

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JANUARY 22, 2013
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
ROLL CALL:
APPROVAL OF THE AGENDA:
APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 7, 2013:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Warrant No. 456. Authorize Warrant No. 456 as follows:

Vendor	Description	Fund	Amount
Logicalis, Inc.	Network Engineering Support – December 2012	General	\$7,080.00
Owosso Charter Township	Owosso Charter Township water sales payment for Q4 2012	Water	\$8,978.61
Brown & Stewart PC	Professional Services Dec 11, 2012 – Jan 14, 2013	General	\$ 10,770.39
Caledonia Charter Township	Caledonia Utility Fund payment for Q4 2012	Water	\$18,816.41

2. Check Register – December 2012. Affirm check disbursements totaling \$1,023,104.14 for the month of December 2012.

ITEMS OF BUSINESS

1. Demolition Authorization – 1064 Tracy Street. Authorize the demolition of the structure at 1064 Tracy Street, approve bid award to Fisher Gravel for the demolition in the amount of \$2,000.00.
2. Special Assessment District No. 2013-01 – Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for February 4, 2013 to receive citizen comment regarding Special Assessment District No. 2013-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating and removing of hazards and nuisances at 1064 Tracy Street.
3. Lincoln House PILOT Agreement. Conduct first reading and set a public hearing for Monday, February 4, 2013 to gather citizen comment on the proposed amendment to Chapter 32, Taxation, Sections 32-36 through 32-42 to establish a Payment in Lieu of Taxes agreement with the owners of the Lincoln House project at 120 Michigan Avenue.
4. Executive Session. Authorize the holding of an executive session at the conclusion of the second session of Citizen Comments and Questions for the purpose of discussing land acquisition.

COMMUNICATIONS

1. C. Eveleth, SATA Board of Directors. Resignation letter.
2. Charles P. Rau, Building Official. December 2012 Building Department Report.
3. Charles P. Rau, Building Official. December 2012 Code Violations Report.
4. Michael T. Compeau, Public Safety Director. December 2012 Police Report.
5. Michael T. Compeau, Public Safety Director. December 2012 Fire Report.
6. DDA/Main Street Board. Minutes of January 2, 2013.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, February 04, 2013

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals, term expires 06-30-2015
(candidate must possess construction knowledge)

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

OWOSSO CITY COUNCIL

JANUARY 7, 2013

7:30 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: REVEREND LESLIE HARDING
CHRIST EPISCOPAL CHURCH

PLEDGE OF ALLEGIANCE: MARK MITCHELL
DPW EMPLOYEE AND RETIREMENT BOARD VICE CHAIRPERSON

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch,
Councilpersons Loreen F. Bailey, Michael J. Erfourth, Christopher T.
Eveleth and Burton D. Fox.

ABSENT: Councilperson Thomas B. Cook.

APPROVE AGENDA

Motion by Councilperson Eveleth to approve the agenda as presented.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 17, 2012

Motion by Mayor Pro-Tem Popovitch to approve the Minutes of the Regular Meeting of December 17, 2012 as presented.

Motion supported by Councilperson Eveleth and concurred in by unanimous vote.

Motion by Councilperson Eveleth to suspend the rules of order and the following item as Consent item 7:

- 7. Boards and Commissions Appointments. Consider the following Mayoral boards and commissions appointments:

Name	Board/Commission	Term Expires
Lorraine Weckwert*	Historical Commission	12-31-2015
Michael Selleck*	Board of Review	12-31-2017

Motion supported by Councilperson Fox and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

ORDINANCE AMENDMENT – CHAPTER 38, ZONING

The proposed amendment would change the zoning on the parcel at 120 Michigan Avenue from RM-2, Multiple Family - High Rise District to PUD, Planned Unit Development District.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 38, Zoning, Section 38-27, *Zoning districts and map*.

Assistant City Manager Adam Zettel explained the process for approving a PUD rezoning was more complicated than most rezoning requests due to the fact the site plan for the proposed project is tied directly to the rezoning request. He said the PUD zoning designation was chosen as the set-back requirements for the current RM-2 zoning designation would make redevelopment of the property very difficult. He went on to say that should the Council approve the request before them this evening hearings would be held by both the Planning Commission and the Council to vet the site plan. He further indicated staff was fully supportive of the proposed project and strongly recommended approval of the rezoning request.

Woda Group Senior Vice President of Development P. Craig Patterson was on hand to describe the project and answer any questions. He presented details of the project showing the Council numerous drawings of the proposed development. The intent is to construct an addition to the current structure to house 28 rent subsidized senior living units.

The following people commented regarding the proposed amendment:

Justin Horvath, SEDP president/CEO, indicated the SEDP was very excited about the project hoping to recreate the success of the Woda Group's conversion of the old Durand High School into the Sycamore House senior living facility. He felt the development would be a boon to the downtown community by bringing people into the downtown. He said the Woda Group had a long history of success with similar projects in 13 states. Lastly he noted he supported the rezoning of the property and supports the proposed PILOT.

Eddie Urban, 601 Glenwood Avenue, sought clarification on the age requirements for the finished units. It was noted those 55 and older would be eligible with some exceptions to that requirement for those with disabilities.

At the conclusion of the public hearing there was a discussion on the PILOT (payment in lieu of taxes) agreement that was being proposed. It was noted such agreements were common with this type of development. A formal agreement would be presented to Council for approval at a later date.

Various Council members expressed their support for the proposed project.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilperson Fox that the following ordinance be adopted:

ORDINANCE NO. 738
AN ORDINANCE AMENDING
CHAPTER 38, ZONING, SECTION 38-27, ZONING DISTRICTS AND MAP,
OF THE CODE OF ORDINANCES
TO REZONE A SPECIFIC PARCEL OF REAL PROPERTY
AND AMEND THE ZONING MAP

WHEREAS, an owner interest in 120 Michigan Avenue, parcel number 050-700-001-008-00, petitioned to rezone this parcel from Multiple Family Residential (RM-2) to Planned Unit Development (PUD) for the purpose of constructing a building addition and using the site for senior housing; and

WHEREAS, the petition includes a development program, supplemental regulations, and a set of conceptual renderings that are officially made a part of the zoning amendment; and

WHEREAS, the planning commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the planning commission found that the proposed ordinance meets the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the city staff and planning commission recommend, without reservations or conditions, the rezoning of 120 Michigan Avenue to a PUD; and

WHEREAS, the city council has held a public hearing on this petition; and

WHEREAS, the city council finds that the zoning petition meets the intent and criteria for a zoning map amendment, specifically as it relates to the requirements of Section 38-395.

THEREFORE, THE CITY OF OWOSSO ORDAINS, that Chapter 38, Zoning, of the Code of the City of Owosso be amended as follows:

Section 1. That Chapter 38, Zoning, of the Code of the City of Owosso, Sec. 38-27, Zoning Districts and Map, reflect the changes as illustrated and attached to the record hereto and filed with the city clerk:

Parcel Number:	050-700-001-008-00
Property Address:	120 Michigan Avenue
Property Description:	LOTS 8, 9, 10 & 11 WODDARD SUBDIV BLK 1 A L WILLIAMS ADD
Zoning Designation:	From RM-2
	To PUD

Section 2. This amendment shall become effective January 27, 2013.

Section 3. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Bailey, Fox, Mayor Pro-Tem Popovitch, Councilpersons Eveleth, Erfourth, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Cook.

CITIZEN COMMENTS AND QUESTIONS

Justin Horvath, SEDP president/CEO, invited all present to attend the SEDP annual meeting February 12th at 6:00 pm at the Baker College Welcome Center. He noted the drop in the unemployment rate over the last 3 years, due in part to the SEDP's work.

Tom Manke, owner of the business at 118South Washington Street, expressed his happiness with the decrease in the unemployment rate but asked that everyone keep those still in need in mind. He also expressed his objection to the idea of contracting out for the operation of city utilities saying he questioned whether the water quality would remain as high and whether the communities purchasing water from the city would object to outside control of operations. He asked that Council be cautious in exploring the idea.

Eddie Urban, 601 Glenwood Avenue, reported a problem tree in the right-of-way along South M-52 near the base of Gute hill. Staff will look into the matter.

CITY MANAGER REPORT

City Manager Crawford gave a brief detail of the project status report, noting trouble with the tree trimming service employed by Consumers Energy and the City's recent selection as a case study for an MSU planning practicum class.

Councilperson Fox inquired about the status of the Woodland Trails Condominium situation. It was noted the City was awaiting results from the title company as to potential parties with a legal interest in the unsold lots of the development. Mr. Crawford said he felt if the City could take ownership of the lots they could become a controlling party in the development and thus take over jurisdiction of what is now a private street and utilities allowing for the necessary repairs to take place.

There was a brief discussion regarding the status of the house at 1409 West Main including when remodeling on the home must be completed. It was noted 3-4 months remain on the contract and it was thought the owners of the property were working in concert with the schools in an attempt to provide hands-on experience for the building class at the High School.

Mayor Pro-Tem Popovitch inquired about the MSU practicum class and whether Baker students would also be involved in the analysis of the South Washington Street corridor. It was noted that while Baker does not have a Planning program input from Baker students would be welcome.

