1 Local Business District to B-4 General Business District. Mr. Crowe states his auction business requires a dealer's license to sell vehicles by auction and the current zoning designation does not allow this use.

The Planning Commission, after mailing notices and holding a public hearing, voted at its regular meeting on April 25, 2016 to rezone parcel 050-652-011-013-00, also known as 1007 S. Washington Street. The rezoning request is in line with other uses along this street.

Staff has no objection to the proposed rezoning.

City Code Section 38-555 lists the criteria when considering the rezoning of a property as follows:

Sec. 38-555. Criteria for amendment of the official zoning map.

In considering any petition for an amendment to the official zoning map, the planning commission and city council shall consider the following criteria in making its findings, recommendations and decision:

- (1) Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.
- (2) Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.
- (3) Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

- (4) The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.
- (5) The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."
- (6) The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.
- (7) The request has not previously been submitted within the past one (1) year, unless conditions have changed or new information has been provided.
- (8) Other factors deemed appropriate by the planning commission and city council.

FISCAL IMPACTS:

There are no direct fiscal impacts to the City presented by the rezoning.

Document originated by: Susan Montenegro

ORDINANCE NO.

**AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES
TO REZONE A PARCEL OF REAL PROPERTY
ON 1007 S. WASHINGTON STREET
AND AMEND THE ZONING MAP**

WHEREAS, the city of Owosso received a petition from a land owner of real property identified as 1007 South Washington Street and described as: LOTS 22-24 BLK 11 A L WILLIAMS 2ND ADD INCLUDG ½ CLSD ALLEY, to rezone the parcel from B-1 Local Business District to B-4 General Business District; and

WHEREAS, the planning commission published the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the city staff and planning commission recommend, without reservations or conditions, the rezoning of parcel commonly known as 1007 S. Washington Street from B-1 Local Business District to B-4 General Business District; and

WHEREAS, the City Council held a public hearing May 16, 2016 and having heard all interested persons and deliberated on the request; and

WHEREAS, the City Council find that the zoning petition meets the intent and criteria for a zoning map amendment, specifically as it relates to the requirements of Section 38-555 of the Code of Ordinances of the City of Owosso.

NOW THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following change to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Amended Zoning
1007 S. Washington St.	050-652-011-013-00	B-1 Local Business	B-4 General Business

SECTION 2. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective June 6, 2016.

APPLICATION FOR REZONING

CITY OF OWOSSO

301 W. Main Street, Owosso, Michigan 48867, TX 989-725-0540, FX 989-723-8854

Note to Applicants:

1. In order that this application may be processed, the applicant must completely fill in the application and make a non-refundable payment of Three Hundred Dollars (\$300) to the Treasurer's Office, to cover costs associated with the processing.
2. The applicant or his/her representative must be present at the Planning Commission and City Council public hearings for action to be taken on this request.

TO THE OWOSSO CITY COUNCIL:

I, (we), the undersigned, do hereby respectfully make application and petition the City Council to amend the Zoning Ordinance and change the Zoning Map as hereinafter requested,

1. PROPERTY TO BE REZONED: Street Address 1007 S. WASHINGTON ST OWOSSO
Description: (lot, block or metes and bounds) LOTS 22, 23, 24, 8, 9, 10, 11, 12, 13
Frontage in Feet 88' Depth in Feet 264'
2. PROPERTY OWNERSHIP: (Name, Address, and Phone Number)
CROWE PROPERTIES LLC PO BOX 1627 OWOSSO MI 989-666-6339
3. ZONING REQUEST Current Zoning B-1 Requested Zoning B-4
Proposed Use of the Property _____

Indicate why, in your opinion, the requested change is consistent with the Ordinance in prompting and protecting the public health, safety, peace, morals, comfort, convenience and general welfare of the inhabitants of the City of Owosso:

OUR AUCTION BUSINESS REQUIRES US TO HAVE A DEALERS LICENSE TO SELL VEHICLES BY AUCTION, SO WE NEED TO HAVE THE LICENSE.

The above information has been submitted in support of the rezoning and is accurate and truthful to the best of our knowledge.

(Signature of Applicant)

PO BOX 1627 OWOSSO MI
(Address)

(Signature of Co-Applicant)

989-666-6339
(Phone)

☐ Legal Representative

☒ Owner

☐ Option to Purchase

FOR OFFICIAL USE ONLY

Case # _____
Receipt # _____
Date Filed _____
Description Checked _____

Planning Commission Hearing Date _____
Action Taken _____
City Council Hearing Date _____
Action Taken _____

City of Owosso

1007 S. Washington

Legend

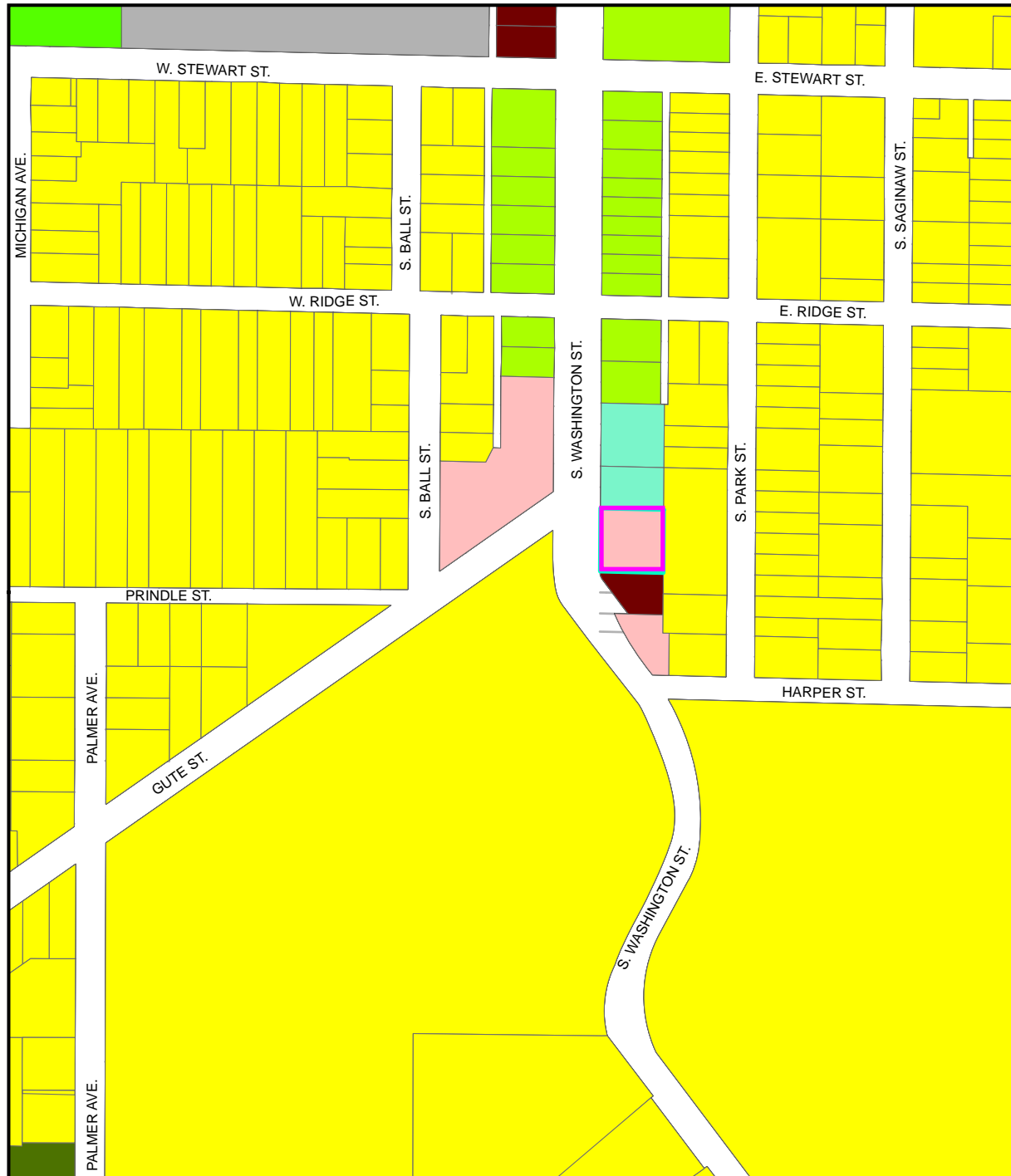
Zoning

<all other values>

Z_PRIMARY

<Null>

- B1
- B2
- B3
- B4
- C-OS
- I1
- I2
- OS1
- P1
- PUD
- R1
- R2
- RM1
- RM2



0 130 260 520 780 1,040 Feet

City of Owosso

1007 S. Washington





MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: May 12, 2016
TO: City Council
FROM: Glenn M. Chinavare, Utility Director
SUBJECT: Screw Pump Gear Box - Influent Wastewater Process

RECOMMENDATION:

Authorization to purchase one Dodge gear box from Motion Industries of Birmingham, Alabama for restoration of one of three influent screw pumps at the Wastewater Treatment Plant.

BACKGROUND:

The Wastewater Treatment Plant currently employs three (3) influent screw pumps to receive and move incoming raw wastewater flows to the treatment processes. Each screw pump uses a 40 HP motor and gear box to turn the individual screw pumps. The existing gear boxes (Sumitomo-brand) have failed at an average of 5 year intervals, when service life should be 10 - 15 years before major repairs. These periodic repairs are not cost effective. As the other Sumitomo units fail, these will be replaced with the Dodge gear box also.

The brand name application gear box recommended from an original process equipment provider is the Dodge gear box. Quotes for the Dodge unit were received from three sources as follows:

Lakeside Equipment Company of Bartlett, Illinois	\$10,364.00
Applied Industrial Technologies of Lansing, Michigan	\$9,493.97
Motion Industries of Birmingham, Alabama	\$9,072.21

This is a purchase of equipment only, as installation will be performed by city personnel.

FISCAL IMPACTS:

Equipment expense in the amount of \$9,072.21 will be provided from the FY2015-2016 Capital Budget replacement fund 599-901-977.000.

Document originated by: Glenn M. Chinavare, Utility Director

Attachment: (1) Resolution
(2) Quotes

RESOLUTION NO.

**AUTHORIZING PURCHASE AND PAYMENT TO
MOTION INDUSTRIES, INC.
FOR PURCHASE OF ONE DODGE SCREW PUMP GEAR BOX
AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Plant Replacement Fund for the replacement of a screw pump gear box in line with the plant's preventive maintenance program, and

WHEREAS, the existing gear box has not performed to the manufacturer's service life expectations, and the replacement of this unit with original manufacturer replacement components has been suggested, and

WHEREAS, three quotes were sought for said equipment and Motion Industries, Inc. has provided the lowest competitive and responsible quoted price in the amount of \$9,072.21; and

WHEREAS, the City Utilities Director has reviewed the proposal, verified the replacement components needed to restore the screw pump to full capacity, and recommends authorizing Motion Industries, Inc. to provide the required Dodge gear box in an amount not to exceed \$9,072.21.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Motion Industries, Inc. for the purchase of one Dodge screw pump gear box for use at the Wastewater Treatment Plant.
- SECOND: The accounts payable department is authorized to submit payment to Motion Industries, Inc. in an amount not to exceed \$9,072.21 upon delivery, installation and startup of said equipment as quoted February 16, 2016.
- THIRD: The above expenses shall be paid from account no. 599-901-977000.

MOTION INDUSTRIES

3345 E WASHINGTON
SAGINAW, MI 48601-0000
PHONE : 989-771-2270
FAX : 989-771-1091

Date: 02/16/16

Quote Status

Note: This estimate is valid for 30 days from the date shown above.
Prices quoted are for quantities shown. Stock is subject to prior sale.
MTO quantities considered complete 10% under/over unless noted.

To: CITY OF OWOSSO
1410 CHIPPEW TRAIL
OWOSSO, MI 48867
REL: SHAFT MOUNT QUOTE

QUOTE NUMBER: MI08 - 697843

CUSTOMER PO:

F.O.B.: FOB DES,FRT PP&ALLOW

QUOTE SENT BY: ERIC CHAPPELL

TERMS: 1% 10 & 25TH NET 30

DELIVERY: STOCK UNLESS NOTED

SHIPPING: SALESPERSON DELIVERY

CARRIER: R&L CARRIERS

Description	Manufacturer	Quantity	Unit	Unit Price	Amount
-------------	--------------	----------	------	------------	--------

LINE ITEM: 001

407S-25 HSM SHAFTMOUNT W/BACKSTOP 1 EA \$8,524.950 \$8,524.95
CLASS II 1.4 SERVICE FACTOR / 40HP INPUT

CONSISTING OF

. 001	00777 Z 37000				1
	407S-25 SHAFT MOUNT HSM REDUCER				
	119S2505				
. 002	00777 Z 37000				1
	113S0307 BUSHING (3-7/16")				
. 003	00777 Z 37000				1
	114S0002 HSM407S-25 BACKSTOP ASSY				
	CLOCKWISE ROTATION				
. 004	00777 Z 37000				1
	HSM407S-CSK CASSETTE SEALS				
	INPUT AND OUTPUT UPGRADED SEALS				

LINE ITEM: 004

5315J25A SHAFT MOUNT QUADRADIVE UNIT 1 EA \$8,368.900 \$8,368.90
CLASS II SERVICE FACTOR / 40HP INPUT

CONSISTING OF

. 006	00310 X 75462				1
	5315J25A BASIC DRIVE				
	0794393 5215-5507J DRIVES				
	CSN: SHAFT MOUNT REDUCER				
. 007	00310 X 67281				1
	BU5315J BUSHING 3.438				

0785783 5215-5608J ACCESSORIES

CSN: 3-7/16" BUSHING

. 008 00310 X 67720 1

TA5315J TORQUE ARM

0785270 5215-5608J ACCESSORIES

CSN: TORQUE ARM

. 009 00310 X 26425 1

BS5315J/3315J-14/25 MODEL A BACKSTOP

0757183 5215-5608J ACCESSORIES

CSN: BACKSTOP

. 010 00310 X 25368 1

VB5315J VERT BRTHR HS UP

0738471 5215-5608J ACCESSORIES

CSN: VERTICLE BREATHER

LINE ITEM: 005

TA7315H25 TAPER BUSHED REDUCER ASSY

1 EA \$9,072.210 \$9,072.21

1.8SERVICE FACTOR / 40HP INPUT

CONSISTING OF

. 001 00250 X 37619 1

TA7315H25 TAPER BUSHED REDUCER 907001

CSN: 25:1 REDUCER

. 002 00250 X 37615 1

TA7315BS BACKSTOP ASSEMBLY 907102

CSN: BACKSTOP /CLOCKWISE ROTATION

. 003 00250 X 37613 1

TA7315/8407RA TA ROD ASSEMBLY 907109

CSN: TORQUE ARM

. 004 00250 X 37637 1

TA7315TB X 3-7/16 TAPER BUSH KIT 907023

CSN: 3-7/16" BUSHING

Subtotal: \$25,966.06

Sales Tax: \$0.00

Total: \$25,966.06

All Prices in USD



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Visit. Over 550 Locations

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Terms And Conditions, Provide Feedback

Motion Industries 1605 Alton Rd. Birmingham, AL 35210, USA (205)956-1122

BUYER UNDERSTANDS AND AGREES THAT GOODS PRESENTED TO BUYER PURSUANT TO THIS INVOICE ARE BEING TENDERED CONTINGENT UPON BUYER'S AGREEMENT TO ALL OF
MOTION'S TERMS AND CONDITIONS RELATED TO SALES. MOTION'S TERMS AND CONDITIONS ARE AVAILABLE AT THE MOTION BRANCH OR AT WWW.MOTIONINDUSTRIES.COM.

Quotation

Service Center Address: APPLIED INDUSTRIAL TECHNOLOGIES 4302 S CREYTS RD, SUITE C LANSING, MI 48917-8506 TEL: 517-322-2010 FAX: 517-322-2110				Quote Create Date (MM-DD-YYYY): 04-19-2016		Sales Rep: MICHAEL SCOTT Phone: 517-787-2414 EXT NA Email: MSCOTT@APPLIED.COM		Page: 1/2
Account Manager: ROBERT RUFF				Quotation Number: 503158448		PO #: RFQ DODGE GEAR BX Req #: Inquiry #:		
Sold-To Address: CITY OF OWOSSO (MI) 301 W MAIN ST OWOSSO MI 48867-2999				Account: 1534017		Ship-To Address: CITY OF OWOSSO (MI) WASTE WATER TREATMENT 1111 ALLENDALE AVE OWOSSO MI 48867-3723		
Payment Terms: NET 30 DAYS				Customer Contact: MR. TIMOTHY GUYSKY Customer Contact Phone: (989) 725-0562 EXT: NA				
Transport Mode and Means: UPS - USA, PARCEL Terms: FOB ORIGIN, FRGHT PREPAY & ADD								
Item #	Quantity	UOM	Manufacturer Part #	Customer Part #	Est Delivery Date	Unit Price (USD)	Extended Price (USD)	
000010	1.000	EA	DODGE-TA7315H25TPR Description: DODG_TA7315H25TPR Material Sales Text: 907001 TA7315H25 TAPER BUSHED RED			7,175.050	7,175.05	
000030	1.000	EA	DODGE-TA7315BKSTP ASSY Description: DODG_TA7315BKSTP ASSY Order Notes: **** STK @ FACTORY 2-3 DAY LEAD **** Material Sales Text: 907102 TA7315BS BACKSTOP ASSEMBLY			1,484.500	1,484.50	
000040	1.000	EA	DODGE-TA7315/8407RA Description: DODG_TA7315/8407RA Order Notes: ***** ONE WEEK LEAD FROM FACTORY ***** Material Sales Text: 907109 TA7315/8407RA ROD ASSY			341.350	341.35	
000050	1.000	EA	DODGE-TA7315TB3 7/16KIT Description: DODG_TA7315TB3 7/16KIT			493.070	493.07	
QUOTED PRICES WILL BE HELD FIRM FOR 30 DAYS FROM DATE OF THIS QUOTATION. ORDERS SHIPPED AFTER 30 DAYS FROM THE DATE OF QUOTATION MAY BE SUBJECT TO MANUFACTURER INCREASES. RETURNED PRODUCT IS SUBJECT TO A RESTOCKING CHARGE.					THIS QUOTATION CONTAINS CONFIDENTIAL INFORMATION, MAY NOT BE DISCLOSED TO THIRD PARTIES AND IS SUBJECT TO OUR STANDARD TERMS AND CONDITIONS OF SALE, SHOWN ON THE REVERSE SIDE OF THIS DOCUMENT AND AVAILABLE AT WWW.APPLIED.COM . BUYER'S ACCEPTANCE OF SHIPMENT OR PERFORMANCE AND/OR PAYMENT CONSTITUTES ACCEPTANCE OF APPLIED'S TERMS AND CONDITIONS.			
THIS QUOTE MAY CONTAIN ITEMS THAT ARE SPECIAL ORDER, UNIQUE, OR CUT TO SIZE. THESE ITEMS ARE NON-RETURNABLE AND NON-CANCELABLE. YOUR ORDER IS SPECIFICALLY CONDITIONED ON ACCEPTING THESE TERMS.								



