

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF AUGUST 7, 2017
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: PAULA TEMPLE

PLEDGE OF ALLEGIANCE: BAKER COLLEGE NURSING STUDENTS JESSICA AND OLIVIA

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, Daniel A. Law, and Robert J. Teich, Jr.

ABSENT: Councilmember Daniel A. Law.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Fox and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 17, 2017

Motion by Councilmember Fox to approve the Minutes of the Regular Meeting of July 17, 2017 as presented.

Motion supported by Councilmember Greenway and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Paula Temple, 533 Ament Street offered a public apology to Mayor Eveleth regarding her Letter to the Editor on the adoption of the Alcoholic Liquor Ordinance. Mayor Eveleth accepted. Ms. Temple stated she will begin a petition against this ordinance and will also write a Letter to the Editor publicly apologizing to Mayor Eveleth.

CITY MANAGER REPORT

City Manager Don Crawford presented the latest updates in regards to ongoing projects. Additional information was presented on the LED feasibility study with the payback occurring in less than 2 years and would reduce the monthly bills by \$1,000.

Osburn Lakes was discussed and the possibility of combining lots. This would require a change to the master deed. Councilmember Fox asked how many vacant lots are for sale. Assistant City Manager Susan Montenegro will check into this. Councilmember Fox expressed wanting to sell these lots for lesser dollars to get rid of and start collecting property taxes. Time to start closing Osborn Lakes and combining lots is ok. Councilmember Fox would like this as an action item at the September meeting. Attorney William Brown will look into amending the master deed.

City Manager Don Crawford stated the Strategic Planning Session will be held at D'mar Banquet Center for Department Heads and Council.

Councilmember Fox updated the Oak Hill Cemetery project. He met with the manager at ADS for some possible piping. Baker College has offered volunteer help and the Sherriff's office can get help to clean out the current ditch.

CONSENT AGENDA

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

Special Assessment District No. 2017-03 – Resolution No. 4. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-03 for Stewart Street, from Chestnut Street to Chipman Street for resurfacing as follows:

RESOLUTION NO. 111-2017

**SETTING A PUBLIC HEARING
TO RECEIVE COMMENT REGARDING
SPECIAL ASSESSMENT DISTRICT NO. 2017-03
STEWART STREET, FROM CHESTNUT STREET TO CHIPMAN STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, August 21, 2017 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Stewart Street, Public Street, from Chestnut Street to Chipman Street

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

Street Resurfacing

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on August 21, 2017 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

Special Assessment District No. 2017-04 – Resolution No. 4. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-04 for Chipman Street, from South Street to Stewart Street for resurfacing as detailed below:

RESOLUTION NO. 112-2017

**SETTING A PUBLIC HEARING
TO RECEIVE COMMENT REGARDING
SPECIAL ASSESSMENT DISTRICT NO. 2017-04
CHIPMAN STREET, FROM SOUTH STREET TO STEWART STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, August 21, 2017 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Chipman Street, Public Street, from South Street to Stewart Street

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

Street Resurfacing

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on August 21, 2017 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

Special Assessment District No. 2017-06 – Resolution No. 4. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-06 for Chipman Street, from Oliver Street to King Street for resurfacing as follows:

RESOLUTION NO. 113-2017

**SETTING A PUBLIC HEARING
TO RECEIVE COMMENT REGARDING
SPECIAL ASSESSMENT DISTRICT NO. 2017-06
CHIPMAN STREET, FROM OLIVER STREET TO KING STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.

