

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, AUGUST 17, 2015  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 3, 2015:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Proclamation - Martha Stinson. A Mayoral Proclamation recognizing Building Department Executive Secretary Martha Stinson for her years of service to the City of Owosso on the occasion of her retirement.

**PUBLIC HEARINGS**

1. Ordinance Amendment - Numbering of Buildings. Conduct a public hearing to receive citizen comment regarding the proposed ordinance amendment to Chapter 8, Buildings and Building Regulations, Article IX, Numbering of Buildings, to bring the Code into compliance with the International Property Maintenance Code (2009).
2. Rezoning - Corunna Avenue Corridor. Conduct a public hearing to receive citizen comment regarding the proposal to rezone several properties on Corunna Avenue to reduce spot zoning and bring the land use in line with the 2012 Master Plan.

**CITIZEN COMMENTS AND QUESTIONS**

## **CITY MANAGER REPORT**

### **CONSENT AGENDA**

1. Boards and Commissions Appointments. Approve the following mayoral boards and commissions appointments:

Name	Board/Commission	Term Expires
William Wascher*	Planning Commission	06-30-2018
Ed Van Strate*	Building Board of Appeals	06-30-2018

\* Indicates reappointment

2. Bid Award – 2015 Street Patches Program. Authorize bid award to Bibi, Inc. aka Black Jack Asphalt for the 2015 Street Patches Program in the amount of \$32,264.80 and further authorize payment up to the contract amount upon satisfactory completion of the work or a portion thereof.
3. Warrant No. 507. Authorize Warrant No. 507 as follows:

Vendor	Description	Fund	Amount
B S & A Software	Annual service/support fees 8/1/15 - 8/1/16	General Water Sewer	\$ 11,672.00
Dickinson Wright PLLC	Fifth Shiawassee landfill PLP group assessment payment	General	\$ 89,715.55
Logicalis, Inc.	Network engineering support- July 2015	General Water Wastewater	\$ 7,056.00
William C. Brown PC	Professional services – July 14, 2015 – August 10, 2015	General	\$ 8,091.20

4. Check Register - July 2015. Affirm check disbursements totaling \$ 832,733.15 for the month of July 2015.

### **ITEMS OF BUSINESS**

1. Lot Split Authorization – 535 Harrison Avenue. Authorize the division of City lot under the Michigan Subdivision Control Act for platted lot commonly known as 535 Harrison Avenue, parcel # 050-010-025-024-00.
2. Appeal of Property Return/Refund – 1281 Holly Court. Consider appeal filed by Jack and Judith Rappuhn for reconsideration of the return/refund for their property at 1281 Holly Court, originally addressed by Council July 20, 2015.

### **COMMUNICATIONS**

1. Charles P. Rau, Building Official. July 2015 Building Department Report.
2. Charles P. Rau, Building Official. July 2015 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. July 2015 Police Report.
4. Kevin D. Lenkart, Public Safety Director. July 2015 Fire Report.
5. Historical Commission. Minutes of April 24, 2015.
6. Historical Commission. Minutes of June 8, 2015.
7. Parks & Recreation Commission. Minutes of July 27, 2015.
8. Planning Commission. Minutes of July 27, 2015.

## **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Tuesday, September 08, 2015

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate (2), both terms expire June 30, 2018

Historical Commission, term expires December 31, 2017

Planning Commission (2), both terms expire June 30, 2016

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF AUGUST 3, 2015  
7:30 P.M.**

**PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK

**OPENING PRAYER:** TOM MANKE

**PLEDGE OF ALLEGIANCE:** ZAK MATOUSEK  
EAGLE SCOUT CANDIDATE

**PRESENT:** Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, and Michael J. O'Leary.

**ABSENT:** Robert J. Teich, Jr.

**APPROVE AGENDA**

Motion by Councilperson Bailey to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Eveleth and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 20, 2015**

Motion by Councilperson Fox to approve the Minutes of the Regular Meeting of July 20, 2015 as presented.

Motion supported by Councilperson O'Leary and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Proclamation - Martha Stinson**

This item was postponed due to a scheduling error.

**Adams Park Project Update**

Eagle Scout candidate Zak Matousek provided an update on the Adams Park Project showing pictures of the build process and finished playscape. He thanked all the volunteers that helped and the City for their assistance in making the park upgrades a reality.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

Janae Fear, Vice President of the Osabrnn Lakes HOA, noted that Council had created an ad-hoc committee to maintain open lines of communication between the City, the HOA, and the realtor marketing

the lots in the development. She said the board asked that any discussion of changes to the master documents start with the ad-hoc committee first.

Mayor Frederick read aloud a thank you letter he received from a citizen noting the great service she received from members of the City's water crew when a water main broke near her home.

Mayor Pro-Tem Eveleth commented on the recent Moonlight Market saying it was a tremendous success, so much so that another market event might be held later in the year. He thanked market master Tracey Peltier for all the work she put into the event.

Councilperson Fox echoed Mayor Pro-Tem Eveleth's comments on the Moonlight Market. He also commented on the ride-along he went on the previous week saying a lot goes on that people are not aware of and that he was proud of how the officers handled themselves on the job. He recommended every Council member participate in a ride-along to get a glimpse of the City from a police officer's prospective.

### **CITY MANAGER REPORT**

City Manager Crawford distributed and detailed the Project Status Report for July.

### **CONSENT AGENDA**

Motion by Mayor Pro-Tem Eveleth to approve the Consent Agenda as follows:

**First Reading & Set a Public Hearing - Numbering of Buildings Ordinance Amendment.** Conduct first reading and set a public hearing for Monday, August 17, 2015 to receive citizen comment regarding the proposed ordinance amendment to Chapter 8, Buildings and Building Regulations, Article IX, Numbering of Buildings, to bring the Code into compliance with the International Property Maintenance Code (2009) as follows:

#### **RESOLUTION NO. 70-2015**

#### **FIRST READING & SET PUBLIC HEARING FOR AN ORDINANCE AMENDING CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, NUMBERING OF BUILDINGS OF THE CITY OF OWOSSO CODE**

WHEREAS, the City of Owosso adopted the International Property Maintenance Code (IPMC) as the standard for property maintenance in the City limits; and

WHEREAS, a discrepancy regarding the numbering of buildings exists between the City of Owosso Code and the IPMC and must be resolved.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That existing Article IX, *Numbering of Buildings*, of Chapter 8, Buildings and Building Regulations, be amended to read:

#### **ARTICLE IX. - NUMBERING OF BUILDINGS**

**Sec. 8-190. - Required.**

All buildings in the city shall bear a distinctive street number ~~on the front at or near the front entrance of the premises~~ in accordance with and as designated upon the street plan map on file in the office of the city engineer.

**Sec. 8-191. - Specifications.**

The owners and occupants of all buildings in the city shall cause the correct numbers to be placed thereon in accordance with the street plan map. Such numbers **and letters** shall ~~be not less than two (2) inches wide and three (3) inches high, shall be facing the street and adjacent to the principal entrance, and in such position as to be plainly visible from the street.~~ **comply with the specifications of the International Property Maintenance Code as to size and placement.**

**Secs. 8-192—8-199. - Reserved.**

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, August 17, 2015 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the City Clerk's Office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.

**First Reading & Set Public Hearing – Rezoning Corunna Avenue.** Conduct first reading and set a public hearing for Monday, August 17, 2015 to receive citizen comment regarding the proposal to rezone several properties on Corunna Avenue to reduce spot zoning and bring the land use in line with the 2012 Master Plan as follows:

**RESOLUTION NO. 71-2015**

**AN ORDINANCE AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES TO REZONE VARIOUS PARCELS OF REAL PROPERTY ALONG THE M-71 CORRIDOR AND AMEND THE ZONING MAP**

WHEREAS, the City of Owosso adopted a Master Plan in 2012 which includes a future land use plan; and

WHEREAS, the Planning Commission desires to carefully implement prudent changes suggested by the Master Plan; and

WHEREAS, the Planning Commission recommends the rezoning of select parcels in the area of Corunna Avenue to reduce spot zoning and create an area with effective zoning for potential development and economic growth while allowing land owners to maintain the current use of their property if they so desire; and

WHEREAS, the Planning Commission published and mailed notices for the proposed rezoning, held a public hearing on the proposal, and deliberated on the proposal; and

WHEREAS, the Planning Commission finds that the proposed rezonings meet the intent and criteria for a zoning amendment as it relates to the Master Plan and the Zoning Ordinance; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the rezoning of the following parcels:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
424Maple	050-710-000-001-00	R-2	R-1

416 Maple	050-710-000-003-00	R-2	R-1
637 Corunna Ave	050-710-000-002-00	R-2	R-1
633 Corunna Ave	050-542-000-019-00	R-2	R-1
706 Corunna Ave	050-542-000-032-00	RM-1	B-4
625 Huron	050-542-000-022-00	I-2	I-1
460 E. Howard	050-680-003-004-00	R-2	I-1
452 E. Howard	050-680-003-003-00	R-2	I-1
446 E. Howard	050-680-003-002-00	R-2	I-1
440 E. Howard	050-680-003-001-00	R-2	I-1
Division Street	050-680-001-002-00	R-1	I-2
330 Howard	050-651-018-001-00	I-2	I-1
514 Division	050-651-018-003-00	I-2	I-1
515 S. Saginaw	050-651-018-004-00	I-2	I-1
509 S. Saginaw	050-651-018-002-00	I-2	I-1
S. Washington	050-651-000-005-00	I-2	I-1

and

WHEREAS, the item must now be considered by the City Council and a public hearing by the Council is required before any such ordinance amendment can be acted upon.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following changes, to be noted on the official map and filed with the city clerk:

<b>Parcel Address</b>	<b>Parcel Number</b>	<b>Current Zoning</b>	<b>Proposed Zoning</b>
424Maple	050-710-000-001-00	R-2	R-1
416 Maple	050-710-000-003-00	R-2	R-1
637 Corunna Ave	050-710-000-002-00	R-2	R-1
633 Corunna Ave	050-542-000-019-00	R-2	R-1
706 Corunna Ave	050-542-000-032-00	RM-1	B-4
625 Huron	050-542-000-022-00	I-2	I-1
460 E. Howard	050-680-003-004-00	R-2	I-1
452 E. Howard	050-680-003-003-00	R-2	I-1
446 E. Howard	050-680-003-002-00	R-2	I-1
440 E. Howard	050-680-003-001-00	R-2	I-1
Division Street	050-680-001-002-00	R-1	I-2
330 Howard	050-651-018-001-00	I-2	I-1
514 Division	050-651-018-003-00	I-2	I-1
515 S. Saginaw	050-651-018-004-00	I-2	I-1
509 S. Saginaw	050-651-018-002-00	I-2	I-1
S. Washington	050-651-000-005-00	I-2	I-1

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, August 17, 2015 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

Minutes Correction – Refuse Collection Ordinance Amendment. Approve correction to the May 4, 2015 minutes to reflect the fact that no citizen comments were received prior to or during the meeting in regard to the public hearing for amendment of the Refuse Collection ordinance.

Boards & Commissions Appointment. Approve the Mayoral appointment of Jonathan Tamayo as a City of Owosso representative to the SATA Board of Directors, filling the unexpired term of Sean Grey ending October 1, 2016, effective September 1, 2015.

ADA-Compliant Voting Booth Grant Agreement. Authorize grant agreement with the Michigan Department of State for VOTE Program funds to reimburse the purchase cost of six ADA-compliant voting booths, further authorize payment to vendor Election Source upon satisfactory receipt of the booths, and approve payment of shipping charges from the Elections line item as follows:

#### **RESOLUTION NO. 72-2015**

#### **AUTHORIZING A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF STATE FOR VOTE PROGRAM FUNDS TO PURCHASE ADA-COMPLIANT VOTING BOOTHS**

WHEREAS, the City of Owosso is responsible for conducting elections in the City; and

WHEREAS, all eligible voters are encouraged to vote, no matter their physical ability or form of locomotion; and

WHEREAS, the City of Owosso has six election precincts voters use each election day and these precincts must be able to accommodate handicapped voters; and

WHEREAS, grant funds are available through the VOTE Program for the purchase of ADA-compliant voting booths and the City wishes to avail itself of this assistance.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to purchase six ADA-compliant voting booths from Election Source for use in the City's precincts.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A\*, Grant Agreement for Help America Vote Act Section 261 Financial Assistance Voting Access for Individuals with Disabilities Program for reimbursement of the purchase price of said booths.
- THIRD: the Accounts Payable Department is authorized to pay Election Source \$1381.63 upon satisfactory receipt of the booths, with \$1,290.00 to be reimbursed by grant funding.
- FOURTH: any remaining expense shall be paid from the Elections line item, 101-215-706000.



Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Greenway, O'Leary, Fox, Bailey, Mayor Pro-Tem Eveleth, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Teich.

### **ITEMS OF BUSINESS**

#### **MML Delegate**

No one expressed an interest in attending the MML conference. No action was taken to appoint a delegate.

#### **MEDC Redevelopment Ready Communities Program**

City Manager Crawford explained that the intent of the program was to proactively establish processes to make it easy to open a business or invest in the city.

Motion by Mayor Pro-Tem Eveleth to commit to participating in the Michigan Economic Development Corporation's Redevelopment Ready Communities Program (RRC) as follows:

#### **RESOLUTION NO. 73-2015**

#### **A RESOLUTION AUTHORIZING THE CITY OF OWOSSO TO PARTICIPATE IN THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC) REDEVELOPMENT READY COMMUNITIES PROGRAM**

WHEREAS, the Michigan Economic Development Corporation (MEDC) has established the statewide Redevelopment Ready Communities (RRC) program to empower communities to shape their future and maximize economic potential; and

WHEREAS, RRC is a program that provides technical assistance to and certifies Michigan communities who actively engage stakeholders and plan deliberate, fair and consistent processes; and

WHEREAS, the city of Owosso recognizes the value of the RRC program and the importance of aligning our community's readiness for new development and redevelopment of existing properties; and

WHEREAS, the RRC program includes evaluating and strengthening the development-related partnerships between the city council and stakeholder organizations such as: the MEDC, Owosso Main Street (OMS), and Owosso planning commission (PC); and

WHEREAS, the Owosso city council is willing to commit to improving its redevelopment readiness by agreeing to undergo a rigorous assessment of its regulations and processes for addressing economic development opportunities; and

WHEREAS, the Owosso city council is willing to participate in the MEDC Redevelopment Ready Communities Program, including increased interaction and partnership with the MEDC, OMS, and PC.

WHEREAS, the RRC Certification Program will make Michigan more competitive, which will help local communities to attract more businesses and talent and create local jobs.

NOW, THEREFORE, IT IS RESOLVED, the city of Owosso hereby commits to RRC's Best Practices\* with hopes of being awarded RRC Certification.

Motion supported by Councilperson Greenway.

Roll Call Vote.

AYES: Councilperson Bailey, Mayor Pro-Tem Eveleth, Councilpersons O'Leary, Greenway, Fox, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Teich.

#### **Bid Award – Westown Parking Lot Construction**

City Manager Crawford noted the City had received numerous responses for this bid. He further noted that the option to surface the parking lot with concrete proved to be cost effective and staff was recommending Council approve the "concrete option" from Sumbera Excavating, Inc. Lastly he noted that the project will involve some storm sewer work in order to properly drain the new lot.

Motion by Councilperson Fox to approve bid award and authorize contract with Sumbera Excavating, Inc. for the installation of curb, gutter, and concrete parking surface for the new parking lot on South Lansing Street in the amount of \$40,429.68 and further authorize payment up to the contract amount upon satisfactory completion of the work or portion thereof as follows:

#### **RESOLUTION NO. 74-2015**

#### **AUTHORIZING THE EXECUTION OF A CONTRACT WITH SUMBERA EXCAVATING, INC. FOR THE CONSTRUCTION OF WESTOWN PARKING LOT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to erect a parking facility servicing the businesses along the south side of west Main Street; and

WHEREAS, the city recommends that a parking facility be constructed on the property previously known as 111 South Lansing Street, and hereon to be referred to as the Westown Parking Lot.

WHEREAS, the city of Owosso sought bids to construct the Westown Parking Lot, and a bid was received from Sumbera Excavating, Inc. and it is hereby determined that Sumbera Excavating, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Sumbera Excavating, Inc. for construction of the Westown Parking Lot.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A\*, Contract for Services Between the city of Owosso, Michigan and Sumbera Excavating, Inc. in the amount of \$40,429.68.

