

# OWOSSO

## *Parks & Recreation Commission*



Regular Meeting  
6:00pm Monday, July 27, 2015  
City Council Chambers  
Owosso City Hall



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: July 24, 2015

TO: Chairman Espich and the Owosso Parks and Recreation Commission

FROM: Susan Montenegro

RE: Parks & Recreation Commission Meeting: July 27, 2015

The Parks & Recreation Commission shall convene at **6:00pm on Monday, July 27, 2015** in the city council chambers of city hall. This is a regular meeting, and there will be a planning commission meeting following this meeting at 7:00 p.m.

Items of business are:

1. Adams Park – Zack Matousek and playscape completion details.
2. Disc Golf – Purchase order completed by the city and emailed to vendor.
3. Skate Park
3. Annual election of officers.

If you have any other updates or new information before the meeting, please send it to me or feel free to call 989.725.0544 or email me at [susan.montenegro@ci.owosso.mi.us](mailto:susan.montenegro@ci.owosso.mi.us) with any questions or concerns you may have.

**Please RSVP! See you on the 27th!**

**AGENDA**  
**Parks & Recreation Commission**  
Monday, July 27, 2015--6:00 PM  
City Hall Council Chambers  
301 West Main Street  
Owosso, MI 48867

**Call to order:**

**Pledge of Allegiance:**

**Roll call:**

**Approval of agenda:** July 27, 2015

**Approval of minutes:** June 22, 2015

**Public comments:**

**Communications:**

1. Staff memorandum
2. June 22, 2015 minutes
3. Disc Golf purchase order

**Business:**

1. Adams Park – Zack Matousek and playscape completion details.
2. Disc Golf – Purchase order completed by the city and emailed to vendor.
3. Skate Park
3. Annual election of officers.

**Discussion:**

**Public comments:**

**Adjournment:** Next meeting will be Monday, August 24, 2015.

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/ hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us)

**Minutes**  
**Regular Meeting of the Parks & Recreation Commission**  
Monday, June 22, 2015 - 6:00 PM  
City Hall Council Chambers  
301 West Main Street  
Owosso, MI 48867

**CALL MEETING TO ORDER:** Vice- Chair Jeff Selbig called the meeting to order at 6:04

**PLEDGE OF ALLEGIANCE:** Was recited by all present

**ROLL COLL:** Roll Call was taken by Recording Secretary Denice Grace

**MEMBERS PRESENT:** Vice-Chairman Jeff Selbig, Commissioner Shane Nelson, Commissioner Randy Woodworth.

**MEMBERS ABSENT:** Chairman Mike Espich and Commissioner Kristen Woodbury

**OTHERS PRESENT:** Sue Montenegro, Assistant City Manager and Director of Director of Community Development

**APPROVAL OF AGENDA:**  
**MOTION BY COMMISSIONER WOODWORTH, SUPPORTED BY COMMISSIONER NELSON TO APROVE THE AGENDA FOR JUNE 22, 2015.**  
**YEAS ALL. MOTION CARRIED**

**Approval of Minutes:**  
**MOTION BY COMMISSIONER NELSON, SUPPORTED BY COMMISSIONER WOODWORTH TO APPROVE THE MINUTES FOR THE MAY 26, 2015 MEETING.**  
**YEAS ALL. MOTION CARRIED.**

**PUBLIC COMMENTS:** None

**COMMUNICATIONS:**

1. Staff Memorandum
2. May 26,2015 Minutes
3. Keves Quote

**BUSINESS**

1. Skate Park- The quote for the skate park is higher than originally thought but the park will also be bigger than thought originally.

Ms. Montenegro and Commissioners Nelson and Woodworth met at the skate park with kids on June 16<sup>th</sup> to get their input. The kids were in favor of a bigger skate park. The kids also were in favor of fencing the area around the skate park to cut down on vandalism and graffiti. Advertising on the fences could also be utilized

Different cities were shown for possible models for our skate park including Charlotte, Lansing, Saginaw and Clawson. Lansing has seating for spectators. Garbage receptacles are also recommended.

