

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 17, 2013
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 3, 2013:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF JUNE 11, 2013:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Obsolete Property Rehabilitation Exemption Certificate Revocation. Conduct a public hearing to consider the revocation of Obsolete Property Rehabilitation Exemption Certificate #3-11-0016 for the property located at 104-108 North Washington Street.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the Mayoral Appointment of Ken Cushman to the Downtown Development Authority/Owosso Main Street Board to fill the unexpired term of Mistie Jordan ending June 30, 2014.

2. Bid Award – 2013 Sidewalk Replacement Program. Authorize low bid of West Branch Greenhouse & Flowershop, LLC. in the amount of \$33,105.00 for the 2013 Sidewalk Replacement Program and authorize payment up to the contract amount.
3. Bid Award – Class II Backfill Sand. Authorize low bid of Fuoss Gravel Company in the amount of \$4.14 per ton and \$4.34 per ton for Class II Backfill Sand for fiscal years 2013-14 and 2014-15 respectively, and authorize payment in accordance with unit prices up to 2100 tons per year.
4. Bid Award – 22A Gravel. Authorize low bid of Sumbera Excavating, Inc. in the amount of \$7.75 per ton and \$8.00 per ton for 22A gravel for fiscal years 2013-14 and 2014-15 respectively, and authorize payment in accordance with unit prices up to 1800 tons per year.
5. Bid Award – Legal Printing Services. Authorize low bid of The Argus Press Company in the amount of \$2.50 per column inch for legal notice and minutes synopsis printing services for fiscal years 2013-14 and 2014-15.
6. Purchase Authorization – Variable Frequency Drives. Authorize the purchase of two variable frequency drives (VFDs) at the Wastewater Treatment Plant from McNaughton-McKay Electric Co. in the amount of \$15,020.68.
7. Warrant No. 464. Authorize Warrant No. 464 as follows:

Vendor	Description	Fund	Amount
Brown & Stewart, PC	Professional Services May 14, 2013 – June 10, 2013	General	\$9,117.96
Logicalis, Inc	Network engineering support - May 2103	General	\$8,568.00
ERES International Inc	Pavement Condition Survey- Payment for Professional Services October 15, 2012 – June , 2013	Street Improvement Bond Fund	\$18,198.00

8. Check Register – May 2013. Affirm check disbursements totaling \$640,255.01 for the month of May 2013.

ITEMS OF BUSINESS

1. First Reading and Set Public Hearing – PILOT agreement amendment. Conduct first reading and set a public hearing for Monday, July 1, 2013 to hear citizen comment regarding the proposed amendment to add Section 32-43 to Chapter 32, Taxation, Article III, Service Charge in Lieu of Taxes for Certain Housing Developments, of the Code of the City of Owosso to contractually oblige the City to abide by the PILOT agreement.
2. City Budget Amendment. Consider resolution amending the 2012-2013 budget incorporating adjustments made during the fiscal year (to be distributed by Monday).

COMMUNICATIONS

1. Charles P. Rau, Building Official. May 2013 Building Department Report.
2. Charles P. Rau, Building Official. May 2013 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. May 2013 Police Report.
4. Kevin D. Lenkart, Public Safety Director. May 2013 Fire Report.
5. Parks & Recreation Commission. Minutes of May 28, 2013.
6. Planning Commission. Minutes of May 28, 2013.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Special Meeting - Monday, June 24, 2013 – 7:30 p.m.

Regular Meeting - Monday, July 01, 2013 – 7:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – 2 Alternates, terms expire 06-30-2015 (candidates must possess construction knowledge)

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

OWOSSO CITY COUNCIL

JUNE 3, 2013

7:30 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: DEBRA GRAZIER, MINISTER OF MUSIC
OWOSSO FIRST CONGREGATIONAL CHURCH

PLEDGE OF ALLEGIANCE: JENNIFER CLARK

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch,
Councilpersons Loreen F. Bailey, Thomas B. Cook, Michael J. Erfourth,
Christopher T. Eveleth and Burton D. Fox.

ABSENT: None.

APPROVE AGENDA

Motion by Councilperson Eveleth to approve the agenda with the following change:

Clarify – Items of Business

1. Obsolete Property Rehabilitation Exemption Certificate Revocation. This item is simply to set a public hearing for June 17, 2013 to gather comment on the potential revocation of the certificate in question.

Add - Items of Business

3. Schedule Special Budget Meetings

Motion supported by Councilperson Fox and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 20, 2013

Motion by Mayor Pro-Tem Popovitch to approve the Minutes of the Regular Meeting of May 20, 2013 as presented.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

MARK AGNEW PROCLAMATION

Local business owner Mark Agnew utilized his Mayor for a Day certificate to deliver a proclamation declaring all of Owosso's financial troubles solved! He went on to announce "The Mayor's Party", an event to raise money for his Mr. Owosso campaign supporting the Campaign for Shane to establish a perpetual scholarship fund in the name of fallen soldier Shane Cantu to benefit local young people wishing to pursue a career in law enforcement. The Party will be held Saturday at Roma's Back Door starting at 6:00 p.m.

Mayor Frederick thanked Mr. Agnew for his outstanding support of the city over the years and presented him with a Key to the City pin saying he was a great ambassador for the city.

PROCLAMATION – MICHAEL WHEELER

Mayor Frederick read aloud the following Mayoral Proclamation recognizing Officer Michael Wheeler for his years of service to the City upon the occasion of his retirement:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
RECOGNIZING THE DISTINGUISHED PUBLIC SERVICE OF
MICHAEL WHEELER**

- WHEREAS, Michael Wheeler began his service to the City of Owosso as a police patrol officer on May 31, 1988; and
- WHEREAS, Mike has given 25 years of himself to the City, quietly going about his work without fanfare; and
- WHEREAS, he was known as a hard worker that was conscientious and reliable, level-headed and calm; and
- WHEREAS, Mike has been recognized for exemplary work on several occasions, receiving Officer of the Year honors after only two years with the department in 1990. He was awarded a Citation of Professional Excellence in October of 2009; and
- WHEREAS, Mike was awarded the department's highest honor in November of 2002—receiving the Combat Cross for an individual act of heroism at imminent hazard to himself, wrestling and subduing a suspect yielding a semi-automatic shotgun; and
- WHEREAS, in his spare time, he continued to give of himself through his involvement with his children and his church; and
- WHEREAS, it is the intent of this Office that Mike's Honorable and Distinguished Public Service be recognized.

NOW, THEREFORE, BE IT PROCLAIMED that I, Benjamin R. Frederick, Mayor of the City of Owosso, on behalf of the citizens of Owosso, hereby recognize and thank Mike for his years of dedicated service to the Owosso community and further express our sincere wishes to Mike and his family for a long, healthy and happy retirement.

Proclaimed this 3rd day of June, 2013.

Officer Wheeler addressed the group said it had been a privilege to serve and he thanked his wife, family, and those he worked with for their support over the years.

Public Safety Director Lenkart presented Officer Wheeler with a "retirement card" and a gift from the City.

Councilperson Fox indicated he had been witness to Officer Wheeler's entire career and he had been the epitome of the perfect officer always looking for a way to improve the lives of the people he came into contact with.

Councilperson Bailey humorously thanked Officer Wheeler for not shooting her when he responded to an alarm at Central School in the middle of the night!

PUBLIC HEARINGS

ORDINANCE AMENDMENT – NOTICES

The proposed amendment would clarify the procedure for notification of property owners when the City is required to perform work on private property.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 1, General Provisions, Section 1-9, *Notices*, of the Code of Ordinances of the City of Owosso, Michigan.

There were no citizen comments.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilperson Eveleth that the following ordinance be adopted:

ORDINANCE NO. 740
TO AMEND
CHAPTER 1 GENERAL PROVISIONS
SECTION 1-9, NOTICES
OF THE CODE OF ORDINANCES
TO AMEND THE SECTION REGARDING NOTICES

Whereas, Section 1-9 of the Code of the City of Owosso defines the manner in which notices shall be served to private individuals in the instance expenses have been accrued for work performed by the City on private property, including sidewalk repairs, sewer or water connections, abatement of dangerous structures, and abatement of nuisances; and

Whereas, the manner of notification in each of the above mentioned circumstances is clearly defined elsewhere in the Code or, in cases regarding property maintenance, in the International Property Maintenance Code (IPMC); and

Whereas, Section 1-9 causes confusion due to its redundancy, and sometimes conflict, with provisions of the Code and the IPMC.

Now, Therefore, Be It Resolved, by the Council of the City of Owosso, Michigan that the following amendment to the Code of the City of Owosso be adopted:

THE CITY OF OWOSSO ORDAINS:

Section 1. That Chapter 1, General Provisions, Section 1-9, *Notices*, of the Code of Ordinances of the City of Owosso, Michigan is hereby amended as follows:

Sec. 1-9. - Notices.

Notices regarding any act, the expense of which, if performed by the city, may be assessed against the premises under the provisions of this Code, shall be served in the following manner if not otherwise specified elsewhere:

- (1) By delivering the notice to the owner personally or by leaving the same at his or her residence, office or place of business with some person of suitable age and discretion; or
- (2) By mailing the notice by first class or certified mail to such owner at his or her last known address; or
- (3) If the owner is unknown, by posting the notice in some conspicuous place on the premises at least five (5) days before the act or action concerning which the notice is given is required or is to occur.

Section 2. This amendment shall become effective June 23, 2013.

Section 3. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Bailey, Eveleth, Erfourth, Fox, Mayor Pro-Tem Popovitch, Councilperson Cook, and Mayor Frederick.

NAYS: None.

ORDINANCE AMENDMENT – GRASS AND NOXIOUS WEEDS

The proposed amendment would update the list of prohibited plant species and reflect the provisions of the 2009 International Property Maintenance Code.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 18, Nuisances, Article V, *Grass and noxious weeds*, Sections 18-121 through 18-125, of the Code of Ordinances of the City of Owosso, Michigan.

There were no citizen comments.

Motion by Councilperson Fox to authorize the ordinance amendment as proposed.

Motion supported by Councilperson Erfourth.

Councilperson Cook noted that while he was generally supportive of the proposed ordinance he expressed concern that it didn't take into account certain situations in which taller vegetation may be allowed. He asked that language be added to clarify such situations to avoid confusion. Sample language was distributed to Council, though it was immediately discovered the language was not correct.

Motion by Councilperson Cook to table the item until the language proposed for addition could be corrected.

No support for the motion was required. Voice vote, ayes all.

(Please see continuation of this item below.)

SPECIAL ASSESSMENT DISTRICT NO. 2013-03 – HAZARDS AND NUISANCES

A public hearing was conducted to receive citizen comment regarding Resolution No. 2 for Special Assessment District No. 2013-03, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating and removing of hazards and nuisances located at 804 Center Street.

There were no citizen comments.

Motion by Councilperson Eveleth to approve Resolution No. 2 establishing Special Assessment District No. 2013-03 – Hazards & Nuisances as follows:

RESOLUTION NO. 51-2013

HAZARDS & NUISANCES ROLL FOR 804 CENTER STREET

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll-Hazards and Nuisances prepared for the purpose of defraying the unpaid costs incurred in the

altering, repairing, tearing down, abating or removing of hazards and nuisances of the following described property described as follows:

PARCEL NUMBER	ADDRESS	BALANCE
050-450-000-021-00	804 Center Street	\$5,370.00

and

WHEREAS, there being no one to be heard and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$5,370.00 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances No. 2013-03.
2. Said Special Assessment Roll-Hazards and Nuisances No. 2013-03 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilperson Eveleth, Mayor Pro-Tem Popovitch, Councilpersons Cook, Fox, Erfourth, Bailey, and Mayor Frederick.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, business owner at 118 South Washington, indicated he felt he had been discriminated against when the Downtown Historic District Commission approved his request for a sign permit but included conditions saying other businesses in town had not been subject to the same conditions and he was being targeted. Mayor Frederick inquired whether Mr. Manke had appealed the decision of the HDC and he indicated he had not.

Carolyn Mitchem, 1204 Orchard Street, noted that she had recently started having trouble with her sewer lines being clogged by tree roots from a tree the City had planted a number of years ago, including sewage backing up into her finished basement. She asked that the City grant her permission to cut down the offending tree to resolve the issue. Council indicated they felt the request was common sense and asked that staff work with her to reach a resolution.

CITY MANAGER REPORT

City Manager Crawford detailed the Project Status Report for May noting the anticipated purchase of several pieces of heavy equipment for the DPW, the letting of the sidewalk repair bid, and the anticipated list of streets scheduled for maintenance this summer.

It was announced that State shared revenue for the coming year would be going up by approximately \$17,000. While not much it was noted as being distinctly better than the cuts of the last number of years.

Mayor Pro-Tem Popovitch inquired about the potential new police officers slated for duty in the schools. Director of Public Safety Lenkart indicated that should the Schools approve an agreement there would be two new part time police officers hired by the City for dedicated duty at the schools.

Councilperson Cook inquired whether used equipment had been considered for any of the anticipated heavy equipment purchases. City Manager Crawford noted that the equipment scheduled for purchase would be difficult to buy used because they would need to be very specific models capable of utilizing the existing attachments the City already owns as well as the fact the State purchasing contract for these items was extremely reasonable in its pricing.

Motion by Councilperson Fox to bring the tabled item back to the table.

Motion supported by Mayor Pro-Tem Popovitch and concurred in by unanimous vote.

ORDINANCE AMENDMENT – GRASS AND NOXIOUS WEEDS (continued)

Mayor Frederick noted that the tabling of the item effectively killed the motion and support for adoption expressed earlier.

Corrected wording describing the situations in which tall grass would be allowed was distributed to Council.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilperson Cook that the following ordinance be adopted, with the addition to Sect. 18-121 noted in bold text:

ORDINANCE NO. 741

AMENDING CHAPTER 18 NUISANCES ARTICLE V, GRASS AND NOXIOUS WEEDS SECTIONS 18-121 THROUGH 18-125 OF THE CODE OF ORDINANCES

AN ORDINANCE to amend Chapter 18, Nuisances, Article V, *Grass and noxious weeds*, Sections 18-121 through 18-125 of the Code of the City of Owosso, to update the list of prohibited plants and to reflect the provisions of the 2009 International Property Maintenance Code.

Whereas, prior to 1977 the City adopted an ordinance prohibiting the growth of tall grass and noxious weeds and defining a process by which violations of the ordinance would be handled; and

Whereas, since that time the State has added new species to the list of prohibited and restricted plants and the City has adopted the 2009 International Property Maintenance Code (IPMC) which contains provisions regulating the growth of weeds and grass; and

Whereas, amendment of the City Code is required to keep it up to date and bring it into symmetry with the provisions of the IPMC.

Now, Therefore, Be It Resolved, by the Council of the City of Owosso, Michigan that the following amendments to Chapter 18, Nuisances, Article V, *Grass and noxious weeds*, Sections 18-121 through 18-125 of the Code of the City of Owosso are proposed:

THE CITY OF OWOSSO ORDAINS:

Section 1. That The Code of Ordinances of the City of Owosso, Michigan is hereby amended by altering Chapter 18, Nuisances, Article V, *Grass and noxious weeds*, Sections 18-121 through 18-125 as follows:

Sec. 18-121. - Definitions.

