

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JANUARY 21, 2020
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 6, 2020:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Obsolete Property Rehabilitation Certificate – 114-116 W. Main Street. Conduct a public hearing to receive citizen comment regarding the application from Ruesswood REI Group, LLC for an Obsolete Property Rehabilitation Exemption Certificate for the third floor of their property at 114-116 W. Main Street.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. First Reading & Set Public Hearing – Recreational Marijuana Ordinance. Conduct first reading and set a public hearing for Monday, February 3, 2020 at 7:30 p.m. to receive citizen comment regarding the proposed addition of Chapter 16.6, Adult Use Marihuana Facilities Licensing – Police Power Ordinance, to the Code of Ordinances of the City of Owosso.

2. First Reading & Set Public Hearing – Retirement Board Ordinance Amendment. Conduct first reading and set a public hearing for Monday, February 3, 2020 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Article VII, Municipal Employees' Pensions, Sections 2-403 & 2-407, of the Code of Ordinances of the City of Owosso.
3. Special Assessment District No. 2020-03 – North Street. Authorize Resolution No. 4 setting a public hearing for Monday, February 3, 2020 to receive citizen comment regarding Special Assessment District No. 2020-03 for North Street, from Hickory Street to Gould Street for street reconstruction.
4. Special Assessment District No. 2020-04 – Summit Street. Authorize Resolution No. 4 setting a public hearing for Monday, February 3, 2020 to receive citizen comment regarding Special Assessment District No. 2020-04 for Summit Street, from Abbott Street to Rubelman Drive for street rehabilitation.
5. Memorial Healthcare Gala Permission. Approve request from Owosso Community Players for the closure of South Park Street from Comstock Street to Main Street from 5:00 p.m. on Saturday, February 1, 2020 until 1:00 a.m. on Sunday, February 2, 2020 for handicap and valet parking for the annual Memorial Healthcare Gala, waive the insurance requirement, and approve Traffic Control Order No. 1433 formalizing the request.
6. Contract Amendment – WTP Improvements Project Engineering Services Contract. Approve Amendment No. 1 to the WTP Improvements Project Engineering Services Contract with OHM Advisors, adding \$49,100.00 for additional water treatment plant design and construction administration services, and authorize payment to the engineer up to the contract amount, including Amendment No. 1.
7. Contract Amendment – 2020 Street Program Engineering Services Contract. Approve Amendment No. 1 to the 2020 Street Program Engineering Services Contract with OHM Advisors, adding \$26,730.00 for additional water main construction administrative services, and authorize payment to the engineer up to the contract amount, including Amendment No. 1.
8. Change Order – Demolition of 424 Grover Street. Approve Change Order No. 1 to the contract with SC Environmental, LLC for the demolition of the structures at 424 Grover Street, adding \$7,279.50 for asbestos removal, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
9. Warrant No. 579. Authorize Warrant No. 579 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-10/1/819-12/31/19	Water	\$32,070.49
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-10/1/19-12/31/19	Water	\$14,284.24

10. Check Register – December 2019. Affirm check disbursements totaling \$1,075,158.63 for December 2019.

ITEMS OF BUSINESS

None.

COMMUNICATIONS

1. Cheryl A. Grice, Finance Director. Revenue & Expenditure Report – December 2019.

2. N. Bradley Hissong, Building Official. December 2019 Building Department Report.
3. N. Bradley Hissong Building Official. December 2019 Code Violations Report.
4. N. Bradley Hissong Building Official. December 2019 Inspection Report.
5. N. Bradley Hissong Building Official. December 2019 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. December 2019 Police Report.
7. Kevin D. Lenkart, Public Safety Director. December 2019 Fire Report.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, February 03, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Downtown Loan Committee – Bank Representative - term expires June 30, 2021
Historical Commission – term expires December 31, 2022
Historical Commission – 2 terms expire December 31, 2020
Planning Commission – term expires June 30, 2020
Planning Commission – term expires June 30, 2022

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JANUARY 6, 2020
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: DEACON MICHAEL BASSETT
ST. GEORGE ORTHODOX CHURCH, FLINT

PLEDGE OF ALLEGIANCE: COUNTY COMMISSIONER MARLENE WEBSTER

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, and
Nicholas L. Pidek.

ABSENT: Councilmember Loreen F. Bailey.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 16, 2019

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of December 16, 2019 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, spoke about the fireworks at the downtown New Year's celebration.

Mayor Eveleth thanked everyone that helped put on the New Year's celebration downtown saying it was yet another great event.

CITY MANAGER REPORT

City Manager Henne detailed a brief report of recent City activities taking place over the holidays.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Set Public Hearing -Obsolete Property Rehabilitation Exemption Certificate— 114-116 W. Main Street. Set a public hearing for Tuesday, January 21, 2020 to receive citizen comment regarding the Revised application from Ruesswood REI Group, LLC for an Obsolete Property Rehabilitation Exemption Certificate for the third floor of their property at 114-116 W. Main Street as follows:

RESOLUTION NO. 01-2020

SETTING PUBLIC HEARING TO CONSIDER APPLICATION FOR AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE FOR THE PROPERTY COMMONLY KNOWN AS 114-116 W. MAIN STREET

WHEREAS, the City of Owosso received application for an Obsolete Property Rehabilitation Exemption Certificate on October 21, 2019, with an amended application received on December 5, 2019, from Randy Woodworth of Ruesswood REI Group LLC, and

WHEREAS, the City of Owosso approved a request to establish an Obsolete Property Rehabilitation District, on December 2, 2019, described as:

LOT 8 & W 2/3 OF LOT 7 BLK 22 OF ORIGINAL PLAT; and

WHEREAS, it must be determined that approval of the Obsolete Property Rehabilitation Certificate would be beneficial to the City of Owosso, as well as local and regional economy.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council sets public hearing for Tuesday, January 21, 2020 on or about 7:30 p.m. in the council chambers for the purpose of hearing comments from those within the district, and any other resident or taxpayer, of the City of Owosso; and

SECOND: the city clerk gives the notifications as required by law; and

THIRD: the city staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.

Property Lease - Tillable Acreage – Twenty-One Day Posting. Authorize twenty-one (21) day posting period for the lease of approximately 10 acres of city owned tillable land near Hopkins Lake to Shawnee Creek Farms for \$500.00 per year for the 2020-2024 farming seasons as detailed below:

RESOLUTION NO. 02-2020

AUTHORIZING 21-DAY POSTING FOR A CROP FARMING CASH RENT AGREEMENT WITH MATT DUTCHER AND KEVIN DUTCHER D/B/A SHAWNEE CREEK FARMS

WHEREAS, the city of Owosso, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Owosso City Charter adopted April 6, 1964, as amended ("Charter"); and

WHEREAS, the city owns certain tillable acreage near Hopkins Lake that would be suitable for farming; and

WHEREAS, the city is not currently utilizing the land and desires to lease the land for farming purposes; and

WHEREAS, Matt and Kevin Dutcher, doing-business-as Shawnee Creek Farms, have expressed an interest in leasing the land for a five-year period; and

WHEREAS, Charter Section 14.3 (b)(2) provides for a twenty one day posting period to allow public inspection of the proposed lease.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: the city of Owosso is in receipt of a proposed five-year cash rent agreement for ten acres of tillable farmland near Hopkins Lake from Matt Dutcher and Kevin Dutcher, d/b/a Shawnee Creek Farms, which farm adjacent land.
- SECOND: the city council approves the posting of said agreement for a period of at least 21-days to allow for public inspection.
- THIRD: the agreement be returned to council at the meeting of February 3, 2020 for potential final determination.

Contract Amendment - GIS Support Services for Water & Sewer System Mapping Contract.

Approval of Amendment to the professional services agreement with Orchard, Hiltz and McClement (OHM) of Livonia, Michigan, for additional GIS-geodatabase maintenance support services in an amount not to exceed \$15,000.00 as follows:

RESOLUTION NO. 03-2020

**AUTHORIZING THE EXECUTION OF AMENDMENT NO. 3
TO ADDENDUM NO. 2 – GIS SUPPORT SERVICES
TO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution No. 116-2017 on August 7, 2017 for the provision of GIS mapping and maintenance services; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the contract to include additional services for providing additional GIS database maintenance, support for implementation of new field applications, and training services for water distribution, sanitary sewer, and storm sewer mapping systems.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution No. 116-2017 on August 7, 2017 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services in the amount of \$15,000.00 for ongoing GIS database mapping services and support.

SECOND: The accounts payable department is authorized to submit payment to OHM Advisors, in the amount of \$80,000.00, plus Amendment No. 3 in the amount of \$15,000.00, for a total amount not to exceed \$95,000.00 for GIS Support Services.

THIRD: The above expenses shall be paid from water funds, sewer funds, and street funds.

Professional Services Agreement – 2021 Gould Street Rehabilitation Project Engineering Services.

Approve professional services agreement with Fleis &Vandenbrink, Inc. for engineering and construction administration services related to the 2021 Gould Street Rehabilitation Project in an amount not to exceed \$132,900.00 and authorize payment up to the contract amount as terms of the contract are fulfilled as follows:

RESOLUTION NO. 04-2020

**AUTHORIZING THE EXECUTION OF AN AGREEMENT
FOR PROFESSIONAL ENGINEERING SERVICES WITH
FLEIS & VANDENBRINK, INC.
FOR THE 2021 N. GOULD STREET PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering the necessary resurfacing of N. Gould Street, from Oliver Street to Moore Street, as outlined within its RFP for professional engineering services; and

WHEREAS, the city of Owosso has received notification from the Michigan Department of Transportation (MDOT) of an award of federal Small Urban Program Grant funding for said project; and

WHEREAS, this project requires the services of a professional engineering firm for compliance with MDOT program funding; and

WHEREAS, the City sought proposals from its Qualification Based Selection (QBS) list of firms to perform such work; and

WHEREAS, Fleis & Vandenbrink, Inc. is selected as the most qualified firm to perform said design assistance and construction administration services, in an amount not to exceed \$132,900.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Fleis & Vandenbrink, Inc. to provide professional engineering services for the 2021 N. Gould Street Project.

SECOND: The mayor and city clerk are instructed and authorized to sign the necessary documents as an Agreement for Professional Engineering Services between the City of Owosso, Michigan and Fleis & Vandenbrink, Inc.

THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$132,900.00 to Fleis & Vandenbrink, Inc. upon successful completion of stated work.

FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Acct No. 202-451-818.000-NGOULDST21 (\$85,500.00), Water Main & Hydrants Account No. 591-901-972.000-NGOULDST21 (\$47,400.00), and other funds as appropriated.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Fear, Pidek, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

ITEMS OF BUSINESS

Recreational Marijuana Facilities Presentation & Public Forum

City Manager Nathan R. Henne presented his suggested course of action to the Council. He recommended allowing current and future medical marijuana facilities to ply their trade recreationally. He further suggested the Council direct the Planning Commission to explore the five new types of licenses created by the Michigan Regulation and Taxation of Marihuana Act and determine whether any or all of them should be allowed in the City and where licensees would be able to operate.

The public was then provided an opportunity to comment.

The following people commented in regard to the various recreational marijuana facilities licenses established by the State, which licenses and how many should be allowed, and allowing medical marijuana provisioning centers to sell recreational marijuana immediately:

Tom Manke, 2910 W. M-21, inquired how many retail facilities the City would be allowing.

Doug McLaughlin-Williams, Owosso Lume store manager, introduced himself to the Council saying he would be available if they had questions.

John Basset, former long-time resident, said he hopes the City will allow microbusinesses as they represent one of the only ways a local person can get involved in the business.

Kevin M. Blair, Attorney for Lume, asked the City to move quickly to allow holders of medical marijuana retail licenses to sell recreationally. He said he is not trying to threaten the City, but it is his interpretation of the law was that a city that allows medical marijuana sales cannot prohibit the sale of recreational marijuana by medical retail facilities.

Eddie Urban, 601 Glenwood Avenue, asked if he could have gotten arrested for having paraphernalia in his car if he found it while metal detecting.

Seeing there were no further citizens wishing to comment Mayor Eveleth closed the public forum at 7:55 p.m.

The Council discussed the different types of licenses created by the law governing recreational marijuana, the different perspectives of the players involved, keeping the number of retail operations to the current four before considering any decisions to increase the number, and whether the proposed approach would put recreational facilities at a disadvantage.

Councilmember Law moved to direct the City Attorney to draft an ordinance allowing current and future medical marijuana facility license holders to apply for a recreational license. Further, the moratorium on the establishment of the following types of recreational marijuana facilities would be lifted at the time the ordinance takes effect: grower, processor, provisioning center, safety compliance facility, and secure transporter.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Law, Pidek, and Mayor Eveleth.

NAYS: Councilmember Haber.

ABSENT: Councilmember Bailey.

Motion by Councilmember Fear to direct the Planning Commission to explore and make a recommendation to Council as to whether the following new types of marijuana facilities should be allowed in the City, where they could be placed, and how many facilities should be allowed: designated consumption establishment, event organizer, excess marijuana grower, microbusiness, and temporary marijuana event.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Pidek, Haber, Mayor Pro-Tem Osika, Councilmembers Fear, Law, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

COMMUNICATIONS

Downtown Development Authority/Main Street. Minutes of December 4, 2019.

Historical Commission. Minutes of December 9, 2019.

Downtown Development Authority/Main Street. Minutes of December 11, 2019.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, inquired whether the moratorium was officially over. He also asked that Council take a look at the ordinance "that closed Rock-a-Rolla Records". Lastly, he inquired about the status of a solution for the flooding at Oak Hill Cemetery.

Eddie Urban, 601 Glenwood Avenue, said he was working in his yard today and realized he had much more stuff in his yard than he thought. He said he will be giving much of it away and eventually wants to put up a 20' shed to consolidate the items in the other small sheds on his property.

Kevin M. Blair, attorney for Lume Cannabis Co., said he agreed in theory with the Council's action to allow medical marijuana facilities license holders to convert to recreational purposes. He said allowing split stores could happen immediately but the 4 remaining license types would be more complicated based on the interaction of the medical and recreational marijuana laws.

Councilmember Law inquired whether the City still has an ordinance banning all marijuana paraphernalia. Mayor Eveleth directed the City Attorney to look into the paraphernalia statute as well.

Mayor Eveleth went on to say that he had spoken with the County Drain Commissioner recently and was told they would be holding a meeting to discuss the situation at Oak Hill Cemetery later this week. He encouraged Mr. Manke to contact the County Drain Office to find out the latest information.

Councilmember Law noted that he would like to see a proposed recreational marijuana ordinance as soon as possible. City Attorney Gould indicated he hoped to have an ordinance drafted in time for the next Council meeting.

Mayor Eveleth noted that he will be absent for the January 21st meeting as he will be out of town.

NEXT MEETING

Tuesday, January 21, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Downtown Loan Committee – Bank Representative - term expires June 30, 2021
Historical Commission – term expires December 31, 2022
Historical Commission – 2 terms expire December 31, 2020
Planning Commission – term expires June 30, 2020
Planning Commission – term expires June 30, 2022

ADJOURNMENT

Motion by Councilmember Law for adjournment at 8:28 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: January 15, 2020

TO: Mayor Christopher Eveleth, City Council, and Manager Nathan Henne

FROM: Treena Chick, Assessor

RE: Tax Abatement Application – Ruesswood REI Group LLC-114 W Main St.

As mentioned in last month's memo, the city clerk received an application for tax abatement as required under the city's abatement policy on December 5, 2019. Also received was an application for an Obsolete Property Rehabilitation Exemption Certificate.

The council will be taking action on the tax abatement application for the Obsolete Property Rehabilitation Exemption Certificate. The project is valued at approximately \$813,200 and will employ 3-5 new employees.

The application for an Obsolete Property Rehabilitation Exemption Certificate, Act 146 of 2000, is a tax abatement which freezes the existing taxable value on a designated facility prior to rehabilitation for up to 12 years. The rehabilitated facility value will not be fully taxable until the abatement is no longer in place. The proposed project is for redevelopment of the third floor level into ten new apartment residences. This will convert 12,000 square feet of unutilized space and will increase downtown private residence availability. The estimated cost for this redevelopment is \$813,200. The applicant is applying for the third floor only. This exemption meets the requirements of the city's tax abatement policy and should be granted for **12 years**.

The table below shows the estimated effect on General Fund services as a result of granting this abatement. This is using an estimated rehabilitated taxable value of \$850,000 calculated over a 12 year period with a 1% increase in property taxes annually.

Service	% of Gen Fund	\$/year	12 year total with 1% increase
Police	27%	\$3,214.61	\$42,818.56
Fire	25%	\$2,976.49	\$39,646.81
Gen Govt	23%	\$2,738.37	\$36,475.07
Pub Works	10%	\$1,190.60	\$15,858.73
Community Dev	5%	\$595.30	\$7,929.36
Parks & Rec	3%	\$357.18	\$4,757.62
Trans out	7%	\$833.42	\$11,101.11
Total	100%	\$11,905.95	\$158,587.25

The city clerk has notified the taxing jurisdictions of this application as required under the abatement policy and statute.

As always, if you have any further questions, please feel free to contact me at (989) 725-0530.

RESOLUTION NO.
TO APPROVE THE APPLICATION FOR AN
OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE
FROM RUESSWOOD REI GROUP LLC
FOR PROPERTY LOCATED AT
114 W MAIN ST, 3RD FLOOR

WHEREAS, the City of Owosso is a Qualified Local Government Unit within the State of Michigan and is empowered to provide tax exemptions for increased value of rehabilitated facilities within the City; and

WHEREAS, after public notice and a public hearing on December 2, 2019, the City Council of the City of Owosso approved an Obsolete Property Rehabilitation District at 114 W. Main Street in Owosso, Michigan. As provided by section 4(2) of Public Act 146 of 2000, said property more particularly described as:

LOT 8 & W 2/3 OF LOT 7 BLK 22 OF ORIGINAL PLAT; and

WHEREAS, the City Clerk received an application, on December 5, 2019 from Randy Woodworth, President of Ruesswood REI, LLC, for an Obsolete Property Rehabilitation Exemption Certificate for the third floor only; and

WHEREAS, the application is complete, including items (a) through (f) described under "Instructions" on the Application for Obsolete Property Rehabilitation Exemption Certificate; and

WHEREAS, notice of a public hearing concerning the application for an exemption certificate was provided to the Assessor of the City and the legislative body of each taxing unit that levies ad valorem property taxes in the City; and

WHEREAS, the City finds that the property meets the definition of an obsolete property as defined in section 2(h) of Public Act 146 of 2000 and the application for the exemption certificate is complete; and

WHEREAS, the City finds that the property relates to a rehabilitation program that when completed constitutes a "rehabilitated facility" within the meaning of P.A. 146 of 2000, and said property is located within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of PA 146 of 2000; and

WHEREAS, it has been found that the rehabilitation of the obsolete property is calculated to, and will at the time of the issuance of the certificate, have the reasonable likelihood to increase commercial activity, retain and create employment, and revitalize the downtown; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property already exempt under PA 146 of 2000 and under PA 198 of 1974 does not exceed 5% of the total taxable value of the unit; and

WHEREAS, the applicant is not delinquent in any taxes related to the facility; and

WHEREAS, the rehabilitation work described in the application had not commenced prior to the establishment of the District.

NOW, THEREFORE, BE IT RESOLVED that, based on the findings above made at a public hearing held January 21, 2020, the City Council of the City of Owosso authorizes the application for an Obsolete

Property Rehabilitation Exemption Certificate, for the third floor only, at 114 W. Main St. for a period of twelve years.

ALSO, BE IT RESOLVED that the rehabilitation shall be completed within eighteen (18) months from the date of approval of said application.

FURTHERMORE, BE IT RESOLVED that the application and resolution are authorized for submittal to the State Tax Commission for final review and authorization.

Roll Call Vote.

AYES:

NAYS:

I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of January 21, 2020.

Amy K. Kirkland, City Clerk

Abatement Schedule

This schedule applies to Industrial or Commercial Property as defined in 211.34c of the General Property Tax Act

Capital investment \$Up to \$100,000 \$100,001 to \$250,000 \$250,001 to \$500,000 \$500,001 to \$1,000,000 \$813,200 \$1,000,001 to \$2,500,000 \$2,500,001 to \$5,000,000 \$5,000,001 and up	Years of tax abatement 1 2 3 ④ +2 5 6 7	Rehabilitate or Restore a building within Historic District? Additional two years in any capital investment
New Job Creation (as FTE-40 hrs/week) 1-10 3-5 11-25 Maintenance & property 26-50 management 51 and up	Years of tax abatement ② 3 4 5	
New Job wages (calculation based on MI min wage Average wage> 1.5x minimum wage Average wage> 2x minimum wage Average wage> 3x minimum wage	Years of tax abatement ② 4 6	
Number of years located in City of Owosso 2-10 Purchased building 11-15 in 2016 16 and up	Years of tax abatement ① 2 3	
New housing units created in City of Owosso 1-5 6-10 10 apartments 11-25 25+	Years of tax abatement 1 ② 3 4	

13 years total per schedule, 12 years maximum per state limits

Note: Total number of tax abatement years shall not exceed statutory limits.



301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0530 • FAX (989) 723-8854

January 15, 2020

Owosso City Council
301 W. Main St.
Owosso, MI 48867

Re: Obsolete Property Rehabilitation District-114-116 W Main St.

Mayor Eveleth & City Council:

As requested, I have inspected and reviewed data related to the aforementioned property in an effort to determine the functional obsolescence of the property involved. Functionally obsolete property is property that is *“unable to be used to adequately perform the function for which it was intended due to a substantial loss in value resulting from factors such as overcapacity, changes in technology, deficiencies of super inadequacies in design, or other similar factors that affect the property itself or the property’s relationship with other surrounding property.”*

This property continues to have functional obsolescence issues and these are those findings.

1. Plumbing needs replaced and restroom facilities not in compliance with ADA
2. Electrical system and wiring are insufficient for today’s demand requirements.
Repair/replacement/upgrade in lighting a must to meet highest and best use of a mixed use facility, Wiring for technology in need of complete replacement. Current system is obsolete and not able to meet today’s requirements;
3. The third floor is completely unusable in its present condition, there is significant structural damage and deteriorated flooring;
4. Interior separation walls damaged in many areas needing removed/replaced;
5. Heating and cooling system needs complete replacement;
6. Dis-repair to stairs, landings, and doors causing unsafe conditions;
7. Elevator system needs repair for highest and best use of multi-story facility;

It is my opinion, as a MAAO, Level III Assessor, that the property mentioned above continues to suffer from functional obsolescence, as defined in the State of Michigan Assessor’s Manual and the Brownfield Redevelopment Financing Act.

If you have any further questions, please feel free to contact me at (989) 725-0530.

Respectfully,

Treena Chick
Assessor, MAAO (3)

Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.


Applicant (Company) Name (applicant must be the OWNER of the facility) RUSSWOOD REI GROUP LLC								
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) 120 W. EXCHANGE ST, SUITE 300, OWOSSO MI 48867								
Location of obsolete facility (No. and street, City, State, ZIP Code) 114-116 W. MAIN ST., OWOSSO MI 48867								
City, Township, Village (indicate which) CITY	County SHIAWASSEE							
Date of Commencement of Rehabilitation (mm/dd/yyyy) 03/01/2020	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 12/01/2020	School District where facility is located (include school code) OWOSSO 78110						
Estimated Cost of Rehabilitation \$813,200.00	Number of years exemption requested 12	Attach Legal description of Obsolete Property on separate sheet <input checked="" type="checkbox"/>						
Expected project likelihood (check all that apply): <table border="0"><tr><td><input checked="" type="checkbox"/> Increase Commercial activity</td><td><input checked="" type="checkbox"/> Retain employment</td><td><input checked="" type="checkbox"/> Revitalize urban areas</td></tr><tr><td><input checked="" type="checkbox"/> Create employment</td><td><input checked="" type="checkbox"/> Prevent a loss of employment</td><td><input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated</td></tr></table>			<input checked="" type="checkbox"/> Increase Commercial activity	<input checked="" type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas	<input checked="" type="checkbox"/> Create employment	<input checked="" type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated
<input checked="" type="checkbox"/> Increase Commercial activity	<input checked="" type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas						
<input checked="" type="checkbox"/> Create employment	<input checked="" type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated						
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment 26								
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. <input checked="" type="checkbox"/>								

APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) RANDALL WOODWORTH	Telephone Number (989) 723-3711	Fax Number N/A
Mailing Address 120 W. EXCHANGE ST, OWOSSO MI 48867	Email Address Randy@WoodworthConstruction.com	
Signature of Company Officer (no authorized agents) 	Title MANAGING MEMBER	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature 	Date application received 12/05/19
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FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date: _____		
<input type="checkbox"/> Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)		
<input type="checkbox"/> Denied		
Date District Established	LUCI Code	School Code

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

<p>A statement that the local unit is a Qualified Local Governmental Unit.</p> <p>A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.</p> <p>A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.</p> <p>A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.</p> <p>A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.</p> <p>A statement that the applicant is not delinquent in any taxes related to the facility.</p> <p>If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.</p> <p>A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.</p>	<p>A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.</p> <p>A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.</p> <p>A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.</p> <p>A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.</p> <p>A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(f) of Public Act 146 of 2000.</p> <p>A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.</p>
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PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31st of the year approved by the STC).

	Taxable Value	State Equalized Value (SEV)
Building(s)	\$18,318	\$33,900
Name of Governmental Unit City of Owosso	Date of Action on application	Date of Statement of Obsolescence

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

Name of Clerk	Clerk Signature	Date	
Clerk's Mailing Address	City	State	ZIP Code
	Telephone Number	Fax Number	Email Address

Mail completed application and attachments to: Michigan Department of Treasury
State Tax Commission
P.O. Box 30471
Lansing, Michigan 48909-7971

If you have any questions, call 517-335-7491.

For guaranteed receipt by the State Tax Commission, it is recommended that applications and attachments are sent by certified mail.

LEGAL DESCRIPTION

LOT 8 & W 2/3 OF LOT 7 BLK 22 OF ORIGINAL PLAT CITY OF OWOSSO

December 06, 2019

Attachments for OPRA @ 114-116 W. Main St. Owosso, MI

A) General description of property:

Year Built: 1885 Orig. Use: Multi - Mercantile Most recent use: Multi-Mercantile

of Stories: 4 (w/basement) Sq. Footage: 40,260

3rd Floor has been functionally obsolete for several decades in regards to layout, access and fire suppression.**

B) General description of proposed use of facility:

Level 1..Sports/Entertainment; Mercantile

Level 2..Multi-Tenant Office Spaces

Level 3..Private Residences (Apartments)

C) Desc. of the general nature/extent of rehab. to be done:

New Water Service (Riser), Fire Suppression (Sprinklers)

New Passenger Elevator (4 levels)

Complete demolition of 3rd floor for redevelopment

New HVAC systems, Electricals, Plumbing

D) Descriptive list of fixed bldg. equipment that will be part of rehabilitated facility:

Elevator, Sprinkler Systems, Electricals, Plumbing, HVAC Systems

E) Time schedule for start/completion of rehabilitation:

3rd Floor..Begin rehab. in March 2020 and complete by Dec. 2020

F) Statement of economic advantages expected from the exemption granted:

There are numerous economic advantages expected. This rehabilitation will result in reuse of a mainly vacant, deteriorating, functionally obsolete property. This project will revitalize a key area in the City of Owosso, bring added jobs, activity, and a substantial increase of new residents to the downtown community. The anticipated investment is expected to be \$813,200.00 and will create 15 to 20 temporary construction related jobs in addition to 3-5 full time positions for maintenance and property management of apartment domiciles and administration.



