

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 20, 2013
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 6, 2013:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 8, 2013:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Dandy Walker Awareness Month. A proclamation of the Mayor's Office declaring May 2013 as Dandy Walker Syndrome and Hydrocephalus Awareness Month in the City of Owosso.
2. Amos Gould Outstanding Citizen Award. Presentation of the Amos Gould Outstanding Citizen award to David Shepard.
3. Shiawassee Homebuilders Association Presentation. Association president Jerry Meyer will present a before and after pictorial of the rehabilitation pilot project at 1409 West Main Street.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Ordinance Amendment First Reading and Set Public Hearing – Notifications. Conduct First Reading and set a public hearing for June 3, 2013 to receive citizen comment regarding proposed ordinance to amend Chapter 1, General Provisions, Section 1-9, Notices, of the Code of Ordinances of the City of Owosso, Michigan to clarify the procedures for notification.

2. Ordinance Amendment First Reading and Set Public Hearing – Grass and Noxious Weeds. Conduct First Reading and set a public hearing for June 3, 2013 to receive citizen comment regarding proposed ordinance amendment to amend Chapter 18, Nuisances, Article V, *Grass and noxious weeds*, Sections 18-121 through 18-125, of the Code of Ordinances of the City of Owosso, Michigan to update the list of prohibited plant species and to reflect the provisions of the 2009 International Property Maintenance Code.
3. Traffic Control Order No. 1293. Authorize Traffic Control Order No. 1293 for the installation of School Bus Parking Only signs on the north side of Oliver Street from Shiawassee Street to Ada Street.
4. Traffic Control Order No. 1294. Authorize Traffic Control Order No. 1294 to allow parking along the south side of Comstock Street from Washington Street to Park Street.
5. CDBG Sign Grant Approval – 113 South Washington Street. Approve a grant from the CDBG Loan Program to the owner of Lula's Restaurant, 113 S. Washington Street in the amount of \$1,000.00 for the purchase of a historical sign for the business.
6. Payment Authorization. Authorize final payment to the Michigan Department of Transportation for work completed on the reconstruction of Oliver and Stewart Streets in the amount of \$20,509.62.
7. Warrant No. 463. Accept Warrant No. 463 as follows:

Vendor	Description	Fund	Amount
B S & A Software	Annual Updates- Building Dept-Internet Services- Delinquent Property	General	\$7,825.00
Logicalis, Inc.	Network Engineering Support- April 2013	General	\$6,664.00
Brown & Stewart, PC	Professional Services- April 9, 2013 – May 13, 2013	General	\$9,195.56

8. Check Register – April 2013. Affirm check disbursements totaling \$625,324.81 for the month of April 2013.

ITEMS OF BUSINESS

1. Demolition Authorization & Bid Award – 804 Center Street. Authorize the demolition of the structure(s) at 804 Center Street, approve bid award to TJ Smith Sand and Gravel, Inc. for the demolition in the amount of \$2,300.00, and establish a lien on the property for the costs incurred.
2. Set Public Hearing - Special Assessment District No. 2013-03 – Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for June 3, 2013 to receive citizen comment regarding Special Assessment District No. 2013-03, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating and removing of hazards and nuisances at 804 Center Street.
3. Downtown Development Authority General Appropriations Resolution. Adopt the General Appropriations Resolution to authorize the levy of the Downtown Development Authority millage for the 2013-2014 fiscal year.
4. City Budget Adoption. Adopt General Appropriations Resolution approving the 2013-2014 City Budget.

COMMUNICATIONS

1. Charles P. Rau, Building Official. April 2013 Building Department Report.
2. Charles P. Rau, Building Official. April 2013 Code Violations Report.

3. Kevin D. Lenkart, Public Safety Director. April 2013 Police Report.
4. Kevin D. Lenkart, Public Safety Director. April 2013 Fire Report.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, June 03, 2013

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – 2 Alternates, terms expire 06-30-2015 (candidates must possess construction knowledge)

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

OWOSSO CITY COUNCIL

MAY 6, 2013

7:30 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: REVEREND WES COFFEY
OWOSSO WESLEYAN CHURCH

PLEDGE OF ALLEGIANCE: JULIE MACKAY'S FOURTH GRADE CLASS
BRYANT ELEMENTARY

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch
(arrived at 8:50 p.m.), Councilpersons Loreen F. Bailey, Thomas B.
Cook, Michael J. Erfourth, Christopher T. Eveleth and Burton D. Fox.

ABSENT: None.

APPROVE AGENDA

Motion by Councilperson Eveleth to approve the agenda with the following change:

Remove Presentation 2. Shiawassee Homebuilders Presentation and replace it with 2. Buddy Poppy Queen Presentation.

Move Consent Item 2. Girls on the Run 5K Permission to Items of Business 3.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 15, 2013

Motion by Councilperson Eveleth to approve the Minutes of the Regular Meeting of April 15, 2013 as presented.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 24, 2013

Motion by Councilperson Erfourth to approve the Minutes of the Special Meeting of April 24, 2013 as presented.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 29, 2013

Motion by Councilperson Eveleth to approve the Minutes of the Regular Meeting of April 29, 2013 as presented.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

CULTURE! WEEKEND

Mayor Frederick read aloud the following proclamation of the Mayor's office proclaiming May 17-19, 2013 as Culture! Weekend in the City of Owosso:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
RECOGNIZING**

CULTURE! WEEKEND

- WHEREAS the definition of culture refers to the pattern of human activity and the symbols which give significance to the activity; and
- WHEREAS, culture is represented through the art, literature, music, costumes, customs and traditions of a community; and
- WHEREAS different cultures exist in different parts of the world and the natural environment greatly affects the lifestyle of the people of that region, thus shaping their culture; and
- WHEREAS, the Owosso area is blessed with numerous cultural institutions whose mission it is to educate, enlighten, and entertain the public through nature and the arts; and
- WHEREAS, these area institutions have come together to offer a free sample of what the area has to offer through a collaborative celebration of nature and the arts the weekend of May 17th-19th, 2013, to be known as Culture Fest; and
- WHEREAS, there will be something offered for everyone from book signings, to acting workshops, to miniature train rides, to environmental rehabilitation efforts, to fishing classes; and
- WHEREAS, we celebrate this collective effort and thank the numerous organizations involved for lending their resources, facilities, and personnel to open up the world of culture to all who wish to come and enjoy this aspect of our lives that enriches our experiences, expands our sensibilities, and enhances our understanding.

NOW, THEREFORE, BE IT PROCLAIMED, that I, Benjamin R. Frederick, Mayor of the City of Owosso declare May 17th-19th, 2013 as Culture! Weekend in the City of Owosso and warmly welcome all residents and visitors to share with their friends and family this special community event.

Proclaimed this 6th Day of May, 2013.

Project coordinator Lorraine Austin was on hand to receive the proclamation. She detailed the impetus for the event, listed the events planned for the weekend noting they were free of charge, and distributed "passports" to Council and audience members.

SHIAWASSEE HOMEBUILDERS ASSOCIATION PRESENTATION

This item was postponed until May 20th.

BUDDY POPPY QUEEN

VFW Post 9455 2013 Poppy Queen Elysha Colon presented Mayor Frederick with the ceremonial first poppy of the 2013 fund raising season.

MAGNET UPDATE

Detective Lieutenant James Wolf presented an update on the MAGNET program. He expressed his appreciation for the City's funding of a position dedicated solely to the MAGNET program, saying it was highly beneficial to have an officer on the team that was intimately knowledgeable of the city. He noted that arrests were up for the year and said that direct effects of their efforts could be seen in the steep reduction of heroin trafficking within the county.

PUBLIC HEARINGS

Mayor Frederick noted the summary of public hearing comments received prior to the meeting that had been distributed to Council.

SPECIAL ASSESSMENT DISTRICT NO. 2013-01

BROOKS STREET FROM CLEVELAND STREET TO THE NORTH END

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for Special Assessment District No. 2013-01 for Brooks Street from Cleveland Street to the north end for street reconstruction.

The following people commented regarding the proposed project:

The owner of 308 Brooks Street and 1432 Cleveland Street spoke with City staff via telephone prior to the meeting to express their objection to the project saying they could not afford the proposed assessments and felt the project was not necessary.

Steve Groll, 309 Brooks Street, said he had already been assessed a few years back for reconstruction of the street and the City had torn up the street to replace a sewer line so they should fix it. He also said he felt it was a poor use of funds not to have replaced the water line at the time they replaced the sewer line.

Mark Hall, 333 Brooks Street, supported his neighbor's concerns. He said he was upside down in his property and would appreciate the Council not moving forward with the project and forcing him to put more money in his property.

This concluded the citizen comments.

Councilperson Crawford noted that the City had torn up the street the previous year to replace the sewer line after it unexpectedly collapsed and residents were not charged for the new line. He went on to say the condition of the roadway was not great even before the collapse and it is now in poor shape due to the emergency repairs that had to be conducted. He said the question was whether to proceed with the project as proposed or to perform less expensive minimal repairs that would make the street usable.

There was discussion regarding the low level of through traffic for the street and the current state of the street. Residents noted that it was alternately muddy and dusty but indicated they would be satisfied if the surface was covered with a tar and stone treatment.

Mayor Frederick asked staff to develop less expensive options for the street and report back to them at a later meeting.

SPECIAL ASSESSMENT DISTRICT NO. 2013-02

CHIPMAN STREET FROM STEWART STREET TO THE RAILROAD

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for Special Assessment District No. 2013-02 for Chipman Street from Stewart Street to the railroad for street reconstruction.

The following people commented regarding the proposed project:

Mike Blaha, owner of Chips Place, indicated his business could not afford the cost of the assessment in addition to their current expenses and a slow-down in business due to the reconstruction. He felt the street was in acceptable condition and the City should concentrate its efforts on more deteriorated streets. (Comments received in writing prior to the meeting.)

Tom Lennox, owner of 718 S. Chipman Street, said he felt the road was not bad and the project didn't need to be done at the current time. He went on to say that any road project would further damage the already strained businesses along the street by blocking access to their locations and adding an assessment to their property.

Doug Berry, 710 South Chipman Street, said he felt the road was fine other than where the railroad tracks intersected it. He said his business was down and he just couldn't afford another assessment as the Owosso Drain assessment hit him hard. He wondered if the recent street survey had examined the problems developing with the newest City streets.

Mike Bush, 612 South Chipman Street, suggested the base of the street was fine and a coat of slurry seal would provide significant benefit at a lower cost.

This concluded the citizen comments.

City Manager Crawford noted the State plans on removing the railroad tracks and rehabbing the road in that spot. It was also noted the City had plans to tie the current water services along the street to the new 12" water main when it is completed, necessitating the resurfacing.

There was Council discussion regarding the timing of the State's project, what would happen if they chose not to resurface the street, possibly delaying the connection to the new water main, and whether patching the street and slurry sealing it would be an option. It was noted this is one of the streets that was recommended for mill and pave treatment by the City's new pavement condition database.

Mayor Frederick directed staff to explore less expensive options for the project and report back to them at a later meeting.

SPECIAL ASSESSMENT DISTRICT NO. 2013-03

CLEVELAND STREET FROM CHESTNUT STREET TO CARMODY STREET

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for Special Assessment District No. 2013-03 for Cleveland Street from Chestnut Street to Carmody Street for street reconstruction.

The following people addressed the Council regarding the proposed project:

Cynthia Deming, 219 Lafayette Blvd, expressed her objection to the proposed project saying she didn't feel the street was in need of reconstruction, nor did she want curbs installed. She also indicated she would not be able to afford the amount of the proposed assessment in addition to her other financial obligations and asked that Council reconsider moving forward with the project. (Written comments received prior to the meeting. She was also present at the meeting to reiterate her comments.)

Linda Burg, 220 Carmody Street, said she believed the City had included a portion of her neighbor's property in the calculation of her estimated assessment as it seemed really high.

This concluded the citizen comments.

There was discussion whether the projects for Brooks Street, Chipman Street, and Cleveland Street could be postponed. It was noted the Chipman Street project could be delayed but work had already started on the replacement of water mains on Brooks and Cleveland so some sort of resurfacing would be required. There was also discussion regarding applying a tar and stone surface instead of asphalt as a means of lowering the cost of the projects.

Mayor Frederick instructed Staff to develop less expensive alternatives for the proposed project and report back to them at a later meeting.

SPECIAL ASSESSMENT DISTRICT NO. 2013-04

**KRUST DRIVE FROM DEWEY STREET TO
NORTH STREET**

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for Special Assessment District No. 2013-04 for Krust Drive from Dewey Street to North Street for street reconstruction.

There were no citizen comments.

A number of Council members and Staff commented on the poor condition of this street and its need for reconstruction.

Motion by Councilperson Eveleth to adopt the following resolution:

RESOLUTION NO. 39-2013

**KRUST DRIVE
FROM DEWEY STREET TO NORTH STREET**

WHEREAS, the City Council, after due and legal notice, has met and there being no one to be heard regarding the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited: Krust Drive from Dewey Street to North Street.
2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$271,675.52 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$136,969.55 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied: Krust Drive from Dewey Street to North Street for street reconstruction.
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.

When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Eveleth, Fox, Cook, Bailey, Erfourth, and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Popovitch.

Mayor Frederick noted the hearings had been instructive for Council. He said that as the Council was examining a new direction for street maintenance he realized they would not be able to fully reconstruct all street and he appreciated the citizen input on the needs of individual neighborhoods. He went on to say he would like to see more concentration on arterial streets in the City and a different model for improvement of the system overall.

2013-2014 PROPOSED CITY BUDGET

The Public Hearing was conducted pursuant to Chapter 8 of the City Charter to receive citizen comment regarding proposed 2013-2014 City Budget.

The following person commented regarding the proposed budget:

Lisa Stechschulte, 725 River Street, expressed her concern with the proposed 1 mill tax increase, increases in the water and sewer rates, an increase in street sweeping funding, and a proposal for a paid Historical Commission position, saying there were many in town that could barely make ends meet and would not be able to handle such increased costs.

The budget will be considered for adoption at a future meeting, the deadline being May 31.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, business owner at 118 South Washington Street, noted some of the great events the SRI will be hosting over the summer. He went on to say that he felt that traffic on South Chipman Street had increased since the reconstruction of South M-52, the City should not specially assess properties to pay for the installation of new water mains/sewer mains, thanked Mike Tillotson for taping Council meetings, and said he felt that the City should pay Mr. Tillotson for his services.

