

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MAY 04, 2020  
7:30 P.M.**

**VIRTUAL MEETING**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 20, 2020:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Downtown Owosso Farmers' Market. Consider request from Tracy Peltier- Executive Director of the Downtown Owosso Farmers' Market to close Exchange Street from Water Street to Washington Street, Ball Street from Main Street to Mason Street, and Water Street from Exchange Street to Mason Street every Saturday from May 16, 2020 to October 31, 2020 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market, and approve Traffic Control Order No. 1369 formalizing the request.

2. DDA/Main Street RLF Emergency Response Loans. Approve the loan of \$15,000.00 in emergency response funds to 3 businesses in the downtown to assist them in weathering the mandatory shut-down of non-essential businesses during the COVID-19 pandemic.
3. Contract Amendment – Stormwater Geodatabase Development. Approve Amendment No. 1 to Addendum No. 2.5, Stormwater Geodatabase Development Contract, adding \$9,000.00 in services for additional information related to the flooding in Oakhill Cemetery, and authorize payment to the contractor for the contract amount, including Amendment No. 1, upon satisfactory completion of the work or portion thereof.
4. Bid Award – WWTP Headworks Project. Approve bid of Grand River Construction, Inc. for the WWTP Headworks Project in the amount of \$2,698,000.00 and authorize payment to the contractor upon satisfactory completion of the work or portion thereof.
5. Service Authorization – Installation of WWTP Line Reactors. Waive competitive bidding requirements, approve the purchase of services from Newkirk Electric for the installation of up to 5 line reactors at the WWTP in an amount not to exceed \$20,100.00, and further approve payment to the contractor according to unit prices upon satisfactory completion of the work.
6. Purchase Authorization - Ferric Chloride. Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$224.96 per liquid ton, with an estimated annual contract of \$62,313.92, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2021.
7. Purchase Authorization - Sodium Hypochlorite. Authorize a purchase agreement with Olin Corporation for Sodium Hypochlorite utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$0.7100 per gallon, with an estimated annual contract of \$38,340.00, plus \$1,200.00 for split delivery, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2021.
8. Purchase Authorization - Bulk Lime. Authorize a purchase agreement with Graymont Incorporated the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$143.90 per dry ton, with an estimated annual contract of \$115,120.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2021.

### **ITEMS OF BUSINESS**

None.

### **COMMUNICATIONS**

1. Nathan R. Henne, City Manager. 2020-2021 Proposed Budget.
2. Cheryl A. Grice, Finance Director. Revenue & Expenditure Report March 2020.
3. WWTP Review Board. Minutes of April 28, 2020.

### **NEXT MEETING**

Monday, May 18, 2020

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Brownfield Redevelopment Authority – term expires June 30, 2022  
Historical Commission – 2 terms expire December 31, 2020  
Planning Commission – term expires June 30, 2020

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF APRIL 20, 2020  
7:30 P.M.  
VIRTUAL MEETING**

**Mayor Christopher T. Eveleth called the meeting to order and announced the meeting would be held as a Virtual Meeting due to the COVID-19 pandemic, under the authority of Executive Order No. 2020-15 of the Office of the Governor of the State of Michigan.** He also noted the process for making comments during the Citizen Comments and Questions period and indicated those wishing to comment must sign up by 7:35 p.m.

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** COUNCILMEMBER NICHOLAS L. PIDEK

**PLEDGE OF ALLEGIANCE:** MAYOR CHRISTOPHER T. EVELETH

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C. Haber, Daniel A. Law, and Nicholas L. Pidek.

**ABSENT:** None.

Mayor Eveleth noted that the agenda for this meeting has been arranged slightly different than normal. Due to the constraints of holding a meeting virtually the 2<sup>nd</sup> opportunity for citizen comments has been removed. He also asked that Councilmembers please state their last name when making a motion or support.

**APPROVE AGENDA**

Motion by Councilmember Bailey to approve the agenda with the following change to the Consent Agenda:

1. Set Public Hearing – 2020-2021 City Budget. Change the date of the public hearing from May 4, 2020 to May 18, 2020.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 6, 2020**

Motion by Councilmember Fear to approve the Minutes of the Regular Meeting of April 6, 2020 as presented.

Motion supported by Councilmember Bailey and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

Mayor Eveleth repeated the instructions for making citizen comments.

### **CITIZEN COMMENTS AND QUESTIONS**

Eddie Urban, 601 Glenwood Avenue, spoke about pictures in the newspaper that showed people being careless about the social distancing orders from the Governor. He also expressed his praise for all essential workers.

### **CONSENT AGENDA**

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

**Set Public Hearing - 2020-2021 City Budget.** Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 18, 2020 to receive citizen comment regarding proposed 2020-2021 City Budget.

**DDA/Main Street RLF Emergency Response Loans.** Approve the loan of \$35,000.00 in emergency response funds to 7 businesses in the downtown to assist them in weathering the mandatory shut-down of non-essential businesses during the COVID-19 pandemic as follows:

#### **RESOLUTION NO. 64-2020**

#### **AUTHORIZING RELEASE OF OMS/DDA REVOLVING LOAN FUNDS FOR EMERGENCY RESPONSE LOANS TO DOWNTOWN BUSINESSES: COVID-19 ROUND 2**

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board.

WHEREAS, on March 16, 2020 the OMS/DDA Board approved the addition of Emergency Response Loans to the RLF Manual. These loans were created to this deferment action is in response to:

- The COVID-19 Pandemic
- County & State-wide “social distancing” and “community separation” guidelines related to the COVID-19 pandemic;
- The State-mandated shut-down of all non-essential businesses.

WHEREAS, on April 13, 2020 the OMS/DDA Revolving Loan Committee reviewed and approved 7 applications totaling **\$35,000.00** in Emergency Response Grants.

WHEREAS, on April 14, 2020 the OMS/DDA Board of Directors approved the Revolving Loan Committee's recommendations.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso approves the loan of **\$5,000.00** to below listed applicants according to the terms & specifications determined by the OMS/DDA Loan & Grant Manual.

- Aamazon Legal Services, PLLC; 401 S. Shiawassee Street
- Cutting Edge Salon & Spa; 110 N. Washington Street

- Elite Pet Styling; 216 W. Exchange Street
- IHM Enterprises, LLC.; 116 W. Main Street
- R & B Music and Sound, LLC.; 109 N. Ball Street
- Liquid Rainbow, Inc.; 905 W. Main Street
- Town to Town Gourmet Pastries; 900 W. Main Street

**General Engineering Services Contracts.** Consider contracting with the Spicer Group, Fleis & Vandenbrink Engineering, Inc., ENG, Inc., and Orchard Hiltz& McCliment to provide professional engineering services for future engineering projects in accordance with the City Purchasing Policy for a period, renewed annually, through June 30, 2023 as follows:

#### **RESOLUTION NO. 65-2020**

#### **AUTHORIZING THE EXECUTION OF AGREEMENTS FOR PROFESSIONAL ENGINEERING SERVICES WITH SPICER GROUP, FLEIS & VANDENBRINK ENGINEERING, INC. ENG, INC OHM ADVISORS**

WHEREAS, the city of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the city; and

WHEREAS, a quality based selection process was developed to select qualified engineering firms, and on March 17, 2014, City Council approved the QBS process for General Engineering Services, and

WHEREAS, Spicer Group, Fleis & Vandenbrink Engineering Inc., ENG, Inc., and OHM Advisors have been determined as most qualified to perform engineering services through this process.

NOW THEREFORE BE IT RESOLVED by the city of Owosso, county of Shiawassee, state of Michigan:

- FIRST: That the city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ the firms of Spicer Group, Fleis & Vandenbrink Engineering Inc., ENG, Inc., and OHM Advisors to provide professional engineering services for future engineering projects occurring through June 30, 2023.
- SECOND: That the mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-SG-7, Renewal of Agreement for Professional Engineering Services with Spicer Group.
- THIRD: That the mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-FV-7, Renewal of Agreement for Professional Engineering Services with Fleis & Vandenbrink Engineering Inc.
- FOURTH: That the mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-ENG-4, Renewal of Agreement for Professional Engineering Services with ENG, Inc.; and
- FIFTH: That the mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-3, Renewal of Agreement for Professional Engineering Services with OHM Advisors.

SIXTH: That the city manager of the city of Owosso is hereby instructed to receive cost proposals/quotes from each of the four firms as specified above for future projects, and to make recommendations to the City Council for acceptance and award of proposed future project services in accordance with the city of Owosso Purchasing Policy for a period renewed annually through June 30, 2023.

**Bid Award – 2020 SRF Project – Sewer Collection System Improvements, Contract No. 1.** Authorize bid award to Insituform Technologies, Inc. for sanitary sewer and manhole trenchless rehabilitation as it relates to the 2020 SRF Project in the amount of \$789,053.50, further authorize payment to the contractor upon satisfactory completion of the work or portion thereof, and further authorize the resolution of tentative award as it relates to this portion of the 2020 SRF Project as follows:

**RESOLUTION NO. 66-2020**

**AUTHORIZING CONTRACT AGREEMENTS WITH INSITUFORM TECHNOLOGIES, INC. OF  
CHESTERFIELD, MISSOURI, AND  
CHAMPAGNE & MARX EXCAVATING, INC. OF SAGINAW, MICHIGAN  
FOR WASTEWATER COLLECTION SYSTEM REHABILITATION AND RECONSTRUCTION SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Capital Replacement Fund for the rehabilitation and reconstruction of sanitary sewer collection system piping and manholes, and

WHEREAS, these replacement projects were approved by city council on November 18, 2019 as a 2020 State Revolving Fund (SRF) Program project, and

WHEREAS, the City of Owosso Director of Public Services and Utilities has reviewed the Bid proposals and verified the required rehabilitation and reconstruction of sanitary sewer collection pipes and manholes as necessary and in the best interest of the city of Owosso, and

WHEREAS, Insituform Technologies, Inc. of Chesterfield Missouri has provided the low responsive and responsible bid in the amount of \$789,053.50, and is considered qualified to perform such rehabilitation services, and

WHEREAS, Champagne & Marx, Inc. of Saginaw, Michigan has provided the responsive and responsible bid in the amount of \$376,299.00, and is considered qualified to perform such reconstruction services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Insituform Technologies, Inc. for the sanitary sewer and manhole rehabilitation services necessary to complete the contract requirements.

SECOND The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Champagne & Marx Excavating, Inc. for the sanitary sewer and manhole reconstruction services necessary to complete the contract requirements.

THIRD: The accounts payable department is authorized to submit payment to Insituform Technologies, Inc. in the amount of \$789,053.50 plus a contingency amount of \$60,000.00 with prior written approval, for a total of \$849,053.50.

FOURTH The accounts payable department is authorized to submit payment to Champagne & Marx, Inc. in the amount of \$376,299.00 plus a contingency amount of \$45,000.00 with prior written approval, for a total of \$421,299.00.

FIFTH: The above expenses shall be paid from account 590-901-973.000.

And

**RESOLUTION NO. 67-2020**

**TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT  
FOR WASTEWATER SYSTEM IMPROVEMENTS  
TO INSITUFORM TECHNOLOGIES, LLC**

WHEREAS, the City of Owosso wishes to construct improvements to its existing wastewater treatment and collection system; and

WHEREAS, the wastewater system improvements project formally adopted on November 18, 2019 will be funded through Michigan's State Revolving Fund; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$789,053.50 from Insituform Technologies, LLC; and

WHEREAS, the project engineer, OHM Advisors has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Owosso tentatively awards the contract for construction of the proposed wastewater system improvements project to Insituform Technologies, LLC, contingent upon successful financial arrangements with the State Revolving Fund.

**Bid Award & Change Order – 2020 SRF Project – Sewer Collection System Improvements.**

**Contract No. 2.** Authorize bid award to Champagne & Marx Excavating, Inc. for sanitary sewer and manhole reconstruction as it relates to the 2020 SRF Project in the amount of \$530,203.40, further authorize Change Order No. 1 decreasing the scope of the project by \$154,596.24, for a total contract of \$376,299.12, and approve payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

**RESOLUTION NO. 68-2020**

**AUTHORIZING CONTRACT AGREEMENTS WITH INSITUFORM TECHNOLOGIES, INC. OF  
CHESTERFIELD, MISSOURI, AND  
CHAMPAGNE & MARX EXCAVATING, INC. OF SAGINAW, MICHIGAN  
FOR WASTEWATER COLLECTION SYSTEM REHABILITATION AND RECONSTRUCTION SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Capital Replacement Fund for the rehabilitation and reconstruction of sanitary sewer collection system piping and manholes, and

WHEREAS, these replacement projects were approved by city council on November 18, 2019 as a 2020 State Revolving Fund (SRF) Program project, and

WHEREAS, the City of Owosso Director of Public Services and Utilities has reviewed the Bid proposals and verified the required rehabilitation and reconstruction of sanitary sewer collection pipes and manholes as necessary and in the best interest of the city of Owosso, and

WHEREAS, Insituform Technologies, Inc. of Chesterfield Missouri has provided the low responsive and responsible bid in the amount of \$789,053.50, and is considered qualified to perform such rehabilitation services, and



WHEREAS, Champagne & Marx, Inc. of Saginaw, Michigan has provided the responsive and responsible bid in the amount of \$376,299.00, and is considered qualified to perform such reconstruction services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Insituform Technologies, Inc. for the sanitary sewer and manhole rehabilitation services necessary to complete the contract requirements.
- SECOND The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Champagne & Marx Excavating, Inc. for the sanitary sewer and manhole reconstruction services necessary to complete the contract requirements.
- THIRD: The accounts payable department is authorized to submit payment to Insituform Technologies, Inc. in the amount of \$789,053.50 plus a contingency amount of \$60,000.00 with prior written approval, for a total of \$849,053.50.
- FOURTH The accounts payable department is authorized to submit payment to Champagne & Marx, Inc. in the amount of \$376,299.00 plus a contingency amount of \$45,000.00 with prior written approval, for a total of \$421,299.00.
- FIFTH: The above expenses shall be paid from account 590-901-973.000.

And

**RESOLUTION NO. 69-2020**

**TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT  
FOR WASTEWATER SYSTEM IMPROVEMENTS  
TO CHAMPAGNE & MARX EXCAVATING, INC.**

WHEREAS, the City of Owosso wishes to construct improvements to its existing wastewater treatment and collection system; and

WHEREAS, the wastewater system improvements project formally adopted on November 18, 2019 will be funded through Michigan's State Revolving Fund; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$376,299.00 from Champagne & Marx Excavating, Inc.; and

WHEREAS, the project engineer, OHM Advisors has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Owosso tentatively awards the contract for construction of the proposed wastewater system improvements project to Champagne & Marx Excavating, Inc., contingent upon successful financial arrangements with the State Revolving Fund.

**Warrant No. 584.** Authorize Warrant No. 584 as follows:

Vendor	Description	Fund	Amount
Gould Law, P.C.	Professional Services-3/10/20-4/13/20	General	\$10,333.96

Waste Management	Landfill Charges-3/16/20-3/31/20	Various	\$10,635.94
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**Check Register – March 2020.** Affirm check disbursements totaling \$2,592,233.07 for March 2020.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Mayor Pro-Tem Osika, Councilmembers Pidek, Bailey, Fear, and Mayor Eveleth.

NAYS: None.

### **ITEMS OF BUSINESS**

#### **Authorize Virtual Bid Openings**

Mayor Eveleth inquired if such a provision should be included in the ordinance in case of another emergency. City Clerk Amy K. Kirkland indicated staff was open to considering a permanent change in the bid process.

Motion by Councilmember Fear to authorize allowing bids to be received via email and further authorize virtual bid openings until such time as the local state of emergency for COVID-19 is lifted as follows:

#### **RESOLUTION NO. 70-2020**

#### **AUTHORIZING DIGITAL BID SUBMISSION AND VIRTUAL BID OPENINGS DURING COVID-19 EMERGENCY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, City ordinance 2-344(5) requires all bid openings to be held publicly and all bids to be submitted as a sealed physical copy; and

WHEREAS, the City of Owosso is authorized by the State of Michigan to continue certain essential services during the COVID-19 emergency; and

WHEREAS, bid openings are required for any purchase over \$10,000; and

WHEREAS, City staff have created the infrastructure necessary to receive bids via email and hold bid openings virtually.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to authorize the City Clerk to hold bid openings virtually.

SECOND: That such bids may be submitted via email.

Motion supported by Councilmember Bailey.

Roll Call Vote.

AYES: Councilmembers Fear, Bailey, Pidek, Mayor Pro-Tem Osika, Councilmembers Haber, Law and Mayor Eveleth.

NAYS: None.

**City Budget Amendment No. 1**

Motion by Councilmember Bailey to adopt Amendment No. 1 to the 2019-2020 Budget as follows:

**RESOLUTION NO. 71-2020**

**CITY OF OWOSSO  
ADOPTION OF AMENDED 2019-2020 BUDGET**

WHEREAS, the City Council of Owosso has adopted a General Appropriations Act Budget for 2019-2020 by Resolution, and

WHEREAS, Section 9 of the General Appropriations Act requires a departmental budget which stipulates that no transfers of departmental appropriations shall be made without prior approval of the Council, and

WHEREAS, MCL 141.437 states that the local legislative body of the local unit shall amend a general appropriations act budget as soon as it becomes apparent that a deviation from the original general appropriations act budget is necessary, and

WHEREAS, the Finance Director has made recommendations that include proposals for measures necessary to provide revenues sufficient to meet expenditures of the fund, and

WHEREAS, the City Council of Owosso has determined these changes in the 2019-2020 Owosso Budget (Act) are needed and necessary to monitor the financial operations of the City and to ensure the appropriations do not exceed the expenditures.

NOW THEREFORE BE IT RESOLVED that the City Council of Owosso hereby adopts the amended revenues and expenditures listed below to be reflected in the 2019-2020 Amended Annual Budget (Act).

**CITY OF OWOSSO BUDGET AMENDMENTS  
Period Projected Ending 03/31/2020 To be Approved 04/20/2020**

**To reflect spending, collections and labor changes**

**General Fund**

	<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>CURRENT BUDGET</b>	<b>INCREASE (DECREASE)</b>	<b>AMENDED BUDGET</b>
<b><u>1</u></b>	101-299-818.000	Wage/Classification Study	13,900	29,160	43,060
	101-000-539.573	Local Community Stabilization	55,000	4,160	59,160
	101-000-450.470	Marijuana License Fee	5,000	25,000	30,000
		<b>Reflect Council approval of Wage/Classification Study 8-5-19</b>			
<b><u>2</u></b>	101-335-702.100	Fire Salaries	1,064,472	89,000	1,153,472
	101-335-718.000	Retirement	196,130	16,000	212,130
	101-335-718.100	MERS	-	8,000	8,000
	101-335-719.000	Worker's Compensation	29,404	5,000	34,404
	101-000-695.699	Appropriation of Fund Balance	-	118,000	118,000
		<b>IAFF settlement retro back to FY19-November 2019 contract approval</b>			
<b><u>3</u></b>	101-300-702.100	Police Salaries	1,138,094	35,946	1,174,040

	101-300-718.100	MERS	234,593	12,500	247,093
	101-335-818.000	Contractual Services	62,760	5,900	68,660
	101-000-501.505	Federal Grant-Dept of Justice	-	1,950	1,950
	101-000-539.529	State Sources	-	4,640	4,640
	101-000-671.687	Insurance Refunds	70,000	47,756	117,756
		<b>Police correction to budget and Fire QAAP invoice not budgeted</b>			
<u>4</u>	101-171-702.100	City Manager Salaries	102,743	20,250	122,993
	101-171-715.000	Social Security	7,860	1,150	9,010
	101-171-718.200	Defined Contribution	15,412	1,430	16,842
	101-000-671.687	Insurance Refunds	117,756	7,000	124,756
	101-000-539.573	Local Community Stabilization	59,160	15,830	74,990
		<b>Record Assistant costs and Manager contractual costs</b>			
<u>5</u>	101-209-728.000	Assessing Supplies	2,000	(1,594)	406
	101-966-999.400	Transfer to Capital Projects Fund	290,395	1,594	291,989
		<b>Record Assessor's Request for Computer Equipment</b>			
					-
	<b>Other Funds</b>				-
<u>6</u>	401-000-981.000	Vehicles	50,600	84,100	134,700
	401-000-671.687	Insurance Refunds	-	84,100	84,100
		<b>Record Ambulance Insurance Recovery - repair of vehicle</b>			
					-
<u>7</u>	401-000-699.101	Transfer in from General Fund	290,395	1,594	291,989
	401-000-980.100	Computers	70,695	1,594	72,289
		<b>Record Assessor's Request for Computer Equipment</b>			
<u>8</u>	208-756-974.000	System Improvements	125,000	(125,000)	-
		<b>Reduce parks expenditures to be completed in FY21</b>			
					-
<u>9</u>	248-000-501.506	Grant-Federal	6,250	167,835	174,085
	248-000-664.664	Interest Income	-	980	980
	248-000-671.675	Donations-Private	-	2,880	2,880
	248-901-965.540	Capital Contributions-Façade	165,236	177,540	342,776
	248-000-695.699	Appropriation of Fund Balance	165,236	5,845	171,081
		<b>Record Façade Activity</b>			
<u>10</u>	273-200-818.000	Contractual Services	11,162	246,989	258,151
	273-000-671.675	Loan Repayments	4,162	16,691	20,853
	273-000-664.664	Interest Income	7,000	1,328	8,328
	273-000-695.699	Appropriation of Fund Balance	-	228,970	228,970
		<b>Record OMS/DDA loans and grants activity thru 3/31/20</b>			
					-
<u>11</u>	295-000-401.407	Tax Capture Revenue	1,840	66,896	68,736
	295-000-964.969	Tax Reimbursements Exp	1,090	61,564	62,654
	295-000-730.801	Professional Services Exp	750	5,332	6,082
		<b>Record Armory Brownfield Activity</b>			

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Bailey, Fear, Haber, Law, Pidek, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

### **Ordinance Adoption – Bonding for SRF Financing – Sewer Collection System**

City Manager Henne noted the bonds in question would be issued at 2% interest over a period of twenty years.

Motion by Councilmember Pidek to adopt the following ordinance to authorize and provide for the issuance of revenue bonds for SRF financing of the cost of acquisition and construction of improvements to the City's sewer collection system under the provisions of Act 94, Public Acts of Michigan, 1933, as amended:

#### **ORDINANCE NO. 806**

**AN ORDINANCE TO PROVIDE FOR THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE SEWER SYSTEM OF THE CITY OF OWOSSO; TO PROVIDE FOR THE ISSUANCE OF REVENUE BONDS; TO PRESCRIBE THE FORM OF THE REVENUE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS; TO PROVIDE FOR SECURITY FOR THE REVENUE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF THE REVENUES; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE REVENUE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE REVENUE BONDS AND THE SYSTEM.**

THE CITY OF OWOSSO ORDAINS:

SECTION 1. Definitions. Whenever used in this Ordinance, except when otherwise indicated by the context, the following terms when capitalized shall have the following meanings:

- (a) "Act 94" means Act 94, Public Acts of Michigan, 1933, as amended.
- (b) "Additional Revenue Bonds" means Revenue Bonds, including Revenue Bonds of prior and senior or equal standing and priority of lien with the Series 2020 Bond, issued under Section 20 of this Ordinance.
- (c) "Adjusted Net Revenues" means for any operating year the excess of revenues over expenses for the System determined in accordance with generally accepted accounting principles, to which shall be added depreciation, amortization, interest expense on Bonds and payments to the City in lieu of taxes, to which may be made the following adjustments.
  - (i) Revenues may be augmented by the amount of any rate increases adopted prior to the issuance of Additional Revenue Bonds or to be placed into effect before the time principal or interest on the Additional Revenue Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.

- (ii) Revenues may be augmented by amounts which may be derived from rates and charges to be paid (a) as a result of new customers who have been identified by an agreement to purchase service from the System who had not been serviced during the preceding twelve months or (b) as a result of any other new customer or expansion of service to any existing customers or (c) as a result of potential customers which exist in a new service area who will be serviced by the acquisition of the repairs, extensions, enlargements and improvements to said System which have been made during the preceding twelve months or which will be acquired in whole or in part from the proceeds of Additional Revenue Bonds.
- (iii) If there is a bond reserve account to be funded from the proceeds of Additional Revenue Bonds, then the Revenues may be augmented by an amount equal to the investment income representing interest on investments estimated to be received each operating year from the addition to the bond reserve account to be funded from the proceeds of the Additional Revenue Bonds being issued.

The adjustment of revenues and expenses by the factors set forth in (i), (ii) and (iii) above shall be reported upon by professional engineers or certified public accountants or other experts not in the regular employment of the City.

- (d) "Authorized Officer" means the Finance Director or/and the Public Utilities Director of the City or, in the event that neither of them are available at the time that it becomes necessary to take actions directed or authorized under this Ordinance, the City Manager or a person designated by the Finance Director or the City Manager.
- (e) "Bonds" means any Bonds which may be issued by the City for the purpose of making repairs, extensions, enlargements and improvements to the System, for the payment of which the City intends to use Net Revenues.
- (f) "City" means the City of Owosso, County of Shiawassee, State of Michigan.
- (g) "EGLE" means the Michigan Department of Environment, Great Lakes and Energy, or any successor agency which administers loans from the State of Michigan State Revolving Fund (SRF) program.
- (h) "Ordinance" refers collectively to this ordinance, and any other ordinance amendatory to or supplemental to this Ordinance.
- (i) "Outstanding Revenue Bonds" means, as of any given date, Series 2020 Bond and any Additional Revenue Bonds of equal or prior standing hereafter issued and delivered under this Ordinance except:
  - (i) Bonds (or portions of Bonds) paid off at or prior to such date;
  - (ii) Bonds (or portions of Bonds) for the payment or redemption of which moneys or Sufficient Government Obligations equal to the principal amount or redemption price, as the case may be, with interest to the date of maturity or redemption date, shall be held in trust under this Ordinance and set aside for such payment or redemption (whether at or prior to the maturity or redemption date) provided that if such Bonds are to be redeemed, notice of such redemption shall have been given as provided in the Bond or provision shall have been made for the giving of such notice; and
  - (iii) Bonds in lieu of or in substitution for which other Bonds shall have been delivered.
- (j) "Revenue Bonds" means, as of any given date, the Series 2020 Bond and any Additional Revenue Bonds of equal or prior standing hereafter issued and delivered under this Ordinance.
- (k) "Revenues" and "Net Revenues" mean the revenues and net revenues of the System and shall be construed as defined in Section 3 of Act 94, including with respect to "Revenues" the earnings derived from the investment of moneys in the various funds and accounts established by this Ordinance, and other revenues derived from or pledged to operation of the System.

- (l) "Series 2020 Bond" means the Sewer System Revenue Bond, Series 2020 authorized by this Ordinance.
- (m) "Series 2020 Project" means the improvements to the City's sewer system including, but not limited to, replacement and rehabilitation of sewer pipes and manholes, together with any appurtenances and attachments and any related site improvements.
- (n) "Sufficient Government Obligations" means direct obligations of the United States of America or obligations the principal and interest on which is fully guaranteed by the United States of America, not redeemable at the option of the issuer, the principal and interest payments upon which, without reinvestment of the interest, come due at such times and in such amounts as to be fully sufficient to pay the interest as it comes due on the Bonds and the principal and redemption premium, if any, on the Bonds as it comes due whether on the stated maturity date or upon earlier redemption. Securities representing such obligations shall be placed in trust with a bank or trust company, and if any Bond is to be called for redemption prior to maturity, irrevocable instructions to call the Bond for redemption shall be given.
- (o) "System" means the entire Sewer System of the City including the facilities acquired and constructed with the proceeds of the Series 2020 Bond, and such other facilities as are now existing including all appurtenances, enlargements, extensions, repairs and improvements thereto hereafter made.

SECTION 2. Necessity; Approval of Plans and Specifications. It is hereby determined to be a necessary public purpose of the City to acquire and construct the Series 2020 Project in accordance with the plans and specifications prepared by the City's consulting engineers, which plans and specifications are hereby approved.

SECTION 3. Costs; Useful Life. The cost of the Series 2020 Project is estimated to be not-to-exceed One Million Three Hundred Forty Thousand Dollars (\$1,340,000) including the payment of incidental expenses as specified in Section 4 of this ordinance, which estimate of cost is hereby approved and confirmed, and the period of usefulness of the Series 2020 Project is estimated to be not less than twenty-five (25) years.

SECTION 4. Payment of Project Cost; Series 2020 Bond Authorized. To pay the cost of acquiring and constructing the Series 2020 Project, including payment of legal, engineering, financial and other expenses incident thereto and incident to the issuance and sale of the Series 2020 Bond, the City shall borrow a sum of not-to-exceed One Million Three Hundred Forty Thousand Dollars (\$1,340,000), as finally determined by an Authorized Officer at the time of sale of the Series 2020 Bond, and issue its Series 2020 Bond pursuant to the provisions of Act 94. The remaining cost of the Series 2020 Project, if any, shall be defrayed from City funds on hand and legally available for such use.

SECTION 5. Issuance of Series 2020 Bond; Details. The Series 2020 Bond shall be designated as the "SEWER SYSTEM REVENUE BOND, SERIES 2020." The Series 2020 Bond shall be payable solely out of the Net Revenues and other moneys pledged under this Ordinance, and shall not be a general obligation of the City.

The Series 2020 Bond shall be issued in the form of one or more fully-registered, nonconvertible bonds, dated as of the date of delivery, payable in annual principal installments on October 1 from October 1, 2021 through October 1, 2040 or on such other dates as determined by the order of the EGLE and approved by the Michigan Finance Authority and an Authorized Officer, provided that the final payment on the Series 2020 Bond shall occur within the period of usefulness of the Series 2020 Project as set forth in Section 3 of this Ordinance. Final determination of the Principal Amount and the payment dates and amounts of principal installments of the Series 2020 Bond shall be evidenced by execution of a Purchase Contract (the "Purchase Contract") between the City and the Michigan Finance Authority providing for sale of the Series 2020 Bond, and an Authorized Officer is authorized and directed to execute and deliver the Purchase Contract.

The Series 2020 Bond shall bear interest at a rate or rates to be determined by an Authorized Officer at the time of execution of the Purchase Contract, but in any event not exceeding the maximum amount permitted by law, payable semiannually beginning October 1, 2020 or on such other dates as determined in the Purchase Contract. In addition, if required by the Michigan Finance Authority, the Series 2020 Bond will bear additional interest, under the terms required by Michigan Finance Authority, in the event of a default by the City in the payment of principal or interest on the Series 2020 Bond when due. The Series 2020 Bond principal amount is expected to be drawn down by the City periodically, and interest on each installment of the principal amount shall accrue from the date such principal installment is drawn down by the City. Principal installments of the Series 2020 Bond will be subject to prepayment prior to maturity as permitted by the Michigan Finance Authority and approved by an Authorized Officer.

The Mayor and City Clerk are authorized to execute the Series 2020 Bond by manual or facsimile signature. At least one signature on the Series 2020 Bond shall be a manual signature. The Series 2020 Bond may be transferred by the bondholder as provided in the Series 2020 Bond as executed.

SECTION 6. Payment of Series 2020 Bond; Security. The Series 2020 Bond and the interest thereon shall be payable solely and only from the Net Revenues, and to secure such payment, there is hereby created a statutory lien upon the whole of the Net Revenues which shall continue until payment in full of the principal of and interest on the Series 2020 Bond, or, until sufficient cash or Sufficient Government Obligations have been deposited in trust for payment in full of the principal of and interest on the Series 2020 Bond to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, as provided in the previous sentence, the statutory lien shall be terminated with respect to the Series 2020 Bond, the holder of the Series 2020 Bond shall have no further rights under this Ordinance except for payment from the deposited funds, and the Series 2020 Bond shall be considered to be defeased and shall no longer be considered to be outstanding under this Ordinance.

SECTION 7. State Revenue Sharing Pledge. If required by the Michigan Finance Authority, as additional security for repayment of the Series 2020 Bond, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Michigan Finance Authority as purchaser and holder of the Series 2020 Bond. Either of the Authorized Officers are authorized to execute and deliver a revenue sharing pledge agreement between the City and the Michigan Finance Authority.

SECTION 8. Bondholders' Rights; Receiver. The holder or holders of the Revenue Bonds representing in the aggregate not less than twenty percent (20%) of the entire principal amount of Outstanding Revenue Bonds, may, by suit, action, mandamus or other proceedings, protect and enforce the statutory lien upon the Net Revenues of the System, and may, by suit, action, mandamus or other proceedings, enforce and compel performance of all duties of the officers of the City, including the fixing of sufficient rates, the collection of Revenues, and the proper segregation and application of the Revenues of the System. The statutory lien upon the Net Revenues, however, shall not be construed as to compel the sale of the System or any part of the System.

If there is a default in the payment of the principal of or interest on the Revenue Bonds, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the City and under the direction of the court, and by and with the approval of the court to perform all of the duties of the officers of the City more particularly set forth herein and in Act 94.

The holder or holders of the Revenue Bonds shall have all other rights and remedies given by Act 94 and law, for the payment and enforcement of the Revenue Bonds and the security therefor.

SECTION 9. Management; Operating Year. The operation, repair and management of the System and the acquisition and construction of the Series 2020 Project shall continue to be under the supervision and control of the City Council. The City Council may employ such person or persons in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System. The City Council may make such rules and regulations as it deems advisable and necessary to assure the



efficient management and operation of the System. The System shall be operated on the basis of an operating year which shall coincide with the City's fiscal year.

SECTION 10. No Free Service or Use. No free service or use of the System, or service or use of the System at less than cost, shall be furnished by the System to any person, firm or corporation, public or private, or to any public agency or instrumentality, including the City.

SECTION 11. Fixing and Revising Rates; Rate Covenant. The rates and charges for service furnished by and the use of the System and the methods of collection and enforcement of the collection of the rates shall be those in effect on the date of adoption of this Ordinance. The rates now in effect are estimated to be sufficient to provide for the payment of the expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the System in good repair and working order, to provide for the payment of the principal of and interest on the Bonds as the same become due and payable, and to provide for all other obligations, expenditures and funds for the System required by law and this Ordinance. It is hereby covenanted and agreed to fix and maintain rates for services furnished by the System at all times sufficient to provide for the payment of the expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the System in good repair and working order, and to provide for all other obligations, expenditures and funds for the System required by law including, specifically to provide for payment of principal of, interest, and premium, if any, on the Bonds.

The rates and charges for operation, maintenance, replacement and administration hereby established shall be based upon a methodology which complies with the applicable federal and state statutes and regulations. The amount of the rates and charges shall be sufficient to provide for debt service and for the expenses of operation, maintenance, replacement and administration of the system as necessary to preserve the same in good repair and working order. The amount of the rates and charges shall be reviewed annually and revised when necessary to ensure system expenses are met and that all users pay their proportionate share of operation, maintenance, equipment replacement and administration expenses.

SECTION 12. Funds and Accounts; Flow of Funds. All Revenues of the System shall be set aside as collected and credited to an account to be designated SEWER SYSTEM RECEIVING ACCOUNT (the "Receiving Account"). The Revenues credited to the Receiving Account are pledged for the purpose of the following funds and shall be transferred or debited from the Receiving Account periodically in the manner and at the times and in the order of priority hereinafter specified, provided that no transfer shall be required to be made to a fund on any date if the amount on deposit in the fund is sufficient to meet the requirements of this Ordinance:

- A. OPERATION AND MAINTENANCE ACCOUNT: Out of the Revenues credited to the Receiving Account there shall be first set aside in, or credited to, the OPERATION AND MAINTENANCE ACCOUNT (the "Operation and Maintenance Account"), periodically a sum sufficient to provide for the payment of expenses of administration and operation of the System and such current expenses for the maintenance of the System as may be necessary to preserve the System in good repair and working order.

A budget, showing in detail the estimated costs of administration, operation and maintenance of the System for the next ensuing operating year, shall be prepared by the City Council at least 30 days prior to the commencement of each ensuing operating year. No payments shall be made to the City from moneys credited to the Operation and Maintenance Account except for services directly rendered to the System by the City or its personnel.

- B. REVENUE BOND AND INTEREST REDEMPTION ACCOUNT: There shall be established and maintained a separate depository account designated REVENUE BOND AND INTEREST REDEMPTION ACCOUNT (the "Revenue Bond Redemption Account"), the moneys on deposit therein from time to time to be used solely for the purpose of paying the principal of, redemption premiums (if any) and interest on the Revenue Bonds.

Out of the Revenues remaining in the Receiving Account, after provision for the Operation and Maintenance Account, there shall be set aside periodically in the Revenue Bond Redemption Account a sum sufficient to provide for the payment when due of the current principal of and interest on such Revenue Bonds including any amounts necessary to maintain any reserve account established within the Revenue Bond Redemption Account.

The amount to be set aside for the payment of principal and interest on any date shall not exceed the amount which, when added to the money on deposit in the Revenue Bond Redemption Account, including investment income thereon and on any bond reserve account which may be established on a future date, is necessary to pay principal and interest due on the Revenue Bonds on the next succeeding principal payment date.

The City may establish a separate bond reserve account in the Revenue Bond Redemption Account. If the City issues senior lien revenue bonds as described in this Ordinance, then the City may establish a senior lien Revenue Bond Redemption Account.

- C. **REPLACEMENT AND IMPROVEMENT ACCOUNT:** Out of the remaining Revenues in the Receiving Account, after meeting the requirements of the Operation and Maintenance Account and the Revenue Bond Redemption Account, including any reserve account maintained therein, there may be next set aside in or credited to the REPLACEMENT AND IMPROVEMENT ACCOUNT (the "Replacement and Improvement Account"), which Replacement and Improvement Account may have several subaccounts therein, such sums periodically as the City may deem advisable to be used for additions, improvements, enlargements or extensions to the System, including the planning thereof.
- D. **GENERAL OBLIGATION BOND PAYMENT ACCOUNT:** Out of the Revenues remaining in the Receiving Account after meeting the requirements of the Operation and Maintenance Account, the Revenue Bond Redemption Account, and the Replacement and Improvement Account, there shall be next set aside in, or credited to, the General Obligation Bond Payment Account, amounts which shall be proportionately sufficient to provide for payment of principal, interest and premiums, if any, on the City's General Obligation Limited Tax Sewer System Improvement Bond, Series 2008 dated June 23, 2008, and any other general obligation bonds issued by the City for improvements to the System. Amounts in the General Obligation Bond Payment Account shall be withdrawn as necessary to pay the principal of and interest and premium on the general obligation bonds issued by the City as the same become due; the moneys withdrawn for payment of the general obligation bonds issued by the City shall be deposited in the Debt Retirement Account created for the general obligation bonds, if established.
- E. **SURPLUS MONEYS:** Thereafter, any Revenues in the Receiving Account after satisfying all the foregoing requirements of this Section may, at the discretion of the City, remain in the Receiving Account, or be transferred to the Replacement and Improvement Account, or be used for any other purpose permitted by law.

**SECTION 13. Priority of Funds.** In the event the moneys in the Receiving Account are insufficient to provide for the current requirements of the Operation and Maintenance Account, the Revenue Bond Redemption Account, the Replacement and Improvement Account or the General Obligation Bond Payment Account, any moneys or securities in other funds of the System, except the proceeds of sale of Bonds, shall be credited or transferred, first, to the Operation and Maintenance Account, second to the Revenue Bond Redemption Account, including any reserve account maintained therein, third, to the Replacement and Improvement Account, and finally, to the General Obligation Bond Payment Account.

**SECTION 14. Depository and Funds on Hand.** Pursuant to Section 24 of Act 94, moneys in the several funds and the accounts established pursuant to this Ordinance, except moneys in either the Revenue Bond Payment Account (including any bond reserve account which may be established on a future date) or the General Obligation Bond Payment Account (either, a "Bond Payment Account") may be kept in one or more bank accounts at a bank or banks designated by resolution of the City, and if kept in one bank account the moneys shall be allocated among the several funds on the books and records of the City in the manner and at the times provided in this Ordinance.

SECTION 15. Investments. Moneys in the funds and accounts established herein and moneys derived from the proceeds of sale of the Bonds may be invested by the City Treasurer on behalf of the City in the obligations and instruments permitted for investment by Section 24 of Act 94, as the same may be amended from time to time. If the moneys invested are kept in one account, as provided in this Ordinance, then the monies shall be allocated among the several funds on the books and records of the City in the manner and at the times provided in this Ordinance. Investment of moneys in a Bond Payment Account being accumulated for payment of the next maturing principal or interest payment of Bonds shall be limited to obligations bearing maturity dates prior to the date of the next maturing principal or interest payment on such Bonds. In the event investments are made, any securities representing the same shall be kept on deposit with the bank or trust company having on deposit the fund or funds or account from which the purchase was made. Profit realized or interest income earned on investment of funds in the Receiving Account, Operation and Maintenance Account and Replacement and Improvement Account shall be deposited in or credited to the Receiving Account at the end of each fiscal year. Profit realized on interest income earned on investment of moneys in a Bond Payment Account shall be credited as received to such Bond Payment Account.

SECTION 16. Bond Proceeds. The proceeds of the sale of the Series 2020 Bond as received by the City shall be deposited in an account separate from other money of the City and held in a bank or banks qualified to act as depository of the proceeds of sale under the provisions of Section 15 of Act 94 designated "2020 SRF #5699-01 PROJECT CONSTRUCTION ACCOUNT" (the "2020 Construction Account"). Moneys in the 2020 Construction Account shall be applied solely in payment of the cost of the Series 2020 Project including any engineering, legal and other expenses incident thereto and to the costs of issuance of the Series 2020 Bond. Any balance remaining in the 2020 Construction Account after completion of the Series 2020 Project may be used for any other improvements to the System if such use is permitted by state law and will not cause the interest on the Series 2020 Bond to be included in gross income for federal income tax purposes within the meaning of the Internal Revenue Code. Any remaining balance shall be paid into the Revenue Bond Redemption Account and used as permitted by state law.

SECTION 17. Revenue Bond Form. The Series 2020 Bond shall be in substantially the following form subject to such changes, including references to additional security, as may be required by the Michigan Finance Authority:

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[FORM OF BOND TO BE COMPLETED AFTER BOND SALE]  
UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF SHIAWASSEE  
CITY OF OWOSSO  
SEWER SYSTEM REVENUE BOND, SERIES 2020  
SRF #5699-01

Registered Owner: Michigan Finance Authority  
Principal Amount: [amount]  
Date of Original Issue: [date]

The CITY OF OWOSSO, County of Shiawassee, State of Michigan (the "City" or the "Issuer"), for value received, acknowledges itself to owe, and for value received hereby promises to pay, but only out of the hereinafter described Net Revenues of the City's Sewer System (hereinafter defined), to the Michigan Finance Authority (the "Authority"), or registered assigns, the Principal Amount shown above, or such portion thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, in lawful money of the United States of America, unless prepaid prior thereto as hereinafter provided.

During the time the Principal Amount is being drawn down by the City under this bond, the Authority will periodically provide to the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding Principal Amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on Schedule I attached hereto and made a part hereof, as Schedule I may be adjusted if less than \$[amount] is disbursed to the City, or if the City prepays a portion of the Principal Amount as provided below with the prior written consent of the Authority, with interest on the principal installments from the date each installment is delivered to the holder hereof until paid at the rate of 2.00% per annum. Interest is first payable on [date], and semiannually thereafter, and principal is payable on the first day of [month] commencing [date] (as identified in the Purchase Contract) and annually thereafter.

Principal installments of this bond are subject to prepayment by the City prior to maturity only with the prior written consent of the Authority and on such terms as may be required by the Authority.

Notwithstanding any other provision of this bond, as long as the Authority is the owner of this bond, (a) this bond is payable as to principal, premium, if any, and interest at [Bank], or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

#### Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

For prompt payment of principal and interest on this bond, the City has irrevocably pledged the revenues of its Sewer System, including all appurtenances, extensions and improvements thereto (the "System"), after provision has been made for reasonable and necessary expenses of operation, maintenance and administration (the "Net Revenues"), and a statutory lien thereon is hereby recognized and created.

This bond is a single, fully-registered, non-convertible bond issued in the Principal Amount pursuant to Ordinance No. [XX] duly adopted by the City Council of the City (the "Ordinance"), and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying the cost of acquiring and constructing improvements to the System.

For a complete statement of the revenues from which and the conditions under which this bond is payable, a statement of the conditions under which additional bonds of superior and equal standing may hereafter be issued and the general covenants and provisions pursuant to which this bond is issued, reference is made to the Ordinance. The Ordinance is on file at the office of the City Clerk and reference is made to the Ordinance and any and all supplements thereto and modifications and amendments thereof, if any, and to Act 94 for a more complete description of the pledges and covenants securing this bond, the nature, extent and manner of enforcement of such pledges, the rights and remedies of the registered owner of this bond with respect thereto and the terms and conditions upon which this bond is issued and may be issued thereunder.

THIS BOND IS A SELF-LIQUIDATING BOND AND IS NOT A GENERAL OBLIGATION OF THE CITY AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN ANY CONSTITUTIONAL, STATUTORY OR CHARTER LIMITATION, AND IS PAYABLE BOTH AS TO PRINCIPAL AND INTEREST, SOLELY FROM THE NET REVENUES OF THE SYSTEM AND CERTAIN FUNDS AND ACCOUNTS ESTABLISHED UNDER THE ORDINANCE. THE PRINCIPAL AND INTEREST ON THIS BOND ARE SECURED BY THE STATUTORY LIEN HEREINBEFORE DESCRIBED.

**The City has reserved the right, on the conditions stated in the Ordinance, to issue additional bonds of prior and senior or equal standing and priority of lien with this bond as to the Net Revenues.**

The City has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues of the System shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest on the bonds payable from the Net Revenues of the System, as and when the same shall become due and payable, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance.

This bond is transferable only upon the books of the City by the registered owner in person or the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the City, duly executed by the registered owner or the registered owner's attorney, and thereupon a new bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Ordinance, and upon payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be done precedent to and in the issuance of this bond have been done and performed in regular and due time and form as required by law.

IN WITNESS WHEREOF, the City, by its City Council, has caused this bond to be executed by its Mayor and its City Clerk and the corporate seal or a facsimile to be impressed or printed hereon, all as of the Date of Original Issue.

CITY OF OWOSSO

By [Mayor to sign bond]  
Mayor

(seal)

Countersigned:

Its [City Clerk to sign bond]  
City Clerk

Name of Issuer: City of Owosso  
 Project No.: SRF 5699-01  
 Approved Amt: \$[amount]

## SCHEDULE I

Based on the schedule provided below unless revised as provided in this paragraph, repayment of principal of the bond shall be made until the full amount advanced to the Issuer is repaid. In the event the Order of Approval issued by the Department of Environment, Great Lakes and Energy (the "Order") approves a principal amount of assistance less than the amount of the bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order, or (2) that less than the principal amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the Issuer.

Due Date	Amount of Principal Installment Due
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Interest on the bond shall accrue on that portion of principal disbursed by the Authority to the Issuer from the date such portion is disbursed, until paid, at the rate of 2.00% per annum, payable [date], and semi-annually thereafter.

The Issuer agrees that it will deposit with [Bank], or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Issuer's deposit by 12:00 noon on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

\* Not to exceed amount. Loan reductions at close out will result in a proportional decrease.

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SECTION 18. General Covenants. The City covenants and agrees with the holders of the Bonds that as long as any of the Bonds remain Outstanding and unpaid as to either principal or interest:

- (a) The City will maintain the System in good repair and working order and will operate the same efficiently and will faithfully and punctually perform all duties with reference to the System required by the Constitution and laws of the State of Michigan, and the City's Charter and ordinances.
- (b) The City will keep proper books of record and account separate from all other records and accounts of the City, in which shall be made full and correct entries of all transactions relating to the System in accordance with state law. The City shall have an annual audit of the books of record and account of the System for the preceding operating year made each year by an independent certified public accountant. The auditor shall comment on the manner in which the City is complying with the requirements of the Ordinance with respect to setting aside and investing moneys and meeting the requirements for acquiring and maintaining insurance. The audit shall be completed and so made available not later than six (6) months after the close of

each operating year except as such period may be extended in conformance with the rules of the Michigan Department of Treasury.

- (c) The City will maintain and carry, for the benefit of the holders of the Bonds, insurance on all physical properties of the System and liability insurance, of the kinds and in the amounts normally carried by municipalities engaged in the operation of sewer systems, including self-insurance. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed, and to the extent not so used, shall be used for the purpose of redeeming or purchasing Bonds.
- (d) The City will not sell, lease or dispose of the System, or any substantial part, until all of the Revenue Bonds have been paid in full, both as to principal and interest or provision made as herein provided. The City will operate the System as economically as possible, will make all repairs and replacements necessary to keep the System in good repair and working order, and will not do or suffer to be done any act which would affect the System in such a way as to have a material adverse effect on the security for the Revenue Bonds.
- (e) The City will not grant any franchise or other rights to any person, firm or corporation to operate a System that will compete with the System and the City will not operate a system that will compete with the System.
- (f) The City will cause the Series 2020 Project to be acquired and constructed promptly and in accordance with the plans and specifications therefor.
- (g) The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Series 2020 Bond from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of bond proceeds and moneys deemed to be bond proceeds, and to prevent the Series 2020 Bond from being or becoming a "private activity bond" as that term is used in Section 141 of the Internal Revenue Code.

