

**CITY OF OWOSSO  
2020 FEE SCHEDULE**

**Effective June 1, 2020**

**ASSESSING**

Application fee for IFEC extension	\$500.00
Application fee for IFT tax abatement – Not to exceed limits of Statute MCL 207.555(3) in which the lesser of the actual cost of processing the application or 2% of total property taxes abated during the term that the exemption certificate is in effect can be charged	
Establishing	\$1,500.00
Exemption certificate	\$1,500.00
Application fee for industrial development district	\$1,500.00
Application fee for industrial facilities	
Exemption certificate	\$1,500.00
Exemption certificate transfer	\$500.00
Application fee for project cost revision	\$500.00
Application fee for project extension	\$500.00

**BUILDING DEPARTMENT**

**Income limit fee waiver** – Building permits and inspections will be required. However, permit fees will be waived for owner occupied residential buildings for households that have annual incomes less than 30% of the Michigan State Housing Development Authority (MSHDA) area Minimum Income (AMI). The waiver will cover permits for bringing a structure into code compliance and for replacement of roofs, windows, and siding. To qualify, the applicant must submit Michigan or Federal 1040 tax returns for the last three years along with any other financial and ownership information required for determination.

Accessory structure - zoning compliance - 200 sq. feet and under	\$50.00
Accessory structure – zoning compliance – over 200 sq. feet	\$50.00 + building permit fee
Base fee	\$30.00
Building board of appeals application fee	\$200.00
Building permit fee (add \$30.00 base fee and \$75.00 per inspection)	
Up to \$1000 – includes base fee and 1 inspection	\$105.00
\$1,001 to \$2,000 – includes base fee and 1 inspection	\$145.00
\$2,001 to \$50,000	\$60.00 + \$10.00 per \$1,000 over \$2,000
\$50,001 to \$500,00	\$540.00 + \$10.00 per \$1,000 over \$50,000
\$500,001 and above	\$5,000 + \$6.00 per \$1,000 over \$500,000
Demolition (add \$30.00 base fee and \$75.00 per inspection)	
Commercial - based on size of building	\$180.00 + \$1.00 per sq. ft. over 2,000 sq. feet
Garage – includes base fee + 1 inspection	\$110.00
House – includes base fee and 1 inspection	\$180.00
Fence zoning – residential	\$80.00
Fence – commercial	same as building permit fees
Home occupation – type B home permit	\$50.00
Inspections/re-inspection fee – commercial and residential - each	\$75.00
License/registration fee	\$0.00
Marihuana Fees	
Medical Marihuana Facilities (at time of application and annual renewal)	As per City of Owosso Ordinance Chapter 16.5 \$5,000
Adult Use Recreational Establishments (at time of application and annual renewal)	\$5,000
Misc. reviews (concrete, antennas)	\$50.00
Mobile/Modular Home	\$250.00
Moving building	\$200.00
Penalty for work prior to obtaining permit	cost of permit + \$175.00
Plan review	55% of permit fee
Plan review special	\$100.00 + cost
Plan review-plans are returned to applicant for modifications	\$50.00 + 60.00/hour
Roofing permit – residential up to \$5,000	\$80.00

Roofing permit – residential \$5,001 to 10,000	\$130.00
Roofing permit – residential over \$10,000	same as building permit fees
Roofing permit – commercial	same as building permit fees
Siding	\$80.00
Sign	\$0.40/sq. foot
Temporary sign (90 days)	\$50.00
Swimming pool permit – above ground (zoning compliance)	\$50.00
Swimming pool permit – in ground	same as building permit fees
Tank removal	\$100.00
Temporary structures (tents, contractor's mobile offices, etc.)	\$60.00
Wheel chair ramp & door modification (residential – permit required)	no fee
Windows – residential (3 or fewer by owner)	\$50.00
Windows – residential (4 or more / all commercial properties)	same as building permit fees

### Electrical

Base fee	\$30.00
Baseboard heater	\$15.00
Branch circuits	\$15.00
Feeders – bus duct (per 50 ft. or fraction thereof)	\$15.00
Fire alarm system	\$150.00
Fire alarm system – each additional pull station	\$15.00
Furnace – unit heater	\$15.00
Garage	\$50.00
Generator – residential	\$25.00
Generator – commercial	\$50.00
Inspections/re-inspection fee - commercial and residential - each	\$50.00
Special/safety inspections	\$75.00
License/registration fee	\$0.00
Low Voltage/Data/Telecom Outlets	
1-19 devices, each	\$5.00
20-300 devices	\$100.00
Over 300 devices	\$300.00
Mobile/modular home	\$100.00
Motors	
Up to 20 KVA or HP, 1-25 units (each)	\$15.00
Up to 20 KVA or HP, (each additional unit after 25)	\$5.00
Over 20 KVA or HP, 1-25 units (each)	\$15.00
Over 20 KVA or HP, (each additional unit after 25)	\$7.00
Penalty for work prior to obtaining permit	cost of permit + \$175.00
Plan review	\$100.00/hr. (minimum 1 hour)
Outlets/receptacles/fixtures/other (per 25 or fraction thereof)	\$10.00
Power outlets (a/c/range/dryer/dishwasher/garbage disposal) each	\$15.00
Service	
0-200 amps	\$25.00
201-600 amps	\$30.00
601-800 amps	\$35.00
801-1200 amps	\$40.00
Over 1200 amps	\$45.00
Sub-panels	
0-200 amps	\$25.00
201-600 amps	\$30.00
601-800 amps	\$35.00
801-1200 amps	\$40.00
Over 1200 amps	\$45.00
Signs	\$75.00
Whole house permit	\$150.00

