

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 07, 2014
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
ROLL CALL:
APPROVAL OF THE AGENDA:
APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 17, 2014:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

STUDENT REPRESENTATIVE REPORT

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Parkinson's Awareness Month. A proclamation of the Mayor's Office declaring April 2014 as Parkinson's Awareness Month in the City of Owosso.
2. 50th Anniversary of Owosso Charter. A proclamation of the Mayor's Office acknowledging the 50th anniversary of the adoption of the City Charter.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

Project Status Report

Transmittal of the 2014-2015 Proposed Budget (to be distributed at Monday's meeting)

CONSENT AGENDA

1. Set Public Hearing – New Personal Property Tax Abatement. Set a Public Hearing for Monday, April 21, 2014 to receive citizen comment regarding the application of Alliance HNI, LLC, 525 South Gould Street, for a New Personal Property Tax Exemption.
2. Set Public Hearing – Housing Grant Application. Set a Public Hearing for Monday, April 21, 2014 to receive citizen comment regarding the grant application to the MSHDA Housing Resource Fund for funds to assist in the creation and/or rehabilitation of downtown rental housing units.
3. Boards and Commissions Appointment Correction. Correct the appointment of Sally Sue Gale to the Board of Review to reflect a term expiration of December 31, 2019, instead of December 31, 2018.
4. Boards and Commissions Appointment. Approve the appointment of Gary Burk as the City's representative to the Mid-County Waste Water Treatment Plant Review Board for a term expiring December 31, 2016.
5. Curwood Festival Permission. Consider approval of the application from the Curwood Festival for use of various parking lots and streets from June 4, 2014 through June 9, 2014 for conduct of the annual Curwood Festival and authorize Traffic Control Order No. 1308 formalizing the action.
6. Preferred Ambulance Provider Contract. Approve contract with The Memorial Hospital naming the City of Owosso as its preferred ambulance provider effective July 2, 2014.
7. EMS Supplies – Contract Adjustment. Adjust the contract with J& B Medical Supplies Co., Inc. to reflect a change from the State of Michigan purchasing program contract to the SMEMS cooperative contract to obtain better product selection and pricing, with a contract amount not to exceed \$15,000 for the 2013-14 fiscal year.
8. New Front End Loaders – Contract Adjustment. Adjust the contract with AIS Construction Equipment Corporation for the purchase of two new John Deere Loaders, bringing the total contract to \$282,558.00, to reflect the fact the City will no longer be trading in the current loaders but will be selling them on the open market.
9. Bid Award – Sale of Used Front End Loaders. Approve the bid of Nolan's Farm Equipment, Inc. for two 1999 John Deere Front End Loaders (#3608 & #3592) in the amount of \$75,500.00.
10. Bid Award – Sale of Used Police Vehicle. Approve the bid of Trumbull Auto Sales, Inc. for one 2007 Chevrolet Impala (VIN #2G1WS58R679230882) in the amount of \$3,438.00.

ITEMS OF BUSINESS

1. Unpaid Utility Charges. Authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.
2. QVF Equipment Grant Approval. Consider confirmation of a grant agreement with the Michigan Department of State for the provision of one desktop computer, with mouse and keyboard, for use as the City's dedicated access to the State Qualified Voter File.

COMMUNICATIONS

1. Downtown Historic District Commission. Minutes of March 19, 2014.
2. Historical Commission. Minutes of February 27, 2014.
3. Historical Commission. Minutes of March 10, 2014.
4. Parks & Recreation Commission. Minutes of March 24, 2014.
5. Planning Commission. Minutes of March 24, 2014.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, April 21, 2014

BOARDS AND COMMISSIONS OPENINGS

Historical Commission, term expiring December 31, 2014

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

OWOSSO CITY COUNCIL

MARCH 17, 2014

7:30 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: GINA MOSKAL
ST. PAUL CATHOLIC CHURCH, LAY MINISTER

PLEDGE OF ALLEGIANCE: MAYOR BENJAMIN R. FREDERICK

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons Loreen F. Bailey, David B. Bandkau, Burton D. Fox, Elaine N. Greenway, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the agenda with the following changes.

Removal of Item # 1- To set the public hearing for Special Assessment District No. 2014-01
Removal of Item # 2 -To set the public hearing for Special Assessment District No. 2014-03

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 3, 2014

Motion by Councilperson Bailey to approve the Minutes of the Regular Meeting of March 3, 2014 as presented.

Motion supported by Mayor Pro-Tem Eveleth and concurred in by unanimous vote.

STUDENT REPRESENTATIVE REPORT

None.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Bozena Bienias, 1425 Mallard Circle, commented that it was good to be back in town after a few months of snow birding. She was recently appointed to an advisory council for the aging population in this county and for two other counties.

Ed Urban, 601 Glenwood Avenue, commented on the VA in Corunna and how much they had helped him out. He also shared a copy of his Army Record showing it had been involved in a fire but wasn't totally destroyed and he also explained the new turkey hunt.

Mayor Frederick invited people to participate in the “Plunge for the Parks” on Saturday, March 22nd at 2 p.m. at Hopkins Lake. He stated several community members have committed to plunging and the proceeds will go to an ice skating rink for Bentley Park.

CITY MANAGER REPORT

City Manager Crawford commented that the construction equipment on M-21 is due to relocation of a gas main. He then detailed the planned schedule for Rieth Riley Construction Company (MDOT project - milling, resurfacing, culvert replacement, concrete pavement repairs, curb, gutter, sidewalk, ramps, traffic signal and pavement marking). Phase I, M-21 from Chestnut Street to M-52 from April 15th-July 2nd, Phase II M-52 from River to North Street, June 23rd- August 23rd and Phase III M-52 to north of Wilkinson Road, August 11th to October 10th. Everyone on the construction route will receive notification from the contractor when they will be in their area. He explained that Public Safety Director Lenkart and staff had been working a new rental inspection program. Public Safety Director Lenkart presented the recommendations. There was a discussion between council and staff on the possible changes to the rental inspection program.

CONSENT AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the Consent Agenda as follows:

Boards and Commissions Appointment. Confirm the Mayoral appointment of Elaine Greenway as the City Council Representative to the Historical Commission.

Downtown Farmers Market Permission. Consider approving the application of the Downtown Owosso Farmers Market for use of Exchange Street between Water Street and Washington Street from 7:00 am to 1:15 pm on consecutive Saturdays from May 3, 2014 through October 25, 2014 (using Exchange Street from Ball Street to Park Street on June 7, 2014 to accommodate the Curwood Festival) for the 2014 Downtown Owosso Farmers Market and authorize Traffic Control Order No. 1305 formalizing the request.

Downtown Farmers Market Annual Block Party Permission. Consider approving the application of the Downtown Owosso Farmers Market for use of Exchange Street between Ball Street and Washington Street from 3:00 pm to 9:00 pm on Saturday, April 26, 2014 for the Downtown Owosso Farmers Market Annual Block Party and authorize Traffic Control Order No. 1306 formalizing the request.

Warrant No. 479. Authorize Warrant No. 479 as follows:

Vendor	Description	Fund	Amount
Logicalis, Inc	Network engineering support – February 2014	General	\$ 7,140.00
Brown & Stewart PC	Professional services February 10, 2014 – March 10, 2014	General	\$ 9,247.16

*Check Register–February 2014. Affirm check disbursements totaling \$2,281,433.29 for the month of February 2014.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Teich, Fox, Mayor Pro-Tem Eveleth, Councilpersons Bandkau, Greenway, Bailey, and Mayor Frederick

NAYS: None

*Due to its length full text of the Check Register is not included in the minutes. This item is on file in the Clerk's Office.

ITEMS OF BUSINESS

TAP GRANT APPLICATION

Motion by Pro-Tem Eveleth to approve application to the MDOT Transportation Alternatives Program for funds to improve the James Miner Riverwalk and adjacent retaining wall in the area of the Main Street Bridge as follows:

RESOLUTION NO. 30-2014

**RESOLUTION AUTHORIZING APPLICATION FOR
TRANSPORTATION ALTERNATIVE PROGRAM FUNDS
FOR JAMES MINER RIVERWALK IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, possesses a walkway along the Shiawassee River that includes an area running under the Main Street bridge, known as the James Miner Riverwalk; and

WHEREAS, significant improvements must be made to the walkway and adjacent retaining wall to repair damage caused by flooding and to bring the trail into compliance with current ADA standards; and

WHEREAS, the Michigan Department of Transportation offers special funding known as Transportation Alternative Program Funds for improvements to non-motorized route systems, such as the James Miner Riverwalk; and

WHEREAS, the City of Owosso is eligible to receive TAP funds as a municipality within a federal-aid small urbanized area; and

WHEREAS, the City of Owosso proposes to procure Transportation Alternative Program funds for the purpose of providing a 50 percent (50%) federal match for the City's CDBG proceeds as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with improvements to the James Miner Riverwalk in the area of the Main Street bridge.
- SECOND: The City of Owosso application for Transportation Alternative Program funds to partially fund the necessary improvements to the James Miner Riverwalk and is willing to participate in this program.
- THIRD: The Mayor and City Clerk are hereby authorized to sign the application documents and City staff is further authorized to obligate City funds as its match of the project cost.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Fox, Greenway, Bailey, Mayor Pro-Tem Eveleth, Councilperson Teich, and Mayor Frederick.

NAYS: None.

GENERAL ENGINEERING SERVICES CONTRACTS

Motion by Mayor Pro-Tem Eveleth. to approve contracts with the Spicer Group, Fishbeck Thompson Carr & Huber, Inc., and Fleis & Vendenbrink Engineering, Inc. to provide professional engineering services for future engineering projects in accordance with the City Purchasing Policy for a period, renewed annually, through June 30, 2017 as follows:

RESOLUTION NO. 31-2014

**AUTHORIZING THE EXECUTION OF AN AGREEMENT
FOR PROFESSIONAL ENGINEERING SERVICES WITH
SPICER GROUP,
FISHBECK, THOMPSON, CARR & HUBER, INC., AND
FLEIS & VANDENBRINK ENGINEERING, INC.**

WHEREAS, the city of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the city; and

WHEREAS, a quality based selection process was developed to select a qualified engineering firm; and

WHEREAS, the Spicer Group, Fishbeck Thompson Carr & Huber Inc., and Fleis & Vendenbrink Engineering Inc., have been determined as most qualified to perform engineering services through this process.

NOW THEREFORE BE IT RESOLVED by the city of Owosso, county of Shiawassee, state of Michigan:

- FIRST: that the city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ the firms of Spicer Group, Fishbeck Thompson Carr & Huber Inc., and Fleis & Vendenbrink Engineering Inc., to provide professional engineering services for future engineering projects; and
- SECOND: that the city manager of the city of Owosso is hereby instructed and authorized to sign the document attached as; Exhibit A, Agreement for Professional Engineering Services with Spicer Group; and
- THIRD that the city manager of the city of Owosso is hereby instructed and authorized to sign the document attached as; Exhibit B, Agreement for Professional Engineering Services with Fishbeck Thompson Carr & Huber Inc.; and
- FOURTH that the city manager of the city of Owosso is hereby instructed and authorized to sign the document attached as; Exhibit C, Agreement for Professional Engineering Services with Fleis & Vendenbrink Engineering Inc.; and
- FIFTH that the city manager of the city of Owosso is hereby instructed to receive cost proposals from each of these three firms for future projects and make recommendation to the City Council for acceptance and award in accordance with the city of Owosso Purchasing Policy for a period renewed annually through June 30, 2017.

Motion supported by Councilperson Bandkau.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Bailey, Fox Teich, Greenway, Bandkau, Mayor Frederick.

NAYS: None.

TRAFFIC SIGNAL COST SHARING AGREEMENTS

Motion by Mayor Pro-Tem Eveleth to approve cost sharing agreements with MDOT for traffic signals installed as a part of the M21/M52 reconstruction project as follows:

RESOLUTION NO. 32-2014

**AUTHORIZING CONTRACTS WITH
THE MICHIGAN DEPARTMENT OF TRANSPORTATION
GOVERNING THE INSTALLATION AND MAINTENANCE OF TRAFFIC SIGNALS ON M21 AND M52
AS A PART OF THE M21 / M52 RECONSTRUCTION PROJECT**

WHEREAS, the City of Owosso has numerous traffic and pedestrian signals along highways 21 and 52; and

WHEREAS, the State of Michigan intends to reconstruct portions of these highways within the City limits; and

WHEREAS, as a part of the reconstruction project new traffic signals and pedestrian signal systems will be installed; and

WHEREAS, the City and the State desire written agreements dictating the responsibilities of each party in regard to the installation and maintenance of said signals.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Owosso that:

FIRST: The attached agreements dictating the installation and maintenance of traffic signals on M21 and M52, numbered as follows, are hereby approved:

76012-01-002
76012-01-004
76061-01-001
76061-01-002
76061-01-007
76061-05-014

SECOND: The Accounts Payable Department is hereby authorized to pay the State of Michigan for charges accrued according to the above agreements.

THIRD: The money shall be paid from the Major Street Fund.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Greenway, Teich, Mayor Pro-Tem, Councilpersons Bandkau, Fox, Bailey and Mayor Frederick.

NAYS: Mayor Frederick

GOULD STREET BRIDGE REHABILITATION AGREEMENT

Motion by Mayor Pro-Tem Eveleth. to approve execution of an agreement with the Michigan Department of Transportation for the rehabilitation of the Gould Street Bridge over the Shiawassee River in the amount of \$23,239.00 as follows:

RESOLUTION NO. 33-2014

RESOLUTION AUTHORIZING EXECUTION OF MDOT COST AGREEMENT FOR REHABILITATION OF GOULD STREET BRIDGE OVER THE SHIAWASSEE RIVER

WHEREAS, within the City of Owosso there is a bridge over the Shiawassee River carrying traffic on Gould Street; and

WHEREAS, this bridge must be regularly maintained for the safety and expediency of users of the bridge; and

WHEREAS, this maintenance is costly and complex, requiring expertise outside that of City staff; and

WHEREAS, the City has applied for, and received, Federal Critical Bridge Funds to assist in the rehabilitation of the bridge and the Michigan Department of Transportation has agreed to oversee the project; and

WHEREAS, after review, city staff recommends approval of MDOT Cost Agreement No. 14-500 for Rehabilitation of Gould Street Bridge over the Shiawassee River; and

WHEREAS, the Michigan Department of Transportation requires the City of Owosso adopt a resolution indicating its willingness to participate in the rehabilitation of Gould Street Bridge over the Shiawassee River.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve MDOT Contract No. 14-500 for the rehabilitation of the Gould Street Bridge over the Shiawassee River.
- SECOND: That the City of Owosso is willing to participate in the project cost as illustrated within said contract.
- THIRD: That the Mayor and City Clerk are hereby authorized to sign the Agreement as attached.
- FOURTH: The City Council hereby directs staff to allocate \$21,239 from the major street fund and approves payment for services upon completion, or as otherwise requested by the State, in accordance with the contract.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Bailey, Greenway, Teich, Fox, Mayor Pro-Tem Eveleth, Councilperson Bandkau and Mayor Frederick.

NAYS: None.

COMMUNICATIONS

Charles P. Rau, Building Official. February 2014 Building Department Report.

Charles P. Rau, Building Official. February 2014 Code Violations Report.

Kevin D. Lenkart, Public Safety Director. February 2014 Police Report.

Kevin D. Lenkart, Public Safety Director. February 2014 Fire Report.

Parks & Recreation Commission. Minutes of February 24, 2014.

Planning Commission. Minutes of February 24, 2014.

Downtown Development Authority/Main Street. Minutes of March 5, 2014.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, business owner at 118 South Washington Street, commented on the extraordinary efforts of four individuals referring to them as heroes, Rick Morris, Avery Weaver, Ardel Rogers and Terry McLeod along with a few others, on seeing a 5.2 million dollar project for a 140 mile Rails to Trails project (Owosso to Alma) come true. He also pointed out that the City of Owosso was the only one without a contingency at the meeting in St. Johns. He thanked the city for their efforts in seeing the Rails to Trails project to become a reality.

Greg Weinert, 530 Martin Street, questioned what the actual costs are for the rental registration, where the rental registration fee goes and why it is necessary to register each property. He felt that the money should not go into the general fund and should be set aside and used to help landlords or tenants.

June Coon, 615 Ridgeview Drive, Corunna, commented she was at a meeting regarding changes to the rental registration and the \$100 registration fee was never mentioned. She stated said that Housing Representative Sara Warren-Riley told her the city is not interested in the money just taking care of it's citizens. The increase from \$25 to \$100 would be a \$37.50 dollar (\$12.50 per year) increase over the five years. It seems to her the Council and the City is concerned with money.

Richard Bowen, 217 Curwood Castle Drive, commented that he understands the rental registrations and if the money would be used for pamphlets to hand out to the tenants. He disagrees with inspections if a tenant has been living in a property it shouldn't be necessary to have an inspection. He feels that is getting between a landlord and a tenant. He is going to bill the rent and the rental registration separately and let the tenant pay it.

Mayor Frederick responded to citizen's comments that the resolution handed out at the meeting was a recommendation from the city manager. He also feels the \$100 is too high.

Councilperson Bailey thanked Mr. Bowen for the reminder of the pamphlet for tenants and would like to pursue that.

Councilperson Fox would like to see credit for the work that the city has done on getting signs for the rails to trails. He also would like to more positive comments and less negative comments.

NEXT MEETING

Monday, March 31, 2014, Planning Session

Monday, April 07, 2014, Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Historical Commission, term expiring December 31, 2014

ADJOURNMENT

Motion by Mayor Pro-Tem Eveleth for adjournment at 8:34 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Roxane Cramer, Clerk's Assistant



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 2, 2014

TO: Mayor Frederick and the Owosso City Council

FROM: Larry D. Cook, Assessor

SUBJECT: Tax Abatement Application – Alliance HNI Leasing Co., LLC – 525 S. Gould St.

RECOMMENDATION:

Set a public hearing for Monday April 21, 2014 for the purpose of hearing public comments on this New Personal Property Exemption application.

BACKGROUND:

On March 20, 2014, city staff received an application from Alliance HNI Leasing Company, LLC for a Tax Abatement under the city's abatement policy along with an application for exemption of New Personal Property under PA 328 of 1998. Initial Review indicates the applicant meets the requirements of the city's tax abatement policy and exemption for New Personal Property under 211.9f of the General Property Tax Act.

Alliance HNI provides Diagnostic Imaging services to Michigan Healthcare Providers. Services include Mobile, Fixed and Interim MRI, CT, and PETCT capabilities. The company is an office operation providing depot services for their logistics department plus allowing inventory management for the imaging units with light maintenance needs of their tractors and trailers. HNI currently employs nearly 130 personnel with a projected addition of up to 16 new employees. The projected value of new personal property could exceed \$6 million.

Alliance HNI was issued their first New Personal Property Exemption in 2001, which was scheduled to expire 12/30/13 and placed on this year's tax roll. However, due to legislation late last fall for changes in the personal property taxing system, that exemption has been extended. If proposed legislation is approved later this summer, their current exemption will continue until otherwise exempt beginning December 31, 2015 for the 2016 tax year. Because of the uncertainty of the proposed changes to the personal property tax system, Alliance HNI felt it in their best interest to make application for a new Personal Property Exemption. If proposed changes become law as presented by legislators, the approval of this exemption application will become moot.

A Brownfield Redevelopment Zone was approved for this property on April 21, 1997 making the property eligible for personal property tax exemptions under PA 328 of 1998. The next step in the process is to set a public hearing for Monday April 21, 2014 for the purpose of hearing public comments on this New Personal Property Exemption application. The city clerk has notified the taxing jurisdictions of this application as required under the city's abatement policy and as required under the act and will forward any responses to you.

As always, if you have any further questions, please feel free to contact me at (989) 725-0530.

FISCAL IMPACTS:

If the application is approved all new personal property for HNI would be exempt from personal property tax. Should the company purchase all of the proposed \$6 million in new equipment the exemption would amount to almost \$86,000. That being said, it must be remembered that in granting such an exemption the Council would not be taking existing money from City coffers as the exemption would only apply to new purchases. The Council must also be cognizant of the positive ripple effect such an exemption may cause through the inducement of new business activity and the related potential increase in personnel. Lastly, reliance on personal property tax revenues is cautioned as the legislature has recently taken significant steps to repeal this tax. A final determination on the issue will come with the August election as voters decide whether or not to maintain the personal property tax.

Document originated by: Larry D. Cook, Assessor

RESOLUTION NO.

