

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 15, 2015
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
ROLL CALL:

APPROVAL OF THE AGENDA
APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 1, 2015

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Rezoning Request – 200 block of South Shiawassee Street. Conduct a public hearing to receive citizen comment regarding request to rezone the 7 parcels bound by Clinton, Shiawassee, Genesee, and Elm Streets, from I-1 Light Industrial District to B-1 Local Business District.
2. Ordinance Amendment – I-2 General Industrial Zoning District. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Section 38-312, Principal uses permitted, of Article XIV, *I-2 General Industrial Districts*, Chapter 38, Zoning, of the Code of Ordinances of the City of Owosso to better reflect the current land use and impose limitations on certain uses by requiring a special use permit.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. 2015-16 Water & Sewer Rates. Approve the proposed water and sewer rates for the 2015-16 fiscal year.
2. Lease Agreement – Vactor Truck. Approve a 5-year lease with US Bank Corporation for a 2015 Vactor Model 2115 Combination Sewer Cleaning machine in the total amount of \$324,271.25 and further approve annual payment of \$68,095.97 for the term of the lease.
3. Bid Award – Lime Residuals Removal/ReUse. Waive competitive bidding requirements and authorize purchase order with Zmitko Farms Feed & Grain, LLC for the removal/re-use of Water Treatment Plant lime residuals at \$10.00 per cubic yard with a total contract amount not to exceed \$50,000.00.
4. Bid Award – Ferric Chloride. Accept low bid from PVS Technologies, Inc. for Ferric Chloride in the amount of \$.565 per pound of iron, with an estimated annual contract of \$40,680.00, and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2016.
5. Bid Award – Sodium Hypochlorite. Accept low bid from Jones Chemical, Inc. for bulk Sodium Hypochlorite in the amount of \$.67 per gallon plus \$85 per truck load for split delivery with an estimated annual contract of \$7,200.00 and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2016.
6. Bid Rejection - Quicklime. Reject the single bid received for Quicklime due to the fact that regular bidders did not receive notice of the bid and repeat the bidding process.
7. Warrant No. 504. Authorize Warrant No. 504 as follows:

Vendor	Description	Fund	Amount
Logicalis, Inc.	Network engineering support- May 2015	Various	\$10,976.00
William C. Brown, P.C.	Professional services- May 11, 2015 – June 8, 2015	General	\$10,762.96

8. Check Register - May 2015. Affirm check disbursements totaling \$ 634,759.45 for the month of May 2015.

ITEMS OF BUSINESS

1. Property Sale – 1509 W. Oliver Street. Consider the sale of the property known as 1509 West Oliver Street to Cargill, Incorporated in the amount of \$70,736.60.
2. Monroe Street – NFC System Classification Change. Consider submission of an application to the Michigan Department of Transportation to change the NFC classification of Monroe Street between Woodlawn Avenue and Gould Street from a local street to a minor collector.
3. Cat Care Organization. Authorize resolution naming Community Cats as a “cat care organization” noted in the City’s Trap-Neuter-Release Program Ordinance.
4. 2014-15 City Budget Amendment. Consider resolution amending the 2014-2015 budget incorporating adjustments made during the fiscal year.

COMMUNICATIONS

1. Kevin D. Lenkart, Public Safety Director. May 2015 Police Report.
2. Kevin D. Lenkart, Public Safety Director. May 2015 Fire Report.
3. Historical Commission. Minutes of May 11, 2015.
4. Zoning Board of Appeals. Minutes of May 19, 2015.
5. Parks & Recreation Commission. Minutes of May 26, 2015.
6. Planning Commission. Minutes of May 26, 2015.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, July 06, 2015

BOARDS AND COMMISSIONS OPENINGS

Historical Commission, expires December 31, 2017
Planning Commission, expires June 30, 2016

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

**OWOSSO CITY COUNCIL
REGULAR MEETING**

JUNE 1, 2015

7:30 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: PASTOR MARLENE WEBSTER
THE INTERSECTION CHURCH

PLEDGE OF ALLEGIANCE: CLAIRE HILLIKER
MISS MICHIGAN AMERICAN US PAGEANT PRINCESS

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth,
Councilpersons Loreen F. Bailey, David B. Bandkau, Burton D. Fox,
Elaine M. Greenway, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Councilperson Bailey to approve the agenda with the following addition:

CONSENT AGENDA

6. Boards and Commissions Appointments. Approve the following Mayoral boards and commissions appointment:

Name	Board/Commission	Term Expires
Philip Hathaway*	Downtown Historic District Commission	06-30-2018

*Indicates reappointment

Motion supported by Councilperson Bandkau and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 18, 2015

Motion by Councilperson Fox to approve the Minutes of the Regular Meeting of May 18, 2015 as presented.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Mayor Frederick acknowledged the presence of members of Mrs. Ladd's 5th grade class from Bryant Elementary School.

"MAKING A DIFFERENCE"

Council heard a presentation by Owosso 2nd grade student Claire Hilliker the current Miss Michigan American US Pageant Princess regarding her favorite American Dr. Martin Luther King, Jr., a man that made a difference.

Mayor Frederick pointed out and briefly detailed the series of documents presented to Council this evening.

PUBLIC HEARINGS

ORDINANCE AMENDMENT – CHAPTER 5, ANIMALS

The proposed amendment would establish a Feral/Stray Cat Trap-Neuter-Return ordinance to help deal with the overabundance of feral/stray cats in the City.

City Manager Donald D. Crawford noted that the office that will register cat colony care takers will be the Code Enforcement Office. He also noted that should Council adopt the proposed ordinance they will be presented with a resolution naming a cat care organization that will undertake the activities listed in the ordinance. Lastly, he expressed his support for the ordinance amendment saying it will help with the stray cat issue.

A public hearing was conducted to receive citizen comment regarding the proposed addition of Chapter 5, Animals, Article III, *Feral Cat Trap-Neuter-Return Program*.

The following people commented regarding the proposed amendment:

Elmer Walworth, 1344 West King Street, said that while he appreciated what Council was trying to do he felt that returning spayed/neutered cats to the place they were found will not solve the problem because they would still be around to get into garbage and defecate in people's flower beds.

An anonymous phone comment supporting efforts to manage stray cats in town was received via the Code Enforcement Office prior to the meeting.

There were no further citizen comments.

Councilperson Bailey addressed Mr. Walworth's concerns saying that while it seems counterintuitive to put the cats back where you found them research has clearly shown that a TNR (trap-neuter-release) program is an effective way reduce the number of stray cats.

Councilperson Bandkau said he had a lot of questions about the proposed ordinance saying he found certain sections to be very vague and he felt the overall ordinance was unenforceable. He said he thought that adoption of the proposed ordinance would only create loopholes for those that hoard animals.

Councilperson Greenway noted that cats that are being cared for are not usually the cats that get into people garbage and create problems. She said she has noticed a distinct difference in the stray cats in her neighborhood since they've been neutered.

City Attorney William C. Brown noted that he had reviewed the language and agreed that it was not perfect, but could be amended if necessary.

Councilperson Bailey noted that you cannot legislate kindness. She said there is always someone that will feed a stray animal. This ordinance seeks to provide the resources that people need to take care of stray cats.

Councilperson Fox said he was concerned that a registered care taker could cease caring for a colony and there may be no one else interested in taking responsibility for them. He said the idea sounded good on paper but there was no guarantee it would work in Owosso. He also expressed concern for potential health issues presented by allowing people to have cat colonies.

Mayor Frederick noted that the City already has existing colonies that are not cared for and their numbers are not being managed, he said that even if the ordinance was not a complete success it would mark a distinct improvement over what is going on now.

Councilperson Bailey noted that 83 local cats were spayed or neutered in May alone. She hopes to one day work Community Cats right out of business!

Whereas, the Council, after due and legal notice, has met and having heard all interested persons, motion by Councilperson Teich that the following ordinance be adopted:

ORDINANCE NO. 766

AN ORDINANCE TO ADD TO THE CODE OF ORDINANCES CHAPTER 5 ANIMALS ARTICLE IV-FERAL/STRAY CAT TRAP-NEUTER-RETURN

WHEREAS, communities across the country (urban, suburban, rural) are faced with growing feral/stray cat populations; and

WHEREAS, a local law addressing community cats will reduce the population of free-roaming cats, positively affect potential disease and nuisance concerns, and improve the quality of life for the citizens of Owosso; and

WHEREAS, approaches like trap-and-euthanize have failed to solve the problem; and

WHEREAS an increasing number of communities are enacting local laws to regulate and support the practice of Trap-Neuter-Return (TNR) programs as a solution; and

WHEREAS, an ordinance authorizing TNR is needed due to other existing ordinances such as feeding bans, a maximum number of animals per household, requirements against cats being at large, etc. which effectively impede TNR efforts; and

WHEREAS, these provisions can make it difficult/impossible for caretakers, the individuals who manage colonies of cats, to do their work legally, making an ordinance allowing TNR and exempting caretakers from these other laws a prerequisite for the establishment of a community-wide TNR program; and

WHEREAS, it is in the community's best interest to identify colonies and their caretakers, and offer resources to care responsibly for the cats through TNR; and

WHEREAS, the goal is to establish reasonable standards for performing TNR by providing protections to caretakers who adhere to the ordinance's terms and conditions and by clearly defining the duties of all involved parties, including caretakers, animal welfare organizations, animal control agencies and the city; and

WHEREAS, it is in the best interest of the city of Owosso to protect the health, safety and welfare of residents through managed care of community cats by setting the following standards.

NOW THEREFORE BE IT ORDAINED by the city council of the city of Owosso, Michigan, Shiawassee County, Michigan that the Code of Ordinances be amended as follows:

SECTION 1: ADDITION. Adding to Chapter 5 Animals an Article III, Feral/Stray Cat Trap-Neuter-Return Program

ARTICLE III. – FERAL/STRAY CAT TRAP-NEUTER-RETURN PROGRAM

Sec. 5-40 Purpose.

The purpose of this article is to set the following standards for management of feral and community cats.

Sec. 5-41 Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the content clearly indicates a different meaning.

Caretaker means any person who regularly provides food /water/shelter to a feral cat colony.

Cat care organization means the organization recognized by the city to oversee a trap-neuter-return (TNR) program to reduce the feral cat population, benefitting public health, improving the quality of life for residents, and ensuring the humane treatment of feral/stray cats.

Eartip means a mark identifying a feral or stray cat as having been sterilized, specifically, the removal of the tip of the cat's left ear while the cat is anesthetized.

Feral cat means a cat that is free roaming, not socialized to people and not an owned cat.

Feral cat colony and **colony** mean a group of feral or stray cats that congregate, more or less, together as a unit and share a common food source.

Foster home means a household in which cat(s)/kitten(s) are temporarily placed for providing shelter, care and, if necessary, socialization before permanent placement in an adoptive home.

Kitten means a member of the species *felis catus* under the age of 10 weeks.

Nuisance means conduct by feral or stray cat that disturbs the peace, including (a) habitually or continually howling or making loud noises and (b) destroying property and as defined in Section 18-1 of this Code.

Owned cat means a cat that is a companion to a person, is regularly fed and is sheltered in that same person's habitation.

Shelter means a structure that provides feral/stray cats with protection from weather-related elements and natural enemies.

Sterilize means to spay or neuter.

Stray cat means a cat that is socialized to humans and is not an owned cat.

TNR means the method of managing feral and stray cats known as trap-neuter-return.

TNR program means a program pursuant to which feral and stray cats are trapped, sterilized, vaccinated against rabies, eartipped, and returned to the location where they were captured and provided with long-term care by a caretaker.

Sec. 5-42 Management of feral cat colonies.

A TNR program shall be permitted and caretakers shall be entitled to maintain feral cat colonies according to the terms and conditions of this Article.

Sec. 5-43 Caretaker requirements.

It shall be the responsibility of a caretaker to:

- (a) register all feral cat colonies managed by the caretaker with the cat care organization pursuant to the

requirements of Sec. 5-44;

- (b) make reasonable efforts to trap all cats in a registered colony and have all trapped cats sterilized, vaccinated against rabies and eartipped by a licensed veterinarian;
- (c) provide or arrange for the provision of adequate food and water on a regular basis to colony cats and make reasonable efforts to ensure adequate shelter for colony cats;
- (d) make reasonable efforts to trap and obtain proper medical attention for any colony cat that appears to require it;
- (e) make reasonable efforts to remove, socialize, and find permanent adoptive homes or foster homes for kittens born to colony cats; and
- (f) make reasonable efforts to work with the city and the cat care organization to resolve any complaints concerning the colony of cats managed by the caretaker.

Sec. 5-44 Feral cat colony registration.

Upon registration of a feral cat colony, the caretaker shall provide the cat care organization with:

- (a) address, telephone number and, if applicable, email address of the caretaker;
- (b) location of the colony; and
- (c) approximate number of cats in the colony and the number currently sterilized/vaccinated.
- (d) the cat care organization shall provide the Clerk of the City of Owosso with current listings of all registered feral cat colonies.

Sec. 5-45 Change of caretaker.

If a caretaker is unable or unwilling to continue in that role, the caretaker shall notify the cat care organization and shall make reasonable efforts to secure a replacement caretaker. The cat care organization shall advise the Clerk of the City of Owosso whenever a caretaker ceases to function as such.

Sec. 5-46 Ordinance enforcement.

Nothing in this Article shall interfere with the right of the city to:

- (a) investigate nuisance complaints allegedly caused by a feral or stray cat or feral cat colony. If a cat/cats belonging to a registered feral cat colony is causing a nuisance, the city shall give the caretaker written notice delineating the nuisance and location of the cat or cats with specificity, including the person making the complaint. The caretaker shall have thirty (30) days from the date that written notice was provided to alleviate the nuisance. If the caretaker fails to effectively address the nuisance after thirty (30) days, the city shall have the right to remove the offending cat or cats;
- (b) seize and remove a registered feral cat colony if the caretaker regularly fails to comply with the requirements of Sec. 5-43 and the caretaker does not correct the situation within thirty (30) days of being given written notice by the city delineating the failures with specificity;
- (c) a caretaker in compliance with this Article shall be exempt from all provisions of this code that impose requirements on cats that are owned, kept, harbored, or in the custody of a person.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause, phrase or portion of this

amendment for any reason is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect June 22, 2015.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Greenway.

Roll Call Vote.

AYES: Councilperson Greenway, Mayor Pro-Tem Eveleth, Councilpersons Teich, Bailey, and Mayor Frederick.

NAYS: Councilpersons Bandkau and Fox.

CITIZEN COMMENTS AND QUESTIONS

Joe Nowacki, 710 Ament Street, said his street floods when there is a heavy rain and the storm sewers around his house now have an odor emanating from them. He inquired what he should do to prevent the storm backwater from coming into his house and asked that someone look into the issue and find a resolution.

Claire Hilliker, Miss Michigan American US Pageant Princes, noted that one man's trash is another man's treasure saying that a lot of garbage could actually be turned into art if people took a second look. She also encouraged people to recycle.

Tom Manke, business owner at 118 South Washington Street, said he thought the new TNR (Trap-Neuter-Release) program was a good idea. He also indicated that he is upset that no one has been arrested in his battery case, streets need to be fixed, people are homeless and hungry and he would like Council to attend to those matters.

Kirk Preston, 1227 Adams Street, expressed his frustration with a house in his neighborhood that has been vacant for almost 10 years and is in a constant state of disrepair. He asked that the City look into who is paying the property taxes and hold them responsible for upkeep on the home. He said he would be happy to help resolve the situation in any way he could.

Marsha Ladd, 5th grade teacher at Bryant Elementary, noted that her students were in the final stages of completing an International Baccalaureate unit on how decisions are made with a special concentration on how decisions are made at all levels of government. She thanked Assistant City Manager Montenegro for her hospitality tour prior to the meeting.

Christopher Howard, Bryant Elementary School 5th grade student and Student Council Representative, read aloud his essay on the things he learned about the City of Owosso, its laws and ordinances, and how it functions.

City Manager Crawford indicated he had not been aware of a storm sewer problem in Mr. Nowacki's neighborhood. He also noted that the City is waiting for its new sewer cleaner and would not be able to attend to Mr. Nowacki's concerns immediately.

Mayor Frederick asked that staff look into the status of the Adams Street home and report back at a future meeting.

Councilperson Bailey noted that she had recently had the opportunity to take her young granddaughter to the splash pad at Bentley Park and had a marvelous time, saying there were lots of people there enjoying all the park has to offer.

Councilperson Fox noted that he had been contacted by a resident living near the skate park and they reported that cars go in and out of the park at all hours and the kids do not take care of the equipment but rather vandalize it.

CITY MANAGER REPORT

City Manager Crawford distributed and briefly detailed the Project Status Report for May.

CONSENT AGENDA

Motion by Councilperson Fox to approve the Consent Agenda as follows:

First Reading and Set Public Hearing - Rezoning Request. Conduct first reading and set a public hearing for June 15, 2015 to receive citizen comment regarding request to rezone the 7 parcels bound by Clinton, Shiawassee, Genesee, and Elm Streets, from I-1 Light Industrial District to B-1 Local Business District as follows:

RESOLUTION NO. 44-2015

FIRST READING OF AN ORDINANCE AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES TO REZONE PARCELS OF REAL PROPERTY ALONG SOUTH SHIAWASSEE STREET AND AMEND THE ZONING MAP

WHEREAS, the city of Owosso received a petition from Midwest V, LLC on behalf of the owner of real property identified as Lots 1-4 AL & BO WILLIAMS ADDITION, to rezone the parcels from I-1 Light Industrial District to B-1 Local Business District; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission recognizes the value in rezoning the seven (7) parcels along S. Shiawassee Street for economic development and growth; and

WHEREAS, the Planning Commission finds that the proposed rezoning meets the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the rezoning of the following parcels:

Parcel Address	Current Zoning	Amended Zoning
202 S. Shiawassee	I-1	B-1
206 S. Shiawassee	I-1	B-1
210 S. Shiawassee	I-1	B-1
214 S. Shiawassee	I-1	B-1
511 Clinton	I-1	B-1
502 Genesee	I-1	B-1

508 Genesee	I-1	B-1
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and

WHEREAS, the item must now be considered by City Council and a public hearing by the Council is required before any such ordinance amendment can be acted upon.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following change, to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Amended Zoning
202 S. Shiawassee	050-660-021-001-00	I-1	B-1
206 S. Shiawassee	050-660-021-003-00	I-1	B-1
210 S. Shiawassee	050-660-021-004-00	I-1	B-1
214 S. Shiawassee	050-660-021-005-00	I-1	B-1
511 Clinton	050-660-021-002-00	I-1	B-1
502 Genesee	050-660-021-006-00	I-1	B-1
508 Genesee	050-660-021-007-00	I-1	B-1

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, June 15, 2015 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

First Reading and Set Public Hearing – General Industrial Zoning District Ordinance Amendment.

Conduct first reading and set a public hearing for June 15, 2015 to receive citizen comment regarding the proposed amendment to Section 38-312, Principal uses permitted, of Article XIV, *I-2 General Industrial Districts*, Chapter 38, Zoning, of the Code of Ordinances of the City of Owosso to better reflect the current land use and impose limitations on certain uses by requiring a special use permit as follows:

RESOLUTION NO. 45-2015

**FIRST READING & SET PUBLIC HEARING FOR
AN ORDINANCE AMENDING SECTION 38-312, PRINCIPAL USES PERMITTED,
OF THE OWOSSO CITY ZONING CODE REGARDING
I-2 GENERAL INDUSTRIAL ZONING**

WHEREAS, the City of Owosso Zoning Code Section 38-312, Principle uses permitted, outlines specific uses allowed in the I-2, General Industrial District, zoning designation; and

WHEREAS, the uses permitted within the I-2 zoning district need modification to meet current use needs while imposing stricter limitations on certain types of land use by requiring a special use permit.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That existing Section 38-312, Principal uses permitted, of the Owosso City Code be amended to read:

Sec. 38-312. - Principal uses permitted.

In an I-2 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter:

- (1) Any principal use first permitted in an I-1 district;
- ~~(2) Grain elevators;~~
- (2) **Onsite** heating and electric power generating plants, ~~and all necessary uses using conventional fuels or renewable resources;~~
- (3) Gasoline or petroleum storage;
- (4) Railroad yards;
- (5) Any of the following production or manufacturing uses (not including storage of finished products) provided that they are located not less than eight hundred (800) feet distant from any residential district and not less than three hundred (300) feet distant from any other district:
 - ~~a. Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant;~~
 - ~~b. Blast furnace, steel furnace, blooming or rolling mill;~~
 - ~~c. Manufacture of corrosive acid or alkali, cement, lime, gypsum or plaster of Paris;~~
 - ~~d. Petroleum or other inflammable liquids, production or refining;~~
 - ~~e. Smelting of copper, iron or zinc ore;~~
 - ~~f.~~
- a. Junkyards, provided such are entirely enclosed within a building or within an eight (8) foot obscuring wall and provided further that one property line abuts a railroad right-of-way.
- (6) Foundry operations within a closed building.**
- (7) Any other use which shall be determined by the council after recommendation from the planning commission, to be of the same general character as the above permitted uses in this section. The council may impose any required setbacks and/or performance standards so as to insure public health, safety and general welfare;
- (8) Accessory buildings and uses customarily incident to any of the above permitted uses.

Additional uses allowed by special use permit:

- (1) **Grain elevators;**
- (2) **Any of the following production or manufacturing uses (not including storage of finished products) provided that they are located not less than eight hundred (800) feet distant from any residential district and not less than three hundred (300) feet distant from any other district:**
 - a. Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant;**
 - b. Blast furnace, steel furnace, blooming or rolling mill;**
 - c. Manufacture of corrosive acid or alkali, cement, lime, gypsum or plaster of Paris;**
 - d. Petroleum or other inflammable liquids, production or refining;**
 - e. Smelting of copper, iron or zinc ore;**

SECTION 2. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of

competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 3. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 6. PUBLIC HEARING. A public hearing is set for Monday, June 15, 2015 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

Contract Renewal – General Engineering Services. Approve the required annual renewal of the General Engineering Services contracts with Spicer Group Inc., Fishbeck, Thompson Carr & Huber, Inc., and Fleis & Vandenbrink, Inc. to provide engineering services through June 30, 2016 as follows:

RESOLUTION NO. 46-2015

AUTHORIZING THE RENEWAL OF AGREEMENTS FOR PROFESSIONAL ENGINEERING SERVICES WITH SPICER GROUP, INC. FISHBECK, THOMPSON, CARR & HUBER, INC. FLEIS & VANDENBRINK ENGINEERING, INC.

WHEREAS, the city of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to contract for professional engineering services for various public improvement projects in the city; and

WHEREAS, in March 2014 Council approved a series of three-year contracts with engineering firms Spicer Group, Inc., Fishbeck, Thompson, Carr & Huber Inc., and Fleis & Vandenbrink Engineering Inc. which require renewal on an annual basis; and

WHEREAS, Spicer Group, Inc., Fishbeck, Thompson, Carr & Huber Inc., and Fleis & Vandenbrink Engineering Inc., have provided the City with satisfactory services to date and renewal of their respective agreements is recommended.

NOW THEREFORE BE IT RESOLVED by the city of Owosso, county of Shiawassee, state of Michigan:

- FIRST: that the city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to renew the contracts with the firms of Spicer Group, Inc., Fishbeck, Thompson, Carr, & Huber Inc., and Fleis & Vandenbrink Engineering Inc., to provide professional engineering services for future engineering projects.
- SECOND: that the mayor and city clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-SG, Renewal of Agreement for Professional Engineering Services with Spicer Group, Inc..*
- THIRD: that the mayor and city clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-FTCH, Renewal of Agreement for Professional Engineering Services with Fishbeck, Thompson, Carr & Huber Inc..*

FOURTH that the mayor and city clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-FV, Renewal of Agreement for Professional Engineering Services with Fleis & Vandenbrink Engineering, Inc..*

FIFTH that the city manager of the city of Owosso is hereby instructed to receive cost proposals from each of these three firms for future projects and make recommendation to City Council for acceptance and award in accordance with the city of Owosso Purchasing Policy for the period renewed through June 30, 2016.

Professional Services Agreement – Gould Street Resurfacing Project Engineering Services.

Approve professional services agreement with Fleis & Vandenbrink, Inc. for design engineering and construction administration services related to the Gould Street Resurfacing Project in the amount of \$73,700.00 and authorize payment up to the contract amount as terms of the contract are fulfilled as follows:

RESOLUTION NO. 47-2015

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
FOR PROFESSIONAL ENGINEERING SERVICES WITH
FLEIS & VANDENBRINK, INC.
FOR THE GOULD STREET RESURFACING PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering the necessary resurfacing of Gould Street, from M-71 (Corunna Ave.) to M-21 (Main St.); and

WHEREAS, this project requires the services of a professional engineering firm; and

WHEREAS, the City sought proposals from its QBS list of firms to perform such work; and

WHEREAS, Fleis & Vandenbrink, Inc. is selected as the most qualified firm to perform such work and offers to complete full design and construction administration services of said project in return for compensation in an amount not to exceed of \$73,700.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Fleis & Vandenbrink, Inc. to provide professional engineering services for the Gould Street Resurfacing Project.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Addendum to an Agreement for Professional Engineering Services between the City of Owosso, Michigan and Fleis & Vandenbrink, Inc.*

THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$73,700.00 to Fleis & Vandenbrink, Inc. upon successful completion of stated work.

FOURTH: The above expenses shall be paid from the street bonds

Warrant No. 503. Authorize Warrant No. 503 as follows:

Vendor	Description	Fund	Amount
Waste Management	Disposal charges- May 1, 2015 – May 15, 2015	WWTP	\$ 5,014.60

Boards and Commissions Appointments. (This item was added to agenda.) Approved the following Mayoral boards and commissions appointment:

Name	Board/Commission	Term Expires
Philip Hathaway**	Downtown Historic District Commission	06-30-2018

**Indicates reappointment

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Bandkau, Teich, Bailey, Fox, Greenway, Mayor Pro-Tem Eveleth, and Mayor Frederick.

NAYS: None.

Mayor Frederick thanked Councilperson Bandkau and Assistant City Manager Montenegro for working with a local business owner that had concerns with the zoning classifications saying their efforts had been very helpful in bringing about a resolution to the issue.

ITEMS OF BUSINESS

FOIA POLICY UPDATE

City Manager Crawford explained that access to records has been an issue over the years with some communities putting up major road blocks to people that try to get information. In order to prevent such abuses in the future the legislature passed an amendment to the Michigan Freedom of Information Act, the trouble is that the new act is very complicated and will cost the City more money to implement than the current procedures. He explained that the current policy allowed for a flat fee for information based on the number of pages that required printing. The new policy requires the use of a six page worksheet to calculate the fee for each request separately. He further noted that all communities in Michigan must adopt a new policy conforming to the amended law.

Mayor Frederick inquired whether the City had seen abuses of the current policy by average citizens. City Manager Crawford indicated that by and large individual citizens were not the source of the problem which was more likely to involve a lawyer or business.

Councilperson Fox noted that years ago people used to be able to obtain an accident report from the City for free but this is no longer the case. Public Safety Director Kevin Lenkart noted that parties involved in accident can receive an accident report for free via their insurance company.

Councilperson Bandkau wanted to know what would happen to the average fee for FOIA requests under the new policy. Public Safety Director Lenkart noted that the two comparisons they had performed indicated the new policy would be more expensive for citizens.

Motion by Councilperson Teich to adopt a new FOIA Policy reflecting recent changes in the Michigan Freedom of Information Act, to take effect July 1, 2015.

RESOLUTION NO. 48-2015

ADOPTING CITY OF OWOSSO FOIA POLICY PROCEDURES AND GUIDELINES

WHEREAS, the City of Owosso, County of Shiawassee, State of Michigan is a public body within

meaning of the Michigan Freedom of Information Act (FOIA) ; and

WHEREAS, in its capacity as a public body, the City of Owosso receives Freedom of Information Act requests; and

WHEREAS, these requests must be responded to in adherence with the FOIA act, being MCL 15.231, *et seq* (the "Act"); and

WHEREAS, the City previously adopted a policy to ensure that FOIA requests are addressed in an efficient and consistent manner pursuant to established published procedures and guidelines and to implement charges for responding to FOIA requests; and

WHEREAS, the State Legislature made significant changes in the FOIA procedures and requirements (2014 PA 563), to be effective July 1, 2015.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The FOIA Policy, Procedures and Guidelines dated June 1, 2015 is hereby adopted.

SECOND: The City of Owosso has determined that the fees associated with FOIA will be determined by the FOIA Policy.

THIRD: The FOIA Policy, Procedures and Guidelines will become effective July 1, 2015.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Teich, Bailey, Fox, Bandkau, Greenway, Mayor Pro-Tem Eveleth, and Mayor Frederick.

NAYS: None.

POLICE COMMAND CONTRACT

Motion by Councilperson Teich to approve contract with the Police Officers Labor Council – Command Unit for a three year term beginning July 1, 2015 and ending June 30, 2018.*

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Teich, Fox, Bailey, Greenway, Bandkau, and Mayor Frederick.

NAYS: None.

POLICE PATROL CONTRACT

Motion by Councilperson Fox to approve contract with the Police Officers Labor Council – Patrol Unit for a three year term beginning July 1, 2015 and ending June 30, 2018.*

Motion supported by Councilperson Bandkau.

Roll Call Vote.

AYES: Councilpersons Bailey, Bandkau, Teich, Fox, Mayor Pro-Tem Eveleth, Councilperson Greenway, and Mayor Frederick.

NAYS: None.

2015-16 DOWNTOWN DEVELOPMENT AUTHORITY GENERAL APPROPRIATIONS RESOLUTION

Mayor Frederick noted once again that he was very pleased with the zero-based budgeting process the DDA/Main Street Board has used the last couple of years saying it makes for a very solid conservative budget.

Motion by Councilperson Bailey to adopt the DDA General Appropriations Resolution authorizing the levy of the Downtown Development Authority millage for the 2015-2016 fiscal year.

RESOLUTION NO. 49-2015

GENERAL APPROPRIATIONS RESOLUTION FOR DOWNTOWN DEVELOPMENT AUTHORITY - 2015-16

WHEREAS, the Authority board met to consider a proposed budget for fiscal year 2015-16, and after deliberations and public input approved a budget; and

WHEREAS, the Owosso City Council held a public hearing on the proposed budget on May 18, 2015; and,

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975 based on the budget summary attached hereto and made part hereof; and

WHEREAS, the general property tax laws, specifically MCL 211.34(d) provide for an annual compound millage reduction calculation applied to the maximum millage rate of two mills authorized by MCL 125.1662; and

WHEREAS, the millage reduction commonly known as the "Headlee" rollback results in a maximum operating millage rate of 1.9484 for which the Authority is authorized to levy.

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2015 shall be the rate of 1.9484 per \$1,000 of taxable value of the 2015 assessment roll for the district as approved by the Board of Review.

The levy will generate a revenue yield for operating purposes as follows:

GENERAL OPERATING	1.9484 MILLS	\$26,942
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Motion supported by Councilperson Bandkau.

Roll Call Vote.

AYES: Councilperson Fox, Mayor Pro-Tem Eveleth, Councilpersons Greenway, Bandkau, Bailey, Teich, and Mayor Frederick.

NAYS: None.

2015-16 CITY BUDGET ADOPTION

City Manager Crawford explained that action to approve the budget and appropriation for the 2015-16 fiscal year should be broken into three motions: one to approve the proposed budget, one to amend that budget to include funding for the police contracts, and one to approve the appropriation for the year.

Councilperson Fox inquired about how much of the water, sewer, and waste water treatment plant fund balances was actually available. He wanted to know if there were funds available and plans in place to replace the City's infrastructure, saying he wanted to see a plan for the replacement of water and sewer lines that is coordinated with street projects. City Manager Crawford indicated the City always tries to coordinate those efforts, but unexpected problems do develop each year. He went on to say that the City will be repairing/replacing a major line in the water plant, installing water mains to the Fisher landfill area (per DEQ order), and installing water and sewer lines for the Sonoco plant and possibly the Cargill plant (if the project goes through).

Amend 2015-16 Proposed Budget -

Motion by Councilperson Fox to approve amendment to the 2015-16 Proposed Budget taking the newly approved police contracts into account (pages 15-16 and 43-44 of the proposed budget document) and designating the use of fund balance for this purpose.

Motion supported by Councilperson Teich.

Roll Call Vote.

AYES: Councilpersons Fox, Bandkau, Bailey, Greenway, Teich, Mayor Pro-Tem Eveleth, and Mayor Frederick.

NAYS: None.

Adopt 2015-16 Proposed Budget, as amended -

Motion by Councilperson Greenway to approve the proposed 2015-16 Budget with the amendments noted.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Teich, Greenway, Fox, Mayor Pro-Tem Eveleth, Councilpersons Bailey, Bandkau, and Mayor Frederick.

NAYS: None.

Approve 2015-16 Appropriation Resolution -

Motion by Councilperson Bailey to adopt the General Appropriations Resolution for the 2015-2016 Adopted Budget, as amended.

RESOLUTION NO. 50-2015

GENERAL APPROPRIATIONS RESOLUTION - 2015-16

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2015 and held a public hearing on May 18, 2015; and

WHEREAS, it is the intent of the City Council to levy ad valorem and specific property taxes for general operating purposes of the City; for payment of principal and interest on voted indebtedness; and for special voted millage to support public transportation, based on the budget summary for fiscal year 2015-16 attached hereto and made part hereof; and

WHEREAS, the general property tax laws, specifically, MCL 211.34(d) provide for a compound millage reduction calculation applied to the City Charter maximum authorized operating millage rate of fifteen mills per thousand of taxable value; and

WHEREAS, this millage reduction commonly known as the Headlee rollback results in a maximum operating millage rate of 13.0370 for which the City is authorized to levy; and

WHEREAS, the Garbage Disposal Plants Act, MCL 123.261, allows the City to levy up to three mills on all taxable property to provide for the collection and disposal of certain solid wastes; and

WHEREAS, it has been determined that a levy of one mill per \$1,000 of taxable value is required to operate a solid waste recycling program; and

WHEREAS, the voters approved, by a majority, in an election held on August 7, 2012, a millage, not to exceed .3333 mills per \$1,000 of taxable value to support public transportation; and

WHEREAS, the board of the Shiawassee Area Transportation Authority has requested funding from the City equating to a millage of .3285 mills per thousand of taxable value for which the City is authorized to levy; and

WHEREAS, it has been determined that a millage rate of .4973 mills per thousand of taxable value is required for the annual debt service on unlimited tax general obligations bonds.

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2015 shall be the rate of 14.8628 per \$1,000 of taxable value of the 2015 assessment roll as approved by the Board of Review; and

The total levy shall be composed of the constituent rates for purposes and with revenue yields described as follows:

GENERAL OPERATING	13.0370	\$3,120,755
GARBAGE DISPOSAL	1.0000	\$239,376
DEBT SERVICE	.4973	\$119,044
SATA	<u>.3285</u>	<u>\$78,637</u>
	14.8628	\$3,557,812

2015-16 BUDGET REPORT

FUND	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2015-16 RECOMMEND ED BUDGET
101	GENERAL FUND	6,706,318	6,873,325	6,941,875
202	MAJOR STREET FUND	1,144,748	1,611,450	860,550
203	LOCAL STREET FUND	787,785	597,450	542,575
273	CDBG REVOLVING LOAN FUND	68,645	20,000	35,250
275	HOUSING & REDEVELOPMENT	74,483	398,700	230,650
283	OBRA FUND-DISTRICT#3-CONAGRA	1,897	10,900	12,350

288	OBRA FUND-DISTRICT#8:SUGARBEET	0	0	6,500
289	OBRA:DISTRICT#9(ROBBIN'S LOFT)	2,290	2,500	2,225
291	OBRA FUND-DIST#11(CAPITOL BOWL)	8,695	7,975	9,525
292	OBRA FUND-DIST#12(WOODARD LOFT	31,497	28,950	37,725
293	OBRA-DIST#13 WESNER BUILDING	0	550	775
296	DOWNTOWN DEVELOPMENT AUTH.	215,893	226,700	177,225
297	HISTORICAL FUND	70,903	106,075	68,200
325	DEBT SERVICE-2010 GO BONDS	57,568	57,150	56,650
327	2013 UTGO	250	70,800	62,850
397	2009 LTGO DEBT	75,295	74,150	77,800
411	CAPITAL PROJECTS- STREET PROGRAM	316,536	235,675	37,600
466	CAPITAL PROJECTS-BUILDING AUTH	30,528	0	0
494	DDA CONSTRUCTION FUND	115,757	1,068,250	0
588	TRANSPORTATION FUND	75,332	65,450	76,100
590	SEWER FUND	1,370,790	1,426,595	1,700,000
591	WATER FUND	2,059,893	2,423,523	3,486,000
599	WASTEWATER FUND	1,699,194	2,099,000	2,048,000
661	FLEET MAINTENANCE FUND	402,533	934,550	758,475

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Bandkau, Bailey, Greenway, Teich, Mayor Pro-Tem Eveleth, Councilperson Fox, and Mayor Frederick.

NAYS: None.

COMMUNICATIONS

Downtown Development Authority/Main Street. Minutes of April 1, 2015.

Downtown Historic District Commission. Minutes of April 15, 2015.

Downtown Development Authority/Main Street. Minutes of April 28, 2015.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, business owner at 118 South Washington Street, said that other communities do not require a FOIA request for an accident report and the City's practice of requiring a formal request was implemented by the current Public Safety Director.

Joe Nowacki, 710 Ament Street, inquired why he was "paying taxes on a big drain" if his property gets flooded every time it rains hard.

Mike Tillotson, 1299 South Shiawassee Street, noted a couple of areas out at Hopkins Lake that need some attention including the approach to a footbridge and a swampy area that needs mowing.

Mayor Frederick commented on the wonderful Memorial Day Parade held recently and said it was nice to have elected officials from other local communities participate in the event.

NEXT MEETING

Monday, June 15, 2015

BOARDS AND COMMISSIONS OPENINGS

Historical Commission, expires December 31, 2017
Planning Commission, expires June 30, 2016

ADJOURNMENT

Motion by Councilperson Teich for adjournment at 8:55 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

*Due to their length marked items are not included in the minutes. Full text of these items is on file in the Clerk's Office.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 9, 2015
TO: City Council
FROM: Susan Montenegro, Asst. City Manager/Community Development Director
SUBJECT: Rezoning of seven (7) parcels along S. Shiawassee Street

RECOMMENDATION:

The Planning Commission recommends the following zoning changes for the following parcels from an I-1 light industrial district to a B-1 local business district.

PROPERTY ADDRESS:	202 S. Shiawassee	(parcel 050-660-021-001-00)
	206 S. Shiawassee	(parcel 050-660-021-003-00)
	210 S. Shiawassee	(parcel 050-660-021-004-00)
	214 S. Shiawassee	(parcel 050-660-021-005-00)
	511 Clinton	(parcel 050-660-021-002-00)
	502 Genesee	(parcel 050-660-021-006-00)
	508 Genesee	(parcel 050-660-021-007-00)

BACKGROUND:

Dollar General is in the process of purchasing the properties listed above and will construct a new building on the site. The current store will be relocated to this new site within the following year. They came to the regularly scheduled planning commission meeting on May 26, 2015 and petitioned for rezoning of the property to meet their proposed needs.

FISCAL IMPACTS:

No fiscal impacts.

Document originated by: Susan Montenegro

ORDINANCE NO.

**AN ORDINANCE AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES
TO REZONE PARCELS OF REAL PROPERTY ALONG SOUTH SHIAWASSEE STREET
AND AMEND THE ZONING MAP**

WHEREAS, the city of Owosso received a petition from Midwest V, LLC on behalf of the owner of real property identified as Lots 1-4 AL & BO WILLIAMS ADDITION, to rezone the parcels from I-1 Light Industrial District to B-1 Local Business District; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission recognizes the value in rezoning the seven (7) parcels along South Shiawassee Street for economic development and growth; and

WHEREAS, the Planning Commission finds that the proposed rezoning meets the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the rezoning of the following parcels:

Parcel Address	Current Zoning	Amended Zoning
202 S. Shiawassee	I-1	B-1
206 S. Shiawassee	I-1	B-1
210 S. Shiawassee	I-1	B-1
214 S. Shiawassee	I-1	B-1
511 Clinton	I-1	B-1
502 Genesee	I-1	B-1
508 Genesee	I-1	B-1

and

WHEREAS, the City Council held a public hearing June 15, 2015 and deliberated on the request; and

WHEREAS, the City Council finds that the zoning petition meets the intent and criteria for a zoning map amendment, specifically as it relates to the requirements of Section 38-555.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following change, to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Amended Zoning
202 S. Shiawassee	050-660-021-001-00	I-1	B-1
206 S. Shiawassee	050-660-021-003-00	I-1	B-1
210 S. Shiawassee	050-660-021-004-00	I-1	B-1
214 S. Shiawassee	050-660-021-005-00	I-1	B-1
511 Clinton	050-660-021-002-00	I-1	B-1
502 Genesee	050-660-021-006-00	I-1	B-1
508 Genesee	050-660-021-007-00	I-1	B-1

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.


SECTION 5. EFFECTIVE DATE. This amendment shall become effective July 7, 2015.

City of Owosso

210 S Shiawassee

Legend

Zoning

 <all other values>

Z_PRIMARY

 <Null>

 B1

 B2

 B3

 B4

 C-OS

 I1

 I2

 OS1

 P1

 PUD

 R1

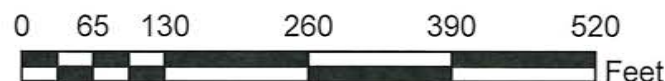
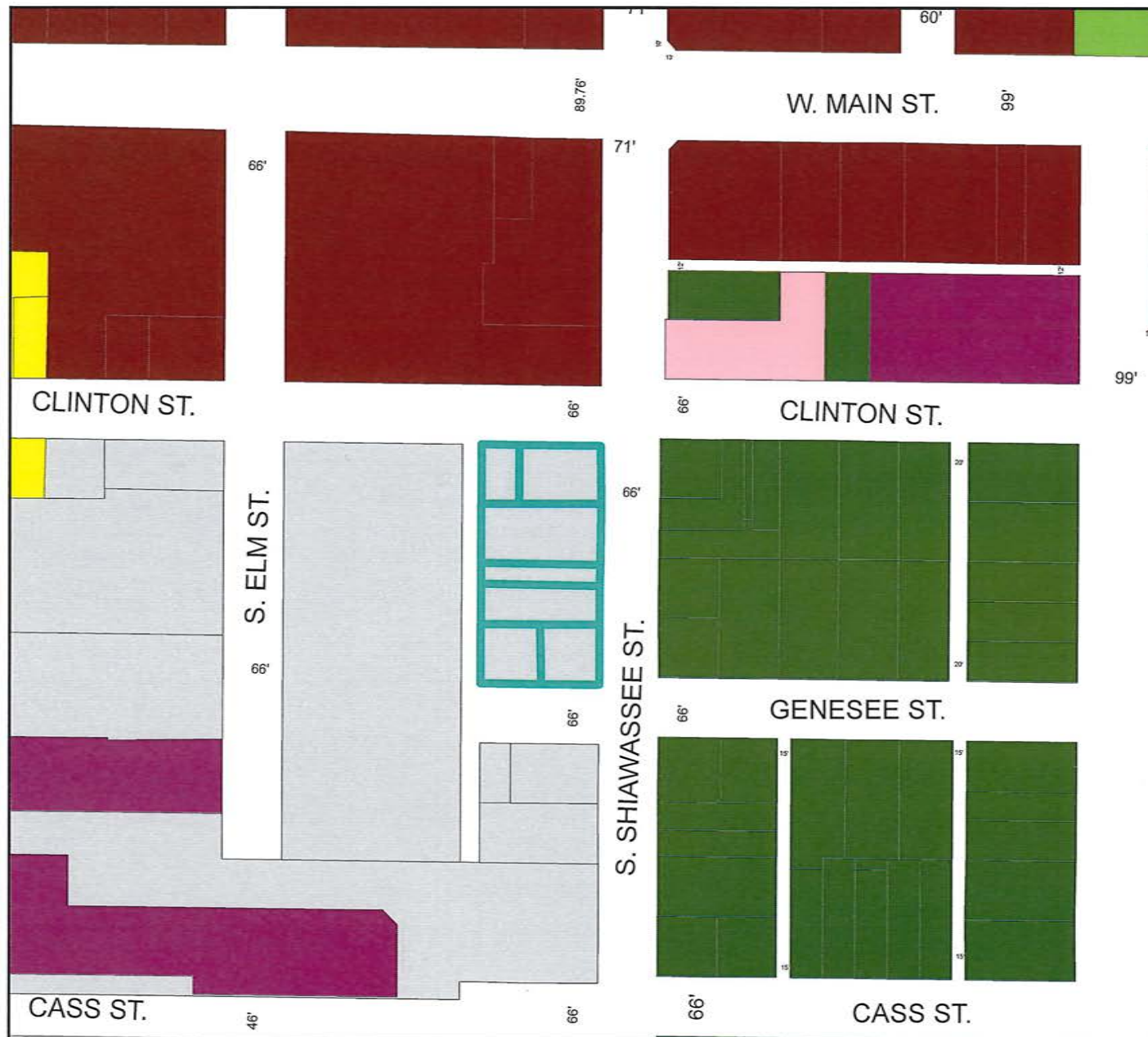
 R2

 RM1

 RM2

 City Parcels 2013 Edition

 Tax ID



May 15, 2015

April 20, 2015

Ms. Susan Montenegro
Community Development Director
City of Owosso
301 West Main
Owosso, MI 48867

Re: Dollar General Site
S. Shiawasee & Clinton Street

Dear Ms. Monenegro:

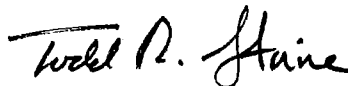
Enclosed is the following information for the proposed rezoning of the Dollar General site from I Industrial to B-1 Local Business.

1. Rezoning Application, Rezoning narrative, and addresses.
2. ALTA Survey of the site (3 Copies)
3. \$300 Fee
4. Owner authorization letter

Please process this request for consideration at the May 26th Planning Commission meeting.

If you have any questions, please feel free to contact me.

Sincerely,



Todd R. Stuve, P.E.
tstuive@exxelengineering.com

APPLICATION FOR REZONING
CITY OF OWOSSO

301 W. Main Street, Owosso, Michigan 48867, TX 989-725-0540, FX 989-723-8854

Note to Applicants:

1. In order that this application may be processed, the applicant must completely fill in the application and make a non-refundable payment of Three Hundred Dollars (\$300) to the Treasurer's Office, to cover costs associated with the processing.
2. The applicant or his/her representative must be present at the Planning Commission and City Council public hearings for action to be taken on this request.

