

7-HMC: 'CK CGGC'
F9; I @F'A99HB; 'C: 'H<9'7-HM7CI B7=@
HI 9G85MZ>5BI 5FM&\$Z&\$%)
+. ' \$'D"A "

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' \$%K YghA Ujb'GfYYh

5; 9B85'

CD9B-B; 'DF5M9F.'
D@8; 9'C: '5 @@; -5B79.'
FC@@75 @@'
5DDFCJ5 @C: 'H<9'5; 9B85.'
5DDFCJ5 @C: 'H<9'A-BI H9G'C: 'F9; I @F'A99HB; 'C: '>5BI 5FM) Z&\$%)'.

588F9GG-B; 'H<9'7-HM7CI B7=@

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

DFC7 @A5H-CBG'#GD97-5 @DF9G9BH5H-CBG'

None.

DI 6 @7 '<95F-B; G'

1. Special Assessment District No. 2015-01 – Hazards and Nuisances. Conduct a public hearing to receive citizen comment regarding Special Assessment District No. 2015-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating and removing of hazards and nuisances at 1018 Beehler Street.

7-HN9B'7CAA9BHG'5B8'EI 9GH-CBG'

7-HMA5B5; 9F'F9DCFH'

7CBG9BH'5; 9B85'

1. First Reading and Set Public Hearing – Rezoning of Westown. Conduct first reading and set a public hearing for Monday, February 2, 2015 to receive citizen comment regarding the proposal to rezone various parcels in Westown to comply with the Master Plan, reduce spot zoning, and ease future development of the area.

2. Change to Street Lighting Contract – Update to HPS. Authorize amendment to the Street Light Contract with Consumers Energy to reflect the removal and replacement of 338 mercury vapor street lights with high pressure sodium fixtures throughout the City, the removal of one damaged light in the Main Street alley between Washington and Park Streets, and authorize the Mayor and City Clerk to execute appropriate documents.
3. Change to Street Lighting Contract – Bradley Street Light Installation. Authorize amendment to the Street Light Contract with Consumers Energy to reflect the installation of a high pressure sodium street light on the south side of Bradley Street between Shiawassee Street and Curwood Castle Drive and further authorize payment of the \$100 installation charge for said luminary.
4. Change Order & Payment Authorization – 2014 Tree Removal Program. Authorize Change Order No. 1 to the 2014 Tree Removal Program contract with Advanced Tree Care Service, Inc. for additional work performed in the amount of \$20,680.00 and further authorize Progress Payment No. 3 to the contractor in the amount of \$26,599.50.
5. Warrant No. 496. Authorize Warrant No. 496 as follows:

J YbXcf	8 YgW]dhjcb	: i bX	5 a ci bh
SunGard Public Sector Inc	Software maintenance/licensing fees for public safety computer system-January 1, 2015-December 31, 2015	General	\$ 9,408.09
Logicalis, Inc	Network engineering support-December 2014	General /Sewer	\$ 8,716.50
Caledonia Charter Township	Caledonia utility fund payment-October – December 2014	Water	\$19,367.36
Owosso Charter Township	Owosso Charter township 2011 water agreement payment-October – December 2014	Water	\$ 9,295.60
William C. Brown, P.C.	Professional services-December 8, 2014 – January 12, 2015	General	\$ 8,900.32

6. Check Register – December 2014. Affirm check disbursements totaling \$ 1,010,360.97 for the month of December 2014.

49AGC: 61 GB9GG

1. Sign Ordinance Amendment. Conduct first reading and set a public hearing for Monday, February 2, 2015 to receive citizen comment regarding the proposal to rezone various parcels in Westown to comply with the Master Plan, reduce spot zoning, and ease future development of the area.

7CAAI B-75 HCBG

1. S. Ludington, Historical Commission. Letter of resignation.
2. J. Demis, Downtown Development Authority. Letter of resignation.
3. Donald D. Crawford, City Manager. Annual liquor license inspection report.
4. Charles P. Rau, Building Official. December 2014 Building Department Report.
5. Charles P. Rau, Building Official. December 2014 Code Violations Report.
6. Kevin D. Lenkart, Public Safety Director. December 2014 Police Report.
7. Kevin D. Lenkart, Public Safety Director. December 2014 Fire Report.
8. Planning Commission. Minutes of December 8, 2014.

74N9B7CAA9BHG5B8 EI 9GHCBG

B9LH'A99HB; .

Monday, February 02, 2015

6C5F8G'5B8'7CAA-~~GG~~-CBG'CD9B-B; G

None.

58>CI FBA9BH'

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

CK CGGC 7 HM7 CI B7 =@
F9; I @F A99HB;

>5 BI 5 FM) Z&\$%`

+. ' \$D"A "

DF9G8-B; `C: : 79F.

MAYOR BENJAMIN R. FREDERICK

CD9B-B; `DF5 M9F.`

PASTORAL ASSOCIATE EDWARD HORSKI
ST. PAUL CATHOLIC CHURCH

D@8; 9`C: `5 @@; -5 B79.`

MICHAEL TILLOTSON

DF9G9BH.`

Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth,
Councilpersons Loreen F. Bailey, David B. Bandkau, Burton D. Fox,
Elaine M. Greenway, and Robert J. Teich, Jr.

56 G9BH.`

None.

5DDFCJ9`5; 9B85`

Motion by Mayor Pro-Tem Eveleth to approve the agenda as presented.

Motion supported by Councilperson Greenway and concurred in by unanimous vote.

5DDFCJ5 @C: `H<9`A-BI H9G`C: `F9; I @F A99HB; `C: `8979A69F`% Z&\$%`

Councilperson Bandkau asked that the discussion regarding the Moratorium on Medical Marijuana Dispensaries be corrected to reflect the fact that the State House had passed legislation in 2014 amending the Medical Marijuana Law but the Senate did not act on the bill (the bill never became law as originally indicated in the minutes).

Motion by Mayor Pro-Tem Eveleth to approve the Minutes of the Regular Meeting of December 15, 2014` as corrected.

Motion supported by Councilperson Bandkau and concurred in by unanimous vote.

DFC7 @A5 H-CBG`#GD97 -5 @DF9 G9BH5 H-CBG`

7CAAI B+HM75 HG`C: `CK CGGC`DF9 G9BH5 H-CB`

Lori Bailey of Community Cats of Owosso gave a presentation on the on-going efforts to control the number of stray cats roaming Owosso. She indicated that the Trap/Neuter/Release clinic has fixed over 100 cats in the two months it has been in operation and two area vets have expressed interest in joining the effort. She went on to describe other efforts the City could undertake to help with the problem, such as changes to the animal ordinance to allow people to keep multiple cats as long as they care for them according to expressed rules, saying the animals would be better off if folks weren't hiding from the current hard limit on the number of animals.

DI 6 @7`<95F-B; G`

CF8-B5 B79`5 A9B8A9BH`E` 9GH56 @G<`D9B5 @H9G` CF`J-C @H-CB`C: `DFCD9FHM
A5-BH9B5 B79`7 C89`

The proposed amendment would establish distinct penalties for violations of the Property Maintenance Code.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 8, Buildings, Article VI, *Property Maintenance Code*, Section 8-142, *Changes in Code*.

There were no citizen comments.

The Council discussed whether too many staff members would be authorized to write tickets under the amendment, whether a misdemeanor charge was really warranted for code enforcement violations, and how long a code enforcement violation may exist before such a charge is issued. Staff indicated that good faith efforts to resolve a violation would be recognized and the misdemeanor charge would be reserved for those cases in which the owner simply refuses to remedy the problem.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Mayor Pro-Tem Eveleth that the following ordinance be adopted:

CF 8-B5 B7 9 BC" +), ,

**5 B CF 8-B5 B7 9 5 A 9 B 8-B; G 9 7 H-CB, !% & 5 8 C D H-B; 5 8 8 H-C B G H-C
H< 9 -B H 9 F B 5 H-C B 5 @ D F C D 9 F H M A 5 -B H 9 B 5 B 7 9 7 C 8 9 f B \$ \$- L
G 9 7 H-C B % \$ * (C: H< 9 C K C G G C 7 H M 7 C 8 9 F 9; 5 F 8 -B; J-C @ H-C B D 9 B 5 @ H 9 G**

WHEREAS, the city of Owosso has previously adopted ordinances creating property maintenance and code enforcement regulations; and

WHEREAS, the city recognizes the need to amend section 8-142 of the *Code of Ordinances of the City of Owosso, Michigan*, which embodies details of the International Property Maintenance Code (2009), specifically Section 106.4 regarding violation penalties.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS that Chapter 8 Buildings and Building Regulations, Article VI. *Property Maintenance Code*, Section 8-142 of the *Code of Ordinances of the City of Owosso, Michigan* is amended to read as follows:

GYW, !% & " ! 7 \ Ub[Yg] b 7 c XY"

The following chapters, articles or sections of the International Property Maintenance Code (2009) adopted by the provisions of this article are hereby added, amended or deleted as hereinafter set forth. Subsequent articles, divisions, and sections numbers used in this section shall refer to the like numbered articles, divisions, and sections of such property maintenance code unless specified otherwise.

Section 101.1: Insert for name of jurisdiction: City of Owosso, Michigan

Section 103.5: Insert for fee schedule: Fees shall be set by resolution of the Owosso city council.

Section 106.4: Inserting section establishing violation penalties:

106.4 Violation penalties.

- a. First and Second Offenses. Any person, firm or corporation who shall violate any provision of this code for a first or second time, is responsible for a municipal civil infraction, for each violation, as provided for in Section 1-8(c) of the Code of Ordinances of the City of Owosso, Michigan, plus costs and other sanctions.
- b. Third and Subsequent Offenses. Any person firm or corporation who shall violate the same provision of this Code for a third or more instances shall be guilty of a misdemeanor, for each violation, punishable as provided in Sections 1-8(a) and (b) of the Code of Ordinances of the City of Owosso, Michigan, plus costs and other sanctions.

- c. The code official, building inspector, building official, code enforcement officer, police officer or firefighter are hereby designated and authorized to issue municipal civil infraction citations and municipal civil infraction violation notices pursuant to this section.

Sections 111.2 through Section 111.2.5: Delete Sections 111.2 through Section 111.2.5

Section 111.2: Insert the following wording:

PM-111.2. Membership. The Owosso Building Board of Appeals which serves as the construction board of appeals provided by the Michigan Uniform Construction Code Section 125.1514 (Act 230 Of 1972) shall hear all appeals of this ordinance.

Section 112.4: Insert amount of fine: \$50.00 and \$500.00

Section 302.4: Insert maximum height for weeds: Eight inches (8")

Section 304.14: Insert dates requiring window screens: April 15 and November 15

Section 602.3: Insert dates requiring heat: September 1 and May 1

Section 602.4: Insert dates requiring heat: September 1 and May 1

SECTION 1. SEVERABILITY. The various sections and provisions of this ordinance shall be deemed to be severable, and should any section or provision of this ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this ordinance as a whole or any section or provision of this ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 2. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective January 26, 2015.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilperson Greenway, Mayor Pro-Tem Eveleth, Councilpersons Bailey, Teich, and Mayor Frederick.

NAYS: Councilpersons Fox and Bandkau.

CF8-B5B79'5A9B8A9BH'E' 9GH56 @G<'<CI FG': CF'7+IMD5F?G'

The proposed amendment would establish distinct park hours and authorize the Public Safety Department to enforce said hours.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 21, Parks and Recreation, repealing Section 21-3. *Certain games restricted*, and adding new Sections 21-7 & 21-8.

The following people commented regarding the proposed amendment:

Eddie Urban, 601 Glenwood Avenue, asked that the hours be read aloud. The times for each park were noted by staff.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Mayor Pro-Tem Eveleth that the following ordinance be adopted:

CF8-B5 B79'BC"+) - "

**5 A9B8 A9BH'HC'7 <5 DH9F'8%ZD5 F?G'5 B8'F97 F95 HCB''
C: 'H<9'7 C89'C: 'CF8-B5 B79 G'C: 'H<9'7 +MC: 'CK CGGCZA7 <= 5 B'
HC'9 GH56 @G<'D5 F?'<CI FG'**

WHEREAS, the city of Owosso has previously adopted ordinances creating and governing parks and recreation; and

WHEREAS, the city recognizes the need for an ordinance specifying park hours.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS that Chapter 21, Parks and Recreation, of the Code of Ordinances of the City of Owosso, Michigan be amended as follows:

SECTION 1. REPEAL. That Section 21-3 of the City of Owosso Code of Ordinances shall be repealed.

SECTION 2. ADDITION. That new sections 21-7 through 21-8 which read as follows, shall be adopted:

GYW&%+"E'DUF_ \ ci fg"

- (a) All parks of the city shall be open from 5:00 a.m. to 11:00 p.m. daily, unless otherwise posted. Hopkins Lake shall remain open for nighttime fishing.
- (b) It shall be unlawful for any person to enter or use a park other than during park hours.
- (c) Any person violating the provisions of Section 21-8 shall be guilty of a misdemeanor, and upon conviction, shall be punish by a fine of not more than \$500.00 and costs of prosecution, by imprisonment for not more than 90 days, or by both fine and costs and imprisonment at the discretion of the court.

GYW&%, "E: Uj i fY'hc~YUj Yk\ Yb'cfXYfYX'hc'Xc'gc"

Any person who willfully disobeys an order by a police officer to leave a public park or recreation area shall be guilty of a misdemeanor.

SECTION 3. SEVERABILITY. The various sections and provisions of this ordinance shall be deemed to be severable, and should any section or provision of this ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this ordinance as a whole or any section or provision of this ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 4. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective January 26, 2015.

SECTION 6. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Teich.

Roll Call Vote.

AYES: Councilpersons Greenway, Fox, Bandkau, Bailey, Mayor Pro-Tem Eveleth, Councilperson Teich, and Mayor Frederick.

NAYS: None.

C6 GC @ H9'DFCD9F HMF9<5 6=@H5 HCB'9L9ADHCB'7 9FH= 7 5 H9'5 A9B8 A9BH'EK 9G9B9Fž@@'

A public hearing was conducted to receive citizen comment regarding the proposal to amend the construction timeline related to Obsolete Property Rehabilitation Exemption Certificate #3-13-0012 for the Wesener Building at 104-108 North Washington Street extending the construction period to 36 months.

There were no citizen comments.

Councilperson Fox sought clarification as to the new deadline for construction.

Motion by Mayor Pro-Tem Eveleth to authorize the following resolution approving an 18-month extension in the construction timeline for the Wesener Building, as it relates to Obsolete Property Rehabilitation Exemption Certificate #3-13-0012.

F9 GC @ HCB'BC"\$%&\$%"
5'F9 GC @ HCB'HC'9LH9B8'''
H<9'7 CBGHFI 7 HCB'D9F=C8': CF''
C6 GC @ H9'DFCD9F HMF9<5 6=@H5 HCB'9L9ADHCB''
7 9FH= 7 5 H9'BC'"!% !\$\$%&'
K 9G9B9Fž@@'''
%(E\$%, 'B"K 5 G<=B; HCB'GHF99H'

WHEREAS, the City of Owosso is a Qualified Local Government Unit within the State of Michigan and is empowered to provide tax exemptions for increased value of rehabilitated facilities within the City; and

WHEREAS, after public notice and a public hearing on July 15, 2013 City Council of the City of Owosso approved an Obsolete Property Rehabilitation District at 104-108 N. Washington Street in Owosso, Michigan. As provided by section 4(2) of Public Act 146 of 2000, said property more particularly described as:

S 2/3 OF LOT 5 & N 1/3 OF LOT 6 (EX E 22' OF LOT 6) BLK 21 ORIGINAL PLAT

WHEREAS, the construction period for the Obsolete Property Rehabilitation Exemption Certificate No. 3-13-0012 was eighteen (18) months; and

WHEREAS, the holder of the Obsolete Property Rehabilitation Exemption Certificate No. 3-13-0012, has made every effort to meet the requirements of that approved resolution; and

WHEREAS, due to circumstances beyond the control of the certificate holder is unable to complete the project during the eighteen (18) month construction period; and

WHEREAS, the certificate holder has resolved the circumstances impacting the completion of the project has requested an extension for an additional eighteen (18) months.

NOW, THEREFORE, BE IT RESOLVED that, based on the findings by staff made at public hearing, the City Council of the City of Owosso authorizes an extension of eighteen (18) months to the construction period for the Obsolete Property Rehabilitation Exemption Certificate No. 3-13-0012 at 104-108 N. Washington Street; and

ALSO, BE IT RESOLVED that the rehabilitation shall now be completed within thirty six (36) months from the effective date of date of Obsolete Property Rehabilitation Exemption Certificate No. 3-13-0012 previously approved by council July 15, 2013 under Resolution No. 73-2013.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilperson Teich, Mayor Pro-Tem Eveleth, Councilpersons Bandkau, Greenway, Bailey, Fox, and Mayor Frederick.

NAYS: None.

7-11-13 B7 CAA9 BHG5 B8 EI 9 GH CBG

Eddie Urban, 601 Glenwood Avenue, showed the Council his hunting flashlight which helps him track a wounded animal using red and blue lights. He said he thought all police cars should have similar flashlights to help officers track suspects that may be injured.

7-11-13 MA5 B5; 9 F F9 DCFH

The City Manager highlighted key items on the Project Status Report.

Mayor Frederick noted that after some research he could find no legislation requiring public treatment plants to be staffed 24/7. He asked if the City was looking into remote control of its two facilities. City Manager Crawford noted that yes, the idea was being explored but he anticipated the DEQ would take issue with such a proposal.

Councilperson Fox asked that staff look into planting shorter species of trees in the right-of-way or planting trees on private property to avoid conflicts with power lines and utility lines.

Councilperson Bailey inquired whether the new purchasing program had been implemented. She said she would like to see something that would help the Council determine the overall value of a particular purchase before making it. City Manager Crawford indicated that changes had been implemented but were very minor in nature.

7 CBG9 BH5; 9 B85

Motion by Mayor Pro-Tem Eveleth to approve the Consent Agenda as follows:

Special Assessment District No. 2015-01 – Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Tuesday, January 20, 2015 to receive citizen comment regarding Special Assessment District No. 2015-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating and removing of hazards and nuisances at 1018 Beehler Street as follows:

F9 GC @ HCB BC "\$& \$%
GD97 -5 @5 GG9 GGA 9 BH'8 -GHF 7 H'BC "\$& \$% !\$%
<5 N5 F8 G'5 B8 'BI -G5 B7 9 G'
%\$% '6 99 < @ F' GHF 99 H

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, January 20, 2015 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form: "

**BCH79'C: '<95 F-B; 'HC'F9J-9K '
GD97-5 @5 GG9 GGA9BH'FC @@E'<5 N5 F8 G'5 B8 'BI -G5 B79 G'
7-+MC: 'CK CGGC'
7 CI BHMC: 'G<-5 K 5 GG99ZA-7 <-5 B**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

D5 F79 @BI A69F 588 F9GG 65 @5 B79'

050-660-007-012-00 1018 Beehler Street \$6,848.47

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, January 20, 2015 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

Boards / Commissions Appointment. Confirm the Mayoral appointment of Kevin Wiles to the Downtown Development Authority/Owosso Main Street Board, to fill the unexpired term of J. Demis, expiring June 30, 2017.

Warrant No. 495. Authorize Warrant No. 495 as follows:

J YbXcf'	8 YgWjdHcb'	: i bX'	5 a ci bh'
Rehmann Robson	Final billing FY 6/30/14 audit	General	\$6,100.00

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilperson Bailey, Mayor Pro-Tem Eveleth, Councilpersons Bandkau, Greenway, Fox, Teich, and Mayor Frederick.

NAYS: None.

#HAGC: '6I G-B9GG'

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(This item was postponed from the meeting of December 15, 2014.)

Housing Program Director Tyler Leppanen introduced the item saying he had been working with the City's Assessor on Council's request to explore the possibility of including more people in the group eligible for a property tax poverty exemption. He explained that he could find no other communities that used anything other than the Federal guidelines and that rules governing the program include not only income thresholds but asset thresholds as well. He recommended the Council consider using a blended set of thresholds, which the City did some years ago. The blended thresholds would use the poverty levels set by the County for families of one to three people and the Federal levels for the remaining divisions.

Motion by Mayor Pro-Tem Eveleth to adopt the 2015 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994 as follows:

GlnYcZ: Ua J'mil b]h'	Dcj Yfmi; i JXY'lbYg'
1	\$ 16,240.00
2	\$ 18,560.00
3	\$ 20,880.00
4	\$ 23,850.00
5	\$ 27,910.00
6	\$ 31,970.00
7	\$ 36,030.00
8	\$ 40,090.00
For each additional person	\$ 4,060.00

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Bandkau, Greenway, Mayor Pro-Tem Eveleth, Councilpersons Fox, Bailey, Teich, and Mayor Frederick.

NAYS: None.

89AC@HCB 5I H<CF-N5 HCB/ '7CBHF57H5DDFCJ5 @E'%%GCI H<'@BG-B; 'GHF99H'

City Manager Crawford noted that bids for this item after it became apparent that no one was interested in moving the house to another location. Habitat for Humanity is interested in salvaging some of the materials from the home for reuse. The City is working with the contractor to secure permission for them to do so.

Motion by Councilperson Fox to authorize demolition of the structure at 111 South Lansing Street and award contract to Northwood Mobile Homes Estates, Inc. dba Fisher Gravel in the amount of \$6,100.00 as follows:

F9GC@ HCB'BC"\$' !&\$%'

**5I H<CF-NB; 'H<9'9L97I HCB'C: '5'7CBHF57H'K #k''
BCFH<K CC8'AC6=@<'CA9G'9GH5H9GZ-B7 "865': -G<9F'; F5J9@: CF'
H<9'89AC@HCB'C: 'H<9'GHFI 7HI F9G'5H'%%G" @BG-B; 'GHF99H'**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the house and detached shed at 111 South Lansing Street should be demolished to make way for a parking lot servicing the businesses along the south side of Main Street; and

WHEREAS, the city of Owosso sought bids to demolish the structure and detached shed at 111 South Lansing St. and a bid was received from Northwood Mobile Homes Estates, Inc. dba Fisher Gravel and it is hereby determined that Northwood Mobile Homes Estates, Inc. dba Fisher Gravel is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Northwood Mobile Homes Estates, Inc. dba Fisher Gravel for demolition of the structures located at 111 South Lansing Street.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services Between the city of Owosso, Michigan and Northwood Mobile Homes Estates, Inc. dba Fisher Gravel in the amount of \$6,100.00.
- THIRD: The accounts payable department is authorized to pay Northwood Mobile Homes Estates, Inc. dba Fisher Gravel for work satisfactorily completed on the project up to the bid amount.
- FOURTH: The above expenses shall be paid from the Capital Projects Fund 411.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Greenway, Teich, Fox, Bandkau, Bailey, and Mayor Frederick.

NAYS: None.

CG6I FB'@ ?9G'F95 @9GH5H9'6FC?9F'5; F99A9BH'

City Manager Crawford indicated that a small committee had reviewed the RFP submissions and recommended Century 21 Looking Glass.

Councilperson Fox inquired whether the Council could approve the installation of a larger sign advertising the lots for sale to avoid the need to go through the Building Board of Appeals. City Attorney William C. Brown indicated he would look into the matter.

Motion by Councilperson Fox to authorize the following resolution approving a real estate brokerage agreement for the marketing and sale of city owned lots in the Osburn Lakes condominium development with Looking Grand, Inc. d/b/a Century 21 Looking Glass, to include permission for a sign exceeding the limits of the sign ordinance contingent upon approval by the City Attorney.

F9GC@ HCB'BC"\$(!&\$%)`

**F9GC@ HCB'5I H<CF=NB; 'H<9'9L97I HCB'C: '5'7CBHF57H'K #K`
@CC?B; ; F5B8Z-B7"8#5'79BH FM&%@CC?B; ; @GG`
: CF'DFCJ-B; 'F95 @9GH5H9'6FC?9F'G9FJ-79G`
: CF'7+IMCK B98 '@CHG-B'CG6I FB'@ ?9G'D<5G9'%`**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, sought proposals for the marketing and sale of approximately 30 vacant lots in a single-family residential condominium development known as Osburn Lakes Phase 1;

WHEREAS, the City of Owosso received three proposals which were reviewed and analyzed; and it is hereby determined that Looking Grand, Inc. d/b/a Century 21 Looking Glass is qualified to provide such services and submitted a responsible and responsive proposal.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to secure a real estate broker to market and sell vacant lots in Osburn Lakes Phase 1 from Looking Grand, Inc. d/b/a Century 21 Looking Glass.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Looking Grand, Inc. d/b/a Century 21 Looking Glass.*

Motion supported by Mayor Pro-Tem Eveleth.

Roll Call Vote.

AYES: Councilpersons Teich, Fox, Bailey, Mayor Pro-Tem Eveleth, Councilpersons Greenway, Bandkau, and Mayor Frederick.

NAYS: None.

*Due to its length, full text of the agreement is not included in the minutes. Full copies of this document will be placed on file in the Clerk's Office.

7CAAI B-75HCBG`

Richard C. Williams, Finance Director. Revenue & Expenditure Report – October 2014.

Richard C. Williams, Finance Director. Revenue & Expenditure Report – November 2014.

Kevin D. Lenkart, Public Safety Director. November 2014 Fire Report.

Downtown Development Authority/Main Street Board. Minutes of December 3, 2014.

Historical Commission. Minutes of December 8, 2014.

Parks & Recreation Commission. Minutes of December 8, 2014.

7-119B-7CAA9BHG5B8-EI 9GH-CBG

Eddie Urban, 601 Glenwood Avenue, spoke of a number of personal events in his life including his attendance at a hunting banquet held in a church and coming across a funny street sign in Chesaning.

Mayor Frederick thanked Councilperson Bailey and staff for their work in exploring alternatives to the federal poverty thresholds.

B9LH'A99HB;

Tuesday, January 20, 2015

6C5F8G5B8-7CAA-GG-CBG-CD9B-B; G

None.

58>CI FBA9BH

Motion by Mayor Pro-Tem Eveleth for adjournment at 8:55 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

85 H9. January 14, 2015
HC. Mayor Frederick and the Owosso City Council
: FCA. Amy K. Kirkland, City Clerk
GI 6 > 97 H. Special Assessment District No. 2015-01 – Hazards & Nuisances
Public Hearing for 1018 Beehler Street

F97CAA9B85HCB.

After receiving and considering any public comment regarding the proposed special assessment I recommend Council approve the assessment as amended.

657?; FCI B8.

The garage at 1018 Beehler Street was approved for demolition by the Shiawassee County Circuit Court on November 21, 2014 and the structure in question was taken down by the City's DPW in early December. This represents the latest action in a long list of efforts the City has undertaken to remedy the blight situation created by this property. To date, the City has incurred \$6,848.47 in expenses including legal fees, demolition costs, and administration expenses.

Tonight you will conduct a public hearing providing interested parties the opportunity to be heard regarding the proposed special assessment slated for this property. As with any public hearing, I will present you with any communications received prior to the hearing on the night of the hearing, whether they be written, emailed, or via voicemail. To date we have received one comment written and returned on the notice that was mailed to the PO Box listed for the tax payer of record. This communication indicated that the owner of the property passed away in the latter half of December 2014 and his estate will be proceeding through the Probate Court. Despite this sad development the process for the City remains the same, if after receiving all pertinent comment you feel the proposed assessment is fair and just you should authorize the attached resolution. Alternatively, you may adjust the proposed assessment or not act at all as you see fit.

: G75 @-A D57 HG.

Should the Council approve the special assessment as proposed this evening the City would collect the assessment over a 15-year period at an interest rate of 6%. Our sincere hope is that the City is able to recoup at least the principle amount expended to clean up the property, but even this would be accomplished over a period of years.

F9GC @ HCB'BC "SSS'

<5N5F8G/ 'BI -G5B79G'FC@@: CF'
%\$% '699< @F'GHF99H

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll-Hazards and Nuisances prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of the following described property described as follows:

D5F79@BI A69F'	588F9GG'	65 @B79'
050-660-007-012-00	1018 Beehler Street	\$6,848.47

and

WHEREAS, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$6,848.47 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances No. 2015-01.
2. Pursuant to MCL 211.78k(c) said special assessment roll shall be divided into fifteen (15) equal annual installments, the first of which shall be due and payable on September 1, 2015, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by December 1, 2015.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2015 and shall be paid annually on each installment due date.
4. Said Special Assessment Roll-Hazards and Nuisances No. 2015-01 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.



MR. BROCK PASS'D AWAY
12-22-14. His ESTATE will BE
WITH SHIA. CO. PROBATE -

Barb Kneubel

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

Fred I. Brock
PO Box 621
Ovid, MI 48866-0621

050-660-007-012-00
1018 Beehler Street

W 1/2 LOT 5 BLK 7 A L & B O WILLIAMS ADD

<u>Type of Nuisance/Hazard</u>	<u>Amount</u>
Demolition of garage – 1018 Beehler Street	\$ 6,848.47

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of the above described property.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, January 20, 2015 for the purpose of reviewing said Special Assessment Roll-Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

Amy K. Kirkland, Owosso City Clerk

The City of Owosso will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website address is: www.ci.owosso.mi.us.



