

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 19, 2016
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 6, 2016:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF SEPTEMBER 13, 2016:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. General Aviation Appreciation Month. A proclamation of the Mayor's Office declaring the month of September 2016 as General Aviation Appreciation Month in the City of Owosso.

PUBLIC HEARINGS

1. Industrial Facilities Tax Exemption Certificate – 300 W. Main Street. Conduct a public hearing to receive public comment on the application from Owosso REI Group, LLC of Owosso for an Industrial Facilities Tax Exemption Certificate for real and personal property for their property at 300 West Main Street.
2. Obsolete Property Rehabilitation Exemption Certificate – 344 W. Main Street. Conduct a public hearing to receive citizen comment regarding the application from D.R. & H.P., LLC of Lansing for an Obsolete Property Rehabilitation Exemption Certificate for their property at 344 W. Main Street.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Oktoberfest Permission. Approve request from the Shiawassee Regional Chamber of Commerce for use of the Ball/Exchange Parking Lot (Lot # 5) and various downtown streets at various times from October 13, 2016 through October 16, 2016 for Oktoberfest 2016 and approve Traffic Control Order No. 1363 formalizing the request.
2. Bid Award – Clarifier Screening Equipment & Compactors. Approve bid award to Duperon Leasing & Sales, Inc. for the purchase of 2 clarifier screening units with 2 matching washer/compactors for the WWTP in the amount of \$216,775.00 and an additional \$10,000 for installation contingencies for the screening units (washer/compactors will be installed under separate contract), and further approve payment up to the bid amount plus the screening equipment installation contingency upon delivery, installation, and start-up of said equipment.
3. Purchase Authorization – Screw Pump Bearing Assembly. Approve sole source purchase of an upper bearing assembly and attached shaft from Lakeside Equipment Corporation of Illinois for an influent screw pump at the WWTP in the amount of \$15,594.00 and authorize payment to the vendor upon satisfactory receipt of the assembly.
4. Purchase Authorization — Road Salt. Waive competitive bidding requirements, authorize purchase order with The Detroit Salt Company, LLC, via State of Michigan Contract No. 071B1300339, for 1,800 tons of road salt at \$50.11 per ton, and further authorize payment up to \$90,198.00 upon satisfactory receipt of the product.
5. Warrant No. 528. Authorize Warrant No. 528 as follows:

Vendor	Description	Fund	Amount
William C. Brown, P.C.	Professional services- 8/3/16 - 8/31/16	General	\$12,509.64
Logicalis, Inc.	Network engineering services – August 2016	Various	\$ 7,056.00
Safebuilt, Inc.	Building department services- August 2016	General	\$11,600.00

ITEMS OF BUSINESS

1. Cargill Revised Development Agreement. Approve Revised Development Agreement with Cargill, Incorporated defining the responsibilities of Cargill and the City of Owosso in regard to Brownfield District #17, Cargill-Sonoco Roadway Project.
2. Bid Award – Cargill/Sonoco Road & Watermain Construction. Approve bid award to Crawford Contracting, Inc. for the construction of a roadway and water main serving Brownfield District #17, Cargill-Sonoco Roadway Project in the amount of \$1,621,311.07 contingent upon the receipt of all necessary approvals from the Michigan Strategic Fund and execution of a deed for right-of-way dedication and water main easements from Sonoco Protective Solutions, Inc., and further approve payment to the contractor upon satisfactory completion of the project or a portion thereof.
3. Development of Educational Plan for Street Bond. Develop a plan to educate residents regarding the street bond proposal on the November 8, 2016 ballot.

COMMUNICATIONS

1. N. Bradley Hissong, Building Official. August 2016 Building Department Report.
2. N. Bradley Hissong Building Official. August 2016 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. August 2016 Police Report.
4. Kevin D. Lenkart, Public Safety Director. August 2016 Fire Report.
5. Historical Commission. Minutes of August 29, 2016.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, October 03, 2016

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – term expires December 31, 2016

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.