TO THE OWOSSO CITY COUNCIL:

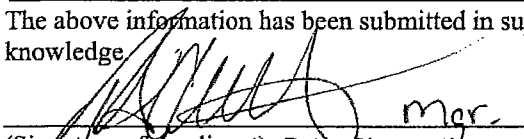
I, (we), the undersigned, do hereby respectfully make application and petition the City Council to amend the Zoning Ordinance and change the Zoning Map as hereinafter requested,

1. **PROPERTY TO BE REZONED:** Street Address Please see attached Exhibit "A"
Description: (lot, block or metes and bounds) Lots 1-4, Al & Bo Williams Addition to the City of Owosso, Michigan
Frontage in Feet 264 Depth in Feet 132
2. **PROPERTY OWNERSHIP:** (Name, Address, and Phone Number)
Henry Family LLC, 603 Clark Avenue, Owosso, MI 48867
3. **ZONING REQUEST** Current Zoning I-Industrial Requested Zoning B-1 Local Business
Proposed Use of the Property Retail Store

Indicate why, in your opinion, the requested change is consistent with the Ordinance in prompting and protecting the public health, safety, peace, morals, comfort, convenience and general welfare of the inhabitants of the City of Owosso:

PLEASE SEE NARRATIVE - ATTACHED

The above information has been submitted in support of the rezoning and is accurate and truthful to the best of our knowledge.

 mcr
(Signature of Applicant) Peter Oleszczuk

(Signature of Co-Applicant)

Midwest V, LLC, 403 Oak St.; Spring Lake, MI 49456

(Address)

(616) 842-2030

(Phone)

____ Legal Representative

____ Owner

☒ Option to Purchase (See Authorization Letter)

FOR OFFICIAL USE ONLY

Case # _____

Receipt # _____

Date Filed _____

Description Checked _____

Planning Commission Hearing Date _____

Action Taken _____

City Council Hearing Date _____

Action Taken _____



RE-ZONING NARRATIVE

Existing site is zoned "I" Industrial, however the site is currently used for residential purposes. Six (6) small single family rental homes exist on the overall property. The property is surrounded by B-4 General Business to the north, I-Industrial to the west and south, and RM2 - Residential across Shiawassee Street to the east. The entire block of properties is proposed to be combined for a single commercial development, retail store. The proposed zoning is B-1-Local business which is the most restrictive commercial zone. This zone is best suited to service the needs of the local neighborhoods. The proposed zoning and use will have less potential impact to the community than the existing Industrial zoning.

Exhibit "A"

202 S. Shiawassee St	Tax Id# -	050-660-021-001-00
206 S. Shiawassee St	Tax Id# -	050-660-021-003-00
210 S. Shiawassee St	Tax Id# -	050-660-021-004-00
214 S. Shiawassee St	Tax Id# -	050-660-021-005-00
511 Clinton St	Tax Id# -	050-660-021-002-00
502 S. Genessee St	Tax Id# -	050-660-021-006-00
508 S. Genessee St	Tax Id# -	050-660-021-007-00

AUTHORIZATION LETTER

Owner: Rosalyn Henry
508/502 Genesee St.

Property: 511 Clinton St. 202/206/210/214 S. Shiduassee St.

Date: 1/26/15

To Whom It May Concern:

Midwest V, LLC ("Buyer"), 403 Oak Street, Spring Lake, MI 49456, is hereby authorized to act on our behalf in connection with the items listed below as it pertains to the development of our above-referenced Property pursuant to a Purchase and Sale Agreement.

Due diligence – soil testing, geo-technical drilling, surveying, engineering and environmental studies (phase I, phase II and/or BEA).

Permitting – Applications and filings with applicable municipalities for all entitlements, including, but not limited to, site plan approval, rezoning, variances, building permits, and any required construction permits.

Unless otherwise agreed in the Purchase and Sale Agreement, any and all of the foregoing work shall be completed by Buyer at its sole cost and expense. Buyer will return the property to substantially the same condition prior to their work.

Sincerely,

Rosalyn Henry Owner

Buyer Contact Information:

Attn: Peter Oleszczuk

403 Oak Street

Spring Lake, MI 49456

Phone: 616-842-2030 ext. 106

Fax: 616-842-1950

PTO



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 9, 2015
TO: City Council
FROM: Susan Montenegro, Asst. City Manager/Dir. of Community Development
SUBJECT: Amending the I-2 General Industrial Zoning Language

RECOMMENDATION:

The planning commission voted at their regularly scheduled meeting on May 26, 2015 to change the zoning language in Section 38-312 for the I-2 general industrial zoning district. The recommendation is that city council amends the zoning language of section 38-312 by adopting the suggested changes.

BACKGROUND:

Planning commission has diligently worked to revise the language within Section 38-312 of the Code of Ordinances to reflect current land use and impose stricter limitations on certain types of use by requiring a special use permit.

FISCAL IMPACTS:

None

Document originated by: Susan Montenegro

ORDINANCE NO.

**AMENDING SECTION 38-312, PRINCIPAL USES PERMITTED,
OF THE OWOSSO CITY ZONING CODE REGARDING
I-2 GENERAL INDUSTRIAL ZONING**

WHEREAS, the City of Owosso Zoning Code Section 38-312, *Principal uses permitted*, outlines specific uses allowed in the I-2, General Industrial District, zoning designation; and

WHEREAS, the uses permitted within the I-2 zoning district need modification to meet current use needs while imposing stricter limitations on certain types of land use by requiring a special use permit; and

WHEREAS, the Planning Commission worked diligently to revise said language and recommends approval of the amendment as proposed; and

WHEREAS, the City Council held a public hearing on June 15, 2015 to receive comment from any and all interested parties and deliberated on the proposed amendment.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That existing Section 38-312, Principal uses permitted, of the Owosso City Code be amended to read:

Sec. 38-312. - Principal uses permitted.

In an I-2 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter:

- (1) Any principal use first permitted in an I-1 district;
- (2) Onsite heating and electric power generating plants using conventional fuels or renewable resources;
- (3) Gasoline or petroleum storage;
- (4) Railroad yards;
- (5) Any of the following production or manufacturing uses (not including storage of finished products) provided that they are located not less than eight hundred (800) feet distant from any residential district and not less than three hundred (300) feet distant from any other district:
 - a. Junkyards, provided such are entirely enclosed within a building or within an eight (8) foot obscuring wall and provided further that one property line abuts a railroad right-of-way.
- (6) Foundry operations within a closed building.
- (7) Any other use which shall be determined by the council after recommendation from the planning commission, to be of the same general character as the above permitted uses in this section. The council may impose any required setbacks and/or performance standards so as to insure public health, safety and general welfare;
- (8) Accessory buildings and uses customarily incident to any of the above permitted uses.

Additional uses allowed by special use permit:

- (1) Grain elevators;

- (2) Any of the following production or manufacturing uses (not including storage of finished products) provided that they are located not less than eight hundred (800) feet distant from any residential district and not less than three hundred (300) feet distant from any other district:
- a. Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant;
 - b. Blast furnace, steel furnace, blooming or rolling mill;
 - c. Manufacture of corrosive acid or alkali, cement, lime, gypsum or plaster of Paris;
 - d. Petroleum or other inflammable liquids, production or refining;
 - e. Smelting of copper, iron or zinc ore;

SECTION 2. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 3. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective July 7, 2015.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: For June 15, 2015 City Council Meeting

TO: Owosso City Council

FROM: Gary Burk, Utilities Director

RE: Water & Sewer Rate Schedule for FY 2015-2016

Separately enclosed is the proposed water and sewer rate schedule for the fiscal year beginning July 1, 2015. The proposed rate changes are in line with the projections previously approved by Council and included in the preparation of the water and sewer fund budgets for FY 2015-16.

There is just one difference from the projections previously approved by Council. The Water Main Capital (i.e. Replacement) Charge would remain the same (\$12 per quarter for residential customers - larger in proportion to metered service size) rather than increase as previously projected (to \$16 per quarter for a residential customer). Due to staffing changes and uncertainty of the street program we have yet to ramp up our water main replacements and the \$12.00 rate is in line with the current water capital outlay budget.

These changes will result in an overall 3.6% increase in a typical residential water bill beginning with the quarterly billing ending September 30, 2015. This increase is less than previously projected due to not increasing the Water Capital Charge. The increase is less than the CPI (consumer price index) for utilities, which averages on the order of 5% per year.

The changes to the Water & Sewer Rate Schedule are briefly described below. The changes would not apply to the June 30, 2015 billing but would be in effect for the September 30, 2015 quarterly billing. **Staff recommends Council adoption of the proposed Water & Sewer Rate Schedule for the fiscal year beginning July 1, 2015.**

The in-town **Water Demand Charge** would increase from **\$31.00 to \$32.00** per quarter for a typical residential users, and a proportionate increase for larger metered services. The out-of-town rate would increase from \$62.00 to \$64.00 per quarter (with 25% of the revenue

going to the Township for water main replacement in the Township). The increase is necessary to cover increasing costs for items such as debt service, water main and storage tank repairs, and typical water meter replacement. This increase does not affect the wholesale rate to Corunna.

The in-town **Water Usage Charge** would increase **from \$1.70 to \$1.80** per meter unit (100 cubic feet or about 750 gallons). The out-of-town rate would increase from **\$3.40 to \$3.60** per unit (again with 25% of the revenue going to the Township). The wholesale rate to the City of Corunna would increase by the same percentage. This increase is necessary to cover increasing rates and costs for power and chemicals and lime residual management and is needed to offset declining metered water sales.

The **Sewer Usage Charge** would increase from **\$2.10 to \$2.20** per unit of metered water. This applies only to City customers as the Townships and Corunna separately bill their own retail customers. Costs for the Mid-County Wastewater Treatment Plant are shared on a wholesale basis between the 4 mid-County local units of government. The increase in the Sewer Usage Charge is necessary to cover the City share (about 70%) of the cost of the plant operation and in part is needed to offset declining usage revenues due to reduction in metered water use.

RESOLUTION NO.

WATER AND SEWER RATE SCHEDULE FOR THE CITY FISCAL YEAR BEGINNING JULY 1, 2015

"Pursuant to Sections 34-248. Water Rates, and 34-249. Sewer Rates, of Article V, of Chapter 34, of the Owosso City Code, the City Council does hereby resolve that the following rate schedule for water and sewer service shall be in effect for the City fiscal year beginning July 1, 2015 and continuing thereafter until modified or replaced by further Council action. Bills issued with a nominal bill date of June 30, 2015 covering the quarter from April to June 2014 shall be billed under the previous rate schedule. All previous resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed following the effective date of this schedule."

CITY OF OWOSSO WATER AND SEWER RATE SCHEDULE FOR THE CITY FISCAL YEAR BEGINNING JULY 1, 2015

I. QUARTERLY WATER AND SEWER RATES

In-town quarterly water service charges consist of: a demand charge based on water meter size (see table below), a capital charge dedicated for water main replacement, and a metered usage charge. One meter unit is equal to 100 cubic feet of water or about 750 gallons. Rates for retail out-of-town water service are double the in-town rate, except that the capital charge does not apply to out-of-town customers where the respective Township separately finances water main replacement. Twenty five percent of the out-of-town revenue is collected for and transferred to the respective Township for use in replacing and improving their water distribution system.

Quarterly sewer charges consist of a demand charge based on the water meter size (see table below) and a sewer usage charge based on metered water consumption. The City has no retail out-of-town sewer service.

Bills are issued on a quarterly basis and, if not paid by the due date as shown on the billing, a late payment charge of ten percent (10%) of the current amount due may be added for failure to make prompt payment.

QUARTERLY WATER SERVICE CHARGE:

In-town:	In-town Water Usage Charge of \$1.80 per meter unit plus In-town Water Demand Charge plus Capital Charge from Table below.
Out-of-town:	Out-of-town Water Usage Charge of \$3.60 per meter unit plus Out-of-town Water Demand Charge from Table below.

QUARTERLY SEWER SERVICE CHARGE:

Sewer Usage Charge of **\$2.20** per unit plus Sewer Demand Charge from Table below.

For residential customers without metered water service, the quarterly sewer charge shall be **\$78.80** per residential unit.

**WATER AND SEWER RATE SCHEDULE
FOR THE CITY FISCAL YEAR BEGINNING JULY 1, 2015
(page 2 of 3)**

QUARTERLY DEMAND CHARGE TABLES

A. Potable Water & Sewer Service

Water Meter Size	Water Demand	Water Capital	Sewer Demand	Combined In-town	Water Only (Out-of-town)
5/8"	\$ 32.00	\$ 12.00	\$ 26.00	\$ 70.00	\$ 64.00
3/4"	\$ 48.00	\$ 18.00	\$ 39.00	\$ 105.00	\$ 96.00
1"	\$ 80.00	\$ 30.00	\$ 65.00	\$ 175.00	\$ 160.00
1.5"	\$ 160.00	\$ 60.00	\$ 130.00	\$ 350.00	\$ 320.00
2"	\$ 256.00	\$ 96.00	\$ 208.00	\$ 560.00	\$ 512.00
3"	\$ 480.00	\$ 180.00	\$ 390.00	\$ 1,050.00	\$ 960.00
4"	\$ 800.00	\$ 300.00	\$ 650.00	\$ 1,750.00	\$ 1,600.00
6"	\$ 1,600.00	\$ 600.00	\$ 1,300.00	\$ 3,500.00	\$ 3,200.00

For a residential user with a second 5/8" meter on a single service line for water only irrigation service, the user shall be charged a single water demand and capital charge equivalent to a 3/4" metered service on a year round basis.

The demand charge for multiple residential units served by a single water meter shall be based on actual meter size provided the meter meets the minimum size requirement per the following table:

<u>Number of Apartments</u>	<u>Minimum Meter Size</u>
1 - 3	5/8"
4 - 7	3/4"
8 - 11	1"
12 - 15	1&1/2"
16 - 24	2"
24 - 48	3"
Over 48	4"

B. Fire Protection Service

<u>Sprinkler Service</u>	<u>Quarterly Water Charge</u>		
	<u>In-Town</u>		<u>Out-of-Town</u>
<u>Riser Size</u>	<u>DEMAND</u>	<u>CAPITAL</u>	<u>DEMAND</u>
4 inch	\$ 48.00	\$ 18.00	\$ 96.00
6 inch	\$ 80.00	\$ 30.00	\$ 160.00
8 inch	\$ 160.00	\$ 60.00	\$ 320.00
10 inch	\$ 256.00	\$ 96.00	\$ 512.00

II. HYDRANT RENTAL CHARGES

Hydrants located outside the City of Owosso and private hydrants maintained by the City of Owosso shall be subject to an annual hydrant rental charge of **\$155**.

**WATER AND SEWER RATE SCHEDULE
FOR THE CITY FISCAL YEAR BEGINNING JULY 1, 2015
(page 3 of 3)**

III. BULK WATER CHARGES

For users with an active city water service connection, bulk water delivered by the city from hydrants or other approved outlets for such purposes as pool filling, shall be charged at the standard metered usage rate given in Section I. above along with actual labor and equipment costs with a minimum charge of **\$50.00**.

Other bulk water sales, such as filling tank trucks, shall be charged at the rate of **\$10.00** per thousand gallons with a \$50.00 minimum charge, which includes up to 5,000 gallons, if during the normal workday at an established city delivery point. After hours bulk water sales and/or sales at other than established city delivery points, shall be charged at the rate of **\$10.00** per thousand gallons plus actual labor and equipment costs.

For customers who do not prepay a \$10 service charge shall apply for invoicing.

(Note: These charges do not apply to water supplied for fire fighting).

IV. INCREMENTAL WATER AND SEWER USAGE CHARGES FOR BILLING ADJUSTMENTS RELATED TO PLUMBING LEAKS

The incremental water and sewer usage charges shall be 50% of the normal usage charge. These incremental usage rates are for the purpose of making adjustments to significantly high bills attributable to plumbing leaks and may be applied in accordance with Guidelines separately approved by the Owosso City Council.

V. EXTRA STRENGTH WASTEWATER SURCHARGES

Extra strength wastewater surcharges shall apply to those users of the City wastewater treatment system approved for the discharge of extra strength wastewater in accordance with Section 34-170. of the Owosso City Code. The surcharge rate shall be applied to loadings in excess of the base or normal strength loading.

EXTRA STRENGTH WASTEWATER SURCHARGE SCHEDULE

<u>PARAMETER</u>	<u>BASE</u>	<u>SURCHARGE</u>
BOD-5	220 MG/L	\$0.11/pound in excess of base
TSS	300 MG/L	\$0.17/pound in excess of base
TP	10 MG/L	\$1.50/pound in excess of base
NH3-N	20 MG/L	\$0.80/pound in excess of base

(Note: BOD-5 = Biochemical Oxygen Demand; TSS = Total Suspended Solids; TP = Total Phosphorous; NH3-N = Ammonia Nitrogen; MG/L = Milligrams per Liter)."

Owosso Water & Sewer
Rate History & Projections
"Typical" 4 person Residential Customer
FY 2015-16

(Changing rates are in bold)

	Actual Sept 2005 to Mar 2010	Actual Apr 2010 to Jun 2011	Actual FY2010-11	Actual FY2011-12	Actual FY2012-13	Actual FY2013-14	Actual FY2014-15	Proposed FY2015-16
"Typical" family of four City Residential Customer								
Water Demand Charge per quarter	\$ 22.50	\$ 25.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 31.00	\$ 32.00
Water Main Replacement Charge (applied in City only)	\$ -	\$ -	\$ -	\$ -	\$ 10.00	\$ 12.00	\$ 12.00	\$ 12.00
Water Usage Rate per 100cf	\$ 1.20	\$ 1.30	\$ 1.40	\$ 1.40	\$ 1.50	\$ 1.60	\$ 1.70	\$ 1.80
Water Usage Charge for 24 units per quarter	\$ 28.80	\$ 31.20	\$ 33.60	\$ 33.60	\$ 36.00	\$ 38.40	\$ 40.80	\$ 43.20
Quarterly Water Charge	\$ 51.30	\$ 56.20	\$ 63.60	\$ 63.60	\$ 76.00	\$ 80.40	\$ 83.80	\$ 87.20
% increase	0.0%	9.6%	13.2%	0.0%	19.5%	5.8%	4.2%	4.1%
Sewer Demand Charge per quarter	\$ 22.50	\$ 22.50	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 26.00	\$ 26.00
Sewer Usage Rate per 100cf	\$ 1.70	\$ 1.70	\$ 1.80	\$ 1.80	\$ 1.90	\$ 2.00	\$ 2.10	\$ 2.20
Sewer Usage Charge for 24 units per quarter	\$ 40.80	\$ 40.80	\$ 43.20	\$ 43.20	\$ 45.60	\$ 48.00	\$ 50.40	\$ 52.80
Quarterly Sewer Charge	\$ 63.30	\$ 63.30	\$ 68.20	\$ 68.20	\$ 70.60	\$ 73.00	\$ 76.40	\$ 78.80
% increase	0.0%	0.0%	7.7%	0.0%	3.5%	3.4%	4.7%	3.1%
Total In City Quarterly Water & Sewer	\$ 114.60	\$ 119.50	\$ 131.80	\$ 131.80	\$ 146.60	\$ 153.40	\$ 160.20	\$ 166.00
% increase	0.0%	4.3%	10.3%	0.0%	11.2%	4.6%	4.4%	3.6%
Out-of-Town Residential Customer (Water only)								
Water Demand Charge per quarter	\$ 45.00	\$ 50.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 62.00	\$ 64.00
Proposed Water Main Replacement Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Usage Rate per 100cf	\$ 2.40	\$ 2.60	\$ 2.80	\$ 2.80	\$ 3.00	\$ 3.20	\$ 3.40	\$ 3.60
Water Usage Charge for 24 units per quarter	\$ 57.60	\$ 62.40	\$ 67.20	\$ 67.20	\$ 72.00	\$ 76.80	\$ 81.60	\$ 86.40
Quarterly Water Charge	\$ 102.60	\$ 112.40	\$ 127.20	\$ 127.20	\$ 132.00	\$ 136.80	\$ 143.60	\$ 150.40
% increase	0.0%	9.6%	13.2%	0.0%	3.8%	3.6%	5.0%	4.7%



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: 11 June 2015

TO: Owosso City Council

FROM: Rick Williams, Finance Director

SUBJECT: Capital Lease of Vactor Combination Sewer Cleaning Machine

RECOMMENDATION:

Recommend approval of a five-year capital lease with US Bank Corporation for the purchase of a 2015 Vactor, Model 2115, Combination Sewer Cleaning machine.

BACKGROUND:

City Council approved this purchase at their May 4th meeting with authorization to lease or purchase. The documents before you formally approve a capital lease of the equipment.

FISCAL IMPACTS:

The lease will be issued as a qualified tax exempt obligation of the City with a non-appropriation provision that is non-binding for future budgets. The interest rate for the five year term is 2.5%. Regulations on arbitrage require that earnings from issuance are yield restricted to the obligation rate.

RESOLUTION NO.

**AUTHORIZING 5-YEAR CAPITAL LEASE AGREEMENT WITH
US BANK CORPORATION
FOR A 2015 VACTOR MODEL 2115 COMBINATION SEWER CLEANING MACHINE
AT \$68,095.97 ANNUALLY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, maintains extensive sanitary and storm sewer systems which require ongoing cleaning and maintenance; and

WHEREAS, on May 4, 2015 the City Council authorized the purchase of a 2015 Vactor Model 2115 Combination Sewer Cleaning Machine, a vital piece of equipment used to clean and maintain these systems; and

WHEREAS, an agreement has been negotiated with US Bank Corporation to finance this purchase. actual full scale operation of this equipment will allow the City to develop bid

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to lease a 2015 Vactor Model 2115 Combination Sewer Cleaning Machine from US Bank Corporation for a 5-year term.
- SECOND: The contract shall be a Lease Agreement and the accounts payable department is authorized to submit the initial and subsequent annual payments to US Bank Corporation pursuant to the attached agreement up to \$324,271.25.
- THIRD: The contract shall be amended and negotiated to the satisfaction of the City Attorney.

Master Tax-Exempt Installment Purchase Agreement

Between: U.S. Bancorp Government Leasing and Finance, Inc. (the "Seller")
13010 SW 68th Parkway, Suite 100
Portland, OR 97223

And: City of Owosso (the "Purchaser")
301 W Main Street
Owosso, Michigan 48867
Attention: Rick Williams, Finance Director
Telephone: 989-725-0575

Dated: June 10, 2015

ARTICLE I DEFINITIONS

The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"Agreement" means this Master Tax-Exempt Installment Purchase Agreement, including all exhibits and schedules attached hereto.

"Code" is defined in Section 3.01(f).

"Commencement Date" is the date when the term of a Property Schedule and Purchaser's obligation to pay Installment Payments thereunder commences, which date shall be set forth in such Property Schedule.

"Event of Default" is defined in Section 13.01.

"Installment Payments" means the installment payments payable by Purchaser under Article VI of this Agreement and each Property Schedule, as set forth in each Property Schedule.

"Installment Payment Dates" means the Installment Payment dates for the Installment Payments as set forth in each Property Schedule.

"Nonappropriation Event" is defined in Section 6.05.

"Property" means, collectively, the property purchased pursuant to this Agreement, and with respect to each Property Schedule, the property described in such Property Schedule, and all replacements, repairs, restorations, modifications and improvements thereof or thereto made pursuant to Section 8.01 or Article IX.

"Property Schedule" means a Property Schedule in the form attached hereto for Property Schedule 1. Subsequent Property Schedules pursuant to this Agreement shall be numbered consecutively, beginning with Property Schedule 2.

"Purchaser" means the entity identified as such in the first paragraph hereof, and its permitted successors and assigns.

"Seller" means the entity identified as such in the first paragraph hereof, and its successors and assigns.

"State" means the state where Purchaser is located.

"Term" means, with respect to a Property Schedule, the Term set forth in such Property Schedule.

"Vendor" means the manufacturer or contractor of the Property as well as the agents or dealers of the manufacturer or contractor from whom Seller or Purchaser arranged for the purchase of all or any portion of the Property.

ARTICLE II

2.01 Property Schedules Separate Financings. Each Property Schedule executed and delivered under this Agreement shall be a separate financing, distinct from other Property Schedules. Without limiting the foregoing, upon the occurrence of an Event of Default with respect to a Property Schedule, Seller shall have the rights and remedies specified herein with respect to the Property financed and the Installment Payments payable under such Property Schedule, and except as expressly provided in Section 12.02 below, Seller shall have no rights or remedies with respect to Property financed or Installment Payments payable under any other Property Schedules unless an Event of Default has also occurred under such other Property Schedules.

ARTICLE III

3.01 Covenants of Purchaser. As of the Commencement Date for each Property Schedule executed and delivered hereunder, Purchaser shall be deemed to represent, covenant and warrant for the benefit of Seller as follows:

- (a) Purchaser is a public body corporate and politic duly organized and existing under the constitution and laws of the State with full power and authority to enter into this Agreement and the Property Schedule and the transactions contemplated thereby and to perform all of its obligations thereunder.
- (b) Purchaser will do or cause to be done all things necessary to preserve and keep in full force and effect its existence as a body corporate and politic. To the extent Purchaser should merge with another entity under the laws of the State, Purchaser agrees that as a condition to such merger it will require that the remaining or resulting entity shall be assigned Purchaser's rights and shall assume Purchaser's obligations hereunder.
- (c) Purchaser has been duly authorized to execute and deliver this Agreement and the Property Schedule by proper action by its governing body, or by other appropriate official approval, and all requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Agreement and the Property Schedule, and Purchaser has complied with such public bidding requirements as may be applicable to this Agreement and the Property Schedule and the acquisition by Purchaser of the Property thereunder. On or before the Commencement Date for the Property Schedule, Purchaser shall cause to be delivered an opinion of counsel in substantially the form attached to the form of the Property Schedule as Exhibit 2.
- (d) During the Term for the Property Schedule, the Property thereunder will perform and will be used by Purchaser only for the purpose of performing essential governmental uses and public functions within the permissible scope of Purchaser's authority.

- (e) Purchaser will provide Seller with current financial statements, budgets and proof of appropriation for the ensuing budget year and other financial information relating to the ability of Purchaser to continue this Agreement and the Property Schedule in such form and containing such information as may be requested by Seller.
- (f) Purchaser will comply with all applicable provisions of the Internal Revenue Code of 1986, as amended (the "Code"), including Sections 103 and 148 thereof, and the regulations of the Treasury Department thereunder, from time to time proposed or in effect, in order to maintain the excludability from gross income for federal income tax purposes of the interest component of Installment Payments under the Property Schedule and will not use or permit the use of the Property in such a manner as to cause a Property Schedule to be a "private activity bond" under Section 141(a) of the Code. Purchaser covenants and agrees that it will use the proceeds of the Property Schedule as soon as practicable and with all reasonable dispatch for the purpose for which the Property Schedule has been entered into, and that no part of the proceeds of the Property Schedule shall be invested in any securities, obligations or other investments except for the temporary period pending such use nor used, at any time, directly or indirectly, in a manner which, if such use had been reasonably anticipated on the date of issuance of the Agreement, would have caused any portion of the Property Schedule to be or become "arbitrage bonds" within the meaning of Section 103(b)(2) or Section 148 of the Code and the regulations of the Treasury Department thereunder proposed or in effect at the time of such use and applicable to obligations issued on the date of issuance of the Property Schedule.
- (g) The execution, delivery and performance of this Agreement and the Property Schedule and compliance with the provisions hereof and thereof by Purchaser does not conflict with or result in a violation or breach or constitute a default under, any resolution, bond, agreement, indenture, mortgage, note, lease or other instrument to which Purchaser is a party or by which it is bound by any law or any rule, regulation, order or decree of any court, governmental agency or body having jurisdiction over Purchaser or any of its activities or properties resulting in the creation or imposition of any lien, charge or other security interest or encumbrance of any nature whatsoever upon any property or assets of Purchaser or to which it is subject.
- (h) Purchaser's exact legal name is as set forth on the first page of this Agreement. Purchaser will not change its legal name in any respect without giving thirty (30) days prior notice to Seller.

ARTICLE IV

4.01 Sale of Property. On the Commencement Date of each Property Schedule executed hereunder, Seller will be deemed to sell, transfer and convey to Purchaser, and Purchaser will be deemed to purchase and accept from Seller, the Property described in such Property Schedule, in accordance with this Agreement and such Property Schedule, for the Term set forth in such Property Schedule.

4.02 Term. The term of each Property Schedule shall commence on the Commencement Date set forth therein and shall terminate upon payment of the final Installment Payment set forth in such Property Schedule, unless terminated sooner pursuant to this Agreement or the Property Schedule.

4.03 Delivery, Installation and Acceptance of Property. Purchaser shall order the Property, shall cause the Property to be delivered and installed at the locations specified in the applicable Property Schedule and shall pay all taxes, delivery costs and installation costs, if any, in connection therewith. To the extent funds are deposited under an escrow agreement or trust agreement for the acquisition of the Property, such funds shall be disbursed as provided therein. When the Property described in such Property Schedule is delivered, installed and accepted as to Purchaser's specifications, Purchaser shall immediately accept the Property and evidence said acceptance by executing and delivering to Seller the Acceptance Certificate substantially in the form attached to the Property Schedule.

ARTICLE V

5.01 Location; Inspection. The Property will be initially located or based at the location specified in the applicable Property Schedule. Seller shall have the right at all reasonable times during business hours to enter into and upon the property of Purchaser for the purpose of inspecting the Property.

ARTICLE VI

6.01 Payment of Installment Payments. Purchaser shall promptly pay Installment Payments under each Property Schedule, exclusively from legally available funds, in lawful money of the United States of America, to Seller in such amounts and on such dates as described in the applicable Property Schedule, at Seller's address set forth on the first page of this Agreement, unless Seller instructs Purchaser otherwise. Purchaser shall pay Seller a charge on any delinquent Installment Payments under a Property Schedule in an amount sufficient to cover all additional costs and expenses incurred by Seller from such delinquent Installment Payment. In addition, Purchaser shall pay a late charge of five cents per dollar or the highest amount permitted by applicable law, whichever is lower, on all delinquent Installment Payments and interest on said delinquent amounts from the date such amounts were due until paid at the rate of 12% per annum or the maximum amount permitted by law, whichever is less.

6.02 Interest Component. A portion of each Installment Payment due under each Property Schedule is paid as, and represents payment of, interest, and each Property Schedule hereunder shall set forth the interest component (or method of computation thereof) of each Installment Payment thereunder during the Term.

6.03 Installment Payments to be Unconditional. THE OBLIGATIONS OF PURCHASER TO PAY THE INSTALLMENT PAYMENTS DUE UNDER THE PROPERTY SCHEDULES AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED HEREIN SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF OR DEFENSE, FOR ANY REASON, INCLUDING WITHOUT LIMITATION, ANY DEFECTS, MALFUNCTIONS, BREAKDOWNS OR INFIRMITIES IN THE PROPERTY OR ANY ACCIDENT, CONDEMNATION OR UNFORESEEN CIRCUMSTANCES. THIS PROVISION SHALL NOT LIMIT PURCHASER'S RIGHTS OR ACTIONS AGAINST ANY VENDOR AS PROVIDED IN SECTION 10.02.

6.04 Defeasance of Installment Payments. Purchaser may at any time irrevocably deposit in escrow with a defeasance escrow agent for the purpose of paying all of the principal component and interest component accruing under a Property Schedule, a sum of cash and non-callable securities consisting of direct obligations of, or obligations the principal of an interest on which are unconditionally guaranteed by, the United States of America or any agency or instrumentality thereof, in such aggregate amount, bearing interest at such rates and maturing on such dates as shall be required to provide funds sufficient for this purpose. Upon such defeasance, all right, title and interest of Seller in the Property under said Property Schedule shall terminate. Purchaser shall cause such investment to comply with the requirements of federal tax law so that the exclusion from gross income of the interest component of Installment Payments on said Property Schedule is not adversely affected.

6.05 Nonappropriation. If during the then current Original Term or Renewal Term, sufficient funds are not appropriated to make Installment Payments required under a Property Schedule for the following fiscal year, Purchaser shall be deemed to not have renewed such Property Schedule for the following fiscal year and the Property Schedule shall terminate at the end of the then current Original Term or Renewal Term and Purchaser shall not be obligated to make Installment Payments under said Property Schedule beyond the then current fiscal year for which funds have been appropriated. Upon the occurrence of such nonappropriation (a "Nonappropriation Event") Purchaser shall, no later than the end of the fiscal year for which Installment Payments have been appropriated, deliver possession of the Property under said Property Schedule to Seller. If Purchaser fails to deliver possession of the Property to Seller upon termination of said Property Schedule by reason of a Nonappropriation Event, the termination shall nevertheless be effective but Purchaser shall be responsible for the payment of damages in an amount equal to the portion of Installment Payments thereafter coming due that is attributable to the number of days after the termination during which the Purchaser fails to deliver possession and for any other loss suffered by Seller as a result of Purchaser's failure to deliver possession as required. In addition, Seller may, by written instructions to any escrow agent who is holding proceeds of the Property Schedule, instruct such escrow agent to release all such proceeds and any earnings thereon to Seller, such sums to be credited to Purchaser's obligations under the Property Schedule and this Agreement. Purchaser shall notify Seller in writing within seven (7) days after the failure of the Purchaser to appropriate funds sufficient for the payment of the Installment Payments, but failure to provide such notice shall not operate to extend the Term or result in any liability to Purchaser.

ARTICLE VII

7.01 Title to the Property. Upon acceptance of the Property by Purchaser and unless otherwise required by the laws of the State, title to the Property shall vest in Purchaser, subject to Seller's interests under the applicable Property Schedule and this Agreement.

7.02 Personal Property. The Property is and will remain personal property and will not be deemed to be affixed to or a part of the real estate on which it may be situated, notwithstanding that the Property or any part thereof may be or hereafter become in any manner physically affixed or attached to real estate or any building thereon. If requested by Seller, Purchaser will, at Purchaser's expense, furnish a waiver of any interest in the Property from any party having an interest in any such real estate or building.

7.03 Security Interest. To secure the performance of all of Purchaser's obligations under this Agreement with respect to a Property Schedule, including without limitation all Property Schedules now existing are hereafter executed, Purchaser grants to Seller, for the benefit of Seller and its successors and assigns, a security interest constituting a first lien on Purchaser's interest in all of the Property under the Property Schedule, whether now owned or hereafter acquired, all additions, attachments, alterations and accessions to the Property, all substitutions and replacements for the Property, and on any proceeds of any of the foregoing, including insurance proceeds. Purchaser shall execute any additional documents, including financing statements, affidavits, notices and similar instruments, in form and substance satisfactory to Seller, which Seller deems necessary or appropriate to establish, maintain and perfect a security interest in the Property in favor of Seller and its successors and assigns. Purchaser hereby authorizes Seller to file all financing statements which Seller deems necessary or appropriate to establish, maintain and perfect such security interest.

ARTICLE VIII

8.01 Maintenance of Property by Purchaser. Purchaser shall keep and maintain the Property in good condition and working order and in compliance with the manufacturer's specifications, shall use, operate and maintain the Property in conformity with all laws and regulations concerning the Property's ownership, possession, use and maintenance, and shall keep the Property free and clear of all liens and claims, other than those created by this Agreement. Purchaser shall have sole responsibility to maintain and repair the Property. Should Purchaser fail to maintain, preserve and keep the Property in good repair and working order and in accordance with manufacturer's specifications, and if requested by Seller, Purchaser will enter into maintenance contracts for the Property in form approved by Seller and with approved providers.

8.02 Liens, Taxes, Other Governmental Charges and Utility Charges. Purchaser shall keep the Property free of all levies, liens and encumbrances, except for the interest of Seller under this Agreement. The parties to this Agreement contemplate that the Property will be used for a governmental or proprietary purpose of Purchaser and, therefore, that the Property will be exempt from all property taxes. The Installment Payments payable by Purchaser under this Agreement and the Property Schedules hereunder have been established to reflect the savings resulting from this exemption from taxation. Purchaser will take such actions necessary under applicable law to obtain said exemption. Nevertheless, if the use, possession or acquisition of the Property is determined to be subject to taxation or later becomes subject to such taxes, Purchaser shall pay when due all taxes and governmental charges lawfully assessed or levied against or with respect to the Property. Purchaser shall pay all gas, water, steam, electricity, heat, power, telephone, utility and other charges incurred in the operation, maintenance, use, occupancy and upkeep of the Property. Purchaser shall pay such taxes or charges as the same may become due; provided that, with respect to any such taxes or charges that may lawfully be paid in installments over a period of years, Purchaser shall be obligated to pay only such installments as accrue during the then current fiscal year of the Term for such Property.

8.03 Insurance. At its own expense, Purchaser shall maintain (a) casualty insurance insuring the Property against loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State and any other risks reasonably required by Seller in an amount equal to at least the outstanding principal component of Installment Payments, and (b) liability insurance that protects Seller from liability in all events in an amount reasonably acceptable to Seller, and (c) worker's compensation insurance covering all employees working on, in, near or about the Property; provided that Purchaser may self-insure against all such risks (other than rental interruption). All insurance proceeds from casualty losses shall be payable as hereinafter provided in this Agreement. All such insurance shall be with insurers that are authorized to issue such insurance in the State. All such liability insurance shall name Seller as an additional insured. All such casualty insurance shall contain a provision making any losses payable to Seller and Purchaser as their respective interests may appear. All such insurance shall contain a provision to the effect that such insurance shall not be canceled or modified without first giving written notice thereof to Seller and Purchaser at least thirty (30) days in advance of such cancellation or modification. Such changes shall not become effective without Seller's prior written consent. Purchaser shall furnish to Seller, on or before the Commencement Date for each Property Schedule, and thereafter at Seller's request, certificates evidencing such coverage, or, if Purchaser self-insures, a written description of its self-insurance program together with a certification from Purchaser's risk manager or insurance agent or consultant to the effect that Purchaser's self-insurance program provides adequate coverage against the risks listed above.

8.04 Advances. In the event Purchaser shall fail to either maintain the insurance required by this Agreement or keep the Property in good repair and working order, Seller may, but shall be under no obligation to, purchase the required insurance and pay the cost of the premiums thereof or maintain and repair the Property and pay the cost thereof. All amounts so advanced by Seller shall constitute additional rent for the Term for the applicable Property Schedule and shall be due and payable on the next Installment Payment Date and Purchaser covenants and agrees to pay such amounts so advanced by Seller with interest thereon from the date such amounts are advanced until paid at the rate of 12% per annum or the maximum amount permitted by law, whichever is less.

ARTICLE IX

9.01 Damage or Destruction. If (a) the Property under a Property Schedule or any portion thereof is destroyed, in whole or in part, or is damaged by fire or other casualty, or (b) title to, or the temporary use of, the Property under a Property Schedule or any part thereof shall be taken under the exercise or threat of the power of eminent domain by any governmental body or by any person, firm or corporation acting pursuant to governmental authority, Seller and Purchaser will cause the Net Proceeds (as hereinafter defined) of any insurance claim, condemnation award or sale under threat of condemnation to be applied to the prompt replacement, repair, restoration, modification or improvement of the Property, unless Purchaser shall have exercised its right to defease the Property Schedule as provided herein, or unless Purchaser shall have exercised its option to prepay the Installment Payments if the Property Schedule so provides. Any balance of the Net Proceeds remaining after such work has been completed shall be paid to Purchaser. For purposes of Section 8.03 and this Article IX, the term "Net Proceeds" shall mean the amount remaining from the gross proceeds of any insurance claim, condemnation award or sale under threat of condemnation after deducting all expenses, including attorneys' fees, incurred in the collection thereof.

9.02 Insufficiency of Net Proceeds. If the Net Proceeds are insufficient to pay in full the cost of any repair, restoration, modification or improvement referred to in Section 9.01, Purchaser shall (a) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds and, if Purchaser shall make any payments pursuant to this Section, Purchaser shall not be entitled to any reimbursement therefor from Seller nor shall Purchaser be entitled to any diminution of the amounts payable under Section 6.01, or (b) defease the Property Schedule pursuant to Section 6.04, or (c) exercise its option to prepay the Installment Payments pursuant to the optional prepayment provisions of the Property Schedule, if any. The amount of the Net Proceeds, if any, remaining after completing such repair, restoration, modification or improvement or after such defeasance or purchase may be retained by Purchaser.

ARTICLE X

10.01 Disclaimer of Warranties. SELLER MAKES NO (AND SHALL NOT BE DEEMED TO HAVE MADE ANY) WARRANTIES, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, WITHOUT LIMITATION, THE DESIGN, OPERATION OR CONDITION OF, OR THE QUALITY OF THE MATERIAL, EQUIPMENT OR WORKMANSHIP IN, THE PROPERTY, ITS MERCHANTABILITY OR ITS FITNESS FOR ANY PARTICULAR PURPOSE, THE STATE OF TITLE THERETO OR ANY COMPONENT THEREOF, THE ABSENCE OF LATENT OR OTHER DEFECTS (WHETHER OR NOT DISCOVERABLE), AND SELLER HEREBY DISCLAIMS THE SAME; IT BEING UNDERSTOOD THAT THE PROPERTY IS SOLD TO PURCHASER "AS IS" ON THE DATE OF THIS AGREEMENT OR THE DATE OF DELIVERY, WHICHEVER IS LATER, AND ALL SUCH RISKS, IF ANY, ARE TO BE BORNE BY PURCHASER. Purchaser acknowledges that it has made (or will make) the selection of the Property from the Vendor based on its own judgment and expressly disclaims any reliance upon any statements or representations made by Seller. Purchaser understands and agrees that (a) neither the Vendor nor any sales representative or other agent of Vendor, is (i) an agent of Seller, or (ii) authorized to make or alter any term or condition of this Agreement, and (b) no such waiver or alteration shall vary the terms of this Agreement unless expressly set forth herein. In no event shall Seller be liable for any incidental, indirect, special or consequential damage in connection with or arising out of this Agreement, the Property Schedules, or the existence, furnishing, functioning or use of any item, product or service provided for in this Agreement or the Property Schedules.

10.02 Vendor's Warranties. Seller hereby irrevocably assigns to Purchaser all rights that Seller may have to assert from time to time whatever claims and rights (including without limitation warranties) related to the Property against the Vendor. Purchaser's sole remedy for the breach of such warranty, indemnification or representation shall be against the Vendor of the Property, and not against Seller, nor shall such matter have any effect whatsoever on the rights and obligations of Seller with respect to this Agreement, including the right to receive full and timely payments hereunder. Purchaser expressly acknowledges that Seller makes, and has made, no representations or warranties whatsoever as to the existence or the availability of such warranties of the Vendor of the Property.

10.03 Use of the Property. Purchaser will not install, use, operate or maintain the Property improperly, carelessly, in violation of any applicable law or in a manner contrary to that contemplated by this Agreement and the applicable Property Schedule. Purchaser shall provide all permits and licenses, if any, necessary for the installation and operation of the Property. In addition, Purchaser agrees to comply in all respects with all laws of the jurisdiction in which its operations involving any item of Property may extend and any legislative, executive, administrative or judicial body exercising any power or jurisdiction over the items of the Property; provided that Purchaser may contest in good faith the validity or application of any such law or rule in any reasonable manner that does not, in the opinion of Seller, adversely affect the interest of Seller in and to the Property or its interest or rights under this Agreement. Purchaser shall promptly notify Seller in writing of any pending or threatened investigation, inquiry, claim or action by any governmental authority which could adversely affect this Agreement, any Property Schedule or the Property thereunder.

10.04 Modifications. Subject to the provisions of this Section, Purchaser shall have the right, at its own expense, to make alterations, additions, modifications or improvements to the Property. All such alterations, additions, modifications and improvements shall thereafter comprise part of the Property and shall be subject to the provisions of this Agreement. Such alterations, additions, modifications and improvements shall not in any way damage the Property, substantially alter its nature or cause it to be used for purposes other than those authorized under the provisions of state and federal law; and the Property, on completion of any alterations, additions, modifications or improvements made pursuant to this Section, shall be of a value which is equal to or greater than the value of the Property immediately prior to the making of such alterations, additions, modifications and improvements. Purchaser shall, at its own expense, make such alterations, additions, modifications and improvements to the Property as may be required from time to time by applicable law or by any governmental authority.

ARTICLE XI

11.01 Option to Prepay. Purchaser shall have the option to prepay in whole the Installment Payments due under a Property Schedule, but only if the Property Schedule so provides, and on the terms set forth in the Property Schedule.

ARTICLE XII

12.01 Assignment by Seller. Seller's right, title and interest in, to and under each Property Schedule and the Property under such Property Schedule may be assigned and reassigned in whole or in part to one or more assignees or subassignees by Seller without the necessity of obtaining the consent of Purchaser; provided that any assignment shall not be effective until Purchaser has received written notice, signed by the assignor, of the name, address and tax identification number of the assignee. Purchaser shall retain all such notices as a register of all assignees and shall make all payments to the assignee or assignees designated in such register. Purchaser agrees to execute all documents, including notices of assignment and chattel mortgages or financing statements that may be reasonably requested by Seller or any assignee to protect its interests in this Agreement and the Property Schedules.

12.02 Property Schedules Separate Financings. Assignees of the Seller's rights in one Property Schedule shall have no rights in any other Property Schedule unless such rights have been separately assigned.

12.03 Assignment and Subleasing by Purchaser. NONE OF PURCHASER'S RIGHT, TITLE AND INTEREST IN, TO AND UNDER THIS AGREEMENT AND IN THE PROPERTY MAY BE ASSIGNED, TRANSFERRED, CONVEYED, LEASED OR ENCUMBERED BY PURCHASER FOR ANY REASON, WITHOUT THE PRIOR WRITTEN CONSENT OF SELLER.

12.04 Release and Indemnification Covenants. To the extent permitted by applicable law, Purchaser shall indemnify, protect, hold harmless, save and keep harmless Seller from and against any and all liability, obligation, loss, claim and damage whatsoever, regardless of cause thereof, and all expenses in connection therewith, including, without limitation, counsel fees and expenses, penalties and interest (collectively, "Losses") arising out of or resulting from the entering into this Agreement, any Property Schedules hereunder, the ownership of any item of the Property, the loss of federal tax exemption of the interest on any of the Property Schedules, the ordering, acquisition, use, operation, condition, purchase, delivery, rejection, storage or return of any item of the Property or any accident in connection with the operation, use, condition, possession, storage or return of any item of the Property resulting in damage to property or injury to or death to any person; provided, however, that Purchaser shall not be required to indemnify Seller for Losses arising out of or resulting from Seller's own willful or negligent conduct, or for Losses arising out of or resulting from Seller's preparation of disclosure material relating to certificates of participation in this Agreement and any Property Schedule (other than disclosure material provided to Seller by Purchaser). The indemnification arising under this Section shall continue in full force and effect notwithstanding the full payment of all obligations under this Agreement, or the applicable Property Schedule, or the termination of the Term for such Property Schedule for any reason.

