

**CITY OF OWOSSO**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**MONDAY, JUNE 02, 2014**  
**7:30 P.M.**

Meeting to be held at City Hall  
301 West Main Street

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 14, 2014:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 19, 2014:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**STUDENT REPRESENTATIVE REPORT**

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Ordinance Amendment – Historical Commission. Conduct a public hearing to hear citizen comment regarding the proposed amendment to Chapter 2, Administration, Article IV, Boards and Commissions, Division 2, Historical Commission, adjusting the stated purpose of the Commission.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. First Reading and Set Public Hearing – Ordinance Amendment. Conduct first reading and set a public hearing for Monday, June 2, 2014 to hear citizen comment regarding the proposed amendment to Chapter 19, Offenses, Article V, Offenses Against Public Peace,

Section 19-89, Curfews for minors to adjust the age of those affected by the curfew to match State law.

2. Boards and Commissions Appointments. Consider the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Richard Williams*	Building Authority	06-30-2017
David Acton*	DDA/Main Street Board	06-30-2018
Kenn Cushman*	DDA/Main Street Board	06-30-2018
Meredith Landino*	DDA/Main Street Board	06-30-2018
Christopher Eveleth*	Zoning Board of Appeals	06-30-2017

\*Indicates reappointment

3. Traffic Control Order No. 1315. Approve Traffic Control Order No. 1315 authorizing the removal of four parallel parking spaces on the east side of the 100 block of North Park Street to accommodate revised lane assignments for south-bound traffic.
4. Contract Adjustment – Curwood Castle Couches. Approve adjustment to the contract with Melco Interiors of Owosso for the creation of two custom couches for Curwood Castle to reflect the fact the vendor requires a 50% deposit at the time of the order.
5. Change Order No. 1 – DIG Project Part 1 & 3. Approve Change Order No. 1 to the contract with Fleis & Vandendbrink Engineering Inc. for the DIG Project, Parts 1 & 3, to add additional work beyond the scope of the original contract in the amount of \$4,650.00.
6. Change to Standard Lighting Contract. Approve amendment to the Standard Lighting Contract with Consumers Energy to reflect the installation of one standard high intensity discharge light at the intersection of Hopkins Lake Drive and Palmer Avenue and authorize the Mayor and City Clerk to execute appropriate documents.
7. Change Order No. 1-Final – 2014 South Park Street Improvement Project, Phase 1. Approve Change Order No. 1-Final to the 2014 South Park Street Improvement Project, Phase 1 contract with Perrin Construction Co., Inc., increasing the amount of the contract \$2,581.09 for additional labor and materials needed to complete the project.
8. Payment Authorization – 2014 South Park Street Improvement Project, Phase 1. Approve Final Payment to Perrin Construction Co., Inc. for work completed on the 2014 South Park Street Improvement Project, Phase 1, including Change Order No. 1-Final, in the amount of \$17,998.82.
9. New Front End Loaders – Contract Adjustment. Adjust the contract with AIS Construction Equipment Corporation for the purchase of two new John Deere Loaders, bringing the total contract to \$282,558.00, to reflect the fact the City will no longer be trading in the current loaders but will be selling them on the open market.
10. Bid Award – Sale of Used Front End Loaders. Approve the bid of Nolan's Farm Equipment, Inc. for two 1999 John Deere Front End Loaders (#3608 & #3592) in the amount of \$58,600.00.
11. Purchase Authorization – File Server. Waive competitive bidding requirements, authorize the purchase of one HP ProLiant DL360p Gen8 rack mountable file server for the IT Department through the National Joint Powers Alliance contract with CDW-G in the amount of \$8,035.50, and further authorize payment up to the contract amount upon satisfactory receipt of the equipment.

12. Purchase Authorization - Castle Floor Refinishing. Waive competitive bidding requirements, authorize a contract with Accent Hardwood Floors, Inc. for the refinishing of the wood floors at Curwood Castle in the amount of \$7,831.60 and further authorize payment up to the contract amount per the terms of the estimate.

### **ITEMS OF BUSINESS**

1. General Appropriations Resolution – Revised. Consider rescinding Resolution No. 64-2014 and approving a revised General Appropriations Resolution reflecting a downward adjustment in the millage levied for SATA.
2. Property Sale Discussion. Discuss the potential sale of city owned property located at 1120-1170 Juniper Street.

### **COMMUNICATIONS**

None.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, June 16, 2014

### **BOARDS AND COMMISSIONS OPENINGS**

None.

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

## OWOSSO CITY COUNCIL

MAY 14, 2014

6:00 P.M.

**PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK

**PLEDGE OF ALLEGIANCE:** MAYOR BENJAMIN R. FREDERICK

**PRESENT:** Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons Loreen F. Bailey, David B. Bandkau, Burton D. Fox, Elaine M. Greenway, and Robert J. Teich, Jr.

**ABSENT:** None.

Motion by Mayor Pro-Tem Eveleth to set a time limit of 8:00 p.m. for the meeting.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

### **DISCUSSION – FUTURE REVENUE STREAMS**

City Manager Donald D. Crawford started the conversation by saying that just about every city in the country is dealing with declining revenues. The real trouble lies in the idea that there are no new ideas for raising revenues so most municipalities continue to cut back on services. Michigan is no different from the rest of the country as just yesterday the State reported that revenues are expected to decline this year and next, and the decline in revenues will inevitably trickle down to local municipalities. Finance Director Richard C. Williams continued the conversation, distributing a handout detailing how the Headlee Amendment and Proposal A interact. He noted the City's two main sources of revenue are State shared revenue and property taxes, both of which have been hit hard by the downturn in the economy, resulting in a deficit of over \$1 million in the initial budget for 2014-15. The budget presented to Council is balanced, though it must be noted the City's ability to provide services is being negatively affected by the decline in revenues. Finance Director Williams continued by saying the City could consider a Headlee override, a dedicated millage for public safety services, or a dedicated millage for road maintenance. City Manager Crawford suggested two sources of revenues: 1. Pension changes 2. A possible insurance rebate in August.

Discussion continued with mention of the significant repairs needed to City Hall, significant repairs needed to the Public Safety building, the desire to convert street lighting to LED to save money, and the need for a significant rework of the Waste Water Treatment Plant.

Potential revenue sources, and their advantages and disadvantages, and potential money saving actions were discussed including: PILOT agreements, a Headlee override, using the Building Authority to fund repairs on City buildings, auctioning off some City-owned properties, selling some properties in Osburn Lakes, contracting out for operation of the water and waste water plants, automating the services in the plants, further staff cuts and job consolidations, instituting a city income tax, private sponsorship of parks, and reducing on-going costs like street lighting.

There was also a rather significant discussion regarding the future of the Mid-County Waste Water Treatment Plant, the grant responsible for its construction, and the City's responsibility per the terms of the grant.

Mayor Frederick thanked the Council for their diligence in attending all the budget work sessions and expressed his appreciation for the depth and range of discussions.

### **CITIZEN COMMENTS AND QUESTIONS**

William Constine, 204 Stratford Drive, indicated he had appreciated the comments about the grant responsible for the construction of the Mid-County Waste Water Treatment Plant saying he had long felt the spirit of the grant was not being held to because money was not being set aside to fund replace the plant at the end of its useful life. He further commented regarding the demolition of the old hotel and the City's investment in the Osburn Lakes subdivision. He finished by saying he thought Council was asking great questions.

Mayor Frederick indicated he would like a review of the original grant documents for the WWTP conducted as well as research to find out what happened to the original replacement fund.

### **NEXT MEETING**

Monday, May 19, 2014

### **BOARDS AND COMMISSIONS OPENINGS**

None.

### **ADJOURNMENT**

The meeting was adjourned at 8:06 p.m.

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Benjamin R. Frederick, Mayor

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Amy K. Kirkland, City Clerk

**OWOSSO CITY COUNCIL**

**MAY 19, 2014**

**7:30 P.M.**

**PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK

**OPENING PRAYER:** PASTOR DAVID WOODBY  
REDEEMER LUTHERAN CHURCH

**PLEDGE OF ALLEGIANCE:** CARRIE GREGG, CHILD ADVOCACY CENTER DIRECTOR

**PRESENT:** Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons Loreen F. Bailey, David B. Bandkau, Burton D. Fox, Elaine M. Greenway, and Robert J. Teich, Jr.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Eveleth to approve the agenda with the following changes:

Add Items of Business:

5. Audio System Upgrade Proposal
6. Armory Brownfield Plan Approval

Move Consent Item 8. Check Register-April 2014 to Item of Business 7.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 30, 2014**

Motion by Councilperson Bandkau to approve the Minutes of the Special Meeting of April 30, 2014 as presented.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 1, 2014**

Motion by Councilperson Fox to approve the Minutes of the Special Meeting of May 1, 2014 as presented.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 5, 2014**

Motion by Councilperson Bandkau to approve the Minutes of the Special Meeting of May 1, 2014 as presented.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 6, 2014**

Motion by Councilperson Fox to approve the Minutes of the Special Meeting of May 1, 2014 as presented.

Motion supported by Councilperson Bandkau and concurred in by unanimous vote.

## **STUDENT REPRESENTATIVE REPORT**

None.

## **PROCLAMATIONS / SPECIAL PRESENTATIONS**

### **CHILD ADVOCACY CENTER OF SHIAWASSEE COUNTY RECOGNITION**

Mayor Frederick read aloud the following proclamation of the Mayor's Office recognizing the Child Advocacy Center of Shiawassee County for their efforts in fighting child abuse and neglect.

#### **A PROCLAMATION OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN RECOGNIZING**

#### **THE CHILD ADVOCACY CENTER OF SHIAWASSEE COUNTY**

WHEREAS, the Child Advocacy Center of Shiawassee County is a non-profit organization; one of 500 Children's Advocacy Centers nationwide and one of 24 certified Children's Advocacy Centers in Michigan serving child abuse victims from 2-17 years of age; and

WHEREAS, the mission of the Child Advocacy Center is to protect children from violence, neglect, trauma, and pain so they can grow into healthy, strong, well-adjusted adults; and

WHEREAS, when allegations of child abuse are made the Child Advocacy Center provides a safe haven in which young victims can tell their story without fear; staff are specially trained and all efforts are made to avoid re-victimizing a child during the conduct of an abuse investigation; and

WHEREAS, the Child Advocacy Center promotes a multifaceted approach for dealing with child abuse including educating teens, adults and parents in the prevention of abuse, teaching young kids about bullying and personal safety, and providing support for families affected by abuse or neglect; and

WHEREAS, the Child Advocacy Center provides a set of essential services to the residents of Shiawassee County, conducting 365 forensic interviews in 2013 and 94 so far this year, making it easier for law enforcement to prosecute offenders ; and

WHEREAS, the Child Advocacy Center is the only resource in Shiawassee County that provides trauma counseling at no charge to families, making it possible for family members to find the hope they need to rebuild their lives after an abuse or neglect allegation; and

WHEREAS, the extraordinary efforts of the Child Advocacy Center deserve to be recognized.

NOW, THEREFORE, I, Mayor Benjamin R. Frederick do hereby acknowledge the Child Advocacy Center of Shiawassee County for their critical assistance to this community and the county as a whole. We celebrate their unending efforts to serve and protect the most vulnerable among us and encourage all residents to support their efforts.

Proclaimed this 19<sup>th</sup> day of May, 2014.

## **PUBLIC HEARINGS**

### **COUNCIL ELECTION DATE CHANGE**

A public hearing was conducted to receive citizen comment regarding the proposal to change the date of City Council elections from odd year November elections to even year November elections.

The following person commented regarding the proposed election date change:

Tom Manke, business owner at 118 South Washington Street, inquired why the Council elections were originally scheduled for November odd years in the first place. City Clerk Kirkland indicated over time Council elections had been held at various times throughout the year and numerous changes to the schedule had been made but she was unsure of the impetus for the changes.

Councilperson Fox inquired whether the proposed change would amount to a Charter amendment. It was noted it would not.

Motion by Councilperson Fox to approve the following resolution authorizing the shift of City Council elections from November in odd years to November in even years as follows:

**RESOLUTION NO. 57-2014**

**ESTABLISHING REGULAR ELECTIONS IN NOVEMBER OF EACH EVEN YEAR  
COMMENCING WITH THE CITY ELECTION OF NOVEMBER 2016**

WHEREAS, the City of Owosso currently holds elections for City Council members in November of odd years; and

WHEREAS, participation in odd year November elections has waned significantly in recent times; and

WHEREAS, the cost of holding elections continues to grow in spite of decreasing voter turnout; and

WHEREAS, Michigan Election Code MCL § 168.642(a)(4), as amended by PA 523 of 2012, authorizes the governing body of a city that holds elections for city officers at odd-year November elections to change its regular election schedule to even-year November elections by the adoption of a resolution in compliance with the requirements of section 642 of the Michigan Election Code (MCL § 168.642); and

WHEREAS, the aforesaid law provides that the terms of the City's current elected and appointed Council members not be shortened and that the terms for elected city offices continue until successors are elected and qualified starting with the November 2016 election; and

WHEREAS, the public hearing required by the aforesaid law has been conducted pursuant to the published notice and all interested parties have been heard; and

NOW THEREFORE BE IT RESOLVED BY THE OWOSSO CITY COUNCIL THAT:

1. The date of the regular city election is changed from the first Tuesday after the first Monday in November of each odd-numbered year to the first Tuesday after the first Monday in November of each even numbered year commencing with the regular city election in November 2016, resulting in the last city regular odd-year November election being held on November 5, 2013.
2. The term of the three (3) council members duly elected to four-year terms at the odd-year November election in 2013, which would otherwise expire in November 2017, shall continue until their successors are elected and qualified in November 2018.
3. The terms of the three (3) council members duly elected to four-year terms at the odd-year November election in 2011, which would otherwise expire in November 2015, shall continue until their successors are elected and qualified in November 2016.
4. The term of the council member duly elected to a two-year term at the odd-year November election in 2013, which would otherwise expire in November 2015, shall continue until their successor is elected and qualified in November 2016.



5. The terms of the Mayor and Mayor Pro-Tem, which would otherwise expire in November 2015, shall continue until their successors are selected by their peers in November 2016.
6. The city clerk is hereby instructed to file this resolution with the County Clerk of Shiawassee County and the elections division of the Secretary of State of the State of Michigan.

Motion supported by Councilperson Greenway.

Roll Call Vote.

