## OWOSSO CITY COUNCIL REGULAR MEETING

**JANUARY 5, 2015** 

PRESIDING OFFICER:	MAYOR BENJAMIN R. FREDERICK
OPENING PRAYER:	PASTORAL ASSOCIATE EDWARD HORSKI ST. PAUL CATHOLIC CHURCH
PLEDGE OF ALLEGIANCE:	MICHAEL TILLOTSON
PRESENT:	Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons Loreen F. Bailey, David B. Bandkau, Burton D. Fox, Elaine M. Greenway, and Robert J. Teich, Jr.
ABSENT:	None.

## APPROVE AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the agenda as presented.

Motion supported by Councilperson Greenway and concurred in by unanimous vote.

# APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 15, 2014

Councilperson Bandkau asked that the discussion regarding the Moratorium on Medical Marijuana Dispensaries be corrected to reflect the fact that the State House had passed legislation in 2014 amending the Medical Marijuana Law but the Senate did not act on the bill (the bill never became law as originally indicated in the minutes).

Motion by Mayor Pro-Tem Eveleth to approve the Minutes of the Regular Meeting of December 15, 2014 as corrected.

Motion supported by Councilperson Bandkau and concurred in by unanimous vote.

### PROCLAMATIONS / SPECIAL PRESENTATIONS

### **COMMUNITY CATS OF OWOSSO PRESENTATION**

Lori Bailey of Community Cats of Owosso gave a presentation on the on-going efforts to control the number of stray cats roaming Owosso. She indicated that the Trap/Neuter/Release clinic has fixed over 100 cats in the two months it has been in operation and two area vets have expressed interest in joining the effort. She went on to describe other efforts the City could undertake to help with the problem, such as changes to the animal ordinance to allow people to keep multiple cats as long as they care for them according to expressed rules, saying the animals would be better off if folks weren't hiding from the current hard limit on the number of animals.

## PUBLIC HEARINGS

# ORDINANCE AMENDMENT - ESTABLISH PENALTIES FOR VIOLATION OF PROPERTY MAINTENANCE CODE

The proposed amendment would establish distinct penalties for violations of the Property Maintenance Code.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 8, <u>Buildings</u>, Article VI, *Property Maintenance Code*, Section 8-142, *Changes in Code*.

There were no citizen comments.

The Council discussed whether too many staff members would be authorized to write tickets under the amendment, whether a misdemeanor charge was really warranted for code enforcement violations, and how long a code enforcement violation may exist before such a charge is issued. Staff indicated that good faith efforts to resolve a violation would be recognized and the misdemeanor charge would be reserved for those cases in which the owner simply refuses to remedy the problem.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Mayor Pro-Tem Eveleth that the following ordinance be adopted:

### **ORDINANCE NO. 758**

#### AN ORDINANCE AMENDING SECTION 8-142, ADOPTING ADDITIONS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE (2009) SECTION 106.4 OF THE OWOSSO CITY CODE REGARDING VIOLATION PENALTIES

7:30 P.M.

WHEREAS, the city of Owosso has previously adopted ordinances creating property maintenance and code enforcement regulations; and

WHEREAS, the city recognizes the need to amend section 8-142 of the *Code of Ordinances of the City of Owosso*, *Michigan*, which embodies details of the International Property Maintenance Code (2009), specifically Section 106.4 regarding violation penalties.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS that Chapter 8 <u>Buildings and Building Regulations</u>, Article VI. *Property Maintenance Code*, Section 8-142 of the *Code of Ordinances of the City of Owosso, Michigan* is amended to read as follows:

### Sec. 8-142. - Changes in Code.

The following chapters, articles or sections of the International Property Maintenance Code (2009) adopted by the provisions of this article are hereby added, amended or deleted as hereinafter set forth. Subsequent articles, divisions, and sections numbers used in this section shall refer to the like numbered articles, divisions, and sections of such property maintenance code unless specified otherwise.

Section 101.1: Insert for name of jurisdiction: City of Owosso, Michigan

Section 103.5: Insert for fee schedule: Fees shall be set by resolution of the Owosso city council.

