

OWOSSO HISTORICAL COMMISSION

Regular meeting

October 10, 2016

Curwood Castle

CALL TO ORDER:

CHAIR JENNIFER MAHONEY CALLED THE MEETING TO ORDER AT 7:00 P.M.

PRESENT:

CHAIR JENNIFER MAHONEY, COMMISSIONER NICK PIDEK, COMMISSIONER ROBERT BROCKWAY, COMMISSIONER JENELLE STEELE-ELKINS, COMMISSIONER CAROLYN EBERT, COMMISSIONER DENNIS MAHONEY, COMMISSIONER CHRIS EVELETH, COMMISSIONER TRACEY PETIER, HISTORICAL FACILITIES DIRECTOR ROBERT DORAN.

ABSENT:

NONE.

APPROVAL OF AGENDA:

COMMISSIONER D. MAHONEY MOTIONED TO ACCEPT THE AGENDA, SECONDED BY COMMISSIONER PELTIER. AYES ALL, MOTION CARRIED.

TREASURERS REPORT:

COMMISSIONER EVELETH MOTIONED TO ACCEPT THE TREASURERS REPORT, SECONDED BY COMMISSIONER D. MAHONEY. AYES ALL, MOTION CARRIED.

**APPROVAL OF
SEPTEMBER 2016 MINUTES:**

COMMISSIONER EVELETH MADE A MOTION TO ACCEPT THE TREASURES REPORT, SECONDED BY COMMISSIONER BROCKWAY. AYES ALL, MOTION CARRIED.

CITIZENS COMMENTS:

NONE.

COMMUNICATIONS:

NONE.

DIRECTORS REPORT:

DIRECTOR DORAN DEFERRED THE DIRECTOR'S REPORT TO OLD AND NEW BUSINESS.

OLD BUSINESS:

HOLIDAY PARTY/SILENT AUCTION:

Director Doran provided a list of what has been collected from donors for the Holiday Party Silent Auction. **COMMISSIONER D. MAHONEY MADE A MOTION THAT FURNITURE COLLECTED FROM APARTMENT 2 IN THE GOULD HOUSE, WHICH HAS NO HISTORICAL VALUE TO THE HOUSE OR THE COMMUNITY, BE AUCTIONED AT THE SILENT AUCTION, SECONDED BY COMMISSIONER BROCKWAY. AYES ALL, MOTION CARRIED.** There was further discussion about potential silent auction items.

COMMISSIONER STEELE-ELKINS DEPARTED THE MEETING AT 7:23 PM

CONCERTS AT THE CASTLE

There was a discussion on the need for commissioners to assist in the execution of the concerts. Commissioners Peltier and Brockway volunteered to manage the Castle Concerts Committee.

COMMISSIONER STEELE-ELKINS RETURNED AT 7:36 PM.

CASTLE NARRATIVE:

COMMISSIONER EVELETH MADE A MOTION TO APPROVE A \$2,000 BUDGET FOR AN ENHANCED CURWOOD CASTLE NARRATIVE, SECONDED BY COMMISSIONER PELTIER. AYES ALL, MOTION CARRIED.

ACQUISITION OF WOOD WOODARD FURNITURE:

COMMISSIONER EVELETH MADE A MOTION TO APPROVE UP TO \$1,000 TO PURCHASE WOOD WOODARD FURNITURE FOR THE PAYMASTER BUILDING MUSEUM, SECONDED BY COMMISSIONER BROCKWAY. AYES ALL, MOTION CARRIED.

CASTLE PAINTINGS RESTORATION UPDATE

Director Doran expressed his confusion as to the hold up on the insurance paperwork necessary in order to begin the restoration process. **COMMISSIONER EVELETH MADE A MOTION TO APPROVE A \$2,000 BUDGET FOR A GRAND UNVEILING/EXHIBITION AT THE CASTLE AT THE END OF THE RESTORATION INITIATIVE, SECONDED BY COMMISSIONER D. MAHONEY. AYES ALL, MOTION CARRIED.**

2017 HOME TOUR

COMMISSIONER D. MAHONEY MADE A MOTION TO TABLE THIS ITEM OF BUSINESS, COMMISSIONER PELTIER SECONDED. AYES ALL, MOTION CARRIED.