AYES: Councilpersons Bandkau, Bailey, Teich, Fox, Greenway, Mayor Pro-Tem Eveleth, and Mayor Frederick.

NAYS: None.

### **CITIZEN COMMENTS AND QUESTIONS**

Mike Cline, 621 Wright Avenue, said he felt the price being proposed for the lease of 10 acres of tillable land was far too inexpensive. He said that many hunters in the area would pay far more to have the right to hunt the land in question.

Eddie Urban, 601 Glenwood Avenue, sought clarification on a handful of agenda items.

Mayor Frederick noted the Helping Hands organization would be working on the home at 805 South Cedar Street May 28<sup>th</sup>-30<sup>th</sup>. He encouraged anyone interested in volunteering to join and any homeowner looking for assistance to contact him.

Councilperson Fox reported that the issue with the POW/MIA flag at Fayette Square had been resolved.

Councilperson Bailey congratulated the Lebowsky Center on their re-opening. She said the opening gala was wonderful and she was proud to have the theater a part of the community once again.

Mayor Frederick invited everyone to the Memorial Day Parade beginning at 6:00 p.m. at Fayette Square.

Councilperson Bandkau inquired whether it was legal to hunt within the City limits. It was noted it was not. He also inquired whether City officers enforce State laws even when there is no local ordinance on the books. It was noted they do.

### **CITY MANAGER REPORT**

City Manager Crawford distributed drawings of the proposed parking lot improvements that are part of the DIG grant, detailing each one and asking for Council feedback. There was discussion regarding the number of parking spaces, moving the Chamber of Commerce roof, the small amphitheater that was originally proposed, screening around the parking lots, lighting, green space, and the cross-walks on Curwood Castle Drive. City Manager Crawford noted the proposals will go to the Planning Commission next week for review.

### **CONSENT AGENDA**

Motion by Mayor Pro-Tem Eveleth to approve the Consent Agenda as follows:

First Reading & Set Public Hearing – Historical Commission Ordinance. Conduct First Reading and set a public hearing for Monday, June 2, 2014 at 7:30 p.m. to hear citizen comment regarding the proposed amendment to Chapter 2, Administration, Article IV, Boards and Commissions, Division 2, Historical Commission as follows:

**RESOLUTION NO. 58-2014**

**AMENDMENT TO DIVISION 2, CHAPTER 2, ADMINISTRATION  
OF THE CODE OF ORDINANCES OF THE CITY OF OWOSSO, MICHIGAN,  
HISTORICAL COMMISSION**

WHEREAS, the city of Owosso has previously adopted ordinances creating and governing a historical commission; and

WHEREAS, the city has changed since the adoption of the ordinances creating and governing the historical commission which necessitates the modification of Division 2.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS that Chapter 2, Administration, Article IV, Boards and Commissions, Division 2, Historical Commission, of the *Code of Ordinances of the City of Owosso, Michigan* be amended as follows:

SECTION 1. REPEAL AND ADDITIONS. That Chapter 2, Administration, Division 2, Historical Commission, of the *City of Owosso Code of Ordinances*, be amended by repealing and adding sections as follows (note: the amended document will appear as bolded):

**DIVISION 2. HISTORICAL COMMISSION**

**Sec. 2-226. Established.**

**Sec. 2-227. Purpose.**

**Sec. 2-228. Members; appointment, terms, etc.**

**Sec. 2-229. Reserved.**

**Sec. 2-230. General duties.**

**Sec. 2-231. Curwood Castle.**

**Sec. 2-232. Donations.**

**Sec. 2-233. Program sponsorship.**

**Sec. 2-234. Committees.**

**Secs. 2-235--2-239. Reserved.**

**Sec. 2-226. Established.**

**The Owosso Historical Commission for the city is hereby established.**

The following Sec. 2-227. Purpose shall be deleted in its entirety.

~~Sec. 2-227. Purpose.~~

~~The purpose of the historical commission shall be to recognize and preserve and bring public attention to the historical treasures of the city and to promote an historical interest in the arts. (Art shall include, but not restricted to, architecture, dance, drama, literature, music, painting and sculpture.)~~

The following shall be added as Sec. 2-227 Purpose.

**Sec. 2-227. Purpose.**

**The purpose of the historical commission shall be to recognize, preserve and bring public attention to the city's historical treasures.**

The following Sec. 2-228. Members; appointment, terms, etc. shall be deleted in its entirety.

~~Sec. 2-228. Members; appointment, terms, etc.~~

~~The members of the historical commission shall be appointed by the council. Membership shall consist of one (1) member from the council and eight (8) members at large appointed for three-year terms. Qualifications for the eight (8) members at large shall be the same as for the council. The terms of three (3) members at large shall expire as of December 31, 2013, and December 31, 2014, respectively, and the terms for the remaining two (2) at large members shall expire as of December 31, 2015. No member at large shall be appointed to the historical commission for more than two (2) successive terms unless one (1) year has elapsed after his or her second term expires.~~

The following shall be added as Sec. 2-228 Members; appointment, terms, etc.

The members of the historical commission shall be appointed by the city council. Membership shall consist of one (1) member from the council and eight (8) members at large appointed for three-year terms. No member at large shall be appointed to the historical commission for more than two (2) successive terms unless one (1) year has elapsed after his or her second term expires.

The following Sec. 2-229. Ex-officio members shall be deleted in its entirety.

~~Sec. 2-229. Ex-officio members.~~

~~Upon recommendation of the historical commission, the council may appoint ex-officio members to the commission who do not have the qualifications for membership as required above. The ex-officio members so appointed shall not have a vote on the historical commission, but shall sit in on an advisory capacity.~~

The following Sec. 2-230. General duties shall be deleted in its entirety

~~Sec. 2-230. General duties.~~

~~The historical commission shall be responsible for the permanent perpetuation of the history of the city through such means as may be developed by the commission and approved by the council and to include, but not be limited to:~~

- ~~(1) Receipt, cataloging and preservation and security of articles of historic interest as determined by the commission.~~
- ~~(2) Displaying for the public of artifacts through cooperation with other organizations and the council.~~

- ~~(3) Encourage the preservation and perpetuation of historic architecture in the city, and particularly in such historic districts in the city as may be established from time to time in accordance with the principles set forth by the National Trust for Historic Preservation.~~

The following shall be added as Sec. 2-230 General duties.

**Sec. 2-230. General duties.**

**The historical commission shall be responsible for the permanent perpetuation of the city's history through means developed by the commission, to include, but not be limited to:**

- (1) Receipt, cataloging, preservation and security of articles of historic interest as determined by the commission.**
- (2) Displaying of artifacts for the public through cooperation with other organizations and the city council.**
- (3) Encouragement of the preservation and perpetuation of historic architecture in the city.**

The following Sec. 2-231. Curwood Castle shall be deleted in its entirety.

~~Sec. 2-231. Curwood Castle.~~

~~The historical commission shall be responsible for the permanent perpetuation and use of Curwood Castle and its adjoining park by such maintenance and operational programs and rules and regulations as may be proposed by the commission and approved by the council.~~

The following shall be added as Sec. 2-231 Curwood Castle.

**Sec. 2-231. Curwood Castle.**

**The historical commission shall be responsible for the permanent perpetuation and use of Curwood Castle and nearby historic buildings by such maintenance and operational programs and rules and regulations as may be proposed by the commission.**

The following Sec. 2-232. Donations shall be deleted in its entirety.

~~Sec. 2-232. Donations.~~

~~The historical commission shall be empowered to receive gifts and donations in the name of the city for the purposes of the commission, and shall have the sole right of determination of the use of such gifts and donations. An annual audit of gifts, donations, and disposition at a regular meeting thereof.~~

The following shall be added as Sec. 2-232 Donations.

**Sec. 2-232. Donations.**

**The historical commission shall be empowered to receive gifts and donations of money and personal property in the name of the city for the purposes of the commission and shall have the**

**sole right to determine the use of such gifts and donations. Disposal of personal property shall be in accordance with Sec 2-347.**

The following Sec. 2-233. Program sponsorship shall be deleted in its entirety.

~~Sec. 2-233. Program sponsorship.~~

~~The historical commission shall sponsor programs for public appreciation of the arts.~~

The following shall be added as Sec. 2-233 Program sponsorship.

**Sec. 2-233. Program sponsorship.**

**The historical commission shall sponsor programs for public appreciation of the city's historical treasurers.**

The following Sec. 2-234. Committees shall be deleted in its entirety.

~~Sec. 2-234. Committees.~~

~~The historical commission shall be empowered to appoint such committees as may be found necessary to accomplish the purposes of this division. Qualifications of committee members shall be as by policy adopted by the commission and approved by the council.~~

The following shall be added as Sec. 2-234 Committees.

**The historical commission shall be empowered to appoint committees as necessary. Qualifications of committee members shall be as by policy adopted by the commission.**

Sections 235--239. Reserved

SECTION 4. SEVERABILITY. The various sections and provisions of this ordinance shall be deemed to be severable, and should any section or provision of this ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this ordinance as a whole or any section or provision of this ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 5. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 6. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

SECTION 7. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 8. PUBLIC HEARING. A public hearing is set for Monday, June 2, 2014 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

Boards and Commissions Appointments. Approve the following Mayoral appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Michael O'Leary	Planning Commission To fill the unexpired term of R. Schlaack	06-30-2016
Nicole Hathaway*	Parks & Recreation Commission	06-30-2016

\* Indicates reappointment.

Rescind Resolution No. 53-2014 – 2014 Tall Grass Mowing Program – Private Lots. Rescind Resolution No. 53-2014 to reflect the fact the vendor rejected the award.

Bid Award Revisited – 2014 Tall Grass Mowing Program – Private Lots. Authorize bid award to Robert L. Didur d/b/a Michigan Outdoor Services for mowing of private properties in violation of the weed ordinance for the 2014 mowing season in the following amounts: \$21.50 for a single lot, \$31.50 for a double lot, and \$44.50 for lots larger than a double lot, and further authorize payment in an amount not to exceed \$6,000 as follows:

#### **RESOLUTION NO. 59-2014**

#### **RESCINDING RESOLUTION NO. 53-2014 AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH ROBERT L. DIDUR D/B/A MICHIGAN OUTDOOR SERVICES FOR THE MOWING OF PRIVATE PROPERTIES IN VIOLATION OF THE CITY WEED ORDINANCE**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, contracts out for service to mow certain City-owned properties and privately-owned lots held in violation of the City's noxious weed ordinance; and

WHEREAS, a determination was made that it would be in the City's best interest to separate the contracts for the mowing of privately-owned lots and the mowing of City-owned lots; and

WHEREAS, in April of 2014 the Council had approved a contract with Millennium Lawn and Snow Service for the mowing of privately-owned lots held in violation of the City's noxious weed ordinance; and

WHEREAS, subsequent to Council approval the vendor in question rejected the contract award, necessitating award of the bid to another firm; and

WHEREAS, a bid was received from Robert L. Didur d/b/a Michigan Outdoor Services, and it is hereby determined that Robert L. Didur d/b/a Michigan Outdoor Services is qualified to provide such services and that it has submitted the lowest responsible and responsive bid and has agreed to perform the services requested;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: Resolution No. 53-2014 authorizing a contract with Millennium Lawn and Snow Service is hereby rescinded.

SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Robert L. Didur d/b/a Michigan Outdoor Services for the service of mowing private properties in violation of the weed ordinance.

THIRD: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Robert L. Didur d/b/a Michigan Outdoor Services, for mowing and trimming services at the following rates:

Private properties:

normal city size lot or smaller	=	\$21.50 each
normal to double city size lot	=	\$31.50 each
larger than double size	=	\$44.50 each

FOURTH: The Accounts Payable Department is hereby authorized to issue payment to said vendor upon satisfactory completion of the work, or portion thereof, in an amount not to exceed \$6,000.00.

FIFTH: The above expenses shall be paid from the General Fund.

Bid Award – South Park Street Improvement Project - Phase 2. Authorize bid award to Michigan Paving and Materials Company for the 2014 South Park Street Improvement Project - Phase 2 in the amount of \$44,724.00 and approve payment up to the bid amount upon satisfactory completion of the work or portions thereof as follows:

#### **RESOLUTION NO. 60-2014**

#### **RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE 2014 SOUTH PARK STREET IMPROVEMENT PROJECT – PHASE 2**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Service Department recommends the resurfacing of 100 Block S. Park Street, from Comstock Street to Main Street; and

WHEREAS, the City of Owosso has determined it necessary and in the best interest of the city to proceed with said street improvements; and

WHEREAS, the City of Owosso has sought and received competitive bids from interested vendors through its public process; and

WHEREAS, this is a budgeted item from the 2010 Unlimited Tax Obligation Bond proceeds program;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to accept the bid from Michigan Paving and Materials Company and award a contract to them in the amount of \$44,724.00.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for 2014 South Park Street Improvement Program – Phase 2, between the City of Owosso, Michigan and Michigan Paving and Materials Company.

THIRD: The Accounts Payable Department is authorized to issue payment to Michigan Paving and Materials Company up to the amount of the contract upon satisfactory completion of said project or portion thereof.

FOURTH: The above expenses shall be paid from the 2010 Unlimited Tax Obligation Bond proceeds.

Consumers Energy Agreement - WWTP. Approve a five year Agreement with Consumers Energy to continue the secondary Alternative Electric Distribution Service for the Wastewater Treatment Plant with an upfront cost of \$15,223.00 as follows:

#### **RESOLUTION NO. 61-2014**

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH  
CONSUMERS ENERGY FOR THE PROVISION OF  
ALTERNATE ELECTRIC DISTRIBUTION SERVICE AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, Consumers Energy requires such an agreement to maintain the dual electric services at the Owosso Mid-County Wastewater Treatment Plant; and

WHEREAS, the plant is required under state regulation to maintain an "alternate" electric source for reliability of operation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable and in the public interest to enter into the agreement with Consumers Energy for the "Alternate" electric service for an upcoming 5 year term at an upfront payment of \$15,233,

SECOND: The Mayor and Clerk are authorized to execute the contract for the City and payment of \$15,223 to Consumers is authorized from the Wastewater Fund.

Warrant No. 482. Authorize Warrant No. 482 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Logicalis, Inc	Network engineering support -April 2014	General	\$ 6,664.00
ATI Group	Lighting upgrades payment per Consumers Energy Small Business Solutions Program	General	\$ 5,433.08
Brown & Stewart PC	Professional services – April 15, 2014 – May 12, 2014	General	\$ 8,775.00
Michigan Municipal League Workers' Compensation Fund	Workers' compensation insurance first installment for FY 14/15	Various	\$25,749.00

Check Register–April 2014. (This item was moved to Items of Business.)