Doug Berry, 710 South Chipman Street, said he agreed with Mr. Manke in regard to traffic on South Chipman Street. He asked if there had been any accident studies done since South M-52 had been changed to three lanes.

Eddie Urban, 601 Glenwood Avenue, spoke about a recent event honoring wounded warriors put on the by Owosso High School Key Club saying it was a beautiful event lighting and releasing Chinese lanterns last Saturday evening.

Gary Holzhausen, County Commission Chairman, provided a brief update of budget discussions at the County level saying significant amounts of money from their savings account had been used to shore up the budget in the last three years and he and the new commissioners on the board were hoping to start to change that trend.

Michael Tillotson, 1299 South Shiawassee Street, said he was happy with the reconstruction and restriping of South M-52 saying it was now free of potholes and had a shoulder area that was great for biking.

Mayor Frederick expressed his frustration with the situation on South M-52 saying he too believed that traffic was moving through residential areas to avoid that stretch of the highway. He said that at the time of reconstruction the Council had requested pre and post studies be conducted to determine the true

effect of the project. And despite multiple requests the State has not conducted any post studies. He asked what could be done at a local level to analyze the situation and wondered aloud whether it would be in the City's best interest to pay to restripe the street and return it to the original 4 lane configuration. There was general discussion regarding South M-52, the desire for traffic data and accident data, and curiosity as to how residents along the street feel about the new lane pattern. They requested traffic counts and accident information, and instructed Staff to contact MDOT to inquire about the cost of restriping the lanes. Mayor Frederick noted that any potential changes to the street would involve a public hearing process to gather citizen comment on any proposals.

Councilperson Fox said he would like traffic counts for the intersection of Gould Street and Main Street as well, saying the intersection gets quite backed up at times with people trying to turn left off of North Gould Street to head into Caledonia Township and the timing of the light needs to be adjusted.

CITY MANAGER REPORT

City Manager Crawford distributed an updated Project Status Report. He noted that discussions had begun on potential uses for the recently acquired Vandekarr Road property, with an expansion of the industrial park and potential recreation space topping the list. He said studies would need to be conducted to determine the potential for water and sewer installation on the property before a final proposal could be developed.

He also noted that he had created new documents to help summarize the budget which he would distribute to Council after the meeting.

Councilperson Erfourth inquired about the status of the splash pad. City Manager Crawford noted that the DEQ official handling the permits for the project had gone on leave and would be out for a month. Councilperson Erfourth expressed his frustration with the official's history of holding up the project. He said that people donated money for the project and were upset that it was still not constructed.

Councilperson Cook noted that if the City was looking at potential recreational development for the Vandekarr Road property they may want to consider teaming with the County or the adjoining Townships on a joint recreation facility.

Councilperson Fox inquired about the status of the purchase of new chairs for the Council Chamber. Mr. Crawford noted that he hoped to order them by the end of the week, with delivery possibly 4 weeks out.

CONSENT AGENDA

Motion by Councilperson Eveleth to approve the Consent Agenda as follows:

Traffic Control Order No. 1285 Amendment. Authorize amendment to Traffic Control Order No. 1285, which formalized the street and parking lot closures for the Curwood Festival, to reflect the closure of the south west portion of the Public Safety parking lot at 8:00am June 4, 2013 to accept delivery of the entertainment tent.

Girls on the Run 5K Permission. This item was moved to Item of Business 3.

Humane Society 5K & 5K9 River Run Permission. Consider application of the Shiawassee Humane Society for permission to use Jerome Avenue and Oakwood Avenue adjacent to Wilman Field and the James Miner River Trail from 8:00am to noon on Saturday, May 11, 2013 for a 5K race and a 5K Dog Walk/Run and authorize Traffic Control Order No. 1291 formalizing the request.

Change to Street Lighting Contract. Consider amendment to the Street Light Contract with Consumers Energy to reflect the removal of one incandescent fixture and the installation of one high pressure sodium fixture in the alley behind 110 East Exchange Street and authorize the Mayor and City Clerk to execute appropriate documents as follows:

RESOLUTION NO. 40-2013

AUTHORIZATION FOR CHANGE IN STANDARD STREETLIGHTING CONTRACT

Consumers Energy Company is hereby authorized as of the 6th day of May, 2013, by the City of Owosso, to make changes, as listed below, in the streetlighting system(s) covered by the existing Standard Streetlighting Contract between the Company and the City of Owosso, dated April 1, 1977.

Number of Luminaires	Nominal Lumen Rating	Type of Luminaire	Installation or Removal	Location
1	100W	HPS	Install	Alley behind 110 East Exchange St.
1	200W	Obsolete	Remove	Alley behind 110 East Exchange St.

Except for the changes in the streetlighting system(s) as herein authorized, all provisions of the aforesaid Standard Streetlighting Contract dated April 1, 1977, shall remain in full force and effect.

Resolved, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the streetlighting service as provided in the Standard Streetlighting Contract between the Company and the City of Owosso, dated April 1, 1977, in accordance with the Authorization for Change in Standard Streetlighting Contract approved May 6, 2013, heretofore submitted to and considered by this Council; and

Resolved, further, that the Mayor and City Clerk be and are authorized to execute such authorization for change on behalf of the City.

Bid Award – Mowing. Authorize bid award to Fourstar Landscaping, LLC for mowing of private properties in violation of the weed ordinance and for certain city-owned properties for the 2013 mowing season in the following amounts: \$15 for a single lot, \$20 for a double lot, and \$25 for lots larger than a double lot, \$15 for each Osburn Lakes lot, and \$35 for the Gould House lot as follows:

RESOLUTION NO. 41-2013

AUTHORIZING THE EXECUTION OF A CONTRACT WITH FOURSTAR LANDSCAPING, LLC. FOR THE MOWING OF PRIVATE PROPERTIES IN VIOLATION OF THE CITY WEED ORDINANCE AND CERTAIN CITY-OWNED PROPERTIES

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has an ordinance requiring property owners to mow their lots to control the growth of tall grass and noxious weeds; and

WHEREAS, the City of Owosso will mow private properties that are in violation of the ordinance if the owners refuse to mitigate the situation; and

WHEREAS, efficiencies can be gained from contracting out for service to mow such properties as well as certain City-owned properties; and

WHEREAS, the City of Owosso sought bids for the mowing of weed ordinance violation properties and certain city-owned properties; and a bid was received from Fourstar Landscaping, LLC.; and it is hereby determined that Fourstar Landscaping, LLC. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Fourstar Landscaping, LLC. for the service of mowing private properties in violation of the weed ordinance and certain city-owned properties upon the city's request.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Fourstar Landscaping, LLC for mowing and trimming services at the following rates:

Private properties:

normal city size lot or smaller	=	\$15.00 each
normal to double city size lot	=	\$20.00 each
larger than double size	=	\$25.00 each

City-owned properties:

Osburn Lakes Subdivision lots	=	\$15 each
Gould House Lot	=	\$35 each

THIRD: The above expenses shall be paid from the General Fund.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Bailey, Erfourth, Mayor Pro-Tem Popovitch, Councilpersons Fox, Eveleth, Cook, and Mayor Frederick.

NAYS: None.

ITEMS OF BUSINESS

MICHIGAN MAIN STREET PROGRAM

SELECTED LEVEL COMMUNITY REQUIREMENTS AND EXPECTATION AGREEMENT

It was noted the new agreement was identical to the current agreement in the structure of the program itself, but the liability language was slightly different. It was further noted the agreement may be terminated with 30-days notice from either party.

Councilperson Eveleth wondered what the overall net benefit of the program had been inquiring whether the DDA could potentially move forward with the Main Street philosophy on organizational structure but opt out of the formal program to save money. Main Street Director Heather Rivard indicated that was a possibility but Council would need to keep in mind they would lose out on training provided by Michigan Main Street. She further indicated she felt the reporting component of the formal Main Street program had been quite helpful by incurring accountability. Lastly she noted that she felt participation in the program gave the DDA a leg up when applying for grants.

Motion by Councilperson Eveleth to approve the resolution authorizing the execution of the following Community Commitment Agreement an agreement detailing the minimum participation standards for city and its Local Main Street Program, including the employment of a full-time program director, guaranteeing funding for five years, maintaining membership in the National Main Street Center Network, and agreeing to reporting requirements. The Michigan Main Street Program would agree to provide training, provide design services annually for three projects, and payment of registration for one person to attend the National Main Street Conference as follows:

RESOLUTION NO. 42-2013

**APPROVING MICHIGAN MAIN STREET PROGRAM
COMMUNITY RESOLUTION OF COMMITMENT AGREEMENT BEGINNING FEBRUARY 25, 2013**

WHEREAS, the Owosso City Council has received the Michigan Main Street Program--Community Resolution of Commitment Agreement from the Owosso Downtown Development Authority for an agreement with the Michigan Main Street Center and the Michigan Main Street Program; and

WHEREAS, the Owosso City Council has recognized the importance of preserving and redeveloping the Downtown Owosso core area; and

WHEREAS, the Owosso Downtown Development Authority was established by the Owosso City Council with the goal of preserving and redeveloping the Downtown area of Owosso; and

WHEREAS, the Owosso City Council understands that the Main Street Program is a tool to aid in the preservation and redevelopment of downtowns; and

WHEREAS, the Owosso City Council understands that the Michigan Main Street Center provides training, assistance and resources that are essential to the proper execution of the Main Street Program and can improve the impact the program has on the downtown area;

NOW, THEREFORE, BE IT RESOLVED that:

FIRST: the Owosso City Council supports the Owosso Downtown Development Authority's decision to become a Selected Level member with the Michigan Main Street Center for five years, obtain the necessary education as to the operation of the Main Street Program and to continue the program to further the preservation and redevelopment of the downtown area.

SECOND: it is understood that all associated costs be paid 100% from the Downtown Development Authority (Owosso Main Street) budget.

THIRD: the city manager be authorized to execute the Michigan Main Street Program - Community Resolution of Commitment Agreement that is attached*.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Erfourth, Eveleth, Cook, Fox, Mayor Pro-Tem Popovitch, Councilperson Bailey, and Mayor Frederick.

NAYS: None.

*Due to its length, full text of this document is not included in the minutes. This agreement is available in its entirety in the Clerk's Office.

SCHEDULE BUDGET WORK SESSION

Motion by Mayor Pro-Tem Popovitch to schedule a budget work session for Wednesday, May 8, 2013 at 7:00 p.m.

Motion supported by Councilperson Cook.

Roll Call Vote.

AYES: Councilpersons Cook, Bailey, Fox, Eveleth, Mayor Pro-Tem Popovitch, Councilperson Erfourth, and Mayor Frederick.

NAYS: None.

GIRLS ON THE RUN 5K PERMISSION

It was noted the traffic control order needed to be amended to reflect the fact that the City does not have jurisdiction of Mallard Circle. The Girls on the Run organizers were encouraged to contact the Woodland Trails Homeowners Association to gain permission to use that street.

Motion by Councilperson Eveleth to approve the application of Girls on the Run Mid-Michigan for use of Gould Street from Jackson Drive to Mallard Circle and Jackson Drive from 8:00am to 10:00am on Sunday, May 19, 2013 for a 5k run and authorize Traffic Control Order No. 1290 formalizing the request.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Cook, Bailey, Eveleth, Mayor Pro-Tem Popovitch, Councilpersons Fox, Erfourth, and Mayor Frederick.

NAYS: None.

COMMUNICATIONS

Michigan Liquor Control Commission. Communication regarding the transfer of ownership for the 2 Harrands convenience stores.

Richard C. Williams, Finance Director. Cash and Investment Position for quarter ending March 31, 2013.

Historical Commission. Minutes of April 8, 2013.

Parks & Recreation Commission. Minutes of April 22, 2013.

Planning Commission. Minutes of April 22, 2013.

CITIZEN COMMENTS AND QUESTIONS

Doug Berry, 710 South Chipman Street, inquired whether Council had received written comments from Mike Blaha regarding the South Chipman Street project. The Mayor indicated they were in receipt of his comments.

Mayor Frederick expressed his appreciation for the great Arbor Day tree planting event at Emerson School. He said that larger spaded trees continue to be planted on the property and he thanked the Schools for their partnership in the project, saying he hoped to partner with them more in the future.

Councilperson Eveleth thanked everyone for attending the Downtown Owosso Farmers Market block party last Saturday. He said the event was a great success and similar events would be planned in the future. He went on to say that he had the privilege of surprising a local student with the award of a Kiwanis scholarship recently and he encouraged everyone to let all students know about local scholarship opportunities.

Councilperson Fox said he was pleased with the new events taking place in the downtown area. He went on to remind everyone the Fire Department would be hosting the Michigan Fire Fighters Association annual meeting in June.

Mayor Pro-Tem Popovitch said the Hospital Auxiliary's 5K run on Saturday was a great event. She also said she was proud to attend this evening's program honoring the Shiawassee Scholars, one of whom is her son. She went on to thank the Cook Family Foundation for their efforts in fostering young students.

Mayor Frederick asked that everyone help get the word out on Culture Fest to help make it a success.

NEXT MEETING

Wednesday, May 8, 2013 7:00 p.m.

Monday, May 20, 2013 7:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – 2 Alternates, terms expire 06-30-2015 (candidates must possess construction knowledge)

ADJOURNMENT

Motion by Councilperson Eveleth for adjournment at 9:14 p.m.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

OWOSSO CITY COUNCIL

MAY 8, 2013

7:00 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

PLEDGE OF ALLEGIANCE: MAYOR BENJAMIN R. FREDERICK

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch, Councilpersons Loreen F. Bailey, Thomas B. Cook, Michael J. Erfourth, Christopher T. Eveleth and Burton D. Fox.

ABSENT: None.

Motion by Councilperson Eveleth to set a time limit of 8:30 p.m. for the meeting.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

DISCUSSION –

City Manager Crawford previewed the discussion by saying the group had covered the General Fund in their last budget meeting and tonight's agenda would cover the other funds. He then detailed a document he had recently put together in an attempt to summarize the budget in a fashion that was logical to the average lay person.