Quotation

Service Center Address: APPLIED INDUSTRIAL TECHNOLOGIES 4302 S CREYTS RD, SUITE C LANSING, MI 48917-8506 TEL: 517-322-2010 FAX: 517-322-2110					Quote Create Date (MM-DD-YYYY): 04-19-2016		Sales Rep: MICHAEL SCOTT Phone: 517-787-2414 EXT NA Email: MSCOTT@APPLIED.COM		Page: 2/2		
Account Manager: ROBERT RUFF					Quotation Number: 503158448		PO #: RFQ DODGE GEAR BX Req #: Inquiry #:				
Item #	Quantity	UOM	Manufacturer Part #	Customer Part #	Est Delivery Date	Unit Price (USD)	Extended Price (USD)				
Order Notes: **** STK @ FACTORY 2-3 DAY LEAD **** Material Sales Text: 907023 TA7315TBX3-7/16TPER BUSH KIT											
							SUBTOTAL (WITHOUT TAX)				9,493.97
TOTAL IN WORDS: NINE THOUSAND FOUR HUNDRED NINETY-THREE DOLLARS AND NINETY-SEVEN CENTS							TOTAL(USD)				9,493.97
Special Information: Order Notes: ***** 4-5 WORKING DAY LEAD TIME ***** ***** QUOTE DOES NOT INCLUDE FREIGHT *****											



1022 E. Devon Avenue | P.O. Box 8448 | Bartlett, IL 60103
T: 630-837-5640 | F: 630-837-5647 | E: sales@lakeside-equipment.com
www.lakeside-equipment.com

March 11, 2016

DuBois-Cooper Associates, Inc.
905 Penniman Avenue
Plymouth, Michigan 48170

ATTENTION: Jim Bakos

SUBJECT: Owosso, Michigan WWTP
Screw Pump Drive Assembly Replacement

Dear Jim:

The following is pricing for the above referenced project:

ITEM	<u>DRIVE ASSEMBLY REPLACEMENT</u> One (1) Dodge TA Shaft-Mounted Reducer with Belts, Sheaves, Belt Guard, Motor Mounting Plate, and Torque Arm Support Bracket	<u>DODGE REDUCER ONLY</u> One (1) Dodge TA Shaft- Mounted Reducer with Bushing, Backstop and Rod Assembly
Total Price	\$14,730	\$10,364
(incl. freight)		

Please call me if you have any questions about the pricing or need additional information.

Sincerely,

LAKESIDE EQUIPMENT CORPORATION

Dan Widdel
Regional Sales Manager



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 11, 2016

TO: City Council

FROM: Susan Montenegro, assistant city manager/director of community development

SUBJECT: Resolution to award the Former Eastside Cleaners Excavation Shoring Installation Contract

RECOMMENDATION:

I recommend City Council accept the bid from Environmental Advisory Services, Inc. dba ASI Environmental Technologies and award a contract to them in the amount of \$402,697.50.

BACKGROUND:

On May 4, 2016, the city received bids from interested contractors for the Former Eastside Cleaners Excavation Shoring Installation project, also known as the Qdoba project. The remediation process will start with the shoring work on the Qdoba site and is funded by the Michigan Department of Environmental Quality (MDEQ) through both a loan and grant. ASI Environmental Technologies (Ludington, MI) is the confirmed low-bidder.

FISCAL IMPACTS:

Expenses for the remediation portion of this project will be covered through both a grant and loan from the MDEQ. The loan portion will be repaid to the MDEQ through TIF monies received under District #16 brownfield tax capture over a period of 14 years.

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
THE FORMER EASTSIDE CLEANERS
EXCAVATION SHORING INSTALLATION
WITH ENVIRONMENTAL ADVISORY SERVICES, INC.
D/B/A ASI ENVIRONMENTAL TECHNOLOGIES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that redevelopment of the former Eastside Cleaners location, also known as the Qdoba project, is necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids for the excavation shoring installation work; a bid was received from Environmental Advisory Services, Inc. dba ASI Environmental Technologies; and it is hereby determined that ASI Environmental Technologies is qualified to provide such services and that it has submitted the lowest bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Environmental Advisory Services, Inc. dba ASI Environmental Technologies for the excavation shoring installation work to be performed at the former Eastside Cleaners location.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services between the City of Owosso, Michigan and ASI Environmental Technologies in the amount of \$402,697.50.
- THIRD: The accounts payable department is authorized to pay ASI Environmental Technologies up to the contract amount upon satisfactory completion of the project or portion thereof.
- FOURTH: The above expenses shall be paid from the District #16 Qdoba OBRA Fund, account 276-000-401407.

EXHIBIT A

Contract for Services Between

The City of Owosso

and

**Environmental Advisory Services, Inc. dba
ASI Environmental Technologies**

**Former Eastside Cleaners Excavation Shoring Installation
(Qdoba Site)**

May 2016

CONTRACT

THIS AGREEMENT is made on May 16, 2016 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and ENVIRONMENTAL ADVISORY SERVICES, INC. DBA ASI ENVIRONMENTAL TECHNOLOGIES, ("contractor"), a Michigan company, whose address is 410 E. Dowland Street, Ludington, Michigan 49431.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "Former Eastside Cleaners Excavation Shoring Installation", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid Documents
- Bid Proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications
- Addendum No. 1

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed Four Hundred Two Thousand Six Hundred Ninety Seven Dollars and Fifty Cents (\$402,967.50). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city.

including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR THE CONTRACTOR

By_____

Its:_____

Date:_____

FOR THE CITY

By_____

Its: Benjamin R. Frederick, Mayor

Date: _____

ATTEST

By_____

Its: Amy K. Kirkland, City Clerk

Date: _____

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/4/2016

DEPT. COMM DVLPMNT

SUBJECT: FORMER EASTSIDE CLEANERS EXCAVATION

SHORING INSTALLATIONASI ENVIRONMENTAL
TECHNOLOGIES INC.

THE KING CO., INC.

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1a	PRE-CONSTRUCTION SUBMITTALS	1	LS	\$ 15,822.000	\$ 15,822.00	\$ 26,000.000	\$ 26,000.00		\$ -
1b	MOBILIZATION, DEMOBILIZATION, PROGRESS MEETINGS, ADMINISTRATION, SITE SERVICES	1	LS	\$ 107,987.00	\$ 107,987.00	\$ 110,000.00	\$ 110,000.00		\$ -
1c	PROJECT CLOSEOUT	1	LS	\$ 3,800.00	\$ 3,800.00	\$ 10,000.00	\$ 10,000.00		\$ -
2a	UTILITY WORK-PROVISIONARY ALLOWANCE	1	LS	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00		\$ -
3a	INSTALL/REMOVE EXCAVATION SHORING	1	LS	\$ 151,520.00	\$ 151,520.00	\$ 145,000.00	\$ 145,000.00		\$ -
3b	HAZARDOUS SOLID HANDLING < UNIVERSAL TREATMENT STANDARD	15	TONS	\$ 281.00	\$ 4,215.00	\$ 310.00	\$ 4,650.00		\$ -
3c	HAZARDOUS SOLID HANDLING > UNIVERSAL TREATMENT STANDARD	15	TONS	\$ 653.50	\$ 9,802.50	\$ 700.00	\$ 10,500.00		\$ -
3d	NON-HAZARDOUS SOLID HANDLING	20	TONS	\$ 275.00	\$ 5,500.00	\$ 250.00	\$ 5,000.00		\$ -
3e	CHARACTERIZATION/STORAGE OF HAZARDOUS LIQUIDS/SLUDGES	1	LS	\$ 6,268.00	\$ 6,268.00	\$ 21,000.00	\$ 21,000.00		\$ -
3f	LOADING, TRANSPORT, OFF LOADING OF HAZARDOUS LIQUIDS/SLUDGES	2	EVENTS	\$ 1,378.00	\$ 2,756.00	\$ 1,725.00	\$ 3,450.00		\$ -
3g	DISPOSAL OF HAZARDOUS LIQUIDS/SLUDGES	10,000	GALLONS	\$ 1.62	\$ 16,200.00	\$ 1.81	\$ 18,100.00		\$ -
3h	SITE RESTORATION	1	LS	\$ 23,827.00	\$ 23,827.00	\$ 21,000.00	\$ 21,000.00		\$ -
TOTAL BID				\$ 402,697.50		\$ 429,700.00		\$ -	

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT.

HEAD:

Susan Montenegro

GENERAL LIABILITY INSURANCE

EXPIRATION DATE:

3/30/2017

AWARDED: _____

PURCH.

AGENT:

Donald D. Crawford

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

4/30/2017

COUNCIL

APPROVED: _____

STAFF

REC.:

ASI Environmental Technologies

SOLE PROPRIETORSHIP

EXPIRATION DATE: _____

PO NUMBER: _____



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: May 12, 2016
TO: City Council
FROM: Glenn M. Chinavare, Utility Director
SUBJECT: Layne Production Well No.1 Rehabilitation

RECOMMENDATION:

Authorization to enter into a Professional Services Agreement with Layne Christensen Company of Lansing, Michigan, to perform rehabilitation services on production well No.1, and authorization to make payment upon satisfactory completion of labor, material, and analytical expenses.

BACKGROUND:

Three companies (Layne, Peerless Midwest, & Northern Pump) were solicited earlier this year to quote inspection services for all six (6) production wells. Layne Christensen provided the lowest responsible quote and was subsequently issued a purchase order on February 24, 2016. During an inspection and evaluation of the wells, Layne Well No.1 (LW-1) located at the Water Filtration Plant complex was found to be operating at a reduced capacity of 46%. In order to bring this well's operating performance back to the factory pump curve design settings, the pump will require an overhaul and the well screen must be cleaned. Additionally, the pump motor does not run to maximum loadings and has shut down on occasion. LW-1 was last pulled and inspected for rehab in July 2010. Ground production well pumps and attaching hardware are normally pulled for maintenance at 5 to 6 year intervals, with test and inspection recommended annually.

The other five (5) wells were also tested against factory pump curve design settings. A schedule of maintenance and rehabilitation has been provided by Layne Christensen, which will be budgeted for in the capital budget for the appropriate fiscal year.

Additionally, the Michigan Department of Environmental Quality during its 2014 Water System Sanitary Survey recommended annual maintenance inspections, along with projected rehabilitation and maintenance costs identified in the annual budget process.

FISCAL IMPACTS:

Cost of rehabilitation quoted by Layne Christensen is a not to exceed amount of \$25,700.35. Additional funds in the amount of \$2,500.00 are also requested as contingency, for a total amount of \$28,200.35. Funding is available from the FY2015-2016 Capital Budget replacement fund 591-901-977.000.

Document originated by: Glenn M. Chinavare, Utility Director

Attachment: (1) Resolution
(2) Layne Christensen Quote

RESOLUTION NO.

**AUTHORIZING SERVICE AGREEMENT AND PAYMENT TO
LAYNE CHRISTENSEN COMPANY
FOR REHABILITATION OF LAYNE WELL NO. 1
AT THE WATER FILTRATION PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Water Filtration Plant Replacement Fund for the rehabilitation of Production Well No.1 in line with the plant's preventive maintenance program, and

WHEREAS, the well was inspected and tested by Layne Christensen at a cost of \$385.00 in accordance with a purchase order issued subsequent to a competitive request for quotation process, and this inspection process determined the need for replacement parts, labor, and analysis for rehabilitation, as detailed on the April 16, 2016 quotation from Layne Christensen Company in the amount of \$25,700.35; and

WHEREAS, the City Utilities Director has reviewed the proposal and verified the parts and services needed to restore the well to full capacity, and recommends authorizing Layne Christensen Company to perform the work in the amount of \$25,700.35 plus contingency funds in the amount of \$2,500.00, with payment in an amount not to exceed \$28,200.35 upon satisfactory completion and re-installation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Layne Christensen Company for the rehabilitation of Layne Production Well No. 1 at the Water Filtration Plant, and to waive the competitive bidding requirement for said services.
- SECOND: The accounts payable department is authorized to submit payment to Layne Christensen Company in an amount not to exceed \$28,200.35 upon satisfactory completion of the work in accordance with their quotation dated April 16, 2016.
- THIRD: The above expenses shall be paid from account no. 599-901-977000.

QUOTATION



Christensen Company

Great Lakes Group, Water Resource Division

WATER • MINERAL • ENERGY

PROFESSIONAL SERVICES FOR WATER SYSTEMS

3126 N. Martin L. King Jr. Blvd./Lansing, Michigan 48906/Phone: (517)323-4931/Fax: (517)323-1619

TO: City of Owosso
Water Department
1111 Allendale
Owosso, MI. 48867

ATTN: David Haut
Pump and Well Rehab

RE: LW1

DATE: 4/16/2016

QUOTE #: TB 5

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	Mobilize to site, pull pump LW1, video log, and return to Lansing yard	\$ 4,100.00	4,100.00
	inspect pump and generate report		
1	Estimated 34 hours labor to	\$ 2,580.00	2,580.00
	Install new head shaft, rebuild bowl, sandblast, paint		-
	install new shaft sleeves, repaint head and rebuild stuffing box		-
1	Motor Rehab for 40HP Estimated	\$ 1,466.00	1,466.00
1	Pump installation after rehab, pump test and includes 1st Bac T test	\$ 2,940.00	2,940.00
			-
	Normal Wearing Parts		-
	bowl bearings. Discharge, suction, 2 intermediate	\$ 200.00	200.00
1	bronze for wear rings (2)	\$ 320.00	320.00
5	rubber lineshaft bearings	\$ 24.00	120.00
5	shaft sleeves	\$ 22.67	113.35
1	paint, grease, packing	\$ 200.00	200.00
1	stuffing box bearing	\$ 64.00	64.00
1	1" x 5' SS bowl shaft	\$ 96.00	96.00
1	Consumables, Sandblast Media etc	\$ 400.00	400.00
			-
	Major Wearing Parts (Optional) if needed		
2	8" x 5' column pipe w/ coupling Schedule 30 w/standard coating	\$ 220.00	440.00
4	8" x 10' column pipe w/ coupling Schedule 30 w/standard coating	\$ 313.00	1,252.00
2	1" x 5' SS lineshaft w/ coupling	\$ 100.00	200.00
4	1" x 10' SS lineshaft w/ coupling	\$ 133.00	532.00
			-
	Bowl Assembly (Optional) if needed		
1	New Bowl Assembly Option 12RJHC 2 Stage	\$ 3,344.00	3,344.00
1	Factory Installed Wear Rings (Recommended)	\$ 333.00	333.00
1	Well Cleaning Budgetary Estimate	\$ 7,000.00	7,000.00
	Includes post cleaning video log		
	Total		25,700.35

Layne Christensen Company

Great Lakes Group, Water Resource Division

(CONTRACTOR)

The foregoing prices are subject to Federal, State and Local Sales and Use Taxes.

This Quotation will automatically expire if Purchaser does not deliver a written acceptance to contractor by _____

By Ted Batkie

ACCEPTANCE:

The undersigned accepts the above proposal at the prices shown, subject to any necessary revision in the list of estimated quantities, and hereby authorizes and instructs Contractor to proceed with the described work. The undersigned understands and agrees that the Terms and Conditions shown on the reverse are hereby incorporated as part of this contract. Purchaser's pumps, motors, parts and/or accessories may be stored by Contractor for thirty (30) days from date of invoice or other written notice from Contractor. After thirty (30) days, disposal of equipment may be made by Contractor without incurring any liability.