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Teich, Bandkau, Bailey, Mayor Pro-Tem Eveleth, Councilpersons Fox, Greenway, and Mayor Frederick.

NAYS: None.

**ITEMS OF BUSINESS**

**PROPERTY SALE – 1155 VANDEKAR ROAD**

City Manager Crawford noted the 21-day posting had been completed and no further proposals for the property had been received, nor had any objections.

Motion by Mayor Pro-Tem Eveleth to approve the resolution authorizing the sale of city owned property located at 1155 Vandekarr Road to Kenneth and Jodie Croskey in the amount of \$58,000.00 as follows:

**RESOLUTION NO. 62-2014**



**AUTHORIZING THE SALE OF CITY-OWNED PROPERTY  
AT 1155 VANDEKARR ROAD**

WHEREAS, the city owns a 1.3 acre parcel commonly known as 1155 Vandekarr Road and described as follows:

PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 30, T7N-R3E, CALEDONIA TOWNSHIP, SHIAWASSEE COUNTY, MICHIGAN, DESCRIBED AS BEGINNING AT A POINT THAT IS S00°28'45"W ON THE WEST LINE OF SAID SECTION 30 A DISTANCE OF 583.78 FEET AND S36°26'15"E ON THE CENTERLINE OF VANDEKARR ROAD A DISTANCE OF 421.61 FEET FROM THE NORTHWEST CORNER OF SAID SECTION 30; THENCE S89°33'20"E 361.98 FEET; THENCE S01°58'12"E 200.00 FEET; THENCE N89°33'20"W 220.47 FEET TO THE CENTERLINE OF VANDEKARR ROAD; THENCE N36°26'15"W ON SAID CENTERLINE A DISTANCE OF 249.82 FEET TO THE POINT OF BEGINNING, CONTAINING 1.336 ACRES, MORE OR LESS. SUBJECT TO THE USE OF THE WESTERLY 33.00 FEET THEREOF PARALLEL WITH THE CENTERLINE OF VANDEKARR ROAD, AS VANDEKARR ROAD. ALSO SUBJECT TO ALL OTHER EASEMENTS AND RESTRICTIONS OF RECORD.

and

WHEREAS, the home located on the parcel is of no use to the City and the City desires its sale; and

WHEREAS, the value of the land in question has been determined according to the city's Property Sale Policy; and

WHEREAS, Kenneth and Jodie Croskey approached the City offering to purchase the homestead, as evidenced by the attached partially executed purchase agreement; and

WHEREAS, on April 21, 2014 the City Council approved a 21-day posting period to the receive citizen comment and competitive offers for the property; and

WHEREAS, no offers were received within the given time.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Michigan that:

1. The property be sold to Kenneth and Jodie Croskey for the price of \$58,000.00 in accordance with the terms included in the purchase agreement.
2. The Mayor and City Clerk are instructed and authorized to execute appropriate documents to execute the sale.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Fox, Teich, Bailey, Bandkau, Greenway, and Mayor Frederick.

NAYS: None.

**PROPERTY LEASE – TILLABLE ACREAGE NEAR HOPKINS LAKE**

There was a brief discussion regarding the process the City uses to vet leases, the parcel's viability as farmland, and the potential for greater return using the property as a hunting reserve.

Motion by Councilperson Fox to approve the resolution authorizing the lease of approximately 10 acres of city owned tillable land near Hopkins Lake to Shawnee Creek Farms for \$500.00 per year for a period of five years as follows:

**RESOLUTION NO. 63-2014**

**AUTHORIZING A CROP FARMING CASH RENT AGREEMENT  
WITH MATT DUTCHER AND KEVIN DUTCHER D/B/A SHAWNEE CREEK FARMS**

WHEREAS, the city of Owosso, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Owosso City Charter adopted April 6, 1964, as amended ("Charter"); and

WHEREAS, Charter Section 14.1 (a) provides that the power to make and to authorize the making of contracts on behalf of the city is vested in the city council and shall be exercised according to the provisions of law;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: the city of Owosso has heretofore determined that as owner of property that is suitable for farming that a cash rent agreement for such land be leased to Matt Dutcher and Kevin Dutcher d/b/a Shawnee Creek Farms which farms adjacent land.
- SECOND: the city council approves a farming agreement with Matt Dutcher and Kevin Dutcher d/b/a Shawnee Creek Farms, attached as Exhibit A, which provides for \$500.00 rent annually in 2014, 2015, 2016, 2017, and 2018 subject to termination at the end of any crop year.
- THIRD: that the mayor and the city clerk are hereby instructed and authorized to sign the document attached as Exhibit A, on behalf of the city of Owosso.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Fox, Greenway, Bandkau, Teich, Bailey, and Mayor Frederick.

NAYS: Mayor Pro-Tem Eveleth.

Mayor Frederick noted that Mr. Cline's point was well taken. He encouraged the exploration of his proposal as an alternative to renewing the lease at the conclusion of the 5-year term.

**DOWNTOWN DEVELOPMENT AUTHORITY GENERAL APPROPRIATIONS RESOLUTION**

Mayor Frederick noted the proposed budget had been adopted by the DDA unanimously. He further noted it was a zero based budget that did not include unconfirmed, anticipated revenues.

Councilperson Bandkau inquired whether the DDA levy is included in the City's 15 mill ceiling calculation. It was noted it was not as the DDA has the authority to levy its own millage independent of the City.

Motion by Mayor Pro-Tem Eveleth to adopt the General Appropriations Resolution to authorize the levy of the Downtown Development Authority millage for the 2014-2015 fiscal year as follows:

**RESOLUTION NO. 64-2014**

**GENERAL APPROPRIATIONS RESOLUTION FOR**

**DOWNTOWN DEVELOPMENT AUTHORITY-  
2014-15**

WHEREAS, the Authority board met to consider a proposed budget for fiscal year 2014-15, and after deliberations and public input approved a budget; and

WHEREAS, the Owosso City Council held a public hearing on the proposed budget on May 5, 2014; and,

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975 based on the budget summary attached hereto and made part hereof; and

WHEREAS, the general property tax laws, specifically MCL 211.34(d) provide for an annual compound millage reduction calculation applied to the maximum millage rate of two mills authorized by MCL 125.1662; and

WHEREAS, the millage reduction commonly known as the "Headlee" rollback results in a maximum operating millage rate of 1.9484 for which the Authority is authorized to levy,

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2014 shall be the rate of 1.9484 per \$1,000 of taxable value of the 2014 assessment roll for the district as approved by the Board of Review,

The levy will generate a revenue yield for operating purposes as follows: GENERAL  
OPERATING 1.9484 MILLS \$28,073

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Bailey, Greenway, Mayor Pro-Tem Eveleth, Councilpersons Teich, Bandkau, Fox, and Mayor Frederick.

NAYS: None.

**CITY BUDGET ADOPTION**

Motion by Mayor Pro-Tem Eveleth to approve the budget resolution as proposed.

Councilperson Fox requested the addition of a line item allowing the purchase of video recording equipment for the Council Chamber, he also asked that Council consider moving up the purchase of a dump truck with salt spreader and a snow pusher from the 2015-16 fiscal year to the 2014-15 fiscal year. There was discussion regarding where the money for the extra purchases would come from. It was noted the equipment fund would support the purchase of the dump truck and snow pusher, but it was unknown where the funding would come from for the video equipment.

Motion by Councilperson Fox to amend the original motion, to amend the 2014-15 Budget to set aside \$20,000 from the cable franchise fee revenues for the purpose of purchasing and installing video recording equipment in the Council Chamber, with the funds to be restored to the reserve fund as a part of the supplemental budget resolution to be considered in August or September.

Motion supported by Councilperson Bailey.

Voice vote, ayes – 6, nays – 1.

Motion by Councilperson Fox to amend the original motion, to amend the 2014-15 Budget to include the purchase of one dump truck and spreader and one snow pusher (originally scheduled for the 2015-16 fiscal year).

Motion supported by Councilperson Bandkau and concurred in by unanimous vote.

Motion by Mayor Pro-Tem Eveleth to adopt General Appropriations Resolution approving the 2014-2015 City Budget, with the amendments noted:

#### **RESOLUTION NO. 65-2014**

#### **GENERAL APPROPRIATIONS RESOLUTION - 2014-15**

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2014 and held a public hearing on May 5, 2014; and

WHEREAS, it is the intent of the City Council to levy ad valorem and specific property taxes for general operating purposes of the City; for payment of principal and interest on voted indebtedness; and for special voted millage to support public transportation, based on the budget summary for fiscal year 2014-15 attached hereto and made part hereof; and

WHEREAS, the general property tax laws, specifically, MCL 211.34(d) provide for a compound millage reduction calculation applied to the City Charter maximum authorized operating millage rate of fifteen mills per thousand of taxable value; and

WHEREAS, this millage reduction commonly known as the Headlee rollback results in a maximum operating millage rate of 13.0370 for which the City is authorized to levy; and

WHEREAS, the Garbage Disposal Plants Act, MCL 123.261, allow for the City to levy up to three mills on all taxable property to provide for the collection and disposal of certain solid wastes; and

WHEREAS, it has been determined that a levy of one mill per \$1,000 of taxable value is required to operate a solid waste recycling program; and

WHEREAS, the voters approved, by a majority, in an election held on August 7, 2012, a millage, not to exceed .3333 mills per \$1,000 of taxable value to support public transportation; and

WHEREAS, the board of the Shiawassee Area Transportation Authority have requested funding from the City equating to a millage of .3333 mills per thousand of taxable value for which the City is authorized to levy; and

WHEREAS, it has been determined that a millage rate of .2728 mills per thousand of taxable value is required for the annual debt service on unlimited tax general obligations bonds.

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2014 shall be the rate of 14.6431 per \$1,000 of taxable value of the 2014 assessment roll as approved by the Board of Review; and

The total levy shall be composed of the constituent rates for purposes and with revenue yields described as follows:

GENERAL OPERATING	13.0370	\$3,122,191
GARBAGE DISPOSAL	1.0000	\$239,486
DEBT SERVICE	.2728	\$65,332

SATA	<u>.3333</u>	<u>\$79,821</u>
	14.6431	\$3,506,830

Motion supported by Councilperson Bandkau.

Roll Call Vote.

AYES: Councilpersons Greenway, Bailey, Mayor Pro-Tem Eveleth, Councilpersons Fox, Bandkau, Teich, and Mayor Frederick.

NAYS: None.

**AUDIO SYSTEM UPGRADE PROPOSAL** (This item was added to the agenda.)

Councilperson Fox indicated he had contacted Marshall Music to provide the City with a quote for the replacement of a number of audio components for a total of \$6031.37. The proposed set up would provide proper audio for those coming to meetings and would aid in the transmitting of video of meetings as well.

Motion by Mayor Pro-Tem Eveleth to waive the competitive bidding requirement and approve the following resolution authorizing the purchase and installation of new audio equipment in the Council Chamber.

**RESOLUTION NO. 66-2014**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
REMOVAL, SUPPLY, AND INSTALLATION OF AUDIO EQUIPMENT  
IN THE CITY HALL COUNCIL CHAMBER  
WITH MARSHALL MUSIC CO.**

WHEREAS, the audio system in the City Hall Council Chamber is in need of updating; and

WHEREAS, the City wishes to use as much of the current equipment as possible to keep the cost down; and

WHEREAS, the City of Owosso received a quote from Marshall Music Co. for the supply of select pieces of new equipment, the installation of said equipment, and the integration of current equipment and the new equipment; and it is hereby determined that this company is qualified to perform the work requested; and

WHEREAS, a waiver of the bidding requirements is requested as professional services are exempt from competitive bidding and the estimated cost for the products to be purchased falls under the \$5,000 Council threshold.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to contract with Marshall Music Co. for the purchase and installation of audio equipment in City Hall Council Chamber in the amount of \$6,031.37.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Marshall Music Co.

THIRD: The Accounts Payable Department is hereby authorized to issue payment to Marshall Music Co. in the amount of \$6,031.37 upon delivery of the equipment and satisfactory completion of the installation.

FOURTH: The above expenses shall be paid from the cable equipment fund 101-285-728.000.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Teich, Bailey, Fox, Mayor Pro-Tem Eveleth, Councilpersons Greenway, Bandkau, and Mayor Frederick.

NAYS: None.

**ARMORY BROWNFIELD PLAN APPROVAL** (This item was added to the agenda.)

City Manager Crawford indicated that the Brownfield Authority had held a hearing several months ago on the plan, but Council consideration was put on hold in anticipation of a significant amendment. While the anticipated new plan will remove the DDA and include capture of the school tax, both representing significant changes, the Chamber had contacted the City indicating that lenders want to see the plan approved as a show of good faith before they proceed in making a financing offer to the Chamber.

Motion by Mayor Pro-Tem Eveleth to approve the Armory Brownfield Plan – District #15 as presented.

**RESOLUTION NO. 67-2014**

**APPROVING A BROWNFIELD PLAN  
"DISTRICT #15, ARMORY BUILDING"  
201 & 215 N. WATER STREET  
FOR THE CITY OF OWOSSO PURSUANT TO AND IN ACCORDANCE  
WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF  
MICHIGAN OF 1996, AS AMENDED**

WHEREAS, the Brownfield Redevelopment Authority (the "Authority") of the City of Owosso, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has prepared and recommended for approval by the City of Owosso Council, a Brownfield Plan entitled "District #15, Armory Building" (the "Plan"), pursuant to and in accordance with Section 13 of the Act, to be carried out within the Brownfield Redevelopment Zone (the "Zone"), said zone being the entire City and with said District #15 described as:

*City of Owosso, Shiawassee County, Michigan, COM AT A PT 88' W & 2\*6" S OF A PT WHERE S LN EXCH ST EXTD WLY TO SHIA RIVER INT W LN WATER ST TH WLY PAR W/SD S LN OF EXCH ST SO EXTD 38' TH N 2' TH WLY PAR W/SD S LN EXCH ST SO EXTD TO SHIA RIVER TH NLY ALG SD RIVER TO A PT 6" N OF A PT WHERE N LN EXCH ST EXTD WLY WOULD INTER SD RIVER TH E ON A LN PAR TO N LN EXCH ST SO EXTD TO A PT 126' W OF W LN WATER ST TH N 2' TH E ON A LN PAR W/N LN EXCH ST SO EXTD 38' TH S ON A LN PAR TO W LN WATER ST TO POB,*

And,

COM AT A PT W LINE WATER ST 10' N S LN EXCHANGE ST EXTD WLY TH WLY 88" N 79' E'LY 88' S 79' TO POB -RESERVE #2

And,

WHEREAS, the Owosso Brownfield Authority held a public hearing for District #15 on November 7, 2013 at its regular meeting to provided notice to and fully informed all taxing jurisdictions which are affected by the Financing Plan (the "Taxing Jurisdictions") about the fiscal and economic implications of the proposed Financing Plan, and the Council has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13 (10) and 14 (1) of the Act; and

WHEREAS, the Council has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

WHEREAS, as a result of its review of the Plan and upon consideration of their views and recommendations of the Taxing Jurisdictions, the Council desires to proceed with approval of the Plan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the Brownfield Plan for District #15 "Armory Building." Pursuant to the authority vested in the Council by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Plan is hereby approved in the form considered by the Council on May 19, 2014 and maintained on file in the office of the City Clerk.
- SECOND: Severability. Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
- THIRD: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Brownfield Plan between the City of Owosso, Michigan and Chamber Support Group.

