

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Council Chambers, City Hall
October 28, 2013 – 7:00 pm**

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by Chairman William Wascher.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all in attendance.

ROLL CALL: Roll Call was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Chairman William Wascher; Vice-Chairman Frank Livingston; Commissioners David Bandkau, Tom Kurtz, Cindy Popovitch, Brent Smith, Thomas Taylor and Craig Weaver.

MEMBERS ABSENT: Commissioner Ron Schlaak.

OTHERS PRESENT: Adam Zettel, Assistant City Manager and Director of Community Development.

AGENDA APPROVAL:

**MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER KURTZ TO APPROVE THE AGENDA FOR OCTOBER 28, 2013.
YEAS ALL. MOTION CARRIED.**

MINUTES APPROVAL:

**MOTION BY COMMISSIONER POPOVITCH, SUPPORTED BY COMMISSIONER LIVINGSTON TO APPROVE THE MINUTES OF THE MEETING OF SEPTEMBER 23, 2013.
YEAS ALL. MOTION CARRIED.**

COMMUNICATIONS:

1. Staff memorandum
2. PC minutes from September 23, 2013
3. Zoning review list & map
4. Workshop letter

COMMISSIONER / PUBLIC COMMENTS:

Commissioner Livingston asked about the Shell Station. Mr. Adam Zettel stated they are doing the 109 Corunna Avenue as a remodel with a four foot variance which was reviewed by the ZBA. With both of the Shell Station remodels they will make nice entry points.

Commissioner Popovitch is attending her last meeting and stated that she really enjoyed working on the Planning Commission. She wished the group well in their future efforts.

PUBLIC HEARING: NONE

SITE PLAN REVIEW: NONE

BUSINESS ITEMS:

1. Zoning Map Update Workshop

Mr. Zettel stated that the mailing that went out was mailed with a prior mailing list. Those were mailed a postcard notifying them of the error, but some on the list were correct and could have attended. Mr. Zettel didn't want to cancel this meeting just in case someone did show up. Mr. Zettel apologized to the board. The board decided to meet again on the regular meeting date of November 25 with another corrected mailing going out.

ADJOURNMENT:

**MOTION BY COMMISSIONER KURTZ, SUPPORTED BY VICE-CHAIRMAN LIVINGSTON, TO ADJOURN AT 7:12 P.M.
YEAS ALL. MOTION CARRIED.**

Cindy Popovitch, Secretary

mms