Purchaser _____
By _____

Address _____
Date _____



Warrant 523 May 10, 2016

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund	Workers' Compensation Insurance- 1 of 4 for FY 16/17	Various	\$ 20,062.00
Orchard Hiltz & McCliment, Inc.	Water reliability study	Filtration	\$ 867.50
B S & A Software	Annual service/support fees- Building department / Delinquent personal property system / Internet services- 5/1/16 - 4/31/17	General	\$ 8,102.00
Waste Management	Landfill disposal charges- 4/16/16 - 4/30/16	Streets/ WWTP	\$ 6,166.08
Reeves Wheel Alignment Inc.	Public safety vehicle maintenance April 2016	General	\$ 5,145.95
Centron Data Services, Inc.	Water/sewer billing services-to correct billing error for the 3/ 31/16 mailing.	Various	\$ 745.54
Orchard Hiltz & McCliment Inc	Cargill project-engineering services	Brownfield	\$ 6,642.50
William C. Brown, P.C.	Professional services- April 12, 2016 – May 8, 2016	General	\$ 12,382.76

Total \$ 60,114.33

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 04/01/2016 - 04/30/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
04/05/2016	1	1180(A)	ABB INC	PAPERLESS RECORDER	\$ 2,527.43
04/05/2016	1	1181(A)	ARROW INTERNATIONAL INC	OFD-AMBULANCE MEDICAL SUPPLIES	\$ 372.97
04/05/2016	1	1182(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER PAYMENT-68/HRS	\$ 1,976.40
04/05/2016	1	1183(A)	BOUND TREE MEDICAL LLC	OFD-AMBULANCE MEDICAL SUPPLIES	\$ 899.87
04/05/2016	1	1184(A)	WILLIAM C BROWN, P C	PROFESSIONAL SERVICES	\$ 10,149.36
04/05/2016	1	1185(A)	C D W GOVERNMENT, INC.	COMPUTERS/SOFTWARE	\$ 1,125.00
04/05/2016	1	1186(A)	D & G EQUIPMENT INC	FLEET-PARTS	\$ 336.23
04/05/2016	1	1187(A)	DBI BUSINESS INTERIORS	FINANCE-CALCULATORS (2)	\$ 76.53
04/05/2016	1	1188(A)	DIGITAL HIGHWAY INC	OFD-MODEM REPAIR	\$ 50.00
04/05/2016	1	1189(A)	DORNBOS SIGN INC	SIGNS FOR PARKING LOTS	\$ 962.62
04/05/2016	1	1190(A)	ETNA SUPPLY COMPANY	INVENTORY AND STOCK ITEMS	\$ 1,711.73
04/05/2016	1	1191(A)	FASTENAL COMPANY	PARTS	\$ 93.63
04/05/2016	1	1192(A)	GRAYMONT CAPITAL INC	WTP-SMALL PEBBLE QUICKLIME-45.56/TONS	\$ 6,560.64
04/05/2016	1	1193(A)	HALLIGAN ELECTRIC INC	WWTP-TROUBLESHOOTING	\$ 170.00
04/05/2016	1	1194(A)	INDEPENDENT STATIONERS	OPD-PACKING TAPE/CANNED AIR	\$ 33.57
04/05/2016	1	1195(A)	JACK DOHENY SUPPLIES INC	FLEET-JETTER PARTS	\$ 92.50
04/05/2016	1	1196(A)	JCI JONES CHEMICALS, INC.	WWTP-SODIUM HYPOCHLORITE	\$ 3,091.29
04/05/2016	1	1197(A)	LOGICALIS INC	FEB 2016-NETWORK ENGINEERING	\$ 6,272.00
04/05/2016	1	1198(A)	MICHIGAN PAVING & MATERIALS CO	EMULSION FOR DURA PATCHER-209.95 GALLONS	\$ 403.10
04/05/2016	1	1199(A)	1ST CHOICE AUTO PARTS INC	PARTS	\$ 563.99
04/05/2016	1	1200(A)	NATIONAL VISION ADMINISTRATORS LLC	APRIL 2016-VISION INSURANCE PREMIUM	\$ 502.51
04/05/2016	1	1201(A)	O'REILLY AUTO PARTS	WTP-PARTS	\$ 67.50
04/05/2016	1	1202(A)	OFFICE SOURCE	WTP-MOBILE FILING CABINET	\$ 74.99
04/05/2016	1	1203(A)	OFFICEMAX INC	SUPPLIES	\$ 157.82
04/05/2016	1	1204(A)	ORCHARD HILTZ & MCCLIMENT INC	SEWER COLLECTION SYSTEM ASSET MGT PROGRAM	\$ 17,840.50
04/05/2016	1	1205(A)	POLYDYNE INC	WWTP-AF 4500 POLYMER	\$ 2,327.50
04/05/2016	1	1206(A)	PVS TECHNOLOGIES, INC.	WWTP-FERRIC CHLORIDE	\$ 3,364.95
04/05/2016	1	1207(A)	Q2A ASSOCIATES LLC	PROFESSIONAL SERVICES	\$ 4,630.50
04/05/2016	1	1208(A)	REEVES WHEEL ALIGNMENT, INC	PUBLIC SAFETY-REPAIRS	\$ 1,273.95
04/05/2016	1	1209(A)	S L H METALS INC	WTP-PARTS	\$ 88.00
04/05/2016	1	1210(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	OPD-#41-REPAIRS	\$ 1,458.74
04/05/2016	1	1211(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	WATER DEPT SERVICE TRUCK WITH BOX	\$ 34,367.00
04/05/2016	1	1212(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	2016 FORD F250 REGULAR CAB 4X4 PICKUP 8'	\$ 27,009.00
04/05/2016	1	1213(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	2016 FORD F350 SUPER CAB 4X4 PICKUP 8' BOX	\$ 29,685.00
04/05/2016	1	1214(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	2016 FORD F-150 REGULAR CAB 4X2 PICKUP 8' BOX	\$ 22,261.00
04/05/2016	1	1215(A)	SW CONTROLS	WWTP-CONTROLS	\$ 774.70
04/05/2016	1	1216(A)	UNIQUE PAVING MATERIALS CORP	UPM COLD PATCH-49.12/TONS	\$ 4,806.39
04/05/2016	1	1217(A)	USA BLUE BOOK	SUPPLIES	\$ 336.22
04/05/2016	1	1218(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-42/HOURS	\$ 1,417.20
04/05/2016	1	126494	SPENCER LYNDA	UB refund for account: 1714300009	\$ 97.44
04/05/2016	1	126495	OWOSSO EAST LLC	UB refund for account: 5695170001	\$ 34.80
04/05/2016	1	126496	TARTAGLIA MIKE	UB refund for account: 1672000006	\$ 19.34
04/05/2016	1	126497	HAN SAMATHA JO	UB refund for account: 5021070008	\$ 36.60
04/05/2016	1	126498	HARDEE'S	UB refund for account: 3663571001	\$ 110.00
04/05/2016	1	126499	SANDS SHAELY	UB refund for account: 2285790007	\$ 118.00

04/05/2016	1	126500	TONY SCHMIDT REALTY	UB refund for account: 1014000003	\$ 65.66
04/05/2016	1	126501	ROBINSON BRIAN	UB refund for account: 2567040002	\$ 18.89
04/05/2016	1	126502	ESTATE OF CAMILLA WILLETT	REIMBURSEMENT	\$ 72.03
04/05/2016	1	126503	WEEKLEY, CAMERON	REIMBURSEMENT	\$ 30.00
04/05/2016	1	126504	AFLAC	AFLAC PREMIUM	\$ 437.78
04/05/2016	1	126505	TIM APPLGATE	MEAL REIMBURSEMENT-3/28/16	\$ 8.29
04/05/2016	1	126506	THE BANK OF NEW YORK MELLON	2009 GENERAL FUND BONDS-FEE 5/1/16-4/30/17	\$ 750.00
04/05/2016	1	126507	BLUMERICH COMMUNICATIONS SERVICE, INC.	OFD-MOUNT AND REPAIRS	\$ 2,489.82
04/05/2016	1	126508	CENTER FOR TECHNOLOGY & TRAINING	ASSET MGT CONF-RANDY CHESNEY	\$ 25.00
04/05/2016	1	126509	CERILLIANT	WWTP-LAB SUPPLIES	\$ 621.80
04/05/2016	1	126510	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 24,284.77
04/05/2016	1	126511	JUDY ELAINE CRAIG	COURIER SERVICES	\$ 198.00
04/05/2016	1	126512	CSH ELECTRIC MOTOR SUPPLY	WTP-ELECTRIC MOTOR/BLOWER WHEEL	\$ 209.68
04/05/2016	1	126513	JEFF DAME	MEAL REIMBURSEMENT-3/24/16	\$ 10.00
04/05/2016	1	126514	FEDEX	WWTP-SHIPPIING CHARGES	\$ 73.35
04/05/2016	1	126515	FIRST CLASS TIRE SHREDDERS	SCRAP TIRE DISPOSAL	\$ 678.60
04/05/2016	1	126516	FRONTIER	TRAFFIC SIGNAL	\$ 105.73
04/05/2016	1	126517	GEN POWER PRODUCTS, INC.	PUBLIC SAFETY-GENERATOR REPAIR	\$ 702.87
04/05/2016	1	126518	H2O COMPLIANCE SERVICES INC	BACKFLOW PREVENTION TESTING	\$ 225.00
04/05/2016	1	126519	HERITAGE ACRES VETERINARY SERVICES	VET SERVICES FOR CATS-PAID BY COMMUNITY CATS DONATIONS	\$ 34.00
04/05/2016	1	126520	HOME DEPOT CREDIT SERVICES	SUPPLIES/MATERIALS	\$ 636.26
04/05/2016	1	126521	HP ENTERPRISE SERVICES LLC	WTP-DELL OPTIPLEX 7020	\$ 834.52
04/05/2016	1	126522	INDUSTRIAL SUPPLY OF OWOSSO INC	FLEET-PARTS	\$ 303.60
04/05/2016	1	126523	INTERNATIONAL CODE COUNCIL INC	BUILDING-FORMS/CODES	\$ 905.48
04/05/2016	1	126524	RYAN JENKINS	MEAL REIMBURSEMENT 3/28/16	\$ 6.88
04/05/2016	1	126525	JERRY L JONES	BOARD OF REVIEW MEETING	\$ 150.00
04/05/2016	1	126526	LAMPHERE'S	OPD-WOMENS TOILET REPAIR	\$ 201.13
04/05/2016	1	126527	LANSING UNIFORM CO.	PUBLIC SAFEETY-UNIFORMS/VESTS/TAGS	\$ 2,916.35
04/05/2016	1	126528	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$ 401.10
04/05/2016	1	126529	MCNAUGHTON-MCKAY ELECTRIC COMPANY	WWTP-SWITCH	\$ 78.00
04/05/2016	1	126530	MICHIGAN ASSOCIATION OF CHIEFS OF POLICE	DUES-KEVIN LENKART	\$ 115.00
04/05/2016	1	126531	MICHIGAN LOCAL GOVT MGT ASSOCIATION	MEMBERSHIP-SUSAN MONTENEGRO	\$ 110.00
04/05/2016	1	126532	MISDU	PAYROLL DEDUCTIONS	\$ 1,840.91
04/05/2016	1	126533	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	ACTUARIAL STUDY FOR PAUL KLEEMAN	\$ 350.00
04/05/2016	1	126534	OFFICE DEPOT	SUPPLIES	\$ 99.44
04/05/2016	1	126535	MICHAEL OLSEY	MEAL REIMBURSEMENT-3/22/16	\$ 10.00
04/05/2016	1	126536	OWOSSO BOLT & BRASS CO	PARTS	\$ 52.96
04/05/2016	1	126537	OWOSSO-WATER FUND	WATER/SEWER BILLS	\$ 2,909.60
04/05/2016	1	126538	GARY L PALMER	INTERIM BUILDING OFFICIAL/ELECTRICAL INSPECTIONS	\$ 1,700.00
04/05/2016	1	126539	KEVIN M. PETTIGREW	MEALS- REIMBURSEMENT 3/16/16-3/17/16	\$ 17.83
04/05/2016	1	126540	SHIAWASSEE UNITED WAY	EMPLOYEE CONTRIBUTIONS	\$ 240.00
04/05/2016	1	126541	SMITH JANITORIAL SUPPLY	SUPPLIES	\$ 632.55
04/05/2016	1	126542	STATE OF MICHIGAN	STATE OF MI WITHHOLDING TAX	\$ 20,381.98
04/05/2016	1	126543	STATE OF MICHIGAN-DEPT OF T M & B	EXTENDED PURCHASING PROGRAM ANNUAL FEE	\$ 230.00
04/05/2016	1	126544	STECHSCHULTE GAS & OIL, INC.	FUEL PE 3/31/16	\$ 3,505.30
04/05/2016	1	126545	ADAM TERRY	MEAL REIMBURSEMENT-3/24/16	\$ 10.00
04/05/2016	1	126546	UNITED PARCEL SERVICE	PACKAGE DELIVERY FEES	\$ 17.70
04/05/2016	1	126547	WASTE MANAGEMENT OF MICHIGAN INC	APRIL 2016 TRASH SERVICE	\$ 375.04
04/05/2016	1	126548	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-3/1/16-3/15/16	\$ 6,273.71
04/05/2016	1	126549	WIN'S ELECTRICAL SUPPLY OF OWOSSO	SUPPLIES	\$ 315.85
04/15/2016	1	1219(A)	CAPITAL CONSULTANTS	DEVELOPMENT OF AN ASSET MGT PROGRAM FOR THE WWTP	\$ 9,450.29

04/15/2016	1	1220(A)	CREATIVE SAFETY SUPPLY LLC	WTP-LABEL MACHINE AND SUPPLIES	\$ 1,999.88
04/15/2016	1	1221(A)	DALTON ELEVATOR LLC	MARCH 2016-CYLINDER RENT AND SUPPLIES	\$ 699.77
04/15/2016	1	1222(A)	DUPERON LEASING & SALES INC	SCREENING EQUIPMENT LEASE	\$ 1,815.00
04/15/2016	1	1223(A)	EJ USA INC	WATER INVENTORY-VALVES (2)	\$ 899.68
04/15/2016	1	1224(A)	EMPLOYEE BENEFIT CONCEPTS INC	APRIL 2016-FSA ADMIN FEE	\$ 120.75
04/15/2016	1	1225(A)	GILBERT'S DO IT BEST HARDWARE & APP	SUPPLIES/MATERIALS	\$ 479.21
04/15/2016	1	1226(A)	HYDROTEX INC	FLEET-ACCULUBE	\$ 562.79
04/15/2016	1	1227(A)	JCI JONES CHEMICALS, INC.	SODIUM HYPOCHLORITE	\$ 2,995.57
04/15/2016	1	1228(A)	LANDMARK SURVEYING PC	SURVEY WORK- DIMMICK ST	\$ 2,400.00
04/15/2016	1	1229(A)	PEERLESS-MIDWEST, INC.	WWTP-PUMP REHAB	\$ 13,461.86
04/15/2016	1	1230(A)	PHYSICIANS HEALTH PLAN OF MID-MICH	APRIL 2016-HEALTH INSURANCE PREMIUM	\$ 87,400.84
04/15/2016	1	1231(A)	THE SHERWIN-WILLIAMS CO.	WTP-PAINT FOR WELL HOUSE	\$ 48.49
04/15/2016	1	1232(A)	ST JOHNS ANSWERING SERVICE INC	MAY 2016-ANSWERING SERVICE	\$ 75.00
04/15/2016	1	1233(A)	U S BANK, N A	2012B WATER REVENUE BONDS PAYMENT	\$ 42,431.25
04/15/2016	1	126550	WIEGEL, MICHELE	INSURANCE REFUND	\$ 668.02
04/15/2016	1	126551	SCHLARF HOWARD	UB refund for account: 3965570007	\$ 33.78
04/15/2016	1	126552	AMERICAN SPEEDY PRINTING CENTERS	TENANT APPLICATION FORMS (1500)	\$ 161.06
04/15/2016	1	126553	THE ARGUS PRESS	PRINTING OF LEGAL NOTICES ETC	\$ 441.88
04/15/2016	1	126554	KEITH A BAILEY	REIMBURSEMENT	\$ 35.33
04/15/2016	1	126555	THE BANK OF NEW YORK MELLON TRUST	2009 LTGO BONDS PAYMENT	\$ 58,843.75
04/15/2016	1	126556	THE BANK OF NEW YORK MELLON	2013 UNLIMITED TAX GEN OBLIGATION BONDS	\$ 18,481.25
04/15/2016	1	126557	BLUMERICH COMMUNICATIONS SERVICE, INC.	OPD-RADIO REPAIR	\$ 483.00
04/15/2016	1	126558	RICHARD BREWBAKER	REIMBURSEMENT-FIRE EXPO ADMISSION	\$ 20.00
04/15/2016	1	126559	CHEMICAL BANK WEALTH MANAGEMENT	2010 GO BONDS PAYMENT	\$ 18,191.25
04/15/2016	1	126560	CONSTINE GRAVEL COMPANY	WTP-MULCH	\$ 120.00
04/15/2016	1	126561	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 26,285.04
04/15/2016	1	126562	VOID		\$ -
			Void Reason: Created From Check Run Process		
04/15/2016	1	126563	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
04/15/2016	1	126564	DAYSTARR COMMUNICATIONS	MAY 2016-PHONE AND BROADBAND INTERNET SERVICE	\$ 987.11
04/15/2016	1	126565	GA HUNT	BD Bond Refund	\$ 200.00
04/15/2016	1	126566	GREEN, GARY L.	BD Bond Refund	\$ 50.00
04/15/2016	1	126567	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	\$ 698.75
04/15/2016	1	126568	INDUSTRIAL SUPPLY OF OWOSSO INC	WATER-PARTS	\$ 71.70
04/15/2016	1	126569	RYAN JENKINS	REIMBURSEMENT FOR MEALS	\$ 20.00
04/15/2016	1	126570	LAMPHERE'S	LIBRARY-BOILER REPAIR	\$ 316.40
04/15/2016	1	126571	KEVIN LENKART	REIMBURSEMENT-FIRE EXPO ADMISISON	\$ 20.00
04/15/2016	1	126572	LLOYD MILLER & SONS, INC	FLEET-PARTS FOR #334B	\$ 74.00
04/15/2016	1	126573	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$ 995.58
04/15/2016	1	126574	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION CONTRIBUTIONS	\$ 1,970.86
04/15/2016	1	126575	NEXTEL COMMUNICATIONS	MARCH 2016-CELL PHONE SERVICE AND EQUIPMENT	\$ 1,083.60
04/15/2016	1	126576	NORTH AMERICAN OVERHEAD DOOR INC	DPW-PARTS	\$ 47.94
04/15/2016	1	126577	OFFICE DEPOT	SUPPLIES	\$ 132.46
04/15/2016	1	126578	OWOSSO BOLT & BRASS CO	WTP-PARTS	\$ 99.43
04/15/2016	1	126579	OWOSSO-WATER FUND	WATER/SEWER-226 CURWOOD CASTLE DR	\$ 70.00
04/15/2016	1	126580	RUTHY'S LAUNDRY CENTER	MARCH 2016-PUBLIC SAFETY DRY CLEANING	\$ 473.55
04/15/2016	1	126581	SHIAWASSEE DISTRICT LIBRARY	SATA PAYROLL SERVICES	\$ 478.00
04/15/2016	1	126582	SOBAKS HOME MEDICAL, INC.	OFD-AMBULANCE MEDICAL SUPPLIES	\$ 25.00
04/15/2016	1	126583	SOUTHSIDE CAR WASH	OPD-CAR WASHES	\$ 241.00
04/15/2016	1	126584	SPARTAN STORES LLC	SEWER BACKUP CLEANING SUPPLIES	\$ 143.74
04/15/2016	1	126585	STATE OF MICHIGAN	2016 STORMWATER ANNUAL PERMIT FEE	\$ -