Councilperson Erfourth inquired whether the City had received DEQ approval for the splash pad yet. It was noted it had not.

Mayor Frederick noted the City was honored to receive another donation for the Veterans' Memorial at Fayette Square. It is anticipated two additional benches will be installed at the end of spring thanks to this most recent donation.

CONSENT AGENDA

Motion by Councilperson Erfourth to approve the Consent Agenda as follows:

Set Public Hearing – Site Plan Review 120 Michigan Avenue. Set a public hearing for Monday, February 4, 2013 to receive citizen comment regarding review of the site plan for the Planned Unit Development at 120 Michigan Avenue (the former Lincoln School) as follows:

RESOLUTION NO. 01-2013

A RESOLUTION TO SET A PUBLIC HEARING TO HEAR ALL PERSONS INTERESTED IN A SITE PLAN REVIEW FOR THE PLANNED UNIT DEVELOPMENT LOCATED AT 120 MICHIGAN AVENUE

WHEREAS, an owner interest in 120 Michigan Avenue, parcel number 050-700-001-008-00, petitioned to rezone this parcel from Multiple Family Residential (RM-2) to Planned Unit Development (PUD) for the purpose of constructing a building addition and using the site for senior housing; and

WHEREAS, the final result of this petition is expected to be made by the Owosso City Council on January 7, 2013; and

WHEREAS, pending the outcome of this petition, the planning commission is going to review the subsequent site plan for this parcel on January 14, 2013; and

WHEREAS, pending the outcome of this review, the city council is expected to hold a public hearing on the same site plan.

BE IT RESOLVED THAT City of Owosso City Council, County of Shiawassee, State of Michigan, hereby sets a public hearing for February 4, 2013 in the city council chambers within city hall, 301 West Main Street, Owosso, MI 48867 to hear all persons interested in the proposed amendment to the official zoning map of the City of Owosso.

BE IT FURTHER RESOLVED THAT the same council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

BE IT FURTHER RESOLVED THAT the same council hereby directs staff to cancel this public hearing if, by determination of the planning commission or staff, the review of the site plan is ineligible or otherwise unnecessary.

2013 Income Threshold Poverty Exemptions. Adopt the 2013 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994 as follows:

Size of Family Unit	Poverty Guidelines
1	\$ 11,170
2	\$ 15,130
3	\$ 19,090
4	\$ 23,050
5	\$ 27,010
6	\$ 30,970
7	\$ 34,930
8	\$ 38,890

For each additional person \$ 3,960

Income of students under the age of 18 years shall not be included as income.

Boards and Commissions Appointments. Consider the following Mayoral boards and commissions appointments:

Name	Board/Commission	Term Expires
Elaine Greenway	Historical Commission (filling unexpired term of K. Stadler)	12-31-2014
Donald Schneider*	Historical Commission	12-31-2015

Change Order – 2012 Street Paving Program. Authorize Change Order No. 1 to the contract with Michigan Paving & Materials Company for the 2012 Street Paving Program for additional work and materials in the amount of \$59,510.34 as follows:

RESOLUTION NO. 02-2013

**AUTHORIZING A CHANGE ORDER #1-FINAL
TO THE CONTRACT WITH MICHIGAN PAVING & MATERIALS COMPANY
FOR THE 2012 STREET PAVING PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Michigan Paving & Materials Company on August 20, 2012 for the 2012 Street Paving Program; and

WHEREAS, additional materials were required in the reconstruction of several city streets necessitating a change order.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso amends the contract with Michigan Paving & Materials Company to add additional work to their contract.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Exhibit A, Amendment to the Contract for services between the City

of Owosso and Michigan Paving & Materials Company increasing the total amount by \$59,510.34.

THIRD: The above expenses shall be paid from the proceeds of the 2010 General Obligation Unlimited Tax Bonds.

Payment Authorization – 2012 Street Paving Program. Authorize Progress Payment No. 4 to Michigan Paving & Materials Company for work completed through November 21, 2012 on the 2012 Street Paving Program in the amount of \$357,509.36 as follows:

RESOLUTION NO. 03-2013

**AUTHORIZING PAYMENT #4 TO
MICHIGAN PAVING AND MATERIALS COMPANY
FOR WORK RELATED TO
THE 2012 STREET PAVING PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has entered into an agreement with Michigan Paving and Materials Company for the 2012 Street Paving Program; and

WHEREAS, the contractor has completed a portion of the project and is now eligible for payment; and

WHEREAS, the city project manager recommends Pay Estimate #4 in the amount of \$357,509.36 for work completed through November 21, 2012, with said unit quantities and amounts having been agreed to by Michigan Paving and Materials Company.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to pay Michigan Paving and Materials Company for work completed on the 2012 Street Paving Program.

SECOND: The accounts payable department is authorized to submit payment to the Michigan Paving and Materials Company in the amount of \$357,509.36 as detailed on the attached Payment Estimate #4 as authorized by Council on January 7, 2013.

THIRD: The above expenses shall be paid from the proceeds of the 2010 General Obligation Unlimited Tax Bonds.

Warrant No. 455. Authorize Warrant No. 455 as follows:

Vendor	Description	Fund	Amount
Sungard Public Sector Inc.	Software maintenance/licensing fees for Public Safety computer system Jan 1, 2013 – Dec 31, 2013	General	\$ 8,868.04
Netarx, LLC	Network Engineering Support – November 2012	General	\$ 6,664.00

Boards and Commissions Appointments. (Added to the agenda.) Consider the following Mayoral boards and commissions appointments:

Name	Board/Commission	Term Expires
Lorraine Weckwert*	Historical Commission	12-31-2015
Michael Selleck*	Board of Review	12-31-2017

Motion supported by Councilperson Eveleth.

Roll Call Vote.

AYES: Councilpersons Erfourth, Eveleth, Mayor Pro-Tem Popovitch, Councilpersons Fox, Bailey, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Cook.

ITEMS OF BUSINESS

EXECUTIVE SESSION

Motion by Councilperson Eveleth to authorize the holding of an executive session at the conclusion of the second session of Citizen Comments and Questions for the purpose of discussing land acquisition.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Fox, Erfourth, Bailey, Eveleth, Mayor Pro-Tem Popovitch, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Cook.

CONTRACT OPERATION OF UTILITIES

City Manager Crawford noted the Utilities Director had retired as had a number of other key personnel at the water and wastewater facilities and the City was finding it difficult to develop and keep staff members with the proper licensing to run the plants. He indicated one option to consider is contracting an outside company to operate and maintain the plants. He noted that approximately 3000 plants around the country are run by outside service companies and the efficiencies presented by such companies allows for a cost savings. He went on to say he felt this was a reasonable alternative for the City and it was his experience that current employees could be absorbed by other operations or hired by the contractor. He said the next step in the process would be to see if there was any interest from service companies in operating the City's facilities or to replace now vacant positions and keep operations in-house.

Mayor Pro-Tem Popovitch and Councilperson Fox expressed concern with the proposal to contract out for such services. They felt the City's utilities and the employees were one of its best assets and there was concern an outside company would have no loyalty to the City.

Councilperson Bailey inquired whether it would be possible for the City to develop its own regional group to take advantage of economies of scale rather than contracting out.

Mayor Frederick indicated he felt the City could implement a number of things to improve operations at the plants a comment which drew support from other Council members.

There was discussion regarding whether a cost savings could be found in partially closing down the water plant each day, cross training of water plant and wastewater plant employees, investing in training current employees or hiring new employees with the proper certifications, and what options would prove beneficial in the long term.

At the conclusion of the discussion Council dismissed the idea of employing an outside contractor to operate the treatment facilities and directed staff work to train internal candidates and/or recruit outside candidates to replace those lost to retirement and attrition.

COMMUNICATIONS

Downtown Development Authority/Main Street. Minutes of December 5, 2012.

Historical Commission. Minutes of December 10, 2012.

Downtown Historic District Commission. Minutes of December 19, 2012.

CITIZEN COMMENTS AND QUESTIONS

Justin Horvath, president/CEO of the SEDP, noted there were lots of employee training opportunities available through his organization should the City want to take advantage of them.

Tom Manke, business owner at 118 South Washington Street, thanked the Council for “stepping up” and turning down the idea of contracting out for operation of the utility plants. He went on to commend the City’s Public Safety Department for their great response to a recent emergency.

Eddie Urban, 601 Glenwood Avenue, pointed out there were many people present at the meeting this evening and he encouraged them all to come to future meetings as well. He also suggested citizens keep hydrants and manhole covers free of snow and ice to aid City personnel in the case of an emergency.

The Council briefly recessed at 9:02 p.m. and returned at 9:13 p.m.

ADJOURNED TO EXECUTIVE SESSION AT 9:13 P.M.
RETURNED FROM EXECUTIVE SESSION AT 9:35 P.M.

APPROVAL OF THE MINUTES OF EXECUTIVE SESSION OF OCTOBER 15, 2012

Motion by Councilperson Eveleth to approve the Minutes of the Executive Session of October 15, 2012 as presented.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

NEXT MEETING

Tuesday, January 22, 2013

BOARDS AND COMMISSIONS OPENINGS

None.

