ADOPTED BUDGET
WITH AMENDED 2012-13 DATA

city of Owosso
M·I·C·H·I·G·A·N

2013-14

CITY COUNCIL

Benjamin R. Frederick, Mayor
Cindy S. Popovitch, Mayor Pro-Tem
Loreen F. Bailey
Thomas B. Cook
Michael J. Erfourth
Christopher T. Eveleth
Burton D. Fox

301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

April 1, 2013

Dear Mayor and Councilmembers:

I present the 2013-2014 city of Owosso budget for your consideration.

The budget serves several essential functions. First, the budget is more than a "checkbook" posting of proposed revenues and expenditures. Second, it is a financial plan that looks out over the next year, balancing planned income and expenses in a fiscally responsible manner. Third, it is a policy plan, guiding and assuring the city's long-term financial health. Fourth, it is a detailed description of the goods and services for which the city and its elected officials will be held accountable. The budget becomes a "social contract" between the citizens and their government.

The budget also serves in a broader policy context. It draws upon many city council decisions and discussions that precede it and will leave a legacy of policy influence for future budgets, helping to give the city's finances long-term stability and continuity.

This budgeting approach recognizes that most of the services provided by a city extend from one year to the next, especially in a city that is not growing. Consequently, the scope of the budget review process is narrowed to notable increases and decreases in each department's operating budget.

The budget document is actually a number of separate documents representing funds--the general fund, five special revenue funds, two debt service funds, five enterprise funds, and five component unit funds.

Priorities of Government

- Create safe, tranquil, clean, and healthy neighborhoods with enduring character
- Increase and maintain the mobility of Owosso citizens through a comprehensive and well-planned transportation system
- Deliver urban development and management that strive to preserve and include our natural environment
- Support well planned, quality and sustainable growth
- Enhance and promote historical community resources
- Develop and maintain quality, cost-effective community facilities, infrastructure and services which ensure our city is cohesive and well connected
- Pro-actively create new educational and economic opportunities for all citizens
- Create more youth activities and amenities that service the community and neighborhoods

• Make Owosso a center for culture and entertainment in mid-Michigan
• Ensure Owosso provides a lifestyle that accommodates for the aging population
• Make Owosso a regional center of health care service excellence
• Be known as a community that delivers healthy and active lifestyles

The proposed 2013-14 budget continues to confirm that Owosso provides the highest general fund tax support for its highest priority services -police, fire, parks, and administrative services that ensure the legal and efficient running of the city like finance, human resources, city attorney's office, and city manager's office.
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Services with little or no tax support are those for which Owosso can "sell" services through user fees and utility rates that include development permits and utility services.

Financial Status

Due to a long history of constraining expenditure growth, conservatively estimating revenues, and maintaining a sizeable debt capacity, Owosso's financial condition remains solid. Nevertheless, the city's finances have become increasingly sensitive to fluctuations in the regional and national economy that are beyond its control. The economic recession, coupled with the effects of state and federal cutbacks in revenue sharing and grants, have had significant impacts on city revenues. Reduced revenues and stagnant economic growth have produced significant downward pressure on operations.

As Owosso enters a new fiscal year, property tax revenues will drop by $101,975 from the current year because of reduced assessments. State revenue sharing is projected to slightly increase. Intergovern-mental grants from the federal and state governments will almost entirely vanish.

Key Expenditure Trends

Employee wages and benefits--Over the last three and a half years, the city has implemented measures to slow and stop employee wage and benefit growth with wage increases of 1%.

Health care costs--The city benefits from requiring employees to sharing in their health care costs. Most employees pay between 14% and 25% of health care premium costs with the implementation of the hard cap.

Fuel and material costs--The city experiences major cost increases from gasoline and oil prices in operating vehicles, purchasing asphalt and other materials. In February, this cost was 3.9% higher than a year earlier.

Key Revenue Trends

Another way of looking at general fund tax revenues is to compare the average monthly impact of the property, utility, and sales taxes paid by a typical resident to the city (i.e., not the county or school district) to the average monthly Consumers Energy, Frontier, Charter, and city utility (i.e., water, sewer, storm water, and EMS) bills paid by that typical household.

The city services for which those taxes pay include the following:

- •24/7 police, fire suppression, and emergency medical aid services
- •Street, roadside, median, sidewalk, and path maintenance
- •Park, ballfield, and trail maintenance
- •Recreation program support
- •Public meetings and records management
- •Public building maintenance (city hall, public safety, library building, public works facilities)
- • Community (i.e., land use) planning

Department Operating Budgets

Owosso continues to dedicate the largest portions of its resources to public safety (police, fire, and emergency medical services) and maintenance. As shown below, the combined operating budgets for these areas account for $3.4 million, or 56%, of total operating expenditures for the 2013-14 fiscal year.

New/Enhanced Revenues

Making this budget balance requires:

1. enacting a recreational, cultural and economic development property tax levy to raise $50,000, of which $30,000 will cover the city's commitment to the Shiawassee Economic Development Partnership and $20,000 will support a contract for a museum director to oversee the city-owned historic properties and to set up an ongoing internal financing structure.

2. modifying and increasing the city's fee structure for permits, licenses and the selling of items to generate an additional $50,000.

3. retaining the rate structures previously adopted for water, sanitary sewers and wastewater treatment to increase rates by approximately 5%.

For the longer term, to allow for the maintenance of city streets, pedestrian and bicycle improvements, and trails, bonding will be necessary. The city manager recommends the city council place on the November ballot a $10 million dollar transportation issue.

At some point in the future, storm water rates should be implemented to cover all costs associated with street sweeping and ongoing capital and operating activities related to the drainage system. This should be developed within the next 12 months.

Sustainability

Costs can be reduced for both city operations and residents by continuing to implement sustainability programs. Some of these are:

Development Services

- • Implement full service e-permitting, eliminating paper plans and in-person trips.
- • Assist applicants with "green" building projects on private property.

• Remove unwarranted regulatory barriers to Green building and Low Impact Development projects.

Parks and Recreation

• Remove invasive species from public lands; plant new native trees and shrubs.
• Conduct sustainability education programs--clean-up days, trail days, etc.
• Reduce water consumption through use of "smart" water clocks (irrigation).
• Implement turf rehabilitation practices to reduce water consumption and weeds (herbicide use).
• Use phosphate-free fertilizers to improve storm water runoff quality.
• Implement an "integrated pest management" plan; drastically reduce use of herbicides.
• Use high efficiency heat and light systems in city facilities.
• Return compost to residents for lawn and garden maintenance.

Maintenance

• Continue to reduce silt entering the Shiawassee River through drainage basin improvements.
• Conversion of ditches into bio-swales.
• Recycle asphalt as streets are reconditioned and resurfaced.
• Continue stepped-up street sweeping.

Appreciation

The budget document contains a large amount of information representing an extensive effort by many staff members and includes almost every employee of the city.

Schedule

The city charter provides that the budget shall be presented the first Monday in April and that the budget shall be adopted at a regular meeting no later than the fourth Monday in May, this year May 27. A public hearing must be held no later than May 20, with notice published no later than May 13.

We need to adopt a budget schedule which will allow an opportunity for review and decision making. I therefore recommend that sessions be scheduled for April 22 and April 29, with followup meetings as necessary.

Sincerely yours,

Donald D. Crawford

Donald D. Crawford
City Manager

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CITY OF OWOSSO

BUDGET CALENDAR

2013-2014

April 1, 2013	Budget Proposal to Council
April 15, 2013	Council Sets Public Hearing
April 19, 2013	Public Notice on Budget
May 6, 2013	Public Hearing on Budget
May 20, 2013	Adopt 2013/2014 Budget
June 17, 2013	Amend 2012/2013 Budget

COMMUNITY PROFILE

The name Owosso was adapted in 1840 from the name of a famous Chippewa Indian chieftain called “Wasso”.

Owosso, the largest city in Shiawassee County, with a population of 15,194 (2010 Census) and area equal to 4.45 square miles, is a widely diversified industrial and commercial center in the midst of a highly agricultural county.

It became an incorporated city in 1859, and early founders and planners may have had an eye to the future of the community. Shade trees were planted in the early days, and Owosso’s many tree-lined streets testify to the thoughtfulness of these plantings.

The main streets, now the business district of the community, were planned wide enough to alleviate congestion, so prevalent in other cities.

Owosso is an attractive place in which to live and work, and its short distance from other major Michigan markets make it an ideal mid-Michigan location for commerce and industry.

There are 120 acres of parks and playgrounds in Owosso, as well as two auditoriums for the performing arts, an outdoor amphitheater, and an art museum. Recreation in the area includes a four-mile river walkway, roller-skating rink, skate boarding, an in-city lake for fishing, golf courses and many other facilities for sports and fitness.

Within a 90 minutes’ drive of Owosso lie Lansing, Flint and Detroit, offering area residents enhanced educational, cultural, and recreational opportunities, including access to professional sporting events.

LOCAL GOVERNMENT PRIMER FOR CITIZENS

The City of Owosso operates under the council-manager form of government. Simply stated, all power is concentrated in the city council that employs a city manager to implement its policies and oversee the day to day operations of the city.

The limits of local government authority are determined by the state constitution, statutes, and the charter approved by voters in 1964. City council exercises this authority through the adoption of ordinances and policies, including the annual budget. Some provisions of the charter and ordinances establish other boards and commissions with responsibility for making recommendations or decisions concerning city policies and overseeing certain programs and activities of the city. The City also participates in several regional boards and commissions which implement regional agreements that cooperatively provide services for the entire area. In Owosso, the boards and commissions are:

BOARD OR COMMISSION	PURPOSE
Board of Review	Hears appeals from property owners regarding their tax assessments
Brownfield Redevelopment Authority	Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties
Building Authority	Finances construction of public improvements on which lease revenues can be generated
Building Board of Appeals	Makes decisions concerning variances from the provisions of various construction codes
Cable Access Advisory Commission	An advisory body with regard to all aspects of the public access cable service in the City of Owosso
Downtown Development Authority	Plans for and promotes the central business district
Downtown Historic District Commission	Oversees implementation of the State Historic District encompassing the downtown
Employees Retirement System	Oversees the administration of the City

Board of Trustees	retirement system, including investment of its funds
Historical Commission	Oversees Curwood Castle, Gould House, Comstock Cabin, Paymaster building and collection of historical artifacts
Local Development Finance Authority	Fosters industrial development through the use of financing mechanisms necessary to develop supportive public infrastructure
Mid-County Wastewater Treatment Plant Review Board	Makes decisions concerning the Plant governed by the 1977 Agreement between the Cities of Corunna and Owosso and the Townships of Caledonia and Owosso
Owosso Parks and Recreation Commission	Plans for quality park and recreation opportunities based upon cost, efficiency and community need
Planning Commission	Makes recommendations to City Council regarding the zoning ordinance and zoning map
Shiawassee Airport Board	Oversees all areas of operation of the Owosso Community Airport
Shiawassee Area Transportation Agency (SATA)	Owns, operates and finances public transit systems in conjunction with other municipalities
Shiawassee Council on Aging	Provides services to area senior citizens
Shiawassee District Library	Offers a variety of formats, materials, and services to provide for the informational and educational needs of the community members and to encourage the appreciation of reading
Westown Corridor Improvement Authority	Plans for and promotes the revitalization and redevelopment of commercial properties located in the Westown Corridor Improvement District
Zoning Board of Appeals	Makes decisions concerning variances from the provisions of the zoning ordinance

These boards and commissions include citizens from the community and offer an opportunity for residents to become involved in city government.

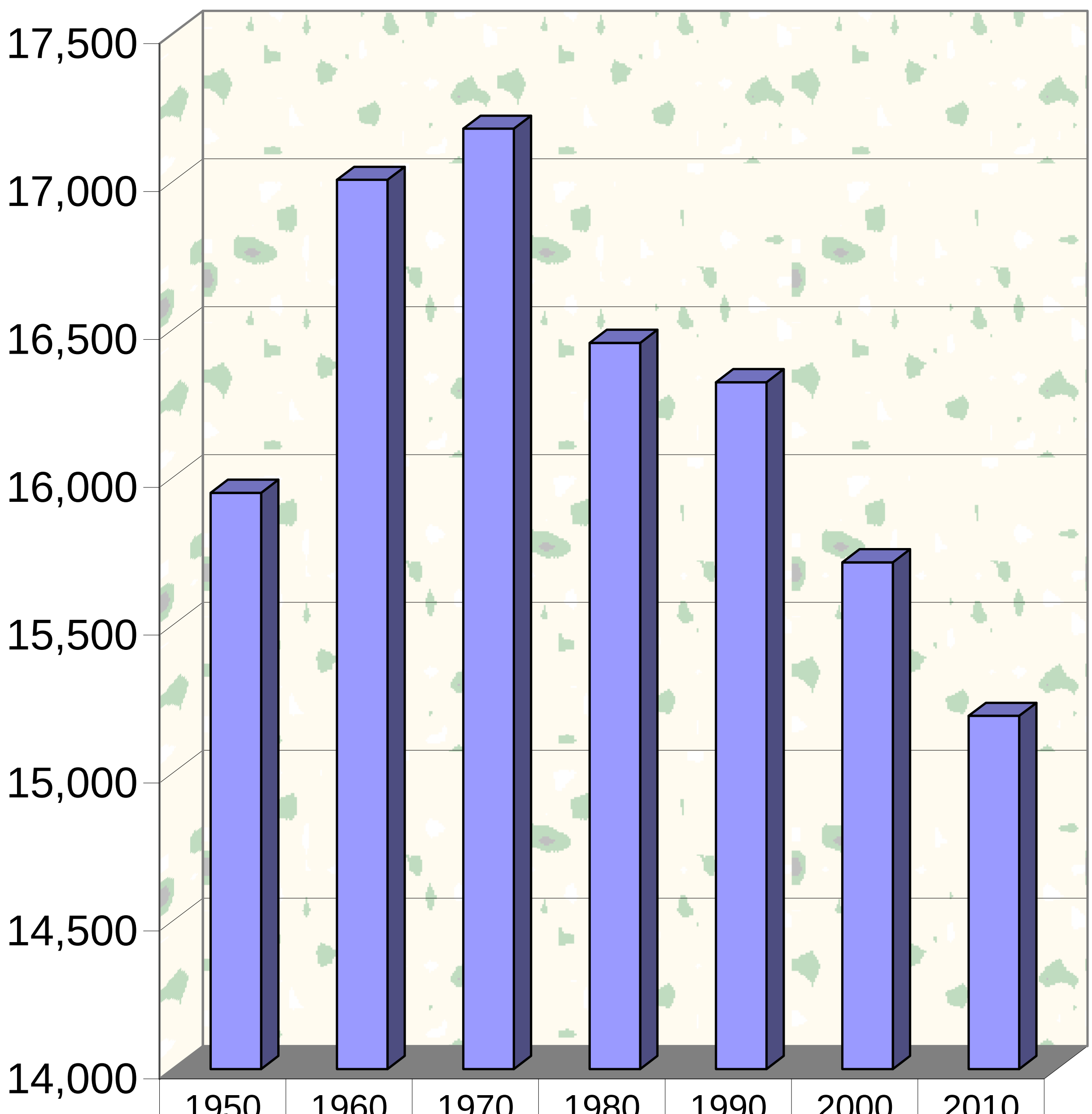
On occasion the City Council will establish ad-hoc committees who, unlike the boards and commissions referenced above are not long standing committees but instead are established to serve and carry out a specific purpose for the council. In May 2008 the City Council established The Blue Ribbon Committee, a group of community residents appointed by the City Council for the purpose of creating a cohesive forward vision for the City of Owosso. This committee set a vision for Owosso's future and defined a strategic direction for attaining that vision so that each citizen may enjoy a high quality of life and a strong sense of place and pride in our community. The Blue Ribbon Committee successfully completed its work and presented its report to the City Council on January 5, 2009.

Citizen involvement and input is an important component of the democratic system of government. Many of the major decisions that the city council makes follow public hearings in which citizens comment is received. In fact, public hearings are the first item on the city council's agenda for its meetings. After public hearings, citizens are also provided two opportunities to make comments to the council about any issue of interest to them. Further, residents may choose to write to council or staff members, call them with their questions or concerns, or comment through the City website at www.ci.owosso.mi.us.

Once the city council has enacted an ordinance or established a policy, it is the job of the city manager to insure that it is implemented. In many cases, this will involve directing staff employed for that purpose and overseeing their actions. Many of the decisions of the city council involve the basic municipal services which the city is in the business of providing –public safety, streets and roads, parks, utilities and the like. As a result, much of the activity of city staff is for the purpose of insuring that these services are effectively provided.

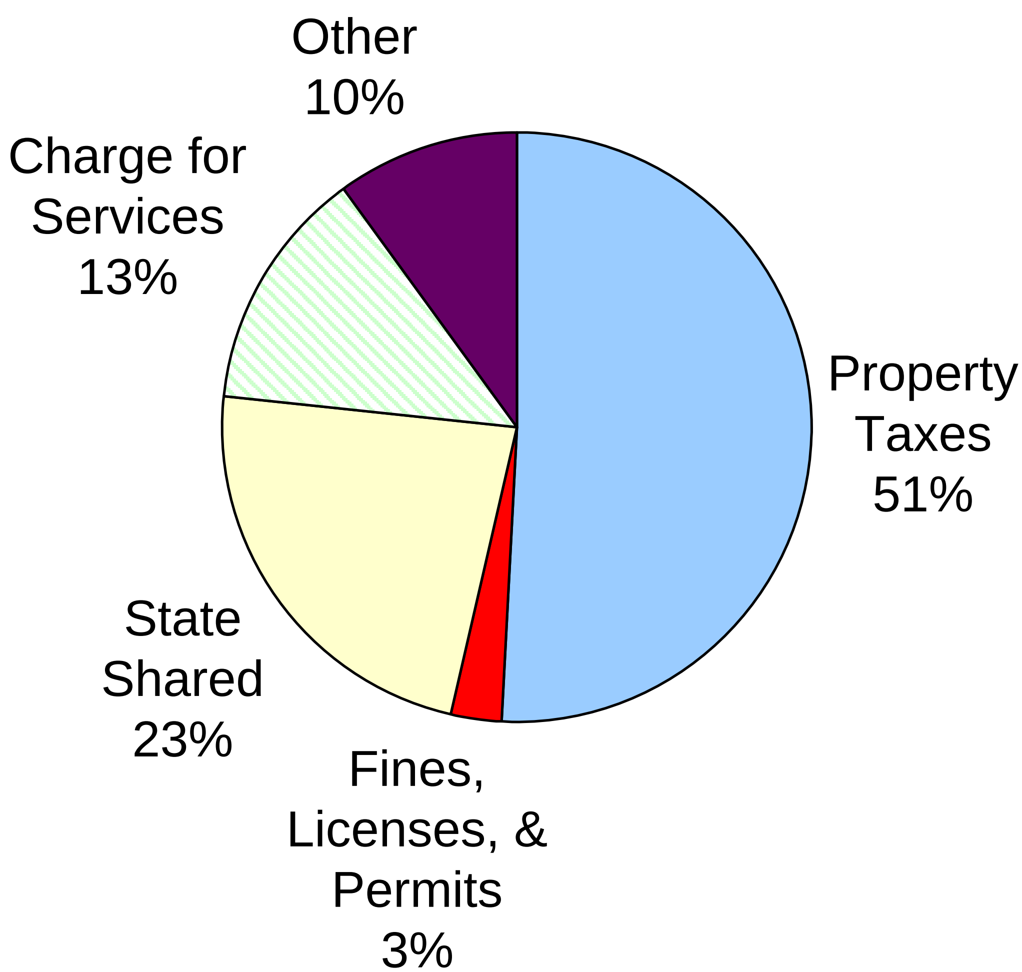
To pay the bills associated with its operations, the city must generate revenue. While most people think of the property tax as the primary source of money for city operations, in fact this tax only covers the cost of providing police and fire services. Other major sources of funding for the city are water and sewer charges and the local share of state taxes, such as the gas and weight tax and sales tax. These taxes and fees comprise the majority of the dollars necessary to finance city operations.

Population

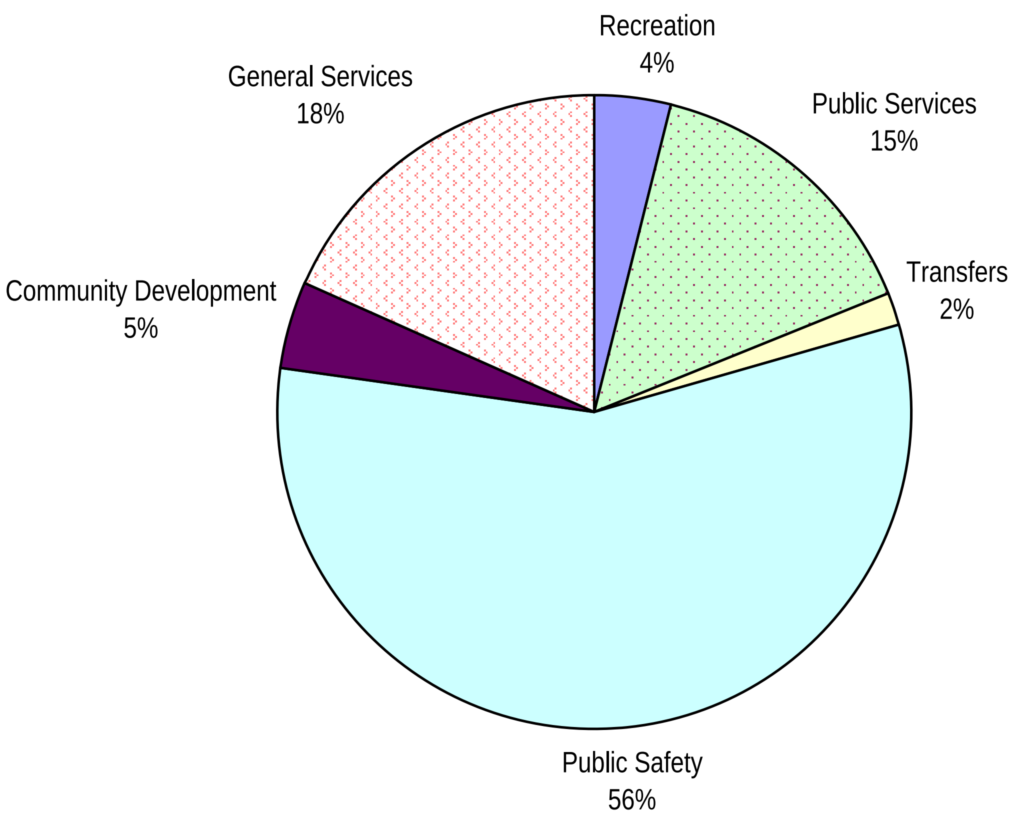


	1950	1960	1970	1980	1990	2000	2010
Population	15,948	17,006	17,179	16,455	16,322	15,713	15194

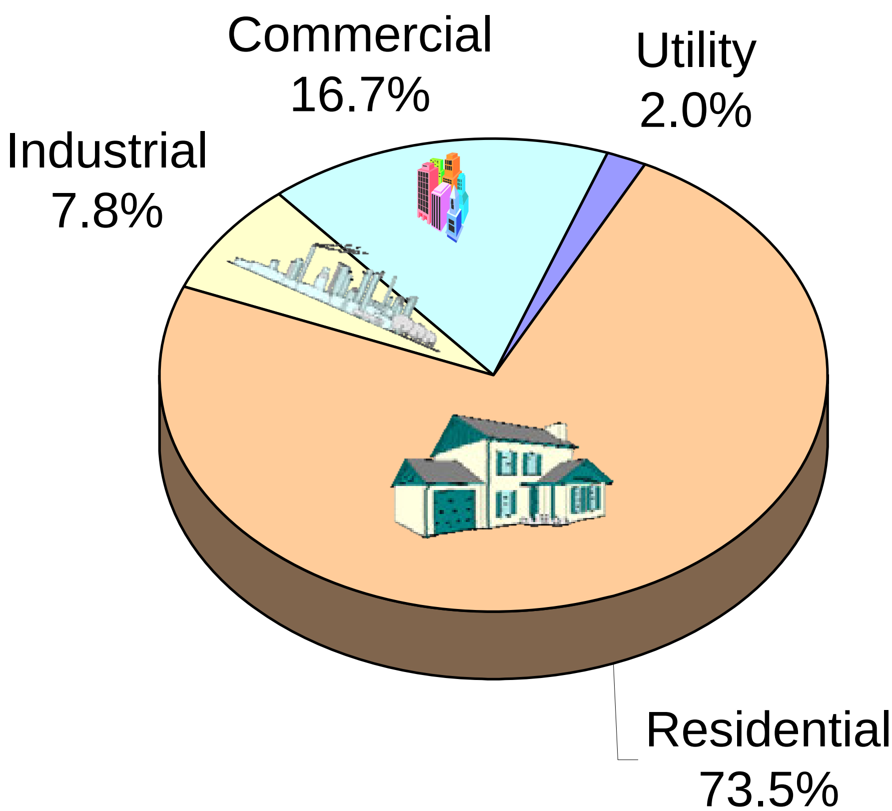
General Fund Revenues



General Fund Expenditures



Taxable Value by Property Class



City of Owosso

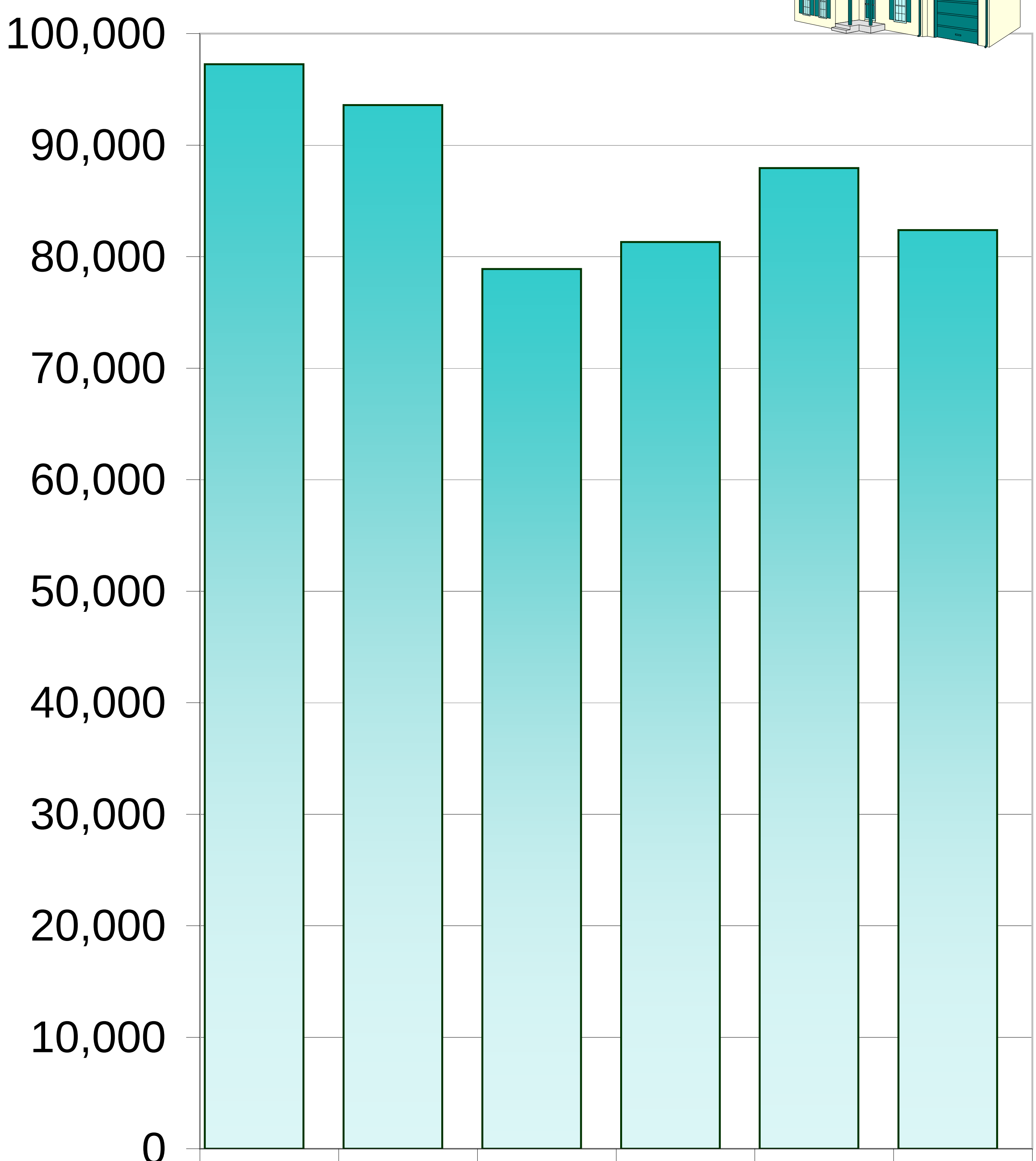
2013

PROFILE OF THE TEN LARGEST VALUE PROPERTIES

Consumers Energy, CO	Gas & Electric Utility	2.03%
Woodard -CM, LLC	Manufacturer	1.38%
Machine Tool & Gear	Manufacturer	1.37%
Oliver Woods Retirement Village	Retirement Complex	0.84%
Ginger Square	Apartment Complex	0.67%
Toledo Commutator, Co	Manufacturer	0.66%
Memorial Medical Assoc	Medical	0.49%
Carolina Properties, LLC	Apartment Complex	0.46%
Sun Candlewick, LLC	Mobile Home Park	0.44%
Henry Family, LLC	Commercial	0.40%