**SETTING PUBLIC HEARING TO CONSIDER APPLICATION FOR A
NEW PERSONAL PROPERTY EXEMPTION CERTIFICATE
ALLIANCE HNI LEASING COMPANY, LLC
525 S. GOULD STREET**

WHEREAS, application for New Personal Property Exemption Certificate under 211.9f of the General Property Tax Act was received March 20, 2014 from Alliance HNI Leasing Company, LLC, for property at 525 S. Gould Street described as:

PRT OF BLK 21, BLK A, VAC PARKDALE AVE, VAC OAKDALE AVE OF THE RESUBDIVISION OF BLK 19, 20 & 21 OF GEORGE T ABREY'S WOODLAWN PARK ADDN, ALSO PRT OF BLKS 22 & 23 OF GEORGE TO ABREY'S WOODLAWN PARK ADDN ALSO PRT OF SE 1/4 SEC 19 T7NR3E DESC. AS BEG AT A PT THAT IS S71*00'00"E ON S'LY LN OF CORUNNA AVE(M-71) 323.83 FT & S17*28'30"W 39.65 FT FROM NE COR BLK 20 - ALNG W'LY R/W OF AARR SE'LY 812.66 FT - N62*20'33"W ON N'LY R/W LN OF RR 569.15 FT - NE'LY ON E'LY R/W LN OF GOULD ST TO POB 1.93 ACRES M/L; and

WHEREAS, the applicant's property is part of a Brownfield Redevelopment Zone established April 21, 1997 and described as:

PRT OF BLK 21, BLK A, VAC PARKDALE AVE, VAC OAKDALE AVE OF THE RESUBDIVISION OF BLK 19, 20 & 21 OF GEORGE T ABREY'S WOODLAWN PARK ADDN, ALSO PRT OF BLKS 22 & 23 OF GEORGE TO ABREY'S WOODLAWN PARK ADDN ALSO PRT OF SE 1/4 SEC 19 T7NR3E DESC. AS BEG AT A PT THAT IS S71*00'00"E ON S'LY LN OF CORUNNA AVE(M-71) 323.83 FT & S17*28'30"W 39.65 FT FROM NE COR BLK 20 - ALNG W'LY R/W OF AARR SE'LY 812.66 FT - N62*20'33"W ON N'LY R/W LN OF RR 569.15 FT - NE'LY ON E'LY R/W LN OF GOULD ST TO POB 1.93 ACRES M/L; and

WHEREAS, the New Personal Property Exemption Certificate, being part of Act 328 of 1998, is available to the city of Owosso as a tool to induce business; and

WHEREAS, the city of Owosso is a qualified local governmental unit under the Act and as such is permitted the city of Owosso to grant a New Personal Property Exemption Certificate; and

WHEREAS, it has been determined by city staff that the New Personal Property Exemption Certificate is within the guidelines of the City of Owosso Tax Abatement Policy of June 7, 2010; and

WHEREAS, notification was sent to all taxing jurisdictions per the City of Owosso Tax Abatement Policy of June 7, 2010 and Public Act 328 of 1998.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council sets a public hearing for April 21, 2014 on or about 7:30 p.m. in the council chambers for the purpose hearing comments for those within the proposed district, governmental taxing jurisdictions and any other resident or taxpayer, of the city of Owosso; and

SECOND: the city clerk gives the notifications as required by law.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) Alliance HNI Leasing Co., LLC
Business Name (If Different) _____
Address of Proposed Project 525 S. Gould Street
Owosso, Michigan 46887
Mailing Address (If Different) _____

Do you own the property? Yes If no, what is your relationship? _____

Type of Abatement Requested (if known) Property Tax

Total square footage of all current buildings on site 18000 (13000 warehouse, 5000 office)

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

Continuation of current business and growth initiatives for Technical staff, Customer, and Physician training. Alliance HNI provides Diagnostic Imaging services to Michigan Healthcare Providers. Services include Mobile, Fixed and Interim MRI, CT, and PETCT capabilities. In addition to the imaging system and ancillary equipment expert technical staff is also included to operate and provide Patient Care services at the client facilities. Our company employs in-house technical application specialists to provide training to our clients, their staff, physicians as well as maintain a current roster of expertly trained operators. In conjunction with providing these services to facilities within the state we maintain compliance to Certificate of Need regulations as mandated by the Department of Community Health. Alliance HNI employs a team of clerical/data processing clerks to manage the enormous amount of patient data collected of the imaging units and provide regulated reports to the state on a quarterly basis. Alliance HNI is the largest provider of this type of service in the state and manages the largest database for this type of information. The growth of our business and the initiatives to broaden our availability of training excellence to the field will require the addition of 2-4 additional specialists. Since we also manage our own cartage and logistics for routing of systems and scheduling of service, additional drivers will be added to accommodate this growth. It is anticipate an on-going growth or updating of imaging systems will continue as it has for the past 10 – 20 years which will require the upgrading or transitioning of new equipment into the fleet at a rate of 1-4 systems per year. The office provides depot services for our logistics department plus allowing inventory management for the imaging units and light maintenance needs of our tractors and trailers.

Give estimated cost of the following components applicable for the proposed project:

Land improvements (excluding land): _____ \$0 _____

Abatement Application

Page 2

Building improvements: Size 0 sf \$ 0
Machinery & Equipment: \$1.6m - \$6.4m
Furniture & Fixtures: \$25,000

Time schedule for start and completion of construction and equipment installation (if applicable):

Building: Start Date _____ Completion Date _____
Equipment installation (if applicable): Start Date _____ Completion Date _____

Will project be owned or leased by applicant? Owned
Will machinery be owned or leased by applicant? Owned

How many employees do you currently employ? Full Time 110 Part Time 18

How many new employees do you estimate after project complete? Full Time 8 - 10
Part Time 4 - 6

When project is complete, how many will be:

Management/Professional _____ Wage level \$ _____
Skilled 8 Wage level \$ \$35,000 - \$50,000/year
Semi-Skilled 2 Wage level \$ \$25,000 - \$35,000/year
Un-Skilled _____ Wage level \$ _____

Name of Company Officer (contact person) Gregory Hedegore
Title President

Signature  Date 3/18/14
Phone Number 269-329-3200

For City Staff Use Only

Was the applicant given a copy of Tax Abatement Policy? Y N
Is an abatement district in place for this project? Y N

If no, legal description of proposed district. _____

If yes, type of district in place _____ Year established _____

Does the proposed project meet the guidelines for Tax Abatement under the policy? Y N
If no, explain _____

If yes, was notice given to taxing jurisdictions within the proposed project area? Y N

If yes, was notice given to applicant and proper state documents sent? Y N

Name of reviewer _____

Signature _____ Date _____

March 18, 2014

City of Owosso
Property Tax Assessor
301 West Main Street
Owosso, MI 48867-2958

To Whom It May Concern:

By means of this letter and the accompanying documents, I am formally requesting either an extension /renewal or a new Property Tax abatement for Alliance HNI on parcel No.050-930-550-005-00. Our previous abatement (Certificate #038-201) expired December 31, 2013.

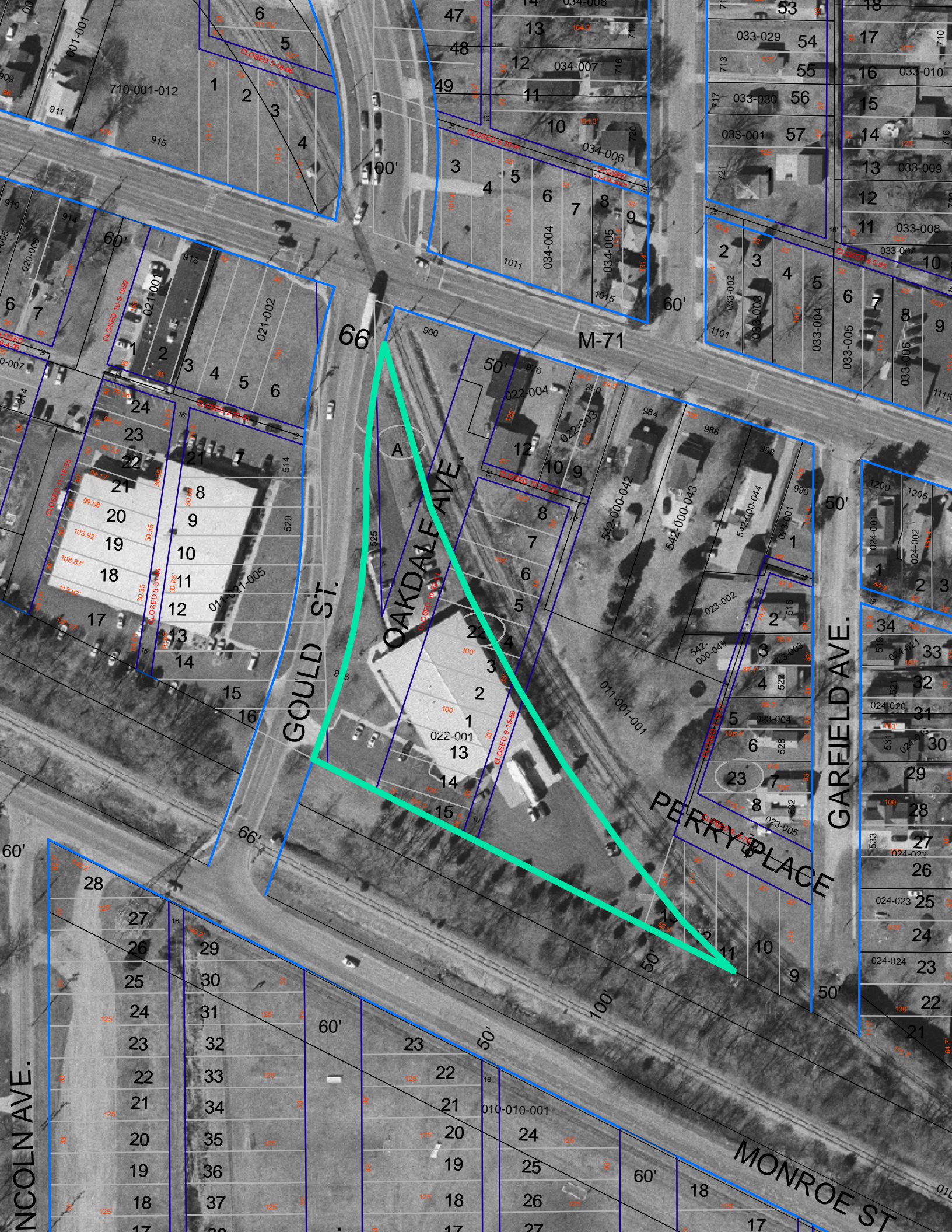
Our business has been located in Owosso for over 13 years now. We provide medical imaging services to various healthcare service providers throughout Michigan by means of mobile MRI, PETCT, and CT units as well as fixed in house systems, such as the service and equipment provided to Memorial Healthcare. Our company provides staffing solutions, technical and physician training and education, data management, and logistic services; all out of our Owosso office. The recent changes, known and unknown, in the healthcare arena have made the patient care industry a very cost conscious business. Hospitals have received numerous cuts in reimbursement for various studies and the number of patients has increased needing the care. The hospital provides service to twice as many patients but receives half the revenue for their services. It is apparent services provided by Alliance HNI become more necessary so to minimize the expense of full time employees and capital equipment purchases and contract the services with performance metrics, measuring patient and customer satisfaction as well as financial initiatives. With this focus the plan for Alliance HNI is to become much more than we are currently. Our experience, as the largest mobile imaging provider in the Michigan and partnered with the largest Diagnostic Imaging provider in the United States, allows us to bring value added opportunities for departmental management services as well as technical and financial support to a much needed healthcare community in Michigan. This success will require new technical and administrative people as well as Marketing and Sales support personnel. In accomplishing this goal it is very necessary for us to maximize our efficiencies and reduce overall costs. Our current location meets our needs for the logistics of our business and adequately houses the growth potential for our new endeavors. In asking for the continued support of the Owosso City Council for this tax abatement, I believe this one less cost (of which we to this point were not required to pay) moves us in the right direction to accomplish our goals. Since we have not had to concern ourselves with this expense for the past 12 years, we would like to continue in the same so that other cuts are not necessary.

I appreciate your time and attention to this matter.

Regards,



Gregory L. Hedegore, President





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: April 3, 2014

TO: Mayor Frederick and City Council

FROM: Sarah Warren-Riley, Housing Program Manager

RE: MSHDA Housing Resource Fund Grant Application

MSHDA's Downtown Rental Rehabilitation program supports the revitalization of economically distressed downtowns through redevelopment of the upper floors of downtown buildings into quality and affordable rental units for low to moderate income community residents. In order to encourage this redevelopment grant funding is available through their Housing Resource Fund which provides downtown property owners up to \$40,000 per new unit created or up to \$25,000 for existing units which are rehabilitated.

In order to utilize this funding, the property owner must contribute a minimum of 25% in matching funds for the project and commit to keeping rents affordable by charging no more than "Fair Market Rent" (as determined by HUD) and renting to families at or below 80% AMI (Area Median Income) for 5 years. The funds are generally provided to the property owner in the form of a lien on the property which is forgiven following a 5 year period if all compliance requirements have been met.

MSHDA requires that the City Council hold a public hearing and pass a resolution regarding application for these funds. I request that the council authorize a public hearing regarding the application to MSHDA requesting \$420,000 in rental rehabilitation funds to provide support for the creation of 8 new and the rehabilitation of 4 existing residential rental units in the downtown.

RESOLUTION NO.

**TO SET A PUBLIC HEARING FOR A
MICHIGAN STATE HOUSING AUTHORITY (MSHDA)
HOUSING RESOURCE FUND
GRANT APPLICATION**

WHEREAS, the City of Owosso is interested in the continuing effort to improve housing stock and provide affordable housing opportunities for its moderate, low and very low income residents; and

WHEREAS, City Councilmembers accept the recommendation of the City of Owosso Housing & Neighborhood Development Division to apply for funding through the Michigan State Housing Development Authority Resource Fund for a Downtown Rental Rehabilitation Grant; and

WHEREAS, the Michigan State Housing Development Authority requires a public hearing and resolution authorizing submission of the aforementioned grant application;

THEREFORE, BE IT RESOLVED that the City of Owosso consents to hold a public hearing regarding said grant application on April 21st, 2014.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 2, 2014

TO: Mayor Frederick and the Owosso City Council

FROM: Amy K. Kirkland, City Clerk

SUBJECT: Correction to appointment of Sally Sue Gale

RECOMMENDATION:

Correct the appointment of Sally Sue Gale to the Board of Review to reflect a term expiration of December 31, 2019.

BACKGROUND:

It was brought to my attention that there is an error in the term for one of the Board of Review members resulting in the expiration of two member terms at the same time instead of the staggered terms that were intended. The error appears to have originated with a provisional appoint made a few years ago that was incorrectly converted to a regular term. Simply put, the wrong expiration date was assigned to the appointment when it was converted from a provisional to a regular appointment. The solution is equally as simple, to correct the term expiration date.

FISCAL IMPACTS:

There are no fiscal impacts.

Document originated by: Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 2, 2014
TO: Mayor Frederick and the Owosso City Council
FROM: Kevin Lenkart
SUBJECT: Traffic Control Order 1308 – Curwood Festival

RECOMMENDATION:

Recommend approval of the application of the Owosso Curwood Festival Inc. and authorization of Traffic Control Order No. 1308 for the closure of streets and parking lots for the Curwood Festival starting June 4, 2014 and ending June 9, 2014.

BACKGROUND:

FISCAL IMPACTS:

Document originated by: Cynthia Kriesel, Executive Secretary Owosso Public Safety

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1308	3/7/2014	2:50 PM

REQUESTED BY
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL
Traffic Control – Closing of streets and parking lots for Curwood Festival starting June 4, 2014 and ending June 9, 2014

LOCATION OF CONTROL
See Attached.

APPROVED BY COUNCIL _____ 20 _____

REMARKS

- The closure of Water Street from Main to Mason on Thursday, June 5, 2014 @ 3:00 PM until the completion of festival activities on Sunday June 8, 2014.
- The closure of Water Street between Main and Ball to allow set-up and operation of the carnival, from Wednesday June 4, 2014 in the AM hours until the completion of the festival activities on Sunday June 8, 2014.
- The closure of Exchange Street parking lot for concession owners to set up and operate, from 6:00 PM Thursday, June 5, 2014 through Sunday, June 8, 2014.
- The closure of Exchange Street parking lot between Water and Ball from Noon Thursday June 6, 2014 until the completion of festival activities on Sunday June 8, 2014.
- The set up of bleachers at the Northwest corner of Exchange Street parking lot and the entrance of the Armory parking lot directly opposite for the spectator events that occur Saturday June 7, 2014 until the completion of festival activities on Sunday June 8, 2014.
- The closure of the entire Armory parking lot from Thursday, June 5, 2014 at 5:00 PM until the completion of festival activities on Sunday, June 8, 2014.
- The closure of the Public Safety parking lot for the Carnival and the entertainment tent area, Wednesday June 4, 2014 thru Monday, June 9, 2014. Our tent company is scheduled to bring in the tent on Tuesday, June 3, 2014 at 8:00 a.m. Therefore we ask that the South East section of the public safety parking lot be closed for this to happen.
- Curwood Castle drive changed to a one-way traffic pattern, north from Main Street and West on River Street for smoother traffic flow on Thursday, June 5, 2014 thru Sunday June 8, 2014.
- Necessary closures for the Children's parade as follows: barricades needed for the Children's parade by 6:00 PM Friday June 6, 2014. Dewey and King Streets, Dewey and Oliver Streets, Gilbert and Oliver Streets, Queen and Randolph Streets. The parade route is as follows: West on Oliver St, South on Park St, West on Exchange St, North on Ball St, ending on Williams St. **Rain date for the Children's parade is Sunday June 8, 2014.**
- Necessary closures for the Heritage Parade which takes place on Saturday, June 7, 2014 at 2:00 PM on M-21 from Gould Street to Chipman Street. Detour route will be well marked/signed to continue smooth traffic flow around the parade. Barricades are needed for the parade line-up on Gould Street at Grover, Comstock and Jerome Streets.
- The closure of M-52 from Stewart to Oliver Streets on Saturday, June 7, 2014 for the duration of the parade.
- The closure of the lot on the corner of Curwood Castle Drive and Bradley Street on Wednesday evening June 4, 2014 for parking through Sunday, June 8, 2014.



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: CURWOOD FESTIVAL INC. Date: 3/18/14

Primary Contact Person
Name: DEBRA ADAMS-MILLS
Title: PRESIDENT
Address: 308 W. MAIN STE 3.
OWOSSO, MI 48867
Phone: (989) 723-2161

Requested Date(s): see attached Requested Hours: see attached

Area Requested (Parking Lot - Parade Route): see attached

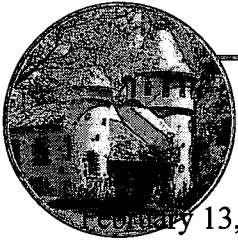
Detailed description of the use for which the request is made: see attached

- Attach copies of any rules or policies applicable to persons participating in the event.
- Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson



Curwood Festival

June 13, 2014

City of Owosso
Kevin Lenkart
301 W. Main Street
Owosso, MI 48867

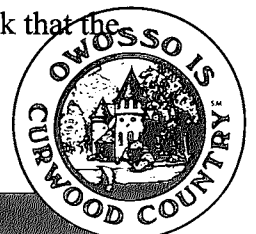
Dear Kevin:

The 37th Annual Curwood Festival will be held June 5 – 8, 2014. The Festival Board of Directors respectfully requests the following:

- The closure of Water Street from Main to Mason on Thursday, June 5, 2014 at 3:00PM until the completion of festival activities on Sunday, June 8, 2014.
- The closure of Water Street between Main and Ball to allow set-up and operation of the carnival, from Wednesday, June 4, 2014 in the AM hours until the completion of festival activities on Sunday, June 8, 2014.
- The closure of Exchange Street parking lot for concession owners to set up and operate, from 6:00PM Thursday, June 5, 2014 through Sunday, June 8, 2014.
- The closure of Exchange Street between Water & Ball from NOON Thursday, June 6, 2014 until the completion of festival activities on Sunday, June 8, 2014.
- The set up of bleachers at the Northwest corner of the Exchange Street parking lot and the entrance of the Armory parking lot directly opposite for the spectator events that occur Saturday, June 7, 2014 until the completion of festival activities on Sunday, June 8, 2014
- The closure of the entire Armory parking lot from Thursday, June 5, 2014 at 5:00PM until the completion of festival activities on Sunday, June 8, 2014.
- The closure of the public safety parking lot for the Carnival and the entertainment tent area, Wednesday, June 4, 2014 thru Monday, June 10, 2013. Our tent company is scheduled to bring in the tent on Tuesday, June 3, at 8:00 a.m. Therefore we ask that the South East section of the public safety parking lot be closed for this to happen.

P.O. BOX 461 • OWOSSO, MICHIGAN 48867 • 989-723-2161

www.curwoodfestival.com curwoodfestival@michonline.net



- Curwood Castle Drive changed to a one-way traffic pattern, north from Main Street and West on River Street for smoother traffic flow on Thursday, June 5, 2014 thru Sunday, June 8, 2014.
- Necessary closures for the Children's Parade as follows. Barricades needed for the Children's Parade by 6:00PM Friday, June 6, 2014. Dewey and King Streets, Dewey and Oliver Streets, Gilbert and Oliver Streets, Queen and Randolph Streets. *The parade route is as follows. West on Oliver Street, South on Park Street, West on Exchange Street, North on Ball Street, ending on Williams Street.* **RAIN DATE FOR THE CHILDREN'S PARADE IS SUNDAY, JUNE 8, 2014.**
- Necessary closures for the Heritage Parade which takes place on Saturday, June 7, 2014 at 2:00PM on M-21 from Gould Street to Chipman Street. Detour route will be well marked/signed to continue smooth traffic flow around the parade. Barricades are needed for the parade line-up on Gould Street at Grover, Comstock and Jerome Streets.
- The closure of M-52 from Stewart to Oliver Streets on Saturday, June 7, 2014 for the duration of the parade.
- The closure of the lot on the corner of Curwood Castle Drive and Bradley Streets on Wednesday evening, June 4, 2014 for parking through Sunday, June 8, 2014.

Other closures as needed for the 5/10K walk/run on Saturday, June 7, 2014 which will be policed by CRW members and will be temporary for the duration of those specific events. Parade routes, staging and disbursement areas will also be temporary and aided by police officers and CRW members.

As the festival nears, changes may need to be made, at which time we may request amendments, deletions, or additions to these considerations.

We are extremely grateful for the City of Owosso's continued support and cooperation in conjunction with the Curwood Festival. We recognize and appreciate the numerous hours and extra work involved amongst the City of Owosso employees. We hope that together, we can continue to provide the community, local businesses, and our out of town visitors with a fun, memorable, and relaxing weekend. The tourist draw is beneficial to the area businesses as well as our local non-profit organizations. It is our hope to surpass the 2013 Curwood Festival and continue to put Owosso on the map in a positive light.

Our insurance is up-to-date. However, our policy that will carry us through the Festival period does not renew until the middle of April. I will send you a copy of the insurance documents as soon as they become available to us. *copy attached.*

Thank you for your time, consideration and continued support in this matter.

Sincerely,

Sherrri Bakos
Office Manager
Curwood Festival Inc.



CERTIFICATE OF LIABILITY INSURANCE

OP ID: YR

DATE (MMDDYYYY)
03/18/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore Rowe Agency, Inc. PO Box 256 Durand, MI 48429 Yvonne Ryan	989-288-2654 989-288-6360	CONTACT NAME: Yvonne Ryan PHONE (A/C, No, Ext): 989-288-2654 FAX (A/C, No): 989-288-6360 E-MAIL ADDRESS: yvonneryan@blackmorerowe.com PRODUCER CUSTOMER ID #: CURWO-1
INSURED Curwood Festival Sherri Bakos 308 W Main Street Owosso, MI 48867	INSURER(S) AFFORDING COVERAGE	
	INSURER A: West Bend	NAIC #
	INSURER B: MICHIGAN WORKERS COMP	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		NSQ1720560 00	04/01/14	04/01/15	EACH OCCURRENCE \$ 1,000,000
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>						MED EXP (Any one person) \$ Excluded
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/>
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO <input type="checkbox"/>						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS <input type="checkbox"/>						BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS <input type="checkbox"/>						PROPERTY DAMAGE (Per accident) \$
	HIRED AUTOS <input type="checkbox"/>						\$
	NON-OWNED AUTOS <input type="checkbox"/>						\$
	UMBRELLA LIAB <input type="checkbox"/>	OCCUR <input type="checkbox"/>					EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/>	CLAIMS-MADE <input type="checkbox"/>					AGGREGATE \$
	DEDUCTIBLE						\$
	RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			28171	05/14/14	05/04/15	WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 100,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

CITYOFO City of Owosso	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Yvonne Ryan

© 1988-2009 ACORD CORPORATION. All rights reserved.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 2, 2014

TO: Mayor Frederick and the Owosso City Council

FROM: Kevin Lenkart, Director of Public Safety

SUBJECT: Memorial Hospital Preferred Ambulance Provider Contract

RECOMMENDATION:

Request council to approve the ambulance service agreement between the City of Owosso and Memorial Hospital.

