

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 21, 2015
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 8, 2015:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

STUDENT REPRESENTATIVE REPORT

1. Owosso High School

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. First Reading & Set Public Hearing – Rezoning Request. Conduct first reading and set a public hearing for Monday, October 5, 2015 at 7:30 p.m. to receive citizen comment regarding the request from Covenant Eyes for the rezoning of the property commonly referred to as 1405 W. North Street from R-1 Single Family Residential to OS-1 Office Service District, contingent upon sale of the property to Covenant Eyes.

2. Boards & Commissions Appointment. Approve the Mayoral Appointment of Garfield Warren to the Planning Commission to fill the unexpired term of R. Woodworth ending June 30, 2016.
3. Oktoberfest Permission. Consider request from the Shiawassee Regional Chamber of Commerce for use of the Ball/Exchange Parking Lot (Lot # 5) and various downtown streets at various times from October 8, 2015 through October 12, 2015 for Oktoberfest 2015 and approve Traffic Control Order No. 1338 formalizing the request.
4. Bid Rejection – Automatic External Defibrillator. Reject the bids received for the purchase of an Automatic External Defibrillator as none of the responses met both the bid specifications and the budget parameters.
5. Lease Extension – WWTP Screening Equipment. Authorize extension of the agreement with Duperon Leasing & Sales, Inc. for the lease of the screening equipment at the Waste Water Treatment Plant on a month to month basis, not to exceed 12 additional months, in the amount of \$1,815.00 per month.
6. Purchase Authorization – Light Materials Bucket. Authorize purchase of one light materials bucket from AIS Construction Equipment Corporation in the amount of \$7,525.00 for use on the front end loaders and further authorize payment to the vendor upon satisfactory delivery of the equipment.
7. Purchase Authorization – Road Salt. Waive competitive bidding requirements, authorize purchase order with The Detroit Salt Company, LLC, via State of Michigan Contract No. 071B1300339, for 1500 tons of salt at \$61.30 per ton, and further authorize payment up to \$91,950.00 upon satisfactory receipt of the product.
8. Warrant No. 509. Authorize Warrant No. 509 as follows:

Vendor	Description	Fund	Amount
Shiawassee Economic Development Partnership	Annual investment for FY 15/16	General	\$31,426.00
Michigan Municipal Risk Management Authority	1 st installment for FY 15/16 building and property insurance	General	\$117,275.00
William C. Brown PC	Professional services- August 11, 2015 – September 9, 2015	General	\$12,074.92

9. Check Register – August 2015. Affirm check disbursements totaling \$897,283.92 for the month of August 2015.

ITEMS OF BUSINESS

1. Cargill Property – Progress Report & Discussion. A report and discussion concerning the progress and the issues regarding the sale of 1509 West Oliver Street to Cargill, Inc.

COMMUNICATIONS

1. Susan K. Montenegro, Assistant City Manager. Sale of various City-owned properties.
2. Susan K. Montenegro, Assistant City Manager. Trebor Industries update.
3. Charles P. Rau, Building Official. August 2015 Building Department Report.
4. Charles P. Rau, Building Official. August 2015 Code Violations Report.
5. Kevin D. Lenkart, Public Safety Director. August 2015 Police Report.
6. Kevin D. Lenkart, Public Safety Director. August 2015 Fire Report.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, October 05, 2015

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate (2), both terms expire June 30, 2018
Historical Commission, term expires December 31, 2017
Planning Commission, term expires June 30, 2016

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF SEPTEMBER 8, 2015
7:30 P.M.**

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: PASTORAL ASSOCIATE EDWARD HORSKI
ST. JOSEPH CATHOLIC CHURCH

PLEDGE OF ALLEGIANCE: MAYOR PRO-TEM CHRISTOPHER T. EVELETH

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth,
Councilpersons Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway,
Michael J. O'Leary, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the agenda as presented.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 17, 2015

Motion by Councilperson Fox to approve the Minutes of the Regular Meeting of August 17, 2015 with the following correction:

PUBLIC HEARINGS

Rezoning – Corunna Avenue Corridor

Motion by Councilperson Teich to direct City staff to re-start the code enforcement process for the properties owned by Robert Selleck that are not in compliance with the code.

Motion supported by Councilperson ~~Teich~~ Fox.

Motion supported by Mayor Pro-Tem Eveleth and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments. The Mayor proceeded on to Council comments.

Mayor Frederick commended the DPW for their quick response on Sunday when one of the sprayers failed on the splash pad at Bentley Park.

Councilperson Fox expressed an interest in examining potential legislation governing drone use, he distributed pictures of sidewalk damage caused by neighboring trees, he asked that the tree be removed and sidewalk repaired, he asked for an update on the code enforcement issues involving Trebor Industries, LLC, he also asked that the offer by Michael Cline for property near the skate park be placed on the next agenda for potential 21-day posting.

City Manager Donald D. Crawford updated the Council on the status of the code enforcement issues with Trebor Industries, LLC saying staff, as requested by Council, had met with a local attorney to seek legal advice on the matter. A direct course of action has not been determined at this time. Mr. Crawford noted that pursuing the issue through the code enforcement process would take approximately 90-120 days and would cost the City approximately \$1,000 for each violation, while pursuit of the case through the circuit court is projected to take 1-2 years at a cost to the City of at least \$25,000. He said that staff continues to work with the property owner to try to get the area cleaned up.

Councilperson Teich expressed his sincere frustration with the lack of progress asking what the timeline was for resolution of the issue. City Manager Crawford indicated that staff had completed the tasks assigned by Council and he could use direction on which way the Council wanted to proceed. He said he was not convinced that proceeding through circuit court was the best idea and indicated he could have the attorney write up the offenses to proceed with formal code enforcement action. Councilperson Fox agreed with Councilperson Teich saying he wanted to set a timeline for action. He also asked for more solid information on the cost of enforcement.

It was requested the formal notices be written in time for the next Council meeting, at which they would consider setting a timeline for action.

Councilperson Bailey said she was concerned that Council members remain cognizant of not causing the City undue financial strain as the clean-up action is pursued. Councilperson O'Leary noted that there are ways for the City to recoup any losses via the court system.

CITY MANAGER REPORT

City Manager Crawford gave a brief overview of the latest Project Status Report.

Councilperson Fox indicated that he had received complaints from homeowners saying the claw used to pick up leaves in the fall was damaging the surface of the pavement in some areas. He asked that a remedy for this be explored.

Councilperson Bailey, in response to the Status Report item addressing the large number of water shut-offs this quarter, asked how many people have had their water service restored. She asked that shut-off days not be scheduled just prior to a weekend so that homeowners would have the opportunity to have service restored and not have to go a weekend without water.

CONSENT AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the Consent Agenda as follows:

Owossopalooza Permission. Approve the application of Owosso Main Street/DDA for use of Main Street Plaza, Town Square Park, and Comstock Street from Washington Street to the entrance to the Gilbert's parking lot from 4:00 p.m. to 8:00 p.m. Thursday, October 1, 2015 for the annual Owossopalooza event, waive the insurance requirement, and authorize Traffic Control Order No. 1335 formalizing the action.

Art Walk Permission. Approve the application of Owosso Main Street/DDA for use of Main Street Plaza September 11, 2015 from 9:00am to 10:00pm and Exchange Street from Water Street to Ball Street from 1:00pm to 10:00pm for the Art Walk event, waive the insurance requirement, and authorize Traffic Control Order No. 1336 formalizing the action.

Party in the Plaza Permission. Approve the application of Owosso Main Street/DDA for use of Main Street Plaza September 14, 2015 from 5:30pm to 8:30pm for the Party in the Plaza event, waive the insurance requirement, and authorize Traffic Control Order No. 1337 formalizing the action.

Bid Award - Lime Residuals Removal/Reuse. Authorize three-year contract with Prolime for the removal/re-use of Water Treatment Plant lime residuals at \$14.00 per cubic yard in an amount not to exceed \$197,000.00 and further authorize payment upon successful completion of the work or a portion thereof as follows:

RESOLUTION NO. 78-2015

**AUTHORIZING CONTRACT WITH
PROLIME CORPORATION
FOR REMOVAL OF LIME RESIDUAL MATERIAL AT THE WATER TREATMENT PLANT**

WHEREAS, the city has determined it necessary remove lime residual material at its water treatment plant lagoons to gain lagoon capacity; and

WHEREAS, the city of Owosso sought bids for the removal of lime residuals at the water treatment plant; a bid was received from Prolime Corporation; and it is hereby determined that Prolime Corporation is qualified to provide such services and that it has submitted the lowest responsible and responsive bid; and

WHEREAS, the proposed cost is within the current Water Fund budget.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Prolime Corporation to remove approximately 14,070 cubic yards of lime residuals at the water treatment plant at a cost of \$14.00 per yard.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Prolime Corporation in the amount of \$197,000.00 covering the period of September 1, 2015 through June 30, 2018.
- THIRD: The accounts payable department is authorized to pay Prolime Corporation according to unit prices up to the contract amount for work satisfactorily completed and certified correct by the city utilities director or his designee.
- FOURTH: The above expenses shall be paid from the Water Fund.

Warrant No. 508. Authorize Warrant No. 508 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund	Workers' Compensation Insurance	Various	\$19,823.00

Motion supported by Councilperson Teich.

Roll Call Vote.

AYES: Councilpersons Bailey, Greenway, Fox, O'Leary, Mayor Pro-Tem Eveleth, Councilperson Teich, and Mayor Frederick.

NAYS: None.

ITEMS OF BUSINESS

Fire Fighter Contract Approval

Motion by Mayor Pro-Tem Eveleth to approve the contract with the International Association of Fire Fighters, Local 504 for a three year contract beginning July 1, 2015 and ending June 30, 2018.

Motion supported by Councilperson Teich.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Bailey, Teich, Fox, O'Leary, Greenway, and Mayor Frederick.

NAYS: None.

Councilperson Greenway left the meeting prior to discussion of the next two items.

Property Sale – South 20' of 415 Bradley Street

City Manager Crawford noted for Council that should they approve the sale of the property the closing could not take place until the Council considered a lot split for the property.

Motion by Mayor Pro-Tem Eveleth to approve the sale of the south 20' of the city owned parcel located at 415 Bradley Street to Elaine Greenway for \$4,710.00 as follows:

RESOLUTION NO. 79-2015

AUTHORIZING THE SALE OF A PORTION OF THE CITY-OWNED PARCEL AT 415 BRADLEY STREET

WHEREAS, the City owns the vacant parcel commonly known as 415 Bradley Street and described as follows;

LOT 3, BLOCK 9 OF LUCY L. COMSTOCK'S ADDITION; and

WHEREAS, the parcel is vacant and serves no named purpose at this time; and

WHEREAS, the land is strategically placed and could be developed as a parking resource in the future; and

WHEREAS, the neighbor adjacent to the property, Elaine M. Greenway, has approached the City offering to purchase a portion of the parcel, described as follows, for a reasonable price to provide a buffer between her home and any future parking resource:

THE SOUTH 20' OF LOT 3, BLOCK 9 OF LUCY L. COMSTOCK'S ADDITION; and

WHEREAS, the value of the land in question has been determined according to the city's Property Sale Policy; and

WHEREAS, the City Council authorized a 21-day posting period for the proposed sale at the meeting of August 3, 2015; and

WHEREAS, no citizen comments or other offers for the property were received during the posting period.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Michigan that:

FIRST: the property be sold to Elaine Greenway for the price of \$4,710.00 in accordance with the terms included in the attached purchase agreement.

SECOND: the Mayor and City Clerk are instructed and authorized to execute appropriate documents to execute the sale.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons O'Leary, Bailey, Teich, Mayor Pro-Tem Eveleth, Councilperson Fox, and Mayor Frederick.

NAYS: None.

ABSTAIN: Councilperson Greenway.

Property Lease – North 46' of 415 Bradley Street

Motion by Mayor Pro-Tem Eveleth to approve a lease agreement for the north 46' of the city owned parcel located at 415 Bradley Street to Elaine Greenway on a month to month basis in exchange for routine property maintenance as follows:

RESOLUTION NO. 80-2015

**AUTHORIZING A MONTH-TO-MONTH
LEASE AGREEMENT FOR USE OF CITY PROPERTY
WITH ELAINE M. GREENWAY**

WHEREAS, the City of Owosso, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Owosso City Charter adopted April 6, 1964, as amended ("Charter"); and

WHEREAS, the City owns the vacant parcel commonly known as 415 Bradley Street and described as follows;

LOT 3, BLOCK 9 OF LUCY L. COMSTOCK'S ADDITION; and

WHEREAS, the parcel is vacant and serves no named purpose at this time; and

WHEREAS, the land is strategically placed and could be developed as a parking resource in the future; and

WHEREAS, adjacent property owner Elaine M. Greenway has approached the City offering to purchase a portion of the parcel, described as follows, for a reasonable price; and

WHEREAS, Elaine M. Greenway has also expressed an interest in leasing the remaining portion of the parcel on a month to month basis in exchange for routine property maintenance; and

WHEREAS, the remaining portion of the parcel is described as follows:

THE NORTH 46' OF LOT 3, BLOCK 9 OF LUCY L. COMSTOCK'S ADDITION; and

WHEREAS, the City Council authorized a 21-day posting period for the proposed lease at the meeting of August 3, 2015; and

WHEREAS, no citizen comments or other offers for the property were received during the posting period.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the lease agreement with Elaine M. Greenway for the above described property is hereby approved subject to termination providing 30-days notice.

SECOND: the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as Exhibit A, Property Use Agreement, on behalf of the City of Owosso.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Teich, Bailey, Mayor Pro-Tem Eveleth, Councilpersons Fox, O'Leary, and Mayor Frederick.

NAYS: None.

ABSTAIN: Councilperson Greenway.

Councilperson Greenway returned to the meeting at 8:02 p.m.

COMMUNICATIONS

Revenue & Expenditure Report. August 2015.

Historical Commission. Minutes of July 13, 2015.

Downtown Development Authority/Main Street. Minutes of July 29, 2015.

Downtown Development Authority/Main Street. Minutes of August 5, 2015.

