

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MARCH 21, 2016  
7:30 P.M.**

**PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK

**OPENING PRAYER:** PASTORAL ASSOCIATE EDWARD HORSKI  
ST. PAUL & ST. JOSEPH CATHOLIC CHURCHES

**PLEDGE OF ALLEGIANCE:** NATHAN LESLIE  
CURWOOD SCULPTURE DONOR

**PRESENT:** Mayor Benjamin R. Frederick, Councilpersons Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, Michael J. O'Leary, and Robert J. Teich, Jr.

**ABSENT:** Mayor Pro-Tem Christopher T. Eveleth.

A moment of silence was held to mark the passing of local businessman and outstanding community volunteer Dan Brazil.

**APPROVE AGENDA**

Motion by Councilperson Fox to approve the agenda with the following changes:

<b>Agenda Section</b>	<b>Change</b>	<b>Item Name</b>	<b>Comments</b>
Proclamations	Remove	2. Plunge for Parks Awards	Due to scheduling conflicts
Consent Agenda	Add	5. Food Distribution Permission	
Items of Business	Remove	3. Grant Application – Skate Park	
Items of Business	Amend	7. Executive Session	Should state the purpose is to discuss a written opinion of the City Attorney

Motion supported by Councilperson Greenway and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 7, 2016**

Motion by Councilperson Bailey to approve the Minutes of the Regular Meeting of March 7, 2016 as presented.

Motion supported by Councilperson O'Leary and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Curwood Statue Donation**

Owosso native Nathan Leslie was on hand to detail the journey started by his late brother Ryan to see that a statue of James Oliver Curwood be created and given to the City. He requested official permission to place a life-size bronze sculpture of James Oliver Curwood in Curwood Castle Park. The Council unanimously approved acceptance of the donation and thanked Mr. Leslie for his years of dedication seeing the endeavor through to its fruition.

Motion by Councilperson O'Leary to accept the donation of a bronze sculpture of James Oliver Curwood from Owosso natives Nathan Leslie and his late brother Ryan.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Teich, Bailey, Fox, Greenway, O'Leary, and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Eveleth.

**Plunge for Parks Awards** (This item was postponed due to scheduling conflicts.)

**PUBLIC HEARINGS**

**Ordinance Amendment – Chapter 27, Soil Erosion and Sedimentation Control**

The proposed amendment would repeal Chapter 27, Soil Erosion and Sedimentation Control, of the Code of Ordinances of the City of Owosso, in its entirety, to comply with the request of the Michigan Department of Environmental Quality.

A public hearing was conducted to receive citizen comment regarding the proposed repeal.

There were no citizen comments regarding the proposed repeal received prior to, or during the meeting.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilperson Teich that the following ordinance be adopted:

**ORDINANCE NO. 777**

**AN ORDINANCE TO REPEAL  
CHAPTER 27, SOIL EROSION AND SEDIMENTATION CONTROL**

WHEREAS, the city of Owosso has an ordinance designating the city of Owosso as the municipal enforcing agency responsible for the prevention of soil erosion and off-site sedimentation; and

WHEREAS, Part 91 of the Natural Resources and Environmental Protection Act (NREPA) requires municipal enforcing agencies to have certified staff to administer the program; and

WHEREAS, the City currently does not have staff certified to administer the program as a municipal enforcing agency pursuant to Part 91 of the NREPA; and

WHEREAS, the Michigan Department of Environmental Quality is requiring the City repeal its soil erosion control ordinance until such time as qualified personnel are hired; and

WHEREAS, counties are mandated by the state to act as enforcing agencies when a municipality does not have certified personnel and Shiawassee County has agreed to assume those responsibilities within the City's jurisdiction; and

WHEREAS, the City Council held a public hearing March 21, 2016, and having heard all interested persons/there being no one to be heard.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS that Chapter 27, Soil Erosion and Sedimentation Control, of the Code of Ordinances of the City of Owosso, Michigan be amended as follows:

SECTION 1. REPEAL. That Chapter 27, Soil Erosion and Sedimentation Control, be repealed in its entirety.

SECTION 2. EFFECTIVE DATE. This amendment shall become effective April 11, 2016.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Greenway.

Roll Call Vote.

AYES: Councilpersons Bailey, O'Leary, Greenway, Teich, Fox, and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Eveleth.

**CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, Owosso Township resident, inquired about what happened to the trees in front of City Hall noting that some folks were upset by their removal.

Eddie Urban, 601 Glenwood Avenue, said he had been investigating the dam replacements that are proposed for Corruna and Owosso. He said he had spent some time in Chesaning examining their dam replacement and felt it would be a good option here.

Mayor Frederick answered Mr. Manke's question saying the trees at City Hall were removed by the City's arborist because they were in severe decline. He also noted that the trees will be replaced during the City's Arbor Day activities.

Mayor Frederick went on to note how great the recent Home Expo was this year.

Councilperson Fox noted that he was at City Hall when the trees were cut down and verified they were in very poor shape and needed to be replaced.

Councilperson Bailey asked for an update on the rental inspection program next month.

Councilperson Greenway thanked Mr. Leslie for his generous donation and expressed her excitement for the addition of the sculpture to the park.

### **CITY MANAGER REPORT**

City Manager Donald D. Crawford noted that the City's sewer lines were being televised and inspected starting today. Residents may notice the contractor's vehicles throughout town in the coming weeks. He also noted that the Michigan Municipal League will be proposing a major change in the way government is financed in Michigan after many, many years of falling revenue sharing for local governments, saying Owosso alone has lost over \$5.7 million over the ten-year period from 2002-2012.

Councilperson Bailey inquired whether the televising of the City's sewer lines would help discover illegal tie-ins. City Manager Crawford noted that it may locate some illegal tie-ins but its main purpose is to show blockages, collapses, roots, etc.

Councilperson Fox asked for an update on the Cargill project and the Lincoln School development. City Manager Crawford indicated that engineering work was beginning on the Cargill site and the developers for Lincoln School recently pulled a building permit.

### **CONSENT AGENDA**

Motion by Councilperson Fox to approve the Consent Agenda as follows:

**Special Assessment District No. 2016-01.** Authorize Resolution No. 4 setting a public hearing for Monday, April 4, 2016 to receive citizen comment regarding Special Assessment District No. 2016-01 for Gould Street, from Main Street to Corunna Avenue for resurfacing as follows:

#### **RESOLUTION NO. 23-2016**

#### **SETTING A PUBLIC HEARING TO RECEIVE COMMENT REGARDING SPECIAL ASSESSMENT DISTRICT NO. 2016-01 GOULD STREET, PUBLIC STREET, FROM CORUNNA AVENUE TO MAIN STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, April 4, 2016 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

#### **NOTICE OF HEARING TO REVIEW SPECIAL ASSESSMENT ROLL CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

**Gould Street, Public Street, from Corunna Avenue to Main Street**

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

Street Resurfacing

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, April 4, 2016 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

**Boards and Commissions Appointments.** Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Craig Weaver*	Planning Commission	06-30-2019
Kent Telesz*	Zoning Board of Appeals	06-30-2019
Jon Moore	DDA / Main Street Board – filling unexpired term of A. Kraus	06-30-2016
Jon Moore	DDA / Main Street Board	06-30-2019
Dianne Acton	Downtown Historic District Commission - filling unexpired term of J. Eaton	06-30-2016
Dianne Acton	Downtown Historic District Commission	06-30-2019

**Curwood Festival Permission.** Consider approval of the application from the Curwood Festival for use of various parking lots and streets from June 1, 2016 through June 6, 2016 for conduct of the annual Curwood Festival and authorize Traffic Control Order No. 1348 formalizing the action.

**Warrant No. 520.** Authorize Warrant No. 520 as follows:

Vendor	Description	Fund	Amount
William C. Brown, P.C.	Professional Services- February, 9, 2016 – March 14, 2016	General	\$ 10,149.36
Logicalis, Inc.	Networking engineering- February 2016	General	\$ 6,272.00

**Free Food Distribution Permission.** (This item was added to the agenda.) Approve the application from First United Methodist Church for use of a portion of Comstock Parking Lot on May 21, 2016 from 8:00am – 12:00pm for conduct of a free food distribution, waive the insurance requirement, and authorize Traffic Control Order No. 1349 formalizing the action.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons O'Leary, Teich, Fox, Greenway, Bailey, and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Eveleth.