2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, August 21, 2017 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Chipman Street, Public Street, from Oliver Street to King Street

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

Street Resurfacing

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on August 21, 2017 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

Special Assessment District No. 2017-07 – Resolution No. 4. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-07 for Chipman Street, from Willow Springs Drive to Harding Avenue for resurfacing as detailed:

RESOLUTION NO. 114-2017

**SETTING A PUBLIC HEARING
TO RECEIVE COMMENT REGARDING
SPECIAL ASSESSMENT DISTRICT NO. 2017-07
N. CHIPMAN STREET, FROM WILLOW SPRINGS DRIVE TO HARDING AVENUE**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, August 21, 2017 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

N. Chipman Street, Public Street, from Willow Springs Drive to Harding Avenue

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

Street Resurfacing

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on August 21, 2017 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

Special Assessment District No. 2017-09 – Resolution No. 4. Authorize Resolution No. 4 setting a public hearing for Monday, August 21, 2017 to receive citizen comment regarding Special Assessment District No. 2017-09 for Chestnut Street, from South Street to Stewart Street for resurfacing as shown below:

RESOLUTION NO. 115-2017

**SETTING A PUBLIC HEARING
TO RECEIVE COMMENT REGARDING
SPECIAL ASSESSMENT DISTRICT NO. 2017-08
CHESTNUT STREET, FROM SOUTH STREET TO STEWART STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, August 21, 2017 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Chestnut Street, Public Street, from South Street to Stewart Street

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

Street Resurfacing

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on August 21, 2017 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

Gilbert Street Block Party Permission. Consider authorization of the application of Jaimi Redmond, on behalf of the Gilbert Street block party group, for use of Gilbert Street from Oliver Street to Queen Street on August 26, 2017 from 2:00 p.m. to 11:00 p.m. for a block party, waive the insurance requirement, and approve Traffic Control Order No. 1374 formalizing the action.

Owosso Bike Fest Permission. Approve application of Rick Morris on behalf of the Westown Corridor Improvement Authority for use of the parking lot and alley on the north side of the 800 block of West Main Street (Lot# 11) from 8:00am to 3:00pm on Sunday, August 13, 2017 for an antique bike show, waive the insurance requirement, and authorize Traffic Control Order No. 1375 formalizing the request.

Lebowsky Center Parking Reservation Permission. Approve application of the Owosso Community Players for use of the two parking spaces on Main Street in front of their building to serve as a drop off zone before, after, and during performances to be held September 8, 2017 – April 29, 2018, waive the insurance requirement, and authorize Traffic Control Order No. 1376 formalizing the request.

Professional Services Agreement Addendum No. 6 – Professional Engineering Services Contract with Orchard Hiltz & McCliment. Approve Addendum No. 6 to the Professional Engineering Services Contract with Orchard, Hiltz & McCliment, Inc. to include GIS database maintenance services for water distribution, sanitary sewer, and storm sewer mapping systems in the amount of \$666,355.00 as follows:

RESOLUTION NO. 116-2017

**AUTHORIZING THE EXECUTION OF ADDENDUM NO. 6 TO
AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution 26-2015 on April 6, 2015; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the contract to include additional services for providing GIS database maintenance services for water distribution, sanitary sewer, and storm sewer mapping systems.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution 26-2015 on April 6, 2015 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services for ongoing GIS database mapping and maintenance services.

SECOND: The accounts payable department is authorized to submit payment to OHM Advisors for professional services, up to and including addendum No. 6, in an amount not to exceed \$666,355 for engineering services.

THIRD: The above expenses shall be paid from water funds, sewer funds, and street funds.

Change Order Nos. 1 & 2 – Cargill/Sonoco Road & Watermain Construction Contract.

Approve Change Order Nos. 1 & 2 to the Cargill/Sonoco Road & Watermain Construction Contract for additional labor and materials due to changes in field conditions in the amount of \$202,728.59, and further approve payment to the contractor up to \$1,824,039.66 as detailed:

RESOLUTION NO. 117-2017

**AUTHORIZING THE APPROVAL OF CHANGE ORDERS # 1 AND #2 FOR
CARGILL ACCESS ROAD PROJECT
WITH CRAWFORD CONTRACTING, INC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has approved a contract with Crawford Contracting, Inc. on September 19, 2017 in the amount of \$1,621,311.07 ; and

WHEREAS, additional materials and labor were required to complete the project pursuant to Change Order #1 in the amount of \$15,686.30 and Change Order #2 in the amount of \$187,042.29; with total change amount as \$202,728.59.