The Council discussed details of the following funds:

Special Revenue Funds: Major Street Fund, Local Street Fund, Community Development Block Grant Fund, Housing Fund, Historical Commission Fund

Debt Service Funds: 2010 General Obligation Bonds Fund, 2009 Long-term General Obligation Bonds Fund, 2013 Unlimited Tax General Obligation Bonds Fund

Enterprise Funds: Transportation Fund (SATA), Sewer Fund, Water Fund, Wastewater Fund, Fleet Maintenance Fund

Component Units: Brownfield Authority Fund(s), Downtown Development Authority

They spent significant time discussing how different revenues and expenditures are accounted for in the budget, restrictions on the use of certain funds, the street funds and their sources of funding, the Historical Commission Fund and the mission of the Historical Commission, the balance in the Fleet Maintenance Fund and the advantages and disadvantages of purchasing used equipment.

Motion by Councilperson Erfourth to extend the meeting until 9:00 p.m.

Motion supported by Councilperson Cook and concurred in by unanimous vote.

Discussion continued, the topic touching on whether the City could share equipment with another jurisdiction, whether the City has actually saved money by not purchasing heavy equipment in the last 5 years, whether any money from the Fleet Maintenance Fund could be transferred to the General Fund, speeding up the planned purchase of equipment in the next couple of years, and re-establishing a line item to fund demolitions.

CITIZEN COMMENTS AND QUESTIONS

James Morel, 996 Marguerite Drive, commented on a number of items including: his desire to see a 10 year forecast of possible capital expenditures, contacting a wedding planner and caterer to facilitate the use of the Castle and the Gould House as money making ventures, his feeling the City collects far more in water and sewer revenues than it expends, adjusting the budget document so it resembles that of a corporate enterprise, and his feeling that the Council needs to be more intimately involved in oversight of the budget to the point of reviewing it weekly.

Councilperson Cook noted that he still desired a discussion regarding retirement funding.

ADJOURNMENT

Motion by Councilperson Eveleth for adjournment at 9:04 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



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MEMORANDUM

DATE: May 16, 2013

TO: City Council

FROM: Amy K. Kirkland
City Clerk

RE: Amendment to Section 1-9, *Notices*

It has come to our attention that there is some clarification that is needed in regard to the manner in which notices must be served in certain situations. City of Owosso Code Section 1-9, *Notices*, proscribes such a manner, but there are also numerous other references to how notices should be delivered detailed in the Code, Charter, and the 2009 International Property Maintenance Code. To avoid conflicting provisions staff is recommending an amendment to Chapter 1, General Administration, Section 1-9, *Notices*, to add the phrase “unless otherwise specified”.

In addition, in the years since this provision was originally adopted the U.S. Postal Service has discontinued their registered mail service and the cost of sending a certified letter has risen significantly to over \$5.00 per piece. Staff is proposing striking the reference to registered mail in subsection (2) and replacing it with “first class” mail. This would allow some flexibility giving staff the opportunity to select the best option for the occasion.

Staff recommends City Council set a public hearing for June 3, 2013 to hear citizen comment regarding the proposed amendments to this ordinance.

RESOLUTION NO. ____

TO SET A PUBLIC HEARING TO HEAR COMMENT
REGARDING THE PROPOSAL TO AMEND
CHAPTER 1 GENERAL PROVISIONS
OF THE CODE OF ORDINANCES
TO AMEND THE SECTION REGARDING NOTICES

Whereas, Section 1-9 of the Code of the City of Owosso defines the manner in which notices shall be served to private individuals in the instance expenses have been accrued for work performed by the City on private property, including sidewalk repairs, sewer or water connections, abatement of dangerous structures, and abatement of nuisances; and

Whereas, the manner of notification in each of the above mentioned circumstances is clearly defined elsewhere in the Code or, in cases regarding property maintenance, in the International Property Maintenance Code (IPMC); and

Whereas, Section 1-9 causes confusion due to its redundancy, and sometimes conflict, with provisions of the Code and the IPMC.

Now, Therefore, Be It Resolved, by the Council of the City of Owosso, Michigan that the following amendment to the Code of the City of Owosso be recommended:

THE CITY OF OWOSSO ORDAINS:

Section 1. That Chapter 1, General Provisions, Section 1-9, *Notices*, of the Code of Ordinances of the City of Owosso, Michigan is hereby amended as follows:

Sec. 1-9. - Notices.

Notices regarding ~~sidewalk repairs, sewer or water connections, dangerous structures, abating nuisances or any other act~~, the expense of which, if performed by the city, may be assessed against the premises under the provisions of this Code, shall be served **in the following manner if not otherwise specified elsewhere:**

- (1) By delivering the notice to the owner personally or by leaving the same at his or her residence, office or place of business with some person of suitable age and discretion; or
- (2) By mailing the notice by **first class or** certified ~~or registered~~ mail to such owner at his or her last known address; or
- (3) If the owner is unknown, by posting the notice in some conspicuous place on the premises at least five (5) days before the act or action concerning which the notice is given is required or is to occur.

Section 2. This amendment shall become effective twenty days after passage.

Section 3. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Section 4. A public hearing is set for Monday, June 3, 2013 at 7:30 p.m. to hear citizen comment regarding the proposed amendment.



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MEMORANDUM

DATE: May 16, 2013

TO: City Council

FROM: Amy K. Kirkland
City Clerk

RE: Grass and noxious weeds ordinance

As we head into mowing season it seems an appropriate time to update our grass and noxious weeds ordinance to include new plant species now deemed harmful by the DNR and to reflect the standards set by the 2009 International Property Maintenance Code.

Attached you will find the amended ordinance with an updated list of prohibited and restricted plant species as defined by Act 451 of 1994, as amended, as well as an adjustment on the maximum height of tall grass from the current 12" to the 8" referenced in the 2009 IPMC. Further, minor language adjustments are proposed to reflect the fact that the responsibilities entailed in the ordinance may need to be assigned to someone other than the staff member referenced in the current ordinance. With ever-shrinking employee numbers the proposed changes will provide some much needed flexibility in assigning these tasks in the future.

RESOLUTION NO. ____

AMENDING CHAPTER 18 NUISANCES
ARTICLE V, GRASS AND NOXIOUS WEEDS
SECTIONS 18-121 THROUGH 18-125
OF THE CODE OF ORDINANCES

AN ORDINANCE to amend Chapter 18, Nuisances, Article V, *Grass and noxious weeds*, Sections 18-121 through 18-125 of the Code of the City of Owosso, to update the list of prohibited plants and to reflect the provisions of the 2009 International Property Maintenance Code.

Whereas, prior to 1977 the City adopted an ordinance prohibiting the growth of tall grass and noxious weeds and defining a process by which violations of the ordinance would be handled; and

Whereas, since that time the State has added new species to the list of prohibited and restricted plants and the City has adopted the 2009 International Property Maintenance Code (IPMC) which contains provisions regulating the growth of weeds and grass; and

Whereas, amendment of the City Code is required to keep it up to date and bring it into symmetry with the provisions of the IPMC.

Now, Therefore, Be It Resolved, by the Council of the City of Owosso, Michigan that the following amendments to Chapter 18, Nuisances, Article V, *Grass and noxious weeds*, Sections 18-121 through 18-125 of the Code of the City of Owosso are proposed and further a public hearing is set for June 3, 2013 as follows:

THE CITY OF OWOSSO ORDAINS:

Section 1. That The Code of Ordinances of the City of Owosso, Michigan is hereby amended by altering Chapter 18, Nuisances, Article V, *Grass and noxious weeds*, Sections 18-121 through 18-125 as follows:

Sec. 18-121. - Definitions.

For the purposes of this article "noxious weeds" shall include Canada thistle (*Cirsium arvense*), doddgers (any species of *Cuscuta*), mustards (*charlock*, black mustard and Indian mustard, species of *Brassica* or *Sinapis*), wild carrot (*Daucus carota*), bindweed (*Convolvulus arvensis*), perennial sow-thistle (*Sonchur arvensis*), hoary alyssum (*Berteroa incana*), ragweed (*Ambrosia elatior* L.) and poison ivy (*Rhus toxicodendron*), poison sumac (*toxicodendron vernix*), **and any species identified by the Michigan Natural Resources and Environmental Protection Act (Act 451 of 1994) as prohibited or restricted including: African oxygen weed (*Lagarosiphon major*), Brazilian elodea (*Egeria densa*), Cyllindro (*Cylindrospermopsis raciborskii*), European frogbit (*Hydrocharis morsus-ranae*), Fanwort (*Cabomba caroliniana*), Giant hogweed (*Heracleum mantegazzianum*), Giant salvinia (*Salvinia molesta*, *auriculata*, *biloba*, or *herzogii*), Hydrilla (*Hydrilla verticillata*), Japanese knotweed (*Fallopia japonica*), Parrot's feather (*Myriophyllum aquaticum*), Starry stonewort (*Nitellopsis obtusa*), Water chestnut (*Trapa natans*), Yellow floating heart (*Nymphoides peltata*), Curly leaf pondweed (*Potamogeton crispus*), Eurasian watermilfoil (*Myriophyllum spicatum*), Flowering rush (*Butomus umbellatus*), Phragmites or common reed (*Phragmites australis*).**

Sec. 18-122. - Prohibited conditions.

No person occupying any premises, nor any person owning any unoccupied premises, shall permit or maintain on any such premises:

- (1) Any growth of noxious weeds;
- (2) Any growth of grass or other rank vegetation to a greater height than ~~twelve (12)~~ **eight (8)** inches ~~in the average~~; or
- (3) Any accumulation of dead weeds, grass or brush.

Sec. 18-123. - Duty of occupant or owner.

It shall be the duty of the occupant of every premises and the owner of unoccupied premises within the city to cut and remove or destroy by lawful means all such noxious weeds and grass, at least once each year not later than the fifteenth day of May, and thereafter as often as may be necessary to comply with the provisions of this article.

Sec. 18-124. - Cutting by city.

If any person shall fail to comply with the provisions of section 18-123 by the specified time, the city manager shall, ~~through the department of public works~~, cause all such grass and noxious weeds to be cut or destroyed upon lands of the person not complying with the provisions hereof. ~~The director of the department shall keep an~~ **An** accurate account of all expenses incurred with respect to each parcel of land entered upon in carrying out the provisions of this article **shall be kept** and ~~shall make a sworn statement of the account and present the same to the city manager~~ **and presented for invoicing.**

Sec. 18-125. - Collection ~~from owner~~ of unpaid charges.

A copy of ~~the sworn statement, including an~~ **the** account of the costs incurred on each of the several descriptions or parcels of property, shall be transmitted to the city treasurer. The city treasurer shall add to all such accounts fifteen (15) percent of all such expenditures to cover the costs of publication, overhead and other expense, and collect the total amount as provided in section 10.7 of the Charter.

Sec. 18-126. - Notice of requirements.

The city clerk shall on or before the first day of May of each year give notice of the requirements and provisions of this article by publishing a notice thereof once a week for two (2) successive weeks in a newspaper of general circulation in the city.

Secs. 18-127—18-130. - Reserved.

Section 2. This amendment shall become effective twenty days after passage.

Section 3. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Section 4. A public hearing is set for Monday, June 3, 2013 at 7:30 p.m. to hear citizen comment regarding the proposed amendment.



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MEMORANDUM

DATE: May 10, 2013

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1293

The City of Owosso has a traffic hazard in the 600 block of W. Oliver near Central Elementary School. The Owosso Public Schools has requested the installation of “school bus parking only” signs on Oliver Street, between Shiawassee Street and Ada Street. On school days there is a backup of vehicles on Ada Street that make it hazardous for the school buses to safely allow the students to depart and board the buses.

We recommend City Council approve traffic control order # 1293 to install school bus parking only in the 600 block of W. Oliver Street on the north side of the street between Shiawassee Street and Ada Street.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1293	05/14/13	11:25 AM

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Installing school bus parking only signs in the 600 block of W. Oliver Street on the north side of the road between Shiawassee Street and Ada Street.

LOCATION OF CONTROL

600 Block of W. Oliver Street on the north side of the road between Shiawassee Street and Ada Street

APPROVED BY COUNCIL _____ 20 _____

REMARKS



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: May 15, 2013

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1294

The City of Owosso would like to amend the parking on the south side of Comstock Street between Washington Street and Park Street. Parking would be limited to two hour parking Monday through Friday between the hours of 8 a.m. -5 p.m.

We recommend City Council approve traffic control order # 1294 to allow parking on the south side of Comstock Street between Washington Street and Park Street.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1294	05/15/2013	3:47 pm

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Two hour parking Monday – Friday 8:00 AM to 5:00 PM on the south side of Comstock Street between Washington and Park Street.

LOCATION OF CONTROL

South side of Comstock Street between Washington and Park Street.

APPROVED BY COUNCIL _____ 20 _____

REMARKS



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: May 13, 2013

TO: OWOSSO CITY COUNCIL

FROM: Adam Zettel, AICP

RE: **CDBG grant for 113 S. Washington St.**

In accordance with the city's CDBG loan program, before you is a new request from the owner of (Lula's Restaurant) at 113 S. Washington to be granted \$1,000.00 as a reimbursement for the purchase of an historical sign.

The loan review committee met on May 9th and deliberated the request using the guidelines of the loan program (which does permit limited grants for signs). It was determined that the sign does satisfy the intent of the program to support economic development, historic preservation, and downtown activity.

The sign is of quality materials and will fill the entire sign board at this location, making it historically compatible. Based upon sign estimates, this project is eligible for the grant maximum of \$1,000.00. Based upon these findings, the committee recommends approval of the grant. Please call me with questions.

RESOLUTION NO.

**AUTHORIZING PAYMENT FROM THE CDBG REVOLVING LOAN FUND
LOAN TO JOHN BEILFUSS FOR A SIGN REIMBURSEMENT GRANT
RELATED TO IMPROVEMENTS AT 113 S. WASHINGTON STREET**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the improvement of signs in the downtown for preservation and identification purposes serves an economic and public benefit to the community; and

WHEREAS, the city of Owosso operates a Community Development Block Grant loan program, with program guidelines, to fund such activities; and

WHEREAS, the loan review committee has recommended approval of a grant under specific conditions that the city council finds fulfilled.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to support signs that complement historic preservation efforts in the downtown.
- SECOND: The accounts payable department, under the direction of the finance director, is authorized to release funds in the amount of \$1,000 immediately following the installation of the sign as approved by the loan committee and historic district commission.
- THIRD: The above expenses shall be paid from the Community Development Block Grant Fund.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,
SHIAWASSEE COUNTY, MICHIGAN THIS 20TH DAY OF MAY, 2013.

