

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JULY 20, 2020
7:30 P.M.**

Virtual Meeting

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 6, 2020:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Rezoning – 425 & 429 Hamblin Street. Conduct a public hearing to receive citizen comment regarding the request to rezone the property 425 & 429 Hamblin Street from R-2, Two Family Residential District, to I-1, Light Industrial District.
2. Rezoning - N. Washington Street. Conduct a public hearing to receive citizen comment regarding the request to rezone the property on North Washington Street from RM-1, Multiple Family Residential District – Low Rise, to RM-1, Multiple Family Residential District – Low Rise with Planned Unit Development (PUD) overlay.
3. Obsolete Property Rehabilitation Exemption Certificate - 300 W. Main Street. Conduct a public hearing to receive citizen comment regarding the application from Owosso REI Group, LLC for an Obsolete Property Rehabilitation Exemption Certificate for their property at 300 W. Main Street.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Thomas Taylor*	Planning Commission	06-30-2023

* Indicates reappointment

2. Midwest Brass & Gas Car Parking Permission. Approve the application from the Midwest Brass & Gas for use of a portion of the southwest corner of the Comstock Parking Lot from 9:00 am on August 16, 2020 until 6:00 pm August 21, 2020 to park trucks and trailers associated with the group's tour of Shiawassee County, and authorize Traffic Control Order No. 1436 formalizing the action.
3. OMS/DDA RLF Loan Funding Approval – Apple Tree Lane. Approve the application from The Bake Shop and Coffee House, Inc. dba Apple Tree Lane/Wooden Crate Popo requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$25,000.00 for expansion of their business at 207 N. Washington Street.
4. Warrant No. 586. Authorize Warrant No. 586 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-4/1/20-6/30/20	Water	\$31,190.25
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-4/1/20 - 6/30/20	Water	\$13,693.96
Gould Law PC	Professional services-6/14/20-7/13/20	General	\$13,720.20

ITEMS OF BUSINESS

1. Waiver of Penalty Fees - Property Transfer Affidavit. Consider approval of a resolution authorizing the waiver of late fees for Property Transfer Affidavits filed outside the 45-day requirement.
2. First Responder Hazard Pay Premiums Program Application. Consider application to the State of Michigan for First Responder Hazard Pay Premiums Program funds and authorize a \$1,000.00 payment to each of the 35 Police and Fire/EMS employees by September 30, 2020.

COMMUNICATIONS

1. N. Bradley Hissong, Building Official. June 2020 Building Department Report.
2. N. Bradley Hissong Building Official. June 2020 Code Violations Report.
3. N. Bradley Hissong Building Official. June 2020 Inspection Report.
4. N. Bradley Hissong Building Official. June 2020 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. June 2020 Police Report.
6. Kevin D. Lenkart, Public Safety Director. June 2020 Fire Report.

NEXT MEETING

Monday, August 03, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – 2 terms expire December 31, 2020

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JULY 6, 2020
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER NICHOLAS L. PIDEK

PLEDGE OF ALLEGIANCE: MAYOR CHRISTOPHER T. EVELETH

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C. Haber, Daniel A. Law, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 15, 2020

Motion by Councilmember Bailey to approve the Minutes of the Regular Meeting of June 15, 2020 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Sanitary Sewer Inflows & Infiltration

City Manager Nathan R. Henne gave a presentation regarding the City's issues with sanitary sewer inflows and infiltration. The City currently experiences at least one sanitary sewer overflow per year. The standard set by EGLE allows for one overflow every 10 years, hence the City is under an administrative consent order to control said overflows. Over the course of the last several years the City has worked to improve infrastructure and remedy as much of the problem as possible. The ultimate solution will be a multipronged approach that includes the removal of sources of infiltration, construction of a storage tank, and improvements/expansion of the WWTP. City Manager Henne went on to say that the next steps will be challenging as they will involve private properties and could prove to be costly, but work needs to continue so the City can get out from under the consent order.

Council agreed the next step should involve the collection of information on where there are illicit connections to the system, the cost of different storage options, and a possible point-of-sale ordinance requiring the correction of illicit connections at the time a home is sold.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Lorraine Austin, Executive Director of the Friends of the Shiawassee River, thanked the City Manager for putting together this evening's presentation. She said the overflows are a real problem and there are no easy answers, but the group would like to work in tandem with the City on the issue as they have the same goals. She also announced that the annual river clean-up would be taking place July 25th – August 2nd.

Mayor Eveleth welcomed everyone back for the first in-person meeting in quite some time, though he warned that the next meeting may have to be held on Zoom.

CITY MANAGER REPORT

City Manager Henne detailed the latest Project Status Report for the Council.

Mayor Pro-Tem Osika asked for a status report on the Matthews Building.

Councilmember Pidek said he would like to explore alternative means of communication with residents such as text messaging or a Twitter account.

Mayor Pro-Tem Osika noted that Amy Fuller is doing a great job on Facebook.

Councilmember Law said he would like to see an alternative route established via email.

CONSENT AGENDA

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

First Reading and Set Public Hearing – Rezoning 715 S. Washington Street. Conduct first reading and set a public hearing for Monday, August 3, 2020 at 7:30 p.m. for the purpose of receiving citizen comment regarding the proposal to rezone the property located at 715 S. Washington Street from R-2 Two-Family Residential District to B-1 Local Business District as follows:

RESOLUTION NO. 99-2020

TO SET A PUBLIC HEARING TO CONSIDER AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES TO REZONE THE PARCEL AT 715 S WASHINGTON STREET AND AMEND THE ZONING MAP

WHEREAS, the city council of the city of Owosso received a petition from Josh Willard, Josh's Frogs, at the real property identified as 715 S. Washington Street, parcel number 050-651-032-001-00 to rezone the parcel from R-2 Two-Family Residential District to B-1 Local Business District; and

WHEREAS, the planning commission subsequently published the request and mailed notices of the request to surrounding property owners, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the city staff and planning commission recommend, without reservations or conditions, the rezoning of 715 S. Washington Street as petitioned; and

WHEREAS, the item must now be considered by the city council and a public hearing by the council is required before any such ordinance amendment can be acted upon.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following change, to be noted on the official map and filed with the city clerk:

<u>Parcel Address</u>	<u>Current Zoning</u>	<u>Amended Zoning</u>
<u>715 S. Washington Street described as follows:</u>	<u>R-2 Two-Family Residential District</u>	<u>B-1 Local Business District</u>

Parcel number:

Legal/Tax Description: 050-651-032-001-00
LOTS 5 6 7 8 9 & 10 (EX N 20' OF LOTS 5 & 6 & ALLEY ABUTTING SD LOTS 5 & 6) BLK 32 A L WILLIAMS ADD

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, August 3, 2020 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

First Reading and Set Public Hearing – Retirement Ordinance Amendment. Conduct first reading and set a public hearing for Monday, August 3, 2020 at 7:30 p.m. for the purpose of receiving citizen comment regarding the proposed amendment to Chapter 2, Administration, Article VII, Municipal Employees' Pensions, to transfer authority from the Retirement Board to MERS as follows:

RESOLUTION NO. 100-2020

SETTING A PUBLIC HEARING TO AMEND CHAPTER 2, ADMINISTRATION, ARTICLE VII, MUNICIPAL EMPLOYEES' PENSIONS

WHEREAS, the City of Owosso, Shiawassee County, Michigan has an independent pension system covering a portion of its employees; and

WHEREAS, the City has transferred custody and administration of the system to the Municipal Employees' Retirement System of Michigan; and

WHEREAS, the ordinance governing the pension system must be amended to reflect said changes; and

WHEREAS, a public hearing shall be scheduled to receive citizen comment regarding the amendments.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That Chapter 2, Administration, Article VII, *Municipal Employees' Pensions*, Section 2-401, Name and establishment shall be amended as follows:

Sec. 2-401. - Name and establishment.

- (a) The city employees' retirement system, hereinafter called the "retirement system," is hereby established for the purpose of providing retirement allowances and survivor benefits for the employees of the city and their eligible dependents. The retirement system shall be maintained for the exclusive benefit of members and is intended to comply with the requirements of section 457(a) of the Internal Revenue Code of 1986, as amended from time to time (the "code"), with the requirements of any regulations issued thereunder, and with the requirements of any other applicable law. The trustees of the trust established as part of this retirement system are defined in section 2-403.

In accordance with the terms of the retirement system, the trustees have the ability at any time, and from time to time, to amend the retirement system.

To be administered effective December 31, 2005, this retirement system is amended and restated in its entirety to comply with the requirements of the Internal Revenue Code of 1986, as amended by the Uruguay Round Agreements Act, the Small Business Job Protection Act of 1996, the Taxpayer Relief Act of 1997, the Uniformed Services Employment and Reemployment Rights Act of 1996, the Internal Revenue Service Restructuring and Reform Act of 1998, the Community Renewal Tax Relief Act of 2000, the Economic Growth and Tax Relief Reconciliation Act of 2001 and all applicable rulings and regulations issued thereunder.

- ~~1-(b)~~ As of June 1, 2020, or as soon thereafter as the transfer to the Michigan Employee Retirement System ("MERS") of all assets takes place, the Board of Trustees established by the aforesaid Chapter 2, Article VII, Section 2-403, as amended, and now existing pursuant thereto shall cease to exist. The previous authority to administer the retirement system established by this chapter for all active City employees and City retirees, both past and future, and all other active employees previously covered by this ordinance will be administrated and managed by MERS effective June 1, 2020. Any reference in this ordinance to the duties of the Board of Trustees shall be performed by MERS.
- (c) The balance of the assets currently held by the Trustees belonging to the City of Owosso Retirement System established by the aforesaid Chapter 2, Article VII, as amended, shall be transferred to MERS on or before June 1, 2020, but remain the assets of the City of Owosso Retirement System and shall be administered by MERS as established under this chapter. When transferred, MERS shall credit said assets to the various funds and accounts provided for in this chapter, according to the purpose for which such assets were held and credited in the retirement system created under the aforesaid Chapter 2, Article VII, as amended.

SECTION 2. ADDITION. That the definition for MERS shall be added to Chapter 2, Administration, Article VII, *Municipal Employees' Pensions*, Section 2-402, Definitions as follows:

MERS means Municipal Employee Retirement System. The Municipal Employees' Retirement System of Michigan is an independent, professional retirement services company that administers the retirement plans for Michigan's local units of government on a not-for-profit basis.

SECTION 3. REPEAL & REPLACE. That Chapter 2, Administration, Article VII, *Municipal Employees' Pensions*, Section 2-403, Board of Trustees, be repealed in its entirety and restated as follows:

Sec. 2-403. - Board of trustees.

- ~~(a) There is hereby created a board of trustees (the "board") in whom is vested the general administration, management, and responsibility for the proper operation of the retirement system and for making effective the provisions of this article. The board shall consist of seven (7) trustees as follows:~~

- ~~(1) The mayor or a councilman who is not eligible to participate in the retirement system as a member or retirant;~~
 - ~~(2) A second councilman who is not eligible to participate in the retirement system as a member or retirant;~~
 - ~~(3) A citizen who has the qualifications required by the Charter for holding an elective city office and who is not eligible to participate in the retirement system as a member or retirant, to be appointed by the council;~~
 - ~~(4) A police officer member to be chosen by the police officer members;~~
 - ~~(5) A firefighter member to be chosen by the firefighter members; and~~
 - ~~(6) Two (2) general city members: One (1) general city member to be chosen by non-unionized general city members and one (1) general city member to be chosen by the unionized general city members.~~
 - ~~(7) If there are no active members of the employee groups listed in subsections (4), (5) and (6) above able or willing to serve, a retired member of the group may be elected by active and retired members of such group.~~
 - ~~(b) The choosing of the trustees provided for in paragraphs (4), (5), and (6), above, shall be held in the month of May in each year under such rules and regulations as the board shall, from time to time, adopt.~~
- (a) The City established, with the creation of the City Pension, a board of trustees (the "board") in whom was vested the general administration, management, and responsibility for the proper operation of the retirement.**
- 1) The MERS shall have the responsibility for the general administration and management of the system, and for making effective and construing the provisions of this chapter. It shall have the power to negotiate and execute legal documents provided that any such legal document be approved by the City.**
 - 2) The City Board Trustees shall cease to exist as of June 1, 2020, or as soon thereafter as all of the assets are transferred to MERS, as provided herein. Thereafter the aforementioned date or condition, any reference of the "board" hereinafter shall be construed to be MERS.**

SECTION 4. REPEAL. That Sections 2-404 through 2-408 of Chapter 2, Administration, Article VII, *Municipal Employees' Pensions*, be repealed in their entirety.

~~Sec. 2-404. Trustees' terms of office-oath.~~

~~The regular term of office of the trustees provided for in subsections 2-403(a)(3), (4), (5), and (6) shall be for four (4) years. The term of office shall expire at the end of each four (4) year period subsequent to July 1, 1965, for the police officer member Trustee; July 1, 1966, for the first general city member trustee; July 1, 1967, for the fire fighter member trustee; and July 1, 1968 for the second general city member trustee. The citizen (non-employee) trustee shall serve at the pleasure of the council. Each trustee shall, within ten (10) days after trustee has been appointed or chosen, as the case may be, take the oath of office which shall be administered by the city clerk.~~

~~Sec. 2-405. Vacancy on board—How filled.~~

~~If a vacancy occurs on the board, the vacancy shall be filled, within sixty (60) days from and after the date of the vacancy, in the same manner as required for making appointments or choices to position of trustee.~~

~~Sec. 2-406. Board meetings.~~

~~The board shall hold meetings regularly, at least one (1) in each quarter in each year, and shall designate the time and place thereof, by rule. The board shall adopt its own rules of procedure and shall keep a record of its proceedings. Such rules shall become effective when a copy thereof is filed with the~~

~~city clerk. A copy of such rules shall also be placed in the Owosso Public Library. All meetings of the board shall be public. The trustees shall serve without compensation for their service as such.~~

~~Sec. 2-407. Quorum—Each trustee entitled to vote.~~

~~Five (5) trustees shall constitute a quorum at any meeting of the board. Each trustee shall be entitled to one (1) vote on each question before the board, at least five (5) concurring votes shall be necessary for a decision by the trustees.~~

~~Sec. 2-408. Retirement system officers.~~

- ~~(a) The officers of the board shall be a chairman and a vice-chairman, elected by the board from the current trustees.~~
- ~~(b) The city clerk shall serve as secretary to the board, and the city clerk shall be the administrative officer of the retirement system.~~
- ~~(c) The city treasurer shall be treasurer of the retirement system and the custodian of its assets. All payments from moneys of the retirement system shall be made by the city treasurer according to charter provisions and any ordinance relating thereto which is adopted by the council. No payment shall be made unless it shall have been previously authorized by a specific or continuing resolution of the board.~~
- ~~(d) The board shall appoint an actuary who shall be the technical advisor to the board on matters regarding the operation of the retirement system, and the actuary chosen shall perform such other duties as are required of the actuary under this article.~~
- ~~(e) The board shall appoint as medical director a physician who is not eligible to participate in the retirement system as a member or retirant. The medical director shall be responsible to and shall hold office at the pleasure of the board. The medical director shall arrange for and pass upon all medical examinations required under this article.~~

~~The medical director shall investigate all essential statements and certificates of a medical nature made by or on behalf of a member or retirant, and the medical director shall report in writing to the board the conclusions on medical matters referred to the medical director by the board.~~

- ~~(f) The board may employ such professional and other services as are required for the proper operation of the retirement system. The compensation for such services shall be fixed by the board subject to the approval of the council.~~
- ~~(g) The city attorney shall be the legal advisor to the board. A copy of all written opinions rendered by the city attorney to the board shall be filed with the city clerk.~~

SECTION 5. REPLACE. That references to the “board” be replaced with “MERS” in Sections 2-409, 2-414, and 2-432 through 2-435 as follows:

Sec. 2-409. - Records of retirement system—Annual report.

- (a) The city clerk shall keep, or cause to be kept, in convenient form, such data as shall be necessary for an actuarial valuation of the assets and liabilities of the retirement system. The ~~board~~**MERS** shall render a report to the city manager and the council or their designee within ninety (90) days after the close of each fiscal year of the city showing the fiscal transactions of the retirement system for the year ending the preceding June 30, and the last balance sheet showing the financial condition of the retirement system by means of an actuarial valuation of the assets and liabilities of the retirement system.

- (b) The board shall from time to time adopt such mortality, service, and other tables of experience, and a rate or rates of regular interest, as are necessary to maintain the operation of the retirement system on an actuarial basis.

Sec. 2-414. - Eligible domestic relations orders.

An eligible domestic relations order ("EDRO") is a signed domestic relations order issued by a state court which creates, recognizes or assigns to an alternate payee(s) the right to receive all or part of a member's retirement system benefit that is or will become payable to the member. An alternate payee is a spouse, former spouse, child, or other dependent of a member who is treated as a beneficiary under the retirement system as a result of the EDRO. The board may establish EDRO procedures, but in the absence of such procedures, the board will determine if a domestic relations order is an EDRO in accordance with the following:

- (1) ~~Board of trustees'~~ **MERS** determination: Promptly upon receipt of a domestic relations order, the board will notify the participant and any alternate payee(s) named in the order of such receipt and will include a copy of this section. Within a reasonable time after receipt of the order, the board will make a determination as to whether or not the order is a EDRO as defined in MCL 38.1701 et seq. and will promptly notify the member and any alternate payee(s) in writing of the determination. If the order is determined to be an EDRO, the retirement system shall begin the payment of the benefit with the next monthly payment or upon retirement of the participant.
- (2) Specific requirements of an EDRO: In order for a domestic relations order to be an EDRO, it must specifically state all of the following:
 - a. The name, last known mailing address (if any) and the social security number of the member and each alternate payee(s) covered by the order;
 - b. The dollar amount or percentage of the benefit to be paid to each alternate payee, or the manner in which the amount or percentage is to be determined;
 - c. The number of payments or period to which such order applies; and
 - d. The name of the plan to which the order applies.

The domestic relations order will not be deemed an EDRO if it requires the retirement system to provide any type or form of benefit, or any option not already provided for in the retirement system, or increased benefits determined on the basis of the actuarial value, or benefits in excess of the member's retirement system benefit, or payment of benefits to an alternate payee(s) required to be paid to another alternate payee under another EDRO.

- (3) Disputed orders: If there is a question as to whether or not a domestic relations order is a EDRO, there will be a delay in any payout to any payee(s) including the member, until the status is resolved. If the retirement system determines that the order is not an EDRO, the retirement system shall promptly notify the alternate payee(s) of this determination. The notification shall specify the reasons the order was not determined to be an EDRO. This determination does not prohibit the alternate payee(s) or the court from filing an amended order with the retirement system for redetermination.
- (4) Death of alternate payee(s): If an alternate payee(s) dies before receiving any payment of a benefit pursuant to an EDRO, that interest reverts to the member.

Sec. 2-432. - Expense fund.

The expense fund shall be the fund to which shall be credited all money provided by the city to pay the administration expense of the retirement system, and from which shall be paid all expenses necessary in connection with the administration of the retirement system. The ~~board~~ **MERS** shall, annually, certify to the council, according to budget procedure, the amount of appropriation necessary to

administer the retirement system during the ensuing fiscal year. The council shall appropriate such amount to the credit of the expense fund.

Sec. 2-433. - Investment of assets.

- (a) The ~~board~~-MERS shall be the trustees of the assets of the retirement system, which shall be invested in a trust. The trustees shall have full power to invest and reinvest such assets subject to the provisions of Act No. 314 of the Public Acts of 1965, as amended, and as it might from time to time be amended or replaced by successor acts.
- (b) The ~~board~~-MERS shall have full power to hold, purchase, sell, assign, transfer, and dispose of any investments in which any of the moneys of the retirement system have been invested as well as the proceeds of such investments and any moneys belonging to the system. There shall be kept on deposit available cash not exceeding five (5) percent of the total assets of the retirement system. The trustees shall ensure that all investments, amounts, property and rights held under the trust fund are held for the exclusive benefit of members and their beneficiaries. The trust fund shall be held in trust pursuant to the trust agreement for the exclusive benefit of members and their beneficiaries and defraying reasonable expenses of the retirement system and of the trust fund. It shall be impossible, prior to the satisfaction of all liabilities with respect to members and their beneficiaries, for any part of the assets and income of the trust fund to be used for, or diverted to, purposes other than for the exclusive benefit of participants and their beneficiaries.
- (c) The description of the various funds of the retirement system shall be interpreted to refer to the accounting records of the retirement system and not to the segregation of assets in the funds of the retirement system.

Sec. 2-434. - Income fund; crediting of regular interest.

- (a) The income fund shall be the fund to which shall be credited all regular interest, dividends and other income derived from investments of the retirement system, all gifts and bequests received by the system, all unclaimed accumulated contributions as provided in this article, and all other moneys received by the retirement system the disposition of which is not specifically provided in this article. There shall be transferred from the income fund all amounts required to credit regular interest to the members savings fund, retirement reserve fund and pension reserve fund, as provided in this article. Whenever the board determines the balance in the income fund is more than sufficient to cover current charges to the fund such excess, or any part thereof, may be used to provide contingency reserves or to meet special requirements of the other funds of the retirement system. Whenever the balance in the income fund is insufficient to meet the charges to the fund the amount of the insufficiency shall be transferred from the pension reserve fund to the income fund. A member's accumulated contributions transferred from the members savings fund to the income fund may be paid from the income fund upon claim for same approved by the boardMERS.
- (b) The ~~board~~-MERS shall, at the end of each fiscal year, allow and credit regular interest on the members' individual balances in the members savings fund, computed on the individual balances at the beginning of the fiscal year; and on the mean balances during the fiscal year in the pension reserve fund and retirement reserve fund.

Sec. 2-435. - Assignments prohibited.

The right of a person to a pension, to the return of accumulated contributions, the pension itself, any option benefit, any other right accrued or accruing to any person under the provisions of this article, and any moneys belonging to the retirement system shall not be subject to execution, garnishment, attachment, the operation of bankruptcy or insolvency law, or any other process of law whatsoever, and shall be unassignable, except as is specifically provided in this article. If a member is covered by a group insurance or prepayment plan participated in by the city, and should member be permitted to, and elect to, continue such coverage as a retirant, member may authorize the ~~board~~-MERS to have deducted from

member's pension the payments required of member to continue coverage under such group insurance or prepayment plan. The city shall have the right of set off for any claim arising from embezzlement by or fraud of a member, retiree or beneficiary.

SECTION 6. PUBLIC HEARING. A public hearing is set for Monday, August 3, 2020 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 2, Administration, of the Code of the City of Owosso.

SECTION 7. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 8. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Tad Morris	Planning Commission filling unexpired term of B. Kirkland	06-30-2023

Change Order - Public Safety Vehicle Equipment Changeover. Approve Change Order No. 1 to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, supply, and installation of public safety equipment in the new police utility vehicle in the amount of \$1,351.00, for an additional light bar and further authorize payment to the vendor as follows:

RESOLUTION NO. 101-2020

**AUTHORIZING CHANGE ORDER NO. 1
THE CONTRACT FOR VEHICLE EQUIPMENT CHANGEOVER WITH
MID MICHIGAN EMERGENCY EQUIPMENT SALES AND SERVICE L.L.C.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. on October 26, 2019 for the purchase, installation and changeover of equipment into the new police vehicle in the amount of \$9,134.00; and

WHEREAS, the purchase of an additional light bar was required to complete the process and ready the vehicle for service; and

WHEREAS, the Director of Public Safety has reviewed the proposal submitted by with Mid Michigan Emergency Equipment Sales and Service L.L.C. as requested, and has determined the price of the additional equipment to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has theretofore determined that it is advisable, necessary and in the public interest to change the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for an additional cost to the city of Owosso in the amount of \$1,351.00 for one extra light bar.

SECOND: The mayor and city clerk are requested and authorized to sign Change Order No. 1 to Contract between the City of Owosso, Michigan and with Mid Michigan Emergency Equipment Sales and Service L.L.C.

THIRD: The Accounts Payable department is authorized to make payment up to the contract amount, including the change order, totaling \$10,485.00.

Bid Award - Sand and Gravel, Selection #1. Accept the low bid of Constine Gravel Company for Class II Backfill Sand in the amount of \$6.25 per ton, 22A gravel in the amount of \$10.25 per ton, 21 AA limestone in the amount of \$22.00 per ton, and 6A limestone in the amount of \$25.75 per ton for the fiscal year ending June 30, 2021, authorize payment in accordance with unit prices up to 2,500 tons, 1,000 tons, 300 tons, and 100 tons respectively for a total amount not to exceed \$35,050.00 as noted after Selection #2.

Bid Award - Sand and Gravel, Selection #2. Accept the low bid of Ocenasek, Inc. for H1 limestone chip in the amount of \$32.40 per ton for the fiscal year ending June 30, 2021, authorize payment in accordance with the unit price up to 200 tons for a total amount not to exceed \$6,480.00 as follows:

RESOLUTION NO. 102-2020

AUTHORIZING THE PURCHASE AND DELIVERY OF SAND AND GRAVEL FROM CONSTINE GRAVEL COMPANY OF OWOSSO, MICHIGAN AND OCENASEK TRUCKING OF PERRY, MICHIGAN

WHEREAS, the city of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches and gravel for use in permanent street patches and other city properties; and

WHEREAS, the city sought bids for Class II backfill sand, 22A gravel, 21AA gravel, 21AA Limestone, 6A limestone, and H1 limestone chip fiscal year 2020-2021; and

WHEREAS, it is hereby determined that Constine Gravel Company and Ocenasek Trucking is qualified to provide such products and have submitted the lowest responsible and responsive bid; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the Sand and Gravel Bids to Constine Gravel Company of Owosso, Michigan in the amount of \$6.25 per ton for Class II Sand, \$10.25 per ton for 22A gravel, \$22.00 per ton for 21AA Limestone, and \$25.75 per ton for 6A limestone for fiscal year ending June 30, 2021.

SECOND The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award Gravel Bids to Ocenasek Trucking of Perry, Michigan in the amount of \$32.40 per ton for H1 Limestone Chip for fiscal year ending June 30, 2021.

THIRD: The mayor and city clerk are instructed and authorized to sign the necessary documents for providing sand and gravel deliveries to the City of Owosso, Michigan.

FOURTH: The accounts payable department is authorized to pay Constine Gravel Company up to the bid amount of \$35,050.00.

FIFTH: The accounts payable department is authorized to pay Ocenasek Trucking up to bid amount of \$6,480.00.

SIXTH: The above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds.