Void Reason: TWO INVOICES ONE CHECK-NEED TWO CHECKS

04/15/2016	1	126586	STATE OF MICHIGAN	TRAFFIC SIGNAL ENERGY USAGE-10/1/16-12/31/16	\$ 565.93
04/15/2016	1	126587	BRANDEN STOCKFORD	REIMBURSEMENT-MEALS	\$ 30.00
04/15/2016	1	126588	TELEDYNE INSTRUMENTS INC	SEWER-PARTS	\$ 986.11
04/15/2016	1	126589	VALLEY LUMBER	SUPPLIES/MATERIALS	\$ 448.84
04/15/2016	1	126590	TYLER VANDERMARK	REIMBURSEMENT-EXPO ADMISSION	\$ 20.00
04/15/2016	1	126591	WM FLOYD CO	STATE BOILER INSPECTIONS REPAIRS	\$ 417.00
04/18/2016	1	126592	CLOSE QUARTERS TACTICAL LLC	OPD-PATROL OFFICER PROGRAM	\$ 550.00
04/18/2016	1	126593	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	\$ 3,899.80
04/18/2016	1	126594	LANSING UNIFORM CO.	PUBLIC SAFETY-UNIFORMS/BADGES/JACKETS/HATS	\$ 1,246.15
04/18/2016	1	126595	MISDU	PAYROLL DEDUCTIONS	\$ 1,840.91
04/18/2016	1	126596	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION-UNION DUES	\$ 854.25
04/18/2016	1	126597	STATE OF MICHIGAN	2016 STORMWATER ANNUAL PERMIT FEE	\$ 260.00
04/18/2016	1	126598	STATE OF MICHIGAN	NPDES PERMIT APPLICATION RENEWAL	\$ 750.00
04/18/2016	1	126599	STECHSCHULTE GAS & OIL, INC.	FUEL PE 4/15/16	\$ 3,241.69
04/18/2016	1	126600	TARGET INFORMATION MANAGEMENT INC	OPD-PARKING TICKET BOOKS	\$ 1,155.00
04/19/2016	1	1234(E)	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	MARCH 2016-CONTRIBUTIONS	\$ 15,760.34
04/28/2016	1	1235(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-72/HOURS	\$ 1,317.60
04/28/2016	1	1236(A)	BELL EQUIPMENT COMPANY	FLEET-BROOMS AND BELT FOR SWEEPER	\$ 2,071.18
04/28/2016	1	1237(A)	HEATHER DAWN BROOKS	INVENTORY SHEETS/TIME SHEETS	\$ 500.00
04/28/2016	1	1238(A)	WILLIAM C BROWN, P C	PROFESSIONAL SERVICES	\$ 8,900.84
04/28/2016	1	1239(A)	C D W GOVERNMENT, INC.	FINANCE-SCANNER	\$ 481.00
04/28/2016	1	1240(A)	CENTRON DATA SERVICES, INC.	WATER BILLING PLATE CHANGE/POSTAGE ADVANCE	\$ 2,535.00
04/28/2016	1	1241(A)	D & G EQUIPMENT INC	BOSS 8' SNOW BLADE PLOWS (2)	\$ 10,581.99
04/28/2016	1	1242(A)	DETROIT SALT COMPANY LLC	ROAD SALT-199.27/TONS	\$ 12,215.26
04/28/2016	1	1243(A)	EJ USA INC	FRAME/GRATE	\$ 717.36
04/28/2016	1	1244(A)	FASTENAL COMPANY	PARTS	\$ 477.33
04/28/2016	1	1245(A)	FRONT LINE SERVICES, INC.	OFD-REPAIRS TO TOWER 1 AND ENGINE 1	\$ 1,371.25
04/28/2016	1	1246(A)	GRAYMONT CAPITAL INC	WTP-SMALL PEBBLE QUICKLIME-46.51/TONS	\$ 6,697.44
04/28/2016	1	1247(A)	IDEXX DISTRIBUTION CORPORATION	WTP-LAB SUPPLIES	\$ 1,145.41
04/28/2016	1	1248(A)	J & B MEDICAL SUPPLY INC	OFD-AMBULANCE MEDICAL SUPPLIES	\$ 998.76
04/28/2016	1	1249(A)	KODIAK EMERGENCY EQUIPMENT INC	OFD-SWITCH FOR MEDIC 2	\$ 57.05
04/28/2016	1	1250(A)	LOGICALIS INC	MARCH 2016-NETWORK ENGINEERING SERVICES	\$ 7,806.00
04/28/2016	1	1251(A)	MEMORIAL HEALTHCARE CENTER	LAB	\$ 18.75
04/28/2016	1	1252(A)	MICHIGAN BUSINESS & PROFESSIONAL ASSO	MAY 2016-COBRA ADMIN FEE	\$ 50.00
04/28/2016	1	1253(A)	MICHIGAN METER TECHNOLOGY GROUP INC	REPAIR OF METER GUN	\$ 200.00
04/28/2016	1	1254(A)	MICHIGAN PAVING & MATERIALS CO	STREETS-SEALER-434.21 GALLONS	\$ 833.68
04/28/2016	1	1255(A)	MOTION INDUSTRIES, INC.	MILLER MAN RATED WINCH FOR CONFINED SPACE ENTRY	\$ 1,481.41
04/28/2016	1	1256(A)	NATIONAL VISION ADMINISTRATORS LLC	MAY 16-VISION INSURANCE PREMIUM	\$ 475.76
04/28/2016	1	1257(A)	OFFICE SOURCE	CLERK-ENVELOPES/POST ITS	\$ 28.98
04/28/2016	1	1258(A)	OWOSSO CHARTER TOWNSHIP	WATER AGREEMENT PAYMENT	\$ 9,034.64
04/28/2016	1	1259(A)	PHYSICIANS HEALTH PLAN OF MID-MICH	MAY 2016-HEALTH INSURANCE PREMIUM	\$ 75,668.83
04/28/2016	1	1260(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$ 3,349.75
04/28/2016	1	1261(A)	RESIDEX LLC	CITY HALL-GRASS SEED	\$ 170.00
04/28/2016	1	1262(A)	S L H METALS INC	FLEET-PARTS FOR #332	\$ 66.55
04/28/2016	1	1263(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	OFD-SWITCH FOR MEDIC 4	\$ 17.95
04/28/2016	1	1264(A)	SPARTAN FENCE INC	WWTP-FENCING MATERIALS	\$ 170.92
04/28/2016	1	1265(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-73/HOURS	\$ 1,335.90
04/28/2016	1	126601	CLARK MARY	UB refund for account: 3263570003	\$ 180.60
04/28/2016	1	126602	BLISS E H JR	UB refund for account: 5636570001	\$ 74.29
04/28/2016	1	126603	PATRICIA L GOULD LIVING TRUST	UB refund for account: 3081070002	\$ 69.56

04/28/2016	1	126604	WOODBURY DARLENE	UB refund for account: 1299000005	\$ 66.22
04/28/2016	1	126605	HELGESON STEPHEN	UB refund for account: 3279570003	\$ -
			Void Reason: VOID WRONG AMOUNT		
04/28/2016	1	126606	PERU DYLAN	UB refund for account: 3089570004	\$ 49.66
04/28/2016	1	126607	MIROS ROXANNA	UB refund for account: 5846170007	\$ 55.76
04/28/2016	1	126608	MULLANEY JOSEPH	UB refund for account: 3890070003	\$ 31.66
04/28/2016	1	126609	CARLSON LONNIE	UB refund for account: 3183070009	\$ 45.00
04/28/2016	1	126610	DAVIS JORDAN	UB refund for account: 2966820011	\$ 44.22
04/28/2016	1	126611	TONY SCHMIDT REALTY	UB refund for account: 1014000003	\$ 63.34
04/28/2016	1	126612	WIESENBARN KEVIN	UB refund for account: 1801000004	\$ 57.89
04/28/2016	1	126613	CROWE PROPERTIES LLC	UB refund for account: 5832070005	\$ 48.67
04/28/2016	1	126614	CONDY, FRANCIS	REISSUED CHECK	\$ 69.67
04/28/2016	1	126615	THE ACCUMED GROUP	AMBULANCE BILLING SERVICES & STATE REPORTING SERVICES	\$ 5,579.53
04/28/2016	1	126616	B S & A SOFTWARE	TRAINING-ANDREA SMITH	\$ 292.50
04/28/2016	1	126617	CALEDONIA CHARTER TOWNSHIP	WATER DISTRICT AGREEMENT PAYMENT	\$ 20,222.93
04/28/2016	1	126618	CITY OF CORUNNA	INTERGOVERNMENTAL AGREEMENT-SHIA RIVER TRAIL-FY 15/16	\$ 6,750.00
04/28/2016	1	126619	CONSTINE GRAVEL COMPANY	WTP-RED MULCH	\$ 30.00
04/28/2016	1	126620	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 31,640.65
04/28/2016	1	126621	CSH ELECTRIC MOTOR SUPPLY	WTP-MOTOR	\$ 302.17
04/28/2016	1	126622	DELTA FAMILY CLINIC SOUTH PC	PRE-EMPLOYMENT TESTING (2)	\$ 700.00
04/28/2016	1	126623	DOWNTOWN DEVELOPMENT AUTHORITY	REIMBURSEMENT	\$ 100.00
04/28/2016	1	126624	FEDEX	WWTP-LAB SHIPPING CHARGES	\$ 11.43
04/28/2016	1	126625	FRONTIER	TRAFFIC SIGNAL	\$ 105.73
04/28/2016	1	126626	DAVID HAUT	REIMBURSEMENT	\$ 9.00
04/28/2016	1	126627	LAW ENFORCEMENT OFFICERS REGIONAL	OFD-SEMINAR-4/20/16-RICK BREWBAKER	\$ 75.00
04/28/2016	1	126628	LLOYD MILLER & SONS, INC	FLEET-PARTS FOR #521	\$ 470.00
04/28/2016	1	126629	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$ 1,038.11
04/28/2016	1	126630	MCLAREN HEALTH PLAN	REFUND	\$ 6.00
04/28/2016	1	126631	MICHIGAN PUBLIC EMPLOYER LABOR RELATIONS	PROGRAM-JESSICA UNANGST	\$ 45.00
04/28/2016	1	126632	MICHIGAN ROAD PRESERVATION ASSOCIATION	APRIL 7, 2016 WORKSHOP-RANDY CHESNEY	\$ 30.00
04/28/2016	1	126633	MISDU	PAYROLL DEDUCTIONS	\$ 1,287.58
04/28/2016	1	126634	OWOSSO BOLT & BRASS CO	WTP-BUSHINGS	\$ 11.67
04/28/2016	1	126635	GARY L PALMER	INTERIM BUILDING OFFICIAL SALARY	\$ 1,200.00
04/28/2016	1	126636	PREFERRED SAFETY PRODUCTS INC	WWTP-INSPECTION AND REPAIR EQUIPMENT	\$ 457.90
04/28/2016	1	126637	PROLIME SERVICES	WTP-REMOVAL AND MANAGEMENT OF RESIDUAL LIME	\$ 103,810.00
04/28/2016	1	126638	S & K FARM & YARD	WTP-WEED EATER/WATER PUMP PARTS	\$ 123.03
04/28/2016	1	126639	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$ 347.65
04/28/2016	1	126640	SOUTH CENTRAL MICHIGAN WATER ASSO	MEMBERSHIP-CITY OF OWOSSO WATER DEPT	\$ 25.00
04/28/2016	1	126641	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM	\$ 3,939.97
04/28/2016	1	126642	STATE OF MICHIGAN	TRAFFIC SIGNAL ENERGY-1/1/16-3/31/16	\$ 511.16
04/28/2016	1	126643	STATE OF MICHIGAN	WITHHOLDING TAX	\$ 13,049.60
04/28/2016	1	126644	STATE OF MICHIGAN	SEX OFFENDERS REGISTRATION FEES	\$ 330.00
04/28/2016	1	126645	SUNBURST GARDENS, INC.	CITY HALL-RED JEWEL CRABAPPLE TREES	\$ 1,120.00
04/28/2016	1	126646	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$ 22.57
04/28/2016	1	126647	VERIZON WIRELESS	PUBLIC SAFETY-MODEM FEES	\$ 266.31
04/28/2016	1	126648	VERMEER OF MICHIGAN INC	FLEET-PARTS FOR STUMP GRINDER	\$ 672.63
04/28/2016	1	126649	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-4/1/16-4/15/16	\$ 8,505.50
04/28/2016	1	126650	WEB ASCENDER	APRIL/MAY/JUNE 2016-WEBSITE HOSTING	\$ 150.00

1 TOTALS:

(3 Checks Voided)

Total of 240 Disbursements:

\$ 950,742.60

Bank 10 OWOSSO HISTORICAL FUND

04/18/2016	10	4816	PIDECK, NICK	REISSUE OF LOST CHECK	\$ 18.99
04/18/2016	10	4817	PIDECK, NICK	CASTLE CONCERT SERIES EXPENSE REIMBURSEMENT	\$ 339.90
04/18/2016	10	4818	AMERICAN SPEEDY PRINTING CENTERS	POSTERS FOR CONCERT IN CASTLE (50)	\$ 40.00
04/18/2016	10	4819	THE ARGUS PRESS	ARGUS PRESS TO BE DELIVERED TO CURWOOD CASTLE	\$ 102.00
04/18/2016	10	4820	CHARTER COMMUNICATIONS	515 N WASHINGTON ST #3	\$ 39.33
04/18/2016	10	4821	CONSUMERS ENERGY	515 N WASHINGTON ST	\$ 243.67
04/18/2016	10	4822	DAYSTARR COMMUNICATIONS	MAY 2016-CURWOOD CASTLE	\$ 75.59
04/18/2016	10	4823	OWOSSO-WATER FUND	515 N WASHINGTON ST	\$ 134.00
04/18/2016	10	4824	JAMES T SPRING	PERFORMANCE AT THE CASTLE	<u>\$ 150.00</u>

10 TOTALS:

Total of 9 Disbursements:

\$ 1,143.48

Bank 2 TRUST & AGENCY

04/06/2016	2	6524	SHIAWASSEE COUNTY TREASURER	TRAILER FEES-132 LOTS	\$ 330.00
04/29/2016	2	6525	OWOSSO PUBLIC SCHOOLS	DEL PP COLLECTIONS	\$ 508.76
04/29/2016	2	6526	SHIAWASSEE AREA TRANSPORTATION AGENCY	DEL PP COLLECTIONS	\$ 10.02
04/29/2016	2	6527	SHIAWASSEE COUNTY TREASURER	DEL PP COLLECTIONS	\$ 495.73
04/29/2016	2	6528	SHIAWASSEE DISTRICT LIBRARY	DEL PP COLLECTIONS	\$ 79.63
04/29/2016	2	6529	SHIAWASSEE REGIONAL EDUCATION SERVICE	DEL PP COLLECTIONS	<u>\$ 248.84</u>

2 TOTALS:

Total of 6 Disbursements:

\$ 1,672.98

REPORT TOTALS:

(3 Checks Voided)

Total of 255 Disbursements:

\$ 953,559.06

RESOLUTION NO.

**GENERAL APPROPRIATIONS RESOLUTION FOR
THE DOWNTOWN DEVELOPMENT AUTHORITY
FOR FY 2016-17**

WHEREAS, the Authority board met to consider a proposed budget for fiscal year 2016-17, and after deliberations and public input approved a budget; and

WHEREAS, the Owosso City Council held a public hearing on the proposed budget on May 2, 2016 and there was no one to be heard; and,

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975 based on the budget summary attached hereto and made part hereof; and

WHEREAS, the general property tax laws, specifically MCL 211.34(d) provide for an annual compound millage reduction calculation applied to the maximum millage rate of two mills authorized by MCL 125.1662; and

WHEREAS, the millage reduction commonly known as the "Headlee" rollback results in a maximum operating millage rate of 1.9328 for which the Authority is authorized to levy,

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2016 shall be the rate of 1.9328 per \$1,000 of taxable value of the 2016 assessment roll for the district as approved by the Board of Review,

The levy will generate a revenue yield for operating purposes as follows:

GENERAL OPERATING	1.9328 MILLS	\$28,825
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RESOLUTION NO.