ARTICLE XIII

13.01 Events of Default Defined. Any of the following shall constitute an "Event of Default" under a Property Schedule:

- (a) Failure by Purchaser to pay any Installment Payment under the Property Schedule or other payment required to be paid with respect thereto at the time specified therein;
- (b) Failure by Purchaser to observe and perform any covenant, condition or agreement on its part to be observed or performed with respect to the Property Schedule, other than as referred to in subparagraph (a) above, for a period of thirty (30) days after written notice specifying such failure and requesting that it be remedied is given to Purchaser by Seller, unless Seller shall agree in writing to an extension of such time prior to its expiration; provided that, if the failure stated in the notice cannot be corrected within the applicable period, Seller will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Purchaser within the applicable period and diligently pursued until the default is corrected;
- (c) Any statement, representation or warranty made by Purchaser in or pursuant to the Property Schedule or its execution, delivery or performance shall prove to have been false, incorrect, misleading or breached in any material respect on the date when made;
- (d) Purchaser shall (i) apply for or consent to the appointment of a receiver, trustee, custodian or liquidator of Purchaser, or of all or a substantial part of the assets of Purchaser, (ii) be unable, fail or admit in writing its inability generally to pay its debts as they become due, (iii) make a general assignment for the benefit of creditors, (iv) have an order for relief entered against it under applicable federal bankruptcy law, or (v) file a voluntary petition in bankruptcy or a petition or an answer seeking reorganization or an arrangement with creditors or taking advantage of any insolvency law or any answer admitting the material allegations of a petition filed against Purchaser in any bankruptcy, reorganization or insolvency proceeding; or
- (e) An order, judgment or decree shall be entered by any court of competent jurisdiction, approving a petition or appointing a receiver, trustee, custodian or liquidator of Purchaser or of all or a substantial part of the assets of Purchaser, in each case without its application, approval or consent, and such order, judgment or decree shall continue unstayed and in effect for any period of 60 consecutive days.

The foregoing provisions of Section 13.01 are subject to the following limitation: if by reason of force majeure Purchaser is unable in whole or in part to perform its agreements under this Agreement and the Property Schedule (other than the obligations on the part of Purchaser contained in Article VI hereof) Purchaser shall not be in default during the continuance of such inability. The term "force majeure" as used herein shall mean the following: acts of God; strikes, lockouts or other industrial disturbances; acts of public enemies; orders or restraints of any kind of the government of the United States or of the State or any of their departments, agencies or officials, or any civil or military authority; insurrections, riots, landslides, earthquakes, fires, storms, droughts, floods, explosions, breakage or accident to machinery, transmission pipes or canals; or any other cause or event not reasonably within the control of Purchaser.

13.02 Remedies on Default. Whenever any Event of Default exists with respect to a Property Schedule, Seller shall have the right, at its sole option without any further demand or notice, to take one or any combination of the following remedial steps:

- (a) Without terminating the Property Schedule, and by written notice to Purchaser, Seller may declare all Installment Payments and other amounts payable by Purchaser thereunder to the end of the then-current budget year of Purchaser to be due, including without limitation delinquent Installment Payments under the Property Schedule from prior budget years, and such amounts shall thereafter bear interest at the rate of 12% per annum or the maximum rate permitted by applicable law, whichever is less;
- (b) Seller may terminate the Property Schedule, and by written notice to Purchaser, Seller may accelerate the principal component of all outstanding Installment Payments, in which case Purchaser shall pay to Seller a sum sufficient to defease the Property Schedule under Section 6.04, together with interest on such sum from the date of acceleration until so paid at the rate of 12% per annum or the maximum rate permitted by applicable law, whichever is less, and to pay all other sums due under the Property Schedule;
- (c) Seller may terminate the Property Schedule, may enter the premises where the Property subject to the Property Schedule is located and retake possession of the Property, or require Purchaser, at Purchaser's expense, to promptly return any or all of the Property to the possession of Seller at such place within the United States as Seller shall specify, and Seller may thereafter dispose of the Property in accordance with Article 9 of the Uniform Commercial Code in effect in the State, continuing to hold Purchaser liable for any deficiency and all costs and expenses incurred by Seller in exercising its remedies hereunder, including, without limitation, all costs and expenses of taking possession, removing, storing and reconditioning the Property, and including, without limitation, all brokerage and attorneys fees;

- (d) By written notice to any escrow agent who is holding proceeds of the Property Schedule, Seller may instruct such escrow agent to release all such proceeds and any earnings thereon to Seller, such sums to be credited to payment of Purchaser's obligations under the Property Schedule;
- (e) Seller may take any action, at law or in equity, that is permitted by applicable law and that may appear necessary or desirable to enforce or to protect any of its rights under the Property Schedule and this Agreement.

13.03 No Remedy Exclusive. No remedy herein conferred upon or reserved to Seller is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Seller to exercise any remedy reserved to it in this Article it shall not be necessary to give any notice, other than such notice as may be required in this Article.

13.04 Costs and Attorney Fees. Upon the occurrence of an Event of Default by Purchaser in the performance of any term of this Agreement, Purchaser agrees to pay to Seller or reimburse Seller for, in addition to all other amounts due hereunder, all of Seller's costs of collection, including reasonable attorney fees, whether or not suit or action is filed thereon. Any such costs shall be immediately due and payable upon written notice and demand given to Purchaser, shall be secured by this Agreement until paid and shall bear interest at the rate of 12% per annum or the maximum amount permitted by law, whichever is less. In the event suit or action is instituted to enforce any of the terms of this Agreement, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorneys' fees at trial or on appeal of such suit or action or in any bankruptcy proceeding, in addition to all other sums provided by law.

ARTICLE XIV

14.01 Notices. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when delivered or mailed by certified mail, postage prepaid, to the parties hereto at the addresses specified on the first page of this Agreement (or at such other address as either party hereto shall designate in writing to the other for notices to such party), to any assignee at its address as it appears on the registration books maintained by Purchaser.

14.02 Arbitrage Certificates. Unless a separate Arbitrage Certificate is delivered on the Commencement Date, Purchaser shall be deemed to make the following representations and covenants as of the Commencement Date for each Property Schedule:

- (a) The estimated total costs, including taxes, freight, installation, cost of issuance, of the Property under the Property Schedule will not be less than the total principal amount of the Installment Payments.
- (b) The Property under the Property Schedule has been ordered or is expected to be ordered within six months after the Commencement Date and the Property is expected to be delivered and installed, and the Vendor fully paid, within eighteen months from the Commencement Date. Purchaser will pursue the completion of the Property and the expenditure of the net proceeds of the Property Schedule with due diligence.
- (c) Purchaser has not created or established, and does not expect to create or establish, any sinking fund or other similar fund (i) that is reasonably expected to be used to pay the Installment Payments under the Property Schedule, or (ii) that may be used solely to prevent a default in the payment of the Installment Payments under the Property Schedule.
- (d) The Property under the Property Schedule has not been and is not expected to be sold or otherwise disposed of by Purchaser, either in whole or in major part, prior to the last maturity of the Installment Payments under the Property Schedule.
- (e) There are no other obligations of Purchaser which (i) are being sold within 15 days of the Commencement Date of the Property Schedule; (ii) are being sold pursuant to the same plan of financing as the Property Schedule; and (iii) are expected to be paid from substantially the same source of funds.
- (f) The officer or official who has executed the Property Schedule on Purchaser's behalf is familiar with Purchaser's expectations regarding the use and expenditure of the proceeds of the Property Schedule. To the best of Purchaser's knowledge, information and belief, the facts and estimates set forth in herein are accurate and the expectations of Purchaser set forth herein are reasonable.

14.03 Further Assurances. Purchaser agrees to execute such other and further documents, including, without limitation, confirmatory financing statements, continuation statements, certificates of title and the like, and to take all such action as may be necessary or appropriate, from time to time, in the reasonable opinion of Seller, to perfect, confirm, establish, reestablish, continue, or complete the interests of Seller in this Agreement and the Property Schedules, to consummate the transactions contemplated hereby and thereby, and to carry out the purposes and intentions of this Agreement and the Property Schedules.

14.04 Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon Seller and Purchaser and their respective successors and assigns.

14.05 Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

14.06 Waiver of Jury Trials. Purchaser and Seller hereby irrevocably waive all right to trial by jury in any action, proceeding or counterclaim (whether based on contract, tort or otherwise) arising out of or relating to this Agreement or the actions of Seller or Purchaser in the negotiation, administration, performance or enforcement hereof.

14.07 Amendments, Changes and Modifications. This Agreement may be amended in writing by Seller and Purchaser to the extent the amendment or modification does not apply to outstanding Property Schedules at the time of such amendment or modification. The consent of all assignees shall be required to any amendment or modification before such amendment or modification shall be applicable to any outstanding Property Schedule.

14.08 Execution in Counterparts. This Agreement and the Property Schedules hereunder may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

14.09 Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State.

14.10 Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

(CONTINUED ON NEXT PAGE)

IN WITNESS WHEREOF, Seller and Purchaser have caused this Agreement to be executed in their names by their duly authorized representatives as of the date first above written.

Seller: U.S. Bancorp Government Leasing and Finance, Inc.
By:
Name:
Title:

Purchaser: City of Owosso
By:
Name:
Title:

Attest:
By:
Name:
Title:

ADDENDUM (MICHIGAN)

Master Tax-Exempt Installment Purchase Agreement

THIS ADDENDUM, which is entered into as of June 10, 2015 between U.S. Bancorp Government Leasing and Finance, Inc. ("Seller") and City of Owosso ("Purchaser"), is intended to modify and supplement Property Schedule No. 1 (the "Property Schedule") to the Master Tax-Exempt Installment Purchase Agreement between Seller and Purchase dated as of June 10, 2015 (the "Master Agreement"). Capitalized terms not otherwise defined herein shall have the meanings set forth in the Master Agreement.

In addition to the representations, warranties and covenants of Lessee set forth in the Master Agreement, Purchaser, as of the Commencement Date for the Property Schedule, represents, warrants and covenants for the benefit of Seller that Purchase is not in violation of, and the execution and delivery of the Property Schedule will not cause Purchase to violate, any debt limitations applicable to Purchaser or the Property Schedule. Without limiting the foregoing, (a) if Purchaser is a county, Purchaser is not in violation of, and the execution and delivery of the Property Schedule will not cause Purchaser to violate, the provisions of Mich. Comp. Laws Section 46.11b(1) and (2) *[attach computation of such test]*; and (b) if Purchaser is a city, township or village, Purchaser is not in violation of, and the execution and delivery of the Property Schedule will not cause Purchaser to violate, the provisions of Mich. Comp. Laws Section 123.721 *[attach computation of such test.]*

The parties agree that the Property Schedule constitutes an installment contract pursuant to Mich. Comp. Laws Section 46.11b (if Purchaser is a county), or Mich. Comp. Laws Section 123.721 (if Purchaser is a municipality).

IN WITNESS WHEREOF, Seller and Purchaser have caused this Addendum to be executed in their names by their duly authorized representatives as of the date first above written.

Seller: U.S. Bancorp Government Leasing and Finance, Inc.
By:
Name:
Title:

Purchaser: City of Owosso
By:
Name:
Title:

Attest:
By
Name:
Title:

Property Schedule No. 1

Master Tax-Exempt Installment Purchase Agreement

This **Property Schedule No. 1** is entered into as of the Commencement Date set forth below, pursuant to that certain Master Tax-Exempt Installment Purchase Agreement (the "Master Agreement"), dated as of June 10, 2015, between U.S. Bancorp Government Leasing and Finance, Inc., and City of Owosso.

- 1. Interpretation.** The terms and conditions of the Master Agreement are incorporated herein by reference as if fully set forth herein. Reference is made to the Master Agreement for all representations, covenants and warranties made by Purchaser in the execution of this Property Schedule, unless specifically set forth herein. In the event of a conflict between the provisions of the Master Agreement and the provisions of this Property Schedule, the provisions of this Property Schedule shall control. All capitalized terms not otherwise defined herein shall have the meanings provided in the Master Agreement.
- 2. Commencement Date.** The Commencement Date for this Property Schedule is June 10, 2015.
- 3. Property Description and Payment Schedule.** The Property subject to this Property Schedule is described in Exhibit 1 hereto. Purchaser shall not remove such property from the locations set forth therein without giving prior written notice to Seller. The Installment Payment Schedule for this Property Schedule is set forth in Exhibit 1. It includes all replacements, parts, repairs, additions, accessions and accessories incorporated therein or affixed or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.
- 4. Opinion.** The Opinion of Purchaser's Counsel is attached as Exhibit 2.
- 5. Purchaser's Certificate.** The Purchaser's Certificate is attached as Exhibit 3.
- 6. Proceeds.** Seller shall disburse the proceeds of this Property Schedule in accordance with the instructions attached hereto as Exhibit 4.
- 7. Acceptance Certificate.** The form of Acceptance Certificate is attached as Exhibit 5.
- 8. Additional Purchase Option Provisions.** In addition to the Purchase Option provisions set forth in the Master Agreement, Installment Payments payable under this Property Schedule shall be subject to prepayment in whole at any time by payment of the applicable Termination Amount set forth in Exhibit 1 (Payment Schedule) and payment of all accrued and unpaid interest through the date of prepayment.
- 9. Private Activity Issue.** Lessee understands that among other things, in order to maintain the exclusion of the interest component of Lease Payments from gross income for federal income tax purposes, it must limit and restrict the rights private businesses (including, for this purpose, the federal government and its agencies and organizations described in the Code § 501(c)(3)) have to use the Property. Each of these requirements will be applied beginning on the later of the Commencement Date or date each portion of the Property is placed in service and will continue to apply until earlier of the end of the economic useful life of the property or the date the Agreement or any tax-exempt obligation issued to refund the Property Schedule is retired (the "Measurement Period"). Lessee will comply with the requirements of Section 141 of the Code and the regulations thereunder which provide restrictions on special legal rights that users other than Lessee or a state or local government or an agency or instrumentality of a state or a local government (an "Eligible User") may have to use the Property. For this purpose, special legal rights may arise from a management or service agreement, lease, research agreement or other arrangement providing any entity except an Eligible User the right to use the Property. Any use of the Property by a user other than an Eligible User is referred to herein as "Non-Qualified Use" Throughout the Measurement Period, all of the Property is expected to be owned by Lessee. Throughout the Measurement Period, Lessee will not permit the Non-Qualified Use of the Property to exceed 10%.
- 10. Bank Qualification and Arbitrage Rebate.** Attached as Exhibit 6.
- 11. Expiration.** Lessor, at its sole determination, may choose not to accept this Property Schedule if the fully executed, original Master Agreement (including this Property Schedule and all ancillary documents) is not received by Lessor at its place of business by June 18, 2015.

IN WITNESS WHEREOF, Seller and Purchaser have caused this Property Schedule to be executed in their names by their duly authorized representatives as of the Commencement Date above.

Seller: U.S. Bancorp Government Leasing and Finance, Inc.
By:
Name:
Title:

Purchaser: City of Owosso
By:
Name:
Title:

Attest:
By
Name:
Title:

EXHIBIT 1

Property Description and Payment Schedule

Re: **Property Schedule No. 1** to Master Tax-Exempt Installment Purchase Agreement between U.S. Bancorp Government Leasing and Finance, Inc. and City of Owosso.

The Property is as follows: The Property as more fully described in Exhibit A incorporated herein by reference and attached hereto.

PROPERTY LOCATION:

Address

City, State Zip Code

USE: Vactor PLUS - This use is essential to the proper, efficient and economic functioning of Purchaser or to the services that Purchaser provides; and Purchaser has immediate need for and expects to make immediate use of substantially all of the Property, which need is not temporary or expected to diminish in the foreseeable future.

Installment Payment Schedule

Total Principal Amount: \$324,271.25

Payment No.	Due Date	Installment Payment	Principal Portion	Interest Portion	Termination Amount (After Making Payment for said Due Date)
1	10-Jun-2015	68,095.97	68,095.97	0.00	263,860.54
2	10-Jun-2016	68,095.97	61,691.59	6,404.38	200,318.20
3	10-Jun-2017	68,095.97	63,233.88	4,862.09	135,187.31
4	10-Jun-2018	68,095.97	64,814.72	3,281.25	68,428.14
5	10-Jun-2019	68,095.97	66,435.09	1,660.88	0.00
TOTALS		340,479.85	324,271.25	16,208.60	

Interest Rate: 2.50%

Purchaser: City of Owosso

By:

Name:

Title:

Language for UCC Financing Statements

Property Schedule No. 1

SECURED PARTY: U.S. Bancorp Government Leasing and Finance, Inc.

DEBTOR: City of Owosso

This financing statement covers all of Debtor's right, title and interest, whether now owned or hereafter acquired, in and to the equipment sold to Debtor under Property Schedule No. 1 dated June 10, 2015 to that certain Master Tax-Exempt Installment Purchase Agreement dated as of June 10, 2015, in each case between Debtor, as Purchaser, and Secured Party, as Seller, together with all accessions, substitutions and replacements thereto and therefor, and proceeds (cash and non-cash), including, without limitation, insurance proceeds, thereof, including without limiting, all equipment described on Exhibit A attached hereto and made a part hereof.

Debtor has no right to dispose of the equipment.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: For June 15, 2015 City Council Meeting (Consent Agenda)

TO: Owosso City Council

FROM: Gary Burk, Utilities Director

RE: Water/Wastewater Treatment; Annual Supply Contracts for Bulk Chemicals

1. Ferric Chloride - Bid Award to PVS Technologies, Inc.
2. Sodium Hypochlorite – Bid Award to Jones Chemical Inc.
3. Quicklime – Reject current bid(s) and re-advertise

1. Ferric Chloride

We recommend bid award (bid tab attached) to the low bidder, **PVS Technologies, Inc., at the unit price of \$0.565** per pound of iron. Based on projected usage of 72,000 pounds per year, the annual contract is estimated at \$40,680. This is an increase of 6.6% from the current price (\$0.53 per pound from PVS). Ferric chloride is required for phosphorus and solids removal in our wastewater treatment process.

2. Bulk chlorine solution (sodium hypochlorite)

We recommend bid award (bid tab attached) to the low bidder, **Jones Chemical Inc., at the unit price of \$0.67** per gallon of sodium hypochlorite (chlorine solution) plus \$85 per truck load for split delivery. Based on projected usage, the annual contract is estimated at \$37,200. This is a 3% reduction in price. Jones is our current supplier. This chemical is used for disinfection for both the water and wastewater treatment processes. Bulk deliveries are split between the two facilities with approximately 2/3 to the wastewater plant and 1/3 to the water plant.

3. Quicklime

Only one bid was received at \$145.72 per ton from Carmeuse Lime, Inc. Due to a change in our bid advertisement procedures and personnel, our current supplier at \$144 per ton (Graymont Western Lime Corporation) was not aware of our bid request. We utilize MITN (Michigan Inter-governmental Trade Network) for soliciting bids. However, Graymont is headquartered out of Wisconsin and not a participant of MITN. In previous years our former bid coordinator had separately notified them of our bid request. That was not done this year. We recommend Council reject the current bid and direct staff to re-bid this item assuring that all potential suppliers are notified. We will also further encourage Graymont to register with MITN. In the interim we also request Council approve a one month extension of our current contract with Graymont.

Enc.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER FOR
FERRIC CHLORIDE FOR WATER TREATMENT FOR FY 2015/16
WITH PVS TECHNOLOGIES INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires ferric chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the City of Owosso sought bids for ferric chloride; a bid was received from PVS Technologies Inc.; and it is hereby determined that PVS Technologies Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase ferric chloride from PVS Technologies Inc. in the amount of \$0.565 per pound of iron for the city fiscal year 2015/2016 with an estimated total amount for the year of \$40,680.
- SECOND: The purchase agreement between the City and PVS Technologies Inc. shall be in the form of a City Purchase Order and bid documents.
- THIRD: The above expenses shall be paid from the Wastewater Fund following delivery.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER FOR
BULK CHLORINE SOLUTION FOR WATER TREATMENT
FOR FY 2015/16
WITH JONES CHEMICAL INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite (chlorine solution) in bulk deliveries for use in treating municipal drinking water and wastewater; and

WHEREAS, the City of Owosso sought bids for bulk chlorine solution (sodium hypochlorite); a bid was received from Jones Chemical Inc.; and it is hereby determined that Jones Chemical Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase bulk chlorine solution from Jones Chemical Inc. in the amount of \$0.69 per gallon of solution plus \$85 per truckload for split delivery for the city fiscal year 2015/2016 with an estimated total amount for the year of \$37,200.
- SECOND: The purchase agreement between the City and Jones Chemical Inc. shall be in the form of a City Purchase Order and bid documents.
- THIRD: The above expenses shall be paid from the Water and Wastewater Funds following delivery.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE REJECTION OF BIDS AND
REBIDDING FOR QUICKLIME FOR WATER TREATMENT
FOR FY 2015/16**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires quicklime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the City of Owosso sought bids for quicklime for the upcoming fiscal year beginning July 1, 2015; but only a single bid was received and there was a deficiency in the bid request process;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The current bid(s) be rejected
- SECOND: Staff is directed to re-bid for this item assuring that all potential bidders are notified of the bid request.
- THIRD: The current contract with Graymont Western Lime, Inc. be extended for one month until new bids are received and a new contract awarded.

CITY OF OWOSSO BID TABULATION SHEET

DATE 6/9/2015DEPT. WaterSUBJECT: 2015-2016 FERRIC CHLORIDE

				KEMIRA WATER SOULTIONS		PVS TECHNOLOGIES, INC.		UNIVAR	
ITEM #	DESCRIPTION	EST. QTY MONTHLY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	FERRIC CHLORIDE	6,000	LBS	\$ 0.630	\$ 45,360.00	\$ 0.565	\$ 40,680.00	NO BID	\$ -
TOTAL BID					\$ 45,360.00		\$ 40,680.00		\$ -

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT.

HEAD:

PURCH.

AGENT:

STAFF

REC.:

GENERAL LIABILITY INSURANCE

EXPIRATION DATE:

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

SOLE PROPRIETORSHIP

EXPIRATION DATE:

AWARDED:

COUNCIL

APPROVED:

PO NUMBER:

Larry M. BuehPVS TECH, INC.

CITY OF OWOSSO BID TABULATION SHEET

DATE 6/9/2015DEPT. WaterSUBJECT: 2015-2016 SODIUM HYPOCHLORITE

				ALEXANDER CHEMICAL		JCI JONES CHEMICALS		PVS NOLWOOD CHEMICALS INC.	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	SODIUM HYPOCHLORITE	54,000	GALS	\$ 0.860	\$ 46,440.00	\$ 0.670	\$ 36,180.00	\$ 1.250	\$ 67,500.00
	SPLIT DELIVERY CHARGE	12	MONTHS	\$ -	\$ -	\$ 85.00	\$ 1,020.00	\$ -	\$ -
TOTAL BID					\$ 46,440.00			\$ 37,200.00	\$ 67,500.00

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT.

HEAD:

Gary M. Buder

GENERAL LIABILITY INSURANCE

EXPIRATION DATE: _____

AWARDED: _____

PURCH.

AGENT:

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE: _____

COUNCIL

APPROVED: _____

STAFF

REC.:

JCI - low bid

SOLE PROPRIETORSHIP

EXPIRATION DATE: _____

PO NUMBER: _____

CITY OF OWOSSO BID TABULATION SHEET

DATE 6/9/2015DEPT. WaterSUBJECT: 2015-2016 SODIUM HYPOCHLORITE

				ROWELL CHEMICAL CORP.		UNIVAR			
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	SODIUM HYPOCHLORITE	54,000	GALS	\$ 0.950	\$ 51,300.00		\$ -		\$ -
	SPLIT DELIVERY CHARGE	12	MONTHS	\$ 150.00	\$ 1,800.00		\$ -		\$ -
						NO BID			
TOTAL BID					\$ 53,100.00		\$ -		\$ -

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

CITY OF OWOSSO BID TABULATION SHEET

DATE 6/9/2015DEPT. WaterSUBJECT: BULK QUICKLIME 2015-2016

				CARMEUSE LIME, INC.		UNIVAR			
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	BULK QUICKLIME CaO AVERAGE % CaO MINIMUM %	800	TON	\$ 145.720 96% 90%	\$ 116,576.00	NO BID	\$ -		\$ -
TOTAL BID				\$ 116,576.00					

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT.

HEAD:

PURCH.

AGENT:

STAFF

REC.:

GENERAL LIABILITY INSURANCE

EXPIRATION DATE:

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

SOLE PROPRIETORSHIP

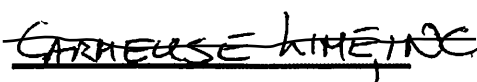
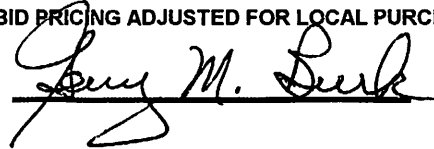
EXPIRATION DATE:

AWARDED:

COUNCIL

APPROVED:

PO NUMBER:





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WW.CI.OWOSSO.MI.US

DATE: June 11, 2015

TO: City Council

FROM: Donald Crawford, city manager

SUBJECT: Waving Bid Requirement and Authorizing Payment to Zmitko Farms Feed & Grain, LLC for Removal of Lime Residual Material at the Water Treatment Plant

RECOMMENDATION:

Waive bidding requirements and approve a purchase order contract with Zmitko Farms Feed & Grain, LLC for lime residuals from the water treatment plant drying beds. The proposed \$50,000 amount will cover costs incurred or to be incurred during the 2014-15 fiscal year. A new contract will be needed for the 2015-16 fiscal year.

BACKGROUND:

The water treatment plant uses lime to soften the water. The lime residuals go into four lagoons where it is dried. Owosso's lagoons hold between 25,000 and 30,000 cubic yards of lime residuals. Disposing of these residuals at a reasonable cost has been difficult. Several methods have been tried and other looked into. A pilot project was started in January when Zmitko Farms & Grain, LLC was willing to try using the lime residuals on farmland to reduce acidity. Since starting the process has been carefully watched and meet with the Michigan Department of Environmental Quality standards. The cost has been \$10.00 a cubic yard compared with a \$15.00 to \$25.00 cost in the past.

FISCAL IMPACTS: The estimated Fiscal Year 2014-15 is \$50,000.

Document originated by: Gary Burk

RESOLUTION NO.

**WAVING BID REQUIREMENT AND AUTHORIZING PAYMENT
TO ZMITKO FARMS FEED & GRAIN, LLC
FOR REMOVAL OF LIME RESIDUAL MATERIAL AT THE WATER TREATMENT PLANT**

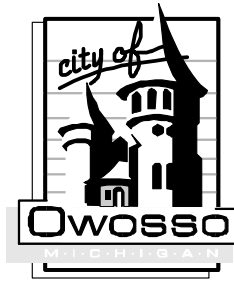
WHEREAS, the city has determined it necessary remove lime residual material at its water treatment plant lagoons to gain lagoon capacity; and

WHEREAS, the city reached an agreement with Zmitko Farms Feed & Grain, LLC to remove approximately 5,000 cubic yards at a cost of \$10.00 per yard; and

WHEREAS, the proposed cost is within the current water fund budget.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bid procedures and have Zmitko Farms Feed & Grain, LLC remove approximately 5,000 cubic yards of lime residuals at a cost of \$10.00 per yard.
- SECOND: The contract shall be in the form of a city purchase order with Zmitko Farms Feed & Grain, LLC as billed and certified correct by the city utilities director for the period of January 1, 2015 through July 31, 2015 up to but not exceeding \$50,000.
- THIRD: The above expense shall be paid from the Water Fund.



WARRANT 504

June 9, 2015

Vendor	Description	Fund	Amount
Logicalis, Inc.	Network engineering support-May 2015	Various	\$10,976.00
William C. Brown, P.C.	Professional services-May 11, 2015 – June 8, 2015	General	\$10,762.96
TOTAL			\$21,738.96

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 05/01/2015 - 05/31/2015

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
05/01/2015	1	124899	YODER DANIEL	UB refund for account: 2055840002	\$ 185.47
05/01/2015	1	124900	OWOSSO GRAPHIC ARTS	UB refund for account: 4647000001	\$ 74.31
05/01/2015	1	124901	NASH ANTHONY	UB refund for account: 3282570007	\$ 63.60
05/01/2015	1	124902	PERRIEN BETSY	UB refund for account: 2360040004	\$ 138.96
05/01/2015	1	124903	REMAX REAL ESTATE PROFESSIONALS	UB refund for account: 4169240005	\$ 46.58
05/01/2015	1	124904	EDWARDS MAYSE	UB refund for account: 2772240004	\$ 37.70
05/01/2015	1	124905	SIEGEL T W	UB refund for account: 1687500001	\$ 59.74
05/01/2015	1	124906	PLANNED PARENTHOOD OF	UB refund for account: 5511870001	\$ 288.29
05/01/2015	1	124907	AFLAC	PAYROLL DEDUCTION	\$ 611.68
05/01/2015	1	124908	ALS LABORATORY GROUP	WWTP-WASTEWATER ANALYSES-3/27/15	\$ 25.00
05/01/2015	1	124909	APPLIED INDUSTRIAL TECHNOLOGIES	WWTP-FLEXIBLE COUPLINGS	\$ 308.65
05/01/2015	1	124910	MICHAEL LEVERE ASH	OPD-SCHOOL LIAISON OFFICER PAYMENT	\$ 1,281.00
05/01/2015	1	124911	LOREEN F BAILEY	CAT PROGRAM-REIMBURSEMENT-PAID BY DONATIONS	\$ 128.15
05/01/2015	1	124912	BELL EQUIPMENT COMPANY	FLEET-PARTS	\$ 992.95
05/01/2015	1	124913	PATRICK BRADLEY	OFD-MEALS DURING TRANSFER/TOLLS	\$ 24.62
05/01/2015	1	124914	WILLIAM C BROWN, P C	PROFESSIONAL SERVICES	\$ -
			Void Reason: SHOULD HAVE BEEN AN ACH PAYMENT		
05/01/2015	1	124915	CITY OF CORUNNA	OPD-ADMIN SERVICES	\$ 1,080.11
05/01/2015	1	124916	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 23,836.31
05/01/2015	1	124917	DAYSTARR COMMUNICATIONS	MAY 2015-PHONE AND BROADBAND INTERNET SE	\$ 995.73
05/01/2015	1	124918	DELUX TROPHIES & AWARDS	COUNCIL-PLAQUE FOR AMOS GOULD AWARD	\$ 55.00
05/01/2015	1	124919	FEDEX	WWTP-LAB SHIPPING SERVICES	\$ 23.56
05/01/2015	1	124920	FIRST DUE FIRE SUPPLY	OFD-TURNOUT GEAR	\$ 3,914.65
05/01/2015	1	124921	FRONTIER	APRIL 2015-TRAFFIC SIGNAL	\$ 105.41
05/01/2015	1	124922	GEO CORP INC	WTP-CHARTS/PENS	\$ 193.77
05/01/2015	1	124923	GRISWOLD, MICHELE	REIMBURSEMENT	\$ 75.00
05/01/2015	1	124924	HETFIELD, RYANNE	REIMBURSEMENT-TRAPS FOR CAT PROGRAM-PAID BY DONATIONS	\$ 90.00
05/01/2015	1	124925	HOME DEPOT CREDIT SERVICES	SUPPLIES	\$ 106.34
05/01/2015	1	124926	HP	DELL OPTIPLEX 7020 MINI TOWER FOR SAW GRANT	\$ 839.70
05/01/2015	1	124927	IMPRESS TECHNOLOGIES LLC	WATER-DRILLING SERVICES	\$ 130.00
05/01/2015	1	124928	INDUSTRIAL SUPPLY OF OWOSSO INC	FLEET-HARDHAT/TOOLS	\$ 179.33
05/01/2015	1	124929	INTERNATIONAL ASSO FOR PROPERTY AND EVIDENCE INC	OPD-VIDEO TRAINING TO MANAGE EVIDENCE ROOM	\$ 375.00
05/01/2015	1	124930	INTERSTATE BILLING SERVICE INC	FLEET-PARTS FOR UNIT 444	\$ 868.59
05/01/2015	1	124931	KAR LABORATORIES INC	WWTP-ANALYSIS-4/3/15	\$ 390.00
05/01/2015	1	124932	LAKESIDE GARDEN GIFTS & FLORAL	FUNERAL FLOWERS-PAID BY EMPLOYEE DONATIONS	\$ 42.40
05/01/2015	1	124933	LANSING UNIFORM CO.	OFD-UNIFORMS	\$ 1,092.55
05/01/2015	1	124934	LAW ENFORCEMENT OFFICERS REGIONAL	OPD-FOIA TRAINING FOR S ELKINS	\$ 25.00
05/01/2015	1	124935	LLOYD MILLER & SONS, INC	FLEET-PARTS FOR UNIT #520	\$ 142.92
05/01/2015	1	124936	LUDINGTON ELECTRIC, INC.	BALL PARKS-ELECTRICAL SERVICE AT OAKWOOD	\$ 123.20
05/01/2015	1	124937	MARK BEATTIE LLC	REIMBURSEMENT FOR OVERPAYMENT	\$ 525.85
05/01/2015	1	124938	JOHN MCKAY	OFD-MEAL REIMBURSEMENT DURING TRANSFER	\$ 18.00
05/01/2015	1	124939	MICHIGAN ASSOCIATION OF HOUSING OFFICIALS	CONFERENCE-CHARLES RAU	\$ 225.00
05/01/2015	1	124940	MISDU	PAYROLL DEDUCTIONS	\$ 1,919.99
05/01/2015	1	124941	NATIONAL VISION ADMINISTRATORS LLC	MAY 2015-VISION COVERAGE PREMIUM	\$ 479.06
05/01/2015	1	124942	NEOFUNDS BY NEOPOST	FUNDS FOR POSTAGE METER	\$ 1,000.00

05/01/2015	1	124943	OFFICE DEPOT	SUPPLIES	\$ 656.18
05/01/2015	1	124944	OWOSSO BOLT & BRASS CO	SUPPLIES	\$ 84.99
05/01/2015	1	124945	GARY L PALMER	ELECTRICAL INSPECTION SERVICES	\$ 650.00
05/01/2015	1	124946	POLICE EXECUTIVE RESEARCH FORUM	2015 MEMBERSHIP-KEVIN LENKART	\$ 200.00
05/01/2015	1	124947	PVS NOLWOOD CHEMICALS INC	WWTP-SODIUM METABISULFITE	\$ 1,522.68
05/01/2015	1	124948	R & R FIRE TRUCK REPAIR INC	OFD-ANNUAL MAINTENANCE-CASCADE SYSTEM	\$ 534.28
05/01/2015	1	124949	RATHCO SAFETY SUPPLY, INC.	INVENTORY-STOP SIGNS (15)	\$ 516.72
05/01/2015	1	124950	RICOH USA	1/21/15-4/20/15-MAINTENANCE/SUPPLY CHARGES	\$ 921.86
05/01/2015	1	124951	SCHMENAUER, CHRISY	REIMBURSEMENT	\$ 175.00
05/01/2015	1	124952	SHIAWASSEE COUNTY BAR ASSOCIATION	OPD-LUNCHEON-LAMAY/MCPHERSON/CHERRY/THOMPSON	\$ 64.00
05/01/2015	1	124953	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$ 299.20
05/01/2015	1	124954	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM	\$ 3,222.53
05/01/2015	1	124955	STATE OF MICHIGAN	PUBLIC SAFETY-BOILER INSPECTION/CERTIFICATE	\$ 130.00
05/01/2015	1	124956	STATE OF MICHIGAN	STREETS-TRAFFIC SIGNAL MAINTENANCE	\$ 111.95
05/01/2015	1	124957	STATE OF MICHIGAN	STATE OF MI WITHHOLDING TAX	\$ 18,188.92
05/01/2015	1	124958	TRACTOR SUPPLY COMPANY	LANDSCAPE MIX	\$ 349.95
05/01/2015	1	124959	VERIZON WIRELESS	PUBLIC SAFETY-MODEM FEES-3/11/15-4/10/15	\$ 237.80
05/01/2015	1	124960	WASTE MANAGEMENT OF MICHIGAN INC	WWTP-DISPOSAL CHARGES-3/16/15-3/31/15	\$ 5,035.01
05/01/2015	1	124961	WEB ASCENDER	APRIL/MAY/JUNE 2015-WEBBSITE HOSTING	\$ 150.00
05/01/2015	1	124962	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 189.00
05/01/2015	1	124963	JESSICA UNANGST	RETIREMENT GIFT-PAID BY EMPLOYEE DONATIONS	\$ 100.00
05/01/2015	1	611(A)	B S N SPORTS INC	BALL PARKS-PITCHING MOUNDS	\$ 99.98
05/01/2015	1	612(A)	WILLIAM C BROWN, P C	PROFESSIONAL SERVICES	\$ 10,520.64
05/01/2015	1	613(A)	DORNBOS SIGN INC	STREETS-PLUGS FOR POSTS AT THEATER	\$ 26.60
05/01/2015	1	614(A)	ETNA SUPPLY COMPANY	WATER INVENTORY ITEMS	\$ 3,013.50
05/01/2015	1	615(A)	FRONT LINE SERVICES, INC.	OFD-REPAIRS TO ENGINES	\$ 5,580.76
05/01/2015	1	616(A)	GOYETTE MECHANICAL	PUBLIC SAFETY-BOILER INSPECTION-4/17/15	\$ 141.50
05/01/2015	1	617(A)	GRAINGER, INC.	WWTP-SNAP SWITCH	\$ 51.90
05/01/2015	1	618(A)	GRAYMONT CAPITAL INC	SMALL PEBBLE QUICKLIME	\$ 6,621.12
05/01/2015	1	619(A)	HALLIGAN ELECTRIC INC	WWTP-NEW MICROSWITCHES	\$ 539.50
05/01/2015	1	620(A)	J & B MEDICAL SUPPLY INC	OFD-AMBULANCE MEDICAL SUPPLIES	\$ 694.74
05/01/2015	1	621(A)	LOGICALIS INC	MARCH 2015-NETWORK ENGINEERING	\$ 13,328.00
05/01/2015	1	622(A)	MAURER HEATING & COOLING, INC.	WTP-REPAIRS TO HEATING/COOLING UNITS	\$ 1,642.25
05/01/2015	1	623(A)	MICHIGAN METER TECHNOLOGY GROUP INC	WATER INVENTORY ITEMS AND PARTS	\$ 4,610.26
05/01/2015	1	624(A)	NEWARK COLLECTION	WTP-PARTS	\$ 61.97
05/01/2015	1	625(A)	PHYSICIANS HEALTH PLAN OF MID-MICH	MAY 2015-HEALTH INSURANCE PREMIUM	\$ 72,278.59
05/01/2015	1	626(A)	PLUMMERS ENVIRONMENTAL SERVICES INC	SEWER TV INSPECTION SERVICE-DEWEY/MICHIGAN	\$ 1,285.25
05/01/2015	1	627(A)	POLYDYNE INC	WWTP-AF 4500 POLYMER	\$ 2,187.50
05/01/2015	1	628(A)	PRIORITY ONE EMERGENCY INC	FLEET-STROBE LIGHTS	\$ 843.42
05/01/2015	1	629(A)	REEVES WHEEL ALIGNMENT, INC.	VEHICLE REPAIRS	\$ 2,349.86
05/01/2015	1	630(A)	SWIM LLC	UTILITIES DIRECTOR SERVICES	\$ 4,158.00
05/01/2015	1	631(A)	USA BLUE BOOK	PARTS	\$ 355.80
05/01/2015	1	632(A)	MERLE E WEST II	PLUMBING AND MECHANICAL INSPECTION SERVICES	\$ 900.00
05/01/2015	1	633(A)	MICHAEL GENE WHEELER	OPD-SCHOOL LIAISON OFFICER	\$ 1,281.00
05/08/2015	1	124964	JOAN AUE	ELECTION WORK	\$ 165.00
05/08/2015	1	124965	NANCY K BARNES	ELECTION WORK	\$ 185.00
05/08/2015	1	124966	CATHERINE BAUMGARDNER	ELECTION WORK	\$ 165.00
05/08/2015	1	124967	CAROL BEMIS	ELECTION WORK	\$ 65.00
05/08/2015	1	124968	HANORA WEEKS BIGNALL	ELECTION WORK	\$ 165.00
05/08/2015	1	124969	NANCY L BLAIR	ELECTION WORK	\$ 165.00
05/08/2015	1	124970	JERRY BUCHHOLZ	ELECTION WORK	\$ 175.00

05/08/2015	1	124971	JEAN E CLINE	ELECTION WORK	\$ 165.00
05/08/2015	1	124972	M JUDITH DANTZER	ELECTION WORK	\$ 65.00
05/08/2015	1	124973	FREDERICK DIBEAN	ELECTION WORK	\$ 190.00
05/08/2015	1	124974	RUTH ANN DOEPKER	ELECTION WORK	\$ 165.00
05/08/2015	1	124975	MICHAEL ECKMYRE	ELECTION WORK	\$ 195.00
05/08/2015	1	124976	SUZANNE EDWARDS	ELECTION WORK	\$ 165.00
05/08/2015	1	124977	JOHN FORBES	ELECTION WORK	\$ 170.00
05/08/2015	1	124978	JUNE GARNER	ELECTION WORK	\$ 175.00
05/08/2015	1	124979	IRENE GRAFF	ELECTION WORK	\$ 85.00
05/08/2015	1	124980	JANET GRAHAM	ELECTION WORK	\$ 160.00
05/08/2015	1	124981	LILLIAN HOISINGTON	ELECTION WORK	\$ 65.00
05/08/2015	1	124982	TRACY RAE JENC	ELECTION WORK	\$ 180.00
05/08/2015	1	124983	MEREDITH KEATING	ELECTION WORK	\$ 190.00
05/08/2015	1	124984	EDWARD KOHAGEN	ELECTION WORK	\$ 20.00
05/08/2015	1	124985	MICHAEL KOHAGEN	ELECTION WORK	\$ 20.00
05/08/2015	1	124986	PATRICIA ANNE KOHAGEN	ELECTION WORK	\$ 25.00
05/08/2015	1	124987	STEVEN KOHAGEN	ELECTION WORK	\$ 160.00
05/08/2015	1	124988	GAIL LOVE	ELECTION WORK	\$ 175.00
05/08/2015	1	124989	BILLY LUNDY	ELECTION WORK	\$ 20.00
05/08/2015	1	124990	STONE MAGUIRE	ELECTION WORK	\$ 30.00
05/08/2015	1	124991	SHARON MCALLISTER	ELECTION WORK	\$ 165.00
05/08/2015	1	124992	MARY MORDEN	ELECTION WORK	\$ 65.00
05/08/2015	1	124993	TAMMY NETHAWAY	ELECTION WORK	\$ 25.00
05/08/2015	1	124994	NEXTEL COMMUNICATIONS	CELL PHONE USAGE/EQUIPMENT	\$ 1,049.87
05/08/2015	1	124995	NANCY NICHOLAS	ELECTION WORK	\$ 195.00
05/08/2015	1	124996	CAROLYN O'CONNELL	ELECTION WORK	\$ 165.00
05/08/2015	1	124997	BONNIE LOU PEARCE	ELECTION WORK	\$ 20.00
05/08/2015	1	124998	ALICE PETERSON	ELECTION WORK	\$ 165.00
05/08/2015	1	124999	MARIELLEN PETO	ELECTION WORK	\$ 165.00
05/08/2015	1	125000	LINDA PINCIK	ELECTION WORK	\$ 165.00
05/08/2015	1	125001	BARBARA POWELL	ELECTION WORK	\$ 65.00
05/08/2015	1	125002	GERALDINE MARGARET RAMOS	ELECTION WORK	\$ 80.00
05/08/2015	1	125003	CANDACE REINWALD	ELECTION WORK	\$ 80.00
05/08/2015	1	125004	HENRY REINWALD	ELECTION WORK	\$ 65.00
05/08/2015	1	125005	EUSTASIA REYNA	ELECTION WORK	\$ 85.00
05/08/2015	1	125006	BERNETTE ROE	ELECTION WORK	\$ 65.00
05/08/2015	1	125007	MARVIN SANDERS	ELECTION WORK	\$ 165.00
05/08/2015	1	125008	PATRICIA SANDERS	ELECTION WORK	\$ 165.00
05/08/2015	1	125009	CHARLES LEE SCHAUFELLE	ELECTION WORK	\$ 165.00
05/08/2015	1	125010	JUDY SENK	ELECTION WORK	\$ 185.00
05/08/2015	1	125011	DELORES SIMPSON	ELECTION WORK	\$ 65.00
05/08/2015	1	125012	MARGARET SOWLE	ELECTION WORK	\$ 165.00
05/08/2015	1	125013	STECHSCHULTE GAS & OIL, INC.	FUEL PE 4/30/15	\$ 4,156.47
05/08/2015	1	125014	KARYL SULLIVAN	ELECTION WORK	\$ 175.00
05/08/2015	1	125015	IONE THOMAS	ELECTION WORK	\$ 80.00
05/08/2015	1	125016	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$ 26.95
05/08/2015	1	125017	ROANN WARNER	ELECTION WORK	\$ 165.00
05/08/2015	1	125018	GEORGE WELTE	ELECTION WORK	\$ 190.00
05/08/2015	1	125019	KRISTA KARHOFF WELTE	ELECTION WORK	\$ 165.00
05/08/2015	1	125020	DEBRA WHIPPLE	ELECTION WORK	\$ 20.00
05/08/2015	1	125021	BARBARA WHITE	ELECTION WORK	\$ 80.00