MEMORANDUM

301 W MAIN Ü OWOSSO, MICHIGAN 48867-2958 Ü WWW.CI.OWOSSO.MI.US

85 H9. January 15, 2015

HC. Mayor Frederick and the Owosso City Council

: FCA. Susan Montenegro, Asst. City Manager/Community Development Director

GI 6>97H. The Planning Commission voted at its regular meeting on March 24, 2014 to rezone the following addresses within the Westown District to reduce spot zoning and follow the Master Plan future land use plan.

F97CAA9B85HCB.

The Planning Commission recommends zoning changes to the ordinance that would rezone the following addresses to reduce spot zoning and encourage economic growth and development within the Westown District. The addresses and recommended changes are:

DUFW'cf'5fYU'	7i ffYbhiNcb]b['	DchYbhiU'Ncb]b['
108 State	B4	R1
111 S Lansing	I1	R1
115 S Lansing	I1	RM1
125 S Lansing	I1	R1
203 S Lansing	I1	R1
209 S Lansing	I1	R1
213 S Lansing	I1	R1
219 S Lansing	I1	R1
814 Lynn	I1	R1
401 S State	I1	R1
919 Beehler	I1	R2
921 Beehler	I1	R2
123 N Lansing	B4	OS1
202 S Shiawassee	I1	OS1
206 S Shiawassee	I1	OS1
210 S Shiawassee	I1	OS1
214 S Shiawassee	I1	OS1
302 S Shiawassee	I1	OS1
308 S Shiawassee	I1	OS1
412 S. Shiawassee	I2	I1
Cass Street	I2	I1
508 Genesee	I1	OS1
509 Genesee	I1	OS1
511 Clinton	I1	OS1
615 Clinton	I1	R1
312 State	R2	R1
520 Milwaukee	I2	I1

Classifications:

R1 – Single family residential
R2 – Two-family residential
RM1 – Multiple-family residential
OS1 – Office service district
B4 – General business district
I1 – Light Industrial
I2 – General Industrial

657?; FCI B8.

The Planning Commission noticed spot zoning within specific areas of the Westtown District and believes changing the current zoning of the above listed properties will decrease spot zoning and increase economic development for this district as outlined in the Master Plan.

: ~~G75~~ @ ~~A~~ D57 HG.

No fiscal impacts.

F9GC @ HCB'BC''

**5B'CF8-B5B79'5A9B8-B; '7<5DH9F'' , 'NCB-B; 'C: 'H<9'7C89'C: 'CF8-B5B79G''
HC'F9NCB9'J5F-CI G'D5F79@G'C: 'F95 @DFCD9FHMCB'95GH'A5-B'GHF99H'
5B8'5A9B8'H<9'NCB-B; 'A5D'**

WHEREAS, the City of Owosso adopted a Master Plan in 2012 which includes a future land use plan; and

WHEREAS, the Planning Commission desires to carefully implement prudent changes suggested by the Master Plan; and

WHEREAS, the Planning Commission recommends the rezoning of select parcels in the area to reduce spot zoning and create an area with effective zoning for potential development and economic growth while allowing land owners to maintain the current use of their property if they so desire; and

WHEREAS, the Planning Commission published and mailed notices for the amendment, held a public hearing on the amendment, and deliberated on the amendment; and

WHEREAS, the Planning Commission finds that the proposed rezonings meet the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the rezoning of the following parcels:

DUFW'cf'5fYU'	7i ffYbhNcb]b['	DchYbh]U'Ncb]b['
108 State	B4	R1
111 S Lansing	I1	R1
115 S Lansing	I1	RM-1
125 S Lansing	I1	R1
203 S Lansing	I1	R1
209 S Lansing	I1	R1
213 S Lansing	I1	R1
219 S Lansing	I1	R1
814 Lynn	I1	R1
401 S State	I1	R1
919 Beehler	I1	R2
921 Beehler	I1	R2
123 N Lansing	B4	OS1
202 S Shiawassee	I1	OS1
206 S Shiawassee	I1	OS1
210 S Shiawassee	I1	OS1
214 S Shiawassee	I1	OS1
302 S Shiawassee	I1	OS1
308 S Shiawassee	I1	OS1
412 S Shiawassee	I2	I1
Cass Street	I2	I1
508 Genesee	I1	OS1
509 Genesee	I1	OS1
511 Clinton	I1	OS1
615 Clinton	I1	R1
312 State	R2	R1
520 Milwaukee	I2	I1

And

WHEREAS, the City Council finds that the zoning petition meets the intent and criteria for a zoning map amendment, specifically as it relates to the requirements of Section 38-555; and

WHEREAS, a public hearing by the City Council is required before any such ordinance amendment can be approved.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following changes, to be noted on the official map and filed with the city clerk:

DUFW'cf'5fYU'	DUFW'Bi a VYf'	7 i ffYbhNcb]b['	DchYb]U'Ncb]b['
108 State	050-100-001-002-00	B4	R1
111 S Lansing	050-050-000-037-00	I1	R1
115 S Lansing	050-050-000-036-00	I1	RM-1
125 S Lansing	050-050-000-035-00	I1	R1
203 S Lansing	050-050-000-034-00	I1	R1
209 S Lansing	050-050-000-033-00	I1	R1
213 S Lansing	050-050-000-032-00	I1	R1
219 S Lansing	050-050-000-030-00	I1	R1
814 Lynn	050-050-000-031-00	I1	R1
401 S State	050-621-002-008-00	I1	R1
919 Beehler	050-660-009-016-00	I1	R2
921 Beehler	050-660-009-015-00	I1	R2
123 N Lansing	050-660-015-001-00	B4	OS1
202 S Shiawassee	050-660-021-001-00	I1	OS1
206 S Shiawassee	050-660-021-003-00	I1	OS1
210 S Shiawassee	050-660-021-004-00	I1	OS1
214 S Shiawassee	050-660-021-005-00	I1	OS1
302 S Shiawassee	050-660-025-001-00	I1	OS1
308 S Shiawassee	050-660-025-003-00	I1	OS1
508 Genesee	050-660-021-007-00	I1	OS1
509 Genesee	050-660-025-002-00	I1	OS1
511 Clinton	050-660-021-002-00	I1	OS1
615 Clinton	050-660-002-003-00	I1	R1
312 State	050-100-002-006-00	R2	R1
520 Milwaukee	050-660-029-005-00	I2	I1

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, February 2, 2015 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.


City of Owosso

Westtown Proposed Zoning Changes

January 15, 2015

Legend

Zoning

 <all other values>

Z_PRIMARY

 <Null>

 B1

 B2

 B3


 B4


 C-OS

 I1

 I2

 OS1

 P1

 PUD

 R1

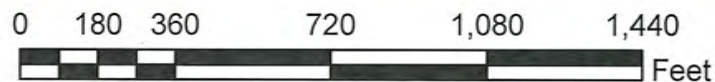
 R2

 RM1

 RM2

 City Parcels 2013 Edition

 Plat Lines





MEMORANDUM

301 W MAIN Ü OWOSSO, MICHIGAN 48867-2958 Ü WWW.CI.OWOSSO.MI.US

85 H9. January 15, 2015
HC. Mayor Frederick and the Owosso City Council
: FCA. Mark Sedlak, Director of Public Services
GI 6 > 97 H. Change to Street Lighting Contract

F97 CAA9B85HCB. ' '

Recommend approval of the proposed changes.

657 ?; FCI B8. ' '

Consumers Energy is in the process of updating many of the city's street lights, converting them from mercury vapor fixtures to the more efficient high pressure sodium units.

: -G7 5 @-A D57 HG. ' '

The proposed changes should have a positive effect on the city's bill for street lighting.

Document originated by: Amy K. Kirkland, City Clerk

F9GC@ HCB'BC"

7<5B; 9'HC'GH5B85F8'GHF99H'@; <HB; '7CBHF57H'
K H<'7CBGI A9FG'9B9F; M7CAD5BM
I D85H9'HC'<= <'DF9GGI F9'GC8=A': LHI F9G'

WHEREAS, the city of Owosso holds a contract with the Consumers Energy Company for the provision of street lighting; and

WHEREAS, the Consumers Energy Company is proposing the conversion of approximately 338 mercury vapor fixtures to high pressure sodium units, resulting in an overall reduction in on-going street lighting costs to the city.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it is advisable to authorize Consumers Energy Company to make changes in the lighting service provided in the Standard Lighting Contract between the Company and the City of Owosso, dated October 1, 2013, in accordance with the Authorization for Change in Standard Lighting Contract dated December 8, 2014, heretofore submitted to and considered by this Council.
- SECOND: the Mayor and City Clerk are hereby authorized to execute such authorization for change on behalf of the City.



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000143162

Consumers Energy Company is authorized as of 12/8/2014, by the City of Owosso, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Owosso, dated 10/1/2013.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1025786986 1025786976 1025786982 1025786983 1015529914 1017394199 1017541064
1020037797 1020742820 1021243843 1021618968 1022195453 1022312385 1022393046
1022724231 1023252052 1023338536 1024235722 1024334514 1024912035

Construction Work Order Number(s):

See Corresponding Notification Numbers Listed Above

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 10/1/2013 shall remain in full force and effect.

City of Owosso

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Owosso, dated 10/1/2013, in accordance with the Authorization for Change in Standard Lighting Contract dated 12/8/2014,

heretofore submitted to and considered by this ☐ commission ☐ council ☐ board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Shiawassee

I, _____, Clerk of the City of Owosso, do hereby certify that the foregoing resolution was duly adopted by the ☐ commission ☐ council ☐ board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

Number of Luminaires	Nominal Watts	Luminaire Type	Fixture Type	Fixture Style	Install Remove	Location
36	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	See Enclosed Prints
4	<u>250</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	See Enclosed Prints
8	<u>400</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	See Enclosed Prints
40	<u>100</u>	<u>HPS</u>	<u>NA</u>	<u>NA</u>	<u>Install</u>	See Enclosed Prints
8	<u>250</u>	<u>HPS</u>	<u>NA</u>	<u>NA</u>	<u>Install</u>	See Enclosed Prints
1	<u>400</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	211 North Ball St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	N Cedar St & River St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	735 Jerome Ave
1	<u>250</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	918 N Shiawassee St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	Broadway Ave & Auburndale Ave
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	926 S Saginaw St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	1200 Hanover St
1	<u>400</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	King St & N Shiawassee St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	1101 S Washington St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	1229 Willow St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	526 Gilbert St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	723 River St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	Ball St & Williams St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	904 Fletcher St
1	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	413 Laverock Alley
13	<u>100</u>	<u>HPS</u>	<u>NA</u>	<u>NA</u>	<u>Install</u>	See Location Information Listed Above
2	<u>250</u>	<u>HPS</u>	<u>NA</u>	<u>NA</u>	<u>Install</u>	See Location Information Listed Above
1	<u>202</u>	<u>INC</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	In Alley, north of E Main St, west of N Park St



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000143162

Consumers Energy Company is authorized as of 12/8/2014, by the City of Owosso, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Owosso, dated 10/1/2013.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1025786950 1025786951 1025786952 1025786954 1025786955 1025786956 1025786957
1025786959 1025786960 1025786962 1025786963 1025786964 1025786965 1025786967
1025786968 1025786969 1025786970 1025786973 1025786977 1025786978 1025786984

Construction Work Order Number(s):

See Corresponding Notification Numbers Listed Above

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 10/1/2013 shall remain in full force and effect.

City of Owosso

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Owosso, dated 10/1/2013, in accordance with the Authorization for Change in Standard Lighting Contract dated 12/8/2014,

heretofore submitted to and considered by this ☐ commission ☐ council ☐ board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Shiawassee

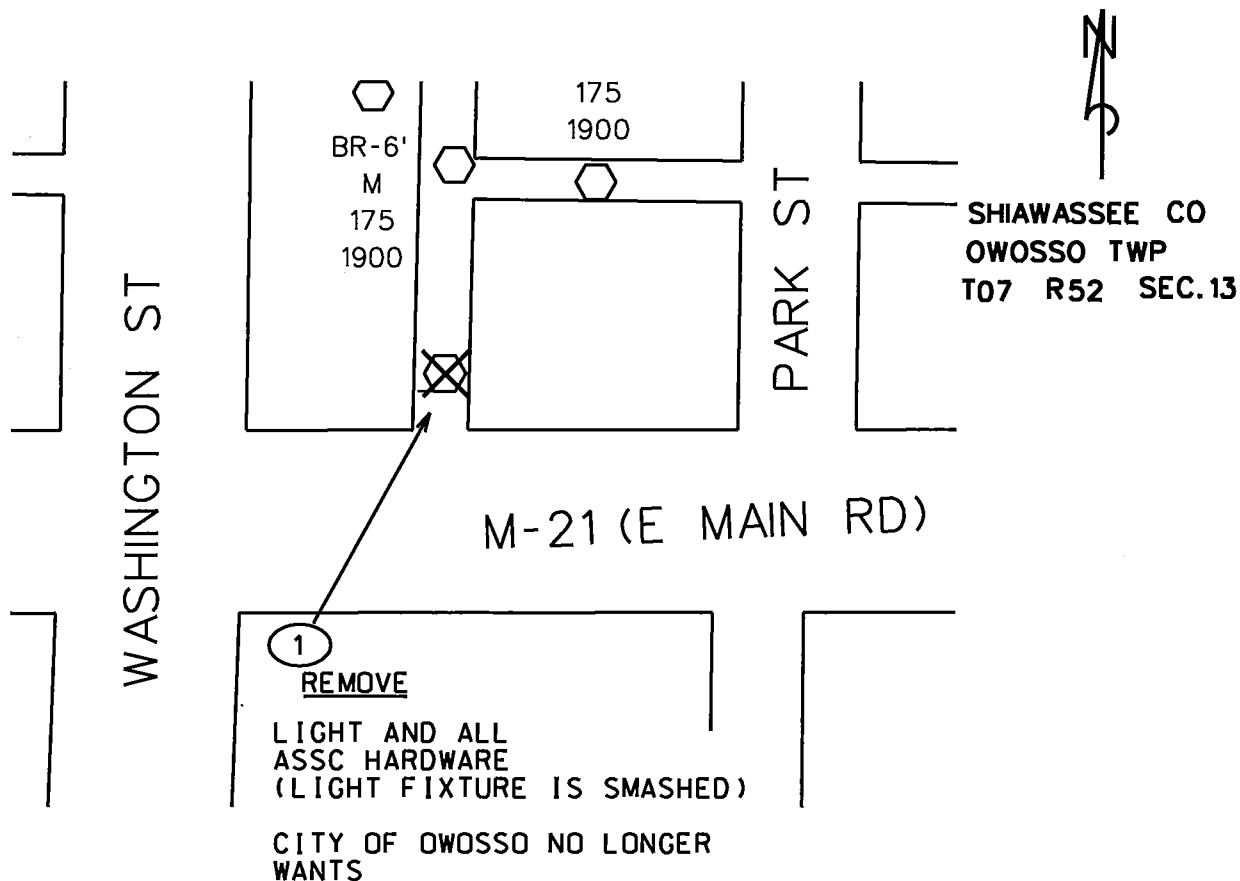
I, _____, Clerk of the City of Owosso, do hereby certify that the foregoing resolution was duly adopted by the ☐ commission ☐ council ☐ board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City


GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
252	<u>175</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	See Enclosed Prints
10	<u>250</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	See Enclosed Prints
13	<u>400</u>	<u>MV</u>	<u>NA</u>	<u>NA</u>	<u>Remove</u>	See Enclosed Prints
262	<u>100</u>	<u>HPS</u>	<u>NA</u>	<u>NA</u>	<u>Install</u>	See Enclosed Prints
13	<u>250</u>	<u>HPS</u>	<u>NA</u>	<u>NA</u>	<u>Install</u>	See Enclosed Prints



NOTIF # 1024912035

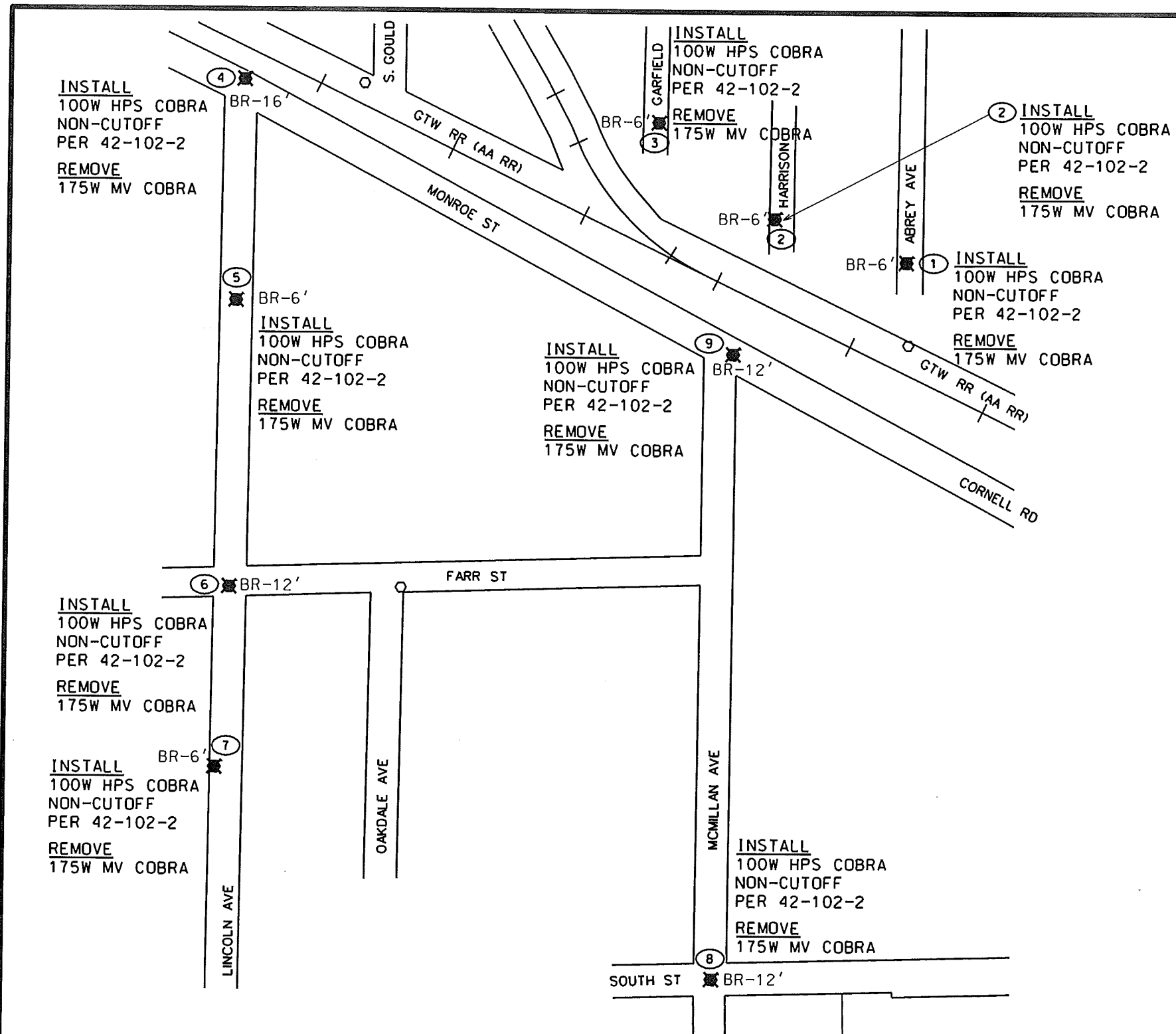
ORDER NUMBER

 A CMS Energy Company ELECTRIC	DESIGNED BY JSMALIKO	DATE 04/01/14	OWOSSO CITY	
	APPROVED BY	DATE	For: CITY OF OWOSSO CITY OF OWOSSO - STREETLIGHT SURVEY-DEMO STLT	
SHEET 1 OF 1		SCALE NTS		
-CONSTRUCTION CERTIFICATION- Work was constructed as Engineered or Changed as Indicated. All Salvageable Material Was Returned to Stores. Signed _____ in Direct Charge of Work Dates: Started _____ Completed _____ MISS DIG NUMBER: _____ DATE: _____	TLM NUMBER 07521344	# OF RODS	OHMS	CONSTRUCTION MEASURE NUMBER 100002866513
	SUBSTATION OWOSSO	WD NO. 0067		ORDER TYPE ERET
	CIRCUIT GOULD	CKT NO. 07	LCP NO.	MAINTENANCE ACTIVITY TYPE OHL
				DESIGN NUMBER 10475915
				STAKED <input type="checkbox"/> YES <input type="checkbox"/> NO
			TREES <input type="checkbox"/> YES <input type="checkbox"/> NO	

ELECTRIC CAD TITLE BLOCK (8-1/2x11) 10-30-2008
SHEET A

12/17/2014 9:04:19 AM d:\of\wrod\usn\tempwo\22176236\22176236.001

DESIGN FILE NAME: 10475915.001
T R S 07 52 13



SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.19

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

NOTIFICATION # 1025786950

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-
Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

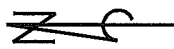
MISS DIG NUMBER: _____ DATE: _____

STAKED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TREES	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TLM NUMBER	# OF RODS	OHMS
07531942		

Consumers Energy
A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE	DATE 06/02/14
APPROVED BY	DATE
SHEET 1 OF 1	SCALE NTS

STLT CONV-OWOSSO, CITY OF		CM NO. 100002960468	
For: STLT CONV-OWOSSO, CITY OF		ORDER TYPE	DESIGN NUMBER
SUBSTATION LACKS	WD NO.	ESIC	10493644
CIRCUIT STILLSON	CKT NO. 01	MAINTENANCE ACTIVITY TYPE STV	

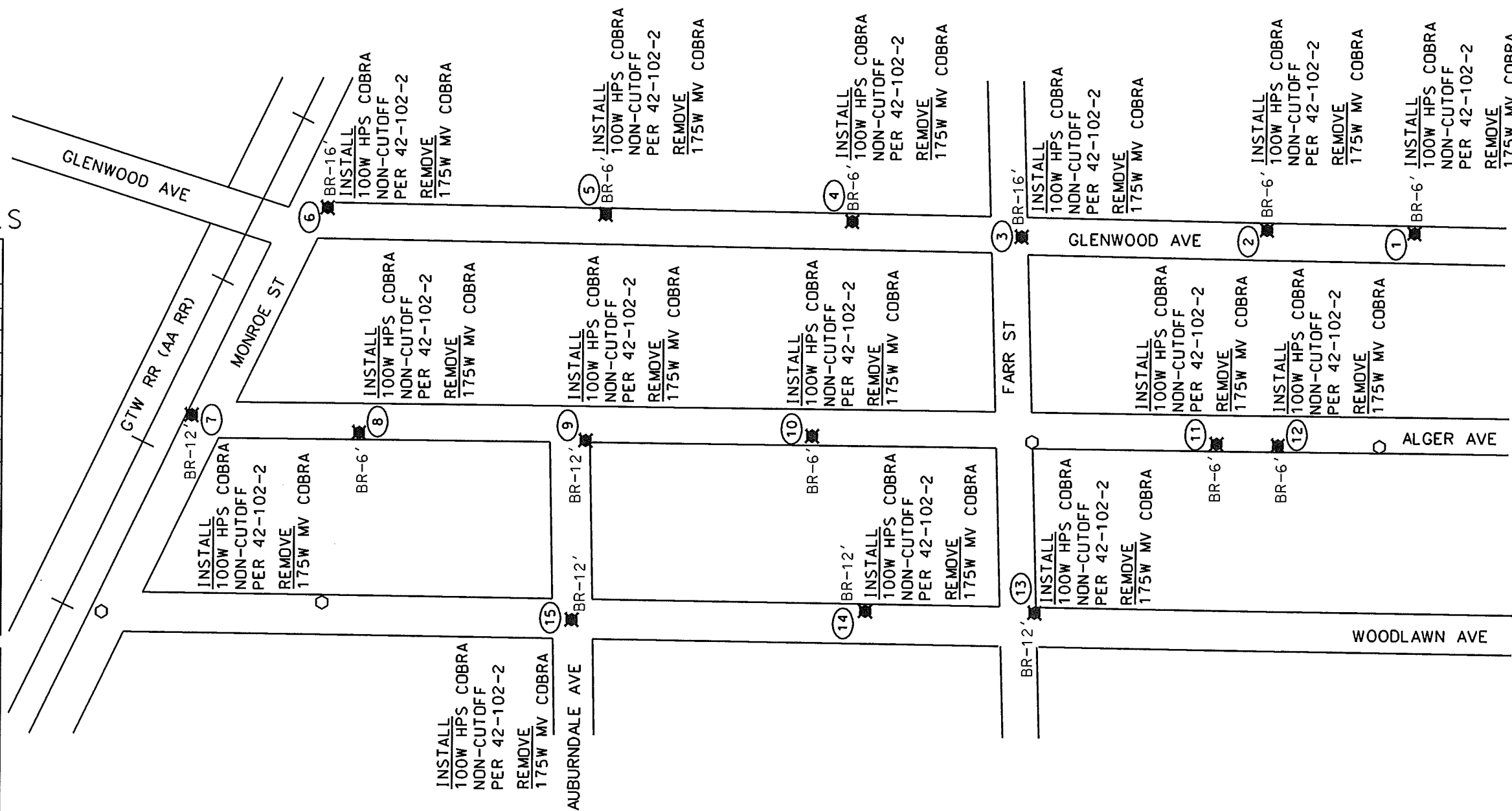


SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.19

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



-CONSTRUCTION CERTIFICATION-


Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TREES	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TLM NUMBER	# OF RODS	OHMS
07531934		

	
A CMS Energy Company ELECTRIC	
DESIGNED BY BALIEFFE	DATE 06/02/14
APPROVED BY	DATE
SHEET 1 OF 1	SCALE NTS

NOTIFICATION # 1025786951

STLT CONV-OWOSSO, CITY OF [B]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS	WD NO.
CIRCUIT STILLSON	CKT NO. 01
	LCP NO.

ORDER NUMBER		
CM NO. 100002960468		
ORDER TYPE	MAINTENANCE ACTIVITY TYPE	DESIGN NUMBER
ESIC	STV	10493645

ELECTRIC CAD TITLE BLOCK (11x17) 10-30-2008

SHEET B

6/3/2014 3:02:13 PM d:\of\backup\wrad\ustn\dgn\10493645.001

DESIGN FILE NAME:10493645.001

T R S 07 53 19

* R/R crew, locations #2 & #3
already converted from mercury
vapor to high pressure sodium.