**GENERAL APPROPRIATIONS RESOLUTION
FOR FY 2016-17**

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2016 and held a public hearing on May 2, 2016; and

WHEREAS, there was no one to be heard it is the intent of the City Council to levy ad valorem and specific property taxes for general operating purposes of the City; for payment of principal and interest on voted indebtedness; and for special voted millage to support public transportation, based on the budget summary for fiscal year 2016-17 attached hereto and made part hereof; and

WHEREAS, the general property tax laws, specifically, MCL 211.34(d) provide for a compound millage reduction calculation applied to the City Charter maximum authorized operating millage rate of 15.0000 mills per thousand of taxable value; and

WHEREAS, this millage reduction commonly known as the Headlee rollback results in a maximum operating millage rate of 13.0370 for which the City is authorized to levy; and

WHEREAS, the Garbage Disposal Plants Act, MCL 123.261, allow for the City to levy up to three mills on all taxable property to provide for the collection and disposal of certain solid wastes; and

WHEREAS, it has been determined that a levy of one mill per \$1,000 of taxable value is required to operate a solid waste recycling program; and

WHEREAS, the voters approved, by a majority, in an election held on August 7, 2012, a millage, not to exceed .3333 mills per \$1,000 of taxable value to support public transportation; and

WHEREAS, the board of the Shiawassee Area Transportation Authority have requested funding from the City equating to a millage of .3127 mills per thousand of taxable value for which the City is authorized to levy; and

WHEREAS, it has been determined that a millage rate of .5530 mills per thousand of taxable value is required for the annual debt service on unlimited tax general obligations bonds;

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2016 shall be the rate of 14.9027 per \$1,000 of taxable value of the 2016 assessment roll as approved by the Board of Review; and

The total levy shall be composed of the constituent rates for purposes and with revenue yields described as follows:

GENERAL OPERATING	13.0370	\$3,134,894
GARBAGE DISPOSAL	1.0000	\$240,461
DEBT SERVICE	.5530	\$132,975
SATA	<u>.3127</u>	<u>\$72,203</u>
	14.9027	\$3,580,533

BUDGET REPORT FOR CITY OF OWOSSO

FUND DESCRIPTION	2014-15 ACTUAL	2015-16 ORIGINAL BUDGET	2015-16 THRU 02/29/16	2016-17 ADOPTED BUDGET
101 GENERAL FUND	6,643,891	6,833,200	4,542,291	7,723,050
202 MAJOR STREET FUND	977,303	860,550	458,929	1,495,825
203 LOCAL STREET FUND	710,487	542,575	274,748	474,500
273 CDBG REVOLVING LOAN FUND	22,886	35,250	3,500	21,000
275 HOUSING & REDEVELOPMENT	41,618	230,650	33,449	283,200
283 OBRA FUND-DISTRICT#3-CONAGRA	14,847	12,350		15,900
288 OBRA FUND-DISTRICT#8:SUGARBEET	400	6,500		2,101,700
289 OBRA:DISTRICT#9(ROBBIN'S LOFT)	1,050	2,225		3,375
291 OBRA FUND-DIST#11(CAPITOL BOWL)	13,252	9,525		10,300
292 OBRA FUND-DIST#12(WOODARD LOFT	39,277	37,725		69,700
293 OBRA-DIST#13 WESNER BUILDING		775		1,525
296 DOWNTOWN DEVELOPMENT AUTHORITY	186,764	177,225	89,965	189,925
297 HISTORICAL FUND	88,146	68,200	40,910	81,650
325 DEBT SERVICE-2010 GO BONDS	57,133	56,650	38,451	65,950
327 2013 UTGO	70,382	62,850	43,850	67,025
397 2009 LTGO DEBT	74,135	77,800	19,594	76,825
411 CAPITAL PROJECTS-2011 STREET PROGRAM	80,625	37,600		850

BUDGET REPORT FOR CITY OF OWOSSO

FUND DESCRIPTION		2014-15 ACTUAL	2015-16 ORIGINAL BUDGET	2015-16 THRU 02/29/16	2016-17 ADOPTED BUDGET
588	TRANSPORTATION FUND	62,101	76,100	71,136	72,225
590	SEWER FUND	1,487,179	1,700,000	959,754	3,313,375
591	WATER FUND	2,199,443	3,486,000	1,486,344	5,136,875
599	WASTEWATER FUND	1,693,361	2,048,000	828,697	3,322,050
661	FLEET MAINTENANCE FUND	422,771	758,475	238,894	817,025



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 10, 2016

TO: City Council

FROM: Tyler Leppanen
Housing Program Manager

SUBJECT: Review of City of Owosso Code Enforcement Practices

RECOMMENDATION:

I recommend Council direct the city of Owosso staff to implement a more proactive code enforcement policy, whereas current code enforcement practice is complaint based.

BACKGROUND:

The current city of Owosso practice for code enforcement is complaint based, which means code enforcement actions are only taken when a complaint from the public is received. The City has the authority to change this practice; however, direction from City Council whether to continue complaint based enforcement or make the change to proactive enforcement would be welcomed. It seems as though complaints from the public have dramatically increased in 2016. I began code enforcement responsibilities in April 2015; through the nine months of 2015 I received 155 complaints. In the first four and a half months of 2016 I have received 152 complaints. Many people that file complaints with the City are extremely frustrated with their situations and usually have attempted to solve the problem in a neighborly fashion, but were unable to come to a resolution.

After researching best practices of code enforcement, it is recommended that when a community has a decreased sense of property ownership that proactive code enforcement is necessary to maintain property values and quality of life. The city of Owosso has a high level of underwater mortgages and rental properties, which contribute to the decreased sense of ownership and this is causing conflict among neighbors.

If the Council sees fit to adopt a proactive approach, staff would begin by educating the public using any available method to reach residents, such as mailings, newspapers, and posted notices, and inform them of potential violations. Then, with coordination from various departments, the City will begin to notify property owners or tenants of their violations. After January 1, 2017, staff will begin to proactively open code enforcement cases. This new code enforcement practice would apply to the general public, and would not impact the current rental program or vacant properties specifically.

FISCAL IMPACTS:

The fiscal impacts are difficult to predict since the time of currently employed city staff will be redirected to code enforcement. There will also be an impact for residents who violate the City codes and ordinances. Currently, the cost for a first offense is \$75, second offense is \$250, and the third offense could be a misdemeanor or \$500 fine.

Document originated by: Tyler Leppanen



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 13, 2016

TO: Mayor Frederick and City Council

FROM: Susan Montenegro, Assistant City Manager/Director of Community Development

SUBJECT: **Final Sale Approval – Auction Parcels. Consider final approval of the parcels auctioned on May 12, 2016.**

RECOMMENDATION:

City council must decide on accepting or rejecting bids received during the auction process to sell various city-owned lots.

BACKGROUND:

City council voted to sell 27 various city-owned parcels through an online auction process. The auction started on March 28, 2016 and ended on May 12, 2016. All but four (4) parcels received bids, council must also determine what to do with the unsold parcels. Exhibit A demonstrates which parcels have “sold” and which ones have not as well as the prices offered for each lot. A minimum bid of \$200 was set for each lot.

FISCAL IMPACTS:

Prices are not what the city hoped to receive per lot with the exception of the two highest bids. Selling of the lots will relieve the city of maintenance costs.

Document originated by: Susan Montenegro

RESOLUTION NO.

AUTHORIZING FINAL APPROVAL OF THE SALE OF CITY-OWNED PROPERTIES

WHEREAS, the city owns various parcels of property listed in Exhibit A; and

WHEREAS, the parcels in question are of no use to the City and the City desires their sale; and

WHEREAS, the Owosso city council voted to sell the parcels listed in Exhibit A through an online auction ending May 12, 2016; and

WHEREAS, at the meeting of March 7, 2016 the City Council authorized a 21-day posting period for the proposed sale; and

WHEREAS, no citizen comments or other offers for the properties were received during the posting period; and

WHEREAS, the auction has now concluded and final approval of the sale of the properties must now be considered.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Michigan that:

- FIRST: the properties be sold to the buyers listed in Exhibit A for the bid price listed in Exhibit A in accordance with the terms included in the attached Auction Listing Agreement for Sale of Real Estate and/or Personal Property agreement approved March 7, 2016 with Sheridan Realty & Auction Company.
- SECOND: the city attorney is authorized to prepare the deeds for sale as listed in Exhibit A.
- THIRD: the Mayor and City Clerk are instructed and authorized to execute appropriate documents to execute the sale of each property.

EXHIBIT A

AUCTION RESULTS FOR VARIOUS CITY-OWNED PARCELS

City Council authorized using an online auctioning service through Sheridan Realty & Auction Company to auction off various city-owned parcels. The auction started on March 28, 2016, and ended May 12, 2016 in which 23 of the 27 lots received bids as demonstrated below.

Auction No.	Parcel Number	Zoning	Address	Bid Price	Buyer's Premium	Total	Buyer Name
10	050-010-033-021-00	R1	Wright Av	\$ 200.00	\$ 750.00	\$ 950.00	Charles Munsell
11	050-011-021-002-00	B4	S. Gould St	\$ 20,000.00	\$ 2,000.00	\$ 22,000.00	Anonymous
12	050-113-011-019-00	R1	Rain St	\$ 500.00	\$ 750.00	\$ 1,250.00	Richard Marlow
13	050-113-011-017-00	R1	Rain St	\$ 200.00	\$ 750.00	\$ 950.00	Eric Carlson
14	050-113-011-018-00	R1	Rain St	\$ 225.00	\$ 750.00	\$ 975.00	Jim Woodworth
15	050-350-000-001-00	R2	South St	\$ 225.00	\$ 750.00	\$ 975.00	RJ Allen
16	050-350-000-002-00	R2	South St	\$ 225.00	\$ 750.00	\$ 975.00	RJ Allen
17	050-350-000-003-00	R2	South St	\$ 200.00	\$ 750.00	\$ 950.00	Jim Woodworth
18	050-350-000-004-00	R2	South St	\$ 200.00	\$ 750.00	\$ 950.00	Jim Woodworth
19	050-350-000-005-00	R2	South St	\$ 200.00	\$ 750.00	\$ 950.00	Jim Woodworth
22	050-350-000-011-00	R2	South St	\$ 300.00	\$ 750.00	\$ 1,050.00	Jim Woodworth
25	050-420-003-015-00 & 050-420-003-016-00	R1	Lingle/Monroe	\$ 300.00	\$ 750.00	\$ 1,050.00	Steven Janes
27	050-430-000-002-00	R2	425 Hamblin	\$ 200.00	\$ 750.00	\$ 950.00	Barb Terpstra
28	050-430-000-003-00	R2	429 Hamblin	\$ 200.00	\$ 750.00	\$ 950.00	Barb Terpstra
29	050-560-000-059-00	R1	Ward / Irene	\$ 200.00	\$ 750.00	\$ 950.00	Carl Ludington
30	050-602-038-001-00	RM1	South St.	\$ 350.00	\$ 750.00	\$ 1,100.00	Brandon Lepior
31	050-602-039-001-00	R1	South / Short	\$ 575.00	\$ 750.00	\$ 1,325.00	Brandon Lepior
32	050-602-039-004-00	R1	South St.	\$ 400.00	\$ 750.00	\$ 1,150.00	Brandon Lepior
33	050-602-039-006-00	R1	South St.	\$ 200.00	\$ 750.00	\$ 950.00	Brandon Lepior
34	050-660-007-017-00	R1	Beehler	\$ 275.00	\$ 750.00	\$ 1,025.00	Gregory Gilbert
35	050-660-011-001-00	R2	N. Cedar / River	\$ 275.00	\$ 750.00	\$ 1,025.00	Paul Mael
36	050-470-000-011-00	B3	300 S Washington	\$ 19,500.00	\$ 1,950.00	\$ 21,450.00	Anonymous
			Total	\$ 44,950.00	\$ 18,950.00	\$ 63,900.00	

	Unsold Lots		
20	050-350-000-006-00	R2	W South St
21	050-350-000-007-00	R2	W South St
23	050-420-001-003-00	I1	520 Corunna Av
24	050-420-001-004-00	I1	Corunna Av

5	164.2'	125'	5	46	325'
4			4	47	
3		125'	3	48	132'
2	164.2'	010-036-001	2	49	125'
1	490.3'	1111	1	50	16'

ALLENDALE AVE.

31	164.3'	16'
30		
29		
28	164.3'	
27	034-026	600
26	164.3'	50'
25		
24	164.3'	
23		
22	172.3'	
21	034-015	620
20	172.3'	
19	034-013	703
18	034-012	702
17	034-011	704
16	034-010	708
15	034-009	710
14	034-008	68'
13	164.3'	712
12	034-007	716
11		
10	164.3'	720
3	034-006	84.1'

GOULD ST.

100'

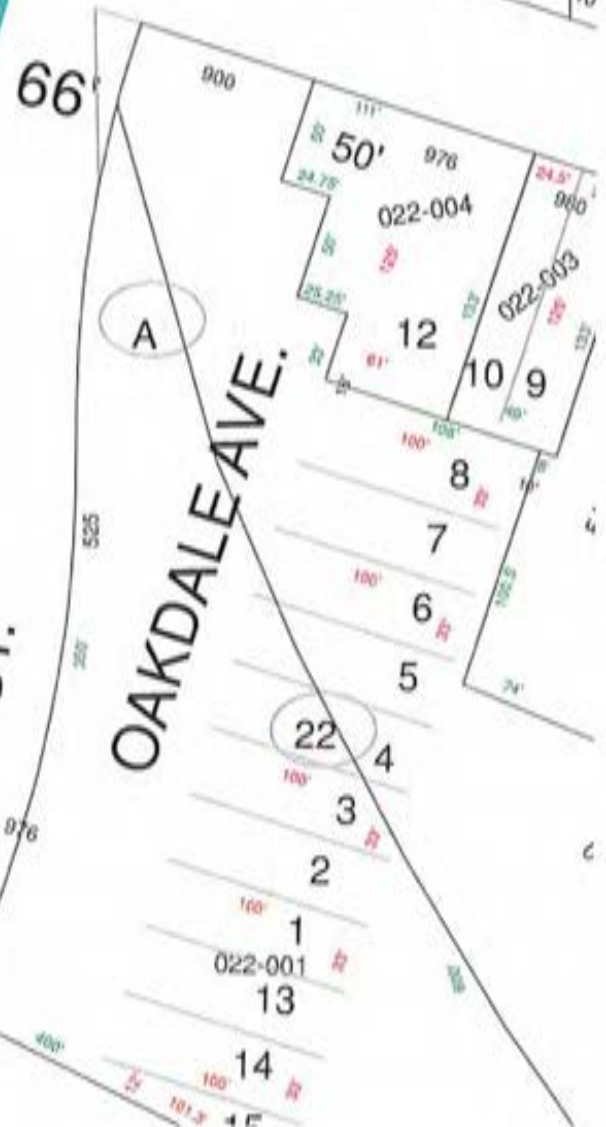
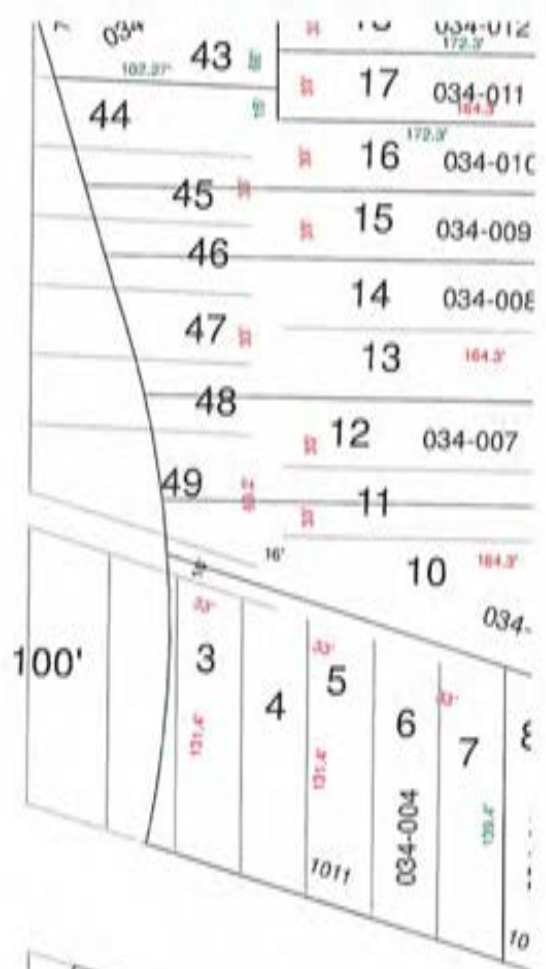
60'

WRIGHT AVE.