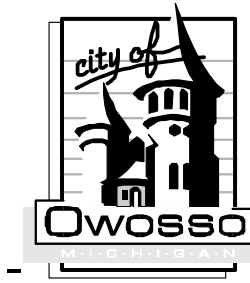
ADJOURNMENT

Motion by Councilperson Eveleth for adjournment at 9:36 p.m.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



WARRANT 456 January 15, 2013

Vendor	Description	Fund	Amount
Logicalis, Inc	Network Engineering Support- December 2012	General	\$ 7,080.00
Owosso Charter Township	Owosso Charter Township water sales payment for the quarter ending December 31, 2012	Water	\$ 8,978.61
Caledonia Charter Township	Caledonia Utility Fund payment for the quarter ending December 31, 2012	Water	\$18,816.41
Brown & Stewart PC	Professional Services- December 11, 2012 – January 14, 2013	General	\$10,770.39
		Total	\$37,545.41

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 12/01/2012 - 12/31/2012

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
12/14/2012	1	119964	123.NET	IT-NOVEMBER 2012 SERVICE	32.00
12/14/2012	1	119965	ACCUMED BILLING INC	OFD-AMBULANCE BILLING SERVICES	2,511.12
12/14/2012	1	119966	AFLAC	PAYROLL DED-AFLAC PREMIUM	944.34
12/14/2012	1	119967	H K ALLEN PAPER CO	CITY HALL-KITCHEN SUPPLIES	238.00
12/14/2012	1	119968	ALLMAX SOFTWARE INC	WWTP-SUPPORT THROUGH 11/30/13	840.00
12/14/2012	1	119969	ANN ARBOR CREDIT BUREAU	BAD DEBT COLLECTION FEES	404.59
12/14/2012	1	119970	ANTCLIFF WINDOWS & DOORS INC	HOUSING-314 MICHIGAN AVE	8,379.82
12/14/2012	1	119971	APS WATER SERVICES CORPORATION	WWTP/WTP-LAB SUPPLIES	596.20
12/14/2012	1	119972	THE ARGUS PRESS	NOV 2012-PRINTING OF LEGAL NOTICES ETC	215.63
12/14/2012	1	119973	MICHAEL L BUSH	REIMBURSEMENT	59.00
12/14/2012	1	119974	DAVID B BUTCHER	REIMBURSEMENT	28.00
12/14/2012	1	119975	RANDY RAY CARLTON	TREE REMOVAL	6,952.50
12/14/2012	1	119976	CARQUEST AUTO PARTS STORE	FLEET-PARTS FOR #254 AND STOCK ITEMS	364.16
12/14/2012	1	119977	CENTRON DATA SERVICES, INC.	TREAS-2012 WINTER TAX BILLS	1,683.69
12/14/2012	1	119978	STEPHEN CHAPKO II	REIMBURSEMENT	20.00
12/14/2012	1	119979	CHEMCO SYSTEMS LP	WTP-PARTS	208.50
12/14/2012	1	119980	CODE OFFICIALS CONFERENCE OF MICHIG	BUILDING-CHARLES RAU	50.00
12/14/2012	1	119981	DAVE COLLARD MASONRY & CONCRETE, IN	REPAIR SIDEWALK DAMAGED BY MAIN BREAK	200.00
12/14/2012	1	119982	CONSUMERS ENERGY	NOV 2012-300 E MONROE ST	35,826.77
12/14/2012	1	119983	VOID	VOID	0.00
Void Reason: Created From Check Run Process					
12/14/2012	1	119984	CRAIG, JUDY ELAINE	COURIER SERVICE	171.00
12/14/2012	1	119985	D & D TRUCK & TRAILER PARTS	FLEET-PARTS FOR #275	119.02
12/14/2012	1	119986	D & G EQUIPMENT INC	FLEET-PARTS FOR #501	386.35
12/14/2012	1	119987	DALTON ELEVATOR	NOV 2012-CYLINDER RENTAL	342.71
12/14/2012	1	119988	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	4,414.47
12/14/2012	1	119989	JAKE A DYE	REIMBURSEMENT	20.00
12/14/2012	1	119990	EMPLOYEE BENEFIT CONCEPTS INC	HR-DEC 2012 ADMIN FEE	100.00
12/14/2012	1	119991	FASTENAL COMPANY	WWTP-PARTS	57.38
12/14/2012	1	119992	FIRST CONTRACTING INC	HOUSING-401 E COMSTOCK ST	13,690.80
12/14/2012	1	119993	FISHER SCIENTIFIC CO.	WTP-SUPPLIES	770.15
12/14/2012	1	119994	FRONTIER	PHONE SERVICE	803.37
12/14/2012	1	119995	AMBER FULLER	BOARD OF REVIEW MEETING	50.00
12/14/2012	1	119996	GALCO INDUSTRIAL ELECTRONICS	WWTP-PARTS	430.49
12/14/2012	1	119997	SALLYSUE GALE	BOARD OF REVIEW MEETING	50.00
12/14/2012	1	119998	GANDER MOUNTAIN	EMP CONTRIBUTIONS-MIKE COMPEAU	50.00
12/14/2012	1	119999	GILBERT'S TRUE VALUE HARDWARE	LEAVES-RAKES (12)	533.06
12/14/2012	1	120000	GOYETTE MECHANICAL	PUBLIC SAFETY-BOILER REPAIRS	1,688.00
12/14/2012	1	120001	IRENE GRAFF AND	FULL PAYMENT FOR REPAIR TO 615 GLENWOOD	70.00
12/14/2012	1	120002	BRADLEY E GROLL	REIMBURSEMENT	214.82
12/14/2012	1	120003	HACH COMPANY	WTP-PARTS	411.92
12/14/2012	1	120004	HALLIGAN ELECTRIC INC	WTP-REPAIR HOT SPOTS	237.00
12/14/2012	1	120005	HOME DEPOT	EMP DONATIONS-RETIREMENT GIFT	100.00
12/14/2012	1	120006	INDEPENDENT STATIONERS	WWTP-BATTERIES	8.78
12/14/2012	1	120007	J & B MEDICAL SUPPLY INC	OFD-AMBULANCE MEDICAL SUPPLIES	262.26
12/14/2012	1	120008	JCI JONES CHEMICALS, INC.	WWTP-SODIUM HYPOCHLORITE	3,342.30
12/14/2012	1	120009	JERRY L JONES	BOARD OF REVIEW MEETING	50.00
12/14/2012	1	120010	TERRY KEMP	BOARD OF REVIEW MEETING	50.00
12/14/2012	1	120011	LAMPHERE'S	DPW-REPAIR TO HEATERS IN BACK GARAGE	80.00