301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

MEMORANDUM

TO: Owosso City Council
FROM: Scott J. Gould, City Attorney
DATE: January 15, 2020
RE: Adult Use Marihuana Establishment Ordinance

At your request, I have drafted a proposed ordinance allowing adult use marihuana establishments to conduct business within the City. Please keep in mind that the Michigan Regulation and Taxation of Marihuana Act is new and with that may come questions and/or contention in regard to its interpretation. Most likely it will take litigation to settle various aspects of the law. Although I believe that my proposed draft complies with the Act, we may find for ourselves, or from court rulings, that future amendments may be needed. The City may also desire an amendment lifting some or all of the prohibitions of the "Special Licenses".

I am of the opinion that our cautious legislating will provide the City with access to the market while protecting the public health, safety, and general welfare of the community at large.

SJG/jmr

**CHAPTER 16.6 – ADULT USE MARIHUANA FACILITIES -- LICENSING—POLICE
POWER ORDINANCE**

Sec. 16.6-1. - Purpose.

- (a) It is the intent of this chapter to authorize the establishment of certain types of adult use marihuana facilities in the City of Owosso (“City”) and provide for the adoption of reasonable restrictions to protect the public health, safety, and general welfare of the community at large; retain the character of neighborhoods; and mitigate potential impacts on surrounding properties and persons. It is also the intent of this chapter to help defray administrative and enforcement costs associated with the operation of an adult use marihuana establishment in the City through imposition of an annual, nonrefundable fee as listed on the City’s Fee Schedule. Authority for the enactment of these provisions is set forth in the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq. Further, the City does not intend that permitting and regulation under this chapter be construed as a finding that such facilities comply with any law.
- (b) Nothing in this chapter is intended to grant immunity from criminal or civil prosecution, penalty, or sanction for the cultivation, manufacture, possession, use, sale, or distribution of marihuana, in any form, that is not in compliance with the Michigan Regulation and Taxation Act, Initiated Law 1 of 2018, MCL 333.27951 et seq.; and all other applicable rules promulgated by the state.
- (c) As of the effective date of this chapter, marihuana remains classified as a Schedule 1 controlled substance under the Federal Controlled Substances Act, 21 U.S.C. Sec. 801 et seq., which makes it unlawful to manufacture, distribute, or dispense marihuana, or possess

marihuana with intent to manufacture, distribute, or dispense marihuana. Nothing in this chapter is intended to grant immunity from any criminal prosecution under federal laws.

- (d) All Adult Use Marihuana Establishment License holders must comply with all state building codes, including but not limited to plumbing, mechanical, electrical, building energy and fire codes which includes the City zoning ordinance, as applicable under law.

Sec. 16.6-2. - Definitions.

For the purposes of this chapter:

- (a) Any term defined by the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951et seq., shall have the definition given in the Michigan Regulation and Taxation of Marihuana Act.
- (b) Any term defined by the Medical Marihuana Facilities Licensing Act, MCL 333.27101 et seq., shall have the definition given in the Medical Marihuana Facilities Licensing Act.
- (c) Any term defined by the Marihuana Tracking Act, MCL 333.27901 et seq., shall have the definition given in the Marihuana Tracking Act.

Cultivate means to propagate, breed, grow, harvest, dry, cure, or separate parts of the marihuana plant by manual or mechanical means.

Department means the Michigan Department of Licensing and Regulatory Affairs (LARA).

Industrial hemp means a plant of the genus cannabis and any part of that plant, whether growing or not, with a delta-9 tetrahydrocannabinol concentration that does not exceed 0.3% on a dry-weight basis, or per volume or weight of marihuana-infused product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus cannabis regardless of moisture content.

Licensee means a person holding a state license.

Marihuana means all parts of the plant of the genus *cannabis*, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marihuana concentrate and marihuana-infused products. For purposes of this act, marihuana does not include:

- (a) the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination;
- (b) industrial hemp; or
- (c) any other ingredient combined with marihuana to prepare topical or oral administrations, food, drink, or other products.

Marihuana accessories means any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marihuana into the human body.

Marihuana concentrate means the resin extracted from any part of the plant of the genus *cannabis*.

Marihuana establishment means a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana-related business licensed by the department.

Marihuana grower means a person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.

Marihuana-infused product means a topical formulation, tincture, beverage, edible substance, or similar product containing marihuana and other ingredients and that is intended for human consumption.

Marihuana microbusiness means a person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.

Marihuana processor means a person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.

Marihuana retailer means a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are 21 years of age or older.

Marihuana secure transporter means a person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.

Marihuana safety compliance facility means a person licensed to test marihuana, including certification for potency and the presence of contaminants.

Municipal license means a license issued by a municipality pursuant to section 16 of the Michigan Regulation and Taxation Act that allows a person to operate a marihuana establishment in that municipality.

Municipality means a city, village, or township.

Person means an individual, corporation, limited liability company, partnership of any type, trust, or other legal entity.

Process or *Processing* means to separate or otherwise prepare parts of the marihuana plant and to compound, blend, extract, infuse, or otherwise make or prepare marihuana concentrate or marihuana-infused products.

State license means a license issued by the department that allows a person to operate a marihuana establishment.

Unreasonably impracticable means that the measures necessary to comply with the rules or ordinances adopted pursuant to this act subject licensees to unreasonable risk or require such a high investment of money, time, or any other resource or asset that a reasonably prudent businessperson would not operate the marihuana establishment.

Sec. 16.6-3. - Authorization of facilities and fee.

(a) The maximum number of each type of adult use marihuana establishment allowed in the city shall be as follows:

Establishment	Number
Grower	unlimited
Processor	unlimited
Retailer	4 (see Sec 16.6-3 (e))
Safety compliance facility	unlimited
Secure transporter	unlimited

(b) Special Licenses Prohibited. Pursuant to the MRTMA, Section 6(1), the City elects to prohibit the licensing and operation of special licenses within its boundaries to the extent it is permitted to prohibit them under the Act, which shall specifically prohibit as follows:

Designated consumption establishment license	Prohibited
Excess marihuana grower license	Prohibited
Marihuana event organizer license	Prohibited
Temporary marihuana event license.	Prohibited

Marihuana microbusiness	Prohibited
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- (c) Planning commission shall review the number of allowed adult use marihuana establishments at the one (1) year mark of implementation to re-evaluate and determine if the number allowed needs to be adjusted. From that point on, every three (3) years, City council shall review the maximum number of each type of marihuana establishment allowed and determine whether this maximum number should be changed. The review and its findings shall be recorded in the minutes of the relevant meeting of the City Council.
- (d) A nonrefundable fee shall be paid by each marihuana establishment licensed under this chapter in an annual amount as set by resolution of the City Council.
- (e) Not more than a total of 4 (four) marihuana retailers may be authorized in the City, so long as the total combined number of single locations of marihuana retailers authorized under this ordinance and marihuana provisioning centers authorized under the City's Medical Marihuana Facilities Ordinance does not exceed 4 (four) such authorized locations. By way of example, if 3 (three) marihuana provisioning centers under the Medical Marihuana Facilities Ordinance have been authorized at 3 (three) separate locations within the City, then only 1 (one) marihuana retailer may be authorized at a fourth (4th) separate location under this ordinance. However, up to 3 (three) additional marihuana retailers could be authorized under this ordinance, so long as they were co-located with the existing marihuana provisioning centers already authorized. Similarly, if 4 (four) marihuana provisioning centers have already been authorized under the Medical Marihuana Facilities Ordinance at four (4) separate locations, then no marihuana retailers may be authorized under this ordinance unless they are co-located with the existing marihuana provisioning centers.

- (f) All Adult Use Marihuana Establishments as permitted by this Chapter, shall be subject to the same zoning restrictions as the Medical Marihuana Facilities as set forth in Chapter 38 “Zoning” of the City’s Code of Ordinances. Specifically:
- 1) Adult Use Marihuana Growers shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Growers;
 - 2) Adult Use Marihuana Processors shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Processors;
 - 3) Adult Use Marihuana Retailers shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Provisioning Centers;
 - 4) Adult Use Marihuana Safety Compliance Facility shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Safety Compliance Facility;
 - 5) Adult Use Marihuana Secure Transporter shall be subject to the same zoning restrictions and requirements applicable to Medical Marihuana Secure Transporter.

Sec. 16.6-4. - Requirements and procedure for issuing license.

- (a) No person shall operate an adult use marihuana establishment in City of Owosso without a valid adult use marihuana establishment license issued by the City pursuant to the provisions of this chapter, and state law.
- (b) The license requirement in this chapter applies to all facilities whether operated for profit or not for profit.
- (c) Every applicant for a license to operate an adult use marihuana establishment shall file an application in the building department office upon a form provided by the City.
- (d) Applications to operate any adult use marihuana establishment shall include proof of a duly issued Adult Use Marihuana Establishment License by the State of Michigan. Any

application delivered to the City without the aforementioned Adult Use Marihuana Establishment License will be deemed incomplete and shall be rejected. Any delay due to the filing of an incomplete application shall be deemed the fault of the applicant and not the City.

- (e) Upon an applicant's completion of said form and furnishing of all required information and documentation, City staff shall accept the application and assign it a sequential application number by establishment type, based on the date and time of acceptance. The City staff shall act to approve or deny an application not later than twenty (20) days from the date the application was accepted. If approved, the building department shall issue the applicant a conditional license.
- (f) A conditional license means only that the applicant has submitted a valid application for an adult use marihuana establishment license that has been considered and approved by the City, and the applicant shall not locate or operate a marihuana establishment without obtaining all other permits and approvals required by all other applicable ordinances and regulations of the City.
- (g) Applicant's receipt of a conditional license from the City shall provide for reasonable time, but not more than eight (8) months, to secure any and all subsequent and/or collateral permits as required by the state and/or City. Any applicant with a conditional license that has not completed every task as required by the state and/or the City, within eight (8) months after receipt of the conditional license from the City will result in revocation of applicant's City issued conditional license and denial of license.
- (1) An extension of time may be granted upon applicant's written request and showing of good cause for delay. A request for an extension of time shall also include the estimated

time to remedy the delay. Any extension of time shall be at the sole discretion of the City.

- (h) Within twenty (20) days from the applicant submitting proof of obtaining all other required permits and approvals and payment of the license fee, City staff shall approve or deny the marihuana establishment license. The building department shall issue marihuana establishment licenses in order of the sequential application number previously assigned.
- (i) Maintaining a valid adult use marihuana establishment license issued by the state is a condition for the issuance and maintenance of an adult use marihuana establishment license under this chapter and continued operation of any adult use marihuana establishment.
- (j) An adult use marihuana establishment license issued under this chapter is not transferable.
- (k) If the application is for a grower's license, the maximum number of plants that the applicant intends to grow will be included with the application.
- (l) The placement of restrictions by the state on a state operating license applies equally to an adult use marihuana establishment license issued by the City.

Sec. 16.6-5. - License renewal.

- (a) An adult use marihuana establishment license shall be valid for one (1) year from the date of issuance, unless revoked as provided by law.
- (b) A valid adult use marihuana establishment license may be renewed, on an annual basis, by submitting an application and payment of the annual license fee. Application to renew an adult use marihuana establishment license shall be filed at least thirty (30) days prior to the date of its expiration.
- (c) Applications for renewal or amendment of existing permits shall be reviewed and granted or denied before applications for new permits are considered.

- (d) The revocation, suspension, and placement of restrictions by the state on a state operating license apply equally to an adult use marihuana establishment license issued by the City.

Sec. 16.6-6. - Applicability.

The provisions of this chapter shall be applicable to all persons and establishments described herein, whether the operations or activities associated with an adult use marihuana establishment were established without authorization before the effective date of this chapter.

Sec. 16.6-7. - Penalties and enforcement.

- (a) Any person who disobeys, neglects, or refuses to comply with any provision of this ordinance or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this ordinance. A violation of this ordinance is deemed to be a nuisance per se.
- (b) Any person who violates any of the provisions of this chapter shall be responsible for a civil infraction, for which the punishment for a first violation shall be a fine of not less than \$100.00 and not more than \$500.00, in the discretion of the court. The punishment for a second or subsequent violation shall be a fine of not less than \$250.00 and not more than \$500.00, in the discretion of the court. For purposes of this section, “second or subsequent violation” means a violation of the provisions of this ordinance committed by the same person within 12 (twelve) months of a previous violation of the same provision of this ordinance for which said person pled or was adjudicated guilty. The foregoing penalties shall be in addition to the rights of the City to proceed at law or in equity with other appropriate and proper remedies.
- (c) This chapter shall be enforced and administered by the City official as may be designated from time to time by resolution of the City council.

(d) A license issued under this chapter may be suspended or revoked for any of the following violations:

- (1) Any person required to be named on the permit application is convicted of or found responsible for violating any provision of this chapter;
- (2) A permit application contains any misrepresentation or omission of any material fact, or false or misleading information, or the applicant has provided the City with any other false or misleading information related to the establishment;
- (3) Any person required to be named on the permit application is convicted of a crime which, if it had occurred prior to submittal of the application, could have been cause for denial of the permit application;
- (4) Marihuana is dispensed on the business premises in violation of this chapter or any other applicable state or local law, rule or regulation;
- (5) The establishment is operated or is operating in violation of the specifications of the permit application, any conditions of approval by the City or any other applicable state or local law, rule or regulation.
- (6) The City, the county, or any other governmental entity with jurisdiction, has closed the establishment temporarily or permanently or has issued any sanction for failure to comply with health and safety provisions of this chapter or other applicable state or local laws related to public health and safety.
- (7) The establishment is determined by the City to have become a public nuisance.
- (8) The establishment's state operating license has been suspended or revoked.
- (9) Possession, sale or consumption of any form of alcohol upon the premises of any licensed adult use marihuana establishment.

(10) A licensed adult use marihuana establishment emitting marihuana odor from any source to result in detectable odors that leave the premises upon which they originated and interfere with the reasonable and comfortable use and enjoyment of another's property. Whether or not a marihuana odor emission interferes with the reasonable and comfortable use and enjoyment of a property shall be measured against the objective standards of a reasonable person of normal sensitivity. A licensed adult use marihuana establishment shall install and maintain in operable condition a system which precludes the emission of marihuana odor from the premises.

Sec. 16.6-8. - Severability.

In the event that any one (1) or more sections, provisions, phrases or words of this chapter shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity or the enforceability of the remaining sections, provisions, phrases or words of this chapter.



MEMORANDUM

301 W MAIN ST • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: January 17, 2020
TO: Mayor Eveleth and the Owosso City Council
FROM: Amy K. Kirkland, City Clerk
SUBJECT: Changes to Retirement Board

RECOMMENDATION:

I recommend Council hold the first reading of the attached ordinance amending the make-up of the Retirement Board and set a public hearing for Monday, February 3, 2020 at 7:30 p.m. to receive citizen comment on said amendment.

BACKGROUND:

The City of Owosso Employees' Retirement System Board of Trustees was established via ordinance to administer the City's Retirement System. According to the ordinance the Board consists of seven members, four of whom are elected individually by one of the City's four employee groups (Police, Fire, General City Union, and General City Non-union). As you know, the City is in the process of closing the City administered City of Owosso Employees' Retirement System. Transfer of the Police Patrol unit to the MERS system was completed late last year negating the need for a Police representative to the Board going forward. The Retirement Board took action at its December 11, 2019 meeting to formally recommend that Council remove the Police representative position on the Board.

The attached ordinance amendment formally reduces the number of Board members to six through the removal of the Police representative. The proposed ordinance also amends the number of members required for a quorum and the number of concurring votes required for a decision, as it was felt the current requirements (5 members for quorum, 5 concurring votes for decisions) would be too burdensome for a six member board.

It is anticipated the remaining employee groups and retirees will be transferred to the MERS system by June 1, 2020.

FISCAL IMPACTS:

None.

RESOLUTION NO.

**FIRST READING & SET A PUBLIC HEARING FOR
AN ORDINANCE AMENDING SECTIONS 2-403 & 2-407
OF THE CODE OF ORDINANCES
TO REMOVE THE POLICE REPRESENTATIVE FROM THE RETIREMENT BOARD**

WHEREAS, the City of Owosso administers the City of Owosso Employees' Retirement System (Retirement System) for select employees; and

WHEREAS the Retirement System is governed by the Board of Trustees (Retirement Board) per Article VII, *Municipal Employees' Pensions*, of Chapter 2, Administration, of the Code of Ordinances of the City of Owosso, and a Police Officer Member to the Board is required by said ordinance; and

WHEREAS, the employees represented by the Police Office Member have agreed in their latest labor agreement to the transfer of their division from the City's Retirement System to the Michigan Municipal Employees' Retirement System; and

WHEREAS, said employees have been transferred and police representation to the City's Retirement System is no longer warranted; and

WHEREAS, removal of said Police Officer Member to the Retirement Board may hinder the Board's ability to conduct its normal affairs due to the number of Retirement Board Trustees required for a quorum and decision making; and

WHEREAS, an ordinance amendment is necessary to adjust the membership of the Board and the corresponding rules for quorum and affirmative votes; and

WHEREAS, the Retirement Board recommends adoption of the following amendments to the Code of the City of Owosso to adjust the membership of the Board and the corresponding rules for quorum and affirmative votes; and

WHEREAS, the City Council must hold a public hearing to hear all interested persons regarding any and all proposed ordinance amendments.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. Section 2-403, Board of trustees, of Article VII, *Municipal Employees' Pensions*, of Chapter 2, Administration, of the Code of Ordinances is hereby amended to read:

Sec. 2-403. - Board of trustees.

(a) There is hereby created a board of trustees (the "board") in whom is vested the general administration, management, and responsibility for the proper operation of the retirement system and for making effective the provisions of this article. The board shall consist of ~~seven (7)~~ six (6) trustees as follows:

- (1) The mayor or a councilman who is not eligible to participate in the retirement system as a member or retirant;
- (2) A second councilman who is not eligible to participate in the retirement system as a member or retirant;
- (3) A citizen who has the qualifications required by the Charter for holding an elective city office and who is not eligible to participate in the retirement system as a member or retirant, to be appointed by the council;

~~(4) A police officer member to be chosen by the police officer members;~~

~~(4)(5)~~ A firefighter member to be chosen by the firefighter members; and

~~(5)(6)~~ Two (2) general city members: One (1) general city member to be chosen by non-unionized general city members and one (1) general city member to be chosen by the unionized general city members.

~~(6)(7)~~ If there are no active members of the employee groups listed in subsections (4), ~~and~~ (5) ~~and~~ (6) above able or willing to serve, a retired member of the group may be elected by active and retired members of such group.

(b) The choosing of the trustees provided for in paragraphs (4), ~~and~~ (5), ~~and~~ (6), above, shall be held in the month of May in each year under such rules and regulations as the board shall, from time to time, adopt.

SECTION 2. AMENDMENT. Section 2-407, Quorum – Each trustee entitled to vote, of Article VII, *Municipal Employees' Pensions*, of Chapter 2, Administration, of the Code of Ordinances is hereby amended to read:

Sec. 2-407. - Quorum—Each trustee entitled to vote.

~~Five (5)~~ Four (4) trustees shall constitute a quorum at any meeting of the board. Each trustee shall be entitled to one (1) vote on each question before the board, at least ~~five (5)~~ four (4) concurring votes shall be necessary for a decision by the trustees.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. PUBLIC HEARING. A public hearing is set for Monday, February 3, 2020 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendments.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 15, 2020

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for North Street Reconstruction

RECOMMENDATION:

Approval of Resolution No. 4, setting second public hearing for North Street Reconstruction Project.

BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the second public hearing at its **January 21, 2020** meeting.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Monday, **February 3, 2020** to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

North Street, a Public Street, from Hickory Street to Gould Street

Attachment(s): North Street Resolution No. 4
North Street Special Assessment Roll
North Street Engineer's Estimate

RESOLUTION NO.

**SPECIAL ASSESSMENT DISTRICT NO. 2020-03
NORTH STREET
FROM HICKORY STREET TO GOULD STREET
SPECIAL ASSESSMENT RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, February 3, 2020 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

NORTH STREET, A PUBLIC STREET, FROM HICKORY STREET TO GOULD STREET

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

STREET RECONSTRUCTION

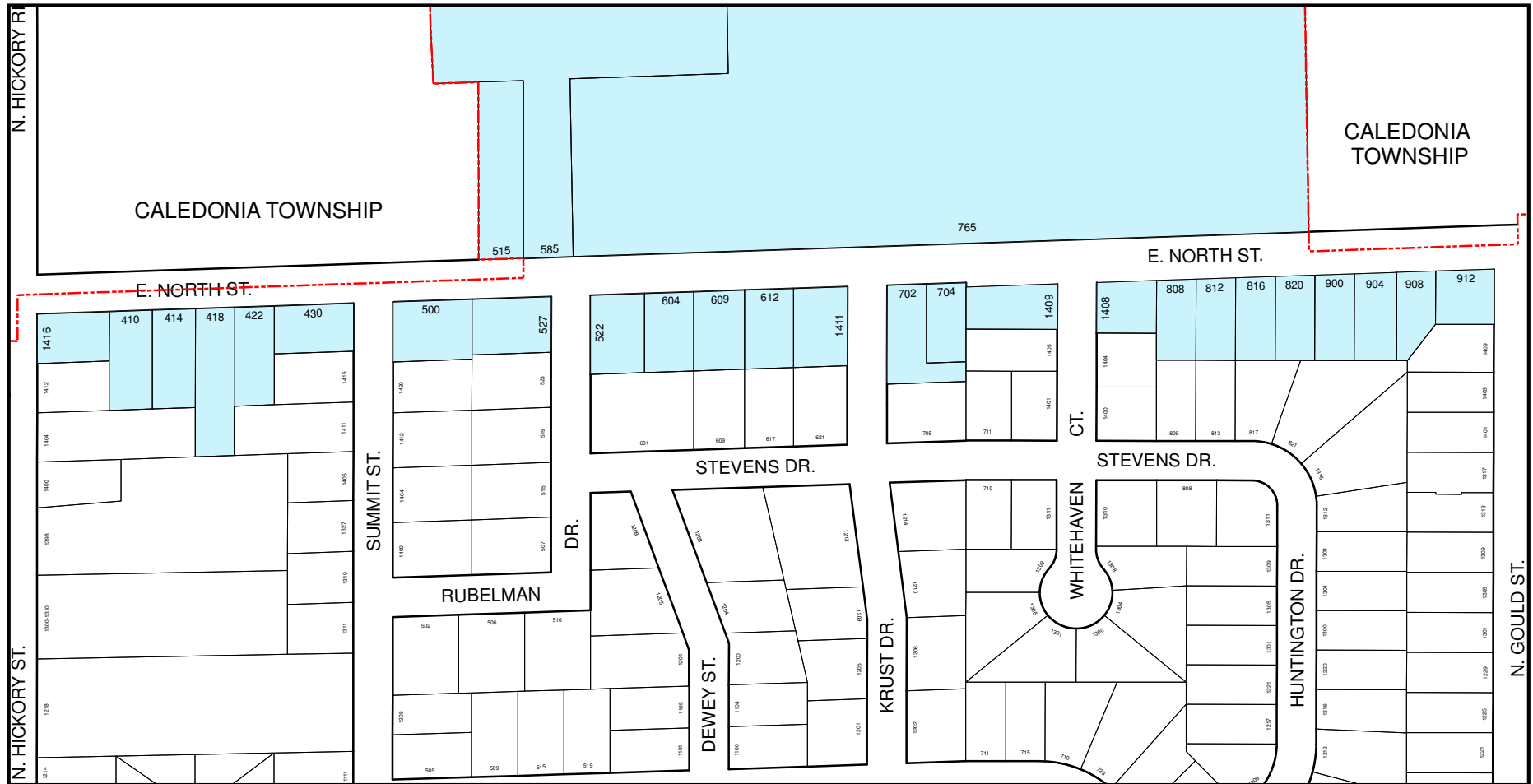
The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, February 3, 2020 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

City of Owosso

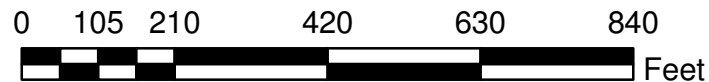
Proposed Special Assessment



E. North Street from Hickory St. to Gould St.

Legend

- Parcels
- Special Assessment Parcels
- CityLimit
- 1501 Street Address Number



1 inch = 264 feet



**POST BID ASSESSMENT CALCULATIONS
NORTH STREET**

E NORTH STREET FROM HICKORY TO GOULD

SPECIAL ASSESSMENT DISTRICT NO. 2020-03 ROLL

RESO 4

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$623,201.28
TOTAL ASSESSABLE FRONT FEET	4329.81

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$623,201.28	\$623,201.28	
CITY SHARE $\geq 60\%$	\$423,791.23	\$385,465.32	
PROPERTY SHARE @ $\leq 40\%$	\$199,410.05	\$237,735.96	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/4329.81	\$46.06	\$54.91	
TOTAL FRONT FEET PER TYPE	2049.04	1228.27	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$94,368.72	\$67,440.44	\$161,809.16

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

NORTH SIDE	\$74,744.82
SOUTH SIDE	\$87,078.04
TOTAL SPECIAL ASSESSMENT	<u>\$161,822.86</u>

E NORTH STREET FROM HICKORY TO GOULD

SPECIAL ASSESSMENT DISTRICT NO. 2020-03 ROLL

RESO 4

NORTH SIDE

ADDRESS NO.	STREET	OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	Zoning
	E NORTH	CALEDONIA TOWNSHIP		736.5	1	736.50		\$0.00	
515	E NORTH	FIRST CHURCH OF CHRIST	530-000-003	75	1	75.00	\$46.06	\$3,454.50	R1
585	E NORTH	FIRST CHURCH OF CHRIST	530-000-002	83.5	1	83.50	\$46.06	\$3,846.01	R1
765	E NORTH	OWOSSO PUBLIC SCHOOLS	530-000-001	1228.27	1	1228.27	\$54.91	\$67,444.31	R1*
	E NORTH	CALEDONIA TOWNSHIP		316	1	316.00		\$0.00	
				2439.27		2439.27		\$74,744.82	