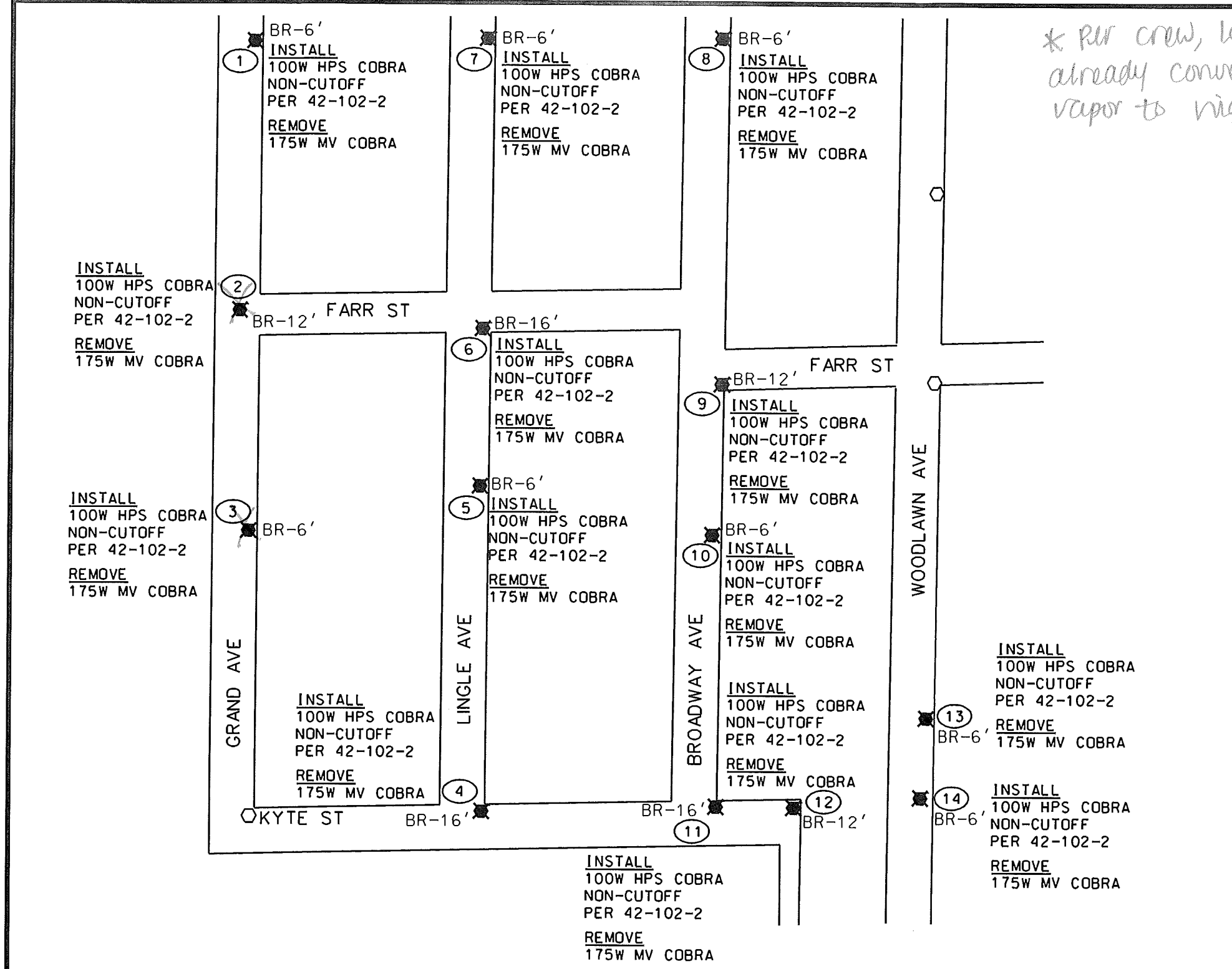


SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.19

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

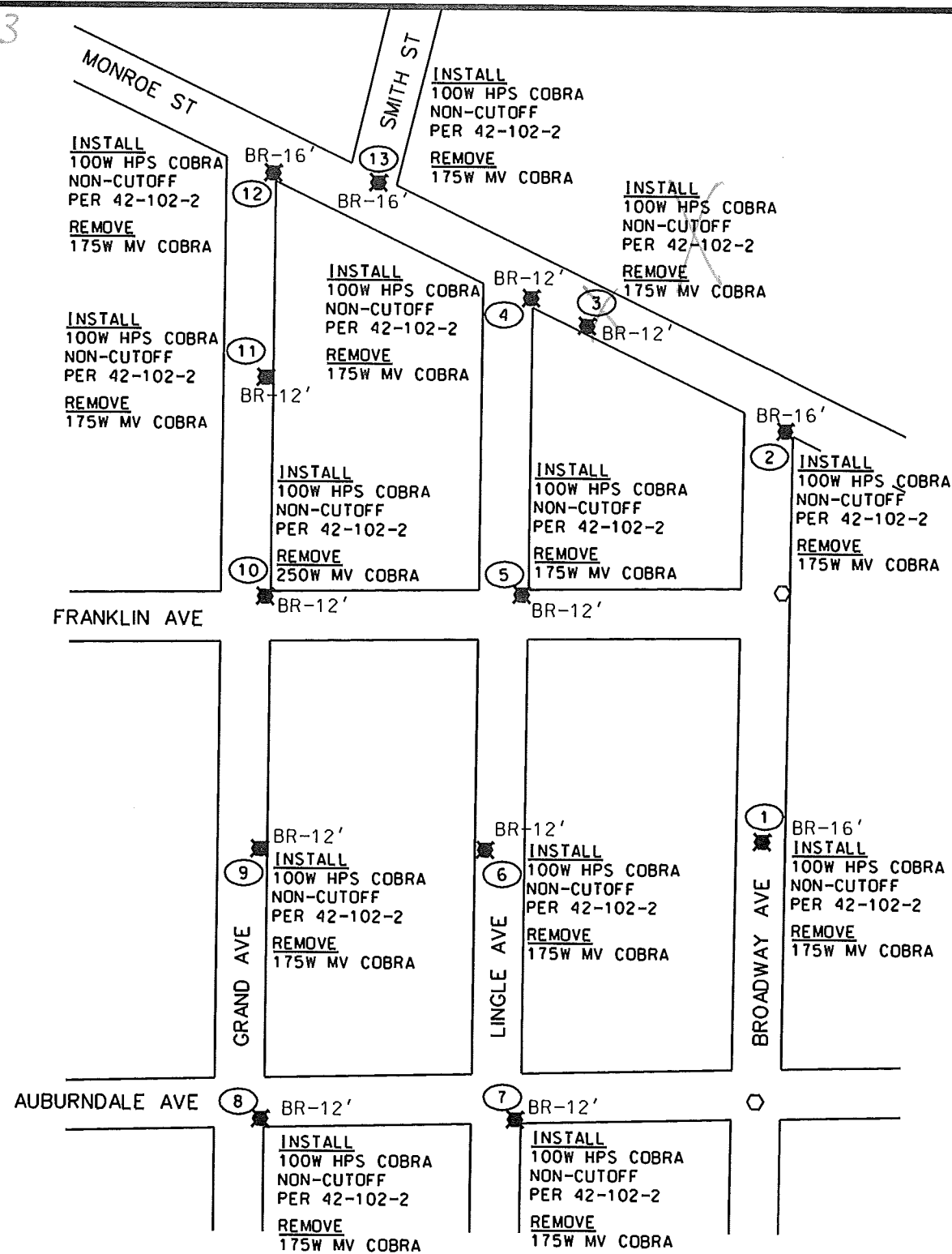


NOTIFICATION # 1025786952

ORDER NUMBER

-CONSTRUCTION CERTIFICATION- Work was constructed as Engineered or Changed as Indicated. All Salvageable Material Was Returned to Stores. Signed _____ in Direct Charge of Work Dates: Started _____ Completed _____ MISS DIG NUMBER: _____ DATE: _____			STAKED <input type="checkbox"/> YES <input type="checkbox"/> NO TREES <input type="checkbox"/> YES <input type="checkbox"/> NO TLM NUMBER 07531933 # OF RODS _____ OHMS _____		 A CMS Energy Company ELECTRIC DESIGNED BY BALIEFFE DATE 06/02/14 APPROVED BY _____ DATE _____ SHEET 1 OF 1 SCALE NTS		STLT CONV-OWOSSO, CITY OF [C] For: STLT CONV-OWOSSO, CITY OF SUBSTATION LACKS WD NO. _____ CIRCUIT STILLSON CKT NO. 01 LCP NO. _____		CM NO. 100002960468 ORDER TYPE ESIC MAINTENANCE ACTIVITY TYPE STV DESIGN NUMBER 10493646	
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	-----------------------------------------------------------------------------------------------------------------------------------	--	-----------------------------------------------------------------------------------------------------------------------------------------------	--	---------------------------------------------------------------------------------------------	--

*per crew, location #3
no longer exists.



SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.19

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

NOTIFICATION # 1025786954

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07531932



A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/02/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [D]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

WD NO.

CKT NO.

01

LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC

STV

10493647

DESIGN FILE NAME: 10493647.001

T R S 07 53 19

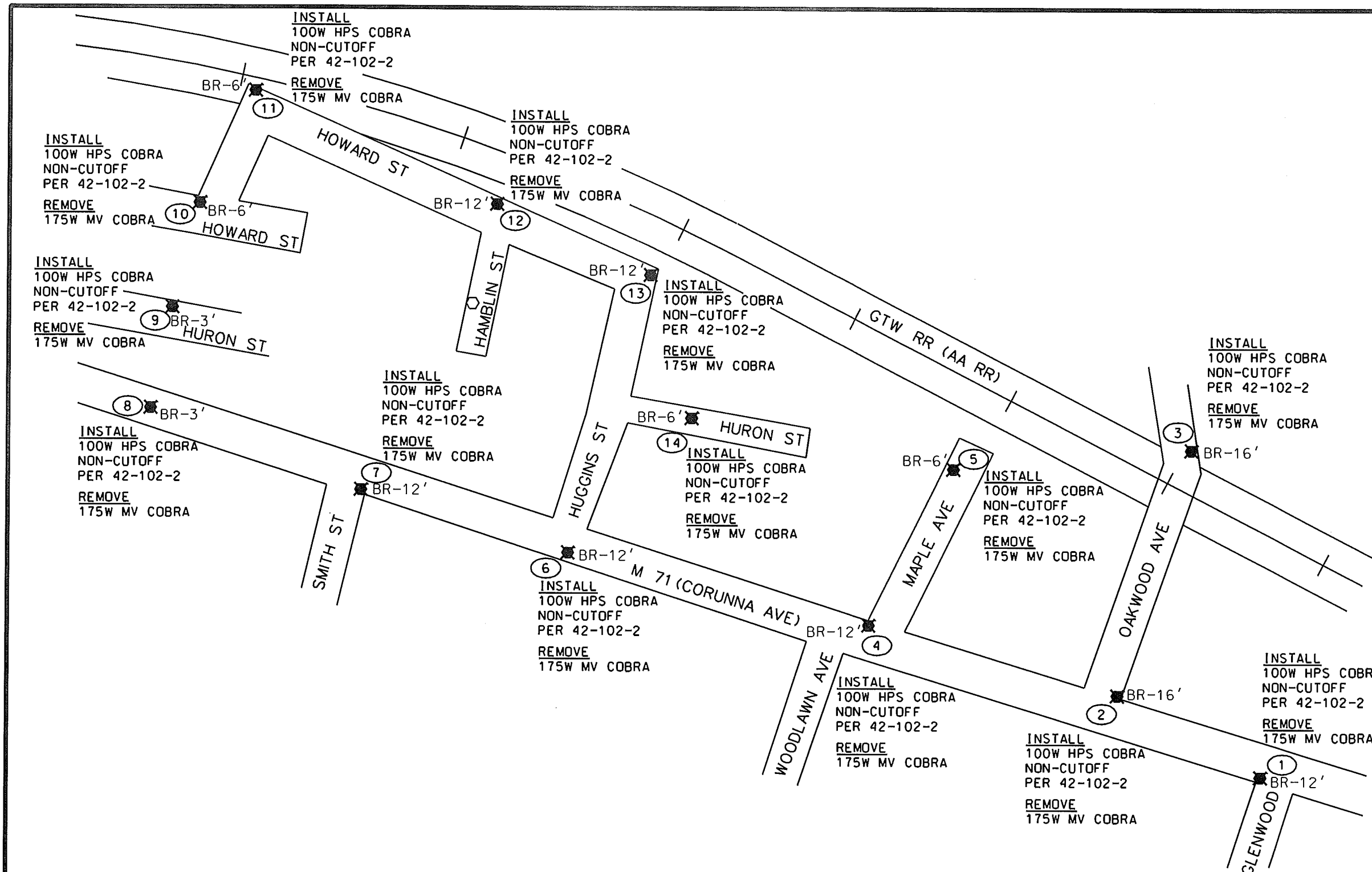


SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.19

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786955

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS
07531923

Consumers Energy

A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/02/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [E]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS
CIRCUIT STILLSON

WD NO.

CKT NO. LCP NO.
01

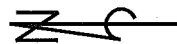
CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493648

DESIGN FILE NAME: 10493648.001

T R S 07 53 19



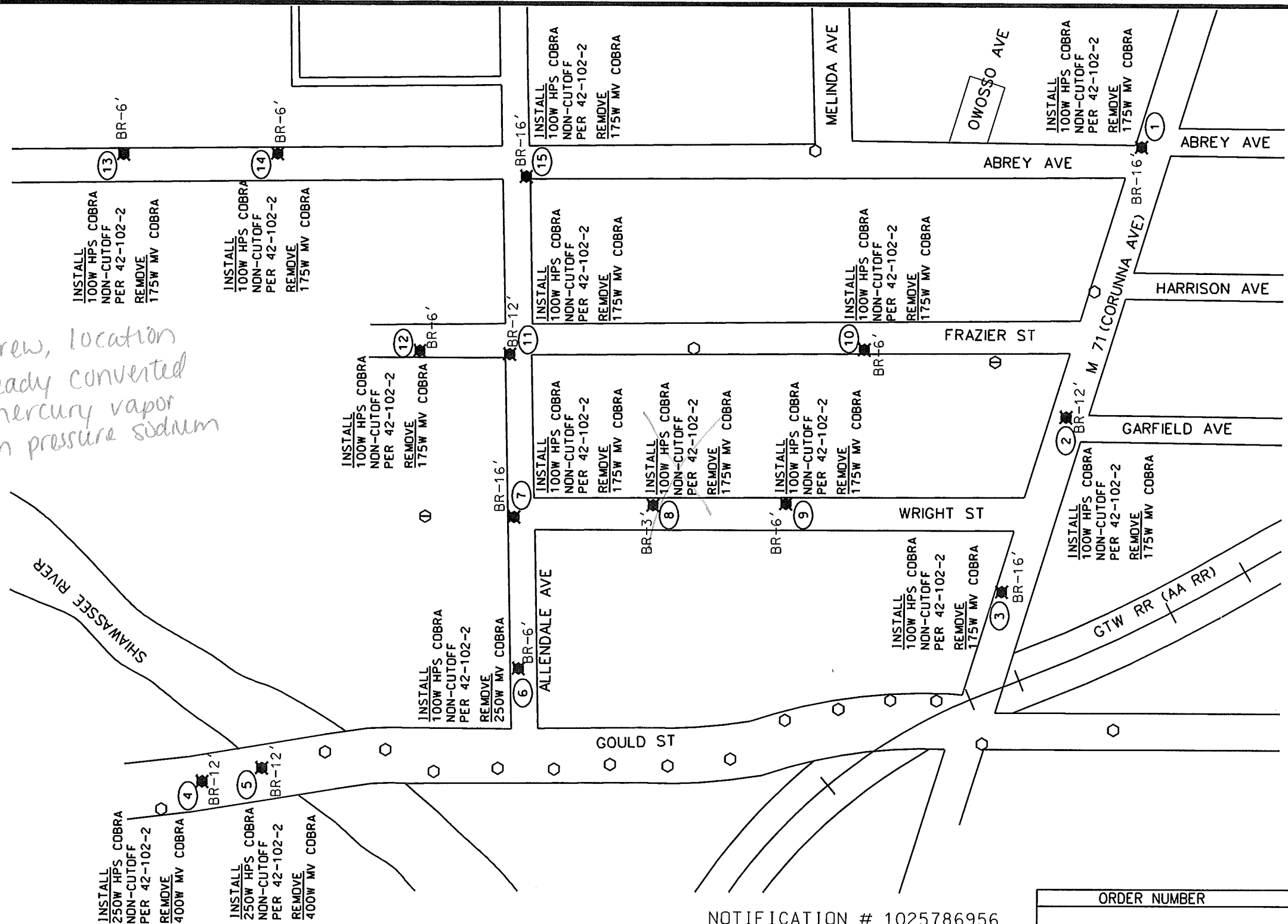
SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.19

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

*Per crew, location
#8 already converted
from mercury vapor
to high pressure sodium



NOTIFICATION # 1025786956

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07531913



A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/02/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [F]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION
LACKS

CIRCUIT
STILLSON

WD NO.

CKT NO.

01

LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493649

DESIGN FILE NAME: 10493649.001

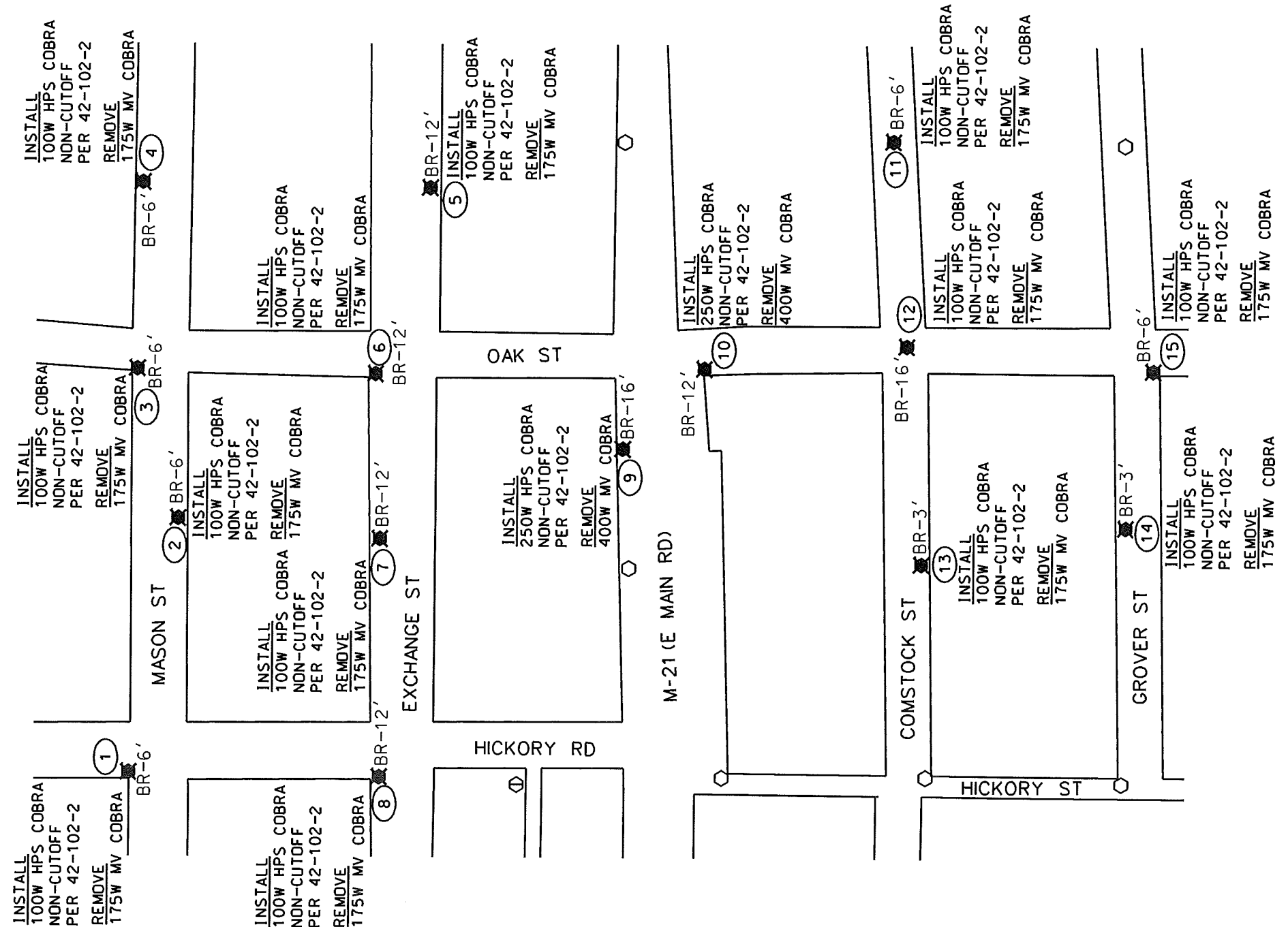
T R S 07 53 19

SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.19

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786957

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07531922



A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/02/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [G]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS WD NO.

CIRCUIT STILLSON CKT NO. 01 LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493660

DESIGN FILE NAME: 10493660.001

T R S 07 53 19



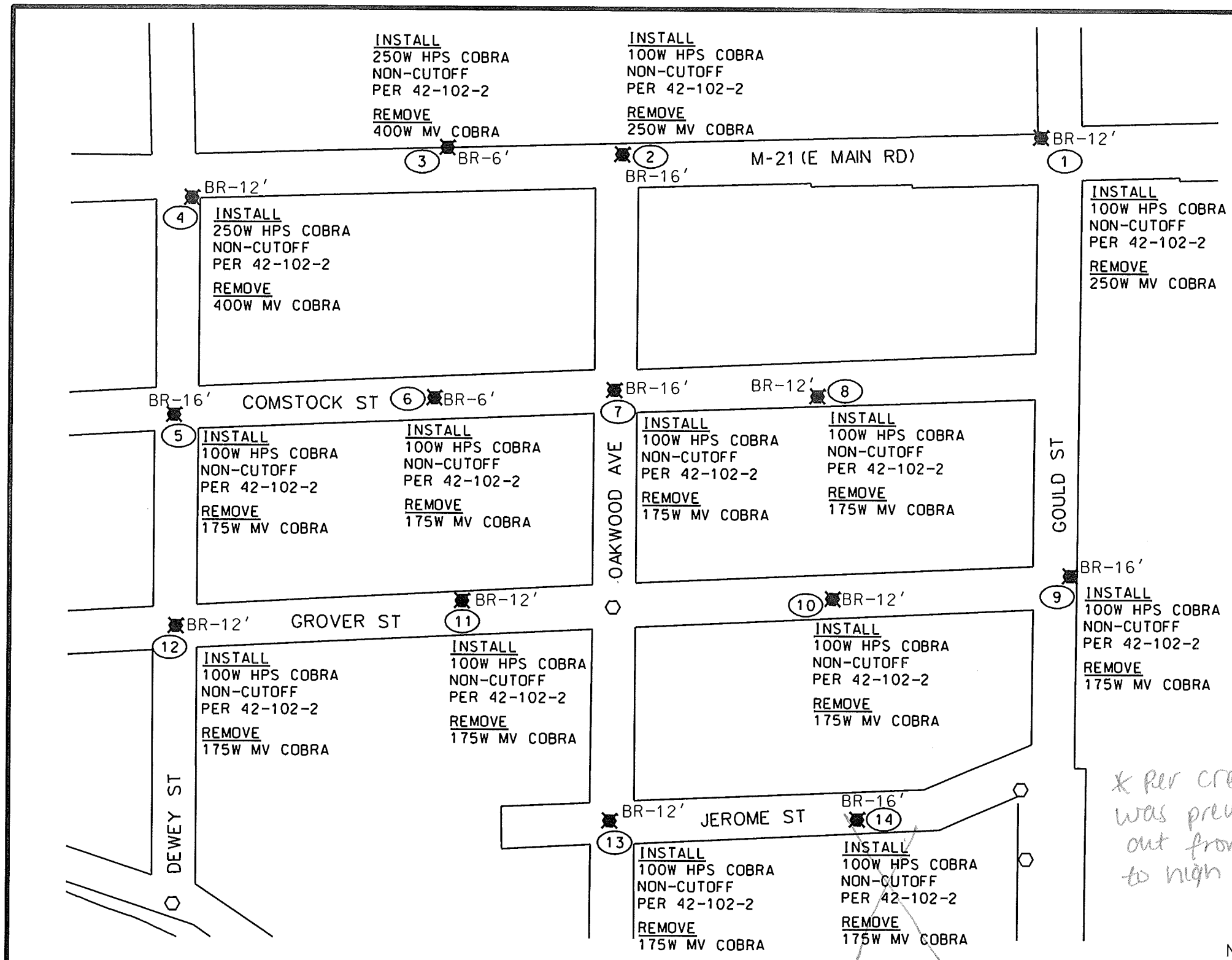
SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.19

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

* Per crew, location #14
was previously changed
out from mercury vapor
to high pressure sodium.



NOTIFICATION # 1025786959

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-
Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TREES	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TLM NUMBER	# OF RODS	OHMS
07531921		
DESIGNED BY BALIEFFE		
DATE 06/02/14		
APPROVED BY		
DATE		
SHEET 1 OF 1		
SCALE NTS		

STLT CONV-OWOSSO, CITY OF [H]		
For: STLT CONV-OWOSSO, CITY OF		CM NO. 100002960468
ORDER TYPE	MAINTENANCE ACTIVITY TYPE	DESIGN NUMBER
ESIC	STV	10493661
SUBSTATION LACKS	WD NO.	
CIRCUIT STILLSON	CKT NO. 01	LCP NO.

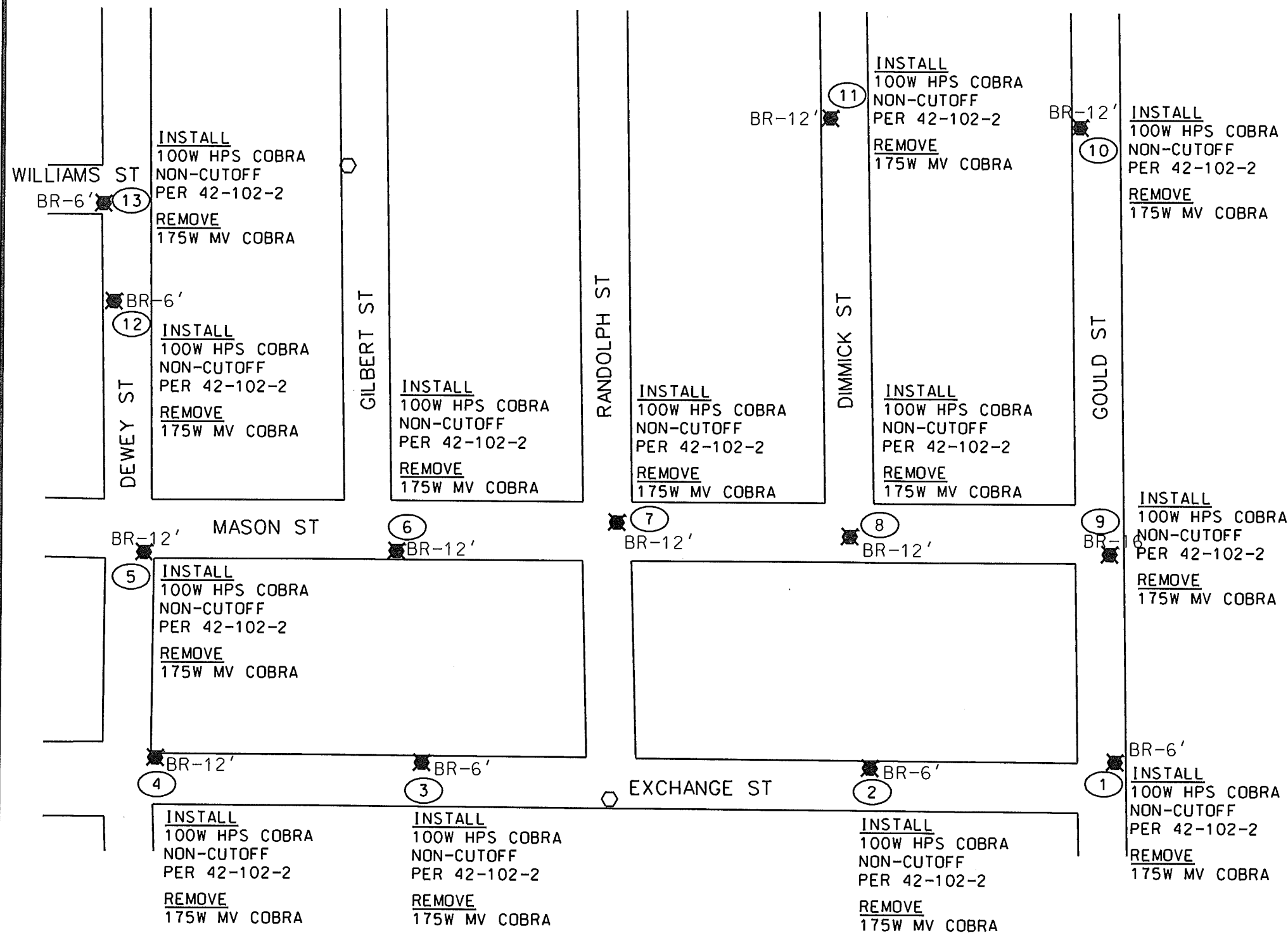


SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.18

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786960

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07531834



A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/02/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [I]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

WD NO.

CKT NO.

01

LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC

STV

10493662

DESIGN FILE NAME: 10493662.001

T R S 07 53 18

* Per crew, location #11 no longer there.

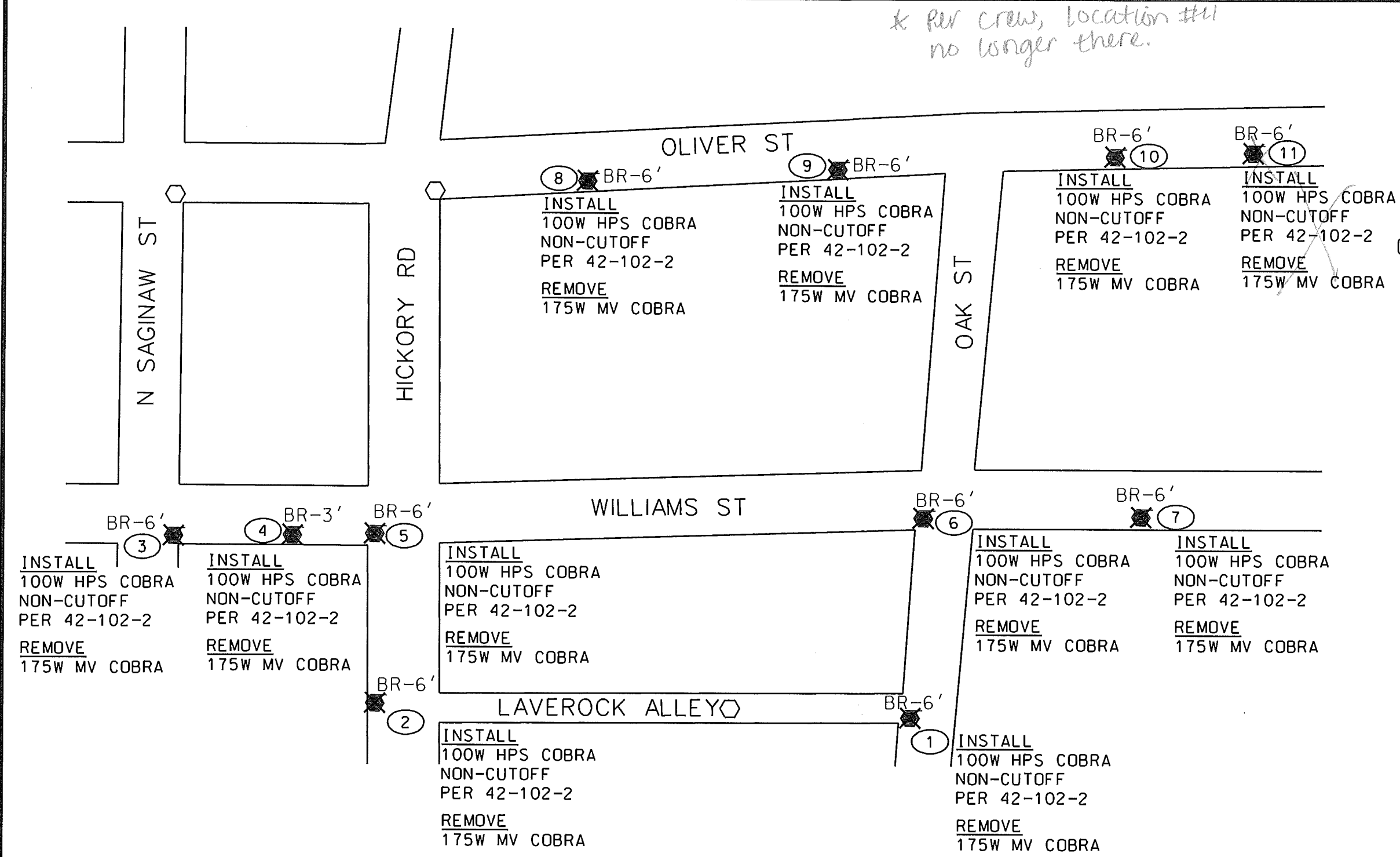


SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.18

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786962

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-
Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TREES	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TLM NUMBER	# OF RODS	OHMS
07531833		
DESIGNED BY BALIEFFE DATE 06/02/14		
APPROVED BY DATE		
SHEET 1 OF 1 SCALE NTS		

STLT CONV-OWOSSO, CITY OF [J]		
For: STLT CONV-OWOSSO, CITY OF		CM NO. 100002960468
SUBSTATION LACKS	WD NO.	ORDER TYPE ESIC
CIRCUIT STILLSON	CKT NO. 01	MAINTENANCE ACTIVITY TYPE STV
LCP NO.		DESIGN NUMBER 10493663

* Per crew, locations #2, 9, & 14 already converted from mercury vapor to high pressure sodium.