AYES:
NAYS:
ABSTENTIONS:
ABSENT:

CITY OF OWOSSO

ATTEST:

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX 723-8854

MEMORANDUM

DATE: May 20, 2013

TO: Owosso City Council

FROM: Mark A. Sedlak, Director of Public Services

RE: Final Payment for local share of the cost to reconstruct Oliver and Stewart Streets

We recommend Council approve the final payment to the State of Michigan in the amount of \$20,509.62 for the local share of the costs to reconstruct Stewart Street from Chipman Street to Cedar Street and Oliver Street from M-52 to Washington Street.

RESOLUTION NO. ____

**AUTHORIZING FINAL PAYMENT TO
THE MICHIGAN DEPARTMENT OF TRANSPORTATION
FOR WORK COMPLETED ON
THE OLIVER STREET AND STEWART STREET RECONSTRUCTION PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has received a Michigan Department of Transportation Small Cities Grant; and

WHEREAS, using these funds in concert with monies from Street Special Assessments and the Street Bond Fund, the City has undertaken a project to reconstruct Oliver Street from M-52 to Washington Street and Stewart Street from Chipman Street to Cedar Street, replacing deteriorated curbs and pavement to improve the street infrastructure on these two streets; and

WHEREAS, final work on this project has been completed and is now eligible for payment; and

WHEREAS, the Michigan Department of Transportation has requested final reimbursement for the City's share of the work.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary in the public interest to reimburse the Michigan Department of Transportation for eligible funds spent in the course of reconstructing portions of Oliver Street and Stewart Street.

SECOND: The accounts payable department is authorized to submit payment to the Michigan Department of Transportation in the amount of \$20,509.62 as detailed on the attached Project Final Settlement request as authorized by Council on May 20, 2013.

THIRD: The above expenses shall be paid from the Street Bond Fund and Special Assessments.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 20TH DAY OF MAY, 2013.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

MDOT
841(1/92)

INVOICE

Refer to this Number in Correspondence ----

Invoice No.

AF 352397

Date

5/6/13

OWOSSO, CITY OF
301 W MAIN
OWOSSO, MI 48867-2958

Department of Transportation
Attention: Finance Cashier
P. O. Box 30648
Lansing, Michigan 48909
Phone: (517) 335-0413

Make Check Payable to: State of Michigan -- MDOT

In Re: PROJECT FINAL SETTLEMENT

AGREEMENT NUMBER: 11-5064

AGREEMENT DATE: 04/19/2011

CONTROL SECTION: STUL 76421

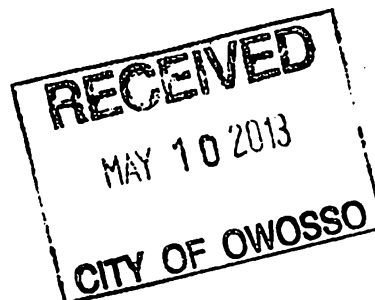
PROJECT NUMBER: STP 1176-010

JOB NUMBER: 109187A

ITEM NUMBER: HH7115

LOCATION: OLIVER ST/STEWART ST @ SHIAWASSEE ST (M-52)
TO WASHINGTON ST AND CHIPMAN ST TO CEDAR ST IN THE
CITY OF OWOSSO, SHIAWASSEE COUNTY.

PAYMENT DUE AS SPECIFIED IN THE SIGNED AGREEMENT



Invoice Amount: \$20,509.62

Balance Due: \$20,509.62

MDOT Fed. Id.: 386000134

DETACH HERE, SEND REMITTANCE AND THIS STUB TO:

Michigan Department of Transportation, ATTN: Finance Cashier, P. O. Box 30648, Lansing, Michigan 48909

Invoice No.		Code	Name					Agreement				
AF 352397		741	OWOSSO, CITY OF					11-5064				
Tran	AY	Index	PCA	Appr	Fund	AO	AC-3	GL	Amount	Proj No	Proj Phase	Fed. Item No.
190	11	90404	88888	90400	4899	2510		0548	20,509.62	109187	AA	HH7115

MDOT/FINANCIAL OPERATIONS DIV
ACCOUNTING SECTION/PROJECT ACCOUNTING

INVOICE NO.
AF

OWOSSO, CITY OF

PROJECT FINAL SETTLEMENT

LOCATION:

Oliver Street/Stewart Street @ Shiawasse Street (M-52) to Washing

Amount due MDOT \$20,509.62

[illegible]

MICHIGAN DEPARTMENT OF TRANSPORTATION
 FINANCIAL OPERATIONS DIVISION
 ACCOUNTING SECTION/PROJECT ACCOUNTING UNIT
 FINAL ACCOUNTING FOR:

FINAL ACCOUNTING

Prepared by: Darryl Walker
 Phone Number (517) 335-2374
 Date 4/4/2013

LOCAL: OWOSSO, CITY OF
 11-5064 4/19/2011
 CONTROL SEC. STUL 76421
 PROJECT # STP 1176-010

JOB # 109187A
 ITEM # HH 7115

LOCATION: Oliver Street/Stewart Street @ Shiawassee Street (M-52) to Washington Street and Chipman Street to Cedar Street in the City of Owosso, Shiawassee County

TYPE OF WORK	NON-FEDERAL PART	FEDERAL PART	TOTAL EXPENDITURE	FEDERAL PAID	TO BE DISTRIBUTED	STATE SHARE	LOCAL SHARE
ADVERTISING		\$108.00	\$108.00	\$79.57	\$28.43		\$28.43
CONSTRUCTION CONTRACT		\$390,773.41	\$390,773.41	\$287,920.43	\$102,852.98		\$102,852.98
TOTAL	\$0.00	\$390,881.41	\$390,881.41	\$288,000.00	\$102,881.41	\$0.00	\$102,881.41

LOCAL SHARE OF PROJECT	\$102,881.41
LESS LOCAL DEPOSIT AND PAYMENTS	(\$82,371.79)
LESS LOCAL SHARE OF LOCAL COSTS PRIOR TO FINAL ACCOUNTING	\$0.00
BALANCE	20509.62
LOCAL OWES	

*AN AMOUNT OF LESS THAN \$5.00 WILL NEITHER BE BILLED NOR PAID TO THE LOCAL.

OWOSSO, CITY OF

301 W MAIN
 OWOSSO, MI 48867

KW



WARRANT 463

May 14, 2013

Vendor	Description	Fund	Amount
B S & A Software	Annual Updates-Building Dept- Internet Services-Delinquent Property	General	\$7,825.00
Logicalis, Inc.	Network Engineering Support- April 2013	General	\$6,664.00
Brown & Stewart, PC	Professional Services-April 9, 2013 – May 13, 2013	General	\$9,195.56
TOTAL			\$23,684.56

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 04/01/2013 - 04/30/2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
04/05/2013	1	120646	SUCHANEK, PETER	AMBULANCE RUN 12-190141	\$ 41.80
04/05/2013	1	120647	LUND ROBERT	UB refund for account: 2232690002	\$ 201.04
04/05/2013	1	120648	GRACE ROBERT/MARILYNN	UB refund for account: 2325840001	\$ 13.22
04/05/2013	1	120649	HANLEY J L	UB refund for account: 1198500001	\$ 91.82
04/05/2013	1	120650	NOWOSISLOSKY GERALD	UB refund for account: 3753570005	\$ 19.72
04/05/2013	1	120651	KYSER MATTHEW	UB refund for account: 2631840021	\$ 27.34
04/05/2013	1	120652	HARNER VESTAL	UB refund for account: 3768570004	\$ 30.85
04/05/2013	1	120653	RAMBO TODD	UB refund for account: 5024070003	\$ 28.00
04/05/2013	1	120654	REMAX REAL ESTATE PROFESSIONALS	UB refund for account: 1978500003	\$ 16.42
04/05/2013	1	120655	REMAX REAL ESTATE PROFESSIONALS	UB refund for account: 3330570003	\$ 59.84
04/05/2013	1	120656	ATKINS DEBORAH	UB refund for account: 5569070009	\$ 29.33
04/05/2013	1	120657	PATTOM PROPERTIES	UB refund for account: 3628570004	\$ 28.05
04/05/2013	1	120658	123.NET	MARCH 2013 SERVICE	\$ 32.00
04/05/2013	1	120659	ACCUMED BILLING INC	AMBULANCE BILLING SERVICES & STATE REPORTING	\$ 2,959.56
04/05/2013	1	120660	AFLAC	PAYROLL DED-AFLAC PREMIUM	\$ 942.33
04/05/2013	1	120661	H K ALLEN PAPER CO	OFD-TISSUE/BOWL CLEANER/MOP HEADS	\$ 98.20
04/05/2013	1	120662	ARMSTRONG, GLENN A	REIMBURSEMENT	\$ 500.00
04/05/2013	1	120663	THE BANK OF NEW YORK MELLON TRUST C	2009 LTGO BONDS-P & I PMT	\$ -
			Void Reason: WRONG VENDOR INFO		
04/05/2013	1	120664	BLUMERICH COMMUNICATIONS SERVICE, I	OPD-BUILD UP OF UNIT 39	\$ 1,342.64
04/05/2013	1	120665	DAVID B BUTCHER	REIMBURSEMENT	\$ 14.00
04/05/2013	1	120666	CENTRON DATA SERVICES, INC.	WATER/SEWER BILLING SERVICES FOR MARCH 3	\$ 4,449.28
04/05/2013	1	120667	CHEMICAL BANK WEALTH MANAGEMENT	2010 GO BONDS-INTEREST PAYMENT	\$ 18,886.25
04/05/2013	1	120668	CITY OF CORUNNA	OPD-ADMINISTRATIVE SERVICES-69 HRS	\$ 1,846.44
04/05/2013	1	120669	CITY OF OWOSSO	ADMIN EXPENSES 2012-BROWNFIELD #12	\$ 1,000.00
04/05/2013	1	120670	CITY OF OWOSSO	ADMIN EXPENSES 2012-BROWNFIELD #3	\$ 10,363.86
04/05/2013	1	120671	CONSUMERS ENERGY	MAR 2013-1111 ALLENDALE AVE	\$ 43,320.26
04/05/2013	1	120672	CONTRACTORS REPAIR LLC	OFD-SAW REPAIR	\$ 95.80
04/05/2013	1	120673	JUDY ELAINE CRAIG	COURIER SERVICES	\$ 180.00
04/05/2013	1	120674	D & D TRUCK & TRAILER PARTS	FLEET-BATTERY FOR #343	\$ 398.09
04/05/2013	1	120675	D & G EQUIPMENT INC	FLEET-STOCK SAW CHAINS	\$ 261.00
04/05/2013	1	120676	DELAU FIRE SERVICES INC	IT-SEMI-ANNUAL INSPECTION OF HALON FIRE	\$ 225.00
04/05/2013	1	120677	DELTA FAMILY CLINIC SOUTH PC	HR-TESTING-NEW HIRE	\$ 350.00
04/05/2013	1	120678	DETROIT SALT COMPANY LLC	ROCK SALT-26.23/TONS	\$ 11,766.37

04/05/2013	1	120679	EMPLOYEE BENEFIT CONCEPTS INC	HR-APRIL 2013-ADMINSTRATIVE FEE	\$ 100.00
04/05/2013	1	120680	FASTENAL COMPANY	FLEET-CLEVIS PINS	\$ 49.47
04/05/2013	1	120681	FEDEX	SHIPPING CHARGES	\$ 55.44
04/05/2013	1	120682	FIRST CONTRACTING INC	RENTAL REHAB #001-RR-OWOSSO11	\$ 33,610.50
04/05/2013	1	120683	FRONTIER	PHONES	\$ 2,036.87
04/05/2013	1	120684	FUOSS GRAVEL CO.	CLASS II SAND-296.11/TONS	\$ 1,225.90
04/05/2013	1	120685	GENERAL CODE	LASERFICHE SYSTEM SOFTWARE-INCLUDED INST	\$ 8,543.00
04/05/2013	1	120686	GILBERT'S DO IT BEST HARDWARE & APP	GOULD HOUSE-REPAIR	\$ 119.90
04/05/2013	1	120687	GOYETTE MECHANICAL	PUBLIC SAFETY-INSPECT SERVICE OF 3/13/13	\$ 133.00
04/05/2013	1	120688	GRAYMONT CAPITAL INC	WTP-QUICKLIME-46.33/TONS	\$ 6,300.88
04/05/2013	1	120689	BRADLEY E GROLL	REIMBURSEMENT	\$ 15.00
04/05/2013	1	120690	GREGORY B HESS	CURWOOD CASTLE INTERIOR PAINTING	\$ 2,435.00
04/05/2013	1	120691	HOME DEPOT CREDIT SERVICES	ELECTIONS-RUNNER	\$ 170.25
04/05/2013	1	120692	IDEXX DISTRIBUTION CORPORATION	WTP-QUANTI-CULT	\$ 178.63
04/05/2013	1	120693	BRUCE JOHNSTON	THIRD PARTY ADMIN-RENTAL REHAB PROGRAM	\$ 10,000.00
04/05/2013	1	120694	KEMIRA WATER SOLUTIONS INC	FERRIC CHLORIDE-BALANCE OF INVOICE	\$ 494.27
04/05/2013	1	120695	LOGICALIS INC	IT-NETWORK ENGINEERING-FEBRUARY 2013	\$ 9,996.00
04/05/2013	1	120696	MICHIGAN ASSOCIATION OF HOUSING OFF	SPRING SEMINAR-CHUCK RAU	\$ 40.00
04/05/2013	1	120697	MICHIGAN CO INC	FLEET-RAGS	\$ 242.30
04/05/2013	1	120698	MICHIGAN HR	HR-INTERN-MANDY HALL REGISTRATION	\$ 35.00
04/05/2013	1	120699	MICHIGAN METER TECHNOLOGY GROUP INC	NEPTUNE WATER METERS-5/8 X 5/8 ECODERI-I	\$ 4,980.00
04/05/2013	1	120700	MISDU	PAYROLL DEDUCTIONS	\$ 935.98
04/05/2013	1	120701	SUSAN K MONTENEGRO	INTERN SERVICES EXPENSES	\$ 215.00
04/05/2013	1	120702	DOUGLAS LEE MORRICE	REIMBURSEMENT	\$ 15.00
04/05/2013	1	120703	NAPA AUTO PARTS	FLEET-STOCK PARTS	\$ 707.06
04/05/2013	1	120704	NORTH ARROW TECHNOLOGIES INC	PARCEL CORRECTIONS & UPDATES (18 PARCELS	\$ 120.00
04/05/2013	1	120705	OFFICE DEPOT	OFFICE SUPPLIES/COPIER PAPER	\$ 309.91
04/05/2013	1	120706	OFFICE SOURCE	NAMEPLATE/NAMEBADGES	\$ 74.95
04/05/2013	1	120707	OWOSSO-WATER FUND	202 S WATER ST	\$ 2,737.70
04/05/2013	1	120708	PARKER, JUSTIN	REIMBURSEMENT	\$ 125.00
04/05/2013	1	120709	PAT SELLECK WELL & SEPTIC INSPECTIO	WATER SAMPLING & WELL INSPECTIONS	\$ 525.00
04/05/2013	1	120710	PITNEY BOWES INC	POSTAGE METER RENTAL 1/1/13-3/31/13	\$ 508.96
04/05/2013	1	120711	POLICE OFFICERS LABOR COUNCIL	OPD-UNION DUES	\$ 837.00
04/05/2013	1	120712	PRINTING SYSTEMS, INC.	ELECTIONS-COVER-UP LABEL FOR AV BALLOT E	\$ 33.49
04/05/2013	1	120713	Q2A ASSOCIATES LLC	FINANCE DIRECTOR SERVICES-3/17-3/30/13	\$ 4,609.50
04/05/2013	1	120714	RADIO SHACK DEALER 22-H074	COUNCIL-EAR BUD FOR LISTENING ASSIST	\$ 11.98
04/05/2013	1	120715	ANDREW REED	OPD-MEAL AT CONFERENCE	\$ 15.00
04/05/2013	1	120716	REEVES WHEEL ALIGNMENT, INC.	OPD-#43-OIL CHANGE/BULBS	\$ 382.95
04/05/2013	1	120717	REPUBLIC SERVICES #237	REFUSE SERVICE-APRIL 2013	\$ 369.02
04/05/2013	1	120718	RESERVE ACCOUNT	FUNDS FOR POSTAGE MACHINE	\$ 3,000.00