SECTION 19. Conditions Permitting Issuance of Senior or Prior Lien Bonds. The City reserves the right to issue Additional Revenue Bonds of senior or prior standing and priority of lien on the Net Revenues of the System to the Series 2020 Bond (the "Senior Lien Bonds"). If Senior Lien Bonds are issued, then Net Revenues of the System would be used first to pay debt service on the Senior Lien Bonds prior to providing for payment of the Series 2020 Bond.

SECTION 20. Additional Revenue Bonds. The right is reserved in accordance with the provisions of Act 94, to issue Additional Revenue Bonds payable from the Revenues of the System which shall be of equal standing and priority of lien on the Net Revenues of the System with the Series 2020 Bond, or senior or prior standing and priority of lien as described in Section 19 above, but only for the following purposes and under the following terms and conditions:

- (a) To complete the Series 2020 Project in accordance with the plans and specifications for the Series 2013 Project. Such Additional Revenue Bonds shall not be authorized unless the engineers in charge of construction shall execute a certificate evidencing the fact that additional funds are needed to complete the Series 2020 Project in accordance with the plans and specifications and stating the amount that will be required to complete the Series 2020 Project. If such certificate is executed and filed with the City, it shall be the duty of the City to provide for and issue Additional Revenue Bonds in the amount stated in the certificate to be necessary to complete the Series 2020 Project in accordance with the plans and specifications, plus the amount necessary to pay costs of issuance, or to provide for part or all of such amount from other sources.
- (b) For subsequent repairs, extensions, enlargements and improvements to the System, or for the purpose of refunding any Outstanding Revenue Bonds, or for both purposes, and paying costs of issuing such bonds including deposits which may be required to be made to a bond reserve account, if any. Bonds shall not be issued pursuant to this subparagraph (b) unless the Adjusted

Net Revenues of the System for the preceding twelve-month operating year shall be at least equal to one hundred percent (100%) of the maximum amount of principal and interest thereafter maturing in any operating year on the then Outstanding Revenue Bonds and on the Additional Revenue Bonds then being issued. If the Additional Revenue Bonds are to be issued in whole or in part for refunding Outstanding Revenue Bonds, the annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest requirements of any Revenue Bonds to be refunded from the proceeds of the Additional Revenue Bonds. For purposes of this subparagraph (b) the City may elect to use as the last preceding operating year any operating year ending not more than sixteen months prior to the date of delivery of the Additional Revenue Bonds. Determination by the City as to existence of conditions permitting the issuance of Additional Revenue Bonds shall be conclusive. No Additional Revenue Bonds shall be issued pursuant to the authorization contained in this subparagraph if the City shall then be in default in making its required payments to the Operation and Maintenance Account or the Revenue Bond Redemption Account.

- (c) For refunding all or a part of the Outstanding Revenue Bonds and paying costs of issuing such Additional Revenue Bonds including deposits which may be required to be made to a bond reserve account, if any. No Additional Revenue Bonds shall be issued pursuant to this subsection unless the maximum amount of principal and interest maturing in any operating year after giving effect to the refunding shall be less than the maximum amount of principal and interest maturing in any operating year prior to giving effect to the refunding.

**SECTION 21. Amendments Without Consent of Registered Owners.** The City, from time to time and at any time, subject to the conditions and restrictions contained in this Ordinance, may enact one or more supplemental or amendatory ordinances or resolutions or both which thereafter shall form a part hereof, for any one or more or all of the following purposes:

- (a) To issue Additional Revenue Bonds or junior lien bonds;
- (b) To add to the covenants and agreements of the City contained in this Ordinance other covenants and agreements thereafter to be observed, or to surrender, restrict or limit any right or power herein reserved to or conferred upon the City;
- (c) To make such provisions for the purpose of curing any ambiguity, or of curing, correcting or supplementing any defective provisions contained in this Ordinance, or in regard to matters or questions arising under this Ordinance, as the City may deem necessary or desirable and not inconsistent with this Ordinance and which shall not have material, adverse effect on the interests of the registered owners of the Outstanding Revenue Bonds; and
- (d) To increase the size or scope of the System.

Any amendment or supplemental ordinance or resolution authorized by the provisions of this Section may be enacted by the City without the consent of or notice to the registered owners of any of the Outstanding Revenue Bonds, notwithstanding any of the provisions of Section 24 below.

**SECTION 22. Amendments Requiring Consent of Registered Owners.** The City, from time to time and at any time, subject to the conditions and restrictions contained in this Ordinance, may enact one or more supplemental or amendatory ordinances or resolutions or both which thereafter shall form a part hereof, for the purpose of adding any provisions to or changing in any manner or eliminating any of the provisions of this Ordinance or of any supplemental ordinance, provided, however, that no such supplemental ordinance shall (i) extend the fixed maturity of any bond, change a mandatory redemption requirement for any bond, or reduce the rate of interest thereon or extend the time of payment of interest, or reduce the amount of the principal thereof, or reduce or extend the time for payment of any premium payable on the redemption thereof, without the consent of the registered owner of each bond so affected, or (ii) deprive the registered owners of the Outstanding Revenue Bonds (except as aforesaid) of the right to payment of the bonds from the Net Revenues, without the consent of the registered owners of all the Outstanding Revenue Bonds.



It shall not be necessary for the consent of the registered owners under this Section to approve the particular form of any proposed supplemental ordinance, but it shall be sufficient if such consent shall approve the substance thereof.

SECTION 23. Negotiated Sale; Application to EGLE and Michigan Finance Authority. The City Council has considered the option of selling the Series 2020 Bond through a competitive sale and a negotiated sale and determines that it is in the best interest of the City to negotiate the sale of the Series 2020 Bond to the Michigan Finance Authority because the State Revolving Fund financing program provides significant savings to the City compared to competitive sale in the municipal bond market. Either of the Authorized Officers are authorized to apply to the Michigan Finance Authority and to the EGLE for placement of the Series 2020 Bond with the Michigan Finance Authority. The actions taken by the Authorized Officers with respect to the Series 2020 Bond prior to the adoption of this ordinance are ratified and confirmed. The Authorized Officers are authorized to sell the Series 2020 Bond to the Michigan Finance Authority and to execute and deliver the Purchase Contract, the Supplemental Agreement and the Issuer's Certificate in the forms provided by the Michigan Finance Authority. Either of the Authorized Officers are further authorized to execute and deliver such contracts, documents and certificates as are necessary or advisable to qualify the Series 2020 Bond for the State Revolving Fund program.

SECTION 24. Approval of Bond Details. The Authorized Officers are authorized to determine final bond details for the Series 2020 Bond to the extent necessary or convenient to complete the transaction authorized by this ordinance, to exercise the authority and make the determinations authorized pursuant to Section 7a(1)(c) of Act 94, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters.

SECTION 25. Repeal, Savings Clause. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

SECTION 26. Severability; Paragraph Headings; and Conflict. If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this ordinance. The paragraph headings in this ordinance are furnished for convenience of reference only and shall not be considered to be part of this ordinance.

SECTION 27. Publication and Recordation. This Ordinance shall be published in full in the *Argus-Press* or other newspaper of general circulation in the City qualified under State law to publish legal notices, promptly after its adoption, and shall be recorded in the Ordinance Book of the City and such recording authenticated by the signatures of the Mayor and the City Clerk.

SECTION 28. Effective Date. This Ordinance is hereby determined to be immediately necessary for the preservation of the peace, health and safety of the residents of the City, and is adopted to provide for the adequate operation of the System, which was established under Act 94 and therefore, pursuant to Section 6 of said Act 94, shall be in full force and effect from and after its passage and publication as required by law.

Adopted and signed this 20th day of April, 2020.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Fear, Law, Haber, Bailey, and Mayor Eveleth.

NAYS: None.

## **Ordinance Adoption – Bonding for SRF Financing – WWTP**

Motion by Mayor Pro-Tem Osika to adopt the following ordinance to authorize and provide for the issuance of revenue bonds for SRF financing of the cost of acquisition and construction of improvements to the Waste Water Treatment Plant under the provisions of Act 94, Public Acts of Michigan, 1933, as amended:

### **ORDINANCE NO. 807**

**AN ORDINANCE TO PROVIDE FOR THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE WASTEWATER TREATMENT SYSTEM OF THE CITY OF OWOSSO; TO PROVIDE FOR THE ISSUANCE OF REVENUE BONDS; TO PRESCRIBE THE FORM OF THE REVENUE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS; TO PROVIDE FOR SECURITY FOR THE REVENUE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF THE REVENUES; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE REVENUE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE REVENUE BONDS AND THE SYSTEM.**

THE CITY OF OWOSSO ORDAINS:

SECTION 1. Definitions. Whenever used in this Ordinance, except when otherwise indicated by the context, the following terms when capitalized shall have the following meanings:

- (a) “Act 94” means Act 94, Public Acts of Michigan, 1933, as amended.
- (b) “Additional Revenue Bonds” means Revenue Bonds, including Revenue Bonds of prior and senior or equal standing and priority of lien with the Series 2020 Bond, issued under Section 20 of this Ordinance.
- (c) “Adjusted Net Revenues” means for any operating year the excess of revenues over expenses for the System determined in accordance with generally accepted accounting principles, to which shall be added depreciation, amortization, interest expense on Bonds and payments to the City in lieu of taxes, to which may be made the following adjustments.
  - (i) Revenues may be augmented by the amount of any rate increases adopted prior to the issuance of Additional Revenue Bonds or to be placed into effect before the time principal or interest on the Additional Revenue Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.
  - (ii) Revenues may be augmented by amounts which may be derived from rates and charges to be paid (a) as a result of new customers who have been identified by an agreement to purchase service from the System who had not been serviced during the preceding twelve months or (b) as a result of any other new customer or expansion of service to any existing customers or (c) as a result of potential customers which exist in a new service area who will be serviced by the acquisition of the repairs, extensions, enlargements and improvements to said System which have been made during the preceding twelve months or which will be acquired in whole or in part from the proceeds of Additional Revenue Bonds.
  - (iii) If there is a bond reserve account to be funded from the proceeds of Additional Revenue Bonds, then the Revenues may be augmented by an amount equal to the investment

income representing interest on investments estimated to be received each operating year from the addition to the bond reserve account to be funded from the proceeds of the Additional Revenue Bonds being issued.

The adjustment of revenues and expenses by the factors set forth in (i), (ii) and (iii) above shall be reported upon by professional engineers or certified public accountants or other experts not in the regular employment of the City.

- (d) "Authorized Officer" means the Finance Director or/and the Public Utilities Director of the City or, in the event that neither of them are available at the time that it becomes necessary to take actions directed or authorized under this Ordinance, the City Manager or a person designated by the Finance Director or the City Manager.
- (e) "Bonds" means any Bonds which may be issued by the City for the purpose of making repairs, extensions, enlargements and improvements to the System, for the payment of which the City intends to use Net Revenues.
- (f) "City" means the City of Owosso, County of Shiawassee, State of Michigan.
- (g) "EGLE" means the Michigan Department of Environment, Great Lakes and Energy, or any successor agency which administers loans from the State of Michigan State Revolving Fund (SRF) program.
- (h) "Ordinance" refers collectively to this ordinance, and any other ordinance amendatory to or supplemental to this Ordinance.
- (i) "Outstanding Revenue Bonds" means, as of any given date, Series 2020 Bond and any Additional Revenue Bonds of equal or prior standing hereafter issued and delivered under this Ordinance except:
  - (i) Bonds (or portions of Bonds) paid off at or prior to such date;
  - (ii) Bonds (or portions of Bonds) for the payment or redemption of which moneys or Sufficient Government Obligations equal to the principal amount or redemption price, as the case may be, with interest to the date of maturity or redemption date, shall be held in trust under this Ordinance and set aside for such payment or redemption (whether at or prior to the maturity or redemption date) provided that if such Bonds are to be redeemed, notice of such redemption shall have been given as provided in the Bond or provision shall have been made for the giving of such notice; and
  - (iii) Bonds in lieu of or in substitution for which other Bonds shall have been delivered.
- (j) "Revenue Bonds" means, as of any given date, the Series 2020 Bond and any Additional Revenue Bonds of equal or prior standing hereafter issued and delivered under this Ordinance.
- (k) "Revenues" and "Net Revenues" mean the revenues and net revenues of the System and shall be construed as defined in Section 3 of Act 94, including with respect to "Revenues" the earnings derived from the investment of moneys in the various funds and accounts established by this Ordinance, and other revenues derived from or pledged to operation of the System.
- (l) "Series 2020 Bond" means the Wastewater Treatment System Revenue Bond, Series 2020 authorized by this Ordinance.
- (m) "Series 2020 Project" means the improvements and repairs to the City's wastewater treatment plant including installation of new headworks screw pumps and motors, and grit chamber mechanical parts, together with any appurtenances and attachments and any related site improvements.
- (n) "Sufficient Government Obligations" means direct obligations of the United States of America or obligations the principal and interest on which is fully guaranteed by the United States of America, not redeemable at the option of the issuer, the principal and interest payments upon which, without reinvestment of the interest, come due at such times and in such amounts as to be fully sufficient to pay the interest as it comes due on the Bonds and the principal and redemption

premium, if any, on the Bonds as it comes due whether on the stated maturity date or upon earlier redemption. Securities representing such obligations shall be placed in trust with a bank or trust company, and if any Bond is to be called for redemption prior to maturity, irrevocable instructions to call the Bond for redemption shall be given.

- (o) "System" means the entire Wastewater Treatment System of the City including the facilities acquired and constructed with the proceeds of the Series 2020 Bond, and such other facilities as are now existing including all appurtenances, enlargements, extensions, repairs and improvements thereto hereafter made.

**SECTION 2. Necessity; Approval of Plans and Specifications.** It is hereby determined to be a necessary public purpose of the City to acquire and construct the Series 2020 Project in accordance with the plans and specifications prepared by the City's consulting engineers, which plans and specifications are hereby approved.

**SECTION 3. Costs; Useful Life.** The cost of the Series 2020 Project is estimated to be not-to-exceed Two Million One Hundred Forty-Five Thousand Dollars (\$2,145,000) including the payment of incidental expenses as specified in Section 4 of this ordinance, which estimate of cost is hereby approved and confirmed, and the period of usefulness of the Series 2020 Project is estimated to be not less than twenty-five (25) years.

**SECTION 4. Payment of Project Cost; Series 2020 Bond Authorized.** To pay the cost of acquiring and constructing the Series 2020 Project, including payment of legal, engineering, financial and other expenses incident thereto and incident to the issuance and sale of the Series 2020 Bond, the City shall borrow a sum of not-to-exceed Two Million One Hundred Forty-Five Thousand Dollars (\$2,145,000), as finally determined by an Authorized Officer at the time of sale of the Series 2020 Bond, and issue its Series 2020 Bond pursuant to the provisions of Act 94. The remaining cost of the Series 2020 Project, if any, shall be defrayed from City funds on hand and legally available for such use.

**SECTION 5. Issuance of Series 2020 Bond; Details.** The Series 2020 Bond shall be designated as the "WASTEWATER TREATMENT SYSTEM REVENUE BOND, SERIES 2020." The Series 2020 Bond shall be payable solely out of the Net Revenues and other moneys pledged under this Ordinance, and shall not be a general obligation of the City.

The Series 2020 Bond shall be issued in the form of one or more fully-registered, nonconvertible bonds, dated as of the date of delivery, payable in annual principal installments on October 1 from October 1, 2021 through October 1, 2040 or on such other dates as determined by the order of the EGLE and approved by the Michigan Finance Authority and an Authorized Officer, provided that the final payment on the Series 2020 Bond shall occur within the period of usefulness of the Series 2020 Project as set forth in Section 3 of this Ordinance. Final determination of the Principal Amount and the payment dates and amounts of principal installments of the Series 2020 Bond shall be evidenced by execution of a Purchase Contract (the "Purchase Contract") between the City and the Michigan Finance Authority providing for sale of the Series 2020 Bond, and an Authorized Officer is authorized and directed to execute and deliver the Purchase Contract.

The Series 2020 Bond shall bear interest at a rate or rates to be determined by an Authorized Officer at the time of execution of the Purchase Contract, but in any event not exceeding the maximum amount permitted by law, payable semiannually beginning October 1, 2020 or on such other dates as determined in the Purchase Contract. In addition, if required by the Michigan Finance Authority, the Series 2020 Bond will bear additional interest, under the terms required by Michigan Finance Authority, in the event of a default by the City in the payment of principal or interest on the Series 2020 Bond when due. The Series 2020 Bond principal amount is expected to be drawn down by the City periodically, and interest on each installment of the principal amount shall accrue from the date such principal installment is drawn down by the City. Principal installments of the Series 2020 Bond will be subject to prepayment prior to maturity as permitted by the Michigan Finance Authority and approved by an Authorized Officer.

The Mayor and City Clerk are authorized to execute the Series 2020 Bond by manual or facsimile signature. At least one signature on the Series 2020 Bond shall be a manual signature. The Series 2020 Bond may be transferred by the bondholder as provided in the Series 2020 Bond as executed.

SECTION 6. Payment of Series 2020 Bond; Security. The Series 2020 Bond and the interest thereon shall be payable solely and only from the Net Revenues, and to secure such payment, there is hereby created a statutory lien upon the whole of the Net Revenues which shall continue until payment in full of the principal of and interest on the Series 2020 Bond, or, until sufficient cash or Sufficient Government Obligations have been deposited in trust for payment in full of the principal of and interest on the Series 2020 Bond to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, as provided in the previous sentence, the statutory lien shall be terminated with respect to the Series 2020 Bond, the holder of the Series 2020 Bond shall have no further rights under this Ordinance except for payment from the deposited funds, and the Series 2020 Bond shall be considered to be defeased and shall no longer be considered to be outstanding under this Ordinance.

SECTION 7. State Revenue Sharing Pledge. If required by the Michigan Finance Authority, as additional security for repayment of the Series 2020 Bond, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Michigan Finance Authority as purchaser and holder of the Series 2020 Bond. Either of the Authorized Officers are authorized to execute and deliver a revenue sharing pledge agreement between the City and the Michigan Finance Authority.

SECTION 8. Bondholders' Rights; Receiver. The holder or holders of the Revenue Bonds representing in the aggregate not less than twenty percent (20%) of the entire principal amount of Outstanding Revenue Bonds, may, by suit, action, mandamus or other proceedings, protect and enforce the statutory lien upon the Net Revenues of the System, and may, by suit, action, mandamus or other proceedings, enforce and compel performance of all duties of the officers of the City, including the fixing of sufficient rates, the collection of Revenues, and the proper segregation and application of the Revenues of the System. The statutory lien upon the Net Revenues, however, shall not be construed as to compel the sale of the System or any part of the System.

If there is a default in the payment of the principal of or interest on the Revenue Bonds, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the City and under the direction of the court, and by and with the approval of the court to perform all of the duties of the officers of the City more particularly set forth herein and in Act 94.

The holder or holders of the Revenue Bonds shall have all other rights and remedies given by Act 94 and law, for the payment and enforcement of the Revenue Bonds and the security therefor.

SECTION 9. Management; Operating Year. The operation, repair and management of the System and the acquisition and construction of the Series 2020 Project shall continue to be under the supervision and control of the City Council. The City Council may employ such person or persons in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System. The City Council may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of the System. The System shall be operated on the basis of an operating year which shall coincide with the City's fiscal year.

SECTION 10. No Free Service or Use. No free service or use of the System, or service or use of the System at less than cost, shall be furnished by the System to any person, firm or corporation, public or private, or to any public agency or instrumentality, including the City.

SECTION 11. Fixing and Revising Rates; Rate Covenant. The rates and charges for service furnished by and the use of the System and the methods of collection and enforcement of the collection of the rates shall be those in effect on the date of adoption of this Ordinance. The rates now in effect are estimated to be sufficient to provide for the payment of the expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the System in good repair and

working order, to provide for the payment of the principal of and interest on the Bonds as the same become due and payable, and to provide for all other obligations, expenditures and funds for the System required by law and this Ordinance. It is hereby covenanted and agreed to fix and maintain rates for services furnished by the System at all times sufficient to provide for the payment of the expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the System in good repair and working order, and to provide for all other obligations, expenditures and funds for the System required by law including, specifically to provide for payment of principal of, interest, and premium, if any, on the Bonds.

The rates and charges for operation, maintenance, replacement and administration hereby established shall be based upon a methodology which complies with the applicable federal and state statutes and regulations. The amount of the rates and charges shall be sufficient to provide for debt service and for the expenses of operation, maintenance, replacement and administration of the system as necessary to preserve the same in good repair and working order. The amount of the rates and charges shall be reviewed annually and revised when necessary to ensure system expenses are met and that all users pay their proportionate share of operation, maintenance, equipment replacement and administration expenses.

**SECTION 12. Funds and Accounts; Flow of Funds.** All Revenues of the System shall be set aside as collected and credited to an account to be designated WASTEWATER TREATMENT SYSTEM RECEIVING ACCOUNT (the "Receiving Account"). The Revenues credited to the Receiving Account are pledged for the purpose of the following funds and shall be transferred or debited from the Receiving Account periodically in the manner and at the times and in the order of priority hereinafter specified, provided that no transfer shall be required to be made to a fund on any date if the amount on deposit in the fund is sufficient to meet the requirements of this Ordinance:

- A. **OPERATION AND MAINTENANCE ACCOUNT:** Out of the Revenues credited to the Receiving Account there shall be first set aside in, or credited to, the OPERATION AND MAINTENANCE ACCOUNT (the "Operation and Maintenance Account"), periodically a sum sufficient to provide for the payment of expenses of administration and operation of the System and such current expenses for the maintenance of the System as may be necessary to preserve the System in good repair and working order.

A budget, showing in detail the estimated costs of administration, operation and maintenance of the System for the next ensuing operating year, shall be prepared by the City Council at least 30 days prior to the commencement of each ensuing operating year. No payments shall be made to the City from moneys credited to the Operation and Maintenance Account except for services directly rendered to the System by the City or its personnel.

- B. **REVENUE BOND AND INTEREST REDEMPTION ACCOUNT:** There shall be established and maintained a separate depository account designated REVENUE BOND AND INTEREST REDEMPTION ACCOUNT (the "Revenue Bond Redemption Account"), the moneys on deposit therein from time to time to be used solely for the purpose of paying the principal of, redemption premiums (if any) and interest on the Revenue Bonds.

Out of the Revenues remaining in the Receiving Account, after provision for the Operation and Maintenance Account, there shall be set aside periodically in the Revenue Bond Redemption Account a sum sufficient to provide for the payment when due of the current principal of and interest on such Revenue Bonds including any amounts necessary to maintain any reserve account established within the Revenue Bond Redemption Account.

The amount to be set aside for the payment of principal and interest on any date shall not exceed the amount which, when added to the money on deposit in the Revenue Bond Redemption Account, including investment income thereon and on any bond reserve account which may be established on a future date, is necessary to pay principal and interest due on the Revenue Bonds on the next succeeding principal payment date.

The City may establish a separate bond reserve account in the Revenue Bond Redemption Account. If the City issues senior lien revenue bonds as described in this Ordinance, then the City may establish a senior lien Revenue Bond Redemption Account.

- C. **REPLACEMENT AND IMPROVEMENT ACCOUNT:** Out of the remaining Revenues in the Receiving Account, after meeting the requirements of the Operation and Maintenance Account and the Revenue Bond Redemption Account, including any reserve account maintained therein, there may be next set aside in or credited to the REPLACEMENT AND IMPROVEMENT ACCOUNT (the "Replacement and Improvement Account"), which Replacement and Improvement Account may have several subaccounts therein, such sums periodically as the City may deem advisable to be used for additions, improvements, enlargements or extensions to the System, including the planning thereof.
- D. **GENERAL OBLIGATION BOND PAYMENT ACCOUNT:** Out of the Revenues remaining in the Receiving Account after meeting the requirements of the Operation and Maintenance Account, the Revenue Bond Redemption Account, and the Replacement and Improvement Account, there shall be next set aside in, or credited to, the General Obligation Bond Payment Account, amounts which shall be proportionately sufficient to provide for payment of principal, interest and premiums, if any, on any general obligation bonds issued by the City for improvements to the System. Amounts in the General Obligation Bond Payment Account shall be withdrawn as necessary to pay the principal of and interest and premium on the general obligation bonds issued by the City as the same become due; the moneys withdrawn for payment of the general obligation bonds issued by the City shall be deposited in the Debt Retirement Account created for the general obligation bonds, if established.
- E. **SURPLUS MONEYS:** Thereafter, any Revenues in the Receiving Account after satisfying all the foregoing requirements of this Section may, at the discretion of the City, remain in the Receiving Account, or be transferred to the Replacement and Improvement Account, or be used for any other purpose permitted by law.

**SECTION 13. Priority of Funds.** In the event the moneys in the Receiving Account are insufficient to provide for the current requirements of the Operation and Maintenance Account, the Revenue Bond Redemption Account, the Replacement and Improvement Account or the General Obligation Bond Payment Account, any moneys or securities in other funds of the System, except the proceeds of sale of Bonds, shall be credited or transferred, first, to the Operation and Maintenance Account, second to the Revenue Bond Redemption Account, including any reserve account maintained therein, third, to the Replacement and Improvement Account, and finally, to the General Obligation Bond Payment Account.

**SECTION 14. Depository and Funds on Hand.** Pursuant to Section 24 of Act 94, moneys in the several funds and the accounts established pursuant to this Ordinance, except moneys in either the Revenue Bond Payment Account (including any bond reserve account which may be established on a future date) or the General Obligation Bond Payment Account (either, a "Bond Payment Account") may be kept in one or more bank accounts at a bank or banks designated by resolution of the City, and if kept in one bank account the moneys shall be allocated among the several funds on the books and records of the City in the manner and at the times provided in this Ordinance.

**SECTION 15. Investments.** Moneys in the funds and accounts established herein and moneys derived from the proceeds of sale of the Bonds may be invested by the City Treasurer on behalf of the City in the obligations and instruments permitted for investment by Section 24 of Act 94, as the same may be amended from time to time. If the moneys invested are kept in one account, as provided in this Ordinance, then the monies shall be allocated among the several funds on the books and records of the City in the manner and at the times provided in this Ordinance. Investment of moneys in a Bond Payment Account being accumulated for payment of the next maturing principal or interest payment of Bonds shall be limited to obligations bearing maturity dates prior to the date of the next maturing principal or interest payment on such Bonds. In the event investments are made, any securities representing the same shall be kept on deposit with the bank or trust company having on deposit the fund or funds or account from which the purchase was made. Profit realized or interest income earned on investment of funds in the

Receiving Account, Operation and Maintenance Account and Replacement and Improvement Account shall be deposited in or credited to the Receiving Account at the end of each fiscal year. Profit realized on interest income earned on investment of moneys in a Bond Payment Account shall be credited as received to such Bond Payment Account.

SECTION 16. Bond Proceeds. The proceeds of the sale of the Series 2020 Bond as received by the City shall be deposited in an account separate from other money of the City and held in a bank or banks qualified to act as depository of the proceeds of sale under the provisions of Section 15 of Act 94 designated "2020 SRF #5691-01 PROJECT CONSTRUCTION ACCOUNT" (the "2020 Construction Account"). Moneys in the 2020 Construction Account shall be applied solely in payment of the cost of the Series 2020 Project including any engineering, legal and other expenses incident thereto and to the costs of issuance of the Series 2020 Bond. Any balance remaining in the 2020 Construction Account after completion of the Series 2020 Project may be used for any other improvements to the System if such use is permitted by state law and will not cause the interest on the Series 2020 Bond to be included in gross income for federal income tax purposes within the meaning of the Internal Revenue Code. Any remaining balance shall be paid into the Revenue Bond Redemption Account and used as permitted by state law.

SECTION 17. Revenue Bond Form. The Series 2020 Bond shall be in substantially the following form subject to such changes, including references to additional security, as may be required by the Michigan Finance Authority:

\*\*\*\*\*

[FORM OF BOND TO BE COMPLETED AFTER BOND SALE]  
UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF SHIAWASSEE  
CITY OF OWOSSO  
WASTEWATER TREATMENT SYSTEM REVENUE BOND, SERIES 2020  
SRF #5691-01

Registered Owner: Michigan Finance Authority  
Principal Amount: [amount]  
Date of Original Issue: [date]

The CITY OF OWOSSO, County of Shiawassee, State of Michigan (the "City" or the "Issuer"), for value received, acknowledges itself to owe, and for value received hereby promises to pay, but only out of the hereinafter described Net Revenues of the City's Wastewater Treatment System (hereinafter defined), to the Michigan Finance Authority (the "Authority"), or registered assigns, the Principal Amount shown above, or such portion thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, in lawful money of the United States of America, unless prepaid prior thereto as hereinafter provided.

During the time the Principal Amount is being drawn down by the City under this bond, the Authority will periodically provide to the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding Principal Amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on Schedule I attached hereto and made a part hereof, as Schedule I may be adjusted if less than \$[amount] is disbursed to the City, or if the City prepays a portion of the Principal Amount as



provided below with the prior written consent of the Authority, with interest on the principal installments from the date each installment is delivered to the holder hereof until paid at the rate of 2.00% per annum. Interest is first payable on [date], and semiannually thereafter, and principal is payable on the first day of [month] commencing [date] (as identified in the Purchase Contract) and annually thereafter.

Principal installments of this bond are subject to prepayment by the City prior to maturity only with the prior written consent of the Authority and on such terms as may be required by the Authority.

Notwithstanding any other provision of this bond, as long as the Authority is the owner of this bond, (a) this bond is payable as to principal, premium, if any, and interest at [Bank], or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

#### Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

For prompt payment of principal and interest on this bond, the City has irrevocably pledged the revenues of its Wastewater Treatment System, including all appurtenances, extensions and improvements thereto (the "System"), after provision has been made for reasonable and necessary expenses of operation, maintenance and administration (the "Net Revenues"), and a statutory lien thereon is hereby recognized and created.

This bond is a single, fully-registered, non-convertible bond issued in the Principal Amount pursuant to Ordinance No. [XX] duly adopted by the City Council of the City (the "Ordinance"), and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying the cost of acquiring and constructing improvements to the System.

For a complete statement of the revenues from which and the conditions under which this bond is payable, a statement of the conditions under which additional bonds of superior and equal standing may hereafter be issued and the general covenants and provisions pursuant to which this bond is issued, reference is made to the Ordinance. The Ordinance is on file at the office of the City Clerk and reference is made to the Ordinance and any and all supplements thereto and modifications and amendments thereof, if any, and to Act 94 for a more complete description of the pledges and covenants securing this

bond, the nature, extent and manner of enforcement of such pledges, the rights and remedies of the registered owner of this bond with respect thereto and the terms and conditions upon which this bond is issued and may be issued thereunder.

THIS BOND IS A SELF-LIQUIDATING BOND AND IS NOT A GENERAL OBLIGATION OF THE CITY AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN ANY CONSTITUTIONAL, STATUTORY OR CHARTER LIMITATION, AND IS PAYABLE BOTH AS TO PRINCIPAL AND INTEREST, SOLELY FROM THE NET REVENUES OF THE SYSTEM AND CERTAIN FUNDS AND ACCOUNTS ESTABLISHED UNDER THE ORDINANCE. THE PRINCIPAL AND INTEREST ON THIS BOND ARE SECURED BY THE STATUTORY LIEN HEREINBEFORE DESCRIBED.

**The City has reserved the right, on the conditions stated in the Ordinance, to issue additional bonds of prior and senior or equal standing and priority of lien with this bond as to the Net Revenues.**

The City has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues of the System shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest on the bonds payable from the Net Revenues of the System, as and when the same shall become due and payable, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance.

This bond is transferable only upon the books of the City by the registered owner in person or the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the City, duly executed by the registered owner or the registered owner's attorney, and thereupon a new bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Ordinance, and upon payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be done precedent to and in the issuance of this bond have been done and performed in regular and due time and form as required by law.

IN WITNESS WHEREOF, the City, by its City Council, has caused this bond to be executed by its Mayor and its City Clerk and the corporate seal or a facsimile to be impressed or printed hereon, all as of the Date of Original Issue.

CITY OF OWOSSO

By \_\_\_\_\_ [Mayor to sign bond]  
Mayor

(seal)

Countersigned:

Its \_\_\_\_\_ [City Clerk to sign bond]  
City Clerk

Name of Issuer: City of Owosso

Project No.: SRF 5691-01

Approved Amt: \$[amount]

#### SCHEDULE I

Based on the schedule provided below unless revised as provided in this paragraph, repayment of principal of the bond shall be made until the full amount advanced to the Issuer is repaid. In the event the Order of Approval issued by the Department of Environment, Great Lakes and Energy (the "Order")

approves a principal amount of assistance less than the amount of the bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order, or (2) that less than the principal amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the Issuer.

Due Date	Amount of Principal Installment Due
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Interest on the bond shall accrue on that portion of principal disbursed by the Authority to the Issuer from the date such portion is disbursed, until paid, at the rate of 2.00% per annum, payable [date], and semi-annually thereafter.

The Issuer agrees that it will deposit with [Bank], or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Issuer's deposit by 12:00 noon on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

\* Not to exceed amount. Loan reductions at close out will result in a proportional decrease.

\*\*\*\*\*

SECTION 18. General Covenants. The City covenants and agrees with the holders of the Bonds that as long as any of the Bonds remain Outstanding and unpaid as to either principal or interest:

- (a) The City will maintain the System in good repair and working order and will operate the same efficiently and will faithfully and punctually perform all duties with reference to the System required by the Constitution and laws of the State of Michigan, and the City's Charter and ordinances.
- (b) The City will keep proper books of record and account separate from all other records and accounts of the City, in which shall be made full and correct entries of all transactions relating to the System in accordance with state law. The City shall have an annual audit of the books of record and account of the System for the preceding operating year made each year by an independent certified public accountant. The auditor shall comment on the manner in which the City is complying with the requirements of the Ordinance with respect to setting aside and investing moneys and meeting the requirements for acquiring and maintaining insurance. The audit shall be completed and so made available not later than six (6) months after the close of each operating year except as such period may be extended in conformance with the rules of the Michigan Department of Treasury.
- (c) The City will maintain and carry, for the benefit of the holders of the Bonds, insurance on all physical properties of the System and liability insurance, of the kinds and in the amounts normally carried by municipalities engaged in the operation of wastewater treatment systems, including self-insurance. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed, and to the extent not so used, shall be used for the purpose of redeeming or purchasing Bonds.
- (d) The City will not sell, lease or dispose of the System, or any substantial part, until all of the Revenue Bonds have been paid in full, both as to principal and interest or provision made as

herein provided. The City will operate the System as economically as possible, will make all repairs and replacements necessary to keep the System in good repair and working order, and will not do or suffer to be done any act which would affect the System in such a way as to have a material adverse effect on the security for the Revenue Bonds.

- (e) The City will not grant any franchise or other rights to any person, firm or corporation to operate a System that will compete with the System and the City will not operate a system that will compete with the System.
- (f) The City will cause the Series 2020 Project to be acquired and constructed promptly and in accordance with the plans and specifications therefor.
- (g) The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Series 2020 Bond from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of bond proceeds and moneys deemed to be bond proceeds, and to prevent the Series 2020 Bond from being or becoming a "private activity bond" as that term is used in Section 141 of the Internal Revenue Code.

**SECTION 19. Conditions Permitting Issuance of Senior or Prior Lien Bonds.** The City reserves the right to issue Additional Revenue Bonds of senior or prior standing and priority of lien on the Net Revenues of the System to the Series 2020 Bond (the "Senior Lien Bonds"). If Senior Lien Bonds are issued, then Net Revenues of the System would be used first to pay debt service on the Senior Lien Bonds prior to providing for payment of the Series 2020 Bond.

**SECTION 20. Additional Revenue Bonds.** The right is reserved in accordance with the provisions of Act 94, to issue Additional Revenue Bonds payable from the Revenues of the System which shall be of equal standing and priority of lien on the Net Revenues of the System with the Series 2020 Bond, or senior or prior standing and priority of lien as described in Section 19 above, but only for the following purposes and under the following terms and conditions:

- (a) To complete the Series 2020 Project in accordance with the plans and specifications for the Series 2013 Project. Such Additional Revenue Bonds shall not be authorized unless the engineers in charge of construction shall execute a certificate evidencing the fact that additional funds are needed to complete the Series 2020 Project in accordance with the plans and specifications and stating the amount that will be required to complete the Series 2020 Project. If such certificate is executed and filed with the City, it shall be the duty of the City to provide for and issue Additional Revenue Bonds in the amount stated in the certificate to be necessary to complete the Series 2020 Project in accordance with the plans and specifications, plus the amount necessary to pay costs of issuance, or to provide for part or all of such amount from other sources.
- (b) For subsequent repairs, extensions, enlargements and improvements to the System, or for the purpose of refunding any Outstanding Revenue Bonds, or for both purposes, and paying costs of issuing such bonds including deposits which may be required to be made to a bond reserve account, if any. Bonds shall not be issued pursuant to this subparagraph (b) unless the Adjusted Net Revenues of the System for the preceding twelve-month operating year shall be at least equal to one hundred percent (100%) of the maximum amount of principal and interest thereafter maturing in any operating year on the then Outstanding Revenue Bonds and on the Additional Revenue Bonds then being issued. If the Additional Revenue Bonds are to be issued in whole or in part for refunding Outstanding Revenue Bonds, the annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest requirements of any Revenue Bonds to be refunded from the proceeds of the Additional Revenue Bonds. For purposes of this subparagraph (b) the City may elect to use as the last preceding operating year any operating year ending not more than sixteen months prior to the date of delivery of the Additional Revenue Bonds. Determination by the City as to existence of conditions permitting the issuance of Additional Revenue Bonds shall

be conclusive. No Additional Revenue Bonds shall be issued pursuant to the authorization contained in this subparagraph if the City shall then be in default in making its required payments to the Operation and Maintenance Account or the Revenue Bond Redemption Account.

- (c) For refunding all or a part of the Outstanding Revenue Bonds and paying costs of issuing such Additional Revenue Bonds including deposits which may be required to be made to a bond reserve account, if any. No Additional Revenue Bonds shall be issued pursuant to this subsection unless the maximum amount of principal and interest maturing in any operating year after giving effect to the refunding shall be less than the maximum amount of principal and interest maturing in any operating year prior to giving effect to the refunding.

**SECTION 21. Amendments Without Consent of Registered Owners.** The City, from time to time and at any time, subject to the conditions and restrictions contained in this Ordinance, may enact one or more supplemental or amendatory ordinances or resolutions or both which thereafter shall form a part hereof, for any one or more or all of the following purposes:

- (a) To issue Additional Revenue Bonds or junior lien bonds;
- (b) To add to the covenants and agreements of the City contained in this Ordinance other covenants and agreements thereafter to be observed, or to surrender, restrict or limit any right or power herein reserved to or conferred upon the City;
- (c) To make such provisions for the purpose of curing any ambiguity, or of curing, correcting or supplementing any defective provisions contained in this Ordinance, or in regard to matters or questions arising under this Ordinance, as the City may deem necessary or desirable and not inconsistent with this Ordinance and which shall not have material, adverse effect on the interests of the registered owners of the Outstanding Revenue Bonds; and
- (d) To increase the size or scope of the System.

Any amendment or supplemental ordinance or resolution authorized by the provisions of this Section may be enacted by the City without the consent of or notice to the registered owners of any of the Outstanding Revenue Bonds, notwithstanding any of the provisions of Section 24 below.

**SECTION 22. Amendments Requiring Consent of Registered Owners.** The City, from time to time and at any time, subject to the conditions and restrictions contained in this Ordinance, may enact one or more supplemental or amendatory ordinances or resolutions or both which thereafter shall form a part hereof, for the purpose of adding any provisions to or changing in any manner or eliminating any of the provisions of this Ordinance or of any supplemental ordinance, provided, however, that no such supplemental ordinance shall (i) extend the fixed maturity of any bond, change a mandatory redemption requirement for any bond, or reduce the rate of interest thereon or extend the time of payment of interest, or reduce the amount of the principal thereof, or reduce or extend the time for payment of any premium payable on the redemption thereof, without the consent of the registered owner of each bond so affected, or (ii) deprive the registered owners of the Outstanding Revenue Bonds (except as aforesaid) of the right to payment of the bonds from the Net Revenues, without the consent of the registered owners of all the Outstanding Revenue Bonds.

It shall not be necessary for the consent of the registered owners under this Section to approve the particular form of any proposed supplemental ordinance, but it shall be sufficient if such consent shall approve the substance thereof.

**SECTION 23. Negotiated Sale; Application to EGLE and Michigan Finance Authority.** The City Council has considered the option of selling the Series 2020 Bond through a competitive sale and a negotiated sale and determines that it is in the best interest of the City to negotiate the sale of the Series 2020 Bond to the Michigan Finance Authority because the State Revolving Fund financing program provides significant savings to the City compared to competitive sale in the municipal bond market. Either of the Authorized Officers are authorized to apply to the Michigan Finance Authority and to the EGLE for placement of the Series 2020 Bond with the Michigan Finance Authority. The actions taken by the

Authorized Officers with respect to the Series 2020 Bond prior to the adoption of this ordinance are ratified and confirmed. The Authorized Officers are authorized to sell the Series 2020 Bond to the Michigan Finance Authority and to execute and deliver the Purchase Contract, the Supplemental Agreement and the Issuer's Certificate in the forms provided by the Michigan Finance Authority. Either of the Authorized Officers are further authorized to execute and deliver such contracts, documents and certificates as are necessary or advisable to qualify the Series 2020 Bond for the State Revolving Fund program.

SECTION 24. Approval of Bond Details. The Authorized Officers are authorized to determine final bond details for the Series 2020 Bond to the extent necessary or convenient to complete the transaction authorized by this ordinance, to exercise the authority and make the determinations authorized pursuant to Section 7a(1)(c) of Act 94, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters.

SECTION 25. Repeal, Savings Clause. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

SECTION 26. Severability; Paragraph Headings; and Conflict. If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this ordinance. The paragraph headings in this ordinance are furnished for convenience of reference only and shall not be considered to be part of this ordinance.

SECTION 27. Publication and Recordation. This Ordinance shall be published in full in the *Argus-Press* or other newspaper of general circulation in the City qualified under State law to publish legal notices, promptly after its adoption, and shall be recorded in the Ordinance Book of the City and such recording authenticated by the signatures of the Mayor and the City Clerk.

SECTION 28. Effective Date. This Ordinance is hereby determined to be immediately necessary for the preservation of the peace, health and safety of the residents of the City, and is adopted to provide for the adequate operation of the System, which was established under Act 94 and therefore, pursuant to Section 6 of said Act 94, shall be in full force and effect from and after its passage and publication as required by law.

Adopted and signed this 20th day of April, 2020.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Pidek, Haber, Fear, Bailey, and Mayor Eveleth.

NAYS: None.

#### **OPRA Development Agreement – 114 W. Main Street, Third Floor**

Motion by Councilmember Pidek to approve a development agreement with Woodworth Properties, LLC for the residential development project and corresponding tax abatement for the third floor of the property at 114 West Main Street as follows:

#### **RESOLUTION NO. 72-2020**

#### **RESOLUTION APPROVING THE OPRA DEVELOPMENT AGREEMENT FOR**

## 114 WEST MAIN STREET

WHEREAS, the City of Owosso, Shiawassee County, Michigan, awarded an Obsolete Property Tax Abatement certificate to Woodworth Properties, LLC (Owner) for the 3<sup>rd</sup> floor residential redevelopment project at 114 W Main Street at the regular council meeting of January 21, 2020; and

WHEREAS, the City of Owosso Tax Abatement Policy requires the Owner and the City sign a development agreement for any abatement granted; and

WHEREAS, the project includes the addition of seven (7) new downtown residential units with a total cost of \$813,200; and

WHEREAS, the redevelopment meets the requirements of the Tax Abatement Policy and serves to further the goals of the City's master plan and the DDA's downtown development goals.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, OPRA Development Agreement between the City of Owosso and Woodworth Properties, LLC for the third floor residential redevelopment project at 114 West Main Street.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Law, Haber, Pidek, Fear, Bailey, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

## **COMMUNICATIONS**

DDA/Main Street Board of Directors Resignation. Bobbi Fuller, Blossom Boutique.

N. Bradley Hissong, Building Official. March 2020 Building Department Report.

N. Bradley Hissong Building Official. March 2020 Code Violations Report.

N. Bradley Hissong Building Official. March 2020 Inspection Report.

Kevin D. Lenkart, Public Safety Director. March 2020 Police Report.

Kevin D. Lenkart, Public Safety Director. March 2020 Fire Report.

Employees Retirement System Board. Minutes of February 26, 2020.

Parks & Recreation Commission. Minutes of March 3, 2020.

Councilmembers Law and Haber inquired if there would be a way for the City to override the lockdown if the Governor extends it any longer. The City Attorney noted that her actions have the force of State law, particularly in light of the fact that the Legislature affirmed her orders. There was discussion if the City could refuse to enforce all State orders, specifically the State's prohibition on using a lawn care service during the state of emergency. City Manager Henne indicated that he agreed that overgrown lawns are considered to be a health risk. He said he has twice called the Attorney General's Office about the situation but has received no response. He said he would really like more clarification from the State before proceeding. Councilmember Law expressed his concern that such problems only cost more to fix the longer they go on. He said he felt there was a precedent set by other jurisdictions for ignoring portions of the Executive Orders. Mayor Eveleth indicated his preference to wait until the May 4<sup>th</sup> meeting to see if the lockdown will even be extended.

Councilmember Pidek commended DDA/Main Street Director Josh Adams and the DDA for starting a conversation around what the reopening of the downtown will look like. He said he really liked the fact that people were thinking through the details prior to the reopening actually taking place and suggested a group of folks be gathered to think about the reopening of the City in general. Mayor Eveleth agreed.

### **NEXT MEETING**

Monday, May 04, 2020

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Brownfield Redevelopment Authority – term expires June 30, 2022  
Historical Commission – 2 terms expire December 31, 2020  
Planning Commission – term expires June 30, 2020

### **ADJOURNMENT**

Motion by Councilmember Bailey for adjournment at 8:03 p.m.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Amy K. Kirkland, City Clerk





## MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 28, 2020

TO: Owosso City Council

FROM: Josh Adams; Executive Director, Owosso Main Street/DDA

**SUBJECT: OMS/DDA Revolving Loan Fund – Emergency Response Loan Approval**

**RECOMMENDATION:**

Approval of the of 3 OMS/DDA Revolving Loan Fund – Emergency Response Loans application totaling \$15,000.00 - according to the OMS/DDA Revolving Loan & Grant Manual specifications.

**BACKGROUND:**

On Monday, March 16, 2020 during a Special Board Meeting, the Owosso Main Street/DDA (OMS/DDA) Board of Directors voted to update the Revolving Loan Fund Manual to include Emergency Response Loans.

The creation of the Emergency Response Loan is in response to:

- The COVID-19 Pandemic
- County & State-wide “social distancing” and “community separation” guidelines related to the pandemic.
- State-mandated shutdown of all non-essential businesses.

As a result, many businesses have seen a dramatic loss of sales and have had to shut down. OMS/DDA’s creation of these emergency loans will temporarily lift some of the financial burden from the businesses within the City as they try to navigate these uncertain times.

**FISCAL IMPACTS:**

Dollars will be disbursed from the OMS/DDA Revolving Loan Fund.

## RESOLUTION NO.

### AUTHORIZING THE APPROVAL OF THE RELEASE OF OMS/DDA REVOLVING LOAN FUND FOR EMERGENCY RESPONSE LOANS: COVID-19 ROUND 3

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board.

WHEREAS, on March 16, 2020 the OMS/DDA Board approved the addition of Emergency Response Loans to the RLF Manual. These loans were created to this deferment action is in response to:

- The COVID-19 Pandemic
- County & State-wide “social distancing” and “community separation” guidelines related to the COVID-19 pandemic;
- The State-mandated shut-down of all non-essential businesses.

WHEREAS, on April 27, 2020 the OMS/DDA Revolving Loan Committee reviewed and approved 3 applications totaling **\$15,000.00** in Emergency Response Loans.

