

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, FEBRUARY 18, 2020
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 3, 2020:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Special Assessment District No. 2020-01 – Cedar Street. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2020-01 for Cedar Street, from South Street to Hampton Avenue for street rehabilitation.
2. Special Assessment District No. 2020-02 – Clark Avenue. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2020-02 for Clark Avenue, from Oliver Street to King Street for street rehabilitation.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. First Reading & Set Public Hearing – ROW Permit Ordinance. Conduct first reading and set a public hearing for Monday, March 2, 2020 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 29, Streets, Sidewalks and Other Public Places, Article II, Streets, Division 2, Permits, Sec. 29-48, *Performance bond*, of the Code of Ordinances of the City of Owosso to remove the cash deposit option in lieu of a bond.

2. Lume Grand Opening Permission. Approve request from Green Sunrise Products, LLC dba Lume for the closure of the south west portion of Lot #10 (Comstock parking lot) from 7:00am until 10:00pm February 24, 2020 – February 29, 2020 to accommodate overflow parking for the grand opening of the Lume recreational marijuana retail facility and authorize Traffic Control Order No. 1434 formalizing the request.
3. Contract Amendment – Tree Removal Services. Approve Amendment No. 1 to the contract with Forrest M. Spitzer d/b/a J & M Tree Service for tree removal services adding \$6,000.00 to the contract for the removal of trees in the area of the Owosso Drain easement and further approve payment to the contractor up to the amendment amount upon satisfactory completion of the work or portion thereof.
4. Purchase Authorization – Street Sweeper. Waive competitive bidding requirements, authorize the purchase of one Elgin Pelican Street Sweeper from Bell Equipment Company, holder of State of Michigan Contract No. 071B7700091, in the amount of \$174,956.00, approve contingency funds for transportation and delivery expenses in the amount of \$2,000.00, and authorize payment up to the amount of \$176,956.00.
5. Warrant No. 581. Authorize Warrant No. 581 as follows:

Vendor	Description	Fund	Amount
Gould Law, P.C.	Professional services-9/10/19-10/14/19	General	\$10,537.28

6. Check Register – January 2020. Affirm check disbursements totaling \$3,426,888.40 for January 2020.

ITEMS OF BUSINESS

1. Notice of Intent to Issue Revenue Bonds and Right to Referendum – Sewer Collection System. Adopt resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance the 2020 SRF sewer collection system projects.
2. Notice of Intent to Issue Revenue Bonds and Right to Referendum – WWTP. Adopt resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance the 2020 SRF Waste Water Treatment Plant projects.

COMMUNICATIONS

1. Treena M. Chick, City Assessor. March Board of Review – Assessment Changes.
2. N. Bradley Hissong, Building Official. January 2020 Building Department Report.
3. N. Bradley Hissong Building Official. January 2020 Code Violations Report.
4. N. Bradley Hissong Building Official. January 2020 Inspection Report.
5. N. Bradley Hissong Building Official. January 2020 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. January 2020 Police Report.
7. Kevin D. Lenkart, Public Safety Director. January 2020 Fire Report.
8. DDA/Main Street Board. Minutes of January 8, 2020.
9. Historical Commission. Minutes of January 13, 2020.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, March 02, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Downtown Loan Committee – Bank Representative - term expires June 30, 2021
Historical Commission – 2 terms expire December 31, 2020
Planning Commission – term expires June 30, 2020

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF FEBRUARY 3, 2020
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: PASTOR WES COFFEE
GRACEPOINT CHURCH

PLEDGE OF ALLEGIANCE: MAYOR CHRISTOPHER T. EVELETH

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C. Haber,
Daniel A. Law, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 21, 2020

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of January 21, 2020 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Ordinance Amendment – Chapter 16.6, Adult Use Marihuana Establishments Licensing – Police Power Ordinance

The proposed amendment would allow the establishment of certain types of adult use marihuana facilities in the City of Owosso and provide rules for said facilities.

City Manager Nathan R. Henne indicated this is the second reading of the ordinance. He said that nothing in the proposed ordinance has changed since the first reading but he did look into whether the ordinance could be passed using the emergency provision to avoid the twenty day waiting period after approval. He indicated he was comfortable with this idea as it will bring the City into compliance with State law.

City Manager Henne directed Council to include rescinding the resolution that approved the moratorium on recreational marihuana establishments in any motion to approve the proposed ordinance.

A public hearing was conducted to receive citizen comment regarding the proposed addition of Chapter 16.6, Adult Use Marihuana Establishments Licensing - Police Power Ordinance, to the Code of Ordinances.

The following people commented regarding the proposed amendment:

Sheryl Bradac, 436 Brandon Street, said she was happy this item is on the agenda. She said she and her son have severe pain as the result of a terrible accident years ago. Marijuana helps her son with the pain and it would be much easier if they could purchase it locally.

Randy Woodworth, 1110 Riverside Drive, said he believes that marijuana has been a boon for industrial and downtown properties, properties that would otherwise be vacant. He indicated his support for passage of the proposed ordinance.

No other comments were received prior to the meeting. The public hearing was officially closed.

Mayor Eveleth noted that he was comfortable with passing the ordinance using emergency provisions. He said he was uncomfortable with that idea initially but was persuaded by the argument that it will help bring the City into compliance with State law.

Councilmember Bailey asked if they would be setting a precedent for other businesses by removing the twenty day period from the ordinance. City Attorney Scott J. Gould indicated that he does not believe it would set a precedent as each potential emergency situation would have to be judged on its individual merits.

Councilmember Fear inquired if the Council had used the emergency provision previously and when, what the twenty day waiting period was for, and why the phrase about State compliance was being used when the City has a moratorium in place. City Attorney Gould noted the Council last used the emergency provision when it passed a new fireworks ordinance last year. He went on to say that the twenty day waiting period is intended to give people time to prepare for the prohibition of a particular action. This situation is a bit different in that people are going to be given more authority, not less. Lastly, he addressed her question regarding compliance with the law saying that the City does have a moratorium in effect, but such measures are intended to be temporary and the longer the moratorium is in effect the easier it is to challenge legally.

City Attorney Gould reminded Council that five votes are required to pass the ordinance as an emergency measure.

Councilmember Haber confessed that he knows a majority of Owosso citizens voted to legalize recreational marijuana, but he believes that marijuana is a gateway drug and cannot support measures related to recreational use.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Mayor Pro-Tem Osika to rescind Resolution No. 193-2018 establishing a moratorium on recreational marijuana establishments and approve the proposed ordinance to add Chapter 16.6, Adult Use Marihuana Establishments Licensing - Police Power Ordinance, to the Code of Ordinances under emergency provisions, to be effective immediately.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Law, Pidek, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: Councilmembers Bailey, Fear, and Haber.

The motion fails for lack of five affirmative votes.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Councilmember Fear to rescind Resolution No. 193-2018 establishing a moratorium on recreational marijuana establishments and adopt the following ordinance:

ORDINANCE NO. 803

TO ADD CHAPTER 16.6, ADULT USE MARIHUANA ESTABLISHMENTS LICENSING – POLICE POWER ORDINANCE, TO THE CODE OF ORDINANCES TO GOVERN RECREATIONAL MARIHUANA ESTABLISHMENTS IN THE CITY

WHEREAS, the citizens of the city of Owosso and the greater state of Michigan legalized the use of marihuana for medicinal purposes through the passage of a citizen initiative in November 2008; and

WHEREAS, the Owosso City Council voted to approve the addition of Chapter 16.5, Medical Marihuana Establishments Licensing – Police Power Ordinance, to the Code of the City of Owosso on July 2, 2018 allowing the use, cultivation, and sale of medical marihuana within the City limits; and

WHEREAS, the citizens of the city of Owosso and the greater state of Michigan legalized the use of marihuana for recreational use through the passage of a citizen initiative in November of 2018; and

WHEREAS, the City Council sees fit to once again heed the will of the voters' by establishing rules allowing the use, cultivation, and sale of recreational marihuana within the City limits; and

WHEREAS, Chapter 16.6, Adult Use Marihuana Establishments Licensing – Police Power Ordinance, embodies said rules is being proposed for addition to the City of Owosso Code of Ordinances; and

WHEREAS, with the development of the above noted ordinance the Council sees no reason to continue to prohibit recreational marihuana establishments within the City limits while allowing the same activities to take place at medical marihuana establishments and wishes said ordinance to become effective immediately upon adoption.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. ADDITION. That Chapter 16.6, Adult Use Marihuana Establishments Licensing - Police Power Ordinance, be added to the Code of Ordinances as follows:

CHAPTER 16.6 – ADULT USE MARIHUANA ESTABLISHMENTS LICENSING— POLICE POWER ORDINANCE

Sec. 16.6-1. - Purpose.

- (a) It is the intent of this chapter to authorize the establishment of certain types of adult use marihuana facilities in the City of Owosso ("City") and provide for the adoption of reasonable restrictions to protect the public health, safety, and general welfare of the community at large; retain the character of neighborhoods; and mitigate potential impacts on surrounding properties and persons. It is also the intent of this chapter to help defray administrative and enforcement costs associated with the operation of an adult use marihuana establishment in the City through imposition of an annual, nonrefundable fee as listed on the City's Fee Schedule. Authority for the enactment of these provisions is set forth in the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq. Further, the City does not intend that permitting and regulation under this chapter be construed as a finding that such facilities comply with any law.
- (b) Nothing in this chapter is intended to grant immunity from criminal or civil prosecution, penalty, or sanction for the cultivation, manufacture, possession, use, sale, or distribution of marihuana, in any

form, that is not in compliance with the Michigan Regulation and Taxation Act, Initiated Law 1 of 2018, MCL 333.27951 et seq.; and all other applicable rules promulgated by the state.

- (c) As of the effective date of this chapter, marihuana remains classified as a Schedule 1 controlled substance under the Federal Controlled Substances Act, 21 U.S.C. Sec. 801 et seq., which makes it unlawful to manufacture, distribute, or dispense marihuana, or possess marihuana with intent to manufacture, distribute, or dispense marihuana. Nothing in this chapter is intended to grant immunity from any criminal prosecution under federal laws.
- (d) All Adult Use Marihuana Establishment License holders must comply with all state building codes, including but not limited to plumbing, mechanical, electrical, building energy and fire codes which includes the City zoning ordinance, as applicable under law.

Sec. 16.6-2. - Definitions.

For the purposes of this chapter:

- (a) Any term defined by the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq., shall have the definition given in the Michigan Regulation and Taxation of Marihuana Act.
- (b) Any term defined by the Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., shall have the definition given in the Medical Marihuana Facilities Licensing Act.
- (c) Any term defined by the Marihuana Tracking Act, MCL 333.27901 et seq., shall have the definition given in the Marihuana Tracking Act.

Cultivate means to propagate, breed, grow, harvest, dry, cure, or separate parts of the marihuana plant by manual or mechanical means.

Department means the Michigan Department of Licensing and Regulatory Affairs (LARA).

Industrial hemp means a plant of the genus cannabis and any part of that plant, whether growing or not, with a delta-9 tetrahydrocannabinol concentration that does not exceed 0.3% on a dry-weight basis, or per volume or weight of marihuana-infused product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus cannabis regardless of moisture content.

Licensee means a person holding a state license.

Marihuana means all parts of the plant of the genus cannabis, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marihuana concentrate and marihuana-infused products. For purposes of this act, marihuana does not include:

- (a) the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination;
- (b) industrial hemp; or
- (c) any other ingredient combined with marihuana to prepare topical or oral administrations, food, drink, or other products.

Marihuana accessories means any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marihuana into the human body.

Marihuana concentrate means the resin extracted from any part of the plant of the genus cannabis.

Marihuana establishment means a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana-related business licensed by the department.

Marihuana grower means a person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.

Marihuana-infused product means a topical formulation, tincture, beverage, edible substance, or similar product containing marihuana and other ingredients and that is intended for human consumption.

Marihuana microbusiness means a person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.

Marihuana processor means a person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.

Marihuana retailer means a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are 21 years of age or older.

Marihuana secure transporter means a person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.

Marihuana safety compliance facility means a person licensed to test marihuana, including certification for potency and the presence of contaminants.

Municipal license means a license issued by a municipality pursuant to section 16 of the Michigan Regulation and Taxation Act that allows a person to operate a marihuana establishment in that municipality.

Municipality means a city, village, or township.

Person means an individual, corporation, limited liability company, partnership of any type, trust, or other legal entity.

Process or Processing means to separate or otherwise prepare parts of the marihuana plant and to compound, blend, extract, infuse, or otherwise make or prepare marihuana concentrate or marihuana-infused products.

State license means a license issued by the department that allows a person to operate a marihuana establishment.

Unreasonably impracticable means that the measures necessary to comply with the rules or ordinances adopted pursuant to this act subject licensees to unreasonable risk or require such a high investment of money, time, or any other resource or asset that a reasonably prudent businessperson would not operate the marihuana establishment.

Sec. 16.6-3. - Authorization of facilities and fee.

- (a) The maximum number of each type of adult use marihuana establishment allowed in the city shall be as follows:

Establishment	Number
Grower	unlimited
Processor	unlimited
Retailer	4 (see Sec 16.6-3 (e))
Safety compliance facility	unlimited

Secure transporter	unlimited
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- (b) Special Licenses Prohibited. Pursuant to the MRTMA, Section 6(1), the City elects to prohibit the licensing and operation of special licenses within its boundaries to the extent it is permitted to prohibit them under the Act, which shall specifically prohibit as follows:

License Type	Number
Designated consumption establishment license	Prohibited
Excess marihuana grower license	Prohibited
Marihuana event organizer license	Prohibited
Temporary marihuana event license.	Prohibited
Marihuana microbusiness	Prohibited

- (c) Planning commission shall review the number of allowed adult use marihuana establishments at the one (1) year mark of implementation to re-evaluate and determine if the number allowed needs to be adjusted. From that point on, every three (3) years, City council shall review the maximum number of each type of marihuana establishment allowed and determine whether this maximum number should be changed. The review and its findings shall be recorded in the minutes of the relevant meeting of the City Council.
- (d) A nonrefundable fee shall be paid by each marihuana establishment licensed under this chapter in an annual amount as set by resolution of the City Council.
- (e) Not more than a total of 4 (four) marihuana retailers may be authorized in the City, so long as the total combined number of single locations of marihuana retailers authorized under this ordinance and marihuana provisioning centers authorized under the City's Medical Marihuana Facilities Ordinance does not exceed 4 (four) such authorized locations. By way of example, if 3 (three) marihuana provisioning centers under the Medical Marihuana Facilities Ordinance have been authorized at 3 (three) separate locations within the City, then only 1 (one) marihuana retailer may be authorized at a fourth (4th) separate location under this ordinance. However, up to 3 (three) additional marihuana retailers could be authorized under this ordinance, so long as they were co-located with the existing marihuana provisioning centers already authorized. Similarly, if 4 (four) marihuana provisioning centers have already been authorized under the Medical Marihuana Facilities Ordinance at four (4) separate locations, then no marihuana retailers may be authorized under this ordinance unless they are co-located with the existing marihuana provisioning centers.
- (f) All Adult Use Marihuana Establishments as permitted by this Chapter, shall be subject to the same zoning restrictions as the Medical Marihuana Facilities as set forth in Chapter 38 "Zoning" of the City's Code of Ordinances. Specifically:
- 1) Adult Use Marihuana Growers shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Growers;
 - 2) Adult Use Marihuana Processors shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Processors;
 - 3) Adult Use Marihuana Retailers shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Provisioning Centers;
 - 4) Adult Use Marihuana Safety Compliance Facility shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Safety Compliance Facility;
 - 5) Adult Use Marihuana Secure Transporter shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Secure Transporter.

Sec. 16.6-4. - Requirements and procedure for issuing license.

- (a) No person shall operate an adult use marihuana establishment in City of Owosso without a valid adult use marihuana establishment license issued by the City pursuant to the provisions of this chapter, and state law.
- (b) The license requirement in this chapter applies to all facilities whether operated for profit or not for profit.
- (c) Every applicant for a license to operate an adult use marihuana establishment shall file an application in the building department office upon a form provided by the City.
- (d) Applications to operate any adult use marihuana establishment shall include proof of a duly issued Adult Use Marihuana Establishment License by the State of Michigan. Any application delivered to the City without the aforementioned Adult Use Marihuana Establishment License will be deemed incomplete and shall be rejected. Any delay due to the filing of an incomplete application shall be deemed the fault of the applicant and not the City.
- (e) Upon an applicant's completion of said form and furnishing of all required information and documentation, City staff shall accept the application and assign it a sequential application number by establishment type, based on the date and time of acceptance. The City staff shall act to approve or deny an application not later than twenty (20) days from the date the application was accepted. If approved, the building department shall issue the applicant a conditional license.
- (f) A conditional license means only that the applicant has submitted a valid application for an adult use marihuana establishment license that has been considered and approved by the City, and the applicant shall not locate or operate a marihuana establishment without obtaining all other permits and approvals required by all other applicable ordinances and regulations of the City.
- (g) Applicant's receipt of a conditional license from the City shall provide for reasonable time, but not more than eight (8) months, to secure any and all subsequent and/or collateral permits as required by the state and/or City. Any applicant with a conditional license that has not completed every task as required by the state and/or the City, within eight (8) months after receipt of the conditional license from the City will result in revocation of applicant's City issued conditional license and denial of license.
 - (1) An extension of time may be granted upon applicant's written request and showing of good cause for delay. A request for an extension of time shall also include the estimated time to remedy the delay. Any extension of time shall be at the sole discretion of the City.
- (h) Within twenty (20) days from the applicant submitting proof of obtaining all other required permits and approvals and payment of the license fee, City staff shall approve or deny the marihuana establishment license. The building department shall issue marihuana establishment licenses in order of the sequential application number previously assigned.
- (i) Maintaining a valid adult use marihuana establishment license issued by the state is a condition for the issuance and maintenance of an adult use marihuana establishment license under this chapter and continued operation of any adult use marihuana establishment.
- (j) An adult use marihuana establishment license issued under this chapter is not transferable.
- (k) If the application is for a grower's license, the maximum number of plants that the applicant intends to grow will be included with the application.
- (l) The placement of restrictions by the state on a state operating license applies equally to an adult use marihuana establishment license issued by the City.

Sec. 16.6-5. - License renewal.

- (a) An adult use marihuana establishment license shall be valid for one (1) year from the date of issuance, unless revoked as provided by law.

- (b) A valid adult use marihuana establishment license may be renewed, on an annual basis, by submitting an application and payment of the annual license fee. Application to renew an adult use marihuana establishment license shall be filed at least thirty (30) days prior to the date of its expiration.
- (c) Applications for renewal or amendment of existing permits shall be reviewed and granted or denied before applications for new permits are considered.
- (d) The revocation, suspension, and placement of restrictions by the state on a state operating license apply equally to an adult use marihuana establishment license issued by the City.

Sec. 16.6-6. - Applicability.

The provisions of this chapter shall be applicable to all persons and establishments described herein, whether the operations or activities associated with an adult use marihuana establishment were established without authorization before the effective date of this chapter.

Sec. 16.6-7. - Penalties and enforcement.

- (a) Any person who disobeys, neglects, or refuses to comply with any provision of this ordinance or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this ordinance. A violation of this ordinance is deemed to be a nuisance per se.
- (b) Any person who violates any of the provisions of this chapter shall be responsible for a civil infraction, for which the punishment for a first violation shall be a fine of not less than \$100.00 and not more than \$500.00, in the discretion of the court. The punishment for a second or subsequent violation shall be a fine of not less than \$250.00 and not more than \$500.00, in the discretion of the court. For purposes of this section, "second or subsequent violation" means a violation of the provisions of this ordinance committed by the same person within 12 (twelve) months of a previous violation of the same provision of this ordinance for which said person pled or was adjudicated guilty. The foregoing penalties shall be in addition to the rights of the City to proceed at law or in equity with other appropriate and proper remedies.
- (c) This chapter shall be enforced and administered by the City official as may be designated from time to time by resolution of the City council.
- (d) A license issued under this chapter may be suspended or revoked for any of the following violations:
 - (1) Any person required to be named on the permit application is convicted of or found responsible for violating any provision of this chapter;
 - (2) A permit application contains any misrepresentation or omission of any material fact, or false or misleading information, or the applicant has provided the City with any other false or misleading information related to the establishment;
 - (3) Any person required to be named on the permit application is convicted of a crime which, if it had occurred prior to submittal of the application, could have been cause for denial of the permit application;
 - (4) Marihuana is dispensed on the business premises in violation of this chapter or any other applicable state or local law, rule or regulation;
 - (5) The establishment is operated or is operating in violation of the specifications of the permit application, any conditions of approval by the City or any other applicable state or local law, rule or regulation.
 - (6) The City, the county, or any other governmental entity with jurisdiction, has closed the establishment temporarily or permanently or has issued any sanction for failure to comply with health and safety provisions of this chapter or other applicable state or local laws related to public health and safety.
 - (7) The establishment is determined by the City to have become a public nuisance.

- (8) The establishment's state operating license has been suspended or revoked.
- (9) Possession, sale or consumption of any form of alcohol upon the premises of any licensed adult use marihuana establishment.
- (10) A licensed adult use marihuana establishment emitting marihuana odor from any source to result in detectable odors that leave the premises upon which they originated and interfere with the reasonable and comfortable use and enjoyment of another's property. Whether or not a marihuana odor emission interferes with the reasonable and comfortable use and enjoyment of a property shall be measured against the objective standards of a reasonable person of normal sensitivity. A licensed adult use marihuana establishment shall install and maintain in operable condition a system which precludes the emission of marihuana odor from the premises.

Sec. 16.6-8. - Severability.

In the event that any one (1) or more sections, provisions, phrases or words of this chapter shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity or the enforceability of the remaining sections, provisions, phrases or words of this chapter.

SECTION 2. RESCIND MORATORIUM. Resolution No. 193-2018 establishing a moratorium on recreational marijuana facilities is rescinded as of the effective date listed below.

SECTION 3. EFFECTIVE DATE. This ordinance shall become effective February 24, 2020.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Pidek, and Mayor Eveleth.

NAYS: Councilmember Haber, Mayor Pro-Tem Osika, and Councilmember Bailey.

Special Assessment District No. 2020-03 – North Street, from Hickory Street to Gould Street

City Manager Henne gave a brief presentation reviewing the project.

A public hearing was conducted to receive citizen comment regarding the authorization of Resolution No. 5 for Special Assessment District No. 2020-003 for North Street, from Hickory Street to Gould Street for street reconstruction.

There were no citizen comments made at the meeting.

The following people communicated their feelings on the matter prior to the meeting:

Glin Barrett, 828 Nafus Street, via Facebook, asked if a millage had been passed to cover the cost of rebuilding North Street.

Camilla Skodinski, 1408 Whitehaven Court, in person, said she thought her special assessment was high and asked about the sequencing of the construction project at the High School and the reconstruction of North Street.

Cheryl and Robert Zimmerman, 812 E. North Street, in person, asked about the proposed narrowing of the street as well as the sequencing of the construction project at the High School and the reconstruction of North Street.

The public hearing was officially closed.

Councilmember Pidek asked if Caledonia Charter Township had responded to the City's request to contribute funding to the project. City Manager Henne indicated he had heard back from the township this morning and they would be willing to share in the cost of the project. Councilmember Pidek also inquired whether there would be long-term consequences for leaving the old water main under the street. It was indicated there would not.

Councilmember Bailey asked about the timing of the project. City Manager Henne said that work will happen on both the High School construction project and the North Street reconstruction project at the same time. Construction traffic to the High School will be routed to the new back entrance to the School property to avoid driving on the new street.

Motion by Councilmember Bailey to approve the following resolution:

RESOLUTION NO. 13-2020
SPECIAL ASSESSMENT DISTRICT NO. 2020-03
NORTH STREET
FROM HICKORY STREET TO GOULD STREET
SPECIAL ASSESSMENT RESOLUTION NO. 5

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

NORTH STREET FROM HICKORY STREET TO GOULD STREET
STREET RECONSTRUCTION

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$161,822.86 is hereby confirmed and shall be known as Special Assessment Roll No. 2020-03.
2. Said special assessment roll shall be divided into ten (10) installments, the first of which shall be due and payable on September 1, 2020, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2020.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2020 and shall be paid annually on each installment due date.

4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Fear, Law, Bailey, Pidek, and Mayor Eveleth.

NAYS: None.

Special Assessment District No. 2020-04 – Summit Street from Abbott Street to Rubelman Drive

City Manager Henne gave a brief presentation reviewing the project.

A public hearing was conducted to receive citizen comment regarding the authorization of Resolution No. 5 for Special Assessment District No. 2020-004 for Summit Street from Abbott Street to Rubelman Drive for street rehabilitation.

The following people commented in regard to the proposed special assessment roll:

Tom Manke, 2910 W. M-21, asked why the standard life-span for streets today is twenty years. Why don't we build them like they did in the 1950's and 1960's and make them last longer?

Larry Sullivan, 446 Abbott Street, said he wasn't happy about the fact that the sidewalk approaches included in this project would be 5' wide, asking if they could be smaller.

Sheryl Bradac, 436 Brandon Street, said she has an ADA accessible ramp at the corner near her house and was grateful for it when her mobility has been compromised in the past. She also commented on her assessment, saying she wanted assurance that her assessment won't be increased at the end of the project, and that students speed down her street all the time.

Eddie Urban, 601 Glenwood Avenue, said he thought the City was installing 5' wide sidewalk ramps so that two wheelchairs could safely pass one another and that all sidewalk ramps will eventually be that wide.

City Manager Henne addressed the questions, noting that the City takes core samples from the streets that are proposed for maintenance to determine what type of treatment would be most beneficial. He said the uses the industry standard life span of twenty years when estimating how long a new street will last. To Mr. Sullivan's question he indicated that 5' wide sidewalks are required by the ADA. Lastly he spoke to Ms. Bradac saying the assessments are based on the bids the City has received for the project and shouldn't change at this point.

There was discussion regarding making ADA sidewalk approaches more visible so that people don't park over them, and the general problem of people parking over the sidewalk.

Councilmember Pidek inquired if the City has a point person for communication with homeowners that are affected by street projects and if there was any attempt to survey those affected by street projects to try and improve the process going forward. Public Services Director Glenn M. Chinavare indicated that each resident affected by a street project had received letters detailing the project and providing contact information for questions prior to the start of the project.

Motion by Mayor Pro-Tem Osika to approve the following resolution:

RESOLUTION NO. 14-2020

**SPECIAL ASSESSMENT DISTRICT NO. 2020-03
SUMMIT STREET
FROM ABBOTT STREET TO RUBELMAN DRIVE
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

SUMMIT STREET FROM ABBOTT STREET TO RUBELMAN DRIVE
STREET REHABILITATION

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$106,530.05 is hereby confirmed and shall be known as Special Assessment Roll No. 2020-04.
2. Said special assessment roll shall be divided into ten (10) installments, the first of which shall be due and payable on September 1, 2020, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2020.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2020 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Haber, Pidek, Fear, Bailey, Law, and Mayor Eveleth.

NAYS: None.

Ordinance Amendment – Chapter 2, Administration

City Manager Henne indicated the proposed amendment would remove the police patrol representative from the Retirement Board as a result of their move to the MERS system.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Article VII, *Municipal Employees' Pensions*, Sections 2-403 & 2-407, of the Code of Ordinances of the City of Owosso to amend the membership of the City of Owosso Employees' Retirement System Board of Trustees.

There were no citizen comments on this topic received prior to, or during the meeting.

Motion by Councilmember Pidek to approve the following ordinance:

ORDINANCE NO. 804

**AN ORDINANCE AMENDING SECTIONS 2-403 & 2-407
OF THE CODE OF ORDINANCES
TO REMOVE THE POLICE REPRESENTATIVE FROM THE RETIREMENT BOARD**

WHEREAS, the City of Owosso administers the City of Owosso Employees' Retirement System (Retirement System) for select employees; and

WHEREAS the Retirement System is governed by the Board of Trustees (Retirement Board) per Article VII, *Municipal Employees' Pensions*, of Chapter 2, Administration, of the Code of Ordinances of the City of Owosso, and a Police Officer Member to the Board is required by said ordinance; and

WHEREAS, the employees represented by the Police Office Member have agreed in their latest labor agreement to the transfer of their division from the City's Retirement System to the Michigan Municipal Employees' Retirement System; and

WHEREAS, said employees have been transferred and police representation to the City's Retirement System is no longer warranted; and

WHEREAS, removal of said Police Officer Member to the Retirement Board may hinder the Board's ability to conduct its normal affairs due to the number of Retirement Board Trustees required for a quorum and decision making; and

WHEREAS, an ordinance amendment is necessary to adjust the membership of the Board and the corresponding rules for quorum and affirmative votes; and

WHEREAS, the Retirement Board recommends adoption of the following amendments to the Code of the City of Owosso to adjust the membership of the Board and the corresponding rules for quorum and affirmative votes.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. Section 2-403, Board of trustees, of Article VII, *Municipal Employees' Pensions*, of Chapter 2, Administration, of the Code of Ordinances is hereby amended to read:

Sec. 2-403. - Board of trustees.