For the purposes of this article "noxious weeds" shall include Canada thistle (*Cirsium arvense*), dodders (any species of *Cuscuta*), mustards (*charlock*, black mustard and Indian mustard, species of *Brassica* or *Sinapis*), wild carrot (*Daucus carota*), bindweed (*Convolvulus arvensis*), perennial sow-thistle (*Sonchur arvensis*), hoary alyssum (*Berteroa incana*), ragweed (*Ambrosia elatior l.*) and poison ivy (*rhus toxicodendron*), poison sumac (*toxicondendron vernix*), and any species identified by the Michigan Natural Resources and Environmental Protection Act (Act 451 of 1994) as prohibited or restricted including: African oxygen weed (*Lagarosiphon major*), Brazilian elodea (*Egeria densa*), Cyllindro (*Cylindrospermopsis raciborskii*), European frogbit (*Hydrocharis morsus-ranae*), Fanwort (*Cabomba caroliniana*), Giant hogweed (*Heracleum mantegazzianum*), Giant salvinia (*Salvinia molesta*, *auriculata*, *biloba*, or *herzogii*), Hydrilla (*Hydrilla verticillata*), Japanese knotweed (*Fallopia japonica*), Parrot's feather (*Myriophyllum aquaticum*), Starry stonewort (*Nitellopsis obtusa*), Water chestnut (*Trapa natans*), Yellow floating heart (*Nymphoides peltata*), Curly leaf pondweed (*Potamogeton crispus*), Eurasian watermilfoil (*Myriophyllum spicatum*), Flowering rush (*Butomus umbellatus*), Phragmites or common reed (*Phragmites australis*).

Weeds, tall grass and rank vegetation shall not include ornamental plants, vegetable gardens, rain gardens, wildflower plantings, green roofs, backyard habitants, shade gardens, or agricultural plants cultivated in an orderly fashion.

Sec. 18-122. - Prohibited conditions.

No person occupying any premises, nor any person owning any unoccupied premises, shall permit or maintain on any such premises:

- (1) Any growth of noxious weeds;
- (2) Any growth of grass or other rank vegetation to a greater height than eight (8) inches; or
- (3) Any accumulation of dead weeds, grass or brush.

Sec. 18-123. - Duty of occupant or owner.

It shall be the duty of the occupant of every premises and the owner of unoccupied premises within the city to cut and remove or destroy by lawful means all such noxious weeds and grass, at least once each year not later than the fifteenth day of May, and thereafter as often as may be necessary to comply with the provisions of this article.

Sec. 18-124. - Cutting by city.

If any person shall fail to comply with the provisions of Section 18-123 by the specified time, the city shall, cause all such grass and noxious weeds to be cut or destroyed upon lands of the person not complying with the provisions hereof. An accurate account of all expenses incurred with respect to each parcel of land entered upon in carrying out the provisions of this article shall be kept and presented for invoicing.

Sec. 18-125. - Collection of unpaid charges.

A copy of the account of the costs incurred on each of the several descriptions or parcels of property, shall be transmitted to the city treasurer. The city treasurer shall add to all such accounts fifteen (15) percent of all such expenditures to cover the costs of publication, overhead and other expense, and collect the total amount as provided in section 10.7 of the Charter.

Sec. 18-126. - Notice of requirements.

The city clerk shall on or before the first day of May of each year give notice of the requirements and provisions of this article by publishing a notice thereof once a week for two (2) successive weeks in a newspaper of general circulation in the city.

Secs. 18-127—18-130. - Reserved.

Section 2. This amendment shall become effective June 23, 2013.

Section 3. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Fox, Eveleth, Cook, Bailey, Mayor Pro-Tem Popovitch, Councilperson Erfourth, and Mayor Frederick.

NAYS: None.

CONSENT AGENDA

Motion by Councilperson Eveleth to approve the Consent Agenda as follows:

Firefighters Association Parade Permission. Consider application of the Michigan State Firefighters Association for permission to use South Washington Street from Oliver Street to Gute Street, Gute Street from Washington Street to Palmer Avenue from 8:00am to 9:00am on Saturday, June 29, 2013 for a parade, waive the insurance requirement, and authorize Traffic Control Order No. 1295 formalizing the request.

Bid Award – Curb Replacement Program. Accept the low bid from Sumbera Excavating, Inc. for the 2013 Miscellaneous Curb Replacement Program in the amount of \$10,237.25 as follows:

RESOLUTION NO. 52-2013

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
THE 2013 MISCELLANEOUS CURB REPLACEMENT PROGRAM
WITH SUMBERA EXCAVATING, INC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that portions of the curb on various streets in the city have become misaligned and have deteriorated and that replacement is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids for the replacement of misaligned curbs as part of the 2013 Miscellaneous Curb Replacement Program; a bid was received from Sumbera Excavating, Inc.; and it is hereby determined that Sumbera Excavating, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the city of Owosso, Shiawassee County, Michigan that;

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Sumbera Excavating, Inc. for the replacement of misaligned curbs as part of the 2013 Miscellaneous Curb Replacement Program.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Sumbera Excavating, Inc. with a \$10,237.25 bid.

THIRD: The above expenses shall be paid from the Major and Local Street Maintenance Fund.

Bid Award – Ferric Chloride. Accept low bid from Kemira Water Solutions, Inc. for Ferric Chloride in the amount of \$.588 per pound of iron, with an estimated annual contract of \$42,336.00, and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2014 as follows:

RESOLUTION NO. 53-2013

**RESOLUTION AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER FOR
FERRIC CHLORIDE FOR WATER TREATMENT FOR FY 2013/14
WITH KEMIRA WATER SOLUTIONS, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires ferric chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the City of Owosso sought bids for ferric chloride; a bid was received from Kemira Water Solutions Inc.; and it is hereby determined that Kemira Water Solutions Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase ferric chloride from Kemira Water Solutions Inc. in the amount of \$0.588 per pound of iron for the city fiscal year 2013/2014 with an estimated total amount for the year of \$42,336.

SECOND: The purchase agreement between the City and Kemira Water Solutions Inc. shall be in the form of a City Purchase Order and bid documents.

THIRD: The above expenses shall be paid from the Wastewater Fund following delivery.

Bid Award – Sodium Hypochlorite. Accept low bid from Jones Chemical, Inc. for bulk Sodium Hypochlorite in the amount of \$.73 per gallon plus \$50 per truck load for split delivery with an estimated annual contract of \$40,020.00 and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2014 as follows:

RESOLUTION NO. 54-2013

**RESOLUTION AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER FOR
BULK CHLORINE SOLUTION FOR WATER TREATMENT
FOR FY 2013/14
WITH JONES CHEMICAL INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite (chlorine solution) in bulk deliveries for use in treating municipal drinking water and wastewater; and

WHEREAS, the City of Owosso sought bids for bulk chlorine solution (sodium hypochlorite); a bid was received from Jones Chemical Inc.; and it is hereby determined that Jones Chemical Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase bulk chlorine solution from Jones Chemical Inc. in the amount of \$0.73 per gallon of solution plus \$50 per truckload for split delivery for the city fiscal year 2013/2014 with an estimated total amount for the year of \$40,020.
- SECOND: The purchase agreement between the City and Jones Chemical Inc. shall be in the form of a City Purchase Order and bid documents.
- THIRD: The above expenses shall be paid from the Water and Wastewater Funds following delivery.

Bid Award - Quicklime. Accept low bid from Graymont Western Lime Corporation for Quicklime in the amount of \$140.00 per ton, with an estimated annual contract of \$112,000.00 and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2014 as follows:

RESOLUTION NO. 55-2013

**RESOLUTION AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER FOR
QUICKLIME FOR WATER TREATMENT
FOR FY 2013/14
WITH GRAYMONT WESTERN LIME CORPORATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires quicklime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the City of Owosso sought bids for quicklime; a bid was received from Western Lime Corporation; and it is hereby determined that Graymont Western Lime Corporation is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase quicklime from Graymont Western Lime Corporation in the amount of \$140 per ton for the city fiscal year 2013/2014 with an estimated total amount for the year of \$112,000.
- SECOND: The purchase agreement between the City and Western Lime Corporation shall be in the form of a City Purchase Order and bid documents.
- THIRD: The above expenses shall be paid from the Water Fund following delivery.

Professional Services Agreement – Electrical Circuit Breaker Replacement. Authorize professional services agreement with Powertech Services, Inc. for replacement and service to two main electrical circuit breakers (high voltage) at the Wastewater Treatment Plant at a cost of \$49,412.00 and further authorize payment up to the contract amount as follows:

RESOLUTION NO. 56-2013

**AUTHORIZING SERVICE CONTRACT AND PAYMENT TO
POWERTECH SERVICES, INC.
FOR SERVICE AND REPLACEMENT OF PRIMARY SWITCHES AND AUTOMATIC SWITCHGEAR
AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Plant Replacement Fund for replacement of elements of its main electrical circuit breakers and automatic switchgear, and

WHEREAS, last fall Council authorized Powertech Services Inc. to replace one of the three main circuit breakers in the automatic switchgear that had failed, and

WHEREAS, Powertech Services Inc. is an experienced electrical contractor specializing in switchgear and substation servicing, and successfully completed that work on time and within budget, and

WHEREAS, city staff recommends replacement of the other two main breakers, which have exceeded their useful life and are no longer manufactured or serviceable, but are critical to the reliable operation of the plant, and

WHEREAS, Powertech Services Inc. has proposed to provide and install two new main breakers at a total cost of \$49,412.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a professional services agreement with Powertech Services Inc. for replacement of two main circuit breakers at the Wastewater Treatment Plant at a cost of \$49,412.
- SECOND: The accounts payable department is authorized to submit payment to the Powertech Services Inc. in the amount up to \$49,412 upon satisfactory completion of the work in accordance with their proposal dated May 1, 2013.
- THIRD: The above expenses shall be paid from the Wastewater Plant Replacement Fund.

Professional Services Agreement – Downtown Façade Improvements. Consider professional services agreement with Thomas Roberts Architect, LLC for design related services for the facade improvement projects at 110 East Exchange, 111 East Main, 112 South Washington, 207 North Washington, and 117-119 North Washington as a part of the downtown façade grant, in an amount estimated at \$14,250.00, and authorize payment of \$213.00 from the General Fund, the remaining balance to be paid by the individual property owners as follows:

RESOLUTION NO. 57-2013

**A RESOLUTION TO APPROVE
THE PROFESSIONAL DESIGN SERVICES
FOR THE 2013 OWOSSO FAÇADE PROJECT**

WHEREAS, the City of Owosso recognizes the importance of its downtown as it relates to the economic and cultural development of the community, as well as the overall quality of life; and

WHEREAS, the Owosso Master Plan indicates that investment in the downtown structures so that they can sustain modern economic and residential functions in the new economy is essential to the community's future; and

WHEREAS, six properties have been selected to receive façade grant support from the Michigan Economic Development Corporation, with such properties listed as follows:

110 E. Exchange St.
111 E. Main St.
112 S. Washington St.
112 W. Exchange St.
117-119 N. Washington St.
207 N. Washington St.

WHEREAS, professional design services for construction documents and bid specifications are now required to bid the individual façade projects out, with the description of such services attached as submitted by Thomas Roberts, AIA of Thomas Roberts Architect, LLC; and

WHEREAS, the city finds Thomas Roberts Architect, LLC to have the necessary qualifications to perform the work as well as competitive pricing given the uncertain nature of the project; and

WHEREAS, the property owners will be responsible for the costs associated with their respective façade projects, including the city.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to authorize city staff engage the services of Tom Roberts Architect, LLC in accordance with the pricing and scope of work that is attached, such services to be completed in accordance with a professional services agreement that will be approved as to form by the city manager and as to substance by the city attorney.

SECOND: The same council hereby directs staff to establish escrow accounts in which all engaged property owners will contribute the following amounts to cover the expected costs of the professional services (including \$213 general fund dollars to cover the city's share of 112 S. Washington design costs):

\$2,000	110 E. Exchange St.
\$2,500	111 E. Main St.
\$2,000	112 S. Washington St.
\$3,000	112 W. Exchange St.
\$4,500	117-119 N. Washington St.
\$2,000	207 N. Washington St.

2013-14 Water & Sewer Rates. Approve the proposed water and sewer rates for the 2013-14 fiscal year as follows:

RESOLUTION NO. 58-2013

WATER AND SEWER RATE SCHEDULE FOR THE CITY FISCAL YEAR BEGINNING JULY 1, 2013

"Pursuant to Sections 34-248. Water Rates, and 34-249. Sewer Rates, of Article V, of Chapter 34, of the Owosso City Code, the City Council does hereby resolve that the following rate schedule for water and sewer service shall be in effect for the City fiscal year beginning July 1, 2013 and continuing thereafter until modified or replaced by further Council action. Bills issued with a nominal bill date of June 30, 2013 covering the quarter from April to June 2012 shall be billed under the previous rate schedule. All previous

resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed following the effective date of this schedule."

CITY OF OWOSSO
WATER AND SEWER RATE SCHEDULE
FOR THE CITY FISCAL YEAR BEGINNING JULY 1, 2013

I. QUARTERLY WATER AND SEWER RATES

In-town quarterly water service charges consist of: a demand charge based on water meter size (see table below), a capital charge dedicated for water main replacement, and a metered usage charge. One meter unit is equal to 100 cubic feet of water or about 750 gallons. Rates for retail out-of-town water service are double the in-town rate, except that the capital charge does not apply to out-of-town customers where the respective Township separately finances water main replacement. Twenty five percent of the out-of-town revenue is collected for and transferred to the respective Township for use in replacing and improving their water distribution system.

Quarterly sewer charges consist of a demand charge based on the water meter size (see table below) and a sewer usage charge based on metered water consumption. The City has no retail out-of-town sewer service.

Bills are issued on a quarterly basis and, if not paid by the due date as shown on the billing, a late payment charge of ten percent (10%) of the current amount due may be added for failure to make prompt payment.

QUARTERLY WATER SERVICE CHARGE:

In-town: In-town Water Usage Charge of \$1.60 per meter unit plus In-town Water Demand Charge plus Capital Charge from Table below.

Out-of-town: Out-of-town Water Usage Charge of \$3.20 per meter unit plus Out-of-town Water Demand Charge from Table below.

QUARTERLY SEWER SERVICE CHARGE:

Sewer Usage Charge of \$2.00 per unit plus Sewer Demand Charge from Table below.

For residential customers without metered water service, the quarterly sewer charge shall be \$73.00 per residential unit.

QUARTERLY DEMAND CHARGE TABLES

A. Potable Water & Sewer Service

Water Meter Size	Water Demand	Water Capital	Sewer Demand	Combined In-Town	Water Only (Out-of-town)
5/8"	\$30.00	\$ 12.00	\$ 25.00	\$67.00	\$60.00
3/4"	45.00	18.00	37.50	100.50	90.00
1"	75.00	30.00	62.50	167.50	150.00
1.5"	150.00	60.00	125.00	335.00	300.00
2"	240.00	96.00	200.00	536.00	480.00
3"	450.00	180.00	375.00	1,005.00	900.00
4"	750.00	300.00	625.00	1,675.00	1,500.00
6"	1,500.00	600.00	1,250.00	3,350.00	3,000.00

For a residential user with a second 5/8" meter on a single service line for water only irrigation service, the user shall be charged a single water demand and capital charge equivalent to a 3/4" metered service on a year round basis.

The demand charge for multiple residential units served by a single water meter shall be based on actual meter size provided the meter meets the minimum size requirement per the following table:

<u>Number of Apartments</u>	<u>Minimum Meter Size</u>
1 - 3	5/8"
4 - 7	3/4"
8 - 11	1"
12 - 15	1&1/2"
16 - 24	2"
24 - 48	3"
Over 48	4"

B. Fire Protection Service

<u>Sprinkler Service</u>	<u>Quarterly Water Charge</u>		
	<u>In-Town</u>		<u>Out-of-Town</u>
<u>Riser Size</u>	<u>DEMAND</u>	<u>CAPITAL</u>	<u>DEMAND</u>
4 inch	\$ 45.00	\$ 18.00	\$ 90.00
6 inch	\$ 75.00	\$ 30.00	\$ 150.00
8 inch	\$ 150.00	\$ 60.00	\$ 300.00
10 inch	\$ 240.00	\$ 96.00	\$ 480.00

II. HYDRANT RENTAL CHARGES

Hydrants located outside the City of Owosso and private hydrants maintained by the City of Owosso shall be subject to an annual hydrant rental charge of \$144.