WHEREAS, on April 28, 2020 the OMS/DDA Board of Directors approved the Revolving Loan Committee’s recommendations.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso approves the loan of **\$5,000.00** to below listed applicants according to the terms & specifications determined by the OMS/DDA Loan & Grant Manual.
- We Print Everything, Inc.; 215 N. Ball Street
  - Adaptive Technology Solutions, LLC.; 215 N. Water Street, Suite 101
  - JE Blanchett, Inc.; 216 W. Main Street

301 W Main Street, Owosso, MI | 989.494.3344 | downtownowosso@gmail.com | www.downtownowosso.org

*APPLICATION MUST SCORE **30** OR MORE POINTS TO BE CONSIDERED ELIGIBLE FOR A LOAN.*

APPLICANT NAME: ADAPTIVE TECHNOLOGY SOLUTIONS, LLC/THOMAS WENDLING;  
MELVIN RENFROW; CHONG XIONG

DATE REVIEWED: 4/27/20

PROJECT ADDRESS: 215 N. WATER STREET, SUITE 101

PROJECT SCOPE OF WORK: EMERGENCY RESPONSE LOAN

EMERGENCY: COVID-19 PANDEMIC

LOAN REQUEST: \$5,000.00

Rationale Worksheet			
Criteria	Score Range	Score	Explanation/Feedback:
Did the applicant provide documentation showing monthly expenses (rent, utilities, etc.)?	0-10	10	Provided lease, insurance, & payroll
Does the applicant prove that their business/property has been negatively effected by the emergency?	0-10	10	<ul style="list-style-type: none"> <li>- The COVID-19 Pandemic</li> <li>- County &amp; State-wide "social distancing" and "community separation" guidelines related to the pandemic.</li> <li>- State-mandated shutdown of all non-essential businesses</li> </ul>
Is the applicant in "good standing" with the State of Michigan (LARA)?	0-5	5	Clear
Does the applicant pass a standard Register of Action background check?	0-5	5	Clear
Is the business/property located within a B Zoning District?	0-5	5	Yes
<b>TOTAL=</b>		<b>35</b>	

APPROVAL ☒ / SPECIAL NOTATIONS: \_\_\_\_\_

ADDITIONAL NOTES:

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## PROMISSORY NOTE

\$5,000.00

Dated: \_\_\_\_\_

At: Owosso, Michigan

FOR VALUE RECEIVED, the undersigned promises to pay to the order of the City of Owosso, a Michigan municipal corporation, at its office at 301 West Main Street, Owosso, Michigan 48867, the principal sum of FIVE THOUSAND AND NO/100 DOLLARS (\$5,000.00), THE BALANCE OF A LOAN ISSUED in lawful money of the United States of America with interest thereon to be computed from July 1, 2020 starting at a rate per annum which is zero percent (0%) through month twelve, then a rate per annum which is three percent (3%) starting at month thirteen through month twenty-four. From this date forward Principal and Interest shall be payable in 24 monthly installments of \$214.91 each, commencing on August 1, 2020 and continuing on the same day of each succeeding MONTH thereafter until July 1, 2022 when the final payment of outstanding principal and interest is due and payable. The attached amortization table shall become the required payment schedule from this date forward.

Notwithstanding anything to the contrary contained herein, at no time shall the interest payable be greater than the maximum permitted by law.

As to this note and all other instruments securing the indebtedness, the undersigned and any endorsers severally waive all applicable exemption rights, whether under the State Constitution, homestead laws or otherwise, and also severally waive valuation and appraisal, presentment, protest and demand, notice of protest demand and dishonor and nonpayment of this note, and expressly agree that the maturity of this note, or any payment hereunder, may be extended from time to time without in any way affecting the liability of the undersigned or said endorsers.

Any default in the payment of principal and/or interest required by this note or other instruments securing this note shall be a default hereunder entitling the holder to accelerate the indebtedness hereunder (notwithstanding any provisions contained in the evidence thereof to the contrary), exercise any one or more of the rights and remedies granted to the City of Owosso, Michigan. By execution of this agreement, the parties consent to venue in the County of Shiawassee, Michigan of any action brought to enforce the terms of this agreement or to collect any moneys due under it.

This note is to be construed according to the laws of the State of Michigan.

ADAPTIVE TECHNOLOGY  
SOLUTIONS, LLC.

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

CITY OF OWOSSO

BY: \_\_\_\_\_

Christopher T. Eveleth

ITS: Mayor

# DDA Loan Amortization Schedule

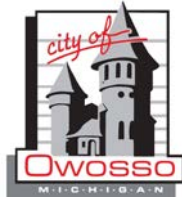
Enter values	
Loan amount	\$ 5,000.00
Annual interest rate	3.00 %
Loan period in years	2
Number of payments per year	12
Start date of loan	7/1/20
Optional extra payments	\$

Loan summary	
Scheduled payment	\$ 214.91
Scheduled number of payment	24
Actual number of payment	24
Total early payments	\$ -
Total interest	\$ 44.67



Lender name: Adaptive Technology Solutions, LLC

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	8/1/20	\$ 5,000.00	\$ 214.91	\$ -	\$ 214.91	\$ 214.91	\$ -	\$ 4,785.09	\$ -
2	9/1/20	4,785.09	214.91	-	214.91	214.91	0.00	4,570.19	0.00
3	10/1/20	4,570.19	214.91	-	214.91	214.91	0.00	4,355.28	0.00
4	11/1/20	4,355.28	214.91	-	214.91	214.91	0.00	4,140.38	0.00
5	12/1/20	4,140.38	214.91	-	214.91	214.91	0.00	3,925.47	0.00
6	1/1/21	3,925.47	214.91	-	214.91	214.91	0.00	3,710.56	0.00
7	2/1/21	3,710.56	214.91	-	214.91	214.91	0.00	3,495.66	0.00
8	3/1/21	3,495.66	214.91	-	214.91	214.91	0.00	3,280.75	0.00
9	4/1/21	3,280.75	214.91	-	214.91	214.91	0.00	3,065.85	0.00
10	5/1/21	3,065.85	214.91	-	214.91	214.91	0.00	2,850.94	0.00
11	6/1/21	2,850.94	214.91	-	214.91	214.91	0.00	2,636.03	0.00
12	7/1/21	2,636.03	214.91	-	214.91	208.32	6.59	2,427.72	6.59
13	8/1/21	2,427.72	214.91	-	214.91	208.84	6.07	2,218.88	12.66
14	9/1/21	2,218.88	214.91	-	214.91	209.36	5.55	2,009.52	18.21
15	10/1/21	2,009.52	214.91	-	214.91	209.88	5.02	1,799.64	23.23
16	11/1/21	1,799.64	214.91	-	214.91	210.41	4.50	1,589.23	27.73
17	12/1/21	1,589.23	214.91	-	214.91	210.93	3.97	1,378.30	31.70
18	1/1/22	1,378.30	214.91	-	214.91	211.46	3.45	1,166.84	35.15
19	2/1/22	1,166.84	214.91	-	214.91	211.99	2.92	954.85	38.07
20	3/1/22	954.85	214.91	-	214.91	212.52	2.39	742.33	40.45
21	4/1/22	742.33	214.91	-	214.91	213.05	1.86	529.28	42.31
22	5/1/22	529.28	214.91	-	214.91	213.58	1.32	315.70	43.63
23	6/1/22	315.70	214.91	-	214.91	214.12	0.79	101.58	44.42
24	7/1/22	101.58	214.91	-	101.58	101.33	0.25	0.00	44.67



**CITY OF OWOSSO, MICHIGAN  
OWOSSO MAIN STREET/DDA (OMS)  
REVOLVING LOAN FUND (RLF) & GRANT PROGRAM  
EMERGENCY RESPONSE RATIONALE WORKSHEET**

301 W Main Street, Owosso, MI | 989.494.3344 | downtownowosso@gmail.com | www.downtownowosso.org

*APPLICATION MUST SCORE **30** OR MORE POINTS TO BE CONSIDERED ELIGIBLE FOR A LOAN.*

APPLICANT NAME: JE BLANCHETT, INC./WILLIAM & TAMI NIELSEN

DATE REVIEWED: 4/27/20

PROJECT ADDRESS: 216 W. MAIN STREET

PROJECT SCOPE OF WORK: EMERGENCY RESPONSE LOAN

EMERGENCY: COVID-19 PANDEMIC

LOAN REQUEST: \$5,000.00

**Rationale Worksheet**

Criteria	Score Range	Score	Explanation/Feedback:
Did the applicant provide documentation showing monthly expenses (rent, utilities, etc.)?	0-10	10	Provided utility bills, & payroll
Does the applicant prove that their business/property has been negatively effected by the emergency?	0-10	10	<ul style="list-style-type: none"><li>- The COVID-19 Pandemic</li><li>- County &amp; State-wide "social distancing" and "community separation" guidelines related to the pandemic.</li><li>- State-mandated shutdown of all non-essential businesses</li></ul>
Is the applicant in "good standing" with the State of Michigan (LARA)?	0-5	5	Clear
Does the applicant pass a standard Register of Action background check?	0-5	5	Clear
Is the business/property located within a B Zoning District?	0-5	5	Yes
<b>TOTAL=</b>		<b>35</b>	

APPROVAL ☒ / SPECIAL NOTATIONS: \_\_\_\_\_

ADDITIONAL NOTES:

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## PROMISSORY NOTE

\$5,000.00

Dated: \_\_\_\_\_

At: Owosso, Michigan

FOR VALUE RECEIVED, the undersigned promises to pay to the order of the City of Owosso, a Michigan municipal corporation, at its office at 301 West Main Street, Owosso, Michigan 48867, the principal sum of FIVE THOUSAND AND NO/100 DOLLARS (\$5,000.00), THE BALANCE OF A LOAN ISSUED in lawful money of the United States of America with interest thereon to be computed from July 1, 2020 starting at a rate per annum which is zero percent (0%) through month twelve, then a rate per annum which is three percent (3%) starting at month thirteen through month twenty-four. From this date forward Principal and Interest shall be payable in 24 monthly installments of \$214.91 each, commencing on August 1, 2020 and continuing on the same day of each succeeding MONTH thereafter until July 1, 2022 when the final payment of outstanding principal and interest is due and payable. The attached amortization table shall become the required payment schedule from this date forward.

Notwithstanding anything to the contrary contained herein, at no time shall the interest payable be greater than the maximum permitted by law.

As to this note and all other instruments securing the indebtedness, the undersigned and any endorsers severally waive all applicable exemption rights, whether under the State Constitution, homestead laws or otherwise, and also severally waive valuation and appraisal, presentment, protest and demand, notice of protest demand and dishonor and nonpayment of this note, and expressly agree that the maturity of this note, or any payment hereunder, may be extended from time to time without in any way affecting the liability of the undersigned or said endorsers.

Any default in the payment of principal and/or interest required by this note or other instruments securing this note shall be a default hereunder entitling the holder to accelerate the indebtedness hereunder (notwithstanding any provisions contained in the evidence thereof to the contrary), exercise any one or more of the rights and remedies granted to the City of Owosso, Michigan. By execution of this agreement, the parties consent to venue in the County of Shiawassee, Michigan of any action brought to enforce the terms of this agreement or to collect any moneys due under it.

This note is to be construed according to the laws of the State of Michigan.

JE BLANCHETT, INC.

CITY OF OWOSSO

BY: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

Christopher T. Eveleth  
ITS: Mayor

# DDA Loan Amortization Schedule

Enter values	
Loan amount	\$ 5,000.00
Annual interest rate	3.00 %
Loan period in years	2
Number of payments per year	12
Start date of loan	7/1/20
Optional extra payments	\$

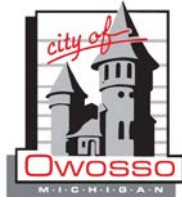
Lender name: JE Blanchett, Inc.

Loan summary	
Scheduled payment	\$ 214.91
Scheduled number of payment	24
Actual number of payment	24
Total early payments	\$ -
Total interest	\$ 44.67



Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	8/1/20	\$ 5,000.00	\$ 214.91	\$ -	\$ 214.91	\$ 214.91	\$ -	\$ 4,785.09	\$ -
2	9/1/20	4,785.09	214.91	-	214.91	214.91	0.00	4,570.19	0.00
3	10/1/20	4,570.19	214.91	-	214.91	214.91	0.00	4,355.28	0.00
4	11/1/20	4,355.28	214.91	-	214.91	214.91	0.00	4,140.38	0.00
5	12/1/20	4,140.38	214.91	-	214.91	214.91	0.00	3,925.47	0.00
6	1/1/21	3,925.47	214.91	-	214.91	214.91	0.00	3,710.56	0.00
7	2/1/21	3,710.56	214.91	-	214.91	214.91	0.00	3,495.66	0.00
8	3/1/21	3,495.66	214.91	-	214.91	214.91	0.00	3,280.75	0.00
9	4/1/21	3,280.75	214.91	-	214.91	214.91	0.00	3,065.85	0.00
10	5/1/21	3,065.85	214.91	-	214.91	214.91	0.00	2,850.94	0.00
11	6/1/21	2,850.94	214.91	-	214.91	214.91	0.00	2,636.03	0.00
12	7/1/21	2,636.03	214.91	-	214.91	208.32	6.59	2,427.72	6.59
13	8/1/21	2,427.72	214.91	-	214.91	208.84	6.07	2,218.88	12.66
14	9/1/21	2,218.88	214.91	-	214.91	209.36	5.55	2,009.52	18.21
15	10/1/21	2,009.52	214.91	-	214.91	209.88	5.02	1,799.64	23.23
16	11/1/21	1,799.64	214.91	-	214.91	210.41	4.50	1,589.23	27.73
17	12/1/21	1,589.23	214.91	-	214.91	210.93	3.97	1,378.30	31.70
18	1/1/22	1,378.30	214.91	-	214.91	211.46	3.45	1,166.84	35.15
19	2/1/22	1,166.84	214.91	-	214.91	211.99	2.92	954.85	38.07
20	3/1/22	954.85	214.91	-	214.91	212.52	2.39	742.33	40.45
21	4/1/22	742.33	214.91	-	214.91	213.05	1.86	529.28	42.31
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**CITY OF OWOSSO, MICHIGAN  
OWOSSO MAIN STREET/DDA (OMS)  
REVOLVING LOAN FUND (RLF) & GRANT PROGRAM  
EMERGENCY RESPONSE RATIONALE WORKSHEET**

301 W Main Street, Owosso, MI | 989.494.3344 | downtownowosso@gmail.com | www.downtownowosso.org

*APPLICATION MUST SCORE **30** OR MORE POINTS TO BE CONSIDERED ELIGIBLE FOR A LOAN.*

APPLICANT NAME: WE PRINT EVERYTHING/RICHARD E. STEWART DATE REVIEWED: 4/27/20

PROJECT ADDRESS: 215 N. BALL STREET

PROJECT SCOPE OF WORK: EMERGENCY RESPONSE LOAN

EMERGENCY: COVID-19 PANDEMIC

LOAN REQUEST: \$5,000.00

**Rationale Worksheet**

Criteria	Score Range	Score	Explanation/Feedback:
Did the applicant provide documentation showing monthly expenses (rent, utilities, etc.)?	0-10	10	Equipment rental invoice, insurance, & water bills
Does the applicant prove that their business/property has been negatively effected by the emergency?	0-10	10	<ul style="list-style-type: none"><li>- The COVID-19 Pandemic</li><li>- County &amp; State-wide "social distancing" and "community separation" guidelines related to the pandemic.</li><li>- State-mandated shutdown of all non-essential businesses</li></ul>
Is the applicant in "good standing" with the State of Michigan (LARA)?	0-5	5	Clear
Does the applicant pass a standard Register of Action background check?	0-5	5	Clear
Is the business/property located within a B Zoning District?	0-5	5	Yes
<b>TOTAL=</b>		<b>35</b>	

APPROVAL ☒ / SPECIAL NOTATIONS: \_\_\_\_\_

ADDITIONAL NOTES:

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## PROMISSORY NOTE

\$5,000.00

Dated: \_\_\_\_\_

At: Owosso, Michigan

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This note is to be construed according to the laws of the State of Michigan.

WE PRINT EVERYTHING, INC.

CITY OF OWOSSO

BY: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

Christopher T. Eveleth

ITS: Mayor

# DDA Loan Amortization Schedule

Enter values	
Loan amount	\$ 5,000.00
Annual interest rate	3.00 %
Loan period in years	2
Number of payments per year	12
Start date of loan	7/1/20
Optional extra payments	\$

Loan summary	
Scheduled payment	\$ 214.91
Scheduled number of payment	24
Actual number of payment	24
Total early payments	\$ -
Total interest	\$ 44.67



Lender name: We Print Everything

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	8/1/20	\$ 5,000.00	\$ 214.91	\$ -	\$ 214.91	\$ 214.91	\$ -	\$ 4,785.09	\$ -
2	9/1/20	4,785.09	214.91	-	214.91	214.91	0.00	4,570.19	0.00
3	10/1/20	4,570.19	214.91	-	214.91	214.91	0.00	4,355.28	0.00
4	11/1/20	4,355.28	214.91	-	214.91	214.91	0.00	4,140.38	0.00
5	12/1/20	4,140.38	214.91	-	214.91	214.91	0.00	3,925.47	0.00
6	1/1/21	3,925.47	214.91	-	214.91	214.91	0.00	3,710.56	0.00
7	2/1/21	3,710.56	214.91	-	214.91	214.91	0.00	3,495.66	0.00
8	3/1/21	3,495.66	214.91	-	214.91	214.91	0.00	3,280.75	0.00
9	4/1/21	3,280.75	214.91	-	214.91	214.91	0.00	3,065.85	0.00
10	5/1/21	3,065.85	214.91	-	214.91	214.91	0.00	2,850.94	0.00
11	6/1/21	2,850.94	214.91	-	214.91	214.91	0.00	2,636.03	0.00
12	7/1/21	2,636.03	214.91	-	214.91	208.32	6.59	2,427.72	6.59
13	8/1/21	2,427.72	214.91	-	214.91	208.84	6.07	2,218.88	12.66
14	9/1/21	2,218.88	214.91	-	214.91	209.36	5.55	2,009.52	18.21
15	10/1/21	2,009.52	214.91	-	214.91	209.88	5.02	1,799.64	23.23
16	11/1/21	1,799.64	214.91	-	214.91	210.41	4.50	1,589.23	27.73
17	12/1/21	1,589.23	214.91	-	214.91	210.93	3.97	1,378.30	31.70
18	1/1/22	1,378.30	214.91	-	214.91	211.46	3.45	1,166.84	35.15
19	2/1/22	1,166.84	214.91	-	214.91	211.99	2.92	954.85	38.07
20	3/1/22	954.85	214.91	-	214.91	212.52	2.39	742.33	40.45
21	4/1/22	742.33	214.91	-	214.91	213.05	1.86	529.28	42.31
22	5/1/22	529.28	214.91	-	214.91	213.58	1.32	315.70	43.63
23	6/1/22	315.70	214.91	-	214.91	214.12	0.79	101.58	44.42
24	7/1/22	101.58	214.91	-	101.58	101.33	0.25	0.00	44.67



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 29, 2020  
**TO:** City Council  
**FROM:** Glenn M. Chinavare, Director of Public Services & Utilities  
**SUBJECT:** Storm Water Geodatabase & Collection System Amendment No. 1

**RECOMMENDATION:**

Approval of Amendment No. 1 to the professional service agreement with Orchard, Hiltz, and McClement (OHM) of Livonia, Michigan, for engineering services to develop a storm water geodatabase and collection system map.

**BACKGROUND:**

City council approved a professional services agreement with OHM Advisors at its regular council meeting January 2, 2018 for development of a storm water geodatabase, in the amount of \$100,736.00. During 2019 OHM Advisors was tasked/temporarily diverted to focus on the south central section of the city, in order to begin laying the ground work for development of a storm water drainage district. City staff is presently working with the Shiawassee County Drain office to address the flooding in the south central section of the city, which originates from the uplands at and/or near the Oakhill Cemetery.

This added tasking (although similar to the original scope of services) required more attribute detail for the proposed drainage district than other areas being surveyed for the geodatabase development. It was later determined that these additional services could not be absorbed into the original scope of services budget. Therefore, a not to exceed amount of \$9,000.00 is hereby requested to complete the initial geodatabase.

**FISCAL IMPACTS:**

The additional services in the amount not to exceed \$9,000.00 will be spread among various accounts impacted by this project, such as local and major streets, Public Works, and Wastewater Collection as part of the NPDES Permit.

**Document originated by:**

Glenn M. Chinavare, Director Public Services & Utilities

Attachments: (1) OHM Proposal  
(2) Resolution

**RESOLUTION NO.**

**APPROVAL OF ADDENDUM NO. 1 TO ADDENDUM NO. 2.5 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF OWOSSO AND ORCHARD, HILTZ & MCCLIMENT (OHM) ADVISORS OF SAGINAW, MI FOR DEVELOPMENT OF A STORMWATER GEODATABASE AND COLLECTION SYSTEM MAP**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has budgeted funds for the development of a Stormwater Geodatabase and Mapping System; and

WHEREAS, the existing stormwater collection system map is obsolete and insufficient for regulatory compliance and maintenance management use, and OHM Advisors provided a proposal for the development of a stormwater geodatabase and collection system map at a cost of \$100,736.00; and

WHEREAS, additional funds are required to expand the original scope of services to provide more comprehensive attribute detail for development of a storm water drainage district within the original scope of services needed to create a storm water geodatabase; and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal provided by OHM Advisors, and has determined that these additional services are necessary for addressing private and public property flooding issues, and in aiding in the development of a storm water drainage district in cooperation with the Shiawassee County Drain office.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the professional services agreement with OHM Advisors for development of a storm water geodatabase, collections system map, and a storm water drainage district.

SECOND: The accounts payable department is authorized to submit payment to OHM Advisors in the amount not to exceed \$9,000.00 for additional services, plus \$100,736.00 as approved in the initial scope of services, for a total of \$109,736.00.

THIRD: The above expenses shall be paid from the following accounts: 202/203-463-818.000, 101-441-831.000 and 590-549-818.000.

April 23, 2020

Mr. Glenn M. Chinavare  
Director of Public Services  
City of Owosso  
301 West Main  
Owosso, MI 48867

RE: Proposal for Professional Services  
Storm Water Geodatabase – Supplemental Services

Dear Mr. Chinavare:

In response to the City's request to perform additional field inspection tasks and GIS services for development of the Gute Drainage District, we offer the following proposal to supplement our labor efforts that were completed and absorbed into P.O. 42648. These additional funds are requested to complete the original services for the storm water geodatabase.

### **SCOPE OF SERVICES**

Our scope of services for the Gute Drainage District work effort were as follows:

- GPS field data collection of storm water structures.
- Log determination of rim elevations, pipe invert elevations, pipe size and direction.
- Perform abbreviated assessment of storm water structure condition.
- Develop geometrically correct GIS network of drainage district.

### **PROJECT DELIVERABLES**

OHM Advisors provided the City with the following deliverables consistent with the scope of work:

- Final completed storm water geodatabase of the Gute Drainage District.

### **FEE**

The services outlined above were performed at an estimated lump sum cost of \$9,000.



## ACCEPTANCE

If this proposal is acceptable to you, a signature below will serve as our authorization to proceed with the completion of the storm water geodatabase. Thank you for continuing the opportunity for us to be of service.

Sincerely,  
OHM Advisors

Andrew VanWormer, P.E.  
Project Manager

**Orchard, Hiltz, & McCliment, Inc.**  
CONSULTANT

**City of Owosso**  
CLIENT

_____	(Signature)	_____
_____	(Name)	_____
_____	(Title)	_____
_____	(Date)	_____

Attachments: P.O. 42648



# City of Owosso

301 W. Main Street  
Owosso, MI 48867  
(989) 725-0572  
www.ci.owosso.mi.us

## Purchase Order

PO Number: 000042648

Issued Date: 10/29/2018  
Expiration Date: 06/30/2019  
Department: 463  
Ordered By: GMChinavare  
Requisition #: 10/25/18  
Council Approved Date: 8/7/17

### Vendor Info:

38232  
ORCHARD HILTZ & MCCLIMENT INC  
929 BRIDGEVIEW SOUTH  
SAGINAW, MI 48604

### Shipping Info:

CITY OF OWOSSO  
CITY HALL  
301 W MAIN ST  
OWOSSO, MI 48867  
Phone: (989) 725-0572

Description: STORM WATER GEODATABASE/COLLECTION SYSTEM

Quantity	Unit of Measure	Items Description/Item Info	Unit Price	Extended Price
1.000		BALANCE OF PO 42305	\$86,924.750	\$86,924.75
		101-441-831.100	\$21,787.44	
		202-463-818.000	\$21,722.43	
		203-463-818.000	\$21,722.44	
		590-549-818.000	\$21,692.44	

Total: \$86,924.75

### TERMS AND CONDITIONS:

1. Documentation - Show our order number on all invoices, labels and shipping papers.
2. Invoice Address - Mail to City Hall, Attention: Accounts Payable
3. Sales and Use Tax - All sales are exempt
4. Purchase Order is VOID without proper insurance documentation on file with the City of Owosso for labor contracts.

For the City of Owosso

By: Nathaniel He





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 29, 2020

**TO:** City Council

**FROM:** Glenn M. Chinavare, Director of Public Services & Utilities

**SUBJECT:** Wastewater Treatment Plant - State Revolving Fund Headworks Project 2020

**RECOMMENDATION:**

Approval of bid award to Grand River Construction of Hudsonville, Michigan for replacement of Headworks Process Equipment, comprising of Influent Wastewater Screw Pumps and Grit Removal System.

**BACKGROUND:**

City council previously approved the 2020 State Revolving Fund (SRF) projects at its regular scheduled meeting held on November 18, 2019, and authorized publication of notice of intent to proceed with the same at its regular scheduled meeting held on February 18, 2020.

The influent screw pumps are nearing their useful service life, as determined during the 2017 SAW Grant condition assessment, and must be replaced.

The Grit Removal System, which was removed nearly 20 years ago, will be replaced with a more efficient system. This grit removing process equipment is necessary to protect internal plant operating pumps and piping from the aggressive characteristics of this material. In addition, an efficient and reliable means must be provided to remove and clean the grit holding tank, which is not the case at present.

**FISCAL IMPACTS:** Funds in the amount of \$2,698,000.00 will be provided from the wastewater operating fund and 2020 SRF Bond funds.

**Document originated by:** Glenn M. Chinavare, Director of Public Services & Utilities

Attachment: (1) Resolution  
(2) OHM Recommendation  
(3) Bid Tab

**RESOLUTION NO.**

**AUTHORIZATION TO ENTER INTO A CONTRACT SERVICES AGREEMENT BETWEEN THE CITY OF  
OWOSSO AND GRAND RIVER CONSTRUCTION OF HUDSONVILLE, MICHIGAN FOR  
CONSTRUCTION AND INSTALLATION OF INFLUENT SCREW PUMPS AND GRIT REMOVAL  
SYSTEM FOR USE AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, City council previously approved the 2020 State Revolving Fund (SRF) projects at its regular scheduled meeting held on November 18, 2019, and authorized publication of notice of intent to proceed with the same at its regular scheduled meeting held on February 18, 2020; and

WHEREAS, the construction and installation of the influent screw pumps and grit removal system, known as the Wastewater Treatment Plant (WWTP) Head Works projects, are approved 2020 SRF planned projects; and

WHEREAS, the city of Owosso received competitive bids for construction and installation of the Head Works Projects; and

WHEREAS, the Director of Public Services & Utilities has reviewed the bids received and the recommendation provided by OHM Advisors, and has determined that Grand River Construction, Inc. is the low responsive and responsible bidder, and has the necessary experience and qualifications to perform the construction and installation of the Head Works Projects.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Grand River Construction, Inc. of Hudsonville, Michigan for construction and installation of the SRF 2020 Head Works Projects at the WWTP.

SECOND: The accounts payable department is authorized to submit payment to Grand River Construction, Inc. in the amount of \$2,698,000.00.

THIRD: The above expenses shall be paid for from the Wastewater Fund, and SRF Bond Funds.

**A RESOLUTION TO TENTATIVELY AWARD  
A CONSTRUCTION CONTRACT  
FOR WASTEWATER SYSTEM IMPROVEMENTS**

**WHEREAS**, the City of Owosso (legal name of applicant) wishes to construct improvements to its existing wastewater treatment and collection system; and

**WHEREAS**, the wastewater system improvements project formally adopted on November 18, 2019 (date of final project plan adoption) will be funded through Michigan's State Revolving Fund (SRF) (SRF and/or SWQIF Programs); and

**WHEREAS**, the City of Owosso (legal name of applicant) has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$ 2,698,000.00 from Grand River Construction (name of the contractor); and

**WHEREAS**, the project engineer, C2ae Engineers, has recommended awarding the contract to the low bidder.

**NOW THEREFORE BE IT RESOLVED**, that the City of Owosso (legal name of applicant) tentatively awards the contract for construction of the proposed wastewater system improvements project to Grand River Construction (name of the contractor), contingent upon successful financial arrangements with the State Revolving Fund (SRF) (SRF and/or SWQIF Programs).

Yeas:

Nays:

Abstain:

Absent:

I certify that the above Resolution was adopted by City of Owosso (the governing body of the applicant) on \_\_\_\_\_.

BY: \_\_\_\_\_

Name and Title (please print or type)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



106 W. Allegan St. Suite 500  
Lansing, MI 48933  
O: 517.371.1200  
www.c2ae.com

April 24, 2020

City of Owosso  
Attn: Mr. Glenn Chinavare  
Director of Public Services  
301 West Main Street  
Owosso, MI 48867

**Re: Wastewater Treatment Plant Headworks Improvements  
City of Owosso, Shiawassee County, Michigan**

Dear Mr. Chinavare,

The existing headwork's screws are 40 years old and have deteriorated past rehabilitation causing reduced capacity. The chain and bucket grit system was removed in the 1990's, and not replaced. This has caused grit to wear on equipment throughout the plant. The current project consists of replacement of open flight screw pumps and controls, relocate existing screens compactors and controls, reconstruct existing concrete grit tank and channel and install vortex grit tank. Install vortex grit system including classifier and grit pump. Replace all wire, mechanical, and paint in existing headworks building, replace headworks building roof.

Bids were received on Tuesday, April 21, 2020 at 3:00 p.m. Five (5) bids were received and publicly read aloud via Facebook. Following the formal bid opening, C2AE conducted a review of the bid for completeness and accuracy.

Grand River Construction	\$ 2,698,000.00
F & V Construction	\$ 2,578,900.00
J.R. Heineman & Sons	\$ 3,148,000.00
Sorensen Glass Co.	\$ 3,369,028.00
L.D. Docsa	\$ 4,039,000.00

C2AE checked contractor references, and were found to be in favor of the Grand River Construction. Grand River Construction has a long list of similar completed projects at wastewater treatment facilities, and customers noted their willingness to return for all construction punchlist items and warranty work.

The apparent low bidder F&V construction has bid the project as a construction manager, and not self-performing any work. Their listed concrete and architectural subs have less than five years' experience, limited references, and no experience working around waste water treatment plants. Their concrete subcontractor has less than five employees, no website or previous experience presented. The structural concrete is a major part of the project requiring a contractor with similar past project experience working around WWTP to establish the level of comfort necessary for a project of this magnitude.

C2AE recommends award of the contract to Grand River Construction with a base bid of \$2,698,000.00.

If you have any questions or would like any additional information, please do not hesitate to contact Brian VanZee at [brian.vanzee@c2ae.com](mailto:brian.vanzee@c2ae.com). I would be happy to attend the Council Meeting.

Sincerely,

C2AE

Brian VanZee  
Project Manager

BWV/bad/19-0101

## BID TABULATION

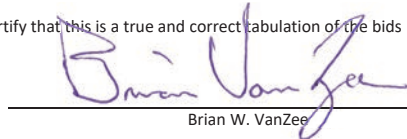
Headworks Improvement  
City of Owosso  
Shiawassee County, Michigan  
Tuesday, April 21, 2020 at 3 PM

Item	Description	Unit	Quant.	F & V Construction 2960 Lucerne Dr. SE #100 Grand Rapids, MI 49546		Grand River Constr 5025 40th Ave Hudsonville, MI 49426		J.R. Heineman & Sons 1224 N. Niagara St. Saginaw, MI 48602		Sorensen Glass Co 3407 Torrey Road Flint, MI 48507		L.D. Docsa 300 S. 8th Street Kalamazoo, MI 49009	
				Cost	Total	Cost	Total	Cost	Total	Cost	Total	Cost	Total
1	General Requirements	LS	1	\$78,900.00	\$78,900.00	\$305,500.00	\$305,500.00	\$397,318.00	\$397,318.00	\$327,437.00	\$327,437.00	\$200,000.00	\$200,000.00
2	Electrical	LS	1	\$278,400.00	\$278,400.00	\$206,000.00	\$206,000.00	\$274,000.00	\$274,000.00	\$218,680.00	\$218,680.00	\$285,000.00	\$285,000.00
3	Architectural	LS	1	\$143,000.00	\$143,000.00	\$49,300.00	\$49,300.00	\$731,730.00	\$731,730.00	\$36,464.00	\$36,464.00	\$227,000.00	\$227,000.00
4	Headworks Building Roof, Non-Participating	LS	1	\$81,200.00	\$81,200.00	\$51,300.00	\$51,300.00	\$44,372.00	\$44,372.00	\$48,809.00	\$48,809.00	\$32,000.00	\$32,000.00
5	Structural	LS	1	\$346,800.00	\$346,800.00	\$520,900.00	\$520,900.00	\$80,080.00	\$80,080.00	\$742,239.00	\$742,239.00	\$755,550.00	\$755,550.00
6	Mechanical	LS	1	\$201,800.00	\$201,800.00	\$180,800.00	\$180,800.00	\$156,000.00	\$156,000.00	\$171,600.00	\$171,600.00	\$656,000.00	\$656,000.00
7	Salvage, Protect, Reinstall Screen and Compactors	LS	1	\$100,800.00	\$100,800.00	\$70,100.00	\$70,100.00	\$61,000.00	\$61,000.00	\$67,100.00	\$67,100.00	\$34,000.00	\$34,000.00
8	Screw Pumps	LS	1	\$670,800.00	\$670,800.00	\$694,500.00	\$694,500.00	\$596,000.00	\$596,000.00	\$655,660.00	\$655,660.00	\$779,000.00	\$779,000.00
9	Install Vortex Grit System	LS	1	\$332,800.00	\$332,800.00	\$324,300.00	\$324,300.00	\$278,000.00	\$278,000.00	\$305,800.00	\$305,800.00	\$287,000.00	\$287,000.00
10	Bypass Pumping	LS	1	\$133,900.00	\$133,900.00	\$194,400.00	\$194,400.00	\$450,000.00	\$450,000.00	\$592,119.00	\$592,119.00	\$639,000.00	\$639,000.00
11	Clean Headworks Building Well and Grit Tank	LS	1	\$100,300.00	\$100,300.00	\$30,200.00	\$30,200.00	\$15,000.00	\$15,000.00	\$133,120.00	\$133,120.00	\$73,500.00	\$73,500.00
12	Building Interior Painting	SFT	2500	\$44.08	\$110,200.00	\$28.28	\$70,700.00	\$25.80	\$64,500.00	\$28.00	\$70,000.00	\$0.00	\$70,950.00
<b>TOTAL BASE BID</b>					<b>\$2,578,900.00</b>		<b>\$2,698,000.00</b>		<b>\$3,148,000.00</b>		<b>\$3,369,028.00</b>		<b>\$4,039,000.00</b>
Requirements (Mand. PreBid, A1 and A2)				X X X		X X X		X X X		X X X		X X X	

### Additional Bids Received

Edwards Glass Company (Skylight Only) \$ 21,510

I certify that this is a true and correct tabulation of the bids received by City of Mount Pleasant, Shiawassee County, Michigan on Tuesday, April 21, 2020.



Brian W. VanZee

4/21/2020



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 29, 2020

**TO:** City Council

**FROM:** Glenn M. Chinavare, Director of Public Services & Utilities

**SUBJECT:** Emergency Standby Generator - Line Reactor Installs WWTP

**RECOMMENDATION:**

Authorization to enter into a purchased services agreement with Newkirk Electric of Flint, Michigan in the amount not to exceed \$20,100.00.

**BACKGROUND:**

Council approved on May 6, 2019 the installation of a new emergency standby generator at the Wastewater Treatment Facility. The WWTP has a dual source electrical supply from Consumers Energy, with one feed the primary and the second feed the alternate. The alternate/secondary service requires reserve capacity (equal to the capacity for the primary feed), which the city paid an additional fee of \$15,233.00 for a 5-year agreement ending December 2019. Policy changes at Consumers Energy ended the premium/secondary services at the 2019 agreement prices. A new 5-year agreement beginning 2020 for an alternate service would have cost the WWTP over \$270,000.00. Therefore a standby generator was the best option for back-up power.

Start-up of the new generator experienced some challenges, in that harmonic distortion issues directly linked to the variable frequency drive units that regulated the power distribution from the generator to the WWTP was severe. Installation of line reactors is expected to resolve/remove the harmonic distortion interfering with the minimum power distribution performance required. Consumers Energy agreed to maintain the secondary power source (at no cost) pending resolution of start-up performance corrections.

Newkirk Electric is directly involved with the emergency generator installation and start-up, as a sub-contractor working directly for Consumers Energy who is the prime contractor for this project. Newkirk Electric will provide the labor for installation of up to five (5) line reactors if necessary. Two line reactors have already been purchased and pending receipt. In the event the first two line reactors resolve the harmonic distortion issues, no further work will be necessary.

Waiver of the competitive process in accordance with the city purchasing policy is hereby requested, as Newkirk Electric is the hired subcontractor working for Consumers Energy.

**FISCAL IMPACTS:**

Expense in amount of \$20,100.00 will be provided from the FY2019-2020 wastewater fund 599-901-975.000.

**Document originated by:**

Glenn M. Chinavare, Director of Public Services & Utilities

Attachment: (1) Resolution  
(2) Newkirk Electric Proposal

**RESOLUTION NO.**

**AUTHORIZING PURCHASE AGREEMENT AND PAYMENT TO  
NEWKIRK ELECTRIC OF FLINT, MICHIGAN FOR INSTALLATION SERVICES OF LINE REACTORS  
FOR USE AT THE WASTE WATER TREATMENT FACILITY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Capital Fund, the acquisition and installation of an Emergency Standby Generator and Transformer, and

WHEREAS, the Emergency Standby Generator requires additional services to ensure minimum operational design performance standards, and

WHEREAS, installation of up to five line reactors to remove harmonic distortion between the Emergency Standby Generator and the variable frequency drive units is necessary to obtain minimum operational design performance standards, and

WHEREAS, Newkirk Electric of Flint, Michigan has provided a proposal to provide the necessary installation services to resolve the harmonic distortion issues between the Emergency Standby Generator and the variable frequency drive units, and the Director of Public Services & Utilities has reviewed the installation services proposal provided by Newkirk Electric, and recommends authorizing the services of Newkirk Electric for use at the Wastewater Treatment Facility.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Newkirk Electric for installation services of up to five (5) line reactors to resolve harmonic distortion issues impacting minimum operational design performance standards of the Emergency Standby Generator at the WWTP.
- SECOND: The accounts payable department is authorized to submit payment to Newkirk Electric of Flint, Michigan according to unit prices in the amount not to exceed \$20,100.00 for said line reactor installation services.
- THIRD: The above expenses shall be paid from account no. 599-901-975.000.



March 31, 2020

Tim Guysky  
**City of Owosso**  
301 W Main  
Owosso, MI 48867

Subject: Chippewa Trail WWTP Linear Reactor Installations

Dear Mr. Guysky:

Newkirk Electric Associates, Inc. is pleased to provide you with a quote for the above referenced project. Our price includes supervision, labor, material, necessary taxes and insurance.

**100hp per each:                      \$ 2,995.00**

**150hp per each:                      \$ 4,620.00**

Our price **also includes** the following items:

- Installation of two (2) Customer provided 100hp Linear Reactors adjacent to existing vfd's on wall brackets
- Purchase and installation of two (2) 1-1/4" conduits (line and return load) with (3) #1 thhn 480V 3PH 3W from existing vfd to new Linear Reactor and back per each
- Installation of (3) Customer provided 150hp Linear Reactors adjacent to existing vfd's on wall brackets
- Purchase and installation of two (2) 2" conduits (line and return load) with (3) #1/0 thhn 480V 3PH 3W from existing vfd to new Linear Reactor and back per each
- Power outage and terminations during normal working hours

Our price **does not include** the following items:

- Electrical Permit.....ADD: \$250.00
- Overtime or shiftwork

If you should have any questions or concerns, feel free to contact this office at any time.

Respectfully,  
**NEWKIRK ELECTRIC ASSOCIATES, INC.**

Matt Lurvey  
Flint Service Manager  
(810) 691-6910  
[melurvey@newkirk-electric.com](mailto:melurvey@newkirk-electric.com)

cc: 2091-029 Chippewa Trail WWTP Linear Reactor Installations





## MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**DATE:** April 29, 2020  
**TO:** City Council  
**FROM:** Glenn M. Chinavare, Director of Public Services & Utilities  
**SUBJECT:** Joint Solicitation–Lansing Board of Water & Light (LBWL) Consortium for Bulk Chemicals

### RECOMMENDATION:

Authorization to enter into a purchase agreement with PVS Technologies, Olin Corporation, and Graymont Incorporated, for bulk chemicals necessary for treatment of potable water and wastewater.

### BACKGROUND:

The Lansing Board of Water & Light solicits bids each year for bulk chemicals for its own operations and many other surrounding communities. The following bulk chemicals are the lowest priced available through the competitive bid process for the 2020-2021 budget year:

Ferric Chloride ( $\text{FeCl}_3$ ) is used at the Wastewater Treatment Works for removal of phosphorous and suspended solids. Of the bids received by LBWL, PVS Technologies of Detroit, Michigan was the low responsible bidder at \$224.96/Liquid Ton or \$592.00/Dry Ton of  $\text{FeCl}_3$  ion. Price 2019 was \$225.00/Liquid Ton or \$592.00/Dry Ton. Price 2018 was \$157.32/Liquid Ton.

Sodium Hypochlorite ( $\text{NaOCl}$ ) is used at the Wastewater Treatment Works for disinfection of process wastewater effluent, and at the Water Filtration Facility for disinfection of potable drinking water. Of the bids received by LBWL, Olin Corporation, of Clayton, Missouri was the low responsible bidder at \$0.7100/gallon. Price 2019 was \$0.746/gallon. Price 2018 was \$0.67/gallon.

$\text{CaCO}_3$  Lime (Pebble Quick Lime) is primarily used for the removal of carbonate hardness and iron from ground water, and also provides some disinfection properties for water. Of the bids received by LBWL, Graymont Western Inc. of Westbend, WI was the low responsible bidder at \$143.90/Dry Ton. Price 2019 was \$143.00/Dry Ton. Price 2018 was \$134.61/Dry Ton.

### FISCAL IMPACTS:

$\text{FeCl}_3$  usage estimated for FY2020-2021 is 277 ton @ \$224.96/Liquid Ton for total..... \$62,313.92  
 $\text{NaOCl}$  usage estimated for FY2020-2021 is 54,000 gallons @ \$.7100/gallon for total..... \$38,340.00  
Plus split delivery charges of..... \$1,200.00  
 $\text{CaCO}_3$  usage estimated for FY2020-2021 is 800 ton @ \$143.90/Dry Ton for total.....\$115,120.00

**Document originated by:** Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: (1) Bids  
(2) Resolutions

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR  
FERRIC CHLORIDE WITH FROM PVS TECHNOLOGIES, INCORPORATED  
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2020  
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Ferric Chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for ferric chloride; and it is hereby determined that PVS Technologies, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Ferric Chloride from PVS Technologies Incorporated of Detroit, Michigan, at the price of \$224.96 per liquid ton, for an estimated usage of 277 liquid ton for FY 2020-2021.
- SECOND: The accounts payable department is authorized to submit payment to PVS Technologies, Incorporated in the amount of \$62,313.92 for FY2020-2021.
- THIRD: The above expenses shall be paid from the wastewater fund following delivery, and chargeable to account 599-548-743.100.

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR  
LIME (PEBBLE QUICK LIME) WITH GRAYMONT INCORPORATED  
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM  
2020 COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for lime; and it is hereby determined that Graymont Incorporated of Westbend, Wisconsin is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Lime from Graymont Incorporated, at the price of \$143.90 per ton at an estimated usage of 800 ton for FY2020-2021.
- SECOND: The accounts payable department is authorized to submit payment to Graymont Incorporated in the amount of \$115,120.00.
- THIRD: The above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR  
SODIUM HYPOCHLORITE WITH OLIN CORPORATION OF CLAYTON, MISSOURI IN  
ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM  
2020 COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that Olin Corporation of Clayton, Missouri is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from Olin Corporation at the price of \$.7100 per gallon at an estimated usage of 54,000 gallons FY2020-2021
- SECOND: The accounts payable department is authorized to submit payment to Olin Corporation in the amount of \$38,340.00, plus a split delivery charge of \$1,200.00, for total of \$39,540.00.
- THIRD: The above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$29,260.00 and to account 591-553-743.000 in the amount of \$10,280.00.

2020 Mid-Michigan Drinking Water Consortium Bulk Chemicals  
 Bid Due Date: 03/20/20

Winning Bidder Contact information

**Sodium Hypochlorite**

Company	Unit	Price	Demurrage	Invoice with in 3 days of delivery?
JCI Jones	gal	0.7280	\$80.00 *first 4 hours fee	Yes
Olin	gal	0.7100	\$80.00 *first 4 hours free	Yes
Alexander	gal	0.7390	N/A	Yes

Contact: Lisbeth Todner Phone: 630-243-2265 Email:  
 Lctodner@olin.com

**Hydrofluosilic Acid**

Company	Unit	Price: 40,000 lbs. Shipment	30,000 lbs. Shipment	Split 40,000 lbs. Dye and Wise	Demurrage	Invoice with in 3 days of delivery?
Alexander	ton	\$373.48	\$385.40	\$598.99	\$75.00 *first 4 hours free	Yes
PVS Knollwood	ton	\$435.00	\$450.00	\$450.00	\$100.00 * first 2 hours free	Yes
Univar	wet ton	\$350.00	\$350.00	\$350.00	N/A	NO

Contact: Shelley Stevens Phone: 513-714-5205 Email:  
 Shelley.Stevens@univarsolutions.com

**Pebble Quick Lime**

Company	Unit	Price	Demurrage	Invoice with in 3 days of delivery?
Graymont	ton	\$143.90	\$95.00 *first 4 hours fee	YES
Carmeuse	ton	\$130.00	\$100.00 *first 4 hours fee	Yes

Contact: Biju Daniel Phone: 262-338-4024 Email:  
 bdaniel@graymont.com

**Ferric Chloride**

Company	Unit	Dry Ton	Liquid Ton	Demurrage	Invoice with in 3 days of delivery?
PVS Technologies	ton	\$592.00	\$224.96	\$95.00 *first 2 hours fee	Yes

Contact: Craig Mikkelsen Phone: 313-571-1100 Email:  
 cmikkelsen@pvschemicals.com



February 24, 2020

## REQUEST FOR PROPOSAL

### NOTICE TO BIDDERS

Sealed proposals will be received by the Board of Water and Light (BWL) up to **2:00 P.M., local time, Friday March 20, 2020,** for furnishing:

#### Mid-Michigan Bulk Water Chemicals Consortium 2020

Proposals must be in full accordance with the enclosed Specification.

Proposals may be submitted via hard copy or electronic format. If submitting hard copy proposals, please submit two (2) signed BWL Proposal Form(s) with attachments and supplemental information to the **Board of Water and Light, Attn: Cathy Schneider, Purchasing and Warehousing Department, 1110 S. Pennsylvania Ave, Lansing, Michigan 48912.** Do not include copies of the other BWL RFP documents in your proposal package. The proposal package shall be marked on the outside of the cover with:

- (a) The Bidder's name;
- (b) The title of the Specification;
- (c) Attention: Cathy Schneider, Board of Water and Light;

Electronic copies shall be in a non-protected, Adobe pdf format and e-mailed to [sealedbids@lbwl.com](mailto:sealedbids@lbwl.com). For ease of identification, enter **“(your company name) Chemical Consortium Bid”** in the subject line of your e-mail proposal. You will receive an automatic reply to your submittal which confirms the BWL has received your emailed message.

The BWL reserves the right to reject any or all proposals, waive irregularities or technicalities in any proposal, and accept any proposal in whole or in part, which in the opinion of the BWL, is in its best interest. The BWL does not limit the methods or factors to be used for evaluation.

**Mandatory Pre-Bid Conference Call scheduled for Friday March 6, 2020 at 11am.**

**Call in number: 1-877-820-7831**

**Guest: 568216**

Direct all questions concerning this Request for Proposal via email to **Cathy Schneider** at [catherine.schneider@lbwl.com](mailto:catherine.schneider@lbwl.com).

Sincerely,

BOARD OF WATER AND LIGHT

Cathy Schneider  
Purchasing & Warehousing Department  
(517) 702-6288  
(517) 702-6042 Fax  
[catherine.schneider@lbwl.com](mailto:catherine.schneider@lbwl.com)



**INSTRUCTIONS TO BIDDERS**  
**Mid-Michigan Bulk Water Chemical Consortium 2020**

**1. THE REQUEST FOR PROPOSAL CONSISTS OF THE FOLLOWING:**

- (a) Notice to Bidders;
- (b) Instructions to Bidders;
- (c) Addenda, if issued;
- (d) Scope of Work
  - (i) Special Requirements;
- (e) Proposal Form;
- (f) Sworn and Notarized Affidavit of Compliance - Iran Economic Sanctions Act; and
- (g) Terms and Conditions for Chemicals.

**2. PROPOSAL SECURITY**

N/A

**3. TERMS AND CONDITIONS**

Do not submit BIDDER's standard terms and conditions as a replacement to the BWL's Standard Terms and Conditions. BIDDER shall submit their proposal based upon the BWL's Standard Terms and Conditions as attached. BIDDER may request clarifications, tender exceptions consistent with Section 8 (or provide alternative language that corresponds to a tendered exception as provided in Section 8) to the BWL's Standard Terms and Conditions. Exceptions to the BWL's Standard Terms and Conditions must be noted on the Proposal Form in the space provided. Wholesale rejection of the BWL's Standard Terms and Conditions, as well as replacing with BIDDER'S standard terms and conditions will not receive consideration and result in a rejection in BIDDER'S proposal in its entirety. Further, proposals which are submitted and contingent upon BIDDER'S standard terms and conditions will be rejected.