- (a) There is hereby created a board of trustees (the "board") in whom is vested the general administration, management, and responsibility for the proper operation of the retirement system and for making effective the provisions of this article. The board shall consist of six (6) trustees as follows:
 - (1) The mayor or a councilman who is not eligible to participate in the retirement system as a member or retiree;

- (2) A second councilman who is not eligible to participate in the retirement system as a member or retirant;
 - (3) A citizen who has the qualifications required by the Charter for holding an elective city office and who is not eligible to participate in the retirement system as a member or retirant, to be appointed by the council;
 - (4) A firefighter member to be chosen by the firefighter members; and
 - (5) Two (2) general city members: One (1) general city member to be chosen by non-unionized general city members and one (1) general city member to be chosen by the unionized general city members.
 - (6) If there are no active members of the employee groups listed in subsections (4) and (5) above able or willing to serve, a retired member of the group may be elected by active and retired members of such group.
- (b) The choosing of the trustees provided for in paragraphs (4) and (5) above, shall be held in the month of May in each year under such rules and regulations as the board shall, from time to time, adopt.

SECTION 2. AMENDMENT. Section 2-407, Quorum – Each trustee entitled to vote, of Article VII, *Municipal Employees' Pensions*, of Chapter 2, Administration, of the Code of Ordinances is hereby amended to read:

Sec. 2-407. - Quorum—Each trustee entitled to vote.

Four (4) trustees shall constitute a quorum at any meeting of the board. Each trustee shall be entitled to one (1) vote on each question before the board, at least four (4) concurring votes shall be necessary for a decision by the trustees.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective February 24, 2020.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Bailey, Pidek, Mayor Pro-Tem Osika, Councilmembers Law, Fear, Haber, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Kevin M. Blair, attorney for Lume, said he felt the City's new ordinance is in conflict with State law because of the delay in its effective date.

Eddie Urban, 601 Glenwood Avenue, announced that the VFW is holding a fund raiser for Community Cats on Friday, February 7th. He also commented on two nice articles he read in the Argus Press recently.

Tom Manke, 2910 W. M-21, asked why the City was planning on replacing the road base on streets built in the 1950's if the base is still good. He suggested the City simply pave over the old road surface. He also commented on his feeling that Council was holding up the effective date of the recreational marijuana ordinance despite the fact that a large majority of Owosso citizens voted in favor of legalizing it.

Mayor Eveleth responded saying that he didn't think that anyone on Council meant to delay the effective date of the recreational marijuana ordinance and that he could see both sides of the argument to adopt the ordinance under emergency circumstances.

City Manager Henne addressed Mr. Manke's question regarding the streets. He said the City takes core samples of each street they propose for paving to determine whether the base needs to be rebuilt or not. Mayor Pro-Tem Osika thanked Mayor Eveleth for being here tonight, noting that he had emergency surgery on Friday.

At the request of Mayor Pro-Tem Osika City Manager Henne addressed the status of the Matthew's Building saying that the owner has 30 days from the date of the City's notice to take action. If none is taken within the established time frame the City will consider writing tickets or taking the issue to court.

Councilmember Law wondered why we cannot get our roads to last as long as they did in the 1950's, asking if some streets lasted longer than expected or if they were built better in the 50's. City Manager Henne indicated that a 20-year life span is the standard used in states like Michigan, but he was hoping to stretch that out through regular maintenance. He said it was important to be realistic when determining such figures.

CITY MANAGER REPORT

The Project Status Report was delayed until the February 18th meeting due to the size of tonight's agenda.

CONSENT AGENDA

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

Special Assessment District No. 2020-01 – Cedar Street. Authorize Resolution No. 4 setting a public hearing for Tuesday, February 18, 2020 at 7:30 p.m. to receive citizen comment regarding Special Assessment District No 2020-01 for Cedar Street, from South Street to Hampton Avenue for street rehabilitation as follows:

RESOLUTION NO. 15-2020

SPECIAL ASSESSMENT DISTRICT NO. 2020-01 CEDAR STREET FROM SOUTH STREET TO HAMPTON AVENUE SPECIAL ASSESSMENT RESOLUTION NO. 4

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, February 17, 2020 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.

3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

CEDAR STREET, A PUBLIC STREET, FROM SOUTH STREET TO HAMPTON AVENUE

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

STREET RESURFACING

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, February 17, 2020 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

Special Assessment District No. 2020-02 – Clark Avenue. Authorize Resolution No. 4 setting a public hearing for Tuesday, February 18, 2020 at 7:30 p.m. to receive citizen comment regarding Special Assessment District No. 2020-02 for Clark Avenue, from Oliver Street to King Street for street rehabilitation as follows:

**RESOLUTION NO. 16-2020
SPECIAL ASSESSMENT DISTRICT NO. 2020-02
CLARK AVENUE
FROM OLIVER STREET TO KING STREET
SPECIAL ASSESSMENT RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, February 18, 2020 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

CLARK AVENUE, A PUBLIC STREET, FROM OLIVER STREET TO KING STREET

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

STREET RESURFACING

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, February 18, 2020 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Gary Wilson	Historical Commission	12-31-2022
David Acton*	Historical Commission	12-31-2022

Tara Jenkins	Planning Commission	06-30-2022
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* indicates reappointment

Emergency Purchase Authorization – WTP Variable Frequency Drive. Authorize emergency purchase of one variable frequency drive for the WTP from Peerless Midwest, Inc. in the amount of \$18,725.00 and further authorize payment to the vendor upon satisfactory delivery of the equipment as detailed below:

RESOLUTION NO. 17-2020

AUTHORIZING EMERGENCY PURCHASE OF ONE VARIABLE FREQUENCY DRIVE (VFD) CONTROLLER FROM PEERLESS MIDWEST, INC. FOR USE AT THE WATER TREATMENT PLANT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a constant supply of water to its city and regional customers in accordance with state and federal regulatory requirements, and

WHEREAS, the ability to pump and deliver treated water on demand to customers is compromised when specialized regulating equipment becomes inoperable, and

WHEREAS, one of the existing variable frequency drives is near failure due to wear and it has been determined that immediate replacement is required, and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for the purchase of a replacement VFD and recommends authorizing Peerless Midwest, Inc. to provide this specialized VFD equipment in the amount of \$18,725.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive the competitive solicitation process and enter into an emergency purchase order with Peerless Midwest, Inc. for a replacement VFD controller in the amount of \$18,725.00.

SECOND: The accounts payable department is authorized to submit payment to Peerless Midwest, Inc. an amount not to exceed \$18,725.00 upon satisfactory delivery and installation of said equipment.

THIRD: The above expenses shall be paid from account no. 591-553-833.000.

Bid Award – 2020 Street Program & 2020 DWRP Water Main Project - Contract No. 1. Approve the low bid of Crawford Contracting, Inc. for the combined 2020 Street Program and 2020 DWRP Water Main Project - Contract No. 1 (North Street & Summit Street) in the amount of \$2,372,642.21, authorize a contingency amount of \$50,000.00 for City field staff adjustments on the street program, further authorize a contingency amount of \$27,000.00 for City field staff adjustments on the water main project, approve payment up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof, and further approve the required DWRP bid award resolution as detailed below:

RESOLUTION NO. 18-2020

AUTHORIZING THE EXECUTION OF A CONTRACT WITH CRAWFORD CONTRACTING, INC. FOR

**THE 2020 STREET PROGRAM AND 2020 DRINKING WATER REVOLVING FUND
(DWRP) WATER MAIN REPLACEMENT PROJECT – CONTRACT 1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace water main and perform pavement improvements along portions of Summit Street and North Street as set forth in the contract documents; and

WHEREAS, the city has applied for Drinking Water Revolving Fund funds to facilitate undertaking of the water main portion of the project; and

WHEREAS, the city of Owosso sought bids for the 2020 Street Program and 2020 DWRP Water Main Replacement Project - Contract No. 1, and a bid was received from Crawford Contracting, Inc. and it is hereby determined that Crawford Contracting, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Crawford Contracting, Inc. for the 2020 Street Program and 2020 DWRP Water Main Replacement Project - Contract No. 1.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Crawford Contracting, Inc. in the amount of \$2,372,642.21.
- THIRD: The attached resolution entitled "A Resolution to Tentatively Award a Construction Contract for Water System Improvements" documenting the bid award is hereby approved.
- FOURTH: The accounts payable department is authorized to pay Crawford Contracting, Inc. for work satisfactorily completed for street construction and rehabilitation up to the bid contract amount of \$1,486,649.21, plus a contingency in an amount not to exceed \$50,000.00 for city staff field adjustments.
- FIFTH: The accounts payable department is further authorized to pay Crawford Contracting, Inc. for work satisfactorily completed for water main construction up to the bid contract amount of \$885,993.00, plus a contingency in an amount not to exceed \$27,000.00 for city staff field adjustments.
- SIXTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Account Nos. 202-451-818.000-ENORTH19 (\$968,872.51) and 203-451-818.000-SUMMITST19 (\$517,776.70), and water fund Account Nos. 591-901-972.000-ENORTHST19 (\$482,275.50) and 591-901-972.000-SUMMITST19 (\$403,717.50).

RESOLUTION NO. 19-2020

**A DWRP RESOLUTION
TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso wishes to construct improvements to its existing water treatment and distribution system; and

WHEREAS, the water system improvements project formally adopted on November 18, 2019 will be funded through the state of Michigan's Drinking Water Revolving Loan Fund (DWRP) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$885,993.00 from Crawford Contracting, Inc.; and

WHEREAS, the City's Engineer, Randy Chesney, P.E., has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Owosso tentatively awards the contract for construction of the proposed water system improvements project to Crawford Contracting, Inc., contingent upon successful financial arrangements with the DWRF.

Bid Award – 2020 Street Program & 2020 DWRF Water Main Project - Contract No. 2. Approve the low bid of McGuirk Sand & Gravel, Inc. for the combined 2020 Street Program and 2020 DWRF Water Main Project - Contract No. 2 (Clark Avenue & Cedar Street) in the amount of \$1,232,311.30, authorize a contingency amount of \$50,000.00 for City field staff adjustments on the street program, further authorize a contingency amount of \$27,000.00 for City field staff adjustments on the water main project, approve payment up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof, and further approve the required DWRF bid award resolution as detailed below:

RESOLUTION NO. 20-2020

AUTHORIZING THE EXECUTION OF A CONTRACT WITH MCGUIRK SAND & GRAVEL, INC. FOR THE 2020 STREET PROGRAM AND 2020 DRINKING WATER REVOLVING FUND (DWRF) WATER MAIN REPLACEMENT PROJECT – CONTRACT 2

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace water main and perform pavement improvements along portions of Cedar Street and Clark Avenue as set forth in the contract documents; and

WHEREAS, the city has applied for Drinking Water Revolving Fund funds to facilitate undertaking of the water main portion of the project; and

WHEREAS, the city of Owosso sought bids for the 2020 Street Program and 2020 DWRF Water Main Replacement Project - Contract No. 2, and a bid was received from McGuirk Sand & Gravel, Inc. and it is hereby determined that McGuirk Sand & Gravel, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ McGuirk Sand & Gravel, Inc. for the 2020 Street Program and 2020 DWRF Water Main Replacement Project - Contract No. 2.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and McGuirk Sand & Gravel, Inc. in the amount of \$1,232,311.30.
- THIRD: The attached resolution entitled "A Resolution to Tentatively Award a Construction Contract for Water System Improvements" documenting the bid award is hereby approved.

- FOURTH: The accounts payable department is authorized to pay McGuirk Sand & Gravel, Inc. for work satisfactorily completed for street construction and rehabilitation portion up to the bid contract amount of \$763,102.90, plus a contingency in the amount not to exceed \$50,000.00 for city staff field adjustments.
- FIFTH: The accounts payable department is authorized to pay McGuirk Sand & Gravel, Inc. for work satisfactorily completed for water main construction portion up to the bid contract amount of \$469,208.40, plus a contingency in the amount not to exceed \$27,000.00 for city staff field adjustments.
- SIXTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Account Nos. 202-451-818.000-SCEDARST19 (\$493,512.80) and 203-451-818.000-CLARKAVE19 (\$269,590.10), and water fund Account Nos. 591-901-972.000-SCEDARST19 (\$270,127.10) and 591-901-972.000-CLARKAVE19 (\$199,081.30).

RESOLUTION NO. 21-2020

**A DWRF RESOLUTION
TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso wishes to construct improvements to its existing water treatment and distribution system; and

WHEREAS, the water system improvements project formally adopted on November 18, 08.4; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$469,208.40 from McGuirk Sand & Gravel, Inc.; and

WHEREAS, the City's Engineer, Randy Chesney, P.E., has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Owosso tentatively awards the contract for construction of the proposed water system improvements project to McGuirk Sand & Gravel, Inc., contingent upon successful financial arrangements with the DWRF.

Bid Award – 2020 DWRF Water Main Project – Contract No. 3. Approve the low bid of Crawford Contracting, Inc. for the 2020 DWRF Water Main Project - Contract No. 3 (water mains only) in the amount of \$386,690.95, authorize a contingency amount of \$20,000.00 for City field staff adjustments, approve payment up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof, and further approve the required DWRF bid award resolution as follows:

RESOLUTION NO. 22-2020

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
CRAWFORD CONTRACTING, INC. FOR
THE 2020 DRINKING WATER REVOLVING FUND (DWRF) WATER MAIN
REPLACEMENT PROJECT – CONTRACT 3**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace water main and perform pavement improvements along portions of Cleveland Street, Lafayette Boulevard, Morris Street and Robbins Street as set forth in the contract documents; and

WHEREAS, the city has applied for Drinking Water Revolving Fund funds to facilitate the undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the 2020 DWRF Water Main Replacement Project - Contract No. 3, and a bid was received from Crawford Contracting, Inc. and it is hereby determined that Crawford Contracting, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Crawford Contracting, Inc. for the 2020 DWRF Water Main Replacement Project - Contract No. 3.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Crawford Contracting, Inc. in the amount of \$386,690.95.
- THIRD: The attached resolution entitled "A Resolution to Tentatively Award a Construction Contract for Water System Improvements" documenting the bid award is hereby approved.
- FOURTH: The accounts payable department is authorized to pay Crawford Contracting, Inc. for work satisfactorily completed for water main construction up to the bid contract amount of \$386,690.95, plus a contingency in the amount not to exceed \$20,000.00 for city staff field adjustments.
- FIFTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Account Nos. 591-901-972.000-CLEVELANDS (\$163,975.35); 591-901-972.000-LAFAYETTEB (\$120,653.88); 591-901-972.000-MORRISST20 (\$53,425.91); and 591-901-972.000-ROBBINSSTR (\$48,635.81).

RESOLUTION NO. 23-2020

A DWRF RESOLUTION TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT FOR WATER SYSTEM IMPROVEMENTS

WHEREAS, the City of Owosso wishes to construct improvements to its existing water treatment and distribution system; and

WHEREAS, the water system improvements project formally adopted on November 18, 08.4; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$386,690.95 from Crawford Contracting, Inc.; and

WHEREAS, the City's Engineer, Randy Chesney, P.E., has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Owosso tentatively awards the contract for construction of the proposed water system improvements project to Crawford Contracting, Inc., contingent upon successful financial arrangements with the DWRF.

Bid Award – 2020 WTP Improvements Contract. Approve the low bid of J.F. Cavanaugh Company for the 2020 Water Treatment Plant Improvements project in the amount of \$896,000.00, authorize a contingency amount of \$35,000.00 for City field staff adjustments, approve payment up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof, and further approve the required DWRF bid award resolution as shown below:

RESOLUTION NO. 24-2020

**AUTHORIZING CONTRACT AGREEMENT WITH J.F. CAVANAUGH COMPANY
FOR PROVISION AND INSTALLATION OF BACKWASH PUMPS AND 16-INCH HIGH SERVICE
PIPING AT THE WATER TREATMENT FACILITY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Water Capital Replacement Fund for the replacement of backwash pumps and 16-inch high service piping, and

WHEREAS, these replacement projects were approved by city council on November 18, 2019 as a 2020 Drinking Water Revolving Fund (DWRF) Program project, and

WHEREAS, the City of Owosso Director of Public Services and Utilities has reviewed the Bid proposals and verified the required replacement of the backwash pumps and 16-inch high service piping as necessary and in the best interest of the city of Owosso, and

WHEREAS, J.F. Cavanaugh Company of Farmington Hills, Michigan has provided the low responsive and responsible bid in the amount of \$896,000.00, and is considered qualified to perform such installation services at the Water Treatment Facility.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with J.F. Cavanaugh Company for the purchase and installation of backwash pumps and high service piping and associated appurtenances required to complete the contract replacements.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and J.F. Cavanaugh Company in the amount of \$896,000.00.
- THIRD: The attached resolution entitled "A Resolution to Tentatively Award a Construction Contract for Water System Improvements" documenting the bid award is hereby approved.
- FOURTH: The accounts payable department is authorized to submit payment to J.F. Cavanaugh Company for purchased equipment and installation services in the amount of \$896,000.00, plus a contingency amount of \$35,000.00 with prior written approval, for a total of \$931,000.00.
- FIFTH: The above expenses shall be paid from account no. 591-901-972.000.

RESOLUTION NO. 25-2020

**A DWRF RESOLUTION
TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso wishes to construct improvements to its existing water treatment and distribution system; and

WHEREAS, the water system improvements project formally adopted on November 18, 08.4; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$896,000.00 from J.F. Cavanaugh Company; and

WHEREAS, the City's Engineer, Randy Chesney, P.E., has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Owosso tentatively awards the contract for construction of the proposed water system improvements project to J.F. Cavanaugh Company, contingent upon successful financial arrangements with the DWRP.

Warrant No. 580. Authorize Warrant No. 580 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund Inc.	Worker's Compensation Insurance-4 of 4 installments for FY 19/20	Various	\$27,947.00

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Haber, Bailey, Fear, Law, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Property Lease – Tillable Acreage, 10 Acres

City Manager Henne noted that this marks the renewal of an existing agreement.

Motion by Councilmember Pidek to approve the resolution authorizing the lease of approximately 10 acres of city owned tillable land near Hopkins Lake to Shawnee Creek Farms for \$500.00 per year for a period of five years as follows:

RESOLUTION NO. 26-2020

AUTHORIZING A CROP FARMING CASH RENT AGREEMENT WITH MATT DUTCHER AND KEVIN DUTCHER D/B/A SHAWNEE CREEK FARMS

WHEREAS, the city of Owosso, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Owosso City Charter adopted April 6, 1964, as amended ("Charter"); and

WHEREAS, Matt and Kevin Dutcher, doing-business-as Shawnee Creek Farms, have expressed an interest in leasing certain tillable acreage near Hopkins Lake for a five-year period; and

WHEREAS, the twenty-one day posting period required by Charter Section 14.3(b)(2) has expired without comment or counter-offer; and

WHEREAS, Charter Section 14.1 (a) provides that the power to make and to authorize the making of contracts on behalf of the city is vested in the city council and shall be exercised according to the provisions of law.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the city of Owosso has heretofore determined that as owner of property that is suitable for farming that a cash rent agreement for such land be leased to Matt Dutcher and Kevin Dutcher d/b/a Shawnee Creek Farms which farms adjacent land.

SECOND: the city council approves a farming agreement with Matt Dutcher and Kevin Dutcher d/b/a Shawnee Creek Farms, attached as Exhibit A, which provides for \$500.00 rent annually for the 2020-2024 crop years.

THIRD: that the mayor and the city clerk are hereby instructed and authorized to sign the document attached as Exhibit A, on behalf of the city of Owosso.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fear, Pidek, Mayor Pro-Tem Osika, Councilmembers Law, Bailey, Haber, and Mayor Eveleth.

NAYS: None.

Downtown Parking Amendments – Lot Nos. 5 & 6

City Manager Henne noted that in an effort to respond to the constantly changing parking needs in the downtown the DDA/OMS Board proposed increasing the time limit in Lot Nos. 5 & 6 from four hours to twelve hours.

Motion by Mayor Pro-Tem Osika to approve amending Traffic Control Order Nos. 1171.3 and 1172.3 for Lot Nos. 5 and 6 in the downtown increasing the time limit from four hours to twelve.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, Bailey, Mayor Pro-Tem Osika, Councilmembers Fear, Haber, and Mayor Eveleth.

NAYS: None.

Ordinance Adoption – Bonding for DWRF Financing

Finance Director Cheryl A. Grice explained to Council that this is a normal step in the process to issue revenue bonds under PA 94 of 1933. The bonds in question are required as part of the City's DWRF loan.

Motion by Councilmember Bailey to adopt the following ordinance to authorize and provide for the issuance of revenue bonds for DWRP financing of the cost of acquisition and construction of improvements to the City's water supply system under the provisions of Act 94, Public Acts of Michigan, 1933, as amended:

**CITY OF OWOSSO
ORDINANCE NO. 805**

AN ORDINANCE SUPPLEMENTING ORDINANCE NO. 614 AND ORDINANCE NO. 736 TO PROVIDE FOR THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE WATER SUPPLY SYSTEM OF THE CITY OF OWOSSO; TO PROVIDE FOR THE ISSUANCE OF THE SERIES 2020 REVENUE BOND AS AN ADDITIONAL BOND UNDER ORDINANCE NO. 614; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE SERIES 2020 REVENUE BOND

THE CITY OF OWOSSO ORDAINS:

SECTION 1. Definitions. All terms not defined herein shall have the meanings set forth in Ordinance No. 614, and whenever used in this ordinance, except when otherwise indicated by the context, the following terms when capitalized shall have the following meanings:

- (a) "Act 94" means Act 94, Public Acts of Michigan, 1933, as amended.
- (b) "Additional Bonds" shall mean Bonds, including Bonds of prior and senior or equal standing and priority of lien with the Series 2012 Bond and the Series 2020 Bond, issued under Ordinance No. 614.
- (c) "Adjusted Net Revenues" means for any operating year the excess of revenues over expenses for the System determined in accordance with generally accepted accounting principles, to which shall be added depreciation, amortization, interest expense on Bonds and payments to the City in lieu of taxes, to which may be made the following adjustments.
 - (i) Revenues may be augmented by the amount of any rate increases adopted prior to the issuance of Additional Bonds or to be placed into effect before the time principal or interest on the Additional Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.
 - (ii) Revenues may be augmented by amounts which may be derived from rates and charges to be paid (a) as a result of new customers who have been identified by an agreement to purchase service from the System who had not been serviced during the preceding twelve months or (b) as a result of any other new customer or expansion of service to any existing customers or (c) as a result of potential customers which exist in a new service area who will be serviced by the acquisition of the repairs, extensions, enlargements and improvements to said System which have been made during the preceding twelve months or which will be acquired in whole or in part from the proceeds of Additional Bonds.
 - (iii) If there is a bond reserve account to be funded from the proceeds of Additional Bonds, then the Revenues may be augmented by an amount equal to the investment income representing interest on investments estimated to be received each operating year from the addition to the bond reserve account to be funded from the proceeds of the Additional Bonds being issued.

The adjustment of revenues and expenses by the factors set forth in (i), (ii) and (iii) above shall be reported upon by professional engineers or certified public accountants or other experts not in the regular employment of the City.

- (d) "Authorized Officer" means the Finance Director of the City or, in the event that the Finance Director is not available at the time that it becomes necessary to take actions directed or authorized under this Ordinance, the City Manager or a person designated by the Finance Director or the City Manager.
- (e) "Bonds" means the Series 2012 Bond, the Series 2020 Bond, and any Additional Bonds of equal or prior standing hereafter issued under Ordinance No. 614.
- (f) "City" means the City of Owosso, County of Shiawassee, State of Michigan.
- (g) "EGLE" means the Michigan Department of Environment, Great Lakes and Energy, or any successor agency which administers loans from the Michigan Drinking Water Revolving Fund (DWRF).
- (h) "Ordinance" refers collectively to Ordinance No. 614 adopted by the Council on June 3, 2002, Ordinance No. 736 adopted by the Council on July 16, 2012, this ordinance, and any other ordinance amendatory to or supplemental to Ordinance No. 614.
- (i) "Outstanding Bonds" means, as of any given date, the Series 2012 Bond, Series 2020 Bond, and any Additional Bonds of equal or prior standing hereafter issued and delivered under this Ordinance except:
 - (i) Bonds (or portions of Bonds) paid off at or prior to such date;
 - (ii) Bonds (or portions of Bonds) for the payment or redemption of which moneys or Sufficient Government Obligations equal to the principal amount or redemption price, as the case may be, with interest to the date of maturity or redemption date, shall be held in trust under this Ordinance and set aside for such payment or redemption (whether at or prior to the maturity or redemption date) provided that if such Bonds are to be redeemed, notice of such redemption shall have been given as provided in the Bond or provision shall have been made for the giving of such notice; and
 - (iii) Bonds in lieu of or in substitution for which other Bonds shall have been delivered.
- (j) "Revenues" and "Net Revenues" mean the revenues and net revenues of the System and shall be construed as defined in Section 3 of Act 94, including with respect to "Revenues" the earnings derived from the investment of moneys in the various funds and accounts established by Ordinance No. 614.
- (k) "Series 2012 Bond" means the Water Supply System Revenue Refunding Bond, Series 2012 dated August 8, 2012, authorized by Ordinance No. 614 and Ordinance No. 736.
- (l) "Series 2020 Bond" means the Water Supply System Revenue Bond, Series 2020 authorized by Ordinance No. 614 and this ordinance.
- (m) "Series 2020 Project" means the improvements to the City's Water Supply System including, but not limited to, replacement of water mains and acquisition and construction of improvements and repairs to the water treatment plant, together with any appurtenances and attachments and any related site improvements.
- (n) "Sufficient Government Obligations" means direct obligations of the United States of America or obligations the principal and interest on which is fully guaranteed by the United States of America, not redeemable at the option of the issuer, the principal and interest payments upon which, without reinvestment of the interest, come due at such times and in such amounts as to be fully sufficient to pay the interest as it comes due on the Bonds and the principal and redemption premium, if any, on the Bonds as it comes due whether on the stated maturity date or upon earlier redemption. Securities representing such obligations shall be placed in trust with a bank or trust company, and if any Bond is to be called for redemption prior to maturity, irrevocable instructions to call the Bond for redemption shall be given.
- (o) "System" means the entire Water Supply System of the City including the facilities acquired and constructed with the proceeds of the Series 2020 Bond, and such other facilities as are now

existing including all appurtenances, enlargements, extensions, repairs and improvements thereto hereafter made.

SECTION 2. Necessity; Approval of Plans and Specifications. It is hereby determined to be a necessary public purpose of the City to acquire and construct the Series 2020 Project in accordance with the plans and specifications prepared by the City's consulting engineers, which plans and specifications are hereby approved.

SECTION 3. Costs; Useful Life. The cost of the Series 2020 Project is estimated to be not-to-exceed Three Million Four Hundred Ninety-Five Thousand Dollars (\$3,495,000) including the payment of incidental expenses as specified in Section 4 of this ordinance, which estimate of cost is hereby approved and confirmed, and the period of usefulness of the Series 2020 Project is estimated to be not less than twenty-five (25) years.

SECTION 4. Payment of Project Cost; Series 2020 Bond Authorized, Conditions Permitting Issuance of Additional Bonds. To pay the cost of acquiring and constructing the Series 2020 Project, including payment of legal, engineering, financial and other expenses incident thereto and incident to the issuance and sale of the Series 2020 Bond, the City shall borrow a sum of not-to-exceed Three Million Four Hundred Ninety-Five Thousand Dollars (\$3,495,000), as finally determined by the Authorized Officer at the time of sale of the Series 2020 Bond, and issue its Series 2020 Bond pursuant to the provisions of Act 94. The remaining cost of the Series 2020 Project, if any, shall be defrayed from City funds on hand and legally available for such use.