12/14/2012	1	120012	LEGALSHIELD	PAYROLL DED-LEGAL SHIELD	25.90
12/14/2012	1	120013	LUDINGTON ELECTRIC, INC.	DDA-WORK DONE DOWNTOWN	983.68
12/14/2012	1	120014	MAURER HEATING & COOLING, INC.	WWTP-TROUBLESHOOT AND REPAIR	1,296.00
12/14/2012	1	120015	MCMMASTER-CARR SUPPLY CO	WWTP-PARTS	429.75
12/14/2012	1	120016	MCNAUGHTON-MCKAY ELECTRIC COMPANY	CITY HALL-WIRE FOR PHONE SYSTEM	430.95
12/14/2012	1	120017	METLIFE	PAYROLL DED-MET LIFE PAYMENT	40.26
12/14/2012	1	120018	MICHIGAN ASSOCIATION OF CHIEFS OF P	HR-MML WEBSITE AD FOR PUBLIC SAFETY DIRE	50.00
12/14/2012	1	120019	MICHIGAN ASSOCIATION OF MUNICIPAL C	AMY KIRKLAND	100.00
12/14/2012	1	120020	MICHIGAN LOCAL GOVT MGT ASSO	ADAM ZETTEL	110.00
12/14/2012	1	120021	MICHIGAN MUNICIPAL LEAGUE	HR-WEBSITE AD FOR DIR OF PUBLIC SAFETY	169.50
12/14/2012	1	120022	MICHIGAN MUNICIPAL RISK MANAGEMENT	3RD INSTALLMENT	62,506.00
12/14/2012	1	120023	MICHIGAN MUNICIPAL TREASURERS ASSOC	TREAS-RON TOBEY	100.00
12/14/2012	1	120024	MICHIGAN STATE FIREMEN'S ASSOCIATIO	OFD-DEPARTMENT MEMBERSHIP	225.00
12/14/2012	1	120025	MICHIGAN WATER ENVIRONMENT ASSOCIAT	FEB 5, 2013-CRAIG/WATKINS/SMITH	225.00
12/14/2012	1	120026	MISDU	PAYROLL DED-HART/KLEEMAN/KENNEDY/BREWBAI	1,001.73
12/14/2012	1	120027	MUTUAL EYE CLAIM AUDITS	VISION COVERAGE PREMIUM	201.05
12/14/2012	1	120028	NAPA AUTO PARTS	FLEET-TEMP SWITCH FOR #275	867.39
12/14/2012	1	120029	NEXTEL COMMUNICATIONS	NOVEMBER 2012-CELL PHONE SERVICE/EQUIPME	1,034.41
12/14/2012	1	120030	NORTH CENTRAL LABORATORIES OF WI IN	WWTP-LAB SUPPLIES	224.51
12/14/2012	1	120031	NORTHERN LAKE SERVICE, INC.	WWTP-MERCURY ANALYSES	195.00
12/14/2012	1	120032	OFFICE DEPOT	HOUSING-CARTRIDGE	218.01
12/14/2012	1	120033	OFFICE SOURCE	CLERK-NOTARY STAMP	31.50
12/14/2012	1	120034	OWOSSO COMMUNITY AIRPORT	APPROPRIATION-FINAL FOR FY 12/13	3,489.00
12/14/2012	1	120035	OWOSSO HITCH & PLOW CENTER INC.	OFD-PAIR COUPLER	44.72
12/14/2012	1	120036	GARY L PALMER	BUILDING-ELECTRICAL INSPECTIONS	500.00
12/14/2012	1	120037	POLICE OFFICERS LABOR COUNCIL	PAYROLL DED-UNION DUES	790.50
12/14/2012	1	120038	POWERTECH SERVICES, INC.	REPLACEMENT & SERVICE TO THE PRIM SWITCH	23,008.05
12/14/2012	1	120039	Q2A ASSOCIATES LLC	FINANCE DIR SERVICES-11/11/12-11/24/12	2,793.00
12/14/2012	1	120040	R & R FIRE TRUCK REPAIR INC	OFD-PRESSURE TRANSDUCER	457.58
12/14/2012	1	120041	REPUBLIC SERVICES #237	DEC 2012-REFUSE SERVICE	369.02
12/14/2012	1	120042	ROWE PROFESSIONAL SERVICES CO	ENGINEERING SERVICES FOR BENTLEY PARK PE	262.00
12/14/2012	1	120043	GORDON R SETTLEMIRE	REIMBURSEMENT	730.70
12/14/2012	1	120044	SHAHEEN CHEVROLET	OPD-CHEVY IMPALA POLICE VEHICLES (2)	41,045.82
12/14/2012	1	120045	THE SHERWIN-WILLIAMS CO.	FLEET-STRAINER	10.95
12/14/2012	1	120046	SHIAWASSEE COUNTY FIRE INSTRUCTORS	OFD-MATTHEW FRAY/ANDREW REED	1,500.00
12/14/2012	1	120047	SMITH JANITORIAL SUPPLY	OPD-CAR WASH CONCENTRATE	565.81
12/14/2012	1	120048	TERRY LEE SMITH	REIMBURSEMENT	30.00
12/14/2012	1	120049	SOUTHSIDE CAR WASH	OPD-NOVEMBER 2012 CAR WASHES	4.40
12/14/2012	1	120050	ST JOHNS ANSWERING SERVICE INC	JANUARY 2013-ANSWERING SERVICE	65.00
12/14/2012	1	120051	STECHSCHULTE GAS & OIL, INC.	FLEET-LUBES	565.45
12/14/2012	1	120052	SUMRACK, KIM	PARKING LEASE	90.00
12/14/2012	1	120053	SWIM LLC	UTILITIES DIR SERVICES-11/25/12-12/8/12	1,218.00
12/14/2012	1	120054	U S NUCLEAR REGULATORY COMMISSION	RENEWAL OF SMALL ENTITY STATUS-2013	500.00
12/14/2012	1	120055	VALLEY LUMBER	STREETS-MATERIALS FOR CATCH BASINS	30.85
12/14/2012	1	120056	WASTE MANAGEMENT OF MICHIGAN	DISPOSAL CHARGES-11/16/12-11/30/12	2,890.82
12/14/2012	1	120057	MERLE E WEST II	BUILDING-MECHANICAL PLAN REVIEW	800.00
12/14/2012	1	120058	WILLOUGHBY PRESS	WATER-WORK ORDERS (2500)	745.00
12/14/2012	1	120059	WIN'S ELECTRICAL SUPPLY	DDA-CHRISTMAS INSTALL	616.20
12/27/2012	1	120060	R H SPENCER CONSTRUCTION	PREPAID DEPOSIT/INSPECTION FEES	130.00
12/27/2012	1	120061	KENNY ARNETT	REIMBURSEMENT	25.00
12/27/2012	1	120062	LORI BAILEY	COUNCIL MEETINGS	110.00
12/27/2012	1	120063	BROWN & STEWART P C	PROFESSIONAL SERVICES	9,415.53
12/27/2012	1	120064	C D W GOVERNMENT, INC.	FINANCE-ADOBE ACROBAT	275.75
12/27/2012	1	120065	CENTRAL MICHIGAN DIESEL, INC.	OFD-PARTS FOR ENGINE 1	512.12
12/27/2012	1	120066	STEPHEN CHAPKO II	REIMBURSEMENT	20.00

12/27/2012	1	120067	DAVE COLLARD MASONRY & CONCRETE, IN	PERFORMANCE DEPOSIT 97047	50.00
12/27/2012	1	120068	CONSUMERS ENERGY	DEC 2012-1412 CHIPPEWA TRAIL	21,865.97
12/27/2012	1	120069	THOMAS B COOK	COUNCIL MEETINGS	120.00
12/27/2012	1	120070	TIMOTHY W CORDIER	REFUND OF PERFORMANCE DEPOSIT	50.00
12/27/2012	1	120071	CORDIER EXCAVATING	BD BOND REFUND-REC #269449	50.00
12/27/2012	1	120072	CORELOGIC REAL ESTATE TAX SERVICE	DUPLICATE PAYMENTS	1,440.33
12/27/2012	1	120073	CROOKED TREE NURSERY	CONCRETE WORK AT PLAYSCAPE	996.00
12/27/2012	1	120074	AMBER M CURRY	REIMBURSEMENT	20.00
12/27/2012	1	120075	CUSTOM TREE	INSTALL 2 TREES	500.00
12/27/2012	1	120076	D & G EQUIPMENT INC	DPW-PARTS FOR #120	52.83
12/27/2012	1	120077	DAYSTARR COMMUNICATIONS	JAN 2013-BROADBAND INTERNET	812.00
12/27/2012	1	120078	JAKE A DYE	REIMBURSEMENT	20.00
12/27/2012	1	120079	MICHAEL J ERFORTH	COUNCIL MEETINGS	140.00
12/27/2012	1	120080	CHRISTOPHER EVELETH	COUNCIL MEETINGS	140.00
12/27/2012	1	120081	FARLEY, RAY R.	BD BOND REFUND-REC #271791	50.00
12/27/2012	1	120082	FISHER SCIENTIFIC CO.	WTP-LAB SUPPLIES	536.90
12/27/2012	1	120083	BURTON FOX	COUNCIL MEETINGS	140.00
12/27/2012	1	120084	BENJAMIN R FREDERICK	COUNCIL MEETINGS	260.00
12/27/2012	1	120085	FRONTIER	DEC 2012-TRAFFIC SIGNALS	1,273.12
12/27/2012	1	120086	GRAINGER, INC.	WWTP-PACKING SEAL	210.82
12/27/2012	1	120087	BRADLEY E GROLL	REIMBURSEMENT	11.66
12/27/2012	1	120088	HALL'S SEWER	PERF DEPOSIT #2011045-REC#219520	50.00
12/27/2012	1	120089	TIMOTHY E HILL	OFFICE VISIT-DOS 12/18/12	15.00
12/27/2012	1	120090	INTERNATIONAL CITY/COUNTY MANAGEMEN	DON CRAWFORD	744.72
12/27/2012	1	120091	KEMIRA WATER SOLUTIONS INC	WWTP-FERRIC CHLORIDE	3,031.06
12/27/2012	1	120092	KEVES CONCRETE	INSTALL & FORM BRICK PAVERS AT BENTLEY	990.00
12/27/2012	1	120093	MARSH MONUMENT CO	GRAY GRANITE BENCHES FOR FAYETTE SQUARE	900.00
12/27/2012	1	120094	MICHAEL MCCLOSKEY	REIMBURSEMENT	240.00
12/27/2012	1	120095	MICHIGAN ASSOCIATION OF HOUSING OFF	CHARLES RAU	70.00
12/27/2012	1	120096	MICHIGAN LOCAL GOVT MGT ASSO	DON CRAWFORD	110.00
12/27/2012	1	120097	MICHIGAN STATE FIREMEN'S ASSOCIATIO	OFD-TEXT BOOKS	296.83
12/27/2012	1	120098	MUNICIPAL WEB SERVICES	NOV 2012-WEBSITE HOSTING	130.00
12/27/2012	1	120099	OFFICE DEPOT	OFFICE SUPPLIES	329.86
12/27/2012	1	120100	OWOSSO CHARTER TOWNSHIP TREASURER	78-006-25-200-032 & 78-006-23-100-012-02	49.15
12/27/2012	1	120101	OWOSSO READY MIX COMPANY	CONCRETE FOR PLAYSCAPE	620.00
12/27/2012	1	120102	KEVIN M. PETTIGREW	REIMBURSEMENT	750.00
12/27/2012	1	120103	CINDY S POPOVITCH	COUNCIL MEETINGS	110.00
12/27/2012	1	120104	POSTMASTER	STAMPS	45.00
12/27/2012	1	120105	POSTMASTER	STAMPS	45.00
12/27/2012	1	120106	POSTMASTER	FIRST CLASS PRESORT PERMIT FEE	190.00
12/27/2012	1	120107	Q2A ASSOCIATES LLC	FINANCE DIRECTOR SERVICES-11/25-12/8/12	3,223.50
12/27/2012	1	120108	REHMANN ROBSON	PROGRESS BILLING #2-AUDIT OF PE 6/30/12	15,000.00
12/27/2012	1	120109	SHIAWASSEE DISTRICT LIBRARY	SATA PAYROLL	388.60
12/27/2012	1	120110	TERRY LEE SMITH	REIMBURSEMENT	865.00
12/27/2012	1	120111	SPENCER TURBINE CO	WWTP-PACKING SET FOR BLOWER	669.60
12/27/2012	1	120112	STATE OF MICHIGAN	2013 NPDES PERMIT FEE FOR WWTP	5,500.00
12/27/2012	1	120113	STECHSCHULTE GAS & OIL, INC.	WTP-FUEL FOR GENERATOR	456.97
12/27/2012	1	120114	STECHSCHULTE GAS & OIL, INC.	FUEL PE 12/15/12	4,750.66
12/27/2012	1	120115	STECHSCHULTE GAS & OIL, INC.	FUEL PE 11/30/12	4,999.38
12/27/2012	1	120116	USA BLUE BOOK	WWTP-ANNUAL LAB SUPPLY & CHEMICAL ORDER	3,798.47
12/27/2012	1	120117	WASTE MANAGEMENT OF MICHIGAN	WWTP-12/1/12-12/16/12	2,151.22
12/27/2012	1	120118	WELLS FARGO RE TAX SERVICES LLC	BOARD OF REVIEW	322.37
12/27/2012	1	120119	WEST SHORE FIRE, INC.	OFD-FACE PIECE FOR SCOTT AIR PACK	241.10
12/28/2012	1	120120	MISDU	PAYROLL DED-HART/KLEEMAN/KENNEDY/BREWBAI	1,001.73
12/28/2012	1	120121	PHYSICIANS HEALTH PLAN OF MID-MICH	HEALTH INSURANCE PREMIUM	76,874.58