Historical Commission. Minutes of August 10, 2015.

Downtown Historic District Commission. Minutes of August 12, 2015.

Zoning Board of Appeals. Minutes of August 18, 2015.

Downtown Historic District Commission. Minutes of August 19, 2015.

Parks & Recreation Commission. Minutes of August 24, 2015.

Planning Commission. Minutes of August 24, 2015.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, inquired about the latest legal opinions on drones saying he would like to learn more about the subject.

Mayor Frederick drew attention to the open boards & commissions seats saying he was looking for volunteers and recommendations.

NEXT MEETING

Monday, September 21, 2015

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate (2), both terms expire June 30, 2018

Historical Commission, term expires December 31, 2017

Planning Commission (2), both terms expire June 30, 2016

ADJOURNMENT

Motion by Mayor Pro-Tem Eveleth for adjournment at 8:07 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 16, 2015

TO: City Council

FROM: Susan Montenegro, Asst. City Manager/Community Development Director

SUBJECT: Rezoning of 1405 W. North Street

RECOMMENDATION:

The Planning Commission recommends city council conduct first reading and set a public hearing for October 5, 2015 to receive citizen comment regarding request to rezone the parcel commonly known as 1405 W. North Street, from R-1 Single Family Residential to OS-1 Office Service.

BACKGROUND:

Covenant Eyes is expanding its business footprint in Owosso and is in the process of purchasing the former Owosso Public Schools Administration Building. The intent is to use this building as its customer service representative location. Covenant Eyes will use the existing building, after some minor alterations are made, to employ 15-20 employees. Currently the building is located on the same parcel as Bentley School (1375 W. North Street). The area they wish to split off (to be known as 1405 W. North Street) has been surveyed and the rezoning would apply only to that described portion of the parcel, contingent upon the completion of the sale to Covenant Eyes.

The Planning Commission, after mailing notices and holding a public hearing, voted at its regular meeting on August 24, 2015 to recommend rezoning the aforementioned western portion of the main parcel. Further, staff recommends approval of this petition to rezone property as submitted subject to the ordinance reading and public hearing process.

FISCAL IMPACTS:

This property will be added to the tax base for the city of Owosso.

Document originated by: Susan Montenegro

ORDINANCE NO. ____

AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES TO REZONE A SPECIFIC PARCEL OF REAL PROPERTY AND AMEND THE ZONING MAP

Whereas, the city council of the city of Owosso received a petition from a land owner of real property identified as 1405 W. North Street (parcel number to be assigned following lot split) to rezone the parcel from R-1 Single Family Residential to OS-1 Office Service.

Whereas, the city council referred the request to the planning commission, and the planning commission subsequently published the request, held a public hearing on the request, and deliberated on the request;

Whereas, the city staff and planning commission recommend, without reservations or conditions, the rezoning of 1405 W. North Street as petitioned;

Therefore, Be It Resolved, that Chapter 38, Zoning Code of the City of Owosso be amended as follows:

Section 1. That Chapter 38, Zoning Code of the City of Owosso Sec. 38-27 Zoning Districts and Map reflect the following change to be noted on the official map and filed with the city clerk:

Indicate a zoning classification of OS-1 Office Service for 1405 W. North Street.

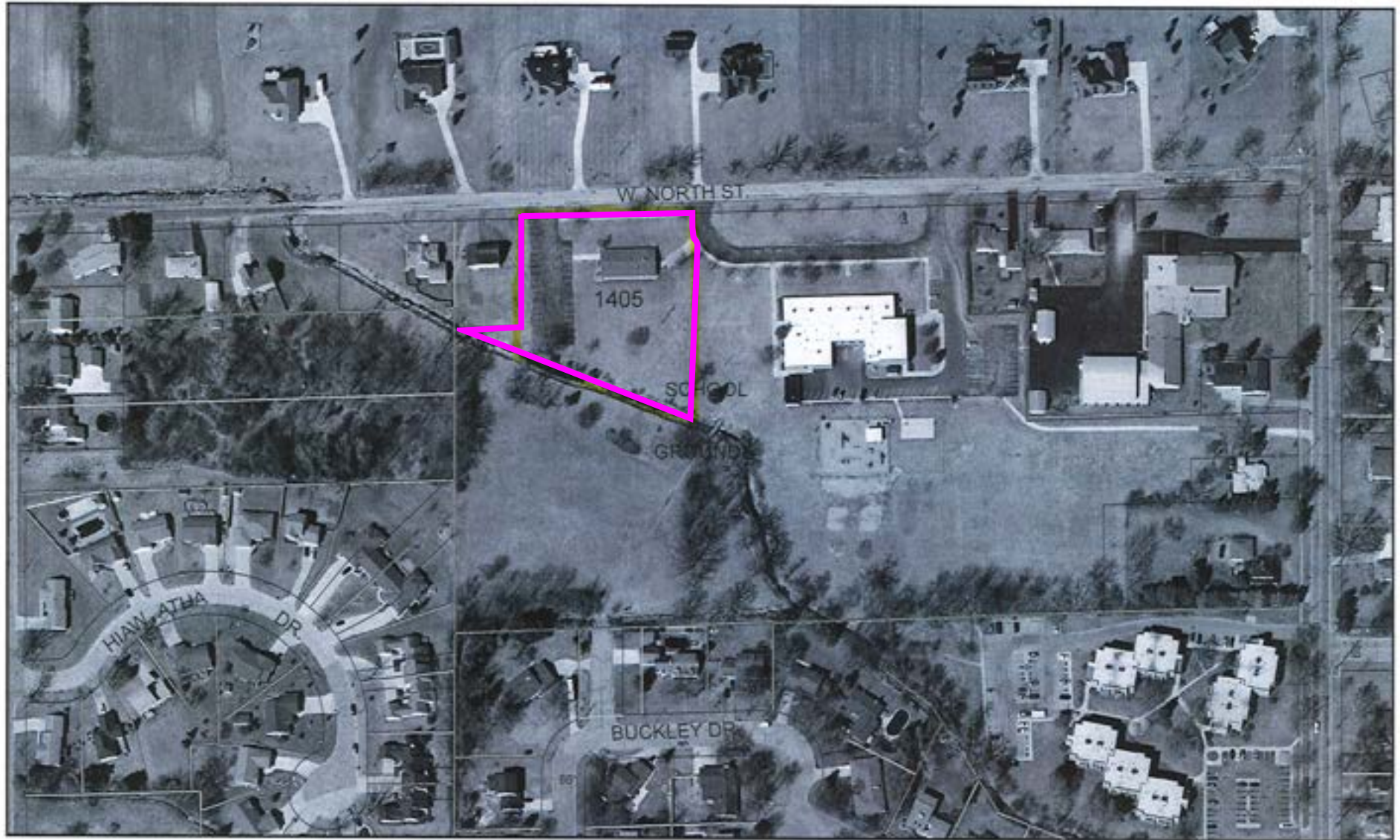
Section 2. This amendment shall become effective 20 days after passage.

Section 3. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Section 4. A public hearing to receive citizen comment regarding the proposed rezoning will be held Monday, September 21, 2015 at or about 7:30 p.m. in the City Hall Council Chambers, 301 West Main Street, Owosso, Michigan.

City of Owosso

1405 W. North Street
Rezoning Request



0 80 160 320 480 640
Feet

August 5, 2015

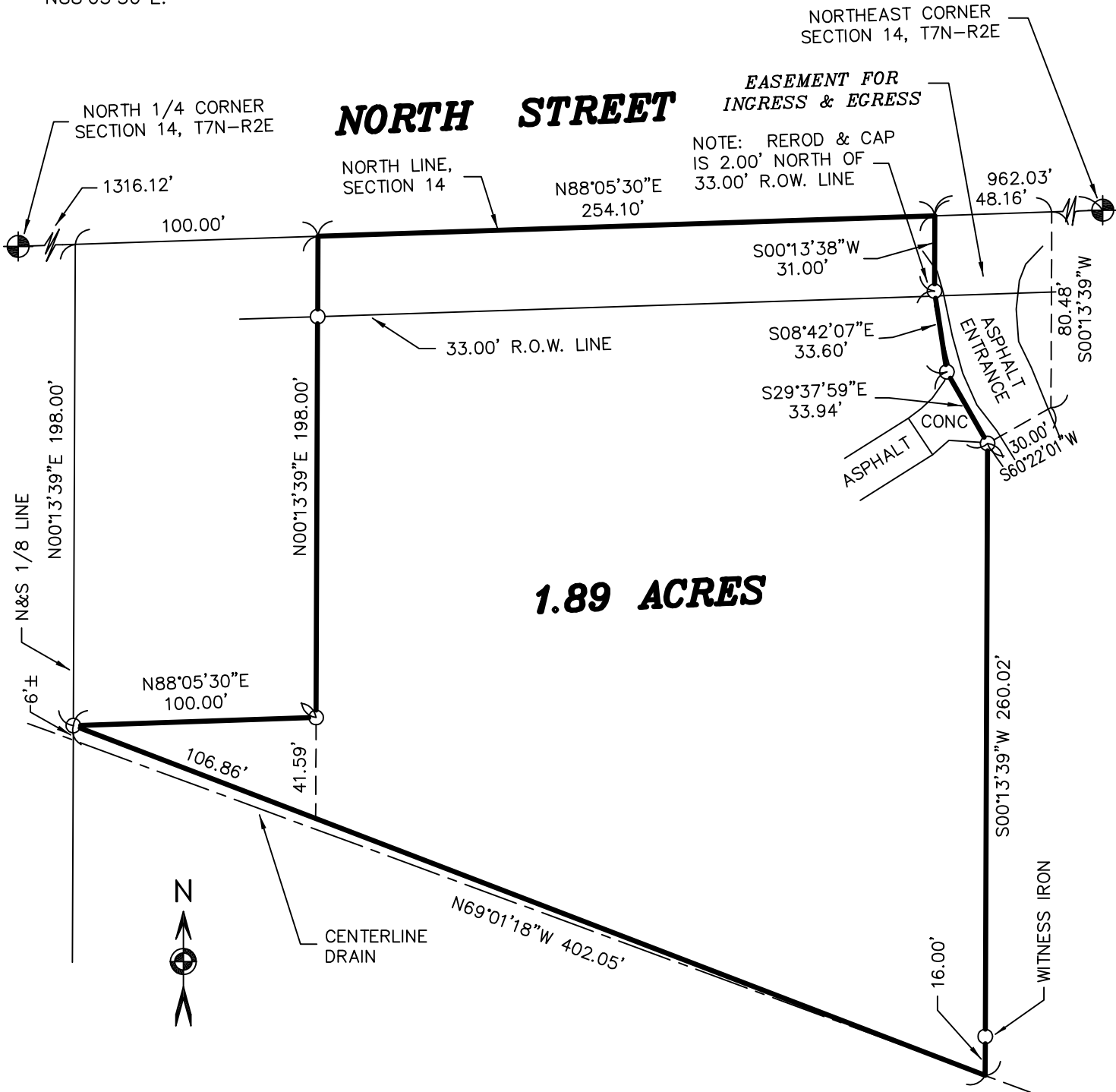


CERTIFICATE OF LAND SURVEY

SEE SHEET #2 OF 2 FOR DESCRIPTIONS.

NOTES:
-Rerods, 18" in length, with cap #24622, were driven at all points marked thus:○
-The bearing of the North line of Section 14 was assumed N88°05'30"E.

NORTH STREET



CLIENT: <u>Covenant Eyes</u>	Section 14, T7N-R2E, Owosso Township, Shiawassee County, Michigan	Sheet #1 of 2
DATE: <u>August 13, 2015</u>		
SCALE: <u>1" = 60'</u> JOB NO. <u>26256</u>		

I hereby certify that I have surveyed and mapped the land above platted and/or described on 08/11/15 and that the ratio of closure on the unadjusted field observations of such survey was 1:10,000 and that all of the requirements of P.A. 132 of 1970 have been complied with.

CERTIFICATE OF LAND SURVEY

DESCRIPTION: Part of the Northeast 1/4 of the Northeast 1/4 of Section 14, T7N-R2E, Owosso Township, Shiawassee County, Michigan, described as beginning at a point that is S88°05'30"W on the North line of said Section 14 a distance of 962.03 feet from the Northeast corner of said Section 14; thence S00°13'38"W 31.00 feet; thence S08°42'07"E 33.60 feet; thence S29°37'59"E 33.94 feet; thence S00°13'39"W 260.02 feet; thence N69°01'18"W 402.05 feet to the North and South 1/8 line in the Northeast 1/4 of said Section 14; thence N88°05'30"E 100.00 feet; thence N00°13'39"E parallel with said North and South 1/8 line a distance of 198.00 feet to the North line of said Section 14; thence N88°05'30"E on said North line a distance of 254.10 feet to the point of beginning, containing 1.89 acres, more or less. Including a non-exclusive easement for ingress and egress described as beginning at a point that is S88°05'30"W on the North line of said Section 14 a distance of 913.87 feet from the Northeast corner of said Section 14; thence S00°13'39"W 80.48 feet; thence S60°22'01"W 30.00 feet; thence N29°37'59"W 33.94 feet; thence N08°42'07"W 33.60 feet; thence N00°13'38"E 31.00 feet to the North line of said Section 14; thence N88°05'30"E on said North line a distance of 48.16 feet to the point of beginning. Subject to the use of the Northerly 33.00 feet thereof as North Street. Also subject to all other easements and restrictions of record.

SECTION CORNER WITNESSES:

Northeast corner Section 14, T7N-R2E

- Harrison Marker in Monument Box
- N80°E 29.90' REI cap & nail S. face 36" Oak
- S35°E 47.78' Top cen. fire hydrant
- S35°W 35.00' NE face 2" dia. steel road sign post
- N40°W 35.35' N&T SW face util. pole
- N00°00'22"W 2640.90' Harrison marker at K-4

CLIENT: Covenant Eyes

DATE: August 13, 2015

JOB NO: 26256

Section 14, T7N-R2E
Owosso Township
Shiawassee County
Michigan

Sheet #2 of 2



By _____
MARK L. VANRAEMDONCK
Professional Surveyor
Michigan No. 24622



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: September 16, 2015
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order #1338

The Shiawassee Regional Chamber of Commerce proposes the use of the following areas for Oktoberfest 2015:

5:00 p.m. on Thursday, October 8 through Noon on Monday, October 12:

Closure of the Ball/Exchange parking lot for construction of tent and weekend Oktoberfest activities.