Motion supported by Councilperson Greenway.

Roll Call Vote.

AYES: Councilperson Fox, Mayor Pro-Tem Eveleth, Councilpersons Bailey, Greenway, Teich, and Mayor Frederick.

NAYS: Councilperson Bandkau.

**\*CHECK REGISTER – APRIL 2014** (This item was moved from the Consent Agenda.)

Councilperson Fox sought clarification about a specific item on page 2 referring to USA Bank – semi-annual interest on HVAC equipment. Finance Director Richard C. Williams noted the description was inaccurate and should say “interest on bonds for sewer improvements.”

Motion by Councilperson Fox to affirm check disbursements totaling \$419,142.61 for the month of April 2014.

Motion supported by Councilperson Bandkau.

Roll Call Vote.

AYES: Councilpersons Bailey, Greenway, Mayor Pro-Tem Eveleth, Councilpersons Fox, Teich, Bandkau, and Mayor Frederick.

NAYS: None.

\*Due to its length full text of the Check Register is not included in the minutes. This document is available in its entirety in the Clerk’s Office.

### **EXECUTIVE SESSION**

Motion by Mayor Pro-Tem Eveleth to hold executive session after the last session of Citizen Comments and Questions for the purpose of discussing a written opinion of legal counsel.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Bandkau, Bailey, Teich, Fox, Mayor Pro-Tem Eveleth, Councilperson Greenway, and Mayor Frederick.

NAYS: None.

### **COMMUNICATIONS**

Ron Schlaack, Planning Commission Member. Letter of resignation.  
Michigan Liquor Control Commission. Notice of transfer of ownership for license owned by Tanglewood Development Co.  
Richard C. Williams, Finance Director. March 2014 Revenue & Expenditure Report.  
Richard C. Williams, Finance Director. FY 2013-14 3<sup>rd</sup> Quarter Cash & Investment Report.  
Charles P. Rau, Building Official. April 2014 Building Department Report.  
Charles P. Rau, Building Official. April 2014 Code Violations Report.  
Kevin D. Lenkart, Public Safety Director. April 2014 Police Report.  
Kevin D. Lenkart, Public Safety Director. April 2014 Fire Report.  
Downtown Development Authority/Main Street. Minutes of April 2, 2014.  
Historical Commission. Minutes of April 14, 2014.

### **CITIZEN COMMENTS AND QUESTIONS**

Jim Williams, owner of 126 North Shiawassee Street, inquired about the proposed closing of a portion of Bradley Street as well as the status of the nearby alley. It was noted Bradley Street would be accessible from Shiawassee Street but not Curwood Castle Drive and the alley would remain as it is.

Tom Manke, business owner at 118 South Washington Street, asked if the City was proposing the closure of Curwood Castle Drive. It was indicated it was not.



Jeff Bowen, 517 Fletcher Street, inquired whether the Public Safety Department still conducts foot patrols in the downtown, whether the fence along the property line of his father's apartment complex would be maintained with the new development, and whether bid were sought for the audio equipment. It was noted the foot patrols continue, discussions on the fence will be held, and the City had previously sought quotes on the audio equipment but found the project cost prohibitive.

Jim Williams said he felt that if truck traffic was allowed on Bradley Street it would destroy the street and he asked why he was not notified by mail of the City proposal to modify the parking lot adjacent to his property. It was noted adjacent property owners are usually notified but were not in this case due to the extremely tight timelines required by the DIG grant.

Mike Cline, 621 Wright Avenue, thanked Mayor Pro-Tem Eveleth for voting no on the lease of tillable acreage. He noted that Corunna allows bow hunting within the city limits and said that if the City ever wanted to try out a bow hunt to see if it would work he would be happy to chair such an event.

Eddie Urban, 601 Glenwood Avenue, said he was looking forward to the new audio equipment for the Council Chamber. He also said he would be happy to help if the City decides to hold a bow hunting event.

Jim Morel, 996 Marguerite Drive, noted that if the Council was looking for other means of funding that maybe they should look to the enterprise funds.

Councilperson Greenway noted that the zoning of a portion of the property near the proposed Curwood Castle parking lot was B-4, not R-2.

Councilperson Fox said he would like more information on the City's long term debt prepared for the June 30<sup>th</sup> meeting.

Councilperson Bandkau indicated that he had been concerned about the low price for the tillable acreage leased when the item was originally brought to Council. He also noted that while he thought the purchase of video equipment would be a good idea he was not a fan of changing the budget at the last minute, especially if it meant cutting one item to pay for another. He said that if he does not have enough opportunity to read about a proposal before a vote is held he will vote no. And lastly, he noted that he would like to see the idea of hunting within the City limits explored further.

Motion by Mayor Pro-Tem Eveleth at 9:09 p.m. to adjourn to executive session after a brief recess.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Greenway, Bailey, Bandkau, Mayor Pro-Tem Eveleth, Councilpersons Teich, Fox, and Mayor Frederick.

NAYS: None.

**THE COUNCIL ENTERED EXECUTIVE SESSION AT 9:18 P.M.**

**THE COUNCIL RETURNED FROM EXECUTIVE SESSION AT 9:52 P.M.**

### **MINUTES APPROVAL**

Motion by Mayor Pro-Tem Eveleth to approve the Executive Session Minutes from the Meeting of December 16, 2013 as presented.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

**NEXT MEETING**

Monday, June 02, 2014

**BOARDS AND COMMISSIONS OPENINGS**

None.

**ADJOURNMENT**

Motion by Mayor Pro-Tem Eveleth for adjournment at 9:53 p.m.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

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Benjamin R. Frederick, Mayor

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Amy K. Kirkland, City Clerk

**ORDINANCE NO.**

**AMENDMENT TO DIVISION 2, CHAPTER 2, ADMINISTRATION  
OF THE CODE OF ORDINANCES OF THE CITY OF OWOSSO, MICHIGAN,  
HISTORICAL COMMISSION**

WHEREAS, the city of Owosso has previously adopted ordinances creating and governing a historical commission; and

WHEREAS, the city has changed since the adoption of the ordinances creating and governing the historical commission which necessitates the modification of Division 2.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS that Chapter 2, Administration, Article IV, Boards and Commissions, Division 2, Historical Commission, of the *Code of Ordinances of the City of Owosso, Michigan* be amended as follows:

SECTION 1. REPEAL AND ADDITIONS. That Chapter 2, Administration, Division 2, Historical Commission, of the *City of Owosso Code of Ordinances*, be amended by repealing and adding sections as follows (note: the amended document will appear as bolded):

**DIVISION 2. HISTORICAL COMMISSION**

**Sec. 2-226. Established.**

**Sec. 2-227. Purpose.**

**Sec. 2-228. Members; appointment, terms, etc.**

**Sec. 2-229. Reserved.**

**Sec. 2-230. General duties.**

**Sec. 2-231. Curwood Castle.**

**Sec. 2-232. Donations.**

**Sec. 2-233. Program sponsorship.**

**Sec. 2-234. Committees.**

**Secs. 2-235--2-239. Reserved.**

**Sec. 2-226. Established.**

**The Owosso Historical Commission for the city is hereby established.**

The following Sec. 2-227. Purpose shall be deleted in its entirety.

~~Sec. 2-227. Purpose.~~

~~The purpose of the historical commission shall be to recognize and preserve and bring public attention to the historical treasures of the city and to promote an historical interest in the arts. (Art shall include, but not restricted to, architecture, dance, drama, literature, music, painting and sculpture.)~~

The following shall be added as Sec. 2-227 Purpose.

**Sec. 2-227. Purpose.**

**The purpose of the historical commission shall be to recognize, preserve and bring public attention to the city's historical treasures.**

The following Sec. 2-228. Members; appointment, terms, etc. shall be deleted in its entirety.

~~Sec. 2-228. Members; appointment, terms, etc.~~

~~The members of the historical commission shall be appointed by the council. Membership shall consist of one (1) member from the council and eight (8) members at large appointed for three-year terms. Qualifications for the eight (8) members at large shall be the same as for the council. The terms of three (3) members at large shall expire as of December 31, 2013, and December 31, 2014, respectively, and the terms for the remaining two (2) at large members shall expire as of December 31, 2015. No member at large shall be appointed to the historical commission for more than two (2) successive terms unless one (1) year has elapsed after his or her second term expires.~~

The following shall be added as Sec. 2-228 Members; appointment, terms, etc.

The members of the historical commission shall be appointed by the city council. Membership shall consist of one (1) member from the council and eight (8) members at large appointed for three-year terms. No member at large shall be appointed to the historical commission for more than two (2) successive terms unless one (1) year has elapsed after his or her second term expires.

The following Sec. 2-229. Ex-officio members shall be deleted in its entirety.

~~Sec. 2-229. Ex-officio members.~~

~~Upon recommendation of the historical commission, the council may appoint ex officio members to the commission who do not have the qualifications for membership as required above. The ex-officio members so appointed shall not have a vote on the historical commission, but shall sit in on an advisory capacity.~~

The following Sec. 2-230. General duties shall be deleted in its entirety

~~Sec. 2-230. General duties:~~

~~The historical commission shall be responsible for the permanent perpetuation of the history of the city through such means as may be developed by the commission and approved by the council and to include, but not be limited to:~~

- ~~(1) Receipt, cataloging and preservation and security of articles of historic interest as determined by the commission.~~
- ~~(2) Displaying for the public of artifacts through cooperation with other organizations and the council.~~
- ~~(3) Encourage the preservation and perpetuation of historic architecture in the city, and particularly in such historic districts in the city as may be established from time to time in accordance with the principles set forth by the National Trust for Historic Preservation.~~

The following shall be added as Sec. 2-230 General duties.

**Sec. 2-230. General duties.**

**The historical commission shall be responsible for the permanent perpetuation of the city's history through means developed by the commission, to include, but not be limited to:**

- (1) Receipt, cataloging, preservation and security of articles of historic interest as determined by the commission.**
- (2) Displaying of artifacts for the public through cooperation with other organizations and the city council.**
- (3) Encouragement of the preservation and perpetuation of historic architecture in the city.**

The following Sec. 2-231. Curwood Castle shall be deleted in its entirety.

~~Sec. 2-231. Curwood Castle.~~

~~The historical commission shall be responsible for the permanent perpetuation and use of Curwood Castle and its adjoining park by such maintenance and operational programs and rules and regulations as may be proposed by the commission and approved by the council.~~

The following shall be added as Sec. 2-231 Curwood Castle.

**Sec. 2-231. Curwood Castle.**

**The historical commission shall be responsible for the permanent perpetuation and use of Curwood Castle and nearby historic buildings by such maintenance and operational programs and rules and regulations as may be proposed by the commission.**

The following Sec. 2-232. Donations shall be deleted in its entirety.

~~Sec. 2-232. Donations.~~

~~The historical commission shall be empowered to receive gifts and donations in the name of the city for the purposes of the commission, and shall have the sole right of determination of the use of such gifts and donations. An annual audit of gifts, donations, and disposition at a regular meeting thereof.~~

The following shall be added as Sec. 2-232 Donations.

**Sec. 2-232. Donations.**

**The historical commission shall be empowered to receive gifts and donations of money and personal property in the name of the city for the purposes of the commission and shall have the sole right to determine the use of such gifts and donations. Disposal of personal property shall be in accordance with Sec 2-347.**

The following Sec. 2-233. Program sponsorship shall be deleted in its entirety.

~~Sec. 2-233. Program sponsorship.~~

~~The historical commission shall sponsor programs for public appreciation of the arts.~~

The following shall be added as Sec. 2-233 Program sponsorship.

**Sec. 2-233. Program sponsorship.**

**The historical commission shall sponsor programs for public appreciation of the city's historical treasurers.**

The following Sec. 2-234. Committees shall be deleted in its entirety.

~~Sec. 2-234. Committees.~~

~~The historical commission shall be empowered to appoint such committees as may be found necessary to accomplish the purposes of this division. Qualifications of committee members shall be as by policy adopted by the commission and approved by the council.~~

The following shall be added as Sec. 2-234 Committees.

**The historical commission shall be empowered to appoint committees as necessary.  
Qualifications of committee members shall be as by policy adopted by the commission.**

Sections 235--239. Reserved

SECTION 4. SEVERABILITY. The various sections and provisions of this ordinance shall be deemed to be severable, and should any section or provision of this ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this ordinance as a whole or any section or provision of this ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 5. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 6. EFFECTIVE DATE. This amendment shall become effective July 23, 2014.

SECTION 7. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.



202 S. WATER • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 •

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# ***MEMORANDUM***

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DATE: May 22, 2014

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Change in City Ordinance 19-89(b)

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## **Recommendation:**

I recommend Council approve the attached resolution setting a public hearing for Jun 16<sup>th</sup>, 2014 to receive citizen comment regarding the proposal to change Owosso City Ordinance 19-89 (b).

## **Background:**

The current Owosso City Ordinance 19-89 (b) regarding curfew for minors says that minors (17) seventeen years of age may not be out in a public area between 12:00 midnight and 6:00 am. MCLA 722-752 defines a minor as being 16 years of age and under. The amended Owosso City Ordinance would make us consistent with Michigan State Law.