III. BULK WATER CHARGES

For users with an active city water service connection, bulk water delivered by the city from hydrants or other approved outlets for such purposes as pool filling, shall be charged at the standard metered usage rate given in Section I. above along with actual labor and equipment costs with a minimum charge of \$40.00.

Other bulk water sales, such as filling tank trucks, shall be charged at the rate of \$8.00 per thousand gallons with a \$40.00 minimum charge, which includes up to 5,000 gallons, if during the normal workday at an established city delivery point. After hours bulk water sales and/or sales at other than established city delivery points, shall be charged at the rate of \$8.00 per thousand gallons plus actual labor and equipment costs.

For customers who do not prepay a \$10 service charge shall apply for invoicing.

(Note: These charges do not apply to water supplied for fire fighting).

IV. INCREMENTAL WATER AND SEWER USAGE CHARGES FOR BILLING ADJUSTMENTS RELATED TO PLUMBING LEAKS

The incremental water and sewer usage charges shall be 50% of the normal usage charge. These incremental usage rates are for the purpose of making adjustments to significantly high bills attributable to plumbing leaks and may be applied in accordance with Guidelines separately approved by the Owosso City Council.

V. EXTRA STRENGTH WASTEWATER SURCHARGES

Extra strength wastewater surcharges shall apply to those users of the City wastewater treatment system approved for the discharge of extra strength wastewater in accordance with Section 34-170. of the Owosso City Code. The surcharge rate shall be applied to loadings in excess of the base or normal strength loading.

EXTRA STRENGTH WASTEWATER SURCHARGE SCHEDULE

<u>PARAMETER</u>	<u>BASE</u>	<u>SURCHARGE</u>
BOD-5	220 MG/L	\$0.11/pound in excess of base
TSS	300 MG/L	\$0.17/pound in excess of base
TP	10 MG/L	\$1.50/pound in excess of base
NH3-N	20 MG/L	\$0.80/pound in excess of base

(Note: BOD-5 = Biochemical Oxygen Demand; TSS = Total Suspended Solids; TP = Total Phosphorous; NH3-N = Ammonia Nitrogen; MG/L = Milligrams per Liter)."

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Erfourth, Eveleth, Cook, Mayor Pro-Tem Popovitch, Councilpersons Fox, Bailey, and Mayor Frederick.

NAYS: None.

ITEMS OF BUSINESS

OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE REVOCATION – SET PUBLIC HEARING

Mayor Frederick reminded the Council again the item before them was simply to set a public hearing. He also noted that it was anticipated a new application for the property would be received at a later date.

Motion by Councilperson Eveleth to set a public hearing for June 17, 2013 to hear citizen comment regarding the proposal to consider revocation of Obsolete Property Rehabilitation Exemption Certificate #3-11-0016 for the property located at 104-108 North Washington Street as follows:

RESOLUTION NO. 59-2013

SETTING PUBLIC HEARING FOR THE REVOCATION OF OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE # 3-11-0016

CITY OF OWOSSO SHIAWASSEE COUNTY, MICHIGAN

WHEREAS, Obsolete Property Rehabilitation Exemption application was approved by the City Council of the City of Owosso on August 15, 2011 for real property located at 104-108 N. Washington Street, and

WHEREAS, the State Tax Commission considered and approved Certificate # 3-11-0016 on October 31, 2011 for said exemption; and

WHEREAS, due to circumstances that were beyond the control of the holder of the exemption certificate, the rehabilitation of the facility did not occur within the eighteen (18) month time period authorized by the city council and as such revocation of the certificate can be considered per MCL 125.2792; and

WHEREAS, city staff recommends an examination, and potentially revocation, of exemption certificates should be considered in cases when the terms of the abatement resolution are not/cannot be adhered to; and

WHEREAS, the owner of the named facility has discussed revocation of the exemption with staff and accepts the City of Owosso's position for revocation of Obsolete Property Rehabilitation Exemption Certificate # 3-11-0016, as stated in a letter to City of Owosso Assessor, dated May 20, 2013; and

WHEREAS, in the best interest of all involved, the owner of this facility does not request an extension of the time period originally agreed upon for this Obsolete Property Rehabilitation Exemption Certificate.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: revocation of Obsolete Property Rehabilitation Certificate #3-11-0016 should be considered because the terms of the exemption resolution have not been fulfilled; and

SECOND: the Owosso City Council sets a public hearing for June 17, 2013 on or about 7:30 p.m. in the council chambers for the purpose hearing comments from those within the rehabilitation district and any other resident or taxpayer of the city of Owosso regarding the potential revocation of said exemption certificate; and

THIRD: the city clerk gives notifications as required by law.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Cook, Bailey, Eveleth, Erfourth, Mayor Pro-Tem Popovitch, Councilperson Fox, and Mayor Frederick.

NAYS: None.

The Council recessed briefly to allow for set up of the projection equipment necessary for the presentation.

COMMUNITY DEVELOPMENT PRESENTATION

GIVEN BY COMMUNITY DEVELOPMENT DIRECTOR ADAM ZETTEL AND OWOSSO MAIN STREET DIRECTOR HEATHER RIVARD

Assistant City Manager and Community Development Director Adam Zettel noted that the presentation was intended to be a "State of Community Development" presentation, including the history of various community development issues, details of the current circumstances, and future community development efforts.

The presentation provided details on the following areas: housing, code enforcement, the status of the Downtown Development Authority and Owosso Main Street, and the numerous commercial construction

projects slated to begin in the coming months. The overarching theme was that while there was still significant work to be done the City had made great strides in developing and implementing policies that directly improved the lives of citizens and at the same time spurred excitement and redevelopment among the business community.

Council inquired whether the City would benefit from the hire of a full time grant writer. Mr. Zettel noted that in his experience “chasing” grants didn’t usually provide the results hoped for, though he didn’t discount the idea of selectively contracting out for such services. He went on to say that he felt the current staff members of his division were a good fit for the programs now being implemented and that they would be able to fully maximize the effects of those programs.

Council commended Mr. Zettel and his staff for their creativity and diligence in implementing the programs detailed this evening, saying the City was lucky to have them.

COMMUNICATIONS

Richard C. Williams, Finance Director. Revenue and Expenditure Report – April 2013.

Downtown Development Authority/Main Street. Minutes of May 1, 2013.

Historical Commission. Minutes of May 13, 2013.

Downtown Historic District Commission. Minutes of May 22, 2013.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, June 17, 2013

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – 2 Alternates, terms expire 06-30-2015 (candidates must possess construction knowledge)

ADJOURNMENT

Motion by [Choose an item.](#) for adjournment at [8:41 p.m.](#)

Motion supported by [Choose an item.](#) and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

OWOSSO CITY COUNCIL

JUNE 11, 2013

7:00 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

PLEDGE OF ALLEGIANCE: MAYOR BENJAMIN R. FREDERICK

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch, Councilpersons Loreen F. Bailey, Thomas B. Cook, Christopher T. Eveleth, and Burton D. Fox.

ABSENT: Councilperson Michael J. Erfourth.

APPROVE AGENDA

Motion by Pro-Tem Popovitch to approve the agenda with the following change:

Move citizen comments before fee schedule discussion.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

CITIZEN COMMENTS AND QUESTIONS

Ed Urban, 601 Glenwood Avenue, Owosso, commented that he received what he thought was a prank call regarding his grandfather being a war criminal.

Sharon Haskins, 207 South Washington Street, Owosso, inquired about getting sidewalks fixed.

Justin Horvath, president/CEO of the SEDP, wanted to let council know that Midwest Bus got a contract and will be hiring about 50 new employees. He also commented on fee schedule.

Tom Manke, 118 South Washington Street, Owosso, commented about the number of people in the county that can't afford to eat, saying his readers are moving to the township. He encouraged council to look at cities that work a homesteading program. He also expressed his pleasure with the Curwood Festival raising money for charities and thanked council for working with the Curwood Committee.

Eddie Kappelman, 606 Glenwood Avenue, Owosso, commented that he had purchased a HUD house and has plans to update it. He also commented on the fact that people run the 3-way stop on Glenwood and Monroe and thought the best solution would be speed bumps. He also questioned if you could use money from the water fund to pay for other things.

Jim Morel, 996 Marguerite Drive, Owosso, would like council take a look at Owosso City Charter Chapter 8 which refers to budgeting, budgeting process, auditing and end of year reporting. He also commented on the 2012 audit report which shows the retirement fund to have been under funded for quite a few years. He is concerned with what will be shown to the State and to businesses that want to locate in the City of Owosso with regards to the overall funding.

Mayor Frederick commented on the Curwood Festival. He was pleased with all of the children that took part and felt it was a good festival. He also commended the Skerbec Carnival crew and the Owosso Police Department for their work during the festival.

Councilman Fox also commented on the Curwood Festival saying he was amazed at the amount of money that was collected for the Shane Cantu Scholarship Fund and the ARC. He commended all the Mr. Owosso Candidates and the people who gave. He also thought the Owosso Police Department did an outstanding job.

DISCUSSION – FEE SCHEDULE

City Manager Donald D. Crawford explained he started with the fees listed in the code of ordinance and then adjusted them to reflect the current times. This has been a lengthy process as he felt they hadn't been addressed in 20 years.

The council expressed concern to make sure the new fees would cover the city's cost.

Councilman Fox questioned the cost of notary fees and felt it should be comparable. Councilperson Eveleth explained that the maximum amount you can charge for notary service is \$10 and that it is controlled by the State.

Building Official Charles Rau gave a brief overview of building and zoning fees. He explained that he does not do the mechanical and electrical inspections these services are contracted out. There was a lengthy discussion on the building fees.

Council also discussed the charge for use of the parks and wasn't certain if there should be a higher charge for non-residents because they felt it was important to encourage all people to enjoy the parks.

Public Safety Director, Kevin Lenkart, presented charges for the Public Safety Department. He explained the fees would all be \$10 for copies of reports with \$.25 additional for each page. He explained the charge for ambulance bills is adjusted annually.

Utility Director Gary Burk was there to answer questions on the water and sewer charges. He explained that the charges on the fee schedule had been prepared a while ago.

City Manager Crawford explained that he felt the fee schedule should be part of the yearly budget discussions and it should state these are the fees that should be charged once the fee schedule has been approved.

ADJOURNMENT

Motion by Councilperson Eveleth to adjourn at 8:52 p.m.

Motion supported by Councilperson Fox and concurred in unanimous vote.

Benjamin R. Frederick, Mayor

Roxane K. Cramer, Clerk's Assistant



Memo reprinted from
the meeting of
June 3, 2013

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: May 28, 2013

TO: Mayor Benjamin Frederick, City Council, and Manager Don Crawford

FROM: Larry Cook, Assessor

RE: Obsolete Property Rehabilitation Certificate Revocation

Over the past few weeks, city staff has been in discussions with representatives of Wesener, LLC, over the status of their rehabilitation project at 104-108 N. Washington Street. If council recalls, in the summer of 2011, the City of Owosso received an application for tax abatement along with an application for an Obsolete Property Rehabilitation Act Certificate from Mr. Dave Acton of Wesener, LLC. Later that year, the State of Michigan Department of Treasury approved the application for the OPRA. Within the resolution approving the application, certain requirements were included. The requirement most relevant was a completion window of eighteen (18) months. However, due to circumstances beyond the control of the property owner, the project was unable to begin and finish within that time constraint.

Staffs recent discussions further indicate most of these issues are being resolved and the owner will be able to proceed sometime later this summer or early fall. But, these uncontrollable delays have caused a two (2) year loss in benefit from this exemption. Staff has also determined that the costs attributed to the original project and within the original application are no longer applicable. This is due in part to a change in construction cost estimates from those two (2) years ago, but also in part to some minor changes to that project from its original conception.

It should also be noted that a new revised application for tax abatement and OPRA certificate will be forthcoming once the circumstances causing the delays are resolved by the property owner. The Department of Treasury has advised this will be handled as a new application.

With that in mind, it is recommended by staff the council revoke the current Obsolete Property Rehabilitation Act Certificate #3-11-016 due to failure to meet the eighteen (18) month completion requirement, per Section 12 of Public Act 146 of 2000. A public hearing is required for the purpose of hearing comments for or against revocation of the current OPRA Certificate.

If there are any questions, please feel free to contact me at (989) 725-0530.

RESOLUTION APPROVING
THE REVOCATION OF THE OBSOLETE PROPERTY REHABILITATION EXEMPTION
CERTIFICATE # 3-11-0016

CITY OF OWOSSO
SHIAWASSEE COUNTY, MICHIGAN

WHEREAS, Obsolete Property Rehabilitation Exemption application was approved by the City Council of the City of Owosso on August 15, 2011 for real property located at 104-108 N. Washington Street, and

WHEREAS, the State Tax Commission considered and approved Certificate # 3-11-0016 on October 31, 2011 for said exemption; and

WHEREAS, due to circumstances that were beyond the control of the holder of the exemption certificate, the rehabilitation of the facility has not occurred within the time authorized by the city council of eighteen (18) months; and

WHEREAS, owner of this facility has discussed and accepts the City of Owosso's position for revocation of the Obsolete Property Rehabilitation Exemption Certificate # 3-11-0016, as stated in a letter to City of Owosso Assessor, dated May 20, 2013; and

FURTHERMORE, in the best interest of all involved, the owner of this facility does not request an extension of that time period for this Obsolete Property Rehabilitation Exemption Certificate;

NOW, THEREFORE, BE IT RESOLVED, that per Act 146 of 2000, 125.2792, section 12, the City of Owosso has determined that due to circumstances beyond the control of the property owner, the rehabilitation was unable to proceed in the manner consistent with the purposes of the act and complete the project within the eighteen (18) month authorized time; and

ALSO, BE IT RESOLVED, that due to the findings mentioned above and by the authority granted to this legislative body, the Obsolete Property Rehabilitation Exemption Certificate # 3-11-0016 is hereby revoked.



301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX 723-8854

MEMORANDUM

DATE: June 17, 2013

TO: City Council

FROM: Mark A. Sedlak, Director of Public Services/Street Administrator

RE: 2013 Sidewalk Program Bid Award to West Branch Greenhouse

West Branch Greenhouse & Flowershop, LLC. of West Branch, Michigan is the low bidder for the 2013 Sidewalk Replacement Program at \$33,105.00. This program replaces small sections of residential sidewalk that have been raised by tree roots, or are substandard in one way or another. We plan to finish the northwest quadrant this year. This work will be paid from the Major and Local Street Maintenance Funds.

We recommend Council approve the 2013 Sidewalk Program contract to West Branch Greenhouse & Flowershop, Inc. in the amount of \$33,105.00 and approve payment up to the contract amount.

MS/mmj

RESOLUTION NO. ____

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
THE 2013 SIDEWALK REPLACEMENT PROGRAM
WITH WEST BRANCH GREENHOUSE & FLOWERSHOP, LLC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined sections of the sidewalk on various streets in the City have become misaligned, deteriorated, or damaged and that replacement is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids for the replacement of these sections of sidewalk as part of the 2013 Sidewalk Replacement Program; a bid was received from West Branch Greenhouse & Flowershop, LLC.; and it is hereby determined that West Branch Greenhouse & Flowershop, LLC. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ West Branch Greenhouse & Flowershop, LLC. for the replacement of sections of damaged or misaligned sidewalk as part of the 2013 Sidewalk Replacement Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and West Branch Greenhouse & Flowershop, LLC., with a \$33,105.00 bid.
- THIRD: The above expenses shall be paid from the Major and Local Street Maintenance Funds.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,
SHIAWASSEE COUNTY, MICHIGAN THIS 17th DAY OF JUNE, 2013.