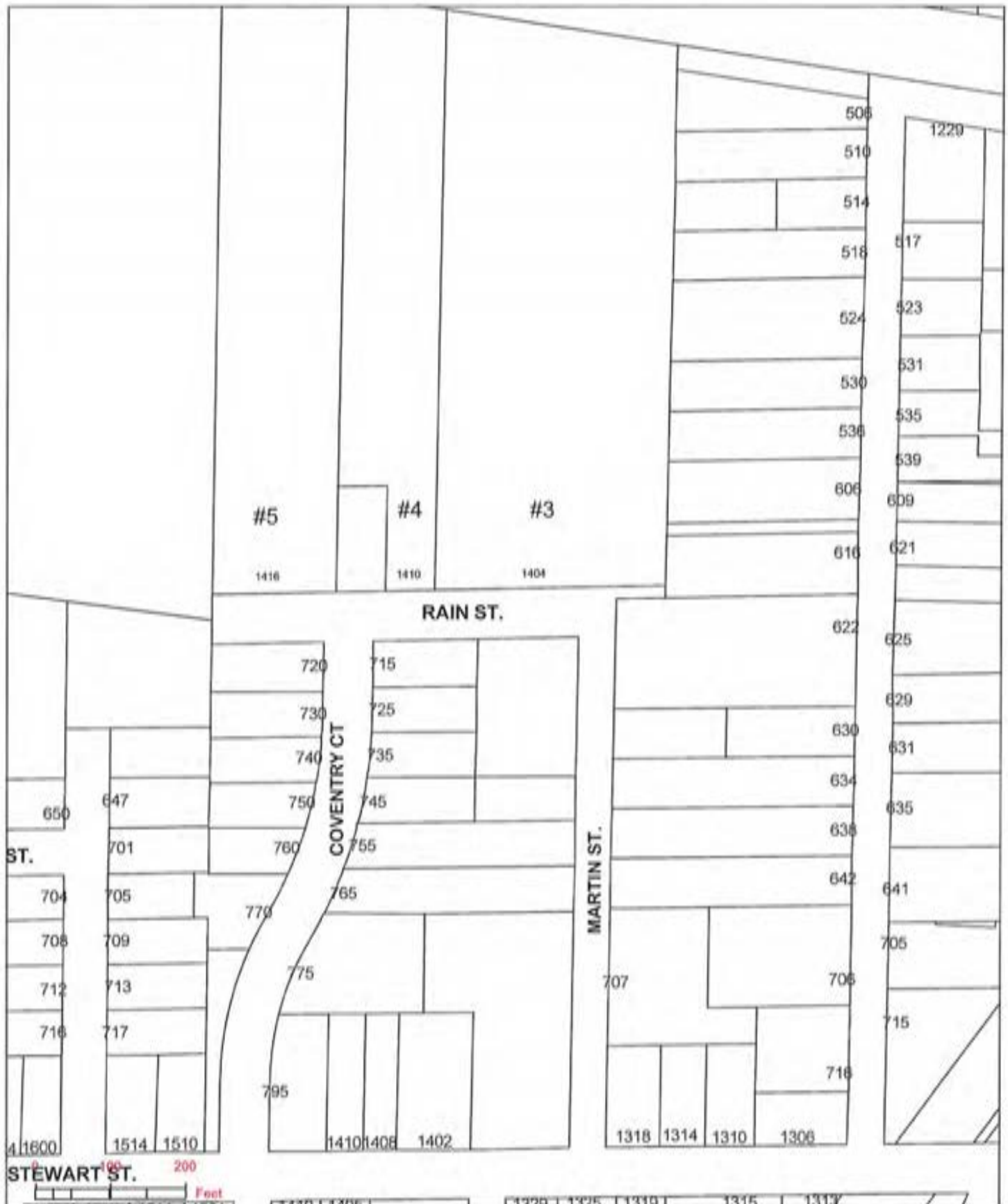
36	125'	125'	35	133'	125'
37	125'	033-017	34	502'	
38	125'		33	125'	
39	033-019		32	125'	
40	125'		31	033-016	133'
41	033-021	133'	30	125'	610'
42	133'		29	033-015	133'
43	033-023		28	125'	612'
44	615'	125'	27	033-014	68'
45	033-024		26	125'	616'
46	621'	125'	25	033-013	133'
47	703'	133'	24	125'	620'
48	033-025		23	033-012	133'
49	033-026		33	22	68'
50	125'		21	125'	700'
51	033-027		20	033-011	133'
52	033-028		19	125'	706'
53	711'	125'	18	133'	
54	033-029		17	125'	710'
55	713'	125'	16	033-010	82.5'
56	033-030		15	133'	
57	033-001		14	125'	716'
1	125'		13	033-009	

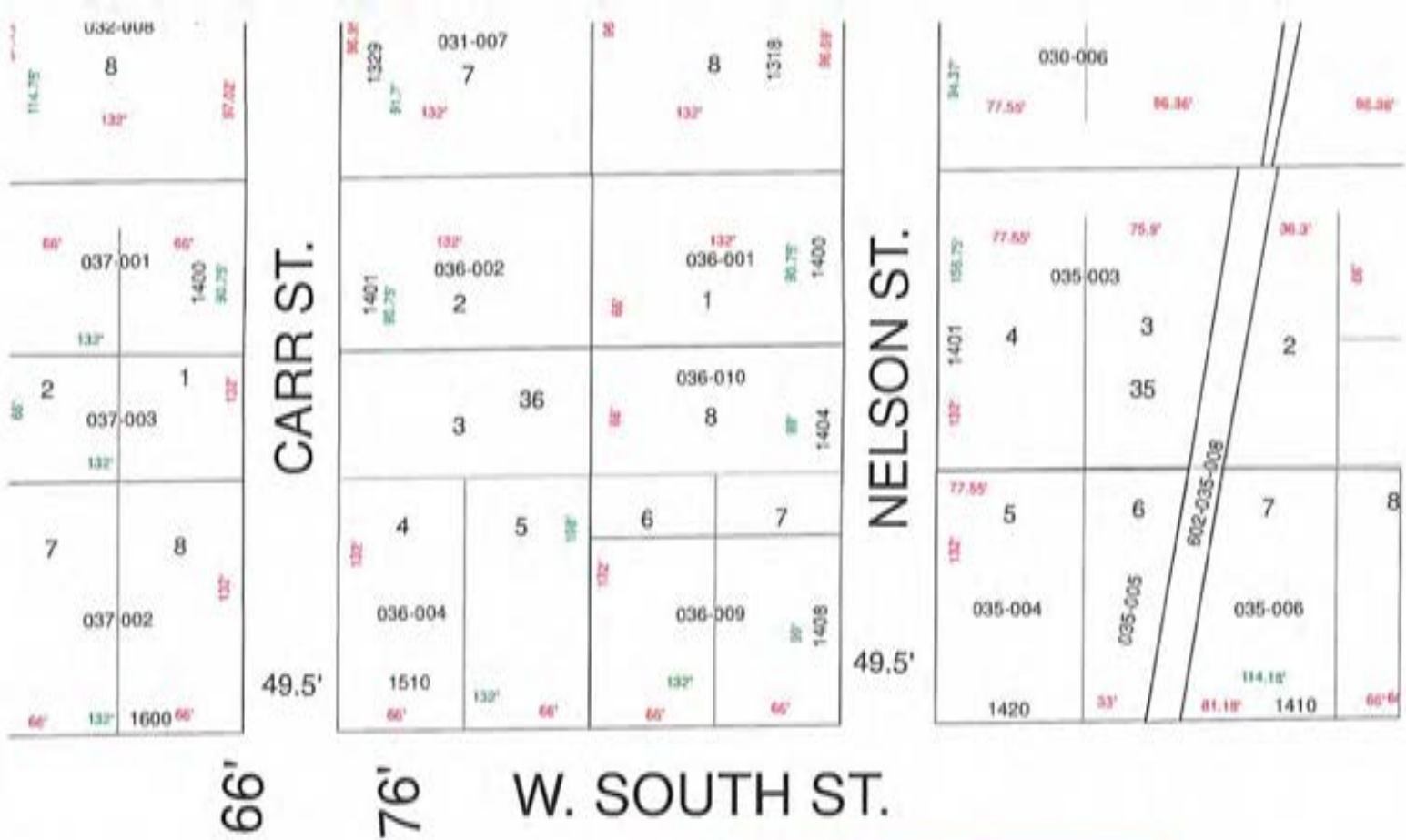
60'

FRAZER AVE.



OWOSSO



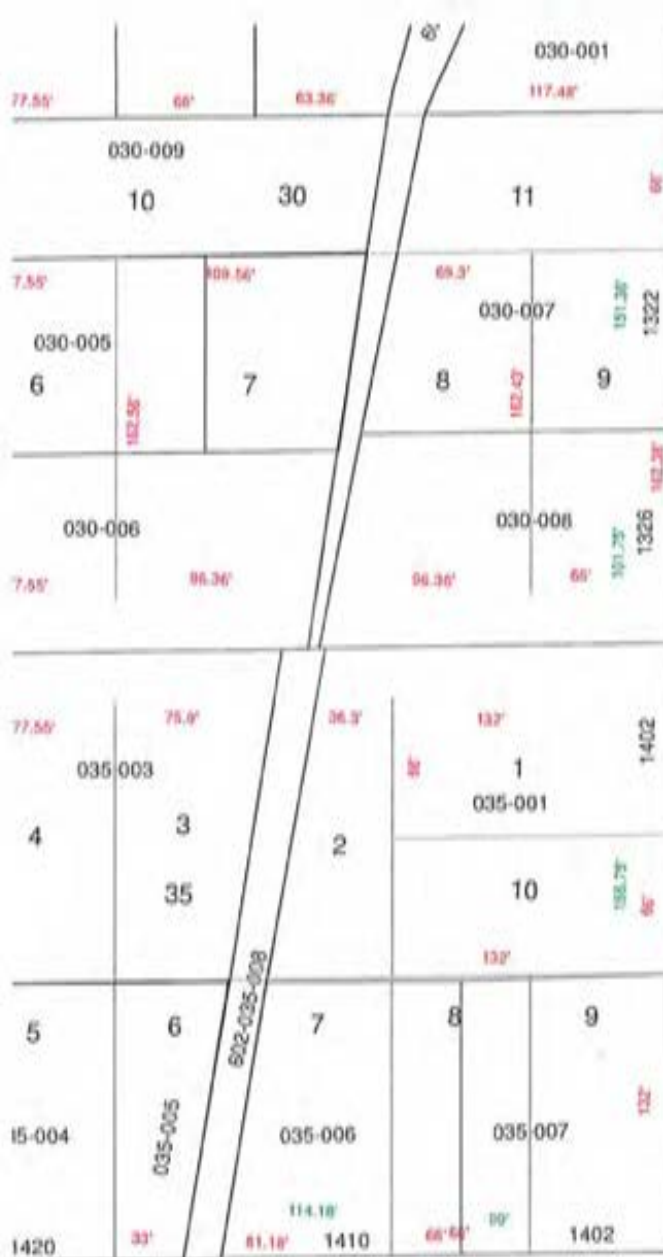


TRAILER PARK

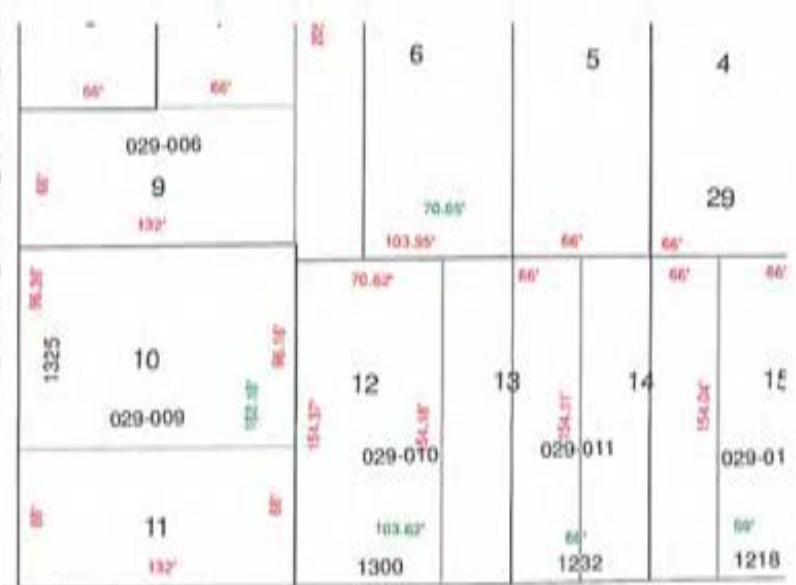
MANSFIELD

ROSLYN

ROA

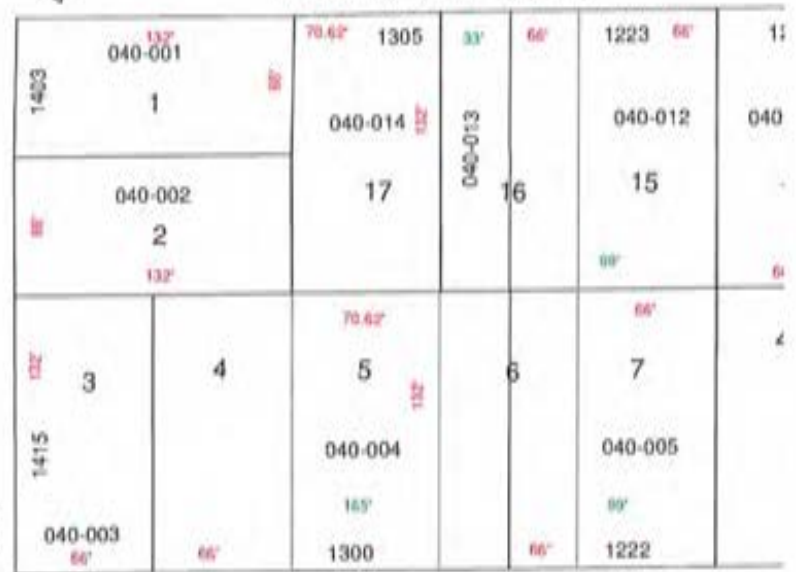


GEORGE ST



49.5°

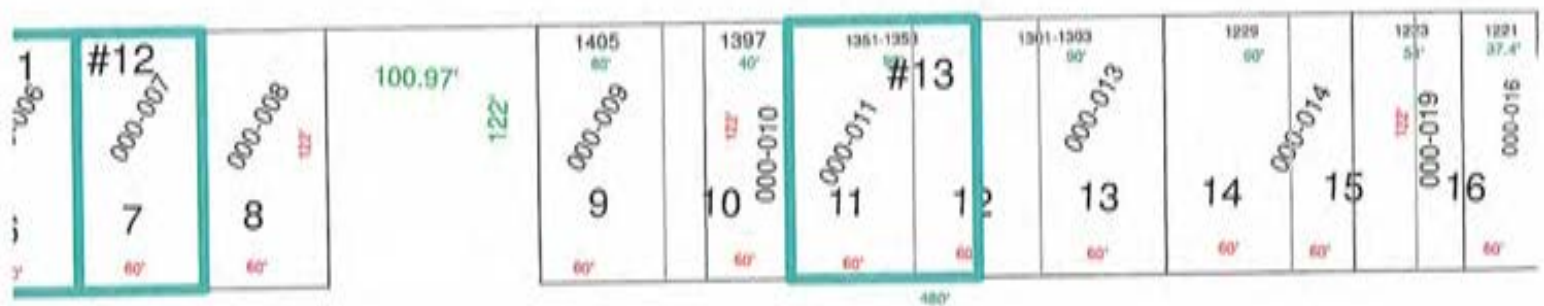
HIRAM ST.



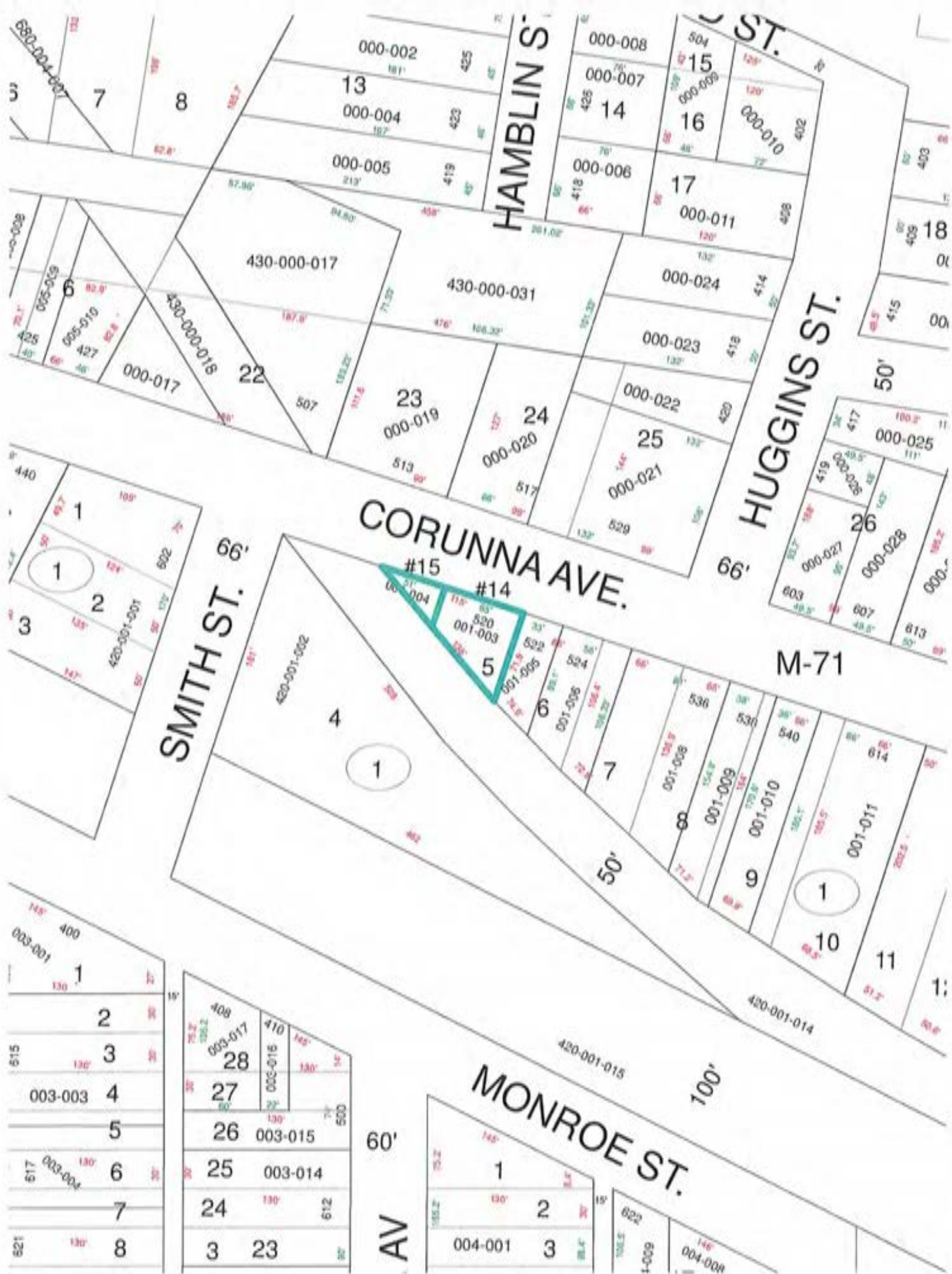
49.5°

SOUTH ST.

