



**OWOSSO HISTORICAL COMMISSION**  
THE CURWOOD COLLECTION

**OWOSSO HISTORICAL COMMISSION**

Regular Meeting Minutes

September 11, 2017, 7:00 PM

City Hall Council Chambers

**CALL TO ORDER:** Carol Vaughn called the meeting to order at 7:00 pm

**PRESENT:** Carol Vaughn, Chair; Carolyn Ebert, Elaine Greenway, City Council Representative; Jenelle Steele-Elkins, Karen Marumoto, Robert Brockway, Sara Adams, Robert Doran, Director

**ABSENT:** Annie Ludington; Heather Quinn; Tracey Peltier, Vice Chair

**AGENDA:** COMMISSIONER BROCKWAY MADE THE MOTION TO APPROVE THE AGENDA. COMMISSIONER STEELE-ELKINS ASKED TO ADD 2017/18 EDUCATIONAL PROGRAMS. COMMISSIONER GREENWAY SECONDED THE MOTION, AYES ALL. MOTION PASSED.

**TREASURER'S REPORT** – Revenues and Expenditures, Curwood Castle Admissions and Financials, Curwood Castle Gift Shop Sales and OHC Check Register

***DUE TO OUTSTANDING ISSUES WITH THE FINANCIALS, THE COMMISSION WILL NOT APPROVE TREASURER'S REPORT UNTIL THEY MEET WITH CITY MANAGER AND FINANCIAL DIRECTOR; FUTURE MEETING TO BE DETERMINED.***

**August 2017 MINUTES: NO QUORUM**

**CITIZEN COMMENTS:** NONE

**COMMUNICATIONS:** NONE

**DIRECTORS REPORT:**

- Defer director's report to old and new business.

**OLD BUSINESS:**

- Commission reviewed components of 2017 Home Tour, scheduled to take place on Saturday, September 16.
- **COMMISSIONER ADAMS MADE THE MOTION TO APPROVE \$535 FOR T-SHIRTS FROM HANKERD SPORTSWEAR FOR THE CASTLE GIFT SHOP. COMMISSIONER STEELE-ELKINSS SECONDED, AYES ALL. MOTION APPROVED.**

**NEW BUSINESS:**

- **THE COMMISSION UNANIMOUSLY APPROVED CHANGING THE DATE OF THE NEXT REGULAR OWOSSO HISTORICAL COMMISSION MEETING FROM TUESDAY, OCTOBER 10, TO MONDAY, OCTOBER 2.**
- The Commission agreed to forgo a special meeting in place of a longer meeting on Monday, November 2, to discuss the following:
  - 2015/2016 Fiscal Year End and challenges with the current financials
  - Committees
  - 501(c)3
  - Implementation of Strategic Planning in conjunction with all of the above
- Commissioner Steele-Elkins discussed a wide range of ideas and initiatives for 2017/18 Educational Programs. Some of the items discussed were:
  - Trunk Shows
  - 2<sup>nd</sup> Grade using Curwood Castle architectural plans
  - Lincoln School Exhibition
  - High School Exhibition
  - Implementing James Oliver Curwood in English Curriculum
  - High School Honors editing a Curwood novel for elementary school

**CITIZEN COMMENTS:**

**ADJOURN:**