SOUTH SIDE

ADDRESS NO.	STREET	OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	Zoning
1416	N HICKORY	ZAMORA, RODOLFO L/FLANAGAN, PATTY A	140-000-020	120	0.75	90.00	\$46.06	\$4,145.40	R1
410	E NORTH ST	KALINA, THOMAS W	140-000-022	72	1	72.00	\$46.06	\$3,316.32	R1
414	E NORTH ST	PARTAIN, ERIC	140-000-023	72	1	72.00	\$46.06	\$3,316.32	R1
418	E NORTH ST	SIREKIS, DAWN	140-000-019	66	1	66.00	\$46.06	\$3,039.96	R1
422	E NORTH ST	PERRY, ANTHONY & PAMELA	140-000-018	66	1	66.00	\$46.06	\$3,039.96	R1
430	E NORTH ST	WALKER, JAMES R. & MARY E.	140-000-017	132	0.75	99.00	\$46.06	\$4,559.94	R1
500	E NORTH ST	HILGENDORF, HAROLD D & JACQULYN E	140-000-014	132	0.75	99.00	\$46.06	\$4,559.94	R1
527	RUBELMAN	SCRIMGER, JOSHUA & MARY	360-000-014	132	0.75	99.00	\$46.06	\$4,559.94	R1
522	RUBELMAN	CAMPBELL, DENNIS S & MARY J	360-000-015	90	0.75	67.50	\$46.06	\$3,109.05	R1
604	E NORTH ST	ROWELL, RODNEY & ANDREA	360-000-016	82	1	82.00	\$46.06	\$3,776.92	R1
608	E NORTH ST	KULMAN, TODD W	360-000-017	85	1	85.00	\$46.06	\$3,915.10	R1
612	E NORTH ST	PLAMP, KELLY S	360-000-018	82	1	82.00	\$46.06	\$3,776.92	R1
1411	KRUST	DRAKE, WM E & JANET L	360-000-019	89.92	0.75	67.44	\$46.06	\$3,106.29	R1
702	E NORTH ST	WOOD NICHOLAS J	541-000-043	66	0.75	49.50	\$46.06	\$2,279.97	R1
704	E NORTH ST	POLLION, JENNIFER J	541-000-042	66	1	66.00	\$46.06	\$3,039.96	R1
1409	WHITEHAVEN	WALTER, MARK & DEANA	193-000-001	152	0.75	114.00	\$46.06	\$5,250.84	R1
1408	WHITEHAVEN	SKODINSKI, CAMILLA K	193-000-016	100.06	0.75	75.05	\$46.06	\$3,456.57	R1
808	E NORTH ST	BURNSIDE, DENISE	197-000-022	66.04	1	66.04	\$46.06	\$3,041.80	R1
812	E NORTH ST	ZIMMERMAN, ROBERT H & CHERY	197-000-021	66.04	1	66.04	\$46.06	\$3,041.80	R1
816	E NORTH ST	GOODING, JASON E & JENNA E	197-000-020	66.04	1	66.04	\$46.06	\$3,041.80	R1
820	E NORTH ST	ST. JOHN, ASHLEY M	197-000-019	66.04	1	66.04	\$46.06	\$3,041.80	R1
900	E NORTH ST	CRANE, KEVIN J & KRISTY LYNN	197-000-018	66.04	1	66.04	\$46.06	\$3,041.80	R1
904	E NORTH ST	SAWER, GLENN H ET AL	197-000-017	71	1	71.00	\$46.06	\$3,270.26	R1
908	E NORTH ST	HUDAK, KRISTA D	197-000-016	65.04	1	65.04	\$46.06	\$2,995.74	R1
912	E NORTH ST	KIRBY KENNETH H & SANDRA S & SCOTT	197-000-015	97.08	0.75	72.81	\$46.06	\$3,353.63	R1
				2168.3		1890.54		\$87,078.04	

TOTAL ASSESSABLE FRONT FOOTAGE

4329.81

*ASSESSED AS COMMERCIAL

**ENGINEER'S ESTIMATE - POST BID
NORTH STREET**

15-Jan-20

RESO 4

E NORTH STREET FROM HICKORY TO GOULD ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max \$85,500 (Road and Storm)	LSUM	0.6	\$ 85,500.00	\$ 51,300.00	\$ 51,300.00	\$ 30,780.00	\$ 20,520.00	\$ 20,520.00
Tree, Rem, 6 inch to 18 inch	EA	1	\$ 2,500.00	\$ 2,500.00		\$ -	\$ -	\$ -
Dr Structure, Rem	EA	20	\$ 350.00	\$ 7,000.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	FT	1401	\$ 3.00	\$ 4,203.00		\$ -	\$ -	\$ -
Sewer, Rem, 24 inch to 48 inch	FT	32	\$ 30.00	\$ 960.00		\$ -	\$ -	\$ -
Curb and Gutter, Rem	FT	5275	\$ 4.50	\$ 23,737.50	\$ 23,737.50	\$ 14,242.50	\$ 9,495.00	\$ 9,495.00
Pavt, Rem	SYD	768	\$ 6.00	\$ 4,608.00	\$ 4,608.00	\$ 2,764.80	\$ 1,843.20	\$ 1,843.20
Sidewalk, Rem	SYD	252	\$ 5.00	\$ 1,260.00		\$ -	\$ -	\$ -
Embankment, CIP	CYD	1310	\$ 8.00	\$ 10,480.00		\$ -	\$ -	\$ -
Excavation, Earth	CYD	2100	\$ 12.00	\$ 25,200.00		\$ -	\$ -	\$ -
Subbase, CIP	CYD	148	\$ 18.77	\$ 2,777.96		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	CYD	200	\$ 25.00	\$ 5,000.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	EA	16	\$ 80.00	\$ 1,280.00	\$ 1,280.00	\$ 768.00	\$ 512.00	\$ 512.00
Aggregate Base, 6 inch, Modified	SYD	1682	\$ 10.45	\$ 17,576.90		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	SYD	9082	\$ 13.15	\$ 119,428.30		\$ -	\$ -	\$ -
Maintenance Gravel	TON	100	\$ 30.00	\$ 3,000.00	\$ 3,000.00	\$ 1,800.00	\$ 1,200.00	\$ 1,200.00
Geotextile, Separator	SYD	10764	\$ 2.00	\$ 21,528.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	FT	153	\$ 60.00	\$ 9,180.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	FT	236	\$ 67.00	\$ 15,812.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 15 inch, Tr Det B, Modified	FT	241	\$ 72.00	\$ 17,352.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 18 inch, Tr Det B, Modified	FT	261	\$ 83.00	\$ 21,663.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 24 inch, Tr Det B, Modified	FT	427	\$ 112.00	\$ 47,824.00		\$ -	\$ -	\$ -
Sewer Bulkhead, 12 inch	EA		\$ 100.00	\$ -		\$ -	\$ -	\$ -
Sewer Tap, 12 inch	EA		\$ 400.00	\$ -		\$ -	\$ -	\$ -
Sewer Tap, 18 inch	EA	1	\$ 500.00	\$ 500.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	EA	10	\$ 200.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
Dr Structure Cover, Adj, Case 1	EA	12	\$ 450.00	\$ 5,400.00	\$ 5,400.00	\$ 3,240.00	\$ 2,160.00	\$ 2,160.00
Dr Structure, Tap, 12 inch	EA	1	\$ 350.00	\$ 350.00		\$ -	\$ -	\$ -
Dr Structure Collar, Modified	EA	16	\$ 500.00	\$ 8,000.00	\$ 8,000.00	\$ 4,800.00	\$ 3,200.00	\$ 3,200.00
Dr Structure Cover, EJ 1040 w/ Vented Gasket Sealed Cover	EA	7	\$ 700.00	\$ 4,900.00	\$ 4,900.00	\$ 2,940.00	\$ 1,960.00	\$ 1,960.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	EA	10	\$ 700.00	\$ 7,000.00	\$ 7,000.00	\$ 4,200.00	\$ 2,800.00	\$ 2,800.00
Dr Structure Cover, EJ 7000	EA	13	\$ 750.00	\$ 9,750.00	\$ 9,750.00	\$ 5,850.00	\$ 3,900.00	\$ 3,900.00
Dr Structure 36 inch dia, Modified	EA	12	\$ 1,500.00	\$ 18,000.00		\$ -	\$ -	\$ -
Dr Structure 48 inch dia, Modified	EA	7	\$ 2,000.00	\$ 14,000.00		\$ -	\$ -	\$ -
Dr Structure 60 inch dia, Modified	EA		\$ 3,000.00	\$ -		\$ -	\$ -	\$ -
Dr Structure 72 inch dia, Modified	EA	1	\$ 3,500.00	\$ 3,500.00		\$ -	\$ -	\$ -
HMA Surface, Rem	SYD	10906	\$ 2.00	\$ 21,812.00	\$ 21,812.00	\$ 13,087.20	\$ 4,362.40	\$ 6,543.60
Hand Patching	TON		\$ 130.30	\$ -	\$ -	\$ -	\$ -	\$ -
HMA, 3E3 @ 3.5"	TON	1923	\$ 67.70	\$ 130,187.10	\$ 130,187.10	\$ 78,112.26	\$ 14,878.53	\$ 44,635.58

**ENGINEER'S ESTIMATE - POST BID
NORTH STREET**

E NORTH STREET FROM HICKORY TO GOULD ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
HMA, 4E3 @ 1.5"	TON	824	\$ 85.90	\$ 70,781.60	\$ 70,781.60	\$ 42,468.96	\$ 28,312.64	\$ 28,312.64
HMA, 5E3 @1.5"	TON	824	\$ 92.80	\$ 76,467.20	\$ 76,467.20	\$ 45,880.32	\$ 30,586.88	\$ 30,586.88
HMA Approach	TON	5	\$ 103.40	\$ 517.00	\$ 517.00	\$ 310.20	\$ 206.80	\$ 206.80
Cement	TON		\$ 175.00	\$ -		\$ -	\$ -	\$ -
Saw Cutting	FT	100	\$ 4.00	\$ 400.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	SYD	875	\$ 28.00	\$ 24,500.00	\$ 24,500.00	\$ 14,700.00	\$ 9,800.00	\$ 9,800.00
Driveway, Nonreinf Conc, 9 inch	SYD	250	\$ 41.00	\$ 10,250.00		\$ -	\$ -	\$ -
Approach, CI II, LM	TON		\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -
Curb and Gutter, Conc, Det F4	FT	5044	\$ 13.50	\$ 68,094.00	\$ 68,094.00	\$ 40,856.40	\$ 27,237.60	\$ 27,237.60
Curb and Gutter, Conc, Det F4, Modified	FT		\$ 16.00	\$ -		\$ -	\$ -	\$ -
Driveway Opening, Conc, Det M	FT	256	\$ 16.00	\$ 4,096.00		\$ -	\$ -	\$ -
Detectable Warning Surface, Modified	FT	66	\$ 68.00	\$ 4,488.00		\$ -	\$ -	\$ -
Sidewalk Ramp, Conc, 7 inch	SFT	997	\$ 5.15	\$ 5,134.55		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	SFT	1028	\$ 3.15	\$ 3,238.20		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	SFT	2062	\$ 3.35	\$ 6,907.70		\$ -	\$ -	\$ -
Sidewalk, Conc, 9 inch	SFT	1100	\$ 4.15	\$ 4,565.00		\$ -	\$ -	\$ -
Valve Box, Adj	EA	1	\$ 250.00	\$ 250.00		\$ -	\$ -	\$ -
Sanitary Serv Conflict	EA	3	\$ 1,000.00	\$ 3,000.00		\$ -	\$ -	\$ -
Abandoned Gas Main Conflict	EA	5	\$ 200.00	\$ 1,000.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Furn & Oper	EA	12	\$ 90.00	\$ 1,080.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	EA	15	\$ 100.00	\$ 1,500.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Furn & Oper	EA	1	\$ 350.00	\$ 350.00		\$ -	\$ -	\$ -
Minor Traf Devices, Max \$10,000	LSUM	0.6	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	\$ 3,600.00	\$ 2,400.00	\$ 2,400.00
Plastic Drum, High Intensity, Furn & Oper	EA	50	\$ 16.50	\$ 825.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn & Oper	SFT	373	\$ 3.45	\$ 1,286.85		\$ -	\$ -	\$ -
Sign, Portable, Changeable Message, Furn & Oper	EA	1	\$ 2,150.00	\$ 2,150.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	SYD	3366	\$ 4.75	\$ 15,988.50		\$ -	\$ -	\$ -
Post, Steel, 3lb	FT	480	\$ 7.50	\$ 3,600.00		\$ -	\$ -	\$ -
Sign, Type III, Erect, Salv	EA	6	\$ 60.00	\$ 360.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	EA	14	\$ 40.00	\$ 560.00		\$ -	\$ -	\$ -
Sign, Type IIIB	SFT	150	\$ 17.25	\$ 2,587.50		\$ -	\$ -	\$ -
Sign, Type V, Rem	EA	1	\$ 45.00	\$ 45.00		\$ -	\$ -	\$ -
Sign, Type VB	SFT	8	\$ 24.50	\$ 196.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	FT	410	\$ 2.50	\$ 1,025.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	FT	110	\$ 11.00	\$ 1,210.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	EA	2	\$ 140.00	\$ 280.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Thru and Lt Turn Arrow Sym	EA	2	\$ 170.00	\$ 340.00		\$ -	\$ -	\$ -
Pavt Mrkg, Waterborne, 4 inch, White	FT	165	\$ 0.29	\$ 47.85		\$ -	\$ -	\$ -
Pavt Mrkg, Waterborne, 4 inch, Yellow	FT	4420	\$ 0.29	\$ 1,281.80		\$ -	\$ -	\$ -
Post, Mailbox	EA	18	\$ 100.00	\$ 1,800.00		\$ -	\$ -	\$ -

ENGINEER'S ESTIMATE - POST BID
NORTH STREET

E NORTH STREET FROM HICKORY TO GOULD ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Audio Visual Filming	LSUM	0.6	\$ 6,000.00	\$ 3,600.00		\$ -	\$ -	\$ -
SUB TOTALS				\$ 968,872.51	\$ 519,334.40	\$ 311,600.64	\$ 166,175.05	\$ 198,113.30
ENGINEERING AT 15% ASSESSABLE COST				\$ 145,330.88	\$ 77,900.16	\$ 46,740.10	\$ 24,926.26	\$ 29,716.99
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 48,443.63	\$ 25,966.72	\$ 15,580.03	\$ 8,308.75	\$ 9,905.66
GRAND TOTALS				\$ 1,162,647.01	\$ 623,201.28	\$ 373,920.77	\$ 199,410.05	\$ 237,735.96



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 15, 2020

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for Summit Street Resurfacing

RECOMMENDATION:

Approval of Resolution No. 4, setting the second public hearing for Summit Street Resurfacing Project.

BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the second public hearing at its **January 21, 2020** meeting.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Monday, **February 3, 2020** to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

Summit Street, a Public Street, from Abbott Street to Rubelman Drive

Attachment(s): Summit Street Resolution No. 4
Summit Street Special Assessment Roll
Summit Street Special Assessment Roll

RESOLUTION NO.

**SPECIAL ASSESSMENT DISTRICT NO. 2020-04
SUMMIT STREET
FROM ABBOTT STREET TO RUBELMAN DRIVE
SPECIAL ASSESSMENT RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, February 3, 2020 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

SUMMIT STREET, A PUBLIC STREET, FROM ABBOTT STREET TO RUBELMAN DRIVE

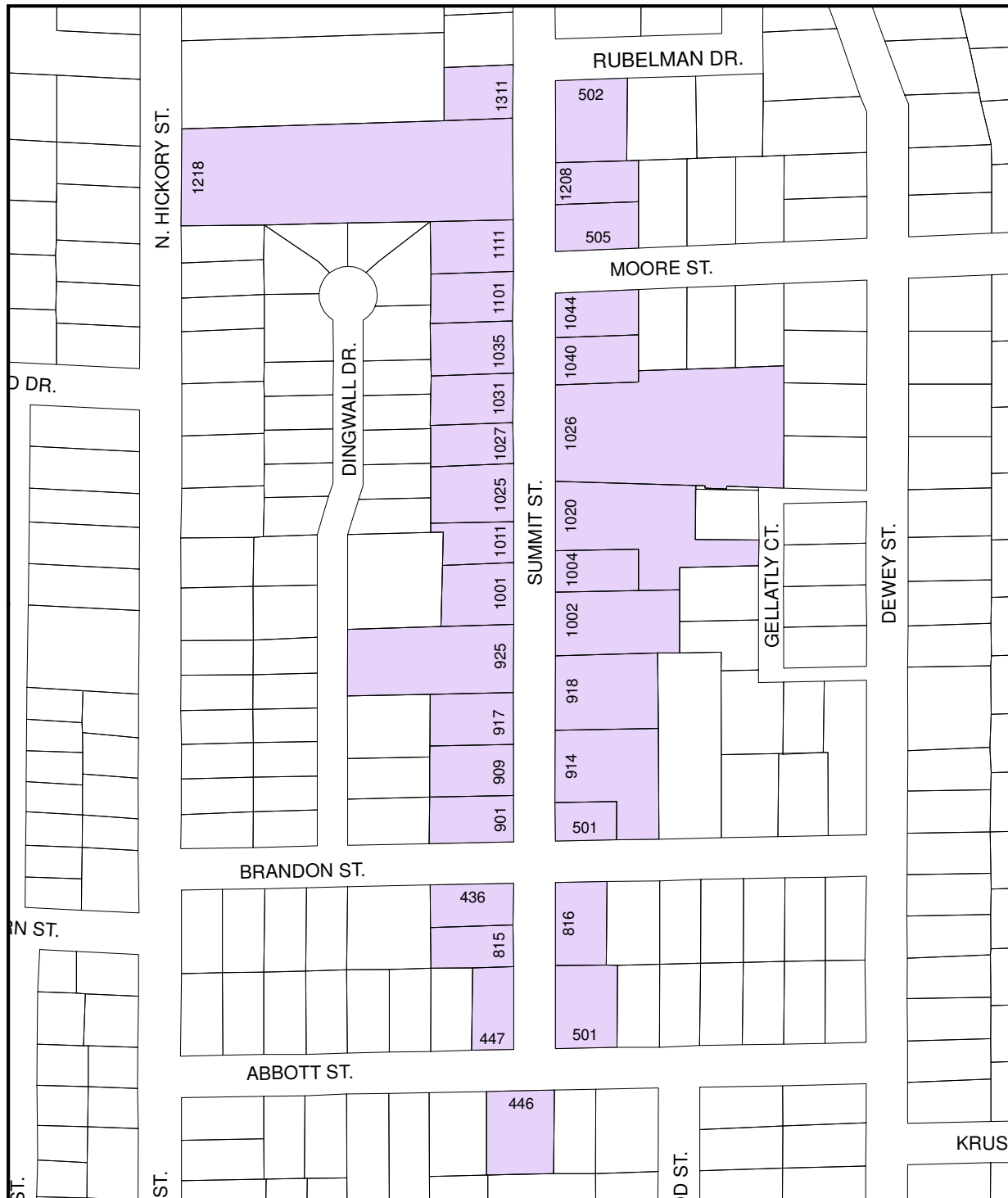
TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

STREET RESURFACING

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, February 3, 2020 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.



City of Owosso

Proposed Special Assessment

Summit Street
From Abbot St. to Rubelman Dr.



Legend

- Summit Street Assessment Parcels
- City Parcels 2018
- 501 Street Address Number



1 inch = 250 feet

**POST BID ASSESSMENT CALCULATIONS
SUMMIT STREET**

SUMMIT STREET FROM ABBOTT TO RUBELMAN

SPECIAL ASSESSMENT ROLL NO. 2020-04

RESO 4

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$383,398.26
TOTAL ASSESSABLE FRONT FEET	2715.53

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$383,398.26	\$383,398.26	
CITY SHARE $\geq 60\%$	\$276,865.28	\$262,989.57	
PROPERTY SHARE @ $\leq 40\%$	\$106,532.98	\$120,408.69	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/2715.53	\$39.23	\$44.34	
TOTAL FRONT FEET PER TYPE	2715.53	0.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$106,532.98	\$0.00	\$106,532.98

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$54,706.24
EAST SIDE	\$49,881.93
SOUTH SIDE (ABBOTT)	<u>\$1,941.89</u>
TOTAL SPECIAL ASSESSMENT	\$106,530.05

WEST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
447	ABBOTT	HARRIS, HILLARY	150-000-012	132	0.75	99.00	\$39.23	\$3,883.77	R-1
815	SUMMIT	PALMER, CHAD E; O'DRISCOLL, SHANNON D	150-000-013	66	1	66.00	\$39.23	\$2,589.18	R-1
436	BRANDON	BRADDOCK, SHERYL K	150-000-014	66	0.75	49.50	\$39.23	\$1,941.89	R-1
901	SUMMIT	BORIS, KIMBERLY	541-000-037	75	0.75	56.25	\$39.23	\$2,206.69	R-1
909	SUMMIT	BENNETT, DAWN	541-000-039	82.5	1	82.50	\$39.23	\$3,236.48	R-1
917	SUMMIT	BROWN, JULIE A	541-000-035	82.5	1	82.50	\$39.23	\$3,236.48	R-1
925	SUMMIT	SPLITER, FRANCES & WARREN	541-000-036	90	1	90.00	\$39.23	\$3,530.70	R-1
1001	SUMMIT	ADAMS, DAVID & MARY	541-000-044	99	1	99.00	\$39.23	\$3,883.77	R-1
1011	SUMMIT	GRACE, REBECCA L; VOGL, NANCY JO	541-000-045	76	1	76.00	\$39.23	\$2,981.48	R-1
1025	SUMMIT	GUMBS, REBEKAH E	541-000-047	89	1	89.00	\$39.23	\$3,491.47	R-1
1027	SUMMIT	PRITCHETT, RHONDA S	541-000-048	66	1	66.00	\$39.23	\$2,589.18	R-1
1031	SUMMIT	TOMCZYK, SUZANNE S	541-000-053	82.5	1	82.50	\$39.23	\$3,236.48	R-1
1035	SUMMIT	ROBERTSON, C A & B F	541-000-054	82.5	1	82.50	\$39.23	\$3,236.48	R-1
1101	SUMMIT	COOPER, DALE L	541-000-059	82.5	1	82.50	\$39.23	\$3,236.48	R-1
1111	SUMMIT	GERBER, LILA L TRUST	541-000-058	82.5	1	82.50	\$39.23	\$3,236.48	R-1
1218	N. HICKORY	SEVENTH DAY ADVENTIST CHURCH	541-000-060	165	0.75	123.75	\$39.23	\$4,854.71	R-1
1311	SUMMIT	MICHALEC, JUDITH L	140-000-032	85	1	85.00	\$39.23	\$3,334.55	R-1
				1504			1394.50	\$54,706.24	

**ENGINEER'S ESTIMATE - POST BID
SUMMIT STREET**

15-Jan-20

RESO 4

SUMMIT ST FROM ABBOTT TO RUBELMAN ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max \$85,500, (Road and Storm)	LSUM	0.40	\$ 85,500.00	\$ 34,200.00	\$ 34,200.00	\$ 20,520.00	\$ 13,680.00	\$ 13,680.00
Tree, Rem, 6 inch to 18 inch	EA		\$ 2,500.00	\$ -				
Dr Structure, Rem	EA	15.00	\$ 350.00	\$ 5,250.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	FT	1108.00	\$ 3.00	\$ 3,324.00		\$ -	\$ -	\$ -
Sewer, Rem, 24 inch to 48 inch	FT		\$ 30.00	\$ -		\$ -	\$ -	\$ -
Curb and Gutter, Rem	FT	1070.00	\$ 4.50	\$ 4,815.00	\$ 4,815.00	\$ 2,889.00	\$ 1,926.00	\$ 1,926.00
Pavt, Rem	SYD	155.00	\$ 6.00	\$ 930.00	\$ 930.00	\$ 558.00	\$ 372.00	\$ 372.00
Sidewalk, Rem	SYD	325.00	\$ 5.00	\$ 1,625.00		\$ -	\$ -	\$ -
Embankment, CIP	CYD	65.00	\$ 8.00	\$ 520.00		\$ -	\$ -	\$ -
Excavation, Earth	CYD	1810.00	\$ 12.00	\$ 21,720.00		\$ -	\$ -	\$ -
Subbase, CIP	CYD	75.00	\$ 18.77	\$ 1,407.75		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	CYD	200.00	\$ 25.00	\$ 5,000.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	EA	16.00	\$ 80.00	\$ 1,280.00	\$ 1,280.00	\$ 768.00	\$ 512.00	\$ 512.00
Aggregate Base, 6 inch, Modified	SYD		\$ 10.45	\$ -		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	SYD	6425.00	\$ 13.15	\$ 84,488.75	\$ 84,488.75	\$ 50,693.25	\$ -	\$ 6,336.66
Maintenance Gravel	TON	100.00	\$ 30.00	\$ 3,000.00	\$ 3,000.00	\$ 1,800.00	\$ 1,200.00	\$ 1,200.00
Geotextile, Separator	SYD	6425.00	\$ 2.00	\$ 12,850.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	FT	254.00	\$ 60.00	\$ 15,240.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	FT	384.00	\$ 67.00	\$ 25,728.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 15 inch, Tr Det B, Modified	FT	413.00	\$ 72.00	\$ 29,736.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 18 inch, Tr Det B, Modified	FT	37.00	\$ 83.00	\$ 3,071.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 24 inch, Tr Det B, Modified	FT		\$ 112.00	\$ -		\$ -	\$ -	\$ -
Sewer Bulkhead, 12 inch	EA	5.00	\$ 100.00	\$ 500.00		\$ -	\$ -	\$ -
Sewer Tap, 12 inch	EA	1.00	\$ 400.00	\$ 400.00		\$ -	\$ -	\$ -
Sewer Tap, 18 inch	EA		\$ 500.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	EA	7.00	\$ 200.00	\$ 1,400.00	\$ 1,400.00	\$ 840.00	\$ 560.00	\$ 560.00
Dr Structure Cover, Adj, Case 1	EA	7.00	\$ 450.00	\$ 3,150.00	\$ 3,150.00	\$ 1,890.00	\$ 1,260.00	\$ 1,260.00
Dr Structure, Tap, 12 inch	EA		\$ 350.00	\$ -		\$ -	\$ -	\$ -
Dr Structure Collar, Modified	EA		\$ 500.00	\$ -		\$ -	\$ -	\$ -
Dr Structure Cover, EJ 1040 w/ Vented Gasket Sealed Cover	EA	7.00	\$ 700.00	\$ 4,900.00	\$ 4,900.00	\$ 2,940.00	\$ 1,960.00	\$ 1,960.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	EA	7.00	\$ 700.00	\$ 4,900.00	\$ 4,900.00	\$ 2,940.00	\$ 1,960.00	\$ 1,960.00
Dr Structure Cover, EJ 7000	EA	10.00	\$ 750.00	\$ 7,500.00	\$ 7,500.00	\$ 4,500.00	\$ 3,000.00	\$ 3,000.00
Dr Structure 36 inch dia, Modified	EA	10.00	\$ 1,500.00	\$ 15,000.00		\$ -	\$ -	\$ -
Dr Structure 48 inch dia, Modified	EA	5.00	\$ 2,000.00	\$ 10,000.00		\$ -	\$ -	\$ -
Dr Structure 60 inch dia, Modified	EA	2.00	\$ 3,000.00	\$ 6,000.00		\$ -	\$ -	\$ -
Dr Structure 72 inch dia, Modified	EA		\$ 3,500.00	\$ -		\$ -	\$ -	\$ -