76



MANSFIELD ROAD



FRANKLIN AVE.

COMSTOCK ST.

WATER ST.

66'

29

D

029-001

000-012

029-004

000-010

000-009

214-222

210

164.71'

208

75'

235.15

249.37'

263.22'

285.43'

120.2'

470-000-008

470-000-009

470-000-010

470-000-011

#27

Except S 20'

6

318

007-008

8

[illegible]

132'

201

1

028-001

132'

132'

2

148'

132'

3

028-004

132'

213-219

4

132'

5

14'

57'

155'

6

28

028-005

117'

50'

028-027

70.65'

248.38'

301

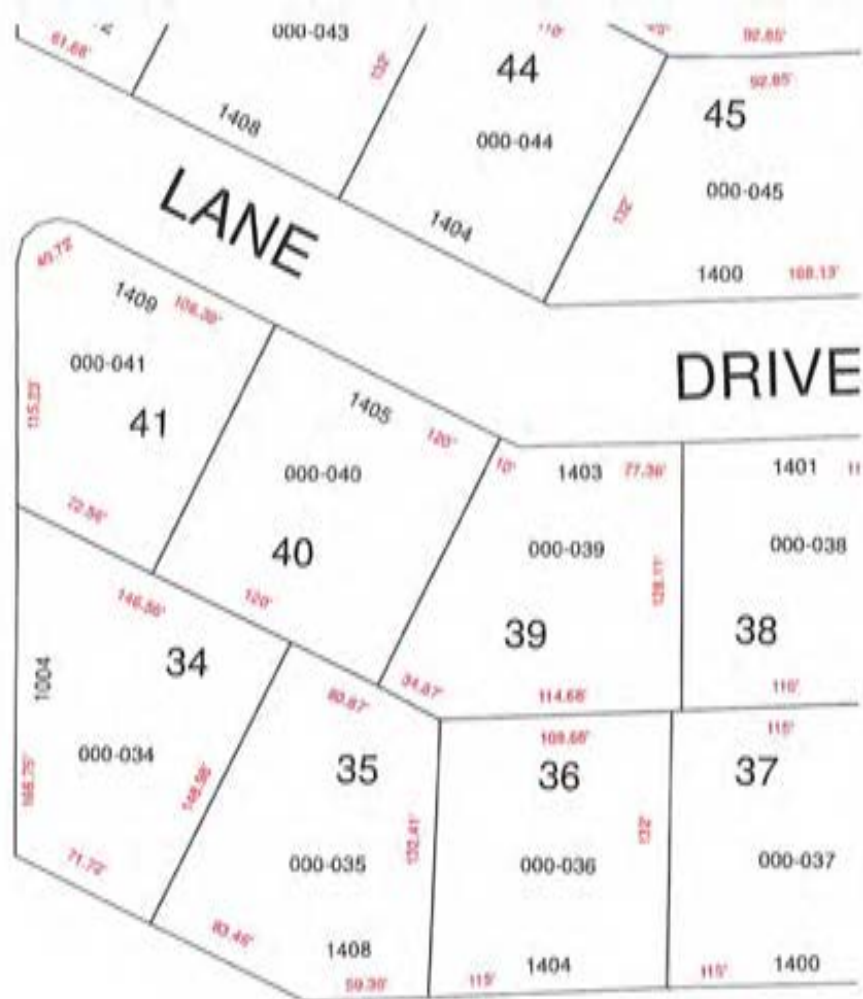
028-012

SHIAWASSEE RIVER

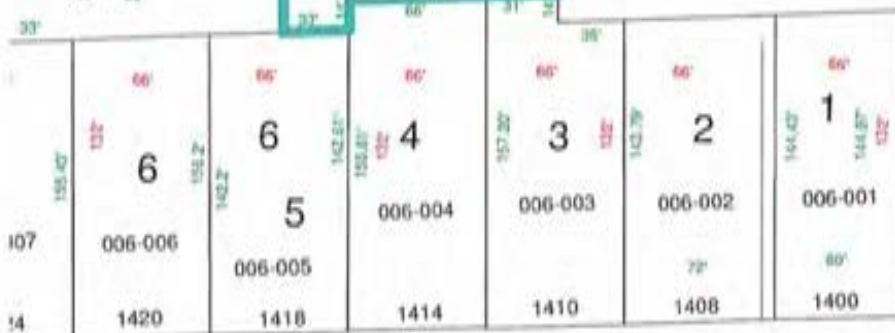
Figure 1: A schematic diagram of a 1000-tonne container crane. The crane is shown in a side profile, with its main body and various components labeled. The crane is positioned on a set of tracks. The diagram includes dimensions and angles: a height of 40.1m, a width of 14.4m, a distance of 651.000-002, a height of 132.14m, a distance of 405, a height of 41.1m, a distance of 13, a height of 122m, a distance of 65, a height of 8, a distance of 005, and an angle of 142 degrees. The crane is labeled with '1' through '8' and '13'.



WARD ST.

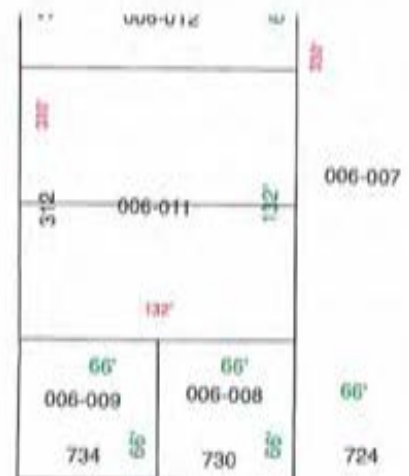


IRENE DR.





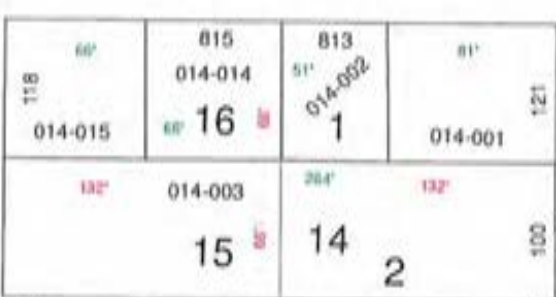
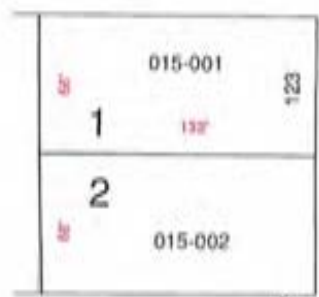
008-001



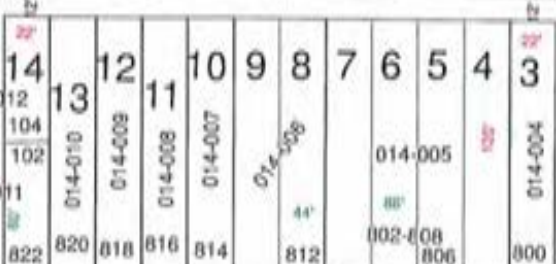
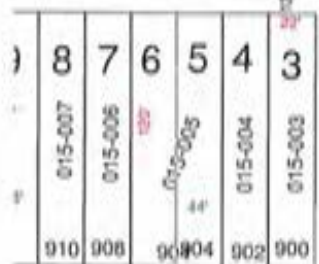
N. LANSING ST.



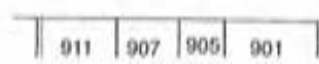
BRADLEY ST.



N. CEDAR ST.



W. MAIN ST.



66'

77.88'



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

richardmarlow
richard marlow
305Onstewartrd
charlotte, Michigan
48813
United States
+1 517-243-0997
rlm48813@hotmail.com

Invoice # 10768

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$1,250

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
12	29269	1404 Rain St	\$500	\$750	\$1,250

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$1,250
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$1,250
Balance Due	
	\$1,250



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

eddio

Invoice # 10769

Sale: City of Owosso

Real Estate (87526)

Sale date: 05/12/2016

Invoice date: 05/12/2016

Status: Pending

BUYER: TBD

* FORMING A NEW LLC

Balance Due: \$43,450

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
11	29268	S Gould St	\$20,000	\$2,000	\$22,000
36	29293	300 S Washington St	\$19,500	\$1,950	\$21,450

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal: \$43,450

Shipping & Handling: \$0

Sales tax: \$0

TOTAL INVOICE: \$43,450

Balance Due

\$43,450



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

merberta
RJ Allen
1301 Calvert#98
Owosso, Michigan
48867
United States
+1 989-284-6910
dexter62003@yahoo.com

Invoice # 10779

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$975

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
15	29272	W South St	\$225	\$750	\$975

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$975
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$975
Balance Due	
	\$975



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

paulmaefl
PAUL MAEL
1500 HIAWATHA DR
OWOSSO, Michigan
48867
United States
+1 989-725-8290
burkettsmael@aol.com

Invoice # 10778

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$1,025

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
35	29292	219 N Cedar St	\$275	\$750	\$1,025

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$1,025
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$1,025
Balance Due	
	\$1,025



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
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Billing Information:

crazy lady12
Barb terpstra
434 E. Howard St
Owosso, Michigan
48867
United States
barb@treborind.com

Shipping Information:

Trebor Industries
Barbara Terpstra
PO Box 142
Owosso, MI 48867
+1 989-723-8145

Invoice # 10777

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$1,900

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
27	29284	425 Hamblin St	\$200	\$750	\$950
28	29285	429 Hamblin St	\$200	\$750	\$950

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$1,900
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$1,900
Balance Due	
	\$1,900



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

chucknsam
Charles Munsell
12121 Hough Rd.
Memphis, Michigan
48041
United States
+1 810-543-3693
drclmunsell@yahoo.com

Invoice # 10776

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$950

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
10	29267	Wright Ave	\$200	\$750	\$950

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$950
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$950
Balance Due	
	\$950



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

blepior1
Brandon Lepior
2850 E Wildermuth Rd
Owosso, Michigan
48867
United States
+1 989-277-0699
brandon.lepior@landstarmail.com

Invoice # 10775

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: **\$4,525**

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
30	29287	W South St	\$350	\$750	\$1,100
31	29288	Short St	\$575	\$750	\$1,325
32	29289	W South St	\$400	\$750	\$1,150
33	29290	W South St	\$200	\$750	\$950

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$4,525
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$4,525
Balance Due	
	\$4,525



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

jimwoodworth
James Woodworth
4869 Apache Path
Owosso, Michigan
48867
United States
+1 248-730-0275
jimwoodworth@quickenloans.com

Invoice # 10774

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$4,875

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
14	29271	1416 Rain St	\$225	\$750	\$975
17	29274	W South St	\$200	\$750	\$950
18	29275	W South St	\$200	\$750	\$950
19	29276	W South St	\$200	\$750	\$950
22	29279	1351 W South St	\$300	\$750	\$1,050

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$4,875
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$4,875
Balance Due	
	\$4,875



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

Rustynkc
Steven Janes
21909 S. Knight Rd.
Peculiar, Missouri
64078
United States
+1 816-305-0998
Rustynkc@yahoo.com

Invoice # 10773

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$1,050

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
25	29282	602 Lingle Ave and 410 Monroe St.	\$300	\$750	\$1,050

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$1,050
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$1,050
Balance Due	
	\$1,050



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

sameolde20
erik carlson
801 w monroe st
durand, Michigan
48429
United States
+1 989-666-0462
sameolde20@yahoo.com

Invoice # 10772

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$950

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
13	29270	1410 Rain St	\$200	\$750	\$950

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$950
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$950
Balance Due	
	\$950



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

Lightchick1
Carl Ludington
152 E. Howard St.
Owosso, Michigan
48867
United States
+1 989-729-9473
Carlludington@gmail.com

Invoice # 10771

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$950

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
29	29286	Ward St	\$200	\$750	\$950

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$950
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$950
Balance Due	
	\$950



Sheridan Realty & Auction Co.
740 S. Cedar St.
Mason, MI 48854
517-676-9800
sheridanauctionservice.com

Billing Information:

gagilbert13
Gregory Gilbert
1102 Beehler Street
Owosso, Michigan
48867
United States
gagilbert13@yahoo.com

Shipping Information:

Gregory Gilbert
1102 Beehler Street
Owosso, Michigan
48867
United States
+1 989-447-1826

Invoice # 10770

Sale: City of Owosso
Real Estate (87526)
Sale date: 05/12/2016
Invoice date: 05/12/2016
Status: Pending

Balance Due: \$1,025

Lot #	Item #	Item Name	Hammer price	Buyer's premium	Subtotal
34	29291	1112 Beehler St.	\$275	\$750	\$1,025

Notes

Congratulations, you are the winning bidder in the real estate auction. Your bid will now be presented to the seller for their acceptance or rejection. We will contact to shortly to inform you of the results and proceed with the next steps of the process.

Summary

Subtotal:	\$1,025
Shipping & Handling:	\$0
Sales tax:	\$0
TOTAL INVOICE:	\$1,025
Balance Due	
	\$1,025

To: Owosso City Council

From: Keith Lussenden, Building Official

Date: 05/02/2016

Building Department Report for April, 2016

Category	Estimated Cost	Permit Fee	Number of Permits
Churches-New & Alt	<i>\$7,000</i>	<i>\$140</i>	<i>1</i>
Demolition	<i>\$0</i>	<i>\$130</i>	<i>1</i>
Electrical	<i>\$0</i>	<i>\$2,925</i>	<i>17</i>
Fence - Residential	<i>\$0</i>	<i>\$240</i>	<i>3</i>
Mechanical	<i>\$0</i>	<i>\$3,930</i>	<i>19</i>
Non-Res. Add/Alter/Repair	<i>\$6,200</i>	<i>\$427</i>	<i>3</i>
Plumbing	<i>\$0</i>	<i>\$2,515</i>	<i>13</i>
Res. Add/Alter/Repair	<i>\$110,856</i>	<i>\$2,428</i>	<i>22</i>
Res. Mobile	<i>\$0</i>	<i>\$4,356</i>	<i>9</i>
Sign	<i>\$0</i>	<i>\$270</i>	<i>3</i>
VACANT PROPERTY INSP	<i>\$0</i>	<i>\$50</i>	<i>1</i>
VACANT PROPERTY REGI	<i>\$0</i>	<i>\$200</i>	<i>2</i>
ZONING COMPLIANCE CE	<i>\$1,600</i>	<i>\$320</i>	<i>5</i>
Totals	<i>\$125,656</i>	<i>\$17,931</i>	<i>99</i>

2015 COMPARISON TOTALS

		BUILDING PERMITS ONLY	-	30
APRIL, 2015 TOTALS	\$189,696	\$10,550		65

Enforcements By Category

05/02/16

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APRIL, 2016

ANIMALS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0180	748 BROADWAY AV	REF TO TYLER	Resolved	04/05/16	04/07/16	N
Total Entries:				<u>1</u>		

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0202	830 KENWOOD DR	RESOLVED	Resolved	04/13/16	04/13/16	
ENF 16-0168	1624 W MAIN ST	REF TO TYLER	Resolved	04/01/16	04/01/16	Y
ENF 16-0192	433 E COMSTOCK ST	LETTER SENT	Resolved	04/11/16	04/21/16	N
ENF 16-0201	522 CORUNNA AV	REF TO TYLER	REF TO TYLER	04/13/16		ZONED II?
ENF 16-0204	647 N WATER ST	REF TO POLICE	REF TO POLICE	04/14/16		Y
ENF 16-0217	723 W MAIN ST	LETTER SENT	LETTER SENT	04/19/16		COMM
ENF 16-0225	518 GLENWOOD AV	LETTER SENT	LETTER SENT	04/21/16		Y
ENF 16-0227	717 N CHIPMAN ST	LETTER SENT	Resolved	04/21/16	04/28/16	N
Total Entries:				<u>8</u>		

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0169	761 CENTER ST	REF TO LUSSENDEN	REF TO LUSSENDEN	04/01/16		VAC
ENF 16-0175	208 W EXCHANGE ST	RESOLVED	Resolved	04/05/16	04/05/16	COMM
ENF 16-0176	214 W EXCHANGE ST	RESOLVED	Resolved	04/05/16	04/12/16	COMM
ENF 16-0188	910 S SAGINAW ST	REF TO LUSSENDEN	REF TO LUSSENDEN	04/11/16		N
ENF 16-0189	420 S CEDAR ST	REF TO POLICE	REF TO POLICE	04/11/16		Y
ENF 16-0206	1019 ADAMS ST	LETTER SENT	Resolved	04/15/16	04/18/16	N
ENF 16-0207	1266 ADAMS ST	RESOLVED	Resolved	04/15/16	04/19/16	N
ENF 16-0218	917 GEORGE ST	RESOLVED	Resolved	04/20/16	04/20/16	N
ENF 16-0223	522 N SAGINAW ST	LETTER SENT	LETTER SENT	04/21/16		N