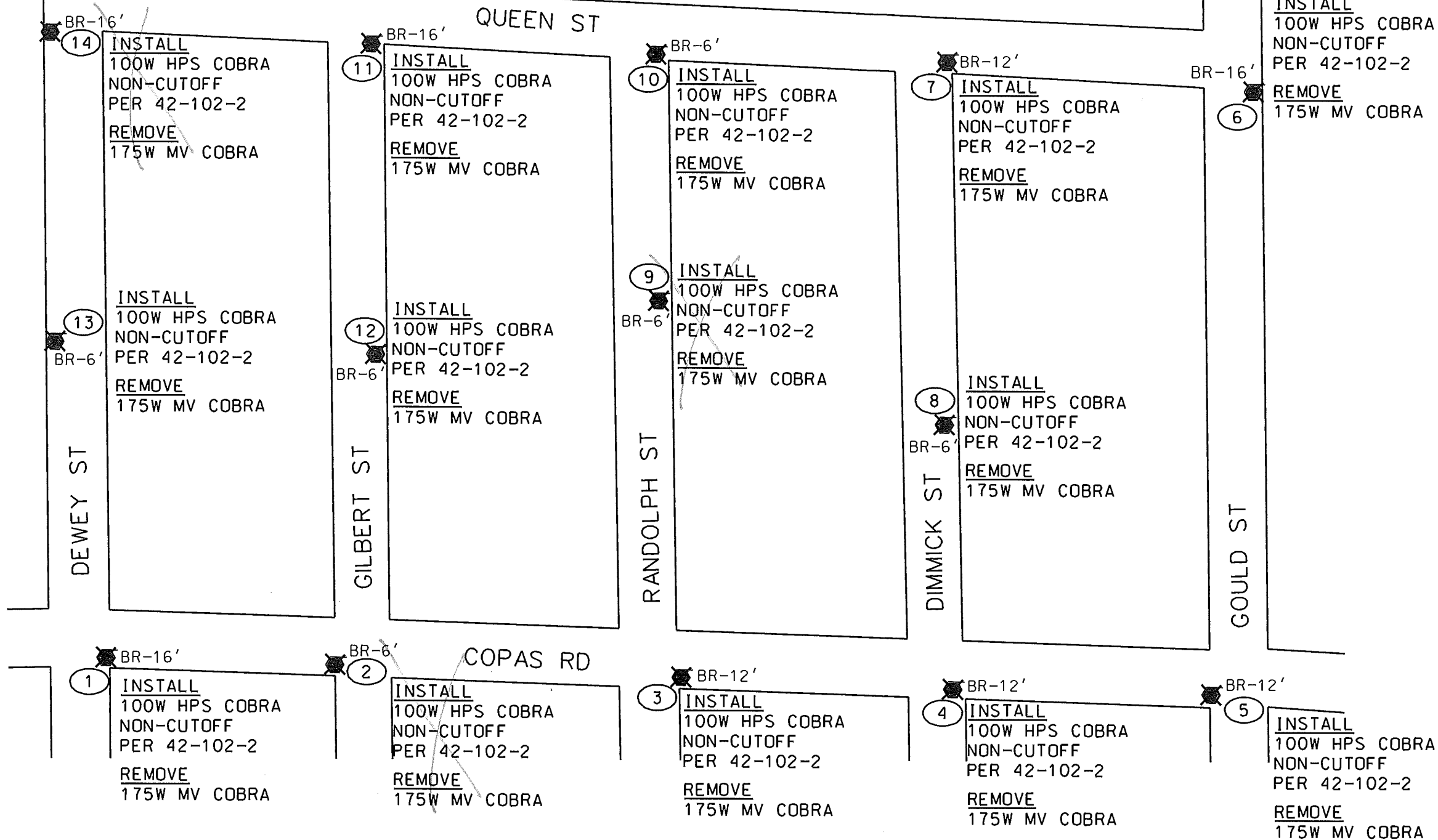


SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.18

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786963

-CONSTRUCTION CERTIFICATION- Work was constructed as Engineered or Changed as Indicated. All Salvageable Material Was Returned to Stores. Signed _____ in Direct Charge of Work Dates: Started _____ Completed _____ MISS DIG' NUMBER: _____ DATE: _____			STAKED <input type="checkbox"/> YES <input type="checkbox"/> NO TREES <input type="checkbox"/> YES <input type="checkbox"/> NO TLM NUMBER 07531831 # OF RODS OHMS		 A CMS Energy Company ELECTRIC DESIGNED BY BALIEFFE DATE 06/02/14 APPROVED BY DATE SHEET 1 OF 1 SCALE NTS		STLT CONV-OWOSSO, CITY OF [K] For: STLT CONV-OWOSSO, CITY OF SUBSTATION LACKS CIRCUIT STILLSON WD NO. CKT NO. 01 LCP NO.		CM NO. 100002960468 ORDER TYPE ESIC MAINTENANCE ACTIVITY TYPE STV DESIGN NUMBER 10493664	
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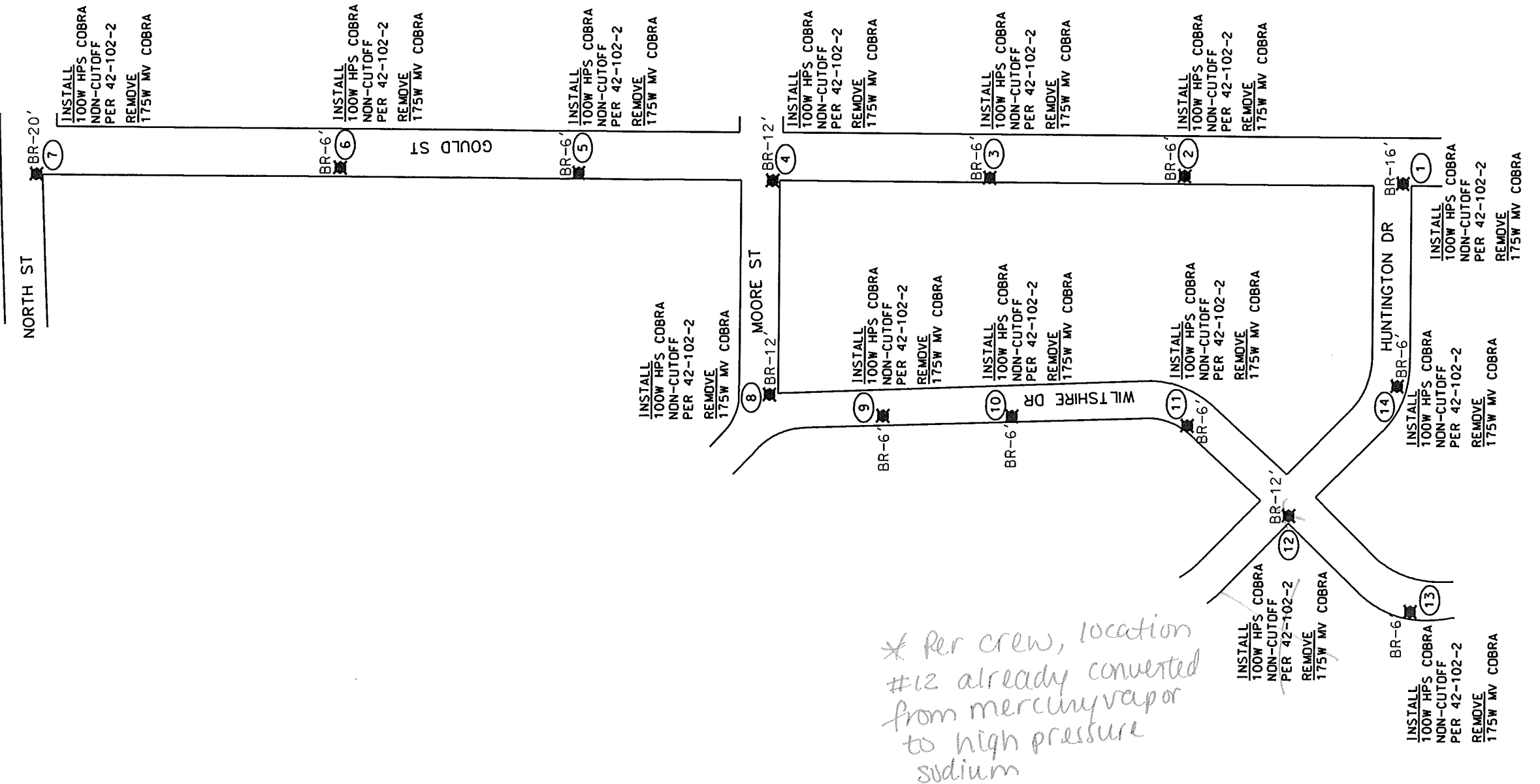


SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.18

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786964

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07531824



DESIGNED BY BALIEFFE DATE 06/02/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [L]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS WD NO.

CIRCUIT STILLSON CKT NO. 01 LCP NO.

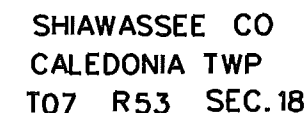
CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493665

DESIGN FILE NAME: 10493665.001

T R S 07 53 18



DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W M
2	W HPS	W M
3	W HPS	W M
4	W HPS	W M
5	W HPS	W M
6	W HPS	W M
7	W HPS	W M
8	W HPS	W M
9	W HPS	W M
10	W HPS	W M
11	W HPS	W M
12	W HPS	W M
13	W HPS	W M
14	W HPS	W M
15	W HPS	W M

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

ORDER NUMBER

NOTIFICATION # 1025786965

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: DATE:

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER	# OF RODS	OHMS
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07531824		
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DESIGNED BY BALIEFF	DATE 06/03/11
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APPROVED BY	DATE
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SHEET 1 OF 1	SCALE NTS
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STLT CONV-OWOSSO, CITY OF [M]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION	WD NO.
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CIRCUIT	CKT NO.	LC
CTW 100M	21	

CM NO. 100002960468

ORDER TYPE	MAINTENANCE ACTIVITY TYPE	DESIGN NUMBER
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ESIC	STV	10493666
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0.			
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DESIGN FILE NAME: 10493666.001

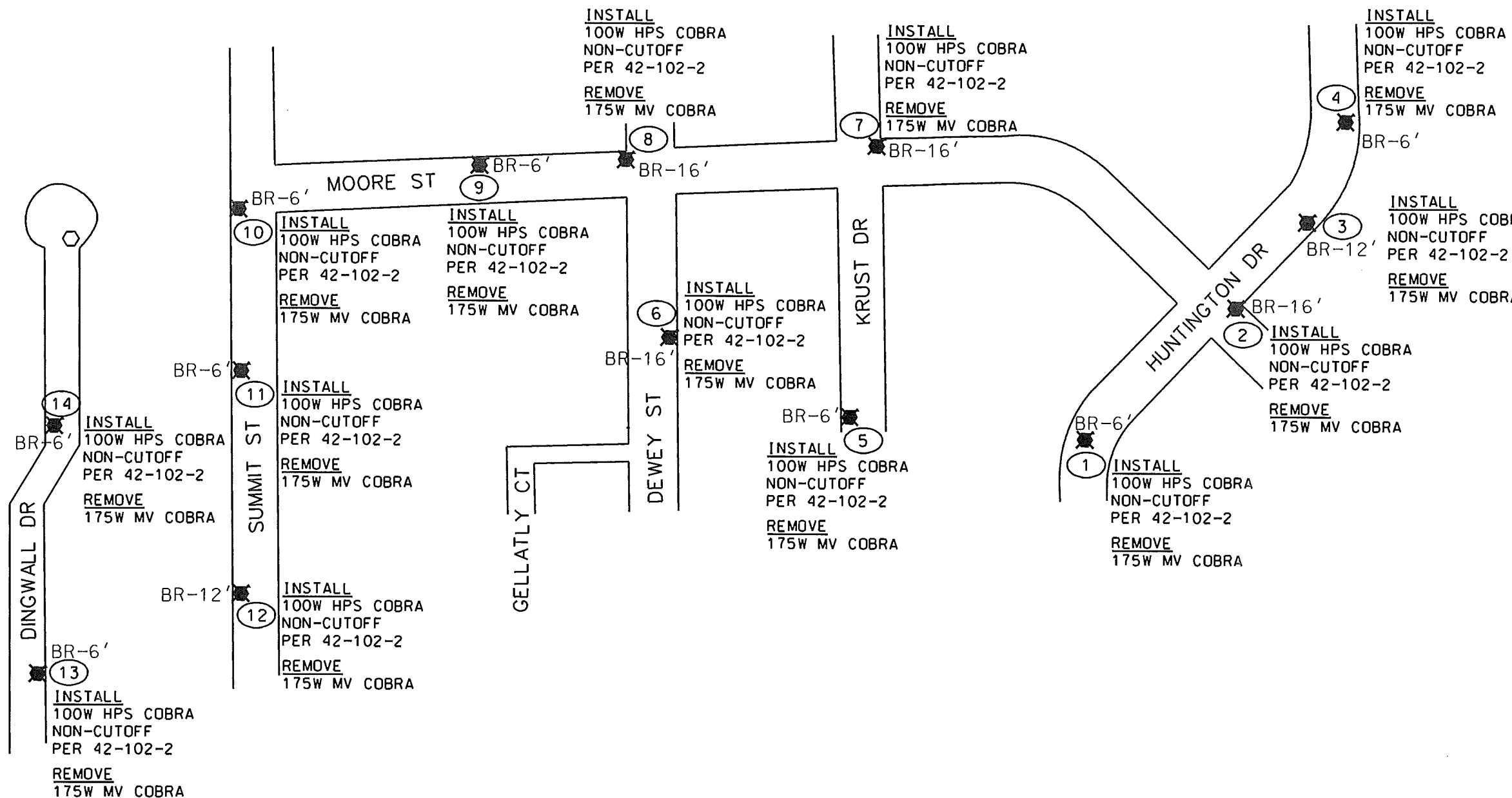
T R S 07 53 18

SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.18

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786967

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07531822

Consumers Energy

A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/02/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [N]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

WD NO.

CKT NO.

01

LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493667

DESIGN FILE NAME: 10493667.001

T R S 07 53 18



SHIAWASSEE CO
CALEDONIA TWP
T07 R53 SEC.18

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2

REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2

REMOVE
175W MV COBRA

NORTH ST

13 BR-12'

14 BR-12'

11 BR-12'

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

12 BR-12'

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2

REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2

REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2

REMOVE
175W MV COBRA

SUMMIT ST

RUBELMAN ST

WHITE HAVEN CT

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

8 BR-16'

6 BR-6'

5 BR-16'

BR-16' STEVENS DR

2 BR-12'

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

10 BR-16'

9 BR-6'
INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2

REMOVE
175W MV COBRA

BR-6'

7

DEWEY ST

KRUST DR

3
INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

BR-16'

4

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2

REMOVE
175W MV COBRA

HUNTINGTON DR
1 BR-6'

1
INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07531821

Consumers Energy

A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/03/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

NOTIFICATION # 1025786968

STLT CONV-OWOSSO, CITY OF [0]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

WD NO.

CKT NO.

01

LCP NO.

ORDER NUMBER

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493668

DESIGN FILE NAME: 10493668.001

T R S 07 53 18

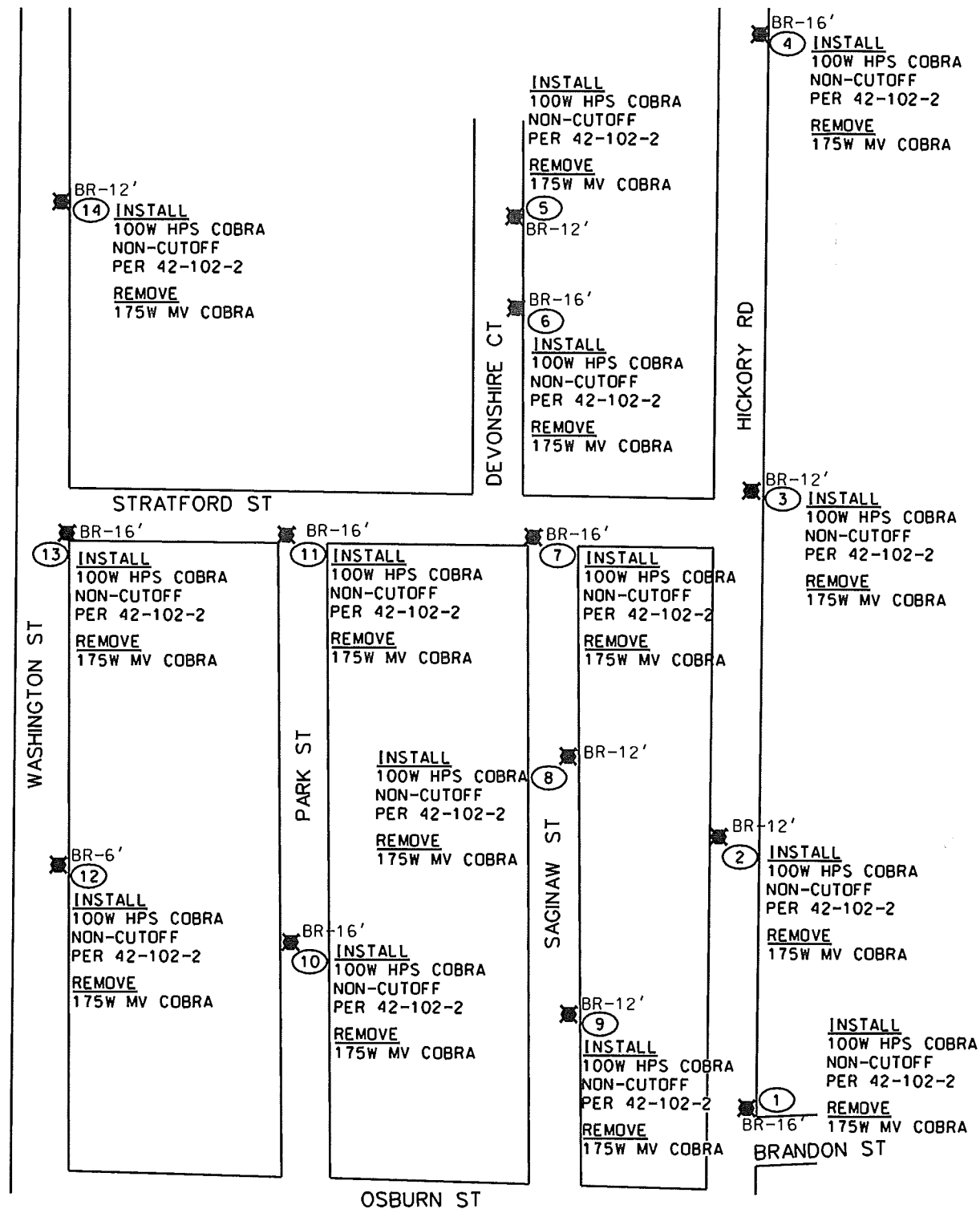


SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



ORDER NUMBER

NOTIFICATION # 1025786969

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07521311



A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/03/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [P]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

WD NO.

CKT NO. 01

LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC

STV

10493289

DESIGN FILE NAME: 10493289.001

T R S 07 52 13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07521314

SHEET 1 OF 1

Consumers Energy

A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/03/14

APPROVED BY DATE

SCALE NTS

NOTIFICATION # 1025786970

STLT CONV-OWOSSO, CITY OF [Q]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

WD NO.

CKT NO. 01

LCP NO.

ORDER NUMBER

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493330

DESIGN FILE NAME: 10493330.001

T R S 07 52 13

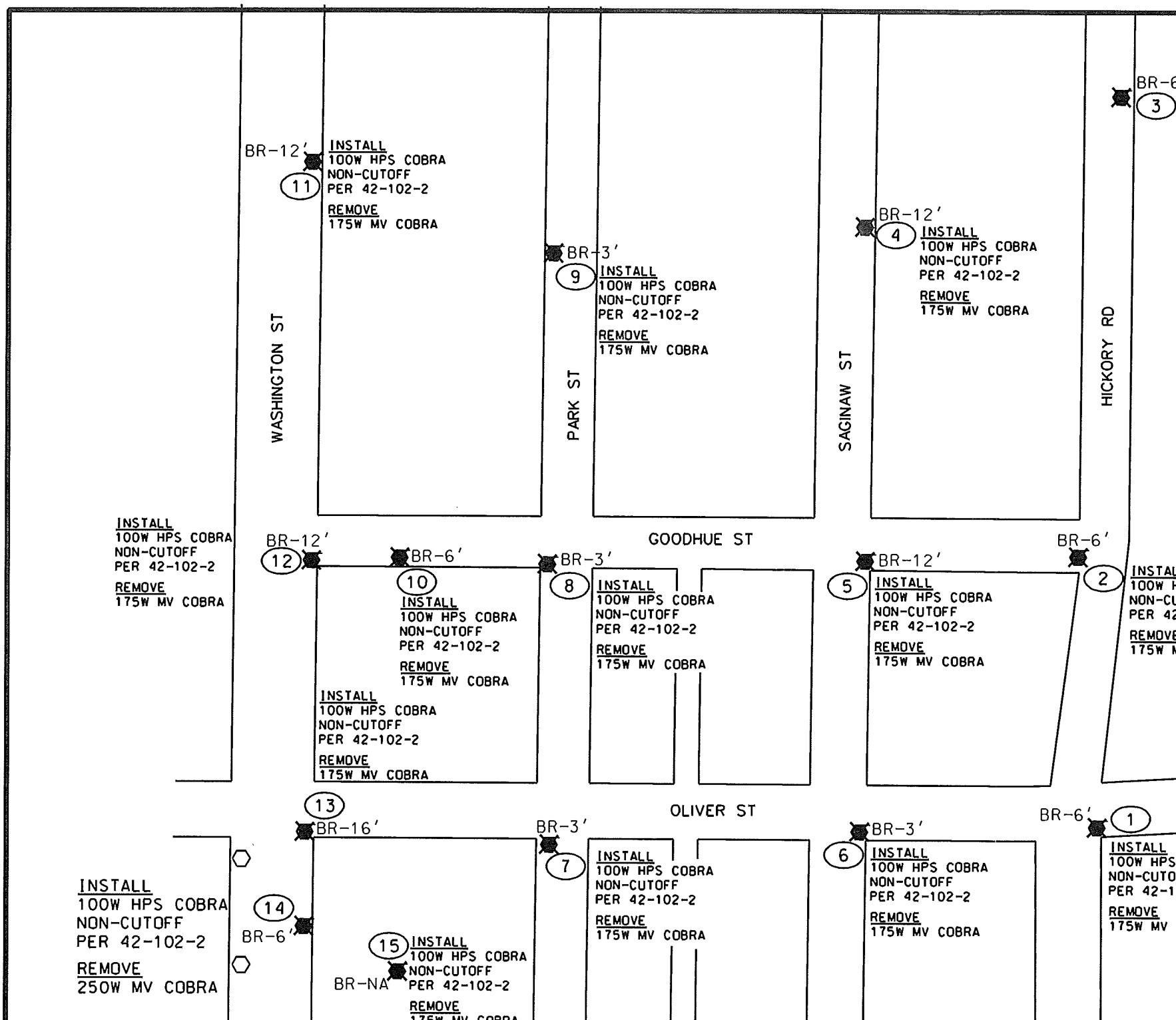


SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786973

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07521341



A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/03/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [R]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

WD NO.

CKT NO.

01

LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC

STV

10493331

DESIGN FILE NAME: 10493331.001

T R S 07 52 13

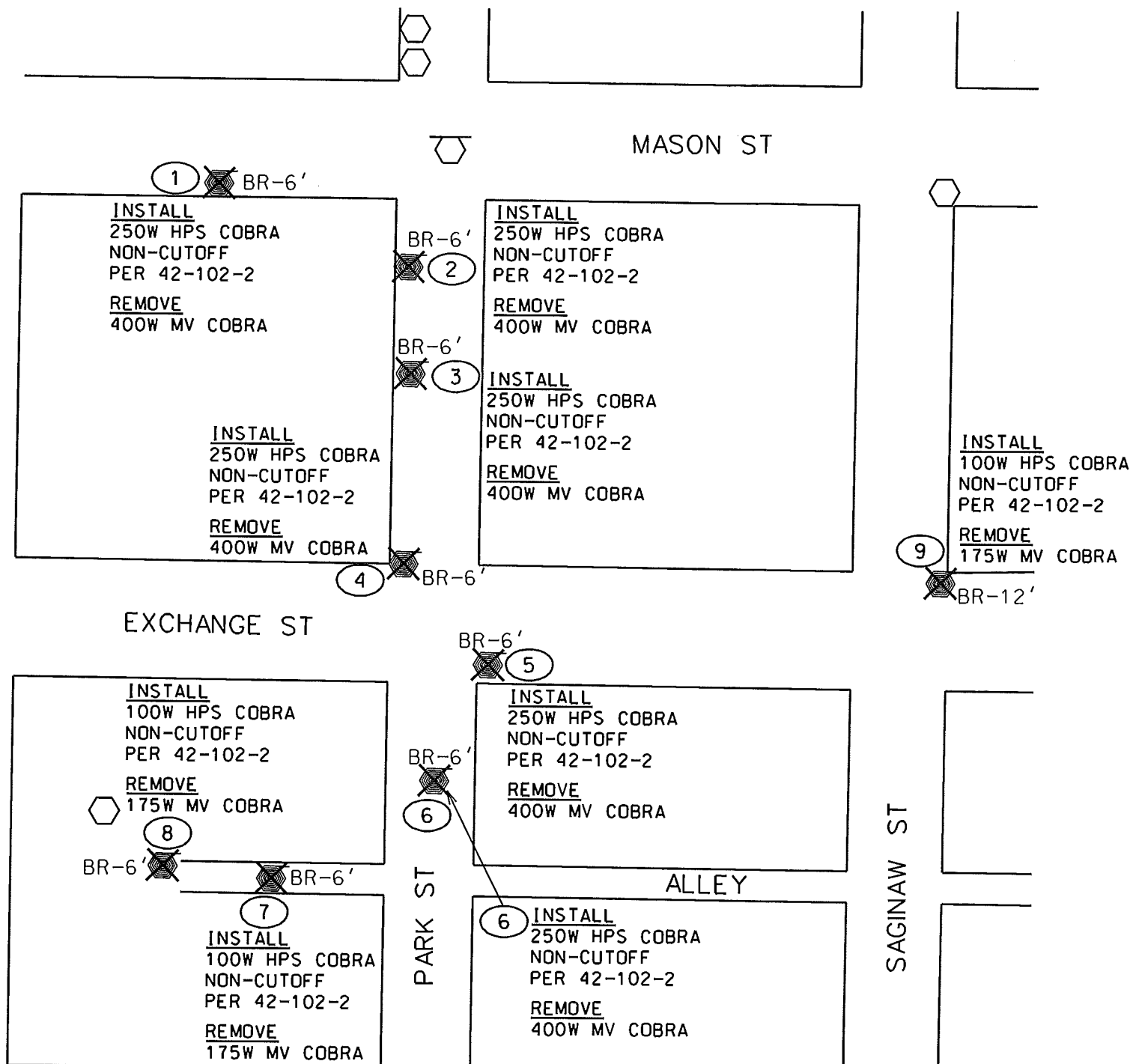


SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786976

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07521344

Consumers Energy

A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/03/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [S]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION
LACKS

CIRCUIT
STILLSON

WD NO.

