

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MAY 16, 2016  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 23, 2016:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 26, 2016:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 2, 2016:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Code Enforcement Presentation. A presentation by Housing Program Coordinator Tyler Leppanen detailing code enforcement efforts around the City.

**PUBLIC HEARINGS**

1. Obsolete Property Rehabilitation Exemption. Conduct a Public Hearing to receive citizen comment regarding the application from REI Group, LLC for an Obsolete Property Rehabilitation Exemption Certificate for their property at 300 West Main Street.
2. Rezoning 1007 S. Washington Street. Conduct a public hearing to receive citizen comment regarding the request to rezone the property at 1007 South Washington Street from B-1, Local Business District, to B-4, General Business District.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Purchase Authorization – Influent Screw Pump Gear Box. Waive competitive bidding requirements, authorize purchase of one Dodge screw pump gear box from Motion Industries, Inc. in the amount of \$9,072.21, and authorize payment up to that amount upon satisfactory delivery, installation, and startup of said equipment.
2. Bid Award – Qdoba Excavation Shoring. Approve contract with Environmental Advisory Services, Inc. dba ASI Environmental Technologies for installation of excavation shoring at the future Qdoba site in the amount of \$402,697.50, and authorize payment upon satisfactory completion of the work or portion thereof.
3. Professional Services Agreement – Well No. 1 Rehabilitation. Waive competitive bidding requirements, authorize professional services agreement with Layne Christensen Company for rehabilitation of Water Well No. 1 in an amount not to exceed \$28,200.35, and further authorize payment upon satisfactory completion of the project.
4. Warrant No. 523. Authorize Warrant No. 523 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Michigan Municipal League Workers' Compensation Fund	Workers' Compensation Insurance- 1 of 4 for FY 16/17	Various	\$ 20,062.00
Orchard Hiltz & McCliment Inc	Water reliability study	Filtration	\$ 867.50
B S & A Software	Annual service/support fees- Building department / Delinquent personal property system / Internet services- 5/1/16 - 4/31/17	General	\$ 8,102.00
Waste Management	Landfill disposal charges- 4/16/16 - 4/30/16	Streets/ WWTP	\$ 6,166.08
Reeves Wheel Alignment Inc.	Public safety vehicle maintenance April 2016	General	\$ 5,145.95
Centron Data Services, Inc.	Water/sewer billing services-to correct billing error for the 3/31/16 mailing	Various	\$ 745.54
Orchard Hiltz & McCliment Inc	Cargill project-engineering services	Brownfield	\$ 6,642.50
William C. Brown, P.C.	Professional services- April 12, 2016 – May 8, 2016	General	\$ 12,382.76

5. Check Register – April 2016. Affirm check disbursements totaling \$953,559.06 for April 2016.

**ITEMS OF BUSINESS**

1. Downtown Development Authority General Appropriations Resolution. Adopt the General Appropriations Resolution to authorize the levy of the Downtown Development Authority millage for the 2016-2017 fiscal year.

2. City Budget Adoption. Adopt General Appropriations Resolution approving the 2016-2017 City Budget.
3. Review of Code Enforcement Practices. Consider making adjustments to the City's code enforcement efforts to create a more robust, pro-active program.
4. Final Sale Approval – Auction Parcels. Consider final approval of the parcels auctioned on May 12, 2016.

### **COMMUNICATIONS**

1. Keith A. Lussenden, Building Official. April 2016 Building Department Report.
2. Keith A. Lussenden, Building Official. April 2016 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. April 2016 Police Report.
4. Kevin D. Lenkart, Public Safety Director. April 2016 Fire Report.
5. Parks & Recreation Commission. Minutes of April 25, 2016.
6. Planning Commission. Minutes of April 25, 2016.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, June 06, 2016

### **BOARDS AND COMMISSIONS OPENINGS**

Board of Review – term expires December 31, 2020  
Building Board of Appeals – Alternate - term expires June 30, 2018

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).