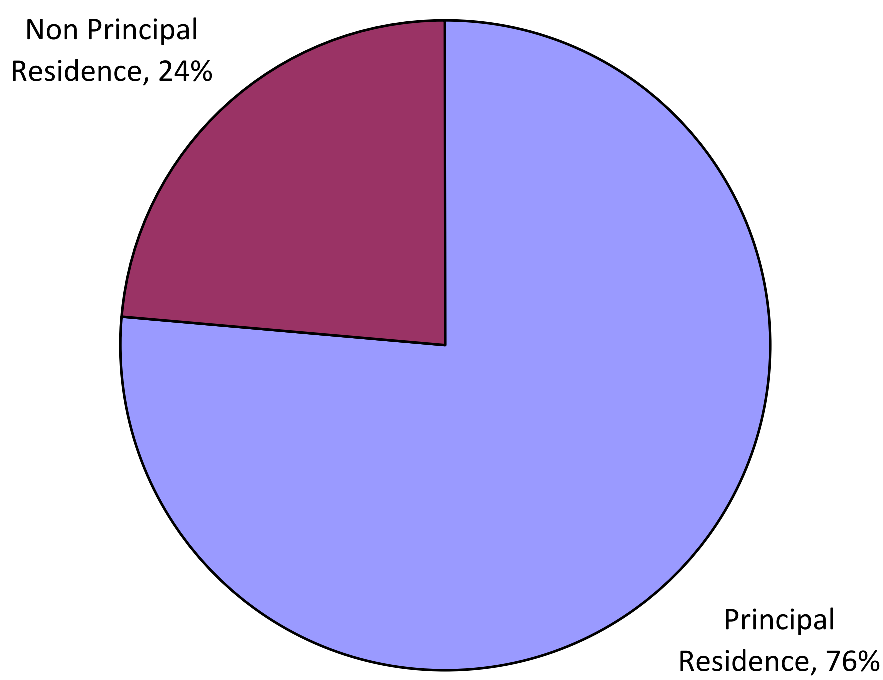
Source: City Assessor's Office

Arms Length Home Sales

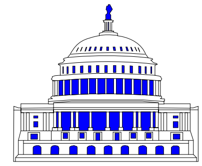


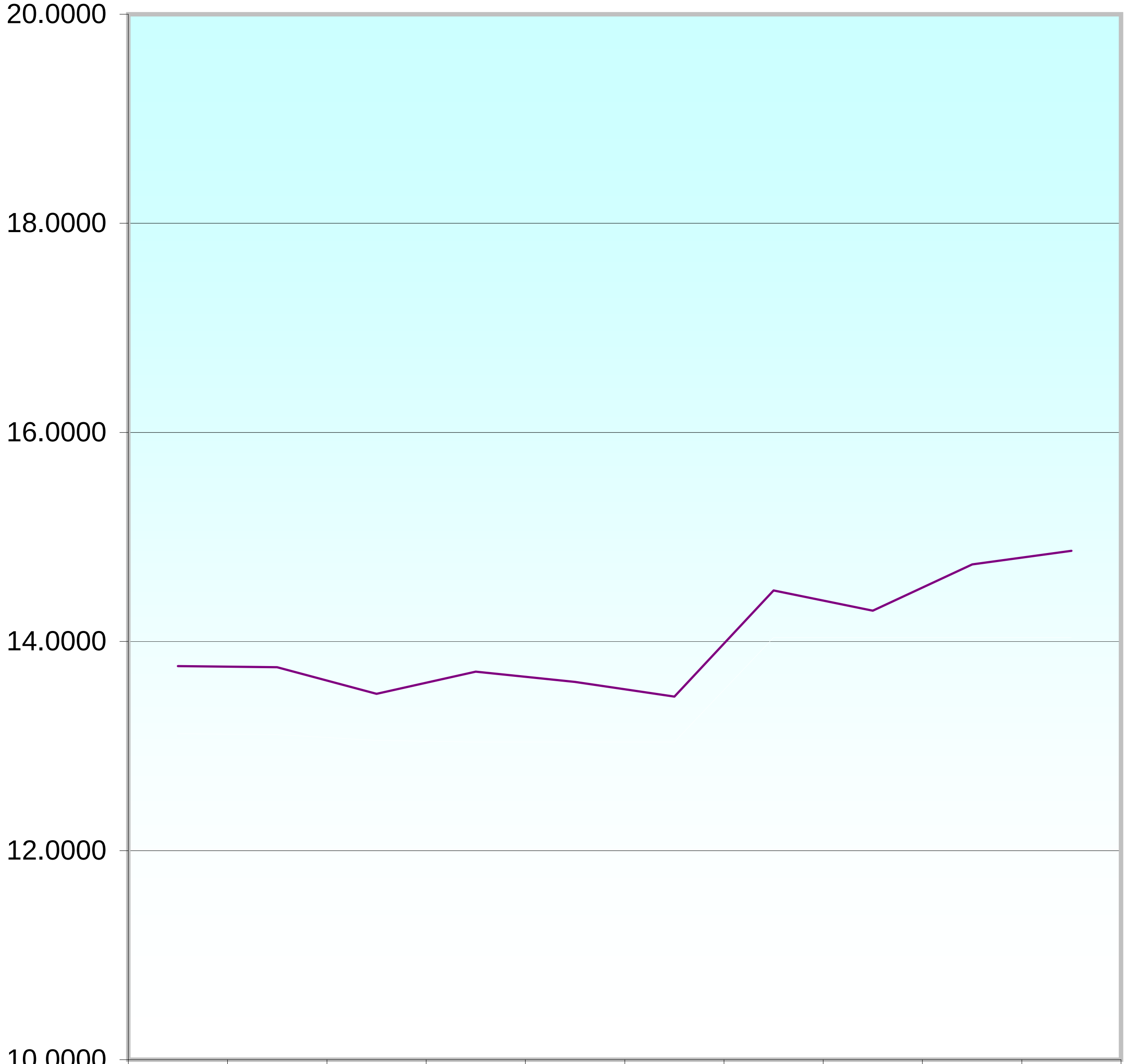
	2007	2008	2009	2010	2011	2012
Avg Sales	$97,244	$93,588	$78,882	$81,314	$87,946	$82,380
No. of Sales	122	60	55	110	71	157

Principal Residence as Percent of Housing Stock



City Tax Levy





	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Operations	13.1170	13.1091	13.0540	13.0370	13.0370	13.0370	14.0370	14.0370	14.0370	14.0370
Debt	0.6466	0.6461	0.2980	0.2909	0.2894	0.2988	0.2407	0.0570	0.4511	0.2882
Pool				0.3841	0.1993	0.0000	0.0000	0.0000	0.0000	
Transit		0.1658	0.1465		0.0882	0.1372	0.2102	0.1999	0.2500	0.3300
Rec,Culture, E.D.										0.2112
Total	13.7636	13.7552	13.4985	13.7120	13.6139	13.4730	14.4879	14.2939	14.7381	14.8664

	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14
Millions	1.8229	1.8002	1.7515	1.7539	1.7625	1.4963	1.4876	1.506	1.470	1.515

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 101 - GENERAL FUND					
ESTIMATED REVENUES					
Dept 000					
TAXES					
101-000-401.403	GENERAL PROPERTY TAX	3,343,272	3,274,250	3,276,800	3,172,275
101-000-401.424	TRAILER PARK TAXES	937	925	900	900
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	2,638	18,225	18,225	27,075
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,235	1,950	1,950	1,425
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TA	659	750	25	750
101-000-401.443	ADMINISTRATION FEES	70,199	70,800	69,050	68,750
101-000-401.445	COLLECTION & INTEREST ON TAXES	21,262	21,550	17,800	17,500
TAXES		3,440,202	3,388,450	3,384,750	3,288,675
LICENSES & PERMITS					
101-000-450.452	PERMITS-BUILDING	34,293	28,800	63,500	52,800
101-000-450.453	LIQUOR LICENSES	8,586	8,450	8,975	8,500
101-000-450.454	PERMITS-ELECTRICAL	11,514	12,200	18,800	21,300
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	26,228	22,700	34,800	26,800
101-000-450.460	MISCELLANEOUS LICENSES	1,550	625	425	500
101-000-450.478	DOG LICENSES	129	0	75	150
LICENSES & PERMITS		82,300	72,775	126,575	110,050
FEDERAL GRANTS					
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	57,651	0	69,100	62,500
101-000-501.506	GRANT-FEDERAL	90,141	0	0	0
FEDERAL GRANTS		147,792	0	69,100	62,500
STATE SOURCES					
101-000-539.529	METRO AUTHORITY (STATE FUNDS)	0	72,850	0	0
101-000-539.531	LOCAL GRANT	42,295	0	0	0
101-000-539.566	OUTSTATE EQUITY	38,250	0	0	0
101-000-539.568	GRANT-RECREATION	0	0	13,800	0
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,506,211	1,442,000	1,475,000	1,515,000
STATE SOURCES		1,586,756	1,514,850	1,488,800	1,515,000
CHARGES FOR SERVICES					
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPECTIO	3,300	500	11,000	8,500
101-000-600.626	CHARGE FOR SERVICES RENDERED	10,406	11,100	9,400	15,100
101-000-600.627	DUPLICATING SERVICES	2,667	4,000	2,400	4,000
101-000-600.628	RENTAL REGISTRATION	45,050	0	2,250	45,000
101-000-600.629	AMBULANCE CHARGES	154,348	159,000	178,900	208,000
101-000-600.630	AMBULANCE MILEAGE CHARGES	82,984	93,000	97,000	99,500
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHAR	305,871	356,000	342,500	385,000
101-000-600.633	FIRE SERVICES	6,500	4,000	1,500	4,000
101-000-600.642	CHARGE FOR SERVICES - SALES	1,038	2,000	1,100	800
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	99,477	99,000	101,000	101,000
101-000-600.648	TREE PLANTING	0	0	4,950	0
CHARGES FOR SERVICES		711,641	728,600	752,000	870,900

FINES & FORFEITS					
101-000-655.655	PARKING VIOLATIONS	15,744	14,900	17,000	17,500
101-000-655.659	PARKING LEASE INCOME	13,793	12,400	15,200	9,800
101-000-655.660	ORDINANCE FINES & COSTS	33,450	32,000	34,400	34,900
FINES & FORFEITS		62,987	59,300	66,600	62,200
INTEREST & RENTS					
101-000-662.000	DRUG FORFEITURES-ADJUDICATED	0	0	175	0
101-000-664.664	INTEREST INCOME	40,345	18,000	18,000	35,000
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	3	0	0	0
101-000-664.668	RENTAL INCOME	2,300	2,000	2,400	12,700
INTEREST & RENTS		42,648	20,000	20,575	47,700
OTHER REVENUE					
101-000-671.673	SALE OF FIXED ASSETS	4,652	7,800	8,100	7,000
101-000-671.675	DONATIONS-PRIVATE	77,159	0	5,050	0
101-000-671.676	DONATIONS-D.A.R.E.	65	0	0	0
101-000-671.677	DONATIONS-SMOKE HOUSE	25	0	25	0
101-000-671.687	INSURANCE REFUNDS	138,570	0	252,625	0
101-000-671.692	RECOVERY OF BAD DEBTS	3,598	4,500	2,100	2,500
101-000-671.694	MISCELLANEOUS	2,494	2,000	2,500	2,000
OTHER REVENUE		226,563	14,300	270,400	11,500
OTHER FINANCING SOURCES					
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	165,186	171,600	164,000	174,000
101-000-695.677	CITY UTILITIES ADMIN REIMB	268,000	268,000	268,000	269,000
101-000-695.678	DDA/OBRA REIMBURSEMENT	17,813	46,700	2,550	2,550
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	93,172	96,000	96,600	96,700
101-000-695.697	ENGINEERING REIMBURSEMENT	148,925	0	0	0
101-000-695.698	OTHER FINANCING SOURCES	40,862	0	22,500	0
101-000-695.699	APPROPRIATION OF FUND BALANCE	0	0	343,750	50,000
OTHER FINANCING SOURCES		733,958	582,300	897,400	592,250
Totals for dept 000-		7,034,847	6,380,575	7,076,200	6,560,775
TOTAL ESTIMATED REVENUES		7,034,847	6,380,575	7,076,200	6,560,775

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 101 - GENERAL FUND					
APPROPRIATIONS					
Function: GENERAL SERVICES					
Dept 101-CITY COUNCIL		3,071	5,100	3,600	4,100
Dept 171-CITY MANAGER		121,709	127,175	124,575	132,550
Dept 201-FINANCE		203,019	137,725	150,050	138,525
Dept 209-ASSESSING		116,227	105,725	109,500	119,975
Dept 210-CITY ATTORNEY		111,245	115,000	113,050	122,000
Dept 215-CLERK		181,818	196,325	229,750	202,175
Dept 226-PERSONNEL		215,081	183,000	171,775	181,800
Dept 253-TREASURY		218,246	222,900	222,950	241,825
Dept 258-INFORMATION & TECHNOLOGY		139,040	171,000	157,800	155,775
Dept 285-CABLE COMMISSION		995	4,500	1,000	0
Dept 299-GENERAL ADMIN		350,914	352,150	548,525	346,100
Total - Function GENERAL SERVICES		1,661,365	1,620,600	1,832,575	1,644,825
Function: COMMUNITY DEVELOPMENT					
Dept 370-BUILDING AND SAFETY		87,395	148,650	148,625	154,000
Dept 728-COMMUNITY DEVELOPMENT		116,238	182,975	127,850	120,600
Total - Function COMMUNITY DEVELOPMENT		203,633	331,625	276,475	274,600
Function: PUBLIC SAFETY					
Dept 300-POLICE		1,792,328	1,708,475	1,744,025	1,778,200
Dept 335-FIRE		1,840,189	1,577,725	1,951,825	1,629,025
Total - Function PUBLIC SAFETY		3,632,517	3,286,200	3,695,850	3,407,225

Function: PUBLIC WORKS				
Dept 265-BUILDING & GROUNDS	192,077	142,950	147,500	130,900
Dept 441-PUBLIC WORKS	595,371	542,975	487,000	545,075
Dept 447-ENGINEERING	179,116	0	0	0
Dept 528-LEAF AND BRUSH COLLECTION	212,108	158,400	208,800	199,300
Dept 585-PARKING	63,936	30,800	53,700	20,700
Total - Function PUBLIC WORKS	1,242,608	875,125	897,000	895,975
Function: RECREATION				
Dept 750-HOLMAN POOL	39,895	0	0	0
Dept 756-PARKS	312,832	191,800	285,750	234,200
Total - Function RECREATION	352,727	191,800	285,750	234,200
Function: TRANSFERS				
Dept 966-TRANSFERS OUT	63,242	75,225	88,550	103,950
Total - Function TRANSFERS	63,242	75,225	88,550	103,950
TOTAL APPROPRIATIONS	7,156,092	6,380,575	7,076,200	6,560,775

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 PROPOSED BUDGET
Fund 101 - GENERAL FUND					
101-000-365.100	NONSPENDABLE FUND BALANCE-PREPAID EXPENS	21,603	21,603	21,603	21,603
101-000-365.200	NONSPENDABLE FUND BALANCE-INVENTORY	102,911	102,911	102,911	102,911
101-000-365.300	NONSPENDABLE FUND BALANCE-SUBDIVISION-LT	196,845	196,845	196,845	196,845
101-000-368.100	ASSIGNED FUND BALANCE-COMP ABSENCES	571,664	571,664	571,664	571,664
101-000-368.200	ASSIGNED FUND BALANCE-POSTEMPLYMT BENEF	110,290	110,290	110,290	110,290
101-000-368.300	ASSIGNED FUND BALANCE-SPEC ASSMT	100,000	100,000	100,000	100,000
101-000-368.400	ASSIGNED FUND BALANCE-ECONOMIC DEVLPMT	60,000	60,000	60,000	60,000
101-000-368.500	ASSIGNED FUND BALANCE-OWOSSO DRAIN	94,552	94,552	94,552	94,552
101-000-368.600	ASSIGNED FUND BALANCE-POLLUTION RMDTN	148,772	148,772	148,772	148,772
101-000-369.000	UNASSIGNED FUND BALANCE-BUDGET STABILIZ	1,702,497	1,702,497	1,702,497	1,702,497
101-000-369.100	UNASSIGNED FUND BALANCE	621,486	250,538	366,413	250,538
101-000-390.000	FUND BALANCE	0	255,073	133,824	239,348
BEGINNING FUND TOTAL FUND BALANCE		3,730,620	3,614,745	3,609,371	3,599,020
APPROPRIATION OF FUND BALANCE		121,249	15,725	343,750	0
ENDING TOTAL FUND BALANCE		3,609,371	3,599,020	3,265,621	3,599,020

CITY COUNCIL 101-101

SERVICE DESCRIPTION

* Plan for the development of the community and the operation of its city government

* Set policies for service delivery and governance

* Receive citizen input through public hearings and other means

* Employ a city manager and city attorney and appoint boards and commissions

* Adopt an annual budget

* Approve major purchases and capital improvements

OPERATIONAL PLAN 2013-2014

Review and update goals for city staff

Continue efforts to cooperate and coordinate with mid-county governmental units

Continue encouragement of volunteerism and community involvment

CAPITAL OUTLAY

2013-14	2014-15	2015-16

COUNCIL MEMBERS

	Date Elected	Term Expires
Benjamin Frederick	2011	2015
Cynthia Popovitch	2009	2013
Tom Cook	2009	2013
Michael Erfourth	2009	2013
Chris Eveleth	2011	2015
Lori Bailey	2011	2015
Burton Fox	2011	2013

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	2,300	2,600	2,600	2,600
Supplies	551	500	500	500
Other	220	2,000	500	1,000
COL	0	0	0	0
Total	**3,071**	**5,100**	**3,600**	**4,100**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 101 - GENERAL FUND					
APPROPRIATIONS					
Function: GENERAL SERVICES					
Dept 101-CITY COUNCIL					
101-101-704.000	BOARDS & COMMISSIONS	2,300	2,600	2,600	2,600
101-101-728.000	OPERATING SUPPLIES	551	500	500	500
101-101-860.000	EDUCATION & TRAINING	220	2,000	500	1,000
Totals for dept 101-CITY COUNCIL		3,071	5,100	3,600	4,100

CITY MANAGER 101-171

SERVICE DESCRIPTION	OPERATIONAL PLAN 2013-2014
* Policy initiation, evaluation and implementation * Staff supervision * Strategic planning * Personnel administration *Financial oversight * Community relations and information	Continue to implement the council's goals to enhance services to the public, and to guide city departments in working together efficiently to achieve their goals.

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
City Manager	1	1
Intern	0.5	0.5

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	118,325	122,675	118,025	122,150
Supplies	341	500	350	500
Other	3,043	4,000	6,200	9,900
COL	0		0	0
Total	**121,709**	**127,175**	**124,575**	**132,550**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 171-CITY MANAGER					
101-171-702.100	SALARIES	91,376	95,100	91,000	93,200
101-171-715.000	SOCIAL SECURITY (FICA)	7,342	7,300	7,375	8,500
101-171-716.100	HEALTH INSURANCE	3,357	3,500	3,300	3,375
101-171-716.200	DENTAL INSURANCE	542	575	550	575
101-171-716.300	OPTICAL INSURANCE	0	150	0	150
101-171-716.400	LIFE INSURANCE	594	600	650	600
101-171-716.500	LONG - TERM DISABILITY	638	875	925	900
101-171-717.000	UNEMPLOYMENT INSURANCE	6	0	250	75
101-171-718.200	DEFINED CONTRIBUTION	14,210	14,275	13,700	14,500
101-171-719.000	WORKERS' COMPENSATION	260	300	275	275
101-171-728.000	OPERATING SUPPLIES	341	500	350	500
101-171-818.000	CONTRACTUAL SERVICES	0	0	2,100	5,200
101-171-858.000	MEMBERSHIPS & DUES	1,069	1,000	1,100	1,200
101-171-860.000	EDUCATION & TRAINING	1,974	3,000	3,000	3,500
Totals for dept 171-CITY MANAGER		121,709	127,175	124,575	132,550

FINANCE 101-201

SERVICE DESCRIPTION	OPERATIONAL PLAN 2013-2014
* Accounting and financial reporting	Move fixed asset database to BS&A
* Purchasing	Complete BS&A on-line requisition and purchase order system with balance of departments
* Risk management	
* Investments	Implement BS&A Timesheet module for cost accounting of labor and equipment
* Debt management	
* Budget	
* Accounts payable	

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Finance Director	1	1
Accts Payable	1	1
Total	**2**	**2**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	127,890	60,625	62,850	60,625
Supplies	1,094	2,000	2,000	2,500
Other	74,035	75,100	85,200	75,400
COL	0			0
Total	203,019	137,725	150,050	138,525

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 201-FINANCE					
101-201-702.100	SALARIES	77,226	36,400	36,800	37,100
101-201-702.800	ACCRUED SICK LEAVE	5,605	0	0	0
101-201-715.000	SOCIAL SECURITY (FICA)	6,037	2,800	2,600	2,850
101-201-716.100	HEALTH INSURANCE	20,774	13,125	9,550	5,875
101-201-716.200	DENTAL INSURANCE	921	550	550	575
101-201-716.300	OPTICAL INSURANCE	130	150	150	175
101-201-716.400	LIFE INSURANCE	407	150	150	150
101-201-716.500	LONG - TERM DISABILITY	703	350	375	375
101-201-717.000	UNEMPLOYMENT INSURANCE	11	0	200	75
101-201-718.000	RETIREMENT	15,600	6,950	12,000	12,975
101-201-719.000	WORKERS' COMPENSATION	476	150	475	475
101-201-728.000	OPERATING SUPPLIES	1,094	2,000	2,000	2,500
101-201-818.000	CONTRACTUAL SERVICES	73,711	75,000	85,000	75,000
101-201-858.000	MEMBERSHIPS & DUES	88	0	0	100
101-201-860.000	EDUCATION & TRAINING	236	100	200	300
Totals for dept 201-FINANCE		203,019	137,725	150,050	138,525

ASSESSING 101-209

SERVICE DESCRIPTION

* Maintain a system of assessing property in accordance with accepted mass appraisal models and the current state of Michigan Tax Act
* Process and audit personal property statements
* Maintain name, mailing address and homestead information on all real property
* Respond to inquiries from the public, other agencies and departments
* Provide methodology to board of review
* Represent the city in tax tribunal cases
* Maintain accurate and up to date property descriptions and records on all real and personal property in the city
* Maintain system of field (physical) verification of property information
* Maintain record of legally allowable taxable value

OPERATIONAL PLAN 2013-2014

Visit and verify data for 15-20% of residential properties and 5-10% of both commercial and industrial properties.
Scan old deeds and other valuable assessing documents into assessing.net.
Coordinate with county equalization department a commercial and industrial appraisal study.
Conduct the annual assessing process as outlined within the 14-point review and required by the state tax commission.

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	ADOPTED 2013-14
Assessor	1	1
Clerical	0.25	0.25
Total	**1.25**	**1.25**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	104,918	92,175	98,800	106,925
Supplies	5,861	6,500	5,000	6,500
Other	5,448	7,050	5,700	6,550
COL	0	0	0	0
Total	116,227	105,725	109,500	119,975

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 209-ASSESSING					
101-209-702.100	SALARIES	72,119	66,700	64,500	67,800
101-209-704.000	BOARDS & COMMISSIONS	1,200	1,250	1,100	1,250
101-209-715.000	SOCIAL SECURITY (FICA)	5,835	5,200	5,300	5,500
101-209-716.100	HEALTH INSURANCE	5,444	3,525	4,200	4,400
101-209-716.200	DENTAL INSURANCE	940	850	875	925
101-209-716.300	OPTICAL INSURANCE	11	150	150	175
101-209-716.400	LIFE INSURANCE	519	500	550	500
101-209-716.500	LONG - TERM DISABILITY	698	625	675	650
101-209-717.000	UNEMPLOYMENT INSURANCE	6	25	225	75
101-209-718.000	RETIREMENT	17,550	12,750	20,700	25,125
101-209-719.000	WORKERS' COMPENSATION	596	600	525	525
101-209-728.000	OPERATING SUPPLIES	5,861	6,500	5,000	6,500
101-209-801.000	PROFESSIONAL SERVICES: ADMII	1,000	0	0	0
101-209-802.000	ADVERTISING	61	150	50	150
101-209-818.000	CONTRACTUAL SERVICES	3,695	5,000	4,500	4,500
101-209-833.000	EQUIPMENT MAINTENANCE	0	250	0	250
101-209-858.000	MEMBERSHIPS & DUES	200	400	400	400
101-209-860.000	EDUCATION & TRAINING	492	1,250	750	1,250
Totals for dept 209-ASSESSING		116,227	105,725	109,500	119,975

ATTORNEY 101-210

SERVICE DESCRIPTION	OPERATIONAL PLAN 2013-2014
* Draft adoptions, amendments and repeals of city ordinances * Preparation of legal documents * Provide legal advice to council and staff * Prosecution of persons accused of violating ordinances * Advise on tax tribunal cases	*Prepare and review legal documents and represent the City's interests in contracts. *Prosecute violations of ordinances and state laws.

CAPITAL OUTLAY

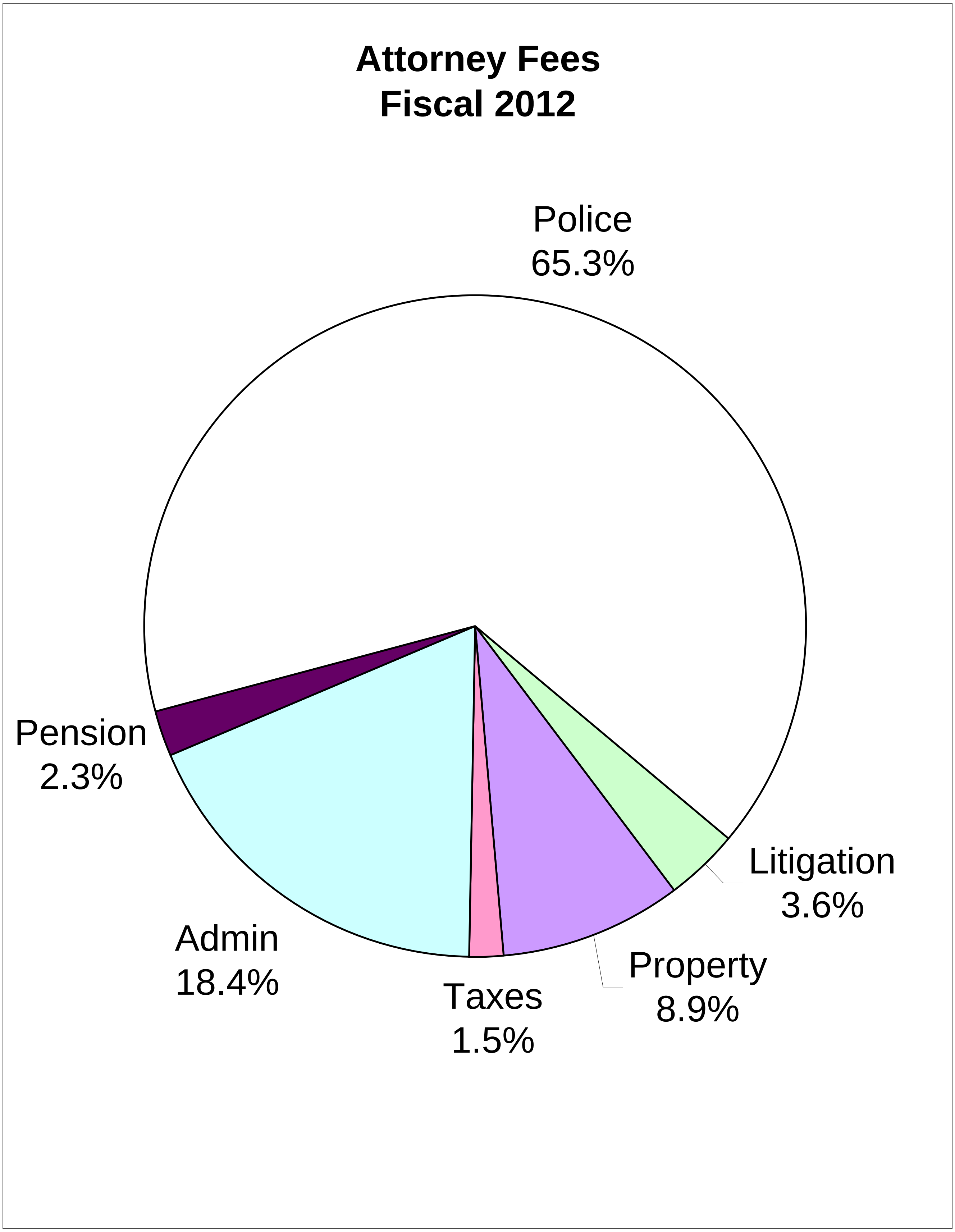
STAFFING SUMMARY

	CURRENT 2012-2013	PROPOSED 2013-14
Contractual	1	1
Total	**1**	**1**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	0	0	0	0
Supplies	24	0	50	0
Other	111,221	115,000	113,000	122,000
COL	0	0	0	0
Total	111,245	115,000	113,050	122,000

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 210-CITY ATTORNEY					
101-210-728.000	OPERATING SUPPLIES	24	0	50	0
101-210-801.000	PROFESSIONAL SERVICES: ADMII	37,004	45,000	43,000	52,000
101-210-801.100	PROFESSIONAL SERVICES:POLICE	74,217	70,000	70,000	70,000
Totals for dept 210-CITY ATTORNEY		111,245	115,000	113,050	122,000


Attorney Fees
Fiscal 2012
Police
65.3%
Pension
2.3%
Litigation
3.6%
Admin
18.4%
Property
8.9%
Taxes
1.5%

CLERK 101-215

SERVICE DESCRIPTION

* Administer local, state and federal elections
* Act as clerk to the city council and Employees Retirement System Board
* Assign, track and codify all enactment's of the city code
* Record, categorize and maintain all permanent records of the city
*Develop and administer records retention program
*Manage cable channels 95 and 96

OPERATIONAL PLAN 2013-2014

Begin the task of scanning historical documents to allow electronic access of various city records

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Avante Web Portal	$8,000		
Additonal ERM user licenses or additional web portal access		10000	
Total	**8,000**	**10,000**	**0**