WHEREAS, the work is necessary to complete the project in accordance with agreements between the city of Owosso, MDEC, MDEQ, and other interested parties related to the project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the contract with Crawford Contracting, Inc. in the amount of \$202,728.59, increasing the original contract from \$1,621,311.07 to \$1,824,039.66.

SECOND: The mayor and city clerk are instructed and authorized to sign Change Orders #1 and #2 between the City of Owosso and Crawford Contracting, Inc.

THIRD: The above expenses shall be paid from the General Appropriations General Appropriations Account No. 288-901-974.200 (\$94,698.79) and Water Fund Account Fund Account No. 288-901-972.000 (\$108,029.80).

FOURTH: The Accounts Payable Department is authorized to pay Crawford Contracting for additional work provided, up to the revised contract price of \$1,824,039.66.

Contract Extension – Auditing Services. Authorize a one year extension of the Professional Services Agreement with Rehmann Robson, PLLC for the provision of Financial Audit Services at a cost not to exceed \$23,300.00, and further authorize payment up to the extension amount upon successful completion of the audit as follows:

RESOLUTION NO. 118-2017

**RESOLUTION AUTHORIZING THE EXECUTION OF A LETTER OF ENGAGEMENT WITH
REHMANN ROBSON, CERTIFIED PUBLIC ACCOUNTANTS,
TO AUDIT FISCAL YEAR ENDING JUNE 30, 2017**

WHEREAS, the city of Owosso, Michigan is required by the state of Michigan to have an independent audit performed annually according to generally accepted auditing standards; and

WHEREAS, obtaining certified public accountants to prepare the audit of the financial statements is necessary and it is hereby determined that Rehmann Robson, PLLC, are qualified to provide such services;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN:

FIRST: that the city of Owosso has heretofore determined that engaging Rehmann Robson, PLLC, certified public accountants, is advisable and necessary, to conduct and prepare an audit of the basic financial statements for the city of Owosso, Michigan;

SECOND: that the letter of engagement between the city of Owosso and Rehmann Robson, attached as Exhibit A for a cost not to exceed \$23,300 is hereby approved; and

THIRD: that the city manager of the city of Owosso is hereby instructed and authorized to sign the document attached as Exhibit A for the city of Owosso.

FOURTH: Payment of \$23,300 is hereby approved per the schedule below from the various funds being audited;

September 30, 2017	\$ 7,000
October 15, 2017	11,300
October 31, 2017	5,000

Bid Award – Fire Truck. Accept the sole bid of HME, Inc. for one 2017 (1) HME Ahrens-Fox MiniEvo Mini Pumper on a Ford F550 Four Door Cab & Chassis from HME, Inc. in the amount of \$210,959.00 and authorize payment to the vendor at time of delivery, but not before July 1, 2018, through equipment financing or general appropriation as detailed below:

RESOLUTION NO. 119-2017

**AUTHORIZING THE PREPARATION AND EXECUTION OF A CONTRACT WITH
HME INCORPORATED
FOR ONE 2017 FORD F550 HME-AHRENS MINIEVO PUMPER**

WHEREAS, the City of Owosso, Shiawassee County, Michigan operates a fire department requiring the use of fire vehicles; and

WHEREAS, the replacement schedule calls for the replacement of one unit in 2018; and

WHEREAS, the City of Owosso sought and received one bid on June 18, 2017 for a Ford F550 Mini Pumper; and

WHEREAS, the bid has been analyzed to determine it is a responsible and responsive bid that is in the city's best interest.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that purchasing one 2017 (1) HME Ahrens-Fox MiniEvo Mini Pumper on a Ford F550 Four Door Cab & Chassis from HME Incorporated, and it is advisable, necessary and in the public interest for \$210,959.00.
- SECOND: The city manager and the city attorney shall prepare the contract for purchase for which the mayor and city clerk are instructed and authorized to sign.
- THIRD: The above expense was budgeted for the 2017-2018 and 2018-2019 fiscal years and shall be paid from the Fire Division Equipment fund 101-335-978.000 through equipment financing or general appropriation at time of delivery, but not before July 1, 2018 in the amount of \$210,959.00.