THIRD: The accounts payable department is authorized to pay Sumbera Excavating, Inc. for work satisfactorily completed on the project up to the bid amount.

FOURTH: The above expenses shall be paid from the General Fund Account No. 101-585-974.000 WESTOWNLOT.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons O'Leary, Fox, Greenway, Mayor Pro-Tem Eveleth, Councilperson Bailey, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Teich.

**Property Sale – South 20' of 415 Bradley Street – Twenty-One Day Posting**

Due to the fact that she has a direct financial interest in the agenda items regarding the sale and lease of city property on Bradley Street Councilperson Greenway temporarily left the meeting.

City Manager Crawford introduced the items saying Councilperson Greenway had inquired about purchasing the city-owned lot adjacent to her home on Curwood Castle drive. He indicated that the City was holding on to the property for the construction of a future parking lot but current plans for the lot do not require use of the entire parcel. The agreements before Council for posting would authorize the sale of the south 20' to Ms. Greenway in the amount of \$4,710.00 and the lease of the remainder of the property, on a month-to-month basis, in exchange for regular maintenance.

Motion by Mayor Pro-Tem Eveleth to authorize a twenty-one (21) day posting period for sale of the south 20' of the city owned parcel located at 415 Bradley Street to Elaine Greenway for \$4,710.00 as follows:

**RESOLUTION NO. 75-2015**

**AUTHORIZING 21-DAY POSTING OF  
PURCHASE AGREEMENT FOR THE SALE OF  
A PORTION OF THE CITY-OWNED PARCEL AT 415 BRADLEY STREET**

WHEREAS, the City owns the vacant parcel commonly known as 415 Bradley Street and described as follows;

LOT 3, BLOCK 9 OF LUCY L. COMSTOCK'S ADDITION; and

WHEREAS, the parcel is vacant and serves no named purpose at this time; and

WHEREAS, the land is strategically placed and could be developed as a parking resource in the future; and

WHEREAS, Elaine M. Greenway has approached the City offering to purchase a portion of the parcel, described as follows, for a reasonable price;

THE SOUTH 20' OF LOT 3, BLOCK 9 OF LUCY L. COMSTOCK'S ADDITION; and

WHEREAS, the value of the land in question has been determined according to the city's Property Sale Policy; and

WHEREAS, the City Charter requires a 21-day posting period prior to the sale of any City-owned property to allow for public comment and other potential offers.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Michigan that:

FIRST: the purchase agreement\* for the property described above be posted for a 21-day period to allow for citizen comment and other offers.

SECOND: the proposed agreement be returned to council at the meeting of Tuesday, September 8, 2015 for potential final disposition.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons O'Leary, Bailey, Fox, Mayor Pro-Tem Eveleth, and Mayor Frederick.

NAYS: None.

ABSTAIN: Councilperson Greenway.

ABSENT: Councilperson Teich.

**Property Lease – North 46' of 415 Bradley Street – Twenty-One Day Posting**

Motion by Mayor Pro-Tem Eveleth to authorize twenty-one (21) day posting period for lease of the north 46' of the city owned parcel located at 415 Bradley Street to Elaine Greenway on a month to month basis in exchange for routine property maintenance as follows:

**RESOLUTION NO. 76-2015**

**AUTHORIZING 21-DAY POSTING FOR  
LEASE AGREEMENT FOR USE OF CITY PROPERTY  
WITH ELAINE M. GREENWAY**

WHEREAS, the City of Owosso, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Owosso City Charter adopted April 6, 1964, as amended ("Charter"); and

WHEREAS, the City owns the vacant parcel commonly known as 415 Bradley Street and described as follows;

LOT 3, BLOCK 9 OF LUCY L. COMSTOCK'S ADDITION; and

WHEREAS, the parcel is vacant and serves no named purpose at this time; and

WHEREAS, the land is strategically placed and could be developed as a parking resource in the future; and

WHEREAS, Elaine M. Greenway has approached the City offering to purchase a portion of the parcel, described as follows, for a reasonable price; and

WHEREAS, Elaine M. Greenway has expressed an interest in leasing the remaining portion of the parcel on a month to month basis in exchange for routine property maintenance; and

WHEREAS, the remaining portion of the parcel is described as follows:

THE NORTH 46' OF LOT 3, BLOCK 9 OF LUCY L. COMSTOCK'S ADDITION; and

WHEREAS, Charter Section 14.3 (b)(2) provides for a twenty one day posting period to allow public inspection of the proposed lease and other potential offers.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the lease agreement\* for the property described above be posted for a 21-day period to allow for citizen comment and other offers.

SECOND: the proposed agreement be returned to Council at the meeting of Tuesday, September 8, 2015 for potential final disposition.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons O'Leary, Fox, Bailey, and Mayor Frederick.

NAYS: None.

ABSTAIN: Councilperson Greenway.

ABSENT: Councilperson Teich.

#### **Osburn Lakes Master Documents Modifications**

At the request of Councilperson Fox the Council discussed making modifications to the Osburn Lakes Master Deed and Condominium Bylaws to facilitate the sale of the remaining vacant lots, receiving input from the Osburn Lakes HOA as well as the City's realtor for the development. The Council took no action to amend the master documents, instead indicating a desire to continue with the previously charted course of marketing the lots as they stand for an 18-month period.

#### **COMMUNICATIONS**

Michigan Liquor Control Commission. Notice of transfer of liquor license – Korner Pub.

Downtown Development Authority/Main Street. Minutes of July 1, 2015.

Downtown Historic District Commission. Minutes of July 15, 2015.

Zoning Board of Appeals. Minutes of July 21, 2015.

#### **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 2910 West M21, sought clarification as to whether buyers in the Osburn Lakes development were required to build within 18 months. It was noted that the master documents require a home to be completed within 18 months of breaking ground. It was also noted that the repurchase clause that was referred to is an option that can be taken by the City, not a requirement.

Kori Shook, realtor for the Osburn Lakes development, asked that those who would like clarification on any matters related to the development contact her directly to avoid confusion.

Councilperson Bailey noted that Community Cats of Owosso had sent another 67 cats for spaying/neutering in July!

Councilperson Greenway noted her appreciation for the Moonlight Market saying the luminary parade was a treat. She also indicated that preparations for the 2015 Home Tour are moving along and the tour would be another great event.

**NEXT MEETING**

Monday, August 17, 2015

**BOARDS AND COMMISSIONS OPENINGS**

Historical Commission, term expires December 31, 2017  
Planning Commission (2), both terms expire June 30, 2016

**ADJOURNMENT**

Motion by Mayor Pro-Tem Eveleth for adjournment at 8:42 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

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Benjamin R. Frederick, Mayor

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Amy K. Kirkland, City Clerk

\*Due to their length marked items are not included in the minutes. Complete copies of these items are on file in the Clerk's Office.



## MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

**DATE:** August 11, 2015  
**TO:** Mayor Frederick and the Owosso City Council  
**FROM:** Amy K. Kirkland, City Clerk  
**SUBJECT:** Ordinance amendment to bring the Code in line with the IPMC

### RECOMMENDATION:

I recommend setting a public hearing for August 17, 2015 to consider an amendment to Chapter 8, Buildings and Building Regulations, Article IX, *Numbering of Buildings*, to comply with the International Property Maintenance Code.

### BACKGROUND:

The City adopted the International Property Maintenance Code (IPMC) as the property maintenance code within the City limits. The IPMC provides regulations for a wide range of instances and it was recently discovered that the Article of the City Code dealing with the numbering of buildings was in conflict with the IPMC. At the time the IPMC was adopted the intention was to include language declaring all provisions in the Code that were in conflict with the IPMC to be repealed. Due to an oversight this language was not included in the ordinance amendment that adopted the IPMC. As such clarification of the issue with house numbers, in the form of an ordinance amendment, is necessary.

The language used in the IPMC is noted below:

**304.3 Premises identification.** Buildings shall have *approved* address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm).

### FISCAL IMPACTS:

N/A

Document originated by: Amy K. Kirkland

**ORDINANCE NO.**

**AN ORDINANCE AMENDING CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS,  
ARTICLE IX, NUMBERING OF BUILDINGS  
OF THE CITY OF OWOSSO CODE**

WHEREAS, the City of Owosso adopted the International Property Maintenance Code (IPMC) as the standard for property maintenance in the City limits; and

WHEREAS, a discrepancy regarding the numbering of buildings exists between the City of Owosso Code and the IPMC and must be resolved.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That existing Article IX, *Numbering of Buildings*, of Chapter 8, Buildings and Building Regulations, be amended to read:

**ARTICLE IX. - NUMBERING OF BUILDINGS**

**Sec. 8-190. - Required.**

All buildings in the city shall bear a distinctive street number in accordance with and as designated upon the street plan map on file in the office of the city engineer.

**Sec. 8-191. - Specifications.**

The owners and occupants of all buildings in the city shall cause the correct numbers to be placed thereon in accordance with the street plan map. Such numbers and letters shall comply with the specifications of the International Property Maintenance Code as to size and placement.

**Secs. 8-192—8-199. - Reserved.**

SECTION 2. AVAILABILITY. This ordinance may be purchased or inspected in the City Clerk's Office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective September 7, 2015.





## MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**DATE:** August 11, 2015

**TO:** Mayor Frederick and the Owosso City Council

**FROM:** Susan Montenegro, assistant city manager / community development director

**SUBJECT:** Proposed rezoning of the following addresses along the M-71 Corridor to reduce spot zoning and follow the future land use plan as outlined in the 2012 Master Plan.

### RECOMMENDATION:

The Planning Commission recommends zoning changes to the ordinance that would rezone the following addresses to reduce spot zoning, encourage economic growth and development along the M-71 Corridor, and bring the area into alignment with the 2012 Master Plan.

The addresses and recommended changes are:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
424 Maple	050-710-000-001-00	R-2	R-1
416 Maple	050-710-000-003-00	R-2	R-1
637 Corunna Ave	050-710-000-002-00	R-2	R-1
633 Corunna Ave	050-542-000-019-00	R-2	R-1
706 Corunna Ave	050-542-000-032-00	RM-1	B-4
625 Huron	050-542-000-022-00	I-2	I-1
460 E. Howard	050-680-003-004-00	R-2	I-1
452 E. Howard	050-680-003-003-00	R-2	I-1
446 E. Howard	050-680-003-002-00	R-2	I-1
440 E. Howard	050-680-003-001-00	R-2	I-1
Division Street	050-680-001-002-00	R-1	I-2
330 Howard	050-651-018-001-00	I-2	I-1
514 Division	050-651-018-003-00	I-2	I-1
515 S. Saginaw	050-651-018-004-00	I-2	I-1
509 S. Saginaw	050-651-018-002-00	I-2	I-1
S. Washington	050-651-000-005-00	I-2	I-1

#### Classifications

R1 – One family residential  
RM-1 Multiple-family residential  
I1 – Light industrial

R2 – Two family residential  
B4 – General business district  
I2 – General industrial

**BACKGROUND:**

The Planning Commission continues to address areas of spot zoning within the city limits to correct the zoning and bring land use into conformity with the Master Plan.

**FISCAL IMPACTS:**

No fiscal impacts.

**ORDINANCE NO.**

**AN ORDINANCE AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES  
TO REZONE VARIOUS PARCELS OF REAL PROPERTY ALONG THE M-71 CORRIDOR  
AND AMEND THE ZONING MAP**

WHEREAS, the City of Owosso adopted a Master Plan in 2012 which includes a future land use plan;  
and

WHEREAS, the Planning Commission desires to carefully implement prudent changes suggested by the  
Master Plan; and

WHEREAS, the Planning Commission recommends the rezoning of select parcels in the area of Corunna  
Avenue to reduce spot zoning and create an area with effective zoning for potential development and  
economic growth while allowing land owners to maintain the current use of their property if they so desire;  
and

WHEREAS, the Planning Commission published and mailed notices for the proposed rezoning, held a  
public hearing on the proposal, and deliberated on the proposal; and

WHEREAS, the Planning Commission finds that the proposed rezonings meet the intent and criteria for a  
zoning amendment as it relates to the Master Plan and the Zoning Ordinance; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the  
rezoning of the following parcels:

<b>Parcel Address</b>	<b>Parcel Number</b>	<b>Current Zoning</b>	<b>Proposed Zoning</b>
424 Maple	050-710-000-001-00	R-2	R-1
416 Maple	050-710-000-003-00	R-2	R-1
637 Corunna Ave	050-710-000-002-00	R-2	R-1
633 Corunna Ave	050-542-000-019-00	R-2	R-1
706 Corunna Ave	050-542-000-032-00	RM-1	B-4
625 Huron	050-542-000-022-00	I-2	I-1
460 E. Howard	050-680-003-004-00	R-2	I-1
452 E. Howard	050-680-003-003-00	R-2	I-1
446 E. Howard	050-680-003-002-00	R-2	I-1
440 E. Howard	050-680-003-001-00	R-2	I-1
Division Street	050-680-001-002-00	R-1	I-2
330 Howard	050-651-018-001-00	I-2	I-1
514 Division	050-651-018-003-00	I-2	I-1
515 S. Saginaw	050-651-018-004-00	I-2	I-1
509 S. Saginaw	050-651-018-002-00	I-2	I-1
S. Washington	050-651-000-005-00	I-2	I-1

and

WHEREAS, the City Council held a public hearing and having heard all interested parties the Council  
finds that the zoning petition meets the intent and criteria for a zoning map amendment, specifically as it  
relates to the requirements of Section 38-555.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following changes, to be noted on the official map and filed with the city clerk:

<b>Parcel Address</b>	<b>Parcel Number</b>	<b>Current Zoning</b>	<b>Proposed Zoning</b>
424 Maple	050-710-000-001-00	R-2	R-1
416 Maple	050-710-000-003-00	R-2	R-1
637 Corunna Ave	050-710-000-002-00	R-2	R-1
633 Corunna Ave	050-542-000-019-00	R-2	R-1
706 Corunna Ave	050-542-000-032-00	RM-1	B-4
625 Huron	050-542-000-022-00	I-2	I-1
460 E. Howard	050-680-003-004-00	R-2	I-1
452 E. Howard	050-680-003-003-00	R-2	I-1
446 E. Howard	050-680-003-002-00	R-2	I-1
440 E. Howard	050-680-003-001-00	R-2	I-1
Division Street	050-680-001-002-00	R-1	I-2
330 Howard	050-651-018-001-00	I-2	I-1
514 Division	050-651-018-003-00	I-2	I-1
515 S. Saginaw	050-651-018-004-00	I-2	I-1
509 S. Saginaw	050-651-018-002-00	I-2	I-1
S. Washington	050-651-000-005-00	I-2	I-1

SECTION 2. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.


SECTION 3. EFFECTIVE DATE. This amendment shall become effective September 7, 2015.