12/28/2012	1	120122	SHIAWASSEE FAMILY YMCA	PAYROLL DED-MEMBERSHIPS	199.75
12/28/2012	1	120123	SHIAWASSEE UNITED WAY	PAYROLL DED-CONTRIBUTIONS	70.00
12/28/2012	1	120124	STANDARD INSURANCE COMPANY	JAN 2013-GROUP LIFE INSURANCE PREMIUM	2,474.01
12/28/2012	1	120125	STATE OF MICHIGAN	WITHHOLDING TAX	10,935.99
12/19/2012	1	57(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	CONTRIBUTIONS FOR POLICE COMMAND EMPLOYE	10,438.80

1 TOTALS:

(1 Check Voided)

Total of 162 Disbursements: 433,953.09

Bank 10 OWOSSO HISTORICAL FUND

12/06/2012	10	4389	CONSUMERS ENERGY	NOV 2012-515 N WASHINGTON ST	464.45
12/06/2012	10	4390	FRONTIER	515 N WASHINGTON ST #3	49.39
12/06/2012	10	4391	HI QUALITY GLASS, INC	GLAZING OF CURWOOD CASTLE WINDOWS	3,214.29
12/06/2012	10	4392	MAURER HEATING & COOLING, INC.	515 N WASHINGTON ST SERVICE	205.10
12/06/2012	10	4393	KENDRA NICHOLS	OCTOBER 2012 LAWN MOWING AT GOULD HOUSE	105.00
12/17/2012	10	4394	CONSUMERS ENERGY	NOV 2012-224 CURWOOD CASTLE DR	389.67
12/17/2012	10	4395	JONI FORSTER	HISTORICAL HOLIDAY DECORATIONS	250.49
12/27/2012	10	4396	CHARTER COMMUNICATIONS	515 N WASHINGTON ST #2	108.35
12/27/2012	10	4397	ROSEMARY MAGLEY	CASTLE AND GOULD HOUSE CLEANING	209.09

10 TOTALS:

Total of 9 Disbursements: 4,995.83

Bank 16 CAPITAL PROJECTS FUND

12/27/2012	16	1006	DOWNTOWN DEVELOPMENT AUTHORITY	WOODARD PLACE CAPITAL EXPENDITURES	18,234.70
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16 TOTALS:

Total of 1 Disbursements: 18,234.70

Bank 2 TRUST & AGENCY

12/06/2012	2	6200	DOWNTOWN DEVELOPMENT AUTHORITY	COLLECTIONS	77.41
12/06/2012	2	6201	SHIAWASSEE AREA TRANSPORTATION AGEN	COLLECTIONS	136.68
12/06/2012	2	6202	SHIAWASSEE COUNTY TREASURER	TRAILER FEES-148 LOTS	370.00
12/06/2012	2	6203	SHIAWASSEE COUNTY TREASURER	COLLECTIONS	6,331.26
12/20/2012	2	6204	OWOSSO PUBLIC SCHOOLS	COLLECTIONS	276,970.87
12/20/2012	2	6205	SHIAWASSEE AREA TRANSPORTATION AGEN	COLLECTIONS	181.90
12/20/2012	2	6206	SHIAWASSEE COUNTY TREASURER	COLLECTIONS	99,257.21
12/20/2012	2	6207	SHIAWASSEE DISTRICT LIBRARY	COLLECTIONS	44,262.36
12/20/2012	2	6208	SHIAWASSEE REGIONAL EDUCATION SERVI	COLLECTIONS	138,332.83

2 TOTALS:

Total of 9 Disbursements: 565,920.52

REPORT TOTALS:

(1 Check Voided)

Total of 181 Disbursements: 1,023,104.14



MEMORANDUM

DATE: January 14, 2013
TO: City Council
FROM: Michael Compeau
Director of Public Safety
RE: Demolition Bid – 1064 Tracy Street

The Public Safety Department has taken all required actions as listed in the International Property Maintenance for the demolition of the vacant home at 1064 Tracy Street.

Section 110.2 of the *International Property Maintenance Code* states; **Unreasonable repairs:** Whenever the code official determines that the cost of such repairs would exceed 100 percent of the current value of such structure, such repairs shall be presumed unreasonable and it shall be presumed for the purpose of this section that such structure is a public nuisance which shall be ordered razed without option on the part of the owner to repair.

The City of Owosso Code Official has determined that the vacant home at 1064 Tracy Street fits the criteria set forth in **Section 110.2** of the *International Property Maintenance Code*.

Sealed bids were solicited for the demolition of the home:

1.	Fisher Gravel, Owosso, MI	\$ 2,000.00
2.	Smith Sand & Gravel, Owosso, MI	\$ 8,230.00
3.	Sumbera Excavating, Owosso, MI	\$ 9,800.00
4.	Tri County Services, Byron, MI	\$ 12,330.00
5.	Pitsch Companies, Grand Rapids, MI	\$ 12,370.00
6.	Leavitt & Stark Excavating, Ovid, MI	\$ 23,900.00
7.	Cataldo, Inc., New Lothrop, MI	\$ 32,500.00

Recommend approval of demolition of 1064 Tracy Street, accepting the low bid from Fisher Gravel for \$2,000.00 and establishing a lien on the property for the cost of the demolition plus administrative expenses.

RESOLUTION NO. ____

**AUTHORIZING EXECUTION OF A CONTRACT FOR SERVICES BETWEEN
THE CITY OF OWOSSO, MICHIGAN AND FISHER GRAVEL
FOR DEMOLITION OF THE STRUCTURE AT 1064 TRACY STREET**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that a home located at 1064 Tracy Street has deteriorated to a condition that it is unusable and has a blighting effect upon the neighborhood and community at large and has been determined to be a public nuisance; and

WHEREAS, proposals for the demolition of the structure were sought and received; and

WHEREAS, Fisher Gravel submitted a bid in the amount of \$2,000.00.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Fisher Gravel to demolish the structure at 1064 Tracy Street.
- SECOND: The mayor and city clerk of the city of Owosso are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the city of Owosso, Michigan and Fisher Gravel, at a total cost of \$2,000.00.
- THIRD: Payment to Fisher Gravel is authorized, up to the bid amount, upon satisfactory completion of the work contracted.
- FOURTH: The city manager is authorized to execute any required permits to proceed with the demolition.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSSEE COUNTY, MICHIGAN THIS 22ND DAY OF JANUARY, 2013.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO:

ATTEST:

Benjamin R Frederick, Mayor

Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: January 16, 2013
TO: City Council
FROM: Amy K. Kirkland, City Clerk
RE: Special Assessment – 1064 Tracy Street

In an effort to prevent a situation similar to that of the demolition of the structure at 328 Prindle Street staff is proposing Council proceed with the special assessment process now. If you will recall, the City was unable to recover the cost of demolition at that location because the property had proceeded through the second tax sale and all pending assessments were waived by the State between the time the property was invoiced for the demolition and the time of the special assessment action. Proceeding with the special assessment process will allow the City to immediately attach demolition and administrative costs to the property, costs which will be unable to be waived by the State should the property proceed through the tax sale process in the future. The amount listed for this assessment includes staff time, attorney fees, and the cost of demolition.