Commissioner Woodworth worried about water retention in a bowl-shaped Skate Park. Drainage would also be an issue to consider. Lighting would also have to be taken into consideration.

Commissioner Woodworth talked to local contractor Brian Marks of Great lakes Fusion Custom Concrete Creations about possibly doing the work.

It was questioned whether to go with the original \$6,000 quoted a couple of years ago for the pad or to apply for a grant or to get area businesses to donate funds to make a larger skate park. Possible fundraising ideas included having an event at the Owosso amphitheater and a bike ride in which an admission charge could be used to help raise funds. Nicholas Pidek was mentioned as someone who could help organize a race or event. John Hankerd was also mentioned as a possibility to help organize and promote a fund-raiser for the skate park.

Clawson has a skate board committee and has close to the same size blueprint as Owosso but they have more income. Someone is needed to design a skate park plan. Ms. Montenegro showed a view of a lot next to the skate park on Wright Street that is 126' x 66'. Ms. Montenegro is also worried about the current skate park being located in the flood plain. A second proposed site is on Monroe Street and is on higher ground. Everyone likes the Monroe Street site better for site location and size.

Ms. Montenegro will meet with Chairman Espich to discuss the situation further with him. The kids could also be involved in any further discussion before a decision is made.

**MOTION MADE BY COMMISSIONER WOODWORTH, SUPPORTED BY COMMISSIONER NELSON TO MOVE TO TABLE THE CURRENT QUOTE FORM KEVES. NO FURTHER DISCUSSION AT THIS TIME. YEAS ALL. MOTION CARRIED.**

2. Disc Golf-The first proposed site was at Rosevear Park and connected to property owned by Oak Hill Cemetery. A workable agreement/solution could not be obtained between the Oak Hill Cemetery Board and the City of Owosso. The second proposed site is Hopkins Lake. City Manager Don Crawford and Ms. Montenegro talked with John Beebe and Eric Sanderson about moving to Hopkins Lake. Both gentlemen liked the idea of the move to the lake and will start placing nine of the 18 baskets for the first phase of the project.

A question was raised of whether we could move the platforms already in place in

Rosevear Park to reuse at Hopkins Lake.

Discussion was held on whether the city could organize a cleanup to clear brush and have other work done by volunteers to help the project along. John and Eric are very dedicated to the project and have worked last 4 years to get it organized. Commissioner Woodworth thinks we should go ahead with phase 1 and move on next year to phase 2.

**DISCUSSION:** None

**PUBLIC COMMENTS:** None

**ADJOURNMENT:**

**MOTION MADE TO ADJOURN AT 6:45 BY COMMISSIONER WOODWORTH,  
SUPPORTED BY COMMISSIONER NELSON.  
YEAS ALL, MOTION CARRIED**

Next meeting July 27, 2015



# City of Owosso

301 W. Main Street  
Owosso, MI 48867  
(989) 725-0572  
www.ci.owosso.mi.us

## Purchase Order

PO Number: 000041830

Issued Date: 07/13/2015

Expiration Date: 06/30/2016

Department: 756

Ordered By: SKMontenegro

Requisition #: 61618

Council Approved Date: N/A

### Vendor Info:

06174  
DISCRAFT  
29592 BECK RD  
WIXOM, MI 48393

### Shipping Info:

Phone:

**Description:** DISK GOLF MATERIALS PER QUOTE 219269-TO BE PICKED UP.

Quantity	Unit of Measure	Items Description/Item Info	Unit Price	Extended Price
17.000	EACH	BASIC CHAINSTAR 101-756-974.000	\$275.000	\$4,675.00
			<b>Total:</b>	<b>\$4,675.00</b>

### TERMS AND CONDITIONS:

1. Documentation - Show our order number on all invoices, labels and shipping papers.
2. Invoice Address - Mail to City Hall, Attention: Accounts Payable
3. Sales and Use Tax - All sales are exempt
4. Purchase Order is VOID without proper insurance documentation on file with the City of Owosso for labor contracts.

For the City of Owosso

By: Richard C. Williams

By: Donald D. Crawford