

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
COUNCIL CHAMBERS, CITY HALL
MONDAY, OCTOBER 22, 2018 – 6:30 P.M.**

- CALL TO ORDER:** Chairman Wascher called the meeting to order at 6:30 p.m.
- PLEDGE OF ALLEGIANCE:** Recited
- ROLL CALL:** Tanya Buckelew
- MEMBERS PRESENT:** Chairman Wascher, Vice-Chair Livingston, Secretary Janae Fear, Commissioners Kirkland, Lafferty, and Taylor
- MEMBERS ABSENT:** Commissioners Adams, Jenkins and Law
- OTHERS PRESENT:** Assistant City Manager Amy Cyphert, Dale Frasier, 22 Corunna Ave, D & L Auto Sales

APPROVAL OF AGENDA:
MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE AGENDA FOR OCTOBER 22, 2018.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:
MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE MINUTES FOR THE AUGUST 27, 2018 MEETING.

YEAS ALL. MOTION CARRIED.

OLD BUSINESS:

- 1. Review of Proposed Amendments to Chapter 26 – Sign Ordinance and provide edits and/or schedule a public hearing for November meeting**

Ms. Cyphert presented the board with a “red-lined” version of the Sign Ordinance to show what would be potentially removed and added. Recent legal cases outcomes on content neutral wording and other revisions are being requested.

The draft amendments to the Sign Ordinance include, but are not limited to the following:

- Powers duties, decision period, grounds for variances and public hearing requirements for the Board of Appeals
- Updates to the definitions
- Requirements for pole signs
- Signage requirements for the OS-1, P1 and C-OS zoning districts that were omitted in the 2017 revisions
- Updated graphics
- Additional prohibited signs
- Additional permit exempt signs

- Revisions to address context based signage
- Spelling and clarifications revisions
- Private sign regulations within business, medical and educational campuses
- Addressing signage within the Historic District
- Revisions to make formatting of each article within the chapter match

Additional amendments were discussed and include the following:

- Community special event sign – look into further, possibly keep
- Outline tubing sign – LED keep or remove
- Portable sign – remove the proposed wording and either replace with a new definition or eliminate completely
- Prohibited signs – remove Feather or flutter signs
- Prohibited signs – remove Outline tubing signs – LED
- Public Off-Premise directional Signs was discussed and what would cover an organization like the Chamber of Commerce
- Temporary signs – need further clarification as to only allowed 1 time per year, 1 every 3 months
- Create a Westown district similar to the downtown district
- Non-conforming signs – should the original square footage numbers be added in the amendment or require a variance for upgraded signs that would not meet the new ordinance.

Ms. Cyphert will present the requested changes at the November meeting

NEW BUSINESS: none

OTHER BOARD BUSINESS:

2. Appointment of Four Planning Commissioners to the Mater Plan-Sub-committee

The Master Plan kick off meeting is October 24, 2018 at 3 pm. Janae Fear, Frank Livingston and Tom Taylor have volunteered to be on the committee.

3. Discussion of Sec 38-197 (11) (6), Sec 38-217 (4), Sec 38-242 (9) (6), Sec 38-267 (10) (6), Sec 38-292 (11) Review of buffer zone requirements for provisioning centers.

Buffer zones were discussed and the intent of the measuring from residentially zoned property. The current language in the ordinance and would define the 100' measurement from property lines. The Board's intent was to measure "front door to front door." An amendment would need to be made to the ordinance to measure from real property.

Additional discussion was held regarding the distance between provisioning centers as the board does not agree with the possibility that potentially all 4 provisioning center licenses could be in the same location. The Boards intent was for them to be spaced out throughout the city. It was suggested to add to the ordinance, a buffer zone of 100' between provisioning centers.

Amendments and possible public hearing will be set for the November meeting.

MOTION BY COMMISSIONER KIRKLAND, SUPPORTED BY SECRETARY FEAR TO RECOMMEND TO COUNCIL TO DELAY THE 30 DAY APPLICATION WINDOW FOR PROVISIONING CENTERS UNTIL AMENDMENTS TO THE MEDICAL MARIHUANA ORDINANCE ARE COMPLETED.

RCV

YEAS: SECRETARY FEAR, COMMISSIONERS KIRKLAND AND LAFFERTY, VICE-CHAIR LIVINGSTON, COMMISSIONER TAYLOR AND CHAIRMAN WASCHER

NAYS: NONE

MOTION CARRIED.

4. Discussion on Sec 393 and 38-292 (4) Outdoor storage height and screening requirements.

Staff is looking to amendment to the outdoor storage height and screening requirements. The amendments will be presented at the November meeting.

PUBLIC COMMENTS AND COMMUNICATIONS:

Dale Frasier, 211 Corunna Ave and owner of D & L Auto Sales expressed his concerns over his pennant type signs/flags over his parking lot. He was notified by Code Enforcement to remove them and they are not allowed in the current ordinance. Mr. Frasier stated he has had those types of signs up for over 15 years, so why now are they a problem.

The Board was in support of allowing festoons based on the above comments.

ADJOURNMENT:

MOTION BY COMMISSION TAYLOR, SUPPORTED BY VICE-CHAIR LIVINGSTON TO ADJOURN AT 8:25 P.M. UNTIL THE NEXT MEETING ON November 26, 2018.

YEAS ALL, MOTION CARRIED.

Janae L. Fear, Secretary