CASTLE THERMOSTAT

Director Doran updated the Commission on the issues surrounding the thermostat at the Castle. The Commission is aware that this has been an ongoing issue for TWO YEARS. The Commission is concerned that the lack of a functioning thermostat will continue to damage the paintings and artifacts at the Castle.

501(c)3

Director Doran passed out the final conclusions from the year-long discovery process initiated by the Owosso Historical Commission in partnership with the Non Profit Group and funded by the Cook Family Foundation. Based on this report the Commission has decided to table indefinitely us moving to a 501(c)3 until the time that the Commission is able to function as such. The Commission will continue to build capacity, strengthen its board, and work with the Non Profit Group, the Cook Family Foundation, the Owosso City Council and the City of Owosso on best practices and creating a new and enhanced relationship with the City. The Commission also wishes to thank the Cook Family Foundation for funding this initiative and its ongoing support of the OHC.

NEW BUSINESS:

COMMITTEE REPORTS:

MERCHANDISING – COMMISSIONER PELTIER: No report at this time.

EDUCATION – COMMISSIONER STEELE-ELKINS: Commissioner Steele-Elkins provided an update on the Owosso High School and Owosso Middle School teacher and student tours of the Made in Owosso exhibition. She provided feedback from the teachers and students.

VOLUNTEERS – No report at this time.

FUNDRAISING – COMMISSIONER EVELETH: No report at this time. Commission members discussed the Holiday Party/Silent Auction fundraiser. Director Doran spoke of initiating an OHC Donor/Membership initiative and what that would look like. He asked Commission members to come back to the next meeting with ideas on how that would look and what we could offer at the different membership levels.

FACILITIES – COMMISSIONER D. MAHONEY: Commissioner D. Mahoney did an assessment of each of the historic properties, and will assemble a comprehensive list of needed items for upkeep.

EXHIBITIONS & SPECIAL EVENTS – COMMISSIONERS BROCKWAY, EBERT and J. MAHONEY: Refer to old business: OHC Holiday Party and Silent Auction.

MARKETING, SOCIAL MEDIA & PR – COMMISSIONER PIDEK: Commissioner Pidek discussed the importance of collecting data and boosting posts on FB. Commissioner Pidek indicated that he would come to the next meeting with a comprehensive plan and proposal for marketing and social media.

ACQUISITIONS – DIRECTOR ROBERT DORAN: Refer to old business and purchase of wooden Woodard Furniture.

COMMISSIONER EVELETH EXITED THE MEETING AT 8:12 PM.

CASTLE AND GOULD HOUSE HOLIDAY DECORATING

There was a discussion on dates and tasks needed to decorate the two museums for the holidays.

Increase OHC membership from 9 to 11.

COMMISSIONER D. MAHONEY MADE A MOTION TO INCREASE THE OHC MEMBERSHIP FROM 9 TO 11, SECONDED BY COMMISSIONER BROCKWAY. AYES ALL, MOTION CARRIED.

VOLUNTEER DATABASE AND VOLUNTEER MEMBERSHIP

Director Doran discussed the challenges of building capacity and sustainability of databases without a more robust IT infrastructure. Doran indicated that he will be working with the Cook Family Foundation IT Specialist on IT infrastructure model for the OHC.

CITIZEN COMMENTS:

NONE.

ADJOURN:

COMMISSIONER PELTIER MADE THE MOTION TO ADJOURN AT 8:40 PM. SUPPORTED BY COMMISSIONER BROCKWAY. AYES ALL, MOTION CARRIED.