Purchase Authorization - Police Utility Vehicle. Waive competitive bidding requirements, authorize a joint purchase from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso via Macomb County Contract No. 21-18 for one 2020 Ford Police Utility Vehicle in the amount of \$35,679.00, and further authorize payment up to the quoted amount upon satisfactory delivery of said vehicle as follows:

RESOLUTION NO. 103-2020

**RESOLUTION AUTHORIZING THE PURCHASE OF A POLICE UTILITY VEHICLE
FROM SIGNATURE AUTO GROUP OF OWOSSO
VIA MACOMB COUNTY CONTRACT NO. 21-18**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a police department requiring the use of police vehicles; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality.

WHEREAS, the City of Owosso desires to purchase one new police vehicle from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso, holder of the Contract No. 21-18 for police vehicles with Macomb County; and it is hereby determined that Signature Auto Group of Owosso is qualified to provide such vehicles and that it has submitted the responsible and responsive bid; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase one 2021 Ford Interceptor Utility Police Vehicle from Signature Auto Group of Owosso, utilizing Macomb County Contract No. 21-18, for a cost to the City of Owosso of \$35,679.00.
- SECOND: The Finance Director and the Director of Public Safety are hereby instructed and authorized to sign necessary documents to complete the purchase.
- THIRD: payment to Signature Auto Group in the amount of \$35,679.00 is authorized upon delivery of the police vehicle.
- FOURTH: The above expenses shall be paid from the Police Division Capital Outlay fund 101-300-978.000.

Check Register – May 2020.* Affirm check disbursements totaling \$864,122.53 for May 2020.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Law, Fear, Haber, Bailey, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Election Inspector Pay

City Manager Henne noted that election inspectors currently get paid \$10.00 per hour, set back in 2006. The proposed pay rate would be \$13.00 per hour and has already been accounted for in the budget.

Mr. Henne also went on to note that the Clerk may conscript some salaried employees to help with the election if needed.

Motion by Councilmember Law to approve increasing pay rates for election inspectors as follows:

Election Inspector	\$13.00/hr
Election Inspector – Minor	\$10.00/hr
Chairperson bonus	\$50.00
Vice Chair bonus	\$25.00
Receiving Board, flat rate	\$50.00

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Bailey, Fear, Pidek, Haber, Mayor Pro-Tem Osika, Councilmember Law, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

Glenn M. Chinavare, Director of Public Services. Water Service Line Replacement Program.

Cheryl A. Grice, Finance Director. Revenue & Expenditure Report – May 2020.

Downtown Development Authority/Main Street. Minutes of June 3, 2020.

Planning Commission. Minutes of June 22, 2020.

Waste Water Treatment Plant Review Board. Minutes of June 23, 2020.

CITIZEN COMMENTS AND QUESTIONS

Lorraine Austin, Executive Director of the Friends of the Shiawassee River, noted that the Friends board could be a good resource for many of the SSO issues Council is attempting to tackle. She encouraged Council to call on them.

NEXT MEETING

Monday, July 20, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020

Building Board of Appeals – Alternate - term expires June 30, 2022

Building Board of Appeals – Alternate - term expires June 30, 2021

Brownfield Redevelopment Authority – term expires June 30, 2022

Historical Commission – 2 terms expire December 31, 2020

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 8:56 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 12, 2020

TO: Mayor Eveleth and the Owosso City Council

FROM: Nathan Henne, City Manager

SUBJECT: Rezoning Request for 425 and 429 Hamblin; Parcel 050-430-000-002-00 and 050-430-000-003-00

RECOMMENDATION:

Staff recommends the rezoning request. The Planning Commission recommends denial of the rezoning request.

BACKGROUND:

Planning commission held a public hearing at its regularly scheduled meeting on February 24, 2020 to hear a petition to rezone parcel 050-430-000-002-00, also known as 425 Hamblin and parcel 050-430-000-003-00, also known as 429 Hamblin from R-2, Two Family Residential to I-1, Light Industrial. These vacant lots are adjacent to 434 E. Howard Street, known as Trebor Industries and the 3 lots are owned by Trebor/Carrie Cobb. The purpose of rezoning this property was to allow the owner to have the existing shed remain on the lot of which the condemned dwelling would be removed (425 Hamblin) and the 3 lots would then be combined. It was the owner's intent to leave this area vacant and maintained and not for additional business storage.

- The Planning Commission, after mailing notices and holding a public hearing, voted to deny the rezoning request at its regular meeting on February 24, 2020.
- The Planning Commission heard objections from residential neighbors on Hamblin Street with the following conditions.
- The Planning Commission made the following motion: **TO NOT APPROVE THE REZONING REQUEST DUE TO CONCERNS OF EXTENDING LIGHT INDUSTRIAL INTO A RESIDENTIAL AREA – SPOT ZONING.**
- **AS AN ALTERNATIVE THE PLANNING COMMISSION IS RECOMMENDING THE FOLLOWING TO THE CITY COUNCIL:**
 1. **RECOMMENDS THE COMBINING OF THE LOTS WITH THE SPLIT ZONING.**
 2. **ONLY THE SHED WOULD BE ALLOWED TO REMAIN ON THE VACANT LOT.**
 3. **NO INDUSTRIAL STORAGE WOULD BE ALLOWED ON THE VACANT LOTS AS THEY WILL REMAIN ZONED AS RESIDENTIAL.**

**City Code Section 38-555 lists the criteria when considering the rezoning of a property as follows:
Sec. 38-555. Criteria for amendment of the official zoning map.**

In considering any petition for an amendment to the official zoning map, the planning commission and city council shall consider the following criteria in making its findings, recommendations and decision:

- (1) Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics,

infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

- (2) Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.
- (3) Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.
- (4) The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.
- (5) The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."
- (6) The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.
- (7) The request has not previously been submitted within the past one (1) year, unless conditions have changed or new information has been provided.
- (8) Other factors deemed appropriate by the planning commission and city council.

ORDINANCE NO.
AMENDING CHAPTER 38 ZONING
OF THE CODE OF ORDINANCES TO REZONE THE PARCELS
AT 425 & 429 HAMBLIN STREET
AND AMEND THE ZONING MAP

WHEREAS, the city council of the city of Owosso received a petition from Carrie Cobb and Trebor to rezone the parcels located at 425 & 429 Hamblin Street, parcel nos. 050-430-000-002-00 and 050-430-000-003-00, from R-2 Two-Family Residential District to I-1 Light Industrial District; and

WHEREAS, the planning commission subsequently published the request and mailed notices of the request to surrounding property owners, held a public hearing on the request, and deliberated on the request; and

WHEREAS, city staff has recommended approval of the request as proposed and the planning commission has recommended the combination of the lots while maintaining the current zoning designations; and

WHEREAS, the City Council held a public hearing on the request July 20, 2020, heard all interested persons, and deliberated on the request; and

WHEREAS, the City Council finds that the zoning petition meets the intent and criteria for a zoning map amendment, specifically as it relates to the requirements of Section 38-555 of the Code of Ordinances of the City of Owosso.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That the following requested amendments to Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, be approved as requested.

Parcel Address	Current Zoning	Amended Zoning
425 Hamblin St	R-2 Two-Family Residential District	I-1 Light Industrial District
Parcel number: 050-430-000-002-00		
N 45' OF S 136' LOT 13 (EX E 59 ½') LOUISA MERELLS ADD		
429 Hamblin St	R-2 Two-Family Residential District	I-1 Light Industrial District
Parcel number: 050-430-000-003-00		
LOT 13 (EX E S 136' & E 59 ½') LOUISA MERELLS ADD		

SECTION 2. LOT COMBINATION. That the following lots be combined into a single parcel:

434 E. Howard Street	050-680-004-006-00
425 Hamblin Street	050-430-000-002-00
429 Hamblin Street	050-430-000-003-00

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective August 10, 2020.

PREZ 2020-01
APPLICATION FOR REZONING
CITY OF OWOSSO

301 W. Main Street, Owosso, Michigan 48867, MI 989-725-0540

1. The applicant must completely fill in the application.
2. Application fee is \$550.00 + \$5.00 per acre.
3. The applicant or his/her representative must be present at the Planning Commission and City Council public hearings for action to be taken on this request.
4. Application must be received by the end of the previous month before Planning Commission meeting. City Council will address the rezoning at the following Council Meeting after Planning Commission makes its recommendations for the rezoning.

TO THE OWOSSO CITY COUNCIL:

I, (we), the undersigned, do hereby respectfully make application and petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested,

1. PROPERTY TO BE REZONED:

Address: 425 & 429 Hamblin with 434 E. Howard

Description: (lot, block or metes and bounds)

Frontage in feet:

Depth in feet:

} see attached

2. PROPERTY OWNERSHIP:

Name: Carrie Cobb

Address: PO Box 142 Owosso mi 48867

Phone Number: 989-666-3541

E-mail: Carrie@treborind.com

3. ZONING REQUEST:

Current Zoning: Residential R-2 Requested Zoning: Industrial I-1

4. PROPOSED USE OF THE PROPERTY:

Storage shed

Indicate why, in your opinion, the requested change is consistent with the ordinance in prompting and protecting the public health, safety, peace, morals, comfort, convenience and general welfare of the inhabitants of the city of Owosso:

Trebor Industries would like to combine the lots in order to keep the current Storage shed located on the lot.

The above information has been submitted in support of the rezoning and is accurate and truthful to the best of our knowledge.

Signature of Applicant:

Carrie Cobb

Date: 1/30/2020

☐ LEGAL REPRESENTATIVE

☒ OWNER

☐ OPTION TO PURCHASE

FOR OFFICIAL USE ONLY

Case #	PZ-20-004	Planning Commission Hearing Date	2/24/2020
Receipt #		Action Taken	
Date Filed	1-30-2020	City Council Hearing Date	3/03/2020
Description Checked		Action Taken	

To whom it may Concern,

I am writing in regard to 425 Hamblin St property. My name is Carrie Cobb and I currently own this location and the 434 E. Howard St. property. I have been working towards having the home structure removed at 425 Hamblin St. which was purchased a few years back from a city auction. The residence was condemned at the time of purchase. In order to clean up the property the home structure needs to be torn down as it is in a deplorable condition. However, the shed structure is in fair condition and I would like to keep it. The shed will be used to store tools and a lawn mower for continued maintenance of the property as well as the adjacent property located at 434 E. Howard St.

I look forward to working with you on the rehab project.

Best Regards,

Carrie Cobb

989-666-3541 C

989723-8145 O

carrie@treborind.com

1/28/2020 emailed Rezoning app to Carrie.

CITY OF OWOSSO
LAND COMBINATION APPLICATION

301. W. MAIN ST.
OWOSSO, MI 48867
989 725-0530

Date 1-27-2020

Owners Name Carrie Cobb

Phone Number 989-6666-3541

Owners Mailing Address PO Box 142
OWOSSO, MI 48867

TREBOR Industries

Property Address(es) 425/429 Hamblin joined with 434 E. Howard St.

Parcel Number(s) 050-430-000-003-00 / 050-430-000-002-00 / 050-430-000-001-00

Current Zoning(s) R2 & I1

Will the proposed combination require zoning changes? (yes) ☒ (no)

Are the names the same on all parcels to be combined? (yes) ☒ (no)

(Note: Names of ownership must be the same on all parcels being combined.)

Any current Special Assessments applied to any or all of these parcels? (yes) ☒ (no)

If yes, please explain: (Note: Special Assessments must be paid in full prior to combining parcels)

Any current Mortgage Liens or Land Contracts on any or all of these parcels? (yes) ☒ (no)

If yes, please explain: (Note: Mortgage or contract liens need approval from lien holder for approval)

Intended use (Res., Com., Ind.) Ind

Intended purpose Storage Shed

Survey recommended, especially when descriptions are meets & bounds and not within a plat.
Legal Description of Current Parcels to be combined. (Attach additional if needed.)

Legal Description of combined parcel(s). (Attach additional if needed)

Lot 13 (Ex S S 136' & E 59 1/2' Louisa Merells Add
N 45' of S 136' Lot 13 Ex E 59 1/2' Louisa Merells Add
N 45' of S 136' Lot 13 Ex E 59 1/2' Louisa Merells Add

I understand and agree the statements made above are true and if found not to be true, this application and any approval will be void.

Property Owners Signature: Carrie Cobb

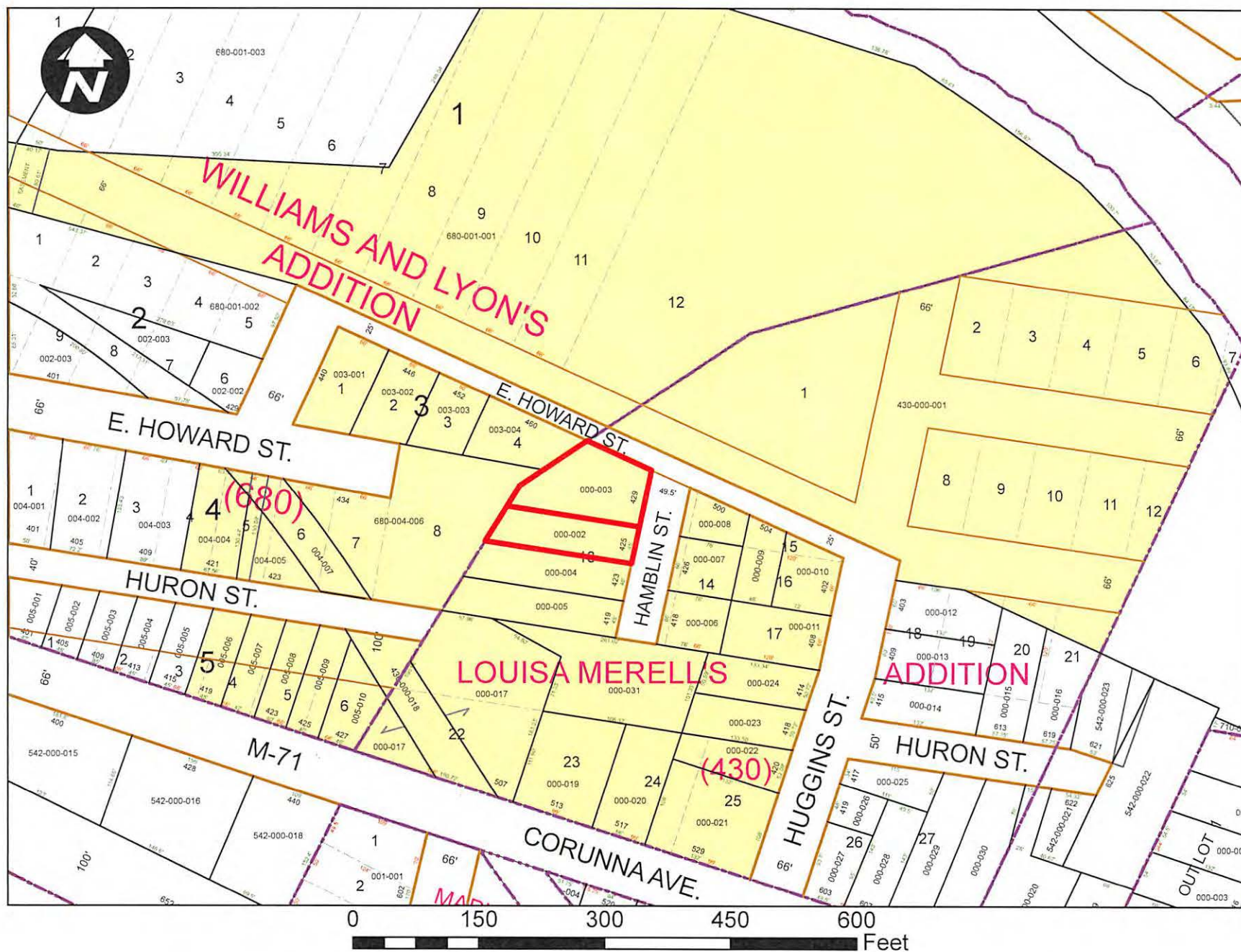
Date: 1-27-2020

Date: _____

City of Owosso Approval:

Signature: _____ Date: _____

Title: _____



OWOSSO





February 20, 2020

Planning Commission
City of Owosso
301 W. Main Street
Owosso, Michigan 48867

Subject: REZONING
Location: 425, 429 Hamblin and 434 E. Howard Street
Size of Site: .7 acres
Request: To rezone roughly .7 acres at 425 and 429 Hamblin from R-2, Two-Family Residential to I-1, Light Industrial.
Applicant: Ms. Carrie Cobb, Trebor Industries

Dear Planning Commissioners:

At your request, we have reviewed the above application from Trebor Industries to rezone .7 acres of the subject property from R-2, Two-Family Residential to I-1, Light Industrial. The two properties to be rezoned will be combined into one single parcel with a parcel located at 434 E. Howard Street where the principal light industrial business is located. The parcel identification numbers are as follows;

1. 050-430-000-003-00
2. 050-430-000-002-00
3. 050-680-004-006-00

Our comments are based on a review of the information submitted by the applicant, a site visit, meetings with the applicant, discussions with the Planning Commission, and conformance to the City's Master Plan and Zoning Ordinance. In reaching a decision on the application, the Planning Commission should consider our comments along with those from other staff and consultants, relevant input from the public, additional information provided by the applicant, and your own findings based on ordinance standards as part of your deliberation and recommendation to City Council.

LOCATION AND DESCRIPTION

The subject parcels are located at the norther extent of Hamblin, adjacent to the rail yard. The applicant owns a light industrial business located at 434. E Howard street. The applicant also owns the Hamblin parcels and would like to combine them into one single parcel associated with the business.

EXISTING LAND USE, ZONING AND FUTURE LAND USE

	Existing Land Use	Zoning	Master Plan
Subject Site	Vacant	R-3, One-Family Residential	Single-Family Residential*
North	Industrial	I-1, Light Industrial	I-1, Light Industrial
South	Single and two-family residential	R-2, Two-Family Residential	Residential
East	Single and two-family residential	R-2, Two-Family Residential	Residential
West	Residential and Industrial	R-2, Two-Family Residential	Residential

***The map below is the existing zoning map for the City of Owosso**



PERMITTED AND SPECIAL LAND USES

While the area is a mish-mash of zoning districts including R-2, Commercial and Industrial, it is important to consider what land uses could be utilized on these properties should the Planning Commission approve the rezoning of the two parcels to light industrial. A full list of uses has been provided on a separate document from this report.

DISCUSSION

In considering any petition for an amendment to the official zoning map, the planning commission and city council shall consider the following criteria in making its findings, recommendations and decision:

1. Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

Finding – While the predominant land use to the east and south of the subject parcels remain residential, there are commercial uses nearby as well as industrial uses immediately adjacent to

the north of these parcels. The applicant has indicated that they will not be expanding the industrial operations on this site and would be utilizing the site for additional storage purposes, specifically a storage shed already on site. It is our belief that this rezoning would not significantly impact the neighborhood, nor be in conflict with the overall goals of the Master Plan, nor impact the intent of the Zoning Ordinance.

2. Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.

Finding – This site would be compatible with the host of uses permitted under the I-1 Zoning Classification.

3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

Finding – To our knowledge, no evidence exists showing that the applicant could not receive a reasonable return on investment through developing the property as residential. In this case, the applicant would prefer to utilize the properties as a means to provide additional storage in association with the existing business already in the I-1 district.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

Finding – Based on information from the applicant, we do not believe that there would be significant impact on surrounding property values if the properties are utilized in the way the applicant has stated. That is not to say that there couldn't be a significant impact in the future if these properties were ever developed for a higher intensity use beyond storage for the existing business. The Planning Commission will have to discuss the possibility of future development that would not be consistent with the surrounding land uses.

5. The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."

Finding – There should be no issues with existing infrastructure being able to accommodate and service this site.

6. The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.

Finding – We do not see an overwhelming demand for this use in relation to the amount of land already zoned I-1. This is not a situation of a new business looking to rezone property as an ideal site for their business. This is a case where a property owner currently owns all the parcels and would like to combine them to serve the business without a split-zone situation on their property.

7. The request has not previously been submitted within the past one (1) year, unless conditions have changed, or new information has been provided.

Finding – This application has not been previously before the City.

RECOMMENDATION

Based upon the above comments, **we recommend approval of the rezoning request for 425 and 429 Hamblin based on the following items;**

1. That the request is not in overwhelming conflict with the Master Plan or the Zoning Ordinance;
2. The site is compatible with uses in the proposed I-1 Zoning District;
3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may not be incompatible with surrounding land uses, but other uses in the I-1 district may be;
5. Infrastructure to the site is appropriate for the proposed use;
6. That the existing property owner owns all applicable parcels and would like to combine them into one contiguously zoned lot; and
7. The request has not been previously submitted to the City for consideration.

We look forward to discussing this with you at your February Planning Commission meeting. If you have any further questions, please contact us at 810-734-0000.

Sincerely,

CIB Planning



Justin Sprague
Vice President



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 12, 2020
TO: City Council
FROM: Nathan Henne, City Manager
SUBJECT: Rezoning of N Washington Street

RECOMMENDATION:

The Planning Commission recommends city council conduct first reading and set a public hearing for July 20, 2020 to receive citizen comment regarding request to rezone the parcel commonly known as N. Washington from RM-1 Multiple-Family Residential District-Low Rise to RM-1 Multiple-Family Residential District-Low Rise with Planned Unit Development (PUD) Overlay.

BACKGROUND:

The Planning Commission, after mailing notices and holding a public hearing, voted at its regular meeting on May 26, 2020 to recommend rezoning the aforementioned parcel. Further, staff recommends approval of this petition to rezone property as submitted subject to the ordinance reading and public hearing process.

FISCAL IMPACTS:

Rezoning should not pose any fiscal impacts.

Document originated by: Tanya Buckelew

ORDINANCE NO.

**AMENDING CHAPTER 38 ZONING
OF THE CODE OF ORDINANCES TO REZONE THE PARCEL ON THE
SW CORNER OF N. WASHINGTON & WESLEY STREETS
AND AMEND THE ZONING MAP**

WHEREAS, the city council of the city of Owosso received a petition from Bailey Park Homes, L3C, developer of the real property identified as N. Washington Street, parcel number 050-535-000-001-00 to rezone the parcel from RM-1 Multiple-Family Residential District-Low Rise to RM-1 Multiple-Family Residential District-Low Rise with Planned Unit Development (PUD) Overlay; and

WHEREAS, the planning commission subsequently published the request and mailed notices of the request to surrounding property owners, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the city staff and planning commission recommend, without reservations or conditions, the rezoning of N. Washington Street as petitioned; and

WHEREAS, the City Council held a public hearing on the request July 20, 2020, heard all interested persons, and deliberated on the request; and

WHEREAS, the City Council finds that the zoning petition meets the intent and criteria for a zoning map amendment, specifically as it relates to the requirements of Section 38-555 of the Code of Ordinances of the City of Owosso.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

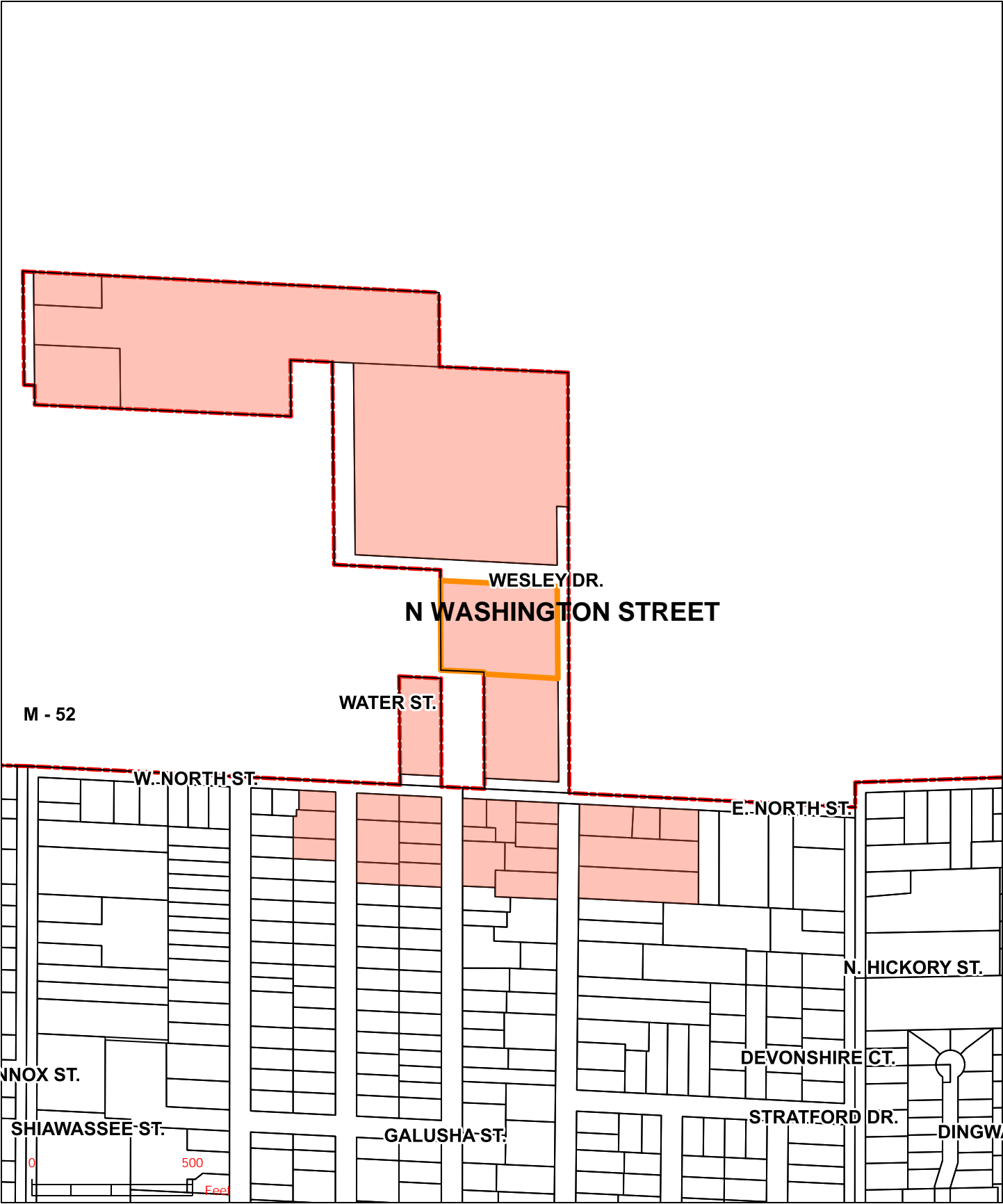
SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following change, to be noted on the official map and filed with the city clerk:

Parcel Address	Current Zoning	Amended Zoning
N. Washington Street, described as follows:	RM-1 Multiple-Family Residential District-Low Rise	RM-1 Multiple-Family Residential District-Low Rise with Planned Unit Development (PUD) Overlay
Parcel number: 050-535-000-001-00		
COM 358' N & 33' W OF INTER S LN SEC 12 & C/L N WASH ST TH W 231' N 6' W 133.7' N 279' E 364.21' S 284' TO POB PART OF SE 1/4 SE 1/4 SEC 12 T7N R2E		

SECTION 2. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective August 10, 2020.

