

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MARCH 16, 2020
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 2, 2020:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Change Order – 2020 Sidewalk Replacement Program Contract. Waive competitive bidding requirements, approve Change Order No. 2 to the 2018 Sidewalk Replacement Program Contract with Seifert Construction LLC adding \$100,000.00 for performance of the 2020 Sidewalk Replacement Program at unit prices at same level as 2019 prices, further approve a contingency of \$20,000.00, and authorize payment up to \$120,000.00 to the contractor upon satisfactory completion of the work or portion thereof.
2. First Reading and Set Public Hearing – Rezoning 425 and 429 Hamblin Street. Conduct first reading and set a public hearing for Monday, April 6, 2020 to receive citizen comment regarding the request to rezone the properties at 425 and 429 Hamblin from R-2, Two Family Residential, to I-1, Light Industrial.
3. Check Register – February 2020. Affirm check disbursements totaling \$1,001,541.85 for February 2020.

ITEMS OF BUSINESS

1. Recreation Passport Grant Application. Consider approval of application for a Recreation Passport Grant seeking funding for the rehabilitation of the parking lot and former pool house in Grove Holman Park.
2. METRO Act Application – Verizon Wireless – 825 W Main Street. Deny right-of-way telecommunications permit application under PA 48 of 2000 from Cellco Partnership, DBA Verizon Wireless at 825 W Main Street for a 43 foot small cell wireless communications pole and attachments.
3. March 30 City Council Meeting Agenda. Set agenda for the 5th Monday Council meeting on March 30, 2020.

COMMUNICATIONS

1. Westtown Merchant Association. Request to move planters.
2. Shiawassee Arts Center. Request for support of grant application.
3. N. Bradley Hissong, Building Official. February 2020 Building Department Report.
4. N. Bradley Hissong Building Official. February 2020 Code Violations Report.
5. N. Bradley Hissong Building Official. February 2020 Inspection Report.
6. N. Bradley Hissong Building Official. February 2020 Certificates Issued Report.
7. Kevin D. Lenkart, Public Safety Director. February 2020 Police Report.
8. Kevin D. Lenkart, Public Safety Director. February 2020 Fire Report.
9. Historical Commission. Minutes of February 10, 2020.
10. Planning Commission. Minutes of February 24, 2020.
11. WWTP Review Board. Minutes of February 25, 2020.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, March 30, 2020 – 5th Monday meeting
Monday, April 6, 2020 – Regular meeting

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – 2 terms expire December 31, 2020
Planning Commission – term expires June 30, 2020

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MARCH 2, 2020
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: PASTOR GARY BEAL
CHURCH OF JUBILEE

PLEDGE OF ALLEGIANCE: COUNCILMEMBER JANA L. FEAR

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C. Haber,
Daniel A. Law, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 2, 2020

Motion by Councilmember Bailey to approve the Minutes of the Regular Meeting of March 2, 2020 as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

2020 Street Bond Question – Informational Presentation

City Manager Nathan R. Henne gave a presentation imparting information on the Street Bond Question that will be on the March 10, 2020 ballot.

PUBLIC HEARINGS

Ordinance Amendment – Chapter 29, Streets, Sidewalks and Other Public Places

The proposed amendment would remove the cash deposit option in lieu of a performance bond as it applies to the granting of permits to approve work taking place in the City right-of-way.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 29, Streets, Sidewalks and Other Public Places, Article II, Streets, Division 2, Permits, Sec. 29-48, Performance bond, of the Code of Ordinances of the City of Owosso.

The following people commented in regard to the proposed amendment:

Gary Burk, Owosso Township resident and former Utilities Director, via email, asked how the proposed change would apply to property owners seeking a permit in their name for work not involving a street cut. He suggested the Council consider allowing a property owner/permittee to sign an agreement consenting to the placement of a lien on the property for the cost of any outstanding work governed by the permit that must be performed by the City, with said charges collected in a manner similar to that of unpaid utility bills.

Tom Manke, Owosso Township resident and former contractor, said he thought that 90% of contractors would not be able to obtain a performance bond and approving the proposed change will effectively cut small contractors from the list of bidders for City work.

The public hearing was closed.

After hearing all interested parties the Council discussed whether Mr. Burk's idea of allowing permit holders to sign an agreement to restore the right-of-way should be added to the ordinance.

Motion by Councilmember Bailey to amend the proposed ordinance to allow applicants to obtain a performance bond or sign an agreement allowing the City to place a lien on the property for the cost of any uncompleted work required by the permit, with said amendment to be brought for first reading at the next meeting.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, Haber, Bailey, Mayor Pro-Tem Osika, Councilmember Fear,
and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, Owosso Township resident, expressed his anger believing the Council had voted to approve the ordinance amendment as proposed. It was explained to him that the proposed ordinance would be amended and brought back for first reading at the next meeting.

Eddie Urban, 601 Glenwood Avenue, noted that you need to do your homework before making comments at a meeting.

Mayor Pro-Tem Osika welcomed the students from the local high school to the meeting, noting they are dually enrolled in college classes as well.

CITY MANAGER REPORT

The latest Project Status Report was distributed to Council.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Emergency Repair Authorization – Tertiary Tower Back-up Pump. Approve emergency repair and

overhaul of the back-up pump for the tertiary towers at the WWTP in an amount not to exceed \$12,180.00 and authorize payment to the Professional Pump, Inc. upon satisfactory repair and installation of said unit as follows:

RESOLUTION NO. 36-2020

**AUTHORIZING EMERGENCY REPAIR SERVICES OF
THE BACK-UP TERTIARY PUMP AT THE WWTP
BY PROFESSIONAL PUMP, INC. OF BELLEVILLE, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to provide biological treatment of wastewater for the city and regional customers in compliance with the NPDES discharge permit issued by the state of Michigan, and

WHEREAS, the ability to pump and treat wastewater on demand is compromised when specialized process equipment becomes inoperable, and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for the repair of the back-up tertiary pump for the WWTP, and has verified the necessity to restore the pump to full and reliable operating condition, and recommends authorizing Professional Pump, Inc. to provide this repair, rebuild service in the amount of \$12,180.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a purchased services agreement with Professional Pump, Inc. of Belleville, Michigan for a repair of the tertiary pump, and to waive the competitive solicitation process as normally required by the city purchasing policy.
- SECOND: The accounts payable department is authorized to submit payment to Professional Pump, Inc. in the amount of \$12,180.00 upon satisfactory delivery of the rebuilt pump.
- THIRD: The above expenses shall be paid from account no. 599-548-833.000.

Automatic Meter Reading System Upgrade. Approve upgrade of the Automatic Water Meter Reading System to the Aclara ONE System in the amount of \$19,500.00 and approve payment to the vendor upon satisfactory upgrade of the system as detailed:

RESOLUTION NO. 37-2020

**APPROVAL OF PROPOSAL PROVIDED BY ACLARA OF ST. LOUIS, MISSOURI
TO UPGRADE THE WATER METER READING SYSTEM TO ACLARA ONE
FOR USE IN THE WATER BILLING DEPARTMENT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into a contract for the installation of an automatic meter reading (AMR) Fixed Network Administrator system with Aclara by the adoption of Resolution 37-2017 on March 20, 2017; and

WHEREAS, the city and Director of Public Services & Utilities desires to upgrade the AMR system to Aclara ONE to avoid obsolescence of system support and to enhance management reporting tools and metered account troubleshooting capabilities not currently available in the existing NCC/STAR AMR system.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to upgrade the existing NCC/STAR AMR Fixed Network Administrator system to the Aclara ONE AMR system in the amount of \$19,500.00.
- SECOND: The accounts payable department is authorized to submit payment to Aclara of St. Louis, Missouri in the amount not to exceed \$19,500.00.
- THIRD: The above expenses shall be paid from the FY2019-2020 Water Fund and Sewer Fund.

Purchase Authorization - DPW Fleet Pickup Trucks. Waive competitive bidding requirements, authorize the purchase of one Ford F150 4x2 pickup and one Ford F250 4x4 pickup truck for the DPW fleet from Signature Ford Lincoln Mercury in the amount of \$53,842.00 utilizing State Contract No. 071 B7700180/Macomb County Contracts 71-15 & 21-18, approve a contingency of \$2,000.00 for estimated shipping and handling and unplanned configuration changes, and further authorize payment to the vendor upon satisfactory delivery of said vehicles as shown below:

RESOLUTION NO. 38-2020

AUTHORIZING PURCHASE AGREEMENTS TO SIGNATURE FORD OF OWOSSO, MICHIGAN TO PROCURE TWO FORD F250 PICKUP TRUCKS FOR USE IN THE FLEET MOTOR POOL

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Replacement Fund for the replacement of a pickup trucks used for the maintenance of streets and other community public works services, and

WHEREAS, the existing pickup trucks #303 and #304 are at end of their useful service life and, no longer cost efficient to maintain, and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDeal Contract as priced by Owosso Motors, Inc. d/b/a Signature Ford Lincoln Mercury of Owosso, Michigan, and recommends authorizing a purchase agreement between the city of Owosso and Signature Ford for the acquisition of two (2) 2020 Ford F250 pickup trucks, on State of Michigan MiDeal Contract No. 071B7700180, in the amount of \$53,842.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Owosso Motors, Inc. d/b/a Signature Ford Lincoln Mercury for the purchase of two (2) 2020 Ford F250 pickup trucks, on State of Michigan MiDeal Contract No. 071B7700180, for use in the Fleet Motor Pool, in the amount of \$53,842.00.
- SECOND: The accounts payable department is authorized to submit payment to Owosso Motors, Inc. d/b/a Signature Ford Lincoln Mercury of Owosso, Michigan in the amount of \$53,842.00, plus contingency funds in the amount of \$2,000.00 for transportation & delivery expenses and unplanned configuration changes for a total of \$55,842.00 upon satisfactory delivery of said vehicles.
- THIRD: The above expenses shall be paid from account no. 661-901-979.000.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Fear, Bailey, Law, Pidek, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

None.

COMMUNICATIONS

Nathan R. Henne, City Manager. 2019 Planning Commission Annual Report.
Cheryl A. Grice, Finance Director. Revenue & Expenditure Report – January 2020.
Joshua D. Adams, DDA/Main Street Director. Executive Director Report – as of February 19, 2020.
Downtown Development Authority/Main Street. Minutes of February 5, 2020.

CITIZEN COMMENTS AND QUESTIONS

JoAnn Goodson said she is appalled that the City seems to be pinning its future on a dangerous drug like marijuana. She the City should have never allowed such businesses and that substances like marijuana can cause schizophrenia and damage a young person's brain.

Emily, Owosso High School student, said that people's brains are done developing in their early 20's and marijuana cannot legally be sold to anyone under the age of 21. She said she doesn't think it's a bad thing.

Tom Manke, Owosso Township resident, noted the high volume of likes and comments on his recent article about Lume, saying no negative reviews were posted.

Eddie Urban, 601 Glenwood Avenue, said he went into the service so that each person can have their say, just like they are doing here today.

Mackenzie, Owosso High School student, said she feels that allowing marijuana sales could really help with the condition of the streets and that she has always heard that it helps some people.

Matilda, Owosso High School student, said she and her grandmother had a conversation about marijuana, coming to the conclusion that you can use it if you want or you can leave it if you don't approve. She asked how the City plans to handle the smell associated with marijuana businesses. Mayor Eveleth noted that the ordinance governing the operation of marijuana related businesses requires installation of a ventilation system.

Councilmember Law defended his actions saying he voted to allow marijuana businesses because 58% of the people in town voted to approve its legalization and if had been 58% against he would have voted against it. He said the City is not hinging its growth on marijuana, Lume is just one store among many in the downtown. Lastly, he noted that he believes that bringing marijuana sales into the light of day was the right thing to do.

Councilmember Fear indicated that she had recently attended the MML's Elected Officials Academy, the topic of which was budget and finance. She said she received lots of great information and had good

interactions with other elected officials. One thing of note she wanted to relay is that the City of Owosso has lost approximately \$10 million in revenue sharing since 2002 thanks to Headlee/Proposal A.

City Manager Henne announced that he had signed a letter of intent today for the sale of the seven remaining lots in the Osburn Lakes subdivision to WJH!

Mayor Eveleth commended Shannon Howansky for the great job she has done selling the lots.

NEXT MEETING

Monday, March 16, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Downtown Loan Committee – Bank Representative - term expires June 30, 2021
Historical Commission – 2 terms expire December 31, 2020
Planning Commission – term expires June 30, 2020

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 8:19 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 9, 2020

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Change Order No.2 Seifert Construction, LLC

RECOMMENDATION:

Authorization to approve Change Order No. 2 to Seifert Construction, LLC of Ashley, Michigan, for the 2020 Sidewalk Restoration Program

BACKGROUND:

Council approved Change Order No.1 to the Seifert Construction contract at its March 18, 2019 meeting, as Seifert Construction offered to perform the same services at a 5% reduction from the 2018 competitive bid prices as listed below.

Bids received on June 5, 2018 for the 2018 Sidewalk Restoration Program were as follows:

- LA Construction of Flushing, MI in the amount of \$261,960.00
- KMI Road Maintenance of Burton, MI in the amount of \$174,457.00
- Epic Excavating of Grand Rapids, MI in the amount of \$165,205.00
- JB Contractors of Detroit, MI in the amount of \$145,450.
- Seifert Concrete of Ashley, MI in the amount of \$115,245.00

Seifert Concrete has offered to perform the same restoration services for the 2020 Sidewalk Restoration Program at the 2019 unit prices. Seifert Concrete has performed the Sidewalk Replacement Program restoration services for the city of Owosso consistently since 2008 thru 2019, as the low and responsible bidder.

The primary focus area as attached is consistent with previous years, as scheduled work moves through the city in a clockwise motion.

Additionally, sidewalk repairs/replacements will follow completion of neighborhood street rehabilitation work in 2020. Properties impacted by street rehabilitation activities will receive new sidewalks and/or drive approaches as appropriate. Other properties within the street rehabilitation project area not impacted by construction activity will be surveyed for sidewalk restoration as well as the primary focus area. The intent of this initiative is to pursue neighborhood restoration uniformity.

FISCAL IMPACTS:

Funds for this work are to be charged to the Major and Local Street Maintenance Funds, Account Nos. 203-463-818-000 and 202-463-818-000 in the amount of \$100,000.00, plus additional restoration and replacement services required during the calendar year in the amount of \$20,000.00 for a total of \$120,000.00.