04/05/2013	1	120719	SHIAWASSEE COUNTY TREASURER	NEBO 050-010-0016-020-00	\$ 93.97
04/05/2013	1	120720	SHIAWASSEE DISTRICT LIBRARY	SATA CONTRIBUTION- PAYROLL SERVICES	\$ 405.36
04/05/2013	1	120721	SIGNATURE FORD-LINCOLN-MERCURY-JEEP	FLEET-KNOB FOR #310	\$ 12.92
04/05/2013	1	120722	SMITH JANITORIAL SUPPLY	CITY HALL-TOWELS/TISSUE/DISINFECTANT	\$ 275.81
04/05/2013	1	120723	TERRY LEE SMITH	REIMBURSEMENT	\$ 15.00
04/05/2013	1	120724	ST JOHNS ANSWERING SERVICE INC	MAY 2013 SERVICE	\$ 65.00
04/05/2013	1	120725	STECHSCHULTE GAS & OIL, INC.	FUEL-PE 3/31/13	\$ 4,914.49
04/05/2013	1	120726	SWIM LLC	UTILITIES DIRECTOR SERVICES-3/14-3/30/13	\$ 1,680.00
04/05/2013	1	120727	TIAL PRODUCTS INC	ELIGIBLE EXP-2-12-BROWNFIELD #3	\$ 1,147.42
04/05/2013	1	120728	TRACTOR SUPPLY COMPANY	FLEET-SUPPLIES	\$ 55.90
04/05/2013	1	120729	TRI-COUNTY ASSESSOR'S ASSOCIATION	APARTMENT MKTS & VALUATION ISSUES SEMINAR	\$ 20.00
04/05/2013	1	120730	U S BANK, N A	SEMI-ANNUAL INTEREST PAYMENT	\$ 59,848.75
04/05/2013	1	120731	VISITING NURSE SERVICE OF MICHIGAN	PAYROLL DED-GARNISHMENT #11-938-GC	\$ 341.13
04/05/2013	1	120732	WASTE MANAGEMENT OF MICHIGAN	DISPOSAL CHARGES-3/16/13-3/31/13	\$ 2,225.17
04/05/2013	1	120733	WEST SHORE FIRE, INC.	OFD-REPAIR OF SCBA TANK	\$ 165.80
04/05/2013	1	120734	WIN'S ELECTRICAL SUPPLY	WTP-SUPPLIES	\$ 220.59
04/05/2013	1	120735	WOODARD STATION LOFTS LLC	ELIGIBLE EXPENSES-2012 BROWNFIELD #12	\$ 30,519.91
04/18/2013	1	120736	AEROCON PHOTOGRAMMETRIC SERVICES, I	AERIAL PHOTOGRAPHY, SCANNING &	\$ 1,950.00
04/18/2013	1	120737	AIRGAS CARBONIC	WTP-CO2	\$ 2,263.11
04/18/2013	1	120738	THE ARGUS PRESS	MARCH 2013-PRINTING OF LEGAL NOTICES ETC	\$ 378.13
04/18/2013	1	120739	THE BANK OF NEW YORK MELLON TRUST	2009 LTGO BONDS-P & I	\$ 50,657.50
04/18/2013	1	120740	BLUMERICH COMMUNICATIONS SERVICE, I	OPD-BUILD UP OF UNIT #30	\$ 1,424.06
04/18/2013	1	120741	BROWN & STEWART P C	PROFESSIONAL SERVICES	\$ 8,273.20
04/18/2013	1	120742	MICHAEL L BUSH	REIMBURSEMENT	\$ 775.80
04/18/2013	1	120743	DAVID B BUTCHER	REIMBURSEMENT	\$ 14.00
04/18/2013	1	120744	C D W GOVERNMENT, INC.	P/S-MS OFFICE PROP PLUS 2013-K LENKART	\$ 367.67
04/18/2013	1	120745	CALEDONIA CHARTER TOWNSHIP	PAYMENT PER WATER DISTRICT AGREEMENT	\$ 16,461.39
04/18/2013	1	120746	CALFIRST NATIONAL BANK	OFD-FINAL PAYMENT-TOWER 1	\$ 121,717.50
04/18/2013	1	120747	PAUL S CAMERON	REIMBURSEMENT	\$ 15.00
04/18/2013	1	120748	RANDY RAY CARLTON	TREE REMOVAL	\$ 16,737.50
04/18/2013	1	120749	COMMERCIAL BLUEPRINT, INC.	ENGINEERING COPIER-MAINT-PE 3/29/13	\$ 16.30
04/18/2013	1	120750	CONSUMERS ENERGY	MARCH 2013-1412 CHIPPEWA TRAIL	\$ 17,064.94
04/18/2013	1	120751	VOID		\$ -
			Void Reason: Created From Check Run Process		
04/18/2013	1	120752	AMBER M CURRY	MEAL DURING TRAINING REIMBURSEMENT	\$ 6.36
04/18/2013	1	120753	DAYSTARR COMMUNICATIONS	MAY 2013-BROADBAND INTERNET	\$ 495.00
04/18/2013	1	120754	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	\$ 4,603.19
04/18/2013	1	120755	ETNA SUPPLY COMPANY	WATER-INVENTORY ITEMS	\$ 2,595.58
04/18/2013	1	120756	FASTENAL COMPANY	DPW-PARTS	\$ 155.76
04/18/2013	1	120757	ROBERT A FIERKE	REIMBURSEMENT	\$ 45.00

04/18/2013	1	120758	FIRST DUE FIRE SUPPLY	OFD-FIREFIGHTING BOOT (MATTHIES)	\$	4,058.14
04/18/2013	1	120759	FRONT LINE SERVICES, INC.	OFD-REPAIRS ENGINE 2	\$	1,827.73
04/18/2013	1	120760	FRONTIER	TROUBLESHOOTING LINE	\$	106.01
04/18/2013	1	120761	HELEN M GAYNOR	WTP-MEDICAL SUPPLIES	\$	17.12
04/18/2013	1	120762	GEN POWER PRODUCTS, INC.	OFD-INSPECTION AGREEMENT-2013	\$	505.00
04/18/2013	1	120763	GREGORY B HESS	CURWOOD CASTLE INTERIOR PAINTING	\$	2,435.00
04/18/2013	1	120764	HP	P/S-DELL-OPTIPLEX 7010 MIN-K LENKART	\$	813.79
04/18/2013	1	120765	HYDROTEX INC	DWP-ACCULUBE/MULTIFILM	\$	448.71
04/18/2013	1	120766	INDEPENDENT NEWSPAPERS	HR-CASTLE DOCENT AD	\$	30.05
04/18/2013	1	120767	INDEPENDENT STATIONERS	HR-INDEX (6)	\$	12.66
04/18/2013	1	120768	J & B MEDICAL SUPPLY INC	OFD-AMBULANCE MEDICAL SUPPLIES	\$	740.35
04/18/2013	1	120769	JCI JONES CHEMICALS, INC.	SODIUM HYPOCHLORITE	\$	3,426.98
04/18/2013	1	120770	JEFF KISH	IT-GO DADDY.COM STANDARD SSL-3 YR	\$	89.97
04/18/2013	1	120771	LAW ENFORCEMENT RECORDS MANAGEMEN	OWOSSO POLICE DEPARTMENT	\$	35.00
04/18/2013	1	120772	KEVIN LENKART	REIMBURSEMENT-SE MI ASSO OF F CHIEFS	\$	80.00
04/18/2013	1	120773	LENNOX ELECTRIC	DOWNTOWN LIGHT REPAIRS-STAGE	\$	1,639.50
04/18/2013	1	120774	LIVINGSTON COUNTY ASSESSOR'S ASSO	STATISTICS IN ASSESSING REVIEW-L COOK	\$	20.00
04/18/2013	1	120775	LOGICALIS INC	MARCH 2013-NETWORK ENGINEERING SUPPORT	\$	6,902.00
04/18/2013	1	120776	LUDINGTON ELECTRIC, INC.	CITY HALL-INSTALL OUTLET	\$	209.30
04/18/2013	1	120777	MAURER HEATING & COOLING, INC.	P/S-REPAIR TO ROOFTOP UNIT	\$	200.00
04/18/2013	1	120778	MEMORIAL HEALTHCARE CENTER	OPD-LAB	\$	17.00
04/18/2013	1	120779	MEMORIAL HEALTHCARE EDUCATION DEPT	OFD-HEALTH CARE PROVIDER CARDS	\$	4.00
04/18/2013	1	120780	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION CONTRIBUTIONS	\$	9,421.19
04/18/2013	1	120781	MILLER CANFIELD PADDOCK & STONE PLC	HR-REGISTRATION-MANDIE HALL	\$	85.00
04/18/2013	1	120782	MISDU	PAYROLL DED	\$	706.90
04/18/2013	1	120783	DOUGLAS LEE MORRICE	REIMBURSEMENT	\$	10.00
04/18/2013	1	120784	MUTUAL EYE CLAIM AUDITS	VISION COVERAGE PREMIUM	\$	765.25
04/18/2013	1	120785	NEU-RICH JEWELERS	COUNCIL-ENGRAVING	\$	42.00
04/18/2013	1	120786	NEXTEL COMMUNICATIONS	MARCH 2013-COMMUNICATION/EQUIPMENT CHARG	\$	1,064.94
04/18/2013	1	120787	NORTH AMERICAN OVERHEAD DOOR INC	DPW-DOOR	\$	339.99
04/18/2013	1	120788	NORTHERN FIRE & SAFETY	CANCELLED ELECTRICAL PERMITS PE-13-022	\$	185.00
04/18/2013	1	120789	OFFICE DEPOT	PUBLIC SAFETY-STAMP	\$	19.99
04/18/2013	1	120790	OWOSSO CHARTER TOWNSHIP	PER 2011 WATER AGREEMENT-LESS BAD DEBT	\$	7,580.10
04/18/2013	1	120791	OWOSSO-WATER FUND	REISSUE CHECK & APPLY TO #2414040004	\$	54.20
04/18/2013	1	120792	OWOSSO-WATER FUND	REISSUE CHECK & APPLY TO #4706990001	\$	30.52
04/18/2013	1	120793	OWOSSO-WATER FUND	REISSUE CHECK & APPLY TO #5110770004	\$	13.19
04/18/2013	1	120794	GARY L PALMER	ELECTRICAL INSPECTION SERVICES	\$	500.00
04/18/2013	1	120795	KEVIN M. PETTIGREW	MEALS REIMBURSEMENT	\$	20.00
04/18/2013	1	120796	POLICE EXECUTIVE RESEARCH FORUM	ODP-2013 PERF SUBSCRIBING MEMBERSHIP DUE	\$	120.00
04/18/2013	1	120797	POWERTECH SERVICES, INC.	WWTP-TROUBLESHOOT MAIN BREAKER	\$	641.52