OWOSSO



APPLICATION FOR REZONING

CITY OF OWOSSO


301 W. Main Street, Owosso, Michigan 48867, TX 989-725-0540, FX 989-723-8854

Note to Applicants:

1. In order that this application may be processed, the applicant must completely fill in the application and make a non-refundable payment of Three Hundred Dollars (\$300) to the Treasurer's Office, to cover costs associated with the processing.
2. The applicant or his/her representative must be present at the Planning Commission and City Council public hearings for action to be taken on this request.

TO THE OWOSSO CITY COUNCIL:

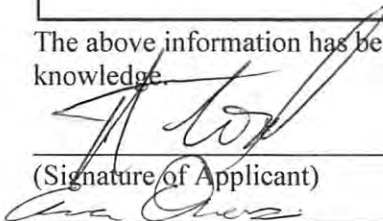
I, (we), the undersigned, do hereby respectfully make application and petition the City Council to amend the Zoning Ordinance and change the Zoning Map as hereinafter requested,

1. PROPERTY TO BE REZONED: Street Address SW corner of Washington and Wesley
Description: (lot, block or metes and bounds) see attached

Frontage in Feet 364.21 Depth in Feet 284.90
2. PROPERTY OWNERSHIP: (Name, Address, and Phone Number)
Jerry S Voight, Trustee; 25 Outerbridge Cir, Hilton Head, SC 29926; 843-681-2286
3. ZONING REQUEST Current Zoning RM-1 Requested Zoning RM-1 with PUD overlay
Proposed Use of the Property residential neighborhood

Indicate why, in your opinion, the requested change is consistent with the Ordinance in prompting and protecting the public health, safety, peace, morals, comfort, convenience and general welfare of the inhabitants of the City of Owosso:

The rezoning will allow for the creation of a new neighborhood with traditional Owosso characteristics: pedestrian access, housing for a range of families, green spaces, and a playground.

The above information has been submitted in support of the rezoning and is accurate and truthful to the best of our knowledge.


(Signature of Applicant)


(Signature of Co-Applicant)

815 Lakeside, Owosso, MI 48867

(Address)

989-277-3953

(Phone)

- ☒ Legal Representative
☐ Owner
☐ Option to Purchase

FOR OFFICIAL USE ONLY

Case # PUD 2020-001
Receipt # 508268
Date Filed 4-15-2020
Description Checked _____

Planning Commission Hearing Date 5/26/2020
Action Taken _____
City Council Hearing Date _____
Action Taken _____

Jerry Voight
Carolyn Voight
25 Outerbridge Circle
Hilton Head SC 29926

March 12, 2020

To Whom It May Concern:

We have been working with Thomas Cook and Anna Owens and their company Bailey Park Homes L3C, to develop our vacant property on North Washington Street in the City of Owosso (Parcel 050-535-000-001-00), listed owner Jerry S. Voight, Trustee.

We grant permission for them to proceed with rezoning the property and seeking appropriate approvals from the City of Owosso. We support their development proposal. We also anticipate donating the property to a local land bank to facilitate the development of the property.

Thank you.



Jerry Voight

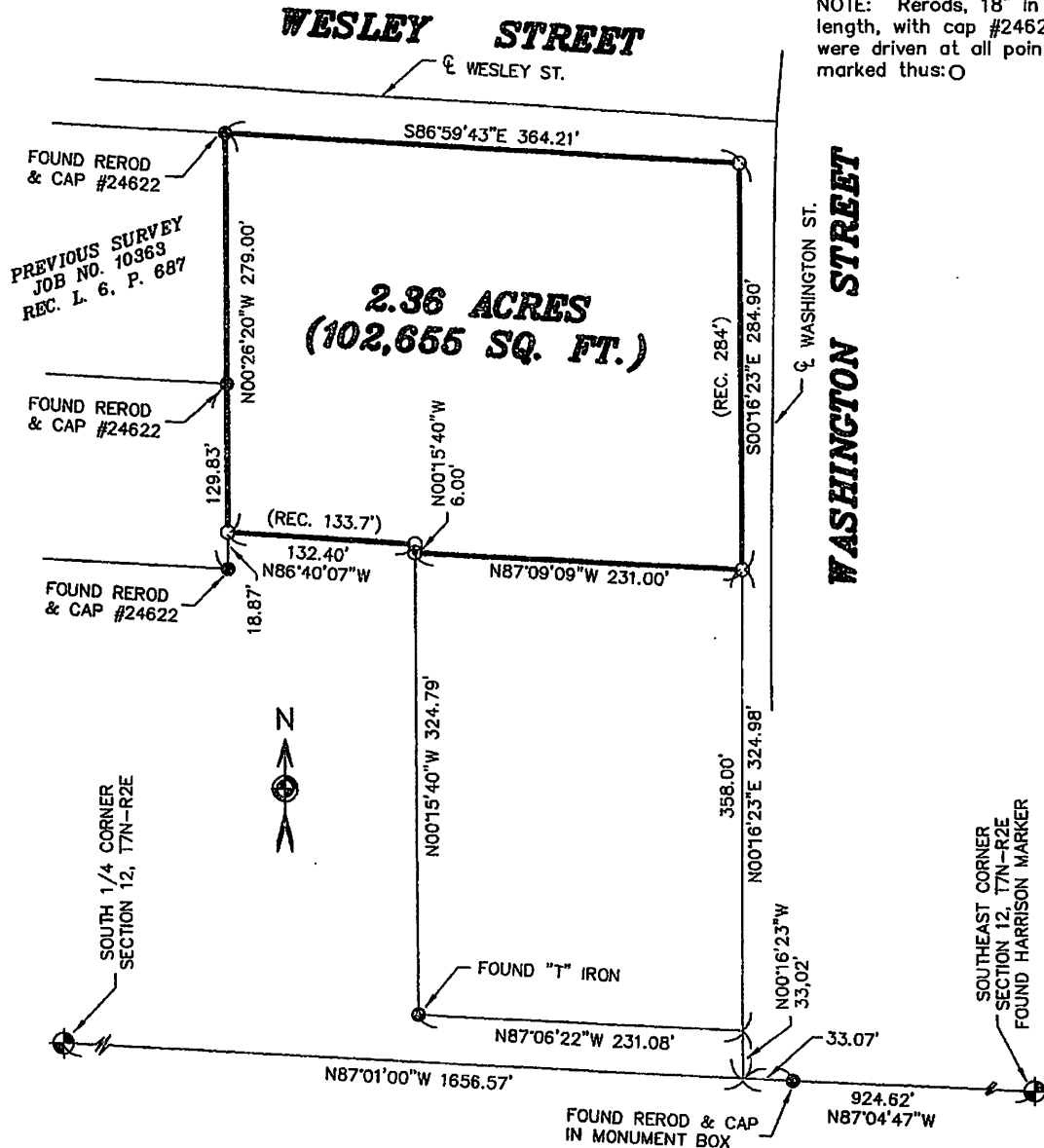


Carol Voight

CERTIFICATE OF LAND SURVEY

DESCRIPTION (AS PROVIDED): Commencing 358 feet North and 33 feet West of the intersection of the South line of Section 12 and the centerline of North Washington Street; thence West 231 feet; thence North 6 feet; thence West 133.7 feet; thence North 279 feet; thence East 364.21 feet; thence South 284 feet to the point of beginning, part of the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 12, T7N-R2E.

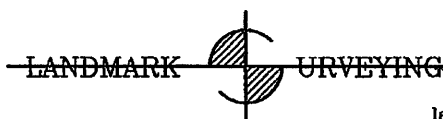
NOTE: Rerods, 18" in length, with cap #24622, were driven at all points marked thus: O



CLIENT: Bailey Park Homes, L3C
 DATE: March 18, 2020
 SCALE: 1" = 100' JOB NO. 27516

Section 12, T7N-R2E,
 Owosso Township,
 Shiawassee County,
 Michigan

I hereby certify that I have surveyed and mapped the land above platted and/or described on 03/11/2020 and that the relative positional precision of the corners identified for this survey and shown on the map are within the limits accepted by the practice of professional surveying, and that the requirements of MCL 207.132, MCL 54.213 have been met.



204 N. SHIAWASSEE ST.
 OWOSSO, MI 48867
 (989) 725-8725
 (810) 859-1053
 FAX (989) 725-2452
 landmark@michonline.net

Mark L. VanRaemdonck
 PROFESSIONAL SURVEYOR
 No. 24622
 Mark L. VanRaemdonck, Michigan PS 24622

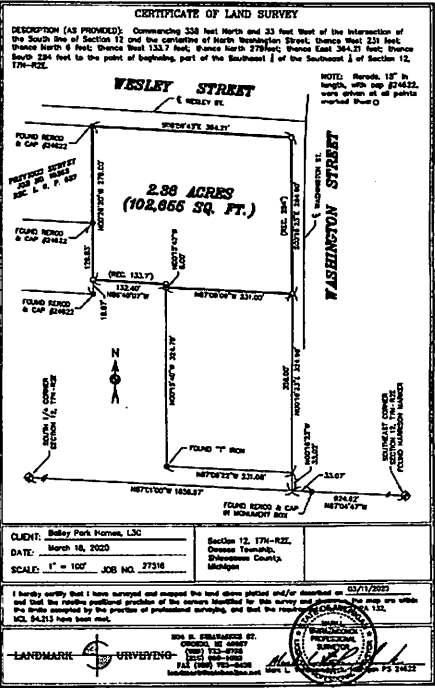
Washington Park Smart Homes Development Development Program

The proposed development is the creation of a new neighborhood with traditional Owosso characteristics: housing for a range of families, pedestrian accessibility, green spaces, and recreation opportunities for children. Using innovative design and construction techniques, the project would provide attainable market rate homeownership opportunities at a lower price than other new construction homes in the area, while preserving Owosso's neighborhood qualities.

Located on the north side of one of the community's established residential areas, Washington Park would provide ready access for residents to downtown Owosso. The sense of neighborhood would be enhanced by front porches and an orientation of the homes to a common walkway and courtyard. Sidewalks and a pedestrian-aware design would help strengthen relationships in the new neighborhood and connect it to existing ones.

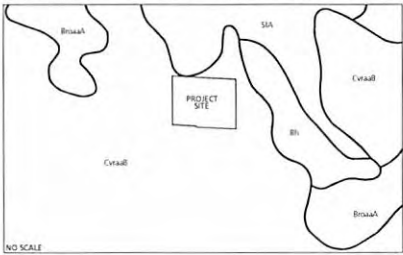
Initial consultation has been held with the Owosso Public Schools and the City of Owosso to facilitate Safe Routes to Schools programs and infrastructure to complement the project. The proximity of two preschool programs, along with an onsite community playground, will also make Washington Park a supportive residential development for families with young children.

Washington Park has been designed with sustainability as a guiding principle. The purposeful, compact placement of the residential units on the site provides a more efficient use of the land compared to traditional single-family developments, while maintaining the character of the surrounding neighborhoods. Being planned as a cohesive residential development allows for responsible onsite stormwater management. The offsite construction of the residential units in a controlled environment helps to eliminate waste from the building process and reduce costs, which in turn allows for the incorporation of energy efficient features and durable building materials. The integrated pedestrian elements support non-motorized transportation, reducing the number of vehicular trips necessary, a benefit to both health and the environment. Moreover, the overall site design fosters a strong sense of community, building upon what makes Owosso such a great place to call home.





SITE SOILS MAP



LEGAL DESCRIPTION

18.50' (1/2 AC) (PROVIDED): Commencing 158 feet North and 33 feet West of the intersection of the South line of Section 12 and the centerline of North Washington Street, thence West 231 feet, thence North 6 feet, thence West 133.7 feet, thence North 275 feet, thence East 364.21 feet, thence South 284 feet to the point of beginning, part of the Southeast 1/4 of the Southeast 1/4 of Section 12, T19N R2E.

ZONING CLASSIFICATION

Existing Zoning: RM1
Proposed Zoning: RM1 with PUD Overlay

FLOOD PLAIN

Data from FEMA Fems. Site area is located in Zone X, area of minimal flood hazard
26.15/5/01C eff. 9/29/2011

SITE SOILS INFORMATION

Shiawassee County, Michigan
Map Unit Symbol: Map Unit Name:
Broussard: Broussard loam
Cutsall: Cutsall loam, dense substratum, 0 to 1 percent slopes
SIA: Silt loam, 0 to 4 percent slopes
SIA: Silt loam, 0 to 3 percent slopes

SITE ANALYSIS

- 2.26 Acres
- Mostly open field with light vegetation surrounding parts of the property boundary
- Site is flat with a depression in the southwest corner within property boundary
- Adjacent property located north of the site consists of a religious facility named First United Methodist Church, Zoned - R3
- Adjacent property located south of the site consists of a single story office building named Shiawassee RESD, Zoned - OS
- Adjacent properties located to the west of the site consist of Single-Family residential housing, Zoned - R2
- Adjacent properties located to the east of the site consist of Single-Family residential housing, Zoned - R3

Beckett & Raeder
Landscape Architecture
Planning & Engineering

Beckett & Raeder, Inc.
5175 West Boulevard, Suite 101
Ann Arbor, MI 48105
734.663.2622
734.663.6718

**Washington Park
Smart Homes Development**
Owosso, MI

Existing Conditions Plan

Date	Revised for
06.09.2010	Re-zoning Submission

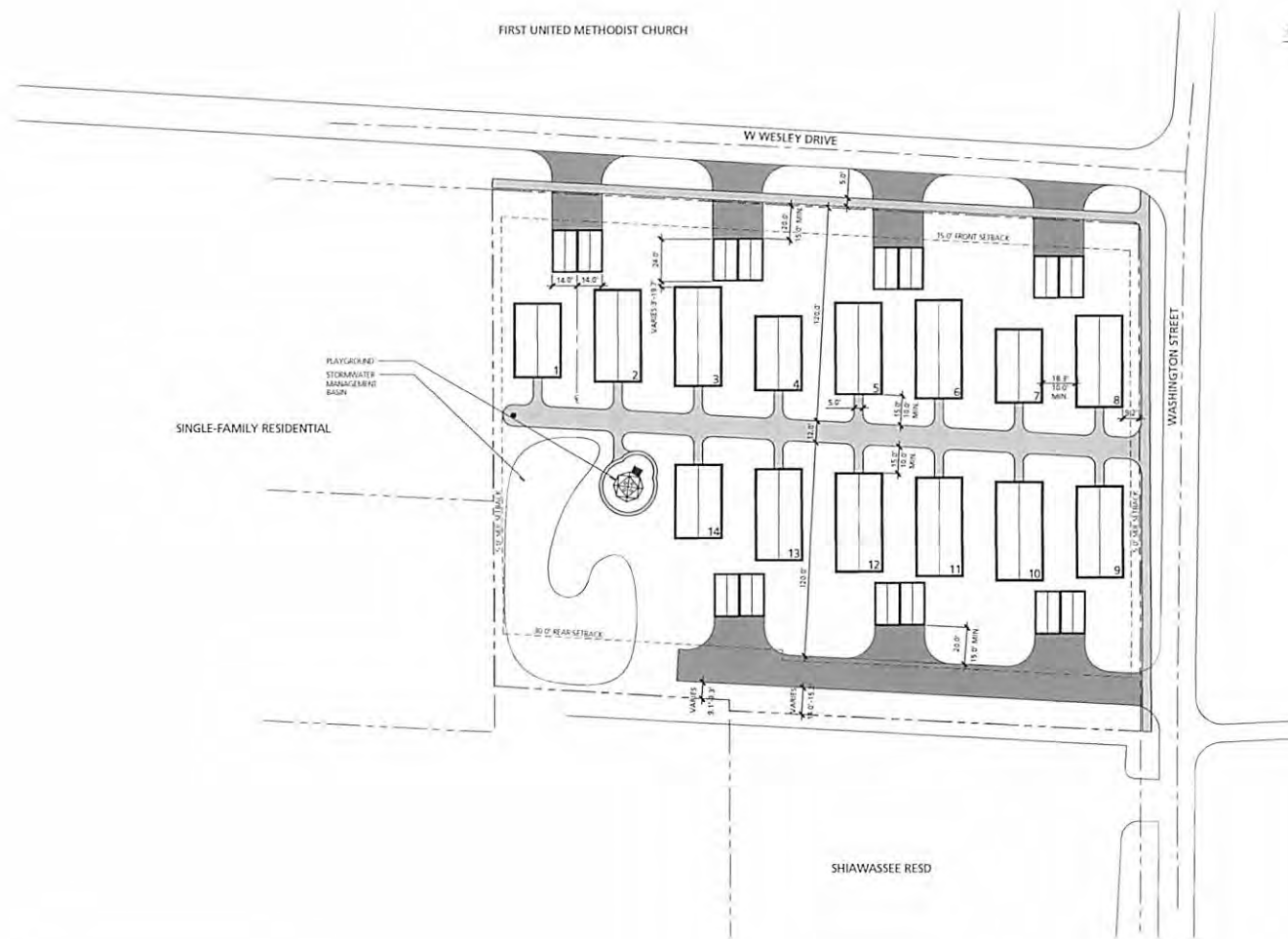
1" = 30'

Drawn	JC
Checked	CD
Approved	CS

201114

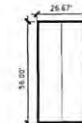
C2.01



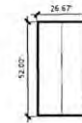


SITE PLAN LEGEND

- CONCRETE PAVEMENT
- BITUMINOUS PAVEMENT
- PRIORITY SETBACK



HOUSING UNIT TYPE A
1,491 SF
SINGLE FAMILY HOME



HOUSING UNIT TYPE B
1,385 SF
SINGLE FAMILY HOME



HOUSING UNIT TYPE C
1,120 SF
SINGLE FAMILY HOME

DEVELOPMENT REGULATIONS CHART

	Existing	Proposed	Regulatory
Minimum Lot Size	10,000 sq ft 9.23 ac	101,100 sq ft (net) 2.34 ac	101,100 sq ft (net) 2.34 ac
Maximum Density	102,655 sq ft / 200 + 85.5 units	101,100 sq ft / 200 + 85.5 units	101,100 sq ft / 200 + 85.5 units
Front Setback (feet)	30	15	15
Side Setback (feet)	20	5	5
Rear Setback (feet)	40	10	10
Minimum Floor Area (sq ft)	800	800	800
Maximum Floor Area (sq ft)	1,000	1,000	1,000
Maximum Permitted Use	Single-Family Residential	Single-Family Residential	Single-Family Residential
Minimum Spacing Between Dwellings	20	20	20

Beckett & Raeder
Landscape Architecture
Planning & Engineering

Beckett & Raeder, Inc.
510 West Main Street, Suite 100
Ann Arbor, MI 48106
734.663.1222
734.663.6776

Washington Park
Smart Homes Development
Dwoss, MI

Proposed Site Plan

Date	Issued For
06/09/2023	For planning & discussion

1" = 30'

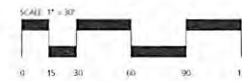
Drawn: JC

Checked: CD

Approved: CS

2/20/24

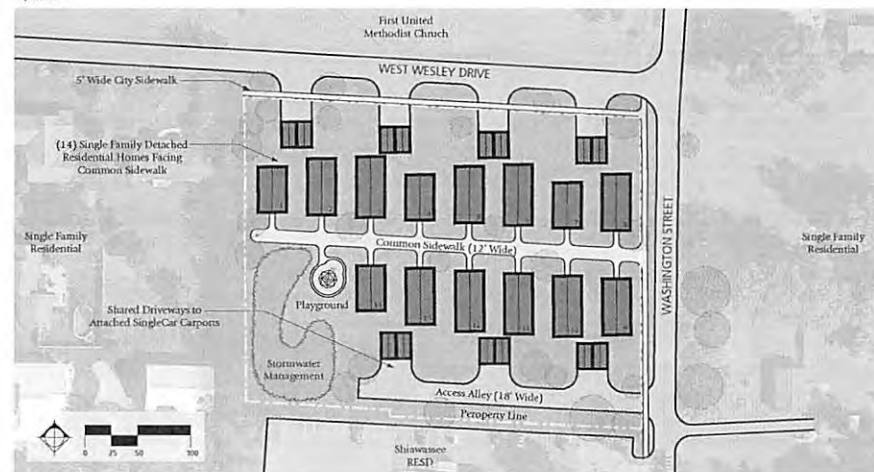
C3.01



811
Know what's below.
Call before you dig.

Washington
Bailey Park Homes
Owosso, Michigan

April 2020



Beckett & Raeder

Proposed Color Rendering

[illegible]

Beckett & Hardie, Inc.
525 West William, Suite 701
Ann Arbor, MI 48106
734 663 2622 ext.
734 663 6759 fx



Proposed Character Images

[illegible]



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: July 20, 2020

TO: Mayor Christopher Eveleth, City Council, and Manager Nathan Henne

FROM: Treena Chick, Assessor

RE: Tax Abatement Application – Owosso REI Group, LLC-300 W Main St.

As mentioned in last month's memo, the city clerk received an application for tax abatement as required under the city's abatement policy on March 5, 2020. Also received was an application for an Obsolete Property Rehabilitation Exemption Certificate.

The council will be taking action on the tax abatement application for the Obsolete Property Rehabilitation Exemption Certificate. The project is valued at approximately \$8,000,000 and will employ 20 new full time employees and 45 new part time employees.

The application for an Obsolete Property Rehabilitation Exemption Certificate, Act 146 of 2000, is a tax abatement which freezes the existing taxable value on a designated facility prior to rehabilitation for up to 12 years. The rehabilitated facility value will not be fully taxable until the abatement is no longer in place. The project proposes to completely renovate the four story building to create a multi-use building containing commercial, retail and office space and 17 residential apartments on the upper floors. This will convert 30,000 square feet of unutilized space and will increase downtown private residence availability. The estimated cost for this redevelopment is \$8,000,000. This exemption meets the requirements of the city's tax abatement policy and, if approved, should be granted for **12 years**.

The table below shows the estimated effect on General Fund services as a result of granting this abatement. This is using an estimated rehabilitated taxable value of \$3,000,000 calculated over a 12 year period with a 1% increase in property taxes annually.

Service	% of Gen Fund	\$/year	12 year total with 1% increase
Police	27%	\$11,272.77	\$151,506.03
Fire	25%	\$10,437.75	\$140,283.36
Gen Govt	23%	\$9,602.73	\$129,060.69
Pub Works	10%	\$4,175.10	\$56,113.34
Community Dev	5%	\$2,087.55	\$28,056.67
Parks & Rec	3%	\$1,252.53	\$16,834.00
Trans out	7%	\$2,922.57	\$39,279.34
Total	100%	\$41,751.00	\$561,133.44

The city clerk has notified the taxing jurisdictions of this application as required under the abatement policy and statute.

As always, if you have any further questions, please feel free to contact me at (989) 725-0530.

RESOLUTION NO.

**APPROVE THE APPLICATION FOR AN
OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE
FROM OWOSSO REI GROUP, LLC
FOR PROPERTY LOCATED AT
300 W. MAIN STREET**

WHEREAS, the City of Owosso is a Qualified Local Government Unit within the State of Michigan and is empowered to provide tax exemptions for increased value of rehabilitated facilities within the City; and

WHEREAS, after public notice and a public hearing on April 18, 2016, the City Council of the City of Owosso approved an Obsolete Property Rehabilitation District at 300 W. Main Street in Owosso, Michigan. As provided by section 4(2) of Public Act 146 of 2000, said property more particularly described as:

PART OF ORIGINAL PLAT DESCRIBED AS; SOUTH 1/2 BLOCK 24 & SOUTH 10' OF NORTH 1/2 BLOCK 24, ALSO ADJACENT RESERVE 1, LYING BETWEEN EAST BANK OF SHIAWASSEE RIVER AND SAID DESCRIPTION

WHEREAS, the City Clerk received an application on March 5, 2020 from Nemer Hadad, authorized agent for Owosso REI Group, LLC owners of the property, for an Obsolete Property Rehabilitation Exemption Certificate; and

WHEREAS, notice of a public hearing concerning the application for an exemption certificate was provided to the Assessor of the City and the legislative body of each taxing unit that levies ad valorem property taxes in the City; and

WHEREAS, the City finds that the property meets the definition of an obsolete property as defined in section 2(h) of Public Act 146 of 2000 and the application for the exemption certificate is complete; and

WHEREAS, the City finds that the property relates to a rehabilitation program that when completed constitutes a "rehabilitated facility" within the meaning of P.A. 146 of 2000, and said property is located within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of PA 146 of 2000; and

WHEREAS, it has been found that the rehabilitation of the obsolete property is calculated to, and will at the time of the issuance of the certificate, have the reasonable likelihood to increase commercial activity, retain and create employment, and revitalize the downtown; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property already exempt under PA 146 of 2000 and under PA 198 of 1974 does not exceed 5% of the total taxable value of the unit; and

WHEREAS, the applicant is not delinquent in any taxes related to the facility; and

WHEREAS, the rehabilitation work described in the application had not commenced prior to the establishment of the District.

NOW, THEREFORE, BE IT RESOLVED that, based on the findings above made at public hearing, the City Council of the City of Owosso authorizes the application for an Obsolete Property Rehabilitation Exemption Certificate at 300 W. Main Street for a period of 12 years; and

ALSO, BE IT RESOLVED that the rehabilitation shall be completed within eighteen (18) months from the date of approval of said application, and

FURTHERMORE, BE IT RESOLVED that the application and resolution are authorized for submittal to the State Tax Commission for final review and authorization.

Roll Call Vote.

AYES:

NAYS:

I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of July 20, 2020.

Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) Owosso REI Group, LLC

Business Name (If Different) _____

Address of Proposed Project 300 - 308, 310 & 312 Main Street, Owosso, MI 48867

Mailing Address (If Different) 108 S. Main St. Suite A, Royal Oak, MI 48067

Do you own the property? Yes If no, what is your relationship? _____

Type of Abatement Requested (if known) Obsolete Property Rehabilitation Act (PA 146)

Total square footage of all current buildings on site +/- 31,000 sq/ft

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

The existing property contains (3) adjacent buildings. All are vacant and under major disrepair. The proposed plans have the West building fully rehabilitated into a riverside restaurant, Vibe Pizza. Fosters will occupy the north east corner of the ground floor and Leo's will be located on the corner of W. Main and N. Water St. The upper floors will contain 17 market rate apartments, four 2 bedroom and 13 one bedroom, ranging in size 650 square feet to 960 square feet. The East building is 4 stories in the northern portion and 2 stories in the southern portion. The Annex Building is the center 2-story building and the Waterfront building is the 2 story building that fronts East Main Street and the river.