05/08/2015	1	125022	USPS 306 & HOSPITALITY ASSET ADVISOR	REFUND	\$ 1,073.22
05/08/2015	1	634(A)	Q2A ASSOCIATES LLC	FINANCIAL SERVICES	\$ 3,486.00
05/18/2015	1	125023	ESTATE OF ROSE BEAMISH	REIMBURSEMENT	\$ 43.82
05/18/2015	1	125024	BINGAMAN, AMY	OVERPAYMENT	\$ 248.91
05/18/2015	1	125025	ACCUMED BILLING INC	APRIL 2015-AMBULANCE BILLING SERVICES	\$ 6,372.42
05/18/2015	1	125026	H K ALLEN PAPER CO	OFD-SUPPLIES	\$ 144.50
05/18/2015	1	125027	ALS LABORATORY GROUP	WASTEWATER ANALYSES-4/22/15	\$ 25.00
05/18/2015	1	125028	ALTA EQUIPMENT	FLEET-HEAT MATS FOR DURA PATCH MACHINE	\$ 985.56
05/18/2015	1	125029	THE ARGUS PRESS	PRINTING OF LEGAL NOTICES ETC	\$ 168.75
05/18/2015	1	125030	MICHAEL LEVERE ASH	OPD-SCHOOL LIAISON OFFICER	\$ 1,299.30
05/18/2015	1	125031	B S & A SOFTWARE	BUILDING/DEL PER PROP/INTERNET-ANNUAL SERVICE/MAINTENANCE	\$ 8,078.00
05/18/2015	1	125032	BARTZ EXCAVATING	BD Bond Refund	\$ 150.00
05/18/2015	1	125033	COLLARD MASONRY	BD Bond Refund	\$ 100.00
05/18/2015	1	125034	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 25,943.05
05/18/2015	1	125035	VOID		\$ -
			Void Reason: Created From Check Run Process		
05/18/2015	1	125036	CORDIER EXCAVATING	BD Bond Refund	\$ 550.00
05/18/2015	1	125037	CROOKED TREE NURSERY	TREES FOR CENTRAL SCHOOL-PAID BY DONATIONS	\$ 999.86
05/18/2015	1	125038	DALTON ELEVATOR	APRIL 2015-OPD-CYLINDER RENTAL	\$ 427.06
05/18/2015	1	125039	DAYSTARR COMMUNICATIONS	JUNE 2015-PHONE AND BROADBAND INTERNET SERVICE	\$ 988.97
05/18/2015	1	125040	DELL MARKETING LP	EQUIPMENT	\$ 2,802.65
05/18/2015	1	125041	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	\$ 4,130.33
05/18/2015	1	125042	SARAH ELKINS	MEAL REIMBURSEMENT	\$ 10.00
05/18/2015	1	125043	ETCHISON, JAMES & MARY	BD Bond Refund	\$ 50.00
05/18/2015	1	125044	TODD FOLLEN	OFD-HOTEL/MEAL REIMBURSEMENT-5/2/15-5/3/15	\$ 128.68
05/18/2015	1	125045	FRONTIER	TRAFFIC SIGNAL	\$ 105.41
05/18/2015	1	125046	GA HUNT	BD Bond Refund	\$ 50.00
05/18/2015	1	125047	GEN POWER PRODUCTS, INC.	PUBLIC SAFETY-GENERATOR REPAIR	\$ 211.75
05/18/2015	1	125048	H2O COMPLIANCE SERVICES INC	FEB 2015-INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	\$ 1,397.50
05/18/2015	1	125049	IMPRESS TECHNOLOGIES LLC	WATER-EQUIPMENT ALTERATIONS	\$ 180.00
05/18/2015	1	125050	IPMA-HR	OPD-FIRE LIEUTENANT TESTING	\$ 175.00
05/18/2015	1	125051	JAY'S SEPTIC TANK SERVICE	PORT A JOHN RENTAL/SERVICE-5/8/15-6/7/15	\$ 490.00
05/18/2015	1	125052	KEVIN LENKART	MEAL REIMBURSEMENT	\$ 10.00
05/18/2015	1	125053	LUDINGTON ELECTRIC, INC.	REPAIRS	\$ 134.20
05/18/2015	1	125054	MEMORIAL HEALTHCARE CENTER	OPD-LAB	\$ 17.75
05/18/2015	1	125055	MICHIGAN BUSINESS & PROFESSIONAL AS	MAY 2015-COBRA ADMIN	\$ 50.00
05/18/2015	1	125056	MICHIGAN PAVING & MATERIALS CO	EMULSION FOR DURA PATCHER	\$ 2,721.60
05/18/2015	1	125057	MICHIGAN PUBLIC EMPLOYER LABOR RELATIONS	PROGRAM FOR JESSICA UNANGST	\$ 45.00
05/18/2015	1	125058	MISDU	PAYROLL DEDUCTIONS	\$ 1,919.99
05/18/2015	1	125059	NEXTEL COMMUNICATIONS	APRIL 2015-CELL PHONE AND EQUIPMENT CHARGES	\$ 1,032.43
05/18/2015	1	125060	OFFICE DEPOT	SUPPLIES	\$ 183.28
05/18/2015	1	125061	ORCHARD HILTZ & MCCLIMINT INC	SEWER COLLECTION SYSTEM ASSET MGT PROGRAM	\$ 10,640.75
05/18/2015	1	125062	OUTDOORS PLUS INC.	BD Bond Refund	\$ 50.00
05/18/2015	1	125063	OWOSSO BOLT & BRASS CO	PARTS	\$ 506.05
05/18/2015	1	125064	PERRIN CONSTRUCTION CO	BD Bond Refund	\$ 50.00
05/18/2015	1	125065	POLICE OFFICERS LABOR COUNCIL	OPD-UNION DUES-PAYROLL DEDUCTION	\$ 833.00
05/18/2015	1	125066	PVS NOLWOOD CHEMICALS INC	SODIUM FLUORIDE	\$ 1,776.00
05/18/2015	1	125067	SCHICHTEL'S NURSERY, INC.	2015 SPRING TREE PURCHASE PROGRAM	\$ 5,500.00
05/18/2015	1	125068	SMITH JANITORIAL SUPPLY	SUPPLIES	\$ 516.94
05/18/2015	1	125069	ST JOHNS ANSWERING SERVICE INC	JUNE 2015-ANSWERING SERVICE	\$ 75.00
05/18/2015	1	125070	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	\$ -

Void Reason: WRONG AMOUNT-SHOULD BE \$750		
05/18/2015	1	125071 STECHSCHULTE GAS & OIL, INC.
05/18/2015	1	125072 SUBURBAN PROPANE -2781
05/18/2015	1	125073 VALLEY LUMBER
05/18/2015	1	125074 WASTE MANAGEMENT OF MICHIGAN INC
05/18/2015	1	125075 WIN'S ELECTRICAL SUPPLY OF OWOSSO
05/18/2015	1	125076 ZMITKO FARMS FEED & GRAIN LLC
05/18/2015	1	635(A) BELL EQUIPMENT COMPANY
05/18/2015	1	636(A) BRAUN KENDRICK FINKBEINER PLC
05/18/2015	1	637(A) WILLIAM C BROWN, P C
05/18/2015	1	638(A) C D W GOVERNMENT, INC.
05/18/2015	1	639(A) DORNBOS SIGN INC
05/18/2015	1	640(A) DUPERON LEASING & SALES INC
05/18/2015	1	641(A) EMPLOYEE BENEFIT CONCEPTS INC
05/18/2015	1	642(A) FASTENAL COMPANY
05/18/2015	1	643(A) GILBERT'S DO IT BEST HARDWARE & APP
05/18/2015	1	644(A) INDEPENDENT STATIONERS
05/18/2015	1	645(A) INTEGRITY BUSINESS SOLUTIONS LLC
05/18/2015	1	646(A) MUNICIPAL SUPPLY CO.
05/18/2015	1	647(A) 1ST CHOICE AUTO PARTS INC
05/18/2015	1	648(A) NEWEGG BUSINESS INC
05/18/2015	1	649(A) NCL OF WISCONSIN INC
05/18/2015	1	650(A) O'REILLY AUTO PARTS
05/18/2015	1	651(A) S L H METALS INC
05/18/2015	1	652(A) SIGNATURE AUTO GROUP-OWOSSO MOTORS
05/18/2015	1	653(A) SURFACE COATING CO-OLDCASTLE ARCHIT
05/18/2015	1	654(A) SWIM LLC
05/18/2015	1	655(A) UNIQUE PAVING MATERIALS CORP
05/18/2015	1	656(A) USA BLUE BOOK
05/18/2015	1	657(A) MICHAEL GENE WHEELER
05/20/2015	1	658(E) MUNICIPAL EMPLOYEES RETIREMENT SYSTEM
05/28/2015	1	125077 ELITE PET STYLING
05/28/2015	1	125078 SCHLAUD TONIA
05/28/2015	1	125079 HANSON TYLER
05/28/2015	1	125080 SOVIS STEPHEN
05/28/2015	1	125081 WINER MEGAN
05/28/2015	1	125082 SCHREPFFER RACHEL
05/28/2015	1	125083 CARROLL TIFFANY
05/28/2015	1	125084 UNDERWOOD MATTHEW
05/28/2015	1	125085 TUCHOLSKI JAMES
05/28/2015	1	125086 TOBEY ETHAN
05/28/2015	1	125087 GODLEY MARY BETH
05/28/2015	1	125088 LEWIS CLAIRE
05/28/2015	1	125089 OSINSKI BRAD
05/28/2015	1	125090 LANDES ROBIN
05/28/2015	1	125091 HERRON JUANITA
05/28/2015	1	125092 REMAX OF OWOSSO
05/28/2015	1	125093 SKINNER, JUSTIN
05/28/2015	1	125094 ACCUMED BILLING INC
05/28/2015	1	125095 AFLAC
05/28/2015	1	125096 AMERICAN SOCIETY FOR PUBLIC ADMINISTRATORS

FUEL-PE 5/15/15	\$ 4,097.93
STREETS-PROPANE	\$ 160.38
MATERIALS	\$ 115.93
WWTP-DISPOSAL CHARGES-4/16/15-4/30/15	\$ 4,919.37
SUPPLIES	\$ 102.24
WTP-LIME SOFTENING RESIDUALS MANAGEMENT	\$ 5,000.00
FLEET-SWEEPER PARTS	\$ 127.01
PROFESSIONAL SERVICES	\$ 6,923.75
PROFESSIONAL SERVICES	\$ 10,481.82
SUPPLIES/PARTS	\$ 1,579.00
WATER/STREETS-SUPPLIES	\$ 543.24
SCREENING EQUIPMENT LEASE PAYMENT	\$ 1,815.00
MAY 2015-FSA ADMIN FEE	\$ 125.00
PARTS	\$ 326.23
SUPPLIES	\$ 657.19
SUPPLIES	\$ 97.84
ANNUAL ENVELOPE ORDER	\$ 777.50
STREETS/WATER- CONES/BARRICADES/6 VOLT BATTERIES	\$ 790.80
PARTS	\$ 463.92
VIDEO CARD FOR SAW GRANT USAGE	\$ 249.99
WWTP-LAB SUPPLIES-BUFFERS	\$ 63.66
WTP-PARTS	\$ 109.91
WWTP-SUPPLIES	\$ 148.85
OPD-REPAIRS	\$ 381.30
CRACK SEAL MATERIAL	\$ 4,017.60
UTILITIES DIRECTOR SERVICES	\$ 4,872.00
WINTER MIX COLD PATCHING MATERIAL	\$ 4,886.63
WWTP-PARTS/SUPPLIES	\$ 1,000.51
OPD-SCHOOL LIAISON OFFICER	\$ 1,281.00
APRIL 2015-POLICE COMMAND CONTRIBUTIONS	\$ 11,711.44
UB refund for account: 2080290001	\$ 32.23
UB refund for account: 3321570002	\$ 99.06
UB refund for account: 5493690004	\$ 53.64
UB refund for account: 3917070011	\$ 35.24
UB refund for account: 1413000014	\$ 28.43
UB refund for account: 3332070004	\$ 17.80
UB refund for account: 5840570005	\$ 29.20
UB refund for account: 3207070006	\$ 30.74
UB refund for account: 1694000003	\$ 20.04
UB refund for account: 2117940005	\$ 36.03
UB refund for account: 2265090006	\$ 13.23
UB refund for account: 3006770007	\$ 34.54
UB refund for account: 5024070006	\$ 36.60
UB refund for account: 2410890006	\$ 54.30
UB refund for account: 1381000003	\$ 25.30
UB refund for account: 3803570003	\$ 48.16
CHECK #121568 DATED 8/28/13-REISSUED	\$ 18.03
OFD-ANNUAL SUPPORT FEE-	\$ 2,171.25
PAYROLL DEDUCTION-AFLAC PREMIUM	\$ 488.08
MEETING-DON CRAWFORD	\$ 30.00

05/28/2015	1	125097	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER	\$ 1,299.30
05/28/2015	1	125098	BATTERIES PLUS #445	OFD-BATTERIES	\$ 126.50
05/28/2015	1	125099	BATTERY UNIVERSE	OFD-BATTERIES FOR RADIOS	\$ 455.95
05/28/2015	1	125100	CITY OF CORUNNA	OPD-APRIL 2015-ADMINISTRATIVE SERVICES	\$ 806.98
05/28/2015	1	125101	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 22,098.80
05/28/2015	1	125102	DEPT OF HUMAN SERVICES	REIMBURSEMENT	\$ 84.22
05/28/2015	1	125103	DUBOIS COOPER ASSOCIATES INC	WTP-PARTS	\$ 713.08
05/28/2015	1	125104	EMPCO INC	NEW EMPLOYEE TESTING	\$ 288.00
05/28/2015	1	125105	FEDEX	WWTP-LAB SHIPPING FEES	\$ 23.75
05/28/2015	1	125106	FERTILIZER DEALER SUPPLY	DOWNTOWN FOUNTAIN REPAIR	\$ 33.45
05/28/2015	1	125107	FIRST DUE FIRE SUPPLY	OFD-HELMET SHIELD/FACE SHIELDS	\$ 170.98
05/28/2015	1	125108	GENESEE COUNTY ASSOCIATION OF FIRE	OFD-COMPANY OFFICER I & II TRAINING	\$ 300.00
05/28/2015	1	125109	IMPRESS TECHNOLOGIES LLC	WATER-DRILL HOLES IN METER PIT COVERS	\$ 100.00
05/28/2015	1	125110	INDUSTRIAL SUPPLY OF OWOSSO INC	SUPPLIES	\$ 394.27
05/28/2015	1	125111	CYNTHIA L KRIESEL	REIMBURSEMENT	\$ 63.36
05/28/2015	1	125112	LANDMARK SURVEYING PC	PARKING-SURVEY LOT AT 111 S LANSING ST	\$ 1,800.00
05/28/2015	1	125113	LANSING UNIFORM CO.	OFD-UNIFORM ACCESSORIES-BREWBAKER	\$ 137.00
05/28/2015	1	125114	LLOYD MILLER & SONS, INC	FLEET-PARTS FOR UNIT #520	\$ 201.55
05/28/2015	1	125115	LUDINGTON ELECTRIC, INC.	REPAIRS	\$ 476.05
05/28/2015	1	125116	MICHIGAN PAVING & MATERIALS CO	EMULSION FOR DURA PATCHER	\$ 399.60
05/28/2015	1	125117	MISDU	PAYROLL DEDUCTIONS	\$ 1,919.99
05/28/2015	1	125118	SUSAN K MONTENEGRO	2015 GREENUP/CLEANUP LUNCH-PAID BY DONATIONS	\$ 99.50
05/28/2015	1	125119	NATIONAL VISION ADMINISTRATORS LLC	VISION COVERAGE PREMIUM	\$ 526.07
05/28/2015	1	125120	NEOFUNDS BY NEOPOST	POSTAGE FOR METER	\$ 1,000.00
05/28/2015	1	125121	OFFICE DEPOT	SUPPLIES	\$ 169.14
05/28/2015	1	125122	OWOSSO BOLT & BRASS CO	PARTS	\$ 1,333.69
05/28/2015	1	125123	GARY L PALMER	ELECTRICAL INSPECTION SERVICES	\$ 500.00
05/28/2015	1	125124	ANDREW REED	OPD-MEAL REIMBURSEMENT	\$ 20.00
05/28/2015	1	125125	SEIFERT CONCRETE	2014 SIDEWALK PROGRAM -RETAINER	\$ 1,000.00
05/28/2015	1	125126	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$ 299.20
05/28/2015	1	125127	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM	\$ 3,225.90
05/28/2015	1	125128	STATE OF MICHIGAN	FINAL PAYMENT	\$ 17.84
05/28/2015	1	125129	STATE OF MICHIGAN	WITHHOLDING TAX	\$ 12,045.41
05/28/2015	1	125130	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	\$ 750.00
05/28/2015	1	125131	VERIZON WIRELESS	PUBLIC SAFETY-4/11/15-5/10-15 MODEM FEES	\$ 237.72
05/28/2015	1	659(A)	AVTECH SOFTWARE INC	IT-MONITORING EQUIPMENT FOR IT ROOM	\$ 285.10
05/28/2015	1	660(A)	B & D ELEVATOR SERVICES INC	CITY HALL-ELEVATOR PRESSURE RELIEF TEST	\$ 950.00
05/28/2015	1	661(A)	C D W GOVERNMENT, INC.	PARTS/SUPPLIES	\$ 675.00
05/28/2015	1	662(A)	CENTRON DATA SERVICES, INC.	TREAS-2015 SUMMER TAX BILLS-POSTAGE ADVANCE	\$ 2,480.00
05/28/2015	1	663(A)	D & G EQUIPMENT INC	PURCHASE NEW MOWERS/TRACTOR/PARTS	\$ 50,627.41
05/28/2015	1	664(A)	ETNA SUPPLY COMPANY	WATER INVENTORY ITEMS	\$ 2,343.50
05/28/2015	1	665(A)	FASTENAL COMPANY	FLEET-PARTS	\$ 96.30
05/28/2015	1	666(A)	FRONT LINE SERVICES, INC.	OFD-BOOTS-CHAPKO/NOWSKI	\$ 221.52
05/28/2015	1	667(A)	GRAYMONT CAPITAL INC	SMALL PEBBLE QUICKLIME	\$ 6,625.44
05/28/2015	1	668(A)	HALLIGAN ELECTRIC INC	WTP-WORK ON TELEMETRY EQUIPMENT	\$ 415.00
05/28/2015	1	669(A)	INDEPENDENT STATIONERS	SUPPLIES	\$ 15.44
05/28/2015	1	670(A)	JCI JONES CHEMICALS, INC.	WWTP-SODIUM HYPOCHLORITE	\$ 3,168.61
05/28/2015	1	671(A)	LANSING SANITARY SUPPLY	CITY HALL-VAC BAGS/PARTS	\$ 40.61
05/28/2015	1	672(A)	LOGICALS INC	APRIL 2015-NETWORK ENGINEERING	\$ 10,192.00
05/28/2015	1	673(A)	MICHIGAN METER TECHNOLOGY GROUP INC	WATER INVENTORY-METERS	\$ 6,254.00
05/28/2015	1	674(A)	MUNICIPAL CODE CORPORATION	CLERK-ONLINE CODE HOSTING/ARCHIVING	\$ 700.00

05/28/2015	1	675(A)	PHYSICIANS HEALTH PLAN OF MID-MICH	HEALTH INSURANCE PREMIUM	\$ 71,936.50
05/28/2015	1	676(A)	POLYDYNE INC	WWTP-AF 4500 POLYMER	\$ 2,030.00
05/28/2015	1	677(A)	PVS TECHNOLOGIES, INC.	WWTP-FERRIC CHLORIDE	\$ 3,180.76
05/28/2015	1	678(A)	REEVES WHEEL ALIGNMENT, INC.	VEHICLE REPAIRS	\$ 2,178.62
05/28/2015	1	679(A)	SWIM LLC	UTILITIES DIRECTOR SERVICES	\$ 1,176.00
05/28/2015	1	680(A)	MERLE E WEST II	PLUMBING/MECHANICAL INSPECTIONS	\$ 600.00
05/28/2015	1	681(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER	\$ 1,281.00

1 TOTALS:

(3 Checks Voided)

Total of 301 Disbursements:	\$ 599,721.45
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Bank 10 OWOSSO HISTORICAL FUND

05/05/2015	10	4694	CHARTER COMMUNICATIONS	GAS/ELECTRIC SERVICE	\$ 122.93
05/05/2015	10	4695	DAYSTARR COMMUNICATIONS	MAY 2015-CASTLE PHONE AND INTERNET	\$ 75.48
05/05/2015	10	4696	ROBERT V DORAN	REIMBURSEMENT-RAFFLE TICKETS/LUNCH	\$ 28.65
05/05/2015	10	4697	INDEPENDENT STATIONERS	PENS	\$ 12.58
05/22/2015	10	4698	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 574.56
05/22/2015	10	4699	DAYSTARR COMMUNICATIONS	JUNE 2015-CASTLE PHONE AND INTERNET SERVICE	\$ 75.48
05/22/2015	10	4700	SECURITY ALARM CO INC	6/1/15-8/31/15-CURWOOD CASTLE ALARM	\$ 60.00
05/22/2015	10	4701	SPECIALTY SALVAGE LLC	TRASH SERVICE FOR GOULD HOUSE-THREE MONTHS	\$ 35.97

10 TOTALS:

Total of 8 Disbursements:	\$ 985.65
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Bank 2 TRUST & AGENCY

05/12/2015	2	6430	OWOSSO PUBLIC SCHOOLS	DEL PP COLLECTIONS	\$ 1,406.01
05/12/2015	2	6431	SHIAWASSEE AREA TRANSPORTATION AGENCY	DEL PP COLLECTIONS	\$ 9.76
05/12/2015	2	6432	SHIAWASSEE COUNTY TREASURER	DEL PP COLLECTIONS	\$ 819.18
05/12/2015	2	6433	SHIAWASSEE COUNTY TREASURER	TRAILER FEES 138 LOTS	\$ 345.00
05/12/2015	2	6434	SHIAWASSEE DISTRICT LIBRARY	DEL PP COLLECTIONS	\$ 199.17
05/12/2015	2	6435	SHIAWASSEE REGIONAL EDUCATION SERVICE	DEL PP COLLECTIONS	\$ 622.16
05/27/2015	2	6436	DOWNTOWN DEVELOPMENT AUTHORITY	SETTLEMENT	\$ 1,848.13
05/27/2015	2	6437	SHIAWASSEE AREA TRANSPORTATION AGENCY	SETTLEMENT	\$ 3,370.87
05/27/2015	2	6438	SHIAWASSEE DISTRICT LIBRARY	SETTLEMENT	\$ 25,432.07

2 TOTALS:

Total of 9 Disbursements:	\$ 34,052.35
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REPORT TOTALS:

(3 Checks Voided)

Total of 318 Disbursements:	\$ 634,759.45
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MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 14, 2015

TO: City Council

FROM: City Manager

SUBJECT: Authorizing 21-day Posting for a Property Sale Contract with Cargill, Incorporated

RECOMMENDATION: Approve the resolution with the attached property sale contract to begin the period of at least 21 days to allow for public inspection.

BACKGROUND: The city acquired approximately 20 acres at 1509 W. Oliver, commonly known as part of the sugar beet property. The property was part of a brownfield cleanup project which included the demolition, removal and disposal of approximately 62,000 square feet of buildings, soil abatement and site grading and restoration in 2002-03.

The city has held the industrial zoned property and marketed it for industrial purposes. The city has now received an offer to purchase the property for approximately \$75,000 from Cargill, Incorporated. Cargill, Incorporated, a major agribusiness corporation that provides food, agriculture, financial and industrial products and services to the world. If the purchase is consummated, Cargill will be presenting details on the short-term use for the property.

FISCAL IMPACTS: The city will receive approximately \$75,000 and will cease having to maintain the property. The property will come onto the tax rolls.

RESOLUTION NO.

**AUTHORIZING THE SALE OF CITY-OWNED PROPERTY
AT 1509 WEST OLIVER STREET**

WHEREAS, the city owns a vacant industrial-zoned 19.118 acre parcel commonly known as 1509 West Oliver Street and described as follows:

PART OF S W 1/4 & PART OF SE FR 1/4 SEC 14 T7N R2E BEG AT CEN POST, TH S 1°32' 1/2' W 33', TH E 418.73', TH S 42°07' E 1066.59', TH N 48°30' E 34.45', TH S 43°23' E 177.7' TH S 46°45' E 180', TH S47°52'47"W 52.92', TH S47°07'00"E 146.16', TH ON A CURVE TO THE LEFT HAVING A RADIUS OF 245', A DELTA ANGLE OF 38°22'13" AND A CHORD BEARING AND DISTANCE OF S61°18'07"E 161.02', TH ON A CURVE TO THE LEFT HAVING A RADIUS OF 245', A DELTA ANGLE OF 09°29'47" AND A CHORD BEARING DISTANCE OF S85°14'07"E 40.56', TH S89°59'00"E 154.05', TH ON A CURVE TO THE RIGHT HAVING A RADIUS OF 305.00, A DELTA ANGLE OF 36°33'20" AND A CHORD BEARING AND DISTANCE OF S71°42'20"E 191.31' TO THE EAST AND WEST 1/8 LINE IN THE SE 1/4 OF SAID SEC 14, TH N 89°59' W ALG 1/8 LN 1026.59' TO NE LN OF AARR R/W, TH N40°33' 1/2' W ALONG SAID R/W LN TO N-S 1/4 LN, TH N TO BEG. (EX EASMT FOR POWER LNS CON POWER CO.

and

SEC 14, T7N, R2E ALL THAT PART OF THE SW ¼ OF SEC 14 LYING NE'LY OF AARR R/WY;
and

WHEREAS, the city is not currently utilizing the land and desires to sell the land for industrial purposes and an offer has been received and a contract prepared for sale of the property; and

WHEREAS, the value of the land in question has been determined according to the city's Property Sale Policy; and

WHEREAS, Cargill, Incorporated approached the City offering to purchase the property, as evidenced by the attached partially executed purchase agreement; and

WHEREAS, on May 18, 2015 the City Council approved a 21-day posting period to the receive citizen comment and competitive offers for the property; and

WHEREAS, no offers were received within the given time.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Michigan that:

1. The property be sold to Cargill, Incorporated for the price of \$3,700 per acre, for a total of \$70,736.60, in accordance with the terms included in the purchase agreement.
2. The Mayor and City Clerk are instructed and authorized to execute appropriate documents to execute the sale.

SALE AND PURCHASE OF PROPERTY AGREEMENT

CITY OF OWOSSO, AS SELLER

AND

CARGILL, INCORPORATED, AS BUYER

PROPERTY: 1509 W OLIVER STREET

OWOSSO, MICHIGAN

SHIAWASSEE COUNTY

SALE AND PURCHASE OF PROPERTY AGREEMENT

THIS SALE AND PURCHASE OF PROPERTY AGREEMENT (this "**Agreement**"), is made and effective June ____, 2015 (the "**Effective Date**") by and between the **CITY OF OWOSSO**, a Michigan municipal corporation, with principal offices and place of business at 301 West Main Street, Owosso, Michigan 48867 ("**Seller**"), and **CARGILL, INCORPORATED**, a Delaware corporation, with principal offices and place of business at 15407 McGinty Road West, Wayzata, Minnesota 55391, Buyer ("**Cargill**").

RECITALS:

Cargill desires to purchase and accept from Seller, and Seller desires to sell and convey to Cargill, certain real property located at 1509 W Oliver Street, Owosso, Shiawassee County, Michigan, currently identified by Tax Parcel No. 050-537-000-048-0.

AGREEMENT:

Article I.

Section 1.1 Sale and Purchase.

Subject to the terms and conditions of this Agreement, Seller shall sell and convey the Property (as defined below) at the closing, at such time and place as may be mutually agreed upon by the parties (the "**Closing**"), which will take place no later than May 30, 2016, unless corrective action is necessary with respect to matters pertaining to environmental, survey or title as described at Article VI herein (the "**Closing Date**"). Cargill agrees to purchase and accept from Seller on the Closing Date certain real property and all rights, interests and appurtenances therein or thereto pertaining, situated thereon or forming a part thereof, which real property is to be further described by a legal description contained in the Survey (as defined in Section 6.4). The legal description of the real property contained in the Survey shall be substituted as the legal description for the attached Schedule 1.1(a) (the "**Property**"). This Agreement shall be deemed automatically amended by the substitution of the legal description of the Property contained in the Survey as a new Schedule 1.1(a) to this Agreement.

Section 1.2 Contingency.

The parties agree that Cargill's obligation to close is contingent upon approval by the appropriate management or other appropriate authority for Cargill authorizing Cargill to proceed with the Closing after their internal business review has been completed.

Article II.**Section 2.1 Purchase Price.**

In consideration of Seller's agreement to sell the Property, Cargill agrees to pay to Seller as the full purchase price (the "Purchase Price") for the Property the sum of SIXTY NINE THOUSAND FOUR HUNDRED THIRTY FOUR and TWENTY/100 DOLLARS (\$69,434.20), which sum is calculated at the rate of THREE THOUSAND SEVEN HUNDRED and NO/100 DOLLARS (\$3,700.00) per acre and on the basis of the Property comprising 18.766 acres. If any survey of the Property shows the acreage to be other than 18.766 acres, an adjustment in the Purchase Price shall be made at Closing to reflect the acreage as verified by such survey of the Property. The Purchase Price shall be paid by Cargill to Seller in full on the Closing Date by check or by wire transfer of funds to an account designated by Seller.

Section 2.2 Earnest Money.

No earnest money shall be paid to Seller.

Section 2.3 Allocation of Purchase Price.

Seller and Cargill agree that the sale of the Property may be subject to Section 1060 of the Internal Revenue Code of 1986, as amended (the "Code"). Seller and Cargill agree that a reasonable allocation of the Purchase Price ("Purchase Price Allocation") is evidenced by the written schedule to be signed and dated by Seller and Cargill on or before the Closing Date in the form attached hereto as Schedule 2.3. To the extent applicable, Seller and Cargill shall each file IRS Form 8594 at the time and in the manner as required by Treasury Regulation 1.1060-1T consistent with the Purchase Price Allocation. Seller and Cargill shall be bound by the Purchase Price Allocation, if any, in preparing and filing their respective tax returns unless otherwise required by law, change in known facts, or reasonably necessary to effectively settle a tax audit. In the absence of an agreement allocating the Purchase Price within sixty (60) days after the

Closing Date, Cargill and Seller may each allocate the Purchase Price in their own manner and at their sole discretion, with no liability for the other party's allocation.

Article III.

Section 3.1 Date of Possession.

Cargill shall take possession of the Property on the Closing Date.

Article IV.

Section 4.1 Representations and Warranties of Seller.

Seller hereby represents and warrants as follows to Cargill, such representations and warranties to be true and correct on the date hereof, and on the Closing Date, that:

(a) Organization, Qualification and Good Standing. Seller is a municipal corporation validly existing and in good standing under the laws of the State of Michigan.

(b) Authorization. The execution and delivery of this Agreement to Cargill and the consummation of the sale contemplated herein in accordance all of the terms hereof and have been duly authorized by Seller.

(c) Authority, Binding Effect. Seller has full power and authority to execute and perform this Agreement, and this Agreement constitutes a legal, valid and binding obligation of Seller enforceable against Seller in accordance with its terms, subject to applicable bankruptcy or insolvency laws.

(d) Compliance with Other Instruments. Seller is neither a party to, nor otherwise subject to, any agreement or other instrument which would prevent or prohibit Seller from or require any consent to, the execution or consummation hereof.

(e) Litigation and Claims. There is no legal, administrative or arbitration proceeding, suit, action of any nature or order, judgment, writ, injunction, award, or decree, claim, investigation or inquiry ("Litigation") pending, asserted or threatened against Seller, by or before any governmental authority or by or on behalf of any third party which would (a) enjoin, restrict or prohibit the transfer of any of the Property as contemplated by this Agreement; or (b) prevent Seller from fulfilling all of its obligations set out in this Agreement or arising under this Agreement. Seller has not entered into any settlement or other compromise that has had or will

have a material impact on the business. There is no order, judgment or decree that is binding upon Seller in respect of the business or the Property.

(f) Compliance with Laws. Seller, to the best of Seller's knowledge, has not received any notices of non-compliance and has been in compliance in all material respects with all applicable federal, state and local laws, rules and regulations in connection to the ownership of the Property, and has obtained all licenses, permits, bonds, insurance and the like and has made all registrations which are required for such compliance. Specifically, but without limiting the generality of the foregoing, to the best of Seller's knowledge, Seller is in material compliance with any and all applicable federal, state and local environmental, labor, and OSHA laws, regulations, rules and orders in connection to its ownership of the Property. Seller has not received during past 2 years any notice, order, complaint or other communication from any governmental authority that Seller is not in compliance in all material respects with any such applicable laws

(g) OSHA Violations. Seller has received no citations or adverse orders relating to federal or state occupational safety and health violations, and does Seller know or have reasonable grounds to know of any basis for such citation or adverse orders.

(h) Environmental.

For purposes of this Section 4.1, the following words and phrases have the following meanings:

(1) **"Environmental Condition(s)"** means any condition or conditions affecting air, vapor, soil, groundwater or surface water at or about the land or Property, whether or not yet discovered or (except as provided below) whether or not resulting from the operation of Seller's business, which could or does require containment or clean-up remediation or removal and/or which reasonably could or does result in claims, damages, demands, liabilities, fines, or expenses to either Seller or Cargill by third parties, including, without limitation, governmental agencies or entities. The term "Environmental Condition(s)" shall not include any condition or conditions with respect to the environment off-site of the Property unless resulting from Seller's acts, omissions or operations.

(2) **"Hazardous Substances"** include any pollutants, contaminants, hazardous constituents or materials, dangerous substances, toxic substances, or oil, oil mixture or derivative thereof as defined in or regulated pursuant to any federal, state or local environmental law, rule, regulation, code or ordinance relating to health, safety or the environment whether existing on the date hereof or

subsequently enacted. For purpose of this Agreement, "Hazardous Substances" shall also include petroleum (including crude oil or any fraction thereof), natural gas, natural gas liquids, liquefied natural gas or synthetic gas usable for fuel, asbestos and asbestos containing materials, presumed asbestos-containing materials, polychlorinated biphenyls and radioactive materials or devices.

(3) **"Environmental Law"** means any and all statutes, laws, regulations, rules, orders, ordinances, permits, registrations, approvals, requirements or authorizations of any governmental authority whatsoever, relating to the environment (including without limitation the air, vapor, ambient air, water, ground water, surface water and land), natural resources, safety or health.

(A) To Seller's knowledge, Seller, and all other persons or entities for whose conduct it is or may be held responsible, has no liability under, have never violated, and is presently in compliance with all applicable Environmental Laws, and there exist no Environmental Conditions.

(B) To Seller's knowledge, Seller, and all other persons or entities for whose conduct it is or may be held responsible, has not handled, generated, disposed, recycled, reclaimed, refined, transported, treated, stored, or buried Hazardous Substances on, under or about the Property, and there has been no release or threatened release of any Hazardous Substances on, under, or about, or off the Property.

(C) Relating to or affecting the Property, to Seller's knowledge, Seller, and all other persons or entities for whose conduct it is or may be held responsible, has not entered into or been subject to any consent decree, compliance or judicial order, received notice under the citizen suit provision of any Environmental Law, received from any source any request for information, notice, demand, administrative inquiry, or complaint or claim with respect to any Environmental Conditions, or threatened with a governmental or citizen enforcement action Seller has no reason to believe that any of the above will be forthcoming.

(D) To Seller's knowledge, Seller has any and all permits and authorizations necessary for any activities and business operations on the Property and any past, ongoing, or expected alterations or improvements on the Property.

(E) There is no solid waste, as defined by the Resource Conservation and Recovery Act (42 U.S.C. Section 6901, et seq.) ("RCRA"), abandoned or disposed of at, on, under or about the Property.

(F) To, Seller's knowledge, there are no underground storage tanks or other underground improvements at, on, in, under, or about the Property.

(G) There is no friable asbestos, friable asbestos-containing material or friable presumed asbestos-containing material at, on, in, under or about the Property.

(H) There is no polychlorinated biphenyls ("PCB") electrical equipment, whether or not in service or no PCBs at, on, in, used, stored, or disposed of on, at, in, under, or about the Property, except in compliance with the requirement of applicable Environmental Laws, and, if required, all PCB logs, records and annual documents have been properly maintained and retained.

(I) Seller has provided, or will provide prior to the Closing Date, to Cargill copies of any and all documents, records and information in its possession or control or available to Seller relating to Environmental Conditions, whether generated by Seller or others, including, without limitation, environmental audits or environmental risk assessments or site assessments of the Property and any adjacent Property or other Property in the general vicinity of the Property owned or operated by Seller or others and documents, records and information relating to matters set forth in subsections hereinabove.

Section 4.2 Survival of Warranties and Indemnification. The warranties and representations given by Seller in this Article will survive the Closing Date. Seller agrees to defend, indemnify and hold harmless Cargill from and against any loss, damage, claim, liability, cost or expense (including reasonable attorneys' fees and costs of defense) that Cargill may incur or sustain, whether before or after the Closing Date, resulting from or arising out of any breach of said representations and warranties.

Seller shall defend, exonerate, indemnify and hold harmless Cargill, its officers, directors, employees and agents from and against all causes of action, claims, debts, losses, damages, demands, liabilities, injuries, fines, costs, and expenses, suits or obligations (including attorneys' fees or consultants' fees, and remedial, removal or other response costs and costs of defense) of any and every nature whatsoever arising out of or in any manner incurred by Cargill by reason of breach of this Agreement, Seller's operation or ownership of the Property, and the presence or release of Hazardous Substances at or from the Property as a result of the acts of or omissions of Seller or any prior occupant or owner of the Property. Seller's obligations under this Section shall survive the Closing Date.

Article V.

Section 5.1 Representations and Warranties of Cargill.

Cargill represents and warrants as follows to Seller, such representations and warranties to be true and correct on the date hereof, and on the Closing Date, that:

(a) **Organization, Qualification and Good Standing.** Cargill is a corporation duly organized, validly existing and in good standing under the laws of the State of Delaware and is registered to do business in and is in good standing under the laws of the State of Michigan. All corporate proceedings required to be taken by Cargill to authorize the execution, delivery and consummation of this Agreement have been duly and validly taken and will be in full force and effect on the Closing Date.

(b) **Authority; Binding Effect.** Cargill has full power and authority to execute and perform this Agreement, and this Agreement constitutes a legal, valid and binding obligation of Cargill enforceable against Cargill in accordance with its terms, subject to applicable bankruptcy or insolvency laws.

(c) **Compliance with Other Instruments.** Cargill is neither a party to, nor otherwise subject to, any agreement or other instrument which would prevent or prohibit Cargill from or require any consent to, the execution or consummation hereof.

Section 5.2 Survival of Warranties and Indemnification.

All the warranties and representations given by Cargill in this Article or elsewhere in this Agreement, all of which are relied upon by Seller, shall survive the Closing Date hereof for one (1) year. Cargill agrees to indemnify and hold Seller harmless from and against any loss, damage, claim, liability, cost or expense (including reasonable attorneys' fees) which Seller may incur or sustain, before or after the Closing Date, resulting from or arising out of any breach of any of said representations and warranties.

Article VI.

Section 6.1 Due Diligence.

Cargill has a period of one hundred eighty (180) days from the Effective Date of this Agreement ("**Due Diligence Period**") to conclude its due diligence as set forth herein.

Section 6.2 Due Diligence Materials. Seller has provided or shall provide Cargill the following documentation, if in Seller's possession, within three (3) business days of the Effective Date:

- a) Existing survey (as-built or boundary);

- b) Existing Phase I ESA and Phase II reports and copies of any other environmental assessments, including soil boring tests;
- c) Existing title evidence of the Property (including deeds, title commitments or title policies); and
- d) A copy of the current tax statement.

The foregoing items are herein collectively the "**Due Diligence Materials**".

The parties hereby agree that the Due Diligence Period and Closing Date shall be extended as necessary to accommodate Cargill's need to review any such materials received from Seller.

Section 6.3 Title. Cargill will order a title commitment for an extended coverage ALTA Land Title Association ("ALTA") Owner's Policy of Title Insurance (Form 2006) issued by First American Title Insurance Company, 1900 Midwest Plaza, 801 Nicollet Mall, Minneapolis, MN 55402 (the "**Title Company**"), covering the Property, and will obtain copies of all underlying documents referred to in the commitment (together, collectively, the "**Title Commitment**"). Seller shall pay the cost for the preparation of the Title Commitment, including the searches and title examination costs and the cost associated with the underlying documents and Cargill will pay the cost of the final Owner's Title Insurance Policy ("**Title Policy**").

All such matters to which Cargill so objects shall be "Non-Permitted Encumbrances". If no such objection notice is given during the Title Objection Period (as defined below), all matters reflected by the Title Commitment shall be "Permitted Encumbrances".

Section 6.4 Survey. Prior to or upon execution of this Agreement, Seller shall deliver to Cargill copies of any surveys and/or plat maps of the Property in its possession. Cargill and Seller agree that a new or updated survey of the Property is necessary (the "**Survey**"). Cargill shall cause the survey work to be performed and shall pay for the cost of the survey.

Cargill shall be allowed ten (10) business days after receipt of the later of the Title Commitment or the Survey ("**Title Objection Period**"), to notify Seller of Cargill's objections to the Existing Survey, New Survey or any title matters that appear on the Title Commitment (collectively, "**Title Objections**"). If no such objection notice is given during the Title Objection Period, all matters reflected by the Title Documents shall be "Permitted Encumbrances". In

addition, Seller shall be obligated to remove or to insure around, by Closing, all mortgages, deeds of trust, judgment liens, mechanic's and materialmen's liens and other monetary liens against the Property (other than the liens for taxes or assessments which are not delinquent), whether or not Cargill objects thereto during the Title Objection Period. Seller shall have no obligation to expend any money or to cure any title objection unless Seller elects to do so and notifies Cargill in writing. If Seller is unwilling to cure any matters objected to by Cargill, then Cargill shall have the right and option to: (1) waive its Title Objections and proceed to Closing at which point all such uncured matters (other than Schedule A items listed in the Title Commitment) will be deemed Permitted Encumbrances; or (2) terminate the Agreement, in which event the parties shall have no further rights or obligations hereunder except for obligations which expressly survive the termination of this Agreement.

Section 6.5 Environmental Audit. Cargill will have the right during the Due Diligence Period to retain an environmental professional to undertake an environmental site assessment (including air, soil, groundwater, and surface water, and subsurface testing) and compliance audit regarding the Property and the operations thereon (the "**Environmental Audit**"). Any such Environmental Audit will be at Cargill's sole cost and expense and shall not unreasonably interfere with Seller's operations.

Section 6.6 Other Due Diligence Objections. If the Environmental Audit is unsatisfactory to Cargill, Cargill must notify Seller, in writing, of its Environmental Audit objections (together collectively, "**Inspections Objections**") prior to the expiration of the Due Diligence Period. Cargill's failure to notify Seller of its objections within this time frame will constitute a waiver by Cargill of its right to object.

Upon receipt of Cargill's Inspections Objections, Seller may, but will not be required to, attempt to cure Cargill's Inspections Objections. If Seller is unable or unwilling to cure Cargill's Inspection Objections, then Cargill shall have the right and option to: (1) waive its Inspection Objections and proceed to Closing; or (2) terminate the Agreement, in which event the parties shall have no further rights or obligations hereunder except for obligations which expressly survive the termination of this Agreement

Section 6.7 Taxes.

Seller shall pay all real property and personal property taxes, ad valorem and all other taxes assessed or levied against the Property, which taxes are for the year 2014 and all previous years. All real property taxes, personal property taxes and ad valorem taxes which are for the year 2015, regardless of when same are due and payable, shall be prorated between Seller and Cargill as of the Closing Date on the basis of the most recent available tax bill, adjustment to be made between Cargill and Seller within sixty (60) days of when the true bill for such taxes becomes available. Special assessments for work performed prior to or on the Closing Date, but payable after the Closing Date, shall be assumed by Seller. Any sales taxes, use taxes, documentary stamps or other forms of transfer taxes or fees, including deed taxes or documentary stamps levied on this transaction, shall be for Seller's account and paid for by Seller. Seller is a municipal organization exempt from real estate taxes and there may be no real estate taxes due and owing by Seller.

Section 6.8 Recording Fees and Closing Costs.

Cargill will pay the follow closing costs: (i) all recording costs associated with the Warranty Deed; (ii) costs associated with issuance of the Title Policy; (iii) the cost of any endorsements it may require on the Title Policy; (iv) all costs associated with its Environmental Inspection; and (v) one-half (1/2) of the Closing fees for this transaction.

Seller will pay the following closing costs: (i) costs associated with the issuance of the Title Commitment; (ii) any documentary or transfer fees associated with the Warranty Deed, if Seller is not exempt; and (iii) one-half (1/2) of the Closing fees for this transaction.

Each party will pay its own attorneys' fees to close this transaction.

Article VII.

Section 7.1 Conditions Precedent to Obligations of Cargill.

The obligations of Cargill to consummate the transaction contemplated by this Agreement are subject to the fulfillment on or before the Closing Date of all of the following conditions, which conditions may only be waived by Cargill in writing:

(a) **Representations and Warranties True.** All of the representations and warranties of Seller contained in this Agreement shall be true and correct on and as of the Closing Date.

(b) **Covenants and Agreements Performed.** Prior to or on the Closing Date, Seller shall have performed and complied with all covenants, agreements or conditions and delivered all documents required by this Agreement to be performed, complied with or delivered by Seller.

(c) **Approval of Cargill's Board of Directors.** Cargill shall have obtained the approval of the Executive Committee of its Board of Directors of the transactions contemplated herein.

(d) **Environmental Conditions.** The results of the Inspections and Environmental Audit described at Sections 6.5 and 6.6 are satisfactory to Cargill in Cargill's sole discretion.

(e) **Soil Conditions.** The results of any soil tests are satisfactory to Cargill in Cargill's sole discretion.

(f) **Title.** Cargill shall have received an unconditional and binding commitment to issue a policy of title insurance consistent with Sections 6.3 and 6.4, dated as of the Closing Date, in an aggregate amount equal to the portion of the Purchase Price allocated to the Property, deleting all listed Seller requirements, amending the effective date to the date and time of recordation of the deed transferring title to the Property to Cargill with no exception for the gap between Closing and recordation, deleting or insuring over all title objections as required pursuant to Section 6.4 and providing for specific endorsements including access, tax parcel and zoning, if such endorsements are requested by Cargill.

Section 7.2 Conditions Precedent to Obligations of Seller.

The obligations of Seller to consummate the transaction contemplated by this Agreement are subject to the fulfillment on or before the Closing Date of all of the following conditions, any of which may be waived by Seller in writing:

(a) **Representations and Warranties True.** All of the representations and warranties of Cargill contained in this Agreement shall be true and correct in all material respects on and as of the Closing Date.

(b) **Covenants and Agreements Performed.** Cargill shall have performed and complied with all covenants and agreements or conditions contained in this Agreement and delivered all documents required by this Agreement to be performed, complied with or delivered by Cargill.

Section 7.3 Conditions Precedent to the Obligations of Any Party.

If on or prior to the Closing Date, any suit, action or other proceeding shall be pending before any court or governmental agency in which it is sought to restrain or prohibit the consummation of the transaction contemplated by this Agreement or shall be pending before any court in which it is sought to obtain substantial damages in connection with this Agreement, or the consummation of the transaction contemplated hereby, or any party has received a written inquiry concerning the transaction herein contemplated from any governmental agency or a written request that the Closing Date be postponed; then the party receiving information that such event has occurred shall promptly notify the other party, and the Closing Date as provided in this Agreement shall be postponed. The parties shall then confer as to the appropriate action to be taken as the result of such suit, action, proceeding, inquiry or request and as to the desirability of consummating the transaction herein contemplated and set a new Closing Date. If no agreement shall be reached as to the action to be taken during the period of ten (10) days from the original Closing Date, any party hereto shall have the right, to be exercised within ten (10) days after the expiration of said ten (10) day conference period, by written notice to the other, to terminate this Agreement forthwith without liability or expense of said party to the other party by reason thereof.

Article VIII.

Section 8.1 Closing Date.

The closing for the transaction contemplated by this Agreement (the "**Closing**") shall be as described at Article I hereof, and shall take place at such time or place as may be mutually agreed upon by the parties hereto.

Section 8.2 Seller's Obligations at Closing.

On the Closing Date, Seller shall deliver or cause to be delivered to Cargill the following:

(a) Warranty Deed, in a form satisfactory to Cargill's counsel, conveying good and marketable fee title to the Property to Cargill, free and clear of any and all liens or encumbrances.

(b) Real Estate Transfer Declaration of Value, if required.