BACKGROUND:

The City of Owosso will be the preferred ambulance provider for patients of Memorial Hospital when requested by Memorial Hospital Staff. The Hospital currently holds a preferred ambulance provider contract with MMR which contains a 90-day termination clause, so the new contract would not become effective until July 2, 2014.

FISCAL IMPACTS:

Document originated by: Kevin Lenkart, Director of Public Safety

RESOLUTION NO.

**RESOLUTION AUTHORIZING A PREFERRED AMBULANCE PROVIDER CONTRACT
WITH THE MEMORIAL HOSPITAL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Department that maintains an ambulance service with Advanced Life Support (ALS) and Basic Life Support (BLS) capabilities; and

WHEREAS, the City of Owosso and The Memorial Hospital have negotiated an agreement in which the City of Owosso will become the preferred ambulance provider for The Memorial Hospital.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso will be the preferred ambulance provider for the patients of The Memorial Hospital.
- SECOND: The Mayor and the City Clerk are instructed and authorized to sign the document substantially in the form attached, ambulance service agreement between the City of Owosso, Michigan and The Memorial Hospital.
- THIRD: The contract shall become effective July 2, 2014.

AMBULANCE SERVICE AGREEMENT

This Ambulance Service Agreement is entered into this 2nd day of July, 2014, by and between The Memorial Hospital d/b/a Memorial Healthcare Center, ("Memorial"), a Michigan non-profit corporation, of 826 West King Street, Owosso, Michigan 48867 and The City of Owosso ("Owosso"), a Michigan Home Rule City of 301 West Main Street, Owosso, Michigan 48867.

WHEREAS Memorial provides a full range of medical and hospital services to patients in the Mid-Michigan geographic area;

WHEREAS Memorial desires to provide its patients with highest quality ambulance service;

WHEREAS Owosso maintains an ambulance service with Advanced Life Support ("ALS") and Basic Life Support ("BLS") capabilities; and

WHEREAS Owosso desires to provide ambulance services to Memorial patients.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. Owosso will be the preferred ambulance provider for the patients of Memorial when called upon to do so for emergency and non-emergency cases.

2. The duty to provide ambulance services to patients of Memorial shall not be exclusive to Owosso.

3. The term of this Agreement shall be three (3) years from the date stated in the opening paragraph. However, either party may terminate this Agreement with sixty (60) days written notice to the other party, by first class mail at the address stated above. If the parties continue to honor this Agreement beyond the above stated term, the Agreement shall be considered to be for successive sixty (60) day terms subject to the sixty (60) day termination requirement. Either party may terminate this Agreement by Sixty (60) days written notice to the other party with or without cause.

4. Memorial will arrange for the ambulance service by telephoning Shiawassee County Central Dispatch or Owosso at (989) 725-0594, or such other number as Owosso provides to Memorial in writing.

5. Representatives of Memorial or the treating physician will specify the destination of the patient and the level of service required. Owosso will provide ambulance service to any specified destination.

6. In addition to providing ambulance service to different hospitals, nursing homes and other health care facilities, Owosso will provide transportation within the Memorial facility or between buildings on the Memorial campus or property.

7. The rates to be charged to the Memorial patients for the services provided within the Memorial facility or between buildings shall be established by resolution of the Owosso City Council dated October 15, 2012, a copy of which is attached. The rates may only be changed by mutual agreement of the parties.

8. Owosso shall comply with all applicable laws of the United States of America, State of Michigan and local ordinances, now or hereafter existing, and with all applicable Federal and State rules and regulations now or hereafter existing relating to any of the services provided pursuant to this Agreement. Owosso shall specifically comply with all applicable provisions of 1990 PA 179 [MCLA 333.20901 through 333.20979], including any future amendments or additions thereto, together with any rules and regulation promulgated thereunder, now or hereafter existing or amended.

9. Owosso shall secure and maintain all necessary insurance coverage for the duties contemplated herein.

10. It is expressly understood that Owosso is an independent contractor. The employees of Owosso shall not be considered nor hold themselves out as employees of Memorial.

11. Neither party may assign this Agreement without the written consent of the other party.

12. If any section, subsection, sentence, word or phrase of this Agreement is held invalid or unconstitutional for any reason by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining portions thereof.

13. No failure or delay on the part of either party in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

14. All modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

15. This Agreement is not intended to be a third-party beneficiary contract and confers no rights on anyone other than the parties hereto.

16. This Agreement, and any additional supplementary documents incorporated herein by specific reference, contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

17. Each party agrees to defend and indemnify the other party from its acts or omissions that may give rise to claims from the activities contemplated by this Agreement.

CITY OF OWOSSO,
HOSPITAL

HEALTHCARE

BY: 

CEO

Kevin Lenkart

ITS: Director of Public Safety

THE MEMORIAL

d/b/a MEMORIAL

BY:

ITS:

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE AMENDMENT TO AMBULANCE RATES
TO ESTABLISH RATES FOR IN-FACILITY TRANSPORTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a public safety department requiring billing for EMS Services; and

WHEREAS, the City of Owosso set ambulance rates in 2005 and circumstances have changed requiring amendment of these rates to reflect a new service entitled In-Facility Transport.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to amend the rates to include a Level of Care defined as "In- Facility Transport" at a rate of \$250.80.

SECOND: The rate schedule shall be:

Rate Schedule

Basic Life Support (BLS)	\$375.00 plus \$10.00 a loaded-mile-minimum one mile
Non-Emergency Transfers	\$375.00 plus \$10.00 a loaded-mile-minimum one mile
Advanced Life Support 1 (ALS1)	\$475.00 plus \$10.00 a loaded-mile-minimum one mile
Advanced Life Support 2 (ALS2)	\$550.00 plus \$10.00 a loaded-mile-minimum one mile
Specialty Care Transport (SCTs)	\$600.00 plus \$10.00 a loaded-mile-minimum one mile
Use of Oxygen	\$40.00
In-facility Transport	\$250.80

- Resident not responsible for Co-Pay
- Non-Resident required to pay Co-Pay

THIRD: Levels of Care shall be defined as:

Basic Life Support Definition: Level of service provided by an EMT-Basic and is based on state and local protocols. There was some confusion in the Proposed Rule about including IV therapy in the basic life support payment. The Final Rule makes it clear that IVs are included in the BLS base rate ONLY in those areas where EMTs may start IVs under state or local law.

ALS1 Definition: An ALS1 level of service is defined as including an ALS assessment OR the provision of at least one ALS intervention. An ALS assessment is performed by an ALS crew and results in the determination that the patient's condition requires an ALS level of care, even if no other ALS intervention is performed. ALS assessments will be recognized only in emergency situations.

If both a BLS and ALS unit respond to a call and an ALS Assessment is performed by the ALS service and it is determined that no further ALS intervention is required, the BLS unit may transport patient to hospital with no ALS staff on board. THE BLS unit can charge at the ALS level of service even though no ALS staff was on board during transport. (Of course, ALS and BLS service may have contractual agreement in place whereby the parties agree to payment of these services; consult qualified legal counsel for more information. ALS Assessment is only done in Emergency Situations and the transporting unit is the entity who files the Medicare claim.

ALS2 Definition: An ALS2 level of service has been clarified to mean the administration of at least three medications OR the provisions of at least one of the following procedures: **manual defib/cardioversion; endotracheal intubation; central venous line; cardiac pacing; chest decompression; surgical airway; intraosseous line.** Dextrose, normal saline and Ringer's lactate are NOT medications for the purposes of the "three medication" rule, and neither are oxygen or aspirin. Also, medications must be administered by intravenous push/bolus or by continuous infusion to satisfy the "three medication" rule. In addition, Medicare will now permit three administrations of the same qualifying medication to satisfy the "three medication" rule.

Specialty Care Transports (SCTs): An ambulance service will be eligible for payment at the SCT rate if it performs a transport of a patient requiring care by "health professionals in an appropriate specialty area" (like nursing, emergency medicine, respiratory care) or a "paramedic with additional training." There is no prescribed certification, curriculum, course or number of hours established to determine what constitutes a "paramedic with additional training" for purposes of being paid at the SCT level. However, the final rule states that this is determined with reference to state or local authority that governs EMS personnel in that jurisdiction.

In-facility Transport: Is defined as transporting a patient within the facility or other building on the immediate campus or property.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 15th DAY OF OCTOBER 2012.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO

ATTEST:

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 3, 2014

TO: Mayor Frederick and the Owosso City Council

FROM: Kevin Lenkart, Director of Public Safety

SUBJECT: Adjustment to the contract with J & B Medical Supply Co., Inc. for the purchase of Ambulance Supplies

RECOMMENDATION:

Rescind Resolution No. 133-2013 authorizing a contract with J & B Medical Supply Co., Inc. for ambulance supplies through the State of Michigan purchasing program and approve the attached resolution authorizing a contract with J & B Medical Supply Co., Inc. through the Southeast Michigan Emergency Medical Supply purchasing cooperative.

BACKGROUND:

On November 18, 2013 the Owosso City Council approved the purchase of ambulance supplies from J & B Medical Supply Co., of Wixom, Michigan through the State purchasing contract. Subsequently, another purchasing cooperative (Southeast Michigan Emergency Medical Supply - SMEEMS) was discovered which not only provides better pricing but also a better selection of products, ironically using the same supplier, J & B Medical Supply Co., Inc. To date only one purchase has been made under the terms of the State contract and because the product supplier is the same they have indicated they would be open to transferring the City's account to the SMEEMS contract.

In order to make this change it is recommended Council rescind the original contract award and authorize a new contract with J & B through the SMEEMS contract. The new contract will be in the same amount as the current contract (\$15,000 for the 13-14 fiscal year) and will expire June 30, 2014.

FISCAL IMPACTS:

There is potential for savings as the overall pricing scheme for the SMEEMS contract is lower than that provided in the State of Michigan contract.

Document originated by: Amy K. Kirkland, City Clerk

RESOLUTION NO. _____

**RESCINDING RESOLUTION NO. 133-2013 AND
AUTHORIZING A CONTRACT WITH J & B MEDICAL SUPPLY CO., INC. AND
FURTHER AUTHORIZING PAYMENT FOR AMBULANCE SUPPLIES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has an ambulance service that requires the purchase of ambulance supplies; and

WHEREAS, In November of 2013 the City had contracted with J & B Medical Supply Co., Inc. through the State of Michigan purchasing program for the 2013-14 fiscal year; and

WHEREAS, it was discovered that the Southeast Michigan Emergency Medical Supply (SMEMS) cooperative could provide a better selection of products with better pricing; and

WHEREAS, the SMEMS cooperative uses the same supplier, J & B Medical Supply, as the State purchasing program, presenting the opportunity to switch contracts to take advantage of the advantageous selection and pricing of the SMEMS contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: Resolution No. 133-2013 approving a contract with J & B Medical Supply Co., Inc. through the State of Michigan purchasing program is hereby rescinded.
- SECOND: it has theretofore been determined that it is advisable, necessary and in the public interest to approve a contract with J & B Medical Supply Co., Inc. through the Southeast Michigan Emergency Medical Supply cooperative for the provision of ambulance supplies for the 2013-14 fiscal year in an amount not to exceed \$15,000.00.
- FOURTH: Payment to J & B Medical Supply Co., Inc. is hereby authorized in an amount not to exceed \$15,000.00 from account 101-335-728.100 according to the terms of the SMEMS cooperative contract.
- FIFTH: The mayor and the City Clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and J & B Medical Supply Co., Inc.

RESOLUTION NO. 133-2013

**RESOLUTION WAIVING THE COMPETITIVE BID PROCESS AND
AUTHORIZING CONTRACT WITH J & B MEDICAL SUPPLY CO., INC. AND
FURTHER AUTHORIZING PAYMENT FOR AMBULANCE SUPPLIES**

~~WHEREAS, the City of Owosso, Shiawassee County, Michigan, has an ambulance service that requires the purchase of ambulance supplies; and~~

~~WHEREAS, J & B Medical Supply Co., Inc. has the State of Michigan contract for ambulance supplies; and~~

~~WHEREAS, the Code of Ordinances provides an exception to competitive bidding requirements when doing so will benefit the city.~~

~~NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:~~

~~FIRST: The competitive bidding requirements are hereby waived as prescribed in the City of Owosso Code of Ordinances Section 2-345 (3).~~

~~SECOND: The City of Owosso is authorized to enter into a contract with J & B Medical Supply Co., Inc. for an amount not to exceed \$15,000.00 for ambulance supplies for the 2013-2014 fiscal year.~~

~~THIRD: Payment to J & B Medical Supply Co., Inc. is hereby authorized in an amount not to exceed \$15,000.00 from account 101-335-728.100.~~

~~FOURTH: The mayor and the City Clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and J & B Medical Supply Co., Inc.~~

EMERGENCY MEDICAL SUPPLIES AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of FEBRUARY, 2014, by and between the City of Farmington Hills, Oakland County, Michigan, on behalf of the SMEMS COOPERATIVE and the MITN Purchasing Cooperative, Party of the First Part, hereinafter called OWNER, and Party of the Second Part,

J & B MEDICAL SUPPLY hereinafter called the CONTRACTOR.

WITNESSETH, that the CONTRACTOR and the OWNER, for the consideration hereinafter named agree as follows:

ARTICLE I - THE WORK

It is agreed that the CONTRACTOR shall furnish all the labor & materials to deliver products shown and called for in the Request for Proposal titled:

FH-13-14-1773 Emergency Medical Supplies and Equipment

prepared by the City of Farmington Hills, Central Services Department, Oakland County, Michigan, acting as, and in these Contract Documents entitled, the Contract Manager, and shall do everything required by the Contract Documents.

ARTICLE II - THE TIME

It is agreed that the CONTRACTOR shall begin work under this Contract upon receipt of written notice to proceed and that the CONTRACTOR will fulfill all contract requirements for a period of three (3) years from date of contract award. It is further agreed that The City of Farmington Hills acting on behalf of the Southeast Michigan Emergency Medical Supplies Cooperative and MITN Purchasing Cooperative may opt to extend the pricing, terms and conditions of this contract for three (3) one year renewals after the contract completion date.

ARTICLE III-PRICING

The CONTRACTOR agrees that the CORE list prices submitted in their proposal shall remain firm and fixed for the entire contract and all extension periods. However, fluctuating market conditions may affect the ability of the CONTRACTOR to maintain the original proposal prices during the extension period. Therefore the CONTRACTOR may request a price adjustment based on verifiable changes in the market prior to the end of each contract period, to be valid for the upcoming contract extension period. If the request (s) is/are approved by the governing board, the adjusted prices shall be firm and fixed for the term of the new period.

It is further agreed that price adjustment requests will only be accepted on a yearly basis. All requests for price adjustments must be submitted in writing to the City of Farmington Hills Purchasing Department, with substantial documentation, including but not limited to, applicable market indexes for the product(s) affected, letters from the manufacturer/producer of the product(s) or any other documentation supporting a request for price adjustment. The Price adjustments shall not exceed the difference between the awarded vendors(s) previous & new cost.

The CONTRACTOR also agrees that all MLP discount's by Category & the remaining line MLP discount's listed in their proposal will remain firm for the entire length of the contract and all extension period's.

ARTICLE IV - OWNER'S RIGHT TO CANCEL

It is agreed that this contract may be canceled by either party upon 60 days' notice, in writing, prior to the effective date of the cancellation. Further, any Participating agency may cancel its participation upon 30 days written notice. Cancellation may be in whole or in part. Any cancellation under this provision shall not affect the rights and obligations attending orders outstanding at the time of cancellation, including any right of any Purchasing Entity to indemnification by the CONTRACTOR, rights of payment for goods/services delivered and accepted, and rights attending any warranty or default in performance in association with any order. Cancellation of the contract due to CONTRACTOR default may be immediate.

ARTICLE V - ASSIGNMENT OF CONTRACT

It is agreed that the CONTRACTOR shall not assign or transfer this Contract or sublet any part of the work embraced in it, except with the written consent of the OWNER to do so.

ARTICLE VI-GOVERNING LAW

This agreement shall be governed by and construed in accordance with the laws of the State of Michigan. The construction and effect of any Participating Addendum or order against the contract(s) shall be governed by and construed in accordance with the laws of the participating entity's State. Venue for any claim, dispute or action concerning an order placed against the contract(s) or the effect of a Participating Addendum shall be in the participating entity's State.

ARTICLE VII-NONDISCRIMINATION

The CONTRACTOR agrees to abide by the provisions of Title VI and Title VII of the Civil Rights Act of 1964 (42 USC 2000e), which prohibit discrimination against any employee or applicant for employment, or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age, and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. The CONTRACTOR further agrees to furnish information and reports to requesting agencies, upon request, for the purpose of determining compliance with these statutes. The CONTRACTOR agrees to comply with each individual agency's certification requirements, if any, as stated in the additional terms and conditions listed in the solicitation. This contract may be canceled if the offeror fails to comply with the provisions of these laws and regulations. The offeror must include this provision in every subcontract relating to purchases by the agencies to insure that subcontractors and vendors are bound by this provision.

ARTICLE VIII- SEVERABILITY

If any provision of this contract is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected; and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular provision held to be invalid.

ARTICLE IX-FORCE MAJEURE

Neither party to this contract shall be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. The City of Farmington Hills may terminate this contract after determining such delay or default will reasonably prevent successful performance of the contract.

ARTICLE X- CONFLICT OF INTEREST

The CONTRACTOR certifies that it has not offered or given any gift or compensation prohibited by the state laws of any agency participant or to any employee of participating agencies to secure favorable treatment with respect to being awarded this contract.

ARTICLE XI-INDEPENDENT CONTRACTOR

The CONTRACTOR shall be an independent CONTRACTOR, and as such shall have no authorization, express or implied to bind the City of Farmington Hills or the respective agencies to any agreements, settlements, liability or understanding whatsoever, and agrees not to perform any acts as agent for the City of Farmington Hills or participating agencies, except as expressly set forth herein.

ARTICLE XII-NON-IRAN LINKED BUSINESSES

The CONTRACTOR certifies that it is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012, and will supply any further certifications or information submissions requested by the City of Farmington Hills or participating agency in this regard.

ARTICLE XIII - CONTRACT PRICING

And it is agreed that, in consideration of the faithful and entire performance by the CONTRACTOR of his obligations under this contract, the OWNER, shall pay to him, at the time and in the manner hereinafter stipulated, an amount as determined by the measured quantities and the respective unit prices herein named within thirty (30) days of receipt of the CONTRACTOR's invoices.

It is further agreed that volume estimates listed in the specification document are as such just estimates and that the OWNER will not be held responsible to meet any volume estimate listed to receive contract pricing. The person representing the CONTRACTOR who will submit written invoices for payment is designated as:

Kristy Hanley. The person representing the OWNER to whom invoices are to be submitted and questions regarding payment shall be designated by each entity after award.

ARTICLE XIV – INCENTIVE/REBATE PROGRAMS

It is agreed that if the following incentive/rebate programs will be considered part of this agreement:

Continuation of the EMS Education fund in an amount not to exceed \$2,500 per year for the cooperative board to use toward any EMS educational opportunities. The cumulative balance is not to exceed \$15,000.

CITY OF FARMINGTON HILLS
DEPARTMENT OF CENTRAL SERVICES
PURCHASING DIVISION
31555 ELEVEN MILE ROAD
FARMINGTON HILLS, MI 48336-1165
www.fhgov.com



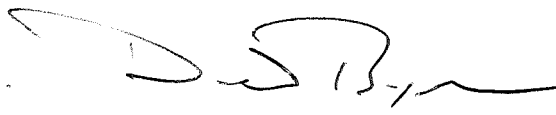
PHONE 248-871-2435
FAX 248-871-2431

Pg. 4 of 5

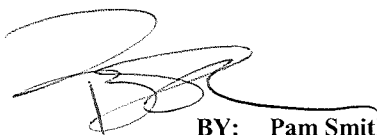
IN WITNESS WHEREOF, the parties have caused these presents to be signed personally or by their duly authorized officers or agents and their seals affixed and duly attested the day and year first written above for **EMERGENCY MEDICAL SUPPLIES AND EQUIPMENT**.