Give estimated cost of the following components applicable for the proposed project:

Land improvements (excluding land): 10,000 sq/ft (Entry Drive, Patio, Ingress/Egress)
Building improvements: Size 31,000 sq/ft sf \$ 8,000,000
Machinery & Equipment: N/A
Furniture & Fixtures: \$51,000 (unit appliances)

Time schedule for start and completion of construction and equipment installation (if applicable):
Building: _____ Equipment installation (if applicable): _____

Start Date July 2020

Start Date N/A

Completion Date September 2021

Completion Date N/A

Page 2

Will machinery be owned or leased by applicant? N/A

How many new employees do you estimate after project complete? Full Time	20
Part Time	45

Un-Skilled	13	Wage level \$	TBD
------------	----	---------------	-----

Phone Number 248-939-0525

Signature Tom Chalk Date 10-8-20

ABATEMENT SCHEDULE

This schedule applies to industrial, commercial, and/or residential property as defined by the Michigan General Property Tax Act

Capital Investment \$0 to \$120,000 \$120,001 to \$300,000 \$300,001 to \$600,000 \$600,001 to \$1,350,000 \$1,350,001 to \$3,000,000 \$3,000,001 to \$6,000,000 \$6,000,001 +	Years of Tax Abatement 1 2 3 4 5 6 7	Rehabilitate or Restore a building within Historic District? <i>yes</i> Additional 2 years in any capital investment
New Job Creation (as FTE – 40 hrs/week) 1-10 11-25 26-50 51 +	Years of Tax Abatement 2 3 4 5	
New Job Wages (calculation based on MI min wage) Average Wage > 1.5x min wage Average Wage > 2.5x min wage Average Wage > 3x min wage	Years of Tax Abatement 1 2 3	TBD
Number of years located in City of Owosso 2-10 11-25 26 +	Years of Tax Abatement 1 2 3	
New employees with City of Owosso residency 1-10 11-25 26 +	Years of Tax Abatement 1 2 3	
New housing units created in City of Owosso 1-5 6-10 11-25 25+	Years of Tax Abatement 1 2 3 4	

15 total

12 year maximum allowed per State.



301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

July 15, 2020

Owosso City Council
301 W. Main Street
Owosso, MI 48867

Re: Obsolescence - 300 W. Main Street - 78-050-470-024-001-00

Mayor Eveleth & City Council:

Functional obsolescence is *loss in value due to inability of the structure to perform adequately the function for which it is used*. This may be a result from changes in demand, design and even technology. It may also take form of deficiency do to the need for modernization. In any case, it is the perception of a loss in utility.

As required for an Obsolete Property Rehabilitation Exemption Certificate, for the property at 300 W. Main Street, owned by Owosso REI Group, LLC, the following statement describes the functionally obsolescence of this property.

1. Roof in need of repair/replacement in many areas, currently leaking and damaging interior rooms;
2. Electrical system and wiring removed in some areas and insufficient for today's demand requirements. Repair/replacement/upgrade in lighting a must to meet highest and best use of a mixed use facility;
3. Wiring for technology in need of complete replacement. Current system is obsolete and not able to meet today's requirements;
4. Exterior metal wall panels damaged and need of repair/replacement;
5. Brick walls on back of west section cracked, crumbling and need repaired;
6. Interior separation walls damaged in many areas needing removed/replaced;
7. Heating and cooling system needs complete replacement;
8. Only a few entrances meet barrier free requirements;
9. Majority of windows are old and some are only aluminum storm;

It is my opinion the functional obsolescence of this parcel has caused a reduction in value that exceeds 50% in its current use.

If you have any further questions, please feel free to contact me at (989) 725-0530.

Respectfully,

Treena Chick
Assessor, MAAO (3)

Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

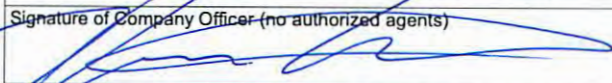
Applicant (Company) Name (applicant must be the OWNER of the facility) Owosso REI Group, LLC		
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) 300 W. Main St. Owosso, MI 48867		
Location of obsolete facility (No. and street, City, State, ZIP Code) 300 - 308, 310 & 312 Main Street, Owosso, MI 48867		
City, Township, Village (indicate which) City of Owosso		County Shiawassee
Date of Commencement of Rehabilitation (mm/dd/yyyy) 07/01/2020	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 09/01/2020	School District where facility is located (include school code) Owosso 78110
Estimated Cost of Rehabilitation \$8,000,000	Number of years exemption requested 12	Attach Legal description of Obsolete Property on separate sheet
Expected project likelihood (check all that apply): <div><input checked="" type="checkbox"/> Increase Commercial activity <input checked="" type="checkbox"/> Create employment <input type="checkbox"/> Retain employment <input type="checkbox"/> Prevent a loss of employment <input checked="" type="checkbox"/> Revitalize urban areas <input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated</div> Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment _____		
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. <div><input checked="" type="checkbox"/></div>		

APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) Nemer Hadad	Telephone Number 248-939-0525	Fax Number
Mailing Address 108 S. Main St. Suite A, Royal Oak, MI 48067		Email Address nemer@mgmt10.com
Signature of Company Officer (no authorized agents) 		Title Pres

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature	Date application received
-----------	---------------------------

FOR STATE TAX COMMISSION USE

Application Number	Date Received	LUCI Code
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LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date: _____		
<input type="checkbox"/> Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)		
<input type="checkbox"/> Denied		
Date District Established	LUCI Code	School Code

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

<p>A statement that the local unit is a Qualified Local Governmental Unit.</p> <p>A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.</p> <p>A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.</p> <p>A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.</p> <p>A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.</p> <p>A statement that the applicant is not delinquent in any taxes related to the facility.</p> <p>If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.</p> <p>A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.</p>	<p>A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.</p> <p>A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.</p> <p>A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.</p> <p>A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.</p> <p>A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.</p> <p>A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.</p>
--	---

PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31st of the year approved by the STC).

Taxable Value		State Equalized Value (SEV)	
Building(s)	68,883	69,895	
Name of Governmental Unit	Date of Action on application	Date of Statement of Obsolescence	
City of Owosso		6-9-20	

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

Name of Clerk	Clerk Signature	Date	
Clerk's Mailing Address	City	State	ZIP Code
	Telephone Number	Fax Number	Email Address

Mail completed application and attachments to: Michigan Department of Treasury
State Tax Commission
P.O. Box 30471
Lansing, Michigan 48909-7971

If you have any questions, call 517-335-7491.

For guaranteed receipt by the State Tax Commission, it is recommended that applications and attachments are sent by certified mail.

DESCRIPTION:

Description from Midstate Title Agency File No. 78-14360376-OWO, effective date March 25, 2104:

Parcel 1 – The South $\frac{1}{2}$ of Block 24 of the Map of Owosso, as recorded in Liber 8 of Deeds, Page 411, and being more particularly described as beginning at the Southeast corner of said Block 24; thence West on the South line of said Block 24 a distance of 143.76 feet to a traverse line along the Easterly bank of the Shiawassee River; thence on said traverse line N20°57'06"W 141.35 feet to the terminus of said traverse line and to the North line of the South $\frac{1}{2}$ of said Block 24; thence East on said North line 194.30 feet to the East line of said Block 24; thence South 132 feet to the point of beginning. Including all that land lying between the above described traverse line and the Shiawassee River and the Northerly and Southerly lines extended West.

Parcel 2 – Description of that part of the alley that is in the North $\frac{1}{2}$ of Block 24: Part of the North $\frac{1}{2}$ of Block 24 of the "Original Plat of the Village (now City) of Owosso" as recorded in Liber B, Page 411, described as beginning at a point which is South on the East line of said Block 24 a distance of 122.00 feet from the Northeast corner of said Block 24; thence continuing South 10.00 feet to the South line of the North $\frac{1}{2}$ of said Block 24; thence West on said South line 191.00 feet to a concrete retaining wall; thence N18°18'47"E along said wall 10.53 feet; thence East 187.69 feet to the point of beginning.

ADDRESS:

MATTHEWS BUILDING
300 W. MAIN ST.
OWOSSO, MI 48867

BASIS OF BEARINGS:

Bearings were taken from the plat of the Original Map of Owosso

ZONING AND SETBACKS

Zoned B-3 Central Business District

Minium Yard Setbacks = none

FEMA FLOOD INFORMATION

Base Flood Elevation = 728.0 NAVD 88 datum up stream of dam

BENCHMARK

Top of rerod and cap #24622 at NE corner of subject Parcel 2
Elevation 732.28 NAVD '88

EASEMENTS

Easements as listed on Scheduale B of Midstate Title Agency, LLC File No. 78-14360376-OWO

No. 9 L. 773, P. 935 and L. 772, P. 837 Easement for Public Utilities Plotted on drawing



Management 10 LLC
108 S. MAIN ST. SUITE A
ROYAL OAK, MI 48067
PHONE# (248) 307-7037 EXT. 101

February 20, 2020

Owosso City Council
301 W. Main Street
Owosso, MI 48867

**RE: Request for the Establishment of an Obsolete Property Rehabilitation
District at 300 – 308, 310 & 312 Main Street, Owosso, MI 48867**

Honorable City Council:

Please accept this letter as a request to establish an Obsolete Property Rehabilitation Development District for the property located at **300 – 308, 310 & 312 Main Street, Owosso, MI 48867.**

a. General description of facility



The property is comprised of one parcel of land located in the heart of downtown Owosso directly across the street from Owosso City Hall at 300 East Main Street. The existing property contains (3) adjacent buildings totaling approximately 30,000 square feet on 0.50 acres. All three structures are vacant and under major disrepair. The East Building is 4- stories in the northern portion and 2-stories in the southern portion. The Annex

Building is the center 2-story building and the Waterfront building is the 2-story building that fronts East Main Street and the river. The property was originally developed by the Seiler Brothers between 1884 and 1890 as the Owosso Steam Flouring Mill and then used as a gist mill between 1890 and 1893. In 1894, the property was purchased by the Mueller Brothers to be used for the Owosso Brewing Company. A fire destroyed the original properties on the site in 1898. The East and Annex buildings were constructed in 1899. In 1908, the waterfront building was constructed and operated as a bottling house for the brewery. Historical use of the existing buildings included a mix of manufacturing, retail and predominately professional offices in the most recent past between 1960 and 1999. By 2000, nearly half of the office spaces were vacant. The buildings were purchased by Owosso REI Group LLC in 2014. The building has been vacant since 2015.

b. General description of the proposed use of the rehabilitated facility



Owosso REI Group LLC will redevelop the property into a complete renovated, mixed-use building. The East Building first floor will be available commercial space and the second thru fourth floors will be seventeen (17) new, market-rate, rental apartments in the upper stories. The Waterfront and Annex building will be solely used for commercial space. The residential unit mix will consist of 13 one-bedroom units and 4 two-bedroom units. All commercial space will be redeveloped as white-boxed space. The total project is anticipated to cost \$8 million dollars. The planned tenants for the white boxed commercial space are Vibe Pizza, Fosters, and Leo's.

c. Nature and Extent of the Rehabilitation

Because the project will be receiving historic tax credits, the building will be brought back to its historic luster within the guidelines of the Secretary of Interior's Standards for Rehabilitation of a certified historic property. The exterior of the building will have masonry and tuckpointing work completed and the sidewalk, curbs in front of the building, and gutters will all be replaced. The roof will be re-sealed, and the adjacent parking lot will be re-surface. The water mains and sanitary sewer mains from the building to the street will be replaced as well.

The interior will under significant demolition, addressing all required lead, asbestos and mold abatement. New elevator shafts and carriages will be installed, and concrete will be repaired. The building will be fitted with new fire protection & pump, electrical, plumbing, HVAC and mechanical systems. New doors will be installed throughout, with sliding doors for closets and guest room bathrooms. Guest room floors and hallways will be carpeted, and bathrooms and lobby areas will be tiled.

d. Descriptive list of fixed building equipment

- Interior demolition including abatement
- New mechanical, HVAC, plumbing & electrical
- Elevator shaft & pit repair
- New elevators
- Fire protection systems
- Finishes; drywall, insulation, flooring & painting
- Masonry
- Specialties; fire extinguishers, toilet accessories, appliances
- Roofing
- Communications

e. Time Schedule

The current time schedule anticipates the permits being pulled in July, 2020 and construction to begin shortly after. Construction will take 12 to 16 months to complete and the building will come online between July and November of 2021.

f. Statement of Economic Advantages

The proposed development will bring an underutilized building to its full economic capacity. The newly renovated structure will create 17 downtown, market rate residential units and over 14,000 square feet of new downtown retail space.

The granting of a tax abatement will not result in any fewer taxes to the City of Owosso. According to tax records, the current annual tax payment to the City of Owosso is roughly \$4,895. Preliminary estimation of post completion ad valorem taxes are \$85,000 annually, with an abatement resulting in an approximate \$55,000 reduction.

With the current \$5,000 tax liability to City of Owosso, the completed development, with a PA 146 in place, will result in an increase in revenue to the City of Owosso of \$25,000.

On a short-term basis, we estimate 25 to 45 temporary construction jobs will be created during renovation activities. The development is committed to prioritizing the hiring of local sub-contractors and vendors. Once completed, the additional retail space has the potential to create upwards of 70 jobs, with approximately 40% of those being full-time.

Additionally, the development of this property will remove a blighted structure from the street scape and the additional density will help to drive further development in the area.

DEVELOPMENT INCOME ASSUMPTIONS

INCOME RESIDENTIAL TENANTS									
Unit Type	# Units	Baths	Sq. Ft.	Mo. Rent	Gross Ann. Income	Vacancy Loss	Net Ann. Income	Total Sq. Ft.	Rent/Sq. Ft.
1-bdr	1	1.0	639	\$ 703.00	\$8,436	(\$675)	\$7,761	639	\$1.10
1-bdr	1	1.0	730	\$ 805.00	\$9,660	(\$773)	\$8,887	730	\$1.10
1-bdr	1	1.0	781	\$ 860.00	\$10,320	(\$826)	\$9,494	781	\$1.10
1-bdr	1	1.0	650	\$ 715.00	\$8,580	(\$686)	\$7,894	650	\$1.10
1-bdr	1	1.0	675	\$ 743.00	\$8,916	(\$713)	\$8,203	675	\$1.10
1-bdr	1	1.0	595	\$ 655.00	\$7,860	(\$629)	\$7,231	595	\$1.10
2-bdr	1	2.0	948	\$ 1,043.00	\$12,516	(\$1,001)	\$11,515	948	\$1.10
1-bdr	1	1.0	640	\$ 703.00	\$8,436	(\$675)	\$7,761	640	\$1.10
1-bdr	1	1.0	601	\$ 662.00	\$7,944	(\$636)	\$7,308	601	\$1.10
1-bdr	1	1.0	639	\$ 703.00	\$8,436	(\$675)	\$7,761	639	\$1.10
1-bdr	1	1.0	727	\$ 800.00	\$9,600	(\$768)	\$8,832	727	\$1.10
1-bdr	1	1.0	755	\$ 831.00	\$9,972	(\$798)	\$9,174	755	\$1.10
2-bdr	1	2.0	961	\$ 1,058.00	\$12,696	(\$1,016)	\$11,680	961	\$1.10
2-bdr	1	2.0	795	\$ 875.00	\$10,500	(\$840)	\$9,660	795	\$1.10
1-bdr	1	1.0	727	\$ 800.00	\$9,600	(\$768)	\$8,832	727	\$1.10
1-bdr	1	1.0	755	\$ 831.00	\$9,972	(\$798)	\$9,174	755	\$1.10
2-bdr	1	2.0	961	\$ 1,058.00	\$12,696	(\$1,016)	\$11,680	961	\$1.10
					\$0	\$0	\$0	0	\$0.00
Common Area			3,989					3,989	
Income Source				Mo. Income	Gross Ann. Income	Vacancy Loss	Net Ann. Income		
					\$0	\$0	\$0		
					\$0	\$0	\$0		
					\$0	\$0	\$0		
					\$0	\$0	\$0		
					\$0	\$0	\$0		
					\$0	\$0	\$0		
TOTALS:		17			\$166,140	(\$13,291)	\$152,849	16,568	\$0.84

Development Name: Mueller Redevelopment Project
City/Township/Village: Owosso
County: Shiawassee
Construction Type: Historic Rehabilitation

This worksheet is utilized to proforma out the stabilized operations of the project utilizing the projected initial rental rates, the stabilized vacancy rates, and the anticipated full operating expenses of the project.

DEVELOPMENT INCOME

		% Gross	% Eff
Annual TIF Reimbursements	\$35,000	6.8%	7.4%
Other Recurring Revenue	\$5,500	1.1%	1.2%
Annual Gross Residential Rental Income	\$166,140	32.1%	35.0%
Annual Gross Commercial Rental Income	\$308,000	59.4%	65.0%
Annual Gross Hospitality Room & Related Income	\$0	0.0%	0.0%
Annual Gross Hospitality Other Income	\$0	0.0%	0.0%
Annual Gross Parking Income	\$0	0.0%	0.0%
Annual Other Income	\$3,600	0.7%	0.8%
Gross Income	\$518,240	100.0%	109.3%
Vacancy Loss (Residential, Commercial, Hospitality)	(\$44,091)	-8.5%	-9.3%
Net Income Potential	\$474,149	91.5%	100.0%

DEVELOPMENT OPERATING EXPENSES

		% Gross	% Eff	Inflation Factor
Administrative Expenses	\$28,907	5.6%	6.1%	3.0%
Management Fees	\$23,707	4.6%	5.0%	
Office Payroll	\$0	0.0%	0.0%	
Payroll Taxes	\$0	0.0%	0.0%	
Benefits/Worker's Comp.	\$0	0.0%	0.0%	
Advertising/Marketing	\$2,200	0.4%	0.5%	
Legal/Accounting	\$3,000	0.6%	0.6%	
General Office	\$0	0.0%	0.0%	
Other:	\$0	0.0%	0.0%	
Other:	\$0	0.0%	0.0%	
Utilities	\$5,750	1.1%	1.2%	3.0%
Electricity	\$3,600	0.7%	0.8%	
Fuel	\$2,150	0.4%	0.5%	
Water & Sewer	\$0	0.0%	0.0%	
Maintenance/Non-Capitalized Repairs	\$20,229	3.9%	4.3%	3.0%
Maintenance/Janitorial Payroll	\$0	0.0%	0.0%	
Janitorial Supplies	\$550	0.1%	0.1%	
Extermination	\$600	0.1%	0.1%	
Rubbish Removal	\$1,766	0.3%	0.4%	
Snow Removal	\$2,200	0.4%	0.5%	
Lawn/Tree Maintenance	\$900	0.2%	0.2%	
Parking Lot Repairs	\$1,340	0.3%	0.3%	
Painting/Decorations/Cleaning	\$1,980	0.4%	0.4%	
Heating & Air Repairs	\$2,133	0.4%	0.4%	
Plumbing/Electrical Repairs	\$2,260	0.4%	0.5%	
Elevator Maintenance	\$4,000	0.8%	0.8%	
Vehicle/Equipment Maintenance	\$0	0.0%	0.0%	
Security	\$2,500	0.5%	0.5%	
Other:	\$0	0.0%	0.0%	
Other:	\$0	0.0%	0.0%	
Real Estate Taxes	\$82,362	15.9%	17.4%	3.0%
Tax Abatement (-)	\$57,349	11.1%	12.1%	
Property & Liability Insurance	\$10,500	2.0%	2.2%	3.0%
Reserve Requirements	\$8,600	1.7%	1.8%	3.0%
Other:		0.0%	0.0%	3.0%
Other:		0.0%	0.0%	3.0%
Other:		0.0%	0.0%	3.0%
Other:		0.0%	0.0%	3.0%
Total Expenses	\$99,001	19.1%	20.9%	
Cash Flow Available for Debt Service / NOI	\$375,147	72.4%	79.1%	

Amortizing Loans

Loan 1 DS:	xxx	\$0	0.0%	0.0%
Loan 2 DS:	xxx	\$0	0.0%	0.0%
Loan 3 DS:	xxx	\$0	0.0%	0.0%
Loan 4 DS:	xxx	\$0	0.0%	0.0%
Int. Loan 5 DS:	xxx	\$0	0.0%	0.0%
Other Oblig. 1	xxx		0.0%	0.0%
Other Oblig. 2	xxx		0.0%	0.0%

Required
DSCR

LOAN TERMS	Loan Amount	Term Mos.	Amort. Mos.	Interest Rate	Ref. Rate
xxx		60	240	6.00%	6.05%
xxx		60	240	4.00%	8.00%
xxx		60	240	4.00%	8.00%
xxx		60	240	4.00%	8.00%
xxx		60		4.00%	8.00%
xxx				4.00%	8.00%
xxx				4.00%	8.00%
	Override				
	\$1,260,000	(If requesting a grant input \$0)			

TOTAL DEVELOPMENT COSTS			Amount	% of TDC	
Acquisition					
Land			\$200,000	2.57%	
Building(s)			\$150,000	1.92%	
Other:			\$0	0.00%	
Subtotal Acquisition			\$350,000	4.49%	
Hard Costs					
Public Infrastructure (roads, sidewalks, utilities, sewage, etc.)			\$0	0.00%	Ineligible Amt. \$0
Site Improvements (walks, drives, landscaping, fencing, site lighting, and drainage)			\$27,500	0.35%	\$27,500
Demolition (Include Lead & Asbestos Abatement)			\$500,288	6.42%	\$500,288
Other Environmental Mitigation			\$0	0.00%	\$0
Earth Work			\$136,900	1.76%	\$136,900
Site Utilities			\$0	0.00%	\$0
Other:			\$0	0.00%	\$0
	New Construction	Rehabilitation/renovation			
Structures	\$0	\$4,416,664	\$4,416,664	56.67%	\$0
Parking Structures			\$0	0.00%	\$0
Building Concrete/Masonry		\$981,130	\$981,130	12.59%	\$0
Carpentry		\$386,294	\$386,294	4.96%	\$0
Roofing/Metal/Siding/Insulation/Caulking		\$420,400	\$420,400	5.39%	\$0
Doors/Windows/Glass		\$445,565	\$445,565	5.72%	\$0
Drywall/Acoustical		\$438,105	\$438,105	5.62%	\$0
Flooring		\$127,335	\$127,335	1.63%	\$0
Cabinets/Countertops/Appliances		\$111,488	\$111,488	1.43%	\$0
Painting/Decorating		\$184,580	\$184,580	2.37%	\$0
Plumbing/Electrical/Fire Protection		\$545,030	\$545,030	6.99%	\$0
HVAC		\$451,750	\$451,750	5.80%	\$0
Accessory Buildings/Garages		\$0	\$0	0.00%	\$0
Elevators/Special Equipment		\$114,987	\$114,987	1.48%	\$0
Tenant Upgrades		\$210,000	\$210,000	2.69%	\$0
Other:			\$0	0.00%	\$0
Builder Overhead/Profit/General Requirements	\$0	\$756,359	\$756,359	9.71%	\$0
Permits/Tap Fees/Bond/Cost Certification	\$0	\$118,000	\$118,000	1.51%	\$0
Construction Contingency	\$0	\$477,340	\$477,340	6.13%	\$320,000
Other:	\$0	\$0	\$0	0.00%	\$0
Subtotal Hard Costs			\$6,433,051	82.55%	
Other Eligible Costs					
Machinery & Equipment			\$0	0.00%	\$0
Furniture & Fixtures			\$0	0.00%	\$0
Architectural & Engineering			\$85,000	1.09%	\$0
Environmental Studies/Soil Testing			\$39,000	0.50%	\$39,000
Survey			\$2,500	0.03%	\$0
Other:				0.00%	\$0
Subtotal Eligible Soft Costs			\$126,500	1.62%	
Ineligible Soft Costs					
Other Professional Fees			\$95,000		
Loan Fees			\$35,000	0.45%	Override
Construction Interest	12 mos.		\$0	0.00%	
Construction Taxes			\$10,000	0.13%	
Construction Insurance			\$8,500	0.11%	
MEDC Fees			\$20,000	0.26%	
Title Work			\$7,500	0.10%	Override
Rent-Up Reserve	3 mos.		\$3,150	0.04%	
Replacement Reserve			\$7,350	0.09%	
Operating Reserve			\$36,908	0.47%	
Other: Historic Tax Credit Insurance			\$7,500	0.10%	
Other: Marketing			\$15,000	0.19%	
Other: HTC Put Reserve			\$31,819	0.41%	
Other Ineligible Soft Costs - Related Party and Consulting Fees					
Developer Fee			\$400,000	5.13%	
Project Management Fees			\$36,000	0.46%	
Construction Management Fees (Related Party)			\$0	0.00%	
Consulting Fees			\$170,000	2.18%	
Other Related Party Fees			\$0	0.00%	
Other:			\$0	0.00%	
Subtotal Ineligible Soft Costs			\$883,727	11%	
TOTAL DEVELOPMENT COSTS			\$7,793,278	100.00%	

Total Eligible Basis	Max. MEDC Investment	% Eligible
\$5,535,863	\$2,767,932	50%

TOTAL DEVELOPMENT SOURCES		Amount	% of TDC
Senior Debt			
xxx		\$0	0.00%
xxx		\$0	0.00%
xxx		\$0	0.00%
xxx		\$0	0.00%
xxx		\$0	0.00%
xxx		\$0	0.00%
xxx		\$0	0.00%
MSF/MCRP Conventional Loan		\$1,260,000	16.17%
Subordinate Debt/Grants			
MEDC Grant			0.00%
Other: CRP Grant		\$1,500,000	19.25%
Other:			0.00%
Other:			0.00%
Deferred Fees/Cash Equity			
Deferred Developer Fees		\$400,000	5.13%
Other Deferred Related Party Fees			0.00%
Deferred Consulting Fees			0.00%
Cash Equity Owner		\$3,171,941	40.70%
Land/Building Contribution Owner		\$350,000	4.49%
MSF/MCRP Equity Investment			0.00%
Other: Historic Tax Credit Equity		\$1,061,343	13.62%
Other: Elevator Grant		\$50,000	0.64%
Other:			0.00%
TOTAL DEVELOPMENT SOURCES		\$7,793,284	100.00%

Construction Financing			
Construction Loan:	xxx	\$0	0.00%
Interest Rate:	5.85%		

Sources & Uses	
Total Development Costs	\$7,793,300
Total Development Sources	\$7,793,284
Surplus/(Gap)	(\$16)

PROJECT CASH FLOW

This worksheet is utilized to provide a 20 year operating projection following construction completion.