(c) Necessary release documents, in a form satisfactory to Cargill's counsel, from any mortgage holders, secured parties and other lien holders.

(d) The Purchase Price Allocation Schedule required pursuant to Section 2.3, signed and dated by both parties.

(e) Certification of Non-foreign Status pursuant to I.R.C. §1445.

(f) Form W-9--Request for Taxpayer Identification Number and Certification, and Form 1099, if required pursuant to Treas. Reg. §§6045(e).

(g) Seller's Affidavit (Title Insurance form).

(h) Originals or copies of all current Tax Statements for the Property and Personal Property transferred.

(i) Closing or Settlement Statement to be signed by both parties.

(j) Such other documents or evidence as the Title Company, Cargill or its counsel may reasonably request or as required by Michigan law.

Section 8.3 Cargill's Obligation to Seller at Closing.

On the Closing Date, Cargill shall deliver to Seller the following:

(a) Payment of funds in the amount of the Purchase Price as determined in accordance with Section 2.1 hereof and in the form set forth therein, as adjusted hereunder for taxes and other expenses.

(b) The Purchase Price Allocation Schedule required pursuant to Section 2.3, signed and dated by both parties.

(c) Closing or Settlement Statement to be signed by both parties.

(d) Such other documents or evidence as the Title Company, Seller or its counsel may reasonably request or as required by Michigan law.

Section 8.4 Documentation of Sale After Closing.

From time to time at Cargill's request, whether at or after the Closing Date and without additional consideration, Seller shall, at its expense, execute and deliver such further instruments

of conveyance and take any such other action as Cargill may require to more effectively complete the transfer and delivery of the Property to Cargill.

Article IX.

Section 9.1 No Assumption.

Cargill shall not assume any liabilities, obligations or undertakings of Seller, whether fixed or contingent, known or unknown, determined or determinate, due or not yet due, except for those obligations which may be expressly set forth herein.

Section 9.2 Liabilities.

It is expressly understood and agreed that Cargill is not assuming any liabilities of Seller, except as expressly provided herein, by reason of this Agreement.

Article X.

Section 10.1 Indemnity.

Seller shall defend, exonerate, indemnify and hold harmless Cargill, its officers, directors, employees and agents from and against all causes of action, claims, debts, losses, damages, demands, liabilities, injuries, fines, penalties, costs, and expenses, suits or obligations (including attorneys' fees or consultants' fees, and remedial, removal or other response costs and costs of defense) of any and every nature whatsoever arising out of or in any manner connected with any breach of this Agreement or the operation or ownership of the Property and the conduct of business therein, thereon, thereabout or with regard thereto at all times up to and including the Closing Date, including, without limiting the generality of the foregoing, environmental claims, suits, cases or charges.

Section 10.2 Notice.

Cargill agrees to promptly give Seller notice of any claim or indemnification arising under this Article.

Section 10.3 Survival.

The indemnification obligations of Seller herewith shall survive the Closing Date.

Article XI.

Section 11.1 Remedies.

If any party hereto should default in the performance of any of its obligations hereunder, the non-defaulting party may resort to any remedy specified herein or available to it for said default, at law, in equity or by statute.

Section 11.2 Arbitration of Disputes.

In the event a dispute arises under this Agreement, such dispute shall be resolved by arbitration in accordance with The Uniform Arbitration Act, and the Rules of the American Arbitration Association, a board of three arbitrators, one selected by each party and the third selected by the two so appointed. Each party may invoke this provision by written notice to the other party and, upon receipt of such notice, both parties agree to proceed diligently to complete such arbitration and to be bound by the decision of the arbitrators. The arbitration shall be conducted in any city mutually agreed upon by each party within the states of Minnesota or Michigan. The arbitrators shall apply the laws of the State of Michigan. Judgment upon the award rendered may be entered in any court having jurisdiction thereof. The arbitrators shall have no authority to award punitive damages, and the award rendered shall be final, determinative and nonappealable by the parties.

Article XII.

Section 12.1 Confidential Information.

Seller and Cargill hereby agree that they each will keep the terms and conditions of this Agreement and any information exchanged or obtained in connection with this transaction ("**Confidential Information**") confidential and proprietary, will only disclose the Confidential Information with those of their agents and employees who are on a need-to-know basis, and will ensure that reasonable procedures are implemented to maintain the confidential nature of this Agreement with care equal to that given to confidential information of its own respective business, but in no event less than a reasonable degree of care. Cargill and Seller each agree to use only Confidential Information in furtherance of this transaction. Cargill and Seller assume liability for any breach of this Article by it or any of its employees, agents or representatives. The obligations set forth in this Article shall survive the Closing Date.

Article XIII.

Section 13.1 Fees.

Except as otherwise specifically provided herein, the parties hereto shall pay their own expenses, including attorneys' fees, incident to the preparation and performance of this Agreement, whether or not the transaction contemplated herein is consummated.

Section 13.2 Brokers.

Seller and Cargill hereby represent and warrant to each other that no broker, finder or other financial consultant has acted on their behalf in connection with this Agreement or the transactions contemplated hereby except for CBRE, Inc. ("CBRE") who is assisting Cargill. At Closing, Cargill will be responsible to pay CBRE a market fee of 6.0% of the gross Purchase Price payable from the sale proceeds. Each party hereby agrees to indemnify and save the other party harmless from and against any claim, settlement, cost or demand for commission or other compensation by any broker, finder, financial consultant or similar agent claiming to have been employed by or on behalf of such party and to bear the cost of legal expenses incurred in defending against any such claim.

Section 13.3 Successors and Assigns.

All the terms, covenants, and conditions of this Agreement shall be binding upon, and inure to the benefit of and be enforceable by the parties hereto and their respective successors, heirs, executors and assigns. This Agreement and the rights and obligations of any party hereunder shall be assignable by Cargill in its sole discretion.

Section 13.4 Notices.

Any notice, request, demand, statement or consent required or permitted to be given hereunder shall be in writing, shall be signed by or on behalf of the party giving notice, and shall be personally delivered or sent by express service, facsimile, or certified or registered mail, return receipt requested, postage prepaid, to the other party to the respective address given hereinbelow:

If to Seller

Donald Crawford
City Manager
City of Owosso

301 West Main Street

Owosso, MI 48867

Facsimile No.: _____

With Copy to:

Facsimile No.: _____

If to Cargill:

Cargill, Incorporated

9380 Excelsior Boulevard – 7th Floor

Hopkins, MN 55343

Attention: Cargill Feed & Nutrition

Facsimile No.: (952) 984-1420

With Copy to:

Cargill, Incorporated

Law Department – MS 24

15407 McGinty Road West

Wayzata, Minnesota 55391

Attention: CFN Business Attorney

Facsimile No.: (952) 742-6349

Any such notice given as aforesaid shall be conclusively deemed to have been given and received on the day on which such notice was delivered. Either party may, from time to time, furnish, in writing, to the other party, notice of a change in the address to which notices are to be given hereunder.

Section 13.5 Governing Law.

This Agreement shall be governed, construed, and interpreted in accordance with the laws of the State of Michigan, notwithstanding its conflict of law principles.

Section 13.6 Headings.

The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretations of this Agreement.

Section 13.7 Incorporation by Reference.

Schedules 1.1(a) and 2.3 (collectively the “Schedules”) attached hereto are hereby incorporated by reference and made a part hereof.

Section 13.8 Waivers and Amendments.

This Agreement and the other instruments to be executed pursuant hereto may be amended, superseded, canceled, renewed or extended, and their terms or covenants hereof may be waived, only by a written instrument executed by the parties hereto or in the case of a waiver, by the party waiving compliance. The failure of any party at any time or times to require performance of any provision hereof shall in no manner affect its right at a later time to enforce the same. No waiver by any party of the breach of any term or covenant contained in this Agreement or in any other such instrument, whether by conduct or otherwise, in any one or more instances, shall be deemed to be, or construed as, a further or continuing waiver of any breach, or a waiver of the breach of any other term or covenant contained herein.

Section 13.9 Entire Agreement.

This Agreement and the Schedules attached hereto set forth the entire understanding and agreement between the parties hereto with respect to the subject matter hereof and supersede all prior agreements, arrangements and understandings, written or oral, relating to the subject matter hereof.

Section 13.10 Time of the Essence.

Time is of the essence of this Agreement.

Section 13.11 Counterparts.

This Agreement may be executed in two or more counterparts, each of which may be deemed an original but together shall constitute but one and the same instrument.

Section 13.12 Mutual Negotiation.

The terms as set forth in this Agreement have been arrived at after mutual negotiation and, therefore, it is the intention of the parties that its terms may not be construed against either of the parties by reason of the fact that it was prepared by one of the parties. Both parties have had the opportunity to be represented by legal counsel with respect to this Agreement.

Section 13.13 Severability.

This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules and regulations. If any provision of this Agreement, or the application thereof to any person or circumstance, shall, for any reason and to any extent, be invalid or unenforceable, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby but rather shall be enforced to the extent permitted by law.

Section 13.14 Feasibility and Entitlement.

Cargill shall, at its sole cost and discretion, perform or cause to have performed all studies necessary to determine the feasibility of the Property for its intended use. Cargill shall be permitted during the Due Diligence Period, if needed, to begin a variance or rezoning process and secure the required long-term zoning of the Property. Seller agrees, in good faith, to cooperate with such process.

[Signatures to this Agreement are on the following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

SELLER:

CITY OF OWOSSO


By: _____

Print Name: _____

Title: _____

CARGILL:

CARGILL, INCORPORATED

By:  _____

Print Name: Chuck Thorn

Title: VP + BUC CFN

SCHEDULE 1.1(a)
Property Legal Description

[Legal Description to Property to be substituted when Survey is complete]

SCHEDULE 2.3
Allocation of Purchase Price

Assets	Tax Life	Purchase Price Allocation
Inventory		
Accounts Receivable		
Land		
Land Improvements		
Buildings		
Machinery & Equipment		
Furniture & Fixtures		
Vehicles		
Other Assets		
Subtotal		
Intangible Assets (Goodwill and Going Concern Value)		
Intangible Assets (other than Goodwill and Going Concern Value)		
TOTAL ASSETS		\$ _____

CARGILL, INCORPORATED

CITY OF OWOSSO

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

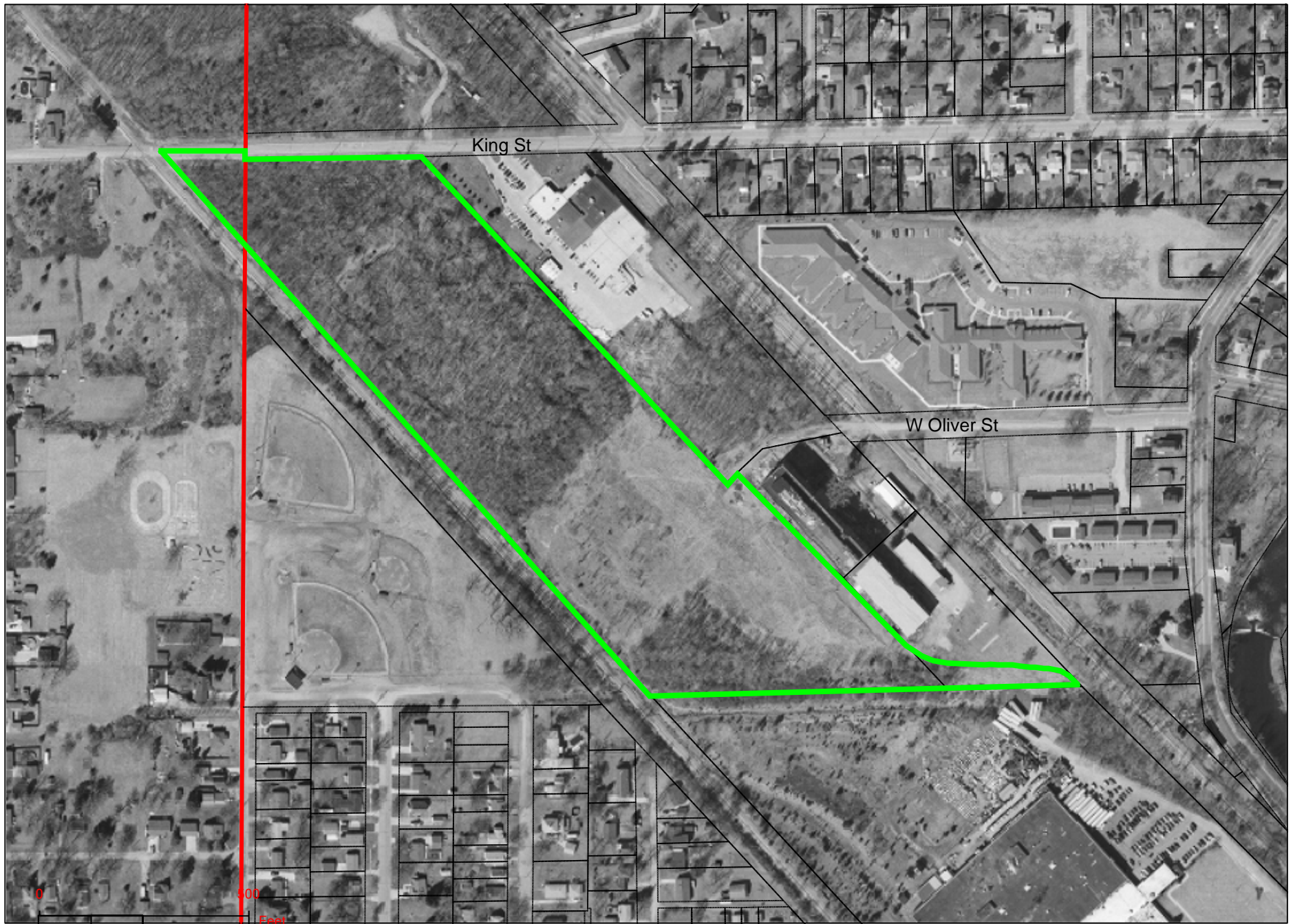
EID No.: 41-0177680

EID No.: _____

DATE: _____

DATE: _____

OWOSSO





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 15, 2015

TO: Owosso City Council

FROM: Mark Sedlak, Director of Public Service Department

SUBJECT: Statewide National Functional Classification (NFC) Review

RECOMMENDATION:

I recommend that City Council approve the attached resolution supporting proposed changes to street classification for Monroe Street, from Woodlawn Street to Gould Street. Specifically, to change the street classification from NFC Local to NFC Minor Collector as it applies to the Statewide National Functional Classification System of roads.

BACKGROUND:

The NFC is the federal street classification system of roadways that is different from Michigan's PA-51 classification system. The NFC system identifies the particular function a roadway may service within the nation's network of highways. It also determines what roads may be eligible for federal-aid assistance. The Michigan Department of Transportation is designated as the state's lead agency to conduct periodic reviews of the NFC road system. MDOT has announced its current statewide review. City staff has reviewed the NFC system and recommends that the street classification of Monroe Street, from Woodlawn Street to Gould Street, be changed from NFC Local to NFC Minor Collector. The reason is that Monroe Street is currently classified as a minor collector from Division St. to Woodlawn St., classified as a local street from Woodlawn St. to Gould St., then resumes again as a minor collector from Gould St. to the east city limits. This change will make all of Monroe Street a NFC minor collector from Division St. to the east city limits. It also makes this street more eligible for financial support through the federal-aid system. This change will better service the transportation needs of the city and build continuity in the statewide NFC system of roads.

FISCAL IMPACTS:

This is the first step in MDOT's process for making changes to the statewide NFC road system. All NFC revisions are subject to approval by the Federal Highway Administration (FHWA). If approved, this change will provide the city alternate funding sources, such as federal-aid, in making necessary road repairs to this section of road.

RESOLUTION NO.

**AUTHORIZING REVISION TO THE STATEWIDE NFC SYSTEM
FOR MONROE STREET FROM WOODLAWN STREET TO GOULD STREET**

WHEREAS, streets within the City of Owosso, Shiawassee County, Michigan, are classified according to two separate systems, one being the National Functional Classification (NFC) System; and

WHEREAS, the NFC system identifies the particular function of a roadway within the greater network of streets and these designations determine which streets may be eligible for federal assistance; and

WHEREAS, the City of Owosso is proposing a change in the NFC street classification of Monroe Street, from Woodlawn Avenue to Gould Street, from a local street to a minor collector, bringing this section in line with other portions of Monroe Street; and

WHEREAS, the request for change must be submitted to the Michigan Department of Transportation, with final approval shall be made by the Federal Highway Administration (FHWA).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed change in street classification.
- SECOND: That the City of Owosso submit appropriate documents seeking FHWA approval to change the street classification of Monroe Street, between Woodlawn Avenue and Gould Street, from Local to Minor Collector within the statewide NFC system of roads in Michigan.
- THIRD: That the Mayor and Public Act 51 Street Administrator are authorized to sign the application documents and submit the application and corresponding documents to MDOT for processing.



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: June 9, 2015

TO: Mayor Frederick and the Owosso City Council

FROM: Amy K. Kirkland, City Clerk

SUBJECT: Naming cat care organization

RECOMMENDATION:

I recommend Council approve the resolution naming Community Cats of Owosso as a cat care organization as defined by Ordinance No. 766.

BACKGROUND:

On June 1, 2015 the Council adopted an ordinance establishing a trap-neuter-release program for feral/stray cats in the City. This ordinance will become effective June 22, 2015. As such, the time has come to officially name a "cat care organization" as defined in the ordinance. Attached you will find a resolution naming Community Cats of Owosso as a cat care organization in the City. This group will be responsible for maintaining a registration of local cat colonies and their caretakers as well as administering the TNR program.

FISCAL IMPACTS:

There are no direct fiscal impacts.

Document originated by: Amy K. Kirkland

RESOLUTION NO.

**RESOLUTION NAMING THE CAT CARE ORGANIZATION FOR THE
FERAL/STRAY CAT TRAP-NEUTER-RETURN PROGRAM**

WHEREAS the City of Owosso has adopted an ordinance for a feral/stray cat trap-neuter-return program;
and

WHEREAS it is beneficial to the City of Owosso to recognize a cat care organization as defined by
Owosso City Code Section 5-40 et seq.

NOW, THEREFORE, BE IT RESOLVED THAT the Community Cats of Owosso organization is
recognized by the City of Owosso as a cat care organization with the responsibility stated in Owosso City
Code Section 5-40 et seq.

BE IT FURTHER RESOLVED THAT Lori Bailey shall be the contact person for said organization.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: 12 June 2015
TO: Owosso City Council
FROM: Rick Williams, Finance Director
SUBJECT: Fiscal Year 2014/15 Amended Budget

The 2014/15 Amended Budget is attached and presented in both fund summary form and in line item detail. The summary form below is submitted for council action and would become part of the official record. Auditors will use the summary document to compare actual expenditures to budgeted amounts to verify compliance with general accepted accounting principles and statutory requirements. The line item amended budget is included to provide Council with more detail.

The General Fund budget is amended from \$6,873,325 to \$7,111,200 a difference of \$237,875. The more significant amendments involved the partial accrual of an uninsured environmental liability for \$90,075 in Public Works; a broader community adoption of the monthly waste recycling program in the Leaf and Brush Collections activity increasing costs by \$68,550; and improvements to ballfield structures undertaken by city crews in Parks for \$65,700. These additional expenditures were accomplished by offsetting revenues from MMRMA liability insurance pool return of excess net assets; sale of the Vandekarr house and reimbursement from FEMA for ice storm damage in December of 2013.

Material amendments to Major and Local Street funds relate to a change in accounting treatment of grant funds for construction projects and Council approval of private pay special assessments for alleys in Local Streets. Major maintenance items were displaced by substantial increases in snow and ice removal and clearing a backlog of trees slated for takedown. Grant funds in the Housing Fund (275) were reduced as private investment was not ready. The DDA Capital Projects Fund (494) was substantially reduced based on a decision to return the DIG grant. The DDA operations budget was prepared by the Authority and is incorporated as a component unit of the City.

If members of Council would like to turn in their 2015-16 budget notebook a member of staff will replace the appropriate pages included in your handout for this meeting. Page numbers for the amended 2014-15 budget correspond to the 2015-16 adopted budget notebook.

FUND	DESCRIPTION	2013-14	2014-15	2014-15	2015-16
		ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ADOPTED BUDGET
101	GENERAL FUND	6,706,319	6,873,325	7,111,200	6,833,200
202	MAJOR STREET FUND	1,144,748	1,611,450	1,069,650	860,550
203	LOCAL STREET FUND	787,786	597,450	781,775	542,575
273	CDBG REVOLVING LOAN FUND	68,645	20,000	25,475	35,250
275	HOUSING & REDEVELOPMENT	74,483	398,700	44,150	230,650
283	OBRA FUND-DISTRICT#3-CONAGRA	1,897	10,900	14,875	12,350
288	OBRA FUND-DISTRICT#8:SUGARBEET	0	0	6,975	6,500
289	OBRA:DISTRICT#9(ROBBIN'S LOFT)	2,290	2,500	2,800	2,225
291	OBRA FUND-DIST#11(CAPITOL BOWL)	8,695	7,975	13,275	9,525
292	OBRA FUND-DIST#12(WOODARD LOFT	31,497	28,950	39,950	37,725
293	OBRA-DIST#13 WESNER BUILDING	0	550	550	775
296	DOWNTOWN DEVELOPMENT AUTHORITY	0	177,000	194,400	177,225
297	HISTORICAL FUND	70,901	106,075	109,225	68,200
325	DEBT SERVICE-2010 GO BONDS	57,568	57,150	57,150	56,650
327	2013 UTGO	250	70,800	70,400	62,850
397	2009 LTGO DEBT	75,295	74,150	74,150	77,800
411	CAPITAL PROJECTS-2011 STREET PROGRAM	316,536	235,675	106,300	37,600
466	CAPITAL PROJECTS-BUILDING AUTH	30,528	0	150	0
494	DDA CONSTRUCTION FUND	115,757	1,068,250	13,900	0
588	TRANSPORTATION FUND	75,332	65,450	65,450	76,100
590	SEWER FUND	1,370,790	0	1,426,595	1,700,000
591	WATER FUND	2,059,890	0	2,423,523	3,486,000
599	WASTEWATER FUND	1,699,194	2,099,000	1,734,557	2,048,000
661	FLEET MAINTENANCE FUND	402,533	934,550	962,475	758,475

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GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 101 - GENERAL FUND					
TAXES					
101-000-401.403	GENERAL PROPERTY TAX	3,171,124	3,219,850	3,178,600	3,225,500
101-000-401.424	TRAILER PARK TAXES	866	900	750	850
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	27,069	25,300	25,300	10,350
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,397	1,875	225	1,875
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAE	31	750	0	0
101-000-401.443	ADMINISTRATION FEES	67,059	68,400	67,975	68,000
101-000-401.445	COLLECTION & INTEREST ON TAXES	18,690	18,500	18,700	19,000
	TAXES	3,286,236	3,335,575	3,291,550	3,325,575
CHARGES FOR SERVICES					
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPEC	9,255	10,100	13,800	10,000
101-000-600.626	CHARGE FOR SERVICES RENDERED	59,029	65,325	67,200	62,400
101-000-600.627	DUPLICATING SERVICES	5,890	5,100	6,100	6,900
101-000-600.628	RENTAL REGISTRATION	49,575	2,500	1,375	1,100
101-000-600.629	AMBULANCE CHARGES	160,790	178,000	195,700	189,400
101-000-600.630	AMBULANCE MILEAGE CHARGES	139,188	123,000	255,000	215,000
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CI	332,475	398,600	426,000	374,000
101-000-600.633	FIRE SERVICES	4,500	5,500	250	1,000
101-000-600.642	CHARGE FOR SERVICES - SALES	4,293	1,950	5,500	6,200
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	112,515	111,000	116,000	116,000
101-000-600.648	TREE PLANTING	2,880	0	1,250	1,500
101-000-600.651	RECREATION	708	0	0	0
	CHARGES FOR SERVICES	881,098	901,075	1,088,175	983,500
LICENSES & PERMITS					
101-000-450.452	PERMITS-BUILDING	65,953	58,500	86,000	65,000
101-000-450.453	LIQUOR LICENSES	9,143	9,600	9,700	9,600
101-000-450.454	PERMITS-ELECTRICAL	15,786	18,600	16,300	16,700
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	28,666	31,600	30,000	26,500
101-000-450.460	MISCELLANEOUS LICENSES	2,445	1,800	1,800	1,600
101-000-450.477	PERMITS-HANDGUNS	550	400	0	250
101-000-450.478	DOG LICENSES	81	0	50	75
	LICENSES & PERMITS	122,624	120,500	143,850	119,725
FEDERAL GRANTS					
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	62,588	50,950	50,950	0
101-000-501.506	GRANT-FEDERAL	2,390	0	0	0
	FEDERAL GRANTS	64,978	50,950	50,950	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
STATE SOURCES					
101-000-539.529	STATE SOURCES	0	0	44,850	0
101-000-539.531	LOCAL GRANT	1,000	0	0	0
101-000-539.568	GRANT-RECREATION	26,370	0	0	0
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,517,886	1,571,175	1,571,000	1,604,000
STATE SOURCES		1,545,256	1,571,175	1,615,850	1,604,000
FINES & FORFEITS					
101-000-655.655	PARKING VIOLATIONS	12,845	14,900	8,200	9,800
101-000-655.659	PARKING LEASE INCOME	14,994	10,600	10,600	15,300
101-000-655.660	ORDINANCE FINES & COSTS	40,662	57,300	30,200	38,700
FINES & FORFEITS		68,501	82,800	49,000	63,800
INTEREST & RENTS					
101-000-662.000	DRUG FORFEITURES-ADJUDICATED	250	0	0	0
101-000-664.664	INTEREST INCOME	29,409	35,000	25,000	35,000
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	3	0	0	0
101-000-664.668	RENTAL INCOME	2,480	2,400	2,600	1,500
INTEREST & RENTS		32,142	37,400	27,600	36,500
OTHER REVENUE					
101-000-671.673	SALE OF FIXED ASSETS	9,348	3,600	59,500	5,000
101-000-671.675	DONATIONS-PRIVATE	17,730	0	16,200	0
101-000-671.677	DONATIONS-SMOKE HOUSE	50	0	0	0
101-000-671.687	INSURANCE REFUNDS	149,944	0	210,500	0
101-000-671.692	RECOVERY OF BAD DEBTS	2,565	2,000	3,700	4,500
101-000-671.694	MISCELLANEOUS	2,942	2,500	3,700	2,500
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	171,465	171,700	175,000	171,700
101-000-695.677	CITY UTILITIES ADMIN REIMB	269,000	270,000	270,000	270,000
101-000-695.678	DDA/OBRA REIMBURSEMENT	2,725	3,550	3,625	10,200
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	116,137	99,500	102,000	102,300
OTHER REVENUE		741,906	552,850	844,225	566,200
OTHER FINANCING SOURCES					
101-000-695.698	OTHER FINANCING SOURCES	57,223	198,000	0	133,900
101-000-695.699	APPROPRIATION OF FUND BALANCE	0	23,000	0	108,675
OTHER FINANCING SOURCES		57,223	221,000	0	242,575
NET OF REVENUES/APPROPRIATIONS - FUND 101		6,799,964	6,873,325	7,111,200	6,941,875

DEPT DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 101 - GENERAL FUND				
Function: GENERAL SERVICES				
101 CITY COUNCIL	3,396	4,100	4,300	4,300
171 CITY MANAGER	134,560	137,800	140,600	135,425
201 FINANCE	148,210	147,200	143,025	157,250
209 ASSESSING	105,536	118,975	117,900	117,550
210 CITY ATTORNEY	106,137	112,000	138,000	139,000
215 CLERK	186,339	224,800	218,725	216,950
226 HUMAN RESOURCES	185,673	184,550	189,325	191,300
253 TREASURY	233,410	234,875	231,675	232,425
258 INFORMATION & TECHNOLOGY	155,912	135,775	152,800	169,775
285 CABLE COMMISSION	17	20,000	6,300	1,800
299 GENERAL ADMIN	347,287	426,350	421,200	301,650
Total - Function GENERAL SERVICES	1,606,477	1,746,425	1,763,850	1,667,425
Function: PUBLIC WORKS				
265 BUILDING & GROUNDS	147,642	147,675	146,675	117,900
441 PUBLIC WORKS	431,876	472,725	684,350	504,325
528 LEAF AND BRUSH COLLECTION	275,485	210,650	279,200	275,600
585 PARKING	113,121	95,700	61,200	36,200
Total - Function PUBLIC WORKS	968,124	926,750	1,171,425	934,025
Function: PUBLIC SAFETY				
300 POLICE	1,788,904	1,819,925	1,758,825	1,808,925
335 FIRE	1,595,961	1,774,525	1,727,925	1,896,425
Total - Function PUBLIC SAFETY	3,384,865	3,594,450	3,486,750	3,705,350
Function: COMMUNITY DEVELOPMENT				
370 BUILDING AND SAFETY	163,212	158,350	163,850	162,050
728 COMMUNITY DEVELOPMENT	119,353	115,200	116,275	115,325
Total - Function COMMUNITY DEVELOPMENT	282,565	273,550	280,125	277,375
Function: RECREATION				
756 PARKS	368,083	213,100	278,800	228,400
Total - Function RECREATION	368,083	213,100	278,800	228,400
Function: TRANSFERS				
966 TRANSFERS OUT	96,205	119,050	130,250	129,300
Total - Function TRANSFERS	96,205	119,050	130,250	129,300
NET OF REVENUES/APPROPRIATIONS - F	6,706,319	6,873,325	7,111,200	6,941,875

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 101 - GENERAL FUND				
101-000-365.100	NONSPENDABLE FUND BALANCE-PREPAID EXPENS	25,749	25,749	25,749
101-000-365.200	NONSPENDABLE FUND BALANCE-INVENTORY	101,420	101,420	101,420
101-000-365.300	NONSPENDABLE FUND BALANCE-SUBDIVISION-LT	244,000	244,000	244,000
101-000-368.100	ASSIGNED FUND BALANCE-COMP ABSENCES	382,159	382,159	382,159
101-000-368.300	ASSIGNED FUND BALANCE-SPEC ASSMT	100,000	100,000	100,000
101-000-368.400	ASSIGNED FUND BALANCE-ECONOMIC DEVLPMNT	100,000	100,000	100,000
101-000-368.500	ASSIGNED FUND BALANCE-OWOSSO DRAIN	171,197	171,197	171,197
101-000-368.600	ASSIGNED FUND BALANCE-POLLUTION RMDTN	148,772	148,772	148,772
101-000-369.000	UNASSIGNED FUND BALANCE-BUDGET STABILIZ	1,568,872	1,568,872	1,568,872
101-000-369.100	UNASSIGNED FUND BALANCE	653,631	653,631	630,631
101-000-390.000	FUND BALANCE	0	0	0
BEGINNING FUND TOTAL FUND BALANCE		3,495,800	3,495,800	3,495,800
NET OF REVENUES VS EXPENDITURES				
APPROPRIATION OF FUND BALANCE				108,675
ENDING TOTAL FUND BALANCE		3,495,800	3,495,800	3,387,125

CITY COUNCIL 101-101

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
<ul style="list-style-type: none">* Plan for the development of the community and the operation of its city government* Set policies for service delivery and governance* Receive citizen input through public hearings and other means* Employ a city manager and city attorney and appoint boards and commissions* Adopt an annual budget* Approve major purchases and capital improvements	Make wise and prudent decisions to promote necessary services to city residents.			
	Persue programs that enhance the strengths of Owosso.			
	CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
COUNCIL MEMBERS				
	Date <u>Elected</u>	Term <u>Expires</u>		
Mayor Benjamin R. Frederick	2011	2016		
Mayor Pro Tem Christopher Eveleth	2011	2016		
Lori F. Bailey	2011	2016		
David B. Bandkau	2013	2018		
Burton D. Fox	2013	2018		
Elaine N. Greenway	2013	2016		
Robet J. Teich Jr	2013	2018		
BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	2,320	2,600	2,600	2,600
Supplies	648	500	1,200	1,200
Other	428	1,000	500	500
COL				
Total	3,396	4,100	4,300	4,300

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 101-CITY COUNCIL					
101-101-704.000	BOARDS & COMMISSIONS	2,320	2,600	2,600	2,600
101-101-728.000	OPERATING SUPPLIES	648	500	1,200	1,200
101-101-860.000	EDUCATION & TRAINING	428	1,000	500	500
NET OF REVENUES/APPROPRIATIONS - 101-CITY COUNCIL		3,396	4,100	4,300	4,300

CITY MANAGER 101-171

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
* Policy initiation, evaluation and implementation	Continue to implement council's goals to enhance services to the public, and to guide the city departments in working together efficiently to achieve their goals.			
* Staff supervision				
* Strategic planning				
	CAPITAL OUTLAY			
* Personnel administration	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
*Financial oversight				
* Community relations and information				
Total	0	0	0	
STAFFING SUMMARY				
	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>		
City Manager	1	1		
BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	124,217	127,500	134,100	130,325
Supplies	382	400	1,500	400
Other	9,961	9,900	5,000	4,700
COL			-	-
Total	134,560	137,800	140,600	135,425

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 171-CITY MANAGER					
101-171-702.100	SALARIES	95,369	97,625	105,100	99,275
101-171-702.800	ACCRUED SICK LEAVE	353	150	200	400
101-171-715.000	SOCIAL SECURITY (FICA)	7,593	8,850	8,325	9,050
101-171-716.100	HEALTH INSURANCE	3,466	3,300	3,400	3,375
101-171-716.200	DENTAL INSURANCE	544	525	525	550
101-171-716.300	OPTICAL INSURANCE	0	150	0	0
101-171-716.400	LIFE INSURANCE	594	775	600	800
101-171-716.500	DISABILITY INSURANCE	902	1,000	950	1,000
101-171-717.000	UNEMPLOYMENT INSURANCE	210	225	50	75
101-171-718.200	DEFINED CONTRIBUTION	14,878	14,625	14,625	15,400
101-171-719.000	WORKERS' COMPENSATION	308	275	325	400
101-171-728.000	OPERATING SUPPLIES	382	400	1,500	400
101-171-818.000	CONTRACTUAL SERVICES	5,353	5,200	0	0
101-171-858.000	MEMBERSHIPS & DUES	962	1,200	1,200	1,200
101-171-860.000	EDUCATION & TRAINING	3,646	3,500	3,800	3,500
NET OF REVENUES/APPROPRIATIONS - 171-CITY MANAGE		134,560	137,800	140,600	135,425

FINANCE 101-201

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Accounting and financial reporting	Begin First Phase of Purchasing Card Program		
* Purchasing	Complete BS&A on-line requisition and purchase order system with balance of departments		
* Risk management	Integrate Cost Accounting System with BS&A Payroll System		
* Investments			
* Debt management			
* Budget			
* Accounts payable			
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

	CURRENT	ADOPTED
	<u>2014-15</u>	<u>2015-16</u>
Finance Director	1	1
Accts Payable	1	1
Total	2	2

BUDGET SUMMARY

	ACTUAL 2013-14	ADOPTED 2014-15	AMENDED 2014-15	ADOPTED 2015-16
Personnel	62,500	60,150	64,425	69,150
Supplies	1,742	2,500	3,500	3,500
Other	81,540	75,400	75,100	84,600
COL	0	0	0	0
Total	145,782	138,050	143,025	157,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 201-FINANCE					
101-201-702.100	SALARIES	37,723	37,750	39,300	39,600
101-201-715.000	SOCIAL SECURITY (FICA)	2,680	2,900	2,950	3,050
101-201-716.100	HEALTH INSURANCE	5,682	5,925	7,200	12,650
101-201-716.200	DENTAL INSURANCE	544	525	525	550
101-201-716.300	OPTICAL INSURANCE	133	175	100	75
101-201-716.400	LIFE INSURANCE	143	150	150	150
101-201-716.500	DISABILITY INSURANCE	369	450	400	450
101-201-717.000	UNEMPLOYMENT INSURANCE	598	225	500	25
101-201-718.000	RETIREMENT	10,841	12,725	12,900	12,100
101-201-719.000	WORKERS' COMPENSATION	336	475	400	500
101-201-728.000	OPERATING SUPPLIES	2,537	3,500	3,500	3,500
101-201-818.000	CONTRACTUAL SERVICES	86,387	82,000	75,000	84,000
101-201-858.000	MEMBERSHIPS & DUES	0	100	100	100
101-201-860.000	EDUCATION & TRAINING	237	300	0	500
NET OF REVENUES/APPROPRIATIONS - 201-FINANCE		148,210	147,200	143,025	157,250

ASSESSING 101-209

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<ul style="list-style-type: none"> * Maintain a system of assessing property in accordance with accepted mass appraisal models and the current state of Michigan Tax Act * Process and audit personal property statements * Maintain name, mailing address and homestead information on all real property * Respond to inquiries from the public, other agencies and departments * Provide methodology to board of review * Represent the city in tax tribunal cases * Maintain accurate and up to date property descriptions and records on all real and personal property in the city * Maintain system of field (physical) verification of property information * Maintain record of legally allowable taxable value 	Visit and verify data for 15-20% of residential properties and 5-10% of both commercial and industrial properties. Scan old deeds and other valuable assessing documents into assessing.net. Coordinate with county equalization department a commercial and industrial appraisal study. Conduct the annual assessing process as outlined within the 14-point review and required by the state tax commission.		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assessor	1	1
Total	1	1

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	97,170	106,475	104,100	102,550
Supplies	4,716	6,500	5,500	6,500
Other	3,650	6,000	8,300	8,500
COL			0	0
Total	105,536	118,975	117,900	117,550

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 209-ASSESSING					
101-209-702.100	SALARIES	65,017	68,075	67,500	68,800
101-209-704.000	BOARDS & COMMISSIONS	1,150	1,250	1,200	1,250
101-209-715.000	SOCIAL SECURITY (FICA)	5,271	5,550	5,575	5,525
101-209-716.100	HEALTH INSURANCE	3,466	4,275	3,500	3,375
101-209-716.200	DENTAL INSURANCE	653	825	550	875
101-209-716.300	OPTICAL INSURANCE	4	175	100	75
101-209-716.400	LIFE INSURANCE	499	525	525	525
101-209-716.500	DISABILITY INSURANCE	664	675	675	700
101-209-717.000	UNEMPLOYMENT INSURANCE	210	225	100	75
101-209-718.000	RETIREMENT	19,652	24,375	25,050	21,900
101-209-719.000	WORKERS' COMPENSATION	584	525	525	700
101-209-728.000	OPERATING SUPPLIES	4,716	6,500	5,500	6,500
101-209-802.000	ADVERTISING	675	500	500	500
101-209-818.000	CONTRACTUAL SERVICES	2,050	3,600	5,000	5,000
101-209-833.000	EQUIPMENT MAINTENANCE	0	250	0	250
101-209-858.000	MEMBERSHIPS & DUES	260	400	400	250
101-209-860.000	EDUCATION & TRAINING	665	1,250	1,200	1,250
NET OF REVENUES/APPROPRIATIONS - 209-ASSESSING		105,536	118,975	117,900	117,550

ATTORNEY 101-210

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
<ul style="list-style-type: none"> * Draft adoptions, amendments and repeals of city ordinances * Preparation of legal documents * Provide legal advice to council and staff * Prosecution of persons accused of violating ordinances * Advise on tax tribunal cases 	<ul style="list-style-type: none"> *Prepare and review legal documents and represent the City's interests in contracts. *Prosecute violations of ordinances and state laws.
	CAPITAL OUTLAY

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Contractual	1	1
Total	<u>1</u>	<u>1</u>

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Administrative	38,726	42,000	76,000	69,000
Public Safety	67,411	70,000	62,000	70,000
Total	106,137	112,000	138,000	139,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 210-CITY ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	38,726	42,000	76,000	69,000
101-210-801.100	PROFESSIONAL SERVICES: POLICE/COURT	67,411	70,000	62,000	70,000
NET OF REVENUES/APPROPRIATIONS - 210-CITY ATTORNEY		106,137	112,000	138,000	139,000

CLERK 101-215

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Administer local, state and federal elections * Act as clerk to the city council and Employees Retirement System Board * Assign, track and codify all enactment's of the city code	Continue the task of scanning historical documents to allow electronic access of various city records		
	Continue to refine the process for handling all city contracts electronically		
	Engage with Baker College of Owosso students to teach records management practices and utilize their skills to further improve our records management system		
	CAPITAL OUTLAY		
* Record, categorize and maintain all permanent records of the city	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
* Develop and administer records retention program			
* Manage cable channels 187 and 188			
Total	0	-	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
City Clerk	1	1
Clerical	1	1
Temporary		
Total	2	2

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	165,379	194,400	164,850	159,625
Supplies	1,219	2,925	2,500	2,700
Other	11,745	27,475	51,075	54,625
COL	7,995	0	300	0
Total	186,338	224,800	218,725	216,950

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 215-CLERK					
101-215-702.100	SALARIES	96,911	98,775	102,250	99,900
101-215-702.400	WAGES - TEMPORARY	0	0	500	0
101-215-706.000	ELECTIONS	11,177	33,075	37,700	25,000
101-215-715.000	SOCIAL SECURITY (FICA)	6,968	7,575	7,575	7,650
101-215-716.100	HEALTH INSURANCE	17,499	18,300	18,000	18,675
101-215-716.200	DENTAL INSURANCE	833	800	825	825
101-215-716.300	OPTICAL INSURANCE	8	150	100	100
101-215-716.400	LIFE INSURANCE	614	650	650	650
101-215-716.500	DISABILITY INSURANCE	968	1,000	1,000	1,000
101-215-717.000	UNEMPLOYMENT INSURANCE	420	425	100	50
101-215-718.000	RETIREMENT	29,662	33,300	33,500	30,350
101-215-719.000	WORKERS' COMPENSATION	320	350	350	425
101-215-728.000	OPERATING SUPPLIES	1,219	2,925	2,500	2,700
101-215-802.000	ADVERTISING	3,275	3,600	3,500	4,350
101-215-818.000	CONTRACTUAL SERVICES	4,775	18,300	4,000	19,700
101-215-833.000	EQUIPMENT MAINTENANCE	2,725	4,625	5,500	4,625
101-215-858.000	MEMBERSHIPS & DUES	370	350	375	350
101-215-860.000	EDUCATION & TRAINING	600	600	0	600
101-215-978.000	EQUIPMENT	7,995	0	300	0
NET OF REVENUES/APPROPRIATIONS - 215-CLERK		186,339	224,800	218,725	216,950

HUMAN RESOURCES 101-226

SERVICE DESCRIPTION		OPERATIONAL PLAN 2015-2016			
* Union contract administration * Fringe benefit administration * Payroll * Hiring, orientation and oversight on evaluations * Reporting to state and federal agencies		* Negotiate with POLC - Command, POLC - Patrol & IAFF * Implement BS&A HR system * Increase our benchstrength for upcoming retirements. * Implement more training across the city * Develop a yearly performance evaluation system			
		CAPITAL OUTLAY			
			<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
		BS&A HR	6,100	1,000	1,000
		Payroll Printer		1,790	
* Employee relations		TOTAL	6,100	2,790	1,000
* Union negotiations					
* Represent the city in grievances, mediations and arbitration					
STAFFING SUMMARY					
		<u>CURRENT</u> <u>2014-15</u>		<u>ADOPTED</u> <u>2015-16</u>	
Human Resources					
Director		1		1	
Clerical		1		1	
Total		2		2	
BUDGET SUMMARY					
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>	
Personnel	161,007	163,950	169,625	163,900	
Supplies	3,900	2,900	2,900	2,900	
Other	20,766	17,700	16,800	24,500	
COL			0	0	
Total	185,673	184,550	189,325	191,300	

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 226-HUMAN RESOURCES					
101-226-702.100	SALARIES	117,856	120,325	122,100	121,550
101-226-702.200	WAGES	457	0	3,100	0
101-226-715.000	SOCIAL SECURITY (FICA)	9,510	9,225	9,525	9,300
101-226-716.100	HEALTH INSURANCE	8,732	8,600	8,700	8,950
101-226-716.200	DENTAL INSURANCE	1,745	1,625	1,700	1,725
101-226-716.300	OPTICAL INSURANCE	137	325	175	250
101-226-716.400	LIFE INSURANCE	717	775	775	775
101-226-716.500	DISABILITY INSURANCE	1,191	1,225	1,225	1,225
101-226-717.000	UNEMPLOYMENT INSURANCE	575	425	325	150
101-226-718.000	RETIREMENT	16,648	17,925	18,500	16,350
101-226-718.200	DEFINED CONTRIBUTION	2,947	3,050	3,050	3,050
101-226-719.000	WORKERS' COMPENSATION	492	450	450	575
101-226-728.000	OPERATING SUPPLIES	3,900	2,900	2,900	2,900
101-226-802.000	ADVERTISING	1,243	700	800	1,000
101-226-818.000	CONTRACTUAL SERVICES	18,072	13,500	13,500	20,000
101-226-833.000	EQUIPMENT MAINTENANCE	0	500	0	500
101-226-856.000	MISCELLANEOUS	34	500	0	500
101-226-858.000	MEMBERSHIPS & DUES	370	500	500	500
101-226-860.000	EDUCATION & TRAINING	1,047	2,000	2,000	2,000
NET OF REVENUES/APPROPRIATIONS - 226-HUMAN RESO		185,673	184,550	189,325	191,300

TREASURER 101-253

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
* Billing, collection and recording of all receipts, including taxes, special assessments, and water and sewer * Collection agent for state education, county taxes, district library RESD, SATA and public schools * Delinquent accounts follow up, including personal property * Information source for title offices, realtors and homeowners * Treasurer of Owosso Employees' Retirement System; disburse monthly checks to pensioners, report to Owosso Employee's Retirement System board; compile monthly statements	*Staff Development *Promote optimum efficiencies *Transition retirement system financial reporting from new advisor *Continued emphasis on tax changes/ reimbursement opportunities
	CAPITAL OUTLAY
	<div style="display: flex; justify-content: space-around;"> <u>2015-16</u> <u>2016-17</u> <u>2017-18</u> </div>
	<div style="display: flex; justify-content: space-between;"> Total 0 0 0 </div>

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Treasurer	1	1
Deputy	1	1
Clerical	0.8	0.8
Part-time	0.3	0.3
Total	3.1	3.1

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	220,009	217,375	217,825	215,325
Supplies	1,687	2,900	2,000	2,500
Other	11,713	14,600	11,850	14,600
COL	0	0	0	0
Total	233,409	234,875	231,675	232,425


GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 253-TREASURY					
101-253-702.100	SALARIES	131,140	137,000	137,000	138,200
101-253-715.000	SOCIAL SECURITY (FICA)	9,741	10,500	10,500	10,600
101-253-716.100	HEALTH INSURANCE	28,048	23,850	23,500	22,200
101-253-716.200	DENTAL INSURANCE	1,376	1,175	900	1,200
101-253-716.300	OPTICAL INSURANCE	10	200	150	150
101-253-716.400	LIFE INSURANCE	923	1,050	1,050	1,100
101-253-716.500	DISABILITY INSURANCE	1,236	1,325	1,325	1,325
101-253-717.000	UNEMPLOYMENT INSURANCE	1,410	500	950	100
101-253-718.000	RETIREMENT	45,466	40,975	42,000	39,100
101-253-718.200	DEFINED CONTRIBUTION	0	400	0	400
101-253-719.000	WORKERS' COMPENSATION	660	400	450	950
101-253-728.000	OPERATING SUPPLIES	1,687	2,900	2,000	2,500
101-253-818.000	CONTRACTUAL SERVICES	10,827	11,500	9,500	11,500
101-253-833.000	EQUIPMENT MAINTENANCE	0	750	0	750
101-253-858.000	MEMBERSHIPS & DUES	285	350	350	350
101-253-860.000	EDUCATION & TRAINING	654	2,000	2,000	2,000
101-253-862.000	OVER & SHORT	(53)	0	0	0
NET OF REVENUES/APPROPRIATIONS - 253-TREASURY		233,410	234,875	231,675	232,425

INFORMATION TECHNOLOGY 101-258

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
* Maintain and troubleshoot the LAN (Local Area Network)	Migrate to Exchange 2010 Eliminate Windows XP operating system Upgrade remaining stations to Office 2010 Eliminate any computer older than 5 years old Install second server for VOIP redudancy Train current staff on effective use of computers. Eliminate Server 2003 operating system. Eliminate server hardware older than 7 years old. Migrate & consolidate physical servers to virtual (VMWare) Continued expansion of GIS mapping tools for decision making.			
* Maintain and troubleshoot the WAN (Wide Area Network) installed at five locations				
* Maintain firewall software for network security				
* Oversee and maintain internet and internet e-mail				
* Oversee digital telephone system				
* Purchase, standardize and refine all application software on the networks	CAPITAL OUTLAY			
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	SAS-2 Back-up	3,600	0	0
	Back-up tapes	300	350	350
	Symantec	2,400	2,400	2,400
* Coordinate computer education and training for city personnel	Total	6,300	2,750	2,750
STAFFING SUMMARY				
	<u>CURRENT</u> <u>2014-15</u>		<u>ADOPTED</u> <u>2015-16</u>	
Director	0		0	
Contractual	0.4		0.4	
Hourly	0		0	
Total	<u>0.4</u>		<u>0.4</u>	
BUDGET SUMMARY				
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>
Personnel			0	0
Supplies	6,214	8,000	8,000	8,000
Other	125,960	127,775	141,800	161,775
COL	23,738	0	3,000	0
Total	155,912	135,775	152,800	169,775

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 258-INFORMATION & TECHNOLOGY					
101-258-728.000	OPERATING SUPPLIES	6,214	8,000	8,000	8,000
101-258-818.000	CONTRACTUAL SERVICES	99,229	101,000	115,000	135,000
101-258-833.000	EQUIPMENT MAINTENANCE	482	500	500	500
101-258-845.000	LEASE	26,249	26,275	26,300	26,275
101-258-978.000	EQUIPMENT	23,738	0	3,000	0
NET OF REVENUES/APPROPRIATIONS - 258-INFORMATION		155,912	135,775	152,800	169,775

BUILDINGS AND GROUND MAINTENANCE 101-265

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Maintenance of city hall and grounds</p> <p>* Major maintenance of Shiawassee District Library</p> 	Maintain public safety building and city hall grounds		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Total	0	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Custodian	1	1
Total	<u>1</u>	<u>1</u>
Public Works Crews As Assigned		

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	45,180	62,675	62,850	46,775
Supplies	1,942	3,000	3,000	3,000
Other	72,697	82,000	80,825	68,125
COL	27,825	0	0	0
Total	147,644	147,675	146,675	117,900

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 265-BUILDING & GROUNDS					
101-265-702.200	WAGES	24,072	39,975	39,000	25,000
101-265-702.800	ACCRUED SICK LEAVE	189	275	0	0
101-265-703.000	OTHER COMPENSATION	4,346	3,000	4,500	4,600
101-265-715.000	SOCIAL SECURITY (FICA)	2,376	2,875	2,875	2,000
101-265-716.100	HEALTH INSURANCE	5,159	5,925	5,925	6,100
101-265-716.200	DENTAL INSURANCE	444	525	525	300
101-265-716.300	OPTICAL INSURANCE	79	75	75	50
101-265-716.400	LIFE INSURANCE	64	100	100	100
101-265-716.500	DISABILITY INSURANCE	4	0	0	0
101-265-717.000	UNEMPLOYMENT INSURANCE	222	225	100	25
101-265-718.000	RETIREMENT	7,197	8,800	8,850	7,200
101-265-719.000	WORKERS' COMPENSATION	1,026	900	900	1,400
101-265-728.000	OPERATING SUPPLIES	1,942	3,000	3,000	3,000
101-265-818.000	CONTRACTUAL SERVICES	6,098	20,000	5,000	10,000
101-265-820.100	ELECTRICITY	21,114	19,000	22,000	21,500
101-265-820.200	GAS	8,043	5,500	6,500	7,500
101-265-820.300	TELEPHONE	0	0	325	325
101-265-820.400	WATER & SEWER	2,648	3,000	3,000	2,800
101-265-831.000	BUILDING MAINTENANCE	30,176	30,000	40,000	25,000
101-265-843.000	EQUIPMENT RENTAL	4,618	4,500	4,000	1,000
101-265-978.000	EQUIPMENT	27,825	0	0	0
NET OF REVENUES/APPROPRIATIONS - 265-BUILDING & G		147,642	147,675	146,675	117,900

CABLE COMMISSION 101-285

OPERATIONAL PLAN

Transition from two cable channels to one cable channel + one YouTube channel

Purchase and install video equipment in Council Chambers to record public meetings

COMMISSION MEMBERS

MEMBER

TERM
EXPIRING

This board is currently inactive.