The Council hereby determines that if the Series 2020 Bond is issued within the parameters of this ordinance with a true interest cost of 2.00% or less, then the Adjusted Net Revenues of the System for the last two (2) preceding twelve-month operating years ending June 30, 2019 shall be equal to at least one hundred percent (100%) of the maximum amount of principal and interest maturing in any operating year on the Outstanding Bond (the Series 2012 Bond) and the Series 2020 Bond, as required by Section 21 subparagraph (b) of Ordinance No. 614 for the issuance of Additional Bonds.

The Council hereby determines that the City is not in default in making its required payments to the Operation and Maintenance Fund or the Redemption Fund established by Ordinance No. 614.

Therefore, Council hereby finds that the conditions of the Ordinance for the issuance of the Series 2020 Bond as an Additional Bond have been met.

SECTION 5. Issuance of Series 2020 Bond; Details. The Series 2020 Bond shall be designated as the "WATER SUPPLY SYSTEM REVENUE BOND, SERIES 2020." The Series 2020 Bond shall be payable solely out of the Net Revenues and other moneys pledged under this Ordinance, and shall not be a general obligation of the City. The Series 2020 Bond shall constitute an Additional Bond as defined in the Ordinance and shall have equal standing and priority of lien as to the Net Revenues of the System with the outstanding Series 2012 Bond.

The Series 2020 Bond shall be issued in the form of one or more fully-registered, nonconvertible bonds, dated as of the date of delivery, payable in annual principal installments in the amounts and on the dates as determined by the order of the EGLE and approved by the Michigan Finance Authority and the Authorized Officer, provided that the final payment on the Series 2020 Bond shall occur within the period of usefulness of the Series 2020 Project as set forth in Section 3 of this ordinance. Final determination of the Principal Amount and the payment dates and amounts of principal installments of the Series 2020 Bond shall be evidenced by execution of a Purchase Contract (the "Purchase Contract") between the City and the Michigan Finance Authority providing for sale of the Series 2020 Bond, and the Authorized Officer is authorized and directed to execute and deliver the Purchase Contract.

The Series 2020 Bond shall bear interest at a rate or rates to be determined by the Authorized Officer at the time of execution of the Purchase Contract, but in any event not exceeding the maximum amount permitted by law, payable semiannually on the dates as determined in the Purchase Contract. In

addition, if required by the Michigan Finance Authority, the Series 2020 Bond will bear additional interest, under the terms required by Michigan Finance Authority, in the event of a default by the City in the payment of principal or interest on the Series 2020 Bond when due. The Series 2020 Bond principal amount is expected to be drawn down by the City periodically, and interest on each installment of the principal amount shall accrue from the date such principal installment is drawn down by the City. Principal installments of the Series 2020 Bond will be subject to prepayment prior to maturity as permitted by the Michigan Finance Authority and approved by the Authorized Officer.

The Mayor and City Clerk are authorized to execute the Series 2020 Bond by manual or facsimile signature. At least one signature on the Series 2020 Bond shall be a manual signature. The Series 2020 Bond may be transferred by the bondholder as provided in the Series 2020 Bond as executed.

SECTION 6. Payment of Series 2020 Bond; Security. The Series 2020 Bond and the interest thereon shall be payable solely and only from the Net Revenues, and to secure such payment, there is hereby created a statutory lien upon the whole of the Net Revenues which shall continue until payment in full of the principal of and interest on the Series 2020 Bond, or, until sufficient cash or Sufficient Government Obligations have been deposited in trust for payment in full of the principal of and interest on the Series 2020 Bond to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, as provided in the previous sentence, the statutory lien shall be terminated with respect to the Series 2020 Bond, the holder of the Series 2020 Bond shall have no further rights under this Ordinance except for payment from the deposited funds, and the Series 2020 Bond shall be considered to be defeased and shall no longer be considered to be outstanding under this Ordinance.

SECTION 7. State Revenue Sharing Pledge. If required by the Michigan Finance Authority, as additional security for repayment of the Series 2020 Bond, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Michigan Finance Authority as purchaser and holder of the Series 2020 Bond. The Authorized Officer is authorized to execute and deliver a revenue sharing pledge agreement between the City and the Michigan Finance Authority.

SECTION 8. Fixing and Revising Rates; Rate Covenant. The rates and charges for service furnished by and the use of the System and the methods of collection and enforcement of the collection of the rates shall be those in effect on the date of adoption of this Ordinance. The rates now in effect are estimated to be sufficient to provide for the payment of the expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the System in good repair and working order, to provide for the payment of the principal of and interest on the Bonds as the same become due and payable, and to provide for all other obligations, expenditures and funds for the System required by law and this Ordinance. It is hereby covenanted and agreed to fix and maintain rates for services furnished by the System at all times sufficient to provide for the payment of the expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the System in good repair and working order, and to provide for all other obligations, expenditures and funds for the System required by law including, specifically to provide for payment of principal of, interest, and premium, if any, on the Bonds.

The rates and charges for operation, maintenance, replacement and administration hereby established shall be based upon a methodology which complies with the applicable federal and state statutes and regulations. The amount of the rates and charges shall be sufficient to provide for debt service and for the expenses of operation, maintenance, replacement and administration of the system as necessary to preserve the same in good repair and working order. The amount of the rates and charges shall be reviewed annually and revised when necessary to ensure system expenses are met and that all users pay their proportionate share of operation, maintenance, equipment replacement and administration expenses.

SECTION 9. Applicability of the Ordinances. Except to the extent supplemented or otherwise provided in this ordinance, all of the provisions and covenants provided in Ordinance No. 614 shall apply to the Series 2020 Bond issued pursuant to provisions of this ordinance, such provisions of the Ordinance being

made applicable to the Series 2020 Bond herein authorized, the same as though the Series 2020 Bond was originally authorized and issued as a part of the Outstanding Bonds issued pursuant to Ordinance No. 614.

SECTION 10. Bond Proceeds. The proceeds of the sale of the Series 2020 Bond as received by the City shall be deposited in an account separate from other money of the City and held in a bank or banks qualified to act as depository of the proceeds of sale under the provisions of Section 15 of Act 94 designated "2020 DWRF PROJECT CONSTRUCTION FUND" (the "2020 Construction Fund"). Moneys in the 2020 Construction Fund shall be applied solely in payment of the cost of the Series 2020 Project including any engineering, legal and other expenses incident thereto and to the costs of issuance of the Series 2020 Bond. Any balance remaining in the 2020 Construction Fund after completion of the Series 2020 Project may be used for any other improvements to the System if such use is permitted by state law and will not cause the interest on the Series 2020 Bond to be included in gross income for federal income tax purposes within the meaning of the Internal Revenue Code. Any remaining balance shall be paid into the Redemption Fund and used as permitted by state law.

SECTION 11. Revenue Bond Form. The Series 2020 Bond shall be in substantially the following form subject to such changes, including references to additional security, as may be required by the Michigan Finance Authority:

[FORM OF BOND TO BE COMPLETED AFTER BOND SALE]
UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE
CITY OF OWOSSO
WATER SUPPLY SYSTEM REVENUE BOND, SERIES 2020

Registered Owner: Michigan Finance Authority

Principal Amount: [amount]

Date of Original Issue: [date]

The CITY OF OWOSSO, County of Shiawassee, State of Michigan (the "City" or the "Issuer"), for value received, acknowledges itself to owe, and for value received hereby promises to pay, but only out of the hereinafter described Net Revenues of the City's Water Supply System (hereinafter defined), to the Michigan Finance Authority (the "Authority"), or registered assigns, the Principal Amount shown above, or such portion thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, in lawful money of the United States of America, unless prepaid prior thereto as hereinafter provided.

During the time the Principal Amount is being drawn down by the City under this bond, the Authority will periodically provide to the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding Principal Amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on Schedule I attached hereto and made a part hereof, as Schedule I may be adjusted if less than \$[amount] is disbursed to the City, with interest on the principal installments from the date each installment is delivered to the holder hereof until paid at the rate of 2.00% per annum. Interest is first payable on [date], and semiannually thereafter, and principal is payable on the first day of [month] commencing [date] (as identified in the Purchase Contract) and annually thereafter.

Principal installments of this bond are subject to prepayment by the City prior to maturity only with the prior written consent of the Authority and on such terms as may be required by the Authority.

Notwithstanding any other provision of this bond, as long as the Authority is the owner of this bond, (a) this bond is payable as to principal, premium, if any, and interest at [Bank], or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

For prompt payment of principal and interest on this bond, the City has irrevocably pledged the revenues of its Water Supply System, including all appurtenances, extensions and improvements thereto (the "System"), after provision has been made for reasonable and necessary expenses of operation, maintenance and administration (the "Net Revenues"), and a statutory lien thereon is hereby recognized and created. This bond is of equal standing and priority of lien as to the Net Revenues of the System with the City's Water Supply System Revenue Refunding Bond, Series 2012 dated August 8, 2012.

This bond is a single, fully-registered, non-convertible bond issued in the Principal Amount pursuant to Ordinance No. 614 and Ordinance No. [XX] duly adopted by the City Council of the City (the "Ordinance"), and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying the cost of acquiring and constructing improvements to the System.

For a complete statement of the revenues from which and the conditions under which this bond is payable, a statement of the conditions under which additional bonds of superior and equal standing may hereafter be issued and the general covenants and provisions pursuant to which this bond is issued, reference is made to the Ordinance. The Ordinance is on file at the office of the City Clerk and reference is made to the Ordinance and any and all supplements thereto and modifications and amendments thereof, if any, and to Act 94 for a more complete description of the pledges and covenants securing this bond, the nature, extent and manner of enforcement of such pledges, the rights and remedies of the registered owner of this bond with respect thereto and the terms and conditions upon which this bond is issued and may be issued thereunder.

THIS BOND IS A SELF-LIQUIDATING BOND AND IS NOT A GENERAL OBLIGATION OF THE CITY AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN ANY CONSTITUTIONAL, STATUTORY OR CHARTER LIMITATION, AND IS PAYABLE BOTH AS TO PRINCIPAL AND INTEREST, SOLELY FROM THE NET REVENUES OF THE SYSTEM AND CERTAIN FUNDS AND ACCOUNTS ESTABLISHED UNDER THE ORDINANCE. THE PRINCIPAL AND INTEREST ON THIS BOND ARE SECURED BY THE STATUTORY LIEN HEREINBEFORE DESCRIBED.

The City has reserved the right, on the conditions stated in the Ordinance, to issue additional bonds of prior and senior or equal standing and priority of lien with this bond as to the Net Revenues.

The City has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues of the System shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest on the bonds payable from the Net Revenues of the System, as and when the same shall become due and payable, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance.

This bond is transferable only upon the books of the City by the registered owner in person or the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the City, duly executed by the registered owner or the registered owner's attorney, and thereupon a new bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Ordinance, and upon payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be done precedent to and in the issuance of this bond have been done and performed in regular and due time and form as required by law.

IN WITNESS WHEREOF, the City, by its City Council, has caused this bond to be executed by its Mayor and its City Clerk and the corporate seal or a facsimile to be impressed or printed hereon, all as of the Date of Original Issue.

CITY OF OWOSSO

By [Mayor to sign bond]
Mayor

(seal)

Countersigned:

Its [City Clerk to sign bond]
City Clerk

Name of Issuer: City of Owosso

Project No.: DWRF 7457-01

Approved Amt: \$[amount]

SCHEDULE I

Based on the schedule provided below unless revised as provided in this paragraph, repayment of principal of the bond shall be made until the full amount advanced to the Issuer is repaid. In the event the Order of Approval issued by the Department of Environment, Great Lakes and Energy (the "Order") approves a principal amount of assistance less than the amount of the bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order, or (2) that less than the principal

amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the Issuer.

Due Date	Amount of Principal Installment Due
----------	--

Interest on the bond shall accrue on that portion of principal disbursed by the Authority to the Issuer from the date such portion is disbursed, until paid, at the rate of 2.00% per annum, payable [date], and semi-annually thereafter.

The Issuer agrees that it will deposit with [Bank], or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Issuer's deposit by 12:00 noon on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

* Not to exceed amount. Loan reductions at close out will result in a proportional decrease.

SECTION 12. General Covenants. The City covenants and agrees with the holders of the Bonds that as long as any of the Bonds remain Outstanding and unpaid as to either principal or interest:

- (a) The City will cause the Series 2020 Project to be acquired and constructed promptly and in accordance with the plans and specifications therefor.
- (b) The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Series 2020 Bond from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of bond proceeds and moneys deemed to be bond proceeds, and to prevent the Series 2020 Bond from being or becoming a "private activity bond" as that term is used in Section 141 of the Internal Revenue Code.

SECTION 13. Conditions Permitting Issuance of Senior or Prior Lien Bonds. The City reserves the right to issue Additional Bonds of senior or prior standing and priority of lien on the Net Revenues of the System (the "Senior Lien Bonds"). If Senior Lien Bonds are issued, then Net Revenues of the System would be used first to pay debt service on the Senior Lien Bonds prior to providing for payment of the Series 2020 Bond and Series 2012 Bond.

SECTION 14. Negotiated Sale; Application to EGLE and Michigan Finance Authority. The City Council has considered the option of selling the Series 2020 Bond through a competitive sale and a negotiated sale and determines that it is in the best interest of the City to negotiate the sale of the Series 2020 Bond to the Michigan Finance Authority because the State Revolving Fund financing program provides significant savings to the City compared to competitive sale in the municipal bond market. The Authorized Officer and the Public Utilities Director are authorized to apply to the Michigan Finance Authority and to the EGLE for placement of the Series 2020 Bond with the Michigan Finance Authority. The actions taken by the Authorized Officer and the Public Utilities Director with respect to the Series 2020 Bond prior to the adoption of this ordinance are ratified and confirmed. The Authorized Officer and/or the Public Utilities Director are authorized to sell the Series 2020 Bond to the Michigan Finance Authority and to execute and deliver the Purchase Contract, the Supplemental Agreement and the Issuer's Certificate in the forms provided by the Michigan Finance Authority. The Authorized Officer and the Public Utilities Director are further authorized to execute and deliver such contracts, documents and

certificates as are necessary or advisable to qualify the Series 2020 Bond for the State Revolving Fund program.

SECTION 15. Approval of Bond Details. The Authorized Officer is authorized to determine final bond details for the Series 2020 Bond to the extent necessary or convenient to complete the transaction authorized by this ordinance, to exercise the authority and make the determinations authorized pursuant to Section 7a(1)(c) of Act 94, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters.

SECTION 16. Repeal, Savings Clause. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

SECTION 17. Severability; Paragraph Headings; and Conflict. If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this ordinance. The paragraph headings in this ordinance are furnished for convenience of reference only and shall not be considered to be part of this ordinance.

SECTION 18. Publication and Recordation. This Ordinance shall be published in full in the *Argus-Press* or other newspaper of general circulation in the City qualified under State law to publish legal notices, promptly after its adoption, and shall be recorded in the Ordinance Book of the City and such recording authenticated by the signatures of the Mayor and the City Clerk.

SECTION 19. Effective Date. This Ordinance is hereby determined to be immediately necessary for the preservation of the peace, health and safety of the residents of the City, and is adopted to provide for the adequate operation of the System, which was established under Act 94 and therefore, pursuant to Section 6 of said Act 94, shall be in full force and effect from and after its passage and publication as required by law.

Adopted and signed this 3rd day of February, 2020.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Bailey, Law, Haber, Fear, Pidek, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

Strike Delinquent Personal Property Taxes

Councilmember Bailey said she was happy to see that the amount proposed for write-off was a small percentage of what was originally owed.

Motion by Councilmember Bailey to approve the following resolution authorizing the removal of \$2,490.63 in delinquent personal property taxes from the City tax rolls for years 2010-2013 due to uncollectibility and further authorize the City Treasurer to proceed with the procedure to strike taxes from the appropriate tax rolls for said years:

RESOLUTION NO. 27-2020

AUTHORIZING THE WRITE OFF OF 2010-2013 DELINQUENT PERSONAL PROPERTY TAXES

WHEREAS, delinquent personal property taxes for businesses that were located in the City remain outstanding for the 2010-2013 tax years; and

WHEREAS, per public Act 206 of the State of Michigan, delinquent personal property taxes that have been outstanding for five years may be written off; and

WHEREAS, the Treasurer's office has made a diligent attempt to collect the outstanding balances and believe that the delinquent amounts will not be recovered; and

WHEREAS, the Treasurer's office is requesting City Council to approve the write off of \$2,490.63 in delinquent 2010-2013 personal property ad valorem taxes.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize the write off of \$2,490.63 in delinquent personal property taxes.

SECOND: The Treasurer is authorized to proceed with the procedure to have these taxes stricken from the appropriate tax rolls.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Bailey, Fear, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Eveleth.

NAYS: None.

Fee Schedule Amendment – Marihuana Establishments & Facilities

Motion by Councilmember Pidek to amend the Fee Schedule adding an annual renewal fee for marihuana related establishments as follows:

RESOLUTION NO. 28-2020

AUTHORIZING CHANGES TO THE FEE SCHEDULE ADDING RECREATIONAL MARIHUANA ESTABLISHMENT FEES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to adopt fees related to Adult Use Recreational Establishments to mitigate applications and administrative costs; and

WHEREAS, the City seeks to help defray administrative and enforcement costs associated with the operation of an adult use marihuana establishment through imposition of an annual, nonrefundable fee as listed on the City's Fee Schedule; and

WHEREAS, authority for the enactment of these provisions is set forth in the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the annual renewal fee for a marihuana related establishment or facility is set at \$5,000.00.

SECOND: said changes to be effective immediately.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Pidek, Bailey, Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Law, and Mayor Eveleth.

NAYS: None.

Capital Improvement Plan Adoption

Councilmember Fear noted that the Planning Commission was impressed with the level of planning and detail included in the plan.

Councilmember Pidek inquired whether there were any significant changes to this year's CIP. City Manager Henne indicated there were not, the plan was simply updated.

Motion by Councilmember Pidek to approve the 2020-2026 Capital Improvement Plan as adopted and recommended by the Planning Commission.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Bailey, Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

Joshua D. Adams, DDA/Main Street Director. Owosso Main Street 2020 IMPACT Report.

Downtown Development Authority/Main Street. Minutes of January 8, 2020.

Downtown Historic District Commission. Minutes of January 15, 2020.

Planning Commission. Minutes of January 27, 2020.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, inquired about the status of the remaining medical marijuana provisioning centers, asking how long they had before they needed to open.

Randy Woodworth, 1110 Riverside Drive, noted that the old Trading Post will be a provisioning center and the center in Westown is slowly working to improve their building. He went on to thank the Council for approving the OPRA exemption for his building at 114-116 W. Main Street. He also thanked them for taking time out to serve the community.

Larry Sullivan, 446 Abbott Street, said he was surprised to see the City out trimming trees recently.

Kevin Blair, attorney for Lume, asked if his client could take action to obtain the proper licenses and permissions between now and the effective date of the recreational marijuana establishments ordinance.

Eddie Urban, 601 Glenwood Avenue, said he has lived in Owosso all his life and it is a unique town with lots of positive things going on.

Mayor Pro-Tem Osika commended Woodworth Commercial representative Rick Hebert for the good job he did during the OPRA public hearing held at the last meeting. She went on to remind everyone that the Chocolate Walk will be held this Friday and should be a great event downtown.

Councilmember Bailey announced the chili dinner fund raiser being held for Community Cats at the VFW this Friday. She also noted the spay/neuter event scheduled for later in the week and this weekend's adoption event at Magoo's.

City Manager Henne answered Mr. Blair's question saying the company was free to do everything but open the store before the effective date of the recreational marijuana establishments ordinance.

Councilmember Fear noted that the process for conducting City business is important to her and she hoped that her "No" vote on the emergency ordinance would not be taken as an objection to marijuana businesses but it would be seen as her objection to the process for adopting the ordinance.

Mayor Eveleth thanked everyone at Memorial Healthcare Center for their care and service during his unexpected stay last weekend. He said the hospital is a great asset to the community.

NEXT MEETING

Tuesday, February 18, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Downtown Loan Committee – Bank Representative - term expires June 30, 2021
Historical Commission – 2 terms expire December 31, 2020
Planning Commission – term expires June 30, 2020
Planning Commission – term expires June 30, 2022

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 8:46 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 5, 2020

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Resolution No. 5 for Cedar Street Resurfacing; Special Assessment Roll

RECOMMENDATION:

Approval of Resolution No. 5 which documents the public hearing, finalizes the special assessment roll, and sets the terms of payment.

BACKGROUND:

The public hearing for Special Assessment District No. 2020-01 and the subject project will be conducted on February 18, 2020 bringing us to Step Five as follows:

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Staff recommends authorization of Resolution No. 5 for the following public improvement:

Special Assessment District No. 2020-01
Cedar Street, a Public Street, from South Street to Hampton Avenue

Attachment/s: Cedar Street Resolution No. 5
Cedar Street Assessment Map

RESOLUTION NO.
SPECIAL ASSESSMENT DISTRICT NO. 2020-01
CEDAR STREET
FROM SOUTH STREET TO HAMPTON AVENUE
SPECIAL ASSESSMENT RESOLUTION NO. 5

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

CEDAR STREET FROM SOUTH STREET TO HAMPTON AVENUE
STREET REHABILITATION

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$91,602.81 is hereby confirmed and shall be known as Special Assessment Roll No. 2020-01.
2. Said special assessment roll shall be divided into ten (10) installments, the first of which shall be due and payable on September 1, 2020, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2020.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2020 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

WEST SIDE

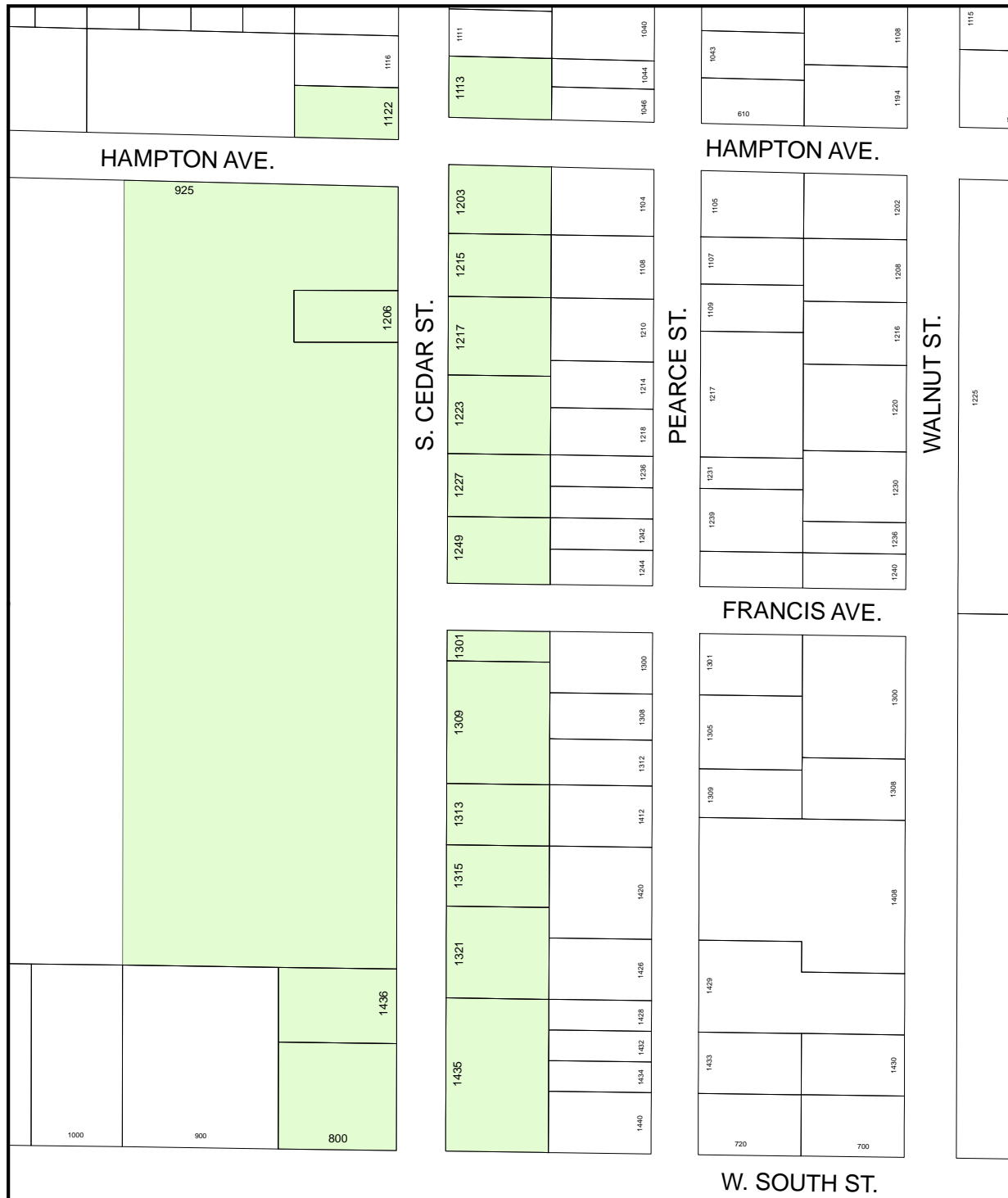
ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
800	W. SOUTH	HANSON, BARBARA J	114-005-004	136	0.75	102.00	\$43.61	\$4,448.22	R1
1436	S CEDAR	OCHODNICKY, TERRY & JUDITH	114-005-005	95	1	95.00	\$43.61	\$4,142.95	R1
925	HAMPTON	OWOSSO PUBLIC SCHOOLS	114-006-008	918	0.75	688.50	\$43.61	\$30,025.49	R1
1206	S CEDAR	LONG, RONALD	114-006-007	66	1	66.00	\$43.61	\$2,878.26	R1
1122	S CEDAR	MOSKAL PHILLIP	114-006-001	52	0.75	39.00	\$43.61	\$1,700.79	R1
				1267		990.50		\$43,195.71	

EAST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
1435	S CEDAR	HARRAND, RICHARD	270-000-162	195	0.75	146.25	\$43.61	\$6,377.96	R2
1321	S CEDAR	SCHAFER, DENNIS L	270-000-163	117	1	117.00	\$43.61	\$5,102.37	R2
1315	S CEDAR	TEJKL, MICHAEL W	270-000-025	78	1	78.00	\$43.61	\$3,401.58	R2
1313	S CEDAR	CROWE PROPERTIES, LLC	270-000-024	78	1	78.00	\$43.61	\$3,401.58	R2
1309	S CEDAR	LAWRENCE, ALAN R & KAREN A	270-000-022	156	1	156.00	\$43.61	\$6,803.16	R2
1301	S CEDAR	HOENSHELL, SCOTT	270-000-021	39	0.75	29.25	\$43.61	\$1,275.59	R2
1249	S CEDAR	REED, ANNA M	270-000-020	85	0.75	63.75	\$43.61	\$2,780.14	R2
1227	S CEDAR	MARTIN LARRY R	270-000-018	80	1	80.00	\$43.61	\$3,488.80	R2
1223	S CEDAR	MOWEN, DANIEL T	270-000-016	100	1	100.00	\$43.61	\$4,361.00	R2
1217	S CEDAR	WADLINGTON, IRVING H & BETTY J	270-000-013	100	1	100.00	\$43.61	\$4,361.00	R2
1215	S CEDAR	NESBIT KYLE W & SAMANTHA J	270-000-012	80	1	80.00	\$43.61	\$3,488.80	R2
1203	S CEDAR	BOUGHNER, PATRICK A & CYNTH	270-000-011	88	0.75	66.00	\$43.61	\$2,878.26	R2
1113	S CEDAR	WALLHEAD, DAVID G	270-000-010	21	0.75	15.75	\$43.61	\$686.86	R1
				1217		1110.00		\$48,407.10	