Fill in all blue shaded inputs cells

Development Name: Mueller Redevelopment Project
City/Township/Village: Owens
County: Shawnee
Construction Type: Historic Rehabilitation

					Year																			
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					17																			
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
					2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
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					2021	2022	2023																	

DEVELOPER INVESTMENT RETURNS

Fill in all blue shaded input cells

Development Name: Mueller Redevelopment Project
City/Township/Village: Owosso
County: Shiawassee
Construction Type: Historic Rehabilitation

This worksheet utilized to calculate a rough estimate of anticipated developer return. In addition, a proposed sales date and other owner cash investments in the project following construction completion can be entered on this worksheet.

Property Sales Assumptions	
Capitalization Rate	8.00%
Year of Sale	21
Sale Expenses (% of sale price)	5.0%

Developer Return Analysis

Year	Cash Investment	Cash flow	Sale Proceeds	Net Cash Investment	Land/Building Investment	Net Developer Investment	Cash on Cash Return	Return on Owner Equity
0	\$3,171,941	\$0	\$0	(\$3,171,941)	\$350,000	(\$3,521,941)	0.0%	0.0%
1		\$319,989	\$0	\$319,989	\$0	\$319,989	10.1%	9.1%
2		\$320,508	\$0	\$320,508	\$0	\$320,508	10.1%	9.1%
3		\$326,549	\$0	\$326,549	\$0	\$326,549	10.3%	9.3%
4		\$327,020	\$0	\$327,020	\$0	\$327,020	10.3%	9.3%
5		\$333,121	\$0	\$333,121	\$0	\$333,121	10.5%	9.5%
6		\$339,308	\$0	\$339,308	\$0	\$339,308	10.7%	9.6%
7		\$345,581	\$0	\$345,581	\$0	\$345,581	10.8%	9.8%
8		\$351,942	\$0	\$351,942	\$0	\$351,942	11.1%	10.0%
9		\$358,390	\$0	\$358,390	\$0	\$358,390	11.3%	10.2%
10		\$365,321	\$0	\$365,321	\$0	\$365,321	11.5%	10.4%
11		\$371,160	\$0	\$371,160	\$0	\$371,160	11.7%	10.5%
12		\$378,269	\$0	\$378,269	\$0	\$378,269	11.9%	10.7%
13		\$355,895	\$0	\$355,895	\$0	\$355,895	11.2%	10.1%
14		\$360,893	\$0	\$360,893	\$0	\$360,893	11.4%	10.2%
15		\$365,915	\$0	\$365,915	\$0	\$365,915	11.5%	10.4%
16		\$370,946	\$0	\$370,946	\$0	\$370,946	11.7%	10.5%
17		\$378,027	\$0	\$378,027	\$0	\$378,027	11.9%	10.7%
18		\$383,129	\$0	\$383,129	\$0	\$383,129	12.1%	10.9%
19		\$289,179	\$0	\$289,179	\$0	\$289,179	9.1%	8.2%
20		\$293,273	\$0	\$293,273	\$0	\$293,273	9.2%	8.3%
	\$3,171,941	\$6,934,415	\$0	\$6,934,415	\$350,000	\$6,934,415	10.93%	9.84%
				IRR =	8.79%	IRR =	7.41%	



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

MEMORANDUM

DATE: July 14, 2020
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1436

Devin Shaw, Midwest Brass & Gas Organizer, is requesting the following parking lot closure to park trucks with trailers:

Requested Closure:

City Parking lot behind Roma's, lot #P. Midwest Brass & Gas will park about forty trucks/trailers in the parking lot from August 16th to August 21st.

The Public Safety Department has issued Traffic Control Order # 1436 in accordance with the Rules of Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1436

8-16-2020

11:00 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Parking Lot Closure

LOCATION OF CONTROL

Parking lot behind Roma's

EVENT: August 16, 2020 to August 21, 2020

Midwest Brass and Gas

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Midwest Brass & Gas Date: _____

Primary Contact Person

Name: Devin P. Shaw

Title: Town Director

Address: 4950 Garrison Rd

Owosso Mich. 48867

Phone: 810-577-6926

Requested Date(s): Aug 16th - 21st Requested Hours: Aug 16th - 9 AM →
Aug 21st 6 PM.

Area Requested (Parking Lot - Parade Route): City Parkade Lot Behind Roma's

Detailed description of the use for which the request is made: Park trucks with trailers

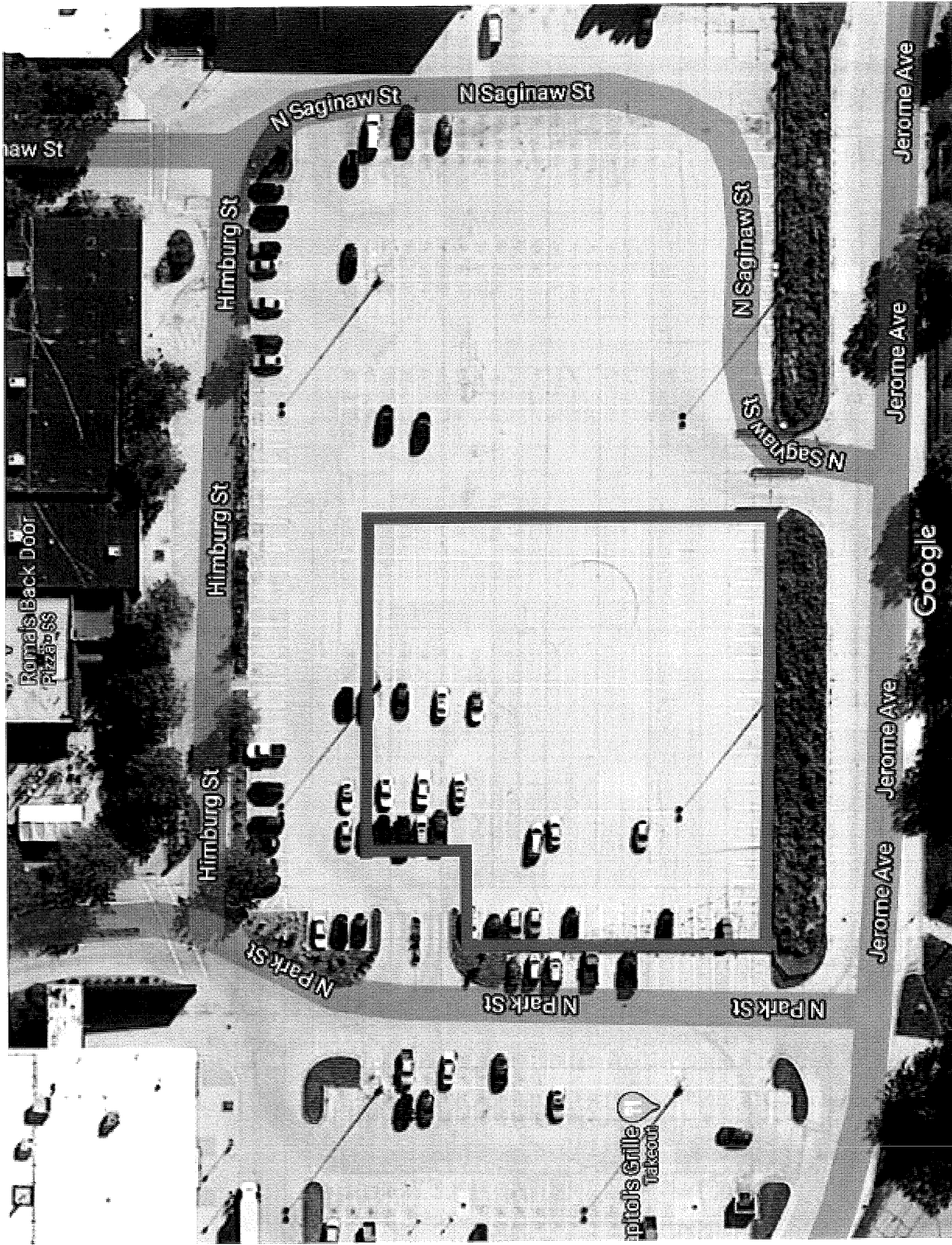
of old cars touring the county for those days - staying at Coastal Inn

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☒ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

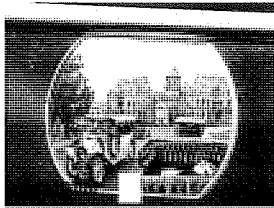
Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson



For Midwest Brass & Gas Car Club members, it's all about 'smiles per mile'

Lou Whitmire, Mansfield News Journal Published 3:19 p.m. ET Aug. 1, 2018 | Updated 5:03 p.m. ET Aug. 1, 2018



(Photo: Jason J. Molyet/News Journal)

MANSFIELD - Wayne Funk of Washington, Michigan, is said to be the happiest, most fun-loving member of the Midwest Brass & Gas Car Club, which is in town this week to tour Richland County's historic sites, attractions and other fun spots throughout central Ohio.

That's how fellow car club members described Funk's outgoing personality early Wednesday morning in the parking lot of the Comfort Inn Splash Harbor in Bellville.

Funk and his wife Marilyn this week brought their 1911 Winton, made in Cleveland by Alexander Winton, in a trailer this time. He usually drives the Winton, with its burgandy leather seats, to and from the car club destinations.

"We've owned it for 30 years. We've driven it 126,000 miles in 30 years and we've driven to 26 states from home," Wayne Funk said early Wednesday morning. "We've been across the country with it three times. We play like this all over the country, haul the grandkids around."

Married for 58 years to the girl next door, Wayne said the couple drove from Michigan to Iowa in the classic car 10 years ago and have been to all the national parks in the car, which like most cars of its era has the steering wheel on the right.

"You can't sneak around in a small village," he said laughing, referring to all the waves the couple get.

With the skies a little gloomy and rain in the forecast, Wayne Funk said he wasn't worried.

"My dad always said, 'Life is short. Dance in the rain,'" he said as he prepared to check another trip off his bucket list, rain or shine.

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Delivery: Varies

Your Email



This car club is for owners of vehicles dating from 1912 and earlier from multiple states has brought roughly 60 people and 26 cars to town.

On Wednesday, club members planned to take in some of the local sites, including a trip to Plymouth Area Historical Society, a coffee break at a church in Shelby, the Planktown Market in Shiloh and the Olivesburg General Store for lunch. After lunch, the group was scheduled to tour the Ohio State Reformatory and stop at the Blueberry Patch.

2 free articles left.
99¢ per month. Save 90%.

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Members of the Brass and Gas Car Club spent part of Wednesday afternoon touring the Ohio State Reformatory. The group also spent time in Plymouth, Olivesburg and Shiloh. (Photo: Jason J. Molyet/News Journal)

Ralph and Judy Windeler of Bloomfield Hills, Michigan, said their 1912 Model T Touring car has been in the family since the late 1970s.

"My father bought it as one of several cars he was interested in having," he said. "It was one of the first ones as a family we toured in. He was in this group through the time that he died and I inherited the car because I knew how to drive it. It doesn't have the conventional shifting and clutches and whatever like other cars. It was more of a period type car," Ralph said.

"In many ways it was advanced and that's what my father liked about it," he added.

Wearing a Ford hat, Ralph said he worked at Ford Motor Co. as a young engineer for seven years. His father worked at General Motors.

"We even went on tours with him in the early '80s," he said.

Ralph said touring in his Model T is not about miles per gallon — although it does get 20 miles per gallon.

"That isn't the point. We don't think of it that way. We think of it instead of miles per gallon as smiles per gallon," he said.

His wife said members take the scenic route, which is part of the fun to all their tourist attractions.

[Buy Photo](#)



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George and Nancy Haley of Clifton, Illinois, are dressed for the weather Wednesday as they ride in their 1913 Peerless to numerous tourist attractions throughout Richland County. (Photo: Lou Whitmire/News Journal)

Retired farmer George Haley of Clifton, Illinois, was ready to beat the rain and headed over to the gas station prior to the outing in his 1913 Peerless.

The gas tank holds 23 gallons, Haley said.

His wife Nancy said the couple have owned the car since 1985 and just love it.

She said the hotel was perfect as it had plenty of parking for all the trailers.

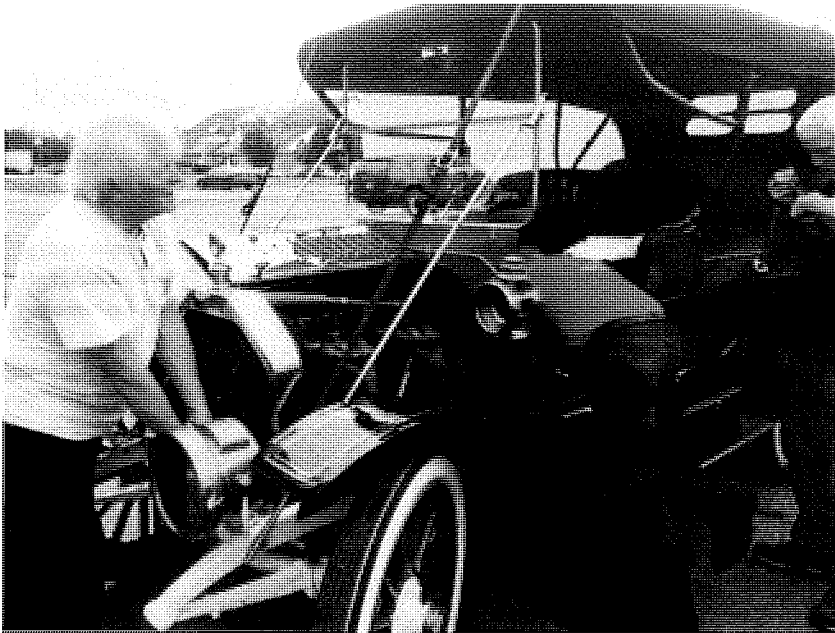
Other cars visiting the area include a 1911 Pierce Arrow, a 1912 Oakland, a 1912 EMS Demi, a 1910 Mitchell F, a 1911 Oldsmobile Autocrat and a 1912 Chalmers 9 Torpedo.

The car club members are staying at the Comfort Inn Splash Harbor in Bellville, near the Interstate 71 Ohio 97 exit, until about noon Saturday.

Kim Miers, marketing/meetings director at Destination Mansfield, said the club's tour here means about a \$37,000 economic impact on the community including hotel accommodations, food and gas money spent during their stay.

As everyone was getting ready for the day's trip, Chuck Sharpe, who lives in a suburb of Detroit, Michigan, was disappointed to learn a gear had a chip out of it in his 1910 Buick.

Buy Photo



Chuck Sharpe of Michigan, at left, Wednesday discovered his 1910 Buick had a mechanical problem before he left The Comfort Inn South near Bellville for a day trip with the Midwest Brass & Gas Car Club. A retired newspaper man, Sharpe said the car hadn't been out of the garage for two years and only has about 10,000 miles on it. (Photo: Lou Whitmire/News Journal)

Fellow car club members helped Sharpe figure out the problem, resulting in the car going back in its trailer.

"It hasn't been out of the garage for two years and only has about 10,000 miles on it," said Sharpe, a retired newspaper man, who planned to catch a ride with another club member.

lwhitmire@nncogannett.com

419-521-7223

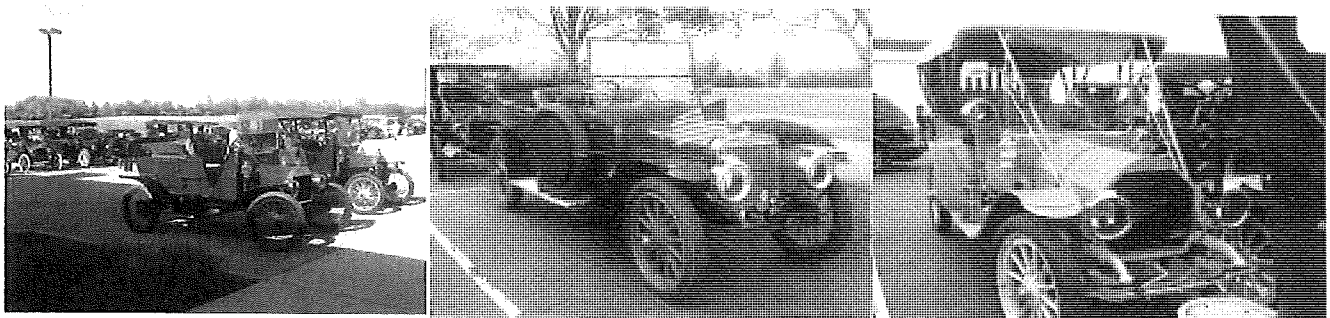
Twitter: @LWhitmire

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MIDWEST BRASS & GAS

The purpose of the Club is to encourage the acquisition, restoration and preservation of the automobiles Model year 1912 or earlier. Our club gathers together to tour unique and interesting areas with our cars. We promote our members to provide information to the public about the brass era of automobile history. We will gather at Comstock Inn of Owosso, MI on August 16-21, 2020. We will be touring through the Owosso, Lansing, Williamston, Fenton, Flushing and surrounding areas.





HORSELE-01

JFAUST

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
J.C. Taylor Insurance
320 South 69th Street
Upper Darby, PA 19082

CONTACT NAME: Tom Meakim

PHONE (A/C, No, Ext): (800) 345-8290

FAX (A/C, No):

E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Sentinel Insurance Company, Ltd

11000

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

INSURED

Horseless Carriage Club of America
c/o Sharon Gooding
1301 N. Manship Place
Meridian, ID 83642

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			39SBAAC6087	5/15/2020	5/15/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			39SBAAC6087	5/15/2020	5/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			39SBAAC6087	5/15/2020	5/15/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
COI issued with respect to the HCCA Midwest Brass & Gas for the Event to take place August 16-21, 2020 at 342-362 Jerome Ave, Owosso, MI 48867.

CERTIFICATE HOLDER

Josh Adams
342-362 Jerome Ave
Owosso, MI 48867

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: July 14, 2020

TO: Owosso City Council

FROM: Josh Adams; Executive Director, Owosso Main Street/DDA

SUBJECT: OMS/DDA Revolving Loan Fund – Bridge Loan Approval

RECOMMENDATION:

In early 2020, Apple Tree Lane/Wooden Crate Popcorn Company was awarded a MEDC Match on Main grant of \$25,000.00 for business expansion. This grant is a reimbursement grant offered by the State of Michigan through the MEDC. Apple Tree Lane/Wooden Crate Popcorn Company is asking for a bridge loan to aid to the implementation of grant activities. Once activities are completed, grant dollars will be issued to the coordinating program (Owosso Main Street/DDA).

BACKGROUND:

On June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board.

During their July 14, 2020 Board Meeting, the OMS/DDA Board of Directors approved the loan application for approval.

FISCAL IMPACTS:

Dollars will be disbursed from the OMS/DDA Revolving Loan & Grant fund. Once Match on Main Grant activities are completed, the State of Michigan will issue Grant Money to Owosso Main Street/DDA – at that time the \$25,000.00 loan will be paid in full.

RESOLUTION NO.

**AUTHORIZING THE APPROVAL
OF THE RELEASE OF OMS/DDA REVOLVING LOAN FUND LOAN TO
APPLE TREE LANE/WOODEN CRATE POPCORN CO.
ASSOCIATED TO WORK AT 207 N. WASHINGTON STREET**

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board.

WHEREAS, on July 1, 2020 a loan application was submitted to the OMS/DDA for a loan request from The Bake Shop and Coffee House, Inc. dba Apple Tree Lane/Wooden Crate Popcorn Co. for \$25,000.00 for business expansion costs associated with business located at 207 N. Washington Street.

WHEREAS, on July 14, 2020 the OMS/DDA Revolving Loan Committee reviewed and approved the application, giving it an overall score of 75. This score is well above the 30 points required for consideration. The Committee determined the loan award for \$25,000.00.

WHEREAS, on July 15, 2020 the OMS/DDA Board of Directors approved the Revolving Loan Committee recommendations.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso approves the loan of **\$25,000.00** to The Bake Shop and Coffee House, Inc. dba Apple Tree Lane/Wooden Crate Popcorn Co. for business expansion costs associated with business located at 207 N. Washington Street, according to the terms & specifications determined by the OMS/DDA Loan & Grant Manual.

301 W Main Street, Owosso, MI | 989.494.3344 | downtownowosso@gmail.com | www.downtownowosso.org

*APPLICATION MUST SCORE **30** OR MORE POINTS TO BE CONSIDERED ELIGIBLE FOR A LOAN.*

APPLICANT NAME: SUSAN TREEN/THE BAKE SHOP COFFEEHOUSE DATE REVIEWED: JULY 14, 2020

PROJECT ADDRESS: 207 N. WASHINGTON STREET, OWOSSO, MI 48867

PROJECT SCOPE OF WORK: BUSINESS EXPANSION - EQUIPMENT & INTERIOR IMPROVEMENTS

LOAN REQUEST: \$25,000 BRIDGE LOAN FOR MOM GRANT GRANT REQUEST: NONE

Rationale Worksheet			
Criteria	Score Range	Score	Explanation/Feedback:
Will proposed loan or grant dollars be used to leverage additional State/Federal Programs?	0-15	15	Leverage for a Match on Main Grant Award
Does the project help fulfill OMS Transformation Strategy?	0-10	10	Business has a regional draw & will be creating online sales elements.
Is the project supported by a relevant business plan?	0-10	10	Business has an SBDC approved Business Plan
a) Does the project activate currently vacant or underutilized property within the district? OR b) Is the project an existing business expanding their product/services based on customer demand/feedback or new innovative items/new technologies.	0-10	10	Expansion activates underutilized space within their current building. Expansion will also involve expanding their business product lines & services.
Does the project have a well-articulated path to completion?	0-10	10	Yes, per Match on Main Application
Does the project provide the best use/business type for the district?	0-10	10	Yes = Marker Space
Does the project have formal plans, site renderings, and/or cost estimates?	0-5	5	Yes
Does the project have adequate matching funds?	0-5	5	Yes, grant requires a 25% match
TOTAL=		75	

APPROVAL: ☐ / SPECIAL NOTATIONS: _____

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, leaving small margins at the top and bottom. There are no vertical margin lines, text, or other markings on the page.

PROMISSORY NOTE

\$25,000.00

Dated: _____

At: Owosso, Michigan

FOR VALUE RECEIVED, the undersigned promises to pay to the order of the City of Owosso, a Michigan municipal corporation, at its office at 301 West Main Street, Owosso, Michigan 48867, the principal sum of TWENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00), THE BALANCE OF A LOAN ISSUED in lawful money of the United States of America. From this date forward Principal shall be payable in 1 installment of \$25,000.00 upon final completion of all Match on Main grant activities and State of Michigan funds are issued to Owosso Main Street/DDA for distribution.

Notwithstanding anything to the contrary contained herein, at no time shall the interest payable be greater than the maximum permitted by law.

As to this note and all other instruments securing the indebtedness, the undersigned and any endorsers severally waive all applicable exemption rights, whether under the State Constitution, homestead laws or otherwise, and also severally waive valuation and appraisal, presentment, protest and demand, notice of protest demand and dishonor and nonpayment of this note, and expressly agree that the maturity of this note, or any payment hereunder, may be extended from time to time without in any way affecting the liability of the undersigned or said endorsers.

Any default in the payment of principal and/or interest required by this note or other instruments securing this note shall be a default hereunder entitling the holder to accelerate the indebtedness hereunder (notwithstanding any provisions contained in the evidence thereof to the contrary), exercise any one or more of the rights and remedies granted to the City of Owosso, Michigan. By execution of this agreement, the parties consent to venue in the County of Shiawassee, Michigan of any action brought to enforce the terms of this agreement or to collect any moneys due under it.

This note is to be construed according to the laws of the State of Michigan.

BUSINESS ENTITY HERE

CITY OF OWOSSO

BY: _____

BY: _____

ITS: _____

Christopher T. Eveleth

ITS: Mayor

GUARANTY AGREEMENT

This Guaranty is made on the _____ day of _____, 2020, by The City of Owosso, a Michigan municipal corporation (Creditor) at its office at 301 West Main Street, Owosso, Michigan 48867, _____ (Guarantor), and _____ (Debtor).

RECITALS

A. Creditor has agreed to extend a loan to Debtor in the amount of \$25,000.00, as evident by a Promissory Notes (Note) to be executed on this date; provided, however, that as security for the performance of the Debtor's obligations, the undersigned, as Guarantor, has agreed to guaranty the performance and payment of the indebtedness an all obligations of Debtor pursuant to the Note and any additional security for the performance and payment of the indebtedness.

B. Guarantor acknowledges the indebtedness, and the performance and payment of the indebtedness is of genuine and material value to the sole and separate estate of Guarantor.

AGREEMENT

Guarantor, with full knowledge of Creditor's reliance on this Guaranty, and in consideration of the execution of the Note, does guaranty to creditor, including Creditor's successors, administrators, personal representatives, and assigns, the prompt payment of Debtor's obligations and the full payment of Debtor's obligations (all in accordance with the terms of the Note and any related documents, including and security).

This Guaranty shall be a continuing guaranty until all of the terms of the Notes and any related documents, including and security, shall be fully paid, satisfied, and discharged. The liability of Guarantor shall be direct and not conditional or contingent on the pursuit of any remedies made against Debtor.

By execution of this agreement, the parties consent to venue in the County of Shiawassee, Michigan of any action brought to enforce the terms of this agreement or to collect any moneys due under it.

The undersigned has executed this Guaranty on the date set forth below.

DATED: _____, 2020

GUARANTOR

PREPARED BY:

Josh Adams

Executive Director

Owosso Main Street/DDA

301 W. Main Street

Owosso, Michigan 48867

(989) 494-3344

BY: _____

PRINT NAME: _____

ADDRESS: _____



Warrant 586
July 14, 2020

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-4/1/20-6/30/20	Water	\$31,190.25
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-4/1/20 - 6/30/20	Water	\$13,693.96
Gould Law PC	Professional services-6/14/20-7/13/20	General	\$13,720.20
Total			\$48,604.41



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: July 20, 2020

TO: Mayor Chris Eveleth, City Council, and Manager Nathan Henne

FROM: Treena Chick, Assessor

RE: Property Transfer Affidavit Waiver Resolution

MCL 211.27b (1) (c) and (d) allows for penalties to be imposed for failure on part of a buyer, grantee or other transferee of real property to timely file a Property Transfer Affidavit, Form 2766, within 45 days of a transfer of ownership. The original intention of these penalties was to ensure that the City Assessor is being properly notified of a transfer of ownership. This issue rarely exists as the City Assessor is also notified of transfer of ownerships through other forms that are also required to be filed following a transfer of ownership. For these reasons, these penalties have not historically been enforced nor does the city have any record of ever imposing the penalties.