04/18/2013	1	120798	Q2A ASSOCIATES LLC	FINANCE DIR SERVICES-3/31/13-4/13/13	\$	3,633.00
04/18/2013	1	120799	R & R FIRE TRUCK REPAIR INC	OFD-ANNUAL EQUIPMENT MAINT-FILL STATION	\$	506.39
04/18/2013	1	120800	RUTHY'S LAUNDRY CENTER	OFD-MARCH 2013-DRY CLEANING	\$	371.06
04/18/2013	1	120801	S & W HEALTHCARE CORPORATION	OFD-DEFIB SUPPLIES	\$	342.79
04/18/2013	1	120802	S L H METALS INC	WWTP-RESISTOR GUARDS	\$	57.12
04/18/2013	1	120803	SHIAWASSEE COUNTY MEDICAL GROUP	HR-LAB-NEW HIRE	\$	110.00
04/18/2013	1	120804	SHIAWASSEE FAMILY YMCA	PAYROLL DED-MEMBERSHIPS	\$	236.30
04/18/2013	1	120805	SIGMA-ALDRICH RTC	WWTP-EPA DMRQA 33 STUDY	\$	619.06
04/18/2013	1	120806	SIGNATURE FORD-LINCOLN-MERCURY-JEEP	REPLACE FRONT CALIPERS AND BRAKE LINES O	\$	977.24
04/18/2013	1	120807	TERRY LEE SMITH	REIMBURSEMENT	\$	15.00
04/18/2013	1	120808	SOUTHSIDE CAR WASH	OPD-MARCH 2013-CAR WASHES	\$	40.50
04/18/2013	1	120809	SPARTAN FENCE INC	FENCE FOR OAKWOOD BALL DIAMOND	\$	1,754.67
04/18/2013	1	120810	STATE OF MICHIGAN	CURWOOD CASTLE-BOILER INSPECTION	\$	130.00
04/18/2013	1	120811	STATE OF MICHIGAN	STATE WITHHOLDING TAX	\$	11,132.44
04/18/2013	1	120812	STATE OF MICHIGAN	OFD-2013 LICENSE RENEWAL W/\$600 LATE FEE	\$	775.00
04/18/2013	1	120813	STECHSCHULTE GAS & OIL, INC.	FUEL PE 4/15/13	\$	4,030.63
04/18/2013	1	120814	SWIM LLC	UTILITIES DIRECTOR SERVICES-3/31-4/13/13	\$	1,932.00
04/18/2013	1	120815	UNITED PARCEL SERVICE	SHIPPING-METER READER REPAIR	\$	10.65
04/18/2013	1	120816	VALLEY LUMBER	PARKS-GUARD RAIL REPAIRS	\$	66.60
04/18/2013	1	120817	VIC BOND SALES, INC. - OWOSSO	WATER-FOUNTAIN BUBBLER	\$	70.00
04/18/2013	1	120818	VISITING NURSE SERVICE OF MICHIGAN	WAGE GARNISHMENT-11-938-GC	\$	150.00
04/18/2013	1	120819	WASTE MANAGEMENT OF MICHIGAN	DISPOSAL CHARGES-4/1/13-4/15/13	\$	3,850.45
04/18/2013	1	120820	MERLE E WEST II	PLUMBING/MECHANICAL INSPECTIONS	\$	600.00
04/18/2013	1	120821	XEROX CORPORATION	SEPT 2012-1ST FLOOR B/W	\$	312.71

1 TOTALS:

(2 Checks Voided)

Total of 174 Disbursements:

\$ 620,879.34

Bank 10 OWOSSO HISTORICAL FUND

04/08/2013	10	4414	ROSS, INEZ	BEAR AND THE CASTLE	\$	72.00
04/08/2013	10	4415	CHARTER COMMUNICATIONS	515 N WASHINGTON ST #2	\$	108.35
04/08/2013	10	4416	CONSUMERS ENERGY	515 N WASHINGTON ST	\$	243.85
04/08/2013	10	4417	FRONTIER	515 N WASHINGTON ST APT 3	\$	40.90
04/08/2013	10	4418	KENDRA NICHOLS	JAN 2013-SNOW REMOVAL-GOULD HOUSE	\$	250.00
04/08/2013	10	4419	OWOSSO-WATER FUND	515 N WASHINGTON ST	\$	99.00
04/08/2013	10	4420	MITCHELL SPEERS	MEAL REIMBURSEMENT-3/25/13	\$	11.64
04/22/2013	10	4421	CONSUMERS ENERGY	MARCH 2013-515 N WASHINGTON #B	\$	112.32
04/22/2013	10	4422	KENDRA NICHOLS	MAR 16, 2013-SNOW REMOVAL @ GOULD HOUSE	\$	25.00

04/22/2013	10	4423	LORRAINE WECKWERT	CURWOOD CASTLE SIGN REIMBURSEMENT	\$	115.00
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10 TOTALS:

Total of 10 Disbursements:					\$	1,078.06
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Bank 2 TRUST & AGENCY

04/08/2013	2	6245	OWOSSO PUBLIC SCHOOLS	DEL PP COLLECTIONS	\$	1,391.55
04/08/2013	2	6246	SHIAWASSEE AREA TRANSPORTATION AGEN	DEL PP COLLECTIONS	\$	8.75
04/08/2013	2	6247	SHIAWASSEE COUNTY TREASURER	TRAILER FEES	\$	362.50
04/08/2013	2	6248	SHIAWASSEE COUNTY TREASURER	DEL PP COLLECTIONS	\$	742.62
04/08/2013	2	6249	SHIAWASSEE DISTRICT LIBRARY	DEL PP COLLECTIONS	\$	208.60
04/08/2013	2	6250	SHIAWASSEE REGIONAL EDUCATION SERVI	DELL PP COLLECTIONS	\$	653.39

2 TOTALS:

Total of 6 Disbursements:					\$	3,367.41
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REPORT TOTALS:

(2 Checks Voided)

Total of 190 Disbursements:					\$	625,324.81
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301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: May 16, 2013
TO: City Council
FROM: Amy K. Kirkland
City Clerk
RE: Demolition Bid - 804 Center Street

The Public Safety Department and the Building Department have taken all required actions as listed in the International Property Maintenance for the demolition of the vacant home at 804 Center Street.

Section 110.1 of the *International Property Maintenance Code* states; The *code official* shall order the *owner* of any *premises* upon which is located any structure, which in the *code official* judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary, or to board up and hold for future repair or to demolish and remove at the *owner's* option; or where there has been a cessation of normal construction of any structure for a period of more than two years, the *code official* shall order the *owner* to demolish and remove such structure, or board up until future repair. Boarding the building up for future repair shall not extend beyond one year, unless *approved* by the building official.

The City of Owosso Code Official has determined that the home at 804 Center Street fits the criteria set forth in **Section 110.1** of the *International Property Maintenance Code* and as such has ordered its demolition.

Recommend approval of demolition of 804 Center Street, accepting the low bid from Smith Sand and Gravel for \$2,300.00 and establishing a lien on the property for the cost of the demolition.

RESOLUTION NO. ____

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR
SERVICES BETWEEN THE CITY OF OWOSSO, MICHIGAN AND TJ SMITH
SAND AND GRAVEL, INC. FOR 804 CENTER STREET DEMOLITION**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that a home located at 804 Center Street has deteriorated to a condition that it is unusable and has a blighting effect upon the neighborhood and community at large and has been determined to be a public nuisance; and

WHEREAS, proposals for the demolition of the structure were sought and received; and

WHEREAS, TJ Smith Sand and Gravel, Inc. submitted the low bid in the amount of \$2,300.00.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ TJ Smith Sand and Gravel, Inc. to demolish a structure at 804 Center Street.

SECOND: The mayor and city clerk of the city of Owosso are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the city of Owosso, Michigan and TJ Smith Sand and Gravel, Inc. at a total cost not to exceed of \$2,300.00.

THIRD: The city manager is authorized to execute any required permits to proceed with the demolition.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,
SHIAWASSEE COUNTY, MICHIGAN THIS 20th DAY OF MAY, 2013.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:

Benjamin R Frederick, Mayor

Amy K. Kirkland, City Clerk

CITY OF OWOSSO BID TABULATION SHEET

DATE 3/26/2013DEPT. Building

Page 1 of 2

SUBJECT: Demolition Bid 804 Center St.

ITEM #	DESCRIPTION	EST. QTY	UNIT	Smith Sand & Gravel Owosso		Sumbera Excavating Owosso		Mint City Excavating St. Johns	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Demo single family structure and detached garage	1	LS	\$ 2,300.00	\$ 2,300.00	\$ 4,945.00	\$ 4,945.00	\$ 4,825.00	\$ 4,825.00
TOTAL BID				\$ 2,300.00	\$ 2,300.00	\$ 4,945.00	\$ 4,945.00	\$ 4,825.00	\$ 4,825.00
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:				\$ 2,369.00	\$ 2,369.00	\$ 5,093.35	\$ 5,093.35	\$ 5,114.50	\$ 5,114.50

DEPT.

HEAD:

PURCH.

AGENT:

STAFF

REC.:

GENERAL LIABILITY INSURANCE

EXPIRATION DATE:

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

SOLE PROPRIETORSHIP

EXPIRATION DATE:

AWARDED:

COUNCIL

APPROVED:

PO NUMBER:

CITY OF OWOSSO BID TABULATION SHEET

DATE 3/26/2013DEPT. Building

Page 2 of 2

SUBJECT: Demolition Bid 804 Center St.

				Cataldo, Inc. New Lothrop					
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Demo single family structure and detached garage	1	LS	\$ 8,800.00	\$ 8,800.00				
TOTAL BID				\$	8,800.00				
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:				\$	9,064.00				

**SPECIAL ASSESSMENT DISTRICT NO. 2013-03
HAZARDS AND NUISANCES**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on June 3, 2013 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearing once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

PARCEL NUMBER	ADDRESS	BALANCE
050-450-000-021-00	804 Center Street	\$5,910.00

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of

the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on June 3, 2013 for the purpose of reviewing said Special Assessment Roll-Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

RESOLUTION NO. xx-2013
GENERAL APPROPRIATIONS RESOLUTION FOR
DOWNTOWN DEVELOPMENT AUTHORITY-2013-14

WHEREAS, the Authority board met to consider a proposed budget for fiscal year 2013-14, and after deliberations and public input approved a budget; and

WHEREAS, the Owosso City Council held a public hearing on the proposed budget on May 6, 2013; and,

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975 based on the budget summary attached hereto and made part hereof; and

WHEREAS, the general property tax laws, specifically MCL 211.34(d) provide for an annual compound millage reduction calculation applied to the maximum millage rate of two mills pursuant to MCL 125.1662; and

WHEREAS, the millage reduction commonly known as the "Headlee" rollback results in a maximum operating millage rate of 1.9484 for which the Authority is authorized to levy,

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2013 shall be the rate of 1.9484 per \$1,000 of taxable value of the 2013 assessment roll for the district as approved by the Board of Review,

The levy will generate a revenue yield for operating purposes as follows:

GENERAL OPERATING	1.9484 MILLS	\$27,702
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GL NUMBER	DESCRIPTION	2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
ESTIMATED REVENUES					
TAX	TAXES	202,034	187,800	184,512	177,000
OFS	OTHER FINANCING SOURCES	129,522	0	0	0
CHRG	CHARGES FOR SERVICES	6,540	0	0	0
INT	INTEREST & RENTS	29	600	37	0
OTHER	OTHER REVENUE	5,403	8,000	30,220	55,200
TOTAL ESTIMATED REVENUES		343,528	196,400	214,769	232,200
APPROPRIATIONS					
ADMIN	GENERAL SERVICES	107,070	96,700	86,278	146,800
COL	CAPITAL OUTLAY	15,390	13,350	8,157	10,000
DEBT	DEBT SERVICE	15,015	15,025	15,014	0
TRF	TRANSFERS	72,225	71,325	71,315	75,400
TOTAL APPROPRIATIONS		209,700	196,400	180,764	232,200

RESOLUTION NO, xx-2013
GENERAL APPROPRIATIONS RESOLUTION -2013-14

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2013 and held a public hearing on May 6, 2013; and

WHEREAS, it is the intent of the City Council to levy ad valorem and specific property taxes for general operating purposes of the City; for payment of principal and interest on voted indebtedness; and for special voted millage to support public transportation, based on the budget summary for fiscal year 2013-14 attached hereto and made part hereof; and

WHEREAS, the general property tax laws, specifically, MCL 211.34(d) provide for a compound millage reduction calculation applied to the City Charter maximum authorized operating millage rate of fifteen mills per thousand of taxable value; and

WHEREAS, this millage reduction commonly known as the Headlee rollback results in a maximum operating millage rate of 13.0370 for which the City is authorized to levy; and

WHEREAS, the Garbage Disposal Plants Act, MCL 123.261, allow for the City to levy up to three mills on all taxable property to provide for the collection and disposal of certain solid wastes; and

WHEREAS, it has been determined that a levy of one mill per \$1,000 of taxable value is required to operate a solid waste recycling program; and

WHEREAS, the voters approved, by a majority, in an election held on August 7, 2012, a millage, not to exceed .33 mills per \$1,000 of taxable value to support public transportation; and

WHEREAS, the board of the Shiawassee Area Transportation Authority have requested funding from the City equating to a millage of .3300 mills per thousand of taxable value for which the City is authorized to levy; and

WHEREAS, the Special Tax for Advertising Act, MCL 123.881, authorizes a city to levy a tax, not to exceed \$50,000 in any one year, to encourage industrial, commercial, educational or recreational advantages of the city and said levy would be dedicated to those efforts; and

WHEREAS, it has been determined that a millage rate of .2882 mills per thousand of taxable value is required for the annual debt service on unlimited tax general obligations bonds;

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2013 shall be the rate of 14.8664 per \$1,000 of taxable value of the 2013 assessment roll as approved by the Board of Review; and

The total levy shall be composed of the constituent rates for purposes and with revenue yields described as follows:

GENERAL OPERATING	13.0370	\$3,086,901
GARBAGE DISPOSAL	1.0000	\$236,780
DEBT SERVICE	.2882	\$68,240
SATA	.3300	\$75,584
ADVERTISING	<u>.2112</u>	<u>\$50,000</u>
	14.8664	\$3,517,505

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 101 - GENERAL FUND					
ESTIMATED REVENUES					
TAX	TAXES	3,440,202	3,388,450	3,489,128	3,338,675
LIC	LICENSES & PERMITS	82,300	72,775	113,431	110,050
OFS	OTHER FINANCING SOURCES	733,958	582,300	451,648	542,250
FED	FEDERAL GRANTS	147,792	0	37,822	62,500
STATE	STATE SOURCES	1,586,756	1,514,850	1,003,066	1,515,000
CHRG	CHARGES FOR SERVICES	711,641	728,600	659,946	870,900
FINES	FINES & FORFEITS	62,987	59,300	50,874	62,200
INT	INTEREST & RENTS	42,648	20,000	18,863	47,700
OTHER	OTHER REVENUE	226,563	14,300	268,717	11,500
TOTAL ESTIMATED REVENUES		7,034,847	6,380,575	6,093,495	6,560,775
APPROPRIATIONS					
ADMIN	GENERAL SERVICES	1,661,365	1,620,600	1,491,046	1,644,825
PS	PUBLIC SAFETY	3,632,517	3,286,200	3,018,553	3,407,225
CD	COMMUNITY DEVELOPMENT	203,633	331,625	197,958	274,600
PW	PUBLIC WORKS	1,242,608	875,125	937,842	895,975
REC	RECREATION	352,727	191,800	150,543	234,200
TRF	TRANSFERS	63,242	75,225	18,999	103,950
TOTAL APPROPRIATIONS		7,156,092	6,380,575	5,814,941	6,560,775