5:00 a.m. on Friday, October 9 through 8:00 p.m. on Sunday, October 11:

Closure of Ball Street from Main Street north to Exchange Street for food vendors.

Closure of Exchange Street from Water Street to Ball Street.

5:00 p.m. to 7:00 p.m., Friday, October 9:

Temporary closure of Water Street from Exchange Street to North Street and North Street from Water Street to Owosso High School for 5K race. Traffic control assistance will be provided by Community Radio Watch. (CRW)

11:00 a.m. to 2:00 p.m., Saturday, October 10:

Temporary closure of Ball Street from Exchange Street to Mason Street, Mason Street to Water Street, and Water Street to Exchange Street for bed races.

The Public Safety Department has issued Traffic Control Order No. 1338 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval of the application and further authorization of the traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1338

9/16/15

3:30 pm

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street and Parking Lot closures

LOCATION OF CONTROL

5:00 p.m. on Thursday, October 8 through Noon on Monday, October 12:

Closure of the Ball/Exchange parking lot
(construction of tent and weekend Oktoberfest activities)

5:00 a.m. on Friday, October 9 through 8:00 p.m. on Sunday, October 11:

Closure of Ball St from Main to Exchange
Closure of Exchange St from Water to Ball

5:00 p.m. to 7:00 p.m., Friday, October 9: **5K Race**

Closure of: Water St from Exchange to North,
 North St from Water to Owosso High School
 (Traffic control assistance will be provided by Community Radio Watch.)

11:00 a.m. to 2:00 p.m., Saturday, October 10: **Bed Races**

Closure of: Ball St from Exchange to Mason
 Mason St from Ball to Water
 Water St from Mason to Exchange

EVENT

Oktoberfest 2015

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Shiawassee Regional Chamber of Commerce Date: 9/11/15

Primary Contact Person

Name: Jeff Deason

Title: President

Address: 215 N. Water Street

Owosso, MI 48867

Phone: 989-723-5149

Requested Date(s): 10/8/15 – 10/12/15 Requested Hours: 5:00 p.m. 10/8 to Noon 10/12

Area Requested (Parking Lot - Parade Route): Parking lot at Exchange & Ball Streets, Exchange Street and Ball Streets

Detailed description of the use for which the request is made: Oktoberfest 2015 – Please see attached closure list and site plan submitted to the State of Michigan Liquor Commission and Insurance Underwriting.

- ☒ Attach copies of any rules or policies applicable to persons participating in the event.
- ☒ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA – Chairperson

**Details of Oktoberfest closure request for consideration:
(Event site plan is included)**

5:00 p.m. on Thursday, October 8 through Noon on Monday, October 12:

- Closure of the Ball/Exchange parking lot for construction of tent and weekend Oktoberfest activities.

5:00 a.m. on Friday, October 9 through 8:00 p.m. on Sunday, October 11:

- Closure of Ball Street from Main Street north to Exchange Street for food vendors.
- Closure of Exchange Street from Water to Ball.

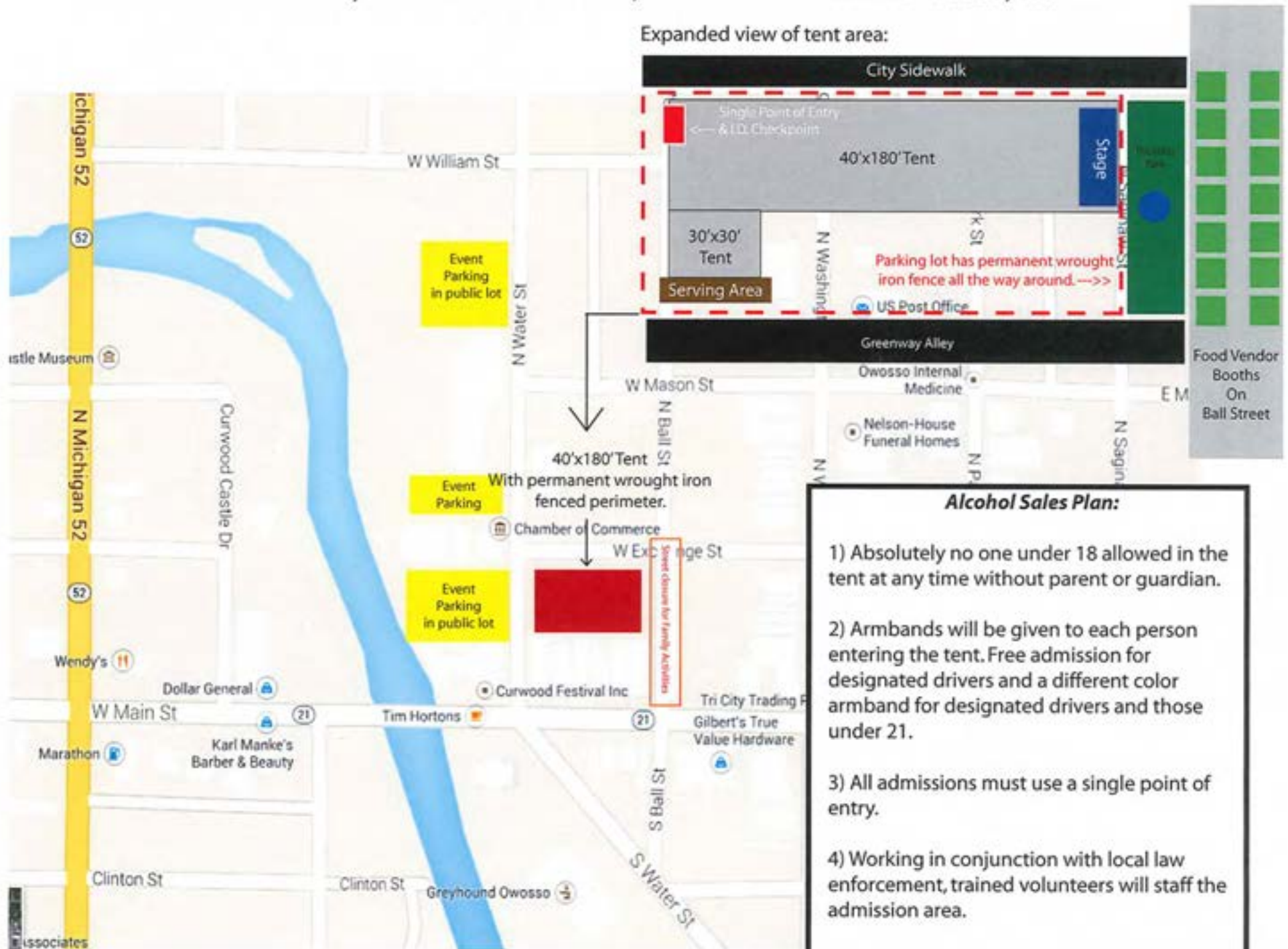
5:00 p.m. to 7:00 p.m., Friday, October 9:

- Temporary closure of Water Street from Exchange to North Streets; North Street from Water to Owosso High School for 5K race. Traffic control assistance will be provided by Community Radio Watch. (CRW) Map of race route is attached.

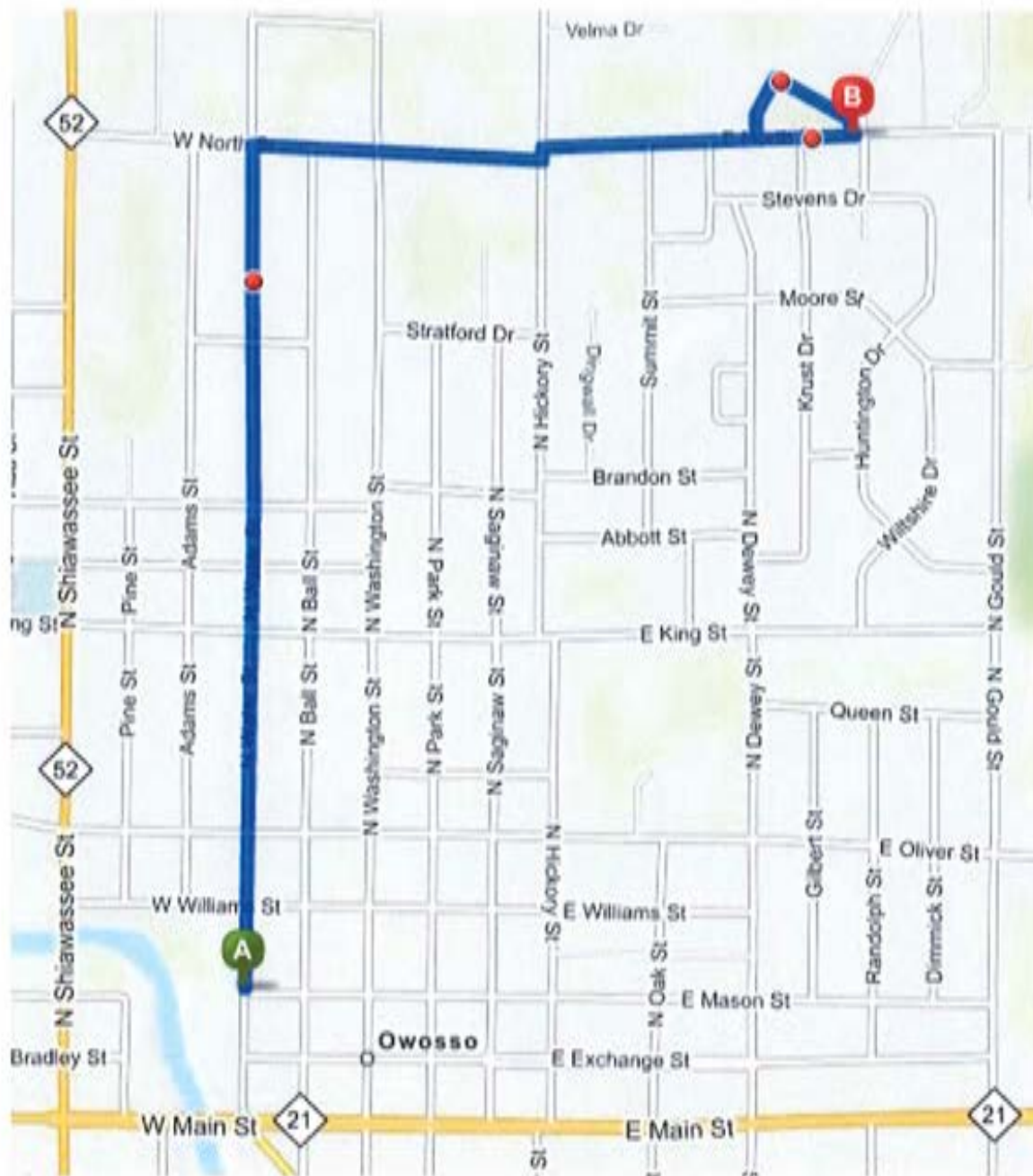
11:00 a.m. to 2:00 p.m., Saturday, October 10:

- Temporary closure of Ball Street from Exchange to Mason and Mason to Water and Water to Exchange for bed races.

Oktoberfest Site Layout for October 9-11, 2015 in Downtown Owosso, MI



The Beer Run 5K Route



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) or Organization(s):	Location(s) of Covered Operations
City of Owosso, 300 W. Main St., Owosso MI 48867	Any location in the coverage territory
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

- A. Section II - Who is an Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
1. Your acts or omissions; or
 2. The acts or omissions of those acting on your behalf;
- in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.
- B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:**
- This insurance does not apply to "bodily injury" or "property damage" occurring after:
1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
 3. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - b. Supervisory, inspection, architectural or engineering activities.
 4. "Bodily Injury" or "property damage" arising out of "your work" for which a consolidated (wrap-up) insurance pro-

gram has been provided by the prime contractor/project manager or owner of the construction project in which you are involved.

5. "Bodily injury", "property damage" or "personal and advertising injury" to any employee of you or to any obligation of the additional insured to indemnify another because of damages arising out of such injury.
 6. "Bodily injury", "property damage" or "personal and advertising injury" for which the Named Insured is afforded no coverage under this policy of insurance.
- C. With respect to the insurance afforded to these additional insureds, **SECTION III - LIMITS OF INSURANCE** is amended to include:

The limits applicable to the additional insured are those specified in the written contract or agreement or in the Declarations of this Coverage Part, whichever is less. If no limits are specified in the written contract or agreement,

or if there is no written contract or agreement, the limits applicable to the additional insured are those specified in the Declarations of this Coverage Part. The limits of insurance are inclusive of and not in addition to the limits of insurance shown in the Declarations.

- D. With respect to the insurance afforded to these additional insureds, **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance** is amended to include:

Any coverage provided herein will be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless you have agreed in a written contract or written agreement executed prior to any loss that this insurance will be primary. This insurance will be noncontributory only if you have so agreed in a written contract or written agreement executed prior to any loss and this coverage is determined to be primary.



The Cincinnati Specialty Underwriters Insurance Company

A Stock Insurance Company

Headquarters: 6200 S. Gilmore Road, Fairfield, OH 45014-5141

Mailing address: P.O. Box 145496, Cincinnati, OH 45250-5496

www.cinfin.com ■ 513-870-2000

COMMON POLICY DECLARATIONS

POLICY NUMBER:

PREVIOUS POLICY NUMBER:

NAMED INSURED AND MAILING ADDRESS:

Shiawassee Regional Chamber of Commerce

Refer to Named Insured Schedule CSIA409

215 N. Water St

Owosso MI 48867

PRODUCER - Your contact for matters pertaining to this policy: 21-009

Cadwallader-Lord-Hahn, Inc. dba CLH Insurance Agency

200 West Exchange Street

Owosso MI 48867-2818

Broker: 0463792

CSU Producer Resources, Inc.