MCL 211.27b (5) allows the governing body of the local tax collecting unit to waive, by resolution, the penalties which are limited to \$5 per day up to \$200 for residential real property and \$20 per day up to \$1,000 for commercial and industrial real property. Waiving the penalties will ensure that the city remains compliant with the General Property Tax Act as well as protect the taxpayers from unnecessary penalties.

Therefore, it is recommended that the Resolution Waiving Penalty Fees for Failure to File a Property Transfer Affidavit be adopted by the City Council.

If there are any questions, please feel free to contact me at (989) 725-0530.

RESOLUTION NO.

**WAIVING PENALTY FEES AND INTEREST FOR FAILURE TO FILE
A PROPERTY TRANSFER AFFIDAVIT**

WHEREAS, MCL 211.27a(10) requires the buyer, grantee, or other transferee of the property shall notify the appropriate assessing office in the local unit of government in which the property is located of the transfer of ownership of the property within 45 days of the transfer of ownership, on a form prescribed by the state tax commission; and

WHEREAS, MCL 211.27b(1) imposes penalties for the failure to file a Property Transfer Affidavit after the 45 day period has elapsed; and

WHEREAS, MCL 211.27b(5) allows the governing body of the local tax collecting unit to waive, by resolution, the penalty levied under subsection (1); and

WHEREAS, the City of Owosso hereby waives the penalties for failure to file a Property Transfer Affidavit within 45 days of a transfer of ownership.

NOW THEREFORE BE IT HEREBY RESOLVED, that the City of Owosso hereby waives penalties under Section 211.27b(1) of the General Property Tax Act.

IT IS FURTHER RESOLVED that all resolutions or parts of resolution in conflict herewith are hereby repealed.

Roll Call Vote.

AYES:

NAYS:

I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of July 20, 2020.

Amy K. Kirkland, City Clerk

Property Transfer Affidavit

This form is issued under authority of P.A. 415 of 1994. Filing is mandatory.

This form must be filed whenever real estate or some types of personal property are transferred (even if you are not recording a deed). **The completed Affidavit must be filed by the new owner with the assessor for the city or township where the property is located within 45 days of the transfer.**
The information on this form is NOT CONFIDENTIAL.

1. Street Address of Property		2. County	3. Date of Transfer (or land contract signed)
4. Location of Real Estate (Check appropriate field and enter name in the space below.) <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village		5. Purchase Price of Real Estate	
		6. Seller's (Transferor) Name	
7. Property Identification Number (PIN). If you don't have a PIN, attach legal description. PIN. This number ranges from 10 to 25 digits. It usually includes hyphens and sometimes includes letters. It is on the property tax bill and on the assessment notice.		8. Buyer's (Transferee) Name and Mailing Address	
		9. Buyer's (Transferee) Telephone Number	
Items 10 - 15 are optional. However, by completing them you may avoid further correspondence.			
10. Type of Transfer. Transfers include, but are not limited to, deeds, land contracts, transfers involving trusts or wills, certain long-term leases and business interest. See page 2 for list. <input type="checkbox"/> Land Contract <input type="checkbox"/> Lease <input type="checkbox"/> Deed <input type="checkbox"/> Other (specify) _____			
11. Was property purchased from a financial institution? <input type="checkbox"/> Yes <input type="checkbox"/> No		12. Is the transfer between related persons? <input type="checkbox"/> Yes <input type="checkbox"/> No	
13. Amount of Down Payment			
14. If you financed the purchase, did you pay market rate of interest? <input type="checkbox"/> Yes <input type="checkbox"/> No		15. Amount Financed (Borrowed)	

EXEMPTIONS

Certain types of transfers are exempt from uncapping. If you believe this transfer is exempt, indicate below the type of exemption you are claiming. If you claim an exemption, your assessor may request more information to support your claim.

- ☐ Transfer from one spouse to the other spouse
- ☐ Change in ownership solely to exclude or include a spouse
- ☐ Transfer between certain family members *(see page 2)
- ☐ Transfer of that portion of a property subject to a life lease or life estate (until the life lease or life estate expires)
- ☐ Transfer between certain family members of that portion of a property after the expiration or termination of a life estate or life lease retained by transferor ** (see page 2)
- ☐ Transfer to effect the foreclosure or forfeiture of real property
- ☐ Transfer by redemption from a tax sale
- ☐ Transfer into a trust where the settlor or the settlor's spouse conveys property to the trust and is also the sole beneficiary of the trust
- ☐ Transfer resulting from a court order unless the order specifies a monetary payment
- ☐ Transfer creating or ending a joint tenancy if at least one person is an original owner of the property (or his/her spouse)
- ☐ Transfer to establish or release a security interest (collateral)
- ☐ Transfer of real estate through normal public trading of stock
- ☐ Transfer between entities under common control or among members of an affiliated group
- ☐ Transfer resulting from transactions that qualify as a tax-free reorganization under Section 368 of the Internal Revenue Code.
- ☐ Transfer of qualified agricultural property when the property remains qualified agricultural property and affidavit has been filed.
- ☐ Transfer of qualified forest property when the property remains qualified forest property and affidavit has been filed.
- ☐ Transfer of land with qualified conservation easement (land only - not improvements)
- ☐ Other, specify: _____

CERTIFICATION

I certify that the information above is true and complete to the best of my knowledge.

Printed Name

Signature

Date

Name and title, if signer is other than the owner

Daytime Phone Number

E-mail Address

Instructions:

This form must be filed when there is a transfer of real property or one of the following types of personal property:

- Buildings on leased land.
- Leasehold improvements, as defined in MCL Section 211.8(h).
- Leasehold estates, as defined in MCL Section 211.8(i) and (j).

Transfer of ownership means the conveyance of title to or a present interest in property, including the beneficial use of the property. For complete descriptions of qualifying transfers, please refer to MCL Section 211.27a(6)(a-j).

Excerpts from Michigan Compiled Laws (MCL), Chapter 211

****Section 211.27a(7)(d):** Beginning December 31, 2014, a transfer of that portion of residential real property that had been subject to a life estate or life lease retained by the transferor resulting from expiration or termination of that life estate or life lease, if the transferee is the transferor's or transferor's spouse's mother, father, brother, sister, son, daughter, adopted son, adopted daughter, grandson, or granddaughter and the residential real property is not used for any commercial purpose following the transfer. Upon request by the department of treasury or the assessor, the transferee shall furnish proof within 30 days that the transferee meets the requirements of this subdivision. If a transferee fails to comply with a request by the department of treasury or assessor under this subdivision, that transferee is subject to a fine of \$200.00.

***Section 211.27a(7)(u):** Beginning December 31, 2014, a transfer of residential real property if the transferee is the transferor's or the transferor's spouse's mother, father, brother, sister, son, daughter, adopted son, adopted daughter, grandson, or granddaughter and the residential real property is not used for any commercial purpose following the conveyance. Upon request by the department of treasury or the assessor, the transferee shall furnish proof within 30 days that the transferee meets the requirements of this subparagraph. If a transferee fails to comply with a request by the department of treasury or assessor under this subparagraph, that transferee is subject to a fine of \$200.00.

Section 211.27a(10): "... the buyer, grantee, or other transferee of the property shall notify the appropriate assessing office in the local unit of government in which the property is located of the transfer of ownership of the property within 45 days of the transfer of ownership, on a form prescribed by the state tax commission that states the parties to the transfer, the date of the transfer, the actual consideration for the transfer, and the property's parcel identification number or legal description."

Section 211.27(5): "Except as otherwise provided in subsection (6), the purchase price paid in a transfer of property is not the presumptive true cash value of the property transferred. In determining the true cash value of transferred property, an assessing officer shall assess that property using the same valuation method used to value all other property of that same classification in the assessing jurisdiction."

Penalties:

Section 211.27b(1): "If the buyer, grantee, or other transferee in the immediately preceding transfer of ownership of property does not notify the appropriate assessing office as required by section 27a(10), the property's taxable value shall be adjusted under section 27a(3) and all of the following shall be levied:

- (a) Any additional taxes that would have been levied if the transfer of ownership had been recorded as required under this act from the date of transfer.
- (b) Interest and penalty from the date the tax would have been originally levied.
- (c) For property classified under section 34c as either industrial real property or commercial real property, a penalty in the following amount:
 - (i) Except as otherwise provided in subparagraph (ii), if the sale price of the property transferred is \$100,000,000.00 or less, \$20.00 per day for each separate failure beginning after the 45 days have elapsed, up to a maximum of \$1,000.00.
 - (ii) If the sale price of the property transferred is more than \$100,000,000.00, \$20,000.00 after the 45 days have elapsed.
- (d) For real property other than real property classified under section 34c as industrial real property or commercial real property, a penalty of \$5.00 per day for each separate failure beginning after the 45 days have elapsed, up to a maximum of \$200.00.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: July 15, 2020
TO: Mayor Eveleth and the Owosso City Council
FROM: City Manager
SUBJECT: CARES Act Public Safety Hazard Pay Grant

BACKGROUND:

The Federal CARES Act was passed in March of 2020 to combat some of the economic impacts of the COVID-19 pandemic. As part of this program, some money has been granted to individual states to administer various relief programs. In Michigan, one of those programs is the First Responder Hazard Pay Premiums Program (FRHPPP) – PA 123 (2020) Sec 601. This program reimburses a municipality for up to \$1000 per employee for hazard pay during the COVID-19 response efforts. Police, Fire, and EMS employees are eligible.

According to the State, a city may apply for this grant before it has paid this benefit. However, the way that the deadline for grant submission falls in relation to the date of award creates a situation where it is impossible to apply “contingent upon award.” For example, the deadline for applying is September 30 – which is also the deadline for paying the benefit. However, the city would not know if it was awarded the grant until November 14. Therein lies the risk and confusion between cities and the grantor – the state.

We could pay this benefit and then find out we did not get the grant. The Michigan Municipal League is working on a solution to make this grant contingent upon approval but for now we are told that time is of the essence because this grant is first-come, first-served.

\$100 million has been allotted for this program. There is a \$5 million award cap per city.

FISCAL IMPACTS:

There are 35 public safety employees that are eligible for Hazard Pay under this program. That amounts to \$35,000 in one time payments of \$1000 to each employee. If council decides to apply for the program, an application will be submitted immediately with the assurance that the city will pay this benefit on or before September 30. Then the city will be notified if the money will be reimbursed through the grant on November 14. While there is no guarantee of that currently, the state may change its rules regarding contingencies before the payout deadline of Sept 30.

RESOLUTION NO.

**RESOLUTION AUTHORIZING FIRST RESPONDER HAZARD PAY PREMIUMS
GRANT (FRHPPP) APPLICATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Safety Department has been notified by the Michigan Department of Treasury that it is eligible for a FRHPPP grant; and

WHEREAS, the FRHPPP has allotted \$100 million statewide to create a hazard pay benefit program for municipal first responders, fire fighters, police, and EMS employees for hazards endured during the COVID-19 emergency; and

WHEREAS, each eligible employee may receive up to \$1000; and

WHEREAS, each city is eligible for up to \$5 million; and

WHEREAS, the City of Owosso Public Safety Department employs 35 eligible employees in the police and fire department; and

WHEREAS, the grant application deadline is September 30, 2020 on a first-come, first-served basis; and

WHEREAS, the current grant approval date is November 14, 2020.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to award a \$1000 one-time payment to its 35 eligible public safety employees for a cost to the City of Owosso of \$35,000.
- SECOND: The City of Owosso directs city staff to submit a FRHPPP grant application and to set the payout date for the benefit for September 30, 2020.
- THIRD: The above expenses shall be paid from the General Fund, accounts 101.300.702.100, 100.300.702.120, and 101.335.702.100.



**First Responder Hazard Pay Premiums Program
Application Packet
2020 Public Act 123**

Coronavirus Aid, Relief, and Economic Security (CARES) Act,
Public Law 116-136

Application Period: July 7 – September 30, 2020

NOTE: As U.S. Department of the Treasury issues future guidance and clarifications, the specific guidelines listed in this document are subject to change. Changes will be addendums to this document.

Michigan Department of Treasury
First Responder Hazard Pay Premiums Program (FRHPPP)
Application Instructions

The purpose of this document is to provide guidance to eligible applicants that would like to apply for Coronavirus Relief Funding under the Michigan Department of Treasury's First Responder Hazard Pay Premiums Program.

To receive reimbursement, eligible applicants must review, complete, and sign this entire application packet. All pages will either be initialed or signed. Pages 1 through 15 must be returned to the Michigan Department of Treasury via email or fax, as outlined in the document.

If you need to enter more employees than the Hazard Pay Premiums Payment Report (page 13) will allow, the data for the remaining employees must be submitted on additional reports. An excel template can be found at

https://www.michigan.gov/treasury/0,4679,7-121-1751_2197-532758--,00.html

Signatures are required on pages 10 and 15. After verifying the entire application packet and reviewing all the requirements and terms and conditions of the grant, the same person needs to initial and date each page and sign both pages 10 and 15. The contact person on Form 5723, the signatory on that form, the page initials, and the certification at the end of the packet must all be the same person.

Questions, contact the Michigan Department of Treasury at: Treas-CARES@michigan.gov or 517-335-0155.

Michigan Department of Treasury
First Responder Hazard Pay Premiums Program (FRHPPP)
Program Information

Program Description

The program was created by 2020 Public Act 123 to reimburse and/or pay for qualifying first responder hazard pay premiums provided to first responders who have performed hazardous duty or work involving physical hardship related to COVID-19. The program is funded under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136.

Reimbursements and payments will be on a first-come, first-served basis. An application is deemed to be submitted when all required supporting documentation has been emailed or faxed to the Michigan Department of Treasury.

Eligible Expenditures

Eligible hazard pay premiums must be paid to employees by September 30, 2020 to qualify for the program.

Eligible hazard pay premiums are for:

- Law Enforcement Officers
- Firefighters
- Emergency Medical Technicians (EMTs)
- Paramedics
- 9-1-1 Operators
- Local Unit of Government Corrections Officers
- Airport Public Safety Officers
- Eligible personnel associated with ambulance operations licensed under section 20920 of the Public Health Code (1978 PA 368; MCL 333.20920)
- Private EMTs and paramedics that contract with municipalities or hospitals, if the hazard pay premiums are paid through the applicant

Eligible Applicants

- Cities
- Villages
- Townships
- Counties
- Public Airport Operators
- Ambulance Operations licensed under section 20920 of the Public Health Code (1978 PA 368; MCL 333.20920)

Available Program Amount

- \$100,000,000

Maximum Available Limits

- \$1,000 per eligible employee
- \$5,000,000 to any one applicant

Michigan Department of Treasury
First Responder Hazard Pay Premiums Program (FRHPPP)
Program Information

Application Period

- July 7 – September 30, 2020

Method of Submission

- The entire application packet must be submitted, with all the required forms, signatures, and initials, to the Michigan Department of Treasury via Email (Treas-CARES@michigan.gov) or fax (517-335-3298) by 11:59 p.m. EST on the last day of the application period.

Distributions

- Payments and Reimbursements will be on a first-come, first-served basis.
- Payments will be made no later than November 14, 2020.

Reporting Requirements

1. Each eligible applicant that applies for a subaward must register with the Federal System for Award Management (SAM). For applications submitted on or before July 26, 2020 the applicant has until July 26, 2020 to register in the SAM system. Applicants that apply after July 26, 2020, must register in the SAM system prior to sending an application to the Michigan Department of Treasury. The SAM website is: <https://www.sam.gov/SAM/>.
2. Each applicant must fully complete and return the application packet by the submission deadline with each page dated and initialed including the completion of the following documents in the packet:
 - a. FRHPPP Reimbursement Request (Form 5723)
 - b. Hazard Pay Premiums Payment Report
 - c. Certification

The Michigan Department of Treasury may request an applicant to submit detailed backup (including payroll reports) to support the hazard pay premiums requested to be reimbursed/paid. Please do not submit any detailed backup unless the Michigan Department of Treasury requests submission from the applicant.

Contact Information

Treasury CARES Grant Programs Hotline
517-335-0155

Email Address
Treas-CARES@michigan.gov

From: Building Department
To: Owosso City Council
Report Month: June 2020

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$350	8
BASEMENT WATERPROOFING	\$9,150	\$245	1
DECK	\$4,100	\$110	1
Electrical	\$0	\$4,800	29
FENCE	\$0	\$820	12
GARAGE, DETACHED	\$8,650	\$145	1
Mechanical	\$0	\$5,775	34
NON-RES. ADD/ALTER/REPAIR	\$73,000	\$1,064	2
Plumbing	\$0	\$1,395	6
PORCH	\$1,500	\$80	1
RES. ADD/ALTER/REPAIR	\$95,500	\$985	6
ROOF	\$225,680	\$3,270	14
ROW-ENG	\$0	\$60	3
ROW-UTILITY	\$0	\$180	6
SIDING	\$1,000	\$80	1
WINDOWS	\$29,110	\$350	4
ZONING COMPLIANCE NEW BUSINESS	\$0	\$50	1
Totals	\$447,690	\$19,759	130

2019 COMPARISON TOTALS

June 2019 Totals	\$758,143	\$20,977	97
		BUILDING PERMITS ONLY	- 41

JUNE 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 20-0390	821 AMENT ST	COMPLAINT LOGGED	LETTER SENT	06/23/2020	06/23/2020	07/07/2020		Y
ENF 20-0195	916 MILWAUKEE ST	LETTER SENT	CLOSED	05/13/2020	06/04/2020		06/18/2020	Y
				Total Entries	2			
ANIMALS								
ENF 20-0265	430 E NORTH ST	REF TO CODE OFFICER	CLOSED	06/01/2020	05/29/2020		05/29/2020	N
				Total Entries	1			
APPLIANCES								
ENF 20-0141	720 S CHIPMAN ST	LETTER SENT	CLOSED	03/01/2020	03/04/2020		06/16/2020	N
				Total Entries	1			
AUTO REP/JUNK VEH								
ENF 20-0282	712 N BALL ST	LETTER SENT	CLOSED	06/03/2020	06/03/2020		06/15/2020	N
ENF 20-0358	402 S CHIPMAN ST	COMPLAINT LOGGED	LETTER SENT	06/17/2020	06/17/2020	07/13/2020		N
ENF 20-0352	819 E COMSTOCK ST	LETTER SENT	CLOSED	06/17/2020	06/17/2020		06/29/2020	Y
ENF 20-0327	415 CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	06/11/2020	06/10/2020		06/16/2020	N
ENF 20-0321	413 CORUNNA AV	CONTACT WITH OWNER	NO VIOLATION	06/10/2020	06/12/2020		06/15/2020	Y
ENF 20-0370	702 CORUNNA AV	COMPLAINT LOGGED	LETTER SENT	06/22/2020	06/22/2020	07/06/2020		Y
ENF 20-0410	404 N DEWEY ST	COMPLAINT LOGGED	LETTER SENT	06/29/2020	06/29/2020	07/08/2020		N
ENF 20-0403	725 N DEWEY ST	COMPLAINT LOGGED	LETTER SENT	06/25/2020	06/25/2020	07/09/2020		N
ENF 20-0387	108 N ELM ST	COMPLAINT LOGGED	LETTER SENT	06/23/2020	06/24/2020	07/08/2020		Y
ENF 20-0386	607 FLETCHER ST	LETTER SENT	COMPLIED	06/23/2020	06/23/2020		06/30/2020	N
ENF 20-0186	515 GLENWOOD AV	CONTACT WITH OCCUPANT	EXTENSION GRANTED	05/12/2020	06/22/2020	07/06/2020		Y
ENF 20-0408	528 GROVER ST	COMPLAINT LOGGED	LETTER SENT	06/29/2020	06/29/2020	07/08/2020		Y

JUNE 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0413	719 LINGLE AV	COMPLAINT LOGGED	LETTER SENT	06/29/2020	06/29/2020	07/09/2020		N
ENF 20-0193	717 LYNN ST	COMPLAINT LOGGED	CLOSED	05/13/2020	05/13/2020		06/01/2020	Y
ENF 20-0288	1210 MACK ST	LETTER SENT	INSPECTION PENDING	06/03/2020	06/03/2020	07/13/2020		N
ENF 20-0406	918 E MASON ST	COMPLAINT LOGGED	LETTER SENT	06/29/2020	06/29/2020	07/08/2020		Y
ENF 20-0269	315 MICHIGAN AV	CONTACT WITH OWNER	NO VIOLATION	06/01/2020	06/01/2020		06/08/2020	Y
ENF 20-0363	916 MILWAUKEE ST	LETTER SENT	COMPLIED	06/18/2020	06/24/2020		06/30/2020	Y
ENF 20-0398	509 MILWAUKEE ST	COMPLAINT LOGGED	LETTER SENT	06/25/2020	06/25/2020	07/09/2020		Y
ENF 20-0417	515 S PARK ST	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/15/2020		COMM
ENF 20-0312	924 S PARK ST	LETTER SENT	CLOSED	06/09/2020	06/09/2020		06/18/2020	Y
ENF 20-0392	546 RYAN ST	COMPLAINT LOGGED	LETTER SENT	06/24/2020	06/24/2020	07/09/2020		Y
ENF 20-0272	1024 RYAN ST	LETTER SENT	CLOSED	06/01/2020	06/01/2020		06/09/2020	N
ENF 20-0345	923 S SHIAWASSEE ST	COMPLAINT LOGGED	CLOSED	06/15/2020	06/15/2020		06/25/2020	N
ENF 20-0400	1007 S SHIAWASSEE ST	COMPLAINT LOGGED	LETTER SENT	06/25/2020	06/25/2020	07/09/2020		N
ENF 20-0309	213 E STEWART ST	LETTER SENT	PARTIALLY RESOLVED	06/09/2020	06/22/2020	07/07/2020		N

Total Entries

26

BUILDING VIOL

ENF 20-0389	118 S CEDAR ST	COMPLAINT LOGGED	LETTER SENT	06/23/2020	07/01/2020	08/03/2020		VAC
ENF 20-0351	508 E COMSTOCK ST	CONTACT WITH OWNER	CLOSED	06/17/2020	06/17/2020		06/17/2020	VAC
ENF 20-0181	835 E COMSTOCK ST	CONTACT WITH OWNER	CLOSED	05/12/2020	05/11/2020		06/30/2020	N
ENF 19-0839	608 GLENWOOD AVE	CONTACT WITH OWNER	OBTAINED BLDG PERMIT	12/02/2019	01/03/2020		06/16/2020	N
ENF 20-0222	609 E OLIVER ST	LETTER SENT	CLOSED	05/20/2020	05/20/2020		06/10/2020	Y
ENF 20-0340	1001 RYAN ST	INSPECTED PROPERTY	CLOSED	06/12/2020	06/15/2020		06/15/2020	N
ENF 20-0260	409 N SAGINAW ST	LETTER SENT	CLOSED	05/28/2020	05/28/2020		06/29/2020	Y

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ENF 20-0256	413 N SAGINAW ST	LETTER SENT	CLOSED	05/28/2020	05/28/2020		06/29/2020	Y
				Total Entries	8			
BUSHES-SIDEWALK VISIBILITY								
ENF 20-0384	315 S CHIPMAN ST	COMPLAINT LOGGED	CLOSED	06/23/2020	06/24/2020		06/24/2020	N
ENF 20-0393	540 RYAN ST	COMPLAINT LOGGED	LETTER SENT	06/24/2020	06/24/2020	07/09/2020		N
ENF 20-0383	546 RYAN ST	COMPLAINT LOGGED	LETTER SENT	06/23/2020	06/24/2020	07/09/2020		N
				Total Entries	3			
DRAIN ISSUES								
ENF 20-0382	810 GRACE ST	CONTACT WITH OWNER	COMPLIED	06/23/2020	06/30/2020		06/30/2020	N
ENF 20-0391	739 N SAGINAW ST	COMPLAINT LOGGED	LETTER SENT	06/23/2020	06/24/2020	07/14/2020		N
				Total Entries	2			
EXTERIOR PAINT/SIDING								
ENF 20-0100	328 STATE ST	COMPLAINT LOGGED	LETTER SENT	02/13/2020	02/13/2020	07/09/2020		N
				Total Entries	1			
FENCE VIOLATION								
ENF 20-0331	215 S CHESTNUT ST	COMPLAINT LOGGED	LETTER SENT	06/11/2020	06/11/2020	07/15/2020		Y
ENF 20-0277	127 S CHIPMAN ST	LETTER SENT	OBTAINED BLDG PERMIT	06/02/2020	06/01/2020		06/11/2020	N
ENF 20-0286	1014 CLYDE ST	COMPLAINT LOGGED	LETTER SENT	06/03/2020	06/03/2020	07/16/2020		N
ENF 20-0401	610 FRANKLIN AVE	COMPLAINT LOGGED	LETTER SENT	06/25/2020	06/25/2020	07/09/2020		N
ENF 20-0407	205 S OAK ST	COMPLAINT LOGGED	NO VIOLATION	06/29/2020	06/29/2020		06/30/2020	N
ENF 20-0334	318 E OLIVER ST	REF TO BLDG OFFICIAL	CLOSED	06/11/2020	06/11/2020		06/11/2020	N
ENF 20-0302	615 N WATER ST	OBTAINED PERMIT	CLOSED	06/08/2020	06/08/2020		06/23/2020	N
				Total Entries	7			

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FRONT YARD PARKING								
ENF 20-0303	1532 ALTURAS DR	LETTER SENT	CLOSED	06/08/2020	06/09/2020		06/16/2020	N
ENF 20-0337	1007 S SHIAWASSEE ST	LETTER SENT	CLOSED	06/11/2020	06/15/2020		06/25/2020	N
				Total Entries	2			
GARBAGE & DEBRIS								
ENF 20-0424	652 ADAMS ST	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/09/2020		N
ENF 20-0308	925 S BALL ST	COMPLAINT LOGGED	CLOSED	06/08/2020	06/09/2020		06/09/2020	Y
ENF 20-0419	303 N CEDAR ST	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/15/2020		Y
ENF 20-0274	118 S CHIPMAN ST	LETTER SENT	CLOSED	06/02/2020	06/01/2020		06/15/2020	Y
ENF 20-0275	300 S CHIPMAN ST	COMPLAINT LOGGED	LETTER SENT	06/02/2020	06/01/2020	07/14/2020		Y
ENF 20-0378	1100 CLYDE ST	COMPLAINT LOGGED	LETTER SENT	06/22/2020	06/22/2020	07/09/2020		N
ENF 20-0261	400 CORUNNA AV	REF TO CODE OFFICER	CLOSED	05/28/2020	06/01/2020		06/01/2020	COMM
ENF 20-0380	920 GRACE ST	COMPLAINT LOGGED	CLOSED	06/23/2020	06/23/2020		06/23/2020	N
ENF 20-0246	612 GRAND AV	COMPLAINT LOGGED	LETTER SENT	05/27/2020	05/27/2020	07/23/2020		N
ENF 20-0170	528 GROVER ST	COMPLAINT LOGGED	CLOSED	03/17/2020	03/18/2020		06/29/2020	Y
ENF 20-0158	1222 HERMAN ST	COMPLAINT LOGGED	CLOSED	03/10/2020	03/12/2020		06/01/2020	N
ENF 20-0161	402 HUGGINS ST	LETTER SENT	2ND NOTICE SENT	03/11/2020	05/28/2020	07/01/2020		N
ENF 20-0372	944 KRUST DR	COMPLAINT LOGGED	INSPECTION PENDING	06/22/2020	06/22/2020	07/06/2020		N
ENF 20-0229	1619 LYNN ST	LETTER SENT	CLOSED	05/21/2020	05/21/2020		06/01/2020	Y
ENF 20-0251	1011 W MAIN ST	CONTACT WITH OWNER	CLOSED	05/27/2020	05/27/2020		06/09/2020	COMM
ENF 20-0301	638 MARTIN ST	COMPLAINT LOGGED	LETTER SENT	06/08/2020	06/09/2020	07/07/2020		VAC
ENF 20-0150	918 E MASON ST	COMPLAINT LOGGED	CLOSED	03/05/2020	03/09/2020		06/29/2020	Y
ENF 20-0216	609 E OLIVER ST	LETTER SENT	CLOSED	05/19/2020	05/20/2020		06/02/2020	Y