**Mechanical – commercial/industrial**

Base fee		\$30.00
Air conditioning and refrigeration		
Absorption units/chiller		\$90.00
Centrifugal units/chiller		\$90.00
Compressor – 15-50 hp		\$45.00
Compressor – over 50 hp		\$70.00
Heat pumps – 1.5-15 hp		\$35.00
Air handlers (self-contained units ventilation & exhaust fans)		
Under 1,500 cfm (piping fee included)		\$35.00
1,500- 10,000 cfm		\$45.00
Over 10,000 cfm		\$100.00
Air handlers (thru-the-wall fan coil vents)		
Breeching & combustion to appliance – when required		\$60.00
Chimney – factory built		\$60.00
Cooling towers w/ reservoirs		
Capacity under 500 gal		\$50.00
Capacity over 500 gal		\$85.00
Crematories		\$50.00
Ducts, insulation and fire suppression systems – duct system based on bid price		
Under \$3,000		\$40.00
\$3,000 to \$6,999		\$50.00
\$7,000 to \$14,999		\$85.00
Over \$15,000		\$10.00 fee per each \$3,000 + \$85.00
Electronic air cleaner with washer		\$50.00
Evaporator coils		
180,000 BTU and under		\$40.00
180,000 BTU and over		\$45.00
Fire suppression systems – based on bid price		
Under \$2,000		\$75.00
\$2,000 to \$7,999		\$90.00
Over \$8,000		\$15.00 fee + \$90.00
Gas burning equipment – new and/or conversion		
400,000 BTU and under (piping fee included)		\$50.00
Over 400,000 BTU (piping fee included)		\$60.00
Humidifiers		\$25.00
Incinerators – each		\$40.00
Inspections – each (including re-inspection)		
Special/safety inspection		\$75.00
Insulation – duct, piping, and/ tanks – based on bid price		
Under \$2,000		\$40.00
\$2,000 to \$7,999		\$50.00
Over \$8,000		\$15.00 fee per each \$3,000 + \$50.00
License/registration fee		\$0.00
LPG & fuel oil tanks (underground add \$5.00 additional) (piping fee included)		
276 to 550 gal		\$60.00
551 to 2,000 gal		\$100.00
Each additional tank		add 50% of associated fee based on largest tank size
Oil burner		
New and/or conversion, under 5gal/hour (piping fee included)		\$60.00
New and/or conversion, over 5 gal/hour (piping fee included)		\$90.00
Penalty for work prior to obtaining permit		cost of permit + \$175.00
Plan review		\$100.00/hour – minimum 1 hour
Refrigeration systems		
Under 5 hp (split system)		\$35.00
5 hp to 50 hp (split system)		\$45.00
Over 50 hp (split system)		\$75.00