Staff recommends approval of Resolution No. 1 of the Special Assessment – Hazards and Nuisances process, authorizing a public hearing for February 4, 2013 to gather citizen comment regarding the proposed special assessment of the property at 1064 Tracy Street for costs associated with the altering, repairing, tearing down, abating and removing of hazards and nuisances at that location.

**SPECIAL ASSESSMENT DISTRICT NO. 2013-01
HAZARDS AND NUISANCES**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on February 4, 2013 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

PARCEL NUMBER	ADDRESS	BALANCE
050-602-014-008-00	1064 Tracy Street	\$4,821.94

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of

the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on February 4, 2013 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: January 16, 2013
TO: OWOSSO CITY COUNCIL
FROM: Adam Zettel, AICP
RE: PILOT Ordinance – 120 Michigan Avenue

The Lincoln House project is nearing completion. To refresh your memory, the Woda Group is proposing to reuse the existing Lincoln School, with an expansion that will double the total area of the structure, for 28 senior housing units. The zoning has been approved, and the planning commission has recommended approval of a site plan that the city council is scheduled to review at the February 4th meeting.

There are two other necessary components to the project that require the council's attention before the project is finalized. The first is a resolution of support that I will have available on the 4th, and the second is an amendment to the Payment in Lieu of Taxes Ordinance (PILOT).

A PILOT is a typical request with housing projects that meet a public need for some sort of affordable and/or senior housing component. The project needs approval by the Michigan State Housing Development Authority for low income housing tax credits. These credits provide the financial assistance that enables the provision of affordable rents. In order to qualify for such credits the city needs to consider a PILOT for this project.

This means that the owner will pay the city a sum that is calculated based upon the project rents, less utilities, instead of paying real property taxes. The difference in what this amount is compared to projected taxes is not known at this time, but my educated guess is that the PILOT will be about 1/3rd of a normal tax payment, totaling ≈ \$13,500. This payment would be distributed to taxing entities in the same manner as a tax payment.

The PILOT proposed is very reasonable. It will last only as long as the credits and affiliated rent controls are in place, and it will amount to 10% of the total of all shelter rents less provided utilities. To put this in perspective, the current PILOT that the city has for Kona Villa is set at 4% and the recent project in Durand (The Sycamore House) is set at 3%.

To recap, the project owner is requesting a PILOT as drafted in the attached ordinance. I recommend we move forward with this in expedited fashion and set a public hearing for February 4, 2013. Unfortunately (not unfortunate for me), I will be in Florida during this hearing, but I do not see any issues with the ordinance as long as it is approved as to form by the city attorney.

RESOLUTION NO. ____

**TO CONDUCT THE FIRST READING AND SET A PUBLIC HEARING FOR
AN ORDINANCE AMENDING CHAPTER 32 TAXATION OF THE CODE OF ORDINANCES
TO PROVIDE FOR A PAYMENT IN LIEU OF TAXES FOR THE LINCOLN HOUSE PROJECT**

WHEREAS, the Woda Group, also known as the Lincoln House LDHA Limited Partnership, has proposed a 28 unit low income housing development that is to be targeted towards seniors; and

WHEREAS, the project is located at 120 Michigan Avenue, parcel number 050-700-001-008-00, at the corner of Michigan Avenue and Clinton Streets, partially within the former Lincoln School; and

WHEREAS, the City of Owosso 2012 Master Plan explicitly indicates that this property and structure would be ideally reused as senior housing; and

WHEREAS, the City of Owosso City Council has approved the rezoning of this parcel to PUD and subsequently approved the final site plan for the development; and

WHEREAS, the rents for the housing will be controlled for the purpose of creating affordable low income housing for seniors, thereby reducing property revenues; and

WHEREAS, the reuse of this vacant structure and the housing of senior citizens near the downtown has a recognized public purpose.

NOW THEREFORE, BE IT RESOLVED, THE CITY OF OWOSSO ORDAINS that Chapter 32, Taxation, of the City of Owosso city code be amended as follows:

SECTION 1. REPEAL. That Sections 32-36 through 32-42 of the *Code of Ordinances*, which read as follows, shall be repealed:

~~Sec. 32-36. -- Preamble.~~

~~It is acknowledged that it is a proper public purpose of the state and its political subdivisions to provide housing for its citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the state housing development authority act of 1966, Act No. 346 of the Public Acts of Michigan of 1966 (MCL 125.1401 et seq., MSA 16.114(1) et seq.). The city is authorized by the act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under the act at any amount it chooses not to exceed the taxes that would be paid but for the act. It is further acknowledged that such housing for persons of low income is a public necessity, and as the city will be benefitted and improved by such housing, the encouragement of the same by providing certain real estate tax exemption therefor is a valid public purpose; further, that the continuance of the provisions of this article for tax exemption and the service charge in lieu of taxes during the periods hereinafter contemplated are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance thereon. The city acknowledges that Owosso Limited Dividend Housing Association (a sponsor) has offered subject to receipt of a mortgage loan from the authority, to erect, own and operate a housing development identified as Owosso Mixed, MSHDA #618 on certain property located at (see legal description on file with the city clerk) in the city to serve persons of low income, and~~

~~that the sponsor has offered to pay the city on account of the development an annual service charge for public services in lieu of all taxes.~~

~~Sec. 32-37. – Definitions.~~

~~The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~*Act* means the state housing development authority act, being Act No. 346 of the Public Acts of Michigan of 1966 (MCL 125.1401 et seq., MSA 16.114(1) et seq.), as amended.~~

~~*Authority* means the state housing development authority.~~

~~*Contract rents* are defined by the U.S. Department of Housing and Urban Development in regulations promulgated pursuant to the U.S. Housing Act of 1937, as amended by the Housing and Community Development Act of 1974.~~

~~*Housing development* means a development which contains a significant element of housing for persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the authority determines improve the quality of the development as it relates to housing for persons of low income.~~

~~*Mortgage loan* means a loan to be made by the authority to the sponsor for the construction and permanent financing of the housing development.~~

~~*Sponsor* means persons or entities which have applied to the authority for a mortgage loan to finance a housing development.~~

~~*Utilities* mean fuel, water, sanitary sewer service and/or electrical service which are paid by the development.~~

~~Sec. 32-38. – Class of housing developments.~~

~~It is hereby determined that the class of housing developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be multiple dwellings for the elderly, which are financed or assisted pursuant to the act. It is further determined that Owosso Mixed, MSHDA #618 is of this class.~~

~~Sec. 32-39. – Establishment of annual service charge.~~

~~The housing development identified as Owosso Mixed, MSHDA #618 and the property on which it shall be constructed shall be exempt from all property taxes from and after the commencement of construction. The city, acknowledging that the sponsor and the authority have established the economic feasibility of the housing development in reliance upon the enactment and continuing effect of this article and the qualification of the housing development for exemption from all property taxes and a payment in lieu of taxes as established herein, and in consideration of the sponsor's offer, subject to receipt of a mortgage loan from the authority, to construct, own and operate the housing development, hereby agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charges shall be equal to four (4) percent of the difference between contract rents actually collected and utilities.~~

~~Sec. 32-40. – Contractual effect.~~

~~Notwithstanding the provisions of section 15a(5) of the Act (MCL 125.1415a(5), MSA 16.114(15a)(5)), to the contrary, a contract between the city and the sponsor with the authority as third part beneficiary thereunder, to provide tax exemption and accept payments in lieu thereof as previously described is effected by enactment of this article.~~

~~Sec. 32-41. – Service charge.~~

~~The service charge in lieu of taxes as determined hereunder shall be payable in the same manner as general property taxes are payable to the city except that the annual payment shall be paid on or before March thirty-first of the following year.~~

~~Sec. 32-42. – Duration.~~

~~Pursuant to section 15a(3) of the Act (MCL 125.1415a(3), MSA 16.114(15a)(3)), [of] this article shall remain in effect and shall not terminate so long as the mortgage loan remains outstanding and unpaid or the authority has any interest in the property.~~

SECTION 2. NAME. The amended Ordinance shall be known and cited as the “City of Owosso Payment in Lieu of Taxes Ordinance.”

SECTION 3. ADDITION. That new Sections 32-36 through 32-42 which read as follows, shall be adopted:

Sec. 32-36. - Preamble.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its elderly citizens of low income or citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCLA 125.1401 *et seq*; MSA 116.114(1) *et seq*). The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses not to exceed the taxes that would be paid but for this Act.

It is further acknowledged that such housing for elderly persons of low income and person of low income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of taxes during the periods contemplated in this Ordinance are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such Ordinance and service charge.