6200 South Gilmore Road

Fairfield, OH 45014-5141

Scott Hintze

Policy Period: From 10/09/2015 To 10/11/2015 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.

Form of Business:

☐ Individual ☐ Partnership ☐ Corporation ☐ Joint Venture ☐ Limited Liability Company ☒ Other

Business Description: Oktoberfest

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

COVERAGE PARTS	PREMIUM
DEPOSIT PREMIUM	
Commercial General Liability	\$ 1,350.00
Terrorism Risk Insurance Extension Act	\$ 20.00
TOTAL POLICY PREMIUM	\$ 1,370.00
CANCELLATION MINIMUM EARNED PREMIUM IS 100.0% OF TOTAL POLICY PREMIUM.	
Broker Fee	\$ 35.00
Surplus Lines Taxes	\$ 27.40
Stamping Fee	N/A
Other Taxes or Fees	\$ 6.85
TOTAL	\$ 1,439.25

Premium is subject to annual audit: ☐ Yes ☒ No

NOTICE TO POLICYHOLDER:

This insurance has been placed with an insurer that is not licensed by the state of Michigan. In case of insolvency, payment of claims may not be guaranteed.

THE CINCINNATI SPECIALTY UNDERWRITERS INSURANCE COMPANY
COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Attached to and forming part of POLICY NUMBER: _____ Effective date: 10/09/2015

Named Insured: Shiawassee Regional Chamber of Commerce

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT	\$ <u>1,000,000</u>	
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$ <u>100,000</u>	Any one premises
MEDICAL EXPENSE LIMIT	\$ <u>Excluded</u>	Any one person
PERSONAL & ADVERTISING INJURY LIMIT	\$ <u>1,000,000</u>	Any one person or organization
GENERAL AGGREGATE LIMIT		\$ <u>2,000,000</u>
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT		\$ <u>2,000,000</u>

FORMS AND ENDORSEMENTS APPLICABLE TO THIS COVERAGE PART:

Refer to Forms and Endorsements Schedule CSIA 406

COMMERCIAL GENERAL LIABILITY PREMISES SCHEDULE : Refer to CSGA 403.

COMMERCIAL GENERAL LIABILITY CLASSIFICATION AND PREMIUM SCHEDULE: Refer to CSGA 408

TOTAL DEPOSIT PREMIUM \$ 1,350

Premium is subject to annual audit: ☐ Yes ☒ No



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: For Sept 21, 2015 City Council Meeting (Consent Agenda)

TO: Owosso City Council

FROM: Kevin Lenkart Public Safety Chief

RE: Automatic External Defibrillator Bid

The City of Owosso recently went out for bid on an Automatic External Defibrillator (AED) and received two bid proposals. The first bid was quoted at a price substantially over the amount budgeted in the 2015-2016 budget for this item. The second bid did not meet the required bid specifications set forth by staff.

I recommend Council reject the current bids and direct staff to re-bid the AED.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE REJECTION OF BIDS
FOR AN AUTOMATIC EXTERNAL DEFIBRILLATOR**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires an Automatic External Defibrillator (AED); and

WHEREAS, the City of Owosso sought bids for an AED; only two bids were received - one substantially over the budgeted amount for this purchase and the other did not meet the bid specifications.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The current bids be rejected.

SECOND: Staff is directed to re-bid for this item in hopes of receiving a more robust response.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: For September 21, 2015 Council Agenda (Consent Item)

TO: Owosso City Council

FROM: Gary Burk, Utilities Director

RE: Wastewater Plant – Extension of Lease Agreement for Screening Equipment
Duperon Leasing and Sales, LLC. – Up to 12 Months at \$1,815 per month

Staff requests Council authorization for extension of the existing lease agreement for wastewater screening equipment with Duperon Leasing and Sales, LLC for a term of up to 12 months at a rate of \$1,815 per month beginning October 1, 2015.

Last September Council approved a 12 month lease extension for screening equipment at the Wastewater Treatment Plant with Duperon Corporation (a Saginaw based Company) at the rate of \$1,815 per month. The lease has subsequently been assigned to Duperon Leasing and Sales, LLC for Duperon's cost accounting purposes. We would like to continue the lease on a month to month basis for up to an additional 12 months at the of \$1,815 per month (total not-to-exceed \$21,780 for up to 12 months) until we bid out and award a contract for permanent new screening equipment. The decision on new permanent screening equipment has been delayed as we are evaluating the long term viability of the existing overall pretreatment configuration under the asset management program and long term capital outlay plan (SAW grant project).

As before if the City ends up purchasing Duperon screening equipment, we can apply 50% of the lease payments toward the new equipment cost.

GMB

Enc.

RESOLUTION NO.

**AUTHORIZING AMENDMENT NO. 2 TO AN EXISTING
LEASE AGREEMENT WITH
DUPERON LEASING AND SALES, LLC
FOR SCREENING EQUIPMENT FOR THE WASTEWATER PLANT
AT \$1,815 PER MONTH FOR UP TO 12 MONTHS**

WHEREAS, the City and Duperon Corporation entered a lease agreement dated September 10, 2013 for full scale demonstration of wastewater screening equipment, initially for 12 months and extended 12 months through September 30, 2015, and

WHEREAS, Duperon Corporation has subsequently assigned the lease to Duperon Leasing and Sales, LLC, and

WHEREAS, both parties agree to an extension of the equipment lease on a month to month basis for up to an additional 12 months at a monthly rate of \$1,815 beginning October 1, 2015,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to extend the lease for wastewater screening equipment from Duperon Leasing and Sales, LLC at \$1,815 per month for up to an additional 12 month lease term.

SECOND: The Mayor and City Clerk are hereby authorized to sign the attached document, Amendment No. 2 to Equipment Lease Agreement, between the City of Owosso and Duperon Leasing and Sales, LLC, extending the existing lease agreement for a second time, with all terms of the original contract unchanged, save the monthly rate and lease term.

THIRD: The accounts payable department is authorized to submit the initial and subsequent monthly payments to Duperon Leasing and Sales, LLC pursuant to the agreement up to \$21,780.00.

FOURTH: The above expenses shall be paid from the Wastewater Plant Fund.

AMENDMENT NO. 2 TO EQUIPMENT LEASE AGREEMENT

This amendment made the ____ day of September, 2015, is to extend and amend the September 10, 2013 Equipment Lease Agreement between the City of Owosso ("OWOSSO") and Duperon Leasing and Sales, LLC, 1200 Leon Scott Ct., Saginaw, MI 48601, as assigned by Duperon Corporation ("DUPERON"). The following paragraphs of the Lease Agreement are amended as follows. All other lease provisions continue without change.

1. Term. The initial 12 month lease term concluded September 30, 2014. The lease was extended another 12 months with Amendment No. 1. With Amendment No. 2, the lease term will continue on a month to month basis not to exceed 12 months or September 30, 2016. OWOSSO shall provide 30 days notice of intent to terminate the lease and return the lease equipment.
2. Lease Payments. OWOSSO shall pay to DUPERON LEASING AND SALES, LLC rent for use of the Leased Equipment in the amount of \$1,815 per month beginning October 1, 2015. Rent shall be payable a monthly basis and shall be due the 1st day of each month. Lease payments shall be made by OWOSSO to DUPERON LEASING AND SALES, LLC at DUPERON'S address as set forth above, unless otherwise designated in writing.
3. Security Deposit. The security deposit of \$1,815 will continue to be held. Any security deposit not applied to monthly lease payments shall be promptly returned to OWOSSO following return of the lease equipment in good order.

IN WITNESS WHEREOF, the parties have executed this AMENDMENT NO. 2 to the September 10, 2013 Master Lease Agreement the day and year first written above.

DUPERON LEASING AND SALES, LLC

(Witness for Duperon)

By:
Its:

CITY OF OWOSSO

(Witness for Owosso)

By: Benjamin R. Frederick
Its: Mayor



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 16, 2015
TO: City Council
FROM: Mark Mitchell, Public Works Superintendent

SUBJECT: Purchase of one (1) 4.5 cubic yard light materials bucket for use on the loaders.

RECOMMENDATION:

Staff recommends council accept the quote from AIS Equipment Corporation of \$7,525.00 for the purchase of one light materials bucket

BACKGROUND:

Having to manage large volumes of leaves and brush every year (piling and turning of the materials) and handling snow in the winter, a larger volume bucket will allow staff to handle these light materials more efficiently.

FISCAL IMPACTS:

A light materials bucket will allow staff to efficiently handle the maintenance of the many light materials we are responsible for every year. It will allow one employee to move almost double capacity of current buckets for each revolution and fewer cycles of loader components. This should save money in all areas, wages, maintenance and fuel. The cost of the bucket is very close to a quote for rental of a loader and bucket of similar capacity for one month at \$7,750.00 per month.

Quotes:

- | | | |
|----------------------|-------------|----------------------------------|
| • AIS Equipment | \$7,525.00 | |
| • Carleton Equipment | \$11,402.00 | |
| • Rockland Manf. Co. | \$7,495.00* | *Does not include dealer markup. |

AIS and Carleton had no used buckets available, an internet search found no compatible used buckets for our equipment.

Funds for this purchase shall be paid from the Revolving Equipment Fund.

Document originated by: Mark Mitchell, Public Works Superintendent

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE PURCHASE OF
A LIGHT MATERIALS BUCKET
FOR DPW LOADERS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, maintains a fleet of equipment to handle the day to day operations; and the Department of Public Works requires the use of loaders and attachments to move various types of materials; and

WHEREAS, the DPW would benefit from the purchase of a large light materials bucket attachment to more efficiently move leaves, brush, and snow; and

WHEREAS, the significantly larger volume of this attachment will increase efficiency, increasing the amount of material that can be moved at one time, lowering wear and tear on equipment, reducing staff time and fuel costs; and

WHEREAS, the City of Owosso sought quotes for a light materials bucket; a competitive quote was received from AIS Construction Equipment Corporation and it is hereby determined that AIS Construction Equipment Corporation is qualified to provide such equipment and that it has submitted the responsible and responsive quote.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase a 4.5 cubic yard, 114" light materials bucket, model # AT454158, from AIS Construction Equipment Corporation.
- SECOND: City staff are instructed and authorized to carry out the purchase of the above named equipment from AIS Construction Equipment Corporation in the amount of \$7,525.00.
- THIRD: The accounts payable department is authorized to pay AIS Construction Equipment Corporation up to the quote amount upon satisfactory delivery of said equipment.
- FOURTH: The above expenses shall be paid from the Revolving Equipment fund.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 14, 2015

TO: City Council

FROM: Mark Sedlak, Director of Public Services

SUBJECT: State Salt Contract 071B1300339

RECOMMENDATION: I recommend City Council award a purchase order to The Detroit Salt Company, LLC in the amount of \$91,950.00 and approve payment up to the purchase order amount, for the shipment of 1,500 tons of road salt at \$61.30 a ton.

BACKGROUND: The State of Michigan has taken bids for road salt. The Detroit Salt Company, LLC was the low bidder at \$61.30 a ton and it is in the best interest of the City to take advantage of the economies of scale presented by the State contract.

FISCAL IMPACTS: The above expenses shall be paid from the Local and Major Street Funds.

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER WITH
THE DETROIT SALT COMPANY, LLC
FOR THE WINTER SUPPLY OF ROAD SALT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a duty to keep its streets safe during the winter months; and that this is advisable, necessary and in the public interest; and

WHEREAS, the most efficient way to remove ice from the streets is the application of road salt onto the icy pavements; and

WHEREAS, in order to obtain the best price, it is in the best interest of the city of Owosso to waive competitive bidding requirements and utilize state-wide contract number 071B1300339 held by The Detroit Salt Company, LLC for the purchase of road salt at \$61.30 per ton.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 1500 tons of road salt from The Detroit Salt Company, LLC in the amount of \$91,950.00.
- SECOND: The contract between the City and The Detroit Salt Company, LLC shall be in the form of a Purchase Order, with reference to State of Michigan Contract No. 071B1300339.
- THIRD: The accounts payable department is authorized to pay The Detroit Salt Company, LLC for road salt satisfactorily received, up to the purchase order amount.
- FOURTH: The above expenses shall be paid from Local and Major Street Funds.

STATE OF MICHIGAN
 DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
 PROCUREMENT
 P.O. BOX 30026, LANSING, MI 48909
 OR
 525 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 6
 to
CONTRACT NO. 071B1300339
 between
THE STATE OF MICHIGAN
 and

NAME & ADDRESS OF CONTRACTOR	PRIMARY CONTACT	EMAIL
The Detroit Salt Company 12841 Sanders Detroit, MI 48217	Martha Geyer	mgeyer@detroitssalt.com
	PHONE	CONTRACTOR'S TAX ID NO. (LAST FOUR DIGITS ONLY)
	(313) 841-5144	1484

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
PROGRAM MANAGER / CCI	MDOT	Tim Croze	517-322-3385	Crozet@michigan.gov
CONTRACT ADMINISTRATOR	DTMB	Lymon C. Hunter, CPPB	517-284-7015	hunterL@michigan.gov

CONTRACT SUMMARY			
DESCRIPTION: Salt, Bulk Salt, Seasonal Back-Up – Michigan Department of Transportation			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
September 1, 2011	August 31, 2016	2, one year	August 31, 2016
PAYMENT TERMS		DELIVERY TIMEFRAME	
Net 45 Days		Per the attached terms and conditions	
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input type="checkbox"/> P-card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS			
N/A			

DESCRIPTION OF CHANGE NOTICE				
EXERCISE OPTION?	LENGTH OF OPTION	EXERCISE EXTENSION?	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		
CURRENT VALUE		VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE	
\$5,912,361.80		\$1,151,398.00	\$7,063,759.80	
DESCRIPTION: Effective August 1, 2015, the Drop Points for 2015/2016 Road Salt Year are per the attached spreadsheets. This Contract is also INCREASED by \$1,151,398.00. All other terms, conditions, specifications, and pricing remain the same. Per agency and vendor agreement, DTMB Procurement approval, and the approval of the State Administrative Board on June 30, 2011.				