Attachment: (1) Resolution
(2) Project Map
(3) Seifert Proposal

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO.2 TO CONTRACT
WITH SEIFERT CONSTRUCTION, LLC OF ASHLEY, MICHIGAN
FOR THE 2020 SIDEWALK RESTORATION PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined sections of the sidewalk on various streets in the City have become misaligned, deteriorated, or damaged and that replacement is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso desires to extend the restoration services contract with Seifert Construction, LLC for the 2020 Sidewalk Replacement Program, at the 2019 city council approved unit prices, in an amount not to exceed \$100,000.00; and

WHEREAS, Seifert Construction, LLC is hereby determined to be qualified to provide such services, and has performed the same type services for the city of Owosso from 2008 through 2019.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

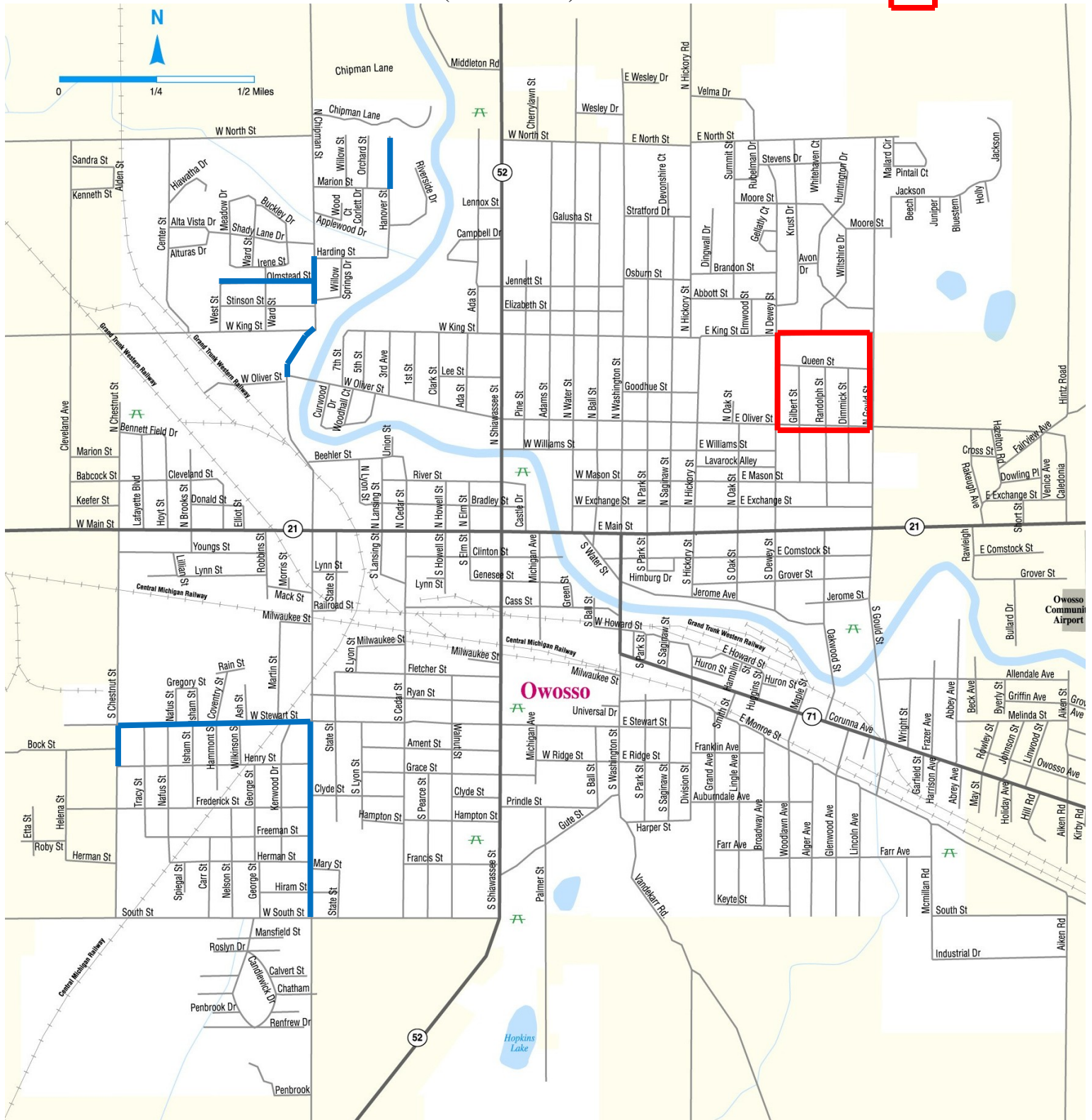
- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Seifert Construction, LLC for replacement of sections of damaged or misaligned sidewalk as part of the 2020 Sidewalk Replacement Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the necessary documents to execute the services contract with Seifert Construction, LLC in the amount of \$100,000.00, plus additional restoration and replacement services required as contingency during the calendar year in the amount of \$20,000.00, for a total of \$120,000.00.
- THIRD: The accounts payable department is authorized to pay Seifert Construction, LLC for work satisfactorily completed on the project up to the initial contact amount of \$100,000.00 plus contingency in the amount of \$20,000.00 for a total of \$120,000.00.
- FOURTH: The above expenses shall be paid from the Major and Local Street Maintenance Funds accounts 203-463-818-000 and 202-463-818-000.

CITY OF OWOSSO 2020 SIDEWALK PROGRAM

ROAD CONSTRUCTION FOLLOW UP AREA (if funds allow)



FOCUS AERA



**AMENDMENT NO. 2 TO
A CONTRACT FOR SERVICES WITH
SEIFERT CONSTRUCTION LLC
FOR THE 2018 SIDEWALK RESTORATION PROGRAM**

This amendment is attached and made part of the contract for services for the 2018 Sidewalk Restoration Program, authorized by City Council June 18, 2018, between the city of Owosso, Michigan (City) and Seifert Construction LLC (Contractor).

2020 SIDEWALK RESTORATION PROGRAM CONTRACT

PROJECT SCOPE OF WORK

The project scope of work shall be increased to include the 2020 Sidewalk Restoration Program as detailed on the attached map entitled: City of Owosso 2020 Sidewalk Program.

SCHEDULE

The schedule for the project is amended as follows:

No work can begin before July 1, 2020 and all work is to be completed by November 15, 2020.

COMPENSATION

Compensation for said work shall be provided according to the unit prices provided in the attached 2020 Sidewalk Program Unit Price Proposal in an amount not to exceed \$100,000.00, plus a contingency of \$20,000.00 to be utilized upon written authority of the City.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date first above written.

For the Contractor:

By: _____

Its: _____

By: _____

Its: _____

Executed: _____, 2020

For the City:

By: _____

Christopher T. Eveleth, Mayor

By: _____

Amy K. Kirkland, City Clerk

Executed: _____, 2020

2020 Sidewalk Program Unit Price Proposal

TO: THE CITY OF OWOSSO (HEREINAFTER CALLED THE "CITY")

The undersigned does hereby offer the following unit prices:

Item	Description	Unit	2019 Unit Price	2020 Unit Price
1	4" Sidewalk Removal and Replace	Sft	\$5.225	\$5.225
2	6" Sidewalk Removal and Replace	Sft	\$5.70	\$5.70
3	Lawn Restoration	Sft	\$0.76	\$0.76
4	Saw Cut	LF	\$1.425	\$1.425
5	Curb Removal and Replace	LF	\$28.50	\$28.50
6	7" Sidewalk Ramp Removal and Replace	Sft	N/A	<i>\$ 7.50</i>
7	Detectable Warning Surface, Modified	Ft	N/A	<i>\$ 75.00</i>

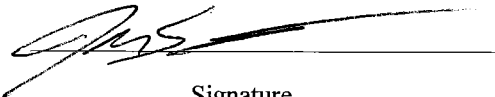
On behalf of Seifert Concrete, I hereby submit this proposal for 2020 Sidewalk Program for your consideration. The undersigned acknowledges that this proposal is subject to the General Conditions and the General Specifications included in the contract documents. In submitting this proposal, it is understood that the right is reserved by the CITY to reject any and all proposals, and waive any irregularities in the bidding process. The CITY may award this contract based on any combination of the total bid and/or alternates.

Seifert Concrete

Bidder

608 W OAK ST ASHLEY, ME 48806

Business Address



Signature

989-620-0188

Telephone Number

Jon Seifert

Printed Name

Seifert-jon@yahoo.com

E-Mail Address

owner

Title



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 13, 2020

TO: Mayor Eveleth and the Owosso City Council

FROM: Nathan Henne, City Manager

SUBJECT: The Planning Commission voted at its regular meeting on February 24, 2020 to rezone the following addresses to allow these lots to be combined with 434 E Howard Street.

RECOMMENDATION:

The Planning Commission recommends zoning map changes to reflect the new zoning of the following properties:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
425 Hamblin	050-430-000-002-00	R-2 Two Family Residential District	I-1 Light Industrial District
429 Hamblin	050-430-000-003-00	R-2 Two Family Residential District	I-1 Light Industrial District

BACKGROUND:

Carrie Cobb, owner of Trebor Industries at 434 E Howard Street also owns the 2 properties on Hamblin. There is a house at 425 Hamblin that will be removed due to its dilapidated state. There is an existing shed on the property that Carrie would like to keep there as it holds mowing machinery, etc. Per city ordinance, an accessory structure can't be located on a lot without a principal building. The owner's intentions are to rezone the lots and combine with her business.

FISCAL IMPACTS:

No fiscal impacts.

RESOLUTION NO.
SETTING A PUBLIC HEARING TO
AMEND CHAPTER 38 ZONING OF THE CODE OF ORDINANCES
TO REZONE A PARCEL OF REAL PROPERTY
AT 425 HAMBLIN STREET AND 429 HAMBLIN STREET
AND AMEND THE ZONING MAP

Whereas, the city of Owosso received a petition from a land owner of real property identified as 425 Hamblin Street, parcel 050-430-000-002-00, N 45' OF S 136' LOT 13 (EX E 59 1/2') LOUISA MERELLS ADD to rezone the parcel from R-2 Two Family Residential District to I-1 Light Industrial District; and

Whereas, the city of Owosso received a petition from a land owner of real property identified as 429 Hamblin Street, parcel 050-430-000-003-00, LOT 13 (EX S S 136' & E 59 1/2') LOUISA MERELLS ADD to rezone the parcel from R-2 Two Family Residential District to I-1 Light Industrial District; and

Whereas, the planning commission published the request, held a public hearing on the request, and deliberated on the request; and

Whereas, the city staff and planning commission recommend, without reservations or conditions, the denial to rezone the parcel 050-430-000-002-00, 425 Hamblin Street from R-2 Two Family Residential District to I-1 Light Industrial District; and

Whereas, the city staff and planning commission recommend, without reservations or conditions, the denial to rezone the parcel 050-430-000-003-00, 429 Hamblin Street from R-2 Two Family Residential District to I-1 Light Industrial District; and

Whereas, the item must now be considered by City Council and a public hearing by the Council is required before any such ordinance amendment can be acted upon.

Now Therefore, Be It Resolved, that Chapter 38, Zoning, of the Code of the City of Owosso be amended as follows:

SECTION 1. That Chapter 38, Zoning Code of the City of Owosso Sec. 38-27, *Zoning Districts and Map*, reflect the following change to be noted on the official map and filed with the city clerk:

Indicate a zoning classification of I-1 Light Industrial District for 425 Hamblin Street, parcel 050-430-000-002-00.

Indicate a zoning classification of I-1 Light Industrial District for 429 Hamblin Street, parcel 050-430-003-00.

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, April 6, 2020 at or about 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.



WILLIAMS AND LYON'S
ADDITION

E. HOWARD ST.

E. HOWARD ST.

HURON ST.

HAMBLIN ST.

HUGGINS ST.

HURON ST.

CORUNNA AVE.

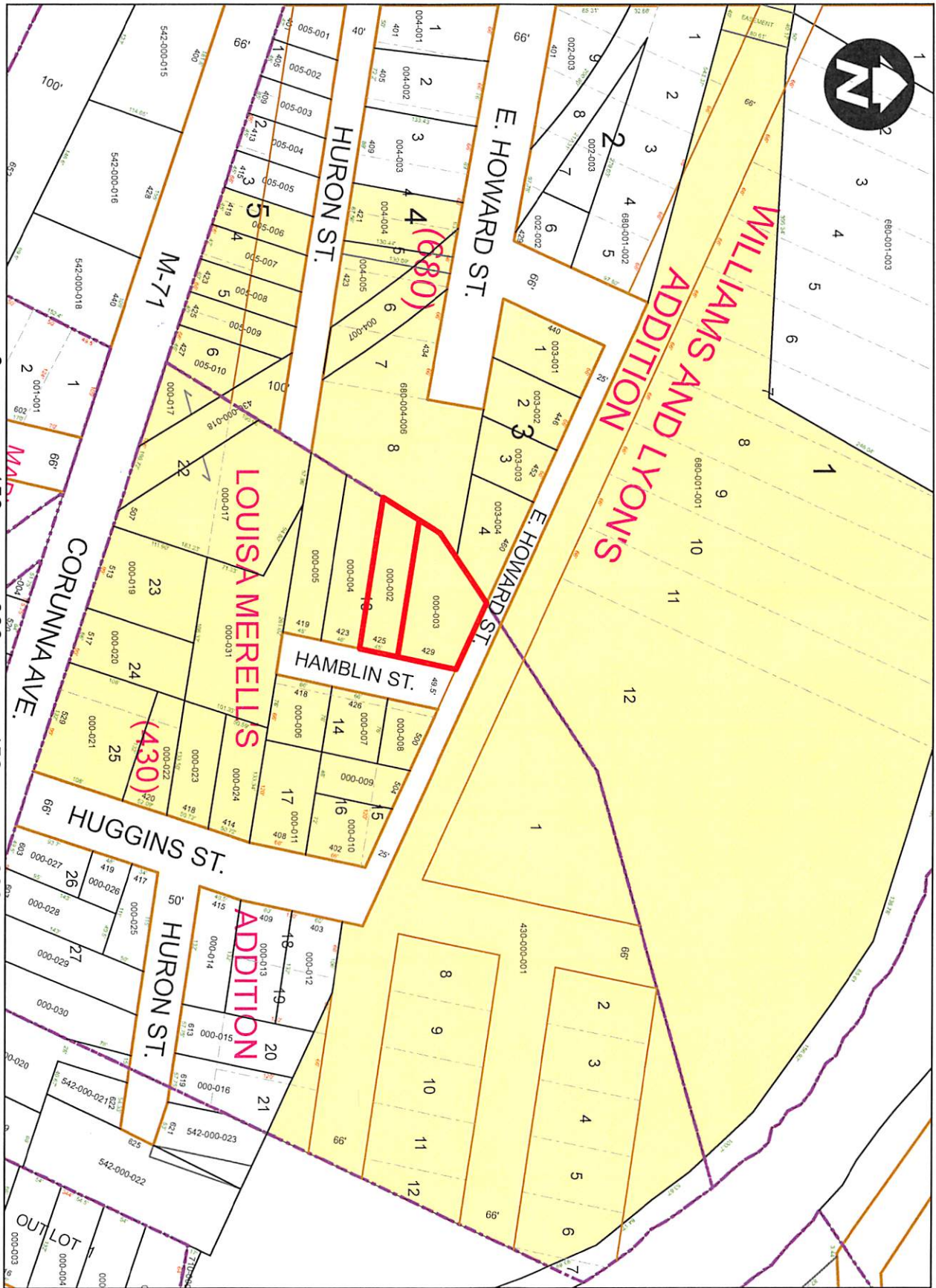
M-71

LOUISA MERELLS

ADDITION

(680)

(430)