# City of Owosso

## M 71 Proposed Rezoning

### Legend

#### Zoning

 <all other values>

#### Z\_PRIMARY

 <Null>

 B1

 B2

 B3

 B4

 C-OS

 I1

 I2

 OS1

 P1

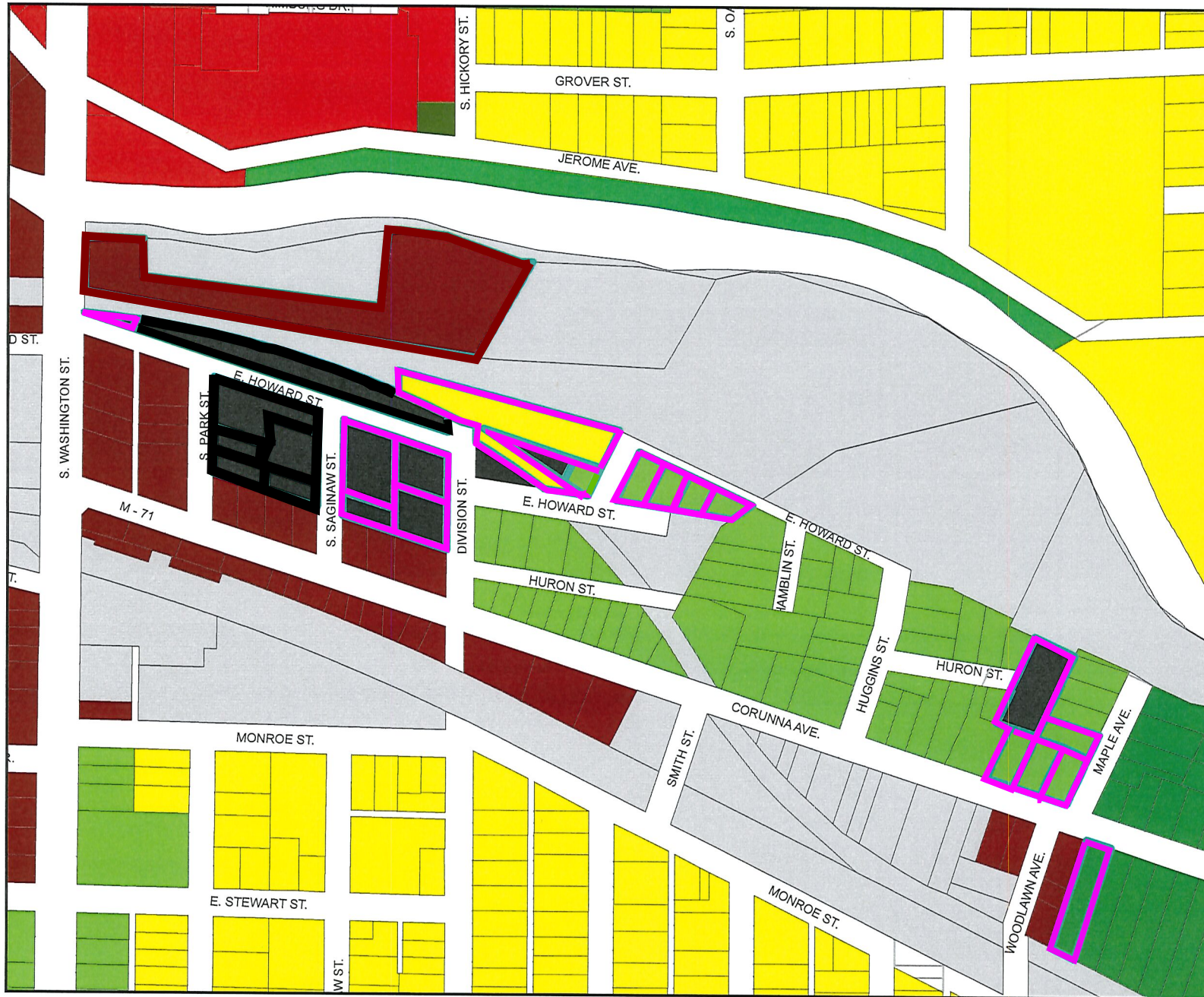
 PUD

 R1

 R2

 RM1

 RM2



0 130 260 520 780 1,040  
Feet



April 20, 2015



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** August 13, 2015

**TO:** City Council

**FROM:** Mark Sedlak, Director of Public Services

**SUBJECT:** Contract Award for 2015 Street Patches Program

### **RECOMMENDATION:**

I recommend City Council award Bibi Inc., aka Black Jack Asphalt, the low bidder, the contract for the 2015 Street Patches Program in the amount of \$32,264.80 and approve payment up to the contract amount.

### **BACKGROUND:**

On August 11, 2015, the city received bids from interested contractors for its 2015 Street Patches Program. This annual program involves making permanent street repairs to areas that were patched from broken water mains and asphaltting street surfaces where gas line repairs have been made, as well as repair of bad areas of pavement caused by weak sub-base in a street with generally good pavement.

### **FISCAL IMPACTS:**

Funds for this work shall be paid from 591-552-833.300 and 591-552-883.200 Water Maintenance Fund.

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
THE 2015 STREET PATCHES PROGRAM  
WITH BIBI, INC. AKA BLACK JACK ASPHALT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the street patches in many of the streets in the city need to be permanently repaired with a hot mixed asphalt to prevent water from getting into the sub base of the street, accelerating the deterioration of the street pavement, and that this pavement maintenance is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids to permanently patch said areas; a bid was received from Bibi, Inc. aka Black Jack Asphalt; and it is hereby determined that Bibi, Inc. aka Black Jack Asphalt is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Bibi, Inc. aka Black Jack Asphalt for pavement patching as part of the 2015 Street Patches Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Bibi, Inc. aka Black Jack Asphalt in the amount of \$32,264.80.
- THIRD: The accounts payable department is authorized to pay Bibi, Inc. aka Black Jack Asphalt for work satisfactorily completed on the project up to the bid amount.
- FOURTH: The above expenses shall be paid from account 591-552-833.300 and 591-552-833.200 Water Maintenance Fund.



CITY OF OWOSSO BID TABULATION SHEET

DATE 8/11/2015

DEPT. \_\_\_\_\_

SUBJECT: 2015 STREET PATCHES

				BLACK JACK ASPHALT		ONE WAY ASPHALT PAVING & EXCAVATING		SUMBERA EXCAVATING	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	2" PATCHES	522	SFT	\$ 2.40	\$ 1,252.80	\$ 4.50	\$ 2,349.00	\$ 4.90	\$ 2,557.80
2	4" PATCHES	3,410	SFT	\$ 3.70	\$ 12,617.00	\$ 4.25	\$ 14,492.50	\$ 7.00	\$ 23,870.00
3	6" PATCHES	3,775	SFT	\$ 4.70	\$ 17,742.50	\$ 6.25	\$ 23,593.75	\$ 9.20	\$ 34,730.00
4	6" PATCHES OVER 8" CONCRETE	75	SFT	\$ 8.70	\$ 652.50	\$ 48.00	\$ 3,600.00	\$ 18.50	\$ 1,387.50
TOTAL BID				\$ 32,264.80		\$ 44,035.25		\$ 62,545.30	

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT.  
HEAD: Mark Sedlak

GENERAL LIABILITY INSURANCE  
EXPIRATION DATE: \_\_\_\_\_

AWARDED: \_\_\_\_\_

PURCH.  
AGENT: \_\_\_\_\_

WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE: \_\_\_\_\_

COUNCIL  
APPROVED: \_\_\_\_\_

STAFF  
REC.: Black Jack Asphalt

SOLE PROPRIETORSHIP  
EXPIRATION DATE: \_\_\_\_\_

PO NUMBER: \_\_\_\_\_





## WARRANT 507

### August 11, 2015

Vendor	Description	Fund	Amount
B S & A Software	Annual service/support fees 8/1/15-8/1/16	General Water Sewer	\$ 11,672.00
Dickinson Wright PLLC	Fifth Shiawassee landfill PLP group assessment payment	General	\$ 89,715.55
Logicalis, Inc.	Network engineering support- July 2015	General Water Wastewater	\$ 7,056.00
William C. Brown PC	Professional services – July 14, 2015 – August 10, 2015	General	\$ 8,091.20
		<b>TOTAL</b>	<b>\$116,534.75</b>

08/04/2015

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 07/01/2015 - 07/31/2015

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
07/01/2015	1	125267	DELTA DENTAL PLAN OF MICHIGAN	JULY 2015-DENTAL INSURANCE PREMIUM	4,045.56
07/01/2015	1	125268	SHIAWASSEE FAMILY YMCA	SPLASH PAD MAINTENANCE	1,000.50
07/01/2015	1	125269	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM	3,188.85
07/01/2015	1	717(A)	PHYSICIANS HEALTH PLAN OF MID-MICH	HEALTH INSURANCE PREMIUM	67,414.69
07/02/2015	1	718(A)	C D W GOVERNMENT, INC.	SUPPLIES	372.88
07/02/2015	1	719(A)	C M P DISTRIBUTORS INC	OPD-UNIFORM ACCESSORIES	592.83
07/02/2015	1	720(A)	CENTRON DATA SERVICES, INC.	TREAS-2015 SUMMER TAX BILL PROCESSING	1,626.48
07/02/2015	1	721(A)	DORNBOS SIGN INC	STREETS-CHANNEL BRACKETS	184.64
07/02/2015	1	722(A)	ELECTION SYSTEMS & SOFTWARE, INC.	MAINT/SUPPORT VOTING MACHINES-7/1/15-6/30/16	654.40
07/02/2015	1	723(A)	ETNA SUPPLY COMPANY	WATER INVENTORY	316.52
07/02/2015	1	724(A)	GILBERT'S DO IT BEST HARDWARE & APP	SUPPLIES	33.21
07/02/2015	1	725(A)	GRAINGER, INC.	WWTP-METERS/FILTERS	194.37
07/02/2015	1	726(A)	INDEPENDENT STATIONERS	SUPPLIES	15.26
07/02/2015	1	727(A)	LYNN PEAVEY COMPANY	OPD-SUPPLIES	176.80
07/02/2015	1	728(A)	1ST CHOICE AUTO PARTS INC	PARTS	550.92
07/02/2015	1	729(A)	POLYDYNE INC	WWTP-AF 4500 POLYMER	2,255.00
07/02/2015	1	730(A)	PVS TECHNOLOGIES, INC.	WWTP-FERRIC CHLORIDE	3,190.58
07/02/2015	1	731(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	OPD-REPAIRS TO 2014 FORD	1,006.33
07/09/2015	1	125270	ALS LABORATORY GROUP	WASTEWATER ANALYSES	34.50
07/09/2015	1	125271	ARGUS-HAZCO	WWTP-FILTERS	51.06
07/09/2015	1	125272	KEITH A BAILEY	REIMBURSEMENT	21.16
07/09/2015	1	125273	BLACK JACK ASPHALT	BD Bond Refund	50.00
07/09/2015	1	125274	CALEDONIA CHARTER TOWNSHIP	PAYMENT PER WATER DISTRICT AGREEMENT	18,308.09
07/09/2015	1	125275	CLIA LABORATORY PROGRAM	ANNUAL FEE	150.00
07/09/2015	1	125276	COLLARD MASONRY	BD Bond Refund	50.00
07/09/2015	1	125277	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	15,843.26
07/09/2015	1	125278	CORDIER EXCAVATING	BD Bond Refund	150.00
07/09/2015	1	125279	JUDY ELAINE CRAIG	COURIER SERVICES	198.00
07/09/2015	1	125280	D & D TRUCK & TRAILER PARTS	PARTS	69.36
07/09/2015	1	125281	DALTON ELEVATOR	MAY 2015 CYLINDER RENTAL/SUPPLIES	493.87
07/09/2015	1	125282	SCOTT D DAVIS	REIMBURSEMENT FOR MEALS	39.95
07/09/2015	1	125283	DAYSTARR COMMUNICATIONS	JULY 2015-PHONE AND BROADBAND INTERNET	973.63
07/09/2015	1	125284	GA HUNT	BD Bond Refund	50.00
07/09/2015	1	125285	H2O COMPLIANCE SERVICES INC	JUNE 2015-CROSS CONNECTION CONTROL PROGRAM	698.75
07/09/2015	1	125286	HANKERD SPORTSWEAR	OPD-POLO SHIRTS (2)	74.00
07/09/2015	1	125287	HODGE GLASS SERVICE INC	OFD-EMERGENCY EXIT PADDLE REPAIR	183.13
07/09/2015	1	125288	HOME DEPOT CREDIT SERVICES	PARTS/MATERIALS	483.93
07/09/2015	1	125289	KAR LABORATORIES INC	WWTP-ULTRA TRACE MERCURY ANALYSIS	195.00
07/09/2015	1	125290	LAMPHERE'S	CASTLE-NEW PUMP INSTALLED ON BOILER	670.57
07/09/2015	1	125291	LEWIS, RICHARD	BD Bond Refund	50.00
07/09/2015	1	125292	MARSH MONUMENT CO	ROSETTES INSTALLED ON PLAQUE/FAYETTE SQ-	100.00
07/09/2015	1	125293	MEMORIAL HEALTHCARE CENTER	OPD-LAB	35.50
07/09/2015	1	125294	MICHIGAN MUNICIPAL LEAGUE WORKERS'	WORKERS COMP-1ST INSTALLMENT FY 15/16	19,823.00
07/09/2015	1	125295	MISDU	PAYROLL DEDUCTIONS	1,827.81
07/09/2015	1	125296	MARK A MITCHELL	REIMBURSEMENT FOR TESTING	75.00
07/09/2015	1	125297	NATIONAL VISION ADMINISTRATORS LLC	JULY 2015-VISION INSURANCE PREMIUM	496.63
07/09/2015	1	125298	OFFICE DEPOT	OFFICE SUPPLIES	185.74
07/09/2015	1	125299	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES/SANITARY SEWER SERVICE	37,485.25
07/09/2015	1	125300	OWOSSO CHARTER TOWNSHIP	PAYMENT PER WATER AGREEMENT	9,151.91

07/09/2015	1	125301	OWOSSO-WATER FUND	WATER/SEWER BILLS	4,199.45
07/09/2015	1	125302	GARY L PALMER	PLAN REVIEW	50.00
07/09/2015	1	125303	POLICE OFFICERS LABOR COUNCIL	OPD-UNION DUES-PAYROLL DEDUCTION	784.00
07/09/2015	1	125304	R H SPENCER	BD Bond Refund	50.00
07/09/2015	1	125305	SHIAWASSEE COUNTY HEALTH DEPARTMENT	HOUSEHOLD HAZARDOUS WASTE DISPOSAL PROGRAM	4,600.00
07/09/2015	1	125306	SHIAWASSEE DISTRICT LIBRARY	SATA PAYROLL SERVICES	503.74
07/09/2015	1	125307	SMITH JANITORIAL SUPPLY	SUPPLIES	807.81
07/09/2015	1	125308	ST JOHNS ANSWERING SERVICE INC	JULY 2015-TELEPHONE ANSWERING SERVICE	75.00
07/09/2015	1	125309	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	240.00
07/09/2015	1	125310	STECHSCHULTE GAS & OIL, INC.	FUEL	4,593.75
07/09/2015	1	125311	TRACTOR SUPPLY COMPANY	PARTS/SUPPLIES	185.44
07/09/2015	1	125312	JESSICA UNANGST	RETIREMENT GIFT FOR T HOLCOMB-EMPLOYEE FUNDED	100.00
07/09/2015	1	125313	WASTE MANAGEMENT OF MICHIGAN INC	JULY 2015-REFUSE SERVICE	427.01
07/09/2015	1	125314	WIN'S ELECTRICAL SUPPLY OF OWOSSO	SUPPLIES	337.76
07/15/2015	1	125315	ALL ABOUT ANIMALS	SPAY/NEUTER FEES FOR 5/27/15 EVENT-PAID BY DONATIONS	350.00
07/15/2015	1	125316	ALLIED 100 LLC	OFD-AMBULANCE MEDICAL SUPPLIES	105.00
07/15/2015	1	125317	AMERICAN PUBLIC WORKS ASSOCIATION	BASIC YEAR 2 FOR MARK MITCHELL	650.00
07/15/2015	1	125318	APPLIED INDUSTRIAL TECHNOLOGIES	WWTP-COUPINGS	308.66
07/15/2015	1	125319	B S & A SOFTWARE	HUMAN RESPURCES.NET PROGRAM SOFTWARE	2,570.00
07/15/2015	1	125320	LOREEN F BAILEY	REIMBURSEMENT-COMMUNITY CATS EXPENSES-PAID BY DONATIONS	291.01
07/15/2015	1	125321	THE BANK OF NEW YORK MELLON	2009 GEN OBLIGATION-PAYING AGENT FEES	750.00
07/15/2015	1	125322	CAMP, JERRY	PARK RESERVATION REFUND	75.00
07/15/2015	1	125323	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	10,279.03
07/15/2015	1	125324	VOID	CREATED IN THE CHECK RUN PROCESS	0.00
07/15/2015	1	125325	DALTON ELEVATOR	JUNE 2015-CYLINDER RENTAL/SUPPLIES	482.73
07/15/2015	1	125326	HAMMOND FARMS	GRIND BRUSH AT AIKEN RD SITE	4,500.00
07/15/2015	1	125327	HAUT, DAVID	REIMBURSEMENT	64.00
07/15/2015	1	125328	JOSEPH RAUL IBARRA JR	CURWOOD SECURITY	491.25
07/15/2015	1	125329	INTERNATIONAL CITY/COUNTY MANAGEMENT	SUSAN MONTENEGRO-MEMBERSHIP	1,255.96
07/15/2015	1	125330	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREEN-BRIDGET CANNON	156.00
07/15/2015	1	125331	MICHIGAN ASSOCIATION OF PLANNING	SUSAN MONTENEGRO MEMBERSHIP-7/1/15-6/30/16	60.00
07/15/2015	1	125332	MICHIGAN BUSINESS & PROFESSIONAL AS	HR-JULY 2015 COBRA ADMIN FEE	50.00
07/15/2015	1	125333	MICHIGAN PUBLIC EMPLOYER LABOR RELATIONS	JESSICA UNANGST-MEMBERSHIP-7/1/15-6/30/16	25.00
07/15/2015	1	125334	SUSAN K MONTENEGRO	REIMBURSEMENT-HOTEL	1,426.10
07/15/2015	1	125335	JAMES RAYMOND MOREL	CURWOOD SECURITY-23/HRS	345.00
07/15/2015	1	125336	NEXTEL COMMUNICATIONS	JUNE 2015-CELL PHONE USAGE AND EQUIPMENT	1,013.32
07/15/2015	1	125337	NORTHSIDE ANIMAL HOSPITAL	COMMUNITY CATS SERVICES-PAID BY DONATIONS	775.99
07/15/2015	1	125338	OFFICE DEPOT	SUPPLIES	79.68
07/15/2015	1	125339	SHIAWASSEE COUNTY CIRCUIT COURT	WOODARD STATION BROWNFIELD REIMBURSEMENT OF ELIGIBLE EXPENSES	37,277.24
07/15/2015	1	125340	SOUTHSIDE CAR WASH	OPD-APRIL-JUNE 2015-CAR WASHES	127.10
07/15/2015	1	125341	STATE OF MICHIGAN	TIM GUYSKY-REGISTRATION-MI WATERS CLASS	25.00
07/15/2015	1	125342	TIAL PRODUCTS INC	REIMBURSEMENT-ELIGIBLE DEVELOPER EXPENSES	1,147.42
07/15/2015	1	125343	TRECHA ENTERPRISES DPHU, LLC	REIMBURSEMENT-ELIGIBLE DEVELOPER EXPENSES	8,076.88
07/15/2015	1	125344	VALLEY LUMBER	SUPPLIES	366.16
07/15/2015	1	732(A)	C & B AIR COMPRESSORS	WWTP-SEPARATORS	409.20
07/15/2015	1	733(A)	CENTRON DATA SERVICES, INC.	WATER/SEWER BILLING SERVICE-PE 6/30/15	3,229.93
07/15/2015	1	734(A)	DUPERON LEASING & SALES INC	SCREENING EQUIPMENT LEASE	1,815.00
07/15/2015	1	735(A)	EMPLOYEE BENEFIT CONCEPTS INC	HR-ADMIN FEE	125.00
07/15/2015	1	736(A)	GRAYMONT CAPITAL INC	WTP-SMALL PEBBLE QUICKLIME	6,778.08
07/15/2015	1	737(A)	MAURER HEATING & COOLING, INC.	PUBLIC SAFETY-WATER HEATER	1,087.00
07/15/2015	1	738(A)	Q2A ASSOCIATES LLC	PROFESSIONAL SERVICES-5/24/15-6/6/15	2,898.00
07/15/2015	1	739(A)	REEVES WHEEL ALIGNMENT, INC	REPAIRS	1,401.15
07/15/2015	1	740(A)	SPINA ELECTRIC COMPANY	WTP-REPLACEMENT MOTOR	262.00
07/16/2015	1	741(E)	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	JUNE 2015-POLICE COMMAND CONTRIBUTIONS	7,750.77
07/23/2015	1	125345	DEDIC, DOROTHY S	REFUND	69.30