CKT NO. 01 LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493332

DESIGN FILE NAME: 10493332.001

T R S 07 52 13

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2

REMOVE
175W MV COBRA
BR-6'

WILLIAMS ST



SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

LOCATIONS (2) THRU (13):

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2

REMOVE
175W MV COBRA

- (2) BR-D
(3) BR-D
(4) BR-D
(5) BR-D
(6) BR-D
(7) BR-D
(8) BR-D
(9) BR-D
(10) BR-D
(11) BR-D
(12) BR-D
(13) BR-D

MASON ST



PARK ST

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

NOTIFICATION # 1025786977

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07521344

Consumers Energy

A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/03/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [T]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

WD NO.

CKT NO. 01 LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493333

DESIGN FILE NAME: 10493333.001

T R S 07 52 13

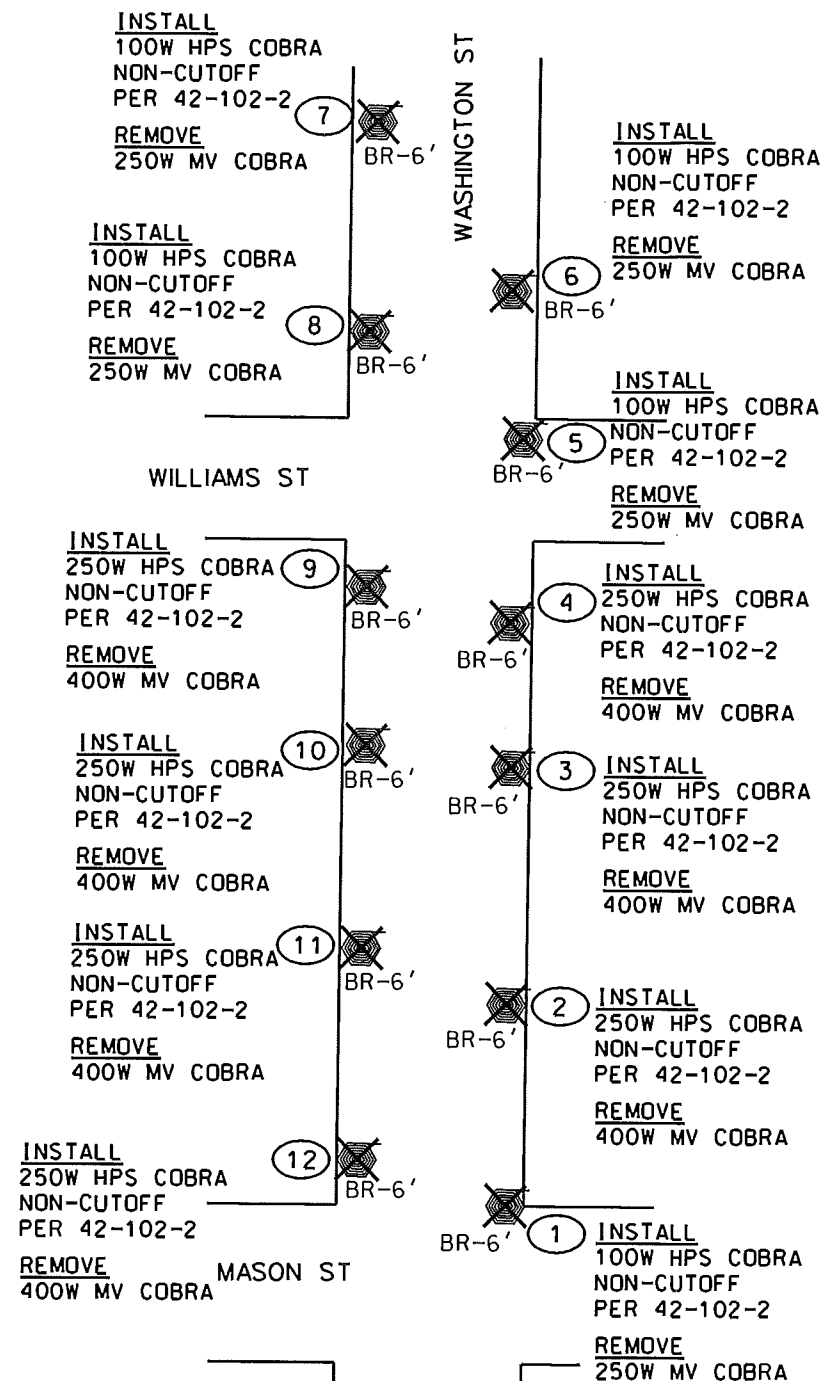


SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786978

ORDER NUMBER

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07521344

Consumers Energy

A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/03/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [U]

For: STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS WD NO.

CIRCUIT STILLSON CKT NO. 01 LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493334

DESIGN FILE NAME: 10493334.001

T R S 07 52 13

* Per crew, locations # 7 & # 10
previously converted from
mercury vapor to high
pressure sodium.

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

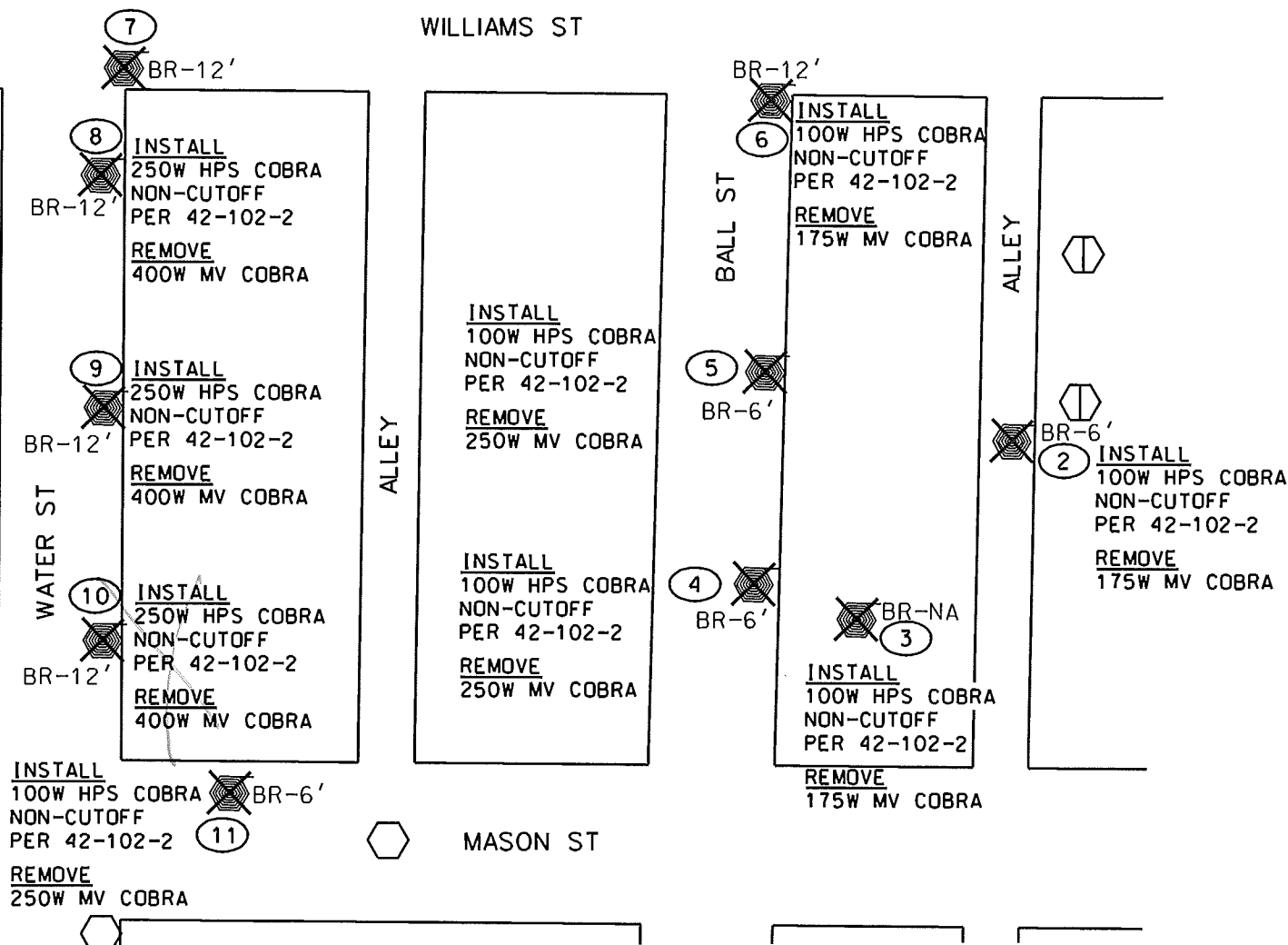
BR-12'
1
INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



ORDER NUMBER

NOTIFICATION # 1025786982

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07521343

Consumers Energy

A CMS Energy Company ELECTRIC

DESIGNED BY
BALIEFFE

DATE
06/03/14

APPROVED BY

DATE

SHEET 1 OF 1

SCALE
NTS

STLT CONV-OWOSSO, CITY OF [W]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION
LACKS

CIRCUIT
STILLSON

WD NO.

CKT NO.
01

LCP NO.

CM NO. 100002960468

ORDER TYPE MAINTENANCE
ACTIVITY TYPE

ESIC

STV

DESIGN NUMBER
10493336

DESIGN FILE NAME: 10493336.001

T R S 07 52 13



SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

ORDER NUMBER

NOTIFICATION # 1025786983

-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07521342

Consumers Energy

A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/03/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

STLT CONV-OWOSSO, CITY OF [X]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10494430

WD NO.

CKT NO. LCP NO.
01

DESIGN FILE NAME: 10494430.001

T R S 07 52 13

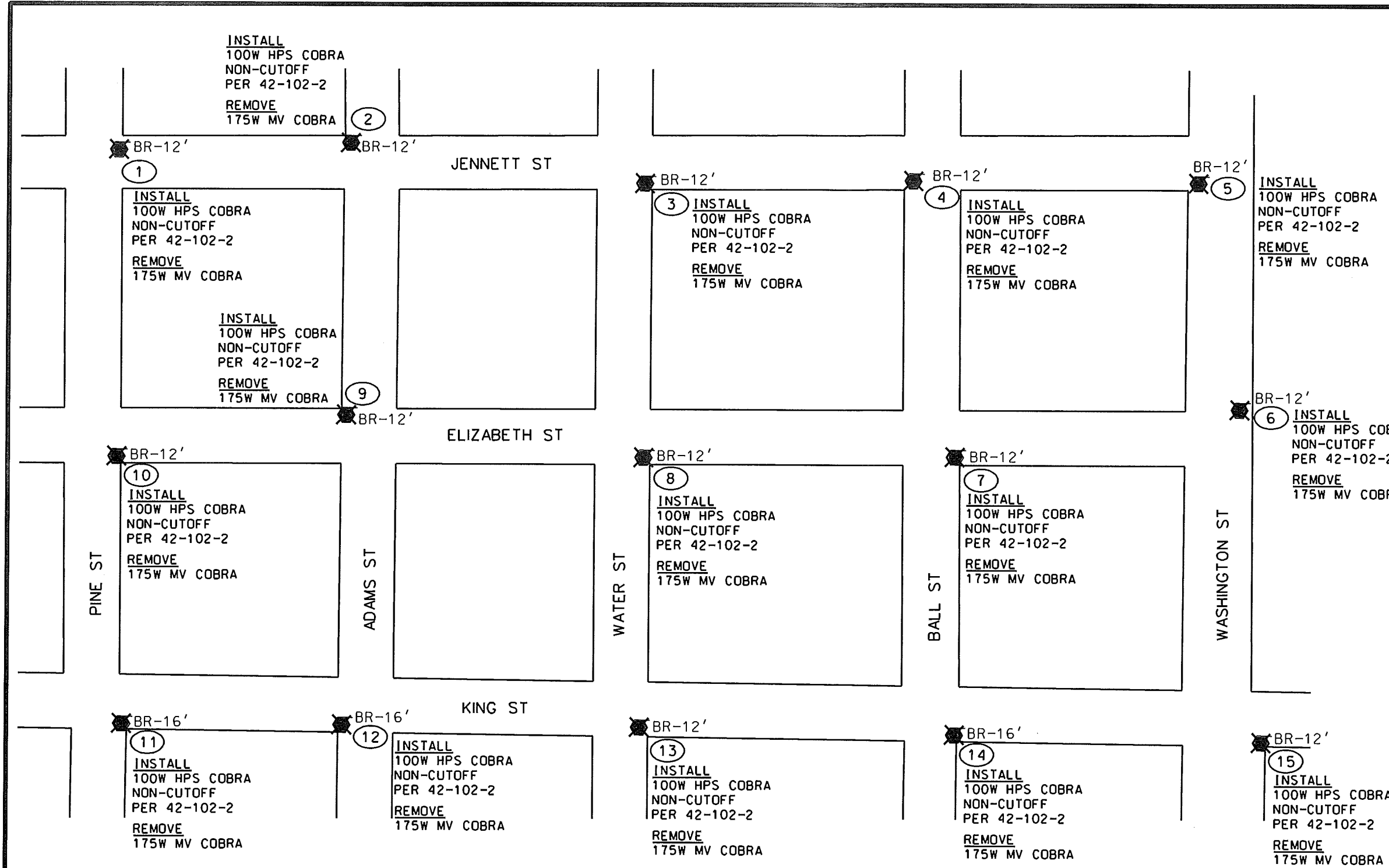


SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS



NOTIFICATION # 1025786984

ORDER NUMBER

-CONSTRUCTION CERTIFICATION- Work was constructed as Engineered or Changed as Indicated. All Salvageable Material Was Returned to Stores.	
Signed _____	in Direct Charge of Work
Dates: Started _____	Completed _____
MISS DIG NUMBER: _____	DATE: _____

STAKED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TREES	<input type="checkbox"/> YES	<input type="checkbox"/> NO
TLM NUMBER	# OF RODS	OHMS
07521313		

Consumers Energy A CMS Energy Company ELECTRIC	
DESIGNED BY BALIEFFE	DATE 06/03/14
APPROVED BY	DATE
SHEET 1 OF 1	SCALE NTS

STLT CONV-OWOSSO, CITY OF [Y]		
For: STLT CONV-OWOSSO, CITY OF		CM NO. 100002960468
SUBSTATION LACKS	WD NO.	ORDER TYPE ESIC
CIRCUIT STILLSON	CKT NO. 01	MAINTENANCE ACTIVITY TYPE STV
		DESIGN NUMBER 10493338



SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13

DO NOT CHANGE CS
OVER TRAFFIC SIGNALS

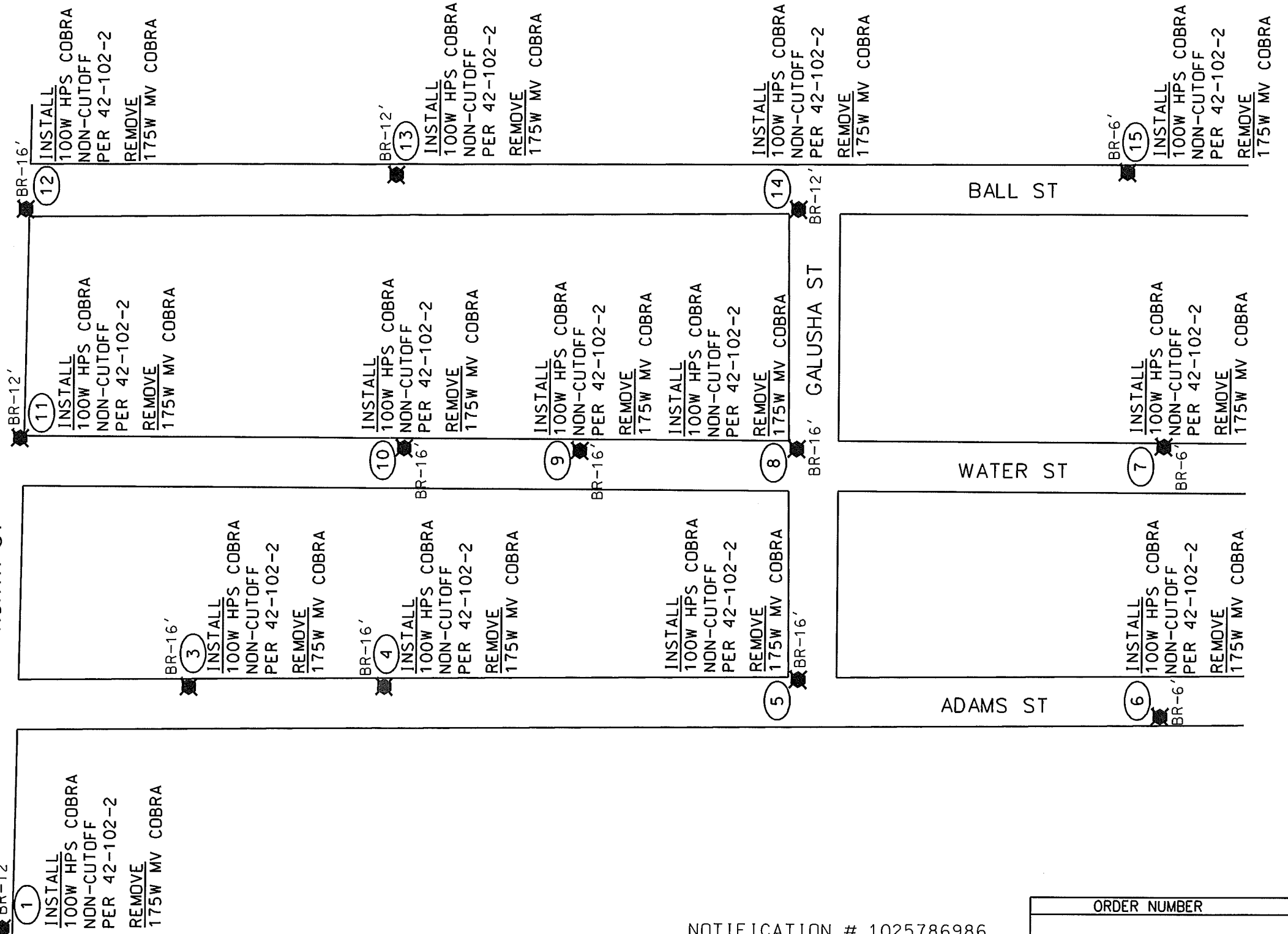
FILL OUT IF DIFFERENT FROM DESIGN (RED LINE)		
LOC	INSTALL	REMOVE
1	W HPS	W MV
2	W HPS	W MV
3	W HPS	W MV
4	W HPS	W MV
5	W HPS	W MV
6	W HPS	W MV
7	W HPS	W MV
8	W HPS	W MV
9	W HPS	W MV
10	W HPS	W MV
11	W HPS	W MV
12	W HPS	W MV
13	W HPS	W MV
14	W HPS	W MV
15	W HPS	W MV

CONVERSION REPLACEMENT CHART	
INSTALL	REMOVE
HPS	MV
100W	100W
100W	175W
100W	250W
150W	250W CS
250W	250W
250W	400W
(2) 100W CS	400W CS

INSTALL
100W HPS COBRA
NON-CUTOFF
PER 42-102-2
REMOVE
175W MV COBRA

CHERRY
LAWN

NORTH ST



-CONSTRUCTION CERTIFICATION-

Work was constructed as Engineered or Changed as Indicated.
All Salvageable Material Was Returned to Stores.

Signed _____ in Direct Charge of Work

Dates: Started _____ Completed _____

MISS DIG NUMBER: _____ DATE: _____

STAKED ☐ YES ☐ NO

TREES ☐ YES ☐ NO

TLM NUMBER # OF RODS OHMS

07521312



A CMS Energy Company ELECTRIC

DESIGNED BY BALIEFFE DATE 06/03/14

APPROVED BY DATE

SHEET 1 OF 1 SCALE NTS

NOTIFICATION # 1025786986

STLT CONV-OWOSSO, CITY OF [Z]

For:
STLT CONV-OWOSSO, CITY OF

SUBSTATION LACKS

CIRCUIT STILLSON

WD NO.

CKT NO. 01

LCP NO.

ORDER NUMBER

CM NO. 100002960468

ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER

ESIC STV 10493339

DESIGN FILE NAME:10493339.001

T R S 07 52 13



MEMORANDUM

301 W MAIN Ü OWOSSO, MICHIGAN 48867-2958 Ü WWW.CI.OWOSSO.MI.US

85 H9. January 15, 2015
HC. Mayor Frederick and the Owosso City Council
: FCA. Mark Sedlak, Director of Public Services
GI 6 > 97 H. Change to Street Lighting Contract – Bradley Street Light Installation

F97 CAA9B85 HCB.

Recommend approval for the installation of a streetlight on the south side of Bradley Street between Shiawassee Street and Curwood Castle Drive and approve payment of installation charges.

657 ?; FCI B8.

A 1998 storm damaged the street light originally located on the south side of Bradley Street between Shiawassee Street and Curwood Castle Drive. Due to the level of damage the street light was removed entirely, with the intent of installing a replacement. For reasons unknown the light was never replaced and now a homeowner near the location in question has asked for the installation of a new light to aid in the security of his property, namely his garage. As the light was removed due to storm damage and the request for its replacement is reasonable staff recommends approval of the attached amendment to the Street Lighting Contract with Consumers Energy Company.

: G7 5 @ A D57 HG.

The proposed change will cost the City \$100 for installation and approximately \$11.75 per month for electricity.

Document originated by: Amy K. Kirkland, City Clerk

F9GC@HCB'BC"

**7<5B; 9'HC'GH5B85F8'GHF99H'@; <HB; '7CBHF57H'
K-H<'7CBGI A9FG'9B9F; M7CAD5BM
6F58 @M'GHF99H'-BGH5 @@HCB'**

WHEREAS, the city of Owosso holds a contract with the Consumers Energy Company for the provision of street lighting; and

WHEREAS, a request has been received for the installation of a street light on Bradley Street, to replace a street light taken out of service in 1998 due to storm damage.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it is advisable to authorize Consumers Energy Company to make changes in the lighting service provided in the Standard Lighting Contract between the Company and the City of Owosso, dated October 1, 2013, in accordance with the Authorization for Change in Standard Lighting Contract dated January 20, 2015, heretofore submitted to and considered by this Council.
- SECOND: the Mayor and City Clerk are hereby authorized to execute such authorization for change on behalf of the City.
- THIRD: the Accounts Payable department is authorized to submit payment of \$100.00 to Consumers Energy Company for installation of said luminary.



Support Specialist Mailing Center

530 W Willow Street, PO Box 30162 Lansing, MI 48909

December 1, 2014

NOTIFICATION #:
1028253166

CITY OF OWOSSO
301 W MAIN ST
OWOSSO, MI 48867-2915

REFERENCE: BRADLEY ST, OWOSSO

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately \$11.75 per Luminaire. This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:

Installation Charge (\$100.00 per Luminaire):

\$100.00

Additional Costs

Total Estimated Cost:

\$100.00

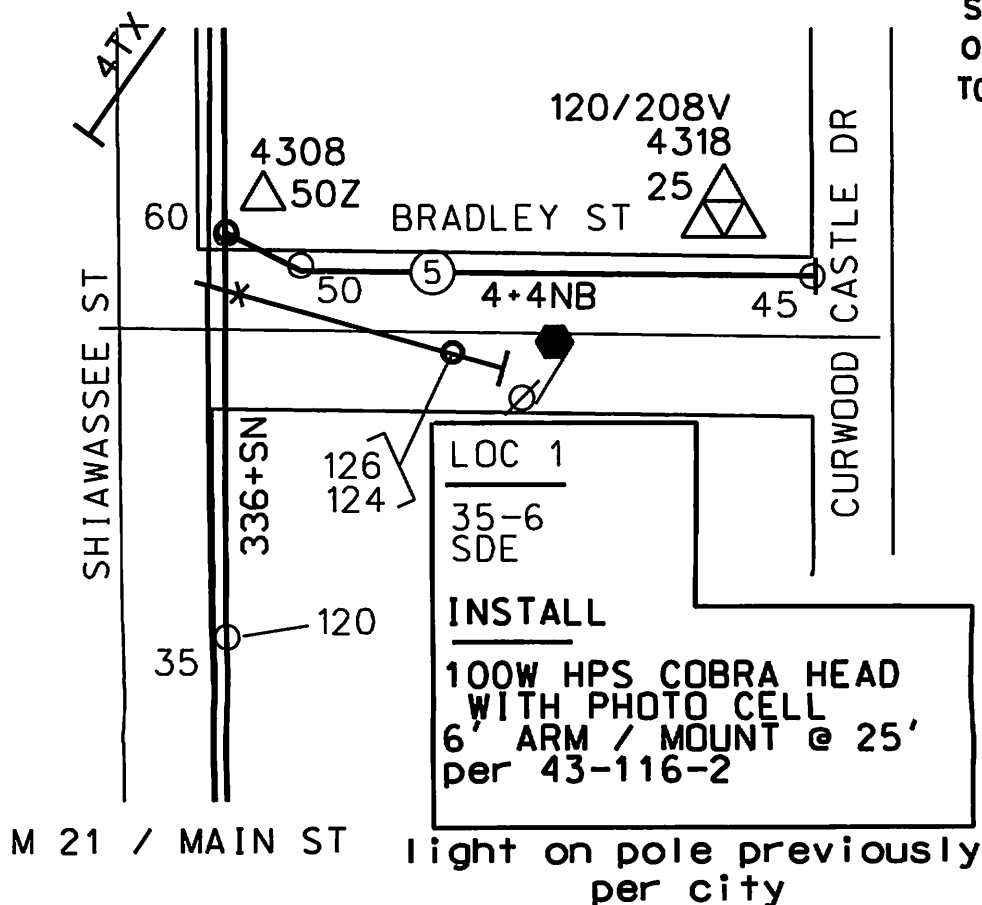
Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully. Contact the Consumers Energy Customer Energy Specialist or Representative assigned to your notification with any questions about your request at 989 729-3234 .


Sent on behalf of,
FREDERICK R BOND
Consumers Energy Customer Energy Specialist



SHIAWASSEE CO
OWOSSO TWP
T07 R52 SEC.13



START DATE	FINISH DATE	NOTIFICATION NUMBER	ORDER NUMBER
		1028253166	

 A CMS Energy Company ELECTRIC	DESIGNED BY FRBOND	DATE 11/20/14	BRADLEY ST STL	
	APPROVED BY	DATE	For: CITY OF OWOSSO BRADLEY ST	
SHEET 1 OF 1		SCALE 1"=80'		
-CONSTRUCTION CERTIFICATION- Work was constructed as Engineered or Changed as Indicated. All Salvageable Material Was Returned to Stores. Signed _____ in Direct Charge of Work Dates: Started _____ Completed _____ MISS DIG NUMBER: _____ DATE: _____	TLM NUMBER 0752134308	# OF RODS	OHMS	CONSTRUCTION MEASURE NUMBER 100003219942
	SUBSTATION OLIVER	WD NO. 0504		ORDER TYPE ECNC
	CIRCUIT KING ST	CKT NO. 03	LCP NO.	MAINTENANCE ACTIVITY TYPE STL
				DESIGN NUMBER 10548387
			STAKED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
			TREES <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

ELECTRIC CAD TITLE BLOCK (8-1/2x11) 10-30-2008
SHEET A

12/1/2014 2:37:35 PM d:\of\wrod\ustn\tempdgn\10548387\10548387.001

DESIGN FILE NAME: 10548387.001

T R S 07 52 13

AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT (COMPANY-OWNED)

Consumers Energy Company is authorized as of 12/01/2014, by the City of Owosso, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Owosso, dated October 01, 2013.

☒ General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge as identified in Exhibit A.
☐ General Unmetered Experimental Lighting Rate GU-XL as identified in Exhibit B.

Notification Number 1028253166

Construction Work Order Number N/A

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated October 01, 2013, shall remain in full force and effect.

CITY OF OWOSSO

By: _____
Its

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the ☒ City ☐ Village ☐ Township of Owosso, dated October 01, 2013, in accordance with the Authorization for Change in Standard Lighting Contract dated as of _____, heretofore submitted to and considered by this ☐ Commission ☒ Council ☐ Board; and

RESOLVED, further, that the City Clerk be and are authorized to execute such authorization for change on behalf of the ☒ City ☐ Village ☐ Township.

STATE OF MICHIGAN)
) ss
COUNTY OF SHIAWASSEE)

I, _____, Clerk of the ☒ City ☐ Village ☐ Township of Owosso do hereby
certify that the foregoing resolution was duly adopted by the ☐ Commission ☒ Council ☐ Board of said
municipality, at the meeting held on _____.

☒ City ☐ Village ☐ Township Clerk

Dated:

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

[illegible]

Comments: _____

GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

[illegible]

Comments: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

85 H9. January 20, 2015
HC. Owosso City Council
: FCA. Mark A. Sedlak, Director of Public Services
GI 6>97H. Change Order #1 & Progress Payment #3 - 2014 Tree Removal Program

F97CAA9B85HCB.'''

I find the cost reasonable and recommend approval of Change Order #1 to the contract with Advanced Tree Care Service, Inc. for work done on the 2014 Tree Removal Program for an additional \$20,680.00, and further recommend approval of Progress Payment #3 to Advanced Tree Care Service, Inc. in the amount of \$26,599.50.

657?; FCI B8.'''