OWOSSO



CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 02/01/2020 - 02/29/2020

Check Date	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)				
02/07/2020	132216	SMITH CAROL A	OVERPAYMENT	\$ 408.86
02/07/2020	132217	AFLAC	PAYROLL DEDUCTIONS-AFLA PREMIUM	\$ 860.34
02/07/2020	132218	H K ALLEN PAPER CO	SUPPLIES	\$ 94.00
02/07/2020	132219	AMERICAN PUBLIC WORKS ASSOCIATION	MEMBERSHIP FOR CLAYTON WEHNER	\$ 124.00
02/07/2020	132220	CENTER FOR TECHNOLOGY & TRAINING/MICH TECH UNIV	CONFERENCES (3) FOR ENGINEERS	\$ 395.00
02/07/2020	132221	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$ 115.40
02/07/2020	132222	CHESANING RADIATOR AUTO SERVICE	CLEAN AND INSPECT COMPRESSOR RADIATOR	\$ 180.00
02/07/2020	132223	JUDY ELAINE CRAIG	JANUARY 2020 COURIER SERVICES	\$ 189.00
02/07/2020	132224	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES	\$ 425.86
02/07/2020	132225	DRUNK BUSTERS OF AMERICA LLC	IMPAIRMENT GOGGLES	\$ 188.00
02/07/2020	132226	DURAND AUTO PARTS	HYDRAULIC FITTINGS	\$ 184.03
02/07/2020	132227	FIRST BANKCARD	ALICE TRAINING-OLSEY/LAMAY/SCHMITZ	\$ 30.00
02/07/2020	132228	FIRST BANKCARD	LUNCH	\$ 28.74
02/07/2020	132229	FIRST BANKCARD	CONFERENCES/ROOM/MEMBERSHIP	\$ 756.05
02/07/2020	132230	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION CONTROL PROGRAM	\$ 731.25
02/07/2020	132231	HOME DEPOT CREDIT SERVICES	SUPPLIES/TOOLS	\$ 564.66
02/07/2020	132232	JC INTERIOR DESIGNS	SOURCING PROJECT FOR WORK TO BE DONE AT WWTP	\$ -
02/07/2020	132233	KLEIN ELECTRIC	EMERGENCY ELECTRICAL WORK AT THE WTP.	\$ 7,983.00
02/07/2020	132234	MEEKHOFF ELECTRIC, INC	BD Payment Refund	\$ 47.00
02/07/2020	132235	MICHIGAN GOVERNMENT FINANCE	BACK TO BASICS 2020 CLASSES-PAIGE WRIGHT	\$ 245.00
02/07/2020	132236	MICROBAC LABORATORIES INC	LAB TESTING	\$ 1,250.00
02/07/2020	132237	MID MICHIGAN CHIEFS OF POLICE ASSO	2020 MEMBERSHIP KEVIN LENKART	\$ 25.00
02/07/2020	132238	MISDU	PAYROLL DEDUCTIONS	\$ 1,703.90
02/07/2020	132239	BENJAMIN C PEIFFER	REIMBURSEMENT	\$ 20.00
02/07/2020	132240	PROFESSIONAL ANSWERING SERVICES	FEBRUARY 2020-TELEPHONE ANSWERING SERVICE	\$ 75.00
02/07/2020	132241	ANDREW REED	MEAL WHILE AT TRAINING-ADULT CSC	\$ 8.68
02/07/2020	132242	RICOH USA	MAINTENANCE/SUPPLIES-10/21/19-1/20/20	\$ 998.81
02/07/2020	132243	UTILITIES INSTRUMENTATION SERVICE	CRUISE SUBSCRIPTION/CELLULAR FEES-JAN 20	\$ 541.00
02/07/2020	132244	SCADATA HOLDINGS LLC	TECH SUPPORT	\$ 187.50
02/07/2020	132245	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$ 155.55
02/07/2020	132246	STATE OF MICHIGAN	MI LEAD & COPPER RULES TRAINING FOR DRINKING WATER OPERATORS	\$ 100.00
02/07/2020	132247	STATE OF MICHIGAN	BUNDLES OF SLOPE STAKES	\$ 709.20
02/07/2020	132248	WEB ASCENDER	WEBSITE HOSTING	\$ 150.00
02/07/2020	132249	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS	\$ 91.75
02/07/2020	5205(A)	ABSOPURE WATER COMPANY LLC	WATER FOR LAB USE	\$ 102.00
02/07/2020	5206(A)	ALS LABORATORY GROUP	WASTEWATER ANALYSES	\$ 185.00
02/07/2020	5207(A)	AMAZON CAPITAL SERVICES	SIGN HOLDERS/COVERALLS	\$ 192.24
02/07/2020	5208(A)	APPLIED SPECIALTIES INC	LIMECURE-25	\$ 4,603.50
02/07/2020	5209(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$ 2,225.30
02/07/2020	5210(A)	CAPITAL CONSULTANTS	ENGINEERING SERVICES	\$ 25,153.34
02/07/2020	5211(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 90.54
02/07/2020	5212(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 36,591.44

02/07/2020	5213(A)	D & G EQUIPMENT INC	PARTS/SUPPLIES	\$	133.02
02/07/2020	5214(A)	D & K TRUCK COMPANY INC	PARTS	\$	474.93
02/07/2020	5215(A)	DALTON ELEVATOR LLC	JANUARY 2020 CYLINDER RENT AND SUPPLIES	\$	380.81
02/07/2020	5216(A)	DBI BUSINESS INTERIORS	SIT/STAND LIFTING WORKSTATION	\$	255.00
02/07/2020	5217(A)	DETROIT SALT COMPANY LLC	ROAD SALT	\$	30,784.80
02/07/2020	5218(A)	ETNA SUPPLY COMPANY	PARTS	\$	1,410.04
02/07/2020	5219(A)	FASTENAL COMPANY	PARTS	\$	512.99
02/07/2020	5220(A)	FLEIS & VANDENBRINK ENGINEERING INC	2019 STREET RESURFACING PROGRAM ENGINEERING	\$	10,724.49
02/07/2020	5221(A)	GALL'S INC.	UNIFORM ACCESSORIES	\$	156.64
02/07/2020	5222(A)	GEOCORP INC	CHARTING SUPPLIES	\$	269.46
02/07/2020	5223(A)	GRAINGER, INC.	LABELS FOR LADDERS	\$	75.00
02/07/2020	5224(A)	GRAYMONT WESTERN LIME INC	BULK PEBBLE QUICK LIME	\$	6,904.04
02/07/2020	5225(A)	J & H OIL COMPANY	FUEL-PE 1/31/20	\$	5,951.15
02/07/2020	5226(A)	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE	\$	3,394.33
02/07/2020	5227(A)	JONES & BARTLETT LEARNING LLC	COURSE MANUALS (6)	\$	364.27
02/07/2020	5228(A)	MCMASTER-CARR SUPPLY CO	SUPPLIES	\$	47.54
02/07/2020	5229(A)	MICHIGAN WATER ENVIRONMENT ASSOCIATION	JOINT EXPO AND OPERATORS DAY 2020	\$	1,035.00
02/07/2020	5230(A)	1ST CHOICE AUTO PARTS INC	PARTS	\$	917.78
02/07/2020	5231(A)	NATIONAL VISION ADMINISTRATORS LLC	FEBRUARY 2020-VISION INSURANCE PREMIUM	\$	513.63
02/07/2020	5232(A)	NEOFUNDS BY NEOPOST	POSTAGE FOR MAILING MACHINE	\$	2,000.00
02/07/2020	5233(A)	OFFICE DEPOT	SUPPLIES	\$	237.41
02/07/2020	5234(A)	OFFICE SOURCE	OFFICE FURNITURE	\$	2,392.00
02/07/2020	5235(A)	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES	\$	22,032.25
02/07/2020	5236(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$	275.00
02/07/2020	5237(A)	POLYDYNE INC	AF 4500 POLYMER	\$	2,302.26
02/07/2020	5238(A)	PVS NOLWOOD CHEMICALS INC	SODIUM METABISULFITE	\$	1,572.68
02/07/2020	5239(A)	REEVES WHEEL ALIGNMENT, INC	VEHICLE REPAIRS/MAINTENANCE	\$	586.20
02/07/2020	5240(A)	REPUBLIC SERVICES INC	FEBRUARY 2020-REFUSE SERVICE	\$	387.36
02/07/2020	5241(A)	S L H METALS INC	PARTS	\$	53.81
02/07/2020	5242(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	VEHICLE REPAIRS/MAINTENANCE	\$	49.95
02/07/2020	5243(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$	670.73
02/07/2020	5244(A)	SW CONTROLS INC	UNIVERSAL PROCESS CONTROLLERS	\$	2,602.98
02/07/2020	5245(A)	TELEFLEX LLC	AMBULANCE MEDICAL SUPPLIES	\$	562.50
02/07/2020	5246(A)	UNITED PARCEL SERVICE	SHIPPING FEES	\$	31.96
02/07/2020	5247(A)	USA BLUE BOOK	PARTS/SUPPLIES	\$	602.93
02/07/2020	5248(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-1/16/20-1/31/20	\$	6,580.37
02/14/2020	132250	AMERICAN PUBLIC WORKS ASSOCIATION	CLAYTON WEHNER MEMBERSHIP	\$	6.00
02/14/2020	132251	BELL JEREMY	2019 Win Tax Refund 050-260-000-007-00	\$	12.12
02/14/2020	132252	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$	115.40
02/14/2020	132253	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$	23.98
02/14/2020	132254	MISDU	PAYROLL DEDUCTIONS	\$	1,703.90
02/14/2020	132255	MARK A MITCHELL	MEALS WHILE AT TRAINING	\$	30.00
02/14/2020	132256	OWOSSO PUBLIC SCHOOLS	TAX DISBURSEMENT	\$	401,887.53
02/14/2020	132257	PURE ROOTS LLC	BD Payment Refund-REISSUE OF LOST CHECK	\$	2,500.00
02/14/2020	132258	SHIAWASSEE COUNTY TREASURER	OWOSSO DRAIN PAYMENTS	\$	148.48
02/14/2020	132259	SHIAWASSEE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX	\$	881.54
02/14/2020	132260	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$	194,948.28
02/14/2020	132261	SHIAWASSEE DISTRICT LIBRARY	TAX DISBURSEMENT	\$	30,771.21

02/21/2020	132262	H K ALLEN PAPER CO	SUPPLIES	\$	370.40
02/21/2020	132263	ARBOR PROFESSIONAL SOLUTIONS INC	LEGAL FEES	\$	196.26
02/21/2020	132264	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC	\$	317.50
02/21/2020	132265	CENTRAL MICHIGAN DIESEL, INC.	WWTP DUMP TRUCK REPAIR AND MAINTENANCE	\$	1,927.94
02/21/2020	132266	TIMOTHY W CORDIER	EMERGENCY SEWER REPAIR 806 RYAN ST	\$	4,198.09
02/21/2020	132267	DAYSTARR COMMUNICATIONS	MARCH 20-PHONE AND BROADBAND INTERNET SERVICE	\$	975.58
02/21/2020	132268	DELTA DENTAL PLAN OF MICHIGAN	MARCH 20-DENTAL INSURANCE PREMIUM	\$	3,981.46
02/21/2020	132269	FIRST DUE FIRE SUPPLY	UNIFORM ACCESSORIES/SUPPLIES	\$	442.80
02/21/2020	132270	INDUSTRIAL SUPPLY OF OWOSSO INC	TOOLS/SUPPLIES	\$	46.40
02/21/2020	132271	MICHIGAN PUBLIC EMPLOYER LABOR RELATIONS ASSOCIATION	MARCH 20-PROGRAM FOR JESSICA UNANGST	\$	60.00
02/21/2020	132272	MICHIGAN SECTION, AWWA	WATER SOLUTIONS WEBINAR-DAVID HAUT	\$	50.00
02/21/2020	132273	MID-EASTERN MICHIGAN BRANCH APWA	LEAD AND COPPER RULE MEETING LUNCH (5)	\$	75.00
02/21/2020	132274	OWOSSO BOLT & BRASS CO	PARTS	\$	52.60
02/21/2020	132275	SCADATA HOLDINGS LLC	PARTS	\$	1,981.00
02/21/2020	132276	SHIAWASSEE COUNTY DRAIN OFFICE	2019 SPECIAL ASSESSMENTS FOR SHIAWASSEE COUNTY DRAINS	\$	14,457.53
02/21/2020	132277	SPRINT COMMUNICATIONS	CELL PHONE SERVICE AND EQUIPMENT-1/7/20-2/6/20	\$	726.26
02/21/2020	132278	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$	5,184.73
02/21/2020	132279	STATE OF MICHIGAN	GREAT LAKES WATER INFRASTRUCTURE CONF-GLENN CHINAVARE	\$	175.00
02/21/2020	132280	STATE OF MICHIGAN	2020 STORM WATER ANNUAL PERMIT FEE	\$	260.00
02/21/2020	132281	STATE OF MICHIGAN	TRAFFIC SIGNAL ENERGY-7/1/19-9/30/19	\$	481.23
02/21/2020	132282	STATE OF MICHIGAN	RECORDS MANAGEMENT FEES-10/1/19-9/30/20	\$	4,110.00
02/21/2020	132283	STATE OF MICHIGAN-UNCLAIMED PROP	2020 UNCLAIMED PROPERTY	\$	240.56
02/21/2020	132284	VALLEY LUMBER	MATERIALS	\$	386.09
02/21/2020	5249(A)	THE ACCUMED GROUP	JAN 20-AMBULANCE BILLING SERVICES	\$	5,542.82
02/21/2020	5250(A)	AMAZON CAPITAL SERVICES	DATA TRAVELERS	\$	80.19
02/21/2020	5251(A)	AMERICAN WATER WORKS ASSOCIATION	WATER TREATMENT OPERATOR LEVEL 1-CLASS	\$	601.00
02/21/2020	5252(A)	B S & A SOFTWARE	HR/INVENTORY SYSTEM ANNUAL SERVICE/SUPPORT	\$	1,977.00
02/21/2020	5253(A)	CENTRON DATA SERVICES, INC.	CHANGE TO FORM FOR WATER BILLS	\$	35.00
02/21/2020	5254(A)	CINTAS CORPORATION #308	FLOOR MATS	\$	45.27
02/21/2020	5255(A)	COMMUNITY IMAGE BUILDERS	PROFESSIONAL SERVICES	\$	3,546.50
02/21/2020	5256(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	27,269.36
02/21/2020	5257(A)	VOID		\$	-
02/21/2020	5258(A)	ROXANE K CRAMER	ELECTION WORK	\$	190.00
02/21/2020	5259(A)	EMPLOYEE BENEFIT CONCEPTS INC	FEBRUARY 2020-FAS ADMIN FEE	\$	105.00
02/21/2020	5260(A)	ETNA SUPPLY COMPANY	WATER INVENTORY/PARTS	\$	4,345.90
02/21/2020	5261(A)	FASTENAL COMPANY	PARTS/SUPPLIES	\$	32.67
02/21/2020	5262(A)	GALL'S INC.	UNIFORM ACCESSORIES	\$	48.77
02/21/2020	5263(A)	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$	1,079.81
02/21/2020	5264(A)	GOULD LAW PC	PROFESSIONAL SERVICES	\$	10,537.28
02/21/2020	5265(A)	GRAINGER, INC.	SUPPLIES	\$	282.82
02/21/2020	5266(A)	GREAT LAKES CENTRAL RAILWAY INC	SIGNAL DEVICES MAINTENANCE-JAN-DEC 2019	\$	3,738.00
02/21/2020	5267(A)	HACH COMPANY	LAB SUPPLIES	\$	1,856.24
02/21/2020	5268(A)	JON STEWART HARRIS	JAN 2020 ELECTRICAL INSPECTIONS	\$	500.00
02/21/2020	5269(A)	INTEGRITY BUSINESS SOLUTIONS LLC	ANNUAL ENVELOPE ORDER	\$	983.12
02/21/2020	5270(A)	INTERNATIONAL ASSOCIATION OF CHIEFS	MEMBERSHIP-KEVIN LENKART-1/1/20-12/31/20	\$	190.00
02/21/2020	5271(A)	INTERNATIONAL CODE COUNCIL INC	CODE BOOKS	\$	50.95
02/21/2020	5272(A)	J & H OIL COMPANY	FUEL-PE 2/15/20	\$	4,427.57
02/21/2020	5273(A)	LOGICALIS INC	JAN 2020-NETWORK ADMINISTRATOR/ENGINEERING SERVICES	\$	8,134.00