RESOLUTION NO. \_\_\_\_\_

**SETTING A PUBLIC HEARING FOR  
AN ORDINANCE AMENDING SECTION 19-89 (b)  
OF THE OWOSSO CITY CODE REGARDING  
CURFEWS FOR MINORS**

WHEREAS, the City of Owosso has an ordinance on its books prohibiting minors age 17 and under from loitering and congregating in public areas at unacceptable hours; and

WHEREAS, the State of Michigan defines minors as being 16 years of age and under; and

WHEREAS, this discrepancy should be remedied to avoid conflict and confusion.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS that Chapter 19, Offenses, Article V, Offenses against public peace, Section 19-89, Curfews for minors, be amended as follows:

SECTION 1. Section 19-89 (b) of the Owosso City Code is hereby amended to read:

**Sec. 19-89(b). Curfews for minors.**

No minor, ~~seventeen (17)~~ **sixteen (16)** years of age or under, shall loiter, idle or congregate on any public area, street, highway, alley or park between the hours of 12:00 midnight and 6:00 a.m. immediately following, except where the minor is accompanied by a parent or guardian, or an adult delegated by the parent or guardian to accompany the minor, or where the minor is upon an errand or other legitimate business directed by his parent or guardian.

SECTION 2. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. PUBLIC HEARING. A public hearing is set for Monday, June 16, 2014 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.





## OWOSSO PUBLIC SAFETY

Director of Public Safety  
**Kevin Lenkart**

202 S. Water St. Owosso, MI 48867 Phone (989) 725-0580 Fax (989) 725-0528

### MEMORANDUM

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

SUBJECT: Traffic Control Order 1315

DATE: May 20, 2014

Recommendation: Recommend approval for the above listed TCO. There is a lane shift for south bound traffic crossing M-21 (Main Street) that requires us to adjust the lanes to the east (towards Taco Bell) These spaces need to be eliminated due to the revised lane assignments for south-bound traffic.

Background:

Fiscal Impacts:

Document originated by: Cynthia Kriesel, Executive Secretary Owosso Public Safety

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.	DATE	TIME
1315	5/20/14	11:30 AM

REQUESTED BY  
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL  
Traffic Control – Elimination of four parking spaces on the east side of the 100 block North Park Street from Main Street north to the drive approach into Taco Bell.

LOCATION OF CONTROL  
100 block North Park Street from Main Street north to the drive approach into Taco Bell

APPROVED BY COUNCIL \_\_\_\_\_ 20 \_\_\_\_\_

REMARKS

## Kevin D. Lenkart

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**From:** Randy J. Chesney  
**Sent:** Monday, May 05, 2014 12:14 PM  
**To:** Kevin D. Lenkart; Mark A. Sedlak  
**Subject:** 100 Block North Park

Kevin,

Recent improvements on 100 Block South Park Street creates a situation where we need to make some parking changes on 100 Block N. Park Street. There is a lane shift for south bound traffic crossing M-21 (Main Street) that requires us to adjust the lanes to the east (towards Taco Bell). There exists 4-5 parking spaces on the east side of 100 Block N. Park Street, from Main Street north to the drive approach into Taco Bell (approximately 120'); these spaces need to be eliminated due to revised lane assignments for south-bound traffic. Please proceed at your earliest convenience (preferably before mid-June) with regulation change that will eliminate these parking spaces. The spaces north of the Taco bell driveway are OK and can remain unchanged. Please advise when the changes will appear at a future City Council meeting.

Please feel free to call me should you have any questions.

Randy



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ [WWW.CI.OWOSSO.MI.US](http://WWW.CI.OWOSSO.MI.US)

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DATE: May 29, 2014

TO: City council

FROM: Donald Crawford, city manager

SUBJECT: Amended resolution authorizing the purchase of custom couches for Curwood Castle from Melco Interiors of Owosso, Michigan

### RECOMMENDATION:

Approve amended resolution.

### BACKGROUND:

When resolution 27-2014 was prepared and acted upon by the city council the fourth paragraph stated "it is hereby authorized for payment of \$5,389.20 to be paid upon satisfactory completion of the project. When the purchase authorization was issued it was learned that an advance deposit of 50% of the cost, \$2,694.60 was need. The amended resolution authorizes the deposit.

### FISCAL IMPACTS:

Same as previously \$5,389.20 from the Owosso Historical Commission Historic Home Tour Fund.

**AMENDED RESOLUTION NO. 27-2014**

**RESOLUTION AUTHORIZING  
THE PURCHASE OF CUSTOM COUCHES FOR CURWOOD CASTLE  
FROM MELCO INTERIORS OF OWOSSO, MICHIGAN**

WHEREAS, the Owosso Historical Commission, a Charter Commission of the City of Owosso, has been charged with the responsibility of maintaining the historic buildings owned by the City, and of promoting the appreciation of architecture and history to the general public and citizens alike and collecting and displaying object of historical interest; and

WHEREAS, the Owosso Historical Commission has determined that Owosso's most iconic building is Curwood Castle, and that Curwood as an author and conservationist is largely unappreciated and undervalued; and

WHEREAS, the Owosso Historical Commission determined by vote to elevate Curwood Castle to a first rate museum by increasing interest both in the man Curwood and his body of works, and the historic building itself; and

WHEREAS, the Owosso Historical Commission approved by vote to refurbish the Castle according to existing photos of the Great Room with Curwood present; and

WHEREAS, the Owosso Historical Commission voted to earmark monies earned from the Owosso Historic Home Tour to recreate the atmosphere and setting of Curwood's time at his Castle, replicating the interior furnishings according to the existing photos; and

WHEREAS, Owosso Historical Commission the has selected for purchase custom-made sofas as some of the first items to be added to furnish the Castle; and

WHEREAS, the has Owosso Historical Commission selected local vendor Melco Interiors to perform this work based on historically related products they have produced or refurbished in the past.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, that:

FIRST: The Owosso City Council concurs with the Historical Commission that it is beneficial to preserve and promote the history of one of the City's foremost citizens and to increase tourism through careful additions to the collection of Curwood Castle.

SECOND: The Council hereby approves of the purchase of two custom sofas from Melco Interiors of Owosso for display in Curwood Castle.

THIRD: Expenses in the amount of \$5,389.20 shall be paid from the Owosso Historical Commission Historic Home Tour Fund.

**FOURTH: It is hereby authorized the payment of a \$2,694.60 deposit with the balance of \$2,964.60 to be paid upon satisfactory completion of the project.**

Passed 03-03-14



## **MEMORANDUM**

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DATE: May 28, 2014

TO: Owosso City Council

FROM: Mark A. Sedlak, Director of Public Services

SUBJECT: Change Order No. 1 – Engineering Services, DIG Parts 1&3

RECOMMENDATION: I find the cost reasonable and recommend approval of Change Order No. 1 to the contract with Fleis & Vandenbrink Engineering, Inc. for engineering services for the Downtown Infrastructure Grant Project Parts 1&3 in the amount of \$4,650.00.

BACKGROUND: On April 21, 2014, City Council awarded a contract to Fleis & Vandenbrink Engineering, Inc. in the amount of \$57,693.00 for professional engineering services in connection with improvements to the city parking facilities next to the Armory, Curwood Castle and Art Center buildings. City staff has since requested additional services of the consultant. Specifically, the city asked the consultant to prepare topographic mapping for the Armory work site and provide geotechnical investigation for the Curwood Castle parking lot. Fleiss & Vandenbrink Engineering, Inc. is willing to perform these additional design services at a cost of \$4,650.00.

FISCAL IMPACTS: Funds for this change order are available in account number 494-901-965.585-Contractual Services.

Document originated by: Mark A. Sedlak, Director of Public Services

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING CHANGE ORDER #1 TO THE CONTRACT WITH  
FLEIS & VANDENBRINK ENGINEERING, INC.  
FOR  
ENGINEERING SERVICES FOR DOWNTOWN INFRASTRUCTURE GRANT PROJECT  
PARTS 1&3**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Fleis & Vandenbrink Engineering Inc. on April 21, 2014 for Engineering Services for the Downtown Infrastructure Grant Project Parts 1&3; and

WHEREAS the city requests additional services of the consultant to analyze existing site conditions of the project site(s) and finds it necessary to perform additional work beyond the original contractual scope of services; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to amend the contract with Fleis & Vandenbrink Engineering Inc. for a cost to the City of Owosso of \$4,650.00.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Amendment #1 to the Contract between the City of Owosso, Michigan and Fleis & Vandenbrink, Inc.
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$57,693.00 to Fleis & Vandenbrink Engineering, Inc. upon successful completion of stated work. The above expenses shall be paid from the Contractual Services Fund, Account No. 494-901-965.585.

*I hereby certify that the foregoing document is a true and complete copy of a resolution passed by the Owosso City Council as a part of the Consent Agenda at the regular meeting of November 18, 2013.*

---

Amy K. Kirkland, City Clerk

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 2nd DAY OF JUNE, 2014.

AYES:  
NAYS:  
ABSTENTIONS:  
ABSENT:

CITY OF OWOSSO

ATTEST:

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Benjamin R. Frederick, Mayor

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Amy K. Kirkland, City Clerk



Mr. Randy Chesney, P.E.  
City of Owosso  
City Hall, 301 West Main Street  
Owosso, MI 48867

RE: 2014 Downtown Infrastructure Project, Part 1 and Part 3  
Change Order No. 1 Request

Dear Randy,

We are hereby submitting a change order request for your review and approval of the additional professional services requested by the City of Owosso related to Part 1 and Part 3 of the 2014 DIG Grant project. The additional items of work described below do not impact the project completion set forth in the original agreement.

**Item No. 1 Topographic Mapping from Survey (Part 3):**

This item of work includes creating a topographic base map from a previous survey provided by the City of Owosso. The generated AutoCAD file will be used as the base map for preparing the design documents for the Armory Parking Lot improvements.

The above stated additional professional services shall be completed for a lump sum fee of \$1,050.

Anticipated budget per 4/29/14 email:	\$1,200.00
Actual Expenses Incurred:	\$1,050.00

**Item No. 2 Geotechnical Investigation (Part 1):**

This item of work includes coordination, administration, and completion of a geotechnical investigation for the Curwood Castle parking lot and roadway improvements. Scope of work includes Six (6) 15' deep borings and five (5) 5' deep pavement cores, along with a written report. Five of the six borings are at locations where structures are believed to have once existed. Four of the cores are on Curwood Castle and the other is on Bradley Street. These cores will be used in the design of the Curwood Castle Drive street improvements described in Item No. 3 below. F&V will utilize Construction Testing Services as a subconsultant for the completion of the borings, cores, and report.

The above stated additional professional services shall be completed for a lump sum fee of \$3,600.

Sub Consultant Fee:	\$3,096.25
F&V Subcontract Administration Fee (10%):	\$309.63
Coordination and Project Management:	<u>\$194.12</u>
Total:	\$3,600.00

9475 Holly Road, Suite 201  
Grand Blanc, MI 48439  
P: 810.743.9120  
F: 810.743.1797  
www.fveng.com



**Item No. 3 Additional Street Improvements to Curwood Castle Drive (Part 1):**

This item of work includes additional surveying, design, bidding, and construction administration services for street improvements to the remainder of Curwood Castle Drive from W. Main Street to N. Shiawassee Street. These improvements are outside of the DIG project area. These improvements will be included in the contract bid documents but will be identified as non-participating items for DIG Grant funding. The proposed professional services fee budget for these additional services was included in the cost proposal attached to Addendum 2014-1.

The above stated additional professional services shall be completed for a lump sum fee of \$11,116, as outlined in our proposal for *Part 1 Curwood and Bradley Street Parking Lot (Additional Work)*.

**Summary:**

CHANGE IN CONTRACT PRICE:
Original Contract Price: <u>\$57,693.00</u>
Net Increase (Decrease) from previous Change Orders No. _____ to _____: <u>\$0.00</u>
Contract Price prior to this Change Order: <u>\$57,693.00</u>
Net increase (decrease) of this Change Order: <u>\$15,766.00</u>
Contract Price incorporating this Change Order: <u>\$73,459</u>

Please contact me if you have any questions or need additional information at this time. Thank you.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.



Geric L. Rose, P.E., P.S.  
Project Manager



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** May 29, 2014

**TO:** Mayor Frederick and the Owosso City Council

**FROM:** Amy K. Kirkland, City Clerk

**SUBJECT:** Change to Standard Lighting Contract

### RECOMMENDATION:

I recommend Council approval of the proposed change to the Standard Lighting Contract with Consumers Energy.

### BACKGROUND:

With further development of the Hopkins Lake area it became apparent additional lighting was required at the intersection of Hopkins Lake Drive and Palmer Avenue. Consumers Energy has forwarded the paperwork necessary to complete the change and it is presented to you now for your review.

### FISCAL IMPACTS:

As with all other street lights outside the downtown area, this light will be owned by Consumers Energy and the City will be responsible for its energy usage.

Document originated by: Amy K. Kirkland, City Clerk

**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT (COMPANY-OWNED)**

Consumers Energy Company is authorized as of 05/29/2014, by the City of Owosso, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Owosso, dated October 01, 2013.

☒ General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge as identified in Exhibit A.  
☐ General Unmetered Experimental Lighting Rate GU-XL as identified in Exhibit B.

Notification Number 1022057842

Construction Work Order Number N/A

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated October 01, 2013, shall remain in full force and effect.

CITY OF OWOSSO

By: \_\_\_\_\_  
Its

\_\_\_\_\_

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

## RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the ☒ City ☐ Village ☐ Township of Owasso, dated October 01, 2013, in accordance with the Authorization for Change in Standard Lighting Contract dated as of \_\_\_\_\_, heretofore submitted to and considered by this ☐ Commission ☒ Council ☐ Board; and

RESOLVED, further, that the City Clerk be and are authorized to execute such authorization for change on behalf of the ☒ City ☐ Village ☐ Township.

STATE OF MICHIGAN )  
 ) ss  
COUNTY OF SHIAWASSEE )

I, \_\_\_\_\_, Clerk of the ☒ City ☐ Village ☐ Township of Owosso do hereby  
certify that the foregoing resolution was duly adopted by the ☐ Commission ☒ Council ☐ Board of said  
municipality, at the meeting held on \_\_\_\_\_.