2015-2016 -Seasonal Back Up University Region - Local Units of Government
DETROIT SALT COMPANY - SEASONAL BACK UP

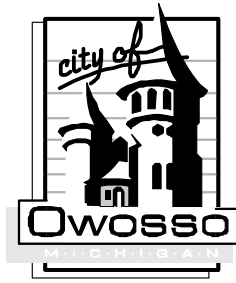
Item	County	Org. Name	Drop Point Address	City	State	Zip	Org. Phone	Seasonal	Price
1	Clinton	CLINTON COUNTY ROAD COMMISSION	3536 South U.S. Highway 27	St. Johns	MI	48879	(989) 224-3274	1500	\$62.54
2	Clinton	DEWITT, CITY OF	907 W Main	DeWitt	MI	48820	(517) 669-2441	150	\$62.54
3	Clinton	EAST LANSING, CITY OF	1800 East State Road	East Lansing	MI	48823	(517)319-6925	500	\$62.54
4	Clinton	ELSIE, VILLAGE OF	125 W Main St	Elsie	Michigan	48831	(989) 862-5193	50	\$62.54
5	Clinton	OVID, VILLAGE OF	127 N. Gratiot St.	Ovid	MI	48866	(989) 666-4430	100	\$62.54
6	Clinton	ST. JOHNS, CITY OF	1000 N. US27 BR	St. Johns	Michigan	48879	(989)224-8944	200	\$62.54
7	Ingham	CAPITAL REGION AIRPORT AUTHORITY	3168 W State Road	Lansing	MI	48906		100	\$58.93
8	Ingham	DMVA- AGENCY	RFSC 3423 N MLK Jr. Blvd Building 30	Lansing	MI	48906	(517) 481-7642	100	\$58.93
9	Ingham	HASLETT PUBLIC SCHOOLS	1590 Franklin Street	Haslett	MI	48840	(517) 339-8342	100	\$58.93
10	Ingham	HOLT PUBLIC SCHOOLS	1784 Aurelius Rd	Holt	MI	48842	(517) 694-3602	50	\$58.93
11	Ingham	INGHAM COUNTY	5613 S. Aurelius Rd	Lansing	MI	48910		1000	\$58.93
12	Ingham	INGHAM COUNTY	1335 E. Howell Rd	Williamston	MI	48895		5000	\$58.93
13	Ingham	INGHAM COUNTY	301 Bush St.	Mason	MI	48854		6000	\$58.93
14	Ingham	LANSING, CITY OF	601 E. South Street	Lansing	MI	48910	(517) 483-4169	8500	\$58.93
15	Ingham	LESLIE, CITY OF	414 Washburn	Leslie	MI	49251		150	\$58.93
16	Ingham	MASON, CITY OF	435 N Jefferson Street	Mason	Mi	48854	(517) 676-1319	250	\$58.93
17	Ingham	MERIDIAN TOWNSHIP	2100 Gaylord C smith Ct	Haslett	MI	48840	(517) 853-4624	50	\$58.93
18	Ingham	MICHIGAN STATE UNIVERSITY	1060 Stadium Rd	East Lansing	MI	48824	(517) 884-6175	1400	\$58.93
19	Ingham	OKEMOS PUBLIC SCHOOLS	4406 Okemos Rd	Okemos	MI	48864	(517) 706-5037	200	\$58.93

20	Ingham	WILLIAMSTON, CITY OF	781 Prograss Ct.	Williamston	MI	48895	(517) 655-2774	200	\$58.93
21	Jackson	BAKER COLLEGE	2800 Springport Road	Jackson	MI	49202	(517) 780-4568	50	\$57.37
22	Jackson	EAST JACKSON COMMUNITY SCHOOLS- LESS THAN 50 TON	1404 n. sutton rd.	jackson	Michigan	49202	(517) 764-2090	25	\$57.37
23	Lenawee	CLINTON, VILLAGE OF	311 River St	Clinton	MI	49236	(517) 456-7494	100	\$59.90
24	Lenawee	HUDSON, CITY OF	41 Jackson St.	Hudson	MI	49247	(517) 403-9216	100	\$59.90
25	Lenawee	LENAWEE COUNTY	320 Springbrook	Adrian	Mi	49248	(517) 264-4738	50	\$59.90
26	Lenawee	TECUMSEH, CITY OF	601 E.Cummins st.	Tecumseh	Michigan	49286		1500	\$59.90
27	Monroe	JEFFERSON SCHOOLS	5300 N. Stony Creek Rd.	Monroe	Michigan	48162		50	\$54.57
28	Monroe	MILAN, CITY OF	455 Squires Drive	Milan	MI	48160	(734) 439-1501	600	\$54.57
29	Monroe	MONROE COUNTY COMMUNITY COLLEGE	1555 South Raisinville Road	Monroe	MI	48161		100	\$54.57
30	Monroe	MONROE COUNTY ROAD COMMISSION	840 South Telegraph Road	Monroe	MI	48161	(734) 240-5109	2000	\$54.57
31	Monroe	MONROE COUNTY ROAD COMMISSION	15205 Tandem Court Drive	Petersburg	MI	49270	(734) 240-5109	1000	\$54.57
32	Monroe	SOUTH ROCKWOOD, VILLAGE OF	5676 Carleton-Rockwood Rd.	South Rockwood	MI	48179	(734) 379-3683	100	\$54.57
33	Shiawassee	BYRON, VILLAGE OF	121 N Saginaw St	Byron	MI	48418	(810) 266-5090	50	\$61.30
34	Shiawassee	DURAND AREA SCHOOLS	9573 Monroe Rd.	Durand	MI	48429	(989) 288-2681	20	
35	Shiawassee	DURAND, CITY OF	501 Kent St	Durand	MI	48429	(989) 288-3113	100	
36	Shiawassee	LAINGSBURG, CITY OF	320 Grand River	Laingsburg	MI	48848	(517) 651-6101	150	
37	Shiawassee	OWOSSO, CITY OF	522 milwaukee	owosso	mi	48867		1500	
38	Shiawassee	PERRY, CITY OF	220 Lamb ST.	Perry	MI	48872		100	\$61.30
39	Shiawassee	SHIAWASSEE COUNTY	701 W Corunna Ave	Corunna	MI	48817	(989) 743-	500	\$61.30

		ROAD COMMISSION					2228		
40	Washtenaw	ANN ARBOR PUBLIC SCHOOLS	601 W.Stadium Blvd	Ann Arbor	MI	48104	(734) 216-1418	900	\$54.73
41	Washtenaw	ANN ARBOR, CITY OF	4251 Stone School Road	Ann Arbor	MI	48108	(734) 794-6500	4300	\$54.73
42	Washtenaw	CHELSEA SCHOOL DISTRICT	500 E Washington	Chelsea	MI	48118	(734) 433-2276	150	\$54.73
43	Washtenaw	CHELSEA, CITY OF	440 W North St	Chelsea	Michigan	48118	(734) 216-1251	400	\$54.73
44	Washtenaw	DCH-CENTER FOR FORENSIC PSYCHIATRY- AGENCY	8303 Platt Rd.	Saline	MI	48176	(734) 295-4544	50	\$54.73
45	Washtenaw	DEXTER COMMUNITY SCHOOLS	2200 N. Parker Rd	Dexter	MI	48130	(734) 424-4100	100	\$54.73
46	Washtenaw	DEXTER, VILLAGE OF	3600 Central	Dexter	MI	48130	(734) 426-8530	500	\$54.73
47	Washtenaw	DOC-Womens Huron Valley Correction Facility- AGENCY	3201 Bemis Road	Ypsilanti	MI	48197	(734) 572-9592	250	\$54.73
48	Washtenaw	MANCHESTER, VILLAGE OF	214 N. Macomb	Manchester	Michigan	48158	(734) 428-7877	300	\$54.73
49	Washtenaw	MICHIGAN, UNIVERSITY OF	2550 Draper Rd	Ann Arbor	MI	48109	(734) 936-1592	2000	\$54.73
50	Washtenaw	SALINE, CITY OF	1234 Tefft Ct	Saline	MI	48176	(734) 429-5624	200	\$54.73
51	Washtenaw	WASHTENAW COMMUNITY COLLEGE	4800 E. Huron River Drive	Ann Arbor	MI	48105	(734) 973-3553	350	\$54.73
52	Washtenaw	WASHTENAW COUNTY ROAD COMMISSION	219 N. Ann Arbor Street	Manchester	MI	48158	(734) 761-1500	1000	\$54.73
53	Washtenaw	WASHTENAW COUNTY ROAD COMMISSION	555 North Zeeb Road	Ann Arbor	MI	48103	(734) 761-1500	5000	\$54.73
54	Washtenaw	WASHTENAW COUNTY ROAD COMMISSION	5250 West Michigan Avenue	Ypsilanti	MI	48197	(734) 761-1500	4000	\$54.73
55	Washtenaw	WASHTENAW COUNTY ROAD COMMISSION	630 W. Middle Street	Chelsea	MI	48118	(734) 761-1500	1100	\$54.73
56	Washtenaw	WASHTENAW INTER SCHOOL DISTRICT	3090 Judd Rd	Milan	MI	48160		100	\$54.73
57	Washtenaw	Ypsilanti Community	800 Railroad	Ypsilanti	MI	48197	(734) 221-	150	\$54.73

		Schools					1198		
58	Washtenaw	YPSILANTI, CITY OF	1215 Huron River Drive	Ypsilanti	MI	48197	(734) 483-1421	1200	\$54.73
59	Washtenaw	YPSILANTI, CITY OF	14 W. Forest Ave.	Ypsilanti	MI	48197	(734) 483-1421	1600	\$54.73

57345



WARRANT 509

September 15, 2015

Vendor	Description	Fund	Amount
Shiawassee Economic Development Partnership	Annual investment for fy 15/16	General	\$31,426.00
Michigan Municipal Risk Management Authority	1 st installment for fy 15/16 building and property insurance	General	\$117,275.00
William C. Brown PC	Professional services-August 11, 2015 – September 9, 2015	General	\$12,074.92
TOTAL			\$160,775.92

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 08/01/2015 - 08/31/2015

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
08/10/2015	1	125409	SPENCER WENDY	UB refund for account: 5214570009	\$ 13.71
08/10/2015	1	125410	WALDORF THOMAS	UB refund for account: 3206070005	\$ 41.56
08/10/2015	1	125411	CROSS SUZZANNE	UB refund for account: 1555500001	\$ 36.78
08/10/2015	1	125412	TCHAKAROV ILKO	UB refund for account: 2335771004	\$ 67.44
08/10/2015	1	125413	CARPENTER CASEY	UB refund for account: 2244840003	\$ 10.44
08/10/2015	1	125414	MOORHEAD J F	UB refund for account: 3165070001	\$ 27.64
08/10/2015	1	125415	OLIVER TIMOTHY D	UB refund for account: 2502690001	\$ 58.60
08/10/2015	1	125416	ARDELEAN MARY	UB refund for account: 2335828001	\$ 22.56
08/10/2015	1	125417	CONKLIN CAROLE	UB refund for account: 1233800001	\$ 77.89
08/10/2015	1	125418	H K ALLEN PAPER CO	OFD-CLEANING SUPPLIES	\$ 81.20
08/10/2015	1	125419	ALS LABORATORY GROUP	WASTEWATER ANALYSES	\$ 194.50
08/10/2015	1	125420	APPLIED INDUSTRIAL TECHNOLOGIES	WWTP-ROUGHING TOWER BLOWER	\$ 886.58
08/10/2015	1	125421	BRATTS LLC	TIRES (10) FOR TOWER 1	\$ 4,726.00
08/10/2015	1	125422	RANDY RAY CARLTON	WWTP-DEAD TREE REMOVAL	\$ 2,700.00
08/10/2015	1	125423	CMP ASSOCIATES INC		\$ -
			Void Reason: WRONG VENDOR		
08/10/2015	1	125424	COBAN TECHNOLOGIES INC	FUSION SYSTEM WITH WIDE ANGLE IR CAMERA	\$ 3,880.00
08/10/2015	1	125425	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 52,118.84
08/10/2015	1	125426	VOID		\$ -
			Void Reason: Created From Check Run Process		
08/10/2015	1	125427	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 198.00
08/10/2015	1	125428	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES	\$ 163.86
08/10/2015	1	125429	FEDEX	WWTP-SHIPPING FEES	\$ 21.40
08/10/2015	1	125430	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION	\$ 698.75
08/10/2015	1	125431	HP	DPW-COMPUTER FOR DIRECTOR	\$ 834.52
08/10/2015	1	125432	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	ROXANE CRAMER	\$ 50.00
08/10/2015	1	125433	ISG INFRASYS	OFD-REPAIR OF THERMAL IMAGES CAMERA	\$ 30.00
08/10/2015	1	125434	J & J AUTO SERVICE	WTP-BRAKES	\$ 851.16
08/10/2015	1	125435	JERRY L JONES	BOARD OF REVIEW	\$ 50.00
08/10/2015	1	125436	KAR LABORATORIES INC	WASTEWATER ANALYSES	\$ 260.00
08/10/2015	1	125437	LANSING UNIFORM CO.	OPD-UNIFORM ACCESSORIES	\$ 572.85
08/10/2015	1	125438	MICHAEL'S PLUMBING REPAIR	PARKS-REBUILD & TEST SPRINKLER BENNETT FIELD	\$ 218.60
08/10/2015	1	125439	MICHIGAN ASSOCIATION OF CHIEFS OF POLICE	OPD-TRAINING FOR ERIC CHERRY-10/29/15	\$ 165.00
08/10/2015	1	125440	MICHIGAN MUNICIPAL LEAGUE	PAYROLL DEDUCTION	\$ -
			Void Reason: NOT NEEDED		
08/10/2015	1	125441	MISDU	PAYROLL DEDUCTIONS	\$ 1,827.81
08/10/2015	1	125442	OFFICE DEPOT	SUPPLIES	\$ 283.24
08/10/2015	1	125443	ORCHARD HILTZ & MCCLIMENT INC	SEWER COLLECTION SYSTEM ASSET MGT PROGRAM	\$ 13,771.50
08/10/2015	1	125444	OWOSSO BOLT & BRASS CO	PARTS	\$ 299.24
08/10/2015	1	125445	POLICE OFFICERS LABOR COUNCIL	OPD-UNION DUES-PAYROLL DEDUCTION	\$ 784.00
08/10/2015	1	125446	RUTHY'S LAUNDRY CENTER	JUNE 2015-PUBLIC SAFETY DRY CLEANING	\$ 445.15
08/10/2015	1	125447	S & K FARM & YARD	WTP-PARTS FOR MOWER	\$ 20.00
08/10/2015	1	125448	SHIAWASSEE COUNTY CENTRAL DISPATCH	SEMI ANNUAL BILL FOR MIC FEES	\$ 3,250.00
08/10/2015	1	125449	SHIAWASSEE COUNTY SHERIFFS DEPARTMENT	MAINTENANCE SHARE OSSI MCT MOBILE CLIENT	\$ 3,444.50
08/10/2015	1	125450	SMITH JANITORIAL SUPPLY	SUPPLIES	\$ 1,211.23
08/10/2015	1	125451	SPARTAN STORES LLC	SUPPLIES FOR RETIREMENT CAKES-EMPLOYEE PAID	\$ 90.71