07/23/2015	1	125346	AFLAC	AFLAC PREMIUM-PAYROLL DEDUCTION	488.08
07/23/2015	1	125347	THE ARGUS PRESS	PRINTING OF LEGAL NOTICES ETC	329.90
07/23/2015	1	125348	CATHOLIC CHARITIES OF SHIA & GEN CO	REFUND	15.00
07/23/2015	1	125349	COLLARD MASONRY	BD Bond Refund	150.00
07/23/2015	1	125350	DAVE COLLARD MASONRY & CONCRETE, IN	HOPKINS LAKE DRIVE REPAIR	900.00
07/23/2015	1	125351	COMFORT INN	MARK MITCHELL-HOTEL	382.50
07/23/2015	1	125352	DAYSTARR COMMUNICATIONS	AUGUST 2015-PHONE & BROADBAND INTERNET	969.87
07/23/2015	1	125353	DELTA DENTAL PLAN OF MICHIGAN	AUGUST 2015-DENTAL INSURANCE PREMIUM	3,906.68
07/23/2015	1	125354	EMPCO INC	WWTP/WTP-ATTENDANT EXAM (2)	72.00
07/23/2015	1	125355	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING FOR GOULD STREET RESURFACING	1,490.00
07/23/2015	1	125356	FRONTIER	TRAFFIC SIGNAL	105.41
07/23/2015	1	125357	GA HUNT	BD Bond Refund	150.00
07/23/2015	1	125358	GEN POWER PRODUCTS, INC.	REPLACE CONTROLLER IN TRANSFER SWITCH	1,501.55
07/23/2015	1	125359	GOOSE BUSTERS	PARKS-PROFESSIONAL SERVICES	660.00
07/23/2015	1	125360	INDEPENDENT NEWSPAPERS	COUNCIL VACANCY AD	46.20
07/23/2015	1	125361	INTERNATIONAL CODE COUNCIL INC	BUILDING-CODE BOOKS	132.40
07/23/2015	1	125362	JAY'S SEPTIC TANK SERVICE	PORTABLE UNITS	585.00
07/23/2015	1	125363	KODIAK EMERGENCY VEHICLES	OFD-MEDIC 1 COT MOUNTS	640.00
07/23/2015	1	125364	LLOYD MILLER & SONS, INC	PTO ASSEMBLY FOR LARGE MOWER #520	1,481.73
07/23/2015	1	125365	MICHIGAN ASSESSORS ASSOCIATION	ANNUAL EDUCATION PROGRAM-LARRY COOK	150.00
07/23/2015	1	125366	MICHIGAN COMMUNITY DEVELOPMENT ASSO	MEMBERSHIP FOR TYLER LEPPANEN	75.00
07/23/2015	1	125367	MICHIGAN DEPARTMENT OF STATE	FEES FOR SARAH ELKINS/TRACY THOMPSON	20.00
07/23/2015	1	125368	MICHIGAN LOCAL GOVT MGT ASSO	MEMBERSHIP-SUSAN MONTENEGRO	55.00
07/23/2015	1	125369	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION CONTRIBUTIONS	215.89
07/23/2015	1	125370	MICHIGAN STATE UNIVERSITY	OFD-EMS LEADERSHIP ACADEMY-STEVE CHAPKO	100.00
07/23/2015	1	125371	MISDU	PAYROLL DEDUCTION	1,827.81
07/23/2015	1	125372	MSHDA	2015 REGIONAL TRAINING-TYLER LEPPANEN	15.00
07/23/2015	1	125373	OWOSSO PAPER AND SUPPLY CO.	VOID-WRONG VENDOR	0.00
07/23/2015	1	125374	GARY L PALMER	ELECTRICAL INSPECTION SERVICES	500.00
07/23/2015	1	125375	SECURITY ALARM CO INC	PUBLIC SAFETY-REPLACE BATTERY IN SECURITY SYSTEM	110.00
07/23/2015	1	125376	SHANTY CREEK RESORTS	LARRY COOK-10/4/15-10/9/15	280.44
07/23/2015	1	125377	SHIAWASSEE FAMILY YMCA	MEMBERSHIPS-PAYROLL DEDUCTION	259.25
07/23/2015	1	125378	SHIAWASSEE FAMILY YMCA	SPLASH PAD MAINTENANCE	1,035.00
07/23/2015	1	125379	SPICER GROUP, INC.	DESIGN & CONSTRUCTION ENGINEERING SERVICES	11,950.10
07/23/2015	1	125380	ST JOHNS ANSWERING SERVICE INC	AUGUST 2015-ANSWERING SERVICE	75.00
07/23/2015	1	125381	STATE OF MICHIGAN	WWTP-BOILER #MIR332143	100.00
07/23/2015	1	125382	STATE OF MICHIGAN	STATE OF MICHIGAN WITHHOLDING TAX	14,509.65
07/23/2015	1	125383	STECHSCHULTE GAS & OIL, INC.	FUEL PE 7/15/15	4,138.83
07/23/2015	1	125384	ZMITKO FARMS FEED & GRAIN LLC	LIME RESIDUALS REMOVAL/RE-USE	19,200.00
07/24/2015	1	742(A)	WILLIAM C BROWN, P C	PROFESSIONAL SERVICES	11,097.84
07/24/2015	1	743(A)	C D W GOVERNMENT, INC.	COMPUTER SUPPLIES	265.00
07/24/2015	1	744(A)	LOGICALIS INC	JUNE 2015-NETWORK ENGINEERING	10,192.00
07/24/2015	1	745(A)	PHYSICIANS HEALTH PLAN OF MID-MICH	HEALTH INSURANCE PREMIUM	70,356.47
07/24/2015	1	746(A)	MERLE E WEST II	PLUMBING AND MECHANICAL INSPECTION SERVICES	700.00
07/30/2015	1	125385	ACCUMED BILLING INC	JUNE 2015-AMBULANCE BILLING SERVICES	6,345.55
07/30/2015	1	125386	ALL ABOUT ANIMALS	SPAY/NEUTER EVENT OF 6/24/15-PAID BY DONATIONS	190.00
07/30/2015	1	125387	APS WATER SERVICES CORPORATION	WWTP-LAB SUPPLIES	397.95
07/30/2015	1	125388	BERT'S LAWN MAINTENANCE INC	WTP-MOWING AROUND LAGOONS	510.00
07/30/2015	1	125389	CENTRAL MICHIGAN DIESEL, INC.	WWTP-INSPECTION AND TROUBLESHOOTING	864.50
07/30/2015	1	125390	SALLYSUE GALE	BOARD OF REVIEW	50.00
07/30/2015	1	125391	HACH COMPANY	WTP-SUPPLIES	365.89
07/30/2015	1	125392	HANKERD SPORTSWEAR	SPRING CLEAN UP T-SHIRTS (25) PAID BY DONATIONS	200.00
07/30/2015	1	125393	HOME DEPOT CREDIT SERVICES	SUPPLIES	111.94
07/30/2015	1	125394	INDEPENDENT NEWSPAPERS	HR-WWTP ATTENDANT/OPERATOR AD	34.70
07/30/2015	1	125395	VOID-WRONG VENDOR	VOID-WRONG VENDOR	0.00

07/30/2015	1	125396	TERRY KEMP	BOARD OF REVIEW	50.00
07/30/2015	1	125397	KODIAK EMERGENCY VEHICLES	STRYKER AMBULANCE COTS (2)	8,413.05
07/30/2015	1	125398	NATIONAL VISION ADMINISTRATORS LLC	AUGUST 2015-VISION INSURANCE PREMIUM	486.24
07/30/2015	1	125399	OFFICE DEPOT	SUPPLIES	452.07
07/30/2015	1	125400	ORCHARD HILTZ & MCCLIMENT INC	CONTRACTUAL SERVICES	35,637.00
07/30/2015	1	125401	OWOSSO POOLS LLC	SPLASH PAD SUPPLIES	161.60
07/30/2015	1	125402	POSTMASTER	STANDARD MAIL PERMIT #51	225.00
07/30/2015	1	125403	RAPPUHN, JACK	REFUND OF UNUSED WATER/SEWER TAP FEES	950.00
07/30/2015	1	125404	RICOH USA	COPIES-4/21/15-7/20/15	872.34
07/30/2015	1	125405	S & K FARM & YARD	WTP-CLUTCH FOR ZERO TURN MOWER	464.21
07/30/2015	1	125406	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM	3,645.09
07/30/2015	1	125407	WASTE MANAGEMENT OF MICHIGAN INC	DISPOSAL CHARGES-6/16/15-6/30/15	9,961.95
07/30/2015	1	125408	WEB ASCENDER	JULY/AUG/SEPT 2015-WEBBSITE HOSTING	150.00
07/30/2015	1	747(A)	BELL EQUIPMENT COMPANY	SWEEPER PARTS	948.78
07/30/2015	1	748(A)	CLARK FIRE & SAFETY EQUIPMENT, INC.	WTP-ANNUAL MAINTENANCE	357.00
07/30/2015	1	749(A)	DELAU FIRE & SAFETY INC	SEMI-ANNUAL INSPECTION-SERVER ROOM INSPECTION	257.00
07/30/2015	1	750(A)	AMBER FULLER	BOARD OF REVIEW	50.00
07/30/2015	1	751(A)	IDEXX DISTRIBUTION CORPORATION	WTP-WP200 COLILERT	917.68
07/30/2015	1	752(A)	JCI JONES CHEMICALS, INC.	WTP-SODIUM HYPOCHLORITE	3,069.18
07/30/2015	1	753(A)	MCMMASTER-CARR SUPPLY CO	WWTP-PARTS/HARD HATS	467.45
07/30/2015	1	754(A)	MUNICIPAL SUPPLY CO.	MARKING PAINT/MARKING FLAGS	330.00
07/30/2015	1	755(A)	OFFICE SOURCE	CLERK-SUPPLIES	92.94
07/30/2015	1	756(A)	OFFICEMAX INC	SUPPLIES	214.95

1 TOTALS:

(3 Checks Voided)

Total of 179 Disbursements:

549,220.50

Bank 10 OWOSSO HISTORICAL FUND

07/15/2015	10	4714	FALL, ROBERT	RETURN OF DEPOSIT	720.00
07/15/2015	10	4715	CHARTER COMMUNICATIONS	515 N WATER ST	38.49
07/15/2015	10	4716	CONSUMERS ENERGY	JUNE 2015-515 N WASHINGTON ST	99.13
07/15/2015	10	4717	DAYSTARR COMMUNICATIONS	JULY 2015-CURWOOD CASTLE PHONE AND INTERNET SERVICE	75.49
07/15/2015	10	4718	LUDINGTON ELECTRIC, INC.	INSTALL TRACK LIGHTING IN LOWER LEVEL OF CASTLE	1,269.20
07/15/2015	10	4719	OFFICE DEPOT	TONER	64.01
07/15/2015	10	4720	OWOSSO-WATER FUND	515 N WASHINGTON ST	88.00
07/15/2015	10	4721	STUDIO 52 FRAME SHOP	FRAMING OF BLUE PRINTS	1,557.00
07/30/2015	10	4722	AMERICAN ASSOCIATION FOR STATE	INSTITUTIONAL BASIC MEMBERSHIP-OWOSSO HISTORICAL COMM	115.00
07/30/2015	10	4723	CHARTER COMMUNICATIONS	515 N WASHINGTON ST	180.92
07/30/2015	10	4724	CLARK FIRE & SAFETY EQUIPMENT, INC.	CURWOOD CASTLE ANNUAL MAINTENANCE	132.50
07/30/2015	10	4725	DAYSTARR COMMUNICATIONS	AUGUST 2015-CURWOOD CASTLE PHONE AND INTERNET SERVICE	80.49
07/30/2015	10	4726	ROBERT V DORAN	JUMBOS MEALS FOR OHC GARDEN CLEAN UP	75.15
07/30/2015	10	4727	HI QUALITY GLASS, INC	GLASS SHELVES FOR DISPLAY CASE	42.03
07/30/2015	10	4728	I60 MEDIA	HOME TOUR RACK CARDS (2500)	285.00
07/30/2015	10	4729	MICHAEL PAINE PHOTOGRAPHY	HOME TOUR PHOTOGRAPHS	100.00

10 TOTALS:

Total of 16 Disbursements:

4,922.41

Bank 2 TRUST & AGENCY

07/13/2015	2	6441	OWOSSO PUBLIC SCHOOLS	PILOT	1,059.02
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07/13/2015	2	6442	OWOSSO PUBLIC SCHOOLS	DEL PP COLLECTIONS	94.55
07/13/2015	2	6443	SHIAWASSEE AREA TRANSPORTATION AGENCY	PILOT	92.98
07/13/2015	2	6444	SHIAWASSEE AREA TRANSPORTATION AGENCY	DEL PP COLLECTIONS	3.79
07/13/2015	2	6445	SHIAWASSEE COUNTY TREASURER	TRAILER FEES-143 LOTS	357.50
07/13/2015	2	6446	SHIAWASSEE COUNTY TREASURER	PILOT	2,737.42
07/13/2015	2	6447	SHIAWASSEE COUNTY TREASURER	DEL PP COLLECTIONS	169.87
07/13/2015	2	6448	SHIAWASSEE DISTRICT LIBRARY	PILOT	441.26
07/13/2015	2	6449	SHIAWASSEE DISTRICT LIBRARY	DEL PP COLLECTIONS	18.78
07/13/2015	2	6450	SHIAWASSEE REGIONAL EDUCATION SERVICE	PILOT	1,378.13
07/13/2015	2	6451	SHIAWASSEE REGIONAL EDUCATION SERVICE	DEL PP COLLECTIONS	58.68
07/13/2015	2	6452	STATE OF MICHIGAN	ANNUAL RETURN KONA VILLA	11,440.84
07/31/2015	2	6453	SHIAWASSEE AREA TRANSPORTATION AGENCY	REAL/PP RAX COLLECTIONS	7,482.32
07/31/2015	2	6454	SHIAWASSEE COUNTY TREASURER	REAL/PP TAX COLLECTIONS	253,255.10

2 TOTALS:

Total of 14 Disbursements:

278,590.24

REPORT TOTALS:

(3 Checks Voided)

Total of 209 Disbursements:

832,733.15



## MEMORANDUM

301 W MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**DATE:** August 11, 2015  
**TO:** Mayor Frederick and the Owosso City Council  
**FROM:** Charles P. Rau, Building Official  
**SUBJECT:** Lot Split Application – 535 Harrison Ave

### RECOMMENDATION:

I recommend approval of the application for lot split for 535 Harrison Avenue.