☒ City    ☐ Village    ☐ Township Clerk

Dated:

The site plan shows the intersection of Palmer St and Hopkins Lk Dr. A red arrow points to a specific location on Palmer St, labeled with a circled number 1. The area is divided into sections by street lines. Key features include:

- Palmer St**: Running vertically through the center.
- Hopkins Lk Dr**: Running diagonally from the bottom left towards the top right.
- City of Owosso**: Labeled in two areas, one above and one below the intersection.
- Proposed Solar Panel Installation**: Indicated by a green triangle labeled "8.5" and a blue circle labeled "5".
- Other Labels**: "14FG", "S 100", "1900", "4+NB", "4+SN", "180'", "150'", "130'", "3-3-3C", "1203 Δ10X", "1290 25", "277/480V", "1410", "50", "UG", "40", "40'".



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: June 2, 2014

TO: City Council

FROM: Mark A. Sedlak, Director of Public Services

SUBJECT: Change Order #1- Final for the 2014 South Park Street Improvement Project, Phase 1

### RECOMMENDATION:

It is recommended that City Council approve Change Order #1- Final for the 2014 South Park Street Improvement Project, Phase 1 in the amount of \$2,581.09, changing the original contract price from \$46,486.00 to \$49,067.09 and approve payment up to total contract price.

### BACKGROUND:

On February 18, 2014, Council awarded the 2014 South Park Street Improvement Project, Phase 1 bid to Perrin Construction Co., Inc. of Durand, MI in the amount of \$46,486.00. During the project, additional materials were needed to complete the project. The Change Order #1-Final amount of \$2,581.09 reflects additional materials and labor needed for the project for a total payment up to \$49,067.09.

### FISCAL IMPACTS:

Payment for the 2014 South Park Street Improvement Project, Phase 1 shall come from the proceeds of the 2010 General Obligation Unlimited Tax Bonds.

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 1-FINAL TO THE CONTRACT FOR  
2014 SOUTH PARK STREET IMPROVEMENT PROJECT, PHASE 1  
WITH PERRIN CONSTRUCTION COMPANY**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has approved a contract with Perrin Construction Co., Inc. on February 18, 2014 in the amount of \$46,486.00 for the 2014 South Park Street Improvement Project, Phase 1 ; and

WHEREAS, additional materials and labor were required to complete the project pursuant to Change Order #1-Final in the amount of \$2,581.09 (i.e. furnish and install pea stone in existing pit next to Lebowsky Center, drill holes in bottom of pit, furnish and install two layers of geotextile.), increasing the contract to \$49,067.09 ; and

WHEREAS, the work is now complete and eligible for payment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the contract with Perrin Construction Co. Inc., for a cost to the City of Owosso of \$2,581.09, increasing the original contract from \$46,486.00 to \$49,067.09.
- SECOND: The mayor and city clerk are instructed and authorized to approve Change Order #1-Final between the City of Owosso, Michigan and Perrin Construction Co., Inc. in the amount of \$49,067.09.
- THIRD: The above expenses shall be paid from the proceeds of the 2010 General Obligation Unlimited Tax Bonds.

**CITY OF OWOSSO  
CONTRACT CHANGE ORDER NO. 1**

Page 1 of 2

TO: Perrin Construction

Date: 5/5/2014

CONTRACT: 2014 SOUTH PARK STREET IMPROVEMENT

PROJECT NO.: \_\_\_\_\_

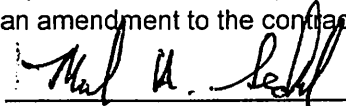
You are hereby requested to comply with the following changes from the contract plans and specifications:

1 Item No.	2 Description - Quantities, Units, Unit Prices, Completion Schedule, Etc.	3 Decrease Contract Price	4 Increase Contract Price
	Change in contract price due to this Change Order		
	Total Decrease	(\$2,683.46)	XXXXXXXXXXXX
	Total Increase	XXXXXXXXXXXX	\$5,264.54
	Difference between Co. 3 & 4		\$2,581.09
	Net <b>INCREASED</b> contract price		\$2,581.09

Original Contract Price:	\$ 46,486.00
Total Net Addition or Deduction by previous C.O. No.	\$ -
Total Amount of Contract Prior to this Change Order:	\$ 46,486.00
Net Addition or Deduction this Change Order No.: 1	\$2,581.09
Net Amount of Contract to date:	\$ 49,067.09

This time provided for completion in contract is (unchanged) (increased) (decreased) by 0 calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

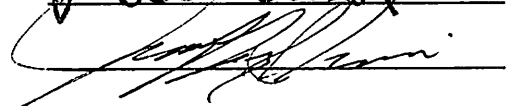
Recommended by:



Approved by:



Accepted by:





**CITY OF OWOSSO  
CONTRACT CHANGE ORDER NO. 1**

Page 2 of 2

**TO: Perrin Construction**

**Date:**

**5/5/2014**

**CONTRACT: 2014 SOUTH PARK STREET IMPROVEMENT**

**PROJECT NO.:**

You are hereby requested to comply with the following changes from the contract plans and specifications:

1 Item No.	2 Description of Changes - Quantities, Units, Unit Prices, Change in Completion Schedule, Etc.	3 Decrease Contract Price	4 Increase Contract Price
1	(-187.89 LFT of Sawcutting @ \$2.00/LFT)	(\$375.78)	
2	(+22.90 LFT of Deep Sawing @ \$3.20/LFT)		\$73.28
3	(- 43.31 SYD of Pavement Removal @ & \$7.50/SYD)	(\$324.83)	
4	(+ 33.88 SYD of Sidewalk Removal @ \$4.00/SYD)		\$135.52
5	No change in Catch Basin Filter		
6	(+8.70 LFT of Curb & Gutter, Concrete, Detail F-3 @ \$15.00/LFT)		\$130.50
7	(-9.50 SYD of Concrete Base Course, Non-reinforced, 6" @ \$31.50/SYD)	(\$299.88)	
8	(+ 447.93 SFT of Sidewalk 4" @ \$2.95/SFT)		\$1,321.39
9	(-83.92 SFT of Sidewalk 6" @ \$3.50/ SFT)	(\$293.72)	
10	(-0.85 TON of Cement @ \$150.00/TON)	(\$127.50)	
11	(-187.30 SFT of Sidewalk Ramp, ADA, Modified @ \$5.00/SFT)	(\$936.50)	
12	(-1.15 LFT of ADA Detectable Warning Surface @ \$35.00/LFT)	(\$40.25)	
13	(+108.10 Ton of Granular Base, Class II @ \$11.00/TON)		\$1,189.10
14	(+19.00 TON of Aggregate Base, LM, Modified @ \$50.00/TON)		\$950.00
15	(-3 EACH of Water Valve Adjustment @ \$95.00/EACH)	(\$285.00)	
16	No change in Stop Box Adjustment		
17	(+5.37 TON of Hand Patch @ \$175.00/TON)		\$939.75
18	No Change in Traffic Control		
	<b>Additional Work</b>		
	Furnish & install peastone in existing pit next to Lebowsky Center. Drill holes in bottom of pit. Furnish & install (2) layers of geotextile.		\$525.00



Mr. Randy Chesney, P.E.  
City of Owosso  
City Hall, 301 West Main Street  
Owosso, MI 48867

RE: 2014 Downtown Infrastructure Project, Part 1 and Part 3  
Change Order No. 1 Request

Dear Randy,

We are hereby submitting a change order request for your review and approval of the additional professional services requested by the City of Owosso related to Part 1 and Part 3 of the 2014 DIG Grant project. The additional items of work described below do not impact the project completion set forth in the original agreement.

**Item No. 1 Topographic Mapping from Survey (Part 3):**

This item of work includes creating a topographic base map from a previous survey provided by the City of Owosso. The generated AutoCAD file will be used as the base map for preparing the design documents for the Armory Parking Lot improvements.

The above stated additional professional services shall be completed for a lump sum fee of \$1,050.

Anticipated budget per 4/29/14 email:	\$1,200.00
Actual Expenses Incurred:	\$1,050.00

**Item No. 2 Geotechnical Investigation (Part 1):**

This item of work includes coordination, administration, and completion of a geotechnical investigation for the Curwood Castle parking lot and roadway improvements. Scope of work includes Six (6) 15' deep borings and five (5) 5' deep pavement cores, along with a written report. Five of the six borings are at locations where structures are believed to have once existed. Four of the cores are on Curwood Castle and the other is on Bradley Street. These cores will be used in the design of the Curwood Castle Drive street improvements described in Item No. 3 below. F&V will utilize Construction Testing Services as a subconsultant for the completion of the borings, cores, and report.

The above stated additional professional services shall be completed for a lump sum fee of \$3,600.

Sub Consultant Fee:	\$3,096.25
F&V Subcontract Administration Fee (10%):	\$309.63
Coordination and Project Management:	<u>\$194.12</u>
Total:	\$3,600.00

**Item No. 3 Additional Street Improvements to Curwood Castle Drive (Part 1):**

This item of work includes additional surveying, design, bidding, and construction administration services for street improvements to the remainder of Curwood Castle Drive from W. Main Street to N. Shiawassee Street. These improvements are outside of the DIG project area. These improvements will be included in the contract bid documents but will be identified as non-participating items for DIG Grant funding. The proposed professional services fee budget for these additional services was included in the cost proposal attached to Addendum 2014-1.

The above stated additional professional services shall be completed for a lump sum fee of \$11,116, as outlined in our proposal for *Part 1 Curwood and Bradley Street Parking Lot (Additional Work)*.

**Summary:**

CHANGE IN CONTRACT PRICE:
Original Contract Price: <u>\$57,693.00</u>
Net Increase (Decrease) from previous Change Orders No. _____ to _____: <u>\$0.00</u>
Contract Price prior to this Change Order: <u>\$57,693.00</u>
Net increase (decrease) of this Change Order: <u>\$15,766.00</u>
Contract Price incorporating this Change Order: <u>\$73,459</u>

Please contact me if you have any questions or need additional information at this time. Thank you.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.



Geric L. Rose, P.E., P.S.  
Project Manager



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: June 2, 2014  
TO: City Council  
FROM: Mark A. Sedlak, Director of Public Services  
SUBJECT: Pay Estimate #3-Final for the 2014 South Park Street Improvement Project, Phase 1

### RECOMMENDATION:

It is recommended that City Council approve Cost Estimate 3-Final in the amount of \$17,998.82 for work completed on the 2014 South Park Street Improvement Project, as amended by Change Order #1-Final, approved by Council June 2, 2014.

### BACKGROUND:

On February 18, 2014, Council awarded the 2014 South Park Street Improvement Project, Phase 1 bid to Perrin Construction Co., Inc. of Durand, MI in the amount of \$46,486.00. During the project, additional materials were needed to complete the project. The Change Order #1-Final amount of \$2,581.09 reflects additional materials and labor needed for the project for a total payment up to \$49,067.09.

Work on the project is now complete, an invoice has been submitted, and staff has confirmed the quantities listed. This payment of \$17,998.82 marks the final payment for the contract.

### FISCAL IMPACTS:

Payment for the 2014 South Park Street Improvement Project shall come from the proceeds of the 2010 General Obligation Unlimited Tax Bonds.

**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO PERRIN CONSTRUCTION CO. INC.,  
FOR WORK COMPLETED ON THE  
2014 SOUTH PARK STREET IMPROVEMENT PROJECT, PHASE 1  
AS AMENDED BY CHANGE ORDER #1-FINAL**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has approved a contract with Perrin Construction Co., Inc. for the 2014 South Park Street Improvement Project, Phase 1 and found it necessary and beneficial to amend the original contract as detailed in Change Order #1-Final; and

WHEREAS, the work is complete and is now eligible for payment; and

WHEREAS, the City project manager recommends Pay Estimate #3-Final in the amount of \$17,998.82 for work completed through April 21, 2014, as agreed to by Perrin Construction Co., Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the contract with Perrin Construction Co. Inc., for work completed on the 2014 South Park Street Improvement Project, Phase 1, as amended by Change Order #1-Final.
- SECOND: The accounts payable department is authorized to submit payment to Perrin Construction Co., Inc. in the amount of \$17,998.82 as detailed on the attached Payment Estimate #3-Final as authorized by Council on June 2, 2014.
- THIRD: The above expenses shall be paid from 2010 General Obligation Unlimited Tax Bonds

**PERIODIC COST ESTIMATE  
CITY OF OWOSSO  
301 W. MAIN  
OWOSSO, MI 48867**

Page 1 of 2 Pages

1. Estimate No.:

3 FINAL

4. Date Prepared

5/5/2014

5. Period Ending

4/21/2014

2. Sponsor's Name

CITY OF OWOSSO

3. Sponsor's Address

301 W. MAIN

OWOSSO, MI 48867

6. Project No.

7. Name of Project

2014 SOUTH PARK STREET IMPROVEMENTS

8. Location of Project:

100 Block of South Park Street

9. State:

Michigan

10. Name of Contractor

Perrin Construction

11. Address of Contractor

8888 Lansing Highway  
Durand, MI 48429

12. Work Performed Under:

Lump Sum Contract: ☐

Unit Price Contract: ☒

Force Account: ☐

13. Description of Work

Sidewalk with Curb & Gutter

14. Sponsor's Contract No.

15. Original Estimated Cost this  
Contract or Force Account

\$46,486.00

16. Completion Time:

17. Percent Physical Completion

18. Dates

a. Notice to  
Proceed

b. Work to Commence

c. Completion  
Date

d. Est. or Actual  
Completion

106%

19. No of Days Contractor is

a. Ahead

b. In Arrears

20  
Item  
No.

21. Description of Item

22. LATEST REVISED DETAILED ESTIMATE

a.  
Quantity

b.  
Unit

c.  
Unit  
Price

d.  
Amount

23. WORK PERFORMED TO DATE

a.  
Quantity

b.  
Amount

c.  
%

1	Sawcutting	350	LFT	\$ 2.00	\$ 700.00	162.11	\$ 324.22	46%
2	Deep Sawing	565	LFT	\$ 3.20	\$ 1,808.00	587.9	\$ 1,881.28	104%
3	Pavement Removal	360	SYD	\$ 7.50	\$ 2,700.00	316.69	\$ 2,375.18	88%
4	Sidewalk Removal	580	SYD	\$ 4.00	\$ 2,320.00	613.88	\$ 2,455.52	106%
5	Catch Basin Filter	2	EACH	\$ 125.00	\$ 250.00	2	\$ 250.00	100%
6	Curb & Gutter, Concrete, F-3	555	LFT	\$ 15.00	\$ 8,325.00	563.7	\$ 8,455.50	102%
7	Concrete Base Course, Non-reinforced, 6"	62	SYD	\$ 31.50	\$ 1,953.00	52.48	\$ 1,653.12	85%
8	Sidewalk 4"	5400	SFT	\$ 2.95	\$ 15,930.00	5847.93	\$ 17,251.39	108%
9	Sidewalk 6"	660	SFT	\$ 3.50	\$ 2,310.00	576.08	\$ 2,016.28	87%
10	Cement	2	TON	\$ 150.00	\$ 300.00	1.15	\$ 172.50	58%
11	Sidewalk Ramp, ADA, Modified	370	SFT	\$ 5.00	\$ 1,850.00	182.7	\$ 913.50	49%

**24. CERTIFICATION OF CONTRACTOR**

I hereby certify that the work performed and materials supplied to date, as shown on this periodic cost estimate, represent the actual value of accomplishment under the terms of this contract in conformity with approved plans and specification; that the quantities shown were properly determined and are correct; and that there has been full compliance with all labor provisions included in the contract identified above.