TOTAL ASSESSABLE FRONT FOOTAGE

2100.50



City of Owosso

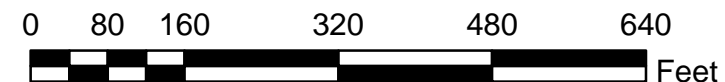
Proposed Special Assessment

S. Cedar St.
from South St. to Hampton Ave.



Legend

- Special Assessment Parcels
- City Parcels
- 501 Street Address Number



1 inch = 200 feet

**POST BID ASSESSMENT CALCULATIONS
CEDAR STREET**

S CEDAR STREET FROM SOUTH ST TO HAMPTON AVE

SPECIAL ASSESSMENT ROLL NO. 2020-01

RESO 5

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$287,300.88
TOTAL ASSESSABLE FRONT FEET	2100.50

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$287,300.88	\$287,300.88	
CITY SHARE $\geq 60\%$	\$195,704.40	\$173,721.89	
PROPERTY SHARE @ $\leq 40\%$	\$91,596.48	\$113,578.99	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/2100.5	\$43.61	\$54.07	
TOTAL FRONT FEET PER TYPE	2100.50	0.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$91,596.48	\$0.00	\$91,596.48

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$43,195.71
EAST SIDE	\$48,407.10
TOTAL SPECIAL ASSESSMENT	<u>\$91,602.81</u>

**ENGINEER'S ESTIMATE - POST BID
CEDAR STREET**

21-Jan-20

RESO 5

S CEDAR STREET FROM SOUTH TO HAMPTON ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max \$36,800 (Road and Storm)	LSUM	0.6	\$ 36,800.00	\$ 22,080.00	\$ 22,080.00	\$ 13,248.00	\$ 8,832.00	\$ 8,832.00
Dr Structure, Rem	EA	16	\$ 448.00	\$ 7,168.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	FT	955	\$ 4.70	\$ 4,488.50		\$ -	\$ -	\$ -
Curb and Gutter, Rem	FT	1048	\$ 5.80	\$ 6,078.40	\$ 6,078.40	\$ 3,647.04	\$ 2,431.36	\$ 2,431.36
Pavt, Rem	SYD	75	\$ 8.50	\$ 637.50	\$ 637.50	\$ 382.50	\$ 255.00	\$ 255.00
Sidewalk, Rem	SYD	133	\$ 13.00	\$ 1,729.00		\$ -	\$ -	\$ -
Embankment, CIP	CYD	66	\$ 4.70	\$ 310.20		\$ -	\$ -	\$ -
Subbase, CIP	CYD	17	\$ 28.50	\$ 484.50		\$ -	\$ -	\$ -
Excavation, Earth	CYD	1750	\$ 17.50	\$ 30,625.00		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	CYD	50	\$ 30.00	\$ 1,500.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	EA	12	\$ 104.00	\$ 1,248.00	\$ 1,248.00	\$ 748.80	\$ 499.20	\$ 499.20
Aggregate Base, 8 inch, Modified	SYD	4860	\$ 14.00	\$ 68,040.00				
Maintenance Gravel	TON	30	\$ 36.50	\$ 1,095.00	\$ 1,095.00	\$ 657.00	\$ 438.00	\$ 438.00
Geotextile, Separator	SYD	4860	\$ 1.80	\$ 8,748.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	FT	279	\$ 64.00	\$ 17,856.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	FT	676	\$ 65.00	\$ 43,940.00		\$ -	\$ -	\$ -
Sewer Bulkhead, 12 inch	EA	3	\$ 211.00	\$ 633.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	EA	5	\$ 174.00	\$ 870.00	\$ 870.00	\$ 522.00	\$ 348.00	\$ 348.00
Dr Structure Cover, Adj, Case 1	EA	7	\$ 525.00	\$ 3,675.00	\$ 3,675.00	\$ 2,205.00	\$ 1,470.00	\$ 1,470.00
Dr Structure Cover, EJ 1040 w/ Vented Gasket Sealed Cover	EA	5	\$ 737.00	\$ 3,685.00	\$ 3,685.00	\$ 2,211.00	\$ 1,474.00	\$ 1,474.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	EA	5	\$ 770.00	\$ 3,850.00	\$ 3,850.00	\$ 2,310.00	\$ 1,540.00	\$ 1,540.00
Dr Structure Cover, EJ 7000	EA	14	\$ 916.00	\$ 12,824.00	\$ 12,824.00	\$ 7,694.40	\$ 5,129.60	\$ 5,129.60
Dr Structure 36 inch dia, Modified	EA	12	\$ 1,895.00	\$ 22,740.00		\$ -	\$ -	\$ -
Dr Structure 48 inch dia, Modified	EA	4	\$ 2,950.00	\$ 11,800.00		\$ -	\$ -	\$ -
Dr Structure 60 inch dia, Modified	EA	1	\$ 4,090.00	\$ 4,090.00		\$ -	\$ -	\$ -
Dr Structure, Add Depth of 48 inch dia, 8 foot to 15 foot	FT	1	\$ 355.00	\$ 355.00		\$ -	\$ -	\$ -
HMA Surface, Rem	SYD	4860	\$ 2.30	\$ 11,178.00	\$ 11,178.00	\$ 6,706.80	\$ 2,235.60	\$ 3,353.40
Hand Patching	TON	5	\$ 126.00	\$ 630.00	\$ 630.00	\$ 378.00	\$ 252.00	\$ 252.00
HMA, 3E3 @ 3.75"	TON	1097	\$ 84.00	\$ 92,148.00	\$ 92,148.00	\$ 55,288.80	\$ 19,658.24	\$ 36,859.20
HMA, 5E3 @2.0"	TON	589	\$ 91.50	\$ 53,893.50	\$ 53,893.50	\$ 32,336.10	\$ 21,557.40	\$ 21,557.40
HMA Approach	TON	10	\$ 84.00	\$ 840.00	\$ 840.00	\$ 504.00	\$ 336.00	\$ 336.00
Cement	TON	1	\$ 201.00	\$ 201.00	\$ 201.00	\$ 120.60	\$ 80.40	\$ 80.40
Saw Cutting	FT	100	\$ 3.50	\$ 350.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	SYD	70	\$ 44.00	\$ 3,080.00		\$ -	\$ -	\$ -
Approach, CI II, LM	TON	10	\$ 58.50	\$ 585.00	\$ 585.00	\$ 351.00	\$ 234.00	\$ 234.00
Curb and Gutter, Conc, Det F4, Modified	FT	1048	\$ 20.50	\$ 21,484.00	\$ 21,484.00	\$ 12,890.40	\$ 8,593.60	\$ 8,593.60
Detectable Warning Surface, Modified	FT	40	\$ 80.50	\$ 3,220.00		\$ -	\$ -	\$ -
Sidewalk Ramp, Conc, 7 inch	SFT	772	\$ 6.80	\$ 5,249.60		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	SFT	300	\$ 4.10	\$ 1,230.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	SFT	150	\$ 4.90	\$ 735.00		\$ -	\$ -	\$ -
Sanitary Serv Conflict	EA	3	\$ 1,525.00	\$ 4,575.00		\$ -	\$ -	\$ -
Abandoned Gas Main Conflict	EA	5	\$ 312.00	\$ 1,560.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Furn & Oper	EA	8	\$ 106.00	\$ 848.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	EA	20	\$ 93.50	\$ 1,870.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Furn & Oper	EA	1	\$ 749.00	\$ 749.00		\$ -	\$ -	\$ -
Minor Traf Devices	LSUM	0.6	\$ 4,025.00	\$ 2,415.00	\$ 2,415.00	\$ 1,449.00	\$ 966.00	\$ 966.00
Plastic Drum, High Intensity, Furn & Oper	EA	55	\$ 25.00	\$ 1,375.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn & Oper	SFT	181	\$ 4.10	\$ 742.10		\$ -	\$ -	\$ -
Turf Establishment, Performance	SYD	355	\$ 6.30	\$ 2,236.50		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Cross Walk	FT	220	\$ 4.60	\$ 1,012.00		\$ -	\$ -	\$ -
Audio Visual Filming	LSUM	0.6	\$ 1,260.00	\$ 756.00		\$ -	\$ -	\$ -
SUB TOTALS				\$ 493,512.80	\$ 239,417.40	\$ 143,650.44	\$ 76,330.40	\$ 94,649.16

**ENGINEER'S ESTIMATE - POST BID
CEDAR STREET**

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
ENGINEERING AT 15% ASSESSABLE COST				\$ 74,026.92	\$ 35,912.61	\$ 21,547.57	\$ 11,449.56	\$ 14,197.37
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 24,675.64	\$ 11,970.87	\$ 7,182.52	\$ 3,816.52	\$ 4,732.46
GRAND TOTALS				\$ 592,215.36	\$ 287,300.88	\$ 172,380.53	\$ 91,596.48	\$ 113,578.99



Cedar Street Special Assessment

Cedar Street Condition

Hampton St to South St

NAME	CEDAR	CEDAR
FROM	W. SOUTH ST.	FRANCIS
TO	FRANCIS	HAMPTON
LENGTH	726	593
YRPAVE	1972	1966
PASER 2014	3	3
PASER 2017	3	3
MINIMUM TREATMENT	REHABILITATION	REHABILITATION

Cedar Street Traffic Count

Hampton to South

NAME	CEDAR	CEDAR
FROM	W. SOUTH ST.	FRANCIS
TO	FRANCIS	HAMPTON
CLASS	MAJOR	MAJOR
ADT	368	507
ADTDATE	9/2/2015	6/2/2008

NOTE: Traffic counts are used to determine a road's engineering needs (strength of the road) rather than the necessity of a project.

Cedar Street

Hampton to South

Total Project Cost	Assessment-Eligible Portion
\$592,215.36	\$287,300.88

Assessment-Eligible Cost Responsibilities

Total Eligible Cost	City Share	Residential Share (\$43.61/ft)	Commercial Share (\$0/ft)
\$287,300.88	\$192,922.33	\$94,378.55	\$0
100%	67%	33%	0%
2100.5'		2100.5'	0'

Total Project Cost Responsibility Breakdown

Grand Total Cost	City Share (Assessment Cost + At Large)	Residential Share	Commercial Share
100%	84%	16%	0%



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 5, 2020

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Resolution No. 5 for Clark Avenue Resurfacing; Special Assessment Roll

RECOMMENDATION:

Approval of Resolution No. 5 which documents the public hearing, finalizes the special assessment roll, and sets the terms of payment.

BACKGROUND:

The public hearing for Special Assessment District No. 2020-02 and the subject project will be conducted on February 18, 2020 bringing us to Step Five as follows:

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Staff recommends authorization of Resolution No. 5 for the following public improvement:

Special Assessment District No. 2020-02
Clark Avenue, a Public Street, from Oliver Street to King Street

Attachment/s: Clark Avenue Resolution No. 5
Clark Avenue Assessment Map

RESOLUTION NO.
SPECIAL ASSESSMENT DISTRICT NO. 2020-02
CLARK AVENUE
FROM OLIVER STREET TO KING STREET
SPECIAL ASSESSMENT RESOLUTION NO. 5

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

CLARK AVENUE FROM OLIVER STREET TO KING STREET
STREET REHABILITATION

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$51,598.52 is hereby confirmed and shall be known as Special Assessment Roll No. 2020-02.
2. Said special assessment roll shall be divided into ten (10) installments, the first of which shall be due and payable on September 1, 2020, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2020.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2020 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

CLARK AVE FROM OLIVER TO KING

SPECIAL ASSESSMENT DISTRICT NO. 2020-02 ROLL

RESO 5

WEST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
800	W OLIVER	VALASEK, ROBERT E & KATHY M	670-002-016	132	0.75	99.00	\$33.32	\$3,298.68	R1
515	CLARK	PATTERSON ELEANOR S	670-002-015	80.5	1	80.50	\$33.32	\$2,682.26	R1
523	CLARK	VANEPPS, MARK & BRENDA	670-002-013	66	1	66.00	\$33.32	\$2,199.12	R1
529	CLARK	COMRIE, DANIEL A & SUEANN	670-002-012	66	1	66.00	\$33.32	\$2,199.12	R1
603	CLARK	HENRY, ROSALYN A LIVING TRUST	670-002-010	132	1	132.00	\$33.32	\$4,398.24	R1
607	CLARK	HENRY, ROSALYN A LIVING TRUST	670-002-008	66	1	66.00	\$33.32	\$2,199.12	R1
609	CLARK	YOUNG, ANDREW V & BARBARA J	670-002-007	66	1	66.00	\$33.32	\$2,199.12	R1
615	CLARK	IHILEVICH, SUZANNE	670-002-005	66	1	66.00	\$33.32	\$2,199.12	R1
625	CLARK	SCHLUCKEBIER KELLY	670-002-004	66	1	66.00	\$33.32	\$2,199.12	R1
805	W KING	BOND, DAVID M & KATHY L	670-002-001	132	0.75	99.00	\$33.32	\$3,298.68	R1
				872.5		806.50		\$26,872.58	

EAST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
728	W OLIVER	LUPU, TAVI M	660-003-008	120.1	0.75	90.08	\$33.32	\$3,001.30	R1
516	CLARK	TAP ENTERPRISES, INC	660-003-009	58	1	58.00	\$33.32	\$1,932.56	R1
522	CLARK	SCHINDLER, KEITH, ET AL	660-003-010	66	1	66.00	\$33.32	\$2,199.12	R1
721	LEE	KURTZ, THOMAS E & ATHENA S	660-003-011	66	0.75	49.50	\$33.32	\$1,649.34	R1
600	CLARK	JONES, MATHEW P & INITA L	670-001-016	66	0.75	49.50	\$33.32	\$1,649.34	R1
610	CLARK	FLIPPONE, NICOLE	670-001-015	66	1	66.00	\$33.32	\$2,199.12	R1
620	CLARK	BURROUGHS, LAURA	670-001-014	66	1	66.00	\$33.32	\$2,199.12	R1
622	CLARK	KILEY, SHAWN	670-001-011	66	1	66.00	\$33.32	\$2,199.12	R1
626	CLARK	PRESCOTT, DAVID E & LISA M	670-001-010	66	1	66.00	\$33.32	\$2,199.12	R1
630	CLARK	BACK, WILLIAM H & LINN M TRUST	670-001-007	66	1	66.00	\$33.32	\$2,199.12	R1
636	CLARK	LAB ERIC P & FORMAN SIERRA L	670-001-006	132	0.75	99.00	\$33.32	\$3,298.68	R1
				838.1		742.08		\$24,725.94	

TOTAL ASSESSABLE FRONT FOOTAGE

1548.58



City of Owosso

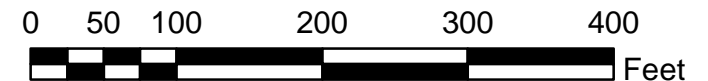
Proposed Special Assessment

Clark Street
from King St. to Oliver St.



Legend

-  Special Assessment Parcels
-  City Parcels
- 501 Street Address Number



1 inch = 132 feet



**POST BID ASSESSMENT CALCULATIONS
CLARK AVENUE**

CLARK AVENUE FROM OLIVER TO KING

SPECIAL ASSESSMENT DISTRICT NO. 2020-02 ROLL

RESO 5

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$145,889.76
TOTAL ASSESSABLE FRONT FEET	1548.58

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$145,889.76	\$145,889.76	
CITY SHARE $\geq 60\%$	\$94,292.93	\$88,298.35	
PROPERTY SHARE @ $\leq 40\%$	\$51,596.83	\$57,591.41	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/1548.58	\$33.32	\$37.19	
TOTAL FRONT FEET PER TYPE	1548.58	0.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$51,596.83	\$0.00	\$51,596.83

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$26,872.58
EAST SIDE	\$24,725.94
TOTAL SPECIAL ASSESSMENT	<u>\$51,598.52</u>

**ENGINEER'S ESTIMATE - POST BID
CLARK AVENUE**

21-Jan-20

RESO 5

CLARK AVENUE FROM OLIVER ST TO KING ST ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max \$36,800 (Road and Storm)	LSUM	0.4	\$ 36,800.00	\$ 14,720.00	\$ 14,720.00	\$ 8,832.00	\$ 5,888.00	\$ 5,888.00
Dr Structure, Rem	EA	2	\$ 448.00	\$ 896.00		\$ -	\$ -	\$ -
Curb and Gutter, Rem	FT	1005	\$ 5.80	\$ 5,829.00	\$ 5,829.00	\$ 3,497.40	\$ 2,331.60	\$ 2,331.60
Pavt, Rem	SYD	162	\$ 8.50	\$ 1,377.00	\$ 1,377.00	\$ 826.20	\$ 550.80	\$ 550.80
Sidewalk, Rem	SYD	231	\$ 13.00	\$ 3,003.00		\$ -	\$ -	\$ -
Embankment, CIP	CYD	45	\$ 4.70	\$ 211.50		\$ -	\$ -	\$ -
Subbase, CIP	CYD	39	\$ 28.50	\$ 1,111.50		\$ -	\$ -	\$ -
Excavation, Earth	CYD	615	\$ 17.50	\$ 10,762.50		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	CYD	50	\$ 30.00	\$ 1,500.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	EA	5	\$ 104.00	\$ 520.00	\$ 520.00	\$ 312.00	\$ 208.00	\$ 208.00
Aggregate Base, 8 inch, Modified	SYD	2496	\$ 14.00	\$ 34,944.00				
Maintenance Gravel	TON	30	\$ 36.50	\$ 1,095.00	\$ 1,095.00	\$ 657.00	\$ 438.00	\$ 438.00
Geotextile, Separator	SYD	2496	\$ 1.80	\$ 4,492.80		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	FT	93	\$ 64.00	\$ 5,952.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	FT	593	\$ 65.00	\$ 38,545.00		\$ -	\$ -	\$ -
Sewer Bulkhead, 12 inch	EA	2	\$ 211.00	\$ 422.00		\$ -	\$ -	\$ -
Sewer Tap, 12 inch	EA	1	\$ 205.00	\$ 205.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	EA	2	\$ 174.00	\$ 348.00	\$ 348.00	\$ 208.80	\$ 139.20	\$ 139.20
Dr Structure Cover, Adj, Case 1	EA	3	\$ 525.00	\$ 1,575.00	\$ 1,575.00	\$ 945.00	\$ 630.00	\$ 630.00
Dr Structure Cover, EJ 1040 w/ Vented Gasket Sealed Cover	EA	3	\$ 737.00	\$ 2,211.00	\$ 2,211.00	\$ 1,326.60	\$ 884.40	\$ 884.40
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	EA	2	\$ 770.00	\$ 1,540.00	\$ 1,540.00	\$ 924.00	\$ 616.00	\$ 616.00
Dr Structure Cover, EJ 7000	EA	4	\$ 916.00	\$ 3,664.00	\$ 3,664.00	\$ 2,198.40	\$ 1,465.60	\$ 1,465.60
Dr Structure 36 inch dia, Modified	EA	4	\$ 1,895.00	\$ 7,580.00		\$ -	\$ -	\$ -
Dr Structure 48 inch dia, Modified	EA	2	\$ 2,950.00	\$ 5,900.00		\$ -	\$ -	\$ -
HMA Surface, Rem	SYD	2496	\$ 2.30	\$ 5,740.80	\$ 5,740.80	\$ 3,444.48	\$ 1,148.16	\$ 1,722.24
Hand Patching	TON	5	\$ 126.00	\$ 630.00	\$ 630.00	\$ 378.00	\$ 126.00	\$ 189.00
HMA, 2C @ 3.5"	TON	454	\$ 84.00	\$ 38,136.00	\$ 38,136.00	\$ 22,881.60	\$ 10,896.00	\$ 15,254.40
HMA, 5E3 @1.5"	TON	227	\$ 91.50	\$ 20,770.50	\$ 20,770.50	\$ 12,462.30	\$ 8,308.20	\$ 8,308.20
HMA Approach	TON	5	\$ 84.00	\$ 420.00	\$ 420.00	\$ 252.00	\$ 168.00	\$ 168.00
Cement	TON	1	\$ 201.00	\$ 201.00	\$ 201.00	\$ 120.60	\$ 80.40	\$ 80.40
Saw Cutting	FT	100	\$ 3.50	\$ 350.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	SYD	150	\$ 44.00	\$ 6,600.00		\$ -	\$ -	\$ -
Approach, CI II, LM	TON	10	\$ 58.50	\$ 585.00	\$ 585.00	\$ 351.00	\$ 234.00	\$ 234.00
Curb and Gutter, Conc, Det F4, Modified	FT	1005	\$ 20.50	\$ 20,602.50	\$ 20,602.50	\$ 12,361.50	\$ 8,241.00	\$ 8,241.00
Detectable Warning Surface, Modified	FT	30	\$ 80.50	\$ 2,415.00		\$ -	\$ -	\$ -
Sidewalk Ramp, Conc, 7 inch	SFT	838	\$ 6.80	\$ 5,698.40		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	SFT	1004	\$ 4.10	\$ 4,116.40		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	SFT	536	\$ 4.90	\$ 2,626.40		\$ -	\$ -	\$ -
Sanitary Serv Conflict	EA	2	\$ 1,525.00	\$ 3,050.00		\$ -	\$ -	\$ -
Abandoned Gas Main Conflict	EA	5	\$ 312.00	\$ 1,560.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Furn & Oper	EA	3	\$ 106.00	\$ 318.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	EA	10	\$ 93.50	\$ 935.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Furn & Oper	EA	1	\$ 749.00	\$ 749.00		\$ -	\$ -	\$ -
Minor Traf Devices	LSUM	0.4	\$ 4,025.00	\$ 1,610.00	\$ 1,610.00	\$ 966.00	\$ 644.00	\$ 644.00
Plastic Drum, High Intensity, Furn & Oper	EA	40	\$ 25.00	\$ 1,000.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn & Oper	SFT	110	\$ 4.10	\$ 451.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	SYD	336	\$ 6.30	\$ 2,116.80		\$ -	\$ -	\$ -
Audio Visual Filming	LSUM	0.4	\$ 1,260.00	\$ 504.00		\$ -	\$ -	\$ -
SUB TOTALS				\$ 269,590.10	\$ 121,574.80	\$ 72,944.88	\$ 42,997.36	\$ 47,992.84

**ENGINEER'S ESTIMATE - POST BID
CLARK AVENUE**

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
ENGINEERING AT 15% ASSESSABLE COST				\$ 40,438.52	\$ 18,236.22	\$ 10,941.73	\$ 6,449.60	\$ 7,198.93
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 13,479.51	\$ 6,078.74	\$ 3,647.24	\$ 2,149.87	\$ 2,399.64
GRAND TOTALS				\$ 323,508.12	\$ 145,889.76	\$ 87,533.86	\$ 51,596.83	\$ 57,591.41



Clark Avenue Special Assessment

Clark Street Condition

Oliver to King

NAME	CLARK	CLARK
FROM	W. OLIVER	LEE
TO	LEE	W. KING
LENGTH	376	594
YRPAVE	1975	1975
PASER 2014	4	4
PASER 2017	4	4
MINIMUM TREATMENT	REHABILITATION	REHABILITATION

Clark Street Traffic Count

Oliver to King

NAME	CEDAR	CEDAR
FROM	W. SOUTH ST.	FRANCIS
TO	FRANCIS	HAMPTON
CLASS	MAJOR	MAJOR
ADT	368	507
ADTDATE	9/2/2015	6/2/2008

NOTE: Traffic counts are used to determine a road's engineering needs (strength of the road) rather than the necessity of a project.

Clark Street

Oliver to King

Total Project Cost	Assessment-Eligible Portion
\$323,828.40	\$168,181.20

Assessment-Eligible Cost Responsibilities

Total Eligible Cost	City Share	Residential Share (\$33.32/ft)	Commercial Share (\$0/ft)
\$168,181.20	\$116,582.68	\$51,598.52	\$0
100%	69%	31%	0%
1548.58'		1548.58'	0'

Total Project Cost Responsibility Breakdown

Grand Total Cost	City Share (Assessment Cost + At Large)	Residential Share	Commercial Share
100%	84%	16%	0%

How we arrive at price per linear foot

- Calculated based on:
 - Width of street
 - Thickness of asphalt to be applied (inches)
 - And removal of old existing
 - Curb and gutter replacement/repair
 - And removal of old existing
 - Driveways (if needed)
 - What is NOT included in assessments
 - *Utility replacements: Water, Sewer, Storm*
 - *Road base material and placement*
 - *Sidewalks*
 - *Driveway openings*



301 W MAIN ST • OWOSSO, MI 48867-2958 • 989-725-0555 • FAX 989-723-8854

DATE: February 12, 2020

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Proposed Revision of Sec. 29-48 of the Code re: Streets Right of Way (ROW) Permit

RECOMMENDATION:

Conduct first reading and set a public hearing for Monday, March 2, 2020 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 29, Streets, Sidewalks and Other Public Places, Article II, Streets, Division 2, Permits, Sec. 29-48, *Performance bond*, of the Code of Ordinances of the City of Owosso to remove the cash deposit option in lieu of a bond.

BACKGROUND:

The long standing practice for issuing street ROW permits to contractors has involved the receipt of cash in the form of a \$50.00 check, which was returned after satisfactory completion of work involving excavations within the street ROW. This \$50.00 surety is not sufficient to guarantee acceptable restoration of streets, and involves another monetary transaction that is costly in staff hours to process.

Section 29-48 is hereby requested to be amended, eliminating the option of providing a cash deposit versus issuance of a performance bond and establishing new surety amounts.

FISCAL IMPACTS:

None

Document originated by: Glenn M. Chinavare, Director of Public Services & Utilities

Attachment: (1) Resolution

RESOLUTION NO.

**FIRST READING & SET A PUBLIC HEARING FOR
AN ORDINANCE AMENDING SECTIONS 29-48, PERFORMANCE BOND,
OF THE CODE OF ORDINANCES
TO REMOVE THE CASH DEPOSIT IN LIEU OF PERFORMANCE BOND OPTION**

WHEREAS, the Council of the City of Owosso adopted Ordinance No. 474 on May 22, 1990 establishing regulations governing the performance of work under, over, or upon any City street by an outside person, firm, or corporation; and

WHEREAS, the Director of Public Services requests to revise Section 29-48 of Article II Streets, by removing certain language eliminating cash deposits in lieu of performance bonds, and proposing new performance bond surety amounts; and

WHEREAS, the City Council has established a long-term practice of holding a public hearing to hear all interested persons regarding any and all proposed ordinance amendments.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. Section 29-48. *Performance bond*, of Chapter 29, Streets, Sidewalks and Other Public Places, Article II, *Streets*, Division 2, Permits, is hereby amended to read:

Sec. 29-48. - Performance bond.

- (a) As a prerequisite to the issuance of a permit for which application has been made under this article, the person, firm or corporation to whom or which the permit is to be issued shall file a bond with such sureties and in such amount as ~~are acceptable to the city~~ **shown in the chart below** and conditioned upon the following:
- (1) Complete and acceptable performance of the work authorized and covered by the permit;
 - (2) Complete and acceptable performance of the conditions contained in the application for the permit; and
 - (3) Compliance with all requirements of state, county and local laws and regulations.

Amount	Type of Work
\$2,000	Any work that does not require a street cut (driveway approach, sewer line repair, water line repair with work exclusively behind the curb)
\$5,000	Any work that requires a street cut (sewer repair in street)

- ~~(b) In lieu of the foregoing bond requirement, the person, firm or corporation to whom or which the permit is to be issued may make a cash deposit conditioned upon the same terms and conditions as apply to a bond with sureties as above provided. The amount of such cash deposit shall be determined by the city engineer, but in no case shall the cash deposit be less than the amount of the bond with sureties which would otherwise be required. Six (6) months after completion of the work for which a permit is issued, whether such work is done by the person, firm or corporation to whom or which the permit is issued, the city or any other person or entity, any remaining unexpended portions of the cash deposit shall be refunded.~~
- (b) The bond shall be submitted once per calendar year. If all work performed during the permit year is satisfactory and in accordance with applicable rules and regulations, the bond shall be returned at the end of the calendar and/or permit year. Failure to comply with the applicable rules and regulations, as well as satisfactory restoration requirements, shall result in drawing**

on the performance bond in the amounts of actual cost for the City of Owosso to make repairs, plus a \$100 administration fee.

- (c) In any case where the amount of the bond ~~or the cash deposit~~ does not cover all costs and expenses of the city in the completion of the work authorized and covered by the permit, the deficit shall be paid by the person, firm or corporation to whom or which the permit is issued.

SECTION 2. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. PUBLIC HEARING. A public hearing is set for Monday, March 2, 2020 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: February 13, 2020

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1434

Doug McLaughlin-Williams, Lume Store Manager, is requesting a lot closure for the Grand Opening of Green Sunrise Products Recreational Marihuana Facility.