02/21/2020	5274(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$	253.94
02/21/2020	5275(A)	MAURER HEATING & COOLING, INC.	REPAIRS	\$	1,139.00
02/21/2020	5276(A)	MEMORIAL HEALTHCARE CENTER	DRUG SCREEN/LABS	\$	103.25
02/21/2020	5277(A)	METTLER-TOLEDO INC.	ANNUAL CALIBRATION OF SCALES	\$	438.48
02/21/2020	5278(A)	MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND	WORKER'S COMPENSATION INSURANCE-4TH PAYMENT	\$	27,947.00
02/21/2020	5279(A)	NEOPOST USA INC	POSTAGE METER RENTAL/MACHINE MAINTENANCE	\$	287.10
02/21/2020	5280(A)	OFFICE SOURCE	OFFICE FURNITURE	\$	195.62
02/21/2020	5281(A)	PASSPORT LABS INC	JAN 20-PARKING TICKET MANAGEMENT SYSTEM	\$	365.27
02/21/2020	5282(A)	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS-UNION DUES	\$	854.25
02/21/2020	5283(A)	RUBOB'S INC	JAN 20-PUBLIC SAFETY DRY CLEANING	\$	468.30
02/21/2020	5284(A)	SAFEBUILT MICHIGAN LLC	JAN 20-BUILDING DEPARTMENT SERVICES	\$	10,528.10
02/21/2020	5285(A)	SAFETY-KLEEN SYSTEMS INC	WWTP-QUARTERLY REPLACE/RECYCLE OF PARTS WASHER FLUID	\$	275.00
02/21/2020	5286(A)	THE SHERWIN-WILLIAMS CO.	SUPPLIES	\$	58.51
02/21/2020	5287(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	OPD VEHICLE REPAIRS	\$	2,893.29
02/21/2020	5288(A)	SW CONTROLS INC	FLOW METER	\$	1,841.91
02/21/2020	5289(A)	JESSICA UNANGST	AD FOR LABORER AT THE WTP	\$	49.00
02/21/2020	5290(A)	UNITED PARCEL SERVICE	SHIPPING FEES	\$	17.30
02/21/2020	5291(A)	VERIZON WIRELESS	MODEM FEES-1/11/20-2/10/20	\$	701.94

1 TOTALS:

(2 Checks Voided)

Total of 154 Disbursements: \$ 993,696.65

Bank 10 OWOSSO HISTORICAL FUND

02/07/2020	5322	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	359.91
02/07/2020	5323	ENGINEERED PROTECTION SYSTEMS INC	ALARM SERVICE CURWOOD CASTLE-3/1/20-5/31/20	\$	94.76
02/07/2020	5324	DEBBIE HEBERT	JANUARY 2020 RECORDING SERVICES	\$	49.00
02/07/2020	5325	ALBERT W MARTENIS III	FEB 2020 DIRECTOR SERVICES	\$	4,500.00
02/07/2020	5326	NO MOW PROBLEMS LAWN CARE	SNOW PLOWING AT GOULD HOUSE 1/19/20	\$	40.00
02/07/2020	5327	SPECIALTY SALVAGE LLC	TRASH SERVICE	\$	44.97
02/21/2020	5328	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	346.31
02/21/2020	5329	DAYSTARR COMMUNICATIONS	MARCH 20-PHONE AND BROADBAND INTERNET SERVICE	\$	155.25
02/21/2020	5330	HODGE GLASS SERVICE INC	KEYS FOR GOULD HOUSE/CASTLE	\$	5.00
02/21/2020	5331	ALBERT W MARTENIS III	MARCH 2020-HISTORICAL DIRECTOR SERVICES	\$	2,250.00

10 TOTALS:

Total of 10 Disbursements: \$ 7,845.20

REPORT TOTALS:

(2 Checks Voided)

Total of 164 Disbursements: \$ 1,001,541.85



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 12, 2020

TO: Mayor Eveleth and the Owosso City Council

FROM: Amy Fuller
Assistant to the City Manager

SUBJECT: Michigan Department of Natural Resources 2020 Recreation Passport Grant Application for the rehabilitation of the parking-lot and building in Grove Holman Park

RECOMMENDATION:

Approve the request from staff to apply for a \$150,000 grant from the MDNR as outlined below.

BACKGROUND:

The Parks & Recreation Commission recently completed the new skate park project in Grove Holman Park. This was possible due to a successful crowdfunding campaign through the MEDC's Public Spaces, Community Places program which raised a total of \$50,749.00 by 751 donors with the MEDC providing an additional \$30,000.00 as a match for the project. In addition, Grove Holman Park is currently used as our community sledding area.

This park is the former site of the City's community pool (Holman's Pool). In the early 2000s, due to infrastructure failures and lack of funding, the pool was dismantled and filled-in leaving behind the old pool building. This structure is a concrete block building with a concrete foundation and was used for locker storage, showers, and restrooms. When the pool was shut down the building was also shut up.

The development of the skate park and the location of the sledding hill open this park up to four-season use. As a result, the Parks & Recreation Commission would like to restore the former pool building and reactivate it with public restrooms, a concessions area, and a warming station, along with reconstructing the drive and parking area. The restored building would be a year-round facility that would bring new life to the park.

With Council's approval, the Commission applied for a 2019 Recreation Passport Grant through the DNR for \$150,000.00 to rehabilitate the Grove Holman Building and parking area for the uses stated above which was denied. Due to the competitive nature of this grant, changes to the 2020 scoring criteria, and the relative high score the project received in 2019, the Commission would like to reapply.

The Commission is asking for permission to apply for a 2020 Recreation Passport Grant through the DNR for \$150,000.00 to rehabilitate the Grove Holman Building and parking area for the uses stated above.

Due to time constraints on the grant and the availability of specific resources, a draft of the grant application is not available at this time. It is expected that the grant application will be completed by March 31st, prior to the April 1 deadline. Please contact me with any questions or concerns regarding this grant application request.

FISCAL IMPACTS:

Staff is asking the city commit a minimum of \$50,000 as its local contribution toward this project. Funds will come from a portion of the Parks and Recreation millage capture.

RESOLUTION NO.

**SEEKING A RECREATION PASSPORT GRANT THROUGH
MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

WHEREAS, Grove Homan Park is noted as a destination point within the city of Owosso that has been revitalized with the construction of a new skate park; and

WHEREAS, the current building in the park is no longer functioning, and regular maintenance cannot effectively address the reactivation of the structure; and

WHEREAS, the city of Owosso and its partners intend to rehabilitate the park's parking-lot, driveway, and existing building, using it for public restrooms, concessions, and a warming station for activities involving the skate park and winter sledding hill; and

WHEREAS, the city of Owosso and the Parks and Recreation Commission are publicly and financially committed to carrying out the improvements to the building and parking areas in Grove Holman Park; and

WHEREAS, the State of Michigan Department of Natural Resources is accepting Recreation Passport Grant applications for up to \$150,000 towards new or rehabilitated facilities for the purpose of "providing public outdoor recreation opportunities and infrastructure to support public outdoor recreation activity";

NOW, THEREFORE, BE IT RESOLVED that the city of Owosso city council commits to funding the capital rehabilitation funding proposal below and further directs staff to complete and submit an application for the Recreation Passport Grant Program through the Michigan Department of Natural Resources (MDNR).

Grove Holman Park Renovation	
Contributor	Contribution
Parks and Recreation Millage	\$50,000
Total Local Match	\$50,000
Grant Request	\$150,000
Total Grant Project	\$200,000



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 10, 2020

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Metro Act Permit-Cellco Partnership DBA Verizon Wireless - 825 W. Main Street

RECOMMENDATION:

Denial of the Right-Of-Way Telecommunications Permit application from Cellco Partnership DBA Verizon Wireless (Basking Ridge, NJ) for the installation and maintenance of a telecommunications facility consisting of small cell equipment on a Verizon Company owned wood pole along the east side of 100 block S. Lansing Street and as shown on the construction plans.

BACKGROUND:

On March 6, 2020, Cellco Partnership DBA Verizon Wireless submitted an application seeking a Bilateral METRO Act Permit to place telecommunication facilities in the city's rights-of-way. The Metropolitan Extension Telecommunications Rights-of-way Oversight Act, Act No. 48 of the Public Acts of 2002 (METRO Act) did away with local franchises, etc. for communications carriers and established a basic fee. Owosso allows the state to collect a fee paid yearly. The amount which State statute establishes is based on the linear feet of the cable in the right-of-way and the Act 51 funding formula.

Owosso must approve or deny a permit within 45 days of the filing of the application. Failure to act within the 45 days results in the automatic issuance of a permit.

City staff has reviewed and recommends denial of plans and permit application from Cellco Partnership DBA Verizon Wireless for installation and maintenance of a telecommunications facility consisting of small cell equipment on a Verizon Company owned wood pole along the east side of 100 block S. Lansing Street and as shown on the construction plans. **This denial is recommended because wireless communication infrastructure is not covered by PA 48 of 2000 (METRO Act) but rather PA 365 of 2018 (Small Wireless Communications Facilities Deployment Act).** PA 365 allows cities to charge a small annual fee, restrict height of any communications pole, and require demobilization and liability protection. It is our intention at a future meeting to bring a draft agreement for your approval under PA 365.

The utility pole hosting the small cell equipment is required to have its own unique street address. 825 W. Main has been approved by the city assessor for said address. Further, project plans provided by Tel-CAD Wireless reflect 819 W. Main. These plans have been corrected to document 825 W. Main, and are to be provided to city staff.

FISCAL IMPACTS:

Staff has received the state required Metro Act Permit application fee of \$500.00 and it is nonrefundable.

ATTACHMENTS:

- 1). Resolution Denying Metro Act Permit Application from Cellco Partnership DBA Verizon Wireless.
- 2). Right-of-Way Telecommunications Permit Application from Cellco Partnership DBA Verizon Wireless.
- 3). Construction Plans for Metro Act Permit Application from Cellco Partnership DBA Verizon Wireless.

RESOLUTION NO.

**A RESOLUTION DENYING A METRO ACT PERMIT BY THE CITY OF OWOSSO
TO CELLCO PARTNERSHIP DBA VERIZON WIRELESS FOR
INSTALLATION OF TELECOMMUNICATION FACILITIES IN THE CITY'S RIGHT-OF-WAY**

Whereas, the city of Owosso on March 6, 2020 received a METRO Act permit application from Cellco Partnership DBA Verizon Wireless whose address is One Verizon Way, Mailstop 4aW100, Basking Ridge, NJ 07920; and

Whereas, as provided for under the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended, Cellco Partnership DBA Verizon Wireless is seeking a Bilateral METRO Act Permit to place wireless telecommunication facilities in the city's right-of-way, recorded as address 825 W. Main Street, and in accordance with plans as submitted;

NOW THEREFORE BE IT RESOLVED that:

- FIRST: The city of Owosso hereby DENIES a Bilateral METRO Act Permit to Cellco Partnership DBA Verizon Wireless as PA 48 of 2002 does not cover wireless communication infrastructure.
- SECOND: The City Manager is authorized to draft an agreement between CellCo Partnership DBA Verizon Wireless and the City under PA 365 of 2018 (The Small Wireless Communications Facilities Deployment Act.
- THIRD: Said PA 365 Agreement will be subject to approval by City Council at a regular meeting.
- FOURTH: This denial of the METRO Act hereby satisfies the 45 day response requirement under the PA 48 of 2002.

METRO Act Permit Application Form
Revised February 2, 2015

City of Owosso

Name of Local Unit of Government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**Cellco Partnership DBA Verizon Wireless
("APPLICANT")**

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

City of Owosso
Name of local unit of government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS**

By
**Cellco Partnership DBA Verizon Wireless
("APPLICANT")**

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date: **2-13-2020**

1.2 Applicant's legal name: **Cellco Partnership DBA Verizon Wireless**
Mailing Address: **One Verizon Way
Mailstop 4AW100
Basking Ridge, NJ 07920**

Telephone Number: **866-860-4404**

Fax Number: _____

Corporate website: **www.verizon.com**

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Mailing Address: **Stan Wojciechowski/Brianne Schippling
24242 Northwestern Hwy
Southfield MI 48075**

Telephone Number: **248-915-3551**
Fax Number: **248-915-3598**
E-mail Address: Brianne.schippling@verizonwireless.com

1.3 Type of Entity: (Check one of the following)

- ☐ Corporation
☒ General Partnership
☐ Limited Partnership
☐ Limited Liability Company
☐ Individual
☐ Other, please describe: _____

1.4 Assumed name for doing business, if any: **NA**

1.5 Description of Entity: **Telecommunications**

1.5.1 Jurisdiction of incorporation/formation; **DELAWARE**

1.5.2 Date of incorporation/formation; **October 4th 1994**

1.5.3 If a subsidiary, name of ultimate parent company; **NA**

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities). **Caroline Armour, Senior Vice President and CFO**

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

NA General Partnerships do not register with the State of MI

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: **No**

_____.

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes ☒ No

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes ☒ No

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

Business License

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways. **Statement Of Work**

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way). **SEE SPECIFIC CONSTRUCTION DRAWINGS**

2.4 Please provide an anticipated or actual construction schedule. **DTE COLO Estimated Cost 23 K, New is 20K**

Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways. **Celco Partnership d/b/a Verizon Wireless**

2.5 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant. **Verizon Wireless**

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office; **24242 Northwestern Hwy. Southfield MI 48075**

3.2 Location of all records and engineering drawings, if not at local office;

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

3/5/2020
Date

Verizon Wireless

Brianne Schippling

By:

Type or Print Name: **Brianne Schippling**

Title : Project Manager 4G

S:\metroapplicationform.doc

METRO Act Permit
Bilateral Form
Revised 12/06/02

RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT

TERMS AND CONDITIONS

1 Definitions

- 1.1 Celco Partnership d/b/a Verizon Wireless shall mean General Partnership organized under the laws of the State of **Michigan** whose address is One Verizon Way, Mailstop 4AW100, Basking Ridge NJ 07920.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's [Mayor/Manager/Supervisor/Village President] or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean City of Owosso, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.
- 2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.
- 2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.
- 2.2 Overlapping. Company shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:
- 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is
 24242 Northwestern Hwy, Southfield MI 48075
 Brianne.schippling@verizonwireless.com
 248-915-3551
 Real Estate Specialist
- 3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is _____.

The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is

24242 Northwestern Hwy, Southfield MI 48075

cicely.howz@verizonwireless.com

248-915-3549

Equipment Engineer

3.1.3 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is

3.1.4 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

3.1.5 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an

undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.

- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical

Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.

- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing

reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
 - 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
 - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
 - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
 - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in

Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.

- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or

- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.
 - 10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.
- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.
- 11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:
- 11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.
- 11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,
- 11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and
- 11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

- 11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

- 12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to [address], with a copy to [address].

12.1.2 If to Company, to [address], with a copy to [address].

- 12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

- 13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

- 13.2 Duties. Company shall faithfully perform all duties required by this Permit.

- 13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

- 13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

- 13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.

- 13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

City of Owosso

Attest:

By: _____
Clerk

By: _____

Its: _____

Date: _____

"Company accepts the Permit granted by Municipality upon the terms and conditions contained therein."

[Company Name] Cellco Partnership d/b/a Verizon Wireless

By: Brianne Schipping
Its: Brianne Schipping / EE Specialist
Date: 3/5/2020

::ODMA\PCDOCS\GRR\759319\6

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities

Exhibit B

Bond

Contractor List

KLA LABS
6800 Chase Rd.
Dearborn, MI 48126

Gabes Wireless
4804 N 40th Street
PO Box 385
Sheboygan, WI 53082-0385

Clearlink
4827 Old Plank Rd.
Milford Charter Township, MI 48381



301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

DATE: 3.12.20
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: March 30, 2020 City Council Meeting Agenda

RECOMMENDATION:

Set the March 30, 2020 Agenda to include a presentation by the City Manager regarding the current efforts and future options to reduce the number of sanitary sewer overflows in the City of Owosso. This presentation came at the request of Councilmembers Haber and Bailey and will serve to inform council and the public.