08/10/2015	1	125452	STATE OF MICHIGAN	RENEWAL	\$	39.00
08/10/2015	1	125453	STECHSCHULTE GAS & OIL, INC.	FUEL-PE 7/31/15	\$	5,257.58
08/10/2015	1	125454	TASER INTERNATIONAL	OPD-TASER EQUIPMENT REPAIR	\$	54.50
08/10/2015	1	125455	TERRY M BACK	WWTP-TIRE REPAIR	\$	75.00
08/10/2015	1	125456	TRACTOR SUPPLY COMPANY	SUPPLIES	\$	163.13
08/10/2015	1	125457	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$	10.27
08/10/2015	1	125458	VALLEY LUMBER	SUPPLIES/MATERIALS	\$	613.92
08/10/2015	1	125459	VERIZON WIRELESS	6/11/15-7/10/15-MODEM FEES FOR PUBLIC SAFETY	\$	237.70
08/10/2015	1	125460	WASTE MANAGEMENT OF MICHIGAN INC	AUG 2015-TRASH SERVICE	\$	530.95
08/10/2015	1	125461	WASTE MANAGEMENT OF MICHIGAN INC	7/16/15-7/31/15-LANDFILL DISPOSAL	\$	3,661.22
08/10/2015	1	125462	WIN'S ELECTRICAL SUPPLY OF OWOSSO	SUPPLIES	\$	114.64
08/10/2015	1	757(A)	DIGITAL HIGHWAY INC	OPD-MODEM REPAIR (3)	\$	125.00
08/10/2015	1	758(A)	EMPLOYEE BENEFIT CONCEPTS INC	AUGUST 2015-FSA ADMIN FEE	\$	120.00
08/10/2015	1	759(A)	FRONT LINE SERVICES, INC.	OFD-REPAIRS	\$	1,261.61
08/10/2015	1	760(A)	GILBERT'S DO IT BEST HARDWARE & APP	SUPPLIES	\$	744.49
08/10/2015	1	761(A)	DENICE A GRACE	JULY 2015-RECORDING SERVICES	\$	60.00
08/10/2015	1	762(A)	J & B MEDICAL SUPPLY INC	OFD-AMBULANCE MEDICAL SUPPLIES	\$	1,884.33
08/10/2015	1	763(A)	KONECRANES INC	WWTP-ANNUAL INSPECTION/MAINTENANCE	\$	540.00
08/10/2015	1	764(A)	MICHIGAN METER TECHNOLOGY GROUP INC	METERS	\$	4,586.00
08/10/2015	1	765(A)	MICHIGAN PIPE & VALVE, INC.	INVENTORY-TO BE USED IN WESTOWN LOT	\$	799.25
08/10/2015	1	766(A)	1ST CHOICE AUTO PARTS INC	PARTS/SUPPLIES	\$	490.09
08/10/2015	1	767(A)	NORTHERN CONCRETE PIPE INC	MATERIALS FOR WESTOWN PARKING LOT	\$	808.72
08/10/2015	1	768(A)	OFFICE SOURCE	NAME PLATE/NAME BADGE FOR MICHAEL O'LEAR	\$	53.60
08/10/2015	1	769(A)	OFFICEMAX INC	SUPPLIES	\$	322.57
08/10/2015	1	770(A)	PVS TECHNOLOGIES, INC.	WWTP-FERRIC CHLORIDE	\$	3,387.89
08/10/2015	1	771(A)	REEVES WHEEL ALIGNMENT, INC	REPAIRS TO VEHICLES	\$	2,396.67
08/19/2015	1	789(E)	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	JULY 2015-POLICE COMMAND CONTRIBUTIONS	\$	11,577.36
08/24/2015	1	125463	ADVANCED DRAINAGE SYSTEMS INC	WATER-TILE FOR METER PITS	\$	429.04
08/24/2015	1	125464	AFLAC	AFLAC PREMIUM-PAYROLL DEDUCTION	\$	488.08
08/24/2015	1	125465	ALL ABOUT ANIMALS	SPAY/NEUTER FEES FOR 7/29/15 EVENT-PAID BY DONATIONS	\$	425.00
08/24/2015	1	125466	THE ARGUS PRESS	PRINTING OF LEGAL NOTICES ETC	\$	358.95
08/24/2015	1	125467	B S & A SOFTWARE	ANNUAL SERVICE/SUPPORT FEES-8/1/15-8/1/16	\$	11,672.00
08/24/2015	1	125468	LOREEN F BAILEY	REIMBURSEMENT-PAID BY DONATIONS	\$	371.40
08/24/2015	1	125469	CARRIER & GABLE, INC.	TRAFFIC COUNTER SUPPLIES	\$	365.10
08/24/2015	1	125470	CENTER FOR TECHNOLOGY & TRAINING	BRIDGE ASSET MANAGEMENT WORKSHOP-RANDY CHESNEY	\$	20.00
08/24/2015	1	125471	CHEMCO SYSTEMS LP	WTP-SLAKE HIGH LEVEL PROBE ASSEMBLIES	\$	859.03
08/24/2015	1	125472	COLLARD MASONRY	BD Bond Refund	\$	50.00
08/24/2015	1	125473	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	605.57
08/24/2015	1	125474	CORDIER EXCAVATING	BD Bond Refund	\$	350.00
08/24/2015	1	125475	CROOKED TREE NURSERY	BD Bond Refund	\$	100.00
08/24/2015	1	125476	DAYSTARR COMMUNICATIONS	SEPTEMBER 2015-PHONE AND BROADBAND INTERNET	\$	974.15
08/24/2015	1	125477	DEAN BIRCHMEIER WELL REPAIR	BD Bond Refund	\$	50.00
08/24/2015	1	125478	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	\$	4,004.15
08/24/2015	1	125479	DICKINSON WRIGHT PLLC	SHIAWASSEE LANDFILL PLP GROUP ASSESSMENT	\$	89,715.55
08/24/2015	1	125480	DISCRAFT	DISK GOLF MATERIALS	\$	4,675.00
08/24/2015	1	125481	ELECTION SOURCE	SELECT DELUXE ADA VOTING BOOTHS W/LIGHT	\$	1,381.63
08/24/2015	1	125482	FISHER CHIPPEWA REDI-MIX, INC.	BENTLEY PARK- CEMENT AND SUPPLIES	\$	1,027.50
08/24/2015	1	125483	FRONTIER	TRAFFIC SIGNALS	\$	105.41
08/24/2015	1	125484	INDUSTRIAL SUPPLY OF OWOSSO INC	FLEET-SUPPLIES	\$	5.95
08/24/2015	1	125485	JAMES DAVIS JR	BD Bond Refund	\$	50.00
08/24/2015	1	125486	JAY'S SEPTIC TANK SERVICE	PORTABLE UNITS-8/8/15-9/7/15	\$	585.00
08/24/2015	1	125487	KEYSTONE EVENT MANAGEMENT CONCEPTS	RICHARD BREWBAKER-CONFERENCE/MEMBERSHIP	\$	386.77

08/24/2015	1	125488	LLOYD MILLER & SONS, INC	FLEET-PARTS FOR #521	\$	380.84
08/24/2015	1	125489	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREEN-M FELKE	\$	52.00
08/24/2015	1	125490	MEMORIAL MEDICAL ASSOCIATES	WWTP-HEP B VACCINE FOR R SMITH	\$	55.00
08/24/2015	1	125491	MICHIGAN BUSINESS & PROFESSIONAL AS	AUGUST 2015-COBRA ADMIN	\$	50.00
08/24/2015	1	125492	MICHIGAN CHAMBER SERVICES	LABOR LAW POSTERS	\$	37.50
08/24/2015	1	125493	MICHIGAN LAW ENFORCEMENT TRAINING	OPD-DISCIPLINE AND DISCHARGE TRAINING-KEVIN LENKART	\$	200.00
08/24/2015	1	125494	MICHIGAN PUBLIC EMPLOYER LABOR RELATIONS	CONFERENCE-JESSICA UNANGST	\$	230.00
08/24/2015	1	125495	MICHIGAN WATER ENVIRONMENT ASSOCIATES	FALL 2015 SEMINAR-TIM GUYSKY	\$	125.00
08/24/2015	1	125496	MISDU	PAYROLL DEDUCTIONS	\$	1,827.81
08/24/2015	1	125497	NEOPOST USA INC	METER RENTAL/MAINTENANCE-9/1/15-8/31/16	\$	1,044.00
08/24/2015	1	125498	NEXTEL COMMUNICATIONS	JULY 2015-CELL PHONE SERVICE AND EQUIPMENT	\$	1,056.26
08/24/2015	1	125499	OWOSSO POOLS LLC	PARKS-SUPPLIES FOR SPLASH PAD	\$	304.60
08/24/2015	1	125500	GARY L PALMER	ELECTRICAL PLAN REVIEW	\$	150.00
08/24/2015	1	125501	POAG, PAUL	BD Bond Refund	\$	50.00
08/24/2015	1	125502	RADIO SHACK DEALER 22-H074	OPD-CABLE	\$	24.99
08/24/2015	1	125503	RAILROAD MANAGEMENT COMPANY LLC	LICENSE FEES	\$	-
			Void Reason: WRONG AMOUNT			
08/24/2015	1	125504	RAMOS, NIKOLAS	BD Bond Refund	\$	50.00
08/24/2015	1	125505	RUTHY'S LAUNDRY CENTER	PUBLIC SAFETY-JULY 2015-DRY CLEANING	\$	292.90
08/24/2015	1	125506	SHANTY CREEK RESORTS	SEPT 15-18, 2015-CONFERENCE-JESSICA UNANGST	\$	444.60
08/24/2015	1	125507	SHIAWASSEE COUNTY CENTRAL DISPATCH	SEMIANNUAL BILLING FOR MIC FEES	\$	800.00
08/24/2015	1	125508	SHIAWASSEE COUNTY HEALTH DEPARTMENT	HOUSEHOLD HAZARDOUS WASTE DISPOSAL	\$	4,600.00
08/24/2015	1	125509	SHIAWASSEE COUNTY ROAD COMMISSION	EMULSION	\$	2,690.80
08/24/2015	1	125510	SHIAWASSEE FAMILY YMCA	MEMBERSHIPS-PAYROLL DEDUCTIONS	\$	259.25
08/24/2015	1	125511	SHIAWASSEE FAMILY YMCA	SPLASH PAD MAINTENANCE	\$	1,236.25
08/24/2015	1	125512	SLINGERLAND CHRYSLER DODGE INC	SEWER-BRAKE REPAIR ON SEWER PICK UP	\$	551.65
08/24/2015	1	125513	SNAP ON TOOLS	REISSUE OF CHECK #123433	\$	58.25
08/24/2015	1	125514	STAPLES CREDIT PLAN	HOUSING-FOLDERS	\$	19.88
08/24/2015	1	125515	STATE OF MI-DEPT OF AGRICULTURE	RESIDENTIAL LIME SLUDGE AS AN AG LIME MATERIAL	\$	20.00
08/24/2015	1	125516	STATE OF MICHIGAN	WITHHOLDING TAX	\$	12,402.29
08/24/2015	1	125517	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	\$	60.00
08/24/2015	1	125518	STECHSCHULTE GAS & OIL, INC.	FUEL-PE 8/15/15	\$	3,802.71
08/24/2015	1	125519	BRANDEN STOCKFORD	HEADLIGHT	\$	9.42
08/24/2015	1	125520	SUNGARD PUBLIC SECTOR INC	OPD-EVIDENCE TRAINING	\$	640.00
08/24/2015	1	125521	TRAMM TECH INC	WTP-MACHINE MIXER PARTS FOR SLAKER	\$	520.00
08/24/2015	1	125522	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-8/1/15-8/15/15	\$	4,595.75
08/24/2015	1	772(A)	ALS LABORATORY GROUP	WASTEWATER ANALYSES-8/6/15	\$	9.50
08/24/2015	1	773(A)	B & D ELEVATOR SERVICES INC	ELEVATOR MAINTENANCE-7/27/15	\$	115.00
08/24/2015	1	774(A)	WILLIAM C BROWN, P C	PROFESSIONAL SERVICES	\$	8,091.20
08/24/2015	1	775(A)	C D W GOVERNMENT, INC.	PUBLIC SAFETY-OFFICE PRO PLUS 2013	\$	365.00
08/24/2015	1	776(A)	C M P DISTRIBUTORS INC	OPD-UNIFORM ACCESSORIES	\$	220.20
08/24/2015	1	777(A)	FASTENAL COMPANY	SUPPLIES	\$	161.53
08/24/2015	1	778(A)	GRAYMONT CAPITAL INC	WTP-SMALL PEBBLE QUICKLIME-45.7 TONS	\$	13,273.92
08/24/2015	1	779(A)	IDEXX DISTRIBUTION CORPORATION	WTP-COLIERT	\$	917.68
08/24/2015	1	780(A)	JCI JONES CHEMICALS, INC.	WTP-SODIUM HYPOCHLORITE	\$	3,079.23
08/24/2015	1	781(A)	LOGICALIS INC	JULY 2015-NETWORK ENGINEERING	\$	7,056.00
08/24/2015	1	782(A)	NORTHERN CONCRETE PIPE INC	STREETS-STEWART/ISHAM BASIN	\$	475.00
08/24/2015	1	783(A)	OFFICEMAX INC	OFFICE SUPPLIES	\$	80.86
08/24/2015	1	784(A)	Q2A ASSOCIATES LLC	FINANCIAL SERVICES-6/21/15 - 7/4/15	\$	3,328.50
08/24/2015	1	785(A)	S L H METALS INC	PARKS-MATERIALS	\$	40.00
08/24/2015	1	786(A)	ST JOHNS ANSWERING SERVICE INC	SEPT 2015-ANSWERING SERVICE	\$	75.00
08/24/2015	1	787(A)	UNIQUE PAVING MATERIALS CORP	SUMMER MIX COLD PATCHING MATERIAL	\$	4,867.06