LOCATION:

The southwest corner of City Parking Lot #10
Located between N. Park and N. Saginaw Streets

DATE/TIME:

2/24/20 – 2/29/20
7:00 am – 10:00 pm

INSURANCE:

Marsh & McLennan Agency LLC
15415 Middlebelt Road
Livonia, MI 48154

The Public Safety Department has issued Traffic Control Order No. 1434 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1434

2/13/20

9:30 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Lot closure

LOCATION OF CONTROL

City Parking Lot #10

The southwest corner of the “Comstock Parking Lot”
Located between N. Park and N. Saginaw Streets

EVENT:

Grand Opening
Recreational Marihuana Retail Facility

February 24 – 29, 2020: 7:00 am – 10:00 pm

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: _____ Date: _____

Primary Contact Person

Name: _____

Title: _____

Address: _____

Phone: _____

Requested Date(s): _____ Requested Hours: _____

Area Requested (Parking Lot - Parade Route): _____

Detailed description of the use for which the request is made: _____

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☐ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....
Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 15415 Middlebelt Road Livonia MI 48154		CONTACT NAME: Melanie Vesey, CIC, AAI, LIC, CISR PHONE (A/C, No, Ext): 734-525-2454 E-MAIL ADDRESS: mvesey@mma-mi.com		FAX (A/C, No): 734-525-0612
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Kinsale Insurance Company		38920
INSURED Green Sunrise Products, LLC dba: Lume Cannabis Co. 769 Chicago Rd. Troy MI 48083		GREENSUNRI		
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 38139385**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			0100062418	2/19/2019	2/19/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			0100062418	9/12/2019	2/19/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Location: 116 N. Washington St. Owosso MI, 48867

Re: City Parking Lot #10

The City of Owosso is included as an additional insured for general liability coverage to the extent provided in the attached form# CAN5001.

CERTIFICATE HOLDER**CANCELLATION**City of Owosso
301 W. Main St.
Owosso MI 48867

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - STATE OR POLITICAL SUBDIVISION

<i>Attached To and Forming Part of Policy</i> 0100062418-1	<i>Effective Date of Endorsement</i> 02/19/2019 12:01AM at the Named Insured address shown on the Declarations	<i>Named Insured</i> Green Sunrise Products LLC
<i>Additional Premium:</i> \$0	<i>Return Premium:</i> \$0	

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE

- A. **SECTION II- WHO IS AN INSURED** is amended to include any state or other political subdivision that lawfully grants a license or permit to you, when it is required as a condition of such license or permit that the state or other political subdivision be named as Additional Insured on this policy. Such state or other political subdivision is included as an Additional Insured, but only with respect to vicarious liability imposed on the Additional Insured arising out of the operations performed by you or on your behalf for which the state or political division has issued a permit.
- B. The insurance provided to the Additional Insured under this endorsement is limited as follows:
1. This insurance does not apply to any:
 - a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the sole negligence of the Additional Insured or employees of the Additional Insured; or
 - b. "Bodily injury", "property damage" or "personal and advertising injury" to any employee of the Named Insured or to any obligation of the Additional Insured to indemnify another because of damages arising out of such injury or damage.
 2. Where there is no duty to defend the Named Insured, there is no duty to defend the Additional Insured. Where there is no duty to indemnify the Named Insured, there is no duty to indemnify the Additional Insured.
- C. Duties of the Additional Insured in the event of "occurrence", offense, claim or "suit":
1. The Additional Insured must promptly give notice of an "occurrence" an offense which may result in a claim, a claim which is made or a "suit", to any other insurer which has insurance for a loss to which this insurance may apply.
 2. The Additional Insured must promptly tender the defense of any claim made or "suit" to any other insurer which also issued insurance to the Additional Insured as a Named Insured or to which the Additional Insured may qualify as an Additional Insured for a loss to which this insurance may apply.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.



Himburg St

Himburg St

Himburg St

N Park St

N Saginaw St

N Saginaw St

N Park St

N Park St

Grille



N Saginaw St

N Saginaw St





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 10, 2020

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Amendment No. 1 Contract Award for 2019 City Tree Removal Services

RECOMMENDATION:

Approval of Amendment No. 1 to the contract with J&M Tree Service of Flint, Michigan, for the tree removal services, in the amount of \$6,000.00.

BACKGROUND:

City Council approved the tree removal services contract with J&M Tree Service at its regular scheduled council meeting of September 16, 2019, in the amount of \$30,200.00 plus contingency in the amount of \$8,000.00. Staff expects the entire amount of \$38,200.00 to be expended for tree removal services in residential areas throughout the city by March 2020.

On-going flooding in the southwest section of the city has given immediate concern for clearing of the Owosso Drain, which requires removal of trees within a 20 foot wide by 700 foot city easement and additional funds to complete this work.

FISCAL IMPACTS:

The additional services requested in the amount of \$6,000.00 will be paid from major street fund account 202-480-818.000.

RESOLUTION NO.

**APPROVAL OF AMENDMENT NO. 1 TO J&M TREE SERVICE OF FLINT,
MICHIGAN FOR CONTRACTED TREE REMOVAL SERVICES**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that additional tree removal services are required within a street right of way and easement, to avoid risks of flooding and property damage to the general public; and

WHEREAS, the city of Owosso has solicited a proposal from Forrest M. Spitzer d/b/a J&M Tree Service to perform additional tree removal services to address the risk of flooding and property damage in the southwest section of the city of Owosso, and

WHEREAS, Forrest M. Spitzer d/b/a J&M Tree Service has offered to provide the additional tree removal services in the amount of \$6,000.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the tree removal services contract with Forrest M. Spitzer d/b/a J&M Tree Service of Flint, Michigan to remove additional trees within a street right of way and easement in the amount of \$6,000.00.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document attached as Amendment No. 1 contract for services between the city of Owosso, Michigan and Forrest M. Spitzer d/b/a J&M Tree Service in the amount of \$6,000.00.
- THIRD: The accounts payable department is authorized to pay Forrest M. Spitzer d/b/a J&M Tree Service for work satisfactorily completed in the amount of \$30,200.00, plus contingency work in the amount of \$8,000.00, and Amendment No. 1 in the amount of \$6,000.00 for a total of \$44,200.00.
- FOURTH: The above expenses shall be paid from accounts 202/203-480-818.000.

**AMENDMENT NO. 1 TO
A CONTRACT FOR SERVICES WITH
FORREST M. SPITZER D/B/A J & M TREE SERVICE
FOR THE 2019-20 TREE REMOVAL PROGRAM**

This amendment is attached and made part of the contract for services for the 2019-20 Tree Removal Program, authorized by City Council September 16, 2019, between the city of Owosso, Michigan (City) and Forrest M. Spitzer d/b/a J & M Tree Service (Contractor).

2019-20 TREE REMOVAL PROGRAM

PROJECT SCOPE OF WORK

The project scope of work is increased as stated in the attached document: The Chestnut Ditch & Chestnut Street Right-of-Way.

SCHEDULE

The schedule for the project is amended as follows:

All work is to be completed by July 1, 2020.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date first above written.

For the Contractor:

By: _____

Its: _____

By: _____

Its: _____

Executed: _____, 2020

For the City:

By: _____
Christopher T. Eveleth, Mayor

By: _____
Amy K. Kirkland, City Clerk

Executed: _____, 2020

**CONTRACTUAL BID
J & M TREE SERVICE**

**4618 MILTON DR
FLINT, MICHIGAN 48507
PHONE (810) 238-3234 FAX (810) 743-6338**

Forrest@Jmtreeservice85.comcastbiz.net www.jmtreeservice.com

Jan 24, 2020

City of Owosso
301 W Main St
Owosso, MI 48867
Fax 989-723-8854

Attn: Mark Mitchell, mark.mitchell@ci.owosso.mi.us

Debbie Hebert, DPW- PH 989-725-0550, Debbie.Hebert@ci.owosso.mi.us

Rhonda Prichett: rhonda.pritchett@ci.owosso.mi.us (account payable), 989-725-0572

Re: The CHESTNUT DITCH and CHESTNUT STREET RIGHT-OF-WAY

To clear the Chestnut Ditch from Chestnut Street east approximately 450 feet long by 20 feet wide back to the drain along the old railroad bed.

To clear the East right-of-way of Chestnut Street 33 feet from the centerline beginning at the Chestnut Ditch to a point approximately 200 feet North.

Clearing will include: Clear all brush and trees in the contract area.

-Everything 6 inches and under is to be chipped and spread evenly over the surrounding area, not impeding any traffic or water movements.

-Everything 4 inches or less will be cut as close to ground level as possible. Any trees over 4 inches will be cut to 18-24 inches from ground level.

-All trees over 6 inches will be cut not to exceed 6 feet in length or to a size acceptable by the DPW for removal from the area.

-Leave stumps approximately 2 feet high

-If possible, will blow chips into woods.

Total bid \$ 6000.00

Please return a signed copy of the bid and we will schedule for the work to be done.

Sign

We are licensed and fully insured, submitted upon request. **Thank you for the opportunity to submit a bid.** If you have any questions or concerns, please do not hesitate to contact me at the number listed above.

Thank you,

Forrest "Mike" Spitzer, Owner- J&M Tree Service

Forrest M Spitzer 2/7/2020
Sign



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: February 12, 2020
TO: Owosso City Council
FROM: Glenn Chinavare, Director of Public Services & Utilities
SUBJECT: Purchase of Street Sweeper - MiDeal State Contract #071B7700091

RECOMMENDATION:

Approval to purchase one (1) each Elgin Pelican Sweeper Bell Equipment Company of Lake Orion, Michigan, in the amount of \$174,956.00.

BACKGROUND:

The Fleet Motor Pool will purchase one (1) new Street Sweeper to replace the existing Elgin Pelican purchased in 2013. These broom sweepers work at least eight months in a calendar year and begin to require major maintenance after 5 to 7 years of use.

Waiver of the competitive bidding process in accordance with the city of Owosso Purchasing Policy is hereby recommended to take advantage of MiDeal State Contract competitive pricing.

FISCAL IMPACTS:

The quoted price of \$174,956.00 includes a \$35,000.00 trade-in of the 2013 Sweeper. Additional costs estimated at \$2,000.00 to cover transportation & delivery expenses and unplanned configuration changes. Quoted price is well under projected budget. Funds will be expended from the Fleet Motor Pool Replacement Account 661-901-979.000.

Attachments: (1) Resolution
(2) MiDeal Contract & Bell Equipment Quote

RESOLUTION NO.

**AUTHORIZING PURCHASE ORDER WITH
BELL EQUIPMENT COMPANY OF LAKE ORION, MICHIGAN TO PROCURE ONE
ELGIN PELICAN STREET SWEEPER
FOR USE IN THE FLEET MOTOR POOL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Replacement Fund for the replacement of a street sweeper used for the maintenance of streets and compliance with state of Michigan MS4 storm water regulations of 2003, and

WHEREAS, the existing street sweeper is nearing its cost efficient useful life, and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDeal Contract as priced by Bell Equipment Company, and recommends authorizing a purchase order with Bell Equipment for the purchase of one (1) each Elgin Pelican street sweeper on the State of Michigan MiDeal Contract, 071B7700091, and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Bell Equipment Company of Lake Orion, Michigan for the purchase of one (1) each Elgin Pelican street sweeper on State of Michigan MiDeal Contract 071B7700091, for use in the Fleet Motor Pool, in the amount of \$174,956.00.
- SECOND: The accounts payable department is authorized to submit payment to Bell Equipment Company in the amount of \$174,956.00, plus contingency funds in the amount of \$2,000.00 for transportation & delivery expenses and unplanned configuration changes for a total of \$176,956.00.
- THIRD: The above expenses shall be paid from account no. 661-901-979.000.



1/20/2020

Mr. Mark Mitchell
City of Owosso Public Works
522 Milwaukee St
Owosso, MI 48867

**RE: MiDeal Purchase Proposal for One (1) Elgin Pelican Series NP Street Sweeper
with Single Gutter Broom
Contract # 071B7700091**

We are pleased to provide the following State of Michigan MiDeal purchase proposal for your review and approval.

Elgin Pelican, Series NP Street Sweeper



- Elgin Pelican with single (RH) 36" gutter broom, single (RH) steering and controls, tube style main broom, 3.5 cubic yard front high dumping hopper, John Deere Tier 4 Final (74 H.P.) diesel powered engine with 5 year warranty, 220 gallon polyethylene water tank, heavy duty sprung guide wheel, painted/powder coated white.
- Freight, machine prep, delivery and training.



Standard Items

Air cleaner, two-stage, dry type with restriction indicator
Air conditioner
Alternator, 120 amp
Anti siphon water fill
Automatic engine shutdown (oil pressure/engine temperature)
Automatic pickup in reverse
B20 biodiesel compatible
Back up alarm, electric
Battery, maintenance free
Brakes, power
Broom, main, hydraulically suspended
Broom, main, in cab pressure control
Broom, main, prefab, disposable
Broom, side broom, hydraulically suspended
Broom, side broom, in cab pressure control
Bumper pads, front jack
Coolant recovery system
Doors, see through glass, prop-able
Electronic Throttle
Engine, hour meter
Gauges & Warning lights:
 engine oil temperature
 engine oil pressure
 fuel level
 speedometer & odometer w/trip set
Fenders, over front wheels
Flushing system for hopper/conveyor
Fuel tank, 35 gallons
Fuel Water separator with indicator light
Heater, pressurizer with filtered air, defroster
Hose, hydrant fill, 16' 8" with coupling
Light, spotlight, adjustable, one per side broom
Lights, 2 combination, tail/stop lights
Lights, headlights, multiple beam
Lights, low water light
Low Hydraulic Warning

Main broom controls in cab
Manuals, operator and parts
Mirror, inside rear view
Mirrors, outside, front mounted 6" fish eyes
Mirrors, outside, front post mounted, west coast type, one each side
Parking brake with interlock
Rear Camera & in cab monitor
Return to sweep feature
Seat Belts (both sides for dual)
Seats, extra wide cordura suspension seats with arm rests
Signals, self-canceling directional with hazard switch
Sprung guide wheel, heavy duty
Steering wheel, tilt and telescoping
Sun visors
Tachometer, diesel engine
Tires, tubeless radials
Tow loops, four
Water tank, fill gauge
Water tank, molded polyethylene: 220 gallon total nominal capacity
Wheels, dual guide
Wheels painted grey
Window, opening front opera
Windshield washer
Windshield wipers with intermittent setting
Windshield, tinted

Options Included

- RH side broom tilt control with indicator
- Lower roller deflector
- Conveyor cleanout
- Conveyor stall alarm
- Dual heavy duty limb guard
- Sliding rear window
- Greaseable dirt shoes
- AM/FM/CD stereo with map lights
- Heated & motorized mirrors
- Headrest for seat
- Two (2) LED strobe lights with guards
- LED directional arrowstick



- LED stop, tail & turn lights
- LED backup/rear flood lights
- Battery disconnect
- Engine pre-cleaner
- Fire extinguisher
- Midwest Auto Lube System
- Pelican service manual
- John Deere service manual

MiDeal Base Price Plus All Listed Options (Includes MIDEAL Discount)	\$ 209,956.00
Less Trade in Value for 2013 Elgin Pelican Street Sweeper	<u>(\$ 35,000.00)</u>
TOTAL DELIVERED PRICE AFTER TRADE	\$ 174,956.00

Notes:

1. Bell Equipment Stock Unit – Available Immediately
2. If ordered, lead time is 10-12 weeks from receipt of purchase order.
3. Payment terms are Net 30 days after delivery and acceptance.
4. Municipal lease/purchase quotations available upon request.

If any additional information is needed, please do not hesitate to contact me. Thank you for your interest in Elgin Sweeper and Bell Equipment Company.

Sincerely,

Dan Bell
Vice President
Bell Equipment Company



STATE OF MICHIGAN
CENTRAL PROCUREMENT SERVICES
Department of Technology, Management, and Budget
525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number **1**

to

Contract Number **071B7700091**

CONTRACTOR	BELL EQUIPMENT CO	STATE	Program Manager	Scott Poyer	SW
	78 Northpointe Drive			517-284-6448	
	Lake Orion, MI 48359			poyers@Michigan.gov	
	James Bell		Yvon Dufour	DTMB	
	248-370-0000		(517) 249-0455		
	jbell@bellequip.com		dufoury@michigan.gov		
	CV0022702				

CONTRACT SUMMARY

CONSTRUCTION EQUIPMENT PURCHASE & RENTAL

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE
January 13, 2017	January 12, 2021	2 - 1 Year	January 12, 2021
PAYMENT TERMS		DELIVERY TIMEFRAME	
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input type="checkbox"/> P-Card	<input type="checkbox"/> PRC	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MINIMUM DELIVERY REQUIREMENTS

DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		January 12, 2021
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$2,500,000.00	\$0.00	\$2,500,000.00		

DESCRIPTION

Effective 2/6/2019, pricing on this contract hereby updated, per revised Schedules E1, E2, E3, E4, E5, E6, E7, E8, and E9 (attached). All other terms, conditions, specifications and pricing remain the same. Per contractor request, and DTMB Procurement approval.



Warrant 581
February 11, 2020

Vendor	Description	Fund	Amount
Gould Law, P.C.	Professional services-9/10/19-10/14/19	General	\$10,537.28
Total			\$10,537.28

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 01/01/2020 - 01/31/2020

Check Date	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)				
01/02/2020	132115	COMPRESSOR ENGINEERING GROUP	TROUBLESHOOTING SOUTH AIR COMPRESSOR	\$ 402.50
01/02/2020	132116	JUDY ELAINE CRAIG	DEC 2019-COURIER SERVICE	\$ 171.00
01/02/2020	132117	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$ 86.91
01/02/2020	132118	OWOSSO PUBLIC SCHOOLS	TAX DISBURSEMENT	\$ 324,369.75
01/02/2020	132119	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$ 187,856.43
01/02/2020	132120	SHIAWASSEE DISTRICT LIBRARY	TAX DISBURSEMENT	\$ 29,231.57
01/10/2020	132121	ESTATE OF BARBARA BOWERS	AMBULANCE RUN	\$ 73.77
01/10/2020	132122	JUDITH M LABRANCHE	AMBULANCE RUN	\$ 50.00
01/10/2020	132123	H K ALLEN PAPER CO	SUPPLIES	\$ 963.44
01/10/2020	132124	AMERICAN FLO BLASTING	FIRE HYDRANT PAINTING	\$ 13,170.00
01/10/2020	132125	AMERICAN SPEEDY PRINTING	VEHICLE ABANDON LABELS	\$ 35.00
01/10/2020	132126	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES/AD	\$ 527.86
01/10/2020	132127	BIDNET	AUCTION FEES	\$ 151.40
01/10/2020	132128	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$ 115.40
01/10/2020	132129	D & D TRUCK & TRAILER PARTS	PARTS	\$ 6,616.74
01/10/2020	132130	DOWNTOWN DEVELOPMENT AUTHORITY	COMMUNITY DEVELOPMENT SERVICES-JUNE-DEC 2019	\$ 12,289.98
01/10/2020	132131	FIRST BANKCARD	MME WINTER INSTITUTE-NATHAN HENNE	\$ 136.89
01/10/2020	132132	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION	\$ 731.25
01/10/2020	132133	HI QUALITY GLASS, INC	REPAIRS	\$ 290.00
01/10/2020	132134	HOME DEPOT CREDIT SERVICES	SUPPLIES	\$ 828.78
01/10/2020	132135	INDEPENDENT NEWSPAPERS	AD FOR NEW HISTORICAL DIRECTOR	\$ 98.70
01/10/2020	132136	INDUSTRIAL SUPPLY OF OWOSSO INC	PARTS	\$ 20.55
01/10/2020	132137	MICHIGAN ELECTION RESOURCES	VOTING SUPPLIES	\$ 196.30
01/10/2020	132138	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION	\$ 335.62
01/10/2020	132139	MISDU	PAYROLL DEDUCTIONS	\$ 1,703.90
01/10/2020	132140	OWOSSO-WATER FUND	WATER/SEWER USAGE	\$ 4,176.26
01/10/2020	132141	PROFESSIONAL ANSWERING SERVICES	JANUARY 2020 TELEPHONE ANSWERING SERVICE	\$ 75.00
01/10/2020	132142	SHIAWASSEE DISTRICT LIBRARY	SATA PAYROLL SERVICES-10/1/19-12/30/19	\$ 599.79
01/10/2020	132143	SPARTAN STORES LLC	SUPPLIES	\$ 349.20
01/10/2020	132144	STATE OF MICHIGAN	CITY HALL ELEVATOR	\$ 185.00
01/10/2020	132145	C. STODDARD & SON, INC.	RECYCLING OF OIL	\$ 142.50
01/10/2020	132146	TRI-COUNTY ASSESSOR'S ASSOCIATION	MEMBERSHIP FOR TREENA CHICK	\$ 10.00
01/10/2020	132147	TRI-STATE SILO INC	NEW ROOF ON PUMP HOUSE SILO	\$ 6,000.00
01/10/2020	132148	WIN'S ELECTRICAL SUPPLY OF OWOSSO	SUPPLIES/PARTS	\$ 1,577.96
01/10/2020	5115(A)	ABSOPURE WATER COMPANY LLC	WATER FOR LAB USE	\$ 51.00
01/10/2020	5116(A)	BISBEE INFRARED SERVICES INC	INFRARED INSPECTION AT PLANTS	\$ 500.00
01/10/2020	5117(A)	CAPITAL CONSULTANTS	ENGINEERING SERVICES	\$ 13,145.21
01/10/2020	5118(A)	CENTRON DATA SERVICES, INC.	WATER/SEWER BILLS PRINTING AND MAILING SERVICES	\$ 5,591.95
01/10/2020	5119(A)	CHEYENNE MFG INC	FIBERGLASS CABINETS WITH LIFE RINGS	\$ 3,527.90
01/10/2020	5120(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 90.54
01/10/2020	5121(A)	COMMUNITY IMAGE BUILDERS	MASTER PLAN UPDATE	\$ 3,371.50
01/10/2020	5122(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 19,091.99

CHECK REGISTER FOR CITY OF OWOSSO
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Check Date	Check	Vendor Name	Description	Amount
01/10/2020	5123(A)	CRAWFORD CONTRACTING INC	2019 STREET RESURFACING PROGRAM-CONTRACT # 3	\$ 30,185.42
01/10/2020	5124(A)	D & G EQUIPMENT INC	PARTS	\$ 991.66
01/10/2020	5125(A)	ELECTION SOURCE	ELECTION SUPPLIES	\$ 425.74
01/10/2020	5126(A)	EMPLOYEE BENEFIT CONCEPTS INC	JANUARY 2020-FSA ADMIN FEE	\$ 105.00
01/10/2020	5127(A)	ETNA SUPPLY COMPANY	VALVE KEY	\$ 109.00
01/10/2020	5128(A)	FAMILY FARM & HOME	BOOT SCRUBBER	\$ 15.99
01/10/2020	5129(A)	FASTENAL COMPANY	PARTS	\$ 356.31
01/10/2020	5130(A)	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING SERVICES	\$ 11,425.00
01/10/2020	5131(A)	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$ 148.18
01/10/2020	5132(A)	JON STEWART HARRIS	ELECTRICAL INSPECTIONS	\$ 3,350.00
01/10/2020	5133(A)	INTERSTATE BILLING SERVICE INC	PARTS	\$ 181.14
01/10/2020	5134(A)	J & H OIL COMPANY	FUEL PE 12/31/19	\$ 6,709.17
01/10/2020	5135(A)	KENNEDY INDUSTRIES, INC.	INFLUENT SAMPLE PUMP	\$ 2,506.00
01/10/2020	5136(A)	KENT COMMUNICATIONS INC	PERSONAL PROPERTY STATEMENT PROCESSING AND MAILING SERVICES	\$ 322.93
01/10/2020	5137(A)	LOGICALIS INC	DECEMBER 2019-NETWORK ENGINEERING	\$ 4,704.00
01/10/2020	5138(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$ 379.60
01/10/2020	5139(A)	MATHESON TRI-GAS INC	BULK CARBON DIOXIDE (CO2).	\$ 2,151.18
01/10/2020	5140(A)	MEYER ELECTRIC INC	ELECTRICAL REPAIRS	\$ 80.00
01/10/2020	5141(A)	MICHIGAN RURAL WATER ASSOCIATION	TRAINING	\$ 900.00
01/10/2020	5142(A)	1ST CHOICE AUTO PARTS INC	PARTS/SUPPLIES	\$ 1,019.53
01/10/2020	5143(A)	NATIONAL VISION ADMINISTRATORS LLC	JANUARY 2020 VISION INSURANCE PREMIUM	\$ 528.94
01/10/2020	5144(A)	NEOFUNDS BY NEOPOST	SEALING FLUID FOR POSTAGE MACHINE	\$ 21.00
01/10/2020	5145(A)	OFFICE DEPOT	SUPPLIES	\$ 233.08
01/10/2020	5146(A)	OFFICE SOURCE	SIT-STAND DESK RISER	\$ 269.00
01/10/2020	5147(A)	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES	\$ 33,874.75
01/10/2020	5148(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$ 195.00
01/10/2020	5149(A)	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS-UNION DUES	\$ 854.25
01/10/2020	5150(A)	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	\$ 649.73
01/10/2020	5151(A)	REPUBLIC SERVICES INC	JANUARY 2020-REFUSE SERVICE	\$ 387.36
01/10/2020	5152(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$ 747.70
01/10/2020	5153(A)	TRUCK & TRAILER SPECIALTIES	NEW TRUCKS #435 AND #436	\$ 81,696.60
01/10/2020	5154(A)	UNIQUE PAVING MATERIALS CORP	COLD PATCH MATERIALS	\$ 4,891.52
01/10/2020	5155(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-12/16/19-12/31/19	\$ 6,731.07
01/15/2020	132149	AFLAC	PAYROLL DEDUCTION-AFLAC PREMIUM	\$ 830.10
01/15/2020	132150	BARTZ EXCAVATING	BD Bond Refund	\$ 50.00
01/15/2020	132151	BECKMAN RACHELLE	UB REFUND FOR ACCOUNT 5824070001	\$ 49.71
01/15/2020	132152	CORELOGIC CENTRALIZED REFUNDS	2019 Win Tax Refund 050-602-002-009-00	\$ 422.10
01/15/2020	132153	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$ 472.89
01/15/2020	132154	DOWNTOWN DEVELOPMENT AUTHORITY	2019 SUMMER TAX CAPTURE DISBURSEMENT	\$ 165,356.55
01/15/2020	132155	MISDU	PAYROLL DEDUCTIONS	\$ 1,703.90
01/15/2020	132156	OWOSSO CHARTER TWP TREASURER	2019 OWOSSO DRAIN ASSESSEMENT PER AGREEMENT	\$ 1,378.60
01/15/2020	132157	OWOSSO PUBLIC SCHOOLS	TAX DISBURSEMENT	\$ 743,977.90
01/15/2020	132158	PAYNE, EDGAR J. & KAY F.	2019 Win Tax Refund 050-290-000-010-00	\$ 20.00
01/15/2020	132159	POSTMASTER	POSTAGE FOR AV APPLICATIONS	\$ 121.45