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ENF 20-0342	1217 ORCHARD ST	LETTER SENT	COMPLIED	06/12/2020	06/16/2020		06/30/2020	N
ENF 20-0306	502 RIVER ST	INSPECTED PROPERTY	NO VIOLATION	06/08/2020	06/11/2020		06/11/2020	N
ENF 20-0305	510 RIVER ST	INSPECTED PROPERTY	NO VIOLATION	06/08/2020	06/11/2020		06/11/2020	N
ENF 20-0165	514 RIVER ST	COMPLAINT LOGGED	CLOSED	03/12/2020	03/12/2020		06/24/2020	VAC
ENF 19-0113	1013 RYAN ST	LETTER SENT	OBTAINED BLDG PERMIT	03/04/2019	03/04/2019		06/15/2020	N
ENF 20-0299	617 N WATER ST	CONTACT WITH OWNER	INSPECTION PENDING	06/08/2020	06/30/2020	07/08/2020		Y

Total Entries	24
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GARBAGE CANS

ENF 20-0365	609 E OLIVER ST	LETTER SENT	CLOSED	06/18/2020	06/22/2020		06/29/2020	Y
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Total Entries	1
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GARBAGE/JUNK IN ROW

ENF 20-0202	923 ADA ST	LETTER SENT	CLOSED	05/14/2020	05/18/2020		06/10/2020	N
ENF 20-0276	216 S CHIPMAN ST	LETTER SENT	CLOSED	06/02/2020	06/01/2020		06/08/2020	N
ENF 20-0273	1202 S CHIPMAN ST	LETTER SENT	COMPLIED	06/02/2020	06/01/2020		06/17/2020	N
ENF 20-0415	502 JENNETT ST	COMPLAINT LOGGED	LETTER SENT	06/29/2020	06/29/2020	07/09/2020		N
ENF 20-0428	910 E MAIN ST STE A	COMPLAINT LOGGED	INSPECTION PENDING	06/30/2020	06/30/2020	07/07/2020		COMM
ENF 20-0284	532 PINE ST	LETTER SENT	CLOSED	06/03/2020	06/03/2020		06/11/2020	Y
ENF 20-0414	924 PINE ST	COMPLAINT LOGGED	LETTER SENT	06/29/2020	06/29/2020	07/09/2020		N
ENF 20-0324	820 N SHIAWASSEE ST	LETTER SENT	CLOSED	06/10/2020	06/12/2020		06/22/2020	N
ENF 20-0179	1601 YOUNG ST	COMPLAINT LOGGED	CLOSED	04/28/2020	04/28/2020		06/11/2020	N

Total Entries	9
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HEALTH & SAFETY

ENF 20-0320	1291 JACKSON DR	COMPLAINT LOGGED	CONTACTED PROPERTY OWNER	06/10/2020	06/10/2020		06/10/2020	N
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ENF 20-0325	115 W KING ST	REF TO BLDG OFFICIAL	REF TO POLICE	06/11/2020	06/08/2020		06/10/2020	Y
ENF 20-0326	1011 W MAIN ST	CONTACT WITH OWNER	COMPLIED	06/11/2020	06/10/2020		06/17/2020	COMM
ENF 19-0602	821 STATE ST	INSPECTED PROPERTY	TICKET ISSUED	08/20/2019	05/14/2020		06/17/2020	N
Total Entries				4				
LAWN MAINTENANCE								
ENF 20-0374	900 ADA ST	COMPLAINT LOGGED	INSPECTION PENDING	06/22/2020	06/22/2020	07/09/2020		VACANT
ENF 20-0211	1260 ADAMS ST	WO SUBMITTED	REF TO DPW	05/18/2020	06/22/2020	07/09/2020		VAC
ENF 20-0248	406 AUBURNDALE AV	INSPECTED PROPERTY	CLOSED	05/27/2020	06/02/2020		06/02/2020	Y
ENF 20-0254	301 N BALL ST	LETTER SENT	CLOSED	05/28/2020	05/28/2020		06/23/2020	Y
ENF 20-0362	813 BRADLEY ST	LETTER SENT	COMPLIED	06/18/2020	06/24/2020		06/30/2020	N
ENF 20-0418	820 BRADLEY ST	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/09/2020		N
ENF 20-0227	333 N BROOKS ST	INSPECTED PROPERTY	CLOSED	05/21/2020	06/02/2020		06/02/2020	N
ENF 20-0304	219 N CEDAR ST	LETTER SENT	CLOSED	06/08/2020	06/09/2020		06/25/2020	VACANT LOT
ENF 20-0361	219 N CEDAR ST	COMPLAINT LOGGED	CLOSED	06/18/2020	06/18/2020		06/18/2020	VACANT LOT
ENF 20-0241	313 N CEDAR ST	COMPLAINT LOGGED	CLOSED	05/27/2020	05/27/2020		06/01/2020	N
ENF 20-0422	118 S CEDAR ST	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/09/2020		VAC
ENF 20-0385	1217 S CEDAR ST	COMPLAINT LOGGED	CLOSED	06/23/2020	06/24/2020		06/24/2020	N
ENF 20-0343	1221 N CHIPMAN ST	REF TO CODE OFFICER	CLOSED	06/15/2020	06/15/2020		06/15/2020	N
ENF 20-0354	302 S CHIPMAN ST	LETTER SENT	COMPLIED	06/17/2020	06/17/2020		06/25/2020	N
ENF 20-0405	410 S CHIPMAN ST	COMPLAINT LOGGED	CLOSED	06/26/2020	06/29/2020		06/29/2020	Y
ENF 20-0377	1022 S CHIPMAN ST	LETTER SENT	COMPLIED	06/22/2020	06/22/2020		06/30/2020	Y
ENF 20-0344	1026 S CHIPMAN ST	COMPLAINT LOGGED	COMPLIED	06/15/2020	06/15/2020		06/25/2020	N

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ENF 20-0237	419 CLINTON ST	INSPECTED PROPERTY	CLOSED	05/26/2020	06/02/2020		06/10/2020	Y
ENF 20-0381	610 CLINTON ST	LETTER SENT	COMPLIED	06/23/2020	06/23/2020		06/30/2020	VACANT LOT
ENF 20-0376	620 CLINTON ST	LETTER SENT	COMPLIED	06/22/2020	06/22/2020		06/30/2020	N
ENF 20-0357	834 E COMSTOCK ST	COMPLAINT LOGGED	CLOSED	06/17/2020	06/17/2020		07/02/2020	Y
ENF 20-0230	1115 CORUNNA AVE	COMPLAINT LOGGED	REF TO DPW	05/21/2020	05/27/2020		06/03/2020	COMM
ENF 20-0270	102 CORUNNA AV	CONTACT WITH OWNER	CLOSED	06/01/2020	06/10/2020		06/10/2020	COMM
ENF 20-0427	732 CORUNNA AV	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/09/2020		N
ENF 20-0244	915 CORUNNA AV	INSPECTED PROPERTY	REF TO DPW	05/27/2020	06/02/2020		06/08/2020	VACANT LOT
ENF 20-0245	918 CORUNNA AV	INSPECTED PROPERTY	REF TO DPW	05/27/2020	06/02/2020		06/10/2020	COMM
ENF 20-0404	804 N DEWEY ST	COMPLAINT LOGGED	LETTER SENT	06/25/2020	06/25/2020	07/16/2020		N
ENF 20-0298	326 S DEWEY ST	LETTER SENT	REF TO DPW	06/04/2020	06/04/2020		06/22/2020	Y
ENF 20-0240	755 DIVISION ST	RE-OPENED ENF	LETTER SENT	05/26/2020	07/01/2020	07/09/2020		N
ENF 20-0225	1406 DONALD ST	INSPECTED PROPERTY	CLOSED	05/21/2020	06/02/2020		06/05/2020	N
ENF 20-0226	1425 DONALD ST	INSPECTED PROPERTY	CLOSED	05/21/2020	06/02/2020		06/02/2020	N
ENF 20-0224	126 ELLIOT ST	INSPECTED PROPERTY	CLOSED	05/21/2020	06/02/2020		06/02/2020	Y
ENF 20-0293	503 E EXCHANGE ST	LETTER SENT	CLOSED	06/04/2020	06/04/2020		06/17/2020	N
ENF 20-0353	515 E EXCHANGE ST	LETTER SENT	COMPLIED	06/17/2020	06/17/2020		06/25/2020	N
ENF 20-0314	805 E EXCHANGE ST	LETTER SENT	COMPLIED	06/10/2020	06/11/2020		06/25/2020	VACANT
ENF 20-0263	927 FLETCHER ST	INSPECTED PROPERTY	CLOSED	05/29/2020	05/29/2020		06/10/2020	N
ENF 20-0318	720 FRAZER AV	LETTER SENT	REF TO DPW	06/10/2020	06/22/2020		06/22/2020	N
ENF 20-0420	1224 FREDERICK ST	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/09/2020		Y
ENF 20-0281	305 GENESEE ST	INSPECTED PROPERTY	REF TO DPW	06/02/2020	06/22/2020	07/06/2020	06/22/2020	VAC

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ENF 20-0208	904 GLENWOOD AV	INSPECTED PROPERTY	REF TO DPW	05/18/2020	06/02/2020		06/03/2020	N
ENF 20-0350	710 GRACE ST	LETTER SENT	CLOSED	06/17/2020	06/16/2020		06/25/2020	N
ENF 20-0247	716 GRAND AVE	INSPECTED PROPERTY	REF TO DPW	05/27/2020	06/02/2020		06/04/2020	N
ENF 20-0423	523 N HICKORY ST	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/09/2020		N
ENF 20-0421	924 KENWOOD DR	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/09/2020		N
ENF 20-0373	318 W KING ST	LETTER SENT	COMPLIED	06/22/2020	06/22/2020		06/30/2020	Y
ENF 20-0329	300 E MAIN ST	COMPLAINT LOGGED	CLOSED	06/11/2020	06/16/2020		06/16/2020	COMM
ENF 20-0328	319 E MAIN ST	COMPLAINT LOGGED	CLOSED	06/11/2020	06/02/2020		06/10/2020	COMM
ENF 20-0250	801 E MAIN ST	LETTER SENT	CLOSED	05/27/2020	05/27/2020		06/04/2020	Y
ENF 20-0291	816 E MAIN ST	LETTER SENT	CLOSED	06/04/2020	06/04/2020		06/17/2020	N
ENF 20-0316	300 W MAIN ST	INSPECTED PROPERTY	REF TO DPW	06/10/2020	06/10/2020		06/30/2020	COMM VACANT
ENF 20-0355	302 E MASON ST	LETTER SENT	COMPLIED	06/17/2020	06/17/2020		06/25/2020	Y
ENF 20-0332	810 E MASON ST	LETTER SENT	CLOSED	06/11/2020	06/11/2020		06/18/2020	VACANT LOT
ENF 20-0264	924 MILWAUKEE ST	LETTER SENT	CLOSED	05/29/2020	05/29/2020		06/04/2020	Y
ENF 20-0368	302 MONROE ST	LETTER SENT	COMPLIED	06/22/2020	06/22/2020		06/30/2020	N
ENF 20-0239	MONROE ST	INSPECTED PROPERTY	REF TO DPW	05/26/2020	05/26/2020	07/16/2020		VACANT LOT
ENF 20-0212	802 W OLIVER ST	COMPLAINT LOGGED	CLOSED	05/18/2020	06/03/2020		06/17/2020	VAC
ENF 20-0338	960 N PARK ST	RESOLVED	CLOSED	06/11/2020	06/15/2020		06/15/2020	N
ENF 20-0280	917 S PARK ST	LETTER SENT	CLOSED	06/02/2020	06/02/2020		06/15/2020	VAC
ENF 20-0323	419 PRINDLE ST	COMPLAINT LOGGED	CLOSED	06/10/2020	06/12/2020		06/18/2020	N
ENF 20-0322	303 E RIDGE ST	LETTER SENT	CLOSED	06/10/2020	06/10/2020		06/25/2020	N
ENF 20-0236	721 RIVER ST	INSPECTED PROPERTY	CLOSED	05/26/2020	06/02/2020		06/02/2020	Y

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ENF 20-0341	1130 S SHIAWASSEE ST	LETTER SENT	CLOSED	06/12/2020	06/15/2020		06/25/2020	VAC
ENF 20-0307	1227 W SOUTH ST	CONTACT WITH OWNER	COMPLIED	06/08/2020	06/09/2020		06/17/2020	VACANT LOT
ENF 20-0335	321 STATE ST	INSPECTED PROPERTY	CLOSED	06/11/2020	06/11/2020		06/22/2020	VAC
ENF 20-0287	1115 W STEWART ST	COMPLAINT LOGGED	CLOSED	06/03/2020	06/03/2020		06/15/2020	N
ENF 20-0252	1002 WALNUT ST	INSPECTED PROPERTY	REF TO DPW	05/28/2020	06/04/2020		06/04/2020	N
ENF 20-0396	N WASHINGTON ST	CONTACT WITH OWNER	COMPLIED	06/11/2020	06/24/2020		06/30/2020	VACANT LOT
ENF 20-0347	1304 WHITEHAVEN CT	LETTER SENT	CLOSED	06/15/2020	06/17/2020		06/25/2020	N
ENF 20-0348	1308 WHITEHAVEN CT	LETTER SENT	CLOSED	06/15/2020	06/17/2020		06/25/2020	N
ENF 20-0315	1601 YOUNG ST	COMPLAINT LOGGED	NO VIOLATION	06/10/2020	06/11/2020		06/11/2020	N
				Total Entries	70			
MULTIPLE VIOLATIONS								
ENF 20-0266	715 N BALL ST	COMPLAINT LOGGED	LETTER SENT	06/01/2020	06/03/2020	07/16/2020		N
ENF 20-0369	755 BROADWAY AVE	COMPLAINT LOGGED	LETTER SENT	06/22/2020	06/22/2020	07/02/2020		VAC
ENF 20-0271	720 S CHIPMAN ST	LETTER SENT	PARTIALLY RESOLVED	06/01/2020	06/01/2020		06/17/2020	COMM
ENF 20-0360	401 E COMSTOCK ST 1	COMPLAINT LOGGED	LETTER SENT	06/18/2020	06/30/2020	07/15/2020		Y
ENF 20-0182	1210 CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	05/11/2020	05/11/2020	07/08/2020		COMM
ENF 20-0249	413 CORUNNA AV	LETTER SENT	CLOSED	05/27/2020	05/27/2020		06/15/2020	Y
ENF 20-0356	440 CORUNNA AV	COMPLAINT LOGGED	REF TO BLDG OFFICIAL	06/17/2020	06/17/2020		06/17/2020	COMM
ENF 20-0292	117 ELLIOT ST	COMPLAINT LOGGED	CONTACTED PROPERTY OWNER	06/04/2020	06/04/2020		06/10/2020	Y
ENF 20-0371	611 FRAZER AV	COMPLAINT LOGGED	CONTACTED PROPERTY OWNER	06/22/2020	06/22/2020	07/22/2020		N
ENF 19-0789	825 KENWOOD DR	CONTACT WITH OCCUPANT	COMPLIED	11/14/2019	11/14/2019		06/17/2020	N
ENF 19-0074	502 KEYTE ST	INSPECTED PROPERTY		02/07/2019	06/23/2020	12/20/2020		VAC

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PERMIT								
ENF 20-0283	202 W KING ST	LETTER SENT	CLOSED	06/03/2020	06/03/2020		06/10/2020	N
ENF 20-0268	313 N LANSING ST	COMPLAINT LOGGED	CLOSED	06/01/2020	06/01/2020		07/02/2020	N
ENF 20-0192	707 LYNN ST	LETTER SENT	CLOSED	05/13/2020	06/22/2020		06/25/2020	N
ENF 19-0496	1311 MACK ST	COMPLAINT LOGGED	CLOSED	07/09/2019	07/09/2019		06/29/2020	N
ENF 20-0289	1311 MACK ST	LETTER SENT	CLOSED	06/03/2020	06/03/2020		06/29/2020	N
ENF 20-0411	1311 MACK ST	COMPLAINT LOGGED	LETTER SENT	06/29/2020	06/29/2020	07/08/2020		N
ENF 20-0313	403 MICHIGAN AV	LETTER SENT	CLOSED	06/09/2020	06/09/2020		06/23/2020	Y
ENF 20-0399	826 MICHIGAN AV	COMPLAINT LOGGED	LETTER SENT	06/25/2020	06/25/2020	07/09/2020		N
ENF 20-0397	513 MILWAUKEE ST	COMPLAINT LOGGED	CLOSED	06/25/2020	06/25/2020		06/29/2020	Y
ENF 20-0290	318 MONROE ST	COMPLAINT LOGGED	CLOSED	06/04/2020	06/08/2020		06/08/2020	Y
ENF 20-0426	608 OAKWOOD AV	COMPLAINT LOGGED	LETTER SENT	06/30/2020	06/30/2020	07/15/2020		Y
ENF 20-0107	1044 PEARCE ST	CONTACT WITH OCCUPANT	CLOSED	02/17/2020	02/17/2020		06/25/2020	N
ENF 20-0231	514 RIVER ST	COMPLAINT LOGGED	CLOSED	05/26/2020	05/22/2020		06/24/2020	VAC
ENF 20-0267	624 RIVER ST	LETTER SENT	CONTACT WITH RENTER	06/01/2020	06/01/2020		06/15/2020	Y
ENF 20-0279	606 RYAN ST	REF TO CODE OFFICER	CLOSED	06/02/2020	06/03/2020		06/03/2020	N
ENF 20-0285	608 RYAN ST	COMPLAINT LOGGED	LETTER SENT	06/03/2020	06/03/2020	07/01/2020		Y
ENF 20-0156	405 W STEWART ST	COMPLAINT LOGGED	CLOSED	03/09/2020	03/12/2020		06/25/2020	N
ENF 20-0412	723 W STEWART ST	COMPLAINT LOGGED	LETTER SENT	06/29/2020	06/29/2020	07/08/2020		N
ENF 20-0364	508 E WILLIAMS ST	LETTER SENT	COMPLIED	06/18/2020	06/24/2020		06/30/2020	N
ENF 19-0662	530 E WILLIAMS ST	COMPLAINT LOGGED	CLOSED	09/16/2019	09/16/2019		06/16/2020	Y
Total Entries				31				

NO BUILDING PERMIT

07/02/20

Code Enforcement Activity

11/12

JUNE 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0409	1117 N BALL ST	COMPLAINT LOGGED	INSPECTION PENDING	06/29/2020	06/29/2020	07/15/2020		N
ENF 20-0395	708 CLINTON ST	LETTER SENT	OBTAINED BLDG PERMIT	06/24/2020	06/24/2020		07/01/2020	VAC
ENF 20-0379	1104 CLYDE ST	COMPLAINT LOGGED	LETTER SENT	06/22/2020	06/22/2020	07/08/2020		N
ENF 20-0346	404 N DEWEY ST	COMPLAINT LOGGED	LETTER SENT	06/15/2020	06/16/2020	07/08/2020		N
ENF 20-0375	312 S ELM ST	CONTACT WITH OWNER	NO VIOLATION	06/22/2020	06/22/2020		06/30/2020	COMM
ENF 20-0319	1344 W KING ST	LETTER SENT	OBTAINED BLDG PERMIT	06/10/2020	06/10/2020		06/12/2020	N
ENF 20-0317	405 W MAIN ST	CONTACT WITH OWNER	CLOSED	06/10/2020	06/10/2020		06/12/2020	N
ENF 20-0394	1110 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	06/24/2020	06/24/2020	07/08/2020		VAC
ENF 20-0366	411 E MASON ST	CONTACT WITH CONTRACTOR	OBTAINED BLDG PERMIT	06/18/2020	06/26/2020		06/26/2020	N
ENF 20-0258	221 E OLIVER ST	LETTER SENT	OBTAINED BLDG PERMIT	05/28/2020	05/28/2020		06/01/2020	N
ENF 20-0359	621 STEVENS DR	COMPLAINT LOGGED	OBTAINED BLDG PERMIT	06/18/2020	06/18/2020		06/18/2020	N
ENF 20-0349	1400 WHITEHAVEN CT	CONTACT WITH OWNER	CLOSED	06/17/2020	06/16/2020		06/23/2020	N
				Total Entries	12			
NO POOL PERMIT								
ENF 20-0367	1104 CORLETT DR	COMPLAINT LOGGED	OBTAINED BLDG PERMIT	06/19/2020	06/19/2020		06/19/2020	N
ENF 20-0278	415 MAPLE AVE	CONTACT WITH OWNER	COMPLIED	06/02/2020	06/02/2020		06/15/2020	Y
ENF 20-0402	433 E MASON ST	COMPLAINT LOGGED	LETTER SENT	06/25/2020	06/25/2020	07/09/2020		Y
				Total Entries	3			
PLUMBING VIOLATIONS								
ENF 20-0388	603 FRAZER AV	COMPLAINT LOGGED	CLOSED	06/23/2020	06/23/2020		06/23/2020	N
				Total Entries	1			

12/12

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>REFRIGERATORS</u>								
ENF 20-0339	656 N HICKORY ST	RESOLVED	CLOSED	06/12/2020	06/15/2020		06/15/2020	N
				Total Entries	1			
<u>RENTAL REGISTRATION</u>								
ENF 20-0330	215 S CHESTNUT ST	COMPLAINT LOGGED	LETTER SENT	06/11/2020	06/11/2020	07/11/2020		Y
				Total Entries	1			
<u>ROW VIOLATIONS</u>								
ENF 20-0125	421 W OLIVER ST	LETTER SENT	COMPLIED	02/25/2020	02/24/2020		06/01/2020	N
				Total Entries	1			
<u>RV/CAMPER VIOLATIONS</u>								
ENF 20-0300	300 ROBBINS ST	COMPLAINT LOGGED	CLOSED	06/08/2020	06/08/2020		06/15/2020	Y
ENF 20-0336	325 STATE ST	LETTER SENT	CLOSED	06/11/2020	06/11/2020		06/25/2020	N
				Total Entries	2			
<u>SIGN VIOLATION</u>								
ENF 20-0425	210 S WASHINGTON ST	CONTACT WITH BUSINESS	CLOSED	06/30/2020	06/30/2020		06/30/2020	COMM
				Total Entries	1			
Total Records:		214				Total Pages:	12	

Monthly Inspection List

JUNE 2020

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections: 28

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections: 33

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections: 63

MCILMURRAY, WALT

CODE ENFORCEMENT OFFICIAL

Total Inspections: 105

Report Summary

Grand Total Inspections: 229

Certificates Issued by Month for 2020

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BENTLEY PARK RENTAL												
20	4	1	1	0	3	0	0	0	0	0	0	29
\$400.00	0.00	25.00	25.00	0.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	\$525.00
HARMON PATRIDGE PARK RENTAL												
5	0	3	0	0	17	1	0	0	0	0	0	26
\$100.00	0.00	50.00	0.00	0.00	575.00	25.00	0.00	0.00	0.00	0.00	0.00	\$750.00
Rental - RENEWALS -												
8	7	3	1	0	3	0	0	0	0	0	0	22
\$250.00	425.00	100.00	25.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	\$900.00
RENTAL REGISTRATIONS - NEW -												
5	1	1	0	0	0	1	0	0	0	0	0	8
\$100.00	25.00	25.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	\$200.00
RESIDENTIAL DESIGNATED PARKING												
0	0	0	0	0	1	0	0	0	0	0	0	1
\$0.00	0.00	0.00	0.00	0.00	840.00	0.00	0.00	0.00	0.00	0.00	0.00	\$840.00
RESIDENTIAL PARKING PERMIT												
0	0	1	0	0	0	0	0	0	0	0	0	1
\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
TOTALS:												
38	12	9	2	0	24	2	0	0	0	0	0	87
\$850.00	450.00	200.00	50.00	0.00	1,590.00	75.00	0.00	0.00	0.00	0.00	0.00	3,215.00



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 2 July 2020

TO: Owosso City Council

FROM: Eric E. Cherry
Police Department Lieutenant

RE: June 2020 Police Reports

Attached are the statistics for the Police Department for June 2020. One report is an offense summary for the month of June, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in June. The officers completed three hundred eighty-four (384) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested twenty-one (21) persons this month for twenty-two (22) total offenses.