AYES:
NAYS:
ABSTENTIONS:
ABSENT:

CITY OF OWOSSO

ATTEST:

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/7/2013DEPT. Public Works

Page 1 of 3

SUBJECT: 2013 Sidewalk Program

				West Branch Greenhouse West Branch		Seifeert Construction Ashley		Sumbera Excavating Owosso	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	4" Sidewalk Removal & Replacement	9,000	SFT	\$ 3.10	\$ 27,900.00	\$ 3.250	\$ 29,250.00	\$ 3.85	\$ 34,650.00
2	6" Sidewalk Removal & Replacement	800	SFT	\$ 3.60	\$ 2,880.00	\$ 3.75	\$ 3,000.00	\$ 4.35	\$ 3,480.00
3	Lawn Restoration	3500	SFT	\$ 0.45	\$ 1,575.00	\$ 0.80	\$ 2,800.00	\$ 1.15	\$ 4,025.00
4	Saw Cut	600	LFT	\$ 1.25	\$ 750.00	\$ 1.75	\$ 1,050.00	\$ 2.25	\$ 1,350.00
TOTAL BID				\$ 33,105.00		\$ 36,100.00		\$ 43,505.00	

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: MARIL A. SEOLIKGENERAL LIABILITY INSURANCE
EXPIRATION DATE: 11/15/2013

AWARDED: _____

PURCH. AGENT: [Signature]WORKERS COMPENSATION INSURANCE
EXPIRATION DATE: 11/15/2013COUNCIL
APPROVED: _____STAFF REC.: West Branch GreenhouseSOLE PROPRIETORSHIP
EXPIRATION DATE: _____

PO NUMBER: _____



301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX 723-8854

MEMORANDUM

DATE: June 17th, 2013

TO: OWOSSO CITY COUNCIL

FROM: Mark A. Sedlak, Director of Public Services

RE: Bid Award for Sand for Fiscal Years 2013/2014 and 2014-2015

We have received bid prices for sand for the next two fiscal years. The sand meets MDOT specifications for Class II sand. The sand is used to backfill trenches dug under the street.

In an effort to get the best possible price the sand and gravel bids were let together. The result is the award of bids to two separate companies, one for sand and one for gravel. Fuoss Gravel Company is the low bidder for Class II sand at \$4.14/ton for fiscal year 2013-14 and \$4.34/ton for fiscal year 2014-15.

We recommend Council approve the bid of Fuoss Gravel Company for Class II sand at \$4.14/ton for fiscal year 2013-14 and \$4.34/ton for fiscal year 2014-15 and approve payment according to unit prices up to 2100 tons per year.

RESOLUTION NO. _____

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
CLASS II BACKFILL SAND WITH
FUOSS GRAVEL COMPANY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires backfill sand to fill underground trenches; and

WHEREAS, the City of Owosso sought bids for Class II backfill sand for fiscal years 2013-14 and 2014-15; a bid was received from Fuoss Gravel Company; and it is hereby determined that Fuoss Gravel Company is qualified to provide such product and that it has submitted the lowest responsible and responsive bid for both years.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase Class II Backfill Sand from Fuoss Gravel Company in the amount of \$4.14 per ton for fiscal year 2013-14 and \$4.34 per ton for fiscal year 2014-15, with an estimated quantity of 2100 tons per year.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Fuoss Gravel Company.
- THIRD: The above expenses shall be paid from the Water Fund, and the Major and Local Street Funds.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 17th DAY OF JUNE, 2013.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO

ATTEST:

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/28/2013DEPT. DPW

Page 1

SUBJECT: 2-YEAR SAND & GRAVEL BID

ITEM #	DESCRIPTION	EST. QTY	UNIT	FUOSS GRAVEL OWOSSO		SUMBERA EXCAVATING OWOSSO			
				2013/2014 UNIT PRICE	2014/2015 UNIT PRICE	2013/2014 UNIT PRICE	2014/2015 UNIT PRICE	2013/2014 UNIT PRICE	2014/2015 UNIT PRICE
1	Class II Backfill Sand	2,100	TONS	\$ 4.14	\$ 4.34	\$ 4.30	\$ 4.50		
2	22A Gravel	1,800	TONS	\$ 8.14	\$ 8.34	\$ 7.75	\$ 8.00		
TOTAL BID									

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT.

HEAD:

MARY A. SEDAL

PURCH.

AGENT:

[Signature]
Gravel - Low bid - Sumbera

STAFF

REC.:

Sand - Low bid - Fuoss GravelGENERAL LIABILITY INSURANCE Fuoss Gravel: 3-1-2014EXPIRATION DATE: Sumbera: 3-13-2014

AWARDED: _____

WORKERS COMPENSATION INSURANCE Fuoss: 4-30-2014EXPIRATION DATE: Sumbera: 3-13-2014

COUNCIL

APPROVED: _____

SOLE PROPRIETORSHIP

EXPIRATION DATE: _____

PO NUMBER: _____



301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX 723-8854

MEMORANDUM

DATE: June 17th, 2013

TO: OWOSSO CITY COUNCIL

FROM: Mark A. Sedlak, Director of Public Services

RE: Bid Award for Gravel for FY 13-14 and 14-15

We have received bid prices for gravel for the next two fiscal years. The gravel meets MDOT specifications for 22A gravel. The gravel is used as the layer on top of the sand that the permanent street patch is placed on.

In an effort to get the best possible price the sand and gravel bids were combined and offered as a two year bid. The result was a separate low bidder for the sand bid and the gravel bid, with Sumbera Excavating, Inc. the low bidder for 22A Gravel at \$7.75/ton and \$8.00/ton for the 2013-14 and 2014-15 fiscal years respectively.

We recommend Council approve the bid of Sumbera Excavating, Inc. for 22A gravel at \$7.75/ton and \$8.00/ton for fiscal years 2013-14 and 2014-15 and approve payment according to unit prices up to 1800 tons per year.

RESOLUTION NO. ____

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
22A GRAVEL WITH
SUMBERA EXCAVATING, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires 22A Gravel to cap underground trenches; and

WHEREAS, the City of Owosso sought bids for 22A Gravel for fiscal years 2013-14 and 2014-15; a bid was received from Sumbera Excavating, Inc. and it is hereby determined that Sumbera Excavating, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid for the both years.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 22A Gravel from Sumbera Excavating, Inc. in the amount of \$7.75 per ton for the fiscal year 2013-14 and \$8.00 per ton for the fiscal year 2014-15 with an estimated quantity of 1800 tons per year.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Sumbera Excavating, Inc.
- THIRD: The above expenses shall be paid from the Water Fund, and the Major and Local Street Funds.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 17th DAY OF JUNE, 2012.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO

ATTEST:

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/28/2013DEPT. DPW

Page 1

SUBJECT: 2-YEAR SAND & GRAVEL BID

ITEM #	DESCRIPTION	EST. QTY	UNIT	FUOSS GRAVEL OWOSSO		SUMBERA EXCAVATING OWOSSO			
				2013/2014 UNIT PRICE	2014/2015 UNIT PRICE	2013/2014 UNIT PRICE	2014/2015 UNIT PRICE	2013/2014 UNIT PRICE	2014/2015 UNIT PRICE
1	Class II Backfill Sand	2,100	TONS	\$ 4.14	\$ 4.34	\$ 4.30	\$ 4.50		
2	22A Gravel	1,800	TONS	\$ 8.14	\$ 8.34	\$ 7.75	\$ 8.00		
TOTAL BID									

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT.

HEAD:

MARY A. SEDAL

PURCH.

AGENT:

[Signature]
Gravel - Low bid - Sumbera

STAFF

REC.:

Sand - Low bid - Fuoss GravelGENERAL LIABILITY INSURANCE Fuoss Gravel: 3-1-2014EXPIRATION DATE: Sumbera: 3-13-2014

AWARDED: _____

WORKERS COMPENSATION INSURANCE Fuoss: 4-30-2014EXPIRATION DATE: Sumbera: 3-13-2014

COUNCIL

APPROVED: _____

SOLE PROPRIETORSHIP

EXPIRATION DATE: _____

PO NUMBER: _____



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: June 11, 2013
TO: City Council
FROM: Amy K. Kirkland, City Clerk
RE: Legal Printing Services Bid

Every two years we collect bids for our legal printing needs. This includes notices for public hearings, meeting changes, snow removal reminders and publication of the Council meeting synopsis, among others.

The low bid for this was received from The Argus-Press Company at \$2.50 per column inch and \$5.00 for affidavits of publication. These prices represent no change from the bid they offered two years ago.

Staff recommends approval of the legal printing services bid from The Argus-Press Company at \$2.50 per column inch and \$5.00 per affidavit of publication.

RESOLUTION NO. _____

**AUTHORIZING THE EXECUTION OF A CONTRACT
FOR LEGAL ADVERTISING 2013-2015
WITH THE ARGUS-PRESS COMPANY**

WHEREAS, various laws and ordinances applying to the city of Owosso, Shiawassee County, Michigan, require publication of legal notices such as public hearing notices, meeting notices, and the minutes of meetings in a newspaper of general circulation; and

WHEREAS, the city of Owosso sought bids for the publication of required items; a bid was received from The Argus-Press Company; and it is hereby determined that The Argus-Press Company is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ The Argus-Press Company for legal advertising for fiscal years 2013-14 and 2014-15.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and The Argus-Press Company, with a unit price of \$2.50 per column inch and \$5.00 per affidavit of publication.
- THIRD: Authorization is given for the above expenses to be paid from the General Fund according to unit prices.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,
SHIAWASSEE COUNTY, MICHIGAN THIS 17TH DAY OF JUNE, 2013.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:

Amy K. Kirkland, City Clerk

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/28/2013DEPT. City Clerk

Page 1

SUBJECT: Two-year Legal Notice/Synopsis Printing Bid

				Argus Press		Shiawassee Independent			
ITEM #	DESCRIPTION	EST. QTY	UNIT	2013/2014	2014/2015	2013/2014	2014/2015	2013/2014	2014/2015
1	Printing of minutes synopsis & legal notices	800	C inches	\$ 2.50	\$ 2.50	\$ 2.75	\$ 2.80		
2	Affidavit of Publication	1	EA	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00		
3	Proof of Legal Notcie and Minutes/Synopsis								
	Notice	1	EA	\$ 10.63	\$ 10.63	\$ 11.00	\$ 11.20		
	Synopsis	1	EA	\$ 56.25	\$ 56.25	\$ 48.81	\$ 49.70		
TOTAL BID									

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: *[Signature]*

AWARDED: _____

PURCH. AGENT: *[Signature]*

COUNCIL APPROVED: _____

STAFF REC.: *The Argus-Press Company*

P.O. NUMBER: _____



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: For June 17, 2013 Council Agenda (Consent Item)

TO: Owosso City Council

FROM: Gary Burk, Utilities Director

RE: Wastewater Plant – Variable Frequency Drive Replacement
McNaughton-McKay Electric Company – \$15,020.68

Staff requests Council authorization to proceed with the purchase of two Eaton Cutler Hammer variable frequency drives (VFDs) from the low bidder - McNaughton-McKay for a total amount of \$15,020.68.

The variable frequency drives provide and control electrical power and speed control for two main pumps at the wastewater treatment plant. One controls a 100 horsepower pump motor and the other a 150 horsepower pump motor. Both drives have failed and require replacement. At this point we have not been able to clearly ascertain the cause of the failure(s) but we suspect a problem with the incoming electrical power in addition to the age and condition of the VFDs (12 years of harsh service). We are separately addressing the incoming power issue. We are investigating the electrical busway connection between the main transformer and main switchgear feeding power to these drives. All or a section of that busway may also require replacement. That problem will be resolved prior to bringing the new drives on line.

We obtained three quotations for the replacement drive units summarized as follows:

McNaughton-Mckay	\$15,020.68
Technical Energy Solutions	\$16,625.00
All Phase Electric	\$17,452.98

We will separately contract with an electrical contractor for the drive installation at a cost still to be determined but expected to be less than \$5,000.

GMB

RESOLUTION NO. _____

**AUTHORIZING PURCHASE AND PAYMENT TO
MCNAUGHTON-MCKAY ELECTRIC CO.
FOR TWO EATON CUTLER HAMMER VARIABLE FREQUENCY DRIVES
AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, two variable frequency drives have failed and require replacement at the city of Owosso Wastewater treatment Plant, Shiawassee County, Michigan, and

WHEREAS, the Plant Replacement Fund can readily finance this necessary replacement cost, and

WHEREAS, three competitive quotations were obtained for provision of the drives, and

WHEREAS, McNaughton-Mckay Electric Co. provided the lowest bid in the amount of \$15,020.68.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 2 replacement variable frequency drives from McNaughton-Mckay Electric Co. in the amount of \$15,020.68.

SECOND: The purchase contract shall be in the form of a city purchase order and the accounts payable department is authorized to submit payment to McNaughton-Mckay Electric Co. in an amount up to \$15,020.68 upon satisfactory City receipt of the drives.

THIRD: The above expenses shall be paid from the Wastewater Plant Replacement Fund.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,
SHIAWASSEE COUNTY, MICHIGAN THIS 17th DAY OF JUNE, 2013.

Amy K. Kirkland, City Clerk



WARRANT 464

June 11, 2013

Vendor	Description	Fund	Amount
Brown & Stewart, PC	Professional Services May 14, 2013 – June 10, 2013	General	\$9,117.96
Logicalis, Inc	Network engineering support-May 2103	General	\$8,568.00
ERES International Inc	Pavement Condition Survey-Payment for Professional Services – October 15, 2012 – June , 2013	Street Improvement Bond Fund	\$18,198.00
Total			\$35,883.96