CHECK REGISTER FOR CITY OF OWOSSO
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Check Date	Check	Vendor Name	Description	Amount
01/15/2020	132160	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$ 603,260.91
01/15/2020	132161	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT	\$ 1,065.00
01/15/2020	132162	SHIAWASSEE DISTRICT LIBRARY	TAX DISBURSEMENT	\$ 91,915.91
01/15/2020	132163	SPENCER, CHRISTOPHER M.	2019 Sum Tax Refund 050-652-007-009-00	\$ 52.00
01/15/2020	132164	TAIT APARTMENTS	2019 Win Tax Refund 050-900-030-701-00	\$ 20.00
01/24/2020	132165	MARK D AGNEW	SIGNS	\$ 5,818.00
01/24/2020	132166	H K ALLEN PAPER CO	SUPPLIES	\$ 281.75
01/24/2020	132167	TIM APPLGATE	REIMBURSEMENT	\$ 33.34
01/24/2020	132168	APPRIVER LLC	EMAIL SECURITY-1-14-20-1/14/21	\$ 777.60
01/24/2020	132169	CALEDONIA CHARTER TOWNSHIP	PAYMENT PER 2006 WATER DISTRICT AGREEMENT	\$ 32,070.49
01/24/2020	132170	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$ 115.40
01/24/2020	132171	CITY OF ALMA	BS&A TRAINING FOR MARY JO CALKINS	\$ 130.00
01/24/2020	132172	CORUNNA MILLS FEED LLC	GRASS SEED	\$ 230.00
01/24/2020	132173	DAYSTARR COMMUNICATIONS	FEB 2020-PHONE AND BROADBAND INTERNET SERVICE	\$ 975.78
01/24/2020	132174	DELTA DENTAL PLAN OF MICHIGAN	FEB 2020-DENTAL INSURANCE PREMIUM	\$ 3,898.44
01/24/2020	132175	GR BUD LLC	BD Payment Refund	\$ 2,500.00
01/24/2020	132176	RYAN GRACZ	REIMBURSEMENT	\$ 37.00
01/24/2020	132177	INTERNATIONAL ASSO FOR PROPERTY AND EVIDENCE	MEMBERSHIP RENEWAL FOR S GOETZIN/E CHERRY	\$ 100.00
01/24/2020	132178	INTERNATIONAL CITY/COUNTY MANAGEMENT	MEMBERSHIP FOR NATHAN HENNE	\$ 1,012.00
01/24/2020	132179	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	VOID	\$ - V
01/24/2020	132180	J & H OIL COMPANY	FUEL-PE 1/15/20	\$ 5,116.64
01/24/2020	132181	MICHIGAN STATE UNIVERSITY	REGISTRATION FOR SCHOOL OF STAFF AND COMMAND-ERIC CHERRY	\$ 3,500.00
01/24/2020	132182	MID-MICHIGAN ASSOCIATION OF ASSESSING	2020 MEMBERSHIP FOR TREEN CHICK	\$ 20.00
01/24/2020	132183	OWOSSO CHARTER TOWNSHIP TREASURER	2019 WINTER TAX-78-006-25-200-032	\$ 35.47
01/24/2020	132184	OWOSSO COMMUNITY AIRPORT	FY 19/20 ANNUAL CONTRIBUTION-1 OF 2 PMTS	\$ 3,866.00
01/24/2020	132185	SAFEUILT MICHIGAN LLC	DECEMBER 2019-BUILDING DEPARTMENT SERVICES	\$ 11,596.67
01/24/2020	132186	SCADATA HOLDINGS LLC	ONSITE PROGRAMMING, TROUBLESHOOTING/REPAIR-HINTZ WELL	\$ 830.00
01/24/2020	132187	SHIAWASSEE COUNTY HEALTH DEPARTMENT	2020 PUBLIC SWIMMING POOL INSPECTION FEE	\$ 214.00
01/24/2020	132188	SPRINT COMMUNICATIONS	12/7/19-1/6/20-CELL PHONE SERVICE	\$ 685.17
01/24/2020	132189	STANDARD INSURANCE COMPANY	FEB 2020-GROUP LIFE INSURANCE PREMIUM	\$ 4,963.30
01/24/2020	132190	STATE OF MICHIGAN	RECERT TRAINING-TIM GUYSKY	\$ 95.00
01/24/2020	132191	STATE OF MICHIGAN	CONSTRUCTION-S WASHINGTON ST	\$ 63,145.13
01/24/2020	132192	STATE OF MICHIGAN	OFD QUALITY ASSURANCE ASSESSMENT 10/1/19-12/31/19	\$ 1,473.16
01/24/2020	132193	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	\$ 30.00
01/24/2020	132194	WAKELAND OIL COMPANY	OPD CAR WASHES-9/1/19-12/31/19	\$ 174.00
01/24/2020	5156(A)	THE ACCUMED GROUP	DECEMBER 2019-AMBULANCE BILLING SERVICES	\$ 5,456.27
01/24/2020	5157(A)	AMAZON CAPITAL SERVICES	COMPUTER ACCESSORIES	\$ 158.24
01/24/2020	5158(A)	AMERICAN FLO BLASTING	FIRE HYDRANT PAINTING	\$ 3,300.00
01/24/2020	5159(A)	BODMAN PLC	PROFESSIONAL SERVICES	\$ 2,403.34
01/24/2020	5160(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$ 1,350.37
01/24/2020	5161(A)	C D W GOVERNMENT, INC.	LAPTOPS FOR ELECTIONS (6)	\$ 3,479.64
01/24/2020	5162(A)	COMMUNITY IMAGE BUILDERS	WORK RELATING TO OSBURN LAKES/WESTOWN CAR WASH	\$ 1,115.00
01/24/2020	5163(A)	COMPLUS DATA INNOVATIONS INC	DEC 2019-PARKING TICKET MANAGEMENT SYSTEM	\$ 150.15

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Check Date	Check	Vendor Name	Description	Amount
01/24/2020	5164(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 14,404.53
01/24/2020	5165(A)	VOID		\$ - V
01/24/2020	5166(A)	DALTON ELEVATOR LLC	DEC 2019-CYLINDER RENTAL/SUPPLIES	\$ 472.97
01/24/2020	5167(A)	DELL MARKETING LP	LAPTOP FOR NEW OPD VEHICLE	\$ 2,902.03
01/24/2020	5168(A)	DETROIT SALT COMPANY LLC	ROAD SALT	\$ 6,063.76
01/24/2020	5169(A)	EJ USA INC	MATERIALS	\$ 753.02
01/24/2020	5170(A)	ENLOW ENVIRO LLC	SUPPLIES	\$ 575.64
01/24/2020	5171(A)	ETNA SUPPLY COMPANY	MATERIALS	\$ 1,540.00
01/24/2020	5172(A)	FISHBECK, THOMPSON, CARR & HUBER	ENGINEERING SERVICES	\$ 4,500.00
01/24/2020	5173(A)	FRONT LINE SERVICES, INC.	REPAIRS	\$ 974.39
01/24/2020	5174(A)	GALLOUP	SPEED CONTROL REGULATOR	\$ 666.60
01/24/2020	5175(A)	GOULD LAW PC	PROFESSIONAL SERVICES	\$ 9,602.32
01/24/2020	5176(A)	GRAYMONT WESTERN LIME INC	BULK PEBBLE QUICK LIME	\$ 5,720.00
01/24/2020	5177(A)	HYDROTEX INC	SUPPLIES	\$ 799.78
01/24/2020	5178(A)	INTERNATIONAL CODE COUNCIL INC	CITY OF OWOSSO MEMBERSHIP-2/1/20-1/31/23	\$ 325.00
01/24/2020	5179(A)	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE	\$ 3,421.20
01/24/2020	5180(A)	LANDMARK SURVEYING PC	UTILITY EASEMENT DESCRIPTIONS-PINE ST	\$ 1,000.00
01/24/2020	5181(A)	LOGICALIS INC	SOFTWARE	\$ 2,743.20
01/24/2020	5182(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL WORK	\$ 482.00
01/24/2020	5183(A)	LYNN PEAVEY COMPANY	EVIDENCE SUPPLIES	\$ 140.00
01/24/2020	5184(A)	MAURER HEATING & COOLING, INC.	SERVICE AT WWTP-11/11/19	\$ 125.00
01/24/2020	5185(A)	MEMORIAL HEALTHCARE CENTER	NEW EMPLOYEE DRUG SCREEN-AMY FULLER	\$ 53.50
01/24/2020	5186(A)	MEYER ELECTRIC INC	ELECTRICAL WORK	\$ 440.00
01/24/2020	5187(A)	MICH BUSINESS POWERED BY MDPA	2020 MEMBERSHIP/FEB 20 COBRA ADMIN FEE	\$ 200.00
01/24/2020	5188(A)	MUNICIPAL CODE CORPORATION	CLERK-CODE OF ORDINANCES SUPPLEMENT PAGES	\$ 2,965.45
01/24/2020	5189(A)	OWOSSO CHARTER TOWNSHIP	PAYMENT PER 2011 WATER AGREEMENT	\$ 14,284.24
01/24/2020	5190(A)	PHP INSURANCE COMPANY	FEBRUARY 2020 HEALTH INSURANCE PREMIUM	\$ 85,575.93
01/24/2020	5191(A)	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	\$ 332.51
01/24/2020	5192(A)	PRO-COMM INC	ANTENNA (3)	\$ 119.25
01/24/2020	5193(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$ 5,327.82
01/24/2020	5194(A)	RATHBUN PUBLIC RELATIONS	PR CONSULTING REFUSE AND RECYCLING ISSUE	\$ 1,980.00
01/24/2020	5195(A)	REEVES WHEEL ALIGNMENT, INC	VEHICLE REPAIRS	\$ 982.34
01/24/2020	5196(A)	RUBOB'S INC	DEC 2019-PUBLIC SAFETY DRY CLEANING	\$ 470.45
01/24/2020	5197(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	VEHICLE REPAIRS	\$ 413.26
01/24/2020	5198(A)	SYSTEM SPECIALTIES COMPANY	PARTS	\$ 1,400.60
01/24/2020	5199(A)	TELEFLEX LLC	AMBULANCE MEDICAL SUPPLIES	\$ 109.50
01/24/2020	5200(A)	TETRA TECH INC	ENGINEERING SERVICES	\$ 1,259.50
01/24/2020	5201(A)	U S BANK	2018 UTGO BONDS-ADMIN FEES-12/1/19-11/30	\$ 500.00
01/24/2020	5202(A)	UNITED PARCEL SERVICE	SHIPPING FEES	\$ 8.31
01/24/2020	5203(A)	VERIZON WIRELESS	MODEM FEES	\$ 577.83
01/24/2020	5204(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-1/1/20-1/15/20	\$ 9,056.05
01/30/2020	132195	RICE DAVID	UB refund for account: 5820070006	\$ 60.42
01/30/2020	132196	IRISH JEFFREY	UB refund for account: 1858000001	\$ 19.74
01/30/2020	132197	LANGDON GLENDA	UB refund for account: 3890570015	\$ 116.49

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Check Date	Check	Vendor Name	Description	Amount
01/30/2020	132198	CHISLEY JAMES	UB refund for account: 5586070010	\$ 128.15
01/30/2020	132199	MANETTA MANDY	UB refund for account: 2670990004	\$ 121.49
01/30/2020	132200	CLAYTON DANIEL	UB refund for account: 4288700002	\$ 55.52
01/30/2020	132201	WILSON DANIEL	UB refund for account: 4651890002	\$ 56.69
01/30/2020	132202	MEMORIAL HEALTHCARE	UB refund for account: 2682240005	\$ 137.86
01/30/2020	132203	GOODRICH CHERYL	UB refund for account: 3036070001	\$ 40.00
01/30/2020	132204	BENSON L D	UB refund for account: 2223240001	\$ 15.35
01/30/2020	132205	REID DEBORAH	UB refund for account: 3370570002	\$ 5.20
01/30/2020	132206	HILDEBRANT EDWIN	UB refund for account: 5112070009	\$ 8.44
01/30/2020	132207	MCGUCKIN RYAN	UB refund for account: 3864070006	\$ 91.26
01/30/2020	132208	GROESBECK KYLE	UB refund for account: 2632740003	\$ 134.03
01/30/2020	132209	STUART GUY	UB refund for account: 2375790009	\$ 11.20
01/30/2020	132210	CORELOGIC CENTRALIZED REFUNDS	2019 Win Tax Refund 050-410-003-018-00	\$ 565.55
01/30/2020	132211	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$ 241.46
01/30/2020	132212	OWOSSO PUBLIC SCHOOLS	TAX DISBURSEMENT	\$ 384,442.87
01/30/2020	132213	PETTY CASH - WWTP	PETTY CASH	\$ 186.27
01/30/2020	132214	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$ 213,759.68
01/30/2020	132215	SHIAWASSEE DISTRICT LIBRARY	TAX DISBURSEMENT	\$ 34,234.14

1 TOTALS:

(2 Checks Voided)

Total of 189 Disbursements: \$ 3,425,619.55

Bank 10 OWOSSO HISTORICAL FUND

01/10/2020	5318	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 802.82
01/10/2020	5319	OWOSSO-WATER FUND	WATER/SEWER USAGE	\$ 300.69
01/24/2020	5320	DAYSTARR COMMUNICATIONS	FEB 2020-PHONE/INTERNET SERVICE	\$ 155.34
01/24/2020	5321	DELUX TROPHIES & AWARDS	NAME BADGE	\$ 10.00

10 TOTALS:

Total of 4 Disbursements: \$ 1,268.85

REPORT TOTALS:

(2 Checks Voided)

Total of 193 Disbursements: \$ 3,426,888.40



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 18, 2020

TO: City Council

FROM: Cheryl Grice, Finance Director
Glenn M. Chinavare, Director of Public Services

SUBJECT: Resolution Authorizing Publication of Notice of Intent – SRF Financing
Collections Sanitary Sewer Rehab

RECOMMENDATION:

Approval of a resolution to publish Notice of Intent to issue revenue bonds to finance Sewer Revolving Fund (SRF) projects for 2020.

BACKGROUND:

City council previously approved SRF projects for 2020 at its regular scheduled meeting held on November 18, 2019. Staff must now seek approval by resolution of its Notice of Intent (NOI) to issue revenue bonds for the financing of said 2020 SRF projects. The city's bond attorney has advised that the notice will begin a 45 day referendum period during which voters have the right to petition for a vote on the bond.

The issuance and selling of revenue bonds is pursuant to Act 94, Public Acts of Michigan, 1933. Revenue bonds in an amount not to exceed One Million Three Hundred Forty Thousand Dollars (\$1,340,000) will be issued for the purpose of financing costs to construct improvements to the City's Sewer Collection System including, but not limited to, replacement and rehabilitation of sewer pipes and manholes, together with appurtenances and attachments and any related site improvements.

FISCAL IMPACTS:

Proposed funding in the amount of \$1,340,000.00 will be 20 year bonds at 2% interest against the city of Owosso Sewer Collection Fund.

Document originated by:

Cheryl Grice, Finance Director
Glenn M. Chinavare, Director of Public Services

Attachment: (1) Resolution
(2) NOI Publication & Notification

**City of Owosso
County of Shiawassee, State of Michigan**

**RESOLUTION AUTHORIZING
NOTICE OF INTENT TO ISSUE
SEWER SYSTEM REVENUE BONDS**

A RESOLUTION TO APPROVE:

- Publication of a Notice of Intent to Issue up to \$1,340,000 of revenue bonds for improvements to the City's Sewer System.
- Principal of and interest on the revenue bonds shall be payable from sewer system revenues.
- Anticipated funding from State Revolving Fund.
- Voters will have 45 days after publication to petition for referendum.

WHEREAS, the City of Owosso, County of Shiawassee, State of Michigan (the "City") determines it to be necessary for the public health, safety and welfare of the City and its residents to acquire and construct improvements to the City's sewer system including, but not limited to, replacement and rehabilitation of sewer pipes and manholes, together with any appurtenances and attachments and any related site improvements (collectively, the "Project"); and

WHEREAS, the City anticipates it will obtain funding for the Project from the State Revolving Fund (SRF), a low interest loan financing program administered by the State of Michigan Department of Treasury and the Michigan Finance Authority; and

WHEREAS, in order to obtain loans from the SRF Program, the City must issue bonds, and the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the acquisition, construction, and improvement of public improvements such as the Project through the issuance of bonds payable from revenues of the City's Sewer System (the "System"); and

WHEREAS, the issuance of bonds under Act 94 payable from revenues of the System (the "Revenue Bonds") for the purpose of financing the Project represents the most practical means to that end, and Section 33 of Act 94 requires the City to publish a notice of intent before the City can issue the Revenue Bonds; and

WHEREAS, it will be necessary for the City to issue the Revenue Bonds in an aggregate amount not-to-exceed One Million Three Hundred Forty Thousand Dollars (\$1,340,000).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish, or cause to be published, a notice of intent to issue the Revenue Bonds in the *Argus-Press*, a newspaper of general circulation in the City. The notice of intent shall be published as a one-quarter (1/4) page display advertisement in substantially the following form:

NOTICE TO ELECTORS OF THE CITY OF OWOSSO
AND TO USERS OF THE CITY'S SEWER SYSTEM
OF INTENT TO ISSUE REVENUE BONDS
AND THE RIGHT OF REFERENDUM THEREON

PLEASE TAKE NOTICE that the City Council of the City of Owosso, County of Shiawassee, State of Michigan, intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed One Million Three Hundred Forty Thousand Dollars (\$1,340,000) for the purpose of paying costs to acquire and construct improvements to the City's sewer system including, but not limited to, replacement and rehabilitation of sewer pipes and manholes, together with any appurtenances and attachments and any related site improvements.

The Revenue Bonds may be issued in one or more series and may be combined with bonds issued for other purposes as shall be determined by the City Council. Each series of the Revenue Bonds will mature in annual installments not to exceed the maximum permitted by law, with interest on the unpaid balance from time to time remaining outstanding on said bonds to be payable at rates to be determined at sale of the Revenue Bonds but in no event to exceed such rates as may be permitted by law.

SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the City from the operations of the Sewer System, except as provided below if the revenue bonds are sold to the Michigan Finance Authority. The revenues will consist of rates and charges billed to the users of the System, a schedule of which is available at www.ci.owosso.mi.us/utilities. The rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the System, to pay the principal of and interest on the revenue bonds and other obligations of the System, and to provide reserves for these purposes.

ADDITIONAL POTENTIAL SOURCES OF PAYMENTS

The City anticipates that it will sell the revenue bonds to the Michigan Finance Authority. The Michigan Finance Authority may require the City to pledge for the payment of the revenue bonds money received or to be received by the City derived from imposition of taxes by the State and returned to the City as provided by law, except for money the use of which is prohibited for such purposes by the State Constitution. The City may enter into an agreement providing for the payment to the Michigan Finance Authority or a trustee of taxes collected by the State and returned to the City, and such funds may be pledged for the payment of the revenue bonds.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A VALID PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE

REVENUE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY VOTING THEREON. If such petition is filed and the electors of the City voting thereon approve the issuance of the revenue bonds, then the bonds may be payable from revenues or from ad valorem taxes that may be levied on all taxable property in the City without limitation as to rate or amount.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, City Clerk
City of Owosso

2. The City Council does hereby determine that the foregoing form of notice of intent to issue the Revenue Bonds, and the manner of publication directed, is adequate notice to the electors of the City and the users of the System, and is the method best calculated to give them notice of the City's intent to issue the Revenue Bonds, the purpose of the Revenue Bonds, the source of payment of the Revenue Bonds, the security for the Revenue Bonds and the electors' right of referendum, and that the provision of forty-five (45) days within which to file a referendum petition is adequate to insure that the City's electors may exercise their legal rights of referendum, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

3. The City may incur expenditures for the Project prior to receipt of proceeds of the Revenue Bonds, and may advance moneys for that purpose from the funds of the System to be reimbursed from proceeds of the Revenue Bonds when available.

4. The City hereby makes the following declaration of intent for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) As of the date hereof, the City reasonably expects to reimburse itself with the proceeds of debt to be incurred by the City for costs of the Project that were or will be paid subsequent to sixty (60) days prior to the date hereof.
- (b) The maximum principal amount of debt expected to be issued for the Project is \$1,340,000.
- (c) The expenditures described above are "capital expenditures" as defined in Treasury Regulation § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

5. The City requests Robert W. Baird & Co., Incorporated to serve as Loan Facilitation Agent to assist the City in preparation and planning for the sale of the Revenue Bonds.

6. The City requests Miller, Canfield, Paddock and Stone, P.L.C. (“Miller, Canfield”) to continue as bond counsel to the City for the Revenue Bonds. The City recognizes that Miller, Canfield has represented from time to time, and currently represents, the Michigan Finance Authority and various underwriters, financial institutions and other potential participants in the financing process for unrelated projects, any of which might offer to purchase the Revenue Bonds. The City requests Miller, Canfield to continue as bond counsel, notwithstanding the potential concurrent representation of any such potential participant regarding any unrelated matter.

7. The Finance Director is authorized to apply to a rating agency for a credit assessment if necessary to comply with requirements to participate in the State Revolving Fund program.

8. The officers, administrators, agents and attorneys of the City are authorized and directed to take all other actions necessary and convenient to facilitate preparation of the Revenue Bonds for sale. The Revenue Bonds will be sold only after the City Council approves a resolution or ordinance authorizing issuance and sale of the Revenue Bonds.

9. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are hereby rescinded.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Owosso, County of Shiawassee, State of Michigan, at a Regular meeting held on Tuesday, February 18, 2020 at 7:30 p.m., Eastern Time, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act 267.

I further certify that the following Members were present at said meeting: _____
and that _____ were absent.

I further certify that Member _____ moved for adoption of said resolution and that Member _____ supported said motion.

I further certify that the following Members voted for adoption of said resolution:
_____ and that _____ voted against adoption of said resolution.

City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 18, 2020

TO: City Council

FROM: Cheryl Grice, Finance Director
Glenn M. Chinavare, Director of Public Services

SUBJECT: Resolution Authorizing Publication of Notice of Intent – SRF Financing of
WWTP Headworks Influent Screw Pumps and Grit Chamber

RECOMMENDATION:

Approval of a resolution to publish Notice of Intent to issue revenue bonds to finance Wastewater Treatment Plant Sewer Revolving Fund (SRF) projects for 2020.

BACKGROUND:

City council previously approved SRF projects for 2020 at its regular scheduled meeting held on November 18, 2019. Staff must now seek approval by resolution of its Notice of Intent (NOI) to issue revenue bonds for the financing of said 2020 SRF projects. The city's bond attorney has advised that the notice will begin a 45 day referendum period during which voters have the right to petition for a vote on the bond.

The issuance and selling of revenue bonds is pursuant to Act 94, Public Acts of Michigan, 1933. Revenue bonds in an amount not to exceed Two Million One Hundred Forty Five Thousand Dollars (\$2,145,000) will be issued for the purpose of financing costs to construct improvements to the City's Waste Water Treatment System including, but not limited to, installation of new headworks screw pumps and motors, and grit chamber mechanical parts, together with appurtenances and attachments and any related site improvements.

FISCAL IMPACTS:

Comprising

Proposed funding in the amount of \$2,145,000.00 will be 20 year bonds at 2% interest against the city of Owosso Wastewater Fund.

Document originated by:

Cheryl Grice, Finance Director
Glenn M. Chinavare, Director of Public Services

Attachment: (1) Resolution
(2) NOI Publication & Notification

**City of Owosso
County of Shiawassee, State of Michigan**

**RESOLUTION AUTHORIZING
NOTICE OF INTENT TO ISSUE
WASTEWATER TREATMENT SYSTEM REVENUE BONDS**

A RESOLUTION TO APPROVE:

- Publication of a Notice of Intent to Issue up to \$2,145,000 of revenue bonds for improvements to the City's Wastewater Treatment System.
- Principal of and interest on the revenue bonds shall be payable from system revenues.
- Anticipated funding from State Revolving Fund.
- Voters will have 45 days after publication to petition for referendum.

WHEREAS, the City of Owosso, County of Shiawassee, State of Michigan (the "City") determines it to be necessary for the public health, safety and welfare of the City and its residents to acquire and construct improvements and repairs to the City's wastewater treatment plant including installation of new headworks screw pumps and motors, and grit chamber mechanical parts, together with any appurtenances and attachments and any related site improvements (collectively, the "Project"); and

WHEREAS, the City anticipates it will obtain funding for the Project from the State Revolving Fund (SRF), a low interest loan financing program administered by the State of Michigan Department of Treasury and the Michigan Finance Authority; and

WHEREAS, in order to obtain loans from the SRF Program, the City must issue bonds, and the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the acquisition, construction, and improvement of public improvements such as the Project through the issuance of bonds payable from revenues of the City's Wastewater Treatment System (the "System"); and

WHEREAS, the issuance of bonds under Act 94 payable from revenues of the System (the "Revenue Bonds") for the purpose of financing the Project represents the most practical means to that end, and Section 33 of Act 94 requires the City to publish a notice of intent before the City can issue the Revenue Bonds; and

WHEREAS, it will be necessary for the City to issue the Revenue Bonds in an aggregate amount not-to-exceed Two Million One Hundred Forty-Five Thousand Dollars (\$2,145,000).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish, or cause to be published, a notice of intent to issue the Revenue Bonds in the *Argus-Press*, a newspaper of general circulation in the City. The notice of intent shall be published as a one-quarter (1/4) page display advertisement in substantially the following form:

NOTICE TO ELECTORS OF THE CITY OF OWOSSO
AND TO USERS OF THE CITY'S
WASTEWATER TREATMENT SYSTEM
OF INTENT TO ISSUE REVENUE BONDS
AND THE RIGHT OF REFERENDUM THEREON

PLEASE TAKE NOTICE that the City Council of the City of Owosso, County of Shiawassee, State of Michigan, intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Two Million One Hundred Forty-Five Thousand Dollars (\$2,145,000) for the purpose of paying costs to acquire and construct improvements and repairs to the City's wastewater treatment plant including installation of new headworks screw pumps and motors, and grit chamber mechanical parts, together with any appurtenances and attachments and any related site improvements.

The Revenue Bonds may be issued in one or more series and may be combined with bonds issued for other purposes as shall be determined by the City Council. Each series of the Revenue Bonds will mature in annual installments not to exceed the maximum permitted by law, with interest on the unpaid balance from time to time remaining outstanding on said bonds to be payable at rates to be determined at sale of the Revenue Bonds but in no event to exceed such rates as may be permitted by law.

SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the City from the operations of the Wastewater Treatment System, except as provided below if the revenue bonds are sold to the Michigan Finance Authority. The revenues will consist of rates and charges billed to the users of the System, a schedule of which is available from the City's Public Utilities Department. The rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the System, to pay the principal of and interest on the revenue bonds and other obligations of the System, and to provide reserves for these purposes.

ADDITIONAL POTENTIAL SOURCES OF PAYMENTS

The City anticipates that it will sell the revenue bonds to the Michigan Finance Authority. The Michigan Finance Authority may require the City to pledge for the payment of the revenue bonds money received or to be received by the City derived from imposition of taxes by the State and returned to the City as provided by law, except for money the use of which is prohibited for such purposes by the State Constitution. The City may enter into an agreement providing for the payment to the Michigan Finance Authority or a trustee of taxes collected by the State and returned to the City, and such funds may be pledged for the payment of the revenue bonds.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A VALID PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE

(45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE REVENUE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY VOTING THEREON. If such petition is filed and the electors of the City voting thereon approve the issuance of the revenue bonds, then the bonds may be payable from revenues or from ad valorem taxes that may be levied on all taxable property in the City without limitation as to rate or amount.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, City Clerk
City of Owosso

2. The City Council does hereby determine that the foregoing form of notice of intent to issue the Revenue Bonds, and the manner of publication directed, is adequate notice to the electors of the City and the users of the System, and is the method best calculated to give them notice of the City's intent to issue the Revenue Bonds, the purpose of the Revenue Bonds, the source of payment of the Revenue Bonds, the security for the Revenue Bonds and the electors' right of referendum, and that the provision of forty-five (45) days within which to file a referendum petition is adequate to insure that the City's electors may exercise their legal rights of referendum, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

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- (b) The maximum principal amount of debt expected to be issued for the Project is \$2,145,000.
- (c) The expenditures described above are "capital expenditures" as defined in Treasury Regulation § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

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and that _____ were absent.

I further certify that Member _____ moved for adoption of said resolution and that Member _____ supported said motion.

I further certify that the following Members voted for adoption of said resolution:
_____ and that _____ voted against adoption of said resolution.

City Clerk



MEMORANDUM

301 W MAIN ST • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

To: Mayor Christopher Eveleth, City Council and
City Manager Nathan Henne
From: Treena Chick, Assessor
Date: February 5, 2020
Subject: March Board of Review – Assessment Changes

In preparation of the upcoming March Board of Review, I wanted to provide you with the assessment changes for this year. This information should help answer any questions you may have and prepare you for any questions residents may have to their Change of Assessment Notices. This year's assessment notices are scheduled to be mailed no later than February 21st.