OWOSSO
WESTTOWN
MERCHANTS

8 1 3
WEST MAIN
OWOSSO
MICHIGAN
4 8 8 6 7

March 3, 2020

Owosso City Council members,

The association is asking for your assistance to move some city planters to new locations in Westtown. In the past we were asked to pay for these services. At this time we still have no funds for this project.

Our intention is to take 2 unused planters and move them to a location to beautify our new city parking lot located behind the businesses on the south side of West Main Street in the 800 block.

The planters to be moved are located on the southside of West Main Street just west of the railroad tracks in the parking lot.

As in all these planters the Owosso Westtown Merchants will continue planting them to beautify our neighborhood.

Hopefully you can help us in this endeavor.

Thank you for your time

Rick Morris
President Owosso Westtown Merchant Association

Phone 989-725-8373





Shiawassee Arts Center

206 Curwood Castle Drive
Owosso, Michigan 48867
(989) 723-8354 • fax (989) 729-9134
sac@shiawasseearts.org

March 10, 2020

Nathan Henne, City Manager
City of Owosso
Owosso, Michigan 48867

Dear Nathan,

I am concerned about the loss of trees within the city of Owosso and specifically within Curwood Castle Park and its environs. Last week the large tree next to Curwood Castle was cut down and we have lost several trees across the river due to wind and disease. These trees are not being replaced. Unfortunately, the city no longer has a tree planting program.

According to urban forestry experts, urban trees raise property values, boost well-being and even help other city systems like roads work more efficiently. Benefits include slowing stormwater runoff and easing the strain on flooding, cooling air temperatures and even boosting public health. Their shade helps lower energy use by nearly half while reducing carbon emissions by up to 5%.

Researchers have also found that trees dampen urban noise by up to 10 decibels, boost memory skills and even reduce crime. There is also great beauty surrounding trees.

With the support of the City of Owosso, Owosso Parks & Recreation Commission, the Owosso Historical Commission, Friends of the Shiawassee River, Shiawassee Regional Chamber of Commerce, and with professional help from Jed Dingens, AIA & Landscape Architect; Tom Gross, Sunburst Gardens; the Owosso Department of Public Works; and volunteers, I am requesting approval to allow the Shiawassee Arts Center to apply for a **2020 AARP Community Challenge** grant.

One of the grant priorities is to **create vibrant public places that improve open spaces, parks and access to other amenities.**

The Proposal would entail:

1. A professional landscape design of both sides of the Shiawassee River from Curwood Castle on the west side to the Woodard Paymaster Building and the north end of the Mitchell Amphitheater on the east side to the south end of The Armory building (approximately 600 total linear feet)
2. Purchase and plant 100 Japanese flowering cherry trees (three different varieties, approx. 6-8ft high) along both sides of the river with additional landscaping as needed
3. The design would include attractive and strategic bank stabilization techniques, commonly known as Low Impact Design(LID)
4. Install 100 LED solar lights along both sides of river
5. Install two metal benches, one on each side of the river
6. Create a canoe/kayak launch on the east bank north of the Heritage Bridge (FOSR goal)
7. Provide signage recognizing AARP, partnering organizations, volunteers and any donors

E D U C A T E • E N T E R T A I N • E N R I C H

The Project meets the grant criteria well:

1. Beautification project within a city park along the river
2. Trees are being lost due to weather, age and disease with no current replacement plan
3. SAC provides SMARTS Program to the age demographics requested by grant
4. Longtime community support (FOSR) to develop more recreational opportunity along the river with a canoe/kayak launch

The Project would accomplish the following goals:

1. Make an immediate permanent change that leads to longer-term impact
2. Address a clear need that brings positive change to the community
3. Effectively engage residents and leverage volunteers
4. Demonstrate the ability to accelerate, grow and/or sustain the community's livability for all, especially those 50 years and older
5. Demonstrate creativity, aesthetic beauty, unusual design

In addition, Japanese cherry trees are a symbol of the continued friendship between our Sister States of Michigan and Shiga, Japan. The Sister States celebrated 50 years of peace, friendship and cultural and economic exchange in 2017-18. In February, 2020 Japanese officials visited Owosso to learn more about the Shiawassee River and how volunteers and non-governmental agencies care, share and enjoy the watershed. The planting of Japanese cherry trees along the Shiawassee River will serve as a visible enhancement and reminder along our community's river walk of this valuable relationship.



The application is due April 1st with notification May 26th. The project must be completed by November 9, 2020. This is a very competitive national grant and there is no guarantee that funding will be awarded. Matching funds are not required and there is no limit to the amount requested.

Thank you for your consideration of support for this grant proposal.

With best regards,

A handwritten signature in black ink that reads "Piper".

Piper Brewer
Executive Director

From: Building Department
To: Owosso City Council
Report Month: February 2020

Category	Estimated Cost	Permit Fee	Number of Permits
BASEMENT WATERPROOFING	\$7,870	\$380	2
COMMERCIAL NEW CONSTRUCTION	\$1,374,650	\$16,293	1
DECK	\$800	\$50	1
DEMOLITION	\$3,600	\$255	2
Electrical	\$0	\$4,017	16
Mechanical	\$0	\$5,950	18
Plumbing	\$0	\$2,185	7
Res. Add/Alter/Repair	\$0	\$105	1
ROOF	\$36,568	\$605	5
ROW-ENG	\$0	\$20	1
ROW-UTILITY	\$0	\$80	4
SOLAR PANELS	\$52,652	\$830	2
VACANT PROPERTY REGISTRATION	\$0	\$200	2
Totals	\$1,476,140	\$30,970	62

2019 COMPARISON TOTALS

FEBRUARY 2019 Totals **\$40,339** **\$8,594** **75**

BUILDING PERMITS ONLY - 14

FEBRUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 20-0122	610 BROADWAY AV	CONTACT WITH OWNER	NO VIOLATION	02/24/2020	02/24/2020		02/27/2020	N
				Total Entries	1			
AUTO REP/JUNK VEH								
ENF 20-0104	839 E COMSTOCK ST	COMPLAINT LOGGED	LETTER SENT	02/17/2020	02/17/2020	03/04/2020		VAC
ENF 20-0059	428 S LYON ST	CONTACT WITH OCCUPANT	CLOSED	01/23/2020	01/23/2020		02/24/2020	Y
ENF 20-0083	428 S LYON ST	COMPLAINT LOGGED	CLOSED	01/30/2020	01/30/2020		02/03/2020	Y
ENF 20-0003	515 S PARK ST	FINAL NOTICE SENT	CLOSED	01/03/2020	01/02/2020		02/28/2020	COMM
ENF 20-0127	522 N SAGINAW ST	COMPLAINT LOGGED	LETTER SENT	02/26/2020	02/25/2020	03/11/2020		N
ENF 20-0117	503 STATE ST	COMPLAINT LOGGED	LETTER SENT	02/24/2020	02/24/2020	03/05/2020		VAC
ENF 20-0012	1012 STATE ST	COMPLAINT LOGGED	CLOSED	01/08/2020	01/09/2020		02/05/2020	Y
				Total Entries	7			
BUILDING VIOL								
ENF 20-0116	1260 ADAMS ST	COMPLAINT LOGGED	NO VIOLATION	02/21/2020	02/26/2020		02/26/2020	VAC
ENF 20-0111	1015 S CEDAR ST	COMPLAINT LOGGED	LETTER SENT	02/17/2020	02/17/2020	03/02/2020		N
ENF 20-0132	419 HAMBLIN ST	COMPLAINT LOGGED	LETTER SENT	02/27/2020	02/27/2020	04/01/2020		VAC
ENF 20-0109	525 E MAIN ST	COMPLAINT LOGGED	LETTER SENT	02/17/2020	02/17/2020	03/17/2020		Y
ENF 20-0103	824 E MAIN ST	COMPLAINT LOGGED	LETTER SENT	02/17/2020	02/17/2020	03/04/2020		N
ENF 19-0872	312 STATE ST	CONTACT WITH OWNER	CLOSED	12/18/2019	12/18/2019		02/06/2020	N
ENF 20-0120	915 N WASHINGTON ST	COMPLAINT LOGGED	CLOSED	02/24/2020	02/25/2020		02/26/2020	N
				Total Entries	7			
EXTERIOR PAINT/SIDING								
ENF 20-0121	612 BROADWAY AV	COMPLAINT LOGGED	LETTER SENT	02/24/2020	02/24/2020	06/01/2020		Y

FEBRUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0123	711 BROADWAY AV	COMPLAINT LOGGED	LETTER SENT	02/24/2020	02/24/2020	06/01/2020		Y
ENF 20-0106	839 E COMSTOCK ST	COMPLAINT LOGGED	LETTER SENT	02/17/2020	02/17/2020	06/01/2020		VAC
ENF 20-0101	709 FLETCHER ST	COMPLAINT LOGGED	LETTER SENT	02/13/2020	02/13/2020	06/01/2020		N
ENF 20-0124	629 LINGLE AV	COMPLAINT LOGGED	LETTER SENT	02/24/2020	02/24/2020	06/01/2020		N
ENF 20-0110	816 E MAIN ST	COMPLAINT LOGGED	LETTER SENT	02/17/2020	02/17/2020	06/01/2020		N
ENF 20-0045	523 E MASON ST	COMPLAINT LOGGED	NO VIOLATION	01/17/2020	01/17/2020		02/10/2020	N
ENF 20-0105	301 OAKWOOD AV	COMPLAINT LOGGED	LETTER SENT	02/17/2020	02/17/2020	06/01/2020		N
ENF 20-0119	221 E OLIVER ST	COMPLAINT LOGGED	LETTER SENT	02/24/2020	02/25/2020	06/01/2020		N
ENF 20-0100	328 STATE ST	COMPLAINT LOGGED	LETTER SENT	02/13/2020	02/13/2020	06/01/2020		N

Total Entries 10

FRONT YARD PARKING

ENF 20-0030	1510 W STEWART ST	LETTER SENT	CLOSED	01/14/2020	01/13/2020		02/10/2020	N
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Total Entries 1

GARBAGE & DEBRIS

ENF 20-0113	900 AMENT ST	CONTACT WITH OWNER	CLOSED	02/19/2020	02/19/2020		02/19/2020	Y
ENF 20-0126	300 S CHIPMAN ST	COMPLAINT LOGGED	LETTER SENT	02/26/2020	02/25/2020	03/09/2020		Y
ENF 20-0089	725 N DEWEY ST	LETTER SENT	INSPECTION PENDING	02/11/2020	02/12/2020	03/09/2020		N
ENF 20-0130	423 HAMBLIN ST	COMPLAINT LOGGED	LETTER SENT	02/27/2020	02/27/2020	03/11/2020		N
ENF 20-0134	621 N PARK ST	COMPLAINT LOGGED	INSPECTION PENDING	02/28/2020	02/28/2020	03/04/2020		N
ENF 20-0068	712 RIVER ST	LETTER SENT	CLOSED	01/28/2020	01/27/2020		02/03/2020	N
ENF 20-0079	1194 WALNUT ST	LETTER SENT	CLOSED	01/29/2020	01/29/2020		02/24/2020	N

Total Entries 7

GARBAGE CANS

FEBRUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0114	203 N CEDAR ST	LETTER SENT	CLOSED	02/19/2020	02/19/2020		02/26/2020	Y
ENF 20-0085	212 N HOWELL ST	LETTER SENT	CLOSED	02/06/2020	02/05/2020		02/12/2020	N
Total Entries				2				
GARBAGE/JUNK IN ROW								
ENF 20-0086	300 S CHIPMAN ST	LETTER SENT	CLOSED	02/06/2020	02/05/2020		02/11/2020	Y
ENF 20-0090	1101 N WASHINGTON ST	LETTER SENT	CLOSED	02/11/2020	02/12/2020		02/25/2020	N
Total Entries				2				
HOUSE FIRE								
ENF 20-0054	515 N SAGINAW ST	OBTAINED PERMIT	RESOLVED	01/22/2020	01/27/2020		02/28/2020	Y
Total Entries				1				
MULTIPLE VIOLATIONS								
ENF 20-0062	732 BRADLEY	INSPECTED PROPERTY	CLOSED	01/27/2020	01/27/2020		02/05/2020	Y
ENF 20-0108	1101 CLYDE ST	COMPLAINT LOGGED	LETTER SENT	02/17/2020	02/17/2020	03/05/2020		N
ENF 19-0813	432 E EXCHANGE ST	LETTER SENT	CLOSED	11/20/2019	11/19/2019		02/04/2020	Y
ENF 20-0131	418 HAMBLIN ST	COMPLAINT LOGGED	LETTER SENT	02/27/2020	02/27/2020	03/11/2020		N
ENF 20-0129	426 HAMBLIN ST	COMPLAINT LOGGED	LETTER SENT	02/27/2020	02/27/2020	03/11/2020		N
ENF 20-0112	416 N HICKORY ST	COMPLAINT LOGGED	LETTER SENT	02/19/2020	02/19/2020	03/04/2020		N
ENF 20-0118	643 N HICKORY ST	COMPLAINT LOGGED	LETTER SENT	02/24/2020	02/24/2020	03/10/2020		N
ENF 20-0128	452 E HOWARD ST	COMPLAINT LOGGED	LETTER SENT	02/27/2020	02/27/2020	03/11/2020		N
ENF 20-0136	460 E HOWARD ST	COMPLAINT LOGGED	LETTER SENT	02/28/2020	02/28/2020	03/11/2020		VAC
ENF 20-0135	HUGGINS ST	COMPLAINT LOGGED	LETTER SENT	02/28/2020	02/28/2020	03/11/2020		VAC
ENF 20-0102	818 E MAIN ST	CONTACT WITH OWNER	EXTENSION GRANTED	02/17/2020	02/17/2020	04/06/2020		N
ENF 20-0107	1044 PEARCE ST	COMPLAINT LOGGED	LETTER SENT	02/17/2020	02/17/2020	03/05/2020		N

FEBRUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0065	717 RIVER ST	LETTER SENT	CLOSED	01/28/2020	01/27/2020		02/05/2020	Y
ENF 19-0811	921 N WASHINGTON ST	INSPECTED PROPERTY	CLOSED	11/18/2019	01/31/2020		02/25/2020	N
ENF 20-0115	1229 WILLOW ST	COMPLAINT LOGGED	LETTER SENT	02/19/2020	02/19/2020	03/05/2020		N

Total Entries 15

NO BUILDING PERMIT

ENF 20-0096	1216 N SHIAWASSEE ST	LETTER SENT	OBTAINED BLDG PERMIT	02/12/2020	02/12/2020		02/24/2020	N
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Total Entries 1