08/24/2015	1	788(A)	USA BLUE BOOK	WTP-BUFFER	\$	34.67
08/26/2015	1	125523	HOSKING PAMELLA	UB refund for account: 5585070002	\$	54.38
08/26/2015	1	125524	SCOTT ROY	UB refund for account: 1956500001	\$	32.00
08/26/2015	1	125525	GOINGS JONATHAN	UB refund for account: 2639490009	\$	25.56
08/26/2015	1	125526	ROSE EMERSON	UB refund for account: 1563000003	\$	68.78
08/26/2015	1	125527	BIRT STEVEN	UB refund for account: 2953140006	\$	51.66
08/26/2015	1	125528	THOMA NANCY	UB refund for account: 2335824004	\$	24.44
08/26/2015	1	125529	CHAMBERS DAVID	UB refund for account: 1873000001	\$	46.71
08/26/2015	1	125530	KUIPERS NAOMI	UB refund for account: 2243050006	\$	29.44
08/26/2015	1	125531	HALING SARAH	UB refund for account: 2262390024	\$	11.11
08/26/2015	1	125532	LENDON CHRISTINA	UB refund for account: 3737070003	\$	21.59
08/26/2015	1	125533	FIVECOAT JEREMY	UB refund for account: 1790000003	\$	10.89
08/26/2015	1	125534	MAHAFFY REBECCA	UB refund for account: 2693490002	\$	27.00
08/26/2015	1	125535	FELKER CRYSTAL	UB refund for account: 1757500011	\$	15.00
08/26/2015	1	125536	MALLORY JANICE	UB refund for account: 5840570006	\$	35.13
08/26/2015	1	125537	LEVITSKI WILLIAM	UB refund for account: 1801000003	\$	19.11
08/26/2015	1	125538	SMITH LISA	UB refund for account: 1720500002	\$	41.36
08/26/2015	1	125539	TONY SCHMIDT REALTY	UB refund for account: 1558500004	\$	52.44
08/26/2015	1	125540	KERN HEATHER	UB refund for account: 3266070006	\$	15.78
08/26/2015	1	125541	CORELOGIC REAL ESTATE TAX SERVICE	TEN PROPERTIES	\$	8,759.01
08/26/2015	1	125542	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING FOR GOULD STREET RESURFACING	\$	8,350.00
08/26/2015	1	125543	LERETA	800 RYAN-505	\$	177.23
08/26/2015	1	125544	NEOFUNDS BY NEOPOST	POSTAGE FUNDS	\$	2,000.00
08/26/2015	1	125545	RAILROAD MANAGEMENT COMPANY LLC	LICENSE FEES	\$	799.90
08/26/2015	1	125546	STATE OF MICHIGAN	SPRAY PAD LICENSE RENEWALS	\$	432.00

1 TOTALS:

(4 Checks Voided)

Total of 167 Disbursements:

\$ 355,388.65

Bank 10 OWOSSO HISTORICAL FUND

08/11/2015	10	4730	BROCKWAY, ROBERT	2015 HOME TOUR PROMOTION ITEMS	\$	31.76
08/11/2015	10	4731	AVERY PEST CONTROL	BEE REMOVAL	\$	100.00
08/11/2015	10	4732	CHRISTIANS GREENHOUSE WILLIAMSTON	GOULD HOUSE PERENNIALS	\$	303.66
08/11/2015	10	4733	CONSUMERS ENERGY	JULY 2015-515 N WASHINGTON ST	\$	215.27
08/11/2015	10	4734	ELAINE GREENWAY	GOULD GARDEN CLEAN UP MEAL FOR WORKERS	\$	29.32
08/11/2015	10	4735	JUMBOS BURGER BAR	GOULD HOUSE VOLUNTEERS DINNER FOR GARDEN	\$	52.01
08/11/2015	10	4736	LUDINGTON ELECTRIC, INC.	REPAIR LIGHT-GOULD HOUSE	\$	145.40
08/11/2015	10	4737	OUTDOORS PLUS, INC.	MOWING AT GOULD HOUSE	\$	228.00
08/11/2015	10	4738	SECURITY ALARM CO INC	ALARM SYSTEM FOR CURWOOD CASTLE	\$	60.00
08/11/2015	10	4739	SPECIALTY SALVAGE LLC	TRASH SERVICE GOULD HOUSE-3 MONTHS	\$	35.97
08/31/2015	10	4740	CHARTER COMMUNICATIONS	515 N WASHINGTON ST	\$	99.71
08/31/2015	10	4741	CONSUMERS ENERGY	515 N WASHINGTON ST	\$	95.88
08/31/2015	10	4742	DAYSTARR COMMUNICATIONS	CURWOOD CASTLE-SEPTEMBER 2015	\$	75.49
08/31/2015	10	4743	HANKERD SPORTSWEAR	HOME TOUR BANNERS (2)	\$	320.00
08/31/2015	10	4744	OUTDOORS PLUS, INC.	GOULD HOUSE MOWING	\$	114.00

10 TOTALS:

Total of 15 Disbursements:

\$ 1,906.47

Bank 2 TRUST & AGENCY

08/11/2015	2	6455	DOWNTOWN DEVELOPMENT AUTHORITY	REAL/PP COLLECTIONS	\$	9,347.81
08/11/2015	2	6456	SHIAWASSEE AREA TRANSPORTATION AGENCY	REAL/PP COLLECTIONS	\$	4,998.69
08/11/2015	2	6457	SHIAWASSEE COUNTY TREASURER	REAL/PP COLLECTIONS	\$	180,338.23
08/11/2015	2	6458	SHIAWASSEE COUNTY TREASURER	TRAILER FEES-143 LOTS	\$	357.50
08/27/2015	2	6459	SHIAWASSEE AREA TRANSPORTATION AGENCY	REAL/PP COLLECTIONS	\$	10,066.21
08/27/2015	2	6460	SHIAWASSEE COUNTY TREASURER	REAL/PP COLLECTIONS	\$	<u>334,880.36</u>

2 TOTALS:

Total of 6 Disbursements:

\$ 539,988.80

REPORT TOTALS:

(4 Checks Voided)

Total of 188 Disbursements:

\$ 897,283.92



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 17, 2015
TO: City Council
FROM: Susan Montenegro
SUBJECT: **1509 W. Oliver Road – Cargill Progress**

Survey. Staff has been in contact with the paralegal for Cargill to straighten out survey discrepancies to determine the accurate size of the parcel and sale price. Title Insurance has been issued; however, Cargill has several objections that must be addressed. Both Don and I met with Bill Brown to go over the Title Insurance and objections from Cargill and a response has been sent back to Cargill. Again, discrepancies between the survey the city ordered and the survey Cargill ordered are the hold up. Price of the lot is not a lump sum but rather is based on acreage; therefore a final sale price cannot be determined until the actual acreage is determined.

Road Project. I am working with Justin Horvath to set up a meeting with Tom Mimms from Sonoco to discuss the placement of a public roadway from N. Chipman utilizing the private roadway that extends from the road to the Sonoco building. The meeting will help flesh out more of the road details between the two companies. Tax Increment Revenue from the Sugar Beet/Tuscarora Brownfield plan will be used toward the costs of putting in a public roadway to give Cargill access to the site. City staff are also looking at other funding methods to help offset roadway costs.

Site Plan. A very preliminary site plan was shown to staff about a month ago to help determine the best placement of a roadway. I was informed this week that the final site plan is ready now and will be submitted after the meeting with Sonoco. The site plan will go before Planning Commission in October if submitted in time.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 17, 2015

TO: City Council

FROM: Susan Montenegro, Assistant City Manager/Director of Community Development

SUBJECT: **Mike Cline – Interest in city owned property along Gould Street and Wright Avenue.**

I met with Mr. Cline on Tuesday, September 15, 2015, to discuss his interest in the recently acquired Gould Street parcel from Mrs. Prendergast and additional property to the north of that parcel. The city assessor, Larry Cook, stated that property is valued at \$70 a front foot along Gould Street and the property would be valued at \$11,088 based on studies for the 2015 assessment year.

Mr. Cline was very clear that he was not interested in paying that amount for the parcel(s) but was pleasant and thanked me for my time looking into this. I then asked Mr. Cline what he would pay for the parcel(s) and he stated he would be willing to pay around \$1,000 for the entire piece. His reasoning for the lower value was that a cement factory is located right across the road, the parcel is in the flood plain and the parcel(s) sit under water at various times throughout the year. Mr. Cline also wanted council to consider that he would continue to maintain the properties surrounding this site in lieu of paying full price for the parcel(s).

The discussion with Mr. Cline brings up a good question for council to ponder. If someone is interested in city owned property but does not want to pay full price would council be willing to auction off some of these lots to the highest bidder? The city has to adhere to the 21-day posting of a sale but can hold an auction to start the process according to Bill Brown. Other city owned lots could be considered for auction as well.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 17, 2015

TO: City Council

FROM: Susan Montenegro, Assistant City Manager/Director of Community Development

SUBJECT: Selleck/Trebor Progress

City staff has met several times with Attorney Matt McKone regarding Trebor and council's mandate to take this to civil court. Attorney McKone has advised that civil court would be a long, laborious and costly road and would not guarantee a win for the city. Mr. McKone reviewed the six (6) enforcement letters for the properties owned by Robert Selleck and Carrie Hoag and advised the Building Inspector to issue the letters.

Staff has met with Robert Selleck and Carrie Hoag on several occasions to discuss a soil erosion plan, drainage onsite and the need to come before planning commission with a site plan. Setbacks were also discussed for each property. Jed Dingins has been hired to complete a soil erosion plan and has also been in communication with city staff and present at some of the meetings with Selleck/Hoag.

The building inspector has thoroughly investigated each property to determine code violations and proper enforcements. Code enforcement letters were delivered in person on September 17, 2015 to Robert Selleck and Carrie Hoag of Trebor. The enforcement letters explained:

- Violations on each of their properties,
- States Selleck/Hoag have thirty (30) days to correct these violations to come into compliance with the zoning ordinance, and
- Outlined misdemeanor charges that will be filed and the criminal charges that will be taken in District Court if the violations are not corrected within that time frame.

The City building inspector also informed Selleck/Hoag they need the proper permits to put up fences and that the city needs to see the materials used to construct the fence before it is put up. Staff will be walking the properties with Carrie Hoag to better visualize the changes necessary to adhere to the zoning code.

To: Owosso City Council

From: Charles Rau, Building Official

Date: 09/04/2015

Building Department Report for August, 2015

Category	Estimated Cost	Permit Fee	Number of Permits
Churches-New & Alt	\$7,300	\$233	1
Demolition	\$0	\$120	1
Electrical	\$0	\$925	7
Fence - Commercial	\$1,000	\$90	1
Fence - Residential	\$3,600	\$160	2
Mechanical	\$0	\$3,270	22
Plumbing	\$0	\$755	3
Res. Add/Alter/Repair	\$130,293	\$3,475	35
Sign	\$26,250	\$560	3
SOIL EROSION	\$0	\$110	1
VACANT PROPERTY REGI	\$0	\$700	7
ZONING	\$3,000	\$160	2
Totals	\$171,443	\$10,558	85

2014 COMPARISON TOTALS

		BUILDING PERMITS ONLY	-	39
AUGUST, 2014 TOTALS	\$269,351	\$10,586		89

Enforcements By Category

09/01/15

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AUGUST, 2015

ANIMALS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0593	1014 BEEHLER ST	REF TO TYLER	REF TO TYLER	08/17/15		Y
ENF 15-0604	311 N SAGINAW ST	REF TO POLICE	REF TO POLICE	08/18/15		Y
Total Entries:				2		

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0575	515 GLENWOOD AV	LETTER SENT	Resolved	08/05/15	08/28/15	Y
ENF 15-0618	512 E COMSTOCK ST	REF TO TYLER	REF TO TYLER	08/24/15		N
Total Entries:				2		

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0576	703 GRAND AV	LETTER SENT	LETTER SENT	08/05/15		N
ENF 15-0578	1109 N SHIAWASSEE ST	LETTER SENT	LETTER SENT	08/05/15		N
ENF 15-0597	1505 YOUNG ST	LETTER SENT	Resolved	08/17/15	08/28/15	N
ENF 15-0599	218 CARMODY ST	LETTER SENT	LETTER SENT	08/17/15		Y
ENF 15-0612	825 E EXCHANGE ST	REF TO DPW	REF TO DPW	08/21/15		VAC
ENF 15-0615	1207 MARION ST	REF TO RAU	Resolved	08/24/15	08/25/15	N
ENF 15-0619	1020 WOOD CT	RESOLVED	Resolved	08/25/15	08/28/15	N
ENF 15-0622	1021 KRUST DR	REF TO RAU	Resolved	08/26/15	08/27/15	N
ENF 15-0624	1109 W STEWART ST	LETTER SENT	LETTER SENT	08/27/15		N
Total Entries:				9		

FRONT YARD PARKING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0582	706 E EXCHANGE ST	REF TO TYLER	Resolved	08/07/15	08/21/15	Y
ENF 15-0583	1332 STINSON ST	REF TO TYLER	Resolved	08/10/15	08/21/15	N