**ENGINEER'S ESTIMATE - POST BID
SUMMIT STREET**

SUMMIT ST FROM ABBOTT TO RUBELMAN ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
HMA Surface, Rem	SYD	6425.00	\$ 2.00	\$ 12,850.00	\$ 12,850.00	\$ 7,710.00	\$ 5,140.00	\$ 5,140.00
Hand Patching	TON	10.00	\$ 130.30	\$ 1,303.00	\$ 1,303.00	\$ 781.80	\$ 521.20	\$ 521.20
HMA, 3E3 @ 3.0"	TON	1158.00	\$ 67.70	\$ 78,396.60	\$ 78,396.60	\$ 47,037.96	\$ 26,132.20	\$ 31,358.64
HMA, 4E3 @ 2.0"	TON		\$ 85.90	\$ -		\$ -	\$ -	\$ -
HMA, 5E3 @1.5"	TON	579.00	\$ 92.80	\$ 53,731.20	\$ 53,731.20	\$ 32,238.72	\$ 21,492.48	\$ 21,492.48
HMA Approach	TON	10.00	\$ 103.40	\$ 1,034.00	\$ 1,034.00	\$ 620.40	\$ 413.60	\$ 413.60
Cement	TON	2.00	\$ 175.00	\$ 350.00		\$ -	\$ -	\$ -
Saw Cutting	FT	100.00	\$ 4.00	\$ 400.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	SYD	125.00	\$ 28.00	\$ 3,500.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 9 inch	SYD		\$ 41.00	\$ -		\$ -	\$ -	\$ -
Approach, CI II, LM	CYD	10.00	\$ 50.00	\$ 500.00	\$ 500.00	\$ 300.00	\$ 200.00	\$ 200.00
Curb and Gutter, Conc, Det F4	FT		\$ 13.50	\$ -		\$ -	\$ -	\$ -
Curb and Gutter, Conc, Det F4, Modified	FT	1070.00	\$ 16.00	\$ 17,120.00	\$ 17,120.00	\$ 10,272.00	\$ 6,848.00	\$ 6,848.00
Driveway Opening, Conc, Det M	FT		\$ 16.00	\$ -		\$ -	\$ -	\$ -
Detectable Warning Surface, Modified	FT	115.00	\$ 68.00	\$ 7,820.00		\$ -	\$ -	\$ -
Sidewalk Ramp, Conc, 7 inch	SFT	1815.00	\$ 5.15	\$ 9,347.25		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	SFT	990.00	\$ 3.15	\$ 3,118.50		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	SFT	300.00	\$ 3.35	\$ 1,005.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 9 inch	SFT		\$ 4.15	\$ -		\$ -	\$ -	\$ -
Valve Box, Adj	EA	4.00	\$ 250.00	\$ 1,000.00		\$ -	\$ -	\$ -
Sanitary Serv Conflict	EA	2.00	\$ 1,000.00	\$ 2,000.00		\$ -	\$ -	\$ -
Abandoned Gas Main Conflict	EA	5.00	\$ 200.00	\$ 1,000.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Furn & Oper	EA	9.00	\$ 90.00	\$ 810.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	EA	10.00	\$ 100.00	\$ 1,000.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Furn & Oper	EA	1.00	\$ 350.00	\$ 350.00		\$ -	\$ -	\$ -
Minor Traf Devices	LSUM	0.40	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,400.00	\$ 1,600.00	\$ 1,600.00
Plastic Drum, High Intensity, Furn & Oper	EA	30.00	\$ 16.50	\$ 495.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn & Oper	SFT	177.00	\$ 3.45	\$ 610.65		\$ -	\$ -	\$ -
Sign, Portable, Changeable Message, Furn & Oper	EA		\$ 2,150.00	\$ -		\$ -	\$ -	\$ -
Turf Establishment, Performance	SYD	1200.00	\$ 4.75	\$ 5,700.00		\$ -	\$ -	\$ -
Post, Steel, 3lb	FT		\$ 7.50	\$ -		\$ -	\$ -	\$ -
Sign, Type III, Erect, Salv	EA		\$ 60.00	\$ -		\$ -	\$ -	\$ -
Sign, Type III, Rem	EA		\$ 40.00	\$ -		\$ -	\$ -	\$ -
Sign, Type IIIB	SFT		\$ 17.25	\$ -		\$ -	\$ -	\$ -
Sign, Type V, Rem	EA		\$ 45.00	\$ -		\$ -	\$ -	\$ -
Sign, Type VB	SFT		\$ 24.50	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	FT		\$ 2.50	\$ -		\$ -	\$ -	\$ -

**ENGINEER'S ESTIMATE - POST BID
SUMMIT STREET**

SUMMIT ST FROM ABBOTT TO RUBELMAN ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	FT		\$ 11.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	EA		\$ 140.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Thru and Lt Turn Arrow Sym	EA		\$ 170.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Waterborne, 4 inch, White	FT		\$ 0.29	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Waterborne, 4 inch, Yellow	FT		\$ 0.29	\$ -		\$ -	\$ -	\$ -
Post, Mailbox	EA		\$ 100.00	\$ -		\$ -	\$ -	\$ -
Audio Visual Filming	LSUM	0.40	\$ 6,000.00	\$ 2,400.00		\$ -	\$ -	\$ -
SUB TOTALS				\$ 517,776.70	\$ 319,498.55	\$ 191,699.13	\$ 88,777.48	\$ 100,340.58
ENGINEERING AT 15% ASSESSABLE COST				\$ 77,666.51	\$ 47,924.78	\$ 28,754.87	\$ 13,316.62	\$ 15,051.09
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 25,888.84	\$ 15,974.93	\$ 9,584.96	\$ 4,438.87	\$ 5,017.03
GRAND TOTALS				\$ 621,332.04	\$ 383,398.26	\$ 230,038.96	\$ 106,532.98	\$ 120,408.69



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: January 9, 2020
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1433

Mike Ash, Owosso Community Players board member, is requesting a street closure for the Memorial Healthcare Annual Gala.

LOCATION:

Park Street between West Main Street and Comstock Street

DATE/TIME:

5:00 pm on February 1, 2020 (Saturday) through 1:00 am on February 2, 2020 (Sunday)

INSURANCE:

Waiver requested.

The Public Safety Department has issued Traffic Control Order No. 1433 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1433

1/9/20

4:00 pm

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street Closure

LOCATION OF CONTROL

Park Street between West Main Street and Comstock Street
(allow for additional handicap and valet parking)

EVENT:

Annual Gala – Memorial Healthcare

5:00 pm on February 1, 2020 through 1:00 am on February 2, 2020

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Owosso Community Players

Date: 1-7-19

Primary Contact Person

Name: Mike Ash

Title: OCP Board Member

Address: _____

Phone: _____

Requested Date(s): Feb 1, 2020/Feb 2, 2020 Requested Hours: 5:00 pm to 1:00 am

Area Requested (Parking Lot - Parade Route): Close Park St between W. Main St and Comstock St.

Detailed description of the use for which the request is made: Memorial Hospital annual Gala being held at Lebowsky Theatre. Street closed to allow additional handicap parking and valet parking.

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☐ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- ☒ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....
Do Not Write Below This Line - For Officials Use Only

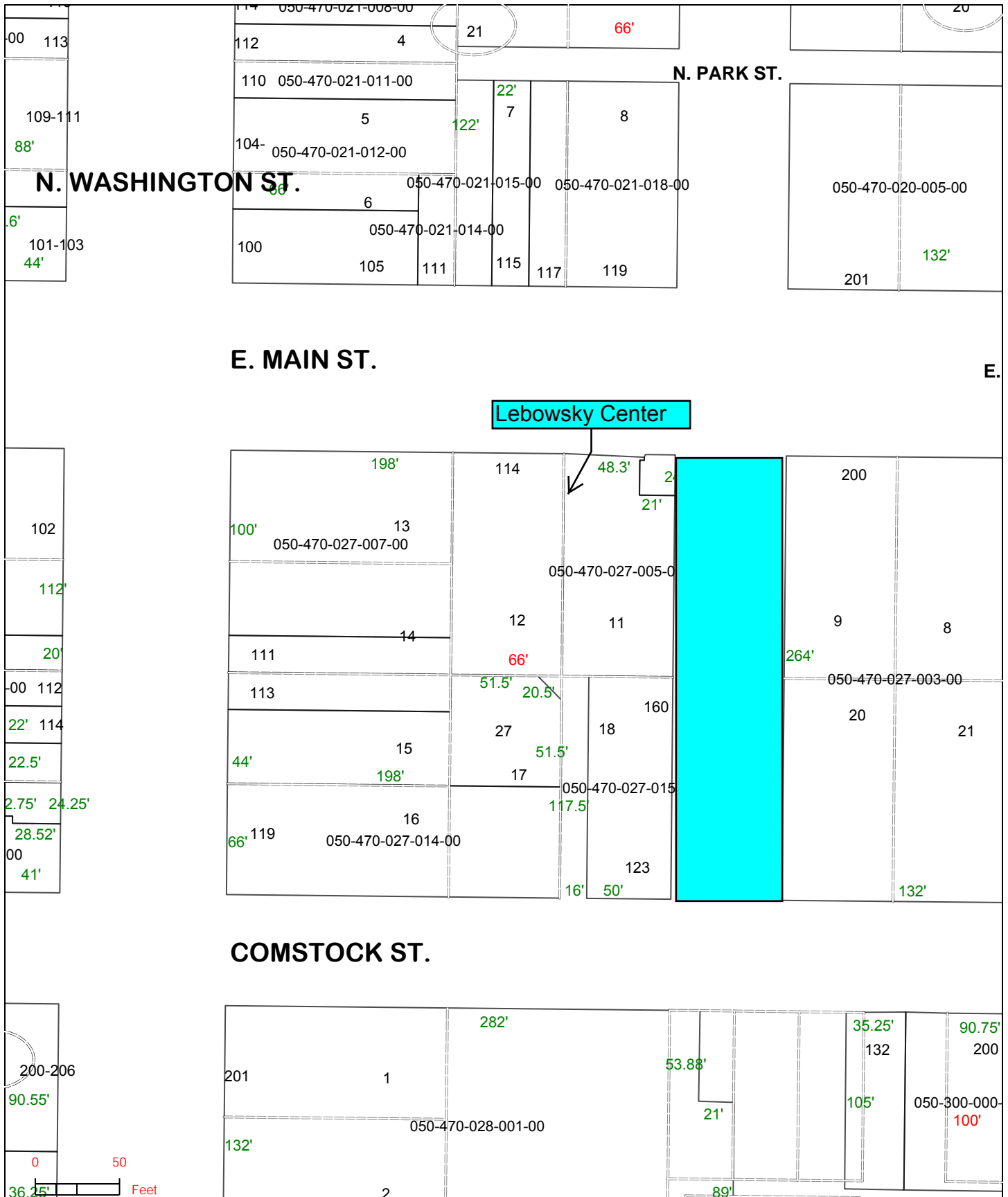
Approved ☐ Not Approved ☐

Date: _____

Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson

OWOSSO





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 15, 2020

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Water Treatment Plant Design Services - OHM Advisors Amendment No. 1

RECOMMENDATION:

Approval of proposal submitted by Orchard, Hiltz, and McCliment (OHM) Advisors of Livonia, Michigan, for additional water treatment plant design and construction administration services in the amount of \$49,100.00.

BACKGROUND:

City council approved a professional service agreement with Orchard, Hiltz, and McCliment (OHM) Advisors of Livonia, Michigan as Resolution 107-2019 on July 15, 2019, for design and construction administration services to replace an aged filter backwash pumping system and 16-inch high service piping in the amount not to exceed \$143,400.00. This project was submitted under the state of Michigan Drinking Water Revolving Loan Fund (DWRf) 2020 Project Plan.

During the preliminary design and plan review, staff altered the design plans in order to maintain the filter backwash process during plant process shutdown and renovations. This required the addition of bypass piping in order to backwash directly from the high service finished water supply. During the project plan review, state regulators added additional infrastructure requirements for the proposed bypass pumping, which necessitated the additional engineering design and administration services as delineated in the attached proposal.

The design changes will result in a permanent backup-contingency backwash process by allowing backwash water to be supplied to filters from two different controlled sources.

FISCAL IMPACTS:

These services will be expensed from the FY2019-2020 Water Fund Account 591-901-972.000. These services must be approved by resolution on January 21, 2020 to ensure DWRf loan funding for the 2020 project plan.

Document originated by:

Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) OHM Proposal

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO
ADDENDUM NO. 12, WTP IMPROVEMENT – ENGINEERING SERVICES CONTRACT
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for the provision of engineering services for the Water Treatment Plant Improvement Project by the adoption of Resolution No. 107-2019 on July 15, 2019; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the agreement to include additional engineering design and construction administration services for replacing an aged filter backwash pumping system at the Water Treatment Plant.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution No. 107-2019 on July 15, 2019 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services in the amount of \$49,100.00 for design and construction administration services for replacement and upgrade of Water Treatment Plant filter backwash pump system.
- SECOND: The accounts payable department is authorized to submit payment to OHM Advisors, in an amount not to exceed \$143,400.00, plus \$49,100.00, for total engineering services in the amount of \$192,500.00.
- THIRD: The additional expenses in the amount of \$49,100.00 shall be paid from FY2019-2020 Water Funds Account 591-901-972.000.

January 13, 2020

Mr. Glenn M. Chinavare
Director of Public Services
City of Owosso
301 West Main
Owosso, MI 48867

RE: WTP Design Services Fee Adjustment Request– WTP Backwash Pump and Piping
OHM Addendum No. 12
Owosso PO # 000042848

Dear Mr. Chinavare,

OHM Advisors (OHM) is requesting adjustment in the design and construction services fees associated with our current contract with the City of Owosso (City) for the Water Treatment Plant Design Services. During the design, the scope of our work was revised to include filter bypass piping and loss of head instrumentation not originally included in our proposal based on the Drinking Water Revolving Fund (DWRF) Project Plan.

Additional Scope of Services

Backwash PRV system

Add \$12,800.00

The description of the replacement of the existing backwash pump in the DWRF project plan did not include provisions for bypassing the filters during construction. During preliminary design phase, the City requested a bypass pipe between the Filter Influent and Finished Water lines. This design was included in the preliminary design submittal to Michigan Department of Environment, Great Lakes, and Energy (EGLE) which did not provide any comments on the bypass at this stage. The bypass design progressed to the final design delivery and submittal to EGLE.

During the final Act 399 permit review process, EGLE deemed the proposed filter bypass piping unacceptable. In order to continue use of the filters during the backwash pump replacement, it was decided to use the high service pumps and piping to supply back wash water to the filters. This required the addition of a pressure reducing valve to drop the pressure for use as backwash water. In addition, EGLE required the PRV to have a check valve function.

OHM design services included: research and identification of a minimum of three acceptable pressure reducing valves and appurtenances; development of technical specifications; revisions to drawings including piping plan, sections, and schedules; exchange of design information with EGLE and the City for approval; updates to the sequence of construction; revisions to construction cost estimates.



Loss of Head Instrumentation

Add \$12,100.00

Current filter operations include backwashing one of the four filters every day to ensure the filters can operate at full capacity. The original head loss instrumentation that can be used to monitor the capacity of the filters is no longer operational and most of the previous system has been removed. For the City to optimize filter operations, installation of new head loss instrumentation is required.

The City requested OHM to provide the loss of head instrumentation for each of the existing four filters. This scope of work was not originally included in our proposal based on discussions during the development of the project plan. Additional services provided by OHM includes the following:

- Research into the operations of the existing filters and discussions with the original filter manufacturer to confirm required instrumentation.
- Site visit to locate connection points for the measuring the influent pressure and effluent pressure and locations for the gauges.
- Electrical coordination for power and display.
- Preparation of drawings and details.
- Development of technical specifications.
- Updates to the construction cost estimate.
- Update to the basis of design.
- Revision to Act 399 permit application.
- Correspondence with EGLE for acceptance of design revision.

Construction Phase Engineering Services

Add \$12,200.00

Related to the addition of the PRV and the filter loss of head instrumentation, OHM's services during the construction phase of the project have expanded. Due to the increase in the construction scope of work, OHM will provide the following additional items:

- Submittal reviews for the PRV, isolation valve, loss of head instrumentation, piping, tubing, and other ancillary items.
- Review of O&M manuals associated with the additional equipment.
- Preparation and review of administrative paperwork including pay applications, contractor's construction schedule, and RFIs associated with the increase in scope.
- Coordination during construction for shut down and installation of equipment.
- Start up and commissioning of the PRV will be required prior to demolition of the existing backwash pumps. Additional start up and commissioning of the filter head loss instrumentation.

Construction Phase Observation Services

Add \$12,000.00

The increase in the construction scope leads to additional on-site observations of contractor's work. We originally estimated 160 hours on observation time, in this proposal, we have included an additional 80 hours to bring the estimate of total observation time to 240 hours.



Fee Summary

The requested additional fees associated with the design services below are based on actual hours incurred. The requested construction phase services are estimated based on anticipated additional efforts.

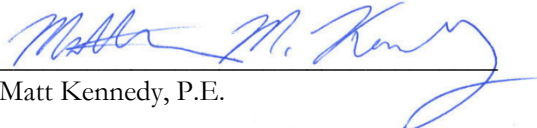
Backwash PRV System	\$ 12,800
<u>Loss of Head Instrumentation</u>	<u>\$ 12,100</u>
Total Design Services	\$ 24,900
Construction Phase Engineering Services	\$ 12,200
<u>Construction Observation (increase of 60 hours of observations)</u>	<u>\$ 12,000</u>
Construction Engineering Services	\$ 24,200
Total Additional Design and Construction Services	\$ 49,100

ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed under previously agreed upon terms and conditions. Thank you for giving us the opportunity to be of service. We look forward to continuing our work with you on this project.

Sincerely,
OHM Advisors


Jennifer Drinan, P.E.


Matt Kennedy, P.E.

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

City of Owosso
CLIENT

_____	(Signature)	_____
_____	(Name)	_____
_____	(Title)	_____
_____	(Date)	_____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 15, 2020

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Engineering Support Services for Construction Projects - Amendment No. 1

RECOMMENDATION:

Approval of proposal submitted by Orchard, Hiltz, and McCliment (OHM) Advisors of Livonia, Michigan, for water main construction administrative services in the amount of \$26,730.00.

BACKGROUND:

City council approved on July 1, 2019 an agreement for professional engineering services with OHM, for design and administrative services for water main and street rehabilitation projects in the amount of \$188,800.00 for 2020. The water main services portion of this agreement are in direct support of state of Michigan Drinking Water Revolving Loan Fund (DWRf) project plans.

Staff requested OHM to submit a proposal for additional water main administration services impacting the DWRf 2020 contract No.3, for Morris, Lafayette, Cleveland, and Robbins Street, after deciding DPW crews would not be performing water main construction for these project locations. Changes in DPW staffing availability and other project commitments was the determining factor. These project locations will be competitively bid out for actual construction replacements.

FISCAL IMPACTS:

The additional services proposed are chargeable to the FY 2020-2021 Water Fund account 591-901-972.000, in the amount of \$26,730.00, as construction will not occur until after July 1, 2020. In addition, these services must be approved by resolution on January 21, 2020 to ensure DWRf loan funding for the 2020 project plan.

Document originated by:

Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) OHM Proposal

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO
ADDENDUM NO. 10, 2020 STREET PROGRAM – ENGINEERING SERVICES CONTRACT
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for the provision of engineering services for the 2020 Street Program by the adoption of Resolution No. 101-2019 on July 1, 2019; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the contract to include additional services for providing water main administration services for water main replacements as defined in the Drinking Water Revolving Fund (DWRF) 2020 Project Plan.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution No. 101-2019 on July 1, 2019 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors, to include additional services in the amount of \$26,730.00 for engineering administration for the DWRF 2020 Project Plan.
- SECOND: The accounts payable department is authorized to submit payment to OHM Advisors, in the amount of \$188,800.00, plus \$26,730.00, for a total of \$215,530.00 for 2020 water main and street construction engineering services.
- THIRD: The above additional services in the amount of \$26,730.00 shall be paid from the FY2020-2021 Water Funds Account 591-901-972.000.

ARCHITECTS. ENGINEERS. PLANNERS.

January 13, 2020

Mr. Glenn M. Chinavare
Director of Public Services
City of Owosso
301 West Main
Owosso, MI 48867

RE: Proposal for Contract Administration Services
Contract 3 - Water Main Upgrades

Dear Mr. Chinavare:

In response to the City's commitment and desire to improve its public utility infrastructure, OHM Advisors is pleased to submit this proposal to assist the City with upgrades to the water distribution system. Our letter proposal for professional services contains sections that outline our strategy to accomplish the project objectives. These sections include our Project Understanding, Scope of Services, Assumptions, and Project Fee for the anticipated water main project.

PROJECT UNDERSTANDING

The City is seeking funding through the Michigan Department of Environmental Quality (MDEQ), Drinking Water Revolving Fund (DWRP), for improvements to the water system. City staff has identified priority projects in the distribution system for years 2020 thru 2024. The goals of these projects are to improve system pressures and reliability. This proposal covers contract administration services for projects identified in the City's "Contract 3" for 2020, which will include watermain replacement on the following streets:

Cleveland/ Chestnut to Brooks	FT	1000
LaFayette/ Main to Cleveland	FT	600
Robbins/ Mack to South End	FT	230
Morris/ Mack to South End	FT	328

SCOPE OF SERVICES

Our scope of services for the overall work effort is as follows:

The OHM team will provide contract administration services for the projects identified above. Specific work tasks would include the following:

- Project administration
- Material Testing of concrete, aggregate and HMA. Density testing of trench backfill and pavement layers;
- Facilitation of bi-weekly progress meetings
- Measurement, computation, and documentation of quantities;



- Reporting and record keeping
- Finalization of project documentation

The OHM Construction Project Manager will provide oversight of contract responsibilities and serve as the liaison between the Contractor and City. Routine tasks include the following:

- As-needed site visits to review critical items, site conditions, progress and resolve contentious issues;
- Run bi-weekly scheduled progress meetings, both formal and onsite.
- Review material testing reports as work progresses.
- Provide the City with weekly written progress reports on the project.
- Monitor project construction schedule.
- Coordinate material / laboratory testing.
- Communicate with the city staff to review current items and outstanding issues.
- Coordinate and complete the final inspection and create / monitor a punch list of items that the Contractor needs to complete.

Office technician / lead field technician will complete administration and office technician tasks for the project. Responsibilities will include:

- Prepare recommendations and bi-weekly pay estimates for review and approval of the City of Owosso.
- Work with the City Project Manager on the closeout process.
- Develop contractor outstanding documentation correspondence.

Field technicians will be available as needed for material testing for concrete, density, aggregate sampling and testing and HMA testing.

CLARIFICATIONS AND ASSUMPTIONS

The following assumptions are part of our proposal, in addition to any assumptions noted within our scope of work section:

- City staff will be on-site during construction, and OHM will not perform construction observation services.
- OHM will not provide construction staking for proposed water main locations, city staff will work with the contractor to “layout” the horizontal alignment of the proposed water main.

FEE

We will perform construction administration services consistent with our scope of work and assumptions outlined above, for a total fixed fee of \$26,730.



ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed. Thank you for giving us the opportunity to be of service. We look forward to another successful project with the city.

Sincerely,
OHM Advisors

Louis P. Fleury, P.E.
Principal

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

City of Owosso
CLIENT

_____	(Signature)	_____
_____	(Name)	_____
_____	(Title)	_____
_____	(Date)	_____

cc: file



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 21, 2020
TO: Owosso City Council
FROM: Nathan Henne, City Manager
SUBJECT: Demolition of 424 Grover Street Home – Change Order No. 1

RECOMMENDATION: I recommend approval of Change Order No. 1 to the contract with SC Environmental, LLC for the demolition of the house at 424 Grover Street in the amount of \$7,279.50.

BACKGROUND: The city took ownership of the property from a failed tax sale on December 30, 2015. The property is occupied by a frame house was involved in a fire on March 3, 2015. Bids were solicited for demolition of the structure and the lowest bid was submitted by SC Environmental, LLC with a bid of \$11,555.57.

Update: When seeking bids, neither the city nor the bidders were aware whether asbestos existed in this house or not. All bids submitted excluded the cost of asbestos removal. Once the bid was awarded, asbestos screening revealed asbestos siding on the house. Proper disposal of asbestos material requires special attention from the contractor and appropriate disposal of the contaminated materials, markedly increasing the cost of the project.

Asbestos screening	\$ 600.50
Asbestos removal	\$4,179.00
<u>Change regular demolition to ACM Demolition</u>	<u>\$2,500.00</u>
Total from Change Order	\$7,279.50

Total Contract \$18,835.07

FISCAL IMPACTS: The project is funded through Capital Projects Fund 401.000.975.000.

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 1
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO
AND SC ENVIRONMENTAL SERVICES
FOR THE DEMOLITION OF 424 GROVER STREET, OWOSSO, MI**

WHEREAS, the City Council, accepted and approved the low bid from SC Environmental Services for the demolition and removal of the house located at 424 Grover Street in the City of Owosso; and

WHEREAS, upon further examination of the exterior of the house it was found to have asbestos siding; and

WHEREAS, SC Environmental Services has since provided a Change Order for the removal of said asbestos siding, the change of regular demolition to an asbestos containing demolition at additional cost, and the cost of the ACM Survey.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: It is advisable, necessary and in the public interest to amend the demolition of 424 Grover Street Contract with SC Environmental Services, Inc. as described in Change Order No. 1.

SECOND: The mayor and city clerk are instructed and authorized to approve the document attached as Change Order No. 1 in the amount of \$7,279.50; revising the total contract amount from \$11,555.57 to \$18,835.07.

THIRD: The accounts payable department is authorized to pay SC Environmental Services for work satisfactorily completed up to the revised contract amount of \$18,835.07.