The city further acknowledges that Owosso Limited Dividend Housing Association (a sponsor) has offered subject to receipt of a mortgage loan from the authority, to erect, own and operate a housing development identified as Owosso Mixed, MSHDA #618 on certain property located at (see legal description on file with the city clerk) in the city to serve persons of low income, and that the sponsor has offered to pay the city on account of the development an annual service charge for public services in lieu of all taxes.

The city further acknowledges that Lincoln House LDHA Limited Partnership (a sponsor) has offered subject to receipt of Low Income Housing Tax Credits from the authority, to erect, own and operate a housing development identified as the Lincoln House on certain property located at 120 Michigan Avenue in the city to serve elderly persons of low income, and that the sponsor has offered to pay the city on account of the development an annual service charge for public services in lieu of all taxes.

Sec. 32-37. - Definitions.

Authority means the Michigan State Housing Development Authority.

Act means the State Housing Development Authority Act, being Public Act 346 of 1966, of the State of Michigan, as amended.

Annual Shelter Rents means the total collections during an agreed annual period from all occupants of a housing development representing rents or occupancy charges exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.

Contract Rents are as defined by the U.S. Department of Housing and Urban Development in regulations promulgated pursuant to Section 8 of the U.S. Housing Act of 1937, as amended.

Housing Development means a development which contains a significant element of housing for elderly persons of low income or persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the Authority determines improve the quality of the development as it relates to housing for persons of low income.

HUD means the Department of Housing and Urban Development of the United States Government. (Delete if inapplicable.)

Elderly Persons means a family where the head of household is 62 years of age or older or a single person who is 62 years of age or older, or as otherwise defined by MSHDA.

Elderly Persons of Low Income means elderly persons who meet the eligibility criteria set by the Authority and/or federal government.

Persons of Low Income means persons and families eligible to move into a Housing Development.

Mortgage Loan means a loan to be made by the Authority or Farmers Home Administration or the Department of Housing and Urban Development to the Sponsor for the construction and permanent financing of the Housing Development or a Mortgage loan insured by HUD.

Sponsor means persons or entities which have applied to either the Authority for a Mortgage Loan to finance a Housing Development or to another governmental entity for a federally-aided loan, as defined by the Act.

Utilities mean fuel, water, sanitary sewer service and/or electrical service which are paid by the Housing Development.

Sec. 32-38. - Class of Housing Developments.

It is determined that the class of Housing Developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be multiple dwellings for elderly persons of low income or persons of low income which are financed or assisted by the Authority or which are Federally Aided, as defined in the Act. It is determined that Owosso Mixed, MSHDA #618 and the Lincoln House are of this class.

Sec. 32-39. - Establishment of Annual Service Charge for Owosso Mixed, MSHDA #618.

The housing development identified as Owosso Mixed, MSHDA #618 and the property on which it shall be constructed shall be exempt from all property taxes from and after the commencement of construction. The city, acknowledging that the sponsor and the authority have established the economic feasibility of the housing development in reliance upon the enactment and continuing effect of this article and the qualification of the housing development for exemption from all property taxes and a payment in lieu of taxes as established herein, and in consideration of the sponsor's offer, subject to receipt of a mortgage loan from the authority, to construct, own and operate the housing development, hereby agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charges shall be equal to four (4) percent of the difference between contract rents actually collected and utilities.

Sec. 32-40. - Establishment of Annual Service Charge for Lincoln House.

Housing Developments for elderly persons of low income or persons of low income and the property on which they shall be constructed shall be exempt from all property taxes from and after the commencement of construction. The City, acknowledging that the Sponsor and the Authority, in the case of a Sponsor receiving a Mortgage Loan from the Authority, have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Ordinance and the qualification of the Housing Developments for exemption from all property taxes and a payment in lieu of taxes as established in this Ordinance, will accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charge shall be equal to 10% of the difference between the Annual Shelter Rent for Authority-aided housing developments actually collected and utilities

Sec. 32-41. - Payment of Service Charge.

The service charge in lieu of taxes as determined under this Ordinance shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before March 31st of each year.

Sec. 32-42. - Duration.

The tax exempt status of a Housing Development approved for such status by the City Council shall remain in effect and shall not terminate so long as the Mortgage Loan for such Housing Development remains outstanding and unpaid, as long as the property is subject to restrictive rents in compliance with the Low Income Housing Tax Credit program administered by MSHDA, or for such period as the Authority or other governmental entity has any interest in the property; provided, the construction of such Housing Development

commences within two years from the effective date the City Council approves the Housing Development for tax exempt status as provided in this Ordinance.

SECTION 4. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 5. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 6. EFFECTIVE DATE. This amendment shall become effective 20 days after passage.

SECTION 7. AVAILABILITY. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 8. PUBLIC HEARING. A public hearing is set for Monday, February 4, 2013 at approximately 7:30 p.m. in the City Hall Council Chambers to hear citizen comment regarding the proposed amendment.

From: [Chris Eveleth](#)
To: [Benjamin Frederick](#); [Amy K. Kirkland](#); [Donald D. Crawford](#)
Subject: Resignation
Date: Tuesday, January 08, 2013 7:43:27 PM

Dear Mr. Mayor and Clerk Kirkland,

Regretfully my obligations inside and outside my career are consuming far too much time for me to continue two committee assignments. Therefore a tough decision must be made and I have decided as SATA board does not require a member of council and ZBA fits into my schedule better, therefore I must resign my position on SATA board. It has been an enjoyable learning position and I've enjoyed meeting various people throughout the county. Thank you for the opportunity!

To: Owosso City Council
 From: Charles Rau, Building Official
 Date: 01/03/2013
 Subject: Building Department Report for December, 2012

Category	Estimated Cost	Permit Fee	Number of Permits
Apartments - Add & Alt	\$60,000	\$713.00	1
Demolition	\$0	\$0.00	1
Electrical	\$0	\$399.00	3
Fence - Residential	\$1,600	\$20.00	1
Mechanical	\$11,000	\$1,542.00	11
Non-Res. Add/Alter/Repair	\$35,000	\$35.00	1
Plumbing	\$0	\$140.00	2
Res. Add/Alter/Repair	\$37,500	\$414.00	8
Sign	\$0	\$20.00	1
Totals	\$145,100	\$3,283.00	29

2011 COMPARISON TOTALS

		BUILDING PERMITS ONLY	-	19
DECEMBER, 2011 TOTALS	\$63,525	\$3,951.00		45

MMS
 01/03/2013

Enforcements By Category

01/16/13

1/3

DECEMBER, 2012

ANIMALS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 12-1190	1004 S CEDAR ST	REF TO POLICE	Resolved	12/03/12	01/03/13	N
Total Entries:				1		

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 12-1198	415 E KING ST	COMPLIED	Resolved	12/04/12	12/21/12	N
Total Entries:				1		

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 12-1187	214 S CEDAR ST	LOCKED OUT	Extension Granted	12/03/12		N
ENF 12-1192	1415 YOUNG ST	PIC ATTACHED	No Violation	12/04/12	12/04/12	VAC
ENF 12-1194	332 PRINDLE ST	LETTER SENT	Letter Sent	12/04/12		Y
ENF 12-1195	1216 W MAIN ST	INSPECTION	Resolved	12/04/12	12/10/12	COMM
ENF 12-1199	1013 W STEWART ST	REF TO RAU	Resolved	12/04/12	12/10/12	Y
ENF 12-1200	620 N DEWEY ST	REF TO RAU	Resolved	12/03/12	12/11/12	VAC
ENF 12-1211	912 N CHIPMAN ST	LETTER SENT	Resolved	12/05/12	12/14/12	Y
ENF 12-1214	1013 W STEWART ST	RESOLVED	Resolved	12/07/12	12/20/12	Y
ENF 12-1215	328 N HICKORY ST	VN SENT	Resolved	12/07/12	12/14/12	N
ENF 12-1219	903 CORUNNA AV	VERBAL	INSPECTION PENDIN	12/11/12		N
ENF 12-1229	1011 N SAGINAW ST	REF TO RAU	No Violation	12/18/12	12/19/12	N
ENF 12-1231	104 N WASHINGTON ST	REF TO RAU	Resolved	12/18/12	01/04/13	COMM
ENF 12-1235	805 S CEDAR ST	REF TO RAU	No Violation	12/20/12	01/08/13	N
ENF 12-1237	114 W MAIN ST	LETTER SENT	Letter Sent	12/21/12		COMM
ENF 12-1239	1106 S CEDAR ST	NOTICE TO CONTRACTOR	Letter Sent	12/28/12		N
Total Entries:				15		

Enforcements By Category

01/16/13

2 / 3

DECEMBER, 2012

FRONT YARD PARKING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 12-1196	714 N WASHINGTON ST	REF TO POLICE	No Violation	12/04/12	12/05/12	Y
Total Entries:				1		