Self-contained units	\$50.00
Solar equipment/each panel (piping fee included)	\$30.00
Unit heaters – hot water, gas, or steam	
200,000 BTU and under (piping fee included)	\$30.00
Over 200,000 BTU (piping fee included)	\$40.00
<b>Mechanical-residential</b>	
Base fee – no inspection included	\$30.00
Boiler: 200,000 BTU's and under (piping fee included)	\$40.00
Boiler: Over 200,000 BTU's (piping fee included)	\$55.00
Central air	\$35.00
Dampers (all kinds)	\$15.00
Duct system	
Under \$3,000	\$30.00
\$3,000 to \$6,999	\$35.00
\$7,000 to \$15,000	\$40.00
Over \$15,000	\$7.00 per each \$1,000 + \$40.00
Exhaust fan	\$15.00
Gas burning equipment - new and/or conversion	
400,000 BTU's and under (piping fee included)	\$40.00
Over 400,000 BTU's (piping fee included)	\$55.00
Gas piping/each outlet	\$15.00
Hotel or motel/per unit	\$50.00
Inspections	\$75.00
Safety or evaluation inspections - single family dwellings	\$75.00
Other buildings/per hour or parts thereof	\$50.00
Investigation fee (for work performed without a permit)/per hour or parts thereof	\$75.00
License/registration fee	\$0.00
LPG & fuel oil tanks (underground add additional \$10) (piping fee included)	\$30.00
Modular home	\$150.00
Oil burner - new and/or conversion (piping fee included)	\$45.00
Penalty for work prior to obtaining permit	cost of permit + \$175.00
Plan review	\$100.00/hour – 1 hour minimum
Solar equipment/each panel (piping fee included)	\$100.00
Solid fuel equipment (complete) - wood stove, prefab fireplaces, stoves, add-on	
Furnaces	\$45.00
Two-family dwelling	\$150.00
Water heater	\$15.00
Whole house permit	\$125.00
<b>Plumbing</b>	
Base fee – no inspection included	\$30.00
Connection building drain-building sewer	\$15.00
Fixtures, floor drains, water connected appliances	\$15.00
Hotel, motel/per unit	\$45.00
Inspections	\$75.00
Special/safety inspection (includes certification fee)	\$75.00
License/registration fee	\$0.00
Manholes – catch basins/each	\$15.00
Modular home	\$150.00
Penalty for work prior to obtaining permit	cost of permit + \$175.00
Plan review	\$100.00/hour – minimum 1 hour
Reduced pressure zone back-flow preventer	\$15.00
Sewage ejectors, sumps	\$15.00
Sewers (sanitary, storm, or combined): 6" and over	\$15.00
Sewers (sanitary, storm, or combined): less than 6"	\$15.00

Sewers (connection building drain-building sewer)	\$15.00
Stacks (soil, waste, vent and conductor)	\$10.00
Sub-soil drains	\$15.00
Two-family	\$180.00
Water distributing pipe: 3/4"	\$15.00
Water distributing pipe: 1"	\$15.00
Water distributing pipe: 1 1/4"	\$20.00
Water distributing pipe: 1 1/2"	\$30.00
Water distributing pipe-over 2"	\$45.00
Water service-less than 2"	\$15.00
Water service-2" to 6"	\$25.00
Water service-over 6"	\$30.00
Whole house permit	\$120.00

### CITY CLERK

Cable television franchise fee	3%
Marriage fee/presided by Mayor	\$10.00

### CITY TREASURER

Adult entertainment license fee:	
Note: If application denied, 1/2 fee returned	\$1,500.00
Adult entertainment license renewal fee	\$1,500.00
Note: a late penalty of \$100 if renewal filed less than 60 days before license exp. If application denied, 1/2 of total fees collected returned	\$1,500.00
License renewal	
Late fee first 15 days	License fee + 25%
Late fee beyond 15 days	License fee + 50% adult entertainment penalties
Adult entertainment penalties	\$500.00
Collection fee tax – administrative fee	
1% on all advalorem taxes (on the amounts collected for other units – not City) Potential to collect Admin. Fee on our own (City) taxes	
Property tax late collection fee	
Summer	2% additional September
Summer	3% additional October
Summer	4% additional November
Winter & any summer balance	3% additional Feb 15 <sup>th</sup> – 28 <sup>th</sup>
Return check – as allowed by MCL 600.2952	
First incident	\$25.00
Second incident, etc. in 12 months' time	\$35.00

### COMMUNITY DEVELOPMENT

Credit reports (if not partnered w/ bank or finance group)	cost + 25%
Consultant Escrow fee	\$1,500.00
Historic district permit application fee	\$0.00
Lot splits	
Single	\$225.00
Multiple	\$225.00 each + \$35.00/resulting lot
Off-street parking facility/lot application permit (see ordinance/code)	\$150.00
Permits ("new use of land" and "new use of building(s)") mentioned specifically in code	\$30.00
Rental property registration/per unit	\$25.00
Non-compliance fee, 1 <sup>st</sup> occurrence	\$200.00
Non-compliance fee, each additional occurrence	\$400.00
Residential entranceway permit (see ordinance/code)	\$150.00
Rezoning request	\$550.00 + \$5.00/acre
Site Plans	
Apartment/townhouse	\$550.00 + \$4.50/unit

Commercial/Industrial	\$500.00 + \$50.00/acre
Institutional (Schools, Public Services, Hospitals)	\$475.00 + \$40.00/acre
Mobile home park	\$575.00 + \$5.00/unit
Planned Unit Development/Mixed use development	\$550.00 + \$50.00/acre
Preliminary site plan review	75% of site plan review fee
Single family site condo (prelim or final)	\$700.00 + \$5.00/lot
Site plan revision/review	75% of site plan review fee + any needed consulting fees determined by administration
Site plan requiring review by city engineer	all costs by owner/applicant via escrow
Special meetings with planner/engineer	all costs by owner/applicant via escrow
Special exceptions application/permit, conditional use or temporary use permit by ZBA (see ordinance/code)	\$200.00
Special land use	\$400.00 + \$6.00/acre
Subdivision	
Preliminary – tentative	\$700.00 + \$5.00/lot
Preliminary - final	\$350.00 + \$2.50/lot
Final plat	\$500.00 + \$4.00/lot
Temporary land use (ZBA review)	\$500.00
Temporary uses for administrative approve – forthcoming ordinance	\$75.00
Use variance	\$700.00
Zoning variance	
Commercial	\$400.00
Residential	\$175.00