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 202 - MAJOR STREET FUND					
ESTIMATED REVENUES					
OFS	OTHER FINANCING SOURCES	167,505	158,050	494	254,625
FED	FEDERAL GRANTS	114,037	0	0	0
STATE	STATE SOURCES	766,440	772,700	441,328	780,300
OTHER	OTHER REVENUE	0	0	1,920	0
TRNFRS	TRANSFERS	0	0	0	262,850
TOTAL ESTIMATED REVENUES		1,047,982	930,750	443,742	1,297,775
APPROPRIATIONS					
PW	PUBLIC WORKS	984,665	930,750	571,534	1,297,775
TOTAL APPROPRIATIONS		984,665	930,750	571,534	1,297,775

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET

Fund 203 - LOCAL STREET FUND					
ESTIMATED REVENUES					
OFS	OTHER FINANCING SOURCES	254,237	354,175	0	318,625

STATE	STATE SOURCES	270,615	268,700	148,642	271,600

TRNFRS	TRANSFERS	199,879	285,250	102,061	454,925

TOTAL ESTIMATED REVENUES		724,731	908,125	250,703	1,045,150
APPROPRIATIONS					
PW	PUBLIC WORKS	724,733	908,125	703,486	1,045,150

TOTAL APPROPRIATIONS		724,733	908,125	703,486	1,045,150

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 273 - CDBG REVOLVING LOAN FUND					
ESTIMATED REVENUES					
OFS	OTHER FINANCING SOURCES	0	83,600	0	50,125
INT	INTEREST & RENTS	922	0	3,059	0
OTHER	OTHER REVENUE	6,760	6,400	23,625	19,450
TOTAL ESTIMATED REVENUES		7,682	90,000	26,684	69,575
APPROPRIATIONS					
ADMIN	GENERAL SERVICES	46	70,000	659	50,000
COL	CAPITAL OUTLAY	0	20,000	0	0
TRF	TRANSFERS	25,025	0	0	19,575
TOTAL APPROPRIATIONS		25,071	90,000	659	69,575

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET

Fund 275 - HOUSING & REDEVELOPMENT					
ESTIMATED REVENUES					
FED	FEDERAL GRANTS	137,184	252,000	223,360	157,500

CHRG	CHARGES FOR SERVICES	22,196	30,000	16,071	52,750

TRNFR	TRANSFERS	25,025	950	0	19,575

TOTAL ESTIMATED REVENUES		184,405	282,950	239,431	229,825

APPROPRIATIONS					
OTHER	OTHER	185,332	282,950	273,742	229,825

TOTAL APPROPRIATIONS		185,332	282,950	273,742	229,825

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
ESTIMATED REVENUES					
TAX	TAXES	7,631	10,475	11,511	10,825
OFS	OTHER FINANCING SOURCES	1,418	0	0	0
TOTAL ESTIMATED REVENUES		9,049	10,475	11,511	10,825
APPROPRIATIONS					
OTHER	OTHER	691	750	0	750
COL	CAPITAL OUTLAY	59	700	0	0
DEBT	DEBT SERVICE	7,152	7,775	10,364	7,325
TAXR	TAX REIMBURSEMENT	1,147	1,250	1,147	2,750
TOTAL APPROPRIATIONS		9,049	10,475	11,511	10,825

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
ESTIMATED REVENUES					
TAX	TAXES	5,098	5,325	5,321	4,975
TOTAL ESTIMATED REVENUES		5,098	5,325	5,321	4,975
APPROPRIATIONS					
OTHER	OTHER	974	975	0	975
TAXR	TAX REIMBURSEMENT	0	4,350	0	4,000
TOTAL APPROPRIATIONS		974	5,325	0	4,975

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL					
ESTIMATED REVENUES					
TAX	TAXES	4,134	2,125	1,796	2,100
OTHER	OTHER REVENUE	13,350	12,000	8,157	7,725
TOTAL ESTIMATED REVENUES		17,484	14,125	9,953	9,825
APPROPRIATIONS					
OTHER	OTHER	864	700	0	875
COL	CAPITAL OUTLAY	748	0	0	0
DEBT	DEBT SERVICE	5,302	2,850	0	0
TAXR	TAX REIMBURSEMENT	10,570	10,575	0	8,950
TOTAL APPROPRIATIONS		17,484	14,125	0	9,825

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT					
ESTIMATED REVENUES					
TAX	TAXES	26,559	31,100	31,520	31,325
TOTAL ESTIMATED REVENUES		26,559	31,100	31,520	31,325
APPROPRIATIONS					
OTHER	OTHER	1,000	1,000	1,000	1,000
TAXR	TAX REIMBURSEMENT	25,559	30,100	30,520	30,325
TOTAL APPROPRIATIONS		26,559	31,100	31,520	31,325

GL NUMBER	DESCRIPTION	2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
ESTIMATED REVENUES					
TAX	TAXES	202,034	187,800	184,512	177,000
OFS	OTHER FINANCING SOURCES	129,522	0	0	0
CHRG	CHARGES FOR SERVICES	6,540	0	0	0
INT	INTEREST & RENTS	29	600	37	0
OTHER	OTHER REVENUE	5,403	8,000	30,220	55,200
TOTAL ESTIMATED REVENUES		343,528	196,400	214,769	232,200
APPROPRIATIONS					
ADMIN	GENERAL SERVICES	107,070	96,700	86,278	146,800
COL	CAPITAL OUTLAY	15,390	13,350	8,157	10,000
DEBT	DEBT SERVICE	15,015	15,025	15,014	0
TRF	TRANSFERS	72,225	71,325	71,315	75,400
TOTAL APPROPRIATIONS		209,700	196,400	180,764	232,200

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 297 - HISTORICAL FUND					
ESTIMATED REVENUES					
CHRG	CHARGES FOR SERVICES	2,394	2,500	2,123	3,325
INT	INTEREST & RENTS	17,103	16,525	13,485	16,400
OTHER	OTHER REVENUE	9,487	15,200	6,143	21,750
TRNFRS	TRANSFERS	11,000	14,425	12,021	40,950
TOTAL ESTIMATED REVENUES		39,984	48,650	33,772	82,425
APPROPRIATIONS					
OTHER	OTHER	46,888	48,650	41,590	82,425
TOTAL APPROPRIATIONS		46,888	48,650	41,590	82,425

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET

Fund 325 - DEBT SERVICE-2010 GO BONDS					
ESTIMATED REVENUES					
TAX	TAXES	14,245	58,000	0	57,575

TOTAL ESTIMATED REVENUES		14,245	58,000	0	57,575

APPROPRIATIONS					
DEBT	DEBT SERVICE	53,249	58,000	57,953	57,575

TOTAL APPROPRIATIONS		53,249	58,000	57,953	57,575

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 327 - 2013 UTGO					
ESTIMATED REVENUES					
TAX	TAXES	0	0	0	10,650
OFS	OTHER FINANCING SOURCES	0	0	0	48,850
TOTAL ESTIMATED REVENUES		0	0	0	59,500
APPROPRIATIONS					
DEBT	DEBT SERVICE	0	0	0	59,500
TOTAL APPROPRIATIONS		0	0	0	59,500

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
ESTIMATED REVENUES					
OFS	OTHER FINANCING SOURCES	0	1,182,800	0	532,000
INT	INTEREST & RENTS	1,190	7,600	265	0
TOTAL ESTIMATED REVENUES		1,190	1,190,400	265	532,000
APPROPRIATIONS					
COL	CAPITAL OUTLAY	86,615	30,000	59,348	0
TRF	TRANSFERS	281,856	364,150	0	532,000
TOTAL APPROPRIATIONS		368,471	394,150	59,348	532,000

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH					
ESTIMATED REVENUES					
INT	INTEREST & RENTS	1,652	850	850	0
OTHER	OTHER REVENUE	13,363	0	14,165	0
TOTAL ESTIMATED REVENUES		15,015	850	15,015	0

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 494 - DDA CONSTRUCTION FUND					
ESTIMATED REVENUES					
OFS	OTHER FINANCING SOURCES	0	0	0	20,000
FED	FEDERAL GRANTS	141,523	0	0	0
INT	INTEREST & RENTS	179	0	68	0
TOTAL ESTIMATED REVENUES		141,702	0	68	20,000
APPROPRIATIONS					
COL	CAPITAL OUTLAY	0	0	18,345	20,000
TOTAL APPROPRIATIONS		0	0	18,345	20,000

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET

Fund 588 - TRANSPORTATION FUND					
ESTIMATED REVENUES					
TAX	TAXES	49,534	58,875	61,170	75,575

TOTAL ESTIMATED REVENUES		49,534	58,875	61,170	75,575

APPROPRIATIONS					
ADMIN	GENERAL SERVICES	49,540	58,875	57,495	75,575

TOTAL APPROPRIATIONS		49,540	58,875	57,495	75,575

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 590 - SEWER FUND					
ESTIMATED REVENUES					
TAX	TAXES	28,374	30,000	20,939	30,000
LIC	LICENSES & PERMITS	1,140	500	350	0
CHRG	CHARGES FOR SERVICES	1,467,719	1,584,000	1,056,299	1,600,000
INT	INTEREST & RENTS	1,770	5,000	4,905	5,000
OTHER	OTHER REVENUE	9	200	0	0
TOTAL ESTIMATED REVENUES		1,499,012	1,619,700	1,082,493	1,635,000
APPROPRIATIONS					
ADMIN	GENERAL SERVICES	1,186,310	1,153,100	944,489	1,165,900
COL	CAPITAL OUTLAY	0	150,000	0	110,000
DEBT	DEBT SERVICE	17,482	47,000	46,920	51,200
PW	PUBLIC WORKS	157,885	335,300	114,016	418,900
TOTAL APPROPRIATIONS		1,361,677	1,685,400	1,105,425	1,746,000

GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 591 - WATER FUND					
ESTIMATED REVENUES					
TAX	TAXES	34,166	35,000	27,424	40,000
LIC	LICENSES & PERMITS	880	1,000	20,561	1,000
CHRG	CHARGES FOR SERVICES	2,055,404	2,052,400	1,479,797	2,221,200
INT	INTEREST & RENTS	5,356	5,000	691	5,000
OTHER	OTHER REVENUE	34,825	21,600	10,894	27,800
TOTAL ESTIMATED REVENUES		2,130,631	2,115,000	1,539,367	2,295,000
APPROPRIATIONS					
ADMIN	GENERAL SERVICES	350,421	324,700	252,313	305,600
COL	CAPITAL OUTLAY	270	400,000	103,001	450,000
DEBT	DEBT SERVICE	166,901	385,600	344,887	361,250
PW	PUBLIC WORKS	1,463,914	1,644,300	984,202	1,805,400
TOTAL APPROPRIATIONS		1,981,506	2,754,600	1,684,403	2,922,250

		2011/12	2012/13	2012/13	2013/14
GL NUMBER	DESCRIPTION	ACTUAL	ADOPTED	ACTIVITY THRU 04/30/13	ADOPTED BUDGET
<hr/>					
Fund 599 - WASTEWATER FUND					
ESTIMATED REVENUES					
<hr/>					
CHRG	CHARGES FOR SERVICES	1,469,999	1,518,000	1,247,095	1,482,000
<hr/>					
INT	INTEREST & RENTS	4,130	8,000	6,123	5,000
<hr/>					
OTHER	OTHER REVENUE	4,755	2,000	6,766	2,000
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TOTAL ESTIMATED REVENUES		1,478,884	1,528,000	1,259,984	1,489,000
<hr/>					
APPROPRIATIONS					
<hr/>					
COL	CAPITAL OUTLAY	89,683	400,000	57,164	650,000
<hr/>					
PW	PUBLIC WORKS	1,505,690	1,516,000	1,007,512	1,357,600
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TOTAL APPROPRIATIONS		1,595,373	1,916,000	1,064,676	2,007,600
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GL NUMBER DESCRIPTION		2011/12 ACTUAL	2012/13 ADOPTED	2012/13 ACTIVITY THRU 04/30/13	2013/14 ADOPTED BUDGET
Fund 661 - FLEET MAINTENANCE FUND					
ESTIMATED REVENUES					
OFS	OTHER FINANCING SOURCES	0	600,000	0	447,450
INT	INTEREST & RENTS	498,976	375,000	427,249	500,000
TOTAL ESTIMATED REVENUES		498,976	975,000	427,249	947,450
APPROPRIATIONS					
OTHER	OTHER	398,836	420,000	225,390	412,450
COL	CAPITAL OUTLAY	0	555,000	15,400	535,000
TOTAL APPROPRIATIONS		398,836	975,000	240,790	947,450

To: Owosso City Council
 From: Charles Rau, Building Official
 Date: 05/02/2013
 Subject: Building Department Report for April, 2013

Category	Estimated Cost	Permit Fee	Number of Permits
Demolition	\$0	\$100.00	2
Electrical	\$0	\$1,154.00	11
Fence - Residential	\$1,250	\$20.00	1
Mechanical	\$0	\$1,313.00	11
Non-Res. Add/Alter/Repair	\$107,100	\$1,361.00	7
Plumbing	\$0	\$789.00	5
Pools	\$3,707	\$20.00	1
Res. Add/Alter/Repair	\$76,150	\$768.00	14
Res. Condo	\$105,000	\$818.00	1
Res. Utility Building	\$4,000	\$35.00	1
Sign	\$96,770	\$1,154.00	5
SOIL EROSION	\$0	\$110.00	1
Totals	\$393,977	\$7,642.00	60

2012 COMPARISON TOTALS

		BUILDING PERMITS ONLY	-	28
APRIL, 2012 TOTALS	\$277,013	\$5,824.50		53

Enforcements By Category

05/13/13

1 / 4

APRIL, 2013

ANIMALS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0172	607 CORUNNA AV	REF TO POLICE	Resolved	04/02/13	04/23/13	N
Total Entries:				1		