**4. BIDDER'S RESPONSIBILITY**

It shall be the BIDDER'S responsibility to be familiar with the Proposal Documents and with the BWL, scope of work, and conditions that are likely to be encountered. BIDDER shall visit the site and specific areas on the site wherein the Work will be performed.

Any failure by the successful BIDDER to familiarize itself with conditions likely to be encountered, to acquaint itself with the available information, or to attend any meeting of BIDDERS shall not relieve the BIDDER from responsibility for providing the specified equipment, materials, and service. A failure to comply with this requirement does not constitute grounds for extra compensation over the pricing stated in the BIDDER'S proposal.

BIDDER shall be prepared to make a presentation at the BWL's request on its proposal and to answer questions.

**5. AVAILABILITY OF LABOR AND MATERIALS**

The BWL will not furnish any labor, facilities, services, utilities, materials, equipment or supplies unless specifically stated in the Proposal Documents.

BIDDER shall assess and determine the availability of necessary labor and the prevailing wages applicable to that workforce. In addition, BIDDER shall assess and determine the availability of materials and equipment necessary to fulfill the contract in a complete and timely manner. The BWL will not honor any claim for additional cost premised on the unavailability of materials or equipment, shortage of labor, or unexpected wage rates.

**6. ADDENDA**

The BWL will clarify any questions or correct the Request for Proposal by the issuance of an Addendum to all BIDDERS.

Each BIDDER shall acknowledge receipt of each Addendum by filling in the blank space provided on the Proposal Form.

## **7. PREPARATION OF PROPOSAL FORM**

The Proposal Form is included in the Proposal Documents. BIDDER shall prepare proposals and submit them as stated in the Notice to Bidders.

Proposals must be prepared in full accordance with the Proposal Documents. The proposal price(s) stated on the Proposal Form must include all cost provisions of the complete Scope of Work. If the BIDDER chooses to submit an alternate or take an exception to any provision contained in the Proposal Documents, the alternate or exception must be specifically stated in BIDDER'S proposal, must reference the objectionable article of the Proposal Documents, and must propose alternate language or alternate Work. Any exception to the Proposal Documents, including any exception to the BWL's Standard Terms and Conditions must be raised in BIDDER'S proposal as exceptions provided subsequently will not be considered. Once a purchase order has been issued, and the Acknowledgement returned, a binding contract exists between the parties and further negotiation of terms is not permitted.

Proposals received after the time and date for receipt of proposals will not be accepted. The BIDDER is responsible for timely delivery of the Proposal at the designated location and time for receipt of Proposals.

**The Proposal must be signed with the full name and address of the BIDDER. Proposals received without signature will not be accepted.** If the BIDDER is a co-partnership, the firm name and signature of all parties are required. If the BIDDER is a corporation, full corporate name, signature of authorized official is required. BIDDER shall certify that the person who signs the proposal is empowered to do so by the corporation. Such certificate shall be up-to-date and current at time of the Proposal Form submittal.

A proposal may not be modified, withdrawn or canceled unilaterally by the BIDDER for a period of sixty (60) days following the time and date designated for the receipt of Proposals, and BIDDER so agrees in submitting the Proposal. A proposal submission is a confirmation by the BIDDER that it is prepared to commence and complete the various stages of the Work as described in the Proposal Documents.

Expenses for developing and presenting proposals shall be the responsibility of the BIDDER. It is the BIDDER'S responsibility to ensure that no conflict of interest or other ethical concern precludes the BWL from considering BIDDER'S proposal.

## **8. SUBSTITUTION**

Under certain circumstances, the Proposal Documents may permit substitution of products. Those areas where substitution is permitted will be designated with the qualifying phrase or equal as may be approved by the BWL REPRESENTATIVE. If BIDDER would like to substitute a product, BIDDER must make a proposal including the products specified in the Proposal Documents AND an alternate proposal including the proposed substitution, specifically referencing any price change based on the substitution.

BIDDER'S proposal shall contain data to substantiate that the substitution is, in fact, equal to the products specified. Substantiating data may consist of drawings or other documents necessary or helpful to indicate any modifications resulting from use of proposed substitutions. BIDDER bears the burden of proving that the proposed substitutions meet the quality standards established in the Proposal Documents.

If BIDDER is eventually awarded a Purchase Order, the Purchase Order will indicate whether the substitution was acceptable or whether the original product must be used.

The acceptance of a substitution does not alleviate BIDDER of any contractual responsibility.

## **9. INSURANCE**

The certificates of insurance required by the Contract Documents must also accompany the Acknowledgment of Award. All these documents should be directed to the attention of the BWL Buyer listed on the Notice to Bidders with a copy to the person designated as "BWL REPRESENTATIVE.". The purchase order number must be indicated on the Acknowledgement, bonds, and certificates of insurance.



## **10. EVALUATION OF PROPOSALS**

All proposals will be sealed until the time designated on the Notice to Bidders. At the opening, the names of all BIDDERS will be made public.

To evaluate the proposals, the BWL will consider such factors as responsiveness of proposal, price, time of completion, exceptions to the Proposal Documents, financial stability, recent and past experience and similar factors in determining which proposal it deems to be in its best interest. The BWL does not herein limit the methods or factors to be used for evaluation. The intent of the evaluation process is to choose the best-evaluated proposal.

The BWL reserves the right to enter into private negotiations with the selected BIDDER(S), for further scrutiny, even though these negotiations may result in changes to the BWL specifications or to the BIDDER(S) services, price quotations, etc.

The BWL may reject any Proposal, waive irregularities or technicalities in any Proposal, and accept any Proposal in whole or in part. The BWL may cancel, in whole or in part, the entire Request for Proposal at any time prior to full execution of a contract between both parties.

## **11. QUESTIONS, MEETING OF BIDDERS, AND ADDENDA**

In the beginning of the bid preparation period, the BWL REPRESENTATIVE may notify each BIDDER of a Meeting of BIDDERS to be held at a later date, usually during the second week of the proposal preparation time. If a meeting is held, BIDDERS are required to attend the meeting to present their questions about the Proposal Documents, to receive answers to questions, to receive copies of Addenda, to participate in open discussion of the Project, and to participate in the only conducted tour of the Site. The Notice of Meeting will give complete details about the meeting and instructions regarding preparation for the meeting.

Changes, revisions, and corrections that may result from the discussions that occur during the Meeting of BIDDERS will be confirmed by the issuance of an Addendum. Suggestions of topics for the Meeting agenda should be directed to the person designated on the Notice to Bidders.

## **12. CONTRACT PRICE**

The contract price shall be equal to the proposal price adjusted to any price changes as agreed upon in writing by the BIDDER and the BWL.

The contract price may be modified via a change order upon mutual agreement of both parties.

## **13. EXECUTION OF ACKNOWLEDGMENT OF AWARD**

The successful BIDDER shall, within twenty-four hours after issuance of the Purchase Order, return the properly executed Acknowledgment of Award to the person designated on the Notice to Bidders. BIDDER shall certify that the person who signs the Acknowledgment is empowered to do so. Upon execution, an agreement will be deemed consummated and the documents, as specified in the list of RFP documents set forth in Section 1 herein, along with any mutually agreed written changes, shall constitute the full and binding agreement between the parties. If the properly executed Acknowledgment, along with any required bonds and insurance certificates, are not returned within five (5) calendar days, the BWL may deem the Purchase Order rejected and offer the Purchase Order to another BIDDER without penalty.

## **14. CONFIDENTIALITY**

All complete, in-process or conceptual work are the sole property of the BWL and may not be used without the consent of the BWL. Any product used, such as, drawings and specifications, photos, campaigns, drafts, etc. are the sole property of the BWL. All BWL information will be kept confidential at all times. The BIDDER shall not disclose to others, without the written consent of the BWL, any information concerning the service provided, the organization, its personnel, or its activities, which the BIDDER may obtain as a result of, or in connection with the performance of the services.

## **15. FREEDOM OF INFORMATION ACT (FOIA)**

The BWL is subject to the Freedom of Information Act (MCL §15.231 et seq.). The BWL may be required to make available certain information submitted with your bid or proposal available to the public if requested. This information may include comparative pricing and other data which the BIDDER may normally consider to be proprietary or confidential. If the BIDDER submits any information it deems to be exempt from FOIA requirements, the BIDDER shall clearly mark it as such.

## **16. LOCAL PREFERENCE**

*Applies to bids of \$100,000 or greater only.*

Businesses with an office in the BWL service area shall be given the following advantage when the BWL receives a sealed proposal:

- (a) After the proposals are evaluated and the best-evaluated proposal is selected, the BWL shall determine whether the best-evaluated BIDDER is a Local business.
- (b) If a Local business was not selected as the best-evaluated BIDDER due entirely to its proposal price being higher than the price of the best-evaluated proposal, the BWL shall determine whether the best-evaluated Local business's proposal was within 5% of the proposal price of the best evaluated proposal. If so, this Local business shall then have the opportunity to reduce its price to match the price of the original best-evaluated BIDDER, and upon such agreement, shall be deemed the best-evaluated proposal.
- (c) If more than one Local business is within 5% of the price of the best-evaluated proposal and is otherwise equal to the best-evaluated proposal, and the Local business identified in (b) refuses to lower its proposal price, the same opportunity shall be afforded to the other qualifying Lansing-based businesses, in order of ascending price.

If no Lansing-based business agrees to the conditions described above, the contract shall be awarded to the person or business originally deemed the best-evaluated BIDDER.

## **17. SAFETY**

Unless excepted in the Proposal, and accepted by the BWL, all BIDDERS will be required to comply with the BWL's Safety Manual. All BIDDERS should read and understand the BWL Safety Manual before submitting a Proposal. The BWL Safety Manual can be found on the BWL's website, <http://www.lbwl.com> by selecting first "Business Services" and then "Doing Business with BWL."

**END OF INSTRUCTIONS TO BIDDERS**

**SCOPE OF WORK**  
**Mid-Michigan Bulk Water Chemicals Consortium 2020**

**1. GENERAL**

The Lansing Board of Water and Light (BWL) is soliciting proposals for a joint chemical contract. This contract is for one year, July 01, 2020 – June 30, 2021. The entities participating in this contract are as follows: BWL, City of Jackson, City of Ann Arbor, City of Lansing, City of Adrian, East Lansing – Meridian Water & Sewer Authority, City of East Lansing, and Delhi Township. All chemicals must conform to NSF standards for use in potable drinking water and meet all specifications listed in bid documents. Prices per ton of chemical are for delivery to any and all of the facilities listed in the proposal.

**2. BOARD OF WATER AND LIGHT BACKGROUND**

The Board of Water and Light was founded in 1885 and is the largest municipally owned electric utility in Michigan and among the 30 largest in the United States. An eight-member Board of Commissioners appointed by the mayor and confirmed by the Lansing City Council governs the BWL.

The Board employs approximately 700 bargaining and non-bargaining employees. The bargaining unit employees are represented by the International Brotherhood of Electrical workers (IBEW) local 352.

The Board owns and operates:

- (a) an electric system, which generates, purchases and distributes electric power and energy, and provides electric service to approximately 95,000 residential, commercial, and industrial customers in the greater Lansing, Michigan area;
- (b) water wells, a raw water transmission system, water conditioning facilities, and an extensive water distribution system serving potable water to approximately 55,000 residential, commercial, and industrial customers in the greater Lansing area;
- (c) steam generation boilers, a steam transmission and distribution system serving approximately 185 customers, and a chilled water facility and distribution piping system serving 16 customers in the city of Lansing.

The Board's total operating revenue for fiscal 2018 was \$353,082,925.

Additional BWL background and information may be viewed at [www.lbwl.com](http://www.lbwl.com).

### 3. EVALUATION CRITERIA

Evaluation Matrix		
Criteria	Description	Weight
Price Competitiveness	Ability to provide the needed services at a competitive price.	30%
Experience	Recent experience with consortium utilities	30%
Delivery Requirements	Ability to meet stated delivery requirements of each utility.	30%
Content of Proposal	Completeness of the proposal.	10%
Overall Evaluation		100.0%

### 4. DELIVERY AND BILLING ADDRESSES

The chemical is to be delivered and billed to the facilities and cities as listed below:

	<u>DELIVERY ADDRESS</u>	<u>BILLING ADDRESS</u>
LANSING BOARD OF WATER AND LIGHT	<p>Lansing Board of Water and Light Dye Water 148 S. Cedar St. Lansing, MI 48912-1139</p> <p>Deliveries: Mon-Fri 7:00 am – 2:00 pm. Call one hour in advance of delivery. P: 517-643-6621</p> <hr/> <p>Lansing Board of Water and Light Wise Rd. 5411 Wise Rd. Lansing, MI 48911-3409</p> <p>Deliveries: Mon-Fri 7:00 am – 12:00 pm. Call one hour in advance of delivery. P: 517-643-6621</p>	<p>Lansing Board of Water and Light Attn: Accounting Dept.- Accounts Payable P: 517-702-6186 E: crystal.jefferson@lbwl.com E: <a href="mailto:bwlinvoices@lbwl.com">bwlinvoices@lbwl.com</a></p> <p><b><u>*Special note: BWL requires all invoices for chemicals to be emailed to us within 3 business days of delivery.</u></b></p>

CITY OF ANN ARBOR	<p>Ann Arbor Water Treatment Plant 919 Sunset Road Ann Arbor, MI 48103 Del Hours: 7am to 3pm</p> <hr/> <p>Ann Arbor Waste Water Treatment Plant 49 S. Dixboro Rd Ann Arbor, MI 48105 Del Hours: 8am to 5pm</p>	<p>City of Ann Arbor c/o Finance 301 East Huron St. PO Box 8647 Ann Arbor, MI 48107</p>
CITY OF JACKSON	<p>City of Jackson Water &amp; Wastewater Treatment Plants 740 East Mansion St. Jackson, MI 49203</p> <hr/> <p>Wastewater Treatment Plant 2995 Lansing Ave. Jackson, MI 49201</p>	<p>City of Jackson, Michigan 161 W. Michigan Avenue Jackson, Michigan 49201</p>
CITY OF LANSING	<p>City of Lansing – Public Service Waste Water Division 1625 Sunset Ave Lansing, MI 48917</p> <p>Deliveries: Mon.-Fri. 7:00 am – 2:00 pm. No weekends or holidays unless prearranged or emergency.</p>	<p>City of Lansing – Public Service Waste Water Division 1625 Sunset Ave Lansing, MI 48917</p>
CITY OF ADRIAN	<p>Adrian Water Treatment 815 Bent Oak Ave. Adrian MI 49221</p> <p>Deliveries: Mon. – Fri. 7:00am to 2:00pm. No weekends or holidays unless prearranged or emergency</p> <hr/> <p>1001 Oakwood Rd. Adrian, MI 49221</p>	<p>City of Adrian Utilities Attn: Accounting 135 E. Maumee St. Adrian, MI 49221</p>
EAST LANSING-MERIDIAN WATER & SEWER AUTHORITY	<p>2470 Burcham Dr. East Lansing, MI 48823</p>	<p>East Lansing-Meridian Water &amp; Sewer Authority 2470 Burcham Drive East Lansing, MI 48823</p>
CITY OF EAST LANSING	<p>Water Resource Recovery Facility 1700 Trowbridge Road East Lansing, MI 48823</p> <hr/>	<p>Water Resource Recovery Facility 1700 Trowbridge Road East Lansing, MI 48823</p> <hr/>

OWOSSO	Waste Water Treatment Plant 1410 Chippewa Trail Owosso, MI 48867	City of Owosso Attn: Accounts Payable – Rhonda Pritchett 301 W. Main St. Owosso, MI 48867
	Owosso Water Filtration Plant 1111 Allendale Ave Owosso, MI 48867	

##### 5. ESTIMATED ANNUAL USAGES PER MUNICIPALITY

<u>MUNICIPALITY</u>	<u>CHEMICAL</u>	<u>ESTIMATED YEARLY USAGE</u>	<u>MINIMUM DELIVERY</u>
LANSING BOARD OF WATER AND LIGHT	SODIUM HYPOCHLORITE	225,000 gallons	4000-4800 gallon shipments required
	HYDROFLUOSILIC ACID	90 tons	30,000 and 40,000 lbs. shipments
	FERRIC CHLORIDE	48 ton	18 ton 2 – 3 times a year
	PEBBLE QUICKLIME	11,650 tons	1 or 2 50 ton deliveries a week
CITY OF JACKSON	SODIUM HYPOCHLORITE	73,000 gallons	5,000 gallons maximum
	HYDROFLUOSILIC ACID	55 tons	Self-unloading truck, 2,500 gallons required
	FERRIC ACID	60 tons	3,000 gal
	PEBBLE QUICKLIME	3,700 tons	50-100 ton loads (prefer 100 ton del)
CITY OF ANN ARBOR	SODIUM HYPOCHLORITE	850 tons	60,000 gal once per month
	HYDROFLUOSILIC ACID	68 tons	Delivery is 2-3 times per year
	FERRIC CHLORIDE	Dry: 105 Liquid: 48,000	3,000 gal min
	PEBBLE QUICKLIME	5,000 ton	Delivery 2-3 times per week
CITY OF LANSING	FERRIC CHLORIDE	468 dry tons	8,000 dry gallon shipments preferred
	SODIUM HYPOCHLORITE	80,000 gallons	4000-4800 gallon shipments required
	PEBBLE QUICKLIME	850 dry ton	10 deliveries a year
CITY OF ADRIAN	SODIUM HYPOCHLORITE	45,000 gallons	4,500 gallons every two months

	FERRIC CHLORIDE	66,000 liquid gallons	6,000 liquid gallons every five weeks
	HYDROFLUOSILIC ACID	14,000 lbs wet	Min delivery 2,000 gals –PRICE IN LBS ON INVOICE
	PEBBLE QUICKLIME	1,200 tons	40 ton dry
EAST LANSING-MERIDIAN WATER & SEWER AUTHORITY	SODIUM HYPOCHLORITE	55,000 gallons	4,000 gallons per delivery, every 2-3 weeks
	HYDROFLUOSILIC ACID	8 tons	1,500 gallons per delivery, about two per year
	FERRIC CHLORIDE	35 liquid tons	Self Unloading truck, 2,500 gal delivery
	PEBBLE QUICKLIME	2,010 tons	Pneumatic truck-load 1 per week
CITY OF EAST LANSING	FERRIC CHLORIDE	420 dry tons	8,000 gallons every two weeks
	SODIUM HYPOCHLORITE	45 wet tons	4,5000 gallons 1 or twice per year
OWOSSO	SODIUM HYPOCHLORITE	54,000 gal	4,500 gal per month
	FERRIC CHLORIDE	72,000 lbs	6,000 lbs Fe per month
	PEBBLE QUICKLIME	720 to 960 tons	60 to 80 tons per month. Max del of 55 tons can be accepted.

## 6. CHEMICAL SPECIFICATIONS

NSF certification and MSDS shall accompany all orders and shipments. The Contractor/ Driver are responsible for appropriate hoses, adapters, and attachments to properly connect to unloading lines. Deliveries shall be made by self-unloading bulk trucks.

### Sodium Hypochlorite

- Shall meet NSF Standard 60 and AWWA B300.
- Sodium Hypochlorite to be between 12% and 17% by weight.
- Delivery will be within ten (ten) days of manufactured date.

### Hydrofluosilic Acid

- Pricing is on an “as is” basis. Price shall stay the same regardless of the assay received.
- Fluoride shall be furnished as Fluorosilicic Acid containing twenty (20) to thirty (30) percent  $H_2SiF_6$  by weight
- Must meet NSF Standard 60 and AWWA B703-00.

- A certified analysis is to be furnished with each shipment detailing the percent acid and the specific gravity of the solution
- Truck must be capable of maintaining 20 PSIG air pressure during unloading

#### Ferric Chloride

- Dry
  - Actual delivered solution to be 38% ferric chloride
  - Propose per dry ton price
- Liquid Ton
  - Ferric chloride shall be furnished as liquid ferric chloride with a density of 11 to 12 pounds per gallon. The ferric chloride content will be between 38.5% and 45.0% by weight. Bids are to be submitted on a basis of 100% ferric chloride.
  - Must meet AWWA Standard B407

#### Pebble Quick Lime

- Pebble quicklime shall meet all chemical specifications set forth in AWWA B202-93 unless otherwise specified.
- Water soluble calcium oxide content shall not be less than 90% as determined by the "Modified Scaife Method" as set forth in AWWA-202-88 (ASIM C25-58) Chemical Analysis of Lime
- Pebble Quicklime shall meet the following slaking test as detailed in AWWA 202-93:
  - Place 100 grams of sample from shipment in 400 ml of distilled water at 25°C temperature, stirring constantly for 3 minutes and read temperature. Temperature rise shall be a minimum of 40°C and all lime shall be slaked at the end of 10 minutes.
  - The lime shall not contain any organic or inorganic substances in quantities capable of producing deleterious effect upon the health of people drinking the water that has been treated with it.
  - The purchase price of Calcium Oxide shall be based on 90% or greater available calcium oxide content. There shall be a reduction of 1.5% of the bid price for each 1.0%, or fraction thereof, deficiency of available calcium oxide content between 90% and 80%, and a 2.0% reduction for each 10%, or fraction thereof, deficiency of available calcium oxide content below 80% based on analysis done by the municipality's laboratory analysis using method AWWA 202-93.
  - The vendor shall supply a sample of each load to the Operations Supervisor prior to unloading. One-half of each sample will be retained for 30 days for inspection or analysis by the supplier. The municipality will notify the supplier within ten days of receipt of a shipment that does not meet specifications.



**PROPOSAL FORM**  
**Mid-Michigan Bulk Water Chemical Consortium 2020**

**Note: This form may be completed using MS Word®**

**Provide the following business and contact information:**

Legal Name:		Federal ID or Social Security Number:
Address:		State of Incorporation
City:	State & Zip:	Primary E-Mail:
Type of Organization: <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> S-Corporation <input type="checkbox"/> Other (Explain)		
Office Phone:	Alternate Office Phone:	Office Fax:
Primary Contact:	Contact Phone:	Contact Fax:
Contact Mobile:	Contact E-Mail:	Website URL:

**Provide responses to the following questions:**

How many years has your firm been in business under the present ownership?	
Have you done business with the Board of Water and Light? If so, furnish specifics.	
Have you done business with the City of Lansing? If so, furnish specifics.	
Have you ever defaulted on a contract or been involved in litigation with the Board of Water and Light or the City of Lansing? If so, furnish specifics.	
Have you ever defaulted on a contract or been involved in litigation or pending litigation or claims with any other client in the past five years? If so, furnish specifics.	
List any relationships between your firm's staff and any current BWL employee.	
Specify your background, training, experience, credentials and other factors which qualify you to perform the work described in the Scope of Work included in this Request for Proposal.	
List at least three (3) references for similar work you have performed for other clients. Include Client name, contact name, title and phone number.	
List subcontractors that you plan to use on this project.	
<b>Indicate any exceptions to the enclosed General Requirements.</b>	
Include any additional information you may deem helpful in evaluating your proposal.	

**PROPOSAL FORM**  
**Mid-Michigan Bulk Water Chemical Consortium 2020**

The undersigned Bidder hereby acknowledges receipt of the following addenda:

Addendum No.	Date	Enter addenda numbers and received dates if applicable

**Provide pricing:**

Activity	Unit Pricing
Sodium Hypochlorite  Chemical: _____ / gal  Demurrage: _____ / hour *first 4 hours free	
Hydrofluosilic Acid  Chemical in minimum 40,000 lbs. shipments: _____ / ton  Chemical in minimum 30,000 lbs. shipments: _____ / ton  Chemical split between Dye and Wise Plants minimum 40,000 lbs. shipments: _____ / ton  Demurrage: _____ / hour *first 4 hours free	
Ferric Chloride  Dry Chemical: _____ / ton  Liquid Chemical: _____ / ton  Demurrage: _____ / hour *first 4 hours free	
Pebble Quick Lime  Chemical: _____ / ton  Demurrage: _____ / hour *first 4 hours free	
Ability to email invoices with in 3 business days of delivery of chemical?	Yes_____ No_____

The undersigned Bidder states that this proposal is made in conformity with the Proposal Documents and agrees that, in the event of any discrepancies or differences between any conditions of their proposal and the Proposal Documents, the provisions of the latter shall prevail. No verbal or written agreements or understandings considered or entered into prior to signing of a contract in the form of a purchase order, shall be binding after the signing of the contract unless incorporated in the contract.

**PROPOSAL FORM**  
**Mid-Michigan Bulk Water Chemical Consortium 2020**

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other person or persons submitting proposals for the work.

Company Name:
Signature:
Name:
Title:
Date:

**END OF PROPOSAL FORM**

# 2020-2021 DRAFT RECOMMENDED BUDGET



## City Council

Christopher T. Eveleth, Mayor

Susan J. Osika, Mayor Pro-

Tem Loreen F. Bailey

Janae Fear

Jerry Haber

Daniel Law

Nicholas Pidek

May 5, 2020 City Council Meeting





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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## ***MEMORANDUM***

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DATE: May 4, 2020  
TO: City Council  
FROM: Nathan Henne, City Manager  
SUBJECT: FY2020-2021 Draft Recommended Budget

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Please find the FY2020-2021 draft recommended budget summary attached. You will find all of the detail information for each department behind the summary budget document. The general fund budget is adopted by department, not line item. All other funds' budgets are adopted by fund.

The budget working capital schedule gives a summary of the FY2020-2021 draft recommended budget.

The Capital Improvement Fund is included in this year's budget. This fund receives a transfer from the General Fund each year to purchase computers, vehicles, equipment and make any building improvements. Prior to FY2018-2019 these purchases were accounted for in each department. By moving all of the capital purchases to one fund it is much easier to get a better picture of what our capital needs are. Furthermore, a common practice is to move a specific amount from the General Fund each year. This way the fund can accumulate monies and save for larger equipment purchases; such as police and fire equipment.

The budget workshop is planned for May 12<sup>th</sup>. Once the budget is ready for approval, a public hearing will be set for May 18<sup>th</sup>. The budget resolution will be presented for the council's approval in June.



## **Executive Summary – FY 2019-20 Budget**

*The coronavirus (COVID-19) situation has presented the City of Owosso with significant challenges in the preparation of its budget. These challenges include unknown factors such as when the economy will return to normal, when the City's workforce will return to normal work schedules and when City events will return to a normal schedule. Where the effects of the coronavirus situation are clearly known, those effects have been incorporated into this budget. However, most effects are not clearly known at this time and will only become apparent as future events unfold. Therefore, this budget should be considered with those future events in mind. As the 2020-21 fiscal year unfolds, this budget may need to be amended to incorporate those unknown future events.*

It will be important for the City of Owosso to identify those factors that encourage better than average improvement in the coming years. Fiscally, city officials have made conservative financial decisions that serve to preserve Owosso's financial future. Financial policies have been put into place that serve as triggers for needed financial decisions rather than risk having these tough decisions deferred. Most importantly, the city understands that good financial health directly impacts our ability to deliver quality public service to our residents.

The Fiscal Year 2020-21 budget is the result of the dedicated work of a number of city staff members and elected/appointed officials. Thanks are due to the Owosso City Council and the City's Department Heads for their assistance in developing this budget. In addition, the staff of the City's finance department provided valuable support in preparing revenue and expense projections, while the entire workforce of the City has been supportive in trusting and following the City's leadership efforts.

This document represents a diligent effort to provide an affordable, hi-quality, and safe environment for our employees, residents, business owners, and visitors. It is designed to provide a transparent view of the City's current funding practices, historical financial health, and our projections for future revenues and expenditures.

This executive summary will highlight a number of the key issues affecting the City's finances. This summary will also outline many financial and administrative decisions that officials have made to appropriately address the needs of our taxpayers in light of the financial constraints within which our city must operate. A more in-depth analysis of the revenues and expenses proposed for the fiscal year is provided later in the document. Any questions regarding this budget document should be addressed to the City Manager's office.

### **State Economic and Policy Impact**

The State Legislature and Governor have made significant changes to Michigan local revenue sharing over the last 10 years. There are two types of revenue sharing: Constitutional and Statutory. Constitutional revenue sharing mandates that 15% of the 4% portion of Michigan's 6% sales tax is distributed to cities, villages and townships on a population basis. This formula cannot be changed by the legislature since it is part of the state's constitution. Statutory revenue sharing can be changed by



the legislature and has been changed and renamed a few times. Currently, it is called the City, Village, and Township Revenue Sharing (CVTRS) program.

Because CVTRS funding is decided by the State Legislature, it has become an attractive source of funding to balance the state's budget since the great recession. This means that cities like Owosso have seen a dramatic decrease in its CVTRS revenue over the last 10 years. In Owosso's case, over \$10 million has been diverted away from the City by the State of Michigan since 2003. That is an average of \$723,471 per year that should have been allocated to Owosso's revenue sharing payments to fund basic services that was instead diverted to fund other State budget priorities.

In addition to CVTRS payment reductions, property taxes continue to hit the glass ceiling of the Headlee Amendment (1978) and Proposal A (1994). These two state tax policies limit the amount of revenue that can be collected from property taxes - many cities' principal means of funding basic services (i.e. police departments, fire departments, parks, general administration, and certain community development efforts).

What these challenges mean is that although the economy has now recovered, financing Owosso's basic services will remain a challenge in the future if new revenues are not forthcoming.

### **Retirement Costs**

#### *City-Run Pension System*

The City of Owosso funds its employee pension programs through annual payments to its City-run retirement system (Except for Police Command which moved to the Michigan Municipal Employee Retirement System (MERS) in the 1990s). Each year, the city receives a report from its pension system actuary that outlines the overall health of our pension programs. The most recent actuarial report, which covers all contributions and distributions through December 31, 2019, indicates that the City of Owosso's retirement system has funded approximately \$29.9 million of its \$34.8 million accrued pension liability – or 83%. During calendar year 2019, \$738,565 in annual required contributions to the system were made by the city. This represents just the employer annual contributions. That is expected to increase by 23% in FY 2020-21 to an annual required employer contribution of \$908,016. Just over the last 2 years, the annual contribution has increased 50%! Beginning July 1, 2020, eligible employees will contribute the following percentage of their wages to their retirement plan:

- General and Police Non-Union: 6%
- Fire: 8%
- Police Union: 10%

#### *MERS Pension System*

In addition to the city-run pension system, the police command bargaining unit (POLC Command) moved to MERS in the 1990's. As this summary is being written, the 2019 MERS actuarial report has not been submitted to the city. The 2018 MERS report, which covers all contributions and distributions through December 31, 2018, indicates that the City of Owosso's MERS-represented POLC Command retirement

system has funded approximately \$3.23 million of its \$5.21 million accrued pension liability – or 62%. During calendar year 2018 \$166,920 in annual required employer contributions were made. That is expected to increase 13% for FY 2020-21 to an annual employer contribution of \$188,652. Active POLC Command employees contribute 10% of their wages to their retirement plan.

#### *Future Pension Funding Challenges*

The City will be completing the transfer of all retirement assets and administration from the City of Owosso Employee Retirement System (COERS) to the Michigan Employee Retirement System (MERS). This has decreased the cost of administration of the retirement system by \$70,000. Furthermore, the transfer to MERS will redirect 900 city staff hours from managing COERS to basic services that have more of a direct positive impact for City residents.

However, the move to MERS will not solve the pension funding challenge long term. The city has – and will continue – negotiating for all new hires to be assigned a hybrid pension plan or a defined benefit retirement plan depending on membership in city labor unions. This will eventually lower future retirement costs for the city. The difficulty in funding current retirees and those employees still on strict defined benefit plans will remain a challenge.

Since 2010, the city's annual contribution to the COERS system alone has ballooned by 276%. This means that every year, the contribution increases by over 27% - far outpacing increases in revenue and the national consumer price index. Very soon the city may have to make some very difficult decisions to balance spending for basic services and continuing to provide the retirement benefits at the same level as we do today.

#### **Capital Improvements and Purchases**

This will be the second year that the City has operated under a 6-year capital improvements plan. That plan was approved by Planning Commission and City Council in early 2020. The purpose of the capital improvements plan is to list and prioritize all needed capital projects city wide. The plan is not a commitment of current or future funding – rather a plan to help guide staff and council decisions on needed improvements in the city.

For FY 20-21 the city will be funding:

- General Fund: \$68,143 worth of improvements and capital purchases
  - \$56,143 for replacement of one police cruiser
  - \$12,000 for replacement of city computers
- Major Street Fund \$242,000
  - \$100,000 for chip seal program
  - \$40,000 for finishing street patch work from FY 19-20
  - \$60,000 for sidewalk rehab for construction projects
  - \$12,000 Gould St bridge concrete repair
  - \$30,000 for tree removal and trimming

- Major Street Projects \$1,462,386 for Gould, Cedar, and North Street projects
- Local Streets Fund \$240,000
  - \$100,000 for Osburn Lakes chip seal program
  - \$60,000 for sidewalk rehab and for construction projects
  - \$40,000 for street patching
  - \$40,000 for Gute Drain project
- Local Street Projects \$787,367 for Clark Street project
- Parks Millage Fund \$106,815
  - \$750 for Oakwood Bridge select plank replacement
  - \$2,000 for 10 replacement grills
  - \$9,000 for conversion of splash pad from recirculation to pump-and-dump system
  - \$4,250 for 10 replacement picnic tables
  - \$1,815 for 10 replacement trash cans
  - \$9,000 for repair to Mitchell Amphitheater concrete deck
  - \$50,000 for Holman Pool building project grant match
  - \$10,000 for Bennet Field parking lot expansion
  - \$20,000 for drainage improvements at Bennet Field
- Historic Millage Fund \$25,000 for Gould House roof replacement
- Sewer Fund: \$72,700
  - \$40,000 for lift stations(s) mobile generator
  - \$30,000 for N Chipman St interceptor cleaning
  - \$2,000 for Vactor truck hose extension
  - \$700 for sewer camera replacement parts
- Sewer SRF Projects \$1,340,000 in sewer slip lining and manhole rehab (debt funded)
- Water Fund: \$280,550
  - \$15,000 for fire hydrant painting
  - \$90,550 Aclara Customer Service Portal
  - \$175,000 for EGLE lead service line replacements
- Water DWRP Projects \$2,235,200 in water main replacement (debt)
- Drinking Water Plant: \$130,500
  - 9,500 for cleaning of underground storage tanks at WTP
  - \$75,000 for well rehab at WTP and Palmer St
  - \$26,000 for variable frequency drive replacement for WTP hi-service pumps
  - \$20,000 for replacement plant electrical service transfer switch
- WTP DWRP Projects \$984,800 for replacement of backwash pumps and water main (debt)
- Waste Water Plant: \$156,000
  - \$20,000 for screw pump building roof replacement
  - \$15,000 for replacing 2 scum well blowers
  - \$5,000 for replacing 25 yr old influent sampler

- \$5,000 for replacement of bisulfide tank
  - \$10,000 for confined space entry equipment
  - \$6,000 for replacement of sludge truck dump box
  - \$20,000 for pump and motor repair/replacement
  - \$9,000 for scheduled rehab of centrifuge gear box
  - \$6,000 for rehab of 5 variable frequency drive controllers
  - \$60,000 for pipe hangar project
- WWTP SRF Projects      \$2,660,000 for headworks rehabilitation (debt)
- Fleet Fund:              \$485,934
  - \$40,000 for a valve turning machine for valve exercising program
  - \$13,000 for 14' snow pusher
  - \$17,000 for hook lift body
  - \$24,917 for front deck lawn tractor
  - \$12,600 for a pavement saw
  - \$126,000 for a sign truck
  - \$100,750 for a 5-yard dump truck
  - \$151,667 for a 10-yard dump truck

### **Street Projects**

This year the city will be continuing its aggressive street reconstruction program with \$2.25 million in street projects. This includes North, Clark, Cedar and Gould Streets. This is being funded through a combination of street bond sales, special assessments, Federal grants, and Act 51 receipts.

Because of COVID-9's impact on travel and the volatility of oil prices in the 1<sup>st</sup> and 2<sup>nd</sup> quarter of 2020, the city is budgeting a 10% decrease in ACT 51 revenue. However, it is possible that the state will revise projections to reflect even less during the next revenue estimating conference in a few months.

### **Long Term Debt**

Historically, Owosso has been debt-adverse. However, in 2016 the voters approved a \$10 million streets project bond to address the city's crumbling roadways and City Council approved \$2 million to update all water meters in the City's water system. In the ten years between 2006 and 2016, the city's long-term debt has hovered between \$2.2 and \$3.4 million. With the 2016 streets bond, 2018 water meter replacement program, and now the DWRP and SRF state revolving loan programs, long term debt has increased to \$24.3 million for FY 20-21. With most of this new debt taken on during periods of low interest rates or as a part of state-sponsored debt programs that carry historically low interest rates, this means that the city is being strategic with its new debt obligations.

### **Staffing**

In 2020, the city added an Assistant to the City Manager position to assist in the administration of the parks system, communications and social media efforts, and to serve as another member of the City's

administrative leadership team. Also in 2020, the City moved the Historical Commission Director to a contractual position at the request of the OHC Board. This position is still part of the administrative leadership team but – like the DDA/Mainstreet Director – reports to the OHC Board directly rather than the City Manager. Finally, the position of Assistant City Manager was eliminated whereby planning and zoning administrative responsibilities are now addressed by a private contractor – CIB Planning of Fenton, MI. No new positions are planned for FY 2020-21. Total FTE for the City stands at 96.

### **Health Insurance Costs**

The City of Owosso offers health, vision, and dental insurance based on the hard-cap model allow under Public Act 152 of 2011. Every October, the State Treasurer releases a maximum amount that municipalities may fund employee healthcare based on three categories: single coverage, individual & 2-person coverage, and family coverage. The cap amounts for calendar year 2020 are as follows:

- Single: \$6,818.87/year
- 2-person: \$14,260.37/year
- Family: \$18,596.96/year

The city offers a health plan that is funded completely by these hard caps but also gives employees the option to upgrade for an additional cost borne by the employee. If an employee elects to get coverage elsewhere, the city pays that employee to not take the city's health coverage. This payment is less than the cost of insuring the employee and is a useful tool to reduce overall healthcare cost to the city. The total cost of health care for the city in FY 20-21 (including costs for employees not taking the city's plan) will be \$1,117,865 (\$749,812 of that cost is allocated to the General Fund). This is a 3.7% increase from FY 19-20. In the last 6 years, the cost of health insurance has risen 40.1% - and average of 6.8% per year.

### **Projected Unrestricted General Fund Balance at 6.30.2021**

The amount of a city's unrestricted General Fund balance is an often-used measurement of overall financial health for the community. While Owosso does track and consider many other factors to determine overall fiscal health, it is still important to monitor the General Fund's unrestricted fund balance amount. It is the policy of the City of Owosso that the minimum General Fund unrestricted fund balance shall be 25% when compared to overall General Fund expenditures for the fiscal year (after accounting for general admin costs in other funds). It is projected that this budget will generate a year-end unrestricted General Fund balance of \$1,957,918 – or 25% of total General Fund appropriations for FY 20-21. This meets the city's minimum unrestricted General Fund balance policy.

### **Future Years' Expectations**

It will be important for the City to project its revenues and expenditures long-term in order to make sound fiscal decisions on an annual basis. That work has started with the new Munetrix financial tracking system, the new capital improvements plan, four new utilities-related asset management plans, a fund balance policy, and the city's willingness to look for new revenue sources (i.e. medical marijuana

facilities state tax disbursements). However, current laws regulating our property tax system – which represents the city’s largest General Fund revenue source – make it difficult for communities like Owosso to grow their tax revenues to fund adequate basic services. In short, Owosso’s property tax revenues have only just rebounded to match what the city was collecting before the great recession – but during the same period, costs have steadily gone up. The city has met those challenges by greatly reducing the amount of staff positions but the work is not done. Accordingly, it is important that the city’s leadership continue to explore appropriate combinations of expense reduction, service efficiency, and revenue enhancements to ensure that our residents and business owners continue to receive the services that they need at a cost that is reasonable. This will only be more difficult with the expected drop in revenue due to the economic effects of COVID 19.

### **Conclusion**

There are a number of issues that continue to affect Owosso’s finances – some positive and some negative. The city’s leadership will be persistent in its efforts to provide a high level of fiscal management that focuses on reducing unnecessary costs and improving revenues while providing excellent services at an affordable cost to our taxpayers. Accordingly, this FY 2020-2021 budget is respectfully submitted.

A handwritten signature in black ink, appearing to read 'Nathaniel R. Henne', is enclosed within a thin black rectangular border.

Nathaniel R. Henne – City Manager



	DRAFT	ACTUAL	ESTIMATED			ESTIMATED FY21	ESTIMATED	ESTIMATED
		WORKING	WORKING	FY20-21 RECOMMENDED		BUDGET SURPLUS	WORKING	COMMITTED
FUND	Owosso FY21	CAPITAL	CAPITAL	REVENUES	EXPENDITURES	(DEFICIT/CASH	CAPITAL (less Committed or Assigned)	UNSPENDABLE OR ASSIGNED at 6/30/20
#	FUND DESCRIPTION	6/30/2019	6/30/2020	FY 2021	FY 2021	RESERVES)	6/30/2021	(see notes)
101	GENERAL FUND	\$ 5,599,606	\$ 5,481,606	\$ 7,621,809	\$ 7,845,497	\$ (223,688)	1,957,918	\$ 3,300,000
202	MAJOR STREET FUND	1,158,858	1,532,016	1,834,029	2,531,360	(697,331)	834,685	
203	LOCAL STREET FUND	457,779	648,581	1,288,982	1,512,157	(223,175)	425,406	
208	PARKS & RECREATION FUND	-	125,000	139,992	106,815	33,177	158,177	
248	DDA FAÇADE	185,298	14,217	-	-	-	14,217	
273	CDGB REVOLVING FUND	1,273,670	773,670	32,000	1,500	30,500	804,170	
297	HISTORICAL FUND	55,266	46,612	74,050	82,554	(8,504)	38,108	
298	HISTORICAL SITES FUND	-	-	139,992	125,000	14,992	14,992	
2xx	BROWNFIELD FUNDS	53,644	63,866	432,356	437,096	(4,740)	59,126	
3xx	GENERAL OBLIGATION DEBT FUNDS	798	798	972,851	972,851	-	798	
401	CAPITAL PROJECT FUND	66,739	186,739	68,143	68,143	-	186,739	
411	STREET CAPITAL PROJECT FUND	5,086,870	2,154,160	10,000	1,000,000	(990,000)	1,164,160	
494	DDA CONSTRUCTION FUND	35,992	35,992	10,250	10,000	250	36,242	
588	SATA FUND	58,619	58,619	76,000	76,000	-	58,619	
590	SEWER FUND	2,532,796	1,640,311	3,352,244	3,643,521	(291,277)	1,349,034	
591	WATER FUND **	480,208	1,189,570	6,907,249	6,703,732	203,517	1,393,087	
599	WWTP FUND	557,550	457,550	4,646,000	4,555,427	90,573	548,123	
661	FLEET MAINTENANCE FUND	2,086,887	1,636,471	720,000	824,919	(104,919)	1,531,552	
	TOTALS	19,690,580	16,045,778	28,325,947	30,496,572	(2,170,625)	10,575,153	3,300,000
	Notes:							
	Working Capital is current assets less current liabilities							





Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	THRU 03/31/20 ACTIVITY	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
101-000-401.403	GENERAL PROPERTY TAX	3,215,673	3,253,365	3,344,718	3,417,333	3,268,262	3,485,000	3,485,000
	ACTUAL FY20 \$3,268,262+COUNTY PO 181,714 + 1% INCREASE							
101-000-401.424	TRAILER PARK TAXES	789	781	902	800	558	900	900
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES	23,627	23,925	30,194	30,000	26,967	30,000	30,000
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPR	308	234		250		250	250
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHA	447	572	179	450	209	450	450
101-000-401.443	ADMINISTRATION FEES	70,231	71,666	90,001	85,000	84,623	90,000	90,000
101-000-401.445	INTEREST & PENALTIES ON TAXES	19,851	20,255	27,943	20,000	14,481	22,500	22,500
101-000-450.452	PERMITS-BUILDING	191,420	130,748	109,936	90,741	147,472	144,000	144,000
	3 YR AVE FY17 18 19 TO PROJECT FY21-SEE ATTACHMENT							
101-000-450.453	LIQUOR LICENSES	10,091	10,253	10,841	10,000	10,584	10,000	10,000
101-000-450.454	PERMITS-ELECTRICAL	34,978	42,185	29,954	27,525	26,098	35,000	35,000
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	76,899	51,340	33,285	30,000	47,470	54,000	54,000
101-000-450.460	MISCELLANEOUS LICENSES	11,453	17,380	34,483	10,000	577	1,000	1,000
101-000-450.470	MARIJUANA LICENCE FEE			285,000	30,000	30,000	20,000	20,000
	4 ESTABLISHMENTS AT \$5K ANNUAL FEE							
101-000-450.477	PERMITS-HANDGUNS	675	290	750	500	290	500	500
101-000-450.478	DOG LICENSES	63	111	81	60	45	80	80
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE		325		1,950	1,950		
101-000-539.529	STATE SOURCES		30,000		4,640	4,640		
101-000-539.568	GRANT-RECREATION	2,930		45,000				
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHA	122,917	51,560	82,663	74,990	75,048	65,000	65,000
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,890,436	1,667,600	1,724,800	1,791,523	920,023	1,820,130	1,456,104
	SEE ATTACHMENT STATE PROJ AS OF FEB 2020 ( RECOMMENDED REDUCED 20%)							
101-000-600.625	VACANT PROPERTY REGISTRATION/INSP	5,000	3,300	1,900	2,000	1,600	2,000	2,000
101-000-600.626	CHARGE FOR SERVICES RENDERED	62,723	54,555	57,431	60,000	37,983	60,000	60,000
	SCHOOL RESOURCE OFFICERS REIMBURSEMENT AND OTHER MISC SERVICES							
101-000-600.627	DUPLICATING SERVICES	1,433	1,068	2,171	500	1,131	1,000	1,000
101-000-600.628	RENTAL REGISTRATION	550	775	40,850	500	2,125	1,500	1,500
101-000-600.629	AMBULANCE CHARGES	37,875	355,802	239,666	200,000	253,059	212,000	212,000
	AVERAGE OF LAST 3 FINAL YEARS - FY17,FY18,FY19							
101-000-600.630	AMBULANCE MILEAGE CHARGES	410,955	318,461	211,641	400,000	217,717	314,000	314,000
	AVERAGE OF LAST 3 FINAL YEARS - FY17,FY18,FY19							
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT	575,880	533,570	416,222	500,000	386,729	509,000	509,000
	AVERAGE OF LAST 3 FINAL YEARS - FY17,FY18,FY19							
101-000-600.633	FIRE SERVICES	5,000	4,500	2,500	2,000	500	4,000	4,000
	AVERAGE OF LAST 3 FINAL YEARS - FY17,FY18,FY19							
101-000-600.642	CHARGE FOR SERVICES - SALES	6,657	2,332	6,811	4,000	1,715	4,000	4,000
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	145,558	113,626	111,737	115,000	50,939	115,000	115,000
101-000-600.651	RECREATION	430						
101-000-655.655	PARKING VIOLATIONS	13,709	4,588	30,162	20,000	11,077	12,000	12,000
101-000-655.659	PARKING LEASE INCOME	17,380	2,445	700		1,875	2,500	2,500
101-000-655.660	ORDINANCE FINES & COSTS	21,397	16,054	15,844	14,000	9,764	15,000	15,000
101-000-662.000	DRUG FORFEITURES-ADJUDICATED	677		1,489				
101-000-664.664	INTEREST INCOME	25,370	23,003	155,789	75,000	84,369	85,000	85,000
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	6						
101-000-664.668	RENTAL INCOME	920	2,830	5,270	2,500	1,500	2,500	2,500
101-000-671.673	SALE OF FIXED ASSETS	80,695	4,209	18,940		5,820		
101-000-671.675	DONATIONS-PRIVATE	34,867	48,828	170				
101-000-671.676	DONATIONS-PUBLIC SAFETY	5,000	15	2,766				
101-000-671.687	INSURANCE REFUNDS	75,000	135,570	87,416	124,756	125,756	125,000	125,000
	MRRMA ANNUAL DISTRIBUTION OF NET ASSETS							
101-000-671.692	RECOVERY OF BAD DEBTS	7,032	2,189	4,502				