RENTAL UNIT VIOL

ENF 20-0133	624 ALGER AV	RECHECK	LETTER SENT	02/27/2020	02/27/2020	03/27/2020		Y
ENF 20-0034	1014 BEEHLER ST	COMPLAINT LOGGED	NO VIOLATION	01/14/2020	01/14/2020		02/25/2020	Y
ENF 20-0088	1003 S CHIPMAN ST	COMPLAINT LOGGED	TICKET ISSUED	02/11/2020	02/11/2020	03/12/2020		Y
ENF 20-0091	719 FRAZER AV	TICKET ISSUED	COMPLIED	02/12/2020	02/12/2020		02/28/2020	Y
ENF 20-0092	422 GENESEE ST	TICKET ISSUED	CIVIL INFRAC ISSUED	02/12/2020	02/12/2020	03/12/2020		Y
ENF 20-0094	123 N LANSING ST	FINAL NOTICE SENT	TICKET ISSUED	02/12/2020	02/12/2020	03/12/2020		Y
ENF 20-0095	219 S LANSING ST	COMPLAINT LOGGED	CIVIL INFRAC ISSUED	02/12/2020	02/12/2020	03/12/2020		Y
ENF 20-0087	638 LINCOLN AV	COMPLAINT LOGGED	CIVIL INFRAC ISSUED	02/06/2020	02/06/2020	03/12/2020		Y
ENF 20-0097	344 W MAIN ST	FINAL NOTICE SENT	TICKET ISSUED	02/13/2020	02/13/2020	03/12/2020		Y
ENF 20-0093	900 W MAIN ST	TICKET ISSUED	TICKET ISSUED	02/12/2020	02/12/2020	03/12/2020		Y
ENF 20-0099	902 W MAIN ST	COMPLAINT LOGGED	TICKET ISSUED	02/13/2020	02/13/2020	03/12/2020		Y
ENF 20-0098	315 STATE ST	COMPLAINT LOGGED	NO VIOLATION	02/13/2020	02/13/2020		02/13/2020	Y

Total Entries 12

ROW VIOLATIONS

Code Enforcement Activity

FEBRUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0125	421 W OLIVER ST	COMPLAINT LOGGED	LETTER SENT	02/25/2020	02/24/2020	03/05/2020		N
Total Entries				1				
SIGN VIOLATION								
ENF 20-0061	210 S WASHINGTON ST	LETTER SENT	CLOSED	01/27/2020	01/28/2020		02/28/2020	COMM
Total Entries				1				
Total Records:		68	Total Pages:			5		

Monthly Inspection List

FEBRUARY 2020

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections: 29

FIRE DEPARTMENT

RENTAL INSPECTORS

Total Inspections: 11

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections: 13

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections: 44

MCILMURRAY, WALT

CODE ENFORCEMENT OFFICIAL

Total Inspections: 33

Report Summary

Grand Total Inspections:

130

Certificates Issued by Month for 2020												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total

[illegible][illegible][illegible][illegible][illegible]



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: March 10, 2020
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Lieutenant
RE: February 2020 Police Reports

Attached are the statistics for the Police Department for February 2020. One report is an offense summary for the month of February, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in February. The officers completed two hundred twenty-four (224) field interviews this month, which are calls were a full criminal report is not needed. Your Owosso Police Officers arrested thirty (30) persons this month for thirty-six (36) total offenses.

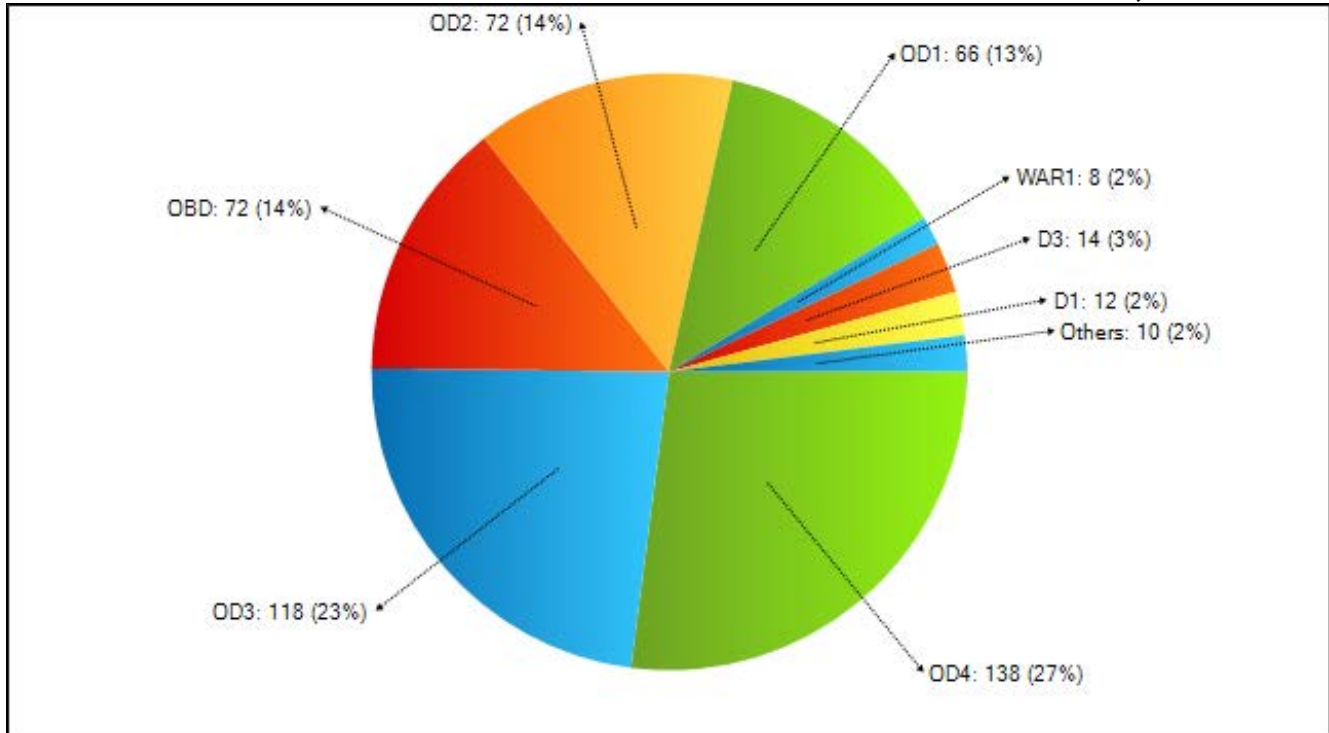
For February 2020 the police handled five hundred ten (510) police events, one hundred fourteen (114) were traffic stops, about twenty-two (22) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

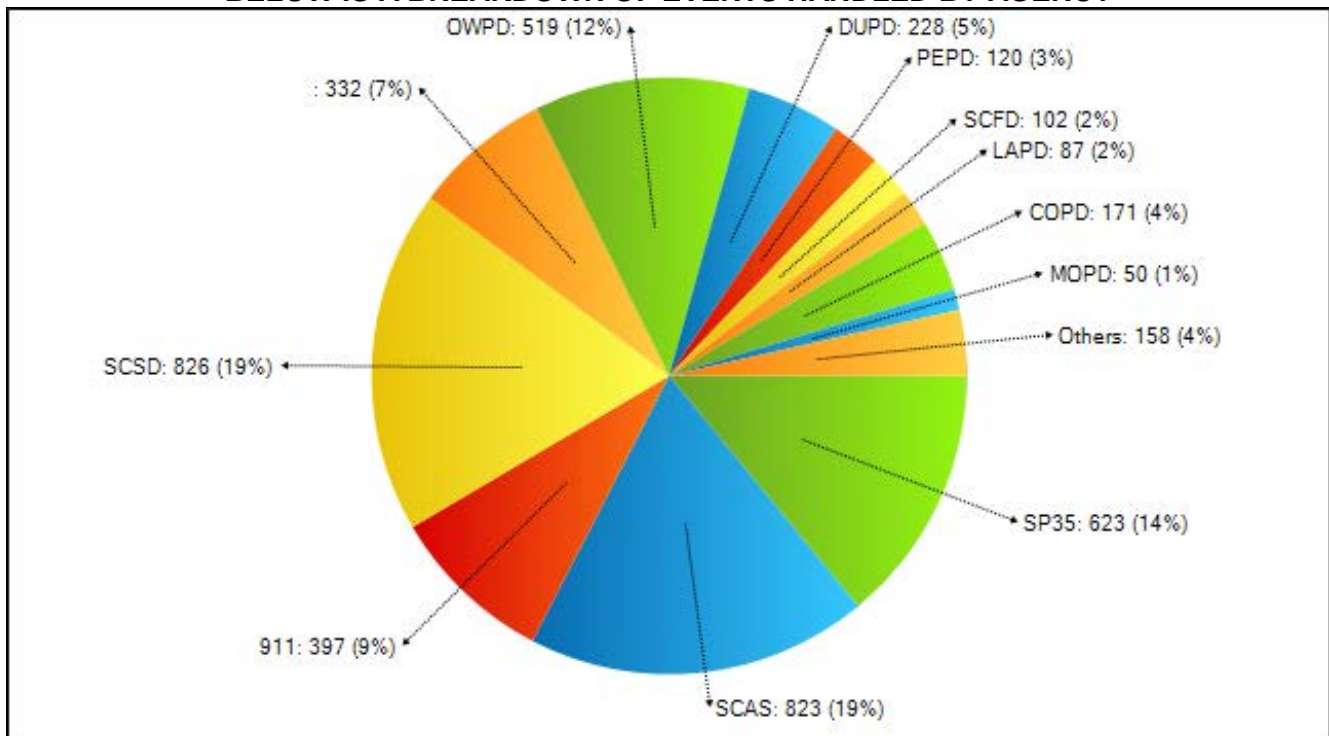
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

MOPD: Morrice City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center

February 2020 Owosso Neighborhood Crime Report

Occurred Date	Case No	Location	Offense
2/1/2020	2064500150	900 block W Main St	AGGRAVATED/FELONIOUS ASSAULT
2/1/2020	2064500154	400 block E Main St	AGGRAVATED/FELONIOUS ASSAULT
2/13/2020	2064500218	200 block S Michigan Ave	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
2/26/2020	2064500282	200 block N Lansing St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
2/28/2020	2064500290	1300 block N Washington St	BURGLARY -FORCED ENTRY
2/10/2020	2064500199	1000 block Pearce St	CIVIL CUSTODIES - INCAPACITATION
2/15/2020	2064500231	200 block S Lansing St	CIVIL CUSTODIES - INCAPACITATION
2/18/2020	2064500242	200 block S Washington St	CIVIL CUSTODIES - INCAPACITATION
2/18/2020	2064500243	300 block E Corunna Ave	CIVIL CUSTODIES - INCAPACITATION
2/21/2020	2064500253	1200 block W Penbrook Dr	CIVIL CUSTODIES - INCAPACITATION
2/24/2020	2064500266	500 block S Glenwood Ave	CIVIL CUSTODIES - INSANITY (MENTAL)
2/12/2020	2064500214	200 block S Lansing St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
2/1/2020	2064500157	100 block S Lansing St	DAMAGE TO PROPERTY
2/4/2020	2064500165	200 block E Williams St	DAMAGE TO PROPERTY
2/13/2020	2064500218	200 block S Michigan Ave	DAMAGE TO PROPERTY
2/13/2020	2064500229	5000 block Easton Rd	DAMAGE TO PROPERTY
2/15/2020	2064500235	600 block N Saginaw St	DAMAGE TO PROPERTY
2/24/2020	2064500270	800 block E Comstock St	DAMAGE TO PROPERTY
2/8/2020	2064500215	100 block N Elliott St	DISORDERLY CONDUCT
2/7/2020	2064500228	400 block S Michigan Ave	EXTORTION
2/23/2020	2064500261	900 block E McArthur St	FAMILY -ABUSE/NEGLECT NONVIOLENT
2/14/2020	2064500224	W Main St/N Hoyt St	FAMILY -NONSUPPORT
2/14/2020	2064500226	200 block S Water St	FAMILY -NONSUPPORT
2/27/2020	2064500285	400 block Howard St	FIRE - ACCIDENT (FIRE)
2/26/2020	2064500274	300 block W Main St	FORGERY/COUNTERFEITING
2/6/2020	2064500187	700 block Lee St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
2/17/2020	2064500238	500 block W River St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
2/24/2020	2064500269	1200 block S Shiawassee St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
2/4/2020	2064500186	1200 block S Shiawassee St	FRAUD -WIRE FRAUD
2/18/2020	2064500272	600 block S Broadway Ave	FRAUD -WIRE FRAUD
2/3/2020	2064500194	900 block N Washington St	HEALTH AND SAFETY
2/11/2020	2064500205	1600 block Lynn St	HEALTH AND SAFETY
2/11/2020	2064500203	1200 block Milwaukee St	HEALTH AND SAFETY
2/12/2020	2064500209	700 block Frazier Ave	HEALTH AND SAFETY
2/12/2020	2064500210	400 block Genesee St	HEALTH AND SAFETY
2/12/2020	2064500212	100 block N Lansing St	HEALTH AND SAFETY

2/12/2020	2064500213	100 block S Lansing St	HEALTH AND SAFETY
2/12/2020	2064500204	1000 block S Chipman St	HEALTH AND SAFETY
2/12/2020	2064500211	900 block W Main St	HEALTH AND SAFETY
2/13/2020	2064500220	300 block W Main St	HEALTH AND SAFETY
2/13/2020	2064500219	300 block State St	HEALTH AND SAFETY
2/13/2020	2064500198	900 block W Main St	HEALTH AND SAFETY
2/25/2020	2064500273	700 block E North St	HEALTH AND SAFETY
2/3/2020	2064500158	700 block N Washington St	HIT and RUN MOTOR VEHICLE ACCIDENT
2/9/2020	2064500189	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/9/2020	2064500188	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/9/2020	2064500190	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/25/2020	2064500271	1600 block Hintz Rd	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/26/2020	2064500277	300 block E Jerome St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/3/2020	2064500160	1300 block W Hiram St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
2/22/2020	2064500260	100 block S Lansing St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
2/19/2020	2064500249	200 block N Water St	INTIMIDATION/STALKING
2/2/2020	2064500155	800 block N Adams St	LARCENY -OTHER
2/18/2020	2064500241	1400 block Calvert Dr	LARCENY -THEFT FROM BUILDING
2/5/2020	2064500246	200 block N Saginaw St	LARCENY -THEFT FROM MOTOR VEHICLE
2/13/2020	2064500223	800 block W Main St	LARCENY -THEFT FROM MOTOR VEHICLE
2/7/2020	2064500183	1200 block S Pearce St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
2/7/2020	2064500181	200 block N Cedar St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
2/10/2020	2064500291	800 block W King St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
2/27/2020	2064500283	1600 block E M-21	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
2/14/2020	2064500268	900 block W Stewart St	MISCELLANEOUS - NATURAL DEATH
2/5/2020	2064500167	500 block E Oliver St	MISCELLANEOUS - NON-CRIMINAL
2/6/2020	2064500173	400 block E Main St	MISCELLANEOUS - NON-CRIMINAL
2/16/2020	2064500233	900 block E Corunna Ave	MISCELLANEOUS - NON-CRIMINAL
2/18/2020	2064500239	200 block E Main St	MISCELLANEOUS CRIMINAL OFFENSE
2/2/2020	2064500159	100 block E Main St	MOTOR VEHICLE VIOLATION
2/7/2020	2064500200	1500 block W Young St	MOTOR VEHICLE VIOLATION
2/12/2020	2064500208	200 block W M-21	MOTOR VEHICLE VIOLATION
2/13/2020	2064500217	Main St/Howell St	MOTOR VEHICLE VIOLATION
2/1/2020	2064500149	400 block W Gute St	NONAGGRAVATED ASSAULT
2/2/2020	2064500153	1600 block W South St	NONAGGRAVATED ASSAULT