Section 106.4: Inserting section establishing violation penalties:

106.4 Violation penalties.

- a. First and Second Offenses. Any person, firm or corporation who shall violate any provision of this code for a first or second time, is responsible for a municipal civil infraction, for each violation, as provided for in Section 1-8(c) of the Code of Ordinances of the City of Owosso, Michigan, plus costs and other sanctions.
- b. Third and Subsequent Offenses. Any person firm or corporation who shall violate the same provision of this Code for a third or more instances shall be guilty of a misdemeanor, for each violation, punishable as provided in Sections 1-8(a) and (b) of the Code of Ordinances of the City of Owosso, Michigan, plus costs and other sanctions.
- c. The code official, building inspector, building official, code enforcement officer, police officer or firefighter are hereby designated and authorized to issue municipal civil infraction citations and municipal civil infraction violation notices pursuant to this section.

Sections 111.2 through Section 111.2.5: Delete Sections 111.2 through Section 111.2.5

Section 111.2: Insert the following wording:

*PM-111.2. Membership.* The Owosso Building Board of Appeals which serves as the construction board of appeals provided by the Michigan Uniform Construction Code Section 125.1514 (Act 230 0f 1972) shall hear all appeals of this ordinance.

Section 112.4: Insert amount of fine: \$50.00 and \$500.00

Section 302.4: Insert maximum height for weeds: Eight inches (8")

Section 304.14: Insert dates requiring window screens: April 15 and November 15

Section 602.3: Insert dates requiring heat: September 1 and May 1

Section 602.4: Insert dates requiring heat: September 1 and May 1

SECTION 1. SEVERABILITY. The various sections and provisions of this ordinance shall be deemed to be severable, and should any section or provision of this ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this ordinance as a whole or any section or provision of this ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 2. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective January 26, 2015.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilperson Greenway, Mayor Pro-Tem Eveleth, Councilpersons Bailey, Teich, and Mayor Frederick.

NAYS: Councilpersons Fox and Bandkau.

## ORDINANCE AMENDMENT - ESTABLISH HOURS FOR CITY PARKS

The proposed amendment would establish distinct park hours and authorize the Public Safety Department to enforce said hours.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 21, <u>Parks and Recreation</u>, repealing Section 21-3. *Certain games restricted*, and adding new Sections 21-7 & 21-8.

The following people commented regarding the proposed amendment: Eddie Urban, 601 Glenwood Avenue, asked that the hours be read aloud. The times for each park were noted by staff.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Mayor Pro-Tem Eveleth that the following ordinance be adopted:

# **ORDINANCE NO. 759**

#### AMENDMENT TO CHAPTER 21, PARKS AND RECREATION OF THE CODE OF ORDINANCES OF THE CITY OF OWOSSO, MICHIGAN TO ESTABLISH PARK HOURS

WHEREAS, the city of Owosso has previously adopted ordinances creating and governing parks and recreation; and

WHEREAS, the city recognizes the need for an ordinance specifying park hours.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS that Chapter 21, Parks and Recreation, of the Code of Ordinances of the City of Owosso, Michigan be amended as follows:

SECTION 1. REPEAL. That Section 21-3 of the City of Owosso Code of Ordinances shall be repealed.

SECTION 2. ADDITION. That new sections 21-7 through 21-8 which read as follows, shall be adopted:

## Sec. 21-7. – Park hours.

- (a) All parks of the city shall be open from 5:00 a.m. to 11:00 p.m. daily, unless otherwise posted. Hopkins Lake shall remain open for nighttime fishing.
- (b) It shall be unlawful for any person to enter or use a park other than during park hours.
- (c) Any person violating the provisions of Section 21-8 shall be guilty of a misdemeanor, and upon conviction, shall be punish by a fine of not more than \$500.00 and costs of prosecution, by imprisonment for not more than 90 days, or by both fine and costs and imprisonment at the discretion of the court.

### Sec. 21-8. - Failure to leave when ordered to do so.

Any person who willfully disobeys an order by a police officer to leave a public park or recreation area shall be guilty of a misdemeanor.