CITY OF FARMINGTON HILLS - MUNICIPALITY

WITNESSES

 1/29/14

BY: Steve Brock, City Manager/Date
Carly Hotchkiss
CARLY HOTCHKISS

 1/29/14

BY: Pam Smith, City Clerk/Date
Michelle Milko
Michelle Milko

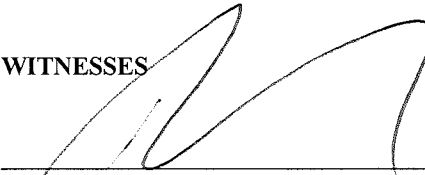
CITY OF FARMINGTON HILLS
DEPARTMENT OF CENTRAL SERVICES
PURCHASING DIVISION
31555 ELEVEN MILE ROAD
FARMINGTON HILLS, MI 48336-1165
www.fhgov.com



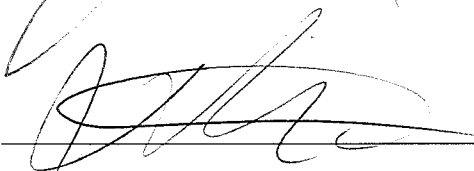
PHONE 248-871-2435
FAX 248-871-2431

CONTRACTOR

WITNESSES



BY _____
CONTRACTOR/Date


BY: James WaaK 1-15-14
CONTRACTOR/Date

CONTRACTOR's signature (s) must be notarized:

STATE OF MI)

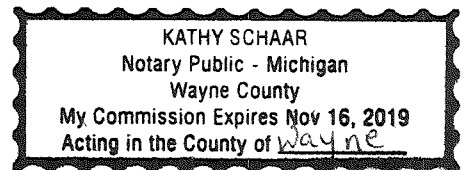
COUNTY OF Wayne)

Subscribed and sworn to before me this 15th day of January 2014

Kathy Schaar
Notary Public

MI County Wayne

My Commission Expires: 11-16-19





SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Airway Maintenance	E.T. Tube Holders	AMB320-264-041	ENDOTRACHEAL TUBE HOLDER W/SOFT VELCRO STRAP	AMBU	Ea	\$2.72
Airway Maintenance	Suction Disposables	AMSAS361C	AMSINO AMSURE SUCTION CATHETERS 6FR Coiled Graduated Suction Catheter, 50/cs	AMSINO	Ea	\$0.28
Airway Maintenance	Suction Disposables	AMSAS363C	AMSINO AMSURE SUCTION CATHETERS 10FR Coiled Graduated Suction Catheter, 50/cs	AMSINO	Ea	\$0.28
Airway Maintenance	Suction Disposables	AMSAS365C	AMSINO AMSURE SUCTION CATHETERS 14FR Coiled Suction Catheter, 50/cs	AMSINO	Ea	\$0.28
Airway Maintenance	Suction Disposables	AMSAS833	AMSINO AMSURE SUCTION YANKAUER Rigid Suction Yankauer w/ bulb tip, Vented, Sterile,	AMSINO	Ea	\$0.59
Airway Maintenance	Suction Canisters	BEM424410	BEMIS HYDROPHOBIC SUCTION CANISTER SYSTEM Suction Canister, 800cc, 100/cs	BEMIS	Ea	\$2.38
Airway Maintenance	Suction Canisters	BEM484410	BEMIS HI-FLOW SUCTION CANISTER SYSTEM Suction Canister, 1200cc, 48/cs	BEMIS	Ea	\$3.19
Airway Maintenance	Suction Disposables	CMD0034290	CONMED CORPORATION SUCTION TUBING 1/4" I.D. X 6' MALE CONNECTOR	CONMED CORPORATION	Ea	\$0.96
Airway Maintenance	Suction Disposables	COV8888301606	COVIDIEN ARGYLE CONNECTING TUBES Connecting Tube, 3/4" x 6', Molded Ends, 50/cs	COVIDIEN	Ea	\$0.78
Airway Maintenance	Double Lumen Airways	KNGKLTSD403SET	KING AIRWAY SET SZ 3 INCLDS SYRINGE/LUBE PACK	KING SYSTEMS	Ea	\$35.50
Airway Maintenance	Double Lumen Airways	KNGKLTSD404SET	KING AIRWAY SET SZ 4 INCLDS SYRINGE/LUBE PACK	KING SYSTEMS	Ea	\$35.50
Airway Maintenance	Double Lumen Airways	KNGKLTSD405SET	KING AIRWAY SET SZ 5 INCLDS SYRINGE/LUBE PACK	KING SYSTEMS	Ea	\$35.50
Airway Maintenance	Double Lumen Airways	MAL5-18141	COMBITUBE 41FR AIRWAY TRAINER DOUBLE-LUMEN 1/CASE	MALLINCKRODT, INC.	Cas	\$75.34
Airway Maintenance	Double Lumen Airways	MAL5-18441	COMBITUBE 41FR AIRWAY ROLL-UP PACK DOUBLE-LUMEN	MALLINCKRODT, INC.	Ea	\$55.68
Airway Maintenance	Double Lumen Airways	MAL5-18537	COMBITUBE 37FR AIRWAY TRAY PACK DOUBLE-LUMEN	MALLINCKRODT, INC.	Ea	\$55.68
Airway Maintenance	Hand Powerd Suction Units	RMSP1N1S110S	RES-Q-VAC SOFT W/CATHETERS & SEALING CAP	REPRO-MED SYSTEMS	Ea	\$65.83
Airway Maintenance	Oral Airways	SUN1-1506-11	ORAL AIRWAY ORANGE 110MM X-LG ADULT SZ 6 BERMAN	SUN MED	Ea	\$0.16
Airway Maintenance	Oral Airways	SUN1-1506-40	ORAL AIRWAY PINK 40MM NEWBORN SZ 00 BERMAN	SUN MED	Ea	\$0.16
Airway Maintenance	Oral Airways	SUN1-1506-60	ORAL AIRWAY BLACK 60MM SM CHILD SZ 1 BERMAN TYPE	SUN MED	Ea	\$0.16
Airway Maintenance	Oral Airways	SUN1-1506-80	ORAL AIRWAY GREEN 80MM SMALL ADULT SZ 3 BERMAN	SUN MED	Ea	\$0.16
Airway Maintenance	Oral Airways	SUN1-1506-90	ORAL AIRWAY YELLOW 90MM MED ADULT SZ 4 BERMAN TYP	SUN MED	Ea	\$0.16
Airway Maintenance	Oral Airways	SUN1-1506-99	ORAL AIRWAY RED 100MM LG ADULT SZ 5 BERMAN TYPE	SUN MED	Ea	\$0.16
Airway Maintenance	Endotracheal Tubes	SUN1-7330-25	ENDOTRACHEAL TUBE 2.5MM 10FR MURPHY UN-CUFFED	SUN MED	Ea	\$0.93
Airway Maintenance	Endotracheal Tubes	SUN1-7330-30	ENDOTRACHEAL TUBE 3.0MM 12FR MURPHY UN-CUFFED	SUN MED	Ea	\$0.93



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Airway Maintenance	Endotracheal Tubes	SUN1-7330-35	ENDOTRACHEAL TUBE 3.5MM 14FR MURPHY UN-CUFFED	SUN MED	Ea	\$0.93
Airway Maintenance	Endotracheal Tubes	SUN1-7330-45	ENDOTRACHEAL TUBE 4.5MM 18FR MURPHY UN-CUFFED	SUN MED	Ea	\$0.93
Airway Maintenance	Endotracheal Tubes	SUN1-7330-50	ENDOTRACHEAL TUBE 5.0MM 20FR MURPHY UN-CUFFED	SUN MED	Ea	\$0.93
Airway Maintenance	Endotracheal Tubes	SUN1-7330-55	ENDOTRACHEAL TUBE 5.5MM 22FR MURPHY UN-CUFFED	SUN MED	Ea	\$0.93
Airway Maintenance	Endotracheal Tubes	SUN1-7333-10	ENDOTRACHEAL TUBE 10.0MM 40FR MURPHY CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-50	ENDOTRACHEAL TUBE 5.0MM 20FR MURPHY CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-55	ENDOTRACHEAL TUBE 5.5MM 22FR MURPHY CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-60	ENDOTRACHEAL TUBE 6.0MM 24FR MURPHY CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-65	ENDOTRACHEAL TUBE 6.5MM 24FR MURPHY CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-70	ENDOTRACHEAL TUBE 7.0MM 28FR MURPH CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-75	ENDOTRACHEAL TUBE 7.5MM 30FR MURPHY CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-80	ENDOTRACHEAL TUBE 8.0MM 32FR MURPHY CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-85	ENDOTRACHEAL TUBE 8.5MM 34FR MURPHY CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-90	ENDOTRACHEAL TUBE 9.0MM 36FR MURPHY CUFFED	SUN MED	Ea	\$1.11
Airway Maintenance	Endotracheal Tubes	SUN1-7333-95	ENDOTRACHEAL TUBE 9.5MM 38FR MURPHY CUFFED	SUN MED	Ea	\$1.10
Airway Maintenance	Laryngoscope Blades - Disp	SUN5-5332-01	GREENLINE/D F/O BLADE S/S SIZE 1 INFANT MACINTOSH	SUN MED	Ea	\$4.56
Airway Maintenance	Laryngoscope Blades - Disp	SUN5-5332-02	GREENLINE/D F/O BLADE S/S SIZE 2 CHILD MACINTOSH	SUN MED	Ea	\$4.56
Airway Maintenance	Laryngoscope Blades - Disp	SUN5-5332-03	GREENLINE/D F/O BLADE S/S SIZE 3 MD ADLT MACINTOSH	SUN MED	Ea	\$4.56
Airway Maintenance	Laryngoscope Blades - Disp	SUN5-5332-04	GREENLINE/D F/O BLADE S/S SIZE 4 LG ADULT MACINTOSH	SUN MED	Ea	\$4.56
Airway Maintenance	Laryngoscope Blades - Disp	SUN5-5333-00	GREENLINE/D F/O BLADE S/S SIZE 0 NEWBORN MILLER	SUN MED	Ea	\$4.56
Airway Maintenance	Laryngoscope Blades - Disp	SUN5-5333-01	GREENLINE/D F/O BLADE S/S SIZE 1 INFANT MILLER	SUN MED	Ea	\$4.56
Airway Maintenance	Laryngoscope Blades - Disp	SUN5-5333-02	GREENLINE/D F/O BLADE S/S SIZE 2 CHILD MILLER	SUN MED	Ea	\$4.56
Airway Maintenance	Laryngoscope Blades - Disp	SUN5-5333-03	GREENLINE/D F/O BLADE S/S SIZE 3 MED. ADULT MILLER	SUN MED	Ea	\$4.56
Airway Maintenance	Stylettes	SUN9-0204-11	STYLET 6FR ALUMINUM ENDOTRACHEAL 2-6MM PEDIAT	SUN MED	Ea	\$1.21



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Airway Maintenance	Stylettes	SUN9-0204-25	STYLET 9FR ALUMINUM L/F ENDOTRACHEAL 6-11MM ADULT	SUN MED	Ea	\$1.21
Airway Maintenance	Stylettes	SUN9-0209-72	STYLET 8FR SUNGLIDE ENDOTRACHEAL 4 - 7MM	SUN MED	Ea	\$2.94
Airway Maintenance	Laryngoscope Blades - Disp	TEL0048	RUSCH LITE KIT W/DISPOSABLE BLADES	TELEFLEX MEDICAL	Ea	\$77.00
Airway Maintenance	Difficult Airway	TEL120900040	QUICKTRACH EMERGENCY KIT ADULT 4.0MM	TELEFLEX MEDICAL	Ea	\$133.25
Airway Maintenance	Nasal Airways	TEL123020	RUSCH ROBERTAZZI MEDIPRENE NASOPHARYNGEAL AIRWAY 20F Amber Latex Nasopharyn	TELEFLEX MEDICAL	Ea	\$0.96
Airway Maintenance	Nasal Airways	TEL123022	RUSCH ROBERTAZZI MEDIPRENE NASOPHARYNGEAL AIRWAY 22F Amber Latex Nasopharyn	TELEFLEX MEDICAL	Ea	\$0.96
Airway Maintenance	Nasal Airways	TEL123024	RUSCH ROBERTAZZI MEDIPRENE NASOPHARYNGEAL AIRWAY 24F Amber Latex Nasopharyn	TELEFLEX MEDICAL	Ea	\$0.96
Airway Maintenance	Nasal Airways	TEL123026	RUSCH ROBERTAZZI MEDIPRENE NASOPHARYNGEAL AIRWAY 26F Amber Latex Nasopharyn	TELEFLEX MEDICAL	Ea	\$0.96
Airway Maintenance	Nasal Airways	TEL123028	RUSCH ROBERTAZZI MEDIPRENE NASOPHARYNGEAL AIRWAY 28F Amber Latex Nasopharyn	TELEFLEX MEDICAL	Ea	\$0.96
Airway Maintenance	Nasal Airways	TEL123030	RUSCH ROBERTAZZI MEDIPRENE NASOPHARYNGEAL AIRWAY 30F Amber Latex Nasopharyn	TELEFLEX MEDICAL	Ea	\$0.96
Airway Maintenance	Nasal Airways	TEL123032	RUSCH ROBERTAZZI MEDIPRENE NASOPHARYNGEAL AIRWAY 32F Amber Latex Nasopharyn	TELEFLEX MEDICAL	Ea	\$0.96
Airway Maintenance	Nasal Airways	TEL123034	RUSCH ROBERTAZZI MEDIPRENE NASOPHARYNGEAL AIRWAY 34F Amber Latex Nasopharyn	TELEFLEX MEDICAL	Ea	\$0.96
Airway Maintenance	Nasal Airways	TEL123036	RUSCH ROBERTAZZI MEDIPRENE NASOPHARYNGEAL AIRWAY 36F Amber Latex Nasopharyn	TELEFLEX MEDICAL	Ea	\$0.96
Airway Maintenance	Stylettes	TEL502505	STYLETTE 12FR. FLEXI-SLIP STERILE	TELEFLEX MEDICAL	Ea	\$2.18
Airway Maintenance	Stylettes	TEL502507	STYLETTE 14FR FLEXI-SLIP STERILE L/F	TELEFLEX MEDICAL	Ea	\$2.18
Breathing / Respiratory	Oxygen Delivery Supplies	ALL64009	ALLIED OXYGEN MASKS Pediatric Mask Medium-High Concentration w/o Check Valve Reser	ALLIED HEALTHCARE	Ea	\$1.49
Breathing / Respiratory	Humidifiers	ALL64375	ALLIED B & F HUMIDIFIER Humidifier w/ plastic nut, 3 PSI Pressure Relief, 50/cs	ALLIED HEALTHCARE	Ea	\$1.51
Breathing / Respiratory	CPR First Response	AMB000-252-103	RES-CUE MASK BASIC RED HARD CASE	AMBU	Ea	\$4.50
Breathing / Respiratory	(BVM's) - Disposable	AMB520-211-000	AMBU SPUR II DISPOSABLE RESUSCITATOR Adult Bag with Adult Mask Medium	AMBU	Ea	\$9.33
Breathing / Respiratory	(BVM's) - Disposable	AMB520-611-700	ADULT SPUR II FACEMASK BAG RESERVOIR CO2 DETECT	AMBU	Ea	\$20.43
Breathing / Respiratory	(BVM's) - Disposable	AMB530-213-000	AMBU SPUR II DISPOSABLE RESUSCITATOR Pediatric Bag with Toddler Mask	AMBU	Ea	\$9.33
Breathing / Respiratory	(BVM's) - Disposable	AMB530-213-800	AMBU SPUR II DISPOSABLE RESUSCITATOR Pediatric Bag with Toddler Mask, Medication Po	AMBU	Ea	\$20.43
Breathing / Respiratory	Oxygen Delivery Supplies	AMSAS74030	AMSINO INTERNATIONAL, INC OXYGEN MASK PEDIATRIC MEDIUM CONCEN W/7' TUBING	AMSINO	Ea	\$0.78
Breathing / Respiratory	Flowmeters	PCS8MFA1005	OXYGEN FLOWMETER 0-15 LPM W/OHMEDA CONNECTOR	PRECISION MEDICAL	Ea	\$29.70



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Breathing / Respiratory	Oxygen Delivery Supplies	TEL1000	OXYGEN MASK PEDIATRIC HIGH CONCENTRATION W/BAG	TELEFLEX MEDICAL	Ea	\$2.23
Breathing / Respiratory	Oxygen Delivery Supplies	MSOMS-26042	CONCENTRATION MASKS Pediatric Medium Concentration Mask, 50/cs	MEDSOURCE	Ea	\$1.15
Breathing / Respiratory	Oxygen Delivery Supplies	MSOMS-26041	CONCENTRATION MASKS Adult Elongated Medium Concentration Mask, 50/cs	MEDSOURCE	Ea	\$1.00
Breathing / Respiratory	Oxygen Delivery Supplies	MSOMS-25058	NONREBREATHING MASKS Pediatric Mask w/ safety vent & 7 ft tubing, 50/cs	MEDSOURCE	Ea	\$1.15
Breathing / Respiratory	Oxygen Delivery Supplies	MSOMS-25059	ADULT MASKS W/SAFETY VENT & 7' TUBING	MEDSOURCE	Ea	\$1.15
Breathing / Respiratory	Oxygen Delivery Supplies	MSOMS-25060	NONREBREATHING MASKS Adult Mask w/7 ft tubing & w/o safety vent, 50/cs	MEDSOURCE	Ea	\$1.00
Breathing / Respiratory	Oxygen Delivery Supplies	MSOMS-24003	OVER-THE-EAR CANNULAS Over-the-Ear Cannula w/ curved nonflared nasal tips, 7ft. Tubing	MEDSOURCE	Ea	\$0.29
Breathing / Respiratory	Oxygen Delivery Supplies	MSOMS-24004	OVER-THE-EAR CANNULAS Over-the-Ear Cannula w/ curved flared nasal tips, 50/cs	MEDSOURCE	Ea	\$0.29
Breathing / Respiratory	Oxygen Delivery Supplies	MSOMS-20007	OXYGEN TUBING 7 ft Standard Oxygen Supply Tubing w/ standard connector, 50/cs	MEDSOURCE	Ea	\$0.29
Breathing / Respiratory	Oxygen Delivery Supplies	MSOMS-22883	MICRO MIST NEBULIZERS MICRO MIST Nebulizer w/ tee, 7 ft tubing, mouthpiece & standard	MEDSOURCE	Ea	\$0.78
Breathing / Respiratory	Oxygen Regulators	WSTMPR-804	OXYGEN REGULATOR E CYLIND 0 - 25 LPM BARBED OUTLET	WESTERN MEDICA	Ea	\$92.13
Breathing / Respiratory	Oxygen Regulators	WSTOPA-850	OXYGEN REGULATOR COMPACT CLICK STYLE 0 - 25 LPM	WESTERN MEDICA	Ea	\$60.86
Breathing / Respiratory	Portable Oxygen Cylinders	WSTPX-8702-1T	OXYGEN D CYLINDER ALUMINUM W/TOGGLE VALVE	WESTERN MEDICA	Ea	\$57.00
Diagnostic Equipment	Pulse Oximeters	ADC2100	DIAGNOSTIX 2100 DIGITAL FINGERTIP PULSE OXIMETER	AMERICAN DIAGNOSTIC	Ea	\$99.00
Diagnostic Equipment	Blood Pressure Cuffs	MSOMS-BP300	ANEROID SPHYGMOMANOMETER Child Navy Latex Free	MEDSOURCE	Ea	\$7.88
Diagnostic Equipment	Blood Pressure Cuffs	MSOMS-BP200	ANEROID SPHYGMOMANOMETER Large Adult Navy Latex Free	MEDSOURCE	Ea	\$7.88
Diagnostic Equipment	Blood Pressure Cuffs	MSOMS-BP100	ANEROID SPHYGMOMANOMETER Adult Navy Latex Free	MEDSOURCE	Ea	\$7.88
Diagnostic Equipment	Tympanic Thermometers	CLN060-2210	DIGITAL THERMOMETER DISPOSABLE	CARE LINE INC	Ea	\$3.85
Diagnostic Equipment	Defibrillation Pads	CMD2516M	PadPro Defibrillator Pads Radiotranslucent Medtronic Cable-Adult 6in. x 4.25in.	CONMED CORPORATION	Pr	\$25.50
Diagnostic Equipment	Defibrillation Pads	CMD2603M	PadPro Defibrillator Pads Radiotranslucent Medtronic Cable-Pediatric 4.25in. x 2.875in.	CONMED CORPORATION	Pr	\$25.50
Diagnostic Equipment	Electrodes	COV22450	COVIDIEN ELECTRODES MT450 STRESS FOAM MEDI-TRACE 50/PACK	COVIDIEN	Pkg	\$7.20
Diagnostic Equipment	Defibrillation Pads	COV22550P	COVIDIEN MEDI-TRACE CADENCE DEFIBRILLATION ELECTRODES Defibrillation Electrodes, P	COVIDIEN	Pr	\$23.75
Diagnostic Equipment	Electrodes	COV22850	COVIDIEN ELECTRODES FOAM MEDITRACE RADIOLUCENT 50/PACK	COVIDIEN	Pkg	\$7.20
Diagnostic Equipment	Electrodes	COV31013926	COVIDIEN 530 SERIES ECG ELECTRODES ECG Electrode, Diaphoretic, Foam 530, 30/pk, 20 pk	COVIDIEN	Pkg	\$5.90



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Diagnostic Equipment	Electrodes	COV31078135	COVIDIEN 200 SERIES ECG ELECTRODES ECG Electrode, Monitoring, Foam 230, 10/sheet, 3 s	COVIDIEN	Pkg	\$4.20
Diagnostic Equipment	Defib Accessories	COV31091427	COVIDIEN CHART PAPERS Recording Chart Paper, Compatible to Physio-Control 805319-03,	COVIDIEN	Ea	\$4.22
Diagnostic Equipment	Electrodes	COV31112496	COVIDIEN 100 SERIES ECG ELECTRODES ECG Electrode, Diagnostic, Snap, Foam, 10/sheet, 3	COVIDIEN	Pkg	\$3.60
Diagnostic Equipment	Electrodes	COV31115788	COVIDIEN 530 SERIES ECG ELECTRODES ECG Electrode, Diaphoretic, Foam 535, 5/pk, 12 pk/4	COVIDIEN	Box	\$11.75
Diagnostic Equipment	Defibrillation Pads	COV31177721	MEDI-TRACE™ 1210H Defibrillation Electrodes ADULT (Philips (HP) Barrel) (3 3/4" x 5 3/4") 1	COVIDIEN	Pr	23.95
Diagnostic Equipment	Defibrillation Pads	COV31319281	MEDI-TRACE 1310P Defibrillation Electrodes ADULT (Physio-Control) (3 3/4" x 5 3/4") 1 Pair/	COVIDIEN	Pr	21.3
Diagnostic Equipment	Oxi-max sensors/ pulse mete	COVDS100A-1	FINGER CLIP SENSOR ADULT DURASENSOR 1/BOX	COVIDIEN	Ea	\$190.00
Diagnostic Equipment	Blood Pressure Cuffs	DMH01-550-018	Medic-Kit5 EMT Kit, Blue, Includes five cuffs: adult, infant, child, large adult and thigh	MABIS/DURO-MED INDU	Ea	\$96.00
Diagnostic Equipment	Blood Pressure Cuffs	MSOMS-BP400	SPHYGMOMANOMETER INFANT BLACK W/CUFF LATEX FREE	MEDSOURCE	Ea	\$9.00
Diagnostic Equipment	Tympanic Thermometers	DMH15-600-000	THERMOMETER DIGITAL DELUXE 60 SECOND READOUT	MABIS/DURO-MED INDU	Ea	\$4.25
Diagnostic Equipment	Defib Accessories	DYN4251	DYNAREX PREP RAZORS Gallant Prep Razor, 50/bx, 5 bx/cs	DYNAREX CORPORATION	Ea	\$0.35
Diagnostic Equipment	Defibrillation Pads	MTR11996-000091	ADULT DEFIB PADS QUICK-COMBO PAIR	PHYSIO-CONTROL	Pr	\$33.40
Diagnostic Equipment	Defibrillation Pads	MTR11996-000093	DEFIB PADS PEDIATRIC RTS AED PADS EDGE SYSTEM PAIR	PHYSIO-CONTROL	Pr	\$38.53
Diagnostic Equipment	Stethoscopes	PROP542212	PRO ADVANTAGE SPRAGUE STETHOSCOPES Stethoscope, 22", Royal Blue	PRO ADVANTAGE	Ea	\$9.25
Diagnostic Equipment	Defib Accessories	PRT3476189	RECORDING PAPER RED F-FOLD 90 X 90 X 200	PRINT MEDIA	Ea	\$1.87
Diagnostic Equipment	Defib Accessories	PRT6693246	RECORDING PAPER RED 106 X 30.48 5/PACK	PRINT MEDIA	Pkg	\$9.24
Diagnostic Equipment	Diabetic Testing Supplies	FCIDT-4251GD	GD20 METER BLOOD GLUCOSE MONITORING SYSTEM	FORACARE	Ea	\$15.50
Diagnostic Equipment	Diabetic Testing Supplies	FCIDT-4251GDS	TEST STRIPS BLOOD GLUCOSE METER (50 PER BOX)	FORACARE	Box	\$16.50
Diagnostic Equipment	Tympanic Thermometers	WEL05031-101	WELCH ALLYN SPOT VITAL SIGNS ACCESSORIES Disposable Probe Covers, 250/bx,1000/cs	WELCH ALLYN	Box	\$9.80
Dressings & Bandages	Patient Care	ADC4010T	ADC BITE STICK Bite Stick, 10/pk	AMERICAN DIAGNOSTIC	Pkg	\$2.94
Dressings & Bandages	pecialized / Trauma Dressing	MSOMS-011050	TRIANGULAR BANDAGE 40" x 40" x 56" Triangular Bandage w/ safety pins, Strong Muslin, 12	MEDSOURCE	Pkg	\$2.80
Dressings & Bandages	Elastic Bandages (ACE Wraps	AMR621	AMD-RITMED ELASTIC BANDAGES Bandage, Elastic, 3" x 5 yds, CONTAINS LATEX, Shrink Wr	AMD-RITMED	Box	\$3.90
Dressings & Bandages	Elastic Bandages (ACE Wraps	AMR622	BANDAGES 4" X 5 YDS. ELASTIC LATEX	AMD-RITMED	Box	\$4.60
Dressings & Bandages	Elastic Bandages (ACE Wraps	AMR623	AMD-RITMED ELASTIC BANDAGES Bandage, Elastic, 6" x 5 yds, CONTAINS LATEX, Shrink Wr	AMD-RITMED	Box	\$7.00