On October 6, 2014 City Council awarded a contract to Advanced Tree Care Service, Inc. in the amount of \$41,655.00 for the 2014 Tree Removal Program. Advanced Tree Care Service, Inc. has completed the contract work and significant additional work at the request of staff. Between the time the contract was awarded and the present the City received a significant number of calls from citizens concerned about the condition of City trees in their yards. Upon examination of the trees it was determined that a large proportion of them needed to be removed. Due to staffing shortages in the DPW the trimming and removal of trees has been given non-priority status and a backlog quickly develops, to prevent another backlog of dangerous trees staff moved to add them to the contract with Advanced tree Care Service, Inc. while the tree crews were still in town. This change order includes the additional work required to remove the other trees staff deemed necessary. The total contract with the change order #1 amount would be \$62,335.00.

We recommend Council approve Change Order No. 1 to the 2014 Tree Removal Program Contract with Advanced Tree Care Service, Inc., adding \$ 20,680.00, and approve Progress Payment No. 3 in the amount of \$26,599.50.

: G7 5 @-A D5 7 HG.'''

This project is funded through Major and Local Street Tree Removal Funds, 203-480-818.000 and 202-480-818.000.

F9GC@HCB'BC"

5I H<CF=NB; '7<5B; 9'CF89F'BC'"%HC'H<9"
'&\$%'HF99'F9ACJ5 @DFC; F5A'7CBHF57H'
5B8

5I H<CF=NB; 'D5MA9BH'HC'58J5B798'HF99'75F9'G9FJ'79Gž-B7"
' : CF'KCF?'7CAD@H98'HC'85H9

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has approved a contract with Advanced Tree Care Services for the 2014 Tree Removal Program, and found it necessary and beneficial to amend the original contract as detailed in Change Order #1 for additional work requested by staff; and

WHEREAS, an estimate of the work to date has been submitted and is eligible for payment; and

WHEREAS, the city project manager recommends approval of Change Order #1 in the amount of \$20,680.00 and authorization of Pay Estimate #3 in the amount of \$26,599.50 for work completed through January 12, 2015, as agreed to by Advanced Tree Care Services, Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has thereto determined that it is advisable, necessary and in the public interest to amend the contract for the 2014 Tree Removal Program for additional work provided in the amount of \$20,680.00 as detailed in Change Order #1.
- SECOND: The accounts payable department is authorized to submit payment to Advanced Tree Care Services, Inc. in the amount of \$26,599.50 as detailed in Cost Estimate #3.
- THIRD: The above expenses shall be paid from the Major and Local Street Tree Removal Funds, 203-480-818.000 and 202-480-818.000.

**CITY OF OWOSSO
CONTRACT CHANGE ORDER NO. 1**

Page 1 of 1

TO: Advanced Tree

Date: 1/9/2015

CONTRACT: 2014 Tree Removal

PROJECT NO.: _____

You are hereby requested to comply with the following changes from the contract plans and specifications:

1 Item No.	2 Description of Changes - Quantities, Units, Unit Prices, Change in Completion Schedule, Etc.	3 Decrease Contract Price	4 Increase Contract Price
1	(EACH of Removal of trees size 18" and smaller @ \$215.00/EACH)	(\$860.00)	
2	(EACH of Removal of trees size 18" to 24" @ \$435.00/EACH)		\$3,915.00
3	(EACH of Removal of trees size 24" and Larger @ \$705.00/EACH)		\$17,625.00
Change in contract price due to this Change Order			
Total Decrease		(\$860.00)	
Total Increase		XXXXXXXXXXXX	\$21,540.00
Difference between Co. 3 & 4			
Net INCREASED contract price			\$20,680.00

Original Contract Price:	\$ 41,655.00
Total Net Addition or Deduction by previous C.O. No.	\$ -
Total Amount of Contract Prior to this Change Order:	\$ 41,655.00
Net Addition or Deduction this Change Order No.:1	\$20,680.00
Net Amount of Contract to date:	\$ 62,335.00

This time provided for completion in contract is increased by 60 calendar days.

This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

Recommended by: 

Approved by: _____

Accepted by: 

**PERIODIC COST ESTIMATE
CITY OF OWOSSO
301 W. MAIN
OWOSSO, MI 48867**

Page 1 of 1 Pages

1. Estimate No.:

3

4. Date Prepared

1/8/2015

5. Period Ending

12/23/2014

2. Sponsor's Name

CITY OF OWOSSO

3. Sponsor's Address

301 W. MAIN

OWOSSO, MI 48867

6. Project No.

7. Name of Project

2014 Tree Removal Program

8. Location of Project

Owosso

9. State:

MI

10. Name of Contractor

Advanced Tree

11. Address of Contractor

2511 W. Thompson Rd.
Fenton, MI 48430

12. Work Performed Under:

Lump Sum Contract: ☐

Unit Price Contract: ☒

Force Account: ☐

13. Description of Work

Cut of trees in the City of Owosso

14. Sponsor's Contract No.

15. Original Estimated Cost this
Contract or Force Account
\$41,655.00

16. Completion Time:

17. Percent Physical Completion

18. Dates

a. Notice to
Proceed

b. Work to Commence

c. Completion
Date

d. Est. or Actual
Completion

109%

19. No of Days Contractor is

a. Ahead

b. In Arrears

20
Item
No.

21. Description of Item

22. LATEST REVISED DETAILED ESTIMATE

a.
Quantity

b.
Unit

c.
Unit
Price

d.
Amount

23. WORK PERFORMED TO DATE

a.
Quantity

b.
Amount

c.
%

1	Removal of trees size 18" & smaller	33	EA	\$ 215.00	\$ 7,095.00	28	\$ 6,020.00	85%
2	Removal of trees size 19" to 23"	13	EA	\$ 435.00	\$ 5,655.00	16	\$ 6,960.00	123%
3	Removal of trees size 24" & larger	41	EA	\$ 705.00	\$ 28,905.00	46	\$ 32,430.00	112%
					TOTAL		\$ 45,410.00	
					LESS 10%		\$ 4,541.00	
					SUB TOTAL		\$ 40,869.00	
					LESS PREVIOUS PAYMENT		\$ 14,269.50	
					TOTAL DUE		\$ 26,599.50	

24. CERTIFICATION OF CONTRACTOR

I hereby certify that the work performed and materials supplied to date, as shown on this periodic cost estimate, represent the actual value of accomplishment under the terms of this contract in conformity with approved plans and specification; that the quantities shown were properly determined and are correct; and that there has been full compliance with all labor provisions included in the contract identified above.

1-12-15
Date

Advanced Tree Care
Name of Contractor

BY:

John F. Berry V.P.
Signature Title

25. ACKNOWLEDGMENT AND CONCURRENCE OF PROJECT ENGINEER

I have examined this periodic cost estimate and concur in the certificate of the contractor.

1-9-15
Date

Mark A. Sallal
Signature, Director of Public Services



WARRANT 496

January 13, 2015

Vendor	Description	Fund	Amount
SunGard Public Sector Inc	Software maintenance/licensing fees for public safety computer system-January 1, 2015-December 31, 2015	General	\$ 9,408.09
Logicalis, Inc	Network engineering support-December 2014	General /Sewer	\$ 8,716.50
Caledonia Charter Township	Caledonia utility fund payment-October – December 2014	Water	\$19,367.36
Owosso Charter Township	Owosso Charter township 2011 water agreement payment- October – December 2014	Water	\$ 9,295.60
William C Brown, PC	Professional services-December 8, 2014 – January 12, 2015	General	\$ 8,900.32
Total			\$55,687.87

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 12/01/2014 - 12/31/2014

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
12/02/2014	1	409(A)	D & G EQUIPMENT INC	PARTS	\$ 1,268.90
12/02/2014	1	410(A)	GOYETTE MECHANICAL	MAINTENANCE/REPAIRS	\$ 1,698.24
12/02/2014	1	411(A)	GRAINGER, INC.	WWTP-SUPPLIES	\$ 671.40
12/02/2014	1	412(A)	HALLIGAN ELECTRIC INC	WWTP-TROUBLESHOOTING AND REPAIR	\$ 474.00
12/02/2014	1	413(A)	MCMASTER-CARR SUPPLY CO	WWTP-SUPPLIES	\$ 360.43
12/02/2014	1	414(A)	NCL OF WISCONSIN INC	WWTP-LAB SUPPLIES	\$ 241.38
12/02/2014	1	415(A)	Q2A ASSOCIATES LLC	PROFESSIONAL SERVICES 10/26/14-11/8/14	\$ 3,990.00
12/02/2014	1	416(A)	REHMANN ROBSON	PROGRESS BILLING FOR Y/E 6/30/14 AUDIT	\$ 17,000.00
12/12/2014	1	417(A)	C D W GOVERNMENT, INC.	OFD-WINDOWS UPGRADES (4)	\$ 532.00
12/12/2014	1	418(A)	CENTRON DATA SERVICES, INC.	WINTER 2014 TAX BILLS	\$ 1,479.52
12/12/2014	1	419(A)	AMBER FULLER	BOARD OF REVIEW MEETING	\$ 50.00
12/12/2014	1	420(A)	GILBERT'S DO IT BEST HARDWARE & APP	SUPPLIES	\$ 282.74
12/12/2014	1	421(A)	GOYETTE MECHANICAL	PUBLIC SAFETY-MAINTENANCE INSPECTION	\$ 141.50
12/12/2014	1	422(A)	GRAYMONT CAPITAL INC	WTP-SMALL PEBBLE QUICKLIME-45.72/TONS	\$ 6,583.68
12/12/2014	1	423(A)	IDEXX DISTRIBUTION CORPORATION	WWTP-LAB SUPPLIES	\$ 895.59
12/12/2014	1	424(A)	J & B MEDICAL SUPPLY INC	AMBULANCE MEDICAL SUPPLIES	\$ 758.95
12/12/2014	1	425(A)	JACK DOHENY SUPPLIES INC	DPW-WATER SPRAY HAND GUN	\$ 23.80
12/12/2014	1	426(A)	JCI JONES CHEMICALS, INC.	WWTP-SODIUM HYPOCHLORITE	\$ 3,167.92
12/12/2014	1	427(A)	LAYNE CHRISTENSEN COMPANY	WWTP-T-3-W PUMP REPAIRS-PARTS AND LABOR	\$ 14,402.20
12/12/2014	1	428(A)	1ST CHOICE AUTO PARTS INC	PARTS	\$ 523.91
12/12/2014	1	429(A)	OFFICE SOURCE	PLANNING-WRITING PADS	\$ 12.98
12/12/2014	1	430(A)	OFFICEMAX INC	SUPPLIES	\$ 61.00
12/12/2014	1	431(A)	POLYDYNE INC	AF 4500 POLYMER	\$ 2,160.00
12/12/2014	1	432(A)	POWERTECH SERVICES, INC.	WTP-TROUBLESHOOT & REPAIR TRANSFER SWITCH	\$ 1,599.25
12/12/2014	1	433(A)	Q2A ASSOCIATES LLC	PROFESSIONAL SERVICES-11/9/14-11/22/14	\$ 3,496.50
12/12/2014	1	434(A)	KARAIN L SANDERS PSY.D.	PRE-EMPLOYMENT PSY TESTING-D HAUT	\$ 750.00
12/12/2014	1	435(A)	USA BLUE BOOK	WTP-PARTS	\$ 442.93
12/12/2014	1	436(A)	MICHAEL GENE WHEELER	CONTRACT SCHOOL LIAISON OFFICER	\$ 896.70
12/18/2014	1	437(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	NOV 2014-POLICE COMMAND CONTRIBUTIONS	\$ 7,373.26
12/29/2014	1	438(A)	C D W GOVERNMENT, INC.	FINANCE-SSD FOR NEW LAPTOP	\$ 120.80
12/29/2014	1	439(A)	D & G EQUIPMENT INC	PARTS	\$ 479.02
12/29/2014	1	440(A)	DELAU FIRE & SAFETY INC	SEMI-ANNUAL INSPECTION-SERVER ROOM	\$ 315.00
12/29/2014	1	441(A)	FRONT LINE SERVICES, INC.	OFD-MAINTENANCE	\$ 4,037.69
12/29/2014	1	442(A)	J & B MEDICAL SUPPLY INC	OFD-AMBULANCE MEDICAL SUPPLIES	\$ 794.15
12/29/2014	1	443(A)	LOGICALIS INC	NOVEMBER 2014-NETWORK ENGINEERING SUPPORT	\$ 7,034.00
12/29/2014	1	444(A)	MICHIGAN METER TECHNOLOGY GROUP INC	INVENTORY-WATER METERS	\$ 4,586.00
12/29/2014	1	445(A)	OFFICEMAX INC	CLERK-TONER (2)	\$ 101.70
12/29/2014	1	446(A)	Q2A ASSOCIATES LLC	PROFESSIONAL SERVICES-11/23/14-12/6/14	\$ 3,097.50
12/29/2014	1	447(A)	USA BLUE BOOK	SUPPLIES	\$ 421.56
12/29/2014	1	448(A)	MERLE E WEST II	PLUMBING/MECHANICAL INSPECTION SERVICES	\$ 600.00

12/29/2014	1	449(A)	MICHAEL GENE WHEELER	CONTRACT SCHOOL LIAISON OFFICER	\$	1,281.00
12/02/2014	1	124264	ADVANCED TREE CARE SERVICE INC	2014 TREE REMOVAL PROGRAM	\$	7,591.50
12/02/2014	1	124265	ALS LABORATORY GROUP	WASTEWATER ANALYSES	\$	44.00
12/02/2014	1	124266	LOREEN F BAILEY	REIMBURSEMENT	\$	479.70
12/02/2014	1	124267	BATTEEN, REYNOLD A	REIMBURSEMENT	\$	250.00
12/02/2014	1	124268	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	23,216.48
12/02/2014	1	124269	JUDY ELAINE CRAIG	COURIER SERVICE	\$	153.00
12/02/2014	1	124270	D & D TRUCK & TRAILER PARTS	PARTS	\$	1,556.85
12/02/2014	1	124271	FEDEX	WWTP-SHIPPING	\$	67.58
12/02/2014	1	124272	GENERAL CODE	UPDATES AND SUPPORT FOR LASERFICHE	\$	3,851.00
12/02/2014	1	124273	H2O COMPLIANCE SERVICES INC	CROSS CONNECTION PROGRAM	\$	1,299.38
12/02/2014	1	124274	INDUSTRIAL SUPPLY OF OWOSSO INC	PARTS	\$	178.41
12/02/2014	1	124275	KENNEDY INDUSTRIES, INC.	WWTP-PARTS	\$	797.19
12/02/2014	1	124276	LANSING UNIFORM CO.	OPD-HI LITE VESTS (4)	\$	2,400.00
12/02/2014	1	124277	MOTION INDUSTRIES, INC.	WWTP-PARTS FOR VERTICAL TURBINE MOTOR	\$	192.65
12/02/2014	1	124278	OWOSSO BOLT & BRASS CO	PARTS	\$	317.43
12/02/2014	1	124279	RUTHY'S LAUNDRY CENTER	OCT 2014-PUBLIC SAFETY-DRY CLEANING	\$	491.30
12/02/2014	1	124280	SEIFERT CONCRETE	2014 SIDEWALK PROGRAM	\$	1,000.00
12/02/2014	1	124281	STATE OF MICHIGAN	WWTP-REGISTRATION FEE	\$	100.00
12/02/2014	1	124282	STATE OF MICHIGAN-MDNRE	DRINKING WATER TESTING (30)	\$	780.00
12/02/2014	1	124283	UNITED PARCEL SERVICE	SHIPPING	\$	12.26
12/02/2014	1	124284	WASTE MANAGEMENT OF MICHIGAN INC	DISPOSAL CHARGES-11/1/14-11/15/14	\$	3,382.26
12/02/2014	1	124285	XYLEM/GODWIN	PARTS	\$	1,340.00
12/12/2014	1	124286	ACCUMED BILLING INC	NOVEMBER 2014-AMBULANCE BILLING SERVICES	\$	5,340.09
12/12/2014	1	124287	APEX SOFTWARE	MAINTENANCE RENEWAL-1/1/15-1/1/16	\$	470.00
12/12/2014	1	124288	THE ARGUS PRESS	PRINTING OF LEGAL NOTICES ETC	\$	107.50
12/12/2014	1	124289	MICHAEL LEVERE ASH	CONTRACT SCHOOL LIAISON OFFICER	\$	915.00
12/12/2014	1	124290	CANNON ENGINEERING & EQUIPMENT CO L	ANNUAL INSPECTION FOR #40/#311/#339	\$	860.00
12/12/2014	1	124291	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	35,661.48
12/12/2014	1	124292	VOID		\$	-
			Void Reason: Created From Check Run Process			
12/12/2014	1	124293	DALTON ELEVATOR	NOV 2014-CYLINDER RENTAL	\$	475.55
12/12/2014	1	124294	ANN DELANEY	REISSUE-ELECTION WORK	\$	5.00
12/12/2014	1	124295	DUPERON LEASING & SALES INC	SCREENING EQUIPMENT LEASE PAYMENT	\$	1,815.00
12/12/2014	1	124296	EMPLOYEE BENEFIT CONCEPTS INC	DECEMBER 2014-FSA ADMIN FEE	\$	110.00
12/12/2014	1	124297	FASTENAL COMPANY	WWTP-PARTS	\$	119.34
12/12/2014	1	124298	FUOSS GRAVEL COMPANY	CLASS II SAND-200.03/TONS	\$	868.13
12/12/2014	1	124299	SALLYSUE GALE	BOARD OF REVIEW MEETING	\$	50.00
12/12/2014	1	124300	GLOBAL EQUIPMENT COMPANY	WWTP-ENCLOSURE	\$	251.94
12/12/2014	1	124301	MATTHEW BRIAN HARVEY	MEAL REIMBURSEMENT	\$	5.29
12/12/2014	1	124302	HOME DEPOT CREDIT SERVICES	SUPPLIES	\$	254.79
12/12/2014	1	124303	INDUSTRIAL SUPPLY OF OWOSSO INC	WWTP-PARTS/TOOLS	\$	86.11
12/12/2014	1	124304	IPMA-HR	OPD-POLICE SUPERVISOR TEST/ADMIN FEE	\$	105.00
12/12/2014	1	124305	JERRY L JONES	BOARD OF REVIEW MEETING	\$	50.00
12/12/2014	1	124306	TERRY KEMP	BOARD OF REVIEW MEETING	\$	50.00
12/12/2014	1	124307	KEYSTONE EVENT MANAGEMENT CONCEPTS	CHARLES RAU	\$	200.00

12/12/2014	1	124308	LAW ENFORCEMENT RECORDS MANAGEMENT	POLICE DEPARTMENT MEMBERSHIP	\$	35.00
12/12/2014	1	124309	LUDINGTON ELECTRIC, INC.	ELECTRIC REPAIRS	\$	455.00
12/12/2014	1	124310	MCLAREN RENTALS, INC.	WWTP-PRESSURE WASHER	\$	49.50
12/12/2014	1	124311	MICHIGAN BUSINESS & PROFESSIONAL AS	DECEMBER 2014-COBRA ADMIN FEE	\$	50.00
12/12/2014	1	124312	NEXTEL COMMUNICATIONS	NOVEMBER 2014-COMMUNICATIONS CHARGES	\$	979.01
12/12/2014	1	124313	OWOSSO BOLT & BRASS CO	PARTS	\$	66.49
12/12/2014	1	124314	OWOSSO HITCH & PLOW CENTER INC.	DPW-HITCH PARTS	\$	83.95
12/12/2014	1	124315	PVS NOLWOOD CHEMICALS INC	WTP-SODIUM FLUORIDE	\$	1,726.00
12/12/2014	1	124316	SCHINDLER ELEVATOR CORPORATION	REPLACE GATE IN ELEVATOR AT THE LIBRARY	\$	1,785.00
12/12/2014	1	124317	GORDON R SETTLEMYRE	MEAL REIMBURSEMENT	\$	9.32
12/12/2014	1	124318	DARLENE SEYMOUR	REFUND	\$	7,064.00
12/12/2014	1	124319	THE SHERWIN-WILLIAMS CO.	SUPPLIES	\$	12.99
12/12/2014	1	124320	SHIAWASSEE COUNTY CLERK	ELECTION CHARGES	\$	2,827.93
12/12/2014	1	124321	SHIAWASSEE ECONOMIC DEV PARTNERSHIP	ANNUAL ECONOMIC DEVELOPMENT INVESTMENT	\$	31,426.00
12/12/2014	1	124322	SIGNATURE AUTO GROUP	FLEET-PARTS FOR # 310	\$	136.93
12/12/2014	1	124323	SMITH JANITORIAL SUPPLY	SUPPLIES	\$	668.26
12/12/2014	1	124324	ST JOHNS ANSWERING SERVICE INC	JANUARY 2015-ANSWERING SERVICE	\$	75.00
12/12/2014	1	124325	STECHSCHULTE GAS & OIL, INC.	FUEL PE 11/30/14	\$	7,271.84
12/12/2014	1	124326	TERRY M BACK	WWTP-TIRE REPAIR	\$	55.00
12/12/2014	1	124327	VIC BOND SALES, INC. - OWOSSO	WWTP-PARTS	\$	86.63
12/12/2014	1	124328	WASTE MANAGEMENT OF MICHIGAN INC	WWTP-DISPOSAL CHARGES-11/16/14-11/30/14	\$	2,338.87
12/12/2014	1	124329	WASTE MANAGEMENT OF MICHIGAN INC	NOVEMBER 2014-REFUSE SERVICE	\$	35.36
12/12/2014	1	124330	WIN'S ELECTRICAL SUPPLY OF OWOSSO	SUPPLIES	\$	550.27
12/12/2014	1	124331	AFLAC	PAYROLL DEDUCTION-AFLAC PREMIUM	\$	651.24
12/12/2014	1	124332	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	\$	4,216.41
12/12/2014	1	124333	MISDU	PAYROLL DEDUCTION	\$	1,762.89
12/12/2014	1	124334	MUTUAL EYE CLAIM AUDITS	VISION COVERAGE PREMIUM	\$	61.90
12/12/2014	1	124335	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION-UNION DUES	\$	1,575.75
12/26/2014	1	124336	MILLER REALTY	UB refund for account: 5849070002	\$	29.53
12/26/2014	1	124337	COPPERSMITH BRUCE	UB refund for account: 5359570001	\$	52.96
12/26/2014	1	124338	LAVERNE MOREL TRUST	UB refund for account: 1538500002	\$	37.50
12/26/2014	1	124339	MASON RICHARD	UB refund for account: 3959700004	\$	52.80
12/26/2014	1	124340	SMITH SHIRLEY	UB refund for account: 3365600005	\$	58.13
12/26/2014	1	124341	REYNOLDS KENNETH	UB refund for account: 1433800001	\$	9.97
12/26/2014	1	124342	GRANSDEN YAHSHA	UB refund for account: 3456070002	\$	13.06
12/26/2014	1	124343	GUILLILAND JACK	UB refund for account: 2990040004	\$	84.20
12/26/2014	1	124344	H K ALLEN PAPER CO	SUPPLIES	\$	254.20
12/26/2014	1	124345	AMERI-FIRST HOME MORTGAGE	REFUND	\$	1,130.41
12/26/2014	1	124346	MICHAEL LEVERE ASH	CONTRACT SCHOOL LIAISON OFFICER	\$	1,152.90
12/26/2014	1	124347	LOREEN F BAILEY	COUNCIL PAY	\$	130.00
12/26/2014	1	124348	DAVID B BANDKAU	COUNCIL PAY	\$	140.00
12/26/2014	1	124349	BLACK JACK ASPHALT	2014 STREET PATCHES PROGRAM	\$	22,235.17
12/26/2014	1	124350	BROWN & STEWART P C	PROFESSIONAL SERVICES	\$	9,213.36
12/26/2014	1	124351	CHASE	REFUND	\$	237.41
12/26/2014	1	124352	CITY OF CORUNNA	OPD-NOV 2014-ADMIN SERVICES	\$	1,613.95
12/26/2014	1	124353	CODE OFFICIALS CONFERENCE OF MICHIGAN	CHARLES RAU	\$	50.00

12/26/2014	1	124354	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	15,151.77
12/26/2014	1	124355	CONSUMERS ENERGY	DAMAGE AT 723 CLINTON ST ON 10/29/14	\$	803.45
12/26/2014	1	124356	DAYSTARR COMMUNICATIONS	JANUARY 2015-PHONE/BROADBAND INTERNET	\$	642.37
12/26/2014	1	124357	DE LAGE LANDEN OPERATIONAL SERVICES	REFUND	\$	2,874.00
12/26/2014	1	124358	DEISLER OUTDOOR POWER EQUIP	OFD-REPAIR TO BLOWER	\$	280.00
12/26/2014	1	124359	DICKINSON WRIGHT PLLC	SHIA LANDFILL PLP GROUP TRUST FUND PAYMENT	\$	3,450.60
12/26/2014	1	124360	DOWNS, RICKY AND NANCY	REFUND	\$	164.66
12/26/2014	1	124361	EDWARD D JONES & CO #18070	REFUND	\$	79.95
12/26/2014	1	124362	CHRISTOPHER EVELETH	COUNCIL PAY	\$	130.00
12/26/2014	1	124363	FIRST DUE FIRE SUPPLY	OFD-HELMENTS (2)	\$	550.00
12/26/2014	1	124364	FISHER SCIENTIFIC CO.	WTP-SUPPLIES	\$	343.00
12/26/2014	1	124365	TODD FOLLEN	HOTEL-RURAL EMS LEADERSHIP TRAINING-MT PLEASANT	\$	111.18
12/26/2014	1	124366	BURTON FOX	COUNCIL PAY	\$	130.00
12/26/2014	1	124367	BENJAMIN R FREDERICK	COUNCIL PAY/MAYORAL STIPEND	\$	260.00
12/26/2014	1	124368	FRONTIER	DEC 2014-TRAFFIC SIGNALS	\$	105.41
12/26/2014	1	124369	FURNISH, EUGENE	REFUND	\$	709.45
12/26/2014	1	124370	GEN POWER PRODUCTS, INC.	CITY HALL GENERATOR REPAIR/PARTS	\$	1,041.70
12/26/2014	1	124371	ELAINE GREENWAY	COUNCIL PAY	\$	140.00
12/26/2014	1	124372	JENKINS, LYLE M	REFUND	\$	492.74
12/26/2014	1	124373	KAR LABORATORIES INC	WWTP-ULTRA TRACE MERCURY SAMPLES	\$	390.00
12/26/2014	1	124374	KERR PUMP & SUPPLY	THERMO FISHER DRIVES	\$	2,429.78
12/26/2014	1	124375	LANSING UNIFORM CO.	OPD-NAME TAGS-CECIL/SCHMITZ-COLLAR BRASS	\$	51.00
12/26/2014	1	124376	LAW ENFORCEMENT OFFICERS REGIONAL	OPD-FOIA SCHOOL-SPENCER/MCPHERSON/THOMPS	\$	75.00
12/26/2014	1	124377	MEMORIAL MEDICAL ASSOCIATES	WWTP-RESPIRATOR FIT TESTING-T GUYSKY	\$	10.00
12/26/2014	1	124378	MICHAEL'S PLUMBING	WTP-TEST BACKFLOW PREVENTION DEVICES	\$	160.00
12/26/2014	1	124379	MICHIGAN MUNICIPAL RISK MANAGEMENT	BUILDING AND PROPERTY INSURANCE	\$	66,086.50
12/26/2014	1	124380	MICHIGAN MUNICIPAL TREASURERS ASSOC	MEMBERSHIP FOR PAT SKUTT & RON TOBEY	\$	100.00
12/26/2014	1	124381	MICHIGAN TASER DISTRIBUTING	OPD-TASER CARTRIDGES FOR TRAINING	\$	1,057.67
12/26/2014	1	124382	MISDU	PAYROLL DEDUCTION	\$	1,818.72
12/26/2014	1	124383	MISS DIG SYSTEM, INC.	MISS DIG SYSTEM ANNUAL MEMBERSHIP FEE-2015	\$	972.58
12/26/2014	1	124384	MUZAK LLC	REFUND	\$	1.27
12/26/2014	1	124385	NATIONSTAR MORTGAGE LLC	REFUND	\$	1,086.10
12/26/2014	1	124386	NORTH AMERICAN OVERHEAD DOOR INC	DPW-RECEIVER/LUBE	\$	53.97
12/26/2014	1	124387	OFFICE DEPOT	SUPPLIES	\$	64.37
12/26/2014	1	124388	GARY L PALMER	ELECTRICAL INSPECTION SERVICES	\$	500.00
12/26/2014	1	124389	PHYSICIANS HEALTH PLAN OF MID-MICH	HEALTH INSURANCE PREMIUM	\$	73,641.58
12/26/2014	1	124390	POSTMASTER	FIRST-CLASS PRESORT PERMIT FEE	\$	220.00
12/26/2014	1	124391	PUMMILL PRINT SERVICE LLC	2015 PERSONAL PROPERTY KIT	\$	392.75
12/26/2014	1	124392	RUTHY'S LAUNDRY CENTER	NOV 2014-PUBLIC SAFETY DRY CLEANING	\$	373.65
12/26/2014	1	124393	S L C METER SERVICE, INC.	WATER-ADAPTER (6)	\$	68.95
12/26/2014	1	124394	GORDON R SETTLEMYRE	MEAL REIMBURSEMENT	\$	8.15
12/26/2014	1	124395	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$	300.18
12/26/2014	1	124396	SPICER GROUP, INC.	FOLLOW-UP BRIDGE INSPECTIONS	\$	2,371.50
12/26/2014	1	124397	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM	\$	2,888.70
12/26/2014	1	124398	STATE OF MICHIGAN	NPDES ANNUAL PERMIT FEE	\$	5,500.00
12/26/2014	1	124399	STATE OF MICHIGAN	WWTP-BOILER INSPECTION/CERTIFICATE	\$	130.00