5/20/14  
Date

Perrin Const. Co.  
Name of Contractor

BY:

Signature Title

**25. ACKNOWLEDGMENT AND CONCURRENCE OF PROJECT ENGINEER**

have examined this periodic cost estimate and concur in the certificate of the contractor.

5-13-14  
Date

Signature, Director of Public Services

# PERIODIC COST ESTIMATE

Page 2 of 2 Pages

CITY OF OWOSSO

301 W. MAIN

OWOSSO, MI 48867

1. Estimate No.:

3 FINAL

Items and Column are numbered to correspond to those on Page 1 of this form.

6. Project No.

7. Name of Project

2014 SOUTH PARK STREET IMPROVEMENTS

8. Location of Project: N. Chipman, S. Chipman, Grace,  
100 Block of South Park Street

14. Sponsor's Contract No.

20  
Item  
No.

21. Description of Item

22. LATEST REVISED DETAILED ESTIMATE

23. WORK PERFORMED TO DATE

a.  
Quantity

b.  
Unit

c.  
Unit  
Price

d.  
Amount

a.  
Quantity

b.  
Amount

c.  
%

12 ADA Detectable Warning Surface

25

LFT

\$

35.00

\$

875.00

23.85

\$

834.75

95%

13 Granular Material, Class II

120

TON

\$

11.00

\$

1,320.00

228.1

\$

2,509.10

190%

14 Aggregate Base, LM, Modified

9

TON

\$

50.00

\$

450.00

28

\$

1,400.00

311%

15 Water Valve Adjustment

3

EACH

\$

95.00

\$

285.00

0

\$

-

0%

16 Stop Box Adjustment

2

EACH

\$

80.00

\$

160.00

2

\$

160.00

100%

17 Hand Patch

20

TON

\$

175.00

\$

3,500.00

25.37

\$

4,439.75

127%

18 Traffic Control

1

L S

\$

1,450.00

\$

1,450.00

1

\$

1,450.00

100%

## ADDITIONAL WORK

Furnish & Install peastone in existing pit next to Lebowsky  
Center. Drill holes in bottom of pit. Furnish & install (2)  
layers of geotextile.

\$525.00

TOTAL

\$ 49,067.09

LEE RETAINAGE

\$ -

SUB TOTAL

\$ 49,067.09

LESS PREVIOUS PAYMENT

\$ 31,068.27

TOTAL DUE

\$ 17,998.82



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: June 2, 2014  
TO: City Council  
FROM: Mark A. Sedlak, Director of Public Services  
SUBJECT: Front End Loaders – Contract Adjustment

### RECOMMENDATION:

Staff recommends Council adjust the contract with AIS Construction Equipment Corporation for the purchase of two new John Deere Loaders, bringing the total contract to \$282,558.00 to reflect the fact the City will no longer be trading in the current loaders but will be selling them on the open market.

### BACKGROUND:

On February 3, 2014, Council approved a contract with AIS Construction Equipment Corporation for the purchase of two new John Deere Loaders at a price of \$141,729.00 each, for a total of \$282,558.00, minus the trade in value of \$32,000 each for two used John Deere Loaders making the price for the new loaders \$109,279.00 for a total of \$218,558.00. The city decided to sell the used loaders on the open market through the MITN System. In light of this the original contract with AIS Construction Equipment must be adjusted to reflect the lack of a trade in, increasing the contract amount to \$282,558.00.

### FISCAL IMPACTS:

These loaders are being paid for through the Revolving Equipment Fund.



**RESOLUTION NO.  
AMENDING RESOLUTION NO. 10-2014**

**RESOLUTION AUTHORIZING AN ADJUSTMENT TO THE CONTRACT  
WITH AIS CONSTRUCTION EQUIPMENT CORPORATION FOR THE PURCHASE  
OF TWO NEW JOHN DEERE LOADERS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved the purchase of two new John Deere loaders for a total of \$218,558.00 from AIS Construction Equipment Corporation on February 3, 2014; and

WHEREAS, this contract price reflected a trade in value of \$64,000.00 for two used loaders; and

WHEREAS, the City of Owosso decided to use the MITN online auction service to sell the two used loaders, in an effort to secure a higher price for the equipment; and

WHEREAS, the original contract with AIS Construction Equipment Corporation must be amended to reflect the adjusted purchase price without credit for trade in equipment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to adjust the contract with AIS Construction Equipment Corporation for the purchase of two new John Deere loaders to \$282,558.00, removing the trade in credit of \$64,000.
- SECOND: The mayor and city clerk are instructed and authorized to execute appropriate documents to complete the adjustment.
- THIRD: The Accounts Payable Department is hereby authorized to adjust the Purchase Order for payment to AIS Construction Equipment Corporation in an amount not to exceed \$282,558.00 upon satisfactory receipt of the named equipment.



## MEMORANDUM

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DATE: June 3, 2014  
TO: Owosso City Council  
FROM: Marlene M. Jungnitsch, Bid Coordinator  
SUBJECT: Sale of two (2) Used John Deere Front End Wheel Loaders

### RECOMMENDATION:

Council approve the sale of used equipment to Joe Nolan of Nolan's Farm Equipment, Inc., 420 Davis Lake Rd., Lapeer, MI 48446 as follows:

One (1) 1999 John Deere Front End Loader - #DW544HX573608	\$20,000.00
One (1) 1999 John Deere Front End Loader - #DW544HX753592	38,600.00
TOTAL DUE	\$58,600.00

### BACKGROUND:

In early February the Council approved the purchase of two new John Deere loaders. This contract included a credit of \$64,000 for the trade in of two used John Deere loaders currently owned by the City. Subsequent to approval of the contract staff made the decision to place the used loaders up for sale on the MITN Surplus Auction System to see if a better price could be obtained. Results of the bidding were positive, with the high bid coming in at \$75,500 for the pair. The two loaders were originally purchased by Nolan Farm Equipment, Inc. However, during this time one loader encountered severe mechanical difficulties and Nolan Farm Equipment Inc., agreed to a reduced price of \$20,000 for the damaged loader, making the total purchase price for the two used loaders \$58,600.00. Adjustment to the original contract for the purchase of new loaders will be required as well as approval of the sale of the used loaders to the winning bidder.

### FISCAL IMPACTS:

The city is responsible for payment to MITN at 5% of the bid price for use of the system.

Document Originated by: Marlene Jungnitsch, Executive Secretary

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTS  
FOR THE SALE OF TWO (2) USED JOHN DEERE FRONT END LOADERS  
TO NOLAN'S FARM EQUIPMENT, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has established a purchasing cycle to maintain a healthy work vehicle fleet; and

WHEREAS, as part of this purchasing cycle older vehicles are retired and sold to the highest bidder; and

WHEREAS, the City of Owosso used the MITN online auction service to sell this equipment at a processing fee of 5% of the bid; and

WHEREAS, a bid solicitation for said used equipment was advertised and responsive bids were received from Joe Nolan of Nolan's Farm Equipment, Inc. in the amount of \$75,500.00; and

WHEREAS, subsequent to the bid one of the loaders suffered severe mechanical problems, and Nolan's Farm Equipment, Inc. negotiated a reduced bid of \$58,600.00 as follows:

\$20,000.00 for one (1) 1999 John Deere Front End Loader, #DW544HX573608

\$38,600.00 for one (1) 1999 John Deere Front End Loader, #DW544HX573592

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to sell the named equipment to the high bidder as detailed above.
- SECOND: The mayor and city clerk are instructed and authorized to execute appropriate documents to complete the sale of these items.



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ [WWW.CI.OWOSSO.MI.US](http://WWW.CI.OWOSSO.MI.US)

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**DATE:** May 29, 2014

**TO:** Owosso City Council

**FROM:** Information Technology

**SUBJECT:** Purchase Authorization for File Server

### **RECOMMENDATION:**

Staff recommends the purchase of an HP ProLiant DL360p Gen8 rack mountable file server with three 600 GB hard drives for the Information Technology department in the amount of \$8,035.50 through a National Joint Powers Alliance contract with CDW-G.

### **BACKGROUND:**

The new file server will replace a unit that has been in service since 2003. The upgrade will operate with VMware software that provides a virtual environment providing more efficient allocation of computing resources.

### **FISCAL IMPACTS:**

The purchase is a budgeted item in the Information Technology department, account number 101-258-978000.

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING PURCHASE OF A NEW FILE SERVER  
FROM CDW-G**

WHEREAS, the City of Owosso, Shiawassee County, Michigan finds it necessary and advisable to purchase a rack mountable file server for the Information Technology department; and

WHEREAS, the City of Owosso, technical staff have determined the best possible price meeting the city's specifications for the file server would be to purchase through the National Joint Powers Alliance; and

WHEREAS, city ordinance section 2-345(3) provides for an exception to competitive bidding when the best interest of the city would be served by jointly purchasing with another governmental unit; and

WHEREAS, this purchase is a budgeted item in the Information Technology department, account number 101-258-978000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase an HP ProLiant DL360p Gen8 rack mountable file server from the National Joint Powers Alliance contract with CDW-G for a cost not to exceed \$8,035.50
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached,
- THIRD: The above expenses are hereby authorized to be paid from the General Fund, account number 101-258-978000 upon delivery and departmental verification of contract compliance.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** May 29, 2014

**TO:** Mayor Frederick and the Owosso City Council

**FROM:** Owosso Historical Commission

**SUBJECT:** Approval to refinish the floors of Curwood Castle

### RECOMMENDATION:

The Owosso Historical Commission recommends waiver of competitive bidding requirements and approval to refinish the wood floors of Curwood Castle.

### BACKGROUND:

In March of 2013, the Owosso Historical Commission began the process of accepting estimates for the purpose of having the floors and steps of the Curwood Castle main room and turret levels repaired and refinished. In April of that same year, Richard Martin, of Accent Hardwood Floors, submitted a bid which included conditions the OHC found favorable and voted to accept this bid, using monies raised from the 2013 Historical Home Tour. In the ensuing months, other needs arose and by way of a vote, those Home Tour monies were diverted to meet those concerns.

As the OHC budget contains the necessary funds to refinish the floors in our current Curwood Castle/Buildings and Grounds account, and as Dick Martin has resubmitted his estimate as of May, 2014, the Owosso Historical Commission has voted to have Dick Martin complete this work. At this time we ask that the Owosso City Council waive the bid process for this work and that Dick Martin be permitted to proceed with this work.

Any questions should be directed to Mitchell Speers, Historical Facilities Project Director at 723-2155 or [owossohistoricalcommission@gmail.com](mailto:owossohistoricalcommission@gmail.com).

### FISCAL IMPACTS:

The amount of money needed from the OHC budget will be \$7831.60.

Document originated by: Mitchell Speers, Director of Historic Properties

**RESOLUTION NO.**

**AUTHORIZING THE WAVIER OF THE BID PROCESS AND APPROVAL OF A CONTRACT WITH  
ACCENT HARDWOOD FLOORS, INC.,  
FOR REPAIR AND REFINISHING OF THE WOOD FLOORS AND STEPS OF  
CURWOOD CASTLE**

WHEREAS, the Owosso Historical Commission, a Charter Commission of the City of Owosso, has been charged with the responsibility of maintaining the historic buildings owned by the City, and of promoting the appreciation of architecture and history to the general public and citizens alike and collecting and displaying objects of historical interest; and

WHEREAS, the Owosso Historical Commission has determined that Owosso's most iconic building is Curwood Castle; and

WHEREAS, the Owosso Historical Commission is determined to elevate Curwood Castle to a first rate museum by increasing interest both in the man Curwood and his body of works, and the historic building itself; and

WHEREAS, the Owosso Historical Commission determined by vote to have Dick Martin, of Accent Hardwood Floors, Inc. repair and refinish the wood flooring and steps of Curwood Castle; and

WHEREAS, there are sufficient funds in the current budget of the Owosso Historical Commission's Curwood Castle/Buildings and Grounds account for such work.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, that:

- FIRST: the City of Owosso determines it beneficial to preserve and promote the history of one of its foremost citizens and to increase tourism through the careful restoration of Curwood Castle.
- SECOND: that the competitive bid process be waived and that a contract be awarded to Dick Martin, of Accent Hardwood Floors, Inc. for repair and refinishing of the wood floors and steps of Curwood Castle in the amount of \$7,831.60.
- THIRD: the Accounts Payable department is authorized to issue payment up to the amount of \$7,831.60, per the terms of the attached Estimate.
- FOURTH: funds for said work shall be paid from the Owosso Historical Commission/Curwood Castle Buildings and Grounds.