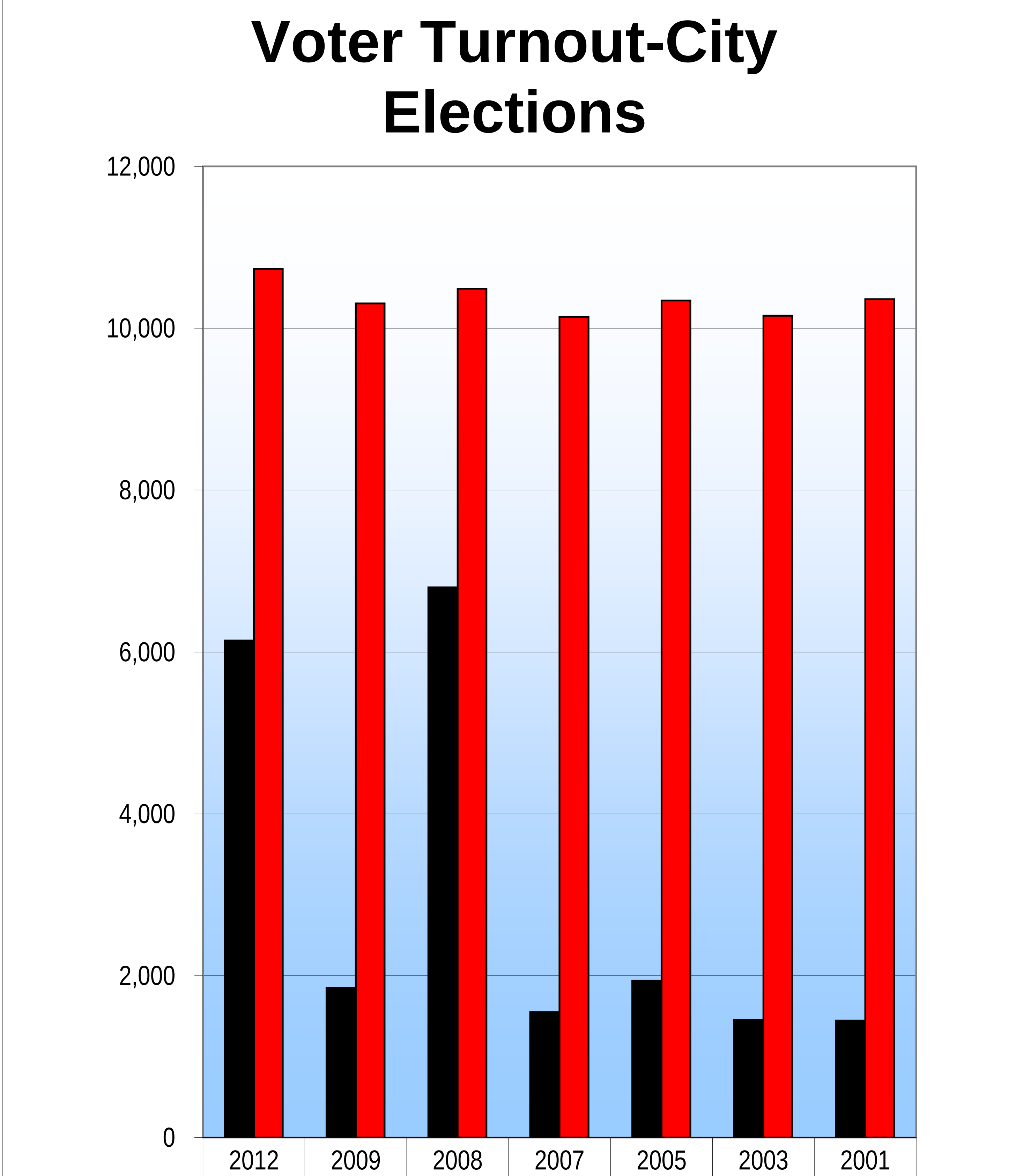
STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
City Clerk	1	1
Clerical	1	1
Total	**2**	**2**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	169,806	174,050	192,800	170,325
Supplies	3,287	2,000	2,000	2,000
Other	8,725	10,275	9,950	21,850
COL	0	10,000	25,000	8,000
Total	**181,818**	**196,325**	**229,750**	**202,175**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 215-CLERK					
101-215-702.100	SALARIES	102,941	90,175	95,750	97,150
101-215-706.000	ELECTIONS	10,833	39,750	39,750	11,000
101-215-715.000	SOCIAL SECURITY (FICA)	7,564	6,900	6,950	7,450
101-215-716.100	HEALTH INSURANCE	25,400	17,775	18,100	17,500
101-215-716.200	DENTAL INSURANCE	1,107	825	850	875
101-215-716.300	OPTICAL INSURANCE	98	300	150	300
101-215-716.400	LIFE INSURANCE	662	600	675	625
101-215-716.500	LONG - TERM DISABILITY	992	875	975	950
101-215-717.000	UNEMPLOYMENT INSURANCE	10	25	400	150
101-215-718.000	RETIREMENT	19,875	16,475	28,850	33,975
101-215-719.000	WORKERS' COMPENSATION	324	350	350	350
101-215-728.000	OPERATING SUPPLIES	3,287	2,000	2,000	2,000
101-215-802.000	ADVERTISING	2,912	3,000	3,300	3,300
101-215-818.000	CONTRACTUAL SERVICES	3,854	4,550	4,500	12,050
101-215-833.000	EQUIPMENT MAINTENANCE	614	1,650	700	5,550
101-215-858.000	MEMBERSHIPS & DUES	329	325	350	350
101-215-860.000	EDUCATION & TRAINING	1,016	750	1,100	600
101-215-978.000	EQUIPMENT	0	10,000	25,000	8,000
Totals for dept 215-CLERK		181,818	196,325	229,750	202,175



	2012	2009	2008	2007	2005	2003	2001
VOTED	6142	1845	6,798	1,550	1,938	1,455	1,444
REGISTERED	10734	10307	10,489	10,140	10,343	10,156	10,359

HUMAN RESOURCES 101-226

SERVICE DESCRIPTION	OPERATIONAL PLAN 2013-2014
* Union contract administration * Fringe benefit administration *Payroll * Hiring, orientation and oversight on evaluations * Reporting to state and federal agencies * Employee relations * Union negotiations * Represent the city in grievances, mediations and arbitration	Improve communication and education of all employees Provide a uniform orientation process for all new hires Training and development for all staff Streamline payroll vouchers Update job descriptions and classifications Conduct performance evaluations on all staff Update temporary policy manual

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
TOTAL	**0**	**0**	**0**

STAFFING SUMMARY

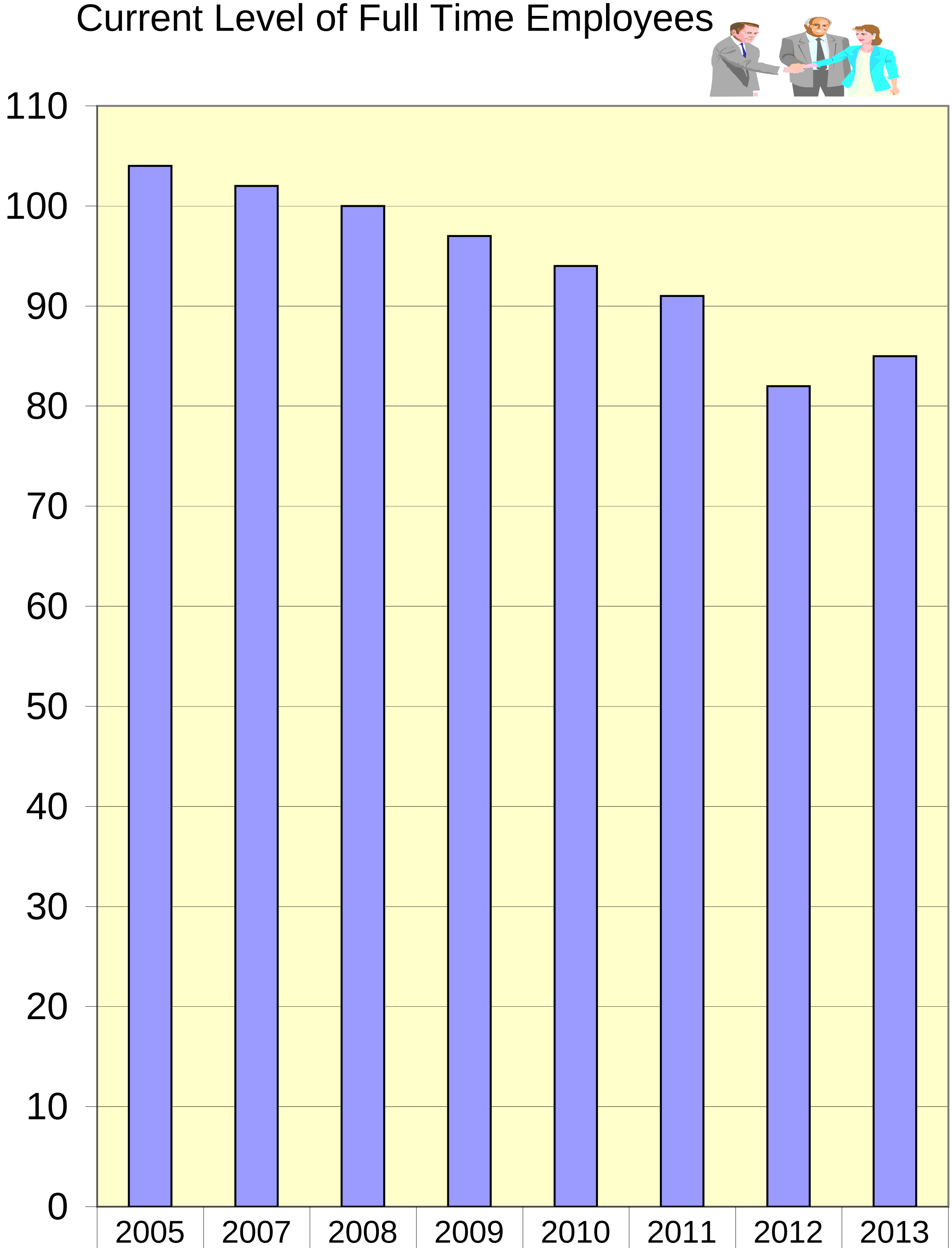
	CURRENT 2012-13	PROPOSED 2013-14
Human Resources Director	1	1
Clerical	1	1
Total	**2**	**2**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	167,371	151,600	157,275	162,400
Supplies	2,348	2,900	2,000	2,900
Other	45,362	28,500	12,500	8,500
COL	0	0	0	8,000
Total	**215,081**	**183,000**	**171,775**	**181,800**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 226-PERSONNEL					
101-226-702.100	SALARIES	132,027	116,675	116,700	118,800
101-226-702.800	ACCRUED SICK LEAVE	0	775	0	0
101-226-715.000	SOCIAL SECURITY (FICA)	10,420	9,000	9,600	9,100
101-226-716.100	HEALTH INSURANCE	8,394	8,700	8,400	8,550
101-226-716.200	DENTAL INSURANCE	1,739	1,825	1,750	1,850
101-226-716.300	OPTICAL INSURANCE	270	325	300	325
101-226-716.400	LIFE INSURANCE	717	725	775	725
101-226-716.500	LONG - TERM DISABILITY	1,146	1,150	1,200	1,175
101-226-717.000	UNEMPLOYMENT INSURANCE	14	25	500	125
101-226-718.000	RETIREMENT	9,250	9,125	14,800	18,300
101-226-718.200	DEFINED CONTRIBUTION	2,884	2,800	2,800	3,000
101-226-719.000	WORKERS' COMPENSATION	510	475	450	450
101-226-728.000	OPERATING SUPPLIES	2,348	2,900	2,000	2,900
101-226-818.000	CONTRACTUAL SERVICES	44,302	25,000	10,000	5,000
101-226-833.000	EQUIPMENT MAINTENANCE	0	500	0	500
101-226-856.000	MISCELLANEOUS	35	500	500	500
101-226-858.000	MEMBERSHIPS & DUES	305	500	500	500
101-226-860.000	EDUCATION & TRAINING	720	2,000	1,500	2,000
101-226-978.000	EQUIPMENT	0	0	0	8,000
Totals for dept 226-PERSONNEL		215,081	183,000	171,775	181,800

Current Level of Full Time Employees



	2005	2007	2008	2009	2010	2011	2012	2013
Eligibile for Benefits	104	102	100	97	94	91	82	85

As of March 2013

TREASURER 101-253

SERVICE DESCRIPTION

* Billing, collection and recording of all receipts, including taxes, special assessments, and water and sewer

* Collection agent for state education, county taxes, district library RESD, SATA and public schools

* Delinquent accounts follow up, including personal property

* Information source for title offices, realtors and homeowners

* Treasurer of Owosso Employees' Retirement System; disburse monthly checks to pensioners, report to Owosso Employee's Retirement System board; compile monthly statements

OPERATIONAL PLAN 2013-2014

*Provide and publicize additional payment conveniences, accepting credit card payments in house as well as web based and ivr (telephone)

*Utilize technologies for record keeping

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Treasurer	1	1
Deputy	1	1
Clerical	0.8	0.3
Part-time		0.25
Total	**2.8**	**2.55**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	204,507	204,600	207,800	223,875
Supplies	2,062	3,000	1,500	2,900
Other	11,677	15,300	13,650	15,050
COL	0	0	0	0
Total	**218,246**	**222,900**	**222,950**	**241,825**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 253-TREASURY					
101-253-702.100	SALARIES	132,486	128,200	128,000	136,600
101-253-715.000	SOCIAL SECURITY (FICA)	10,007	9,825	9,800	10,450
101-253-716.100	HEALTH INSURANCE	32,384	38,350	33,900	29,200
101-253-716.200	DENTAL INSURANCE	1,820	2,125	1,850	1,925
101-253-716.300	OPTICAL INSURANCE	189	475	300	375
101-253-716.400	LIFE INSURANCE	931	950	1,000	950
101-253-716.500	LONG - TERM DISABILITY	1,190	1,225	1,250	1,200
101-253-717.000	UNEMPLOYMENT INSURANCE	14	0	600	200
101-253-718.000	RETIREMENT	24,850	22,925	30,700	42,125
101-253-718.200	DEFINED CONTRIBUTION	0	0	0	450
101-253-719.000	WORKERS' COMPENSATION	636	525	400	400
101-253-728.000	OPERATING SUPPLIES	2,062	3,000	1,500	2,900
101-253-818.000	CONTRACTUAL SERVICES	9,832	11,500	11,500	11,500
101-253-833.000	EQUIPMENT MAINTENANCE	382	750	500	750
101-253-858.000	MEMBERSHIPS & DUES	164	450	300	400
101-253-860.000	EDUCATION & TRAINING	1,305	2,600	1,300	2,400
101-253-862.000	OVER & SHORT	(6)	0	50	0
Totals for dept 253-TREASURY		218,246	222,900	222,950	241,825

INFORMATION TECHNOLOGY 101-258

SERVICE DESCRIPTION	OPERATIONAL PLAN 2013-2014
* Maintain and troubleshoot the LAN (Local Area Network)	Migrate to Exchange 2010
* Maintain and troubleshoot the WAN (Wide Area Network) installed at five locations	Upgrade remaining stations to Office 2010
* Maintain firewall software for network security	Install second server for VOIP redudancy
* Oversee and maintain internet and internet e-mail	
* Oversee digital telephone system	
* Purchase, standardize and refine all application software on the networks	
* Coordinate computer education and training for city personnel	

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
2 servers	14,000		
Total	**14,000**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Director	1	0
Contractual	0.3	0.3
Hourly		
Total	**1.3**	**0.3**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	ADOPTED 2013-14
Personnel	162	83,950	0	0
Supplies	7,253	4,000	4,000	8,000
Other	108,602	14,050	133,800	133,775
COL	23,023	69,000	20,000	14,000
Total	**139,040**	**171,000**	**157,800**	**155,775**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 258-INFORMATION & TECHNOLOGY					
101-258-702.100	SALARIES	0	58,000	0	0
101-258-702.800	ACCRUED SICK LEAVE	0	200	0	0
101-258-715.000	SOCIAL SECURITY (FICA)	0	3,475	0	0
101-258-716.100	HEALTH INSURANCE	0	18,000	0	0
101-258-716.200	DENTAL INSURANCE	0	900	0	0
101-258-716.300	OPTICAL INSURANCE	0	100	0	0
101-258-716.400	LIFE INSURANCE	0	375	0	0
101-258-716.500	LONG - TERM DISABILITY	0	575	0	0
101-258-717.000	UNEMPLOYMENT INSURANCE	0	25	0	0
101-258-718.000	RETIREMENT	0	2,000	0	0
101-258-719.000	WORKERS' COMPENSATION	162	300	0	0
101-258-728.000	OPERATING SUPPLIES	7,253	4,000	4,000	8,000
101-258-818.000	CONTRACTUAL SERVICES	106,454	10,850	107,000	101,000
101-258-833.000	EQUIPMENT MAINTENANCE	548	1,000	500	500
101-258-845.000	LEASE	0	0	26,300	32,275
101-258-858.000	MEMBERSHIPS & DUES	0	200	0	0
101-258-860.000	EDUCATION & TRAINING	1,600	2,000	0	0
101-258-978.000	EQUIPMENT	23,023	69,000	20,000	14,000
Totals for dept 258-INFORMATION & TECHNOLOGY		139,040	171,000	157,800	155,775

BUILDINGS AND GROUND MAINTENANCE 101-265

SERVICE DESCRIPTION

* Maintenance of city hall and grounds

* Major maintenance of Shiawassee District Library

OPERATIONAL PLAN 2013-2014

Maintain public safety and city hall buildings and grounds

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Custodian	1	1
Total	**1**	**1**

Public Works crews as asssigned

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	71,014	71,450	74,800	68,600
Supplies	2,150	2,500	2,500	3,000
Other	67,050	69,000	70,200	59,300
COL	51,863	0		0
Total	**192,077**	**142,950**	**147,500**	**130,900**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Function: PUBLIC WORKS					
Dept 265-BUILDING & GROUNDS					
101-265-702.200	WAGES	36,990	38,200	40,200	35,800
101-265-703.000	OTHER COMPENSATION	6,746	6,200	7,100	5,300
101-265-715.000	SOCIAL SECURITY (FICA)	3,271	2,925	3,700	2,875
101-265-716.100	HEALTH INSURANCE	13,778	15,200	10,100	11,650
101-265-716.200	DENTAL INSURANCE	637	650	575	575
101-265-716.300	OPTICAL INSURANCE	27	175	100	150
101-265-716.400	LIFE INSURANCE	90	75	100	100
101-265-717.000	UNEMPLOYMENT INSURANCE	5	0	225	75
101-265-718.000	RETIREMENT	8,135	6,200	11,300	11,200
101-265-719.000	WORKERS' COMPENSATION	1,335	1,825	1,400	875
101-265-728.000	OPERATING SUPPLIES	2,150	2,500	2,500	3,000
101-265-818.000	CONTRACTUAL SERVICES	959	0	0	0
101-265-820.100	ELECTRICITY	18,903	17,000	18,000	19,000
101-265-820.200	GAS	3,359	8,000	5,500	3,500
101-265-820.400	WATER & SEWER	2,170	2,000	2,700	2,600
101-265-831.000	BUILDING MAINTENANCE	33,318	30,000	38,000	30,000
101-265-843.000	EQUIPMENT RENTAL	8,341	12,000	6,000	4,200
101-265-974.000	SYSTEM IMPROVEMENTS	5,300	0	0	0
101-265-975.000	COL - BUILDING IMPROVEMENTS	46,563	0	0	0
Totals for dept 265-BUILDING & GROUNDS		192,077	142,950	147,500	130,900

CABLE COMMISSION 101-285

PROPOSED ACCOMPLISHMENTS

Council has expressed a desire to see the direct broadcast of council meetings on the local cable access channel. To accomplish this upgrades to the sound system and audio recording system must be undertaken as well as the installation of a video camera and recording deck and integration with our current broadcast system.

COMMISSION MEMBERS

MEMBER	TERM EXPIRING

This board is currently inactive.

SERVICE DESCRIPTION

Provide local cable access capabilities to city and surrounding communities via broadcast channel 95 and bulletin board channel 96.

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	ADOPTED 2013-14
Personnel	-	-		0
Supplies		1,500	1,000	0
Other	995	3,000	0	0
COL	-	-		0
	995	**4,500**	**1,000**	**0**

** total reflects personnel adjustments across departments

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 285-CABLE COMMISSION					
101-285-728.000	OPERATING SUPPLIES	0	1,500	1,000	0
101-285-818.000	CONTRACTUAL SERVICES	995	3,000	0	0
Totals for dept 285-CABLE COMMISSION		995	4,500	1,000	0

GENERAL ADMINISTRATION 101-299

MISSION

To contribute to the framework of
community life in Owosso by providing
vital municipal programs, services and infrastructure

STRATEGIES

1) Retain a team of public servants focused on the city's mission and committed to dependability, fairness, professionalism and efficiency in the delivery of friendly, personalized service.

2) Provide services and infrastructure that are reliable, technologically advanced, support new development and meet the changing needs of individual and corporate citizens.

3) Establish policies, undertake programs and engage in relationships that enhance Owosso's image as an attractive, well-maintained, progressive small town.

4) Maintain a strong financial system that uses public resources efficiently in accomplishing city goals.

SERVICE DESCRIPTION

* This fund accounts for supplies and activities serving all other city departments.
Includes printing services, property and liability insurance, membership
to Michigan Municipal League and Chamber of Commerce

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	ADOPTED 2013-14
Personnel	68	-	0	0
Supplies	27,186	27,800	25,000	22,500
Other	265,024	263,325	282,500	260,500
COL	58,636	61,025	241,025	63,100
	350,914	**352,150**	**548,525**	**346,100**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 299-GENERAL ADMIN					
101-299-719.000	WORKERS' COMPENSATION	68	0	0	0
101-299-728.000	OPERATING SUPPLIES	27,186	27,800	25,000	22,500
101-299-810.000	INSURANCE & BONDS	136,885	136,900	115,000	115,000
101-299-818.000	CONTRACTUAL SERVICES	8,959	8,000	26,000	8,000
101-299-820.300	TELEPHONE	16,452	18,300	16,700	14,500
101-299-833.000	EQUIPMENT MAINTENANCE	3,230	0	3,800	1,500
101-299-845.000	LEASE	0	4,025	0	10,500
101-299-850.000	BAD DEBT EXPENSE	63,885	60,000	80,000	70,000
101-299-856.000	MISCELLANEOUS	13,001	13,400	3,000	3,000
101-299-858.000	MEMBERSHIPS & DUES	22,612	22,700	38,000	38,000
101-299-971.000	LAND	0	0	180,000	0
101-299-978.000	EQUIPMENT	45,000	50,000	50,000	55,000
101-299-978.100	COL - EQUIPMENT - INTEREST	13,636	11,025	11,025	8,100
Totals for dept 299-GENERAL ADMIN		350,914	352,150	548,525	346,100

POLICE 101-300

SERVICE DESCRIPTION

*Patrol -suppress illegal activity, enforce state and city laws

*Traffic - enforce traffic codes, accident investigation, and traffic flow

*Continue officer education

*Investigate crimes within city limits

* Records management and retention

*Community relations and crime prevention

*Court administration duties

*School crossing guard program

*Parking enforcement

OPERATIONAL PLAN 2013-2014

The goal of the Owosso police is to provide an impartial police service to the citizens of Owosso. During 2013-14, the Owosso police department will continue with the goals of community policing in the neighborhoods and in the schools.

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
2 Patrol vehicles	60,000		
2 In car video	12,000		
Total	**72,000**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Director	0.5	0.5
Sergeants	5	5
Patrolmen	12	12
Detectives	2	2
Clerical	1.5	1.5
P.T. Code/parking enfrcmnt.	1	1
Janitor	0.5	0.5
P.T. reserves	0	0
P.T. cross/guards	19	19
P.T. MAGNET officer	1	1
Total	**42.5**	**42.5**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	ADOPTED 2013-14
Personnel	1,607,150	1,506,675	1,524,825	1,552,250
Supplies	62,608	67,500	67,500	68,500
Other	88,101	82,300	99,700	85,450
COL	34,469	52,000	52,000	72,000
Total	**1,792,328**	**1,708,475**	**1,744,025**	**1,778,200**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Function: PUBLIC SAFETY					
Dept 300-POLICE					
101-300-702.100	SALARIES	1,103,117	1,061,600	972,000	1,026,750
101-300-702.120	SALARIES-MAGNET	31,932	6,525	52,100	51,000
101-300-702.200	WAGES	9,778	18,950	10,500	9,800
101-300-702.300	OVERTIME	22,053	35,000	25,000	27,000
101-300-702.400	WAGES - TEMPORARY	8,971	9,200	9,200	9,000
101-300-702.600	UNIFORMS	600	1,200	1,200	1,200
101-300-702.800	ACCRUED SICK LEAVE	31,887	4,000	35,000	5,200
101-300-703.000	CROSSING GUARDS	44,498	46,600	44,000	47,000
101-300-715.000	SOCIAL SECURITY (FICA)	27,430	18,300	24,500	21,225
101-300-716.100	HEALTH INSURANCE	209,755	214,425	194,250	221,875
101-300-716.200	DENTAL INSURANCE	8,291	8,350	7,700	8,450
101-300-716.300	OPTICAL INSURANCE	98	250	250	600
101-300-716.400	LIFE INSURANCE	1,813	1,275	1,275	1,275
101-300-716.500	LONG - TERM DISABILITY	1,849	825	1,600	2,075
101-300-716.600	PHYSICALS	15	200	100	200
101-300-717.000	UNEMPLOYMENT INSURANCE	155	125	5,000	1,325
101-300-718.000	RETIREMENT	66,700	42,675	77,600	37,150
101-300-718.100	MUNICIPAL EMPLOYEES RETIREN	13,360	13,675	42,500	59,350
101-300-718.200	DEFINED CONTRIBUTION	0	0	550	1,625
101-300-719.000	WORKERS' COMPENSATION	24,848	23,500	20,500	20,150
101-300-728.000	OPERATING SUPPLIES	11,229	15,000	15,000	14,000
101-300-741.000	UNIFORMS & CLEANING	7,896	10,000	10,000	11,000
101-300-751.000	GAS & OIL	43,483	42,500	42,500	43,500
101-300-804.000	WITNESS JURY FEES	255	500	500	300
101-300-813.000	WRECKER SERVICE	58	400	200	200
101-300-818.000	CONTRACTUAL SERVICES	27,341	25,000	43,000	30,800
101-300-820.100	ELECTRICITY	8,694	6,500	8,600	8,800
101-300-820.200	GAS	5,811	8,200	6,000	5,900
101-300-820.300	TELEPHONE	5,006	6,000	5,000	5,200
101-300-820.400	WATER & SEWER	1,978	1,800	2,500	2,600
101-300-820.500	REFUSE	378	400	400	400
101-300-831.000	BUILDING MAINTENANCE	3,759	3,500	3,500	4,500
101-300-833.000	EQUIPMENT MAINTENANCE	336	1,000	1,000	500
101-300-833.400	EQUIP MAINT - MOBILE	32,052	25,000	25,000	22,000
101-300-856.000	MISCELLANEOUS	238	1,000	500	250
101-300-858.000	MEMBERSHIPS & DUES	335	500	500	500
101-300-860.000	EDUCATION & TRAINING	1,860	2,500	3,000	3,500
101-300-978.000	EQUIPMENT	34,469	52,000	52,000	72,000
Totals for dept 300-POLICE		1,792,328	1,708,475	1,744,025	1,778,200

FIRE AND EMERGENCY MEDICAL 101-335

SERVICE DESCRIPTION

* Prevention - inspect new construction and enforce fire codes on existing commercial and industrial sites as time permits
* Save lives and property from fire destruction
* Respond to hazardous material incidents and vehicle accidents
* Training - establish and supervise continuing education to maintain certification
* Education -provide information to public on fire prevention
* Investigation - first line investigation of suspected arson cases
* Ambulance - provide advanced emergency medical care

OPERATIONAL PLAN 2013-2014

The Owosso fire department service is committed to preserving life and property through rapid response, code enforcement, education and planning.