12/26/2014	1	124400	STATE OF MICHIGAN	STATE OF MI WITHHOLDING TAX	\$	12,157.01
12/26/2014	1	124401	STATE OF MICHIGAN-DEPT OF T M & B	ANNUAL PROGRAM FEE-1/1/15-12/31/15	\$	230.00
12/26/2014	1	124402	STECHSCHULTE GAS & OIL, INC.	FUEL PE 12/15/14	\$	6,061.37
12/26/2014	1	124403	STRAWSER CONSTRUCTION INC	EMULSION FOR DURA PATCHER-412 GALLONS	\$	1,776.60
12/26/2014	1	124404	ROBERT J TEICH JR	COUNCIL PAY	\$	130.00
12/26/2014	1	124405	VERIZON WIRELESS	PUBLIC SAFETY-MODEM FEES-11/11/14-12/10/14	\$	262.70
12/26/2014	1	124406	WASTE MANAGEMENT OF MICHIGAN INC	DISPOSAL CHARGES-12/1/14-12/15/14	\$	4,280.15
12/26/2014	1	124407	WELLS FARGO HOME MORTGAGE	REFUND	\$	654.57
12/26/2014	1	124408	WILLOUGHBY PRESS	ASSESSING-BULK MAILING ENVELOPES	\$	40.00
12/29/2014	1	124409	B S & A SOFTWARE	HUMAN RESOURCES PROGRAM	\$	750.00
12/29/2014	1	124410	CORELOGIC REAL ESTATE TAX SERVICE	REFUND	\$	3,254.90
12/29/2014	1	124411	INTERNATIONAL CITY/COUNTY MANAGEMEN	MEMBERSHIP FOR DON CRAWFORD	\$	759.69
12/29/2014	1	124412	MICHIGAN BUSINESS & PROFESSIONAL AS	JANUARY 2015-COBRA ADMIN FEE	\$	50.00
12/29/2014	1	124413	MICHIGAN LOCAL GOVT MGT ASSO	MEMBERSHIP FOR DON CRAWFORD	\$	110.00
12/29/2014	1	124414	NATIONAL VISION ADMINISTRATORS LLC	JANUARY 2015-VISION COVERAGE PREMIUM	\$	499.47
12/29/2014	1	124415	OFFICE DEPOT	SUPPLIES	\$	284.81
12/29/2014	1	124416	OWOSSO CHARTER TWP TREAS &	2015 OWOSSO DRAIN PER CONSERVATION EASEMENT	\$	1,587.74
12/29/2014	1	124417	POSTMASTER	POSTAGE FOR AV APPLICATION	\$	108.22
12/29/2014	1	124418	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$	11.87

1 TOTALS:

(1 Check Voided)

Total of 195 Disbursements:

\$ 515,282.30

Bank 10 OWOSSO HISTORICAL FUND

12/03/2014	10	4645	CHARTER COMMUNICATIONS	515 N WASHINGTON ST	\$	108.45
12/03/2014	10	4646	FRONTIER	515 N WASHINGTON ST	\$	42.06
12/03/2014	10	4647	GILBERT'S DO IT BEST HARDWARE & APP	GOULD HOUSE SUPPLIES	\$	250.51
12/03/2014	10	4648	LORRAINE WECKWERT	FABRIC-TIE BACKS FOR CURWOOD CASTLE	\$	170.47
12/22/2014	10	4649	MAHONEY, JENNIFER	REIMBURSEMENT GOULD HOUSE OPEN HOUSE	\$	55.08
12/22/2014	10	4650	PIDECK, NICK	REIMBURSEMENT GOULD HOUSE OPEN HOUSE	\$	18.99
12/22/2014	10	4651	POWELL, ERIN	REIMBURSEMENT GOULD HOUSE SUPPLIES	\$	8.45
12/22/2014	10	4652	BROCKWAY, ROBERT	REIMBURSEMENT GOULD HOUSE OPEN HOUSE	\$	312.01
12/22/2014	10	4653	HODDY, PATTI	CURTAINS	\$	200.00
12/22/2014	10	4654	THE ARGUS PRESS	SPECIAL MEETING NOTICE	\$	8.00
12/22/2014	10	4655	HEATHER DAWN BROOKS	GLASS ETCHING FOR IVAN CONGER DEDICATION	\$	75.00
12/22/2014	10	4656	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	456.12
12/22/2014	10	4657	DAYSTARR COMMUNICATIONS	JAN 2015-CASTLE PHONE AND INTERNET	\$	75.48
12/22/2014	10	4658	ROBERT V DORAN	12/6/14-12/7/14-OPEN HOUSE SUPPLIES	\$	375.49
12/22/2014	10	4659	ELAINE GREENWAY	REIMBURSEMENT-GOULD HOUSE OPEN HOUSE	\$	210.41
12/22/2014	10	4660	HODGE GLASS SERVICE INC	LOCKOUT SERVICE	\$	45.00
12/22/2014	10	4661	OFFICEMAX INC	GOULD HOUSE-BATTERIES	\$	23.04
12/30/2014	10	4662	CHARTER COMMUNICATIONS	515 N WASHINGTON ST	\$	108.45

10 TOTALS:

Total of 18 Disbursements:						\$	2,543.01
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Bank 2 TRUST & AGENCY

12/02/2014	2	6390	DOWNTOWN DEVELOPMENT AUTHORITY	COLLECTIONS	\$	1,436.79
12/02/2014	2	6391	SHIAWASSEE AREA TRANSPORTATION AGEN	REAL/PP COLLECTIONS	\$	130.30
12/02/2014	2	6392	SHIAWASSEE COUNTY TREASURER	REAL/PP COLLECTIONS	\$	5,719.92
12/19/2014	2	6393	OWOSSO PUBLIC SCHOOLS	REAL/PP COLLECTIONS	\$	254,796.52
12/19/2014	2	6394	SHIAWASSEE AREA TRANSPORTATION AGEN	REAL/PP COLLECTIONS	\$	387.87
12/19/2014	2	6395	SHIAWASSEE COUNTY TREASURER	TRAILER FEES-140 LOTS	\$	350.00
12/19/2014	2	6396	SHIAWASSEE COUNTY TREASURER	REAL/PP COLLECTIONS	\$	196,401.14
12/19/2014	2	6397	SHIAWASSEE DISTRICT LIBRARY	REAL/PP COLLECTIONS	\$	33,313.12

2 TOTALS:

Total of 8 Disbursements:						\$	492,535.66
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REPORT TOTALS:

(1 Check Voided)

Total of 221 Disbursements:						\$	1,010,360.97
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MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

85H9. January 15, 2015

HC. City council

: FCA. City manager

GI 6>97H. AN ORDINANCE AMENDING CHAPTER 26, SIGNS, SECTION 26-17 (6) a. OF THE CODE OF ORDINANCES OF THE CITY OF OWOSSO, MICHIGAN

F97CAA9B85HCB. Conduct first reading and set public hearing

657?; FCI B8. In an attempt to market lots in the Osburn Lakes subdivision the realtor on behalf of the developer proposed to install a development sign. The current sign provisions in the Code of Ordinances allows a sign of six square feet on each lot but does not address development signs in residential zoned areas. This was probably because the city foresaw no such developments.

The current code reads:

One (1) sign not more than six (6) square feet in area for a single-dwelling or building or vacant land for residentially zoned premises less than one (1) acre. For vacant residential parcels larger than one (1) acre, one sign not more than fifteen (15) square feet in area.

The proposal is to add a second paragraph which would read:

8 Yj Y cda Ybhlg] [bg'UXj Yfhg]b['H Y'Uj U'UV']ImicZ'chg'cf''j]]b['i b]hg'k]H]b'U'gi VX]j]g]cbz'U'd'UbbYX' XYj Y cda Ybhcf'Wta d'Yl 'a UmVY'd'UWX'UhiUb YbhfUbW'hc'H Y'gi VX]j]g]cbz'd'UbbYX'i b]hXYj Y cda Ybhcf' Wta d'Yl zk]H 'Ua U]a i a \ Y]] \ hcZgYj Yb'ZYhiUbX'Ua U]a i a 'UfYU'cZZ'fhmif(\$L'gei UfY'ZYH'H Y'g]] b' gl U''VY'dYfa]hX'Zf'H fYY'fl L'mYU'g'cf'i bh]'Y]] \ hmif] \$L'dYfWbhicZH Y'XYj Y cda Ybh]g'gc'X'ci hcf' 'YugYXzk \]W Yj Yf'Wta Yg'Zfgh'

Forty square feet was selected because it is the size that is allowed in most other zoning districts. If a larger size were allowed in a residential district other districts would seek the same.

It should also be noted that this is an amendment to the city's sign regulations and not to the zoning ordinance. This is common and reference is made to zoning districts only because they are areas of the city.

: 675 @AD57HG. None. For some reason the city does not issues permits for temporary signs and charges no fees.

Document originated by: Donald Crawford, city manager

5B'CF8-B5B79'5A9B8-B; '7<5DH9F'&*ŽG BGŽG97H-CB'&!%+ff'LU'
C: 'H<9'7C89'C: 'CF8-B5B79G'C: 'H<9'7+HMC: 'CK CGGCŽA-7< 5B'

WHEREAS, the *Code of Ordinances of the City of Owosso, Michigan* regulates signs within the city; and

WHEREAS, the *Code of Ordinances of the City of Owosso, Michigan* establishes requirements for many signs it fails to address development signs within residential zoning districts.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

Section 1. AMEND. Section 26-17 (6) a. - Signs not requiring a permit. be amended to add the following:

(6) Temporary real estate signs advertising the premises for rent, sale, or lease, under the following conditions:

- a. One (1) sign not more than six (6) square feet in area for a single-dwelling or building or vacant land for residentially zoned premises less than one (1) acre. For vacant residential parcels larger than one (1) acre, one sign not more than fifteen (15) square feet in area.

8 Yj Y'cda Ybhigj[bg'UXj Yfhg]b['h Y'Uj U]UV']hmcZ'chg'cf''j] b['i b]hg'k jh j'b'Ugi VXlj jg]cbž
Ud'UbbYX'XYj Y'cda Ybhcf'Vta d'Yl 'a UnVYd'UWYX'UhiUb'YbhfUbW'hc'h Y'gi VXlj jg]cbž
d'UbbYX'i b]hXYj Y'cda Ybhcf'Vta d'Yl žk jh 'Ua U ja i a 'Yj[\ hcZgYj Yb'ZYhUbX'U
a U ja i a 'UfYUcZžfhmif(\$Łgei UfYZYH' 'H Y'g][b'g\ U'VYdYfa jhYX'žf'h fYYfi ŁmYUg'cf'
i bh'Yj[\ hmif(\$ŁdYfWbhcZH YXYj Y'cda Ybh]g'gc'Xlci hcf''YUgYXžk\ jW Yj Yf'Vta Yg'žfgh"

Section 2. REPEAL. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

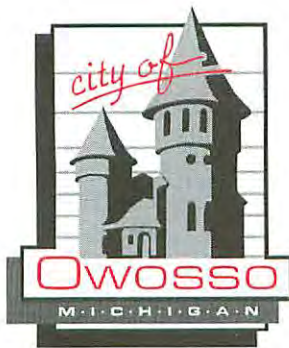
Section 3. SAVINGS. All proceedings pending, and all rights and liabilities existing, acquired or incurred, at the time this Ordinance takes effect, are hereby saved. Such proceedings may be consummated under and according to the ordinance in force at the time such proceedings were commenced. This ordinance shall not be construed to alter, affect, or abate any pending prosecution, or prevent prosecution hereafter instituted under any ordinance specifically or impliedly repealed or amended by this ordinance adopting this penal regulation, for offenses committed prior to the effective date of this ordinance; and new prosecutions may be instituted and all prosecutions pending at the effective date of this ordinance may be continued, for offenses committed prior to the effective date of this ordinance, under and in accordance with the provisions of any ordinance in force at the time of the commission of such offense.

Section 4. SEVERABILITY CLAUSE. Should any word, phrase, sentence, paragraph or section of this Ordinance be held invalid or unconstitutional, the remaining provision of this ordinance shall remain in full force and effect.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 6. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

SECTION 7. PUBLIC HEARING. A public hearing is set for Monday, February 2, 2015 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendment.



301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

MEMORANDUM

TO: Owosso City Council, Donald Crawford, Amy Kirkland
FROM: William C. Brown, City Attorney *WCB*
DATE: January 15, 2015
RE: Contract with Looking Grand, Inc., d/b/a Century 21 Looking Glass

The Council will recall that Councilperson Fox moved to approve the Contract with Century 21 Looking Glass with permission for a sign exceeding the limits of the sign ordinance contingent upon approval by the City Attorney.

It is my opinion that the sign may **not exceed fifteen (15) square feet** unless the realtor obtains a permit.

The City of Owosso sign ordinance at Section 26-17 provides:

“The following signs are exempted from permit requirements but must be in conformance with all other requirements of this chapter:

...

(6) Temporary real estate signs advertising the premises for rent, sale, or lease, under the following conditions:

- a. One (1) sign not more than six (6) square feet in area for a single-dwelling or building or vacant land for residentially zoned premises less than one (1) acre. For vacant residential parcels larger than one (1) acre, one sign not more than fifteen (15) square feet in area. . .”

Memorandum
Page Two
January 15, 2015

Unfortunately, the sign ordinance is silent on any permitting process. The confusion created by this issue has caused staff to prepare an amendment to the sign ordinance which you will have presented to you.

At this point the contract with Century 21 Looking Glass has been amended to allow for a fifteen (15) square foot sign.

Pursuant to Owosso Charter Section 7.6(a), a copy of this Opinion shall be filed with the City Clerk.

WCB/jmr

From: Susan Ludington [<mailto:sueludington@gmail.com>]

Sent: Tue 1/6/2015 8:30 AM

To: Robert V. Doran

Subject:

Dear Robert,

It is with regret that I'm submitting this resignation letter.

Although my term ends December 2015, I feel with my work and personal schedule I can not fulfill the amount of time I feel is needed for this wonderful organization.

I have enjoyed working with OHC and am honored to have served the community in this capacity. Owosso Historical Commission has made large steps to ensure the organization continued growth and presence within this community.

I wish the organization continued success.

Sincerely

Sue Ludington



DEMIS and WENZLICK, P.C.

Certified Public Accountants

217 N. Washington Street, Ste 201
Owosso, MI 48867
989.723.8227
Fax 989.725.5143

2162 Commons Parkway
Okemos, MI 48864
517.347.9931
Fax 517.347.9932

James Demis, Jr., C.P.A.
LaVearn G. Wenzlick, C.P.A.
Lori S. Chant, C.P.A.
Geraldine Terry, C.P.A.
Robert W. Dorcey, C.P.A.
Sarah J. Talbot, C.P.A.
John A. Goodman, C.P.A.

December 9, 2014

Mr. Dave Acton, President
Owosso Main St.
4941 Chippewa Trail
Owosso, MI 48867

Mr. Josh Adams, Director
Owosso Main St.
301 W. Main Street
Owosso, MI 48867

Dear Dave & Josh:

I regret to inform you of my decision to resign my various positions with Owosso Main St. My work responsibilities require an exceeding amount of time. I am unable to commit to Owosso Main St. the time that is required to keep Main St. at the high level of excellence that our community has experienced and deserves.

I received much more from Main St. than I expected. I am grateful for that. I truly wish all the best to Owosso Main St.

Sincerely,

James Demis, Jr., Treasurer
Owosso Main St.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

85H9. January 14, 2015
HC. Mayor Frederick and the Owosso City Council
: FCA. Donald D. Crawford, City Manager
GI 6>97H. Annual Liquor License Inspections

B: CFA5HCB.

The Liquor Licenses and Permits - Rules and Regulations approved by the City Council in 1998 provides, in part, as follows:

RENEWAL OF LICENSE AND PERMITS. The City Manager shall implement the provisions of this paragraph in such a manner as to provide for investigating each licensed establishment once every three years. Not less than one hundred twenty days prior to the renewal by the Liquor Control Commission of a liquor license and its permits, the City Manager shall cause to be conducted an investigation in accordance with paragraph 6 below. A written report of the results of the investigation shall be forwarded to the City Council. Following its review of the report, the City Council shall determine whether there is sufficient cause to request that the Liquor Control Commission not renew the license. If so, the City Council shall schedule and conduct a public hearing pursuant to paragraph 7.

When the inspection process was initiated, it was anticipated that approximately one-third of the licensed establishments would be inspected each year. The Public Safety Director and Building Official recently completed inspections for the listed licensed establishments. Full text of the report is available in the Clerk's Office.

The following establishments have been inspected and all passed the basic requirements of the rules and regulations except the Hickory Lounge. The Hickory Lounge has an issue concerning a fire suppression system that can be corrected by ceasing cooking or repairing or replacing the system.

Therefore, the city council should find no reason to file any objections with the Michigan Liquor Control Commission with respect to license renewals.

5HH57 <A9BHG.

2014 Annual Liquor License Inspection Memo to Staff
Compliance Report for Hickory Lounge
Liquor Licenses and Permits – Rules and Regulations, 1998
Liquor License On-Premise Revocation & Renewal Standards, 2009

Document originated by: Amy K. Kirkland, City Clerk



MEMORANDUM

301 W MAIN Ü OWOSSO, MICHIGAN 48867-2958 Ü WWW.CI.OWOSSO.MI.US

85H9. January 14, 2015

HC. Kevin D. Lenkart, Public Safety Director
Charles P. Rau, Building Official

: FCA. Amy K. Kirkland, City Clerk

F9. Annual Liquor License Inspections

Each year the City inspects 1/3 of the liquor license holders within the City limits in accordance with the [Liquor Licenses & Permits - Rules & Regulations](#) adopted by the Owosso City Council on December 21, 1998 and the [Liquor License On-Premise Revocation & Renewal Standards](#) adopted January 20, 2009 and issues a report to City Council regarding the status of the inspected establishments. (Copies of both documents are on the network under "Virtual Clerk – Policies – Policies".) Attached you will find a list of the establishments to be inspected this year.

Per the Liquor License On-Premise Revocation & Renewal Standards the inspection for Class C liquor license holders must determine the following:

1. Licensee meets all State guidelines as specified by the Michigan Liquor Commission Administrative Rules and the Michigan Liquor Control Code of 1998 or amendments thereto.
2. All licenses, fees, taxes and necessary inspections are current and in compliance.
3. Liquor Licenses issued by the State of Michigan are current.
4. If licensee is a Corporation, Partnership, LLC or other legal entity the licensee must indicate all shareholders, officers, partners, members or managers or other parties.
5. Licensee must be in compliance with all proper zoning and site plan review standards.
6. Licensee meets and complies with all fire and safety standards.
7. Whether the licensee, its agents or employees have violated any Federal, State, local law or regulation, relating to the operations of the Licensee.
8. Licensed establishment has engaged in improper conduct as defined in the policy.

Per the Liquor Licenses & Permits – Rules & Regulations the inspection for all other liquor license holders must entail:

- (a) An inspection of the premises to determine whether the operations conducted by the licensee and the general condition of the premises, both interior and exterior, are in compliance with all applicable city ordinances and state statutes and regulations. All inspection reports for the prior 12-month period from the county health department shall be obtained for review;

- (b) An inspection of the premises to determine that the licensee is in compliance with the license itself, its approved site plan and plan of operation as well as any conditions imposed by the city or the Liquor Control Commission at the time of issuance or transfer of the license;
- (c) An inspection of police files or other sources of information to determine whether any activity in connection with the licensed premises is in violation of the law, disturbs the public peace and tranquility, or contributes to the disruption of the normal activities of those in the neighborhood of the licensed premises.

For the sake of simplicity I have put together an inspection check list for each establishment.

I will be requesting the requisite reports from the Health Department which I will forward on to you upon receipt.

Please conduct the inspections and return the completed forms and any related inspection information to me as soon as possible as I'd like to have the annual report delivered to City Council by the end of October.

If you have any questions feel free to contact me.

A handwritten signature in black ink, appearing to be the initials 'DJ' or similar, enclosed within a faint, irregular circular outline.

&\$% ' @ei cf' @WYbgY=bgdYWjcb' @ghi

2019-2020							
CLUB	196486-2014	American Legion Post 57	Patterson-Dawson-Crawford-Arnold Post #57, The American Legion, Department of Michigan	201 East Mason Street	Sunday Sales (PM), Danc-Ent	09/14	09/17
SDM SDD	115697-2014 70371-2014	Eastside 5 & 10	Kendall-King, Deborah	426 ½ East Main Street	On Prem Seating	09/14	09/17
CLUB SDM	125400-2014 125401-2014	Owosso Aerie 851, Fraternal Order of Eagles	Owosso Aerie 851, Fraternal Order of Eagles	308 N Washington Street	Sunday Sales (PM), Dance	09/14	09/17
CLS C SDM	4664-2014 13424-2014	Hickory Lounge	Hickory Corp.	311 Corunna Avenue	Sunday Sales (PM), Danc-Ent	09/14	09/17
CLS C SDM	113490-2014 113491-2014	Korner Pub	Gleastone, Inc.	1017 West Main Street	Sunday Sales (PM), Dance, OD-Serv	09/14	09/17
CLS C SDM	132957-2014 132958-2014	Rainbow Bar, Inc.	Liquid Rainbow, Inc.	905 West Main Street	Sunday Sales (PM), Official Permit (Food)	09/14	09/17
CLS C SDM	7787-2014 19356-2014	Sportsmen's Inn	Rooster Interprises, Inc.	1011 West Main Street	Sunday Sales (PM)	09/14	09/17

**CITY OF OWOSSO, MICHIGAN
LIQUOR LICENSE/PERMIT RENEWAL
COMPLIANCE REPORT**

In conjunction with the Liquor Licenses & Permits - Rules and Regulations adopted by the Owosso City Council December 21, 1998, and any other requirements of the Owosso City Code, we, the undersigned, find that the following establishment:

Hickory Lounge
Hickory Corp.
311 Corunna Avenue

CLS C 4664-2014
SMD 13424-2014

Permits on file:
Sunday Sales (PM), Danc-Ent

- ☐ Is in compliance as required for the above requested license/permit renewal.
- ☒ Is **not** in compliance as required for the above requested license/permit renewal for the following reasons: (attach additional information as required)

*A UL-300 fire suppression system
is required in the Kitchen area.
Per section 509 Fire Suppression Systems
of the 2012 Michigan Mechanical Code*


Charles P. Rau
Building Official

12-18-14
Date Signed

Kevin Lenkart
Kevin D. Lenkart
Public Safety Director

12-18-14
Date Signed

CB!DF9A-G9`@EI CF`@79BG9G`E`C6>97HCBG`HC`F9B9K 5 @5 B8#CF`F9JC75HCB`

Motion by Mayor Pro-Tem Owen to authorize a resolution establishing a procedure governing the objection to renewal and revocation of On-Premises Liquor Licenses as follows:

F9GC@ HCB`BC`"\$(!&\$-\$`

7`HMC: `CK CGGC`

5`F9GC@ HCB`HC`9GH5 6 @G<`5`

7CAA! B`HMGH5 B85 F8G`F9J`9K`DFC79GG`

: CF`CB!DF9A-G9`@EI CF`@79BG9G`

WHEREAS, there are currently no community standards in place relative to the issuance, the renewal or the revocation of an on-premises, Class C Liquor License; and

WHEREAS, there are numerous problems at establishments that serve liquor that affect the safety of all City residents and that there are physical fights where persons are injured and danger exists for other people in the vicinity of such fights; and

WHEREAS, there are individuals who are served alcohol at licensed liquor establishments then drive upon the public roadways while drunk, causing danger to all who use the roadways; and

WHEREAS, there are sometimes minors who are served alcohol at licensed liquor establishments, contrary to the law of the State of Michigan and the City of Owosso; and

WHEREAS, there are loud noises from certain licensed liquor establishments that disturb the peace and quiet of nearby residents; and

WHEREAS, there are various criminal and destructive activities that occur in disproportionate frequency after alcohol is served at licensed liquor establishments; and

WHEREAS, the excessive amounts of manpower and resources needed by the City of Owosso and its Police Department to address these various disruptive, criminal and dangerous actions takes the resources of the City of Owosso away from other productive activities that would benefit all City of Owosso residents; and

WHEREAS, the adoption of community standards regarding the issuance, renewal or revocation of an on-premises Class C Liquor License would be in the best interests of the residents of the City of Owosso and provide for their health, safety and welfare: and

WHEREAS, the attached Community Standards properly set forth the standards deemed to be reasonably related to the goals of the City Council.

NOW THEREFORE BE IT RESOLVED:

THAT the City of Owosso, by a majority vote, hereby adopts the attached Community Standards regarding the issuance, renewal or revocation of an on-premises Class C Liquor License.

7+MC: 'CK CGGC'DC @7 9'89D5 FHA9BH'
7 CAAI B+M GH5 B8 5 F8 G'F9; 5 F8-B; 'GGI 5 B7 9ZF9B9K 5 @'
CF'F9JC75 HCB'C: '5 B'CB'DF9A-G9G7 @GG7 '@EI CF'@7 9BG9'

I. Every three (3) years, or as needed, the City Manager or a duly authorized representative of the City shall conduct an investigation and report on each on-premises liquor licensed establishment. The investigation shall determine whether:

1. Licensee must meet all State guidelines as specified by the Michigan Liquor Commission Administrative Rules and the Michigan Liquor Control Code of 1998 or amendments thereto.
2. All licenses, fees, taxes and necessary inspections are current and in compliance.
3. Liquor License issued by the State of Michigan are current.
4. If licensee is a Corporation, Partnership, LLC or other legal entity the licensee must indicate all shareholders, officers, partners, members or managers or other parties.
5. Licensee must be in compliance with all proper zoning and site plan review standards.
6. Licensee meets and complies with all fire and safety standards.
7. The licensee, its agents or employees have violated any Federal, State, local law or regulation, relating to the operation of the Licensee.
8. Licensed establishment has engaged in improper conduct. Improper conduct is defined as:

A. Four (4) complaints or police calls per month or more than 48 complaints or police calls per year. This is inclusive of complaint investigation requests received from the Michigan Liquor Control Commission. (Does not include police response to business entry or hold up alarms.)

OR

B. Five (5) criminal complaints per year involving assault and battery including domestic violence assault and sexual assault occurring within the licensed premises or in the parking lot of the business whether owned by the licensee or not.

OR

C. Two (2) arrests of persons who had been consuming alcoholic beverages at the licensed establishment and are subsequently arrested for driving offences, specifically including OWI as defined by State Law and Local Ordinance within 12 months.

OR

D. Any arrest of persons who are minors for possession of alcoholic beverages or who have consumed or purchased beverages at the licensed premises within 12 months.

OR

E. Two (2) documented complaints of unnecessary loud noise or disturbance, injurious to the health, peace or quiet of the residents and property owners of the City of Owosso as defined by Ordinance Chapter 18 Section 18-8 within 12 months.

II. The City Manager or the duly authorized representative shall forward the report to the City Council. The Council may adopt a resolution setting a hearing date, and complying with Section 2 of the Procedure for Community Standards Review Hearing.

1. A public hearing shall be held before any action shall be taken. That hearing shall be held before the City of Owosso Council.
2. Licensee shall be given timely written notification of the hearing including:
 - a. Date, time and location of the hearing.
 - b. Reasons for the proposed actions the Council may consider taking.
 - c. State the proposed action the Council is being asked to consider which may be objecting to license renewal or seeking revocation of the Class C license.
 - d. Licensee will be informed of their rights at the hearing including the opportunity to defend by confronting any adverse witnesses and by being allowed to present witnesses, evidence, and arguments and their right to be represented by an attorney.
3. At the Council hearing the licensee will be given an effective opportunity to defend themselves by confronting any adverse witnesses and by being allowed to present witnesses, evidence, and arguments.
4. The City Council may object to the renewal of licensee's liquor license for one or more of the following reasons:
 - a. If the Licensee fails to meet all statutes and rules pertaining to liquor licenses.
 - b. If licenses, fees, taxes and necessary inspections are not current and not in compliance;
 - c. If the liquor license issued by the State of Michigan is not current;
 - d. If all interested parties are not revealed;
 - e. If Licensee is not in compliance with zoning or site plan requirements;
 - f. If Licensee is not in compliance with fire and safety standards;
 - g. If Licensee, its agents or employees, have violated an Federal, State or local law or regulation relating to the operation of Licensee;
 - h. If Licensee has engaged in improper conduct as defined in paragraph 8 of the City of Owosso Police Department Community Standards Regarding Issuance, Renewal or Revocation of an On Premises Class C Liquor License.
5. After the hearing process the Council will make a written statement of findings and adopt a resolution indicating the specific action requested.
6. The Council will send the following documents to MLCC:
 - a. Copy of the Community Standards including the date of adoption and, if applicable, the date of publication.
 - b. Certified copy of the notice sent to licensee.
 - c. Proof of service or proof of mailing of the notice.

- d. Certified copy of the resolution that was adopted by the local governing body objecting to the renewal of the license or requesting that the license be revoked.

Motion supported by Councilperson Cline.

Roll Call Vote.

