



**CITY OF OWOSSO**  
**Medical Marihuana PROVISIONING CENTER (DISPENSARY)**  
**License Application AND Lottery Flowchart**

**Announcement**

- City Council will designate by Resolution the 30 day window that applications will be accepted and the date/time/place of the lottery

**Application Submittal and Fee**

- During the 30 day window - Applicant submits the Medical Marihuana License Application to the City Clerk's office, along with their choice of one (3) digit number and one (4) digit number. The Oath of Application will then be executed and notarized and the Applicant will be directed to the Building Department
- Building Department will verify application is complete with all applicable documents
- If a complete package has been submitted, an invoice for the application fee will be created and paid by Applicant
- If a complete package has not been submitted, application will be returned to the applicant

**Application Review**

- Site Plan is reviewed
- Departmental Review
- Applicant is notified of approval

**Lottery System**

- If the city receives more than 4 applications, the Michigan Lottery System will be utilized to determine the 4 winners
- The city will open the Council Chamber for public viewing of the Daily 3 and Daily 4 evening drawings on the date named by Council
- The closest 4 applicants to the Daily 3 evening drawing on that date - over or under - will be the winners. In the event of a tie the Daily 4 evening drawing will be used as a tie breaker. The 4 digit submissions of the two tied applicants will be compared to that day's Daily 4 evening drawing, the submission closest to the number drawn wins.
- Applicants not successful in the drawing will receive \$2,500 of their application fee back
- Successful applicants will receive a certified letter from the City to serve as their proof of local provisioning center license

**Successful Applicants**

- Building and Trades permits are issued (if necessary)
- Inspections are performed on work completed
- Building Official will do a final walk thru of the facility's site (this will occur regardless of if permits are required or not)
- Certificate of Occupancy will be issued