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 05/01/2013 - 05/31/2013

Check Date	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)				
05/02/2013	120822	GRAY MARY K	UB refund for account: 2347440005	\$ 22.45
05/02/2013	120823	HELVIE RYAN ROBERT	UB refund for account: 2331240002	\$ 74.28
05/02/2013	120824	FUNK OWEN	UB refund for account: 3031570002	\$ 54.04
05/02/2013	120825	SOMERS JEANNIE	UB refund for account: 3943570003	\$ 60.76
05/02/2013	120826	SOMERS SHARON	UB refund for account: 1145500002	\$ 112.08
05/02/2013	120827	PITTSLEY ANGELA	UB refund for account: 3768570005	\$ 50.66
05/02/2013	120828	SMITH ANDREW	UB refund for account: 1158500002	\$ 18.12
05/02/2013	120829	EVAN TIMOTHY	UB refund for account: 2263740019	\$ 48.92
05/02/2013	120830	TONY SCHMIDT REALTY	UB refund for account: 2328540003	\$ 72.12
05/02/2013	120831	123.NET	IT-APRIL 2013 SERVICE	\$ 32.00
05/02/2013	120832	AFLAC	PAYROLL DEDUCTION-AFLAC PREMIUM	\$ 907.08
05/02/2013	120833	MARK D AGNEW	OFD-TRUCK DECALS 911 (2)	\$ 10.00
05/02/2013	120834	THE ARGUS PRESS	APRIL 2013-PRINTING OF LEGAL NOTICES ETC	\$ 476.54
05/02/2013	120835	BELL EQUIPMENT COMPANY	FLEET-SOLENOID VALVE ASSY-#254	\$ 899.52
05/02/2013	120836	DAVID B BUTCHER	REIMBURSEMENT	\$ 29.00
05/02/2013	120837	PAUL S CAMERON	REIMBURSEMENT	\$ 15.00
05/02/2013	120838	CITY OF CORUNNA	POLICE DEPT-ADMIN SERVICES-MARCH 2013	\$ 2,140.80
05/02/2013	120839	COMFORT INN	MMTI CONFERENCE-ROB TOBEY-#280949488	\$ -
		Void Reason: HOTEL OVERBOOKED-EMP PAID AT ANOTHER		
05/02/2013	120840	COMFORT INN	MMTI CONFERENCE-P SKUTT-267653871	\$ 229.50
05/02/2013	120841	CONSUMERS ENERGY	APRIL 2013-1111 ALLENDALE AVE	\$ 28,162.83
05/02/2013	120842	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 198.00
05/02/2013	120843	D B E CONSTRUCTION	RENTAL REHAB PROJECT #002-RR-OWOSSO-11	\$ 8,422.89
05/02/2013	120844	DELTA FAMILY CLINIC SOUTH PC	HR-NEW EMPLOYEE TESTING	\$ 350.00
05/02/2013	120845	SANDY W DUFFIELD	REIMBURSEMENT	\$ 444.96
05/02/2013	120846	EMPLOYEE BENEFIT CONCEPTS INC	HR-MAY 2013 ADMIN FEE	\$ 100.00
05/02/2013	120847	ETNA SUPPLY COMPANY	INVENTORY ITEMS PACK JOINTS	\$ 117.00
05/02/2013	120848	FIRST CONTRACTING INC	RENTAL REHAB PROJECT #001-RR-OWOSSO-11	\$ 69,691.50
05/02/2013	120849	FRONT LINE SERVICES, INC.	REPAIRS TO FIRE DEPARTMENT VEHICLES	\$ 4,506.79
05/02/2013	120850	FRONTIER	TELEPHONE SERVICE	\$ 2,035.09
05/02/2013	120851	GRAYMONT CAPITAL INC	WTP-QUICKLIME-48.14/TONS	\$ 6,547.04
05/02/2013	120852	BRADLEY E GROLL	REIMBURSEMENT	\$ 15.00
05/02/2013	120853	HACH COMPANY	WTP-STABLICAL AMPULE KIT	\$ 638.53
05/02/2013	120854	JACK DOHENY SUPPLIES INC	FLEET-VACTOR PARTS	\$ 404.01
05/02/2013	120855	JCI JONES CHEMICALS, INC.	WWTP-SODIUM HYPOCHLORITE	\$ 3,382.82
05/02/2013	120856	KEMIRA WATER SOLUTIONS INC	WWTP-FERRIC CHLORIDE	\$ 3,085.58
05/02/2013	120857	KENNEDY INDUSTRIES, INC.	TROUBLESHOOT PALMER ST	\$ 504.00
05/02/2013	120858	LANSING UNIFORM CO.	OPD-VEST-KEVIN LENKART	\$ 607.50
05/02/2013	120859	LLOYD MILLER & SONS, INC	FLEET-TIRES FOR 502	\$ 784.81
05/02/2013	120860	LTM AUTO TRUCK AND TRAILER INC	OFD-LENSE/AMP CONNECTOR KITS	\$ 580.98
05/02/2013	120861	LUDINGTON ELECTRIC, INC.	REPAIRS	\$ 1,235.84
05/02/2013	120862	MEIJER INC	EMPLOYEE FUNDED RETIREMENT GIFT	\$ 100.00
05/02/2013	120863	MEMORIAL HEALTHCARE CENTER	OFD-ADV CARDIAC LIFE SUPPORT-D KOSMACK	\$ 125.00
05/02/2013	120864	MICHIGAN ASSOCIATION OF HOUSING OFF	SUMMER SEMINAR-CHECK RAU	\$ 225.00
05/02/2013	120865	MICHIGAN METER TECHNOLOGY GROUP INC	5/8 X 5/8 NEPTUNE METERS WITH ECODERI RE	\$ 4,980.00
05/02/2013	120866	MICHIGAN MUNICIPAL TREASURERS ASSOC	ADVANCED INSTITUTE-PAT SKUTT	\$ 325.00
05/02/2013	120867	MICHIGAN MUNICIPAL TREASURERS ASSOC	ADVANCED INSTITUTE-RON TOBEY	\$ 325.00
05/02/2013	120868	MICHIGAN STATE INDUSTRIES	US FLAGS (6)	\$ 177.93
05/02/2013	120869	MICHIGAN TRUCKING ASSOCIATION	MEDICAL EXAM FORMS	\$ 123.00
05/02/2013	120870	MISDU	PAYROLL DEDUCTION	\$ 708.90
05/02/2013	120871	SUSAN K MONTENEGRO	INTERN EXPENSES	\$ 400.00
05/02/2013	120872	OFFICE DEPOT	OFFICE SUPPLIES	\$ 158.75
05/02/2013	120873	OFFICEMAX INC	PUBLIC SAFETY-FAX MACHINE/TONER	\$ 226.52
05/02/2013	120874	OWOSSO BOLT & BRASS CO	PARKS-SOCCER FIELD MATERIALS	\$ 23.97

05/02/2013	120875	PAT SELLECK WELL & SEPTIC INSPECTIO
05/02/2013	120876	PHYSICIANS HEALTH PLAN OF MID-MICH
05/02/2013	120877	PITNEY BOWES INC
05/02/2013	120878	POLICE OFFICERS LABOR COUNCIL
05/02/2013	120879	Q2A ASSOCIATES LLC
05/02/2013	120880	REEVES WHEEL ALIGNMENT, INC.
05/02/2013	120881	REPUBLIC SERVICES #237
05/02/2013	120882	SMITH JANITORIAL SUPPLY
05/02/2013	120883	TERRY LEE SMITH
05/02/2013	120884	STANDARD INSURANCE COMPANY
05/02/2013	120885	STATE OF MICHIGAN
05/02/2013	120886	STATE OF MICHIGAN-USDA WILDLIFE
05/02/2013	120887	STECHSCHULTE GAS & OIL, INC.
05/02/2013	120888	THOMAS SCIENTIFIC
05/02/2013	120889	USA BLUE BOOK
05/02/2013	120890	VISITING NURSE SERVICE OF MICHIGAN
05/02/2013	120891	WASTE MANAGEMENT OF MICHIGAN
05/02/2013	120892	WEB ASCENDER
05/02/2013	120893	ADAM ZETTEL
05/17/2013	120894	LAGUIRE, CORRIANE H
05/17/2013	120895	BARTZ EXCAVATING
05/17/2013	120896	ACCUMED BILLING INC
05/17/2013	120897	ACCUMEDWEB.COM, LLC
05/17/2013	120898	THE BANK OF NEW YORK MELLON
05/17/2013	120899	BATTERIES PLUS #445
05/17/2013	120900	ELSTON BEARD
05/17/2013	120901	DAVID B BUTCHER
05/17/2013	120902	C D W GOVERNMENT, INC.
05/17/2013	120903	CENTURY 21
05/17/2013	120904	CONSUMERS ENERGY
05/17/2013	120905	VOID
		Void Reason: Created From Check Run Process
05/17/2013	120906	D & D TRUCK & TRAILER PARTS
05/17/2013	120907	DALTON ELEVATOR
05/17/2013	120908	DAYSTARR COMMUNICATIONS
05/17/2013	120909	DELTA DENTAL PLAN OF MICHIGAN
05/17/2013	120910	ETNA SUPPLY COMPANY
05/17/2013	120911	FASTENAL COMPANY
05/17/2013	120912	FRONTIER
05/17/2013	120913	FUOSS GRAVEL CO.
05/17/2013	120914	GILBERT'S DO IT BEST HARDWARE & APP
05/17/2013	120915	GOYETTE MECHANICAL
05/17/2013	120916	BRADLEY E GROLL
05/17/2013	120917	HP
05/17/2013	120918	IDEXX DISTRIBUTION CORPORATION
05/17/2013	120919	INDEPENDENT STATIONERS
05/17/2013	120920	INTERSTATE BILLING SERVICE INC
05/17/2013	120921	BRUCE JOHNSTON
05/17/2013	120922	KONECRANES INC
05/17/2013	120923	KEVIN LENKART
05/17/2013	120924	LLOYD MILLER & SONS, INC
05/17/2013	120925	LUDINGTON ELECTRIC, INC.
05/17/2013	120926	JEFFERY L LUFT
05/17/2013	120927	MARSH MONUMENT CO
05/17/2013	120928	MAURER HEATING & COOLING, INC.
05/17/2013	120929	MCLAREN HEALTH PLAN
05/17/2013	120930	MCMaster-CARR SUPPLY CO
05/17/2013	120931	MEMORIAL HEALTHCARE CENTER
05/17/2013	120932	MICHIGAN METER TECHNOLOGY GROUP INC
05/17/2013	120933	MICHIGAN PIPE & VALVE, INC.

WATER SAMPLING & WELL INSPECTIONS	\$ 525.00
HEALTH INSURANCE PREMIUM	\$ 85,213.89
METER RENTAL-APRIL-JUNE 2013	\$ 135.00
PAYROLL DEDUCTION-OPD UNION DUES	\$ 790.50
PROFESSIONAL SERVICES-4/14/13-4/27/13	\$ 3,381.00
REPAIRS	\$ 2,487.16
REFUSE SERVICE-MAY 2013	\$ 369.02
SUPPLIES	\$ 789.67
REIMBURSEMENT	\$ 15.00
GROUP LIFE INSURANCE PREMIUM	\$ 2,455.16
2012 STANDARD SPEC FOR CONSTRUCTION MANU	\$ 31.40
PERMITS	\$ 400.00
FUEL-PE 4/30/13	\$ 5,165.34
PH/SE METER & FLUORIDE PROBE	\$ 1,854.24
HR AMMONIA REAGENT	\$ 300.14
PAYROLL DEDUCTION-GARNISHMENT	\$ 150.00
DISPOSAL CHARGES-4/16/13-4/30/13	\$ 1,737.25
IT-WEBSITE HOSTING-APRIL-JUNE 2013	\$ 150.00
AMERICAN PLANNING ASSO NATIONAL CONF	\$ 1,245.00
OVERPAYMENT	\$ 43.80
PERFORMANCE DEPOSIT	\$ 50.00
AMBULANCE BILLING SERVICES & STATE REPOR	\$ 2,968.99
OFD-ANNUAL SUPPORT FEE FOR AMBULANCE BIL	\$ 4,342.50
DDA BOND-PAYING AGENT FEE	\$ 100.00
OFD-SUPPLIES	\$ 16.99
REIMBURSEMENT	\$ 125.00
REIMBURSEMENT	\$ 14.00
CLERK-MS SLD OFFICE PRO PLUS 2013	\$ 367.67
UB REFUND-615 BROADWAY AVE, OWOSSO MI	\$ 52.89
APRIL 2013-501 OAKWOOD AVE	\$ 33,049.49
	\$ -
WWTP-TIRE	\$ 623.13
OFD-MARCH 2013 CYLINDER RENTAL	\$ 755.86
JUNE 2013-BROADBAND INTERNET & FEES	\$ 495.00
DENTAL INSURANCE PREMIUM	\$ 4,630.82
CORP STOP 3/4 FLARE (30)	\$ 913.50
WTP-PART FOR LIME SILO	\$ 128.26
TRAFFIC SIGNAL	\$ 104.85
OVERSIZED COBBLE STONE FOR FOUNTAIN	\$ 3,169.71
SUPPLIES	\$ 308.33
PUBLIC SAFETY-INSPECTION OF 4/1/13	\$ 133.00
REIMBURSEMENT	\$ 14.00
IT-COMPUTER FOR IT ENGINEER	\$ 813.79
WTP-WP200 COLILERT	\$ 874.24
WWTP-TONER	\$ 121.94
FLEET-PARTS FOR #345	\$ 179.30
THIRD PARTY AMINISTRATOR SERVICES	\$ 1,250.00
WWTP-ANNUAL CRANE/HOIST INSPECTION	\$ 1,000.00
FDIC TRAINING-4/24/13-4/27/13	\$ 75.00
FLEET-LAMP FOR #520	\$ 613.31
REPAIRS	\$ 445.54
REIMBURSEMENT	\$ 85.00
GRAY GRANITE BENCHES FOR FAYETTE SQUARE	\$ 900.00
WTP-REPAIR ROOF TOP HVAC UNIT	\$ 118.00
DUPLICATE PAYMENT	\$ 535.00
WWTP-PARTS	\$ 255.39
HR-NEW EMPLOYEE DRUG SCREEN	\$ 91.25
WATER INVENTORY-METERS	\$ 2,884.87
WATER-SUPPLIES	\$ 664.09

05/17/2013	120934	MISDU
05/17/2013	120935	SUSAN K MONTENEGRO
05/17/2013	120936	DOUGLAS LEE MORRICE
05/17/2013	120937	MUNICIPAL CODE CORPORATION
05/17/2013	120938	MUNICIPAL SUPPLY CO.
05/17/2013	120939	MUTUAL EYE CLAIM AUDITS
05/17/2013	120940	NAPA AUTO PARTS
05/17/2013	120941	NEXTEL COMMUNICATIONS
05/17/2013	120942	NORTHERN PUMP & WELL
05/17/2013	120943	O'REILLY AUTO PARTS
05/17/2013	120944	OFFICE DEPOT
05/17/2013	120945	OFFICE SOURCE
05/17/2013	120946	OFFICEMAX INC
05/17/2013	120947	PHYSICIANS HEALTH PLAN OF MID-MICH
05/17/2013	120948	PINNACLE TOOLS INC
05/17/2013	120949	PVS NOLWOOD CHEMICALS INC
05/17/2013	120950	Q2A ASSOCIATES LLC
05/17/2013	120951	RATHCO SAFETY SUPPLY, INC.
05/17/2013	120952	RUTHY'S LAUNDRY CENTER
05/17/2013	120953	S L C METER SERVICE, INC.
05/17/2013	120954	S L H METALS INC
05/17/2013	120955	SCHICTEL'S NURSERY, INC.
05/17/2013	120956	THE SHERWIN-WILLIAMS CO.
05/17/2013	120957	SHIAWASSEE COUNTY CENTRAL DISPATCH
05/17/2013	120958	PATRICIA SKUTT
05/17/2013	120959	TERRY LEE SMITH
05/17/2013	120960	SOUTHSIDE CAR WASH
05/17/2013	120961	SPARTAN FENCE INC
05/17/2013	120962	I W H OWOSSO SPRINT
05/17/2013	120963	ST JOHNS ANSWERING SERVICE INC
05/17/2013	120964	STATE OF MICHIGAN
05/17/2013	120965	STATE OF MICHIGAN-UNCLAIMED PROPERT
05/17/2013	120966	STECHSCHULTE GAS & OIL, INC.
05/17/2013	120967	RONALD J TOBEY
05/17/2013	120968	TOM'S WESTERN STORE
05/17/2013	120969	UNIQUE PAVING MATERIALS CORPORATION
05/17/2013	120970	USA BLUE BOOK
05/17/2013	120971	VALLEY LUMBER
05/17/2013	120972	WATER ENVIRONMENT RESEARCH FOUNDATI
05/17/2013	120973	WIN'S ELECTRICAL SUPPLY
05/17/2013	120974	ZOLL MEDICAL CORPORATION
05/24/2013	120975	HALL JONATHAN
05/24/2013	120976	LAHMANN SCOTT
05/24/2013	120977	HAYES BRIAN
05/24/2013	120978	BARTLETT JAMES V
05/24/2013	120979	ALGER CHAD
05/24/2013	120980	SCHLICKLIN CYNTHIA
05/24/2013	120981	CONFER EMILY
05/24/2013	120982	SAUNDERS PATRICIA
05/24/2013	120983	BUBLITZ DORIS
05/24/2013	120984	WELLER ISEAC
05/24/2013	120985	HOHENTHANER BROOKE
05/24/2013	120986	HUSTED, JESSICA ANN
05/24/2013	120987	B S & A SOFTWARE
05/24/2013	120988	BROWN & STEWART P C
05/24/2013	120989	C D W GOVERNMENT, INC.
05/24/2013	120990	CENTRON DATA SERVICES, INC.
05/24/2013	120991	CHEMTRAC SYSTEMS INC
05/24/2013	120992	CITY OF CORUNNA
05/24/2013	120993	JESSE FARR