SERVICE DESCRIPTION

Provide local cable access capabilities to city and surrounding communities via broadcast channel 187 and bulletin board channel 188.

BUDGET SUMMARY

	<u>ACTUAL 2013-14</u>	<u>ADOPTED 2014-15</u>	<u>AMENDED 2014-15</u>	<u>ADOPTED 2015-16</u>
Personnel				
Supplies	17	-	0	1,000
Other	-	-	0	800
COL	-	20,000	6,300	-
	17	20,000	6,300	1,800

** total reflects personnel adjustments across departments

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 285+CABLE COMMISSION					
101-285-728.000	OPERATING SUPPLIES	17	20,000	0	1,000
101-285-818.000	CONTRACTUAL SERVICES	0	0	0	800
101-285-978.000	EQUIPMENT	0	0	6,300	0
NET OF REVENUES/APPROPRIATIONS - 285-CABLE COMMI		17	20,000	6,300	1,800

GENERAL ADMINISTRATION 101-299

MISSION

To contribute to the framework of
community life in Owosso by providing
vital municipal programs, services and infrastructure

STRATEGIES

- 1) Retain a team of public servants focused on the city's mission and committed to dependability, fairness, professionalism and efficiency in the delivery of friendly, personalized service.
- 2) Provide services and infrastructure that are reliable, technologically advanced, support new development and meet the changing needs of individual and corporate citizens.
- 3) Establish policies, undertake programs and engage in relationships that enhance Owosso's image as an attractive, well-maintained, progressive small town.
- 4) Maintain a strong financial system that uses public resources efficiently in accomplishing city goals.

SERVICE DESCRIPTION

* This fund accounts for supplies and activities serving all other city departments.
Includes printing services, property and liability insurance, membership
to Michigan Municipal League and Chamber of Commerce

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel				
Supplies	19,039	24,000	20,000	20,000
Other	260,721	284,050	277,400	281,650
COL	67,528	118,300	123,800	0
	347,288	426,350	421,200	301,650

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 299-GENERAL ADMIN					
101-299-728.000	OPERATING SUPPLIES	19,039	24,000	20,000	20,000
101-299-810.000	INSURANCE & BONDS	121,292	122,000	126,000	126,000
101-299-818.000	CONTRACTUAL SERVICES	7,052	24,000	10,000	15,000
101-299-820.300	TELEPHONE	16,094	16,400	9,500	5,000
101-299-833.000	EQUIPMENT MAINTENANCE	720	750	400	500
101-299-850.000	BAD DEBT EXPENSE	73,979	80,000	90,000	95,000
101-299-856.000	MISCELLANEOUS	3,475	3,000	3,000	1,900
101-299-858.000	MEMBERSHIPS & DUES	38,108	37,900	38,500	38,250
101-299-971.000	LAND	4,433	0	2,500	0
101-299-978.000	EQUIPMENT	55,000	115,000	118,000	0
101-299-978.100	COL - EQUIPMENT - INTEREST	8,095	3,300	3,300	0
NET OF REVENUES/APPROPRIATIONS - 299-GENERAL ADV		347,287	426,350	421,200	301,650

POLICE 101-300

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
*Patrol - Suppress illegal activity, enforce state and city laws	The goal of the Owosso Public Safety Department is to provide impartial police, fire and EMS service to the citizens of Owosso. During the 2015-2016 budget year we will continue with the goals of community policing.			
*Traffic - enforce traffic codes, accident investigation, and traffic flow				
*Continue officer education				
*Investigate crimes within city limits				
* Records management and retention	CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
*Community relations and crime prevention				
*Court administration duties				
*School crossing guard program				
*Parking enforcement				
Total	0	0	0	
STAFFING SUMMARY				
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>		
Director	0.5	0.5		
Lieutenant	0	1		
Sergeants	3	2		
Patrolmen	12	11		
Detectives	2	2		
Clerical	1.5	2.1		
P.T.Parking Enfrmnt.	0.6	0.6		
Janitor	0.5	0.5		
P.T. Reserves	0	0		
P.T. Cross/Guards	19	19		
MAGNET Officer	1	1		
Total	40.1	39.7		
BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	1,493,668	1,581,225	1,525,550	1,503,400
Supplies	67,823	69,500	58,000	75,000
Other	137,410	146,100	145,275	121,850
COL	90,000	23,100	30,000	0
Total	1,788,901	1,819,925	1,758,825	1,700,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 300-POLICE					
101-300-702.100	SALARIES	962,608	1,000,500	975,000	1,024,900
101-300-702.120	SALARIES-MAGNET	54,535	53,700	59,500	59,500
101-300-702.200	WAGES	13,176	10,500	13,500	38,250
101-300-702.300	OVERTIME	33,295	38,000	38,000	40,000
101-300-702.400	WAGES - TEMPORARY	6,401	10,800	12,000	0
101-300-702.600	UNIFORMS	1,325	2,600	1,500	1,700
101-300-702.800	ACCRUED SICK LEAVE	4,078	4,725	7,000	6,500
101-300-703.000	CROSSING GUARDS	42,576	47,000	47,000	47,000
101-300-715.000	SOCIAL SECURITY (FICA)	22,725	26,800	26,800	21,725
101-300-716.100	HEALTH INSURANCE	217,054	253,750	210,500	196,550
101-300-716.200	DENTAL INSURANCE	8,676	8,350	8,350	11,175
101-300-716.300	OPTICAL INSURANCE	1,073	600	4,700	1,250
101-300-716.400	LIFE INSURANCE	1,336	1,275	1,200	1,250
101-300-716.500	DISABILITY INSURANCE	2,117	2,900	2,500	3,725
101-300-716.600	PHYSICALS	472	0	0	500
101-300-717.000	UNEMPLOYMENT INSURANCE	8,265	7,150	4,800	450
101-300-718.000	RETIREMENT	31,722	38,825	35,200	48,750
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PI	56,068	50,175	50,000	84,550
101-300-718.200	DEFINED CONTRIBUTION	1,731	1,800	4,500	2,350
101-300-719.000	WORKERS' COMPENSATION	24,438	21,775	23,500	21,950
101-300-728.000	OPERATING SUPPLIES	9,996	15,000	15,000	24,000
101-300-741.000	UNIFORMS & CLEANING	15,296	11,000	11,000	11,000
101-300-751.000	GAS & OIL	42,531	43,500	32,000	40,000
101-300-804.000	WITNESS JURY FEES	31	300	275	300
101-300-813.000	WRECKER SERVICE	60	200	200	200
101-300-818.000	CONTRACTUAL SERVICES	84,694	91,900	85,000	68,000
101-300-820.100	ELECTRICITY	9,381	9,450	9,450	9,600
101-300-820.200	GAS	10,959	8,000	8,000	11,000
101-300-820.300	TELEPHONE	5,819	3,200	7,000	5,200
101-300-820.400	WATER & SEWER	2,471	2,700	2,700	2,700
101-300-820.500	REFUSE	414	500	500	500
101-300-831.000	BUILDING MAINTENANCE	7,585	5,000	5,000	1,500
101-300-833.000	EQUIPMENT MAINTENANCE	0	0	600	1,000
101-300-833.400	EQUIP MAINT - MOBILE	13,616	20,000	20,000	17,000
101-300-856.000	MISCELLANEOUS	227	250	250	250
101-300-858.000	MEMBERSHIPS & DUES	430	500	800	600
101-300-860.000	EDUCATION & TRAINING	1,723	4,100	5,500	4,000
101-300-976.000	BUILDING ADD & IMPROVEMENTS	8,428	0	0	0
101-300-978.000	EQUIPMENT	81,572	23,100	30,000	0
NET OF REVENUES/APPROPRIATIONS - 300-POLICE		1,788,904	1,819,925	1,758,825	1,808,925

FIRE DEPARTMENT 101-335

SERVICE DESCRIPTION	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
* Prevention - Inspect new construction and enforce fire codes of existing commercial and industrial sites as time permits	Ambulance 133,900 EKG 20,000 Thermal camera 6,000		
* Save lives and property from fire destruction	Three stretchers 14,125		
* Respond to hazardous material incidents and vehicle accidents			
* Training - Establish and supervise continuing education to maintain certification			
* Education - Provide information to public on fire prevention			
* Investigation - First line investigation of suspected arson cases			
* Ambulance - Provide advanced emergency medical care			
Total	174,025	0	0

OPERATIONAL PLAN 2015-2016

The goal of the Owosso Public Safety Department is to provide an impartial police service to the citizens of Owosso. During the 2015-16 budget year, Owosso P.S. will continue with providing excellent customer service to residents and visitors to the community

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Director	0.5	0.5
Captains	3	3
Lieutenants	3	3
Clerical	0.5	0.5
Mechanics/Fire	3	3
Fire Fighters	9	9
Reserves	10	10
Total	29	29

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	1,408,693	1,444,225	1,497,525	1,511,600
Supplies	58,390	63,000	72,000	74,000
Other	115,766	122,300	148,900	136,800
COL	13,116	145,000	9,500	174,025
Total	1,595,965	1,774,525	1,727,925	1,896,425

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 335-FIRE					
101-335-702.100	SALARIES	841,922	888,900	888,900	902,200
101-335-702.200	WAGES	251	3,000	3,000	1,000
101-335-702.300	OVERTIME	102,414	77,000	132,500	131,825
101-335-702.400	WAGES - TEMPORARY	1,732	3,000	3,000	3,000
101-335-702.500	MEAL ALLOWANCE	12,000	13,500	14,000	13,700
101-335-702.600	UNIFORMS	1,500	1,800	1,500	1,800
101-335-702.800	ACCRUED SICK LEAVE	7,173	9,800	6,000	6,000
101-335-715.000	SOCIAL SECURITY (FICA)	16,980	18,000	18,500	19,700
101-335-716.100	HEALTH INSURANCE	207,908	231,400	235,500	245,200
101-335-716.200	DENTAL INSURANCE	7,755	7,875	7,875	8,875
101-335-716.300	OPTICAL INSURANCE	1,060	1,400	5,000	2,000
101-335-716.400	LIFE INSURANCE	1,754	1,750	1,750	1,800
101-335-716.500	DISABILITY INSURANCE	7,857	8,800	8,800	8,900
101-335-716.600	PHYSICALS	2,256	3,000	3,000	7,500
101-335-717.000	UNEMPLOYMENT INSURANCE	5,512	7,500	3,000	900
101-335-718.000	RETIREMENT	157,518	138,300	132,000	127,000
101-335-718.200	DEFINED CONTRIBUTION	1,569	1,700	1,700	2,700
101-335-719.000	WORKERS' COMPENSATION	31,531	27,500	31,500	27,500
101-335-728.000	OPERATING SUPPLIES	5,779	7,000	6,000	6,500
101-335-728.100	SUPPLIES	23,498	24,000	24,000	27,000
101-335-741.000	UNIFORMS & CLEANING	6,195	9,000	9,000	12,500
101-335-751.000	GAS & OIL	22,917	23,000	33,000	28,000
101-335-818.000	CONTRACTUAL SERVICES	65,319	68,500	74,000	67,100
101-335-820.100	ELECTRICITY	11,095	11,300	11,300	11,900
101-335-820.200	GAS	5,707	6,600	6,600	6,900
101-335-820.300	TELEPHONE	2,721	800	2,900	1,800
101-335-820.400	WATER & SEWER	2,471	2,600	2,600	2,600
101-335-820.500	REFUSE	414	500	500	500
101-335-831.000	BUILDING MAINTENANCE	6,740	6,500	6,500	6,500
101-335-833.000	EQUIPMENT MAINTENANCE	3,065	4,500	4,500	4,500
101-335-833.400	EQUIP MAINT - MOBILE	14,736	16,000	35,000	30,000
101-335-860.000	EDUCATION & TRAINING	3,497	5,000	5,000	5,000
101-335-976.000	BUILDING ADD & IMPROVEMENTS	1,337	0	0	0
101-335-978.000	EQUIPMENT	11,778	145,000	9,500	174,025
NET OF REVENUES/APPROPRIATIONS - 335-FIRE		1,595,961	1,774,525	1,727,925	1,896,425

BUILDING & CODE ENFORCEMENT 101-370

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Review and approve building permits, including consultation on building codes and zoning requirements and inspections for safety and building compliance; plan reviews	Refine code enforcement process		
* Ordinance enforcement in response to complaints	Continue rental inspection program		
* Consult on existing city-owned properties in relation to construction and repair costs	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
* Analysis of privately-owned rental properties as to code compliance			
* Report to city council and management on construction activity in the city			
* Pre-purchase inspection service	Total	0	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Building Inspector	1	1
Clerical	0.75	1
Seasonal/Temp		
Code Enforcement		0.25
Total	<u>1.75</u>	<u>2.25</u>

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	137,552	128,650	134,500	132,350
Supplies	3,845	4,000	4,000	4,000
Other	21,815	25,700	25,350	25,700
COL	0	0	0	0
Total	163,212	158,350	163,850	162,050

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 370-BUILDING AND SAFETY					
101-370-702.100	SALARIES	95,675	94,600	97,500	95,700
101-370-702.200	WAGES	174	0	0	0
101-370-715.000	SOCIAL SECURITY (FICA)	7,593	7,575	7,700	7,700
101-370-716.100	HEALTH INSURANCE	8,697	9,550	12,500	13,000
101-370-716.200	DENTAL INSURANCE	1,290	1,200	1,200	1,300
101-370-716.300	OPTICAL INSURANCE	263	150	150	175
101-370-716.400	LIFE INSURANCE	560	575	600	600
101-370-716.500	DISABILITY INSURANCE	904	1,075	1,075	1,075
101-370-717.000	UNEMPLOYMENT INSURANCE	420	650	100	100
101-370-718.000	RETIREMENT	19,097	10,175	10,175	9,000
101-370-718.200	DEFINED CONTRIBUTION	2,487	2,750	2,750	2,900
101-370-719.000	WORKERS' COMPENSATION	392	350	750	800
101-370-728.000	OPERATING SUPPLIES	3,845	4,000	4,000	4,000
101-370-818.000	CONTRACTUAL SERVICES	19,221	22,000	22,000	22,000
101-370-820.300	TELEPHONE	744	500	750	500
101-370-833.000	EQUIPMENT MAINTENANCE	0	100	0	100
101-370-856.000	MISCELLANEOUS	0	100	0	100
101-370-858.000	MEMBERSHIPS & DUES	435	1,000	600	1,000
101-370-860.000	EDUCATION & TRAINING	1,415	2,000	2,000	2,000
NET OF REVENUES/APPROPRIATIONS - 370-BUILDING AND SAFETY		163,212	158,350	163,850	162,050

PUBLIC WORKS 101-441

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Street sweeping - 120 curb miles	General Maintenance of all city properties. Street sweeping, tree trimming, mowing snow plowing, storm sewer cleaning and traffic sign repair, tree planting, line striping, trash pickup, crack sealing, cold patching, catch basin repair		
* Street maintenance			
* Removal of snow and ice of over 70 miles of major and local streets alleys and parking lots			
* Tree planting, trimming and removal; 75 trees to be planted and stump removal			
	CAPITAL OUTLAY		
	2015-16	2016-17	2017-18
* Cross trained with public utilities crews			
* Storm sewer inspection and maintenance			
* Paint striping of streets and parking lots			
* Respond to citizen service requests			
* Coordinate projects for volunteer organizations to perform public service			
Total	0	0	0

STAFFING SUMMARY


	CURRENT 2014-15	ADOPTED 2015-16
Director	1	1
Supervisory	1	1
Clerical	1	1
Technical	1	1
Skilled Operators	6	6
Laborers	2	2
Total	12	12

BUDGET SUMMARY

	ACTUAL 2013-14	ADOPTED 2014-15	AMENDED 2014-15	ADOPTED 2015-16
Personnel	196,888	201,625	256,075	189,425
Supplies	4,733	10,600	9,000	5,200
Other	230,256	260,500	419,275	309,700
COL	0	0	0	0
Total	431,877	472,725	684,350	504,325

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 441-PUBLIC WORKS					
101-441-702.100	SALARIES	86,610	62,500	89,600	56,800
101-441-702.200	WAGES	35,824	46,600	47,000	47,000
101-441-702.400	WAGES - TEMPORARY	261	0	3,600	4,600
101-441-703.000	OTHER COMPENSATION	7,163	11,700	11,300	10,900
101-441-715.000	SOCIAL SECURITY (FICA)	10,038	9,300	11,300	8,800
101-441-716.100	HEALTH INSURANCE	21,789	36,500	44,700	30,500
101-441-716.200	DENTAL INSURANCE	1,686	2,000	2,500	1,700
101-441-716.300	OPTICAL INSURANCE	480	225	300	300
101-441-716.400	LIFE INSURANCE	387	525	525	500
101-441-716.500	DISABILITY INSURANCE	596	975	500	950
101-441-717.000	UNEMPLOYMENT INSURANCE	(2,135)	600	600	375
101-441-718.000	RETIREMENT	26,741	24,100	37,500	19,800
101-441-718.200	DEFINED CONTRIBUTION	4,902	1,050	1,100	2,050
101-441-719.000	WORKERS' COMPENSATION	2,545	5,550	5,550	5,150
101-441-728.000	OPERATING SUPPLIES	2,481	6,600	5,000	3,000
101-441-751.000	GAS & OIL	2,251	4,000	4,000	2,200
101-441-818.000	CONTRACTUAL SERVICES	15,595	5,500	9,000	12,000
101-441-820.100	ELECTRICITY	10,199	20,000	12,000	10,500
101-441-820.200	GAS	8,255	5,000	8,000	8,000
101-441-820.300	TELEPHONE	5,455	4,000	5,000	4,000
101-441-820.400	WATER & SEWER	929	1,000	1,000	1,000
101-441-820.500	REFUSE	1,656	1,500	1,700	1,700
101-441-821.000	STREET LIGHTING	132,435	190,000	215,000	190,000
101-441-822.000	LANDFILL	0	0	90,075	0
101-441-831.000	BUILDING MAINTENANCE	6,500	5,000	8,000	7,000
101-441-831.100	STORM SEWER MAINTENANCE	24,610	5,000	27,000	25,500
101-441-832.000	STATIONARY EQUIPMENT	926	0	0	0
101-441-833.400	EQUIP MAINT - MOBILE	47	0	0	0
101-441-836.200	TREES & GARDEN	0	5,000	0	7,000
101-441-838.000	MISCELLANEOUS OPERATIONS	355	3,000	3,000	3,000
101-441-843.000	EQUIPMENT RENTAL	20,360	12,000	35,000	34,000
101-441-860.000	EDUCATION & TRAINING	2,213	3,500	3,500	5,000
101-441-860.100	SAFETY TRAINING	722	0	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 441-PUBLIC WORK		431,876	472,725	684,350	504,325

LEAF AND BRUSH COLLECTION 101-528

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Decrease incidence of leaf burning by making available the pickup of fall leaves from all four quadrants of the city</p> <p>* Process more than 15,000 cubic yard of leaves</p> <p>* Provide leaf and brush drop-off area to city residents</p> 	Provide leaf pickup to city residents		
	Provide monthly brush pickup		
	Grind brush at dump site		
	Haul compost from brush site		
	Screen mulch at dump site		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

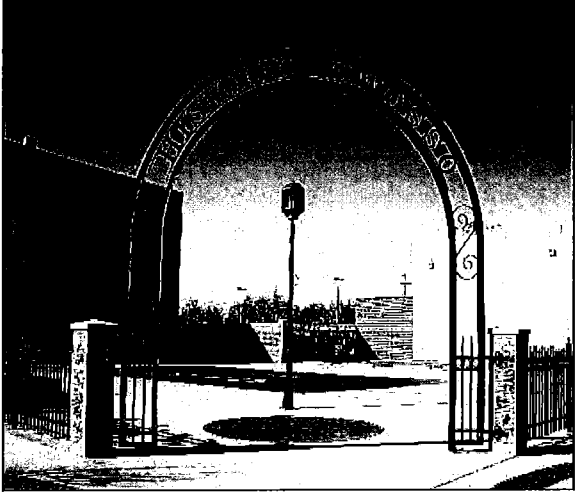
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Full time	PUBLIC WORKS CREWS AS ASSIGNED	

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	128,575	88,650	124,200	124,600
Supplies	1,127	3,000	3,000	2,000
Other	145,783	119,000	152,000	149,000
COL	0	0	0	0
Total	275,485	210,650	279,200	275,600

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 528-LEAF AND BRUSH COLLECTION					
101-528-702.200	WAGES	61,111	45,000	63,000	63,500
101-528-702.400	WAGES - TEMPORARY	851	0	0	0
101-528-703.000	OTHER COMPENSATION	17,172	10,800	15,200	16,600
101-528-715.000	SOCIAL SECURITY (FICA)	65	0	0	0
101-528-716.000	FRINGES	49,376	32,850	46,000	44,500
101-528-728.000	OPERATING SUPPLIES	1,127	3,000	3,000	2,000
101-528-818.000	CONTRACTUAL SERVICES	4,000	17,000	22,000	4,000
101-528-831.000	SITE MAINTENANCE	0	8,000	0	0
101-528-843.000	EQUIPMENT RENTAL	141,783	94,000	130,000	145,000
NET OF REVENUES/APPROPRIATIONS - 528-LEAF AND BRL		275,485	210,650	279,200	275,600

PARKING 101-585

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
<p>* Sweeping, paint striping, snow removal, crack sealing & lighting of 14 parking lots and over 500 street spaces</p>	<p>Add new lot on South Lasing St to the mainteance schedule</p>			
	CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
	Total	0	0	0
STAFFING SUMMARY				
<p style="text-align: center;">PUBLIC WORKS CREWS AS ASSIGNED</p> <p>Maintainance items include weekly trash pickup-weeding-mowing-painting</p>				
BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	26,949	23,700	26,700	15,700
Supplies	4,583	4,000	5,000	4,000
Other	24,366	10,000	23,500	16,500
COL	57,223	58,000	6,000	0
Total	113,121	95,700	61,200	36,200

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 585-PARKING					
101-585-702.200	WAGES	13,330	12,000	13,500	8,000
101-585-703.000	OTHER COMPENSATION	3,478	2,900	3,300	2,100
101-585-716.000	FRINGES	10,141	8,800	9,900	5,600
101-585-728.000	OPERATING SUPPLIES	4,583	4,000	5,000	4,000
101-585-818.000	CONTRACTUAL SERVICES	1,569	0	1,500	0
101-585-834.000	MAINTENANCE	3,545	2,000	4,000	2,000
101-585-843.000	EQUIPMENT RENTAL	19,252	8,000	18,000	14,500
101-585-974.000	CAPITAL OUTLAY	57,223	58,000	6,000	0
NET OF REVENUES/APPROPRIATIONS - 585-PARKING		113,121	95,700	61,200	36,200

COMMUNITY DEVELOPMENT 101-728

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
* Community analysis, design and planning for all types of land use	Continue zoning ordinance updates			
	Work with Owosso Public Schools to apply for Safe Routes to Schools grant to benefit K-8 schools and community			
	Work to develop a regional trail/park authority			
	Continued Improvement of park facilities			
* Staff support for planning commission and zoning board of appeals and brownfield authority				
* Industrial, residential and commercial redevelopment				
	CAPITAL OUTLAY			
* Administrative oversight of assessing, housing, rental inspections and building departments		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Park improvements	0	48,000	
* Grants coordinator	Total	0	48,000	0
	STAFFING SUMMARY			
	CURRENT	ADOPTED		
	<u>2014-15</u>	<u>2015-16</u>		
Director	1	1		
Clerical	0.25	0.25		
Intern		0.25		
Total	1.25	1.5		
	BUDGET SUMMARY			
	ACTUAL	ADOPTED	AMENDED	ADOPTED
	<u>2013-14</u>	<u>2014-15</u>	<u>2014-15</u>	<u>2015-16</u>
Personnel	113,519	104,600	106,775	105,725
Supplies	1,540	1,100	1,100	1,500
Other	4,294	9,500	8,400	8,100
COL	0	0	0	0
Total	119,353	115,200	116,275	115,325

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 728-COMMUNITY DEVELOPMENT					
101-728-702.100	SALARIES	81,688	72,750	74,000	73,700
101-728-702.800	ACCRUED SICK LEAVE	1,544	0	900	0
101-728-715.000	SOCIAL SECURITY (FICA)	5,801	5,575	5,575	5,650
101-728-716.100	HEALTH INSURANCE	15,858	17,575	17,575	18,000
101-728-716.200	DENTAL INSURANCE	872	900	950	950
101-728-716.300	OPTICAL INSURANCE	5	100	100	125
101-728-716.400	LIFE INSURANCE	530	550	550	550
101-728-716.500	DISABILITY INSURANCE	412	775	750	775
101-728-717.000	UNEMPLOYMENT INSURANCE	390	275	100	50
101-728-718.000	RETIREMENT	3,400	3,250	3,350	3,000
101-728-718.200	DEFINED CONTRIBUTION	2,656	2,525	2,600	2,600
101-728-719.000	WORKERS' COMPENSATION	364	325	325	325
101-728-728.000	OPERATING SUPPLIES	1,540	3,000	1,100	1,500
101-728-818.000	CONTRACTUAL SERVICES	2,500	3,000	3,000	3,000
101-728-833.000	EQUIPMENT MAINTENANCE	0	100	0	100
101-728-858.000	MEMBERSHIPS & DUES	1,352	1,500	500	1,000
101-728-860.000	EDUCATION & TRAINING	441	3,000	4,900	4,000
NET OF REVENUES/APPROPRIATIONS - 728-COMMUNITY I		119,353	115,200	116,275	115,325

PARKS 101-756

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
* Mow all parks, including soccer fields, amphitheater and ball diamonds on a twice weekly schedule; mow more than 120 acres	Coordinate with Parks and Recreation Commission on projects funded by donations
	CAPITAL OUTLAY
	<u>2015-16</u> <u>2016-17</u> <u>2017-18</u>
* Coordinate volunteer organizations and seasonal employees to enhance facilities	
* Maintain park pavilions, tennis courts, volleyball courts, basketball courts, soccer fields, ball fields, and playground equipment	
New Maintenance items splash pad needs daily maintenance	
Ice rink needs cleaning and fresh skim of water	

STAFFING SUMMARY

Public Works crews and seasonal workers

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	127,768	126,200	136,000	126,700
Supplies	1,082	4,000	4,000	1,000
Other	102,919	82,900	132,800	100,700
COL	136,313	0	6,000	0
Total	368,082	213,100	278,800	228,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
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Dept 756-PARKS					
101-756-702.200	WAGES	56,369	64,000	69,000	65,600
101-756-703.000	OTHER COMPENSATION	18,427	15,400	16,600	15,100
101-756-716.000	FRINGES	52,972	46,800	50,400	46,000
101-756-728.000	OPERATING SUPPLIES	1,082	4,000	4,000	1,000
101-756-818.000	CONTRACTUAL SERVICES	8,778	3,000	6,000	5,500
101-756-820.100	ELECTRICITY	12,772	13,700	9,600	10,500
101-756-820.400	WATER & SEWER	4,227	4,700	7,200	5,000
101-756-820.500	REFUSE	195	500	500	700
101-756-831.000	BUILDING MAINTENANCE	19,704	16,000	16,000	18,000
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	3,669	0	10,000	3,000
101-756-836.200	TREES & GARDEN	1,455	0	0	0
101-756-843.000	EQUIPMENT RENTAL	52,120	45,000	83,500	58,000
101-756-971.000	LAND	2,348	0	0	0
101-756-974.000	LAND IMPROVEMENTS	133,965	0	6,000	0
<hr/>					
NET OF REVENUES/APPROPRIATIONS - 756-PARKS		368,083	213,100	278,800	228,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 966-TRANSFERS OUT					
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	40,950	42,800	55,750	43,850
101-966-999.700	TRANSFER TO AIRPORT	6,978	7,000	7,000	7,000
101-966-999.731	TRANSFER-RETIREMENT	48,277	69,250	67,500	78,450
NET OF REVENUES/APPROPRIATIONS - 966-TRANSFERS OUT		96,205	119,050	130,250	129,300

MAJOR STREET FUND:202

SERVICE DESCRIPTION

- * Storm sewer - catch basin repair
- * Street reconstruction
- * Street maintenance - 24.41 miles
- * Traffic control - traffic signs - striping
- * Bridges
- * Snow & ice control - plowing - salting
- * Trees - removal - planting -trimming - stump removal
- * Sidewalk maintenance - city property

STREET IMPROVEMENT PLAN

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Sidewalk & misc. curb-Maint	30,000	30,000	30,000
Slurry seal-Maint	60,000	60,000	60,000
Street patches-Maint	30,000	30,000	30,000
Crack seal done by public works			
Oliver Washington to Gould-Const			146,400
Gould St - M71 to M21-Const		88,000	
Chestnut St - South to Stewart-EDC grant			200,000
Total	120,000	208,000	466,400

STAFFING SUMMARY

CURRENT
2014-15

ADOPTED
2015-16

ENGINEER, SUPERVISOR, CAD OPERATOR, SUPPORT AS ASSIGNED

PUBLIC WORKS and PUBLIC UTILITIES CREWS AS ASSIGNED

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Construction	186,937	630,575	54,500	0
Maintenance	568,496	580,125	545,750	541,450
Engineering	144,803	148,250	149,950	151,300
Transfers	244,513	252,500	319,450	167,800
Total	1,144,749	1,611,450	1,069,650	860,550

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 202 - MAJOR STREET FUND					
202-000-501.506	GRANT-FEDERAL	0	577,800	0	0
202-000-539.529	STATE SOURCES	33,250	35,125	33,000	33,500
202-000-539.546	TRUNKLINE MAINTENANCE	63,973	47,600	53,500	59,000
202-000-539.569	GAS & WEIGHT TAX	783,801	775,200	754,400	750,500
202-000-671.694	MISCELLANEOUS	12,017	0	66,675	0
202-000-695.411	TRANSFER FROM STREET PROGRAM	0	52,675	54,500	0
202-000-695.672	SPECIAL ASSESSMENT	41,652	19,425	29,650	17,550
202-000-695.699	APPROPRIATION OF FUND BALANCE	0	103,625	77,925	0
NET OF REVENUES/APPROPRIATIONS - FUND 202		934,693	1,611,450	1,069,650	860,550

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 451-CONSTRUCTION					
202-451-716.000	FRINGES	2,637	0	0	0
202-451-818.000	CONTRACTUAL SERVICES	184,300	630,475	54,500	0
NET OF REVENUES/APPROPRIATIONS - 451-CONSTRUCTIO		186,937	630,475	54,500	0
Dept 463-STREET MAINTENANCE					
202-463-702.200	WAGES	28,440	26,500	43,000	42,600
202-463-716.000	FRINGES	30,984	25,800	42,600	39,700
202-463-728.000	OPERATING SUPPLIES	10,627	10,000	25,500	24,000
202-463-818.000	CONTRACTUAL SERVICES	113,505	248,000	77,000	90,000
202-463-843.000	EQUIPMENT RENTAL	34,672	35,200	80,000	72,500
NET OF REVENUES/APPROPRIATIONS - 463-STREET MAIN		218,228	345,500	268,100	268,800
Dept 473-BRIDGE MAINTENANCE					
202-473-702.200	WAGES	406	1,000	1,000	600
202-473-716.000	FRINGES	447	1,000	1,000	600
202-473-728.000	OPERATING SUPPLIES	0	500	500	0
202-473-818.000	CONTRACTUAL SERVICES	710	0	750	1,500
202-473-843.000	EQUIPMENT RENTAL	388	600	500	400
NET OF REVENUES/APPROPRIATIONS - 473-BRIDGE MAIN		1,951	3,100	3,750	3,100
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
202-474-702.200	WAGES	1,836	2,400	3,600	2,600
202-474-716.000	FRINGES	2,021	2,400	3,600	2,500
202-474-728.000	OPERATING SUPPLIES	2,909	4,500	4,500	3,000
202-474-818.000	CONTRACTUAL SERVICES	19,527	10,000	22,000	17,500
202-474-820.000	UTILITIES	4,025	3,450	4,000	3,450
202-474-843.000	EQUIPMENT RENTAL	1,008	1,900	1,900	1,200
NET OF REVENUES/APPROPRIATIONS - 474-TRAFFIC SERVI		31,326	24,650	39,600	30,250
Dept 478-SNOW & ICE CONTROL					
202-478-702.200	WAGES	35,765	16,000	17,700	24,000
202-478-716.000	FRINGES	38,796	15,600	17,600	22,400
202-478-728.000	OPERATING SUPPLIES	48,474	40,000	46,000	50,000
202-478-843.000	EQUIPMENT RENTAL	77,553	36,000	40,200	52,000
NET OF REVENUES/APPROPRIATIONS - 478-SNOW & ICE C		200,588	107,600	121,500	148,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 480-TREE TRIMMING					
202-480-702.200	WAGES	9,969	13,000	13,000	5,200
202-480-716.000	FRINGES	10,969	12,700	12,900	4,900
202-480-728.000	OPERATING SUPPLIES	921	6,000	500	1,000
202-480-818.000	CONTRACTUAL SERVICES	0	0	12,000	0
202-480-843.000	EQUIPMENT RENTAL	16,845	20,500	14,500	9,950
NET OF REVENUES/APPROPRIATIONS - 480-TREE TRIMMING		38,704	52,200	52,900	21,050
Dept 482-ADMINISTRATION & ENGINEERING					
202-482-702.100	SALARIES	53,594	53,000	53,700	54,100
202-482-715.000	SOCIAL SECURITY (FICA)	4,056	4,775	4,500	4,850
202-482-716.100	HEALTH INSURANCE	4,018	9,250	5,300	9,250
202-482-716.200	DENTAL INSURANCE	358	600	350	600
202-482-716.300	OPTICAL INSURANCE	41	75	75	75
202-482-716.400	LIFE INSURANCE	173	225	225	225
202-482-716.500	DISABILITY INSURANCE	291	400	300	400
202-482-718.000	RETIREMENT	10,800	5,950	10,000	5,600
202-482-719.000	WORKERS' COMPENSATION	472	875	300	900
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	200	200	200	300
202-482-999.101	CONTRIBUTION-GF ADMIN	70,800	72,900	75,000	75,000
NET OF REVENUES/APPROPRIATIONS - 482-ADMINISTRATION		144,803	148,250	149,950	151,300
Dept 484-TRUNKLINE SUPERVISOR					
202-484-702.100	SALARIES	5,895	2,000	5,800	5,400
NET OF REVENUES/APPROPRIATIONS - 484-TRUNKLINE SUPERVISOR		5,895	2,000	5,800	5,400
Dept 485-LOCAL STREET TRANSFER					
202-485-999.203	TRANSFER TO LOCAL STREET	244,513	252,500	319,450	167,800
NET OF REVENUES/APPROPRIATIONS - 485-LOCAL STREET		244,513	252,500	319,450	167,800

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 486-TRUNKLINE SURFACE MAINTENANCE					
202-486-702.200	WAGES	2,108	900	600	1,500
202-486-716.000	FRINGES	2,319	900	600	1,400
202-486-728.000	OPERATING SUPPLIES	1,666	600	600	1,500
202-486-843.000	EQUIPMENT RENTAL	2,012	800	800	800
NET OF REVENUES/APPROPRIATIONS - 486-TRUNKLINE SL		8,105	3,200	2,600	5,200
Dept 488-TRUNKLINE SWEEPING & FLUSHING					
202-488-702.200	WAGES	452	300	500	500
202-488-716.000	FRINGES	497	300	500	500
202-488-843.000	EQUIPMENT RENTAL	2,059	1,200	2,000	2,200
NET OF REVENUES/APPROPRIATIONS - 488-TRUNKLINE SV		3,008	1,800	3,000	3,200
Dept 490-TRUNKLINE TREE TRIIM & REMOVAL					
202-490-702.200	WAGES	252	600	0	0
202-490-716.000	FRINGES	278	600	0	0
202-490-843.000	EQUIPMENT RENTAL	26	550	0	0
NET OF REVENUES/APPROPRIATIONS - 490-TRUNKLINE TR		556	1,750	0	0
Dept 491-TRUNKLINE STORM DRAIN, CURBS					
202-491-702.200	WAGES	488	400	1,500	500
202-491-716.000	FRINGES	537	400	1,500	500
202-491-728.000	OPERATING SUPPLIES	0	0	350	0
202-491-843.000	EQUIPMENT RENTAL	424	200	1,700	350
NET OF REVENUES/APPROPRIATIONS - 491-TRUNKLINE ST		1,449	1,000	5,050	1,350
Dept 492-TRUNKLINE ROADSIDE CLEANUP					
202-492-702.200	WAGES	36	100	100	100
202-492-716.000	FRINGES	39	100	100	100
202-492-843.000	EQUIPMENT RENTAL	15	50	100	100
NET OF REVENUES/APPROPRIATIONS - 492-TRUNKLINE RC		90	250	300	300
Dept 494-TRUNKLINE TRAFFIC SIGNS					
202-494-702.200	WAGES	111	100	200	100
202-494-716.000	FRINGES	122	100	200	100
202-494-843.000	EQUIPMENT RENTAL	22	100	200	50
NET OF REVENUES/APPROPRIATIONS - 494-TRUNKLINE TR		255	300	600	250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 496-TRUNKLINE TRAFFIC SIGNALS					
202-496-702.200	WAGES	9	100	100	100
202-496-716.000	FRINGES	10	100	100	100
202-496-820.100	ELECTRICITY	1,259	1,300	1,300	1,300
202-496-843.000	EQUIPMENT RENTAL	5	75	50	50
NET OF REVENUES/APPROPRIATIONS - 496-TRUNKLINE TR		1,283	1,575	1,550	1,550
Dept 497-TRUNKLINE SNOW & ICE CONTROL					
202-497-702.200	WAGES	6,315	3,000	3,600	5,200
202-497-716.000	FRINGES	6,949	3,000	3,600	4,900
202-497-728.000	OPERATING SUPPLIES	14,675	14,000	17,000	18,000
202-497-843.000	EQUIPMENT RENTAL	15,576	6,300	7,800	12,000
NET OF REVENUES/APPROPRIATIONS - 497-TRUNKLINE SN		43,515	26,300	32,000	40,100
Dept 502-TRUNKLINE LEAVE & INS BENEFITS					
202-502-702.200	WAGES	13,542	9,000	9,000	12,500
NET OF REVENUES/APPROPRIATIONS - 502-TRUNKLINE LE		13,542	9,000	9,000	12,500
ESTIMATED REVENUES - FUND 202		934,693	1,611,450	1,069,650	860,550
APPROPRIATIONS - FUND 202		1,144,748	1,611,450	1,069,650	860,550
NET OF REVENUES/APPROPRIATIONS - FUND 202		(210,055)	0	0	0

LOCAL STREET FUND: 203

SERVICE DESCRIPTION

- *Storm sewer- catch basin repair
- * Street reconstruction
- * Street maintenance - 47.53 Miles
- *Traffic control- traffic signs-striping
- *Snow & ice control - plowing - salting
- *Trees - removal - planting - stump removal - tree trimming
- * Sidewalk maintenance on city property

STREET IMPROVEMENT PLAN

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Crack seal done by public works			
Slurry seal - Maintenance	60,000	60,000	60,000
Street patches - Maintenance	30,000	30,000	30,000
North street culvert - Construction	37,600		
Total	127,600	90,000	90,000

STAFFING SUMMARY

CURRENT	ADOPTED
<u>2014-15</u>	<u>2015-16</u>

ENGINEER, SUPERVISOR, CAD OPERATOR, SUPPORT AS ASSIGNED

PUBLIC WORKS & PUBLIC UTILITIES CREWS AS ASSIGNED

BUDGET SUMMARY

	ACTUAL	ADOPTED	AMENDED	ADOPTED
	<u>2013-14</u>	<u>2014-15</u>	<u>2014-15</u>	<u>2015-16</u>
Construction	228,213	0	77,000	37,600
Maintenance	443,489	456,700	586,900	362,900
Engineering	116,082	140,750	117,875	142,075
Transfers	0	0	0	0
Total	787,784	597,450	781,775	542,575

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 203 - LOCAL STREET FUND					
203-000-501.506	FEDERAL GRANTS	0	0	17,475	0
203-000-539.529	STATE SOURCES	11,682	12,325	11,600	11,800
203-000-539.569	GAS & WEIGHT TAX	285,676	282,675	275,000	273,725
203-000-671.694	MISCELLANEOUS	0	0	36,850	0
203-000-695.202	MAJOR STREET TRANSFER	244,513	252,500	319,450	167,800
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	129,237	0	25,000	37,600
203-000-695.672	SPECIAL ASSESSMENT	116,676	49,950	96,400	51,650
NET OF REVENUES/APPROPRIATIONS - FUND 203		787,784	597,450	781,775	542,575