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Director	0.5	0.5
Dep Director	1	0
Captains	3	3
Lieutenants	3	3
Clerical	0.5	0.5
Mechanics	3	3
Fire Fighters	9	9
Total	20	19
Reserves	5	10

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	ADOPTED 0
Personnel	1,425,483	1,280,900	1,643,825	1,463,825
Supplies	55,811	43,500	62,650	51,700
Other	218,910	235,475	241,075	113,500
COL	139,985	17,850	4,275	0
Total	**1,840,189**	**1,577,725**	**1,951,825**	**1,629,025**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 335-FIRE					
101-335-702.100	SALARIES	862,370	800,550	800,000	845,100
101-335-702.200	WAGES	216	0	1,500	3,000
101-335-702.300	OVERTIME	144,498	75,000	152,000	75,000
101-335-702.400	WAGES - TEMPORARY	4,065	7,500	4,200	3,000
101-335-702.500	MEAL ALLOWANCE	11,250	12,000	12,750	12,750
101-335-702.600	UNIFORMS	1,152	1,600	1,700	1,700
101-335-702.800	ACCRUED SICK LEAVE	11,565	4,275	166,750	16,025
101-335-715.000	SOCIAL SECURITY (FICA)	15,840	13,300	18,400	16,100
101-335-716.100	HEALTH INSURANCE	218,529	237,300	216,200	210,925
101-335-716.200	DENTAL INSURANCE	7,714	7,775	7,400	7,400
101-335-716.300	OPTICAL INSURANCE	1,709	2,725	500	1,325
101-335-716.400	LIFE INSURANCE	2,120	1,600	1,600	1,675
101-335-716.500	LONG - TERM DISABILITY	1,501	400	5,500	8,325
101-335-716.600	PHYSICALS	4,980	0	3,000	5,000
101-335-717.000	UNEMPLOYMENT INSURANCE	113	175	3,800	1,200
101-335-718.000	RETIREMENT	106,500	89,300	220,525	226,225
101-335-718.200	DEFINED CONTRIBUTION	0	0	550	1,625
101-335-719.000	WORKERS' COMPENSATION	31,361	27,400	27,450	27,450
101-335-728.000	OPERATING SUPPLIES	7,907	7,500	5,700	5,500
101-335-728.100	SUPPLIES	19,455	15,000	23,000	23,000
101-335-741.000	UNIFORMS & CLEANING	8,497	6,000	13,200	2,700
101-335-751.000	GAS & OIL	19,952	15,000	20,750	20,500
101-335-818.000	CONTRACTUAL SERVICES	50,002	58,000	55,000	61,200
101-335-820.100	ELECTRICITY	10,088	7,000	9,950	10,200
101-335-820.200	GAS	5,811	8,500	6,600	5,000
101-335-820.300	TELEPHONE	3,357	4,000	2,700	3,000
101-335-820.400	WATER & SEWER	1,978	2,000	2,450	2,600
101-335-820.500	REFUSE	378	500	400	400
101-335-831.000	BUILDING MAINTENANCE	4,542	6,500	6,500	6,500
101-335-833.000	EQUIPMENT MAINTENANCE	3,865	6,500	4,500	3,900
101-335-833.400	EQUIP MAINT - MOBILE	15,486	20,000	29,000	15,700
101-335-845.000	LEASE	113,340	117,475	117,475	0
101-335-860.000	EDUCATION & TRAINING	10,063	5,000	6,500	5,000
101-335-978.000	EQUIPMENT	131,607	13,575	0	0
101-335-978.100	COL - EQUIPMENT - INTEREST	8,378	4,275	4,275	0
Totals for dept 335-FIRE		1,840,189	1,577,725	1,951,825	1,629,025

BUILDING & CODE ENFORCEMENT 101-370

SERVICE DESCRIPTION	OPERATIONAL PLAN 2013-2014
* Review and approve building permits, includeING consultation on building codes and zoning requirements and inspections for safety and building compliance; plan reviews	Train firefighter staff for rental inspections Transfer fire inspection activities to public safety Assume demolition operations
* Ordinance enforcement in response to complaints	
* Consult on existing city-owned properties in relation to construction and repair costs	
* Analysis of privately-owned rental properties as to code compliance	
* Report to city council and management on construction activity in the city	
* Pre-purchase inspection service	

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

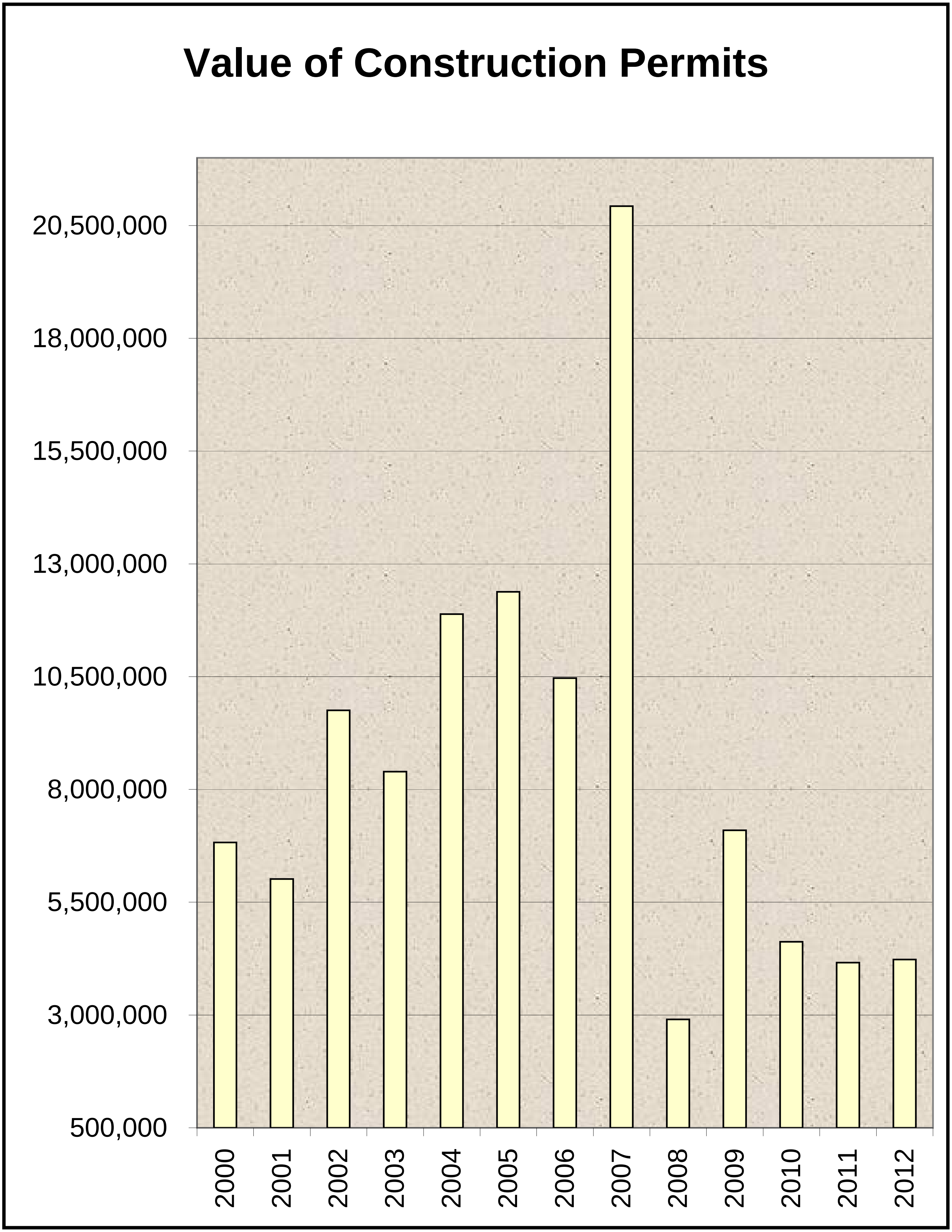
STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Building Inspector	1	1
Clerical	0.75	0.75
Total	**1.75**	**1.75**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	ADOPTED 2013-14
Personnel	52,731	117,750	119,675	125,300
Supplies	1,195	6,500	2,500	4,000
Other	33,469	24,400	26,450	24,700
COL	0	0		
Total	**87,395**	**148,650**	**148,625**	**154,000**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Function: COMMUNITY DEVELOPMENT					
Dept 370-BUILDING AND SAFETY					
101-370-702.100	SALARIES	40,302	89,100	89,200	91,300
101-370-715.000	SOCIAL SECURITY (FICA)	3,138	6,825	6,825	7,250
101-370-716.100	HEALTH INSURANCE	3,893	9,350	7,500	8,550
101-370-716.200	DENTAL INSURANCE	432	1,300	1,300	1,275
101-370-716.300	OPTICAL INSURANCE	14	375	50	150
101-370-716.400	LIFE INSURANCE	168	575	600	575
101-370-716.500	LONG - TERM DISABILITY	235	925	925	1,050
101-370-717.000	UNEMPLOYMENT INSURANCE	9	25	400	125
101-370-718.000	RETIREMENT	3,000	5,250	10,300	12,275
101-370-718.200	DEFINED CONTRIBUTION	944	2,225	2,225	2,400
101-370-719.000	WORKERS' COMPENSATION	596	1,800	350	350
101-370-728.000	OPERATING SUPPLIES	1,195	6,500	2,500	4,000
101-370-818.000	CONTRACTUAL SERVICES	32,260	21,000	23,000	21,000
101-370-820.300	TELEPHONE	519	500	850	500
101-370-833.000	EQUIPMENT MAINTENANCE	134	100	100	100
101-370-856.000	MISCELLANEOUS	0	100	100	100
101-370-858.000	MEMBERSHIPS & DUES	201	700	700	1,000
101-370-860.000	EDUCATION & TRAINING	355	2,000	1,700	2,000
Totals for dept 370-BUILDING AND SAFETY		87,395	148,650	148,625	154,000



Value of Construction Permits
20,500,000
18,000,000
15,500,000
13,000,000
10,500,000
8,000,000
5,500,000
3,000,000
500,000
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012

PUBLIC WORKS 101-441

SERVICE DESCRIPTION

* Street sweeping - 120 curb miles
* Street maintenance
* Removal of snow and ice of over 70 miles of streets & alleys; 3,002 tons salt used 2007
* Tree planting, trimming and removal;
* Cross trained with public utilities crews
* Storm sewer inspection and maintenance
* Paint striping of streets and parking lots
* Respond to citizen service requests
* Coordinate projects for volunteer organizations to perform public service

OPERATIONAL PLAN 2013-2014

Increase testing of road bases targeted for reconstruction

Rewrite specifications for base construction of streets

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Director	1	1
Supervisory	0	0
Clerical	1	1
Technical	2	2
Skilled operators	7	7
Seasonal		
Total	**11**	**11**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	205,376	177,475	173,800	227,000
Supplies	5,201	52,500	6,200	6,500
Other	384,794	313,000	307,000	311,575
COL				0
Total	**595,371**	**542,975**	**487,000**	**545,075**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 441-PUBLIC WORKS					
101-441-702.100	SALARIES	38,204	47,125	47,700	51,275
101-441-702.200	WAGES	55,118	52,100	48,000	45,300
101-441-703.000	OTHER COMPENSATION	21,433	13,100	14,100	11,900
101-441-715.000	SOCIAL SECURITY (FICA)	8,752	3,700	8,400	8,300
101-441-716.100	HEALTH INSURANCE	45,024	33,600	25,875	30,550
101-441-716.200	DENTAL INSURANCE	2,025	1,700	1,050	1,800
101-441-716.300	OPTICAL INSURANCE	(231)	800	300	275
101-441-716.400	LIFE INSURANCE	489	400	375	725
101-441-716.500	LONG - TERM DISABILITY	361	500	500	675
101-441-717.000	UNEMPLOYMENT INSURANCE	58	50	2,750	650
101-441-718.000	RETIREMENT	29,772	20,200	20,700	70,050
101-441-718.200	DEFINED CONTRIBUTION	0	0	100	1,450
101-441-719.000	WORKERS' COMPENSATION	4,371	4,200	3,950	4,050
101-441-728.000	OPERATING SUPPLIES	1,311	2,500	3,200	2,500
101-441-751.000	GAS & OIL	3,890	50,000	3,000	4,000
101-441-818.000	CONTRACTUAL SERVICES	1,506	2,500	3,000	2,750
101-441-820.100	ELECTRICITY	22,081	19,000	20,800	19,600
101-441-820.200	GAS	3,851	10,000	5,800	4,225
101-441-820.300	TELEPHONE	3,427	3,000	4,400	4,400
101-441-820.400	WATER & SEWER	774	1,000	900	900
101-441-820.500	REFUSE	1,500	1,500	1,500	1,600
101-441-821.000	STREET LIGHTING	301,947	225,000	228,000	231,200
101-441-831.000	BUILDING MAINTENANCE	2,789	2,000	4,000	4,200
101-441-831.100	STORM SEWER MAINTENANCE	26,456	23,000	21,200	23,000
101-441-833.400	EQUIP MAINT - MOBILE	0	0	0	200
101-441-836.200	TREES & GARDEN	2,113	3,000	0	0
101-441-838.000	MISCELLANEOUS OPERATIONS	2,485	3,000	1,000	2,500
101-441-843.000	EQUIPMENT RENTAL	14,107	15,000	15,000	14,000
101-441-860.000	EDUCATION & TRAINING	1,758	3,000	1,000	2,000
101-441-860.100	SAFETY TRAINING	0	2,000	400	1,000
Totals for dept 441-PUBLIC WORKS		595,371	542,975	487,000	545,075

LEAF AND BRUSH COLLECTION 101-528

SERVICE DESCRIPTION

* Decrease incident of leaf burning by making available the pickup of fall leaves from all four quadrants of the city

* Process more than 15,000 cyd of leaves

* Provide leaf and brush drop-off area to city residents

OPERATIONAL PLAN 2013-2014

Expand curbside waste recycling

Offer recycled materials to residents

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Full time	PUBLIC WORKS CREWS AS ASSIGNED	
SEASONAL		
Total	**0**	**0**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	110,579	103,900	104,300	94,800
Supplies	1,039	1,500	2,500	2,500
Other	100,490	53,000	102,000	102,000
COL				0
Total	**212,108**	**158,400**	**208,800**	**199,300**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 528-LEAF AND BRUSH COLLECTION					
101-528-702.200	WAGES	52,737	51,800	47,000	45,500
101-528-703.000	OTHER COMPENSATION	16,803	13,100	13,800	11,900
101-528-716.000	FRINGES	41,039	39,000	43,500	37,400
101-528-728.000	OPERATING SUPPLIES	1,039	1,500	2,500	2,500
101-528-831.000	BUILDING MAINTENANCE	7,200	8,000	8,000	8,000
101-528-843.000	EQUIPMENT RENTAL	93,290	45,000	94,000	94,000
Totals for dept 528-LEAF AND BRUSH COLLECTION		212,108	158,400	208,800	199,300

PARKING 101-585

SERVICE DESCRIPTION

* Sweeping, paint striping, snow removal, crack sealing & lighting of 14 parking lots and over 500 street spaces

OPERATIONAL PLAN 2013-2014

Restriping of lots

Install LED ballasts in lot lighting

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

PUBLIC WORKS CREWS AS ASSIGNED

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	13,524	19,100	17,700	10,900
Supplies	3,793	3,000	3,800	4,000
Other	5,757	8,700	9,700	5,800
COL	40,862	0	22,500	0
Total	**63,936**	**30,800**	**53,700**	**20,700**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 585-PARKING					
101-585-702.200	WAGES	6,953	9,500	7,000	5,200
101-585-703.000	OTHER COMPENSATION	1,413	2,400	2,100	1,400
101-585-716.000	FRINGES	5,158	7,200	8,600	4,300
101-585-728.000	OPERATING SUPPLIES	3,793	3,000	3,800	4,000
101-585-818.000	CONTRACTUAL SERVICES	0	0	1,300	0
101-585-834.000	MAINTENANCE	1,284	700	0	1,300
101-585-843.000	EQUIPMENT RENTAL	4,473	8,000	8,400	4,500
101-585-974.000	SYSTEM IMPROVEMENTS	40,862	0	22,500	0
Totals for dept 585-PARKING		63,936	30,800	53,700	20,700

CITY OF OWOSSO

PUBLIC PARKING FACILITIES

ECONOMIC DEVELOPMENT 101-728

OPERATIONAL PLAN 2013-2014

External assistance for a sign ordinance; $5,000
Partial funding of aerial imagery; $5,000
Downtown use overlay and form based code plan; $15,000
Continue incremental zoning ordinance updates; staff only
Assist with incubator grant acquistion and program setup
Coordinate a regional comprehensive economic development strategy plan amendment
Continue facade grant program for downtown

SERVICE DESCRIPTION

* Community analysis, design and planning for all types of land use
* Staff support for Planning Commission and Zoning Board of Appeals and Brownfield Authority
* Industrial, residential and commercial redevelopment
* Administrative oversight of Assessing, Housing and Building Departments
* Grants coordinator

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Director		
Professional		
Clerical		
Technical		
Total	**0**	**0**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	108,824	155,325	109,850	110,000
Supplies	3,050	4,000	3,000	2,000
Other	4,364	23,650	15,000	8,600
COL				0
Total	**116,238**	**182,975**	**127,850**	**120,600**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 728-COMMUNITY DEVELOPMENT					
101-728-702.100	SALARIES	77,694	114,750	77,800	77,850
101-728-702.800	ACCRUED SICK LEAVE	277	0	500	200
101-728-715.000	SOCIAL SECURITY (FICA)	5,646	8,800	5,500	5,950
101-728-716.100	HEALTH INSURANCE	19,506	23,275	17,700	17,250
101-728-716.200	DENTAL INSURANCE	988	1,300	1,000	1,000
101-728-716.300	OPTICAL INSURANCE	97	375	100	100
101-728-716.400	LIFE INSURANCE	564	625	625	550
101-728-716.500	LONG - TERM DISABILITY	768	1,075	800	725
101-728-717.000	UNEMPLOYMENT INSURANCE	6	25	250	100
101-728-718.000	RETIREMENT	0	0	2,500	3,050
101-728-718.200	DEFINED CONTRIBUTION	2,894	4,675	2,775	2,775
101-728-719.000	WORKERS' COMPENSATION	384	425	300	450
101-728-728.000	OPERATING SUPPLIES	3,050	4,000	3,000	2,000
101-728-818.000	CONTRACTUAL SERVICES	1,300	20,000	11,000	5,000
101-728-833.000	EQUIPMENT MAINTENANCE	61	150	0	100
101-728-858.000	MEMBERSHIPS & DUES	789	1,000	1,000	1,000
101-728-860.000	EDUCATION & TRAINING	2,214	2,500	3,000	2,500
Totals for dept 728-COMMUNITY DEVELOPMENT		116,238	182,975	127,850	120,600

PARKS 101-756

SERVICE DESCRIPTION

* Mow all parks, including soccer fields, amphitheater and ball diamonds on a twice weekly schedule; mow more than 120 acres

* Coordinate volunteer organizations and seasonal employees to enhance facilities

* Maintain park pavilions, tennis courts, volleyball courts, basketball courts, soccer fields, ball fields and playground equipment

OPERATIONAL PLAN 2013-2014

Continue work on Bentley Park grant
Continue park imporvements

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Establish bikeway from Oakwood St to Gould st on s.side of river		5,000	
Finish trail loop from JMT to skate park skate park		2,000	
and dock at Hopkins		2,500	
Install park sign at Fayette Square park			10,000
Total	**0**	**9,500**	**10,000**

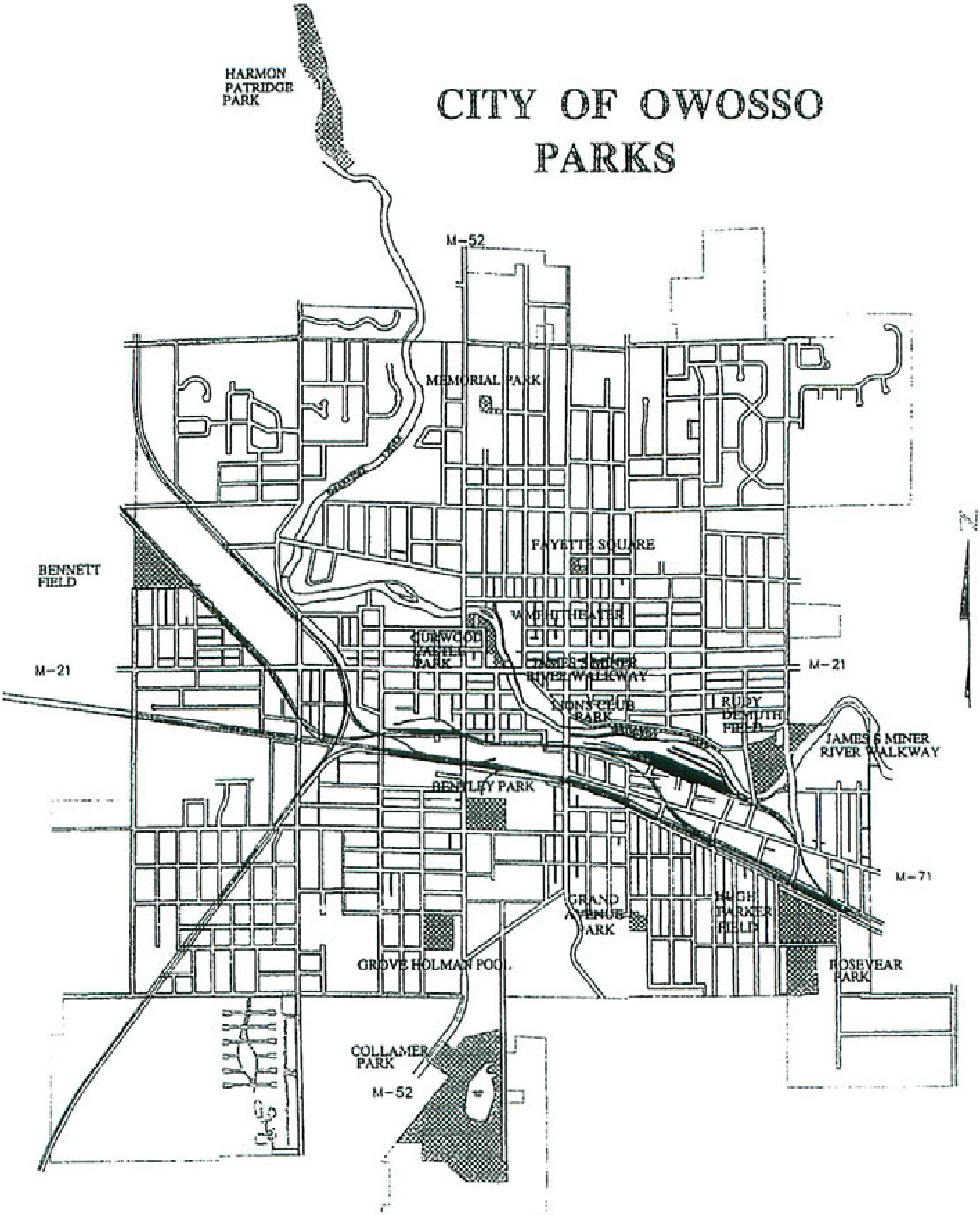
STAFFING SUMMARY

Public Works crews and seasonal workers

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	131,515	121,400	153,000	141,500
Supplies	194	0	5,600	10,000
Other	85,219	70,400	109,500	82,700
COL	95,904	0	17,650	0
Total	**312,832**	**191,800**	**285,750**	**234,200**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 756-PARKS					
101-756-702.200	WAGES	65,180	57,000	69,000	68,000
101-756-703.000	OTHER COMPENSATION	16,850	14,400	20,200	17,700
101-756-716.000	FRINGES	49,485	43,000	63,800	55,800
101-756-716.100	HEALTH INSURANCE	0	7,000	0	0
101-756-728.000	OPERATING SUPPLIES	194	0	5,600	10,000
101-756-818.000	CONTRACTUAL SERVICES	876	0	300	2,000
101-756-820.100	ELECTRICITY	13,565	10,000	12,900	12,400
101-756-820.200	GAS	55	0	0	0
101-756-820.400	WATER & SEWER	5,202	6,000	8,000	8,000
101-756-820.500	REFUSE	286	500	300	300
101-756-831.000	BUILDING MAINTENANCE	15,494	20,000	29,000	15,000
101-756-831.200	BLDG MAINTENANCE-RENTAL	5,365	2,000	2,800	0
101-756-836.200	TREES & GARDEN	220	0	7,200	0
101-756-843.000	EQUIPMENT RENTAL	44,156	31,900	49,000	45,000
101-756-971.000	LAND	58,708	0	7,650	0
101-756-974.000	SYSTEM IMPROVEMENTS	37,196	0	10,000	0
Totals for dept 756-PARKS		312,832	191,800	285,750	234,200

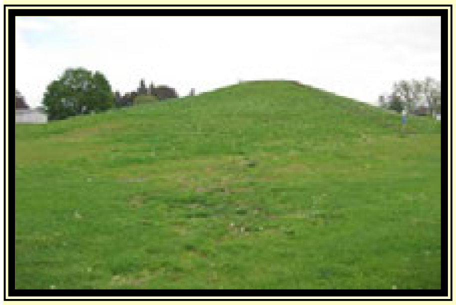

CITY OF OWOSSO
PARKS
HARMON
PATRIDGE
PARK
M-52
MEMORIAL PARK
FAYETTE SQUARE
BENNETT
FIELD
M-21
M-21
JAMES S MINER
RIVER WALKWAY
BENTLEY PARK
M-71
GRAND
AVENUE
PARK
HUGH
PARKER
FIELD
ROSEVEAR
PARK
GROVE HOLMAN POOL
COLLAMER
PARK
M-52
N

CITY OF OWOSSO PARKS

Hopkins Lake

Amphitheater

Rudy Demuth Field



Holman Park

Rosevear Park

Bennett Field

Collamer Park

Fayette Square

Harmon Patridge Park

Curwood Castle Park

James Miner Walkway

Memorial Park

Hugh Parker Soccer Field

Grand Avenue Park

Skate Park

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Function: TRANSFERS					
Dept 966-TRANSFERS OUT					
101-966-999.297	TRANSFER TO HISTORICAL COMN	11,000	14,425	34,450	40,950
101-966-999.700	TRANSFER TO AIRPORT	6,978	7,000	7,000	7,000
101-966-999.731	TRANSFER-RETIREMENT	45,264	53,800	47,100	56,000
Totals for dept 966-TRANSFERS OUT		63,242	75,225	88,550	103,950
Total - Function TRANSFERS		63,242	75,225	88,550	103,950
TOTAL APPROPRIATIONS		7,156,092	6,380,575	7,066,200	6,560,775

MAJOR STREET FUND:202

SERVICE DESCRIPTION

* Storm sewer
* Street reconstruction
* Street maintenance - 24.41 miles
* Traffic control
* Bridges
* Snow and ice control
* Trees
* Sidewalk maintenance - city property

STREET IMPROVEMENT PLAN

	2013-14	2014-15	2015-16
Chipman - Stewart to railroad crossing	182,775		
Division - Ridge	146,650		
Stewart - Washington to Division	123,900		
Gould St Bridge redecking preliminary engineering	36,175		
Replace North Street bridge		100,000	
Total	**489,500**	**100,000**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Supervisory	1	1

PUBLIC WORKS and PUBLIC UTILITIES CREWS AS ASSIGNED

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Construction	354,839	173,550	178,000	489,500
Maintenance	253,317	358,225	368,150	508,400
Engineering	176,630	113,725	128,125	114,100
Transfers	199,879	285,250	304,050	185,775
Total	**984,665**	**930,750**	**978,325**	**1,297,775**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 202 - MAJOR STREET FUND					
ESTIMATED REVENUES					
Dept 000					
FEDERAL GRANTS					
202-000-501.506	GRANT-FEDERAL	114,037	0	0	0
FEDERAL GRANTS		114,037	0	0	0
STATE SOURCES					
202-000-539.529	METRO AUTHORITY (STATE FUNDS)	34,451	32,200	35,150	34,400
202-000-539.546	TRUNKLINE MAINTENANCE	22,631	37,600	33,100	37,600
202-000-539.569	GAS & WEIGHT TAX	709,358	702,900	708,000	708,300
STATE SOURCES		766,440	772,700	776,250	780,300
TRANSFERS					
202-000-695.411	TRANSFER FROM STREET PROGRAM	0	0	113,825	262,850
TRANSFERS		0	0	113,825	262,850
OTHER FINANCING SOURCES					
202-000-695.672	SPECIAL ASSESSMENT	72,171	58,350	88,250	254,625
202-000-695.698	OTHER FINANCING SOURCES	95,334	99,700	0	0
OTHER FINANCING SOURCES		167,505	158,050	88,250	254,625
Totals for dept 000-		1,047,982	930,750	978,325	1,297,775
TOTAL ESTIMATED REVENUES		1,047,982	930,750	978,325	1,297,775

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 202 - MAJOR STREET FUND					
APPROPRIATIONS					
Function: PUBLIC WORKS					
Dept 451-CONSTRUCTION					
202-451-818.000	CONTRACTUAL SERVICES	354,839	173,550	178,000	489,500
Totals for dept 451-CONSTRUCTION		354,839	173,550	178,000	489,500
Dept 463-STREET MAINTENANCE					
202-463-702.200	WAGES	22,548	27,100	25,000	24,000
202-463-716.000	FRINGES	23,868	27,100	26,100	26,000
202-463-728.000	OPERATING SUPPLIES	6,631	9,100	8,000	10,000
202-463-818.000	CONTRACTUAL SERVICES	36,595	56,625	47,225	261,450
202-463-843.000	EQUIPMENT RENTAL	24,901	24,600	25,000	26,000
Totals for dept 463-STREET MAINTENANCE		114,543	144,525	131,325	347,450
Dept 473-BRIDGE MAINTENANCE					
202-473-702.200	WAGES	138	250	350	2,000
202-473-716.000	FRINGES	155	250	400	2,200
202-473-818.000	CONTRACTUAL SERVICES	280	0	0	0
202-473-843.000	EQUIPMENT RENTAL	135	200	700	750
Totals for dept 473-BRIDGE MAINTENANCE		708	700	1,450	4,950
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
202-474-702.200	WAGES	2,935	4,100	3,500	2,600
202-474-716.000	FRINGES	3,058	4,100	3,700	2,900
202-474-728.000	OPERATING SUPPLIES	1,667	3,000	3,500	3,000
202-474-818.000	CONTRACTUAL SERVICES	7,280	8,000	6,600	5,000
202-474-820.000	UTILITIES	2,581	6,500	3,400	2,800
202-474-843.000	EQUIPMENT RENTAL	1,268	1,700	2,000	1,900
Totals for dept 474-TRAFFIC SERVICES-MAINTENANCI		18,789	27,400	22,700	18,200
Dept 478-SNOW & ICE CONTROL					
202-478-702.200	WAGES	6,269	21,200	11,000	8,500
202-478-716.000	FRINGES	6,245	21,200	11,500	9,200
202-478-728.000	OPERATING SUPPLIES	34,917	35,000	37,000	35,000
202-478-843.000	EQUIPMENT RENTAL	12,560	19,500	21,500	14,800
Totals for dept 478-SNOW & ICE CONTROL		59,991	96,900	81,000	67,500

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 480-TREE TRIMMING					
202-480-702.200	WAGES	7,976	14,000	15,000	8,000
202-480-716.000	FRINGES	8,233	14,000	15,700	8,700
202-480-728.000	OPERATING SUPPLIES	5,781	5,000	3,000	5,000
202-480-818.000	CONTRACTUAL SERVICES	0	0	33,000	0
202-480-843.000	EQUIPMENT RENTAL	13,900	17,000	24,000	14,000
Totals for dept 480-TREE TRIMMING		35,890	50,000	90,700	35,700
Dept 482-ADMINISTRATION & ENGINEERING					
202-482-702.100	SALARIES	82,741	29,100	36,900	30,100
202-482-715.000	SOCIAL SECURITY (FICA)	1,295	2,250	2,800	2,400
202-482-716.000	FRINGES	23,450	0	0	0
202-482-716.100	HEALTH INSURANCE	425	7,875	5,200	6,225
202-482-716.200	DENTAL INSURANCE	135	425	450	450
202-482-716.300	OPTICAL INSURANCE	1	100	50	50
202-482-716.400	LIFE INSURANCE	123	300	200	175
202-482-716.500	LONG - TERM DISABILITY	156	325	300	300
202-482-718.000	RETIREMENT	3,225	2,325	11,400	3,100
202-482-719.000	WORKERS' COMPENSATION	452	825	425	300
202-482-801.000	PROFESSIONAL SERVICES: ADMIN	77	0	200	200
202-482-999.101	CONTRIBUTION-GF ADMIN	64,550	70,200	70,200	70,800
Totals for dept 482-ADMINISTRATION & ENGINEERIN		176,630	113,725	128,125	114,100
Dept 484-TRUNKLINE SUPERVISOR					
202-484-702.100	SALARIES	2,085	4,150	3,200	2,200
Totals for dept 484-TRUNKLINE SUPERVISOR		2,085	4,150	3,200	2,200
Dept 485-LOCAL STREET TRANSFER					
202-485-999.203	TRANSFER TO LOCAL STREET	199,879	285,250	304,050	185,775
Totals for dept 485-LOCAL STREET TRANSFER		199,879	285,250	304,050	185,775
Dept 486-TRUNKLINE SURFACE MAINTENANCE					
202-486-702.200	WAGES	313	400	400	300
202-486-716.000	FRINGES	310	400	400	400
202-486-728.000	OPERATING SUPPLIES	0	500	300	400
202-486-843.000	EQUIPMENT RENTAL	238	450	350	250
Totals for dept 486-TRUNKLINE SURFACE MAINTENAI		861	1,750	1,450	1,350