**ITEMS OF BUSINESS**

**Amend Resolution No. 20-2016 – Osburn Lakes Subdivision Lot Prices**

Motion by Councilperson Fox to approve amendment of Resolution No. 20-2016 originally approved March 7, 2016 to remove the SECOND resolved phrase from the resolution as it could be potentially misleading statement regarding the conditions of sale and ownership for lots in the Osburn Lakes Subdivision as follows:

**AMENDED  
RESOLUTION NO. 20-2016**

**RESOLUTION ADJUSTING SALE PRICES FOR SMALLER FRONT LOTS IN  
THE OSBURN LAKES SUBDIVISION**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, previously determined that it was advisable, necessary and in the public interest to develop the Osburn Lakes Subdivision; and

WHEREAS, the city of Owosso retains ownership of 25 lots which the city intends to sell; and

WHEREAS, the development agreement provided a price schedule designed to allow the city to recoup development costs and other provisions pertaining to the sale of each lot; and

WHEREAS, the prices established for smaller lots abutting Gould Street are no longer reasonable in today's market following the real estate market collapse, a new schedule has been proposed;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to establish the sale price of lots in the Osburn Lakes Subdivision as follows:

Area	Description	Lots	Previous Price	New Price*
A-1	Lots abutting Gould Street	5	\$10,040	\$7,500
A-2	60 foot frontage lots with 120-130' depth	3	\$10,040	\$10,040
B-1	Small corner lots and 68 and 69	1	\$10,525	\$10,525
D	Walk-out lots/small lots	3	\$15,600	\$15,600
E	Walk-out large privacy lots	4	\$15,980	\$15,980
F	Large basement window	7	\$16,500	\$16,500
G	Walk-out large lots	2	\$17,530	\$17,530

\*if sidewalks were installed prior to sale the cost of installation will be added to the price of the lot.

~~SECOND: the city of Owosso will maintain all other sale conditions including but not limited to those requiring that construction begin within one year and that lots shall not be combined.~~

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons O'Leary, Greenway, Bailey, Fox, Teich, and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Eveleth.

**Revised MDOT Cost Agreement - North Street Road Improvements**

(This item was postponed from the March 7, 2016 meeting for revision.)

City Manager Crawford indicated the bid for this project came in significantly higher than the estimate and despite the fact that various parties, such as the Road Commission and the Drain Commission, have offered to contribute toward the project the pledged amounts do not begin to cover the increase in the price. City Manager Crawford advised that the City could not afford to do the project at this time and the application for grant funding should be withdrawn and reapply for funds at a later date when the funding situation improves.

The Council discussed whether the City could be held liable if the road deteriorates further and there is an accident. They also discussed the fact that things tend to get more expensive when they are put off and why the bids came in so much higher than the estimate. Mayor Frederick expressed his desire to see the project done now.

Motion by Councilperson Teich to authorize execution of a Cost Agreement with MDOT for road improvements on North Street over Corlett Creek and further authorize the use of Reserve Funds to cover the City's portion of the project as follows:

**RESOLUTION NO. 24-2016**

**RESOLUTION AUTHORIZING EXECUTION OF MDOT COST AGREEMENT  
FOR ROAD IMPROVEMENTS ON NORTH STREET OVER CORLETT CREEK**

WHEREAS, North Street over Corlett Creek, between Center and Chipman Streets is a part of the City's local classified street system; and

WHEREAS, the City is required to provide a safe and expedient road system for users which requires proper maintenance of the roadway; and

WHEREAS, this maintenance is costly and requires additional sources of funds beyond the state of Michigan's regular allocation of Public Act 51 funds; and

WHEREAS, the City has applied for, and is now approved to receive, Federal Highway Safety Improvement Program Funds to assist in road improvements of this road; and

WHEREAS, after review, city staff recommends approval of MDOT Cost Agreement No. 16-5000 for the proposed hot mix asphalt paving work along West North Street from the east of Center Street to the east of Corlett Creek; including road widening and realignment, guardrail and slope improvement work; and altogether with necessary related work (also referred to as 'project'); and

WHEREAS, the Michigan Department of Transportation requires the City of Owosso adopt a resolution indicating its willingness to participate in the road improvements of North Street as set forth in the agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve MDOT Contract No. 16-5000 for the proposed road improvement of North Street over Corlett Creek, between Center Street and Chipman Street.
- SECOND: That the City of Owosso is willing to participate in the project and the associated costs as illustrated within said contract.
- THIRD: That the Mayor and City Clerk are hereby authorized to sign the Agreement as attached.
- FOURTH: The accounts payable department is authorized to pay Malley Construction, Inc. for work satisfactorily completed on the project up to the bid amount.
- FIFTH: The City Council hereby directs staff to allocate \$351,965.00 from the 2010 Unlimited Obligation Bond Proceeds fund and other funds as appropriate, including the use of Reserve Funds, and directs the City Manager to proceed with the project, in accordance with the contract.