# ACCENT HARDWOOD FLOORS

6735 Divine Hwy  
Portland, MI 48875

## Estimate

Date	Estimate #
5/27/2014	529

<b>Name / Address</b>
Curwood Castle Loraine Weckwert 224 Curwood Castle Dr. Owosso, Mi 48867

<b>Project</b>
----------------

Item	Description	Qty	Cost	Total
other	Starting with 3rd floor stairway and radiator one of the water lines for the radiator at the third floor runs underneath it. It needs to be removed so I can sand under the radiator, I have no sander thin enough to get between the water line and the floor. This particular spot will be at eye level while going up and down that stairway. This area will be visible due to am and PM sunshine, it needs to be pretty.			
Floor Repair	Repair wood floor at north eastern end of third floor radiator, the material is 1/4 sawn red oak. Change 3 damaged boards at top of stairs. Repair small hole on opposite side from stairs on the 3rd floor	1	175.00	175.00
Shoe	Furnish/ stain/finish and install 1/2" X 3/4" shoe on 3rd floor	40	2.50	100.00
Sd/stn/finish	Sand/Stain and Finish 3rd floor one 1/2 at a time due to large display case	182	3.80	691.60
Sd/stn/finish	Staircase going to 3rd floor/ sand/stain/finish treads and risers/also apron boards	1	750.00	750.00
Sd/stn/finish	2nd floor of tower	148	3.50	518.00
Sd/stn/finish	Staircase going to 2nd floor/ sand/stain/finish treads and risers/also apron boards	1	750.00	750.00
Sd/stn/finish	Staircase going from basement to Mitch's office/ sand/stain/finish treads and risers/also apron boards	1	650.00	650.00
Sd/stn/finish	1st floor of tower/ sand/stain/finish	160	3.50	560.00
Sd/stn/finish	Sand/Stain and Finish steps going to closet in great room as well as closet	1	265.00	265.00
Sd/stn/finish	Sand/Stain and Finish west staircase coming from foyer to great room/also apron boards	1	903.00	903.00
Floor Repair	Remove and reinstall or replace top step boards and riser to align and tighten board gaps	1	250.00	250.00
Sd/stn/finish	Sand/Stain and Finish great room and bath	634	3.50	2,219.00
		<b>Total</b>		

Accent Hardwood Floors will only use quality materials. Signature required for work to commence along with a 50% deposit. net balance due and payable upon job completion. Any balance due past 30 days is subject to a service fee of 1.5% per month (18% annually). Any legal fees involved to collect balance due will be client responsibility.

<b>Phone #</b>
517-202-9046

Signature \_\_\_\_\_



# ACCENT HARDWOOD FLOORS

6735 Divine Hwy  
Portland, MI 48875

## Estimate

Date	Estimate #
5/27/2014	529

<b>Name / Address</b>
Curwood Castle Loraine Weckwert 224 Curwood Castle Dr. Owosso, Mi 48867

<b>Project</b>
----------------

Item	Description	Qty	Cost	Total
other	I'm suggesting a two component commercial water based polyurethane satin sheen. This finish will be tougher than oil based polyurethane. The staircases will be a lot of hand work and with that in mind I am assuming the job could take as long as two weeks to complete. If you have comments or questions feel free to contact me, Dick Martin @ 517- 202-9046		0.00	0.00
			<b>Total</b>	\$7,831.60

Accent Hardwood Floors will only use quality materials. Signature required for work to commence along with a 50% deposit. net balance due and payable upon job completion. Any balance due past 30 days is subject to a service fee of 1.5% per month (18% annually). Any legal fees involved to collect balance due will be client responsibility.

<b>Phone #</b>
517-202-9046

Signature \_\_\_\_\_

May 20, 2014

Mr. Don Crawford  
Manager,  
City of Owosso  
301 W. Main St.  
Owosso, MI 48867

Dear Mr. Crawford:

The SATA Board of Directors has made its final FY2014 budget revision and I have excellent news! The City of Owosso's share of the SATA budget for the fiscal year ending September 30, 2014 is \$65,434.36. This is \$13,203.63 less than your Council committed to a year ago, a 17% reduction!

This savings to Owosso taxpayers has been made possible by the combination of a one-time increase of state grant funding plus our very successful campaign to seek local advertising revenue and our continued efforts to keep our expenses as low as possible.

Please refer to the attached invoice. In order to comply with our auditors' requirements, we ask that this amount be forwarded to us no later than August 1, 2014. Of course any payment made sooner than that will be gladly accepted.

Another letter requesting a local funding commitment for the 2015 fiscal year will be sent next week. We ask that your Council respond to that letter also by August 1<sup>st</sup>.

SATA is appreciative of the support shown by the City of Owosso for SATA and its mission to provide safe, reliable and affordable transportation to those citizens who need it.

Please feel free to contact me with any questions or concerns.

Sincerely,



Lawrence S. Alpert,  
Executive Director

cc: Amy Kirkland

# SHIAWASSEE AREA TRANSPORTATION AGENCY

180 NORTH DELANEY ROAD, OWOSSO, MICHIGAN 48867  
(989) 729-2687

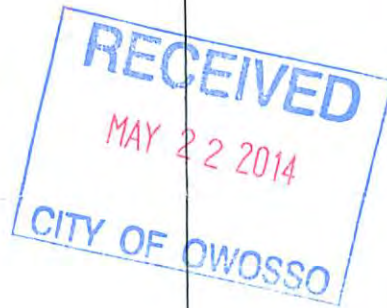
INVOICE #	S000976
INVOICE DATE	05/19/2014
CUSTOMER PO#	
VENDOR #	

## INVOICE

TO: Don Crawford  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

REMIT TO:  
SHIAWASSEE AREA TRANSPORTATION AGENCY  
180 NORTH DELANEY ROAD  
OWOSSO, MICHIGAN 48867

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1.000	Local funding for FY2014 (October 1, 2013-September 30, 2014)	65,434.36	65,434.36
1.000	Payment due by August 1, 2014	0.00	
1.000	This amount is \$13,203.63 LESS than the original amount of your commitment one year ago, a 17% REDUCTION!	0.00	



### NOTICES

- 1) All invoices are due 30 days from the invoice date
- 2) There is a 1 1/2% late fee per month on outstanding balances
- 3) We do not send regular or monthly invoice statements out unless explicitly requested
- 4) Please include this invoice number on your payment
- 5) If you have \*ANY\* question regarding this bill, please feel free to contact us at (989)729-2687

**TOTAL**

**\$65,434.36**

## RESOLUTION NO.

### GENERAL APPROPRIATIONS RESOLUTION - 2014-15

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2014 and held a public hearing on May 5, 2014; and

WHEREAS, it is the intent of the City Council to levy ad valorem and specific property taxes for general operating purposes of the City; for payment of principal and interest on voted indebtedness; and for special voted millage to support public transportation, based on the budget summary for fiscal year 2014-15 attached hereto and made part hereof; and

WHEREAS, the general property tax laws, specifically, MCL 211.34(d) provide for a compound millage reduction calculation applied to the City Charter maximum authorized operating millage rate of fifteen mills per thousand of taxable value; and

WHEREAS, this millage reduction commonly known as the Headlee rollback results in a maximum operating millage rate of 13.0370 for which the City is authorized to levy; and

WHEREAS, the Garbage Disposal Plants Act, MCL 123.261, allow for the City to levy up to three mills on all taxable property to provide for the collection and disposal of certain solid wastes; and

WHEREAS, it has been determined that a levy of one mill per \$1,000 of taxable value is required to operate a solid waste recycling program; and

WHEREAS, the voters approved, by a majority, in an election held on August 7, 2012, a millage, not to exceed .3333 mills per \$1,000 of taxable value to support public transportation; and

WHEREAS, the board of the Shiawassee Area Transportation Authority have requested funding from the City equating to a millage of .2634 mills per thousand of taxable value for which the City is authorized to levy; and

WHEREAS, it has been determined that a millage rate of .2728 mills per thousand of taxable value is required for the annual debt service on unlimited tax general obligations bonds;

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2014 shall be the rate of 14.5732 per \$1,000 of taxable value of the 2014 assessment roll as approved by the Board of Review; and

The total levy shall be composed of the constituent rates for purposes and with revenue yields described as follows:

GENERAL OPERATING	13.0370	\$3,122,191
GARBAGE DISPOSAL	1.0000	\$239,486
DEBT SERVICE	.2728	\$65,332
SATA	<u>.2634</u>	<u>\$65,435</u>
	14.5732	\$3,492,444

## RESOLUTION NO. 65-2014

### GENERAL APPROPRIATIONS RESOLUTION - 2014-15

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WHEREAS, the board of the Shiawassee Area Transportation Authority have requested funding from the City equating to a millage of .3333 mills per thousand of taxable value for which the City is authorized to levy; and

WHEREAS, it has been determined that a millage rate of .2728 mills per thousand of taxable value is required for the annual debt service on unlimited tax general obligations bonds.

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2014 shall be the rate of 14.6431 per \$1,000 of taxable value of the 2014 assessment roll as approved by the Board of Review; and

The total levy shall be composed of the constituent rates for purposes and with revenue yields described as follows:

GENERAL OPERATING	13.0370	\$3,122,191
GARBAGE DISPOSAL	1.0000	\$239,486
DEBT SERVICE	.2728	\$65,332
SATA	<u>.3333</u>	<u>\$79,821</u>
	14.6431	\$3,506,830



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** May 29, 2014

**TO:** Mayor Frederick and the Owosso City Council

**FROM:** Donald Crawford, city manager

**SUBJECT:** Property sale discussion for the potential sale of city-owned property at 1120-70 Juniper Street

**RECOMMENDATION:** The city council should study this proposal and decide whether it is advisable to sell any land outside Phase I at this time, and if the decision is yes, whether to sell parcel, whether the city should pursue the plan for Phase II at this time, and a number of related issues.

**BACKGROUND:** In 2002 the city of Owosso acquired land and prepared a plan for a development known as Osburn Lakes. Phase I was platted and became a platted subdivision with a master deed establishing a condominium project. Nothing has happened with the proposed Phase II.

The city has received a proposal from Leonard and Laura Birchmeier to purchase a parcel of land in Phase II consisting of three proposed lots designated as n, o and p which would measure 239 feet in length (north to south) and 125 feet in depth (west to east). The parcel would front on a small portion of the completed Juniper Street and Juniper Street extended. Water and sewer service is available to the parcel.

The purchase offer is \$20,000. The following covenants would be placed on the parcel:

1. Minimum size of dwelling unit shall be 1,300 square feet of living space which excludes basements, garages and porches.
2. The dwelling shall have an attached two car to four car garage.
3. Accessory structures may not exceed 300 square feet and shall not exceed 15 feet in height.
4. The property shall not be subdivided.
5. The property owner shall be responsible for extending water and sewer service to the dwelling from existing city owned lines. Septic tanks are not permitted.
6. All provisions of the city of Owosso ordinances including, zoning and building codes ordinance shall apply.

The city would not extend Juniper Street or any utility lines and not be required to do so in the future at the city's expense.

**FISCAL IMPACTS:** The fiscal impacts are rather vague. The analysis made of the property according to the land sale policy places a value of \$\_\_\_\_\_. This value assumes that streets and utilities are provided. Based upon an engineer's estimate the cost of extending Juniper Street would be \$200.00 a foot at 2014 prices. The construction of a dwelling would generate property taxes.







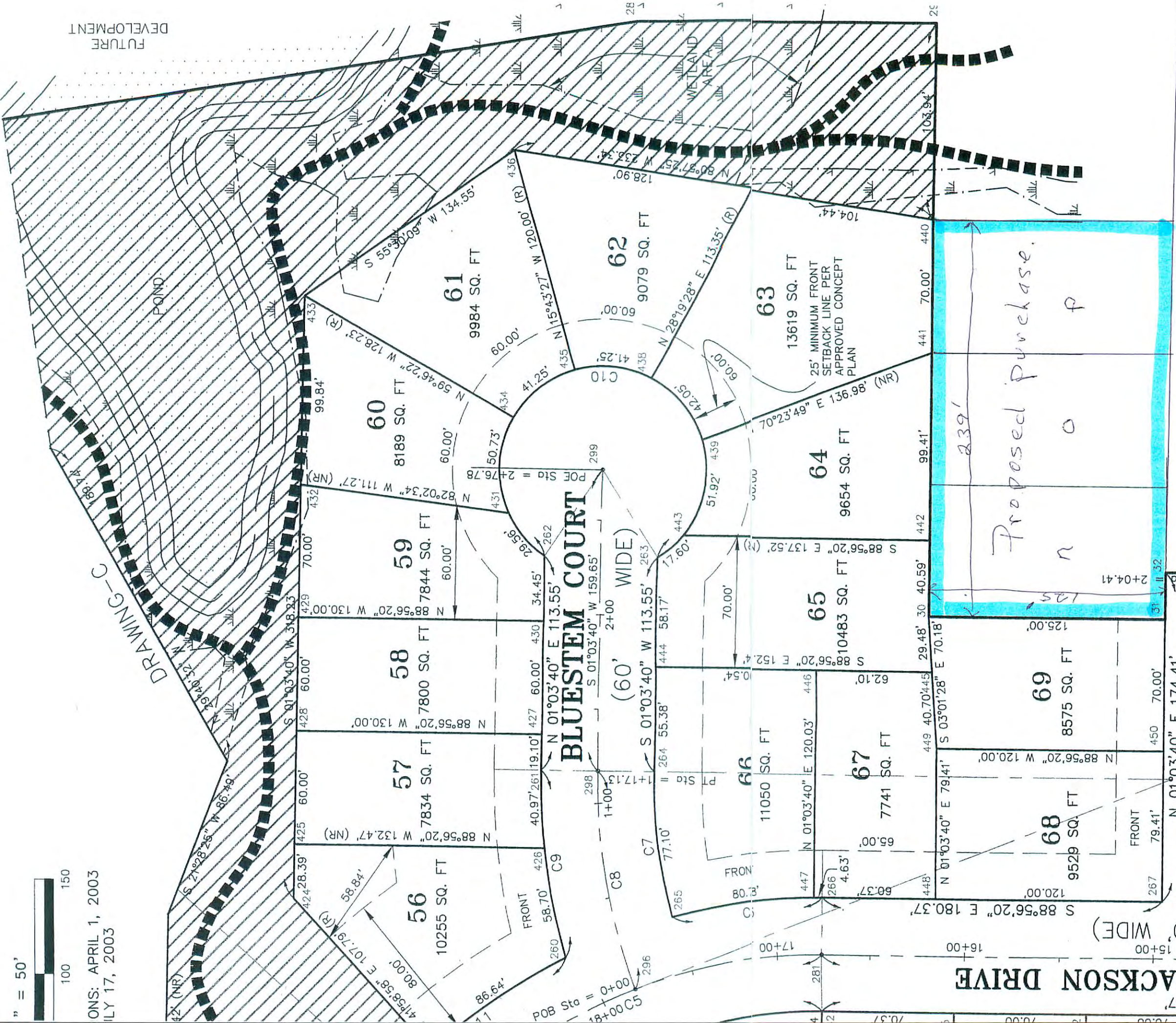




" = 50'

100 150

ONS: APRIL 1, 2003  
ILY 17, 2003



JUNIPER STREET

(60' WIDE)

FUTURE DEVELOPMENT



DRAWING-A