Enforcements By Category

09/01/15

2 / 5

AUGUST, 2015

ENF 15-0588	1115 LYNN ST	LETTER SENT	REF TO POLICE	08/12/15	08/21/15	Y
ENF 15-0603	514 RIVER ST	TICKET ISSUED	Resolved	08/18/15	08/18/15	N

Total Entries: 4

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0559	620 ALGER AV	REF TO TYLER	Resolved	08/03/15	08/17/15	Y
ENF 15-0561	514 PINE ST	REF TO DPW	Resolved	08/03/15	08/20/15	Y
ENF 15-0564	614 ALGER AV	TICKET ISSUED	REF TO POLICE	08/03/15		N
ENF 15-0568	1517 ALTURAS DR	REF TO TYLER	Resolved	08/03/15	08/04/15	Y
ENF 15-0571	321 E STEWART ST	REF TO TYLER	Resolved	08/04/15	08/17/15	N
ENF 15-0580	930 JEROME AV	RESOLVED	Resolved	08/06/15	08/21/15	COMM
ENF 15-0581	518 PINE ST	RESOLVED	Resolved	08/06/15	08/13/15	Y
ENF 15-0590	401 E KING ST	REF TO TYLER	Resolved	08/14/15	08/21/15	Y
ENF 15-0591	344 W MAIN ST	RESOLVED	Resolved	08/14/15	08/28/15	Y
ENF 15-0592	911 S BALL ST	LETTER SENT	REF TO POLICE	08/17/15		N
ENF 15-0598	1428 YOUNG ST	LETTER SENT	LETTER SENT	08/17/15		Y
ENF 15-0607	526 HARRISON AV	REF TO RAU	REF TO RAU	08/19/15		N
ENF 15-0616	721 N WATER ST	REF TO TYLER	REF TO TYLER	08/24/15		Y
ENF 15-0617	1311 MACK ST	RESOLVED	Resolved	08/24/15	08/24/15	N
ENF 15-0620	611 ADAMS ST	REF TO TYLER	REF TO TYLER	08/25/15		Y
ENF 15-0623	1223 N BALL ST	LETTER SENT	LETTER SENT	08/26/15		Y
ENF 15-0626	1119 S SHIAWASSEE ST	LETTER SENT	LETTER SENT	08/27/15		N
ENF 15-0632	630 MARTIN ST	REF TO TYLER	REF TO TYLER	08/31/15		Y
ENF 15-0635	628 WOODLAWN AV	LETTER SENT	LETTER SENT	08/31/15		N

Total Entries: 19

GARBAGE CANS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
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Enforcements By Category

09/01/15

3 / 5

AUGUST, 2015

ENF 15-0589	402 S CHIPMAN ST	REF TO TYLER	Resolved	08/12/15	08/28/15	Y
Total Entries:				1		

LAWN MAINTENANCE

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0560	222 CASS ST	INVOICED	Resolved	08/03/15	08/04/15	V
ENF 15-0562	219 N CEDAR ST	INVOICED	Resolved	08/03/15	08/04/15	VAC
ENF 15-0563	1018 BEEHLER ST	CLOSED	Resolved	08/03/15	08/10/15	VAC
ENF 15-0569	631 N HICKORY ST	INVOICED	Resolved	08/04/15	08/18/15	VAC
ENF 15-0570	218 CARMODY ST	INVOICED	Resolved	08/04/15	08/19/15	Y
ENF 15-0572	1106 PALMER AV	CLOSED	Resolved	08/04/15	08/14/15	VAC
ENF 15-0573	1120 PALMER AV	CLOSED	Resolved	08/04/15	08/12/15	N
ENF 15-0577	1301 W MAIN ST	CLOSED	Resolved	08/05/15	08/06/15	N
ENF 15-0579	930 JEROME AV	INVOICED	Resolved	08/06/15	08/10/15	VAC
ENF 15-0584	217 W STEWART ST	INVOICED	Resolved	08/11/15	08/14/15	VAC
ENF 15-0585	221 W STEWART ST	INVOICED	Resolved	08/11/15	08/14/15	VAC
ENF 15-0586	319 W RIDGE ST	INVOICED	Resolved	08/11/15	08/14/15	VAC
ENF 15-0587	1260 ADAMS ST	INVOICED	Resolved	08/11/15	08/14/15	VAC
ENF 15-0594	114 ROBBINS ST	RESOLVED	Resolved	08/17/15	08/17/15	Y
ENF 15-0601	518 PINE ST	LETTER SENT	Resolved	08/18/15	08/20/15	VAC
ENF 15-0602	422 ABBOTT ST	CLOSED	Resolved	08/18/15	08/31/15	Y
ENF 15-0610	MARY ST	CLOSED	Resolved	08/21/15	08/31/15	VL
ENF 15-0613	825 E EXCHANGE ST	LETTER SENT	LETTER SENT	08/21/15		VAC
ENF 15-0614	1227 W SOUTH ST	LETTER SENT	LETTER SENT	08/24/15		VL
ENF 15-0621	1434 PEARCE ST	INSPECTION PENDING	INSPECTION PENDIN	08/26/15		VAC
ENF 15-0625	526 CLYDE ST	LETTER SENT	LETTER SENT	08/27/15		VAC
ENF 15-0633	630 MARTIN ST	WO SUBMITTED	WO Submitted	08/31/15		Y
ENF 15-0634	606 WOODLAWN AV	LETTER SENT	LETTER SENT	08/31/15		N

Enforcements By Category

09/01/15

4 / 5

AUGUST, 2015

Total Entries: 23

MISC.

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0596	1407 YOUNG ST	REF TO TYLER	REF TO TYLER	08/17/15		Y
ENF 15-0600	731 W STEWART ST	RESOLVED	Resolved	08/18/15	08/18/15	Y
ENF 15-0605	205 E STEWART ST	REF TO MONTENEGRO	REF TO MONTENEGR	08/19/15		N
ENF 15-0606	600 LINCOLN AV	REF TO MONTENEGRO	REF TO MONTENEGR	08/19/15		N

Total Entries: 4

MULTIPLE VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0574	626 LINGLE AV	INVOICED	Resolved	08/05/15	08/31/15	VAC?
ENF 15-0595	1301 W MAIN ST		Complaint Logged	08/17/15		

Total Entries: 2

RENTAL UNIT VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0565	614 ALGER AV	LETTER SENT	LETTER SENT	08/03/15		Y
ENF 15-0608	735 W STEWART ST	LETTER SENT	LETTER SENT	08/20/15		Y
ENF 15-0609	900 W OLIVER ST	LETTER SENT	Resolved	08/20/15	08/24/15	Y
ENF 15-0611	703 QUEEN ST		Resolved	08/21/15	08/24/15	
ENF 15-0629	1424 DONALD ST	LETTER SENT	LETTER SENT	08/28/15		Y
ENF 15-0630	1223 N BALL ST	LETTER SENT	LETTER SENT	08/28/15		Y

Total Entries: 6

VACANT PROPERTY REG

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0566	735 W STEWART ST	LETTER SENT	Resolved	08/03/15	08/18/15	N

Enforcements By Category

09/01/15

5 / 5

AUGUST, 2015

ENF 15-0567	815 E COMSTOCK ST	LETTER SENT	LETTER SENT	08/03/15	N
ENF 15-0627	217 W STEWART ST	LETTER SENT	LETTER SENT	08/28/15	VAC
ENF 15-0628	825 E EXCHANGE ST	LETTER SENT	LETTER SENT	08/28/15	VAC
ENF 15-0631	333 N SAGINAW ST	REF TO POLICE	REF TO POLICE	08/28/15	Y
Total Entries:				5	

Total Records: 77

Total Pages: 5

RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental
N - No, it's not a rental - owner occupied
APTS - Apartment Building
COMM - Commercial
REPO - Repossession
TRAIL - Trailer Park
VAC - Vacant House
VL - Vacant Lot
IND - Industrial
HOME OCC - Home Occupied



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

MEMORANDUM

DATE: September 15, 2015

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: August 2015 Police Report

Attached are statistics for the police department for August 2015. This report includes activity for the month of August and year-to-date statistics. Also attached is a list of Field Contacts, which are incidents that the police are dispatched to that require no further follow-up than the officers initial response.

There were no burning violations for the month of August; however, burning complaints are attached.



Case Assignment/Clearance Report For August, 2015

AUGUST, 2015 INCIDENTS

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
PART I OFFENSES					
ROBBERY	1	1	2	1	50 %
AGGRAVATED ASSAULT	4	4	28	33	117 %
BURGLARY	10	11	42	47	111 %
LARCENY	28	36	178	165	92 %
MOTOR VEHICLE THEFT	2	2	15	13	86 %
SIMPLE ASSAULT	38	40	127	108	85 %
ARSON	1	1	4	5	125 %
FORGERY & UTTERING	1	1	2	1	50 %
COUNTERFEITING	0	0	0	3	0 %
FRAUD	7	6	55	24	43 %
EMBEZZLEMENT	0	0	1	4	400 %
WEAPON CRIMES- CARRY, POSS,	0	0	2	3	150 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	0	0	4	3	75 %
NARCOTICS VOLIATIONS	8	7	39	114	292 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	0	1	0 %
HOMICIDE	0	0	0	1	0 %
RAPE / NON - FAMILY	0	0	3	0	0 %
SEX OFFENSES 2	3	6	24	24	100 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	1	1	11	9	81 %
BURGLARY COMMERCIAL	0	0	1	2	200 %
RESISTING/OBSTRUCTING	1	1	5	7	140 %
PART I OFFENSES	105	117	543	568	104 %
PART II OFFENSES					
PAROLE/PROBATION VIOLATION	3	3	20	21	105 %
NATURAL DEATH	0	0	8	4	50 %
RETAIL FRAUD	0	0	10	12	120 %
RUNAWAY	7	9	36	35	97 %
VIOLATION PPO/ COURT ORDER	1	1	10	9	90 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	0	0	2	3	150 %
TRAFFIC OFFENSES OTHER	10	10	49	39	79 %
CRIMINAL CASE OTHER	0	0	0	0	0 %
WARRANT ARREST	11	11	100	85	85 %
SUSPICIOUS CIRCUMSTANCES	3	4	30	21	70 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	3	3	48	41	85 %
DOMESTIC ASSAULT/SITUATION	0	1	69	80	115 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	8	8	85	120	141 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	1	1	100 %
TRESPASSING	2	2	7	7	100 %
DOA	0	0	4	3	75 %
ANIMAL COMPLAINTS	0	0	13	12	92 %
MISSING PERSON	1	1	7	6	85 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	2	1	50 %
TRAFFIC - HIT & RUN	5	7	38	35	92 %
FIRES - NOT ARSON	0	0	1	1	100 %
LOST PROPERTY	0	0	0	0	0 %
NON-CRIMINAL CASE	12	12	98	81	82 %
CRIMES AGAINST FAMILY &	0	0	9	9	100 %
DRIVING WHILE IMPAIRED	5	4	24	28	116 %
LIQUOR LAW VIOLATIONS	0	0	15	18	120 %
DISORDERLY CONDUCT	3	3	25	23	92 %
OTHER CRIMES	13	14	118	94	79 %
IMPOUND / TOW FOLLOW-UP	0	0	0	0	0 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	21	21	237	192	81 %
THREATS	2	2	6	6	100 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	11	16	92	72	78 %
PART II OFFENSES	121	132	1,164	1,059	90 %
Grand Totals:	226	249	1,707	1,627	95 %

Field Contact By Reason Summary Report

AUGUST 2015

Reason for Contact	Count
911 Hang Up	18
Abandoned Vehicle	2
False Alarm Commercial	18
False Alarm Residential	4
All Other Service Reports	24
Animal Complaints Other	23
Assist Ambulance	16
Assist To Other Dept	25
Assist Fire Dept	2
Assist Officer	1
Attempt To Locate	24
Barking Dog	13
Burning Ordinance	7
Civil Dispute	34
Code Enforcement - Owosso	1
Conservation Violations	1
Deliver Emergency Message	1
Disturbance	10
Fight / No Assault	4
Fireworks	4
Found Property	4
Gun Permit/register	44
Harrassment	12
Homeless Voucher	1
Investigate Vehicle	2
Loud Music	3
Loud Party	3
Motorist Assist	2
Open Door	3
Open Window	1
Ordinance Violation	4
Parking Problem	27
Pawn Ticket	104

Reason for Contact	Count
Peace Officer	24
Prowler	2
Reckless Driver	2
Road Hazard	5
Suspicious Person	20
Suspicious Situation	45
Suspicious Vehicle	19
Trouble With Kids	35
Trouble With Neighbor	12
Trouble With Subject	57
Phone Harassment	4
Unwanted Subject	7
Vacation Check	2
Vehicle Inspection	1
Welfare Check	26
Wire Down	4
Work Traffic	95

REPORTED BURN COMPLAINTS - NO VIOL. FOUND
AUGUST 2015 FIELD CONTACT REPORT

CASE_ID	FCDATE	STREET
201505255	08/25/2015 14:42:00	E GROVER ST
201505331	08/28/2015 23:19:00	W RIVER ST
201504749	08/05/2015 18:58:00	W CURWOOD DR/W OLIVER ST
201504814	08/07/2015 20:49:00	E LAVEROCK AL/N DEWEY ST
201504845	08/08/2015 20:24:00	W STEWART ST
201504938	08/12/2015 15:45:00	E NORTH ST
201505017	08/15/2015 22:04:00	W MILWAUKEE ST



202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

MEMORANDUM

DATE: September 15, 2015

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: August Fire & Ambulance Report

During the month of August 2015:

Fire Department responded to **256** Ambulance calls.

Fire Department responded to **27** Fire calls –

- 7 – Accidents
- 1 – Vehicle Fire
- 6 – False Alarms
- 1 – Building Fire
- 5 – Wire Downs
- 1 – Medical Assist
- 1 – Gas Leak
- 2 – Wiring/Equipment Problem
- 1 – Unauthorized Burning
- 1 – Good Intent Call
- 1 – Sprinkler Activation