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 THRU 03/31/20 ACTIVITY	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
101-000-671.694	MISCELLANEOUS	19,168	63,540	63,018	20,000	23,595	20,000	20,000
101-000-695.400	TRANSFER FROM CIF	844,628						
101-000-695.411	TRANSFER FROM STREET PROGRAM	14,000						
101-000-695.672	SPECIAL ASSESSMENT			83,643			25,000	25,000
FOOTNOTE AMOUNTS:							25,000	
2017 STREET SPECIAL ASSESSMENTS WERE SOLD TO GENL FUND IN FY18								
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	204,350	200,177	191,667	200,177	158,210	200,000	200,000
101-000-695.677	CITY UTILITIES ADMIN REIMB	365,900	365,892	320,000	320,000	240,000	320,000	320,000
101-000-695.678	DDA/OBRA REIMBURSEMENT	4,289	5,314	5,314			5,300	5,300
ANNUAL BROWNFIELD ADMINISTRATION FEES								
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	131,011	149,327	159,486	167,300	101,276	172,225	172,225
101-000-695.699	APPROPRIATION OF FUND BALANCE				118,000			
Totals for dept 000 - REVENUE		8,790,248	7,784,560	8,087,835	7,971,495	6,376,037	7,985,835	7,621,809
TOTAL ESTIMATED REVENUES		8,790,248	7,784,560	8,087,835	7,971,495	6,376,037	7,985,835	7,621,809
APPROPRIATIONS								
Dept 101 - CITY COUNCIL								
101-101-704.000	BOARDS & COMMISSIONS	2,130	2,324	2,050	2,300	1,110	2,300	2,300
101-101-728.000	OPERATING SUPPLIES	670	456	155	1,000	280	1,000	1,000
101-101-860.000	EDUCATION & TRAINING	520	612	3,783	2,000	1,590	2,000	2,000
Totals for dept 101 - CITY COUNCIL		3,320	3,392	5,988	5,300	2,980	5,300	5,300
Dept 171 - CITY MANAGER								
101-171-702.100	SALARIES	99,595	113,783	100,731	122,993	87,210	159,446	159,446
101-171-702.800	ACCRUED SICK LEAVE		1,514					
101-171-715.000	SOCIAL SECURITY (FICA)	7,851	8,987	7,712	9,010	6,680	12,152	12,152
101-171-716.100	HEALTH INSURANCE	3,132	4,324	6,573	6,692	6,460	25,416	25,416
101-171-716.200	DENTAL INSURANCE	488	469	249	248	249	1,046	1,046
101-171-716.300	OPTICAL INSURANCE		7	30	30	23	32	32
101-171-716.400	LIFE INSURANCE	297	322	668	594	506	958	958
101-171-716.500	DISABILITY INSURANCE	1,065	1,140	900	1,080	870	1,440	1,440
101-171-717.000	UNEMPLOYMENT INSURANCE	18	81	41	20		40	40
101-171-718.200	DEFINED CONTRIBUTION	14,939	17,697	15,110	16,842	12,320	18,878	18,878
101-171-719.000	WORKERS' COMPENSATION	264	236	236	279	304	670	670
101-171-728.000	OPERATING SUPPLIES	53	2,055	99	1,500	2,086	1,500	500
101-171-818.000	CONTRACTUAL SERVICES				100		100	
101-171-858.000	MEMBERSHIPS & DUES	954	869	1,027	1,000	1,152	1,500	2,500
101-171-860.000	EDUCATION & TRAINING	2,689	1,895	4,059	4,000	1,528	5,500	3,000
Totals for dept 171 - CITY MANAGER		131,345	153,379	137,435	164,388	119,388	228,678	226,078
Dept 201 - FINANCE								
101-201-702.100	SALARIES	69,451	171,871	173,327	174,802	132,021	172,105	172,105
101-201-702.800	ACCRUED SICK LEAVE			628				
101-201-715.000	SOCIAL SECURITY (FICA)	5,181	13,093	12,937	13,700	9,944	13,529	13,529
101-201-716.100	HEALTH INSURANCE	13,668	27,804	31,471	35,762	19,432	33,170	33,170
101-201-716.200	DENTAL INSURANCE	609	1,404	1,523	1,680	1,197	1,763	1,763
101-201-716.300	OPTICAL INSURANCE	77	179	208	232	171	242	242
101-201-716.400	LIFE INSURANCE	394	1,170	1,029	1,144	844	1,129	1,129
101-201-716.500	DISABILITY INSURANCE	721	2,059	1,691	2,114	1,479	1,908	1,908
101-201-717.000	UNEMPLOYMENT INSURANCE	54	162	169	58	37	175	175
101-201-718.000	RETIREMENT	13,057	21,880	24,227	29,568	23,283		
101-201-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR						35,470	35,470

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 201 - FINANCE								
101-201-718.200	DEFINED CONTRIBUTION	38	2,051	4,812	5,750	3,919	5,286	5,286
101-201-719.000	WORKERS' COMPENSATION	260	392	494	534	512	575	575
101-201-728.000	OPERATING SUPPLIES	5,077	1,899	1,510	1,700	557	1,700	1,700
101-201-818.000	CONTRACTUAL SERVICES	41,688	2,267	2,315	3,036	3,241	3,405	3,405
FOOTNOTE AMOUNTS:							3,405	
BS&A ANNUAL FEE: FINANCIALS & INVENTORY + 5%								
101-201-858.000	MEMBERSHIPS & DUES		665	170	640	315	390	390
2 MGFOA & MMTA								
101-201-860.000	EDUCATION & TRAINING	615	2,116	1,997	2,700	839	2,500	2,500
Totals for dept 201 - FINANCE		150,890	249,012	258,508	273,420	197,791	273,347	273,347
Dept 209 - ASSESSING								
101-209-702.100	SALARIES	69,464	77,881	66,248	102,518	72,173	100,091	100,091
101-209-702.800	ACCRUED SICK LEAVE		3,478					
101-209-704.000	BOARDS & COMMISSIONS	1,200	900	1,000	1,250	1,000	1,250	1,250
101-209-715.000	SOCIAL SECURITY (FICA)	5,601	6,506	5,425	8,239	5,526	8,334	8,334
101-209-716.100	HEALTH INSURANCE	3,132	3,068	4,597	10,199	10,516	23,461	23,461
101-209-716.200	DENTAL INSURANCE	488	404	31	244	436	785	785
101-209-716.300	OPTICAL INSURANCE	112	93	4	270	65	116	116
101-209-716.400	LIFE INSURANCE	519	533	483	946	490	657	657
101-209-716.500	DISABILITY INSURANCE	815	800	685	1,548	843	1,098	1,098
101-209-717.000	UNEMPLOYMENT INSURANCE	18	81	41	27	41	45	45
101-209-718.000	RETIREMENT	24,187	36,687					
101-209-718.200	DEFINED CONTRIBUTION		514	2,829	4,078	2,885	3,968	3,968
101-209-719.000	WORKERS' COMPENSATION	400	336	464	490	408	750	750
101-209-728.000	OPERATING SUPPLIES	4,507	4,704	691	406	382	3,000	1,500
FOOTNOTE AMOUNTS:							3,000	
THE INCREASE FROM LAST YEAR IS BECAUSE MARY JO NEEDS A PRINTER & MICROSOFT OFFICE PROFESSIONAL & I WOULD LIKE TO GET A DESK RISER.								
101-209-802.000	ADVERTISING	338	41	79	500	71	400	400
101-209-818.000	CONTRACTUAL SERVICES	2,581	4,097	8,235	8,235	7,790	8,000	8,000
101-209-858.000	MEMBERSHIPS & DUES	260	275	295	295	345	350	350
FOOTNOTE AMOUNTS:							350	
THE INCREASE IS DUE TO MARY JO'S ANNUAL CERTIFICATION FEE.								
101-209-860.000	EDUCATION & TRAINING	315	1,007	837	1,200	1,132	1,500	1,500
FOOTNOTE AMOUNTS:							1,500	
INCREASE DUE TO REQUIRED ANNUAL EDUCATION CREDITS FOR MARY JO & I TO RETAIN OUR CERTIFICATIONS.								
Totals for dept 209 - ASSESSING		113,937	141,405	91,944	140,445	104,103	153,805	152,305
Dept 210 - CITY ATTORNEY								
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRA	47,072	51,608	48,884	55,000	37,762	55,000	55,000
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COUR	55,827	64,589	62,937	60,000	52,018	65,000	62,917
Totals for dept 210 - CITY ATTORNEY		102,899	116,197	111,821	115,000	89,780	120,000	117,917
Dept 215 - CLERK								
101-215-702.100	SALARIES	107,555	106,731	115,558	122,560	87,608	113,696	113,696
101-215-702.200	WAGES	70		154				
101-215-702.400	WAGES - TEMPORARY				20,000			
101-215-702.800	ACCRUED SICK LEAVE					7,571		
101-215-706.000	ELECTIONS	37,354	11,965	38,053	13,700	10,949	42,000	42,000
2ND LAPTOP FOR EACH ELECTION PRECINCT; 6 UNITS AT \$750/EACH-SEE CAPITAL IMPR FUND							40,000	
FOOTNOTE AMOUNTS:							40,000	

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 215 - CLERK								
	AUG & NOV 2020 ELECTIONS							
	AUG = 15,000							
	NOV = 25,000							
	FOOTNOTE AMOUNTS:						2,000	
	QVF ADMIN & MISC ELECTION SUPPLIES							
	INCLUDES MASTER CARDS, ID CARDS, POTENTIAL SIGNAGE, SUPPLIES FOR 2ND AVCB							
	GL # FOOTNOTE TOTAL:						42,000	
101-215-715.000	SOCIAL SECURITY (FICA)	7,951	7,863	8,665	9,347	7,167	8,698	8,698
101-215-716.000	FRINGES	2,478		121				
101-215-716.100	HEALTH INSURANCE	18,477	19,338	20,204	25,530	15,911	34,717	34,717
101-215-716.200	DENTAL INSURANCE	744	742	743	1,135	628	1,323	1,323
101-215-716.300	OPTICAL INSURANCE	90	90	94	158	93	186	186
101-215-716.400	LIFE INSURANCE	640	680	692	697	519	713	713
101-215-716.500	DISABILITY INSURANCE	1,194	1,295	1,320	1,342	901	1,189	1,189
101-215-717.000	UNEMPLOYMENT INSURANCE	36	81	83	38	19	90	90
101-215-718.000	RETIREMENT	35,818	58,662	67,187	69,622	52,599		
101-215-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR						59,526	59,526
101-215-718.200	DEFINED CONTRIBUTION			102	1,252	701	1,560	1,560
101-215-719.000	WORKERS' COMPENSATION	264	232	236	248	332	300	300
101-215-728.000	OPERATING SUPPLIES	989	3,557	1,748	3,150	1,173	3,800	2,800
	FOOTNOTE AMOUNTS:						2,000	
	MISC OPERATING SUPPLIES							
	FOOTNOTE AMOUNTS:						800	
	MY PRINTER REPLACEMENT							
	FOOTNOTE AMOUNTS:						1,000	
	ISLAND FOR OFFICE							
	INTENT IS TO CREATE A MOVEABLE ISLAND THAT COULD BE USED TO ROUTE VOTER TRAFFIC THROUGH THE CLERK'S OFFICE EFFICIENTLY; THIS WOULD BE USED PRIMARILY AROUND ELECTION TIME.							
	GL # FOOTNOTE TOTAL:						3,800	
101-215-802.000	ADVERTISING	2,872	3,758	3,633	3,600	2,781	3,800	3,800
	FOOTNOTE AMOUNTS:						3,800	
	MINUTES SYNOPSIS, LEGAL NOTICES, ANNUAL NOTICES							
	THIS ITEM IS DIFFICULT TO BUDGET BECAUSE I DO NOT KNOW WHAT ACTIVITIES OTHER DEPARTMENTS INTEND TO DO IN THE NEXT YEAR; ANTICIPATING AN INCREASE IN PRICES (\$/COLUMN INCH) AS THEY HAVE NOT GONE UP IN A NUMBER OF YEARS							
101-215-818.000	CONTRACTUAL SERVICES	1,300	7,953	3,897	4,300	7,424	4,500	4,500
	FOOTNOTE AMOUNTS:						3,200	
	CODIFICATION UPDATES							
	TRY TO GET AWAY WITH ONE PER YEAR							
	FOOTNOTE AMOUNTS:						950	
	MUNICODE - CODE ON THE NET FEE							
	FOOTNOTE AMOUNTS:						350	
	MUNICODE - SUPPORT FEE							
	AGENDA MANAGEMENT SAAS							
	THIS IS APPROXIMATE, ANNUAL FEE WILL BE REQUESTED AS A PART OF BIDDING PROCESS, MAY HOLD OFF ON BIDDING PROCESS UNTIL AFTER NOV 2020							
	ELECTION -SEE CAP ITMPR FUND							
	GL # FOOTNOTE TOTAL:						4,500	
101-215-833.000	EQUIPMENT MAINTENANCE	4,505		3,851	4,000	3,851	4,600	4,600
	FOOTNOTE AMOUNTS:						100	
	MISC - TYPEWRITER/MICROFILM EQUIPMENT							
	FOOTNOTE AMOUNTS:						600	
	ELECTION EQUIPMENT - ANNUAL MAINTENANCE							
	FOOTNOTE AMOUNTS:						3,900	
	LASERFICHE ANNUAL MAINTENANCE/SUPPORT FEE							

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 215 - CLERK								
	GL # FOOTNOTE TOTAL:						4,600	
101-215-858.000	MEMBERSHIPS & DUES	380	380	400	450	420	440	440
	FOOTNOTE AMOUNTS:						280	
	IIMC MEMBERSHIP - CLERK & DEPUTY							
	FOOTNOTE AMOUNTS:						120	
	MAMC MEMBERSHIP - CLERK & DEPUTY							
	FOOTNOTE AMOUNTS:						40	
	SHIAWASSEE COUNTY CLERKS' ASSOCIATION							
	GL # FOOTNOTE TOTAL:						440	
101-215-860.000	EDUCATION & TRAINING		21		600	329	600	600
	FOOTNOTE AMOUNTS:						500	
	MAMC CONFERENCE ATTENDANCE							
	FOOTNOTE AMOUNTS:						100	
	STATE REQUIRED TRAINING							
	GL # FOOTNOTE TOTAL:						600	
101-215-978.000	EQUIPMENT	4,370	9,606					
	LAPTOPS FOR COUNCIL CHAMBERS							
	\$10,400 SEE CAPITAL IMPR FUND 401							
	LASERFICHE SERVER REPLACEMENT \$7,000	SEE CAPITAL IMPR FUND 401						
Totals for dept 215 - CLERK		227,087	232,954	266,741	281,729	200,976	281,738	280,738
Dept 226 - HUMAN RESOURCES								
101-226-702.100	SALARIES	124,173	127,254	129,897	131,498	102,425	131,813	131,813
101-226-715.000	SOCIAL SECURITY (FICA)	10,005	10,187	10,434	10,944	7,675	11,410	11,410
101-226-716.100	HEALTH INSURANCE	8,170	8,516	8,763	9,125		8,214	8,214
	THIS DOESN'T SEEM HIGH ENOUGH							
101-226-716.200	DENTAL INSURANCE	1,565	1,558	1,360	1,214	910	1,274	1,274
101-226-716.300	OPTICAL INSURANCE	223	223	223	223	154	233	233
101-226-716.400	LIFE INSURANCE	748	761	804	784	594	792	792
101-226-716.500	DISABILITY INSURANCE	1,463	1,552	1,558	1,558	1,211	1,621	1,621
101-226-717.000	UNEMPLOYMENT INSURANCE	36	81	124	85		150	150
101-226-718.000	RETIREMENT	18,414	32,321	34,565	39,162	29,744		
101-226-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR						43,303	43,303
101-226-718.200	DEFINED CONTRIBUTION		1,225	3,207	3,078	2,356	3,091	3,091
101-226-719.000	WORKERS' COMPENSATION	336	388	296	399	396	450	450
101-226-728.000	OPERATING SUPPLIES	581	2,403	858	300	623	700	700
101-226-802.000	ADVERTISING	1,548	2,445	845	500	854	1,000	
101-226-818.000	CONTRACTUAL SERVICES	28,437	20,276	16,092	15,000	12,399	20,000	20,000
	FOOTNOTE AMOUNTS:						20,000	
	AT THIS TIME, WE MAY BE GOING TO ARBITRATION WITH POLC-PATROL ON 2 GRIEVANCES							
101-226-858.000	MEMBERSHIPS & DUES	440	409	399	630	869	1,000	1,000
101-226-860.000	EDUCATION & TRAINING	963	984	1,189	2,000	1,006	2,000	2,000
Totals for dept 226 - HUMAN RESOURCES		197,102	210,583	210,614	216,500	161,216	227,051	226,051
Dept 253 - TREASURY								
101-253-702.100	SALARIES	115,513	61,308	92,176	95,315	72,802	96,078	96,078
101-253-702.800	ACCRUED SICK LEAVE	10,963						
101-253-715.000	SOCIAL SECURITY (FICA)	9,637	4,608	6,998	7,331	5,541	7,355	7,355
101-253-716.100	HEALTH INSURANCE	19,049	13,527	23,418	23,878	18,604	25,885	25,885
101-253-716.200	DENTAL INSURANCE	736	504	811	815	627	895	895
101-253-716.300	OPTICAL INSURANCE	90	63	105	106	81	116	116
101-253-716.400	LIFE INSURANCE	747	352	641	640	469	624	624

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 THRU 03/31/20 ACTIVITY	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 253 - TREASURY								
101-253-716.500	DISABILITY INSURANCE	1,205	696	1,203	1,211	893	1,186	1,186
101-253-717.000	UNEMPLOYMENT INSURANCE	57	117	203	105	41	200	200
101-253-718.000	RETIREMENT	16,689						
101-253-718.200	DEFINED CONTRIBUTION	1,355	2,295	3,685	3,830	2,911	3,800	3,800
101-253-719.000	WORKERS' COMPENSATION	324	176	340	384	500	550	550
101-253-728.000	OPERATING SUPPLIES	1,263	1,832	3,070	2,400	2,208	2,400	2,400
	FOOTNOTE AMOUNTS:						280	
	DEPOSIT SLIPS							
	FOOTNOTE AMOUNTS:						250	
	ENVELOPES							
	FOOTNOTE AMOUNTS:						200	
	CALCULATOR							
	REPLACE SCANNER \$600 MOVED TO CAP IMPR FUND 401							
	GL # FOOTNOTE TOTAL:						730	
101-253-818.000	CONTRACTUAL SERVICES	14,538	10,168	10,328	15,000	5,643	13,500	13,500
	FOOTNOTE AMOUNTS:						1,500	
	BSA SUPPORT							
	FOOTNOTE AMOUNTS:						12,000	
	CENTRON							
	GL # FOOTNOTE TOTAL:						13,500	
101-253-858.000	MEMBERSHIPS & DUES	50	50	50	200	75	200	200
101-253-860.000	EDUCATION & TRAINING	982	953	1,138	2,000	699	2,000	2,000
101-253-862.000	OVER & SHORT	178	140	(32)		(43)		
Totals for dept 253 - TREASURY		193,376	96,789	144,134	153,215	111,051	154,789	154,789
Dept 258 - INFORMATION & TECHNOLOGY								
101-258-715.000	SOCIAL SECURITY (FICA)	107	(107)					
101-258-728.000	OPERATING SUPPLIES	5,518	2,375	1,171	5,000	5,823	6,650	6,650
	FOOTNOTE AMOUNTS:						6,650	
	SYMANTEC MAINTENANCE - \$2,650, HP CARE PACK (BS&A SERVER) - \$1,400 + OTHER ITEMS							
101-258-818.000	CONTRACTUAL SERVICES	79,183	46,262	76,118	86,695	50,937	87,000	87,000
101-258-833.000	EQUIPMENT MAINTENANCE	1,000	9,216	5,956	10,000	1,222	10,000	10,000
	FOOTNOTE AMOUNTS:						10,000	
	CISCO SMARTNET & UMBRELLA FEE							
	POSSIBLY CLICK FIX ~\$5K SET UP ~\$2K PER YEAR							
	POSSIBLY CITY WIDE PORTAL FOR COMPLAINTS							
101-258-845.000	LEASE	26,257						
101-258-860.000	EDUCATION & TRAINING						3,709	3,709
	FOOTNOTE AMOUNTS:						3,709	
	KNOWBE4 SECURITY AWARENESS TRAINING - FOR ALL EES							
101-258-978.000	EQUIPMENT	17,909	22,677					
Totals for dept 258 - INFORMATION & TECHNOLOGY		129,974	80,423	83,245	101,695	57,982	107,359	107,359
Dept 265 - BUILDING & GROUNDS								
101-265-702.200	WAGES	26,519	48,139	45,230	41,041	40,358	44,047	44,047
101-265-702.400	WAGES - TEMPORARY		5					
101-265-703.000	OTHER COMPENSATION	5,250	5,272		1,000		1,000	1,000
	INLCUDES LONGEVITY, UNIFORM, MISC PAY							
101-265-715.000	SOCIAL SECURITY (FICA)	2,909	3,248	3,086	3,232	2,527	3,454	3,454
101-265-716.000	FRINGES	(5,462)	9,175	3,336		5,490		
101-265-716.100	HEALTH INSURANCE	5,996	6,232	6,573	6,692	4,957	6,819	6,819
101-265-716.200	DENTAL INSURANCE	488	485	467	466	349	489	489
101-265-716.300	OPTICAL INSURANCE	60	60	60	60	45	63	63

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 265 - BUILDING & GROUNDS								
101-265-716.400	LIFE INSURANCE	79	79	79	79	89	79	79
101-265-717.000	UNEMPLOYMENT INSURANCE	18	41		21		40	40
101-265-718.000	RETIREMENT	13,239	22,507	24,298	30,326	22,968		
101-265-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR						33,423	33,423
101-265-719.000	WORKERS' COMPENSATION	944	848	1,020	1,071	1,364	1,500	1,500
101-265-728.000	OPERATING SUPPLIES	1,758	3,499	3,135	2,500	2,144	3,000	3,000
101-265-818.000	CONTRACTUAL SERVICES		338	789	1,000	670	10,000	1,000
	FOOTNOTE AMOUNTS:							(9,000)
	WINDOW CLEANING SERVICE.							
	ELECTRICAL SERVICE							
	PLUMBING SERVICE							
	HVAC SERVICE							
	FLOOR MAT SERVICE CITY HALL							
	AMPTHEATOR DECK REPAIR OF CONCRETE.(TO PARKS FD).....				\$9,000.00			
101-265-820.100	ELECTRICITY	18,041	18,030	19,358	20,000	12,990	20,000	20,000
101-265-820.200	GAS	3,436	4,073	4,735	5,000	3,290	5,000	5,000
101-265-820.300	TELEPHONE	287	270	274	300	225	300	300
101-265-820.400	WATER & SEWER	2,927	2,791	2,161	3,500	1,497	3,300	3,300
101-265-831.000	BUILDING MAINTENANCE	13,668	19,281	11,879	17,000	3,108	17,000	8,000
	FOOTNOTE AMOUNTS:						8,000	
	NORMAL MAINTENANCE ITEMS,							
	CITY HALL BASEMENT STORAGE ROOM RENOVATIONS. MOISTURE CONTROL, PAINTING, SHELVING, PAINT, SHELVING, DEHUMIDIFIER, VENTILATION, PLUMBING, AND STRUCTURAL SUPPORTS							
101-265-831.200	BLDG MAINTENANCE-BALLFIELDS						2,200	2,200
	FOOTNOTE AMOUNTS:						2,200	
101-265-843.000	INFIELD DIAMOND TEXT/DUST 50 TON							
	EQUIPMENT RENTAL	1,525	5,530	2,699	2,000	1,262	4,000	4,000
	CLEAN-UP OF CITY HALL BASEMENT STORAGE ROOMS PRIOR TO RENOVATION.							
	DPW WILL ASSIST WITH HEAVY EQUIPMENT FOR THE RETAINING WALL RESTORATION PROJECT.							
101-265-975.000	BUILDING IMPROVEMENTS		49,236					
	LIBRARY HVAC (2 EACH) UNITS REPLACEMENT - TO FD 401							
	CITY HALL CARPET FOR IT & FINANCE WING - TO FD 401							
	CITY HALL FRONT STEPS REPAIR - TO FD 401							
	DOWNTOWN DECORATIVE CHAMBER LIGHT & POLE REPLACEMENT - TO FD 401							
	GOULD HOUSE ROOF REPLACE - TO FD 298							
Totals for dept 265 - BUILDING & GROUNDS		91,682	199,139	129,179	135,288	103,333	155,714	137,714
Dept 299 - GENERAL ADMIN								
101-299-719.000	WORKERS' COMPENSATION	141	110	152	210	148	250	250
101-299-728.000	OPERATING SUPPLIES	16,279	19,563	19,023	19,500	11,865	19,500	19,500
	POSTAGE AND MISC SUPPLIES							
101-299-802.000	ADVERTISING	25						
101-299-810.000	INSURANCE & BONDS	132,662	132,552	130,347	132,000	131,043	133,675	133,675
	EST 2% INCREASE MMRMA							
101-299-818.000	CONTRACTUAL SERVICES	6,560	19,661	11,963	43,060	14,233	13,550	13,550
	FOOTNOTE AMOUNTS:						2,400	
	COURIER							
	FOOTNOTE AMOUNTS:						6,000	



Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 299 - GENERAL ADMIN								
	GENL FUND PORTION OF AUDIT							
	FOOTNOTE AMOUNTS:						2,000	
	SATA PAYROLL SERVICES							
	FOOTNOTE AMOUNTS:						2,500	
	MUNETRIX WITH HALF BACK							
	FOOTNOTE AMOUNTS:						650	
	PANIC BUTTON MAINT							
	GL # FOOTNOTE TOTAL:						13,550	
101-299-820.300	TELEPHONE	6,234	6,428	4,210	6,684	3,148	7,000	7,000
101-299-833.000	EQUIPMENT MAINTENANCE	504	391	1,380	500	252	1,500	1,500
	FOOTNOTE AMOUNTS:						380	
	POSTAGE METER RENTAL							
	FOOTNOTE AMOUNTS:						1,000	
	FOLDING MACHINE MAINT							
	GL # FOOTNOTE TOTAL:						1,380	
101-299-850.000	BAD DEBT EXPENSE	113,183	143,136	108,401	90,000	89,141	90,000	90,000
101-299-856.000	MISCELLANEOUS	4,575	8,890	84				
101-299-858.000	MEMBERSHIPS & DUES	38,244	38,296	47,039	47,286	47,176	47,225	47,225
	FOOTNOTE AMOUNTS:						775	
	CHAMBER							
	FOOTNOTE AMOUNTS:						40,000	
	SEDP YEAR 3 OF 5 (SEPT 2017: 7/1/18 THRU 6/30/22)							
	FOOTNOTE AMOUNTS:						6,200	
	MML MEMBERSHIP							
	FOOTNOTE AMOUNTS:						250	
	MIDEAL MEMBERSHIP							
	GL # FOOTNOTE TOTAL:						47,225	
Totals for dept 299 - GENERAL ADMIN		318,407	369,027	322,599	339,240	297,006	312,700	312,700
Dept 300 - POLICE								
101-300-702.100	SALARIES	1,073,383	1,080,659	1,147,834	1,174,040	910,707	1,221,206	1,221,206
101-300-702.120	SALARIES-MAGNET	65,744	66,441	70,046	61,808	54,213	70,287	70,287
101-300-702.200	WAGES	17,361	9,375	8,516	7,950	3,957	7,950	7,950
	PARKING ENFORCEMENT							
101-300-702.210	WAGES - SCHOOL LIAISON					28,445	57,640	57,640
101-300-702.300	OVERTIME	42,007	45,700	50,909	48,500	42,978	55,700	55,700
101-300-702.400	WAGES - TEMPORARY	(1,215)	1,685	2,778	2,061			
101-300-702.600	UNIFORMS	1,450	1,450	1,450	2,300	1,450	1,600	1,600
101-300-702.800	ACCRUED SICK LEAVE	6,009	7,116	10,411	6,576	11,555	11,605	11,605
101-300-703.000	CROSSING GUARDS	46,734	47,857	47,606	48,437	39,634	47,100	47,100
101-300-715.000	SOCIAL SECURITY (FICA)	27,147	27,575	28,564	29,115	24,570	33,417	33,417
101-300-716.000	FRINGES	3,914	46	49				
101-300-716.100	HEALTH INSURANCE	229,502	220,720	218,308	219,066	156,045	235,858	235,858
101-300-716.200	DENTAL INSURANCE	10,796	10,587	10,395	10,651	8,207	11,480	11,480
101-300-716.300	OPTICAL INSURANCE	1,191	1,164	1,229	1,268	999	1,407	1,407
101-300-716.400	LIFE INSURANCE	3,863	3,785	3,820	3,843	2,892	3,849	3,849
101-300-716.500	DISABILITY INSURANCE	4,969	5,371	5,158	5,444	4,449	5,953	5,953
101-300-716.600	PHYSICALS	150	150	314		95		
101-300-717.000	UNEMPLOYMENT INSURANCE	496	1,056	1,155	546	186	1,000	1,000
101-300-718.000	RETIREMENT	85,006	94,208	95,800		(3,180)		
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	75,882	131,000	118,796	247,093	195,732	273,912	273,912
	DOES NOT INCLUDE ANY ADDITIONAL CONTRIBUTION ABOVE REQUIRED							
101-300-718.200	DEFINED CONTRIBUTION	2,535	2,332	3,224	3,479	2,793	3,548	3,548

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 300 - POLICE								
101-300-719.000	WORKERS' COMPENSATION	19,661	20,516	21,242	23,328	26,316	26,842	26,842
	FOOTNOTE AMOUNTS:						27,040	
	FY20 ACTUAL QTRLY PYMTS + 2.75%							
101-300-728.000	OPERATING SUPPLIES	18,106	19,460	16,463	12,000	4,877	15,000	12,000
101-300-741.000	UNIFORMS & CLEANING	9,045	5,805	6,650	6,500	4,269	6,000	6,000
101-300-751.000	GAS & OIL	26,833	28,465	29,231	26,000	18,712	26,000	26,000
	FINANCE ADDED SAME AMOUNT AS FY20 BUDGET							
101-300-804.000	WITNESS JURY FEES	(12)						
101-300-813.000	WRECKER SERVICE	250	90	160	250			
101-300-818.000	CONTRACTUAL SERVICES	58,948	60,482	55,824	62,760	11,867	17,000	17,000
	CHANGE IN SCHOOL OFFICERS (TO PAYROLL ACCT 702.210)							
101-300-820.100	ELECTRICITY	10,423	9,864	9,525	10,000	6,868	10,000	10,000
	FINANCE ENTERED SAME AMOUNT AS FY20 BUDGET							
101-300-820.200	GAS	4,046	4,487	5,088	4,200	3,365	4,200	4,200
	FINANCE ENTERED							
101-300-820.300	TELEPHONE	7,806	7,511	6,467	7,000	4,515	7,000	7,000
	FINANCE ENTERED							
101-300-820.400	WATER & SEWER	2,657	2,978	3,232	2,700	1,656	3,000	3,000
	FINANCE ENTERED							
101-300-820.500	REFUSE	360	378	397	400	383	400	400
	FINANCE ENTERED							
101-300-831.000	BUILDING MAINTENANCE	4,260	1,744	3,516	5,000	2,308	5,000	5,000
101-300-833.000	EQUIPMENT MAINTENANCE	165	520	720	1,000	830	1,000	1,000
101-300-833.400	EQUIP MAINT - MOBILE	23,537	15,353	23,044	25,000	22,552	25,000	22,500
101-300-856.000	MISCELLANEOUS	339	271	1,422	250	327	250	250
101-300-858.000	MEMBERSHIPS & DUES	565	540	680	1,000	615	1,000	1,000
101-300-860.000	EDUCATION & TRAINING	4,680	4,205	3,110	6,000	6,443	6,000	6,000
101-300-976.000	BUILDING ADD & IMPROVEMENTS		8,594					
101-300-978.000	EQUIPMENT	36,498	40,777					
	TWO PATROL VEHICLES AND ONE DETECTIVE CAR \$137,674 SEE CAPITAL IMPR FD 401							
	ADD 3% TO THE ABOVE NUMBER FOR ACCURATE AMOUNT							
Totals for dept 300 - POLICE		1,925,091	1,990,317	2,013,133	2,065,565	1,601,630	2,197,204	2,191,704
Dept 335 - FIRE								
101-335-702.100	SALARIES	974,495	979,146	969,077	1,153,472	903,966	1,082,429	1,082,429
101-335-702.200	WAGES	334	109	51		90		
101-335-702.300	OVERTIME	125,669	129,384	112,673	112,500	70,061	94,000	94,000
	FINANCE ENTERED BASED UPON PRIOR OT							
101-335-702.400	WAGES - TEMPORARY	23						
101-335-702.500	MEAL ALLOWANCE	12,173	13,500	12,750	12,750	13,500	14,400	14,400
101-335-702.600	UNIFORMS	1,200	1,000	900	1,800	2,200	3,600	3,600
101-335-702.800	ACCRUED SICK LEAVE	6,734	4,467	4,718	7,000	3,581	4,955	4,955
101-335-715.000	SOCIAL SECURITY (FICA)	20,668	19,164	19,520	22,466	17,090	25,196	25,196
101-335-716.000	FRINGES	130	85	41		73		
101-335-716.100	HEALTH INSURANCE	231,889	227,145	220,336	256,899	183,625	283,306	283,306
101-335-716.200	DENTAL INSURANCE	7,240	7,073	6,701	6,996	6,224	11,113	11,113
101-335-716.300	OPTICAL INSURANCE	1,170	1,067	1,002	1,053	801	1,249	1,249
101-335-716.400	LIFE INSURANCE	4,520	4,452	4,364	4,358	3,369	4,360	4,360
101-335-716.500	DISABILITY INSURANCE	9,715	7,843	7,714	8,485	5,649	8,115	8,115
101-335-716.600	PHYSICALS	1,659						
101-335-717.000	UNEMPLOYMENT INSURANCE	381	773	810	420	63	800	800
101-335-718.000	RETIREMENT	149,409	173,126	153,515	212,130	166,108		
101-335-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR				8,000	7,040	239,525	239,525

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 335 - FIRE								
101-335-718.200	DEFINED CONTRIBUTION	2,530	2,303	2,349	2,334	1,856	2,381	2,381
101-335-719.000	WORKERS' COMPENSATION	24,782	25,567	24,271	34,404	34,175	35,115	35,115
	FY20 ACTUAL + 2.75%							
101-335-728.000	OPERATING SUPPLIES	18,444	8,622	12,270	9,000	6,181	9,000	9,000
	FINANCE ENTERED							
101-335-728.100	SUPPLIES	26,804	24,227	20,358	30,000	17,249	32,500	28,000
101-335-741.000	UNIFORMS & CLEANING	16,512	19,305	18,343	14,000	3,649	22,250	15,000
	THREE PAIRS OF TURNOUT GEAR- NORMALLY ORDER 2 SETS							
101-335-751.000	GAS & OIL	21,773	29,558	24,593	27,000	15,585	27,000	27,000
	FINANCE ENTERED							
101-335-818.000	CONTRACTUAL SERVICES	70,834	92,895	77,702	85,900	57,796	95,000	85,000
	FOOTNOTE AMOUNTS:						10,000	
	ADD ANNUAL ESTIMATE FOR QAAP PER STATE MANDATE							
101-335-820.100	ELECTRICITY	12,114	11,617	11,324	12,200	7,976	12,200	12,200
	FINANCE ENTERED							
101-335-820.200	GAS	4,046	4,394	5,088	4,200	3,365	4,200	4,200
	FINANCE ENTERED							
101-335-820.300	TELEPHONE	3,470	3,335	3,314	2,500	2,651	3,000	3,000
	FINANCE ENTERED							
101-335-820.400	WATER & SEWER	2,657	2,978	3,232	2,700	1,656	3,000	3,000
	FINANCE ENTERED							
101-335-820.500	REFUSE	360	378	397	500	383	500	500
	FINANCE ENTERED							
101-335-831.000	BUILDING MAINTENANCE	4,382	4,864	6,853	6,000	2,579	6,000	6,000
101-335-833.000	EQUIPMENT MAINTENANCE	3,999	4,804	5,037	5,000	2,004	6,000	6,000
101-335-833.400	EQUIP MAINT - MOBILE	24,853	34,430	54,115	35,000	11,391	45,000	40,000
101-335-860.000	EDUCATION & TRAINING	5,653	23,563	8,408	7,000	5,046	7,500	7,500
101-335-976.000	BUILDING ADD & IMPROVEMENTS		8,594					
	BUILDING IMPROVEMENTS-\$7000 SEE CAPITAL IMPROVEMENT FD 401							
101-335-978.000	EQUIPMENT	240,596	11,649					
	ADD 3-5 % TO PRICE FOR LUCAS PURCHASE	\$17,120						
	2ND AMBULANCE -SEE CAPITAL IMPROVEMENT FD 401							
Totals for dept 335 - FIRE		2,031,218	1,881,417	1,791,826	2,086,067	1,556,982	2,083,694	2,056,944
Dept 370 - BUILDING AND SAFETY								
101-370-702.100	SALARIES	39,658	35,009	42,036	39,857	30,981	39,714	39,714
101-370-702.200	WAGES	17,080	24,900	25,439	22,665	21,726	36,400	36,400
	FOOTNOTE AMOUNTS:						36,400	
	FROM 1 ENFORCEMENT OFFICER 25HR PER WEEK TO 2 ENFORCEMENT OFFICERS 20HR PER WEEK EACH							
101-370-715.000	SOCIAL SECURITY (FICA)	4,351	4,566	5,133	4,771	4,018	5,823	5,823
101-370-716.100	HEALTH INSURANCE	13,318	17,710	16,950	13,772	10,483	17,946	17,946
101-370-716.200	DENTAL INSURANCE	703	773	594	466	353	489	489
101-370-716.300	OPTICAL INSURANCE	81	109	81	60	45	63	63
101-370-716.400	LIFE INSURANCE	176	139	139	127	116	157	157
101-370-716.500	DISABILITY INSURANCE	476	353	434	394	309	396	396
101-370-717.000	UNEMPLOYMENT INSURANCE	47	81	83			90	90
101-370-718.200	DEFINED CONTRIBUTION	1,284	1,232	1,681	1,596	1,239	1,585	1,585
101-370-719.000	WORKERS' COMPENSATION	464	752	256		456	500	500
101-370-728.000	OPERATING SUPPLIES	2,032	1,565	3,537	2,000	1,038	2,000	2,000
101-370-818.000	CONTRACTUAL SERVICES	137,074	127,440	131,931	135,978	95,371	146,300	146,300
	FOOTNOTE AMOUNTS:						108,200	
	BUILDING OFFICIAL							
	FOOTNOTE AMOUNTS:						300	
	ERSI MAINT							

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 370 - BUILDING AND SAFETY								
	FOOTNOTE AMOUNTS:						1,800	
	BS&A ANNUAL FEES							
	FOOTNOTE AMOUNTS:						12,000	
	INSPECTIONS BUIDING AND PLAN REVIEWS							
	FOOTNOTE AMOUNTS:						24,000	
	PLUMBING ELECTRICAL INSPECTIONS							
	GL # FOOTNOTE TOTAL:						146,300	
101-370-820.300	TELEPHONE	1,021	273	56	100		100	
101-370-858.000	MEMBERSHIPS & DUES	1,032			1,050	163	165	165
101-370-860.000	EDUCATION & TRAINING			1,130	1,000		1,000	1,000
Totals for dept 370 - BUILDING AND SAFETY		218,797	214,902	229,480	223,836	166,298	252,728	252,628
Dept 441 - PUBLIC WORKS								
101-441-702.100	SALARIES	72,941	61,026	62,244	71,985	57,297	78,256	78,256
101-441-702.200	WAGES	48,166	30,923	23,539	81,088	40,886	52,259	52,259
	PUBLIC SERVICE WAGES ARE PAID HERE BUT ALLOCATED TO OTHER FUNDS/DEPTS BASED ON DAILY TIME SHEETS							
	FOOTNOTE AMOUNTS:						25,000	
	INCLUDES OVERTIME-ESTIMATED ON PRIOR YEAR							
101-441-702.400	WAGES - TEMPORARY	5,272	4,537	2,728	6,000	1,540	4,200	4,200
101-441-703.000	OTHER COMPENSATION	57,145	64,654	78,659	30,000	72,277	80,000	80,000
	PORTION OF WAGES NOT DIRECTLY ATTRIBUTED TO WORK (SICK, VACATION, ETC.)							
101-441-715.000	SOCIAL SECURITY (FICA)	36,719	35,702	35,736	37,557	28,840	39,999	39,999
101-441-716.000	FRINGES	(249,940)	(262,054)	(258,328)	(242,000)	(189,749)	(258,000)	(258,000)
101-441-716.100	HEALTH INSURANCE	115,178	107,369	113,545	113,384	84,255	127,268	127,268
101-441-716.200	DENTAL INSURANCE	4,921	5,118	4,691	4,674	3,685	5,432	5,432
101-441-716.300	OPTICAL INSURANCE	607	555	530	534	438	642	642
101-441-716.400	LIFE INSURANCE	1,130	1,115	1,118	1,184	1,169	1,213	1,213
101-441-716.500	DISABILITY INSURANCE	3,376	3,700	3,674	3,795	2,875	3,853	3,853
101-441-717.000	UNEMPLOYMENT INSURANCE	249	568	553	315	20	560	560
101-441-718.000	RETIREMENT	62,175	97,099	103,829	124,811	95,458		
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	5,676	9,378	9,174	12,656	8,483	155,725	155,725
101-441-718.200	DEFINED CONTRIBUTION	11,082	11,228	11,629	11,618	9,466	11,711	11,711
101-441-719.000	WORKERS' COMPENSATION	16,492	14,575	18,178	19,567	21,152	21,575	21,575
	FY20 + 2%							
101-441-728.000	OPERATING SUPPLIES	2,680	4,489	3,351	4,500	2,951	4,500	4,000
101-441-751.000	GAS & OIL	1,081	2,373	1,185	2,600	1,182	2,600	2,600
101-441-818.000	CONTRACTUAL SERVICES	9,653	21,158	14,068	30,989	4,513	25,250	22,250
	FOOTNOTE AMOUNTS:						25,000	
	GROUNDS MOWING							
	FOOTNOTE AMOUNTS:						250	
	DRUG SCREENING							
	GL # FOOTNOTE TOTAL:						25,250	
101-441-820.100	ELECTRICITY	8,081	7,706	8,876	9,000	6,055	10,000	10,000
101-441-820.200	GAS	3,739	4,760	5,013	4,000	3,359	5,000	5,000
101-441-820.300	TELEPHONE	4,541	4,645	3,297	5,000	1,894	4,700	4,700
101-441-820.400	WATER & SEWER	996	1,461	3,388	1,000	1,648	3,700	3,700
101-441-820.500	REFUSE	1,074	1,147	1,197	1,100	818	1,250	1,250
101-441-821.000	STREET LIGHTING	194,646	133,426	196,467	190,000	131,389	200,000	200,000
101-441-822.000	DISPOSAL AREA(LANDFILL)	79,364	9,701		10,000	3,594	12,000	12,000
	DPW STOCK PILES STREET SWEEPINGS AND OTHER DISPOSALBLES SUCH AS TIRES AND OTHER LARGER DEBRIS PICKED UP. MOST IF NOT ALL OF THE FY2019-2020 SHOULD BE SPENT, WHICH WILL MOST LIKELY NOT REMOVE ALL STOCKED PILED DEBRIS. RECOMMEND 12,000. FY2020-2021 .							
101-441-831.000	BUILDING MAINTENANCE	2,054	2,216	4,127	3,000	2,227	4,000	4,000
101-441-831.100	STORM SEWER MAINTENANCE	22,238	26,637	42,123	24,000	27,948	37,500	37,500

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 441 - PUBLIC WORKS								
	FOOTNOTE AMOUNTS:						22,500	
	CO. DRAIN & CONSERVATION AGREEMENTS							
	FOOTNOTE AMOUNTS:						15,000	
	CONTRACT TREE REMOVAL AND DREDGING SERVICES							
	GL # FOOTNOTE TOTAL:						37,500	
101-441-836.200	TREES & GARDEN		135	123	5,000	198	2,500	2,500
	WILL MOVE \$2,000 TO LANDFILL/DISPOSAL IN FY2020-2021, AND \$500.00 TO DPW BUILDING MAINTENANCE. RECOMMEND \$2,500.00 FOR PURCHASE OF TREES FOR FY2020-2021.....BARE ROOT TREES FOR PLANTING COST \$35 TO \$50 EACH.							
101-441-838.000	MISCELLANEOUS OPERATIONS	56,554	36,936	43,076	4,000	(616)		
101-441-843.000	EQUIPMENT RENTAL	39,023	28,376	31,287	40,000	19,948	40,000	40,000
101-441-860.000	EDUCATION & TRAINING	3,259	1,024	898	1,500	3,184	4,000	4,000
	WILL SIGNIFICANTLY INCREASE THIS BUDGET LINE ITEM FOR A FEW REASONS, 1) TURNOVER OF PERSONNEL NECESSITATES NEW TRAINING REQUIREMENTS TO BRING NEW STAFF UP TO SAME LEVEL OF KNOWLEDGE AND COMPETENCE AS EXISTING EMPLOYEES. 2) APWA HAS DEVELOPED THE FIRST EVER ROADS SCHOLAR PROGRAM FOR STATE OF MICHIGAN, WHICH IS A 3-YEAR (ONCE ANNUALLY) TRAINING AND CERTIFICATION PROGRAM ALL DPW EMPLOYEES SHOULD ATTEND. 3) OTHER MIOSHA & MDOT TRAINING, STAFF HAS BEEN TOO CASUAL ABOUT ATTENDING.							
	ROADS SCHOLAR PROGRAM (STREETS MAIN) 2 PERSONS OCTOBER.....\$2,000.00							
	MIOSHA SEMINARS.....					\$500.00		
	MDOT SEMINARS.....					\$500.00		
	TRENCH & EXCAVATION TRAINING.....				\$500.00			
	SAFETY DATA SHEET.....					\$200.00		
	ELEC TAGOUT.....					\$300.00		
101-441-860.100	SAFETY TRAINING	450	147	465	1,000	73	1,000	1,000
	SAFETY MATERIALS AND PPE.							
	PURCHASE NEW FIRE EXTINGUISHERS							
101-441-975.000	BUILDING IMPROVEMENTS	11,499					2,250	2,250
	FOOTNOTE AMOUNTS:						5,000	
	RAISE DOOR OPENING GRAY BARN DPW (SELF HELP) -MOVED TO FD 401							
	FOOTNOTE AMOUNTS:						5,400	
	ROOF & CONCRETE REPAIRS WATER DIST COLD STORAGE (SELF HELP) - TO FD 401							
	FOOTNOTE AMOUNTS:						2,250	
	DPW BREAKROOF UPGRADES (SELF HELP), PAINT/WALL/CEIL/FLOOR							
	FOOTNOTE AMOUNTS:						12,000	
	DPW EQUIPMENT STORAGE (SELF HELP) REROOF BROWN BARN - TO FD 401							
	FOOTNOTE AMOUNTS:						6,000	
	DPW EQUIPMENT STORAGE (SELF HELP) ADD PARTITION - TO FD 401							
	GL # FOOTNOTE TOTAL:						30,650	
Totals for dept 441 - PUBLIC WORKS		632,121	471,830	570,440	613,857	448,457	684,943	681,443
Dept 528 - LEAF AND BRUSH COLLECTION								
101-528-702.200	WAGES	51,814	42,476	50,662	52,000	43,165	52,000	52,000
101-528-702.400	WAGES - TEMPORARY		3,235	2,464	2,500		2,500	2,500
101-528-715.000	SOCIAL SECURITY (FICA)		247	259	383		383	383
101-528-716.000	FRINGES	40,436	33,148	40,215	40,560	34,761	40,560	40,560
101-528-728.000	OPERATING SUPPLIES	190	220	175	1,000	108	1,000	1,000
	NEED TO REPLACE TWO BACK PACK LEAF BLOWERS.							
101-528-818.000	CONTRACTUAL SERVICES	9,000	9,943	8,890	9,920	8,803	9,920	9,920
101-528-843.000	EQUIPMENT RENTAL	126,792	91,497	119,957	115,000	89,115	120,000	120,000
Totals for dept 528 - LEAF AND BRUSH COLLECTION		228,232	180,766	222,622	221,363	175,952	226,363	226,363