PAYROLL DEDUCTION	\$ 706.90
INTERN EXPENSE REIMBURSEMENT	\$ 200.00
REIMBURSEMENT	\$ 10.00
CODE ON INTERNET FEE-MAY 13-APRIL 14	\$ 700.00
WATER-SUPPLIES & FLAGS	\$ 2,451.54
VISION COVERAGE PREMIUM	\$ 583.35
PARTS/SUPPLIES	\$ 896.98
APRIL 2013-COMMUNICATION/EQUIPMENT CHARG	\$ 1,076.40
REBUILD/REPAIR OF #2 WWTP (WEST ROUGHIN	\$ 14,913.05
WTP-SUPPLIES FOR STANDBY GENERATOR	\$ 71.84
SUPPLIES	\$ 299.08
SUPPLIES	\$ 72.73
HR-FAX MACHINE & TONER	\$ 315.38
HEALTH INSURANCE PREMIUM	\$ 85,213.89
WATER-SHARPEN DRILL BITS (9)	\$ 153.00
WWTP-SODIUM METABISOLFITE	\$ 1,550.63
FINANCIAL SERVICES	\$ 3,160.50
INVENTORY-SIGNS (46)	\$ 769.50
PUBLIC SAFETY-DRY CLEANING	\$ 485.39
WATER INVENTORY-REPAIR CLAMPS	\$ 522.23
PARKS-ALUMINUM SHEET	\$ 20.40
SPRING 2013 TREE PLANTING	\$ 4,500.00
STREETS-WHITE TRAFFIC PAINT (12)	\$ 94.44
OPD-LEIN	\$ 583.33
MICHIGAN MUNICIPAL TREAS INST EXPENSES	\$ 22.98
REIMBURSEMENT	\$ 14.00
OPD-APRIL 2013 CAR WASHES	\$ 10.00
BALLFIELD-ADDITIONAL FENCING	\$ 111.30
WATER-CLIP (1) AND HOLSTER (2)	\$ 80.00
JUNE 2013-ANSEWERING SERVICE	\$ 65.00
OPD-PLATE RENEWALS (3)	\$ 39.00
UNCLAIMED PROPERTY	\$ 62.23
FLEET-GUARDOL	\$ 535.20
MICHIGAN MUNICIPAL TRES INST EXPENSES	\$ 236.68
OFD-REPAIR TO DUMMY	\$ 10.00
COLD MIX UPM FOR PATCHING	\$ 4,823.76
WATER-SUPPLIES	\$ 253.20
BALLFIELDS-BLEACHER REPAIRS	\$ 388.63
WWTP-STANDARD METHODS MANUAL	\$ 209.67
DPW-GARAGE BATHROOM TIMER	\$ 515.50
OFD-AMBULANCE MEDICAL SUPPLIES	\$ 124.63
UB refund for account: 1216000003	\$ 153.78
UB refund for account: 1069000004	\$ 34.88
UB refund for account: 1752500010	\$ 25.20
UB refund for account: 4171040002	\$ 45.67
UB refund for account: 4651500008	\$ 16.33
UB refund for account: 1531000015	\$ 18.40
UB refund for account: 2262390019	\$ 14.37
UB refund for account: 1154500002	\$ 84.62
UB refund for account: 3030070001	\$ 32.22
UB refund for account: 3205570002	\$ 93.05
UB refund for account: 1804500006	\$ 28.82
OPD-WITNESS FEE	\$ 10.24
ANNUAL SUPPORT FEES	\$ 7,825.00
PROFESSIONAL SERVICES	\$ 9,195.56
MS SLD OFFICE PRO PLUS 2013-ENGINEERER	\$ 367.67
SUMMER 2013 TAX BILLS-POSTAGE ADVANCE	\$ 2,492.00
WTP-PARTS	\$ 340.00
OPD-APRIL 2013-ADMINISTRATIVE SERVICES	\$ 2,274.60
PAINTING OF CURWOOD CASTLE WINDOWS	\$ 2,220.00

05/24/2013	120994	GRAYMONT CAPITAL INC	QUICKCLIME-48.120/TONS	\$ 6,544.32
05/24/2013	120995	JCI JONES CHEMICALS, INC.	SODIUM HYPOCHLORITE	\$ 3,444.50
05/24/2013	120996	LANSING ELECTRIC MOTORS	WWTP-WTP-MOTOR TESTING	\$ 375.00
05/24/2013	120997	LOGICALIS INC	APRIL 2013-NETWORK ENGINEERING SUPPORT	\$ 6,664.00
05/24/2013	120998	MICHIGAN METER TECHNOLOGY GROUP INC	WATER INVENTORY ITEMS	\$ 4,786.00
05/24/2013	120999	MICHIGAN PUBLIC EMPLOYER LABOR RELA	HR-REGISTRATION-JESSICA UNANGST	\$ 45.00
05/24/2013	121000	NORTH CENTRAL LABORATORIES OF WI IN	WWTP-LAB SUPPLIES	\$ 220.73
05/24/2013	121001	NORTHERN LAKE SERVICE, INC.	WWTP-MERCURY ANALYSES-4/18/13	\$ 195.00
05/24/2013	121002	GARY L PALMER	PLAN REVIEW	\$ 600.00
05/24/2013	121003	PAT SELLECK WELL & SEPTIC INSPECTIO	WATER SAMPLING/WELL INSPECTIONS	\$ 525.00
05/24/2013	121004	SCAFFOLDMART	SCAFFOLDING PACKAGE	\$ 1,874.60
05/24/2013	121005	STATE OF MICHIGAN	OLIVER & STEWART STS RECONST-FINAL	\$ 20,509.62
05/24/2013	121006	STECHSCHULTE GAS & OIL, INC.	FUEL-PE 5/15/13	\$ 5,869.50
05/24/2013	121007	WASTE MANAGEMENT OF MICHIGAN	WWTP-DISPOSAL CHARGES-5/1/13-5/15/13	\$ 2,774.75
05/24/2013	121008	MERLE E WEST II	PLUMBING/MECHANICAL INSPECTIONS	\$ 600.00
05/31/2013	121009	AFLAC	PAYROLL DED-AFLAC PREMIUM	\$ 907.08
05/31/2013	121010	ALS LABORATORY GROUP	WASTEWATER ANALYSES-5/17/13	\$ 3,148.00
05/31/2013	121011	BARTZ EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121012	BURKE, RICHARD H.	BD Bond Refund	\$ 50.00
05/31/2013	121013	MICHAEL L BUSH	REIMBURSEMENT	\$ 40.00
05/31/2013	121014	DAVID B BUTCHER	REIMBURSEMENT	\$ 28.00
05/31/2013	121015	CENTRAL MICHIGAN DIESEL, INC.	ANNUAL DUMP TRUCK INSPECTION/REPAIR	\$ 736.33
05/31/2013	121016	CITY OF OWOSSO	FY 12/13-ADMIN COSTS	\$ 864.00
05/31/2013	121017	COLLARD MASONRY	BD Bond Refund	\$ 50.00
05/31/2013	121018	CONSUMERS CONCRETE CORP	INVENTORY-MANHOLE BLOCK (525)	\$ 894.50
05/31/2013	121019	CONSUMERS ENERGY	MAY 2013-1111 ALLENDALE AVE	\$ 28,305.88
05/31/2013	121020	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121021	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121022	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121023	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121024	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121025	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121026	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121027	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121028	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121029	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121030	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121031	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121032	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121033	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
05/31/2013	121034	D & G EQUIPMENT INC	WWTP-SERVICE	\$ 1,226.94
05/31/2013	121035	DUNHAMS SPORTING GOODS	RETIREMENT GIFT FROM EMPLOYEES	\$ 100.00
05/31/2013	121036	ETNA SUPPLY COMPANY	6" DI PIPE	\$ 4,950.00
05/31/2013	121037	FEDEX	WWTP-SHIPPING	\$ 64.54
05/31/2013	121038	FITZGERALD GRAVEL	BD Bond Refund	\$ 50.00
05/31/2013	121039	FOURSTAR LANDSCAPING LLC	2013 TALL GRASS MOWING	\$ 35.00
05/31/2013	121040	FRONTIER	PHONE SERVICE	\$ 1,208.05
05/31/2013	121041	GA HUNT	BD Bond Refund	\$ 50.00
05/31/2013	121042	GRAINGER, INC.	WWTP-MECHANICAL SHAFT SEAL	\$ 433.00
05/31/2013	121043	HACH COMPANY	WTP-SUPPLIES	\$ 403.41
05/31/2013	121044	HALLIGAN ELECTRIC INC	WWTP-SCREW PUMP REPAIR	\$ 434.50
05/31/2013	121045	HP	BUSINESS CLASS DESKTOP-SCANNING PROJECT	\$ 1,857.71
05/31/2013	121046	JOSEPH L HUFF	INSURANCE FUNDS RELEASES	\$ 8,129.00
05/31/2013	121047	HYDROTEX INC	WWTP-ACCULUDE (4)	\$ 921.86
05/31/2013	121048	I E, INC.	GRIND BRUSH AT AIKEN ROAD SITE	\$ 4,000.00
05/31/2013	121049	INDEPENDENT NEWSPAPERS	HR-WWTP ATTENDANT AD	\$ 33.25
05/31/2013	121050	INDIANA HEAT TRANSFER CORP	FLEET-RADIATOR FOR UNIT #438	\$ 585.00
05/31/2013	121051	INDUSTRIAL SUPPLY OF OWOSSO INC	WWTP-B75 GATES BELTS (3)	\$ 57.27
05/31/2013	121052	KEMIRA WATER SOLUTIONS INC	FERRIC CHLORIDE-5/22/13	\$ 3,342.19
05/31/2013	121053	KENNEDY INDUSTRIES, INC.	WWTP-PARTS	\$ 804.14

05/31/2013	121054	LANSING ELECTRIC MOTORS
05/31/2013	121055	LLOYD MILLER & SONS, INC
05/31/2013	121056	MICHIGAN METER TECHNOLOGY GROUP INC
05/31/2013	121057	MISDU
05/31/2013	121058	SUSAN K MONTENEGRO
05/31/2013	121059	DOUGLAS LEE MORRICE
05/31/2013	121060	WILLIAM B NASH
05/31/2013	121061	NORTHERN LAKE SERVICE, INC.
05/31/2013	121062	OFFICE DEPOT
05/31/2013	121063	OFFICE SOURCE
05/31/2013	121064	GARY L PALMER
05/31/2013	121065	PARSHALLBURG CAMPERS INC
05/31/2013	121066	PRESTON, KIRK T
05/31/2013	121067	SHIAWASSEE FAMILY YMCA
05/31/2013	121068	FRANCIS SPITLER
05/31/2013	121069	STANDARD INSURANCE COMPANY
05/31/2013	121070	STATE OF MICHIGAN
05/31/2013	121071	TRACTOR SUPPLY COMPANY
05/31/2013	121072	TRECHA ENTERPRISES DPHU, LLC
05/31/2013	121073	VISITING NURSE SERVICE OF MICHIGAN
05/31/2013	121074	MERLE E WEST II
05/31/2013	121075	WILLOUGHBY PRESS

1 TOTALS:

(2 Checks Voided)

Total of 252 Disbursements:

\$638,218.38

Bank 10 OWOSSO HISTORICAL FUND

05/03/2013	4424	CHARTER COMMUNICATIONS
05/03/2013	4425	FRONTIER
05/03/2013	4426	ROSEMARY MAGLEY
05/03/2013	4427	SECURITY ALARM CO INC
05/03/2013	4428	SPECIALTY SALVAGE LLC
05/23/2013	4429	CONSUMERS ENERGY

515 N WASHINGTON ST #3	\$ 108.35
515 N WASHINGTON APT 3	\$ 40.83
CLEANING SERVICES	\$ 180.00
CURWOOD CASTLE ALARM-6/1/13-8/31/13	\$ 60.00
515 N WASHINGTON ST	\$ 35.97
515 N WASHINGTON ST	\$ 291.12

10 TOTALS:

Total of 6 Disbursements:

\$ 716.27

Bank 2 TRUST & AGENCY

05/03/2013	6251	OWOSSO PUBLIC SCHOOLS
05/03/2013	6252	SHIAWASSEE AREA TRANSPORTATION AGEN
05/03/2013	6253	SHIAWASSEE COUNTY TREASURER
05/03/2013	6254	SHIAWASSEE COUNTY TREASURER
05/03/2013	6255	SHIAWASSEE DISTRICT LIBRARY
05/03/2013	6256	SHIAWASSEE REGIONAL EDUCATION SERVI

DEL PP COLLECTIONS	\$ 322.75
DEL PP COLLECTIONS	\$ 7.40
TRAILER FEES-145 LOTS	\$ 362.50
DEL PP COLLECTIONS	\$ 437.15
DEL PP COLLECTIONS	\$ 46.19
DEL PP COLLECTIONS	\$ 144.37

2 TOTALS:

Total of 6 Disbursements:

\$ 1,320.36

REPORT TOTALS:

(2 Checks Voided)

Total of 264 Disbursements:

\$640,255.01



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: June 12, 2013

TO: OWOSSO CITY COUNCIL

FROM: Adam Zettel, AICP

RE: PILOT Ordinance revision– 120 Michigan Avenue

The owners of the Lincoln School housing project are requesting a change to their Payment In Lieu of Taxes (PILOT) approval by the city. To recap, the Woda Group is proposing to reuse the existing Lincoln School, with an expansion that will double the total area of the structure, for 28 senior housing units. The zoning, site plan, and previous PILOT have been approved by the city council.

Unfortunately, the state has not approved funding for this project yet. One of the issues that caused this project to lose some points in the state review process was a technicality within the PILOT ordinance by the city. Specific language has been offered by the state to correct this deficiency, and I have included this additional provision as an ordinance addition.

The practical implication is that the city will be bound to observe the conditions of the PILOT by virtue of the contractual obligations established by this provision. I do not see this in any way compromising the city's position or intent to provide the PILOT as previously established by ordinance.

I recommend we move forward with this in expedited fashion and set a public hearing for July 1, 2013. Unfortunately (not unfortunate for me), I plan to be out of state during this hearing, but I do not see any issues with the ordinance as long as it is approved as to form by the city attorney.

RESOLUTION NO. ____

AN ORDINANCE TO AMEND
CHAPTER 32 TAXATION OF THE CODE OF ORDINANCES
TO PROVIDE FOR A PAYMENT IN LIEU OF TAXES
FOR THE LINCOLN HOUSE PROJECT

WHEREAS, the Woda Group, also known as the Lincoln House LDHA Limited Partnership, has proposed a 28 unit low income housing development that is to be targeted toward seniors; and

WHEREAS, the project is located at 120 Michigan Avenue, parcel number 050-700-001-008-00, at the corner of Michigan Avenue and Clinton Streets, partially within the former Lincoln School; and

WHEREAS, the City of Owosso 2012 Master Plan explicitly indicates that this property and structure would be ideally reused as senior housing; and

WHEREAS, the City of Owosso City Council has approved the rezoning of this parcel to PUD and subsequently approved the final site plan for the development; and

WHEREAS, the rents for the housing that will be developed will be controlled for the purpose of creating affordable low income housing for seniors, thereby reducing property revenues; and

WHEREAS, the reuse of this vacant structure and the housing of senior citizens near the downtown has a recognized public purpose; and

WHEREAS, all zoning and site plan approvals required by ordinance have been approved by the city council; and

WHEREAS, additional provisions are required in the ordinance in order to satisfy state requirements for funding this project and a public hearing set to gather citizen comment regarding the amendment.