**BILL TO: City of Owosso**

DeScription	Price
ACM Survey.....	\$600.50
Removal of 1,817sqft of Transite	\$4,179.00
Change regular demolition to ACM Demolition	\$2,500.00
<div> <div> Terms 30 days </div> </div>	
TOTAL:	\$7,279.50
LESS DEPOSIT:	\$0.00
BalAnce DuE	\$7,279.50



GLOBAL ENVIRONMENTAL ENGINEERING INC.

Date	Invoice No.
1/3/2020	1219EE19108

Bill To:	Please Remit Payment to:
SC Environmental Services 701 E. South Street Lansing, MI 48910 Attn: Dan Heathman	Global Environmental Engineering, Inc. 363 W South Airport Road Traverse City, Michigan 49686

P.O. No.	Terms	Due Date	Project
NPT 12/13/19	30 Days	2/2/2020	EE19108

Service Date	Description	QTY	Rate	Total
Dec 2019	<u>424 Grover Street, Owosso, MI</u>			
	Accredited Building Inspector	2	\$75.00	\$150.00
	Sample Cost	32	\$7.00	\$224.00
	Sample Layer Cost	13	\$3.00	\$39.00
	Sample Kit/Tools/Vehicle	1	\$85.00	\$85.00
	Report/CADD	1	\$102.50	\$102.50

Terms Net 30 Days...1.5% Service Charge on unpaid Balance per month We Accept Visa and Mastercard Card No. _____ Expiration: _____ Name: _____ Signature: _____			Total	\$600.50
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Pre-Demolition Environmental Inspection Summary Report

Prepared For:
SC Environmental Services
701 E. South Street
Lansing, MI 48910

Parcel:	050-180-005-004-00
House No:	424 Grover Street, Owosso, MI 48867
Date Inspected:	12/18/2019
Inspected By:	Julie Robbins A35947
	Riley Robbins

Building Information			
No. Stories	1½ Story	Latitude	43° 0'3.44"N
Year Built	Unknown	Longitude	83°44'30.28"W
Square Footage	1,452	Secured	No
Basement Sq. Footage	Unknown	Occupied	No
Siding	Transite/Wood	Garage	No-Shed
Color	Brown/Tan	Garage Sq. Footage	391
Roof Shingles	Asphalt	Garage Siding	Wood
Electric (Gone)	Disconnected	Garage Color	Brown
Gas (Gone)	Disconnected	Garage Shingles	Asphalt
Attic Insulation	Blown	Wall Insulation	Blown

Notes: Extensive fire damage, limited inspection only.



Site Summary

H	A
T	ED

Prepared By:

 **GLOBAL**
ENVIRONMENTAL ENGINEERING INC.
10312 N. Holly Road
Holly, MI 48442

A = Contains ACM
H = Contains Hazardous Materials
T = Tires
ED = Emergency Demo
O = Occupied

Global Project No. EE19108



Warrant 579
January 14, 2020

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-10/1/819-12/31/19	Water	\$32,070.49
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-10/1/19-12/31/19	Water	\$14,284.24
Total			\$46,354.73

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 12/01/2019 - 12/31/2019

Check Date	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)				
12/03/2019	132017	AUTO OWNERS INSURANCE	ISSUED IN ERROR TO CITY OF OWOSSO	\$ 12,746.00
12/03/2019	132018	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 162.00
12/03/2019	132019	CHRISTOPHER EVELETH	PARKING WHILE AT CONFERENCE	\$ 48.00
12/03/2019	132020	MID-EASTERN MICHIGAN BRANCH APWA	MEETING RESERVATION-CHINAVARE/WEHNER/CHESNEY	\$ 45.00
12/03/2019	132021	SHIAWASSEE COUNTY CLERK	NOTARY PUBLIC FEE	\$ 10.00
12/03/2019	132022	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT-11/1/19-11/15/19	\$ 8,766.49
12/03/2019	132023	STATE OF MICHIGAN	NOTARY PUBLIC FEE	\$ 10.00
12/13/2019	132024	AFLAC	PAYROLL DEDUCTION-AFLAC PREMIUM	\$ 754.06
12/13/2019	132025	APEX SOFTWARE	MAINTENANCE RENEWAL 1/1/20-1/1/21	\$ 470.00
12/13/2019	132026	BONNIN MARABETH D	2019 Sum Tax Refund 050-470-037-005-00	\$ 329.78
12/13/2019	132027	CHAPMAN DARNELL	2019 Sum Tax Refund 050-470-031-007-00	\$ 538.34
12/13/2019	132028	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$ 115.40
12/13/2019	132029	CITY OF OWOSSO	2019 OWOSSO DRAIN ASSESSMENTS	\$ 5,195.17
12/13/2019	132030	CORELOGIC CENTRALIZED REFUNDS	2019 Sum Tax Refund 050-410-003-018-00	\$ 1,081.43
12/13/2019	132031	D & D TRUCK & TRAILER PARTS	SUPPLIES/TIRES	\$ 6,441.33
12/13/2019	132032	JEFF DAME	MEAL WHILE AT TRAINING-12/4/19	\$ 12.48
12/13/2019	132033	RONALD DANKERT	BOARD OF REVIEW MEETING	\$ 50.00
12/13/2019	132034	DELL EQUIPMENT FUNDING LP	2019 Sum Tax Refund 050-900-610-308-84	\$ 6.19
12/13/2019	132035	DURAND AUTO PARTS	PARTS	\$ 235.02
12/13/2019	132036	EARTHCOM INC	LINE TESTING-HINTZ WELL CONTROLS PROJECT	\$ 1,500.00
12/13/2019	132037	FIRST BANKCARD	CONFERENCES-HENNE/FAGAN/GRICE	\$ 583.00
12/13/2019	132038	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION	\$ 731.25
12/13/2019	132039	HOME DEPOT CREDIT SERVICES	SUPPLIES/TOOLS	\$ 428.01
12/13/2019	132040	HOMELESS ANGELS	2019 Sum Tax Refund 050-900-405-001-00	\$ 346.41
12/13/2019	132041	HUNTER-ROSS WATER SOLUTIONS	BD Payment Refund	\$ 105.00
12/13/2019	132042	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	2020 MEMBERSHIP-AMY KIRKLAND/CARRIE FARR	\$ 280.00
12/13/2019	132043	INTERNATIONAL SOCIETY OF ARBORICULTURE	MEMBERSHIP FOR BILL BROOKS	\$ 214.00
12/13/2019	132044	JERRY L JONES	BOARD OF REVIEW MEETING	\$ 50.00
12/13/2019	132045	PAUL KLEEMAN	MEAL WHILE AT TRAINING-12/4/19	\$ 13.33
12/13/2019	132046	LAMPHERE'S	UNPLUG SINK AT LIBRARY	\$ 108.00
12/13/2019	132047	LERETA	2019 Sum Tax Refund 050-380-002-001-00	\$ 261.96
12/13/2019	132048	MICHIGAN ASSESSORS ASSOCIATION	TREENA CHICK 2020 MEMBERSHIP	\$ 90.00
12/13/2019	132049	MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS	MEMBERSHIP-AMY KIRKLAND/CARRIE FARR	\$ 120.00
12/13/2019	132050	MICHIGAN MUNICIPAL LEAGUE	WEBSITE AD-ASSISTANT TO THE CITY MANAGER	\$ 58.08
12/13/2019	132051	MIKE & SON ASPHALT INC	STREET PATCHING ON E NORTH STREET	\$ 5,071.30
12/13/2019	132052	MISDU	PAYROLL DEDUCTIONS	\$ 1,726.89
12/13/2019	132053	OWOSSO BOLT & BRASS CO	SUPPLIES	\$ 226.35
12/13/2019	132054	OWOSSO-WATER FUND	WATER/SEWER USAGE	\$ 198.38
12/13/2019	132055	POLICE EXECUTIVE RESEARCH FORUM	2020 MEMBERSHIP	\$ 200.00
12/13/2019	132056	MIKE SELLECK	BOARD OF REVIEW MEETING	\$ 50.00
12/13/2019	132057	SHIAWASSEE COUNTY TREASURER	TAX DISTRIBUTION	\$ 4,376.57

12/13/2019	132058	SOUTH CENTRAL MICHIGAN WATER ASSOCIATION	CITY OF OWOSSO MUNICIPAL MEMBERSHIP	\$	25.00
12/13/2019	132059	SPARTAN STORES LLC	FOOD FOR PARTY-PAID BY EMPLOYEE DONATION	\$	34.21
12/13/2019	132060	SPRINT COMMUNICATIONS	COMMUNICATION CHARGES-11/7/19-12/6/19	\$	747.43
12/13/2019	132061	STATE OF MICHIGAN	2020 AGRICULTURAL LIMING LICENSE RENEWAL	\$	20.00
12/13/2019	132062	STATE OF MICHIGAN	BROWNFIELD REDEVELOPMENT FUND	\$	7,595.50
12/13/2019	132063	SUNNYSIDE FLORIST	FUNERAL PLANT PAID FOR BY EMPLOYEE DONATIONS	\$	40.00
12/13/2019	132064	UNIVERSITY ENTERPRISES INC	WATER TREATMENT PLANT OPERATION COURSE	\$	307.00
12/13/2019	132065	WEB ASCENDER	WEBSITE UPDATING	\$	67.50
12/13/2019	132066	WERNER REMI D	2019 Sum Tax Refund 050-602-015-005-00	\$	581.15
12/13/2019	132067	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS	\$	175.09
12/13/2019	5029(A)	ABSOPURE WATER COMPANY LLC	WATER FOR LAB USE	\$	51.00
12/13/2019	5030(A)	ALS LABORATORY GROUP	WASTEWATER ANALYSES	\$	75.00
12/13/2019	5031(A)	AMAZON CAPITAL SERVICES	HISTORICAL COMMISSION TABLET AND OTHER ITEMS	\$	251.96
12/13/2019	5032(A)	C M P DISTRIBUTORS INC	UNIFORM ACCESSORIES	\$	132.95
12/13/2019	5033(A)	CAPITAL CONSULTANTS	ENGINEERING-REPLACEMENT OF INFLUENT SCREW PUMP/GRIT REMOVAL SYSTEM	\$	19,880.61
12/13/2019	5034(A)	CENTRON DATA SERVICES, INC.	2019 WINTER TAX BILLS-POSTAGE/PROCESSING	\$	1,884.51
12/13/2019	5035(A)	CINTAS CORPORATION #308	FLOOR MATS	\$	45.27
12/13/2019	5036(A)	COMPLUS DATA INNOVATIONS INC	NOV 2019-PARKING TICKET MANAGEMENT SYSTEM	\$	371.39
12/13/2019	5037(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	29,015.70
12/13/2019	5038(A)	VOID		\$	-
12/13/2019	5039(A)	CRAWFORD CONTRACTING INC	2019 ST RESURFACING PROGRAM	\$	242,941.29
12/13/2019	5040(A)	CRUISERS INC	PRINTER/CABLE/ADAPTER FOR NEW VEHICLE UNIT 03	\$	542.70
12/13/2019	5041(A)	D & G EQUIPMENT INC	STIHL SAW AND SUPPLIES	\$	762.73
12/13/2019	5042(A)	DALTON ELEVATOR LLC	CYLINDER RENT/SUPPLIES	\$	462.11
12/13/2019	5043(A)	DELL MARKETING LP	EXTENSION OF WARRANTY ON TWO RUGGED LAPTOPS/COMPUTERS (3)	\$	3,020.16
12/13/2019	5044(A)	EMILY PANTARA CONSULTING	PROFESSIONAL SERVICES-FACADES	\$	2,800.00
12/13/2019	5045(A)	EMPLOYEE BENEFIT CONCEPTS INC	DECEMBER 2019-FSA ADMIN FEE	\$	100.00
12/13/2019	5046(A)	ENGINEERED PROTECTION SYSTEMS INC	CITY HALL ALARM MONITORING-1/1/20-3/31/2	\$	150.00
12/13/2019	5047(A)	ETNA SUPPLY COMPANY	PARTS	\$	6,266.13
12/13/2019	5048(A)	FIRST CONTRACTING INC	FACADE RENOVATIONS	\$	42,301.90
12/13/2019	5049(A)	FRONT LINE SERVICES, INC.	ANNUAL MAINTENANCE-ENGINE 1 AND TOWER 1	\$	4,019.37
12/13/2019	5050(A)	AMBER FULLER	BOARD OF REVIEW MEETING	\$	50.00
12/13/2019	5051(A)	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$	200.98
12/13/2019	5052(A)	GOULD LAW PC	PROFESSIONAL SERVICES COVERING 11/12/19-12/9/19	\$	9,148.36
12/13/2019	5053(A)	GRAYMONT WESTERN LIME INC	BULK PEBBLE QUICK LIME	\$	6,603.74
12/13/2019	5054(A)	JON STEWART HARRIS	ELECTRICAL INSPECTIONS/PLAN REVIEW	\$	600.00
12/13/2019	5055(A)	HOSPITAL NETWORK HEALTHCARE SERVICE	MEDICAL WASTE DISPOSAL	\$	60.00
12/13/2019	5056(A)	J & H OIL COMPANY	FUEL AND LUBES	\$	6,225.26
12/13/2019	5057(A)	J & M TREE SERVICE	2019 CITY TREE REMOVAL CONTRACT	\$	8,250.00
12/13/2019	5058(A)	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE	\$	3,366.74
12/13/2019	5059(A)	KENNEDY INDUSTRIES, INC.	FLYGT ADAPTOR UNIT	\$	1,001.85
12/13/2019	5060(A)	LANSING UNIFORM CO.	POLICE UNIFORMS	\$	3,500.75
12/13/2019	5061(A)	LOGICALIS INC	NOV 2019-NETWORK ADMINISTRATOR/ENGINEERING	\$	7,056.00
12/13/2019	5062(A)	LUDINGTON ELECTRIC, INC.	TROUBLESHOOTING	\$	75.00
12/13/2019	5063(A)	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREENS/VACCINES	\$	296.25
12/13/2019	5064(A)	MICH BUSINESS POWERED BY MDPA	JANUARY 2020-COBRA ADMIN FEE	\$	50.00
12/13/2019	5065(A)	MISS DIG SYSTEM, INC.	2020 MEMBERSHIP	\$	1,879.10

12/13/2019	5066(A)	1ST CHOICE AUTO PARTS INC	PARTS	\$	396.24
12/13/2019	5067(A)	NATIONAL VISION ADMINISTRATORS LLC	DEC 2019-VISION INSURANCE PREMIUM	\$	535.90
12/13/2019	5068(A)	OFFICE DEPOT	SUPPLIES	\$	316.76
12/13/2019	5069(A)	OFFICE SOURCE	SUPPLIES	\$	161.45
12/13/2019	5070(A)	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES	\$	38,159.00
12/13/2019	5071(A)	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION-UNION DUES	\$	854.25
12/13/2019	5072(A)	POLYDYNE INC	AF 4500 POLYMER	\$	4,478.79
12/13/2019	5073(A)	PRO-COMM INC	PAGER BATTERIES FOR OFD	\$	161.42
12/13/2019	5074(A)	PROLIME CORPORATION	REMOVAL OF SPENT LIME RESIDUALS FROM WTP	\$	60,398.00
12/13/2019	5075(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$	5,196.49
12/13/2019	5076(A)	REEVES WHEEL ALIGNMENT, INC	VEHICLE REPAIRS/MAINTENANCE	\$	525.44
12/13/2019	5077(A)	REPUBLIC SERVICES INC	DEC 2019-REFUSE SERVICE	\$	387.36
12/13/2019	5078(A)	RUBOB'S INC	NOV 2019-PUBLIC SAFETY DRY CLEANING	\$	240.65
12/13/2019	5079(A)	SAFEBUILT MICHIGAN LLC	NOV 2019-BUILDING DEPARTMENT SERVICES	\$	10,881.67
12/13/2019	5080(A)	THE SHERWIN-WILLIAMS CO.	PAINT AND SUPPLIES	\$	277.17
12/13/2019	5081(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	VEHICLE REPAIRS/MAINTENANCE	\$	1,921.35
12/13/2019	5082(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$	594.00
12/13/2019	5083(A)	TELEFLEX LLC	AMBULANCE MEDICAL SUPPLIES	\$	1,165.50
12/13/2019	5084(A)	UNITED PARCEL SERVICE	SHIPPING SERVICES	\$	18.34
12/13/2019	5085(A)	VISTA ANALYTICAL LABORATORY INC	WASTEWATER ANALYSES	\$	1,260.00
12/13/2019	5086(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-11/16/19-11/30/19	\$	5,603.43
12/18/2019	132068	INLAND WATERS POLLUTION CONTROL INC	REPAIR & REHAB OF SANITARY AND STORM SEWERS	\$	62,564.54
12/27/2019	132069	AMERICAN PUBLIC WORKS ASSOCIATION	MEMBERSHIP-CHINAVARE/GILLET/HUMPHREYS/MITCHELL	\$	800.00
12/27/2019	132070	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC	\$	233.75
12/27/2019	132071	CROWE PROPERTIES	UB refund for account: 5516070002	\$	133.93
12/27/2019	132072	PAKKALA EERO	UB refund for account: 5548570004	\$	26.86
12/27/2019	132073	RIOJAS JESSICA	UB refund for account: 4036590004	\$	28.56
12/27/2019	132074	LEFTWICH RONALD	UB refund for account: 2632740002	\$	9.97
12/27/2019	132075	MUNROE AMANDA	UB refund for account: 3095070010	\$	133.74
12/27/2019	132076	HAYES ASHLEY	UB refund for account: 1769500003	\$	15.36
12/27/2019	132077	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$	115.40
12/27/2019	132078	COMMUNITY IMAGE BUILDERS	PLANNING SERVICES	\$	1,956.50
12/27/2019	132079	QA/QC LLC	N GOULD STREET SOIL BORINGS	\$	3,960.00
12/27/2019	132080	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	7,693.48
12/27/2019	132081	CSH ELECTRIC MOTOR SUPPLY	FAN	\$	108.23
12/27/2019	132082	DAYSTARR COMMUNICATIONS	JANUARY 2020-PHONE AND BROADBAND INTERNET SERVICE	\$	978.39
12/27/2019	132083	DELTA DENTAL PLAN OF MICHIGAN	JANUARY 2020-DENTAL INSURANCE	\$	3,942.64
12/27/2019	132084	ERSCO CONSTRUCTION SUPPLY	PARTS	\$	390.50
12/27/2019	132085	CHRISTOPHER EVELETH	COUNCIL PAY/MAYORAL STIPEND	\$	270.00
12/27/2019	132086	JANAE L FEAR	COUNCIL PAY	\$	140.00
12/27/2019	132087	JEROME C HABER	COUNCIL PAY	\$	150.00
12/27/2019	132088	DAVID HAUT	REIMBURSEMENT FOR EXAM	\$	70.00
12/27/2019	132089	INSIGHT VISION CENTER LLC	RENOVATIONS AT 122 N WASHINGTON ST-LOAN PROCEEDS	\$	50,000.00
12/27/2019	132090	LAMPHERE'S	CITY HALL ROOFTOP UNIT SERVICES	\$	595.60
12/27/2019	132091	DANIEL A. LAW	COUNCIL PAY	\$	130.00
12/27/2019	132092	MARR'S FURNITURE AND MATTRESS	TWIN MATTRESS AND FOUNDATION	\$	350.00
12/27/2019	132093	MCLAREN RENTALS, INC.	PROPANE FOR CRACK SEALER	\$	85.54

12/27/2019	132094	MICHIGAN MUNICIPAL RISK MANAGEMENT	PROPERTY INSURANCE	\$	62,482.50
12/27/2019	132095	MICHIGAN MUNICIPAL TREASURERS ASSOCIATION	2020 BASIC INSTITUTE-KATHERINE FAGAN	\$	550.00
12/27/2019	132096	MISDU	PAYROLL DEDUCTIONS	\$	1,726.89
12/27/2019	132097	MUFFLER MAN	REPAIR TO MEDIC 3	\$	103.97
12/27/2019	132098	NATIONAL HOSE TESTING SPECIALTIES	2019 GROUND LADDER AND AERIAL TESTING	\$	986.60
12/27/2019	132099	MICHAEL OLSEY	MEAL WHILE AT TRAINING	\$	13.24
12/27/2019	132100	SUSAN J. OSIKA	COUNCIL PAY	\$	150.00
12/27/2019	132101	OWOSSO CHARTER TOWNSHIP TREAS & OUTDOORS PLUS	2019 OWOSSO DRAIN ASSESSMENT PER CONSERVATION EASEMENT AGREEMENT	\$	292.78
12/27/2019	132102	OWOSSO CHARTER TREA & JOHN D FISHER	2019 OWOSSO DRAIN ASSESSMENT PER CONSERVATION EASEMENT AGREEMENT	\$	131.23
12/27/2019	132103	OWOSSO CHARTER TWP TREAS & EVERGREENS	2019 OWOSSO DRAIN ASSESSMENT PER CONSERVATION EASEMENT AGREEMENT	\$	234.15
12/27/2019	132104	OWOSSO CHARTER TWP TREAS & NORTHWOOD MOBILE HOME ESTATES	2019 OWOSSO DRAIN ASSESSMENT PER CONSERVATION EASEMENT AGREEMENT	\$	982.21
12/27/2019	132105	P F PETTIBONE & CO	MINUTE BOOK	\$	196.90
12/27/2019	132106	NICHOLAS L PIDEK	COUNCIL PAY	\$	140.00
12/27/2019	132107	PROFESSIONAL ANSWERING SERVICES	DECEMBER 2019-TELEPHONE ANSWERING SERVICE	\$	75.00
12/27/2019	132108	RUESSWOOD REI GROUP	REIMBURSEMENT FOR FIRE SUPPRESSION SYSTEM-GRANT PROCEEDS	\$	25,000.00
12/27/2019	132109	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTIONS-MEMBERSHIPS	\$	155.55
12/27/2019	132110	SHOOK WESTOWN DEVELOPMENT LLC	RENOVATIONS AT 804 W MAIN ST-LOAN PROCEEDS	\$	50,000.00
12/27/2019	132111	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$	5,299.20
12/27/2019	132112	STATE OF MICHIGAN	NPDES ANNUAL PERMIT FEE FOR 2020	\$	5,500.00
12/27/2019	132113	STATE OF MICHIGAN-DEPT OF T M & B	MIDEAL MEMBERSHIP-1/1/20-12/31/20	\$	230.00
12/27/2019	132114	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	\$	30.00
12/27/2019	5087(A)	THE ACCUMED GROUP	NOVEMBER 2019-AMBULANCE BILLING SERVICES	\$	6,277.35
12/27/2019	5088(A)	LOREEN F BAILEY	COUNCIL PAY	\$	130.00
12/27/2019	5089(A)	BODMAN PLC	LABOR RELATIONS	\$	3,245.00
12/27/2019	5090(A)	C D W GOVERNMENT, INC.	COBAN VIDEO SERVER	\$	8,255.80
12/27/2019	5091(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	19,186.24
12/27/2019	5092(A)	ELECTION SOURCE	ANNUAL TABULATOR MODEM CELLULAR SERVICE FEE	\$	600.00
12/27/2019	5093(A)	ENG INC	ENGINEERING SERVICES	\$	3,930.00
12/27/2019	5094(A)	ETNA SUPPLY COMPANY	PARTS	\$	3,452.16
12/27/2019	5095(A)	FRONT LINE SERVICES, INC.	PARTS	\$	113.00
12/27/2019	5096(A)	GABRIDGE & COMPANY, PLC	AUDIT SERVICES OF FINANCIAL STATEMENTS FOR FY 18/19	\$	13,980.00
12/27/2019	5097(A)	GRAINGER, INC.	PARTS	\$	55.46
12/27/2019	5098(A)	GRAYMONT WESTERN LIME INC	BULK PEBBLE QUICK LIME	\$	6,359.21
12/27/2019	5099(A)	HACH COMPANY	LAB SUPPLIES	\$	1,713.98
12/27/2019	5100(A)	IDEXX DISTRIBUTION CORPORATION	LAB SUPPLIES	\$	1,065.63
12/27/2019	5101(A)	J & H OIL COMPANY	FUEL PE 12/15/19	\$	5,570.47
12/27/2019	5102(A)	J & M TREE SERVICE	2019 CITY TREE REMOVAL CONTRACT	\$	11,850.00
12/27/2019	5103(A)	MCMASTER-CARR SUPPLY CO	PARTS	\$	107.06
12/27/2019	5104(A)	MICH BUSINESS POWERED BY MDPA	CITY OF OWOSSO MEMBERSHIP	\$	150.00
12/27/2019	5105(A)	MICHIGAN WATER ENVIRONMENT ASSOCIATION	2020 WASTEWATER ADMINS CONFERENCE-GLENN CHINAVARE	\$	325.00
12/27/2019	5106(A)	OFFICE DEPOT	SUPPLIES	\$	417.52
12/27/2019	5107(A)	OFFICE SOURCE	NOTARY STAMPS	\$	70.95
12/27/2019	5108(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$	195.00
12/27/2019	5109(A)	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM	\$	88,825.19
12/27/2019	5110(A)	PRO-COMM INC	REPAIR OF POLICE RADIO	\$	570.00
12/27/2019	5111(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	POLICE VEHICLE REPAIRS	\$	810.40
12/27/2019	5112(A)	UNITED PARCEL SERVICE	SHIPPING	\$	6.15

12/27/2019	5113(A)	VERIZON WIRELESS
12/27/2019	5114(A)	WASTE MANAGEMENT OF MICHIGAN INC

MODEM FEES
LANDFILL DISPOSAL CHARGES-12/1/19-12/15/19

\$	536.04
\$	<u>6,770.39</u>

1 TOTALS:

(1 Check Voided)

Total of 184 Disbursements:

\$	<u>1,074,051.33</u>
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Bank 10 OWOSSO HISTORICAL FUND

12/13/2019	5312	CONSUMERS ENERGY
12/13/2019	5313	DELUX TROPHIES & AWARDS
12/13/2019	5314	NO MOW PROBLEMS LAWN CARE
12/13/2019	5315	RADIO SHACK DEALER 22-H074
12/27/2019	5316	DAYSTARR COMMUNICATIONS
12/27/2019	5317	DEBBIE HEBERT

GAS/ELECTRIC SERVICES
NAME BADGES (10)
NOVEMBER 12, 2019 SNOW PLOWING AT GOULD HOUSE
CHARGER/ADAPTOR
JAN 2020-GOULD HOUSE/CURWOOD CASTLE
DEC 2019 RECORDING SERVICES

\$	748.01
\$	90.00
\$	40.00
\$	22.99
\$	157.30
\$	<u>49.00</u>

10 TOTALS:

Total of 6 Disbursements:

\$	<u>1,107.30</u>
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REPORT TOTALS:

(1 Check Voided)

Total of 190 Disbursements:

\$	<u>1,075,158.63</u>
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PERIOD ENDING 12/31/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019 (NORMAL (ABNORMAL))	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
000 - REVENUE		7,747,159.00	5,242,483.14	545,078.18	2,504,675.86	67.67
TOTAL REVENUES		7,747,159.00	5,242,483.14	545,078.18	2,504,675.86	67.67
101 - CITY COUNCIL		5,300.00	2,784.60	1,158.00	2,515.40	52.54
171 - CITY MANAGER		141,558.00	68,879.95	11,901.92	72,678.05	48.66
201 - FINANCE		273,420.00	131,032.45	22,836.69	142,387.55	47.92
209 - ASSESSING		142,039.00	64,414.16	11,040.18	77,624.84	45.35
210 - CITY ATTORNEY		115,000.00	58,351.90	9,148.36	56,648.10	50.74
215 - CLERK		281,729.00	130,747.63	16,441.94	150,981.37	46.41
226 - HUMAN RESOURCES		216,500.00	106,198.87	18,412.51	110,301.13	49.05
253 - TREASURY		153,215.00	74,384.17	12,963.27	78,830.83	48.55
258 - INFORMATION & TECHNOLOGY		101,695.00	34,348.98	6,584.50	67,346.02	33.78
265 - BUILDING & GROUNDS		135,288.00	58,950.84	8,658.49	76,337.16	43.57
299 - GENERAL ADMIN		310,080.00	208,354.56	25,200.69	101,725.44	67.19
300 - POLICE		2,017,119.00	1,044,837.29	159,273.78	972,281.71	51.80
335 - FIRE		1,962,167.00	1,076,596.49	149,288.01	885,570.51	54.87
370 - BUILDING AND SAFETY		223,836.00	101,187.80	18,441.94	122,648.20	45.21
441 - PUBLIC WORKS		613,857.00	266,161.04	25,639.38	347,695.96	43.36
528 - LEAF AND BRUSH COLLECTION		221,363.00	171,871.43	65,894.01	49,491.57	77.64
585 - PARKING		33,030.00	9,203.37	1,235.01	23,826.63	27.86
728 - COMMUNITY DEVELOPMENT		67,486.00	25,720.82	2,668.52	41,765.18	38.11
756 - PARKS		230,600.00	119,436.12	4,453.28	111,163.88	51.79
966 - TRANSFERS OUT		501,877.00	310,394.98	3,333.33	191,482.02	61.85

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
TOTAL EXPENDITURES		7,747,159.00	4,063,857.45	574,573.81	3,683,301.55	52.46
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		7,747,159.00	5,242,483.14	545,078.18	2,504,675.86	67.67
TOTAL EXPENDITURES		7,747,159.00	4,063,857.45	574,573.81	3,683,301.55	52.46
NET OF REVENUES & EXPENDITURES		0.00	1,178,625.69	(29,495.63)	(1,178,625.69)	100.00
Fund 202 - MAJOR STREET FUND						
000 - REVENUE		2,594,052.00	1,038,907.11	703,217.30	1,555,144.89	40.05
TOTAL REVENUES		2,594,052.00	1,038,907.11	703,217.30	1,555,144.89	40.05
451 - CONSTRUCTION		1,550,000.00	894,322.50	93,992.00	655,677.50	57.70
463 - STREET MAINTENANCE		236,000.00	172,732.39	17,164.98	63,267.61	73.19
473 - BRIDGE MAINTENANCE		11,470.00	0.00	0.00	11,470.00	0.00
474 - TRAFFIC SERVICES-MAINTENANCE		24,800.00	10,662.41	404.65	14,137.59	42.99
478 - SNOW & ICE CONTROL		117,000.00	21,095.05	7,517.59	95,904.95	18.03
480 - TREE TRIMMING		54,000.00	48,091.57	17,843.26	5,908.43	89.06
482 - ADMINISTRATION & ENGINEERING		213,676.00	69,152.03	14,451.17	144,523.97	32.36
484 - TRUNKLINE SUPERVISOR		1,000.00	0.00	0.00	1,000.00	0.00
485 - LOCAL STREET TRANSFER		339,166.00	132,755.88	31,794.48	206,410.12	39.14
486 - TRUNKLINE SURFACE MAINTENANCE		5,000.00	233.79	57.39	4,766.21	4.68
488 - TRUNKLINE SWEEPING & FLUSHING		2,550.00	711.23	0.00	1,838.77	27.89
490 - TRUNKLINE TREE TRIIM & REMOVAL		600.00	0.00	0.00	600.00	0.00
491 - TRUNKLINE STORM DRAIN, CURBS		8,500.00	92.96	0.00	8,407.04	1.09
492 - TRUNKLINE ROADSIDE CLEANUP		690.00	64.90	0.00	625.10	9.41
494 - TRUNKLINE TRAFFIC SIGNS		800.00	339.90	0.00	460.10	42.49

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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PERIOD ENDING 12/31/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
496 - TRUNKLINE TRAFFIC SIGNALS		800.00	0.00	0.00	800.00	0.00
497 - TRUNKLINE SNOW & ICE CONTROL		23,000.00	6,262.85	2,326.10	16,737.15	27.23
502 - TRUNKLINE LEAVE & INS BENEFITS		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		2,594,052.00	1,356,517.46	185,551.62	1,237,534.54	52.29
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		2,594,052.00	1,038,907.11	703,217.30	1,555,144.89	40.05
TOTAL EXPENDITURES		2,594,052.00	1,356,517.46	185,551.62	1,237,534.54	52.29
NET OF REVENUES & EXPENDITURES		0.00	(317,610.35)	517,665.68	317,610.35	100.00
Fund 203 - LOCAL STREET FUND						
000 - REVENUE		2,345,681.00	1,592,618.92	469,766.59	753,062.08	67.90
TOTAL REVENUES		2,345,681.00	1,592,618.92	469,766.59	753,062.08	67.90
451 - CONSTRUCTION		1,636,682.00	1,231,745.42	140,774.03	404,936.58	75.26
463 - STREET MAINTENANCE		399,000.00	271,469.82	19,571.89	127,530.18	68.04
474 - TRAFFIC SERVICES-MAINTENANCE		9,300.00	1,234.92	287.97	8,065.08	13.28
478 - SNOW & ICE CONTROL		100,000.00	4,253.62	511.48	95,746.38	4.25
480 - TREE TRIMMING		76,000.00	50,607.58	22,637.32	25,392.42	66.59
482 - ADMINISTRATION & ENGINEERING		124,699.00	42,116.61	7,827.47	82,582.39	33.77
TOTAL EXPENDITURES		2,345,681.00	1,601,427.97	191,610.16	744,253.03	68.27
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		2,345,681.00	1,592,618.92	469,766.59	753,062.08	67.90
TOTAL EXPENDITURES		2,345,681.00	1,601,427.97	191,610.16	744,253.03	68.27
NET OF REVENUES & EXPENDITURES		0.00	(8,809.05)	278,156.43	8,809.05	100.00
Fund 208 - PARK/RECREATION SITES FUND						
000 - REVENUE		125,000.00	115,423.99	675.09	9,576.01	92.34
TOTAL REVENUES		125,000.00	115,423.99	675.09	9,576.01	92.34

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK/RECREATION SITES FUND						
756 - PARKS		125,000.00	0.00	0.00	125,000.00	0.00
TOTAL EXPENDITURES		125,000.00	0.00	0.00	125,000.00	0.00
Fund 208 - PARK/RECREATION SITES FUND:						
TOTAL REVENUES		125,000.00	115,423.99	675.09	9,576.01	92.34
TOTAL EXPENDITURES		125,000.00	0.00	0.00	125,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	115,423.99	675.09	(115,423.99)	100.00
Fund 248 - DOWNTOWN FACADE PROGRAM						
000 - REVENUE		171,486.00	177,920.28	(26,208.13)	(6,434.28)	103.75
TOTAL REVENUES		171,486.00	177,920.28	(26,208.13)	(6,434.28)	103.75
200 - GEN SERVICES		6,250.00	5,300.00	2,800.00	950.00	84.80
901 - CAPITAL OUTLAY		165,236.00	342,775.25	(55,553.03)	(177,539.25)	207.45
TOTAL EXPENDITURES		171,486.00	348,075.25	(52,753.03)	(176,589.25)	202.98
Fund 248 - DOWNTOWN FACADE PROGRAM:						
TOTAL REVENUES		171,486.00	177,920.28	(26,208.13)	(6,434.28)	103.75
TOTAL EXPENDITURES		171,486.00	348,075.25	(52,753.03)	(176,589.25)	202.98
NET OF REVENUES & EXPENDITURES		0.00	(170,154.97)	26,544.90	170,154.97	100.00
Fund 273 - OMS/DDA REVLG LOAN FUND						
000 - REVENUE		11,162.00	16,197.09	1,837.85	(5,035.09)	145.11
TOTAL REVENUES		11,162.00	16,197.09	1,837.85	(5,035.09)	145.11
200 - GEN SERVICES		1,500.00	267,726.00	126,176.00	(266,226.00)	17,848.4
965 - OTHER FINANCING SOURCES (USES)		9,662.00	0.00	0.00	9,662.00	0.00
TOTAL EXPENDITURES		11,162.00	267,726.00	126,176.00	(256,564.00)	2,398.55
Fund 273 - OMS/DDA REVLG LOAN FUND :						
TOTAL REVENUES		11,162.00	16,197.09	1,837.85	(5,035.09)	145.11
TOTAL EXPENDITURES		11,162.00	267,726.00	126,176.00	(256,564.00)	2,398.55

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PERIOD ENDING 12/31/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		2019-20	12/31/2019	MONTH	12/31/2019	BALANCE		% BDDT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	USED
<hr/>								
Fund 273 - OMS/DDA REVLG LOAN FUND								
NET OF REVENUES & EXPENDITURES		0.00	(251,528.91)		(124,338.15)		251,528.91	100.00
<hr/>								
Fund 275 - HOUSING & REDEVELOPMENT								
000 - REVENUE		0.00	9.74		1.49		(9.74)	100.00
<hr/>								
TOTAL REVENUES		0.00	9.74		1.49		(9.74)	100.00
<hr/>								
Fund 275 - HOUSING & REDEVELOPMENT:								
TOTAL REVENUES		0.00	9.74		1.49		(9.74)	100.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	9.74		1.49		(9.74)	100.00
<hr/>								
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA								
000 - REVENUE		0.00	44.27		6.28		(44.27)	100.00
<hr/>								
TOTAL REVENUES		0.00	44.27		6.28		(44.27)	100.00
<hr/>								
730 - PROFESSIONAL SERVICES		0.00	490.00		490.00		(490.00)	100.00
<hr/>								
TOTAL EXPENDITURES		0.00	490.00		490.00		(490.00)	100.00
<hr/>								
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:								
TOTAL REVENUES		0.00	44.27		6.28		(44.27)	100.00
TOTAL EXPENDITURES		0.00	490.00		490.00		(490.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(445.73)		(483.72)		445.73	100.00
<hr/>								
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA								
000 - REVENUE		14,787.00	625.79		0.00		14,161.21	4.23
<hr/>								
TOTAL REVENUES		14,787.00	625.79		0.00		14,161.21	4.23
<hr/>								
730 - PROFESSIONAL SERVICES		750.00	0.00		0.00		750.00	0.00
<hr/>								
905 - DEBT SERVICE		14,037.00	0.00		0.00		14,037.00	0.00
<hr/>								
TOTAL EXPENDITURES		14,787.00	0.00		0.00		14,787.00	0.00
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Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA:								

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PERIOD ENDING 12/31/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2019	MONTH	12/31/2019	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA								
	TOTAL REVENUES	14,787.00		625.79		0.00	14,161.21	4.23
	TOTAL EXPENDITURES	14,787.00		0.00		0.00	14,787.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00		625.79		0.00	(625.79)	100.00
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)								
	000 - REVENUE	111,495.00		0.00		0.00	111,495.00	0.00
	TOTAL REVENUES	111,495.00		0.00		0.00	111,495.00	0.00
	730 - PROFESSIONAL SERVICES	107.00		6,384.00		6,384.00	(6,277.00)	5,966.36
	905 - DEBT SERVICE	111,388.00		0.00		0.00	111,388.00	0.00
	TOTAL EXPENDITURES	111,495.00		6,384.00		6,384.00	105,111.00	5.73
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):								
	TOTAL REVENUES	111,495.00		0.00		0.00	111,495.00	0.00
	TOTAL EXPENDITURES	111,495.00		6,384.00		6,384.00	105,111.00	5.73
	NET OF REVENUES & EXPENDITURES	0.00		(6,384.00)		(6,384.00)	6,384.00	100.00
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)								
	000 - REVENUE	2,988.00		173.25		0.00	2,814.75	5.80
	TOTAL REVENUES	2,988.00		173.25		0.00	2,814.75	5.80
	730 - PROFESSIONAL SERVICES	1,100.00		0.00		0.00	1,100.00	0.00
	964 - TAX REIMBURSEMENTS	1,888.00		0.00		0.00	1,888.00	0.00
	TOTAL EXPENDITURES	2,988.00		0.00		0.00	2,988.00	0.00
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT):								
	TOTAL REVENUES	2,988.00		173.25		0.00	2,814.75	5.80
	TOTAL EXPENDITURES	2,988.00		0.00		0.00	2,988.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00		173.25		0.00	(173.25)	100.00
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)								
	000 - REVENUE	11,097.00		155.15		0.00	10,941.85	1.40
	TOTAL REVENUES	11,097.00		155.15		0.00	10,941.85	1.40

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL):						
730 - PROFESSIONAL SERVICES		875.00	0.00	0.00	875.00	0.00
TOTAL EXPENDITURES		875.00	0.00	0.00	875.00	0.00
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL):						
TOTAL REVENUES		11,097.00	155.15	0.00	10,941.85	1.40
TOTAL EXPENDITURES		875.00	0.00	0.00	875.00	0.00
NET OF REVENUES & EXPENDITURES		10,222.00	155.15	0.00	10,066.85	1.52
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT						
000 - REVENUE		91,560.00	2,542.34	0.00	89,017.66	2.78
TOTAL REVENUES		91,560.00	2,542.34	0.00	89,017.66	2.78
730 - PROFESSIONAL SERVICES		1,000.00	0.00	0.00	1,000.00	0.00
964 - TAX REIMBURSEMENTS		90,560.00	0.00	0.00	90,560.00	0.00
TOTAL EXPENDITURES		91,560.00	0.00	0.00	91,560.00	0.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT:						
TOTAL REVENUES		91,560.00	2,542.34	0.00	89,017.66	2.78
TOTAL EXPENDITURES		91,560.00	0.00	0.00	91,560.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,542.34	0.00	(2,542.34)	100.00
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING						
000 - REVENUE		1,840.00	0.00	0.00	1,840.00	0.00
TOTAL REVENUES		1,840.00	0.00	0.00	1,840.00	0.00
730 - PROFESSIONAL SERVICES		750.00	721.50	721.50	28.50	96.20
964 - TAX REIMBURSEMENTS		1,090.00	0.00	0.00	1,090.00	0.00
TOTAL EXPENDITURES		1,840.00	721.50	721.50	1,118.50	39.21
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING:						
TOTAL REVENUES		1,840.00	0.00	0.00	1,840.00	0.00
TOTAL EXPENDITURES		1,840.00	721.50	721.50	1,118.50	39.21

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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PERIOD ENDING 12/31/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING						
NET OF REVENUES & EXPENDITURES		0.00	(721.50)	(721.50)	721.50	100.00
Fund 297 - HISTORICAL FUND						
000 - REVENUE		86,204.00	45,783.95	5,774.41	40,420.05	53.11
TOTAL REVENUES		86,204.00	45,783.95	5,774.41	40,420.05	53.11
797 - HISTORICAL COMMISSION		61,054.00	21,696.26	2,516.05	39,357.74	35.54
798 - CASTLE		11,650.00	6,475.78	1,761.66	5,174.22	55.59
799 - GOULD HOUSE		12,500.00	9,839.14	902.92	2,660.86	78.71
800 - COMSTOCK/WOODARD		1,000.00	402.99	0.00	597.01	40.30
TOTAL EXPENDITURES		86,204.00	38,414.17	5,180.63	47,789.83	44.56
Fund 297 - HISTORICAL FUND:						
TOTAL REVENUES		86,204.00	45,783.95	5,774.41	40,420.05	53.11
TOTAL EXPENDITURES		86,204.00	38,414.17	5,180.63	47,789.83	44.56
NET OF REVENUES & EXPENDITURES		0.00	7,369.78	593.78	(7,369.78)	100.00
Fund 298 - HISTORICAL SITES FUND						
000 - REVENUE		125,000.00	115,411.68	670.53	9,588.32	92.33
TOTAL REVENUES		125,000.00	115,411.68	670.53	9,588.32	92.33
798 - CASTLE		113,000.00	200.00	0.00	112,800.00	0.18
799 - GOULD HOUSE		12,000.00	2,642.00	0.00	9,358.00	22.02
800 - COMSTOCK/WOODARD		0.00	2,141.00	0.00	(2,141.00)	100.00
TOTAL EXPENDITURES		125,000.00	4,983.00	0.00	120,017.00	3.99
Fund 298 - HISTORICAL SITES FUND:						
TOTAL REVENUES		125,000.00	115,411.68	670.53	9,588.32	92.33
TOTAL EXPENDITURES		125,000.00	4,983.00	0.00	120,017.00	3.99
NET OF REVENUES & EXPENDITURES		0.00	110,428.68	670.53	(110,428.68)	100.00
Fund 325 - DEBT SERVICE-2010 GO BONDS						

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PERIOD ENDING 12/31/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDTG USED
<hr/>						
Fund 325 - DEBT SERVICE-2010 GO BONDS						
000 - REVENUE		91,453.00	76,266.25	0.00	15,186.75	83.39
TOTAL REVENUES		91,453.00	76,266.25	0.00	15,186.75	83.39
905 - DEBT SERVICE		91,453.00	76,266.25	0.00	15,186.75	83.39
TOTAL EXPENDITURES		91,453.00	76,266.25	0.00	15,186.75	83.39
Fund 325 - DEBT SERVICE-2010 GO BONDS:						
TOTAL REVENUES		91,453.00	76,266.25	0.00	15,186.75	83.39
TOTAL EXPENDITURES		91,453.00	76,266.25	0.00	15,186.75	83.39
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 327 - DEBT SERVICE						
000 - REVENUE		811,106.00	768,547.39	3,799.56	42,558.61	94.75
TOTAL REVENUES		811,106.00	768,547.39	3,799.56	42,558.61	94.75
905 - DEBT SERVICE		811,106.00	270,240.01	0.00	540,865.99	33.32
TOTAL EXPENDITURES		811,106.00	270,240.01	0.00	540,865.99	33.32
Fund 327 - DEBT SERVICE:						
TOTAL REVENUES		811,106.00	768,547.39	3,799.56	42,558.61	94.75
TOTAL EXPENDITURES		811,106.00	270,240.01	0.00	540,865.99	33.32
NET OF REVENUES & EXPENDITURES		0.00	498,307.38	3,799.56	(498,307.38)	100.00
Fund 368 - 2009 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	715.50	486.00	(715.50)	100.00
TOTAL REVENUES		0.00	715.50	486.00	(715.50)	100.00
Fund 368 - 2009 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	715.50	486.00	(715.50)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	715.50	486.00	(715.50)	100.00
Fund 370 - 2010 SPECIAL ASSESSMENT						

PERIOD ENDING 12/31/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			12/31/2019 (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 370 - 2010 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	67.19	0.00	(67.19)	100.00
TOTAL REVENUES		0.00	67.19	0.00	(67.19)	100.00
Fund 370 - 2010 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	67.19	0.00	(67.19)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	67.19	0.00	(67.19)	100.00
Fund 372 - 2011 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	4,246.69	0.00	(4,246.69)	100.00
TOTAL REVENUES		0.00	4,246.69	0.00	(4,246.69)	100.00
Fund 372 - 2011 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	4,246.69	0.00	(4,246.69)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4,246.69	0.00	(4,246.69)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	9,849.87	0.00	(9,849.87)	100.00
TOTAL REVENUES		0.00	9,849.87	0.00	(9,849.87)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	9,849.87	0.00	(9,849.87)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	9,849.87	0.00	(9,849.87)	100.00
Fund 376 - 2013 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	2,405.47	0.00	(2,405.47)	100.00
TOTAL REVENUES		0.00	2,405.47	0.00	(2,405.47)	100.00

PERIOD ENDING 12/31/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			12/31/2019 (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 376 - 2013 SPECIAL ASSESSMENT						
Fund 376 - 2013 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	2,405.47	0.00	(2,405.47)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,405.47	0.00	(2,405.47)	100.00
Fund 382 - 2016 SPECIAL ASSESSMENT						
000 - REVENUE		0.00	4,406.19	0.00	(4,406.19)	100.00
TOTAL REVENUES		0.00	4,406.19	0.00	(4,406.19)	100.00
Fund 382 - 2016 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	4,406.19	0.00	(4,406.19)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4,406.19	0.00	(4,406.19)	100.00
Fund 383 - 2017 SPECIAL ASSESSMENTS						
000 - REVENUE		0.00	55,219.84	2,189.89	(55,219.84)	100.00
TOTAL REVENUES		0.00	55,219.84	2,189.89	(55,219.84)	100.00
Fund 383 - 2017 SPECIAL ASSESSMENTS:						
TOTAL REVENUES		0.00	55,219.84	2,189.89	(55,219.84)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	55,219.84	2,189.89	(55,219.84)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS						
000 - REVENUE		0.00	160,426.18	50.00	(160,426.18)	100.00
TOTAL REVENUES		0.00	160,426.18	50.00	(160,426.18)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS:						
TOTAL REVENUES		0.00	160,426.18	50.00	(160,426.18)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	160,426.18	50.00	(160,426.18)	100.00
Fund 385 - 2019 SPECIAL ASSESSMENTS						
000 - REVENUE		0.00	177,811.99	4,084.08	(177,811.99)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 385 - 2019 SPECIAL ASSESSMENTS						
	TOTAL REVENUES	0.00	177,811.99	4,084.08	(177,811.99)	100.00
Fund 385 - 2019 SPECIAL ASSESSMENTS:						
	TOTAL REVENUES	0.00	177,811.99	4,084.08	(177,811.99)	100.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	177,811.99	4,084.08	(177,811.99)	100.00
Fund 397 - 2009 LTGO DEBT						
	000 - REVENUE	76,023.00	15,136.25	0.00	60,886.75	19.91
	TOTAL REVENUES	76,023.00	15,136.25	0.00	60,886.75	19.91
	905 - DEBT SERVICE	76,023.00	15,136.25	0.00	60,886.75	19.91
	TOTAL EXPENDITURES	76,023.00	15,136.25	0.00	60,886.75	19.91
Fund 397 - 2009 LTGO DEBT:						
	TOTAL REVENUES	76,023.00	15,136.25	0.00	60,886.75	19.91
	TOTAL EXPENDITURES	76,023.00	15,136.25	0.00	60,886.75	19.91
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 401 - CAPITAL PROJECT FUND						
	000 - REVENUE	290,395.00	374,450.89	3,208.54	(84,055.89)	128.95
	TOTAL REVENUES	290,395.00	374,450.89	3,208.54	(84,055.89)	128.95
	000 - REVENUE	324,745.00	124,867.13	13,903.04	199,877.87	38.45
	TOTAL EXPENDITURES	324,745.00	124,867.13	13,903.04	199,877.87	38.45
Fund 401 - CAPITAL PROJECT FUND:						
	TOTAL REVENUES	290,395.00	374,450.89	3,208.54	(84,055.89)	128.95
	TOTAL EXPENDITURES	324,745.00	124,867.13	13,903.04	199,877.87	38.45
	NET OF REVENUES & EXPENDITURES	(34,350.00)	249,583.76	(10,694.50)	(283,933.76)	726.59
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM						
	000 - REVENUE	2,274,807.00	25,365.31	5,305.69	2,249,441.69	1.12

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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User: CAGrice

PERIOD ENDING 12/31/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM						
TOTAL REVENUES		2,274,807.00	25,365.31	5,305.69	2,249,441.69	1.12
270 - ADMINISTRATIVE		0.00	1,051.00	1,051.00	(1,051.00)	100.00
966 - TRANSFERS OUT		2,274,807.00	1,900,000.00	1,000,000.00	374,807.00	83.52
TOTAL EXPENDITURES		2,274,807.00	1,901,051.00	1,001,051.00	373,756.00	83.57
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM:						
TOTAL REVENUES		2,274,807.00	25,365.31	5,305.69	2,249,441.69	1.12
TOTAL EXPENDITURES		2,274,807.00	1,901,051.00	1,001,051.00	373,756.00	83.57
NET OF REVENUES & EXPENDITURES		0.00	(1,875,685.69)	(995,745.31)	1,875,685.69	100.00
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH						
000 - REVENUE		0.00	221.67	33.44	(221.67)	100.00
TOTAL REVENUES		0.00	221.67	33.44	(221.67)	100.00
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH:						
TOTAL REVENUES		0.00	221.67	33.44	(221.67)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	221.67	33.44	(221.67)	100.00
Fund 494 - CAPITAL PROJECTS FUND						
000 - REVENUE		10,000.00	219.74	33.16	9,780.26	2.20
TOTAL REVENUES		10,000.00	219.74	33.16	9,780.26	2.20
270 - ADMINISTRATIVE		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		10,000.00	0.00	0.00	10,000.00	0.00
Fund 494 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		10,000.00	219.74	33.16	9,780.26	2.20
TOTAL EXPENDITURES		10,000.00	0.00	0.00	10,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	219.74	33.16	(219.74)	100.00
Fund 497 - CAPITAL PROJECTS-SUBDIVISION						
000 - REVENUE		0.00	10,674.50	0.00	(10,674.50)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			12/31/2019 NORMAL (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 497 - CAPITAL PROJECTS-SUBDIVISION						
	TOTAL REVENUES	0.00	10,674.50	0.00	(10,674.50)	100.00
Fund 497 - CAPITAL PROJECTS-SUBDIVISION:						
	TOTAL REVENUES	0.00	10,674.50	0.00	(10,674.50)	100.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	10,674.50	0.00	(10,674.50)	100.00
Fund 588 - TRANSPORTATION FUND						
	000 - REVENUE	75,279.00	4.36	0.00	75,274.64	0.01
	TOTAL REVENUES	75,279.00	4.36	0.00	75,274.64	0.01
	200 - GEN SERVICES	75,279.00	62,938.74	0.00	12,340.26	83.61
	TOTAL EXPENDITURES	75,279.00	62,938.74	0.00	12,340.26	83.61
Fund 588 - TRANSPORTATION FUND:						
	TOTAL REVENUES	75,279.00	4.36	0.00	75,274.64	0.01
	TOTAL EXPENDITURES	75,279.00	62,938.74	0.00	12,340.26	83.61
	NET OF REVENUES & EXPENDITURES	0.00	(62,934.38)	0.00	62,934.38	100.00
Fund 590 - SEWER FUND						
	000 - REVENUE	2,801,735.00	952,333.02	477,470.43	1,849,401.98	33.99
	TOTAL REVENUES	2,801,735.00	952,333.02	477,470.43	1,849,401.98	33.99
	200 - GEN SERVICES	1,648,648.00	821,142.09	177,119.34	827,505.91	49.81
	549 - SEWER OPERATIONS	562,292.00	72,391.89	11,167.33	489,900.11	12.87
	901 - CAPITAL OUTLAY	540,000.00	61,831.00	34,323.00	478,169.00	11.45
	905 - DEBT SERVICE	50,795.00	5,397.33	0.00	45,397.67	10.63
	TOTAL EXPENDITURES	2,801,735.00	960,762.31	222,609.67	1,840,972.69	34.29
Fund 590 - SEWER FUND:						
	TOTAL REVENUES	2,801,735.00	952,333.02	477,470.43	1,849,401.98	33.99