SECTION 3. SEVERABILITY. The various sections and provisions of this ordinance shall be deemed to be severable, and should any section or provision of this ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this ordinance as a whole or any section or provision of this ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 4. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective January 26, 2015.

SECTION 6. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Teich.

Roll Call Vote.

AYES: Councilpersons Greenway, Fox, Bandkau, Bailey, Mayor Pro-Tem Eveleth, Councilperson Teich, and Mayor Frederick.

NAYS: None.

# OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE AMENDMENT – WESENER, LLC

A public hearing was conducted to receive citizen comment regarding the proposal to amend the construction timeline related to Obsolete Property Rehabilitation Exemption Certificate #3-13-0012 for the Wesener Building at 104-108 North Washington Street extending the construction period to 36 months.

There were no citizen comments.

Councilperson Fox sought clarification as to the new deadline for construction.

Motion by Mayor Pro-Tem Eveleth to authorize the following resolution approving an 18-month extension in the construction timeline for the Wesener Building, as it relates to Obsolete Property Rehabilitation Exemption Certificate #3-13-0012.

# **RESOLUTION NO. 01-2015**

#### A RESOLUTION TO EXTEND THE CONSTRUCTION PERIOD FOR OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE NO. 3-13-0012 WESENER, LLC 104–108 N. WASHINGTON STREET

WHEREAS, the City of Owosso is a Qualified Local Government Unit within the State of Michigan and is empowered to provide tax exemptions for increased value of rehabilitated facilities within the City; and

WHEREAS, after public notice and a public hearing on July 15, 2013 City Council of the City of Owosso approved an Obsolete Property Rehabilitation District at 104-108 N. Washington Street in Owosso, Michigan. As provided by section 4(2) of Public Act 146 of 2000, said property more particularly described as:

S 2/3 OF LOT 5 & N 1/3 OF LOT 6 (EX E 22' OF LOT 6) BLK 21 ORIGINAL PLAT

WHEREAS, the construction period for the Obsolete Property Rehabilitation Exemption Certificate No. 3-13-0012 was eighteen (18) months; and

WHEREAS, the holder of the Obsolete Property Rehabilitation Exemption Certificate No. 3-13-0012, has made every effort to meet the requirements of that approved resolution; and

WHEREAS, due to circumstances beyond the control of the certificate holder is unable to complete the project during the eighteen (18) month construction period; and

WHEREAS, the certificate holder has resolved the circumstances impacting the completion of the project has requested an extension for an additional eighteen (18) months.

NOW, THEREFORE, BE IT RESOLVED that, based on the findings by staff made at public hearing, the City Council of the City of Owosso authorizes an extension of eighteen (18) months to the construction period for the Obsolete Property Rehabilitation Exemption Certificate No. 3-13-0012 at 104-108 N. Washington Street; and

ALSO, BE IT RESOLVED that the rehabilitation shall now be completed within thirty six (36) months from the effective date of date of Obsolete Property Rehabilitation Exemption Certificate No. 3-13-0012 previously approved by council July 15, 2013 under Resolution No. 73-2013.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilperson Teich, Mayor Pro-Tem Eveleth, Councilpersons Bandkau, Greenway, Bailey, Fox, and Mayor Frederick.

NAYS: None.

Approved 01-20-2015

## CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, showed the Council his hunting flashlight which helps him track a wounded animal using red and blue lights. He said he thought all police cars should have similar flashlights to help officers track suspects that may be injured.

## CITY MANAGER REPORT

The City Manager highlighted key items on the Project Status Report.

Mayor Frederick noted that after some research he could find no legislation requiring public treatment plants to be staffed 24/7. He asked if the City was looking into remote control of its two facilities. City Manager Crawford noted that yes, the idea was being explored but he anticipated the DEQ would take issue with such a proposal.

Councilperson Fox asked that staff look into planting shorter species of trees in the right-of-way or planting trees on private property to avoid conflicts with power lines and utility lines.