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 488-TRUNKLINE SWEEPING & FLUSHING					
202-488-702.200	WAGES	242	400	400	300
202-488-716.000	FRINGES	229	400	400	400
202-488-843.000	EQUIPMENT RENTAL	1,183	1,200	1,300	1,250
Totals for dept 488-TRUNKLINE SWEEPING & FLUSHII		1,654	2,000	2,100	1,950
Dept 490-TRUNKLINE TREE TRIIM & REMOVAL					
202-490-702.200	WAGES	90	100	100	100
202-490-716.000	FRINGES	101	100	100	200
202-490-843.000	EQUIPMENT RENTAL	114	125	350	125
Totals for dept 490-TRUNKLINE TREE TRIIM & REMO\		305	325	550	425
Dept 491-TRUNKLINE STORM DRAIN, CURBS					
202-491-702.200	WAGES	307	500	600	600
202-491-716.000	FRINGES	311	500	625	700
202-491-843.000	EQUIPMENT RENTAL	217	500	500	700
Totals for dept 491-TRUNKLINE STORM DRAIN, CURB		835	1,500	1,725	2,000
Dept 492-TRUNKLINE ROADSIDE CLEANUP					
202-492-702.200	WAGES	156	100	100	100
202-492-716.000	FRINGES	164	100	125	125
202-492-843.000	EQUIPMENT RENTAL	49	50	100	50
Totals for dept 492-TRUNKLINE ROADSIDE CLEANUP		369	250	325	275
Dept 494-TRUNKLINE TRAFFIC SIGNS					
202-494-702.200	WAGES	63	200	100	75
202-494-716.000	FRINGES	64	200	100	100
202-494-728.000	OPERATING SUPPLIES	0	200	150	0
202-494-843.000	EQUIPMENT RENTAL	111	200	200	100
Totals for dept 494-TRUNKLINE TRAFFIC SIGNS		238	800	550	275

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 496-TRUNKLINE TRAFFIC SIGNALS					
202-496-702.200	WAGES	147	250	150	150
202-496-716.000	FRINGES	155	250	150	175
202-496-820.100	ELECTRICITY	1,268	1,400	1,350	1,300
202-496-843.000	EQUIPMENT RENTAL	79	200	100	100
Totals for dept 496-TRUNKLINE TRAFFIC SIGNALS		1,649	2,100	1,750	1,725
Dept 497-TRUNKLINE SNOW & ICE CONTROL					
202-497-702.200	WAGES	1,117	3,400	2,500	2,000
202-497-716.000	FRINGES	1,104	3,400	2,500	2,200
202-497-728.000	OPERATING SUPPLIES	8,030	6,700	13,200	13,000
202-497-843.000	EQUIPMENT RENTAL	2,512	7,000	5,800	3,700
Totals for dept 497-TRUNKLINE SNOW & ICE CONTRC		12,763	20,500	24,000	20,900
Dept 502-TRUNKLINE LEAVE & INS BENEFITS					
202-502-702.200	WAGES	2,637	5,325	5,325	3,500
Totals for dept 502-TRUNKLINE LEAVE & INS BENEFIT		2,637	5,325	5,325	3,500
Total - Function PUBLIC WORKS		984,665	930,750	978,325	1,297,775
TOTAL APPROPRIATIONS		984,665	930,750	978,325	1,297,775

LOCAL STREET FUND: 203

SERVICE DESCRIPTION

* Storm sewer
* Street reconstruction
* Street maintenance - 47.53 Miles
* Traffic control
* Snow and ice control
* Trees
* Sidewalk maintenance on city property

STREET IMPROVEMENT PLAN

	2013-14	2014-15	2015-16
Brooks - Cleveland to N. End	54,375		
Cleveland - Chestnut to Carmody	146,575		
Krust - Dewey to North	266,800		
Park - Ridge to Harper	70,550		
Total	**538,300**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Supervisory	1	1
Total	**1**	**1**

PUBLIC WORKS & PUBLIC UTILITIES CREWS AS ASSIGNED

BUDGET SUMMARY

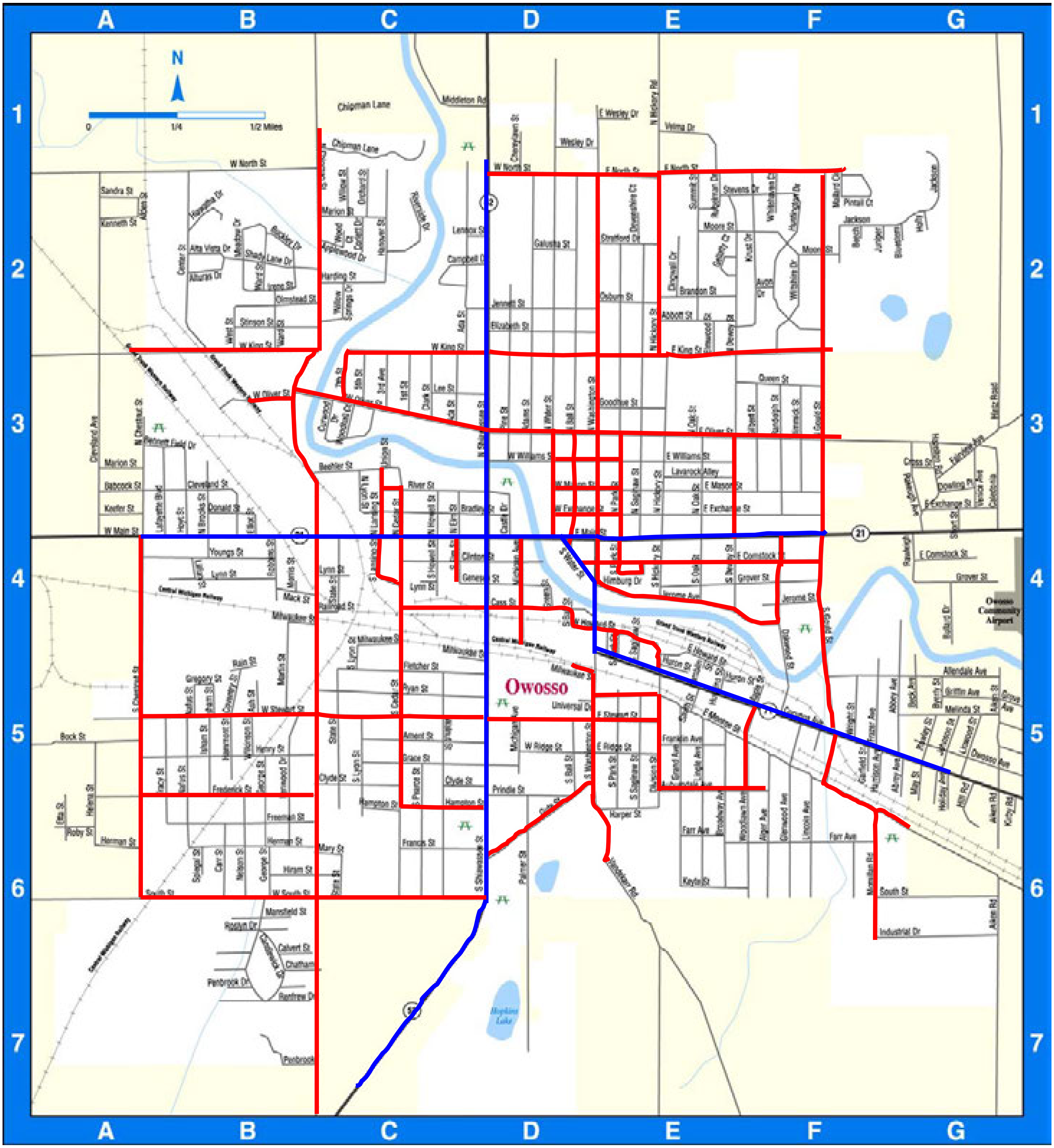
	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Construction	267,207	424,250	425,500	538,300
Maintenance	355,402	403,200	389,900	419,500
Engineering	102,124	80,675	97,700	87,350
Transfers			0	0
Total	**724,733**	**908,125**	**913,100**	**1,045,150**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 203 - LOCAL STREET FUND					
ESTIMATED REVENUES					
Dept 000					
STATE SOURCES					
203-000-539.529	METRO AUTHORITY (STATE FUNDS)	12,105	11,200	12,350	12,100
203-000-539.569	GAS & WEIGHT TAX	258,510	257,500	258,000	259,500
STATE SOURCES		270,615	268,700	270,350	271,600
TRANSFERS					
203-000-695.202	MAJOR STREET TRANSFER	199,879	285,250	304,050	185,775
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	0	0	236,075	269,150
TRANSFERS		199,879	285,250	540,125	454,925
OTHER FINANCING SOURCES					
203-000-695.672	SPECIAL ASSESSMENT	67,715	89,725	102,625	318,625
203-000-695.698	OTHER FINANCING SOURCES	186,522	264,450	0	0
OTHER FINANCING SOURCES		254,237	354,175	102,625	318,625
Totals for dept 000-		724,731	908,125	913,100	1,045,150
TOTAL ESTIMATED REVENUES		724,731	908,125	913,100	1,045,150

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 203 - LOCAL STREET FUND					
APPROPRIATIONS					
Function: PUBLIC WORKS					
Dept 451-CONSTRUCTION					
203-451-818.000	CONTRACTUAL SERVICES	267,204	424,250	425,500	538,300
203-451-843.000	EQUIPMENT RENTAL	3	0	0	0
Totals for dept 451-CONSTRUCTION		267,207	424,250	425,500	538,300
Dept 463-STREET MAINTENANCE					
203-463-702.200	WAGES	35,064	40,500	38,000	35,000
203-463-716.000	FRINGES	36,614	40,500	39,700	37,800
203-463-728.000	OPERATING SUPPLIES	8,994	15,000	15,000	15,000
203-463-818.000	CONTRACTUAL SERVICES	88,889	88,000	18,000	130,000
203-463-843.000	EQUIPMENT RENTAL	52,530	51,800	52,500	48,900
Totals for dept 463-STREET MAINTENANCE		222,091	235,800	163,200	266,700
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
203-474-702.200	WAGES	2,648	3,350	4,000	3,600
203-474-716.000	FRINGES	2,767	3,350	4,200	3,900
203-474-728.000	OPERATING SUPPLIES	2,046	0	2,200	4,000
203-474-843.000	EQUIPMENT RENTAL	1,168	1,400	1,900	1,600
Totals for dept 474-TRAFFIC SERVICES-MAINTENANCI		8,629	8,100	12,300	13,100
Dept 478-SNOW & ICE CONTROL					
203-478-702.200	WAGES	3,799	7,000	6,000	6,500
203-478-716.000	FRINGES	3,836	7,000	6,300	7,100
203-478-728.000	OPERATING SUPPLIES	14,598	22,500	25,000	23,000
203-478-843.000	EQUIPMENT RENTAL	9,982	14,300	15,500	12,000
Totals for dept 478-SNOW & ICE CONTROL		32,215	50,800	52,800	48,600

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 480-TREE TRIMMING					
203-480-702.200	WAGES	22,634	30,000	30,000	24,000
203-480-716.000	FRINGES	23,529	30,000	31,300	26,000
203-480-728.000	OPERATING SUPPLIES	4,265	2,500	4,300	2,500
203-480-818.000	CONTRACTUAL SERVICES	0	0	59,000	7,500
203-480-843.000	EQUIPMENT RENTAL	42,039	46,000	37,000	31,100
Totals for dept 480-TREE TRIMMING		92,467	108,500	161,600	91,100
Dept 482-ADMINISTRATION & ENGINEERING					
203-482-702.100	SALARIES	57,685	37,425	46,500	38,725
203-482-715.000	SOCIAL SECURITY (FICA)	1,056	2,875	3,600	3,025
203-482-716.000	FRINGES	15,625	0	0	0
203-482-716.100	HEALTH INSURANCE	383	9,200	8,900	11,100
203-482-716.200	DENTAL INSURANCE	108	450	700	725
203-482-716.300	OPTICAL INSURANCE	1	100	50	75
203-482-716.400	LIFE INSURANCE	98	425	200	200
203-482-716.500	LONG - TERM DISABILITY	125	425	400	375
203-482-718.000	RETIREMENT	2,750	3,000	11,200	6,775
203-482-719.000	WORKERS' COMPENSATION	360	1,075	400	400
203-482-801.000	PROFESSIONAL SERVICES: ADMIN	33	0	50	50
203-482-999.101	CONTRIBUTION-GF ADMIN	23,900	25,700	25,700	25,900
Totals for dept 482-ADMINISTRATION & ENGINEERIN		102,124	80,675	97,700	87,350
Total - Function PUBLIC WORKS		724,733	908,125	913,100	1,045,150
TOTAL APPROPRIATIONS		724,733	908,125	913,100	1,045,150

MAJOR & LOCAL STREETS



State Trunklines

Major Streets

Local Streets

CDBG FUND: 273

SERVICE DESCRIPTION

* Use CDBG and UDAG economic development loan funds in accordance with HUD grant agreements for business district improvements and retail expansion
* Use CDBG housing loan revenues to enhance housing rehabilitation programs

OPERATIONAL PLAN 2013-2014

Under the direction of the loan committee, make contributions or loan recommendations, using the guidelines of the revolving loan fund.

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	ADOPTED 2013-14

Support from general fund staff

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Other	46	0	3,500	
Loans		90,000	0	50,000
COL	0	0	0	
Transfers	25,025	0	55,925	19,575
Total	**25,071**	**90,000**	**59,425**	**69,575**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 273 - CDBG REVOLVING LOAN FUND					
ESTIMATED REVENUES					
Dept 000					
INTEREST & RENTS					
273-000-664.664	INTEREST INCOME	922	0	50	0
INTEREST & RENTS		922	0	50	0
OTHER REVENUE					
273-000-671.675	LOAN REPAYMENTS	6,760	6,400	11,250	19,450
OTHER REVENUE		6,760	6,400	11,250	19,450
OTHER FINANCING SOURCES					
273-000-695.698	OTHER FINANCING SOURCES	0	0	489,900	0
273-000-695.699	APPROPRIATION OF FUND BALANCE	0	83,600	0	50,125
OTHER FINANCING SOURCES		0	83,600	489,900	50,125
Totals for dept 000-		7,682	90,000	501,200	69,575
TOTAL ESTIMATED REVENUES		7,682	90,000	501,200	69,575

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 273 - CDBG REVOLVING LOAN FUND					
APPROPRIATIONS					
Function: GENERAL SERVICES					
Dept 200-GEN SERVICES					
273-200-801.000	PROFESSIONAL SERVICES: ADMIN	0	0	3,500	0
273-200-801.100	PROFESSIONAL SERVICES:AUDIT C	46	0	0	0
273-200-818.200	REHABILITATION	0	70,000	0	50,000
Totals for dept 200-GEN SERVICES		46	70,000	3,500	50,000
Total - Function GENERAL SERVICES		46	70,000	3,500	50,000
Function: CAPITAL OUTLAY					
Dept 901-CAPITAL OUTLAY					
273-901-976.000	BUILDING ADD & IMPROVEMENT!	0	20,000	0	0
Totals for dept 901-CAPITAL OUTLAY		0	20,000	0	0
Total - Function CAPITAL OUTLAY		0	20,000	0	0
Function: TRANSFERS					
Dept 966-TRANSFERS OUT					
273-966-999.200	TRANSFER TO BROWNFIELDS	0	0	32,825	0
273-966-999.275	TRANSFER TO HOUSING/RDEVLPN	25,025	0	23,100	19,575
Totals for dept 966-TRANSFERS OUT		25,025	0	55,925	19,575
Total - Function TRANSFERS		25,025	0	55,925	19,575
TOTAL APPROPRIATIONS		25,071	90,000	59,425	69,575

HOUSING : 275

SERVICE DESCRIPTION

*Actively pursue grant funding for housing redevelopment

*Coordinate housing programs to assist low-to-moderate income households

*Assist homeowners at risk of foreclosure

*Coordinate state and federal housing programs

OPERATIONAL PLAN 2013-2014

*Education and training on housing programs

*Coordinate housing program with financial institutions, nonprofits, and businesses

*Coordinate development of affordable housing units in downtown Owosso

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Rental rehab	$87,500		
Single family	$70,000		
Total	**157,500**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	ADOPTED 2013-14
Housing Specialist	1	1
Total	**1**	**1**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	69,442	71,600	71,675	71,550
Supplies	434	650	1,700	500
Other	115,456	210,700	224,325	275
COL	0	0	0	157,500
Total	**185,332**	**282,950**	**297,700**	**229,825**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 275 - HOUSING & REDEVELOPMENT					
ESTIMATED REVENUES					
Dept 000					
FEDERAL GRANTS					
275-000-501.520	GRANT-MSHDA:HO	137,184	252,000	34,625	70,000
275-000-501.521	GRANT-MSHDA:RR	0	0	208,150	87,500
FEDERAL GRANTS		137,184	252,000	242,775	157,500
CHARGES FOR SERVICES					
275-000-600.626	CHARGE FOR SERVICES RENDERED	22,196	30,000	24,125	30,000
275-000-600.634	CHARGES FOR ADMIN SERVICES	0	0	7,700	22,750
CHARGES FOR SERVICES		22,196	30,000	31,825	52,750
TRANSFERS					
275-000-695.273	TRANSFER FROM CDBG (ADVANCE)	25,025	950	23,100	19,575
TRANSFERS		25,025	950	23,100	19,575
Totals for dept 000-		184,405	282,950	297,700	229,825
TOTAL ESTIMATED REVENUES		184,405	282,950	297,700	229,825

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 275 - HOUSING & REDEVELOPMENT					
APPROPRIATIONS					
Function: CAPITAL OUTLAY					
Total - Function CAPITAL OUTLAY					
Function: OTHER					
Dept 690-GENERAL SERVICES					
275-690-702.100	SALARIES	47,151	47,450	47,700	48,100
275-690-715.000	SOCIAL SECURITY (FICA)	3,411	3,650	3,650	3,700
275-690-716.100	HEALTH INSURANCE	15,275	16,425	16,200	15,800
275-690-716.200	DENTAL INSURANCE	870	925	875	925
275-690-716.300	OPTICAL INSURANCE	4	175	50	75
275-690-716.400	LIFE INSURANCE	291	375	400	325
275-690-716.500	LONG - TERM DISABILITY	436	500	500	500
275-690-717.000	UNEMPLOYMENT INSURANCE	6	0	250	75
275-690-718.200	DEFINED CONTRIBUTION	1,886	1,900	1,925	1,925
275-690-719.000	WORKERS' COMPENSATION	112	200	125	125
275-690-728.000	OPERATING SUPPLIES	434	650	1,700	500
275-690-818.000	CONTRACTUAL SERVICES	115,265	210,000	34,650	157,500
275-690-818.200	RENTAL REHABILITATION	0	100	189,275	0
275-690-858.000	MEMBERSHIPS & DUES	31	600	300	100
275-690-860.000	EDUCATION & TRAINING	160	0	100	175
Totals for dept 690-GENERAL SERVICES		185,332	282,950	297,700	229,825
Total - Function OTHER		185,332	282,950	297,700	229,825
TOTAL APPROPRIATIONS		185,332	282,950	297,700	229,825

HISTORICAL COMMISSION FUND: 297

SERVICE DESCRIPTION	OPERATIONAL PLAN 2013-2014
* Volunteer board that oversees the operation and maintenance of Curwood Castle, Gould House, Comstock Cabin and Paymaster Building * Retain stewardship of artifacts	Evaluate Gould House uses Evaluate need for part time position Update all insurance appraisals Develop comprehensive maintenance plan

MAJOR MAINTENANCE

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**



STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Part-time	2	3
Total	**2**	**3**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	9,902	11,050	11,100	28,275
Supplies	11,746	4,100	8,900	4,800
Other	25,240	33,500	43,800	49,350
COL	0	0	0	
Total	**46,888**	**48,650**	**63,800**	**82,425**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 297 - HISTORICAL FUND					
ESTIMATED REVENUES					
Dept 000					
CHARGES FOR SERVICES					
297-000-600.600	SALES	2,394	2,500	2,300	3,325
CHARGES FOR SERVICES		2,394	2,500	2,300	3,325
INTEREST & RENTS					
297-000-664.664	INTEREST INCOME	640	325	200	0
297-000-664.667	RENTS & DEPOSITS-CASTLE	625	1,200	725	1,200
297-000-664.668	RENTAL INCOME	15,838	15,000	15,500	15,200
INTEREST & RENTS		17,103	16,525	16,425	16,400
OTHER REVENUE					
297-000-671.674	ENDOWMENTS	285	0	50	0
297-000-671.675	DONATIONS-PRIVATE	7,014	6,200	10,400	7,500
297-000-671.678	FUNDRAISER-BRICKS	2,188	9,000	175	4,250
297-000-671.679	DONATIONS:HOME TOUR	0	0	0	10,000
OTHER REVENUE		9,487	15,200	10,625	21,750
TRANSFERS					
297-000-695.101	GENERAL FUND TRANSFER	11,000	14,425	34,450	40,950
TRANSFERS		11,000	14,425	34,450	40,950
Totals for dept 000-		39,984	48,650	63,800	82,425
TOTAL ESTIMATED REVENUES		39,984	48,650	63,800	82,425

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 297 - HISTORICAL FUND					
APPROPRIATIONS					
Function: OTHER					
Dept 797-HISTORICAL COMMISSION					
297-797-728.000	OPERATING SUPPLIES	3,816	4,000	1,000	4,500
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	0	0	7,800	0
297-797-801.000	PROFESSIONAL SERVICES: ADMIN	417	750	250	600
297-797-810.000	INSURANCE & BONDS	1,175	1,250	950	1,000
297-797-831.000	BUILDING MAINTENANCE	0	0	50	650
297-797-856.000	MISCELLANEOUS	3	1,200	950	1,700
Totals for dept 797-HISTORICAL COMMISSION		5,411	7,200	11,000	8,450
Dept 798-CASTLE					
297-798-702.400	WAGES - TEMPORARY	9,180	10,250	10,250	26,200
297-798-715.000	SOCIAL SECURITY (FICA)	702	800	800	2,000
297-798-719.000	WORKERS' COMPENSATION	20	0	50	75
297-798-728.000	OPERATING SUPPLIES	0	100	100	300
297-798-810.000	INSURANCE & BONDS	736	825	550	775
297-798-820.000	UTILITIES	3,578	5,000	5,000	6,500
297-798-831.000	BUILDING MAINTENANCE	3,780	8,000	25,000	15,000
297-798-856.000	MISCELLANEOUS	119	500	500	500
Totals for dept 798-CASTLE		18,115	25,475	42,250	51,350
Dept 799-GOULD HOUSE					
297-799-728.300	HOME TOUR PROMOTION	7,930	0	0	0
297-799-810.000	INSURANCE & BONDS	863	950	650	750
297-799-820.100	ELECTRICITY	3,830	5,700	5,000	5,500
297-799-820.400	WATER & SEWER	255	450	500	450
297-799-831.000	BUILDING MAINTENANCE	9,270	7,425	3,000	14,500
297-799-831.200	BLDG MAINTENANCE-RENTAL	138	200	150	175
297-799-856.000	MISCELLANEOUS	1,076	1,250	1,250	1,250
Totals for dept 799-GOULD HOUSE		23,362	15,975	10,550	22,625
Total - Function OTHER		46,888	48,650	63,800	82,425
TOTAL APPROPRIATIONS		46,888	48,650	63,800	82,425

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 325 - DEBT SERVICE-2010 GO BONDS					
ESTIMATED REVENUES					
Dept 000					
TAXES					
325-000-401.403	GENERAL PROPERTY TAX	14,215	57,590	57,590	57,025
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	20	365	365	515
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	10	45	45	35
TAXES		14,245	58,000	58,000	57,575
Totals for dept 000-		14,245	58,000	58,000	57,575
TOTAL ESTIMATED REVENUES		14,245	58,000	58,000	57,575
Fund 327 - 2013 UTGO					
ESTIMATED REVENUES					
Dept 000					
TAXES					
327-000-401.403	GENERAL PROPERTY TAX	0	0	52,025	10,530
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	0	0	330	110
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	0	0	45	10
TAXES		0	0	52,400	10,650
OTHER FINANCING SOURCES					
327-000-695.699	APPROPRIATION OF FUND BALANCE	0	0	0	48,850
OTHER FINANCING SOURCES		0	0	0	48,850
Totals for dept 000-		0	0	52,400	59,500
TOTAL ESTIMATED REVENUES		0	0	52,400	59,500

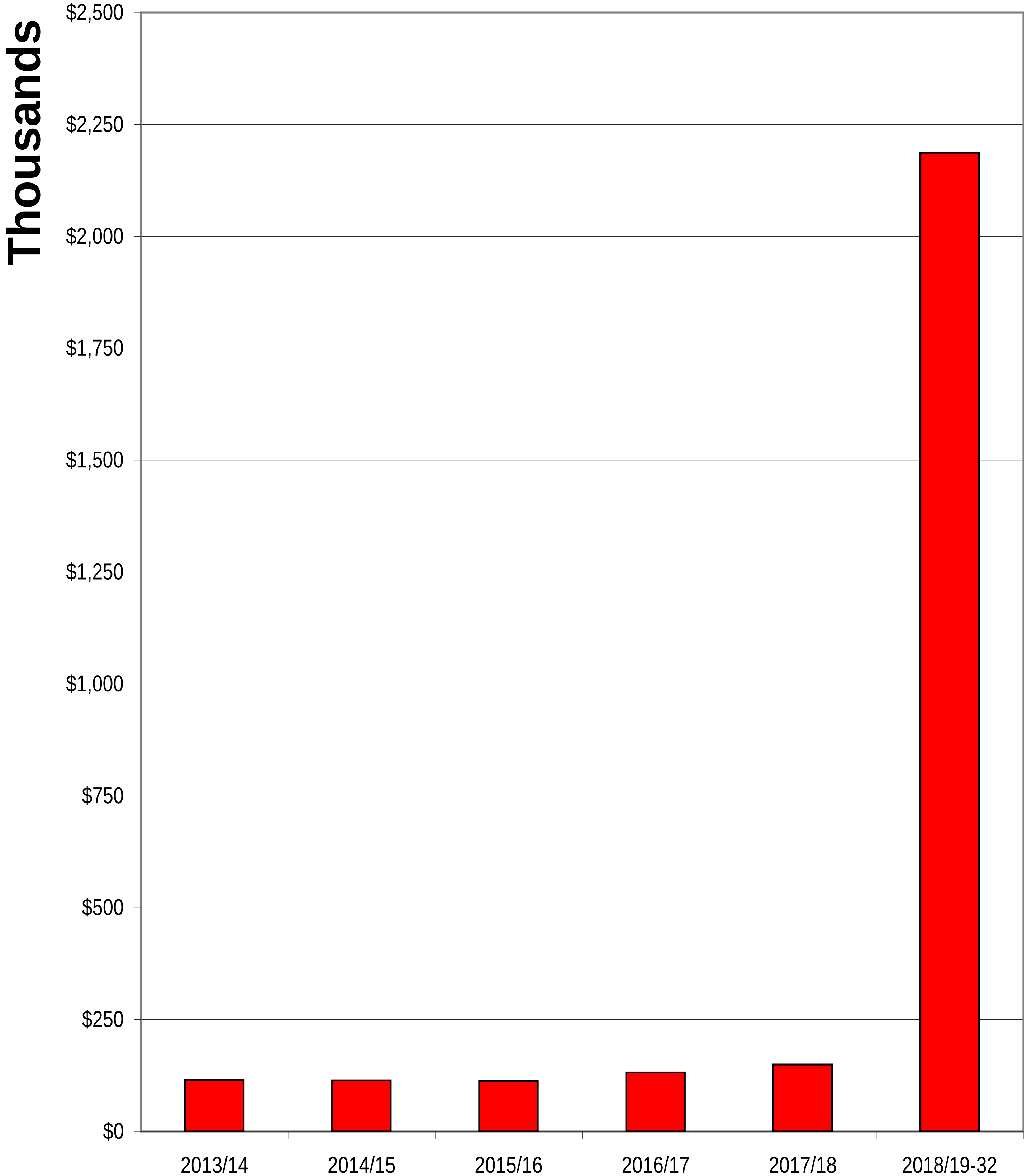
GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 325 - DEBT SERVICE-2010 GO BONDS					
APPROPRIATIONS					
Function: DEBT SERVICE					
Dept 905-DEBT SERVICE					
325-905-980.991	PRINCIPAL	15,000	20,000	20,000	20,000
325-905-980.995	INTEREST	38,249	38,000	38,000	37,575
Totals for dept 905-DEBT SERVICE		53,249	58,000	58,000	57,575
Total - Function DEBT SERVICE		53,249	58,000	58,000	57,575
TOTAL APPROPRIATIONS		53,249	58,000	58,000	57,575
Fund 327 - 2013 UTGO					
APPROPRIATIONS					
Function: DEBT SERVICE					
Dept 905-DEBT SERVICE					
327-905-980.991	PRINCIPAL	0	0	0	20,000
327-905-980.995	INTEREST	0	0	0	38,500
327-905-980.998	DEBT SERVICE	0	0	0	1,000
Totals for dept 905-DEBT SERVICE		0	0	0	59,500
Total - Function DEBT SERVICE		0	0	0	59,500
TOTAL APPROPRIATIONS		0	0	0	59,500
Fund 369 - DEBT SERVICE-BUILDING AUTHORIT					
APPROPRIATIONS					
Function: DEBT SERVICE					
Total - Function DEBT SERVICE					
Function: TAX REIMBURSEMENT					
Dept 965-TAX REIMBURSEMENTS					
369-965-999.000	TRANSFER-ESCROW ACCT	0	0	376,950	0
Totals for dept 965-TAX REIMBURSEMENTS		0	0	376,950	0
Total - Function TAX REIMBURSEMENT		0	0	376,950	0
Function: TRANSFERS					
Total - Function TRANSFERS					
TOTAL APPROPRIATIONS		0	0	376,950	0
Fund 371 - DEBT SERVICE-1990 BA					
APPROPRIATIONS					
Function: DEBT SERVICE					
Total - Function DEBT SERVICE					
Function: TRANSFERS					
Dept 966-TRANSFERS OUT					
371-966-999.999	OTHER FINANCING SOURCES	0	0	112,950	0
Totals for dept 966-TRANSFERS OUT		0	0	112,950	0
Total - Function TRANSFERS		0	0	112,950	0
TOTAL APPROPRIATIONS		0	0	112,950	0

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 397 - 2009 LTGO DEBT					
ESTIMATED REVENUES					
Dept 000					
397-000-671.674	DDA CONTRIBUTION	72,225	71,325	71,425	75,400
Totals for dept 000-		72,225	71,325	71,425	75,400
TOTAL ESTIMATED REVENUES		72,225	71,325	71,425	75,400

