

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 15, 2013
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 1, 2013:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Americorps Service Member Introduction. A presentation introducing Lydia Hawthorne as the area's Americorps Community Resource Navigator.
2. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 27, 2013 as Arbor Day in the City of Owosso.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Set Public Hearing - 2013-2014 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for May 6, 2013 to receive citizen comment regarding proposed 2013-2014 City Budget.

2. Special Assessment District No. 2013-01. Authorize Resolution No. 1 for Special Assessment District No. 2013-01 for Brooks Street from Cleveland Street to the North end for street reconstruction.
3. Special Assessment District No. 2013-02. Authorize Resolution No. 1 for Special Assessment District No. 2013-02 for Chipman Street from Stewart Street to the rail road tracks for street reconstruction.
4. Special Assessment District No. 2013-03. Authorize Resolution No. 1 for Special Assessment District No. 2013-03 for Cleveland Street from Chestnut Street to Carmody Street for street reconstruction.
5. Special Assessment District No. 2013-04. Authorize Resolution No. 1 for Special Assessment District No. 2013-04 for Krust Drive from Dewey Street to North Street for street reconstruction.
6. Special Assessment District No.2013-01. Authorize Resolution No. 2 for Special Assessment District No.2013-01, setting a Public Hearing for Monday, May 6, 2013 to gather citizen comment regarding the necessity of the proposed project for Brooks Street from Cleveland Street to the North end for street reconstruction.
7. Special Assessment District No. 2013-02. Authorize Resolution No. 2 for Special Assessment District No.2013-02, setting a Public Hearing for Monday, May 6, 2013 to gather citizen comment regarding the necessity of the proposed project for Chipman Street from Stewart Street to the rail road tracks for street reconstruction.
8. Special Assessment District No. 2013-03. Authorize Resolution No. 2 for Special Assessment District No.2013-03, setting a Public Hearing for Monday, May 6, 2013 to gather citizen comment regarding the necessity of the proposed project for Cleveland Street from Chestnut Street to Carmody Street for street reconstruction.
9. Special Assessment District No. 2013-04. Authorize Resolution No. 2 for Special Assessment District No.2013-04, setting a Public Hearing for Monday, May 6, 2013 to gather citizen comment regarding the necessity of the proposed project for Krust Drive from Dewey Street to North Street for street reconstruction.
10. Friday Night Car Cruise Permission. Consider waiving the insurance requirement, approving the application of Owosso Main Street for use of Exchange Street from Washington Street to Water Street between 6:00 pm and 9:00 pm on the second Friday of each month from May to October 2013 for a cruise-in, and authorizing Traffic Control Order No. 1287 formalizing the request.
11. Farmers Market Block Party Permission. Consider approving the application of the Downtown Owosso Farmers Market for use of Exchange Street between Ball Street and Washington Street from 3:00 pm to 9:00 pm on Saturday, April 27, 2013 for the Downtown Owosso Farmers Market block party and authorize Traffic Control Order No. 1288 formalizing the request.
12. Farmers Market Permission. Consider approving the application of the Downtown Owosso Farmers Market for use of Exchange Street between Water Street and Park Street from 6:00 am to 2:00 pm on consecutive Saturdays from May 4, 2013 through October 26, 2013 (using Exchange Street from Ball Street to Park Street on June 8, 2013 to accommodate the Curwood Festival) for the 2013 farmer's Market and authorize Traffic Control Order No. 1289 formalizing the request.

13. Flexible Spending Account Terms Adoption. Authorize acceptance of the terms governing the Flexible Spending Accounts available to City employees, with a retroactive effective date of January 1, 2013.
14. Bid Award Extension – Dry Cleaning. Waive bidding irregularities and authorize a one-year extension to the contract with Rubob's Inc./Ruthy's Laundry Center for dry cleaning services for the Public Safety Department in an amount not to exceed \$6,500.00.
15. Warrant No. 462. Accept Warrant No. 462 as follows:

Vendor	Description	Fund	Amount
CalFirst Leasing Corporation	Annual Payment for HME Tower/Ladder Fire Truck	General	\$121,717.50
Logicalis, Inc	Network Engineering Support February 2013	General	\$ 6,902.00
Brown & Stewart, PC	Professional Services-March 12, 2013 – April 8, 2013	General	\$ 8,273.20
Caledonia Charter Township	Caledonia Utility Fund payment covering the quarter ending March 31, 2013	Water	\$ 16,461.39
Owosso Charter Township	Owosso Charter Township water sales payment covering the quarter ending March 31, 2013	Water	\$ 7,580.10

16. Check Register – March 2013. Affirm check disbursements totaling \$756,583.50 for the month of March 2013.

ITEMS OF BUSINESS

1. Grant Agreement – CDBG Façade Grant. Consider acceptance of a CDBG grant in the amount of \$270,750.00 to assist in the rehabilitation of 6 downtown facades and authorize appropriate staff members to execute necessary documents.
2. Budget Work Session Date(s). Set the date(s) for desired budget work sessions.
3. Tree Purchase – Emerson Grove. Authorize the purchase of trees from Nash Nursery as a part of the joint effort with the Owosso Public Schools for the refurbishment of the old growth oak grove at Emerson School in the amount of \$7,190.00.
4. Bid Award – Bentley Park Project. Consider approval of a bid award to Oak Construction Company for the Bentley Park Recreation Passport Grant Project in the amount of \$98,000.00, encompassing \$29,300 in grant funds and \$58,700 from the General Fund.

COMMUNICATIONS

1. Charles P. Rau, Building Official. March 2013 Building Department Report.
2. Charles P. Rau, Building Official. March 2013 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. March 2013 Police Department Report.
4. Kevin D. Lenkart, Public Safety Director. March 2013 Fire Department Report.
5. Planning Commission. Minutes of March 25, 2013.
6. Parks & Recreation Commission. Minutes of March 25, 2013.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, April 29, 2013 – Budget Work Session

Monday, May 06, 2013 – Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – 2 Alternates, terms expire 06-30-2015 (candidates must possess construction knowledge)

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.