NOW THEREFORE, THE CITY OF OWOSSO ORDAINS that Chapter 32, Taxation, Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, Section 32-43, Contractual effect, should be added to the City of Owosso city code as follows:

SECTION 1. ADDITION. That a new Section 32-43 which reads as follows, shall be adopted:

Sec. 32-43. - Contractual effect.

Notwithstanding the provisions of section 15a(5) of the Act (MCL 125.1415a(5), MSA 16.114(15a)(5)), to the contrary, a contract between the city and the sponsor with the authority as third part beneficiary thereunder, to provide tax exemption and accept payments in lieu thereof as previously described is effected by enactment of this article.

SECTION 2. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 3. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective 20 days after passage.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 6. PUBLIC HEARING. A public hearing is set for Monday, July 1, 2013 at approximately 7:30 p.m. in the City Hall Council Chambers to hear citizen comment regarding the proposed amendment.

To: Owosso City Council
 From: Charles Rau, Building Official
 Date: 06/11/2013
 Subject: Building Department Report for May, 2013

Category	Estimated Cost	Permit Fee	Number of Permits
Demolition	\$8,500	\$149.00	3
Electrical	\$0	\$1,218.00	9
Fence - Residential	\$18,750	\$180.00	9
Garage, detached	\$10,000	\$117.00	1
Mechanical	\$0	\$2,885.00	18
Non-Res. Add/Alter/Repair	\$96,000	\$1,249.00	6
Plumbing	\$0	\$594.00	3
Pools	\$0	\$20.00	1
Res. Add/Alter/Repair	\$112,420	\$1,524.00	23
Res. Single Family	\$7,900	\$135.00	2
Res. Utility Building	\$1,000	\$35.00	1
Sign	\$2,800	\$89.00	1
ZONING	\$0	\$35.00	1
Totals	\$257,370	\$8,230.00	78

2012 COMPARISON TOTALS

		BUILDING PERMITS ONLY	-	34
MAY, 2012 TOTALS	\$135,664	\$3,780.00		51

Enforcements By Category

06/11/13

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MAY, 2013

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0297	830 KENWOOD DR	REF TO POLICE	No Violation	05/17/13	06/03/13	Y
ENF 13-0321	448 E MAIN ST	REF TO POLICE	Resolved	05/15/13	06/05/13	Y
ENF 13-0333	125 LAFAYETTE BL	REF TO POLICE	Resolved	05/16/13	06/05/13	VAC
Total Entries:				3		

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0236	307 E EXCHANGE ST	LETTER SENT	Letter Sent	05/01/13		Y
ENF 13-0273	1013 S CHIPMAN ST	LETTER SENT	Letter Sent	05/14/13		N
ENF 13-0274	1608 W STEWART ST	VN SENT	Resolved	05/14/13	05/17/13	N
ENF 13-0275	755 DIVISION ST	LETTER SENT	Resolved	05/15/13	05/20/13	N
ENF 13-0276	533 GARFIELD AV	INSPECTION	INSPECTION PENDIN	05/15/13		Y
ENF 13-0288	409 N BALL ST	VN SENT	Letter Sent	05/17/13		Y
ENF 13-0299	611 FLETCHER ST	REF TO RAU	Resolved	05/20/13	05/20/13	N
ENF 13-0304	1200 N WASHINGTON ST	VN SENT	Resolved	05/20/13	06/11/13	N
ENF 13-0320	320 CASS ST	LETTER SENT	Letter Sent	05/20/13		VAC
ENF 13-0335	318 N HICKORY ST	VN SENT	Resolved	05/21/13	05/29/13	N
ENF 13-0344	401 HURON ST	VN SENT	Letter Sent	05/21/13		N
ENF 13-0346	415 CURWOOD DR	VN SENT	Letter Sent	05/22/13		N
ENF 13-0350	720 W SOUTH ST	EXTEN GRANTED	Extension Granted	05/29/13		N
ENF 13-0353	115 STRATFORD DR	REF TO RAU	Resolved	05/29/13	05/30/13	VAC
ENF 13-0366	246 GUTE ST	VN SENT	Letter Sent	05/30/13		Y
ENF 13-0368	713 N BALL ST	VIONATION NOTICE SENT	Letter Sent	05/30/13		N
ENF 13-0369	418 E NORTH ST	INSPECT COMPLETE	INSPECTION COMPLI	05/31/13		N
ENF 13-0370	1140 JACKSON DR	REF TO RAU	Resolved	05/31/13	05/31/13	N
Total Entries:				18		

Enforcements By Category

06/11/13

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MAY, 2013

FRONT YARD PARKING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0235	924 N BALL ST	REF TO POLICE	Resolved	05/01/13	05/03/13	N
ENF 13-0238	1080 JACKSON DR	REF TO POLICE	Resolved	05/02/13	05/31/13	N
ENF 13-0360	822 S CEDAR ST	REF TO POLICE	Resolved	05/30/13	06/05/13	Y
ENF 13-0371	1080 JACKSON DR	NO VIOLATION	No Violation	05/31/13	06/03/13	N
ENF 13-0372	1108 DINGWALL DR	LETTER SENT	Letter Sent	05/31/13		N
Total Entries:				<u>5</u>		

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0234	660 N WASHINGTON ST	REF TO POLICE	No Violation	05/01/13	05/03/13	Y
ENF 13-0240	1051 TRACY ST	NO VIOLATION	No Violation	05/02/13	05/05/13	N
ENF 13-0242	834 E MAIN ST	REF FOR TICKET	Resolved	05/03/13	06/03/13	Y
ENF 13-0243	214 S CEDAR ST	RESOLVED	Resolved	05/03/13	05/08/13	N
ENF 13-0245	986 CORUNNA AV	REF TO POLICE	Resolved	05/03/13	05/20/13	Y
ENF 13-0247	206 CORUNNA AV	REF TO POLICE	No Violation	05/07/13	05/08/13	COMM
ENF 13-0250	211 CORUNNA AV	REF TO RAU	REF TO RAU	05/10/13		COMM
ENF 13-0272	1129 GEORGE ST	REF TO POLICE	REF TO POLICE	05/12/13		Y
ENF 13-0289	1223 MACK ST	REF TO POLICE	Resolved	05/17/13	05/22/13	N
ENF 13-0298	609 E OLIVER ST	REF TO POLICE	No Violation	05/20/13	05/30/13	Y
ENF 13-0300	1315 W MAIN ST	REF TO POLICE	Resolved	05/20/13	05/23/13	Y
ENF 13-0301	1407 YOUNG ST	REF TO POLICE	REF TO POLICE	05/20/13		VAC?
ENF 13-0302	214 CASS ST	REF TO POLICE	No Violation	05/20/13	05/21/13	Y
ENF 13-0303	1200 N WASHINGTON ST	REF TO POLICE	Resolved	05/20/13	05/22/13	N
ENF 13-0318	310 GREEN ST	REF TO POLICE	Letter Sent	05/20/13		VAC
ENF 13-0336	210 CARMODY ST	SENT FOR RECHECK	Letter Sent	05/15/13		N
ENF 13-0337	318 N HICKORY ST	VERBAL NOTICE	RE-INSPECT PENDING	05/21/13		N

Enforcements By Category

06/11/13

3 / 7

MAY, 2013

ENF 13-0345	401 HURON ST	REF TO POLICE	REF TO POLICE	05/21/13		N
ENF 13-0348	820 S LYON ST	REF TO POLICE	No Violation	05/24/13	05/31/13	N
ENF 13-0351	314 E MASON ST	GAVE TO OPD	Resolved	05/29/13	06/05/13	Y
ENF 13-0357	660 N WASHINGTON ST	REF TO POLICE	Resolved	05/30/13	06/03/13	Y
ENF 13-0358	621 N PARK ST	GAVE TO DPW	Resolved	05/30/13	06/07/13	N

Total Entries: 22

LAWN MAINTENANCE

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0241	1406 CORUNNA AV	VERBAL	Resolved	05/02/13	05/03/13	Y
ENF 13-0246	712 N DEWEY ST	HOLD FOR INSPECTION	Resolved	05/06/13	05/16/13	N
ENF 13-0249	1260 ADAMS ST	CONTRACTOR MOWED	Resolved	05/10/13	05/21/13	VAC
ENF 13-0252	1420 W MAIN ST	CHECK IF MOWED	Resolved	05/10/13	05/20/13	N
ENF 13-0253	1803 W STEWART ST	CHECK IF MOWED	Resolved	05/10/13	06/07/13	N
ENF 13-0256	518 RIVER ST	GAVE TO CONTRACTOR	Resolved	05/13/13	06/07/13	N
ENF 13-0257	522 RIVER ST	LETTER SENT	Resolved	05/13/13	05/20/13	Y
ENF 13-0258	620 WALNUT ST	LETTER SENT	Resolved	05/13/13	05/20/13	N
ENF 13-0260	516 GARFIELD AV	LETTER SENT	Resolved	05/13/13	06/07/13	N
ENF 13-0261	715 N SAGINAW ST	LETTER SENT	Resolved	05/14/13	06/07/13	VAC
ENF 13-0262	315 PRINDLE ST	LETTER SENT	Resolved	05/14/13	06/07/13	N
ENF 13-0263	526 FLETCHER ST	LETTER SENT	Resolved	05/14/13	05/20/13	N
ENF 13-0264	900 ADA ST	LETTER SENT	Resolved	05/14/13	05/20/13	N
ENF 13-0265	804 CENTER ST	GAVE TO CONTRACTOR	Resolved	05/14/13	06/07/13	VAC
ENF 13-0266	433 E MASON ST	INVOICE SENT	Resolved	05/14/13	05/21/13	REPO
ENF 13-0268	601 RYAN ST	LETTER SENT	Resolved	05/14/13	05/20/13	N
ENF 13-0269	602 RYAN ST	LETTER SENT	Resolved	05/14/13	05/20/13	N
ENF 13-0270	919 MILWAUKEE ST	LETTER SENT	Resolved	05/14/13	06/07/13	VAC
ENF 13-0271	609 ALGER AV	LETTER SENT	Resolved	05/14/13	05/20/13	Y

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ENF 13-0277	535 N CHIPMAN ST	GAVE TO CONTRACTOR	Resolved	05/15/13	06/07/13	VAC
ENF 13-0278	918 E MASON ST	GAVE TO CONTRACTOR	WO Submitted	05/15/13		Y
ENF 13-0279	528 GARFIELD AV	LETTER SENT	Resolved	05/15/13	05/30/13	VAC
ENF 13-0280	990 CORUNNA AV	LETTER SENT	Resolved	05/15/13	06/07/13	REPO
ENF 13-0282	708 JEROME AV	GAVE TO CONTRACTOR	WO Submitted	05/17/13		VAC
ENF 13-0283	740 LINCOLN	LETTER SENT	Resolved	05/17/13	06/07/13	VAC
ENF 13-0284	903 GLENWOOD AV	GAVE TO CONTRACTOR	WO Submitted	05/17/13		VAC
ENF 13-0285	837 GLENWOOD AV	GAVE TO CONTRACTOR	WO Submitted	05/17/13		VAC
ENF 13-0286	1005 W STEWART ST	LETTER SENT	Resolved	05/17/13	05/30/13	N
ENF 13-0290	1127 S SHIAWASSEE ST	LETTER SENT	Resolved	05/17/13	05/30/13	Y
ENF 13-0291	650 N SAGINAW ST	GAVE TO CONTRACTOR	WO Submitted	05/17/13		VAC
ENF 13-0292	119 ELIZABETH ST	LETTER SENT	Resolved	05/17/13	05/30/13	VAC
ENF 13-0293	443 E MAIN ST	LETTER SENT	Resolved	05/17/13	05/30/13	Y
ENF 13-0294	408 MONROE ST	GAVE TO CONTRACTOR	WO Submitted	05/17/13		N
ENF 13-0295	813 BRADLEY ST	LETTER SENT	Resolved	05/17/13	05/30/13	Y
ENF 13-0296	746 N PARK ST	GAVE TO CONTRACTOR	WO Submitted	05/17/13		VAC
ENF 13-0305	115 STRATFORD DR	GAVE TO CONTRACTOR	WO Submitted	05/20/13		N
ENF 13-0306	214 CASS ST	LETTER SENT	Resolved	05/20/13	05/30/13	Y
ENF 13-0307	306 CASS ST	LETTER SENT	Resolved	05/20/13	05/30/13	N
ENF 13-0308	1217 W MAIN ST	LETTER SENT	Resolved	05/20/13	05/30/13	Y
ENF 13-0309	1424 YOUNG ST	LETTER SENT	Resolved	05/20/13	05/30/13	N
ENF 13-0310	1415 YOUNG ST	GAVE TO CONTRACTOR	WO Submitted	05/20/13		N
ENF 13-0311	1420 YOUNG ST	GAVE TO CONTRACTOR	WO Submitted	05/20/13		N
ENF 13-0312	1315 W MAIN ST	LETTER SENT	Resolved	05/20/13	05/30/13	Y
ENF 13-0313	421 HURON ST	GAVE TO CONTRACTOR	Resolved	05/20/13	06/07/13	VAC
ENF 13-0314	1423 W MAIN ST	LETTER SENT	Resolved	05/20/13	05/30/13	N
ENF 13-0315	1101 MEADOW DR	GAVE TO CONTRACTOR	WO Submitted	05/20/13		VAC
ENF 13-0316	409 GRACE ST	LETTER SENT	Resolved	05/20/13	06/07/13	VAC

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ENF 13-0317	514 RYAN ST	LETTER SENT	Resolved	05/20/13	05/30/13	VAC
ENF 13-0319	310 GREEN ST	LETTER SENT	Resolved	05/20/13	05/30/13	VAC
ENF 13-0322	1108 RYAN ST	GAVE TO CONTRACTOR	WO Submitted	05/20/13		VAC
ENF 13-0323	820 ADAMS ST	LETTER SENT	Resolved	05/20/13	05/30/13	VAC
ENF 13-0324	316 OAKWOOD AV	GAVE TO CONTRACTOR	WO Submitted	05/20/13		VAC
ENF 13-0325	213 GOODHUE ST	CONTRACTOR TO MOW	WO Submitted	05/20/13		VAC
ENF 13-0326	1221 CENTER ST	GAVE TO CONTRACTOR	WO Submitted	05/20/13		VAC
ENF 13-0327	761 CENTER ST	LETTER SENT	Resolved	05/20/13	05/30/13	VAC
ENF 13-0328	1410 OLMSTEAD ST	LETTER SENT	Resolved	05/20/13	05/30/13	N
ENF 13-0329	914 N WATER ST	GAVE TO CONTRACTOR	Resolved	05/20/13	06/07/13	VAC
ENF 13-0330	321 E STEWART ST	LETTER SENT	Resolved	05/20/13	05/30/13	N
ENF 13-0331	714 RYAN ST	LETTER SENT	Resolved	05/20/13	05/30/13	N
ENF 13-0332	910 ADA ST	LETTER SENT	Resolved	05/30/13	05/30/13	N
ENF 13-0334	713 W OLIVER ST	GAVE TO CONTRACTOR	WO Submitted	05/21/13		Y
ENF 13-0338	125 LAFAYETTE BL	LETTER SENT	Resolved	05/21/13	05/30/13	VAC
ENF 13-0339	706 WILTSHIRE DR	WO SUBMITTED	Resolved	05/21/13	06/07/13	VAC
ENF 13-0340	231 W RIDGE ST	GAVE TO CONTRACTOR	WO Submitted	05/21/13		VAC
ENF 13-0341	986 CORUNNA AV	GAVE TO CONTRACTOR	WO Submitted	05/21/13		Y
ENF 13-0342	1430 CLEVELAND ST	LETTER SENT	Resolved	05/21/13	05/30/13	Y
ENF 13-0343	1427 CLEVELAND ST	GAVE TO CONTRACTOR	WO Submitted	05/21/13		VAC
ENF 13-0352	820 S CHIPMAN ST	GAVE TO CONTRACTOR	WO Submitted	05/29/13		N
ENF 13-0354	401 HURON ST	LETTER SENT	Resolved	05/29/13	06/06/13	N
ENF 13-0355	221 W STEWART ST	LETTER SENT	WO Submitted	05/29/13		VAC
ENF 13-0356	616 CAMPBELL DR	GAVE TO CONTRACTOR	WO Submitted	05/29/13		N
ENF 13-0359	702 GLENWOOD AV	GAVE TO CONTRACTOR	WO Submitted	05/30/13		VAC
ENF 13-0361	215 OAKWOOD AV	LETTER SENT	Resolved	05/30/13	06/07/13	VAC
ENF 13-0362	930 JEROME AV	LETTER SENT	WO Submitted	05/30/13		N
ENF 13-0363	305 W KING ST	LETTER SENT	Resolved	05/30/13	06/07/13	N

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ENF 13-0364	722 ADAMS ST	GAVE TO CONTRACTOR	WO Submitted	05/30/13		N
ENF 13-0365	308 MORRIS ST	LETTER SENT	Resolved	05/30/13	06/07/13	Y
ENF 13-0367	1230 S SHIAWASSEE ST	GAVE TO CONTRACTOR	WO Submitted	05/30/13		N

Total Entries: 78

MISC.