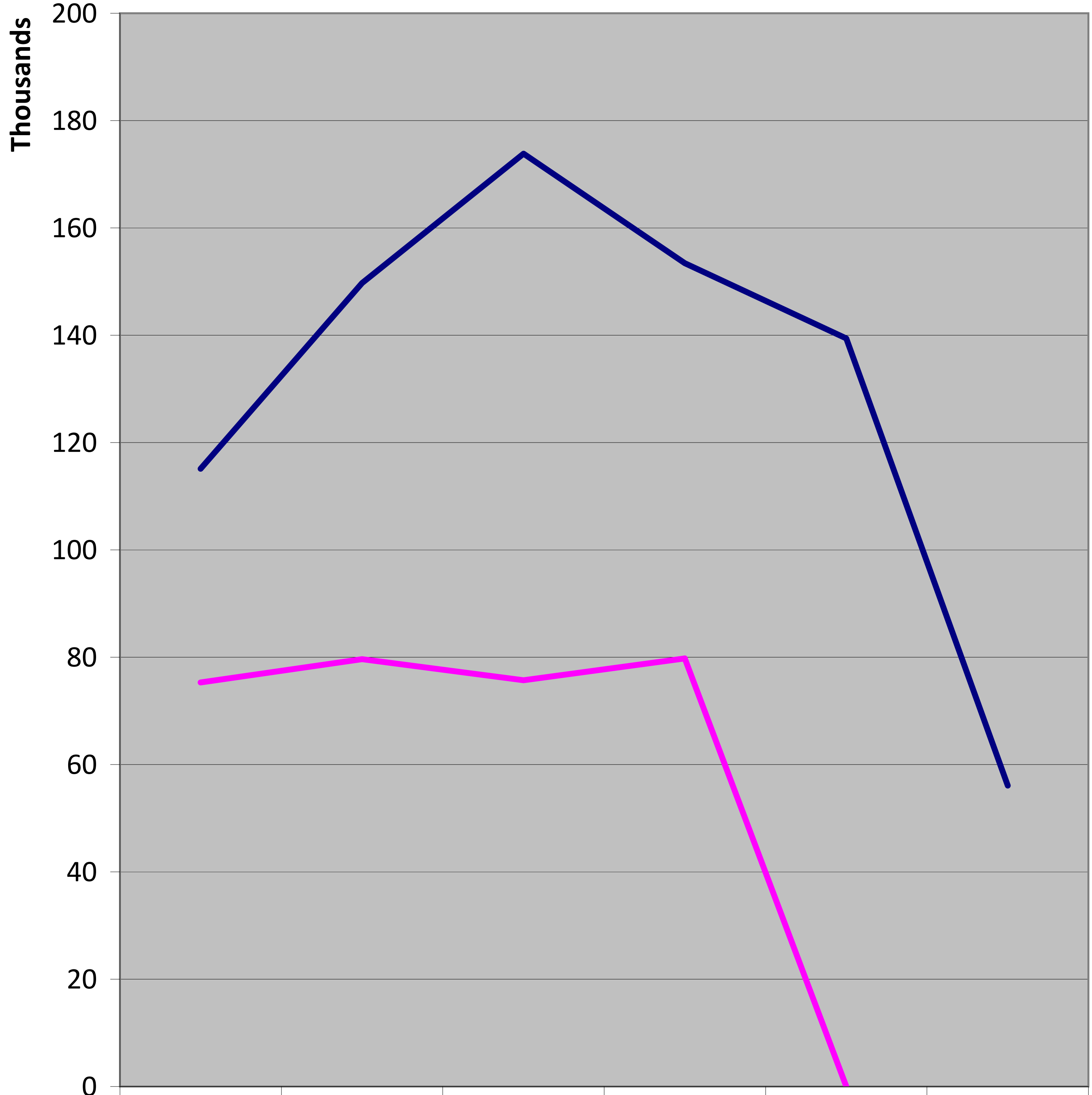
GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 397 - 2009 LTGO DEBT					
APPROPRIATIONS					
Function: DEBT SERVICE					
Dept 905-DEBT SERVICE					
397-905-980.991	PRINCIPAL	30,000	30,000	30,000	35,000
397-905-980.995	INTEREST	42,125	41,325	41,325	40,300
397-905-980.998	DEBT SERVICE	100	0	100	100
Totals for dept 905-DEBT SERVICE		72,225	71,325	71,425	75,400
Total - Function DEBT SERVICE		72,225	71,325	71,425	75,400
TOTAL APPROPRIATIONS		72,225	71,325	71,425	75,400

STREETS

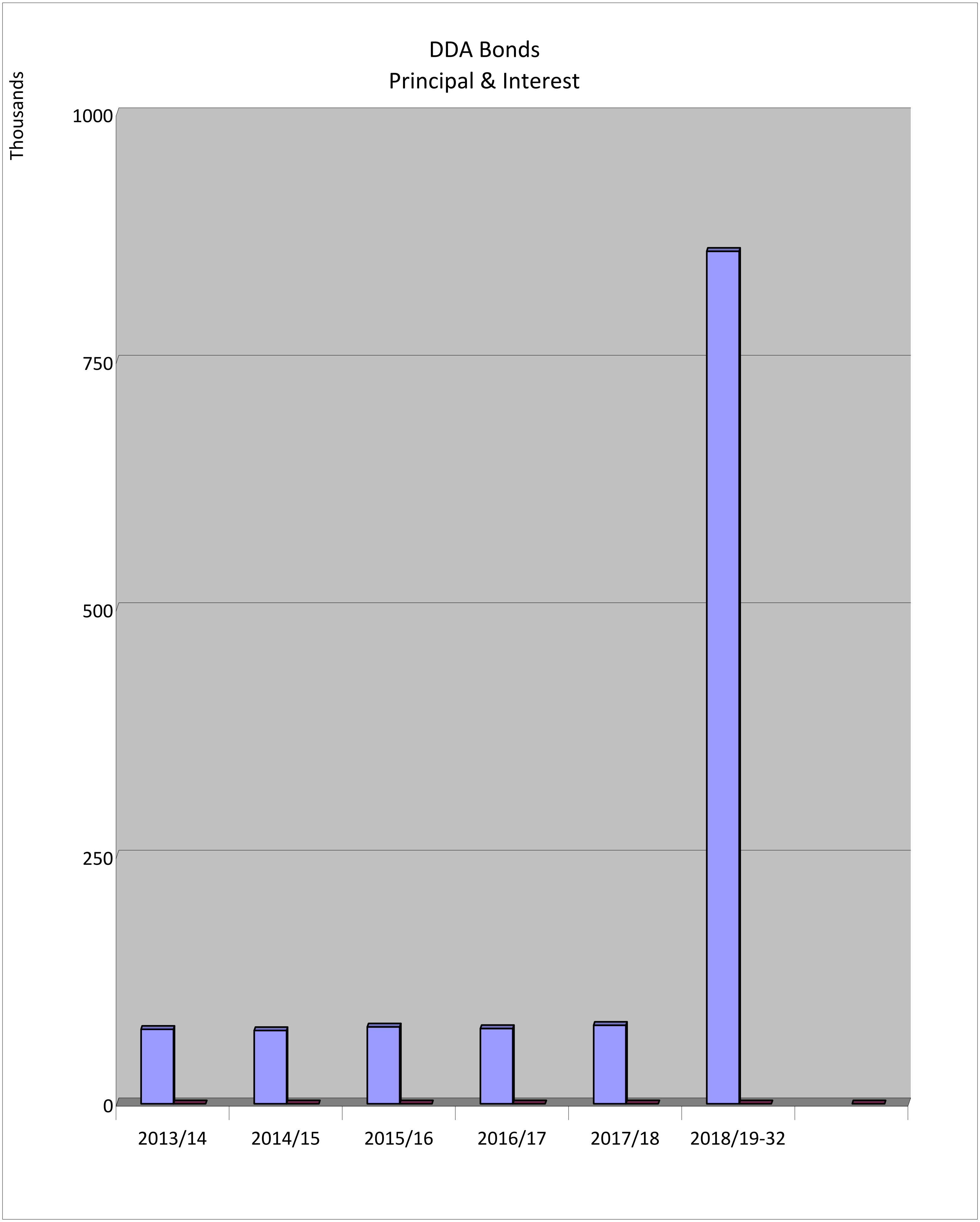
General Obligation
Principal & Interest



General Obligation Debt
Principal & Interest



	2013/14	2017/18	2021/22	2025/26	2029/30	2032/33
Streets	115136	149746	173814	153446	139426	56063
DDA	75295	79638	75710	79758	0	


DDA Bonds
Principal & Interest
Thousands
1000
750
500
250
0
2013/14
2014/15
2015/16
2016/17
2017/18
2018/19-32

TRANSPORTATION FUND:588

SERVICE DESCRIPTION

Operates under a joint powers agreement with other local units

Provide public transportation to citizens of Owosso by subsidizing user fares with a property tax millage levy

STAFFING LEVELS

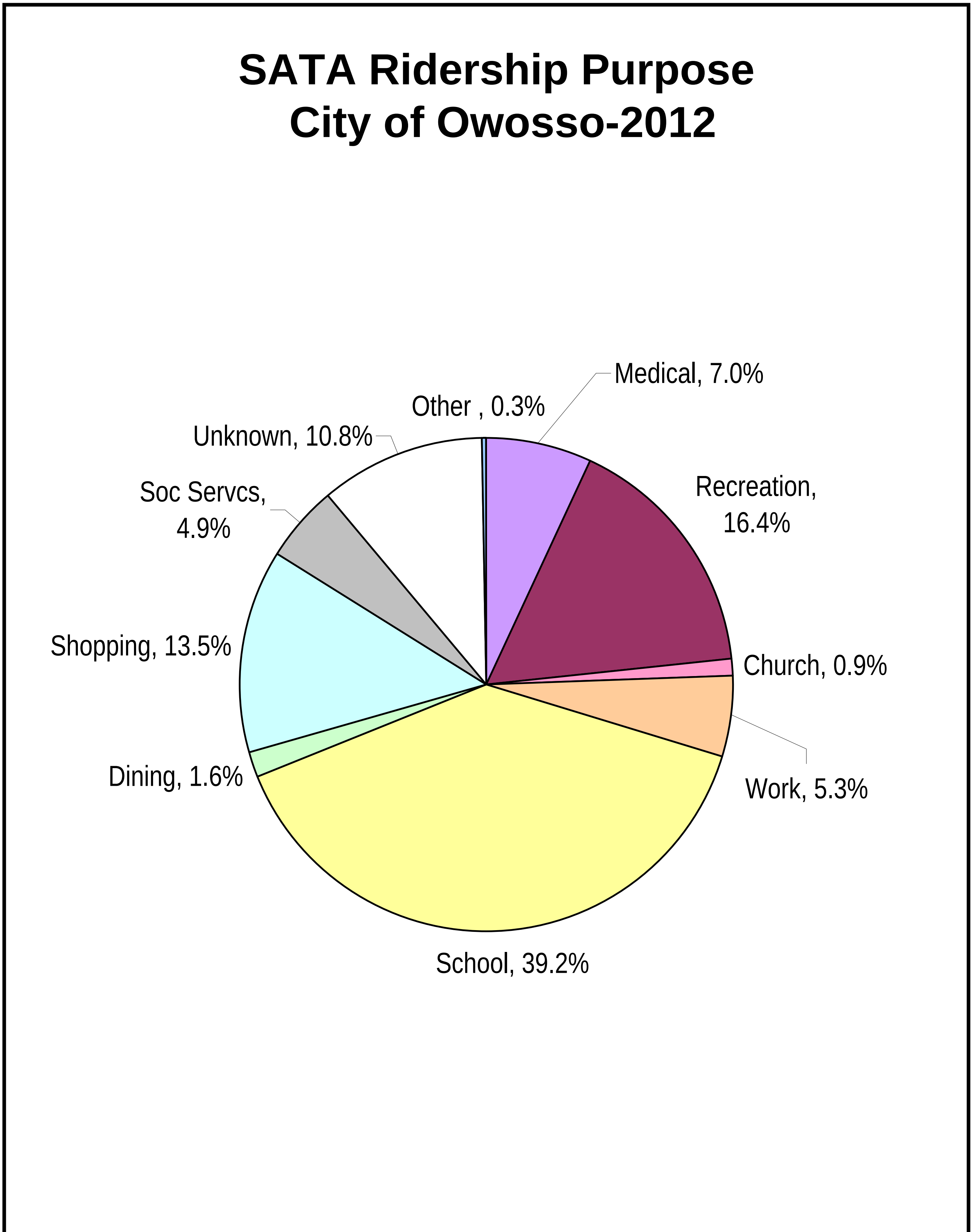
	CURRENT 2012-13	PROPOSED 2013-14
Pass through to SATA		
Total	**0**	**0**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Supplies				
Other	49,540	58,875	59,175	75,575
COL				
Transfers				
Total	**49,540**	**58,875**	**59,175**	**75,575**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 588 - TRANSPORTATION FUND					
ESTIMATED REVENUES					
Dept 000					
TAXES					
588-000-401.403	GENERAL PROPERTY TAX	49,534	58,875	59,175	75,575
TAXES		49,534	58,875	59,175	75,575
Totals for dept 000-		49,534	58,875	59,175	75,575
TOTAL ESTIMATED REVENUES		49,534	58,875	59,175	75,575

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 588 - TRANSPORTATION FUND					
APPROPRIATIONS					
Function: GENERAL SERVICES					
Dept 200-GEN SERVICES					
588-200-818.000	CONTRACTUAL SERVICES	49,540	58,875	59,175	75,575
Totals for dept 200-GEN SERVICES		49,540	58,875	59,175	75,575
Total - Function GENERAL SERVICES		49,540	58,875	59,175	75,575
TOTAL APPROPRIATIONS		49,540	58,875	59,175	75,575


SATA Ridership Purpose
City of Owosso-2012
Medical, 7.0%
Other , 0.3%
Unknown, 10.8%
Recreation, 16.4%
Soc Servcs, 4.9%
Shopping, 13.5%
Church, 0.9%
Dining, 1.6%
Work, 5.3%
School, 39.2%

SEWER FUND: 590

SERVICE DESCRIPTION

* Maintain 75 miles of wastewater collector sewers including more than 1,000 manholes, over 5,500 sewer connections and three pumping stations

* Collect user charges for city share of mid-county wastewater treatment plant

OPERATIONAL PLAN 2013-2014

Begin development of asset management program
* Continue multi-year sanitary sewer overflow control Program phase 1B improvements including:
**Complete smoke test assessment of sewer system
**Continue sewer cleaning & TV inspection program
**Continue footing drain removal
**Continue illicit connection removal
**Targeted sewer lining or replacement

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Sewer upgrades	100,000	150,000	145,000
Lift station upgrd	10,000		
Lift pump replcmt			5,000
Total	**110,000**	**150,000**	**150,000**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Director	0.3	0.1
Supervisory		
Technical		0.8
Clerical	0.25	0.25
Part-time Clerical	0.25	0.25
Skilled Operator	1	1
Laborer	1	1
Temporary		
Total	**2.8**	**3.4**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	170,718	249,100		221,200
Supplies	9,352	13,400		13,200
Other	1,164,125	1,225,900		1,350,400
COL	0	150,000		110,000
Debt	17,482	47,000		51,200
Total	**1,361,677**	**1,685,400**	**0**	**1,746,000**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Fund 590 - SEWER FUND					
ESTIMATED REVENUES					
Dept 000					
590-000-401.446	PENALTIES - LATE CHARGES	28,374	30,000	20,943	30,000
590-000-450.477	SWR:PERMITS/INSPECTION FEE	1,140	500	160	0
590-000-600.601	METERED SALES	1,467,719	1,584,000	659,624	1,600,000
590-000-664.664	INTEREST INCOME	1,770	5,000	4,796	5,000
590-000-671.694	MISCELLANEOUS	9	200	0	0
Totals for dept 000-		1,499,012	1,619,700	685,523	1,635,000
TOTAL ESTIMATED REVENUES		1,499,012	1,619,700	685,523	1,635,000

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Fund 590 - SEWER FUND					
APPROPRIATIONS					
Dept 200-GEN SERVICES					
590-200-702.100	SALARIES	23,269	23,000	5,156	12,600
590-200-702.400	WAGES - TEMPORARY	0	0	0	0
590-200-702.800	ACCRUED SICK LEAVE	0	0	0	0
590-200-715.000	SOCIAL SECURITY (FICA)	2,198	1,750	392	1,500
590-200-716.100	HEALTH INSURANCE	2,290	8,400	816	1,500
590-200-716.150	OPEB EXPENSE	2,458	2,000	0	2,000
590-200-716.200	DENTAL INSURANCE	321	450	0	100
590-200-716.300	OPTICAL INSURANCE	31	100	1	100
590-200-716.400	LIFE INSURANCE	82	200	17	100
590-200-716.500	LONG - TERM DISABILITY	204	200	26	100
590-200-717.000	UNEMPLOYMENT INSUR	5	0	1	0
590-200-718.000	RETIREMENT	3,628	4,400	2,128	5,000
590-200-719.000	WORKERS' COMPENSATI	372	500	192	500
590-200-728.000	OPERATING SUPPLIES	102	400	44	200
590-200-801.000	PROFESSIONAL SERVICES	2,607	3,000	2,700	2,700
590-200-810.000	INSURANCE & BONDS	11,363	11,500	9,788	10,000
590-200-818.000	CONTRACTUAL SERVICES	12,630	10,000	7,310	12,000
590-200-845.000	LEASE	0	0	0	0
590-200-850.000	BAD DEBT EXPENSE	456	0	69	0
590-200-856.000	MISCELLANEOUS	0	0	0	0
590-200-860.000	EDUCATION & TRAINING	400	200	0	200
590-200-890.100	DEBT SERVICE & CAPITAI	0	0	0	
590-200-890.200	OPERATION & MAINTEN	948,550	920,000	632,219	949,000
590-200-890.300	REPLACEMENT	88,917	87,000	44,120	88,300
590-200-968.000	DEPRECIATION EXPENSE	46,427	40,000	0	40,000
590-200-999.101	CONTRIBUTION-GF ADM	40,000	40,000	26,668	40,000
590-200-999.661	CONTRIBUTION-FLEET M	0	0	0	0
Totals for dept 200-GEN SERVICES		1,186,310	1,153,100	731,647	1,165,900

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Dept 549-SEWER OPERATIONS					
590-549-702.100	SALARIES	0	38,500	0	44,000
590-549-702.200	WAGES	34,336	60,000	19,313	65,000
590-549-702.300	OVERTIME	2,564	3,000	1,379	3,000
590-549-702.400	WAGES - TEMPORARY	0	0	0	0
590-549-702.600	UNIFORMS	0	1,400	0	0
590-549-702.800	ACCRUED SICK LEAVE	1,512	1,600	1,414	1,600
590-549-703.000	OTHER COMPENSATION	10,978	0	9,373	0
590-549-715.000	SOCIAL SECURITY (FICA)	6,146	9,000	3,605	9,600
590-549-716.100	HEALTH INSURANCE	24,796	42,000	18,841	40,300
590-549-716.200	DENTAL INSURANCE	1,411	1,900	944	2,000
590-549-716.300	OPTICAL INSURANCE	8	400	6	400
590-549-716.400	LIFE INSURANCE	158	300	110	300
590-549-716.500	LONG - TERM DISABILITY	0	0	0	0
590-549-717.000	UNEMPLOYMENT INSUR	11	0	0	0
590-549-718.000	RETIREMENT	12,588	8,000	14,237	29,000
590-549-718.100	MUNICIPAL EMPLOYEES	0	0	0	
590-549-719.000	WORKERS' COMPENSATI	1,352	2,000	1,212	2,500
590-549-728.000	OPERATING SUPPLIES	1,366	5,000	79	5,000
590-549-728.000-SSO0000000	SUPPLIES-SANITARY SEW	0	0	0	0
590-549-751.000	GAS & OIL	7,884	8,000	2,821	8,000
590-549-818.000	CONTRACTUAL SERVICES	14,198	50,000	7,083	100,000
590-549-818.000-SSO0000000	CONTRACTUAL SERVICES	0	0	0	0
590-549-833.000	EQUIPMENT MAINTENAI	47	0	0	0
590-549-833.200	SEWER REPAIR	1,232	20,000	0	20,000
590-549-833.200-SSO0000000	EQUIPMENT MAINT-SAN	4,990	0	0	0
590-549-833.300	SERVICE LINE REPAIR SEI	0	0	240	0
590-549-833.300-SSOSL00000	EQUIP MAINT. METER &	0	50,000	0	50,000
590-549-836.000	LIFT STATION MAINTENA	572	2,000	308	5,000
590-549-836.100	LIFT STATION UTILITIES	2,174	2,200	1,459	2,200
590-549-843.000	EQUIPMENT RENTAL	29,562	30,000	8,853	30,000
590-549-860.000	EDUCATION & TRAINING	0	0	115	1,000
Totals for dept 549-SEWER OPERATIONS		157,885	335,300	91,392	418,900

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Dept 901-CAPITAL OUTLAY					
590-901-971.000	LAND	0	0	0	0
590-901-973.000	CAPITAL OUTLAY - SEWE	0	130,000	0	100,000
590-901-973.000-SSO1A00000	CAPITAL OUTLAY - SEWE	0	0	0	0
590-901-973.000-SSO-201000	CAPITAL OUTLAY - SEWE	0	0	0	0
590-901-975.000	COL - BUILDING IMPROV	0	0	0	0
590-901-977.000	COL - EQUIPMENT	0	0	0	0
590-901-977.100	COL EQUIPMENT INTERE	0	0	0	0
590-901-979.000	COL-LIFT STATIONS	0	20,000	0	10,000
Totals for dept 901-CAPITAL OUTLAY		0	150,000	0	110,000
Dept 905-DEBT SERVICE					
590-905-980.991	PRINCIPAL	0	30,000	0	35,000
590-905-980.995	INTEREST	17,482	17,000	8,460	16,200
Totals for dept 905-DEBT SERVICE		17,482	47,000	8,460	51,200
TOTAL APPROPRIATIONS		1,361,677	1,685,400	831,499	1,746,000

WATER FUND: 591

SERVICE DESCRIPTION

* Provide a reliable, high quality water supply meeting all applicable Federal and State drinking water standards and requirements for residential, commercial, industrial and fire protection uses

* Treat and distribute over 1,600,000 gallons per day of water to over 6,300 customer accounts and the City of Corunna

OPERATIONAL PLAN 2013-2014

* Continue to optimize treatment and pumping operations for maximum efficiency and reliability
* Continue priority water main & equipment replacements
* Continue to implement cross connection control programs
* Implement metering and billing efficiencies

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Water Main Replacements	300,000	350,000	400,000
Booster Station Upgrade	100,000		
Equipment Replacements	30,000	70,000	
Transmission main Improvements		60,000	
Well Upgrades	20,000	20,000	
Hintz Well Replacement			250,000
Total	**450,000**	**500,000**	**650,000**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Director	0.2	0.2
Supervisory	0.25	0.25
Technical	0	0.2
Clerical	0	0.4
Part-time Clerical	0.4	0
Hourly	10	10.4
Seasonal	0.9	0.9
Total	**11.75**	**12.35**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Personnel	677,332	697,700		766,150
Supplies	150,092	158,000		168,500
Other	986,911	1,113,300		1,431,350
COL	270	400,000		450,000
Debt	166,901	385,600		106,250
Total	**1,981,506**	**2,754,600**	**0**	**2,922,250**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Fund 591 - WATER FUND					
ESTIMATED REVENUES					
Dept 000					
591-000-401.446	PENALTIES - LATE CHARGES	34,166	35,000	27,429	40,000
591-000-450.477	WTR:PERMITS/INSPECTION FEE	880	1,000	20,471	1,000
591-000-600.601	METERED SALES	1,844,476	1,920,000	836,532	1,996,000
591-000-600.602	METERED SALES-WHOLESALE-USA	197,435	167,000	135,731	176,000
591-000-600.603	METERED SALES-WHOLESALE-DEE	0	42,400	0	44,200
591-000-600.604	RETAIL SALES-CAPITAL CHARGE	0	260,000		330,000
591-000-600.640	MATERIAL & SERVICE	13,493	5,000	373	5,000
591-000-664.664	INTEREST INCOME	5,356	5,000	563	5,000
591-000-671.688	HYDRANT RENTAL	15,264	14,500	0	15,300
591-000-671.694	MISCELLANEOUS	12,540	2,000	3,614	2,500
591-000-671.695	MISCELLANEOUS WATER CHARGE	7,021	5,100	5,340	10,000
Totals for dept 000-		2,130,631	2,457,000	1,030,053	2,625,000
TOTAL ESTIMATED REVENUES		2,130,631	2,457,000	1,030,053	2,625,000

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Fund 591 - WATER FUND					
APPROPRIATIONS					
Dept 200-GEN SERVICES					
591-200-702.100	SALARIES	33,665	30,000	9,280	20,000
591-200-715.000	SOCIAL SECURITY (FICA)	3,052	2,300	706	2,000
591-200-716.100	HEALTH INSURANCE	2,495	10,000	1,469	2,500
591-200-716.150	OPEB EXPENSE	6,009	0	0	0
591-200-716.200	DENTAL INSURANCE	325	800	0	200
591-200-716.300	OPTICAL INSURANCE	60	200	1	50
591-200-716.400	LIFE INSURANCE	84	100	31	100
591-200-716.500	LONG - TERM DISABILITY	209	200	46	100
591-200-717.000	UNEMPLOYMENT INSUR	0	0	0	0
591-200-718.000	RETIREMENT	7,545	5,500	2,377	11,000
591-200-719.000	WORKERS' COMPENSATI	420	400	272	400
591-200-728.000	OPERATING SUPPLIES	1,796	2,000	1,299	2,000
591-200-801.000	PROFESSIONAL SERVICES	5,202	5,200	5,500	5,500
591-200-810.000	INSURANCE & BONDS	52,035	52,000	44,755	45,000
591-200-818.000	CONTRACTUAL SERVICES	35,289	14,000	9,826	15,000
591-200-845.000	LEASE	711	700	732	750
591-200-850.000	BAD DEBT EXPENSE	661	0	1,099	500
591-200-856.000	MISCELLANEOUS	0	500	0	0
591-200-860.000	EDUCATION & TRAINING	863	800	0	500
591-200-862.000	OVER & SHORT	0	0	0	0
591-200-968.000	DEPRECIATION EXPENSE	0	0	0	0
591-200-999.101	CONTRIBUTION-GF ADM	200,000	200,000	133,332	200,000
591-200-999.661	CONTRIBUTION-FLEET M	0	0	0	0
Totals for dept 200-GEN SERVICES		350,421	324,700	210,725	305,600

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Dept 552-WATER UNDERGROUND					
591-552-702.100	SALARIES	16,673	33,000	10,373	33,000
591-552-702.200	WAGES	80,591	100,000	60,900	115,000
591-552-702.300	OVERTIME	0	0	0	0
591-552-702.400	WAGES - TEMPORARY	1,880	3,900	0	3,000
591-552-702.600	UNIFORMS	0	0	0	0
591-552-702.800	ACCRUED SICK LEAVE	7,354	0	0	0
591-552-703.000	OTHER COMPENSATION	37,025	40,000	18,165	47,000
591-552-715.000	SOCIAL SECURITY (FICA)	14,709	16,000	7,875	19,000
591-552-716.100	HEALTH INSURANCE	57,724	72,000	33,415	71,000
591-552-716.200	DENTAL INSURANCE	3,265	3,700	1,836	3,800
591-552-716.300	OPTICAL INSURANCE	291	600	90	800
591-552-716.400	LIFE INSURANCE	433	500	270	600
591-552-716.500	LONG - TERM DISABILITY	156	300	110	200
591-552-717.000	UNEMPLOYMENT INSUR	28	0	0	0
591-552-718.000	RETIREMENT	36,431	25,000	16,641	53,000
591-552-718.100	MUNICIPAL EMPLOYEES	0	0	0	0
591-552-718.200	DEFINED CONTRIBUTION	0	0	215	0
591-552-719.000	WORKERS' COMPENSATI	7,272	7,000	5,236	7,500
591-552-728.000	OPERATING SUPPLIES	2,294	5,000	3,078	5,000
591-552-751.000	GAS & OIL	17,135	12,000	8,308	13,000
591-552-818.000	CONTRACTUAL SERVICES	8,208	20,000	3,931	20,000
591-552-820.100	ELECTRICITY	3,242	3,000	1,838	3,200
591-552-820.200	GAS	2,810	4,000	1,984	4,000
591-552-820.300	TELEPHONE	3,127	3,000	2,173	3,400
591-552-833.000	EQUIPMENT MAINTENAI	1,303	2,000	850	2,000
591-552-833.200	EQUIPMENT MAINT-HYD	46,755	35,000	23,662	120,000
591-552-833.300	EQUIP MAINT. METER &	181,460	150,000	138,370	120,000
591-552-843.000	EQUIPMENT RENTAL	940	2,000	135	1,000
591-552-860.000	EDUCATION & TRAINING	610	500	765	1,000
591-552-968.000	DEPRECIATION EXPENSE	124,293	110,800	0	125,000
Totals for dept 552-WATER UNDERGROUND		656,009	649,300	340,220	771,500

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Dept 553-WATER FILTRATION					
591-553-702.100	SALARIES	752	0	0	0
591-553-702.200	WAGES	202,464	206,000	121,761	211,000
591-553-702.300	OVERTIME	28,967	24,000	30,814	22,000
591-553-702.400	WAGES - TEMPORARY	0	5,000	0	5,000
591-553-702.600	UNIFORMS	2,600	3,500	2,800	3,500
591-553-702.800	ACCRUED SICK LEAVE	7,474	1,600	708	1,000
591-553-703.000	OTHER COMPENSATION	0	0	286	0
591-553-715.000	SOCIAL SECURITY (FICA)	18,619	18,000	11,935	18,500
591-553-716.100	HEALTH INSURANCE	47,711	53,000	33,854	50,000
591-553-716.200	DENTAL INSURANCE	2,515	3,200	1,547	2,500
591-553-716.300	OPTICAL INSURANCE	150	400	345	500
591-553-716.400	LIFE INSURANCE	401	500	262	500
591-553-716.500	LONG - TERM DISABILITY	80	0	218	400
591-553-717.000	UNEMPLOYMENT INSUR	29	0	0	0
591-553-718.000	RETIREMENT	40,626	22,500	40,415	50,000
591-553-718.100	MUNICIPAL EMPLOYEES	0	0	0	0
591-553-718.200	DEFINED CONTRIBUTION	1,708	2,500	1,390	4,000
591-553-719.000	WORKERS' COMPENSATI	5,540	6,000	6,172	7,000
591-553-728.000	OPERATING SUPPLIES	15,850	15,000	7,825	15,000
591-553-743.000	CHEMICALS	111,668	123,000	83,877	132,000
591-553-751.000	GAS & OIL	1,349	1,000	896	1,500
591-553-818.000	CONTRACTUAL SERVICES	8,837	10,000	3,472	9,000
591-553-818.000-WHP0000000	CONTRACTUAL SERVICES	0	0	0	0
591-553-818.100	CONTRACTUAL-TIF PROJ	0	0	0	0
591-553-820.100	ELECTRICITY	117,439	122,000	70,156	138,000
591-553-820.200	GAS	4,349	8,000	9,357	4,500
591-553-820.300	TELEPHONE	5,698	5,500	4,322	6,000
591-553-820.400	WATER & SEWER	0	0	0	0
591-553-820.500	REFUSE	500	500	347	500
591-553-831.000	BUILDING MAINTENANC	4,061	5,000	1,438	5,000
591-553-832.000	STATIONARY EQUIPMEN	4,138	5,000	5,418	5,500
591-553-833.000	EQUIPMENT MAINTENAI	18,884	20,000	4,138	20,000
591-553-833.100	EQUIP MAINT - WELLS	11,120	20,000	366	20,000
591-553-834.000	MAINTENANCE	(8,447)	150,000	0	150,000
591-553-860.000	EDUCATION & TRAINING	520	800	215	1,000
591-553-968.000	DEPRECIATION EXPENSE	152,303	163,000	0	150,000
Totals for dept 553-WATER FILTRATION		807,905	995,000	444,334	1,033,900