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 585 - PARKING								
101-585-702.200	WAGES	7,356	7,997	9,294	9,000	4,699	9,248	9,248
101-585-716.000	FRINGES	5,740	6,241	7,451	6,030	3,784	6,200	6,200
101-585-728.000	OPERATING SUPPLIES	3,938	341	92	3,000	7,742	12,000	12,000
FOOTNOTE AMOUNTS:							9,000	
EST SALT USAGE NOT PREVIOUSLY CHARGED TO PROPER ACCOUNT								
FOOTNOTE AMOUNTS:							3,000	
PAINT AND MISC MAINT MATERIALS								
GL # FOOTNOTE TOTAL:							12,000	
101-585-818.000	CONTRACTUAL SERVICES			210				
101-585-834.000	MAINTENANCE	139	273	205	1,000	1,031	1,000	1,000
101-585-843.000	EQUIPMENT RENTAL	13,208	13,605	15,637	14,000	6,235	14,000	14,000
Totals for dept 585 - PARKING		30,381	28,457	32,889	33,030	23,491	42,448	42,448
Dept 728 - COMMUNITY DEVELOPMENT								
101-728-702.100	SALARIES	78,321	74,125	57,378	6,825	4,780	6,143	6,143
101-728-702.400	WAGES - TEMPORARY	382	205	378		100		
101-728-702.800	ACCRUED SICK LEAVE	815	(720)					
101-728-715.000	SOCIAL SECURITY (FICA)	6,237	5,640	4,422	623	373	470	470
101-728-716.100	HEALTH INSURANCE	6,276	6,857	6,103	2,060	1,590	2,790	2,790
101-728-716.200	DENTAL INSURANCE	95	119	233	70	54	73	73
101-728-716.300	OPTICAL INSURANCE	16	17	31	9	7	9	9
101-728-716.400	LIFE INSURANCE	562	527	391	19	19	24	24
101-728-716.500	DISABILITY INSURANCE	900	858	524	38	48	59	59
101-728-717.000	UNEMPLOYMENT INSURANCE	18	41	82	21		25	25
101-728-718.000	RETIREMENT	122	108	227		72		
101-728-718.200	DEFINED CONTRIBUTION	2,921	3,099	2,295	326	191	246	246
101-728-719.000	WORKERS' COMPENSATION	282	164	176	315	220	240	240
101-728-728.000	OPERATING SUPPLIES	721	387	307	500		500	500
101-728-818.000	CONTRACTUAL SERVICES	2,639	24,207	34,855	55,680	52,847	56,630	56,630
FOOTNOTE AMOUNTS:							1,200	
ERSI MAINT								
FOOTNOTE AMOUNTS:							30,000	
PLANNING SERVICES-CBI								
FOOTNOTE AMOUNTS:							850	
SNOW REMOVAL INSERTS								
FOOTNOTE AMOUNTS:							24,580	
DDA CONTRACTUAL SHARED POSITION								
GL # FOOTNOTE TOTAL:							56,630	
101-728-858.000	MEMBERSHIPS & DUES	163	380	587	500	163	163	163
101-728-860.000	EDUCATION & TRAINING	3,045	3,319	913	500			
Totals for dept 728 - COMMUNITY DEVELOPMENT		103,515	119,333	108,902	67,486	60,464	67,372	67,372
Dept 750 - HOLMAN POOL								
101-750-716.000	FRINGES	46						
Totals for dept 750 - HOLMAN POOL		46						
Dept 756 - PARKS								
101-756-702.200	WAGES	46,470	43,627	43,646	60,000	21,452	45,000	45,000
101-756-702.400	WAGES - TEMPORARY		2,132	2,687		1,833	3,300	3,300
101-756-716.000	FRINGES	35,797	35,636	36,820	47,000	18,751	38,000	38,000
101-756-728.000	OPERATING SUPPLIES	629	2,811	919	2,000	538	2,000	2,000
101-756-818.000	CONTRACTUAL SERVICES	12,417	7,207	12,195	18,000	19,705	18,000	18,000
101-756-820.100	ELECTRICITY	9,492	9,660	10,011	10,000	5,714	10,500	10,500

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GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND								
APPROPRIATIONS								
Dept 756 - PARKS								
101-756-820.400	WATER & SEWER	9,411	8,176	7,259	10,000	5,272	15,000	15,000
	CONVERSION OF SPLASH PAD TO NON CYCLED WATER WILL INCREASE WATER/SEWER USAGE SIGNIFICANTLY.							
101-756-820.500	REFUSE	369	491	300	600	548	700	700
101-756-831.000	BUILDING MAINTENANCE	9,290	11,136	12,575	14,000	6,814	19,665	1,850
	PLAYGROUND MULCH 100 CUBIC YARDS							
	BALANCE OF REQUEST TO FUND 208 (17,815)							
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	3,739	1,697	2,653	4,000	2,073	4,000	4,000
101-756-836.200	TREES & GARDEN	733	538		1,000		1,000	1,000
101-756-843.000	EQUIPMENT RENTAL	69,634	58,011	61,870	62,000	36,401	62,000	62,000
101-756-974.000	LAND IMPROVEMENTS		82,663	142,633	2,000	9,424		
Totals for dept 756 - PARKS		197,981	263,785	333,568	230,600	128,525	219,165	201,350
Dept 965 - OTHER FINANCING SOURCES (USES)								
101-965-995.000	OTHER FINANCING SOURCES (USES)						29,330	14,665
	FOOTNOTE AMOUNTS:						29,330	14,665
	MML STUDY TO INCREASE POSITIONS NOT IN STUDY RANGE (50% OF MML INCREASE TO MEET MINIMUM RANGE)							
	TOTAL \$44,600 REDUCED BY ALLOCATION TO OTHER FUNDS							
	ADJ MML TABLE + SOCIAL SECURITY AND DC COSTS TO BE ALLOCATED TO DEPARTMENTS							
Totals for dept 965 - OTHER FINANCING SOURCES (USE							29,330	14,665
Dept 966 - TRANSFERS OUT								
101-966-999.202	TRANSFER TO MAJOR STREET		214,247					
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	46,923	33,000	33,000	40,000	30,000	40,000	40,000
101-966-999.400	TRANSFER TO CAPITAL PROJECTS			358,840	291,989	290,395	394,544	68,143
	REQUESTS DETAILED IN CAPITAL IMPROVEMENT FUND 401:							
	GOULD HOUSE ROOF REPAIR-TO HISTORIC SITES MILLAGE							
101-966-999.700	TRANSFER TO AIRPORT	6,978	6,978	7,346	7,732	3,866	8,139	8,139
	PER COMMITMENT YEAR 4 OF 10							
101-966-999.731	TRANSFER-RETIREMENT	142,739	156,019	184,243	163,750			
Totals for dept 966 - TRANSFERS OUT		196,640	410,244	583,429	503,471	324,261	442,683	116,282
TOTAL APPROPRIATIONS		7,224,041	7,413,351	7,648,497	7,971,495	5,931,666	8,266,411	7,845,497
NET OF REVENUES/APPROPRIATIONS - FUND 101		1,566,207	371,209	439,338		444,371	(280,576)	(223,688)
BEGINNING FUND BALANCE		4,449,096	6,015,308	6,386,516	6,825,847	6,825,847	7,270,218	7,270,218
ENDING FUND BALANCE		6,015,303	6,386,517	6,825,854	6,825,847	7,270,218	6,989,642	7,046,530
Fund: 202 MAJOR STREET FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
202-000-501.506	GRANT-FEDERAL	245,315	129,616	503,474	480,000			
202-000-539.529	STATE SOURCES	391,028	363,792	39,456	39,000		39,000	39,000
202-000-539.546	TRUNKLINE MAINTENANCE	36,781	50,206	39,039	37,000	4,771	37,000	37,000
202-000-539.569	GAS & WEIGHT TAX	913,089	1,203,219	1,167,263	1,161,000	741,294	1,283,929	1,155,529
	FOOTNOTE AMOUNTS:						1,283,929	
	CALCULATED ACT 51 FUNDING							
	FOOTNOTE AMOUNTS:						(128,400)	
	REDUCTION OF 10% PER EMAIL ATTACHED							
	GL # FOOTNOTE TOTAL:						1,155,529	
202-000-664.664	INTEREST INCOME		150	5,131	2,500	6,019	2,500	2,500
202-000-671.694	MISCELLANEOUS		7,798			6,000		



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Fund: 202 MAJOR STREET FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
202-000-695.101	GENERAL FUND TRANSFER		214,247					
202-000-695.411	TRANSFER FROM STREET PROGRAM	339,330	2,815,000	1,246,935	750,000	1,147,710	500,000	500,000
202-000-695.672	SPECIAL ASSESSMENT	100,956	138,816	294,525	100,000		100,000	100,000
202-000-695.699	APPROPRIATION OF FUND BALANCE				24,552			
Totals for dept 000 - REVENUE		2,026,499	4,922,844	3,295,823	2,594,052	1,905,794	1,962,429	1,834,029
TOTAL ESTIMATED REVENUES		2,026,499	4,922,844	3,295,823	2,594,052	1,905,794	1,962,429	1,834,029
APPROPRIATIONS								
Dept 451 - CONSTRUCTION								
202-451-716.000	FRINGES		1,586					
202-451-728.000	OPERATING SUPPLIES	185	3					
202-451-818.000	CONTRACTUAL SERVICES	796,650	3,063,710	2,636,118	1,550,000	957,943	1,462,386	1,462,386
Totals for dept 451 - CONSTRUCTION		796,835	3,065,299	2,636,118	1,550,000	957,943	1,462,386	1,462,386
Dept 463 - STREET MAINTENANCE								
202-463-702.200	WAGES	41,365	37,977	29,241	42,000	23,088	44,000	44,000
202-463-716.000	FRINGES	38,617	36,537	28,584	39,000	22,788	41,000	41,000
202-463-728.000	OPERATING SUPPLIES	34,944	24,609	18,651	30,000	11,534	25,000	25,000
202-463-818.000	CONTRACTUAL SERVICES	79,777	27,030	55,653	75,000	99,210	211,000	211,000
GOULD, CEDAR, NORTH STREETS ARE MAJOR STREETS HAVING REHAB AND/OR WATER MAIN CONST IN 2020. WILL HAVE INCREASED SIDEWALK REPAIRS IN AND AROUND CONST AREAS. WASHINGTON STREET COMPLETED IN 2019 WILL ALSO NEED ADDITIONAL SW WORK TO ADDRESS UNIFORM APPEARANCES.								
- ESTIMATE SW PROGRAM.....\$60,000.00								
HAVE ADDITIONAL STREET PATCH WORK LEFT OVER FROM LAST YEAR NOT COMPLETED.								
- ESTIMATE STREET PATCH PROGRAM.....\$40,000.00								
CHIP SEAL PROGRAM ESTIMATE..... \$100,000.00								
NEWS LETTER.....\$2,000								
GIS SERVICES.....\$9,000.00								
202-463-843.000	EQUIPMENT RENTAL	48,350	46,076	41,459	50,000	41,271	50,000	50,000
Totals for dept 463 - STREET MAINTENANCE		243,053	172,229	173,588	236,000	197,891	371,000	371,000
Dept 473 - BRIDGE MAINTENANCE								
202-473-702.200	WAGES	103	73	97	200		200	200
202-473-716.000	FRINGES	96	70	95	190		200	200
202-473-818.000	CONTRACTUAL SERVICES		850		11,000		12,000	12,000
GOULD STREET BRIDGE CONCRETE REPAIR. WILL BID OUT FOR SUMMER REPAIR.								
202-473-843.000	EQUIPMENT RENTAL	37	23	28	80			
Totals for dept 473 - BRIDGE MAINTENANCE		236	1,016	220	11,470		12,400	12,400
Dept 474 - TRAFFIC SERVICES-MAINTENANCE								
202-474-702.200	WAGES	2,194	2,003	1,475	2,200	1,478	2,200	2,200
202-474-716.000	FRINGES	2,061	1,927	1,442	2,100	1,458	2,100	2,100
202-474-728.000	OPERATING SUPPLIES	2,411	2,235	907	2,000	48	2,000	2,000
202-474-818.000	CONTRACTUAL SERVICES	13,313	12,642	14,640	15,000	19,492	15,000	15,000
CONTINUE SIGN REPLACEMENT PROGRAM								
202-474-820.000	UTILITIES	1,969	1,394	2,924	2,500	501	2,500	2,500
202-474-843.000	EQUIPMENT RENTAL	631	1,513	1,311	1,000	1,087	1,200	1,200



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Fund: 202 MAJOR STREET FUND								
APPROPRIATIONS								
Dept 474 - TRAFFIC SERVICES-MAINTENANCE								
Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE		22,579	21,714	22,699	24,800	24,064	25,000	25,000
Dept 478 - SNOW & ICE CONTROL								
202-478-702.200	WAGES	16,341	25,634	25,338	20,000	16,011	21,000	21,000
202-478-716.000	FRINGES	15,347	24,662	25,009	20,000	15,803	21,000	21,000
202-478-728.000	OPERATING SUPPLIES	34,359	43,608	51,464	42,000	36,629		
202-478-843.000	EQUIPMENT RENTAL	35,001	63,005	60,921	35,000	36,094	45,000	45,000
Totals for dept 478 - SNOW & ICE CONTROL		101,048	156,909	162,732	117,000	104,537	87,000	87,000
Dept 480 - TREE TRIMMING								
202-480-702.200	WAGES	7,400	9,042	6,442	8,000	19,022	8,500	8,500
202-480-716.000	FRINGES	6,896	8,699	6,317	7,000	18,775	7,500	7,500
202-480-728.000	OPERATING SUPPLIES	2,102	825		1,000	115	1,000	1,000
202-480-818.000	CONTRACTUAL SERVICES		850	1,300	24,000	16,500	30,000	30,000
CONTINUE AGGFRESSIVE TREE REMOVAL PROGRAM								
202-480-843.000	EQUIPMENT RENTAL	12,559	16,416	10,140	14,000	36,808	20,000	20,000
Totals for dept 480 - TREE TRIMMING		28,957	35,832	24,199	54,000	91,220	67,000	67,000
Dept 482 - ADMINISTRATION & ENGINEERING								
202-482-702.100	SALARIES	52,870	50,721	57,085	74,130	33,985	48,768	48,768
202-482-702.800	ACCRUED SICK LEAVE		8,841					
202-482-715.000	SOCIAL SECURITY (FICA)	4,043	4,679	4,367	5,289	2,601	3,731	3,731
202-482-716.100	HEALTH INSURANCE	4,375	3,853	3,068	4,684	1,818	4,991	4,991
202-482-716.200	DENTAL INSURANCE	227	182	116	174	68	151	151
202-482-716.300	OPTICAL INSURANCE	28	22	14	22	8	19	19
202-482-716.400	LIFE INSURANCE	117	119	207	598	132	170	170
202-482-716.500	DISABILITY INSURANCE	259	213	328	494	210	250	250
202-482-718.000	RETIREMENT	9,019	11,170					
202-482-718.200	DEFINED CONTRIBUTION		422	1,275	1,687	672	859	859
202-482-719.000	WORKERS' COMPENSATION	196	208	368	233	340	400	400
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRA	200	1,531	247	2,000	247		
202-482-843.000	EQUIPMENT RENTAL				2,000			
202-482-860.000	EDUCATION & TRAINING			367		320	1,000	1,000
202-482-999.101	CONTRIBUTION-GF ADMIN	91,309	109,408	116,726	122,365	74,129	128,392	115,553
FOOTNOTE AMOUNTS:							128,392	
ORIGINAL TRANSFER								
FOOTNOTE AMOUNTS:							(12,839)	
LESS 10%								
GL # FOOTNOTE TOTAL:							115,553	
Totals for dept 482 - ADMINISTRATION & ENGINEERING		162,643	191,369	184,168	213,676	114,530	188,731	175,892
Dept 484 - TRUNKLINE SUPERVISOR								
202-484-702.100	SALARIES	2,771			1,000			
Totals for dept 484 - TRUNKLINE SUPERVISOR		2,771			1,000			
Dept 485 - LOCAL STREET TRANSFER								
202-485-999.203	TRANSFER TO LOCAL STREET	228,506	339,166	361,852	339,166	229,801	320,982	288,882
FOOTNOTE AMOUNTS:							320,982	288,882
25 % TRANSFER ACT 51 TO LOCAL STREETS LESS EST 10% REDUCTION IN ACT 51								
Totals for dept 485 - LOCAL STREET TRANSFER		228,506	339,166	361,852	339,166	229,801	320,982	288,882
Dept 486 - TRUNKLINE SURFACE MAINTENANCE								
202-486-702.200	WAGES	264	498	232	500	189	500	500

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GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 202 MAJOR STREET FUND								
APPROPRIATIONS								
Dept 486 - TRUNKLINE SURFACE MAINTENANCE								
202-486-716.000	FRINGES	248	479	229	500	187	500	500
202-486-728.000	OPERATING SUPPLIES	393	911	783	1,500	269	1,500	1,500
202-486-818.000	CONTRACTUAL SERVICES			576				
202-486-843.000	EQUIPMENT RENTAL	175	266	199	2,500	234	1,500	1,500
Totals for dept 486 - TRUNKLINE SURFACE MAINTENANC		1,080	2,154	2,019	5,000	879	4,000	4,000
Dept 488 - TRUNKLINE SWEEPING & FLUSHING								
202-488-702.200	WAGES	160	425	338	500	137	450	450
202-488-716.000	FRINGES	151	409	333	450	135	450	450
202-488-818.000	CONTRACTUAL SERVICES		555	653			800	800
202-488-843.000	EQUIPMENT RENTAL	322	1,887	2,072	1,600	439	1,600	1,600
Totals for dept 488 - TRUNKLINE SWEEPING & FLUSHIN		633	3,276	3,396	2,550	711	3,300	3,300
Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL								
202-490-702.200	WAGES		129	64	200		100	100
202-490-716.000	FRINGES		124	61	200		100	100
202-490-843.000	EQUIPMENT RENTAL		162	49	200		200	200
Totals for dept 490 - TRUNKLINE TREE TRIIM & REMOV			415	174	600		400	400
Dept 491 - TRUNKLINE STORM DRAIN, CURBS								
202-491-702.200	WAGES	1,406	1,279	104	2,000	37	500	500
202-491-716.000	FRINGES	1,239	1,230	103	2,000	37	500	500
202-491-728.000	OPERATING SUPPLIES				2,000		2,000	2,000
202-491-818.000	CONTRACTUAL SERVICES	96						
202-491-843.000	EQUIPMENT RENTAL	2,131	1,453	200	2,500	19	2,500	2,500
Totals for dept 491 - TRUNKLINE STORM DRAIN, CURBS		4,872	3,962	407	8,500	93	5,500	5,500
Dept 492 - TRUNKLINE ROADSIDE CLEANUP								
202-492-702.200	WAGES	105	92		200	28	100	100
202-492-716.000	FRINGES	85	88		190	27	100	100
202-492-843.000	EQUIPMENT RENTAL	282	36		300	10	400	400
Totals for dept 492 - TRUNKLINE ROADSIDE CLEANUP		472	216		690	65	600	600
Dept 494 - TRUNKLINE TRAFFIC SIGNS								
202-494-702.200	WAGES	110	39	37	200	94	100	100
202-494-716.000	FRINGES	103	37	37	200	93	100	100
202-494-728.000	OPERATING SUPPLIES	145	178	169	200	131	400	400
202-494-843.000	EQUIPMENT RENTAL	38	30	56	200	114	200	200
Totals for dept 494 - TRUNKLINE TRAFFIC SIGNS		396	284	299	800	432	800	800
Dept 496 - TRUNKLINE TRAFFIC SIGNALS								
202-496-702.200	WAGES	271			300			
202-496-716.000	FRINGES	255			300			
202-496-820.100	ELECTRICITY	500						
202-496-843.000	EQUIPMENT RENTAL	104			200	5	200	200
Totals for dept 496 - TRUNKLINE TRAFFIC SIGNALS		1,130			800	5	200	200
Dept 497 - TRUNKLINE SNOW & ICE CONTROL								
202-497-702.200	WAGES	2,347	4,168	3,541	2,500	3,030	3,500	3,500
202-497-716.000	FRINGES	2,205	4,010	3,495	2,500	2,991	3,500	3,500
202-497-728.000	OPERATING SUPPLIES	10,476	14,310	13,348	12,000	12,195	12,000	12,000
202-497-843.000	EQUIPMENT RENTAL	5,835	11,833	8,769	6,000	7,468	8,000	8,000

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 202 MAJOR STREET FUND								
APPROPRIATIONS								
Dept 497 - TRUNKLINE SNOW & ICE CONTROL								
Totals for dept 497 - TRUNKLINE SNOW & ICE CONTROL		20,863	34,321	29,153	23,000	25,684	27,000	27,000
Dept 502 - TRUNKLINE LEAVE & INS BENEFITS								
202-502-702.200	WAGES	3,619			5,000			
Totals for dept 502 - TRUNKLINE LEAVE & INS BENEFITS		3,619			5,000			
TOTAL APPROPRIATIONS		1,619,693	4,028,162	3,601,024	2,594,052	1,747,855	2,576,299	2,531,360
NET OF REVENUES/APPROPRIATIONS - FUND 202		406,806	894,682	(305,201)		157,939	(613,870)	(697,331)
BEGINNING FUND BALANCE		162,565	569,373	1,464,054	1,158,858	1,158,858	1,316,797	1,316,797
ENDING FUND BALANCE		569,371	1,464,055	1,158,853	1,158,858	1,316,797	702,927	619,466
Fund: 203 LOCAL STREET FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
203-000-501.506	FEDERAL GRANTS	226,899	1,999					
203-000-539.529	STATE SOURCES	13,713	14,348	13,863	13,700		13,700	13,700
203-000-539.556	STATE SOURCES-PA207			187,320				
203-000-539.569	GAS & WEIGHT TAX	333,125	399,183	427,599	425,000	271,464	471,000	423,900
FOOTNOTE AMOUNTS:							471,000	
ACT 51 CALCULATION								
FOOTNOTE AMOUNTS:							(47,100)	
REDUCTION PER EMAIL ATTACHED (10% EST)								
GL # FOOTNOTE TOTAL:							423,900	
203-000-664.664	INTEREST INCOME		64	3,239		3,265	1,500	1,500
203-000-671.694	MISCELLANEOUS	37,616	337			1,731		
203-000-695.202	MAJOR STREET TRANSFER	228,506	339,166	361,852	283,030	229,801	320,982	288,882
FOOTNOTE AMOUNTS:							320,982	
25% MAJOR STREET GAS/WEIGHT TRANSFER								
FOOTNOTE AMOUNTS:								288,882
LESS 10% EST REDUCTION IN ACT 51								
GL # FOOTNOTE TOTAL:							320,982	288,882
203-000-695.288	TRANSFER IN FROM COMPONENT UNIT	929,360	233,909					
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	112,879		775,533	1,524,807	1,800,000	500,000	500,000
203-000-695.672	SPECIAL ASSESSMENT	61,820	42,301	84,391	61,000		61,000	61,000
203-000-695.699	APPROPRIATION OF FUND BALANCE				38,144			
Totals for dept 000 - REVENUE		1,943,918	1,031,307	1,853,797	2,345,681	2,306,261	1,368,182	1,288,982
TOTAL ESTIMATED REVENUES		1,943,918	1,031,307	1,853,797	2,345,681	2,306,261	1,368,182	1,288,982
APPROPRIATIONS								
Dept 451 - CONSTRUCTION								
203-451-818.000	CONTRACTUAL SERVICES	1,269,138	345,018	1,147,922	1,636,682	1,271,409	787,367	787,367
203-451-843.000	EQUIPMENT RENTAL	49						
Totals for dept 451 - CONSTRUCTION		1,269,187	345,018	1,147,922	1,636,682	1,271,409	787,367	787,367
Dept 463 - STREET MAINTENANCE								
203-463-702.200	WAGES	50,149	44,490	34,074	42,000	34,948	45,000	45,000
203-463-716.000	FRINGES	46,779	42,804	33,288	39,000	34,493	44,000	44,000
203-463-728.000	OPERATING SUPPLIES	19,362	22,190	19,400	25,000	15,001	25,000	25,000
203-463-818.000	CONTRACTUAL SERVICES	104,422	55,352	166,714	213,000	158,557	251,000	251,000

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 THRU 03/31/20 ACTIVITY	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 203 LOCAL STREET FUND								
APPROPRIATIONS								
Dept 463 - STREET MAINTENANCE								
	CHIP SEAL OSBORN LAKES	COULD NOT DO IN FY2019-2020 AS NEW HOUSING DEVELOPMENT WAS IN PROCESS.....\$100,000.00						
	SIDEWALK & CURB/GUTTER RESTORATION PROGRAM	WILL BE AS AGGRESSIVE THIS YEAR AS IN FY2019-2020. CLARK ST. IN 2020 AS WELL AS THE COMPLETED, 2019 STREET PROJECTS FOR: SEVENTH/RYAN/WILLIAMS/ALLENDALE/ABREY/PALMER WILL NEED ADDITIONAL SW REHAB TO CLEAN UP POST CONST ACTIVITY.						
	- ESTIMATE SIDEWALK & C&G RESTORATION.....	\$60,000.00						
	SOME STREET PATCH WORK PUSHED OFF UNTIL FY2020-2021 AS FUNDS RAN OUT.							
	- ESTIMATE FOR STREET PATCH WORK 2020.....	\$40,000.00						
	GIS/GEODATABASE SERVICES.....	\$9,000.00						
	GUTE DRAIN PROJECT.ESTIMATE.....	\$40,000.00						
	NEWS LETTER.....	\$2,000.00						
203-463-843.000	EQUIPMENT RENTAL	78,272	79,032	66,115	80,000	63,780	80,000	80,000
Totals for dept 463 - STREET MAINTENANCE		298,984	243,868	319,591	399,000	306,779	445,000	445,000
Dept 474 - TRAFFIC SERVICES-MAINTENANCE								
203-474-702.200	WAGES	2,934	573	931	2,200	818	1,500	1,500
203-474-716.000	FRINGES	2,756	551	913	2,100	807	1,400	1,400
203-474-728.000	OPERATING SUPPLIES	4,236	219	551	2,000	32	1,000	1,000
203-474-843.000	EQUIPMENT RENTAL	1,531	287	580	3,000	503	1,500	1,500
Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE		11,457	1,630	2,975	9,300	2,160	5,400	5,400
Dept 478 - SNOW & ICE CONTROL								
203-478-702.200	WAGES	9,735	14,058	11,546	20,000	6,289	15,000	15,000
203-478-716.000	FRINGES	9,142	13,525	11,396	20,000	6,207	15,000	15,000
203-478-728.000	OPERATING SUPPLIES	14,431	14,699	19,016	25,000	18,247	20,000	20,000
203-478-843.000	EQUIPMENT RENTAL	22,832	36,892	33,387	35,000	17,833	35,000	35,000
Totals for dept 478 - SNOW & ICE CONTROL		56,140	79,174	75,345	100,000	48,576	85,000	85,000
Dept 480 - TREE TRIMMING								
203-480-702.200	WAGES	22,780	12,293	7,956	8,000	15,941	15,000	15,000
203-480-716.000	FRINGES	21,339	11,827	7,736	7,000	15,734	14,000	14,000
203-480-728.000	OPERATING SUPPLIES	3,377	889		1,000	115	1,000	1,000
203-480-818.000	CONTRACTUAL SERVICES		3,900	1,000	46,000	20,025	30,000	30,000
CONTINUE AGGRESSIVE TREE REMOVAL SERVICES								
203-480-843.000	EQUIPMENT RENTAL	41,664	19,898	11,253	14,000	31,128	30,000	30,000
Totals for dept 480 - TREE TRIMMING		89,160	48,807	27,945	76,000	82,943	90,000	90,000
Dept 482 - ADMINISTRATION & ENGINEERING								
203-482-702.100	SALARIES	62,722	63,001	57,082	74,130	33,984	48,768	48,768
203-482-715.000	SOCIAL SECURITY (FICA)	4,787	4,816	4,366	5,287	2,600	3,731	3,731
203-482-716.100	HEALTH INSURANCE	8,492	3,563	3,068	4,685	1,818	4,991	4,991
203-482-716.200	DENTAL INSURANCE	371	311	116	174	68	151	151
203-482-716.300	OPTICAL INSURANCE	46	39	14	22	8	19	19
203-482-716.400	LIFE INSURANCE	151	160	207	599	132	170	170
203-482-716.500	DISABILITY INSURANCE	383	341	327	494	210	350	350
203-482-718.000	RETIREMENT	12,449	13,276					
203-482-718.200	DEFINED CONTRIBUTION		422	1,274	1,687	672	859	859
203-482-719.000	WORKERS' COMPENSATION	260	188	591	308	648	700	700
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRA	100	1,428	124	2,000	124		

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 203 LOCAL STREET FUND								
APPROPRIATIONS								
Dept 482 - ADMINISTRATION & ENGINEERING								
203-482-843.000	EQUIPMENT RENTAL				2,000			
203-482-860.000	EDUCATION & TRAINING			242		320	1,500	1,500
203-482-999.101	CONTRIBUTION-GF ADMIN	33,313	39,918	42,760	33,313	27,146	42,390	38,151
FOOTNOTE AMOUNTS:							(4,239)	
ORIGINAL ALLOCATION LESS 10%								
Totals for dept 482 - ADMINISTRATION & ENGINEERING		123,074	127,463	110,171	124,699	67,730	103,629	99,390
TOTAL APPROPRIATIONS		1,848,002	845,960	1,683,949	2,345,681	1,779,597	1,516,396	1,512,157
NET OF REVENUES/APPROPRIATIONS - FUND 203		95,916	185,347	169,848		526,664	(148,214)	(223,175)
BEGINNING FUND BALANCE		6,670	102,587	287,933	457,779	457,779	984,443	984,443
ENDING FUND BALANCE		102,586	287,934	457,781	457,779	984,443	836,229	761,268
Fund: 208 PARK/RECREATION SITES FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
208-000-401.403	GENERAL PROPERTY TAX				125,000	118,136	139,042	139,042
208-000-401.445	INTEREST & PENALTIES ON TAXES					249	250	250
208-000-664.664	INTEREST INCOME					734	700	700
Totals for dept 000 - REVENUE					125,000	119,119	139,992	139,992
TOTAL ESTIMATED REVENUES					125,000	119,119	139,992	139,992
APPROPRIATIONS								
Dept 756 - PARKS								
208-756-831.000	BUILDING MAINTENANCE							76,815
FOOTNOTE AMOUNTS:								750
OAKBRIDGE WALK BRIDGE PLANKING REPLACEMENT								
FOOTNOTE AMOUNTS:								2,000
CHARCOAL GRILLS 10 EACH								
FOOTNOTE AMOUNTS:								9,000
SPLASH PAD REHAB (RENOVATE WATER SOURCE)								
FOOTNOTE AMOUNTS:								4,250
PICNIC TABLE 10 EACH								
FOOTNOTE AMOUNTS:								1,815
TRASH CANS 10 EACH								
FOOTNOTE AMOUNTS:								9,000
AMPHITHEATER DECK REPAIR OF CONCRETE								
FOOTNOTE AMOUNTS:								50,000
HOLMAN POOL GRANT MATCH								
GL # FOOTNOTE TOTAL:								76,815
208-756-974.000	SYSTEM IMPROVEMENTS						259,400	30,000
FOOTNOTE AMOUNTS:							105,000	(105,000)
BALLFIELD LIGHT RENOVATION - K OF C								
FOOTNOTE AMOUNTS:							77,200	(77,200)
BALLFIELD LIGHT RENOVATIONS-KIWANIS								
FOOTNOTE AMOUNTS:							77,200	(77,200)
BALLFIELD LIGHT RENOVATIONS-VFW								
FOOTNOTE AMOUNTS:								10,000
BENNETT PARKING LOT								
FOOTNOTE AMOUNTS:								20,000
BENNETT DRAINAGE								
GL # FOOTNOTE TOTAL:							259,400	(229,400)

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 208 PARK/RECREATION SITES FUND								
APPROPRIATIONS								
Dept 756 - PARKS								
Totals for dept 756 - PARKS							259,400	106,815
TOTAL APPROPRIATIONS							259,400	106,815
NET OF REVENUES/APPROPRIATIONS - FUND 208					125,000	119,119	(119,408)	33,177
BEGINNING FUND BALANCE							119,119	119,119
ENDING FUND BALANCE					125,000	119,119	(289)	152,296
Fund: 248 DOWNTOWN FACADE PROGRAM								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
248-000-501.506	GRANT-FEDERAL			152,819	174,085	174,085		
248-000-664.664	INTEREST INCOME		3	1,226	980	986		
248-000-671.675	DONATIONS-PRIVATE		25,740	331,598	2,880	2,880		
248-000-695.273	TRANSFER FROM CDBG (ADVANCE)		42,800					
248-000-695.699	APPROPRIATION OF FUND BALANCE				171,081			
Totals for dept 000 - REVENUE			68,543	485,643	349,026	177,951		
TOTAL ESTIMATED REVENUES			68,543	485,643	349,026	177,951		
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
248-200-818.000	CONTRACTUAL SERVICES			9,000	6,250	5,300		
Totals for dept 200 - GEN SERVICES				9,000	6,250	5,300		
Dept 901 - CAPITAL OUTLAY								
248-901-965.540	CAPITAL CONTRIBUTIONS-FACADE		38,579	304,250	342,776	342,775		
Totals for dept 901 - CAPITAL OUTLAY			38,579	304,250	342,776	342,775		
Dept 965 - OTHER FINANCING SOURCES (USES)								
248-965-995.000	OTHER FINANCING SOURCES (USES)			17,060				
Totals for dept 965 - OTHER FINANCING SOURCES (USE				17,060				
TOTAL APPROPRIATIONS			38,579	330,310	349,026	348,075		
NET OF REVENUES/APPROPRIATIONS - FUND 248			29,964	155,333		(170,124)		
BEGINNING FUND BALANCE				29,964	185,297	185,297	15,173	15,173
ENDING FUND BALANCE				29,964	185,297	15,173	15,173	15,173
Fund: 273 OMS/DDA REVLG LOAN FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
273-000-664.664	INTEREST INCOME	35	873	13,606	8,328	8,903	7,000	7,000
273-000-671.675	LOAN REPAYMENTS	4,536	4,162	16,668	20,853	20,853	25,000	25,000
273-000-695.698	OTHER FINANCING SOURCES			17,060				
273-000-695.699	APPROPRIATION OF FUND BALANCE				228,970			
Totals for dept 000 - REVENUE		4,571	5,035	47,334	258,151	29,756	32,000	32,000
TOTAL ESTIMATED REVENUES		4,571	5,035	47,334	258,151	29,756	32,000	32,000
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	950	980	1,176	1,500	1,176	1,500	1,500

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 273 OMS/DDA REVLG LOAN FUND								
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
273-200-818.000	CONTRACTUAL SERVICES				246,989	256,975		
Totals for dept 200 - GEN SERVICES		950	980	1,176	248,489	258,151	1,500	1,500
Dept 965 - OTHER FINANCING SOURCES (USES)								
273-965-995.000	OTHER FINANCING SOURCES (USES)				9,662			
Totals for dept 965 - OTHER FINANCING SOURCES (USE					9,662			
Dept 966 - TRANSFERS OUT								
273-966-999.248	TRANSFER TO FACADE PROGRAM		42,800					
273-966-999.275	TRANSFER TO HOUSING/RDEVLPMT	2,482	164					
Totals for dept 966 - TRANSFERS OUT		2,482	42,964					
TOTAL APPROPRIATIONS		3,432	43,944	1,176	258,151	258,151	1,500	1,500
NET OF REVENUES/APPROPRIATIONS - FUND 273		1,139	(38,909)	46,158		(228,395)	30,500	30,500
BEGINNING FUND BALANCE		1,265,282	1,266,420	1,227,512	1,273,670	1,273,670	1,045,275	1,045,275
ENDING FUND BALANCE		1,266,421	1,227,511	1,273,670	1,273,670	1,045,275	1,075,775	1,075,775
Fund: 276 OBRA FUND DISTRICT #16 - QDOBA								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
276-000-401.407	OBRA:TAX CAPTURE			8,555			9,900	9,900
276-000-539.529	STATE SOURCES	697,462	12,433					
276-000-664.664	INTEREST INCOME			18		58	100	100
276-000-671.676	DONATIONS						11,803	11,803
TO INVOICE BUSINESS FOR AMOUNT SHORT FOR DEBT PYMT								
Totals for dept 000 - REVENUE		697,462	12,433	8,573		58	21,803	21,803
TOTAL ESTIMATED REVENUES		697,462	12,433	8,573		58	21,803	21,803
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
276-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	1,150	105			490	515	515
Totals for dept 730 - PROFESSIONAL SERVICES		1,150	105			490	515	515
Dept 901 - CAPITAL OUTLAY								
276-901-965.000	CAPITAL CONTRIBUTION-PRIVATE	703,709	6,185					
Totals for dept 901 - CAPITAL OUTLAY		703,709	6,185					
Dept 905 - DEBT SERVICE								
276-905-980.991	PRINCIPAL						28,171	28,171
FOOTNOTE AMOUNTS:							28,171	
1ST PRINCIPAL PYMT DUE ON STATE LOAN-ANNUAL PYMT FOR 10 YRS								
FOOTNOTE AMOUNTS:							(11,803)	
LESS AMOUNT NOT ABLE TO PAY-PHONE CALL INTO EGLE								
GL # FOOTNOTE TOTAL:							16,368	
Totals for dept 905 - DEBT SERVICE							28,171	28,171
TOTAL APPROPRIATIONS		704,859	6,290			490	28,686	28,686
NET OF REVENUES/APPROPRIATIONS - FUND 276		(7,397)	6,143	8,573		(432)	(6,883)	(6,883)
BEGINNING FUND BALANCE			(7,397)	(1,255)	7,318	7,318	6,886	6,886

Calculations as of 03/31/2020

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 276 OBRA FUND DISTRICT #16 - QDOBA								
ENDING FUND BALANCE		( 7,397)	( 1,254)	7,318	7,318	6,886	3	3
Fund: 283 OBRA FUND-DISTRICT#3-CONAGRA								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
283-000-401.407	OBRA:TAX CAPTURE	16,222	16,130	25,155	14,787	626	23,600	23,600
Totals for dept 000 - REVENUE		16,222	16,130	25,155	14,787	626	23,600	23,600
TOTAL ESTIMATED REVENUES		16,222	16,130	25,155	14,787	626	23,600	23,600
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
283-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	750	750	750	750		750	750
Totals for dept 730 - PROFESSIONAL SERVICES		750	750	750	750		750	750
Dept 905 - DEBT SERVICE								
283-905-980.991	PRINCIPAL	14,324	14,233	18,480	14,037		21,703	21,703
283-905-980.995	INTEREST			4,778				
Totals for dept 905 - DEBT SERVICE		14,324	14,233	23,258	14,037		21,703	21,703
Dept 964 - TAX REIMBURSEMENTS								
283-964-969.000	DEVELOPER REIMBURSEMENT	1,147	1,147	1,147			1,147	1,147
Totals for dept 964 - TAX REIMBURSEMENTS		1,147	1,147	1,147			1,147	1,147
TOTAL APPROPRIATIONS		16,221	16,130	25,155	14,787		23,600	23,600
NET OF REVENUES/APPROPRIATIONS - FUND 283		1				626		
BEGINNING FUND BALANCE		20	20	20	20	20	646	646
ENDING FUND BALANCE		21	20	20	20	646	646	646
Fund: 288 OBRA FUND-DISTRICT #17 CARGILL (PREV #8)								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
288-000-401.407	OBRA:TAX CAPTURE	5,559	4,447	111,483	111,495		190,000	190,000
288-000-695.698	OTHER FINANCING SOURCES	1,837,134	10,188					
Totals for dept 000 - REVENUE		1,842,693	14,635	111,483	111,495		190,000	190,000
TOTAL ESTIMATED REVENUES		1,842,693	14,635	111,483	111,495		190,000	190,000
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
288-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	11,363		107	107	6,384	9,902	9,902
288-730-818.000	CONTRACTUAL SERVICES	193						
Totals for dept 730 - PROFESSIONAL SERVICES		11,556		107	107	6,384	9,902	9,902
Dept 901 - CAPITAL OUTLAY								
288-901-965.100	CAPITAL CONTRIBUTIONS	1,409,205	396,198					
Totals for dept 901 - CAPITAL OUTLAY		1,409,205	396,198					
Dept 905 - DEBT SERVICE								
288-905-980.991	PRINCIPAL			34,539	31,770		30,000	30,000
288-905-980.995	INTEREST			76,837	79,618		150,098	150,098
Totals for dept 905 - DEBT SERVICE				111,376	111,388		180,098	180,098
TOTAL APPROPRIATIONS		1,420,761	396,198	111,483	111,495	6,384	190,000	190,000



Calculations as of 03/31/2020

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 288 OBRA FUND-DISTRICT #17 CARGILL (PREV #8)								
NET OF REVENUES/APPROPRIATIONS - FUND 288		421,932	(381,563)			(6,384)		
BEGINNING FUND BALANCE		(40,371)	381,562				(6,384)	(6,384)
ENDING FUND BALANCE		381,561	(1)			(6,384)	(6,384)	(6,384)
Fund: 289 OBRA:DISTRICT#9(ROBBIN'S LOFT)								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
289-000-401.407	OBRA:TAX CAPTURE	2,782	2,929	3,128	2,988	173	3,343	3,343
Totals for dept 000 - REVENUE		2,782	2,929	3,128	2,988	173	3,343	3,343
TOTAL ESTIMATED REVENUES		2,782	2,929	3,128	2,988	173	3,343	3,343
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
289-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	1,100	1,200	1,200	1,100		1,200	1,200
Totals for dept 730 - PROFESSIONAL SERVICES		1,100	1,200	1,200	1,100		1,200	1,200
Dept 964 - TAX REIMBURSEMENTS								
289-964-969.000	DEVELOPER REIMBURSEMENT				1,888			
Totals for dept 964 - TAX REIMBURSEMENTS					1,888			
TOTAL APPROPRIATIONS		1,100	1,200	1,200	2,988		1,200	1,200
NET OF REVENUES/APPROPRIATIONS - FUND 289		1,682	1,729	1,928		173	2,143	2,143
BEGINNING FUND BALANCE		35,979	37,660	39,389	41,317	41,317	41,490	41,490
ENDING FUND BALANCE		37,661	39,389	41,317	41,317	41,490	43,633	43,633
Fund: 291 OBRA FUND-DIST#11(CAPITOL BOWL)								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
291-000-401.407	OBRA:TAX CAPTURE	1,663	1,364	1,214	2,193	155	1,250	1,250
291-000-671.676	DONATIONS	8,904	5,097	5,172	8,904		5,200	5,200
Totals for dept 000 - REVENUE		10,567	6,461	6,386	11,097	155	6,450	6,450
TOTAL ESTIMATED REVENUES		10,567	6,461	6,386	11,097	155	6,450	6,450
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	864	864	864	875		864	864
Totals for dept 730 - PROFESSIONAL SERVICES		864	864	864	875		864	864
Dept 964 - TAX REIMBURSEMENTS								
291-964-969.000	DEVELOPER REIMBURSEMENT	9,703	5,597	5,522			5,586	5,586
Totals for dept 964 - TAX REIMBURSEMENTS		9,703	5,597	5,522			5,586	5,586
TOTAL APPROPRIATIONS		10,567	6,461	6,386	875		6,450	6,450
NET OF REVENUES/APPROPRIATIONS - FUND 291					10,222	155		
BEGINNING FUND BALANCE		1,019	1,019	1,019	1,019	1,019	1,174	1,174
ENDING FUND BALANCE		1,019	1,019	1,019	11,241	1,174	1,174	1,174
Fund: 292 OBRA FUND-DIST#12(WOODARD LOFT)								
ESTIMATED REVENUES								
Dept 000 - REVENUE								

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 292 OBRA FUND-DIST#12(WOODARD LOFT								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
292-000-401.407	OBRA:TAX CAPTURE	69,195	94,817	105,902	91,560	2,542	112,160	112,160
Totals for dept 000 - REVENUE		69,195	94,817	105,902	91,560	2,542	112,160	112,160
TOTAL ESTIMATED REVENUES		69,195	94,817	105,902	91,560	2,542	112,160	112,160
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
292-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	1,000	1,000	1,000	1,000		1,000	1,000
Totals for dept 730 - PROFESSIONAL SERVICES		1,000	1,000	1,000	1,000		1,000	1,000
Dept 964 - TAX REIMBURSEMENTS								
292-964-969.000	DEVELOPER REIMBURSEMENT	68,195	93,817	104,902	90,560		111,160	111,160
Totals for dept 964 - TAX REIMBURSEMENTS		68,195	93,817	104,902	90,560		111,160	111,160
TOTAL APPROPRIATIONS		69,195	94,817	105,902	91,560		112,160	112,160
NET OF REVENUES/APPROPRIATIONS - FUND 292						2,542		
BEGINNING FUND BALANCE		3,970	3,970	3,970	3,970	3,970	6,512	6,512
ENDING FUND BALANCE		3,970	3,970	3,970	3,970	6,512	6,512	6,512
Fund: 295 OBRA-DIST#15 -ARMORY BUILDING								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
295-000-401.407	OBRA:TAX CAPTURE		1,804	12,600	68,736		75,000	75,000
Totals for dept 000 - REVENUE			1,804	12,600	68,736		75,000	75,000
TOTAL ESTIMATED REVENUES			1,804	12,600	68,736		75,000	75,000
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
295-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA		1,500	1,605	6,082	722	3,861	3,861
Totals for dept 730 - PROFESSIONAL SERVICES			1,500	1,605	6,082	722	3,861	3,861
Dept 964 - TAX REIMBURSEMENTS								
295-964-969.000	DEVELOPER REIMBURSEMENT		304	10,995	62,654		71,139	71,139
Totals for dept 964 - TAX REIMBURSEMENTS			304	10,995	62,654		71,139	71,139
TOTAL APPROPRIATIONS			1,804	12,600	68,736	722	75,000	75,000
NET OF REVENUES/APPROPRIATIONS - FUND 295						(722)		
BEGINNING FUND BALANCE							(722)	(722)
ENDING FUND BALANCE						(722)	(722)	(722)
Fund: 297 HISTORICAL FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
297-000-600.600	SALES	2,632	4,922	4,496	4,500	1,875	4,500	4,500
297-000-664.664	INTEREST INCOME	94	180	474	150	132	150	150
297-000-664.667	RENTS		1,250	350				
297-000-664.668	RENTAL INCOME	12,650	11,600	7,750	14,400	10,100	14,400	14,400
297-000-671.675	DONATIONS-PRIVATE	24,142	20,894	36,739	15,000	11,389	15,000	15,000
297-000-671.679	DONATIONS:HOME TOUR		4,614		3,500	8,531		

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 297 HISTORICAL FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
297-000-695.101	GENERAL FUND TRANSFER	46,923	33,000	33,000	40,000	30,000	40,000	40,000
297-000-695.699	APPROPRIATION OF FUND BALANCE				8,654		8,504	8,504
Totals for dept 000 - REVENUE		86,441	76,460	82,809	86,204	62,027	82,554	82,554
TOTAL ESTIMATED REVENUES		86,441	76,460	82,809	86,204	62,027	82,554	82,554
APPROPRIATIONS								
Dept 797 - HISTORICAL COMMISSION								
297-797-702.200	WAGES				35,061	16,300	12,941	12,941
297-797-702.400	WAGES - TEMPORARY				12,500	400	12,941	12,941
297-797-715.000	SOCIAL SECURITY (FICA)				3,609	1,278	1,980	1,980
297-797-717.000	UNEMPLOYMENT INSURANCE				45		40	40
297-797-719.000	WORKERS' COMPENSATION				189		80	80
297-797-728.000	OPERATING SUPPLIES	595	46	279	300	1,024	300	300
297-797-728.100	SUPPLIES	62		200				
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	174	3,723	680	350		350	350
297-797-728.300	HOME TOUR PROMOTION	1,350			750	972		
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRA	21,934	465	3,027	1,000	10,865	30,272	30,272
FOOTNOTE AMOUNTS:							27,272	
CONTRACTOR-12 MONTHS								
FOOTNOTE AMOUNTS:							3,000	
GF PAID DIRECT COSTS								
GL # FOOTNOTE TOTAL:							30,272	
297-797-810.000	INSURANCE & BONDS	1,248	1,250	1,239	1,250	1,245	1,250	1,250
297-797-831.000	BUILDING MAINTENANCE	84	63					
297-797-856.000	MISCELLANEOUS	1,873	2,991	6,059	1,000	1,263	500	500
297-797-869.000	PROMOTION	4,252	5,481	2,393	2,000		1,000	1,000
297-797-870.000	EXHIBITIONS	1,985	557	1,362	2,500		1,200	1,200
297-797-974.000	SYSTEM IMPROVEMENTS				500		500	500
Totals for dept 797 - HISTORICAL COMMISSION		33,557	14,576	15,239	61,054	33,347	63,354	63,354
Dept 798 - CASTLE								
297-798-702.200	WAGES	34,133	34,367	35,061		1,349		
297-798-702.400	WAGES - SEASONAL-DOCENTS	10,214	11,967	11,033		534		
297-798-715.000	SOCIAL SECURITY (FICA)	3,393	3,545	3,526		144		
297-798-717.000	UNEMPLOYMENT INSURANCE	40	75	95		21		
297-798-719.000	WORKERS' COMPENSATION	157	84	74		100		
297-798-728.000	OPERATING SUPPLIES	103	231		500	485	500	500
297-798-810.000	INSURANCE & BONDS	560	700	693	650	697	700	700
297-798-820.000	UTILITIES	4,821	4,654	4,470	5,000	3,213	5,000	5,000
297-798-831.000	BUILDING MAINTENANCE	3,631	835	2,174	5,000	3,531	2,000	2,000
297-798-856.000	MISCELLANEOUS	7,659	3,010	1,786	500	134	500	500
297-798-869.000	PROMOTION	250	46					
Totals for dept 798 - CASTLE		64,961	59,514	58,912	11,650	10,208	8,700	8,700
Dept 799 - GOULD HOUSE								
297-799-810.000	INSURANCE & BONDS	658	700	693	700	697	700	700
297-799-820.000	UTILITIES	4,296	4,059	4,226	4,300	3,011	4,300	4,300
297-799-831.000	BUILDING MAINTENANCE	2,558	1,261	10,307	5,000	9,428	2,000	2,000
297-799-831.200	BLDG MAINTENANCE-RENTAL	520		5,901	1,500	363	1,500	1,500
297-799-856.000	MISCELLANEOUS	1,155	817	1,325	1,000	313	1,000	1,000
297-799-869.000	PROMOTION			230				
Totals for dept 799 - GOULD HOUSE		9,187	6,837	22,682	12,500	13,812	9,500	9,500

