CALL TO ORDER: MEETING WAS CALLED TO ORDER AT 6:09 PM BY CHAIR CAROLYN EBERT

PRESENT: Commissioner Carolyn Ebert, Chair; Commissioner Karen Marumoto, Vice Chair Dave Acton; Commissioner Sara Adams; Commissioner Jed Dingens; and Commissioner Paul Rogers.

ABSENT: Commissioner Elaine Greenway and Commissioner Heather Jacobs

OTHERS PRESENT: Robert Doran-Brockway, Director

APPROVAL OF AGENDA: Commissioner Rogers motioned to approved the agenda. Motion Supported by Commissioner Marumoto. Aye all, motion carried.

APPROVAL OF March, 2019 REVENUE AND EXPENDITURE REPORT
Commissioner Adams motioned to approve the March 2019 Revenue and Expenditure Report. Motion Supported by Commissioner Acton. Ayes all, motion carried.

CONSENT AGENDA:
Director Robert Doran-Brockway presented a detailed explanation of each of the reports in the Consent Agenda. OHC Balance Sheet; OHC Check Register; OHC May 21, 2019 Meeting Minutes.

The board asked questions surrounding miscellaneous expense and possibilities of increasing revenues.

Commissioner Rogers motioned to approve the Consent Agenda, Supported by Commissioner Marumoto. Ayes all, motion carried.

CITIZEN COMMENTS: NONE

COMMUNICATIONS: NONE

OLD BUSINESS:

- **501(c) 3 Status Report** – Contact was made with IRS. Application is pulled for audit. The process should be completed 30-40 days.
- **Next Fundraising Target – Painting Exhibition**
  Director Doran has set a $5,000 Sponsorship Goal per painting to be raised. He has obtained 2 sponsors. The sponsorship will include a plaque in perpetuity recognizing the donor. Director will create a brochure to assist board with sharing the sponsorship opportunities.
- **Museums and Parks Millage Review** – None
- **2019 Owosso Historic Home Tour** – Date: 9/21/19 - 11 Homes are included in the tour with a total of 21 locations. It will also include a Garden Party with $50 admission. All Ayes. Motion Carried.
NEW BUSINESS:

- **Budget Constraints/Opportunities**
  The board desires the opportunity to move line items within the approved budgeted dollars. Clarification of board’s authority to move monies between line items will be provided at next meeting.

- **Committee Reports**
  1) Exhibitions & Special Event – Home Tour preparation is underway. Women’s Exhibit 2020 will begin promotion after Home Tour.
  2) Education – Historic Suitcases meeting to be set for Fall 2019.
  3) Museum Stewardship – State of Art HVAC System analysis will be pursued. Information will be obtained to determine if the Façade Grant could be utilized for the Castle.
  4) Archiving & Acquisitions – No Report
  5) Finance/Governance – Grants will be pursued. Capital Campaign Companies will be reviewed for possible consideration.
  6) Research is taking place to create a convention spotlighting Authors whose books were made into movies between years 1900-1925.
  7) Marketing, Advertising & Social Media – No Report
  8) Volunteers – A list of 250 volunteers is compiled in the database.

**Quote of the day:**

“The past is a place of reference not a place of residence. The past is a place of learning not a place of living.”

Roy T. Bennett

**CITIZEN COMMENTS:**

None

**ADJOURN:**

Commissioner Marumoto motioned to adjourn at 8:13 PM, Supported by Commissioner Adams. Ayes All, Motion Carried.