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Dressings & Bandages	Gauze Products	AMRA7059	ABDOMINAL PADS 5" X 9" STERILE 1'S 20/PACK	AMD-RITMED	Pkg	\$2.35
Dressings & Bandages	Gauze Products	AMRA7087	AMD-RITMED ABDOMINAL PADS 8" x 7.5" Abdominal Pads, Sterile 1s, Sealed Ends, 12/pk, 2	AMD-RITMED	Pkg	\$3.24
Dressings & Bandages	Gauze Products	COV441502	Bandage Conforming 4" x 4.1 yds Non-Sterile 12/bag 96/cs	COVIDIEN	Bag	\$2.52
Dressings & Bandages	Gauze Products	COV441503	Bandage, Conforming, 6" x 4.1 yds, Non-Sterile, 6/bag, 48/cs	COVIDIEN	Bag	\$2.34
Dressings & Bandages	Emergency Obstetric Supplies	AMSAS00502S	AMSINO AMSURE EAR/ULCER SYRINGE 2 oz Ear/Ulcer Syringe, Form Fill Seal Package, Sterile	AMSINO	Ea	\$0.60
Dressings & Bandages	Adhesive Bandages	DER1076737	Looney Tunes Cartoon Characters Bandages, ¾" x 3" Strips, Latex Free (LF), 100/bx, 12 bx/cs	DERMA SCIENCES	Box	\$4.07
Dressings & Bandages	I.V. Dressings	MSOMS-11101	VENI-GARD TM DRESSING STABILIZATION UNIVERSAL	MEDSOURCE	Box	\$37.00
Dressings & Bandages	Gauze Products	COV441001	GAUZE SPONGES 4" X 4" STE 8-PLY 2'S Package/2 Box/50 Case/1200	COVIDIEN	Box	\$1.25
Dressings & Bandages	Adhesive Bandages	COV44115	COVIDIEN DERMACEA ADHESIVE BANDAGES Adhesive Bandage, 1" x 3", Plastic, 50/bx, 72 bx	COVIDIEN	Box	\$1.22
Dressings & Bandages	Gauze Products	COV441211	GAUZE SPONGES 2" X 2" STE 8-PLY 2'S 50/BOX	COVIDIEN	Box	\$1.22
Dressings & Bandages	Gauze Products	COV441412	GAUZE SPONGES 4" X 4" STE 4-PLY 2'S 50/PACKAGE	COVIDIEN	Box	\$1.62
Dressings & Bandages	Gauze Products	COV441501	CONFORMING 3" X 4.1 YDS. N/S BANDAGES 12/BAG	COVIDIEN	Bag	\$1.17
Dressings & Bandages	Gauze Products	COV441505	CONFORMING BANDAGES 3" X 4.1 YDS STERILE ROLL	COVIDIEN	Ea	\$0.30
Dressings & Bandages	Gauze Products	COV442214	GAUZE SPONGES 4" X 4" STE 12-PLY 10'S	COVIDIEN	Pkg	\$0.35
Dressings & Bandages	Gauze Products	COV4423	COVIDIEN BANDAGES 3" X 5 YDS. ELASTIC LATEX-FREE	COVIDIEN	Ea	\$0.71
Dressings & Bandages	Elastic Bandages (ACE Wraps)	COV4424	COVIDIEN BANDAGES 4" X 5 YDS ELASTIC LATEX-FREE	COVIDIEN	Ea	\$0.81
Dressings & Bandages	Elastic Bandages (ACE Wraps)	COV4426	COVIDIEN BANDAGES 6" X 5 YDS ELASTIC LATEX-FREE	COVIDIEN	Ea	\$1.48
Dressings & Bandages	Surgical Tape	COV7138C	COVIDIEN SILK TAPE Silk Tape, Hypoallergenic, 1" x 10 yds, 12/bx, 12 bx/cs	COVIDIEN	Box	\$9.34
Dressings & Bandages	Surgical Tape	COV7139C	COVIDIEN SILK TAPE Silk Tape, Hypoallergenic, 2" x 10 yds, 6/bx, 12 bx/cs	COVIDIEN	Box	\$9.34
Dressings & Bandages	Surgical Tape	COV7140C	COVIDIEN SILK TAPE Silk Tape, Hypoallergenic, 3" x 10 yds, 4/bx, 12 bx/cs	COVIDIEN	Box	\$9.34
Dressings & Bandages	Gauze Products	COV7196D	COVIDIEN DERMACEA ABDOMINAL PADS 5" x 9" Abdominal Pads, Sterile, 1s, 36/tray, 12 tra	COVIDIEN	Box	\$4.91
Dressings & Bandages	Gauze Products	COV7197D	COVIDIEN DERMACEA ABDOMINAL PADS 7½" x 8" Abdominal Pads, Sterile, 1s, 18/tray, 12 t	COVIDIEN	Try	\$3.60
Dressings & Bandages	Surgical Tape	COV8534C	COVIDIEN CLEAR TAPE Clear Tape, Hypoallergenic, 1" x 10 yds, 12/bx, 10 bx/cs	COVIDIEN	Box	\$11.25
Dressings & Bandages	Trauma/Specialty Bandages	COV8884413605	COVIDIEN VASELINE PETROLATUM GAUZE DRESSING 3" x 9" Petrolatum Gauze, 50/bx, 4 bx	COVIDIEN	Box	\$29.50



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Dressings & Bandages	Patient Care	CSI81043	CUMBERLAND SWAN ALCOHOL Isopropyl Rubbing Alcohol, 70% ISO, 16 oz., UPC #1156106	CUMBERLAND SWAN	Ea	\$1.08
Dressings & Bandages	Patient Care	CSI87143	HYDROGEN PEROXIDE 3% 16 OZ.	CUMBERLAND SWAN	Ea	\$0.48
Dressings & Bandages	Cold Packs	DMH612-0010-9824	Ice Kold Instant Ice Compress - Bulk/Disposable 6in X 8 1/4in 24/CASE	MABIS/DURO-MED INDU	Cas	\$9.74
Dressings & Bandages	Burn Care	MSOMS-BS0033	Sterile Burn Sheet - 60in x 96in	MEDSOURCE	Ea	\$3.50
Dressings & Bandages	Emergency Obstetric Supplies	DMH650-4001-0000	Disposable Emergency Obstetrical Kit; Standard, 10in x 15in.	MABIS/DURO-MED INDU	Ea	\$5.76
Dressings & Bandages	Specialized / Trauma Dressing	MSOMS-GZM00150	TRAUMA DRESSING Trauma Dressing, 10" x 30", 1/pk, 25 pk/cs	MEDSOURCE	Ea	\$1.29
Dressings & Bandages	I.V. Dressings	MSOMS-11121	TEGADERM TRANSPARENT FILM DRESSING FRAME STYLE Easy Application Frame Style Transp	MEDSOURCE	Box	\$26.50
Dressings & Bandages	Cold Packs	MOR6601	INSTANT COLD PACK 5" X 7" INSTA-COLD	MORRISION MEDICAL	Ea	\$0.42
Dressings & Bandages	Patient Care	PDIB71200	PDI NAIL POLISH REMOVER PADS Nail Polish Remover Pads, 1/pk, 100 pk/bx, 10 bx/cs	PROFESSIONAL DISPOSABLE	Box	\$3.35
Dressings & Bandages	Non-adhering dressings	PROP150160	PRO ADVANTAGE NON-ADHERENT STERILE PADS Non-Adherent Sterile Pads, 3" x 4", 100/bx	PRO ADVANTAGE	Box	\$7.14
Dressings & Bandages	Surgical Tape	PROP152010	CLEAR 1" X 10YDS TAPE SURGICAL 12/BOX	PRO ADVANTAGE	Box	\$7.07
Dressings & Bandages	Surgical Tape	PROP153010	CLOTH 1" X 10YDS TAPE SURGICAL 12/BOX	PRO ADVANTAGE	Box	\$9.24
Dressings & Bandages	Surgical Tape	PROP153020	CLOTH 2" X 10YDS TAPE SURGICAL 6/BOX	PRO ADVANTAGE	Box	\$9.18
Dressings & Bandages	Surgical Tape	PROP153030	CLOTH 3" X 10YDS TAPE SURGICAL 4/BOX	PRO ADVANTAGE	Box	\$9.20
Dressings & Bandages	Gauze Products	COV441000	GAUZE SPONGE 2'S 4"X4" 12 PLY STERILE Box/50 Case/1200	COVIDIEN	Box	\$3.25
Dressings & Bandages	Gauze Products	COV441217	GAUZE SPONGES - NON-STERILE Gauze Sponge, 4" x 4", 8-Ply, Non-Sterile, 200/sleeve, 20 s	COVIDIEN	Pkg	\$3.70
Dressings & Bandages	Patient Care	SFT35132PV	PVP IODINE SWABS 1/2CC AMPULES 10/BOX	SWIFT	Box	\$1.98
Dressings & Bandages	Patient Care	SFT35134SS	NOX A STING SWABS 1/2CC AMPULES 10/PACK	SWIFT	Pkg	2.1
Equipment Bags & Cases	Bag Specialty	AMB276-000-010	CANISTER KIT DISPOSABLE 1 CANISTER 2 CATH 1 BAG	AMBU	Ea	\$8.79
I.V. & Pharmaceuticals	Needle-Free IV Sets	AMS000606	AMSINO AMSAFE IV ADMINISTRATION SETS 6" Standardbore Extension Set, One Split Septu	AMSINO	Ea	\$1.40
I.V. & Pharmaceuticals	I.V. Administration Set	AMS108306	AMSINO AMSAFE IV ADMINISTRATION SETS 83" IV Admin Set, 10 Drops Per mL, One AMSaf	AMSINO	Ea	\$1.52
I.V. & Pharmaceuticals	I.V. Catheters-Protective	ASD3042	SMITHS MEDICAL PROTECTIV & PROTECTIV PLUS SAFETY IV CATHETERS Protectiv, FEP Polyr	ASD SMITH MEDICAL	Ea	\$1.97
I.V. & Pharmaceuticals	I.V. Catheters-Protective	ASD3048	SMITHS MEDICAL PROTECTIV & PROTECTIV PLUS SAFETY IV CATHETERS Protectiv, FEP Polyr	ASD SMITH MEDICAL	Ea	\$1.97
I.V. & Pharmaceuticals	I.V. Catheters-Protective	ASD3050	SMITHS MEDICAL PROTECTIV & PROTECTIV PLUS SAFETY IV CATHETERS Protectiv, FEP Polyr	ASD SMITH MEDICAL	Ea	\$1.97



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
I.V. & Pharmaceuticals	I.V. Catheters-Protective	ASD3053	SMITHS MEDICAL PROTECTIV & PROTECTIV PLUS SAFETY IV CATHETERS Protectiv, FEP Polyr	ASD SMITH MEDICAL	Ea	\$1.97
I.V. & Pharmaceuticals	I.V. Catheters-Protective	ASD3055	SMITHS MEDICAL PROTECTIV & PROTECTIV PLUS SAFETY IV CATHETERS Protectiv, FEP Polyr	ASD SMITH MEDICAL	Ea	\$1.97
I.V. & Pharmaceuticals	I.V. Catheters-Protective	ASD3056	SMITHS MEDICAL PROTECTIV & PROTECTIV PLUS SAFETY IV CATHETERS Protectiv, FEP Polyr	ASD SMITH MEDICAL	Ea	\$1.97
I.V. & Pharmaceuticals	I.V.Solutions	BAX2B1323Q	SODIUM CHLORIDE .9% 500ML BAGS	BAXTER	Ea	\$0.91
I.V. & Pharmaceuticals	I.V. Solutions	BAX2B1324X	SODIUM CHLORIDE .9% INJ VIAFLEX IV BAG 1000ML	BAXTER	Ea	\$1.02
I.V. & Pharmaceuticals	Irrigation Bottles	BAX2F7112	STERILE WATER 250ML BOTTLE	BAXTER	Ea	\$1.17
I.V. & Pharmaceuticals	Irrigation Bottles	BAX2F7113	STERILE WATER 500ML BOTTLE	BAXTER	Ea	\$1.17
I.V. & Pharmaceuticals	Irrigation Bottles	BAX2F7114	STERILE WATER 1000ML BOTTLE	BAXTER	Ea	\$1.26
I.V. & Pharmaceuticals	Needle-Free IV Sets	BAXEMS3110	IV EMS SET 92" 10 DROPS INTERLINK 2 Y-SITES	BAXTER	Ea	\$1.52
I.V. & Pharmaceuticals	Needle-Free IV Sets	BAXEMS3160	IV EMS SET 92" 60 DROPS INTERLINK 2 Y-SITES	BAXTER	Ea	\$1.60
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BBR4252500-02	B BRAUN INTROCAN SAFETY IV CATHETERS Catheter IV, Straight, Safety FEP, 24G x ¾", 50/b	B BRAUN MEDICAL	Ea	\$2.00
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BBR4252519-02	B BRAUN INTROCAN SAFETY IV CATHETERS Catheter IV, Straight, Safety FEP, 22G x 1", 50/b	B BRAUN MEDICAL	Ea	\$2.00
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BBR4252535-02	B BRAUN INTROCAN SAFETY IV CATHETERS Catheter IV, Straight, Safety FEP, 20G x 1.25", 50	B BRAUN MEDICAL	Ea	\$2.00
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BBR4252560-02	B BRAUN INTROCAN SAFETY IV CATHETERS Catheter IV, Straight, Safety FEP, 18G x ¼", 50/	B BRAUN MEDICAL	Ea	\$2.00
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BBR4252586-02	B BRAUN INTROCAN SAFETY IV CATHETERS Catheter IV, Straight, Safety FEP, 16G x 1.25", 50	B BRAUN MEDICAL	Ea	\$2.00
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BBR4252594-02	B BRAUN INTROCAN SAFETY IV CATHETERS Catheter IV, Straight, Safety FEP, 14G x 2", 50/b	B BRAUN MEDICAL	Ea	\$2.00
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BEC381412	BD INSYTE AUTOGUARD SHIELED IV CATHETERS IV Catheter, 24 G x .75", Yellow, 50/bx, 4 b	BECTON DICKINSON	Ea	\$2.20
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BEC381423	BD INSYTE AUTOGUARD SHIELED IV CATHETERS IV Catheter, 22 G x 1", Blue, 50/bx, 4 bx/cs	BECTON DICKINSON	Ea	\$2.20
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BEC381423	BD INSYTE AUTOGUARD SHIELED IV CATHETERS IV Catheter, 22 G x 1", Blue, 50/bx, 4 bx/cs	BECTON DICKINSON	Ea	\$2.20
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BEC381434	BD INSYTE AUTOGUARD SHIELED IV CATHETERS IV Catheter, 20 G x 1.16", Pink, 50/bx, 4 bx	BECTON DICKINSON	Box	\$110.00
I.V. & Pharmaceuticals	I.V. Catheters-Protective	BEC381467	BD INSYTE AUTOGUARD SHIELED IV CATHETERS IV Catheter, 14 G x 1¾", Orange, 50/bx, 4	BECTON DICKINSON	Box	\$110.00
I.V. & Pharmaceuticals	I.V. Preparation	COV5033	COVIDIEN WEBCOL ALCOHOL PREPS WEBCOL Alcohol Preps, Large, 1 ply, 200/bx, 20 bx/cs	COVIDIEN	Box	2.49
I.V. & Pharmaceuticals	Syringes- Safety	COV8881522000	COVIDIEN MONOJECT 12ML SAFETY SYRINGES Safety Syringe Only, 50/bx, 6 bx/cs	COVIDIEN	Box	\$20.25
I.V. & Pharmaceuticals	IV Preparation	DYN1116	ALCOHOL PREP PADS LARGE 100/BOX	DYNAREX CORPORATION	Box	\$1.74



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
I.V. & Pharmaceuticals	Syringes- Standard	EXE26200	EXEL 3CC LUER LOCK SYRINGES 100/BOX	EXCEL CORPORATION	Box	\$5.38
I.V. & Pharmaceuticals	Syringes- Standard	EXE26265	EXEL 10CC-12CC LUER LOCK SYRINGES 100/BOX	EXCEL CORPORATION	Box	\$10.95
I.V. & Pharmaceuticals	Blood collection	EXE26702EA	SCALP VEIN 19G X 3/4" EXEL W/12" TUBING, 50/BOX	EXCEL CORPORATION	Box	\$15.00
I.V. & Pharmaceuticals	Blood collection	EXE26704EA	SCALP VEIN 21G X 3/4" EXEL W/12" TUBING, 50/BOX	EXCEL CORPORATION	Box	\$15.00
I.V. & Pharmaceuticals	Blood collection	EXE26706	EXEL SCALP VEIN (BUTTERFLY) SETS 23ga x 3/4" Scalp Vein Set w/12" tubing, 50/bx	EXCEL CORPORATION	Box	\$13.25
I.V. & Pharmaceuticals	Needles & Syringes	EXL26300	EXEL LUER LOCK SYRINGES 50-60cc Luer Lock Syringe, 25/bx, 6 bx/cs	EXCEL CORPORATION	Box	\$11.05
I.V. & Pharmaceuticals	I.V. Preparation	MAI269174	IV START KIT W/TEGADERM W/ PVP SEPP TOURNIQUET	MEDICAL ACTION INDUS	Ea	\$1.12
I.V. & Pharmaceuticals	I.V. Preparation	MOR1009-50	ARMBOARD 3" X 9" IV DISPOSABLE	MORRISON MEDICAL	Ea	\$0.79
I.V. & Pharmaceuticals	Blood Collection	OWMAT0702	UNISTIK II LANCET DEVICE 21G 2.4MM YELLOW 100/BOX	OWEN MUMFORD	Box	\$16.65
I.V. & Pharmaceuticals	Diabetic Testing Supplies	PAD00574007030G	GLUTOSE 15GM TUBE GEL GRAPE	PADDOCK LABS	Tbe	\$4.28
I.V. & Pharmaceuticals	Diabetic Testing Supplies	PAD00574007030L	GLUTOSE 15GM TUBE GEL LEMON	PADDOCK LABS	Tbe	\$4.28
I.V. & Pharmaceuticals	Needles & Syringes	TER3SS-01T2713	TERUMO TB SYRINGES 1cc 27ga x 1/2" TB Syringe w/ removable needle, 100/bx, 10 bx/cs	TERUMO	Box	\$8.45
Immobilization	Head Immobilizer-disposable	COM401-S	HEAD-ON SYSTEM W/ STRAPS 2 BAGS 1 OCCIPITAL PAD	COMPLIANCE MEDICAL	Ea	\$8.75
Immobilization & Extrication	Head Immobilizers - Disposable	AMB000-264-034	AMBU PLASTIC HEAD WEDGE W/HEAD STRAP	AMBU	Ea	\$3.95
Immobilization & Extrication	Head Immobilizers - Disposable	AMB000-264-064	AMBU PLASTIC HEAD WEDGE W/STRAP MILITARY GREEN	AMBU	Ea	\$4.47
Immobilization & Extrication	Cervical Immobilization	AMB000-281-000	Ambu Perfit ACE Collar - Adjustable 16 Settings, Adult	AMBU	Ea	4.55
Immobilization & Extrication	Cervical Immobilization	AMB000-281-106	Ambu Perfit Mini ACE Collar - Adjustable 16 Settings, Pediatric	AMBU	Ea	\$5.55
Immobilization & Extrication	Head Immobilizers-Disposable	COM401	DISPOS-O-BAGS HEAD-ON SYSTEM 2 BAGS & 1 PAD	COMPLIANCE MEDICAL	Ea	\$5.50
Immobilization & Extrication	Backboard Straps-Disposable	COM402	BODY STRAPS DISPOSABLE SELF-ADHESIVE 58" 3/PACK	COMPLIANCE MEDICAL	Pkg	\$5.90
Immobilization & Extrication	Backboard Strapping System	DMS22000MC	Y BODY STRAP SYSTEM MULTI-COLORED POLYPROPYLE	DICK MEDICAL SUPPLY	Ea	\$45.45
Immobilization & Extrication	Backboard Straps-Reusable	DMS30051YL	BODY STRAPS 2" X 60" SET OF 3 YELLOW	DICK MEDICAL SUPPLY	Set	\$4.95
Immobilization & Extrication	Backboard Straps-Disposable	DMS47091WH	BOARD STRAPS DISPOSABLE 1-PC 9' PLASTIC SIDE WHIT	DICK MEDICAL SUPPLY	Ea	\$2.75
Immobilization & Extrication	Backboard Straps-Disposable	DMS47152WH	BOARD STRAP DISPOSABLE 5'2-PC PLSTC W/ LOOP WHITE	DICK MEDICAL SUPPLY	Ea	\$2.75
Immobilization & Extrication	Splints-Disposable	DMS60015	PADDED BOARD SPLINT 15" WOOD/FOAM	DICK MEDICAL SUPPLY	Ea	\$2.40