### BACKGROUND:

#### LEGAL DESCRIPTION:

LOT 28, BLOCK 25, GEORGE T. ABREY'S WOODLAWN PARK ADDITION, INCL 1/2 CLSD ALLEY  
PARCEL ID # 050-010-025-024-00

The attached lot split request, received on August 5, 2015 from Belinda Henderson, has been reviewed by each department head within the City of Owosso. The proposed split will conform to present city ordinances.

Therefore, approval by the City Council for this lot split is recommended.

### FISCAL IMPACTS:

N/A

**CITY OF OWOSSO  
DIVISION OF PLATTED CITY LOTS  
DEPARTMENTAL REVIEW**

**PLEASE ROUTE THIS APPLICATION IN THE FOLLOWING SEQUENCE AND RETURN TO THE BUILDING DEPARTMENT AS SOON AS POSSIBLE.**

**INITIAL REVIEW BY BUILDING OFFICIAL CHARLES P. RAU**

COMMENTS This meets setback requirements.

**\*\*\*ASSESSING: LARRY COOK**

RECOMMEND APPROVAL X DENIAL \_\_\_\_\_  
WRITE NEW DESCRIPTIONS  
AT THE END OF YEAR, CHECK WITH COUNTY FOR  
DELINQUENT TAXES: PAID \_\_\_\_\_ UNPAID \_\_\_\_\_

COMMENTS See attached description. Being split to clear up contiguous ownership issue.

**\*\*\*COMMUNITY DEVELOPMENT**

SMontenegro  
RECOMMEND APPROVAL ✓ DENIAL \_\_\_\_\_

COMMENTS \_\_\_\_\_

**\*\*\*PUBLIC UTILITIES: GARY BURK**

GJB RECOMMEND APPROVAL ✓ DENIAL \_\_\_\_\_

COMMENTS \_\_\_\_\_

**\*\*\*ENGINEERING:**

M.A. GMD RECOMMEND APPROVAL X DENIAL \_\_\_\_\_

COMMENTS \_\_\_\_\_

RETURN TO BUILDING OFFICIAL FOR WRITTEN RECOMMENDATION OR DENIAL \_\_\_\_\_

RETURN ALL MATERIALS TO MARTY STINSON \_\_\_\_\_

SEND COPY OF APPLICATION TO APPLICANT WITH DATE OF COUNCIL MEETING \_\_\_\_\_

PREPARE MEMO AND COPY (15) FOR COUNCIL MEETING; SUBMIT TO CLERK'S OFFICE \_\_\_\_\_

AFTER COUNCIL APPROVAL OR DENIAL, NOTIFY APPLICANT WITH COPY OF COMPLETED APPLICATION. \_\_\_\_\_

AFTER COUNCIL APPROVAL OR DENIAL, NOTIFY ASSESSOR WITH ORIGINAL OF COMPLETED APPLICATION. \_\_\_\_\_

AFTER COUNCIL APPROVAL OR DENIAL, COPY TO BLDG FILE \_\_\_\_\_



CITY OF OWOSSO  
APPLICATION TO DIVIDE  
PLATTED CITY LOTS

The State of Michigan Land Division Act and City of Owosso Subdivision Regulations prohibit the division of platted City lots without prior approval of the City Council. Attached to this application you should find a copy of Section 30-5 of the Owosso City Code describing the conditions that must be met to have division of platted lots permitted. If a copy of the Section 30-5 does not accompany this application, please request one from the office of the City Clerk or Building Department, phone 989-725-0540.

\*\*\*\*\*

INSTRUCTIONS

\$25 application fee must be paid when application is made.

PLEASE FILL OUT THIS APPLICATION COMPLETELY (EXCEPT FOR CITY STAFF PORTION AT BOTTOM) AND ATTACH ALL DOCUMENTATION REQUESTED ON THIS APPLICATION TO AVOID DELAY IN HAVING THE CITY COUNCIL REVIEW YOUR REQUEST.

ATTACH THE RESULTING DESCRIPTIONS OF ALL PROPERTIES AFFECTED BY THIS DIVISION.

ATTACH THE RESULTING PLOT PLAN OF ALL PROPERTIES AFFECTED BY THIS DIVISION. INCLUDE DIMENSIONS OF RESULTING LOTS, LOCATION OF ALL PUBLIC RIGHT-OF-WAYS, LOCATION OF ALL EASEMENTS, LOCATION OF ALL BUILDINGS ON THE PROPERTIES AND THE BUILDING DISTANCES FROM PROPERTY LINES. YOU MAY BE REQUIRED TO PROVIDE A PROFESSIONAL SURVEY OF THE RESULTING LOTS IF DEEMED NECESSARY BY THE ZONING ADMINISTRATOR.

ALL DELINQUENT TAXES MUST BE PAID ON ANY PARCEL BEFORE  
THE DESCRIPTION OF THE PARCEL CAN BE CHANGED.

\*\*\*\*\*

Address of lot to be split Vacant Lot Date 8-4-15  
Name of applicant Belinda Henderson Phone (989) 277-7220  
Address of applicant P.O. Box 113 Bancroft MI 48414  
Applicant's relationship to property: ☐ Buyer ☒ Seller ☐ Representing buyer or seller  
☐ Other (explain) \_\_\_\_\_

I (We) hereby request that the Owosso City Council approve the division of the platted lot(s) as specified in the description(s) attached hereto. The division of this lot(s) is proposed for the following reasons:

Swapping N 1/2 Lot 28 for N 1/2 Lot 27 with  
Robin Pendell, 531 Harrison He owns the strip of  
land (N 1/2 Lot 27) in the middle of what I own.  
Lot 28 being split per ordinance to  
accomplish this. Thank You!!!  
Signed [Signature]

\*\*\*\*\*

CITY STAFF TO COMPLETE BELOW

ZONING REVIEW: ZONING \_\_\_\_\_ ☐ RECOMMEND APPROVAL ☐ RECOMMEND DENIAL

EXPLANATION OF RECOMMENDATION \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE SET FOR CITY COUNCIL REVIEW 8/17/15 NOTICE SENT TO APPLICANT \_\_\_\_\_

CITY COUNCIL ACTION: ☐ APPROVED AS SUBMITTED ☐ DENIED ☐ APPROVED WITH ATTACHED CONDITIONS

RESULTS SENT TO APPLICANT \_\_\_\_\_

**CITY OF OWOSSO**  
**LOT SPLIT ORDINANCE**

*Sec. 30-5. Article I, Chapter 30 of the Code of the City of Owosso states...*

The division of a lot in a recorded plat is prohibited, unless approved following application to the city council. The application shall be filed with the city clerk and shall state the reasons for the proposed division. The city council may request review and comment by the city planning commission. The division to be approved by the city council shall have the suitability of the land for building purposes approved by the city zoning administrator, who may require submission of a professionally prepared boundary survey report. No building permit shall be issued, nor any building construction commenced, prior to the city council's approval. No lot in a recorded plat shall be divided into more than four (4) parts, and the resulting lots shall be not less in area than permitted by the city zoning ordinance. The division of a lot resulting in a smaller area than prescribed herein may be permitted but only for the purpose of adding to the existing building site or sites. The application shall so state and shall be in affidavit form.

City Ordinance. No. 456, of 12-19-88

**NEW DESCRIPTION:**

*See Attached*

**ASSESSOR'S DESCRIPTION:**

*See Attached*

## Land Division of Platted Lots

Belinda Henderson  
535 Harrison Ave  
050-010-025-024-00

### **Current Description Entire Parcel 535 Harrison Av. (050-010-025-024-00)**

LOT 28, BLOCK 25, GEORGE T. ABREY'S WOODLAWN PARK ADDITION, INCL 1/2 CLSD ALLEY

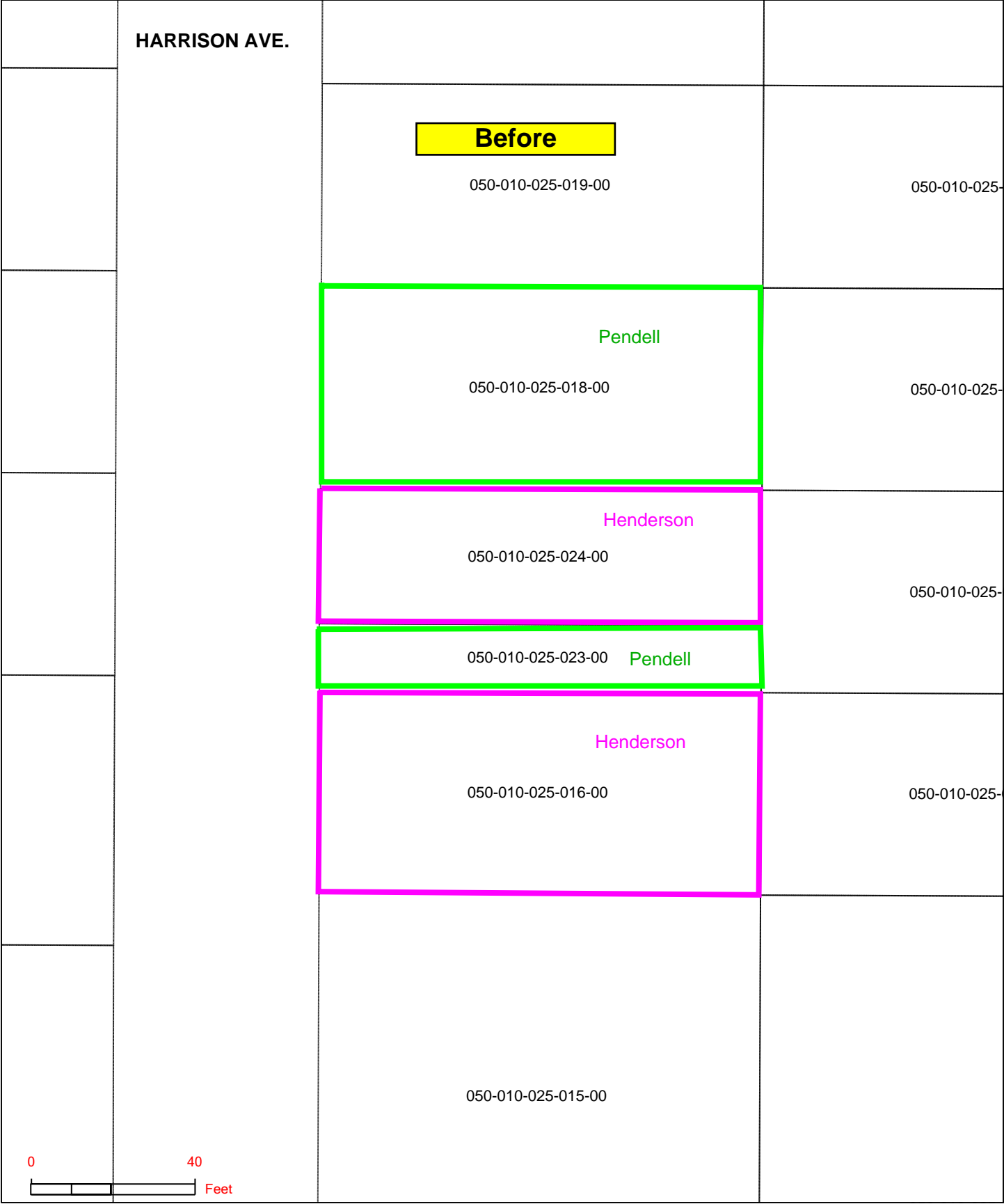
### **New Description After Split, (To Robin Pendell) - Parcel # to be Determined**

N 1/2 LOT 28, BLOCK 25, GEORGE T. ABREY'S WOODLAWN PARK ADDITION, INCL 1/2 CLSD ALLEY

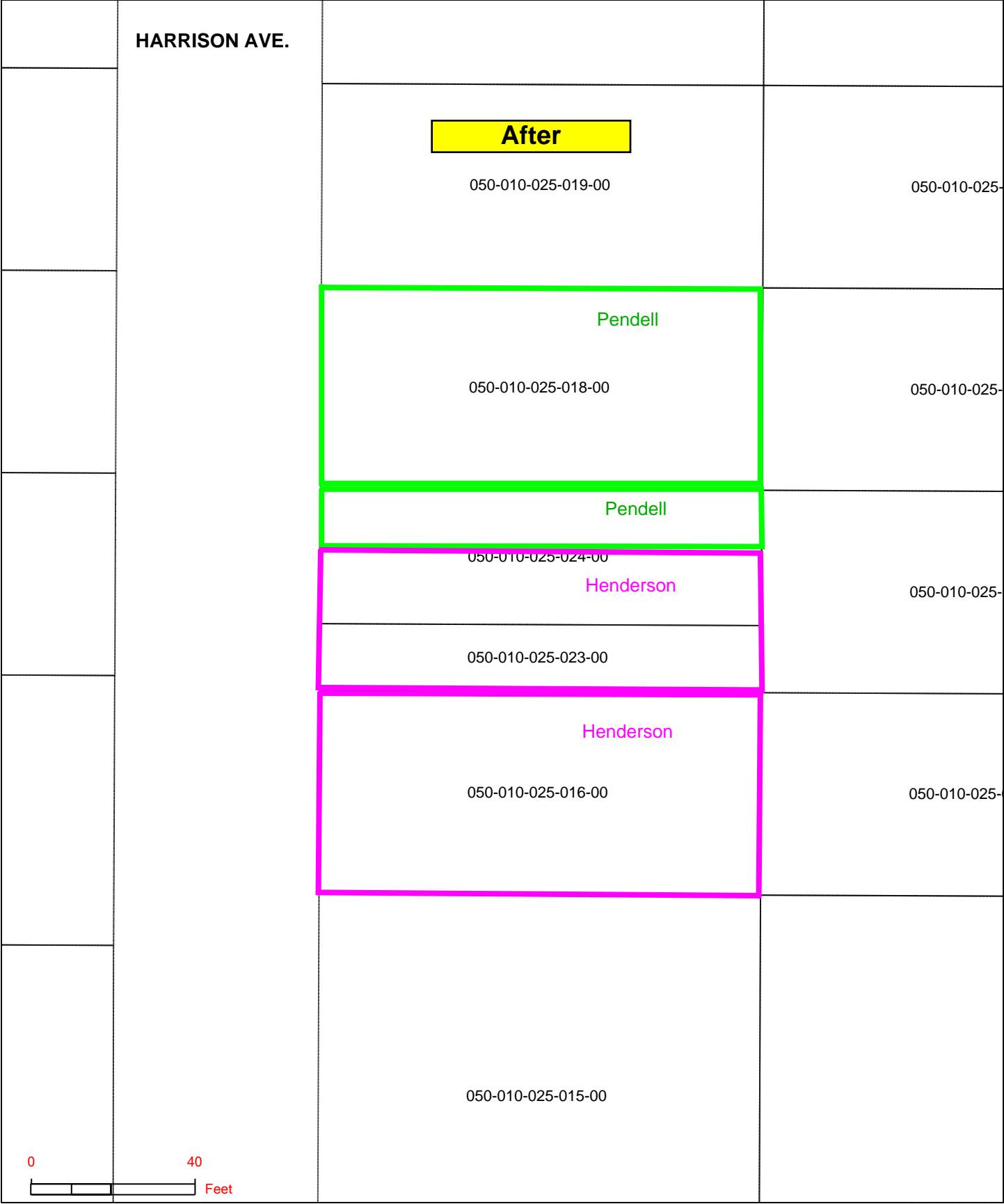
### **New Description After Split, (Remains w/ Belinda Henderson) - 050-010-025-024-00**

S 1/2 LOT 28, BLOCK 25, GEORGE T. ABREY'S WOODLAWN PARK ADDITION, INCL 1/2 CLSD ALLEY

# OWOSSO



# OWOSSO





## MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

**DATE:** August 13, 2015  
**TO:** Mayor Frederick and the Owosso City Council  
**FROM:** Donald Crawford, city manager  
**SUBJECT:** Unit 55, Osburn Lakes Site Condo, Phase 1 commonly known as 1281 Holly Court with Tax I.D. #050-751-000-055

A request has been received from Jack Rappuhn requesting that the city council rescind the action taken July 20, 2015 and approve reimbursement of the money paid to purchase Unit 55, Osburn Lakes Site Condo, Phase 1 commonly known as 1281 Holly Court with Tax I.D. #050-751-000-055 to Jack Rappuhn and Judith Rappuhn. Councilmember Burton Fox has requested that the motion to rescind be placed on the agenda in accordance with *Roberts Rules of Order*.