Motion supported by Councilperson Fox.

Roll Call Vote.

- AYES: Councilpersons Fox, O'Leary, Teich, Bailey, Greenway, and Mayor Frederick.
- NAYS: None.
- ABSENT: Mayor Pro-Tem Eveleth.

**Grant Application – Skate Park** (This item was removed from the agenda.)

**Grant Application – Curwood Castle Park**

Assistant City Manager Susan K. Montenegro briefly detailed the grant application, highlighting the proposed improvements to Curwood Castle Park.

Motion by Councilperson Fox to authorize application for a DNR Recreation Passport Grant for improvements to Curwood Castle Park as follows:

**RESOLUTION NO. 25-2016**

**SEEKING A RECREATION PASSPORT GRANT RESOLUTION THROUGH MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

WHEREAS, Curwood Castle Park is noted as an historic attraction and destination point within the city of Owosso; and

WHEREAS, the park infrastructure is exceeding its useful life, and regular maintenance cannot effectively address some of the shortcomings; and

WHEREAS, the city of Owosso and its partners intend to rehabilitate the existing facilities, increase accessibility and enhance the natural features; and

WHEREAS, the city of Owosso and the Owosso Historic Commission are publicly and financially committed to carrying out the improvements in Curwood Castle Park; and

WHEREAS, the State of Michigan Department of Natural Resources is accepting Recreation Passport Grant applications for up to \$45,000 towards new or rehabilitated facilities for the purpose of “providing public outdoor recreation opportunities and infrastructure to support public outdoor recreation activity”;

NOW, THEREFORE, BE IT RESOLVED that the city of Owosso city council commits to funding the capital rehabilitation funding proposal below and further directs staff to complete and submit an application for the Recreation Passport Grant Program through the Michigan Department of Natural Resources (MDNR).

<b>Curwood Castle Park Renovation</b>	
Contributor	Contribution
Contributions to move Curwood Cabin to Curwood Castle Park	\$8,000
City Contribution	\$10,000
City In-Kind	\$5,000
<b>Total Local Match</b>	<b>\$23,000</b>
<b>Grant Request</b>	<b>\$45,000</b>
<b>Total Grant Project</b>	<b>\$68,000</b>

Motion supported by Councilperson Greenway.

Roll Call Vote.

AYES: Councilpersons Teich, Bailey, Greenway, Fox, O'Leary, and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Eveleth.

**Shiawassee River Trail – Intergovernmental Maintenance Agreement**

City Manager Crawford explained that this agreement will formalize maintenance of the trail as well as offer the opportunity to apply for future grant funding. He went on to say that he hoped someday the trail organization could be spun off as a self-sustaining entity.

There was a brief discussion regarding how the trail is maintained now and what would happen if one or more of the municipalities involved backed out of the agreement.

Motion by Councilperson Fox to authorize execution of an intergovernmental agreement between Caledonia Charter Township, the City of Corunna, the Shiawassee Airport Board, and the City of Owosso governing the joint maintenance and improvement of the Shiawassee River Trail as follows:

**RESOLUTION NO. 26-2016**

**RESOLUTION OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN,  
APPROVING INTERGOVERNMENTAL AGREEMENT FOR THE JOINT  
MANAGEMENT OF THE SHIAWASSEE RIVER TRAIL**

WHEREAS, by the authority granted by the *Intergovernmental Contracts Between Municipal Corporations Act 35 of 1951* Shiawassee County and local governments may enter cooperative Agreements for the performance of any or all functions and activities that parties to the Agreement have authority to do including applying for and receiving grants, gifts and contributions; and

WHEREAS, the Shiawassee River Trail runs from McCurdy Park in Corunna to Williams Street in Owosso, moving through three different municipalities along the way; and

WHEREAS, it is the desire of the County and the local governments to promote and maintain the Trail as a whole unit from McCurdy Park in Corunna to Williams Street in Owosso; and