2/9/2020	2064500192	300 block E Corunna Ave	NONAGGRAVATED ASSAULT
2/9/2020	2064500193	1000 block S Grand Ave	NONAGGRAVATED ASSAULT
2/16/2020	2064500236	300 block E Goodhue St	NONAGGRAVATED ASSAULT
2/21/2020	2064500252	100 block S Michigan Ave	NONAGGRAVATED ASSAULT
2/21/2020	2064500254	1200 block Penbrook Dr	NONAGGRAVATED ASSAULT
2/22/2020	2064500258	1200 block N Center St	NONAGGRAVATED ASSAULT
2/23/2020	2064500259	600 block Monroe Ave	NONAGGRAVATED ASSAULT
2/23/2020	2064500262	1200 block S Shiawassee St	NONAGGRAVATED ASSAULT
2/23/2020	2064500264	1000 block N Krust Dr	NONAGGRAVATED ASSAULT
2/2/2020	2064500153	1600 block W South St	OBSTRUCTING JUSTICE
2/4/2020	2064500164	1400 block E M-21	OBSTRUCTING JUSTICE
2/4/2020	2064500166	1300 block W Mack St	OBSTRUCTING JUSTICE
2/5/2020	2064500168	E Main St/S Oak St	OBSTRUCTING JUSTICE
2/5/2020	2064500171	600 block E Comstock St	OBSTRUCTING JUSTICE
2/7/2020	2064500182	N Short St/E Main St	OBSTRUCTING JUSTICE
2/14/2020	2064500234	1300 block W Stinson St	OBSTRUCTING JUSTICE
2/14/2020	2064500227	1000 block E M-21	OBSTRUCTING JUSTICE
2/18/2020	2064500240	N Ball St/W Williams St	OBSTRUCTING JUSTICE
2/20/2020	2064500247	800 block W Main St	OBSTRUCTING JUSTICE
2/21/2020	2064500255	600 block E Oliver St	OBSTRUCTING JUSTICE
2/23/2020	2064500263	Gute St/Prindle St	OBSTRUCTING JUSTICE
2/3/2020	2064500158	700 block N Washington St	OBSTRUCTING POLICE
2/4/2020	2064500163	1200 block S Shiawassee St	OBSTRUCTING POLICE
2/18/2020	2064500303	700 block E North St	OBSTRUCTING POLICE
2/2/2020	2064500151	Penbrook Dr/S Chipman St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
2/3/2020	2064500158	700 block N Washington St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
2/8/2020	2064500185	S Chipman St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
2/12/2020	2064500206	600 block Fletcher St	PUBLIC PEACE -OTHER
2/7/2020	2064500197	200 block E Main St	RETAIL FRAUD -THEFT
2/15/2020	2064500232	200 block S Shiawassee St	ROBBERY
2/4/2020	2064500162	200 block S Shiawassee St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/8/2020	2064500185	S Chipman St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/9/2020	2064500191	800 block S Chipman St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/10/2020	2064500195	200 block S Lansing St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/13/2020	2064500222	500 block W Ryan St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/19/2020	2064500244	N Shiawassee St/W Bradley St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE

2/5/2020	2064500168	E Main St/S Oak St	TRAFFIC - NO OPERATORS LICENSE
2/13/2020	2064500222	500 block W Ryan St	TRAFFIC - REGISTRATION LAW VIOLATIONS
2/28/2020	2064500287	900 block E Main St	TRAFFIC - REGISTRATION LAW VIOLATIONS
2/3/2020	2064500161	1300 block S Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/5/2020	2064500168	E Main St/S Oak St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/6/2020	2064500178	S Shiawassee St/W Gute St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/6/2020	2064500174	E Oliver St/N Oak St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/6/2020	2064500175	S Washington St/E Corunna Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/6/2020	2064500176	N Shiawassee St /W North St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/6/2020	2064500177	500 block S Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/6/2020	2064500179	S Shiawassee St/W Prindle St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/6/2020	2064500180	E Main St/S Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/8/2020	2064500184	E Corunna Ave/S Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/13/2020	2064500216	S Shiawassee St/South St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/14/2020	2064500225	N Washington St/w Exchange St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/19/2020	2064500245	S Howell St/W Lynn St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/20/2020	2064500248	N Washington St/E Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/21/2020	2064500250	S Grand Ave/E Farr Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/22/2020	2064500256	Mason St/Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/22/2020	2064500257	M-21/Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/23/2020	2064500265	S Washington/E Harper St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/24/2020	2064500267	E Main St/S Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/26/2020	2064500275	Irene Dr/Meadow Dr	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/26/2020	2064500278	Comstock St/Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/26/2020	2064500279	800 block W M-21	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/26/2020	2064500280	Washington St/Gute St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/28/2020	2064500286	N Shiawassee St/W River St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/28/2020	2064500288	S Oakwood St/E Jerome St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/28/2020	2064500289	S Chipman St/W South St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/3/2020	2064500156	N Washington St/Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
2/5/2020	2064500170	300 block S Elm St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
2/26/2020	2064500276	1700 block S Chipman St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
2/27/2020	2064500284	200 block S Water St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
2/4/2020	2064500163	1200 block S Shiawassee St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/6/2020	2064500172	W Milwaukee St/S Shiawassee St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/18/2020	2064500239	200 block E Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/10/2020	2064500202	W Herman St/S George St	WEAPONS OFFENSE - CONCEALED
Total	144		

February 2020 Owosso Offense Summary Report

Offense	Total Offenses
1203 - 12000 - Robbery - Business - Strong Arm	1
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	2
1313 - 13001 - Assault and Battery/Simple Assault	11
1316 - 13003 - Intimidation	1
2103 - 21000 - Extortion - Threat to Injure Reputation	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2298 - 22003 - Burglary - Entering Without Permission	2
2305 - 23005 - Larceny - Personal Property from Vehicle	2
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1
2399 - 23007 - Larceny (Other)	1
2505 - 25000 - Pass Counterfeited - Any Object	1
2602 - 26001 - Fraud - Swindle	2
2603 - 26001 - Mail Fraud	1
2608 - 26005 - Fraud by Wire	2
2902 - 29000 - Damage to Property - Private Property	6
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
3547 - 35001 - Methamphetamine - Possess	2
3599 - 35001 - Dangerous Drugs (Other)	1
3806 - 38001 - Neglect Child	1
3807 - 38002 - Non-Payment of Alimony	2
4801 - 48000 - Resisting Officer	2
4803 - 48000 - Making False Report	1
5005 - 50000 - Contempt of Court	1
5006 - 50000 - Obstructing Justice	4
5012 - 50000 - Probation Violation	3
5015 - 50000 - Failure to Appear	4
5203 - 52001 - Concealed Weapons - Carrying Prohibited	1
5312 - 53001 - Disturbing the Peace	1
5399 - 53002 - Public Peace (Other)	1
5570 - 55000 - Persons under 18 years of age in Possession or Use of Tobacco Products	1
5599 - 55000 - Health and Safety Violations (Other)	12
7399 - 73000 - Miscellaneous Arrest	1
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	3

8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	6
8277 - 54003 - Traffic - Registration Law Violations	2
8328 - 54003 - Motor Vehicle Violation	4
9220 - 92003 - Civil Custodies - Walk Away - Mental Institute/Hospital	1
9906 - 92002 - Civil Custodies - Incapacitation	5
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	26
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	4
9919 - 95001 - Fire - Accident (Fire)	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	2
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	4
9947 - 99002 - Miscellaneous - Natural Death	1
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
9954 - 99009 - Miscellaneous - Non-Criminal	3
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	3
Total	143

February Owosso Police Daily Activity Summary Report

Activity	Total
Alarms	7
Appearance Citations	1
Assist Another Unit	245
Business Property Inspections	41
Community Service	25
Directed Patrols	162
Original Arrests	11
OWI Arrests	2
Park Patrols	131
Parking/Municipal Citations Issued	3
Residential Property Inspections	6
School Patrols	150
Supplemental Complaints	65
Traffic Accidents	21
Traffic Citations Issued	15
Traffic Stops	1
Traffic Warnings	92
Training	16
Warrant Arrests	12
Written Complaints	319
Total Activities	1325



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MEMORANDUM

DATE: March 9, 2020

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: February 2020 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for February 2020. The Owosso Fire Department responded to 220 incidents in the month of December.

OFD responded to 22 fire calls and responded to 198 EMS calls.

Previous Month ▾

Feb 1, 2020 - Feb 29, 2020 ▾

82%

TRANSPORTS

Percentage of Patient Encounters

18%

NON TRANSPORTS

Percentage of Patient Encounters

198

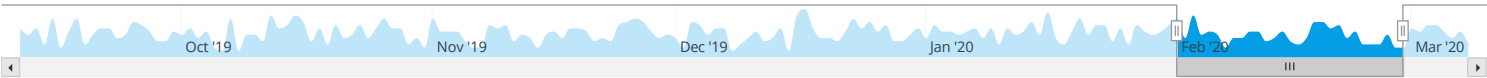
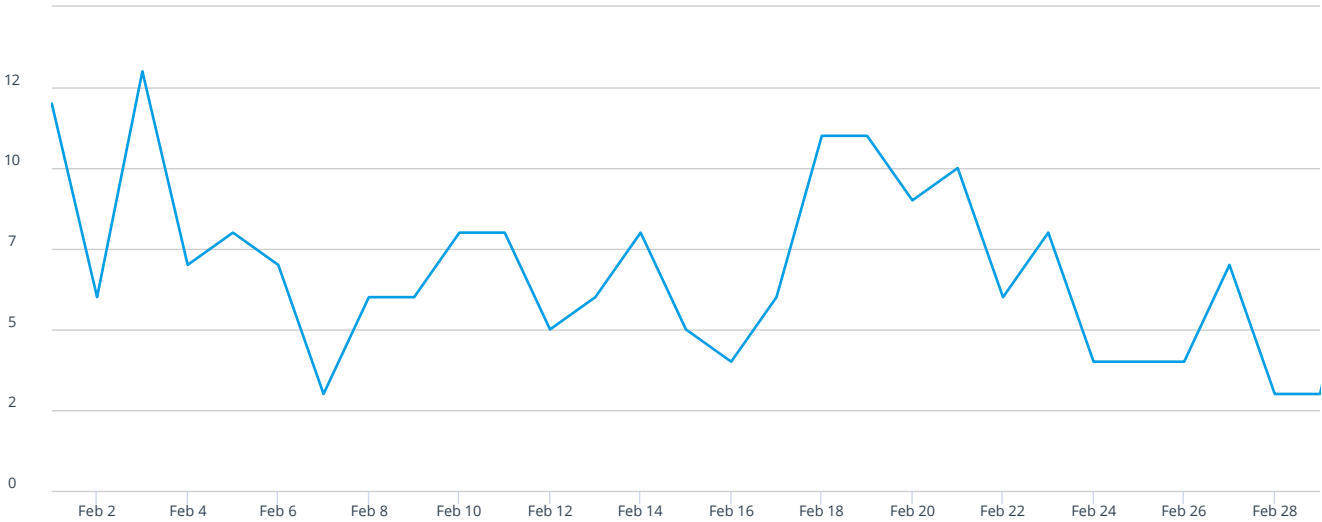
RECORDS

In Selected Time Slice

29

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	2/2/20	2/9/20	2/16/20	2/23/20	3/1/20	3/8/20	3/15/20	3/22/20	3/29/20	4/5/20	4/12/20	4/19/20	4/26/20	Total
Cancelled (No Patient Contact)	1	1	1	1	1									5
Cancelled on Scene/No Patient Found				1										1
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)		1			1									2
Patient Evaluated, No Treatment/Tra.. Required	2	4	3	6	3									18
Patient Refused Evaluation/Ca... (Without Transport)		1	1	1										3
Patient Treated, Released (AMA)	1	3		2	1									7
Transported Lights/Siren	2	4	5	5										16
Transported No Lights/Siren	12	36	34	45	19									146
Total	18	50	44	61	25									198

OWOSSO HISTORICAL COMMISSION
Regular Meeting Minutes
February 10, 2020
Curwood Castle



Call to order: Chair Elaine Greenway called the meeting to order at 6:01 p.m.

Present: Chair Elaine Greenway, Vice-Chair Dave Acton, Commissioner Mark Erickson, Commissioner Sara Adams, Commissioner Steven Flayer, Commissioner Gary Wilson, Ex-officio Commissioner Josh Adams

Absent: Commissioner Paul Rogers, Commissioner Heather Jacobs

Others Present: Albert Martenis III (Executive Director), Denice Grace (Head Docent), Linda Beeman

Review and approval of agenda: Commissioner Flayer made the motion to approve the agenda with the addition of a discussion item: "whether or not to conduct a press event to officially announce the hiring of Albert Martenis III as Executive Director of the OHC", seconded by Vice-Chair Acton, ayes all, motion carried.

Review and approval of the OHC 1/13/20 minutes: Commissioner Flayer made the motion to approve the minutes for the 1/13/20 OHC meeting as presented, seconded by Commissioner Wilson, ayes all, motion carried.

Welcome new Commissioner: Chair Greenway welcomed Gary Wilson to the Commission. Commissioner Wilson said he was pleased to be back on the Commission and that he had enjoyed the 12 years he had previously served.

Review OHC account balances and other financial information: ED Martenis has reviewed the previous 24 months of OHC finances and is doing an analysis of those to present to the Commission at the March 9th meeting.

Review budget vs. actual spending from July 1st through January 31st, 2020: this will be reviewed on March 9th

Review January 2020 income and expenses: This will be reviewed on March 9th

Review January 2020 check register: This will be reviewed on March 9th

Visitor comments: Linda Beeman was acknowledged, welcomed as a visitor, and Chair Greenway commented that the Commission was looking forward to tonight's

agenda item during which she will report on grants that could be available to the Commission.

Communications received: No communications received

Old Business (updates):

1. **Recommendation on renting the Castle grounds to Aviator Jane:** Aviator Jayne owner Mandy Pidek would like to rent the castle lawn to hold a vendor event. Denice sent Josh the current lease and usage policies to give to her. July 11th or the 18th are the possible dates. The 18th is the Cruise the Pits event along with downtown sidewalk sales. If she decides to pursue having the event, she will provide insurance, per the OHC policy. If there is an updated rental policy in effect at the time of the event, the new policy will be followed, and a contract will be signed that reflects the new policy.
2. **Progress on Gould House capital improvement bid packages:** ED Martenis will meet with Deb Hebert to discuss the process of creating and sending out bid packages. Commissioner Adams will forward to ED Martenis an estimate that was received on new boilers for the Castle (this estimate is for information only; no commitment has been made to the contractor that supplied the estimate).
3. **Archiving update:** Commissioner Flayer updated the Commission on how the archiving has progressed so far.
4. **Minute-taker update** – Denice is taking on this role. The Commission authorized the purchase a small digital recorder for her to use in this role.
5. **Status of new router installation for the Castle:** The City's IT technician, Jeff Kish, has received the router and will install it as his schedule permits.
6. **Painting donation date and arrangements:** The date of the donation has been moved to Saturday, February 15 at 1 p.m. Commissioners and Curwood Festival Board members have been invited to attend. Denice will contact local media outlets and will talk to the owners of the Curwood House Bed and Breakfast about booking a room for the person coming to deliver the painting.
7. **Add OHC to the list of Curwood Festival service groups:** Chairman Greenway reported that the Agreement with the festival has been signed and so this initiative has been completed.
8. **Pipe freezing prevention at the Gould House:** ED Martenis reported that he has set the heat level and heating air flow at the Gould House to ensure that the pipes in the kitchen will not freeze until a more permanent solution is achieved.