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Dept 901-CAPITAL OUTLAY					
591-901-971.000	LAND	0	0	0	0
591-901-972.000	MAINS & HYDRANTS	0	250,000	103,001	300,000
591-901-972.000-ADA0000000	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-BWAY000000	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-ELMCASS000	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-M21WATER00	MAINS & HYDRANTS	270	0	0	0
591-901-972.000-M52BRGWTR(	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-NLANSING00	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-OLIVER0000	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-RIVERST000	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-RIVERWM000	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-SWASHWATR(	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-WM08000000	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-WM20090000	MAINS & HYDRANTS	0	0	0	0
591-901-972.000-WSSWMP000(	MAINS & HYDRANTS	0	0	0	0
591-901-972.100	COL-SERVICE LINES	0	0	0	0
591-901-972.200	COL-WATER STORAGE	0	100,000	0	100,000
591-901-975.000	COL - BUILDING IMPROV	0	0	0	0
591-901-975.000-GRGEROOF00	COL - BUILDING IMPROV	0	0	0	0
591-901-977.000	COL - EQUIPMENT	0	50,000	0	50,000
591-901-977.000-BOOSTER000	COL - EQUIPMENT	0	0	0	0
591-901-977.000-PSWELL3000	COL - EQUIPMENT	0	0	0	0
591-901-977.000-WTPIMPROV0	COL - EQUIPMENT	0	0	0	0
591-901-977.100	COL EQUIPMENT INTERE	0	0	0	0
591-901-979.000	COL-EQUIPMENT	0	0	0	0
591-901-979.100	COL-EQUIPMENT INTERE	0	0	0	0
Totals for dept 901-CAPITAL OUTLAY		270	400,000	103,001	450,000
Dept 905-DEBT SERVICE					
591-905-980.991	PRINCIPAL	0	205,000	260,000	255,000
591-905-980.995	INTEREST	166,901	180,600	29,856	106,250
591-905-980.998	DEBT SERVICE	0	0	0	0
Totals for dept 905-DEBT SERVICE		166,901	385,600	289,856	361,250
TOTAL APPROPRIATIONS		1,981,506	2,754,600	1,388,136	2,922,250

WASTEWATER FUND: 599

OPERATIONAL PLAN 2013-2014

* Optimize treatment and achieve full compliance with discharge permit requirements
* Complete targeted equipment replacements for improved reliability and efficiency
* Implement cost-effective means to improve peak flow capacity and reliability
* Develop five year and 20 year capital improvement projections

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Screening equipment	250,000		
Primary clarifier rhb-cont.	250,000		
Pump & motor rplcmnt	20,000	20,000	20,000
Electrical replacements	20,000	10,000	10,000
Misc. replacements	10,000	10,000	10,000
Add fourth influent pump	60,000		
Engineering COL study	40,000		
Main building re-roof		200,000	
HVAC replacements		100,000	
Generator & switchgear		200,000	
Air compressor rplcmnt			
Major plant upgrade			Major - Loan
Total	**650,000**	**540,000**	**40,000**

SERVICE DESCRIPTION

Operate and maintain an advanced wastewater treatment plant treating over four million gallons per average day of wastewater from the mid-county service area

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Supervisory	1.2	1.1
Technical		
Hourly	6	6.5
Part-time	0.5	0.5
Seasonal	1	1
Total	**8.7**	**9.1**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13		PROPOSED 2013-14
Personnel	714,748	728,156		604,500
Supplies & Repairs	95,693	109,400		151,000
Other	695,249	678,444		602,100
COL	89,683	400,000		650,000
Debt	0	0		0
Total	**1,595,373**	**1,916,000**	**0**	**2,007,600**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Fund 599 - WASTEWATER FUND					
ESTIMATED REVENUES					
Dept 000					
599-000-602.100	OP & MAINT CHRG - OWOSSO	948,550	945,000	632,219	949,000
599-000-602.200	OP & MAINT CHRG - OWOSSO TW	119,477	136,500	76,894	118,000
599-000-602.300	OP & MAINT CHRG - CALEDONIA T	111,746	132,500	76,976	115,000
599-000-602.400	OP & MAINT CHRG - CORUNNA	164,226	178,000	117,910	174,000
599-000-603.100	REPLACEMENT CHRG - OWOSSO	88,917	86,000	44,120	88,300
599-000-603.200	REPLACEMENT CHRG - OWOSSO T	11,217	12,500	5,253	11,000
599-000-603.300	REPLACEMENT CHRG - CALEDONI	10,445	11,500	5,313	10,500
599-000-603.400	REPLACEMENT CHRG - CORUNNA	15,421	16,000	8,314	16,200
599-000-664.664	INTEREST INCOME	4,130	8,000	5,903	5,000
599-000-671.694	MISCELLANEOUS	4,755	2,000	6,633	2,000
Totals for dept 000-		1,478,884	1,528,000	979,535	1,489,000
TOTAL ESTIMATED REVENUES		1,478,884	1,528,000	979,535	1,489,000

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Fund 599 - WASTEWATER FUND					
APPROPRIATIONS					
Dept 548-WASTEWATER OPERATIONS					
599-548-702.100	SALARIES	58,515	60,000	35,640	62,000
599-548-702.200	WAGES	263,549	261,200	165,878	280,000
599-548-702.300	OVERTIME	27,202	23,000	17,062	26,000
599-548-702.400	WAGES - TEMPORARY	2,464	6,500	3,060	6,000
599-548-702.600	UNIFORMS	3,900	4,200	4,200	4,500
599-548-702.800	ACCRUED SICK LEAVE	3,293	2,800	3,119	3,200
599-548-715.000	SOCIAL SECURITY (FICA)	26,733	27,400	17,073	29,000
599-548-716.100	HEALTH INSURANCE	95,775	106,400	68,322	108,000
599-548-716.150	OPEB EXPENSE	6,147	6,600	0	6,200
599-548-716.200	DENTAL INSURANCE	5,190	5,000	3,470	5,600
599-548-716.300	OPTICAL INSURANCE	1,009	1,000	260	1,000
599-548-716.400	LIFE INSURANCE	861	1,000	655	1,200
599-548-716.500	LONG - TERM DISABILITY	489	500	395	600
599-548-716.600	PHYSICALS	179	200	0	200
599-548-717.000	UNEMPLOYMENT INSUR	46	100	11	0
599-548-718.000	RETIREMENT	45,421	40,000	45,208	62,500
599-548-718.200	DEFINED CONTRIBUTION	1,669	1,800	1,087	2,500
599-548-719.000	WORKERS' COMPENSATI	7,120	7,500	5,596	6,000
599-548-728.000	OPERATING SUPPLIES	7,544	7,000	6,186	7,000
599-548-728.100	SUPPLIES	7,519	7,000	7,875	7,000
599-548-743.100	CHEMICALS - IRON	33,629	42,000	21,218	36,000
599-548-743.200	CHEMICALS - POLYMER	11,436	14,000	7,361	15,000
599-548-743.300	CHEMICALS - CHLORINE	29,469	34,000	17,309	30,000
599-548-751.000	GAS & OIL	6,096	5,400	3,950	6,000
599-548-801.000	PROFESSIONAL SERVICES	19,543	30,000	11,774	15,000
599-548-810.000	INSURANCE & BONDS	52,750	53,000	45,004	46,000
599-548-820.100	ELECTRICITY	232,539	252,000	115,590	250,000
599-548-820.200	GAS	14,491	24,000	9,962	16,000
599-548-820.300	TELEPHONE	3,001	3,000	2,591	3,000
599-548-820.400	WATER & SEWER	2,429	2,500	1,383	3,000
599-548-820.500	REFUSE	500	500	347	600
599-548-831.000	BUILDING MAINTENANC	43,752	35,000	17,849	25,000
599-548-831.000-HHW0000000	BUILDING MAINTENANC	0	0	888	1,000
599-548-832.000	STATIONARY EQUIPMEN	5,860	6,000	5,860	6,000
599-548-833.000	EQUIPMENT MAINTENAI	31,777	35,000	22,437	35,000
599-548-834.000	MAINTENANCE	73,369	66,000	41,463	70,000
599-548-834.100	HHW PROGRAM	4,600	9,000	5,000	5,000
599-548-856.000	MISCELLANEOUS	0	44	0	0
599-548-858.000	MEMBERSHIPS & DUES	210	1,400	615	1,000
599-548-860.000	EDUCATION & TRAINING	2,159	1,000	970	1,500
599-548-968.000	DEPRECIATION EXPENSE	208,269	160,000	0	0
599-548-968.100	REPLACEMENT EXPENSE	0	0	0	0
599-548-999.101	CONTRIBUTION-GF ADM	165,186	172,956	104,744	174,000
Totals for dept 548-WASTEWATER OPERATIONS		1,505,690	1,516,000	821,412	1,357,600

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 ACTIVITY THRU 02/28/13	2013-14 PROPOSED BUDGET
Dept 901-CAPITAL OUTLAY					
599-901-975.000	COL - BUILDING IMPROV	0	100,000	0	100,000
599-901-977.000	COL - EQUIPMENT	89,683	300,000	46,615	550,000
599-901-977.100	COL EQUIPMENT INTERE	0	0	0	0
Totals for dept 901-CAPITAL OUTLAY		89,683	400,000	46,615	650,000
Dept 905-DEBT SERVICE					
599-905-980.991	PRINCIPAL	0	0	0	0
599-905-980.995	INTEREST	0	0	0	0
599-905-980.998	DEBT SERVICE	0	0	0	0
Totals for dept 905-DEBT SERVICE		0	0	0	0
TOTAL APPROPRIATIONS		1,595,373	1,916,000	868,027	2,007,600

FLEET MAINTENANCE FUND: 661

SERVICE DESCRIPTION

* Repair and maintain a fleet of 49 vehicles and 97 pieces of contractor's equipment

* Maintain computerized database of repair costs and preventative maintenance scheduling

* Maintain an inventory of commonly used parts

* Provide input for specifications of replacement equipment

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
1 front end loader	150,000		
1 backhoe	120,000		
1 truck radio	75,000		
1 salt truck	125,000		
1 salt spreader	35,000		
1 underbody scraper	30,000		
1 backhoe		120,000	
1 sweeper		100,000	
1 front end loader		150,000	
2 pickups - 4x4 with plow			80,000
Total	**535,000**	**370,000**	**80,000**

OPERATIONAL PLAN 2013-2014

Maintain fleet and update technology

STAFFING SUMMARY

	CURRENT 2012-13	ADOPTED 2013-14
Mechanics	2	1
Total	**2**	**1**

Public Works & Public Utilities Crews as assigned

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	ADOPTED 2013-14
Personnel	171,926	176,150	122,825	109,550
Supplies	36,370	500	40,500	42,500
Other	162,540	215,350	242,600	231,400
COL	0	555,000	15,500	535,000
Transfer	28,000	28,000	28,000	29,000
Total	**398,836**	**975,000**	**449,425**	**947,450**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 661 - FLEET MAINTENANCE FUND					
ESTIMATED REVENUES					
Dept 000					
INTEREST & RENTS					
661-000-664.669	EQUIPMENT RENTAL	498,976	375,000	440,000	500,000
INTEREST & RENTS		498,976	375,000	440,000	500,000
OTHER FINANCING SOURCES					
661-000-695.699	APPROPRIATION OF FUND BALANCE	0	600,000	9,425	447,450
OTHER FINANCING SOURCES		0	600,000	9,425	447,450
Totals for dept 000-		498,976	975,000	449,425	947,450
TOTAL ESTIMATED REVENUES		498,976	975,000	449,425	947,450

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 661 - FLEET MAINTENANCE FUND					
APPROPRIATIONS					
Function: CAPITAL OUTLAY					
Dept 901-CAPITAL OUTLAY					
661-901-979.000	COL-EQUIPMENT	0	555,000	15,500	535,000
Totals for dept 901-CAPITAL OUTLAY		0	555,000	15,500	535,000
Total - Function CAPITAL OUTLAY		0	555,000	15,500	535,000
Function: OTHER					
Dept 891-FLEET MAINTENANCE					
661-891-702.200	WAGES	69,694	79,800	53,000	59,300
661-891-702.800	ACCRUED SICK LEAVE	1,573	0	8,500	0
661-891-703.000	OTHER COMPENSATION	15,986	7,350	12,700	3,200
661-891-715.000	SOCIAL SECURITY (FICA)	6,510	6,675	5,700	4,600
661-891-716.100	HEALTH INSURANCE	29,723	33,725	20,000	20,900
661-891-716.200	DENTAL INSURANCE	1,739	1,850	2,800	1,225
661-891-716.300	OPTICAL INSURANCE	164	350	50	175
661-891-716.400	LIFE INSURANCE	158	175	275	200
661-891-717.000	UNEMPLOYMENT INSURANCE	11	0	250	125
661-891-718.000	RETIREMENT	16,272	15,900	17,700	17,075
661-891-719.000	WORKERS' COMPENSATION	2,096	2,325	1,850	2,750
661-891-728.000	OPERATING SUPPLIES	126	500	500	500
661-891-751.000	GAS & OIL	36,244	0	40,000	42,000
661-891-801.000	PROFESSIONAL SERVICES: ADMIN	1,294	1,350	500	1,000
661-891-810.000	INSURANCE & BONDS	20,616	21,000	21,100	21,500
661-891-833.000	EQUIPMENT MAINTENANCE	67,473	71,000	71,000	75,000
661-891-860.000	EDUCATION & TRAINING	1,274	0	0	0
661-891-968.000	DEPRECIATION EXPENSE	99,883	150,000	150,000	133,900
661-891-999.101	CONTRIBUTION-GF ADMIN	28,000	28,000	28,000	29,000
Totals for dept 891-FLEET MAINTENANCE		398,836	420,000	433,925	412,450
Total - Function OTHER		398,836	420,000	433,925	412,450
TOTAL APPROPRIATIONS		398,836	975,000	449,425	947,450

BROWNFIELD AUTHORITY FUND: 283

SERVICE DESCRIPTION

ConAgra/TiAl Site-District #3

* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.

OPERATIONAL PLAN 2013-2014

* City reimbursed for Cass Street per agreement with TiAl Products.

*Developer reimbursed for eligible expenses

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

CURRENT 2012-13	PROPOSED 2013-14

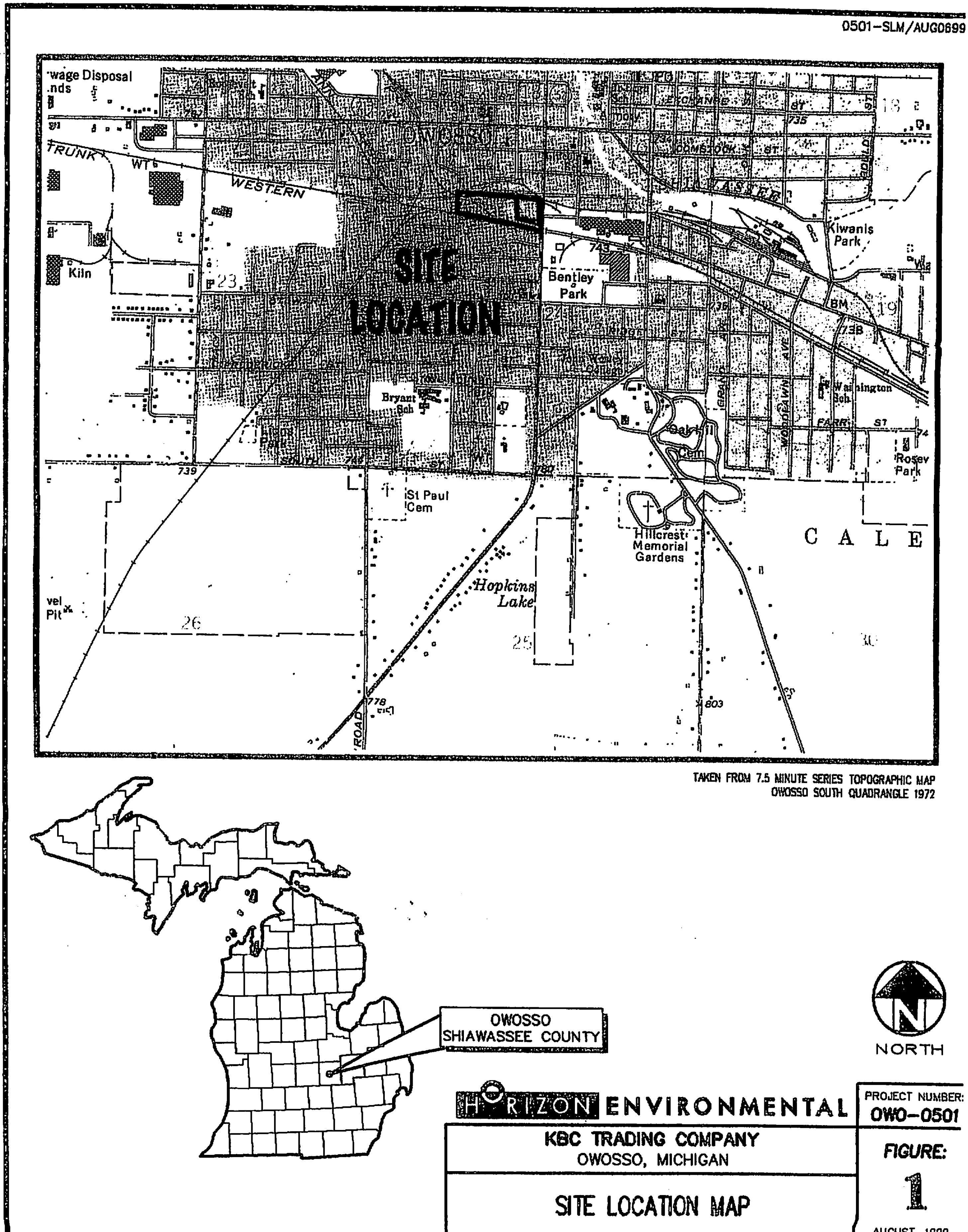
Assistance from general fund staff

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Admin	691	1,450	700	750
Tax Reimb	1,147	1,250	1,150	2,750
COL	59	0	0	
Debt	7,152	7,775	9,675	7,325
Total	**9,049**	**10,475**	**11,525**	**10,825**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
ESTIMATED REVENUES					
Dept 000					
TAXES					
283-000-401.407	OBRA:TAX CAPTURE	7,631	10,475	11,525	10,825
TAXES		7,631	10,475	11,525	10,825
OTHER FINANCING SOURCES					
283-000-695.698	OTHER FINANCING SOURCES	1,418	0	0	0
OTHER FINANCING SOURCES		1,418	0	0	0
Totals for dept 000-		9,049	10,475	11,525	10,825
TOTAL ESTIMATED REVENUES		9,049	10,475	11,525	10,825

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
APPROPRIATIONS					
Function: CAPITAL OUTLAY					
Dept 901-CAPITAL OUTLAY					
283-901-974.000	SYSTEM IMPROVEMENTS	59	700	0	0
Totals for dept 901-CAPITAL OUTLAY		59	700	0	0
Total - Function CAPITAL OUTLAY		59	700	0	0
Function: DEBT SERVICE					
Dept 905-DEBT SERVICE					
283-905-980.991	PRINCIPAL	7,152	7,775	9,675	7,325
Totals for dept 905-DEBT SERVICE		7,152	7,775	9,675	7,325
Total - Function DEBT SERVICE		7,152	7,775	9,675	7,325
Function: OTHER					
Dept 730-PROFESSIONAL SERVICES					
283-730-801.000	PROFESSIONAL SERVICES: ADMIN	691	750	700	750
Totals for dept 730-PROFESSIONAL SERVICES		691	750	700	750
Total - Function OTHER		691	750	700	750
Function: TAX REIMBURSEMENT					
Dept 964-TAX REIMBURSEMENTS					
283-964-969.000	DEVELOPER REIMBURSEMENT	1,147	1,250	1,150	2,750
Totals for dept 964-TAX REIMBURSEMENTS		1,147	1,250	1,150	2,750
Total - Function TAX REIMBURSEMENT		1,147	1,250	1,150	2,750
TOTAL APPROPRIATIONS		9,049	10,475	11,525	10,825


0501-SLM/AUG0699
SITE LOCATION
OWOSSO
TRUNK
WESTERN
Kiln
Bentley Park
Kiwanis Park
Bryant Sch
St Paul Cem
Hillcrest Memorial Gardens
Hopkins Lake
CALE
TAKEN FROM 7.5 MINUTE SERIES TOPOGRAPHIC MAP
OWOSSO SOUTH QUADRANGLE 1972
OWOSSO
SHIAWASSEE COUNTY
NORTH
HORIZON ENVIRONMENTAL
KBC TRADING COMPANY
OWOSSO, MICHIGAN
SITE LOCATION MAP
PROJECT NUMBER:
OWO-0501
FIGURE:
1
AUGUST, 1999

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 288 - OBRA FUND-DISTRICT#8:SUGARBEET					
288-000-695.698	OTHER FINANCING SOURCES			7,100	
ESTIMATED REVENUES					
TOTAL ESTIMATED REVENUES		0	0	7,100	0

BROWNFIELD AUTHORITY FUND: 289

SERVICE DESCRIPTION

Robbins Loft-District #9

* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.

OPERATIONAL PLAN 2013-2014

* Tax increments distributed for city administration and developer expenses

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14

Assistance from general fund staff

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Admin	974	975	975	975
Tax Reimb		4,350	4,350	4,000
COL				
Transfers				
Total	**974**	**5,325**	**5,325**	**4,975**

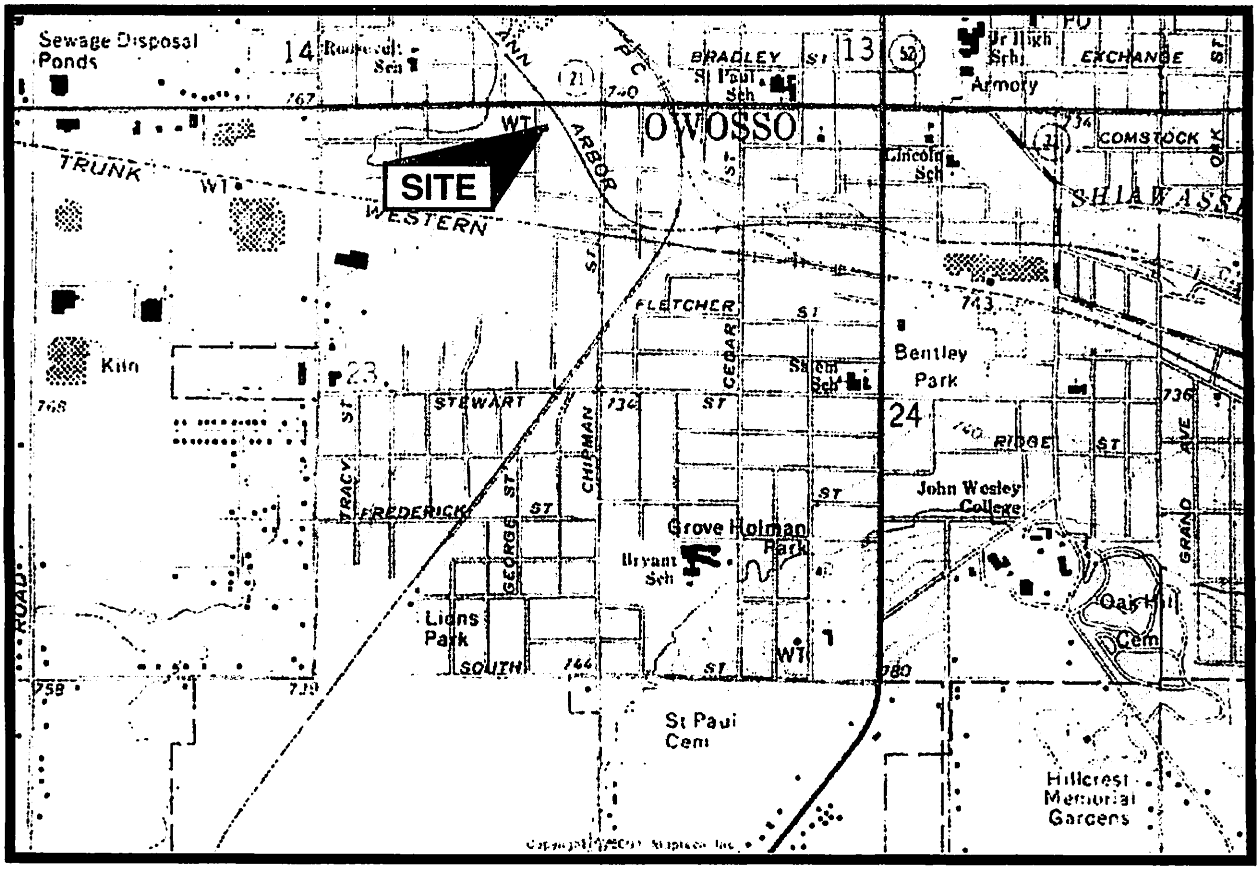
GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
ESTIMATED REVENUES					
Dept 000					
TAXES					
289-000-401.407	OBRA:TAX CAPTURE	5,098	5,325	5,325	4,975
TAXES		5,098	5,325	5,325	4,975
Totals for dept 000-		5,098	5,325	5,325	4,975
TOTAL ESTIMATED REVENUES		5,098	5,325	5,325	4,975

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
APPROPRIATIONS					
Function: CAPITAL OUTLAY					
Total - Function CAPITAL OUTLAY					
Function: OTHER					
Dept 730-PROFESSIONAL SERVICES					
289-730-801.000	PROFESSIONAL SERVICES: ADMIN	974	975	975	975
Totals for dept 730-PROFESSIONAL SERVICES		974	975	975	975
Total - Function OTHER		974	975	975	975
Function: TAX REIMBURSEMENT					
Dept 964-TAX REIMBURSEMENTS					
289-964-969.000	DEVELOPER REIMBURSEMENT	0	4,350	4,350	4,000
Totals for dept 964-TAX REIMBURSEMENTS		0	4,350	4,350	4,000
Total - Function TAX REIMBURSEMENT		0	4,350	4,350	4,000
TOTAL APPROPRIATIONS		974	5,325	5,325	4,975

OWOSSO SOUTH QUADRANGLE

MICHIGAN – SHIAWASSEE COUNTY

7.5 MINUTE SERIES (TOPOGRAPHIC)



T.7 N. – R.2 E.

1 ½ 0 1 MILE

1000 0 1000 2000 3000 4000 5000 6000 7000 FEET

1 .5 0 1 KILOMETER

CONTOUR INTERVAL 10 FEET
DATUM IS MEAN SEA LEVEL

MICHIGAN QUADRANGLE LOCATION

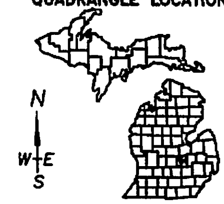


IMAGE TAKEN FROM 1972 U.S.G.S. TOPOGRAPHIC MAP

AKTPEERLESS
environmental services
115 West Allegan, Suite 410, P.O. Box 12223, Lansing, MI 48901
Phone: (517)482-9227 Fax: (517)482-9229

TOPOGRAPHIC LOCATION MAP
FORMER OSCAR RAU FURNITURE
1231 WEST MAIN STREET
AND 201 ROBBINS STREET
OWOSSO, MICHIGAN
PROJECT NUMBER : 4740L-1-17

DRAWN BY: GRT
DATE: 06-20-05

FIGURE 3

BROWNFIELD AUTHORITY FUNDS: 291

SERVICE DESCRIPTION

Capitol Bowl-District #11

219 S. Washington

* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.