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Immobilization & Extrication	Splints-Disposable	DMS60036	PADDED BOARD SPLINT 36" WOOD/FOAM	DICK MEDICAL SUPPLY	Ea	\$3.90
Immobilization & Extrication	Splints-Disposable	DMS60054	PADDED BOARD SPLINT 54"	DICK MEDICAL SUPPLY	Ea	\$5.85
Immobilization & Extrication	Splints-Disposable	DMS61012M	CARDBOARD SPLINT 12" FOLDING TAPERED	DICK MEDICAL SUPPLY	Ea	0.58
Immobilization & Extrication	Splints-Disposable	DMS61018M	CARDBOARD SPLINT 18" FOLDING TAPERED	DICK MEDICAL SUPPLY	Ea	0.68
Immobilization & Extrication	Splints-Disposable	DMS61024M	CARDBOARD SPLINT 24" FOLDING TAPERED	DICK MEDICAL SUPPLY	Ea	0.84
Immobilization & Extrication	Extrication Equipment	MSOMS-ED2253	RESCUE VEST K.E.D. GREEN NYLON	MEDSOURCE	Ea	\$79.00
Immobilization & Extrication	Head Immobilizers-Disposable	ITCITEC101	HEAD IMMOBILIZER ADULT MULTI-GRIP	I-TEC	Ea	\$4.05
Immobilization & Extrication	Head Immobilizers-Disposable	ITCITEC102	HEAD IMMOBILIZER CHILD MULTI-GRIP	I-TEC	Ea	\$4.05
Immobilization & Extrication	Head Immobilizers-Disposable	LRD700-00001	HEAD IMMOBILIZER STA-BLOCK	LAERDAL	Ea	\$5.50
Immobilization & Extrication	Splints-Traction	MRDS301	EMERGENCY TRACTION SPLINT FORM II SINGLE	MINTO RESEARCH & DEV	Ea	\$394.19
Immobilization & Extrication	Splints	MSC113996	PROSPLINT BASIC KIT BLACK W/ CASE	MEDICAL SPECIALTIES	Kit	\$116.85
Immobilization & Extrication	Splints	MSOMS-SPLINT	FLEX-ALL SPLINT 4"x 36" MOLDABLE SPLINT 100/CASE	MEDSOURCE	Ea	\$7.50
Immobilization & Extrication	Backboards	RAP717O	PRO-LITE XT SPINEBOARD NEON ORANGE	RAPID DEPLOYMENT	Ea	\$149.00
Infection Control	Surface Disinfectants	BEA633712927	BEAUMONT CITRUS II GERMICIDAL DEODORIZING CLEANER 22 oz. Spray Bottle, 12/cs	BEAUMONT PRODUCTS	Ea	\$4.25
Infection Control	Sharp Containers	COV31143699	COVIDIEN SHARPS CONTAINERS 1 gal Container, Red, Clear Lid, 4.8"H x 7.25"D x 8.5"W, 32/	COVIDIEN	Ea	\$2.72
Infection Control	Sharp Containers	COV31144010	COVIDIEN TORTUOUS PATH SHARPS CONTAINERS 5qt, Translucent Red, Tortuous Path Shar	COVIDIEN	Ea	\$2.88
Infection Control	Sharps Safety	COV8301	COVIDIEN TRANSPORTABLE SHARPS CONTAINERS Sharps Shuttle Transportable Disposal Co	COVIDIEN	Ea	\$1.67
Infection Control	Sharps Safety	COV85121	COVIDIEN IN-ROOM CONTAINERS WITH MAILBOX-STYLE LIDS 5qt, Sharps Container, Clear,	COVIDIEN	Ea	\$4.20
Infection Control	Sharps Safety	COV8900SA	COVIDIEN PHLEBOTOMY SHARPS CONTAINERS 1qt Sharps Container, Red, 100/cs	COVIDIEN	Ea	\$1.43
Infection Control	Surface Disinfectants	DEM55001	SANIGUARD 3 OZ FOGGER	DEM TECHNOLOGY	Ea	\$5.83
Infection Control	Latex Free Gloves	DIGDFR10-1	Defender10 Powder Free Finger Textured Nitrile Exam Glovess Small 100 pcs/Box 1000 pcs/C	DIGITCARE CORPORATIO	Box	\$8.90
Infection Control	Latex Free Gloves	DIGDFR10-2	Defender10 Defender10 Powder Free Finger Textured Nitrile Exam Glovess Medium 100 pcs/	DIGITCARE CORPORATIO	Box	\$8.90
Infection Control	Latex Free Gloves	DIGDFR10-3	Defender10 Defender10 Powder Free Finger Textured Nitrile Exam Glovess Large 100 pcs/Bo	DIGITCARE CORPORATIO	Box	\$8.90
Infection Control	Latex Free Gloves	DIGDFR10-4	Defender10 Defender10 Powder Free Finger Textured Nitrile Exam Glovess X-Large 100 pcs/	DIGITCARE CORPORATIO	Box	\$8.90



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Infection Control	Hand Soap and Sani Lotions	DMA00104	HAND CLEANSER 4 OZ. GELRITE ANTISEPTIC	DERMARITE INDUSTRIES	Ea	\$0.65
Infection Control	Glove Accessories	EMI602	GLOVE POUCH ACCOMODATES 3 PAIRS	EMERGENCY MEDICAL IN	Ea	\$3.59
Infection Control	Patient Care	GKR7000	VOMIT & URINE BAG WHITE OPAQUE DISPOSAL REGULAR	GKR INDUSTRIES	Ea	\$1.13
Infection Control	Patient Care	GKR7000HP	VOMIT & URINE BAG WHITE W/ HAND PROTECT OPAQUE	GKR INDUSTRIES	Ea	\$1.22
Infection Control	Masks	KIM47147	KIMBERLY-CLARK FLUIDSHIELD FACE MASKS Fog-Free Procedure Mask w/ wraparound Spla	KIMBERLY CLARK	Pkg	\$29.25
Infection Control	Latex Free Gloves	KIM50706	P/F NITRILE SMALL GLOVES STERLING 200/BOX	KIMBERLY CLARK	Box	\$11.70
Infection Control	Latex Free Gloves	KIM50707	P/F NITRILE MEDIUM GLOVES STERLING 200/BOX	KIMBERLY CLARK	Box	\$11.70
Infection Control	Latex Free Gloves	KIM50708	P/F NITRILE GLOVES LARGE STERLING 200/BOX	KIMBERLY CLARK	Box	\$11.70
Infection Control	Latex Free Gloves	KIM50709	P/F NITRILE XL GLOVES STERLING 170/BOX	KIMBERLY CLARK	Box	\$11.70
Infection Control	Latex Free Gloves	KIM53138	KIMBERLY-CLARK STERLING NITRILE EXAM GLOVE Glove, Exam, Nitrile, Extended Cuff, Small	KIMBERLY CLARK	Box	\$11.25
Infection Control	Latex Free Gloves	KIM53139	KIMBERLY-CLARK STERLING NITRILE EXAM GLOVE Glove, Exam, Nitrile, Extended Cuff, Medi	KIMBERLY CLARK	Box	\$11.25
Infection Control	Latex Free Gloves	KIM53140	KIMBERLY-CLARK STERLING NITRILE EXAM GLOVE Glove, Exam, Nitrile, Extended Cuff, Large	KIMBERLY CLARK	Box	\$11.25
Infection Control	Latex Free Gloves	KIM53141	KIMBERLY-CLARK STERLING NITRILE EXAM GLOVE Glove, Exam, Nitrile, Extended Cuff, X-Lar	KIMBERLY CLARK	Box	\$11.25
Infection Control	Biohazard Bags	MAI116	WASTE BAGS 23" X 23" RED INFECTIOUS 1.5 MIL 500/CS	MEDICAL ACTION INDUS	Cas	\$38.00
Infection Control	Masks	MAI206-	VISION TEK GOGGLES CLEAR LENS HEAVY DUTY	MEDICAL ACTION INDUS	Ea	\$2.35
Infection Control	Patient Care	MAI3933	EMESIS BAG 1.35ML 6.5 X 15	MEDICAL ACTION INDUS	Ea	\$0.89
Infection Control	Patient Care	MAIH100-05	MEDICAL ACTION FRACTURE BEDPANS Gent-L-Kare Fracture Bedpan, Gold, 50/cs	MEDICAL ACTION INDUS	Ea	\$0.63
Infection Control	Patient Care	MAIH140D-01	MALE URINAL NATURAL W/COVER	MEDICAL ACTION INDUS	Ea	\$0.46
Infection Control	Patient Care	MAIH300-05	MEDICAL ACTION EMESIS BASINS Emesis Basin, 500cc, Gold, 250/cs	MEDICAL ACTION INDUS	Ea	\$0.10
Infection Control	Latex Gloves	MICMF-300-L	P/F LATEX LARGE GLOVES DIAMOND GRIP 100/BOX	MICROFLEX CORPORATIO	Box	9.83
Infection Control	Latex Gloves	MICMF-300-M	P/F LATEX MEDIUM GLOVES DIAMOND GRIP 100/BOX	MICROFLEX CORPORATIO	Box	9.83
Infection Control	Latex Gloves	MICMF-300-S	P/F LATEX SMALL GLOVES DIAMOND GRIP 100/BOX	MICROFLEX CORPORATIO	Box	9.83
Infection Control	Latex Gloves	MICMF-300-XL	P/F LATEX XL GLOVES DIAMOND GRIP 100/BOX	MICROFLEX CORPORATIO	Box	9.83
Infection Control	Hand Soap and Sani Lotions	PDID43600	PDI SANI-HANDS ALC INSTANT HAND SANITIZING WIPES Handwipes, Pocket Packets (69.99	PROFESSIONAL DISPOSAL	Box	\$5.00



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Infection Control	Masks	PROP703025	PRO ADVANTAGE FACE MASKS Facemask, Procedure, Earloop w/ shield, Anti-Fog, Blue, Late	PRO ADVANTAGE	Box	16.36
Infection Control	Biohazard Spill Kits & Supplies	SAF17606	SAFETEC EZ PERSONAL PROTECTION KIT Poly Bag Kit, Includes: p.a.w.s. Hand Wipe, Vinyl Glo	SAFETEC OF AMERICA	Ea	\$4.20
Infection Control	Hand Soap and Sani Lotions	SAF18355	SAFETEC ANTISEPTIC BIO-HAND CLEANER Cleaner, Citrus Scent, 2oz Bottle, 24/cs	SAFETEC OF AMERICA	Ea	\$0.78
Infection Control	Antimicrobial Hand Wipes	SAF34400	SAFETEC P.A.W.S. PERSONAL ANTIMICROBIAL WIPES Individually Wrapped Towelettes, Fresh	SAFETEC OF AMERICA	Box	\$3.50
Infection Control	Personal Protection	USP900-24	MYCLYNS PERSONAL SPRAY SINGLE USE WHITE	UNION SPRINGS	Ea	\$21.50
Medical/surgical Items	Patient Care	GRF2504	UNDERPADS 17" X 24" 10/BAG	GRIFFIN MEDICAL	Bag	\$0.75
Patient Transport	Blankets & Linens	AVAEM52701	PILLOWCASES 21" X 30" T/P WHITE 100/CASE	AVALON PAPERS	Cas	\$23.00
Patient Transport	Blankets & Linens	AVAEM55357	STRETCHER SHEETS 40 X 72" TISSUE POLY BLUE 50/CASE	AVALON PAPERS	Cas	\$19.50
Patient Transport	Blankets & Linens	AVAEM55359	STRETCHER SHEETS 40 X 90" TISSUE POLY BLUE 50/CASE	AVALON PAPERS	Cas	21
Patient Transport	Blankets & Linens	DUK7106	FITTED SHEETS DISPOSABLE 74" X 30" X 22" XTRA HD 50/CASE	DUKAL CORPORATION	Cas	\$52.00
Patient Transport	Blankets & Linens	CLN089-7110	DISPOSABLE PILLOW 18"X 24" 16OZ	CARELINE	Ea	\$6.00
Patient Transport	Blankets & Linens	MSOMS-40522	WOOL BLANKET 54" X 84" 50% WOOL 50% BLENDED MATERIAL, DARK GRAY, 12/CS	MEDSOURCE	Ea	\$12.85
Patient Transport	Blankets & Linens	DUK7303	EMERGENCY BLANKET YELLOW 54" X 80" HEAVY DUTY	DUKAL CORPORATION	Ea	\$1.39
Patient Transport	Blankets & Linens	GRA332	DRAPE SHEETS 40" X 96" FANFOLD 2-PLY BLUE 48/CS	GRAHAM PROFESSIONAL	Cas	\$29.75
Patient Transport	Blankets & Linens	GRA47256	GRAHAM PROFESSIONAL TISSUE/POLY PILLOWCASES Apex Pillowcase, White, 100/cs	GRAHAM PROFESSIONAL	Cas	\$26.75
Patient Transport	Blankets & Linens	GRA50983	GRAHAM PROFESSIONAL INSTAKITS InstaKit Standard Kit Includes: 44547 SnugFit EMS Fitted	GRAHAM PROFESSIONAL	Ea	\$3.25
Patient Transport	Patient Transfer	GRA51926	GRAHAM PROFESSIONAL MEGAMOVER 1500 Megamover 1500, White/Black, 40" x 80", 10/d	GRAHAM PROFESSIONAL	Ea	\$18.90
Patient Transport	Clipboards	SAU11019	PORTABLE DESKTOP "LEGAL" REDI-RITE BOTTOM OPENING	SAUNDERS MANUFACTU	Ea	\$19.25
Tools & Instruments	Ring Cutter/Window Punch	EMI3235	FINGER RING CUTTER	EMERGENCY MEDICAL IN	Ea	\$16.00
Tools & Instruments	Ring Cutter/Window Punch	EMI14-060	WINDOW PUNCH	EMERGENCY MEDICAL IN	Ea	\$3.45
Tools & Instruments	Shears & Scissors	MSOMS-SH001B	PARAMEDIC SHEARS 7 1/4" BLACK	MEDSOURCE	Ea	\$1.25
Tools & Instruments	Penlights	EMI200	EMERGENCY PENLIGHTS 5 1/2" 6/PACK	EMERGENCY MEDICAL IN	Pkg	\$4.95
Tools & Instruments	Seat Belt Cutters	EMI4000	SEAT BELT CUTTER LIFESAVER	EMERGENCY MEDICAL IN	Ea	\$3.00
Tools & Instruments	Forceps	EMI1185	KELLY FORCEPS 5 1/2" STRAIGHT	EMERGENCY MEDICAL IN	Ea	\$1.65



SMEMS Cooperative - EMERGENCY MEDICAL SUPPLIES

CORE ITEM LIST - February 2014



Category	Subcategory	Part #	Description	Man.	UOM	CORE Price
Tools & Instruments	Forceps	EMI118C	KELLY FORCEPS 5 1/2" CURVED	EMERGENCY MEDICAL IN	Ea	\$1.65
Tools & Instruments	Forceps	MILV98-44	NEEDLE HOLDER 6" MAGILL ADULT FORCEPS	MILTEX	Ea	\$10.75

CITY OF FARMINGTON HILLS
RFP-FH-12-13-1773
Emergency Medical Supplies & Equipment
MLP Discount Sheet

CATEGORY	DISCOUNT
Bandages & Dressings Adhesive Bandages, Gauze Products, Self Adhesive, Elastic Bandages, Surgical Type dressings, Heat packs & Emergency Obstetric Supplies	15% Covidien, Medsource, Mabis Ind. & J & J
Infection Control Latex Gloves, Latex Free Gloves, Glove Accessories, Respirators & Facemasks, Respirator Fit Test Kits, Protective Eyewear, Ear Plugs, Antimicrobial Hand Wipes, Hand Soaps, Sanitizers & Lotions, Sharps Safety Under pads, Surface Disinfectants, High-Level Disinfectants, Personal Protection, Biohazard Spill Kits & Supplies and Biohazard Waste Bags	15% Kimberly Clark, 3M, Medsource, Covidien & PDI
IV & Pharmaceuticals Needle-Free Solution Sets, Needle-Free Extension Sets, Needle-Free IV Sets, Specialty IV Systems, Standard IV Sets, IV Accessories, IV Preparation, IV Dressings, IV Catheters, Needles & Syringes, Blood Collection, Solutions, Irrigation, Emergency Medications and Bone Injection Guns	10% Rusch, Medsource, Waismed/PRS, Excel & Covidien
Diagnostic Equipment Pulse Oximeter, Blood Pressure Cuffs, Stethoscopes, Thermometers, Penlights, EKG Electrodes, Defib Supplies, Magil Forceps & Flashlights	10% Smith's Medical, Covidien, Philips, Physic Control & Zoll
Immobilization & Extrication Backboards, Backboard straps, Cervical Collars, Head Immobilizers, Mast Pants, Traction splints, Disposable and reusable Splints, Basket stretchers & Scoop Stretchers	10% Dick Medical, Morrison Medical, Graham Medical & R&B Fabrication
Patient Transport Equipment Cot Accessories, patient Restraints, Cot Blankets, Cot Sheets, Stair Chairs, soft stretchers, clipboards, triage vests & triage supplies	15% Ferno, Stryker, Graham Medical & R&B Fabrication
Equipment Bags & Cases i.e. Oxygen bags, stocked oxygen kits, trauma bags, airway bags, ALS bags, drug bags & boxes, first call in bags, rescue packs, fanny packs & rescue bags	10% Pro Bags, R&B Fabrication, Ferno, Iron Duck & Medsource
Medical Education & Training AED trainers, CPR manikins, intubation trainers, Defib manikins, EKG simulators, IV training arms, ALS training manikins, Choking Manikins & Rescue Randy	10% Simulaids, Lifeform/Nasco & Laerdal
Airway Management Endotracheal Tubes, Stylettes, Endotracheal Tube, Holders, Oral Airways, Nasal Airways, Difficult Airways Double Lumen Airways, Laryngeal Masks, Airway Detectors, Airway Accessories, Laryngoscope, Blades, Hand Powered Suction Units, Suction Catheters, Suction, Canisters, Disposable Suction Supplies and Specialized Tubing	15% Ambu, Rusch, Sun Med, Covidien & Medsource
Breathing & Respiratory Equip. Disposable Resuscitators (BVM's), CPR First Response Supplies, Valves / Adapters, Connectors, Regulators, Flowmeters, Oxygen Cylinders, Oxygen, Delivery Supplies, Nebulizers and CPAP Ventilation	15% Ambu, Precision Medical, MADA Medical & Rasch

CITY OF FARMINGTON HILLS
RFP-FH-12-13-1773
Emergency Medical Supplies & Equipment
MLP Discount Sheet

CATEGORY	DISCOUNT
Disaster Preparedness Coveralls, ear protection, fit test kits, gloves, head protection, oxygen manifolds, respiration masks & hoods, traffic control & triage	10% Kimberly Clark, 3M & DMS
Tools & Personal Items Field guides, forceps, scalpels, holsters, shears & scissors, penlights, ring cutters, hammers, seat belt cutters & window punches	10% EMI, Informed, Pelican & ADC
REMAINING LINE DISCOUNT	10%



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 2, 2014
TO: City Council
FROM: Mark A. Sedlak, Director of Public Services
SUBJECT: Front End Loaders – Contract Adjustment

RECOMMENDATION:

Staff recommends Council adjust the contract with AIS Construction Equipment Corporation for the purchase of two new John Deere Loaders, bringing the total contract to \$282,558.00 to reflect the fact the City will no longer be trading in the current loaders but will be selling them on the open market.

BACKGROUND:

On February 3, 2014, Council approved a contract with AIS Construction Equipment Corporation for the purchase of two new John Deere Loaders at a price of \$218,558.00. This price included a credit of \$64,000 for the trade in of two the City's current John Deere Loaders. After the contract was approved the City decided to try to sell the used loaders on the open market through the MITN system in an effort to obtain a better price. The bids received were quite positive, with the winning bids coming to a total of \$75,500.00, an increase of \$11,500 over the trade in value. In light of this positive development the original contract with AIS Construction Equipment must be adjusted to reflect the lack of a trade in, increasing the contract amount to \$282,558.00.

FISCAL IMPACTS:

While the contract amount for the purchase of new loaders increased significantly, the sale of the used loaders through the MITN system netted the City an additional \$11,500 for the used equipment, thereby improving the City's overall position on the entire transaction.

**RESOLUTION NO.
AMENDING RESOLUTION NO. 10-2014**

**RESOLUTION AUTHORIZING AN ADJUSTMENT TO THE CONTRACT
WITH AIS CONSTRUCTION EQUIPMENT CORPORATION FOR THE PURCHASE
OF TWO NEW JOHN DEERE LOADERS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved the purchase of two new John Deere loaders for a total of \$218,558.00 from AIS Construction Equipment Corporation on February 3, 2014; and

WHEREAS, this contract price reflected a trade in value of \$64,000.00 for two used loaders; and

WHEREAS, the City of Owosso decided to use the MITN online auction service to sell the two used loaders, receiving a bid of \$75,500.00 (\$11,500.00 over trade in value); and

WHEREAS, the original contract with AIS Construction Equipment Corporation must be amended to reflect the adjusted purchase price without credit for trade in equipment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to adjust the contract with AIS Construction Equipment Corporation for the purchase of two new John Deere loaders to \$282,558.00, removing the trade in credit of \$64,000.
- SECOND: The mayor and city clerk are instructed and authorized to execute appropriate documents to complete the adjustment.
- THIRD: The Accounts Payable Department is hereby authorized to adjust the Purchase Order for payment to AIS Construction Equipment Corporation in an amount not to exceed \$282,558.00 upon satisfactory receipt of the named equipment.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 7, 2014
TO: Owosso City Council
FROM: Marlene M. Jungnitsch, Bid Coordinator
SUBJECT: Sale of two (2) Used John Deere Front End Wheel Loaders

RECOMMENDATION:

Council approve the sale of used equipment to Joe Nolan of Nolan's Farm Equipment, Inc., 420 Davis Lake Rd., Lapeer, MI 48446 as follows:

One (1) 1999 John Deere Front End Loader - #DW544HX573608	\$36,900.00
One (1) 1999 John Deere Front End Loader - #DW544HX753592	38,600.00
TOTAL DUE	<u>\$75,500.00</u>

BACKGROUND:

In early February the Council approved the purchase of two new John Deere loaders. This contract included a credit of \$64,000 for the trade in of two used John Deere loaders currently owned by the City. Subsequent to the approval of the contract staff made the decision to place the used loaders up for sale on the MITN Surplus Auction System to see if a better price could be obtained. Results of the bidding were positive, with the high bid coming in at \$75,500 for the pair. Adjustment to the original contract for the purchase of new loaders will be required as well as approval of the sale of the used loaders to the winning bidder.

