

**CITY OF OWOSSO**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**MONDAY, DECEMBER 17, 2012**  
**7:30 P.M.**

Meeting to be held at City Hall  
301 West Main Street

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 3, 2012:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Proclamation – Michael Compeau. A Mayoral Proclamation recognizing Public Safety Director Michael Compeau for his years of service to the City upon the occasion of his retirement.

**PUBLIC HEARINGS**

1. Special Assessment District No. 2012-03 – Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, December 17, 2012 to receive citizen comment regarding Special Assessment District No. 2012-03, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Boards and Commissions Appointments. Consider the following Mayoral boards and commissions appointments:

Name	Board/Commission	Term Expires
Nicole Hathaway	Parks & Recreation Commission	06-30-2014
John Horvath	Zoning Board of Appeals – Alternate (Filling unexpired term of E. Frasier)	06-30-2013

2. Grant Agreement Authorization. Authorize resolution approving the execution of a grant agreement with the Michigan Department of Natural Resources for \$3,800 to assist in the restoration and maintenance of Emerson Grove located at Emerson Elementary School.
3. Purchase Authorization. Authorize the purchase of electronic records management software from General Code, further authorize the purchase of necessary hardware components in a total amount not to exceed \$25,000.00, and approve payment to relevant vendors in an amount not to exceed the approved cost.
4. Warrant No. 454. Authorize Warrant No. 454 as follows:

Vendor	Description	Fund	Amount
Rehmann Robson	Progress billing in connection with the audit of the June 30, 2012 financial statements	General	\$ 15,000.00
State of Michigan-MDEQ	NPDES Annual Permit Fee – FY 2013	WWTP	\$ 5,500.00
Brown & Stewart PC	Professional Services Nov 13, 2012 – Dec 10, 2012	General	\$ 9,415.53

5. Check Register - November 2012. Affirm check disbursements totaling \$841,848.09 for the month of November 2012.

### **ITEMS OF BUSINESS**

1. 2012 Audit Acceptance. Consider resolution accepting and placing on file the City of Owosso Financial Report with Additional Information for the Fiscal Year Ended June 30, 2012.
2. Funds Transfer to DDA. Approve resolution authorizing the transfer \$18,234.70 of the remaining funds from the VSCI Grant Bond sale to the DDA for reimbursement for capital improvements made in 2012 for Woodard Place located on Exchange Street.

### **COMMUNICATIONS**

1. Karen Stadler, Historical Commission. Letter of resignation.
2. Charles P. Rau, Building Official. November 2012 Building Department Report.
3. Charles P. Rau, Building Official. November 2012 Code Violations Report.
4. Michael T. Compeau, Public Safety Director. November 2012 Fire Report.
5. Planning Commission. Minutes of December 10, 2012.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, January 07, 2013

### **BOARDS AND COMMISSIONS OPENINGS**

Historical Commission, term expires 12-31-2014

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).