The Rappuhns have submitted the following:

*I am appealing the City Councils decision to not refund my earnest money for the lot I had purchased in Osborne (sp) Lakes. This was Lot 55. The reason for the refund was that I was unable to build our desired home because of wetlands. The reason the Council denied my request, to the best of my knowledge was that I failed to do my diligence (sp), and that the seller by State Law was not required to disclose the wetlands. Article VIII Section H of the Master Deed was not adhered to by the Developer, so due diligence (sp) would not have disclosed the wetlands to any buyer.*

*Jack Rappuhn*

The following is provided as to why the motion is to rescind and not to reconsider.

A common question of parliamentary procedure is whether or not a city council can change its mind on a decision once it has been adopted. The answer is, yes, it can be done. That being said, from a practical standpoint some decisions, if already carried out, cannot be undone (such as issues with a contract being let, an already completed purchase or a person given official notification of expulsion from membership).

According to *Roberts Rules of Order*, 11th Edition (RONR), there are two ways a decision of the council can be changed.

If a member wants to change a decision made in the same meeting they would use a motion to reconsider. If it is necessary to change a decision that was adopted at a previous meeting a member would make a motion to rescind.

In this case a motion to reconsider is not the correct motion because the meeting at which the action has passed.

The motion to rescind is one of a group of motions that bring a question again before the city council. It can be applied to any decision adopted by the city council at any time. It differs from the motion to reconsider in that there is no time limit on making this motion and any member regardless of how the member voted on the original question can make it.

Unlike a motion to reconsider, which only needs a majority vote to pass, a motion to rescind is more of a challenge. In order to rescind something previously adopted by a majority vote, the city council must have received notice of the intent to present such a motion either at a previous meeting or with the call of the meeting (as long as the time between meetings is within a quarter). If that pre-meeting notice does not occur, then the vote required to rescind is two-thirds of those present and voting or a majority of the entire membership of an organization (not just those present).

The motion to rescind can be introduced at a time when no other business is pending. After being recognized by the chair, a councilmember makes the motion to rescind. The motion should include a description or reference to the decision in question (worded as closely as possible to any notice that has already been provided). Another member then must second the motion. The chair restates the motion to rescind and asks for debate. During debate, any member may propose amendments (changes that are greater than the scope of notice are not in order). After full debate, the vote is taken on rescinding the motion.

If the original motion has been acted upon and that action cannot be undone the motion cannot be rescinded. However, any unexecuted part could be rescinded or amended.

**RESOLUTION NO.**

**RESCINDING COUNCIL ACTION TAKEN JULY 20, 2015  
TO DENY THE RETURN/REFUND OF PROPERTY AT 1281 HOLLY COURT**

WHEREAS, the Owosso City Council took action to deny the return/refund of property located at 1281 Holly Court and advised the owners to pursue a private sale; and

WHEREAS, the owners of said property, Jack and Judith Rappuhn, have appealed this decision and Councilperson Burton D. Fox has indicated a desire to reconsider the issue based on said request for appeal; and

WHEREAS, Robert's Rules of Order state that an action of the Council may be rescinded when the Council is in receipt of "previous notice" of a member's desire to reconsider, and upon the affirmative vote of a majority of members present; and

WHEREAS, Council was notified of Councilperson Fox's intent prior to the meeting via the agenda, as required.

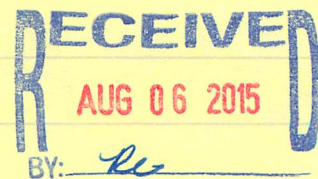
Now, therefore be it resolved, by the City Council of the City of Owosso, Michigan that:

- FIRST: the Council acknowledges the membership received due notice prior to the meeting regarding the intent to rescind as required by Robert's Rules of Order.
- SECOND: the action of July 20, 2015 to deny the return of property at 1281 Holly Court and the refund of monies to Jack and Judith Rappuhn for the purchase of said property is hereby rescinded.
- THIRD: the minutes of the July 20, 2015 City Council meeting be amended to reflect the rescission of this action.



I AM APPEALING THE CITY COUNCIL'S  
DECISION TO NOT REFUND MY EARNEST  
MONEY FOR THE LOT I HAD PURCHASED IN  
OSBORNE LAKES. THIS WAS LOT 55. THE  
REASON FOR MY REQUESTING THE APPEAL IS  
I ASKED FOR THE REFUND WAS THAT I WAS  
UNABLE TO BUILD OUR DESIRED HOME BECAUSE  
OF WETLANDS. THE REASON THE COUNCIL  
DENIED MY REQUEST, TO THE BEST OF MY  
KNOWLEDGE WAS THAT I FAILED TO DO MY  
DILIGENCE, AND THAT THE SELLER BY STATE  
LAW WAS NOT REQUIRED TO DISCLOSE THE  
WETLANDS. ARTICLE VIII SECTION H OF THE  
MASTER DEED WAS NOT ADHERED TO BY THE  
DEVELOPER, SO DUE DILIGENCE WOULD  
NOT HAVE DISCLOSED THE WETLANDS TO  
ANY BUYER.

Jack Rappach



MANVAT.

# PERMANENT WETLAND SIGN

"WETLAND EDGE"  
(TO BE POSTED HERE)

POSTED SIGN TO BE  
PLACED AT EACH  
COMMON LOT LINE  
THAT INTERSECTS  
THE WETLAND EDGE  
AND/OR AT 100'  
MAX. INTERVALS

4" X 4" POST, 4'  
ABOVE THE GROUND

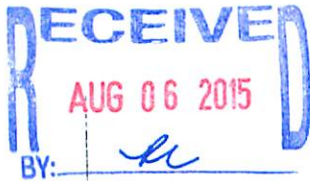
GROUND

36" MINIMUM

RECEIVED  
AUG 06 2015  
BY: *RC*

WETLAND POST DETAIL  
NOT TO SCALE





## ARTICLE VIII

### RESTRICTIONS AND STANDARDS

#### INTRODUCTION

On July 7, 2004, Woodside West, LLC and the City of Owosso entered into a "Second Purchase Agreement". The terms of that agreement are to remain an obligation of the co-owners of the condominium project. The terms of this ARTICLE VIII, RESTRICTIONS AND STANDARDS, cannot be amended without the prior approval of the City of Owosso.

A. The minimum size of a dwelling unit shall be 1078 square feet, except that unit size for Lots 24 through 55 shall be a minimum of 1500 square feet.

B. The minimum roof pitch shall be 7/12.

C. The architectural concept of the homes shall be described in Exhibit C to this Master Deed and shall reflect the features of homes that are characteristic of Owosso's historic neighborhoods or the concept demonstrated in Developer's Heritage Village project at Bristol Road in Swartz Creek.

D. Every dwelling unit shall have a usable front porch with a minimum square footage of 96 square feet.

E. Within Developer's architectural guidelines outdoor lighting on private lots shall be shielded and avoid direct or indirectly reflected light visible from beyond the boundary of a residential lot. This provision shall not apply to lamps less than 1200 lumens or flood lights less than 900 lumens provided that the floodlight does not provide direct glare to traffic or is not directly aimed at adjoining residential buildings.

F. Mutual easement provisions for the walking trail shall be as mapped with the condominium unit adjoining the property on the north side. The trail location and construction plans are subject to a State of Michigan wetlands permit. The Osburn Lakes Residential Site Condominium Association shall maintain and insure all of the trail including those portions of the trail off the premises.

G. Unless specified in the construction plans at 15 feet, underground gas and/or electric utilities easements shall be permitted within a 10 foot zone adjacent to the street right-of-ways.

H. Lakefront/wetland units are to maintain a 25 foot setback from the wetland boundary subject to the terms of the MDEQ wetlands permit, Permit #03-78-0013-P issued on April 20, 2004. Prior to the sale of any unit or commencement of any construction on any unit, the boundary of the wetland areas shall be protected by the placement of a permanent marker, sign, stake, flagging or structure that is clearly visible



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10/22/2004 04:38P  
L-1069 P-159

**RESOLUTION NO.**

**ACCEPTING QUIT CLAIM DEED FOR 1281 HOLLY COURT  
AND AUTHORIZING REFUND OF PURCHASE PRICE  
TO JACK RAPPUHN AND JUDITH RAPPUHN**

WHEREAS, the City of Owosso is the developer of the Osburn Lakes Site Condo, Phase 1 and owns lots which are for sale; and

WHEREAS, Jack Rappuhn and Judith Rappuhn purchased Unit 55 commonly known as 1281 Holly Court for the purpose of constructing a single family dwelling; and

WHEREAS, following the purchase it was discovered that the buildable area of the unit was compromised by wetland restrictions which made it impossible to construct the proposed home; and

WHEREAS, the Condominium Bylaws contain a provision for the repurchase of a lot if no home is built within 18 months of purchase; and

WHEREAS, Jack Rappuhn and Judith Rappuhn wish to sell the property back to the City (the Developer) as they have no plans to build on the purchased lot.

NOW THEREFORE BE IT RESOLVED, by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the city of Owosso has determined that it is advisable, necessary, and in the public interest to repurchase Unit 55 commonly known as 1281 Holly Court, Owosso, Michigan from Jack and Judith Rappuhn in the amount of \$20,165.00.

SECOND: the mayor and city clerk are authorized to execute the proper documents to complete the repurchase.

THIRD: the accounts payable department is authorized to pay Jack and Judith Rappuhn \$20,165.00 in exchange for title to said property.

The Grantor, **JACK D. RAPPUHN and JUDITH L. RAPPUHN**, husband and wife, whose address is 720 North Water Street, Owosso, Michigan 48867 quit-claim(s) to **THE CITY OF OWOSSO**, a Michigan municipal corporation, of 301 West Main Street, Owosso, Michigan 48867, the following described premises, situated in the City of Owosso, County of Shiawassee and State of Michigan:

for the sum of Twenty Thousand One Hundred Sixty Five and No/100 (\$20,165.00) Dollars. This conveyance is exempt from State and County Transfer Tax pursuant to MCLA 207.526 (6)(h)(i) and MCLA 207.505 (5)(h)(i) respectively.

STATE OF MICHIGAN)  
COUNTY OF SHIAWASSEE) ss.

\_\_\_\_\_, Notary Public  
Shiawassee County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in Shiawassee County, Michigan

PROPERTY ADDRESS IS:  
1281 Holly Court  
Owosso, Michigan 48867

## PROPERTY TRANSFER AFFIDAVIT

This form is issued under authority of P.A. 415 of 1994. **Filing is mandatory.**

This form must be filed whenever real estate or some types of personal property are transferred (even if you are not recording a deed). It is used by the assessor to ensure the property is assessed properly and receives the correct **taxable value**. It must be filed by the new owner with the **assessor for the city or township** where the property is located within **45 days** of the transfer. If it is not filed timely, a penalty of \$5/day (maximum \$200) applies. The information on this form is not confidential.

**1. Street address of property.**

1281 Holly Court  
Owosso, Michigan 48867

**2. County**

Shiawassee

**3. Date of transfer ( or land contract was signed)**

July \_\_\_\_\_, 2015

**4. City/Township/Village of real estate**

Owosso  
☒ City ☐ Township ☐ Village

**5. Purchase price of real estate**

\$20,165.00

**6. Property identification number (PIN). If you don't have a PIN attach legal description.**

050-751-000-055-00

**PIN.** This number ranges from 10 to 25 digits. It usually includes hyphens and sometimes includes letters. It is on the property tax bill and on the assessment notice.

**7. Seller's (Transferor) name.**

Jack D. and Judith L. Rappuhn  
720 North Water Street  
Owosso, Michigan 48867

**8. Buyer's (Transferee) name and mailing address.**

City of Owosso  
301 West Main Street  
Owosso, Michigan 48867

**Items 9-13 are optional. However, by completing them you may avoid further correspondence.**

**Transfers** include deeds, land contracts, transfers involving trusts or wills, certain long-term leases and interest in a business. See the back for a complete list.

**9. Type of transfer.**

☐ land contract ☒ deed

other (specify)

**10. Is the transfer between related persons?**

☐ Yes

☒ No

**11. Amount of down payment**

**12. If you financed the purchase did you pay  
market rate of interest?**

☐ Yes

☒ No

**13. Amount financed (borrowed)**

### EXEMPTIONS

The Michigan Constitution limits how much a property's **taxable value** can increase while it is owned by the same person. Once the property is transferred, the **taxable value** must be adjusted by the assessor to 50 percent of the property's usual selling price. Certain types of transfers are exempt from adjustment. Below are brief descriptions of the types of exempt transfers; full descriptions are in MCL Section 211.27a(7)(a-m). If you believe this transfer is exempt, indicate below the type of exemption you are claiming.

If you claim an exemption, your assessor may request more information to support your claim.

- ☐ transfer from a spouse
- ☐ change in ownership solely to exclude or include a spouse
- ☐ transfer subject to a life lease or life estate (**until** the life lease or life estate expires)
- ☐ transfer to effect the foreclosure or forfeiture of real property
- ☐ transfer by redemption from a tax sale
- ☐ transfer into a trust where the sole beneficiary is the settlor (creator of the trust) or the settlor's spouse
- ☐ transfer resulting from a court order unless the order specifies a monetary payment
- ☐ transfer creating or ending a joint ownership if at least one person is an original owner of the property (or his/her spouse)
- ☐ transfer to establish or release a security interest (collateral)
- ☐ transfer of real estate through normal public trading of stocks
- ☐ transfer within an entity under common control or affiliated group
- ☐ transfer resulting from transactions that qualify as a tax-free reorganization
- ☐ other, specify:

### CERTIFICATION

I certify that the information above is true and complete to the best of my knowledge.