OPERATIONAL PLAN 2013-2014

* Reimburse city for administration

* Reimburse Capitol Bowl for advances made on eligible Brownfield expenses

* Begin repayment to DDA for loan

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

CURRENT 2012-13	PROPOSED 2013-14

Assistance from general fund staff

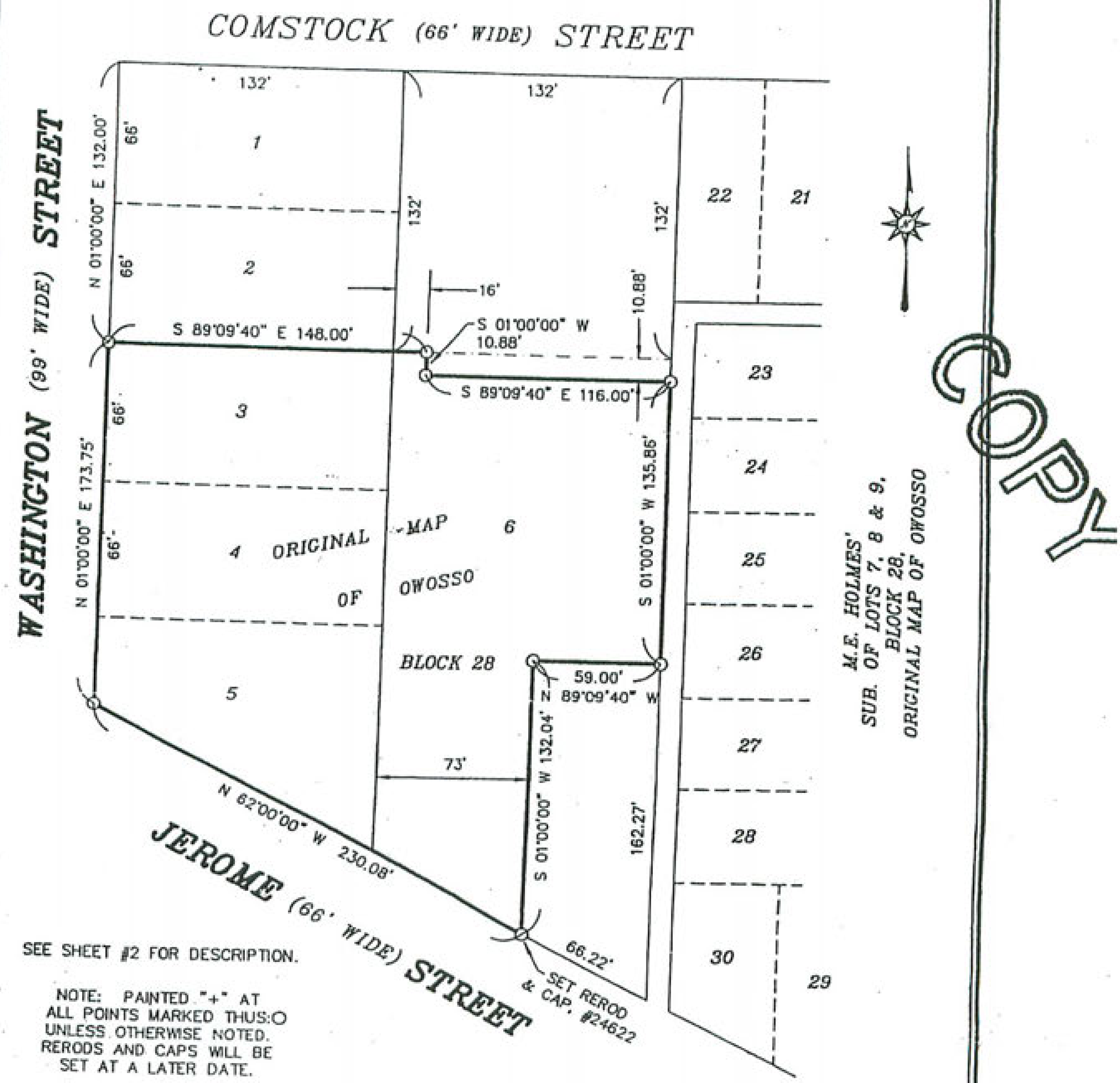
BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Admin	864	700	875	875
Tax Reimb	10,570	10,575	9,100	8,950
Debt	5,302	2,850	0	
COL	748	0		
Total	**17,484**	**14,125**	**9,975**	**9,825**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL					
ESTIMATED REVENUES					
Dept 000					
TAXES					
291-000-401.407	OBRA:TAX CAPTURE	4,134	2,125	1,800	2,100
TAXES		4,134	2,125	1,800	2,100
OTHER REVENUE					
291-000-671.676	DONATIONS	13,350	12,000	8,175	7,725
OTHER REVENUE		13,350	12,000	8,175	7,725
Totals for dept 000-		17,484	14,125	9,975	9,825
TOTAL ESTIMATED REVENUES		17,484	14,125	9,975	9,825

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL					
APPROPRIATIONS					
Function: CAPITAL OUTLAY					
Dept 901-CAPITAL OUTLAY					
291-901-974.000	SYSTEM IMPROVEMENTS	748	0	0	0
Totals for dept 901-CAPITAL OUTLAY		748	0	0	0
Total - Function CAPITAL OUTLAY		748	0	0	0
Function: DEBT SERVICE					
Dept 905-DEBT SERVICE					
291-905-980.991	PRINCIPAL	5,302	2,850	0	0
Totals for dept 905-DEBT SERVICE		5,302	2,850	0	0
Total - Function DEBT SERVICE		5,302	2,850	0	0
Function: OTHER					
Dept 730-PROFESSIONAL SERVICES					
291-730-801.000	PROFESSIONAL SERVICES: ADMIN	864	700	875	875
Totals for dept 730-PROFESSIONAL SERVICES		864	700	875	875
Total - Function OTHER		864	700	875	875
Function: TAX REIMBURSEMENT					
Dept 964-TAX REIMBURSEMENTS					
291-964-969.000	DEVELOPER REIMBURSEMENT	10,570	10,575	9,100	8,950
Totals for dept 964-TAX REIMBURSEMENTS		10,570	10,575	9,100	8,950
Total - Function TAX REIMBURSEMENT		10,570	10,575	9,100	8,950
TOTAL APPROPRIATIONS		17,484	14,125	9,975	9,825

CERTIFICATE OF LAND SURVEY



CLIENT: Capitol Bowl c/o Sascon Inc. DATE: February 6, 2006 SCALE: 1" = 60' JOB NO. 23799	City of Owosso Shiawassee County Michigan	Sheet #1 of 2

I hereby certify that I have surveyed and mapped the land above platted and/or described on February 2, 2006.

LANDMARK SURVEYING

204 N. SHIAWASSEE ST.
OWOSSO, MI 48867
(989) 725-8725
(810) 659-1053
FAX (989) 725-2452
landmark@shianet.org

Mark L. VanRaemdonck, Michigan P.S. 24622

STATE OF MICHIGAN MARK L. VANRAEMDONCK PROFESSIONAL SURVEYOR NO. 24622 LICENSED PROFESSIONAL SURVEYOR

BROWNFIELD AUTHORITY FUND: 292

SERVICE DESCRIPTION

Woodard Station Loft's-District #12

* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.

OPERATIONAL PLAN 2013-2014

* Reimburse Woodard for eligible expenses related to redevelopment project.

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Total	**0**	**0**	**0**

STAFFING SUMMARY

CURRENT	PROPOSED
2012-13	2013-14

Assistance from general fund staff

BUDGET SUMMARY

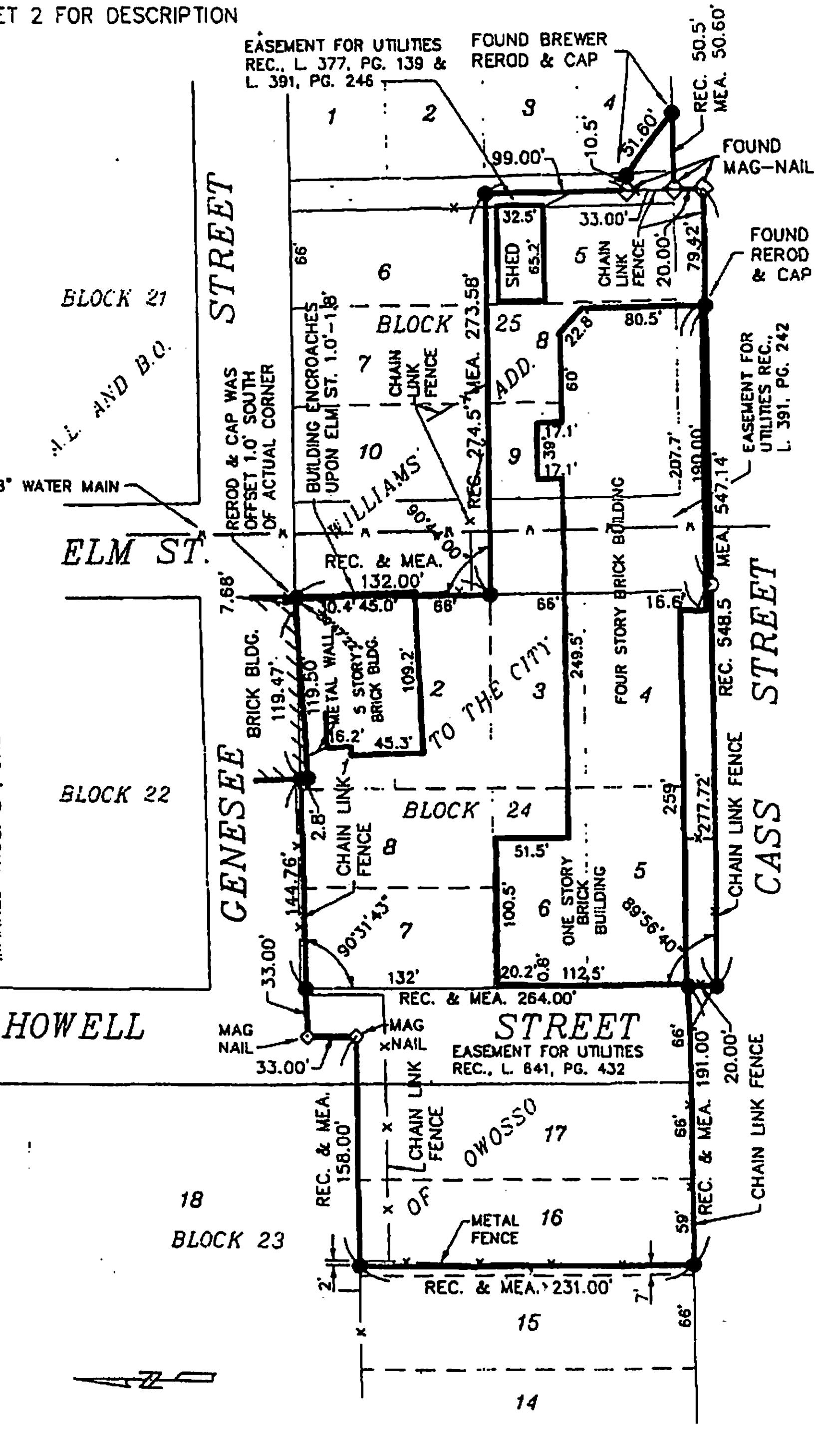
	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	PROPOSED 2013-14
Admin	1,000	1,000	1,000	1,000
Tax Reimb	25,559	30,100	30,525	30,325
COL				
Transfers				
Total	**26,559**	**31,100**	**31,525**	**31,325**

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT					
ESTIMATED REVENUES					
Dept 000					
292-000-401.407	OBRA:TAX CAPTURE	26,559	31,100	31,525	31,325
292-000-695.698	OTHER FINANCING SOURCES			8,725	
Totals for dept 000-		26,559	31,100	40,250	31,325
TOTAL ESTIMATED REVENUES		26,559	31,100	40,250	31,325

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT					
APPROPRIATIONS					
Function: CAPITAL OUTLAY					
Total - Function CAPITAL OUTLAY					
Function: OTHER					
Dept 730-PROFESSIONAL SERVICES					
292-730-801.000	PROFESSIONAL SERVICES: ADMIN	1,000	1,000	1,000	1,000
Totals for dept 730-PROFESSIONAL SERVICES		1,000	1,000	1,000	1,000
Total - Function OTHER		1,000	1,000	1,000	1,000
Function: TAX REIMBURSEMENT					
Dept 964-TAX REIMBURSEMENTS					
292-964-969.000	DEVELOPER REIMBURSEMENT	25,559	30,100	30,525	30,325
Totals for dept 964-TAX REIMBURSEMENTS		25,559	30,100	30,525	30,325
Total - Function TAX REIMBURSEMENT		25,559	30,100	30,525	30,325
TOTAL APPROPRIATIONS		26,559	31,100	31,525	31,325

CERTIFICATE OF LAND SURVEY

SEE SHEET 2 FOR DESCRIPTION



NOTES: 1.) THE CITY OF OWOSSO RETAINED AN EASEMENT FOR UTILITIES OVER THE VACATED PORTIONS OF HOWELL STREET, ELM STREET, CASS STREET AND THE ALLEY IN BLOCK 25.

2.) RERODS, 18" IN LENGTH, WITH CAP #24622, WERE FOUND AT ALL POINTS MARKED THUS: ●, UNLESS OTHERWISE NOTED.

Sheet 1 of 2

"A.L. & B.O. Williams' Addition to the City of Owosso" Shiawassee County Michigan

CLIENT:

DATE: February 2, 2006

SCALE: 1" = 100' JOB NO. 23778

I hereby certify that I have surveyed and mapped the land above plattea and/or described on 07/21/04

LANDMARK SURVEYING
204 N. SHIAWASSEE ST.
OWOSSO, MI 48867
(989) 725-8725
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Mark L. VanRaemdonck, Michigan P.S. 24622

STATE OF MICHIGAN MARK L. VANRAEMDONCK PROFESSIONAL SURVEYOR NO. 24622 LICENSED PROFESSIONAL SURVEYOR

DOWNTOWN DEVELOPMENT AUTHORITY: 296

SERVICE DESCRIPTION	OPERATIONAL PLAN 2013-2014
* Main Street four point approach	Operate the Owosso Main Street program.
*Economic restructuring	
*Special maintenance	*Support select level Main Street program description
	*Support Main Street four point approach committees:
*Design and planning	organization, promotions, economic restructuring, design

STAFFING SUMMARY

	CURRENT 2012-13	PROPOSED 2013-14
Director	1	1
Total	**1**	**1**

CAPITAL OUTLAY

	2013-14	2014-15	2015-16
Capital Bowl - Brownfield project	10,000		
Leveraging of streetscape funds		75,000	
Total	**10,000**	**75,000**	**0**

BUDGET SUMMARY

	ACTUAL 2011-12	ADOPTED 2012-13	AMENDED 2012-13	ADOPTED 2013-14
Supplies	5,959	1,250	10,000	7,200
Other	84,283	95,450	93,800	139,600
COL	22,890	13,350	27,900	10,000
Debt	15,015	15,025	15,025	
Transfers	81,553	71,325	71,325	75,400
Total	**209,700**	**196,400**	**218,050**	**232,200**

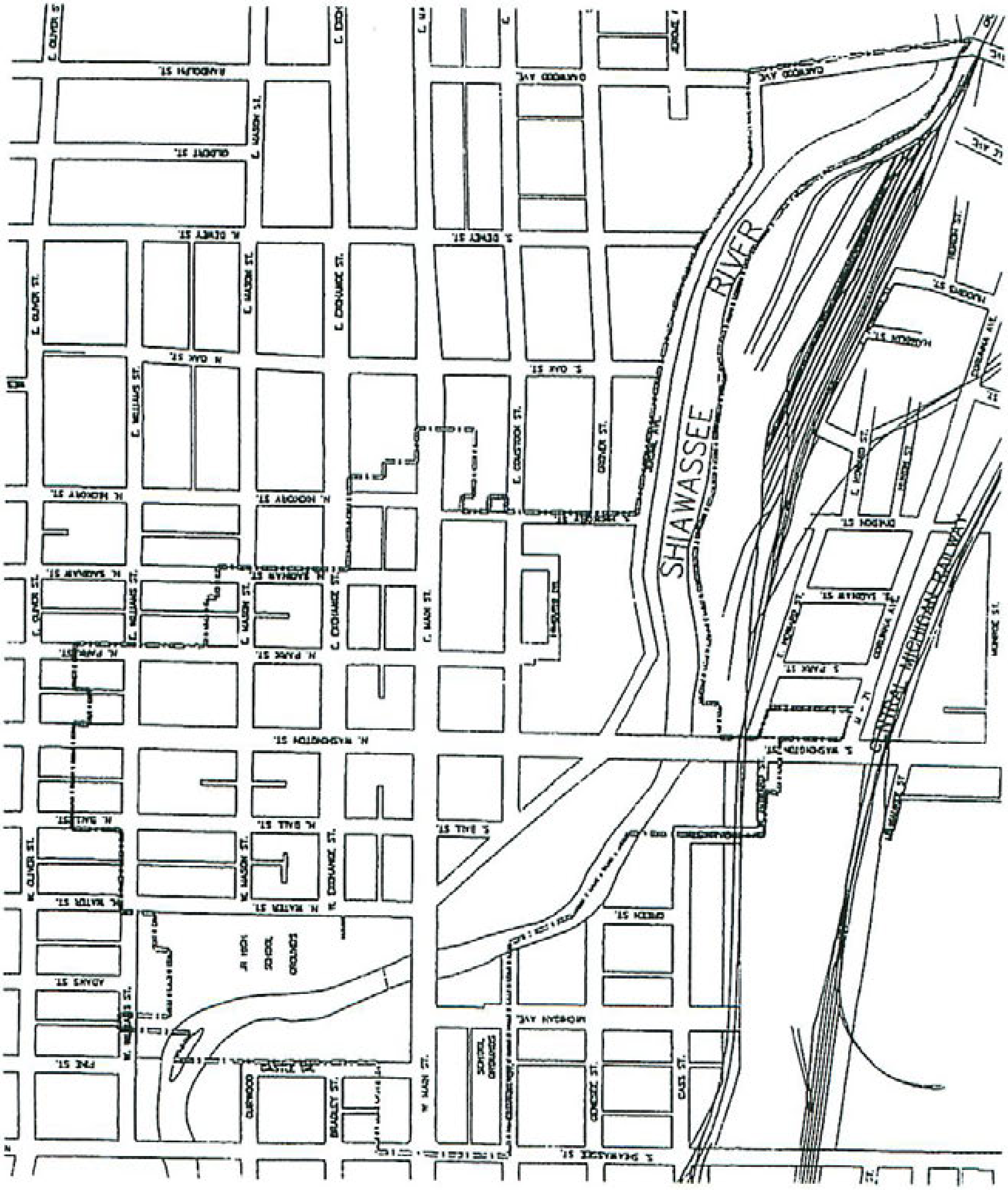
GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
ESTIMATED REVENUES					
Dept 000					
TAXES					
296-000-401.403	GENERAL PROPERTY TAX	29,459	28,825	28,425	27,700
296-000-401.405	TIF	172,575	158,975	156,075	149,300
TAXES		202,034	187,800	184,500	177,000
CHARGES FOR SERVICES					
296-000-600.642	SALES-FARMER'S MARKET	5,600	0	0	0
296-000-600.643	SALES-ARTISAN MARKET	940	0	0	0
CHARGES FOR SERVICES		6,540	0	0	0
INTEREST & RENTS					
296-000-664.664	INTEREST INCOME	29	600	25	0
INTEREST & RENTS		29	600	25	0
OTHER REVENUE					
296-000-671.676	INCOME-DESIGN	300	0	29,575	40,200
296-000-671.677	INCOME-ECNMC RESTRUCTING	0	0	0	15,000
296-000-671.678	INCOME-PROMOTION	281	8,000	3,950	0
296-000-671.679	INCOME-ORGANIZATION	1,317	0	0	0
296-000-671.694	MISCELLANEOUS	3,505	0	0	0
OTHER REVENUE		5,403	8,000	33,525	55,200
OTHER FINANCING SOURCES					
296-000-695.698	OTHER FINANCING SOURCES	129,522	0	0	0
OTHER FINANCING SOURCES		129,522	0	0	0
Totals for dept 000-		343,528	196,400	218,050	232,200
TOTAL ESTIMATED REVENUES		343,528	196,400	218,050	232,200

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
APPROPRIATIONS					
Function: GENERAL SERVICES					
Dept 200-GEN SERVICES					
296-200-728.000	OPERATING SUPPLIES	673	1,250	0	6,500
296-200-740.000	OPERATING SUPPLIES II	435	0	0	0
296-200-801.000	PROFESSIONAL SERVICES: ADMIN	1,032	0	0	0
296-200-802.000	ADVERTISING	310	0	0	0
296-200-818.000	CONTRACTUAL SERVICES	18,633	46,700	0	0
296-200-831.000	MAINTENANCE	25,178	16,000	0	16,000
296-200-858.000	MEMBERSHIPS & DUES	500	500	0	500
296-200-860.000	EDUCATION & TRAINING	2,558	1,400	0	2,100
296-200-999.101	CONTRIBUTION-GF ADMIN	9,328	0	0	46,000
Totals for dept 200-GEN SERVICES		58,647	65,850	0	71,100
Dept 695-ORGANIZATION					
296-695-728.000	SUPPLIES	1,320	0	10,000	0
296-695-818.000	WORK PLAN EXPENDITURES	1,172	0	8,550	0
296-695-858.000	MEMBERSHIPS & DUES	0	0	250	1,500
296-695-860.000	EDUCATION & TRAINING	0	0	500	0
296-695-999.101	MSM WAGES	0	0	39,500	0
Totals for dept 695-ORGANIZATION		2,492	0	58,800	1,500
Dept 696-PROMOTION					
296-696-728.000	SUPPLIES	1,493	0	0	0
296-696-802.000	ADVERTISING	3,394	0	0	0
296-696-818.000	WORK PLAN EXPENDITURES	1,270	0	20,000	7,000
296-696-818.700	FARMER'S MARKET	12,497	11,900	0	0
296-696-818.720	ARTISAN MARKET	3,089	1,000	0	0
296-696-818.730	ART WALK	100	1,300	0	0
296-696-818.740	HARVESTFEST	0	400	0	0
296-696-818.750	GLOW	100	5,700	0	0
Totals for dept 696-PROMOTION		21,943	20,300	20,000	7,000
Dept 697-DESIGN					
296-697-728.000	OPERATING SUPPLIES	2,038	0	0	0
296-697-818.000	WORK PLAN EXPENDITURES	9,650	5,750	10,000	32,200
296-697-818.700	CONTRACTUAL SERVICES-BASKET!	4,800	4,800	0	0
296-697-831.000	MAINTENANCE	0	0	15,000	0
296-697-974.000-V	WAYFINDING	7,500	0	1,000	20,000
296-697-974.000-V	WOODARD PLACE	0	0	18,700	0
Totals for dept 697-DESIGN		23,988	10,550	44,700	52,200

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Dept 698-ECONOMIC RESTRUCTURING					
296-698-818.000	WORK PLAN EXPENDITURES	0	0	0	15,000
Totals for dept 698-ECONOMIC RESTRUCTURING		0	0	0	15,000
Total - Function GENERAL SERVICES		107,070	96,700	123,500	146,800
Function: CAPITAL OUTLAY					
Dept 901-CAPITAL OUTLAY					
296-901-965.730	CAPITAL CONTRIBUTION-ECON D\	15,390	13,350	8,200	10,000
Totals for dept 901-CAPITAL OUTLAY		15,390	13,350	8,200	10,000
Total - Function CAPITAL OUTLAY		15,390	13,350	8,200	10,000
Function: DEBT SERVICE					
Dept 905-DEBT SERVICE					
296-905-980.991	PRINCIPAL	13,363	14,175	14,175	0
296-905-980.995	INTEREST	1,652	850	850	0
Totals for dept 905-DEBT SERVICE		15,015	15,025	15,025	0
Total - Function DEBT SERVICE		15,015	15,025	15,025	0
Function: TRANSFERS					
Dept 966-TRANSFERS OUT					
296-966-999.397	TRANSFER TO DEBT 2009 LTGO FU	72,225	71,325	71,325	75,400
Totals for dept 966-TRANSFERS OUT		72,225	71,325	71,325	75,400
Total - Function TRANSFERS		72,225	71,325	71,325	75,400
TOTAL APPROPRIATIONS		209,700	196,400	218,050	232,200

CITY OF OWOSSO

Downtown Development Authority District



GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
ESTIMATED REVENUES					
Dept 000					
INTEREST & RENTS					
411-000-664.664	INTEREST INCOME	1,190	7,600	275	0
INTEREST & RENTS		1,190	7,600	275	0
OTHER FINANCING SOURCES					
411-000-695.698	OTHER FINANCING SOURCES	0	990,000	990,000	0
411-000-695.699	APPROPRIATION OF FUND BALANCE	0	192,800	307,275	532,000
OTHER FINANCING SOURCES		0	1,182,800	1,297,275	532,000
Totals for dept 000-		1,190	1,190,400	1,297,550	532,000
TOTAL ESTIMATED REVENUES		1,190	1,190,400	1,297,550	532,000
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH					
ESTIMATED REVENUES					
Dept 000					
INTEREST & RENTS					
466-000-664.664	INTEREST INCOME	1,652	850	850	0
INTEREST & RENTS		1,652	850	850	0
OTHER REVENUE					
466-000-671.675	DONATIONS-PRIVATE	13,363	0	0	0
OTHER REVENUE		13,363	0	0	0
OTHER FINANCING SOURCES					
466-000-695.698	OTHER FINANCING SOURCES	0	0	32,650	0
OTHER FINANCING SOURCES		0	0	32,650	0
Totals for dept 000-		15,015	850	33,500	0
TOTAL ESTIMATED REVENUES		15,015	850	33,500	0
Fund 494 - DDA CONSTRUCTION FUND					
ESTIMATED REVENUES					
Dept 000					
FEDERAL GRANTS					
494-000-529.540	FACADE	141,523	0	0	0
FEDERAL GRANTS		141,523	0	0	0
INTEREST & RENTS					
494-000-664.664	INTEREST INCOME	179	0	0	0
INTEREST & RENTS		179	0	0	0
OTHER FINANCING SOURCES					
494-000-695.699	APPROPRIATION OF FUND BALANCE	0	0	18,400	20,000
OTHER FINANCING SOURCES		0	0	18,400	20,000
Totals for dept 000-		141,702	0	18,400	20,000
TOTAL ESTIMATED REVENUES		141,702	0	18,400	20,000

GL NUMBER	DESCRIPTION	2011-12 ACTUAL	2012-13 ADOPTED BUDGET	2012-13 AMENDED BUDGET	2013-14 ADOPTED BUDGET
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
APPROPRIATIONS					
Function: CAPITAL OUTLAY					
Dept 901-CAPITAL OUTLAY					
411-901-974.000	SYSTEM IMPROVEMENTS	86,615	30,000	98,900	0
Totals for dept 901-CAPITAL OUTLAY		86,615	30,000	98,900	0
Total - Function CAPITAL OUTLAY		86,615	30,000	98,900	0
Function: TRANSFERS					
Dept 966-TRANSFERS OUT					
411-966-999.202	TRANSFER TO MAJOR STREET	95,334	99,700	113,825	262,850
411-966-999.203	TRANSFER TO LOCAL STREET	186,522	264,450	236,075	269,150
Totals for dept 966-TRANSFERS OUT		281,856	364,150	349,900	532,000
Total - Function TRANSFERS		281,856	364,150	349,900	532,000
TOTAL APPROPRIATIONS		368,471	394,150	448,800	532,000
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH					
APPROPRIATIONS					
Function: CAPITAL OUTLAY					
Dept 901-CAPITAL OUTLAY					
466-901-974.000	SYSTEM IMPROVEMENTS	0	0	33,500	0
Totals for dept 901-CAPITAL OUTLAY		0	0	33,500	0
Total - Function CAPITAL OUTLAY		0	0	33,500	0
TOTAL APPROPRIATIONS		0	0	33,500	0
Fund 494 - DDA CONSTRUCTION FUND					
APPROPRIATIONS					
Function: GENERAL SERVICES					
Total - Function GENERAL SERVICES					
Function: CAPITAL OUTLAY					
Dept 901-CAPITAL OUTLAY					
494-901-965.530	CAPITAL CONTRIBUTIONS-INFRAS	0	0	18,400	20,000
Totals for dept 901-CAPITAL OUTLAY		0	0	18,400	20,000
Total - Function CAPITAL OUTLAY		0	0	18,400	20,000
Function: TRANSFERS					
Total - Function TRANSFERS					
TOTAL APPROPRIATIONS		0	0	18,400	20,000

City of Owosso
General Fund
Capital Outlay Projections

		2013-2014	2014-2015	2015-2016
Clerk/Gen. Adm.				
	Electronic Records System	8,000		
	Additional ERM user licenses or additional web portal access		10,000	
	Subtotal	*8,000*	*10,000*	*0*
Information Technology				
	2 Servers	14,000		
	Subtotal	*14,000*	*0*	*0*
Police				
	2 Police vehicles	60,000		
	2 In-car video cameras	12,000		
	Subtotal	*72,000*	*0*	*0*
Fire				
	Ambulance		160,000	160,000
	Subtotal	*0*	*160,000*	*160,000*
Parking				
	Subtotal	*0*	*0*	*0*
	Grand Total	*94,000*	*170,000*	*160,000*

City of Owosso
General Fund
Capital Outlay Projections

	2013-2014	2014-2015	2015-2016
Parks			
Establish bikeway from Oakwood Street to Gould Street on south side of river		5,000	
Finish trail loop from JMT to skate park		2,000	
Install fishing pier and dock at Hopkins Lake		2,500	
Install park sign at Fayette Square park			10,000
Grand Total		*9,500*	*10,000*

City of Owosso
Special Revenue Funds/Component Unit
Capital Outlay Projections

Major Street Fund

		2013-2014	2014-2015	2015-2016
Division	Ridge to Stewart	32,500		
Chipman	Stewart to RRX	182,775		
Division	Ridge	146,650		
Stewart	Washington to Division	123,900		
Gould Street Bridge Redecking		36,175		
Replace North Street bridge			100,000	
		522,000	100,000	0

Local Street Fund

		2013-2014	2014-2015	2015-2016
Brooks	Cleveland to N. End	54,375		
Cleveland	Chestnut to Carmody	146,575		
Krust	Dewey to North	266,800		
Park	Ridge to Harper	70,550		
		538,300	*0*	*0*

City of Owosso
Enterprise Funds
Capital Outlay Projections

		2013-2014	2014-2015	2015-2016
Sewer Fund				
	Sewer Lining/Replacements SSO	100,000	150,000	145,000
	Lift Station Control Upgrade	10,000		
	Lift Pump Replacement			5,000
	Total	*110,000*	*150,000*	*150,000*
Water Fund				
	Water Main Replacements	TBD	300,000	
	Booster Station Upgrade	TBD		
	Equipment Replacements	TBD		
	N. Side Transmission Improvements	TBD		
	W. Side Transmission Improvements	TBD		
	Hintz Well Replacement	TBD	250,000	
	Well Upgrades	TBD		
	Storage Tank Rehab	TBD		
	Plant Equipment & Piping	TBD	50,000	
	Total	*0*	*600,000*	*0*
WWTP Fund				
	Boiler & HV Replacement	0		
	Primary Clarifier Rehab (cont.)	260,000		
	Pump & Motor Replacement	20,000	20,000	20,000
	Electrical & Instrumentation	10,000	10,000	10,000
	Miscellaneous Replacements	10,000	10,000	10,000
	Add 4th Influent Pump	60,000		
	Engineering COL Study	40,000		
	Main Building Re-roof		200,000	
	Generator & Switchgear		200,000	
	Secondary Clarifier Project			
	HVAC Replacement		100,000	
	Major Plant Upgrade			Major loan
	Total	*400,000*	*540,000*	*40,000*

City of Owosso
Fleet Maintenance Fund
Capital Budget

DESCRIPTION	2013-2014	2014-2015	2015-2016
1 front end loader	150,000		
1 backhoe	120,000		
1 truck radio	75,000		
1 salt truck	125,000		
1 salt spreader	35,000		
1 underbody scraper	30,000		
1 backhoe		120,000	
1 sweeper		100,000	
1 front end loader		150,000	
2 pickups - 4x4 with plow			80,000
TOTAL	*535,000*	*370,000*	*80,000*

City of Owosso
Capital Projects Fund
Capital Budget

DESCRIPTION	2013-2014	2014-2015	2015-2016
DDA Capital Projects -			
Wayfinding sign installation	**20,000**		
Streets			
Major	**522,000**		
Local	**538,300**		
TOTAL	***1,080,300***	***0***	***0***