Warrant No. 547. Authorize Warrant No. 547 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and property insurance- 2 nd installment	Various	\$134,818.50

Check Register – July 2017.* Affirm check disbursements totaling \$2,224,020.07 for July 2017.

Motion supported by Councilmember Greenway.

Roll Call Vote.

AYES: Councilmembers Teich, Greenway, Bailey, Mayor Pro-Tem Osika, Councilmember Fox and Mayor Eveleth.

NAYS: None.

ABSENT: Council Member Law.

ITEMS OF BUSINESS

MML Delegate

Motion by Councilmember Fox to designate Assistant City Manager Susan K. Montenegro as the City Representative to cast the vote of municipality at the Michigan Municipal League annual business meeting on September 13, 2017.

Motion supported by Councilmember Fox.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Teich, Bailey, Fox, Greenway and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

Bid Award – Street Program

Motion by Councilmember Bailey to approve the low bid of Malley Construction, Inc. for the 2017 Street Program in the amount of \$2,887,363.25, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 120-2017

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
MALLEY CONSTRUCTION, INC FOR
THE 2017 STREET RESURFACING PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace water main, and perform pavement improvements along portions of S. Chestnut Street, N. Chipman Street, S. Chipman Street, and Stewart Street as set forth in the contract documents; and

WHEREAS, the city has sufficient funds to perform said improvements from its water funds, sewer funds, and 2016 Unlimited Obligation Bond Proceeds funds to facilitate undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the 2017 Street Resurfacing Program and a bid was received from Malley Construction, Inc. and it is hereby determined that Malley Construction, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Malley Construction, Inc. for the 2017 Street Resurfacing Program.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Malley Construction, Inc. in the amount of \$2,887,383.25.

THIRD: The accounts payable department is authorized to pay Malley Construction, Inc. for work satisfactorily completed on the project up to the bid amount of \$2,887,383.25.

FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds (\$1,776,539.25), and City Water Fund 591-901-972.000 (\$1,110,844.00).

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fox, Greenway, Bailey, Mayor Pro-Tem Osika, Councilmember Teich and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

City Manager Evaluation

City Manager Don Crawford requested a Closed Session to conduct the periodic evaluation of his performance.

CITIZEN COMMENTS AND QUESTIONS

Larry Sullivan, 446 Abbott Street, asked why the meters are being replaced. He is scheduled for February and does not appreciate it being in the cold month and the installers would be tracking into his house. He then asked about traffic control on Summit Street especially after school. He wants to see an officer on patrol there.

Eddie Urban, 601 Glenwood Avenue, asked what is Owosso doing in real estate and agrees with Councilmember Fox to take 75% of the value of lots to get them sold.

Utilities Director Glenn Chinavare responded to Mr. Sullivan on the meter project. Mr. Chinavare explained that the current meters are out of date and do not get accurate usage reads. The entire meter reading system is overdue for an upgrade. In regard to scheduling, this is only an estimate at this time and it is possible that the installers will get ahead on the schedules.

Mayor Eveleth adjourned the regular meeting at 8:15 p.m. for a 5 minute break and then council will proceed to Closed Session in the conference room.

CLOSED SESSION WAS HELD FROM 8:20 P.M. UNTIL 9:08 P.M.

COMMUNICATIONS

S. Gale, Board of Review. Letter of Resignation.
Downtown Development Authority/Main Street. Minutes of July 12, 2017.
Downtown Historic District Commission. Minutes of July 12, 2017.

NEXT MEETING

Monday, August 21, 2017

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2019
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2018
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2020
Building Board of Appeals - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – term expires December 31, 2019

ADJOURNMENT

Motion by Councilmember Teich for adjournment at 9:09 p.m.

Motion supported by Councilmember Greenway and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Tanya S. Buckelew, Recording Secretary