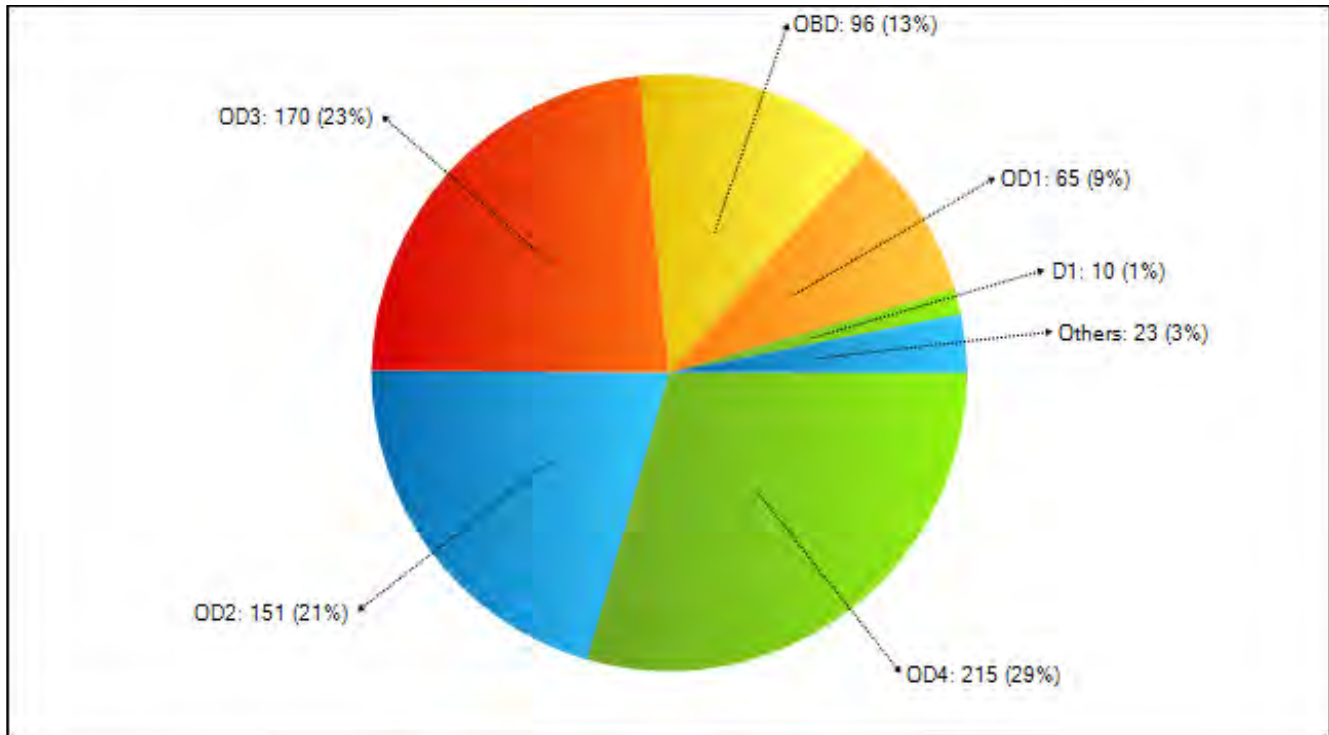
For June 2020 the police handled seven hundred thirty (730) police events, thirty (30) were traffic stops, about one (1) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

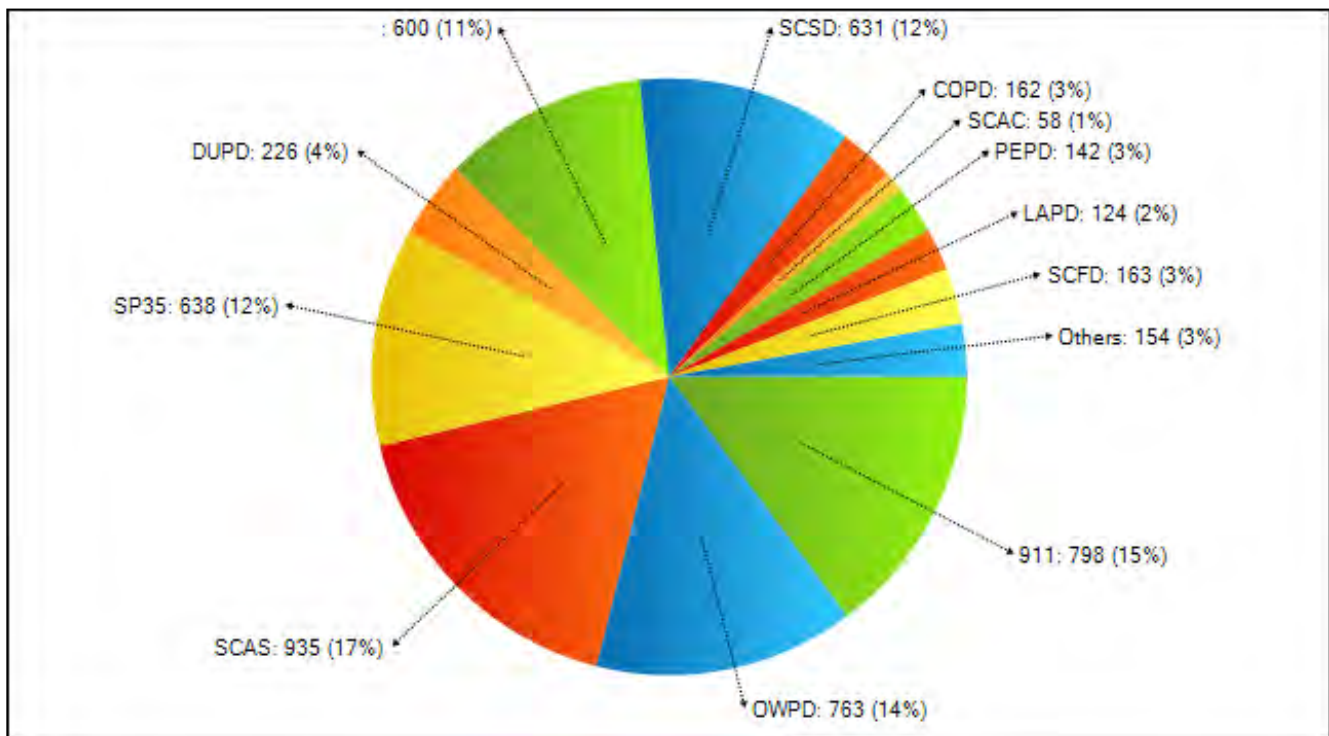
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

MOPD: Morrice City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center

JUNE NEIGHBORHOOD CRIME REPORT

Occurred Date	Case No	Location	Offense
6/3/2020	2064500689	300 block E Exchange St	AGGRAVATED/FELONIOUS ASSAULT
6/9/2020	2064500713	1000 block Ryan St	AGGRAVATED/FELONIOUS ASSAULT
6/16/2020	2064500750	400 block S Cedar St	AGGRAVATED/FELONIOUS ASSAULT
6/18/2020	2064500762	Main St/State St	AGGRAVATED/FELONIOUS ASSAULT
6/18/2020	2064500768	200 block S Michigan Ave	AGGRAVATED/FELONIOUS ASSAULT
6/20/2020	2064500780	1000 block W Beehler St	AGGRAVATED/FELONIOUS ASSAULT
6/20/2020	2064500785	600 block S Washington St	AGGRAVATED/FELONIOUS ASSAULT
6/20/2020	2064500786	600 block E Comstock St	AGGRAVATED/FELONIOUS ASSAULT
6/24/2020	2064500804	600 block S Division St	AGGRAVATED/FELONIOUS ASSAULT
6/29/2020	2064500834	600 block N Pine St	AGGRAVATED/FELONIOUS ASSAULT
6/17/2020	2064500767	1400 block S McMillan Ave	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
6/1/2020	2064500700	600 block S Alger Ave	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
6/1/2020	2064500677	300 block N Lansing St	BURGLARY -FORCED ENTRY
6/9/2020	2064500714	1400 block W South St	BURGLARY -FORCED ENTRY
6/27/2020	2064500818	700 block S Washington St	BURGLARY -FORCED ENTRY
6/4/2020	2064500683	300 block E North St	CIVIL CUSTODIES - INCAPACITATION
6/9/2020	2064500708	1400 block W Mansfield Dr	CIVIL CUSTODIES - INCAPACITATION
6/11/2020	2064500725	800 block W King St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
6/22/2020	2064500793	200 block E Williams St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
6/2/2020	2064500678	200 block E Howard St	DAMAGE TO PROPERTY
6/3/2020	2064500684	900 block N Center St	DAMAGE TO PROPERTY
6/6/2020	2064500705	100 block E Mason St	DAMAGE TO PROPERTY
6/6/2020	2064500699	600 block E Exchange St	DAMAGE TO PROPERTY
6/10/2020	2064500717	300 block N Water St	DAMAGE TO PROPERTY
6/13/2020	2064500733	300 block E Corunna Ave	DAMAGE TO PROPERTY
6/13/2020	2064500739	100 block S Washington St	DAMAGE TO PROPERTY
6/18/2020	2064500759	600 block S Woodlawn Ave	DAMAGE TO PROPERTY
6/21/2020	2064500789	1200 block S Walnut St	DAMAGE TO PROPERTY
6/28/2020	2064500832	300 block N Washington St	DAMAGE TO PROPERTY
6/28/2020	2064500827	100 block W Exchange St	DAMAGE TO PROPERTY
6/30/2020	2064500839	1000 block King St	DAMAGE TO PROPERTY
6/4/2020	2064500690	600 block N Shiawassee St	DISORDERLY CONDUCT
6/13/2020	2064500736	200 block S Michigan Ave	DISORDERLY CONDUCT

6/18/2020	2064500763	Main St/State St	DISORDERLY CONDUCT
6/24/2020	2064500801	N Hickory St/E Oliver St	DISORDERLY CONDUCT
6/27/2020	2064500822	400 block E Main St	FAMILY -ABUSE/NEGLECT NONVIOLENT
6/8/2020	2064500703	1400 block E Monroe St	FRAUD
6/26/2020	2064500833	1200 block Penbrook Dr	FRAUD
6/2/2020	2064500658	200 block S Water St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
6/15/2020	2064500745	1200 block N Krust Dr	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
6/9/2020	2064500712	700 block E King St	FRAUD -WIRE FRAUD
6/26/2020	2064500815	800 block E Corunna Ave	IMMIGRATION
6/9/2020	2064500710	300 block E Main St	INSPECTIONS/INVESTIGATIONS - FAMILY TROUBLE
6/8/2020	2064500704	300 block N Washington St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/9/2020	2064500715	600 block N Washington St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/12/2020	2064500738	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/16/2020	2064500747	200 block E Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/18/2020	2064500766	500 block W Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/18/2020	2064500774	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/21/2020	2064500787	South St/Chipman St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/22/2020	2064500796	Main St/Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/23/2020	2064500799	800 block Curwood Rd	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/24/2020	2064500805	800 block E Oliver St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/27/2020	2064500821	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/27/2020	2064500819	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/28/2020	2064500829	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
6/26/2020	2064500811	200 block E Main St	INSPECTIONS/INVESTIGATIONS - OTHER INSPECTIONS
6/2/2020	2064500691	1300 block W Roslyn Dr	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
6/21/2020	2064500794	200 block E Oliver St	INSPECTIONS/INVESTIGATIONS -

			SUSPICIOUS SITUATIONS
6/25/2020	2064500809	W Gute St/S Shiawassee St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
6/26/2020	2064500812	400 block E Grover St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
6/26/2020	2064500814	900 block E Corunna Ave	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
6/26/2020	2064500816	300 block E Exchange St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
6/11/2020	2064500807	200 block W Main St	INSPECTIONS/INVESTIGATIONS - VEHICLE/VIN/SCHOOL BUS
6/5/2020	2064500696	1000 block W Ryan St	INTIMIDATION/STALKING
6/7/2020	2064500698	200 block S Cedar St	INTIMIDATION/STALKING
6/15/2020	2064500745	1200 block N Krust Dr	INTIMIDATION/STALKING
6/20/2020	2064500786	600 block E Comstock St	JUVENILE RUNAWAY
6/11/2020	2064500728	1200 block S Shiawassee St	KIDNAPPING/ABDUCTION
6/11/2020	2064500792	100 block N Elliott St	LARCENY -OTHER
6/12/2020	2064500729	400 block W Main St	LARCENY -OTHER
6/14/2020	2064500735	300 block N Park St	LARCENY -OTHER
6/28/2020	2064500832	300 block N Washington St	LARCENY -OTHER
6/2/2020	2064500694	400 block E Main St	LARCENY -THEFT FROM BUILDING
6/3/2020	2064500687	500 block S Garfield Ave	LARCENY -THEFT FROM BUILDING
6/6/2020	2064500697	700 block S Park St	LARCENY -THEFT FROM BUILDING
6/9/2020	2064500716	1200 block Penbrook Dr	LARCENY -THEFT FROM BUILDING
6/13/2020	2064500734	800 block S Ball St	LARCENY -THEFT FROM MOTOR VEHICLE
6/19/2020	2064500781	700 block N Pine St	LARCENY -THEFT FROM MOTOR VEHICLE
6/5/2020	2064500731	400 block E Comstock St	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES
6/9/2020	2064500722	500 block E Williams St	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES
6/3/2020	2064500688	800 block W Stewart St	MISCELLANEOUS - ASSIST TO EMS
6/9/2020	2064500707	800 block S Park St	MISCELLANEOUS - ASSIST TO EMS
6/14/2020	2064500740	1100 block N Chipman St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
6/17/2020	2064500753	900 block W Main St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
6/24/2020	2064500806	400 block Corunna Ave	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
6/24/2020	2064500808	N Elm St/W Main St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
6/8/2020	2064500706	800 block W King St	MISCELLANEOUS - GENERAL ASSISTANCE
6/28/2020	2064500826	300 block E Oliver St	MISCELLANEOUS - GENERAL ASSISTANCE

6/7/2020	2064500701	100 block S Howell St	MISCELLANEOUS - NATURAL DEATH
6/10/2020	2064500724	400 block N Gilbert St	MISCELLANEOUS - NATURAL DEATH
6/17/2020	2064500752	800 block S State St	MISCELLANEOUS - NATURAL DEATH
6/7/2020	2064500773	600 block N Washington St	MISCELLANEOUS - NON-CRIMINAL
6/8/2020	2064500742	200 block S Oak St	MISCELLANEOUS - NON-CRIMINAL
6/12/2020	2064500732	300 block N Lansing St	MISCELLANEOUS - NON-CRIMINAL
6/13/2020	2064500737	400 block W Main St	MISCELLANEOUS - NON-CRIMINAL
6/15/2020	2064500743	1300 block N Ball St	MISCELLANEOUS - NON-CRIMINAL
6/17/2020	2064500755	1200 block S Shiawassee St	MISCELLANEOUS - NON-CRIMINAL
6/27/2020	2064500823	200 block S Dewey St	MISCELLANEOUS - NON-CRIMINAL
6/28/2020	2064500828	500 block E Main St	MOTOR VEHICLE THEFT
6/2/2020	2064500679	1600 block W South St	NONAGGRAVATED ASSAULT
6/3/2020	2064500686	1400 block S Chipman St	NONAGGRAVATED ASSAULT
6/5/2020	2064500693	400 block E Main St	NONAGGRAVATED ASSAULT
6/8/2020	2064500702	900 block E Farr Ave	NONAGGRAVATED ASSAULT
6/11/2020	2064500727	600 block E Oliver St	NONAGGRAVATED ASSAULT
6/14/2020	2064500758	700 block S Shiawassee St	NONAGGRAVATED ASSAULT
6/16/2020	2064500744	600 block E Oliver St	NONAGGRAVATED ASSAULT
6/17/2020	2064500756	1600 block W Stewart St	NONAGGRAVATED ASSAULT
6/17/2020	2064500757	200 block N Howell St	NONAGGRAVATED ASSAULT
6/17/2020	2064500760	100 block W King St	NONAGGRAVATED ASSAULT
6/17/2020	2064500761	1000 block W Ryan St	NONAGGRAVATED ASSAULT
6/18/2020	2064500771	400 block E Exchange St	NONAGGRAVATED ASSAULT
6/18/2020	2064500775	1000 block W Ryan St	NONAGGRAVATED ASSAULT
6/21/2020	2064500791	600 block W Main St	NONAGGRAVATED ASSAULT
6/21/2020	2064500788	1400 block W Main St	NONAGGRAVATED ASSAULT
6/22/2020	2064500797	100 block N Elliott St	NONAGGRAVATED ASSAULT
6/23/2020	2064500798	1200 block S Shiawassee St	NONAGGRAVATED ASSAULT
6/24/2020	2064500803	700 block N Washington St	NONAGGRAVATED ASSAULT
6/26/2020	2064500817	800 block E Mason St	NONAGGRAVATED ASSAULT
6/29/2020	2064500831	1200 block S Pearce St	NONAGGRAVATED ASSAULT
6/30/2020	2064500838	800 block S Abrey St	NONAGGRAVATED ASSAULT
6/9/2020	2064500709	300 block Comstock St	OBSTRUCTING JUSTICE
6/19/2020	2064500778	200 block E Goodhue St	OBSTRUCTING JUSTICE
6/20/2020	2064500783	1000 block W Beehler St	OBSTRUCTING JUSTICE
6/21/2020	2064500784	600 block N Adams St	OBSTRUCTING JUSTICE
6/22/2020	2064500795	400 block E Exchange St	OBSTRUCTING JUSTICE
6/28/2020	2064500824	300 block W Clinton St	OBSTRUCTING JUSTICE
6/18/2020	2064500762	Main St/State St	OBSTRUCTING POLICE

6/15/2020	2064500741	E Main St/N Park St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
6/17/2020	2064500751	100 block S Lansing St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
6/18/2020	2064500764	200 block S Michigan Ave	SEX OFFENSE -OTHER
6/18/2020	2064500765	100 block E Mason St	SEX OFFENSE -OTHER
6/22/2020	2064500835	700 block W Campbell Dr	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE
6/2/2020	2064500681	N Washington St/W Elizabeth St	TRAFFIC - DRIVER LICENSE LAW VIOLATIONS
6/28/2020	2064500825	Woodlawn Ave	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
6/4/2020	2064500692	1200 block S Walnut St	TRAFFIC - NO OPERATORS LICENSE
6/16/2020	2064500749	600 block E Oliver St	TRAFFIC - NO OPERATORS LICENSE
6/16/2020	2064500748	W Main St/S Chipman St	TRAFFIC - NO OPERATORS LICENSE
6/17/2020	2064500760	100 block W King St	TRAFFIC - OTHER HAZARDOUS VIOLATIONS
6/17/2020	2064500760	100 block W King St	TRAFFIC - RECKLESS DRIVING
6/1/2020	2064500676	W Oliver St/N Seventh St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/2/2020	2064500685	M-21/M-52	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/2/2020	2064500680	N Chipman St/W Shady Lane Dr	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/9/2020	2064500711	Water St/Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/10/2020	2064500723	W Stewart St/Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/11/2020	2064500726	Main St/Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/12/2020	2064500730	W Stewart St/S Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/16/2020	2064500746	E Main St/S Oakwood Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/16/2020	2064500748	W Main St/S Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/17/2020	2064500754	Main St/Brooks St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/18/2020	2064500769	600 block W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/18/2020	2064500772	600 block N Park St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/19/2020	2064500777	E Corunna Ave/S Gould Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/20/2020	2064500782	E Corunna Ave/S Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/29/2020	2064500830	W Main St/S Ball St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/30/2020	2064500837	E Main St/S Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
6/5/2020	2064500695	400 block W Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
6/10/2020	2064500721	1300 block S Shiawassee St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
6/10/2020	2064500718	300 block W Ridge St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
6/10/2020	2064500719	200 block S Water St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC

			ACCIDENT
6/21/2020	2064500790	1800 block Candlewick Ct	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
6/24/2020	2064500802	800 block W Bradley St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
6/23/2020	2064500800	400 block E Exchange St	TRESPASS
6/29/2020	2064500836	200 block E Main St	TRESPASS
6/27/2020	2064500820	E Main St/S Gould St	VIOLATION OF CONTROLLED SUBSTANCE ACT
6/26/2020	2064500810	1000 block W Ryan St	WEAPONS OFFENSE - OTHER
Total	166		

JUNE OFFENSE REPORT

Offense	Total Offenses
0301 - 03000 - Illegal Entry	1
1099 - 10001 - Kidnapping (Other)	1
1178 - 11008 - CSC Fourth (4th) Degree - Forcible Contact	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	2
1303 - 13002 - Aggravated/Felonious Assault - Family - Strong Arm	1
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	2
1313 - 13001 - Assault and Battery/Simple Assault	21
1316 - 13003 - Intimidation	2
1396 - 13002 - Assault Less than Murder	1
1399 - 13002 - Assault (Other)	4
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	3
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	1
2298 - 22003 - Burglary - Entering Without Permission	1
2304 - 23006 - Larceny - Parts and Accessories from Vehicle	2
2305 - 23005 - Larceny - Personal Property from Vehicle	2
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	4
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	2
2399 - 23007 - Larceny (Other)	2
2411 - 24001 - Motor Vehicle - Unauthorized Use	1
2608 - 26005 - Fraud by Wire	1
2609 - 26007 - Fraud - Identity Theft	2
2677 - 26001 - Defrauding Hotels, Restaurants, Innkeeper, etc	1
2699 - 26001 - Fraud (Other)	1
2901 - 29000 - Damage to Property - Business Property	5
2902 - 29000 - Damage to Property - Private Property	6
2903 - 29000 - Damage to Property - Public Property	1
3547 - 35001 - Methamphetamine - Possess	1
3605 - 36004 - Indecent Exposure	2
3806 - 38001 - Neglect Child	1
4801 - 48000 - Resisting Officer	1
5012 - 50000 - Probation Violation	2
5013 - 50000 - Conditional Release Violation	2
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	2

5215 - 13003 - Threat to Bomb	1
5299 - 52003 - Weapons Offense (Other)	1
5311 - 53001 - Disorderly Conduct	2
5393 - 53001 - Disorderly Conduct (Other)	2
5707 - 57001 - Trespass (Other)	2
7070 - 70000 - Runaway	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	2
8073 - 54003 - Traffic - Reckless Driving	1
8180 - 54003 - Traffic - Other Hazardous Violations	1
8271 - 54003 - Traffic - No Operators License	3
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	1
8275 - 54003 - Traffic - Driver License Law Violations	1
9220 - 92003 - Civil Custodies - Walk Away - Mental Institute/Hospital	2
9906 - 92002 - Civil Custodies - Incapacitation	2
9910 - 93001 - Traffic, Non-Criminal - Accident	16
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	6
9939 - 98002 - Inspections/Investigations - Vehicle/VIN/School Bus	1
9941 - 98004 - Inspections/Investigations - Other Inspections	1
9942 - 98006 - Inspections/Investigations - Family Trouble	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	6
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	13
9947 - 99002 - Miscellaneous - Natural Death	3
9953 - 99008 - Miscellaneous - General Assistance	2
9954 - 99008 - Miscellaneous - Assist to Fire Department	2
9954 - 99009 - Miscellaneous - Non-Criminal	6
9955 - 99008 - Miscellaneous - Assist to EMS	2
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	2
Total	165

JUNE DAILY ACTIVITY REPORTS SUMMARY REPORT

Activity	Total
Alarms	15
Assist Another Unit	307
Business Property Inspections	31
Community Service	14
Directed Patrols	192
Original Arrests	11
OWI Arrests	1
Park Patrols	86
Parking/Municipal Citations Issued	1
Residential Property Inspections	1
School Patrols	20
Supplemental Complaints	40
Traffic Accidents	12
Traffic Citations Issued	1
Traffic Warnings	21
Warrant Arrests	1
Written Complaints	579
Total Activities	1333



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

MEMORANDUM

DATE: July 13, 2020

TO: Owosso City Council

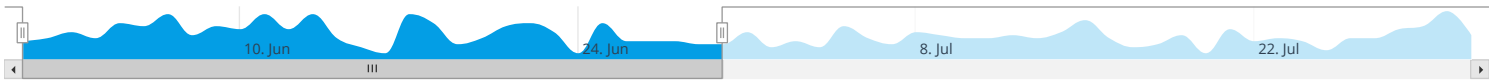
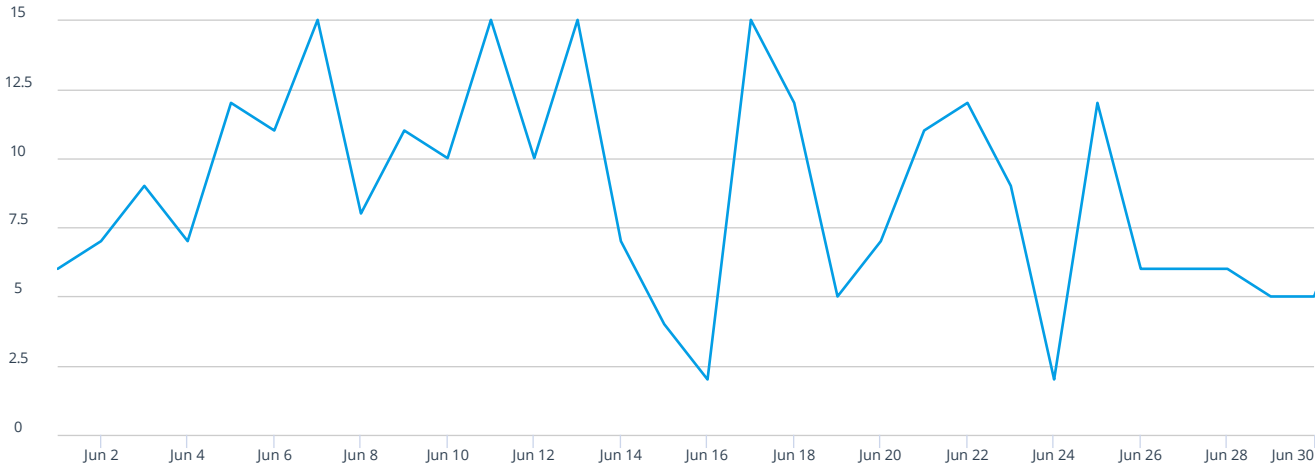
FROM: Kevin Lenkart
Director of Public Safety

RE: June 2020 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for June 2020. The Owosso Fire Department responded to 262 incidents in the month of May.

OFD responded to 26 fire calls and responded to 236 EMS calls.

DAYS
In Selected Time Slice



Counts	% Rows		% Columns		% All									
Week Ending	6/2/19	6/9/19	6/16/19	6/23/19	6/30/19	7/7/19	7/14/19	7/21/19	7/28/19	8/4/19	8/11/19	8/18/19	8/25/19	Total
(11) Structure Fire	1			1										2
(30) Rescue, emergency medical call (EMS), other			1	1										2
(31) Medical assist		1		1										2
(32) Emergency medical service (EMS) incident	12	67	54	63	40									236
(38) Rescue or EMS standby					1									1
(41) Combustible/f... spills & leaks				2										2
(44) Electrical wiring/equipm. problem		1	2											3
(46) Accident, potential accident			2											2
(55) Public service assistance			1											1
(56) Unauthorized burning					1									1
(61) Dispatched and canceled en route		1		2										3
(70) False alarm and false call, other		1												1
(73) System or detector malfunction			1	1										2
(74) Unintentional system/detect... operation (no fire)		2	2											4
Total	13	73	63	71	42									262

Week Ending	6/2/19	6/9/19	6/16/19	6/23/19	6/30/19	7/7/19	7/14/19	7/21/19	7/28/19	8/4/19	8/11/19	8/18/19	8/25/19	Total
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