WHEREAS, effective, consistent management to promote, maintain and develop the Trail, including the James S. Miner River Trail in the City of Owosso, requires the coordinated participation, operation, and financial support of the County, and the Local Governments; and

WHEREAS, grant dollars are available for trail development; and

WHEREAS, the County and the Local Governments, hereinafter referred to collectively as the "Parties," desire that an Intergovernmental Agreement be entered into to provide for the promotion and maintenance of the Trail.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Owosso as follows:

FIRST: The City Council hereby authorizes and directs the mayor to execute, on behalf of the City, an intergovernmental agreement between the entities that execute now or in the future the Intergovernmental Agreement for the Joint Management of the Trail.

SECOND: The City Council authorizes a payment of \$6,750 as the city's share for 2.25 miles of the Trail within 30 days to the city of Corunna as fiduciary.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons O'Leary, Fox, Greenway, Teich, Bailey, and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Eveleth.

#### **Change in Regular Meeting Time**

Motion by Councilperson O'Leary to change the meeting time for regular meetings of the City Council from 7:30 p.m. to 6:30 p.m.

Councilperson Fox indicated he would be unable to make a 6:30 meeting this summer due to a prior commitment.

Mayor Frederick expressed his feeling that a change in the meeting time should be unanimous among Council members and Councilperson Fox's scheduling issue rendered the question moot in his eyes.

Councilperson O'Leary withdrew his motion.

#### **Authorization for Executive Session**

Motion by Councilperson Bailey to authorize holding executive session after the last session of Citizen Comments & Questions for the purpose of discussing a written opinion of the City Attorney.

Motion supported by Councilperson O'Leary.

Roll Call Vote.

AYES: Councilpersons Greenway, O'Leary, Fox, Bailey, Teich, and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Eveleth.

#### **COMMUNICATIONS**

Building Official. February 2016 Building Department Report.

Building Official. February 2016 Code Violations Report.

Kevin D. Lenkart, Public Safety Director. February 2016 Police Report.

Kevin D. Lenkart, Public Safety Director. February 2016 Fire Report.

Planning Commission. Minutes of February 2, 2016.

Historical Commission. Minutes of February 8, 2016.

Downtown Historic District Commission. Minutes of February 17, 2016.

Retirement Board. Minutes of February 24, 2016.



Councilperson Teich sought clarification on a couple of issues that were discussed in his absence during the March 7<sup>th</sup> meeting.

Councilperson Fox noted an error in a portion of the police report. Staff indicated a replacement would be sent to Council.

### **CITIZEN COMMENTS AND QUESTIONS**

Rick Wheeler, local representative for Mr. Leslie, asked if the City had plans to install lighting for the sculpture. He also mentioned the fact that the sculpture was being donated at no cost to the community. He said he had heard rumors that some members of the public think the City is paying for the statue and wanted to make it clear that there will be no cost to the City.

Eddie Urban, 601 Glenwood Avenue, seconded the Mayor's comments regarding the Home Expo. He also said that he really liked the pictures of the Curwood sculpture.

Council thanked Mr. Leslie once again for his generous donation to the City.

Councilperson Fox inquired about the assisted listening equipment for the Council Chamber. It was noted staff was in contact with the person that installed the new sound system equipment.

Motion by Councilperson Bailey for a brief recess and adjournment to Executive Session upon return.

Motion supported by Councilperson Teich and concurred in by unanimous vote.

### **ADJOURNED TO EXECUTIVE SESSION AT 9:05 P.M.**

### **RETURNED FROM EXECUTIVE SESSION AT 9:39 P.M.**

#### **Approval of Executive Session Minutes of October 19, 2015**

Motion by Councilperson Teich to approve the Minutes of the Executive Session held October 19, 2015 as presented.

Motion supported by Councilperson Greenway and concurred in by unanimous vote.

### **NEXT MEETING**

Monday, April 04, 2016

### **BOARDS AND COMMISSIONS OPENINGS**

Board of Review – term expires December 31, 2020  
Building Board of Appeals – Alternate - term expires June 30, 2018

### **ADJOURNMENT**

Motion by Councilperson Teich for adjournment at 9:40 p.m.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

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Benjamin R. Frederick, Mayor

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Amy K. Kirkland, City Clerk