

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 04, 2013
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 21, 2013:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

STUDENT REPRESENTATIVE REPORT

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Swearing in new Public Safety Officers. A ceremony to swear in the City's newest Public Safety Officers: Police Officer Aaron Freeman and Firefighter Matthew Harvey.
2. SRI Presentation. Presentation by Steam Railroading Institute Executive Director David Shorter announcing the Train Expo 2014.
3. Honors for Outgoing Council Members. Mayor Frederick will honor outgoing Council Members Thomas Cook, Michael Erfourth, and Cindy Popovitch.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

Project Status Report

CONSENT AGENDA

1. Glow Parade & 5K Run Permission. Consider granting the request from Owosso Main Street for the closing of the following streets at the listed times on Saturday, November 29, 2013 for the Glow Parade and 5K Run, waiving the insurance requirement, and authorizing Traffic Control Order No. 1303 formalizing the action:
Exchange Street from Water to Dewey 5:30 p.m. – 7:00 p.m.
Oliver Street from Washington to Dewey 6:30 p.m. – 7:30 p.m.
Washington Street from Oliver to Comstock 6:30 p.m. – 7:30 p.m.
2. Professional Services Agreement – Employee Benefit Management Consulting Services. Authorize professional services agreement with Gallagher Benefit Services, Inc. for employee benefit management consulting services in an amount not to exceed \$50,000.00 per year.
3. Bid Award – New Police Vehicles. Waive competitive bidding requirements and authorize a contract with Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso for the purchase of two 2014 Ford Interceptor police sedans in the amount of \$53,806.00.
4. Grant Amendment – Façade Program. Approve amendment to the grant contract with the State of Michigan for the downtown Façade Program increasing the amount the City is responsible for by \$1,581.00 due to changes in the financial status of the project, including the pull out of one of the participants in the program.
5. Change Order No. 1 – 2013 Sidewalk Replacement Program. Approve Change Order No. 1-Final adding to the 2013 Sidewalk Replacement Program contract with Seifert Masonary, Inc. for the removal and replacement of additional sections of bad sidewalk not included in the original proposal, in the amount of \$7,163.11.
6. Progress Payment – 2013 Sidewalk Replacement Program. Authorize Progress Payment No. 3 – Final to Seifert Masonary, Inc. for work completed on the 2013 Sidewalk Replacement Program, as amended by Change Order No. 1, in the amount of \$8,638.38 (this amount includes a \$500 retainer which will be paid in the spring pending determination by City staff that no further lawn restoration is necessary).
7. Warrant No. 472. Authorize Warrant No. 472 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund	Workers' Compensation Insurance 2 nd installment FY 2013-2014	General	\$26,698.00
Key Government Finance Inc.	Annual phone system payment 2 nd installment	General	\$26,248.57
Owosso Charter Township	Owosso Charter Township Water Sales Payment – Revised July 1, 2013 – September 30, 2013	Water	\$9,726.51

ITEMS OF BUSINESS

1. Cable Franchise Agreement – T.V.C., Incorporated. Consider a Uniform Cable Franchise Agreement with T.V.C., Incorporated d/b/a T.V.C. Cable with a 3% franchise fee and a 0% PEG fee for a period of 10 years to provide cable service throughout the City limits.
2. Annexation – 1155 Vandekarr Road. Consider approval of a resolution authorizing the annexation of the property located at 1155 Vandekarr Road, Owosso, Michigan.

3. 911 Public Safety Radio System and Cost Participation Policy. Consider approval of the 911 Public Safety Radio System and Cost Participation Policy and further approve payment of \$9,800.00 to Shiawassee County Central Dispatch per the terms of the policy.
4. General Fund Budget Amendment. Consider resolution amending the 2013-2014 budget incorporating adjustments made since its adoption in May 2013.
5. Dog & Cat Ordinance. Consider the proposal to amend Chapter 5, Animals, of the Code of Ordinances of the City of Owosso to establish regulations governing the licensing, confinement, sanitation, and impoundment of cats and dogs.

COMMUNICATIONS

1. Richard C. Williams, Finance Director. Cash and Investment Report – 1st Q Fiscal 2014
2. Richard C. Williams, Finance Director. Revenue & Expenditure Report – September 2013.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Organizational – Monday, November 11, 2013, 7:30 p.m.
Regular - Monday, November 18, 2013, 7:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

None.

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.