Enforcements By Category

05/02/16

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APRIL, 2016

ENF 16-0235	714 LINCOLN AV	REF TO LUSENDEN	Complaint Logged	04/26/16		N
ENF 16-0238	202 S STATE ST	RED-TAGGED	RED-TAGGED	04/27/16		Y
ENF 16-0170	522 CORUNNA AV	LETTER SENT	Resolved	04/01/16	04/18/16	Y
ENF 16-0183	413 ABBOTT ST	RESOLVED	Resolved	04/06/16	04/06/16	N
ENF 16-0185	603 BROADWAY AV	LETTER SENT	Resolved	04/07/16	04/27/16	N
ENF 16-0193	429 GROVER ST	REF TO TYLER	REF TO TYLER	04/11/16		Y
ENF 16-0196	902 N CHIPMAN ST	REF TO TYLER	Resolved	04/11/16	04/27/16	
ENF 16-0215	1311 MACK ST	LETTER SENT	Resolved	04/18/16	04/25/16	N
ENF 16-0224	714 ABREY AV	LETTER SENT	LETTER SENT	04/21/16		

Total Entries: 18

FRONT YARD PARKING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0179	825 E EXCHANGE ST	REF TO TYLER	Resolved	04/05/16	04/11/16	Y
ENF 16-0194	213 S LANSING ST	LETTER SENT	Resolved	04/11/16	04/18/16	
ENF 16-0212	815 E COMSTOCK ST	LETTER SENT	Resolved	04/18/16	04/22/16	Y
ENF 16-0214	1007 S SHIAWASSEE ST	LETTER SENT	Resolved	04/18/16	04/25/16	
ENF 16-0230	819 E COMSTOCK ST	REF TO TYLER	Resolved	04/22/16	04/27/16	Y

Total Entries: 5

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0171	739 N PARK ST	LETTER SENT	Resolved	04/01/16	04/11/16	Y
ENF 16-0173	408 N HICKORY ST	LETTER SENT	Resolved	04/04/16	04/11/16	N
ENF 16-0174	603 BROADWAY AV	REF TO DPW	Resolved	04/05/16	04/19/16	N
ENF 16-0177	420 S CEDAR ST	LETTER SENT	Resolved	04/05/16	04/22/16	N
ENF 16-0184	MONROE ST	REF TO DPW	Resolved	04/06/16	04/20/16	VAC
ENF 16-0186	1025 ADAMS ST	RESOLVED	Resolved	04/07/16	04/12/16	Y

Enforcements By Category

05/02/16

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APRIL, 2016

ENF 16-0187	739 W STEWART ST	REF TO TYLER	Resolved	04/07/16	04/13/16	Y
ENF 16-0191	1003 N WASHINGTON ST	REF TO TYLER	REF TO TYLER	04/11/16		N
ENF 16-0195	109 OSBURN ST	REF TO TYLER	Resolved	04/11/16	04/21/16	
ENF 16-0199	1420 W MAIN ST	REF TO POLICE	Resolved	04/12/16	04/19/16	Y
ENF 16-0200	1024 ADAMS ST	LETTER SENT	Resolved	04/12/16	04/19/16	Y
ENF 16-0203	647 N WATER ST	REF TO POLICE	Resolved	04/14/16	04/19/16	
ENF 16-0208	611 ADAMS ST	LETTER SENT	Resolved	04/18/16	04/22/16	Y
ENF 16-0210	411 E WILLIAMS ST	LETTER SENT	Resolved	04/18/16	04/22/16	Y
ENF 16-0211	508 E MASON ST	LETTER SENT	Resolved	04/18/16	04/22/16	Y
ENF 16-0213	1329 N WATER ST	REF TO TYLER	REF TO TYLER	04/18/16		N
ENF 16-0216	723 W MAIN ST	LETTER SENT	LETTER SENT	04/19/16		COMM
ENF 16-0226	921 S SHIAWASSEE ST	REF TO TYLER	REF TO TYLER	04/21/16		N
ENF 16-0228	717 N CHIPMAN ST	REF TO TYLER	Resolved	04/21/16	04/22/16	
ENF 16-0231	601 GLENWOOD AV	REF TO TYLER	REF TO TYLER	04/22/16		
ENF 16-0232	703 E MASON ST	REF TO TYLER	Resolved	04/22/16	04/27/16	
ENF 16-0233	714 N WASHINGTON ST	LETTER SENT	LETTER SENT	04/25/16		Y
ENF 16-0236	1415 FREDERICK ST	REF TO TYLER	REF TO TYLER	04/26/16		N
ENF 16-0239	208 N CEDAR ST	REF TO TYLER	Resolved	04/27/16	04/29/16	
ENF 16-0240	815 N WASHINGTON ST	LETTER SENT	LETTER SENT	04/27/16		N
ENF 16-0241	820 N BALL ST	LETTER SENT	LETTER SENT	04/27/16		N

Total Entries: 26

LAWN MAINTENANCE

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0172	1314 W STEWART ST	CHECKED	Resolved	04/04/16	04/15/16	Y
ENF 16-0181	503 MILWAUKEE ST	CHECKED	Resolved	04/05/16	04/15/16	N
ENF 16-0182	610 S SHIAWASSEE ST	CHECKED	Resolved	04/05/16	04/15/16	N

Total Entries: 3

Enforcements By Category

05/02/16

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APRIL, 2016

MISC.

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0178	1022 DINGWALL DR	REF TO TYLER	Resolved	04/05/16	04/11/16	
ENF 16-0197	229 S CEDAR ST	REF TO TYLER	REF TO TYLER	04/11/16		COMM
ENF 16-0198	116 W OLIVER ST	REF TO TYLER	Resolved	04/12/16	04/13/16	N
ENF 16-0220	900 ADAMS ST	REF TO TYLER	Resolved	04/20/16	04/22/16	N
ENF 16-0221	321 E STEWART ST	REF TO TYLER	Complaint Logged	04/20/16		N
ENF 16-0229	502 E MASON ST	REF TO TYLER	Resolved	04/22/16	04/22/16	N
ENF 16-0237	514 E MASON ST	REF TO TYLER	REF TO TYLER	04/27/16		N
Total Entries:				<u>7</u>		

MULTIPLE VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0209	1434 PEARCE ST	REF TO TYLER	REF TO TYLER	04/18/16		VAC
ENF 16-0222	1115 DINGWALL DR	REF TO TYLER	Resolved	04/20/16	04/22/16	N
ENF 16-0234	214 N CEDAR ST	LETTER SENT	REF TO TYLER	04/26/16		N
Total Entries:				<u>3</u>		

RENTAL UNIT VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 16-0190	420 S CEDAR ST	LETTER SENT	Resolved	04/11/16	04/22/16	Y
ENF 16-0205	413 N SAGINAW ST	LETTER SENT	REF TO TYLER	04/14/16		
ENF 16-0219	246 GUTE ST	REF TO TYLER	Resolved	04/20/16	04/21/16	
Total Entries:				<u>3</u>		

Total Records: 74

Total Pages: 4

Enforcements By Category

APRIL, 2016

05/02/16

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RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental

N - No, it's not a rental - owner occupied

APTS - Apartment Building

COMM - Commercial

REPO - Repossession

TRAIL - Trailer Park

VAC - Vacant House

VL - Vacant Lot

IND - Industrial

HOME OCC - Home Occupied



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MEMORANDUM

DATE: May 9, 2016

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: April 2016 Police Report

Attached are statistics for the police department for April 2016. This report includes activity for the month of April and year-to-date statistics. There are no Field Contacts, which are incidents that the police are dispatched to that require no further follow-up than the officer's initial response.



Case Assignment/Clearance Report For April, 2016

APRIL 2016

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
PART I OFFENSES					
ROBBERY	1	2	2	2	100 %
AGGRAVATED ASSAULT	4	6	13	16	123 %
BURGLARY	3	6	17	20	117 %
LARCENY	16	25	56	65	116 %
MOTOR VEHICLE THEFT	1	2	3	4	133 %
SIMPLE ASSAULT	34	37	86	89	103 %
ARSON	0	0	1	1	100 %
FORGERY & UTTERING	1	1	3	3	100 %
COUNTERFEITING	0	0	0	0	0 %
FRAUD	8	9	22	23	104 %
EMBEZZLEMENT	0	0	1	1	100 %
WEAPON CRIMES- CARRY, POSS,	0	1	0	1	0 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	1	2	1	2	200 %
NARCOTICS VOLIATIONS	7	8	18	23	127 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	0	0	0 %
HOMICIDE	0	0	0	0	0 %
RAPE / NON - FAMILY	0	0	0	0	0 %
SEX OFFENSES 2	1	2	9	15	166 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	0	1	3	2	66 %
BURGLARY COMMERCIAL	0	0	0	0	0 %
RESISTING/OBSTRUCTING	0	0	4	4	100 %
PART I OFFENSES	77	102	239	271	113 %
PART II OFFENSES					
PAROLE/PROBATION VIOLATION	3	3	9	9	100 %
NATURAL DEATH	2	1	4	3	75 %
RETAIL FRAUD	1	3	5	8	160 %
RUNAWAY	7	6	32	33	103 %
VIOLATION PPO/ COURT ORDER	1	1	2	2	100 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	0	0	1	1	100 %
TRAFFIC OFFENSES OTHER	7	7	30	30	100 %
CRIMINAL CASE OTHER	0	0	0	0	0 %
WARRANT ARREST	9	9	51	53	103 %
SUSPICIOUS CIRCUMSTANCES	0	1	4	5	125 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	9	9	33	35	106 %
DOMESTIC ASSAULT/SITUATION	0	3	9	12	133 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	10	21	26	44	169 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	0	0	0 %
TRESPASSING	3	3	9	9	100 %
DOA	0	0	3	5	166 %
ANIMAL COMPLAINTS	2	2	4	4	100 %
MISSING PERSON	0	0	3	3	100 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	1	2	5	250 %
TRAFFIC - HIT & RUN	7	10	30	30	100 %
FIRES - NOT ARSON	0	0	0	0	0 %
LOST PROPERTY	0	0	0	0	0 %
NON-CRIMINAL CASE	12	13	39	40	102 %
CRIMES AGAINST FAMILY &	3	3	4	6	150 %
DRIVING WHILE IMPAIRED	6	9	20	22	110 %
LIQUOR LAW VIOLATIONS	1	2	2	3	150 %
DISORDERLY CONDUCT	2	2	11	12	109 %
OTHER CRIMES	5	7	44	46	104 %
IMPOUND / TOW FOLLOW-UP	0	1	0	1	0 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	21	22	97	97	100 %
THREATS	0	0	0	1	0 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	8	12	33	33	100 %
<i>PART II OFFENSES</i>	<i>119</i>	<i>151</i>	<i>507</i>	<i>552</i>	<i>108 %</i>
Grand Totals:	196	253	746	823	110 %

Field Contact By Reason Summary Report

APRIL 2016

Reason for Contact	Count
911 Hang Up	24
Abandoned Vehicle	4
False Alarm Commercial	19
False Alarm Residential	3
All Other Service Reports	14
Animal Complaints Other	18
Assist Ambulance	11
Assist To Other Dept	31
Attempt To Locate	29
Barking Dog	7
Burning Ordinance	2
Civil Dispute	18
Disturbance	11
Directed Patrol	1
Fight / No Assault	2
Fireworks	1
Found Property	2
Gun Permit/register	86
Harrassment	13
Homeless Voucher	4
Investigate Vehicle	2
Loud Music	8
Loud Party	1
Motorist Assist	3
Open Door	2
Ordinance Violation	6
Parking Problem	15
Pawn Ticket	124
Peace Officer	13
Road Hazard	4
Suspicious Person	16
Suspicious Situation	29
Suspicious Vehicle	18

Reason for Contact	Count
Trouble With Kids	22
Trouble With Neighbor	9
Trouble With Subject	38
Trespassing	2
Phone Harassment	2
Unwanted Subject	4
Vacation Check	4
Vehicle Inspection	2
Welfare Check	31
Wire Down	3
Work Traffic	192

REPORTED BURN COMPLAINTS - NO VIOLATIONS

APRIL 2016

CASE_ID	FCDATE	STREET
201601973	04/20/2016 15:07:00	W FLETCHER ST
201602066	04/23/2016 17:07:00	S STATE ST/W LYNN ST



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MEMORANDUM

DATE: May 9, 2016

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: April 2016 Fire & Ambulance Report

During the month of April 2016:

Fire Department responded to **243** Ambulance calls

Fire Department responded to **18** Fire calls –

- 5 – Accidents (no injuries)
- 1 – Accident (w/ injury)
- 1 – Accident Clean-up
- 1 – Dispatched & Cancelled
- 3 – False Alarms
- 1 – Liquid Spill
- 1 – Service Calls
- 4 – Building Fires
- 1 – Vehicle Fire

PARKS AND RECREATION COMMISSION
Monday, April 25, 2016 - 6:00 p.m.
City Hall Council Chambers
301 W. Main St. Owosso, MI 48867

PRESIDING OFFICER:

Chairman Mike Espich

MEMBERS PRESENT:

Chairman Mike Espich

MEMBERS ABSENT:

Vice Chair Jeff Selbig, Commissioner Shane Nelson, Commissioner Kristen Woodbury, Commissioner Randy Woodworth.

OTHERS PRESENT:

Sue Montenegro Assistant City Manager and Director of Community Development.

The meeting was cancelled due to lack of a quorum.

Roxane Cramer, Recording Secretary

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
COUNCIL CHAMBERS, CITY HALL
MONDAY, APRIL 22, 2016 – 7:00 P.M.**

CALL TO ORDER: Chairperson Bill Wascher called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Was recited.

ROLL CALL: Roll call was taken by Recording Secretary Roxane Cramer.

MEMBERS PRESENT: Chairman Bill Wascher, Vice-Chair Craig Weaver, Commissioners Tom Taylor, Michelle Collison, Janae Fear, Frank Livingston and Garfield Warren.

MEMBERS ABSENT: Commissioners Frank Livingston, Mike O'Leary and Brent Smith.

OTHERS PRESENT: Troy Crowe, Sheridan Auction Service, Susan Montenegro, Tyler Lepannen. Assistant City Manager and Director of Community Development.

APPROVAL OF AGENDA:
MOTION BY COMMISSIONER TAYLOR, SUPPORTED BY VICE CHAIR WEAVER TO APPROVE THE AGENDA FOR MARCH 28, 2016.
YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:
MOTION BY COMMISSIONER TAYLOR, SUPPORTED BY VICE CHAIR WEAVER TO APPROVE THE MINUTES FOR MARCH 28, 2016.
YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum
2. PC minutes for March 28, 2016
3. Rezoning application packet – 1007 S. Washington St.
4. Sign ordinances from: Owosso, Grand haven, Greenville, Holland and Traverse City

COMMISSIONER/PUBLIC COMMENTS

Ms. Montenegro introduced Tyler Leppanen. Ms. Montenegro stated that Tyler has been doing housing and he will continue to work on local housing issues but will be stepping into the roll of code enforcement and community development. Ms. Montenegro stated she asked him to come and start participating in the meetings as another staff person.

PUBLIC HEARINGS:

1. 1007 S. Washington Street – rezoning

Troy Crowe, from Sheridan Auction Service, explained that the State of Michigan now requires them to have a dealer's license because they sell so many cars during the year. He is asking the planning commission to change the business from a B-1 to a B-4. Sheridan takes consignments on the inside and outside of the building. They own everything that is paved. Commissioners inquired about how long the cars would be located at the Owosso location.

MOTION BY COMMISSIONER TAYLOR, SUPPORTED BY COMMISSIONER WARREN THAT THE OWOSSO PLANNING COMMISSION HEREBY APPROVES REZONING OF THE PROPERTY LOCATED AT 1007 SOUTH WASHINGTON STREET, LOTS, 22, 23 AND 24 BE REZONED FROM B-1 TO B-4.

Roll Call Vote.

AYES: Vice-Chair Weaver, Commissioners Fear , Warren, Taylor, Collison, and Chairman Wascher

NAYS: None

ABSENT: Commissioners Livingston, O'Leary and Smith.

SITE PLAN REVIEW:

None.

BUSINESS ITEMS:

None.

ITEMS OF DISCUSSION:

1. Sign Ordinance Updating.

Ms. Montenegro supplied the commissioners with several different sign ordinances for comparison with the current City of Owosso sign ordinance. Commissioners had a lengthy discussion regarding changes in the sign ordinance. Discussions centered on the like and dislikes of each sign ordinance they reviewed. Currently Ms. Montenegro is working on a new application for the sign ordinance. The previous application was a basically a building permit. The fee structure for signs is based on a building permit. Ms. Montenegro feels that this fee structure doesn't work. The definitions need to be clear and not confusing. Commissioners Taylor questioned if commissioners should start going through the sign ordinance to redo it. Chairman Wascher pointed out that the language needed to be updated. He noted the example in the sign ordinance the term "blueprints" was used he pointed out no one does blue prints any longer. Drawing or Sketch would be the correct language. Ms. Montenegro shared that maybe it would be a good idea to check with sign companies to see if they understand the definitions. The last time the City of Owosso has not updated the "Uniform Sign Code of 1991". The latest one is the "Uniform Sign Code of 1997".

COMMISSIONER/PUBLIC COMMENTS:

ADJOURNMENT:

MOTION BY COMMISSIONER TAYLOR, SUPPORTED BY COMMISSIONER FEAR TO ADJOURN AT 8:19 P.M. UNTIL THE NEXT MEETING ON MAY 24, 2016.

YEAS ALL, MOTION CARRIED.

Janae Fear, Secretary

rc