The **average** assessment adjustments for 2020 as determined by the Shiawassee County Equalization Department through sales and appraisal studies are listed below. Units of government are required to assess at 50% to value, per class. Within each class, (except the industrial class), there are multiple neighborhoods. Based on internal studies of those neighborhoods, there will be minimal adjustments in some neighborhoods and plus adjustments higher than average in others. The Equalization Ratios and average adjustments in all classes of property are the following:

<u>Class</u>	<u>Adj. Ratio</u>	<u>Adj. %</u>	<u>Type of Study</u>
Commercial	47.06	5.88%	Sales
Industrial	46.67	6.66%	Appraisal
Residential	45.89	8.22%	Sales

However, just because the assessment adjustment are higher in some neighborhoods, the taxable value is limited to the Consumers Price Index, (unless there is new and additions or transfer in ownership explained later in this memo). The 2020 Consumers Price Index (CPI) is 1.9%. The formula for determining the taxable value based on this years CPI is as follows:

2019 Taxable Value – Losses X 1.019 + Additions = 2020 Cap Value
Taxable value is the lesser of either the Cap Value or the Assessed Value.

Example: Your 2019 assessed and taxable values are both \$35,000. The adjustment in your neighborhood for this year is 4%, making your 2020 assessed value \$36,400. Your taxable value, using the above mentioned formula would be:

\$35,000 – (Losses) \$0 X 1.019 + (Additions) \$0 = (Cap Value) \$35,665
Your 2020 Values = \$36,400 assessed & \$35,665 taxable

Losses are a **physical** loss due to fire, demo, etc. Additions are a **physical** new such as new house, additions, garages, porches, decks, heating & cooling upgrades, etc.

However, the formula for determining taxable value is not applicable if there is a qualified transfer. The law states that the taxable value and the assessed value shall be one in the same for the year following a transfer. If there was a qualified transfer in 2019, the 2020 assessed and taxable values will be the same.

March Board of Review Schedule:

Organizational Meeting: Tuesday March 3, 2020 at 3:00 p.m.

Appeals Meeting: Monday, March 9, 2020, 9:00 a.m.-12:00 p.m. & 1:00 p.m.-4:00 p.m.

Appeals Meeting: Tuesday, March 10, 2020, 1:00 p.m.-4:00 p.m. & 6:00 p.m.-9:00 p.m.

Very Important: An appeal on residential properties **must** be made to the local board of review in person or by letter to reserve the right for further appeal to the Michigan Tax Tribunal.

The **Poverty Exemption** is available for those who struggle with the ability to pay their taxes. The property must be their principal residence and an Income Threshold and Asset Test must be met to qualify. Policy and Guidelines, approved by council annually, are available on the city web site or by contacting the assessing office at (989) 725-0530.

The **Veteran's Exemption**, is for honorably discharged disabled veterans who own and occupy their property as their principal residence and meet one of the following criteria:

- (a) Has been determined by the United States Department of Veteran's Affairs to be permanently and totally disabled as a result of military service and entitled to veteran's benefits at the 100% rate.
- (b) Has a certificate from the United States Veteran's Administration, or its successors, certifying that he or she is receiving or has received pecuniary assistance due to disability for specially adapted housing.
- (c) Has been rated by the United States Department of Veterans Affairs as individually unemployable.

The unremarried surviving spouse of the disabled veteran is eligible for the exemption based upon the eligibility of their spouse; therefore the spouse must also be a Michigan resident. The exemption will continue only as long as the surviving spouse remains unremarried.

This exemption can be addressed by the March, July, and December Board of Review.

The **Eligible Personal Property Exemption**, (Small Business Exemption), new in 2014 eliminates personal property tax for businesses with personal property valued less than \$80,000. Some of the basic requirements to qualify for this exemption are:

- (a) Exemption must be properly claimed by filing no later than February 20, 2020. The State Tax Commission has determined that filing by February 20th, means postmarked by February 20th.

- (b) The property must be classified as industrial personal property or commercial personal property.
- (c) The combined **True Cash Value** of all the personal property owned by, leased by, or in the possession of the owner or a related entity is **less than \$80,000** in the local tax collecting unit.

Personal property tax on **Eligible Manufacturing Personal Property, (EMPP)**, will be reduced and eventually eliminated over the next few years. This tax will be replaced by an **Essential Services Assessment, (ESA)**. This assessment will be paid to and distributed by the State of Michigan.

This **EMPP Form 5278** **must** be postmarked by February 20th. Local units are not required to provide this new 5278 form. Qualified manufacturers are advised by the State Tax Commission that the form can be found at www.michigan.gov/PPT or www.michigan.gov/ESA.

From: Building Department
To: Owosso City Council

Building Department Report - JANUARY 2020

Category	Estimated Cost	Permit Fee	Number of Permits
CHIMNEY REPAIRS	\$2,289	\$100	1
DEMOLITION	\$1,000	\$80	1
Electrical	\$0	\$3,210	18
FENCE	\$0	\$240	3
FOUNDATION - RESIDENTIAL	\$9,800	\$105	1
Mechanical	\$0	\$3,945	24
NON-RES. ADD/ALTER/REPAIR	\$878,017	\$13,818	6
Plumbing	\$0	\$1,265	4
PORCH	\$4,000	\$305	1
REZONING REQUEST	\$0	\$550	1
ROOF	\$19,882	\$695	5
ROW-UTILITY	\$0	\$80	5
SIGN	\$0	\$99	1
SOLAR PANELS	\$16,700	\$315	1
UTILITIES	\$0	\$0	1
VACANT PROPERTY REGISTRATION	\$0	\$400	4
WINDOWS	\$41,533	\$550	7
Totals	\$973,221	\$25,757	84

2019 COMPARISON TOTALS

JANUARY 2019 Totals **\$609,842** **\$14,555** **64**

BUILDING PERMITS ONLY - 19

JANUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
APPLIANCES								
ENF 19-0876	508 RYAN ST	LETTER SENT	CLOSED	12/19/2019	12/19/2019		01/02/2020	VAC
				Total Entries	1			
AUTO REP/JUNK VEH								
ENF 20-0038	748 BROADWAY AV	LETTER SENT	CLOSED	01/14/2020	01/14/2020		01/24/2020	N
ENF 20-0005	419 CLINTON ST	LETTER SENT	CLOSED	01/06/2020	01/03/2020		01/08/2020	Y
ENF 20-0027	813 FLETCHER ST	LETTER SENT	CLOSED	01/13/2020	01/13/2020		01/24/2020	N
ENF 20-0082	927 FLETCHER ST	CONTACT WITH OCCUPANT	CLOSED	01/30/2020	01/30/2020		01/30/2020	N
ENF 20-0060	409 GUTE ST	COMPLAINT LOGGED	LETTER SENT	01/23/2020	01/28/2020	02/05/2020		N
ENF 20-0004	228 HOYT ST	LETTER SENT	CLOSED	01/06/2020	01/07/2020		01/14/2020	N
ENF 20-0059	428 S LYON ST	CONTACT WITH OCCUPANT	EXTENSION GRANTED	01/23/2020	01/23/2020	02/20/2020		Y
ENF 20-0083	428 S LYON ST	COMPLAINT LOGGED	CLOSED	01/30/2020	01/30/2020		02/03/2020	Y
ENF 20-0003	515 S PARK ST	FINAL NOTICE SENT	REF TO CITY ATTY	01/03/2020	01/02/2020	02/05/2020		COMM
ENF 20-0081	309 STATE ST	COMPLAINT LOGGED	LETTER SENT	01/30/2020	01/31/2020	02/10/2020		N
ENF 20-0012	1012 STATE ST	COMPLAINT LOGGED	INSPECTION PENDING	01/08/2020	01/09/2020	02/06/2020		Y
ENF 20-0026	636 N WASHINGTON ST	HOMEOWNER CALLED IN	CLOSED	01/13/2020	01/16/2020		01/21/2020	N
ENF 19-0513	1507 YOUNG ST	CONTACT WITH OWNER	CLOSED	07/15/2019	07/15/2019		01/14/2020	N
				Total Entries	13			
BUILDING VIOL								
ENF 18-0942	804 W MAIN ST	CONTACT WITH OWNER	OBTAINED BLDG PERMIT	12/10/2018	12/10/2018		01/27/2020	COMM VAC
ENF 20-0078	1005 W MAIN ST	COMPLAINT LOGGED	PARTIALLY RESOLVED	01/27/2020	01/28/2020		01/28/2020	Y
ENF 20-0028	201 ROBBINS ST	COMPLAINT LOGGED	LETTER SENT	01/13/2020	01/16/2020	04/16/2020		COMM

JANUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0710	1118 S SHIAWASSEE ST	INSPECTED PROPERTY	COMPLIED	10/03/2019	10/03/2019		01/16/2020	VAC
ENF 20-0084	213 S WASHINGTON ST	COMPLAINT LOGGED	LETTER SENT	01/31/2020	01/31/2020	02/28/2020		COMM
ENF 19-0052	215 E WILLIAMS ST	TICKET ISSUED	CLOSED	01/17/2019	03/07/2019	06/19/2019	01/07/2020	Y
Total Entries				6				
DOG FECES								
ENF 20-0035	1012 BEEHLER ST	LETTER SENT	CLOSED	01/14/2020	01/14/2020		01/30/2020	Y
Total Entries				1				
EVICCTIONS								
ENF 20-0036	218 MICHIGAN AV	CONTACT WITH OWNER	COMPLIED	01/14/2020	01/14/2020		01/17/2020	Y
Total Entries				1				
EXTERIOR PAINT/SIDING								
ENF 20-0047	303 CASS ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		Y
ENF 20-0048	419 CASS ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		N
ENF 20-0050	527 FLETCHER ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		N
ENF 20-0049	522 FLETCHER ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		N
ENF 20-0051	900 FLETCHER ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		N
ENF 20-0052	301 GENESEE ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		N
ENF 20-0077	636 GRAND AV	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/28/2020	06/01/2020		N
ENF 20-0074	211 N HOWELL ST	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/28/2020	06/01/2020		N
ENF 20-0076	414 HUGGINS ST	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/28/2020	06/01/2020		Y
ENF 20-0071	211 N LANSING ST	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/28/2020	06/01/2020		Y
ENF 20-0073	219 N LANSING ST	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/28/2020	06/01/2020		Y
ENF 20-0072	307 N LANSING ST	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/28/2020	06/01/2020		N

JANUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0040	220 E MASON ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		Y
ENF 20-0042	320 E MASON ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		N
ENF 20-0043	409 E MASON ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		N
ENF 20-0044	418 E MASON ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		N
ENF 20-0045	523 E MASON ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		N
ENF 20-0046	703 E MASON ST	COMPLAINT LOGGED	LETTER SENT	01/17/2020	01/17/2020	06/01/2020		VAC
ENF 20-0075	715 RIVER ST	HOMEOWNER CALLED IN	NO VIOLATION	01/28/2020	01/28/2020		01/31/2020	N
ENF 20-0067	718 RIVER ST	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/27/2020	06/01/2020		N
				Total Entries	20			
FENCE VIOLATION								
ENF 20-0024	702 N DEWEY ST	COMPLAINT LOGGED	CLOSED	01/13/2020	01/13/2020		01/13/2020	N
ENF 20-0055	1431 W MAIN ST	COMPLAINT LOGGED	CLOSED	01/22/2020	01/24/2020		01/24/2020	N
				Total Entries	2			
FRONT YARD PARKING								
ENF 20-0006	730 CLINTON ST	LETTER SENT	CLOSED	01/07/2020	01/06/2020		01/15/2020	N
ENF 19-0854	300 ROBBINS ST	INSPECTED PROPERTY	CLOSED	12/05/2019	12/10/2019		01/07/2020	Y
ENF 20-0030	1510 W STEWART ST	COMPLAINT LOGGED	LETTER SENT	01/14/2020	01/13/2020	02/06/2020		N
				Total Entries	3			
FURNACE VIOLATIONS								
ENF 19-0816	401 N SAGINAW ST	REF TO BLDG OFFICIAL	RESOLVED	10/25/2019	01/30/2020		01/30/2020	Y
				Total Entries	1			
GARBAGE & DEBRIS								
ENF 20-0025	521 AMENT ST	LETTER SENT	CLOSED	01/13/2020	01/13/2020		01/22/2020	N

JANUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0017	302 S CHIPMAN ST	LETTER SENT	CLOSED	01/09/2020	01/09/2020		01/21/2020	N
ENF 20-0016	309 S CHIPMAN ST	CONTACT WITH OWNER	CLOSED	01/09/2020	01/09/2020		01/14/2020	Y
ENF 20-0007	709 CLINTON ST	LETTER SENT	CLOSED	01/07/2020	01/06/2020		01/15/2020	Y
ENF 20-0008	425 CLINTON ST	COMPLAINT LOGGED	LETTER SENT	01/07/2020	01/06/2020	03/09/2020		Y
ENF 18-0837	706 GLENWOOD AV	EXTENSION GRANTED	CLOSED	10/25/2018	10/29/2019		01/29/2020	N
ENF 20-0053	612 GRAND AV	COMPLAINT LOGGED	LETTER SENT	01/21/2020	01/22/2020	02/06/2020		N
ENF 19-0881	707 LYNN ST	LETTER SENT	CLOSED	12/26/2019	12/26/2019		01/06/2020	N
ENF 19-0882	715 LYNN ST	LETTER SENT	CLOSED	12/26/2019	12/26/2019		01/06/2020	Y
ENF 19-0833	1440 PEARCE ST	LETTER SENT	CLOSED	11/27/2019	11/27/2019		01/02/2020	N
ENF 19-0883	648 PINE ST	LETTER SENT	CLOSED	12/26/2019	12/26/2019		01/06/2020	Y
ENF 20-0068	712 RIVER ST	LETTER SENT	CLOSED	01/28/2020	01/27/2020		02/03/2020	N
ENF 19-0869	508 RYAN ST	LETTER SENT	CLOSED	12/17/2019	12/17/2019		01/02/2020	Y
ENF 20-0014	1408 W STEWART ST	COMPLAINT LOGGED	LETTER SENT	01/09/2020	01/09/2020	02/04/2020		N
ENF 19-0886	1501 W STEWART ST	LETTER SENT	CLOSED	12/30/2019	12/30/2019		01/09/2020	N
ENF 20-0029	1612 W STEWART ST	COMPLAINT LOGGED	CLOSED	01/14/2020	01/13/2020		01/22/2020	N
ENF 20-0079	1194 WALNUT ST	COMPLAINT LOGGED	LETTER SENT	01/29/2020	01/29/2020	02/06/2020		N

Total Entries 17

GARBAGE CANS

ENF 20-0056	533 AMENT ST	LETTER SENT	CLOSED	01/22/2020	01/22/2020		01/30/2020	N
ENF 19-0889	712 GROVER ST	LETTER SENT	CLOSED	12/30/2019	01/02/2020		01/09/2020	N
ENF 20-0057	115 S LANSING	LETTER SENT	CLOSED	01/22/2020	01/22/2020		01/30/2020	Y

Total Entries 3

GARBAGE/JUNK IN ROW

JANUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0867	211 N HOWELL ST	INSPECTED PROPERTY	CLOSED	12/16/2019	12/17/2019		01/07/2020	N
ENF 20-0032	115 S LANSING	CONTACT WITH OWNER	CLOSED	01/14/2020	01/13/2020		01/22/2020	Y
ENF 20-0080	313 E MASON ST	CONTACT WITH OCCUPANT	CLOSED	01/29/2020	01/29/2020		01/31/2020	Y
Total Entries				3				
HEALTH & SAFETY								
ENF 20-0033	110 ELLIOT ST	COMPLAINT LOGGED	CONTACTED PROPERTY OWNER	01/14/2020	01/14/2020	02/10/2020		Y
ENF 20-0002	321 STATE ST	COMPLAINT LOGGED	LETTER SENT	01/02/2020	01/03/2020	02/19/2020		VAC
Total Entries				2				
HOUSE FIRE								
ENF 20-0054	515 N SAGINAW ST	COMPLAINT LOGGED	REQUEST FOR FIRE BOND	01/22/2020	01/27/2020	02/18/2020		Y
Total Entries				1				
MULTIPLE VIOLATIONS								
ENF 20-0039	626 ALGER AVE	COMPLAINT LOGGED	LETTER SENT	01/16/2020	01/16/2020	02/11/2020		VAC
ENF 20-0062	732 BRADLEY	COMPLAINT LOGGED	LETTER SENT	01/27/2020	01/27/2020	02/06/2020		Y
ENF 20-0063	211 N HOWELL ST	LETTER SENT	TICKET ISSUED	01/27/2020	01/27/2020	02/06/2020		N
ENF 20-0031	827 KENWOOD DR	LETTER SENT	INSPECTION PENDING	01/14/2020	01/13/2020	02/06/2020		N
ENF 19-0877	832 KENWOOD DR	LETTER SENT	CLOSED	12/23/2019	12/23/2019		01/09/2020	N
ENF 20-0009	211 N LANSING ST	CONTACT WITH OWNER	CLOSED	01/07/2020	01/07/2020		01/27/2020	Y
ENF 19-0461	317 E MASON ST	OBTAINED PERMIT	CLOSED	06/12/2019	06/17/2019		01/22/2020	Y
ENF 20-0066	716 RIVER ST	CONTACT WITH OWNER	NO VIOLATION	01/28/2020	01/27/2020		01/30/2020	N
ENF 20-0065	717 RIVER ST	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/27/2020	02/05/2020		Y
ENF 19-0875	325 STATE ST	LETTER SENT	CLOSED	12/19/2019	12/18/2019		01/30/2020	N
ENF 19-0421	821 STATE ST	INSPECTED PROPERTY	RE-OPENED	05/30/2019	05/30/2019		08/01/2019	N

JANUARY 2020

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0058	1116 STATE ST	LETTER SENT	PARTIALLY RESOLVED	01/23/2020	01/23/2020	02/17/2020		N
ENF 20-0001	634 N WASHINGTON ST	LETTER SENT	CLOSED	01/02/2020	01/02/2020		01/21/2020	N
Total Entries				13				
NO BUILDING PERMIT								
ENF 20-0064	714 RIVER ST	COMPLAINT LOGGED	NO VIOLATION	01/27/2020	01/27/2020		01/27/2020	
Total Entries				1				
PLUMBING VIOLATIONS								
ENF 20-0022	1458 N MALLARD CIRCLE	LETTER SENT	CLOSED	01/10/2020	01/09/2020		01/22/2020	N
ENF 20-0015	122 N WASHINGTON ST	LETTER SENT	CLOSED	01/09/2020	01/09/2020		01/19/2020	COMM
ENF 20-0023	708 WRIGHT AVE	LETTER SENT	CLOSED	01/10/2020	01/09/2020		01/22/2020	N
Total Entries				3				
RENTAL UNIT VIOL								
ENF 20-0034	1014 BEEHLER ST	COMPLAINT LOGGED	LETTER SENT	01/14/2020	01/14/2020	02/14/2020		Y
ENF 19-0775	1120 BEEHLER ST	CONTACT WITH OWNER	NO VIOLATION	11/04/2019	01/07/2020		01/13/2020	Y
ENF 19-0003	1215 S CEDAR ST	RENTAL REG FORM SUBMITTED	COMPLIED	01/02/2019	01/02/2019		01/08/2020	Y
ENF 20-0021	300 S CHIPMAN ST	COMPLAINT LOGGED	LETTER SENT	01/10/2020	01/10/2020	02/10/2020		Y
ENF 19-0822	412 E MAIN ST	COMPLAINT LOGGED	CLOSED	11/21/2019	11/21/2019		01/10/2020	Y
ENF 20-0011	625 MARTIN ST	COMPLAINT LOGGED	LETTER SENT	01/07/2020	01/07/2020	02/11/2020		Y
ENF 20-0013	713 S PARK ST	RENTAL REG FORM SUBMITTED	COMPLIED	01/09/2020	01/09/2020		01/14/2020	Y
ENF 19-0667	924 S PARK ST	RENTAL REG FORM SUBMITTED	COMPLIED	09/17/2019	01/07/2020		01/16/2020	Y
ENF 19-0823	215 STATE ST	RENTAL REG FORM SUBMITTED	COMPLIED	11/22/2019	11/22/2019		01/27/2020	Y
Total Entries				9				

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>SCRAPPING MATERIALS</u>								
ENF 20-0010	211 CORUNNA AV	COMPLAINT LOGGED	NO VIOLATION	01/07/2020	01/07/2020		01/07/2020	COMM
ENF 19-0841	817 S SHIAWASSEE ST	TICKET ISSUED	CLOSED	12/03/2019	12/04/2019		01/09/2020	Y
Total Entries				2				
<u>SIGN VIOLATION</u>								
ENF 20-0070	440 CORUNNA AV	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/27/2020	02/04/2020		COMM
ENF 20-0061	210 S WASHINGTON ST	COMPLAINT LOGGED	LETTER SENT	01/27/2020	01/28/2020	02/04/2020		COMM
Total Entries				2				
<u>ZONING</u>								
ENF 20-0069	R/R R/W TRACKAGE	COMPLAINT LOGGED	LETTER SENT	01/28/2020	01/27/2020	02/11/2020		IND
Total Entries				1				
Total Records:		105			Total Pages:		7	

Monthly Inspection List

JANUARY 2020

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections: 20

FIRE DEPARTMENT

RENTAL INSPECTORS

Total Inspections: 5

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections: 21

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections: 55

MCILMURRAY, WALT

CODE ENFORCEMENT OFFICIAL

Total Inspections: 59

Report Summary

Grand Total Inspections:

160

Certificates Issued by Month for 2020												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total

[illegible][illegible][illegible][illegible][illegible]



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

MEMORANDUM

DATE: February 04, 2020

TO: Owosso City Council

FROM: Eric E. Cherry
Police Department Lieutenant

RE: January 2020 Police Reports

Attached are the statistics for the Police Department for January 2020. One report is an offense summary for the month of January, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in January. The officers completed two hundred sixty-nine (269) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested forty-two (42) persons this month for forty-nine (49) total offenses.

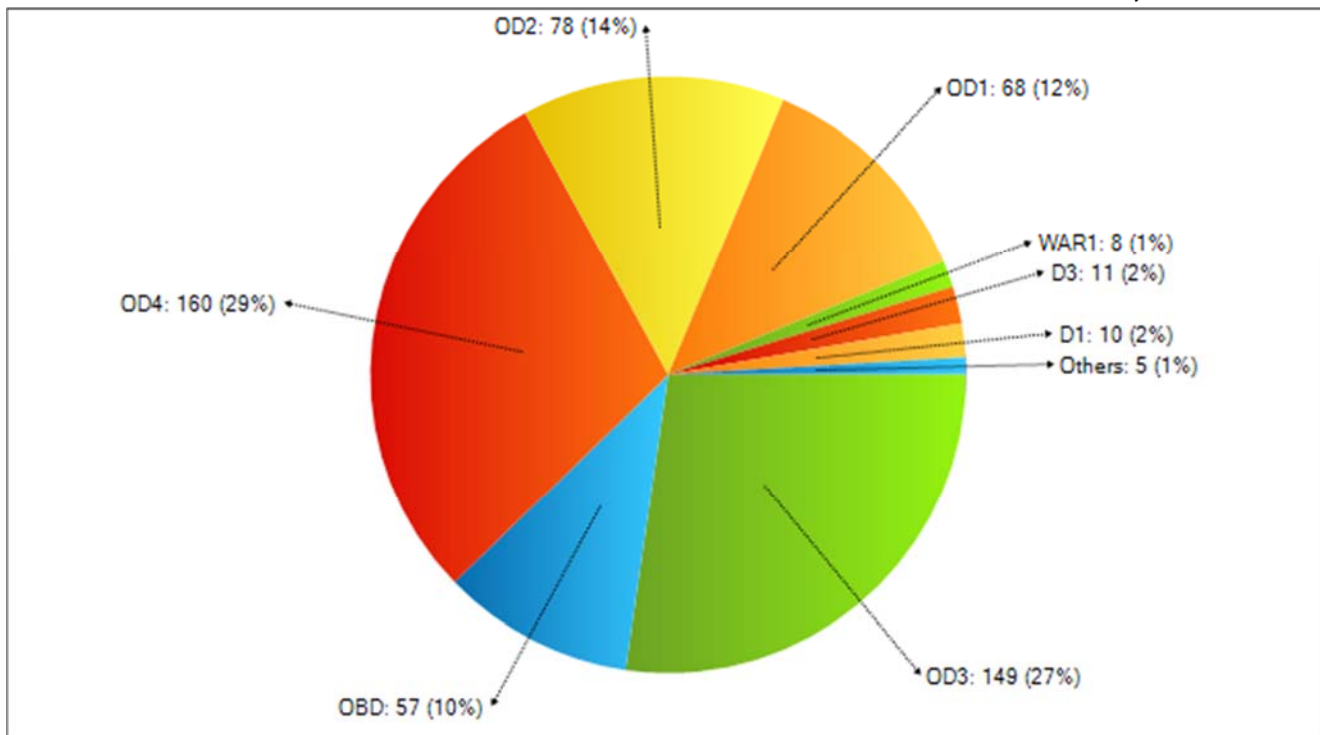
For January 2020 the police handled five hundred forty-six (546) police events, one hundred and one (101) were traffic stops, about eighteen (18) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

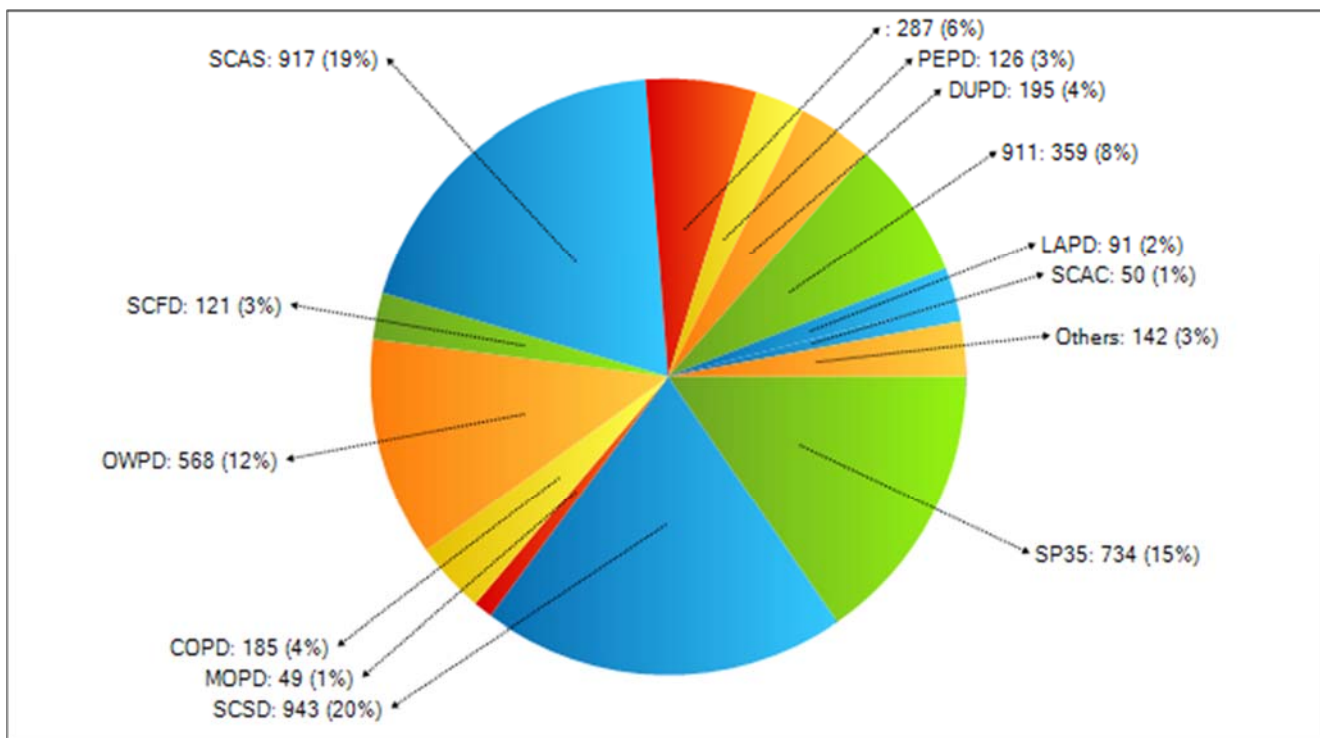
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