PERIOD ENDING 12/31/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
TOTAL EXPENDITURES		2,801,735.00	960,762.31	222,609.67	1,840,972.69	34.29
NET OF REVENUES & EXPENDITURES		0.00	(8,429.29)	254,860.76	8,429.29	100.00
Fund 591 - WATER FUND						
000 - REVENUE		3,614,094.00	1,874,024.36	906,677.48	1,740,069.64	51.85
TOTAL REVENUES		3,614,094.00	1,874,024.36	906,677.48	1,740,069.64	51.85
200 - GEN SERVICES		465,284.00	244,992.74	50,179.04	220,291.26	52.65
552 - WATER UNDERGROUND		612,939.00	274,485.77	38,635.53	338,453.23	44.78
553 - WATER FILTRATION		1,035,427.00	524,411.15	135,072.45	511,015.85	50.65
901 - CAPITAL OUTLAY		455,000.00	350,661.75	37,107.10	104,338.25	77.07
905 - DEBT SERVICE		611,082.00	438,156.25	0.00	172,925.75	71.70
TOTAL EXPENDITURES		3,179,732.00	1,832,707.66	260,994.12	1,347,024.34	57.64
Fund 591 - WATER FUND:						
TOTAL REVENUES		3,614,094.00	1,874,024.36	906,677.48	1,740,069.64	51.85
TOTAL EXPENDITURES		3,179,732.00	1,832,707.66	260,994.12	1,347,024.34	57.64
NET OF REVENUES & EXPENDITURES		434,362.00	41,316.70	645,683.36	393,045.30	9.51
Fund 599 - WASTEWATER FUND						
000 - REVENUE		2,052,374.00	1,029,805.50	236,930.96	1,022,568.50	50.18
TOTAL REVENUES		2,052,374.00	1,029,805.50	236,930.96	1,022,568.50	50.18
548 - WASTEWATER OPERATIONS		1,627,374.00	836,466.82	145,676.34	790,907.18	51.40
901 - CAPITAL OUTLAY		525,000.00	134,575.68	19,880.61	390,424.32	25.63
TOTAL EXPENDITURES		2,152,374.00	971,042.50	165,556.95	1,181,331.50	45.11
Fund 599 - WASTEWATER FUND:						
TOTAL REVENUES		2,052,374.00	1,029,805.50	236,930.96	1,022,568.50	50.18
TOTAL EXPENDITURES		2,152,374.00	971,042.50	165,556.95	1,181,331.50	45.11
NET OF REVENUES & EXPENDITURES		(100,000.00)	58,763.00	71,374.01	(158,763.00)	58.76

PERIOD ENDING 12/31/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			12/31/2019	MONTH 12/31/2019	BALANCE	
Fund 661 - FLEET MAINTENANCE FUND						
000 - REVENUE		1,215,746.00	376,735.81	86,222.58	839,010.19	30.99
TOTAL REVENUES		1,215,746.00	376,735.81	86,222.58	839,010.19	30.99
891 - FLEET MAINTENANCE		277,241.00	171,554.52	38,931.44	105,686.48	61.88
901 - CAPITAL OUTLAY		938,505.00	156,655.96	543.96	781,849.04	16.69
TOTAL EXPENDITURES		1,215,746.00	328,210.48	39,475.40	887,535.52	27.00
Fund 661 - FLEET MAINTENANCE FUND:						
TOTAL REVENUES		1,215,746.00	376,735.81	86,222.58	839,010.19	30.99
TOTAL EXPENDITURES		1,215,746.00	328,210.48	39,475.40	887,535.52	27.00
NET OF REVENUES & EXPENDITURES		0.00	48,525.33	46,747.18	(48,525.33)	100.00
TOTAL REVENUES - ALL FUNDS		26,752,523.00	14,267,230.67	3,427,311.40	12,485,292.33	53.33
TOTAL EXPENDITURES - ALL FUNDS		26,442,289.00	14,231,819.13	2,741,524.87	12,210,469.87	53.82
NET OF REVENUES & EXPENDITURES		310,234.00	35,411.54	685,786.53	274,822.46	11.41

From: Building Department
To: Owosso City Council

Building Department Report - DECEMBER 2019

Category	Estimated Cost	Permit Fee	Number of Permits
Electrical	\$0	\$2,167	13
FENCE	\$0	\$80	1
Mechanical	\$0	\$1,790	13
NON-RES. ADD/ALTER/REPAIR	\$590,000	\$10,704	2
Plumbing	\$0	\$945	4
PORCH	\$1,000	\$50	1
RES. ADD/ALTER/REPAIR	\$24,800	\$595	3
ROOF	\$30,576	\$535	3
ROW-ENG	\$0	\$20	1
ROW-SIDEWALK OCCUPANCY	\$0	\$0	1
ROW-UTILITY	\$0	\$100	5
SIDING	\$5,000	\$80	1
Sign	\$0	\$180	1
SIGN	\$0	\$238	3
VACANT PROPERTY REGISTRATION	\$0	\$100	1
ZONING COMPLIANCE NEW BUSINESS	\$0	\$100	2
Totals	\$651,376	\$17,684	55

2018 COMPARISON TOTALS

DECEMBER 2018 Totals **\$391,923** **\$12,675** **73**

BUILDING PERMITS ONLY - 23

DECEMBER 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 19-0687	220 CARMODY ST	TICKET ISSUED	CLOSED	09/25/19	09/25/2019		12/16/19	VAC
Total Entries				1				
APPLIANCES								
ENF 19-0859	720 S CHIPMAN ST	LETTER SENT	CLOSED	12/11/19	12/12/2019		12/16/19	COMM
ENF 19-0876	508 RYAN ST	LETTER SENT	CLOSED	12/19/19	12/19/2019		01/02/20	VAC
Total Entries				2				
AUTO REP/JUNK VEH								
ENF 19-0819	850 BROADWAY AV	LETTER SENT	CLOSED	11/21/19	11/20/2019		12/10/19	N
ENF 19-0864	918 S CHIPMAN ST	COMPLAINT LOGGED	LETTER SENT	12/16/19	12/16/2019	01/08/20		N
ENF 19-0672	1501 FREEMAN ST	INSPECTED PROPERTY	CLOSED	09/19/19	09/17/2019		12/09/19	Y
ENF 19-0866	827 KENWOOD DR	LETTER SENT	CLOSED	12/16/19	12/16/2019		12/23/19	N
ENF 19-0692	318 W KING ST	LETTER SENT	CLOSED	09/26/19	11/20/2019		12/09/19	Y
ENF 19-0870	318 W KING ST	COMPLAINT LOGGED	CLOSED	12/17/19	12/17/2019		12/19/19	Y
ENF 19-0653	318 E OLIVER ST	LETTER SENT	CLOSED	09/11/19	09/10/2019		12/12/19	VAC
ENF 19-0799	1039 PEARCE ST	LETTER SENT	CLOSED	11/15/19	11/15/2019		12/05/19	N
ENF 19-0831	953 N SAGINAW ST	LETTER SENT	CLOSED	11/27/19	11/26/2019		12/05/19	N
ENF 19-0828	1011 N SAGINAW ST	LETTER SENT	CLOSED	11/25/19	11/26/2019		12/05/19	N
ENF 19-0853	809 W STEWART ST	LETTER SENT	CLOSED	12/05/19	12/10/2019		12/19/19	N
Total Entries				11				
BRUSH								
ENF 19-0682	712 GROVER ST	LETTER SENT	CLOSED	09/23/19	09/25/2019		12/05/19	N
Total Entries				1				
BUILDING VIOL								

DECEMBER 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0855	531 AMENT ST	COMPLAINT LOGGED	LETTER SENT	12/09/19	12/09/2019	06/01/20		Y
ENF 19-0766	1300 S CHIPMAN ST	INSPECTED PROPERTY	CLOSED	10/30/19	11/05/2019		12/23/19	VAC
ENF 19-0839	608 GLENWOOD AVE	LETTER SENT	EXTENSION GRANTED	12/02/19	01/03/2020	05/15/20		N
ENF 19-0708	318 W KING ST	INSPECTED PROPERTY	CLOSED	10/02/19	11/01/2019		12/02/19	Y
ENF 19-0862	213 S LANSING ST	COMPLAINT LOGGED	LETTER SENT	12/12/19	12/11/2019	06/01/20		Y
ENF 19-0852	300 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	12/05/19	12/16/2019	01/07/20		COMM
ENF 19-0851	403 STATE ST	COMPLAINT LOGGED	LETTER SENT	12/04/19	12/04/2020	01/30/20		COMM
ENF 19-0873	328 STATE ST	COMPLAINT LOGGED	LETTER SENT	12/19/19	12/18/2019	01/20/20		VAC
ENF 19-0872	312 STATE ST	COMPLAINT LOGGED	LETTER SENT	12/18/19	12/18/2019	01/20/20		N
ENF 19-0465	720 W STEWART ST	OBTAINED PERMIT	INSPECTION COMPLETE	06/17/19	06/17/2019		12/19/19	Y
				Total Entries	10			
DEAD TREE								
ENF 19-0884	821 STATE ST	COMPLAINT LOGGED	LETTER SENT	12/27/19	12/26/2019	01/29/20		N
				Total Entries	1			
DRAIN ISSUES								
ENF 19-0856	1301 DEVONSHIRE CT	CONTACT WITH OWNER	APPROVED	12/09/19	12/09/2019		12/09/19	VAC
				Total Entries	1			
DRIVEWAY VIOLATIONS								
ENF 19-0812	725 DIVISION ST	INSPECTED PROPERTY	CLOSED	11/19/19	11/20/2019		12/03/19	Y
ENF 19-0840	821 S SHIAWASSEE ST	INSPECTED PROPERTY	CLOSED	12/03/19	12/04/2019		12/09/19	Y
				Total Entries	2			
FRONT YARD PARKING								
ENF 19-0834	1432 PEARCE ST	CONTACT WITH OWNER	CLOSED	11/27/19	11/27/2019		12/04/19	Y

DECEMBER 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0860	300 W RIDGE ST	COMPLAINT LOGGED	LETTER SENT	12/12/19	12/11/2019	01/13/20		Y
ENF 19-0854	300 ROBBINS ST	INSPECTED PROPERTY	CONTACT PROPERTY MANAGER	12/05/19	12/10/2019	01/02/20		Y
ENF 19-0779	809 W STEWART ST	INSPECTED PROPERTY	CLOSED	11/07/19	12/10/2019		12/23/19	N
Total Entries				4				

GARBAGE & DEBRIS

ENF 19-0850	315 E EXCHANGE ST	LETTER SENT	CLOSED	12/04/19	12/05/2019		12/18/19	N
ENF 19-0826	415 GENESEE ST	LETTER SENT	CLOSED	11/25/19	11/25/2019		12/09/19	Y
ENF 19-0880	418 GRACE ST	LETTER SENT	CLOSED	12/23/19	12/23/2019		12/30/19	N
ENF 19-0865	1309 HERMAN ST	LETTER SENT	CLOSED	12/16/19	12/16/2019		12/26/19	N
ENF 19-0863	115 W KING ST	COMPLAINT LOGGED	CONTACT WITH HOMEOWNER	12/13/19	12/17/2019	01/02/20		Y
ENF 19-0881	707 LYNN ST	COMPLAINT LOGGED	LETTER SENT	12/26/19	12/26/2019	01/15/20		N
ENF 19-0882	715 LYNN ST	COMPLAINT LOGGED	LETTER SENT	12/26/19	12/26/2019	01/09/20		Y
ENF 19-0883	648 PINE ST	COMPLAINT LOGGED	LETTER SENT	12/26/19	12/26/2019	01/09/20		Y
ENF 19-0869	508 RYAN ST	LETTER SENT	CLOSED	12/17/19	12/17/2019		01/02/20	Y
ENF 19-0830	308 N SAGINAW ST	LETTER SENT	CLOSED	11/27/19	11/26/2019		12/12/19	N
ENF 19-0861	209 STATE ST	LETTER SENT	CONTACT WITH HOMEOWNER	12/12/19	12/11/2019	01/08/20		N
ENF 19-0886	1501 W STEWART ST	COMPLAINT LOGGED	LETTER SENT	12/30/19	12/30/2019	01/09/20		N
Total Entries				12				

GARBAGE CANS

ENF 19-0847	628 ADAMS ST	LETTER SENT	CLOSED	12/04/19	12/04/2019		12/11/19	N
ENF 19-0888	835 E COMSTOCK ST	COMPLAINT LOGGED	LETTER SENT	12/30/19	12/30/2019	01/09/20		N
ENF 19-0889	712 GROVER ST	COMPLAINT LOGGED	LETTER SENT	12/30/19	01/02/2020	01/09/20		N

DECEMBER 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0868	215 N HOWELL ST	COMPLAINT LOGGED	LETTER SENT	12/17/19	12/17/2019	01/08/20		N
				Total Entries	4			
GARBAGE/JUNK IN ROW								
ENF 19-0846	530 ADAMS ST	LETTER SENT	CLOSED	12/04/19	12/04/2019		12/11/19	N
ENF 19-0818	836 BROADWAY AVE	LETTER SENT	CLOSED	11/21/19	11/20/2019		12/03/19	Y
ENF 19-0793	309 CASS ST	LETTER SENT	CLOSED	11/14/19	11/14/2019		12/11/19	Y
ENF 19-0838	417 GRACE ST	LETTER SENT	CLOSED	12/02/19	12/03/2019		12/11/19	Y
ENF 19-0842	325 N HICKORY ST	LETTER SENT	CLOSED	12/03/19	12/03/2019		12/11/19	Y
ENF 19-0844	309 N HICKORY ST	INSPECTED PROPERTY	REF TO DPW	12/03/19	12/03/2019		12/10/19	Y
ENF 19-0843	322 N HICKORY ST	INSPECTED PROPERTY	REF TO DPW	12/03/19	12/03/2019		12/10/19	N
ENF 19-0867	211 N HOWELL ST	COMPLAINT LOGGED	LETTER SENT	12/16/19	12/17/2019	01/08/20		N
ENF 19-0849	314 JENNETT ST	LETTER SENT	CLOSED	12/04/19	12/04/2019		12/12/19	N
ENF 19-0845	314 E OLIVER ST	LETTER SENT	CLOSED	12/04/19	12/04/2019		12/12/19	Y
ENF 19-0810	623 N WASHINGTON ST	LETTER SENT	CLOSED	11/18/19	11/18/2019		12/04/19	N
				Total Entries	11			
GRAFFITI/DEFAACEMENT OF PROPERTY								
ENF 19-0724	220 CARMODY ST	TICKET ISSUED	CLOSED	10/14/19	10/10/2019		12/16/19	VAC
				Total Entries	1			
HEALTH & SAFETY								
ENF 19-0857	908 W MAIN ST	OBTAINED PERMIT	CLOSED	12/10/19	12/13/2019		12/13/19	COMM
				Total Entries	1			
MULTIPLE VIOLATIONS								
ENF 19-0616	909 ADAMS ST	CONTACT WITH OWNER	CLOSED	08/22/19	08/22/2019		12/19/19	Y

DECEMBER 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0784	115 ELIZABETH ST	CONTACT WITH OWNER	CLOSED	11/08/19	11/11/2019		12/09/19	Y
ENF 19-0605	432 E EXCHANGE ST	COMPLAINT LOGGED	CLOSED	08/20/19	08/20/2019	09/09/19	12/04/19	Y
ENF 19-0858	322 N HICKORY ST	COMPLAINT LOGGED	LETTER SENT	12/11/19	12/10/2019	01/15/20		N
ENF 19-0877	832 KENWOOD DR	COMPLAINT LOGGED	LETTER SENT	12/23/19	12/23/2019	01/08/20		N
ENF 19-0733	213 S LANSING ST	INSPECTED PROPERTY	CLOSED	10/17/19	10/21/2019		12/23/19	Y
ENF 19-0885	316 OAKWOOD AV	COMPLAINT LOGGED	LETTER SENT	12/30/19	12/30/2019	01/30/20		Y
ENF 19-0848	624 PINE ST	LETTER SENT	CLOSED	12/04/19	12/04/2019		12/17/19	N
ENF 19-0887	315 STATE ST	COMPLAINT LOGGED	LETTER SENT	12/30/19	12/30/2019	01/30/20		Y
ENF 19-0875	325 STATE ST	COMPLAINT LOGGED	LETTER SENT	12/19/19	12/18/2019	01/16/20		N
ENF 19-0874	401 STATE ST	COMPLAINT LOGGED	LETTER SENT	12/19/19	12/18/2019	01/20/20		Y
ENF 19-0871	1224 WILLOW ST	COMPLAINT LOGGED	LETTER SENT	12/17/19	12/18/2019	01/02/20		Y
				Total Entries	12			
NO BUILDING PERMIT								
ENF 19-0878	409 CORUNNA AV	LETTER SENT	CLOSED	12/23/19	12/23/2019		12/23/19	Y
ENF 19-0879	917 S PARK ST	COMPLAINT LOGGED	LETTER SENT	12/23/19	12/23/2019	01/16/20		N
				Total Entries	2			
PLUMBING VIOLATIONS								
ENF 19-0777	908 W MAIN ST	OBTAINED PERMIT	CLOSED	11/06/19	10/28/2019		12/13/19	COMM
				Total Entries	1			
RENTAL UNIT VIOL								
ENF 19-0288	406 AUBURNDAL E AV	RENTAL REG FORM SUBMITTED	COMPLIED	04/12/19	11/05/2019		12/17/19	Y
ENF 19-0170	212 S HOWELL ST	RENTAL REG FORM SUBMITTED	COMPLIED	03/15/19	11/05/2019		12/17/19	Y
ENF 19-0077	209 S LANSING ST	RENTAL REG FORM SUBMITTED	CLOSED	02/08/19	10/29/2019		12/09/19	Y

DECEMBER 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0776	823 LINGLE AV	RENTAL REG FORM SUBMITTED	COMPLIED	11/05/19	11/05/2019		12/17/19	Y
ENF 19-0139	825 LINGLE AV	CONTACT WITH OWNER	DISMISSED	03/12/19	11/05/2019		12/17/19	Y
ENF 19-0147	108 STATE ST	RENTAL REG FORM SUBMITTED	COMPLIED	03/13/19	11/05/2019		12/17/19	Y
Total Entries				6				
RV/CAMPER VIOLATIONS								
ENF 19-0772	1208 HARDING AVE	LETTER SENT	CLOSED	11/04/19	12/05/2019		12/18/19	N
Total Entries				1				
SCRAPPING MATERIALS								
ENF 19-0841	817 S SHIAWASSEE ST	LETTER SENT	TICKET ISSUED	12/03/19	12/04/2019	01/09/20		Y
Total Entries				1				
Total Records:		85	Total Pages: 6					

Monthly Inspection List

DECEMBER 2019

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections: 39

FIRE DEPARTMENT

RENTAL INSPECTORS

Total Inspections: 9

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections: 185

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections: 37

MCILMURRAY, WALT

CODE ENFORCEMENT OFFICIAL

Total Inspections: 77

Report Summary

Grand Total Inspections:

347

Certificates Issued by Month for 2019

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BENTLEY PARK RENTAL												
19	7	4	8	7	4	3	5	0	1	0	0	58
\$675.00	175.00	100.00	200.00	175.00	100.00	75.00	125.00	0.00	25.00	0.00	0.00	\$1,650.00
HARMON PATRIDGE PARK RENTAL												
5	2	6	9	5	5	7	9	3	0	0	0	51
\$150.00	50.00	200.00	225.00	125.00	125.00	225.00	225.00	75.00	0.00	0.00	0.00	\$1,400.00
LIQUOR LICENSE ANNUAL INSPECTIONS												
0	0	0	0	0	0	0	0	0	0	7	0	7
\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
Rental - RENEWALS -												
212	174	20	8	7	2	3	2	10	1	3	4	446
\$5,750.00	5,500.00	525.00	325.00	200.00	50.00	25.00	50.00	275.00	100.00	75.00	100.00	\$12,975.00
RENTAL REGISTRATIONS - NEW -												
8	3	6	9	1	3	4	1	1	3	4	8	51
\$200.00	75.00	125.00	225.00	0.00	75.00	100.00	25.00	25.00	125.00	125.00	175.00	\$1,275.00
RESIDENTIAL DESIGNATED PARKING												
0	0	0	0	0	0	1	0	0	0	0	0	1
\$0.00	0.00	0.00	0.00	0.00	0.00	1,680.00	0.00	0.00	0.00	0.00	0.00	\$1,680.00
RESIDENTIAL PARKING PERMIT												
0	0	0	2	1	0	0	0	0	0	0	0	3
\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
TOTALS:												
244	186	36	36	21	14	18	17	14	5	14	12	617
\$6,775.00	5,800.00	950.00	975.00	500.00	350.00	2,105.00	425.00	375.00	250.00	200.00	275.00	18,980.00



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: January 02, 2020
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Lieutenant
RE: December 2019 Police Reports

Attached are the statistics for the Police Department for December 2019. One report is an offense summary for the month of December, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in December. The officers completed three hundred nineteen (319) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested nineteen (19) persons this month for twenty-two (22) total offenses.

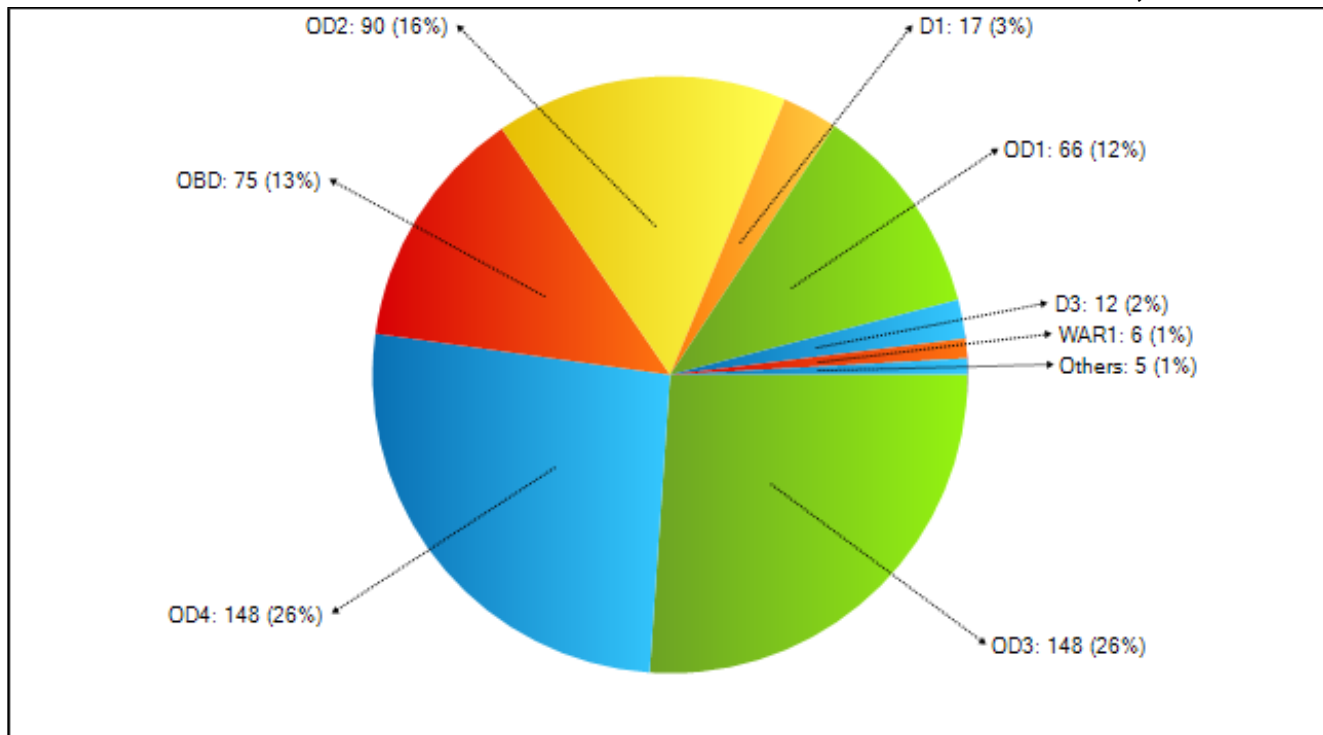
For December 2019 the police handled five hundred sixty-seven (567) police events, eighty-eight (88) were traffic stops, about sixteen (16) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