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0175	215 N SHIAWASSEE ST	REF TO POLICE	No Violation	04/03/13	04/14/13	Y
ENF 13-0195	221 N SHIAWASSEE ST	REF TO POLICE	No Violation	04/09/13	04/16/13	Y
ENF 13-0211	1420 LYNN ST	REF TO POLICE	No Violation	04/18/13	04/21/13	N
ENF 13-0225	422 E COMSTOCK ST	N & O SENT	Letter Sent	04/01/13		Y
Total Entries:				4		

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0174	926 NAFUS ST	RESOLVED	Resolved	04/03/13	04/15/13	VAC
ENF 13-0176	208 W EXCHANGE ST	CONSULT	Resolved	04/03/13	04/17/13	COMM
ENF 13-0180	229 S CEDAR ST	REF TO RAU	Resolved	04/04/13	04/24/13	COMM
ENF 13-0189	622 N WASHINGTON ST	LETTER SENT	Letter Sent	04/08/13		Y
ENF 13-0192	1315 N WASHINGTON ST	PERMIT ISSUED	Resolved	04/08/13	05/01/13	N
ENF 13-0198	652 N PARK ST	REF TO POLICE	REF TO POLICE	04/11/13		Y
ENF 13-0199	719 BROADWAY AV	REF TO RAU	REF TO RAU	04/12/13		Y
ENF 13-0200	1000 W SOUTH ST	VN SENT	Resolved	04/15/13	04/16/13	N
ENF 13-0206	802 W MAIN ST	REF TO RAU	Resolved	04/16/13	04/30/13	COMM
ENF 13-0212	229 S CEDAR ST	REF TO RAU	Resolved	04/19/13	04/26/13	VAC
ENF 13-0214	612 BROADWAY AV	REF TO RAU	COMPLIED	04/22/13	05/09/13	Y
ENF 13-0215	1101 S CHESTNUT ST	PERMIT ISSUED	Resolved	04/22/13	04/23/13	IND
ENF 13-0216	725 BROADWAY AV	VN SENT	Resolved	04/22/13	04/24/13	N

Enforcements By Category

05/13/13

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ENF 13-0219	711 BROADWAY AV	VN SENT	Extension Granted	04/20/13		N
ENF 13-0220	621 WOODLAWN AV	REF TO RAU	No Violation	04/24/13	04/25/13	N
ENF 13-0224	638 WOODLAWN AV	EXTEN GRANTED	Letter Sent	04/25/13		N

Total Entries: 16

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0168	439 E MAIN ST	REF TO POLICE	No Violation	04/01/13	04/02/13	Y
ENF 13-0170	432 E EXCHANGE ST	REF TO POLICE	REF TO POLICE	04/01/13		Y
ENF 13-0173	912 KENWOOD DR	NO VIOLATION	No Violation	04/02/13	04/07/13	Y
ENF 13-0181	1016 ISHAM ST	REF TO POLICE	Resolved	04/03/13	04/24/13	N
ENF 13-0182	820 ISHAM ST	REF TO POLICE	Resolved	04/03/13	04/24/13	N
ENF 13-0183	528 FLETCHER ST	REF TO POLICE	Resolved	04/03/13	04/23/13	Y
ENF 13-0184	821 FLETCHER ST	REF TO POLICE	REF TO POLICE	04/03/13		N
ENF 13-0185	611 ADAMS ST	REF TO POLICE	Resolved	04/03/13	04/24/13	Y
ENF 13-0186	520 N PARK ST	COMPLIED	Resolved	04/05/13	05/03/13	Y
ENF 13-0187	213 GOODHUE ST	VN SENT	Letter Sent	04/03/13		Y
ENF 13-0196	1311 MACK ST	LETTER SENT	Letter Sent	04/04/13		N
ENF 13-0201	210 CARMODY ST	REF TO POLICE	Resolved	04/15/13	04/30/13	N
ENF 13-0202	1013 W STEWART ST	VERBAL NOTICE	Resolved	04/16/13	05/05/13	Y
ENF 13-0203	720 N SHIAWASSEE ST	REF TO POLICE	REF TO POLICE	04/12/13		Y
ENF 13-0204	201 E STEWART ST	REF TO POLICE	REF TO POLICE	04/16/13		Y
ENF 13-0205	620 ALGER AV	REF TO POLICE	No Violation	04/16/13	04/23/13	Y
ENF 13-0207	401 E KING ST	REF TO POLICE	REF TO POLICE	04/14/13		Y
ENF 13-0208	1005 FLETCHER ST	REF TO POLICE	Resolved	04/14/13	04/21/13	Y
ENF 13-0209	618 ALGER AV	REF TO POLICE	REF TO POLICE	04/14/13		VAC
ENF 13-0210	215 N SHIAWASSEE ST	CLOSED	Resolved	04/18/13	05/03/13	Y
ENF 13-0213	203 S DEWEY ST	REF TO POLICE	REF TO POLICE	04/19/13		N

Enforcements By Category

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ENF 13-0217	522 FLETCHER ST	REF TO POLICE	REF TO POLICE	04/23/13		Y
ENF 13-0218	616 ALGER AV	REF TO POLICE	REF TO POLICE	04/16/13		N
ENF 13-0221	301 GOODHUE ST	LETTER SENT	Letter Sent	04/24/13		Y
ENF 13-0222	407 N SAGINAW ST	REF TO POLICE	REF TO POLICE	04/24/13		N
ENF 13-0223	615 N SAGINAW ST	REF TO POLICE	REF TO POLICE	04/25/13		Y
ENF 13-0226	E HOWARD ST	REF TO POLICE	No Violation	04/24/13	05/13/13	VAC LOT
ENF 13-0227	307 S SHIAWASSEE ST	LETTER SENT	Letter Sent	04/30/13		N
ENF 13-0228	309 S SHIAWASSEE ST	LETTER SENT	Letter Sent	04/30/13		N
ENF 13-0230	437 GENESEE ST	LETTER SENT	Letter Sent	04/30/13		N
ENF 13-0232	120 S OAK ST	LETTER SENT	Letter Sent	04/30/13		N

Total Entries: 31

MISC VEHICLE VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0231	809 E MASON ST	REF TO POLICE AGAIN	REF TO POLICE	04/30/13		Y

Total Entries: 1

MISC.

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0171	1005 N SAGINAW ST	NO VIOLATON	No Violation	04/02/13	04/16/13	VAC

Total Entries: 1

MULTIPLE VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0197	136 S CHIPMAN ST	REF TO POLICE	REF TO CITY ATTY	04/04/13		N
ENF 13-0229	432 CASS ST	REF TO POLICE	REF TO POLICE	04/30/13		N
ENF 13-0237	514 S PARK ST	LETTER SENT	Letter Sent	04/24/13		N

Total Entries: 3

Enforcements By Category

05/13/13

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APRIL, 2013

RENTAL UNIT VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0169	439 E MAIN ST	REF TO RAU	No Violation	04/01/13	04/11/13	Y
Total Entries:				1		

ZONING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0193	418 W KING ST	REF TO RAU	Resolved	04/08/13	04/25/13	Y
ENF 13-0194	716 NAFUS ST	REF TO RAU	Resolved	04/09/13	04/30/13	N
Total Entries:				2		

Total Records: 60

Total Pages: 4

RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental
N - No, it's not a rental - owner occupied
APTS - Apartment Building
COMM - Commercial
REPO - Repossession
TRAIL - Trailer Park
VAC - Vacant House
VL - Vacant Lot
IND - Industrial
HOME OCC - Home Occupation



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S WATER ST · OWOSSO, MICHIGAN 48867-2958 · (989) 725-0580 · FAX (989) 725-0528

MEMORANDUM

DATE: May 7, 2013
TO: Owosso City Council
FROM: Kevin Lenkart
RE: April 2013 Report

Attached are the statistics for the police department for April 2013. This report includes activity for the month of April and year to date statistics. Also attached is a list of Field Contacts, which are incidents that the police are dispatched to that require no further follow up than the officers initial response.

In addition there were five reported burning violations for April.



Case Assignment/Clearance Report For April, 2013

April 2013

Offenses	Current Month		Year-To-Date		Percent
	Assigned	Cleared	Assigned	Cleared	Cleared
<i>PART I OFFENSES</i>					
ROBBERY	0	0	0	3	0 %
AGGRAVATED ASSAULT	3	2	7	6	85 %
BURGLARY	2	2	12	11	91 %
LARCENY	33	20	94	64	68 %
MOTOR VEHICLE THEFT	2	1	3	2	66 %
SIMPLE ASSAULT	6	3	23	16	69 %
ARSON	0	0	0	0	0 %
FORGERY & UTTERING	1	0	1	1	100 %
COUNTERFEITING	0	0	0	0	0 %
FRAUD	3	0	27	8	29 %
EMBEZZLEMENT	0	0	0	0	0 %
WEAPON CRIMES- CARRY, POSS,	0	0	3	3	100 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	3	3	10	7	70 %
NARCOTICS VOLIATIONS	3	2	22	15	68 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	0	0	0 %
HOMICIDE	0	0	0	0	0 %
RAPE / NON - FAMILY	0	0	0	0	0 %
SEX OFFENSES 2	3	3	10	7	70 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	2	0	9	2	22 %
BURGLARY COMMERCIAL	0	1	1	2	200 %
RESISTING/OBSTRUCTING	0	0	1	2	200 %
<i>PART I OFFENSES</i>	<i>61</i>	<i>37</i>	<i>223</i>	<i>149</i>	<i>66 %</i>
<i>PART II OFFENSES</i>					
PAROLE/PROBATION VIOLATION	1	1	1	1	100 %
NATURAL DEATH	0	0	8	3	37 %
RETAIL FRAUD	0	0	1	1	100 %
RUNAWAY	2	1	12	7	58 %
VIOLATION PPO/ COURT ORDER	0	0	0	0	0 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	1	1	2	2	100 %
TRAFFIC OFFENSES OTHER	3	1	18	7	38 %
CRIMINAL CASE OTHER	0	0	1	1	100 %
WARRANT ARREST	11	9	51	46	90 %
SUSPICIOUS CIRCUMSTANCES	5	5	13	11	84 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	8	5	22	17	77 %
DOMESTIC ASSAULT/SITUATION	15	12	54	34	62 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	9	4	18	15	83 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	0	0	0 %
TRESPASSING	2	2	3	3	100 %
DOA	0	0	0	0	0 %
ANIMAL COMPLAINTS	0	0	6	2	33 %
MISSING PERSON	3	2	6	5	83 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	0	0	0 %
TRAFFIC - HIT & RUN	4	3	13	7	53 %
FIRES - NOT ARSON	0	0	1	1	100 %
LOST PROPERTY	0	0	2	2	100 %
NON-CRIMINAL CASE	20	16	49	41	83 %
CRIMES AGAINST FAMILY &	2	1	4	1	25 %
DRIVING WHILE IMPAIRED	7	8	26	27	103 %
LIQUOR LAW VIOLATIONS	7	4	12	5	41 %
DISORDERLY CONDUCT	1	1	11	8	72 %
OTHER CRIMES	20	15	58	40	68 %
IMPOUND / TOW FOLLOW-UP	0	0	3	1	33 %
FALSE ALARM	0	0	1	1	100 %
MOTOR VEHICLE CRASH	33	27	120	97	80 %
THREATS	0	0	0	0	0 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	17	12	36	28	77 %
PART II OFFENSES	171	130	552	414	75 %
Grand Totals:	232	167	775	563	72 %

Field Contact By Reason Summary Report

Date Range: 04/01/2013 - 04/30/2013, Agency: OWPDP

Reason for Contact	Count
911 Hang Up	16
Abandoned Vehicle	2
False Alarm Commercial	10
False Alarm Residential	1
All Other Service Reports	14
Animal Complaints Other	24
Assist Ambulance	1
Assist To Other Dept	7
Assist Officer	1
Attempt To Locate	14
Barking Dog	3
Burning Ordinance	5
Civil Dispute	21
Code Enforcement - Owosso	5
Deliver Emergency Message	1
Disturbance	4
Dog Or Animal Bite	1
Fight / No Assault	2
Fireworks	2
Found Property	5
Gun Permit/register	46
Harrassment	3
Investigate Vehicle	1
Loud Music	2
Loud Party	1
Mental Pickup/transport	1
Motorist Assist	4
Open Door	3
Ordinance Violation	5
Parking Problem	52
Pawn Ticket	165
Peace Officer	18
Private Property Pda / Non Reportable	1

Reason for Contact	Count
Prowler	1
Reckless Driver	2
Road Hazard	1
Suspicious Person	16
Suspicious Situation	51
Suspicious Vehicle	17
Transport - Other	1
Trouble With Kids	16
Trouble With Neighbor	13
Trouble With Subject	54
Phone Harassment	13
Unwanted Subject	7
Welfare Check	12
Wire Down	2
Work Traffic	114

OPEN FIRES - CITATION ISSUED

April 2013

INCI_ID	DATE_REPT	STREET	STREET
201302245	04/28/2013 01:08:45	N WASHINGTON ST/W	JENNETT ST

OPEN FIRES - NO CITATION ISSUED

April 2012

CASE_ID	FCDATE	STREET	STREET
201302220	04/26/2013 22:48:00	521	E COMSTOCK ST
201302244	04/27/2013 23:02:00	1099	S KENWOOD DR/W HENRY ST
201302275	04/29/2013 19:10:00	820	W BEEHLER ST.
201301800	04/05/2013 21:59:00	740	S COVENTRY CT
201302093	04/21/2013 17:45:00	699	S SAGINAW ST/E STEWART ST



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

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MEMORANDUM

DATE: May 7, 2013
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: April Fire Report

During the month of April 2013:

Fire Department responded to 185 Ambulance calls.

- 108 were city residents
- 34 were non-residents
- 43 required no transport

- 31 out of town transfers
- 25 were residents
- 6 were non-residents

- 4 in town transfers
- 6 in-facility transports

Fire Department responded to 17 Fire calls.

- 3 Reported smoke
- 1 Unauthorized burning
- 4 False alarms
- 1 Brush fire
- 1 Oil or other combustible liquid
- 1 Electrical
- 1 Carbon Monoxide detector
- 1 Building fire
- 1 Assist Police Department
- 1 Vehicle fire
- 1 Smoke detector (malfunction)
- 1 Vehicle accident

The Fire Department also completed the following:

31 Rental Inspections

36 Re-inspections