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GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 297 HISTORICAL FUND								
APPROPRIATIONS								
Dept 800 - COMSTOCK/WOODARD								
297-800-728.000	OPERATING SUPPLIES					149		
297-800-831.000	BUILDING MAINTENANCE				1,000	232	1,000	1,000
297-800-856.000	MISCELLANEOUS					254		
Totals for dept 800 - COMSTOCK/WOODARD					1,000	635	1,000	1,000
TOTAL APPROPRIATIONS		107,705	80,927	96,833	86,204	58,002	82,554	82,554
NET OF REVENUES/APPROPRIATIONS - FUND 297		(21,264)	(4,467)	(14,024)		4,025		
BEGINNING FUND BALANCE		95,019	73,756	69,289	55,265	55,265	59,290	59,290
ENDING FUND BALANCE		73,755	69,289	55,265	55,265	59,290	59,290	59,290
Fund: 298 HISTORICAL SITES FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
298-000-401.403	GENERAL PROPERTY TAX				125,000	118,136	139,042	139,042
298-000-401.445	INTEREST & PENALTIES ON TAXES					249	250	250
298-000-664.664	INTEREST INCOME					699	700	700
Totals for dept 000 - REVENUE					125,000	119,084	139,992	139,992
TOTAL ESTIMATED REVENUES					125,000	119,084	139,992	139,992
APPROPRIATIONS								
Dept 798 - CASTLE								
298-798-831.000	BUILDING MAINTENANCE				113,000		113,000	113,000
FOOTNOTE AMOUNTS:								25,000
	GOULD HOUSE ROOF REPAIR							
298-798-974.000	SYSTEM IMPROVEMENTS					200		
Totals for dept 798 - CASTLE					113,000	200	113,000	113,000
Dept 799 - GOULD HOUSE								
298-799-818.000	CONTRACTUAL SERVICES					5,818		
298-799-831.000	BUILDING MAINTENANCE				12,000	2,642	12,000	12,000
Totals for dept 799 - GOULD HOUSE					12,000	8,460	12,000	12,000
Dept 800 - COMSTOCK/WOODARD								
298-800-831.000	BUILDING MAINTENANCE					2,141		
Totals for dept 800 - COMSTOCK/WOODARD						2,141		
TOTAL APPROPRIATIONS					125,000	10,801	125,000	125,000
NET OF REVENUES/APPROPRIATIONS - FUND 298						108,283	14,992	14,992
BEGINNING FUND BALANCE							108,283	108,283
ENDING FUND BALANCE						108,283	123,275	123,275
Fund: 325 DEBT SERVICE-2010 GO BONDS								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
325-000-401.403	GENERAL PROPERTY TAX	65,948	74,873	83,383	91,453	76,266	89,233	89,233
Totals for dept 000 - REVENUE		65,948	74,873	83,383	91,453	76,266	89,233	89,233
TOTAL ESTIMATED REVENUES		65,948	74,873	83,383	91,453	76,266	89,233	89,233

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 325 DEBT SERVICE-2010 GO BONDS								
APPROPRIATIONS								
Dept 905 - DEBT SERVICE								
325-905-980.991	PRINCIPAL	30,000	40,000	50,000	60,000	60,000	60,000	60,000
	2010 GO STREET BOND							
325-905-980.995	INTEREST	35,948	34,873	33,383	31,453	31,453	29,233	29,233
Totals for dept 905 - DEBT SERVICE		65,948	74,873	83,383	91,453	91,453	89,233	89,233
TOTAL APPROPRIATIONS		65,948	74,873	83,383	91,453	91,453	89,233	89,233
NET OF REVENUES/APPROPRIATIONS - FUND 325						(15,187)		
BEGINNING FUND BALANCE		13	13	14	14	14	(15,173)	(15,173)
ENDING FUND BALANCE		13	13	14	14	(15,173)	(15,173)	(15,173)
Fund: 327 DEBT SERVICE								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
327-000-401.403	GENERAL PROPERTY TAX	66,746	391,186	413,305	811,106	793,109	804,733	804,733
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES			4,362				
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPR			619				
327-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHA			1,453				
Totals for dept 000 - REVENUE		66,746	391,186	419,739	811,106	793,109	804,733	804,733
TOTAL ESTIMATED REVENUES		66,746	391,186	419,739	811,106	793,109	804,733	804,733
APPROPRIATIONS								
Dept 905 - DEBT SERVICE								
327-905-980.991	PRINCIPAL	30,000	250,000	260,000	405,000	35,000	470,000	470,000
	2013 & 2016 UTGO STREET VOTED DEBT							
327-905-980.995	INTEREST	36,768	140,468	158,069	404,856	234,490	333,483	333,483
327-905-980.998	PAYING AGENT FEES	250	750	1,250	1,250	1,250	1,250	1,250
Totals for dept 905 - DEBT SERVICE		67,018	391,218	419,319	811,106	270,740	804,733	804,733
TOTAL APPROPRIATIONS		67,018	391,218	419,319	811,106	270,740	804,733	804,733
NET OF REVENUES/APPROPRIATIONS - FUND 327		(272)	(32)	420		522,369		
BEGINNING FUND BALANCE		667	395	363	784	784	523,153	523,153
ENDING FUND BALANCE		395	363	783	784	523,153	523,153	523,153
Fund: 397 2009 LTGO DEBT								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
397-000-671.674	DDA CONTRIBUTION	76,818	80,118	78,115	76,023	76,023	78,885	78,885
Totals for dept 000 - REVENUE		76,818	80,118	78,115	76,023	76,023	78,885	78,885
TOTAL ESTIMATED REVENUES		76,818	80,118	78,115	76,023	76,023	78,885	78,885
APPROPRIATIONS								
Dept 905 - DEBT SERVICE								
397-905-980.991	PRINCIPAL	40,000	45,000	45,000	45,000		50,000	50,000
397-905-980.995	INTEREST	36,068	34,368	32,365	30,273	15,136	28,135	28,135
397-905-980.998	PAYING AGENT FEES	750	750	750	750		750	750
Totals for dept 905 - DEBT SERVICE		76,818	80,118	78,115	76,023	15,136	78,885	78,885
TOTAL APPROPRIATIONS		76,818	80,118	78,115	76,023	15,136	78,885	78,885

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 397 2009 LTGO DEBT								
NET OF REVENUES/APPROPRIATIONS - FUND 397						60,887		
BEGINNING FUND BALANCE							60,887	60,887
ENDING FUND BALANCE						60,887	60,887	60,887
Fund: 401 CAPITAL PROJECT FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
401-000-671.687	INSURANCE REFUNDS				84,100	84,056		
401-000-699.101	TRANFERS IN - GENERAL FUND			358,840	291,989	290,395	394,544	68,143
Totals for dept 000 - REVENUE				358,840	376,089	374,451	394,544	68,143
TOTAL ESTIMATED REVENUES				358,840	376,089	374,451	394,544	68,143
APPROPRIATIONS								
Dept 000 - REVENUE								
401-000-975.000	BUILDING IMPROVEMENTS				166,350		191,050	
	FOOTNOTE AMOUNTS:						30,000	(30,000)
	LIBRARY HVAC (2 EACH) UNITS REPLACEMENT						10,000	(10,000)
	FOOTNOTE AMOUNTS:						15,000	(15,000)
	CITY HALL CARPET FOR IT & FINANCE WING						10,000	(10,000)
	FOOTNOTE AMOUNTS:						25,000	(25,000)
	CITY HALL FRONT STEPS REPAIR						5,000	(5,000)
	FOOTNOTE AMOUNTS:						5,400	(5,400)
	DOWNTOWN DECORATIVE CHAMBER LIGHT & POLE REPLACEMENT						12,000	(12,000)
	FOOTNOTE AMOUNTS:						6,000	(6,000)
	GOULD HOUSE ROOF REPLACE-MOVED TO HISTORICAL MILLAGE FUND						7,000	(7,000)
	FOOTNOTE AMOUNTS:						65,650	(65,650)
	RAISE DOOR OPENING GRAY BARN DPW (SELF HELP)							
	FOOTNOTE AMOUNTS:							
	ROOF & CONCRETE REPAIRS WATER DIST COLD STORAGE (SELF HELP)							
	FOOTNOTE AMOUNTS:							
	DPW EQUIPMENT STORAGE (SELF HELP) REROOF BROWN BARN							
	FOOTNOTE AMOUNTS:							
	DPW EQUIPMENT STORAGE (SELF HELP) ADD PARTITION							
	FOOTNOTE AMOUNTS:							
	PUBLIC SAFETY BUILDING REPAIRS							
	FOOTNOTE AMOUNTS:							
	FY21 CONTRIBUTION TO RETAINING WALL							
	GL # FOOTNOTE TOTAL:						191,050	(191,050)
401-000-980.000	EQUIPMENT			8,461	37,100	16,222	17,120	
	FOOTNOTE AMOUNTS:						17,120	(17,120)
	FIRE CHEST COMPRESSION UNIT FOR 2ND AMBULANCE							
401-000-980.100	COMPUTERS			29,946	72,289	36,032	54,600	12,000
	FOOTNOTE AMOUNTS:						600	(600)
	TREASURER SCANNER						12,000	
	FOOTNOTE AMOUNTS:						11,800	(11,800)
	IT COMPUTER REPLACEMENTS-CITY WIDE						7,000	(7,000)
	FOOTNOTE AMOUNTS:						10,400	(10,400)
	CISCO SMARTNET & UMBRELLA-MOVED TO IT DEPT IN GENL FD (ANNUAL FEE)						4,500	(4,500)
	FOOTNOTE AMOUNTS:							
	CLERK - LASERFICHE SERVER REPLACEMENT							
	FOOTNOTE AMOUNTS:							
	CLERK - 9 OR 10 COUNCIL LAPTOPS WITH WIRING EQUIPMENT							
	FOOTNOTE AMOUNTS:							
	CLERK - 6 ELECTION LAPTOPS							

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 401 CAPITAL PROJECT FUND								
APPROPRIATIONS								
Dept 000 - REVENUE								
	FOOTNOTE AMOUNTS:						7,500	(7,500)
	CLERK - AGENDA SOFTWARE							
	FOOTNOTE AMOUNTS:						800	(800)
	CLERK - PRINTER REPLACEMENT							
	GL # FOOTNOTE TOTAL:						54,600	(42,600)
401-000-981.000	VEHICLES			253,694	134,700	94,607	143,274	56,143
	FOOTNOTE AMOUNTS:						112,286	(56,143)
	2 POLICE PATROL SUVS							
	FOOTNOTE AMOUNTS:						30,988	(30,988)
	POLICE ADMIN VEHICLE							
	GL # FOOTNOTE TOTAL:						143,274	(87,131)
Totals for dept 000 - REVENUE				292,101	410,439	146,861	406,044	68,143
TOTAL APPROPRIATIONS				292,101	410,439	146,861	406,044	68,143
NET OF REVENUES/APPROPRIATIONS - FUND 401				66,739	(34,350)	227,590	(11,500)	
BEGINNING FUND BALANCE					66,739	66,739	294,329	294,329
ENDING FUND BALANCE				66,739	32,389	294,329	282,829	294,329
Fund: 411 CAPITAL PROJECTS-STREET PROGRAM								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
411-000-664.664	INTEREST INCOME	458	9,291	32,230	15,000	31,887	10,000	10,000
411-000-695.699	APPROPRIATION OF FUND BALANCE				2,259,807		990,000	990,000
411-000-698.000	PROCEEDS FROM BOND ISSUANCE	4,900,000		5,100,000				
Totals for dept 000 - REVENUE		4,900,458	9,291	5,132,230	2,274,807	31,887	1,000,000	1,000,000
TOTAL ESTIMATED REVENUES		4,900,458	9,291	5,132,230	2,274,807	31,887	1,000,000	1,000,000
APPROPRIATIONS								
Dept 270 - ADMINISTRATIVE								
411-270-801.000	PROFESSIONAL SERVICES: ADMINISTRA	50,205	876	40,551		1,051		
Totals for dept 270 - ADMINISTRATIVE		50,205	876	40,551		1,051		
Dept 966 - TRANSFERS OUT								
411-966-999.101	TRANSFER TO GF	14,000						
411-966-999.202	TRANSFER TO MAJOR STREET	339,330	2,815,000	1,246,935	750,000	1,147,710	500,000	500,000
411-966-999.203	TRANSFER TO LOCAL STREET	112,879		775,533	1,524,807	1,800,000	500,000	500,000
Totals for dept 966 - TRANSFERS OUT		466,209	2,815,000	2,022,468	2,274,807	2,947,710	1,000,000	1,000,000
TOTAL APPROPRIATIONS		516,414	2,815,876	2,063,019	2,274,807	2,948,761	1,000,000	1,000,000
NET OF REVENUES/APPROPRIATIONS - FUND 411		4,384,044	(2,806,585)	3,069,211		(2,916,874)		
BEGINNING FUND BALANCE		440,199	4,824,243	2,017,659	5,086,870	5,086,870	2,169,996	2,169,996
ENDING FUND BALANCE		4,824,243	2,017,658	5,086,870	5,086,870	2,169,996	2,169,996	2,169,996
Fund: 494 CAPITAL PROJECTS FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
494-000-664.664	INTEREST INCOME	37	13	327		295	250	250
494-000-695.699	APPROPRIATION OF FUND BALANCE				10,000		10,000	10,000
Totals for dept 000 - REVENUE		37	13	327	10,000	295	10,250	10,250

Calculations as of 03/31/2020

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 494 CAPITAL PROJECTS FUND								
ESTIMATED REVENUES								
TOTAL ESTIMATED REVENUES		37	13	327	10,000	295	10,250	10,250
APPROPRIATIONS								
Dept 270 - ADMINISTRATIVE								
494-270-834.000	MAINTENANCE				10,000		10,000	10,000
Totals for dept 270 - ADMINISTRATIVE					10,000		10,000	10,000
TOTAL APPROPRIATIONS					10,000		10,000	10,000
NET OF REVENUES/APPROPRIATIONS - FUND 494		37	13	327		295	250	250
BEGINNING FUND BALANCE		35,615	35,652	35,666	35,992	35,992	36,287	36,287
ENDING FUND BALANCE		35,652	35,665	35,993	35,992	36,287	36,537	36,537
Fund: 588 TRANSPORTATION FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
588-000-401.403	GENERAL PROPERTY TAX	72,401	78,062	80,748	75,279	76,282	76,000	76,000
588-000-664.664	INTEREST INCOME		18	275		100		
Totals for dept 000 - REVENUE		72,401	78,080	81,023	75,279	76,382	76,000	76,000
TOTAL ESTIMATED REVENUES		72,401	78,080	81,023	75,279	76,382	76,000	76,000
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
588-200-818.000	CONTRACTUAL SERVICES	64,190	33,406	75,315	75,279	62,939	76,000	76,000
Totals for dept 200 - GEN SERVICES		64,190	33,406	75,315	75,279	62,939	76,000	76,000
TOTAL APPROPRIATIONS		64,190	33,406	75,315	75,279	62,939	76,000	76,000
NET OF REVENUES/APPROPRIATIONS - FUND 588		8,211	44,674	5,708		13,443		
BEGINNING FUND BALANCE		26	8,237	52,910	58,619	58,619	72,062	72,062
ENDING FUND BALANCE		8,237	52,911	58,618	58,619	72,062	72,062	72,062
Fund: 590 SEWER FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
590-000-401.446	PENALTIES - LATE CHARGES	27,598	28,549	33,937	28,000	25,852	28,000	28,000
590-000-450.477	SWR:PERMITS/INSPECTION FEE	2,310	380	320	500	320	500	500
590-000-539.529	STATE SOURCES	564,455	199,530					
590-000-550.000	CAPITAL CONTRIBUTION-STATE						1,340,000	1,340,000
	SRF COLLECTION #5699-01							
590-000-600.601	METERED SALES	1,598,198	1,767,381	1,836,560	1,855,750	1,386,578	1,958,744	1,958,744
590-000-664.664	INTEREST INCOME	(1,453)	10,671	34,634	25,000	28,396	25,000	25,000
590-000-671.673	SALE OF FIXED ASSETS					4,474		
590-000-671.694	MISCELLANEOUS		4,198	6,330		15,599		
590-000-695.699	APPROPRIATION OF FUND BALANCE				892,485			
Totals for dept 000 - REVENUE		2,191,108	2,010,709	1,911,781	2,801,735	1,461,219	3,352,244	3,352,244
TOTAL ESTIMATED REVENUES		2,191,108	2,010,709	1,911,781	2,801,735	1,461,219	3,352,244	3,352,244
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
590-200-702.100	SALARIES	34,976	31,906	75,420	96,497	69,817	92,610	95,954



Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 590 SEWER FUND								
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
FOOTNOTE AMOUNTS:								3,344
MML STUDY INCREASES TO MINIMUM RANGE ( 50% TO INCREASE)								
590-200-715.000	SOCIAL SECURITY (FICA)	2,677	3,373	5,723	7,433	5,359	7,085	7,085
590-200-716.100	HEALTH INSURANCE	1,927	2,982	8,901	15,660	17,788	29,287	29,287
590-200-716.200	DENTAL INSURANCE	92	118	467	667	655	1,472	1,472
590-200-716.300	OPTICAL INSURANCE	11	14	67	94	90	157	157
590-200-716.400	LIFE INSURANCE	216	249	385	872	340	460	460
590-200-716.500	DISABILITY INSURANCE	391	478	828	1,102	806	1,071	1,071
590-200-717.000	UNEMPLOYMENT INSURANCE			13	27		30	30
590-200-718.200	DEFINED CONTRIBUTION	1,386	1,711	2,954	3,904	2,785	3,638	3,638
590-200-719.000	WORKERS' COMPENSATION	188	196	261	1,002	532	532	532
590-200-728.000	OPERATING SUPPLIES	220	1,938	589	1,000	325	1,000	1,000
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRA	2,850	2,938	3,526	3,600	3,526	4,000	4,000
590-200-810.000	INSURANCE & BONDS	18,301	9,992	9,903	21,961	9,956	10,000	10,000
590-200-818.000	CONTRACTUAL SERVICES	7,397	8,867	11,477	10,500	6,435	13,500	13,500
ADDITIONAL FUNDS FOR MAILING OF NEW NEWS LETTER TO RESIDENTS...\$3,000.00								
590-200-850.000	BAD DEBT EXPENSE	7,154	(146)					
590-200-860.000	EDUCATION & TRAINING		153	298	500	279		
590-200-890.200	OPERATION & MAINTENANCE	997,675	1,056,219	1,107,028	1,145,429	861,464	1,150,000	1,175,000
FOOTNOTE AMOUNTS:								1,175,000
ADJUST TO AGREE WITH WWTP REVENUE-CITY OF OWOSSO OP & MAINT CHG								
590-200-890.300	REPLACEMENT	141,693	141,822	185,144	237,600	179,059	250,000	341,000
FOOTNOTE AMOUNTS:								341,000
ADJ FOR WWTP INCREASE IN CAP CONTR FROM CITY OF OWOSSO								
590-200-899.101	GF CONTRIBUTION	100,800	100,800	88,155	100,800	66,116	100,800	100,800
590-200-968.000	DEPRECIATION EXPENSE	50,013	50,013	50,618				
Totals for dept 200 - GEN SERVICES		1,367,967	1,413,623	1,551,757	1,648,648	1,225,332	1,665,642	1,784,986
Dept 549 - SEWER OPERATIONS								
590-549-702.200	WAGES	26,803	29,247	15,333	76,009	27,068	24,774	24,774
590-549-702.300	OVERTIME	6,018	4,203	4,191	7,200	2,617	6,000	6,000
590-549-703.000	OTHER COMPENSATION	20,984	10,669	11,169		11,796	12,000	12,000
590-549-715.000	SOCIAL SECURITY (FICA)	6,372	6,108	5,519	5,969	5,118	6,776	6,776
590-549-716.000	FRINGES	(14,013)	(29,052)	(31,543)		(20,471)	(10,000)	(10,000)
590-549-716.100	HEALTH INSURANCE	16,608	26,078	21,266	32,245	10,367	32,857	32,857
590-549-716.200	DENTAL INSURANCE	609	971	624	1,214	349	978	978
590-549-716.300	OPTICAL INSURANCE	80	121	93	172	90	126	126
590-549-716.400	LIFE INSURANCE	132	158	123	158	178	396	396
590-549-716.500	DISABILITY INSURANCE		275	231	413	325	420	420
590-549-717.000	UNEMPLOYMENT INSURANCE	50	86	50			50	50
590-549-718.000	RETIREMENT	44,448	24,533	69,747	26,738	25,309		
590-549-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR						34,961	34,961
590-549-718.200	DEFINED CONTRIBUTION	656	1,420	1,065	1,623	1,199	1,503	1,503
590-549-719.000	WORKERS' COMPENSATION	1,476	980	1,001	1,751	1,012	1,200	1,200
590-549-728.000	OPERATING SUPPLIES	1,993	1,848	4,735	2,500	1,435	5,000	5,000
WILL ADD 600 LF OF VACTOR HOSE @ \$2,000.00								
WILL ADD REPLACEMENT PARTS SEWER CAMERA @ \$700.00								
590-549-751.000	GAS & OIL	4,927	5,057	6,465	5,800	2,736	6,000	6,000
590-549-818.000	CONTRACTUAL SERVICES	640,331	163,432	169,933	350,000	38,738	182,000	182,000
FOOTNOTE AMOUNTS:							94,000	
SRF CONSTR ENG								
FOOTNOTE AMOUNTS:							18,000	
INTERCEPTOR ENGINEERING-INLAND WATERS TERMINATION								

Calculations as of 03/31/2020								
		2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 03/31/20	BUDGET	BUDGET
Fund: 590 SEWER FUND								
APPROPRIATIONS								
Dept 549 - SEWER OPERATIONS								
	FOOTNOTE AMOUNTS:						30,000	
	CLEANING 27" SANITARY SEWER FOR N CHIPMAN							
	ANNUAL REHAB							
	GL # FOOTNOTE TOTAL:						142,000	
590-549-833.000	EQUIPMENT MAINTENANCE	122	24		1,000		1,000	1,000
590-549-833.200	SEWER REPAIR	4,382	709	1,275	5,000	4,465	5,000	5,000
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SS	4,950			5,000			
590-549-836.000	LIFT STATION MAINTENANCE	3,574	173	7,478	4,500	9,450	6,000	6,000
590-549-836.100	LIFT STATION UTILITIES	2,679	3,176	3,472	4,000	2,077	4,200	4,200
	CLOUD BASED COMM FOR MONITORING EQUIPMENT UIS (WRIGHT & OSBORN LIFT STATIONS.....				\$600.00			
590-549-843.000	EQUIPMENT RENTAL	36,808	23,255	10,869	30,000	16,767	25,000	25,000
590-549-860.000	EDUCATION & TRAINING		220	110	1,000	230	1,000	1,000
Totals for dept 549 - SEWER OPERATIONS		809,989	273,691	303,206	562,292	140,855	347,241	347,241
Dept 901 - CAPITAL OUTLAY								
590-901-973.000	CAPITAL OUTLAY - SEWERS		118,375	32,516	520,000	91,970	1,802,000	1,400,000
	FOOTNOTE AMOUNTS:						12,000	(12,000)
	LIFT STATION MONITORING/METERING EQUIP (WRIGHT&OSBORN)-PUSH BACK 1 YEAR							
	FOOTNOTE AMOUNTS:						20,000	(20,000)
	LIFT STATION PUMP REPLACEMENT AT OSBORN & PALMER							
	FOOTNOTE AMOUNTS:						20,000	(20,000)
	ISCO METER VAULT INSTALLATION @ 2 LOCATIONS							
	FOOTNOTE AMOUNTS:						225,000	(225,000)
	27" SAN SEWER INTERCEPTOR CLEAN/TV/REPAIR							
	FOOTNOTE AMOUNTS:						125,000	(125,000)
	HIGH PRIORITY SAN SEWER REHAB (NON SRF)							
	GL # FOOTNOTE TOTAL:						402,000	(402,000)
590-901-977.000	COL - EQUIPMENT		2,018		20,000		40,000	40,000
	MOBILE GENERATOR FOR LIFT STATIONS.....				\$40,000.00			
Totals for dept 901 - CAPITAL OUTLAY			120,393	32,516	540,000	91,970	1,842,000	1,440,000
Dept 905 - DEBT SERVICE								
590-905-980.991	PRINCIPAL				40,000	40,000	40,000	40,000
590-905-980.995	INTEREST	13,326	12,451	11,545	10,795	10,795	9,794	31,294
	FOOTNOTE AMOUNTS:							9,794
	2008 DEBT INTEREST							
	FOOTNOTE AMOUNTS:							21,500
	2020 DEBT EST INTEREST							
	GL # FOOTNOTE TOTAL:							31,294
Totals for dept 905 - DEBT SERVICE		13,326	12,451	11,545	50,795	50,795	49,794	71,294
Dept 965 - OTHER FINANCING SOURCES (USES)								
590-965-995.000	OTHER FINANCING SOURCES (USES)			380,000				
Totals for dept 965 - OTHER FINANCING SOURCES (USE				380,000				
TOTAL APPROPRIATIONS		2,191,282	1,820,158	2,279,024	2,801,735	1,508,952	3,904,677	3,643,521
NET OF REVENUES/APPROPRIATIONS - FUND 590		(174)	190,551	(367,243)		(47,733)	(552,433)	(291,277)
BEGINNING FUND BALANCE		3,962,117	3,961,942	4,152,495	3,785,248	3,785,248	3,737,515	3,737,515
ENDING FUND BALANCE		3,961,943	4,152,493	3,785,252	3,785,248	3,737,515	3,185,082	3,446,238
Fund: 591 WATER FUND								
ESTIMATED REVENUES								

User: CAGrice  
DB: Owosso

Calculations as of 03/31/2020

		2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	THRU 03/31/20 ACTIVITY	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund: 591 WATER FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
591-000-401.446	PENALTIES - LATE CHARGES	40,523	42,289	51,767	42,000	42,562	42,000	42,000
591-000-450.477	WTR:PERMITS/INSPECTION FEE	46,131	13,026	41,453	20,000	19,281	20,000	20,000
591-000-550.000	CAPITAL CONTRIBUTION-STATE			465,467	400,000	8,398		
591-000-600.601	METERED SALES	2,163,842	2,330,449	2,690,329	2,563,494	2,019,985	2,730,121	2,730,121
591-000-600.602	METERED SALES-WHOLESALE-USAGE	246,956	263,378	271,655	245,000	180,689	245,000	245,000
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	351,919	407,814	600,528	325,000	503,561	600,528	600,528
591-000-600.640	MATERIAL & SERVICE	18,669	11,226	21,116		14,665	10,000	10,000
591-000-600.642	CHARGE FOR SERVICES - SALES	74						
591-000-664.664	INTEREST INCOME	5,604	7,205	48,393	5,600	9,491	5,600	5,600
591-000-671.673	SALE OF FIXED ASSETS		1,775			18,045		
591-000-671.688	HYDRANT RENTAL	36,890		41,540		540	21,000	21,000
591-000-671.694	MISCELLANEOUS	3,239	4,805	1,480	3,000	1,080	3,000	3,000
591-000-671.695	MISCELLANEOUS WATER CHARGES	11,888	10,877	2,060	10,000	1,477	10,000	10,000
591-000-695.288	TRANSFER IN FROM COMPONENT UNIT	540,206	162,288					
591-000-695.698	OTHER FINANCING SOURCES						3,220,000	3,220,000
FOOTNOTE AMOUNTS:							3,220,000	
DWRF EGLE PROJECT NO. 7457-01								
Totals for dept 000 - REVENUE		3,465,941	3,255,132	4,235,788	3,614,094	2,819,774	6,907,249	6,907,249
TOTAL ESTIMATED REVENUES		3,465,941	3,255,132	4,235,788	3,614,094	2,819,774	6,907,249	6,907,249
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
591-200-702.100	SALARIES	51,409	(110,924)	89,912	118,806	90,784	138,430	142,720
FOOTNOTE AMOUNTS:								4,290
MML STUDY INCREASE TO MINIMUM (AT 50%)								
591-200-715.000	SOCIAL SECURITY (FICA)	4,187	4,873	7,057	9,138	6,955	10,703	10,703
591-200-716.100	HEALTH INSURANCE	6,738	10,039	16,709	18,547	20,898	41,466	41,466
591-200-716.200	DENTAL INSURANCE	166	289	600	784	798	1,510	1,510
591-200-716.300	OPTICAL INSURANCE	20	35	84	109	107	210	210
591-200-716.400	LIFE INSURANCE	311	309	429	909	443	587	587
591-200-716.500	DISABILITY INSURANCE	581	641	956	1,219	1,029	1,342	1,342
591-200-717.000	UNEMPLOYMENT INSURANCE	18	41	96	21	80	80	80
591-200-718.200	DEFINED CONTRIBUTION	2,054	2,248	3,507	4,792	3,622	5,493	5,493
591-200-719.000	WORKERS' COMPENSATION	504	453	261	1,132	652	700	700
591-200-728.000	OPERATING SUPPLIES	1,108	3,133	1,346	1,500	1,710	1,700	1,700
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRA	7,950	8,196	9,835	10,130	22,435	10,130	10,130
591-200-810.000	INSURANCE & BONDS	45,890	42,966	42,582	45,000	42,809	45,000	45,000
591-200-818.000	CONTRACTUAL SERVICES	14,131	18,249	18,069	15,197	8,935	16,000	16,000
591-200-845.000	LEASE	1,673		874	1,700	1,593	1,700	1,700
591-200-850.000	BAD DEBT EXPENSE	7,460	(322)	1,290				
591-200-856.000	MISCELLANEOUS		118,503	3,389				
591-200-860.000	EDUCATION & TRAINING	1,942	2,831	2,688	2,200	2,837	3,000	3,000
591-200-899.101	GF CONTRIBUTION	234,100	234,096	204,734	234,100	153,551	234,100	234,100
591-200-968.000	DEPRECIATION EXPENSE		11,486	11,486				
Totals for dept 200 - GEN SERVICES		380,242	347,142	415,904	465,284	359,158	512,151	516,441
Dept 552 - WATER UNDERGROUND								
591-552-702.100	SALARIES	36,399	24,549	25,139	24,672	20,066	28,412	28,412
591-552-702.200	WAGES	141,215	207,992	136,081	216,334	96,734	147,959	147,959
591-552-702.400	WAGES - TEMPORARY		28	65			60,000	
FOOTNOTE AMOUNTS:							60,000	(60,000)
REQUESTING 1 DISTRIBUTION CREW ADDITIONAL								

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 591 WATER FUND								
APPROPRIATIONS								
Dept 552 - WATER UNDERGROUND								
591-552-702.800	ACCRUED SICK LEAVE					794		
591-552-703.000	OTHER COMPENSATION	32,450	39,589	42,342		40,583	42,000	42,000
591-552-715.000	SOCIAL SECURITY (FICA)	18,687	21,149	20,254	20,231	14,161	17,439	17,439
591-552-716.000	FRINGES	(12,386)	(16,048)	(50,107)	(13,000)	(21,947)	(25,000)	(25,000)
591-552-716.100	HEALTH INSURANCE	52,136	62,267	78,277	81,099	49,927	79,412	79,412
591-552-716.200	DENTAL INSURANCE	2,511	2,756	3,155	3,144	2,123	3,725	3,725
591-552-716.300	OPTICAL INSURANCE	345	374	449	450	292	488	488
591-552-716.400	LIFE INSURANCE	594	582	585	584	530	1,762	1,762
591-552-716.500	DISABILITY INSURANCE	1,419	2,159	2,142	2,142	1,109	2,266	2,266
591-552-717.000	UNEMPLOYMENT INSURANCE	120	261	248	126	44	100	100
591-552-718.000	RETIREMENT	117,391	44,531	47,838	42,482	42,485		
591-552-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR						61,215	61,215
591-552-718.200	DEFINED CONTRIBUTION	5,828	7,015	7,396	6,679	4,774	5,096	5,096
591-552-719.000	WORKERS' COMPENSATION	5,559	7,369	6,864	6,596	7,852	7,852	7,852
591-552-728.000	OPERATING SUPPLIES	7,934	11,209	10,063	6,500	3,841	6,500	6,500
591-552-751.000	GAS & OIL	13,708	17,082	19,274	17,000	10,541	17,000	17,000
591-552-818.000	CONTRACTUAL SERVICES	9,457	43,432	1,481	45,000	10,377	483,950	403,950
	FIRE HYDRANT PAINTING 150 EACH @ \$165.000 PER.....				\$25,000.00			
	CROSS CONNECTION PROGRAM.....					\$9,000.00		
	AWWA MEMBERSHIP.....						\$1,900.00	
	RANDOM DRUG SCREENS.....						\$500.00	
	GIS GEODATABASE SERVICES & FIRE FLOW CAPACITY RQSTS.....				\$9,000.00			
	NEWS LETTER.....						\$3,000.00	
	ACLARA PROJECT							
	ACLARA ONE METER READING SYSTEM UPGRADE.....				\$19,500.00			
	ACLARA ONE SYSTEM MAINTENANCE FORST YEAR.....				\$6,050.00			
	ACLARA ACE CUSTOMER PORTAL IMPLEMENTATION COST.....				\$50,000.00			
	ANNUAL SYSTEM MAINTENANCE FEE.....						\$15,000.00	
	EGLE LSL REPLACEMENT MANDATE:							
	ESTIMATE 250 (5% OF 5,248 UNKNOWN MATERIAL LOCATIONS).							
	CONTRACT OUT @ \$2,00.00 EACH PROPERTY SIDE ONLY.							
	- KNOWN LOCATIONS ARE ABOUT 85 PVT PROP SIDE FROM LSL							
	INVENTORY.....						\$170,000.00	
	- CITY SIDE KNOWN LOC 70 @ \$2,500.00 EACH .....				\$175,000.00			
	FOOTNOTE AMOUNTS:							(10,000)
	SWITCH TO IN HOUSE FIRE HYDRANT PAINTING -25K -- ADDED BACK \$15K							
	FOOTNOTE AMOUNTS:							(175,000)
	REDUCE EGLE LSL REPLACEMENT MANDATE... INVENTORY -\$70K, CITY SIDE -\$75K							
	FOOTNOTE AMOUNTS:							100,000
	REINSTATED 175K FOR LSL REPLACEMENT							
	GL # FOOTNOTE TOTAL:							(85,000)
591-552-820.100	ELECTRICITY	2,607	2,780	2,617	3,600	1,720	3,000	3,000
591-552-820.200	GAS	2,823	3,605	3,717	4,000	2,477	4,000	4,000
591-552-820.300	TELEPHONE	1,816	2,836	3,083	2,800	1,834	3,000	3,000
591-552-833.000	EQUIPMENT MAINTENANCE	4,483	1,051	1,104	2,000	1,424	1,500	1,500
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	231,911	70,031	40,362	23,000	19,128	45,000	45,000
	INCREASE BUDGET TO BEGIN VALVE EXERCISING PROGRAM. DISTRIBUTION VALVES WILL BREAK DUE TO POOR MAINTENANCE OVER THE YEARS.							
591-552-833.300	EQUIP MAINT. METER & SERV	76,195	131,487	54,420	25,000	14,756	20,000	20,000
591-552-843.000	EQUIPMENT RENTAL	3,077	766	121,762	90,000	75,164	90,000	90,000

Calculations as of 03/31/2020

GL NUMBER	DESCRIPTION	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/20	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund: 591 WATER FUND								
APPROPRIATIONS								
Dept 552 - WATER UNDERGROUND								
591-552-860.000	EDUCATION & TRAINING	1,945	2,067	1,973	2,500	2,130	3,500	3,500
591-552-968.000	DEPRECIATION EXPENSE	121,412	139,613	188,127				
Totals for dept 552 - WATER UNDERGROUND		879,636	830,532	768,711	612,939	402,919	1,110,176	970,176
Dept 553 - WATER FILTRATION								
591-553-702.100	SALARIES	68,335	69,490	70,876	71,681	55,438	77,189	77,189
591-553-702.200	WAGES	228,921	230,021	222,927	235,949	181,654	258,204	258,204
591-553-702.300	OVERTIME	31,360	22,716	40,528	16,000	28,285	28,000	28,000
591-553-702.400	WAGES - TEMPORARY	4,570	18,489	28,689	10,456	15,875	11,500	11,500
591-553-702.600	UNIFORMS	4,200	4,200	3,500	4,200	2,800	4,200	4,200
591-553-702.800	ACCRUED SICK LEAVE	8,516	1,204	1,253				
591-553-715.000	SOCIAL SECURITY (FICA)	26,768	26,240	28,020	29,399	21,474	29,001	29,001
591-553-716.000	FRINGES	1,453	15,907	918	3,000	1,235	3,000	3,000
591-553-716.100	HEALTH INSURANCE	55,428	69,000	80,003	93,732	49,116	79,412	79,412
591-553-716.200	DENTAL INSURANCE	2,844	3,339	3,688	4,171	2,495	3,725	3,725
591-553-716.300	OPTICAL INSURANCE	379	441	508	568	334	488	488
591-553-716.400	LIFE INSURANCE	964	1,002	993	1,025	927	1,762	1,762
591-553-716.500	DISABILITY INSURANCE	2,269	2,706	2,772	3,110	1,816	2,266	2,266
591-553-717.000	UNEMPLOYMENT INSURANCE	164	319	299	179	69	150	150
591-553-718.000	RETIREMENT	32,885	25,302	128,365	27,210	29,338		
591-553-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR						36,030	36,030
591-553-718.200	DEFINED CONTRIBUTION	9,856	11,136	11,833	10,974	8,872	11,204	11,204
591-553-719.000	WORKERS' COMPENSATION	5,623	5,228	6,794	6,673	7,512	7,512	7,512
591-553-728.000	OPERATING SUPPLIES	4,059	8,193	4,583	5,500	3,884	6,000	6,000
591-553-728.100	LAB SUPPLIES	15,313	19,207	16,059	16,500	16,089	18,000	18,000
LEAD & COPPER SAMPLING FOR 2020 WILL COST AN ADDITIONAL \$1500.00								
591-553-743.000	CHEMICALS	122,974	112,209	148,895	140,000	104,430	150,000	150,000
591-553-751.000	GAS & OIL	1,474	2,035	1,322	2,000	1,672	2,000	2,000
591-553-818.000	CONTRACTUAL SERVICES	91,252	13,456	12,097	45,100	20,039	67,500	67,500
EGLE ANNUAL PERMIT.....						\$6,000.00		
TECH SUPPORT EQUIPMENT.....						\$5,000.00		
CALIBRATION OF 4 WATER METERS & 1 LAB SCALE.....						\$2,500.00		
ENGINEERING SERVICES MISC.....						\$5,000.00		
ANNUAL CCR REPORT.....						\$6,000.00		
NEWS LETTER.....						\$3,000.00		
WELL FIELD DEVELOPMENT OHM & DAN WHELEN.....						\$40,000.00		
591-553-820.100	ELECTRICITY	123,783	145,113	148,208	135,000	90,383	150,000	150,000
591-553-820.200	GAS	4,567	6,235	5,205	4,500	3,902	5,500	5,500
591-553-820.300	TELEPHONE	3,080	4,760	4,527	4,500	3,177	4,800	4,800
591-553-820.500	REFUSE	983	428	450	1,000	298	1,000	1,000
591-553-831.000	BUILDING MAINTENANCE	4,112	6,358	12,505	6,000	4,577	10,000	10,000
ROOF REPAIR WTP BLDG \$3,000.00								
591-553-832.000	STATIONARY EQUIPMENT	11,430	19					
591-553-833.000	EQUIPMENT MAINTENANCE	36,223	28,435	65,919	30,000	14,577	45,000	45,000
THIS LINE ITEM WILL INCREASE AS WTP IS NOW FULLY STAFFED WITH GOOD MAINTENANCE EXPERTISE. MORE WORK WILL BE ACCOMPLISHED.								
591-553-833.100	EQUIP MAINT - WELLS	3,303	6,267	10,589	10,000	20,469	20,000	20,000
WELLS ARE OLD AND WILL REQUIRE MORE MAINTENANCE, PENDING COMPLETUION OF WELL HEAD STUDY AND PLANNED DRILLING OF NEW WELL FIELD.								
591-553-834.000	MAINTENANCE	67,399	118,793	920	115,000	61,418	111,500	111,500
LAGOON NO. 3 TO BE EMPTIED - ESTIMATED 3500 CY AT \$22/CY..... \$77,000.00								
LAGOON SURVEYS.....						\$3,500.00		
LAGOON DRIVE MAINTENANCE (AGGREGATE).....						\$6,000.00		
DREDGE AND RECOMPACT BACKWASH LAGOON.....						\$25,000.00		
591-553-860.000	EDUCATION & TRAINING	1,524	3,047	2,536	2,000	1,717	2,500	2,500

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 THRU 03/31/20 ACTIVITY	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 591 WATER FUND								
APPROPRIATIONS								
Dept 553 - WATER FILTRATION								
591-553-968.000	DEPRECIATION EXPENSE	182,775	231,354	248,700				
Totals for dept 553 - WATER FILTRATION		1,158,786	1,212,649	1,314,481	1,035,427	753,872	1,147,443	1,147,443
Dept 901 - CAPITAL OUTLAY								
591-901-972.000	MAINS & HYDRANTS		592	468,732	425,000	303,004	2,435,200	2,235,200
FOOTNOTE AMOUNTS:							2,235,200	
DWRF WATER MAIN REPLACEMENT PROJECTS 2020								
TOTAL PROJECT COST INCLUDING ENGINEERING & BONDING								
591-901-972.200	COL-WATER STORAGE						9,500	9,500
INSPECT AND CLEAN CLEARWELL STORAGE TANKS WTP.....\$9,500.00								
591-901-977.000	COL - EQUIPMENT		4,035	838	30,000	96,604	1,166,600	1,126,600
FOOTNOTE AMOUNTS:							20,000	
CONSUMERS ENERGY TRANSFER SWITCH REPLACEMENT								
FOOTNOTE AMOUNTS:							35,000	
LW-1 REHAB								
FOOTNOTE AMOUNTS:							40,000	
PALMER WELL NO. 3 REHAB								
FOOTNOTE AMOUNTS:							40,000	(40,000)
PORTABLE GENERATOR FOR WELLS								
FOOTNOTE AMOUNTS:							26,000	
REPLACE VFD FOR HS PUMPS NO. 1								
FOOTNOTE AMOUNTS:							20,800	
ALLMAX RECORDS MANAGEMENT SOFTWARE SYS & HARDWARE								
FOOTNOTE AMOUNTS:							984,800	
2020 DWRF WTP IMPROVEMENTS - 16" HS PIPE & BACKWASH PUMPS: TOTAL PROJECT COST INCLUDING ENGINEERING & BONDING								
GL # FOOTNOTE TOTAL:							1,166,600	(40,000)
591-901-983.000	LEASED ASSETS						150,919	150,919
Totals for dept 901 - CAPITAL OUTLAY			4,627	469,570	455,000	399,608	3,762,219	3,522,219
Dept 905 - DEBT SERVICE								
591-905-980.991	PRINCIPAL				520,575	410,000	445,000	445,000
FOOTNOTE AMOUNTS:							445,000	
2012 WATER REVENUE BOND DUE NOV 1 2020 (LAST PYMT 11-1-22)								
2020 DWRF 1ST PRINCIPLE PYMT DUE OCT FY22 \$130K								
591-905-980.995	INTEREST	83,791	115,841	103,018	90,507	28,156	102,453	102,453
FOOTNOTE AMOUNTS:							37,337	
2012 WATER DEBT INTEREST NOV 1 & MAY 1								
FOOTNOTE AMOUNTS:							65,116	
2020 DWRF DUE OCT 2020 & APR 2021								
GL # FOOTNOTE TOTAL:							102,453	
Totals for dept 905 - DEBT SERVICE		83,791	115,841	103,018	611,082	438,156	547,453	547,453
Dept 965 - OTHER FINANCING SOURCES (USES)								
591-965-995.000	OTHER FINANCING SOURCES (USES)			(380,000)				
Totals for dept 965 - OTHER FINANCING SOURCES (USE				(380,000)				
TOTAL APPROPRIATIONS		2,502,455	2,510,791	2,691,684	3,179,732	2,353,713	7,079,442	6,703,732
NET OF REVENUES/APPROPRIATIONS - FUND 591		963,486	744,341	1,544,104	434,362	466,061	(172,193)	203,517
BEGINNING FUND BALANCE		8,780,192	9,743,677	10,488,018	12,032,124	12,032,124	12,498,185	12,498,185
ENDING FUND BALANCE		9,743,678	10,488,018	12,032,122	12,466,486	12,498,185	12,325,992	12,701,702
Fund: 599 WASTEWATER FUND								

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 599 WASTEWATER FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
599-000-539.529	STATE SOURCES	49,481	123,109				2,230,000	2,145,000
	SRF WWTP #5691-01							
	FOOTNOTE AMOUNTS:							(85,000)
	ADJUST TO APPLIED AMOUNT							
599-000-602.100	OP & MAINT CHRG - OWOSSO	997,510	1,056,219	1,107,028	1,145,429	861,464	1,175,000	1,175,000
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	134,081	144,388	145,853	148,188	124,022	175,000	175,000
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	110,902	117,191	123,638	130,544	75,291	150,000	150,000
599-000-602.400	OP & MAINT CHRG - CORUNNA	173,506	182,810	195,535	195,840	154,972	225,000	225,000
599-000-603.100	REPLACEMENT CHRG - OWOSSO	141,693	141,822	185,144	237,600	179,059	250,000	341,000
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	33,450	33,511	46,204	67,900	51,668	75,000	102,000
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	26,183	26,156	36,270	53,000	37,691	65,000	89,000
599-000-603.400	REPLACEMENT CHRG - CORUNNA	24,674	24,512	32,382	41,500	31,582	50,000	68,000
599-000-664.664	INTEREST INCOME	(1,672)	9,774	35,579	10,000	21,347	16,000	16,000
599-000-671.673	SALE OF FIXED ASSETS					1,600		
599-000-671.694	MISCELLANEOUS	12,092	6,627	2,533	5,000	3,834		160,000
	FOOTNOTE AMOUNTS:							160,000
	INCREASE REPLACEMENT CHARGE TO MUNICIPALITIES							
599-000-695.699	APPROPRIATION OF FUND BALANCE				17,373			
Totals for dept 000 - REVENUE		1,701,900	1,866,119	1,910,166	2,052,374	1,542,530	4,411,000	4,646,000
TOTAL ESTIMATED REVENUES		1,701,900	1,866,119	1,910,166	2,052,374	1,542,530	4,411,000	4,646,000
APPROPRIATIONS								
Dept 548 - WASTEWATER OPERATIONS								
599-548-702.100	SALARIES	93,223	24,261	99,543	84,970	66,248	89,310	89,310
599-548-702.200	WAGES	311,021	313,869	308,470	317,777	259,682	374,409	374,409
599-548-702.300	OVERTIME	35,134	34,628	24,700	35,000	28,666	30,500	30,500
599-548-702.400	WAGES - TEMPORARY	8,640	17,077	11,702	4,500	7,357	13,000	
	FOOTNOTE AMOUNTS:							(13,000)
	DATA ENTRY PERSON							
599-548-702.600	UNIFORMS	4,900	4,900	4,900	4,900	4,900	5,600	5,600
599-548-702.800	ACCRUED SICK LEAVE	8,551	1,354	7,515		722	800	800
599-548-715.000	SOCIAL SECURITY (FICA)	35,102	33,882	35,415	34,280	26,788	35,475	35,475
599-548-716.000	FRINGES	12,867	17,231	11,655	5,000	11,166	15,000	15,000
599-548-716.100	HEALTH INSURANCE	90,887	79,362	87,544	86,019	77,194	125,715	125,715
599-548-716.200	DENTAL INSURANCE	4,918	4,459	3,905	3,706	3,683	5,608	5,608
599-548-716.300	OPTICAL INSURANCE	700	614	609	598	538	875	875
599-548-716.400	LIFE INSURANCE	1,197	1,231	1,292	1,194	1,129	2,247	2,247
599-548-716.500	DISABILITY INSURANCE	2,976	3,141	3,669	3,862	2,783	4,183	4,183
599-548-716.600	PHYSICALS	619	651	503	500	167	500	500
599-548-717.000	UNEMPLOYMENT INSURANCE	197	473	579	210	65	550	550
599-548-718.000	RETIREMENT	168,159	101,304	158,156	111,555	72,725		
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	5,676	9,378	9,174	9,480	8,483	110,683	110,683
599-548-718.200	DEFINED CONTRIBUTION	8,417	9,737	11,647	11,292	9,216	12,105	12,105
599-548-719.000	WORKERS' COMPENSATION	4,344	5,028	4,344	5,154	5,661	5,800	5,800
599-548-728.000	OPERATING SUPPLIES	15,218	11,917	9,221	17,000	14,041	20,000	20,000
	FOOTNOTE AMOUNTS:						2,500	
	ARC FLASH SUIT							
	FOOTNOTE AMOUNTS:						3,000	
	REPLACEMENT HAND TOOLS							
	GL # FOOTNOTE TOTAL:						5,500	
599-548-728.100	SUPPLIES	13,448	11,307	13,065	14,000	9,942	14,500	14,500
599-548-743.100	CHEMICALS - IRON	51,599	40,930	32,123	42,000	36,060	48,000	48,000



Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 599 WASTEWATER FUND								
APPROPRIATIONS								
Dept 548 - WASTEWATER OPERATIONS								
	CHEMICAL COSTS DETERMINED BY PAST USAGE, PROJECTED CPI INCREASES, AND HIGH RAIN EVENTS WHICH GENERATE INCREASED FLOWS TO TREAT CAUSED ON INFLOW & INFILTRATION INTO THE COLLECTION SYSTEM.							
	DUE TO HIGHER THAN NORMAL GREAT LAKES LEVELS, EGLE ANTICIPATES GROUND WATER LEVELS TO ALSO INCREASE, IMPACTING I & I FLOWS INTO COLLECTIONS SYSTEMS TO BE TREATED AT THE WWTP.							
599-548-743.200	CHEMICALS - POLYMER	14,958	13,101	18,322	20,000	11,302	22,000	22,000
	SAME							
599-548-743.300	CHEMICALS - CHLORINE	36,878	27,374	26,080	40,000	23,153	42,000	42,000
	SAME							
599-548-751.000	GAS & OIL	3,919	4,395	5,513	4,000	5,733	8,500	8,500
	FOOTNOTE AMOUNTS:						2,500	
	NEW STANDBY GENERATOR FUEL CONSUMPTION							
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRA	12,289	10,536	17,402	20,000	22,578	151,400	69,400
	FOOTNOTE AMOUNTS:						3,000	
	NEWSLETTER							
	FOOTNOTE AMOUNTS:						2,400	
	NEW STANDBY GEN MAINT AGREEMENT (5-YR) ANNUAL FEE							
	FOOTNOTE AMOUNTS:						7,000	(7,000)
	ENG DESIGN & CONSTRUCTION ADMIN BUILDING ROOF							
	FOOTNOTE AMOUNTS:						8,000	
	CONSTR ENGINEERING FOR PIPE HANGAR PROJECT							
	FOOTNOTE AMOUNTS:						6,000	
	ENGINEERING DESIGN & CONST ADMIN SCREW PUMP ROOF							
	FOOTNOTE AMOUNTS:						50,000	
	SRF CONST ENG'G FOR SCREW PUMPS, GRIT REMOVAL SYSTEM (ORIGINALLY DBLD IN ERROR)							
	GL # FOOTNOTE TOTAL:						76,400	(7,000)
599-548-801.100-WAMP000000	PROFESSIONAL SERVICES-WAMP	73,865	81,566					
599-548-810.000	INSURANCE & BONDS	44,280	42,966	37,845	45,000	38,047	45,000	45,000
599-548-820.100	ELECTRICITY	218,965	227,462	214,371	220,000	146,050	230,000	230,000
	EXPECT A 3% INCREASE IN UTILITY COSTS, AND INCREASED OPERATING TIME OF PROCESS EQUIPMENT DUE TO EXPECTED HIGHER THAN NORMAL FLOWS TO TREAT AT WWTP.							
599-548-820.200	GAS	10,708	13,927	14,517	12,000	10,643	16,000	16,000
	EXPECT 3% INCREASE OF UTILITY RATES, AND INCREASED OPERATING TIME OF PROCESS EQUIPMENT DUE TO PROJECTED INCREASED FLOWS TO TREAT AT WWTP.							
599-548-820.300	TELEPHONE	3,722	3,525	3,325	4,000	2,171	4,000	4,000
599-548-820.400	WATER & SEWER	2,125	3,323	5,119	2,200	2,160	4,000	4,000
599-548-820.500	REFUSE	935	931	978	1,000	773	1,000	1,000
599-548-831.000	BUILDING MAINTENANCE	21,735	13,481	21,267	20,000	7,872	18,000	18,000
599-548-832.000	STATIONARY EQUIPMENT	6,374	5,760	7,746	7,100	5,855	7,100	7,100
599-548-833.000	EQUIPMENT MAINTENANCE	53,036	55,169	63,308	70,000	45,067	70,000	70,000
599-548-834.000	MAINTENANCE	102,664	119,204	167,109	160,000	118,824	170,000	150,000
	FOOTNOTE AMOUNTS:							(20,000)
	THESE FEES WILL CONTINUE TO INCREASE UNTIL SUCH TIME AS WE CAN FIND ANOTHER DUMP SITE.							
599-548-834.100	HHW PROGRAM	4,600	4,600		5,000		5,000	5,000
599-548-845.000	LEASE	18,150						
599-548-856.000	MISCELLANEOUS		1,757					
599-548-858.000	MEMBERSHIPS & DUES	238	345	421	600	438	600	600
599-548-860.000	EDUCATION & TRAINING	2,138	1,952	2,280	3,000	1,539	3,000	3,000
599-548-860.100	SAFETY TRAINING	100			300	126	300	300
599-548-899.101	GF CONTRIBUTION	204,350	200,177	191,667	200,177	158,210	191,667	191,667
599-548-968.000	DEPRECIATION EXPENSE	253,674	199,372	249,924				
Totals for dept 548 - WASTEWATER OPERATIONS		1,967,496	1,757,657	1,886,925	1,627,374	1,247,757	1,904,427	1,789,427

Dept 901 - CAPITAL OUTLAY



Calculations as of 03/31/2020

GL NUMBER	DESCRIPTION	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	THRU 03/31/20 ACTIVITY	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund: 599 WASTEWATER FUND								
APPROPRIATIONS								
Dept 901 - CAPITAL OUTLAY								
599-901-975.000	BUILDING IMPROVEMENTS				15,000		204,000	
	TOTAL PROJECT COST.....							\$204,000.00
	FOOTNOTE AMOUNTS:						8,000	(8,000)
	PROJECT CONTINGENCY & PRICE INC							
	FOOTNOTE AMOUNTS:						1,000	(1,000)
	WWTP FRONT DOOR REPLACEMENT							
	FOOTNOTE AMOUNTS:						95,000	(95,000)
	WWTP ADMIN BLDG INTERIOR RENOVATION							
	FOOTNOTE AMOUNTS:						60,000	(60,000)
	WWTP ADMIN BLDG EXTERIOR BRICK TUCKPOINT							
	FOOTNOTE AMOUNTS:						40,000	(40,000)
	WWTP ADMIN BLDG ROOF REPLACEMENT							
	GL # FOOTNOTE TOTAL:						204,000	(204,000)
599-901-977.000	COL - EQUIPMENT		43,043	74,162	510,000	174,499	2,443,000	2,731,000
	FOOTNOTE AMOUNTS:						20,000	
	SCREW PUMP BLDG ROOF REPLACEMENT (NON-SRF							
	FOOTNOTE AMOUNTS:						15,000	
	SCUM WELL BLOWERS (\$7.5K EA							
	FOOTNOTE AMOUNTS:						5,000	
	INFLUENT SAMPLER (25 YR OLD)							
	FOOTNOTE AMOUNTS:						5,000	
	SODIUM BISULFIDE TANK (275 GAL) REPLACE							
	FOOTNOTE AMOUNTS:						10,000	
	CONFINED SPACE ENTRY EQUIP, PORTABLE,DAVIT&BASE RETRIEVAL							
	FOOTNOTE AMOUNTS:						6,000	
	DUMP TRUCK BOX REPLACEMENT (HAULS SLUDGE).							
	FOOTNOTE AMOUNTS:						12,000	(12,000)
	WWTP/HICKORY RD. CLOUD BASED FLOW MONITOR EQUIP - UIS							
	FOOTNOTE AMOUNTS:						20,000	(20,000)
	ELEC INSTRUMENTATION REHAB							
	FOOTNOTE AMOUNTS:						20,000	
	PUMP & MOTOR REPAIR/REPLACEMEN							
	FOOTNOTE AMOUNTS:						9,000	
	CENTRIFUGE GEAR BOX (5-YEAR) REHAB							
	FOOTNOTE AMOUNTS:						6,000	
	CLEAN & REHAB 5 VFD CONTROLLERS							
	FOOTNOTE AMOUNTS:						25,000	(25,000)
	ARC FLASH STUDY							
	FOOTNOTE AMOUNTS:						60,000	
	PIPE HANGER PROJECT							
	FOOTNOTE AMOUNTS:						1,200,000	(45,000)
	GRIT REMOVAL SYSTEM REPLACEMENT (SRF PROJECT)							
	FOOTNOTE AMOUNTS:						1,030,000	(40,000)
	SCREW PUMP REPLACEMENT (SRF PROJECT)							
	FOOTNOTE AMOUNTS:							430,000
	ADDITIONAL AMOUNT FOR WWTP HEADWORKS PER BIDS							
	GL # FOOTNOTE TOTAL:						2,443,000	288,000
Totals for dept 901 - CAPITAL OUTLAY			43,043	74,162	525,000	174,499	2,647,000	2,731,000

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 599 WASTEWATER FUND								
APPROPRIATIONS								
Dept 905 - DEBT SERVICE								
599-905-980.995	INTEREST						35,000	35,000
	SRF LOAN-1ST INTEREST PAYMENT EST							
Totals for dept 905 - DEBT SERVICE							35,000	35,000
TOTAL APPROPRIATIONS		1,967,496	1,800,700	1,961,087	2,152,374	1,422,256	4,586,427	4,555,427
NET OF REVENUES/APPROPRIATIONS - FUND 599		(265,596)	65,419	(50,921)	(100,000)	120,274	(175,427)	90,573
BEGINNING FUND BALANCE		4,534,206	4,268,613	4,334,029	4,283,106	4,283,106	4,403,380	4,403,380
ENDING FUND BALANCE		4,268,610	4,334,032	4,283,108	4,183,106	4,403,380	4,227,953	4,493,953
Fund: 661 FLEET MAINTENANCE FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
661-000-664.664	INTEREST INCOME		898	21,447	16,000	17,079	16,000	16,000
661-000-664.669	EQUIPMENT RENTAL	708,111	704,603	773,516	704,000	510,245	704,000	704,000
661-000-671.673	SALE OF FIXED ASSETS	2,191	(99)	2,006		1,454		
661-000-695.699	APPROPRIATION OF FUND BALANCE				495,746		104,919	104,919
Totals for dept 000 - REVENUE		710,302	705,402	796,969	1,215,746	528,778	824,919	824,919
TOTAL ESTIMATED REVENUES		710,302	705,402	796,969	1,215,746	528,778	824,919	824,919
APPROPRIATIONS								
Dept 891 - FLEET MAINTENANCE								
661-891-702.200	WAGES	60,069	68,786	59,924	61,061	49,621	112,104	112,104
FOOTNOTE AMOUNTS:							62,000	
REQUESTING ADDITIONAL MECHANIC TOTAL EST COST \$62K								
CURRENT MECHANIC								
661-891-702.600	UNIFORMS				700			
661-891-703.000	OTHER COMPENSATION	10,584	10,452	8,931	7,500	10,396	7,875	7,875
661-891-715.000	SOCIAL SECURITY (FICA)	3,708	3,635	3,624	3,524	3,036	4,435	4,435
661-891-716.000	FRINGES	16,329	24,325	14,905	17,000	15,427	17,000	17,000
661-891-716.100	HEALTH INSURANCE	16,352	16,998	17,926	18,250	13,520	14,260	14,260
661-891-716.200	DENTAL INSURANCE	488	485	467	466	349	489	489
661-891-716.300	OPTICAL INSURANCE	60	60	60	60	45	63	63
661-891-716.400	LIFE INSURANCE	79	79	79	79	89	198	198
661-891-717.000	UNEMPLOYMENT INSURANCE	18	41	41	21		45	45
661-891-718.000	RETIREMENT	16,674	26,431	53,144	33,237	27,999		
661-891-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR						37,200	37,200
661-891-719.000	WORKERS' COMPENSATION	964	840	872	1,143	1,196	1,250	1,250
661-891-728.000	OPERATING SUPPLIES	1,121	5,201	3,415	3,000	5,885	6,000	6,000
661-891-751.000	GAS & OIL	26,983	35,067	43,523	1,700	27,051	40,000	40,000
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRA	1,500	1,546	1,855	1,000	1,855	2,000	2,000
661-891-810.000	INSURANCE & BONDS	26,038	26,078	25,845	27,000	25,983	27,000	27,000
661-891-833.000	EQUIPMENT MAINTENANCE	69,115	80,115	55,363	70,000	42,023	70,000	70,000
661-891-860.000	EDUCATION & TRAINING			195	500	287	1,000	1,000
661-891-899.101	GF CONTRIBUTION	31,000	30,996	27,111	31,000	20,333	31,000	31,000
661-891-968.000	DEPRECIATION EXPENSE	167,433	183,929	279,708				
Totals for dept 891 - FLEET MAINTENANCE		448,515	515,064	596,988	277,241	245,095	371,919	371,919
Dept 901 - CAPITAL OUTLAY								
661-901-979.000	COL-EQUIPMENT	4,862	28,392	700	938,505	238,353	453,000	453,000

Calculations as of 03/31/2020								
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 THRU 03/31/20 ACTIVITY	2020-21 REQUESTED BUDGET	2020-21 RECOMMENDED BUDGET
Fund: 661 FLEET MAINTENANCE FUND								
APPROPRIATIONS								
Dept 901 - CAPITAL OUTLAY								
ADD THE FOLLOWING EQUIPMENT FOR 2020-2021:								
	FOOTNOTE AMOUNTS:						40,000	
	WACHS VALVE TURNER							
	FOOTNOTE AMOUNTS:						13,000	
	14' SNOW PUSHER, TRUCK MOUNTED							
	DELETE WWTP 3/4 TON VAN 2020-2021 (PURCHASED 2019-2020	\$25,600						
	FOOTNOTE AMOUNTS:						400,000	
	REPLACEMENT SCHEDULE EST							
	GL # FOOTNOTE TOTAL:						453,000	
661-901-979.100	COL-EQUIPMENT INTEREST		3,281	1,661				
Totals for dept 901 - CAPITAL OUTLAY		4,862	31,673	2,361	938,505	238,353	453,000	453,000
TOTAL APPROPRIATIONS		453,377	546,737	599,349	1,215,746	483,448	824,919	824,919
NET OF REVENUES/APPROPRIATIONS - FUND 661		256,925	158,665	197,620		45,330		
BEGINNING FUND BALANCE		3,039,284	3,296,207	3,454,872	3,570,777	3,570,777	3,616,107	3,616,107
FUND BALANCE ADJUSTMENTS				(81,715)				
ENDING FUND BALANCE		3,296,209	3,454,872	3,570,777	3,570,777	3,616,107	3,616,107	3,616,107
ESTIMATED REVENUES - ALL FUNDS		0.00	28,742,257	22,508,881	29,134,829	18,880,297	30,092,397	29,429,370
APPROPRIATIONS - ALL FUNDS		0.00	20,930,574	23,047,700	24,166,911	19,446,002	32,125,016	30,496,572
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS			7,811,683	(538,819)	4,967,918	(565,705)	(2,032,619)	(1,067,202)
BEGINNING FUND BALANCE - ALL FUNDS			26,771,569	34,583,257	34,044,436	38,930,633	38,364,928	38,364,928
FUND BALANCE ADJUSTMENTS - ALL FUNDS				(81,715)				
ENDING FUND BALANCE - ALL FUNDS			34,583,252	34,044,438	38,930,639	38,364,928	36,332,309	37,297,726

PERIOD ENDING 03/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
000 - REVENUE		7,971,495.00	6,376,037.21	278,010.99	1,595,457.79	79.99
TOTAL REVENUES		7,971,495.00	6,376,037.21	278,010.99	1,595,457.79	79.99
101 - CITY COUNCIL		5,300.00	2,979.60	0.00	2,320.40	56.22
171 - CITY MANAGER		164,388.00	119,386.89	16,917.57	45,001.11	72.63
201 - FINANCE		273,420.00	197,792.00	18,423.71	75,628.00	72.34
209 - ASSESSING		140,445.00	104,102.56	14,166.27	36,342.44	74.12
210 - CITY ATTORNEY		115,000.00	89,779.39	11,287.89	25,220.61	78.07
215 - CLERK		281,729.00	200,975.41	26,048.40	80,753.59	71.34
226 - HUMAN RESOURCES		216,500.00	161,216.45	14,615.29	55,283.55	74.46
253 - TREASURY		153,215.00	111,050.70	10,814.30	42,164.30	72.48
258 - INFORMATION & TECHNOLOGY		101,695.00	57,981.72	7,397.95	43,713.28	57.02
265 - BUILDING & GROUNDS		135,288.00	103,333.14	13,136.25	31,954.86	76.38
299 - GENERAL ADMIN		339,240.00	297,006.68	42,698.43	42,233.32	87.55
300 - POLICE		2,065,565.00	1,601,628.61	162,217.01	463,936.39	77.54
335 - FIRE		2,086,067.00	1,556,978.97	140,049.44	529,088.03	74.64
370 - BUILDING AND SAFETY		223,836.00	166,296.82	20,376.25	57,539.18	74.29
441 - PUBLIC WORKS		613,857.00	448,455.06	52,932.71	165,401.94	73.06
528 - LEAF AND BRUSH COLLECTION		221,363.00	175,952.09	0.00	45,410.91	79.49
585 - PARKING		33,030.00	23,490.55	393.06	9,539.45	71.12
728 - COMMUNITY DEVELOPMENT		67,486.00	60,463.33	5,747.85	7,022.67	89.59
756 - PARKS		230,600.00	128,526.10	5,291.64	102,073.90	55.74
966 - TRANSFERS OUT		503,471.00	324,260.97	3,333.33	179,210.03	64.41
TOTAL EXPENDITURES		7,971,495.00	5,931,657.04	565,847.35	2,039,837.96	74.41

PERIOD ENDING 03/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		7,971,495.00	6,376,037.21	278,010.99	1,595,457.79	79.99
TOTAL EXPENDITURES		7,971,495.00	5,931,657.04	565,847.35	2,039,837.96	74.41
NET OF REVENUES & EXPENDITURES		0.00	444,380.17	(287,836.36)	(444,380.17)	100.00
Fund 202 - MAJOR STREET FUND						
000 - REVENUE		2,594,052.00	1,905,794.22	113,765.21	688,257.78	73.47
TOTAL REVENUES		2,594,052.00	1,905,794.22	113,765.21	688,257.78	73.47
451 - CONSTRUCTION		1,550,000.00	957,943.42	117.70	592,056.58	61.80
463 - STREET MAINTENANCE		236,000.00	197,891.55	11,249.24	38,108.45	83.85
473 - BRIDGE MAINTENANCE		11,470.00	0.00	0.00	11,470.00	0.00
474 - TRAFFIC SERVICES-MAINTENANCE		24,800.00	24,064.59	8,542.15	735.41	97.03
478 - SNOW & ICE CONTROL		117,000.00	104,537.20	7,158.21	12,462.80	89.35
480 - TREE TRIMMING		54,000.00	91,220.51	17,046.51	(37,220.51)	168.93
482 - ADMINISTRATION & ENGINEERING		213,676.00	114,530.76	15,019.79	99,145.24	53.60
484 - TRUNKLINE SUPERVISOR		1,000.00	0.00	0.00	1,000.00	0.00
485 - LOCAL STREET TRANSFER		339,166.00	229,801.12	33,953.35	109,364.88	67.75
486 - TRUNKLINE SURFACE MAINTENANCE		5,000.00	878.88	24.46	4,121.12	17.58
488 - TRUNKLINE SWEEPING & FLUSHING		2,550.00	711.23	0.00	1,838.77	27.89
490 - TRUNKLINE TREE TRIIM & REMOVAL		600.00	0.00	0.00	600.00	0.00
491 - TRUNKLINE STORM DRAIN, CURBS		8,500.00	92.96	0.00	8,407.04	1.09
492 - TRUNKLINE ROADSIDE CLEANUP		690.00	64.90	0.00	625.10	9.41
494 - TRUNKLINE TRAFFIC SIGNS		800.00	431.74	0.00	368.26	53.97
496 - TRUNKLINE TRAFFIC SIGNALS		800.00	5.30	0.00	794.70	0.66
497 - TRUNKLINE SNOW & ICE CONTROL		23,000.00	25,684.31	1,753.95	(2,684.31)	111.67
502 - TRUNKLINE LEAVE & INS BENEFITS		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		2,594,052.00	1,747,858.47	94,865.36	846,193.53	67.38

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		2,594,052.00	1,905,794.22	113,765.21	688,257.78	73.47
TOTAL EXPENDITURES		2,594,052.00	1,747,858.47	94,865.36	846,193.53	67.38
NET OF REVENUES & EXPENDITURES		0.00	157,935.75	18,899.85	(157,935.75)	100.00
Fund 203 - LOCAL STREET FUND						
000 - REVENUE		2,345,681.00	2,306,261.56	74,514.51	39,419.44	98.32
TOTAL REVENUES		2,345,681.00	2,306,261.56	74,514.51	39,419.44	98.32
451 - CONSTRUCTION		1,636,682.00	1,271,408.64	77.80	365,273.36	77.68
463 - STREET MAINTENANCE		399,000.00	306,778.69	10,532.56	92,221.31	76.89
474 - TRAFFIC SERVICES-MAINTENANCE		9,300.00	2,159.47	142.75	7,140.53	23.22
478 - SNOW & ICE CONTROL		100,000.00	48,576.34	2,392.45	51,423.66	48.58
480 - TREE TRIMMING		76,000.00	82,942.55	18,932.46	(6,942.55)	109.13
482 - ADMINISTRATION & ENGINEERING		124,699.00	67,730.65	8,077.81	56,968.35	54.32
TOTAL EXPENDITURES		2,345,681.00	1,779,596.34	40,155.83	566,084.66	75.87
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		2,345,681.00	2,306,261.56	74,514.51	39,419.44	98.32
TOTAL EXPENDITURES		2,345,681.00	1,779,596.34	40,155.83	566,084.66	75.87
NET OF REVENUES & EXPENDITURES		0.00	526,665.22	34,358.68	(526,665.22)	100.00
Fund 208 - PARK/RECREATION SITES FUND						
000 - REVENUE		125,000.00	119,118.85	1,606.18	5,881.15	95.30
TOTAL REVENUES		125,000.00	119,118.85	1,606.18	5,881.15	95.30
Fund 208 - PARK/RECREATION SITES FUND:						
TOTAL REVENUES		125,000.00	119,118.85	1,606.18	5,881.15	95.30
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		125,000.00	119,118.85	1,606.18	5,881.15	95.30
Fund 248 - DOWNTOWN FACADE PROGRAM						
000 - REVENUE		349,026.00	177,951.62	6.97	171,074.38	50.99
TOTAL REVENUES		349,026.00	177,951.62	6.97	171,074.38	50.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDG USE
		AMENDED	BUDGET	03/31/2020	MONTH	03/31/2020	NORMAL	BALANCE	
				(ABNORMAL)	(INCREASE)	(DECREASE)		(ABNORMAL)	
Fund 248 - DOWNTOWN FACADE PROGRAM									
200 - GEN SERVICES		6,250.00		5,300.00		0.00		950.00	84.80
901 - CAPITAL OUTLAY		342,776.00		342,775.25		0.00		0.75	100.00
TOTAL EXPENDITURES		349,026.00		348,075.25		0.00		950.75	99.73
Fund 248 - DOWNTOWN FACADE PROGRAM:									
TOTAL REVENUES		349,026.00		177,951.62		6.97		171,074.38	50.99
TOTAL EXPENDITURES		349,026.00		348,075.25		0.00		950.75	99.73
NET OF REVENUES & EXPENDITURES		0.00		(170,123.63)		6.97		170,123.63	100.00
Fund 273 - OMS/DDA REVLG LOAN FUND									
000 - REVENUE		258,151.00		29,755.72		2,631.80		228,395.28	11.53
TOTAL REVENUES		258,151.00		29,755.72		2,631.80		228,395.28	11.53
200 - GEN SERVICES		248,489.00		258,151.00		0.00		(9,662.00)	103.89
965 - OTHER FINANCING SOURCES (USES)		9,662.00		0.00		0.00		9,662.00	0.00
TOTAL EXPENDITURES		258,151.00		258,151.00		0.00		0.00	100.00
Fund 273 - OMS/DDA REVLG LOAN FUND :									
TOTAL REVENUES		258,151.00		29,755.72		2,631.80		228,395.28	11.53
TOTAL EXPENDITURES		258,151.00		258,151.00		0.00		0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00		(228,395.28)		2,631.80		228,395.28	100.00
Fund 275 - HOUSING & REDEVELOPMENT									
000 - REVENUE		0.00		13.07		0.73		(13.07)	100.00
TOTAL REVENUES		0.00		13.07		0.73		(13.07)	100.00
Fund 275 - HOUSING & REDEVELOPMENT:									
TOTAL REVENUES		0.00		13.07		0.73		(13.07)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		13.07		0.73		(13.07)	100.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA									
000 - REVENUE		0.00		58.45		3.15		(58.45)	100.00
TOTAL REVENUES		0.00		58.45		3.15		(58.45)	100.00
730 - PROFESSIONAL SERVICES		0.00		490.00		0.00		(490.00)	100.00

User: CAGrice

DB: Owosso

PERIOD ENDING 03/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA						
TOTAL EXPENDITURES		0.00	490.00	0.00	(490.00)	100.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:						
TOTAL REVENUES		0.00	58.45	3.15	(58.45)	100.00
TOTAL EXPENDITURES		0.00	490.00	0.00	(490.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(431.55)	3.15	431.55	100.00
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA						
000 - REVENUE		14,787.00	625.79	0.00	14,161.21	4.23
TOTAL REVENUES		14,787.00	625.79	0.00	14,161.21	4.23
730 - PROFESSIONAL SERVICES		750.00	0.00	0.00	750.00	0.00
905 - DEBT SERVICE		14,037.00	0.00	0.00	14,037.00	0.00
TOTAL EXPENDITURES		14,787.00	0.00	0.00	14,787.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA:						
TOTAL REVENUES		14,787.00	625.79	0.00	14,161.21	4.23
TOTAL EXPENDITURES		14,787.00	0.00	0.00	14,787.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	625.79	0.00	(625.79)	100.00
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)						
000 - REVENUE		111,495.00	0.00	0.00	111,495.00	0.00
TOTAL REVENUES		111,495.00	0.00	0.00	111,495.00	0.00
730 - PROFESSIONAL SERVICES		107.00	6,384.00	0.00	(6,277.00)	5,966.36
905 - DEBT SERVICE		111,388.00	0.00	0.00	111,388.00	0.00
TOTAL EXPENDITURES		111,495.00	6,384.00	0.00	105,111.00	5.73
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):						
TOTAL REVENUES		111,495.00	0.00	0.00	111,495.00	0.00
TOTAL EXPENDITURES		111,495.00	6,384.00	0.00	105,111.00	5.73
NET OF REVENUES & EXPENDITURES		0.00	(6,384.00)	0.00	6,384.00	100.00
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)						
000 - REVENUE		2,988.00	173.25	0.00	2,814.75	5.80



PERIOD ENDING 03/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)						
TOTAL REVENUES		2,988.00	173.25	0.00	2,814.75	5.80
730 - PROFESSIONAL SERVICES		1,100.00	0.00	0.00	1,100.00	0.00
964 - TAX REIMBURSEMENTS		1,888.00	0.00	0.00	1,888.00	0.00
TOTAL EXPENDITURES		2,988.00	0.00	0.00	2,988.00	0.00
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT):						
TOTAL REVENUES		2,988.00	173.25	0.00	2,814.75	5.80
TOTAL EXPENDITURES		2,988.00	0.00	0.00	2,988.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	173.25	0.00	(173.25)	100.00
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)						
000 - REVENUE		11,097.00	155.15	0.00	10,941.85	1.40
TOTAL REVENUES		11,097.00	155.15	0.00	10,941.85	1.40
730 - PROFESSIONAL SERVICES		875.00	0.00	0.00	875.00	0.00
TOTAL EXPENDITURES		875.00	0.00	0.00	875.00	0.00
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL):						
TOTAL REVENUES		11,097.00	155.15	0.00	10,941.85	1.40
TOTAL EXPENDITURES		875.00	0.00	0.00	875.00	0.00
NET OF REVENUES & EXPENDITURES		10,222.00	155.15	0.00	10,066.85	1.52
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT)						
000 - REVENUE		91,560.00	2,542.34	0.00	89,017.66	2.78
TOTAL REVENUES		91,560.00	2,542.34	0.00	89,017.66	2.78
730 - PROFESSIONAL SERVICES		1,000.00	0.00	0.00	1,000.00	0.00
964 - TAX REIMBURSEMENTS		90,560.00	0.00	0.00	90,560.00	0.00
TOTAL EXPENDITURES		91,560.00	0.00	0.00	91,560.00	0.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT):						
TOTAL REVENUES		91,560.00	2,542.34	0.00	89,017.66	2.78
TOTAL EXPENDITURES		91,560.00	0.00	0.00	91,560.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,542.34	0.00	(2,542.34)	100.00

PERIOD ENDING 03/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVALIABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING						
000 - REVENUE		68,736.00	0.00	0.00	68,736.00	0.00
TOTAL REVENUES		68,736.00	0.00	0.00	68,736.00	0.00
730 - PROFESSIONAL SERVICES		6,082.00	721.50	0.00	5,360.50	11.86
964 - TAX REIMBURSEMENTS		62,654.00	0.00	0.00	62,654.00	0.00
TOTAL EXPENDITURES		68,736.00	721.50	0.00	68,014.50	1.05
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING:						
TOTAL REVENUES		68,736.00	0.00	0.00	68,736.00	0.00
TOTAL EXPENDITURES		68,736.00	721.50	0.00	68,014.50	1.05
NET OF REVENUES & EXPENDITURES		0.00	(721.50)	0.00	721.50	100.00
Fund 297 - HISTORICAL FUND						
000 - REVENUE		86,204.00	62,026.10	4,486.99	24,177.90	71.95
TOTAL REVENUES		86,204.00	62,026.10	4,486.99	24,177.90	71.95
797 - HISTORICAL COMMISSION		61,054.00	33,347.25	2,828.16	27,706.75	54.62
798 - CASTLE		11,650.00	10,207.36	1,290.11	1,442.64	87.62
799 - GOULD HOUSE		12,500.00	13,810.91	1,241.29	(1,310.91)	110.49
800 - COMSTOCK/WOODARD		1,000.00	634.99	57.13	365.01	63.50
TOTAL EXPENDITURES		86,204.00	58,000.51	5,416.69	28,203.49	67.28
Fund 297 - HISTORICAL FUND:						
TOTAL REVENUES		86,204.00	62,026.10	4,486.99	24,177.90	71.95
TOTAL EXPENDITURES		86,204.00	58,000.51	5,416.69	28,203.49	67.28
NET OF REVENUES & EXPENDITURES		0.00	4,025.59	(929.70)	(4,025.59)	100.00
Fund 298 - HISTORICAL SITES FUND						
000 - REVENUE		125,000.00	119,084.13	1,601.20	5,915.87	95.27
TOTAL REVENUES		125,000.00	119,084.13	1,601.20	5,915.87	95.27
798 - CASTLE		113,000.00	200.00	0.00	112,800.00	0.18
799 - GOULD HOUSE		12,000.00	8,460.00	0.00	3,540.00	70.50
800 - COMSTOCK/WOODARD		0.00	2,141.00	0.00	(2,141.00)	100.00

PERIOD ENDING 03/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 03/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 298 - HISTORICAL SITES FUND						
TOTAL EXPENDITURES		125,000.00	10,801.00	0.00	114,199.00	8.64
Fund 298 - HISTORICAL SITES FUND:						
TOTAL REVENUES		125,000.00	119,084.13	1,601.20	5,915.87	95.27
TOTAL EXPENDITURES		125,000.00	10,801.00	0.00	114,199.00	8.64
NET OF REVENUES & EXPENDITURES		0.00	108,283.13	1,601.20	(108,283.13)	100.00
Fund 325 - DEBT SERVICE-2010 GO BONDS						
000 - REVENUE		91,453.00	76,266.25	0.00	15,186.75	83.39
TOTAL REVENUES		91,453.00	76,266.25	0.00	15,186.75	83.39
905 - DEBT SERVICE		91,453.00	91,452.50	15,186.25	0.50	100.00
TOTAL EXPENDITURES		91,453.00	91,452.50	15,186.25	0.50	100.00
Fund 325 - DEBT SERVICE-2010 GO BONDS:						
TOTAL REVENUES		91,453.00	76,266.25	0.00	15,186.75	83.39
TOTAL EXPENDITURES		91,453.00	91,452.50	15,186.25	0.50	100.00
NET OF REVENUES & EXPENDITURES		0.00	(15,186.25)	(15,186.25)	15,186.25	100.00
Fund 327 - DEBT SERVICE						
000 - REVENUE		811,106.00	793,108.85	11,686.64	17,997.15	97.78
TOTAL REVENUES		811,106.00	793,108.85	11,686.64	17,997.15	97.78
905 - DEBT SERVICE		811,106.00	270,740.01	0.00	540,365.99	33.38
TOTAL EXPENDITURES		811,106.00	270,740.01	0.00	540,365.99	33.38
Fund 327 - DEBT SERVICE:						
TOTAL REVENUES		811,106.00	793,108.85	11,686.64	17,997.15	97.78
TOTAL EXPENDITURES		811,106.00	270,740.01	0.00	540,365.99	33.38
NET OF REVENUES & EXPENDITURES		0.00	522,368.84	11,686.64	(522,368.84)	100.00
Fund 368 - 2009 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	837.00	0.00	(837.00)	100.00
TOTAL REVENUES		0.00	837.00	0.00	(837.00)	100.00

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 (NORMAL (ABNORMAL))	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 368 - 2009 SPECIAL ASSESSMENT						
Fund 368 - 2009 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	837.00	0.00	(837.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	837.00	0.00	(837.00)	100.00
Fund 370 - 2010 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	164.50	97.31	(164.50)	100.00
TOTAL REVENUES		0.00	164.50	97.31	(164.50)	100.00
Fund 370 - 2010 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	164.50	97.31	(164.50)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	164.50	97.31	(164.50)	100.00
Fund 372 - 2011 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	6,695.54	783.79	(6,695.54)	100.00
TOTAL REVENUES		0.00	6,695.54	783.79	(6,695.54)	100.00
Fund 372 - 2011 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	6,695.54	783.79	(6,695.54)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	6,695.54	783.79	(6,695.54)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	14,068.08	671.54	(14,068.08)	100.00
TOTAL REVENUES		0.00	14,068.08	671.54	(14,068.08)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	14,068.08	671.54	(14,068.08)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	14,068.08	671.54	(14,068.08)	100.00
Fund 376 - 2013 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	2,405.47	0.00	(2,405.47)	100.00
TOTAL REVENUES		0.00	2,405.47	0.00	(2,405.47)	100.00

User: CAGrice

DB: Owosso

PERIOD ENDING 03/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
			03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 376 - 2013 SPECIAL ASSESSMENT								
Fund 376 - 2013 SPECIAL ASSESSMENT:								
TOTAL REVENUES		0.00	2,405.47	0.00	(2,405.47)	100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		0.00	2,405.47	0.00	(2,405.47)	100.00		
Fund 382 - 2016 SPECIAL ASSESSMENT								
000 - REVENUE		0.00	4,406.19	0.00	(4,406.19)	100.00		
TOTAL REVENUES		0.00	4,406.19	0.00	(4,406.19)	100.00		
Fund 382 - 2016 SPECIAL ASSESSMENT:								
TOTAL REVENUES		0.00	4,406.19	0.00	(4,406.19)	100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		0.00	4,406.19	0.00	(4,406.19)	100.00		
Fund 383 - 2017 SPECIAL ASSESSMENTS								
000 - REVENUE		0.00	67,928.62	1,090.55	(67,928.62)	100.00		
TOTAL REVENUES		0.00	67,928.62	1,090.55	(67,928.62)	100.00		
Fund 383 - 2017 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		0.00	67,928.62	1,090.55	(67,928.62)	100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		0.00	67,928.62	1,090.55	(67,928.62)	100.00		
Fund 384 - 2018 SPECIAL ASSESSMENTS								
000 - REVENUE		0.00	188,590.48	7,545.98	(188,590.48)	100.00		
TOTAL REVENUES		0.00	188,590.48	7,545.98	(188,590.48)	100.00		
Fund 384 - 2018 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		0.00	188,590.48	7,545.98	(188,590.48)	100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		0.00	188,590.48	7,545.98	(188,590.48)	100.00		
Fund 385 - 2019 SPECIAL ASSESSMENTS								
000 - REVENUE		0.00	191,271.68	1,033.29	(191,271.68)	100.00		

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 03/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 385 - 2019 SPECIAL ASSESSMENTS						
TOTAL REVENUES		0.00	191,271.68	1,033.29	(191,271.68)	100.00
Fund 385 - 2019 SPECIAL ASSESSMENTS:						
TOTAL REVENUES		0.00	191,271.68	1,033.29	(191,271.68)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	191,271.68	1,033.29	(191,271.68)	100.00
Fund 397 - 2009 LTGO DEBT						
000 - REVENUE		76,023.00	76,022.50	60,886.25	0.50	100.00
TOTAL REVENUES		76,023.00	76,022.50	60,886.25	0.50	100.00
905 - DEBT SERVICE		76,023.00	15,136.25	0.00	60,886.75	19.91
TOTAL EXPENDITURES		76,023.00	15,136.25	0.00	60,886.75	19.91
Fund 397 - 2009 LTGO DEBT:						
TOTAL REVENUES		76,023.00	76,022.50	60,886.25	0.50	100.00
TOTAL EXPENDITURES		76,023.00	15,136.25	0.00	60,886.75	19.91
NET OF REVENUES & EXPENDITURES		0.00	60,886.25	60,886.25	(60,886.25)	100.00
Fund 401 - CAPITAL PROJECT FUND						
000 - REVENUE		376,089.00	374,450.89	0.00	1,638.11	99.56
TOTAL REVENUES		376,089.00	374,450.89	0.00	1,638.11	99.56
000 - REVENUE		410,439.00	146,860.56	15,820.76	263,578.44	35.78
TOTAL EXPENDITURES		410,439.00	146,860.56	15,820.76	263,578.44	35.78
Fund 401 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		376,089.00	374,450.89	0.00	1,638.11	99.56
TOTAL EXPENDITURES		410,439.00	146,860.56	15,820.76	263,578.44	35.78
NET OF REVENUES & EXPENDITURES		(34,350.00)	227,590.33	(15,820.76)	(261,940.33)	662.56
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM						
000 - REVENUE		2,274,807.00	31,886.59	2,237.35	2,242,920.41	1.40
TOTAL REVENUES		2,274,807.00	31,886.59	2,237.35	2,242,920.41	1.40
270 - ADMINISTRATIVE		0.00	1,051.00	0.00	(1,051.00)	100.00
966 - TRANSFERS OUT		2,274,807.00	2,947,710.00	0.00	(672,903.00)	129.58

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM						
TOTAL EXPENDITURES		2,274,807.00	2,948,761.00	0.00	(673,954.00)	129.63
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM:						
TOTAL REVENUES		2,274,807.00	31,886.59	2,237.35	2,242,920.41	1.40
TOTAL EXPENDITURES		2,274,807.00	2,948,761.00	0.00	(673,954.00)	129.63
NET OF REVENUES & EXPENDITURES		0.00	(2,916,874.41)	2,237.35	2,916,874.41	100.00
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH						
000 - REVENUE		0.00	297.18	16.78	(297.18)	100.00
TOTAL REVENUES		0.00	297.18	16.78	(297.18)	100.00
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH:						
TOTAL REVENUES		0.00	297.18	16.78	(297.18)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	297.18	16.78	(297.18)	100.00
Fund 494 - CAPITAL PROJECTS FUND						
000 - REVENUE		10,000.00	294.57	16.62	9,705.43	2.95
TOTAL REVENUES		10,000.00	294.57	16.62	9,705.43	2.95
270 - ADMINISTRATIVE		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		10,000.00	0.00	0.00	10,000.00	0.00
Fund 494 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		10,000.00	294.57	16.62	9,705.43	2.95
TOTAL EXPENDITURES		10,000.00	0.00	0.00	10,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	294.57	16.62	(294.57)	100.00
Fund 497 - CAPITAL PROJECTS-SUBDIVISION						
000 - REVENUE		0.00	10,674.50	0.00	(10,674.50)	100.00
TOTAL REVENUES		0.00	10,674.50	0.00	(10,674.50)	100.00
Fund 497 - CAPITAL PROJECTS-SUBDIVISION:						
TOTAL REVENUES		0.00	10,674.50	0.00	(10,674.50)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2020

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 03/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 497 - CAPITAL PROJECTS-SUBDIVISION						
	NET OF REVENUES & EXPENDITURES	0.00	10,674.50	0.00	(10,674.50)	100.00
Fund 588 - TRANSPORTATION FUND						
	000 - REVENUE	75,279.00	76,382.08	26,218.76	(1,103.08)	101.47
	TOTAL REVENUES	75,279.00	76,382.08	26,218.76	(1,103.08)	101.47
	200 - GEN SERVICES	75,279.00	62,938.74	0.00	12,340.26	83.61
	TOTAL EXPENDITURES	75,279.00	62,938.74	0.00	12,340.26	83.61
Fund 588 - TRANSPORTATION FUND:						
	TOTAL REVENUES	75,279.00	76,382.08	26,218.76	(1,103.08)	101.47
	TOTAL EXPENDITURES	75,279.00	62,938.74	0.00	12,340.26	83.61
	NET OF REVENUES & EXPENDITURES	0.00	13,443.34	26,218.76	(13,443.34)	100.00
Fund 590 - SEWER FUND						
	000 - REVENUE	2,801,735.00	1,461,218.89	493,523.08	1,340,516.11	52.15
	TOTAL REVENUES	2,801,735.00	1,461,218.89	493,523.08	1,340,516.11	52.15
	200 - GEN SERVICES	1,648,648.00	1,225,333.73	172,901.99	423,314.27	74.32
	549 - SEWER OPERATIONS	562,292.00	140,856.95	27,479.24	421,435.05	25.05
	901 - CAPITAL OUTLAY	540,000.00	91,970.00	0.00	448,030.00	17.03
	905 - DEBT SERVICE	50,795.00	50,794.66	45,397.33	0.34	100.00
	TOTAL EXPENDITURES	2,801,735.00	1,508,955.34	245,778.56	1,292,779.66	53.86
Fund 590 - SEWER FUND:						
	TOTAL REVENUES	2,801,735.00	1,461,218.89	493,523.08	1,340,516.11	52.15
	TOTAL EXPENDITURES	2,801,735.00	1,508,955.34	245,778.56	1,292,779.66	53.86
	NET OF REVENUES & EXPENDITURES	0.00	(47,736.45)	247,744.52	47,736.45	100.00
Fund 591 - WATER FUND						
	000 - REVENUE	3,614,094.00	2,819,774.45	917,735.59	794,319.55	78.02
	TOTAL REVENUES	3,614,094.00	2,819,774.45	917,735.59	794,319.55	78.02
	200 - GEN SERVICES	465,284.00	359,160.14	44,109.64	106,123.86	77.19
	552 - WATER UNDERGROUND	612,939.00	402,918.68	41,185.11	210,020.32	65.74



PERIOD ENDING 03/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 (NORMAL (ABNORMAL))	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
553 - WATER FILTRATION		1,035,427.00	753,870.28	60,830.08	281,556.72	72.81
901 - CAPITAL OUTLAY		455,000.00	399,607.96	1,781.80	55,392.04	87.83
905 - DEBT SERVICE		611,082.00	438,156.25	0.00	172,925.75	71.70
TOTAL EXPENDITURES		3,179,732.00	2,353,713.31	147,906.63	826,018.69	74.02
Fund 591 - WATER FUND:						
TOTAL REVENUES		3,614,094.00	2,819,774.45	917,735.59	794,319.55	78.02
TOTAL EXPENDITURES		3,179,732.00	2,353,713.31	147,906.63	826,018.69	74.02
NET OF REVENUES & EXPENDITURES		434,362.00	466,061.14	769,828.96	(31,699.14)	107.30
Fund 599 - WASTEWATER FUND						
000 - REVENUE		2,052,374.00	1,542,531.18	236,607.55	509,842.82	75.16
TOTAL REVENUES		2,052,374.00	1,542,531.18	236,607.55	509,842.82	75.16
548 - WASTEWATER OPERATIONS		1,627,374.00	1,247,756.85	139,195.99	379,617.15	76.67
901 - CAPITAL OUTLAY		525,000.00	174,499.23	5,000.00	350,500.77	33.24
TOTAL EXPENDITURES		2,152,374.00	1,422,256.08	144,195.99	730,117.92	66.08
Fund 599 - WASTEWATER FUND:						
TOTAL REVENUES		2,052,374.00	1,542,531.18	236,607.55	509,842.82	75.16
TOTAL EXPENDITURES		2,152,374.00	1,422,256.08	144,195.99	730,117.92	66.08
NET OF REVENUES & EXPENDITURES		(100,000.00)	120,275.10	92,411.56	(220,275.10)	120.28
Fund 661 - FLEET MAINTENANCE FUND						
000 - REVENUE		1,215,746.00	528,777.88	43,347.93	686,968.12	43.49
TOTAL REVENUES		1,215,746.00	528,777.88	43,347.93	686,968.12	43.49
891 - FLEET MAINTENANCE		277,241.00	245,095.15	17,448.35	32,145.85	88.41
901 - CAPITAL OUTLAY		938,505.00	238,352.56	0.00	700,152.44	25.40
TOTAL EXPENDITURES		1,215,746.00	483,447.71	17,448.35	732,298.29	39.77
Fund 661 - FLEET MAINTENANCE FUND:						
TOTAL REVENUES		1,215,746.00	528,777.88	43,347.93	686,968.12	43.49
TOTAL EXPENDITURES		1,215,746.00	483,447.71	17,448.35	732,298.29	39.77

PERIOD ENDING 03/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT
		AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 03/31/2020	NORMAL (ABNORMAL)	BALANCE	
Fund 661 - FLEET MAINTENANCE FUND								
NET OF REVENUES & EXPENDITURES		0.00		45,330.17		25,899.58	(45,330.17)	100.00
TOTAL REVENUES - ALL FUNDS		27,553,978.00		19,367,650.83		2,280,126.74	8,186,327.17	70.29
TOTAL EXPENDITURES - ALL FUNDS		27,118,744.00		19,445,996.61		1,292,621.77	7,672,747.39	71.71
NET OF REVENUES & EXPENDITURES		435,234.00		(78,345.78)		987,504.97	513,579.78	18.00

# OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD

## MEETING MINUTES

April 28, 2020

4:30 P.M.

Virtual (via Zoom application)

1. Roll (4:30 p.m.)  
Members Present: G. Chinavare, J. Sawyer, J. Archer (with confirmation that Archer is now the primary representative for Owosso Township, with D. Chrenka as the alternate)  
Alternates Present: None  
Others Present: T. Guysky, WWTP Superintendent/Board Secretary  
G. Burk, Citizen
2. Minutes of the February 25, 2020 meeting: Motion by Archer to approve the February 25, 2020 meeting minutes with support by Sawyer. No Discussion. Motion carries 3-0.
3. Secretary's Report:
  - a) Plant Performance Summaries (February 2020-March 2020): Guysky noted full permit compliance for both months.
  - b) WWTP COVID-19 Issues/Mitigation Measures: Guysky discussed how the COVID-19 restrictions and guidance have affected WWTP operations, noting that the CDC has indicated no greater risk to contract the virus through wastewater. The plant has run with a skeleton crew the last several weeks, but overdue maintenance projects necessitate full staff beginning next week. Plant workers are also following hygiene and social distancing measures as much as possible.
  - c) WWTP Project Updates: Guysky updated the board on the backup generator project, noting that troubleshooting has identified pump VFDs to be the source of the harmonic distortions. Installation of line reactors should resolve the issue, and should occur within the next couple weeks. Chinavare updated the board on the headworks project, noting the bid results are in and all significantly exceeded amounts allocated to SRF funding. The overage will be covered with WWTP funds. The bid will be awarded to Grand River Construction (Hudsonville, MI).
4. Old Business
  - a) Wastewater Plant Agreement Review: All agreed this is not a current priority, and will be addressed later in the year.
  - b) SRF Loan Application Status: Chinavare noted the SRF approval process is nearly complete.
5. New Business
  - a) FY 2020-21 Budget Discussion/Service Unit Charges: Board discussion on the proposed O & M Charge increase to \$1,725,000 (from \$1,620,000 last fiscal year), and the proposed Replacement Charge increase to \$600,000 (from \$400,000 last fiscal year). All agreed this

will be further discussed at the May meeting, with confirmation of the increase amounts by Chinavare, before voting on each.

6. Citizens'/Members' Comments: None
7. Next Meeting: May 26, 2020, 4:30 p.m.
8. Adjourn: Motion to adjourn by Chinavare, with support by Archer. No discussion. Motion carries 3-0. Meeting adjourned at 5:00 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary  
Approval by Review Board – Pending