**Owner's signature and date**

CITY OF OWOSSO

**If signer is other than the owner, print name and title**

BY: \_\_\_\_\_

Date

ITS: \_\_\_\_\_

To: Owosso City Council  
 From: Charles Rau, Building Official  
 Date: 08/07/2015

Building Department Report for July, 2015

Category	Estimated Cost	Permit Fee	Number of Permits
Churches-New & Alt	\$3,000	\$385	2
Electrical	\$0	\$3,020	9
Fence - Commercial	\$9,000	\$160	1
Fence - Residential	\$9,185	\$400	5
Mechanical	\$0	\$2,645	12
Non-Res. Add/Alter/Repair	\$22,750	\$1,400	4
Plumbing	\$0	\$1,845	5
Res. Add/Alter/Repair	\$394,837	\$6,192	29
Res. Utility Building	\$2,000	\$90	1
ROW-ENG	\$0	\$40	2
ROW-SIDEWALK OCCUPA	\$0	\$0	2
ROW-UTILITY	\$0	\$140	7
SOIL EROSION	\$0	\$450	1
VACANT PROPERTY INSP	\$0	\$100	2
VACANT PROPERTY REGI	\$0	\$900	9
ZONING	\$0	\$80	1
<b>Totals</b>	<b>\$440,772</b>	<b>\$17,847</b>	<b>92</b>

**2014 COMPARISON TOTALS**

		BUILDING PERMITS ONLY	-	44
JULY, 2014 TOTALS	\$195,197	\$9,525		91

# **Enforcements By Category**

08/07/15

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JULY, 2015

## **ANIMALS**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0518	403 GRACE ST	REF TO POLICE	REF TO POLICE	07/14/15		N
<b>Total Entries:</b>				<u>1</u>		

## **AUTO REP/JUNK VEH**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0521	433 E COMSTOCK ST	RESOLVED	Resolved	07/15/15	07/16/15	Y
<b>Total Entries:</b>				<u>1</u>		

## **BUILDING VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0492	900 W OLIVER ST	LETTER SENT	Resolved	07/09/15	07/13/15	N
ENF 15-0493	1205 WILLOW ST	LETTER SENT	Resolved	07/09/15	07/15/15	N
ENF 15-0506	222 N PARK ST	RESOLVED	Resolved	07/14/15	07/15/15	COMM
ENF 15-0522	220 N PARK ST	RESOLVED	Resolved	07/16/15	07/30/15	COMM
ENF 15-0528	904 KENWOOD DR	RESOLVED	Resolved	07/17/15	07/31/15	N
ENF 15-0535	620 WOODLAWN AV	RESOLVED	Resolved	07/20/15	07/22/15	Y
ENF 15-0536	413 CORUNNA AV	REF TO TYLER	REF TO TYLER	07/21/15		N
ENF 15-0542	201 MICHIGAN AV	RESOLVED	Resolved	07/23/15	07/23/15	COMM
ENF 15-0546	1435 W NORTH ST	RESOLVED	Resolved	07/27/15	08/06/15	N
ENF 15-0555	1300 W SOUTH ST	RESOLVED	Resolved	07/29/15	08/06/15	N
<b>Total Entries:</b>				<u>10</u>		

## **FRONT YARD PARKING**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0480	652 N PARK ST	RESOLVED	Resolved	07/06/15	07/16/15	Y
ENF 15-0500	712 N DEWEY ST	RESOLVED	Resolved	07/13/15	07/20/15	Y
ENF 15-0527	725 N DEWEY ST	RESOLVED	Resolved	07/17/15	08/03/15	N



# **Enforcements By Category**

08/07/15

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JULY, 2015

ENF 15-0529	824 MICHIGAN AV	LETTER SENT	Resolved	07/20/15	07/28/15	N
ENF 15-0530	812 MICHIGAN AV	RESOLVED	Resolved	07/20/15	08/03/15	N
ENF 15-0531	826 MICHIGAN AV	RESOLVED	Resolved	07/20/15	07/21/15	N

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**Total Entries:** 6

## **GARAGE SALE**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0476	625 N SAGINAW ST	REF TO TYLER	Resolved	07/06/15	07/13/15	N

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**Total Entries:** 1

## **GARBAGE & DEBRIS**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0474	727 E MASON ST	RESOLVED	Resolved	07/02/15	07/23/15	Y
ENF 15-0475	639 N PARK ST	REF TO TYLER	Resolved	07/06/15	07/08/15	N
ENF 15-0477	837 GLENWOOD AV	RESOLVED	Resolved	07/06/15	07/09/15	VL
ENF 15-0481	735 GRACE ST	REF TO TYLER	Resolved	07/06/15	07/13/15	Y
ENF 15-0490	528 GROVER ST	REF TO TYLER	Resolved	07/09/15	07/24/15	Y
ENF 15-0491	222 N DEWEY ST	REF TO RAU	REF TO RAU	07/09/15	07/24/15	Y
ENF 15-0502	413 CORUNNA AV	REF TO DPW	REF TO DPW	07/13/15		N
ENF 15-0503	820 S LYON ST	REF TO TYLER	Resolved	07/13/15	07/13/15	Y
ENF 15-0520	1210 MACK ST	REF TO TYLER	Resolved	07/15/15	07/23/15	N
ENF 15-0533	630 MARTIN ST	REF TO TYLER	Resolved	07/20/15	07/24/15	Y
ENF 15-0541	615 WRIGHT AV	REF TO TYLER	Resolved	07/23/15	07/31/15	Y
ENF 15-0545	216 N LANSING ST	REF TO TYLER	Resolved	07/27/15	08/04/15	N
ENF 15-0547	722 BROADWAY AV	REF TO TYLER	REF TO TYLER	07/28/15		N
ENF 15-0549	735 W STEWART ST	REF TO TYLER	REF TO TYLER	07/28/15		Y

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**Total Entries:** 14

# **Enforcements By Category**

08/07/15

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JULY, 2015

## **HIST DISTRICT VIOLATION**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0507	218 N PARK ST	EXTENSION	Extension Granted	07/14/15		COMM
<b>Total Entries:</b>				<b>1</b>		

## **LAWN MAINTENANCE**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0471	930 JEROME AV	INVOICED	Resolved	07/01/15	07/02/15	VAC
ENF 15-0472	916 N WASHINGTON ST	CLOSED	Resolved	07/01/15	07/13/15	VAC
ENF 15-0478	631 WOODLAWN AV	CHECKED	Resolved	07/06/15	07/14/15	N
ENF 15-0479	727 E MASON ST	CHECKED	Resolved	07/06/15	07/14/15	Y
ENF 15-0483	842 E COMSTOCK ST	CHECKED	Resolved	07/07/15	07/14/15	N
ENF 15-0484	841 E COMSTOCK ST	CHECKED	Resolved	07/07/15	07/16/15	N
ENF 15-0485	440 E HOWARD ST	RESOLVED	Resolved	07/08/15	07/16/15	N
ENF 15-0486	528 GROVER ST	CHECKED	Resolved	07/08/15	07/10/15	Y
ENF 15-0487	344 W MAIN ST	CHECKED	Resolved	07/08/15	07/16/15	Y
ENF 15-0488	912 W MAIN ST	INVOICED	Resolved	07/08/15	07/22/15	VAC LOT
ENF 15-0489	1200 ORCHARD ST	CHECKED	Resolved	07/08/15	07/16/15	N
ENF 15-0494	524 PINE ST	CLOSED	Resolved	07/09/15	07/09/15	N
ENF 15-0495	1167 MARION ST	LETTER SENT	LETTER SENT	07/10/15	07/10/15	N
ENF 15-0496	424 GROVER ST	INVOICED	Resolved	07/10/15	07/22/15	N
ENF 15-0497	1224 FREDERICK ST	CHECKED	Resolved	07/10/15	07/14/15	Y
ENF 15-0498	623 S CHESTNUT ST	CHECKED	Resolved	07/10/15	07/22/15	N
ENF 15-0501	203 S LANSING ST	WO SUBMITTED	WO Submitted	07/13/15		N
ENF 15-0504	1200 CORUNNA AV	CLOSED	Resolved	07/14/15	07/28/15	N
ENF 15-0505	990 CORUNNA AV	CHECKED	Resolved	07/14/15	07/22/15	Y
ENF 15-0508	1600 W STEWART ST	CHECKED	Resolved	07/14/15	07/22/15	N
ENF 15-0509	620 WALNUT ST	CHECKED	Resolved	07/14/15	07/22/15	N

# **Enforcements By Category**

08/07/15

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JULY, 2015

ENF 15-0510	820 S LYON ST	CLOSED	Resolved	07/14/15	07/14/15	N
ENF 15-0511	915 CORUNNA AV	INVOICED	Resolved	07/14/15	07/22/15	VAC
ENF 15-0513	912 KENWOOD DR	CHECKED	Resolved	07/14/15	07/23/15	N
ENF 15-0519	403 GRACE ST	CHECKED	Resolved	07/15/15	07/23/15	N
ENF 15-0523	425 HAMBLIN ST	INVOICED	Resolved	07/16/15	07/28/15	V
ENF 15-0524	500 E HOWARD ST	INVOICED	Resolved	07/16/15	07/28/15	VL
ENF 15-0525	504 E HOWARD ST	CHECKED	Resolved	07/16/15	07/23/15	Y
ENF 15-0526	1122 S CEDAR ST	RESOLVED	Resolved	07/16/15	07/23/15	VAC
ENF 15-0537	712 ISHAM ST	CHECKED	Resolved	07/22/15	07/29/15	Y
ENF 15-0538	300 W MAIN ST	RESOLEVED	Resolved	07/22/15	08/05/15	V
ENF 15-0539	1310 W OLIVER ST	CHECKED	Resolved	07/22/15	07/29/15	COMM
ENF 15-0550	735 W STEWART ST	CHECKED	Resolved	07/28/15	08/05/15	VAC
ENF 15-0551	1251 N SHIAWASSEE ST	WO SUBMITTED	WO Submitted	07/28/15		VAC
ENF 15-0552	1803 W STEWART ST	CLOSED	Resolved	07/28/15	08/04/15	VAC
ENF 15-0554	1127 S SHIAWASSEE ST	WO SUBMITTED	WO Submitted	07/29/15		VAC
ENF 15-0556		CLOSED	Resolved	07/30/15	08/06/15	N
ENF 15-0557	301 STRATFORD DR	INVOICED	Resolved	07/30/15	08/04/15	VAC

**Total Entries:** 38

## **MISC VEHICLE VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0482	620 CLARK AV	RESOLVED	Resolved	07/07/15	07/16/15	N

**Total Entries:** 1

## **MULTIPLE VIOLATIONS**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0532	1427 W KING ST	LETTER SENT	Resolved	07/20/15	07/28/15	N
ENF 15-0543	514 N DEWEY ST	REF TO POLICE	REF TO POLICE	07/24/15		N

# **Enforcements By Category**

08/07/15

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JULY, 2015

ENF 15-0553	1251 N SHIAWASSEE ST	REF TO TYLER	Resolved	07/29/15	08/06/15	VAC
ENF 15-0558	531 GROVER ST	REF TO POLICE	REF TO POLICE	07/31/15		Y

**Total Entries:** 4

## **POOL MAINTENANCE**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0534	522 CLARK AV	REF TO TYLER	Resolved	07/20/15	07/27/15	Y

**Total Entries:** 1

## **RENTAL UNIT VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0499	308 S SHIAWASSEE ST	REF TO RAU	REF TO RAU	07/10/15		Y
ENF 15-0540	723 GRAND AV	REF TO TYLER	REF TO TYLER	07/22/15		Y

**Total Entries:** 2

## **VACANT PROPERTY REG**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0512	919 MILWAUKEE ST	LETTER SENT	Resolved	07/14/15	07/20/15	VAC
ENF 15-0514	1514 W STEWART ST	LETTER SENT	LETTER SENT	07/14/15		VAC
ENF 15-0515	620 WALNUT ST	LETTER SENT	Resolved	07/14/15	07/22/15	VAC
ENF 15-0516	409 E COMSTOCK ST	LETTER SENT	LETTER SENT	07/14/15		VAC
ENF 15-0517	1600 W STEWART ST	LETTER SENT	LETTER SENT	07/14/15		VAC
ENF 15-0544	1122 S CEDAR ST	LETTER SENT	LETTER SENT	07/24/15		VAC
ENF 15-0548	1251 N SHIAWASSEE ST	CHECK	Resolved	07/28/15	08/06/15	

**Total Entries:** 7

## **ZONING**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0473	120 N HOWELL ST	REF TO RAU	REF TO RAU	07/01/15		N

# **Enforcements By Category**

08/07/15

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JULY, 2015

**Total Entries:** 1

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**Total Records: 88**

Total Pages: 6

## RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental  
N - No, it's not a rental - owner occupied  
APTS - Apartment Building  
COMM - Commercial  
REPO - Repossession  
TRAIL - Trailer Park  
VAC - Vacant House  
VL - Vacant Lot  
IND - Industrial  
HOME OCC - Home Occupied



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

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## ***MEMORANDUM***

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DATE: August 6, 2015

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: July 2015 Police Report

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Attached are statistics for the police department for July 2015. This report includes activity for the month of July and year-to-date statistics. Also attached is a list of Field Contacts, which are incidents that the police are dispatched to that require no further follow-up than the officers initial response.

Additionally, Burning Violation Reports for July are attached as well.



## Case Assignment/Clearance Report For July, 2015

JULY, 2015 - Incidents

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
PART I OFFENSES					
ROBBERY	1	1	1	1	100 %
AGGRAVATED ASSAULT	5	11	24	31	129 %
BURGLARY	5	12	33	40	121 %
LARCENY	28	48	150	137	91 %
MOTOR VEHICLE THEFT	0	2	13	11	84 %
SIMPLE ASSAULT	21	25	89	73	82 %
ARSON	1	1	3	4	133 %
FORGERY & UTTERING	0	0	1	0	0 %
COUNTERFEITING	0	0	0	3	0 %
FRAUD	5	5	48	19	39 %
EMBEZZLEMENT	0	3	1	4	400 %
WEAPON CRIMES- CARRY, POSS,	1	1	2	3	150 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	1	2	4	3	75 %
NARCOTICS VOLIATIONS	3	13	31	107	345 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	0	1	0 %
HOMICIDE	0	0	0	1	0 %
RAPE / NON - FAMILY	0	0	3	0	0 %
SEX OFFENSES 2	6	8	21	21	100 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	1	5	10	8	80 %
BURGLARY COMMERCIAL	0	0	1	3	300 %
RESISTING/OBSTRUCTING	3	4	4	6	150 %
PART I OFFENSES	81	141	439	476	108 %
PART II OFFENSES					
PAROLE/PROBATION VIOLATION	1	1	17	18	105 %
NATURAL DEATH	0	0	8	4	50 %
RETAIL FRAUD	2	4	10	12	120 %
RUNAWAY	5	12	29	28	96 %
VIOLATION PPO/ COURT ORDER	1	1	9	8	88 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	0	0	2	3	150 %
TRAFFIC OFFENSES OTHER	6	7	39	29	74 %
CRIMINAL CASE OTHER	0	0	0	0	0 %
WARRANT ARREST	20	20	89	74	83 %
SUSPICIOUS CIRCUMSTANCES	7	7	27	18	66 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	8	8	45	38	84 %
DOMESTIC ASSAULT/SITUATION	3	30	69	80	115 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	32	13	78	120	153 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	1	1	100 %
TRESPASSING	1	2	5	5	100 %
DOA	2	2	4	3	75 %
ANIMAL COMPLAINTS	5	7	13	12	92 %
MISSING PERSON	2	2	6	5	83 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	1	0	2	1	50 %
TRAFFIC - HIT & RUN	4	5	33	30	90 %
FIRES - NOT ARSON	0	0	1	1	100 %
LOST PROPERTY	0	0	0	0	0 %
NON-CRIMINAL CASE	15	16	86	69	80 %
CRIMES AGAINST FAMILY &	1	4	9	9	100 %
DRIVING WHILE IMPAIRED	1	2	20	24	120 %
LIQUOR LAW VIOLATIONS	0	11	15	18	120 %
DISORDERLY CONDUCT	6	8	22	21	95 %
OTHER CRIMES	12	21	105	82	78 %
IMPOUND / TOW FOLLOW-UP	0	0	0	0	0 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	39	39	216	171	79 %
THREATS	0	0	4	4	100 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	12	16	81	59	72 %
<i>PART II OFFENSES</i>	<i>186</i>	<i>238</i>	<i>1,045</i>	<i>947</i>	<i>90 %</i>
<b>Grand Totals:</b>	<b>267</b>	<b>379</b>	<b>1,484</b>	<b>1,423</b>	<b>95 %</b>



**Field Contact By Reason Summary Report**

JULY 2015

<b>Reason for Contact</b>	<b>Count</b>
911 Hang Up	28
Abandoned Vehicle	1
False Alarm Commercial	20
False Alarm Residential	5
All Other Service Reports	22
Animal Complaints Other	19
Assist Ambulance	16
Assist To Other Dept	17
Assist Fire Dept	2
Assist Officer	1
Attempt To Locate	33
Barking Dog	6
Burning Ordinance	5
Civil Dispute	22
Damaged Property	1
Disturbance	13
Fight / No Assault	3
Fireworks	13
Found Property	8
Gun Permit/register	59
Harrassment	16
Homeless Voucher	1
Investigate Vehicle	5
Lobby Walk-in	1
Loud Music	3
Loud Party	1
Motorist Assist	1
Open Door	3
Ordinance Violation	4
Parking Problem	23
Pawn Ticket	125
Peace Officer	19
Prowler	2

<b>Reason for Contact</b>	<b>Count</b>
Reckless Driver	2
Road Hazard	5
Suspicious Person	22
Suspicious Situation	53
Suspicious Vehicle	13
Transport - Other	2
Trouble With Kids	17
Trouble With Neighbor	24
Trouble With Subject	68
Trash Complaint	1
Phone Harassment	1
Unwanted Subject	8
Vacation Check	5
Welfare Check	25
Wire Down	2
Work Traffic	97

**REPORTED BURN COMPLAINT - NO VIOL FOUND**  
JULY 2015

CASE_ID	FCDATE	STREET
201503936	07/03/2015 19:12:00	E ABBOTT ST
201504085	07/10/2015 15:35:00	W CURWOOD DR
201504083	07/10/2015 14:03:00	N CLARK ST / W LEE ST
201504315	07/19/2015 18:20:00	N PARK ST
201504360	07/21/2015 13:31:00	S HAMBLIN ST



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

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## *MEMORANDUM*

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DATE: August 6, 2015

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: July 2015 Fire and Ambulance Report

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During the month of July 2015:

Fire Department responded to **278** Ambulance calls.