MOPD: Morrice City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center

January 2020 Owosso Neighborhood Crime Report

Occurred Date	Case No	Location	Offense
1/17/2020	2064500077	1600 block W North St	BURGLARY -FORCED ENTRY
1/24/2020	2064500119	600 block N Adams St	BURGLARY -FORCED ENTRY
1/27/2020	2064500121	200 block N Saginaw St	BURGLARY -FORCED ENTRY
1/8/2020	2064500036	900 block E Mason St	CIVIL CUSTODIES - INCAPACITATION
1/13/2020	2064500053	S Michigan Ave/W Clinton St	CIVIL CUSTODIES - INCAPACITATION
1/17/2020	2064500070	1100 block W Main St	CIVIL CUSTODIES - INCAPACITATION
1/21/2020	2064500097	1000 block S Chipman St	CIVIL CUSTODIES - INCAPACITATION
1/22/2020	2064500102	500 block W Fletcher St	CIVIL CUSTODIES - INCAPACITATION
1/25/2020	2064500113	700 block S Grand Ave	CIVIL CUSTODIES - INCAPACITATION
1/24/2020	2064500110	1200 block S Shiawassee St	CIVIL CUSTODIES - INSANITY (MENTAL)
1/19/2020	2064500084	W Exchange St/N Ball St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
1/4/2020	2064500015	600 block E Mason St	DAMAGE TO PROPERTY
1/7/2020	2064500033	12000 block Frederick St	DAMAGE TO PROPERTY
1/11/2020	2064500052	1400 block Roslyn Dr	DAMAGE TO PROPERTY
1/14/2020	2064500055	1000 block W Main St	DAMAGE TO PROPERTY
1/7/2020	2064500025	700 block E Corunna Ave	FAMILY -ABUSE/NEGLECT NONVIOLENT
1/25/2020	2064500114	800 block E Corunna Ave	FAMILY -ABUSE/NEGLECT NONVIOLENT
1/6/2020	2064500021	Comstock St/Dewey St	FAMILY -NONSUPPORT
1/11/2020	2064500046	700 block N Washington St	FORGERY/COUNTERFEITING
1/27/2020	2064500127	100 block E Corunna Ave	FORGERY/COUNTERFEITING
1/30/2020	2064500142	100 block E Corunna Ave	FORGERY/COUNTERFEITING
1/29/2020	2064500131	1100 block Beehler St	FRAUD
1/9/2020	2064500072	800 block State St	HEALTH AND SAFETY
1/21/2020	2064500094	300 block N Hickory St	HEALTH AND SAFETY
1/23/2020	2064500125	1500 block Young St	HEALTH AND SAFETY
1/27/2020	2064500129	200 block N Howell St	HEALTH AND SAFETY
1/30/2020	2064500130	600 block Fletcher St	HEALTH AND SAFETY
1/2/2020	2064500010	100 block S Lansing St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
1/7/2020	2064500027	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
1/14/2020	2064500058	500 block N Gilbert St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
1/17/2020	2064500069	300 block S Cedar St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
1/20/2020	2064500088	500 block W Stewart St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
1/21/2020	2064500090	N Washington St/E North St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP

1/27/2020	2064500138	300 block W Ridge St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
1/29/2020	2064500128	600 block W Ryan St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
1/1/2020	2064500003	N Saginaw St/E Exchange St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
1/25/2020	2064500112	900 block W Hampton St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
1/29/2020	2064500136	500 block N Dewey St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
1/31/2020	2064500148	600 block W Ryan St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
1/6/2020	2064500022	1200 block W Frederick St	INTIMIDATION/STALKING
1/1/2020	2064500152	800 block N Shiawassee St	JUVENILE RUNAWAY
1/10/2020	2064500045	900 block E Corunna Ave	JUVENILE RUNAWAY
1/16/2020	2064500068	400 block E Laverock Aly	JUVENILE RUNAWAY
1/5/2020	2064500020	700 block N Saginaw St	LARCENY -OTHER
1/30/2020	2064500140	1100 block W Main St	LARCENY -OTHER
1/6/2020	2064500023	600 block S Washington St	LARCENY -THEFT FROM MOTOR VEHICLE
1/21/2020	2064500096	500 block N Saginaw St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
1/8/2020	2064500040	600 block S Grand Ave	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
1/15/2020	2064500061	400 block W Genesee St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
1/20/2020	2064500087	E Jerome St/S Oakwood Ave	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
1/23/2020	2064500105	500 block N Pine St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
1/12/2020	2064500048	100 block S Chipman St	MISCELLANEOUS - NATURAL DEATH
1/19/2020	2064500083	500 block S Abrey St/E Allendale St	MISCELLANEOUS - NATURAL DEATH
1/29/2020	2064500134	900 block W Hampton St	MISCELLANEOUS - NON-CRIMINAL
1/8/2020	2064500039	300 block E Main St	MISCELLANEOUS CRIMINAL OFFENSE
1/10/2020	2064500044	South St/Chipman St	MISCELLANEOUS CRIMINAL OFFENSE
1/18/2020	2064500075	700 block W Ament St	MISCELLANEOUS CRIMINAL OFFENSE
1/24/2020	2064500106	500 block W Genesee St	MISCELLANEOUS CRIMINAL OFFENSE
1/19/2020	2064500086	600 block S Alger St	MOTOR VEHICLE VIOLATION
1/1/2020	2064500002	900 block E Corunna Ave	NONAGGRAVATED ASSAULT
1/2/2020	2064500009	400 block Clinton St	NONAGGRAVATED ASSAULT
1/4/2020	2064500012	200 block S Cedar St	NONAGGRAVATED ASSAULT
1/5/2020	2064500020	700 block N Saginaw St	NONAGGRAVATED ASSAULT
1/7/2020	2064500031	1000 block W Ryan St	NONAGGRAVATED ASSAULT
1/9/2020	2064500043	800 block S Lingle Ave	NONAGGRAVATED ASSAULT
1/12/2020	2064500050	600 block S Norton St	NONAGGRAVATED ASSAULT
1/13/2020	2064500054	500 block W River St	NONAGGRAVATED ASSAULT

1/14/2020	2064500055	1000 block W Main St	NONAGGRAVATED ASSAULT
1/16/2020	2064500064	1700 block W Stewart St	NONAGGRAVATED ASSAULT
1/17/2020	2064500066	800 block Riverwalk Circle	NONAGGRAVATED ASSAULT
1/18/2020	2064500079	200 block S Chipman St	NONAGGRAVATED ASSAULT
1/19/2020	2064500082	900 block W Main St	NONAGGRAVATED ASSAULT
1/26/2020	2064500116	1400 block W Chatham Dr	NONAGGRAVATED ASSAULT
1/27/2020	2064500122	1300 block W Herman St	NONAGGRAVATED ASSAULT
1/27/2020	2064500146	W Curwood Castle Dr/W Main St	NONAGGRAVATED ASSAULT
1/29/2020	2064500135	200 block N Water St	NONAGGRAVATED ASSAULT
1/29/2020	2064500137	400 block Howard St	NONAGGRAVATED ASSAULT
1/30/2020	2064500143	800 block W King St	NONAGGRAVATED ASSAULT
1/30/2020	2064500141	1200 block W Main St	NONAGGRAVATED ASSAULT
1/31/2020	2064500147	1700 block S Chipman St	NONAGGRAVATED ASSAULT
1/31/2020	2064500145	300 block W Main St	NONAGGRAVATED ASSAULT
1/1/2020	2064500004	800 block S Park St	OBSTRUCTING JUSTICE
1/2/2020	2064500008	1200 block Penbrook Dr	OBSTRUCTING JUSTICE
1/4/2020	2064500016	600 block S Broadway Ave	OBSTRUCTING JUSTICE
1/5/2020	2064500017	700 block S Alger Ave	OBSTRUCTING JUSTICE
1/5/2020	2064500018	200 block W Cass St	OBSTRUCTING JUSTICE
1/6/2020	2064500021	Comstock St/Dewey St	OBSTRUCTING JUSTICE
1/7/2020	2064500026	200 block S Water St	OBSTRUCTING JUSTICE
1/9/2020	2064500041	Water St/Main St	OBSTRUCTING JUSTICE
1/9/2020	2064500042	200 block E Main St	OBSTRUCTING JUSTICE
1/12/2020	2064500049	800 block S Park St	OBSTRUCTING JUSTICE
1/14/2020	2064500059	Brooks St/Donald St	OBSTRUCTING JUSTICE
1/17/2020	2064500071	200 block N Park St	OBSTRUCTING JUSTICE
1/17/2020	2064500074	1700 block W Stewart St	OBSTRUCTING JUSTICE
1/18/2020	2064500076	N Park St/E Main St	OBSTRUCTING JUSTICE
1/18/2020	2064500081	500 block S Martin St	OBSTRUCTING JUSTICE
1/20/2020	2064500089	400 block E Williams St	OBSTRUCTING JUSTICE
1/22/2020	2064500100	700 block N Washington St	OBSTRUCTING JUSTICE
1/27/2020	2064500120	900 block S Ball St	OBSTRUCTING JUSTICE
1/27/2020	2064500123	400 block E Main St	OBSTRUCTING JUSTICE
1/31/2020	2064500144	1000 block N Water St	OBSTRUCTING JUSTICE
1/11/2020	2064500047	800 block W Oliver St	OBSTRUCTING POLICE
1/27/2020	2064500120	900 block S Ball St	OBSTRUCTING POLICE
1/29/2020	2064500132	S Shiawassee St/W Gute St	OBSTRUCTING POLICE
1/8/2020	2064500038	300 block N Washington St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
1/18/2020	2064500078	900 block S Saginaw St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
1/22/2020	2064500101	700 block N Washington St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS

1/24/2020	2064500108	W Stewart St/S Martin St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
1/26/2020	2064500118	700 block S Abrey St	PARENTAL KIDNAPPING
1/5/2020	2064500019	200 block S Shiawassee St	RETAIL FRAUD -THEFT
1/21/2020	2064500091	1100 block W Main St	RETAIL FRAUD -THEFT
1/17/2020	2064500073	500 block E Exchange St	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE
1/4/2020	2064500014	900 block E Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
1/7/2020	2064500030	E Monroe St/S Gould St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
1/8/2020	2064500035	E Oliver St/N Gould St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
1/17/2020	2064500065	N Shiawassee St /Jennett St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
1/18/2020	2064500076	N Park St/E Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
1/18/2020	2064500078	900 block S Saginaw St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
1/6/2020	2064500024	N Hickory St	TRAFFIC - NO OPERATORS LICENSE
1/14/2020	2064500056	1000 block E M-21	TRAFFIC - REGISTRATION LAW VIOLATIONS
1/8/2020	2064500034	S Dewey St/Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/12/2020	2064500051	N Shiawassee St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/15/2020	2064500060	W Main St/N Howell St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/16/2020	2064500063	300 block N Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/17/2020	2064500067	900 block Lingle Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/18/2020	2064500078	900 block S Saginaw St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/18/2020	2064500080	W Main St/N Oak St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/19/2020	2064500085	700 block N Pine St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/21/2020	2064500095	M-52/Cass St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/22/2020	2064500099	W Oliver St/N Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/22/2020	2064500104	900 block W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/23/2020	2064500103	Hopkins Lake Entrance	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/24/2020	2064500111	W Main St/N Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/26/2020	2064500117	600 block E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/27/2020	2064500133	Main St/Water St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/29/2020	2064500139	E Main St/S Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/7/2020	2064500029	200 block N Water St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
1/8/2020	2064500037	500 block W Ryan St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
1/19/2020	2064500093	300 block E Comstock St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
1/21/2020	2064500092	200 block S Shiawassee St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
1/22/2020	2064500101	700 block N Washington St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT

1/24/2020	2064500107	1200 block W Penbrook Dr	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
1/28/2020	2064500124	Gute St/Ball St	TRAFFIC, NON-CRIMINAL - TRAFFIC VIOLATIONS (CIVIL INFRACTIONS)
1/4/2020	2064500032	700 block E North St	TRESPASS
1/11/2020	2064500047	800 block W Oliver St	TRESPASS
1/18/2020	2064500075	700 block W Ament St	TRESPASS
1/24/2020	2064500106	500 block W Genesee St	TRESPASS
1/16/2020	2064500098	700 block E North St	VIOLATION OF CONTROLLED SUBSTANCE ACT
1/24/2020	2064500109	1100 block N Bluestem Ct	VIOLATION OF CONTROLLED SUBSTANCE ACT
1/26/2020	2064500115	600 block W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
Total	150		

January 2020 Owosso Offense Summary Report

Offense	Total Offenses
1072 - 10002 - Parental Kidnap	1
1177 - 11007 - CSC Second (2nd) Degree - Forcible Contact	1
1313 - 13001 - Assault and Battery/Simple Assault	22
1380 - 13003 - Telephone Used for Harassment, Threats	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	3
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2379 - 23007 - Larceny of Gasoline, Self-Service Station	1
2399 - 23007 - Larceny (Other)	1
2505 - 25000 - Pass Counterfeited - Any Object	1
2507 - 25000 - Possess Counterfeited - Any Object	1
2609 - 26007 - Fraud - Identity Theft	1
2901 - 29000 - Damage to Property - Business Property	1
2902 - 29000 - Damage to Property - Private Property	3
3074 - 30002 - Retail Fraud Theft 2nd Degree	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
3547 - 35001 - Methamphetamine - Possess	1
3560 - 35001 - Marijuana - Sell	1
3562 - 35001 - Marijuana - Possess	1
3806 - 38001 - Neglect Child	2
3807 - 38002 - Non-Payment of Alimony	1
4801 - 48000 - Resisting Officer	2
4802 - 48000 - Obstruct Criminal Investigation	1
5005 - 50000 - Contempt of Court	1
5006 - 50000 - Obstructing Justice	9
5011 - 50000 - Parole Violation	2
5012 - 50000 - Probation Violation	1
5015 - 50000 - Failure to Appear	4
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	2
5090 - 50000 - Sex Offender - Failure to Comply with Reporting Duties	1
5461 - 54002 - Operating Under the Influence of Intoxicating Liquor - Snowmobile	1
5599 - 55000 - Health and Safety Violations (Other)	5
5707 - 57001 - Trespass (Other)	4
7070 - 70000 - Runaway	3
7399 - 73000 - Miscellaneous Arrest	4
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	1

8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	2
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	6
8277 - 54003 - Traffic - Registration Law Violations	1
8328 - 54003 - Motor Vehicle Violation	1
9220 - 92003 - Civil Custodies - Walk Away - Mental Institute/Hospital	1
9906 - 92002 - Civil Custodies - Incapacitation	6
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	16
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	6
9912 - 93003 - Traffic, Non-Criminal - Traffic Violations (Civil Infractions)	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	4
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	8
9947 - 99002 - Miscellaneous - Natural Death	2
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
9954 - 99009 - Miscellaneous - Non-Criminal	1
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	4
Total	149

January Owosso Police Daily Activity Summary Report

Activity	Total
Alarms	7
Assist Another Unit	256
Business Property Inspections	34
Community Service	28
Directed Patrols	135
Original Arrests	12
OWI Arrests	4
Park Patrols	117
Parking/Municipal Citations Issued	2
Residential Property Inspections	10
School Patrols	183
Supplemental Complaints	78
Traffic Accidents	16
Traffic Citations Issued	9
Traffic Warnings	83
Training	68
Warrant Arrests	18
Written Complaints	333
Total Activities	1393



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MEMORANDUM

DATE: February 13, 2020

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: January 2020 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for January 2020. The Owosso Fire Department responded to 236 incidents in the month of January.

OFD responded to 13 fire calls and responded to 223 EMS calls.

Previous Month ▾

Jan 1, 2020 - Jan 31, 2020 ▾

6%

FIRE

Percentage of Total Incidents

94%

EMS

Percentage of Total Incidents

236

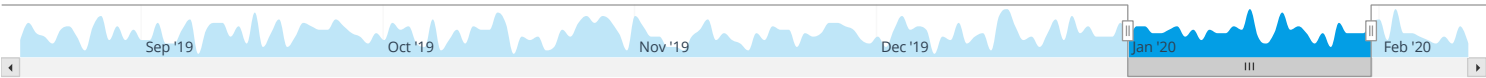
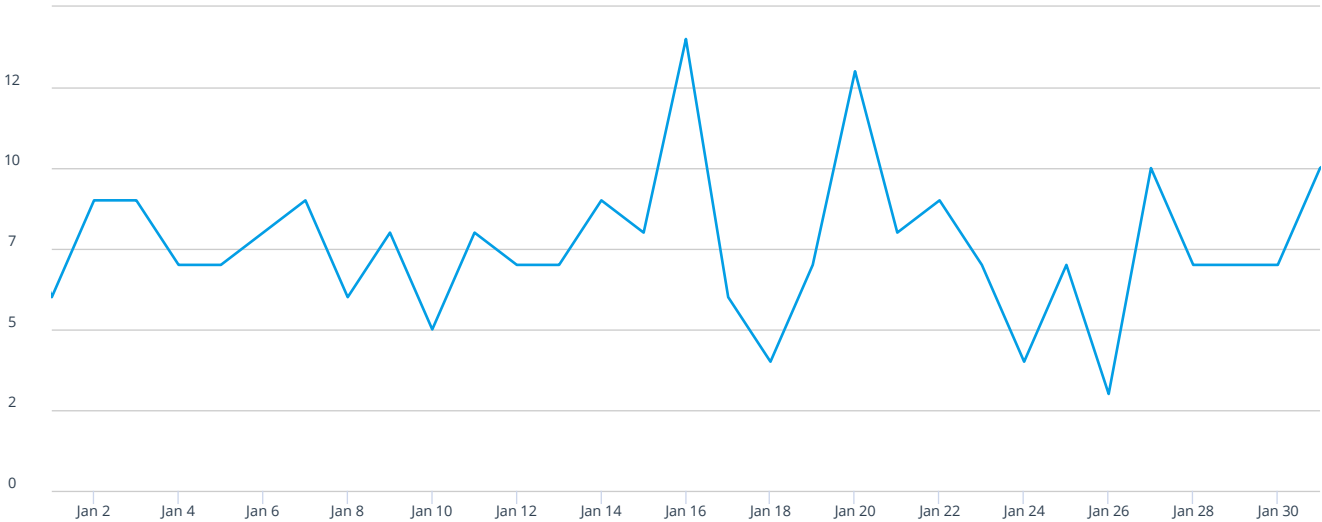
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	1/5/20	1/12/20	1/19/20	1/26/20	2/2/20	2/9/20	2/16/20	2/23/20	3/1/20	3/8/20	3/15/20	3/22/20	3/29/20	Total
(11) Structure Fire			1	2										3
(32) Emergency medical service (EMS) incident	36	47	53	46	41									223
(41) Combustible/f... spills & leaks	1			1										2
(51) Person in distress	1													1
(53) Smoke, odor problem		1												1
(61) Dispatched and canceled en route				1										1
(73) System or detector malfunction		1	1											2
(74) Unintentional system/detect... operation (no fire)		2		1										3
Total	38	51	55	51	41									236

MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
JANUARY 8, 2020 AT 7:36 A.M.
CITY COUNCIL CHAMBERS

CALL TO ORDER: The meeting was called to order by Chairman Dave Acton at 7:36 A.M.

ROLL CALL: Was taken by Recording Secretary, Debbie Hebert

MEMBERS PRESENT: Chairman Dave Acton, Vice-Chairman Bill Gilbert, Mayor Chris Eveleth, Commissioner Ken Cushman, Commissioner Jon Moore, and Commissioner Jim Woodworth.

MEMBERS ABSENT: Commissioner Bobbi Fuller, Commissioner Lance Omer and Commissioner Theresa Trecha

OTHERS PRESENT: Josh Adams, DDA Director, Pastor Eric Numerich, Life In Christ Church

AGENDA: IT WAS MOVED BY AUTHORITY MEMBER EVELETH AND SUPPORTED BY AUTHORITY MEMBER CUSHMAN TO APPROVE THE AGENDA AS PRESENTED.

AYES: ALL. MOTION CARRIED.

MINUTES: IT WAS MOVED BY AUTHORITY MEMBER WOODWORTH AND SUPPORTED BY AUTHORITY MEMBER CUSHMAN TO APPROVE THE MINUTES FOR THE MEETING HELD DECEMBER 4, 2019.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: Chairman Dave Acton introduced Pastor Eric Numeric who has expressed a possible interest in becoming involved.

ITEMS OF BUSINESS:

1) **CHECK REGISTER** – Many checks written as a result of 2 large events occurred which were covered by work plans. Otherwise, nothing unusual was noted.

IT WAS MOVED BY AUTHORITY CUSHMAN, SUPPORTED BY AUTHORITY MEMBER WOODWORTH TO APPROVE THE CHECK REGISTER FOR DECEMBER, 2019 AS PRESENTED.

AYES: ALL. MOTION CARRIED.

2) JANUARY 2020 BUDGET REPORT- Nothing additional to discuss beyond last month's discussion. Bids are being sought for downtown watering, weeding and mowing which could be \$1,000 less than last year. The Streetscape subcommittee will be meeting to review the expenses charged by the city.

3) Downtown Electric Charging Station - One charging station with 2 ports is being considered as a private venture by Jim and Jill Woodworth with a 5-year lease including maintenance, providing 220 voltage charges. A minimal fee will be charged. The requested location is inside the city-owned parking lot behind Radio Shack on Ball/Exchange along the Exchange Street side, NW corner, where parking is used less. There are no other public stations available in Shiawassee County. The private entity is ready to move forward once City approval is provided.

IT WAS MOVED BY AUTHORITY MEMBER GILBERT, SUPPORTED BY AUTHORITY MEMBER EVELETH TO EXPRESS AGREEMENT IN SUPPORT OF THE PRIVATE VENTURE OF INSTALLING A DOWNTOWN ELECTRIC CHARGING STATION IN THE NW CORNER OF PARKING LOT AT BALL/EXCHANGE.

AYES: ALL. MOTION CARRIED.

4) Board Retreat Report – An overview was presented noting key components of the report such as, new downtown tag line is “Gather Around”. Board Self Assessments: 1) Volunteer recruitment and retention including recognition. 2) Fund Generation in addition to beyond funds received under structure. 3) Customer service and hospitality development. Subcommittees will be formed to address these high priority items. Goals and objectives were established for the coming year.

IT WAS MOVED BY AUTHORITY MEMBER EVELETH, SUPPORTED BY AUTHORITY MEMBER GILBERT TO APPROVE THE BOARD RETREAT REPORT AS PRESENTED.

AYES: ALL. MOTION CARRIED.

COMMITTEE UPDATES:

- 1) Design and Business Vitality** – No December meeting held. January meeting will begin with new members to begin the work of subcommittees. Revolving Loan Applications are a large part of the committee's responsibilities. Suggestions were made to review the application process and changes to the application.
- 2) Promotion & Outreach** – No meeting held in December. Committee was busy doing the work for GLO and New Year's Eve. Businesses report a great December even though October and November were slow. The committee will need to decide the identity of the event either grow out activities for family fun or remain the 30-minute midnight party focused on adults. Entrepreneurial Ecosystem Report from Matt Wagner has been received. Copies will be forwarded to Board members for review
- 3) Business Owners Committee** – .No meeting in December
- 4) Manager Updated – See Director Report.**
- 5) Board Continuing Education/Information:**
 - **Director Report** – Report will be sent to Board Members.

PUBLIC COMMENTS: Pastor Numerich offered a suggestion to use Security vests with reflectors to identify security personnel working at the New Year's Eve event. He also noted that a key person could

be found while developing Hospitality and Customer Service to establish a relationship with business owners to include how their families were,as well as, how their businesses are doing. Including the personal element would assist with creating a bond between businesses.

BOARD COMMENTS: Mayor Eveleth informed the board that City council discussed and decide to move forward to allow Medical Provisioning Centers to also dispense recreational marijuana as outlined by State Law. He also wished the Owosso Historic Commission success in their interview process for the new director.

ADJOURNMENT: IT WAS MOVED BY AUTHORITY MEMBER EVELYTH AND SUPPORTED BY AUTHORITY MEMBER WOODWORTH TO ADJOURN AT 8:24 A.M.

AYES: ALL. MOTION CARRIED.

OWOSSO HISTORICAL COMMISSION

Regular Meeting Minutes

January 13, 2020 6:00 PM Curwood Castle



CALL TO ORDER: **MEETING WAS CALLED TO ORDER AT 6:00 PM BY CHAIRMAN ELAINE GREENWAY.**

PRESENT: **Chairman Elaine Greenway; Vice Chairman Dave Acton; Commissioner Sara Adams; Commissioner Carolyn Ebert; Commissioner Mark Erikson; Commissioner Steven Flayer**

ABSENT: **Commissioner Heather Jacobs; Commissioner Paul Rogers.**

OTHERS PRESENT: **Denice Grace, Curwood Castle Head Docent; Josh Adams, Gary Wilson and Nathan Henne.**

APPROVAL OF AGENDA: **Commissioner Flayer made a motion to amend the agenda and supported by Commissioner Adams, to include additional New Business -Possible Donations ALL AYES, MOTION CARRIED.**

APPROVAL OF DECEMBER, 2019 REVENUE AND EXPENDITURE REPORT: Admissions/Gift Shop Report was reviewed. An error of \$40 was discussed which may be a simple error on report.

CONSENT AGENDA: None

VISITOR COMMENTS: Gary Wilson introduced himself. He shared that he had served 12 years previously on the commission and is considering rejoining the Owosso Historical Commission.

APPROVAL OF MINUTES OF MEETING HELD DECEMBER 9, 2019:

A MOTION WAS MADE BY COMMISSIONER ERIKSON, SUPPORTED BY COMMISSIONER EBERT TO ACCEPT THE MINUTES AS PRESENTED.

ALL AYES, MOTION CARRIED.

OLD BUSINESS:

- 1) Executive Director Position** – Nathan Henne delivered the packet of applications from Jessica Ungandst, Human Resources Director for Thursday's Interviews of Executive Director Position on January 16, 2020. The Executive Committee was unanimous in the 3 choices as presented to the commission for interviews. Discussion centered on having 3 candidates for interview, 2 evaluation sheets will be used, All commissioners will evaluate the 3 candidates and complete the evaluation sheets. The interview process will include Commissioners to arrive at City Hall at 5:30. Interviews are 15 minutes long starting at 6:00 p.m.
- 2) Christmas Un-decorating the Curwood Castle – Saturday, January 11, 2020, 9:00 a.m. to 11:00 a.m.**
- 3) OHC Policy for Renting Castle** – A subcommittee will be formed to review all aspects of renting the Castle to present to the Commission. The Committee will consist of Commissioner Flayer, Chairman Greenway, and Denice Grace, Curwood Castle Head Docent.
- 4) Progress on Gould House Capital Improvement Bid Packages** – An estimate of \$20,000 has been received from Lamphere's for furnace repair. Other repairs are needed but waiting for new director to take over the project. The City's Purchasing Policy will be govern the process utilizing the Bid Process.

A Facilities Committee will be formed to assist the new director to develop scope of work for Capital Improvement Bids.

- 5) **Train parts disposal** – Commission Flayer visited Ryder's Hobby Shop in Flint suggested taking it to the Model Railroad Club of Durand. It will be incorporated in their collection or annual sale.
- 6) **Archiving update** – Nicole, Steve and Denice met discussing format used for Archiving Inventory. The Historical Society of Michigan was consulted. Recommendation was made to use the software Past Perfect. A single user license is currently owned by the Commission. It will need to be decided if the Commission desires to post on the internet. An expansion of the Past Perfect software will need to be purchased. It can be hosted by the Shiawassee District Library. Further discussion will be necessary as the process moves forward.
- 7) **Recording Secretary Update** – Denice Grace has agreed to record the monthly meetings of the Owosso Historic Commission and present the written minutes for approval.
- 8) **Status of new router installation at the Castle** – It is still in process. Contact will be made with the City's IT department to get an update.

NEW BUSINESS:

- 1) **Possible Donations** –
 - A) Plant Stand pictured by Curwood's Desk. A donation presentation is being planned.
 - B) Curwood Festival is purchasing the Original Painting of The Danger Trail for \$1,000 belonging to Curwood's Great Niece donating it to Curwood Castle.

A MOTION WAS MADE BY COMMISSIONER FLAYER TO SPEAK WITH CURWOOD/HODDY OWNERS TO DETERMINE COST FOR 2-NIGHT STAY AND DONORS TO COVER GAS EXPENSES OF CURWOOD'S GREAT NIECE FOR PRESENTATION OF PAINTING. MOTION WAS SUPPORTED BY MARK ERIKSON.. ALL AYES. MOTION CARRIED.

ADJOURN:

COMMISSION ADAMES MOTIONED TO ADJOURN AT 7:30 PM, SUPPORTED BY COMMISSIONER EBERT. AYES ALL, MOTION CARRIED.