New Business:

1. **Update on Executive Committee meetings with the Executive Director:** Vice-Chair Acton reported that the Executive Committee meeting focus has been to support ED Martenis during his onboarding process and to help him set priorities over 30, 90, and 180-day time windows. Executive Committee meetings are held each Monday morning from 8 to 9 a.m. at the Gould House. The Executive Committee members are Chair Greenway, Vice-chair Acton, Commissioner Adams, and Commissioner Erickson.
2. **Policy and process review on renting facilities:** Commissioner Flayer presented the draft policy and process for renting OHC facilities. He reported that he, Chair Greenway, and Denise created the draft. He asked each of the Commissioners to review the draft and be prepared to discuss it at the March 9th OHC meeting. After Commission approval it will go to the City attorney for review and approval and then to City Council for final review and approval.
3. **Obtain input on committee structure:** the following decisions were made:
 - A. **Archiving & Acquisitions Committee:** Commissioner Flayer suggested combining the Archiving and Acquisitions Committee with the Education and Exhibitions Committee. Commissioner Flayer volunteered to chair the combined Committee and Commissioner Adams volunteered to chair an Education subcommittee.
 - B. **Preservation and Community Development Subcommittee:** Commissioner Wilson volunteered to chair this new subcommittee. This subcommittee will provide a process for dialog and collaboration for people purchasing and/or working on historic properties in Owosso. The subcommittee will host talks and demonstrations on how to do restoration work and/or how to get it done through knowledgeable contractors.
 - C. **Facilities Committee:** Commissioner Erickson volunteered to chair the Committee. This Committee will lead and facilitate capital improvements to the properties enabled by the millage approval.
 - D. **Social Media Committee:** Commissioner Adams volunteered to chair this Committee. The Committee will manage the website and Facebook. Head Docent Grace will do the Facebook posting.
 - E. **Governance:** Vice-Chair Acton volunteered to chair this Committee. It will be responsible to create and maintain the OHC Strategic Plan. Chair Greenway and Commissioners Adams and Erickson agreed to be on the Committee.
 - F. **Finance and Philanthropy:** Chair Greenway volunteered to chair this Committee. It will manage the membership and capital campaigns. Vice-Chair Acton, and Commissioners Erickson and Adams agreed to be on the Committee.
 - G. **Volunteers:** No Commissioner volunteered to chair this Committee. Until such time as a Commissioner volunteers, Head Docent Grace will line up volunteers as needed. The Commission agreed that the OHC needs to adapt as necessary to attract younger volunteers. Executive Director Martenis suggested that experienced volunteers could recruit and manage teams of younger volunteers.

Commissioner Flayer suggested awarding recognition prizes to long standing volunteers that reach measurable milestones.
Commissioner Adams suggested that the Commission create junior Commissioner positions to facilitate bringing in younger volunteers.
The Volunteers Committee and its future will be a topic of discussion at the March 9th OHC meeting.

4. **Update on pursuit of Grants:** Linda Beeman provided a report on available grants. She has been talking to the MCACA (Michigan Council for Arts & Cultural Affairs). The OHC qualifies as a nonprofit Arts & Cultural organization and may qualify for up to five grants (of which it can receive a maximum of four). MCACA is using a new system which Linda will have to learn and the new system requires uploading three years of financial records to apply for the grants. This only needs to be done once. There is a meeting on March 31st in Saginaw on the new system and Linda and ED Martenis will attend. The OHC needs to address the fact that none of our properties are handicap accessible, as this may be an inhibitor to obtaining grants. The following are possible grants:
 - a. Organizational Support: a \$60,000 grant, with a 1-1 match. It goes live March 1st and is due June 1st. Awarded August 1st
 - b. Capital Improvements: a \$100,000 grant, with a 1-1 match. It goes live March 1st and is due June 1st. Awarded August 1st
 - c. A mini grant for Art projects or a mini grant for professional development which could pay for the OHC ED to go to the Midwest Museum Alliance conference in Milwaukee July 2021. A \$100,000 grant, with a 1-1 match. It goes live March 1st and is due June 1st. Awarded August 1st
 - d. New Leaders: for people aged 14-30. A \$4000 grant, with a 1-1 match. It is for projects or collaborations that are led by a young person who is connected to an established youth professional council. ED Martenis suggested we could partner with someone in the Shiawassee Young Professionals Council to take care of this requirement.
 - e. Operational Support: A grant of an amount to be determined is from October 1, 2020 through September 30, 2021. More information is needed on this grant. It is for new projects started after October 1, 2020 only.
5. **Purchase authorization for commercial vacuums:** Commissioner Erickson made a motion to purchase new upright and handheld commercial vacuums for the Castle, seconded by Commissioner Flayer, ayes all, motion carried.
6. **New Commissioner candidate(s) identification:** Commissioner Erickson suggested that we work to fill the three open Commission positions with millennials and/or Generation Z people (40 years old or younger). Commissioner Adams suggested that we could also consider creating a junior Commissioner position and fill it with high school age person. Ex-officio Commissioner Josh Adams suggested that we ask ED candidate Betsy Galloway if she is interested

in becoming a Commissioner (Vice-chair Acton will follow up with her).

7. **Press Event for the Official Announcement of the Selection of Albert Martenis as the Executive Director:** After discussing alternative approaches, it was decided that there will be a joint press event for which the Independent, the Argus-Press, and Tom Manke will be invited. This event will be held during the week of February 17th. Vice-chair Acton will contact the appropriate people at the media outlets and coordinate with ED Martenis and the Commission on a day and time, and the expectation is that as many Commissioners as possible will attend.

Visitor Comments: No visitor comments

Commissioner Comments:

1. Chair Greenway clarified that she would conduct the OHC meetings, and that Vice-chair Acton will work with ED Martenis to prepare a draft agenda and send it via email with financial and other appropriate information in a Commission meeting packet. The packet is to be sent as soon as possible prior to each Commission meeting.
2. Commissioner Erickson led a discussion about a suggestion to change the date on the “gateway” signs from the incorporation date of 1859 to the establishment date of 1836. The Commission agreed that the 1836 establishment date is more appropriate, and Commissioner Erickson will communicate this agreement to City Manager Henne, with the expectation that City Manager Henne will work with Agnew Graphics to make the change to the three signs.

Adjournment: Commissioner Adams made the motion to adjourn at 8:06 p.m., seconded by Commissioner Erickson, ayes all, motion carried.

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
COUNCIL CHAMBERS, CITY HALL
Monday, February 24, 2020 – 6:30 P.M.**

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Tanya Buckelew

MEMBERS PRESENT: Chairman Wascher, Vice-Chair Livingston, Secretary Fear, Commissioners Jenkins, Law, Robertson and Taylor

MEMBERS ABSENT: Commissioner Yerian

OTHERS PRESENT: Justin Sprague, CIB Planning, Gary Burke and Phil Hathaway, Friends of the Shiawassee River, Carrie Hoag, Owner of Trebor Industries

APPROVAL OF AGENDA:
MOTION BY COMMISSIONER LAW, SUPPORTED BY VICE-CHAIR LIVINGSTON TO APPROVE THE AGENDA FOR February 24, 2020.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:
MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO APPROVE THE MINUTES FOR THE January 27, 2020 MEETING.

YEAS ALL. MOTION CARRIED.

PUBLIC HEARINGS:

425 and 429 Hamblin – Rezoning Request .7 acres at 425 and 429 Hamblin from R-2, Two-Family Residential to I-1, Light Industrial - Owner Carrie Hoag, Trebor Industries

The two properties requested to be rezoned would be combined into one single parcel with a parcel located at 434 E. Howard Street where the principal light industrial business is located. The parcel identification numbers are as follows; 050-430-000-003-00, 050-430-000-002-00, 050-680-004-006-00.

Justin Sprague CIB Planners had the following findings:

1. Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

Finding – While the predominant land use to the east and south of the subject parcels remain residential, there are commercial uses nearby as well as industrial uses immediately adjacent to the north of these parcels. The applicant has indicated that they will not be expanding the industrial operations on this site and would be utilizing the site for additional storage purposes, specifically a storage shed already on site. It is our belief that this rezoning would not significantly impact the neighborhood, nor be in conflict with the overall goals of the Master Plan, nor impact the intent of the Zoning Ordinance.

2. Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.

Finding – This site would be compatible with the host of uses permitted under the I-1 Zoning Classification.

3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

Finding – To our knowledge, no evidence exists showing that the applicant could not receive a reasonable return on investment through developing the property as residential. In this case, the applicant would prefer to utilize the properties as a means to provide additional storage in association with the existing business already in the I-1 district.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

Finding – Based on information from the applicant, we do not believe that there would be significant impact on surrounding property values if the properties are utilized in the way the applicant has stated. That is not to say that there couldn't be a significant impact in the future if these properties were ever developed for a higher intensity use beyond storage for the existing business. The Planning Commission will have to discuss the possibility of future development that would not be consistent with the surrounding land uses.

5. The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."

Finding – There should be no issues with existing infrastructure being able to accommodate and service this site.

6. The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.

Finding – We do not see an overwhelming demand for this use in relation to the amount of land already zoned I-1. This is not a situation of a new business looking to rezone property as an ideal site for their business. This is a case where a property owner currently owns all the parcels and would like to combine them to serve the business without a split-zone situation on their property.

7. The request has not previously been submitted within the past one (1) year, unless conditions have changed, or new information has been provided.

Finding – This application has not been previously before the City.

Based upon the above comments, CIB Planning recommends approval of the rezoning request for 425 and 429 Hamblin based on the following items;

1. That the request is not in overwhelming conflict with the Master Plan or the Zoning Ordinance;
2. The site is compatible with uses in the proposed I-1 Zoning District;
3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may not be incompatible with surrounding land uses, but other uses in the I-1 district may be;
5. Infrastructure to the site is appropriate for the proposed use;
6. That the existing property owner owns all applicable parcels and would like to combine them into one contiguously zoned lot; and
7. The request has not been previously submitted to the City for consideration.

Residents that spoke during the Public Hearing:

1. Robert Shepard of 418 Hamblin called in to the Building Department that he is against the rezoning. If the lots were ever filled in, it would cause water issues as there is always standing water. Trebor is a mess and needs a fence around all of it.
2. Brian Heath of 426 Hamblin does not want to see the bins piled up from his front yard
3. Darlene Shepard of 418 Hamblin stated if the lots were used for additional storage, it would mean more of a vision block. Also related to the flooding issue.
4. Darlene Heath of 426 Hamblin does not want to see more of a storage mess
5. Cassondra Boulis of 423 Hamblin is concerned with flooding issues and does not want to see more bins

Owner of Trebor Industries, Carrie Hoag, explained her reasoning for the rezoning request. She stated her business lot is about 4' higher than the 2 lots and has no intentions of developing them. Once she removes the house on 425 Hamblin, she just wants to be able to keep the storage shed sitting on that lot. Ms. Hoag presented pictures to the board of her property and neighboring properties. These pictures will be given to the Code Enforcement Department.

Commissioner Robertson asked Ms. Hoag why she bought these lots. Ms. Hoag replied she bought on the city auction in order to clean up the neighborhood and the drug house.

Public Hearing closed

Further discussion regarding:

A recommendation to Council to not allow storage on these 2 lots, shed only

Special use to keep the shed as opposed to rezoning

Combination of the lots but keep the split zoning, would allow her to keep the shed

MOTION BY VICE-CHAIR LIVINGSTON SUPPORTED BY COMMISSIONER LAW TO NOT APPROVE THE REZONING REQUEST DUE TO CONCERNS OF EXTENDING LIGHT INDUSTRIAL INTO A RESIDENTIAL AREA – SPOT ZONING.**AS AN ALTERNATIVE THE PLANNING COMMISSION IS RECOMMENDING THE FOLLOWING TO THE CITY COUNCIL:**

1. **RECOMMENDS THE COMBINING OF THE LOTS WITH THE SPLIT ZONING.**
2. **ONLY THE SHED WOULD BE ALLOWED TO REMAIN ON THE VACANT LOT.**
3. **NO INDUSTRIAL STORAGE WOULD BE ALLOWED ON THE VACANT LOTS AS THEY WILL REMAIN ZONED AS RESIDENTIAL.**

RCV ALL YEAS MOTION CARRIED

OLD BUSINESS: NONE

NEW BUSINESS: NONE

PUBLIC COMMENTS AND COMMUNICATIONS:

1. Gary Burke and Phil Hathaway of Friends of the Shiawassee River discussed working on more trails and improve access to the downtown area from the river. Mr. Hathaway stated he would like to see the Planning Commission explore the idea of the city being a river town.
2. **2019 Planning Commission Annual Report per 125.319 (2) of the Michigan Planning Enabling Act 33 of 2008**

MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO ACCEPT THE 2019 PLANNING COMMISSION ANNUAL REPORT AND RECOMMEND SENDING TO COUNCIL.

YEAS ALL. MOTION CARRIED

ADJOURNMENT

MOTION BY COMMISSIONER TAYLOR, SUPPORTED BY COMMISSIONER ROBERTSON TO ADJOURN AT 7:35 P.M. UNTIL THE NEXT MEETING ON March 23, 2020.

YEAS ALL, MOTION CARRIED.

Janae L. Fear, Secretary

DRAFT

OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD

MEETING MINUTES

February 25, 2020

4:30 P.M.

WWTP

1. Roll (4:30 p.m.)
Members Present: R. Holzheuer, G. Chinavare, D. Chrenka
Alternates Present: T. Crawford
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
2. Minutes of the October 22, 2019 meeting: Motion by Crawford to approve the October 22, 2019 meeting minutes with support by Holzheuer. No Discussion. Motion carries 4-0.
3. Secretary's Report:
 - a) Plant Performance Summaries (October 2019-January 2020): Guysky noted full permit compliance for all months, including January 2020 where wet weather resulted in abnormally high plant flow (222 MG).
 - b) Operation/Staffing Update: Guysky noted Tertiary pump #3 is out for a scheduled 5-year rehab. Operating staff is at normal level. Chinavare noted the promotion of part-time data entry clerk Wyman Brown to full-time Asset Management Technician for the City. Once the transition is complete, the part-time data entry clerk position will likely be filled.
 - c) WWTP Project Updates: Guysky updated the board on the backup generator project, noting some post-install difficulties, currently being investigated by Consumers Energy and Cummins. The headworks rehabilitation/modification project plans have been submitted to Michigan EGLE as part of the SRF Loan process, approval of which is currently pending. A minor project, rehab of filter piping supports, was bid out with no reasonable bid returned, so WWTP personnel will attempt the rehab, with engineering support from C2AE. The WWTP Administration Building will also be rehabilitated beginning this summer, with roof and exterior first, then interior. Estimated cost for this is \$250,000 and is not part of the SRF-funded projects.
4. Old Business
 - a) Wastewater Plant Agreement Review: Chinavare noted that he has partially completed his review of the agreement, and will have comments prepared for the April Review Board meeting.
 - b) SRF Loan Application Status: Chinavare updated the board on the SRF status, namely the pending approval, after which the first project (headworks rehab/modification) will be bid out. Chinavare also outlined the schedule for future SRF-funded projects: Sludge dewatering replacement/main building roof replacement (2021 – projected cost: \$1,378,000 for dewatering, \$398,000 for roof), Intermediate/Tertiary Trickling Filter rehab/replacement (2024 – projected cost: \$2,800,000). C2AE will be the consultant for the 2020 and 2021 projects, with proposals likely taken for the consulting work on the 2024 project.

5. New Business
 - a) 2019 Flow Summary: Flow data from 2019 was briefly discussed, with Guysky noting all service units within contract capacity for the June-October time frame. Chinavare noted that planning is in progress for permanent installation of new (previously purchased) ISCO Laserflow meters, which will provide more accurate flow data during plant surcharge events.
6. Citizens'/Members' Comments: Chinavare discussed likely regulations on sulfides and chlorides in the future, with more detailed information provided at one of the upcoming Review Board meetings.
7. Next Meeting: March 24, 2020, 4:30 p.m.
8. Adjourn: Motion to adjourn by Crawford, with support by Chrenka. No discussion. Motion carries 4-0. Meeting adjourned at 5:15 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board – Pending