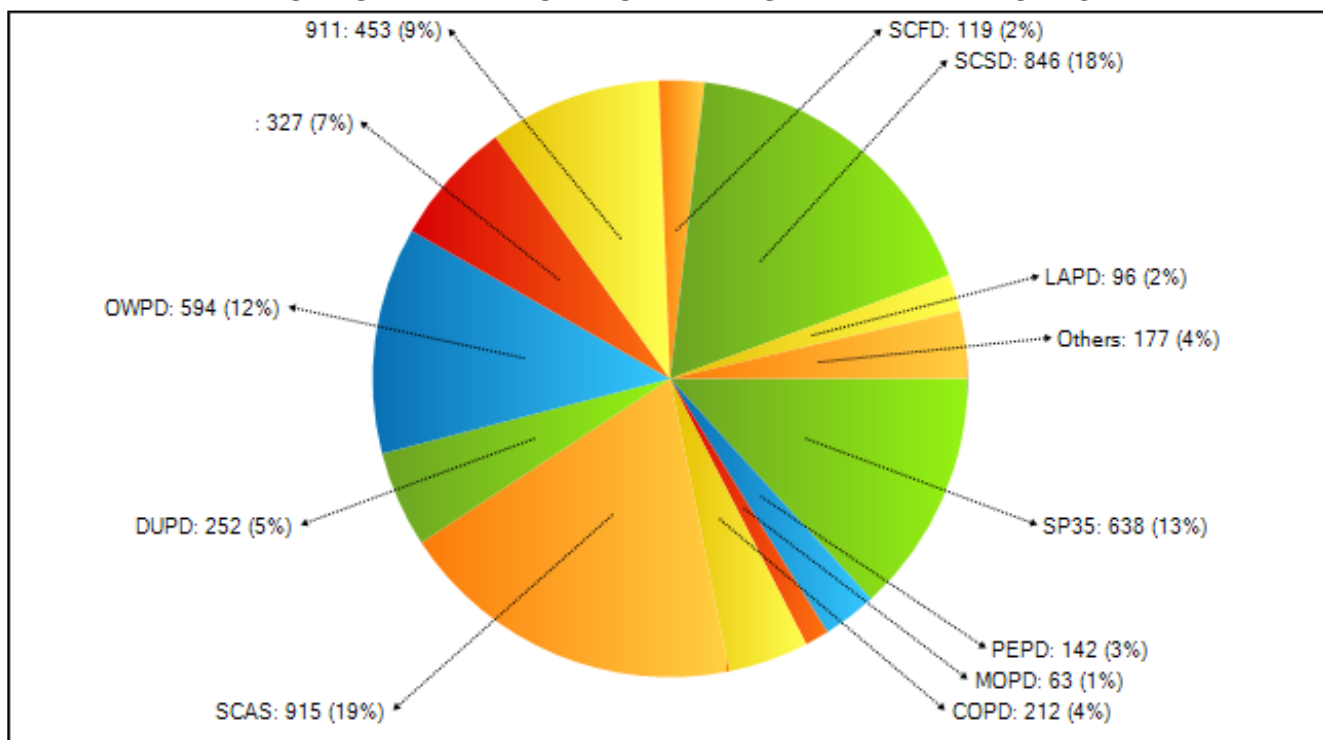
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

MOPD: Morrice City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center

DECEMBER NEIGHBORHOOD CRIME REPORT

Occurred Date	Case No	Location	Offense
12/7/2019	1964501960	600 block N Washington St	AGGRAVATED/FELONIOUS ASSAULT
12/14/2019	1964501989	900 block W Main St	AGGRAVATED/FELONIOUS ASSAULT
12/16/2019	1964502003	600 block E Oliver St	AGGRAVATED/FELONIOUS ASSAULT
12/22/2019	1964502032	300 block W Genesee St	AGGRAVATED/FELONIOUS ASSAULT
12/23/2019	1964502040	400 block E Exchange St	AGGRAVATED/FELONIOUS ASSAULT
12/26/2019	1964502049	600 block S Washington St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
12/18/2019	1964502016	300 block N Dewey St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
12/5/2019	1964502013	700 block N Willow Springs Dr	BURGLARY -FORCED ENTRY
12/23/2019	1964502043	600 block N Hickory St	BURGLARY -FORCED ENTRY
12/3/2019	1964501934	900 block N Ada St	CIVIL CUSTODIES - INCAPACITATION
12/17/2019	1964502009	1300 block W Penbroke Dr	CIVIL CUSTODIES - INCAPACITATION
12/26/2019	1964502046	1000 block S Pearce St	CIVIL CUSTODIES - INCAPACITATION
12/31/2019	1964502063	800 block W Oliver St	CIVIL CUSTODIES - INCAPACITATION
12/17/2019	1964502006	1200 block W Penbrook Dr	CIVIL CUSTODIES - INSANITY (MENTAL)
12/27/2019	1964502052	600 block W Ryan St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
12/5/2019	1964501944	Herman St/Carr St	DAMAGE TO PROPERTY
12/11/2019	1964501977	800 block W King St	DAMAGE TO PROPERTY
12/15/2019	1964501997	200 block S State St	DAMAGE TO PROPERTY
12/22/2019	1964502031	600 block W King St	DAMAGE TO PROPERTY
12/29/2019	1964502060	400 block E Comstock St	DAMAGE TO PROPERTY
12/11/2019	1964501977	800 block W King St	DISORDERLY CONDUCT
12/14/2019	1964501992	1200 block S Shiawassee St	DISORDERLY CONDUCT
12/25/2019	1964502044	300 block E Main St	DISORDERLY CONDUCT
12/20/2019	1964502026	200 block N Saginaw St	FAMILY -ABUSE/NEGLECT NONVIOLENT
12/5/2019	1964501950	100 block S Lansing St	HEALTH AND SAFETY
12/16/2019	1964502012	1600 block Lynn St	HEALTH AND SAFETY
12/18/2019	1964502011	800 block S Shiawassee St	HEALTH AND SAFETY
12/19/2019	2064500006	100 block S Oak St	HEALTH AND SAFETY
12/19/2019	1964502019	300 block N Park St	HEALTH AND SAFETY
12/6/2019	1964501957	E Corunna Ave/S Park St	HIT and RUN MOTOR VEHICLE ACCIDENT
12/10/2019	1964501972	400 block E M-21	HIT and RUN MOTOR VEHICLE ACCIDENT
12/23/2019	1964502041	W Main St/Curwood Castle Dr	HIT and RUN MOTOR VEHICLE ACCIDENT
12/29/2019	1964502056	500 block E Main St	INSPECTIONS/INVESTIGATIONS - FAMILY TROUBLE
12/14/2019	1964501995	900 block Summit St	INSPECTIONS/INVESTIGATIONS - LOST AND

			FOUND PROP
12/16/2019	1964502005	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/19/2019	1964502022	200 block E Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/21/2019	1964502029	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/22/2019	1964502033	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/29/2019	1964502057	Chipman Rd/North St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/29/2019	1964502058	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/29/2019	1964502059	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/31/2019	1964502064	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/2/2019	1964501922	200 block S Water St	INSPECTIONS/INVESTIGATIONS - PROPERTY
12/2/2019	1964501932	1300 block W Young St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/5/2019	1964501940	1200 block Frederick St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/5/2019	1964501947	100 block S Lansing St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/10/2019	1964501966	300 block S Elm St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/10/2019	1964501971	600 block S Grand Ave	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/12/2019	1964501982	1700 block S M-52	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/13/2019	1964501999	1200 block S Shiawassee St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/6/2019	1964501956	E Main St/S Oak St	INSPECTIONS/INVESTIGATIONS - VEHICLE/VIN/SCHOOL BUS
12/13/2019	1964501988	1300 block W Penbroke Dr	INTIMIDATION/STALKING
12/6/2019	1964501952	1000 block Ryan St	JUVENILE RUNAWAY
12/9/2019	1964501961	600 block N Saginaw St	JUVENILE RUNAWAY
12/19/2019	1964502021	600 block N Washington St	JUVENILE RUNAWAY
12/2/2019	1964501923	700 block N Wiltshire Dr	LARCENY -OTHER
12/2/2019	1964501925	600 block S Grand Ave	LARCENY -OTHER
12/5/2019	1964501949	1700 block S Chipman St	LARCENY -OTHER
12/9/2019	1964502039	500 block E Exchange St	LARCENY -OTHER
12/13/2019	1964501990	600 block N Adams St	LARCENY -OTHER
12/6/2019	1964501955	800 block S Woodlawn Ave	LARCENY -THEFT FROM BUILDING

12/11/2019	1964501975	1400 block S Pearce St	LARCENY -THEFT FROM BUILDING
12/18/2019	1964502020	100 block N Dewey St	LARCENY -THEFT FROM MOTOR VEHICLE
12/20/2019	1964502042	200 block N Cedar St	LARCENY -THEFT FROM MOTOR VEHICLE
12/21/2019	1964502030	700 block W Stewart St	LARCENY -THEFT FROM MOTOR VEHICLE
12/30/2019	1964502061	800 block S Washington St	LARCENY -THEFT FROM MOTOR VEHICLE
12/6/2019	1964501954	1000 block W Main St	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES
12/23/2019	1964502037	1900 block W Stewart St	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES
12/2/2019	1964501919	900 block E Main St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
12/4/2019	1964501939	1000 block N Saginaw St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
12/11/2019	1964501979	100 block S Michigan Ave	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
12/14/2019	1964501994	600 block S Glenwood Ave	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
12/3/2019	1964501930	300 block N Washington St	MISCELLANEOUS - GENERAL ASSISTANCE
12/18/2019	2064500005	100 block W Comstock St	MISCELLANEOUS - GENERAL ASSISTANCE
12/16/2019	1964502007	1200 block S Shiawassee St	MISCELLANEOUS - MISSING PERSONS
12/26/2019	1964502062	1200 block W Penbrook Dr	MISCELLANEOUS - MISSING PERSONS
12/6/2019	1964501953	800 block E Grover St	MISCELLANEOUS - NATURAL DEATH
12/11/2019	1964501974	600 block S Glenwood Ave	MISCELLANEOUS - NATURAL DEATH
12/16/2019	1964502000	1400 block N M-52	MISCELLANEOUS - NATURAL DEATH
12/13/2019	1964501987	E North St/N Washington St	MISCELLANEOUS - NON-CRIMINAL
12/10/2019	1964501970	Hickory St/Main St	MISCELLANEOUS CRIMINAL OFFENSE
12/8/2019	1964501963	800 block S Washington St	MOTOR VEHICLE THEFT
12/4/2019	1964501938	N M-52/Oliver St	MOTOR VEHICLE VIOLATION
12/4/2019	1964501948	200 block S Dewey St	MOTOR VEHICLE VIOLATION
12/5/2019	1964501942	M-21/Robbins St	MOTOR VEHICLE VIOLATION
12/10/2019	1964501973	800 block E Corunna Ave	MOTOR VEHICLE VIOLATION
12/14/2019	1964501996	300 block E Main St	MOTOR VEHICLE VIOLATION
12/22/2019	1964502032	300 block W Genesee St	MOTOR VEHICLE VIOLATION
12/22/2019	1964502036	200 block S Michigan Ave	MOTOR VEHICLE VIOLATION
12/26/2019	1964502048	100 block S State St	MOTOR VEHICLE VIOLATION
12/28/2019	1964502053	800 block W Main St	MOTOR VEHICLE VIOLATION
12/2/2019	1964501928	400 block E Mason St	NONAGGRAVATED ASSAULT
12/11/2019	1964501975	1400 block S Pearce St	NONAGGRAVATED ASSAULT
12/11/2019	1964501976	1200 block W Penbrook Dr	NONAGGRAVATED ASSAULT
12/13/2019	1964501984	300 block S Michigan Ave	NONAGGRAVATED ASSAULT
12/15/2019	1964501998	400 block S Washington St	NONAGGRAVATED ASSAULT

12/16/2019	1964502004	1200 block W Penbrook Dr	NONAGGRAVATED ASSAULT
12/17/2019	1964502015	200 block N Water St	NONAGGRAVATED ASSAULT
12/18/2019	1964502016	300 block N Dewey St	NONAGGRAVATED ASSAULT
12/18/2019	1964502018	500 block E Main St	NONAGGRAVATED ASSAULT
12/20/2019	1964502023	200 block N Shiawassee St	NONAGGRAVATED ASSAULT
12/22/2019	1964502035	600 block E Mason St	NONAGGRAVATED ASSAULT
12/25/2019	1964502044	300 block E Main St	NONAGGRAVATED ASSAULT
12/25/2019	1964502045	N Washington St/Exchange St	NONAGGRAVATED ASSAULT
12/26/2019	1964502046	1000 block S Pearce St	NONAGGRAVATED ASSAULT
12/28/2019	1964502054	1600 block W Stewart St	NONAGGRAVATED ASSAULT
12/1/2019	1964501917	600 block E Oliver St	OBSTRUCTING JUSTICE
12/3/2019	1964501937	1300 block N Hickory St	OBSTRUCTING JUSTICE
12/3/2019	1964501929	400 block E Mason St	OBSTRUCTING JUSTICE
12/7/2019	1964501958	400 block E Corunna Ave	OBSTRUCTING JUSTICE
12/7/2019	1964501959	W Main St/S Michigan Ave	OBSTRUCTING JUSTICE
12/9/2019	1964501964	100 block N Elliot St	OBSTRUCTING JUSTICE
12/12/2019	1964501983	1300 block N Hickory St	OBSTRUCTING JUSTICE
12/14/2019	1964501989	900 block W Main St	OBSTRUCTING JUSTICE
12/18/2019	1964502017	900 block S Grand Ave	OBSTRUCTING JUSTICE
12/29/2019	1964502055	500 block E Main St	OBSTRUCTING JUSTICE
12/31/2019	2064500001	300 block W Ridge St	OBSTRUCTING JUSTICE
12/11/2019	1964501975	1400 block S Pearce St	OBSTRUCTING POLICE
12/14/2019	1964501989	900 block W Main St	OBSTRUCTING POLICE
12/22/2019	1964502032	300 block W Genesee St	OBSTRUCTING POLICE
12/26/2019	1964502047	1200 block S Chipman St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
12/12/2019	1964501978	400 block E Exchange St	OTHER NON-CRIMINAL ACCIDENTS - OTHER SHOOTING
12/26/2019	1964502050	200 block S Washington St	RETAIL FRAUD -THEFT
12/20/2019	1964502025	200 block E Goodhue St	ROBBERY
12/22/2019	1964502034	200 block E Corunna Ave	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE
12/3/2019	1964501873	200 block E Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
12/3/2019	1964501926	100 block S Gould St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
12/4/2019	1964501936	Chestnut St/Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
12/12/2019	1964501981	S Shiawassee St/W Genesee St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE

12/31/2019	1964502065	E Main St/S Gould St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
12/31/2019	1864502045	S Robbins St/W Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
12/10/2019	1964501968	Lyon St/Ament St	TRAFFIC - NO OPERATORS LICENSE
12/13/2019	1964501985	E Main St/N Saginaw St	TRAFFIC - NO PROOF OF INSURANCE
12/22/2019	1964502032	300 block W Genesee St	TRAFFIC - RECKLESS DRIVING
12/2/2019	1964501921	400 block E Main St	TRAFFIC - REGISTRATION LAW VIOLATIONS
12/3/2019	1964501926	100 block S Gould St	TRAFFIC - REGISTRATION LAW VIOLATIONS
12/2/2019	1964501920	E Main St/S Oak St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/2/2019	1964501924	S Shiawassee St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/3/2019	1964501931	Jennett St/N Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/4/2019	1964501935	Gould St/E M-71	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/9/2019	1964501962	M-52/M-21	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/13/2019	1964501985	E Main St/N Saginaw St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/13/2019	1964501986	600 block E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/14/2019	1964501993	Robbins St/M-21	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/15/2019	1964501991	N Washington St/Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/16/2019	1964502002	Main St/Park St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/16/2019	1964501980	W Main St/S Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/18/2019	1964502010	Main St/Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/20/2019	1964502024	W Main St/N Park St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/20/2019	1964502027	N Shiawassee St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/21/2019	1964502028	N Shiawassee St/W King St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/23/2019	1964502038	1100 block W Harding St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/3/2019	1964501933	200 block E Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
12/5/2019	1964501946	200 block S Washington St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
12/17/2019	1964502008	200 block S Shiawassee St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
12/27/2019	1964502051	100 block S Water St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
12/18/2019	1964502014	100 block N Washington St	TRESPASS
12/3/2019	1964501951	700 block E North St	VIOLATION OF CONTROLLED SUBSTANCE ACT
12/9/2019	1964501964	100 block N Elliot St	VIOLATION OF CONTROLLED SUBSTANCE ACT
12/10/2019	1964501967	700 block E North St	VIOLATION OF CONTROLLED SUBSTANCE ACT
12/10/2019	1964501969	Lyon St/Ament St	VIOLATION OF CONTROLLED SUBSTANCE ACT

Total	161		

DECEMBER OFFENSE SUMMARY REPORT

Offense	Total Offenses
1173 - 11003 - CSC First (1st) Degree -Penetration Oral/Anal	1
1209 - 12000 - Robbery - Residence - Strong Arm	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	3
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	2
1313 - 13001 - Assault and Battery/Simple Assault	15
1380 - 13003 - Telephone Used for Harassment, Threats	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	2
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	1
2298 - 22003 - Burglary - Entering Without Permission	1
2304 - 23006 - Larceny - Parts and Accessories from Vehicle	2
2305 - 23005 - Larceny - Personal Property from Vehicle	4
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	2
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	2
2310 - 23007 - Larceny - From Mails	1
2399 - 23007 - Larceny (Other)	2
2404 - 24001 - Vehicle Theft	1
2901 - 29000 - Damage to Property - Business Property	1
2902 - 29000 - Damage to Property - Private Property	3
2903 - 29000 - Damage to Property - Public Property	1
3073 - 30002 - Retail Fraud Theft 1st Degree	1
3547 - 35001 - Methamphetamine - Possess	2
3562 - 35001 - Marijuana - Possess	2
3806 - 38001 - Neglect Child	1
4801 - 48000 - Resisting Officer	1
4804 - 48000 - Evidence Destroying	1
4877 - 48000 - Fleeing and Eluding (Felony)	1
5005 - 50000 - Contempt of Court	1
5006 - 50000 - Obstructing Justice	3
5011 - 50000 - Parole Violation	4
5012 - 50000 - Probation Violation	2

5015 - 50000 - Failure to Appear	1
5311 - 53001 - Disorderly Conduct	2
5312 - 53001 - Disturbing the Peace	1
5599 - 55000 - Health and Safety Violations (Other)	5
5707 - 57001 - Trespass (Other)	1
7070 - 70000 - Runaway	3
7399 - 73000 - Miscellaneous Arrest	1
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	2
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
8073 - 54003 - Traffic - Reckless Driving	1
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	6
8277 - 54003 - Traffic - Registration Law Violations	2
8280 - 54003 - Traffic - No Proof of Insurance	1
8328 - 54003 - Motor Vehicle Violation	9
9220 - 92003 - Civil Custodies - Walk Away - Mental Institute/Hospital	1
9906 - 92002 - Civil Custodies - Incapacitation	4
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	16
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	4
9934 - 97003 - Other Non-Criminal Accidents - Other Shooting	1
9939 - 98002 - Inspections/Investigations - Vehicle/VIN/School Bus	1
9940 - 98003 - Inspections/Investigations - Property	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	7
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	9
9947 - 99002 - Miscellaneous - Natural Death	3
9948 - 99003 - Miscellaneous - Missing Persons	2
9953 - 99008 - Miscellaneous - General Assistance	2
9954 - 99008 - Miscellaneous - Assist to Fire Department	3
9954 - 99009 - Miscellaneous - Non-Criminal	1
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	1
Total	159

Owosso PD DAR Activity Summary Report

12/1/2019 – 12/31/2019

Activity	Total
Alarms	4
Assist Another Unit	257
Business Property Inspections	33
Community Service	27
Directed Patrols	149
Original Arrests	9
OWI Arrests	1
Park Patrols	107
Parking/Municipal Citations Issued	2
Residential Property Inspections	8
School Patrols	160
Supplemental Complaints	43
Traffic Accidents	16
Traffic Citations Issued	8
Traffic Stops	5
Traffic Warnings	69
Training	18
Warrant Arrests	6
Written Complaints	413
Total Activities	1335



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

MEMORANDUM

DATE: January 13, 2020

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

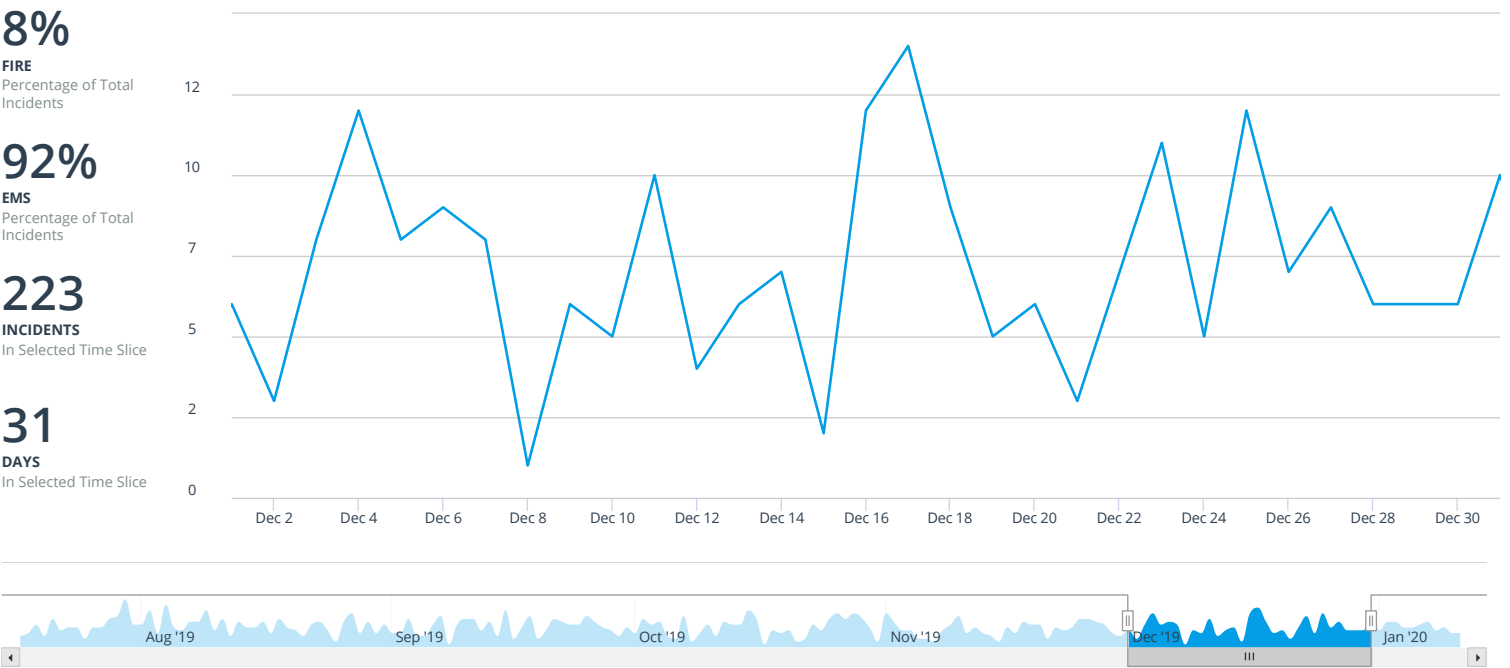
RE: December 2019 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for December 2019. The Owosso Fire Department responded to 235 incidents in the month of December.

OFD responded to 13 fire calls and responded to 222 EMS calls.

Previous Month ▾

Dec 1, 2019 - Dec 31, 2019 ▾



Counts % Rows % Columns % All

Week Ending	12/1/19	12/8/19	12/15/19	12/22/19	12/29/19	1/5/20	1/12/20	1/19/20	1/26/20	2/2/20	2/9/20	2/16/20	2/23/20	Total
(10) Fire, other		1												1
(11) Structure Fire		1	1	1	1									4
(13) Mobile property (vehicle) fire		1	1											2
(32) Emergency medical service (EMS) incident	6	43	37	53	51	15								205
(40) Flammable gas or liquid condition, other		1												1
(41) Combustible/f... spills & leaks					2									2
(42) Chemical release, reaction, or toxic condition			1											1
(46) Accident, potential accident				1										1
(61) Dispatched and canceled en route		1												1
(62) Wrong location, no emergency found					1	1								2
(63) Controlled burning				1										1
(73) System or detector malfunction		1			1									2
Total	6	49	40	56	56	16								223

Previous Month ▾

Dec 1, 2019 - Dec 31, 2019 ▾

74%

TRANSPORTS

Percentage of Patient Encounters

26%

NON TRANSPORTS

Percentage of Patient Encounters

235

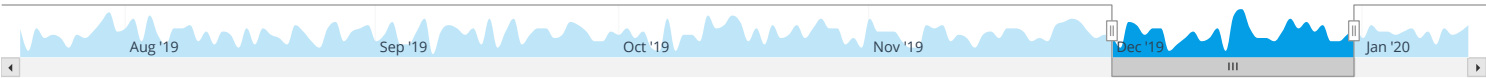
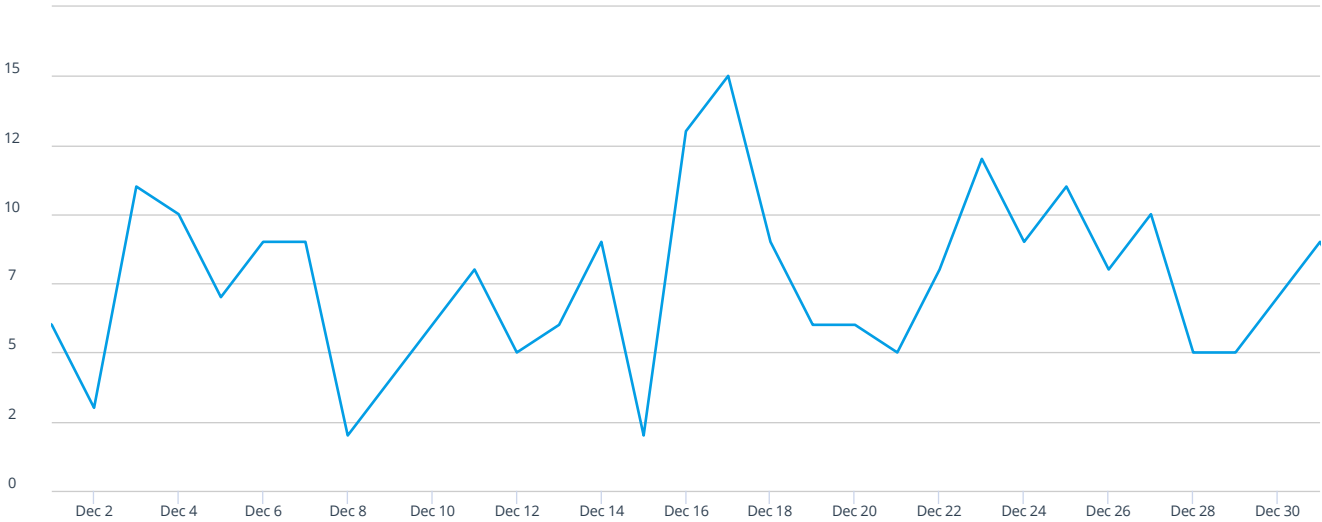
RECORDS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	12/1/19	12/8/19	12/15/19	12/22/19	12/29/19	1/5/20	1/12/20	1/19/20	1/26/20	2/2/20	2/9/20	2/16/20	2/23/20	Total
Cancelled (No Patient Contact)		1			2									3
Cancelled on Scene/No Patient Found				2										2
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)		1		1										2
Patient Dead on Scene - Resuscitation Attempted (Without Transport)			1			1								2
Patient Evaluated, No Treatment/Tra.. Required	1	4	7	12	6	2								32
Patient Refused Evaluation/Ca... (Without Transport)		2	3	1	7	1								14
Patient Treated, Released (AMA)		1		2	1									4
Patient Treated, Transferred Care to Another EMS Professional	1				1									2
Transported Lights/Siren	1		2	4	6	2								15
Transported No Lights/Siren	3	42	27	40	37	10								159
Total	6	51	40	62	60	16								235