#### GENERAL

Notary	
Non-resident	\$10.00
Resident	\$5.00
Rental conference room between 8:00 am to 5:00 pm	
½ day up to four hours	\$30.00
Full day	\$60.00
Organization of which the city is a member	\$0.00
Rental council chambers between 8:00 am to 5:00 pm	
Up to four hours	\$30.00
Full day	\$60.00
Organization of which the city is a member	\$0.00

#### HISTORICAL COMMISSION - Funds go to back to Historical Commission

Admission Curwood Castle	
Adult	Donation Request \$5.00
Child	Donation Request \$2.00
Rental Curwood Castle	
First hour	(\$50.00 refundable) \$250.00
Each additional hour	\$55.00
Rental Gould House	
First hour	(\$50.00 refundable) \$250.00
Each additional hour	\$55.00
Rental Gould House apartment #2	
Per month	\$750.00
Note: reduction in rate if long term	\$650.00
Rental Gould House apartment #3	
Per month	\$750.00
Note: reduction in rate if long term	\$650.00

#### PUBLIC SAFETY

Ambulance fees – adjusted to the screen rates approved by commercial insurance companies	
In-facility transport	\$250.80
Dog license	see ordinance**none currently**

<b>False alarm fee – fee may be waived by authority of Public Safety Director</b>	
First call in 12 months	\$0.00
Second false alarm in 12 months	\$10.00
Each additional false alarm in calendar year	\$25.00
Late fee(s) (in excess of 10 days)	10% of fee + 6% interest
Fire house demonstrations	donation only
Fire run	\$500.00
Gun registration	\$10.00
Liquor license application fee	\$10.00
Liquor license changes	\$50.00
Liquor license ownership transfer	\$150.00
Portable breath test (PBT)	
1/2 month	\$15.00
Full month	\$30.00
Sex offender initial registration	\$35.00

**Parking fines – defined in Section 33 of the Owosso Municipal Code**

<b>Abandoned car</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Across parking line</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Blocking alley</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Blocking driveway</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Blocking traffic</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Double parking</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Fifth violation of any above violation within a 30-day period</b>	
Paid within 7 days	\$100.00
Paid within 14 days	\$100.00
Paid within 30 days	\$100.00
<b>Moving to evade time limitations</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Other parking violation</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Overtime parking in 3:00 am to 6:00 am zone</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parked facing wrong way</b>	

Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parking in prohibited zone</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parking in loading zone</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parking on sidewalk or crosswalk</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parking at yellow curb</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parking in handicap zone</b>	
Paid within 7 days	\$50.00
Paid within 14 days	\$100.00
Paid within 30 days	\$100.00
<b>Parking within 15 feet of fire hydrant</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parking over 12 inches from curb</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parking over legal limit in areas other than business districts defined in sec 33-37</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parking over legal limit in business districts defined in sec 33-37 – 3<sup>rd</sup> and subsequent violations in each calendar year</b>	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
<b>Parking of a truck or commercial vehicle with a gross weight in excess of 5 tons or in excess of 22 feet in length in violation of the provisions of section 5.61 of the Uniform Traffic Code</b>	
Paid within 7 days	\$25.00
Paid within 14 days	\$50.00
Paid within 30 days	\$75.00

**VIOLATIONS/FINES**

Bonfire permit	\$0.00
Misdemeanor **see ordinance/code under (b)**	\$500.00 + other stipulations
<b>Municipal civil infraction</b>	
First offense	\$75.00
Second offense	\$250.00
Third or subsequent repeat offenses	\$500.00
<b>Municipal civil infraction - loose dogs</b>	
Code states: If the dog was impounded by any police officer or other authorized employee of the city, the owner shall pay the additional sum to the city to reimburse for said expense as prescribed by resolution of the council.	\$25.00 + Pound Fees



**PUBLIC SERVICES**

Construction noise(s) permit	\$25.00
Copies of building plans/blueprints	per page \$10.00
Flood plain development permit application	\$100.00
Mowing	cost + \$100.00
Replacement line and grade stakes (see ordinance/code)	cost + \$100.00
Right of way permit	
Inspection fee	\$20.00
Security deposit	\$50.00
Snow removal	cost + \$100.00
METRO Act Permit Application Fee	per statute

*I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of June 1, 2020.*

\_\_\_\_\_  
Amy K. Kirkland, City Clerk