AYES: Councilpersons Forster, Simmons, Martenis, Mayor Pro-Tem Owen, Councilpersons Frederick, Cline, and Mayor Bruff.

NAYS: None.

I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of January 20, 2009.

Amy K. Kohagen, City Clerk

DI 6 @7 <95 F-B; :

@EI CF @7 9BG9 FI @G5 B8 F9; I @HCBG

A Public Hearing was held to receive citizen comment regarding proposed Liquor License Rules and Regulations. City Manager Gregg Guetschow introduced the proposed rules and regulations for discussion.

The following people addressed the City Council regarding the proposed rules and regulations:

Debbie Law, 1221 Willow Street, owner-Rainbow Bar
Mayor Davis, on behalf of Andy Kenney, manager-Jumbo's Bar
Al Fowler, Corunna
Doug Allie, 625 North Ball Street
Jack Ott, 1955 South Morrice Road

There was general City Council discussion.

Motion by Mayor Pro-Tem Heavilin to adopt the rules and regulations as follows:

**@EI CF @7 9BG9 G5 B8 D9 FA HG
FI @G5 B8 F9; I @HCBG**

1. **PURPOSE.** The purpose of these rules and regulations is to delineate specific procedures to be followed by City Council and administrative staff members in processing applications for, renewing and revoking liquor licenses and/or associated permits. These rules and regulations are intended to supplement existing statutes, rules and ordinances related to the granting of liquor licenses and permits.
2. **APPLICATION FOR NEW LICENSE OR PERMIT.** When the City Clerk receives an application from the Liquor Control Commission for a new liquor license or permit, s/he shall forward copies of said application to the Police Chief, Fire Chief and Building Official. The Police Chief, Fire Chief and Building Official shall conduct inspections of the premises to assure that they comply with applicable ordinances, statutes and regulations. If the premises are found to be in compliance, the Police Chief, Fire Chief and Building Official shall notify the City Clerk in writing utilizing such form or forms which s/he shall designate. If the premises are found not to be in compliance, the applicant shall be notified that no further action will be taken in processing the application until compliance is achieved and the premises are reinspected. Following such reinspection, the receipt by the Clerk of the compliance report, the payment by the applicant of reinspection fees of \$100.00 per reinspection and the completion of any investigations or inspections required by the Liquor Control Commission, the City Clerk shall forward the application to the City Council for its consideration.
3. **RENEWAL OF LICENSE AND PERMITS.** The City Manager shall implement the provisions of this paragraph in such a manner as to provide for investigating each licensed establishment once every three years. Not less than one hundred twenty days prior to the renewal by the Liquor Control Commission of a liquor license and its permits, the City Manager shall cause to be conducted an investigation in accordance with paragraph 6 below. A written report of the results of the investigation shall be forwarded to the City Council. Following its review of the report, the City Council shall determine whether there is sufficient cause to request that the Liquor Control Commission not renew the license. If so, the City Council shall schedule and conduct a public hearing pursuant to paragraph 7.
4. **REVOCATION OF LICENSE AND PERMITS.** The City Council may request that the Liquor Control Commission revoke a liquor license and/or its associated permits at any time during the term of that license if, following an investigation and a public hearing held pursuant to paragraph 7, it finds that the licensee has failed to comply with the standards set forth in paragraph 8.

5. **TRANSFER OF LICENSE AND PERMITS.** The City may approve the transfer of an existing liquor license and its associated permits pursuant to the procedures described in paragraph 2. In addition to any inspections required by the provisions of paragraph 2, the City Manager shall cause to be performed an investigation in accordance with the provisions of paragraph 6.
6. **INVESTIGATION.** When these rules and regulations require an investigation, it shall include the following:
 - (a) An inspection of the premises to determine whether the operations conducted by the licensee and the general condition of the premises, both interior and exterior, are in compliance with all applicable city ordinances and state statutes and regulations. All inspection reports for the prior 12-month period from the county health department shall be obtained for review;
 - (b) An inspection of the premises to determine that the licensee is in compliance with the license itself, its approved site plan and plan of operation as well as any conditions imposed by the city or the Liquor Control Commission at the time of issuance or transfer of the license;
 - (c) An inspection of police files or other sources of information to determine whether any activity in connection with the licensed premises is in violation of the law, disturbs the public peace and tranquility or contributes to the disruption of the normal activities of those in the neighborhood of the licensed premises.
7. **PUBLIC HEARING.** If the City Council holds a public hearing to consider objecting to the renewal of a liquor license and/or its associated permits or requesting revocation of a liquor license and/or its associated permits, the hearing shall be conducted as follows:
 - (a) The City Council may consider the investigation and other materials prepared by the City Manager, or his designee, pursuant to paragraph 6, which materials shall be made available to the licensee. The City Council may also hear from members of the City administration, other governmental agencies or the public, and licensee shall be afforded an opportunity to question those who present information or other evidence to the City Council;
 - (b) The licensee shall have the opportunity to present written information or oral evidence s/he believes relevant to the issues before the City Council;
 - (c) The public shall be afforded a reasonable opportunity to comment upon the issues before the City Council;
 - (d) If the City Council determines to object to the renewal of a liquor license and/or its associated permits or to request revocation of a liquor license and/or its associated permits, it shall state the reasons upon which the decision is based. A certified copy of an extract of the minutes of the public hearing containing the decision shall be sent to the licensee and to the Liquor Control Commission and must be received by the Liquor Control Commission not later than fifteen days following the decision.
8. **STANDARDS.** The City Council may object to the renewal of a liquor license and/or its associated permits or request revocation of a liquor license and/or its associated permits for one or more of the following reasons:
 - (a) Licensee's failure to comply with all applicable city and state laws, rules, and regulations concerning health, safety, moral conduct or public welfare;
 - (b) Licensee's repeated violations of state liquor laws, rules or regulations;
 - (c) Licensee's maintenance of a continuing nuisance upon or in connection with the licensed premises, including but not limited to any of the following:

- i) Existing violations of building, electrical, mechanical, plumbing, zoning, health, fire or other applicable regulatory codes;
 - ii) A pattern of patron conduct in the neighborhood of the licensed premises which is in violation of the law and/or disturbs the peace, order, and tranquility of the neighborhood;
 - iii) Failure to maintain the grounds and exterior of the licensed premises, including litter, debris, or refuse blowing or being deposited upon adjoining premises;
 - iv) Entertainment on the licensed premises without a permit and/or entertainment which disturbs the peace, order and tranquility in the neighborhood of the licensed premises;
 - v) Any advertising, promotion or activity in connection with the licensed premises which by its nature causes, creates or contributes to disorder, disobedience to rules, ordinances or laws, or contributes to the disruption of normal activity of those in the neighborhood of the licensed premises;
- (d) Licensee's failure to permit the inspection of the licensed premises by the city's agents or employees in connection with the enforcement of City code;
- (e) Licensee's failure to comply with the terms of its liquor license or any conditions imposed by the City Council or the Liquor Control Commission at the time of issuance or transfer of the license;
- (f) Licensee's failure to comply with all standards and plans established and approved by the City Council at the time of original approval or transfer of the license.

Motion supported by Councilperson Smith.


Roll Call Vote.

AYES: Mayor Pro-Tem Heavilin, Councilperson Crutts, Smith, and Mayor Davis.

NAYS: Councilpersons Anderson, Hanna and Stechschulte.

ACHCB'HC'5DDFCJ9'H<9'Í@EI CF'@79BG9G'5B8'D9FA+HGFI @G'5B8'F9; I @HCBGÍ' D5GG98'CB'5'(!'5::FA5HJ9'JCH9"

I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of December 21, 1998.



 Amy K. Kirkland, City Clerk

To: Owosso City Council
 From: Charles Rau, Building Official
 Date: 01/13/2015
 Subject: Building Department Report for December, 2014

Category	Estimated Cost	Permit Fee	Number of Permits
Demolition	\$0	\$450	4
Electrical	\$0	\$540	5
Fence - Residential	\$2,500	\$80	1
Mechanical	\$0	\$2,000	14
Non-Res. Add/Alter/Repair	\$8,995	\$160	1
Plumbing	\$0	\$525	3
Res. Add/Alter/Repair	\$66,663	\$1,100	10
Res. Utility Building	\$1,000	\$80	1
Totals	\$79,158	\$4,935	39

2013 COMPARISON TOTALS

		BUILDING PERMITS ONLY	-	12
DECEMBER, 2013 TOTALS	\$67,553	\$4,562		33

Enforcements By Category

01/13/15

1 / 3

DECEMBER, 2014

ANIMALS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 14-0726	318 MONROE ST	LETTER SENT	Resolved	12/02/14	12/02/14	Y
ENF 14-0740	730 WOODLAWN AV	LETTER SENT	Resolved	12/10/14	12/10/14	N
Total Entries:				2		

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 14-0725	214 N OAK ST	COMPL LOGGED	Resolved	12/01/14	12/02/14	Y
ENF 14-0728	300 ROBBINS ST	REF TO RAU	Resolved	12/04/14	12/23/14	N
ENF 14-0730	627 N WASHINGTON ST	EXTEN GRANTED	Extension Granted	12/04/14		N
ENF 14-0737	714 ABREY AV	REF TO RAU	REF TO RAU	12/10/14		Y
ENF 14-0743	621 GRAND AV	REF TO RAU	Resolved	12/12/14	12/16/14	Y
ENF 14-0746	513 GROVER ST	REF TO RAU	REF TO RAU	12/16/14		N
ENF 14-0757	807 E MASON ST	EXTEN GRANTED	Extension Granted	12/23/14		N
Total Entries:				7		

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 14-0731	304 MONROE ST	REF TO POLICE	No Violation	12/05/14	12/13/14	Y
ENF 14-0733	1423 W MAIN ST	REF TO DPW	No Violation	12/08/14	12/09/14	VAC
ENF 14-0738	1420 W MAIN ST	LETTER SENT	Letter Sent	12/10/14		Y
ENF 14-0739	730 WOODLAWN AV	REF TO POLICE	Resolved	12/10/14	12/22/14	N
ENF 14-0742	1135 S SHIAWASSEE ST	REF TO POLICE	REF TO POLICE	12/12/14		Y
ENF 14-0744	705 BROADWAY AV	REF TO RAU	Resolved	12/12/14	12/29/14	VAC
ENF 14-0748	626 LINCOLN AV	LETTER SENT	Resolved	12/16/14	12/22/14	Y
ENF 14-0749	310 CORUNNA AV	REF TO RAU	Resolved	12/17/14	12/22/14	Y
ENF 14-0750	304 CORUNNA AV	REF TO RAU	Resolved	12/17/14	12/22/14	Y

Enforcements By Category

01/13/15

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DECEMBER, 2014

ENF 14-0751	612 WOODLAWN AV	REF TO RAU	Resolved	12/17/14	12/22/14	N
ENF 14-0752	712 ISHAM ST	REF TO POLICE	Resolved	12/18/14	01/12/15	Y
ENF 14-0753	330 E HOWARD ST	REF TO RAU	REF TO RAU	12/18/14		COMM
ENF 14-0754	906 N SAGINAW ST	REF TO POLICE	Resolved	12/19/14	01/12/15	N
ENF 14-0756	405 N BALL ST	REF TO POLICE	Resolved	12/22/14	01/12/15	N

Total Entries: 14

LAWN MAINTENANCE

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 14-0729	645 WOODLAWN AV	REF TO RAU	Resolved	12/04/14	12/08/14	Y

Total Entries: 1

MISC.

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 14-0747	980 CHIPMAN LANE	CLOSED	Resolved	12/16/14	01/06/15	N
ENF 14-0758	221 E KING ST	CHECKED	Resolved	12/30/14	01/07/15	N

Total Entries: 2

MULTIPLE VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 14-0734	712 NAFUS ST	REF TO RAU	REF TO RAU	12/08/14		N
ENF 14-0745	702 GLENWOOD AV	REF TO RAU	Resolved	12/15/14	12/29/14	Y

Total Entries: 2

RENTAL UNIT VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 14-0727	411 N CHIPMAN ST	REF TO RAU	Resolved	12/03/14	12/30/14	Y
ENF 14-0732	413 N SAGINAW ST	REF TO RAU	REF TO RAU	12/08/14		Y
ENF 14-0735	616 S WASHINGTON ST	REF TO RAU	Resolved	12/09/14	12/11/14	Y

Enforcements By Category

01/13/15

3 / 3

DECEMBER, 2014

Total Entries: 3

VACANT PROPERTY REG

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 14-0741	1420 W MAIN ST	LETTER SENT	Resolved	12/11/14	01/05/15	VAC

Total Entries: 1

ZONING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 14-0755	728 W OLIVER ST	REF TO RAU	Resolved	12/19/14	01/12/15	N

Total Entries: 1

Total Records: 33

Total Pages: 3

RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental
N - No, it's not a rental - owner occupied
APTS - Apartment Building
COMM - Commercial
REPO - Repossession
TRAIL - Trailer Park
VAC - Vacant House
VL - Vacant Lot
IND - Industrial
HOME OCC - Home Occupation



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S WATER ST · OWOSSO, MICHIGAN 48867-2958 · (989)725-0580 · FAX (989)725-0528

MEMORANDUM

DATE: January 13, 2015
TO: Owosso City Council
FROM: Kevin Lenkart
RE: December 2014 report

Attached are the statistics for the police department for December 2014. This report includes activity for the month of December and year-to-date statistics. Also attached is a list of Field Contacts, which are incidents that the police are dispatched to that require no further follow up than the officers initial response.

Also included is the Burning Violation Complaint report for December.



Case Assignment/Clearance Report For December, 2014

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
PART I OFFENSES					
ROBBERY	0	0	0	0	0 %
AGGRAVATED ASSAULT	6	8	34	24	70 %
BURGLARY	3	2	47	44	93 %
LARCENY	27	14	267	172	64 %
MOTOR VEHICLE THEFT	5	4	21	19	90 %
SIMPLE ASSAULT	7	5	102	70	68 %
ARSON	2	2	4	4	100 %
FORGERY & UTTERING	0	0	5	3	60 %
COUNTERFEITING	0	0	3	1	33 %
FRAUD	4	3	85	40	47 %
EMBEZZLEMENT	0	1	3	3	100 %
WEAPON CRIMES- CARRY, POSS,	0	0	2	2	100 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	1	0	7	1	14 %
NARCOTICS VOLIATIONS	3	1	70	44	62 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	0	0	0 %
HOMICIDE	0	0	0	0	0 %
RAPE / NON - FAMILY	0	0	2	0	0 %
SEX OFFENSES 2	2	3	34	22	64 %
PARENTAL KIDDNAP	1	1	1	1	100 %
KIDDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	2	0	19	0	0 %
BURGLARY COMMERCIAL	3	0	5	1	20 %
RESISTING/OBSTRUCTING	1	1	5	4	80 %
PART I OFFENSES	67	45	716	455	63 %
PART II OFFENSES					
PAROLE/PROBATION VIOLATION	1	1	16	17	106 %
NATURAL DEATH	1	1	25	11	44 %
RETAIL FRAUD	0	0	10	9	90 %
RUNAWAY	4	2	45	25	55 %
VIOLATION PPO/ COURT ORDER	1	1	3	4	133 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	1	1	2	4	200 %
TRAFFIC OFFENSES OTHER	4	2	57	18	31 %
CRIMINAL CASE OTHER	0	0	0	0	0 %
WARRANT ARREST	16	14	177	130	73 %
SUSPICIOUS CIRCUMSTANCES	4	2	42	19	45 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	7	4	75	49	65 %
DOMESTIC ASSAULT/SITUATION	16	8	183	113	61 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	15	8	108	110	101 %
RECOVERED PROPERTY	0	0	2	2	100 %
ANNOYING PHONE CALLS	0	0	0	0	0 %
TRESPASSING	1	1	9	6	66 %
DOA	0	0	0	0	0 %
ANIMAL COMPLAINTS	2	2	25	16	64 %
MISSING PERSON	1	0	3	0	0 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	4	0	0 %
TRAFFIC - HIT & RUN	8	5	67	35	52 %
FIRES - NOT ARSON	2	0	7	3	42 %
LOST PROPERTY	0	0	0	0	0 %
NON-CRIMINAL CASE	20	13	159	100	62 %
CRIMES AGAINST FAMILY &	1	1	16	13	81 %
DRIVING WHILE IMPAIRED	1	1	33	35	106 %
LIQUOR LAW VIOLATIONS	2	1	38	16	42 %
DISORDERLY CONDUCT	4	3	38	18	47 %
OTHER CRIMES	21	19	225	176	78 %
IMPOUND / TOW FOLLOW-UP	0	0	0	0	0 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	22	7	368	244	66 %
THREATS	0	0	4	3	75 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	17	16	128	83	64 %
PART II OFFENSES	172	113	1,869	1,259	67 %
Grand Totals:	239	158	2,585	1,714	66 %

Field Contact By Reason Summary Report

December 2014

Reason for Contact	Count
911 Hang Up	25
False Alarm Commercial	14
False Alarm Residential	4
All Other Service Reports	9
Animal Complaints Other	8
Assist Ambulance	7
Assist To Other Dept	17
Assist Officer	1
Attempt To Locate	9
Barking Dog	12
Burning Ordinance	4
Civil Dispute	15
Damaged Property	1
Deliver Emergency Message	1
Disturbance	9
Fight / No Assault	4
Found Property	4
Gun Permit/register	12
Harrassment	9
Investigate Vehicle	1
Loud Music	5
Loud Party	2
Motorist Assist	6
Ordinance Violation	6
Parking Problem	18
Pawn Ticket	125
Peace Officer	19
Prowler	2
Road Hazard	9
Road Rage	1
Suspicious Person	16
Suspicious Situation	60
Suspicious Vehicle	24

Reason for Contact	Count
Trouble With Kids	9
Trouble With Neighbor	10
Trouble With Subject	41
Trespassing	1
Phone Harassment	4
Unwanted Subject	3
Vacation Check	6
Vehicle Inspection	1
Welfare Check	20
Wire Down	2
Work Traffic	101

REPORTED BURN COMPLAINT - NO VIOL FOUND

December 2014

CASE_ID	FCDATE	STREET
201407245	12/02/2014 10:02:00	S CEDAR ST
201407310	12/05/2014 11:57:00	ADA/LENNOX
201407621	12/19/2014 18:00:00	W CURWOOD DR
201407816	12/29/2014 14:45:00	W ROSLYN DR



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S WATER ST · OWOSSO, MICHIGAN 48867-2958 · (989)725-0580 · FAX (989)725-0528

MEMORANDUM

DATE: January 13, 2015
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: December Fire & Ambulance Report

During the month of December 2014:

Fire Department responded to 268 Ambulance calls.

Fire Department responded to 13 Fire calls.

- 4 - False Alarm
- 1 - Vehicle fire
- 2 - Smoke alarm
- 1 - Building fire
- 1 - Equipment fire
- 2 - Fire set by vandals
- 1 - Carbon Monoxide detector alarm
- 1 - Electrical fire

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Council Chambers, City Hall
December 8, 2014 – 7:00 pm**

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by Chairman William Wascher.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all in attendance.

ROLL CALL: Roll Call was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Chairman William Wascher, Vice-chairman Francis Livingston; Secretary Tom Kurtz, Commissioners David Bandkau, Brent Smith, Thomas Taylor, Craig Weaver, and Randy Woodworth.

MEMBERS ABSENT: Commissioner Mike O'Leary.

OTHERS PRESENT: Susan Montenegro, Assistant City Manager and Director of Community Development; Mr. Ryan Henry of Henry Kincaid Group; Paul Weisberger and Jeff Nemeth of Bright Leaf.

AGENDA APPROVAL:
**MOTION BY COMMISSIONER BANDKAU, SUPPORTED BY COMMISSIONER LIVINGSTON,
TO APPROVE THE AGENDA FOR DECEMBER 8, 2014.**
YEAS ALL. MOTION CARRIED.

MINUTES APPROVAL:
**MOTION BY COMMISSIONER WOODWORTH, SUPPORTED BY COMMISSIONER WEAVER,
TO APPROVE THE MINUTES FOR THE MEETING FOR OCTOBER 27, 2014.**
YEAS ALL. MOTION CARRIED.

SYNOPSIS APPROVAL:
**MOTION BY COMMISSIONER KURTZ, SUPPORTED BY COMMISSIONER BANDKAU, TO APPROVE
THE SYNOPSIS FOR THE MEETING FOR NOVEMBER 24, 2014.**
YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum.
2. PC minutes from October 27, 2014. and November 24, 2014
3. 100-300 block of Corunna Avenue
4. M-71 FLU Map
5. Mueller Project site plan and staff review
6. Special use Permit for Mueller Project.
7. Bright Leaf – Medical Marihuana Dispensary information

COMMISSIONER / PUBLIC COMMENTS:

Commissioner Bandkau commented that Treasurer's Restaurant which requested the application to split the property at 109 N. Washington has asked that it be tabled indefinitely as there are many unresolved issues.

PUBLIC HEARING: None

SITE PLAN REVIEW: & SPECIAL USE PERMIT:

1. Mueller Project

Ms. Montenegro, Assistant City Manager and Director of Community Development, stated at the last zoning class that she took, it was recommended that anyone with a conflict should step out of the meeting because even body language or facial expression can influence. Mr. Woodworth objected to leaving the room.

Commissioner Kurtz stated he felt a building owner should be allowed to stay in the meeting.

MOTION BY COMMISSIONER KURTZ, SUPPORTED BY COMMISSIONER WEAVER, THAT MR. WOODWORTH BE ALLOWED TO SPEAK ON HIS OWN BEHALF AS BUILDING OWNER BECAUSE IT IS SUCH A BIG PROJECT, BUT HE CANNOT PARTICIPATE AT THE COMMISSIONER LEVEL DISCUSSION

COMMISSIONER BANDKAU QUESTIONED THE LEGALITY OF THIS SITUATION.

YEAS ALL. MOTION CARRIED.

Mr. Woodworth moved to the back of the room.

Mr. Ryan Henry introduced himself as a member of the Henry Kincaid group of 934 Clark Street, Lansing. They are ready to move forward with the final financing of this project. The property is vacated except the Cook Family Foundation which will be moving into Armory when that is ready. The brewery is now branded into Mueller. It was called Matthews Building for a long time.

It has five buildings. First is the waterfront; next is called the annex. This will be redeveloped into the brewery. The waterfront will be the restaurant and brewery/serving. The other 3 buildings are being used for commercial mixed use on main floor. The middle building and the two to four story building will have 17 apartments and there will be a major overhaul redevelopment. Part 1 and part 2 will be funded with national historic money and with MSHDA. The Brownfield Plan will also help with funding. This is a \$6,000,000 project.

There will be outdoor seating for gastro/brew pub. There will different entrances. On the river side there is a proposed deck. To highlight the river, look at dam and castle, it extends over sidewalk. There is a loading area on north side of brewery. This is also trash area. This serves the whole structure – it will be covered and enclosed. The alley will have trucks and be walkable. – this is will be service vehicles only. The north is a mixed use bldg. – four garage doors; four parking spaces and will have bike racks inside for residents.

There is a lot of brick on the buildings. Northern façade will have Hardie panel. Some will have plain brick; some will have painted brick; glazed brick; some metal siding will be removed and Hardie paneling will be added. The canopy on the two story building will be removed.

Commissioner Kurtz asked him to address city zoning for parking which is one parking spot per unit. Mr. Henry said he would request leased parking spaces from the city. Ms Montenegro stated that parking spaces are waived in the downtown area for restaurants / bars.

Commissioner Taylor asked Mr. Henry to describe the dumpster area, but he didn't see it on the plans. Mr. Henry replied to look at first level furniture plan, where it says waste next to cooler/freezer. He anticipates a daily pickup.

Chairman Kurtz commented on the views on west side over the river. The deck that comes out over the city sidewalk; out and over the water. The clearance is 7ft, 10 inches. Mr. Henry noted that the legal description of the property goes out into the river and city has an easement for the sidewalk. It is polluted and contamination in the building and it does qualify for brownfield.

Chairman Wascher asked if there is going to be an easement for the pathway by the river. Henry said he's not the owner.

Ms. Montenegro commented that currently there are two light posts along the river. Has the lighting been addressed under the deck? Henry said that is a good question. I think we will need to light that.

Commissioner Bandkau noted that the lot directly to the north has been changed to a 72 hour parking lot so we'll have to look into the leased parking. Commissioner Kurtz asked if it had handicap parking. Commissioner Bandkau wasn't sure.

Ms. Montenegro said the city would like to see plans for posts going to the river and see plans with DEQ. City engineer also wanted to see plans prior to plan review time.

Commissioner Taylor commented that there are special considerations because the water and drainage and staff comments. Ryan said there would be all new utilities; electrical; and fire suppression; handicap accessibility. There will be two elevators in the full structure. 51% of rental units are rent controlled & 49% are market rated. We want to start the project in the spring.

**MOTION BY COMMISSIONER BANDKAU, SUPPORTED BY COMMISSIONER KURTZ, THAT THE OWOSSO PLANNING COMMISSION HEREBY APPROVES THE APPLICATION FOR THE SITE PLAN REVIEW OF THE MUELLER PROJECT, 300 W. MAIN STREET, PARCEL # 050-470-024-001-00 AS APPLIED AND ATTACHED HERETO IN PLANS DATED OCTOBER 14, 2014 WITH THE FOLLOWING CONTINGENCIES:
STAFF REPORT COMMENTS; LIGHTING UNDER THE DECK; AND OFF STREET PARKING.**

Comments before voting: lighting at the back of the building and the front of the building – not to shine into the traffic on Main Street; and easement of deck.

Timeframe per Mr. Henry of 12 – 14 months once work is begun.

MEDC and MSHDA have already been done. He is now working on financing and the DEQ with the river per Mr. Henry. If it all at starts the same time, Mr. Henry said if there is a choice, they will try to finish the brewery first.

ROLL CALL VOTE:

YEAS: BANDKAU; KURTZ, LIVINGSTON, SMITH, TAYLOR, WASCHER, WEAVER

ABSENT: O'LEARY

ABSTAIN: WOODWORTH (PROPERTY OWNER)

NAYS: NONE

Special Use Permit – Mueller Building

Per Ms. Montenegro, a Special Use Permit is not applicable and not required and the fee will be refunded.

Ms. Montenegro suggested that the agenda be changed to accommodate members in the audience from Wild Bill's Tobacco.

**MOTION BY COMMISSIONER BANDKAU, SUPPORTED BY COMMISSIONER TAYLOR TO CHANGE THE AGENDA AND MOVE ITEM OF DISCUSSION # 1 AHEAD OF BUSINESS ITEM #1.
YEAS ALL. MOTION CARRIED.**

ITEM OF DISCUSSION:

1. Wild Bill's Tobacco – Jeff Nemeth – Medical Marihuana Dispensary

Paul Weisberger introduced himself and began a presentation about House Bill 4271 which will authorize dispensaries for medical marihuana and also allow dispensing it in food items. Wild Bill's Tobacco wants to be with the part of business that is reputable. This bill would allow up to 2.5 ounces dispensed every ten days to a patient.

Jeff Nemeth (also in the audience) is a representative of a laboratory that would test the product for mold, pesticides, and possibly test for heavy metals someday.

The law is passed by the house. What kind of crime is associated with dispensaries? None. Has some sample ordinances. Looking at B-2 zoning. We know it a controversial issue, but we're looking forward to being a part of your community.

Commissioner Bandkau asked about a smoking on the premises. Mr. Weisberger said they are not going to set up a lounge.

Commissioner Bandkau: asked is there any requirement for a smoke-free exemption? Mr. Weisberger replied there is a five to one caregiver ratio. A lot of people grow it in their basements. This brings it out of the houses – “above ground”. Let's put them in industrial districts. When they grow medical marihuana for each patient, there is excess. Let's put is in light industrial and bring people in to regulated areas like going to a pharmacy legitimately. To a dispensary instead of all the makeshift areas.

BUSINESS ITEMS:

1. Discuss future land use and potential rezoning in the 100 -300 blocks of Corunna Avenue.

Ms. Sue Montenegro reviewed current zoning on a map and presented suggested zonings. The planning Commission discussed various zoning changes for the following properties:

<u>Parcel Address</u>	<u>Current Zoning</u>	<u>Proposed Zoning</u>
330 Division	I-2	I-1
514 Division	I-2	I-1
515 S. Saginaw	I-2	I-1
509 S. Saginaw	I-2	I-1
514 Saginaw	I-2	B-4
510 S. Saginaw	I-2	B-4
515 S. Park	I-2	B-4
517 S. Park	I-2	B-4
S Park St	I-2	B-4
E. Howard	I-2	I-1
S. Washington	I-2	I-1

2. Consider dates for a public workshop to discuss potential zoning changes.

It was decided to have the public workshop to discussion potential zoning changes at the February Planning Commission meeting.

COMMISSIONER / PUBLIC COMMENTS:

Discussion that they are already selling marihuana paraphernalia in tobacco store. Discussion about marihuana being permitted in B-2 district

Commissioner Bandkau read Section 38-217 – (2) medical marihuana ordinance. Ms. Montenegro recommends that the city attorney reviews whatever the Planning Commission recommends. We can draft a document, and have Mr. Brown review before going to council.

ADJOURNMENT:

**MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER SMITH TO
ADJOURN AT 8:44 P.M. UNTIL NEXT MEETING ON JANUARY 26, 2015.
YEAS ALL. MOTION CARRIED.**

Tom Kurtz, Secretary

mms