Fire Department responded to **25** Fire calls –

- 2 – Medical Assist
- 3 – Assist Other Depts.
- 5 – False Alarms
- 5 – Wires Down
- 3 – Accidents
- 1 – Smoke Removal
- 1 – Rubbish Fire
- 3 – Gas Leak
- 1 – Citizen Complaint
- 1 – Hazardous Material Spill

**OWOSSO HISTORICAL COMMISSION  
SPECIAL MEETING**

**APRIL 24, 2015**

**6:30 P.M.**

**PRESIDING OFFICER:**

Elaine Greenway, Chair  
Robert Doran, Director

**PRESENT:** E. Greenway, J. Mahoney, D. Mahoney, R. Brockway, A. Montague, and  
N. Pidek

**SPECIAL GUESTS:** Dean Ebert and Jaren Flynn

**ABSENT:** None

The special meeting was held for the purpose of discussing logo, poster, T-Shirt and web site designs, the Curwood Festival, and Volunteers.

**CITIZEN COMMENTS AND QUESTIONS:**

None.

**DISCUSSION:**

Member Pidek went over logo concepts and logo designs, such as "History, the blueprint for our future".

**Member D. Mahoney moved to accept the 5 series logo design and directed Member Pidek and Director Doran to come together with another font for the Curwood Collection tagline and other minor tweaks that will not substantially change any of the designs. Member Montague seconded, majority ruled.**

**Member Pidek proposed coming back with other iterations for the T-Shirt, and another elevation of the poster section AB. Member Mahoney supported. Unanimous vote.**

**Member J. Mahoney made a motion to spend up to but not more than \$500 on adult Prince and Princess costumes for future use. Member Brockway seconded. Unanimous vote.**

**ADJOURN: Member Montague moved to adjourn at 8:19 p.m.. Member D. Mahoney supported.**

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Elaine Greenway, Chair

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Robert Doran, Director

**Owosso Historical Commission  
Regular Meeting  
Monday, June 8<sup>th</sup> 2015 7:00 PM Curwood Castle**

- Call to order:** Meeting was called to order at 7:10 P.M
- Present:** Elaine Greenway, Chair; Robert Brockway; Dennis Mahoney; Tracey Peltier; Nicholas Pidek; Adrian Montagu; Robert Doran, Director
- Absent:** Jennifer Mahoney, Vice Chair; Dean Ebert
- Guests:** Major Ben Fredrick, Chamber President Jeff Deason and Mike Erfourth
- Approval of Agenda:** Elaine requested adding the Lyon-Seigmiller House to the agenda. Robert Brockway moved to accept the agenda with the addition, Dennis Mahoney second. Motion passed unanimously.
- Treasure's Report:** Dennis Mahoney moved to accept. Robert Brockway supported. Motion passed unanimously. A detailed cost list of the exhibition was shared, as well Castle income from May and Curwood Festival.
- Approval of May Minutes:** Dennis Mahoney moved to accept. Robert Brockway supported. Motion passed unanimously.
- Citizen Comments:** None
- Communications:** Nick Pidek stated that only eight people have signed up through the new OHC website portal, and that several members of the Commission have yet to do so.

**Directors Report:**

Jeannie's visit from the Ford museum was discussed. Robert is working on compiling a list of recommendations from Jeannie to share with us. The groups of historical entities are meeting once a month working towards partnerships and collaborations. We have already developed a post card which includes all of our web sites, and if presented, gives a discount at all of the historical nonprofits.

Brief discussion of the Gould House and update given that hopefully the insurance will cover all damages other than it will be our financial responsibility to cover the cost of lighting. The rest of the ceilings will be looked at and examined to be sure of safety. Major Ben stated a maintenance budget currently exists. **Nick Pidek recommended we create a list of specific needs to ask donors for to help with the restoration.**

Robert announced that Diane Conger has donated an original Curwood cabin to the Owosso Historical Commission that her father, Ivan Conger, moved to Owosso. We will need to work with the city to raise funds to have the cabin moved and have a foundation built as well as a plan and budget for operations and sustainability. At this point we do not have a date or specific dollar amounts.

Robert discussed poster and T-shirt inventory, and that the Commission has put aside 25 of each for Commission members and other community leaders. Each OHC member was given a T-shirt, Aaron Maike from Baker College was given a poster, Deb Adams from The Curwood Festival was given a T-shirt, etc.

The Woodard Paymaster Building was cleaned up and made ready for public by Elaine and Jennifer. It looks fantastic.

Discussion about how The Curwood festival played out included great attendance to the Castle and very positive feedback about the new exhibit and “lower level” renovations.

Robert stressed the importance of implementing and maintaining the new OHC brand developed by OHC and Burning Media in every project and initiative moving forward, especially printed material and social media. Robert is creating a series of press releases to roll out our new brand and energized vision and mission. The website is moving forward. Robert will begin sending over the content this week. In the past week, the three OHC Facebook pages have seen 56 new likes and 8,920 new people reached, partially because of two boosts that Robert Doran paid for at \$10 each for a total of \$20. **Robert will submit an invoice to be reimbursed.** The photos of The Castle under construction were the most popular post.

Robert will be attending a one day Michigan Museum Association Seminar seminar on Saturday, June 13 in Monroe — ABC’s of Collections Management.

#### **Old Business:**

Robert asked the commission to keep an eye out for any acquisitions that we may obtain. Mayor Ben offered that we are a steward of finding historic assets in our community.

Robert expressed concern that the south garden of Gould House is very over grown and needs weeding and planting. **It was decided that we would give it a week to see if any of the volunteers Elaine was managing stepped forward to help. If not the Commission would plan a clean-up and planting picnic day. By the end of the week Elaine will have a specific list of needs done and sent to Nick Pidek and Robert Doran so Nick can reach out to two of the nursery’s and ask for donations/help.**

**Nick Pidek offered to help with any design work needed for the home tour.** The rack cards were distributed to the group. At this point there are a total of nine homes on the 2015 Home Tour list, yet three are still uncertain. The Home Tour will also include three churches, our four historical properties and The Arts Center. We will also feature the Blueprint Exhibition at The Castle and the new exhibition at Gould House, the Movie Posters and Correspondence of James Oliver Curwood.

We are still seeking an accountant to join the commission. Jeff Deason offered to help in the search. This could possibly become a shared treasures position with Director Robert Doran. Mayor Ben suggested we only keep the position open till end of summer and if we still have not found someone to fill that role that one should be appointed.

**New Business:**

Approval was requested for the following invoices for the following initiatives that were verbally approved previously by the Commission. A breakdown of each specific line item, business name and total were given and voted on individually as follows: **\$195 to Brooks Innovative Graphics for postcard and poster(s) design work; \$235.67 to Staples for five oversize posters; \$172.93 to Hobby Lobby for display frames, supplies and merchandising; \$579 to Edwards Sign and Screen for exhibition posters; \$535 to Hankerd Sportswear for exhibition T-shirts; and \$54.80 for plastic sleeves for the posters.**

Dennis Mahoney moved to accept and Nick Pidek supported the motion. Motion passed unanimously on each individual amount.

Volunteer Program: **Jennifer and Elaine will be meeting tomorrow night to sign contracts with several of the homes scheduled to be on the home tour. Dennis, Jennifer and Elaine will be calling all volunteers for the home tour, offering the potential volunteers other opportunities if they are not interested in working on the home tour.**

A discussion was initiated by Chair Elaine Greenway regarding the Lyon-Seigmiller house and our (The Owosso Historical Commission) role moving forward. It was agreed that we as a Commission would keep everything in a positive light and to not engage in any of the social media frenzy that is currently taking place. Tracey Peltier brought up that as a Commission it is critical that we all work together, support one another and stay on the high road; not only with the Lyon-Seigmiller Home, but all of our projects, initiatives and community outreach. Mayor Ben spoke saying he supported the Commission's stance and appreciated us staying positive. As a Commission we agreed that if asked by Baker College for advice, guidance or assistance, we would address what that might look like and make appropriate decisions.

**Citizens Comment:**

Jeff Deason thanked the commission for the positive attitude we are projecting, shared the great feedback from the community regarding the new exhibition, and thanked us for "raising the bar," of our Historical Properties. Mike Erfourth thanked the commission for the work they are doing.

**Adjourn:** Tracey Peltier made a motion to adjourn at 8:35. Adrian Montague supported and motion was carried unanimously.



**MINUTES**  
**REGULAR MEETING OF THE OWOSSO PARKS AND RECREATION COMMISSION**  
**COUNCIL CHAMBERS-OWOSSO CITY HALL**  
**MONDAY JULY 27, 2015, 6:00 P.M.**

No quorum was reached, the meeting wasn't held.

MINUTES  
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION  
COUNCIL CHAMBERS-OWOSSO CITY HALL  
MONDAY JULY 27, 2015, 7:00 P.M.

**CALL MEETING TO ORDER:** Chairman Bill Wascher called the meeting to order at 7:01 p.m.

**PLEDGE OF ALLEGIANCE:** was recited by all present.

**ROLL CALL:** Roll call was taken by Recording Secretary Denice Grace.

**MEMBERS PRESENT:** Chairman Bill Wascher, Secretary Craig Weaver, Commissioner Mike O'Leary, Commissioner Janae Fear, Commissioner Tom Taylor.

**MEMBERS ABSENT:** Commissioner Frank Livingston, Commissioner Brent Smith

**OTHERS PRESENT:** Sue Montenegro Assistant City Manager and Director of Community Development and various residents concerned about the rezoning of the M-71 corridor

**APPROVAL OF AGENDA:**

**MOTION MADE BY COMMISSIONER O'LEARY TO APPROVE THE AGENDA FOR JULY 27, 2015**

**SUPPORTED BY COMMISSIONER TOM TAYLOR**

**AYES ALL, MOTION CARRIED**

**APPROVAL OF MINUTES:**

**MOTION MADE BY COMMISSIONER MIKE O'LEARY TO APPROVE THE MINUTES OF THE JUNE 22, 2015 MEETING, SUPPORTED BY COMMISSIONER TOM TAYLOR**

**AYES ALL, MOTION CARRIED**

**COMMUNICATIONS:**

1. Staff memorandum
2. PC minutes from June 22, 2015
3. Public hearing notice
4. 111 S. Lansing Street parking lot site plan and comments

**COMMISSIONER/PUBLIC COMMENTS:** None

**PUBLIC HEARINGS:**

1. M-71 Corridor rezoning  
Albert Phillips -401 Corunna Ave, Owosso representing her area to ask the Commission not to pass the rezoning. She complained about one industrial business in particular who has stacks of metal racks that could be a potential safety hazard. She questioned why there was a need for any rezoning. Commissioner Taylor said the rezoning was to have consistency in zoning and to adhere to the City's Master Plan.

Tom Manke - Owosso Township representing Friends and Community Owosso questioned the stacks of stuff at the end of Huron Street. Sue Montenegro comment that part of the section is

own by the railroad and the city has been working with the owner of the business regarding code violations. Mr. Manke is worried about the safety of nearby residents.

Thomas Copeland -429 E. Howard St. is looking to sell his property and is worried that his property value will go down if the area is rezoned as Industrial.

Dale Frazier- 211 Corunna Ave questioned the addition of properties at 429 E. Howard St., 514 S. Saginaw St., 515 S. Park St., 517 S. Park St., an unnumbered house on S. Park St., and E. Howard St. that should not be on the list as they had already previously been on the list. Secretary Weaver apologized for the oversight.

Rod Rust- E. Howard St. owns property by the tracks. He said the issue was discussed in a previous meeting and was also going to be taken off the rezoning list. Secretary Weaver said it was a possibility that the property was on the list and apologized for the error. The public hearing process was explained to Mr. Rust and explained that the Planning Commission is just an advisory group and that the final vote on the rezoning goes to the Owosso City Council.

The public hearing was closed at 7:46

#### **MOTION**

**COMMISSIONER CRAIG WEAVER MADE A MOTION THAT THE COMMISSION GO FORWARD WITH RECOMMENDING THE REZONING MINUS THE PROPERTIES REPRESENTED AT THE MEETING. COMMISSIONER MIKE O'LEARY SUPPORTED THE MOTION**

**AYES ALL, MOTION CARRIED**

#### **SITE PLAN REVIEW**

1. 111 S. Lansing Street parking lot

Sue Montenegro reported that the city owns the lot and wants to put a city parking lot on the property. A house on the property has been demolished and a tree was removed. Cars would enter the lot on S. Lansing Street and would exit through the alley way. Angle parking would give the maximum number of parking spots. Chained link fencing would border the property and be 6ft tall. Chairman Wascher questioned whether the fence would go all the way to the right away. Sue Montenegro said it would be offset by 1 ft.

Commissioner Fear questioned why they were considering a chain link fence as opposed to something more esthetically pleasing to the eye. Chairman Wascher reported that nearby House of Wheels has the same kind of chain link fence so it would be consistent in type of fencing in the area.

Commissioner Taylor asked about lighting for the lot. Sue Montenegro said that there was lighting on a pole which would shine on the lot. Too much lighting would affect the people living in nearby apartments but there must be enough for safety concerns.

Sue Montenegro reported that there would be a two hour parking limit and no overnight parking. The lot would use the existing drain system in the center of the lot.

#### **MOTION**

**MOTION BY COMMISSIONER O'LEARY, SUPPORT BY COMMISSIONER TAYLOR TO APPROVE THE PARKING LOT SITE PLAN FOR 111 S. LANSING STREET CONTINGENT ON THREE THINGS 1. THEY MAKE A MORE DURABLE, PLEASING SCREENED FENCE 2. THAT LIGHTING MEETS THE GENERALLY ACCEPTED STANDARDS FOR PARKING LOTS 3. THEY MUST FOLLOW THE ORDINANCE FOR FENCE HEIGHT RESTRICTIONS AT THE SIDEWALK.**

**AYES ALL, MOTION CARRIED**

**BUSINESS ITEMS:**

1. Annual election of officers

Commissioner Taylor nominated current Chairman Wascher to continue as chair, seconded by Commissioner Weaver

Commissioner Taylor nominated Commissioner Weaver for vice-chair, seconded by Commissioner O'Leary

Commissioner Taylor nominated Commissioner Fear for the office of Secretary, supported by Commissioner O'Leary

Ayes All, Nominations confirmed

**ITEMS OF DISCUSSION:** None

**COMMISSIONER/PUBLIC COMMENTS:** Commissioner Taylor asked about the status of some city projects which seem to have stagnated such as Quoba Restaurant, the Armory Project, The Brewery, and Lincoln School project. Assistant City Manager Montenegro reported on the status of each project.

**ADJOURNMENT:**

**COMMISSIONER TAYLOR MADE THE MOTION TO ADJOURN AT 8:49, SUPPORTED BY COMMISSIONER WEAVER**

**AYES ALL, MOTION CARRIED**

Next meeting Monday, August 24, 2015