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| City of Owosso Building Department 301 W Main St. Owosso, MI 48867 989-725-0535 building@ci.owosso.mi.us | BUILDING PERMIT APPLICATION COMMERCIAL/INDUSTRIAL |
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| 1. Property Information: | |
| Property Address: | Owner Name: |
| Business Name: | |
| 2. Architect or Engineer Information: (that sealed plans) | |
| Name: | Company Name: |
| Address: | |
| Phone Number: | Email: |
| License Number: | Expiration Date: |
| 3. Applicant/Contractor Information: application is hereby made for a permit to perform work as described in this application and the accompanying drawings, which are a part of this application. The acceptance of the permit shall constitute an agreement to abide by all codes and ordinances enforced by the City of Owosso. | |
| Name: | Company Name: |
| Address: | |
| Phone Number: | Email: |
| 4. Property Owner Affidavit: I do hereby certify that I am the owner of the property herein described and that I have given the applicant/contractor herein named permission to perform the work described in this application. | |
| Name printed: | |
| Signature: | Date: |

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| 5. Description of work proposed (include written detail) | |
| <input type="checkbox"/> New building/structure | |
| <input type="checkbox"/> Additional square footage | |
| <input type="checkbox"/> Interior renovations | |
| <input type="checkbox"/> Exterior renovations | |
| <input type="checkbox"/> Repairs | |
| <input type="checkbox"/> Demo | |
| 6. Email this application and PDF version of the building plans to building@ci.owosso.mi.us | |
| <input type="checkbox"/> Building Official will review and request changes, if necessary | |
| <input type="checkbox"/> Email the revised PDF version | |
| <input type="checkbox"/> After final approval, submit three (3) sets of drawings, signed and sealed | |
| 7. Include the following in the plans: | |
| <ul style="list-style-type: none"> • New construction plans <input type="checkbox"/> Site plan <input type="checkbox"/> Foundation plan <input type="checkbox"/> Floor plan (identifying all rooms) <input type="checkbox"/> Elevations <input type="checkbox"/> Section plans <input type="checkbox"/> Electrical plan <input type="checkbox"/> Plumbing plan <input type="checkbox"/> Heating plan <input type="checkbox"/> Parking lot plans | <ul style="list-style-type: none"> • Renovation plans <input type="checkbox"/> What will be removed <input type="checkbox"/> What will be added <input type="checkbox"/> Floor plan (identifying all rooms) <input type="checkbox"/> Complete floor, wall and ceiling detail <input type="checkbox"/> Section plans <input type="checkbox"/> Electrical plan <input type="checkbox"/> Plumbing plan <input type="checkbox"/> Heating plan <input type="checkbox"/> Parking lot plans |

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| 8. Additional information required: | | |
| Use group: | Construction type: | Occupant load: |
| Barrier free required: Yes/No | Square footage: | Number of dwelling units: |
| Mechanical permit required: Yes/ No | Plumbing permit required: Yes/No | Electrical permit required: Yes/No |
| Soil Erosion permit required: Yes/No (Contact Shiawassee County) | Fire Walls: Yes/No | Fire alarm/suppression required: Yes/No |
| Construction contract cost \$ | | |

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| 9. Signature of Applicant <ul style="list-style-type: none"> Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines. |
| Signature: _____ Date: _____ |

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| Fee Schedule | |
| • Base fee on all permits (non-refundable) | • \$40 |
| • Inspections on all permits | • \$80 each |
| Construction value | |
| • \$2,000 to \$50,000 | • \$65 plus \$15 per \$1,000 over \$2,000 |
| • \$50,000 to \$500,000 | • \$545 plus \$15 per \$1,000 over \$50,000 |
| • \$500,000 and above | • \$5,000 plus \$6.00 per \$1,000 over \$500,000 |
| • Plan review fees | • 55% of building permit fee |
| Contact the Building Department for additional fee scheduled information Email the Building Department at building@ci.owosso.mi.us for the link to pay online | |

FOR OFFICE USE ONLY

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| Building Official Comment/Remarks Section: | |
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| Inspections that are required (mark all that apply) | |
| <input type="checkbox"/> Footing inspection before concrete | <input type="checkbox"/> Concrete floors before concrete |
| <input type="checkbox"/> Basement backfill/drain tile exposed | <input type="checkbox"/> Insulation prior to drywall |
| <input type="checkbox"/> Framing inspection after trades rough | <input type="checkbox"/> Fire rate drywall inspection before mud/tape |
| <input type="checkbox"/> Fire resistant penetrations after drywall | <input type="checkbox"/> Final project inspection after trades finals |
| Date submitted: | Staff initials: |
| Building Official Signature: | |
| Date: | |
| Permit #: | |