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 451-CONSTRUCTION					
203-451-818.000	CONTRACTUAL SERVICES	227,858	0	77,000	37,600
203-451-843.000	EQUIPMENT RENTAL	355	0	0	0
NET OF REVENUES/APPROPRIATIONS - 451-CONSTRUCTIO		228,213	0	77,000	37,600
Dept 463-STREET MAINTENANCE					
203-463-702.200	WAGES	34,802	38,000	38,000	33,000
203-463-716.000	FRINGES	37,907	36,900	37,700	30,700
203-463-728.000	OPERATING SUPPLIES	9,215	15,000	20,000	20,000
203-463-818.000	CONTRACTUAL SERVICES	163,554	150,000	186,000	93,000
203-463-843.000	EQUIPMENT RENTAL	60,284	62,000	83,000	69,000
NET OF REVENUES/APPROPRIATIONS - 463-STREET MAIN		305,762	301,900	364,700	245,700
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
203-474-702.200	WAGES	1,383	2,900	2,500	1,900
203-474-716.000	FRINGES	1,522	2,900	2,500	1,800
203-474-728.000	OPERATING SUPPLIES	799	2,500	2,000	900
203-474-843.000	EQUIPMENT RENTAL	495	1,400	1,400	1,000
NET OF REVENUES/APPROPRIATIONS - 474-TRAFFIC SERVI		4,199	9,700	8,400	5,600
Dept 478-SNOW & ICE CONTROL					
203-478-702.200	WAGES	13,737	9,500	8,600	9,500
203-478-716.000	FRINGES	14,976	9,300	8,600	8,900
203-478-728.000	OPERATING SUPPLIES	19,901	19,500	30,000	32,000
203-478-843.000	EQUIPMENT RENTAL	36,465	24,000	25,000	25,000
NET OF REVENUES/APPROPRIATIONS - 478-SNOW & ICE C		85,079	62,300	72,200	75,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 480-TREE TRIMMING					
203-480-702.200	WAGES	13,247	25,000	25,000	13,000
203-480-716.000	FRINGES	14,576	24,300	24,800	12,100
203-480-728.000	OPERATING SUPPLIES	4,635	5,500	2,500	100
203-480-818.000	CONTRACTUAL SERVICES	0	0	45,000	0
203-480-843.000	EQUIPMENT RENTAL	15,992	28,000	44,300	11,000
NET OF REVENUES/APPROPRIATIONS - 480-TREE TRIMMING		48,450	82,800	141,600	36,200
Dept 482-ADMINISTRATION & ENGINEERING					
203-482-702.100	SALARIES	62,380	80,250	62,500	81,500
203-482-715.000	SOCIAL SECURITY (FICA)	4,679	6,450	4,900	6,550
203-482-716.100	HEALTH INSURANCE	7,800	14,300	8,900	14,300
203-482-716.200	DENTAL INSURANCE	540	900	550	900
203-482-716.300	OPTICAL INSURANCE	34	100	100	100
203-482-716.400	LIFE INSURANCE	194	275	225	275
203-482-716.500	DISABILITY INSURANCE	376	525	400	525
203-482-718.000	RETIREMENT	13,700	10,000	12,200	9,225
203-482-719.000	WORKERS' COMPENSATION	380	1,150	400	1,200
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	100	200	200	200
203-482-999.101	CONTRIBUTION-GF ADMIN	25,900	26,600	27,500	27,300
NET OF REVENUES/APPROPRIATIONS - 482-ADMINISTRATION & ENGINEERING		116,083	140,750	117,875	142,075
ESTIMATED REVENUES - FUND 203		787,784	597,450	781,775	542,575
APPROPRIATIONS - FUND 203		787,786	597,450	781,775	542,575
NET OF REVENUES/APPROPRIATIONS - FUND 203		(2)	0	0	0

CDBG FUND: 273

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Use CDBG and UDAG economic development loan funds in accordance with HUD grant agreements for business district improvements and retail expansion * Use CDBG housing loan revenues to enhance housing rehabilitation programs	Review Loan Guidelines with Loan Board for City Council Review and Action Following Moratorium on Loans		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Support from General Fund Staff	

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Other	15,133	20,000	1,000	0
Loans	0	0	0	20,000
COL	0	0	0	
Transfers	53,512	0	24,475	15,250
Total	68,645	20,000	25,475	35,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET

Fund 273 - CDBG REVOLVING LOAN FUND					
273-000-664.664	INTEREST INCOME	12,262	0	250	250
273-000-671.675	LOAN REPAYMENTS	7,066	6,000	9,300	4,700
273-000-695.699	APPROPRIATION OF FUND BALANCE	0	14,000	15,925	30,300
NET OF REVENUES/APPROPRIATIONS - FUND 273		19,328	20,000	25,475	35,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	950	0	1,000	0
273-200-818.200	REHABILITATION	14,183	20,000	0	20,000
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		15,133	20,000	1,000	20,000
Dept 966-TRANSFERS OUT					
273-966-999.275	TRANSFER TO HOUSING/RDEVLPMT	53,512	0	24,475	15,250
NET OF REVENUES/APPROPRIATIONS - 966-TRANSFERS OUT		53,512	0	24,475	15,250
ESTIMATED REVENUES - FUND 273		19,328	20,000	25,475	35,250
APPROPRIATIONS - FUND 273		68,645	20,000	25,475	35,250
NET OF REVENUES/APPROPRIATIONS - FUND 273		(49,317)	0	0	0

HOUSING: 275

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
*Actively pursue grant funding for housing redevelopment *Coordinate housing programs to assist low-to-moderate income households *Coordinate state and federal housing programs	*Education and training on housing programs *Coordinate housing program with financial institutions, nonprofits, and businesses *Coordinate development of affordable housing units in downtown Owosso			
	CAPITAL OUTLAY			
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Rental rehab	94,000		
	Single family	80,000		
	Total	174,000	0	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Housing Specialist	1	1
Total	1	1

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	73,281	41,050	41,200	51,150
Supplies	167	1,600	1,600	1,000
Other	1,035	250	1,350	4,500
COL	0	355,800	0	174,000
Total	74,483	398,700	44,150	230,650

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 275 - HOUSING & REDEVELOPMENT					
275-000-501.520	GRANT-MSHDA:HO	0	160,000	0	80,000
275-000-501.521	GRANT-MSHDA:RR	0	155,000	0	94,000
275-000-600.626	CHARGE FOR SERVICES RENDERED	20,971	27,000	19,675	27,000
275-000-600.634	CHARGES FOR ADMIN SERVICES	0	56,700	0	14,400
275-000-695.273	TRANSFER FROM CDBG (ADVANCE)	53,512	0	24,475	15,250
NET OF REVENUES/APPROPRIATIONS - FUND 275		74,483	398,700	44,150	230,650

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
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Dept 690-GENERAL SERVICES					
275-690-702.100	SALARIES	49,923	38,000	30,900	33,200
275-690-715.000	SOCIAL SECURITY (FICA)	3,605	2,925	2,400	2,550
275-690-716.100	HEALTH INSURANCE	15,746	0	5,600	12,650
275-690-716.200	DENTAL INSURANCE	873	0	300	550
275-690-716.300	OPTICAL INSURANCE	4	0	50	75
275-690-716.400	LIFE INSURANCE	372	0	125	250
275-690-716.500	DISABILITY INSURANCE	495	0	175	350
275-690-717.000	UNEMPLOYMENT INSURANCE	210	0	225	25
275-690-718.200	DEFINED CONTRIBUTION	1,921	0	1,250	1,350
275-690-719.000	WORKERS' COMPENSATION	132	125	175	150
275-690-728.000	OPERATING SUPPLIES	167	1,600	1,600	1,000
275-690-818.000	HOUSING REHABILITATION	850	160,000	1,150	80,000
275-690-818.200	RENTAL REHABILITATION	0	195,800	0	94,000
275-690-858.000	MEMBERSHIPS & DUES	75	100	0	2,000
275-690-860.000	EDUCATION & TRAINING	110	150	200	2,500
NET OF REVENUES/APPROPRIATIONS - 690-GENERAL SER\		74,483	398,700	44,150	230,650
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ESTIMATED REVENUES - FUND 275		74,483	398,700	44,150	230,650
APPROPRIATIONS - FUND 275		74,483	398,700	44,150	230,650
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NET OF REVENUES/APPROPRIATIONS - FUND 275		0	0	0	0

HISTORICAL COMMISSION FUND: 297

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Volunteer board that oversees the operation and maintenance of Curwood Castle, Gould House, Comstock Cabin and Paymaster Building * Retain stewardship of artifacts significant to preserving the heritage and history of Owosso			
	MAJOR MAINTENANCE		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0



STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Part time	2	2
Commission	9	9
Total	11	11

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	24,901	31,500	33,175	31,950
Supplies	6,541	10,300	8,600	5,600
Other	39,459	70,725	67,450	30,650
COL	0	0		0
Total	70,901	112,525	109,225	68,200

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 297 - HISTORICAL FUND					
297-000-600.600	SALES	4,387	5,000	1,400	3,000
297-000-664.664	INTEREST INCOME	313	50	100	50
297-000-664.667	RENTS & DEPOSITS	400	600	150	600
297-000-664.668	RENTAL INCOME	15,280	15,200	14,400	15,200
297-000-671.675	DONATIONS-PRIVATE	10,791	8,000	6,200	0
297-000-671.678	FUNDRAISER/MEMBERSHIPS	183	1,000	200	500
297-000-671.679	DONATIONS:HOME TOUR	16,066	13,425	4,450	5,000
297-000-695.101	GENERAL FUND TRANSFER	40,950	42,800	55,750	43,850
297-000-695.699	APPROPRIATION OF FUND BALANCE	0	20,000	26,575	0
NET OF REVENUES/APPROPRIATIONS - FUND 297		88,370	106,075	109,225	68,200

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 797-HISTORICAL COMMISSION					
297-797-728.000	OPERATING SUPPLIES	2,023	2,000	4,800	2,000
297-797-728.100	SUPPLIES	119	0	0	0
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	3,857	2,500	0	0
297-797-728.300	HOME TOUR PROMOTION	0	0	3,000	3,000
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	650	1,950	50	600
297-797-810.000	INSURANCE & BONDS	1,408	1,000	1,700	1,700
297-797-831.000	BUILDING MAINTENANCE	281	5,000	0	0
297-797-856.000	MISCELLANEOUS	5,083	2,700	500	500
297-797-869.000	PROMOTION	100	0	9,500	1,000
NET OF REVENUES/APPROPRIATIONS - 797-HISTORICAL COMMISSION		13,521	15,150	19,550	8,800
Dept 798-CASTLE					
297-798-702.200	WAGES	15,188	22,700	21,000	22,700
297-798-702.400	WAGES - SEASONAL-DOCENTS	7,621	6,500	9,500	6,500
297-798-715.000	SOCIAL SECURITY (FICA)	1,745	2,150	2,250	2,550
297-798-717.000	UNEMPLOYMENT INSURANCE	328	75	350	50
297-798-719.000	WORKERS' COMPENSATION	20	75	75	150
297-798-728.000	OPERATING SUPPLIES	542	800	800	600
297-798-810.000	INSURANCE & BONDS	501	750	1,200	1,200
297-798-820.000	UTILITIES	4,975	7,000	5,000	7,000
297-798-831.000	BUILDING MAINTENANCE	11,807	20,250	22,000	4,000
297-798-856.000	MISCELLANEOUS	1,386	2,000	2,000	700
297-798-869.000	PROMOTION	0	2,000	0	0
NET OF REVENUES/APPROPRIATIONS - 798-CASTLE		44,113	64,300	64,175	45,450
Dept 799-GOULD HOUSE					
297-799-728.300	OPERATING SUPPLIES	0	5,000	0	0
297-799-810.000	INSURANCE & BONDS	589	750	0	700
297-799-820.000	UTILITIES	0	0	7,000	6,500
297-799-820.100	ELECTRICITY	5,706	6,000	0	0
297-799-820.400	WATER & SEWER	383	450	0	0
297-799-831.000	BUILDING MAINTENANCE	5,272	13,000	15,500	4,750
297-799-831.200	BLDG MAINTENANCE-RENTAL	108	175	0	0
297-799-856.000	MISCELLANEOUS	1,209	1,250	3,000	2,000
NET OF REVENUES/APPROPRIATIONS - 799-GOULD HOUSE		13,267	26,625	25,500	13,950
ESTIMATED REVENUES - FUND 297		88,370	106,075	109,225	68,200
APPROPRIATIONS - FUND 297		70,901	106,075	109,225	68,200
NET OF REVENUES/APPROPRIATIONS - FUND 297		17,469	0	0	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 325 - DEBT SERVICE-2010 GO BONDS					
325-000-401.403	GENERAL PROPERTY TAX	57,025	56,537	56,550	56,335
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	515	511	525	260
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	35	44	50	55
325-000-695.699	APPROPRIATION OF FUND BALANCE	0	58	25	0
NET OF REVENUES/APPROPRIATIONS - FUND 325		57,575	57,150	57,150	56,650
Fund 327 - 2013 UTGO					
327-000-401.403	GENERAL PROPERTY TAX	10,530	8,171	8,175	62,000
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	110	73	75	290
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	10	6	0	60
327-000-695.699	APPROPRIATION OF FUND BALANCE	0	62,550	62,150	500
NET OF REVENUES/APPROPRIATIONS - FUND 327		10,650	70,800	70,400	62,850

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
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Dept 905-DEBT SERVICE					
325-905-980.991	PRINCIPAL	20,000	20,000	20,000	20,000
325-905-980.995	INTEREST	37,568	37,150	37,150	36,650
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		57,568	57,150	57,150	56,650
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Dept 905-DEBT SERVICE					
327-905-980.991	PRINCIPAL	0	20,000	20,000	25,000
327-905-980.995	INTEREST	0	50,550	50,150	37,100
327-905-980.998	DEBT SERVICE	250	250	250	750
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		250	70,800	70,400	62,850
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ESTIMATED REVENUES - FUND 327		10,650	70,800	70,400	62,850
APPROPRIATIONS - FUND 327		250	70,800	70,400	62,850
NET OF REVENUES/APPROPRIATIONS - FUND 327		10,400	0	0	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET

Fund 397 - 2009 LTGO DEBT					
397-000-671.674	DDA CONTRIBUTION	75,295	74,150	74,150	77,800
NET OF REVENUES/APPROPRIATIONS - FUND 397		75,295	74,150	74,150	77,800

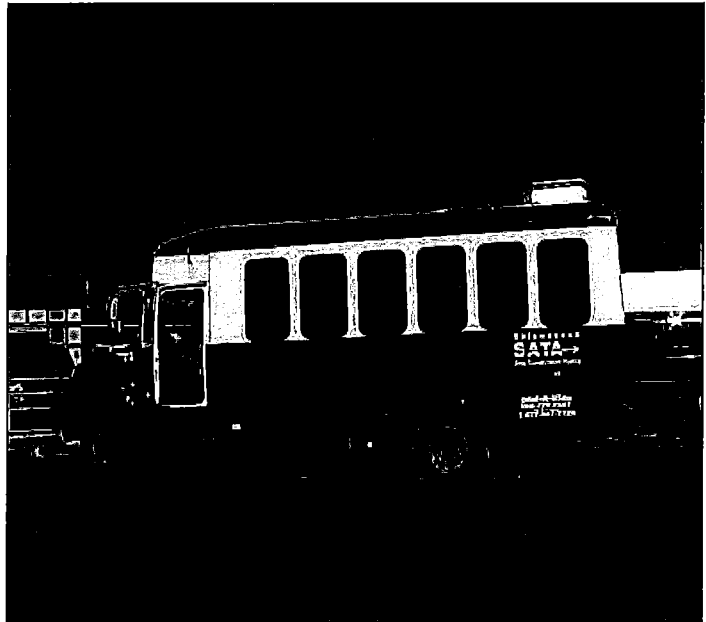
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
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Dept 905-DEBT SERVICE					
397-905-980.991	PRINCIPAL	35,000	35,000	35,000	40,000
397-905-980.995	INTEREST	40,295	39,050	39,050	37,700
397-905-980.998	DEBT SERVICE	0	100	100	100
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		75,295	74,150	74,150	77,800
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ESTIMATED REVENUES - FUND 397		75,295	74,150	74,150	77,800
APPROPRIATIONS - FUND 397		75,295	74,150	74,150	77,800
NET OF REVENUES/APPROPRIATIONS - FUND 397		0	0	0	0

TRANSPORTATION FUND:588

SERVICE DESCRIPTION

Operates under a joint powers agreement
with other local units

Provide public transportation to
citizens of Owosso by
subsidizing user fares with a
property tax millage levy



STAFFING LEVELS

CURRENT
2014-15

ADOPTED
2015-16

Pass through to SATA

Total

0

0


BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Supplies	0	0	0	0
Other	75,332	65,450	65,450	76,100
COL	0	0	0	0
Transfers	0	0	0	0
Total	75,332	65,450	65,450	76,100

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 588 - TRANSPORTATION FUND					
588-000-401.403	GENERAL PROPERTY TAX	75,342	65,450	65,450	76,100
NET OF REVENUES/APPROPRIATIONS - FUND 588		75,342	65,450	65,450	76,100

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
588-200-818.000	CONTRACTUAL SERVICES	75,332	65,450	65,450	76,100
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		75,332	65,450	65,450	76,100
ESTIMATED REVENUES - FUND 588		75,342	65,450	65,450	76,100
APPROPRIATIONS - FUND 588		75,332	65,450	65,450	76,100
NET OF REVENUES/APPROPRIATIONS - FUND 588		10	0	0	0

SEWER FUND: 590

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
<p>* Maintain 75 miles of wastewater collector sewers including more than 1,000 manholes, over 5,500 sewer connections and three pumping stations</p> <p>* Collect user charges for City share of Mid-County Wastewater Treatment Plant</p> 	<p>* Continue multi-year Sanitary Sewer Overflow Control</p> <p>**Develop Asset Management Program - SAW Grant Funded</p> <p> **Continue sewer cleaning & TV inspection program</p> <p> **Continue footing drain removal</p> <p> **Continue illicit connection removal</p> <p> **Targeted sewer lining or replacement</p>			
	CAPITAL OUTLAY			
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Sewer Upgrades	90,000	200,000	190,000
	Lift Station Upgrd	10,000		
Lift Pump Replcmt			10,000	
Total	100,000	200,000	200,000	

STAFFING SUMMARY

	CURRENT 2014-15	ADOPTED 2015-16
Director	0	0
Supervisory	0.75	0
Technical	0	0
Clerical	0.45	0.7
Part-time Clerical	0	0
Skilled Operator	2	2
Laborer	0	0
Temporary	0	0
Total	3.2	2.7

BUDGET SUMMARY

	ACTUAL 2013-14	ADOPTED 2014-15	AMENDED 2014-15	ADOPTED 2015-16
Personnel	110,098		120,420	213,180
Supplies	8,016		10,100	11,500
Other	1,228,639		1,245,780	1,325,900
COL	8,085		0	100,000
Debt	15,951		50,295	49,420
Total	1,370,789	0	1,426,595	1,700,000

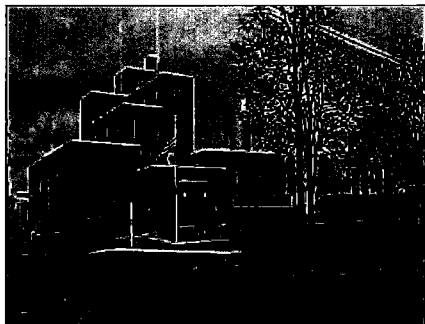
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 590 - SEWER FUND					
590-000-401.446	PENALTIES - LATE CHARGES	30,205	0	30,000	30,000
590-000-450.477	SWR:PERMITS/INSPECTION FEE	330	0	1,000	1,000
590-000-600.601	METERED SALES	1,520,947	0	1,540,000	1,582,400
590-000-664.664	INTEREST INCOME	819	0	7,000	7,000
590-000-671.694	MISCELLANEOUS	2,653	0	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 590		1,554,954	0	1,578,000	1,620,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
590-200-702.100	SALARIES	8,982	0	9,500	10,000
590-200-715.000	SOCIAL SECURITY (FICA)	680	0	730	770
590-200-716.100	HEALTH INSURANCE	1,420	0	1,400	1,500
590-200-716.200	DENTAL INSURANCE	72	0	80	80
590-200-716.300	OPTICAL INSURANCE	1	0	20	20
590-200-716.400	LIFE INSURANCE	27	0	30	30
590-200-716.500	DISABILITY INSURANCE	43	0	50	50
590-200-717.000	UNEMPLOYMENT INSURANCE	326	0	350	300
590-200-718.000	RETIREMENT	3,694	0	4,000	4,000
590-200-719.000	WORKERS' COMPENSATION	196	0	240	250
590-200-728.000	OPERATING SUPPLIES	1,498	0	100	500
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	2,850	0	2,850	2,850
590-200-810.000	INSURANCE & BONDS	9,870	0	9,350	9,350
590-200-818.000	CONTRACTUAL SERVICES	9,872	0	11,500	12,000
590-200-850.000	BAD DEBT EXPENSE	23	0	0	0
590-200-856.000	MISCELLANEOUS	615	0	800	1,000
590-200-890.200	OPERATION & MAINTENANCE	955,100	0	950,000	975,000
590-200-890.300	REPLACEMENT	88,182	0	141,200	141,000
590-200-899.101	GF CONTRIBUTION	40,000	0	40,000	40,000
590-200-968.000	DEPRECIATION EXPENSE	46,672	0	46,500	46,000
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		1,170,123	0	1,218,700	1,244,700

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 549-SEWER OPERATIONS					
590-549-702.100	SALARIES	0	0	36,000	45,000
590-549-702.200	WAGES	29,679	0	0	70,000
590-549-702.300	OVERTIME	6,082	0	3,000	4,600
590-549-703.000	OTHER COMPENSATION	10,737	0	16,000	6,000
590-549-715.000	SOCIAL SECURITY (FICA)	5,383	0	6,700	9,900
590-549-716.100	HEALTH INSURANCE	21,692	0	25,000	40,500
590-549-716.200	DENTAL INSURANCE	1,093	0	1,100	1,700
590-549-716.300	OPTICAL INSURANCE	232	0	100	400
590-549-716.400	LIFE INSURANCE	144	0	150	280
590-549-716.500	DISABILITY INSURANCE	(7)	0	0	0
590-549-717.000	UNEMPLOYMENT INSURANCE	297	0	50	100
590-549-718.000	RETIREMENT	18,453	0	14,500	15,000
590-549-719.000	WORKERS' COMPENSATION	872	0	1,420	2,700
590-549-728.000	OPERATING SUPPLIES	543	0	5,000	5,000
590-549-751.000	GAS & OIL	5,975	0	5,000	6,000
590-549-818.000	CONTRACTUAL SERVICES	19,277	0	12,000	10,000
590-549-833.000	EQUIPMENT MAINTENANCE	346	0	0	500
590-549-833.200	SEWER REPAIR	31,754	0	10,000	10,000
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	1,600	0	0	50,000
590-549-836.000	LIFT STATION MAINTENANCE	3,942	0	4,000	5,000
590-549-836.100	LIFT STATION UTILITIES	2,824	0	2,500	3,000
590-549-843.000	EQUIPMENT RENTAL	15,638	0	15,000	20,000
590-549-860.000	EDUCATION & TRAINING	75	0	80	200
NET OF REVENUES/APPROPRIATIONS - 549-SEWER OPERA		176,631	0	157,600	305,880

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 901-CAPITAL OUTLAY					
590-901-973.000	CAPITAL OUTLAY - SEWERS	3,564	0	0	90,000
590-901-979.000	COL-LIFT STATIONS	4,521	0	0	10,000
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		8,085	0	0	100,000
Dept 905-DEBT SERVICE					
590-905-980.991	PRINCIPAL	0	0	35,000	35,000
590-905-980.995	INTEREST	15,951	0	15,295	14,420
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		15,951	0	50,295	49,420
ESTIMATED REVENUES - FUND 590		1,554,954	0	1,578,000	1,620,400
APPROPRIATIONS - FUND 590		1,370,790	0	1,426,595	1,700,000
NET OF REVENUES/APPROPRIATIONS - FUND 590		184,164	0	151,405	(79,600)

WATER FUND: 591

SERVICE DESCRIPTION		OPERATIONAL PLAN 2015-2016			
<p>* Provide a reliable, high quality water supply meeting all applicable Federal and State drinking water standards and requirements for residential, commercial, industrial and fire protection uses</p> <p>* Treat and distribute over 1,600,000 gallons per day of water to over 6,300 customer accounts and the City of Corunna</p> 		<p>* Continue to optimize treatment and pumping operations for maximum efficiency and reliability</p> <p>* Continue priority water main & equipment replacements</p> <p>* Continue to implement cross connection control programs</p> <p>* Implement metering and billing efficiencies</p>			
		CAPITAL OUTLAY			
		2015-16	2016-17	2017-18	
Water Main Replacements		250,000	350,000	450,000	
Booster Station Upgrade		100,000			
Equipment Replacements		50,000	100,000	100,000	
Transmission main		100,000			
Elevated Tank Rehab			100,000		
Well Upgrades		50,000	50,000	50,000	
Hintz Well Replacement		200,000			
Fixed Network Metering (Debt Financed)					
Total		750,000	600,000	600,000	
STAFFING SUMMARY					
	CURRENT 2014-15	ADOPTED 2015-16			
Director		1.6			
Supervisory	1.6				
Technical	0				
Clerical	0.45	0.45			
Part-time Clerical	0.2	0.2			
Hourly	10	10.4			
Seasonal	1	1			
Total	13.25	13.65			
BUDGET SUMMARY					
	ACTUAL 2013-14	ADOPTED 2014-15	AMENDED 2014-15	ADOPTED 2015-16	
Personnel	677,717		739,710	879,130	
Supplies	176,517		176,500	184,200	
Other	1,100,371		1,128,672	1,278,170	
COL	311		441	750,000	
Debt	104,975		378,200	394,500	
Total	2,059,891	0	2,423,523	3,486,000	

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 591 - WATER FUND					
591-000-401.446	PENALTIES - LATE CHARGES	43,910	0	42,000	43,000
591-000-450.477	WTR:PERMITS/INSPECTION FEE	21,370	0	20,000	20,000
591-000-600.601	METERED SALES	1,881,298	0	1,943,000	2,060,000
591-000-600.602	METERED SALES-WHOLESALE-USAGE	217,735	0	202,000	215,000
591-000-600.603	METERED SALES-WHOLESALE-DEBT	0	0	41,603	43,888
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	323,397	0	320,000	320,000
591-000-600.640	MATERIAL & SERVICE	8,918	0	8,000	10,000
591-000-600.642	CHARGE FOR SERVICES - SALES	58	0	0	0
591-000-664.664	INTEREST INCOME	5,785	0	5,800	6,000
591-000-671.688	HYDRANT RENTAL	0	0	16,000	16,500
591-000-671.694	MISCELLANEOUS	2,711	0	7,000	4,112
591-000-671.695	MISCELLANEOUS WATER CHARGES	10,227	0	10,400	12,000
NET OF REVENUES/APPROPRIATIONS - FUND 591		2,515,409	0	2,615,803	2,750,500

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
591-200-702.100	SALARIES	15,963	0	17,000	20,250
591-200-715.000	SOCIAL SECURITY (FICA)	1,327	0	1,300	1,550
591-200-716.100	HEALTH INSURANCE	2,557	0	2,500	2,650
591-200-716.200	DENTAL INSURANCE	130	0	130	130
591-200-716.300	OPTICAL INSURANCE	2	0	20	20
591-200-716.400	LIFE INSURANCE	48	0	50	50
591-200-716.500	DISABILITY INSURANCE	78	0	80	80
591-200-717.000	UNEMPLOYMENT INSURANCE	587	0	600	600
591-200-718.000	RETIREMENT	5,575	0	8,200	8,200
591-200-719.000	WORKERS' COMPENSATION	288	0	300	300
591-200-728.000	OPERATING SUPPLIES	3,948	0	1,500	2,000
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	7,950	0	7,950	8,000
591-200-810.000	INSURANCE & BONDS	42,550	0	41,200	41,000
591-200-818.000	CONTRACTUAL SERVICES	18,240	0	18,000	18,000
591-200-845.000	LEASE	754	0	777	800
591-200-850.000	BAD DEBT EXPENSE	212	0	6,044	1,000
591-200-856.000	MISCELLANEOUS	0	0	9	70
591-200-860.000	EDUCATION & TRAINING	30	0	100	300
591-200-899.101	GF CONTRIBUTION	200,000	0	200,000	200,000
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		300,239	0	305,760	305,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 552-WATER UNDERGROUND					
591-552-702.100	SALARIES	17,393	0	24,600	45,000
591-552-702.200	WAGES	109,297	0	130,000	160,000
591-552-703.000	OTHER COMPENSATION	35,815	0	29,000	30,000
591-552-715.000	SOCIAL SECURITY (FICA)	16,205	0	17,000	19,300
591-552-716.100	HEALTH INSURANCE	51,743	0	59,300	80,000
591-552-716.200	DENTAL INSURANCE	2,876	0	3,100	4,000
591-552-716.300	OPTICAL INSURANCE	1,024	0	350	400
591-552-716.400	LIFE INSURANCE	465	0	500	800
591-552-716.500	DISABILITY INSURANCE	584	0	900	1,200
591-552-717.000	UNEMPLOYMENT INSURANCE	1,113	0	200	200
591-552-718.000	RETIREMENT	42,660	0	37,200	37,000
591-552-718.200	DEFINED CONTRIBUTION	2,423	0	3,800	6,000
591-552-719.000	WORKERS' COMPENSATION	5,941	0	4,500	6,000
591-552-728.000	OPERATING SUPPLIES	5,664	0	4,000	5,000
591-552-751.000	GAS & OIL	17,838	0	17,000	17,000
591-552-818.000	CONTRACTUAL SERVICES	18,443	0	15,000	20,000
591-552-820.100	ELECTRICITY	3,591	0	3,000	3,500
591-552-820.200	GAS	6,192	0	4,300	4,000
591-552-820.300	TELEPHONE	2,775	0	2,500	2,500
591-552-833.000	EQUIPMENT MAINTENANCE	2,929	0	3,500	3,000
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAIN	126,995	0	160,000	160,000
591-552-833.300	EQUIP MAINT. METER & SERV	189,756	0	140,000	200,000
591-552-843.000	EQUIPMENT RENTAL	2,007	0	2,000	2,000
591-552-860.000	EDUCATION & TRAINING	1,358	0	1,400	1,500
591-552-968.000	DEPRECIATION EXPENSE	121,571	0	120,000	120,000
NET OF REVENUES/APPROPRIATIONS - 552-WATER UNDEI		786,658	0	783,150	928,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 553-WATER FILTRATION					
591-553-702.100	SALARIES	0	0	16,300	66,000
591-553-702.200	WAGES	185,522	0	214,000	210,000
591-553-702.300	OVERTIME	27,511	0	23,000	18,000
591-553-702.400	WAGES - TEMPORARY	4,467	0	3,400	5,000
591-553-702.600	UNIFORMS	2,800	0	4,200	4,200
591-553-702.800	ACCRUED SICK LEAVE	154	0	930	1,000
591-553-715.000	SOCIAL SECURITY (FICA)	16,183	0	20,000	23,200
591-553-716.100	HEALTH INSURANCE	45,547	0	62,500	70,000
591-553-716.200	DENTAL INSURANCE	2,144	0	3,100	3,100
591-553-716.300	OPTICAL INSURANCE	409	0	300	500
591-553-716.400	LIFE INSURANCE	388	0	500	700
591-553-716.500	DISABILITY INSURANCE	607	0	1,050	1,200
591-553-717.000	UNEMPLOYMENT INSURANCE	1,103	0	500	500
591-553-718.000	RETIREMENT	66,209	0	37,200	37,000
591-553-718.200	DEFINED CONTRIBUTION	4,882	0	6,500	8,000
591-553-719.000	WORKERS' COMPENSATION	5,696	0	5,600	7,000
591-553-728.000	OPERATING SUPPLIES	16,650	0	5,000	5,000
591-553-728.100	LAB SUPPLIES	0	0	12,000	12,000
591-553-743.000	CHEMICALS	131,240	0	136,000	142,000
591-553-751.000	GAS & OIL	1,177	0	1,000	1,200
591-553-818.000	CONTRACTUAL SERVICES	13,535	0	18,000	20,000
591-553-820.100	ELECTRICITY	128,441	0	130,000	135,000
591-553-820.200	GAS	5,891	0	4,200	5,000
591-553-820.300	TELEPHONE	7,052	0	4,000	4,000
591-553-820.500	REFUSE	326	0	320	500
591-553-831.000	BUILDING MAINTENANCE	4,079	0	6,000	6,000
591-553-832.000	STATIONARY EQUIPMENT	7,940	0	5,372	5,500
591-553-833.000	EQUIPMENT MAINTENANCE	11,717	0	14,000	20,000
591-553-833.100	EQUIP MAINT - WELLS	14,308	0	35,000	20,000
591-553-834.000	MAINTENANCE	6,375	0	30,000	120,000
591-553-860.000	EDUCATION & TRAINING	114	0	1,000	1,500
591-553-968.000	DEPRECIATION EXPENSE	155,240	0	155,000	155,000
NET OF REVENUES/APPROPRIATIONS - 553-WATER FILTRA		867,707	0	955,972	1,108,100

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 901-CAPITAL OUTLAY					
591-901-971.000	LAND	160	0	0	0
591-901-972.000	MAINS & HYDRANTS	0	0	441	350,000
591-901-972.100	COL-SERVICE LINES	151	0	0	0
591-901-977.000	COL - EQUIPMENT	0	0	0	400,000
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		311	0	441	750,000
Dept 905-DEBT SERVICE					
591-905-980.991	PRINCIPAL	0	0	280,000	305,000
591-905-980.995	INTEREST	104,975	0	98,200	89,500
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		104,975	0	378,200	394,500
ESTIMATED REVENUES - FUND 591		2,515,409	0	2,615,803	2,750,500
APPROPRIATIONS - FUND 591		2,059,890	0	2,423,523	3,486,000
NET OF REVENUES/APPROPRIATIONS - FUND 591		455,519	0	192,280	(735,500)

WASTEWATER FUND: 599

OPERATIONAL PLAN 2015-2016

- * Optimize treatment and achieve full compliance with discharge permit requirements
- * Complete targeted equipment replacements for improved reliability and efficiency
 - * Develop Asset Management Program with Grant Assistance
 - * Develop 5 year and 20 year capital improvement projections



CAPITAL OUTLAY				SERVICE DESCRIPTION
	2015-16	2016-17	2017-18	
Primary clarifier rhb-cont.	300,000			Operate and maintain an advanced Wastewater Treatment Plant treating over 4 million gallons per average day of wastewater from the Mid-County service area
Pump & motor replcmnt	20,000	30,000	30,000	
Electrical replacements	10,000	20,000	20,000	
Preliminary trtmt equip	120,000			
Misc. replacements	5,000	10,000	20,000	
Boiler and HV replcmnts	100,000			
Mainbuilding re-roof		150,000		
Pavement replacement		40,000		
Generator & switchgear			250,000	
Asset management prog	100,000	100,000	30,000	
Total	655,000	350,000	350,000	

STAFFING SUMMARY			
	CURRENT	ADOPTED	
	2014-15	2015-16	
Supervisory	1	1	
Technical	0		
Hourly	6	6.6	
Temporary/	1	1	
Seasonal	1	1	
Total	9	9.6	

BUDGET SUMMARY				
	ACTUAL	ADOPTED	AMENDED	ADOPTED
	2013-14	2014-15	2014-15	2015-16
Personnel	538,424	569,300	557,315	604,900
Supplies & Repairs	108,675	119,500	109,000	116,000
Other	889,101	660,200	848,242	672,100
COL	162,994	750,000	220,000	655,000
Debt	0	0	0	0
Total	1,699,194	2,099,000	1,734,557	2,048,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 599 - WASTEWATER FUND					
599-000-602.100	OP & MAINT CHRG - OWOSSO	955,100	956,000	950,000	975,000
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	119,748	120,000	139,000	142,000
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	107,618	110,000	95,000	98,000
599-000-602.400	OP & MAINT CHRG - CORUNNA	173,534	170,000	172,000	177,000
599-000-603.100	REPLACEMENT CHRG - OWOSSO	88,182	142,000	141,200	141,100
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	11,265	32,500	35,100	34,500
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	10,151	26,300	24,900	25,200
599-000-603.400	REPLACEMENT CHRG - CORUNNA	16,402	25,200	24,800	25,200
599-000-664.664	INTEREST INCOME	6,342	5,000	5,000	5,000
599-000-671.694	MISCELLANEOUS	3,082	3,000	3,000	3,000
NET OF REVENUES/APPROPRIATIONS - FUND 599		1,491,424	1,590,000	1,590,000	1,626,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 548-WASTEWATER OPERATIONS					
599-548-702.100	SALARIES	61,622	62,000	63,000	68,000
599-548-702.200	WAGES	238,921	276,000	255,000	280,000
599-548-702.300	OVERTIME	25,718	25,000	23,000	25,000
599-548-702.400	WAGES - TEMPORARY	5,257	6,000	4,500	6,000
599-548-702.600	UNIFORMS	4,200	4,500	4,200	4,600
599-548-702.800	ACCRUED SICK LEAVE	19,163	2,100	1,525	1,800
599-548-703.000	OTHER COMPENSATION	100	200	100	200
599-548-715.000	SOCIAL SECURITY (FICA)	28,251	29,000	28,000	30,000
599-548-716.100	HEALTH INSURANCE	80,209	90,000	78,000	87,000
599-548-716.200	DENTAL INSURANCE	4,558	4,800	4,300	4,500
599-548-716.300	OPTICAL INSURANCE	691	500	600	1,000
599-548-716.400	LIFE INSURANCE	912	1,000	1,000	1,000
599-548-716.500	DISABILITY INSURANCE	816	1,000	1,300	1,500
599-548-716.600	PHYSICALS	512	200	500	500
599-548-717.000	UNEMPLOYMENT INSURANCE	2,208	500	400	500
599-548-718.000	RETIREMENT	54,475	55,000	79,290	79,300
599-548-718.200	DEFINED CONTRIBUTION	4,370	5,000	5,000	6,000
599-548-719.000	WORKERS' COMPENSATION	6,440	6,500	7,600	8,000
599-548-728.000	OPERATING SUPPLIES	9,834	8,000	10,000	10,000
599-548-728.100	SUPPLIES	9,063	9,000	10,000	10,000
599-548-743.100	CHEMICALS - IRON	32,190	40,500	34,000	38,000
599-548-743.200	CHEMICALS - POLYMER	15,628	15,000	15,000	16,000
599-548-743.300	CHEMICALS - CHLORINE	35,519	40,500	35,000	36,000
599-548-751.000	GAS & OIL	6,441	6,500	5,000	6,000
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	25,342	18,000	18,000	18,000
599-548-810.000	INSURANCE & BONDS	40,381	42,000	39,900	40,000
599-548-820.100	ELECTRICITY	229,706	230,000	224,000	230,000
599-548-820.200	GAS	24,592	16,000	18,000	15,000
599-548-820.300	TELEPHONE	4,617	3,600	3,500	3,800
599-548-820.400	WATER & SEWER	2,903	3,000	2,800	3,000
599-548-820.500	REFUSE	383	500	600	700
599-548-831.000	BUILDING MAINTENANCE	29,322	35,000	25,000	30,000
599-548-832.000	STATIONARY EQUIPMENT	5,860	6,000	6,000	7,000
599-548-833.000	EQUIPMENT MAINTENANCE	48,936	35,000	60,000	50,000
599-548-834.000	MAINTENANCE	75,173	72,400	75,000	80,000
599-548-834.100	HHW PROGRAM	4,600	9,600	9,200	9,200
599-548-845.000	LEASE	23,445	15,600	22,000	6,000
599-548-856.000	MISCELLANEOUS	0	0	3	25
599-548-858.000	MEMBERSHIPS & DUES	512	600	536	600
599-548-860.000	EDUCATION & TRAINING	722	1,200	500	1,000
599-548-899.101	GF CONTRIBUTION	171,465	0	171,503	177,775
599-548-968.000	DEPRECIATION EXPENSE	201,143	0	0	0
599-548-999.101	CONTRIBUTION-GF ADMIN	0	171,700	171,700	0
NET OF REVENUES/APPROPRIATIONS - 548-WASTEWATER		1,536,200	1,349,000	1,514,557	1,393,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 901-CAPITAL OUTLAY					
599-901-975.000	COL - BUILDING IMPROVEMENTS	2,176	100,000	20,000	200,000
599-901-977.000	COL - EQUIPMENT	160,818	650,000	200,000	455,000
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		162,994	750,000	220,000	655,000
ESTIMATED REVENUES - FUND 599		1,491,424	1,590,000	1,590,000	1,626,000
APPROPRIATIONS - FUND 599		1,699,194	2,099,000	1,734,557	2,048,000
NET OF REVENUES/APPROPRIATIONS - FUND 599		207,770	509,000	144,557	422,000

FLEET MAINTENANCE FUND: 661

SERVICE DESCRIPTION	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
* Repair and maintain a fleet of 49 vehicles and 97 pieces of contractor's equipment	2-3/4 ton pickups with plow 80,000 portable air compressor 25,000 pavement breaker for backhoe 10,000 compactor for backhoe 7,000	25,000	
* Maintain computerized database of repair costs and preventative maintenance scheduling	1-5 yd dump w scraper and vbox 100,000 1-10 yd dump w scraper 85,000 2-3/4 ton pickups 60,000	100,000 60,000	
* Maintain an inventory of commonly used parts	Two way radios 2-1 ton pickups gang mower Jetter/Vac Truck	50,000 80,000 40,000	500,000
* Provide input for specifications of replacement equipment			
OPERATIONAL PLAN 2015-2016			
Prepare bid specifications for equipment replacements			
Total	367,000	355,000	500,000

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Mechanics	1	1
Total	1	1
Public Works & Public Utilities Crews as assigned		


BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	95,741	105,950	102,975	96,475
Supplies	60,767	64,500	41,500	52,000
Other	244,997	131,100	288,800	243,000
COL	1,028	633,000	561,500	367,000
Transfer	0	0	0	0
Total	402,533	934,550	994,775	758,475

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 661 - FLEET MAINTENANCE FUND					
661-000-664.669	EQUIPMENT RENTAL	692,181	475,000	660,000	660,000
661-000-671.673	SALE OF FIXED ASSETS	29,164	48,000	121,500	15,000
661-000-695.699	APPROPRIATION OF FUND BALANCE	0	411,550	180,975	83,475
NET OF REVENUES/APPROPRIATIONS - FUND 661		721,345	934,550	962,475	758,475

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 891-FLEET MAINTENANCE					
661-891-702.200	WAGES	47,351	61,700	58,000	53,500
661-891-703.000	OTHER COMPENSATION	9,657	9,300	9,000	9,300
661-891-715.000	SOCIAL SECURITY (FICA)	4,121	3,800	5,150	4,250
661-891-716.100	HEALTH INSURANCE	16,021	16,100	16,000	16,475
661-891-716.200	DENTAL INSURANCE	887	825	700	875
661-891-716.300	OPTICAL INSURANCE	224	75	75	125
661-891-716.400	LIFE INSURANCE	81	100	100	100
661-891-716.500	DISABILITY INSURANCE	1	275	200	0
661-891-717.000	UNEMPLOYMENT INSURANCE	227	225	200	25
661-891-718.000	RETIREMENT	14,977	11,650	11,650	10,100
661-891-719.000	WORKERS' COMPENSATION	2,194	1,900	1,900	1,725
661-891-728.000	OPERATING SUPPLIES	0	500	1,500	2,000
661-891-751.000	GAS & OIL	60,767	64,000	40,000	50,000
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,500	1,500	1,500	1,500
661-891-810.000	INSURANCE & BONDS	19,848	22,000	22,000	22,000
661-891-833.000	EQUIPMENT MAINTENANCE	70,414	75,000	75,000	65,000
661-891-860.000	EDUCATION & TRAINING	75	300	500	1,000
661-891-899.101	GF CONTRIBUTION	29,000	0	32,500	28,500
661-891-968.000	DEPRECIATION EXPENSE	124,160	0	125,000	125,000
661-891-999.101	CONTRIBUTION-GF ADMIN	0	32,300		0
NET OF REVENUES/APPROPRIATIONS - 891-FLEET MAINTENANCE		401,505	301,550	400,975	391,475
Dept 901-CAPITAL OUTLAY					
661-901-979.000	COL-EQUIPMENT	1,028	633,000	561,500	367,000
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY		1,028	633,000	561,500	367,000
ESTIMATED REVENUES - FUND 661		721,345	934,550	962,475	758,475
APPROPRIATIONS - FUND 661		402,533	934,550	962,475	758,475
NET OF REVENUES/APPROPRIATIONS - FUND 661		318,812	0	0	0

BROWNFIELD AUTHORITY FUND: 283

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
ConAgra/TiAl Site-District #3			
* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.	* City reimbursed for Cass Street per agreement with TiAl Products.		
	*Developer reimbursed for eligible expenses		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0
STAFFING SUMMARY			
CURRENT	ADOPTED		
<u>2014-15</u>	<u>2015-16</u>		
Assistance from general fund staff			
BUDGET SUMMARY			
ACTUAL	ADOPTED	AMENDED	ADOPTED
<u>2013-14</u>	<u>2014-15</u>	<u>2014-15</u>	<u>2015-16</u>
Admin	750	750	750
Tax Reimb	1,147	1,150	1,150
COL	0	0	0
Debt	0	12,975	10,450
Total	1,897	14,875	12,350

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED · BUDGET

Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
283-000-401.407	OBRA:TAX CAPTURE	11,869	10,900	14,875	12,350
NET OF REVENUES/APPROPRIATIONS - FUND 283		11,869	10,900	14,875	12,350

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
283-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	750	700	750	750
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONAL SERVICES		750	700	750	750
Dept 905-DEBT SERVICE					
283-905-980.991	PRINCIPAL	0	8,750	12,975	10,450
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		0	8,750	12,975	10,450
Dept 964-TAX REIMBURSEMENTS					
283-964-969.000	DEVELOPER REIMBURSEMENT	1,147	1,450	1,150	1,150
NET OF REVENUES/APPROPRIATIONS - 964-TAX REIMBURSEMENTS		1,147	1,450	1,150	1,150
ESTIMATED REVENUES - FUND 283		11,869	10,900	14,875	12,350
APPROPRIATIONS - FUND 283		1,897	10,900	14,875	12,350
NET OF REVENUES/APPROPRIATIONS - FUND 283		9,972	0	0	0

BROWNFIELD AUTHORITY FUND: 288

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
Sugar Beet Site #8 * Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.	* Tax increments distributed for city administration and developer expenses		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff	

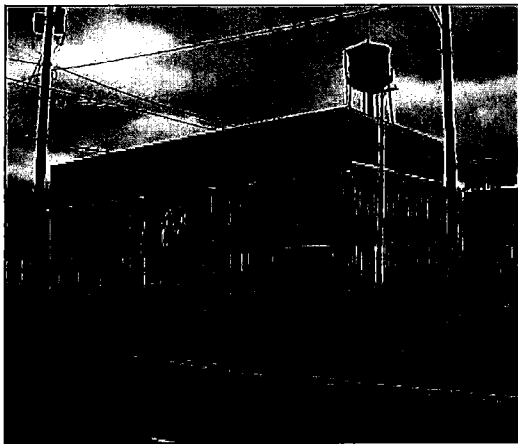
BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	975	1,050	6,975	6,500
Tax Reimb	1,315	1,450		
COL				
Transfers				
Total	2,290	2,500	6,975	6,500