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 12-1189	1021 S CHIPMAN ST	REF TO POLICE	Resolved	12/03/12	12/26/12	N
ENF 12-1191	502 RIVER ST	COMPLIED	Resolved	12/03/12	12/18/12	N
ENF 12-1193	603 N BALL ST	LETTER SENT	Resolved	12/04/12	12/10/12	N
ENF 12-1197	660 N WASHINGTON ST	REF TO POLICE	Resolved	12/04/12	12/23/12	Y
ENF 12-1201	332 PRINDLE ST	COMPLIED	Resolved	12/03/12	12/18/12	Y
ENF 12-1205	657 N WATER ST	REF TO POLICE	Resolved	12/01/12	12/21/12	N
ENF 12-1206	655 N SAGINAW ST	REF TO POLICE	Resolved	12/02/12	12/21/12	N
ENF 12-1207	727 W MAIN ST	COMPLIED	Resolved	12/02/12	01/06/13	Y
ENF 12-1217	647 N WATER ST	CI ISSUED	Civil Infrac Issued	12/10/12		Y
ENF 12-1218	524 N BALL ST	REF TO POLICE	Resolved	12/10/12	12/26/12	N
ENF 12-1220	659 N WASHINGTON ST	RESOLVED	Resolved	12/12/12	12/13/12	Y
ENF 12-1225	1223 MACK ST	REF TO RAU	Resolved	12/17/12	01/07/13	N
ENF 12-1228	608 N HICKORY ST	REF TO POLICE	Resolved	12/13/12	01/03/13	Y
ENF 12-1232	1025 W STEWART ST	REF TO POLICE	Resolved	12/18/12	01/03/13	N
ENF 12-1234	1220 W OLIVER ST	VN SENT	Letter Sent	12/19/12		N
ENF 12-1236	401 HURON ST	COMPLIED	Resolved	12/19/12	01/06/13	N
ENF 12-1238	101 N WASHINGTON ST	REF TO POLICE	REF TO POLICE	12/27/12		COMM
ENF 13-0012	320 CASS ST	LETTER SENT	Letter Sent	12/28/12		VAC
ENF 13-0013	402 S BALL ST	LETTER SENT	Letter Sent	12/28/12		Y
Total Entries:				19		

Enforcements By Category

01/16/13

3 / 3

DECEMBER, 2012

MULTIPLE VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 12-1209	514 RIVER ST	VN SENT	Letter Sent	12/04/12		N
ENF 12-1210	510 RIVER ST	REF TO POLICE	REF TO POLICE	12/04/12		N
ENF 12-1223	1007 S CHESTNUT ST	REF TO RAU	REF TO RAU	12/17/12		COMM
ENF 12-1224	432 E MAIN ST	REF TO RAU	REF TO RAU	12/17/12		COMM
Total Entries:				4		

RENTAL UNIT VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 12-1226	1129 GEORGE ST	HOLD...	Extension Granted	12/17/12		Y
ENF 12-1233	344 W MAIN ST	LETTER SENT	Resolved	12/19/12	01/09/13	Y
Total Entries:				2		

Total Records: 43

Total Pages: 3

RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental
N - No, it's not a rental - owner occupied
APTS - Apartment Building
COMM - Commercial
REPO - Repossession
TRAIL - Trailer Park
VAC - Vacant House
VL - Vacant Lot



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: January 14, 2013

TO: City Council

FROM: Michael Compeau
Director of Public Safety

RE: December Police Report

Attached are the statistics for the police department for December 2012. This report includes activity for the month of December and year to date statistics. Also attached is a list of field contacts. Field contacts are incidents that the police are dispatched to that require no further follow up than the police officers initial response.

There was no burning complaint in December.



Case Assignment/Clearance Report For December, 2012

December 2012

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
<i>PART I OFFENSES</i>					
ROBBERY	2	1	6	4	66 %
AGGRAVATED ASSAULT	4	5	23	18	78 %
BURGLARY	2	4	52	54	103 %
LARCENY	21	12	413	287	69 %
MOTOR VEHICLE THEFT	0	0	9	6	66 %
SIMPLE ASSAULT	6	3	89	58	65 %
ARSON	0	0	6	7	116 %
FORGERY & UTTERING	0	0	2	4	200 %
COUNTERFEITING	0	0	1	0	0 %
FRAUD	4	0	64	38	59 %
EMBEZZLEMENT	1	0	2	1	50 %
WEAPON CRIMES- CARRY, POSS,	0	2	8	15	187 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	2	3	36	31	86 %
NARCOTICS VOLIATIONS	3	1	71	67	94 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	1	1	100 %
HOMICIDE	0	0	1	1	100 %
RAPE / NON - FAMILY	0	0	2	1	50 %
SEX OFFENSES 2	2	3	36	31	86 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	4	2	40	21	52 %
BURGLARY COMMERCIAL	1	2	5	4	80 %
RESISTING/OBSTRUCTING	0	0	4	4	100 %
<i>PART I OFFENSES</i>	52	38	871	653	74 %
<i>PART II OFFENSES</i>					
PAROLE/PROBATION VIOLATION	3	3	5	5	100 %
NATURAL DEATH	2	0	21	14	66 %
RETAIL FRAUD	2	0	17	10	58 %
RUNAWAY	0	1	67	41	61 %
VIOLATION PPO/ COURT ORDER	0	0	4	4	100 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	0	1	3	3	100 %
TRAFFIC OFFENSES OTHER	0	0	35	16	45 %
CRIMINAL CASE OTHER	0	0	2	2	100 %
WARRANT ARREST	11	8	197	158	80 %
SUSPICIOUS CIRCUMSTANCES	3	3	49	39	79 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	13	10	90	74	82 %
DOMESTIC ASSAULT/SITUATION	14	11	197	122	61 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	6	4	116	149	128 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	3	2	66 %
TRESPASSING	0	0	19	11	57 %
DOA	0	0	0	0	0 %
ANIMAL COMPLAINTS	0	0	54	38	70 %
MISSING PERSON	0	0	7	3	42 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	1	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	3	2	66 %
TRAFFIC - HIT & RUN	3	1	31	23	74 %
FIRES - NOT ARSON	0	0	6	4	66 %
LOST PROPERTY	1	0	1	0	0 %
NON-CRIMINAL CASE	12	9	199	140	70 %
CRIMES AGAINST FAMILY &	0	0	3	3	100 %
DRIVING WHILE IMPAIRED	1	4	44	49	111 %
LIQUOR LAW VIOLATIONS	5	1	56	19	33 %
DISORDERLY CONDUCT	2	1	57	40	70 %
OTHER CRIMES	12	7	232	181	78 %
IMPOUND / TOW FOLLOW-UP	1	1	2	2	100 %
FALSE ALARM	0	0	1	1	100 %
MOTOR VEHICLE CRASH	34	24	391	284	72 %
THREATS	1	1	2	2	100 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	9	6	166	142	85 %
<i>PART II OFFENSES</i>	<i>135</i>	<i>96</i>	<i>2,081</i>	<i>1,583</i>	<i>76 %</i>
Grand Totals:	187	134	2,952	2,236	75 %

Field Contact By Reason Summary Report

Date Range: 12/01/2012 - 12/31/2012, Agency: OWPD

Reason for Contact	Count
911 Hang Up	18
False Alarm Commercial	9
False Alarm Residential	2
All Other Service Reports	17
Animal Complaints Other	16
Assist Ambulance	7
Assist To Other Dept	11
Assist Fire Dept	1
Attempt To Locate	11
Barking Dog	4
Civil Dispute	14
Code Enforcement - Owosso	11
Deliver Emergency Message	3
Disturbance	3
Fight / No Assault	8
Found Property	4
Gun Permit/register	19
Harrassment	4
Investigate Vehicle	1
Lobby Walk-in	1
Loud Music	8
Loud Party	3
Motorist Assist	4
Open Door	12
Ordinance Violation	7
Parking Problem	52
Pawn Ticket	126
Peace Officer	13
Private Property Pda / Non Reportable	1
Prowler	2
Reckless Driver	6
Road Hazard	2
Suspicious Person	16

Reason for Contact	Count
Suspicious Situation	45
Suspicious Vehicle	13
Trouble With Kids	12
Trouble With Neighbor	16
Trouble With Subject	62
Phone Harassment	8
Unwanted Subject	6
Vacation Check On Home	2
Vehicle In Ditch	1
Vehicle Inspection	1
Welfare Check	9
Work Traffic	107



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: January 14, 2013

TO: City Council

FROM: Michael Compeau
Director of Public Safety

RE: December Fire Report

During the month of December the Fire Department responded to 194 Ambulances calls.

- 127 were city residents.
 - 8 in town transfers to other facilities or homes
 - 25 out of town transfers
 - 94 to local hospitals
- 33 were non-residents.
 - 8 out of town transfers
 - 25 to local hospitals
- 34 required no transport.

During the month of December the Fire Department responded to 16 fire calls.

- 6 auto accident
- 8 false alarms/ good intent calls (resident smelled smoke called but nothing found)
- 1 carbon dioxide
- 1 fire

During the month of November the Fire Department completed the following:

- Twenty-five rental inspections
- Sixteen rental re-inspections
- Eighteen blight reports submitted by the fire department

REGULAR MEETING MINUTES
OWOSSO DDA / MAIN STREET
Council Chambers, City Hall
Jan 2nd, 2013 – 7:30 am.

Not enough board members were present to constitute a quorum.