Councilperson Bailey inquired whether the new purchasing program had been implemented. She said she would like to see something that would help the Council determine the overall value of a particular purchase before making it. City Manager Crawford indicated that changes had been implemented but were very minor in nature.

## CONSENT AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the Consent Agenda as follows:

<u>Special Assessment District No. 2015-01 – Hazards and Nuisances</u>. Authorize Resolution No. 1 setting a public hearing for Tuesday, January 20, 2015 to receive citizen comment regarding Special Assessment District No. 2015-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating and removing of hazards and nuisances at 1018 Beehler Street as follows:

## **RESOLUTION NO. 02-2015**

#### SPECIAL ASSESSMENT DISTRICT NO. 2015-01 HAZARDS AND NUISANCES 1018 BEEHLER STREET

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
- The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, January 20, 2015 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
- 3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

### NOTICE OF HEARING TO REVIEW SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES CITY OF OWOSSO COUNTY OF SHIAWASSEE, MICHIGAN

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

PARCEL NUMBER	ADDRESS	BALANCE
050-660-007-012-00	1018 Beehler Street	\$6,848.47

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, January 20, 2015 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

<u>Boards / Commissions Appointment</u>. Confirm the Mayoral appointment of Kevin Wiles to the Downtown Development Authority/Owosso Main Street Board, to fill the unexpired term of J. Demis, expiring June 30, 2017.

Warrant No. 495. Authorize Warrant No. 495 as follows:

Vendor	Description	Fund	Amount
Rehmann Robson	Final billing FY 6/30/14 audit	General	\$6,100.00

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilperson Bailey, Mayor Pro-Tem Eveleth, Councilpersons Bandkau, Greenway, Fox, Teich, and Mayor Frederick.

NAYS: None.

### **ITEMS OF BUSINESS**

### 2015 INCOME THRESHOLD POVERTY EXEMPTIONS

(This item was postponed from the meeting of December 15, 2014.)

Housing Program Director Tyler Leppanen introduced the item saying he had been working with the City's Assessor on Council's request to explore the possibility of including more people in the group eligible for a property tax poverty exemption. He explained that he could find no other communities that used anything other than the Federal guidelines and that rules governing the program include not only income thresholds but asset thresholds as well. He recommended the Council consider using a blended set of thresholds, which the City did some years ago. The blended thresholds would use the poverty levels set by the County for families of one to three people and the Federal levels for the remaining divisions.

Motion by Mayor Pro-Tem Eveleth to adopt the 2015 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994 as follows:

Size of Family Unit	Poverty Guidelines
1	\$ 16,240.00
2	\$ 18,560.00
3	\$ 20,880.00
4	\$ 23,850.00
5	\$ 27,910.00
6	\$ 31,970.00
7	\$ 36,030.00
8	\$ 40,090.00
For each additional person	\$ 4,060.00

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Bandkau, Greenway, Mayor Pro-Tem Eveleth, Councilpersons Fox, Bailey, Teich, and Mayor Frederick.

NAYS: None.

## DEMOLITION AUTHORIZATION & CONTRACT APPROVAL - 111 SOUTH LANSING STREET

City Manager Crawford noted that bids for this item after it became apparent that no one was interested in moving the house to another location. Habitat for Humanity is interested in salvaging some of the materials from the home for reuse. The City is working with the contractor to secure permission for them to do so.

Motion by Councilperson Fox to authorize demolition of the structure at 111 South Lansing Street and award contract to Northwood Mobile Homes Estates, Inc. dba Fisher Gravel in the amount of \$6,100.00 as follows:

## **RESOLUTION NO. 03-2015**

#### AUTHORIZING THE EXECUTION OF A CONTRACT WITH NORTHWOOD MOBILE HOMES ESTATES, INC. DBA FISHER GRAVEL FOR THE DEMOLITION OF THE STRUCTURES AT 111 S. LANSING STREET

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the house and detached shed at 111 South Lansing Street should be demolished to make way for a parking lot servicing the businesses along the south side of Main Street; and