FISCAL IMPACTS:

The city is responsible for payment to MITN at 5% of the bid price for use of the system.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTS
FOR THE SALE OF TWO (2) USED JOHN DEERE FRONT END LOADERS
TO NOLAN'S FARM EQUIPMENT, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has established a purchasing cycle to maintain a healthy work vehicle fleet; and

WHEREAS, as part of this purchasing cycle older vehicles are retired and sold to the highest bidder; and

WHEREAS, the City of Owosso used the MITN online auction service to sell this equipment at a processing fee of 5% of the bid; and

WHEREAS, a bid solicitation for said used equipment was advertised and responsive bids were received from Joe Nolan of Nolan's Farm Equipment, Inc. in the amount of \$36,900.00 for one (1) 1999 John Deere Front End Loader, #DW544HX573608; and \$38,600.00 for one (1) 1999 John Deere Front End Loader, #DW544HX5739592 – for a total of \$75,500.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to sell the named equipment to the high bidder as detailed above.
- SECOND: The mayor and city clerk are instructed and authorized to execute appropriate documents to complete the sale of these items.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 7, 2014
TO: Owosso City Council
FROM: Marlene M. Jungnitsch, Bid Coordinator
SUBJECT: Sale of Used Police Car

RECOMMENDATION:

Council approve the sale of one used 2007 Chevrolet Impala (VIN #2G1WS58R679230882) to Bob Barnes of Trumbull Auto Sales, Inc. in Livonia Michigan in the amount of \$3,438.00.

BACKGROUND:

On an ongoing basis the City disposes of property that meets or exceeds the criteria for replacement or is no longer useful to the City, including police patrol cars, DPW equipment, etc. via an online auction process. The sale is handled through the MITN Surplus Auction System.

FISCAL IMPACTS:

The City will collect \$3,438.00 in exchange for said vehicle.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF SALE
FOR ONE 2007 CHEVROLET IMPALA TO
TRUMBULL AUTO SALES, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has established a purchasing cycle to maintain a healthy police vehicle fleet; and

WHEREAS, as part of this purchasing cycle older vehicles are retired and sold to the highest bidder; and

WHEREAS, a bid solicitation for used equipment was advertised and responsive bids were received. And Trumbull Auto Sales, Inc. of Livonia, Michigan submitted the highest bid in the amount of \$3,438.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to sell this vehicle to the high bidder as detailed above.
- SECOND: City Staff is instructed and authorized to execute appropriate documents to complete the sale of this item for the amount listed.



[MITN Auctions](#)

[National Auctions](#)

[Auctions Main Menu](#)

[HELP/FAQ](#)

[Contact Support](#)

[MITN Admin Menu](#)

Bid History for

2007 Chevrolet Impala

Item #: 13873

Final Bid: **\$3,438.00** (reserve met)

First Bid: \$250.00

Number of Bids: 44

Time Left: Auction Over

Started: 3/6/2014 11:51:46 AM

End Date: 3/20/2014 12:16:58 PM

Seller: [jungnitschm \(0\)](#)

* Bid Amounts and Dates listed in red are proxy bids entered by the system.

[maximum bid/proxy bidding facts](#)

Info	Bidder	Feedback Rating	Bid Amount	Bid Date
Info	shamrock	(43)	\$3,438.00	3/20/2014 12:06:57 PM
Info	hunter8	(1)	\$3,387.00	3/20/2014 12:02:29 PM
Info	shamrock	(43)	\$3,301.00	3/20/2014 12:00:52 PM
Info	hunter8	(1)	\$3,102.00	3/20/2014 12:00:05 PM
Info	shamrock	(43)	\$3,051.00	3/20/2014 11:52:47 AM
Info	hunter8	(1)	\$3,001.00	3/20/2014 11:39:44 AM
Info	shamrock	(43)	\$2,955.00	3/20/2014 11:51:39 AM
Info	hunter8	(1)	\$2,905.00	3/20/2014 11:39:44 AM
Info	medicstudent01	(2)	\$2,562.00	3/20/2014 8:02:49 AM
Info	shamrock	(43)	\$2,310.00	3/19/2014 1:31:26 PM
Info	michiganopcars	(3)	\$2,175.00	3/12/2014 12:59:02 AM
Info	maidizahra	(0)	\$2,150.00	3/17/2014 11:20:29 PM
Info	michiganopcars	(3)	\$2,125.00	3/12/2014 12:59:02 AM
Info	michiganopcars	(3)	\$2,125.00	3/12/2014 12:56:44 AM
Info	carbear67	(0)	\$2,025.00	3/9/2014 8:59:58 PM
Info	kennyb49221	(0)	\$1,975.00	3/6/2014 7:11:09 PM
Info	carbear67	(0)	\$1,950.00	3/7/2014 9:35:16 AM
Info	kennyb49221	(0)	\$1,925.00	3/6/2014 7:11:09 PM
Info	carbear67	(0)	\$1,900.00	3/7/2014 9:34:50 AM
Info	kennyb49221	(0)	\$1,775.00	3/6/2014 7:11:09 PM
Info	carbear67	(0)	\$1,750.00	3/7/2014 9:34:29 AM
Info	kennyb49221	(0)	\$1,625.00	3/6/2014 7:11:09 PM
Info	carbear67	(0)	\$1,600.00	3/7/2014 9:34:11 AM
Info	kennyb49221	(0)	\$1,575.00	3/6/2014 7:11:09 PM
Info	dtrtmtl	(4)	\$1,550.00	3/6/2014 7:26:54 PM
Info	kennyb49221	(0)	\$1,524.00	3/6/2014 7:11:09 PM
Info	dtrtmtl	(4)	\$1,499.00	3/6/2014 7:26:33 PM
Info	kennyb49221	(0)	\$1,325.00	3/6/2014 7:11:09 PM
Info	dtrtmtl	(4)	\$1,300.00	3/6/2014 7:26:12 PM
Info	kennyb49221	(0)	\$1,225.00	3/6/2014 7:11:09 PM
Info	dtrtmtl	(4)	\$1,200.00	3/6/2014 7:25:40 PM

Info	kennyb49221	(0)	\$1,125.00	3/6/2014 7:11:09 PM
Info	dtrtml	(4)	\$1,100.00	3/6/2014 7:25:15 PM
Info	kennyb49221	(0)	\$1,010.00	3/6/2014 7:11:09 PM
Info	dtrtml	(4)	\$1,000.00	3/6/2014 7:24:40 PM
Info	kennyb49221	(0)	\$985.00	3/6/2014 7:11:09 PM
Info	dtrtml	(4)	\$975.00	3/6/2014 7:24:05 PM
Info	kennyb49221	(0)	\$910.00	3/6/2014 7:11:09 PM
Info	dtrtml	(4)	\$900.00	3/6/2014 7:23:40 PM
Info	kennyb49221	(0)	\$505.00	3/6/2014 7:11:09 PM
Info	dtrtml	(4)	\$500.00	3/6/2014 7:23:14 PM
Info	kennyb49221	(0)	\$305.00	3/6/2014 7:11:09 PM
Info	dtrtml	(4)	\$300.00	3/6/2014 7:22:53 PM
Info	kennyb49221	(0)	\$255.00	3/6/2014 7:11:09 PM

[Return to Item](#)



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 2, 2014
TO: Mayor Frederick and the Owosso City Council
FROM: Ronald J. Tobey, City Treasurer
SUBJECT: Unpaid Utility Billings to be Transferred to Taxes

RECOMMENDATION:

The Water Department asks that Council please review the list and, if acceptable, approve publication of Notice of Collection by the Clerk's Office.

BACKGROUND:

In accordance with the Charter, this time each year the Water Department prepares a listing of unpaid water/sewer bills that could be transferred to taxes. The unpaid bill listing is primarily made up of unpaid past due, final water bills, but can include active uncollectible bills from the previous year.

A letter explaining the collection procedure has been sent to each owner along with a copy of the original billing. Any billing that remains unpaid after April 30, 2014 will be added to the 2014 summer real property tax bill with an additional 10% penalty.

If you have any questions, please direct them to Gary Burk or myself.

FISCAL IMPACTS:

Theoretically there would be no fiscal impacts as the unpaid charges are transferred to taxes, though in actuality we do experience some losses. As with special assessments for demolition or clean-up costs unpaid utilities liens could potentially fall victim to the tax sale process if the property goes into tax foreclosure, but the chances of this are small.

Document originated by: Amy K. Kirkland, City Clerk

PROPERTY OWNER	SERVICE ADDRESS	TAX NUMBER	AMOUNT	TOTAL W/ PENALTY
CAROL BERTHUME-CASTLE	648 ALGER	010-017-041	\$75.45	\$82.99
TAMERA FREEBOLD	816 ALGER	010-002-019	\$148.74	\$163.61
EDWARD THOMAS	848 ALGER	010-002-026	\$160.21	\$176.23
FEDERAL HOME LOAN MORTGAGE	921 N BALL	390-001-017	\$139.14	\$153.05
FRED BROCK	1018 BEEHLER	660-007-012	\$146.32	\$160.95
KIMBERLY SETA	603 BROADWAY	420-011-001	\$108.69	\$119.55
LISA JOSING	722 BROADWAY	420-007-019	\$29.38	\$32.31
LISA JOSING	722 BROADWAY	420-007-019	\$37.10	\$40.81
ANTHONY JELINEK	315 CASS	651-010-003	\$77.86	\$85.64
ROLAND LARKINS JR	208 N CEDAR	660-012-017	\$555.64	\$611.20
BERNALDO HERNANDEZ	420 S CEDAR	113-004-007	\$73.03	\$80.33
JESUS & THELMA GARCIA	515 S CHIPMAN	113-012-002	\$40.73	\$44.80
JESUS & THELMA GARCIA	515 S CHIPMAN	113-012-002	\$87.36	\$96.10
PAUL & ALISA PETERS	726 CLINTON	660-018-011	\$45.03	\$49.53
SIMPLEX PROPERTIES	634 E COMSTOCK	580-000-038	\$182.93	\$201.22
SHERRI KANAN	811 E COMSTOCK	580-000-085	\$131.58	\$144.73
DARLENE GWILT & LINDA NORTHAM	902 CORUNNA	011-020-001	\$207.33	\$228.06
REBECCA HARRAND	308 N DEWEY	410-003-003	\$180.08	\$198.08
ANDREW HIER	414 N DEWEY	410-003-020	\$96.67	\$106.34
ROLAND LARKINS JR	552 N DEWEY	111-002-001	\$160.13	\$176.14
EARL WOOD	804 N DEWEY	140-003-005	\$79.41	\$87.35
ERIC LANGDON	220 S DEWEY	180-003-016	\$184.12	\$202.53
BARRY ELSENHEIMER	326 S DEWEY	180-004-020	\$163.04	\$179.34
SHANE BEARDEN	713 DIVISION	420-005-003	\$119.81	\$131.79
LARRY MCCULLY	725 DIVISION ST	420-005-007	\$413.60	\$454.96
LARRY MCCULLY	725 DIVISION ST	420-005-007	\$76.99	\$84.68
DEVEREAUX PROPERTIES	117 ELLIOT	090-001-002	\$48.36	\$53.20
PMC PROPERTIES	112 N ELM	120-008-002	\$122.20	\$134.42
SCOTT LAMPHERE	602 FLETCHER	673-002-010	\$165.33	\$181.86
MARK SANDERS DURAND LLC	719 FRAZER	010-032-029	\$30.00	\$33.00
CHARLES AYMOR	1415 FREDERICK	602-017-003	\$194.57	\$214.02
JUDY STEHLIK	1417 FREDERICK	602-017-004	\$177.42	\$195.16
MATTHEW ROACH	703 GLENWOOD	010-004-010	\$175.00	\$192.50
JULIE MOKRZYCKI	621 GRAND	420-003-005	\$234.24	\$257.66
BARBARA HOLLAND	901 GRAND	340-002-001	\$120.56	\$132.61
TAVU LUPU	528 GROVER	180-004-005	\$118.82	\$130.70
TAVI LUPU	528 GROVER	180-004-005	\$136.18	\$149.80
WILLIAM SPENCER	425 HAMBLIN	430-000-002	\$126.69	\$139.36
DOROTHY PALMER	309 N HICKORY	470-009-012	\$132.04	\$145.24
SIMPLEX PROPERTIES	313 N HICKORY	470-009-011	\$164.64	\$181.10
THOMAS HUTCHINSON	321 N HICKORY	470-009-008	\$181.73	\$199.90
DARRICK SWIHART	322 N HICKORY	391-000-026	\$146.46	\$161.10
ROLAND LARKINS JR	604 N HICKORY	240-001-010	\$193.39	\$212.72
JON SPEERS	1309 N HICKORY	320-000-111	\$481.90	\$530.09
CHERYL DOWNING	208 N HOWELL	120-003-004	\$159.04	\$174.94
LEVI SCHREPFER	206 S HOWELL	660-023-002	\$143.34	\$157.67
HOME OPPORTUNITY LLC	930 JEROME	580-000-140	\$193.27	\$212.59
SCOTT DONAVAN PROPERTIES	924 KENWOOD	602-009-015	\$179.93	\$197.93
JP MORGAN CHASE BANK	305 W KING	470-035-002	\$167.08	\$183.79
STEVE JACOB	613 W KING	660-001-002	\$50.73	\$55.80
KEVIN ONDRUS	214 N LANSING	660-011-010	\$133.01	\$146.31

PROPERTY OWNER	SERVICE ADDRESS	TAX NUMBER	AMOUNT	TOTAL W/ PENALTY
TAMERA MCNAMARA	209 S LANSING	050-000-033	\$143.04	\$157.34
KAYLA & JOSEPH GOULD	1408 W MAIN	090-001-003	\$106.30	\$116.93
JAMES BOWERS	1420 W MAIN	090-001-005	\$121.60	\$133.76
LINDA DURFEE	1542 W MAIN	537-000-055	\$62.98	\$69.27
MARK VANSTRATE	635 MARTIN	113-008-010	\$132.87	\$146.16
THOMAS HANNEN	917 E MASON	380-001-010	\$121.37	\$133.50
CHARLES BETTS III	408 MICHIGAN	651-009-011	\$27.95	\$30.74
MICHELE GRISWOLD	921 NAFUS	602-012-008	\$57.96	\$63.76
MARK WOODBURY	114 S OAK	180-000-003	\$133.12	\$146.43
TROY & LACY WHALEY	308 OAKWOOD	580-000-053	\$215.30	\$236.83
BAT HOLDINGS EIGHT, LLC	316 OAKWOOD	580-000-054	\$246.64	\$271.30
CANDY MILLS	446 E OLIVER	260-000-012	\$241.37	\$265.51
THOMAS HUTCHINSON	220 N PARK	470-017-005	\$31.32	\$34.45
DAVID MILLER	642 PINE APT 1	250-000-037	\$170.74	\$187.81
LARA HARRIS	315 PRINDLE	500-002-006	\$113.44	\$124.78
BARBARA BRAMER	615 QUEEN	111-001-006	\$194.34	\$213.77
MARK WOODBURY	208 W RIDGE	601-000-048	\$286.56	\$315.21
FREDERICK & JANICE BEYERS	528 RIVER	120-001-003	\$186.04	\$204.64
KEVIN ONDRUS	734 RIVER	660-006-009	\$58.54	\$64.39
SIMPLEX PROPERTIES	421 N SAGINAW	470-007-005	\$104.07	\$114.47
ROBIN & TERRI MCGOWAN	625 N SAGINAW	240-003-009	\$99.06	\$108.96
JP MORGAN CHASE BANK	649 N SAGINAW	240-003-019	\$26.20	\$28.82
SIMPLEX PROPERTIES	319 S SHIAWASSEE	651-005-007	\$393.04	\$432.34
REBECCA CARTWRIGHT	913 S SHIAWASSEE	115-001-014	\$134.00	\$147.40
JAMES STECHSCHULTE	433 W STEWART	115-001-002	\$130.79	\$143.87
ELIZABETH DYSINGER	1605 W STEWART	602-005-002	\$159.06	\$174.97
KAREN PERRY	1704 W STEWART	570-000-027	\$89.94	\$98.93
LARRY & PAULA BERNATH	1740 W STEWART	546-000-047	\$308.31	\$339.14
RANDY HODGER	816 TRACY	602-007-013	\$304.82	\$335.30
RANDY HODGER	816 TRACY	602-007-013	\$205.76	\$226.33
KENT & LINDA TELESZ	702 N WASHINGTON	320-000-053	\$319.00	\$350.90
CITIZENS BANK	1226 N WASHINGTON	320-000-113	\$168.80	\$185.68
ALAN LANGDON	915 S WASHINGTON	652-011-017	\$60.46	\$66.51
DALE HICKMOTT	609 WOODLAWN	010-017-025	\$342.73	\$377.00
MICHAEL MATHIE	861 WOODLAWN	010-002-001	\$278.82	\$306.70
MICHAEL MATHIE	861 WOODLAWN	010-002-001	\$469.53	\$516.48
GLEN MAIKE	707 WRIGHT	010-033-027	\$96.19	\$105.81
EUGENE GURDEN	721 WRIGHT	010-033-001	\$118.72	\$130.59
				<u>\$15,572.57</u>



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 2, 2014

TO: Mayor Frederick and the Owosso City Council

FROM: Amy K. Kirkland, City Clerk

SUBJECT: Qualified Voter File Equipment Upgrade Grant

RECOMMENDATION:

Retroactively approve the grant agreement with the Michigan Department of State for the provision of one desktop computer, with mouse and keyboard, for use as the City's dedicated access to the State Qualified Voter File.

BACKGROUND:

Beginning in 1998 the State of Michigan has assisted local clerks in connecting to the database of registered voters in part through the provision of computer equipment dedicated for this purpose. As you may already know Microsoft recently made the decision that it will no longer create updates for its XP operating system, and the computer the City utilizes to access the State's Qualified Voter File utilizes this operating system. In response to this the State has authorized another round of HAVA (Help America Vote Act) funding for the provision of new computers to communities directly connected to their database. Owosso is one of these communities and as such we received a grant agreement from the State on March 26, 2014. The terms of the grant require no contributions from the City and that the agreement be executed and returned by April 4, 2014. After a brief discussion with the City Manager it was decided that since there is no funding required by the City the agreement would be executed and Council notified after the fact.

Attached you will find a copy of the partially executed agreement. Should you have serious objections to this agreement we could ask that our agreement be nullified, though I would caution strongly against this as this equipment is utilized daily to maintain our voter rolls and it plays an integral part in administering our elections.

FISCAL IMPACTS:

Minimal. Not only will HAVA funds cover the purchase of the equipment, but also its delivery and set up. The City will incur minor soft costs related to connecting the new computer to the City network but this work will be carried out by our network engineer as a part of his normal duties.

Document originated by: Amy K. Kirkland

RESOLUTION NO.

**A RESOLUTION TO APPROVE GRANT AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF STATE
FOR THE QUALIFIED VOTER FILE EQUIPMENT UPGRADE PROJECT**

WHEREAS, the City of Owosso recognizes the importance of maintaining an accurate voter file and administering fair and accurate elections; and

WHEREAS, the Michigan Department of State has assisted the City complete these objectives by providing equipment dedicated to serving as a connection to the statewide voter database; and

WHEREAS, this equipment requires a major upgrade, effectively changing the operating system; and

WHEREAS, again the Michigan Department of State has sought to assist communities through the provision of new computer equipment funded by the Help America Vote Act; and

WHEREAS, the Department of State delivered the grant agreement without sufficient time to allow Council approval prior to its submission; and

WHEREAS, staff made the decision to execute the agreement prior to Council approval because acceptance of the grant will have no fiscal bearing on the City and the equipment provided is essential to carrying out the duties of the Clerk's Office.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to affirm and accept the grant agreement with the Michigan Department of State for the provision of new QVF equipment.

**STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF STATE AND THE
CITY OF OWOSSO
GRANT AGREEMENT**

**QUALIFIED VOTER FILE (QVF) ORACLE/EQUIPMENT UPGRADE
PROJECT**

FUNDED BY HELP AMERICA VOTE ACT (HAVA), TITLE II, SECTION 251

This Grant Agreement is between the Michigan Department of State ("Department") and City of Owosso ("Grantee"). This document shall constitute the Grantee's agreement for the receipt of federal financial assistance provided to the Department under the provisions of Title II, Section 251, of the Help America Vote Act (HAVA), CFDA 90.401. The Department refers to this program as the QVF Oracle/ Equipment Upgrade Project.

The purpose of this grant is to upgrade the Qualified Voter File infrastructure to meet the objectives of Michigan's HAVA State Plan. In order to meet this objective, the Department must replace remote workstations for certain QVF local sites throughout the state and upgrade these sites to a more current version of the Microsoft Windows Operating System as well as the Oracle database management system. Both the current systems are facing end of life and are no longer supported.

1. Grant Period:

Original Grant Agreements must be signed and returned by April 4, 2014. **No photocopies, faxed copies, or altered Grant Agreements will be accepted.**

Grant Agreements should be returned to:

Zada Schriener
Michigan Department of State
Financial Services Division
430 West Allegan, 4th Floor
Lansing, MI 48918

2. Program:

This program provides a QVF system upgrade in 2014. A system upgrade consists of one QVF server using the Windows 7 operating system, and Oracle database software. For a list of technical specifications, please refer to the attachment A.

The equipment covered by this Grant Agreement will replace only current QVF system (s); any non-QVF software that has been locally installed on the current equipment will not be replaced. Although other uses are acceptable, the primary use of the equipment covered by this Grant Agreement must be QVF related. If this equipment is no longer used for QVF activities, the Grantee must request disposal instructions from the Department.

3. Equipment:

This program is a one-time purchase of computer equipment used by certain jurisdictions to access the QVF. This program includes only the equipment described in attachment A. The purchase and maintenance of additional workstations, laser printers and other peripheral equipment not included in this Grant Agreement remain the sole responsibility of each QVF site. Maintenance of the equipment included in this program is the sole responsibility of each QVF site once any applicable warranties expire.

4. Performance:

The Department will review and, once approved, provide the Applicant with a copy of a fully executed Grant Agreement signed by a signatory from the **City of Owosso** and the Department of State. The Department and or a designated representative will process all system orders. The Department will also coordinate the installation of these systems. Upon installation the Grantee must confirm the completion of the installation on a form provided by the Department.

5. Ownership:

Any equipment and software purchased pursuant to this Grant Agreement is the property of the Grantee. The jurisdiction is responsible for removing all QVF related software as well as all sensitive data prior to disposal.

6. Records Maintenance and Retention:

The Grantee will maintain a copy of all records pertaining to this program for a period of not less than six years from the date of the Department's final expenditure report to the federal government, or until any litigation or audit findings have been resolved. The Grantee must perform a physical inventory of the property and reconcile it with property records every two years.

7. Mandatory Conditions:

Laws

This is a State of Michigan Grant Agreement and is governed by the laws of the State of Michigan. Any dispute arising as a result of this agreement shall be resolved in the State of Michigan.

Validity

This Grant Agreement is valid upon approval by the State Administrative Board and approval and execution by the Department.

Funding

This Grant Agreement is subject to and contingent upon the availability and appropriation of federal funds and any necessary State appropriation.

Costs

The State will not assume any responsibility or liability for costs incurred in relation to this Grant Agreement.

Cancellation

The Department may cancel this Grant Agreement upon failure to comply with the terms of the grant.

Entire Agreement

This Grant Agreement shall represent the entire agreement between the Department and Grantee regarding HAVA funding for QVF infrastructure upgrades, and supersedes any prior oral or written agreements, and all other representations between the parties relating to this subject.

Adherence to Terms

The failure of a party to insist upon strict adherence to any term (s) of this Grant Agreement shall not be considered a waiver or deprive the party of the right thereafter to insist upon strict adherence to that term, or any other term of the Grant Agreement.

8. Administration of Agreement:

Questions regarding the completion and submission of this Grant Agreement or the upcoming purchase process should be directed to David Tarrant at (517) 373-2543 between 8 AM and 5 PM weekdays or by email at tarrantd2@Michigan.gov.

The Grant Administrator on behalf of the Department for this grant application and the final Grant Agreement will be:

ATTACHMENT A

QUALIFIED VOTER FILE INFRASTRUCTURE UPGRADE

TECHNICAL SPECIFICATIONS

Base PC:	OptiPlex 7010 Desktop, Core i5-3470
Memory:	4GB non-ECC DDR3 (1 Dimm)
Keyboard:	USB Mouse/Keyboard
Hard Drive:	250GB HD
Operating System:	Windows 7 Enterprise 64-bit
CD/DVD-ROM:	DVDRW
Software:	Oracle Database Version 11g, QVF
Antivirus:	Symantec Endpoint Protection

MINUTES FOR THE REGULAR MEETING
DOWNTOWN HISTORIC DISTRICT COMMISSION
MARCH 19, 2014 at 6:00 p.m.
COUNCIL CHAMBERS / CITY HALL

MEETING WAS CALLED TO ORDER at 6:00 p.m. by Vice-Chairperson Gonyou.

ROLL CALL was taken by Housing Program Manager Sarah Warren-Riley

MEMBERS PRESENT: Vice-Chairperson Vincent Gonyou; Secretary Philip Hathaway; Commissioners Lance Omer, Matthew Van Epps, and Gary Wilson.

MEMBERS ABSENT: Chairperson Scott Newman and Commissioner James Eaton.

OTHERS PRESENT: Ms. Sarah Warren-Riley, Housing Program Manager; Ms. Susan Montenegro, Assistant City Manager and Director of Community Development and Mr. Tom Campbell, The Argus Press, 201 E. Exchange Street.

AGENDA APPROVAL: Motion by Commissioner Wilson, supported by Commissioner Hathaway to approve the agenda for March 19, 2014.

Yeas: All. Motion was passed.

MINUTES APPROVAL: Motion by Commissioner Hathaway, supported by Commissioner Van Epps to approve the minutes for the meeting of January 15, 2014.

Yeas: All. Motion was passed.

COMMUNICATIONS:

- 1) Staff Memorandum
- 2) Meeting minutes of January 15, 2014

PUBLIC COMMENTS: None.

PUBLIC HEARINGS: None.

ITEMS OF BUSINESS:

1) 201 E. Exchange St. – Door Replacement Application

Tom Campbell, The Argus Press, 201 E. Exchange Street discussed the double doors from 1967-68 of steel and the ½ - ¾ inch gap at the bottom. They would like to replace with a commercial overhead door as shown in the submitted examples. The bottom two panels would be solid with the remaining panels up to ten feet would be tempered glass. The color would be as close as possible to the windows.

MOTION BY COMMISSIONER HATHAWAY, SUPPORTED BY COMMISSIONER VAN EPPS THAT THE OWOSSO DOWNTOWN HISTORIC DISTRICT COMMISSION, FINDING THAT THE PROPOSED EXTERIOR IMPROVEMENTS AT 201 E. EXCHANGE STREET DO NOT MEET THE SECRETARY OF THE INTERIOR STANDARDS, AND IS INAPPROPRIATE FOR THE DISTRICT, BUT RECOGNIZING THAT THE FOLLOWING CONDITION PREVAILS:

THE PROPOSED DOOR REPLACEMENT IS NECESSARY DUE TO THE NEED TO IMPROVE THE FUNCTIONALITY OF THE DOOR AND TO PROVIDE ENERGY EFFICIENCY. ADDITIONALLY, THE PROPOSED REPLACEMENT WILL NOT DETRACT FROM THE DISTRICT AS IT WILL IMPROVE THE APPEARANCE OF THE BUILDING.

HEREBY DIRECTS STAFF TO ISSUE A NOTICE TO PROCEED FOR THE WORK AND BUILDING PERMIT APPLICATION AS APPLIED FOR AND ILLUSTRATED WITH REPLACEMENT OF EXISTING

**STEEL AND PLEXIGLAS DOUBLE SERVICE DOORS WITH A SINGLE OVERHEAD DOOR WITH TEMPERED GLASS PANELS AS DETAILED IN THE APPLICATION.
YEAS: ALL. MOTION WAS PASSED.**

PUBLIC COMMENTS: None.

BOARD COMMENTS:
Discussion about various preservation projects.

**ADJOURNMENT:
MOTION BY COMMISSIONER HATHAWAY; SUPPORTED BY COMMISSIONER WILSON TO
ADJOURN THE MEETING AT 6:15 P.M.
YEAS ALL. MOTION CARRIED.**

Phil Hathaway, Secretary

swr

Minutes of the **February 27, 2014**, special meeting
of the **Owosso Historical Commission** held
at Curwood Castle, 3:00 p.m.

Members Present: Vice-Chairperson Elaine Greenway, and members Kerry Baker, Jim Gutting, Lorraine Weckwert and Director Mitchell Speers

Members Absent: Justin Parker, Sue Ludington and Chairperson Forster

The meeting was called to order at 3:10 p.m. by Vice-Chairperson Greenway

Gutting moved for the approval of the agenda, supported by Baker and carried.

Vice-Chairperson Greenway reported the topic of the meeting would be the budget only and noted her desire to have a budget proposal completed by the end of the meeting.

Director Speers passed out the proposed budget from 2013-2014 for the members to review and explained the process for completing the 2014-2015 budget.

After a brief discussion member Gutting suggested that the group begin by addressing the revenues first and then work our way down through the expenditures. Discussion continued for more than 90 minutes, with a final budget agreed upon and approved with a motion by Weckwert, supported by Baker and the vote carried.

Meeting adjourned by motion at 4:55 p.m. by Gutting, supported by Weckwert.

Respectfully submitted,

Mitchell Speers
Secretary/Treasurer

The next meeting is scheduled for March 10, 2014.

Minutes of the **March 10, 2014**, regular meeting
of the **Owosso Historical Commission** held
at the Gould House, 7:00 p.m.

Members Present: Chairperson Joni Forster, and members Kerry Baker, Sue Ludington, James Gutting, Lorraine Weckwert, and Director Mitchell Speers

Members Absent: (1 vacancies)

Guests Present: Michael Erfourth and Amy Kirkland

The meeting was called to order at 7:00 p.m. by Chairperson Forster.

7:02 p.m. Greenway arrived.

Gutting asked to have the website added to the agenda, Baker added castle floors and Weckwert added the sofas. Gutting moved to approve the updated agenda, supported by Baker and carried.

City Clerk Kirkland reviewed the Open Meetings Act with members and clarified several details, including the penalties for violating the act. Kirkland noted that the act is intended to promote "openness in government".

7:20 p.m. Parker arrived.

Director Speers gave a brief report, updating members with regards to progress on a variety of topics. Topics included grant progress, an upcoming speaker event, new sales items and a possible partnership with the Shiawassee District Library.

The communications were brought to member's attention.

Motion to accept and place on file Regular minutes of February 10, 2014, was made, but member Gutting asked for corrections. Director Speers noted the correction, member Greenway moved to accept the corrected minutes and seconded by Ludington and accepted.

Motion to accept and place on file the minutes from the Special Meeting of February 27, 2014, was made. Greenway asked for a correction, noted by Director Speers and Gutting moved to accept the updated minutes, seconded by Baker and accepted.

Baker gave an update on purchasing a refrigerator for Curwood Castle. Gutting moved to allow Baker up to \$800 from the Buildings and Grounds budget, to be used toward the purchase of a refrigerator from Gilbert's True Valve. Greenway seconded the motion and the motion passed.

Director Speers gave an update on the Inventory Software Grant, noting that the granting foundation had asked Speers to hold off on the proposal, in order that they might review it prior to submitting. Speers noted that the foundation had contacted him only two weeks ago and suggested that they might be able to commit to more monies than the grant is asking for. Gutting discussed using an app to complete the inventory process and showed members an example of how this could be done. Gutting moved that the grant language be updated to include "other" software options (other than PastPerfert previously voted on), seconded by Baker, one opposed, and the motion carried.

Greenway gave an update on the upcoming Home Tour and a possible partnership with Kwanis. The partnership would have Kwanis build a Victorian shed/dollhouse and raffle it off doing to tour, with 20% of the proceeds coming to the Owosso Historical Commission. Greenway moved to accept this proposal, seconded by Parker and passed with one opposed.

Speers noted the success of work completed by members Baker, Greenway, Gutting and Weckwert on the 2014-2015b budget, submitted on March 3rd.

Gutting discussed an option for the OHC website and Chairperson Forster noted that the appearance needed to be in line with the Home Tour site. Gutting moved to allow up to \$500 for the further development of a website he has been working on, there was no second.

Baker noted her conversation with Mr. Sandless and the possibility of having him do the castle floors. Members discussed getting a quote from him.

Weckwert showed members the materials to be used on the Curwood sofas. Members overwhelmingly noted their pleasure with the materials.

Director Speers discussed the piano house at the Gould House. The piano, owned by the **Musicale** group, is located in the main room of the lower floor and takes up a great deal of space. Motion made by Gutting to have Director Speers send a letter to the Musical group, informing them of our plans to use the space for events and seeking to have them remove the piano by September 1, 2014. Seconded by Baker and passed.

Speers open a discussion for a possible event during the Friday night parade during Curwood Festival. Gutting to look into this further.

The Gould House apartment rental agreements were discussed, along with the need to make updates to the apartments. A motion was made by Gutting to have Director Speers send a letter to the renters, in order to arrange a date to have the apartments inspected. Seconded by Ludington and carried, one opposed.

Speers handed out copies of the Castle and Gould House rental agreements and members agreed to look these over and to discuss further at a future date.

Weckwert discussed the offer of donation of a Victrola and a sewing machine. Gutting moved to accept these items and Ludington seconded. One opposed.

Director Speers discussed the continuing problem with the furnace for the lower level of the Gould House. The offer of a furnace for the library was discussed, with Parker agreeing to take a look at the unit, with Gutting to assist. Parker moved to have furnace #1 and #3 replaced at a cost up to \$4,999.00, seconded by Gutting and carried.

Greenway left at 9:15 p.m.

The need of a system to supply hot water to Curwood Castle was discussed. Parker discussed a "point of origin" system and Weckwert moved that up to \$1,000.00 be spent on such a system to supply hot water to both the castle bathroom and kitchen and that a maintenance program be put in place. Gutting seconded and the motion carried.

Members discussed the purchase of an easel to display painting and other items during events and on other occasions. Parker moved to have Speers purchase and easel for up to \$250. Gutting seconded and the motion passed. One opposed.

Chairperson Forster the meeting at 9:38 p.m.

.

Respectfully submitted,
Ronald J. Tobey
Secretary/Treasurer

Minutes
Regular Meeting of the Parks & Recreation Commission
Council Chambers, City Hall
March 24, 2014 – 6 p.m.

Call to order: The meeting was called to order at 6:03 p.m. by Chairman Espich.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Roll Call: Taken by Recording Secretary Marty Stinson.

Members Present: Chairman Michael Espich; Vice-Chairman Jeff Selbig (arrived 6:11 pm), Commissioners Tim Alderman, Nikki Hathaway, and Kristen Woodbury.

Members Absent: None.

Others Present: Susan Montenegro, Assistant City Manager and Director of Community Development; Daniel Vargas; and William Pattengill, owner of Old Man's Tree Service.

Approve Agenda for March 24, 2014 meeting.

A motion to approve the agenda for March 24, 2014 meeting was made by Commissioner Alderman and supported by Commissioner Hathaway.

Ayes: all. Motion carried.

Approve Minutes from February 24, 2014 meeting:

A motion to approve the minutes from the February 24, 2014 meeting was made by Commissioner Hathaway and supported by Commissioner Woodbury.

Ayes: all. Motion carried.

Public Comments:

Mr. Dan Vargas commented on a bike rack that he is making. Scott on Corunna Avenue is making a sign which is costing \$175 for materials only.

Commissioner Selbig arrived at 6:11 p.m.

The sign will read "Bentley Park" in cutout lettering to be placed on top of the bike rack.

Ms. Sue Montenegro, Assistant City Manager and Director of Community Development stated they would need a written estimate to be able to submit to the council for a recommendation. Mr. Vargas stated the rack would hold 11 bikes on each side. It will have an apparatus on the bottom to be buried to hold it in the ground and to support the metal sign on top of it.

Motion by Commissioner Alderman, supported by Commissioner Woodbury to recommend the project documents be submitted to the city council for the bike rack for \$175 for the sign portion and \$43.72 for the bike rack material by Dan Vargas for a total of \$218.32.

Ayes: all. Motion carried.

Communications:

1. Staff memorandum
2. February 24, 2014 minutes

Business:

1. Plunge for the Park Recap

Chair for the event, Nikki Hathaway, emphatically stated it was cold! It was announced that after the pledges are completed, Dr. Jafri will make up the difference, so the ice skating rink will happen in 2014-15. There were 17 absolutely crazy plungers dedicated to the parks and recreation. There was a big audience and this looks to be a growing event. The top earner was Jodi Lindall with \$570, and she also won the best costume contest.

Discussion continued with a suggestion to have the plunge next year in February because so many liked going through the ice. Another suggestion was to have a box for each diver to collect donations for style of dive. The divers liked having the paramedics (who were in scuba gear) in the water and the ambulance on hand even though there were no emergencies. People really liked the T-shirts offered. John Lowman from the Wrought Iron Grill gave 10% discount for food purchased if people said they were from the Park Plunge, and he also donated a gift certificate towards prizes.

2. Disc Golf Update / Funds Disbursement

Chairman Espich commented there is approval from the Cemetery Board, but he would like to see some formal documentation. Ms. Montenegro will contact the board to obtain the documentation or minutes from a meeting. Mr. Espich has been told that the basket prices remain same.

It's been stated that the money is raised, but Commissioner Hathaway has no evidence of that nor does it show at the Community Foundation. The men that were doing the fundraising indicated to the Mayor that the fundraising was completed.

3. Security Cameras at Bentley Park

Chairman Espich spoke with Chief Lenkart about the security cameras at Bentley Park. Installing fake cameras is a liability. If we install real cameras, all the parks in the county will soon want them and the law enforcement will be babysitting parks. Signage may be a better way.

Mr. William Pattengill from the audience is a city resident. He said that kids are playing around the park looking for cameras.

4. Green up / Clean-up of Parks

Ms. Montenegro asked if the board was involved in the spring clean-up. Commissioner Selbig noted that as a board they haven't been in the past. Commissioner Alderman said that last spring there was service day and there were other community groups involved that did work around the city and parks. Ms. Montenegro may contact the schools to see if any of the students would be interested in doing community service.

Public / Board Comments:

Mr. Pattengill owns "Old Man's Tree Service" and offered to pick up and cut up some of the brush lying around the city and dispose of it at the city drop off at Aiken Road.

Ms. Montenegro thanked the commission for organizing the plunge and for their dedication to the project.

Adjournment:

A motion to adjourn the meeting was made by Commissioner Selbig and was supported by Commissioner Hathaway. The meeting adjourned at 6:46 p.m.

Ayes: all. Motion carried.

mms

Susan Montenegro, Secretary

MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Council Chambers, City Hall
March 24, 2014 – 7:00 pm

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by Chairman William Wascher.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all in attendance.

ROLL CALL: Roll Call was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Chairman William Wascher; Vice-Chairman Frank Livingston, Secretary Tom Kurtz, Commissioners David Bandkau, Ron Schlaack (arrived 7:10 p.m.), Brent Smith, Thomas Taylor, and Craig Weaver.

MEMBERS ABSENT: Commissioner Randy Woodworth.

OTHERS PRESENT: Susan Montenegro, Assistant City Manager and Director of Community Development and Don Crawford, City Manager.

AGENDA APPROVAL:
MOTION BY COMMISSIONER KURTZ, SUPPORTED BY COMMISSIONER LIVINGSTON TO APPROVE THE AGENDA FOR MARCH 24, 2014.
YEAS ALL. MOTION CARRIED.

MINUTES APPROVAL:
MOTION BY COMMISSIONER WEAVER, SUPPORTED BY COMMISSIONER LIVINGSTON TO APPROVE THE MINUTES OF THE MEETING OF FEBRUARY 24, 2014.
YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum
2. PC minutes from February 24, 2014
3. Zoning map of East Main from Washington to Gould

COMMISSIONER / PUBLIC COMMENTS: NONE

PUBLIC HEARING: WESTOWN ZONING CHANGES

Public Hearing began at 7:02 p.m.

Ms. Chris Delaney representing her parents, Mr. & Mrs. Carl Lamphere who own 219 S. Lansing, a duplex zoned light industrial; and 123 N. Lansing, zoned General Business thought they should be grandfathered in or zoned as multi-family. Ms. Susan Montenegro, Assistant City Manager and Director of Community Development noted that they were trying to reduce spot zoning. It could remain non-conforming use. Commissioner Kurtz noted it could remain until a catastrophic event occurred and a rebuild became necessary.

Mr. Mark Beattie, 209 S. Chipman had a partial fire. Chairman Wascher said if it totally burned down it might, but not if it just needed repair, no.

Per Ms. Montenegro, Mr. Greg Jones, 412 & 450 S. Shiawassee wanted his property left at I-2 as he is in the process of putting in a foundry. Mr. Kurtz said I-2 could be a junk yard and wanted to continue with I-1 to protect it.

Public Hearing ended at 7:15 p.m.

MOTION BY COMMISSIONER KURTZ, SUPPORTED BY COMMISSIONER LIVINGSTON THAT THE OWOSSO PLANNING COMMISSION PROPOSE THE FOLLOWING ZONING CHANGES TO THE OWOSSO CITY COUNCIL TO SET A PUBLIC HEARING FOR THE FOLLOWING PROPERTIES:

Address	From	To
108 State	B4	R1
111 S Lansing	I1	R1
115 S Lansing	I1	RM-1
125-219 S Lansing	I1	R1
814 Lynn	I1	R1
401 S State	I1	R1
919-921 Beehler	I1	R2
123 N Lansing	B4	OS1
412 S. Shiawassee	I2	I1
450 S. Shiawassee	I2	I1
202-308 S. Shiawassee	I1	OS1
508-509 Genesee	I1	OS1
511 Clinton	I1	OS1
615 Clinton	I1	R1
312 State	R2	R1
520 Milwaukee	I2	I1

YEAS ALL. MOTION CARRIED.

SITE PLAN REVIEW: 601 CLINTON STREET

Ms. Susan Montenegro noted that the original application was submitted as a variance, but would actually be a special use permit for a loft apartment at 601 Clinton Street. This is industrial space used for Allen Paper Company with the vacant upstairs. Section 38-454(e) was read aloud by Ms. Montenegro including additional requirements in subsections 1-6. The applicant, Ms. Paula Alexander, introduced her architect, Mr. Jeff Peltier, 1888 Ketegawn, Owosso. Discussion noted that it was an upper level loft which is unused at this time. There is nothing else on site except the building; the entrance and windows are historically accurate; there is residential in the area to the west and one block to the south is the Woodard Station. The discussion continued about the parking on the site; some delivery trucks go home with the drivers overnight and some trucks go inside the building; there are no further plans for any other lofts in the building

Commissioner Bandkau noted that this site plan put the board in a tough spot as Section 38.390 (2) spells out exactly what must be on a site plan and this submitted plan lacks a north arrow, the dimensions of the lot lines, the locations of the utilities, structures, drives, parking areas, right of way widths, alleys, etc.

MOTION BY COMMISSIONER KURTZ, SUPPORTED BY COMMISSIONER SMITH THAT THE OWOSSO PLANNING COMMISSION HEREBY RECOMMENDS THAT A PUBLIC HEARING BE HELD NEXT MONTH FOR SPECIAL USE PERMIT WITH APPROPRIATE BUILDING PLANS FOR 601 CLINTON STREET.

YEAS ALL. MOTION CARRIED.

BUSINESS ITEMS:

1. Wireless Tower and Antenna - Planning Stage and Constructing Ordinance.

General discussion brought the board to the conclusion that the New Baltimore ordinance was preferred. Ms. Montenegro will revise that ordinance with City of Owosso language to present at the next Planning Commission meeting.

2. East Main from Washington to Gould – Confirm Potential Zoning Changes, Set Public Hearing

Commissioner Bandkau felt that there were two houses in the block between Oakwood and Dewey that were well cared for and had new siding which maybe should not have changed zoning at this time. Commissioner Kurtz disagreed and thought that all should be changed and not leave spot zoning. Commissioner Taylor doesn't see those houses there in the long term. Commissioner Bandkau sees that

there may be residential in the center of the blocks and changes at the nodes sooner. Chairman Wascher asked about the Overlay District. Mr. Wascher asked how do we get rid of it. Ms. Montenegro will check into it. She will e-mail everyone the overlay information and continue the discussion next month. At this time, there will be no public hearing on this district at the next meeting.

ITEMS OF DISCUSSION: Conflicts of Interest

Ms. Montenegro read from the Planning Commission Bylaws Article VI General Provision, Section 6.1 (6) Avoid Conflict of Interest. She asked if the section needed to be developed any further. It was noted that two members need to exclude themselves from future armory discussions.

COMMISSIONER / PUBLIC COMMENTS:

Commissioner Bandkau noted that it is important to watch the process. It is easier to stand behind something with it is properly submitted.

Chairman Wascher commented about the invitation to Rowe's Engineering. Several board members are interested in attending.

ADJOURNMENT:

**MOTION BY COMMISSIONER KURTZ, SUPPORTED BY COMMISSIONER TAYLOR, TO ADJOURN AT 8:15 P.M.
YEAS ALL. MOTION CARRIED.**

Tom Kurtz, Secretary

mms