



SPECIAL LAND USE APPLICATION
 City of Owosso
 301 W. Main Street, Owosso, MI 48867
 Phone: (989) 725.0535
 building@ci.owosso.mi.us

- Refer to the City of Owosso Zoning Ordinance Chapter 38 – Article XI for additional information
- Application must be filed at least 25 days prior to a scheduled Planning Commission meeting for staff review and proper notices (see last page for submittal deadlines)
- Submit one (1) copy of the site plan (meeting the requirements of Article XIII, site plan review)
- Submit a digital copy of the site plan
- Payment of fees including escrow fees
- The Applicant must be present at the Planning Commission Meeting

Property Details:		
Property Street Address:		
Legal Description of Property:		
Site Area (in acres):	Parcel ID #:	Zoning:
Ownership:		
Name:		
Address:		
Telephone No:	Email:	
Applicant:		
Applicant (If different from owner above):		
Address:		
Telephone No:	Email address:	
Interest in Property (potential buyer/lease holder/potential lessee/other):		
Architect/Surveyor/Engineer preparing site plan:		
Name:		
Address:		
Telephone No:	Email:	
Requesting a Special Use Permit for the following:		
Present use of the property:		

The above information on this application and attached documents is accurate and truthful to the best of our knowledge.

SIGNATURE OF APPLICANT

Date:

SIGNATURE OF PROPERTY OWNER (if different from Applicant)

Date:

Fee Schedule

Special Use Permit	\$400 plus \$6/acre
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Escrow Fee (Hourly rate of Staff/Consultant involved)	\$1,500
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- ❖ A cash deposit of \$1,500 shall be placed with the City of Owosso

- ❖ The City will let the applicants know when additional funds are needed (typically when about 25% is remaining)

- ❖ Should there be funds remaining in the account after completion of the project, the balance will be returned

FOR OFFICIAL USE ONLY

Case #	Planning Commission Hearing Date
Receipt #	Action Taken
Date Filed	City Council Hearing Date
Description Checked	Action Taken

Any permit issued from this application shall not be transferable prior to completion of construction

<u>2026 Meeting Date</u>	<u>2026 Submittal Deadline</u>
January 26	January 2
February 23	January 29
March 23	February 27
April 27	April 2
May 26	May 1
June 22	May 29
July 27	July 2
August 24	July 31
September 28	September 3
October 26	October 1
November 23	October 30
December 14	November 20