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 288 - OBRA FUND-DISTRICT#8:SUGARBEET					
288-000-401.407	OBRA:TAX CAPTURE	0	0	6,975	6,500
NET OF REVENUES/APPROPRIATIONS - FUND 288		0	0	6,975	6,500

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
288-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0	0	6,975	6,500
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONAL		0	0	6,975	6,500
ESTIMATED REVENUES - FUND 288		0	0	6,975	6,500
APPROPRIATIONS - FUND 288		0	0	6,975	6,500
NET OF REVENUES/APPROPRIATIONS - FUND 288		0	0	0	0

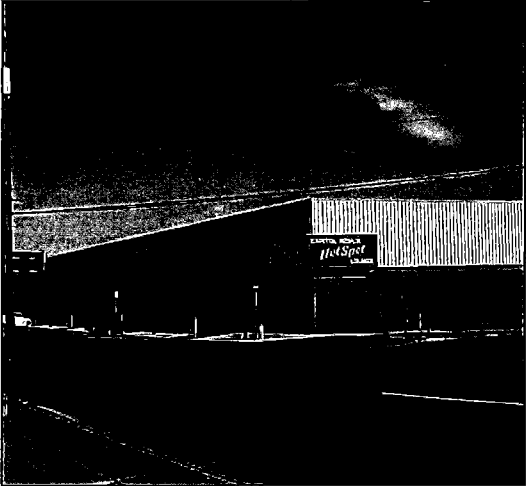
BROWNFIELD AUTHORITY FUND: 289

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
Robbins Loft-District #9				
* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.	* Tax increments distributed for city administration and developer expenses			
	CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
Total	0	0	0	
STAFFING SUMMARY				
CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>			
Assistance from general fund staff				
BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	975	1,050	1,050	1,075
Tax Reimb	1,315	1,450	1,750	1,150
COL	0	0	0	0
Transfers	0	0	0	0
Total	2,290	2,500	2,800	2,225

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
289-000-401.407	OBRA:TAX CAPTURE	3,224	2,500	2,800	2,225
NET OF REVENUES/APPROPRIATIONS - FUND 289		3,224	2,500	2,800	2,225

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
289-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	975	1,050	1,050	1,075
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONAL SERVICES		975	1,050	1,050	1,075
Dept 964-TAX REIMBURSEMENTS					
289-964-969.000	DEVELOPER REIMBURSEMENT	1,315	1,450	1,750	1,150
NET OF REVENUES/APPROPRIATIONS - 964-TAX REIMBURSEMENTS		1,315	1,450	1,750	1,150
ESTIMATED REVENUES - FUND 289		3,224	2,500	2,800	2,225
APPROPRIATIONS - FUND 289		2,290	2,500	2,800	2,225
NET OF REVENUES/APPROPRIATIONS - FUND 289		934	0	0	0

BROWNFIELD AUTHORITY FUND: 291

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>Capitol Bowl-District #11</p> <p>219 S. Washington</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p> 	<p>* Reimburse city for administration</p> <p>* Reimburse Capitol Bowl for advances made on eligible Brownfield expenses</p> <p>* Begin repayment to DDA for loan</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Total	0	0

STAFFING SUMMARY

CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff	

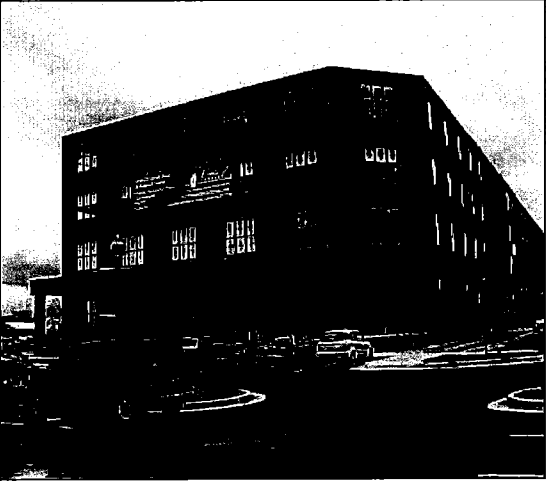
BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	0	875	1,750	875
Tax Reimb	8,695	7,100	8,150	8,650
Debt	0	0	3,375	0
COL	0	0	0	0
Total	8,695	7,975	13,275	9,525

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)					
291-000-401.407	OBRA:TAX CAPTURE	1,634	250	1,675	1,700
291-000-671.676	DONATIONS	8,263	7,725	8,150	7,825
291-000-695.698	OTHER FINANCING SOURCES	0	0	3,450	0
NET OF REVENUES/APPROPRIATIONS - FUND 291		9,897	7,975	13,275	9,525

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0	875	1,750	875
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONAL SERVICES		0	875	1,750	875
Dept 905-DEBT SERVICE					
291-905-980.991	PRINCIPAL	0	0	3,375	0
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		0	0	3,375	0
Dept 964-TAX REIMBURSEMENTS					
291-964-969.000	DEVELOPER REIMBURSEMENT	8,695	7,100	8,150	8,650
NET OF REVENUES/APPROPRIATIONS - 964-TAX REIMBURSEMENTS		8,695	7,100	8,150	8,650
ESTIMATED REVENUES - FUND 291		9,897	7,975	13,275	9,525
APPROPRIATIONS - FUND 291		8,695	7,975	13,275	9,525
NET OF REVENUES/APPROPRIATIONS - FUND 291		1,202	0	0	0

BROWNFIELD AUTHORITY FUND: 292

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
<p>Woodard Station Loft's-District #12</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p> 	<p>* Reimburse Woodard for eligible expenses related to redevelopment project.</p>
CAPITAL OUTLAY	
	<p style="text-align: center;"><u>2015-16</u> <u>2016-17</u> <u>2017-18</u></p>
Total	0 0 0

STAFFING SUMMARY

CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff	

BUDGET SUMMARY


	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	1,000	1,000	1,000	1,000
Tax Reimb	30,497	27,950	38,950	36,725
COL	0	0	0	0
Transfers	0	0	0	0
Total	31,497	28,950	39,950	37,725

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET

Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT					
292-000-401.407	OBRA:TAX CAPTURE	31,497	28,950	39,950	37,725
NET OF REVENUES/APPROPRIATIONS - FUND 292		31,497	28,950	39,950	37,725

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
292-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,000	1,000	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONAL SERVICES		1,000	1,000	1,000	1,000
Dept 964-TAX REIMBURSEMENTS					
292-964-969.000	DEVELOPER REIMBURSEMENT	30,497	27,950	38,950	36,725
NET OF REVENUES/APPROPRIATIONS - 964-TAX REIMBURSEMENTS		30,497	27,950	38,950	36,725
ESTIMATED REVENUES - FUND 292		31,497	28,950	39,950	37,725
APPROPRIATIONS - FUND 292		31,497	28,950	39,950	37,725
NET OF REVENUES/APPROPRIATIONS - FUND 292		0	0	0	0

BROWNFIELD AUTHORITY FUND: 293

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
<p>Wessner Building - #13</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p> 	<p>* Reimburse Owner for eligible expenses related to redevelopment project.</p>
	CAPITAL OUTLAY
	<u>2015-16</u> <u>2016-17</u> <u>2017-18</u>
	<p>Total 0 0 0</p>

STAFFING SUMMARY

CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff	

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	0	550	550	550
Tax Reimb	0	0		
COL	0	0		
Transfers	0	0		
Total	0	550	550	550

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 293 - OBRA-DIST#13 WESNER BUILDING					
Dept 000					
293-000-401.407	OBRA:TAX CAPTURE	0	550	550	775
	NET OF REVENUES/APPROPRIATIONS - 000-	0	550	550	775

DOWNTOWN DEVELOPMENT AUTHORITY: 296

SERVICE DESCRIPTION			OPERATIONAL PLAN 2015-2016	
Downtown Development Authority Expenses Main Street Four Point Approach			<p>The OMS/DDA Board met on January 15th and set the following goals as priorities for each of the four committees for the fiscal year beginning July 1, 2014 and ending June 30, 2015:</p> <ol style="list-style-type: none"> 1. Incentivize further development of the downtown. <ol style="list-style-type: none"> a. Support the current momentum of possible redevelopment projects happening within our Main Street district (Armory, Matthews Building, etc...) 2. Increase volunteer participation through comprehensive volunteer management strategies. <ol style="list-style-type: none"> a. Create strategic volunteer partnerships. 3. Help in creating a strong business base in downtown Owosso. <ol style="list-style-type: none"> a. Providing better business assistance. b. Creating strategic partnerships. d. Identify and market missing business niches. 4. Historic Preservation 	
STAFFING SUMMARY				
	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>		
Board	9	9		
Director	1	1		
Contractual	2	2		
Total	12	12		

CAPITAL OUTLAY

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

BUDGET SUMMARY	
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99	100

	ACTUAL 2013-14	ADOPTED 2014-15	AMENDED 2014-15	ADOPTED 2015-16
Supplies	7,511	1,000	1,200	1,000
Other	94,837	90,600	109,600	90,600
COL	27,216	-	0	0
Debt	15,014	75,400	75,400	77,800
Transfers	71,315	10,000	8,200	7,825
Total	215,893	177,000	194,400	177,225

GL NUMBER	DESCRIPTION	2013-'14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
296-000-401.403	GENERAL PROPERTY TAX	0	28,050	33,900	26,925
296-000-401.405	TIF	0	136,050	157,000	147,525
296-000-671.676	INCOME-DESIGN	0	0	13,200	0
296-000-671.678	INCOME-PROMOTION	0	0	7,350	0
296-000-671.679	INCOME-ORGANIZATION	0	0	200	0
296-000-671.694	MISCELLANEOUS	0	0	30	0
296-000-695.699	APPROPRIATION OF FUND BALANCE	0	12,900	6,800	2,775
NET OF REVENUES/APPROPRIATIONS - FUND 296		0	177,000	218,480	177,225

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
296-200-728.000	OPERATING SUPPLIES	0	1,000	1,200	1,000
296-200-818.000	CONTRACTUAL SERVICES	0	57,800	60,500	57,800
296-200-831.000	MAINTENANCE	0	17,000	25,000	17,000
296-200-858.000	MEMBERSHIPS & DUES	0	500	500	500
296-200-860.000	EDUCATION & TRAINING	0	1,000	0	1,000
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		0	77,300	87,200	77,300
Dept 695-ORGANIZATION					
296-695-818.000	WORK PLAN EXPENDITURES	0	1,000	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 695-ORGANIZATIO		0	1,000	1,000	1,000
Dept 696-PROMOTION					
296-696-818.000	WORK PLAN EXPENDITURES	0	6,000	13,100	6,000
NET OF REVENUES/APPROPRIATIONS - 696-PROMOTION		0	6,000	13,100	6,000
Dept 697-DESIGN					
296-697-818.000	WORK PLAN EXPENDITURES	0	6,800	9,000	6,800
NET OF REVENUES/APPROPRIATIONS - 697-DESIGN		0	6,800	9,000	6,800

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 698-ECONOMIC RESTRUCTURING					
296-698-818.000	WORK PLAN EXPENDITURES	0	500	500	500
	NET OF REVENUES/APPROPRIATIONS - 698-ECONOMIC RE	0	500	500	500
Dept 901-CAPITAL OUTLAY					
296-901-965.730	CAPITAL CONTRIBUTION-ECON DVMT	0	10,000	8,200	7,825
	NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL	0	10,000	8,200	7,825
Dept 966-TRANSFERS OUT					
296-966-999.397	TRANSFER TO DEBT 2009 LTGO FUND	0	75,400	75,400	77,800
	NET OF REVENUES/APPROPRIATIONS - 966-TRANSFERS OI	0	75,400	75,400	77,800
ESTIMATED REVENUES - FUND 296		0	177,000	218,480	177,225
APPROPRIATIONS - FUND 296		0	177,000	194,400	177,225
NET OF REVENUES/APPROPRIATIONS - FUND 296		0	0	24,080	0

STREETS CAPITAL PROJECTS: 411				
SERVICE DESCRIPTION		OPERATIONAL PLAN 2015-2016		
Account for the construction of capital improvements funded by debt that often occur over multiple fiscal years		* Construct Street and other ROW Improvements as outlined in the Capital Outlay Section		
CAPITAL OUTLAY				
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total		0	0	0
STAFFING SUMMARY				
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>		
General City Staffing				
BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Other	32,619	235,675	850	0
COL	283,917	0	105,450	37,600
Transfers	0	0	0	0
Total	316,536	235,675	106,300	37,600

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
411-000-664.664	INTEREST INCOME	487	0	400	0
411-000-695.698	OTHER FINANCING SOURCES	990,000	0	0	0
411-000-695.699	APPROPRIATION OF FUND BALANCE	0	235,675	105,900	37,600
NET OF REVENUES/APPROPRIATIONS - FUND 411		990,487	235,675	106,300	37,600

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 270-ADMINISTRATIVE					
411-270-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	32,619	0	850	0
NET OF REVENUES/APPROPRIATIONS - 270-ADMINISTRATIVE		32,619	0	850	0
Dept 901-CAPITAL OUTLAY					
411-901-965.585	CAPITAL CONTRIBUTION-PARKING	154,680	58,000	25,950	0
411-901-974.000	LAND IMPROVEMENTS	0	125,000	0	0
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY		154,680	183,000	25,950	0
Dept 966-TRANSFERS OUT					
411-966-999.202	TRANSFER TO MAJOR STREET	0	52,675	54,500	0
411-966-999.203	TRANSFER TO LOCAL STREET	129,237	0	25,000	37,600
NET OF REVENUES/APPROPRIATIONS - 966-TRANSFERS OUT		129,237	52,675	79,500	37,600
ESTIMATED REVENUES - FUND 411		990,487	235,675	106,300	37,600
APPROPRIATIONS - FUND 411		316,536	235,675	106,300	37,600
NET OF REVENUES/APPROPRIATIONS - FUND 411		673,951	0	0	0

BUILDING AUTHORITY CAPITAL PROJECTS: 466

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
Operating pursuant to the authority granted under Public Act 31 of 1948 Account for the construction of capital improvements funded by debt that often occur over multiple fiscal years.	* Construct Public Improvements as outlined in the Capital Outlay Section

CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
No projects scheduled			
Total	0	0	0

BOARD MEMBERS	
	TERM <u>EXPIRING</u>
Donald Crawford	6/30/2016
Richard Williams	6/30/2017
Larry Cook	6/30/2015

BUDGET SUMMARY				
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>
Personnel				
Supplies	0	0	0	0
Other	0	0	150	0
COL	30,528	0	0	0
Total	30,528	0	150	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH					
Dept 000					
466-000-695.698	OTHER FINANCING SOURCES	12,931	0	0	0
466-000-695.699	APPROPRIATION OF FUND BALANCE	0	0	150	0
NET OF REVENUES/APPROPRIATIONS - 000-		12,931	0	150	0
Dept 901-CAPITAL OUTLAY					
466-901-974.000	SYSTEM IMPROVEMENTS	30,528	0	150	0
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		30,528	0	150	0
ESTIMATED REVENUES - FUND 466		12,931	0	150	0
APPROPRIATIONS - FUND 466		30,528	0	150	0
NET OF REVENUES/APPROPRIATIONS - FUND 466		(17,597)	0	0	0

<i>DDA CAPITAL PROJECTS: 494</i>					
SERVICE DESCRIPTION		OPERATIONAL PLAN 2015-2016			
Account for the construction of capital improvements in the DDA district funded by bonded indebtedness. Debt service is paid by the DDA from tax increment revenues		* Construct Public Improvements in the Downtown Development District Adminster the Downtown Infrastructure Grant			
CAPITAL OUTLAY					
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
Total		0	0	0	
STAFFING SUMMARY					
CURRENT <u>2014-15</u>		ADOPTED <u>2015-16</u>			
DDA board recommends capital projects to city staff for review and recommendation to City Council					
BUDGET SUMMARY					
	<u>ACTUAL 2013-14</u>	<u>ADOPTED 2014-15</u>	<u>AMENDED 2014-15</u>	<u>ADOPTED 2015-16</u>	
Supplies					
Other	0	0	0		0
COL	115,757	1,021,400	13,900		0
Transfers	0	0	0		0
Total	115,757	1,021,400	13,900		0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 494 -					
Dept 000					
494-000-501.228	CDBG-DIG GRANT	0	695,250	0	0
494-000-664.664	INTEREST INCOME	55	0	0	0
494-000-671.675	DONATIONS-PRIVATE	0	48,000	0	0
494-000-695.411	TRANSFER FROM CAPITAL PROJECTS	97,457	125,000	13,900	0
494-000-698.000	PROCEEDS FROM BOND ISSUANCE	0	200,000	0	0
NET OF REVENUES/APPROPRIATIONS - 000-		97,512	1,068,250	13,900	0
Dept 270-ADMINISTRATIVE					
494-270-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0	46,850	0	0
NET OF REVENUES/APPROPRIATIONS - 270-ADMINISTRATIVE		0	46,850	0	0
Dept 901-CAPITAL OUTLAY					
494-901-965.510	CAPITAL CONTRIBUTIONS-CULTURAL	0	430,400	0	0
494-901-965.530	CAPITAL CONTRIBUTIONS-INFRASTRUCTURE	30,317	591,000	0	0
494-901-965.585	CAPITAL CONTRIBUTION-PARKING	41,422	0	4,500	0
494-901-965.756	CAPITAL CONTRIBUTION-RECREATION	44,018	0	9,400	0
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY		115,757	1,021,400	13,900	0
ESTIMATED REVENUES - FUND 494		97,512	1,068,250	13,900	0
APPROPRIATIONS - FUND 494		115,757	1,068,250	13,900	0
NET OF REVENUES/APPROPRIATIONS - FUND 494		18,245	0	0	0



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MEMORANDUM

DATE: June 4, 2015

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: May 2015 Report

Attached are statistics for the police department for May 2015. This report includes activity for the month of May and year-to-date statistics. Also attached is a list of Field Contacts, which are incidents that the police are dispatched to that require no further follow-up than the officers initial response.

Additionally, Burning Violation Reports for May are attached as well.



Case Assignment/Clearance Report For May, 2015

May 2015

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
PART I OFFENSES					
ROBBERY	0	0	0	0	0 %
AGGRAVATED ASSAULT	3	5	14	14	100 %
BURGLARY	6	6	19	25	131 %
LARCENY	13	12	83	72	86 %
MOTOR VEHICLE THEFT	0	0	9	6	66 %
SIMPLE ASSAULT	4	1	43	25	58 %
ARSON	1	1	2	3	150 %
FORGERY & UTTERING	0	0	1	0	0 %
COUNTERFEITING	0	0	0	2	0 %
FRAUD	8	7	36	11	30 %
EMBEZZLEMENT	0	0	1	1	100 %
WEAPON CRIMES- CARRY, POSS,	0	0	0	1	0 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	2	0	3	0	0 %
NARCOTICS VOLIATIONS	7	6	23	87	378 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	0	1	0 %
HOMICIDE	0	0	0	1	0 %
RAPE / NON - FAMILY	1	0	3	0	0 %
SEX OFFENSES 2	2	3	13	14	107 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	3	0	8	2	25 %
BURGLARY COMMERCIAL	0	0	0	2	0 %
RESISTING/OBSTRUCTING	0	0	0	1	0 %
PART I OFFENSES	50	41	258	268	103 %
PART II OFFENSES					
PAROLE/PROBATION VIOLATION	2	2	7	8	114 %
NATURAL DEATH	2	0	8	4	50 %
RETAIL FRAUD	3	3	4	4	100 %
RUNAWAY	3	3	16	12	75 %
VIOLATION PPO/ COURT ORDER	3	3	8	7	87 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	0	1	2	3	150 %
TRAFFIC OFFENSES OTHER	2	0	19	10	52 %
CRIMINAL CASE OTHER	0	0	0	0	0 %
WARRANT ARREST	13	9	54	40	74 %
SUSPICIOUS CIRCUMSTANCES	0	0	18	9	50 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	5	4	33	26	78 %
DOMESTIC ASSAULT/SITUATION	12	11	64	49	76 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	10	57	47	95	202 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	1	1	100 %
TRESPASSING	0	0	3	1	33 %
DOA	0	0	0	0	0 %
ANIMAL COMPLAINTS	2	1	6	5	83 %
MISSING PERSON	0	0	3	2	66 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	0	0	0 %
TRAFFIC - HIT & RUN	4	3	23	19	82 %
FIRES - NOT ARSON	0	0	1	1	100 %
LOST PROPERTY	0	0	0	0	0 %
NON-CRIMINAL CASE	11	7	60	39	65 %
CRIMES AGAINST FAMILY &	1	1	6	5	83 %
DRIVING WHILE IMPAIRED	2	3	11	15	136 %
LIQUOR LAW VIOLATIONS	4	1	13	4	30 %
DISORDERLY CONDUCT	2	3	10	8	80 %
OTHER CRIMES	13	7	77	46	59 %
IMPOUND / TOW FOLLOW-UP	0	0	0	0	0 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	25	16	146	101	69 %
THREATS	0	0	4	4	100 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	20	11	54	33	61 %
<i>PART II OFFENSES</i>	<i>139</i>	<i>146</i>	<i>698</i>	<i>551</i>	<i>78 %</i>
Grand Totals:	189	187	956	819	85%

Field Contact By Reason Summary Report

May 2015 - Field Contacts

Reason for Contact	Count
911 Hang Up	25
Abandoned Vehicle	5
False Alarm Commercial	13
False Alarm Residential	6
All Other Service Reports	17
Animal Complaints Other	23
Assist Ambulance	18
Assist To Other Dept	32
Assist Fire Dept	1
Assist Officer	1
Attempt To Locate	20
Barking Dog	12
Burning Ordinance	4
Civil Dispute	13
Code Enforcement - Owosso	1
Disturbance	13
Dog Or Animal Bite	1
Fight / No Assault	2
Fireworks	6
Found Property	5
Gun Permit/register	40
Harrassment	9
Homeless Voucher	2
Loud Music	6
Loud Party	4
Motorist Assist	5
Open Door	7
Ordinance Violation	5
Parking Problem	50
Pawn Ticket	134
Peace Officer	14
Reckless Driver	3
Road Hazard	3

Reason for Contact	Count
Suspicious Person	19
Suspicious Situation	44
Suspicious Vehicle	20
Trouble With Kids	25
Trouble With Neighbor	19
Trouble With Subject	57
Trespassing	1
Phone Harassment	3
Unwanted Subject	1
Vehicle Inspection	1
Welfare Check	35
Wire Down	2
Work Traffic	82

REPORTED BURN COMPLAINTS - NO VOIL FOUND

May 2015 - Field Contact Report

CASE_ID	FCDATE	STREET
201502777	05/22/2015 20:38:00	N SAGINAW ST
201502350	05/03/2015 20:12:00	N CEDAR ST
201502370	05/04/2015 13:28:00	N MEADOW DR/W IRENE ST
201502431	05/07/2015 21:20:00	N DEWEY ST

BURNING VIOLATION - CITATION ISSUED

May 2015 - Incident Report

INCI_ID	DATE_REPT	STREET
201502852	05/26/2015 00:31:41	E CORUNNA AVE



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MEMORANDUM

DATE: June 4, 2015

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: May Fire & Ambulance Report

During the month of May 2015:

Fire Department responded to **265** Ambulance calls.

Fire Department responded to **21** Fire calls –

- 9 – Accidents
- 2 – False Alarms
- 2 – Building Fires
- 1 – Carbon Monoxide Alarm
- 1 – Wire Down
- 1 – Smoke Investigation
- 1 – Medical Assist
- 1 – Citizen Complaint
- 1 – Hazardous Condition
- 1 – Gas Leak
- 1 – Wiring/Equipment Problem

Owosso Historical Commission
Regular Meeting Notice
Monday, May 11, 2105 7:00 PM Curwood Castle

Minutes

- Call to order:** Meeting was called to order at 7:00 p.m.
- Present:** Elaine Greenway, Chair; Jennifer Mahoney, Vice Chair; Robert Brockway; Dennis Mahoney; Tracey Peltier; Nicholas Pidek; Dean Ebert; Robert Doran, Director
- Absent:** Adrian Montague
- Guests:** Gordon Pennington and Jaren Flynn
- Approval of Agenda:** No additions to the agenda. Dennis Mahoney moved to accept the agenda. Robert Brockway supported. Motion passed unanimously.
- Treasure's Report:** Elaine moved to accept the Treasures report. Robert Brockway supported. Motion passed unanimously. Robert Doran gave an overview.
- Approval of
April Minutes:** Dennis Mahoney moved to accept the agenda. Robert Brockway supported. Motion passed unanimously.
- Citizen Comments:** Gordon Pennington spoke on the benefits of partnerships and collaborations. He expressed confidence and appreciation for Robert's and the commission's works. He talked about the benefit of working with the Cook Family Foundation. Gordon also spoke on Celebrate Saturday's event and what that might look like.
- Communications:** Nicholas noticed an error in the number of guests listed for the Castle and it was fixed to reflect a more accurate number. Robert Doran discussed the need to update the lighting in the basement of the Castle in the near future. Also, suggested making a formal presentation to the city and asking for assistance with the update.

Directors Report:

Robert Doran went over the budget summary and reviewed it with the commission. A list was given of missing items that moving forward would be added to the list and placed on the budget. Dennis Mahoney discussed the numbers and how the budget is tracked and expressed

concern in regards to how the city is tracking the money spent. Robert Doran discussed the positive relationship he has had with the city and how great he feels moving forward.

The possibility of receiving a gift of one of Curwood's Cabins was discussed. A donation of the cabin was being talked about with owner Dianne Conger. Placement of the cabin and how to move it was discussed. All felt this would be a great addition. An update will be given at the next meeting.

OLD BUSINESS:

A calendar of upcoming events and groups coming to the Castle was passed out to all; a brief discussion about these events took place, and the need for volunteers. Elaine provided a list of possible volunteers that she compiled. It was discussed what time slots would need to be covered at the Castle for Curwood. Robert will send out a specific sign-up sheet. The castle will be closed for the parade so all can attend.

The home tour was discussed, volunteers will be needed. Elaine asked for assistance in reaching out to the volunteers, creating a script and job description to make the calls. Robert said he would help her do that. Ad space will need to be sold. Nicholas asked to be involved in the home tour book. It was agreed that old home tour books should and will be distributed.

Nicholas did a review of the branding, logo and poster, t-shirt. An invoice was given by Nicholas for the purchase of the website hosting. A motion was made to pay the invoice. All supported.

New Business:

An update was given on the ceiling damage of the Gould House. Robert Doran will begin working on a report of the specific damage done. Both Jennifer and Elaine offered to help Robert complete the report. The report needs to be completed for insurance and Tracey asked if we could ask for a copy of the insurance policy so we had that moving forward. Robert said he would take that request to Don Crawford.

Exhibition framing estimates were shared with the group. Curwood Festival agreed to transfer the money they donated to The Commission for Castle maintenance towards the frames / exhibition as well Don Crawford's approval for the spending of those funds on the frames. Deb Adams from Curwood supported the request, leaving the remainder for the Commission to pay Studio 52 Frame Shop. Nicholas made a motion to approve the remainder needed for framing. Jennifer supported. Motion passed unanimously.

Robert Doran reviewed the invoices to have all the 18 Curwood movie posters framed, discussed the quality of the work. Nicholas made a motion to approve that all 18 posters be framed. Dennis supported. Motion passed unanimously.

A motion was placed on the table that Tracey takes the minutes at all meetings moving forward. All supported.

An executive advisory council was discussed, how to create it, who would be in it and how that might work.

A brief discussion on the pros and cons of becoming a 501(c)3 was discussed. Tracey expressed concern that funding could be very challenging without the continued support of the city. Further discussion about this will take place. Robert expressed confidence moving forward sitting working with the Cook Family Non Profit group as a huge asset in taking the necessary steps.

Nicholas wants to update the POS system making it available for events. He offered to put together a package of what that would look like.

Citizens Comments: None

Adjourn: Robert Brockway made a motion to adjourn at 9:00 pm. Motion carried unanimously.

**MINUTES
REGULAR MEETING OF THE OWOSSO ZONING BOARD OF APPEALS
CITY OF OWOSSO
MAY 19, 2015 at 9:30 AM
CITY COUNCIL CHAMBERS**

CALL TO ORDER: The meeting was called to order by Secretary Dan Jozwiak at 9:36 a.m.

ROLL CALL: Was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Secretary Daniel Jozwiak, Board Members Kent Telesz, and William Wascher.

MEMBERS ABSENT: Chairman Randy Horton, Vice-Chairman Christopher Eveleth, and Alternates Matt Grubb and John Horvath.

OTHERS PRESENT: Ms. Susan Montenegro, Assistant City Manager and Director of Community Development; Charles Rau, Owosso Building Official; Pastor Ilko Tchakarov, Owosso Seventh Day Adventist Church, 1218 N. Hickory Street.

**AGENDA: IT WAS MOVED BY BOARD MEMBER WASCHER, AND SUPPORTED BY BOARD MEMBER TELESZ TO APPROVE THE AGENDA OF MAY 19, 2015 AS PRESENTED.
YEAS: ALL. MOTION CARRIED.**

**MINUTES: IT WAS MOVED BY BOARD MEMBER WASCHER AND SUPPORTED BY BOARD MEMBER TELESZ TO APPROVE THE MINUTES OF APRIL, 21, 2015 AS PRESENTED.
YEAS: ALL. MOTION CARRIED.**

COMMUNICATIONS:

1. Staff memorandum
2. ZBA minutes from April 21, 2015
3. Variance Request – 1218 N. Hickory Street
4. Affidavit of notice

COMMISSIONER/PUBLIC COMMENTS: None.

PUBLIC HEARINGS:

1. VARIANCE – 1218 N. HICKORY STREET

Pastor Tchakarov spoke about building a pavilion over the existing basketball pad 30' x 60'. They want to put a roof over it and put it high enough so that basketball can still be played there. The request is for three feet taller than the ordinance allows. It will also be used for other events with the church and school. They will not be rebuilding the pad. It is located far enough from the property line. One person sent in a letter about drainage going downhill to Dingwall Drive. The applicant hadn't considered that. The Building Official, Charles Rau, said it may increase some, but it's quite a distance to the area of drainage. It already has grass between the pad and the pooling. Mr. Rau mentioned downspouts towards the garden may be helpful.

Board Member Telesz asked Mr. Rau if the pavilion met all the codes. Mr. Rau doesn't have plans yet. Raising it up three foot isn't a problem. Zoning isn't a problem either. The church itself is considerably taller. Per Ms. Montenegro, their parking lot has several drains.

Public comments: Ms. Lila Gerber of 1111 Summit Street said she is on the high ground and is OK with the project.

**MOTION BY BOARD MEMBER TELESZ, SUPPORTED BY BOARD MEMBER WASCHER AFTER REVIEWING THE CASE FOR 1218 N. HICKORY STREET, PARCEL NUMBER 050-541-000-060-00 HEREBY MOVES TO ALLOW THE PAVILION STRUCTURE TO BE BUILT THREE FEET HIGHER THAN THE 14 FOOT ACCESSORY BUILDING HEIGHT ALLOWED DUE TO THE UNIQUENESS OF THE LOT, CHURCH, SCHOOL, THE NONCONFORMING AREA, AND R-1 ZONING.
YEAS ALL. MOTION CARRIED.**

COMMISSIONER/PUBLIC COMMENTS: None

ADJOURNMENT:

**MOTION BY BOARD MEMBER TELESZ, SUPPORTED BY BOARD MEMBER WASCHER TO
ADJOURN AT 9:58 A.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING ON TUESDAY,
JUNE 16, 2015, IF ANY REQUESTS ARE RECEIVED.**

YEAS: ALL. MOTION CARRIED.

Dan Jozwiak, Secretary

m.m.s

Minutes
Parks and Recreation Commission
Tuesday May 26, 2015- 6:00 p.m.
City Hall- Council Chambers
301 W. Main St.
Owosso, MI 48867

Call to Order: Mike Espich called the meeting to order at 6:02

Pledge of Allegiance: Was recited by all present

Roll Call:

Present- Chairman Mike Espich, Vice-Chair Jeff Selbig, Shane Nelson, Kristen Woodbury.

Absent - Randy Woodworth

Also present - Don Crawford, City Manager; Sue Montenegro, Assistant City Manager; and Mr. Kline

Approval of Agenda: May 26, 2015 - Kristen Woodbury made the motion to approve the agenda; Jeff Selbig seconded; motion carried.

Approval of Minutes: April 27, 2015 - Shane Nelson made the motion to approve the minutes; seconded by Kristen Woodbury, motion carried.

Public Comments:

Mr. Kline, 820 Abrey St, Owosso lives across from skate park reports there are acts of vandalism at the skate park. A silver Ford Focus sits there quite frequently. Vandals are using shoe polish to write on cars in the area. He thinks the kids need something to do but more police patrols are needed in the area. Racial slurs were written on the silver Ford Focus car. Commissioner Espich wants to discuss with Public Safety the option for more police patrols. Vice-Chair Selbig asked if the vandals were regular users of Skate Park. Mr. Kline said these were people who are known to hang out there.

Communications:

1. Staff Memorandum
2. April 27, 2015 minutes
3. American Ramp Company Design and Quote
4. Ideas generated by Youth at April 27, 2015 meeting

Business:

1. Disc Golf- Annexation of cemetery land for disc golf. City is working on the drain issues. Mark Sedlak has done work down at the cemetery. Liability is an issue depending on who has maintains ownership of the property. City Attorney Brown says city can't cover

the liability. Time limit is the first of June and they might pull out. There is a possibility of entering into a lease agreement with the cemetery. Chair Espich says lots of work has gone into this project. Oakhill Cemetery has to agree with the project as would the Owosso City Council. Sue Montenegro stated a backup plan is necessary in case the cemetery plan doesn't work out. Mike Espich said the backup plan to use the Hopkins Lake area might conflict with those who use the trails at Hopkins Lake. If Oakhill says no to the lease agreement, Hopkins Lake is second choice. Mike Espich asked if a second party could pay for the liability. And would it be cheaper for the city to pay liability rather than a private party? Sue Montenegro presented a copy of the annexation petition that Oakhill could use to be annexed into the city. This would not, however, cause the city to assume any liability for the use of Oakhill as it is still a private entity. City Manager Don Crawford said that the police would have to have the right to go on the property. Sue Montenegro said the lease agreement would have to be between Oakhill Cemetery and the Owosso City Council. Mike Espich is at a loss for words. Jeff Selbig questioned whether Rosevear Park might not be the ideal spot for it as Rosevear is underutilized. Jeff Selbig is concerned about homeless people living in the Rosevear Park. Mayor Ben Frederick is going to the Oakhill board meeting and will hopefully take the annexation petition with him. A decision by the city can't be made until the Cemetery board makes their decision. Oakhill Cemetery has land in both the city of Owosso and in the township. Proposed site is 32 ½ acres section from Vandecarr Rd. to Rosevear Park. Shane Nelson wondered about the possibility of using the soccer field when no soccer is being played. Jeff Selbig said they would probably use Hopkins Lake. City crews would pick up pads if the need to move to Hopkins Lake arises. Nothing can be done until Cemetery board meets as to whether or not we can lease their land. We cannot take responsibility for land which we do not control- Bill Brown. Sue Montenegro will talk to Mayor Frederick about it. If cemetery board needs more time it is thought we would go to plan B- Hopkins Lake. The Oakhill Cemetery board meets every three months. Mike Espich thought there would be a formal offer from the city. May have to wait for next meeting. Sue Montenegro would need to sit down with Don Crawford to discuss city involvement.

2. Skate Park – Mike Espich & Sue Montenegro met with Emmit Keves about getting a quote for the skate park. Price lists were presented to the commission from a company in California where the current ramps came from. She went with Nick Pidek to investigate and Nick suggested that we should communicate with the youth using the park. This would give them a hands-on approach and give them a sense of ownership which may cut down on vandalism. Mike Espich stated Keves work could start the end of July at the earliest. Sue Montenegro said the City needs three bids before a company is chosen. Keves will do it at cost. Ready-mix was going to give the concrete at cost. Council may be able to waive the bidding process. Sue Montenegro said ramps are bolted together and may be hard to get apart. Sue to schedule meeting for a date to be announced later Shane Nelson and Kristen Woodbury will try to attend.

Discussion: None.

Public Comments: None.

Adjournment: Jeff Selbig made the motion to adjourn at 6:45 seconded by Kristen Woodbury, motion carried.

Next meeting Monday June 22 2015

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
COUNCIL CHAMBERS - OWOSSO CITY HALL
TUESDAY MAY 26, 2015, 7:00 P.M.**

CALL MEETING TO ORDER: Chairman Wascher called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: was recited by all present.

ROLL CALL: Roll Call was taken by Recording Secretary Denice Grace.

MEMBERS PRESENT: Chairman William Wascher, Commissioner Mike O'Leary, Vice-Chairperson Frank Livingston, Commissioners Brent Smith, Janae Fear, Craig Weaver, and David Bandkau.

MEMBERS ABSENT: None.

OTHERS PRESENT: Todd Stuve, P.E. Engineering Department Assistant Director, Exxel Engineering, Inc.; Peter Oleszczuk, Midwest V, LLC; Sue Montenegro, Assistant City Manager

APPROVAL OF AGENDA:
MOTION BY VICE-CHAIRPERSON LIVINGSTON, SUPPORTED BY COMMISSIONER WEAVER TO APPROVE THE AGENDA FOR MAY 26, 2015.
YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:
MOTION BY COMMISSIONER BANDKAU, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE MINUTES FOR THE MARCH 23, 2015 MEETING.;
YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum.
2. PC minutes march 23, 2015 April 27, 2015.
3. Industrial zoning language.
4. Rezoning application packet for 210 S. Shiawassee.

Commissioner/Public Comments:
No public comments. Chairperson Wascher welcomed Janae Fear as a new commissioner.

PUBLIC HEARINGS:

1. Rezoning of 210 S. Shiawassee- Dollar General Site -
Todd Stuve, Project Engineer, provided details for the proposed site of a new Dollar General store on south M-52. It is comprised of four (4) platted lots, seven (7) tax properties, and five (5) rental properties. The seven parcels are currently zoned I-1 and Todd asked to have them rezoned to B-1 local business district. One of the renters on the property –

Shirley Chalker - 502 Genesee, is on disability and is worried that she won't be able to find housing in her price range and asked the board to vote no.

Bev Irvey - 508 Genesee, wants to know when she will have to move. She states that her landlord has not told her anything. She has kids and dogs that will take time to move.

Commissioner O'Leary asked if all the properties are combined into one parcel. Mr. Stuve says there are seven separate parcels. Commissioner O'Leary expressed concern about splitting up the parcels for rezoning which in the future could open them up for seven different uses if Dollar General does not happen.

Commissioner Taylor asked how many people will be displaced. Mr. Stuive says five homes would be demoed and will affect the families living in them.

Commissioner Bandkau says timeline for construction could start as soon as the fourth Monday in June. The current Dollar General lease expires in 2016. The Henry family owns the property. No demolition is planned for the immediate future but might start before winter and would not be completed until spring 2016. Rentals are month to month. Mr. Stuive thinks there may be six houses, not five as previously stated. One parcel is an empty lot. Mr. Stuive also stated official notices were sent to property dwellers. Construction may begin as soon as November of this year. Commissioner Bandkau stated B-1 zoning is the most restrictive of the business zones. Commissioner Bandkau thinks B-4 zoning makes more sense with the presence of the intersections and the heavy traffic generated in that area. Bandkau also stated Dollar General is a general merchandise store not a box store.

Commissioner Fear asked if the area was already designated in the city's master plan. Commissioner Weaver stated that Dollar General makes all of their stores uniform in appearance. They do not own their current building and would be leasing the new building too. Commissioner Fear sees it as a natural progression, Commissioner Weaver agreed. Commissioner Fear asked if they had a preliminary site plan. Mr. Stuive said yes but that they will be coming back to the next meeting for site plan approval as the current one is preliminary. Mr. Stuive did show the preliminary site plan and shows that parking will be behind the new building. Mr. Stuive and his firm will be meeting with M-DOT.

MOTION BY COMMISSIONER BANDKAU, SUPPORTED BY COMMISSIONER WEAVER THAT THE OWOSSO PLANNING COMMISSION HEREBY APPROVES THE APPLICATION TO REZONE THE FOLLOWING ADDRESSES TO THE B-1 ZONING: 202. S. SHIAWASSEE, 206 S. SHIAWASSEE, 210 S. SHIAWASSEE, 214 S. SHIAWASSEE, 511 CLINTON, 502 GENESEE AND 508 GENESEE. YEAS ALL. MOTION CARRIED.

BUSINESS ITEMS:

1. M-71 rezoning

Ms. Montenegro showed non-conforming use wants to change from b4 to a1. Railroad doesn't require set back. Ms. Montenegro change to i2? Craig weaver says separate subject. It is rail yard not railways. Mike do we have jurisdiction. Wants to finish up m71 corridor. Dave bandkay sais some of the area is abandoned rail yards. Property was added adjoining corner. Other part of his property zone be4.

MOTION BY COMMISSIONER BANDKAU, SUPPORTED BY COMMISSIONER SMITH TO APPROVE THE FOLLOWING ZONING CHANGES ALONG THE M-71 CORRIDOR:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
424Maple	050-710-000-001-00	R-2	R-1
416 Maple	050-710-000-003-00	R-2	R-1
637 Corunna Ave	050-710-000-002-00	R-2	R-1
633 Corunna Ave	050-542-000-019-00	R-2	R-1
*706 Corunna Ave	050-542-000-032-00	RM-1	B-4
625 Huron	050-542-000-022-00	I-2	I-1
460 E. Howard	050-680-003-004-00	R-2	I-1
452 E. Howard	050-680-003-003-00	R-2	I-1

446 E. Howard	050-680-003-002-00	R-2	I-1
440 E. Howard	050-680-003-001-00	R-2	I-1
429 E. Howard	050-680-002-002-00	R-2	I-2
Division Street	050-680-001-001-00	R-1	I-2
401 E. Howard	050-680-002-003-00	I-2	I-2
330 Howard	050-651-018-001-00	I-2	I-1
514 Division	050-651-018-003-00	I-2	I-1
515 S. Saginaw	050-651-018-004-00	I-2	I-1
509 S. Saginaw	050-651-018-002-00	I-2	I-1
514 Saginaw	050-651-019-004-00	I-2	B-4
510 S. Saginaw	050-651-019-002-00	I-2	B-4
515 S. Park	050-651-019-001-00	I-2	B-4
517 S. Park	050-651-019-009-00	I-2	B-4
S Park St	050-651-019-003-00	I-2	B-4
E. Howard	050-651-000-004-00	I-2	I-1
S. Washington	050-651-000-005-00	I-2	I-1

YEAS ALL. MOTION CARRIED.

2. Industrial rezoning language

Ms. Montenegro sent the revised language for section 38-312 to Gregg Jones of TiAL Products to review to ensure the language would not inhibit foundry use. The intent is to have more restrictive use language for heavier industrial uses without having to create a new industrial district.

MOTION BY COMMISSIONER BANDKAU, SUPPORTED BY VICE-CHAIRPERSON LIVINGSTON THAT THE OWOSSO PLANNING COMMISSION HEREBY APPROVE THE CHANGES TO THE ZONING LANGUAGE IN SECTION 38-312 OF THE CITY OF OWOSSO CODE OF ORDINANCES:

ARTICLE XIV. - I-2 GENERAL INDUSTRIAL DISTRICTS

Sec. 38-311. - Intent.

General industrial districts are designed primarily for manufacturing, assembling, and fabrication activities including large scale or specialized industrial operations, whose external physical effects will be felt to some degree by surrounding districts. The I-2 districts are so structured as to permit the manufacturing, processing and composing of semi-finished or finished products from raw materials as well as from previously prepared material. (Code 1977, § 5.62)

Sec. 38-312. - Principal uses permitted.

In an I-2 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter:

- (1) Any principal use first permitted in an I-1 district;
- ~~(2) Grain elevators;~~
- (2) **Onsite** heating and electric power generating plants, ~~and all necessary uses using conventional fuels or renewable resources;~~
- (3) Gasoline or petroleum storage;
- (4) Railroad yards;
- (5) Any of the following production or manufacturing uses (not including storage of finished products) provided that they are located not less than eight hundred (800) feet distant from any residential district and not less than three hundred (300) feet distant from any other district:
 - ~~a. Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant;~~
 - ~~b. Blast furnace, steel furnace, blooming or rolling mill;~~
 - ~~c. Manufacture of corrosive acid or alkali, cement, lime, gypsum or plaster of Paris;~~
 - ~~d. Petroleum or other inflammable liquids, production or refining;~~
 - ~~e. Smelting of copper, iron or zinc ore;~~
 - ~~f.~~
 - a. Junkyards, provided such are entirely enclosed within a building or within an eight (8) foot obscuring wall and provided further that one property line abuts a railroad right-of-way.
- (6) **Foundry operations within a closed building.**
- (7) Any other use which shall be determined by the council after recommendation from the planning commission, to be of the same general character as the above permitted uses in this section. The council may impose any required setbacks and/or performance standards so as to insure public health, safety and general welfare;
- (8) Accessory buildings and uses customarily incident to any of the above permitted uses.

Additional uses allowed by special use permit:

- (1) **Grain elevators;**
- (2) **Any of the following production or manufacturing uses (not including storage of finished products) provided that they are located not less than eight hundred (800) feet distant from any residential district and not less than three hundred (300) feet distant from any other district:**
 - a. Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant;**
 - b. Blast furnace, steel furnace, blooming or rolling mill;**
 - c. Manufacture of corrosive acid or alkali, cement, lime, gypsum or plaster of Paris;**
 - d. Petroleum or other inflammable liquids, production or refining;**
 - e. Smelting of copper, iron or zinc ore;**

(Code 1977, § 5.63)

Sec. 38-313. - Area and bulk requirements.

See article XVI, schedule of regulations, limiting the height and bulk of buildings, the minimum size of lot by permitted land use, and providing minimum yard setback requirements for I-2 districts.

(Code 1977, § 5.64)

Sec. 38-314. - General provisions.

See article XVII, general provisions, for requirements governing off-street parking, signs, walls and other provisions for I-2 districts.

(Code 1977, § 5.65)

Secs. 38-315—38-330. - Reserved.

YEAS ALL. MOTION CARRIED.

ITEMS OF DISCUSSION:

1. Election of new board secretary-

Commissioner Kurtz has resigned and was the commission secretary. Commissioner Weaver graciously agreed to fill the vacant position until July of this year.

COMMISSIONER/PUBLIC COMMENTS:

No public comments were made at this time. Commissioner Taylor stated plans for the existing dollar general store building are unknown. Commissioner Livingston is glad that the Dollar General is not a box store. Commissioner Fear wondered about addressing properties to the south of new Dollar General store. Commissioner Weave suggested looking at those properties in the future.

ADJURNMENT:

**MOTION BY COMMISSIONER BANDKAU, SUPPORTED BY COMMISSIONER TAYLOR TO
ADJOURN AT 7:45 P.M. UNTIL THE NEXT MEETING ON JUNE 22, 2015.**

YEAS ALL. MOTION CARRIED.