

OWOSSO HISTORICAL COMMISSION  
Regular Meeting Minutes  
September 14, 2020 – 6:00 p.m. to 7:30 p.m. via Zoom

Call to order: Dave Acton

Roll call:

Present: Dave Acton, Albert Martenis,  
Mark Erickson, Sue Osika, Gary Wilson, Betsy Galloway, Steven Flayer,  
Sara Adams

Absent: Heather Jacobs, Paul Rogers



OWOSSO HISTORICAL COMMISSION  
THE CURWOOD COLLECTION

Agenda and Minutes:

Review and motion to approve the 8/10/2020 minutes: Motion by Commissioner Osika, second by Commissioner Flayer. Motion carried, ayes all.

Review and motion to approve the 9/14/2020 agenda: Motion by Commissioner Erickson, second by Commissioner Adams. Motion carried, ayes all.

Financial Review and Discussion:

Review budget vs actual at close of fiscal year June 30, 2020 – Albert  
Reviewed – no questions

Review approved 2020-21 fiscal year budget vs. actual income and expenses – Albert  
Reviewed – no questions

Review check register(s) - Albert  
Reviewed – no questions

Visitor welcome and comments: none

Commissioner comments: none

Executive Director report: updates provide to the Commission on:

- a. The development of the new Castle turret content
- b. Movie posters to be displayed at City Hall
- c. The new Castle basement displays
- d. Branding and marketing optics of the organization
- e. His role to support the Facilities Committee for Gould House capital improvements
- f. The new electrical improvements are temporarily on hold pending the receipt of additional quotes
- g. Public Service Announcement (PSA) readiness and timing
- h. Repair of broken window – donation by Hi-Quality Glass and Woodworth Commercial
- i. Washing of inside and outside of Castle including windows on hold due to weather
- j. Walking tour – one hour plus – 7 people – museums plus – more to follow - \$50 plus add-ons – work in process
- k. 2021 home tour – need to start planning – need to create committee(s) – they will determine scope and implementation – September 2021
- l. 2022 is the 100-year anniversary of the Castle – we will plan

Committee Reports:

1. Facilities – Mark:
  - a. Capital purchases funded by millage income
    - i. Architecture work specification packages will be sent to architects Jed Dingens, Jeff Peltier, and others for the initial Gould House capital improvements.
  - b. Owosso as a community that provides historic preservation resources – Gary

- i. The Commission continues to be supportive of this initiative
  - ii. It has the benefit of encouraging the purchase and restoration of our relatively large inventory of historic homes.
  - iii. It will also expand the scope of the OHC to include a public/private partnership to make Owosso known as a place where historical homes are valued, maintained, and restored.
  - iv. Gary volunteered to pilot the new work plan form and process for OHC. This will be started when we get the new one from Owosso Main Street as we intend to emulate the work planning process that has and is working effectively for Owosso Main Street/Downtown Development Authority.
- c. Activities are moving along on both the archiving and cataloging fronts
  - d. Betsy took some additional training on the "Past Perfect" software package that we have
  - e. Steve will be retiring from his position at the Library but will continue to be an active member of the Commission and will continue to lead the archiving and cataloging activities
  - f. Albert mentioned that he and Denice will talk to Steve about using some of Denice's allocated time to consolidating all of the boxes of artifacts at the Gould House so the entire amount of materials can be cataloged and inventoried in the most efficient manner possible.
  - g. The Commission was encouraged by the vision progress and plans for these subject areas as presented by Steve.
2. Education – Sarah: on hold due to Covid

Visitor Comments: none

Commissioner Comments: none

Adjourn: Motion by Wilson, second by Flayer, motion carried, Ayes all. Meeting adjourned at 7:13 p.m.

