

MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Council Chambers, City Hall
December 10, 2012 – 7:00 pm

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by Chairman William Wascher.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all in attendance.

ROLL CALL: Roll Call was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Chairman William Wascher; Vice-Chairman Frank Livingston; Secretary Melvin Renfrow; Commissioners David Bandkau, Cindy Popovitch (arrived 7:24 p.m.), Ron Schlaack (arrived (7:02 p.m.), Brent Smith, and Thomas Taylor.

MEMBERS ABSENT: Tom Kurtz

OTHERS PRESENT: Adam Zettel, Assistant City Manager and Director of Community Development.

AGENDA APPROVAL:

MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE AGENDA FOR DECEMBER 10, 2012.

YEAS ALL. MOTION CARRIED.

MINUTES APPROVAL:

MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER SMITH TO APPROVE THE MINUTES OF THE MEETING OF NOVEMBER 26, 2012

YEAS ALL. MOTION CARRIED.

7:02 P.M. Commissioner Schlaack arrived.

COMMUNICATIONS:

1. Staff memorandum
2. PC minutes from November 26, 2012
3. Design guidelines text
4. Outdoor sales and storage; temporary use text

COMMISSIONER / PUBLIC COMMENTS: None

PUBLIC HEARING: None requested.

SITE PLAN REVIEW: None requested.

BUSINESS ITEMS:

1. Design Guidelines Ordinance Discussion

Adam Zettel, Assistant City Manager and Director of Community Development, stated that if a consensus is reached tonight, there could be a public hearing in January. Commissioner Livingston asked about matters that would not meet the new ordinance when it is implemented. Mr. Zettel stated they would become legal non-conforming. In the future if they were destroyed over 50%, then it must be brought into compliance. Board continued discussion on various guidelines.

7:24 p.m. Commissioner Popovitch arrived as the discussion continued. General agreement that the ordinance was ready for a public hearing in January.

2. Outdoor Sales and Storage; Temporary Uses Discussion
Discussion of what displays should be allowed on sidewalks in central business districts in front of businesses such as A-frame signs; chairs and tables; and items for sale from the business. This ordinance will also go to a public hearing in January.

ITEMS OF DISCUSSION: None

COMMISSIONER / PUBLIC COMMENTS:

Mr. Zettel said that the Lincoln School project will have a site plan ready soon and they would like to proceed quickly. The next possible date would be the second Monday in January.

ADJOURNMENT:

**MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER SCHLAAK, TO
ADJOURN AT 8:15 P.M. UNTIL JANUARY 14, 2013.**

YEAS ALL. MOTION CARRIED.

Melvin Renfrow, Secretary

mms