



City of Owosso

Rental Dwelling Registration Form

In accordance with Ordinance No. 704 adopted March 16, 2009 by the Owosso City Council, all owners of residential rental dwelling units located within the City of Owosso are required to submit a completed registration form. Complete all applicable information and return to City of Owosso, City Hall, 301 W. Main St, Owosso, MI, 48867 along with the registration fee of \$25.00 per rental unit within a structure.

1) RENTAL PROPERTY INFORMATION

Property Address: _____ Parcel Tax ID Number: _____

Additional Addresses for this property: _____
(Please provide additional addresses/parcel numbers in the space on the back of this form if necessary.)

TYPE (check one) Single Family Duplex (Two Family) 3 or More Units (Multi-Family)*

Number of Dwelling Units: _____ x \$25.00 per dwelling unit = \$_____ registration fee enclosed.

Number of Private Entrances: _____ Number of Off Street Parking Spaces: _____

Number of Units Owner Occupied: _____

***If this is a Multi-Family rental, please complete the following:**

Name of Complex: _____

Number of Buildings in Complex: _____ Number of Units per building: _____

2) OWNER INFORMATION *(Please note that P.O. Box addresses will not be accepted.)*

Name(s): _____ Business Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: (Day) _____ (Evening) _____

Fax Number: _____ Email: _____

3) OWNER'S REPRESENTATIVE/PROPERTY MANAGER INFORMATION *(If Not Owner)*

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: (Day) _____ (Evening) _____

Fax Number: _____ Email: _____

I hereby affirm that the reported information regarding the residential rental dwelling unit(s) listed above is true to the best of my knowledge. I understand that failure to register any residential dwelling unit(s) located within the City of Owosso may result in a fine and/or a civil infraction in accordance with the provisions of City Ordinance No. 704.

Owner or Representative's Signature

Date

Title

Company name (if applicable)

If there is more than one address or parcel number for each building, please indicate in the space below.

Additional Addresses:

Additional Parcel Numbers:

If this property is no longer owned by you, if the property is no longer a rental unit or you feel that this property is exempt from registering as a rental dwelling unit with the City of Owosso, please provide a brief statement of explanation below. Please be sure to include your contact information and return the form so that we can update our records.