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0347	215 OAKWOOD AV	VN SENT	Letter Sent	05/24/13		VAC

Total Entries: 1

MULTIPLE VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0233	622 N HICKORY ST	VERBAL NOTICE	Resolved	05/01/13	05/03/13	Y
ENF 13-0239	1171 JACKSON DR	REF TO POLICE	Resolved	05/02/13	05/31/13	N
ENF 13-0244	516 GARFIELD AV	REF TO POLICE	Civil Infrac Issued	05/03/13		N
ENF 13-0251	408 HUGGINS ST	REF TO POLICE	Resolved	05/10/13	05/13/13	Y
ENF 13-0281	1600 W SOUTH ST	LETTER SENT	Letter Sent	05/06/13		N
ENF 13-0287	1220 ORCHARD ST	REF TO RAU	No Violation	05/17/13	05/21/13	Y

Total Entries: 6

ZONING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0248	740 N DEWEY ST	REF TO RAU	Resolved	05/08/13	05/28/13	N
ENF 13-0254	721 N SHIAWASSEE ST	REF TO RAU	No Violation	05/10/13	05/13/13	COMM
ENF 13-0255	440 CURWOOD DR	NO VOLATION	No Violation	05/01/13	05/09/13	N
ENF 13-0259	233 OSBURN ST	FENCE TYPE APPROVED	Resolved	05/13/13	05/24/13	N
ENF 13-0267	720 N SHIAWASSEE ST	LETTER SENT	Resolved	05/10/13	05/28/13	Y

Total Entries: 5

Enforcements By Category

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Total Records: 138

Total Pages: 7

RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental
N - No, it's not a rental - owner occupied
APTS - Apartment Building
COMM - Commercial
REPO - Repossession
TRAIL - Trailer Park
VAC - Vacant House
VL - Vacant Lot
IND - Industrial
HOME OCC - Home Occupation



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S WATER ST · OWOSSO, MICHIGAN 48867-2958 · (989) 725-0580 · FAX (989) 725-0528

MEMORANDUM

DATE: June 4, 2013
TO: Owosso City Council
FROM: Kevin Lenkart
RE: May 2013 Report

Attached are the statistics for the police department for May 2013. This report includes activity for the month of May and year to date statistics. Also attached is a list of Field Contacts, which are incidents that the police are dispatched to that require no further follow up than the officers initial response.

In addition there were seven reported burning violations for May.



Case Assignment/Clearance Report For May, 2013

May 2013

Offenses	Current Month		Year-To-Date		Percent
	Assigned	Cleared	Assigned	Cleared	Cleared
<i>PART I OFFENSES</i>					
ROBBERY	0	1	0	3	0 %
AGGRAVATED ASSAULT	2	2	9	8	88 %
BURGLARY	2	1	14	12	85 %
LARCENY	33	21	127	83	65 %
MOTOR VEHICLE THEFT	0	0	3	2	66 %
SIMPLE ASSAULT	3	3	26	18	69 %
ARSON	0	0	0	0	0 %
FORGERY & UTTERING	0	0	1	1	100 %
COUNTERFEITING	0	0	0	0	0 %
FRAUD	5	1	32	9	28 %
EMBEZZLEMENT	1	0	1	0	0 %
WEAPON CRIMES- CARRY, POSS,	0	0	3	3	100 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	1	0	11	7	63 %
NARCOTICS VOLIATIONS	9	4	31	19	61 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	1	0	1	0 %
HOMICIDE	0	1	0	1	0 %
RAPE / NON - FAMILY	1	0	1	0	0 %
SEX OFFENSES 2	2	2	2	2	100 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	1	0	10	2	20 %
BURGLARY COMMERCIAL	1	0	2	2	100 %
RESISTING/OBSTRUCTING	0	0	1	2	200 %
<i>PART I OFFENSES</i>	<i>61</i>	<i>37</i>	<i>274</i>	<i>175</i>	<i>63 %</i>
<i>PART II OFFENSES</i>					
PAROLE/PROBATION VIOLATION	0	0	1	1	100 %
NATURAL DEATH	3	0	11	3	27 %
RETAIL FRAUD	3	3	4	4	100 %
RUNAWAY	2	0	14	7	50 %
VIOLATION PPO/ COURT ORDER	1	1	1	1	100 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	0	0	2	2	100 %
TRAFFIC OFFENSES OTHER	5	2	23	9	39 %
CRIMINAL CASE OTHER	0	0	1	1	100 %
WARRANT ARREST	15	9	66	55	83 %
SUSPICIOUS CIRCUMSTANCES	7	4	20	15	75 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	5	3	27	20	74 %
DOMESTIC ASSAULT/SITUATION	11	6	65	39	60 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	10	12	28	26	92 %
RECOVERED PROPERTY	1	1	1	1	100 %
ANNOYING PHONE CALLS	0	0	0	0	0 %
TRESPASSING	1	1	4	4	100 %
DOA	0	0	0	0	0 %
ANIMAL COMPLAINTS	6	2	12	4	33 %
MISSING PERSON	0	0	6	5	83 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	0	0	0 %
TRAFFIC - HIT & RUN	7	5	20	12	60 %
FIRES - NOT ARSON	1	2	2	3	150 %
LOST PROPERTY	0	0	2	2	100 %
NON-CRIMINAL CASE	18	15	67	56	83 %
CRIMES AGAINST FAMILY &	1	1	5	1	20 %
DRIVING WHILE IMPAIRED	2	4	28	30	107 %
LIQUOR LAW VIOLATIONS	6	1	18	6	33 %
DISORDERLY CONDUCT	5	2	16	10	62 %
OTHER CRIMES	35	23	93	62	66 %
IMPOUND / TOW FOLLOW-UP	0	0	3	1	33 %
FALSE ALARM	0	0	1	1	100 %
MOTOR VEHICLE CRASH	39	27	159	124	77 %
THREATS	0	0	0	0	0 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	11	7	47	34	72 %
PART II OFFENSES	195	131	747	539	72 %
Grand Totals:	256	168	1,021	714	69 %

Field Contact By Reason Summary Report

Date Range: 05/01/2013 - 05/31/2013, Agency: OWPD

Reason for Contact	Count
911 Hang Up	16
False Alarm Commercial	22
False Alarm Residential	5
All Other Service Reports	12
Animal Complaints Other	32
Assist Ambulance	3
Assist To Other Dept	16
Assist Fire Dept	2
Attempt To Locate	30
Barking Dog	6
Burning Ordinance	5
Civil Dispute	17
Code Enforcement - Owosso	12
Disturbance	9
Failed To Pay	1
Fight / No Assault	2
Fireworks	2
Found Property	5
Gun Permit/register	21
Harrassment	3
Investigate Vehicle	2
Lobby Walk-in	1
Loud Music	6
Loud Party	4
Motorist Assist	1
Open Door	10
Ordinance Violation	6
Parking Problem	47
Pawn Ticket	117
Peace Officer	17
Private Property Pda / Non Reportable	1
Reckless Driver	3
Road Hazard	8

Reason for Contact	Count
Suspicious Person	18
Suspicious Situation	48
Suspicious Vehicle	12
Trouble With Kids	31
Trouble With Neighbor	19
Trouble With Subject	80
Trash Complaint	1
Phone Harassment	5
Unwanted Subject	1
Vacation Check On Home	1
Vehicle Inspection	1
Welfare Check	23
Wire Down	6
Work Traffic	90

OPEN FIRES - CITATION ISSUED
MAY 2013

INCI_ID	DATE_REPT	STREET	STREET
201302938	05/26/2013 02:28:01	812	W BRADLEY ST
201302967	05/27/2013 02:04:41	223	S DEWEY ST

OPEN FIRES - NO CITATION ISSUED
MAY 2013

CASE_ID	FCDATE	STREET	STREET
201302319	05/01/2013 17:10:00	420	E GROVER ST
201302663	05/14/2013 17:08:00	536	E MASON ST
201302755	05/18/2013 16:20:00	834	E MAIN ST
201302932	05/25/2013 22:32:00	820	W BEEHLER ST
201302976	05/27/2013 15:19:00	617	E KING ST



OWOSSO PUBLIC SAFETY

Director of Public Safety
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MEMORANDUM

DATE: June 6, 2013
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: May Fire Report

During the month of May 2013:

Fire Department responded to 154 Ambulance calls.

- 102 were city residents
- 22 were non-residents
- 30 required no transport

- 34 transfers
- 25 were residents
- 9 were non-residents

- 4 in town transfers
- 2 in-facility transports

Fire Department responded to 24 Fire calls.

- 1 Smoke Detector
- 2 Assist Police Dept.
- 1 CO Detector
- 1 Grass
- 1 Gas or other flammable
- 1 Fire Alarm
- 2 Campfires
- 2 Gas leak
- 2 Dumpster / rubbish
- 1 House fire
- 5 Electrical / wiring
- 2 Power lines
- 3 Other

The Fire Department also completed the following:

12 Rental Inspections

23 Re-inspections

**Minutes
Regular Meeting of the Parks & Recreation Commission
Council Chambers, City Hall
May 28, 2013 – 6 p.m.**

The meeting was called to order at 6:00 p.m. by Chairman Espich.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Roll Call was taken by Recording Secretary Marty Stinson.

Members Present: Chairman Michael Espich; Commissioners Tim Alderman, and Sherri Chavora.

Members Absent: Commissioner Nikki Hathaway and Jeff Selbig.

Others Present: Adam Zettel, Assistant City Manager and Director of Community Development; and Dan Vargas, 2012 Mr. Owosso candidate, Fundraiser for the Splash Pad / Bentley Park.

Approve Agenda for May 28, 2013:

A motion to approve the agenda as presented was made by Commissioner Chavora and supported by Commissioner Alderman.

Ayes: all. Motion carried.

Approve Minutes from April 22, 2013 meeting:

A motion to approve the minutes from the April 22, 2013 meeting was made by Commissioner Alderman and supported by Commissioner Chavora.

Ayes: all. Motion carried.

Public Comments:

Mr. Dan Vargas, 2012 Mr. Owosso candidate, and Fundraiser for the Splash Pad / Bentley Park asked about the progress for the splash pad installation. Chairman Espich stated that the DEQ listed a series of questions which Dave Action answered. Jeff Peltier will deliver a set of plans. Then the building permits can be issued. At that time the second kit will be ordered and will be delivered to the city garage. The cement people are lined up.

Mr. Vargas said that something needs to be done about the parking around Bentley Park. Discussion about parking options. Mr. Zettel will contact Rugged Liner for possible parking agreement with their property.

Communications:

1. Staff memorandum
2. April 22, 2013 minutes

Business:

1. Bentley Park and Disc Golf Update

Adam Zettel, Assistant City Manager and Director of Community Development, hopes to have an agreement this week with a contractor for the Bentley Park upgrades.

Commissioner Alderman commented on the Disc Golf course – it is still being worked on, but the fundraising is going slow. Commissioner Alderman has offered the use of his equipment to help clear the pathway. It was suggested that drawings of the course would help with the fundraising. Mr. Zettel suggested the organizers could come to see him so he could assist with putting the project in order. Several commented a vision on paper and/or a marketing plan would make the fundraising progress better.

Public / Board Comments:

Mr. Zettel noted that James Anderson, the owner of Owosso Bolt and Brass passed away. The family asked permission to install a bench across the street from his business on Jerome Street near the river in his memory. It was suggested the family come to the next meeting to discuss the donation.

Mr. Zettel also commented that park funding as at an all-time low. There may be a push for Curwood Castle Park to receive some funding. Hopefully a year from now we'll be in recovery. The park plan is extended a year.

Chairman Espich asked if fundraising is done, it should be done as an outside source and earmarked specifically. Mr. Zettel stated it was better if funding is done through a private entity as our auditors don't like paying for fundraising expenses.

Adjournment:

A motion to adjourn the meeting was made by Commissioner Chavora and was supported by Commissioner Alderman. The meeting adjourned at 6:53 p.m.

Ayes: all. Motion carried.

Adam Zettel, Secretary

mms

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Council Chambers, City Hall
May 28, 2013 – 7:00 pm**

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by Chairman William Wascher.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all in attendance.

ROLL CALL: Roll Call was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Chairman William Wascher; Vice-Chairman Frank Livingston; Commissioners David Bandkau, Tom Kurtz, Ron Schlaak, Brent Smith, and Thomas Taylor.

MEMBERS ABSENT: Secretary Melvin Renfrow; and Commissioner Cindy Popovitch.

OTHERS PRESENT: Adam Zettel, Assistant City Manager and Director of Community Development.

AGENDA APPROVAL:

MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER KURTZ TO APPROVE THE AGENDA FOR MAY 28, 2013.

YEAS ALL. MOTION CARRIED.

MINUTES APPROVAL:

MOTION BY COMMISSIONER KURTZ, SUPPORTED BY COMMISSIONER LIVINGSTON TO APPROVE THE MINUTES OF THE MEETING OF APRIL 22, 2013.

YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum
2. PC minutes from April 22, 2013
3. Design standards text

COMMISSIONER / PUBLIC COMMENTS:

BUSINESS ITEMS:

1. Design Standards

Mr. Adam Zettel, Assistant City Manager and Director of Community Development, suggested the commissioners study the design standards in depth. He has had many comments. Commissioner Livingston stated there is a forum available for changes if people have other design ideas. Mr. Zettel stated this ordinance is good for everyone to increase the value of their asset (home).

Discussion regarding residential front yard setback; various hedge height (no limit) and fence height (six feet) when set back far enough; scrap material fences; mechanical equipment fencing; commercial design with overhead garage doors and complimenting materials and commercial paint colors. Additional dialogue regarding residential garages; crawl spaces; basements; and 100 square feet storage; roof overhangs; roof pitch; composition; and front-facing doors towards streets.

ADJOURNMENT (emergency sirens began):

MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER SCHLAACK, TO ADJOURN AT 8:34 P.M.

YEAS ALL. MOTION CARRIED.

Melvin Renfrow, Secretary

mms