WHEREAS, the city of Owosso sought bids to demolish the structure and detached shed at 111 South Lansing St. and a bid was received from Northwood Mobile Homes Estates, Inc. dba Fisher Gravel and it is hereby determined that Northwood Mobile Homes Estates, Inc. dba Fisher Gravel is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Northwood Mobile Homes Estates, Inc. dba Fisher Gravel for demolition of the structures located at 111 South Lansing Street.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services Between the city of Owosso, Michigan and Northwood Mobile Homes Estates, Inc. dba Fisher Gravel in the amount of \$6,100.00.
- THIRD: The accounts payable department is authorized to pay Northwood Mobile Homes Estates, Inc. dba Fisher Gravel for work satisfactorily completed on the project up to the bid amount.
- FOURTH: The above expenses shall be paid from the Capital Projects Fund 411.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Greenway, Teich, Fox, Bandkau, Bailey, and Mayor Frederick.

NAYS: None.

# OSBURN LAKES REAL ESTATE BROKER AGREEMENT

City Manager Crawford indicated that a small committee had reviewed the RFP submissions and recommended Century 21 Looking Glass.

Councilperson Fox inquired whether the Council could approve the installation of a larger sign advertising the lots for sale to avoid the need to go through the Building Board of Appeals. City Attorney William C. Brown indicated he would look into the matter.

Motion by Councilperson Fox to authorize the following resolution approving a real estate brokerage agreement for the marketing and sale of city owned lots in the Osburn Lakes condominium development with Looking Grand, Inc. d/b/a Century 21 Looking Glass, to include permission for a sign exceeding the limits of the sign ordinance contingent upon approval by the City Attorney.

## **RESOLUTION NO. 04-2015**

## RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH LOOKING GRAND, INC. D/B/A CENTURY 21 LOOKING GLASS FOR PROVIDING REAL ESTATE BROKER SERVICES FOR CITY-OWNED LOTS IN OSBURN LAKES PHASE 1

WHEREAS, the City of Owosso, Shiawassee County, Michigan, sought proposals for the marketing and sale of approximately 30 vacant lots in a single-family residential condominium development known as Osburn Lakes Phase 1;

WHEREAS, the City of Owosso received three proposals which were reviewed and analyzed; and it is hereby determined that Looking Grand, Inc. d/b/a Century 21 Looking Glass is qualified to provide such services and submitted a responsible and responsive proposal.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to secure a real estate broker to market and sell vacant lots in Osburn Lakes Phase 1 from Looking Grand, Inc. d/b/a Century 21 Looking Glass.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Looking Grand, Inc. d/b/a Century 21 Looking Glass.\*

Motion supported by Mayor Pro-Tem Eveleth.

Roll Call Vote.

AYES: Councilpersons Teich, Fox, Bailey, Mayor Pro-Tem Eveleth, Councilpersons Greenway, Bandkau, and Mayor Frederick.

NAYS: None.

\*Due to its length, full text of the agreement is not included in the minutes. Full copies of this document will be placed on file in the Clerk's Office.

# **COMMUNICATIONS**

<u>Richard C. Williams, Finance Director</u>. Revenue & Expenditure Report – October 2014. <u>Richard C. Williams, Finance Director</u>. Revenue & Expenditure Report – November 2014. <u>Kevin D. Lenkart, Public Safety Director</u>. November 2014 Fire Report. <u>Downtown Development Authority/Main Street Board</u>. Minutes of December 3, 2014. <u>Historical Commission</u>. Minutes of December 8, 2014. <u>Parks & Recreation Commission</u>. Minutes of December 8, 2014.

# CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, spoke of a number of personal events in his life including his attendance at a hunting banquet held in a church and coming across a funny street sign in Chesaning.

Mayor Frederick thanked Councilperson Bailey and staff for their work in exploring alternatives to the federal poverty thresholds.

# NEXT MEETING

Tuesday, January 20, 2015

# BOARDS AND COMMISSIONS OPENINGS

None.

# ADJOURNMENT

Motion by Mayor Pro-Tem Eveleth for adjournment at 8:55 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk